



SOUTH BURNETT

REGIONAL COUNCIL

Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 16 January 2019

Chief Executive Officer: Mark Pitt

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 16 January 2019

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 16 January 2019 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Jordan Bennett, offered prayers for Council and for the conduct of the Council meeting.

2.1 Petitions

2.1.1 PET - 2560313 - Forwarding petition by Wondai Residents to keep the Christmas tree on the roundabout

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the petition be received and referred to General Manager Corporate Services for consideration and relevant action.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the minutes of the previous meeting held on Wednesday 12 December 2018 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4. Declaration of Interest

Nil.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Resolution:

Moved Cr KM Campbell, seconded Cr TW Fleischfresser.

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Economic Development:

Creative Roundtable

Thirty-six local artists gathered in Kingaroy in early December to meet representatives from the newly formed Central QLD Regional Arts Services Network and contribute to development of a 10 year roadmap for Arts Queensland.

Introduced Susan Davies from Central Queensland University (CQU) and Trudie Leigo the newly appointed Regional Arts Service Network Project Officer for CQU. Trudie's area is the Wide Bay/Burnett.

Sue explained it's a new initiative of the State Government. CQU has been appointed as the service provider for Central Queensland. Sue highlighted the boundaries, it covers 14 Local Government Areas from Fraser Coast, Cherbourg and South Burnett in the south up to Mackay and the Whitsundays in the north and out west to Isaac.

The meeting discussed opportunities and challenges for the arts sector in the South Burnett which will feed up into the Queensland 10 Year Roadmap. Some potential projects/solutions and inputs to a statewide vision were discussed and these have been recorded and provided back to Arts Queensland.

Part 2 of the meeting allowed Cr Danita Potter to facilitate a discussion with local artists. The meeting tabled a number of challenges that local artists face. Discussion about changes made to RADF funding and future for the regions art activity established desire to have similar meetings in 2019. The group decided future meetings with the first meeting to be held on 28 February, location to be determined.

Hinkler Innovation Series – Bernard Salt Breakfast

Economic Development staff attended the second of the Hinkler Innovation Series events which are hosted by Bundaberg Regional Council. Bundaberg Regional Council presented an economic report card for the Bundaberg region, identifying \$3.2b in project activity and 11.4% growth in employment. As the keynote speaker, Bernard Salt presented his own brand of demographic commentary to a large crowd at the Bundaberg Multiplex. Bernard spoke about a unified and galvanised community being the strongest asset for growth. He also spoke about the fusion and tolerance of diverse cultures and importance of geopolitics for Australia's prosperity. Bernard talked about how the Wide Bay is undergoing structural change and must invest in education and training, with knowledge workers driving Australian prosperity.

Corporate Performance:

Implementation of the Annual Operational Plan 2018/19

As we welcome in 2019 with the first ordinary meeting of Council, it is an opportune time to reflect on some of the achievements of Council at the halfway point of the 2018/2019 financial year. Council has:

- Increased communications and community engagement activities
- Prepared the draft Strategic Human Resource Management Plan
- Developed the Zero Harm Strategic Safety Management Plan 2019-2020
- Loaned over 55,000 items through our libraries
- Supported more than 80 local community groups/ organisations through the Community Grants Program.
- Conducted 318,737 waste collections services
- Successfully conducted the Kingaroy Airport Emergency exercise and cold debrief.
- Activated the Local Disaster Management Group coordinating the response and recovery of our community from the October storm event.
- Developed and adopted the South Burnett Strategic Sport and Recreation Infrastructure Plan.
- Final stage development of the draft 10-year capital works program for Water and Wastewater.
- Reviewed and implemented a new framework for the delivery of road maintenance and construction.
- Developed the draft 3-year works program for the sealed road network and commenced the development of the draft 3-year works program for the unsealed road network.

At today's Council meeting, the Annual Operational Plan implementation progress report will be tabled for adoption and I encourage the community to take the time to review the progress and achievements to date.

Australia Day Celebrations

Each year Council helps to organise and fund various Australia Day events across the region. From the traditional Aussie breakfasts through to the formal Australia Day Awards Ceremony, there are plenty of different events to attend to celebrate our beautiful country on this National day. A full listing of the community events is available on Council's website or from the Council offices.

Each year in preparation for Australia Day, Council put out a call for nominations of outstanding persons and groups who have made an exceptional contribution to our community. With many award categories available, judging of the awards is undertaken by a panel of key community members from different areas across the South Burnett.

This year, Mrs Justine Christerson is the region's Australia Day Ambassador. Justine will be participating in Council's regional Australia Day Awards Ceremony which commences at 6.30pm at the Blackbutt Memorial Hall on Friday, 25 January. I encourage our community to come along on the night to hear firsthand the names of the nominees and winners for each of the award categories.

Carried 7/0
FOR VOTE - Councillors voted unanimously

5.2 Economic Development (ED)

Officer's Report

5.2.1 ED - 2563777 - 2018 Tourism Review information report

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That the 2018 Tourism Review update report be received for information.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Corporate Performance (CP)

Officer's Report

5.3.1 CP - 2562576 - Annual Operational Plan 2018/19 Implementation Progress Report for July - December 2018

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Council adopt the Annual Operational Plan 2018/19 implementation progress report.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.2 CP - 2562570 - Confirming attendance at the LGAQ Finance & Civic Leaders Conference in Gladstone 26-27 February 2019 and the Australian Local Government Association (ALGA) National General Assembly in Canberra 16-19 June 2019

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That

- 1. Mayor Keith Campbell, Cr Danita Potter and Chief Executive Officer Mark Pitt attend the 2019 LGAQ Finance & Civic Leaders Conference in Gladstone as delegates; and*
- 2. Mayor Keith Campbell, Cr Roz Frohloff, Cr Ros Heit and Chief Executive Officer Mark Pitt attend the 2019 ALGA National General Assembly in Canberra as delegates.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – Works Planned for January/February:

- **Niagara Road – Reconstruction of sealed and unsealed road** – Project is continuing west of Bilboa Rd with the road formation and drainage pipe extensions currently underway.
- **Blackbutt Drainage Improvements** – Culvert components and materials have been delivered. Concrete crew have commenced establishment to site.
- **Home Street, Nanango – Drainage Improvements** - Design complete, construction planned (late Feb).

Maintenance Crews - Works Planned for January/February:

Maintenance Grading

- *Darley Crossing Road*
- *Walsh Road*
- *Gleneriffe Road*
- *Green Lane*
- *Runnymede Road*
- *G Andersons Road*
- *Kintrye Road*
- *Andersons Road*
- *Currawong Drive*
- *Vanderlugt Road*
- *Giblin Road*
- *O'Dea Road*
- *Boyne River Road*
- *Red Tank Road*

Gravel Resheeting

- *Kawl Kawl Road*
- *Jacksons Road*
- *Woltmans Road*
- *Paines Road*
- *Meiers Road*

- *Weens Road shoulder resheeting*

Storm Damage

- *Work is continuing on tree and debris removal as a result of the October storm event, with the final work expected to be completed early to mid-January.*

Slashing

- *Burnett Highway (North of Nanango)*
- *Wattle Camp area (Wattle Camp Road, Franklin Road, Granite Crescent, Maguire Road, Brocklehurst Road, Farr Court, McNicholl Road, Memerambi Barkers Creek Road)*
- *Durong area (Chinchilla Wondai Road, Stubbs Armstrong Road, Wooletts Road, West Boondooma Road, Swaines Road, Aberdeen Avenue)*
- *Wansbeck-Manumbar Road, Manumbar Road*
- *Burri Burra Road, Ironpot Road*

Completed Work – December/January:

Construction work

- *Coverty Road - Gravel resheeting*
- *Mant Street/ Alford Street, Kingaroy (TIDS) - Concrete footpath*
- *Logan Street, Kingaroy - Upgrade to bitumen seal standard*
- *Memerambi Barkers Creek Road – Gravel resheeting*
- *TH Burns Road – Gravel resheeting*

Maintenance work

- *Nords Road - maintenance grade*
- *Youngman Road - maintenance grade*
- *Scotts Lane – maintenance grade*
- *Quires Road - maintenance grade*
- *Quarry Road - maintenance grade*
- *Reillys Road - maintenance grade*
- *Hansens Road- maintenance grade*
- *Boisens Road- maintenance grade*

Contract Work – December/January:

RMPC

- *Maidenwell-Bunya Mountains Road – Heavy formation grading completed, shoulder grading underway.*
- *Bitumen reseal programme – Ongoing pavement repairs to various roads in preparation for the annual bitumen reseal programme.*
- *Memerambi-Gordonbrook Road - Heavy formation grading commenced.*
- *Bunya Highway - Road shoulder grading, various locations.*

Carried 7/0
FOR VOTE - Councillors voted unanimously

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

For my first portfolio report for 2019, I would like to acknowledge the tireless efforts of many volunteers and staff working for our local service providers over the Christmas New Year break. These services were provided to members of our community who found this time of year difficult financially and psychologically. It is comforting to know that our region has support available when it is needed.

South Burnett Libraries:

Recently, Library staff across the South Burnett Region have been working together to design and plan programs for delivery to our community during 2019. The First 5 Forever program has proven its worth in strengthening early literacy foundations for local children aged 0-5 years and with funding again made available by Queensland State Government through State Library of Queensland, the libraries will once again apply for funding to deliver this program.

In-house planning and delivery of programs for 2019 will include January school holiday programs, regular rhyme time and story time sessions and The Summer Reading Club programs across the region.

When school goes back at the end of this month, Kid's Corner will resume in Nanango and Kingaroy Libraries.

Adults can choose to participate with like-minded people in the group of their choice whether it be writing activities, conversation groups, Spanish speaking group, card playing or mah-jong.

Blackbutt Library is preparing for another year of rhyme time sessions, school holiday programs and Tech Savvy classes to replicate the enthusiastic patronage from 2018. Tech Savvy sessions provide participants the opportunity to learn about computers, smart devices (iPads/smartphones), the internet and email in a safe friendly way.

Community Grants Program Round 2 opens in February:

Council's Community Grants Program Round 2 will be open for the month of February. I encourage groups and organisations who deliver local projects and activities to contact Council to find out more information about what assistance is available.

A category with the Community Grants Program is the Regional Arts Development Fund. At the end of the last financial year, Council had \$4,609 still available for artists from a total budget of \$17,500. This financial year the RADF budget for local artists is a total of \$14,142. With round 2 open in February, it is important for local artists to access the fund so Council can continue to make a pitch for funding from Arts Queensland. Council has, each year previous, carried over a surplus of funding and therefore it has been difficult to demonstrate that the local demand exceeds the funding approved by Arts Queensland. Application forms are now available on Councils' website.

Tourism Update:

The industry engagement proposal has been released with an encouraging early uptake where there are already a number of operators on board to take advantage of the marketing opportunities available. The Tourism section is continuing to encourage local event organisers to list their events with the Australian Tourism Data Warehouse (ATDW) as well as connect with Discover South Burnett via social media tagging.

The 'Let's Go' destination publication is currently under development with 'Push Pull Marketing' being the successful provider. This edition will be finalised by early February and distributed to interstate markets soon after.

The 'Future of the Visitor Information Centres' discussion paper has been widely distributed and is available online at www.discoversouthburnett.com.au. Feedback from the community and industry is requested by the end of January.

Discussions about local produce continue resulting in collaboration with Roberta Schablon from 'Saucy Fork Catering' to start a local produce connections group of which there are currently 93 members.

Attendance at four (4) caravan/camping/outdoors expos for 2019 have been confirmed with Moreton Bay, Nambour, Toowoomba and Cleveland being selected. 'Discover South Burnett' will also have a presence at interstate shows beginning with the Melbourne Supershow in February.

Health Services:

Animal Management

On 16 January, Council will issue the final reminder notices for dog registrations for the period 1 December 2018 to 30 November 2019 to owners of dogs who have as yet still not registered their dog(s).

The payment deadline will be close of business next month, Friday 15 February. After this date, Council will conduct house-to-house dog registration checks and will start first with the properties where there are outstanding dog registrations, so please make sure your registrations are paid before this occurs.

Overgrown Allotments

I would like to remind residents it is important to maintain vegetation on their properties whether vacant or occupied land. Given the time of year, grass can grow quite quickly and become very long to the extent that some properties become 'overgrown'. Apart from complaints received by Council, we will be conducting overgrown allotment surveys throughout the South Burnett this month and then issuing Compliance Notices where applicable.

Alcohol and Drug Foundation Funding Application

Last month Council submitted an application on behalf of the South Burnett Local Drug Action Team (LDAT), to the Alcohol and Drug Foundation for \$40,000 funding to develop and implement a community action plan. Council is awaiting the announcement of the successful funding applications and I will provide an update through my portfolio report in the coming months.

Carried 7/0
FOR VOTE - Councillors voted unanimously

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning:

Local Government Infrastructure Plan (LGIP)

Council received advice from the State on 10 January 2019 confirming that Council can proceed with public consultation, subject to a condition requiring some minor changes to the draft LGIP document. The first condition relates to the removal of references to the 'bulk water allocation', as the State doesn't consider this to be trunk infrastructure. The second condition relates to updating the extrinsic material to clarify the reasons why certain properties in the Rural Zone are included in the Priority Infrastructure Area (PIA) and why certain properties in the Low Density Residential Zone are excluded from the PIA. These changes are scheduled to be completed by the end of this week.

The majority of the public consultation material has been drafted and will be sent through for approval once finalised. It is expected that the public consultation period (minimum 30 business days) can then commence the week beginning 4 February 2019.

Property:

Property Section has released the tender calling for construction companies to undertake the refurbishments at the Nanango Office. The tender closes on 1 February. There is much interest in the tender and due to demand, Council officers will hold an additional site inspection at Nanango this week.

Property has installed Adblue self-bunded tanks at Nanango, Kingaroy and Murgon depots. The self-bunded tanks hold diesel engine additive. The self-bunded tanks improves efficiency and makes them compliant with work place health and safety and environmental regulations.

Legionella control measures at the Lady Bjelke-Petersen Community Hospital have been implemented with hot flushing of water lines and the installation of filters to necessary tapware in high use areas. Subsequent water tests had good results within health guidelines. Council will continue to monitor the situation.

The volleyball court at the Kingaroy Pool has been revitalised with new beach volleyball sand and sports equipment including net, balls and scoreboard. The Kingaroy pool manager, will hold a volleyball competition in coming weeks after the grand opening round robin competition at a Family Fun Day to be held on the Sunday of the Australia Day long weekend.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2544434 - Reconfiguration of a Lot application - 2 Lots into 229 Lots at 60 Clark and Swendson Road Kingaroy - Lot 2 &3 RP215835 - Applicant: Wilson C/- Adamson Town Planning - RAL18/0026

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Council approve the Development Application for a Reconfiguring a Lot (227 Residential Lots) at 60 Clark and Swendson Road, Kingaroy (and described as Lot 2 and Lot 3 on RP215835) subject to the following conditions:

General

GEN1. *The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:*

Approved Plans

Drawing Title	Prepared by	Drawing no.	Revision
<i>Plan of Development: Proposed Subdivision of Lots 2 & 3 on RP215835</i>	<i>Murray & Associates</i>	<i>60717/B Sheets 1,2 and 3</i>	<i>Rev B dated 21/09/2018</i>

Documents

- a. Engineering and Infrastructure Requirements, prepared by AT Consulting, Ref 18-004, dated 22 August 2017;*
- b. Traffic Impact Assessment Report, prepared by AT Consulting, Ref 1702 TIA, dated 22 August 2017 appended as Attachment 1 to the Engineering and Infrastructure Requirements report;*
- c. Bushfire Risk Assessment and Management Plan, prepared by AT Consulting, Ref 1702 BMP Rev 1, dated 28 August 2017 appended as Attachment 2 to the Engineering and Infrastructure Requirements report; and*
- d. Stormwater Management Plan, prepared by Baker Rossow Consulting Engineers, Project No. 170269 Version 1, dated 18 December 2017.*

Survey Marks

RAL1. *Prior to the submission of the Survey Plan to Council for the applicable stage, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.*

RAL2. *Prior to the submission of the Survey Plan to Council for the applicable stage, install a minimum of three permanent survey marks (PSM) and connect to Australian Height Datum. Ensure that the PSMs are located and installed in accordance with the Survey and Mapping Infrastructure Act 2003.*

Natural Resources Valuation Fees

RAL3. *Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan for the applicable stage. The contribution is currently assessed at \$47.00 per lot; however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.*

Property Boundaries

RAL4. *All existing on-site structures, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.*

Staging

RAL5. *Staging of Development All works/requirements identified in Stage 1 must be completed prior to commencement of any other stage of this approval, being stages 2 to 12 (in any subsequent sequence).*

RAL6. *Prior to obtaining a development permit for Operational Work or other subsequent permits for development of Stage 1, submit evidence prepared by a suitably qualified person, that lots numbered 92-123 inclusive, comply with the Environmental Protection Act standards for air quality and measurable night time noise standards, with respect to proximity to the nearby Swickers Kingaroy Bacon Factory Pty Ltd.*

Lot 900 Buffer

RAL7. *Prior to the Survey Plan endorsement of Stage 1, Lot 900 is to be used to provide a visual buffer and must be transferred at the applicant's expense to the High Impact Industry (Swickers Kingaroy Bacon Factory Pty Ltd) on Lot 5 on SP284007. In this regard:*

- a. *A 2m high earth mound is to be constructed generally along the interface of Lot 900 and residential Lots 92 – 123 (excluding Lots 117 – 119) and Lots 153 - 162 and landscaped in accordance with the landscaping plan required by condition RAL8;*
- b. *A statutory covenant is to be provided over Lot 900 pursuant to Section 97A of the Land Title Act 1994 that prohibits buildings or structures within Lot 900, and requires Lot 900 to be fenced and heavily vegetated and maintained at no expense to Council, to create a visual buffer; and*
- c. *Provide certification by a suitably qualified and experienced Landscape Architect that the landscape planting has been established in accordance with the landscaping plan required by condition RAL8.*

Note: *The visual buffer must be clear of the area of Lot 900 subject to an easement in favour of Council for stormwater purposes.*

RAL8. *Prior to establishing the visual buffer on Lot 900, a detailed landscaping plan is to be prepared by a suitably qualified and experienced Landscape Architect and submitted to Council for endorsement. The landscape planting must comply, as a minimum with the following requirements:*

- a. *Contain random plantings of a variety of tree and shrub species at spacing of 4–5metres;*
- b. *Include species with long, thin and rough foliage;*
- c. *Include species which are fast growing and hardy; and*
- d. *Foliage is from the base to the crown.*

RAL9. *The visual buffer on Lot 900 is to be established to an average height of 1.5m with abundant foliage prior to Council endorsing the Survey Plan for Stage 1 as identified on the approved plans. Alternatively, a bond may be lodged with Council that is equal to 20% of the estimated cost of the buffer provided that planting has been undertaken in accordance with the approved landscaping plan.*

- RAL10. Lot 900 is to remain in private ownership for which Council bears no cost for maintenance of the visual buffer.
- RAL11. Lot 901 shall be transferred to Council, at no cost to Council for the purposes of stormwater management generally in accordance with the approved Stormwater Management Plan.

Building Covenants

- RAL12. A dwelling house, secondary dwelling or dual occupancy on Lots 92 - 123 and 153 - 162 identified on the approved plans must be constructed and maintained to satisfy the following building criteria in addition to any other requirements of the standard building assessment provisions applicable:

External walls	Single leaf of clay brick masonry at least 110mm thick, or minimum 6mm thick fibre cement sheeting or weatherboards or plank cladding externally, standard plasterboard at least 13mm thick internally.
Roof/ceiling	Concrete or terracotta tile or metal sheet roof with sarking, plasterboard ceiling at least 10mm thick fixed to ceiling cavity.
Glazing	Minimum 4mm thickness in aluminium or timber frames with full perimeter acoustically rated seals.
Entry Doors	Fixed so as to overlap the frame or rebate of the frame, constructed of wood, particleboard or blockboard not less than 33mm thick, or compressed fibre reinforced sheeting not less than 9mm thick, or Other suitable material with a mass per unit area not less than 24.4kg/m ² , or solid core timber door not less than 35mm thick fitted with full perimeter acoustically rated seals.
Ventilation	Provide mechanical ventilation/air conditioning to all internal habitable spaces. All bedrooms must be air-conditioned or have mechanical ventilation providing for air exchange, i.e, exhaust fans.
Building design	Where possible, buildings should be designed so that bedrooms and outdoor areas are located towards the south.

- RAL13. Provide a Statutory Covenant over Lots 92 - 123 and 153 - 162 identified on the approved plans that requires the above building criteria to be satisfied and maintained.
- RAL14. The Statutory Covenant is to be lodged for registration in conjunction with the lodgement of any Survey Plan for endorsement creating Lots 92 - 123 and 153 - 162 identified on the approved plans.

Bushfire Hazard Management

- RAL15. Prior to Survey Plan endorsement of proposed Lot 28 in Stage 8, proposed Lots 18 to 27 in Stage 10 and proposed Lots 11 to 17 in Stage 11 enter into a Bushfire Covenant with South Burnett Regional Council pursuant to Section 97A of the Land Title Act 1994 to ensure the appropriate management of the use of land subject to bushfire risk, as identified on the approved plans within the 10metre Bushfire Protection Zone shown on approved plans, and in accordance with the following requirements:

Conditions of this covenant area shall include, but are not limited to:

- a. No permanent building structures (excluding swimming pools) or rainwater tanks are permitted in the covenant area;*
- b. Shrubs are permitted in the area but are limited to plantings that have a maximum fully grown height of less than 1.5m and are to be at 4m spacing;*
- c. Garden beds shall be less than 300mm above the natural surface;*
- d. Vehicular access to the area from the road frontage of the lots shall be maintained clear and accessible on one side of the lot at all times.*

Easements

RAL16. *Grant the following easement(s) prior to Survey Plan endorsement for Stage 1 and necessary associated documentation prepared by the applicant's solicitors and at no cost to Council:*

Easement, as necessary, for the purpose of access, construction and maintenance of utility services and/or stormwater drainage or landscape infrastructure over Lots 901 and or 900 to facilitate the efficient function of the infrastructure to be developed and maintained in private property, in favour of Council or any other service provider.

Easement, as necessary, for the purpose of access, construction and maintenance of utility services and/or stormwater drainage infrastructure to facilitate the efficient function of the infrastructure to be developed and maintained in private property, in favour of Council or any other service provider.

Timing: *as part of the registration of the Survey Plan notated by Council (ROL), and then to be maintained.*

RAL17. *The restrictions imposed (non-permanent fixtures) on the property within the drainage, water and/or sewer easement, will include:*

- a. A building (habitable or not), regardless of size;*
- b. A bridge or culvert;*
- c. A tower, mast, pillar, or post;*
- d. A wall or a fence (other than a dividing fence);*
- e. A shipping container or similar object;*
- f. A sculpture or statue;*
- g. A viaduct, railway line, roadway or path;*
- h. A swimming pool or a tank; or*
- i. Anything else that may be reasonably characterised as a structure when placed upon land (whether by affixation or by resting upon its own weight).*

Engineering Works

ENG1. *Submit to Council, an Operational Work application for all works that will become Council infrastructure (road, water, sewer, stormwater), and for earthworks. No works shall commence unless a Development Permit has been issued by Council.*

ENG2. *Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.*

ENG3. *Undertake Engineering designs and construction in accordance with the Council's Planning Scheme, Council's Standard Drawings, relevant Australian Standards, Codes of Practice, and relevant design manuals.*

ENG4. *Be responsible for any alteration necessary to electricity, telephone, road infrastructure, water infrastructure, sewer infrastructure, stormwater drainage systems, easements*

and/or other public utility installations/works required in connection with the development.

ENG5. *Submit to Council, certification from a Registered Professional Engineer of Queensland (RPEQ-Civil) that all works authorised by this development approval and any related approval issued by Council have been designed and constructed in accordance with the requirements of the development approval:*

- a. Submit a Design Certificate with the application; and*
- b. Submit a Construction Supervision Certificate at completion of the approved works and prior to Council's acceptance of the works on-maintenance.*

Stormwater Management

ENG6. *The stormwater management system serving the site shall be designed generally in accordance with the approved Site Based Stormwater Management Plan prepared by Baker Rossow Consulting Engineers, Version 0, dated 18/12/2017, so that the development will not make material changes to the pre-development location, duration, frequency or concentration of overland stormwater flow at the point of discharge to all downstream properties including road reserves, subject to detailed design and except as altered by conditions of this development approval. In the event that a material change to the pre-development stormwater flows will occur, the applicant is to provide evidence to Council's satisfaction of a legal right as to the method for stormwater discharge over the downstream land.*

ENG7. *Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.*

ENG8. *Provide suitable access at all stages of the development, for maintenance vehicles to service stormwater infrastructure as required.*

ENG9. *Design and construct stormwater drainage that provides:*

- a. Inter-allotment drainage that complies with the Queensland Urban Drainage Manual (QUDM); and*
- b. One drainage outlet (approved metal kerb adaptor) in the kerb and channel for each lot along its road frontage where roofwater drainage is to be directed to the road pavement.*

ENG10. *Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).*

ENG11. *Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.*

ENG12. *Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.*

Water Supply

ENG13. *Prior to sealing the Survey Plan for each stage, the applicant is required to connect each lot to Council's reticulated water supply system in accordance with Council's requirements.*

ENG14. *Water supply infrastructure shall be designed and constructed in accordance with the "SEQ Water Supply & Sewerage Design and Construction Code."*

ENG15. *Detailed plans are required to be lodged under a Development Application for Operational Works. The detailed design shall be generally in accordance with the Worley*

Parsons report “Boyce/Wilson Development – Keith Shaw Drive, Kingaroy Water Supply and Sewerage Analysis” dated 30 April 2008, and review carried out by AT Consulting dated 22 August 2017.

ENG16. *Prior to an application for Operational Work for water supply, consult with Council in relation to any proposed trunk system augmentation works proposed by Council.*

Note: *Where Council works are considered complimentary, or coincident, to the water supply works to service the development, Council may consider entering into an infrastructure agreement. The infrastructure agreement would seek to apportion costs of the works at a rate proportional to the demand created by the development.*

Sewerage

ENG17. *Prior to sealing the Survey Plan for each stage, the applicant is required to construct a sewerage system to connect each lot to Council’s reticulated sewerage system in accordance with Council’s requirements and accommodate for the future upstream development. Any required alterations/upgrades to the existing Council’s network shall be undertaken at no cost to Council.*

ENG18. *The detailed design for the sewer shall be generally in accordance with the concept presented in the AT Consulting report dated 22 August 2017. The connection shall be designed in accordance with the “SEQ Water Supply & Sewerage Design and Construction Code”, and any other Council’s standards, and be approved by Council’s Utility Services Section. The new sewer network extension is to connect to Council’s existing trunk network at the eastern end of Avoca Street, or other location as approved by Council. Design all works in consultation with Council prior to submission of detailed engineering drawings or Operational Work applications.*

Note: *Where Council works are considered complimentary, or coincident, to the sewerage works to service the development, Council may consider entering into an infrastructure agreement. The infrastructure agreement would seek to apportion costs of the works at a rate proportional to the demand created by the development.*

Roadworks - General

ENG19. *Prior to sealing the Survey Plan for each stage, the applicant is required to construct all required roadworks in accordance with, Schedule 6, of the South Burnett Regional Council Planning Scheme, Austroads Design Guides, and any other Council requirements.*

ENG20. *Design and construct the new road/s (and widths), identified on the “Plan of Development” prepared by Holden Surveying, dated 26/6/2017, in accordance with the South Burnett Regional Council Planning Scheme, Schedule 6, SC6.2.2 Division 1 – Internal or Connecting Roads, and any other Council standards.*

ENG21. *Construct a temporary gravelled surface turnaround to accommodate the turning movements of Council’s refuse collection vehicle (HRV), where temporary dead ends are provided at stage boundaries, with a length greater than a single lot frontage.*

Roadworks – External

ENG22. *The proposed new intersection of Clarke & Swendson Road, and new road accessing the development shall comprise a Chanelised Right Turn (CHR), and a Basic Left turn (BAL) treatment.*

ENG23. *Clarke & Swendson Road shall be widened to a 9.0m bitumen sealed pavement (2 x 3.25m lanes, 2 x 1.25m shoulders) between Kingaroy Barkers Ck Road, and Harris Road.*

ENG24. *Harris Road shall be widened to 9.0m bitumen sealed pavement (2 x 3.25m lanes, 2 x 1.25m shoulders) between Clarke & Swendson Road and Walter Road (D'Aguilar Highway).*

ENG25. *The intersection of Clarke & Swendson Road and Harris Road shall be upgraded where necessary to incorporate a Basic Right Turn (BAR) Treatment, and Basic Left Turn (BAL) Treatment in accordance with Austroads requirements.*

Note: *In lieu of constructing all of the road upgrade requirements prior to the Plan Sealing for Stage 1 of the development, Council may consider entering into an Infrastructure Agreement for staging road upgrading in accordance with the approved staging of the development to reflect the respective impacts of the development on the road network.*

Telecommunication

ENG26. *Design and provide underground telecommunications to all lots within the development.*

ENG27. *Remove all redundant telecommunication connections and reinstate the land.*

Electricity

ENG28. *Design and provide underground electricity supply to all lots within the development to comply with Ergon Energy's requirements.*

ENG29. *Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity, and where staged, written confirmation is required for each stage of the development.*

ENG30. *Remove all redundant electrical connections and reinstate the land.*

ENG31. *Submit electrical plans for Council's review prior to Council's endorsement of the Survey Plan for each respective stage. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.*

Street Lighting

ENG32. *Design and install street lighting to all streets within the development, including Clarke & Swendson Road where required, in accordance with AS/NZS1158 and the road classifications contained within this approval. Submit to Council, street light design plans showing the proposed public lighting system for Council's endorsement for each respective stage.*

ENG33. *Enter into an agreement with an electricity supplier to provide a public lighting system in accordance with the lighting design plans as required by the previous condition. Submit to Council, written confirmation from an electricity provider that an agreement has been made to provide a public lighting system for each respective stage.*

ENG34. *Ensure that any new street light poles required on external streets are of a consistent standard (ie steel poles) to street light poles within the immediate vicinity of the development.*

ENG35. *Install street lighting in all road reserves on the same side of the road that accommodates any footpath or shared path.*

Earthworks

ENG36. *Submit to Council, detailed engineering drawings and information with the Operational Work application, including, but not limited to the following;*

- a. Long and cross sections of proposed cut or fill and retaining walls as applicable;*
- b. Existing and proposed surface levels;*
- c. Proposed drainage works to accommodate existing overland flows;*

- d. *Proposed haulage route(s) that will be used; and*
- e. *Details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.*

ENG37. *Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.*

Footpaths

ENG38. *Provide dual use footpath with a minimum width of 1.2 metres on one side of the road for all road with a reserve width of 20metres in accordance with Schedule 6 of the Planning Scheme.*

Advice

ADV1. *Section 85 (1)(b) of the Planning Act 2016 provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse.*

ADV2. *This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.*

ADV3. *Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.*

ADV4. *A property note will be placed on all lots affected by the Sensitive Use Separation Overlay of the Planning Scheme that the respective lots are within the Sensitive Use Separation Area (500m buffer) to the Swickers Kingaroy Bacon Factory Pty Ltd on Lot 5 on SP284007 at the time of Council endorsement of the Survey Plan for each relevant stage.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3 Property (P)

Officer's Reports

8.3.1 P - 2564113 - 2019-22 Local Government Grants and Subsidy Program

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That Council endorse the following project for application to be lodged under the 2019-22 Local Government Grants and Subsidy Program (LGGSP):

- *Ringsfield House Roofing Upgrade* \$200,000

Carried 7/0

FOR VOTE - Councillors voted unanimously

ATTENDANCE:

General Manager Finance left the meeting at 10.18am.

General Manager Finance returned to the meeting at 10.23am

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Mondure Hall grant submission be deferred for a period of time to allow officers to investigate further to ensure the hall will be safe and fit for purpose.

Lost 6/1

FOR VOTE - Cr TW Fleischfresser

*AGAINST VOTE - Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones,
Cr DA Potter, Cr KA Duff, Cr RLA Heit*

PROCEDURE:

The meeting resolved to postpone further discussions on the Mondure Hall grant application until the last item in the open agenda so further information could be sourced in regards to Council's building compliance obligations.

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Resolution:

Moved Cr RJ Frohloff, seconded Cr GA Jones.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Water and Waste Water:

Current works

*Brisbane Street Water Main Replacement - Nanango
Works commenced November 5 and is 84% complete*

*Appin Street water Main Replacement – Nanango
Works commenced December and is 65% complete*

*Middle Road Water Main Replacement – Proston
Works commenced October 29 and is 94% complete*

*Reen Street Main Replacement - Kingaroy
Works commenced December 5 and is 40% complete*

Future Water Main Replacement works

Hart Street Blackbutt - January 2019

King Street Kingaroy - January 2019

Kumbia Rd Kumbia - January 2019

Perkins Street Murgon - February 2019

Hydrant Maintenance

Ongoing hydrant testing and maintenance is being undertaken as time permits across all towns within the region. All areas have been completed except Kingaroy which has now completed approximately 80%.

Dam Levels

Dam levels have had inflows however water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9.2 Water & Waste Water (W&WW)

Officer's Reports

No Report.

9.3 Waste Management (WM)

Officer's Reports

9.3.1 WM - 2561432 - Changes to the Opening Hours at the Murgon and Wondai Transfer Stations based upon the feedback received from the recent Public Consultation process

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Council approve Option Four (4) from the Community Consultation process as follows:

1. *Murgon Transfer Station Facility will open from 8am to 12noon on Tuesday, Thursday, Saturday and Sunday;*
2. *Wondai Transfer Station Facility will open from 1pm to 5pm on Monday, Wednesday, Friday, Saturday and Sunday.*

OPTION 4:	MON	TUE	WED	THU	FRI	SAT	SUN
AM		Murgon		Murgon		Murgon	Murgon
PM	Wondai		Wondai		Wondai	Wondai	Wondai

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the meeting adjourn for morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That the meeting resume at 10.53am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Weed Control

Pest management contractors treated lantana at Blackbutt and Fairdale. Groundsel treatment commenced in Inverlaw, Wooroolin, Pimpimbudgee, Ellesmere, Ironpot and Kumbia.

Equipment loan

Feral animal traps for rabbits and cats were provided to landholders in Nanango, Blackbutt, Wondai and Kingaroy.

Regional Wild Dog and Feral Pig Control Program

During December Council's Pest and Stock Route Officer provided landholders with wild dog baits in Gordonbrook, Ironpot and Melrose. Pig baits were also distributed in Chapingah.

Rabbit Control

There were more rabbits trapped and injected with Calici virus on properties in the South Nanango area.

Wandering Livestock

Council's Stock Route Officer attended to six (6) separate reports of wandering livestock in Inverlaw, Goodger, Speedwell, Cushnie, Redgate, Wondai and South Nanango.

A stockhorse from the Speedwell area was impounded.

Stock Route Grazing permits

Council stock route officers received and approved one (1) stock route grazing permit in December. I was interviewed last week by Win News about our approach to the State Government to have the grazing permit fee waived. Our Council has received a lot of positive feedback over our stance to have this fee waived in Drought Declared areas.

Pest Management Services tender

A tender recommendation report was submitted to Council at the December meeting and the Pest Management Services Tender was awarded to K & S Contracting.

Proston Flying fox roost

Information about the importance of not touching bats was distributed to residents in the form of a fridge magnet. Botanists and wildlife researchers completed an ecological assessment that included management options of the roost and the Proston reserve just before the colony of little red flying foxes left the reserve.

Parks:**Kingaroy, Kumbia Wondai, Murgon, Proston, Nanango, Blackbutt and Maidenwell areas**

The Christmas trees and decorations were erected in readiness for the festive season in Murgon, Wondai, Kingaroy, Nanango, Blackbutt and Proston. Normal maintenance of mowing and trimming were the priority for the month to ensure the region looked presentable and attractive as there are many travellers and visitors over the Christmas break.

Saleyards

Storm damage repairs - Building repairs to the office and canteen have been completed and access restored. Replacement of flood lights will commence this month along with the replacement of the retaining wall around header tank pad.

Dams:

Both Dams received very positive comments from the visitors.

Boondooma

Two (2) electric BBQ's were replaced in the camp kitchen and CCTV in the Kiosk was also repaired and is now operational. The Helipad construction works is completed, with the appropriate approach/departure and cones.

Yallakool

A TV was installed at the camp kitchen and three (3) replacements of electric BBQ's installed. The CCTV was also repaired in the kiosk.

Month Visitor Numbers (Facility Usage Report December)

	Boondooma		Yallakool	
	2017	2018	2017	2018
Cabins	225	146	222	178
Bunkhouse	39	56	N/A	N/A
Powered Sites	452	370	753	621
Unpowered Camping	1841	1492	263	337

The current water levels at the dams are as follows:

Boondooma Dam 41%

Bjelke-Petersen Dam 15%

Airports

The annual technical inspection of the Kingaroy and the W4Q(2) project to replace the old WW2 Hangar roof has been finalised.

Rail Trail

Stage 1 between Blackbutt and Bernarkin is completed with 1.2km formed and compacted. Stage 2 from Scott Street to the old bridge ramp in Benarkin has been reformed and compacted with cement stabilised base required for 150m section.

Mowing of the South Burnett Rail Trail is scheduled for late February.

The count for October at the Crawford counter is 92.

Indigenous Affairs

Cherbourg Youth Justice is working with Council and the Lions Club to plant out the gardens in the newly sealed Murgon Lions Car Park. Through my Discretionary Fund I have provided funding for the Lions Club to purchase 60 flower seedlings that have been chosen for their hardiness and

purchased at the local Mitre 10 store. The youth workers will plant them out next Monday. I am going to assist them and we have invited the youth workers and staff at Youth Justice, Murgon Lions Club, Inspector Scott Starhlut from the local Police, Leo Geraghty from the MBDA and some Parks & Garden staff for a BBQ at the completion of the work.

Rural

I attended a very successful Drought Forum in Murgon that was organised by BIEDO with LLew O'Brien and Barnaby Joyce as Guest Speakers. There was a large crowd in attendance including our Mayor and CEO and some of our Councillors and staff, Cr John Zahl's from North Burnett and a number of farmers and business representatives. They provided valuable feedback on lots of issues including the hot topic of more water for our region.

Carried 7/0

FOR VOTE - Councillors voted unanimously

10.2 Natural Resource Management & Parks (NRM&P)

Officer's Reports

10.2.1 NRM&P - 2563471 - Rail Trail Local Government Grants (RTLGG) Programme - Proston to Murgon Trail feasibility application

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That South Burnett Regional Council support an application to the Rail Trail Local Government Grants (RTLGG) program for 100% funding to investigate the feasibility of a potential rail trail from Murgon to Hivesville to Proston.

Carried 5/2

*FOR VOTE - Cr KM Campbell (Mayor), Cr GA Jones, Cr DA Potter, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr RJ Frohloff, Cr TW Fleischfresser*

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Finance:

Operating Budget

The financial reports presented to this meeting incorporate the second quarter budget review as at 31 December 2018 with the actual results also as of that date. The report in Council's agenda explains and highlights the key changes.

To clarify:

- The Operating Result is simply the difference between the Recurrent Revenue and Recurrent Expenditure per the Comprehensive Income Statement while,*
- The Net Result also takes into account Capital Revenue and Capital Income.*

The key points from the report in the agenda are:

- The second quarter review indicates an increase in the operating result of \$787,395 over the first quarter. A summary of the main changes is shown in the report. Council recently engaged KPMG Australia to undertake an audit on the amount of fuel tax credits that were being claimed. The result of a four-year retrospective claim to the ATO was a net amount of \$767,037 to Council (after payment to KPMG). These extra funds are the core reason for the increase in the operating result. This claim is currently subject to an ATO Audit.
- The net result is an estimated increase of \$35,552 over the first quarter review. This is mainly due to a reduction in estimated capital grant being received for the Kingaroy Pool, Get Playing Plus Program, offsetting the increase in the net operating result.

Capital Budget

The Capital Budget second quarter revision report is included in today's agenda along with the expenditure levels as at reporting date. Along with some minor changes between projects, the more significant changes were:

- A decrease in the capital budget of \$750,000 for the Kingaroy pool, Get Playing Plus Program. This project is not progressing at this stage.
- \$400,000 added to the Nanango Office Refurbishment project funded from the fuel tax credit received from the ATO.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet, the numbers are again as at 31 December 2018.

Cash levels are good with no expected impacts on those levels at this time.

Sustainability Ratios

Council is aware that Section 169(5) of the Local Government Regulation 2012 and Section 160(5) of the City of Brisbane Regulation 2012 outline the three relevant measures of financial sustainability for all Queensland local governments have to report on:

- Asset Sustainability Ratio,
- Net Financial Liabilities Ratio,
- Operating Surplus Ratio.

The Long-term Financial Forecast prepared as part to this budget review shows that the Operating Surplus Ratio and the Net Financial Liability Ratio are tracking within the upper and lower target limits as per the financial management (sustainability) guideline. However, the Asset Sustainability ratio drops below the parameter of 90% in some future years. Council will review the long-term financial forecast including the financial sustainability ratios as part of the development of the 2020 Financial Year Budget. A review of the Asset Management Plans has also commenced along with a rebuild of the Road and Drainage Asset Register as well as commissioning a condition assessment of the Buildings Asset Class. Information gathered during these processes will also inform the forward ratios. The review of the Asset Management Plans for all Asset Classes is currently scheduled for completion in 2020.

External Audit

A preliminary audit plan is expected to be finalised with the External Auditor (KPMG) next week. Date claimers for the expected milestone dates for the 2019 Financial Year Audit have been conveyed to the Audit Committee.

Human Resources:

We are very pleased to again have positions for 10 trainees across a number of areas of the organisation. The positions are advertised in the local media from 10 January and applications close on 1 February. I encourage anyone interested to consider these great opportunities. Applications are through CTC Employment who interview and shortlist the applicants and the successful applicants will start 8 April.

Council has appointed a number of trainees each year and from the last four (4) years 10 previous trainees are still employed full time by council. Our current crop of trainees finish in March and like their predecessors we encourage them to apply for any current vacancies.

Workplace safety

Our workplace health and safety team work hard keep our workers and the community safe and over the last six months council has had zero lost time from injuries so thank you to all the staff for being safety conscious and careful.

Carried 7/0

FOR VOTE - Councillors voted unanimously

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2563053 - Second Quarter Review of Operating and Capital Budgets

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That in accordance with Section 170(3) of the Local Government Regulation 2012 the revised 2018/2019 operational and capital financial budgets be adopted.

Carried 7/0

FOR VOTE - Councillors voted unanimously

11.2.2 F - 2562586 - Amendment to adopted 2018/2019 Register of Fees and Charges - Cemeteries

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That South Burnett Regional Council amend the Register of Fees and Charges 2018/2019 to amend the Interment Fee Infant < 2 years to no charge.

Carried 7/0

FOR VOTE - Councillors voted unanimously

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the actions of the Chief Executive Officer in waiving of the funeral fees for an Infant < 2 years in December 2018 be endorsed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2558841 - List of Correspondence Pending Completion of Assessment Report

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the List of Correspondence Pending Completion of Assessment Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2562689 - Delegated Authority Report

Resolution:

Moved Cr GA Jones, seconded Cr RJ Frohloff.

That the Delegated Authority Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 IS - 2563063 - Road Maintenance Expenditure Report

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 December 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 IS - 2563088 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Two

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 31 December 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

PROCEDURE:

Motion:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Item 8.3.1 P - 2564113 - 2019-22 Local Government Grants and Subsidy Programme - Mondure Hall be taken from the table and considered

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3.1 P - 2564113 - 2019-22 Local Government Grants and Subsidy Program

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Council endorse the following project for application to be lodged under the 2019-22 Local Government Grants and Subsidy Program (LGGSP):

- *Mondure Hall Stumping and Roofing Upgrades \$400,000*

*Carried 6/1
FOR VOTE - Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones,
Cr DA Potter, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr TW Fleischfresser*

Cr TW Fleischfresser requested his reasons be recorded against the resolution being his concerns in regards to public liability and adherence to building standards.

CLOSED SESSION:

Motion:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage, of the Local Government Regulation 2012.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Infrastructure left the meeting at 12.04pm

General Manager Infrastructure returned to the meeting at 12.07pm

OPEN COUNCIL:

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the meeting resume in Open Council.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage, of the Local Government Regulation 2012, Council considered matters concerning South Burnett Community Hospital.

Motion:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14. Confidential Section

14.1 CONF - 2562687 - South Burnett Community Hospital Foundation Limited

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the information report on South Burnett Community Hospital Foundation Limited meeting of 20 November 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 12.27pm.

Confirmed before me this day of2019

..... **MAYOR**