



SOUTH BURNETT

REGIONAL COUNCIL

Agenda

of the

General Meeting

Held in the Warren Truss Chamber 45 Glendon Street Kingaroy

on Wednesday, 21 August 2019

Commencing at 9.00 am

Chief Executive Officer: Mark Pitt

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |



SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 21 August 2019

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1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 17 July 2019 as recorded be confirmed.



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On

Wednesday 17 July 2019

Chief Executive Officer: **Mark Pitt**

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

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| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
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Cr K M Campbell (Mayor)

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 17 July 2019

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Cr K M Campbell (Mayor)

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

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Cr K M Campbell (Mayor)

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 17 July 2019 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr KA Duff, Cr RLA Heit

Absent: Cr TW Fleischfresser

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Kevin Searle (Manager Works)

1. Leave Of Absence

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That Cr TW Fleischfresser be granted leave of absence from the meeting.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

2. Prayers

Nil

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the minutes of the previous meeting held on Wednesday 12 June 2019 as recorded be confirmed.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

3.2 South Burnett Regional Council Special Budget Meeting Minutes

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the minutes of the Special Budget meeting held on Monday 24 June 2019 as recorded be confirmed.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

3.3 South Burnett Regional Council Special Meeting Minutes

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the minutes of the Special meeting held on Monday 24 June 2019 as recorded be confirmed.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

4. Declaration of Interest

Nil.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Resolution:

Moved Cr KM Campbell, seconded Cr DA Potter.

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Economic Development

South Burnett Food Network Study Tour

Business South Burnett coordinated a study tour to the Noosa Farmer's Market and Farmer & Sun in Gympie on Sunday 2 June. Food producers across the region filled the bus to learn how to get their product into the exclusive Sunshine Coast market and how to turn a farming operation into a high performing locavore retail outlet and café. The road trip discussion topic was "how to build the South Burnett as a food destination?" with multiple project proposals being realised from the discussion.

Market Diversification Workshop

Business South Burnett in collaboration with business.gov.au Entrepreneurs' Program delivered a Market Diversification Workshop designed for future thinking businesses on 5 June.

This free workshop was specifically designed to give small and medium enterprise the skills and confidence to compete more effectively in the retail, food service and online channels. It also provided information on how to assess other commercially based channels to markets that may align to the business growth strategies of our local businesses. The workshop was facilitated by Peter Huskins and John Day from Shopability.

2020-25 Economic Development Strategy Formation Meetings

The SBRC Economic Development branch together with South Burnett Directions, Councillors and the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) met to begin discussions on the 2020-25 Economic Development Strategy. Two meetings were held in June/July to review previous strategy documents and determine framework and outline of new document. Feedback and outcomes, from the meetings, are being collated by Economic Development staff. A draft of the strategy will go to community consultation in coming months.

Corporate Performance**Customer Contact Statistics 2018/19**

During 2018/19, the customer contact front counter staff based at the contact centres of Blackbutt, Nanango, Kingaroy, Wondai and Murgon received 31,741 calls to the Council 4189 9100 number, which is an increase of 2,913 calls on the 2017/18 figure. Customer contact staff furthermore issued 22,414 receipts to customers over the counters which is a slight increase on the 2017/18 figure of 22,409.

Customer requests are an important element of Council's day-to-day operations with 16,026 customer requests and applications processed during 2018/19, again an increase on the 2017/18 figure of 15,268.

Of the 44 categories to which a customer requests can be allocated, the following is a sample of the statistics that will be provided in Council's 2018/19 Annual Report, to be released later this year:

Customer requests relating to	Number processed 2016/17	Number processed 2017/18	Number processed 2018/19
Animals i.e. - Nuisance / Wandering - Registration - etc.	1,449	1,565	1,754
Water Supply i.e. - service/meters - leaking main - etc.	1,118	1,149	1,487
Roads i.e. - Enquiry - Surface unsealed - etc.	1,353	1,330	1,363

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

5.2 Economic Development (ED)**Officer's Report**

No Report.

5.3 Corporate Performance (CP)

Officer's Report

- 5.3.1 CP - 2600916 - Requesting Council Nominate 2020 Special Holidays no later than 19 July 2019

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That Council apply for the Monday of the 2020 Royal National Exhibition, Brisbane as the 2020 Show Holiday for the South Burnett Regional Council area.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

- 5.3.2 CP - 2608211 - LGAQ Annual Conference Call for Motions

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That South Burnett Regional Council resolves to submit resolutions to the 2019 Local Government Association of Queensland (LGAQ) Annual Conference in relation to Regional Development, Constitutional Recognition, State Waste Levy and Local Sourcing.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

- 5.3.3 CP - 2608344 - Confirming attendance at the LGAQ Bush Council's Convention in Roma 6-8 August 2019 and the LGAQ Annual Conference in Cairns 14-16 October 2019

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That

- 1. Cr Roz Frohloff, Cr Danita Potter, Cr Gavin Jones, Cr Ros Heit and Cr Terry Fleischfresser attend the 2019 LGAQ Bush Council's Convention in Roma as delegates; and*
- 2. Mayor Keith Campbell and Cr Kathy Duff attend the 2019 LGAQ Annual Conference in Cairns as delegates.*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.4 CP - 2608063 - ALGA National General Assembly Report

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That South Burnett Regional Council receives the report on the 2019 National General Assembly and notes the contents contained within.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.5 CP - 2605493 - Delegations to the Chief Executive Officer under the Water Act 2000, Land Regulation 2009 and Planning Regulation 2019

Resolution:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That pursuant to section 257 of the Local Government Act 2009 Council:

- 1. delegate the exercise of the powers contained in Schedule 1 of the Instruments of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation.*
- 2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.6 CP - 2607830 - Delegations to the Mayor under the Local Government Act 2009 for issue and use of a Corporate Credit Card.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That pursuant to section 257 of the Local Government Act 2009, Council:

- 1. delegate the exercise of the powers contained in Instruments of Delegation, attached to this resolution as Appendix A, to the Mayor.*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.7 CP - 2607955 - Annual Operational Plan 2018_19 Implementation Progress Report for the period 1 July 2018 to 30 June 2019

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Council adopt the Annual Operational Plan 2018/19 Implementation Progress Report for the period 1 July 2018 to 30 June 2019.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.8 CP - 2607680 - Adoption of the Contact with a Lobbyist Policy

Resolution:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That Council adopt the Contact with a Lobbyist Policy

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.3.9 CP - 2607699 - Adoption of the Public Interest Disclosure Policy

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Council adopt the Public Interest Disclosure Policy

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

5.4 Disaster Management

Officer's Report

No Report.

6. Portfolio - Roads & Drainage**6.1 Roads & Drainage Portfolio Report****Resolution:**

Moved Cr GA Jones, seconded Cr KA Duff.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Works in Progress & Future Works Summary for July/August

The following are current/planned works

Construction:

- *Blackbutt Drainage Improvements – Works have been completed.*
- *Rodney Street, Proston –Kerb & channel replacement - Design complete, construction has commenced.*
- *Home Street, Nanango – Road & drainage upgrade - Works have been completed.*
- *Niagara Road, Boyneside – Project construction is to recommence following completion of Byee Road upgrade work, expected to be early August.*
- *Murgon CBD - Footpath upgrade Stage 1 – Practical completion and colouring to be applied in August.*
- *Siefert Street, Crawford – School drop off area – Works have been completed.*
- *Stonelands Road – Bridge replacement – Works to commence in July.*

Gravel Resheeting/Heavy Formation Grade

<i>Name</i>	<i>Description</i>	<i>Expected Start Date</i>	<i>Expected Completion Date</i>
<i>Byee Road (DTMR)</i>	<i>Widening & overlay</i>	<i>May19</i>	<i>Aug19</i>
<i>Nukku Road</i>	<i>Gravel resheeting & heavy formation grade</i>	<i>Jun19</i>	<i>Jul19</i>
<i>Mitchells Road</i>	<i>Gravel resheeting</i>	<i>Jun19</i>	<i>Jul19</i>
<i>Althause Road</i>	<i>Gravel resheeting</i>	<i>Jun19</i>	<i>Jul19</i>
<i>Deep Creek Road</i>	<i>Gravel resheeting</i>	<i>Jun19</i>	<i>Jul19</i>
<i>Dip Road</i>	<i>Gravel resheeting</i>	<i>Jul19</i>	<i>Jul19</i>
<i>Boonnenne Ellesmere Road</i>	<i>Gravel resheeting</i>	<i>Jul19</i>	<i>Aug19</i>
<i>Kearneys Road</i>	<i>Shoulder resheeting & formation grade</i>	<i>Jul19</i>	<i>Jul19</i>
<i>Redvale Road</i>	<i>Gravel resheeting & heavy formation grade</i>	<i>Jul19</i>	<i>Jul19</i>
<i>McKenzies Road</i>	<i>Gravel resheeting & heavy formation grade</i>	<i>Jul19</i>	<i>Jul19</i>
<i>Basin Road</i>	<i>Gravel resheeting & heavy formation grade</i>	<i>Jul19</i>	<i>Aug19</i>
<i>Farmers Road</i>	<i>Gravel resheeting & heavy formation grade</i>	<i>Aug19</i>	<i>Sep19</i>
<i>Memerambi Gordonbrook Road</i>	<i>Heavy Formation grade</i>	<i>Jul19</i>	<i>Jul19</i>

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

Line marking

Name	Description	Expected Start Date	Expected Completion Date
Murgon, Kingaroy, Nanango	Renewal of selected existing linemarking	Jun19	Jul19

Patrol Grading

Locality	Description	Expected Start Date	Expected Completion Date
Abbeywood	Farmers Road, Gayndah Abbeywood Road	Jul19	Jul19
Alice Creek	Tuckers Road, Glencliffe Road, Williams Road, Barbours Road, Alice Creek Road, Tuites Road, Clarks Road, Parkers Road, Ellesmere Road	Aug19	Aug19
Ballogie	TH Burns Road, Lewis Duff Road, Underwoods Road, Lawsons Road, Walkers Road, Barret Road, Evans Road, Pryor Road, J Hunters Road, Wonga Crescent, Mc Lucas Road, Knopke Road	Aug19	Sep19
Benair	Strongs Road, Winters Road, Benair Road, Reedy Creek Road, Kumbia Minmore Road, Wattlegrove Road	Aug19	Aug19
Chahpingah	Bassingthwaighes Road, Burra Burri Road, Burrandowan Homestead Road, Freshwater Road, Broad Creek Road, Bayliss Road, Hodges Dip Road, McLaughlins Crossing Road, Garden Creek Road, Alcocks Road	Jul19	Aug19
Chelmsford	Redhill Road, Springs Road, Old Chelmsford Road, Coulsens Road	Jul19	Aug19
Coverty	Glencoe Road, Lawson Broad Road, K Duff Road, Coverty Road, Wolf Road	Jul19	Aug19
Cushnie	McAllisters Road	Jul19	Jul19
Dangore	Wilson's Road, Cambridges Road, Pedersens Road	Aug19	Aug19
Durong	McPhee Road, Iron Bark Road, Ridge Road, Duffs Boundary Road	Aug19	Aug19
Fairdale	Baker Road, Bushnell Road	Jul19	Jul19
Gordonbrook	Halfmile Road, Wyuna Road, Linds Road, Cooleys Road, Findowie Road, Trouts Road, Slattery Road, Carews Road, Treatment Road, Wicks Road, Holts Road, Pointons Road	Aug19	Sep19
Greenview	Rex Schultzs Road, Jorgensens Road	Jul19	Jul19
Inverlaw	Wooden Hut Road, Minmore Road, Barrons Road, Ten Chain Road, Hoopers Road, Luck Road	Aug19	Aug19
Kingaroy	Hodges Road, Lankowskis Road, Railway Road	Aug19	Aug19
Kumbia	Dicks Road, Kumbia Back Road, Nollers Road, Maize Co Road, Collier Road	Jul19	Aug19
Kinleymore	Kilgour Road	Jul19	Jul19
Mannuem	Glenrocks Road, Wolskis Road, McMurdys	Jul19	Jul19

Cr K M Campbell (Mayor) Page 8

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

	<i>Road, Hancocks Road, Hays Road, Johnstons Road</i>		
Maidenwell	<i>Trapp Road, Copper Creek Road, Maidenwell Pimpimbudgee Road, Harland Road</i>	<i>Jul19</i>	<i>Aug19</i>
MP Creek	<i>MP Creek Road, Beutels Road</i>	<i>Jul19</i>	<i>Jul19</i>
Neumgna	<i>Tarong Yarraman Road, Hendersons Road, Ryan Reagon Road, Nystrom Duffy Road, Maidenwell Upper Yarraman Road, Rocky Glen Road</i>	<i>Jul19</i>	<i>Jul19</i>
Pimpimbudgee	<i>Tanduringie Road, Soldier Settlement Road, Connolly Road, Middle creek Cooyar Road, Clapperton Road, Cause Road, Behan Road, Pimpimbudgee Road</i>	<i>Jul19</i>	<i>Jul19</i>
Stalworth	<i>Reservoir Road</i>	<i>Jul19</i>	<i>Jul19</i>
Wondai	<i>Day Lane, Lysdale Road, Cherbourg Road, Racecourse Road, Ryan Road, Mackenzie Street, Simpsons Road</i>	<i>Jul19</i>	<i>Jul19</i>
Wengenville	<i>Dugdell Road, Wengenville Creek Road, Maidenwell Glencliffe Road, Tim Shea Road, Upper Barkers Creek Road</i>	<i>Jul19</i>	<i>Aug19</i>

Slashing

Locality	Description	Expected Start Date	Expected Completion Date
Byee	<i>Friebergs Road, Sempfs Road</i>	<i>Jul19</i>	<i>Jul19</i>
Cloyna	<i>William Webber Road</i>	<i>Jul19</i>	<i>Jul19</i>
Hivesville	<i>Stonelands Road</i>	<i>Jul19</i>	<i>Jul19</i>
Moffatdale	<i>Stegemanns Road, Steinhardts Road, Verdelho Drive, Waterview Drive, Clovely Lane</i>	<i>Jul19</i>	<i>Jul19</i>
Moondooner	<i>Moondooner Road</i>	<i>Jul19</i>	<i>Jul19</i>
Murgon	<i>Boat Mountain Road, Gesslers Road, Ferris Road, Burtons Road, Cherbourg Road, Borcherts Road, Annings Road, Zerners Road</i>	<i>Jun19</i>	<i>Jul19</i>
Merlwood	<i>Elbow Road</i>	<i>Jul19</i>	<i>Jul19</i>
Redgate	<i>Goschnicks Road, Sipples Road, Tipperary Road</i>	<i>Jul19</i>	<i>Jul19</i>
Silverleaf	<i>Silverleaf Road</i>	<i>Jul19</i>	<i>Jul19</i>
South Nanango	<i>Hazeldean Road, W Dugdell Road, Berlin Road, Nanango Neumgna Road, Allens Road, Andrews Road, Embrey Road</i>	<i>Jul19</i>	<i>Jul19</i>
Sunnynook	<i>Headings Road</i>	<i>Jul19</i>	<i>Jul19</i>
Tablelands	<i>Carters Road, Crownthorpe Road, Nangur Road, Smiths Road, Uptons Road</i>	<i>Jul19</i>	<i>Jul19</i>
Main Roads	<i>Murgon Gayndah Road, Byee Road</i>	<i>Jun19</i>	<i>Jul19</i>

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Summary of Completed Works for June

For your information, the below works have been completed

Gravel Resheeting/Heavy Formation Grade

Name	Description
Haly Creek Road	Shoulder resheet & formation grade
Jacksons Road	Heavy formation grade & resheeting
Paines Road	Clearing, formation grade & resheeting
Woltmanns Road	Heavy formation grade & resheeting
Middle Road	Heavy formation grade & resheeting
Neale Road	Medium formation grade
Tigells Road	Medium formation grade
Staiers Road	Medium formation grade
Kingaroy Burrandowan Road (DTMR)	Heavy formation grade

Patrol Grading

Locality	Description
Ficks Crossing	Jarvis Road, Ficks Crossing Road, Mollenhauers Road
Ironpot	Jumma Road, Ironpot Road, McGills Road
Keysland	The Bluff Road
Mondure	Majorie Lane, WSF Ramke Road, Russel Lane
Mount McEuen	Mount McEuen Road, Hoffmans Road
Silverleaf	Farrers Road, Gueena Lane, Beers Road
South Nanango	George Green Road, Wallisons Road, Neumgna Road, McGillivray Road, Reeve Road, Rocky Creek Road, Munt Road, Sauer Road
Wheatlands	Flats Road, Kinne Road, Wheatlands Loop Road, Kerkow Road, Harms Road
Wigton	Gaydah Hivesville Road
Wondai	Day Lane, Simpsons Road, Ryan Road, Racecourse Road, Mackenzie Street

Slashing

Locality	Description
Abbeywood	Cridlands Road, Basin Road
Boondooma	Brownless Road, West Boondooma Road, Pincotts Road
Booie	Mount Hope Road, Radunzs Road, Malar Road, Siddans Road, Franklins Road, Burtons Road, Reagon Road
Brigooda	Rankins Road
Bullcamp	Bullcamp Road
Coolabunia	Barsby Road, Coolabunia Road
Chahpingah	Burra Burri Road
Charlestown	Wondai Charlestown Road, Tingooro Charlestown Road
Durong	Swains Road, Stubs Armstrong Road, Aberdeen Avenue, Manar Road, Woolletts Road, Shellytop Road
East Nanango	Mt Stanley Road, Locke Lane, East Nanango Road, Brights Road, South Kerton Road, North Kerton Road, Mercer Springate Road, Greenwood Creek Road
Hillsdale	Hillsdale Road
Hivesville	Hivesville Road
Hodgeleigh	Coolabunia Malar Road

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Manyung	Hetheringtons Road
Murgon	Boat Mountain Road
Nanango	Rural Road, Old Rifle Road, Hicken Way, Old Esk North Road, Hamilton Road, Muir Drive, Templeton Road, Finlay Road, George Street, McEwans Road
Proston	Old Proston Road, Proston Abbeywood Road
Runnymede	Scotts Lane, Thompson Road, Brazier Road, Runnymede Road
Sandy Ridges	Sandy Ridges Road, Wansbeck Manumbar Road, Manumbar Road, Robin & Lee Road
Speedwell	Okeden Byanda Road, Speedwell Road
South Nanango	Lanes Road, Old Yarraman Road, Izzards Road, Tom Smith Drive, Andersons Road, Pitts Road, Buckland Road
Stalworth	Stalworth Road, Back Creek Road, Range Road, Speedwell Abbeywood Road
Sunnynook	Eisenmengers Road
Tablelands	Reifs Road, Levers Road, Daniels Road, Hebbel Drive, Pringles Road
Tingooora	Tingooora Charlestown Road
Wattlecamp	Memerambi Barkers Creek Road
Wigton	Gayndah Hivesville Road
Wondai	Wondai Charlestown Road
Wooroolin	Logans Road, Wellers Road, Cants Road, Denmark Road

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

6.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

6.3 Design & Technical Services (D&TS)

Officer's Reports

6.3.1 D&TS - 2607679 - Request for naming of a section of D'Aguilar Highway to Roy Emerson Way, Blackbutt

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Council endorse and advocate with the Department of Transport and Main Roads to name a section of the D'Aguilar Highway as Roy Emerson Way.

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

ATTENDANCE:

General Manager Peter O'May left the meeting at 9.57am

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

First Five Forever Rhyme Time sessions are still running strong throughout our libraries. These sessions are specifically designed for babies aged 0-12 months providing the opportunities for caregivers and parents to connect with each other. Additionally, Storytime sessions remain very popular with our local families, which is encouraging to see as the first five (5) years of life provide the foundational elements for adulthood.

The Wondai Library, which is looking spectacular after the recent renovations, delivers weekly Storytime sessions that continue to be held every Tuesday at 9:00am. Parents and caregivers with children aged between 0 – 5 are welcome to come and join in the fun as library staff share stories, rhymes, songs and activities. A local Child Health Nurse is also available every second week to answer any questions.

The Nanango Library is offering free meditation classes every Wednesday morning from 9:30am so that participants can find their 'inner peace'. The classes aim to help reduce stress & anxiety, increase energy and improve health and well-being. Local Leonie Bartlett from Essentially Joy is conducting these classes every Wednesday morning from 9:30am to 10:30am, either at the Chapel or within the beautiful gardens of Ringsfield House. Additionally, Child Health Nurses and Library staff have now joined forces to run sessions concurrently at the Ringsfield House chapel on Tuesday mornings from 9.00am - 11.00am.

Wednesday 3 July was 30 years since the Fitzgerald Report was distributed to waiting media and the public. The Kingaroy Library was fortunate to host a session with local Barry Krosch and Professor Mark Finnane from Griffith University, where they discussed details of the events leading up to the Inquiry and how a newspaper report prompted action. The talk also covered the changes that followed the inquiry and the effects it had on Queensland. A lively question time followed with the audience numbering around 50 people.

This month, the Kingaroy Library has on display Aboriginal and Torres Strait Islander Artworks supporting this year's theme for National Aborigines and Islanders Day Observance Committee (NAIDOC) Week "Let's work together for a shared future". I highly recommend visiting the library to view the works.

I am excited to announce that up and coming new author Tabitha Bird is coming to the Kingaroy Library on Thursday 15 August at 10am. Tabitha's first novel "A Lifetime of Impossible Days" is published by Penguin Random House Australia and is receiving great reviews.

Seniors Week, which officially runs from 17 to 25 August, will be celebrated at the Kingaroy Library with a paper-folding workshop at 10am on Monday 19 August. All welcome to come along and create a masterpiece to take home.

The 2019 theme for Children's Book Week, celebrated 16 August to 23 August, is 'Reading is my Secret Power.' Our local libraries will be inviting children to come along and enjoy themed fun throughout book week so watch out for the details or enquire at your local library.

Arts

The Central Queensland Regional Arts Services Network (CQ RASN) will be holding an Animation and Digital Projection Workshop in Kingaroy on the weekend of the 3rd & 4th of August. The end will result in a display on the Peanut Silos in Kingaroy with further projections at BaconFest and some will even be shown at the Arts Ablaze Conference in October. This is a great initiative of CQ RASN and I look forward to seeing the outcome from this workshop. South Burnett Arts has been very instrumental in helping this come to fruition.

Community Grants Program

Round One (1) of Council's 2019/2020 Community Grants Program will open on Thursday 1 August, closing on Saturday 31 August 2019.

I would like to encourage our local not-for-profit organisations to apply for support from Council for activities, events and projects that benefit our residents.

Application forms can be obtained from South Burnett Regional Council Customer Service Centres or downloaded from Council's website.

The following categories will be open for application during August:

- Community Events Sponsorship;
- School Student Awards;
- Community Hall Insurance Grant;
- Regional Arts Development Fund
- Healthy Communities Sponsorship; and
- Project/Program One-off Sponsorship

I encourage any not-for-profit organisations wishing to apply to contact Council's Community Grants Officer on 4189 9100 to discuss their application prior to submission.

Health Update:

Dog and Cat Desexing Initiative

"Operation Wanted", the RSPCA's statewide desexing program, is now about half way through. Dog and Cat owners are able to access a 20% discount on normal desexing prices at participating vets during the campaign. This campaign finishes 31 August 2019. Please do not to leave it to the "last minute" to make the desexing arrangements for your pet. For more information and how to find your local participating vets go to www.operationwanted.com.au.

House-to-House Dog registration Check

I would like to remind local dog owners that the current approved Systematic Inspection Program concludes on Friday 29 November 2019. Council's Compliance staff may attend at your property between the hours of 9.00am and 5.00pm on weekdays and/or Saturdays for the purpose of monitoring compliance with the requirements of the Animal Management (Cats and Dogs) Act 2008, focused on the requirement to register dogs.

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

7.2 Community Services (CS)

Officer's Reports

7.2.1 CS - 2607728 - Endorsement of and provision for the South Burnett Local Drug Action Team Community Action Plan Healthy Pregnancies and Bright Futures

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That Council endorse the South Burnett Local Drug Action Team Community Action Plan “Healthy Pregnancies and Bright Futures” (the Plan) and approve the submission of the Plan for further funding committing the necessary resources and budget as defined in the Plan.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning

Local Government Infrastructure Plan

The last formal step under the Minister's Guidelines and Rules for the adoption of an LGIP was recently completed. This included providing a certified copy of the LGIP, planning scheme amendment and intrinsic material to the Chief Executive of the Department of Infrastructure, Local Government and Planning. The Department provided confirmation on 15 July 2019 that the LGIP process is now formally complete.

Planning Compliance

Council's planning staff attended a meeting on 9 July 2019 hosted by the Western Downs Regional Council to share knowledge and experience with the enforcement of planning approval conditions and other potential breaches of the planning scheme. The lessons learnt from this meeting will be shared with the compliance staff in Council to ensure efficiency is achieved during the enforcement process.

Property

Council Property Section will commence work on the Works for Queensland Projects Round 3.

The projects for the Property section include;

- Repainting of Murgon Swimming Pool shell including the black lines for the lanes*
- Wondai pool will have a new filtration system installed and replace the solar system to reduce operating costs at the pool*
- Installing a new dust extraction fan at the Soil Laboratory located at the Kingaroy Depot*
- Painting of the Wondai Sportsground grandstand and minor repairs to the timber seating*
- Design and print new signage at the Kingaroy Visitor Information Centre and Heritage Museum*
- Minor repairs and improvements to the Durong Hall*

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Tenders for the Kingaroy, Murgon and Wondai Swimming Pool management closed on Monday 15 July. Tender process included an inspection of the pool complex's, plant rooms and facilities. Council officers will complete an evaluation of tenders and prepare a report for future Council consideration.

Council is currently working with several community service groups, bushfire brigades, sporting clubs and other commercial operators in renewing leases/licences or preparing new lease arrangements. These arrangements are important for groups to understand the terms and responsibility for occupying land or buildings owned by Council or the State Government. In addition, the leases/licences assist community groups and sporting clubs when applying for future funding.

Nanango Administration Office/Library refurbishment is progressing well, the steel works for the roof commences this week. At times, the footpath adjoining the building on the southern side will be closed, as a crane will be used to move the steel into place. Pedestrians will be able to access the footpath on the other side of the road.

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

ATTENDANCE:

General Manager Peter O'May returned to the meeting at 10.09am

8.2 Planning (P&LM)

Officer's Reports

No Report.

8.3 Property (P)

Officer's Reports

8.3.1 P - 2595538 - Sale by Tender of 12 William Street, Hivesville

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Council offers the sale of Lot 206 H7152, 12 William Street, Hivesville by way of tender.

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

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8.3.2 P - 2606942 - Proposal to offer for sale, land at Kemp Street Wondai for industrial development.**Resolution:***Moved Cr KA Duff, seconded Cr RLA Heit.**That Council offer Lot 106 on SP212971 for disposal by tender for industrial development by way of a conditional contract of sale that supports economic development.*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation**9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report****Resolution:***Moved Cr RJ Frohloff, seconded Cr GA Jones.**That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.***Water & Waste Water****Works in Progress & Future Works Summary for June /July***The following are current/planned works***Current Water Main Replacements**

<i>Name</i>	<i>Description</i>	<i>Expected Start Date</i>	<i>Expected Completion Date</i>
Kingaroy			
<i>Alford Street</i>	<i>Water Main Replacement. Cut in to be done over school holidays</i>	<i>May19</i>	<i>Jun19 90%</i>
<i>William Street</i>	<i>Water Main Replacement. Cut in to be done over school holidays</i>	<i>May19</i>	<i>Jun19 90%</i>

Future Water Main Replacements

<i>Name</i>	<i>Description</i>	<i>Expected Start Date</i>	<i>Expected Completion Date</i>
Kingaroy			
<i>Youngman St South</i>	<i>Water Main Replacement</i>	<i>July19</i>	<i>Sept 19</i>
<i>Youngman St North</i>	<i>Water Main Replacement</i>	<i>July19</i>	<i>Sept19</i>
Nanango			
<i>Wickham St Appin - South</i>	<i>Water Main Replacement</i>	<i>July19</i>	<i>Aug 19</i>
<i>Wills St Gipps - Cairns</i>	<i>Water Main Replacement</i>	<i>July19</i>	<i>Aug 19</i>

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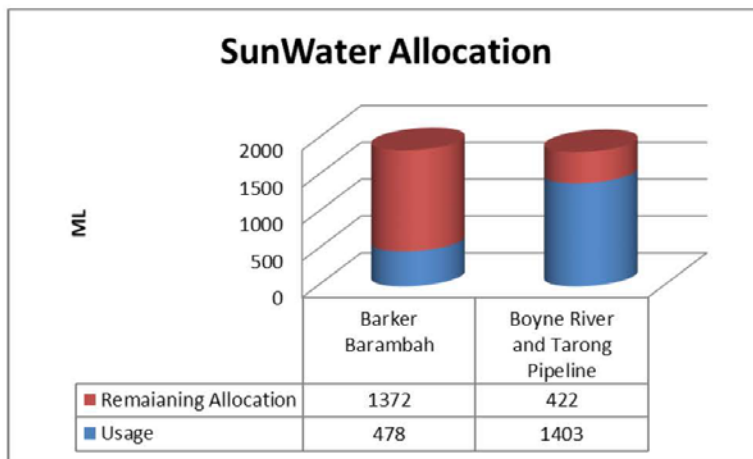
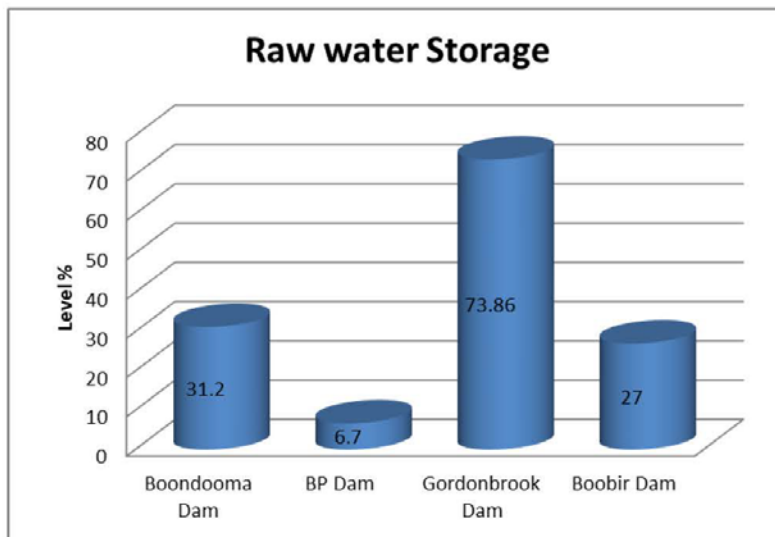
SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

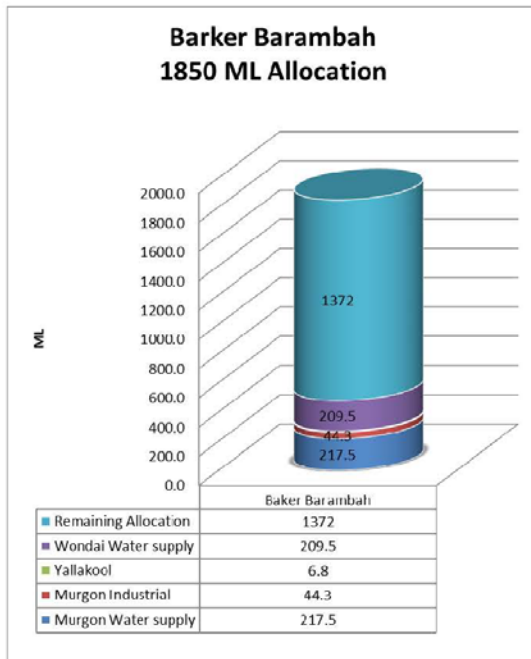
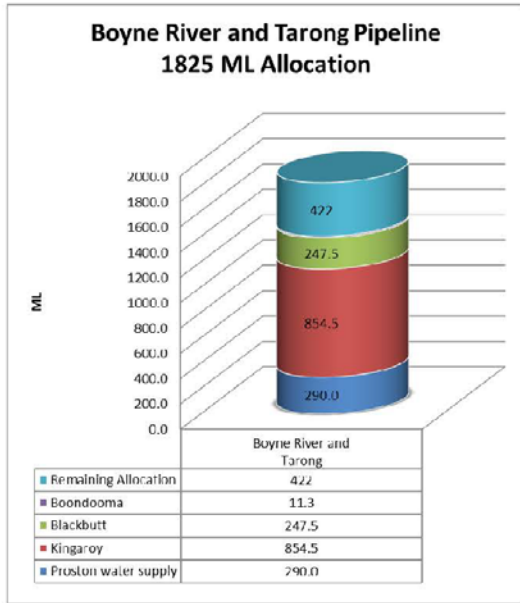
Restriction & Dam Levels

All towns remain on Level 3 restrictions.

Recorded at: 17/6/2019

Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity %	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	267.72	204200	63649	31.2	100%	
Barker Barambah	BP Dam	Wondal, Murgon	307.3	295.37	134900	9079	6.7	100%	
	Gordonbrook Dam	Kingaroy	391.5	390.7	6800	4874.5	73.86	N/A	N/A
	Boobir Dam	Blackbutt	434	429.33	170	35.8	27	N/A	N/A





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Water allocation SunWater scheme	Location / Allocation	Usage to date ML	Annual Allocation ML	Remaining Allocation ML	Remaining Allocation in %	Year remaining in %
Barker Barambah	Murgon Water supply	217.5	1400	1131.461	81%	4%
	Murgon Industrial	44.3				
	Yallakool	6.8				
	Wondai Water supply	209.5	450	240.523	53%	
	Sub Total	478	1850	1372	74%	
Boyne River and Tarong Pipeline	Proston water supply	290.0	500	210.05	42%	
	Kingaroy	854.5	1110	255.462	23%	
	Blackbutt	247.48	200	-47.48	-24%	
	Boondooma	11.3	15	3.685	25%	
	Sub Total	1403	1825	422	23%	

Reactive Work - Financial Year to Date

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
Kingaroy	22	13		5		524	
Murgon	13	4		3		82	
Wondai	5	6		13		60	
Nanango	9	8		11		160	
Blackbutt	0	2		0		37	
Proston	2	0		0		26	
Proston Rural	NA	NA		5		49	
Kumbia	NA	NA		1		11	
Wooroolin	NA	NA		1		17	

Other Sewer Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia
Sewer Main/Jump Up Repair	1	1	3	1	0	0	NA
Odour	0	0	0	1	0	0	NA
Manhole/Lid Repair	4	0	1	1	1	0	NA
Enquiry Only	3	1	0	0	1	0	NA
Owners Side	5	2	2	5	0	0	NA

Other Water Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia	Wooroolin
Water Main Repairs	18	3	8	16	2	5	0	4
Hydrant/Valve Repair	24	1	3	15	2	1	0	2
Water Meter Repair	151	27	22	34	8	20	3	3
Water Meter	21	7	4	6	0	6	0	0

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Replaced								
Water Service Repair	200	22	17	49	13	16	0	4
No/Low Pressure	15	1	1	6	0	17	5	0
Water Quality	11	2	0	0	2	0	0	0
Enquiry Only	41	11	2	20	6	3	2	3

Waste Management**State Waste Levy is in!**

1 July 2019 saw the introduction of the State Waste Levy.

Apart from some small teething problems, which was to be expected, the implementation of the State Waste Levy has gone well.

A reminder to residents that the Waste Levy is not an initiative of the South Burnett Regional Council, but rather the State Government. The State have also established some very hefty fines for persons found to be illegally dumping waste.

Residents are encouraged to not be involved in illegal dumping as the maximum penalty could be \$133,450 or a fine that is twice the waste levy amount that would have been payable, when the waste was dumped, by the operator of a levyable waste disposal site if the waste had been delivered to the site, whichever is the greater. Please note that if a corporation commits illegal dumping, the executive officer of the corporation may be taken to have also committed the offence.

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

ADJOURNMENT:**Motion:**

Moved Cr GA Jones, seconded Cr DA Potter.

That the meeting adjourn for twenty (20) minutes

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

RESUMPTION:**Motion:**

Moved Cr RJ Frohloff, seconded Cr GA Jones.

That the meeting resume at 11.04am with attendance as previous to the adjournment

Carried 6/0

FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management

Weed Control

Pest management contractors treated a total of 8 hectares of Lantana and Cats Claw Creeper at Booie, Carroll Nature Area, Abbeywood, Proston, Ellesmere and Speedwell.

Authorised Officers inspected properties for Parthenium, Giant Rats Tail Grass and Groundsel.

Equipment Loan

Spray trailers were loaned for treatment of Giant Rats Tail Grass and lantana in Wooroonden. Landholders in Brooklands, Blackbutt, Dangore and Nanango borrowed splatter guns for Lantana treatment.

Feral animal traps for Wild Dogs were provided to landholders in Stonelands, Kingaroy and East Nanango. A Myna Bird trap was loaned to a resident in Moffatdale and Feral Cat traps are in use on properties in Blackbutt, Nanango, Murgon, Wondai, Memerambi and Nanango.

Wild Dog and Feral Pig Control

Council's Pest and Stock Route Officer provided landholders with 200 wild dog baits and 340 feral pig baits. Landholders baited across 6 properties and over an area of 1,034 hectares.

Stock Route Grazing Permits

Council received one application for a roadside grazing permit and two travel permits in June. A large mob of cattle are currently travelling through the South Burnett toward North Burnett. Council's NRM staff have worked with drovers to determine a suitable route in accordance with the Stock Route Management Act 2002.

Fire Management

Fire trails were established and prescribed burns completed at Old Rifle Range Road reserve, Blackbutt tip, Staines Road, Wondai Airport, Nanango Fauna Sanctuary, Mt Stanley Road Reserve and Coomba Falls and Wondai treatment plant.

Parks

Kingaroy, Murgon, Wondai, Proston, Nanango, Blackbutt and all surrounding areas

Parks and Garden staff have been busy throughout the shire, some of the activities that have been undertaken include bin restocks and clean outs in most townships, scheduled clean-up of walking tracks throughout the regions recreation reserves, mowing schedules have kicked off and will run for the remainder of the month.

Gordonbrook Dam project has been completed with the installation of new gates, fencing, and 103 timber bollards and the painting of the picnic tables and toilet block.

The Kingaroy CBD painting of street furniture is nearing completion.

NRM & Parks are continuing to work through the Customer Service Requests. For the month of June 71 requests were received.

Scope of works under development in all areas, including monument schedule and park reserve waterways and community spaces.

Dams

Monthly Accommodation Numbers (Facility Usage Report June)

	Boondooma		YTD		Yallakool		YTD	
	2018	2019	2018	2019	2018	2019	2018	2019
Cabins	95	110	1355	1574	156	217	2066	2280
Bunkhouse	20	5	638	375	N/A	N/A	N/A	N/A
Powered Sites	153	176	2457	2163	408	342	4837	4323
Unpowered Camping	245	292	10064	9204	92	76	2821	2927
Total	513	583	14514	13316	656	635	9724	9530

Boondooma Kiosk shelving renovations have been undertaken, cleaning of gutters of all cabins and tree inspection throughout both parks with general mowing, pruning completed.

Bert & Yvonne Lumley have tendered their resignation as caretaker/cleaners from Boondooma Dam. Council would like to thank Bert & Yvonne for their dedicated service in this role for the last 3 years and wish them all the best in retirement as they travel around Australia.

South Burnett Rail Trail – Counters

The new counter that was installed in Wondai has been tampered with and vandalised, therefore counts are unavailable for the month of June.

Byte Nite

The pot plants along the shop frontage in Macalister St Murgon have been left unattended for quite some time because vandals have removed anything planted there. As part of the Byte Nite program a group of young people from Cherbourg and Murgon planted new flowers in the six pots and the participants also painted a tag with their name on it that was also placed in the pots. The plants have remained untouched so far and the shop owners have agreed to water and look after them.

Indigenous Affairs

The NAIDOC celebration in Memorial Park was a very successful event and was organised by the South Burnett Aboriginal and Torres Strait Islander Corporation with support from Council. It was attended by the Mayor, Cr Danita Potter, Cr Jones and myself. I attended and MC'd the NAIDOC celebrations in the park in Murgon organised by Murgon Hospital. I also participated in the formalities at the Kingaroy Hospital NAIDOC Celebrations and the Cherbourg Council and Hospital combined celebrations. I also attended the Wondai Hospital NAIDOC celebration and got there just in time to enjoy a magnificently decorated NAIDOC cake made by the Hospital Staff. Council's Manager Design & Technical Services and I met recently with Mayor Murray to discuss the possibility of including some indigenous artwork on our town and village signage. This was a very positive meeting and Mayor Murray will liaise with the Manager Design & Technical Services after further consultation with the Cherbourg Elders.

Rural

The Rural Aids Farm Army have changed the date they plan to be in Wondai. They are now coming on Sunday 20 October and leaving on Saturday 26 October. They changed the date, as the original timelines did not suit the Wondai Show Society. They are planning a 'Welcome to Wondai' celebration when they arrive. The Australian Army Band from Brisbane will play an outdoor concert for their volunteers and the people of Wondai. I have given Julia Hahn, who is their Program Manager, contact details for our Media Officer to help them with any advertising they would like to do.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Reports to 30 June 2019

Operating Budget

The financial reports presented to this meeting are as at 30 June 2019.

Revenue has tracked above target for most elements. There is still an estimated amount of \$991,000 to come in for work that has been fully completed in the 2018/2019 financial year but revenue not yet received. Capital revenue is well above budget due to Council receiving an early payment of \$2.25m for W4Q Round 3 which Council did not anticipate receiving until early 2020.

All of the ratios are meeting the target benchmarks, except the Current Ratio, which is exceeding the upper bound limit. This ratio is tracking high due to the high Cash and Receivables balances. Receivables remain high with \$1.4m being for Main Roads invoices which have a status of current.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet, the numbers are also as at 30 June 2019.

Property, Plant and Equipment is down approximately \$48m from budget due to effects of the revaluation of transport assets. This in turn also affects the equity account - Asset Revaluation Surplus.

Capital Expenditure

Actual expenditure together with committed costs at the end of May is \$21m out of the total capital budget of \$32.68m. The total capital budget has increased over the 3rd quarter revision, as it now includes the drought communities funding projects.

Works for Queensland

Total expenditure along with committed expenditure to date on all projects is currently \$4.157m.

Round 2 is now complete as of 30 June.

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

Road Maintenance

Total expenditure plus committed costs across the region as of reporting date is \$6m.

2018/2019 End of Year Adjustments

The numbers presented to this meeting are not final for the 2018/2019 financial year. Finance are working on completing the end of year adjustments, such as accruals, prepayments and provisions. These entries will affect the final net result. It is anticipated that an unaudited final position will be presented to council in August 2019.

Financial Statements and Audit

The next key milestone date is 31 August when the completed Financial Statements are due for presentation to the auditor.

Human Resources

Council has applied for 'skilling Queenslanders for work, first start program' funding again for another year of traineeships (2019/20). Will advise when the outcome is known.

Recruitment for General Manager Finance & Corporate and Manager People & Culture is underway. As at 10 July, 59 Information Packages had been sent for General Manager Finance & Corporate and 49 Information Packages had been sent for Manager People & Culture.

The People and Culture Officer (Learning and Development) vacancy has closed, shortlisting is underway.

Currently looking at updating some Safety/HR Procedures including drug and alcohol process.

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2608246 - Monthly Financial Statements

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Monthly Financial Report as at 30 June 2019 be received and noted.

Cr K M Campbell (Mayor) Page 24

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SRRC's Target	Status	Jun-19	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	11.5	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	5.7	
Current Ratio (Working Capital Ratio)	This measures the extent to which Council's operating assets meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.18	High Cash and Receivables balance pushes this ratio above the upper bound limit
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 50%	✓	78%	
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} - \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.0%	
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$2.4M	✓	48.00	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	4.1%	
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.6%	

Statement of Financial Position

as at 30 June 2019

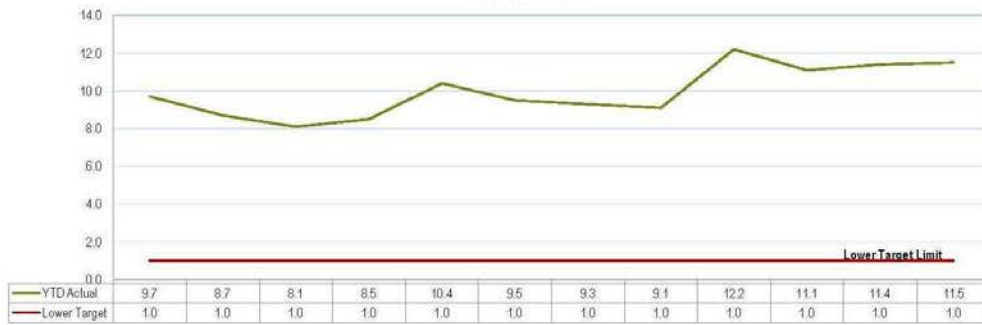
	2019	Original Budget	Amended Budget
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	47,998,458	43,021,415	43,317,248
Trade and Other Receivables	6,606,209	4,858,960	5,042,486
Inventories	924,958	1,164,711	1,164,711
Investments	-	-	-
Total Current Assets	55,529,625	49,045,087	49,524,445
Non-Current Assets			
Trade and Other Receivables	1,892,274	1,999,654	1,999,654
Property, Plant and Equipment	894,024,659	946,617,628	942,021,131
Intangible Assets	8,621,012	8,678,362	8,622,389
Total Non-Current Assets	904,537,944	957,295,644	952,643,174
TOTAL ASSETS	960,067,570	1,006,340,731	1,002,167,619
Current Liabilities			
Trade and Other Payables	3,433,596	3,427,717	3,343,070
Borrowings	2,623,849	3,234,879	2,747,723
Provisions	3,473,472	3,582,934	3,582,934
Other Liabilities	1,181,416	-	1,727,700
Total Current Liabilities	10,712,333	10,245,529	11,401,427
Non-Current Liabilities			
Borrowings	36,760,921	41,029,888	36,637,047
Provisions	13,620,591	13,700,835	13,700,835
Other Liabilities	1,826,617	-	1,840,794
Total Non-Current Liabilities	52,208,128	54,730,723	52,178,676
TOTAL LIABILITIES	62,920,461	64,976,253	63,580,103
NET COMMUNITY ASSETS	897,147,109	941,364,479	938,587,516
Community Equity			
Retained Surplus/(Deficiency)	433,192,186	433,691,086	430,914,123
Asset Revaluation Surplus	463,954,923	507,673,393	507,673,393
TOTAL COMMUNITY EQUITY	897,147,109	941,364,479	938,587,516

Statement of Comprehensive Incomeas at 30 June 2019
100% of Year Complete

	2019	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	47,817,596	47,493,748	47,607,974	100%
Fees and Charges	4,499,743	3,790,662	3,964,652	113%
Rental Income	520,699	473,693	473,693	110%
Interest Received	1,323,048	1,005,453	1,205,453	110%
Sales Revenue	4,318,428	3,474,362	4,150,751	104%
Other Income	894,236	417,562	814,442	110%
Grants, Subsidies, Contributions and Donations	10,281,422	7,412,560	10,423,230	99%
	<u>69,655,172</u>	<u>64,068,040</u>	<u>68,640,194</u>	
Capital Revenue				
Grants, Subsidies, Contribution and Donations	7,461,890	6,544,702	4,477,338	167%
	<u>77,117,062</u>	<u>70,612,742</u>	<u>73,117,532</u>	
Expenses				
Recurrent Expenses				
Employee Benefits	22,980,433	23,530,179	23,334,322	98%
Materials and Services	24,996,926	21,685,237	24,850,067	101%
Finance Costs	2,074,406	2,150,197	2,075,349	100%
Depreciation and Amortisation	16,672,406	15,577,986	16,572,514	101%
	<u>66,724,171</u>	<u>62,943,599</u>	<u>66,832,252</u>	
Capital Expense				
	2,680,861	(455,100)	938,000	286%
	<u>69,405,033</u>	<u>62,488,499</u>	<u>67,770,252</u>	
Total Expense				
	<u>7,712,029</u>	<u>8,124,243</u>	<u>5,347,280</u>	
Net Result				
	<u>2,931,001</u>	<u>1,124,441</u>	<u>1,807,942</u>	
Net Operating Result				

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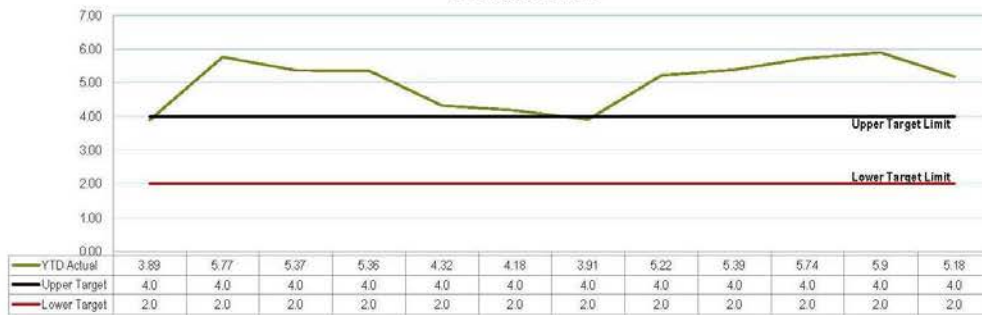
CASH RATIO



OPERATING CASH RATIO

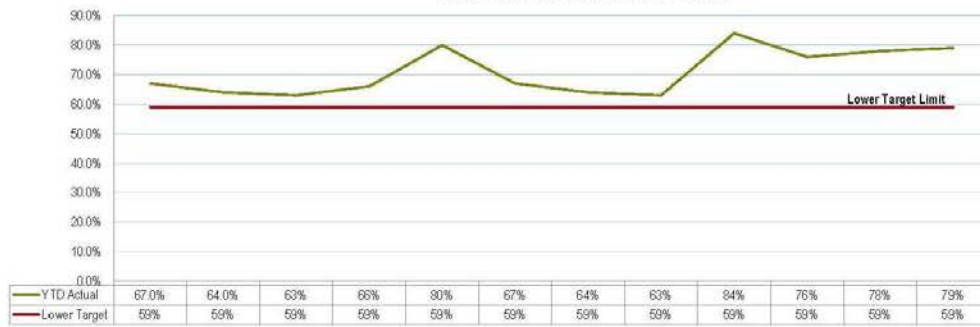


CURRENT RATIO

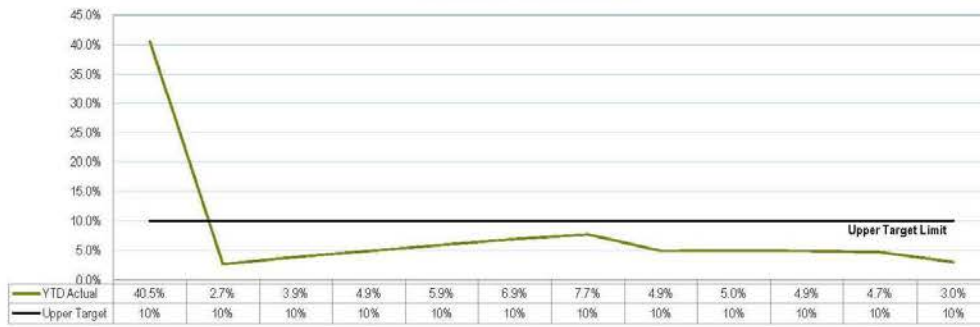


SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - 17 JULY 2019

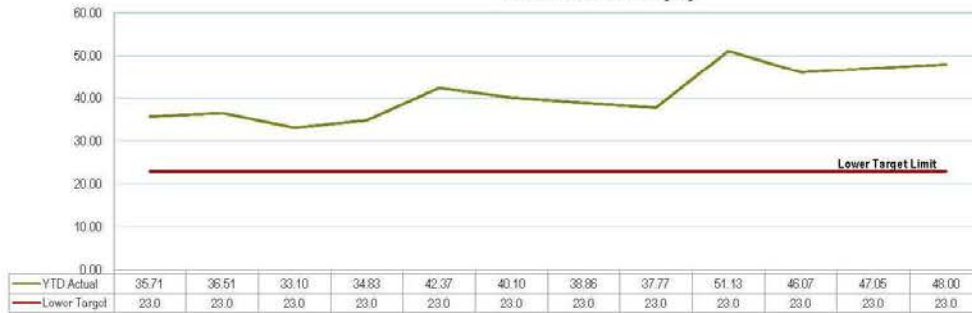
FUNDED LONG-TERM LIABILITIES



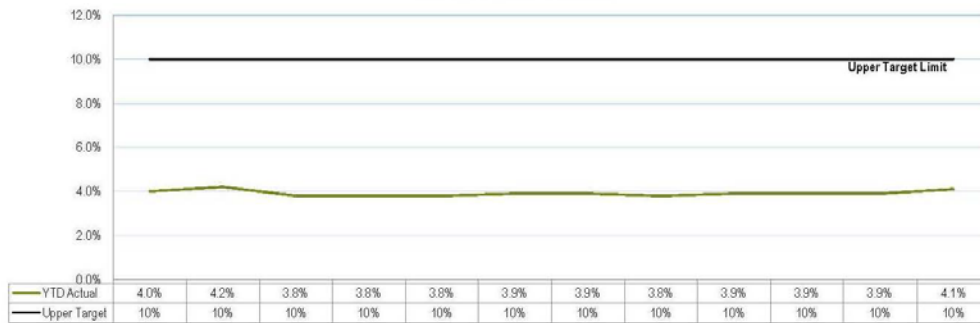
DEBT SERVICING RATIO



CASH BALANCE (M)



DEBT TO ASSET RATIO



INTEREST COVERAGE RATIO



*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

11.2.2 F - 2608076 - Corporate Credit Card Policy

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Corporate Credit Card Policy be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

11.3 ICT

Officer's Reports

No Report.

ATTENDANCE:

General Manager Lester Schumacher left the meeting at 11.26am

11.4 Human Resources (HR)

Officer's Reports

11.4.1 HR - 2608213 - Organisational Review

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the South Burnett Regional Council Organisational Review Report adopt a three Departmental Structure as presented in Appendix (A) with the Departments being:

- *Finance and Corporate;*
- *Community; and*
- *Infrastructure*

Further that the Human Resources Section be reclassified to People and Culture.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2601356 - List of Correspondence Pending Completion of Assessment Report

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the List of Correspondence Pending Completion of Assessment Report be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

13.2 IS - 2607452 - Delegated Authority Report

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That the Delegated Authority Report be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

13.3 IS - 2608277 - Monthly Capital Works Report

Resolution:

Moved Cr GA Jones, seconded Cr RJ Frohloff.

That the South Burnett Regional Council's Monthly Capital Works Report as at 30 June 2019 be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

ATTENDANCE:

General Manager Lester Schumacher returned to the meeting at 11.28am

13.4 IS - 2608257 - Road Maintenance Expenditure Report

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 30 June 2019 be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

13.5 IS - 2608250 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Two

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 30 June 2019 be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

CLOSED SESSION:

Motion:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it and Section 275(1)(f) starting or defending legal proceedings involving it of the Local Government Regulation 2012.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

OPEN COUNCIL:

Motion:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the meeting resume in Open Council.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it*, and Section 275(1)(f) *starting or defending legal proceedings involving it*, of the Local Government Regulation 2012, Council considered matters concerning tenders and consent to the determination of the Wulli Wulli People #2 native title claim (Claim).

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the Mayor's report be received

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

14. Confidential Section

- 14.1 CONF - 2604370 - Evaluation for Tender submissions in relation to Cleaning of Council Buildings and Facilities in Wondai and Murgon**

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That Council accept the tender under SBRC-18/19-18 from Advanced National Services Pty Ltd and enters into a contract for the total value of \$248,476.00 inclusive of GST for a total period of 5 years.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

- 14.2 CONF - 2608177 - Council's resolution to consent to the determination of the Wulli Wulli People #2 native title claim (Claim)**

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (f) starting or defending legal proceedings involving the local government;

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

1. *That Council consent to a determination of native title of the Wulli Wulli People Claim (QUD31/2019) substantially in the same terms of the draft consent determination considered by Council, with such amendments as may be required to enable the consent determinations to be made by the Federal Court.*
2. *That Council delegate to the Chief Executive Officer the power to negotiate and agree to such changes to the draft consent determination referred to in paragraph 1 of this resolution, as are required to enable the Federal Court to make the consent determination."*

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

There being no further business the meeting was declared closed at 12noon.

Confirmed before me this day of2019

..... MAYOR

4. Declaration of Interest

Nil.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Document Information

ECM ID 2614428

Author Mayor, South Burnett Regional Council

Date 16 August 2019

Précis

Economic Development and Corporate Performance Portfolio Report

Summary

Mayor Campbell presented his Economic Development and Corporate Performance Portfolio Report to Council.

Officer's Recommendation

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

5.2 Economic Development (ED)

Officer's Report

5.2.1 ED - 2616345 - Building Our Regions Fund Nomination - Carpark from Alford Street Kingaroy

Document Information

ECM ID 2616345

Author Manager Infrastructure Planning

**Endorsed
By General Manager Infrastructure**

Date 7 August 2019

Précis

Building our Regions Round 5 application for funding of the Alford Street Carpark Redevelopment and Stock Effluent Disposal Facility.

Summary

Council is seeking to submit two (2) applications for funding under the State Government Building our Regions Regional Infrastructure Fund. The two (2) project nominations are the rehabilitation and upgrade of the public carpark accessed from Alford Street, and the establishment of a stock effluent dump facility on the Bunya Highway, south of Kingaroy.

Officer's Recommendation

That Council nominates the Alford Street Carpark Redevelopment and the Stock Effluent Disposal Facility for funding under the Building our Regional Capital Fund Round 5 and;

- Commits to delivering the project and is committed to the management;
- Commits to financial costs associated with the ongoing operation and maintenance of the infrastructure;
- Allocates funds of \$340,000 to the Alford Street Carpark Redevelopment and \$400,000 to the Stock Effluent Disposal Facility as a co-contribution from restricted cash or existing capital budget through a future quarterly budget review if the project is successful; and
- acknowledges responsibility of any shortfall funding if costs change

Financial and Resource Implications

Co-contributions to funded projects under the Building our Regions Infrastructure Fund are favourably considered. When submitting this application, it is proposed that Council will co-contribute \$340,000 (50%) for the Alford Street Carpark Redevelopment and \$400,000 (50%) for the Stock Effluent Disposal Facility if the projects are successful for funding. Should the application not be successful, the project will be reviewed by Council and possibly returned to the future capital program.

Link to Corporate/Operational Plan

INF1 - Infrastructure that meets our communities needs
GO3 – The South Burnett is a recognised tourist destination
ENV2 - Environmentally responsible and efficient waste management
EC3 - An active, safe and healthy community

Communication/Consultation (Internal/External)

Alford Street Carpark Redevelopment

In March 2018, community consultation sessions with staff, public, business owners and business traders regarding the Kingaroy Town Revitalisation Project identified the desire for caravan access and trailer parking facilities around the CBD as well as a desire to upgrade of existing carpark. This was workshopped and communicated with the Council in May 2018.

Stock Effluent Disposal Facility

There has been no community consultation in relation to the establishment of a Stock Effluent Disposal Facility within the South Burnett.

Council has been increasingly receiving complaints from residents and businesses, particularly in Kingaroy, about effluent spillages through town. There has also been significant intentional effluent releases along transport corridors outside of town/village areas by transport operators in an attempt to try and minimise effluent spillages within built up areas.

There has been a number of meetings with key stakeholders such as the Livestock and Rural Transporters Association, Swickers, State Government departments and Local Governments to try and progress a solution to the stock effluent, while in transport, problem. There seems to be willingness to resolve this matter, but funding is the primary hurdle.

Legal Implications (Statutory Basis, Legal Risks)

A successful application with the Building Our Regions Regional Infrastructure Fund will require Council to enter into a formal funding agreement abiding by the terms and conditions of funding. The nominated timeline of project commencement of construction is to be in advance of 30 April 2019. Further communications with delivery teams will assist on minimising the risk associated with the funding agreement.

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Alford Street Carpark Redevelopment

The rehabilitation of the carpark and the provision of associated infrastructure will form part of the programmed maintenance cycle for Council in maintaining a level of service to the wider community. This asset will be utilised by tourists, local business owners and staff as well as the general community.

Stock Effluent Disposal Facility

The establishment of a stock effluent disposal facility will create a new asset for the Council, which it will then become responsible for the maintenance thereof into future budgets. Depending upon the level of revenue realised from the operation of this facility, Council may be responsible for some operational costs in the vicinity of \$30,000 based upon the New Zealand experience.

This asset will be utilised primarily by transport companies carrying livestock to or through Kingaroy and the South Burnett. However, residents, tourists, local business owners and Swickers will be the beneficiaries.

Report

Council proposes to submit an application to the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) under Building our Regions Regional Infrastructure Fund for the Alford Street Carpark Redevelopment and the Stock Effluent Disposal Facility.

The initial stage of the application is to be submitted to the State through an Expression of Interest process by 30 August 2019. If successful at this stage, Council will advance to the Detailed Application stage requiring additional content in the form of a business case by 25 October 2019. Announcements of successful applications are proposed to be advised by the State in December 2019.

Alford Street Carpark Redevelopment

The proposed project will include widening of the Alford Street access, rehabilitation of the pavement, provision for electric vehicle charge stations, recreational vehicle and trailer parking bays, caravan dumping point and associated landscaping of the carpark to enable a visually pleasing, practical and convenient facility. It is envisaged that there will be greater use of the facility in the future with the installation of caravan bays as well as electric vehicle charge stations, making it more attractive to both the travelling public and the future development of this emerging industry.

Initial project estimates has been apportioned across seven (7) components;

1. Pavement works (removal of existing seal, earthworks, boxing, subgrade treatment, 150mm 3.2 base, 45mm AC DG10) \$294,000
2. Treatments (kerbing, islands, line marking, general concreting) \$59,000
3. 2x electric vehicle fast chargers + install (note council can charge at 45c kw/hr or \$30-40 per charge) \$100,000
4. Caravan dump point \$5,000
5. General landscaping \$40,000
6. General Storm water Upgrades \$15,000
7. General Lighting Upgrades \$10,000

Allowing a 30% contingency, it is expected that the total value of this project is \$679,900.

Stock effluent Disposal Facility

The proposed site for the Stock Effluent Disposal Facility is on the Council owned land at the old Kingaroy Liquid Waste Disposal land off the Bunya Highway, just South of the Kingaroy Golf Club. The site will be able to be accessed by North bound traffic. An exit lane will have to be constructed off of the Bunya Highway into the site. There would also have to be an entry lane constructed back on to the Bunya Highway after the truck dump point. An appropriately sized septic tank or tanks for the number of expected transport movements will also have to be incorporated into the on site effluent management system, along with a number of evaporation ponds. It is thought that the existing evaporation ponds on site could be reinstated and utilised as well.

The cost for a facility to deal with stock effluent from transport trucks is estimated to be in the vicinity of \$800,000. The anticipated expense breakdown is as follows:

Project Component	Estimated Cost
Survey and Design Work	\$50,000
Road Work (Exit & Entry lanes from the Bunya Highway)	\$300,000
Construction of Truck Dump Point, Hardstand Area, Septic Tank(s) and Evaporation Ponds	\$450,000
TOTAL	\$800,000

5.2.2 ED - 2617036 - Appointment of Councillors to South Burnett Tourism Advisory Committee

Document Information

IR No 2617036

Author Senior Economic Development Officer

Endorsed By Chief Executive Officer

Date 9 August 2019

Précis

Member Councillors for the South Burnett Tourism Advisory Committee be appointed by South Burnett Regional Council.

Summary

At Council's June meeting the South Burnett Tourism Advisory Committee Terms of Reference and establishment of the South Burnett Tourism Advisory Committee was adopted.

Members of the committee will be appointed by Council resolution for a period of two years. Two (2) Councillors will be appointed to the Committee, one of whom shall be Council's Tourism Portfolio Holder who will perform the role of Committee Chairperson. A further Councillor shall be appointed to the Committee as Deputy Chair.

The Committee will be comprised as follows:

- Councillor Tourism Portfolio Holder (Chair)
- Councillor – to be appointed (Deputy Chair)
- President (or nominee) of following industry groups
 - Kingaroy Chamber of Commerce & Industry (KCCI)
 - Nanango Tourism and Development Association (NaTDA)
 - Murgon Business Development Association (MBDA)
 - Visit South Burnett (VSB)

Officer's Recommendation

That Council appoint Councillor Danita Potter as Tourism Portfolio Holder to the Chair and Councillor _____ as Deputy Chair to the South Burnett Tourism Advisory Committee.

Financial and Resource Implications

Advisory Committee supported by Economic Development staff through secretarial support to Committee.

Link to Corporate/Operational Plan

GO1 A strong and sustainable regional economy

Communication/Consultation (Internal/External)

Action outcome from 12 June 2019 meeting of Council.

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

South Burnett Tourism Advisory Committee Terms of Reference.

Asset Management Implications

Nil

Report

As part of Council's ongoing commitment to regional tourism activity, South Burnett Regional Council appoints, by Council resolution, two Councillors to the South Burnett Tourism Advisory Committee to support regional tourism, marketing and visitor servicing activity.

It is recommended that South Burnett Regional Council appoint Councillor Danita Potter as Tourism Portfolio Holder to the Chair and appoint a second Councillor as Deputy Chair to the South Burnett Tourism Advisory Committee. Cr Jones has expressed strong interest in this role.

5.2.3 ED - 2616504 - Economic Development June 2019 Quarterly Report

Document Information

IR No 2616504

Author Senior Economic Development Officer

**Endorsed
By** Chief Executive Officer

Date 26 July 2019

Précis

South Burnett Economic Development Quarterly Report – June 2019 for public distribution.

Summary

The Economic Development Department will publish a Report for public distribution each quarter to realise commitments to enhancing communication from Economic Development, activities and projects.

Officer's Recommendation

That Council accept the South Burnett Economic Development Quarterly Report – June 2019 and allow public distribution.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

GO1 A strong and sustainable regional economy

Communication/Consultation (Internal/External)

Economic Development team members have contributed to this report.

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

As part of an ongoing commitment from Council's Senior Economic Development Officer the April to June 2019, Economic Development Quarterly Report has been published.

The South Burnett Economic Development Quarterly Report provides an outline of activity undertaken within the Economic Development Department of South Burnett Regional Council. It is expected that each quarter, the South Burnett Economic Development Quarterly Report will evolve as the activity within the Department reflects the economic environment of the South Burnett region.

It is recommended that South Burnett Regional Council accept the South Burnett Economic Development Quarterly Report and allow public distribution.



South Burnett Economic Development



Quarterly Activity Report

April - June 2019



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INTRODUCTION

The Quarterly Report is the result of a focus from Economic Development on communication. It is intended to provide:

An overview of activity across Economic Development;

A record of statistics, media articles, comments, presentations and notes;

The Economic Development Quarterly Report is documented through a defined process, as follows.

- Collation of team contributions through team meeting and alternative sources
- Documentation of Draft Quarterly Report circulated to Council CEO for review
- Draft Quarterly Report presented to South Burnett Directions meeting for review
- Changes from Council CEO, South Burnett Directions and internal proofreading identified
- Documentation of Quarterly Report and associated presentation for Council Portfolio Session
- Quarterly Report presented to Council portfolio meeting, including any minor changes required by Council, documented for consideration of Council Meeting
- Quarterly Report and presentation accepted by Council for distribution
- Quarterly Report and presentation distributed

This extended process is expected to take approximately six (6) weeks past the end of the quarter.

ECONOMIC DEVELOPMENT OVERVIEW

Economic indicators continue to read positively as 2019 progresses and regional activity ramps up. In the June quarter, Council advertised its first ever tender for lease/sale of land for economic development purposes. The tender requires milestones to be met in specific timeframes, ensuring that the land generates a return to the regional economy. Should a tender be accepted by Council as a result, the subsequent development is a jobs generator. This is another step forward for South Burnett Regional Council and complements other industry led investment occurring across the region, including a range of retail and hospitality upgrades.

Unemployment rates continue to fall through 2019. Unemployment is now below 8.0% for the first time since 2012, dropping to 7.8% at the end of the March 2019 Quarter. Value of building approvals to the end of March 2019 reached \$46.4 million, a 50% increase from 2017-18.

South Burnett Regional Council was recognised as a finalist in the Excellence in Collaboration Award at the LGMA Queensland Awards for Excellence, presented in Brisbane on Thursday 30 May. The award was received for the Economic Development led collaboration with regional event committees and Tilma Group through the rEvents Pilot Program.

Regional food activity also stepped up another notch in the first quarter of 2019, with continuing activity through the Paddock to Plate network, the Business South Burnett supported South Burnett Food Network Study Tour, the Discover South Burnett supported Taste the Trail event and attendance by the Economic Development Officer at the Regionality Farm 2 Plate Exchange in NSW. These direct actions are positively influencing business development across the region, all ahead of the major food event on our campaign calendar, Regional Flavours in July.

This quarter also saw the commencement of the Economic Development Strategy Review, redefining the strategy for beyond 2020. This review incorporates Councillors, South Burnett Directions Board members and representatives from Queensland Government Department of State Development, Manufacturing, Infrastructure and Planning. The review will focus on the two previous economic development strategies in order to document a more traditional Council strategy, complete with Action Plans and clearer measurement. Initial meetings have been positive, reinforcing a regional focus on economic returns from food and agribusiness.

HEADLINE GOALS ASSESSMENT

In the timeframe since the adoption of the 2020 South Burnett Regional Economic Development Strategy and the associated headline goals, change in the regional economy has occurred.

The previous year has seen a marked increase in activity associated with Investment Attraction. While this activity has largely been confidential in nature, some direct initiatives have been pursued by Council in facilitating new investment. The Tender advertised for Lease to Purchase for Economic Development purposes for Cornish Street, Kingaroy, is chief among these initiatives and is the result of collaboration between Economic Development and Property. While results of the tender are not yet formalised, this process is expected to be replicated for other blocks of Council owned industrial land, enabling industrial development. Where this type of activity was not conceived only 12 months ago, it is now expected to generate direct land sales and major project development.

Visitor expenditure has improved according to TRA research, with the three year rolling average for period ended June 2017 increasing by \$2 million to \$96 million. National Visitor Survey (TRA) results for Southern Queensland Country to Year ending December 2018 conclude that domestic overnight visitor expenditure increased of 17.6%.

The region's Labour Force, to the end of March QTR 2018, has seen a decrease of 106 in the past 12 months (Small Area Labour Market, smoothed LGA series to March QTR 2019), to 13,418. Unemployment in the region is positive, with numbers of eligible jobseekers decreasing by 156 in the 12 months to March 2019. * The last 12 months has seen the unemployment rate decrease by 1.1% to 7.8%, the first time in over 6 years that the unemployment rate has dipped below 8%.*

Headline Goals Progress	2017-18	2018-19	2019-20
30 new patents (0 (Jun 16) + 30)	0 (Jun 16)	0 (Jun 17)	
\$243m visitor expenditure (300% of \$81m (Jun 15))	\$94m (Jun 16)	\$96m (Jun 17)	
16,524 Labour Force* (June 2017 + 3,000)	13,524 (Mar 18)*	13,418 (Mar 19)	

*The Small Area Labour Market estimates are smoothed using a four-quarter average to minimise the variability inherent in small area estimates. Due to this, figures reported in previous Small Area Labour Market publications may differ from current publication (March 2019). Labour force data presented above is from the current (March 2019) publication.

2019 CALENDAR

	JUL	AUG	SEP	OCT	NOV	DEC
School Holidays	29 Jan - 14 Jul		21 Sep - 7 Oct			15 Dec - 27 Jan
EVENTS		Wanna Fees	Locality Festival Country Music Italian Festival	Murgon-Morven Woolgun Ball 7-8 February		
ED Team Meeting		Tue 6 Aug		Tue 1 Oct		Tue 3 Dec
SB Directions	Mon 1 Jul - STRATEGY	Mon 5 Aug	Mon 2 Sep	Mon 7 Oct	Mon 4 Nov	Mon 2 Dec
Directions Events						
Creative Roundtable		Thu 15 Aug			Thu 28 Nov	
South Burnett Unpacked		SRU-8 (Road Trip) Tue 6 Aug			SRU-9 (Kumbla) Mon 4 Nov Tourism Review	
Volunteer BBQ	25 (Blackbutt)	8 (Murgon) 22 (Nanango)	5 (Wondal) 19 (Kingaroy)	3 (Blackbutt) 17 (Murgon) 31 (Nanango)	14 (Wondal) 28 (Kingaroy)	
Volunteer Activity						
Visitor Services						
Business XL						
Business Events & Workshops	18 July The R2B Network Event - Q&A 22 July Social Media Workshop 31 July Meet the Mayor Kingaroy Hospital - Q&A 29-30 Approaches to Put of Economic Development	DANGER CLOSE VISIT EVENT Visit to Wide Bay Burnett from QLD Chief Entrepreneur 27 Empowering our Regions Workshop (Bundaberg)	Australian Regional Development Conference	29-29 - National Economic Development Conference	7 Wide Bay Burnett Regional Economic Development Growth Forum 13-14 Digital Literacy/Health Innovation roadshow	
South Burnett Business Builders 2.0 in partnership with BIEDO	*Blackbutt Site Visits (Days TBA)	*Blackbutt SBBS's 2.0 update @XL	*Blackbutt SBBS's Site Visits (Days TBA)	*Nanango SBBS's Site Visits (Days TBA)	*Nanango SBBS 2.0 update @XL	SBBS Networking Event
Food Region Activation Business SB	10th - Future Food Incubator (APS & The Sauer Man) Sustainable food farming event @ Hilday Gold Homestead 12th Retail Resilience & Private Labelling Workshop - GRH 2 TB - Regional Flavours 10-12 Farmers 3 (Founders program - Sydney) Future Food/GRH 2 TB	10th Women Leaders in Food and Agribusiness 25th South Burnett Flavours BaconFest	SB Flavour AusFest	15th Food Horizon		
W.I.R.E.D			16-19 W.I.R.E.D Events - Gympie, North Burnett, South Burnett	15th. Women in Ag Day		
Culinary Tourism (Discover South Burnett)	Regional Flavours			Food Horizon		
Winery Events			Italian Festival	Dusty Day Out		
Maffraale Ridge Turpan East	20	17		27	16	
Nanango Country Markets	6	3	7	5	2	7
Makers, Bakers & Creators (NBCC)	19	16	20	18	15	20
Blackbutt	21	18	19	20	17	16
Yarraman	13	10	14	13	9	14
Kumbla	21	18	19	20	17	16
Bunya Mountains - Maidenwell	28	25	29	27	24	29
Kingaroy	20	17	21	19	16	21
Wondal	12	10	14	13	9	14
Wondal	27	24	28	26	23	28
Murgon CBD	14	11	8	12	10	8
Heesville	28	25	22	27	24	
Tableland Kilkivan	7, 14, 21, 28	4, 11, 18, 25	1, 8, 15, 22, 29	6, 13, 20, 27	3, 10, 17, 24	1, 8, 15, 22, 29
Future of the VICs		Implementation of adopted recommendations				
PR						
Destination Marketing		2-4 Q&A Outdoor Adventure & Motoring Expo (Toowoomba)	20-22 Cleveland Carnival, Camping, Boating @ 4 x 4 Expo (Cleveland)			
Autumn-Winter	Post Campaign Story		Campaign Report & Measure			
Regional Flavours		Post Event Story & Measure				
Spring-Summer						Post Campaign Story

INVESTMENT & INNOVATION

LGMA Queensland Awards for Excellence

South Burnett Regional Council was a finalist in the Excellence in Collaboration Award at the LGMA Queensland Awards for Excellence, presented in Brisbane on Thursday 30 May. The award recognised Council's collaboration with regional event committees and Tilma Group through the rEvents Pilot Program. This intensive 10 month program, which required event committees to contribute financially to the program and attend a series of monthly webinars/digital workshops through 2018, has contributed to great results being achieved by the events involved in the Program and the collaboration between events across the region. A certificate received at the Awards Ceremony will be kept on display in Council's Kingaroy office.

2020-25 Economic Development Strategy Formation Meetings

The SBRC Economic Development branch together with South Burnett Directions, Councillors and the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) met to begin discussions on the 2020-25 Economic Development Strategy. Two meetings were held in June/July to review previous strategy documents and determine framework and outline of new document. Feedback and outcomes from the meetings are being collated by Economic Development staff. A draft of the strategy will go to community consultation in coming months.

Sale of Council owned land by Tender

An alternative tender for sale of Council owned land was advertised in May 2019, completing an extensive period of internal collaboration. The tender advertised for Cornish Street established an alternative process for sale of Council owned land for the purpose of economic development. The tender proposed a lease to purchase option with certain milestones and timeframes for development strengthening the outcomes as a result of the sale. Once finalised, it is expected that this process will generate direct financial return for Council plus investment and jobs.

Regional Partnerships - Toowoomba & Surat Basin Enterprise (TSBE) Enterprise Evening, Parliament House, Brisbane

Representatives of South Burnett Regional Council and South Burnett Directions attended the Toowoomba & Surat Basin Enterprise (TSBE) Enterprise Evening at Parliament House on 4 April. Coopers Gap Wind Farm proponent, AGL, sponsored the event. Minister for Natural Resources, Mines and Energy, Dr. Anthony Lynham and AGL CEO were the guest speakers at the event. Over 250 persons representing government, industry, mining and commercial business attended the event.

Regional Partnerships – Gympie Regional Council and Somerset Regional Council

Economic Development staff joined Council's Mayor and CEO for meetings with representatives from Gympie Regional Council and Somerset Regional Council in April. The meeting with the Gympie Regional Council early in April discussed increased collaboration in marketing the Kilkivan to Kingaroy Rail Trail. The meeting with Somerset Regional Council discussed promotional marketing of the Brisbane Valley Rail Trail and extension of Council supported fishing competitions into a multi-region Festival of the Dams. These meetings are progressing cross border relationships with neighbouring regions. Economic Development is pursuing collaborative marketing of the extended rail trail (Ipswich to Kilkivan).

VISITOR ECONOMY

South Burnett Unpacked

As visitor numbers to the Visitor Information Centre Network increase the planned lull in the South Burnett Unpacked schedule sees the next Unpacked event in August. South Burnett Unpacked 9 will be a South Burnett Unpacked Road Trip to provide volunteers, operators and Councillors the opportunity to experience the South Burnett Visitor Information Centre Network including galleries and museums. Exposure to other facilities is a valuable tool for volunteers that sit on the front line of the visitor interaction experience. South Burnett Unpacked Road Trip is scheduled for 6 August, further details will be communicated as the program for the day develops.

Industry Engagement

Continuous messaging for events and operators to consider listing on Australian Tourism Data Warehouse (ATDW). Events can take advantage of a free listing and operators can take an annual subscription for \$200. Discover South Burnett have encouraged South Burnett Markets and new business enquiries to list on Australian Tourism Data Warehouse enabling population of their event information to www.discoversouthburnett.com.au and www.queensland.com among other websites. Consistent messaging for events and businesses to share their news and updates by tagging @Discover South Burnett on Facebook and Instagram.

South Burnett Touring Guide

The South Burnett Touring Guide released at the end of March is available via link logic www.linklogic.com.au and can be ordered and delivered at no cost for operators to stock.

Tourism Expos and Shows

The 2019 schedule of tourism expos continues to roll out; Discover South Burnett attended the Moreton Bay Caravan, Camping, Boating & 4x4 Expo (Redcliffe) from 15–17 February.

Visitor Information Centre volunteers attended the South Queensland Caravan, Camping, Fishing and 4x4 Expo in Nambour from 26–28 April, trialling a new scanner for the competition entry. After a couple of minor issues were fixed, the arrangement worked well. The volunteers engaged with over 300 people that showed a genuine interest in a visit to region with all brochures being distributed.

The next promotion will be 2–4 August at the Queensland Outdoor Adventure & Motoring Expo in Toowoomba, followed by the Cleveland Caravan, Camping, Boating & 4x4 Expo being held on 20–22 September.

Drive Inland Promotions Association

Social media accounts and website www.driveinland.com.au deliver an ongoing collaboration with Drive Inland partners. Social media questionnaire completed by each region provides timely information contributions. This offers another platform to share South Burnett news, the new Facebook page is slowly building a following and Drive Inland website reported 1909 visits for the month of April. #driveinland

Culinary Tourism

The South Burnett Produce Network closed Facebook group, connecting growers, suppliers and consumers has grown this quarter from 144 members to 170 members. The members have been sharing local produce availability and accessibility, local food related workshops and events and other connection opportunities.

Perfect weather was enjoyed for the premiere **Taste the Trail** culinary adventure on the South Burnett Rail Trail on 15 June. The team received great feedback from ticketholders with several questions asking 'when's the next one?' The event debrief included discussion if this can be an ongoing annual event. 35 attendees hailed from Brisbane, Sunshine Coast, Toowoomba and as far away as Ballina to join several locals for the local food experience ride. Traversing Kingaroy to Wondai, cyclists sampled new flavours from Proteco, Flavours of South Burnett tasting box, Taste of Tingooora produce and the Regional Flavours favourite recipe of Sticky Pork Belly Wrap recreated to Pork Belly Tacos.

Regional Flavours stallholders were in Wondai to greet the happy riders and offer wine tasting, local food sampling and information on upcoming local events.



Feedback from Taste of Tingooora's Rowly Bendall – "We thoroughly enjoyed the experience as well as all the positives that came out of it for our little enterprise", he said. "Rest assured we will support our region in every way we can and will work with those like yourselves in every way we can".





The South Burnett will again have a strong presence at **Regional Flavours** event on 20-21 July at South Bank Parklands, Brisbane. Stallholders include Clovelly Estate, Crane Wines, Kingsey Grove Estate, Nuova Scuola, The Peanut Van, Chinchilli, Bunya Red Farm and The Sauce Man. New collateral has been developed for the South Burnett marketing stall with new expo walls promoting iconic South Burnett experiences, such as cycling the South Burnett Rail Trail, wild bird feeding at the Bunya Mountains, kayaking at Ficks Crossing and a sunset across a South Burnett vineyard.



Jason Ford will be surprising and delighting the Queensland Taste audience with two local themed offerings – local beef and produce will be the stars at this cooking demonstration. Jason has also reinvented the tried and true sticky pork belly wrap recipe to an easy-eat festival food of pork belly tacos. Local food advocate, Roberta Schablon joins the Regional Flavours team for 2019 delivering the Flavours of South Burnett box, allowing the Regional Flavours crowd to savour the different offerings and get some takeaways of their favourites from local producers, part of the South Burnett hub.



Media Famil & PR activity

The media famil 21–24 March continues to deliver South Burnett stories. Articles and features from Newscorp, RACQ, RM Williams and We Are Explorers continue to filter out along with content coming from PR activities. Some of this quarter's goings-on includes:

- Bunya Mountains feature 'Into the Jurassic' that was picked up by 12 publications giving a reach of 81876
- ABC radio interview with Wondai Garden Expo President aired in April in the lead up to the Autumn Garden Expo
- The Trousdell family shared their Mt Binga Avocado Orchards story in Newscorp Publications in April
- The May edition of Weekly Times FARM publication highlighted Bunya Red Farm across six colour pages
- June/July school holidays were the focus for Newscorp release in several publications with 'Dam Fine Fun for Kids' and 5 things to do that included Manar Park, South Burnett Rail Trails,



Coomba Falls, Kayak at Ficks Crossing and the two dams, Yallakool Park and Lake Boondooma Caravan and Recreation Park. Feedback received from Manar Park after sharing this content with operators - they are thankful and excited to be included and one of their guests sent them the article when they saw it in the Sunshine Coast Daily the previous week. They went on to say they LOVE the South Burnett and always encouraging their guests to explore our surroundings and are grateful to Discover South Burnett

South Burnett Rail Trail

Google listing, new 5 star reviews, comment 'Great place to ride and run'

April, 2649 people found you on Google with top search queries South Burnett Rail Trail, Kingaroy Rail Trail and attractions near me and 55 asking for directions and 75 visiting website

May, 2881 people found you on Google with top search queries South Burnett Rail Trail, Kingaroy Rail Trail and attractions near me and 65 asking for directions and 95 visiting website

June, 2767 people found you on Google with top search queries South Burnett Rail Trail, Kingaroy Rail Trail and Rail Trail and 71 asking for directions and 110 visiting website

Event Feedback & Information Requests

- Information bags prepared for the Wondai Street Sprints driver delegates and Proston Lions Club conference delegates
- Feedback from the Blackbutt R & R Rail Trail Experience – "How good is the BVRT, it must be doing wonders to the local businesses. I have listed R & R event on ATDW and once again holding the event in May 2020."
- NSW visitor to the Kingaroy Visitor Information Centre – enquired about camping for a few days at Burrandowan Race Track, one of our wonderful volunteers supplied her with information and a contact. The volunteer (who also volunteered at Burrandowan) was delighted to see the travellers at Burrandowan Races. She shared they were having a great time and how fantastic the Burrandowan Races event was.
- The tourism team attended the Queensland International Wine Tourism Strategy visioning workshop hosted at Clovelly Estate. Facilitated by Earthcheck, the session sought input on the challenges and opportunities wine tourism experiences. The next stage is combining the feedback with the research already conducted by Queensland Wine to help identify and define key actions, which will make the foundations of the draft strategy.

BUSINESS GROWTH

Paddock to Plate Network (P2P)

The South Burnett Paddock to Plate Network meetings continued this quarter. Interest for the network has broadened which sparked conversations on how to get the best value out of the meetings. It was decided that the network would be extended to include all South Burnett Paddock to Plate businesses. The all-inclusive Farm to Fork Collective will be launched next month with the P2P Network continuing as a sub-group.

South Burnett Business Builders

With the Building Better Regions Funded South Burnett Business Builders Program wrapping up, Economic Development staff joined BIEDO on site visits across the Wondai Industrial Estate during April. During these visits, it was apparent that there is great interest for the development of an industry development group within the industrial estate. Further site visits and conversations will take place next quarter to discuss establishment of the group.

Site visits to Wondai retail businesses took place across May with some fantastic businesses engaged and invited to speak at the upcoming Business XL event.



Farm to Fork Exchange

Economic Development staff attended the Farm 2 Plate Exchange along with South Burnett Paddock to Business, Paleo Beef Direct.

The Farm 2 Fork Exchange proved to be the ultimate gathering of those involved in the producer to consumer value chain. Farmers, food and drink producers, chefs, economic development organisations, tourism and hospitality businesses gathered to exchange knowledge, ideas and learn from experience.



The conference and associated master classes were packed into four days of case study tours, international keynote speakers, workshops and the Farm Gate Festival. All of these events featured a range of regional food experiences that told the story.

Council's Economic Development Officer (EDO) attended the pre-exchange round table to discuss strategy, policy and regulations around establishing a food destination. This round table included representation from food groups, government agencies, tourism and economic development representatives and land use planning agencies.



Council's EDO also attended the Agritourism and Culinary Tourism Masterclass. This masterclass explored the development of agritourism at a business level, and how to activate and develop a regional area as a food destination.

Insight gained from this conference will inform the development of the Economic Development department's Food Region Activation Strategy.

Market Diversification Workshop

Business South Burnett worked with the Australian Governments Business Entrepreneur's Program to deliver a Market Diversification Workshop for Food Businesses.

The workshop is designed for businesses that are currently at a crossroads about how to grow their business and businesses who have seen their performance plateau, requiring other growth options. This program also assisted local businesses that where finding diversifying out from their current business model a daunting prospect.

The program gave small to medium enterprises (SMEs) the skills and confidence to compete more effectively in retail, foodservice and online channels. It also provided insight into how to access other commercially based channels to markets that may be attractive as part of their growth strategy.

Workshop topics include:

- Develop a strategic planning template with sequential developmental frameworks
- Challenge or complement your current thinking about growth opportunities
- Understand how to manage both your profitability and your customer's profitability
- Understand the market assessment process and how to identify opportunities
- Identify and communicate 'what you are famous for?'
- Understand what you need to do to position your business for growth
- What actions you must take to create new growth platforms



Business XL – Wondai

The fourth Business XL event was held in Wondai, Thursday 23 May. Guest speakers included OAM recipient, Elaine Madill along with local businesses - Pow Wow on Mackenzie, Bank of Queensland Wondai, Barambah Business Services and Torkit Business Solutions.

South Burnett Regional Council's Economic Development Officer and BIEDO CEO Kristy Frahm presented on the activity undertaken during the South Burnett Business Builders Program.

Local businesses also took the opportunity to display their products and services with Torkit Business Solutions, the Entrepreneurs Facilitation Program, Top X Murgon, Crowies Paints, Bank of Queensland Wondai, Hansen's Kitchen and Pow Wow on Mackenzie taking up business stands.

The \$600 Torkit Business Solutions Door Prize was won by Hansen's Kitchens. 7



South Burnett Business Breakfast - Kingaroy

Business South Burnett again supported the South Burnett Business Breakfast hosted by local journalist and radio host, Matt Collins.

Matt brought South Burnett small businesses together by sharing the remarkable stories of some of the region's most recognisable business owners.

Guest speakers included Joe Prendergast (Joe's Goomeri Hotel/ Goomeri Bakery/ Dusty Hill winery), Matthew Mott (professional angler) and Donna Ryan (Jamaica Blue/ Muffin Break).

The next business Breakfast will be held in Murgon, Wednesday 24 July 2019.



South Burnett Food Network Study Tour

Fourteen (14) South Burnett food growers, producers, and creators joined the Business South Burnett, Food Network Study Tour on Sunday 2 June 2019.

The Study Tour travelled to the Noosa Farmers' Market to hear from renowned Food Market Director, Shane Stanley. Shane engaged the group with producer success stories following their presence at his Farmers Markets. Participants were exposed to a highly successful slow food market, which attracts 8,000 - 10,000 visitors each Sunday. Shane explained how South Burnett Farm to Fork businesses could get their products into the exclusive Sunshine Coast market.

The Study Tour then headed to Kenilworth to visit Kenilworth Country Bakery. Following a coffee presented in a doughnut, the group heard from Baker Jeff. Jeff explained how they achieved a one million dollar turnover in less than 12 months of operation through effective social media marketing and creating a destination within their food business.



From there, the study tour travelled to Farmer and Sun in Gympie to hear the Waugh Family's story. After years of selling direct from their farms, and at local markets, the Waughs built a successful enough profile to open their own fruit and vegetable shop in town. They only stock local produce, sourced directly from the farmers. As their range grew, they expanded the shop to accommodate all the additional grocery lines and speciality items they now carry. They then further expanded and opened the Farmer and Sun cafe, serving a wide variety of food and drinks made from the fresh produce available at the marketplace next door.

The trip home involved in-depth discussion on how local food businesses could support the current food region activation activity. The group identified some potential future projects that they as a collective could drive and suggested projects for Economic Development.

These include:

- A Farm 2 Fork Festival
- A series of long table lunches out of region
- A South Burnett progressive dinner traveling to different farms
- Bussing in external visitors to visit farms
- A local food showcase/opening menu for newly renovated Carrollee Hotel
- A South Burnett Flavours Stall at the Noosa Farmers markets, with a different producer occupying the site each week
- A Farm to Fork industry dining event, to help create awareness of available local products
- Building stronger relationships and encouragement of local restaurants, cafes, caterers and pubs to utilise regional products on their menus
- A suite of 360 degree video clips showcasing South Burnett farms and food
- A three day Food Horizon event including study tours and a series of masterclasses
- A taste testing tent covered by one safe food permit at South Burnett events
- South Burnett Food Market

Feedback:

- I just wanted to take this opportunity to thank you and Council so much for organising the foodie tour to the Noosa Farmers Markets, Kenilworth Bakery and Farmer and Sun at Gympie yesterday. Seeing the success of those ventures really got my wheels turning and made me think some more about projects I have been holding 'on the back burner' for my business. It is great to see what can be done and how folks are doing it and to be inspired to think about opportunities businesses can make for themselves.

It also got me enthused about the products and potential for the South Burnett and how, as producers, we might be able to collaborate to build ourselves as a food destination. Networking and discussions with other producers is crucial for this and the day certainly enabled some of that too. There were some great ideas going around and I look forward to being part of more discussions and hopefully more networking opportunities.

*Thanks so much, for your time and organisation.
Skye Douglas - HighBrit Beef*

- Sunday was enlightening, beneficial, and encouraging for small agribusinesses in this small rural community amidst the overwhelming and overpowering giant conglomerates. It showed us that there is room for the small to medium size family farming enterprises and that there is a growing need and demand for quality food products that are healthy for you. It's the kind of tour that any food fanatic whether producer or consumer needs to do. A big thank you to yourself Kristy and to South Burnett Regional Council for this awesome opportunity and for showing and inspiring confidence in the local farming community that we can make a difference to this beautiful region.

Daniel Beutel and Sheralyn van der Weegen

- I'd like to thank and congratulate the South Burnett Regional Council for the valuable initiative of the Food Network Study Tour Sunday 2 May 2019. It was inspirational for a bus load of local producers to see, taste and hear the wonderful success stories of our neighbouring region. The tour generated countless ideas as the local producers brainstormed concepts to build stronger awareness of the South Burnett's Food industry. It was a great opportunity for them to network, make strong connections and plans for working together.

It's obvious that South Burnett food producers are keen to lead and drive their industry forward, to help build the South Burnett as Food Tourism Destination, and contribute to the region's economy. There were many very positive draft initiatives formed as a result of the tour, that I believe will make a great impact. I'd encourage the South Burnett Regional Council to continue their pro-active approach to guiding, facilitating and inspiring the region's food producers and tourism operators. A successful food tourism industry will value add to the South Burnett's existing economy, increase employment opportunities, encourage business investment and most importantly provide greater quality of life for its residence.

Kind Regards Jason Ford – Ford on Food

- We wish to convey our thanks to Hidden Gold, yourself and the South Burnett Regional Council for the organisation and funding of the recent tour to Noosa Farmers Market, Kenilworth Bakery and Farmer and Sun in Gympie. From each of these places we came away with ideas, thoughts and solutions to help grow our business. We gained knowledge and ideas we would not have even considered as being possible. We are keen to follow up on attending the Noosa Farmers Market either as a representative of SBRC Flavours or as our own initiative. Thank Kristy, we look forward to hearing from you.

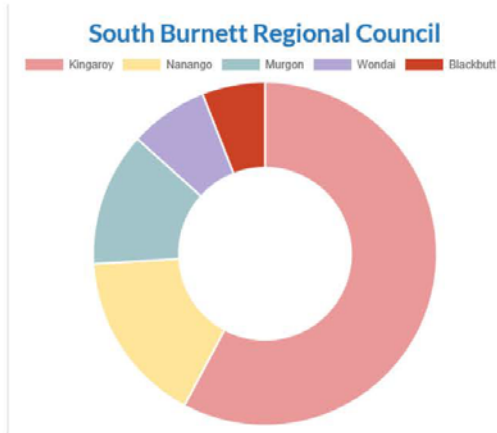
Richard and Sue Whitworth – Richard's Country Kitchen

MEASUREMENT

Localised

The following graphs demonstrate the activity generated within Localised during the past quarter.

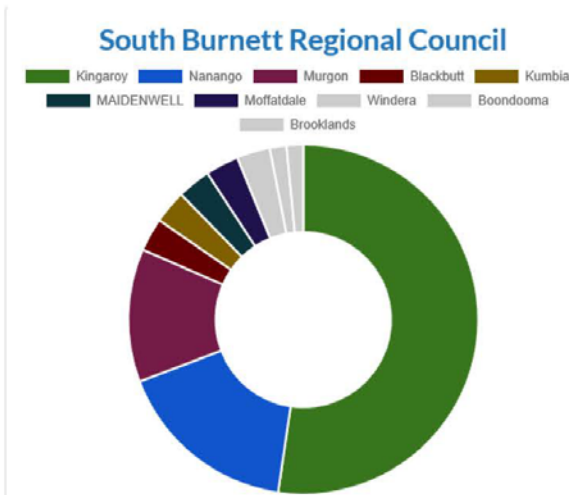
People: Top 5 Locations



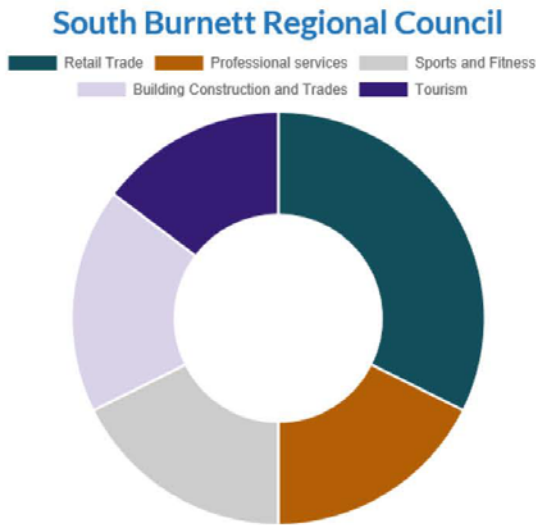
Number of people that have created profiles: Kingaroy- 78 (up 9 since last quarter), Nanango- 22 (up 1), Murgon- 17 (up 1), Blackbutt- 8 (remained the same), Wondai- 10 (up 3)

Businesses: Top 10 Locations

Kingaroy 34 (up 4), Nanango 11 (remained the same), Murgon 8 (up 1), Blackbutt 2 (remained the same), Maidenwell 2, Winderra 2, Boondooma 1,



Top 5 Business Categories



Retail trade 11 (up by 1), professional services 6 (remained the same), sports and fitness 6 (remained the same), Tourism 5 (up by 1), Building and Construction (6 which over took Primary Production in the top five from last quarter)

Getting Social (Media) in the South Burnett

Social Media is an important marketing channel for economic development's forward facing activity areas, Business South Burnett and Discover South Burnett.

Business South Burnett Facebook

83 posts for the period April - June

Fan Growth increase from 1712 (31/03/19) to 1750 (30/06/19)

Demographics – Top 5 by %

- 35 – 44 age group female - 23%
- 45 – 54 age group female – 18%
- 25 – 34 age group female – 14%
- 55 – 64 age group female – 11%
- 45 – 54 age group male – 6%

Regions – Top 5 by %

- Kingaroy
- Brisbane
- Nanango
- Toowoomba
- Wondai





Higher performing posts

Business South Burnett
Published by Kristy Board [?] · 3 May · 🌐

Do you grow, produce, cook or create food within the South Burnett? If so, join us on this not to be missed study tour to Noosa Farmers Market and Farmer and Sun and Cafe by Farmer and Sun. Road trip conversation topic: Building the South Burnett as a food destination.

To RSVP, please contact council's Economic Development Officer - kboard@southburnett.qld.gov.au

BIEDO Kingaroy Chamber of Commerce & Industry Murgon, QLD Nanango Tourism Development Association - Na TDA The Proston Connection Hidden Gold Homestead

Meet Shane Stanley

Shane Stanley is dedicated to creating ongoing commercial opportunities for Australian farmers through direct selling methods and agritourism, such as farmers' markets. Shane is the founder of the Noosa, Kawana, North Queensland and Big Top Maroochydore Farmers' Markets and is also the Tourism Australia Food Ambassador for Queensland.

Farmer and Sun Tour- Meet the Waughs

Farmer and Sun was founded in 2012 by local farmers, Steve and Trena Waugh. Farmer and Sun

WIDEBAYBURNETT.LOCALISED.COM.AU
South Burnett Food Network Study Tour » Wide Bay Burnett
Join fellow South Burnett food businesses, cooks and chefs on a not to...

Performance for your post

2,997 People Reached

35 Likes, Comments & Shares 🗨

28 Likes	3 On Post	25 On Shares
0 Comments	0 On Post	0 On Shares
7 Shares	7 On Post	0 On Shares

80 Post Clicks

1 Photo views	26 Link clicks 🗨	53 Other Clicks 🗨
----------------------	-------------------------	--------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page


Reported stats may be delayed from what appears on posts




South Burnett Food Network Study Tour – Localised Share

2997 Reach
35 Reactions
7 shares

Business South Burnett
Published by Kristy Board [?] · 22 June at 13:58 · 🌐

Great to see local Wondai businesses buzzing with the Wondai Country Running Festival today.
Discover South Burnett #wondai #railtrail #wondairunningfestival



Performance for your post

2,107 People Reached

134 Reactions, comments & shares 🗨️

104 Like	30 On post	74 On shares
16 Love	7 On post	9 On shares
2 Comments	0 On Post	2 On Shares
12 Shares	11 On Post	1 On Shares

514 Post Clicks

288 Photo views	0 Link clicks 🗨️	226 Other Clicks 🗨️
--------------------	---------------------	------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

Wondai Country Running Festival Business Activity

2107 Reach

135 Reactions

7 shares



Business South Burnett
Published by Kristy Board · 28 June at 10:19 · 🌐

Let's Talk Sustainable Farming!
Thursday, 11 July 9am-3pm.
Business Discussions with Tammi & Stuart Jonas
\$40 per head including lunch, tea and coffee..... See more

Performance for your post

4,399 People Reached

173 Reactions, comments & shares 📊

132 Like	20 On post	112 On shares
4 Love	0 On post	4 On shares
5 Comments	0 On Post	5 On Shares
32 Shares	32 On Post	0 On Shares

209 Post Clicks

63 Photo views	3 Link clicks 📊	143 Other Clicks 📊
--------------------------	---------------------------	------------------------------

NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

LET'S TALK SUSTAINABLE FARMING

— THURSDAY, 11 JULY - 9AM-3PM —

Hidden Gold Homestead - 59 Waterview Drive, Moffatdale Queensland
\$40 per head including lunch, tea and coffee

Tammi & Stuart Jonas

Australian Food Sovereignty Alliance - President

Tammi is the Chief Butcher at Jonal Farms located in Central Highlands Victoria. She and her husband Stuart, Chief Farmer of Jonal, raise heritage breed Large Black pigs and a small herd of mixed cattle, as well as a small annual crop of garlic. Tammi, a former vegetarian academic turned pig-farming butcher, transforms whole carcasses into a range of fresh cuts, smallgoods, salumi, & charcuterie, while selling Jonal's produce predominantly through a thriving CSA (community-supported agriculture) to 85 wonderful households of ethical omnivores.

As President over the past three years, Tammi has worked solidly for fair and consistent regulation of farming and food production and distribution, helping to establish AFSA's Legal Defence Fund to protect and promote the right of people to determine their own food and agriculture systems. The Fund has supported many farmers encountering legal obstacles in their work to grow a better food system. The extent of Tammi's work in Australia and internationally has deepened and broadened her understanding of the issues in the food system locally and globally, and she is committed to continuing to apply that knowledge and experience to assist farmers and eaters, AFSA, and the global food sovereignty movement in the role of President.

Dean & Mason Mayne

Piggy in the Middle

Mason and Krystal share a passion and respect for the land and their animals, inspired and motivated by the holistic grazing methods and applying them on their property. The change in the grass and cattle led them to look more closely at conventional beef production and the journey from the farm to the consumer, which then broadened to lamb, poultry, pork and eggs. Allergies in their family prompted Dean and Kate to look into the foods they were providing for their family. With Dean's background in butchery and his growing interest in heritage breed pigs he began producing a more healthy alternative for the family. With gluten & nitrate free meat and small goods his main focus, it wasn't long before these fantastic products were soon in high demand. With the local community enthused by Dean's passion for high quality healthy food.

Brought to you by:

Supported by:

Let's Talk Sustainable Farming

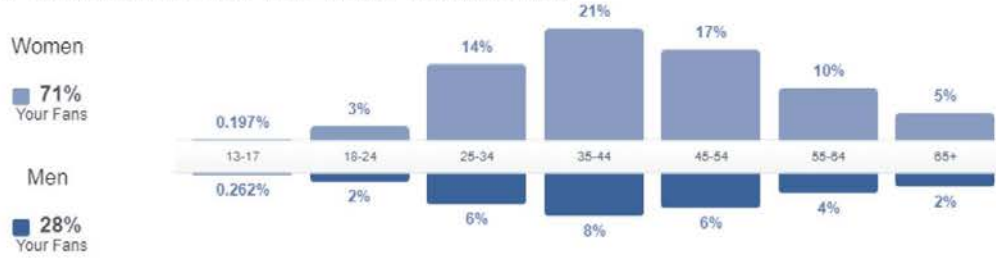
4399 Reach

173 Reactions

23 shares

Discover South Burnett Facebook

163 posts for the period April - June
 Fan Growth increase 2897 (01/04/19) to 3060 (30/06/19)

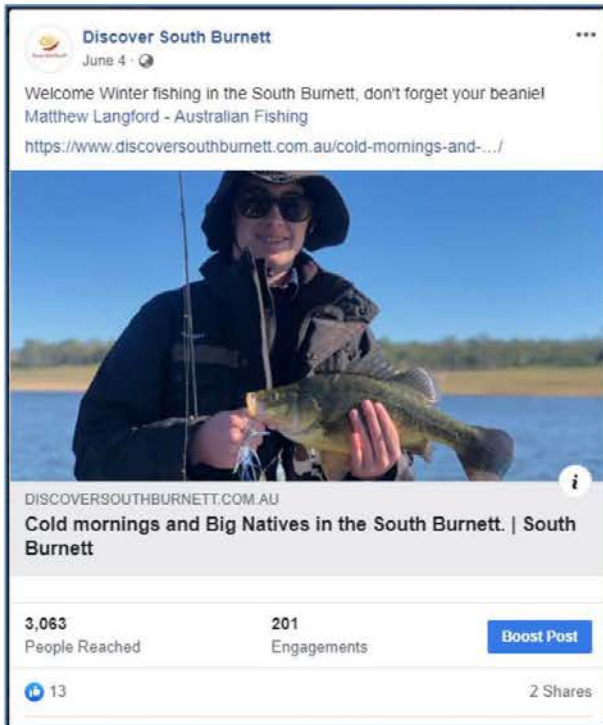


Demographics – Top 5 by %
 35 – 44 age group female
 45 – 54 age group female
 25 – 34 age group female
 55 – 64 age group female
 35 – 44 age group male

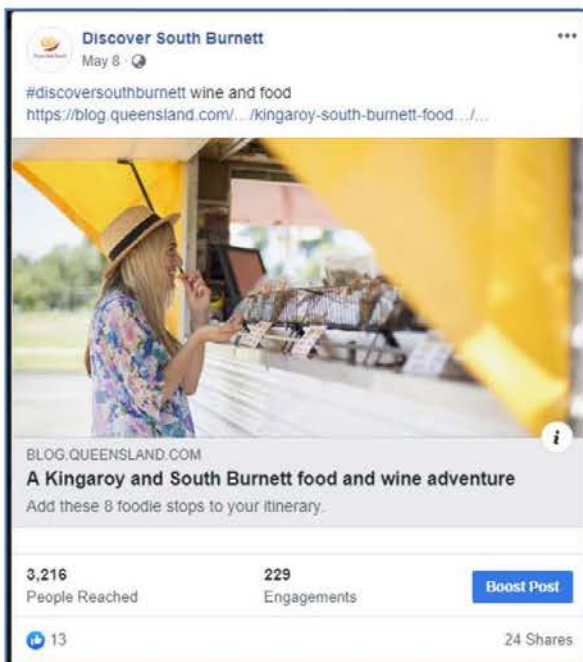
Country	Your Fans	City	Your Fans	Language	Your Fans
Australia	3,018	Brisbane, QLD, Australia	1,216	English (US)	2,121
United States of America	7	Kingaroy, QLD, Australia	468	English (UK)	916
Ireland	3	Toowoomba, QLD, Aus...	162	English (Pirate)	2
Pakistan	3	Nanango, QLD, Australia	119	Serbian	2
United Kingdom	2	Murgon, QLD, Australia	65	Afrikaans	1
South Africa	2	Bundaberg, QLD, Austr...	63	German	1
Benin	1	Hervey Bay, QLD, Aust...	56	Spanish	1
France	1	Wondai, QLD, Australia	54	ha_NG	1
Georgia	1	Gold Coast, QLD, Aust...	51	Croatian	1
Indonesia	1	Sunshine Coast, QLD, ...	50	Hungarian	1

Regions – Top 5 by %
 Brisbane
 Kingaroy
 Toowoomba
 Nanango
 Murgon

Higher performing posts



June - Winter Fishing in the South Burnett link to blog on Discover South Burnett website



May - Blog on Queensland.com featuring Kingaroy and South Burnett food and wine





May – Taste the Trail with link to www.southburnettickets.com.au



1535 followers

Top 5 Demographics
35 – 44 age group 31%
25 - 34 age group 28%
45 – 54 age group 18%
18 – 24 age group 9%
55 – 64 age group 9%

70% followers female
30% followers male

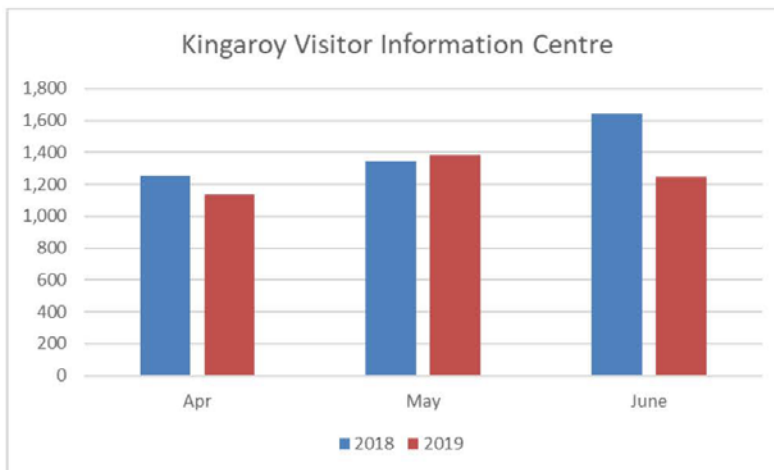
Top 5 locations
Brisbane
Kingaroy
Toowoomba
Nanango
Gold Coast

Visitor Information Centres

All five accredited Visitor Information Centres.

Kingaroy VIC – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Sales	Volunteer Hrs.	Bus Groups
April	1250	1136	\$2449.32	942	
May	1344	1386	\$4856.60	1060	
June	1645	1244	\$4319.76	910.5	



April The VIC supported the Kingaroy Regional Art Gallery by having the large hand sculpture on display, which was very eye catching to the visitors that walked through the door.

May This month we celebrated a few major events, Kay and Ralph organised a "Biggest Morning Tea" event, which was well attended by other volunteers and Councillors, raising much-needed funds for Cancer Council. We also had the unveiling of the Kingaroy Time Capsule display in the Museum that was attended by Cr Fleischfresser, Principal Ashley Roediger and P&C President Rob Postlethwaite. This month was the commencement of the Bike Hire Trial as well as Volunteers Week, which was celebrated by a catered lunch by JC Catering.

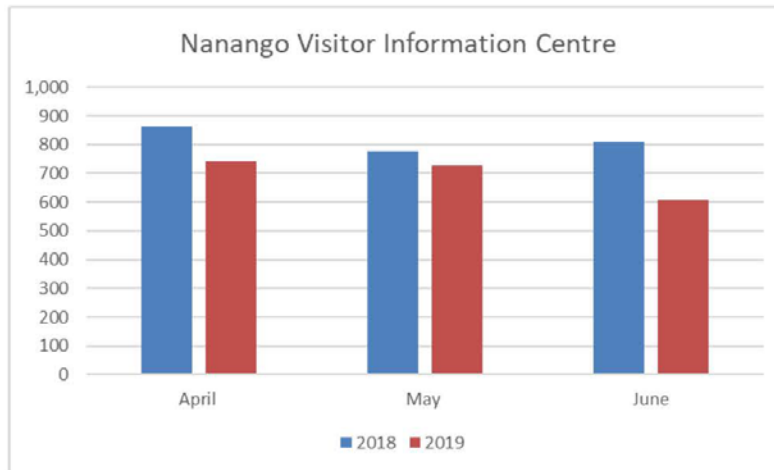
June This month saw the sad departure of some of our volunteers from the Museum and VIC however when one door closes another opens and so we welcomed Kerrie to our team. This month also marked the wrap up of the Bike Hire Trial, over the 8-week period, we had 16 bikes hired, along with some great feedback, and we are now awaiting a decision from Council as to whether the trial was successful enough to continue the service.

Visitor Comments:

- Fabulous, Great Staff, Very Helpful – *Sunshine Beach*
- Very nice tidy town, very helpful info centre – *Bendigo*
- Brilliant displays and information - *Brisbane*

Nanango VIC – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Sales	Volunteer Hrs.	Bus Groups
April	864	740	\$764.91	340.5	
May	778	728	\$620.55	432.5	
June	808	609	\$1032.35	427.5	



April: Consultation was undertaken between Council and volunteers regarding the sharing of office space and the refurbishment of the Nanango Library and the best way forward for all parties, that would be involved in the transition.

May: This month saw the big shift of Council and Library into the Visitor Information Centre. The transition went smoothly and everyone seems to have settled in well. Ringsfield House was the host of our Volunteer's Week morning tea, serving up an array of sandwiches and cakes



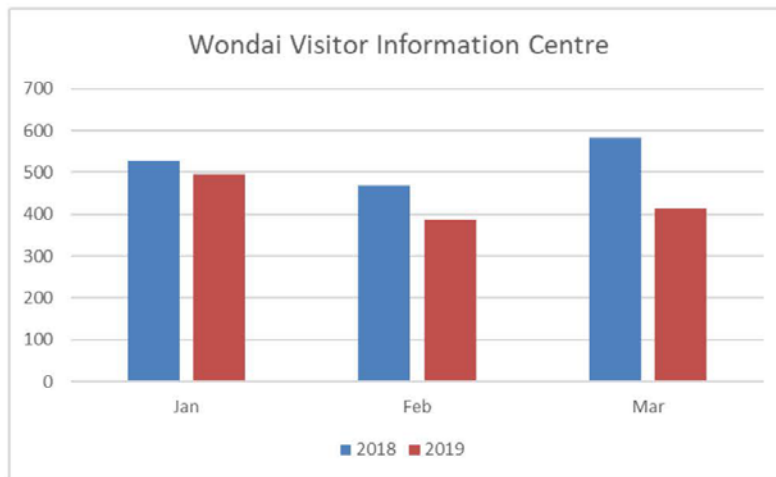
June: Glenor Grove Scout Group attended the Visitor Information Centre, with 25 kids and 10 adults all enjoying a tour of the centre and the engine room. The children all queued up for a turn on the bike earning themselves a famous gobstopper.

Visitor Comments:

- April – Love your History and Heritage – Fantastic, Thanks! - *Tasmania*
- May – Great! Mary and Janet are Fantastic - *Darwin*
- June – Exceptionally well done compared to most other towns – *New Zealand*

Wondai VIC – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Sales	Volunteer Hrs.	Bus Groups
April	864	740	\$1690.00	235	
May	778	728	\$2493.75	184.50	
June	808	609	\$1950.50	179	



April

The Wondai VIC celebrates all the great events happening this month with a display showcasing Wondai Street Sprints, Wondai Races, Garden Expo and Anzac Day. Volunteers provided over 200 information packages to the visitors who attended the Wondai Street Sprints.



Volunteers took part in a familiarisation tour to the Cherbourg Ration Shed and Clovelly Estate. Volunteers received a guided tour from Uncle Eric and Bronwyn on the history of the Ration Shed and Cherbourg community and local heroes.



Two Volunteers from Wondai VIC attended the South East Camping and Caravan Show at Nambour engaging with over 3000 visitors about the great places to visit and stay in the South Burnett.

Wondai Visitor Information Centre underwent its annual audit this month, which is a requirement to remain an accredited Visitor Information Centre.

May

The eight-week bike hire pilot program started this month at the Wondai VIC. Locals and tourists were given the opportunity to hire a mountain bike free for use on the rail trail. The centre received five mountain bikes available for hire. Volunteers who took part in the program were asked to provide feedback on its success.



June

VIC Network is working at building better relationships with coach companies to encourage them to visit our region. Horizons is the first coach company to come on board and has been provided with a detailed list of tour options in the region.

It has been a very busy weekend in June with the Wondai Country Running Festival. Accommodation in the town was full and people lined the streets to attend the market and running events. The Wondai VIC provided 300 information packages for competitors to the region.

Visitor Comments:



Doug Nichols

Local Guide · 192 reviews · 484 photos

★★★★☆ a month ago · 📄

Terrific place to catch up on the info for the area.
Amazing wood display with early history and implements used back in that era.
Great samples of dressed timber milled on display.
Very informative staff for those interested in the pioneering days and ways.
Amenity block adjoining.



Judy Hartmann

Local Guide · 43 reviews · 606 photos

★★★★★ a month ago

Friendly informative staff, fantastic free museum & great gift shop of local wood turn items & souvenirs



Linda Dingley

Local Guide · 143 reviews · 566 photos

★★★★★ 2 months ago

Good information centre. Very helpful staff.

Wondai Heritage Museum – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Donations	Volunteer Hrs.	Bus Groups
April	191	63	124	184	
May	141	60	113	194	
June	117	56	118	146	

April, May, June

New LED lights were fitted in June 2019 in the large machinery shed. This has improved viewing of the exhibits for customers and improved safety and working conditions when volunteers are working in the area.

Shelving erected in the museum foyer has allowed for further display space, and volunteers have put up an eclectic mix of artefacts on display. Also on display in the old foyer volunteer's kitchen area is a display of various kitchen utensils.

Donated items of interest include film and slide projectors generously donated by Wondai State School, these items will be valuable additions to our school room display area. The donation by the Wondai library staff of their unused microfiche reader, microfiche film sheets, microfiche binder and instructions, is also a valuable addition to the museum. These items and the slide and projectors are now considered outdated and obsolete technologies that can now be preserved and on display in the museum.

Volunteers have been busy upgrading the garden in the courtyard to a high standard and replacing damaged external exhibit's signage.

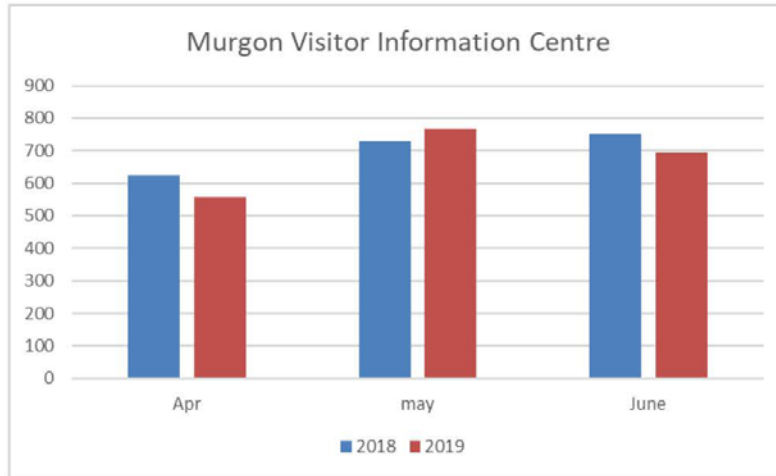
The stocktake project has been put on hold as more pressing projects take precedence, however volunteers are hopeful of resuming the stocktake in the near future.

Volunteers are assessing the logistics and identifying potential reorganisation opportunities to relocate some records and artefacts currently stored in the museum's compactus.

Volunteers are also undertaking the ongoing of dusting and cleaning of all interior areas and indoor displays.

Murgon VIC – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Sales	Volunteer Hrs.	Bus Groups
April	625	557	\$392.60	237.50	
May	730	767	\$838.20	196.50	
June	752	691	\$693.00	270.00	



April

Murgon Visitor Information Centre underwent its annual audit this month, which is a requirement to remain an accredited Visitor Information Centre.

Murgon has finally upgraded its Information sign. Now sporting a bright yellow 'I', making the Centre more visible to passing traffic.

May

Murgon VIC has installed a digital information screen in the front window to keep visitors informed about what is happening in and around the South Burnett when the Visitor Information Centre is closed. The TV will be updated each month with events and information for locals and tourists.

June

Defibrillator box has been installed near the front door to be accessed in the case of an emergency.

Visitor Comments:



Elfie Anna

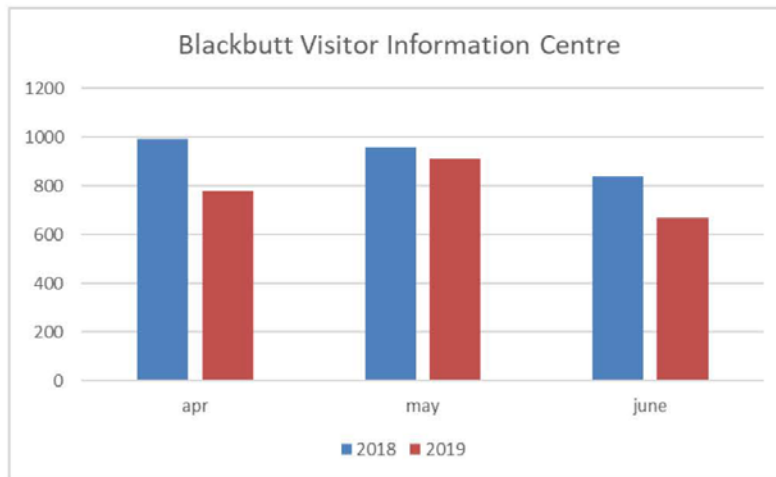
11 reviews

★★★★★ a month ago

Had a nice lady help us with lots of great things to do and explore. Very good

Blackbutt VIC – April/May/June 2019

STATS	Visitors (2018)	Visitors (2019)	Sales	Volunteer Hrs.	Bus Groups
April	991	782	\$158.10	193	1
May	957	911	\$102.00	270	
June	841	671	\$48.00	219	1



April

This month saw the departure of Sarah and the arrival of Jaime-Lea, Jaime-Lea comes from an administrative background and is very eager to join the team.

May

Volunteers Week for Blackbutt volunteers was celebrated at the Bunya Nut Café. The volunteers enjoyed a lovely morning tea consisting of coffee, tea, sandwiches and cake. The Bunya Nut Café provided a great setting for the volunteers to catch up as an entire group.

June

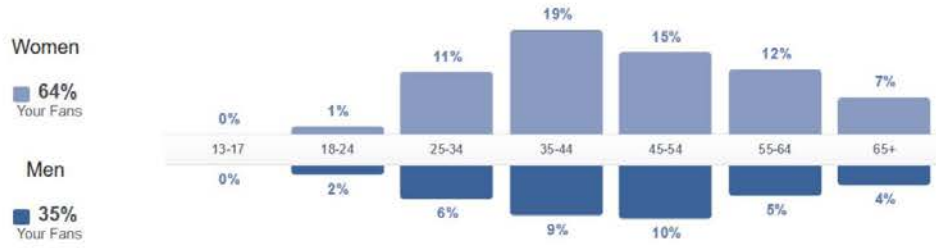
June saw the arrival of some friendly faces to our team, we welcomed Des and Karen and are very happy to have them on board and look forward to working with them.

Visitor Comments:

- April – Fantastic People! - *Lismore*
- May – Clean toilets and friendly people - *Bilbela*
- June – Thank-you, great help, great advice! – *Woodrising*

South Burnett VIC Network Facebook

163 posts for the period April - June
 Fan Growth increase 445 (01/04/19) to 472



Country	Your Fans	City	Your Fans	Language	Your Fans
Australia	481	Brisbane, QLD, Australia	163	English (US)	329
United States of America	2	Kingaroy, QLD, Australia	102	English (UK)	155
Malaysia	1	Toowoomba, QLD, Austr...	24		
		Nanango, QLD, Australia	23		
		Murgon, QLD, Australia	19		
		Blackbutt, QLD, Australia	12		
		Wondai, QLD, Australia	12		
		Gold Coast, QLD, Austr...	7		
		Bundaberg, QLD, Austr...	6		

5.3 Corporate Performance (CP)

Officer's Report

5.3.1 CP - 2617292 - LGAQ Annual Conference Endorsement of Disaster Management Resolution

Document Information

ECM ID 2617292

Author Coordinator Executive Services

Endorsed By Chief Executive Officer

Date 13 August 2019

Précis

LGAQ Annual Conference Call for Motions - Councils are encouraged to submit motions for the 2019 Local Government Association of Queensland (LGAQ) Annual Conference. The LGAQ Annual Conference will be held at the Cairns Convention Centre, 14-16 October 2019.

Summary

The LGAQ Annual Conference brings together all Queensland councils to discuss issues of importance to local communities. The conference is an important opportunity for councils to network, learn, and debate and vote on new policy.

The conference is also attended by state and federal government representatives, external stakeholders, and the media. Industry suppliers participate in a large trade exhibition to showcase their latest offerings to local government leaders from across the state.

LGAQ Policy Executive have requested South Burnett Regional Council to submit a resolution regarding the Queensland Emergency Management Risk Framework (QEMRF).

Officer's Recommendation

That South Burnett Regional Council resolves to endorse the action of the Chief Executive Officer to submit the following resolution at the LGAQ Annual Conference:

That the Local Government Association of Queensland lobby the Queensland State Government for funding, on a non competitive basis for local governments to undertake disaster risk assessment in with the Queensland Emergency Management Risk Framework (QEMRF).

Further, that Queensland Fire and Emergency Services increase the staffing levels of the Hazard and Risk Unit to ensure that expert assistance, guidance, and ongoing support is afforded to councils undertaking the QEMRF.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

EXC4 – Effective advocacy and strategic partnerships

Communication/Consultation (Internal/External)

Internal discussions with Senior Management, Councillors, LGAQ Manager Advisory Services

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

This event provides a unique opportunity each year for Local Government to engage directly with the LGAQ and other Queensland Councils to develop policy and to influence the future direction of our councils and our communities.

Asset Management Implications

N/A

5.3.2 CP - 2616818 - Review of Divisional Boundaries, South Burnett Regional Council - Final Determination

Document Information

ECM ID 2616818

Author Coordinator Executive Services

**Endorsed
By Chief Executive Officer**

Date 9 August 2019

Précis

Review of Divisional Boundaries, South Burnett Regional Council - Final Determination

Summary

The Change Commission has finalised its assessment of the internal boundaries (divisions) of the South Burnett Regional Council and has forwarded its recommendations to the Minister for Local Government.

In accordance with Part 3, Section 19 of the *Local Government Act 2009*, notice of the final determination has been published in the Government Gazette, The South Burnett Times (on 6 August 2019) and on the Electoral Commission of Queensland's website.

Officer's Recommendation

That the final determination report of the Local Government Divisional Boundary Review for South Burnett Regional Council be received.

Financial and Resource Implications

South Burnett Regional Council will be required to pay a fee for service for the conduct of the 2020 Quadrennial Local Government Elections to the Electoral Commission Queensland. The fee is yet to be advised

Link to Corporate/Operational Plan

EXC2.1 – Deliver governance that provides sound organisational management and complies with relevant legislation.

Communication/Consultation (Internal/External)

Electoral Commission Queensland; Councillors, Community Members

Legal Implications (Statutory Basis, Legal Risks)

Local Government Act 2009 -

14 What this part is about

- (1) This part is about the number of electors that are to be in each division of a local government area, to ensure democratic representation.*
- (2) This part does not apply to an indigenous regional council.*

15 Division of local government areas

- (1) Each division of a local government area must have a reasonable proportion of electors.*
- (2) A **reasonable proportion of electors** is the number of electors that is worked out by dividing the total number of electors in the local government area (as nearly as can be found out) by the number of councillors (other than the mayor), plus or minus—
 - (a) for a local government area with more than 10,000 electors—10%; or*
 - (b) for any other local government area—20%.**
- (3) When changing the divisions of a local government area, the reasonable proportion of electors must be worked out as near as practicable to the time when the change is to happen.*

16 Review of divisions of local government areas

A local government must, no later than 1 March in the year before the year of the quadrennial elections—

- (a) review whether each of its divisions has a reasonable proportion of electors; and*
- (b) give the electoral commissioner and the Minister notice of the results of the review.*

Policy/Local Law/Delegation Implications

Refer to 'Legal Implications'

Asset Management Implications

N/A

LOCAL GOVERNMENT CHANGE COMMISSION

Review of Divisional Boundaries

2019 FINAL DETERMINATION
SOUTH BURNETT REGIONAL COUNCIL

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APPENDIX B	Minister's Referral
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APPENDIX D	Comments on the Proposal Notice & Public Submissions

INTRODUCTION

The Local Government Change Commission (Change Commission) is an independent body established under the *Local Government Act 2009 (Qld)* (the Act). The Change Commission is responsible for periodically reviewing the internal boundaries of divided councils so that each division has relatively the same number of enrolled voters. This upholds the key democratic principle of 'one vote, one value', by ensuring each person's vote carries the same weight.

The Change Commission has finalised its assessment of the South Burnett Regional Council's divisions. This report outlines the recommended divisional boundaries and sets out the reasons for the Change Commission's decisions. Maps of the boundaries are attached at Appendix A.

The Change Commission for this review consists of:

- Mr Pat Vidgen, Electoral Commissioner;
- Mr Wade Lewis, Casual Commissioner; and
- Mr Peter McGraw, Casual Commissioner.

The casual commissioners were appointed by the Governor in Council on 1 November 2018.

Background

On 26 March 2019, the Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs, The Honourable Stirling Hinchliffe MP referred a divisional boundary review of the South Burnett Regional Council (see Appendix B).

In conducting its assessment, the Change Commission was legally required to ensure each division of the Council has a reasonable proportion of enrolled voters, herein referred to as 'quota'. Community interests, public submissions and easy-to-identify boundaries were also considered.

Table 1 shows the Council's enrolment quota as at 31 January 2019 and the projected quota for 31 March 2024.

Table 1 – Current and Projected Council Quota		
	31 January 2019	31 March 2024
Number of divisions	6	6
Enrolment	22,802	23,638
Quota per division	3,800	3,940
Quota (+10%) per division	4,180	4,334
Quota (-10%) per division	3,420	3,546

Determining the quota

A quota is determined by dividing the total number of enrolled voters by the number of councillors (other than the mayor), plus or minus 10%. The Change Commission also considers projected enrolment, so the divisions remain in quota for as long as possible.

Current enrolment data has been sourced from Queensland's electoral roll and projected enrolment data from the Queensland Government Statistician's Office of Queensland Treasury. Projections are based on the timing of future local government quadrennial elections.

Enrolment information is based on 'Statistical Areas Level 1 (SA1)'. SA1s are geographical units used by the Australian Bureau of Statistics (ABS) for the release of census data. According to the ABS most SA1s have a population of between 200 to 800 persons with an average population of approximately 400 people.

Current and projected enrolment data are available for download on the South Burnett Regional local government review webpage on the Electoral Commission of Queensland's (ECQ) website.

THE REVIEW PROCESS

The Change Commission may conduct its assessments in any way it deems appropriate, unless the Minister has provided specific directions.

The process for this review is as follows:

1. Inviting suggestions
2. Publication of the Change Commission's proposal
3. Inviting comments on the proposal
4. Publication of the Change Commission's final determination report
5. Final determination report provided to the Minister for Local Government, for implementation by the Governor in Council
6. New boundaries come into effect at the 2020 Local Government Quadrennial Election

Existing Electoral Divisions

The South Burnett Regional Council has 22,802 voters and is divided into six single-member electoral divisions plus a mayor.

Table 2 shows the current and projected enrolment for the Council's existing divisional boundaries. As at 31 January 2019, Division 4 was close to the quota with 4,173 voters (9.81%) and had exceeded the quota in the previous month of December 2018.

Division	Enrolment as at 31/01/2019	(%) Deviation from Quota	Projected Enrolment as at 31/03/2024	(%) Deviation from Quota
Division 1	3,690	-2.9	3,860	-2.02
Division 2	3,754	-1.22	3,925	-0.37
Division 3	3,751	-1.3	3,863	-1.95
Division 4	4,173	9.81	4,308	9.35
Division 5	3,521	-7.35	3,609	-8.39
Division 6	3,913	2.96	4,073	3.38

Public Suggestions

The Change Commission sought public suggestions to assist in developing its proposal. Advertisements were placed in The Courier-Mail, a local newspaper and on the ECQ's social media platforms.

Suggestions were invited from 27 April 2019 to 5pm 13 May 2019. No submissions were received during this period. On 25 February 2019, the South Burnett Regional Council recommended minor changes to Divisions 4, 5 and 6, however made no specific boundary suggestions. This submission is available to view at Appendix C.

Proposed Determination

The Change Commission published its proposal on 21 June 2019 and the following day public comments were invited. Advertisements were placed in The Courier Mail, a local newspaper and on the ECQ's website and social media platforms.

The Change Commission's proposal considered both current and projected enrolment data as well as the views expressed by the Council.

The proposal brought enrolment in each division into quota and a concerted effort was made to follow suburb boundaries, uniting entire localities within individual divisions.

Comments on the Proposal

Comments on the proposal were invited from 22 June 2019 to 5pm 8 July 2019. One comment was received and can be viewed at Appendix D.

The submission raised issues that were outside the scope of this review and was unable to be considered. The Change Commission cannot consider reducing the size or de-amalgamating the Council, unless directed by the Minister. As such, no corresponding change to the proposal has been made.

FINAL DETERMINATION

After assessing the material submitted and having considered the requirements of the Act, it is recommended that the proposed boundaries become the final divisions for the South Burnett Regional Council.

It is noted that the implementation of this recommendation is expected to result in the following divisional enrolment:

Division	Enrolment as at 31/01/2019	(%) Deviation from Quota	Projected Enrolment as at 31/03/2024	(%) Deviation from Quota
Division 1	3,682	-3.11	3,851	-2.25
Division 2	3,737	-1.67	3,907	-0.83
Division 3	4,046	6.46	4,108	4.27
Division 4	3,896	2.52	4,081	3.59
Division 5	3,720	-2.11	3,819	-3.06
Division 6	3,721	-2.09	3,872	-1.72

RECOMMENDATION

The Change Commission has provided its assessment to the Minister for Local Government and recommends the Governor in Council implement its recommendation.

The Change Commission’s final recommendation is as follows:

- for the purpose of the 2020 Local Government Quadrennial Election, the South Burnett Regional Council be redivided into six divisions as shown in the maps contained in Appendix A.

In accordance with the Act, the Change Commission has published a notice of results in the Government Gazette, a newspaper circulating in the local government area and on the ECQ website.



Pat Vidgen PSM
Electoral Commissioner



Wade Lewis
Casual Commissioner



Peter McGraw
Casual Commissioner

LOCAL GOVERNMENT CHANGE COMMISSION

W: www.ecq.qld.gov.au

E: LGCCsubmissions@ecq.qld.gov.au

T: 1300 881 665

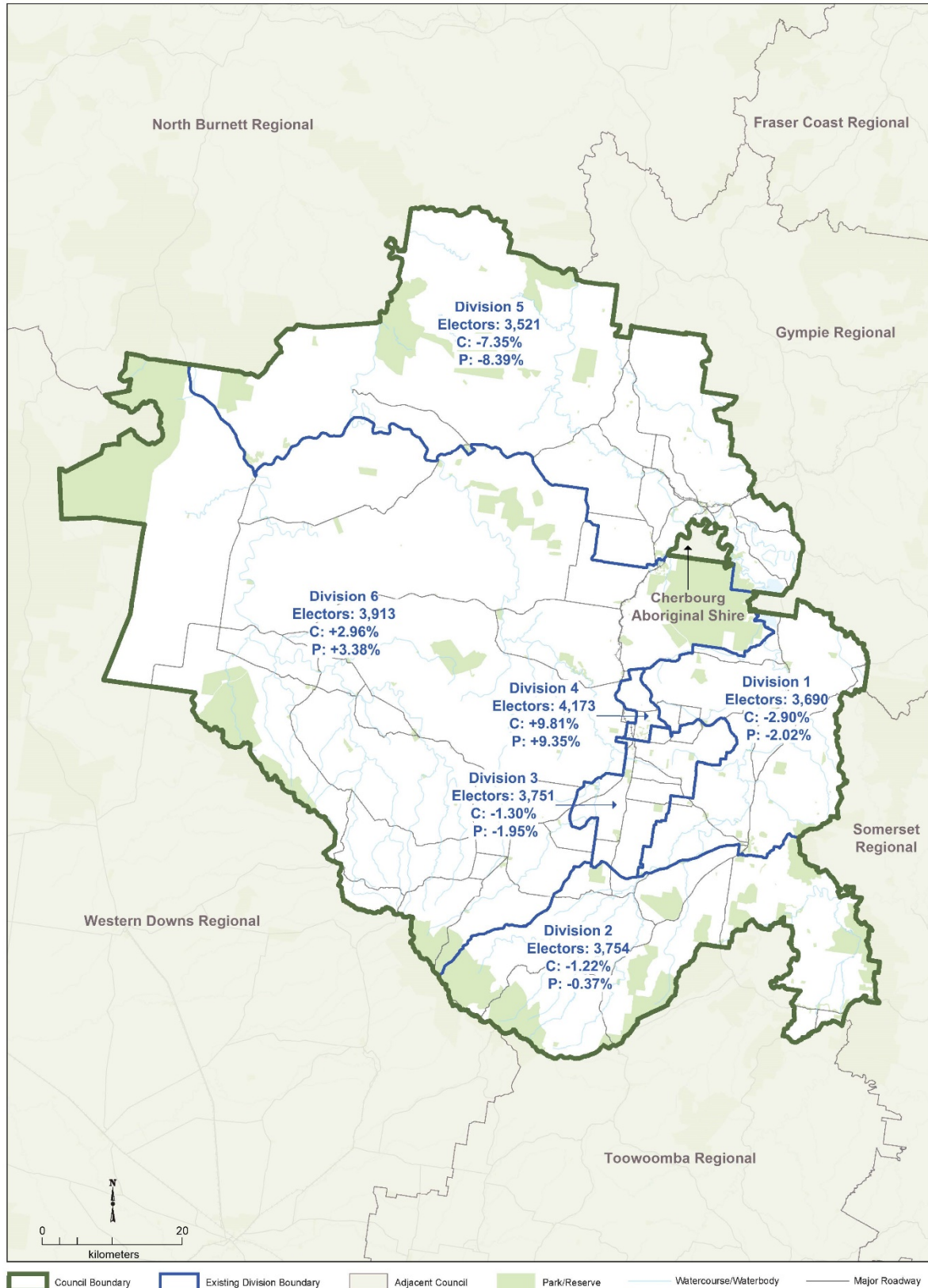
P: Local Government Change Commission
GPO Box 1393
BRISBANE QLD 4001



APPENDIX A

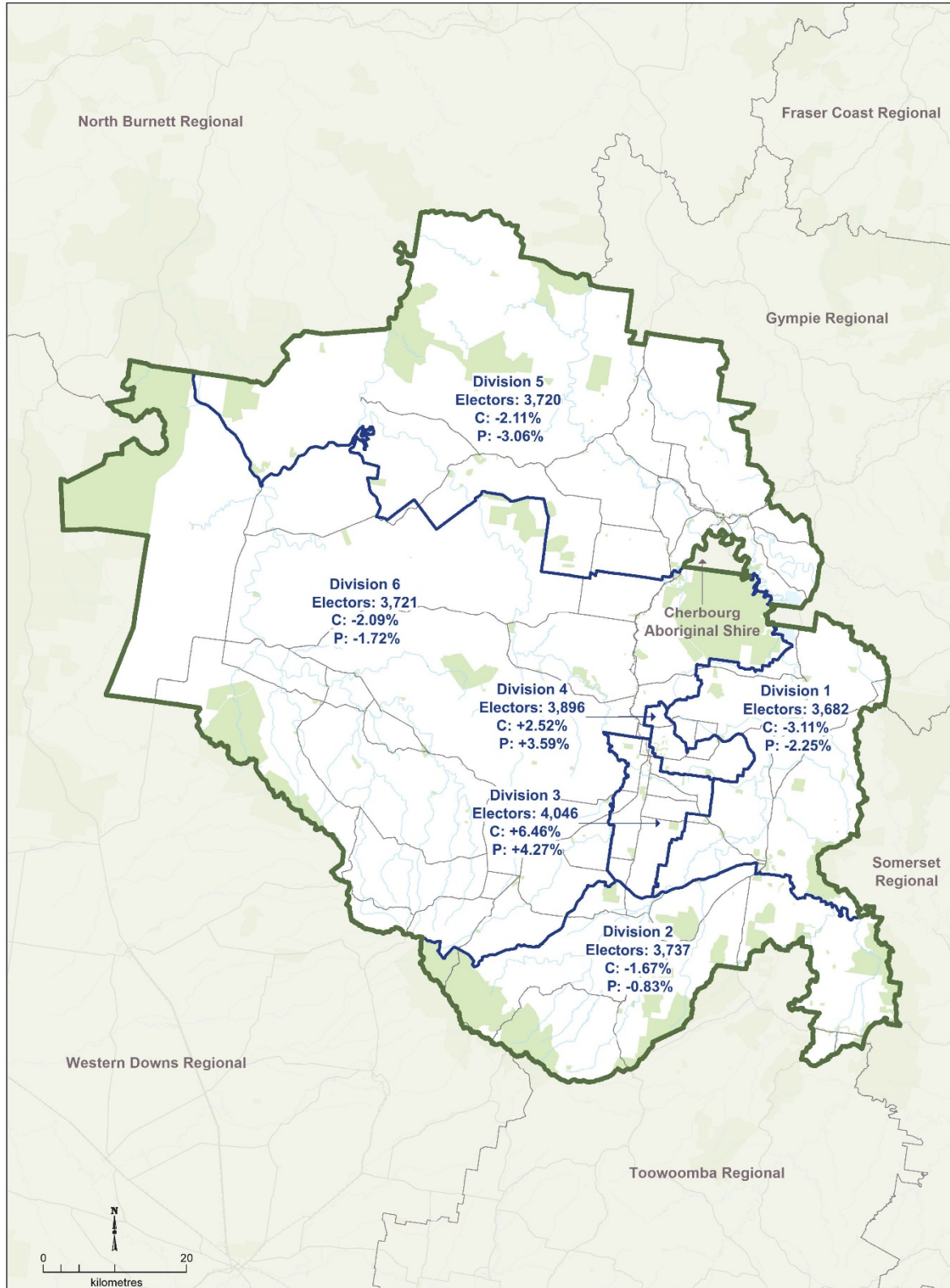
Maps of Council's Electoral Divisions for 2020 Elections

SOUTH BURNETT REGIONAL Existing Electoral Divisions



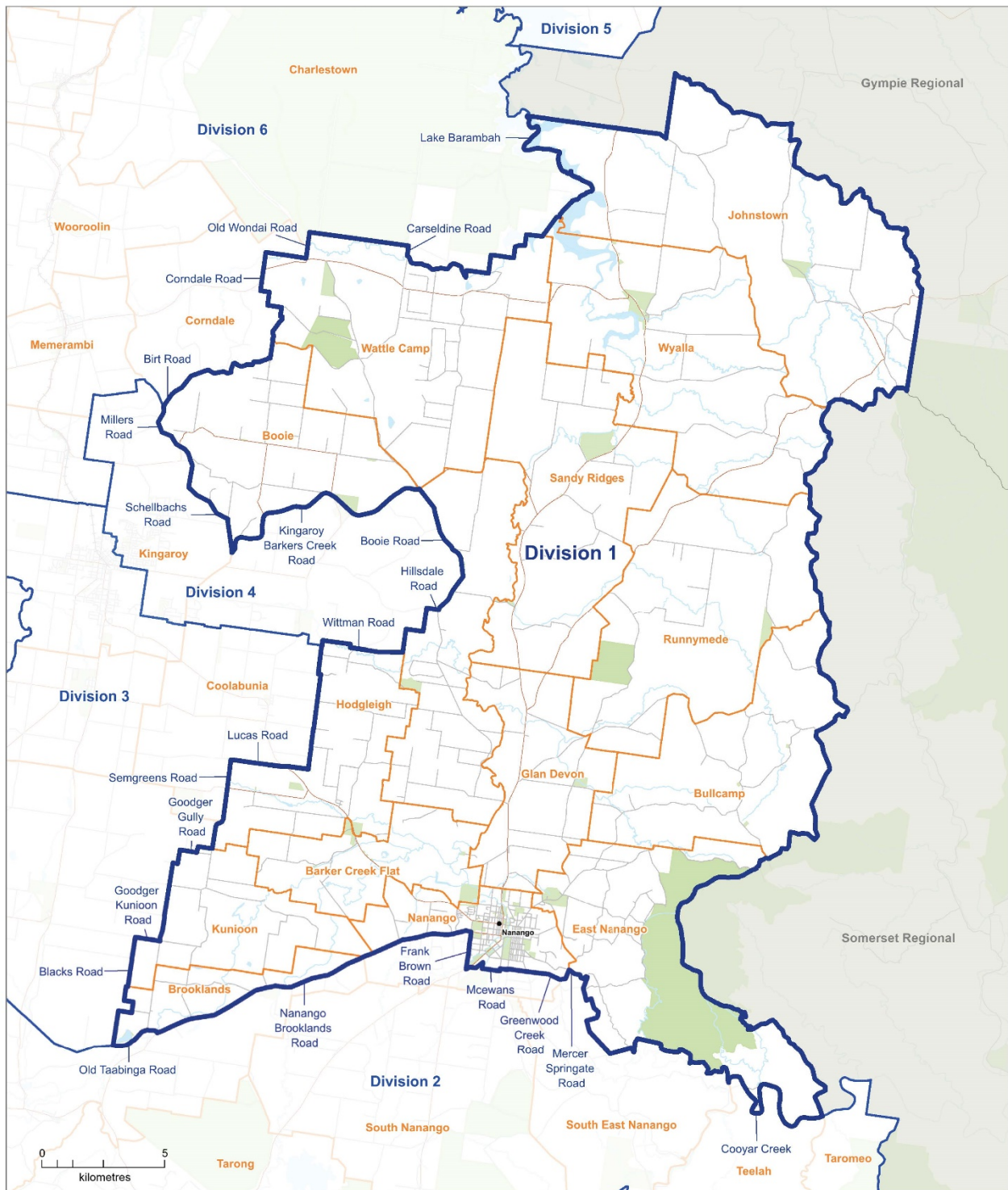
This product was created using datasets from various authoritative sources, and is intended as a guide only to display current divisional boundaries. The digital GIS data is available FREE to download from Queensland Spatial Catalogue, or Qspatial, at <http://qids.spatial.information.qld.gov.au>
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SOUTH BURNETT REGIONAL Final Electoral Divisions

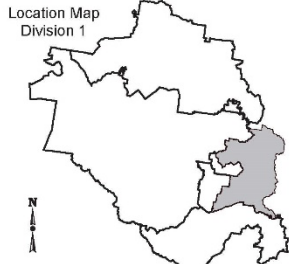


Council Boundary
 Final Division Boundary
 Adjacent Council
 Park/Reserve
 Watercourse/Waterbody
 Major Roadway

This product was created using datasets from various authoritative sources, and is intended as a guide only to display current divisional boundaries.
 The digital GIS data is available FREE to download from Queensland Spatial Catalogue, or Qspatial, at <http://qids.spatial.information.qld.gov.au>
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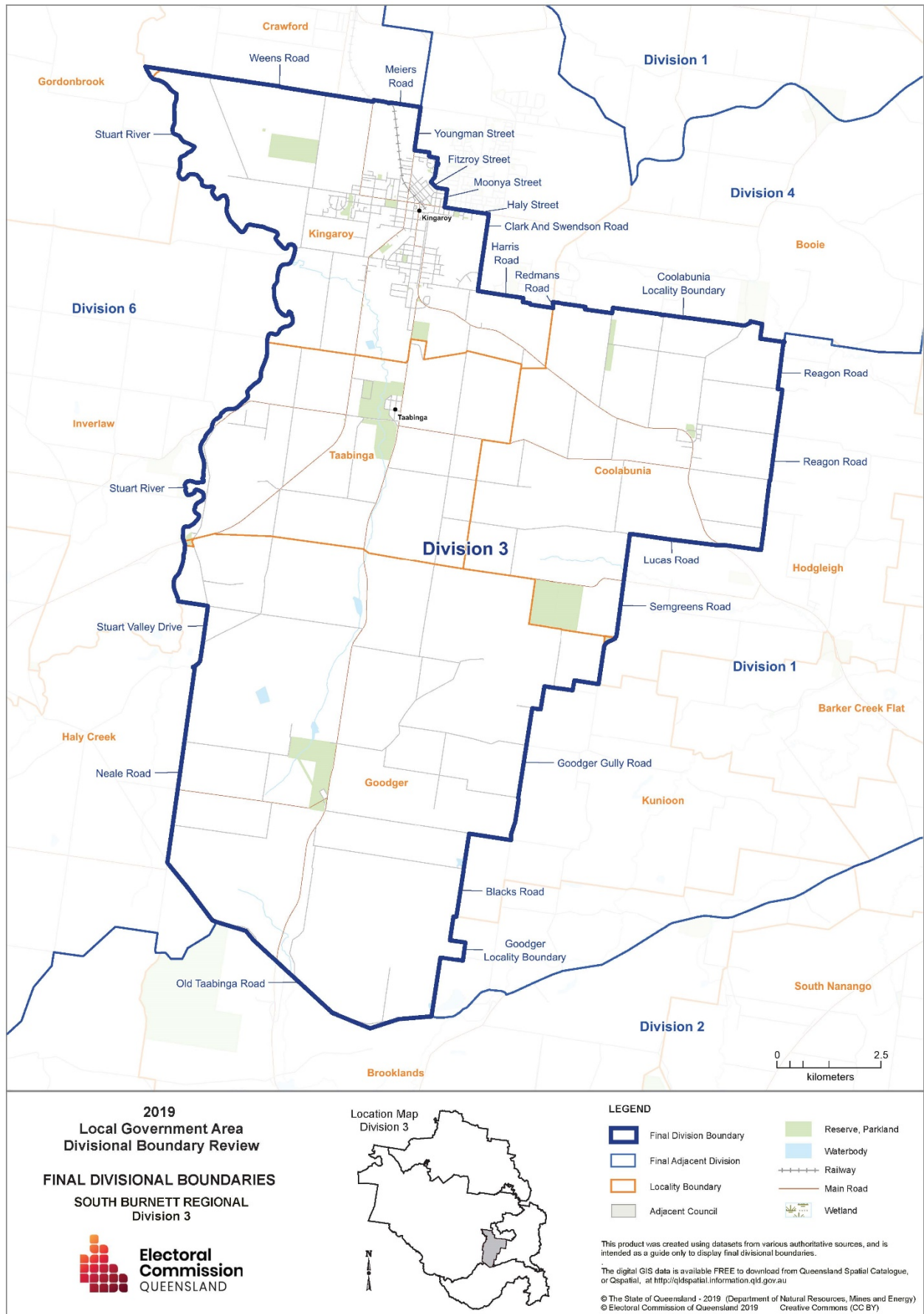
**2019
Local Government Area
Divisional Boundary Review**
FINAL DIVISIONAL BOUNDARIES
SOUTH BURNETT REGIONAL
Division 1



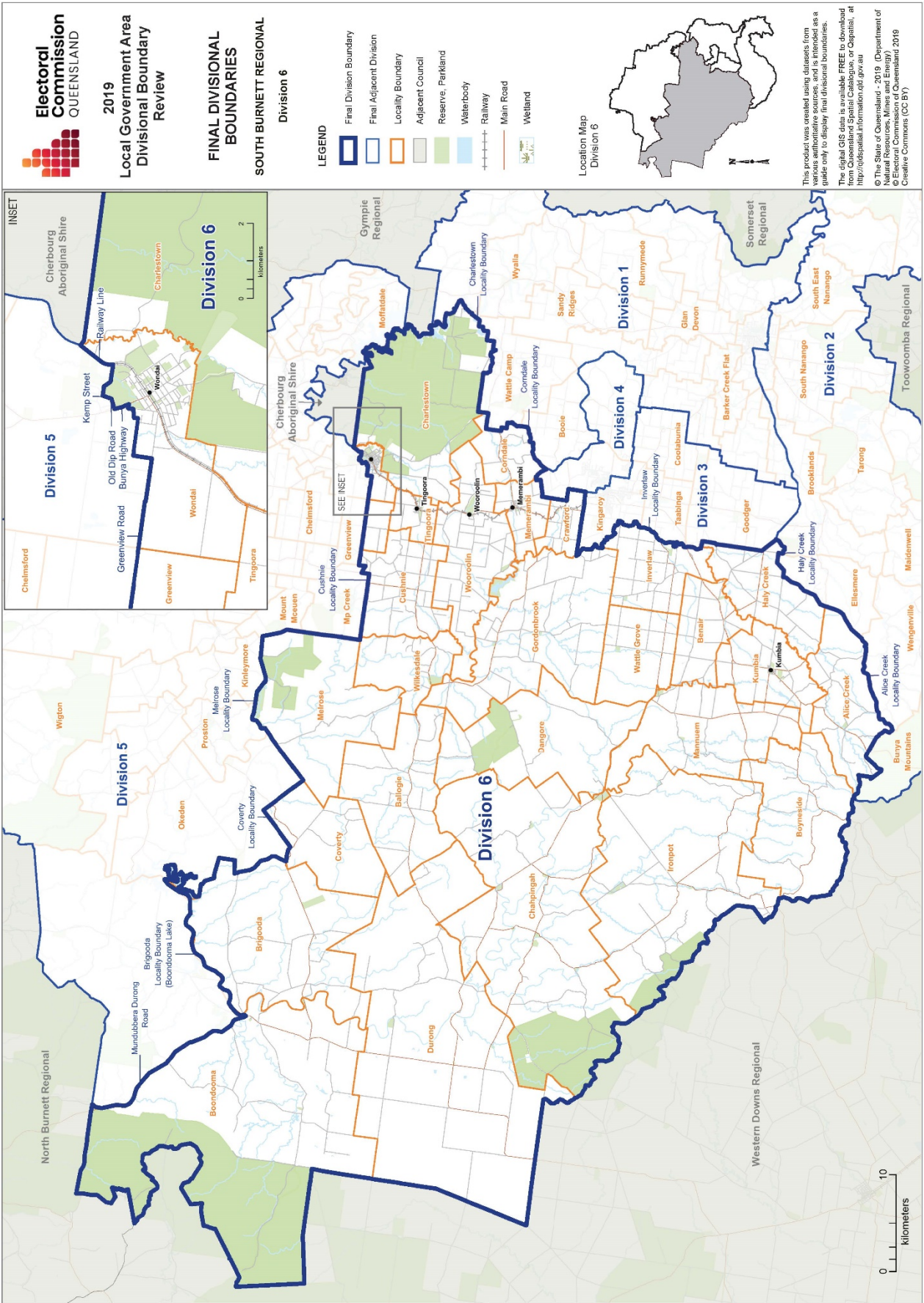
LEGEND

Final Division Boundary	Reserve, Parkland
Final Adjacent Division	Waterbody
Locality Boundary	Railway
Adjacent Council	Main Road
	Wetland

This product was created using datasets from various authoritative sources, and is intended as a guide only to display final divisional boundaries.
The digital GIS data is available FREE to download from Queensland Spatial Catalogue, or Qspatial, at <http://qldspatial.information.qld.gov.au>
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APPENDIX B

Minister's Referral



Minister for Local Government,
Minister for Racing and
Minister for Multicultural Affairs

Our ref: MC19/1124

26 MAR 2019

Mr Pat Vidgen PSM
Electoral Commissioner
Electoral Commission Queensland
GPO Box 1393
BRISBANE QLD 4001

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone +61 7 3719 7560
Email lgrma@ministerial.qld.gov.au
Website www.dlgrma.qld.gov.au

ABN 65 959 415 158

Dear Pat

I am writing to you in relation to a Local Government divisional review that was undertaken by the South Burnett Regional Council in preparation for the 2020 Local Government quadrennial elections, as required by the *Local Government Act 2009* (the Act).

Mr Mark Pitt, Chief Executive Officer of the Council wrote to me on 25 February 2019 advising of the results of the review, including that the proportion of electors as at 21 December 2018 was out of the quota range in Division 4. I am aware that the most recent figures provided by the Electoral Commission Queensland indicate that Division 4 had six electors fewer than the upper quota limit for a reasonable proportion of electors, as at 31 January 2019. As the number of electors is close to the quota limit, I consider it is likely that the division will be out of quota by the 2020 Local Government elections.

Mr Pitt advised that the Council recommended minor divisional boundary changes to bring Division 4 into quota and further minor changes to the Divisions 5 and 6 boundaries to bring those divisions closer to the centre of the quota range. Division 5 has experienced decreased population and there are no major residential developments proposed or in progress that will increase the population of any of the divisions in the future.

Section 18 of the Act provides that only I may apply to the Local Government Change Commission (Change Commission) for an assessment of a proposed Local Government change. Further, under section 19 of the Act, the Change Commission must consider whether the Local Government change is consistent with the Act and must consider my views on any proposed changes.

I consider it appropriate to refer the matter to you for independent assessment and determination by the Change Commission. I recommend that the Change Commission consider the need to adjust the boundaries of Divisions 5 and 6, in addition to the changes necessary to ensure the number of electors in Division 4 is a reasonable proportion of electors.

I have asked for Mr Daniel Westall, Manager Governance, Local Government Division in the Department of Local Government, Racing and Multicultural Affairs to assist you with any further queries. You may wish to contact Mr Westall on [REDACTED] or by email at [REDACTED].

Yours sincerely



STIRLING HINCHLIFFE MP
Minister for Local Government,
Minister for Racing and
Minister for Multicultural Affairs

APPENDIX C

Suggestions Notice & Public Submissions

LOCAL GOVERNMENT CHANGE COMMISSION

Divisional Boundary Review of South Burnett Regional Council

The South Burnett Regional Council has advised its electoral divisions no longer meet the voter enrolment requirements set down in the *Local Government Act 2009*. As a result, the Minister for Local Government has referred the matter to the Change Commission for independent assessment.

Enrolment Requirements

Each division of the Council is required to have relatively the same number of voters (quota) to ensure each person's vote has the same value. The quota for each division of the South Burnett Regional local government area is 3,800 with a lower limit of 3,420 (-10%) and an upper limit of 4,180 (+10%).

For more information and enrolment statistics please see the Electoral Commission of Queensland's website: www.ecq.qld.gov.au/electoral-boundaries/lg-reviews/DBRs or phone 1300 881 665.

INVITATION FOR WRITTEN SUGGESTIONS

The Change Commission now invites suggestions regarding the divisional boundaries for the South Burnett Regional Council. Submissions will be accepted until 5pm on 13 May 2019. Late submissions cannot be considered.

Submissions can be lodged through:

- Online Form (*preferred*)

www.ecq.qld.gov.au/electoral-boundaries/lg-reviews/DBRs

- Email

LGCCsubmissions@ecq.qld.gov.au

- Personal Delivery (Mon - Fri 9.00am - 5.00pm)

Electoral Commission of Queensland
Level 20, 1 Eagle Street
BRISBANE QLD 4000

- Post

Local Government Change Commission
GPO Box 1393
BRISBANE QLD 4001

Submissions will be made available for public inspection. To discuss any privacy concerns, please phone 1300 881 665.

Pat Vidgen PSM

Electoral Commissioner

List of Public Suggestions
Divisional Boundary Review of South Burnett Regional Council

Suggestion	Name / Organisation
1	South Burnett Regional Council

S-1



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Regional Council
ABN 89 972 463 351
PO Box 336
Kingaroy QLD 4610
☎ 1300 789 279 or (07) 4189 9100
☎ (07) 4162 4806
✉ info@southburnett.qld.gov.au
🌐 www.southburnett.qld.gov.au

Enquiries: Mark Pitt
Phone: (07) [REDACTED]
ECM ID No 2570998 MP:AL

25 February 2019

Ms Elise Arklay
Secretary
Local Government Change Commission (LGCC)
Electoral Commission Queensland
GPO 1393
BRISBANE QLD 4000

Dear Ms Arklay

Re: South Burnett Regional Council Division Changes

I write with reference to your correspondence dated 19 September 2018 and 6 February 2019 in relation to the above matter.

This matter was considered by Council at this meeting on Wednesday 20 February 2019. The following resolution was unanimously carried.

That South Burnett Regional Council advise the Minister for Local Government and the Electoral Commission Queensland that:

1. *Division 4 is out of quota as at 21 December 2018;*
2. *That Council recommends minor divisional boundary changes to bring Divisions 4 into quota average and further minor changes to Divisions 5 and 6 to bring to the average quota in accordance with the Local Government Act 2009.*

If you have any further questions or should you require further information please feel free to contact my office on [REDACTED]

Yours faithfully

[REDACTED]
Mark Pitt
CHIEF EXECUTIVE OFFICER

Customer Service Centres

- ☐ **Blackbutt** 69 Hart Street
- ☐ **Kingaroy** 45 Glendon Street
- ☐ **Nanango** 48 Drayton Street

- ☐ **Murgon** 42 Stephens Street West
- ☐ **Wondal** Cnr Mackenzie & Scott Streets

APPENDIX D

Comments and the Proposal & Public Submissions

LOCAL GOVERNMENT CHANGE COMMISSION

Divisional Boundary Review of South Burnett Regional Council

The South Burnett Regional Council advised its electoral divisions no longer meet the voter enrolment requirements set down in the *Local Government Act 2009*. As a result, the Minister for Local Government has referred the matter to the Change Commission for independent assessment.

The Change Commission has proposed changes to the Council's internal boundaries (divisions) following a period of public suggestions.

INVITATION FOR COMMENTS ON THE PROPOSAL

Comments on the Change Commission's proposal will be accepted until 5pm on 8 July 2019. Late submissions cannot be considered.

To view the proposal and make a submission, please see the Electoral Commission of Queensland's website: <https://ecq.qld.gov.au/lgr/southburnett> or phone 1300 881 665.

When making a comment, please remember each division must have relatively the same number of voters (quota) to ensure each person's vote has the same value. The quota for the South Burnett Regional Council is 3,800 with a lower limit of 3,420 (-10%) and an upper limit of 4,180 (+10%).

Comments can be lodged through:

- | | |
|---|--|
| - Online Form (preferred)
https://ecq.qld.gov.au/lgr/southburnett | - Email
LGCCsubmissions@ecq.qld.gov.au |
| - Personal Delivery (Mon - Fri 9.00am - 5.00pm)
Electoral Commission of Queensland
Level 20, 1 Eagle Street, BRISBANE QLD 4000 | - Post
Local Government Change Commission
GPO Box 1393, BRISBANE QLD 4001 |

Submissions will be made available for public inspection. To discuss any privacy concerns, please phone 1300 881 665.

Pat Vidgen PSM
Electoral Commissioner

List of Public Comments on the Proposal
Divisional Boundary Review of South Burnett Regional Council

Suggestion	Name / Organisation
1	Ross Trevor

Sent: Tuesday, 2 July 2019 8:05 PM
To: LG CC Submissions
Subject: (3596) South Burnett Regional Local Government Area - Ross Trevor

Online submission for **South Burnett Regional Local Government Area** from **Ross Trevor**

Submission Details

Name: Ross Trevor

Submission Text: The South Burnett Regional Local Government Area is far to small for long term financial sustainability nether having the population or the industry to maintain reasonable services to the public at affordably costs to incomes generated with in the South Burnett Regional Local Government Area. With a aging population some 43% over the age of 50 and high unemployment along with a severe underemployment problem and the generally low socioeconomic standing to rates and services charged,dividing the shire is a reasonable alternative for long term sustainability and service delivery. The proposal is to divide the former Murgon Wondai shires councils to the Gympie Regional Council , the former Nanango shire council to Toowoomba Regional Council and the former Kingaroy shire to Western Downs Regional Council.

File Upload: No file uploaded ()

5.3.3 CP - 2615745 - Change of General Meeting Date

Document Information

IR No 2615745

Author Executive Assistant

**Endorsed
By** Chief Executive Officer

Date 6 August 2019

Précis

Change of General Meeting Date

Summary

Due to the LGAQ Conference being held from 14-16 October 2019 requiring the attendance of some Councillors, it is necessary to change Council's October General Meeting date.

Officer's Recommendation

That Council's General Meeting scheduled for Wednesday 16 October 2019 be changed to Wednesday 23 October 2019.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

EXC2.1 - Deliver governance that provides sound organisational management and complies with relevant legislation

Communication/Consultation (Internal/External)

Ordinary meetings are open (unless otherwise resolved to be closed) and members of the public are welcome to attend to observe proceedings. Public notice of the dates, times and location of the ordinary meetings of Council are published in the local newspaper and on Council's website at www.southburnett.qld.gov.au and displayed at Council's Customer Service Centres.

Legal Implications (Statutory Basis, Legal Risks)

Public notice of the meetings is required pursuant to Section 277(1) of the Local Government Regulations 2012.

Policy/Local Law/Delegation Implications

No direct policy/local law/delegation implications arise from this report.

Asset Management Implications

No direct asset management implications arise from this report.

5.3.4 CP - 2616635 - Adoption of the Recognition of Service Policy

Document Information

ECM ID 2616635

Author Chief Executive Officer

Date 8 August 2019

Précis

Adoption of the Recognition of Service Policy

Summary

This policy is to establish the process for reward and recognition in relation to the years of service provided by Council employees of South Burnett Regional Council.

Officer's Recommendation

That the Recognition of Service Policy be adopted.

Financial and Resource Implications

The direct resource implications arising from this report will be addressed within the Council's operational budgets.

Link to Corporate/Operational Plan

EXC3 A skilled and sustainable workforce

Communication/Consultation (Internal/External)

The draft Recognition of Service Policy was circulated to Councillors, the Senior Management Team and key staff for feedback. The draft Policy was tabled at the July Portfolio Review Briefing for discussion.

Legal Implications (Statutory Basis, Legal Risks)

No direct legal implications arise from this report.

Policy/Local Law/Delegation Implications

No direct local law/delegation implications arise from this report.

Asset Management Implications

No direct asset management implications arise from this report.



ECM ID: "ECM ID"
MINUTE NUMBER: [Minute Number]
ADOPTED ON/SIGN OFF DATE: [Date]

Recognition of Service Policy

Table of Contents

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2. SCOPE.....	1
3. POLICY OBJECTIVES.....	1
4. BACKGROUND AND/OR PRINCIPLES.....	1
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6. DEFINITIONS.....	2
7. LEGISLATIVE REFERENCE.....	3
8. RELATED POLICIES/PROCEDURES.....	3
9. NEXT REVIEW.....	3
10. VERSION CONTROL.....	3

1. POLICY STATEMENT

This policy is to establish the process for reward and recognition in relation to the years of service provided by Council employees of South Burnett Regional Council ("Council").

2. SCOPE

This policy applies to all Council employees who have completed a period of service for Council, which includes permanent full time, permanent part time and casual employees.

3. POLICY OBJECTIVES

To standardise Council's approach to acknowledgement, reward and recognition of employees who have reached a specific service milestone in their career with the South Burnett Regional Council.

The Policy also provides a formal mechanism for:

- recognition of service: rewarding, acknowledging and recognising staff members who have displayed loyalty and service to the South Burnett Regional Council over extended periods;
- recognition of contribution of staff members to the organisation including public recognition of excellent service.

4. BACKGROUND AND/OR PRINCIPLES

Council is committed to providing employees with reward and recognition to show appreciation to employees with extended periods of continuous service and to promote positive workplace relations.

5. GENERAL INFORMATION

Council will acknowledge service achievements for employees who have reached significant milestones during their working career at the South Burnett Regional Council. Dates of service will be calculated as at the end of each calendar year.

The Chief Executive Officer is responsible for the approval of any variation to the value of the staff reward and recognition and activities outlined in this policy.

The Chief Executive Officer may approve any recognition for years of service awards for employees that fall outside the parameters of this policy.

People and Culture will prepare and maintain the statistical information required in relation to the years of service calculations for Council employees. People and Culture will also coordinate the organisation and distribution of the service recognition certificates, service medals, pins, plaques and other awards that are achieved by employees under this policy.

5.1 Recognition of Service

Council will recognise years of continuous service by employees as outlined below:

- **10 years'** service will receive a Recognition of Service Certificate and pin
- **20 years'** service will receive a Recognition of Service Certificate, pin and a service medal
- **30 years'** service will receive a Recognition of Service Certificate, pin and a service medal
- **40 years'** service will receive a Recognition of Service Certificate, pin and a service medal
- **50 years'** service will receive a Recognition of Service Certificate, pin and an engraved plaque

In addition, for **1 and 5 years'** service – An acknowledgement of the service will be made by the Chief Executive Officer at a relevant staff meeting.

10 years' Service Certificate will be presented to the staff member during business hours at an appropriate Council gathering. Awards may be presented at any time during the calendar year

5.2 Awards Night

People and Culture will arrange an annual function in April each year for employees who have reached a service milestone of 20 years' service or greater. Those employees will receive recognition as outlined above.

This function will be in the form of an "Awards Night" which will be held after hours and will be by invitation only. The presentation of Awards will be by the Mayor and the Chief Executive Officer, or alternatively People and Culture will make other arrangements as necessary.

Attendance at the Awards Night is not mandatory and employees attending the function who are in receipt of an Award will not be entitled to claim wages while at the function.

People and Culture may request staff to attend the function to assist where required

5.3 Retirement

Employees who retire after 20 or more years of service with Council will be invited to attend a Council Meeting to receive recognition of service provided.

Retiring employees will be entitled to receive a service plaque and a corporate gift up to the value of \$200. Spouses may receive flowers up to the value of \$50.

People and Culture will liaise with Executive Services in relation to the employee's acceptance to attend a Council Meeting.

6. DEFINITIONS

Years Service – when calculating years of continuous service this will include the former Nanango, Murgon, Wondai and Kingaroy Shires as well as service with South Burnett Regional Council in either a part-time or a full-time capacity. All employment will be recognised for the purposes of calculating the length of service in relation to reward and recognition initiatives. The number of years that the staff member has been employed in a role in Council measured from their commencement date.

Service Period – means a period of full-time, part-time or casual employment and includes any time on work cover or extended leave.

Award – means a gift, presentation or voucher/cheque to an agreed value linked to the period of service. Awards will not be made as cash payments.

7. LEGISLATIVE REFERENCE

Queensland Local Government Act 2009

Queensland Local Government Regulations (2012)

Queensland Local Government Industry Award – State 2017

8. RELATED POLICIES/PROCEDURES

N/A

9. NEXT REVIEW

January 2021

10. VERSION CONTROL

Version	Revision Description	Approval Date
1	New Policy	

Mark Pitt
CHIEF EXECUTIVE OFFICER

Date

5.4 Disaster Management

Officer's Report

5.4.1 DM - 2609507 - Minutes of the Local Disaster Management Group Meeting held 4 June 2019

Document Information

ECM ID 2609507

Author Disaster Management Officer

Endorsed By General Manager Infrastructure

Date 15 July 2019

Précis

Minutes of the Local Disaster Management Group Meeting held on Tuesday 4 June 2019.

Summary

The Minutes of the Local Disaster Management Group Meeting held in Warren Truss Chambers, Kingaroy of South Burnett Regional Council on Tuesday 4 June 2019 are provided for Council to note and consider.

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Local Disaster Management Group Meeting held on Tuesday 4 June 2019.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

EC4.1 Ensure the Local Disaster Management Planning enables the community to be prepared for, respond to and recovery from disasters.

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

The South Burnett Regional Council's Local Disaster Management Group met on 4 June 2019 and considered a number of items. The Minutes of the meeting are provided for Council to note and consider.

Attachments

1. Minutes of the Local Disaster Management Group Meeting – 4 June 2019.



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Local Disaster Management Group
Minutes
Infrastructure

Chair: Aaron Meehan
Minutes: Natasha Schulz
Date: Tuesday 4 June 2019 at 8.30 am
Venue: South Burnett Regional Council, Warren Truss Chamber, Kingaroy

Committee Attendance:

Aaron Meehan (Local Disaster Coordinator)	James D'Arcy (Deputy Local Disaster Coordinator)	Peter O'May (Local Recovery Coordinator/Deputy Local Disaster Coordinator)
Michael Hunter (Deputy Local Recovery Coordinator)	Arthur Dawson (SES Coordinator North & South)	Peter Harkin (QFES Emergency Management Coordinator, Nth Coast Region)
Bruce Groer (QFES LDMG Rep)	Donna Brown (Disaster Management Officer)	Martin Taylor (Rural Fire Service Deputy Cherbourg)
Darren Large (Sunwater)	Chantel Devereaux-Larkin (Dept Communities Senior Advisor)	Judith Bradley (Aus Red Cross Convenor/Liasion)
Geoff Elliott (Department of Education)	Scott Tucker (Stanwell)	Glenn Hatchett (Ergon Area Scheduler)
Anne Neilson (Qld Health DON South Burnett)	Senior Sergeant Paul Algie (Executive Officer DDMG)	Liz Livingstone (Qld Health DON Kingaroy)
Vanessa Madge (QFES Acting Station Officer)	Eleanor Rosam (Acting Area Coordinator)	Councillor Roz Frohloff
Committee Apologies:		
Ashley Roediger (Dept of Ed)	Mayor Keith Campbell (SBRC)	Simon Neale (SBRC)
Rob Woodall (Stanwell)	Mark Pitt (CEO SBRC Representative)	Snr Sgt David Tierney (OIC QPS Kingaroy)
Craig Yarrow (Deputy Disaster Management Officer)	Deanna Byers (SBRC Media Liaison Officer)	Simon Neal (Deputy SBRC Media Liaison Officer)
Steve Roberts (Deputy – QFES)	Andrew Bryant (WBROCC)	Simon Rogerson (Deputy Stanwell)
Snr Sgt Lance Guteridge (OIC QPS Murgon)		



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Local Disaster Management Group
Minutes
infrastructure

Agenda Item	Action Summary	Responsible Officer	Due Date
1. Welcome and Apologies (Chair)	All members welcomed. Apologies recorded.	n/a	n/a
2. Confirmation of previous minutes (Chair)	Previous minutes of 4 September 2018 were confirmed.	n/a	n/a
3. Business Arising from Minutes of Last Meeting	<p>Get Ready 2018/19 – (Donna Brown)</p> <ul style="list-style-type: none"> - Donna Brown and Craig Yarrow together with QFES SES & QFS attended three local schools including Coolabunia, Tingoorra and Durong South. The visits were received well from the schools and the Principals will be discussing with other schools to see if they wish to participate. - Donna Brown advised that the remaining funding would be used to stock up on school packs for future visits. - Ideas/suggestions for next year's Get Ready funding are invited from all LDMG members for next year's funding. <p>Action: SBRC to further promote Disaster Dashboard coming into storm season.</p>	Donna Brown	19/09/2019
4. General Business	<p>LDMG Exercise</p> <ul style="list-style-type: none"> - Postponed until September, new invite will be sent in the near future. <p>WBBROC Resilience Committee</p> <ul style="list-style-type: none"> - Donna Brown and James D'Arcy are representing SBRC on the WBBROC Resilience committee, meetings held bi-monthly. - 95 Actions were identified from the flood resilience strategy. The actions were prioritised and condensed down to 20. 	Donna Brown	19/09/2019



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Local Disaster Management Group
Minutes
Infrastructure

	<ul style="list-style-type: none"> - James D'Arcy and Donna Brown will continue to provide updates. <p>QERMF Risk Assessment</p> <ul style="list-style-type: none"> - Discussions are being held at the WBBROC Resilience Committee to seek group funding to engage a contractor to work with each Council and update their Natural Disaster Risk Assessments. <p>Action – James D'Arcy and Donna Brown to provide an update at next LDMG.</p>	James D'Arcy	19/09/2019
5. Report from Agencies	<p>QPS – David Tierney</p> <ul style="list-style-type: none"> - No representation from QPS. <p>QFES – Bruce Groer</p> <ul style="list-style-type: none"> - Currently at fire alert level 1 and Severe weather alert level 1 - Acknowledgement was given to Council for Get Ready school visits. It was a great initiative and QFES were happy to participate. - QFES requested assistance with promoting Operation Community Connect commencing August 2019. 		
	<p>QFES - Rural – Marty Taylor</p> <ul style="list-style-type: none"> - Operation Cool burn has begun, however unfavourable weather conditions have hindered commencement. - Major burn scheduled for southern Wondai state forest in the coming weeks. - Council burns have not commenced but will when weather improves. 		
	<p>QFES - Emergency Management – Peter Harkin</p> <ul style="list-style-type: none"> - See attached QFES LDMG report. - State heat wave risk assessment approved and released. - Working with Sunwater, QPS and Cherbourg Council to conduct dam failure exercise and have encouraged participation from SBRC 19/06/2019. 	Aaron/James/Donna	19/06/2019



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Local Disaster Management Group
Minutes
Infrastructure

<p>SES – Arthur Dawson</p> <ul style="list-style-type: none"> - All six SES groups have been undertaking training. - Business as usual. 			
<p>SES – Eleanor Rosam</p> <ul style="list-style-type: none"> - Eleanor Rosam has commenced as Acting Area Director for SES. - Whole of unit meeting was held on 03/06/2019. - Eleanor Rosam will be looking at improving equipment and training. 			
<p>QAS</p> <ul style="list-style-type: none"> - No representation. 			
<p>QLD Health – Anne Neilson & Liz Livingstone</p> <ul style="list-style-type: none"> - Immunisation program is underway. - Patient access/flow (code yellow) has eased. - Currently working at capacity. - Logistics hub is also being created. - New Hospital is to commence July 2019. 			
<p>Stanwell – Scott Tucker</p> <ul style="list-style-type: none"> - New Site Manager Brad Perry. - Business as usual. - Scott Tucker thanked QFES and Police with the recent grass fire exercise. 			
<p>Department of Communities, Disability Services & Seniors – Chantel Devereaux-Larkin</p> <ul style="list-style-type: none"> - 8 Separate events of late. - Community lead responses. - Restructure has been finalised. - Chantel Devereaux-Larkin has asked to be invited to LDRG to discuss funding options for local community groups during disasters. 			



SOUTH BURNETT
REGIONAL COUNCIL

South Burnett Local Disaster Management Group
Minutes
Infrastructure

	<p>Action: Donna Brown to invite Chantel Devereaux-Larkin</p> <p>ERGON – Glenn Hatchett</p> <ul style="list-style-type: none"> - Quiet at the moment. - Business as usual with planned maintenance and construction works. <p>Department of Education – Geoff Elliott</p> <ul style="list-style-type: none"> - Would like to advise that to advise that school newsletters are available to broadcast community news. <p>Action: QFES to liaise with Department of Education in relation to promoting controlled burns.</p> <p>Sunwater – Darren Large</p> <ul style="list-style-type: none"> - Dam safety inspections being undertaken at both BP and Boondooma Dams. - Business as usual. <p>Red Cross – Judith Bradley</p> <ul style="list-style-type: none"> - Involvement with recent events such as fires and Townsville. - Working on lessons learned from these events. 	<p>Donna Brown</p>	<p>19/09/2019</p>
Next Meeting	<p>Next meeting to be held: Tuesday 3 September 2019 at 12.30 noon Venue: South Burnett Regional Council Chambers, Kingaroy</p>		
Meeting Closed	<p>Meeting Closed 9.35am</p>		



**South Burnett Local Disaster Management Group
Member Status Agency Report
Report submitted for inclusion in the Minutes of the
Local Disaster Management Group meeting
05 March 2019
Queensland Fire and Emergency Services (QFES)**

Queensland Fire and Emergency Services (QFES) have the following services:

- Fire and Rescue Service (F&R)
- Rural Fire Service Queensland (RFSQ)
- State Emergency Service (SES)

QFES also has key Emergency Management (EM) functions in Qld's Disaster Management Arrangements.

The *Queensland Fire and Emergency Services Act 1990* contain provisions for Fire and Rescue, Rural Fire Services and for the State Emergency Service.

QFES is responsible for the administration of The *Disaster Management Act 2003* and has obligations under this Act including training delivery, and the provision of advice and support for Disaster Management Groups.

Emergency Management

EMC Peter Harkin (Deputy member)

Organisational Changes / Update

Nil

LDMG Priorities – Met with LDC in January 2019 to determine training priorities.

Operations

Nil

Plan/Documentation Changes

Nil

Training–

Training has been delivered as follows.

05 March 2019

- Queensland Disaster Management Arrangements
- Introduction to Evacuation
- Introduction to Recovery

04 June 2019



Disaster Coordination Centre Training

The Meteorology for Disaster Managers Masterclass

Recently attended by members of the LDMG at Toowoomba.

Disaster Managers Masterclass

The Operational Leadership and Crisis Management Masterclass Series has been specifically designed to develop and enhance the capability of key disaster management stakeholders and support the effective performance of their critical disaster management role.

High Consequence Decision Making Masterclass

- Brisbane – 27 June
- Bundaberg – 1 July
- Gympie – 3 July
- Toowoomba – 5 July

Leadership in Disaster, Crisis and Adversity Masterclass

- Bundaberg – 22 July
- Gympie – 24 July
- Toowoomba – 26 July
- Brisbane – 8 August

BOM Webinars –Webinars are planned for 2019 and LDMG members are encouraged to check the BOM website to subscribe.

Exercise – 05 June 2019 - Disaster Exercise postponed.

Report submitted by: Peter Harkin (QFES – Emergency management Coordinator)

Date submitted: 03 June 2019

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Document Information

ECM ID 2614425

Author Cr Gavin Jones

Date 16 August 2019

Précis

Roads & Drainage Portfolio Report

Summary

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

6.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

6.3 Design & Technical Services (D&TS)

Officer's Reports

6.3.1 D&TS - 2610498 - Minutes of the Traffic Advisory Committee Meeting held on Tuesday 11 June 2019

Document Information

ECM ID 2610498

Author Manager Infrastructure Planning

Endorsed By General Manager Infrastructure

Date 18 July 2019

Précis

Minutes of the Traffic Advisory Committee Meeting held on Tuesday 11 June 2019.

Summary

The Minutes of the Traffic Advisory Committee Meeting held in the Warren Truss Chamber, Kingaroy of South Burnett Regional Council on Tuesday 11 June 2019 are provided for Council to note and consider.

Officer's Recommendation

That Council receive the minutes of the Traffic Advisory Committee held on Tuesday 11 June 2019.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

The South Burnett Regional Council's Traffic Advisory Committee met on 11 June 2019 and considered a number of items. The Minutes of the meeting are provided for Council to note and consider.

Attachments

1. Minutes of Traffic Advisory Committee 11 June 2019.



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

Chair: Cr Gavin Jones
Minutes: Debra Ballin
Date: Tuesday 11 June 2019 at 12:00 pm
Venue: South Burnett Regional Council, Warren Truss Chamber, Kingaroy

Committee Attendance:

Cr Gavin Jones (Chair), Cr Terry Fleischfresser, James D'Arcy (SBRC Manager Infrastructure Planning), Ramesh Mantena (SBRC Principal Engineer-Works), Debra Ballin (Administration Officer- Minutes), Snr Sgt David Tierney (OIC QPS Kingaroy), Snr Cons Selina Arthur (OIC QPS Kumbia), Snr Cons Brendan Seymour (Dalby Road Policing Unit - QPS Kingaroy), Vince Green (DTMR A/Principal Engineer), David Lye (DTMR - Senior Advisor), Craig Whittaker (DTMR Road Safety Officer), Aaron Meehan (SBRC General Manager Infrastructure), Angela Roy (Operations Officer - Translink DTMR), Renee Taylor (DTMR Customer Service Manager Kingaroy), Wayne Crofts (DTMR Manager Road Safety), Sgt Brett Smith (OIC QPS Nanango), Annette Turner (SBRC Administration Officer), Donna Brown (Coordinator Infrastructure Support).

Apologies (Committee Member):

Mayor Keith Campbell (Mayor SBRC), Sgt Andrew McDowell (OIC QPS Blackbutt), Sgt Bradley Fewtrell (OIC QPS Wondai), Snr Sgt Steve Stewart (OIC QPS Murgon), Travis Cramb (OIC Kingaroy QAS), Anthony Partridge (Manager PTO – DTMR), Sgt Sean Relf (OIC QPS Yarraman), Judi Johnson (Regional Manager RACQ), Gregory Miskowycz (RACQ), Snr Cons Jade Miller (Dalby Road Policing Unit – QPS Kingaroy), Colleen Brownsey (OIC Nanango QAS), Sgt Mark Witowitz (OIC Dalby Road Policing Unit - QPS).

Agenda Item	Action Summary	Responsible Officer	Due Date
1. Welcome and Apologies (Cr Jones)	All members welcomed. Apologies recorded.	n/a	n/a
2. Confirmation of previous minutes (Cr Jones)	Moved by Snr Sgt David Tierney seconded Cr Terry Fleischfresser that the Minutes of the previous Traffic Advisory Committee meeting held 12 March 2019, as recorded and confirmed.	n/a	n/a



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

<p>3. Business Arising from Minutes of Last Meeting</p>	<p>Action - Murgon State High School - Pedestrian Crossing (SBRC)</p> <ul style="list-style-type: none"> - No liaison has occurred with bus company as investigations has proven no impact on the bus zone. - Can go straight to application together for TIDS for delivery in a couple of years time. - Wayne advised School Transport Infrastructure Program (STIP) funding is a TMR/QLD Government funded program. Wayne advised that this project fits the funding criteria. Council & schools can lodge their applications for this type of projects. - Action: Deb to distribute the funding application email to Council members. <p>Status: Council progress with design & costing and submit application.</p>	<p>SBRC</p>	<p>10/9/2019</p>
	<p>Action - Taxi Rank Near Club Hotel Kingaroy (SBRC)</p> <ul style="list-style-type: none"> - James meet with taxi rank holder Barry Hall to discuss considering relocating to eastern side of Glendon Street with the loading zone area. Barry was open to relocating, however ancillary works would be required in accordance with the Local Law. Agreement between Taxi company & SBRC for the proposed location. <p>Status: James to design concept layout of new taxi rank.</p>	<p>SBRC</p>	<p>10/9/2019</p>
	<p>Action - Lucas Road, Coolabunia – Request for turning lane (Translink)</p> <ul style="list-style-type: none"> - Translink liaised with bus operator who advised no immediate safety concerns however wider driveway and vegetation clearing would assist them turning right onto the highway and take the need away for a three(3) point turn. <p>Status: SBRC to investigate and to liaise with DTMR.</p>	<p>Translink</p>	<p>10/9/2019</p>
	<p>Action - Intersection Redmans Road & D'Aguiar Highway, Kingaroy - Lighting (SBRC)</p> <ul style="list-style-type: none"> - Russell had inspected the location and ordered new signage to be installed by end of June. 	<p>DTMR</p>	<p>10/9/2019</p>



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

	<ul style="list-style-type: none"> - At this stage no funding for a flag light at this location but DTMR will add it to the list for funding. - Vince requested traffic data for Redman Road. Vince will send James a list of roads he would like traffic counts for. <p>Status: DTMR to provide list of roads required for traffic counts.</p>		
4. Fatal Car Crashes	<ul style="list-style-type: none"> - Discussions held surrounding recent fatal car crashes in the South Burnett. - Suggested Infrastructure improvement by installing linemarking at the intersection of Reedy Creek Road & Benair Road, Benair. 		
5. General Business	<p>Item 1 – Williams Street, Kingaroy – Speed Analysis (SBRC)</p> <ul style="list-style-type: none"> - SBRC advised a request received in March regarding speed of vehicles along Williams Street. Traffic counters were installed to understand traffic numbers and speed. - Speed in the area were quite high from Haly Street to Queen and Sawtell intersections. - SBRC looking at speed calming devices, as speeds were observed at in excess of 100km/hr (however these will have to take into account that heavy vehicles use this road). <p>ACTION: SBRC to distribute speed analysis data with minutes.</p> <p>Item 2 – Burnett Highway & Kings Bridge East Road, Wyalla – Intersection (SBRC)</p> <ul style="list-style-type: none"> - DTMR has reviewed intersection and carried out safety report, which does not warrant any further action. Committee was advised of safety report details at meeting. <p>ACTION: DTMR to respond to customer this action is now closed.</p> <p>Item 3 – Bunya Highway – Between Tingooora & Wondai (SBRC)</p>	SBRC	10/9/2019
		DTMR	10/9/2019



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

<ul style="list-style-type: none"> - Aaron advised the councillors would like it raised with DTMR regarding the condition of the road and when works are programmed. DTMR to review and advise Council. - DTMR advised they have reviewed 7km length of road, 4km section programed for rehab on Bunya Highway, funding has not been locked in maybe 2019/20 financial year. - Aaron advised that this information will be taken back to Councillors. <p>ACTION: DTMR to provide update on current works program at next meeting.</p>		
<p>Item 4 – Haly Street & George Street, Kingaroy – Intersection (DTMR)</p> <ul style="list-style-type: none"> - SBRC advised that Council would like to move forward with linemarking Haly Street & now to include George Street by possibly make it one way traffic. Council would like to send draft linemarking plans out to public consultation before installation. Draft as per last meeting. - Plan to be finalised by the next TAC meeting by TMR. - DTMR suggested that Haly Street (Kingaroy Street to Youngman Street) section be gazetted a Council road and speed can be reduced. - Propose Council works with TMR to reconfigure Haly Street, Kingaroy including Youngman/Haly intersection. - DTMR advised line marking has not been started due to waiting for Haly Street to be resealed. <p>ACTION: SBRC & DTMR to finalise the draft linemarking plan and TMR to conduct public consultation with the linemarking plan.</p>	<p>SBRC & DTMR</p>	<p>10/9/2019</p>
<p>Item 5 – Haly Street & Youngman Street, Kingaroy – Signal Phase Review (SBRC)</p> <ul style="list-style-type: none"> - James advised this has been raised by the taxi company, and request that TMR to review the timing of the traffic lights. - Aaron also requested that the traffic light timing to be reviewed. <p>ACTION: DTMR to analysis data/traffic flow.</p>	<p>DTMR</p>	<p>10/9/2019</p>



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

<p><i>Report from Agencies</i></p>	<p>Item 6 – Traffic Lights Timing (Youngman St & Alford St; Haly St & Fisher St, Kingaroy)</p> <ul style="list-style-type: none"> - Cr Fleischfresser requested DTMR check the traffic signal timing at intersection Alfred Street and Youngman Street, Kingaroy regarding pedestrians. - QPS requested DTMR to check the traffic signal timing (amber light) at intersection Fisher Street & Haly Street. <p>ACTION: DTMR to investigate and report at next meeting.</p>	<p>DTMR</p>	<p>10/9/2019</p>
<p><i>Report from Agencies</i></p>	<p>QPS</p> <ul style="list-style-type: none"> - Selina advised in late March a vehicle crashed into a pile of stumps on Kumbia Road at the sweeping bend with lots of advisory signs. <p>ACTION: Council to investigate the location and clean the area up.</p>	<p>SBRC</p>	<p>10/9/2019</p>
<p><i>Report from Agencies</i></p>	<p>TMR Road Safety</p> <ul style="list-style-type: none"> - Wayne would like contact details for Council Media officer. - DTMR has daily media releases about driver behaviour and education to be advertised on social media. <p>ACTION: Donna to forward contact details to Wayne.</p> <ul style="list-style-type: none"> - Craig asked about line marking around school crossings, one of them is William Street & Markwell Street. - Council has an extensive line marking program and directional signs to be updated in the new financial year. <p>ACTION: Wayne requested that Ramesh & Craig communicate regarding line marking & signs.</p>		
<p><i>Report from Agencies</i></p>	<p>DTMR – Vince</p> <ul style="list-style-type: none"> - Submissions for Black Spot funding program have commenced. 		

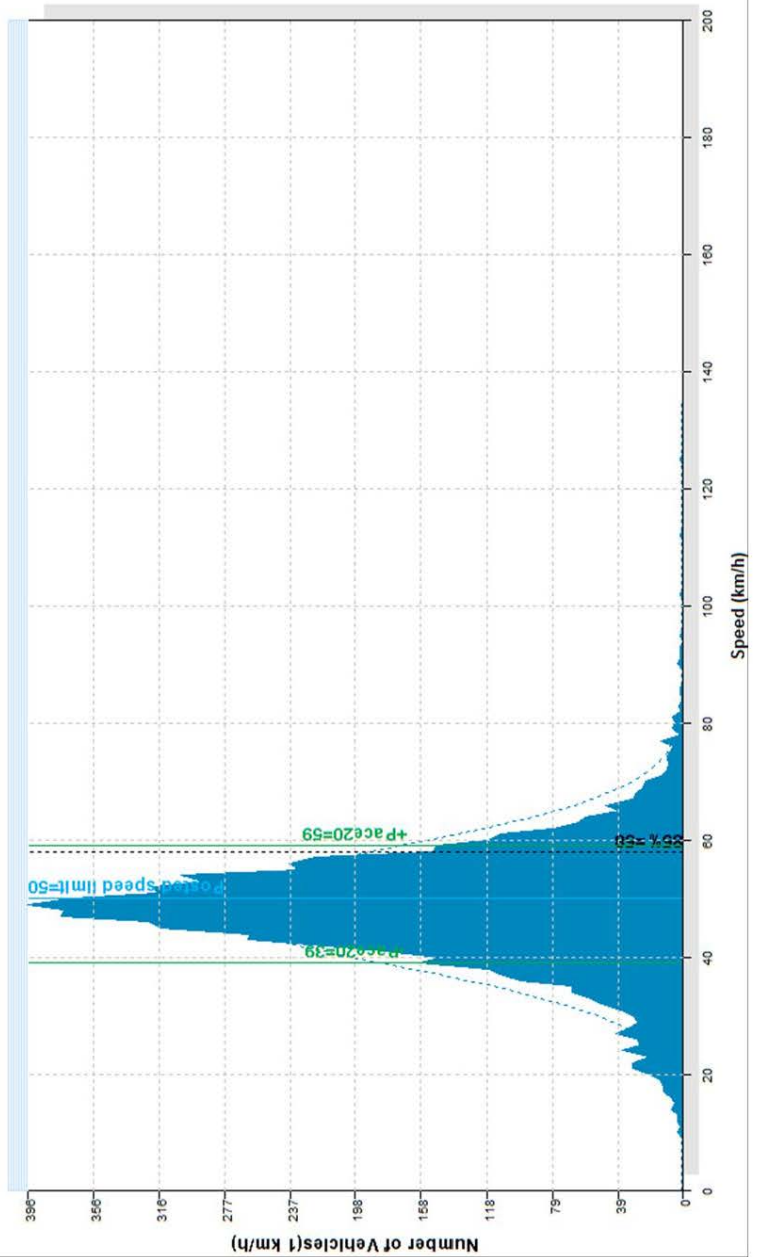


Traffic Advisory Committee Minutes
Infrastructure

	<ul style="list-style-type: none"> - Three (3) street lights to be relocated at the Bunnings intersection for safety reasons. 		
	<p>QAS</p> <ul style="list-style-type: none"> - No representation. 		
	<p>RACQ</p> <ul style="list-style-type: none"> - No representation. 		
<i>Next Meeting</i>	<p>Next meeting to be held: Tuesday 12 to 2pm Tuesday 10 September 2019 at 12:00 pm South Burnett Regional Council – Kingaroy Council Chambers</p>		
<i>Meeting Closed</i>	<p>Cr Jones thanked all for their attendance. Meeting Closed: 1:30 pm</p>		

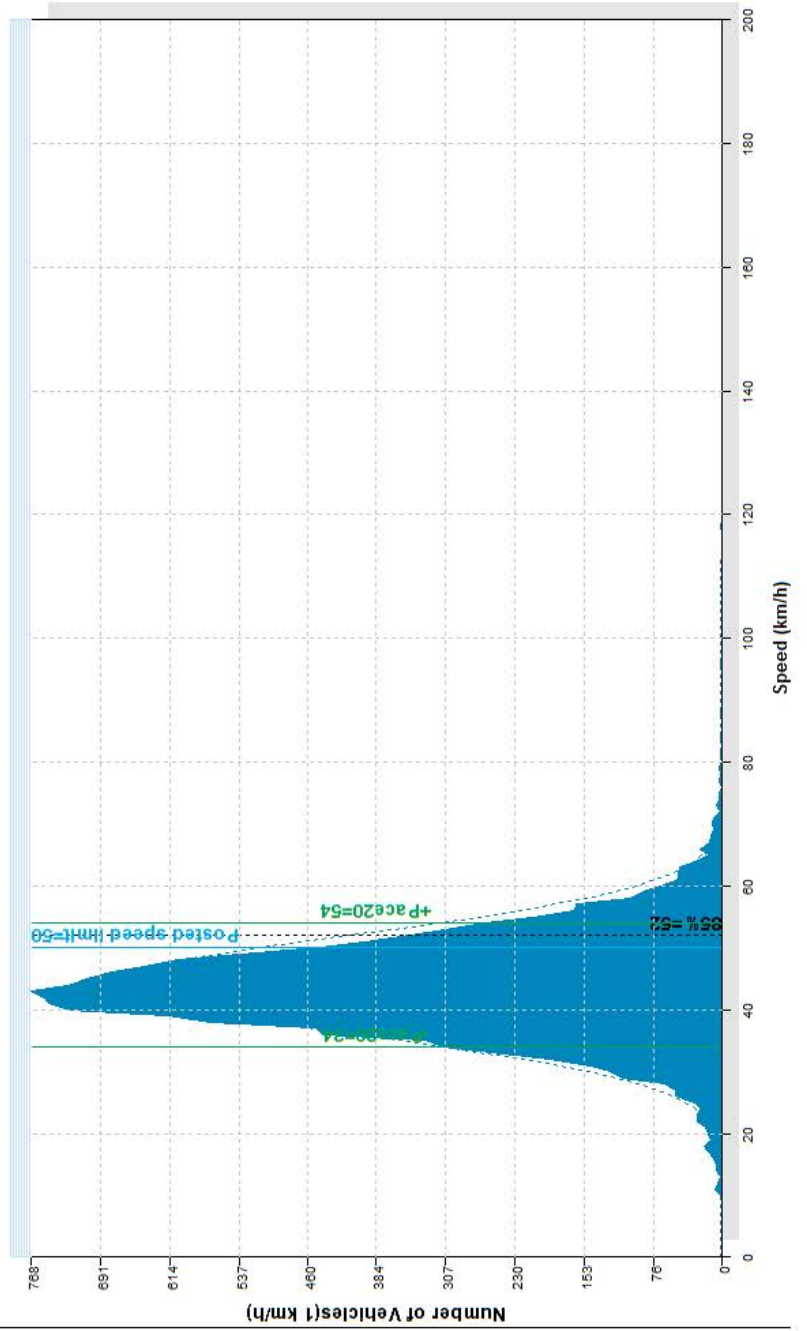
Speed Histogram

SpeedHist137 (Metric) Site:William St:0.05N
 Description: Between Queen and Alice at number E3
 Filter time: 0:00 Thursday, 14 March 2019 => 0:00 Tuesday, 2 April 2019
 Filter: Csl(1,2,3,4,5,6,7,8,9,10,11,12) Dir(NESW) Sp(10,100) Headway(>0)
 Scheme: Vehicle classification (ARX)



Speed Histogram

SpeedHist-135 (Metric) Site:William St.0.0SN
 Description: Midway between Queen and Sawtell boundary of 33 and 35
 Filter time: 0:00 Thursday, 14 March 2019 => 0:00 Tuesday, 2 April 2019
 Filter: Csl(1,2,3,4,5,6,7,8,9,10,11,12.) Dir(NESW) Sp(10,160) Headway(>0)
 Scheme: Vehicle classification (ARX)



7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Document Information

ECM ID 2614533

Author Cr Danita Potter

Date 16 August 2019

Précis

Community, Arts, Tourism and Health Services Portfolio Report

Summary

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

7.2 Community Services (CS)

Officer's Reports

7.2.1 CS - 2615359 - Adoption of the revised Community Grants Program Policy

Document Information

ECM ID 2615359

Author Manager Social & Corporate Performance

**Endorsed
By** General Manager – Finance & Corporate

Date 5 August 2019

Précis

Adoption of the revised Community Grants Program Policy

Summary

The Community Grants Program Policy combines all Council's grant, donation and sponsorship programs so that the process is easier for community groups to understand and access, in a fair and equitable way.

Currently Council supports Community Australia Day events in a number of towns within the South Burnett region. This support has historically been provided through Executive Services as this section delivers the official Australia Day event for Council.

Operationally there are advantages to encompassing this support within the Community Grants Program whereby local community groups make application to Council for funding support.

Officer's Recommendation

That Council adopt the Community Grants Program Policy and endorse the first round of the Community Australia Day Events Sponsorship opening 1 September 2019 and closing 30 September 2019.

Financial and Resource Implications

The direct financial or resource implications which arise from this report have been considered and are covered within the annual budget for 2019/2020.

Link to Corporate/Operational Plan

Corporate Plan 2018/19 to 2022/23:
EC2 - Sustainable community groups

EC3 - An active, safe and healthy community

Communication/Consultation (Internal/External)

The proposal to incorporate the Community Australia Day Events Sponsorship within the Community Grants Program Policy was tabled for discussion at the August Portfolio Review Briefing. Subsequently the Community Grants Program Policy was revised and circulated to Councillors and the Senior Management Team for final review.

Legal Implications (Statutory Basis, Legal Risks)

No direct legal implications arise from this report.

Policy/Local Law/Delegation Implications

No direct local law/delegation implications arise from this report.

Asset Management Implications

No direct asset management implications arise from this report.

Report

The Community Grants Program Policy combines all Council's grant, donation and sponsorship programs so that the process is easier for community groups to understand and access, in a fair and equitable way.

Currently Council supports Community Australia Day events in a number of towns within the South Burnett region. This support has historically been provided through Executive Services as this section delivers the official Australia Day event for Council.

Operationally there are advantages to encompassing this support within the Community Grants Program whereby local community groups make application to Council for funding support.

The timing of the first funding round 2019/2020 in August is not conducive to allow community groups enough time to prepare and submit applications, therefore it is recommended that the first round of the Community Australia Day Events Sponsorship opens 1 September 2019 and closes 30 September 2019. The Community Australia Day Events Sponsorship funding rounds will then align with the Community Grants Program being every August and February each financial year.

The revised Community Grants Program includes the following categories:

- Community Event Sponsorship
- Community Hall Insurance Grant
- Councillor Discretionary Fund
- Elite Performance Youth Grant
- Healthy Communities Sponsorship
- In-kind Sponsorship
- Project/Program One-off Sponsorship
- Regional Arts Development Fund
- School Student Awards
- Indigenous Affairs Fund
- Community Australia Day Events Sponsorship
- Subsidised Hire of Council Facilities



Community Grants Program Policy

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1. POLICY STATEMENT

Council recognises the important contribution community organisations and individuals make to the South Burnett Regional Council (Council) area. Through the provision of community grants program, Council demonstrates its commitment to investing in initiatives and partnerships that align with Council's corporate priorities encouraging individuals and groups to make a positive and ongoing contribution to the region.

This policy is to guide the administration of Council's Community Grants Program so to ensure the grants contribute to Council achieving its strategic goals, identified key initiatives, and align with the intent of the *Local Government Act 2009 (LGA2009)* and the *Local Government Regulation 2012 (LGR2012)*, which state that assistance will be used for a purpose that is in the public interest.

2. SCOPE

This policy applies to all grants, donations, sponsorship and other assistance made to:

- eligible not-for-profit community organisations delivering programs, activities and events within the Council area.
- eligible individual South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field.

The provision of concessions and waivers relating to Building and Development Applications, Undetected Water Leaks, Provision of Recycled Water, Lease Payment Fees, Rates and Utilities Charges is **not** covered by this policy.

3. POLICY OBJECTIVES

To ensure that assistance delivered through the Community Grants Program is distributed to support the provision of programs, events and initiatives which respond to identified community need, contribute to the building of stronger and vibrant communities, meet relevant guidelines and are in accordance with Council's strategic objectives as identified in the South Burnett Regional Council Corporate Plan 2018/19 to 2022/23.

Council provides the Community Grants Program to be used for a purpose that is in the public interest.

4. BACKGROUND AND/OR PRINCIPLES

Council will determine annually, through the budget process, the amount of funding to be made available under this Program.

The Community Grants Program is competitive. Applications will be assessed on merit with no obligation by Council to fully expend the allocations identified in Council's annual budget.

Applications made to various grant categories within this Program for the same project will not be eligible to receive more than one (1) allocation of support per financial year.

Applicants are only eligible to receive one (1) grant per funding round from this Program.

Funding is not available for activities that have already commenced prior to approval.

5. GENERAL INFORMATION

This policy provides an overview of the Community Grants Program. Applicants are to complete in full the relevant Community Grants Program Application and Acquittal forms.

Assessment

Applications for funding will be assessed against the following criteria:

- Applicants capability to deliver the program, event or initiative within the South Burnett Regional Council area;
- Demonstrated South Burnett community need for the project;
- Demonstrated South Burnett community support of and involvement in the project/event;
- Eligibility and viability of applicant's not-for-profit organisation;
- Evidence of anticipated positive outcomes that will be of long term benefit to the South Burnett community;
- A letter of support from the Property Branch of Council must be provided with the application for a project or activity involving improvement / change to a Council asset; and
- Regional Arts Development Fund Guidelines (for RADF applications only).

Acquittal

The relevant Acquittal Form is to be completed for each funded program, event or initiative within six (6) weeks of the completion date the program, event or initiative. The approved funding must be spent by the organisation or individual within twelve (12) months of the approval of the grant or the funding returned to Council.

5.1 Community Events Sponsorship

This grant provides sponsorship funding to assist not-for-profit community organisations to deliver community events which build community capacity. Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide individual event sponsorship of up to \$3,000, excluding costs associated with marketing and advertising.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.2 Community Hall Insurance Grant

This grant provides funding to assist not-for-profit community organisations to pay the insurance costs associated with the management of community halls within the South Burnett Regional Council area.

Grants are available for up to \$1,000 to eligible applicants.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.3 Councillor Discretionary Fund

Pursuant to section 202 of the *LGR2012*, a Councillor may use any Councillor Discretionary Fund in the following ways:

- a) spend for a community purpose;
- b) allocate for capital works of the local government that are for a community purpose, but only with the approval of -
 - (i) if the Councillor is the Mayor - the Deputy Mayor and the Chief Executive Officer; or
 - (ii) otherwise - the Mayor and the Chief Executive Officer;
- c) allocate to a community organisation for a community purpose.

Council's Councillor Discretionary Fund provides Council with the ability to provide small miscellaneous discretionary grants to eligible not-for-profit community organisations in response to requests which are received from time to time.

This fund recognises that small activities, projects and events, deserving of support from Council, come up in an ad hoc way throughout the year. Requests for assistance are assessed by the relevant Councillor with approval by the Manager Social & Corporate Performance.

Grants are available for up to a total of \$1,000 to eligible applicants.

Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/event.

Applicants must indicate on the request if they are seeking support from multiple Councillors Discretionary Funds for the same activity/project/event.

5.4 Elite Performance Youth Grant

This grant is provided to encourage excellence in sport, the arts and education providing opportunities for the professional development for youth (up to 25 years).

The grant provides assistance for South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field (No funding is available for South Burnett or Wide Bay representation levels).

Successful applicants are only eligible to receive one (1) allocation per financial year and can apply for up to:

- \$500 if representing Queensland; or
- \$500 if representing Australia within Australia; or
- \$1000 if representing Australia competing in another country.

Applications from multiple members of a team or group will be bundled and considered as a whole with funding available up to \$2,000 per team or group.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria with approval by the Manager Social & Corporate Performance.

Applications can be made throughout the financial year.

5.5 Healthy Communities Sponsorship

This grant is to support projects and activities that increase the number of South Burnett residents engaged in physical and/or healthy programs and activities.

Programs and activities are eligible if:

- Participant improvement data is able to be monitored and provided in the acquittal report; and
- Participant contribution is identified in the budget.

The grant will provide sponsorship for projects and activities up to \$3,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.6 In-kind Sponsorship

This in-kind grant provides sponsorship to assist not-for-profit community organisations to deliver community activities and events which build community capacity.

In-kind services include:

- Supply of gazebo marquee imprinted with Council's branding;
- Supply of minor works;
- Supply of road signage and barriers;
- Supply of skip bins; and/or
- Supply of wheelie bins.

Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. The fund will provide individual event sponsorship of up to \$2,000.

The in-kind services provided by Council are dependent on operational priorities, availability of resources and over all annual budget allocation with approval by the Manager Social & Corporate Performance. Applications can be made throughout the financial year and must be received by Council a minimum of four (4) weeks prior to the activity/event.

5.7 Project / Program One-off Sponsorship

This grant provides funding for a project/program to assist not-for-profit community organisations to deliver one-off projects that meet an identified need and build community capacity.

Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. The fund will provide sponsorship for an individual project/program of up to \$3,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.8 Regional Arts Development Fund

This fund is a partnership between South Burnett Regional Council and Arts Queensland to:

- Support skills development of South Burnett professional artists, emerging artists and arts practitioners; and
- Increase local participation in the arts in the South Burnett region.

Please refer to Council's 'Regional Arts Development Fund Guidelines' and discuss your activity with the RADF Liaison Officer prior to completion of an application.

Availability of this funding is dependent on Council being successful annually with an application to Arts Queensland.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year dependent on Arts Queensland requirements and available funding.

5.9 School Student Awards

This grant provides sponsorship funding for student awards in conjunction with a school's annual awards night. Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide awards sponsorship of up to \$300 per school, maximum \$150 per award. The awards are to reflect Council's values of ACHIEVE – Accountability, Community, Harmony, Innovation, Ethical Conduct, Vision and Excellence.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.10 Indigenous Affairs Fund

This fund recognises that small activities, projects and events, deserving of support from Council, come up in an ad hoc way throughout the year. Requests for assistance are assessed by the Indigenous Affairs Portfolio Councillor with approval by the Manager Social & Corporate Performance.

Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/project/event.

5.11 Community Australia Day Events Sponsorship

This grant provides funding to assist not-for-profit community organisations to deliver community events on Australia Day by sponsoring free community breakfasts. Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide individual event sponsorship of up to \$1,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance.

The fund will provide two (2) funding rounds in August and February each financial year.

5.12 Subsidised Hire of Council Facilities

Council sets annually the hire fees associated with the halls owned and operated by Council. Please refer to Council's fees and charges.

6. DEFINITIONS

Community Grants Program Assessment Panel (Panel) is comprised of six (6) Councillors to assess on merit each application to a funding round making recommendations to the Manager Social & Corporate Performance. The Panel will consist of the Councillors representing Divisions 1, 2, 3, 4, 5, and 6. The Chair of the Panel is the Councillor holding the Portfolio for the Community Grants Program.

Eligible Individuals must reside within the South Burnett Regional Council area. Individuals who have not acquitted under any Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

Incorporated Not-for-profit Organisations are incorporated under Queensland legislation, community based, providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Incorporated not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Incorporated not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

Not-for-profit Organisations are community based organisations providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

7. LEGISLATIVE REFERENCE

Local Government Act 2009

Local Government Regulation 2012

8. RELATED POLICIES/PROCEDURES

Community Grants Program Procedure

Councillor Code of Conduct Policy

Employee Conflicts of Interest Policy

Regional Arts Development Fund Guidelines

Employee Conflict of Interest Policy

9. NEXT REVIEW

May 2021

10. VERSION CONTROL

Version	Revision Description	Approval Date
1	Adoption of Policy	19 April 2017
2	Revised Policy – April May 2018	16 May 2018
3	Revised Policy – May June 2019	12 June 2019
4	Revised Policy – add in Community Australia Day Events Sponsorship	

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Document Information

ECM ID 2614426

Author Cr Terry Fleischfresser

Date 16 August 2019

Précis

Planning and Property Portfolio Report

Summary

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2614409 - Request for Negotiated Decision Notice - Reconfiguration of a Lot (1 Lot into 2 Lots) at 160 Greenwood Creek Road Nanango - Lot 4 RP804681 - Applicant: Richardson / ONF Surveyors - RAL18.0033

Document Information

ECM ID 2614409 or RAL18/0033

Author Manager Planning & Land Management

Endorsed
By General Manager Community

Date 1 August 2019

Précis

Request for a Negotiated Decision Notice - Reconfiguration of a Lot (1 Lot into 2) at 160 Greenwood Creek Road Nanango - Lot 4 RP804681 - Applicant: Richardson / ONF Surveyors - RAL18/0033

Summary

- Council approved, under delegation, the application for Reconfiguring a Lot (1 lot into 2 lots) on the subject site on 24 June 2019 subject to conditions.
- Conditions GEN3 and GEN7 requires a Preservation Covenant within the proposed lots to covenant remanet vegetation.
- The applicant is requesting this condition to be deleted.
- It is recommended that this condition is retained but that it only relates to proposed Lot 41 and that the extent of the covenant is reduced to the area mapped as Category C and MSES vegetation.

Officer's Recommendation

The Council approve, **in part**, the Change Representations regarding a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 160 Greenwood Creek Road, Nanango described as Lot 4 on RP804681 and amend conditions GEN3 and GEN7 as following: (deleted text in strikethrough and new text in bold)

GEN3. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Proposed Subdivision	ONF Surveyors	7852_P1	Refer to Amendment	29-05-2019

AMENDMENT:

- Provide to Council for endorsement an amend site plan identifying the following:
 - a building envelope with a minimum area of 5000m² for proposed Lot 42 that meets the requirements of Australian Standard (AS3959-2018) and nominating the relevant Asset Protection Zone within each proposed lot by a suitably qualified and experienced person. If proposed Lot 42 is confirmed as low potential bushfire hazard (condition GEN2) then this amendment will not apply; and
 - a Preservation Covenant area for the purposes of preserving remnant native vegetation for both lots excluding applicable Asset Protection Zone within proposed Lot 41 & 42 ~~identified as Category C – high value regrowth (RE 12.11.11, 12.11.14, 12.11.18, 12.12.12, 12.12.28 and 12.3.7)~~ identified **as Regulated vegetation (category C)** on the SPP Interactive mapping.

Where there is any conflict between the conditions of development approval and the details shown on the approved plans and documents, the conditions of approval prevail.

REGULATED VEGETATION

GEN7. Provide a Preservation Covenant for the purposes of preserving remnant native vegetation excluding an Asset Protection Zone within proposed Lot 41 & 42 ~~identified as Category C – high value regrowth (RE 12.11.11, 12.11.14, 12.11.18, 12.12.12, 12.12.28 and 12.3.7)~~ identified **as Regulated vegetation (category C)** on the SPP Interactive mapping.

The terms of the covenant required to be registered against the relevant lots under section 97A(3)(b)(i) of the *Land Title Act 1994* and complied with at all times.

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

Communication/Consultation (Internal/External)

Refer to CONSULTATION in this report.

Legal Implications (Statutory Basis, Legal Risks)

No implication identified.

Policy/Local Law/Delegation Implications

No implication can be identified.

Asset Management Implications

No implication can be identified.

Report

Introduction

Council approved, under delegation, the application for Reconfiguring a Lot (1 lot into 2 lots) on the subject site on 24 June 2019 subject to conditions. The decision notice was given to the applicant on 26 June 2019.

Pursuant to Section 74 of the *Planning Act 2016*, the applicant may change the development approval, during the applicant's appeal period, by making change representations to Council to change the conditions of the approval. The applicant's appeal period starts on the date the decision notice is given to the applicant and expires within 20 business days from this date.

Council received the applicant's change representations on 11 July 2019 and are considering the change representations within the applicant's appeal period.

Applicant's Change Representations

The applicant provided change representations regarding conditions GEN 3 and GEN7:

The approved conditions are provided below for convenience:

GEN3. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Proposed Subdivision	ONF Surveyors	7852_P1	Refer to Amendment	29-05-2019

AMENDMENT:

- Provide to Council for endorsement an amend site plan identifying the following:
 - a building envelope with a minimum area of 5000m² for proposed Lot 42 that meets the requirements of Australian Standard (AS3959-2018) and nominating the relevant Asset Protection Zone within each proposed lot by a suitably qualified and experienced person. If proposed Lot 42 is confirmed as low potential bushfire hazard (condition GEN2) then this amendment will not apply; and
 - a Preservation Covenant area for the purposes of preserving remnant native vegetation for both lots excluding applicable Asset Protection Zone within proposed Lot 41 & 42 generally consistent with the Category C – high value regrowth (RE 12.11.11, 12.11.14, 12.11.18, 12.12.12, 12.12.28 and 12.3.7) identified on the SPP Interactive mapping.

Where there is any conflict between the conditions of development approval and the details shown on the approved plans and documents, the conditions of approval prevail.

REGULATED VEGETATION

GEN7. Provide a Preservation Covenant for the purposes of preserving remnant native vegetation excluding an Asset Protection Zone within proposed Lot 41 & 42 identified as Category C – high value regrowth (RE 12.11.11, 12.11.14, 12.11.18, 12.12.12, 12.12.28 and 12.3.7) identified on the SPP Interactive mapping.

The terms of the covenant required to be registered against the relevant lots under section 97A(3)(b)(i) of the *Land Title Act 1994* and complied with at all times.

The applicant provided the following change representations:

“We request a Negotiated Decision removing the requirement for a Preservation Covenant within Conditions GEN3 & GEN7.

The condition requires an amended site plan requiring a “Preservation Covenant area for the purposes of preserving remnant native vegetation for both lots excluding applicable Asset Protection Zone within proposed Lot 41 & 42 generally consistent with the Category C – high value regrowth (RE 12.11.11, 12.11.14, 12.11.18, 12.12.12, 12.12.28 and 12.3.7) identified on the SPP Interactive mapping.”

We request the removal of the requirement for a Covenant over the Category C Vegetation for the following reasons:

- The Category C vegetation is classed as High Value Regrowth Vegetation, as opposed to Remnant Vegetation – as shown on the attached Regulation Vegetation map. There is no higher classed vegetation nominated over the site.*
- The nominated Category C vegetation is within the northern portion of the site and the proposed new boundary subdividing the site was positioned to be clear of the nominated vegetation, containing it within Proposed Lot 41. A future dwelling is able to be sited on Proposed Lot 42 outside of the nominated Category C areas.*
- The vegetation is regulated by State Mapping and is not shown on Council’s Biodiversity Overlay Mapping.*
- Any clearing of vegetation would need approval from Department of Natural Resources, Mines & Energy (State level). I.e: the vegetation is already regulated without the need for a Preservation Covenant.*
- Two (2) dwellings are already established within Proposed Lot 41 and future uses would be subject to assessment with consideration given to vegetation areas. Proposed Lot 42 is clear of regulated vegetation.*
- Additional survey would be required for a defined covenant area and adds significant cost for the development making it non- feasible for creating 1 additional lot.*
- Defining a covenant area on the ground would be unwarranted given future growth and expansion of vegetation areas over time, and a costly survey nominating the “current extents” of vegetation would potentially be superseded in the future.”*

Council’s Manager Planning and land Management considered these representations and provided the following comments on 15 July 2019 for the applicant’s consideration:

“I accept that a preservation covenant is not required over proposed lot 42. However, I’m of the opinion that a preservation covenant is required over the MSES regulated vegetation (category C-endangered or of concern) vegetation shown below from QLD Globe MSES matters.

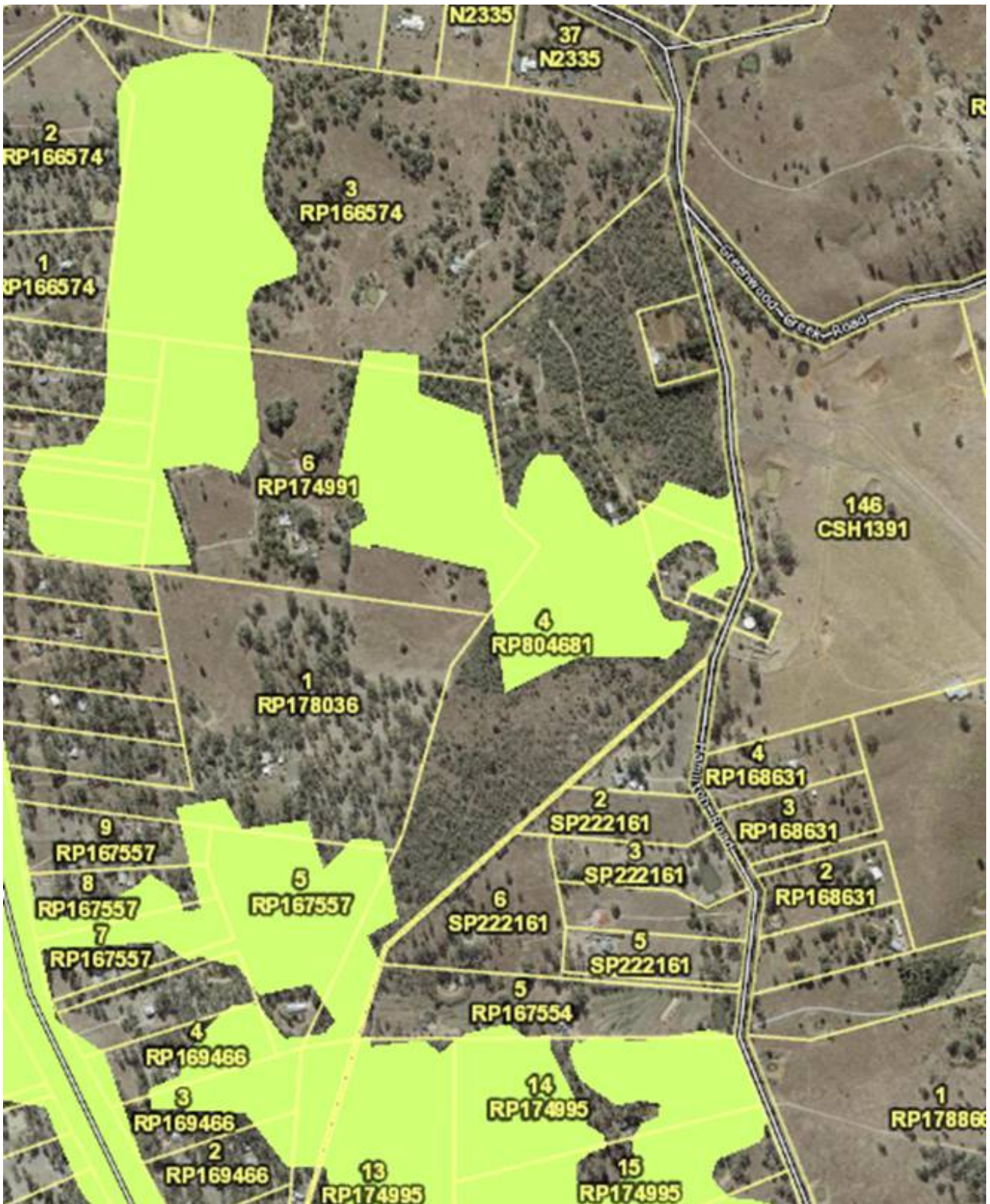


Figure 1 - of concern regional ecosystem and mapped as a matter of State Environmental Significance (SES)

The area of the preservation covenant is significantly reduced and this approach is consistent with our approach for other similar RaL's where Category C and MSES vegetation is identified on site that is not within the Council's Biodiversity Overlay.

I request you consider the above suggestion and confirm your agreement by providing a revised proposal plan identifying the proposed preservation covenant area as per the above".

The applicant responded on 17 July 2019 by providing the following further comments:

“Further to our discussions yesterday, we still don’t feel a Covenant is required nor necessary over the vegetation for the following reasons:

- *The site is zoned Rural Residential and the proposed development for Reconfiguring a Lot was Code Assessable against only the relevant codes of the SBRC Planning Scheme. Assessment was not required against the Biodiversity Overlay given the absence of any biodiversity overlay affecting the site and Referral to DNRME was not required given the location of the proposed new boundary being clear of regulated vegetation areas.*
- *I reiterate that Council’s Biodiversity Overlay Map does not identify any vegetation over the site and therefore question whether a formal Preservation Covenant can be conditioned over the said vegetation which is assessable at a State level (which was not required in this instance as stated above).*
- *There are no watercourses over the subject site and no riparian buffers apply. (In terms of considering another Nanango Development where Covenants were conditioned, this was in relation to Riparian Buffers and not applicable to this site).*
- *Given the existence of 2 dwellings on Proposed Lot 41 (where the vegetation is sited), any future development of the site would be subject to a development application and depending on the siting of additional uses, would be subject to referral to DNRME if within any vegetated areas.*
- *Any future reconfiguration of the site in terms of further subdivision would need to consider the vegetation areas and how minimum areas could be achieved without encroaching on vegetation areas if looking to avoid costly referral to DNRME for vegetation matters.*
- *As provided initially, defining a covenant area on the ground would be unwarranted given future growth and expansion of vegetation areas over time, and a costly survey nominating the “current extents” of vegetation would be superseded in the future.*
- *A Covenant would add no additional protection to the vegetation which is already regulated.*

Locking in Category C vegetation areas by way of Covenants for the sole purpose of being consistent with other RAL developments seems to contradict each site being assessable on its own merits.

Response

The vegetation over the subject site is mapped as Category C (high value regrowth) containing areas of concern regional ecosystems under the requirements of the *Vegetation Management Act 1999*.

A relevant overall outcome listed in the Reconfiguring a Lot Code of the Planning Scheme refers to the following:

Areas or features of environmental significance are not adversely impacted by habitat loss, fragmentation or isolation.

The above means that significant environmental features on site, in this instance, vegetation, that is considered by the State as of concern regional ecosystem and mapped as a matter of State Environmental Significance (SES), should not be adversely impacted upon by development.

The current condition of approval require all the mapped Category C vegetation that includes both the regrowth vegetation and the of concern regional ecosystem vegetation to be protected by way of a covenants under the *Land Title Act 1994* as shown on the approved plan. The extent of the

vegetation required to be covenanted under the existing condition is significantly larger than what is proposed to be covenanted under the revised condition.

It is considered reasonable to reduce the area that would be subject to the vegetation as suggested in the Council's correspondence dated 15 July 2019 and show on the map in **Figure 1** above. The overall area of the proposed covenant has been reduced significantly and is aimed at protecting the core vegetation on site that has environmental significance.

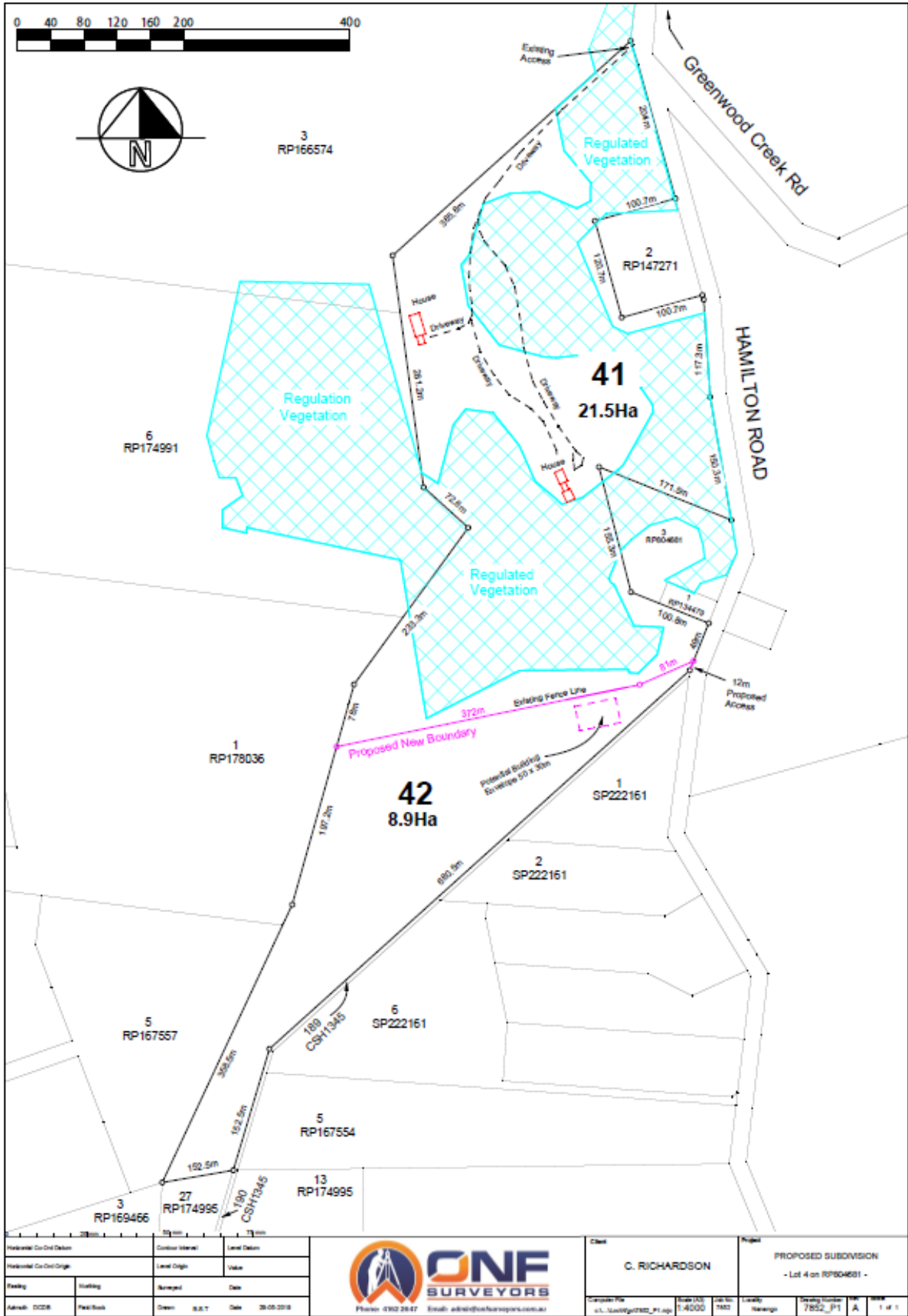
The revised condition is consistent with achieving the overall outcome listed in the planning scheme.

Conclusion

It is recommended that Council approve, in part, the applicant's request by amending conditions GEN3 and GEN7 to remove the requirement for a conservation covenant over proposed lot 42 and reduce the extent of the covenant to the area of vegetation mapped as of concern regional ecosystem.

This approach is achieving the overall outcome of the planning scheme in relation to features on site that has environmental significance and consistent with the requirements for other similar applications for reconfiguration where significant vegetation is present on site.

Approved Plan



Horizontal Control Datum	Contour Interval	Level Datum
Horizontal Control Origin	Level Origin	Value
Feet	Feet	Surveyed
Address: 0228	Field Book	Drawn: 8.8.17
		Date: 28.08.2018



Client	C. RICHARDSON	Project	PROPOSED SUBDIVISION - Lot 4 on RP604681 -
Computer File	ct_southburnett_p1.dwg	Scale (D)	1:4000
Job No	1982	Level	Neavage
Drawing Number	7852_P1	Sheet	A
		Page	1 of 1

8.2.2 P&LM - 2602616 - Minor change of approval - Material Change of Use (Caravan Park) & Reconfiguration of a Lot (1 Lot into 116 Lots) - Kelvyn Street, River Road & Oasis Drive Kingaroy - Applicant: The Planning Place - MCU19/0006

Document Information

ECM ID 2602616 or MCU19/0006

Author Reel Planning - Helena Charleton

**Endorsed
By Manager Planning & Land Management
General Manager Community**

Date 7 August 2019

Précis

Minor Change Request to Combined Application for Preliminary Approval Overriding the Planning Scheme, Material Change of Use (MCU) - Relocatable Home Park, MCU - Multiple Dwelling Units and Reconfiguration of a Lot (1 lot into 265 lots) at Kelvyn Street, Kingaroy described as Lot 2 on SP565824, Lots 10, 11 and 15 on SP204673, Lots 16, 25, 28, 37, 38, 39, 40, 49 and 50 on SP204673, Lot 1 on SP265824, Lot 10 on RP204229 and Lot 101, 102 and 103 on SP257227.

Summary

Applicant letter dated 5 June 2019 seeks a number of conditions and introduce new and different building assessment criteria not previously presented as part of the original assessment for the subdivision lots. The applicant suggests the change will allow greater flexibility for the future dwellings to be constructed in the relocatable home park.

The existing development approval (IR1309880) issued on 26 September 2014 (and extension of time granted subsequently), involved the following aspects of development. The relevant currency currently extends until 26 September 2022.

- Preliminary Approval Overriding the Planning Scheme for changes to the assessment benchmarks and level of assessment for development of dwelling houses
- Reconfiguration of a Lot – 1 lot into 265 lots
- Material Change of Use (MCU) – Relocatable Home Park
- Material Change of Use (MCU) – Multiple Dwelling Units

Infrastructure Charges are now able to be levied for the development (previously not levied) pursuant to the South Burnett Regional Council Charges Resolution (No. 3) 2019. An infrastructure charges notice is included in this report.

Officer's Recommendation

That Council approve, **in part**, the changed application for a minor change to the development approval for Preliminary Approval Overriding the Planning Scheme, Reconfiguration of a Lot, Material Change of Use (Relocatable Home Park) and Material Change of Use (Multiple Dwelling Units) on land at Kelvyn Street, Kingaroy described as described as Lot 2 on SP565824, Lots 10, 11 and 15 on SP204673, Lots 16, 25, 28, 37, 38, 39, 40, 49 and 50 on SP204673, Lot 1 on

SP265824, Lot 10 on RP204229 and Lot 101, 102 and 103 on SP257227 subject to the following conditions:

General

GEN1. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.

GEN2. The applicant is required to maintain the site in a clean and orderly state at all times, clearing of declared weeds and feral animals.

Compliance Assessment (Material Change of Use Components)

GEN3. Submit to council details of proof of fulfillment of all conditions of this approval being satisfied prior to the commencement of the use, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

Compliance Assessment (Reconfiguration of a Lot Component)

GEN4. All conditions of this approval are to be satisfied prior to Council sealing of the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A) Preliminary Approval Overriding the Planning Scheme (Taabinga Downs Estate Local Plan)

General

GEN1. The subject site is to be developed generally in accordance with:

• Drawing No. 1118-DA021D issue D, Structure Plan – Part A, prepared by John Walsh Architects, dated 28/09/2018

Subject to the following inclusions within the Local Plan Code (Taabinga Downs Estate Local Plan) applicable for the Village Precinct:

- Minimum lot area of 200m²
- Minimum lot width of 13m
- Minimum front boundary setback of 3.0m
- Minimum side and rear boundary setback of 1.5m (except for Class 10 Structures)
- Minimum 16m² private open space area for each lot with either a northern or eastern orientation with a minimum dimension of 4.0m in any direction
- Minimum 1.0m wide landscape strip to adjoin internal road

Further Development Permits

GEN2. The Preliminary Approval Overriding the Planning Scheme does not prohibit the commencement of site works and the following subsequent applications are to be made to Council prior to the commencement of any works in accordance with the Structure Plan and Taabinga Downs Estate Local Plan referenced in Condition GEN1 above:

- Development Permit for Material Change of Use (Stages 2 – 5 Relocatable Home Park)
- Development Permit for Reconfiguration of a Lot (Stages 2 – 5 Relocatable Home Park)
- Development Permit for Operational Works

Advice

- ADV1. ~~With the introduction of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, an applicant's obligations with respect to infrastructure contributions/charges is now contained in a separate adopted infrastructure charges notice rather than in this development approval.~~
- ADV2. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV3. Telecommunication connections can be arranged by emailing F1103721@team.telstra.com providing the following information:
- Full name;
 - Address of property including state & postcode;
 - Lot No's and Plan No's: and
 - What the development is (units, subdivision, shop, etc)
- ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV5. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

B) Development Permit for Material Change of Use (Caravan Park - Relocatable Home Park) and Development Permit for Reconfiguration of a Lot (1 Lot into 116 Lots)

General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
- Drawing No. 4629 P/7 Sheet 1 of 1 Revision F prepared by O'Reilly Nunn Favier (Taabinga Village - Residential Lifestyle Village) (Stage 1 only)
 - Drawing No. 3352F DA2.11 C (Typical Home Setouts) prepared by Alex Enborisoff Architects and dated February 2012
 - Drawing No. 3352F DA2.12 C (Elevations 1) prepared by Alex Enborisoff Architects and dated February 2012

- Drawing No. 3352F DA2.13 C (Elevations 2) prepared by Alex Enborisoff Architects and dated February 2012
- Drawing No. 3352F DA2.14 C (Home Types) prepared by Alex Enborisoff Architects and dated February 2012

Amended Plans Building Envelope Plan

GEN2. The applicant shall provide amended plans **for endorsement by Council** for the Caravan Park (Relocatable Home Park) identifying a building envelope for each lot based on the following requirements:

- Maximum building envelope area equal to 50% site cover.
- Minimum 1.5m side and rear boundary setbacks are 1.275m where the building height does not exceed 4.5m and 1.7m where building height exceeds 4.5m (except for Class 10 Structures).
- Minimum 3.0m front boundary setback.
- Minimum 16m² clearly defined outdoor living private open space area with either a northern or eastern orientation with a minimum dimension of 4.0m in any direction, and has access from a living area.

The building envelope plan submitted to Council for endorsement must also include the following building requirements:

- **Building height no greater than 2 storeys or 8.5m,**
- **Maximum building length of 15m,**
- **Each dwelling to contain a minimum of 2 bedrooms,**
- **Minimum of one covered carparking space provided,**
- **Privacy fencing of minimum height of 1.8m provided on lot boundaries, where private open space areas adjoin or are within 2m of each other,**
- **Obscure glazing or fixed external privacy screenings provided to windows of habitable rooms if direct outlook to an adjoining dwelling habitable window can occur,**
- **A property access to be nominated for each lot, and**
- **Provide a porch, deck or covered outdoor private open space area for each dwelling.**

Manufactured Home Park

GEN3. Future site agreements for individual lots are to be prepared and managed under the provisions of the Manufactured Home (Residential Parks) Act 2003. In addition, the site agreement is to include a condition that prohibits the owner from letting the dwelling to another party. **Submit for Council record a copy of any site agreement that demonstrates occupiers grant consent to the site agreement owner to allow maintenance of the internal stormwater drainage system.**

Fencing

~~MCU2. Fence construction along the side and rear boundaries is to be solid screen fencing to a height not exceeding 1.8m to prohibit direct views between habitable rooms of relocatable homes and between individual private open space areas.~~

~~MCU3. The height of the fences forward of the main building line except where bounding private open space, is to be 1.2m if of solid construction, or up to 1.8m if gaps permit 50% transparency. Fences or walls over 1.2m in height are tapered to 1.2m in height within 4.0m of the front boundary.~~

Lighting

MCU4. Lighting used to illuminate any areas of the premises is to be designed and constructed in accordance with Australian Standard AS4282 (Obtrusive Effects of Outdoor Lighting) to ensure that lighting does not directly illuminate any nearby premises or roadways.

Landscaping

MCU5. The applicant is required to prepare a landscape plan for the subject site in accordance with Planning Scheme Policy No. 5 of the Kingaroy Shire IPA Planning Scheme for Compliance Assessment by Council and is to incorporate a minimum 1.0m wide landscape strip along each internal road frontage (excluding driveway and vehicle manoeuvring areas). This plan is to be submitted to and approved by Council prior to the landscaping work commencing. Plant species may be selected from Council's Branching Out – Your Handy Guide to Tree Planting in the South Burnett (refer to booklet provided).

Stormwater

ENG1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

ENG2. The stormwater drainage system serving the site is to be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.

ENG3. Stormwater drainage is to be designed such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream properties occurs as a result of the development. **The site agreement must include a requirement that occupier grants consent to the site agreement owner to allow maintenance of the inter-allotment drainage system.**

~~ENG4. Easements are required over any inter-allotment drainage systems. Such easements shall be not less than three (3) metres in width.~~

Access

ENG5. Prior to Council sealing the Survey Plan, property accesses are to be provided to each lot in accordance with IPWEAQ Standard Drawing SEQ R-050 and Table S2.7 - Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme with the location of each access in accordance with the approved Proposal Plan.

ENG6. Access is to be constructed such that there is no trip hazard to pedestrians present and to ensure that low clearance vehicles can enter and exit the property without bottoming out of the access.

Infrastructure Agreement (River Road/Kelvyn Street Intersection)

~~ENG7. The developer is to enter into an infrastructure agreement with Council for the future upgrading of the intersection as follows:~~

- ~~• The intersection is to be designed in accordance with Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections~~

- ~~Widen, construct, seal and kerb and channel (western side only, 10m kerb to kerb) Kelvyn Street from the River Road intersection, including turnouts, through to the private entrance to Lot 902 on SP204673.~~
- ~~Widen, construct and seal (8.0m kerb to edge of seal) Kelvyn Street from the Roberta Street intersection, including turnouts, through to the private entrance of Lot 902 on SP204673~~

ENG7.1 Widen, construct, and seal and kerb and channel (western side only, 10m kerb to kerb) Kelvyn Steet from the River Road intersection, including turnouts, through to the private entrance to Lot 2 on SP265824;

Timing: Prior to the commencement of the use of Stage 1.

ENG7.1 condition in made under Section 145 of the Planning Act 2016.

ENG7.2 Widen, construct and seal (8.0m kerb to edge of seal) Kelvyn Street from the Roberta Street intersection, including turnouts, through to the private entrance of Lot 2 on SP265824;

Timing: Prior to the commencement of the use of Stage 1.

ENG7.2 condition in made under Section 145 of the Planning Act 2016.

Footpath

ENG8. The applicant is required to construct a footpath from the River Road/Kelvyn Street intersection along Kelvyn Street and Roberta Street, terminating at the Oasis Drive/Roberta Street intersection, general in accordance with IPWEAQ Standard Drawing R-065.

Timing: Prior to the commencement of the use of Stage 1

ENG8 condition in made under Section 145 of the Planning Act 2016.

Infrastructure Agreement (Kingaroy/Knight Street Intersection)

~~ENG9.~~ The developer is to enter into an infrastructure agreement with Council and the Department of Main Roads for the future upgrading of the intersection of Kingaroy Street and Knight Street in conjunction with Stages 2 to 5 of the Caravan Park (Relocatable Home Park), in general accordance with Department of Main Road's requirements.

~~The infrastructure agreement is to nominate—~~

- ~~The extent of roadworks required, including the estimated construction costs~~
- ~~The service catchment of the intersection~~
- ~~The formula for contributions towards the roadworks based upon the expected future lot yield within the catchment, estimated construction costs, and provision for annual indexation~~

Infrastructure Agreement (Kingaroy/Avoca Street Intersection)

ENG10. — The developer is to enter into an infrastructure agreement with Council and the Department of Main Roads for the upgrade of the intersection of Kingaroy Street and Avoca Street, in general accordance with Department of Main Road’s requirements.

- The infrastructure agreement is to nominate —
- The extend of roadworks required, including the estimated construction costs
- The service catchment of the intersection
- The formula for contributions towards the roadworks based upon the expected future lot yield within the catchment, estimated construction costs, and provision for annual indexation

Albeit that this intersection has been signalised, the original traffic impact assessment report undertaken by The Harrison Group identified this developed catchment as being a key contributor towards its upgrade. Council funded all the undeveloped catchments at the time of its construction and this will be a process of reimbursement back to Council for funding the impacts of development on its infrastructure.

Roads

ENG11. — The applicant is required to construct, seal and kerb and channel the extension of Oasis Drive, interconnecting with Roberta Street. The applicant is also required to construct, seal and kerb and channel the extension of Roberta Street, interconnecting with Oasis Drive and as detailed in the table below:

Reserve width	Kerb invert- Kerb invert width	Kerb and Channel
20.0m	7.5m	Type M3 on IPWEAQ Standard Drawing SEQ R- 080

Footpath

ENG12. — The applicant is required to construct a footpath from the Oasis Drive/ Roberta Street intersection, extend along Roberta Street down to proposed Lot 67. The footpath shall then cross the extension of Oasis Drive through the footpath corridor abutting Lots 39, 50, 78 & 79 to existing Lot 41. It will then extend along Oasis Drive and around on to Mirage Avenue, terminating at the Mirage Avenue/ Kingaroy Street intersection, generally in accordance with IPWEAQ Standard Drawing R-065.

Water & Wastewater

ENG13. A water connection will be required to service each proposed dwelling unit to current South Burnett Regional Council standards. Any alterations to water mains are to be undertaken at no cost to Council.

ENG14. A sewerage connection will be required to service each proposed dwelling unit to current South Burnett Regional Council standards. Any alterations to sewer mains are to be undertaken at no cost to Council.

Survey Marks

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

Natural Resources Valuation Fees

~~RAL2. Payment of Department of Natural Resources and Mines valuation fees that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$5,220 (116 x \$45.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost Recovery Fees and the rate applicable at the time of payment.~~

Property Access

ENG15. Property access provided to each lot in accordance with IPWEAQ Standard Drawing R-056 and Table S2.7 - Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme with the location of each access in accordance with the approved Proposal Plan. Each property access is to be constructed prior to Council sealing the Survey Plan **or occupation of the dwelling.**

Stormwater

ENG216. All stormwater drainage systems, including all surface, underground and roofwater components, to effectively drain all stormwater falling on to the proposed development of Council's stormwater system, rainwater tanks or other lawful point of discharge.

ENG317. The stormwater drainage system serving the site is to be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.

Water Supply

~~ENG418. A water connection will be required to service each dwelling unit to current South Burnett Regional Council standards. Any alterations to water mains are to be undertaken at no cost to Council.~~

The development shall be connected to the Council water reticulation network at the western end of Kelvyn Street, with a second connection provided the existing main in Kingaroy Street to the south-east of the development, as shown in the Morris Water sketches MVK1.1-03 Rev A and MVK1.2-03 Rev A, both dated 29 March 2019.

Timing: Prior to the commencement of the use of Stage 1

ENG18 condition in made under Section 145 of the Planning Act 2016.

~~ENG5. Water reticulation is to be sized according to Water Supply Network Analysis – Proposed Development Taabinga Estate (Contour Consulting Engineers) and the Planning Guidelines for Water Supply and Sewerage (Department of Natural Resources and Mines 2005).~~

ENG619. Connections for the internal reticulation are to be provided to the existing Low Level Zone from Kingaroy Street and the Kelvyn Street end as per standard development requirements.

ENG19.1 A water connection will be required to service each dwelling unit to current SBRC standards. Any alterations to water mains are to be undertaken at no cost to Council.

Sewerage Reticulation

ENG720. A sewerage connection will be required to service each dwelling unit to current South Burnett Regional Council standards. Any alterations to sewer mains are to be undertaken at no cost to Council.

ENG21. **The developer shall undertake all upgrades required to Councils sewer network to service the development. Any alterations to sewer network are to be undertaken at no cost to Council.**

~~ENG8. Sewer main reticulation is to be sized in accordance with the Engineering Report Sewer Network Analysis prepared by RMA Engineers Pty Ltd (2012) and the Planning Guidelines for Water Supply and Sewerage (Department of Natural Resources and Mines 2005). This report prepared by RMA Engineers Pty Ltd indicates upgrades to sewer mains based on the Sewer Network Planning Report (2008).~~

~~ENG9. Amendments undertaken to the network analysis prepared by Contour Consulting Engineers (Water Supply Network Analysis – Proposed Development Taabinga Estate dated 17 October 2013) have indicated that the entire main from Cornish Street through to Kelvyn Street will require upgrading to a 300DN main at the location all the way down to River Road.~~

~~The developer is to enter into an infrastructure agreement with Council for the upgrade of the water main as specified above taking into consideration staging of the proposed development, future lot yield, estimated construction costs, provision for annual indexation and potential availability of credit against works undertaken by the developer.~~

Earthworks

~~ENG4022.~~ Any proposed earthworks shall be undertaken in accordance with the Urban Locality Code, Element (g) within the Kingaroy Shire IPA Planning Scheme unless approved separately under a Development Permit for Operational Works.

Environmental Protection

~~ENG4423.~~ During the construction phase, install and maintain silt management facilities. ~~until the subdivision has been accepted off maintenance.~~

~~ENG4224.~~ Submit detailed silt management procedures, engineering drawings and an environmental management plan for approval by Council prior to the commencement of works.

Access to Council Infrastructure

ENG25 **An easement with a minimum width of 3m shall be provided along the full alignment of the existing gravity sewer main that traverses the site. Any fences that cross over the easement shall be constructed so that fence panels can be easily removed, e.g. bolted modular fence system, to facilitate future maintenance and/or replacement of the sewer**

Advice

~~ADV1. With the introduction of the Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011, an applicant's obligations with respect to infrastructure contributions/charges is now contained in a separate adopted infrastructure charges notice rather than in this development approval.~~

ADV2. Section 341(1)(b) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

ADV3. Telecommunication connections can be arranged by emailing *F1103721@team.telstra.com* providing the following information:

- Full name;
- Address of property including state & postcode;
- Lot No's and Plan No's: and
- What the development is (units, subdivision, shop, etc)

ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV5. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
- b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

C) Development Permit for Material Change of Use (Multiple Dwelling Units) over 1 Kelvyn Street (Lot 101 on SP257227), 22 Oasis Drive (Lot 38 on SP204673), 24 Oasis Drive (Lot 39 on SP2045673) and 30 Oasis Drive (Lot 103 on SP257227)

General

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:

a) 22 Oasis Drive (Lot 38 on SP204673) and 24 Oasis Drive (Lot 39 on SP204673)

- Drawing No. 3352C DA6 B (Ground Level) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA7 B (Ground Floor) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA8 B (First Floor) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA9 B (First Floor) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA10 B (Roof Plan) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA11 B (Elevations) prepared by Alex Enborisoff Architects and dated 24 July 2013
- Drawing No. 3352C DA12 B (Elevations) prepared by Alex Enborisoff Architects and dated 24 July 2013

b) 1 Kelvyn Street (Lot 101 on SP257227)

- Drawing No. 3352E DA6 D (Ground Flood Lot 30) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA7 D (Roof Plan) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA8 D (Elevations and Section Lot 30) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA9 D (Elevations Lot 30) prepared by Alex Enborisoff Architects and dated 26 September 2012

c) 30 Oasis Drive (Lot 103 on SP257227)

- Drawing No. 3352E DA14 D (Ground Floor Lot 48) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA15 D (Roof Plan Lot 48) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA16 D (Elevations Lot 48) prepared by Alex Enborisoff Architects and dated 26 September 2012
- Drawing No. 3352E DA17 D (Elevations Lot 48) prepared by Alex Enborisoff Architects and dated 26 September 2012

Amended Plans

MCU1. The applicant shall provide amended plans for the eight (8) dwelling units proposed at 22 Oasis Drive (Lot 38 on SP204673) and 24 Oasis Drive (Lot 39 on SP204673) incorporating the following design elements:

- All eight (8) dwelling units are to be totally contained within Lots 38 and 39 on SP204673 – currently the proposal plan indicates a single storey dwelling unit being located over the boundary of Lot 37 on SP204673 and Lot 38 on SP204673
- Ensure that ingress and egress from all car parking spaces (including visitor car parking spaces) over 22 Oasis Drive (Lot 38 on SP204673) and 24 Oasis Drive (Lot 39 on SP204673) complies with Australian Standard AS2890.1:2004 for a B99 class vehicle (refer to Conditions ENG5 through to ENG8)

Fencing

MCU2. Fence construction along the side and rear boundaries of the unit site is to be solid screen fencing to a height not exceeding 1.8m to prohibit direct views between habitable rooms of dwelling units and between individual private open space areas.

MCU3. The height of the fences forward of the main building line except where bounding private open space, is to be 1.2m if of solid construction, or up to 1.8m if gaps permit 50% transparency. Fences or walls over 1.2m in height are tapered to 1.2m in height within 4.0m of the front boundary.

Satellite Dishes

MCU4. A maximum of one satellite dish is permitted per dwelling unit with a maximum diameter of 1.2m with a maximum height of 10.5m above ground level.

Lighting

MCU5. Lighting used to illuminate any areas of the premises is to be designed and constructed in accordance with Australian Standard AS4282 (Obtrusive Effects of Outdoor Lighting) to ensure that lighting does not directly illuminate any nearby premises or roadways.

Landscaping

MCU6. The applicant is required to prepare a landscape plan for the subject site in accordance with Planning Scheme Policy No. 5 of the Kingaroy Shire IPA Planning Scheme for Compliance Assessment by Council and is to incorporate a minimum 1.0m wide landscape strip along the Oasis Drive frontage (excluding driveway and vehicle manoeuvring areas). This plan is to be submitted to and approved by Council prior to the landscaping work commencing. Plant species may be selected from Council's *Branching Out – Your Handy Guide to Tree Planting in the South Burnett* (refer to booklet provided).

Clothes Drying Area

MCU7. Each dwelling unit is to be provided with external clothes drying facilities in the private open space area.

Letterboxes and Unit Identification

MCU8. Letterboxes shall be provided for each habitable unit, including the body corporate if appropriate. Each box shall be distinguished by a number corresponding to the unit number.

MCU9. Each dwelling unit is to be readily identified by number.

Stormwater

ENG1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

ENG2. The stormwater drainage system serving the site is to be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.

ENG3. Stormwater drainage is to be designed such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream properties occurs as a result of the development.

ENG4. Heavy duty galvanized steel roof water adaptors are to be installed in the kerb and channelling during construction in all locations where inter-allotment drainage systems are not required, in accordance with South Burnett Regional Council requirements and to the satisfaction of Council.

Roads and Access

ENG5. Property access is to be provided to each dwelling unit in accordance with IPWEAQ Standard Drawing SEQ R-050 and Table S2.7 - Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme with the location of each access in accordance with the approved Proposal Plan.

ENG6. Accesses are to be constructed such that there is no trip hazard to pedestrians present and to ensure that low clearance vehicles can enter and exit the property without bottoming out of the access.

ENG7. All internal driveways and turning radii are to be designed and constructed in accordance with AS/NZS 2980.1:2004.

ENG8. All parking areas and internal driveways are to be designed and constructed in accordance with Schedule 1 - Parking and On-site Movement (Ratios, Design and Construction Standards) of the Kingaroy Shire IPA Planning Scheme.

Advice

- ADV1. With the introduction of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, an applicant's obligations with respect to infrastructure contributions/charges is now contained in a separate adopted infrastructure charges notice rather than in this development approval.
- ADV2. Section 341(1)(a) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV3. Telecommunication connections can be arranged by emailing *F1103721@team.telstra.com* providing the following information:
- Full name;
 - Address of property including state & postcode;
 - Lot No's and Plan No's: and
 - What the development is (units, subdivision, shop, etc)
- ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV5. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

INFRASTRUCTURE CHARGES NOTICE
(Section 119 of the Planning Act 2016)

APPLICANT: The Planning Place
7/273 Abbotsford Road
Bowen Hills Qld 4006

APPLICATION: MCU19/0006

DATE: 23 July 2019

AMOUNT OF THE LEVIED CHARGE: <i>(Details of how these charges were calculated are shown overleaf)</i>	\$2,309,775	Total
	\$1,131,830	Water Supply Network
	\$623,645	Sewerage Network
	\$277,150	Transport Network
	\$231,035	Parks and Land for Community Facilities network
	\$46,115	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the information attached to this notice for more information on how the increase is worked out.

PREMISES TO WHICH CHARGE APPLIES: Lot 2 SP265824

SITE ADDRESS: Kelvyn St, Kingaroy

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE:Material Change of Use – When the change happens.

*(In accordance with the timing stated in
Section 122 of the Planning Act 2016)*

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION**Water Supply****Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more bedroom dwelling)	116	Dwelling	\$9,842	CR Table 2.1	\$1,141,672

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	Dwelling	\$9,842	CR Table 2.1	\$9,842

Sewerage**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more bedroom dwelling)	116	Dwelling	\$5,423	CR Table 2.1	\$629,068

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	Dwelling	\$5,423	CR Table 2.1	\$5,423

Transport**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more bedroom dwelling)	116	Dwelling	\$2,410	CR Table 2.1	\$279,560

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	Dwelling	\$2,410	CR Table 2.1	\$2,410

Parks and Land for Community Facilities**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more bedroom dwelling)	116	Dwelling	\$2,009	CR Table 2.1	\$233,044

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	Dwelling	\$2,009	CR Table 2.1	\$2,009

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more bedroom dwelling)	116	Dwelling	\$401	CR Table 2.1	\$46,516

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	Dwelling	\$401	CR Table 2.1	\$401

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Residential Uses (3 or more bedroom dwelling)	\$1,131,830	\$623,645	\$277,150	\$231,035	\$46,115	\$2,309,775
Total	\$1,131,830	\$623,645	\$277,150	\$231,035	\$46,115	\$2,309,775

* In accordance with section 120 of the Planning Act 2016.

Yours faithfully

SOUTH BURNETT REGIONAL COUNCIL

CHIEF EXECUTIVE OFFICER

IMPORTANT INFORMATION

Appeals

A person who has been given, and is dissatisfied with an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice has, under s229(1) and Schedule 1 of the *Planning Act 2016*, the right to lodge an appeal to the Planning and Environment Court or a Development Tribunal.

The timeframes for starting an appeal in the Planning and Environment Court or Tribunal are set out in s.229(3) of the *Planning Act 2016*.

Section 229(6) and Schedule 1 of the *Planning Act 2016* states the grounds for appealing an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice.

Automatic Increase Provision of charge rate (\$)

An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.

GST

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment

This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability.

Communication/Consultation (Internal/External)

No external communication is required. Council's development engineer provided revised engineering conditions.

Legal Implications (Statutory Basis, Legal Risks)

No implication can be identified.

Policy/Local Law/Delegation Implications

No implication can be identified.

Asset Management Implications

No implication can be identified.

Report

1.0 BACKGROUND/ PROPOSAL

The applicant seeks a minor change to the existing approval which is for a staged development involving the following aspects (Application Number: IR 1309880):

- Preliminary Approval Overriding the Planning Scheme
- Material Change of Use (MCU) – Relocatable Home Park
- Material Change of Use (MCU) – Multiple Dwelling Units
- Reconfiguration of a Lot – 1 lot into 265 lots

The following timeline outlines key events relating to the site and approval:

- On 2 October 2012, the development application was lodged under the Kingaroy Shire IPA Planning Scheme.
- On 18 June 2013, Council issued a Negotiated Decision Notice (date 17 June 2013) under delegation (Application Number: IR1134164) for Reconfiguration of a Lot (1 lot into 3 lots). The survey plan endorsed by Council created Lots 1, 2 and 3 on SP265824 cancelling Lots 10, 11 & 12 on RP122287 and Lots 902 & 903 on SP204673.
- On 11 April 2014, Council approved the application at its Special Meeting (Application Number: IR 1335376).
- On 24 September 2014, the Council issued a Negotiated Decision Notice (dated 26 September 2014) at its General Meeting (Application Number: IR 1309880). As such, the relevant currency period for this approval now expires on 26 September 2018.
- On 27 April 2018, PCQ Partners Pty Ltd provided a notice of exercise of power of sale to the landowner (Logan Central Pty Ltd) for defaulting on the mortgage. PCQ Partners Pty Ltd subsequently sold the land to PCN Partners who are currently managing the title as mortgage in possession.
- On 25 May 2018, an Operational Works (OPW) Application was lodged to Council (Application Number: OPW18/0005) for Part A - Stage 1 of the development, being the first stage of the relocatable home park. At that time, the Council were unable to process the OPW Application and civil engineering drawings, until such time an amended Taabinga Downs Estate Local Plan Code and Structure Plan were submitted to Council as per the development permit condition GEN1 of approval. Accordingly, the OPW application was deemed not properly made and withdrawn.
- On 5 October 2018, Council approved an amended structure plan referenced as Amended Taabinga Downs Structure Plan, Drawing No. 1118-DA021D, Issue D in compliance with condition GEN1 of the Negotiated Decision Notice dated 26 September 2014 (Application Number: IR 1309880).
- The applicant has sought a six (6) year extension to the currency period which extended this approval through to 24 September 2024.

1.1 PROPOSAL

The development approval was obtained over several land parcels with the intention of future development of the site to occur over several stages as per the separate development permits.

An extension to the currency period was recently sought and approved to provide the developer and property owners adequate time to satisfy the conditions of approval of what is a significant infill development for the Kingaroy area as the approval has not been specifically staged in terms of timeframes and works have not yet commenced.

The Decision notice with conditions dated 2014 are attached.

This minor change request relates primarily to conditions of approval which are outlined in the following table. Only conditions with representations made are listed herein. Assessment comments are provided on each representation made.

Condition	Applicant change representation	Change supported or not	Assessment Comment
Compliance Assessment (Material Change of Use Components)			
GEN3.	All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the commencement of the use, and it is the applicant’s responsibility to notify Council to inspect compliance with conditions.		
A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.			
GEN3 Compliance Assessment (Material Change of Use Components)	The condition requires an application to be made for a compliance certificate prior to the commencement of the use. Compliance certificates were rescinded with the repealed Sustainable Planning Act.	Not supported – condition is not agreed to be deleted.	<p>ENG comment: GEN3 be expanded to include a requirement that the site agreement occupier grant consent to the site agreement owner to allow maintenance of the internal stormwater drainage system.</p> <p>PLN comment: The approval was granted under the Sustainable Planning Act and remains as such.</p> <p>The transitional provisions of the Planning Act 2917 address the matter of compliance assessments under the now superseded legislation.</p> <p>Local governments that use compliance certificates under SPA even where there is no head of power within the Planning Act, may still impose conditions on development permits requiring particular documents or works to be approved or inspected by a nominated or suitably qualified person (e.g. when the works are completed, the Council</p>
There is adequate protection contained in the current planning legislation to give Council comfort it has adequate powers to ensure conditions of approval are met without needing to impose as a development approval condition.			
Reference is made to section 164 of PA.			
Accordingly, this condition is requested to be deleted.			

Engineer will come to inspect the works and provide a certificate of compliance). This process can be used and set up at the discretion of the local government. In imposing any such condition, local governments should ensure that, as for any other condition, the condition is reasonably capable of meeting the 'relevant or reasonable' test. Care should be taken to ensure the condition provides for reasonable certainty and finality about the development that has been approved.

Compliance assessment was an assessment process introduced under the Sustainable Planning Act 2009 (SPA).

Unlike code assessment or impact assessment, compliance assessment can be used to assess not only proposed development, but matters in relation to development, such as documents or works. The application of the compliance stage meant that certain developments, documents or works may have required approval of compliance with certain identified criteria

The condition remains relevant in that Council requires the lodgement and sign off on documents for works as part of the previous compliance certificate condition. As such the condition is not deleted but amended.

Compliance Assessment (Reconfiguration of a Lot Component)

GEN4. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the sealing of the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

GEN **4** The condition requires the applicant **Not supported** – Transitional provisions

<p>Compliance Assessment (Reconfiguration of a Lot Component)</p>	<p>to apply for a compliance certificate and seek compliance assessment for sealing of a survey plan. No survey plan is required to be submitted to Council for plan sealing and condition is irrelevant. It is sought to be deleted.</p>	<p>condition is not agreed to be deleted.</p> <p>A new note is included in the condition to clarify the Council's process.</p>	<p>exist in the Planning Act that apply to this situation for RoL.</p> <p>A compliance certificate for a subdivision plan given under the repealed Sustainable Planning Regulation 2009 (SPR), schedule 19 is now an approval made under a regulation for section 284(2)(b).</p> <p>This process under the PA establishes how local governments must approve plans for reconfiguring a lot under a schedule within the Planning Regulation 2017. This process is like the previous SPA set up.</p>
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Part a) Preliminary Approval overriding the Planning Scheme (Taabinga Downs Estate Local Plan)
a) Preliminary Approval Overriding the Planning Scheme (Taabinga Downs Estate Local Plan)

General

GEN1. The subject site is to be developed generally in accordance with:

- Drawing No. 3325.DA1.01 J (Structure Plan) prepared by Alex Enborisoff Architects and dated 11 July 2013; and
- Taabinga Downs Estate Local Plan prepared by The Planning Place and received by Council on 29 July 2013

Subject to the following inclusions within the Local Plan Code (Taabinga Estate Local Plan) applicable for the Village Precinct:

- Minimum lot area of 200m²
- Minimum lot width of 13m
- Minimum front boundary setback of 3.0m
- Minimum side and rear boundary setback of 1.5m (except for Class 10 Structures)
- Minimum 30m² private open space area for each lot with either a northern or eastern orientation with a minimum dimension of 5.0m in any direction
- Minimum 1.0m wide landscape strip to adjoin internal road

GEN1

The condition makes reference to an outdated plan. An amended Structure Plan has been submitted to Council and it has acknowledged by Council in correspondence dated 5th October 2018, the amended plan meets the requirements of condition GEN1 and has been approved. It is sought to include reference to the new approved Structure Plan along with the other changes with the first dot point of GEN1 to read:

- Drawing No. 1118-DA021D issue D, Structure Plan – Part A, prepared by John Walsh Architects, dated

Supported – No issues with updated amended plan reference. See comments about request to change setbacks and open space requirement.

28/09/2018.

GEN 1 part A)	Required inclusions within the Local Plan Code (Taabinga Estate Local Plan), the same requirements are contained in GEN2 part B) – see justification below. The change sought to this condition being a minimum side boundary setback of 1.275m and minimum dimension of 3.0m in any direction for private open space.	Supported, in part- Council current planning scheme relies on the requirements of the Queensland Development Code (QDC) and it is considered reasonable to incorporate the QDC requirements for lots under 450m2 into the requirements of the structure plan requirements.	The requested changes of this conditions are better reflected in GEN2 part B) that requires the submission of a building envelope plan.
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Further Development Permits

GEN2. The Preliminary Approval Overriding the Planning Scheme does not prohibit the commencement of site works and the following subsequent applications are to be made to Council prior to the commencement of any works in accordance with the Structure Plan and Taabinga Downs Estate Local Plan referenced in Condition GEN1 above:

- Development Permit for Material Change of Use (Stages 2 – 5 Relocatable Home Park)
- Development Permit for Reconfiguration of a Lot (Stages 2 – 5 Relocatable Home Park)
- Development Permit for Operational Works

GEN2 part a)	The condition requires subsequent applications to be made to Council prior to the commencement of any work in accordance with the Structure Plan. A reading of the condition requires the subsequent development approvals to be sought for the Development Permits for Material Change of Use and Reconfiguring of a Lot for Stages 2-5 of the Relocatable Home Park. The timing of the condition is unreasonable and sought to be removed so works can commence on stage 1. The latter part of the condition could be provided as advice regarding the further development permits required.	Not Supported – The condition is reworded however to correct typos.	The condition is correct under the preliminary approval permit and is not a development permit that permits work to occur. The permit for preliminary approval to override the planning scheme does not allow development to occur and subsequent approvals (development permits) remain necessary.
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GEN1	The condition makes reference to Typical Home Set outs, Elevations and Home Types. These plans have been superseded and are obsolete and accordingly dot points 2 – 5 are sought to be deleted from the condition. To provide flexibility to the home types it is sought to provide specific	Not supported- The condition remains relevant but is reworded	Update condition to update plan references
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parameters to be met
expanding the requirements to be
met as part of condition GEN2
below.

Amended Plans

GEN2. The Applicant shall provide amended plans for the Caravan Park (Relocatable Home Park) identifying a building envelope for each lot based on the following requirements:

- Maximum building envelope area equal to 50% site cover
- Minimum 1.5m side and rear boundary setbacks (except for Class 10 Structures)
- Minimum 3.0m front boundary setback
- Minimum 30m² private open space area with either a northern or eastern orientation with a minimum dimension of 5.0m in any direction

GEN2

A building envelope plan is required to be prepared over the Relocatable Home Park site agreements.

The requirements as conditioned are restrictive on the size of dwelling that can be established and appears to be based on a traditional sized freehold title lot rather than a relocatable home park. Concern is if the size of the future home will be too small for community expectations.

Given the dwellings to be constructed will target affordability they will be single storey not two storey.

On a lot that is either 236sqm or 255sqm restricts an ability to provide an appropriate sized dwelling and garage as site coverage over the lot is restricted to be no greater than 50% of the lot area.

The Brisbane City Council City Plan 2014 - Dwelling House (Small Lot) Code provides a useful comparison.

- o 50% where the lot is 400sqm or more
- o 60% where the lot is 300sqm or more and less than 400sqm
- o 70% where the lot is 200sqm or more and less than 300sqm

In addition, unlike a small lot dwelling house, the homes in the relocatable home park will also have access and able to utilise a range of on-site communal recreation facilities to ensure their recreation needs are met.

This plus the proposed landscaping that has been conditioned will ensure an appropriate level of residential amenity is achieved with a balance to open space to building. It is requested to change the condition of maximum site coverage to be as described above.

Minimum side setback of 1.5m. The Queensland Development Code (QDC) specifies for lots having a width of 13.501m – 14.000m the minimum side boundary setback allowed is 1.275m. It is sought the side boundary setbacks to be consistent with QDC requirements and specify the QDC setback

Supported, in part – plans are not provided to demonstrate the changes or assess impacts.

However, Council's current planning scheme relies on the QDC to regulate the development of freehold lots below 450m². It is considered reasonable to include the QDC requirements, where relevant.

Amended plans may be submitted under this condition for additional assessment and review outside of this current request by way of prelodgement and then determined by a separate application for a Minor Change or Other Change under the Planning Act.

The applicant has failed to present any reasonable information to support this change, which is such that requires a full and detailed assessment and may result in substantially different development, not previously assessed for impacts.

Building height was not previously conditioned and as such allows flexibility for single or 2 storey dwellings.

Number of bedrooms is not conditioned allowing flexibility in design.

Whilst the BCC code provisions may be acceptable in the urban area of Brisbane, it does not mean those same provisions should relate to anywhere.

of 1.275m as the minimum side boundary setback.

□ Minimum dimension of 5.0m in any direction for private open space is restrictive on the home plan options given the current lot dimensions of 14m x 16.9m or 14m x 18.25m. It is sought this dimension be reduced to a minimum dimension of 3.0m in any direction.

Fencing
MCU 2

Approval of the relocatable home park fell under the definition of a caravan park. Each camping site in a caravan park does not fence around the nominated camp site. It has been calculated 10km of fencing is required for the development. It is suggested this amount of fencing will create adverse visual impact of a “sea of fencing”. The proposed landscaping of the lots once established will provide a natural demarcation of lots and provide a natural vegetated barrier.

Supported

Fencing is not considered to be a concern and both conditions can be deleted without resulting in substantially different development.

Appropriate screening requirements are contained in condition GEN2, to ensure privacy is maintained. Condition MCU2 and MCU3 are sought to be deleted.

ENG4
Stormwater

Easements are not required for inter-allotment drainage. Each lot will remain to be owned by the same landowner. The condition is sought to be deleted. If this is a concern – Manufactured Home Park GEN3 could have be expanded to include a requirement that the site agreement occupier to grant consent to the site agreement owner to allow maintenance of the inter-allotment drainage system.

Supported

Stormwater ENG4:
Agreed that ENG4 can be deleted as there is no inter-allotment drainage. It is also agreed that GEN3 be expanded to include a requirement that the site agreement occupier grant consent to the site agreement owner to allow maintenance of the internal stormwater drainage system.

ENG9
Infrastructure
Agreement
(Kingaroy/Knight
Street
Intersection)

This condition relates to Part B of the Structure Plan not Part A which is the Relocatable Home Park. There will be insufficient traffic generated by the Relocatable Home Park to require this external road upgrade and it would be more appropriately conditioned as part of Part B development of the Structure Plan. This condition is sought to be deleted.

**Representation
not accepted but
changes required**
–

This is an unlawful condition under the *Planning Act 2016* and cannot be maintained.

ENG Comment:
ENG9 - the requirement for the upgrade of the Kingaroy St/Knight St intersection is a TMR condition required as part of Stage 1 of the development. SBRC previously conditioned an IA as part of stages 2-5, however this conflicts with the TMR condition. I would suggest that we

delete ENG9, and advise the applicant that the TMR requirement must be met as part of Stage 1, and that any change to the TMR needs to be agreed with TMR.

Planning Comment:

The representations relate to conditions imposed by the State assessment and referral agency – the applicant has not referred the change request to the affected entity as part of the process. The works conditions to upgrade the Kingaroy St/Knight St intersection sit under the development permit for MCU and RoL in the concurrence agency response.

Roads ENG11	This condition relates to Part B of the Structure Plan not Part A which is the Relocatable Home Park. There will be insufficient traffic generated by the Relocatable Home Park to require this external road upgrade and it would be more appropriately conditioned as part of Part B development of the Structure Plan. This condition is sought to be deleted.	Supported amendment not deleted.	but Agreed with the change to the condition, as the internal accesses will not need to be constructed to SBRC standards, however the replacement wording is not required.
Footpath ENG12.	This condition relates to Part B of the Structure Plan not Part A which is the Relocatable Home Park. It would be more appropriate to construct this footpath at the same time as undertaking the works in condition ENG11 and be conditioned as part of Part B of the Structure Plan.	Supported	ENG12 – The condition for the construction of the footpath can be removed, and can be conditioned as part of the future RAL for the residential lots for Part B of the Structure Plan.
Survey Marks RAL1.	Delete the condition. No Survey Plan is required to be submitted to Council.	Not Supported	A survey plan is required to be submitted to council and endorsed as part of the plan sealing of the RoL phase.
Natural Resources Valuation fees RAL2.	Delete the condition. There will be no split valuations required as no lots under Land Titles Act will be created	Supported	This is not a lawful condition of a development approval and is not controllable through DA enforcement by Council. The condition is removed.
Property Access ENG1	Delete the last sentence of the condition that reads “Each property access is to be constructed prior to	Supported	ENG11 – Agreed with the change to the condition, as the internal accesses

council sealing the survey plan” and replace with “the dwelling on each lot is not to be occupied prior to the construction of the property access”.

will not need to be constructed to SBRC standards, however the replacement wording is not required.

Environment Protection
ENG11.

Delete reference to “until the subdivision has been accepted off maintenance”. No off-maintenance period is applicable to the private operational works constructed internally within the relocatable home park.

Supported

ENG11 – Agreed, delete “*until the subdivision has been accepted off maintenance*”, as there will not be an On Maintenance period for the internal works.

No representations have been made on the remainder of the conditions package as the conditions relate to part C of the decision relating to Development permit for Material Change of Use (Multiple Dwelling Units) over 1 Kelvyn St (Lot 1010 on SP257227), 22 Oasis Drive (Lot 38 on SP204673), 24 Oasis Drive (Lot 39 on SP2045673) and 30 Oasis Drive (Lot 103 on SP257227).

The applicant’s representations do not address all of the conditions that need to be amended in the package and as such the following consequential amendments are highlighted for resolution by Council and separate to the applicant’s request at this time.

- All conditions requiring an infrastructure agreement be entered are to be deleted. This type of condition is expressly unlawful under the *Planning Act 2016* and also the *Sustainable Planning Act 2009*. The conditions are listed as follows: -
 - ENG 7 – Infrastructure Agreement (River Road/Kelvyn St Intersection)
 - ENG 9 – Infrastructure Agreement (Kingaroy/Knight Street Intersection)
 - ENG 10- Infrastructure Agreement (Kingaroy/Avoca Street Intersection)

In lieu of infrastructure agreement conditions. Council’s engineer has amended the package for required works.

2.0 PLANNING SCHEME & STATE PLANNING POLICIES

Assessment Against the Planning Act 2016

In accordance with Section 78 of the *Planning Act 2016*, the change application is made to the South Burnett Regional Council, for a minor change to development conditions. Within Schedule 2 of *Planning Act 2016*, a minor change, for a development approval, is a change that:

- (i) *Would not result in substantially different development; and*
- (ii) *If a development application for the development, including the change, were made when the change application is made would not cause –*
 - (A) *The inclusion of prohibited development in the application; or*
 - (B) *Referral to a referral agency, other than to the chief executive, if there were no referral agencies for the development application; or*
 - (C) *Referral to extra referral agencies, other than to the chief executive;*
 - (D) *A referral agency to assess the application against, or have regard to, matters prescribed by regulation under section 55(2), other than matters the referral agency must have assessed the application against, or have had regard to, when the application as made; or*
 - (E) *Public notification if public notification was not required for the development application.*

The development approval together with its conditions is considered consistent with the provisions of both the superseded Kingaroy Planning Scheme and the South Burnett Regional Council Planning Scheme, with the latter having only commenced relatively recently on 2 October 2017.

The zoning and intent of the area have not changed, and the site remains suitably located within in a Residential Zone under the current planning scheme. The development site by way of its site area, configuration, level topography, permeability connectivity with the external roads network, makes it appropriate to assimilate into the surrounding residential development.

With respect to regional and State planning matters, none are relevant to the assessment of extensions to a dwelling house or this request to extend the currency period. However, for completeness it is noted that:

There were Referral Agencies applicable to the original application/approval as follows:

- Concurrence Agency: Department of Transport and Main Roads
- Advice Agency: Ergon Energy

A response from each agency is to be obtained by the applicant.

In summary, there have been no significant changes to the local or state planning framework since the application was decided that are relevant to this request for extension to the Currency Period.

The approval is yet to be acted on due to delays caused by financing, land sales and construction costs during a period of economic downturn at the time the decision was made. In addition, the applicant has missed the opportunity to enact the development approval by virtue of the “roll-on” provisions under the *Sustainable Planning Act 2009* with operational works approvals not being lodged within two years subsequent to the material change of use approval.

3.0 KEY ISSUES

The applicant has made representations to change a number of conditions that in effect require reassessment of the proposal including built form and its impacts without submitting sufficient information to warrant the change i.e. plans to support reduce open space or building envelopes have not been submitted. Substantially different development is proposed through the inclusion of new building and development code parameters. As such, those representations to change the relevant condition GEN2 part B) relating to the building envelope plan for the relocatable home park approval are accepted, in part, at this time.

It does not preclude the applicant’s ability to lodge another minor change, or Other Change application later with sufficient supporting information to include additional changes as requested that are supported with sufficient justification other than just a comparison with the Brisbane City Council planning scheme.

The following three conditions are unlawful under the Act and will need to be deleted from the approval.

ENG7, ENG9 and ENG10

- Infrastructure Agreement (River Road/Kelvyn Street Intersection);
- Infrastructure Agreement (Kingaroy/Knight Street Intersection)
- Infrastructure Agreement (Kingaroy/Avoca Street Intersection)

The TMR condition for works clearly will achieve the outcome of the Kingaroy/Knight Street upgrade. The other intersections are not conditioned for works in either Council's approval or the TMR concurrence decision.

The Council, as per the newly adopted infrastructure charges resolution is applied to this change application, and infrastructure charge notice/s are prepared for issue with this decision. The

charges reasonably reflect the additional demand this large-scale project will have on Council's infrastructure networks.

4.0 CONSULTATION

It was queried whether the Department of State Development Manufacturing Infrastructure and Planning were required to be notified of this application as an affected entity under the *Planning Act 2016*. The applicant did not refer the application.

As part of the review of the conditions package, Council's development engineers have updated conditions requiring intersection works, that are state controlled, to be removed from Council's decision package. The Council has no jurisdiction to re-regulate the State controlled road aspects and as such, the state's decision and conditions remain in force and separate to the works required by Council.

Referral agencies to be advised of the decision.

5.0 RECOMMENDATION

Reasons for the decision:

- The requested minor change is approved only **in part**, as per the summary below. Where changes are not supported, they are considered to result in substantially different development or affect subsequent approval processes and do not meet the Planning Act 2016 section 81 test for a minor change.

1. Not Supported:

Condition	Action
Survey Marks RAL1.	Retain condition - A survey plan is required to be submitted to council and endorsed as part of the plan sealing of the RoL phase.
Amended Plans GEN2	Retain condition- the request has not been submitted with appropriate supporting information. The request requires a full and detailed assessment of built form changes requested that are considered to be substantially different given alterations proposed to building setbacks, site cover and reductions to private open space per lot.
General GEN1	Retain condition- but replace with updated plan references. Other amendments not supported.

2. Supported changes to conditions:

Condition	Action
Environment Protection ENG11.	Delete
Property Access ENG1	Amend- Agreed with the change to the condition, as the internal accesses will not need to be constructed to SBRC standards, however the replacement wording is not required- Amended.
Natural Resources Valuation fees RAL2.	Delete
Footpath ENG12.	Delete Part B of the structure plan to be amended to include construction of footpath for future RAL of residential lots.

Roads ENG11	Amend condition (condition not deleted)
ENG4 Stormwater	Delete
GEN3	Amend condition be expanded to include a requirement that the site agreement occupier grant consent to the site agreement owner to allow maintenance of the internal stormwater drainage system.
Fencing MCU 2 +3	Delete
GEN 1	Amend – update plan references

3. Other necessary changes to the conditions package under the Planning Act:

Condition	Action
• ENG 7 – Infrastructure Agreement (River Road/Kelvyn St Intersection)	Delete
• ENG 9 – Infrastructure Agreement (Kingaroy/Knight Street Intersection)	
• ENG 10- Infrastructure Agreement (Kingaroy/Avoca Street Intersection)	

The adopted infrastructure charges notices are to attach to this Minor Change decision and are issued as per the adopted Infrastructure Charges Resolution.

8.2.3 P&LM - 2543171 - Material change of use application for Piggery at Sunnymeade 252 Hansen's Road Greenview - Lot 437 SP187271 - Applicant: Andrew John & Patricia Louise Morris ATF R.A.L Trust - MCU18/0016

Document Information

ECM ID 2543171 or MCU18/0016

Author David Zanker - Reel Planning

**Endorsed
By Manager Planning & Land Management
General Manager Community**

Date 7 August 2019

Précis

Intensive animal industry (160 Standard Pig Unit (SPU)) at 252 Hansens Road Greenview - Lot 437 SP187271 - Applicant: Andrew John Morris and Patricia Louise Morris ATF R.A.L Trust. MCU18/0016

Summary

The application for Intensive Animal Industry (Piggery) is not for meat production but is an artificial breeding centre for semen collection, processing and storing limited to 100 boars that is equivalent to 160SPUs. A veterinarian must be present at artificial breeding centres when semen is being collected, the premises must be registered under the Queensland *Artificial Breeding of Stock Act 1979*, and certain technical staff must have appropriate certificates of competency. A Prescribed Environmentally Relevant Activity (ERA) is not applicable as the threshold of 400 SPU determined by the State is not exceeded.

The Piggery sheds will have extraction fans at the western end of the building as well as curtained sides with electronically controlled blinds to assist with ventilation and temperature control. Animal waste will be regularly flushed and collected in enclosed aerobic and anaerobic tank and with probiotic treatments dispersed into the flooring of the piggery the overall odour associated with the piggery operation will be reduced. Six (6) x 5,000 gallon tanks plus an overflow tank are proposed to collect effluent for treatment. A pump cycle every 10 weeks would facilitate distribution of sludge into ground broken by ripping.

It is strongly reiterated that this proposal is **NOT** a meat producing piggery. As such, the activities on site are significantly different to those of a traditional piggery with far less heavy vehicle movements, odour or noise emissions.

The subject site is located within the Rural Zone and is located approximately 1.6 kilometres to the north of the township of Tingoora. The site is further located 1.5 kilometres to the south west of the Rural Residential Zone of the Wondai township.

The subject site is approximately 82.26hectares in area, and currently accommodates a detached dwelling located towards the southern boundary. Associated with the existing residence are a number of sheds. Access is via an existing driveway from Hansens Road. The site is currently used for grazing purposes and has a number of water bores. Regulated vegetation mapped on the

property is avoided by the development footprint, as are mapped waterway corridors as regulated by the State mapping.

The facility will be developed over three stages and at completion will consist of the following:

- Two piggery sheds, each with a total floor area of 490m²,
- Laboratory, staff rooms and amenities incorporated into one of the piggery sheds,
- Storage shed with a total floor area of 324m².

Provided Council are satisfied the proposed development does not create an environmental harm to adjoining sensitive receptors, is accepting of the impact of additional traffic movements upon the road network, the proposal can be supported subject to conditions.

Note* - For the purposes of this report, a Standard Pig Unit or SPU is the equivalent to an animal with an approximate liveweight of 40 kilograms.

Officer's Recommendation

That Council *approve* the Development Application for a Material Change of Use for Intensive Animal Industry (Piggery – 160 SPU) at 252 Hansens Road, Greenview described as Lot 437 on SP187271 subject to the following conditions:

General

GEN1 The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval for all three stages:

Approved Plans

Drawing Title	Prepared by	Reference no.	Revision	Date
Overall Site Plan	Blueprint Drafting Services	18-2627-SPY		28/05/2018
Site Detail Stage 1	Blueprint Drafting Services	18-2627-SPY		28/05/2018
Site Detail Stage 2	Blueprint Drafting Services	18-2627-SPY		28/05/2018
Site Detail Stage 3	Blueprint Drafting Services	18-2627-SPY		28/05/2018
Boar Shed Option B Plan Layout		Sheet 1		28/05/2018
Boar Shed Option B Elevations & Sections		Sheet 2		28/05/2018
Boar Shed Option B North & South Elevations		Sheet 3		28/05/2018
Boar Shed Option B Roof Plan		Sheet 4		28/05/2018
Sunny Meade AI Centre	Hand Drawn			17/05/2019
Site office Ground Plan & Elevations				17/05/2018

Documents

Document Title	Prepared by	Reference no.	Revision	Date
Sunny Meade Piggery Environmental Assessment	Earth & Environmental Scientist		Rev 2	May 2019

Where there is any inconsistency between the conditions of this approval and the details shown on the approved plans, the conditions of approval prevail.

GEN2 Staging of the development is to occur in strict accordance with the following staging indicated on the approved plans, subject to and modified by the conditions of this approval:

- Stage 1 – South Piggery Shed (490m²), demountable Laboratory (36m²) and Storage Building (18m²) identified on drawing Site Detail Stage 1
- Stage 2 – Additional Piggery Shed (490m²) incorporating Amenities, Staff Room and Laboratory identified on drawing Site Detail Stage 2
- Stage 3 – Permanent Storage Shed (324m²) removing demountable Laboratory and Storage Buildings identified on drawing Site Detail Stage 3.

GEN3 Stages must be completed in sequential order, or may be combined and constructed at one time, subject to compliance with all the conditions applicable to the relevant stages.

GEN4 All stages must be completed within six (6) years of the development approval starting to have effect.

APPROVED USE

MCU1 The approved use is limited to that of an artificial breeding centre for semen collection, processing and storing limited to 160SPUs at all times. The use shall not transition at any time to intensive animal industry for meat production without a formal change to this approval or new material change of use.

MCU2 No materials, equipment or structures are to be stored or placed within the area of the mapped waterway corridor adjoining the development footprint at any time and in accordance with the approved site plan, as amended in red.

ENVIRONMENTAL MANAGEMENT PLAN

MCU3 Submit a final Environmental Management Plan (EMP) for endorsement by Council prior to the use commencing prepared by a suitably qualified person addressing the Queensland Environmental Protection (Air and Odour) Policy pursuant to the *Environmental Protection Act 1994*, and include the following:

- On site operational details of cleaning practices and waste management,
- Solid and liquid waste management;
- Details of what the on site management practice is in the event of mechanical ventilation failure or waste treatment spills,
- Complaint management procedures and register that includes:
 - full details of complaints received,
 - results of investigations into complaints, and
 - corrective actions.

MCU4 Ensure that all external lighting is in accordance with Australian Standard - AS4282- Control of the Obtrusive Effects of Outdoor Lighting so as not to cause nuisance to nearby

residents or passing motorists. Lighting must be maintained by the owner of the building in a safe and good working order.

MCU5 All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

LANDSCAPING

MCU6 Prior to the use commencing for Stage 1, provide a 20m wide native vegetation screen consisting of trees and shrubs for a distance of 100m from the southern site access north along the site boundary with Hansens Road in accordance with Sunny Meade Piggery Environmental Assessment, Revision 2, dated May 2019, prepared by Rodney W. Holland – Earth & Environmental Scientist.

LANDSCAPING PLAN

MCU7 A detailed landscaping plan must be submitted to Council for endorsement, prior to any work commencing on site. Landscaping is to be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use of Stage 1 for the whole development.

ENGINEERING WORKS

ENG 1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG 2 Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG 3 Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG 4 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG 5 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG 6 Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG 7 Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.

ENG 8 Clean stormwater runoff shall be diverted around the site to avoid any potential contamination and discharged via natural drainage systems.

LAWFUL POINT OF DISCHARGE

ENG 9 Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG 10 Provide sufficient water supply to service the development independent of Councils reticulated network. Access to Council's reticulated network is not available at this location.

ON-SITE SEWERAGE

ENG 11 For persons using the site, connect the development to an on-site effluent disposal system, in accordance with *AS1547 Onsite domestic wastewater management*, and the Queensland Plumbing and Waste Water Code.

PARKING AND ACCESS - GENERAL

ENG 12 Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG 13 Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG 14 Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG 15 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

Advise

WHEN APPROVAL STARTS TO HAVE EFFECT

ADV1 This development approval starts to have effect in accordance with the provisions of Section 71 of the *Planning Act 2016*.

WHEN APPROVAL LAPSES

ADV2 This development approval will lapse in accordance with the provisions contained within Sections 85 and 88 of the *Planning Act 2016*, unless otherwise stated elsewhere within this development approval.

HERITAGE

ADV3 This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV4 All development involving the emission of noise and dust from building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

ADV5 Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to Section 119 of the *Planning Act 2016*.

APPEAL RIGHTS

ADV6 Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability.

Communication/Consultation (Internal/External)

Refer to CONSULTATION in this report.

Legal Implications (Statutory Basis, Legal Risks)

No implication can be identified.

Policy/Local Law/Delegation Implications

No implication can be identified.

Asset Management Implications

No implication can be identified.

Report

Applicant: Andrew John Morris and Patricia Louise Morris ATF R.A.L Trust
Owner: Andrew John Morris and Patricia Louise Morris ATF R.A.L Trust
Property Address: 252 HANSENS ROAD, GREENVIEW
Real Property Description: LOT 437 ON SP187271
Approvals Sought: Intensive Animal Industry (Piggery,) less than 400 SPU

Proposal Description:

Planning Scheme: South Burnett Regional Planning Scheme 2017
Planning Scheme Zone: Rural Zone
Preferred Land Use Area: Intensive Animal Industry (Piggery)
Area of Land: Approximately 82 hectares
Existing Land Use: Grazing
Surrounding Land Uses: The surrounding area is predominantly comprised of large rural lots, use for the purposes of primary production. A number of lots contain detached dwellings and associated outbuildings.
Services: Electricity and water
Access: Access is currently obtained by the existing dwelling from Hansens Road. A new access point located approximately 350m to the north of the existing access is proposed.
Topography: The site is undulating falling from 510m AHD in the locations within the site, falling to the lowest point of 430m AHD at the South Western portion. The site also contains a gully which connects to a number of dams scattered throughout the site.
Application Deemed Properly Made: 22 January 2019
Confirmation Notice Issued: 25 January 2019
Information Request Issued: 27th February 2019
Information Response Received: 29th May 2019
Further Issues Issued: Nil
Response to Further Issues: Nil
Referrals Required/Received: Nil
Application Process: Impact Assessment
Public Notification: 31 May 2019 to 25 June 2019
Properly Made Submissions: 6 (11 submissions received)
Public Notice Compliance: 26 June 2019

1.0 EXECUTIVE SUMMARY

This report carries out an independent town planning assessment of the proposed development. The Applicant, A & P Morris ATF R.A.L. Trust, seeks a Material Change of Use for Intensive Animal Industry (Piggery) for 160 Standard Pig Units (SPU) at 252 Hansens Road, Greenview.

The application was lodged and has been assessed against the South Burnett Regional Planning Scheme 2017.

2.0 SITE AND LOCALITY

2.1 Site Description

The subject site is formally described as Lot 437 on SP187271 refer to **Figure 1**. The site is rectangular in shape and has a total site area of approximately 82 hectares. The site is not burdened or benefited by any easements and does not have direct access to reticulated sewer.



Figure 1: Aerial of Subject Site (outline in red) and dwellings (yellow)

The site currently contains an existing detached dwelling with associated ancillary structures. Scattered vegetation is located throughout the site and is not regulated. There are a number of dams and bores which supply water to the existing dwelling house. The site has been utilised for grazing purposes and remains the primary use of the site.

Access to the site is obtained via Wesslings Road and then Hansens Road, and can generally be described as an unformed road with gravel and dirt base. This road currently provides limited access for existing detached dwellings are unformed for the whole road.

2.2 Surrounding Land Uses

The immediate locality is made up of large Rural land parcels typically used for primary production purposes. More specifically:

- North – Extension to Wesslings Road. Beyond that, a large Rural Lot (Lot 424 FY2301) containing a detached dwelling, scattered vegetation and dams throughout the site;
- West – Large Rural Lot (Lot 436 FY09) of approximately 64 hectares in area containing a detached dwelling, scattered vegetation and dams throughout;
- South – Large Rural lot of approximately 82 hectares in area containing an area of dense vegetation, associated waterways and dams;
- East – 2 Large Rural Lots (Lot 50 FY172) approximately 64 hectares in area containing scattered vegetated, detached dwelling and associated class 10 structures. The subject site contains the closest sensitive receptor.

Further to **Figure 1** above, and as highlighted in yellow, there are a number of dwellings located on individual lots predominately to the north and north east of the subject site. The closest sensitive receptor is located approximately 390m to the north east of the proposed development.

3.0 APPLICATION AND PROPOSAL DETAILS

3.1 Application Type

The application seeks a Development Permit for a Material Change of Use for the Intensive Animal Industry (Piggery) that is an artificial breeding centre for a maximum 160 SPU. As identified below in **Figure 2**, the subject site is located with the Rural Zone of the South Burnett Regional Council Planning Scheme 2017.

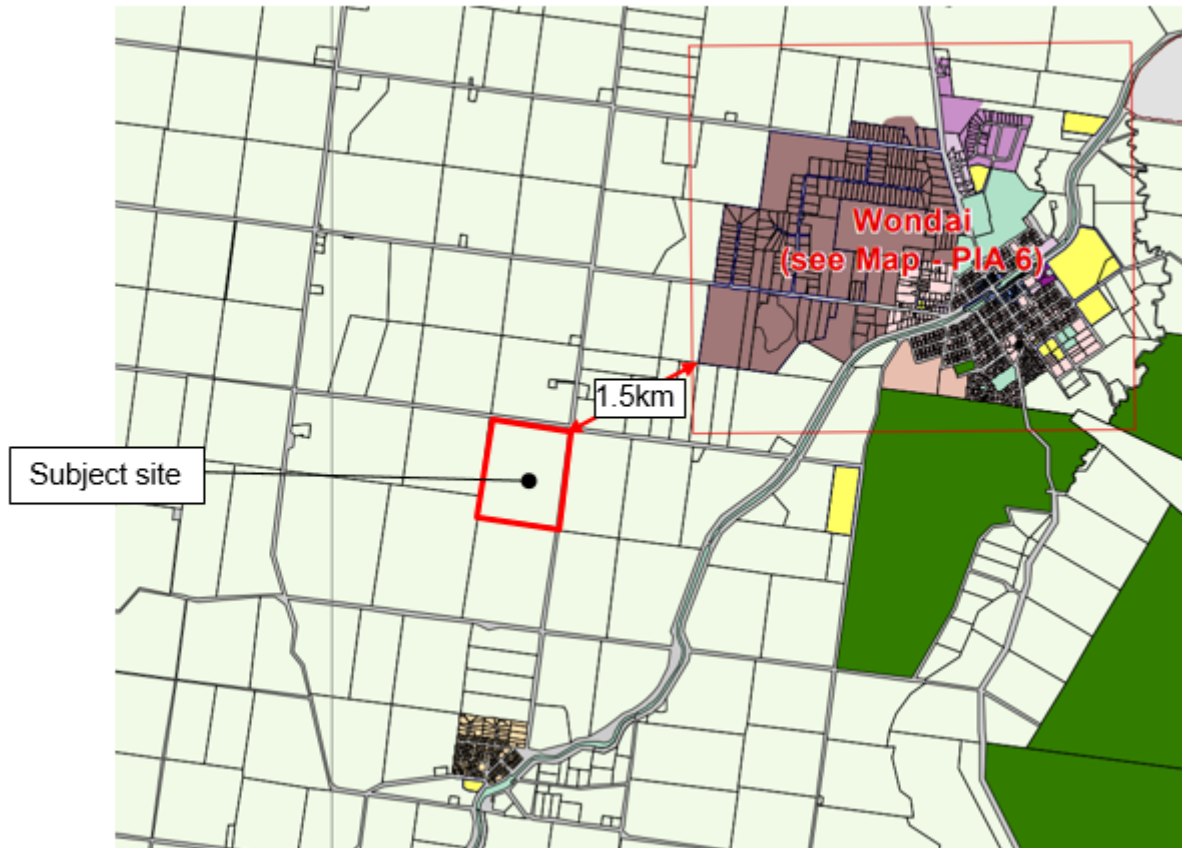


Figure 2: Rural Zoning and subject site (outline in red)

re 2: Rural Zoning and subject site (outline in red)

Intensive animal industry where located within the Rural Zone triggers Impact assessment where a site is located within 2km of rural residential zoned land.

As illustrated in **Figure 2**, the site is located approximately 1.5km to the south west of the Rural residential zone of the Wondai Township and approximately 1.9km north of the Tingoorra Township. Subsequently, the proposed development triggers Impact assessment and is required to undergo public notification.

Where external impacts are appropriately addressed and mitigated the impact assessable land use of Intensive Animal Industry is not in conflict with the zone intent or outcomes.

3.2 The Proposal

The proposed Intensive Animal Industry is for what can best be described as a boar stud for boar semen collection that is undertaken in a dedicated artificial breeding centre. The proposal is not a traditional meat producing animal keeping industry. The site proposed to accommodate 160 SPU

which is the equivalent of 100 pig boars. The proposal is to be delivered over the following three stages:

- Stage 1: ‘South Piggery Shed’ (490m²) and demountable buildings for a Laboratory (6m x 6m) and storage area (6m x 3m) – Laboratory and storage shed are temporary and required for initial phase Car parking, access and landscaping (Figure 3);
- Stage 2: Piggery Shed including amenities, staff room and laboratory (420m²);
- Stage 3: Storage shed (324m²) and removal of demountable buildings (figure 4).

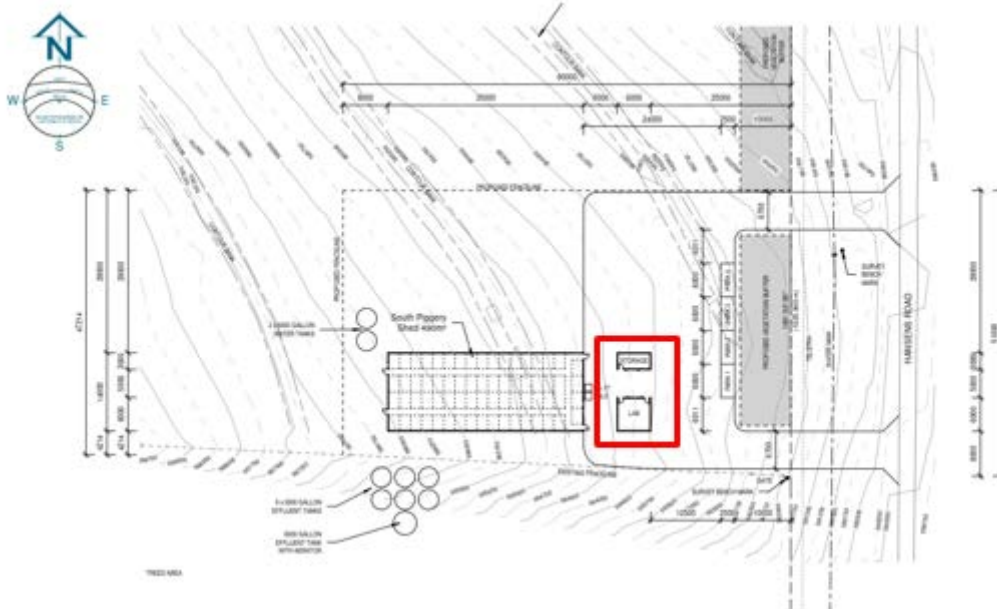


Figure 3: Site plan for proposed use for Stage 1 (temporary structures outlined in red)

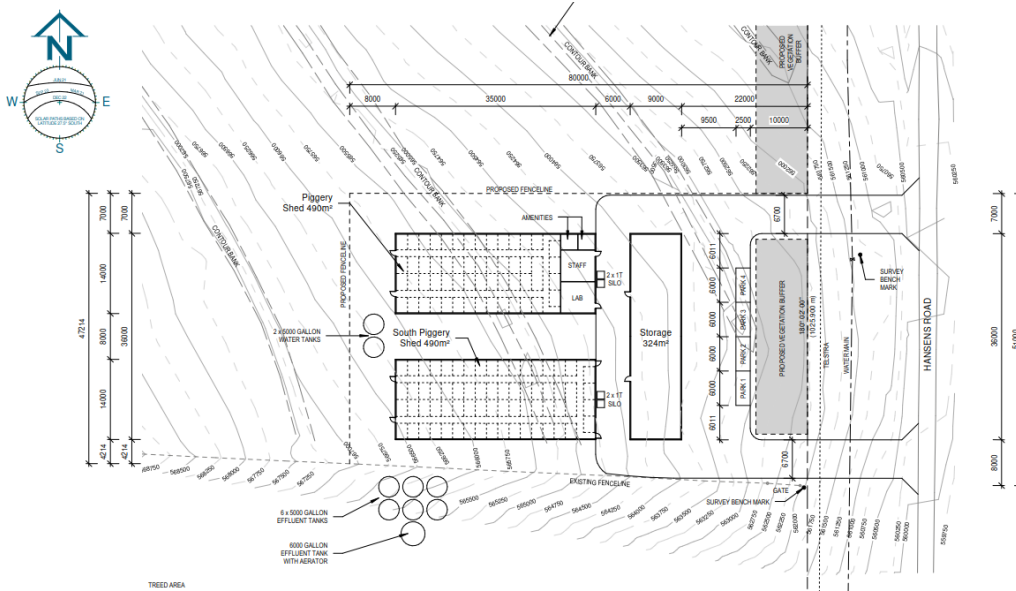


Figure 4: Site plan for completed use

As identified above in **Figure 4**, the final development proposes two piggery sheds, laboratory, staff amenities area (including toilets) and storage shed. Each piggery shed accommodates 64 boar pens, each of which is 6m² in area. Water is proposed to be supplied from an existing bore and provide approximately 1.1 kilolitres per day. The water supply is expected to be of an adequate standard and supply required amount for the breeding centre use. Whilst roof water is proposed to be collected, the water is not considered to be of suitable reuse quality for the

operations associated with the piggery and will be captured on site and used for alternative purposes (general maintenance, cleaning and field use).

Each piggery shed seeks an overall building height of 6m and will be enclosed. At the western end of the structures, extraction fans are installed in order to control temperature and provide ventilation. Whilst the specific fan details have not been provided, the fans are not considered to be audible beyond 40-50m from the proposed structures. Effluent is proposed to be stored in covered anaerobic / aerobic tanks. Environmental licenses will be required for onsite effluent treatment from the Department of Environment and Science and are not assessed as part of this application.

An environmental assessment (dated 19 May 2019) has been carried out to determine if there are any impacts upon the adjoining sensitive land uses and townships from this particular use and its operations. The odour assessment report submitted determines odour impact by calculating the number of SPUs, the design of the development, the separation distances to adjoining land uses, and the terrain of the locality. The report has been prepared by suitably qualified persons.

Upon review, the odour report identifies that whilst the development will produce an odour (and this is unavoidable), all potential sensitive receivers surrounding the subject land are not expected to experience the impact of unacceptable odour impacts given the on site management, built form, ventilation and number of pigs. Odour dispersal will appropriately occur from the sheds.

Odour from waste treatment is not included in the assessment and will be assessed by the State prior to the use commencing.

Access to the site is proposed via two crossover points being 8m in width. Large vehicles are able to access the site and exit the site in a forward gear. Four car parking spaces are proposed in close proximity to the storage shed behind a vegetated buffer and will be primarily utilised by the employees of the proposed use.

The development will require one (1) employee to feed, husband and monitor the boars for approximately 3 hours a day, 7 days a week. For two days a week three (3) staff members are required to attend the site for 6 hours for collection processing including packaging, storage and distribution.

Notwithstanding the movements of vehicles for the employees, the site is accessed by heavy vehicles as part of the overall use of the site including for transport of farm supplies and the delivery of feed. In addition to this, one heavy vehicle truck is expected every two months for the transportation of animals. On average, the use will attract approximately 6-7 truck movements to the site per week. Vehicles utilised by employees is also proposed at an average rate of 4-6 vehicle movements to the site per week.

3.3 Application History

A record of the trust deed was issued on the 13th November 2015 identifying that Andrew John Morris and Patricia Louise Morris are the registered owners of the site.

Confirmation Notice

A confirmation notice acknowledging the application was issued by the South Burnett Regional Council on 25 January 2019. The level of assessment determining the application is Impact assessable as the subject site is located within 2 kilometres of the Rural Residential Zone.

As the proposed development does not exceed 400 SPU, the proposed development does not require an ERA or referral to the State.

Council Information request

An information request was issued to the applicant on 27 February 2019. The items within the request related to providing adequate environmental assessment reporting to demonstrate the development limited impacts upon the surrounding sensitive receptors and mapped vegetation.

Correspondence was received by Council from the applicant dated 29 May 2019, in response to the matters raised within the information request.

3.4 Public Notification

The application is impact assessable and was publicly notified from 31 May 2019 to 25 June 2019. During the public notification period, six (6) properly made submissions were received in relation to the development.

A further seven (7) submissions were received in relation to the proposed development outside the submission period. The late submission are not considered properly made under the Development Assessment Rules of the *Planning Act 2016*. Council may accept a submission even if it is not properly made and in this instance it is considered reasonable to consider the not properly made submissions.

The following table is a summary of the submissions and a response to each matter raised:

Submission	Response
The use will have significant impacts upon the rural character and amenity of the locality. The physical built form will have a significant impact upon the open rural character of the locality.	<p>It is acknowledged that the subject site is located within a rural locality typically accommodating rural production activities that are supported by detached dwellings and associated class ten structures on large lots. An example of a similar sized shed exists at the corner of Wesslings Road and Bunya Highway.</p> <p>The development incorporates the construction of three buildings each achieving a maximum building length of 36m and an overall height of 6m.</p> <p>The zone anticipates this type and scale of land use for Rural agricultural activities which are various. The zone does not only accommodate rural residential living. It would be inappropriate to limit rural production uses within the zone.</p> <p>Despite having an unavoidable visual impact upon the open character landscape that currently exists, the landscape is not considered to be inappropriately impacted by the scale of the proposal which is designed to</p>

	<p>be located in only part of the site, is for a rural use and built form can be appropriately further managed through conditions of approval. The design of the development has incorporated a 10m wide landscaping buffer. The landscaping buffer, together with existing vegetation will assist in screening the structures to reduce the visual impact of the proposed development.</p>
<p>The use will introduce new noise impact to the rural locality as a result of the use of the site and associated traffic movements. The use will generate odours which will impact upon adjoining sensitive residential uses and carry odours beyond to have impacts upon the Wondai township. Winds prevail from the South East/South West which will have significant impacts upon the existing residential uses within the locality.</p>	<p>If approved, the development will introduce noise and odour impacts which is not currently experienced.</p> <p>Notwithstanding this, these impacts are not considered to be so significant that the use cannot be supported. The accompanying environmental report concludes that due to range of factors (topography, separation distances, on site management and built form), adjoining uses will not unreasonably be impacted by noise and odour.</p> <p>It is highlighted the proposal is NOT a traditional or typical intensive piggery for meat production. The proposal is a breeding centre, wholly contained within buildings that are ventilated and climate controlled, with a limited number of pigs at any one time. The environmental controls are very high standard and as such, external impacts are sufficiently controlled and mitigated through the operation of the use.</p>
<p>The site will be required to obtain access to the Bunya Highway from Hansen Road via Wesslings Road. These roads which provide access to the site are not of an appropriate standard to accommodate the proposed use. The access road on Wesslings Road is not of an adequate width, is of a poor standard and Hansens Road is a one lane dirt track. The current roads are not of an adequate standard to accommodate the volume of vehicles generated by the proposed use.</p>	<p>The use as proposed will attract approximately 6-7 truck movements to the site per week or 1 truck movement per day. Vehicles utilised by employees is also proposed at an average rate of 4-6 vehicle movements to the site per week. Wesslings Road is considered to be of an adequate standard to accommodate 1 additional truck and car movement per day, which does not add to network capacity issues that warrant significant road upgrades</p>
<p>There are a number of associated potential impacts upon the health of people in the vicinity as a result of intensive piggeries. There are likely to be emissions such as ammonia, and bio-aerosols in concentrations that are potentially harmful to health.</p>	<p>Environmental procedures are required to be in place to ensure the associated activities such as shed flushing, waste spreading, and management of mortalities does not cause environment harm. This proposal is for a breeding centre and not a traditional meat producing piggery.</p>
<p>The site is yet to demonstrate how stormwater will be adequately captured and treated without impacting upon down stream properties.</p>	<p>All stormwater is captured and managed on site appropriately.</p>

The development has the potential to impact and cause pollution to nearby watercourses and the biodiversity of the site.	All waste will be managed on site. On site wastewater is subject to further approvals from the State under environmental laws and policies and will be wholly located outside of watercourses and biodiversity areas.
The agricultural land is of a high quality and should not be utilised for intensive animal keeping.	The subject site is located within the Agricultural Land Overlay – Class A Agricultural Land and important agricultural area. The proposed use is for agricultural purposes and is considered to contribute to the Region's economy. There is no identified conflict between the land use and the planning scheme intended outcomes for the Rural zone or overlay area.
No consultation was made by the developer with the adjoining residential land uses.	The public notification process has been carried out in accordance with Section 17 of the Development Assessment Rules Under the <i>Planning Act 2016</i> . The application is not required to undertake public consultation prior to the lodgement of a formal development application.
The introduction of the land use for a piggery will reduce land value within the locality.	The perceived reduction of land values is not a land use assessment consideration. Values are determined on a number of factors including land constraints, ability to develop the land for higher and better use under planning laws and policies and comparable sales.

3.5 Referral Agencies

The proposal did not triggered a referral to any other relevant entity under the Planning Act 2017.

4. TOWN PLANNING CONTEXT

This section provides an overview of the town planning context at the date the application was made.

4.1 State and Regional Planning Context

A summary of the applicable State and regional planning instruments is provided in **Table 1**.

Table 1 - State and Regional Planning Instruments Overview

State and Regional Planning Instruments	
Wide Bay Burnett Regional Plan	Regional Landscape and Rural Production Area
State Planning Policy <ul style="list-style-type: none"> ▪ The SPP is reflected in the South Burnett Regional Planning Scheme 2017 	Agriculture Important Agricultural Areas Agricultural land classifications A Biodiversity MSES – Regulated Vegetation Category R and intersecting a waterway



4.2 Local Planning Context

A summary of the applicable provisions of the South Burnett Regional Council Planning Scheme 2017 is provided in **Table 2**.

Table 2 – Summary of Local Planning Instrument

Current Planning Scheme	
Planning Scheme	South Burnett Regional Council Planning Scheme 2017
Zone	Rural zone
Applicable Overlays	<ul style="list-style-type: none"> ▪ Agricultural Land Classification Overlay (Important Agricultural Areas; Agricultural Land Class A).
Level of Assessment	Impact Assessment
Applicable Codes	The Planning Scheme

5.0 PLANNING ASSESSMENT

5.1 Common Material – Technical Reports

An Environmental assessment report has been carried out by Rodney W. Holland – Earth and Environmental Scientist for the proposed use. The report provides an assessment of the potential impacts the proposed use will introduce on the land and the surrounding locality. These impacts relate to traffic, visual amenity, odour, noise, and heritage. An odour assessment report carried out by Phoenix Risk Solutions Pty. Ltd. forms part of the assessment.

Environmental impacts are also assessed, having regard to site contamination, geology, soils, groundwater, vegetation, water supply, and waste management.

Part of the assessment of the report are the impacts of the proposed development from odour emissions. The submitted report was undertaken in accordance with the National Guidelines for Indoor Piggeries (Tucker (2008)). The separation distances from the subject site to the adjoining sensitive uses was undertaken and the townships of Wondai and Tingooora were considered as part of the assessment.

To determine the impacts upon the adjoining land uses, and assessment of the size of the proposed piggery, the design of the development, management techniques, separation distances to adjoining residents (sitting factor) and terrain was undertaken.

The report concluded that odour will unavoidably be generated by the proposed use, and additional traffic movements will occur to the surrounding road network. However, the assessment of the relevant factors has determined that the development is not expected to generate unacceptable odour impacts on surrounding sensitive receiving environments. Due to the minor nature of traffic

movements derived from the proposed use, traffic movements are not considered to have a significant impact upon the locality.

The assessment has determined that adequate buffer distances are provided to both townships and all residences to protect against potential odour nuisance.

5.2 State and Regional Planning Instruments

There are no matters of state significance that affect this site.

5.2.1 Wide Bay Burnett Regional Plan

The Wide Bay Burnett Regional Plan (WBBRP) designates the site in the Regional Landscape and Rural Production Area (RLRPA), which identifies land with one or more of the values identified, including significant ecosystems, natural economic resources including extractive resources and land that forms strategic and regionally significant inter-urban breaks. The proposal does not considerably conflict with the Regional Plan.



Figure 5: Regional land use categories – Source: Queensland Government DA mapping system

5.3 South Burnett Regional Planning Scheme 2017 (v1.3)

5.3.1 Strategic Framework

Settlement Pattern

The South Burnett Region is based of animal and crop production whilst offering lifestyle choices set in the rural environment. The proposed intensive animal industry use seeks to grow an intensive animal land use and is required to mitigate and minimise any impacts upon adjoining land uses. Vegetated buffering and appropriate separation distances from the proposed development site to the adjoining rural land is essential to avoid land use conflicts.

Rural features

The proposal is a rural activity and with adequate buffering and screening the rural amenity of the locality can be maintained. On-going grazing and cropping can continue to operate where outside the development footprint of the proposed land use.

Strong economy

The construction of the development and ongoing use will be of economic value and provide employment opportunities. The development is a primary production land use where located within the rural Zone and has the potential to have a strong linkage with its agricultural sector.

Natural systems and sustainability

The site is mapped as containing areas of regulated vegetation (Category R) where intersecting with a watercourse. The development footprint is located outside mapped regulated vegetation and is amended to remove all structures (storage tanks) from the mapped watercourse. No vegetation is required to be removed for the development footprint. Further to this, the proposal incorporates the planting of vegetation which will contribute to the screening of development.

Strong communities

The subject site is located within a rural setting and proposes a rural development which has the capability to support the rural industry. Access to the site can be obtained from Hansens Road which has connectivity to the Bunya Highway. The individual character of the Wondai and Tingoora is unlikely to be impacted as a result of the rural development.

Infrastructure and servicing

Whilst being an intensive animal industry land use, the proposal is a boar stud and will be utilised for boar semen collection. This type of intensive animal industry use does not attract the volume of vehicles associated with a piggery utilised for meat production. As the use has limited vehicle movements, the existing roads are considered to be of an adequate standard to support the proposed use.

5.3.2 Rural Zone Code

(2) Rural Zone Code Overall Outcomes:	
(a) Land that is essential to the economic viability of productive Agricultural Land Classification Class A or Class B and rural land uses within the region is conserved.	<p>Complies. The subject site is mapped within the Agricultural Land Classification Class A and is currently utilised for cattle grazing.</p> <p>The proposed piggery would be an economic driver for the region and only takes up 4% of the total site area. The remaining land can continue to be used for grazing or cropping activities in the future without conflict or impact. There is no conflict with the proposed use in this overlay.</p>
(b) Development comprises a wide range of existing and new rural pursuits, including cropping, intensive horticulture and animal industries, animal husbandry and keeping and other compatible primary production uses.	<p>Complies. The proposal meets the intent of this provision which seeks an intensive animal industry. Grazing and cropping can continue to operate on the remainder of the site.</p>
(c) On farm value adding in the form of small scale agri-tourism is supported where associated with the rural use of the site.	<p>Not Applicable. The proposal is for an intensive animal industry.</p>
(d) Infrastructure is provided at a standard normally expected in rural locations.	<p>To be conditioned. The proposed use currently has access to electricity. The use relies on the transportation of feed for the use to continue its ongoing use.</p>
(e) Areas of land used for primary production are conserved and not unnecessarily fragmented.	<p>Complies. The use does not involve any reconfiguration of a lot or impact upon adjoining land uses.</p>
(f) The viability of existing and future rural uses and activities are protected from the intrusion of incompatible uses.	<p>Complies. The Rural Zone anticipates agriculture uses whilst maintaining the rural character of the locality. The use must ensure adjoining sensitive uses are not adversely impacted.</p>
(g) Uses that require isolation from urban areas as a consequence of their impacts such as noise or odour	<p>Complies in part. Ongoing management and compliance with the EPA</p>

may be appropriate where land use conflicts are minimised.	guidelines is required to ensure odour and noise does not impact upon adjoining land uses. The accompanying report has identified that adequate separations distances have been achieved.
(h) Development embraces sustainable land management practices and contributes to the rural amenity and landscape of the area.	Complies in part The development is proposed to be located adjacent to existing vegetation and proposes a 20m wide landscaping strip to reduce the visual impact of the development. The rural amenity is considered to be maintained.
(i) Development is reflective of and responsive to the surrounding character of the area, natural hazards and the environmental constraints of the land.	Complies. The intent of the rural zone is to accommodate agricultural land uses which is what is being proposed on the subject site.
(j) Sites that are contaminated or pose a health risk from prior activities are remediated prior to being developed for sensitive land use (as defined in the Regulation).	Not Applicable. The subject land is not contaminated and will be required to address and manage environmental constraints on the site.
(k) Residential or other sensitive land use (as defined in the Regulation) are not intensified in the identified separation area around the Swickers Kingaroy Bacon Factory on Overlay Map 11.	Not Applicable. The subject land is not identified as being in proximity to the Swickers Kingaroy Bacon Factory on OM11.
(l) New residential development of historic or remote residential subdivisions is inconsistent with the purpose of this zone code.	Not Applicable. The use does not involve a new residential component.
(m) Non-rural development is appropriate only where directly associated with the rural use of the zone and does not compromise the rural use of the land.	Not applicable The use is for rural purposes.
(n) Natural features such as creeks, gullies, waterways, wetlands and bushland are retained, managed, enhanced and buffered from adjacent development.	Complies and to be conditioned The location of the proposed piggery sits outside areas mapped as remnant vegetation of intersecting with a watercourse. The identified mapped vegetation is not impacted.
(o) Water supply catchments are protected from activities that may endanger water quality.	Complies to be conditioned. Water supply catchments will not be affected as result of the proposal. Reasonable conditions will be imposed to ensure on going management techniques.

Criteria for assessment

Performance outcomes	Requirements for accepted development and assessment benchmarks	Comments
Section 1 General		
PO1 Development maintains rural amenity and character.	AO1.1 Buildings are set back 20m from any collector or higher order road and 10m from any other road frontage.	Complies and to be conditioned. The development achieves a

	<p>and</p> <p>AO1.2 The use does not cause odour, noise or air emissions in excess of the prescribed limits in the Environmental Protection (Air) Policy 1997 or the Environmental Protection (Noise) Policy 1997.</p>	<p>setback distance of 25m from the primary road frontage.</p> <p>The environment assessment demonstrates that adequate separation distances have been achieved to ensure there are no adverse impacts upon adjoining or other sensitive land uses as a result of the proposed development.</p>
<p>PO2 Development does not jeopardise the rural production capacity of the Zone.</p>	<p>Development resulting in lots less than the minimum size in Table 9.4.2 satisfying outcomes –</p> <p>AO2.1 The proposal is necessary for the efficient production and processing of a crop grown in the area. Or</p> <p>AO2.2 The proposal provides an alternate productive rural activity that supports regionally significant industry. or</p> <p>AO2.3 An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that –</p> <p>(a) The lot is suitability sized for the proposed activity, including a dwelling house including yard; and</p> <p>(b) There is sufficient water for the proposed activity; and</p> <p>(c) The allotment is capable of being connected to reticulated electricity; and</p> <p>(d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. and</p> <p>AO2.4 Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.</p>	<p>Not applicable.</p> <p>The proposal does not incorporate the reconfiguration of a lot.</p>
<p>PO3 Development does not result in any degradation of the natural environment, in terms of the geotechnical, physical, hydrological and environmental characteristics of the site and its setting.</p>	<p>AO3.1 Uses and associated works are confined to existing lawfully cleared land or areas not supporting regulated vegetation. and</p> <p>AO3.2 Uses and associated works are confined to areas outside stormwater discharge points, overland flow paths, watercourses and natural drainage features. and</p>	<p>Complies</p> <p>The proposal does not incorporate the removal of vegetation and has been designed to avoid existing vegetation.</p>

	AO3.3 Development, excluding forestry activities and permanent plantations, adjacent to National Parks or State Forests is set back a minimum of 100m from the park boundaries in the absence of any current.	
PO4 Development is not exposed to risk from natural hazard relating to land slip.	AO4.1 Uses and associated works are confined to slopes not exceeding: (a) 15% for residential uses; (b) 10% for treated effluent disposal areas; (c) 6% for non-residential uses.	Complies The development footprint has an approximate fall of approximately 6-7m and has a maximum slope of approximately 6% and an average slope of 3%.
PO5 Development is adequately serviced.	AO5.1 A 45kl water tank is provided for consumption purposes; and AO5.2 On-site sewage treatment is provided; and AO5.3 Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks.	Rainwater tanks are proposed as part of the development and on site sewage treatment proposed will be subject to further regulation by the State.
PO6 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	AO6.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. Or AO6.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	Complies The site is not identified on the contaminated land register.
Section 2 Where in the vicinity of an existing intensive animal industry		
PO7 Non-rural development does not compromise the integrity and operations of intensive animal industries.	AO7.1 Non-rural development does not result in an increase in the number of people living or working within 1km from an existing or approved intensive animal industry facility.	Not applicable The proposal is for an intensive animal keeping land use.
Section 3 Caretaker's accommodation		
PO8 Caretaker's accommodations are subsidiary to and compatible with the principal use on the same site.	AO8.1 Only one caretaker's accommodation is established on the site. and AO8.2 A caretaker's accommodation is not located at the front of the primary use on the site. and AO8.3 A caretaker's accommodation is separated from the principal activity areas of the primary use of the site by at least 10m.	Not applicable A caretakers accommodation use is not proposed as part of this application.
PO9 Caretaker's accommodations are	AO9.1 A caretaker's accommodation does not exceed 8.5m in height. And	Not applicable A caretakers accommodation

<p>compatible with the scale, character and appearance of the setting and provide for the accommodation needs of a caretaker and their family.</p>	<p>AO9.2 Where adjoining land used, or approved for use, for uses in the accommodation activities use group, a caretaker's accommodation is located adjacent to the adjoining use. and</p> <p>AO9.3 A caretaker's accommodation has a floor area no greater than 125m², has a balcony, verandah or deck with a maximum area of 6m² with minimum dimensions of 3m. and</p> <p>AO9.4 A caretaker's accommodation is provided with private open space which is directly accessible from a habitable room. And</p> <p>AO9.5 A caretaker's accommodation is setback: (a) A minimum of 1.5m from the common property boundary to an adjoining residential use; or (b) A minimum of 10m from the principal activity areas of an industrial or commercial use on an adjoining allotment.</p>	<p>use is not proposed as part of this application.</p> <p>The existing dwelling is proposed to remain and is located to the south of the site.</p>
<p>Section 4 Home based business</p>		
<p>PO10 Home based businesses are a smallscale component of the principal use on the site.</p>	<p>AO10.1 The area used for a home-based business is: (a) for outdoor activities – maximum 20m² (b) in all other circumstances – maximum 50m² and</p> <p>AO10.2 Except for short term accommodation, the home-based business is conducted in, under or within 20m of the principal dwelling. and</p> <p>AO10.3 A home-based business is setback from the road frontage of the site a distance greater that the existing building line and</p> <p>AO10.4 A home-based business is setback a minimum of 15m from any side or rear boundary. and</p> <p>AO10.5 A structure associated with a homebased business is no higher than 8.5m above ground level. and AO10.6 No more than one non-resident of the site is employed in the home-based business.</p>	<p>Not applicable The proposal does not incorporate the use of a home based business.</p>
<p>PO11 The conduct of home based businesses minimises the off-site impacts on the amenity of the local residential area and the</p>	<p>AO11.1 Except for a bed and breakfast, operating hours are limited to 7am to 8pm Monday to Friday (excluding public holidays) and 8am to 4pm on other days. And</p>	<p>Not applicable The proposal does not incorporate the use of a home based business.</p>

<p>health and safety of its residents.</p>	<p>AO11.2 The use does not produce noise emissions more than 3dB(A) above background noise levels at the property boundary. and</p> <p>AO11.3 The use does not generate dust or other particle emissions measurable at the property boundary. and</p> <p>AO11.4 The use does not involve the storage of hazardous or noxious materials in quantities beyond that reasonably associated with the dwelling. and</p> <p>AO11.5 The use does not involve the servicing or repair of vehicles not reasonably associated with the use of the dwelling. and</p> <p>AO11.6 The occupation does not rely on transport provided by vehicles larger than a 3-tonne rigid vehicle. And</p> <p>AO11.7 The occupation does not involve the hiring out of any machinery or equipment.</p>	
<p>PO12 Car parking and access is provided in a safe, attractive and functional manner.</p>	<p>AO12.1 Except for a bed and breakfast, home-based businesses provide a maximum of one parking space in addition to the requirements of the principal dwelling. And</p> <p>AO12.2 A bed and breakfast provides parking in addition to the requirements of the principal dwelling at the rate of one space per bedroom. And</p> <p>AO12.3 Site access is provided from an all-weather road way with a minimum width of: (a) 6m for a bed and breakfast (b) 4m in all other circumstances.</p>	<p>Not applicable The proposal does not incorporate the use of a home based business.</p>
<p>PO13 Non-resident workers are provided with adequate open space to accommodate their social, relaxation and recreational needs.</p>	<p>AO13.1 Non-resident workforce accommodation provides communal open space at the rate of 0.2m² per square metre of gross floor area of the accommodation building. and</p> <p>AO13.2 Communal open space has a minimum dimension of 4m and a depth to width ratio of 2:1. And</p> <p>AO13.3 Ground level open space does not including vehicle parking or manoeuvring areas or clothes drying areas. and</p> <p>AO13.4 An indoor communal area is provided at either 1m² for each bed</p>	<p>Not applicable The proposal does not incorporate the use of a home based business.</p>

	space or 25m ² overall, whichever is the greater area and is equipped with toilet, kitchen and storage facilities as a minimum.	
Section 5 Secondary dwelling		
PO14 A secondary dwelling must be subsidiary to its primary dwelling.	<p>AO14.1 A secondary dwelling is no larger than 70m² in gross floor area or 40% of the gross floor area of the primary dwelling, whichever is less. And</p> <p>AO14.2 Parking is provided for one vehicle and access to it is via the same driveway as the primary dwelling.</p>	Not applicable The proposal does not incorporate the use of a secondary dwelling.
Section 6 For development affected by one or more overlays - Agricultural land overlay		
PO15 The productive capacity and utility of agricultural land for rural activities is maintained.	<p>AO15.1 The proposal is not located on agricultural land as identified on SPP Interactive Mapping (Plan Making). Or</p> <p>AO15.2 The proposal is necessary for the efficient production and processing of a crop grown in the area. or</p> <p>AO15.3 The proposal provides an alternate productive rural activity that supports regionally significant industry. or</p> <p>AO15.4 An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that – (a) The lot is suitability sized for the proposed activity. Including a dwelling house including yard; and (b) There is sufficient water for the proposed activity; and (c) The allotment is capable of being connected to reticulated electricity; and (d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. and</p> <p>AO15.5 Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.</p>	Complies The agricultural use provides an activity which is of economic value to the region and does not compromise the variety of agricultural and rural uses anticipated in the zone and overlay.
Airport environs overlay - Public safety sub-area		
PO16 Development located at the end of runways does not increase the risk to public safety.	AO16.1 Development does not include the following within an airport's public safety area as depicted on Overlay Map 01:	Not applicable The site is not mapped within the airports enviro overlay.

	<p>(a) a significant increase in the number of people living, working or congregating in the public safety area, such as accommodation activities</p> <p>(b) uses that attract large numbers of people (recreation activities, shopping centres, industrial or commercial uses involving large numbers of workers or customers) (c) community activities (e.g. education establishments, hospitals)</p> <p>(d) the manufacture, use or storage of flammable, explosive,</p> <p>(e) hazardous or noxious materials.</p>	
<p>PO17 Development does not significantly increase the risk of wildlife hazard particularly flying vertebrates, such as birds and bats, intruding within an airport operational airspace.</p>	<p>AO17.1 Development located within 3 km of an airport runway as depicted on Overlay Map 01 does not include turf farms, fruit tree farms, piggeries, show grounds, food processing plants or food, organic waste or putrescible waste facilities. Development for the purposes of dairy or poultry farms, outdoor sport and recreation, non-putrescible waste facility or sewage treatment facilities ensure landscaping and drainage works (including artificial water bodies) minimise bird and bat attracting potential. and</p> <p>AO17.2 Development located between 3 km and 8 km of an airport runway as depicted on Overlay Map 01 for turf farms, fruit tree farms, piggeries, show grounds, food processing plants, food, organic waste or putrescible waste facilities, dairy or poultry farms, outdoor sport and recreation or sewage treatment facilities ensures potential food or waste sources are covered and collected so that they are not accessible to wildlife. And</p> <p>AO17.3 Putrescible waste disposal sites (e.g. landfill and waste transfer facilities) are not located within a 13km radius of an airport.</p>	<p>Not applicable The site is not mapped within the airports enviro overlay.</p>
<p>Biodiversity overlay</p>		
<p>PO18 Areas of environmental significance, including biodiversity values, are identified, protected and enhanced.</p>	<p>AO18.1 Uses and associated works are confined to areas not identified on Overlay Map 05. or</p> <p>AO18.2 Development is compatible with the environmental values of the area. or</p> <p>AO18.3 Where development within an area identified on Overlay Map 05 is unavoidable, measures recommended by a suitably qualified ecologist are incorporated to protect and retain the environmental values and underlying</p>	<p>Not applicable The development footprint is not located in the area of biodiversity overlay.</p>

	ecosystem processes within or adjacent to the development site to the greatest extent practical.	
PO19 Biodiversity values of identified areas of environmental significance are protected from the impacts of development	AO19.1 Development adjacent to Protected Areas identified on Overlay Map 05 is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.	Not applicable
PO20 There are no significant adverse effects on water quality, ecological and biodiversity values.	<p>AO20.1 Uses and associated works are confined to areas outside overland flow paths and natural drainage features. and</p> <p>AO20.2 All buildings, on-site effluent disposal, external activities or storage areas are located 100m from the top of the bank of a river, creek, stream or wetland identified on Overlay Map 05. Note: This setback does not apply to equipment such as pumps that are necessary to access water or waterway crossings. and</p> <p>AO20.3 The Waterway Corridors identified on Overlay Map 05 are maintained in a natural state.</p>	Not applicable
Bushfire hazard overlay		
PO21 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire	<p>AO21.1 Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). or</p> <p>AO21.2 A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. Or</p> <p>AO21.3 For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating:</p> <p>(a) Lot design and the siting of buildings and uses so:</p> <p>(i) high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and</p> <p>(ii) efficient emergency access is optimised; and</p> <p>(iii) bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation.</p> <p>(b) Including firebreaks that provide adequate:</p> <p>(i) setbacks between buildings/</p>	Not applicable The site is not mapped as being located within the bushfire hazard overlay.

	<p>structures and hazardous vegetation; and</p> <p>(ii) access for fire fighting or other emergency vehicles; and</p> <p>(c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres; and</p> <p>(d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m², one tank within 100m of each residential building that has:</p> <p>(i) fire brigade tank fittings; and</p> <p>(ii) 25,000 litres dedicated for fire fighting purposes.</p>	
<p>PO22 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.</p>	<p>AO22.1 No outcome specified.</p>	<p>Not applicable</p> <p>The site is not mapped as being located within the bushfire hazard overlay.</p>
<p>PO23 Public safety and the environment are not adversely affected by the detrimental impacts of bushfire on hazardous materials manufactured or stored in bulk.</p>	<p>AO23.1 No hazardous materials, manufactured or stored in bulk, are on land mapped as Very High to Medium (Potential Intensity) Areas.</p>	<p>Not applicable</p> <p>The site is not mapped as being located within the bushfire hazard overlay.</p>
<p>PO24 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.</p>	<p>AO24.1 New dwellings on land mapped as Very High to Medium (Potential Intensity) Areas are located:</p> <p>(a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m² to be identified that:</p> <p>(i) is free of highly combustible vegetated areas; and</p> <p>(ii) is on southerly to easterly facing slopes not exceeding 15% gradient; or</p> <p>(iii) on flat lands at the base of north to western facing slopes not exceeding 15% gradient.</p> <p>(b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m.</p>	<p>Not applicable</p> <p>The site is not mapped as being located within the bushfire hazard overlay.</p>
<p>Extractive industry overlay</p>		
<p>PO25 The long term availability of the extractive resource, coal or mineral for extraction or processing is</p>	<p>AO25.1 Development in the resource or processing area depicted on Overlay Map 07 is for:</p> <p>(a) extractive, coal or mineral industry</p>	<p>Not applicable</p> <p>The subject site is not located within the resource or processing area</p>

<p>maintained.</p>	<p>or is directly associated with extractive, coal or mineral; industry, or (b) other uses that would not constrain existing or future extractive, coal or mineral activities, or (c) a temporary use.</p>	
<p>PO26 Development does not increase the number of people living or working in the separation area.</p>	<p>AO26.1 New residential, business and community activities are not located within the separation area depicted on Overlay Map 07. or AO26.2 Development does not increase the total number of lots within the separation area depicted on Overlay Map 07.</p>	<p>Not applicable The subject site is not located within the resource or processing area</p>
<p>PO27 Development does not increase the number of people living in the transport route's separation area.</p>	<p>AO27.1 Development does not involve: (a) New residential, business or community activities; or (b) An increase in the total number of lots; within 100m distance each side of a transport corridor associated with the extractive or mining resource. And AO27.2 Access points are designed to avoid adversely affecting the safe and efficient operation of vehicles transporting extractive materials.</p>	<p>No applicable.</p>
<p>Flood hazard overlay</p>		
<p>PO28 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.</p>	<p>AO28.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. and AO28.2 New buildings are not located within the area identified on Overlay Map 03; or AO28.3 Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows: (a) Habitable floor levels - 500mm; (b) Non-habitable floor levels - 300mm; (c) On-site sewage treatment and storage areas for potential contaminants - 300mm; (d) All other development - 0mm. and AO28.4 Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening</p>	<p>Complies The flood hazard overlay impacts upon the south eastern portion of the site. The extent of flooding has no impact upon the development footprint of the proposal.</p>

	<p>of 75mm. and</p> <p>AO28.5 Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. and</p> <p>AO28.6 Signage is provided on site indicating the position and path of all safe evacuation routes off the site.</p>	
<p>PO29 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.</p>	<p>AO29.1 Works associated with the proposed development do not:</p> <p>(a) involve a net increase in filling greater than 50m³; or</p> <p>(b) result in any reductions of onsite flood storage capacity and contain within the site any changes to depth/duration / velocity of flood waters; or</p> <p>(c) change flood characteristics outside the site in ways that result in:</p> <p>(i) loss of flood storage;</p> <p>(ii) loss of/changes to flow paths;</p> <p>(iii) acceleration or retardation of flows;</p> <p>or</p> <p>(iv) any reduction in flood warning times.</p>	<p>Complies</p> <p>No associated earthworks are located within an area mapped within the flood overlay.</p>
<p>PO30 Development avoids the release of hazardous materials into floodwaters.</p>	<p>AO30.1 Materials manufactured or stored on site are not hazardous in nature. or</p> <p>AO30.2 Hazardous materials and any associated manufacturing equipment are located above the nominated flood level.</p>	<p>Complies</p> <p>The development footprint is located outside the areas effected by flooding.</p>
<p>PO31 Community infrastructure in any area mapped as Flood Hazard is able to function effectively during and immediately after flood.</p>	<p>No outcome specified.</p>	<p>Not applicable</p> <p>The development does not seek consent for community infrastructure purposes.</p>
<p>Historic subdivisions overlay</p>		
<p>PO32 Historic subdivisions are only developed in locations where there is adequate access to physical and social services Editor's Note: This does not apply to outbuildings and extensions to an existing house.</p>	<p>AO32.1 The site is within 5km distance by road of a school if not on a current school bus route.</p>	<p>Not applicable</p>
<p>PO33 A site identified on the Overlay Map 09 is not developed where:</p> <p>(a) the site characteristics, including impacts from natural hazards, make it unsuitable for development; and</p>	<p>AO33.1 The site has frontage to a gazetted and constructed road. Editor's Note: The construction standard for unmade roads is defined in the 'Construction of Unmade Roads' policy resolved by South Burnett Regional Council and adopted on 19 August 2009 and</p>	<p>Not applicable</p>

<p>(b) infrastructure, including water, sewerage, stormwater and roads are not adequate or result in environmental harm.</p>	<p>AO33.2 The site has sufficient area to provide for on-site effluent disposal in accordance with the requirements of the Queensland Plumbing and Wastewater Code. and</p> <p>AO33.3 The site is: (a) within a reticulated town water area, and reticulated water supply is provided, or; (b) outside a reticulated town water area, and a rainwater tank or other supplementary water supply system is installed with a minimum capacity of 45,000 litres. and</p> <p>AO33.4 Habitable rooms within new buildings are 300mm above the highest known flood level, located on the highest part of the site and elevated to enhance flood immunity. Editor's Note: Where historical flood data exists, it may be possible to use this information to determine the highest know flood level. Historical data may include:</p> <ul style="list-style-type: none"> • formally recorded gauge heights records for a number of floods; • formally surveyed peak flood levels; • photographs of a historic flood; • 'high-water' marks recorded on public or private property; and • Interviews with long-term residents. and <p>AO33.5 New buildings are provided with a service line connection to the electricity supply and telecommunications networks. and</p> <p>AO33.6 Stormwater drainage is discharged from the boundary of a development site: (a) without nuisance and annoyance to adjoining or downstream properties, (b) into natural systems, and (c) with conveyance to a lawful point of discharge including by way of easement where drainage systems traverse private property into natural systems. and</p> <p>AO33.7 New buildings are confined to areas outside of overland flow paths and natural drainage features.</p>	
<p>Landslide hazard overlay</p>		
<p>PO34 Development does not increase the risk of harm to people and property as a result of landslide, by:-</p>	<p>AO34.1 Development, including associated access, is not located in a landslide hazard area as identified on Overlay Map 10. or</p>	<p>Not applicable</p>

(a) avoiding development in a landslide hazard area; or (b) undertaking development in a landslide hazard area only where strictly in accordance with best practice geotechnical principles.	AO34.2 Development, including associated access, is located in a low or very low land landslide hazard area as determined by a site-specific geotechnical assessment prepared by a competent person.	
PO35 Community infrastructure in any area mapped as Landslide Hazard is able to function effectively during and immediately after landslide events.	No outcome specified.	Not applicable
Regional infrastructure overlay		
PO36 Stock routes and trails identified on Overlay Map 04 are protected from incompatible development on adjoining sites.	No outcome specified.	Not applicable
PO37 Development is sufficiently separated from major electricity infrastructure or substations to minimise the likelihood of nuisance or complaint.	AO37.1 Sensitive land use (as defined in the Regulation) maintain the following separation distances from substations or easement for major electricity infrastructure identified on Overlay Map 04: (a) 20 m for transmission lines up to 132 kilovolts (b) 30 m for transmission lines between 133 kilovolts and 275 kilovolts and (c) 40 m for transmission lines exceeding 275 kilovolts. Editor's Note: Information relating to the voltage of transmission lines is available from the relevant energy supplier	Not applicable
PO38 There is sufficient space within the site to establish landscaping which substantively assists in screening and softening obtrusive major electricity infrastructure identified on Overlay Map 04.	AO38.1 A minimum 3m wide densely planted landscaped buffer is provided along the boundary adjoining the major electricity infrastructure, including provision for advanced trees and shrubs that will grow to a minimum height of 10m.	Not applicable
Water catchments overlay		
PO39 There are no significant adverse effects on the water quality of drinking water supply.	AO39.1 Development within the BjelkePetersen Dam Water Resource Catchment Area and the 800m buffer to Boondooma and Gordonbrook Dams shown on Overlay Map 06 has no significant adverse effect on the quantity and availability of raw water for consumption, as determined by a suitably qualified water quality expert. or AO39.2 Development within the Cooyar Creek water supply buffer area shown on Overlay Map 06 complies	Not applicable

	with the specific outcomes and measures of the Seqwater Development Guidelines: Development Guidelines for Water Quality Management in Drinking Water Catchments 2012.	
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6.0 PLANNING CONSIDERATIONS

The site is located within the Rural Zone of the South Burnett Planning Scheme. The Rural Zone code is to provide for rural uses and activities which are compatible with existing rural uses and the character and environmental features of the zone and mapped overlays both at Council and State regulatory levels.

Primary production land uses such as intensive animal industries are of economic value and are regionally beneficial, provided that environmental constraints and emissions are addressed to ensure there is no detrimental impact upon sensitive land uses.

Development within the locality comprises of agricultural purposes with associated detached dwellings on large rural lots. The closest sensitive receptor (being a detached dwelling) is located approximately 405m from the proposed development site.

The odour assessment report undertaken by Phoenix Risk Solutions Pty. Ltd. identifies that in order to achieve appropriate odour dispersal and limit odour impacts, a minimum required separation distance of 287m is required to be achieved. In accordance with the National Guidelines for Indoor Piggeries (Tucker (2018)), and adequate separation distance has been achieved. As reported, it has been identified that the proposed use will not exceed noise limits and effectively will not have an impact upon adjoining land uses. The only component of the use which has been measured is the use of industrial fans associated with the piggery sheds. Again, it is noted that adequate separation distances have been achieved in order to demonstrate compliance.

Notwithstanding the environmental report demonstrating compliance for adequate separation distances for noise and odour, it is yet to be demonstrated how the proposed use complies with the prescribed limits in the Queensland Environmental Protection (Air) Policy 1997 or the Environmental Protection (Noise) Policy 1997. Council conditions are imposed accordingly.

Additional vehicle movements of 1 truck and 2 car movements a day are expected as a result of the use. Whilst being an intensive animal industry, the resultant vehicle movements are not considered to be excessive. The existing road network is considered to be of an adequate standard to cater for the vehicle movements. A reasonable and relevant condition is to be applied to the development to address vehicle movements, and limit the use to that of a breeding centre and not a traditional meat producing piggery

KEY ISSUES

7.2 Impacts upon adjoining sensitive land uses - residential amenity

The *South Burnett Regional Council Planning Scheme* sets assessment benchmarks for noise and odour generated as part of a proposed development to be in accordance with the *Environmental Protection Act 1994*.

Notwithstanding, the proposal anticipates noise will be generated from vehicle movements entering the site, and the ongoing operations of the proposed development. Noises associated with the proposed use will relate to extraction fans and general farming practises.

The purpose of the Rural Zone is to accommodate primary production uses which incorporates the development of intensive animal keeping. It is reasonable to expect a land use of this nature and associated built form to be located on Rural zoned land provided the impact upon adjoining sensitive land uses is minimised.

The road network is considered to be adequate to cater for the development without having a significant impact upon adjoining residential land uses.

Considering the above, and subject to compliance, the proposal is considered to achieve appropriate levels of noise and odour within the development context to maintain the amenity of the adjoining sensitive land uses.

8.0 CONTRIBUTIONS / CHARGES

Adopted infrastructure charges apply to the development.

9.0 CONSULTATION

Council's Development Engineer reviewed the application and supporting information and provided appropriate conditions.

11.0 GROUNDS FOR APPROVAL / RECOMMENDATION

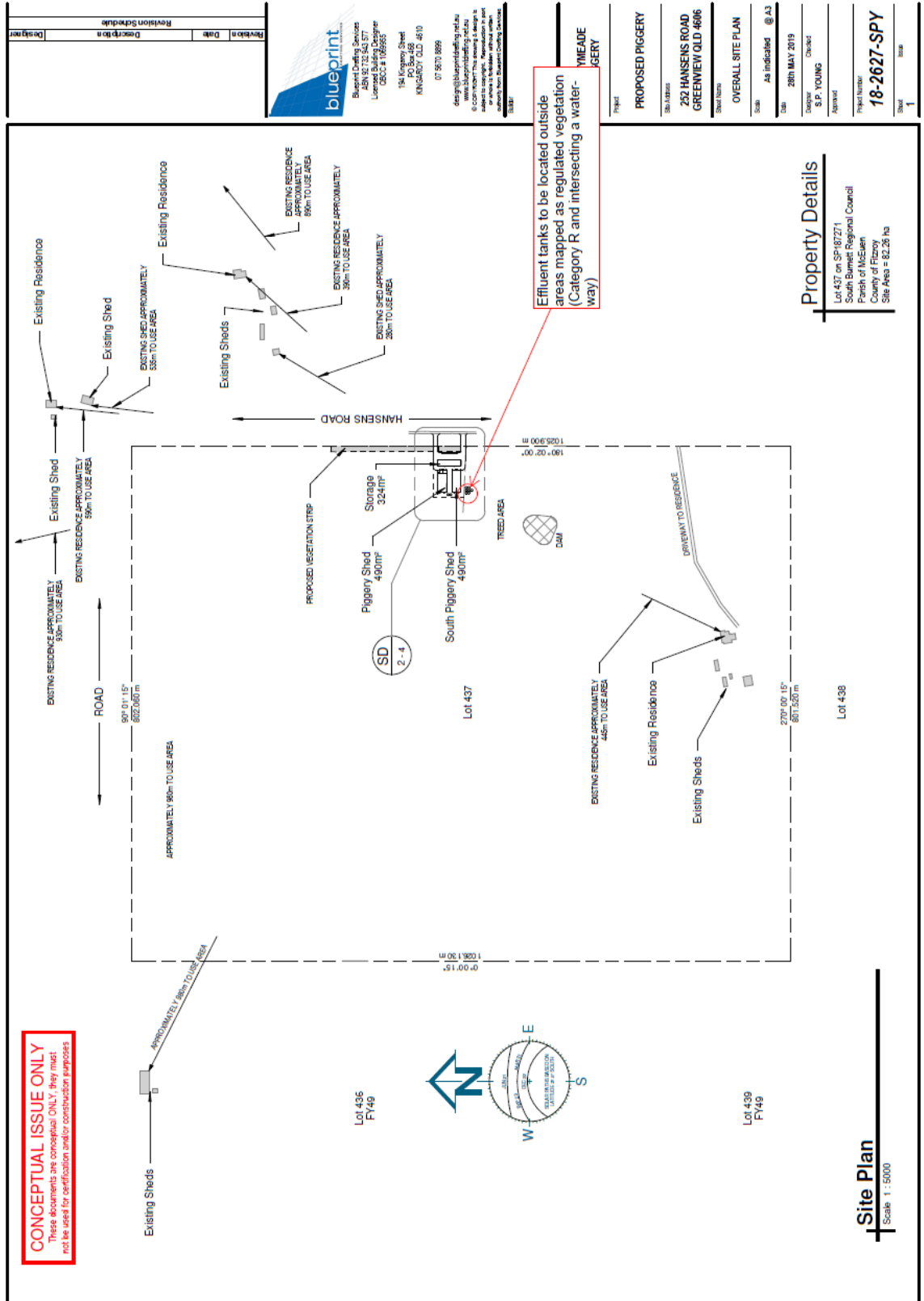
Grounds to support the development

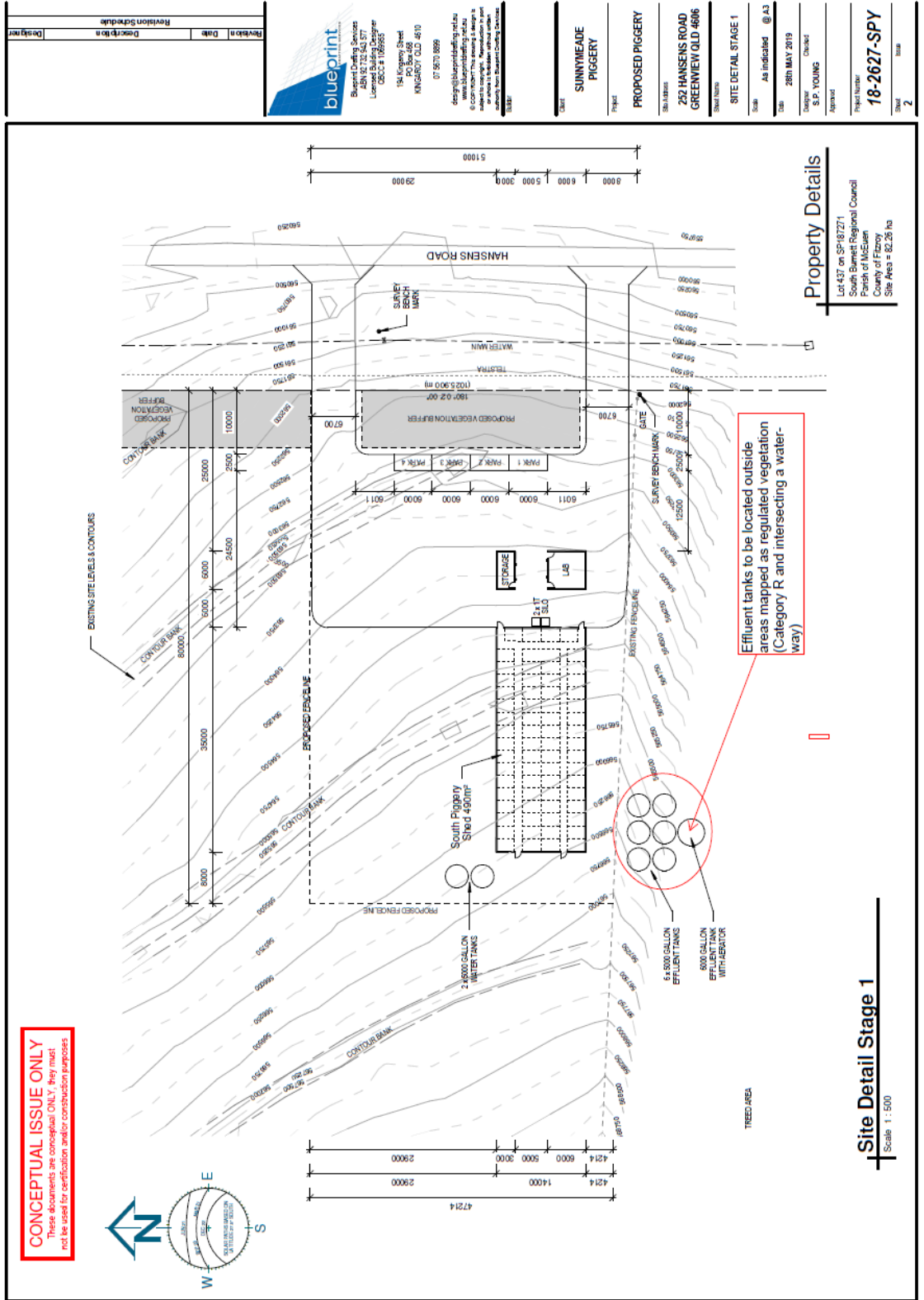
- Primary production (Intensive animal keeping) is an anticipated land use for a site located within the Rural Zone of the South Burnett Regional Planning Scheme.
- All proposed built form achieves an acceptable setback distance to Hansens Road and incorporates a landscaping buffer to maintain the rural amenity and character of the locality.
- The land use is a productive rural activity which is essential to the economic viability of productive agricultural land.
- An adequate separation distance from the proposed use to the adjoining sensitive land uses is demonstrated in accordance with National standards for indoor breeding centres such as this.

Overall, there are no conflicts with the planning scheme identified and reasonable and relevant conditions are included to manage or mitigate potential impacts from the use such that use maintains acceptable amenity outcomes in the locality.

As such, the development can be approved subject to strict adherence with the conditions contained herein.

Attachment A
Proposed Plans





CONCEPTUAL ISSUE ONLY
 These documents are conceptual ONLY. They must not be used for certification and/or construction purposes.

Effluent tanks to be located outside areas mapped as regulated vegetation (Category R, and intersecting a water-way)

Property Details
 Lot 437 on SP 187271
 South Burnett Regional Council
 Parish of McEuen
 County of Fitzroy
 Site Area = 38.28 ha

Site Detail Stage 1
 Scale 1:500

Revision #	Date	Description	Drawn by

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SUNNYWEADE PIGGERY
 Project
PROPOSED PIGGERY
 SHEET NUMBER
232 HANSENS ROAD GREENVIEW QLD 4606
 SHEET TITLE
SITE DETAIL STAGE 1
 Scale
 As indicated @ A3
 Date
 28th MAY 2019
 Designer
 S.P. YOUNG
 Checked
 Approved
 Project Number
18-2627-SPY
 Sheet
 2

Revision	Date	Description	Drawn By

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 15/3/2019

SUNNYMEADE PIGGERY

PROPOSED PIGGERY

Site Address
**252 HANSENS ROAD
 GREENVIEW QLD 4806**

Sheet Name
SITE DETAIL STAGE 2

Scale
 As indicated @ A3

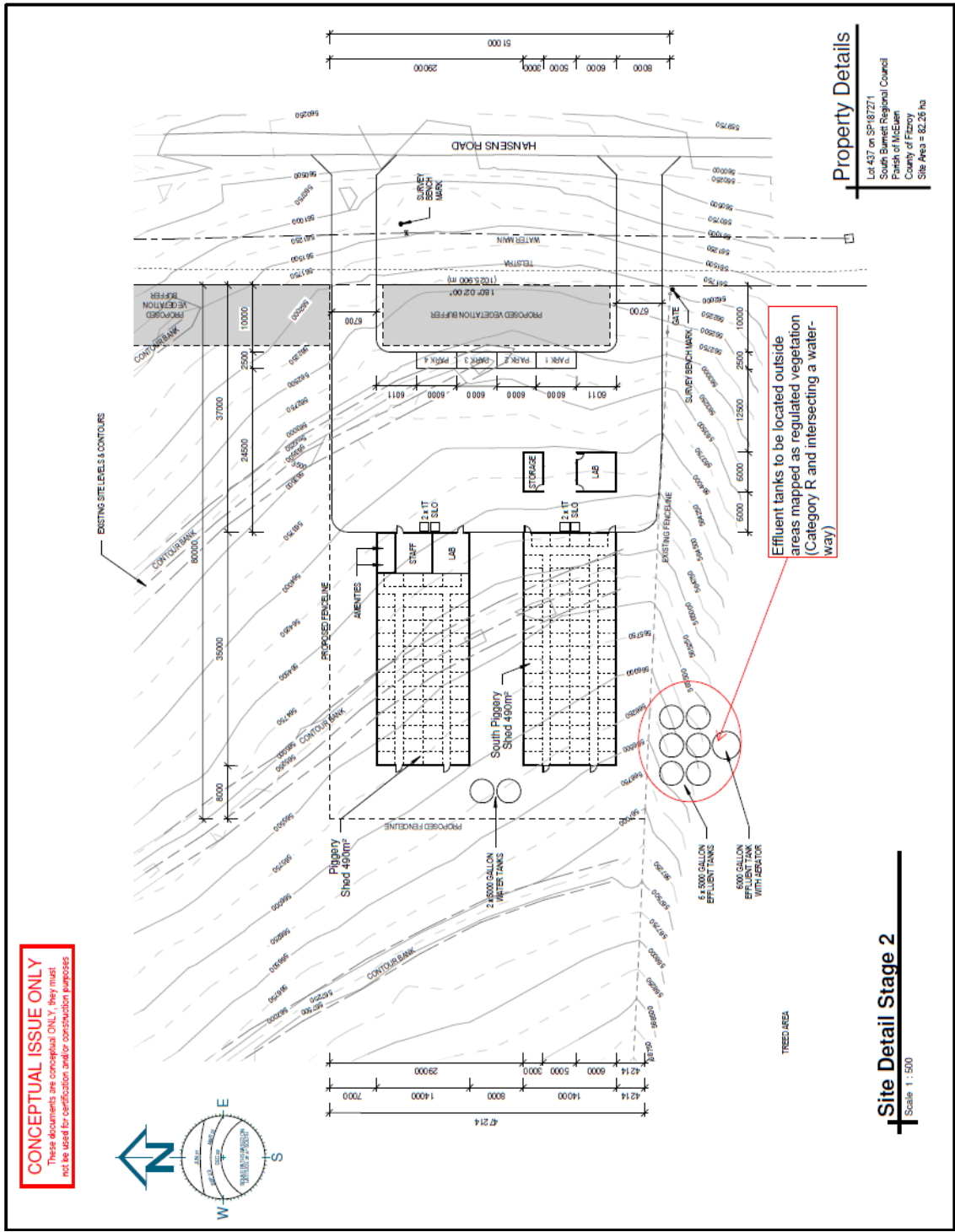
Date
 28th MAY 2019

Drawn by
 S.P. YOUNG

Checked
 Approved

Project Number
18-2627-SPY

Sheet
 3



Revision	Date	Description	Designer



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**SUNNYMEADE
PIGGERY**

PROPOSED PIGGERY

Site Address
**252 HANSENS ROAD
GREENVIEW QLD 4606**

Site Name
SITE DETAIL STAGE 3

Scale
As indicated @ A3

Date
28TH MAY 2019

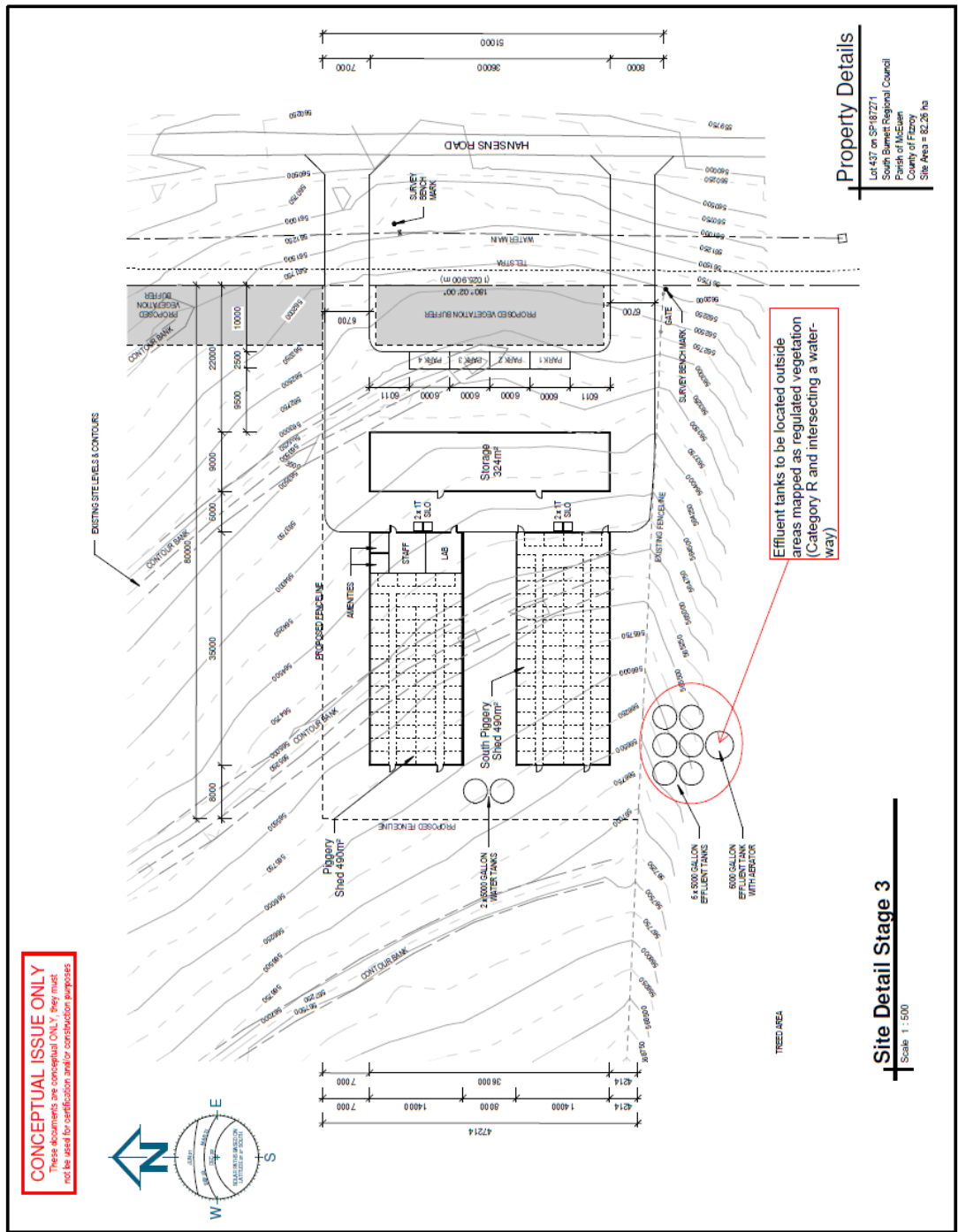
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S.P. YOUNG

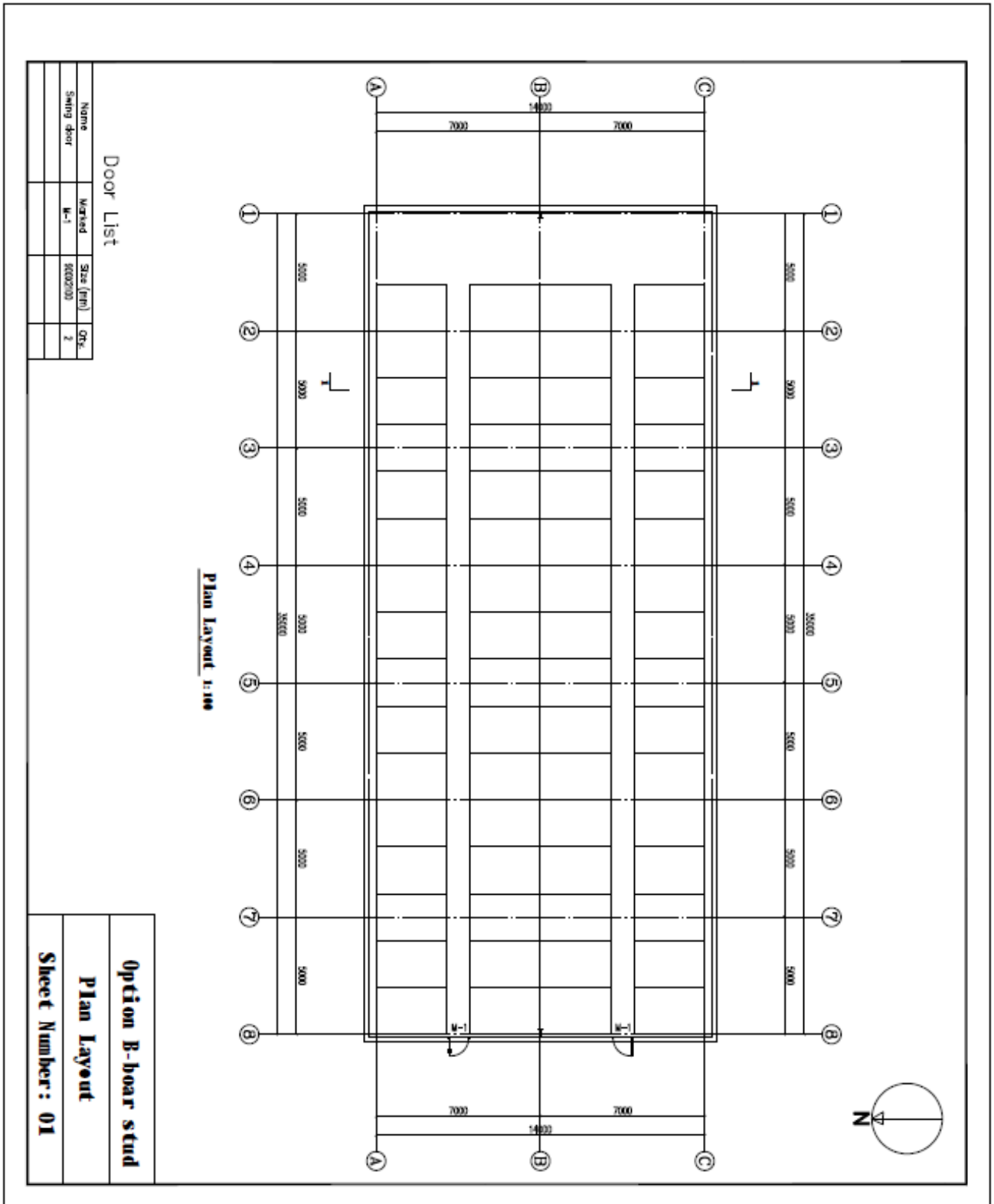
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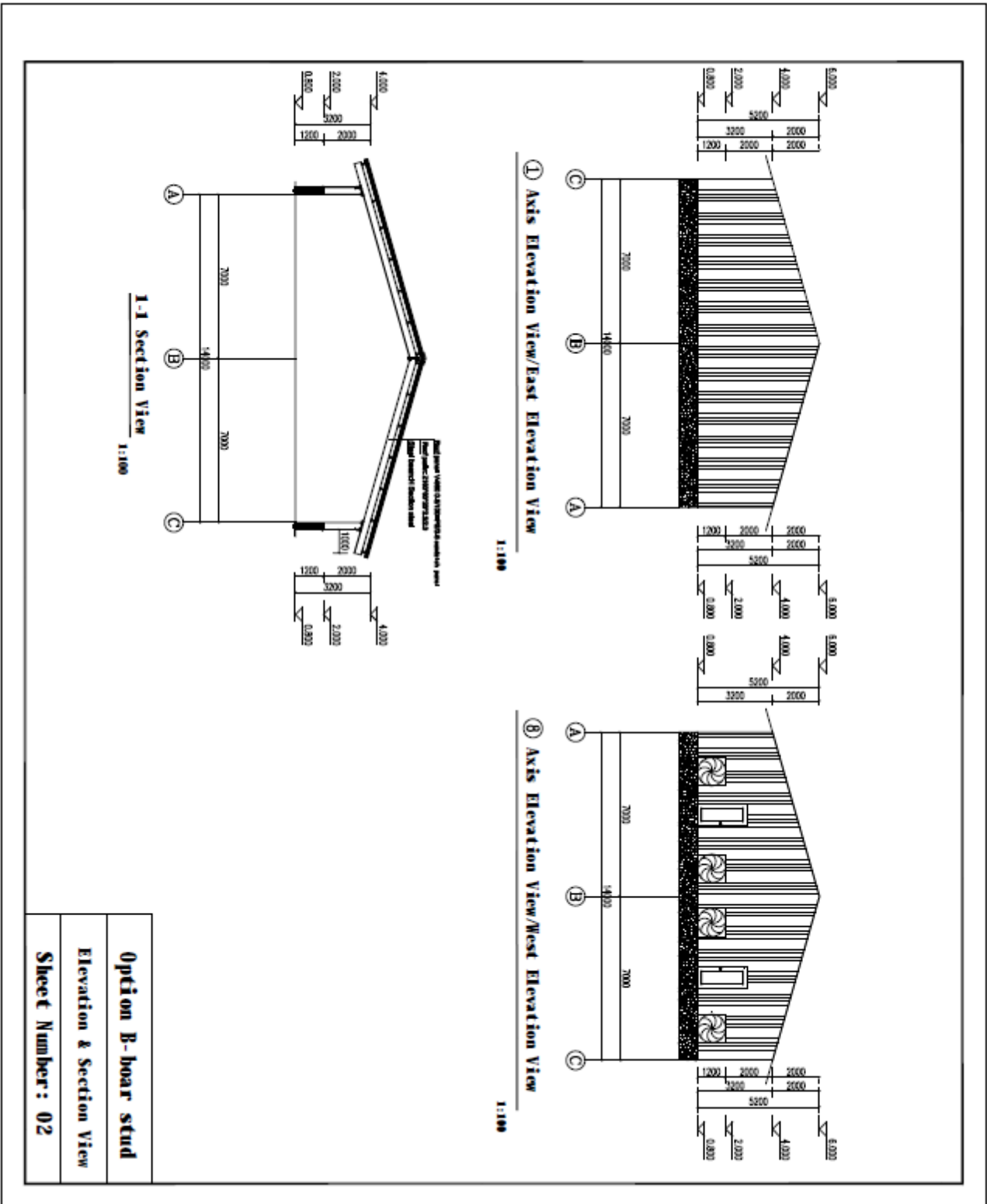
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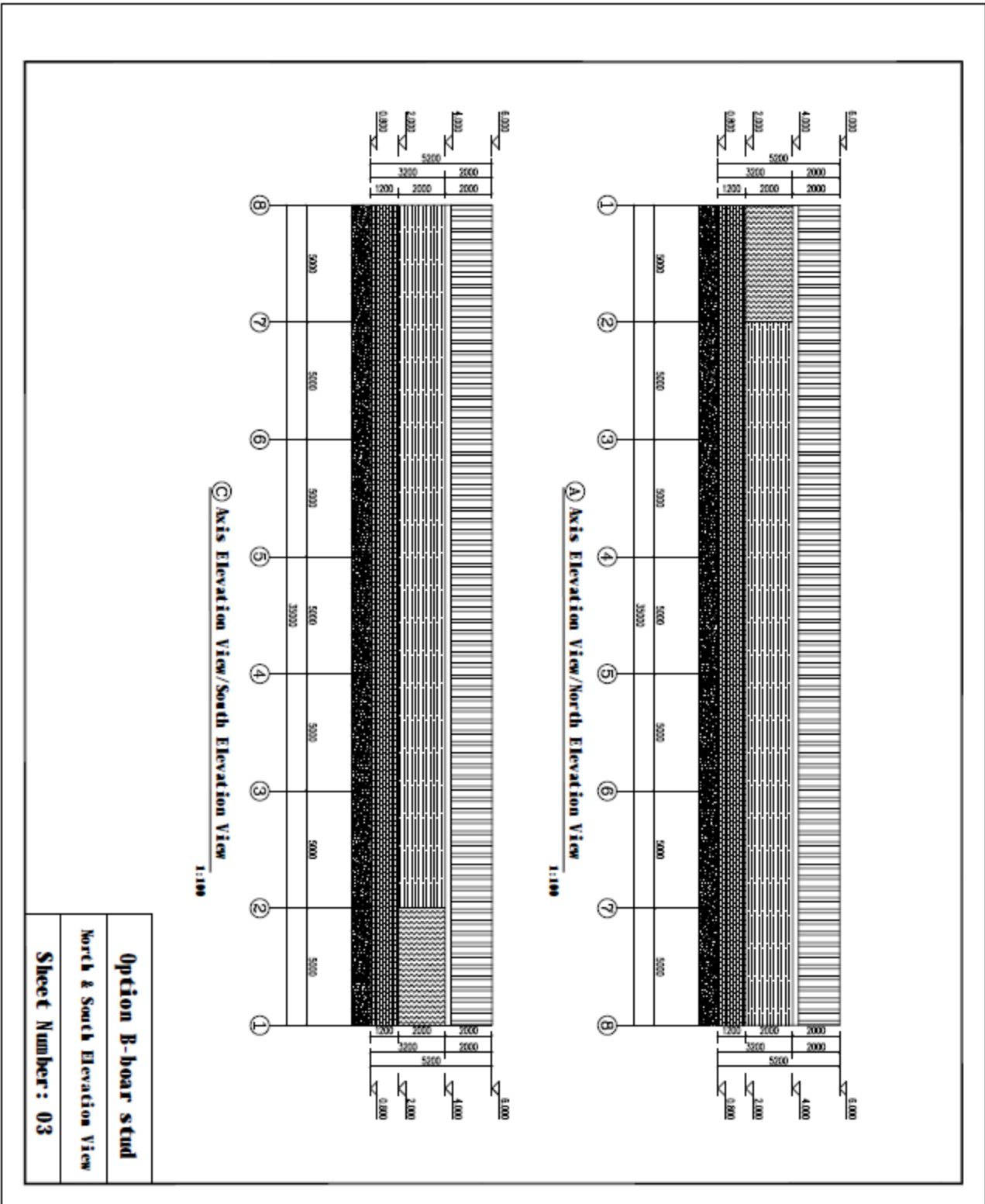
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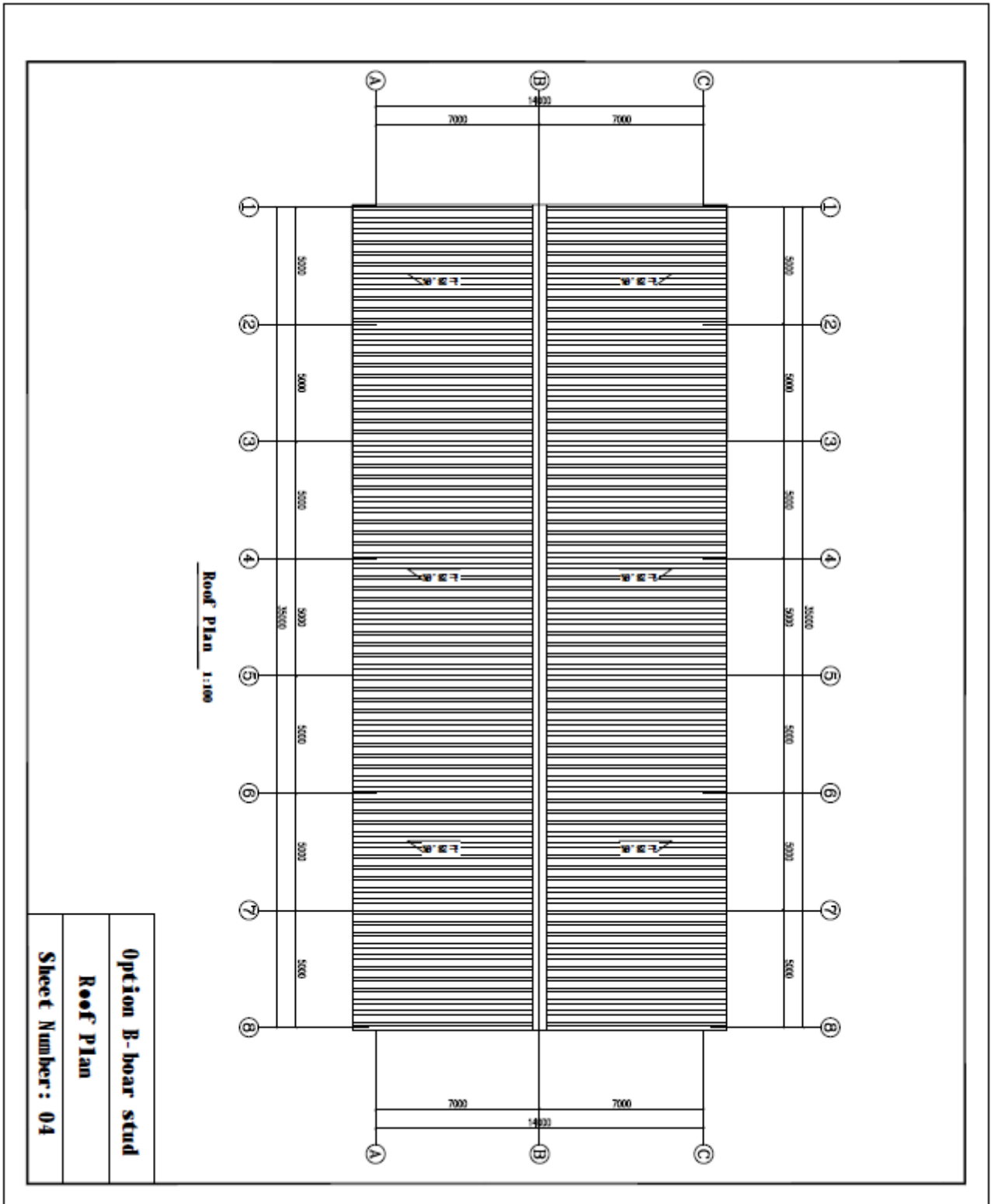
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Attachment B
Infrastructure Charges

INFRASTRUCTURE CHARGES NOTICE
(Section 119 of the Planning Act 2016)

APPLICANT: Andrew John and Patricia Louise Morris ATF R.A.L. Trust

APPLICATION: MCU18/0016 – Stage 1

DATE: 22 July 2016

AMOUNT OF THE LEVIED CHARGE:

\$1,632.00 **Total**

*(Details of how these charges
were calculated are shown overleaf)*

\$0.00	Water Supply Network
\$0.00	Sewerage Network
\$1,632.00	Transport Network
\$0.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the information attached to this notice for more information on how the increase is worked out.

PREMISES TO WHICH CHARGE APPLIES: Lot 437 SP187271

SITE ADDRESS: 252 Hansens Rd, Greenview

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Material Change of Use – When the change happens.

*(In accordance with the timing stated in
Section 122 of the Planning Act 2016)*

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

**Water Supply
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

**Sewerage
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

**Transport
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
High Impact Rural	544	m ² GFA	\$3.00	CR Table 2.2	\$1,632.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

**Parks and Land for Community Facilities
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

**Stormwater
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
High Impact Rural	\$0.00	\$0.00	\$1,632.00	\$0.00	\$0.00	\$1,632.00
Total	\$0.00	\$0.00	\$1,632.00	\$0.00	\$0.00	\$1,632.00

* In accordance with section 120 of the Planning Act 2016..

Yours faithfully

SOUTH BURNETT REGIONAL COUNCIL

CHIEF EXECUTIVE OFFICER

IMPORTANT INFORMATION

Appeals

A person who has been given, and is dissatisfied with an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice has, under s229(1) and Schedule 1 of the *Planning Act 2016*, the right to lodge an appeal to the Planning and Environment Court or a Development Tribunal.

The timeframes for starting an appeal in the Planning and Environment Court or Tribunal are set out in s.229(3) of the *Planning Act 2016*.

Section 229(6) and Schedule 1 of the *Planning Act 2016* states the grounds for appealing an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice.

Automatic Increase Provision of charge rate (\$)

An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average². If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.

GST

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment

This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

² 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Attachment C
Statement of Reasons

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval:	Development Permit for Material Change of Use – Intensive animal industry (160 Standard Pig Unit (SPU))
Level of Assessment	Impact
Submissions:	6 properly made submissions were received
Application No:	MCU18.0016
Name of Applicant:	Andrew John Morris and Patricia Louise Morris ATF R.A.L Trust
Street Address:	252 HANSENS ROAD, GREENVIEW
Real Property Description:	LOT 437 ON SP187271

On 21 August 2019, the above development application was:

Approved in full, with conditions;

1. Reasons for the Decision

The proposed Intensive animal industry (160 standard pig units (SPU)) is supported by the relevant provisions of the Strategic Framework and Rural Zone Code, as identified in this report. The proposal also appropriately responds to the relevant overlays and matters of state interest. The proposal is supported on the following grounds:

- Primary production (Intensive animal keeping) is an anticipated land use for a site located within the Rural Zone of the South Burnett Regional Planning Scheme.
- All proposed built form achieves an acceptable setback distance to Hansens Road and incorporates a landscaping buffer to maintain the rural amenity and character of the locality.
- The land use is a productive rural activity which is essential to the economic viability of productive agricultural land.
- An adequate separation distance from the proposed use to the adjoining sensitive land uses is demonstrated in accordance with National standards for indoor breeding centres such as this.
The proposed operation is well located such that any potential impacts to the surrounding environment can be managed. The closest sensitive receptor is located approximately 2 kilometres away from the operation. The reporting undertaken to assess these associated impacts confirm that, subject to appropriate operating processes and procedures.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- South Burnett Regional Council Planning Scheme 2017
- Rural zone code
- Service and Works Code

3. Compliance with Benchmarks

ASSESSMENT MATTERS		
Reasons for Decision	The development was assessed against all of the Assessment Benchmarks listed above and complies with all of these with the exception listed below.	
	Assessment Benchmark	Reasons for the Approval Despite Non-compliance with Benchmark
	PO1 Development maintains rural amenity and character	The development achieves a setback distance of 25m from the primary road frontage. The environment assessment demonstrates that adequate separation distances have been achieved to ensure there are no adverse impacts upon adjoining or other sensitive land uses as a result of the proposed development.
	PO15 The productive capacity and utility of agricultural land for rural activities is maintained.	The agricultural use provides an activity which is of economic value to the region and does not compromise the variety of agricultural and rural uses anticipated in the zone and overlay.

Note: Each application submitted to Council is assessed individually on its own merit.

8.2.4 P&LM - 2586615 - Reconfiguration of a Lot - Subdivision 1 Application - 1 Lot into 3 - Kingaroy Cooyar Road Brooklands - Lot 103 RP902682 - Applicant : L Brewer-Kissick - RAL19/0008

Document Information

ECM ID 2586615

Author Planning Officer

**Endorsed
By Manager Planning & Land Management
General Manager Community**

Date 24 July 2019

Précis

Reconfiguration of a Lot - Subdivision 1 Application - 1 Lot into 3 - Kingaroy Cooyar Road Brooklands - Lot 103 RP902682 - Applicant : L Brewer-Kissick - RAL19/0008

Summary

- Application for Reconfiguring a Lot - Development Permit (1 lot into 3 lots):
 - o Proposed lot 1 includes two existing portions of land on the eastern side of Kingaroy Cooyar Road with a total area of 227.2ha over 2 parts (vinculum arrangement);
 - o Proposed lot 2 includes two existing portions of land on the eastern side of Kingaroy Cooyar Road with a total area of 38.4ha over 2 parts (vinculum arrangement);
 - o Proposed lot 3 comprising 124.7ha in area.
- Access to proposed Lots 1 and 3 is via an unnamed and unformed road reserve;
- Subject site included within the Rural Zone under the South Burnett Regional Council Planning Scheme;
- The size of all the proposed lots do not meet the 100ha minimum lot size of the zone as required in Table 8.4.2 of the planning scheme and the proposal is therefore subject to impact assessment;
- No public submissions were received during the notification period;
- Referral to SARA as the number of proposed lots adjacent to a state controlled road is increase;
- Department of Transport and Main Roads included conditions regarding the permitted road access location for proposed Lot 2;
- Proposal triggered assessment against the entire Planning Scheme which included:
 - o Strategic Framework;
 - o Rural Zone Code;
 - o Reconfiguring a Lot Code; and
 - o Services and Works Code.
- The application has been assessed against the overall outcomes and performance outcomes of the relevant codes and conditioned to comply;
- Recommendation that Council approve, in part, the proposal for two (2) new lots and not three (3) new lots as outlined in the officer's recommendation subject to reasonable and relevant conditions including an Infrastructure Charges Notice.

Officer's Recommendation

The Council approve, in part, a development permit for Reconfiguring a Lot (1 lot into 2) lots at Kingaroy Cooyar Road, Brooklands described as Lot 103 on RP902682 subject to the following conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Proposed Subdivision	ONF Surveyors	8041P/1	Refer to Amendment	27/03/2019

AMENDMENT:

Revise the submitted proposed subdivision layout by deleting proposed lot 3 and including it as part of proposed lot 2.

CURRENCY PERIOD FOR DEVELOPMENT APPROVAL

GEN2. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for the development required to be given to Council for approval is provided within this period.

PERMIT TO WORK ON COUNCIL ROADS

GEN2. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE/ENDORSEMENT

GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN4. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$47.00 per lot; however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

PROPERTY BOUNDARIES

- RAL3. All existing on-site structures, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

ACCESS REQUIREMENTS

- ENG1. A driveway is to be constructed within Councils road reserve to access proposed Lot 1 (both portions). The driveway shall be constructed to an all-weather traffic surface, comprising of a 4m width with a 100mm compacted gravel. The driveway shall match the existing ground level so as not to affect existing overland flow paths.
- ENG2. The accesses for proposed Lot 1, shall be designed and constructed with a gravelled driveway and crossover having a minimum width of 4m and vehicle turnout in accordance with Council's standard drawing "Rural Property Access" Plan Number 00049.
- ENG3. A driveway is to be constructed within Councils road reserve to access proposed Lot 2 (northern portion). The driveway shall be constructed to an all-weather traffic surface, comprising of a 4m width with a 100mm compacted gravel. The driveway shall match the existing ground level so as not to affect existing overland flow paths.
- ENG4. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve.

PROPERTY NOTE

- PN1. The maintenance of any accesses within Councils road reserve for proposed Lots 1 (both portions) and 2 (northern portion) will be the responsibility of the land owner.

ADVICE

RECONFIGURING A LOT

WHEN APPROVAL STARTS TO HAVE EFFECT

- ADV1. This development approval starts to have effect in accordance with the provisions of Section 71 of the *Planning Act 2016*.

WHEN APPROVAL LAPSES

- ADV2. This development approval will lapse in accordance with the provisions contained within Sections 85 and 88 of the *Planning Act 2016*, unless otherwise stated elsewhere within this development approval.
- ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measure to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more details and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regard Appeal Rights.

CONCURRENCE AGENCY RESPONSE

ADV5. The Department of State Development, Manufacturing, Infrastructure and Planning provided a referral agency response on 5 June 2019 under s56 of the *Planning Act 2016*.

ADV6. Works adjacent to a State Controlled Road may trigger approval from the Department of Transport and Main Roads, and it is the responsibility of the applicant to seek such approvals.

INFRASTRUCTURE CHARGES

ADV7. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

Communication/Consultation (Internal/External)

Refer to CONSULTATION in this report.

Legal Implications (Statutory Basis, Legal Risks)

No implication identified.

Policy/Local Law/Delegation Implications

No implication can be identified.

Asset Management Implications

No implication can be identified.

PROPOSAL PLANS

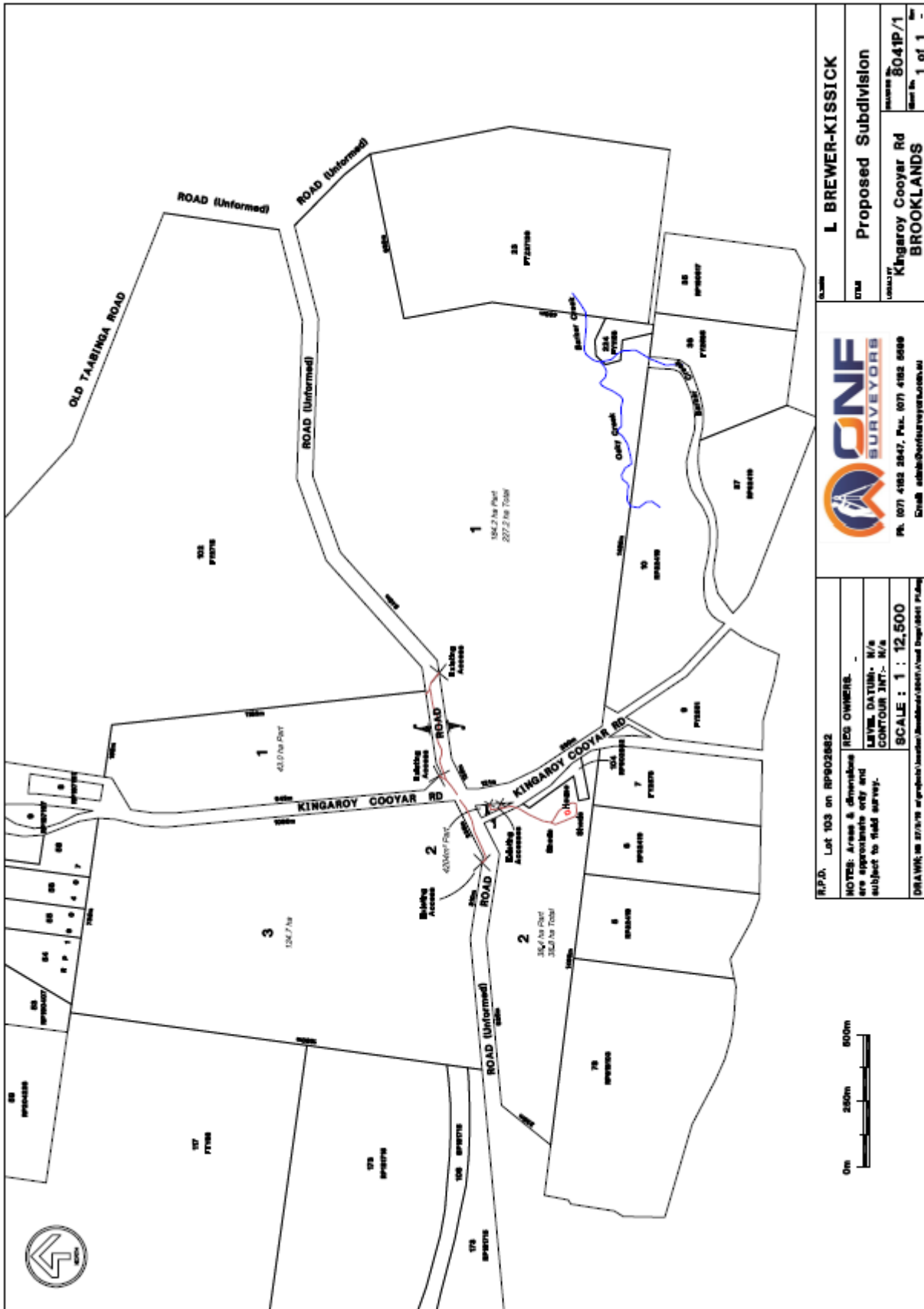



Figure 1 - Proposal Plan (source: Applicant)

 <p>ONE SURVEYORS Ph. 071 4982 2847, Fax. 071 4982 8888 Email: info@one-surveyors.com.au</p>		L BREWER-KISSICK Proposed Subdivision Kingaroy Cooyar Rd BROOKLANDS
R.P.D. Lot 103 on RP002882 REG OWNERS: - LEVEL DATUM: M/A CONTOUR INT.: M/A SCALE: 1 : 12,500 DRAWN: M 27/3/18		8043P/1 Sheet No. 1 of 1

Report

The applicant seeks approval for Reconfiguring a Lot – Development Permit.

APPLICATION SUMMARY	
Applicant:	L Brewer-Kissick C/- ONF Surveyors
Owner:	RJ Coe PR
Type of Application:	Reconfiguring a Lot – Development Permit
Properly Made Date:	5 April 2019
Street Address:	Kingaroy Cooyar Road, Brooklands
RP Description:	Lot 103 on RP902682
State Referral Agencies:	Nil
Referred Internal Specialists:	Development Engineer

The following table outlines the proposed development:

PROPOSED DEVELOPMENT	
Proposed Development:	<p>Subdivide 1 lot into 3 lots</p> <ul style="list-style-type: none"> - Proposed lot 1 to contain existing portions of land on the eastern side of Kingaroy Cooyar Road containing a total area of 227.2ha over 2 parts (vinculum arrangement); - Proposed lot 2 on the western side of Kingaroy Cooyar Road is to contain an area of 38.8ha which includes a dwelling and sheds; - Proposed lot 3 also on western side of Kingaroy Cooyar Road is to contain an area of 124.7ha <p>The subject property as currently divided into 5 portions split by both the Kingaroy Cooyar Road and an unformed road reserve (refer to submitted proposal plan).</p> <p>It should be noted that proposed lot 3 has no access to a formed and constructed road.</p>
Variations Sought:	Nil
Level of Assessment:	Impact Assessment
Area to be used:	N/A
Impervious Area:	N/A
Site Cover:	N/A
Car Parking Spaces:	N/A
Service Vehicle Provision:	N/A
Submissions Received:	N/A
Decision Making Period Ends:	26 July 2019

The following table describes the planning scheme parameters for the proposal:

PLANNING SCHEME DETAILS		
Current Planning Scheme:	South Burnett Regional Council Planning Scheme	Version 1.3
Zone:	Rural	

Precinct:	N/A
Overlays:	OM2 Bushfire Hazard Overlay OM3 Flood Hazard Overlay OM5 – Biodiversity Overlay OM8 Agricultural Overlay

The following table describes the key development parameters for the proposal:

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	390.13ha
Existing Use of Land:	The south-eastern portion of the site is suitable for cultivation, due to the Barker Creek and Oakey Creek. Oakey Creek also runs through the south-western portion of the property (proposed lot 2). Northern portions are used primarily for grazing purposes.
Road Frontage:	Access to the existing dwelling on site is from Kingaroy Cooyar Road while access to the other parts of the site is via an unformed road.
Road/s	Road Hierarchy
Kingaroy Cooyar Road	State Controlled Road
Easements	Nil
Significant Features:	Site Nil
Topography:	Refer Aerial Image (<i>Figure 3</i>) The site is relatively flat with the existing dwelling situated on highest point of the property (proposed lot 2). Land to the north of the unformed road slopes to a south-easterly direction at approximately 2degrees.
Surrounding Land Uses:	Land Use Zone/Precinct
North	Rural zoned land surrounding
South	
East	
West	
Services:	Electricity and Telecommunications (no water or sewer)

Locality Plan

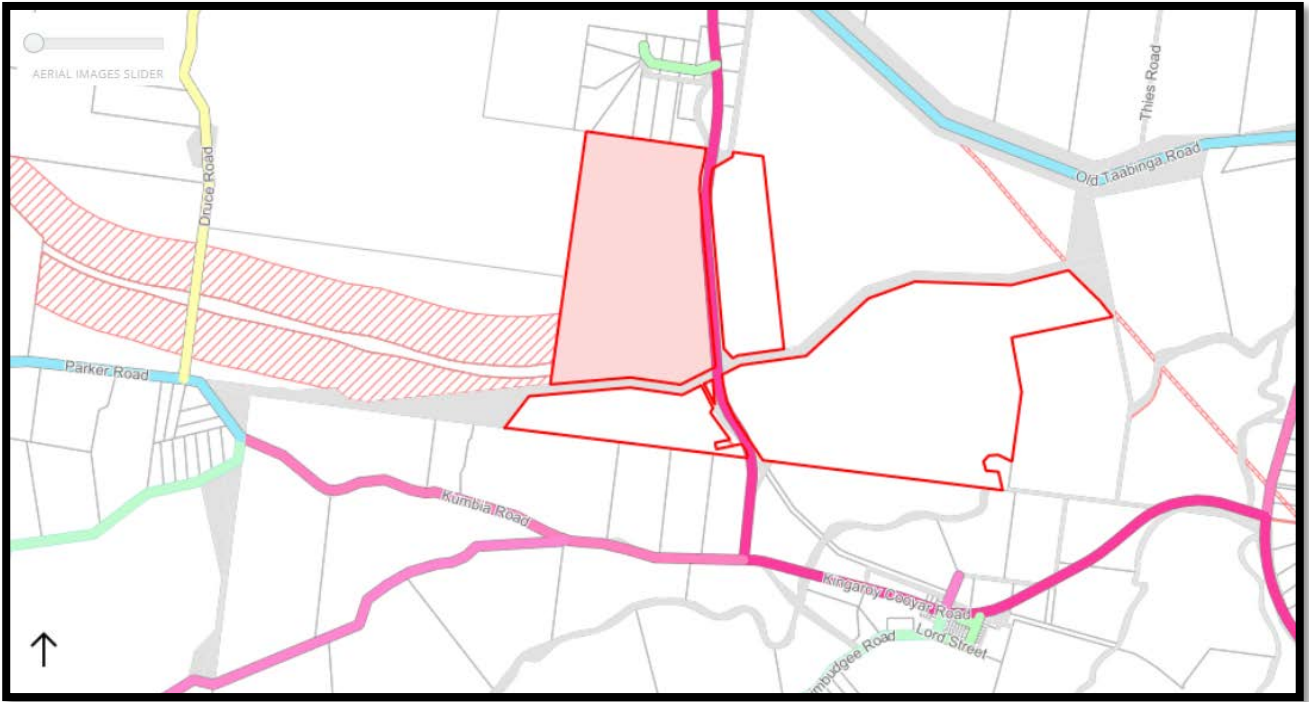


Figure 2 - Locality Plan (Source: IntraMaps)

Aerial Plan



Figure 3 – Aerial Plan (Source: GoogleEarth)

Background / Site History

APPLICATION NO.	DECISION AND DATE
N/A	

CONSULTATION:**Referral Agencies**

SARA responded to application on 5 June 2019 (refer to Attachment B).

Other Referrals

INTERNAL SPECIALIST	REFERRAL	REFERRAL / RESPONSE																																
Development Engineer		Provided conditions relating to engineering works, on-site sewage treatment, vehicle access, telecommunication, electricity and existing services.																																
Infrastructure Charges Unit		<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ol style="list-style-type: none"> Reconfiguring a lot; Making a material change of use; and Carrying out building work. <p>The property is within the transport network catchment map and is therefore subject to the relevant adopted charge.</p> <p>The adopted charge for reconfiguring a lot for non-residential development, is the adopted charge per allotment as stated in Table 2.3 of the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p style="text-align: center;">Table 2.3 – Adopted Charges – Adopted charge for Reconfiguring a Lot</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="3">Development for which an adopted charge may apply</th> <th colspan="6">Adopted charges (\$ per Allotment)</th> </tr> <tr> <th rowspan="2">Local government adopted charges</th> <th colspan="5">Proportional split of adopted charge per trunk infrastructure network</th> </tr> <tr> <th>Water Supply</th> <th>Sewerage</th> <th>Transport</th> <th>Parks and land for community facilities</th> <th>Stormwater</th> </tr> </thead> <tbody> <tr> <td>Residential</td> <td style="text-align: right;">\$20,085</td> <td style="text-align: right;">\$9,842</td> <td style="text-align: right;">\$5,423</td> <td style="text-align: right;">\$2,410</td> <td style="text-align: right;">\$2,009</td> <td style="text-align: right;">\$401</td> </tr> <tr> <td>Non residential</td> <td style="text-align: right;">\$20,085</td> <td style="text-align: right;">\$9,842</td> <td style="text-align: right;">\$5,423</td> <td style="text-align: right;">\$4,419</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$401</td> </tr> </tbody> </table> <p>The current charge for this proposed rural subdivision development is \$4,419.00</p> <p>Refer to the Infrastructure Charges Notice attached as Attachment A.</p>	Development for which an adopted charge may apply	Adopted charges (\$ per Allotment)						Local government adopted charges	Proportional split of adopted charge per trunk infrastructure network					Water Supply	Sewerage	Transport	Parks and land for community facilities	Stormwater	Residential	\$20,085	\$9,842	\$5,423	\$2,410	\$2,009	\$401	Non residential	\$20,085	\$9,842	\$5,423	\$4,419	\$0	\$401
Development for which an adopted charge may apply	Adopted charges (\$ per Allotment)																																	
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Non residential	\$20,085	\$9,842	\$5,423	\$4,419	\$0	\$401																												

Public Notification

The Notice of Compliance was received by Council on 26 June 2019. The information attached to the notice confirms that the public notification of the application was undertaken in accordance with

the requirements of Part 4 of the Planning Act 2016. The Notice of Compliance states the public notification included:

- Publishing a notice in the South Burnett Times on Friday, 31 May 2019;
- Place a notice on the land from 31 May 2019 until 25 June 2019 and
- Notifying owners of all land adjoining the site on 30 May 2019.

No submissions were received objecting to or supporting the proposed development.

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

<i>PLANNING REGULATION 2017 DETAILS</i>			
Assessment Benchmarks:			Nil.
WBB	Regional	Plan	N/A
Designation:			

South Burnett Regional Council Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3.

The proposed development was assessed against the following assessment benchmarks:

Relevant Parts

Strategic Framework

- Settlement Pattern
- Rural Futures
- Strong Economy
- Natural Systems & Sustainability
- Strong Communities
- Infrastructure & Servicing

Zones

Rural zone

Overlays

OM2 - Bushfire Hazard

OM3 - Flood Hazard

OM5 – Biodiversity Overlay

OM8 – Agricultural

Other Codes

Reconfiguring a Lot Code
Services and Works Code

The development was assessed against all of the assessment benchmarks listed above and the pertinent issues arising out of assessment are discussed below:

The Strategic Framework identifies the policy direction for the Planning Scheme and is broken into to six themes that collectively represent the policy intent. The subject site is identified as being an Important Agricultural Area (IAA) within the Rural Designation of the Strategic Framework.

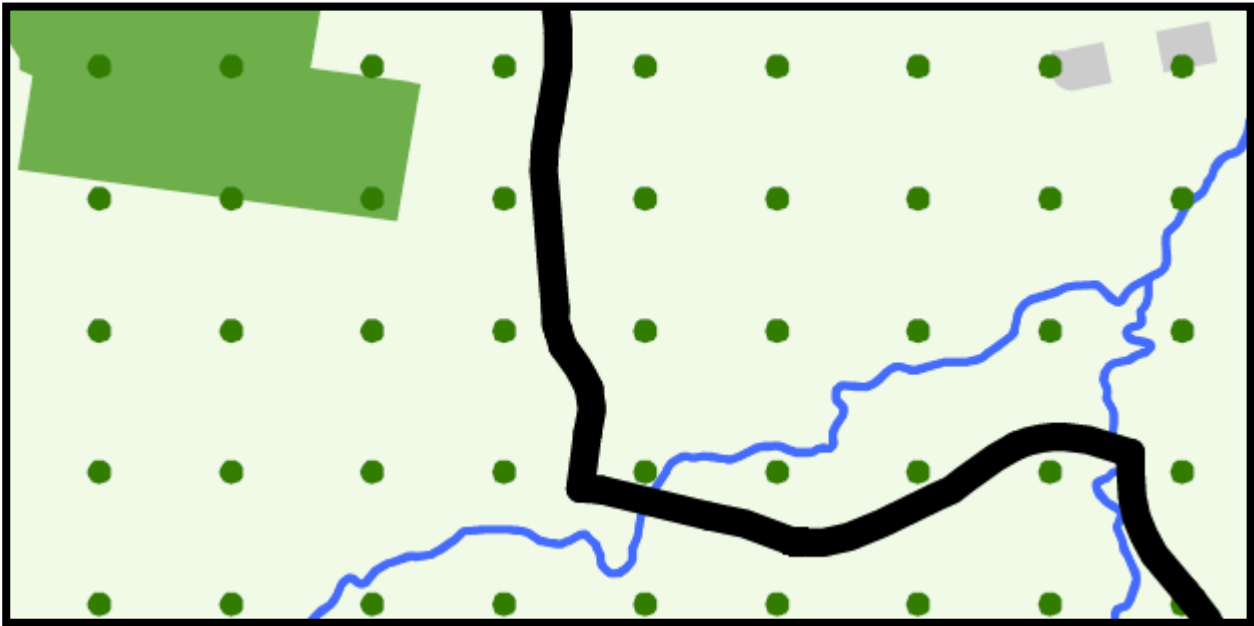


Figure 4 - Strategic Framework Designation (source: South Burnett Regional Council Planning Scheme)

Whilst in the Rural designation, the capacity of IAA as shown on the strategic framework map are to be protected from incompatible land uses which optimise agricultural development opportunities.

Land is recognised as having both GQAL of Class A and Class B. Even though there are a number of smaller rural land holdings adjacent to this proposed subdivision these smaller rural properties are held in common farm management.

Proposed Lot 2 is below the minimum 100ha. The minimum lot size has been adopted to cater for more viable farming units, reduce conflicts between rural and non-rural uses and improved environmental outcomes. It is a general guide that dryland farming requires minimum lot sizes of 100ha. No planning justification has been provided by the applicant to consider departing from the 100ha minimum lot size requirement.

STRATEGIC FRAMEWORK:	
Theme	Assessment Comments
Settlement Pattern	This theme has not been used in the assessment.
Rural Futures	Strategic Outcomes 3.3.1(1) of the Strategic Framework requires that '(1) The capacity of important agricultural areas, as shown on Strategic Framework map and rural activities that contribute to the Region's economy is protected from incompatible land uses to

STRATEGIC FRAMEWORK:	
	<p><i>optimise agricultural development opportunities.’</i></p> <p><i>‘(2) The rural production base of the Region is broadened to accommodate the widest diversity of productive rural activities.’</i></p> <p>Specific Outcomes 3.3.1(1), (2) & (3) of the Strategic Framework requires that:</p> <p><i>‘(1) The potential for economic benefit from the rural utilisation of land resources is maintained and enhanced.</i></p> <p><i>(2) Agricultural lands are preserved for productive rural activities by only supporting rural development that directly supports agricultural production or a regionally significant rural-based industry.</i></p> <p><i>(3) Productive rural land for cropping and animal husbandry is protected from intrusion of incompatible development. Where potentially incompatible development is facilitated, adequate buffers are provided to minimise land use conflict and the risk of disease or contamination from agricultural practices.’</i></p> <p>The subject property is located in the Rural designation within the important agricultural areas of the strategic framework map (as shown in Figure 5). Proposed lot 2 is below the minimum 100ha being 34ha with no justification only that of aligning with the road boundaries.</p> <p>The applicant asserts that the land other than proposed Lot 1 (south-eastern portion) are used primarily for grazing purposes. It is acknowledged that proposed lot 2 is intersected by a creek flat although no in-depth reporting was provided as part of the development application regarding opportunity to draw from the creek for more intensive farming purposes.</p> <p>Some rural zoned land surrounding the proposed subdivision are less than 100ha however, they are held in common farm management.</p> <p>The reconfiguring of the site to create new lots below the 100ha minimum lot size is not considered to achieve the outcomes of the Rural Futures theme and is therefore not supported.</p>
Strong Economy	This theme has not been used in the assessment.
Natural Systems & Sustainability	<p>The proposed development is not located on any areas of environmental significance or wetlands.</p> <p>The 5 portions of land are already established and are intersected by existing road reserves. No physical changes are being proposed</p> <p>Proposed lot 3 is adjacent to a forestry and also contains a significant amount of vegetation. A new development may necessitate clearing of vegetation which interferes with the existing remnant and high value regrowth vegetation to manage bushfire hazards.</p>

STRATEGIC FRAMEWORK:	
Strong Communities	This theme has not been used in the assessment.
Infrastructure & Servicing	<p>No access from the state controlled road is permitted. The applicant has indicated a number of existing access points however, upon inspection these points do not physically exist.</p> <p>As previously stated 4 of the portions of Lot 103 front an unformed road. Once subdivided there would be an expectation of Council to construct or upgrade the unformed road to a suitable standard at the cost of the general ratepayer. There is no justification provided which supports the subdivision in particular proposed lot 2 which is below 100ha lot size allowable. It does not appear that proposed lot 3 is separately “farmed”.</p> <p>There are no unique distinguishing features or special circumstances in support of the application to create new lots. Proposed lots 2 and 3 are separated by an unformed road reserve that does not present a physical barrier to the farming operation on these lots.</p>

RURAL ZONE CODE:	
Overall Outcomes	
Land that is essential to the economic viability of productive Agricultural Land Classification Class A or Class B and rural land uses within the region is conserved.	<p>Semi-Compliant</p> <p>Land is included in the Important Agricultural Areas (IAA) and classed partially A & B.</p> <p>A is suitable for a wide range of current and potential crops with nil to moderate limitations to production.</p> <p>B is suitable for a narrow range of current and potential crops. Class B requires agronomic improvements but more highly suitable for pastures ie. Grazing.</p> <p>Proposed lot 2 is less than the required 100ha and includes a dwelling house and associated buildings that restricts the opportunity for productive farming operations. It is considered appropriate to amalgamate proposed lots 2 & 3 to create a viable farming unit that is considered to be consistent with the productive potential of the subject site. This amalgamation would not require construction of a road to service proposed lot 3, utilising the approved access for proposed lot 2 via Kingaroy Cooyar Road.</p>
Development comprises a wide range of existing and new rural pursuits, including cropping, intensive horticulture and animal industries, animal husbandry	<p>Compliant</p> <p>The main portion of proposed lot 1 (southern) is utilised for cultivation and the rest of the property utilised for grazing purposes.</p>

RURAL ZONE CODE:	
and keeping and other compatible primary production uses.	
Infrastructure is provided at a standard normally expected in rural locations.	<p>Non-Compliant</p> <p>There are 5 portions of land separated by a state controlled road and an unnamed and unformed road. Development in the Rural Zone is not required to have frontage to a sealed road.</p> <p>An existing access to proposed lots 1 and 3 are identified on the proposal plan. However, these access points have been difficult to identify on-site. It would be considered reasonable to condition a rural road in accordance with the relevant unconstructed roads policy from Kingaroy Cooyar Road.</p>
Areas of land used for primary production are conserved and not unnecessarily fragmented.	<p>Non-Compliant</p> <p>At present the 5 portions are farmed in common farm management and there is no evidence that the proposed lots are currently fragmented by the unformed road reserve.</p> <p>It is not considered sufficient planning justification to consider that rural uses will continue to be the predominant use of the new lots. Due to relatively small size of proposed lot 2 the potential for productive rural uses will be diminished once this lot is transferred into new ownership.</p> <p>The amalgamation of proposed lots 2 and 3 will retain the opportunity for productive rural uses to continue to operate from these lots.</p>
The viability of existing and future rural uses and activities are protected from the intrusion of incompatible uses.	Refer above.
Development embraces sustainable land management practices and contributes to the rural amenity and landscape of the area.	<p>Non-Compliant</p> <p>The proposed subdivision is not a direct result of sustainable land management practices.</p> <p>The small size of proposed lot 2 does not support sustainable land practices and do not contribute to the rural amenity and landscape of the area.</p> <p>The unformed road reserve allows the property to continue to operate in the current form.</p> <p>Further subdivision of land based on existing road alignments is not considered to be consistent with the outcome anticipated by the planning scheme for the Rural zone.</p>
Development is reflective of and responsive to the	<p>Non-Compliant</p> <p>The proposed subdivision is not responsive to the surrounding character of the area and the unformed road reserve are not considered an environmental</p>

RURAL ZONE CODE:	
surrounding character of the area, natural hazards and the environmental constraints of the land.	constraint that justifies the creation of smaller lots.
Performance Outcomes	
PO1 Development maintains rural amenity and character.	Semi-Compliant No change is proposed to the rural operations of the land however, by reducing the land available for rural pursuits conflicts with the performance outcome which requires development to maintain the rural amenity and character.
PO2 Development does not jeopardise the rural production capacity of the Zone.	Semi-Compliant Proposed lot 2 will reduce the area of land available for productive agricultural activities as the proposed lot contains a house and sheds the currently supports the farming operations of the subject site. The creation of proposed lot 2 will remove the supporting infrastructure currently available to the subject site and substantially reduce the productive capacity of the subject site. It is unlikely that proposed lot 2 will continue to be available for rural productive activities due to its small size and more likely to be used for rural-residential pursuits.
PO3 Development does not result in any degradation of the natural environment, in terms of the geotechnical, physical, hydrological and environmental characteristics of the site and its setting.	Semi-Compliant While no direct changes are proposed as a result of the subdivision. It would be expected, that each lot should have an area suitable for residential use ancillary to the primary rural use. Proposed lot 3 has significant remnant vegetation on-site, with risk of bushfire hazard and would be subject to relevant clearing standards. These changes will affect the established natural environmental in terms of characteristics of the site and its rural setting.
PO4-PO6	Not used in the assessment.

OVERLAYS	
Performance Outcomes	Assessment benchmarks
Agricultural Land Overlay PO15 The productive capacity and utility of agricultural land for rural activities is maintained.	Semi-Compliant No physical changes are proposed as a result of the subdivision however, lots less than 100ha minimum reduces the productive capacity and utility of agricultural land for rural activities.
Biodiversity & Bushfire Hazard Overlay PO18 Areas of environmental significance, including biodiversity values, are identified, protected and enhanced.	Semi-Compliant No physical changes are proposed however, proposed lot 3 is adjacent to forestry uses and also contains a significant amount of vegetation. Any new development may necessitate clearing of

OVERLAYS	
Performance Outcomes	Assessment benchmarks
<p>PO19 Biodiversity values of identified areas of environmental significance are protected from the impacts of development</p> <p>PO20 There are no significant adverse effects on water quality, ecological and biodiversity values.</p> <p>PO21 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire</p>	<p>vegetation which interferes with the existing remnant and high value regrowth vegetation to manage bushfire hazards.</p>
<p>Flood Hazard Overlay PO28 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.</p>	<p>Compliant No physical changes are proposed to the property.</p>

RECONFIGURING A LOT CODE	
Performance Outcomes	
<p>PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.</p>	<p>Non-Compliant The applicant refers to multiple smaller lots that are below 100ha in size adjacent to the southern boundary of proposed lot 2 and argues that this provides justification to accept smaller lots in this locality.</p> <p>The smaller lots referred to by the applicant are not individually owned but held in common farm management. These lots are further use for cultivation and farming activities which traverse property boundaries which is different to the current use of the subject site.</p> <p>The subject site is utilised in common farm management and would be appropriate that lots 2 & 3 are amalgamated to allow for rural uses to operate without creating land use conflict. The unformed roads do not provide sufficient physical separation to justify the creation of separate smaller lots.</p>
<p>PO8 Lots have lawful, safe and practical access.</p>	<p>Non-Compliant Only proposed lot 2 has formal access from Kingaroy Cooyar Road.</p> <p>All the remaining proposed lots have no formal road access due to the current and proposed configuration.</p> <p>To gain access lawfully to proposed lots would require construction of a rural road in accordance with PSP1 of Council's Planning Scheme.</p>

SERVICES AND WORKS CODE:	
<p>PO5 Development is provided with infrastructure which:</p> <ul style="list-style-type: none"> (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented. 	<p>Semi-Compliant</p> <p>The applicant confirms access to one lot is via Kingaroy Cooyar Road however, all other lots are accessed via an unformed road.</p> <p>It would be considered reasonable to impose a condition that requires the rural unformed road to be constructed in compliance with the relevant unconstructed roads policy. However, Council is not in a position to maintain any additional rural roads and will be noted on the property for future reference.</p>

Local Categorising Instrument - Variation Approval

Not Applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not Applicable.

Other Relevant Matters

Not Applicable.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposed development generally complies with the benchmarks or can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance.

RECOMMENDATION:

It is recommended that Council refuse proposed 1 lot into 3 lot subdivision for the following reasons:

1. The proposed development is not considered to be consistent with the overall outcome of the Rural zone of the South Burnett Regional Council Planning Scheme. The overall outcome is that areas of land used for primary production are conserved and not unnecessarily fragmented. The proposed subdivision is seeking to create a lot smaller than 100ha in area without supporting reasons including current sustainable land management practices.
2. To allow the proposed subdivision into 3 lots would create a precedent in favour of creating lots below the 100ha minimum lot size in the rural zone where there are no formed and maintained roads or other supporting infrastructure. There are no unique distinguishing features or special circumstance in support of the application. Granting the approval may result in undue pressure on Council to support further subdivision in the area.
3. The proposal is considered to conflict with the purpose of the Reconfiguring a Lot Code. The purpose of the code is to ensure that new lots are of a size and dimension, suitable for their intended use and have due regard to local geographical constraints, identified hazards, fragmentation of agricultural land and community expectations of residential separation and

character. Proposed lot 2 is not considered suitable for rural productive purposes due to its size and there are no special circumstances that would warrant approval despite the conflicts.

It is recommended that Council approve a 2-lot subdivision of the subject site as outlined in the officer's recommendation subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

ATTACHMENT A – INFRASTRUCTURE CHARGES NOTICE
INFRASTRUCTURE CHARGES NOTICE
(Section 119 of the Planning Act 2016)

APPLICANT:
c/- ONF Surveyors
PO Box 896
Kingaroy Qld 4610

L Brewer-Kissick

APPLICATION:

RAL19/0008

DATE: 23 July 2019

AMOUNT OF THE LEVIED CHARGE:

\$4,419.00 Total

*(Details of how these charges
were calculated are shown overleaf)*

\$0.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the information attached to this notice for more information on how the increase is worked out.

PREMISES TO WHICH CHARGE APPLIES: Lot 103 RP902682

SITE ADDRESS: Kingaroy-Cooyar Rd, Brooklands

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.

*(In accordance with the timing stated in
Section 122 of the Planning Act 2016)*

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

**Water Supply
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	2	allotments	-	CR Table 2.3	-

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	allotments	-	CR Table 2.3	-

**Sewerage
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	2	allotments	-	CR Table 2.3	-

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	allotments	-	CR Table 2.3	-

**Transport
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	2	allotments	\$2,410	CR Table 2.3	\$4,820

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	allotments	\$2,410	CR Table 2.3	\$2,410

**Parks and Land for Community Facilities
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	2	allotments	\$2,410	CR Table 2.3	\$4,820

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	allotments	\$2,410	CR Table 2.3	\$2,410

**Stormwater
Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	2	allotments	-	CR Table 2.3	-

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use	1	allotments	-	CR Table 2.3	-

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00
Total	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00

* In accordance with section 120 of the Planning Act 2016..

Yours faithfully

SOUTH BURNETT REGIONAL COUNCIL

CHIEF EXECUTIVE OFFICER

IMPORTANT INFORMATION

Appeals

A person who has been given, and is dissatisfied with an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice has, under s229(1) and Schedule 1 of the *Planning Act 2016*, the right to lodge an appeal to the Planning and Environment Court or a Development Tribunal.

The timeframes for starting an appeal in the Planning and Environment Court or Tribunal are set out in s.229(3) of the *Planning Act 2016*.

Section 229(6) and Schedule 1 of the *Planning Act 2016* states the grounds for appealing an Infrastructure Charges Notice or Negotiated Infrastructure Charges Notice.

Automatic Increase Provision of charge rate (\$)

An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average³. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.

GST

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment

This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing

³ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

ATTACHMENT B – REFERRAL AGENCY RESPONSE

RA6-N



Department of
**State Development,
Manufacturing,
Infrastructure and Planning**

SARA reference: 1905-10963 SRA
Council reference: RAL19/0008
Applicant reference: 8041

5 June 2019

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@southburnett.qld.gov.au

Attention: Mr Chris Du Plessis

Dear Mr Du Plessis

SARA response—Kingaroy Cooyar Road, Brooklands

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the Department of State Development, Manufacturing, Infrastructure and Planning on 1 May 2019.

Response

Outcome:	Referral agency response – with conditions.
Date of response:	5 June 2019
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2 .
Reasons:	The reasons for the referral agency response are in Attachment 3 .

Development details

Description:	Development permit	Reconfiguring a lot for Reconfiguring of a Lot - 1 Lot into 3 Lots
SARA role:	Referral Agency.	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 1.1 (Planning Regulation 2017)	
	State transport corridors and future State transport corridors	
SARA reference:	1905-10963 SRA	

Assessment Manager: South Burnett Regional Council
Street address: Kingaroy Cooyar Road, Brooklands
Real property description: Lot 103 on RP902682
Applicant name: L Brewer-Kissick
Applicant contact details: c/- ONF Surveyors, P O Box 896
Kingaroy QLD 4610
admin@onfsurveyors.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A (2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR19-027220
- Date: 31 May 2019

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at Wide.Bay.Burnett.IDAS@tmr.qld.gov.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 Development Assessment Rules)

Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Shelley Jackson, Senior Planning Officer, on 07 4122 0407 or via email WBBSARA@dsmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning – Wide Bay Burnett

cc L Brewer-Kissick, admin@onfsurveyors.com.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Change representation provisions
Attachment 5 - Approved plans and specifications

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plans and specifications referenced below are found at Attachment 5)

No.	Conditions	Condition timing
Reconfiguring a lot		
State-controlled roads — The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	a) The permitted road access location for proposed Lot 2 is approximately 70 metres from the northern property boundary in accordance with TMR Layout Plan dated 9 May 2019, marked up by SARA on the 5 June 2019. b) Road access works comprising Standard Rural Property Access (size 5), must be provided at the permitted access location, generally in accordance with Standard Rural Property Access Plan prepared by the Department of Transport and Main Roads, dated 11 March 2013, reference D12-1H.	a) At all times b) Prior to the submitting the Plan of Survey to the local government for approval

Attachment 2—Advice to the applicant

General advice	
1.	<p>Prior to commencement of works on the state-controlled road separate written approval, in the form of an Approval to Commence Works Notice, is required from the Department of Transport and Main Roads to carry out road works that are road access works (including driveways) on a state-controlled road under Section 33 of the <i>Transport Infrastructure Act 1994</i>.</p> <p>Please contact the Department of Transport and Main Roads' Bundaberg Office to ascertain what is required to make an application for road works approval. This approval must be obtained prior to commencing any works on the state-controlled road reserve. Please be advised that the road works approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>For further information, please contact the Department of Transport and Main Roads' Bundaberg Office on (07) 41540200 and quote TMR19-027220.</p>

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the department's decision are:

- To ensure the road access location to the state-controlled road from the site does not compromise the safety and efficiency of the state-controlled road

Material used in the assessment of the application:

- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version 2.4), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system

Attachment 4—Change representation provisions

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Attachment 5—Approved plans and specifications

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Planning Act 2016 – Change representation provisions

The following provisions are the **change representation provisions** as defined in the Planning Act 2016, section 75.

Chapter 3 Development Assessment

Division 2 Changing development approvals

Subdivision 1 Changes during appeal period

75 Making change representations

- 1) The applicant may make representations (**change representations**) to the assessment manager, during the applicant's appeal period for the development approval, about changing—
 - (a) a matter in the development approval, other than—
 - i. a matter stated because of a referral agency's response; or
 - ii. a development condition imposed under a direction made by the Minister under chapter 3, part 6, division 2; or
 - (b) if the development approval is a deemed approval—the standard conditions taken to be included in the deemed approval under section 64(8)(c).
- 2) If the applicant needs more time to make the change representations, the applicant may, during the applicant's appeal period for the approval, suspend the appeal period by a notice given to the assessment manager.
- 3) Only 1 notice may be given.
- 4) If a notice is given, the appeal period is suspended—
 - (a) if the change representations are not made within a period of 20 business days after the notice is given to the assessment manager—until the end of that period; or
 - (b) if the change representations are made within 20 business days after the notice is given to the assessment manager, until—
 - i. the applicant withdraws the notice, by giving another notice to the assessment manager; or
 - ii. the applicant receives notice that the assessment manager does not agree with the change representations; or
 - iii. the end of 20 business days after the change representations are made, or a longer period agreed in writing between the applicant and the assessment manager.

- 5) (5) However, if the assessment manager gives the applicant a negotiated decision notice, the appeal period starts again on the day after the negotiated decision notice is given.

76 Deciding change representations

- 1) The assessment manager must assess the change representations against and having regard to the matters that must be considered when assessing a development application, to the extent those matters are relevant.
- 2) The assessment manager must, within 5 business days after deciding the change representations, give a decision notice to—
 - (a) the applicant; and
 - (b) if the assessment manager agrees with any of the change representations—
 - i. each principal submitter; and
 - ii. each referral agency; and
 - iii. if the assessment manager is not a local government and the development is in a local government area—the relevant local government; and
 - iv. if the assessment manager is a chosen assessment manager—the prescribed assessment manager; and
 - v. another person prescribed by regulation.
- 3) A decision notice (**a negotiated decision notice**) that states the assessment manager agrees with a change representation must—
 - (a) state the nature of the change agreed to; and
 - (b) comply with section 63(2) and (3).
- 4) A negotiated decision notice replaces the decision notice for the development application.
- 5) Only 1 negotiated decision notice may be given.
- 6) If a negotiated decision notice is given to an applicant, a local government may give a replacement infrastructure charges notice to the applicant.

Our ref TMR19-027220
 Your ref 8014K
 Enquiries Donna Coy



Department of
Transport and Main Roads

31 May 2019

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number RAL19/0008, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 103RP902682, the land the subject of the application, and Kingaroy – Cooyar Road (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address Leanne Brewer-Kissick C/- ONF Surveyors
 PO Box 896
 Kingaroy QLD 4610

Application Details

Address of Property Kingaroy - Cooyar Road Street, Brooklands QLD 4615
 Real Property Description 103RP902682
 Aspect/s of Development Reconfiguration of a lot for Subdivision - 1 Lot into 3 Lots

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

General		
1	a) The permitted road access location for proposed Lot 2 is approximately 70 metres from the northern property boundary in accordance with TMR Layout Plan dated 9 May 2019. b) All other existing access locations must be permanently closed and road access works removed. This includes removal of any gates and reinstatement of boundary fencing to match adjoining (where present) and removal of any pipes and reinstatement of table drains to match adjoining (where present).	a) and b) At all times.
2	Road access works comprising Standard Rural Property Access, size 5, must be provided at the permitted access location stated in	Prior to submitting the Plan of Survey to the local

¹ Please refer to the further approvals required under the heading 'Further approvals'

	condition 1, generally in accordance with Standard Rural Property Access Plan prepared by The Department of Transport and Main Roads dated 11 March 2013 reference D12-1H.	government for approval.
3	<p>a) Direct access is prohibited between Kingaroy – Cooyar Road and proposed Lot 2 at any other location other than the permitted road access location described in Condition 1.</p> <p>b) Direct access is prohibited between Kingaroy-Cooyar Road and proposed lots 1 and 3. Access to these lots must be via the local road reserve.</p>	a) and b) At all times.
4	<p>The location of any property gate must be positioned wholly within the boundaries of proposed Lot 2 such that:</p> <p>a) the gate is located a minimum 25 metres from Kingaroy – Cooyar Road, in accordance with Figure 7.2 “Preferred Option with Indented access” of Austroads Guide to Road Design Part 4 (attached)</p> <p>b) the gate must open away from Kingaroy – Cooyar Road.</p>	a) and b) At all times.

Reasons for the decision

The reasons for this decision are as follows:

- a) the management of access between a state-controlled road, Kingaroy – Cooyar Road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- b) to ensure access only occurs from the approved access location.
- c) to ensure the road access location to the state-controlled road from the site does not compromise the safety and efficiency of the state controlled road.
- d) to ensure the development does not adversely impact the safety, function and operational efficiency of the state-controlled road network.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Ms Donna Coy, Program Support Officer should be contacted by email at WBB.IDAS@tmr.qld.gov.au or on (07) 4154 0205.

Yours sincerely



Adam Fryer
Principal Advisor (Corridor & Land Management)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
TMR Layout Plan
Rural Access Plan D12-1H
Austroads Part 4 Figure 7.2

Attachment A**Decision Evidence and Findings**

Findings on material questions of fact:

1. The objective of the *Transport Infrastructure Act 1994* requires the establishment of a road regime that is safe and efficient.
2. Section 62 of the *Transport Infrastructure Act 1994* allows the Department of Transport and Main Roads to make decisions about permitted road access locations between particular/adjacent land and a state-controlled road.
3. The proposed development, being for a reconfiguration of a lot, can be effectively implemented using the approved access strategy. The department conducts periodic inspection of the State-controlled Road network to ensure that vehicle access is being maintained to a suitable standard.

Evidence or other material on which findings were based:

Title of Evidence / Material	Prepared by	Date	Reference no.	Version/Issue
Confirmation notice	South Burnett Regional Council	18 April 2019	RAL19/0008	
Request for technical assessment - confirmation	Department of State Development, Manufacturing, Infrastructure and Planning	2 May 2019	1905-10963 SRA	
Development Assessment Report	ONF Surveyors	April 2019	8041K	
Proposed subdivision plan	ONF Surveyors	27 March 2019	8041P/1	
s62 Decision under the <i>Transport Infrastructure Act 1994</i>	Department of Transport and Main Roads	6 November 2011	200/317{1}P12928E14703	

Attachment B**Section 70 of TIA**

Transport Infrastructure Act 1994

Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the *original decision*) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

Transport Planning and Coordination Act 1994
Part 5, Division 2 – Review of Original Decisions

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

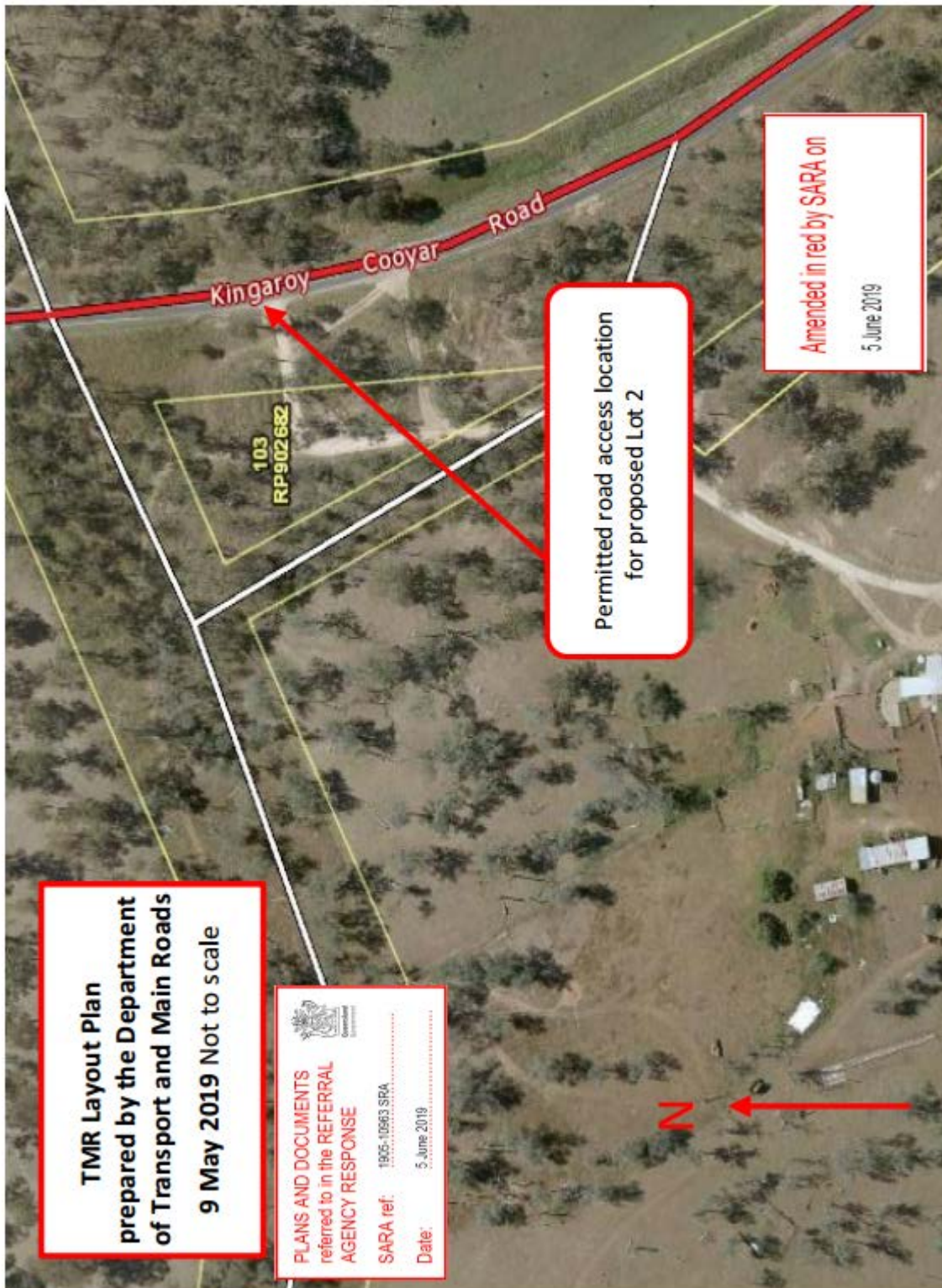
(2) However, if—

(a) the decision notice did not state the reasons for the decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.



NOTES:

- Additional pipes may be required in high volume drains.
- Other culverts may be used subject to approval.
- Headwalls and non-frangible roadside furniture to be located outside clear zone, where possible.

PAVEMENT:

- 150mm Base, Unbound Pavement, Type 2.4
- BITUMEN SURFACING (if specified)
- 2 Coat Bitumen Seal or 30mm Asphalt (DG14 mix)

PAVE AND SEAL SHOULDER WIDTH "D":
as above (if not already existing)

SIZE	Nom. Through pavement "W"	Shoulder width "D"	Throat width "T"	Turning radii "R"	Min. holding length "L"
2	3.6	2.2	6	12.5	10
4	1.5	1.5	4	10	8
5	1.5	1.5	6	10	8
6	6.0 or greater	1.5	6	12.5	10
7	1.5	1.5	8	12.5	10

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 1985-17903-00A
Date: 5 April 2019

PLAN

Existing Edge Lines
Existing Road Centreline
Existing Shoulder Edge
Paving to boundary or 15m min.
RCP Culvert with sloping endwalls (min. 450 dia.) unless exempted
Table drain to be graded to allow smooth entry and exit of water at culvert

On Straights & Inside of Curves

Centreline of through road
Existing Traffic Lanes
Edge Line
Subgrade
Pavement as specified
0.5 to 3.0%

On Outside of Curves

Centreline of through road
Existing Traffic Lanes
Edge Line
Subgrade
Pavement as specified
0.5 to 3.0%

SLOPING CULVERT ENDWALL DETAIL

Similar precast proprietary products may be used

One Layer SL62 mesh centrally placed
Reinforced Concrete Endwalls
2x100
Fall in pipe 50
Table Drain
RCP
150
400
Cut-off wall downstream end only
RCP to have 300 cover min

TYPICAL ACCESS SECTIONS A-A

φ Maintain existing shoulder width and pavement crossfall

NOTE:
The standards applicable to the work are contained in the current Transport and Main Roads' Road Planning and Design Manual, Chapter 13 and relevant cross references.
The specifications applicable to the work are contained in the current Main Roads Specifications and Technical Standards.

NOT TO SCALE
Dimensions in metres except where shown otherwise.
Culvert Sizes and Details in millimetres.

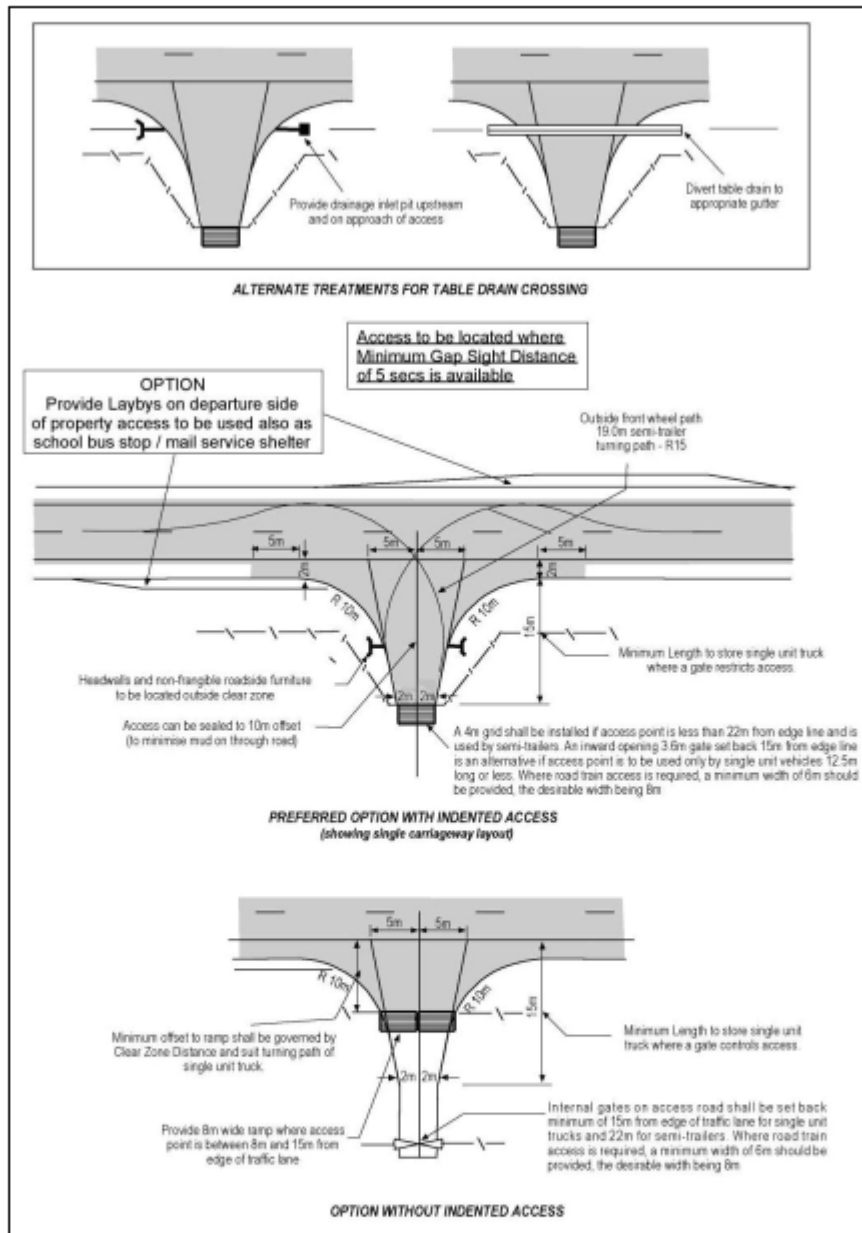
Revisions	Date	Drawn	Checked
H Standards Update	11 Mar 2013	G.L.J.	B.L.D.
G Standards Update	19 Aug 2010	B.L.D.	B.A.U.L.
F Shoulder Seal	11 Jan 1999	B.A.B.	G.J.S.
E Size 7 culvert	23 May 1997	B.A.B.	G.J.S.
D Min. holding lengths	18 Feb 1997	B.A.B.	G.J.S.

WIDE BAY/BURNETT REGION
Department of Transport and Main Roads
Approval
Regional Director (Wide Bay/Burnett Region)

Standard Rural Property Access

Plan No. D12-1
D E F G H

GUIDE TO ROAD DESIGN PART 4: INTERSECTIONS AND CROSSINGS – GENERAL



Note: This rural property access treatment may be used where articulated vehicles:

- do not use the driveway on single and dual carriageway roads
- infrequently use the driveway on two-lane two-way roads that have an AADT <2000.

Source: Austroads (2005).

Department of Transport and Main Roads note:
 Site specific requirements may not reflect this example in its entirety. Detailed drawings will be issued upon application for a Road Corridor Permit.

Figure 7.2: Example of a rural property access – single or dual carriageway (conditional)

Austrroads 2009

8.3 Property (P)

Officer's Reports

8.3.1 P - 2615452 - Approval to enter into a lease between Kingaroy Cricket Club and South Burnett Regional Council.

Document Information

ECM ID 2615452

Author Manager Property

Endorsed
By General Manager Community

Date 15 August 2019

Précis

Approval to enter into a lease between Kingaroy Cricket Club and South Burnett Regional Council. Proposal to enter into a new lease over Lease Area C on SP278786 to the Kingaroy Cricket and Sports Club Inc. at Youngman Street, Kingaroy.

Summary

The Kingaroy Cricket and Sports Club Inc previously held a lease over the Kingaroy Cricket grounds. The grounds were resurveyed and a new lease is now required to formalise the tenancy over the new property description.

Officer's Recommendation

That, in accordance with Section 236 of the *Local Government Regulation 2012*, Council enter into a lease with the Kingaroy Cricket and Sports Club Inc for Lot C on SP278786 situated at 10 Youngman Street, Kingaroy.

Financial and Resource Implications

Rent for the lease will be a concessional rent applied to all community and not-for-profit groups of \$75.00 per year (excluding GST). The Kingaroy Cricket and Sports Club Inc will be responsible for all other charges levied against the property including rates, water and waste charges, and electricity, telephone and data charges.

Ongoing management of the lease will be undertaken by Senior Lease Officer within Council's Property department.

Link to Corporate/Operational Plan

ENHANCING OUR COMMUNITY – Building a vibrant, healthy, supportive and inclusive community

EC2 Sustainable community groups

EC2.1 – Facilitate the implementation of Council's Sport and Recreation Plan

EC3 An active, safe and healthy community

EC3.2 – Enhance community culture through the support of initiatives and the provision of community facilities.

Communication/Consultation (Internal/External)

Council has had ongoing communication with the Kingaroy Cricket and Sports Club Inc and have confirmed they wish to continue occupation of the cricket grounds.

Council has also had ongoing discussions with the Saints Australian Rules Football Club about collocating at the cricket grounds. The Kingaroy Cricket and Sports Club Inc are keen to support the Saints and formalise the existing occupation with a sublease.

Legal Implications (Statutory Basis, Legal Risks)

Pursuant to section 236 of the *Local Government Regulation 2012*, Council is permitted to dispose of a valuable non-current asset other than by tender or auction if it is being disposed to a community organisation.

Schedule 8 of the *Local Government Regulation 2012* defines a community organisation as

- (a) an entity that carries on activities for a public purpose; or
- (b) another entity whose primary objective is not directed at making a profit.

Therefore, the Kingaroy Cricket and Sports Club Inc is deemed to be a community organisation. All funds generated by the Kingaroy Cricket and Sports Club Inc are put towards the purpose of the organisation.

Policy/Local Law/Delegation Implications

Offering the property for lease is in accordance with Council's Disposal of Real Estate Policy whereby disposal reduces operating costs, such as building or property maintenance costs and provides for economic development.

It is also a requirement under the policy that Council's contribution is acknowledged by the recipient.

Asset Management Implications

Offer of lease to the Kingaroy Cricket and Sports Association Inc formalised ongoing occupation of the property and outlines roles and responsibilities of each party.

Report

Property Details:

Description: Lease C on SP278786, being part of Lot 6 on SP274891

Area: 2.77 hectares

Tenure: Freehold

Owner: South Burnett Regional Council

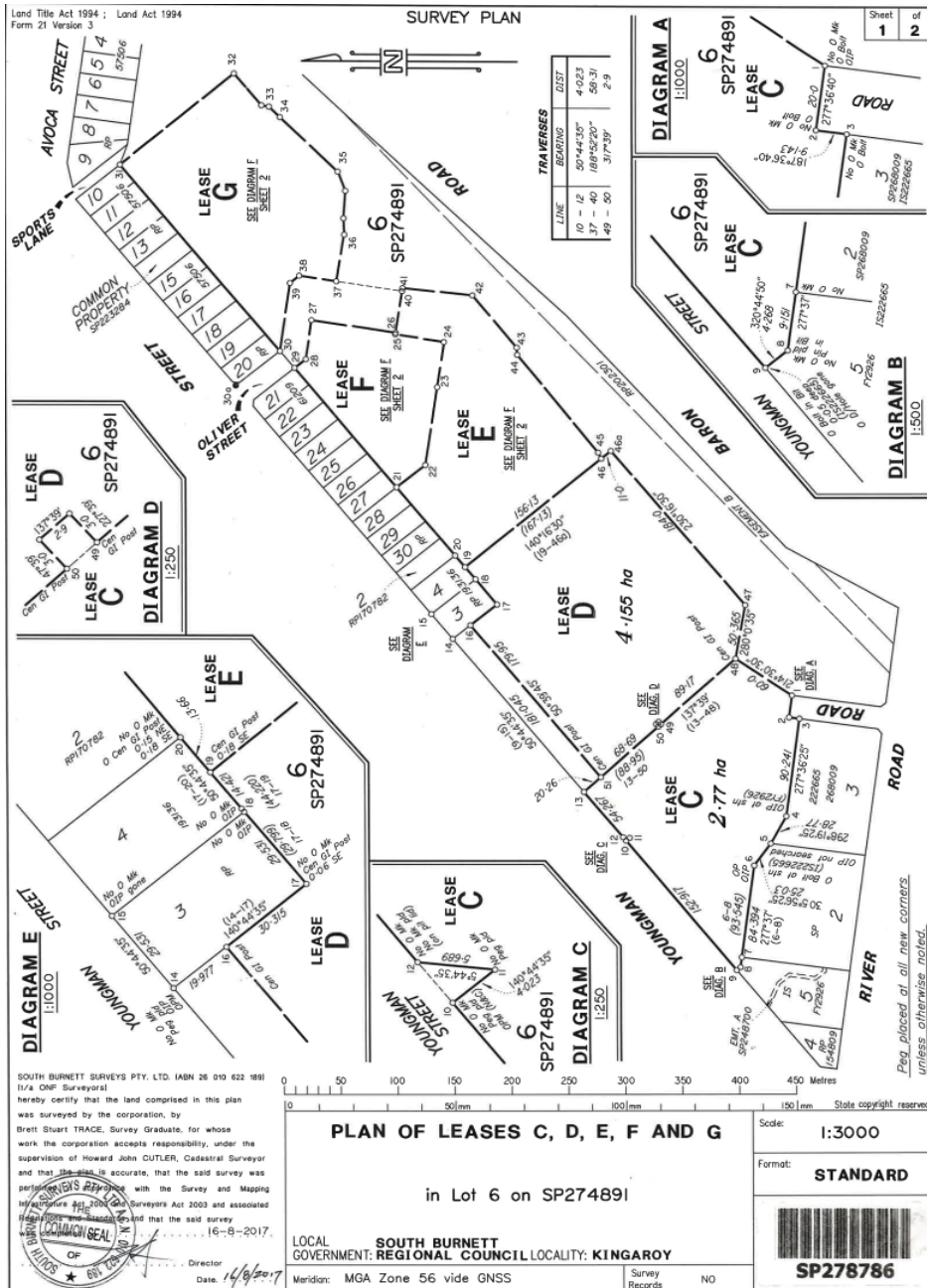
Zone: Sport and Recreation under the South Burnett Regional Council Planning Scheme v.1.2

The Kingaroy Cricket and Sports Club Inc has previously leased the Kingaroy cricket grounds and during that time, the buildings and grounds have been solely maintained by the Club. The new lease will provide security of tenure and continued opportunities for seeking grant funding for ongoing improvements. Improvements are assets of the Club and maintenance is the responsibility of the Club.

The Kingaroy Cricket and Sports Club Inc have supported the Saints Australian Rules Football Club to use the facility during the football season. More recently, the Kingaroy Cricket and Sports Club Inc. has also allowed the Kingaroy Croquet Club to use the grounds and clubhouse for croquet.

By entering in to a new lease, Council is supporting the Club's continued growth, support of other sporting users of the grounds, and commitment to the Kingaroy community. The area of the lease is not required by Council at this time.

Attachments



8.3.2 P - 2598858 - Disposal of the old Nanango SES transportable dongas

Document Information

ECM ID 2598858

Author Manager Property

**Endorsed
By** General Manager Community

Date 9 August 2019

Précis

Council to consider a proposal from the Nanango Men's Shed Incorporated to acquire the old Nanango SES transportable building.

Summary

The Nanango Men's Shed Incorporated wrote to Council on the 8th of July expressing interest in acquiring the old Nanango State Emergency Building located at 6 George St, Nanango.

Officer's Recommendation

That pursuant to section 236 (1) (b) of the *Local Government Regulation 2012*, Council dispose of a valuable non-current asset described as the old Nanango SES transportable building located on Lot 2 N2339, 6 George Street, Nanango to a community organisation Nanango Men's Shed Incorporated.

Financial and Resource Implications

Council will pay for disconnection costs associated with terminating and removing services from this site. No ongoing maintenance costs for the building once it has been removed from site.

Link to Corporate/Operational Plan

INFRASTRUCTURE

The provision of quality services and infrastructure for our community that is planned, provided and managed on sound asset management principles

INF1 Infrastructure that meets the needs of our community

INF1.3 – Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management principles

Communication/Consultation (Internal/External)

Council has had ongoing discussions with the Nanango Men's Shed representation Mr Wayne Scott on the proposed use and location for the building.

Legal Implications (Statutory Basis, Legal Risks)

Council has the authority to decide this matter under the *Local Government Act 2012*.

Policy/Local Law/Delegation Implications

The disposal of the transportable building is aligned with Disposal of Assets policy. The asset will be surplus to Council's needs and no longer required.

The Nanango Men's Shed Inc. is willing to accept full responsibility for ongoing maintenance and all removal costs as per the requirements outlined in Council's Disposal of Assets Policy.

Disposal of Assets Policy
Clause 5.

Assets can only be donated to another organisation if that organisation can:

- (a) affirm in writing their status as a non for profit organisation
- (b) provide written acknowledgement of receipt of the asset
- (c) acknowledge that Council will not be responsible for any repair or maintenance of the asset
- (d) acknowledge that all copyright or licensed content has been removed (e.g. computer software)
- (e) take responsibility for the timely removal of the asset and any associated costs that arise from the asset's removal.

Asset Management Implications

Disposal of the transportable building asset will result in a reduction of buildings/facilities held by Council.

The disposal and removal of this building asset from Councils Building Asset register will reduce Council's capital replacement cost in the future. Council will not have any ongoing maintenance costs associated with this building.

Report

The Nanango Men's Shed Incorporated have sent written correspondence to Council on the 8th of July 2019, expressing interest in acquiring the old Nanango State Emergency Services (SES) Building. The Nanango SES Group vacated the old SES building in 2018. They have relocated into a purpose built facility located on Dalby St, Nanango.

The old SES building will require future maintenance and repairs, capital improvements i.e. new roof. In 2018 Council resolved at the 19th July 2017 to dispose of the old SES building.

Council is temporarily using the building for the storage of furniture during the Nanango Office refurbishment. Council will require usage of the building up to June 2020. After this use, Council will have no further use for the building.

Under section 236 of the *Local Government Regulation 2012*, Council may dispose of a valuable non-current asset other than by tender or auction if

- (b) valuable non-current asset is disposed of to
 - (i) government agency; or
 - (ii) a community organisation;

Council could dispose of the building asset after June 2020.



9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Document Information

ECM ID 2614424

Author Cr Roz Frohloff

Date 16 August 2019

Précis

Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Summary

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

9.2 Water & Waste Water (W&WW)

Officer's Reports

No Report.

9.3 Waste Management (WM)

Officer's Reports

9.3.1 WM - 2617494 - Funding for Illegal Dumping

Document Information

ECM ID 2617494

Author Manager Environment & Waste

Endorsed
By General Manager Community

Date 13 August 2019

Précis

Funding for Illegal Dumping

Summary

The Department of Environment and Science (DES) has released details of two (2) funding Programs to assist with changing illegal dumping behaviours across Queensland.

The first initiative is the **Local Government Illegal Dumping Partnership Program**, which Grants of up to \$200,000 for individual Councils to employ field officers to focus on the investigation and prevention of illegal dumping.

The second initiative is the **Local Government Illegal Dumping Hotspot Grant Program**, which is open to all local governments within Queensland for grants to target illegal dumping hotspot sites for projects which will implement prevention and intervention programs and undertake data collection activities to identify illegal dumping trends.

Officer's Recommendation

That Council apply for funding under the Department of Environment and Science's two (2) recently released funding Programs, namely the Local Government Illegal Dumping Partnership Program and the Local Government Illegal Dumping Hotspot Grant Program.

Financial and Resource Implications

Under the Local Government Illegal Dumping Partnership Program Individual, Councils can apply for a Grant of up to \$200,000 to employ field officers, pay for or hire vehicles, purchase and install signage and surveillance equipment, etc. to focus on the investigation and prevention of illegal dumping. This funding is only for a twelve (12) month period. Councils have the option to pool funds to create joint taskforces.

Councils can apply for one of two Funding Options, namely:

Option 1: Illegal dumping prevention and intervention programs

This funding option has a maximum grant capacity of up to \$60,000 (excluding GST)

This funding option will include hotspot prevention, intervention and behaviour change programs. It can include data collection in combination with other program activities such as site audits, surveillance and enforcement. Applications which show illegal dumping baseline data will be preferred.

Option 2: Data collection to establish illegal dumping baseline data

This funding option has a maximum grant capacity of up to \$20,000 (excluding GST)

This funding option includes data collection activities such as the establishment of baseline data and identifying hotspot trend activities such as the composition, quantity, extent and frequency of illegal dumping in the area. Applications should address proposed actions once baseline data has been established, such as development of an illegal dumping prevention strategy based on analysis of the data.

There is no financial contribution required from Councils for either of these Funding Programs.

Link to Corporate/Operational Plan

The Link to the Corporate Plan is Strategic Priority No.3: Enhancing Our Community.

The Goal is EC3 “An active, safe and healthy community”

Strategy EC3.4 is to “Manage identified public health and environmental issues in accordance with relevant legislation”.

Communication/Consultation (Internal/External)

This is a State Government initiative.

Local Governments are presently burdened with trying to effectively implement the State Government Waste Levy and now the Department of Environment and Science (DES) have given very strict timeframes to apply for this funding. It is noted the short time frame with applications closing in early September 2019.

Legal Implications (Statutory Basis, Legal Risks)

There is no requirement for Local Government to apply for this funding. However, this is a great opportunity to put some more resources on the ground, even if for just twelve (12) months. A greater physical presence of an Illegal Dumping Officer may help to raise the issue of Illegal Dumping and may help to change people’s behaviours.

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

If Council is successful for funding for some surveillance cameras then these will become assets that Council will be responsible for and need to maintain under its current budget allocations moving forward past the next twelve (12) months.

Report

The Department of Environment and Science (DES) has released details of two (2) funding Programs to assist with changing illegal dumping behaviours across Queensland.

The first initiative is the **Local Government Illegal Dumping Partnership Program**, which is open to all local governments within Queensland. The program will provide up to \$2 million in grants for two years to fund additional on-ground resources to investigate and respond to illegal dumping occurrences. It will also increase local government capabilities through targeted training and support programs, boost intelligence and data reporting on illegal dumping activities and establish a platform for neighbouring council collaboration. Grants of up to \$200,000 are available for Councils to employ field officers to focus on the investigation and prevention of illegal dumping. Councils have the option to pool funds to create joint taskforces.

The second initiative is the **Local Government Illegal Dumping Hotspot Grant Program**, which is open to all local governments within Queensland. The program will provide up to \$1 million in grants to target illegal dumping hotspot sites for projects, which will implement prevention and intervention programs and undertake data collection activities to identify illegal dumping trends. Illegal dumping is defined under the Waste Reduction and Recycling Act 2011 (WRR Act) as the unlawful deposit of any type of waste material that is 200 litres or more. This fund initiative has two (2) Funding Options as outlined below:

Funding option	Funding amount	Description
Option 1: Illegal dumping prevention and intervention programs	Up to \$60,000 (excluding GST)	This funding option will include hotspot prevention, intervention and behaviour change programs. It can include data collection in combination with other program activities such as site audits, surveillance and enforcement. Applications which show illegal dumping baseline data will be preferred.
Option 2: Data collection to establish illegal dumping baseline data	Up to \$20,000 (excluding GST)	This funding option includes data collection activities such as the establishment of baseline data and identifying hotspot trend activities such as the composition, quantity, extent and frequency of illegal dumping in the area. Applications should address proposed actions once baseline data has been established, such as development of an illegal dumping prevention strategy based on analysis of the data.

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Document Information

ECM ID 2614427

Author Cr Kathy Duff

Date 16 August 2019

Précis

Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Summary

Cr Duff presented her Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Document Information

ECM ID 2614532

Author Cr Ros Heit

Date 16 August 2019

Précis

Finance, ICT and Human Resources Portfolio Report

Summary

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2617034 - Monthly Financial Statements

Document Information

ECM ID 2617034

Author Manager Finance

**Endorsed
By General Manager Finance and Corporate**

Date 9 August 2019

Précis

Monthly Financial Report as at 31 July 2019.

Summary

The following information provides a Council's position as at 31 July 2019.

Officer's Recommendation

That the Monthly Financial Report as at 31 July 2019 be received and noted.

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	July 19	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	10.9	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	5.1	
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.39	
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	73%	
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✗	40.2%	Low operating revenue. No rating income so far this financial year rates, rating period next month.
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	44.05	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	4.1%	
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✗	33.2%	Low operating revenue. No rating income so far this financial year rates, rating period next month.

Statement of Financial Position

as at 31 July 2019

	2020	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	44,050,579	42,985,357
Trade and Other Receivables	5,449,722	5,024,783
Inventories	875,891	966,808
Investments	-	-
Total Current Assets	50,376,192	48,976,949
Non-Current Assets		
Trade and Other Receivables	1,894,674	1,536,684
Property, Plant and Equipment	894,022,005	895,546,932
Intangible Assets	8,597,281	8,649,939
Total Non-Current Assets	904,513,959	905,733,555
TOTAL ASSETS	954,890,151	954,710,504
Current Liabilities		
Trade and Other Payables	4,158,489	3,694,630
Borrowings	2,623,849	2,747,723
Provisions	3,501,848	1,801,025
Other Liabilities	1,181,416	1,646,868
Total Current Liabilities	11,465,602	9,890,245
Non-Current Liabilities		
Borrowings	36,912,024	32,845,520
Provisions	13,932,579	14,067,167
Other Liabilities	1,826,617	1,633,784
Total Non-Current Liabilities	52,671,220	48,546,471
TOTAL LIABILITIES	64,136,822	58,436,717
NET COMMUNITY ASSETS	890,753,329	896,273,787
Community Equity		
Retained Surplus/(Deficiency)	426,798,406	433,636,855
Asset Revaluation Surplus	463,954,923	462,636,932
TOTAL COMMUNITY EQUITY	890,753,329	896,273,787

Statement of Comprehensive Income

as at 31 July 2019

8% of Year Complete

	2020 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	(55,592)	49,280,421	0%
Fees and Charges	317,911	3,820,174	8%
Rental Income	25,224	478,066	5%
Interest Received	33,017	1,071,653	3%
Sales Revenue	11,467	3,080,551	0%
Other Income	79,771	598,202	13%
Grants, Subsidies, Contributions and Donations	43,240	7,756,779	1%
	<u>455,040</u>	<u>66,085,846</u>	
Capital Revenue			
Grants, Subsidies, Contribution and Donations	1,036,527	4,783,791	22%
Total Income	<u>1,491,568</u>	<u>70,869,637</u>	
Expenses			
Recurrent Expenses			
Employee Benefits	2,119,127	23,069,167	9%
Materials and Services	1,748,901	23,076,138	8%
Finance Costs	182,983	2,048,815	9%
Depreciation and Amortisation	1,619,306	19,431,676	8%
	<u>5,670,317</u>	<u>67,625,796</u>	
Capital Expense			
	(69,727)	(457,202)	15%
Total Expense	<u>5,600,590</u>	<u>67,168,594</u>	
Net Result	<u>(4,109,022)</u>	<u>3,701,043</u>	
Net Operating Result	<u>(5,215,277)</u>	<u>(1,539,950)</u>	

Financial and Resource Implications

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 24 June 2019.

Link to Corporate/Operational Plan

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

Monitored by budget managers.

Legal Implications (Statutory Basis, Legal Risks)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

Asset Management Implications

Depreciation levels adopted with budget with assets in all asset classes maintained to appropriate standards and service levels.

11.2.2 F - 2616074 - Adoption of the Sundry Debtors Recovery and Refund Policy

Document Information

ECM ID 2616074

Author Manager Finance

Endorsed By General Manager Finance & Corporate

Date 7 August 2019

Précis

The Sundry Debtors Recovery and Refund Policy aims to ensure that the collection of sundry debts is undertaken in an equitable, consistent, efficient and effective manner in accordance with good governance.

Summary

Council generates significant income from sundry debtors. The purpose of this policy is to ensure that there is an unbiased approach to managing the associated debt and that outstanding receivable balances are accurate, properly aged and assessed on a regular basis as to collectability.

The policy stipulates the collection terms, criteria for the assessment of collectability, threshold limits for the approval of bad debts write off, refund, reduction and/or waiver of sundry fees and charges.

Officer's Recommendation

That the Sundry Debtors Recovery and Refund Policy as attached be adopted.

Financial and Resource Implications

Effective and efficient sundry debtor collection will assist in continuously improving and supporting Council's operating cash position.

Link to Corporate/Operational Plan

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

The Sundry Debtors Recovery and Refund Policy was circulated to the Councillors and Senior Management Team for their review. It was also discussed at the July Portfolio Briefing to Councillors.

Legal Implications (Statutory Basis, Legal Risks)

Local Government Act 2009; Local Government Regulation 2012 and Australian Accounting Standards Board (AASB) 9.

Policy/Local Law/Delegation Implications

The Sundry Debtors Recovery and Refund Policy is supported by a documented procedure that stipulates the administrative process for the management of sundry debtors relating to invoicing, payment arrangements and recovery of overdue debtors accounts.

Asset Management Implications

Not applicable.



Sundry Debtors Recovery and Refund Policy

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1. POLICY STATEMENT

This policy has been established to ensure consistent guidelines to effectively recover outstanding sundry debts to Council. The policy covers key principles that Council Officers must consider when collecting debts, reviewing the likelihood of collection, writing-off bad debts and the legislative requirements for calculating an impairment.

2. SCOPE

This policy covers:

All sundry debtors where an invoice or notice is raised through:

- Regulatory Applications
- Certificates and Searches
- Licences and Permits
- Animals
- Infringements
- Trade Waste
- Sundry Debtors
- Property By Law Enforcement
- Lease

3. POLICY OBJECTIVES

The policy objectives are:

- Ensure that the collection of sundry debts is undertaken equitably (that is, fairly and impartially), consistently, efficiently, effectively and in accordance with good governance.
- To ensure that the collection of debt is consistent with Local Government Acts, Local Government Regulations, Accounting Standards and recognised financial practices.

4. BACKGROUND AND/OR PRINCIPLES

Council generates significant income from sundry debtors. The purpose of this policy is to ensure that there is an unbiased approach to managing the associated debt with the intent of ensuring that the receivables showing as outstanding on the debtors aged trial balance are accurate, reliable, and collectable.

5. GENERAL INFORMATION

5.1. General Principles Applicable to Sundry Debtors

5.1.1. Collection Terms

Council's collection terms are 30 days from invoice date unless specific arrangements apply.

5.1.2. Bad Debts

If debts are over twelve (12) months with no payment plans in place and the receivable has been assessed as uncollectable, they shall be considered to be bad debts.

After all avenues to collect the debt have been exhausted, approval may be sought to write-off a bad debt, even within the 12-month timeframe, if the debt is knowingly considered to be uncollectible.

5.1.3. Approval to Write-Off Bad Debts

Individual Invoices

The approval limits for the write-off of individual invoice arrears are as follow:

- up to \$500 requires the approval of the relevant Department Manager and Manager Finance.
- greater than \$501 up to \$1,000 requires the approval of the relevant General Manager and the General Manager Finance.
- greater than \$1,001 up to \$5,000 requires the approval of the relevant General Manager, General Manager Finance and the Chief Executive Officer.
- greater than \$5,001 requires Council approval, once the relevant General Manager, General Manager Finance and the Chief Executive Officer have approved the write-off.

Aggregate Invoices

The approval limits for the write off of aggregate invoice arrears are as follow:

- up to \$1,000 requires the approval of the relevant General Manager and the General Manager Finance.
- greater than \$1,001 up to \$5,000 requires the approval of the relevant General Manager, General Manager Finance and the approval of the Chief Executive Officer
- greater than \$5,001 requires Council approval once the relevant General Manager, General Manager Finance and the Chief Executive Officer have approved the write-off.

A list of all written-off individual and aggregate invoice arrears shall be reported quarterly to the Senior Executive Team and the Audit Committee.

5.1.4. Waiver or Reduction of Sundry Debtor Fees and Charges

A waiver or reduction of sundry debtor fees and charges may be granted and is subject to the eligibility criteria stipulated in the Procedure – Consideration of Applications for Reduction in Council's Fees and Charges – Building and Development Applications and Hall Hire Donations Procedure.

5.1.5. Approval to Waive or Reduce Sundry Debtor Fees and Charges

Any waiver or reduction of sundry debtor fees and charges requires Council approval.

A list of all waived fees and charges shall be reported quarterly to the Senior Executive Team and the Audit Committee.

5.1.6. Refund of Sundry Debtor Fees and Charges

The nature of sundry debtor fees and charges refund include but are not limited to:

- Refund of bonds upon fulfilment of Council requirement;
- Incorrect fee was charged and paid;
- Pro-rata refund of licence fees due to closure of business;
- Overpayment of fees (e.g. search fees); and
- Withdrawal of application.

5.1.7. Approval to Refund Sundry Debtor Fees and Charges

The approval limits for the refund of sundry debtor fees and charges are as follow:

- up to \$1,000 requires the approval of the respective Team Leader, Coordinator or Supervisor.
- greater than \$1,001 but less than \$10,000 requires the approval of the respective Manager.
- greater than \$10,001 requires the approval of the respective General Manager.

5.2. Roles and Responsibilities

The following table identifies which Departments are responsible for what processes. In some cases, the Department responsible will be based on the application raised.

Module	Module Description	Department Responsible for:					
		Invoice/Notice	Reminder Letters	Statements	Debt Recovery	Write-Offs	Refunds
Certs	Searches and Certificates	Customer Contact	Not Applicable	Not Applicable	Customer Contact, Planning and Land Management, Infrastructure, Rates	Customer Contact, Planning and Land Management, Infrastructure, Rates	Customer Contact, Planning and Land Management, Infrastructure, Rates
Plus	Licences and Permits	Environment and Waste	Environment and Waste	Not Applicable	Environment and Waste	Environment and Waste	Environment and Waste
Rams	Regulatory Applications	Planning and Land Management, Customer Contact, Infrastructure, Executive Services	Planning and Land Management, Customer Contact, Infrastructure, Executive Services	Not Applicable	Planning and Land Management, Customer Contact, Infrastructure, Executive Services	Planning and Land Management, Customer Contact, Infrastructure, Executive Services	Planning and Land Management, Customer Contact, Infrastructure, Executive Services
PBE	Property By Law Enforcement	Environment and Waste	Environment and Waste	Not Applicable	Environment and Waste	Environment and Waste	Environment and Waste
Infringe	Infringements	Environment and Waste, Planning and Land Management, Infrastructure	Not Applicable	Not Applicable	Not Applicable	Environment and Waste, Planning and Land Management, Infrastructure	Not Applicable
Debtors	Sundry Debtors	Finance	Finance	Finance	Finance	Finance	Finance
Animals	Animal Management	Environment and Waste	Environment and Waste	Environment and Waste	Environment and Waste	Environment and Waste	Environment and Waste
TradeW	Trade Waste	Water and Wastewater	Water and Wastewater	Water and Wastewater	Water and Wastewater	Water and Wastewater	Water and Wastewater
Lease	Lease	Property	Property	Not Applicable	Property	Property	Property

5.3. Provision for Impairment of Sundry Debtors

5.3.1. Basis for Impairment Calculations

Accounting standards AASB 9 is an expected credit loss model that recognises potential future losses based on forward looking information. This standard permits a simplified approach for trade receivables without a significant financing component. The standard requires the entity to recognise in the Income Statement, an impairment gain or loss that is the amount of the expected credit losses (or reversal) at the end of each reporting period. The aim of the impairment is to ensure the carrying amount of the financial assets are not overstated.

In assessing expected credit losses, Council will consider both the historical factors, such as the debtors timing in making payments and the ageing schedule of debtor balances, as well as possible future impacts such as any significant financial difficulties of the debtor, the probability that the debtor will enter bankruptcy or other financial reorganisation and default.

6. DEFINITIONS

Bad Debts	Bad debts are debts that have been assessed as being uncollectable. When this assessment has been made, approval is sought to write-off the debt which results in the debt being taken out of the Council's balance sheet.
Debt Owner	The Department with responsibility for the income is known as the Debt Owner
Provision for Impairment of Debts	An accounting term used to describe debts that have been assessed as likely to become a bad debt. Under accounting standards an assessment must be made as to the collectability of debts and a provision for impairment of debts must be created for debts that are unlikely to be collectable.
Refund	The return of payment made by a sundry debtor due to incorrect fees charged and paid, return of bond payment, pro-rata returns of licence fees due to business closure, overpayment of fees, withdrawal of application, et cetera.
Waiver	The intentional or voluntary relinquishment of Council's right to charge sundry debtors fees and charges.
Write-Off of Individual Arrears	Refers to the write-off of bad debts of a singular debtor invoice (e.g. bad debt for a specific debtor transaction).
Write-Off of Aggregate Arrears	Refers to the collective write-off of bad debts of more than one debtor invoice or a group of debtor invoices related to a common debtor transaction (e.g. bad debts for animal debtor transaction).

7. LEGISLATIVE REFERENCE

All impairment of sundry debtors is made in accordance with the accounting standards – *AASB9 Financial Instruments*.

The *Local Government Act 2009* Section 4(2)(a-e) form the overarching principles of this procedure in ensuring transparency, good governance and sustainable development and management of Council assets.

8. RELATED POLICIES/PROCEDURES

Sundry Debtors Management Procedure
Consideration of Applications for reduction in Council's Fees and Charges – Building and Development Applications
Hall Hire Donations Procedure
Fraud and Corruption Prevention Management Policy

9. NEXT REVIEW

30 June 2020

10. VERSION CONTROL

Version	Revision Description	Approval Date
1	Policy Development	15-Feb-2017
2	Schedule Review	21-Aug-2019

Mark Pitt
CHIEF EXECUTIVE OFFICER

Date

11.2.3 F - 2615343 - Adoption of the Surveillance Camera Operations Policy

Document Information

ECM ID 2615343

Author Manager – Social & Corporate Performance

Endorsed By General Manager – Finance & Corporate

Date 5 August 2019

Précis

Adoption of the Surveillance Camera Operations Policy

Summary

Council is committed to protecting its resources and to the safety and wellbeing of its staff, community and visitors to the region. This policy provides direction by:

- establishing and monitoring Close Circuit Television (surveillance cameras) in public places in accordance with approved Australian Standards, State and Federal legislation requirements;
- minimising criminal and anti-social behaviour and improving safety across the South Burnett local government area; and
- providing a framework for ensuring future requests for surveillance cameras are managed and assessed equitably and in accordance with relevant legislation.

Officer's Recommendation

That Council adopt the Surveillance Camera Operations Policy.

Financial and Resource Implications

The direct resource implications arising from this report will be addressed within the Council's operational budgets.

Link to Corporate/Operational Plan

Corporate Plan 2018/19 to 2022/23:
EXC2 - Effective Corporate Management

Communication/Consultation (Internal/External)

The draft Surveillance Camera Operations Policy was circulated to Councillors, the Senior Management Team and key staff for feedback. The draft Policy was tabled at the August Portfolio Review Briefing for discussion and subsequently was further revised.

Legal Implications (Statutory Basis, Legal Risks)

Council has obligations under the *Local Government Act 2009*, *Right to Information Act 2009* and *Information Privacy Act 2009*.

Policy/Local Law/Delegation Implications

No direct policy/local law/delegation implications arise from this report.

Asset Management Implications

Direct asset management implications arising from this report will be addressed within the Council's operational budgets.

Report

Council is committed to protecting its resources and to the safety and wellbeing of its staff, community and visitors to the region. This policy provides direction by:

- establishing and monitoring Close Circuit Television (surveillance cameras) in public places in accordance with approved Australian Standards, State and Federal legislation requirements;
- minimising criminal and anti-social behaviour and improving safety across the South Burnett local government area; and
- providing a framework for ensuring future requests for surveillance cameras are managed and assessed equitably and in accordance with relevant legislation.

Surveillance cameras need to be installed and managed appropriately to form an important tool to prevent and respond effectively to crime and undesirable activities in public spaces, built assets and critical infrastructure owned by Council.

The primary use of surveillance cameras is to discourage and/or detect unlawful behaviour in and around Council property and in identified high risk public space areas across the region thereby enhancing the safety and security of all people and property. Other applications and benefits of surveillance cameras include community safety and assisting some access control environments.

The intention of this Policy is to enable Council to take a:

- clear and consistent approach fulfilling Council's legal obligations when installing, operating and managing surveillance cameras; and
- consistent, unified, equitable and transparent approach to the processing of new surveillance camera installation requests within public spaces.



IR NUMBER: "IR Number"
 MINUTE NUMBER: [Minute Number]
 ADOPTED ON/SIGN OFF DATE: [Date]

Surveillance Camera Operations Policy

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1. POLICY STATEMENT

Council is committed to protecting its resources and to the safety and wellbeing of its staff, community and visitors to the region. This policy provides direction by:

- Establishing and monitoring Close Circuit Television (surveillance cameras) in public places in accordance with approved Australian Standards, State and Federal legislation requirements;
- Minimising criminal and anti-social behaviour and improving safety across the South Burnett local government area; and
- Providing a framework for ensuring future requests for surveillance cameras are managed and assessed equitably and in accordance with relevant legislation.

2. SCOPE

The intention of this policy is to enable Council to take a:

- clear and consistent approach fulfilling Council's legal obligations when installing, operating and managing surveillance cameras; and
- consistent, unified, equitable and transparent approach to the processing of new surveillance camera installation requests within public spaces.

3. POLICY OBJECTIVES

The objective of this policy is to establish the most effective operational means possible to ensure the legislative compliance of surveillance cameras are met by Council.

This policy applies to:

- Surveillance cameras and systems owned by Council and established in public spaces within the South Burnett local government area;
- Surveillance cameras and systems installed on Council Owned or Council Controlled Land and/or Infrastructure; and
- All Council employees, contractors and other parties involved with installation, management and maintenance of Council's surveillance cameras in public spaces.

This policy does not apply to:

- Surveillance cameras/systems under the control of commercial or private organisations; and/or
- Mobile cameras including dash cams or body worn video cameras that are primarily used for Council activities associated with enforcement by authorised officers of Council in their delegated tasks or any other such wearable, hand held/controlled device.

4. BACKGROUND AND/OR PRINCIPLES

Surveillance cameras need to be installed and managed appropriately to form an important tool to prevent and respond effectively to crime and undesirable activities in public spaces, built assets and critical infrastructure owned by Council.

The primary use of surveillance cameras is to discourage and/or detect unlawful behaviour in and around Council property and in identified high risk public space areas across the region thereby enhancing the safety and security of all people and property. Other applications and benefits of surveillance cameras include community safety and assisting some access control environments.

The evaluation of the appropriateness of surveillance cameras and the establishment and management of surveillance cameras and their footage will be guided by the principles set out in this policy.

Only surveillance cameras equipment, applications and monitoring specifications which are evaluated and approved by both Property Branch and Information Communications Technology Branch, shall be implemented. Appropriate standard operating procedures shall be applied to all surveillance camera installation to ensure placement is appropriate, effective and ethical management of equipment is maintained.

Council's surveillance cameras systems in public spaces will not be monitored in real time by Council, contractors, or other agencies unless monitoring for the early identification and rapid response to anti-social behaviours for identified law enforcement operations or major community events. Council is committed to its departments working together, and to working closely with other relevant agencies including the Queensland Police Service. Council continues to be committed to undertaking its surveillance camera system activities in an efficient, transparent, effective and lawful way, ensuring systems are 'fit for purpose'.

Council is the owner/operator of surveillance cameras installed by Council, or its contractors, on Council infrastructure

From time to time under an agreement with Council, surveillance cameras may be installed by community organisations and/or leasees of Council land and/or buildings. Except in relation to key sites of fixed surveillance cameras where the vision is recorded and held by Council, such surveillance cameras lie outside the scope of this policy.

Council acknowledges the investigative, prosecution and crime prevention benefits of surveillance cameras on private or commercial properties, however Council will not contribute to asset protection on such premises.

5. GENERAL INFORMATION

5.1 Key Principles

The key guiding principles for surveillance cameras are that:

- surveillance cameras will be operated fairly, within applicable legislative requirements and only for the purposes for which it is established;
- surveillance cameras will be used to identify possible crimes and general antisocial behaviour occurring within the areas covered by surveillance cameras;
- surveillance cameras will be operated with due regard to individual's privacy in accordance with the *Information Privacy Act 2009*;

- The public interest in the operation of surveillance cameras will be recognised by ensuring the security and integrity of the operational procedures; and
- A regular review and evaluation of the surveillance cameras will be undertaken by Council's Information Communications Technology Branch to identify whether surveillance cameras aim, objectives and key principles, as identified in this policy, are being achieved.

5.2 Ownership of the surveillance cameras

Council is responsible for the implementation, monitoring and auditing of Council owned surveillance cameras.

Council retains ownership and copyright in relation to all footage, images and documentation held by Council owned surveillance cameras.

5.3 Operational Boundaries

The area of operation of the surveillance cameras is in locations Council has identified as public areas considered to be at risk to public and employee safety.

5.4 Public Information

Council will ensure that appropriate signage and collection notices are displayed in all areas where the surveillance cameras are operational. Signs will comply with the Australian Standard AS4806.1-2006 and will be displayed on the boundary of the area covered by the surveillance cameras system and/or at other key points.

The signs will:

- Inform the public that they are entering a surveillance cameras monitored area; and
- A collection notice will also be displayed near the surveillance cameras in order for Council to meet its obligations pursuant to Information Privacy Principle 11 of the *Information Privacy Act 2009*.

5.5 Confidentiality

Any technical information relating to surveillance cameras including but not limited to camera capability, Queensland Police Services procedures/MOUs, will not be provided to any unauthorised persons under any circumstances.

All requests for surveillance cameras footage are to remain confidential as per the provisions of the *Information Privacy Act 2009* and to be forwarded to the Social & Corporate Performance Branch for assessment and release. All employees are required to be aware of the privacy guidelines of Council.

5.6 Network Maintenance and Technical Support Services

The maintenance and technical support of the service will be performed by a suitably experienced and qualified company and/or Council's Information Communication Technology Branch ensuring the ongoing operational effectiveness of the surveillance cameras.

Any contractor appointed for the maintenance and technical support will be responsible for ensuring all appropriate licensing and accreditation required is held by both the company and individuals required to undertake the works.

5.7 System Integrity and Statutory Compliance

All requests for footage and/or images, by a Law enforcement agency or from members of the public must be submitted on the "Application to Release Surveillance Camera Footage and/or Images Form" and follow the Camera Surveillance Procedure. Requests to release surveillance cameras footage/images will be assessed in accordance with the provisions of the *Right to Information Act 2009*.

Council has delegated Officers under the *Right to Information Act 2009* within the Social & Corporate Performance Branch who are responsible for the administration of the provision of this data. The

delegated officer will assess and endorse any data for release as requested under the *Right to Information Act 2009* and *Information Privacy Act 2009* as per this Surveillance Camera Operations Policy.

Council will not sanction or directly provide unauthorised footage from any surveillance cameras.

Requests must be made in a timely manner as footage is held for a maximum of 20 days on fixed cameras and 14 days on relocatable cameras. Requests should be made within seven (7) days of the event.

5.8 Complaints

All complaints in relation to the surveillance cameras will be fully investigated in accordance with Council's Administrative Action Management Complaints Policy.

6. DEFINITIONS

To assist in interpretation the following definitions shall apply:

Access means the act of viewing, or requesting copies of surveillance cameras footage.

Antisocial behaviour defined as 'riotous, disorderly, indecent, offensive, threatening or insulting behaviour, as described in Schedule 1, 1(a) of Council's *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads)*'.

Closed Circuit Television (surveillance cameras) means the use of video cameras to transmit images to a specific site for surveillance in public spaces or the protection of assets.

Law enforcement agency means any of the following:

- a) Queensland Police Service;
- b) a police force or police service of another State or a Territory;
- c) the Australian Federal Police;
- d) the Police Integrity Commission;
- e) the Australian Crime Commission
- f) the Queensland Crime Corruption Commission;
- g) the Department of Corrective Services;
- h) the Department of Juvenile Justice;
- i) any other authority or person responsible for the enforcement of the criminal laws of the Commonwealth or of the State; and
- j) a person or body prescribed for the purposes of this definition by regulations.

Mobile camera means any device capable of recording footage that is installed in a stationary location for a period of time excluding dash cams and body worn cameras.

Personal Information means information or an opinion, including information or an opinion forming part of a database, whether true or not and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion.

Public Space means any place to which the public has access as of right or by invitation, whether express or implied and whether or not a charge is made for admission to the place.

7. LEGISLATIVE REFERENCE

Local Government Act 2009
Right to Information Act 2009
Information Privacy Act 2009

8. RELATED POLICIES/PROCEDURES

Application to Release Surveillance Camera Footage and/or Images Form
Australian Standard (AS4806.1 - 2006) Part 1: Closed Circuit Television (CCTV) - Management and Operation

Australian Standard (AS4806.2 - 2006) Part 2: Closed Circuit Television (CCTV) - Application Guidelines

Local Law 1 (Administration) 2011

Office of the Information Commissioner Queensland report No. 2 of 2012/13

Surveillance Camera Operations Procedure

Queensland State Archives 'Managing Closed Circuit Television (CCTV) Records - Guideline for Queensland Public Authorities

9. NEXT REVIEW

February 2021

10. VERSION CONTROL

Version	Revision Description	Approval Date
1	Creation of Policy	

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2611489 - List of Correspondence Pending Completion of Assessment Report

Document Information

ECM ID 2611489

Author Executive Assistant

**Endorsed
By Chief Executive Officer**

Date 23 July 2019

Précis

List of Correspondence Pending Completion of Assessment Report

Summary

Reports pending completion of assessment

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Report

2611270 - Reconfiguration of a Lot application - 1 Lot into 3 Lots at 116 Harris Road Kingaroy - Lot 24 RP37027 - RAL19/0011

2615031 - Reconfiguration of a Lot application - Boundary Realignment (2 Lots into 2) at 214 Transmitter Road Charlestown and 238 Parallel Road Tingoorra - Lots 109 & 110 - RAL19/0012

13.2 IS - 2617149 - Delegated Authority Report

Document Information

ECM ID 2617149

Author Executive Assistant

**Endorsed
By** Chief Executive Officer

Date 13 August 2019

Précis

Reports signed by the Chief Executive Officer under Delegated Authority

Summary

This report comprises a listing of any reports that have been approved by Delegated Authority.

Officer's Recommendation

That the Delegated Authority Report be received.

Report

ECM ID	DESCRIPTION AND LOCATION	APPROVAL DATE
2590420	Material change of use application (Impact assessment) for a Dwelling House at 31-33 Brook Road Kumbia - Lot 1 K6233 - MCU19/0004	7 August 2019

13.3 IS - 2617027 - Monthly Capital Works Report

Document Information

ECM ID 2617027

Author General Manager Finance and Corporate

Date 9 August 2019

Précis

Report of the Capital Works of South Burnett Regional Council as at 31 July 2019.

Summary

The following information provides a snapshot of Council's Capital Works as at 31 July 2019.

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 July 2019 be received.

2019/20 Capex Report for Council

Project Code	Project Description	2019/20 Adopted Budget	Total Available Budget	2019/20 Commitments	2019/20 Actual Expenditure	2019/20 Actual Expenditure & Commitments
Buildings & Other Structures						
Admin Office - Nanang						
005041	Office Refurbishment - Nanango Administr	-	-	1,710,885.97	-	14,882.82
		-	-	1,710,885.97	-	14,882.82
						1,696,003.15
Aerodrome - Kingaroy						
005771	CAP - Aerodromes - Kingaroy Airport	35,000.00	35,000.00	-	-	-
		35,000.00	35,000.00	-	-	-
Cemeteries - Kingaro						
005865	New Plinths - Taabinga Lawn Cemetery	10,000.00	10,000.00	-	-	-
		10,000.00	10,000.00	-	-	-
Cemeteries - Nanango						
005863	New Plinths - Nanango Lawn Cemetery	10,000.00	10,000.00	-	-	-
		10,000.00	10,000.00	-	-	-
Cemeteries - Wondai						
005770	CAP - Aerodrome - Wondai Airport	15,000.00	15,000.00	-	-	-
005862	New Plinths - Wondai Lawn Cemetery	10,000.00	10,000.00	-	-	-
		25,000.00	25,000.00	-	-	-
Cemeteries - Murgon						
005864	New Plinths - Murgon Lawn Cemetery	10,000.00	10,000.00	-	-	-
		10,000.00	10,000.00	-	-	-
Depot - Murgon						
005836	Install Security Fencing - Murgon Depot	30,000.00	30,000.00	-	-	-
		30,000.00	30,000.00	-	-	-
Hall - King Town Com						
005837	External Pavers/Footpath-Town Common	20,000.00	20,000.00	-	-	-
		20,000.00	20,000.00	-	-	-
Hall - Nanango Cultu						
005839	Nanango Cultural Centre-Oven Replaceme	20,000.00	20,000.00	-	-	-
005840	Nanango Cultural Centre-Sound System U	20,000.00	20,000.00	-	-	-
		40,000.00	40,000.00	-	-	-
Hall - Mondure						
005838	Mondure Hall Refurbishment	416,600.00	416,600.00	-	-	-
		416,600.00	416,600.00	-	-	-
Hall - Maidenwell						
005866	Maidenwell Hall - Replace Sofffall	20,000.00	20,000.00	-	-	-
		20,000.00	20,000.00	-	-	-
Housing						
005841	Drayton St Units-Bathroom Refurbishment:	60,000.00	60,000.00	-	-	-
005842	Brighthaven Units-Bathroom Refurb	40,000.00	40,000.00	-	-	-
		100,000.00	100,000.00	-	-	-
Museum - Boondooma H						
005848	Boondooma Heritage Building - Mortar	20,000.00	20,000.00	-	-	-
		20,000.00	20,000.00	-	-	-
Museum - Nanango Rin						
005843	Ringsfield House-Resheet roof	193,000.00	193,000.00	-	-	-
		193,000.00	193,000.00	-	-	-
Parks & Gardens						
005493	Signage 48 Hour Overnight Areas	-	-	5,179.62	-	5,179.62
005867	Boardwalk Renewal - Goodger	50,000.00	50,000.00	-	-	-
		50,000.00	50,000.00	5,179.62	-	5,179.62
Swimming Pool - King						
005846	Kingaroy Pool - Refurbishment	500,000.00	500,000.00	-	-	-
		500,000.00	500,000.00	-	-	-
Swimming Pool - Murg						
005845	Murgon Pool - Solar System	60,000.00	60,000.00	-	-	-
		60,000.00	60,000.00	-	-	-
Swimming Pool - Nana						
005844	South Burnett Aquatic Centre	41,000.00	41,000.00	-	-	-
		41,000.00	41,000.00	-	-	-

Project Code	Project Description	2019/20 Adopted Budget	Total Available Budget	2019/20 Commitments	2019/20 Actual Expenditure	2019/20 Actual Expenditure & Commitments
Tourism - Yallakool						
005763	CAP-Yallakool TP-Playground/Pool soffit	19,000.00	19,000.00	-	-	-
005764	CAP-Yallakool TP-Cabin Furniture Replace	25,000.00	25,000.00	-	-	-
005765	CAP-Yallakool TP-Powerhead Replaceme	71,000.00	71,000.00	-	-	-
005766	CAP-Yallakool TP-Ensuite Refurbishment	100,000.00	100,000.00	-	-	-
005767	CAP-Yallakool TP-Office Screen/Picnic Ar	25,000.00	25,000.00	-	-	-
		240,000.00	240,000.00	-	-	-
Tourism - Lake Boon						
005751	CAP-Lake Boondooma toilet block upgrade	41,000.00	41,000.00	-	-	-
005768	CAP-Lake Boondooma-CabinFurniture Rej	25,000.00	25,000.00	-	-	-
005769	CAP-Lake Boondooma - Aircond Replacen	13,500.00	13,500.00	-	-	-
		79,500.00	79,500.00	-	-	-
Tourism - King VIC						
005835	Install Light Bar - Kingaroy Art Gallery	15,000.00	15,000.00	-	-	-
		15,000.00	15,000.00	-	-	-
Public Conveniences						
005758	CAP - Toilets - Stuart River Rest Area	18,000.00	18,000.00	-	-	-
		18,000.00	18,000.00	-	-	-
W4Q - Round 2						
005387	W4Q2 - Bollards - Wooroolin Carpark	-	-	36.36	255.73	292.09
		-	-	36.36	255.73	292.09
W4Q - Round 3						
005607	W4Q3 - Murgon Swimming Pool	90,000.00	90,000.00	-	84,228.00	84,228.00
005608	W4Q3 - Wondai Swimming Pool Solar Ins	55,000.00	55,000.00	-	-	-
005609	W4Q3 - Wondai Swimming Pool Filtrat	10,000.00	10,000.00	-	-	-
005610	W4Q3 - Kroy Soil Lab Dust Extractra	65,000.00	65,000.00	-	-	-
005611	W4Q3 - Wondai Sportsground Grandsta	70,000.00	70,000.00	-	-	-
005612	W4Q3 - Kroy Heritage Museum & VIC	30,000.00	30,000.00	-	-	-
005613	W4Q3 - Durong Hall Improvements	15,000.00	15,000.00	-	650.00	650.00
005718	W4Q3 - Memorial Park Sofffall	235,000.00	235,000.00	-	-	-
005719	W4Q3 - Apex Park Sofffall	65,000.00	65,000.00	-	-	-
005720	W4Q3 - Maidenwell Toilet Upgrade	15,000.00	15,000.00	-	-	-
		650,000.00	650,000.00	-	84,878.00	84,878.00
Parks - Kingaroy						
005754	CAP - Parks - Wooroolin Park soffit	39,000.00	39,000.00	-	-	-
005757	CAP - Parks - Kingaroy Skate Park	15,000.00	15,000.00	-	-	-
005760	CAP - Parks - Mount Wooroolin BBQ repla	7,500.00	7,500.00	-	-	-
005761	CAP - Parks - River Road Cricket pitch	7,500.00	7,500.00	-	-	-
005869	Lookout Renovations-Apex Park-Kingaroy	20,000.00	20,000.00	-	-	-
		89,000.00	89,000.00	-	-	-
Parks - Nanango						
005868	Shade Structure Renewal-Pioneer Park N/	20,000.00	20,000.00	-	-	-
		20,000.00	20,000.00	-	-	-
Parks - Blackbutt						
005752	CAP - Parks - Benarkin Playground & Soft	64,000.00	64,000.00	-	-	-
005755	CAP - Parks - Les Muller Park - Equip	89,000.00	89,000.00	-	-	-
		153,000.00	153,000.00	-	-	-
Parks - Murgon						
005753	CAP - Parks - Murgon Lions Park soffit	88,000.00	88,000.00	-	-	-
005756	CAP - Parks - Murgon Skate Park shelter	37,500.00	37,500.00	-	-	-
		125,500.00	125,500.00	-	-	-
Parks - Wondai						
005870	Wondai Dingo Sculpture Pond Renovation:	10,000.00	10,000.00	-	-	-
		10,000.00	10,000.00	-	-	-
Rail Trails						
005762	CAP - Rail Trail - Murgon/Kingaroy cross	22,500.00	22,500.00	-	-	-
		22,500.00	22,500.00	-	-	-
General						
005847	Building Condition Priorities	1,013,205.00	1,013,205.00	-	-	-
005871	Priorities Identified-NRM&Parks	111,831.00	111,831.00	-	-	-
		1,125,036.00	1,125,036.00	-	-	-
		4,128,136.00	4,128,136.00	1,716,101.95	70,250.91	1,786,352.86

Project Code	Project Description	2019/20 Adopted Budget	Total Available Budget	2019/20 Commitments	2019/20 Actual Expenditure	2019/20 Actual Expenditure & Commitments
Intangibles						
Business System						
000380	Business Operating System	-	-	10,392.27	2,065.08	12,457.35
		-	-	10,392.27	2,065.08	12,457.35
		-	-	10,392.27	2,065.08	12,457.35
Plant & Equipment						
Admin Office - Kinga						
005483	Council Chambers Audio Video	200,000.00	200,000.00	-	-	-
		200,000.00	200,000.00	-	-	-
Info Serv - ICT						
000379	Computer Infrastructure & Upgrade	135,000.00	135,000.00	121,664.57	-	121,664.57
000381	Server Hardware	135,000.00	135,000.00	-	-	-
000382	Photocopiers & Printers	20,000.00	20,000.00	-	-	-
004919	Aerial Photography	27,000.00	27,000.00	-	-	-
005326	Gensets Emergency Power	31,000.00	31,000.00	-	-	-
005327	Wireless Access Point	15,000.00	15,000.00	-	-	-
		363,000.00	363,000.00	121,664.57	-	121,664.57
Plant & Fleet Manage						
005496	Plant and Fleet Replacement 18-19 FY	-	-	396,975.47	200,741.18	597,716.65
005824	Plant and Fleet Replacement 2019-20	2,745,748.00	2,745,748.00	-	-	-
		2,745,748.00	2,745,748.00	396,975.47	200,741.18	597,716.65
		3,308,748.00	3,308,748.00	518,640.04	200,741.18	719,381.22
Roads						
W4Q - Round 2						
005348	W4Q2 - DW - Premier Drive, Kingaroy	-	-	-	111.52	111.52
005365	W4Q2 - FP - Home Street, Nanango	-	-	7,068.18	33,722.57	40,790.75
005368	W4Q2 - FP - Murgon Footpath	-	-	123,140.69	38.39	123,179.08
005599	W4Q2 - GR - Saddle Tree Creek Rd	-	-	-	3,943.84	3,943.84
		-	-	130,208.87	37,816.32	168,025.19
W4Q - Round 3						
005715	W4Q3 - FP - Murgon CBD Footpath Repla	500,000.00	500,000.00	-	-	-
005716	W4Q3 - DW - Brisbane Street Drainage Im	350,000.00	350,000.00	-	-	-
005717	W4Q3 - Town Entry Signage	100,000.00	100,000.00	-	-	-
		950,000.00	950,000.00	-	-	-
DCP						
005602	DCP1-Gravel Resheeting	-	-	-	0.01	0.01
		-	-	-	0.01	0.01
Bridges						
004485	Stonelands Road Bridge - Stonelands	-	-	28,448.29	15,600.37	44,048.66
		-	-	28,448.29	15,600.37	44,048.66
Grav Resheet						
005458	Unsealed Roads Gravel Resheeting - 18/1:	-	-	51,232.58	52,512.48	103,745.06
005691	W4Q3 - GR - Gayndah Hivesville Rd	250,000.00	250,000.00	-	-	-
005692	W4Q3 - GR - Mondure Rd	130,000.00	130,000.00	-	-	-
005693	W4Q3 - GR - Morgans Rd	96,140.00	96,140.00	-	-	-
005694	W4Q3 - GR - Wilsons Rd	160,000.00	160,000.00	-	-	-
005695	W4Q3 - GR - Booneene Elesmere Rd	183,913.00	183,913.00	-	-	-
005696	W4Q3 - GR - Mondure Crossing Rd	168,000.00	168,000.00	-	-	-
005697	W4Q3 - GR - Robn and Lee Rd	96,300.00	96,300.00	-	-	-
005698	W4Q3 - GR - Mustons Rd	106,000.00	106,000.00	-	-	-
005699	W4Q3 - GR - McCauley Broom Rd	100,000.00	100,000.00	-	-	-
005700	W4Q3 - GR - Kunloon Rd	199,640.00	199,640.00	-	-	-
005701	W4Q3 - GR - Coolabunia Malar Rd	145,000.00	145,000.00	-	-	-
005705	W4Q3 - GR - Deep Crk Rd	127,117.00	127,117.00	48,563.09	92,911.70	141,474.79
005707	W4Q3 - GR - Ironpot Rd	170,000.00	170,000.00	-	-	-
005709	W4Q3 - GR - Burra Buri Rd	277,000.00	277,000.00	-	-	-
005710	W4Q3 - GR - Wooden Hut Rd	150,000.00	150,000.00	-	-	-
005712	W4Q3 - GR - Wattlegrove Rd	200,000.00	200,000.00	-	-	-
005713	W4Q3 - GR - Redvale Rd	79,040.00	79,040.00	30,920.00	-	30,920.00
005714	W4Q3 - GR - McKenzies Rd	111,850.00	111,850.00	73,525.44	-	73,525.44
005721	Unsealed Roads Gravel Resheeting 19/20	2,276,540.00	2,276,540.00	206,580.70	198,277.55	404,858.25
		5,026,540.00	5,026,540.00	410,821.81	343,701.73	754,523.54

Project Code	Project Description	2019/20 Adopted Budget	Total Available Budget	2019/20 Commitments	2019/20 Actual Expenditure	2019/20 Actual Expenditure & Commitments
Pavement Rehab						
005479	Niagara Road (Wind Farm)	-	-	195,295.40	99,560.31	294,855.71
005852	Stehbens Road (Ken Mills) Upgrade	200,000.00	200,000.00	-	-	-
005853	Niagara Road Bitumen Seal Upgrade	154,831.00	154,831.00	-	-	-
005854	Proston Transfer Station Access Road	150,000.00	150,000.00	-	-	-
		504,831.00	504,831.00	195,295.40	99,560.31	294,855.71
Footpaths & Cycleway						
005274	Gore Street, Murgon - Cycleway	-	-	893.53	-	893.53
005285	Kingaroy Rail Corridor Cycleway	-	-	-	878.24	878.24
005857	Haly Street Wondai Footpath	95,000.00	95,000.00	-	-	-
005858	Murgon CBD Footpath Replacement	500,000.00	500,000.00	-	-	-
		595,000.00	595,000.00	893.53	878.24	1,771.77
Bitumen Resealing						
005460	Reseal Program - 18/19	-	-	211,375.62	40,515.27	251,890.89
005722	Reseal Program - 19/20	2,689,776.00	2,689,776.00	-	-	-
005851	Old Esk Road Bitumen Seal	380,000.00	380,000.00	-	-	-
005855	Bitumen Sealing Various Roads	210,000.00	210,000.00	-	-	-
005856	Mary St Coolabunia State School Carpark	140,000.00	140,000.00	-	-	-
		3,419,776.00	3,419,776.00	211,375.62	40,515.27	251,890.89
Town Development						
005284	Kingaroy Town Revitalisation Project	-	-	90,182.27	-	90,182.27
005289	Blackbutt - Drainage & Kerb & Channel	-	-	9,825.20	2,066.19	11,891.39
		-	-	100,007.47	2,066.19	102,073.66
TIDS - LRRS Projects						
005463	SafeSt - Crawford State School	-	-	39,257.50	1,242.04	40,499.54
		-	-	39,257.50	1,242.04	40,499.54
General						
005459	Town Entry Signs - 18/19	-	-	820.00	1,883.00	2,703.00
		-	-	820.00	1,883.00	2,703.00
Urban Drainage						
005860	Various Drainage Replacements	100,000.00	100,000.00	-	-	-
005861	Brisbane Street Nanango Drainage	50,000.00	50,000.00	-	-	-
		150,000.00	150,000.00	-	-	-
		10,646,147.00	10,646,147.00	1,117,128.49	543,263.48	1,660,391.97
Water Services						
DCP						
005582	DCP1-Hivesville Standpipe	-	-	797.50	-	797.50
		-	-	797.50	-	797.50
Water - General Oper						
005830	Regional Arc Flash Compliance-Water	175,000.00	175,000.00	-	-	-
005831	Reservoir Pipework Renewal	100,000.00	100,000.00	-	-	-
005832	Reservoir Inspection/Assessments-Region	20,000.00	20,000.00	-	-	-
		295,000.00	295,000.00	-	-	-
Water - Kingaroy						
004308	KWS - Burnett St Water Main Replacement	-	-	8,343.94	-	8,343.94
004311	KWS - West St Water Main Replacement	-	-	21,874.66	-	21,874.66
004977	Mt Wooroolin Supply Main	-	-	3,368.19	5,102.37	8,470.56
004978	KWS-William St (Alfred to Markwell)	-	-	3,584.09	10,179.79	13,763.88
005456	KWS-Youngman Street (Haly to Avoca)	-	-	31,374.33	-	31,374.33
005469	KWS- Alford St (Youngman to William) WA	-	-	8,900.00	3,574.73	12,474.73
005470	KWS-King St (Mary to Kent) WMR	-	-	-	76.36	76.36
005471	KWS-Toomey St (Youngman to William) W	-	-	9,245.99	-	9,245.99
005472	KWS-Youngman St (Venmen to DI PS) WI	-	-	20,780.24	-	20,780.24
005473	KWS-Knight St (RailwayTce to Hodge) WA	-	-	13,079.70	-	13,079.70
005547	Gordonbrook WTP - Post Con Contract W	-	-	22,059.00	-	22,059.00
005548	Gordonbrook WTP - Soda Ash Project	-	-	197,360.00	13,750.00	211,110.00
005733	19/20-Water Meter Replacement Program	350,000.00	350,000.00	-	-	-
005833	Mt Wooroolin-Reservoir Roof Replacement	625,000.00	625,000.00	-	-	-
		975,000.00	975,000.00	339,970.14	32,683.25	372,653.39
Water - Kumbia						
005322	Kumbia Bores - Upgrade Electrical System	-	-	56,198.91	-	56,198.91
		-	-	56,198.91	-	56,198.91

Project Code	Project Description	2019/20 Adopted Budget	Total Available Budget	2019/20 Commitments	2019/20 Actual Expenditure	2019/20 Actual Expenditure & Commitments
Water - Nanango						
005647	19/20-NWS-DraytonSt(Brisbane to Home)	65,000.00	65,000.00	4,500.00	6.39	4,506.39
005650	19/20-NWS-George St (Drayton to Elk) WI	50,000.00	50,000.00	-	-	-
005651	19/20-NWS-Alfred St (Gipps to Henry) WW	50,000.00	50,000.00	-	-	-
005656	19/20-NWS-Wickham Street - WMR	185,000.00	185,000.00	9,438.19	25,610.03	35,048.22
005659	19/20-NWS-Wills Street West - WMR	65,000.00	65,000.00	9,560.50	34,564.86	44,125.36
		415,000.00	415,000.00	23,498.69	60,181.28	83,679.97
Rural Water - Prosto						
005320	Proston Rural Pump Station Upgrade	-	-	72,448.54	-	72,448.54
		-	-	72,448.54	-	72,448.54
Water - Wooroolin						
005154	Wooroolin - Reservoir - Replacement	-	-	9,426.79	67,199.70	76,626.49
005653	19/20-West Wooroolin Rd Rising Main WW	105,000.00	105,000.00	-	-	-
005829	Wooroolin Replacement Borewater Lines	30,000.00	30,000.00	-	-	-
		135,000.00	135,000.00	9,426.79	67,199.70	76,626.49
		1,820,000.00	1,820,000.00	502,340.57	160,064.23	662,404.80
Wastewater Services						
Wastewater - General						
005825	Regional-Arc Flash Compliance Wastewat	175,000.00	175,000.00	-	-	-
005826	Update Scada/Cyber Security	400,000.00	400,000.00	-	-	-
		575,000.00	575,000.00	-	-	-
Wastewater - Nanango						
005827	WWTP Reconfiguration - Nanango	150,000.00	150,000.00	-	-	-
005828	Nanango SPS1 Switchboard Replacement	130,000.00	130,000.00	-	-	-
		280,000.00	280,000.00	-	-	-
Wastewater - Wondai						
005165	Recycled Water-Upgrade Water Plant Wor	-	-	7,400.00	-	7,400.00
		-	-	7,400.00	-	7,400.00
		855,000.00	855,000.00	7,400.00	-	7,400.00
Waste						
Waste Management - R						
005849	Kingaroy Liquid Waste Facility	51,025.00	51,025.00	-	-	-
005850	Maidenwell Transfer Station	350,000.00	350,000.00	-	-	-
		401,025.00	401,025.00	-	-	-
		401,025.00	401,025.00	-	-	-
		21,159,056.00	21,159,056.00	3,872,003.32	976,384.88	4,848,388.20

13.4 IS - 2617011 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Three

Document Information

ECM ID 2617011

Author General Manager Finance and Corporate

Date 9 August 2019

Précis

Report on the Works for Queensland (W4Q) Grant Projects Report – Round Three as at 31 July 2019.

Summary

The following information provides a snapshot of the Works for Queensland (W4Q) Grant Projects Report – Round Three as at 31 July 2019.

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Projects Report – Round Three as at 31 July 2019 be received.

W4Q Capital Grant Projects Report - Round Three

Project Code	Project Description	July 2019	Commitments	2018/19 Project	
				Year to Date Actuals	Project Life to Date
100665					
005607	W4Q3 - Murgon Swimming Pool	84,228.00	0.00	84,228.00	84,228.00
	Sub Total	84,228.00	0.00	84,228.00	84,228.00
100669					
005613	W4Q3 - Durong Hall Improvements	650.00	0.00	650.00	650.00
	Sub Total	650.00	0.00	650.00	650.00
100670					
005705	W4Q3 - GR - Deep Crk Rd	104,449.00	47,587.64	105,817.15	105,817.15
005713	W4Q3 - GR - Redvale Rd	192.01	43,647.26	192.01	192.01
005714	W4Q3 - GR - McKenzies Rd	222.70	73,525.44	222.70	222.70
	Sub Total	104,863.71	164,760.34	106,231.86	106,231.86
	Grand Total	189,741.71	164,760.34	191,109.86	191,109.86

13.5 IS - 2617015 - Monthly Road Maintenance Expenditure Report

Document Information

ECM ID 2617015

Author General Manager Finance and Corporate

Date 9 August 2019

Précis

Report of the Road Maintenance Expenditure of South Burnett Regional Council as at 31 July 2019.

Summary

The following information provides a snapshot of Council's Road Maintenance Expenditure Report as at 31 July 2019.

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 July 2019 be received.

Road Maintenance Expenditure Report

as at 31 July 2019

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Works Project: 005467 - Maintenance 2018/19				
Asset: 0055590 - Allens Road - Wooroolin - (Ch0.000 - Ch0.568) - (Kate Street - Frederick Street)				
OP.031864	Allens rd. Blocked drains & replace head	45.55	-	45.55
		45.55	-	45.55
Asset: 0023023 - Blackbutt Crows Nest Road (Ch 2.8 - 4.8)				
OP.031082	Bbutt Crows Nest Rd - Shoulder Grading	6,541.04	-	6,541.04
		6,541.04	-	6,541.04
Asset: 0023026 - Blackbutt Crows Nest Road (Ch 4.8 - 5.6)				
OP.031082	Bbutt Crows Nest Rd - Shoulder Grading	6,541.04	-	6,541.04
		6,541.04	-	6,541.04
Asset: 0023029 - Blackbutt Crows Nest Road (Ch 5.6 - 6.2)				
OP.031082	Bbutt Crows Nest Rd - Shoulder Grading	3,270.52	-	3,270.52
		3,270.52	-	3,270.52
Asset: 0023138 - Bond Street				
OP.031321	Bond St - Pothole Patch various	1,532.77	-	1,532.77
		1,532.77	-	1,532.77
Asset: 0023330 - Boonenne Ellesmere Road				
OP.031723	Boonenne Ellesmere Road	1,424.88	-	1,424.88
		1,424.88	-	1,424.88
Asset: 0023617 - Brooklands Pimpimbudgee Road				
OP.031111	Brooklands Pimpimbudgee Rd	767.83	-	767.83
		767.83	-	767.83
Asset: 0022054 - Ellesmere Road - Formerly Ellesmere North Road and part Glencliffe Road - Refer Attachment				
OP.031696	Ellesmere Road Shoulder Repairs	3,026.15	-	3,026.15
		3,026.15	-	3,026.15
Asset: 0025200 - Ferris Road				
OP.031708	Ferris Rd - Murgon	715.33	-	715.33
OP.031729	Ferris Rd - Murgon	2,082.57	-	2,082.57
		2,797.90	-	2,797.90
Asset: 0025261 - Findlays Road				
OP.031730	Findlays Road Drainage	253.50	-	253.50
		253.50	-	253.50
Asset: 0034289 - Glendon Street				
OP.031688	Glendon st sign	19.45	-	19.45
		19.45	-	19.45
Asset: 0025705 - Glenmore Road				
OP.031054	Glenmore Rd - Gravel supply	593.22	-	593.22
		593.22	-	593.22
Asset: 0026686 - Ironpot Road				
OP.030862	Ironpot Road - Patrol Grade	100.14	-	100.14
OP.031510	Region Linemarking	-	-	-
		100.14	-	100.14
Asset: 0037712 - MacAlister Street				
OP.030406	MacAllister St - pothole on edge	480.33	-	480.33
		480.33	-	480.33
Asset: 0027988 - Manumbar Road				
OP.031635	Manumbar rd Gravel top up	310.00	-	310.00
		310.00	-	310.00
Asset: 0028294 - Memerambi Barkers Creek Road				
OP.031510	Region Linemarking	-	-	-
OP.031776	Memerambi Barkers Crek Roadf Medium Grad	355.22	-	355.22
		355.22	-	355.22
Asset: 0038958 - Muir Street				
OP.031402	Muir Street Blackbutt - Remove tree	84.25	-	84.25
		84.25	-	84.25

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0028704 - Nanango Brooklands Road				
OP.031739	Nanango Brooklands Rd - Edge Repairs	979.60	-	979.60
		979.60	-	979.60
Asset: 0029258 - Old Esk Road				
OP.031129	Old Esk Rd - Heavy Grade	1,488.00	8,120.00	9,608.00
		1,488.00	8,120.00	9,608.00
Asset: 0022139 - Peron Road				
OP.031685	Peron Road - Patrol Grade	433.54	-	433.54
		433.54	-	433.54
Asset: 0039008 - Pincott Lane				
OP.031684	Pincott Lane - Patrol Grade	433.54	-	433.54
		433.54	-	433.54
Asset: 0030141 - Reifs Road				
OP.031732	Reifs rd tree trimming	1,246.77	-	1,246.77
		1,246.77	-	1,246.77
Asset: 0030384 - Royles Road				
OP.030289	Royles Road- Clean open drains	140.24	-	140.24
		140.24	-	140.24
Asset: 0030441 - Ryan Reagon Road				
OP.030843	Ryan Reagon Road - Patrol Grade	854.34	-	854.34
		854.34	-	854.34
Asset: 0036565 - Shiraz Court				
OP.031774	Shiraz Crt - Moffatdale	125.82	-	125.82
		125.82	-	125.82
Asset: 0031232 - Tarong Railway Road				
OP.031683	Tarong Railway Road - Patrol Grade	854.34	-	854.34
		854.34	-	854.34
Asset: 0031237 - Tarong Yarraman Road				
OP.030841	Tarong Yarraman Road - Patrol Grade	854.34	-	854.34
		854.34	-	854.34
Asset: 0031633 - Walsh Road				
OP.029656	Walsh Rd - Rural Addressing	66.76	-	66.76
		66.76	-	66.76
Asset: 0037016 - Waterview Drive				
OP.031775	Waterview Dr - Moffatdale	25.23	-	25.23
		25.23	-	25.23
Maintenance 2018/19 Total		35,646.31	8,120.00	43,766.31
Works Project: 005723 - Maintenance - Roads - 2019/20				
Asset: 0032700 - Albert Street - Kingaroy - Segment 010 - Formation - (Ch0.000 - Ch0.030) - (Haly Street - Edward Stree				
OP.032176	Haly st Tree Trimming	457.41	-	457.41
		457.41	-	457.41
Asset: 0055730 - Alfred Street - Nanango - (Ch0.000 - Ch0.783) - (Henry Street - Cairns Street)				
OP.032222	Alfred St. Repair pothole	207.94	-	207.94
		207.94	-	207.94
Asset: 0039430 - Andersons Road - Cushnie - Segment 010 - Formation - (Ch0.000 - Ch0.125) - (Chinchilla Wondai Roa				
OP.032012	Andersons rd tree removal	1,962.20	681.82	2,644.02
		1,962.20	681.82	2,644.02
Asset: 0022675 - Barsbys Road				
OP.032371	Barsbys Rd - Pothole patch	640.18	-	640.18
		640.18	-	640.18
Asset: 0048266 - Bassingthwaites Road - Chahpingah - Segment 030 - Formation - (Ch0.400 - Ch0.757) - (Start grav				
OP.032066	Bassingthwaites rd patrol grade	1,121.80	-	1,121.80
		1,121.80	-	1,121.80
Asset: 0048596 - Bayliss Road - Chahpingah - Segment 010 - Formation - (Ch0.000 - Ch2.234) - (Kingaroy Burrandowai				
OP.032134	Bayliss rd Patrol Grade	868.76	-	868.76
		868.76	-	868.76

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0022696 - Beers Road				
OP.032346	Beers Road Mntce grade	7,406.55	-	7,406.55
		7,406.55	-	7,406.55
Asset: 0025216 - Behan Road - Maidenwell - Segment 010 - Formation - (Ch0.000 - Ch2.179) - (Middle Creek Cooyar Ro				
OP.032318	Behan rd (Patrol grade)	3,510.69	-	3,510.69
		3,510.69	-	3,510.69
Asset: 0045435 - Beutels Road - MP Creek - Segment 010 - Formation - (Ch0.000 - Ch1.282) - (Fairdale Road - End grav				
OP.032026	Beutels rd patrol grade	1,171.13	-	1,171.13
		1,171.13	-	1,171.13
Asset: 0023465 - Bradley Road				
OP.032125	Bradley Road - Patrol Grade	4,509.38	1,648.48	6,157.86
		4,509.38	1,648.48	6,157.86
Asset: 0023617 - Brooklands Pimpimbudgee Road				
OP.032089	Brooklands Pimpimbudgee Rd - Pothole pat	16,601.47	-	16,601.47
		16,601.47	-	16,601.47
Asset: 0025664 - Brooklands Pimpimbudgee Road - Brooklands - Segment 010 - Surface Seal - (Ch0.000 - Ch0.136) - (I				
OP.032089	Brooklands Pimpimbudgee Rd - Pothole pat	-	-	-
		-	-	-
Asset: 0025665 - Brooklands Pimpimbudgee Road - Brooklands - Segment 020 - (Ch0.136 - Ch0.519) - (Lord Street - Er				
OP.032328	Pimpimbudgee Rd (Patrol grade)	1,269.81	-	1,269.81
		1,269.81	-	1,269.81
Asset: 0048277 - Bunya Avenue - Bunya Mountains - Segment 010 - Surface - (Ch0.000 - Ch0.742) - (Bunya Mountains				
OP.032111	Bunya Ave - Footpath	9,753.82	-	9,753.82
		9,753.82	-	9,753.82
Asset: 0042286 - Burnett Street - Nanango - Segment 020 - Base - (Ch0.024 - Ch1.393) - (Start gravel - End gravel)				
OP.032201	Burnett st - Remove windows	88.42	-	88.42
		88.42	-	88.42
Asset: 0045464 - Burra Burri Road - Chahpingah - Segment 010 - SubBase - (Ch0.000 - Ch0.796) - (Ironpot Road - Floo				
OP.032187	Burra Burri Rd - Patrol Grade	6,658.97	-	6,658.97
		6,658.97	-	6,658.97
Asset: 0055429 - Burtons Road - Booie - (Ch0.000 - Ch1.083) - (Franklins Road North - Franklins Road South)				
OP.032136	Burtons Rd. Drains and replace headwall	4,704.78	-	4,704.78
		4,704.78	-	4,704.78
Asset: 0025744 - Bushnell Lane - Fairdale - Segment 010 - Formation - (Ch0.000 - Ch0.195) - (Springs Road - End)				
OP.032118	Bushnell rd patrol grade	224.99	-	224.99
		224.99	-	224.99
Asset: 0055740 - Butts Lane - Nanango - (Ch0.000 - Ch0.229) - (Appin Street West - End width 4m)				
OP.032224	Butts Lane Repair streetblade	166.34	-	166.34
		166.34	-	166.34
Asset: 0023955 - Campbells Road				
OP.032241	Campbells Rd - Pothole patch	185.92	534.33	720.25
		185.92	534.33	720.25
Asset: 0033085 - Carinya Street - Kingaroy - Segment 020 - Formation - (Ch0.235 - Ch0.480) - (Moonya Street - Jarrah S				
OP.032192	Carinya st trees	1,147.27	-	1,147.27
		1,147.27	-	1,147.27
Asset: 0043205 - Cause Road - Pimpimbudgee - Segment 010 - Formation - (Ch0.000 - Ch1.648) - (Middle Creek Cooyar				
OP.032317	Cause Rd (Patrol grade)	2,069.12	-	2,069.12
		2,069.12	-	2,069.12
Asset: 0029877 - Clapperton Road - Pimpimbudgee - Segment 010 - Formation - (Ch0.000 - Ch0.035) - (Middle Creek C				
OP.032316	Clapperton Rd (Patrol Grade)	790.17	-	790.17
		790.17	-	790.17
Asset: 0024092 - Cloyna West Road				
OP.032245	Cloyna west rd shoulder resheet	88.42	-	88.42
		88.42	-	88.42
Asset: 0025967 - Connolly Road - Pimpimbudgee - Segment 010 - Formation - (Ch0.000 - Ch0.865) - (Soldier Settlemen				
OP.032313	Connolly Rd (Patrol grade)	1,035.08	-	1,035.08
		1,035.08	-	1,035.08
Asset: 0024219 - Copper Creek Road				
OP.032184	Copper creek rd Partol grade	2,789.60	-	2,789.60
		2,789.60	-	2,789.60

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0029621 - Copper Creek Road - Pimpimbudgee - Segment 020 - Formation - (Ch2.100 - Ch3.627) - (Ch 2.100km -				
OP.032185	Tanduringie School rd Patrol Grade	1,312.10	-	1,312.10
		1,312.10	-	1,312.10
Asset: 0055455 - Couchmans Road - Memerambi - (Ch0.000 - Ch6.125) - (Booie Crawford Road - Corndale Road)				
OP.032140	Couchmans Rd. crosspipe blocked	115.84	-	115.84
		115.84	-	115.84
Asset: 0045605 - Coulsens Road - Chelmsford - Segment 010 - Formation - (Ch0.000 - Ch1.518) - (Wondai Proston Roa				
OP.032129	Coulsens rd patrol grade	1,446.96	-	1,446.96
		1,446.96	-	1,446.96
Asset: 0024383 - Cridlands Road				
OP.032213	Cridlands Rd - Pothole Patch	79.66	-	79.66
		79.66	-	79.66
Asset: 0027079 - Curlew Road - Ballogie - Segment 010 - Formation - (Ch0.000 - Ch0.092) - (TH Burns Road - End seal)				
OP.032303	TH Burns rd (Patrol grade)	1,467.76	-	1,467.76
		1,467.76	-	1,467.76
Asset: 0024566 - Cushnie Road				
OP.032233	Cushnie Rd - Pothole patch	218.41	188.13	406.54
		218.41	188.13	406.54
Asset: 0026250 - Daniels Road - Tablelands - Segment 040 - Formation - (Ch3.360 - Ch5.894) - (Carters Road - End)				
OP.032178	Daniels rd Tree trimming	413.54	-	413.54
		413.54	-	413.54
Asset: 0039244 - Drake Street				
OP.032340	Drake Street Kerb & Channel	117.64	-	117.64
		117.64	-	117.64
Asset: 0026464 - Eckarts Road - Tingoorra - Segment 010 - Formation - (Ch0.000 - Ch0.184) - (Chinchilla Wondai Road -				
OP.032104	Eckarts rd signage	55.00	-	55.00
		55.00	-	55.00
Asset: 0026524 - Eisenmengers Road - Merlwood - Segment 010 - Formation - (Ch0.000 - Ch0.421) - (Murgon Gayndah				
OP.032277	Eisenmengers rd pipe separation	88.42	-	88.42
		88.42	-	88.42
Asset: 0026598 - Ellesmere Road - Haly Creek - Segment 040 - Surface Seal - (Ch2.980 - Ch5.325) - (Haly Creek Road - I				
OP.032028	Ellesmere Road Clean open drains	6,717.51	-	6,717.51
		6,717.51	-	6,717.51
Asset: 0027037 - Farmers Road - Abbeywood - Segment 020 - Formation - (Ch0.040 - Ch2.059) - (Start gravel - End width				
OP.032169	Farmers rd patrol grade	1,826.82	-	1,826.82
		1,826.82	-	1,826.82
Asset: 0025187 - Faughnans Road				
OP.032246	Faughmans Rd - Pothole patch	1,044.83	-	1,044.83
		1,044.83	-	1,044.83
Asset: 0030168 - Ferris Road - Murgon - Segment 010 - Surface Seal - (Ch0.000 - Ch0.277) - (Jordan Street - End width				
OP.032107	Ferris Rd - Pothole patch	5,912.48	-	5,912.48
		5,912.48	-	5,912.48
Asset: 0045747 - Ficks Crossing Road - Ficks Crossing - Segment 010 - Surface Seal - (Ch0.000 - Ch0.048) - (Bunya Hi				
OP.032153	Ficks Crossing Rd - signage	139.69	-	139.69
		139.69	-	139.69
Asset: 0033993 - Fisher Street				
OP.032368	Fisher St - Pothole patch	274.21	-	274.21
		274.21	-	274.21
Asset: 0027005 - Gayndah Abbeywood Road - Abbeywood - Segment 010 - Formation - (Ch0.000 - Ch1.502) - (Gaynda				
OP.032165	Gayndah Abbeywood rd patrol grade	2,536.83	-	2,536.83
		2,536.83	-	2,536.83
Asset: 0055749 - George Street - Nanango - (Ch0.000 - Ch1.424) - (South Street - Old Yarraman Road)				
OP.032238	George St. Blocked drain	299.72	-	299.72
		299.72	-	299.72
Asset: 0027385 - Glencoe Road - Covertly - Segment 010 - (Ch0.000 - Ch0.040) - (Proston Boondooma Road - End seal)				
OP.032295	Glencoe Rd (Patrol grade)	5,725.57	-	5,725.57
		5,725.57	-	5,725.57
Asset: 0056169 - Goodger Gully Road - Goodger - (Ch0.000 - Ch8.885) - (Semgreens Road - Old Taabinga Road)				
OP.032167	Goodger Gully Rd. Cleanout culverts	3,720.33	-	3,720.33
		3,720.33	-	3,720.33

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0024936 - Googa Creek Road - Blackbutt South - Segment 010 - Formation - (Ch0.000 - Ch1.411) - (Blackbutt Cr				
OP.032091	Googa Creek Rd - Patrol Grade	2,340.00	-	2,340.00
		2,340.00	-	2,340.00
Asset: 0037591 - Gore Street				
OP.032152	Gore st premix patching	-	-	-
OP.032527	Gore St - Collapsed pit lid	66.14	-	66.14
		66.14	-	66.14
Asset: 0045907 - Greystonlea Road - Ironpot - Segment 010 - Formation - (Ch0.000 - Ch0.420) - (Kingaroy Burrandowai				
OP.032188	Greystonlea rd Patrol grade	11,800.14	-	11,800.14
		11,800.14	-	11,800.14
Asset: 0055536 - Haly Creek Road - Haly Creek - (Ch0.000 - Ch14.769) - (Kingaroy Cooyar Road - Bunya Highway)				
OP.032131	Haly Creek Rd. Culvert cleanout	10,529.65	-	10,529.65
		10,529.65	-	10,529.65
Asset: 0034433 - Haly Street				
OP.032176	Haly st Tree Trimming	-	-	-
OP.032364	Haly St - Pothole patch	1,377.76	-	1,377.76
		1,377.76	-	1,377.76
Asset: 0026024 - Harchs Road				
OP.032244	Harchs Rd - Pothole patch	2,617.17	-	2,617.17
		2,617.17	-	2,617.17
Asset: 0038723 - Hart Street				
OP.032181	Hart St - Pothole patch	725.08	954.77	1,679.85
		725.08	954.77	1,679.85
Asset: 0026178 - Haynes Kite Millar Road				
OP.032124	Haynes Kite Miller Rd - Patrol Grade	8,993.21	9,154.54	18,147.75
OP.032363	Haynes Kite Millar Rd - Pothole patch	724.13	-	724.13
		9,717.34	9,154.54	18,871.88
Asset: 0037342 - Henderson Road - Neumgna - Segment 010 - Formation - (Ch0 - Ch1.882) - (Ryan Reagon Road - Nyst				
OP.032050	Henderson rd patrol grade	1,707.54	-	1,707.54
		1,707.54	-	1,707.54
Asset: 0038813 - Home Street				
OP.032519	Home St - Stripping	761.76	-	761.76
		761.76	-	761.76
Asset: 0039379 - Hood Street				
OP.032339	Hood Street Drainage	1,445.12	-	1,445.12
		1,445.12	-	1,445.12
Asset: 0055691 - Jacksons Road - Chelmsford - (Ch0.000 - Ch1.646) - (Wondai Proston Road - Flats Road)				
OP.032148	Jacksons rd premix patching	155.33	-	155.33
		155.33	-	155.33
Asset: 0048182 - Johnstown Road - Johnstown - Segment 010 - Formation - (Ch4.270 - Ch6.931) - (Regional Boundary				
OP.032102	Johnstown rd signage	839.69	-	839.69
		839.69	-	839.69
Asset: 0030580 - Jorgensens Road - Greenview - Segment 020 - Formation - (Ch1.083 - Ch3.450) - (Start gravel - Fairda				
OP.032022	Jorgensens rd Partol Grade	762.14	-	762.14
		762.14	-	762.14
Asset: 0039685 - K Duff Road - Coverty - Segment 010 - Formation - (Ch0.000 - Ch2.200) - (Coverty Road - Floodway)				
OP.032300	K Duff rd (Patrol garde)	2,886.76	-	2,886.76
		2,886.76	-	2,886.76
Asset: 0035546 - Keates Road - Wondai - Segment 010 - Formation - (Ch0 - Ch0.184) - (Wondai Proston Road - End)				
OP.032132	Keates rd Patrol Grade	230.27	-	230.27
		230.27	-	230.27
Asset: 0050476 - Kerb - Bramston Street - Wondai				
OP.032110	Bramston st property access	375.50	1,454.55	1,830.05
		375.50	1,454.55	1,830.05
Asset: 0049641 - Kerb - Fairview Drive - Kingaroy				
OP.032193	Fairview drive	134.01	-	134.01
		134.01	-	134.01
Asset: 0041384 - Kilgour Lane - Kinleymore - Segment 010 - Formation - (Ch0.000 - Ch0.531) - (Proston Abbeywood Rc				
OP.032164	Kilgour rd Patrol Grade	641.61	-	641.61
		641.61	-	641.61

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0027576 - Lankowskis Road				
OP.032448	Lankowskis Rd - Street Sweeper	1,915.33	-	1,915.33
		1,915.33	-	1,915.33
Asset: 0028234 - Lawsons Broad Road - Covertly - Segment 010 - (Ch0.000 - Ch1.262) - (Glencoe Road - End width 5m)				
OP.032299	Lawsons broad rd (Patrolgrade)	2,533.27	-	2,533.27
		2,533.27	-	2,533.27
Asset: 0037712 - MacAlister Street				
OP.032168	MacAlister St - Pothole Patch	2,513.60	-	2,513.60
		2,513.60	-	2,513.60
Asset: 0043308 - Maidenwell Pimpimbudgee Road - Maidenwell - Segment 010 - Formation - (Ch0.000 - Ch1.010) - (Bro				
OP.032319	Maidenwell pimpimbudgee rd (Patrol grade)	6,450.01	-	6,450.01
		6,450.01	-	6,450.01
Asset: 0028438 - Maidenwell Upper Yarraman Road - Maidenwell - Segment 010 - Formation - (Ch0.000 - Ch0.890) - (Ki				
OP.032057	Maidenwell Upper Yarraman rd patrol grad	7,259.42	-	7,259.42
		7,259.42	-	7,259.42
Asset: 0056326 - Malar Road - Booie - (Ch0.000 - Ch6.816) - (Redmans Road - Radunzs Road)				
OP.032133	Malar Rd. Shoulders and scours	20,956.18	-	20,956.18
		20,956.18	-	20,956.18
Asset: 0041676 - Mannuem Road - Mannuem - Segment 070 - (Ch9.682 - Ch12.120) - (Ironpot Road - Brook Road)				
OP.032347	Mannuem Rd - replace giveway signs x2	1,038.36	-	1,038.36
		1,038.36	-	1,038.36
Asset: 0039509 - McAllisters Road - Cushnie - Segment 010 - Formation - (Ch0.000 - Ch2.150) - (Cushnie Road - End g				
OP.032023	Mcalisters rd patrol grade	1,404.80	-	1,404.80
		1,404.80	-	1,404.80
Asset: 0028550 - McGills Road - Ironpot - Segment 010 - Formation - (Ch0.000 - Ch1.810) - (Ironpot Road - Grid)				
OP.032161	McGills rd patrol grade	3,947.98	-	3,947.98
		3,947.98	-	3,947.98
Asset: 0028588 - McLaughlins Crossing - Chahpingah - Segment 010 - (Ch0.000 - Ch0.060) - (Hodges Dip Road - Grid)				
OP.032281	Mclaughlins Rd (Patrol grade)	47.46	-	47.46
		47.46	-	47.46
Asset: 0028224 - McMurdys Road				
OP.032291	Mcmurdys rd (Patrol grade)	219.58	-	219.58
		219.58	-	219.58
Asset: 0030605 - Memerambi Barkers Creek Road - Wattle Camp - Segment 050 - Base - (Ch3.885 - Ch5.726) - (Start wi				
OP.032094	Memerambi Barkers Ck Rd - Gravel Supply	2,550.66	4,145.46	6,696.12
		2,550.66	4,145.46	6,696.12
Asset: 0030604 - Memerambi Barkers Creek Road - Wattle Camp - Segment 050 - Formation - (Ch3.885 - Ch5.726) - (St				
OP.032093	Memerambi Barkers Creek Rd - Heavy Grade	12,640.09	886.36	13,526.45
		12,640.09	886.36	13,526.45
Asset: 0028336 - Middle Creek Cooyar Road				
OP.032315	Middle Creek Cooyar rd (Patrol grade)	2,299.93	-	2,299.93
		2,299.93	-	2,299.93
Asset: 0028355 - Middle Road				
OP.032338	Middle Road Drainage	3,890.22	-	3,890.22
		3,890.22	-	3,890.22
Asset: 0056613 - Mount Hope Road - Booie - (Ch0.000 - Ch1.682) - (Kingaroy Barkers Creek Road - Booie Crawford Ro				
OP.032135	Mount Hope Rd. Shoulders and drain scour	115.84	-	115.84
		115.84	-	115.84
Asset: 0039641 - MP Creek Road - MP Creek - Segment 010 - Formation - (Ch0.000 - Ch1.580) - (Cushnie Road - Fairdal				
OP.032024	MP creek rd patrol grade	2,812.12	-	2,812.12
		2,812.12	-	2,812.12
Asset: 0028704 - Nanango Brooklands Road				
OP.032092	Nanango Brooklands Rd - Pothole patch	7,208.56	-	7,208.56
		7,208.56	-	7,208.56
Asset: 0029022 - North Branch Road				
OP.032203	North Branch Rd - Pothole patch	10,971.79	-	10,971.79
		10,971.79	-	10,971.79
Asset: 0031050 - Nukku North Road - Nukku - Segment 010 - Formation - (Ch0.000 - Ch2.000) - (D'Aguilar Highway - Cf				
OP.032112	Nukku North Rd.- patrol grade	5,890.91	5,890.88	11,781.79
		5,890.91	5,890.88	11,781.79

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0029240 - Nystrom Duffey Road - Neumgna - Segment 010 - Formation - (Ch0.000 - Ch1.969) - (Maidenwell Upper)				
OP.032055	Nystrom Duffey rd patrol grade	2,211.49	-	2,211.49
		2,211.49	-	2,211.49
Asset: 0029192 - Okeden Byanda Road				
OP.032177	Okeden Byanda Rd - Pothole patch	13,604.83	954.81	14,559.64
		13,604.83	954.81	14,559.64
Asset: 0038675 - Old Chelmsford Road - Chelmsford - Segment 020 - Formation - (Ch0.780 - Ch2.850) - (Start gravel - V)				
OP.032127	Old Chelmsford rd Patrol Grade	1,305.16	-	1,305.16
		1,305.16	-	1,305.16
Asset: 0029258 - Old Esk Road				
OP.032180	Old Esk Rd - Pothole patch	1,152.02	954.81	2,106.83
		1,152.02	954.81	2,106.83
Asset: 0047002 - Old Wondai Road - Charlestown - Segment 010 - Formation - (Ch0.000 - Ch0.144) - (Scott Street - Smi)				
OP.032273	Old Wondai rd drainage	88.42	-	88.42
OP.032276	Old Wondai rd shoulder resheet	66.30	-	66.30
		154.72	-	154.72
Asset: 0035147 - Pamela Drive - Taromeo - Segment 010 - Formation - (Ch0 - Ch0.675) - (Old Esk Road - End width 7m)				
OP.032122	Pamela Drive - Patrol Grade	2,127.27	4,945.44	7,072.71
		2,127.27	4,945.44	7,072.71
Asset: 0049226 - Pathway - Bunya Highway - Kingaroy - Concrete - R				
OP.032351	Bunya Hwy. Footpath repairs	30,205.13	909.09	31,114.22
		30,205.13	909.09	31,114.22
Asset: 0049405 - Pathway - Kingaroy Street - Kingaroy - Concrete - L				
OP.032372	Kingaroy St. Hole in footpath	124.08	-	124.08
		124.08	-	124.08
Asset: 0027163 - Paul Holznagel Road - Barliil - Segment 020 - Formation - (Ch1.206 - Ch3.700) - (Start gravel - Silverlea)				
OP.032121	Paul Holznagel Rd tree removal	2,133.77	-	2,133.77
		2,133.77	-	2,133.77
Asset: 0034963 - Proston Abbeywood Road - Stalworth - Segment 030 - Formation - (Ch3.150 - Ch4.087) - (Start width - V)				
OP.032360	Proston Abbeywood rd Boom Mow	690.27	15,454.55	16,144.82
		690.27	15,454.55	16,144.82
Asset: 0042758 - Racecourse Road - Wondai - Segment 010 - Formation - (Ch0.000 - Ch0.959) - (Simpsons Road - Chelmsford)				
OP.032014	Cherbourg rd tree removal	954.94	681.82	1,636.76
		954.94	681.82	1,636.76
Asset: 0056156 - Redmans Road - Kingaroy - (Ch0 - Ch3.669) - (D'Aguilar highway - Kingaroy Barkers Creek Road)				
OP.032242	Redmans Rd - Tree trimming	877.70	1,818.18	2,695.88
		877.70	1,818.18	2,695.88
Asset: 0027241 - Reedy Creek Road - Benair - Segment 020 - Formation - (Ch0.037 - Ch1.823) - (Start width 4m - Deep Creek Road)				
OP.032228	Reedy Creek Heavy Shoulder grade	29,219.09	1,818.18	31,037.27
		29,219.09	1,818.18	31,037.27
Asset: 0036408 - Reen Street				
OP.032196	Reen Street -	4,166.02	-	4,166.02
		4,166.02	-	4,166.02
Asset: 0034505 - Reservoir Road - Stalworth - Segment 010 - Formation - (Ch0 - Ch0.994) - (Proston Abbeywood Road - Stalworth)				
OP.032162	Reservoir rd patrol grade	1,014.66	-	1,014.66
		1,014.66	-	1,014.66
Asset: 0034497 - Rex Schultzs Road - Greenview - Segment 010 - Formation - (Ch0 - Ch1.392) - (Jorgensens Road - En)				
OP.032021	Rex Schultzs rd Patrol Grade	611.68	-	611.68
		611.68	-	611.68
Asset: 0056584 - River Road - Kingaroy - (Ch0.000 - Ch10.919) - (Walter Road - Deep Creek Road)				
OP.032151	River Rd. Reshape drain	115.84	-	115.84
		115.84	-	115.84
Asset: 0046765 - River Road - Kingaroy - Segment 190 - Surface Seal - (Ch3.129 - Ch3.613) - (Bridge - Floodway)				
OP.032096	River Rd - Pothole patch	6,520.81	-	6,520.81
		6,520.81	-	6,520.81
Asset: 0039684 - Rodney Street				
OP.032343	Rodney Street Drainage	2,425.33	-	2,425.33
		2,425.33	-	2,425.33

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0046548 - Sarum Road - Ironpot - Segment 010 - Formation - (Ch0.000 - Ch1.038) - (Jarail Road South - Grid)				
OP.032227	Sarum rd (Patrol grade)	2,789.32	-	2,789.32
		2,789.32	-	2,789.32
Asset: 0046511 - Schuberts Road LHS - Dangore - Segment 010 - Formation - (Ch0.000 - Ch0.175) - (Kingaroy Burrand				
OP.032284	Schuberts rd (Patrol grade)	2,019.42	-	2,019.42
		2,019.42	-	2,019.42
Asset: 0056443 - Silverleaf Road - Murgon - (Ch0.000 - Ch20.23) - (Bunya Highway - Hivesville Road)				
OP.032632	Silverleaf Rd - Pothole patch	51.12	-	51.12
		51.12	-	51.12
Asset: 0043399 - Silverleaf Road - Murgon - Segment 070 - Formation - (Ch5.749 - Ch7.289) - (Paul Holznagel Road - L				
OP.032011	Paul holznagel Rd drainage	9,574.21	-	9,574.21
		9,574.21	-	9,574.21
Asset: 0040078 - Soldier Settlement Road - Pimpimbudgee - Segment 010 - Formation - (Ch0.000 - Ch0.783) - (Kingaro				
OP.032312	Soldier settlement rd (Patrol grade)	4,332.18	-	4,332.18
		4,332.18	-	4,332.18
Asset: 0030922 - Speedwell Abbeywood Road				
OP.032179	Speedwell Abbeywood Rd - Pothole patch	2,816.12	954.81	3,770.93
OP.032583	Speedwell Abbeywood rd Boom Mow	-	-	-
		2,816.12	954.81	3,770.93
Asset: 0040118 - Speedwell Abbeywood Road - Stalworth - Segment 010 - Formation - (Ch0.000 - Ch1.009) - (Cridlands				
OP.032583	Speedwell Abbeywood rd Boom Mow	139.47	-	139.47
		139.47	-	139.47
Asset: 0030941 - Speedwell Road				
OP.032183	Speedwell Rd Pothole patch	8,102.45	-	8,102.45
		8,102.45	-	8,102.45
Asset: 0040245 - Springs Road - Fairdale - Segment 040 - Formation - (Ch3.240 - Ch4.440) - (Ch 3.240km - End gravel)				
OP.032086	Springs rd patrol grade	1,362.93	-	1,362.93
		1,362.93	-	1,362.93
Asset: 0040259 - Stalworth Road - Stalworth - Segment 010 - Formation - (Ch0.000 - Ch1.676) - (Proston Abbeywood R				
OP.032581	Stalworth rd Boom Mow	205.77	-	205.77
		205.77	-	205.77
Asset: 0056293 - Stonelands Road - Stonelands - (Ch0.000 - Ch15.259) - (Hivesville Road - End)				
OP.032484	Stonelands Rd. pipe separation	184.72	-	184.72
		184.72	-	184.72
Asset: 0040295 - Stonelands Road - Stonelands - Segment 030 - Formation - (Ch2.050 - Ch3.452) - (Ch 2.050km - Padd				
OP.032103	Paddys rd signage	55.00	-	55.00
		55.00	-	55.00
Asset: 0031097 - Stretton Drive				
OP.032120	Stretton Drive - Patrol Grade	1,963.63	15,558.34	17,521.97
		1,963.63	15,558.34	17,521.97
Asset: 0031184 - Swains Road				
OP.032200	Swains Rd - Reseal Prep Works	205.51	-	205.51
		205.51	-	205.51
Asset: 0053722 - SWPit - MH - Nolan Drive - Kingaroy				
OP.032194	Nolan Drive	175.60	-	175.60
		175.60	-	175.60
Asset: 0040671 - Tarong Yarraman Road - Neumgna - Segment 010 - Formation - (Ch0.000 - Ch2.426) - (Kingaroy Cooy				
OP.032034	Ryan Reagon rd patrol grade	1,881.30	-	1,881.30
		1,881.30	-	1,881.30
Asset: 0031243 - Taylors Road				
OP.032212	Taylors Road - Edge repairs	910.64	-	910.64
		910.64	-	910.64
Asset: 0036031 - Thompson Street - Murgon - Segment 010 - Formation - (Ch0 - Ch0.225) - (Gore Street - Krebs Street)				
OP.032152	Gore st premix patching	163.23	-	163.23
		163.23	-	163.23
Asset: 0031407 - Tingoora Chelmsford Road				
OP.032211	Tingoora Chelmsford - Pothole patch	183.78	-	183.78
		183.78	-	183.78

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset: 0039163 - Trapp Road - Maidenwell - Segment 010 - Formation - (Ch0.000 - Ch1.611) - (Copper Creek Road - End)				
OP.032182	Trapp rd patrol Grade	1,816.65	-	1,816.65
		1,816.65	-	1,816.65
Asset: 0046383 - Ulampa Creek Road - Nukku - Segment 010 - Formation - (Ch0.000 - Ch0.658) - (Nukku North Road - End)				
OP.032117	Ulampa Creek Rd. patrol grade	8,047.25	2,330.30	10,377.55
		8,047.25	2,330.30	10,377.55
Asset: 0031589 - Uptons Road				
OP.032137	Uptons rd Tree trimming	2,998.95	-	2,998.95
		2,998.95	-	2,998.95
Asset: 0036962 - Verdelho Drive				
OP.032296	Verdohlo Dr - Pothole patch	3,028.76	-	3,028.76
		3,028.76	-	3,028.76
Asset: 0038665 - Weirs Road - Chelmsford - Segment 010 - Formation - (Ch0.000 - Ch1.638) - (Wondai Proston Road - End)				
OP.032130	Weirs rd patrol grade	958.45	-	958.45
		958.45	-	958.45
Asset: 0037064 - West Street				
OP.032114	West St - Pothole patch	2,685.69	-	2,685.69
		2,685.69	-	2,685.69
Asset: 0032269 - Wild Deer Drive				
OP.032123	Wild Deer Drive - Patrol Grade	2,946.36	1,648.48	4,594.84
		2,946.36	1,648.48	4,594.84
Asset: 0038477 - Wilsons Road - Gordonbrook - Segment 010 - Formation - (Ch0.000 - Ch2.250) - (Memerambi Gordon Brook - End)				
OP.032515	Wilsons rd (Patrol grade)	3,901.92	4,545.45	8,447.37
		3,901.92	4,545.45	8,447.37
Asset: 0038265 - Wolff Road - Coverty - Segment 010 - Formation - (Ch0.000 - Ch1.934) - (Coverty Road - End)				
OP.032301	Coverty Rd (Patrol grade)	8,024.16	-	8,024.16
OP.032302	Wolff rd (Patrol grade)	2,364.43	-	2,364.43
		10,388.59	-	10,388.59
Maintenance - Roads - 2019/20 Total		422,226.49	78,113.58	500,340.07
Works Project: 005735 - Roads Operations - 2019/20				
Asset: 0032550 - Wondai Charlestown Road				
OP.032520	Wondai Charlestown Road Call out	423.26	-	423.26
		423.26	-	423.26
Roads Operations - 2019/20 Total		423.26	-	423.26
Subtotal		458,296.06	86,233.58	544,529.64

Task	Task Description	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Work Orders Not Linked to Assets				
OP.031521	Private Works - street sweeping reseals	2,707.75		2,707.75
OP.028479	South Slashing	14.49		14.49
OP.028482	Kingaroy Street Banner	0.00		-
OP.028490	NanangoTownship Street Sweeping	812.32		812.32
OP.028492	Murgon Township Street Sweeping	575.40		575.40
OP.028498	Kingaroy Township Street Sweeping	1,374.67		1,374.67
OP.031737	Bunya Highway - Hydro Mulching	845.27		845.27
OP.031367	Gravel Reheet - Blackbutt Showground	1,240.74		1,240.74
OP.031990	Roads Administration	30,999.86		30,999.86
OP.031991	Roads Technical	9,226.96		9,226.96
OP.032032	North Slashing	13,432.63		13,432.63
OP.032035	Central Slashing	173.76		173.76
OP.032037	South Slashing	3,035.18		3,035.18
OP.032126	Kingaroy Street Sweeping	4,366.25		4,366.25
OP.032138	Banners	712.44		712.44
OP.032139	Road Inspections	9,206.03		9,206.03
OP.032141	Wondai Street Sweeping	473.85		473.85
OP.032142	Murgon Street Sweeping	1,760.04		1,760.04
OP.032144	Nanango Street Sweeping	1,015.41		1,015.41
OP.032149	Kumbia/Maidenwelli Street Sweeping	812.32		812.32
OP.032225	Chinchilla Wondai Rd - Rural Addressing	133.58		133.58
OP.032350	Horne Lane - Rural Addressing	32.81		32.81
OP.032352	Bullcamp Road (Mylett), Rural Addressing	32.83		32.83
OP.032517	Foggy's Pit Fencing	4,400.00		4,400.00
OP.032524	Roads Surveillance Audit	2,443.23		2,443.23
OP.032528	RACAS - hire and installation	25,000.00		25,000.00
OP.032000	On Call Allowance	3,562.16		3,562.16
	Subtotal	118,389.98	-	118,389.98
	Grand Total	576,686.04	86,233.58	662,919.62

14. Confidential Section

- 14.1 CONF - 2617532 - Approval to dispose of land at Cornish Street, Kingaroy (being Lot 7 on CP864840).**

Document Information

ECM ID 2617532

Author Manager Property

**Endorsed
By General Manager Community**

Date 13 August 2019

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.2 CONF - 2617187 - Reporting on loss resulting from a break-in at Yallakool Caravan Park in September 2018

Document Information

ECM ID 2617187

Author Manager Natural Resources and Parks

**Endorsed
By General Manager Community**

Date 13 August 2019

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(c) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget

14.3 CONF - 2616609 - Evaluation for tender submissions received for SBRC-18/19-20 Management Services for Kingaroy, Wondai and Murgon Swimming Pools.

Document Information

ECM ID 2616609

Author Manager Property

**Endorsed
By General Manager Community**

Date 21 August 2019

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.4 CONF - 2616388 - QCAT Matter - Case Number GAR270-18

Document Information

IR No 2616388

Author Manager Environment and Waste Services

**Endorsed
By General Manager Community**

Date 7 August 2019

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (f) starting or defending legal proceedings involving the local government

