

Community Grants Program Application Form 03

PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING THE PERSONAL INFORMATION YOU SUPPLY ON THIS FORM FOR THE PURPOSE OF COMMUNITY GRANTS PROGRAM YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE INFORMATION PRIVACY ACT 2009 AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

<p>1. GRANT PROGRAM <i>(Tick Required In-Kind)</i></p>	<p>In-Kind Sponsorship up to \$2,000:</p> <p><input type="checkbox"/> Supply of Gazebo Marquee;</p> <p><input type="checkbox"/> Supply of Minor Works i.e. Mowing, Grading;</p> <p><input type="checkbox"/> Supply of Road Signage and Barriers;</p> <p><input type="checkbox"/> Supply of Skip Bins;</p> <p><input type="checkbox"/> Supply of Wheelie Bins; and/or</p> <p><input type="checkbox"/> Supply of Chairs.</p> <p>Please Note: You must provide Council with a minimum of 3 weeks' notice for requested services</p> <p><i>This is a cover sheet and summary. Attachments are required.</i></p> <p><u>All In-kind Services provided by Council are dependent on operational priorities, availability of resources and overall annual Budget allocation</u></p> <p>Applications can be made <u>throughout</u> the financial year</p>		
<p>2. APPLICANT ORGANISATION</p>			
<p>Postal Address</p>			
<p>Contact Person for this Application</p>			
<p>Contact Details</p>	<p>Phone <i>(Business Hours)</i></p>	<p>Mobile</p>	<p>Fax</p>
<p>Email Address</p>			
<p>Website Address (If Applicable)</p>			
<p>Is your organisation non-profit?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		

What year was your organisation established?	How many members does your organisation have?	Approximately how many people access your organisation facilities/services annually?
3. PROJECT Describe the project or activity	Project Name: Short Description: How will this event/project benefit the community?	
Date of program/ commencement of project		
What In-Kind is required? (Please list in detail what is required)		
Are the above items requested to be delivered?	Y or N Address & Date of Delivery:	
4. LOCATION Must be within the boundaries of the South Burnett Regional Council area	Physical Address (site of project)	
5. SUPPORTING DOCUMENTS This form is a cover sheet only. Please attach all requested supporting documents as these are mandatory for assessment.	<input type="checkbox"/> I have not applied for other funding in the Community Grants Program for this event in this financial year? <input type="checkbox"/> Financial Statements (Most Recent) <input type="checkbox"/> Other relevant supporting documentation , please list: 1. 2. 3. <i>The above documents help to demonstrate the need and benefit to the Community</i>	

<p>6. CERTIFICATION</p> <p>To be signed by an executive member of the Organisation</p>	<ul style="list-style-type: none"> • I certify to the best of my knowledge that the statements made in this application are true and correct. • I understand that approval of support is subject to a signed agreement between the South Burnett Regional Council and the applicant. • I understand that the South Burnett Regional Council does not accept any liability or responsibility for the supported project/event and that it is the responsibility of the applicant to provide the appropriate insurance cover. • I agree a project summary and financial report (acquittal) will be supplied (including a copy of all required receipts) within 6 weeks of completion. <p>Name:</p> <p>Executive Position Held:</p> <p>Signature: Date:</p>
<p>7. LODGEMENT OF APPLICATION</p> <p>Late applications will not be considered.</p> <p>Applications must be postmarked or received by Council prior to the closing date advertised.</p>	<p>Post to: South Burnett Regional Council PO Box 336 KINGAROY QLD 4610</p> <p>Deliver to: Any South Burnett Regional Council Customer Service Centre</p> <p>Fax to: (07) 4162 4806</p> <p>Email to: info@southburnett.qld.gov.au</p> <p><i>Please contact Council's Community Development/Grants Officer, Kimberley Donohue on (07) 4189 9100 for any further details</i></p>