



# **SOUTH BURNETT**

## **REGIONAL COUNCIL**

### **Minutes**

Of The

## **General Council Meeting**

**Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy**

On Wednesday 12 June 2019

**Chief Executive Officer: Mark Pitt**

#### **Our Vision**

*"South Burnett Region, working together building a strong, vibrant and safe community"*

#### **Our Values**

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |

# SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 12 June 2019

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 12 June 2019 at 9.01am

**PRESENT:**

**Councillors:**

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

**Council Officers:**

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

Council congratulated Chief Executive Officer Mark Pitt on being awarded the Public Service Medal in the Queen's Birthday Honours List.

**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Kingaroy District Ministers Association, Lyle Slinger offered prayers for Council and for the conduct of the Council meeting. A minutes silence was held as a mark of respect following the recent tragedies that have occurred in the South Burnett in recent weeks.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Resolution:**

*Moved Cr DA Potter, seconded Cr KA Duff.*

*That the minutes of the previous meeting held on Wednesday 15 May 2019 as recorded be confirmed.*

*Carried 7/0*

*FOR VOTE - Councillors voted unanimously*

**4. Declaration of Interest**

Three (3) perceived or real conflicts of interest was received during the meeting from Cr TW Fleischfresser, Cr KA Duff and Cr DA Potter in relation to Item 8.3.2 - P - 2598621 - Renewal of Lease for Nanango Lions Club meeting report.

One (1) perceived conflict of interest was received during the meeting from Cr KA Duff in relation to Item 14.3. - CONF - 2599535 - Aged Sundry Debtor Accounts

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

**5. Portfolio - Economic Development and Corporate Performance**

**5.1 Economic Development and Corporate Performance Portfolio Report**

**Resolution:**

*Moved Cr KM Campbell, seconded Cr GA Jones.*

*That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.*

**Economic Development**

**Regionality Farm 2 Plate Exchange**

*Council's Economic Development Officer attended the Farm 2 Plate Exchange along with South Burnett paddock to plate business, Paleo Beef Direct. The Farm 2 Plate Exchange program focused on igniting food destinations, with participants from diverse backgrounds learning from the shared experiences and exchanging knowledge and ideas.*

*Across a packed four day program, the conference and associated master classes featured case study tours, international and national keynote speakers, workshops and the Farm Gate Festival. All of these events featured a range of regional food experiences that told the story of the food destination. Outcomes from the experience are being shared with local artisan producers and will inform further food related activity and events in the South Burnett.*

**South Burnett Food Network Study Tour**

*Fourteen (14) South Burnett food growers, producers, and creators joined the Business South Burnett, Food Network Study Tour on Sunday, 2 June.*

*The Study Tour travelled to the Noosa Farmers' Market to hear from renowned Food Market Director, Shane Stanley. Participants were exposed to a highly successful slow food market, which attracts 8,000 - 10,000 visitors each Sunday. Shane explained how South Burnett Farm to Fork businesses could get their products into the exclusive Sunshine Coast market.*

*The Study Tour then headed to Kenilworth to visit Kenilworth Country Bakery. Following presentation of a coffee in a donut, the group heard from Baker Jeff. Jeff explained how they achieved a 1 million dollar turnover in less than 12 months of operation through effective social media marketing and creating a destination within their food business.*

*From there, the study tour stopped at Farmer and Sun in Gympie to hear the Waugh family's story. After years of selling direct from their farms, and at local markets, the Waugh's built a successful enough profile to open their own fruit and vegetable shop in town. They only stock local produce sourced directly from the farmers. As their range grew, they expanded the shop to accommodate all the additional grocery lines and speciality items they now carry. They then further expanded and opened the Farmer and Sun cafe, serving a wide variety of food and drinks made from the fresh produce available at the marketplace next door.*

*The trip home involved in-depth discussion on how local food businesses could support growth in food related activity regionally. The group identified some potential future projects that could be supported by a collective of food producers.*

### **Business XL (Wondai)**

The fourth Business XL event, hosted by Business South Burnett, was held on 23 May at the Wondai RSL. Once again, local businesses were provided the opportunity to take up a stand. Business showcases included: Entrepreneur's Facilitation Program, Torkit Business Solutions, Top X Murgon, Crowies Paints, Barambah Business Services, Hansen Kitchens and Pow Wow on Mackenzie.

Council's Economic Development Officer and BIEDO CEO, Kristy Frahm provided an update on the South Burnett Business Builders Program. Great presentations from a range of local Wondai businesses included: Elaine Madill from Wondai Regional Art Gallery, Neil Smith from Barambah Business Services, Jane Gunn from Pow Wow on Mackenzie and Kerrie Bantoft from Bank of Queensland Wondai.

Door prize sponsor Torkit Business Solutions gave a presentation on the services they offer, with an overview of all of marketing videos they have created this year. The Torkit Cinema Marketing Package was won by Hansen Kitchens.

### **LGMA Queensland Awards for Excellence**

Council was a finalist in the Excellence in Collaboration Award at the LGMA Queensland Awards for Excellence, presented in Brisbane on Thursday 30 May. The award recognised Council's collaboration with regional event committees and Tilma Group through the rEvents Pilot Program. This intensive 10 month program, which required event committees to contribute financially to the program and attend a series of monthly webinars/digital workshops through 2018, has contributed to great results being achieved by the events involved in the Program and the collaboration between events across the region. A Certificate received at the Awards Ceremony will be kept on display in Council's Kingaroy office.

### **Corporate Performance**

#### **Community Resilience**

Over the past few weeks, our community has experienced tragic events on the roads in our region. These events affect not only the families of those who have lost their lives but also the first responders and our community at large. As a community we are indeed resilient and this is evident in the way we come together to support each other and show we care. Our thoughts and prayers are with all those who have been impacted.

#### **Good Governance**

Council is committed to good governance. As such, written policies and procedures that reflect current practice and community expectations enable Council to deliver accountable, transparent and effective outcomes.

To ensure that our policies are consistent with Council's values and intended practices, we regularly conduct reviews to update policies to align with legislative changes such as those that have resulted thus far from the report 'Operation Belcarra: A blueprint for integrity and addressing corruption risk in local government' by Crime and Corruption Commission Queensland.

At today's Council meeting, there are a number of policies tabled for adoption, which will assist Council officers to undertake their roles with a consistent, predictable and compliant approach aligned to legislation and other industry requirements.

#### **Budget 2019/20 preparations**

As per the Local Government Act 2009, last week I presented to the Councillors the proposed 2019/20 budget for their final consideration prior to the budget adoption later this month. We know this budget will not be easy for anyone but we also know this budget is necessary to enable Council to be financially responsible to our ratepayers. We are currently looking at a 1.9% increase to the income from the general rate. My fellow Councillors and I have worked with the

senior management staff to produce a budget with as fair an approach as possible, given the circumstances Council faces this coming year.

### **National Government Assembly**

This month the Chief Executive Officer and I will be attending the Australian Local Government Association's National General Assembly in Canberra. This event is the largest, most influential local government conference in Australia attracting more than 870 representatives from Councils across the states and territories.

Council has four (4) motions for debate on the agenda and we are hopeful that these motions will be carried to then become resolutions so as to be referred to the Australian Local Government Association Board to inform future policy initiatives and for consideration in the development of future works programs.

Whilst the CEO and I are in Canberra we have requested a number of meetings with Federal Cabinet Ministers so as to advocate Council's strategic and operational position on key issues and opportunities for our region.

### **2019 Kingaroy Supa IGA Mayor's Charity Ball "Country Meets City"**

With tickets sold out for this year's bi-annual Mayor's charity ball on the weekend, I am pleased to advise that the nominated charity 'Red Earth Community Foundation South Burnett' will be the recipient of much needed funds to undertake programs that foster resilience, develop leadership and build capacity for the benefit of the South Burnett region.

I would like to thank those who provided sponsorship and donations to support the fundraising efforts as well as the entertainers, caterers and support workers on the evening. I would like take this opportunity to offer a special thanks to the Executive Services team Amanda Litfin, Bronwyn Barry, Lynelle Paterson, Tara McCloy and Deanna Byers who have worked very hard behind the scenes for many months to pull this event together and the success of the evening was a tribute to their efforts. Thank you to all the other staff and volunteers who made the evening such a success. Well done everyone.

Carried 7/0

FOR VOTE - Councillors voted unanimously

## **5.2 Economic Development (ED)**

### **Officer's Report**

#### **5.2.1 ED - 2599335 - Economic Development March 2019 Quarterly Report**

#### **Resolution:**

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That Council accept the South Burnett Economic Development Quarterly Report – March 2019 and allow public distribution.

Carried 7/0

FOR VOTE - Councillors voted unanimously



## **5.2.2 ED - 2599589 - South Burnett Tourism Advisory Committee**

### **Resolution:**

*Moved Cr DA Potter, seconded Cr RJ Frohloff.*

*That Council adopt the South Burnett Tourism Advisory Committee Terms of Reference as amended in establishing the South Burnett Tourism Advisory Committee.*

*That Council adopt the committee membership as per below:*

- *Councillor Tourism Portfolio Holder (Chair)*
- *Councillor – to be appointed (Deputy Chair)*
- *President (or nominee) of following industry groups*
  - *Kingaroy Chamber of Commerce & Industry (KCCI)*
  - *Nanango Tourism and Development Association (NaTDA)*
  - *Murgon Business Development Association (MBDA)*
  - *Visit South Burnett (VSB)*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **5.3 Corporate Performance (CP)**

### ***Officer's Report***

#### **5.3.1 CP - 2595713 - Council Delegations from Council to the CEO under the Public Health Act 2005, Planning Act 2016, Plumbing and Drainage Act 2018, Plumbing and Drainage Regulation 2019 and Waste Reduction & Recycling Act 2011**

### **Resolution:**

*Moved Cr RJ Frohloff, seconded Cr RLA Heit.*

*That pursuant to section 257 of the Local Government Act 2009 Council:*

- 1. delegate the exercise of the powers contained in Schedule 1 of the Instruments of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation.*
- 2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.3.2 CP - 2598933 - Seeking Council adopt the South Burnett Regional Council Annual Operational Plan 2019/20 (the Plan)**

**Resolution:**

*Moved Cr DA Potter, seconded Cr TW Fleischfresser.*

*That in accordance with Section 174(1) of the Local Government Regulation 2012, Council adopt the South Burnett Regional Council Annual Operational Plan 2019/20.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.3.3 CP - 2596484 - Minutes of the Audit Advisory Committee Meeting held on Tuesday 7 May 2019**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr GA Jones.*

*That Council endorse the attached minutes of the Audit Advisory Committee Meeting held on Tuesday 7 May 2019.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.3.4 CP - 2598991 - Adoption of the Dealing with Confidential Information Policy**

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.*

*That Council adopt the Dealing with Confidential Information Policy.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.3.5 CP - 2599014 - Adoption of the Entertainment and Hospitality Policy**

**Resolution:**

*Moved Cr KA Duff, seconded Cr RLA Heit.*

*That Council adopt the Entertainment and Hospitality Policy*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

### 5.3.6 CP - 2599035 - Adoption of the Information Privacy Policy

#### Resolution:

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That Council adopt the Information Privacy Policy*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

### 5.4 Disaster Management

#### *Officer's Report*

#### 5.4.1 DM - 2596546 - Minutes of Local Disaster Management Group held on 5 March 2019

#### Resolution:

*Moved Cr DA Potter, seconded Cr RLA Heit.*

*That Council endorse the attached minutes and recommendations of the Local Disaster Management Group Meeting held on Tuesday 5 March 2019.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

### 6. Portfolio - Roads & Drainage

#### 6.1 Roads & Drainage Portfolio Report

#### Resolution:

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That Cr Jones's Roads & Drainage Portfolio Report to Council be received.*

#### **Works in Progress & Future Works Summary for June/July**

*The following are current/planned works*

#### **Construction:**

- **Blackbutt Drainage Improvements** – Stormwater crossing Hart Street and John Street is complete. Kerb and channel works are to be completed in June.
- **Rodney Street, Proston** – Kerb and channel replacement.
- **Home Street, Nanango** – Drainage Improvements, to commence in June.
- **Premier Drive, Kingaroy** – Drainage Improvements have commenced.
- **Niagara Road, Boyneside** – Project construction is to recommence following completion of Byee Road upgrade work.
- **Murgon CBD** - Footpath replacement – Stage 1 near Mitre 10.
- **Siefert Street, Crawford** - Footpath and drainage upgrade.

**Gravel Resheeting/Heavy Formation Grade**

<b>Name</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Haly Creek Road, Haly Creek</b>	Shoulder Resheeting & Formation Grade	May19	Jun19
<b>Woltmanns Road, Durong</b>	Gravel Resheeting & Heavy Formation Grade	May19	Jun19
<b>Jacksons Road, Durong</b>	Gravel Resheeting & Heavy Formation Grade	May19	Jun19
<b>Byee Road, Wheatlands</b>	Road Widening	May19	Aug19
<b>Paines Road, Durong</b>	Gravel Resheeting/Clearing	May19	Jun19
<b>Nukku Road, Nukku</b>	Gravel Resheeting & Heavy Formation Grade	May19	Jun19
<b>Mitchells Road, Silverleaf</b>	Gravel Resheeting	Jun19	Jun19
<b>Althause Road, Cloyna</b>	Gravel Resheeting	Jun19	Jun19
<b>Middle Road, Proston</b>	Gravel Resheeting	Jun19	Jun19
<b>Deep Creek Road, Benair</b>	Gravel Resheeting	Jun19	Jun19
<b>Dip Road, Keysland</b>	Gravel Resheeting	Jun19	Jun19
<b>Freshwater Road, Chahpingah</b>	Heavy Formation Grade	Jul19	Jul19
<b>Basin Road, Kinleymore</b>	Gravel Resheeting	Jul19	Jul19
<b>Boonenne Ellesmere Road, Goodger</b>	Gravel Resheeting	Jul19	Jul19
<b>Kearneys Road, Kumbia</b>	Shoulder Resheeting & Formation Grade	Jul19	Jul19
<b>Redvale Road, Booie</b>	Gravel Resheeting & Heavy Formation Grade	Jul19	Jul19
<b>McKenzies Road, Wilkesdale</b>	Gravel Resheeting & Heavy Formation Grade	Jul19	Jul19
<b>Basin Road, Kinleymore</b>	Gravel Resheeting & Heavy Formation Grade	Jul19	Aug19

**Line marking**

<b>Name</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Murgon, Kingaroy, Nanango</b>	Finalising linemarking after completion of reseal works, also renewal of selected existing linemarking.	May19	Jun19

**Patrol Grading**

<b>Locality</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Alice Creek</b>	Tuckers Road, Glencliffe Road, Williams Road, Barbours Road, Alice Creek Road, Tuites Road, Clarks Road, Parkers Road, Ellesmere Road	Jul19	Aug19
<b>Benair</b>	Reedy Creek Road, Strongs Road, Kumbia Minmore Road, Wattlegrove Road, Benair	Jul19	Aug19

	<i>Road, Winters Road</i>		
<b>Chahpingah</b>	<i>Bassingthwaites Road, Burra Burri Road, Burrandowan Homestead Road, Freshwater Road, Broadcreek Road, Bayliss Road, Hodges Dip Road, McLaughlins Crossing</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Chelmsford</b>	<i>Redhill Road, Springs Road, Old Chelmsford Road, Coulsens Road</i>	<i>Jul19</i>	<i>Aug19</i>
<b>Fairdale</b>	<i>Baker Road, Bushnell Road</i>	<i>Jul19</i>	<i>Aug19</i>
<b>Ficks Crossing</b>	<i>Ficks Crossing Road, Jarvis Road, Mollenhauers Road, Iszlaub Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Greenview</b>	<i>Lower Red Hill Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Hivesville</b>	<i>Oberles Road, Ten Chain Road, Wilson Street</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Ironpot</b>	<i>Benjamins Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Keyland</b>	<i>The Bluff Road, Dip Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Kumbia</b>	<i>Kumbia Back Road, Nollers Road, Maize Company Road, Collier Road</i>	<i>Jul19</i>	<i>Aug19</i>
<b>Maidenwell</b>	<i>Trapp Road, Copper Creek Road, Maidenwell Pimpimbudgee Road, Harland Road</i>	<i>Jun19</i>	<i>Jul19</i>
<b>Mannuem</b>	<i>Glenrock Road, Wolskis Road, McMurdys Road, Hancocks Road, Johnston Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Marshlands</b>	<i>Paddys Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Mondure</b>	<i>Marjorie Lane, WSF Ramke Road, Russell Lane</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Mt McEuen</b>	<i>Mount McEuen Road, Hoffmanns Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Neumgna</b>	<i>Tarong Yarraman Road, Henderson Road, Ryan Reagon Road, Nystrom Duffy Road, Maidenwell Upper Yarraman Road, Rocky Glen Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Pimpimbudgee</b>	<i>Tanduringie Road, Soldier Settlement Road, Connolly Road, Middle Creek Cooyar Road, Clapperton Road, Cause Road, Behan Road, Pimpimbudgee Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Silverleaf</b>	<i>Gueena Lane, Farrers Road, Beers Road</i>	<i>Jun19</i>	<i>Jul19</i>
<b>South Nanango</b>	<i>Nanango Neumgna Road, McGillivray Road, Reeve Road, Rocky Creek Road, Munt Road, Sauer Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Wengenville</b>	<i>Dugdell Road, Wengenville Creek Road, Maidenwell Glencliffe Road, Tim Shea Creek Road, Upper Barkers Creek Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Wheatlands</b>	<i>Flats Road, Kinne Road, Wheatlands Loop Road, Kerkow Road, Harms Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Wondai</b>	<i>Day Lane, Lysdale Road, Cherbourg Road, Racecourse Road, Ryan Road, Mackenzie Street, Simpsons Road</i>	<i>Jul19</i>	<i>Jul19</i>

### Slashing

<b>Locality</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Abbeywood</b>	<i>Basin Road, Cridlands Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Benair</b>	<i>Kumbia Minmore Road, Reedy Creek Road, Wattlegrove Road, Benair Road</i>	<i>Jul19</i>	<i>Jul19</i>
<b>Booie</b>	<i>Burtens Road, Mount Hope Road, Burkes</i>	<i>Jun19</i>	<i>Aug19</i>

	<i>Road, North Branch Road, Faughnans Road, Harchs Road, Haydens Road, Siddans Road, Redmans Road, Malar Crescent, Franklins Road, Radunzs Road, Reagon Road, Booie Road, Faulkners Road, Malar Road</i>		
<b>Boondooma</b>	<i>Brownless Road, West Boondooma Road, Pincotts Road</i>	Jun19	Jun19
<b>Boyneside</b>	<i>Red Tank Road</i>	Jun19	Jun19
<b>Brigooda</b>	<i>Rankins Road</i>	Jun19	Jun19
<b>Chahpingah</b>	<i>Burra Burri Road, Hodges Dip Road</i>	Jun19	Jun19
<b>Charlestown</b>	<i>Transmitter Road, Weckers Road</i>	Jun19	Jun19
<b>Cloyna</b>	<i>William Webber Road</i>	Jul19	Jul19
<b>Coolabunia</b>	<i>Coolabunia Road, Barsby Road, Bellbird Road, West Coolabunia Road, Royles Road, Peterson Drive, Sommersfield Road</i>	Jul19	Aug19
<b>Durong</b>	<i>Swains Road, Stubbs Armstrong Road, Aberdeen Avenue, Woolletts Road, Shellytop Road</i>	Jun19	Jun19
<b>Hodgeleigh</b>	<i>Hodgeleigh North Road, Coolabunia Malar Road, Semgreens Road</i>	Jul19	Aug19
<b>Ironpot</b>	<i>Greystonelea Road, Jarail Road, Ironpot Road</i>	Jun19	Jun19
<b>Inverlaw</b>	<i>Wooden Hut Road, Magees Road, Deep Creek Road, Beils Road, Minmore Road, Luck Road</i>	Jun19	Jun19
<b>Kingaroy</b>	<i>West Street, Weens Road, Mount Wooroolin Road, Couchmans Road, Birts Road, Belair Drive, Booie Crawford Road, Curtis Road, Edenvale South Road, Geritz Road, Edenvale North Road, Harris Road, Clark &amp; Swendson Road, River Road, Hodges Road, Taylors Road</i>	Jun19	Jul19
<b>Manyung</b>	<i>Hetheringtons Road</i>	Jul19	Jul19
<b>Merlwood</b>	<i>Elbow Road</i>	Jul19	Jul19
<b>Moffatdale</b>	<i>Stegemanns Road, Steinhardts Road, Verdelho Drive, Waterview Drive, Clovely Lane</i>	Jun19	Jun19
<b>Moondooner</b>	<i>Moondooner Road</i>	Jun19	Jun19
<b>Murgon</b>	<i>Boat Mountain Road, Gesslers Road, Ferris Road, Burtons Road, Cherbourg Road, Borcherts Road, Annings Road, Zerners Road</i>	Jun19	Jul19
<b>Proston</b>	<i>Proston Abbeywood Road</i>	Jun19	Jun19
<b>Redgate</b>	<i>Goschnicks Road, Sippels Road, Tipperary Road</i>	Jun19	Jun19
<b>Speedwell</b>	<i>Speedwell Road, Okeden Byanda Road</i>	Jun19	Jun19
<b>Stalworth</b>	<i>Stalworth Road, Back Creek Road, Speedwell Abbeywood Road, Range Road</i>	Jun19	Jun19
<b>Sunnynook</b>	<i>Eisenmengers Road, Headings Road</i>	Jul19	Jul19
<b>Taabinga</b>	<i>Geoff Ralph Drive, Lankowskis Road, Boonenne Ellesmere Road, Boonenne Ellesmere Road, Aerodrome Road</i>	Jun19	Jun19
<b>Tablelands</b>	<i>Reifs Road, Levers Road, Daniels Road, Hebbel Road, Carters Road, Crownthorpe Road, Nangur Road, Smiths Road, Uptons</i>	Jul19	Jul19

	<i>Road, Pringles Road</i>		
<b>Wigton</b>	<i>Gayndah Hivesville Road</i>	<i>Jun19</i>	<i>Jun19</i>
<b>Main Roads</b>	<i>Murgon Gayndah Road, Memerambi Gordonbrook Road, Chinchilla Wondai Road, Mundubbera Durong Road, Kingaroy Barkers Creek Road, Kingaroy Burrandowan Road, Burnett Highway, D'Aguilar Highway, Proston Boondooma Road</i>	<i>Jun19</i>	<i>Jul19</i>

### Summary of Completed Works for May

For your information, the below works have been completed

#### Gravel Resheeting/Heavy Formation Grade

<b>Name</b>	<b>Description</b>
<b>Gibson Road</b>	<i>Medium Formation Grade</i>
<b>Tigells Road</b>	<i>Medium Formation Grade</i>
<b>Williams Road</b>	<i>Medium Formation Grade</i>
<b>Old Esk Road</b>	<i>Heavy Formation Grade &amp; Pipe Widening</i>
<b>Kingaroy Burrandowan Road</b>	<i>Heavy Formation Grade</i>
<b>Bunya Way</b>	<i>Shoulder Grade &amp; Clearing</i>
<b>Greensills Road</b>	<i>Shoulder Grade &amp; Clearing</i>

#### Patrol Grading

<b>Locality</b>	<b>Description</b>
<b>Booie</b>	<i>Jorgensens Road, Redvale Road, McIlhatton Road, Goldsworthy Road, Booie Crawford Road, Harchs Road</i>
<b>Charlestown</b>	<i>Tingoora Charlestown Road, Bessons Road</i>
<b>Durong</b>	<i>Arthurs Lane</i>
<b>East Nanango</b>	<i>Mt Stanley Road</i>
<b>Glenrock</b>	<i>Dip Road, Nielsons Road, Schmidhausers Road</i>
<b>Goodger</b>	<i>Neale Road, Tigells Road, Staiers Road</i>
<b>Haly Creek</b>	<i>Mustons Road</i>
<b>Inverlaw</b>	<i>Rattenburys Road</i>
<b>Ironpot</b>	<i>Jumma Road, Ironpot Road, Jarail Road, Greystonlea Road, McGills Road</i>
<b>Johnstown</b>	<i>Rickert Road</i>
<b>Okeden</b>	<i>Trentham Lane, Shepherds Lane</i>
<b>Sandy Ridges</b>	<i>Gentry Road, Prydes Road, Robin &amp; Lee Road, Glenmore Road, Broadwater Access Road</i>
<b>South Nanango</b>	<i>Bowhunters Road, Wallisons Road</i>
<b>Stonelands</b>	<i>Stonelands Road, Webber Road, Kilrush Road, Morgans Road, Etheringtons Road</i>
<b>Windera</b>	<i>Morgans Road, Bishop Road, Mcantee Road</i>
<b>Wooroondon</b>	<i>Freemans Road, Reidys Road, Remmington Road</i>
<b>Wyalla</b>	<i>Pleystowe Road, Kings Bridge Road, Schumacher Gap Road, Kings Bridge East Road</i>

#### Slashing

<b>Locality</b>	<b>Description</b>
<b>Chelmsford</b>	<i>Jacksons Road, Old Chelmsford Road, Red Hill Road</i>

<b>Coolabunia</b>	<i>Bellbird Road, West Coolabunia Road</i>
<b>Corndale</b>	<i>Corndale Road</i>
<b>Crawford</b>	<i>Siefert Street, Liesegangs Road, Wingfields Road</i>
<b>Cushnie</b>	<i>Cushnie Road, Schloss Road, Reinkes Road, Reillys Road, Springs Road</i>
<b>Dangore</b>	<i>Dangore Mountain Road</i>
<b>Fairdale</b>	<i>Fairdale Road</i>
<b>Goodger</b>	<i>Goodger Gully Road, Goodger Kunioon Road, Weeks Road</i>
<b>Gordonbrook</b>	<i>Elwoods Road</i>
<b>Haly Ck/Ellesmere</b>	<i>Ellesmere Road, Gannon Drive, Hilltop Drive, Acacia Drive, Lilian Avenue, Parker Road, Pauls Parade, Flagstone Creek Road</i>
<b>Kawl Kawl</b>	<i>Kawl Kawl Road</i>
<b>Kinleymore</b>	<i>Middle Road, Kinleymore School Road, Dionysius Road</i>
<b>Kumbia</b>	<i>Brook Road, Mannuem Road, Ironpot Road, Haly Creek Road, Kearneys Road, Kumbia Road</i>
<b>Leafdale</b>	<i>Mt McEuen Road</i>
<b>Memerambi</b>	<i>Mehans Road</i>
<b>Mondure</b>	<i>McConnell Way, Mondure Road</i>
<b>Proston</b>	<i>Susan street, Butler Street</i>
<b>Silverleaf</b>	<i>Mondure Wheatlands Road, Campbells Road, Farrers Road</i>
<b>Wheatlands</b>	<i>Flats Road, Kangaroo Yard Road, Wheatlands Loop Road</i>
<b>Wooroolin</b>	<i>Recreation Drive, Quarry Road, East Wooroolin Road, Denmark Road, West Wooroolin Road</i>
<b>Wondai</b>	<i>Lysdale Road, Greenview Road, Wesslings Road</i>

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **6.2 Roads & Drainage (R&D)**

### ***Officer's Reports***

#### **6.2.1 R&D - 2599804 - Overall Plan - Wattlegrove Road, Wattle Grove - Managing Impacts of Extractive Industry Operations**

#### **Resolution:**

*Moved Cr GA Jones, seconded Cr RLA Heit.*

*That Council receives and adopts this Overall Plan for Wattlegrove Road, Minmore Road, Deep Creek Road and River Road in accordance with section 94(4) of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*



**6.2.2 R&D - 2599748 - Overall Plan - Burra Burri Road, Chahpingah - Managing Impacts of Extractive Industry Operations**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr RJ Frohloff.*

*That Council receives and adopts this Overall Plan for Burra Burri Road and Aberdeen Avenue in accordance with section 94(4) of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**ADJOURNMENT:**

**Motion:**

*Moved Cr TW Fleischfresser, seconded Cr GA Jones.*

*That the meeting adjourn.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

*During the adjournment Council was awarded a “2019 Award for Excellence - Excellence in Collaboration Finalist certificate from the Local Government Managers Association (LGMA) Qld for the rEvents Pilot Program.*

*A citizenship ceremony was held for Claire Pope and Marcia Taylor.*

**RESUMPTION:**

**Motion:**

*Moved Cr KA Duff, seconded Cr GA Jones.*

*That the meeting resume at 10.57am with attendance as previous to the adjournment*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.2.3 R&D - 2599801 - Overall Plan - Tim Dwyer Rd Quarry, East Nanango - Managing Impacts of Extractive Industry Operations**

**Resolution:**

*Moved Cr GA Jones, seconded Cr RJ Frohloff.*

*That Council receives and adopts this Overall Plan for Tim Dwyer Road, Greenwood Creek Road, Old Esk North Road, South Street and Arthur Street East in accordance with section 94(4) of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.2.4 R&D - 2599800 - Overall Plan - Wilsons Road, Dangore -Managing Impacts of Extractive Industry Operations**

**Resolution:**

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That Council receives and adopts this Overall Plan for Wilsons Road in accordance with section 94(4) of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.2.5 R&D - 2599435 - Overall Plan - Manar Road, Boondooma - Managing Impacts of Extractive Industry Operations**

**Resolution:**

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That Council receives and adopts this Overall Plan for Manar Road in accordance with section 94(4) of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.3 Design & Technical Services (D&TS)**

***Officer's Reports***

**6.3.1 D&TS - 2596654 - Application for Proposed Permanent Road Closure Part of Kent Street - Parkside Building Supplies Pty Ltd**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr KA Duff.*

*That Council offers no objections to the permanent road closure over Kent Street, Wondai of land abutting Lot 3 FY843802, Lot 12 SP137165 and Lot 14 SP131874 with reference to attachment A.*

**Attachment A:** QLD Globe image with permanent road closure markings



Carried 7/0  
FOR VOTE - Councillors voted unanimously

### 6.3.2 D&TS - 2599652 - Adoption of Asset Management Policy

#### Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Asset Management Policy be adopted.

Carried 7/0  
FOR VOTE - Councillors voted unanimously

## **7. Portfolio - Community, Arts, Tourism and Health Services**

### **7.1 Community, Arts, Tourism and Health Services Portfolio Report**

#### **Resolution:**

*Moved Cr DA Potter, seconded Cr KA Duff.*

*That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.*

#### **Community:**

##### **South Burnett Libraries**

###### **Family Phone Fast Challenge**

*First 5 Forever representatives are on Family Phone Fast Challenge working group for the Partnerships for Kids 4610.*

*This week the working group met to discuss ideas towards delivering a Family Phone Fast Challenge from all library sites on the 8 January 2020 from 10am to 12 noon.*

###### **Library and Information week, 20 – 26 May 2019**

*Library and Information week, 20 – 26 May 2019, was celebrated across the region with the simultaneous reading of the children's book *Alpacas with maracas*. Blackbutt library provided a sensory bonus with a newly shorn bundle of alpaca wool for the children to feel and see.*

*During Library and Information Week 2019 and Invited author of *Gratitude prompts* - Karen Purves delivered author talks around the region. She told of her own experiences of grief, which included homelessness, and the loss of her 22-year-old daughter. Karen encouraged her audiences to randomly choose a topic from her book where she then read of her own experience on the subject and provided suggestions as to how to overcome the emotions of grief and negativity.*

###### **Kingaroy Library**

*The Kingaroy Library is very excited to announce an extra special story time on Tuesday 2 July at 10am at the Kingaroy Town Hall. This is a free concert for children aged between 0-6 years.*

*Blue Gum Farm TV's new live show "Outback Boogie" is a little bit quirky and a whole lot of fun! It is a celebration of life in the Queensland bush!*

*"Outback Boogie" is an interactive concert for children that focuses on Australian native animals and their life in the Australian bush.*

*Presented by 4th generation farmer Cilla, and the Blue Gum Farm TV crew, "Outback Boogie" incorporates song, dance and storytelling in a fun and educational journey through rural Australia.*

###### **Stuntman**

*Rob Sheean of Rebel Stunts Australia was at Kingaroy Library on Friday 7 June at 10am. A good crowd listened to Rob's adventures as a stuntman on some of the most prolific film sets in Australia, including the 'Mad Max' series.*

###### **Rug making Demonstration**

*The Jumping Ants art group have organised a rug making demonstration that will be held at Kingaroy Library at 1pm on Tuesday 18 June. The proddy/proggy style will be demonstrated.*

### **Rare and Severe Neurological Diseases – Hemiplegic Migraine**

Hear from Jessica Hodgson who has experienced first-hand the life altering, detrimental effects of Hemiplegic Migraine (mimic stroke) and learn about this condition that can strike people of any age. Jessica will be at Kingaroy Library at 10am on Thursday 20 June.

### **Naidoc Week**

During the month of July special artworks will be displayed in Kingaroy Library to celebrate Naidoc Week. A collection of artists is expected to display their works.

### **Fitzgerald – 30 Years on...**

On Wednesday 3 July, it will be 30 years since the Fitzgerald Report. An event will be held at Kingaroy Library at 10:30am on Wednesday 3 July to remember this turbulent time in Queensland politics. Professor Mark Finnane from Griffith University and Barry Krosch will be speakers. Barry actually collected the reports from the printers and delivered them to the assembled international media at the time.

### **Nanango Library**

Join Nanango Library for Meditation at Ringsfield House every Wednesday morning at 9.30 – 10.30 am. Weekly meditation classes are offered with the intention to increase energy and improve health and well-being whilst working towards reducing stress and anxiety. Bookings are essential: contact Nanango Library on 4189 9438 to book your spot.

### **Community Grants Program**

Today, the revised Community Grant Program Policy is tabled for Council adoption. Through the provision of community grants program, Council demonstrates its commitment to investing in initiatives that align with Council's corporate priorities encouraging individuals and groups to make a positive and ongoing contribution to the region. Feedback was gathered over the past twelve (12) months from both internal and external stakeholders. This feedback was considered in the review process and I believe that we have further fine-tuned the program to provide the optimum support to our community groups and champions.

### **South Burnett Local Drug Action Team**

Council, having been successful in obtaining \$10,000 from the Alcohol and Drug Foundation to develop a community action plan, is working with key community service providers to identify actions to educate our community in the prevention of Fetal Alcohol Spectrum Disorder (FAS-D). We anticipate that the draft community action plan will be tabled for consideration at the Council meeting next month.

### **Customer Contact Team**

This month our very own Customer Contact team were nominated for a State award for Teamwork. I would like to acknowledge the quality service our customer contact staff provide to our community, as this team is the first point of contact when customers call or come into one of our five (5) centres across the region. Congratulations on being recognised by your peers in local government.

### **Supporting Community Capacity Building**

Local Councils have a long history of influencing state and federal government issues as well as supporting community lead initiatives building local capacity. As Portfolio Councillor for Community, I am active across a wide spectrum of groups and programs such as:

- South Burnett Community Network
- South Burnett Community Consultative Committee
- Kingaroy Community/Police Consultative Committee
- 4610 Partnerships for Kids
- Suicide Prevention Working Group
- Stronger Families Local Level Alliance

*As an advocate of Community development where community members are supported to identify and take collective action on issues that are important to them, I am excited to be a part of a community, which is empowering each other to create a stronger and more connected South Burnett region.*

**Health Update:**

**Animal Housing facility**

*The Tender for the Animal Housing (Cats and Dogs) Facility for the South Burnett has been finalised. The successful tenderer on this occasion was the RSPCA. In the end, it was a very close “race” between two (2) external submitters, with the RSPCA marginally being identified as the entity able to provide the best value.*

*Current market rates for the provision of animal housing services will see an increase in the operating expenses for the 2019/2020 financial year as well as over the term of this contract compared with previous years.*

**Dog and Cat Desexing Initiative**

*Yes, “Operation Wanted” for 2019 is off and running. Council supports the RSPCA’s statewide desexing program and encourages dog and cat owners within the South Burnett to take advantage of the up to a 20% discount on normal desexing prices at participating vets during the campaign. “Operation Wanted” started 1 June 2019 and concludes 31 August 2019.*

*For more information and how to find your local participating vets go to [www.operationwanted.com.au](http://www.operationwanted.com.au).*

**Tourism:**

*‘Taste the Trail’ will be held this Saturday 15 June. The bike ride will ride from Kingaroy to Wondai and discover tastes from local farmers and producers throughout the journey. To book tickets go to [southburnetttickets.com.au](http://southburnetttickets.com.au)*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**7.2 Community Services (CS)**

**Officer’s Reports**

**7.2.1 CS - 2599110 - Adoption of the revised Community Grants Program Policy**

**Resolution:**

*Moved Cr DA Potter, seconded Cr TW Fleischfresser.*

*That Council adopt the Community Grants Program Policy.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **7.2.2 CS - 2599336 - Adoption of the Regional Arts Development Fund Guidelines**

### **Resolution:**

*Moved Cr DA Potter, seconded Cr RLA Heit.*

*That Council adopt the South Burnett Regional Council Regional Arts Development Fund Guidelines.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **8. Portfolio - Planning & Property**

### **8.1 Planning and Property Portfolio Report**

#### **Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.*

#### **Planning:**

##### **Implementation of New Plumbing Laws**

*With the commencement of the new Plumbing and Drainage Laws on 1 July 2019 staff in the Plumbing Section of Council have been working hard to smooth the transition from the old to the new laws for both Council and the public. Apart from new mandatory form that will be released by the State, Council will publish on its website a number of information sheets and a checklist to assist applicant to prepare and lodge properly made applications for plumbing and drainage work to Council. An information session with relevant plumbing contractors is proposed for later this month to share information about the new laws and Council's amended administrative processes. The new laws provided more flexibility for Council to tailor the permit application process to suit the available resources. To this end there is a report before Council today to resolve to "opt-out" of the two day fast track approval process that, if accepted, will mean that all applications will be dealt with in the standard 10 business day timeframe.*

##### **Duboisia Processing Plant**

*Council will today consider an application for a development permit for a new duboisia processing plant to replace the existing duboisia processing plant for Alkaloids of Australia Pty Ltd at Postles Road, Memerambi. With the Company's business expanding the first stage of the upgrade process includes the construction of a new open-sided shed with a floor area of approximately 4,541m<sup>2</sup> that will be used for the storage of raw material (leaf) under cover. The subsequent development includes the fit out of the shed and progressively decommission the existing plant where replaced by the new equipment. This development proposal like many others demonstrates a strong confidence in the South Burnett as a region for investment and support for the local rural primary economy.*

#### **Property:**

*Councils Property section has been busy implementing the Australian Drought Community Projects funded by the Federal Government. Projects now completed include;*

- 1. Roofing the Proston Showgrounds Pavilion*
- 2. Repainting the exterior of Appin St Units*
- 3. Re roofing the Wondai Showgrounds grandstand and*

4. *Replacing the Maidenwell Sportsground septic system*

*Works are progressing on the following projects and anticipated completion by 30 June 2019.*

- 1. Construction of a small equipment shed at Wondai Swimming Pool*
- 2. Upgrading of the toilets at Murgon SES*
- 3. Pavement construction at Durong truck break down area*

*Lanskey Construction have taken possession of the Nanango Office on Monday 27 May. The construction site has been fenced and shade cloth installed, signage installed, demolition works commenced within the building, removing of asbestos, internal walls, floor coverings and ceilings, mechanical and electrical isolation and decommissioning has commenced. Project manager is happy with the progression of works at this stage.*

*Council has emptied the Wondai and Murgon swimming pools to allow the scanning of the concrete structure of the pool and pipework. This will provide Council with greater information about the condition of the pool concrete walls and concourses and pipework.*

*Council has called for tender for the lease and sale of Lot 7 Cornish Street, Kingaroy.*

*Council has called for the cleaning of Council buildings and facilities in Wondai and Murgon, tenders close 17 June 2019.*

*Carried 7/0*

*FOR VOTE - Councillors voted unanimously*

## **8.2 Planning (P&LM)**

### ***Officer's Reports***

#### **8.2.1 P&LM - 2579838 - Reconfiguration of a Lot application - Dividing land into parts - Long term lease in favour of Proston Golf Club over existing Golf Course at Proston-Boondooma Road Proston - Lot 60 BO424 - Applicant: Council - RAL19/0004**

#### **Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That Council approve the Development Application for Reconfiguring a Lot (Dividing land into part by lease) located at 81 Proston Boondooma Road, Proston described as Lot 60 on BO424 subject to the following conditions:*

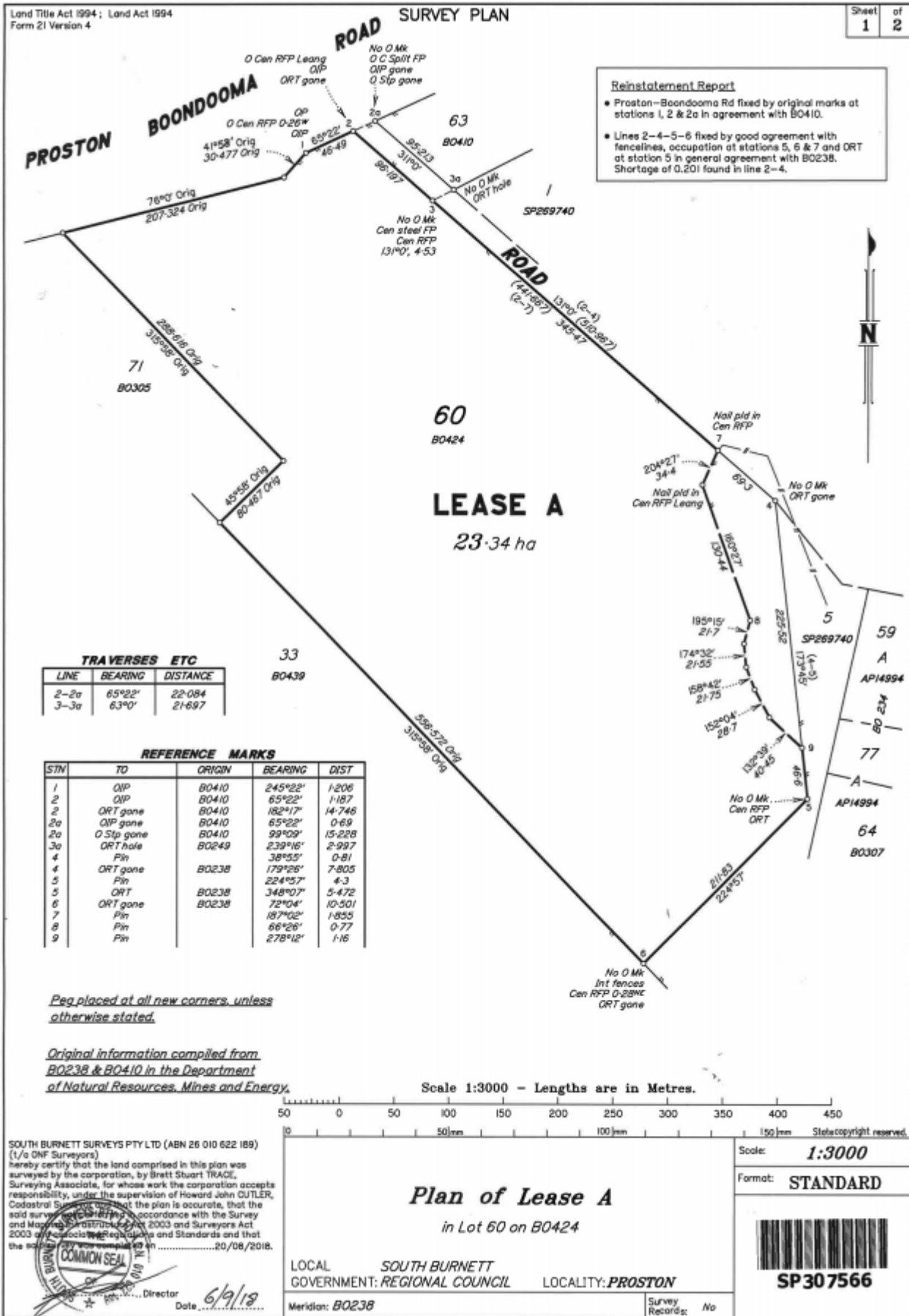
#### **GENERAL**

*GEN1 The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:*

<b>Plan No.</b>	<b>Title and Detail Description</b>	<b>Dated</b>
SP307556	Plan of Lease A in Lot 60 on BO424	6/09/2018



**Approved Plan**



## Referral Agency Response

RA6-N



Department of  
**State Development,  
Manufacturing,  
Infrastructure and Planning**

Our reference: 1904-10720 SRA  
Your reference: RAL19/0004

16 April 2019

The Chief Executive Officer  
South Burnett Regional Council  
PO Box 336  
KINGAROY QLD 4610

Email: [info@southburnett.qld.gov.au](mailto:info@southburnett.qld.gov.au)

Dear Sir/Madam

### **Referral agency response—with conditions** (Given under Section 56 of the *Planning Act 2016*)

The development application described below was properly referred to the Department of State Development, Manufacturing, Infrastructure and Planning (the department) on 16 April 2019.

#### **Applicant details**

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Applicant name:	South Burnett Regional Council
Applicant contact details:	PO Box 336 Kingaroy QLD 4610 <a href="mailto:latkinson@southburnett.qld.gov.au">latkinson@southburnett.qld.gov.au</a>

#### **Location details**

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Street address:	81 Proston Boondooma Road, Proston QLD 4613
Real property description:	Lot 60 on BO424
Local government area:	South Burnett Regional Council

#### **Application details**

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Development Permit	Reconfiguration of a Lot (Lease agreement exceeding 10 years - over the existing Proston Golf Course)
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#### **Referral triggers**

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The development application was referred to the department under the following provision of the *Planning Regulation 2017*:

- Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (10.9.4.2.1.1) – Reconfiguring a lot near a State transport corridor

**Condition**

Under section 56(1)(b)(i) of the *Planning Act 2016* (the Planning Act), the condition set out in Attachment 1 must be attached to any development approval.

**Reasons for decision to impose condition**

The department must provide a reason for the decision to impose a condition. This reason is set out in Attachment 2.

**Approved plan**

The department requires that the plan set out below and enclosed must be attached to any development approval.

Drawing title	Prepared by	Date	Reference no.	Version/issue
<b>Reconfiguration of a Lot (Lease agreement exceeding 10 years)</b>				
Plan of Lease A in Lot 60 on B0424 (Sheets 1 and 2, of 2)	-	endorsed date 6-9-2018,	reference 49000128 / SP307566	-

A copy of this response has been sent to the applicant for their information.

For further information please contact Alice Davis, Acting Principal Planning Officer, on (07) 5644 3223 or via email [WBBSARA@dsmip.qld.gov.au](mailto:WBBSARA@dsmip.qld.gov.au) who will be pleased to assist.

Yours sincerely



Luke Lankowski  
**Manager, Planning – Wide Bay Burnett**

cc: South Burnett Regional Council, via email [latkinson@southburnett.qld.gov.au](mailto:latkinson@southburnett.qld.gov.au)

enc Attachment 1—Conditions to be imposed  
Attachment 2—Reasons for decision to impose conditions  
Approved plans and specifications

**Attachment 1 – Condition to be imposed**

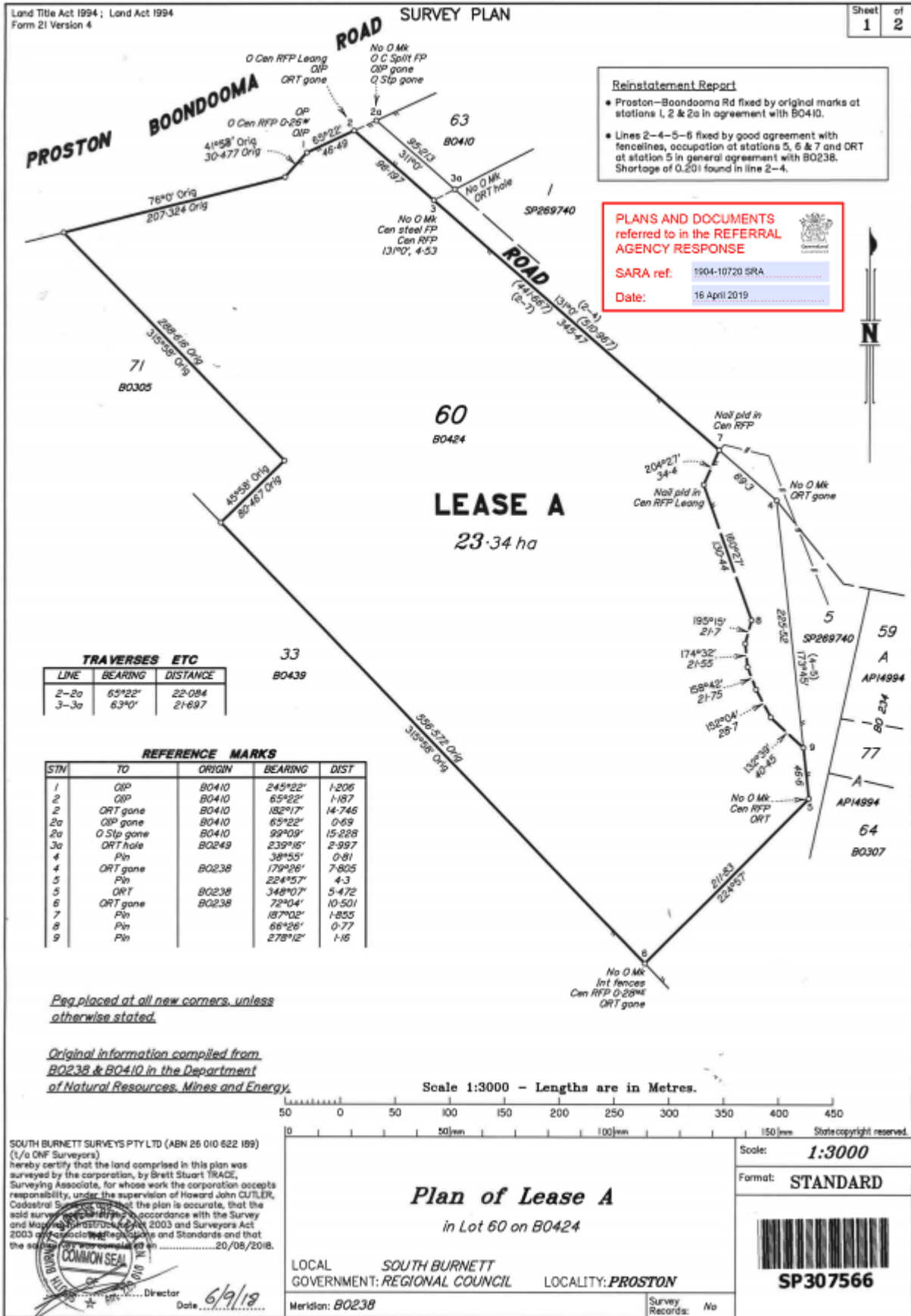
No.	Conditions	Condition timing
<b>Reconfiguration of a Lot (Lease agreement exceeding 10 years)</b>		
Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1: Reconfiguring a lot near a State transport corridor— The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The development must be carried out generally in accordance with the following survey plan: Plan of Lease A in Lot 60 on B0424, endorsed date 6-9-2018, reference 49000128 / SP307566 (Sheets 1 and 2, of 2).	At all times

**Attachment 2—Reason for decision to impose condition**

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The reason for this decision is:

- To ensure the development is carried out generally in accordance with the plans of development submitted with the application.



<p>Land Title Act 1994; Land Act 1994 Form 21B Version 1</p> <p style="text-align: center;">(Dealing No.)</p>	<p style="text-align: right;">Sheet <b>2</b> of <b>2</b></p> <p><b>WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.</b></p> <p>5. Lodged by</p> <p>(Include address, phone number, reference, and Lodger Code)</p>															
<p>1. Certificate of Registered Owners or Lessees.</p> <p>I/We <u>SOUTH BURNETT REGIONAL COUNCIL</u> <u>GAZETTED ON 31/03/1984 PAGE 1341</u></p> <p>(Names in full)</p> <p>* as Registered Owners of this land agree to this plan and dedicate the Public Use Land as shown hereon in accordance with Section 50 of the Land Title Act 1994.</p> <p>* as Lessees of this land agree to this plan.</p> <p>Signature of *Registered Owners *Lessees</p> <p>* Rule out whichever is inapplicable</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2">6. Existing</th> <th colspan="3">Created</th> </tr> <tr> <th>Title Reference</th> <th>Description</th> <th>New Lots</th> <th>Road</th> <th>Secondary Interests</th> </tr> <tr> <td>49000128</td> <td>Lot 60 on CP80424</td> <td></td> <td></td> <td>Lease A</td> </tr> </table>	6. Existing		Created			Title Reference	Description	New Lots	Road	Secondary Interests	49000128	Lot 60 on CP80424			Lease A
6. Existing		Created														
Title Reference	Description	New Lots	Road	Secondary Interests												
49000128	Lot 60 on CP80424			Lease A												
<p>2. Planning Body Approval.</p> <p>* hereby approves this plan in accordance with the : %</p> <p>Dated this ..... day of .....</p> <p>..... # ..... #</p> <p>* Insert the name of the Planning Body.      % Insert applicable approving legislation. # Insert designation of signatory or delegation</p>	<div style="border: 2px solid red; padding: 5px; margin: 10px;"> <p style="text-align: center; color: red; font-weight: bold;">PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE</p> <p>SARA ref: 1904-10720 SRA</p> <p>Date: 16 April 2019</p> </div>															
<p>3. Plans with Community Management Statement :</p> <p>CMS Number : Name :</p>	<p>4. References :</p> <p>Dept File : Local Govt : Surveyor : 7651</p>															
<p>7. Orig Grant Allocation :</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">-</td> <td style="width:50%; text-align: center;">-</td> </tr> <tr> <td style="text-align: center;">Lots</td> <td style="text-align: center;">Orig</td> </tr> </table>	-	-	Lots	Orig	<p>9. Building Format Plans only.</p> <p>I certify that :</p> <ul style="list-style-type: none"> <li>* As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads.</li> <li>* Part of the building shown on this plan encroaches onto adjoining lots and road</li> </ul> <p>..... Cadastral Surveyor/Director * Date * Delete words not required</p>											
-	-															
Lots	Orig															
<p>8. Passed &amp; Endorsed :</p> <p>By : South Burnett Surveys Pty Ltd Date : 6-9-2018 2-10-2018 Signed :  Designation : Liaison Officer</p>	<p>10. Lodgement Fees :</p> <p>Survey Deposit \$ .....</p> <p>Lodgement \$ .....</p> <p>..... New Titles \$ .....</p> <p>Photocopy \$ .....</p> <p>Postage \$ .....</p> <p>TOTAL \$ .....</p>															
<p>11. Insert Plan Number</p> <p style="text-align: right; font-weight: bold; font-size: 1.2em;">SP307566</p>	<p style="font-size: 0.8em;">LF SP307566_7651.dwg</p>															



Department of  
**State Development,  
Manufacturing,  
Infrastructure and Planning**

**Department of State Development, Manufacturing, Infrastructure and Planning (the department)**

**Statement of reasons for application 1904-10720 SRA**

(Given under section 56 of the *Planning Act 2016*)

Departmental role: Referral agency

**Applicant details**

Applicant name: South Burnett Regional Council  
Applicant contact details: PO Box 336  
Kingaroy QLD 4610

**Location details**

Street address: 81 Proston Boondooma Road, Proston QLD 4613  
Real property description: Lot 60 on BO424  
Local government area: South Burnett Regional Council

**Development details and assessment matters**

<b>Nature of approval</b>	<b>Level of assessment</b>	<b>Development description</b>	<b>Applicable State Development Assessment Provisions</b>
Development Permit	Impact	Reconfiguring a Lot (long term lease)	FastTrack5 qualifying criteria checklist 2 – State transport corridor (reconfiguring a lot)

**Reasons for the department's response**

- The development will have no impact on the state-controlled road network, as the development will facilitate the Proston Golf Course to continue existing operations
- The development complies with the FastTrack5 qualifying criteria checklist 2.

**Response details**

<b>Nature of response</b>	<b>Date of response</b>
Any development approval is subject to stated development conditions	16 April 2019

**Relevant material**

- *Planning Act 2016*
- *Planning Regulation 2017*
- *Development Assessment Rules*, version 1.1
- *State Development Assessment Provisions*, version 2.4
- common material.

Carried 7/0  
FOR VOTE - Councillors voted unanimously



**8.2.2 P&LM - 2553173 - Material change of use application for Alkaloids Processing Plant (Staged) at Oil Seed Road & Postles Road Memerambi - Lot 100 SP285938 - Applicant: Alkaloids of Australia Pty Ltd C/- ONF Surveyors - MCU18/0020**

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr RLA Heit.*

*That Council approve the Development Application for a Material Change of Use – Special Industry (Alkaloids Processing Plant) located at Postles Road Memerambi described as Lot 100 SP285938 subject to the following conditions:*

**GENERAL**

*GEN1 The subject site is to developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:*

<b>Plan No.</b>	<b>Title and Detail Description</b>	<b>Dated</b>
W-01	Site Plan / Development Layout	14/11/2018
W-02	Floor Plan / Ground Rev 2	14/11/2018
W-03	Floor Plan / Mezzanine Rev 2	14/11/2018
W-04	Elevations Rev 2	14/11/2018
W-05	Section Rev 2	14/11/2018

- *Traffic Impact Statement prepared by Englnfra Consulting dated 4 April 2019,*
- *Bushfire Hazard Assessment and Management Plan prepared by Englnfra Consulting dated 16 December 2018,*
- *Stormwater and Flood Assessment Report prepared by Technical Services Australia dated 12 March 2019.*

*Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail*

**PLANNING**

*PLN1 Unless stated otherwise, all conditions are to be complied with prior to commencement of the use and compliance maintained at all times while the use continues. Written notification shall be provided to Council of the commencement of the use confirming compliance with conditions of this approval and recommendations and mitigation measures proposed in the specialist reports approved as part of the approval.*

*PLN2 The approved use is a Special Industry (Alkaloids Processing Plant) and ancillary activities including administration, research and education.*

*PLN3 The development herein approved may not start until the following development permits have been issued and complied with as required:*

- *Development Permit for Building Work*
- *Permit for Plumbing and Drainage Works*
- *Development Permit for Operational Works (Site works, road widening, drainage, landscaping. Access driveways, stormwater disposal)*

*PLN4 Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein and the following:*

- *Where decommissioning of existing plant and equipment occurs over the currency of this approval, any associated buildings or structures are to be maintained in situ at all times as per this development permit; **OR***

*- Buildings and structures that are decommissioned are to be demolished and removed off site and not replaced with new or intensified production facilities without further development approval where necessary, under the South Burnett Planning Scheme or the Planning Act 2016.*

*Timing: As indicated and to be maintained at all times.*

*PLN5 Following the installation of all mechanical plant and equipment (e.g. air conditioning, mechanical ventilation and refrigeration equipment and heat pump hot water systems), submit certification to Council that the plant and equipment is adequately noise-attenuated and is in accordance with the Environmental Protection Act 1994 or higher standard for noise attenuation.*

*Timing: Prior to issue of Certificate of classification/ final inspection certificate or prior to commencement of the use, whichever comes first, and then to be maintained.*

*PLN6 Spillage - Clean Up Spilt Waste Contaminants Any spillage of wastes, contaminants or other materials must be cleaned up as soon as practicable to prevent off-site contamination. Such spillages must be cleaned up in accordance with documented emergency response and clean up procedures.*

*Appropriate materials and equipment are to be available on site at all times to contain and clean up spills of potentially polluting materials. An inventory of all clean up and containment materials and equipment, and documented emergency response and clean up procedures must be kept on site.*

*Timing: At all times*

*PLN7 Provide a roofed and screened waste enclosure to accommodate the type and quantity of bulk waste/recycling bins required to service the development. Bins must be located in an area which allows them to be manoeuvred from the bin storage area to the designated internal collection point.*

*PLN8 Prior to the use commencing operation, confirmation must be provided to Council of the number and type of refuse containers provided on site and the commercial waste collector has been engaged.*

*PLN9 All materials listed as dangerous goods under The Australian Code For The Transport Of Dangerous Goods By Road and Rail (ADG Code) must be stored and handled on site in accordance with the relevant Australian Standard which applies to the Dangerous Goods Class of the material.*

*PLN10 All metal grilles, metal plates or similar subject to vehicular traffic must be acoustically damped to prevent environmental nuisance.*

*Timing: Prior to issue of Certificate of Classification/Final Inspection Certificate or prior to commencement of use, whichever comes first.*

*PLN11 Design all external lighting in accordance with AS4282-1997 "Control of the Obtrusive Effects of Outdoor Lighting".*

*Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjacent premises to minimise the protrusion of light outside the street.*

*Summit the Council, within three months from the use commencing, certification from a suitably qualified person that all exterior lighting has been installed in accordance with AS4282-1997 "Control of the Obtrusive Effects of Outdoor Lighting".*

*PLN12 Provide landscape screening with a minimum depth of 1m along the full Postles Road frontage of the site.*

*PLN13 Noise from the operational phase of the activity to which this approval relates must not cause or be likely to cause an environmental nuisance at any sensitive receptor that exceeds whichever is the lower of the following when measured at the closest sensitive receptor:*

- *The Acoustic Quality Objectives listed in the Environmental Protection (Noise) Policy 2008, or*
- *The background noise level plus 5dB(A) from 6am to 6pm, the background noise level plus 3dB(A) from 6pm to 10pm or the background noise level from 10pm to 6am measured as  $L_{Aeq,adj,T}$ .*

*PLN14 Submit to Council for endorsement within three months from the use commencing a Noise Management Plan prepared by a suitably qualified person that, at a minimum, includes the following:*

- *Description and location of fixed mechanical plant and other regulated noise devices that will be used on site either during normal operating hours or 24 hours a day;*
- *Description of specific mitigation treatments, management methods and procedures that will be implemented to control noise during site activity and operations;*
- *Procedure for notifying neighbouring residents of activities that are likely to affect their amenity through noise and vibration;*
- *A complaints management procedure that must include the following:*
  - *A contact person with whom complaints can be lodged;*
  - *A clearly defined procedure for responding to and investigating complaints;*
  - *and*
  - *A notification protocol to all complainants of the outcome of complaints investigations.*

*PLN15 The approved activity must operate in a manner that minimises dust generation from the site, including wind-blown and traffic-generated dust as far as practicable. The operator must identify and implement all practicable dust mitigation measures, including cessation of relevant works, as appropriate, such that emissions of visible dust are minimised during severe weather conditions.*

### **ENGINEERING WORKS**

*ENG 36 Submit to Council, an Operational Work application for all civil works including earthworks (if required), roadworks, access and car parking.*

*ENG 37 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.*

*ENG 38 Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, Australian Standards.*

*ENG 39 Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.*

ENG 40 *Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.*

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

ENG 41 *Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.*

ENG 42 *Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development*

**STORMWATER MANAGEMENT**

ENG 43 *Provide stormwater management generally in accordance with the "Stormwater and Flood Assessment Report" prepared by TSA, dated 12 March 2019.*

ENG 44 *Design and construct stormwater drainage to ensure that the development will achieve "no nuisance" as described in the Queensland Urban Drainage Manual (QUDM) to all downstream properties including road reserves and the like for design storms up to ARI100.*

ENG 45 *Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.*

ENG 46 *Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.*

ENG 47 *Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.*

**LAWFUL POINT OF DISCHARGE**

ENG 48 *Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).*

**FLOODING - GENERAL**

ENG 49 *The "Stormwater and Flood Assessment Report" prepared by TSA dated 12 March 2019 identified that local flooding impacts on the southern side of the shed can be expected, and could be mitigated via minor local drainage work. The necessary drainage work shall be carried out, and approved by an RPEQ, prior to the commencement of the use.*

**WATER SUPPLY**

ENG 50 *Provide a suitable volume of water supply to meet the requirements of the development independent of the Council's water reticulation system.*

**PARKING AND ACCESS - GENERAL**

ENG 51 *Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.*

ENG 52 *Design and construct all carparking and manoeuvring areas with concrete, asphalt or a two-coat bitumen seal.*

- ENG 53 *Provide a minimum of 50 car parking spaces including a minimum of 1 person with disability (PWD) car parking spaces.*
- ENG 54 *Design & construct all person with disability (PWD) car parking spaces in accordance with AS2890.6.*
- ENG 55 *Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.*
- ENG 56 *Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.*
- ENG 57 *Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.*

### **PARKING AND ACCESS - SERVICING**

- ENG 58 *Design along the route to and from all loading bay facilities and the external road network, all access driveways, circulation driveways, parking aisles and the like with a layout that accommodates the turning movements of an Articulated Vehicle, and ensure that all vehicles are able to enter and exit the site in a forward direction.*
- ENG 59 *Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.*

### **VEHICLE ACCESS**

- ENG 60 *Construct any new crossovers, between the property boundary and the edge of the Postles Road road pavement, having a minimum width to facilitate two-way traffic, generally in accordance with IPWEAQ Std Dwg RS-056, Rev F. Ensure that crossover splay is designed to accommodate the turning movements of largest expected vehicle.*
- ENG 61 *Access for heavy vehicles to the subject site from the Bunya Highway shall be via Memerambi-Cemetery Road, Oil Seed Road and Postles road only and vice versa.*

### **ROADWORKS**

- ENG 62 *Design and construct the following upgrades to the existing road network:*

<b>Section</b>	<b>Required Upgrade Works</b>
<i>Memerambi-Cemetery Road from Bunya Highway Intersection to Oil Seeds Road Intersection.</i>	<i>Widen to 6.0m unsealed gravel pavement where necessary, with a minimum of 100mm-compacted gravel pavement depth.</i>
<i>Intersection of Memerambi-Cemetery Road and Oil Seeds Road.</i>	<i>Upgrade to a basic type T intersection layout with 15-metre radius curves, and 7 metre unsealed pavement width and additional 100mm compacted pavement depth on each leg to the tangent points, and 1 in 10 transitions.</i>
<i>Oil Seeds Road from Memerambi-Cemetery Road Intersection to Postles Road Intersection.</i>	<i>Widen to 6.0m unsealed gravel pavement, with the addition of 100mm compacted gravel pavement depth, and straighten the existing horizontal alignment generally on the existing formation.</i>  <i>Upgrade the existing floodway north of the Memerambi-Cemetery Road with a 7.0m wide reinforced concrete invert and horizontal length of 4.0 metres.</i>

<p><i>Intersection of Oil Seeds Road and Postles Road</i></p>	<p><i>Upgrade to a basic type T intersection layout with 15 metre radius curves, and 7 metre unsealed pavement width and additional 100mm compacted pavement depth on each leg to the tangent points, and 1 in 10 transitions.</i></p>
<p><i>Postles Road from Oil Seeds Road Intersection to New Site Access shown on Approved Plan W-01 dated 14/11/2018.</i></p>	<p><i>Widen Postles Road from Oil Seeds Road to a minimum 6.0 metre unsealed gravel pavement width and additional 100mm compacted pavement depth and straighten the horizontal alignment across the existing cross road drainage pipe near gate 2 by widening on the southern side. Replace the existing crossroad drainage pipe in Postles Road with a 375mm RCP to a minimum 9.6m in length to support the pavement widening.</i></p>

**EARTHWORKS - GENERAL**

- ENG 63 *Earthworks per site involving filling or excavation more than 1m above ground level, or more than 1m below ground level, or a nett quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application. Note that this excludes material required for buildings.*
- ENG 64 *Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.*

**EARTHWORKS - RETAINING STRUCTURES AND BATTERS**

- ENG 65 *Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.*
- ENG 66 *Ensure batters do not exceed a maximum slope of 25% (1 in 4).*
- ENG 67 *Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).*
- ENG 68 *Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.*

**EROSION AND SEDIMENT CONTROL - GENERAL**

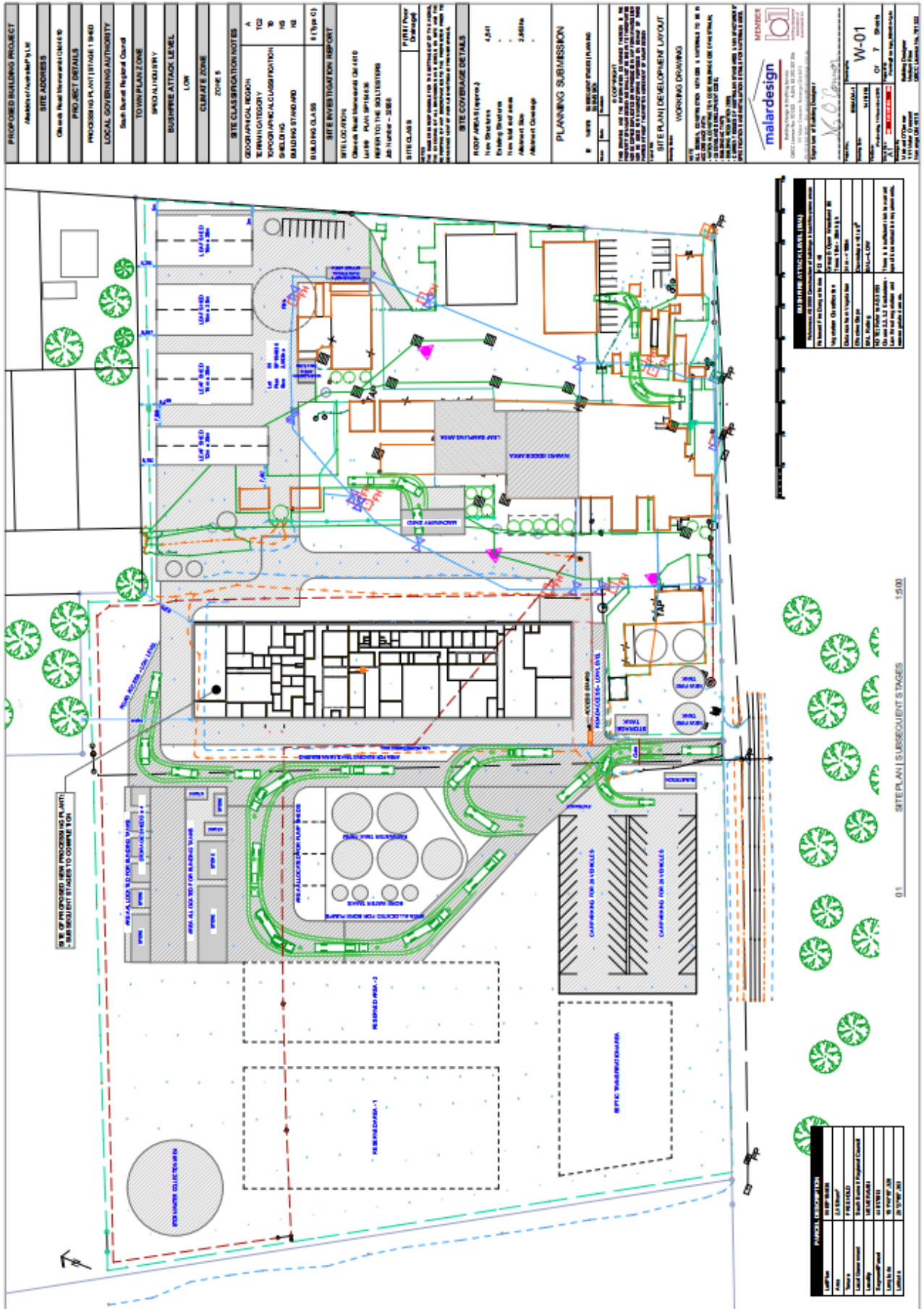
- ENG 69 *Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.*
- ENG 70 *Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.*

**ADVICE**

- ADV1 *Section 85(1)(a) of the Planning Act 2016 provides that, if this approval is not acted upon within a period of ten (10) years the approval will lapse.*
- ADV2 *The General Environmental Duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke, beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.*

- ADV3 Any storage of flammable and/or combustible liquids must comply with the minor storage provision of Australian Standard AS1940 The Storage and Handling of Flammable and Combustible Liquids.*
- ADV4 All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au)*
- ADV5 Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.*

Approved Plans



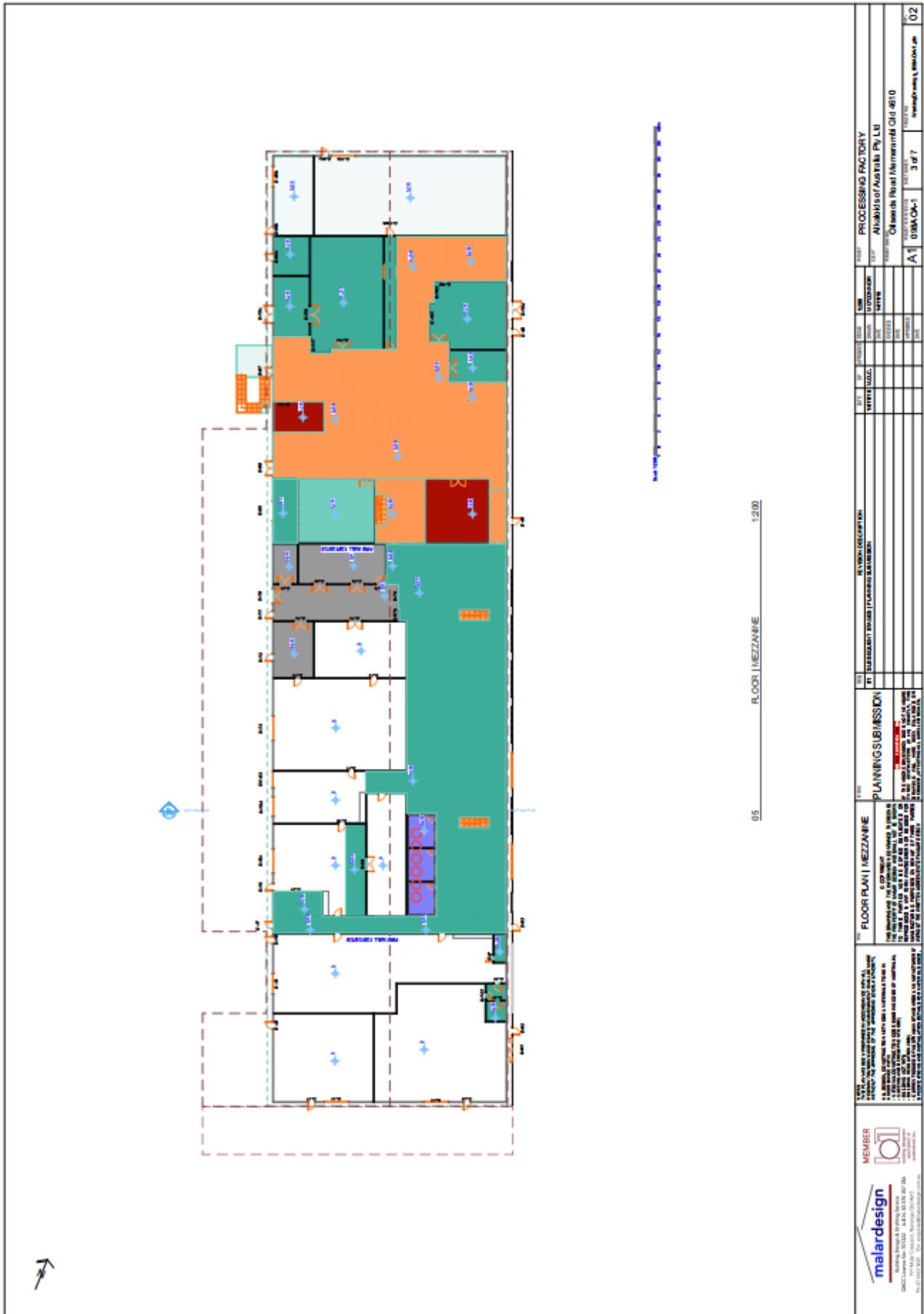


**Approved Plans**



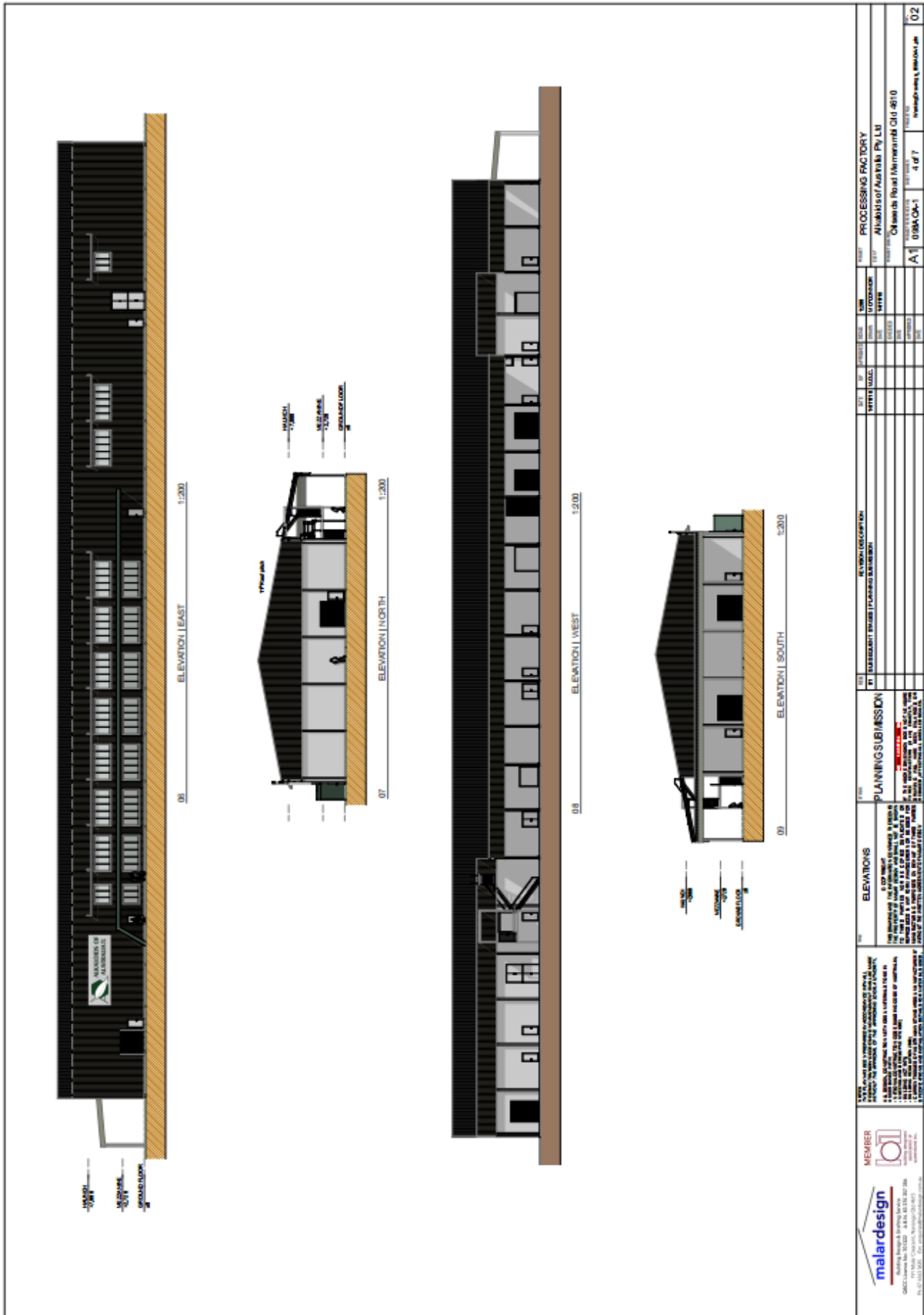
<p>malardesign Building, Design &amp; Planning Services 111 Main Street, Mackay QLD 4740 Ph: 07 4922 5222 Fax: 07 4922 5223 www.malardesign.com.au</p>		<p>MEMBER</p> <p>Qld Planning Institute</p>		<p>04 FLOOR PLAN   GROUND</p> <p>1:200</p> <p>THE DRAWING IS A PRELIMINARY CONCEPT AND IS NOT TO BE USED FOR CONSTRUCTION. THE DRAWING IS THE PROPERTY OF MALARD DESIGN AND IS NOT TO BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF MALARD DESIGN.</p>		<p>04 PLANNING SUBMISSION</p> <p>04 FLOOR PLAN   GROUND</p> <p>1:200</p> <p>THE DRAWING IS A PRELIMINARY CONCEPT AND IS NOT TO BE USED FOR CONSTRUCTION. THE DRAWING IS THE PROPERTY OF MALARD DESIGN AND IS NOT TO BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF MALARD DESIGN.</p>		<p>04 SUBSEQUENT STAGES / PRELIMINARY SUBMISSION</p> <p>04 FLOOR PLAN   GROUND</p> <p>1:200</p> <p>THE DRAWING IS A PRELIMINARY CONCEPT AND IS NOT TO BE USED FOR CONSTRUCTION. 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THE DRAWING IS THE PROPERTY OF MALARD DESIGN AND IS NOT TO BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF MALARD DESIGN.</p>		<p>04 PROJECT WEBSITE</p> <p>04 FLOOR PLAN   GROUND</p> <p>1:200</p> <p>THE DRAWING IS A PRELIMINARY CONCEPT AND IS NOT TO BE USED FOR CONSTRUCTION. THE DRAWING IS THE PROPERTY OF MALARD DESIGN AND IS NOT TO BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF MALARD DESIGN.</p>	
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**Approved Plans**

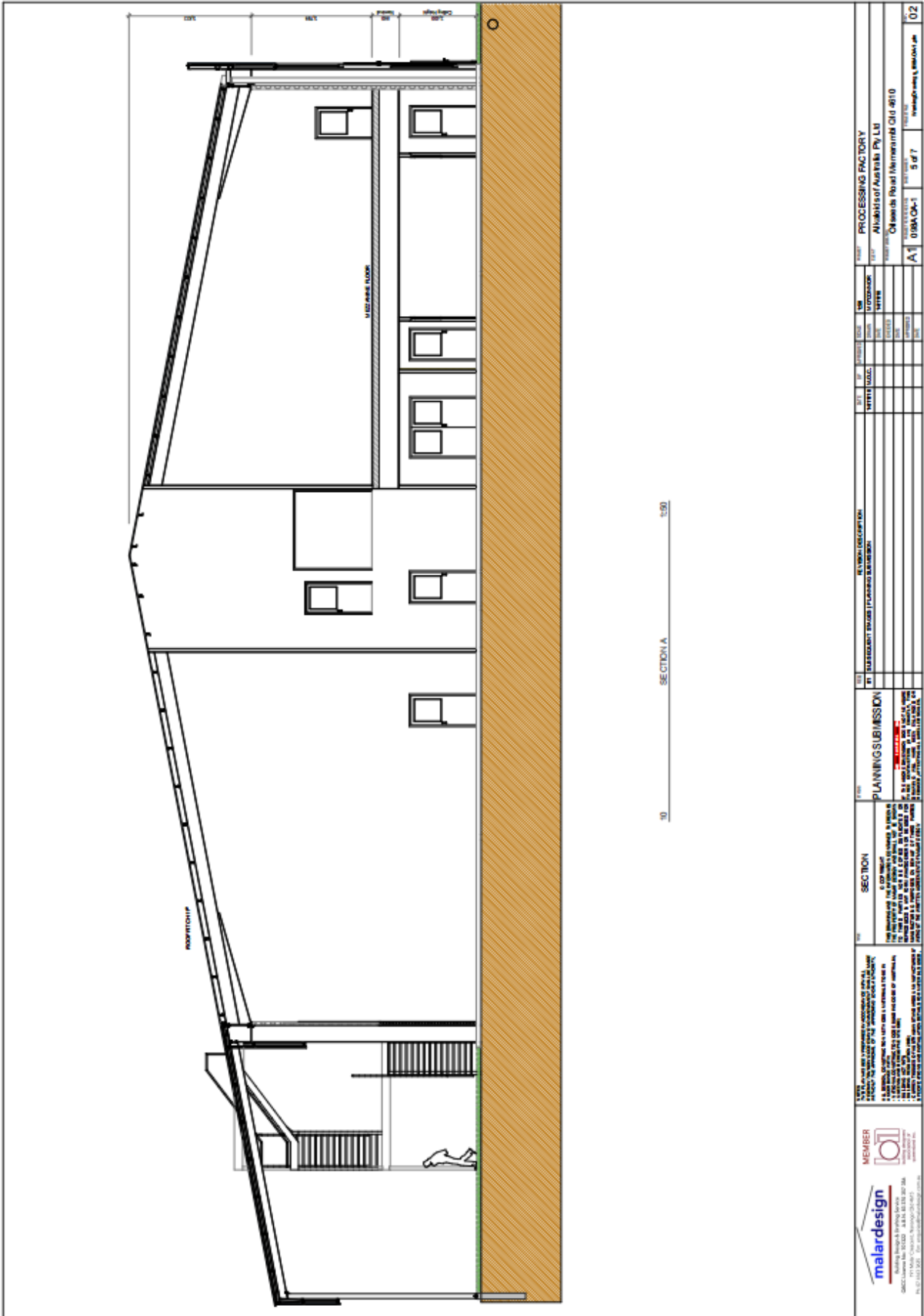


<p><b>malardesign</b> Building, Planning &amp; Engineering 171 Malabar Street, North Brisbane QLD 4006 Ph: 07 3251 8277 Fax: 07 3251 8278 www.malardesign.com.au</p>		<p><b>MEMBER</b>  Institution of Occupational Architects</p>		<p><b>1000</b> FLOOR PLAN   MEZZANINE FOR SUBMISSION TO THE LOCAL GOVERNMENT PLANNING SUBMISSION FOR THE PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1010</b> PLANNING SUBMISSION FOR THE PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1020</b> SUBSEQUENT TO THE PLANNING SUBMISSION FOR THE PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1030</b> AS WITH DEVELOPMENT FOR THE PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1040</b> FLOOR PLAN   MEZZANINE FOR THE PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1050</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1060</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1070</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1080</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1090</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1100</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1110</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1120</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1130</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1140</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1150</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1160</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1170</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1180</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1190</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>		<p><b>1200</b> PROPOSED CONSTRUCTION OF A MEZZANINE LEVEL TO THE EXISTING PROCESSING FACTORY AT 4810 CHATELAIN DRIVE, SOUTH BURNETT QLD 4503</p>	
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**Approved Plan**



**Approved Plan**



*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**8.2.3 P&LM - 2598413 - Fast-track opt-out work declaration for South Burnett Regional Council area pursuant to section 39(1) of the Plumbing and Drainage Regulation 2019.**

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That Council resolve pursuant to section 40(1) of the Plumbing and Drainage Regulation 2019, not to deal with any application to carry out permit work in the South Burnett Regional Council area from 1 July 2019 as a fast-track application.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**8.3 Property (P)**

***Officer's Reports***

**8.3.1 P - 2598631 -Taromeo Rural Fire Brigade lease renewal report**

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That, in accordance with Section 236 of the Local Government Regulation 2012, Council renew the lease with the State of Queensland (Represented by Public Safety Business Agency) for the Taromeo Rural Fire Brigade over Lease A on SP228764, plus an additional area of land for expansion if required.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

***DECLARATION OF CONFLICT OF INTEREST***

Cr Fleischfresser declared a conflict of interest (as defined in section 175D) of the *Local Government Act 2009*) in agenda item 8.3.2 – P – 2598621 – Renewal of Lease for Nanango Lions Club.

Cr Fleischfresser was awarded a 35 year membership of Lions.

Cr Fleischfresser voluntarily left the meeting at 11.44am while the matter was discussed and voted on.

Cr Potter and Cr Duff declared a perceived conflict of interest (as defined in section 175D) of the *Local Government Act 2009*) in agenda item item 8.3.2 – P – 2598621 – Renewal of Lease for Nanango Lions Club.

Cr Potter is a member of the Kingaroy Lions Club.

Cr Duff is a member of the Proston Lions Club.

Cr Potter and Cr Duff remained in the meeting while the matter was discussed and voted on. The meeting resolved that the perceived conflict of interest did not override the public interest in accordance with section 175D(2).

### 8.3.2 P - 2598621 - Renewal of Lease for Nanango Lions Club meeting report

#### Resolution:

*Moved Cr RLA Heit, seconded Cr RJ Frohloff.*

*That, in accordance with Section 236 of the Local Government Regulation 2012, Council enter into a lease with the Lions Club of Nanango Inc. on land described as Lease A on SP119875 situated at 4 George Street, Nanango.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr TW Fleischfresser*

#### ATTENDANCE:

Cr TW Fleischfresser returned to the meeting at 11:48am

## 9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

### 9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

#### Resolution:

*Moved Cr RJ Frohloff, seconded Cr KA Duff.*

*That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.*

#### **Works in Progress & Future Works Summary for May/June**

*The following are current/planned works*

#### **Current Water Main Replacements**

<i>Name</i>	<i>Description</i>	<i>Expected Date</i>	<i>Start</i>	<i>Expected Completion Date</i>
<b>Kingaroy</b>				
<i>King Street</i>	<i>Water Main Replacement</i>	<i>Mar19</i>		<i>May19 90%</i>
<i>Alford Street</i>	<i>Water Main Replacement</i>	<i>May19</i>		<i>Jun19 10%</i>
<i>William Street</i>	<i>Water Main Replacement</i>	<i>May19</i>		<i>Jun19 10%</i>

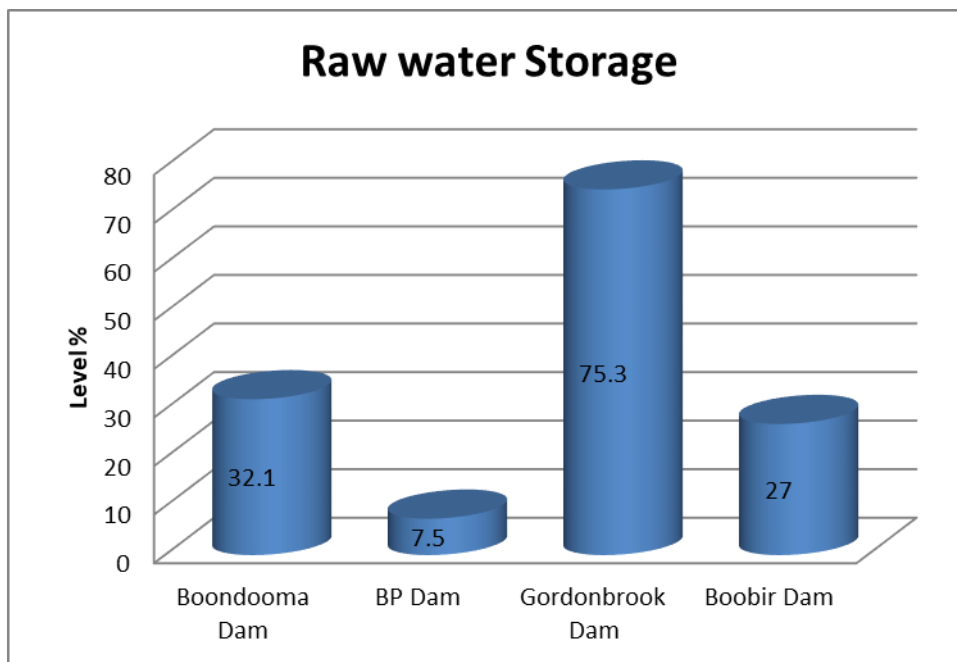
**Future Water Main Replacements**

Name	Description	Expected Date	Start	Expected Completion Date
<b>Kingaroy</b>				
Youngman St South	Water Main Replacement	June 19		August 19
Youngman St North	Water Main Replacement	June 19		August 19

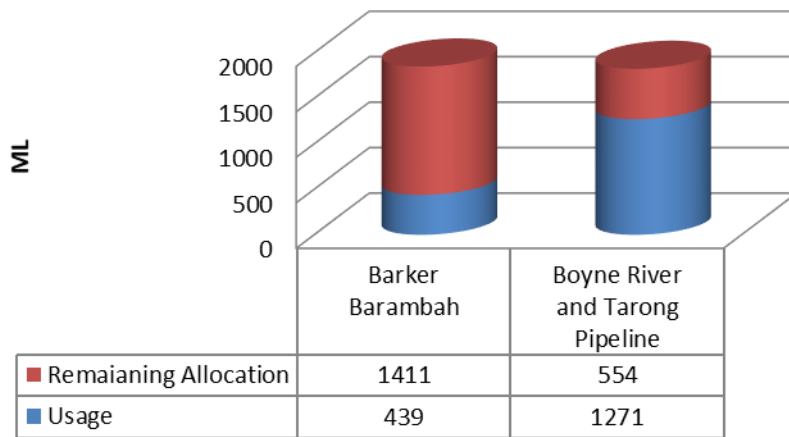
**Restriction & Dam Levels**

All towns remain on Level 3 restrictions.

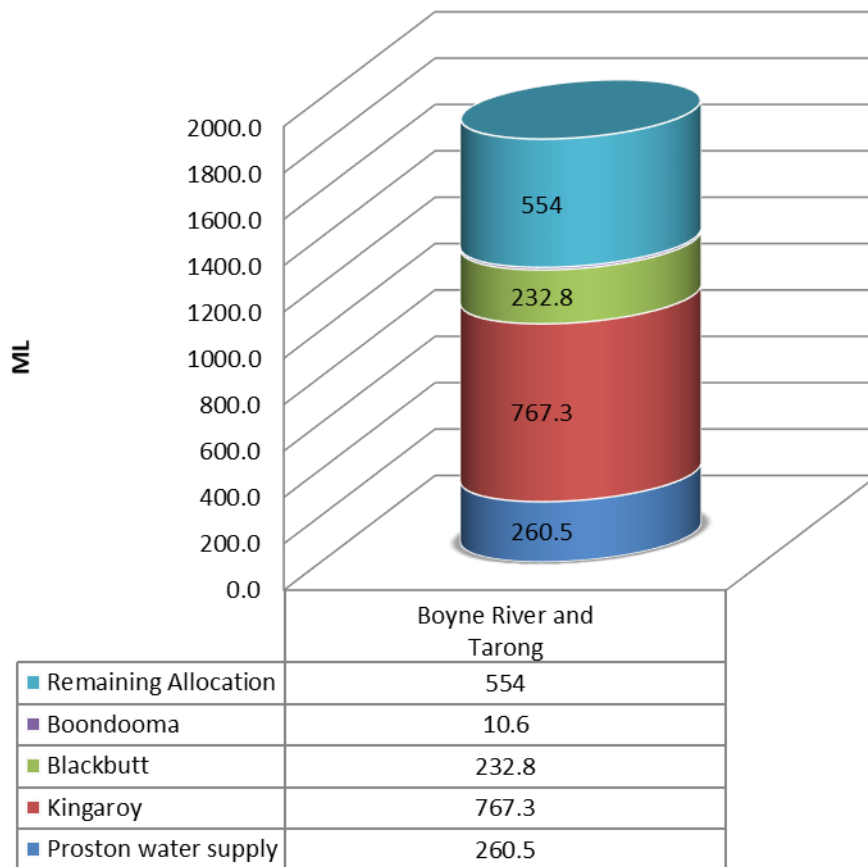
Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity %	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	268	204200	65487	32.1	100%	
Barker Barambah	BP Dam	Wondai, Murgon	307.3	295.7	134900	10050	7.5	100%	
	Gordonbrook Dam	Kingaroy	391.5	390.75	6800	4968.3	75.3	N/A	N/A
	Boobir Dam	Blackbutt	434	429.36	170	36.2	27	N/A	N/A



### SunWater Allocation

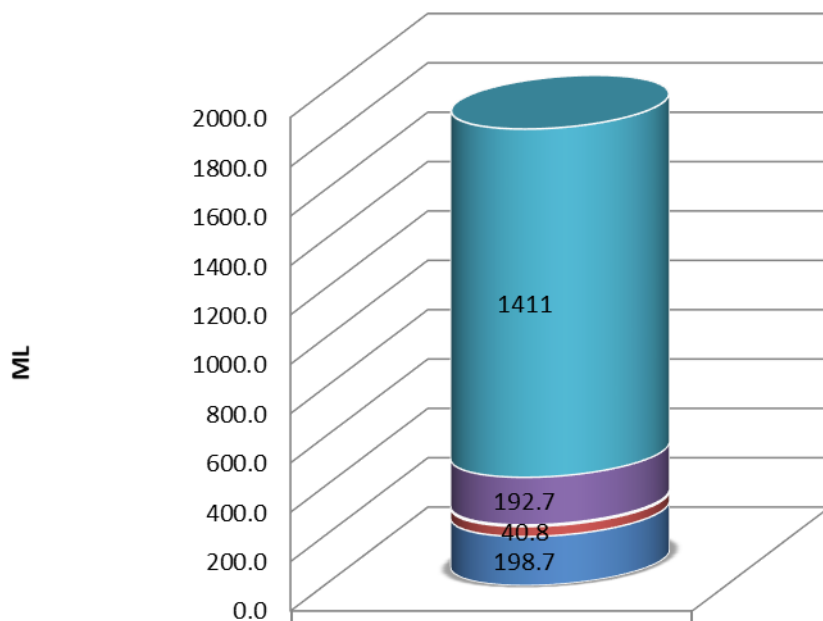


### Boyne River and Tarong Pipeline 1825 ML Allocation





## Barker Barambah 1850 ML Allocation



Baker Barambah	
■ Remaining Allocation	1411
■ Wondai Water supply	192.7
■ Yallakool	6.6
■ Murgon Industrial	40.8
■ Murgon Water supply	198.7

Water allocation SunWater scheme	Location / Allocation	Usage to date ML	Annual Allocation ML	Remaining Allocation ML	Remaining Allocation in %	Year remaining in %
Barker Barambah	Murgon Water supply	198.7	1400	1153.905	82%	11%
	Murgon Industrial	40.8				
	Yallakool	6.6				
	Wondai Water supply	192.7	450	257.257	57%	
			<b>439</b>	<b>1850</b>	<b>1411</b>	
Boyne River and Tarong Pipeline	Proston water supply	260.5	500	239.49	48%	
	Kingaroy	767.3	1110	342.688	31%	
	Blackbutt	232.78	200	-32.78	-16%	
	Boondooma	10.6	15	4.404	29%	
			<b>1271</b>	<b>1825</b>	<b>554</b>	<b>30%</b>

### Reactive Work - Financial Year to Date

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
Kingaroy	21	13		5		489	
Murgon	12	4		2		77	

<b>Wondai</b>	4	6	13	56
<b>Nanango</b>	7	7	11	142
<b>Blackbutt</b>	0	2	0	31
<b>Proston</b>	2	0	0	26
<b>Proston Rural</b>	NA	NA	3	40
<b>Kumbia</b>	NA	NA	1	11
<b>Wooroolin</b>	NA	NA	1	15

<b>Other Sewer Issues</b>	<b>Kingaroy</b>	<b>Murgon</b>	<b>Wondai</b>	<b>Nanango</b>	<b>Blackbutt</b>	<b>Proston</b>	<b>Kumbia</b>
<b>Sewer Main/Jump Up Repair</b>	1	1	3	1	0	0	NA
<b>Odour</b>	0	0	0	1	0	0	NA
<b>Manhole/Lid Repair</b>	4	0	1	1	1	0	NA
<b>Enquiry Only</b>	3	1	0	0	1	0	NA
<b>Owners Side</b>	5	2	2	4	0	0	NA

<b>Other Water Issues</b>	<b>Kingaroy</b>	<b>Murgon</b>	<b>Wondai</b>	<b>Nanango</b>	<b>Blackbutt</b>	<b>Proston</b>	<b>Kumbia</b>	<b>Wooroolin</b>
<b>Water Main Repairs</b>	16	3	8	10	1	5	0	4
<b>Hydrant/Valve Repair</b>	23	0	3	15	2	0	0	2
<b>Water Meter Repair</b>	139	26	22	26	8	19	3	3
<b>Water Meter Replaced</b>	18	5	4	6	0	6	0	0
<b>Water Service Repair</b>	189	22	15	49	12	15	0	3
<b>No/Low Pressure</b>	15	0	1	6	0	11	5	0
<b>Water Quality</b>	11	2	0	0	2	0	0	0
<b>Enquiry Only</b>	35	11	2	17	4	3	2	2

*Carried 7/0*  
*FOR VOTE - Councillors voted unanimously*

**10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs**

**10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report**

**Resolution:**

*Moved Cr KA Duff, seconded Cr RJ Frohloff.*

*That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.*

**Natural Resource Management:**

**Weed Control**

*Pest management contractors treated a total of 40 hectares of Lantana, Cats Claw Creeper, Green Cestrum, Groundsel Annual Ragweed and Giant rats Tail Grass at Booie, Gordonbrook, Wengenville, Tanduringie, Wooroolin and the northern region.*

*Street spraying was completed in Blackbutt and Tingoorra.*

*Authorised Officers inspected properties for Parthenium, Giant Rats Tail Grass and Groundsel.*

**Equipment Loan**

*Spray trailers were loaned for treatment of Giant Rats Tail Grass and lantana in Cloyna, Ellesmere, Wooroonen, and Maidenwell. Landholders in Brooklands, East Nanango and Ellesmere borrowed splatter guns for Lantana treatment.*

*Feral animal traps for Wild Dogs were provided to landholders in Stonelands, Kingaroy, East Nanango. A Myna Bird trap was loaned to a resident in Moffatdale and Feral Cat traps were in use on properties in Blackbutt, Murgon, Wondai, Memerambi and Nanango.*

**Wild Dog and Feral Pig Control**

*Council's Pest and Stock Route Officer provided landholders with 620 wild dog baits and 280 feral pig baits. Landholders baited across 36 properties and over an area of 20,972 hectares.*

**Wandering Livestock**

*Council's stock route officer attended to 11 separate reports of wandering livestock in Byee, Dulong, Wilkesdale, Coolabunia, Wondai, Hivesville, Nanango and Covertly. Livestock included Cattle, and Sheep.*

*One miniature pony was impounded from the Brooklands area.*

**Stock Route Grazing Permits**

*Council did not receive any roadside grazing applications in May.*

**Saleyards**

*Saleyard staff processed 745 head through the dip and inspected 745 head in May. A total of 2130 head were sold through the Coolabunia Saleyards.*

**Parks:**

**Kingaroy, Kumbia, Wondai, Murgon, Proston, Nanango, Blackbutt and Maidenwell areas**

*Parks and Garden staff have been busy throughout the shire and some of the activities that have been undertaken include:*

*Clean up of the Proston community garden and surrounds including the fountain.*

Tidy up at Coe's Park on Mundubbera-Durong Road.

Gardens have been replanted with annuals in Nanango Town and Gardens around Reg McCallum Park have been removed for the works to begin at Nanango Office.

Dingo Parks new garden has been installed, and repairs to the playground at Coronation Park has been completed

Gordonbrook Dam Picnic settings and Toilet block painting are in progress.

Maintenance and general clean up in all towns will commence in the coming months as the mowing starts to slow coming into winter.

#### **Dams:**

#### **Monthly Accommodation Numbers (Facility Usage Report May)**

	Boondooma		YTD		Yallakool		YTD	
	2018	2019	2018	2019	2018	2019	2018	2019
<b>Cabins</b>	130	134	1294	1530	152	168	1971	2297
<b>Bunkhouse</b>	32	24	258	235	N/A	N/A	N/A	N/A
<b>Powered Sites</b>	292	249	2388	2100	478	336	4613	4148
<b>Unpowered Camping</b>	725	721	9941	9088	330	149	2849	2934
<b>Total</b>	1179	1128	13881	12953	960	653	9433	9379

#### **Festival of the Dams**

The first festival of the Dams was held on the 18 & 19 May at Lake Boondooma. This Council sponsored event saw 50 teams compete for the following category prizes in the Boondooma Open. Highest number of Fish Caught, Biggest Golden Perch and Biggest Bass.

The festival also offered markets, bar, fireworks and multiple prize draws. This community event was non-professional and very family friendly and all that attended the weekend had an enjoyable time. A full report will be presented to a future General Meeting

Some comments from Competitors:

- It was the best one yet, thank you to everyone in the smack shop and Andrew, as well as South Burnett Regional Council. We hope to see you again.
- Great Comp can't wait for the next one thanks to South Burnett Regional Council for putting on this event well done.
- Even though we got lost getting there, it was an awesome festival! Thanks so much South Burnett Council and the people who turned up to make it happen. See you all on the next one, if I don't get lost again.

#### **South Burnett Rail Trail – Counters**

New counters were installed on the 16 May (Wondai) and 21 May (Crawford). The count to the end of May is as follows:

Wondai –300hits

Crawford -42hits

#### **Indigenous Affairs**

Council held a successful flag raising ceremony in the forecourt to mark the start of raising the aboriginal flag alongside our National, State and Council flags on a daily basis. The ceremony was part of the Reconciliation week celebrations and it was great to have students from the Kingaroy High School to assist with the flag raising as well as provide entertainment with some indigenous

dancing. Members of the newly formed South Burnett Aboriginal & Torres Strait Islander Group Inc. were also in attendance. This group is now organising the NAIDOC celebration that Council normally runs in the Forecourt and this year they will be holding the event in Memorial Park on 1 July. Council is still providing some assistance to them including insurance and inkind support.

### **Rural Affairs**

Council has been approached by a group called Rural Aid because they have had enough requests from farmers in the Wondai area to set up a Campsite. They are a group who support rural people through programs such as “Buy a Bale” and “Farm Rescue”. They plan to do their trip in October and will have up to 50 grey nomads working on farms for that period. They will travel up to 35klms to the farms and they may do some work for community groups if they have time. I think we are lucky that the Wondai community has been chosen and that some of our farmers will get some much needed support. It is still early in their planning process and they are working with Council and community groups to find a suitable venue and sort out the logistics of the project.

Carried 7/0

FOR VOTE - Councillors voted unanimously

## **10.2 Natural Resource Management & Parks (NRM&P)**

### **Officer’s Reports**

#### **10.2.1 NRM&P - 2599341 - Council consideration on a request to consent to the removal of a portion of land from the rail trail sub-lease over Lot 11 on SP129243 (Crawford)**

#### **Resolution:**

*Moved Cr KA Duff, seconded Cr RLA Heit.*

*That Council offer no objection to the removal of a portion of land currently occupied by G Crumpton & Sons & Co Pty Ltd from the rail trail sub-lease Council holds with the Department of Transport and Main Roads over Lot 11 on SP129243.*

Carried 7/0

FOR VOTE - Councillors voted unanimously

## **11. Portfolio - Finance, ICT & Human Resources**

### **11.1 Finance, ICT and Human Resources Portfolio Report**

#### **Resolution:**

*Moved Cr RLA Heit, seconded Cr GA Jones.*

*That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.*

### **Financial Reports to 31 May 2019**

#### **Operating Budget**

*The financial reports presented to this meeting are as at 31 May 2019.*

*Revenue is tracking on target except for Grants, Subsidies, Contributions and Donations, which operationally is currently at 54% and for capital is currently at 173%. The operational variance is mainly due to the fact that Council is yet to receive the predicted early Federal Assistance Grant payment of \$3.4m which Council still anticipates to receive in June 2019. The capital variance is*

due to Council receiving an early payment of \$2.25m for W4Q Round 3 which Council did not anticipate receiving until early 2020.

All of the ratios are meeting or exceeding the target benchmarks, except the Current Ratio, which is above the upper bound limit. This ratio is tracking high due to the high Cash and Receivables balances. Council's Cash balance is high due to underspend on its Capital program. Receivables remain high after the February Rate run. It is expected that this will come back into closer alignment in the next few months as the Cash and Receivables levels decline.

**Statement of Financial Position**

In terms of the Statement of Financial Position or the Balance Sheet, the numbers are also as at 31 May 2019.

As mentioned earlier cash levels are high due to Council underspend on its capital programs and receivables remaining high after the February Rate run.

**Capital Expenditure**

Actual expenditure together with committed costs at the end of May is \$17.481m out of the total capital budget of \$31.680m.

**Works for Queensland**

Total expenditure along with committed expenditure to date on all projects is currently \$4.093m.

**Road Maintenance**

Total expenditure plus committed costs across the region as of reporting date is \$5.356m.

**2019/2020 Financial Budget**

In terms of the preparation of the 2019/2020 Financial Year Budget, the Mayor presented the proposed 2019/2020 Financial Year Budget to Councillors last Friday 7 June. The final Budget Document and Budget Meeting Resolutions are now being prepared to be formally considered at the Budget Meeting on Monday 24 June 2019.

**Financial Statements and Audit**

The External Auditors have now undertaken two site visits as part of the 2018/2019 Financial Year Audit. Preparations are also underway for meeting the usual 30 June milestones.

Carried 7/0  
FOR VOTE - Councillors voted unanimously

**11.2 Finance (F)**

**Officer's Reports**

**11.2.1 F - 2599618 - Monthly Financial Statements**

**Resolution:**

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Monthly Financial Report as at 31 May 2019 be received and noted.

**Key Performance Indicators - Monthly Reporting**

Ratio	Description	Formula	SBR's Target	Status	May-19	Comments
<b>Cash Ratio</b>	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	11.4	
<b>Operating Cash Ratio</b>	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	5.5	
<b>Current Ratio (Working Capital Ratio)</b>	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.90	High Cash and Receivables balance pushes this ratio above the upper bound limit
<b>Funded Long Term Liabilities</b>	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	78%	
<b>Debt Servicing Ratio</b>	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	4.7%	
<b>Cash Balance - \$M</b>	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	47.05	
<b>Debt to Asset Ratio</b>	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.9%	
<b>Interest Coverage Ratio</b>	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.9%	

## Statement of Financial Position

as at 31 May 2019

	2019 \$	Original Budget \$	Amended Budget \$
<b>Current Assets</b>			
Cash and Cash Equivalents	47,049,207	43,021,415	43,317,248
Trade and Other Receivables	6,877,898	4,858,960	5,042,486
Inventories	991,732	1,164,711	1,164,711
Investments	-	-	-
<b>Total Current Assets</b>	<b>54,918,837</b>	<b>49,045,087</b>	<b>49,524,445</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	1,896,340	1,999,654	1,999,654
Property, Plant and Equipment	938,393,034	946,617,628	942,021,131
Intangible Assets	8,647,221	8,678,362	8,622,389
<b>Total Non-Current Assets</b>	<b>948,936,595</b>	<b>957,295,644</b>	<b>952,643,174</b>
<b>TOTAL ASSETS</b>	<b>1,003,855,432</b>	<b>1,006,340,731</b>	<b>1,002,167,619</b>
<b>Current Liabilities</b>			
Trade and Other Payables	3,109,853	3,427,717	3,343,070
Borrowings	2,623,849	3,234,879	2,747,723
Provisions	3,454,683	3,582,934	3,582,934
Unearned Revenue	127,440	-	1,727,700
<b>Total Current Liabilities</b>	<b>9,315,825</b>	<b>10,245,529</b>	<b>11,401,427</b>
<b>Non-Current Liabilities</b>			
Borrowings	36,317,358	41,029,888	36,637,047
Provisions	13,607,270	13,700,835	13,700,835
Unearned Revenue	1,835,858	-	1,840,794
<b>Total Non-Current Liabilities</b>	<b>51,760,486</b>	<b>54,730,723</b>	<b>52,178,676</b>
<b>TOTAL LIABILITIES</b>	<b>61,076,311</b>	<b>64,976,253</b>	<b>63,580,103</b>
<b>NET COMMUNITY ASSETS</b>	<b>942,779,121</b>	<b>941,364,479</b>	<b>938,587,516</b>
<b>Community Equity</b>			
Retained Surplus/(Deficiency)	435,156,641	433,691,086	430,914,123
Asset Revaluation Surplus	507,622,481	507,673,393	507,673,393
<b>TOTAL COMMUNITY EQUITY</b>	<b>942,779,121</b>	<b>941,364,479</b>	<b>938,587,516</b>

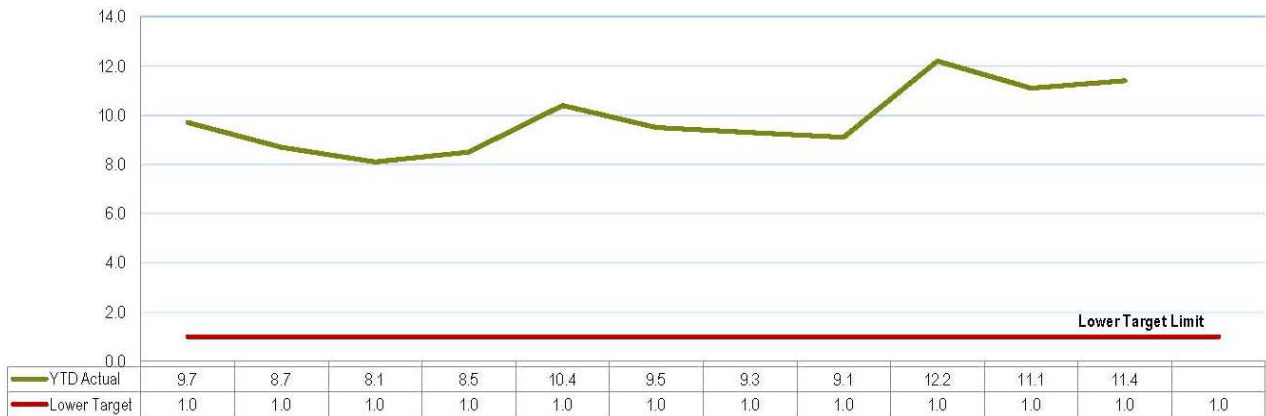


## Statement of Comprehensive Income

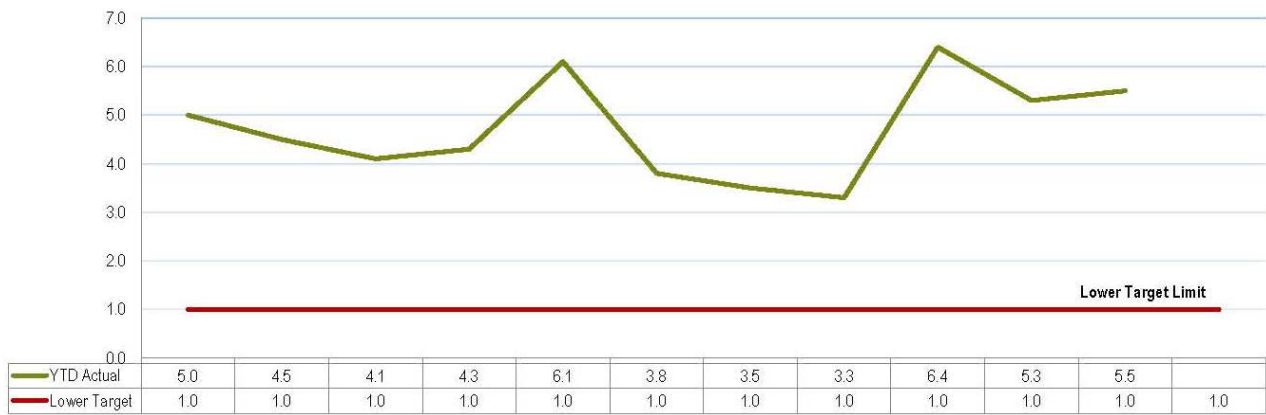
as at 31 May 2019  
92% of Year Complete

	2019 \$	Original Budget \$	Amended Budget \$	Variance %
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	47,764,698	47,493,748	47,607,974	100%
Fees and Charges	4,170,498	3,790,662	3,964,652	105%
Rental Income	462,540	473,693	473,693	98%
Interest Received	1,146,971	1,005,453	1,205,453	95%
Sales Revenue	3,335,165	3,474,362	4,150,751	80%
Other Income	799,342	417,562	814,442	98%
Grants, Subsidies, Contributions and Donations	5,603,341	7,412,560	10,423,230	54%
	<u>63,282,554</u>	<u>64,068,040</u>	<u>68,640,194</u>	
<b>Capital</b>				
Grants, Subsidies, Contribution and Donations	7,762,731	6,544,702	4,477,338	173%
<b>Total Revenue</b>	<u>71,045,286</u>	<u>70,612,742</u>	<u>73,117,532</u>	
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	21,062,659	23,530,179	23,334,322	90%
Materials and Services	22,308,274	21,685,237	24,850,067	90%
Finance Costs	1,900,821	2,150,197	2,075,349	92%
Depreciation and Amortisation	15,225,290	15,577,986	16,572,514	92%
	<u>60,497,044</u>	<u>62,943,599</u>	<u>66,832,252</u>	
<b>Capital Expense</b>	1,164,216	-	938,000	0%
<b>Total Expense</b>	<u>61,661,260</u>	<u>62,943,599</u>	<u>67,770,252</u>	
<b>Net Result</b>	<u>9,384,026</u>	<u>7,669,143</u>	<u>5,347,280</u>	
<b>Net Operating Result</b>	<u>2,785,510</u>	<u>1,124,441</u>	<u>1,807,942</u>	

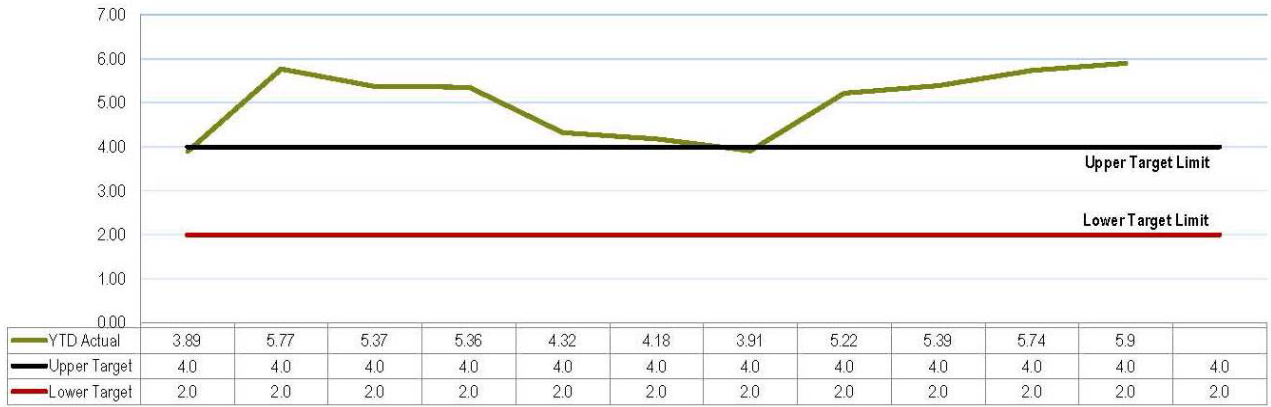
**CASH RATIO**



**OPERATING CASH RATIO**



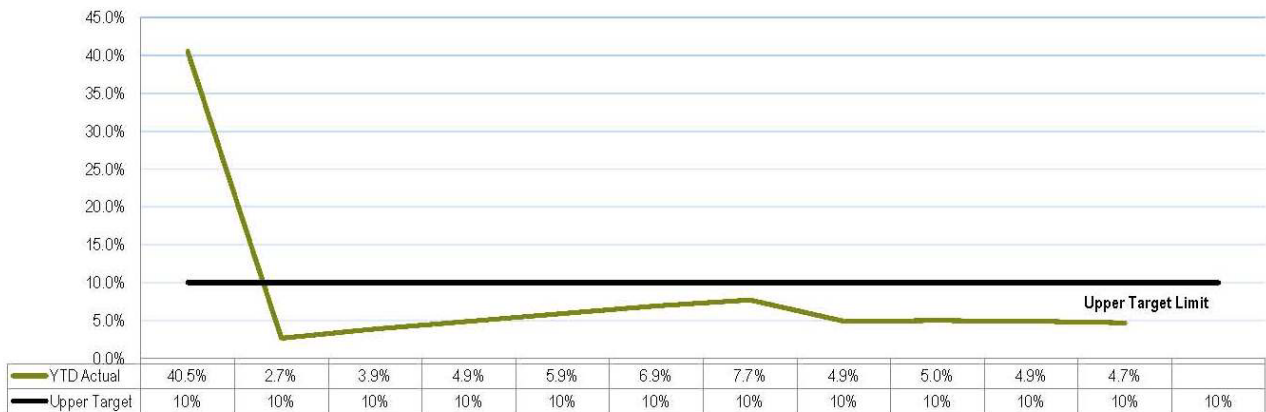
**CURRENT RATIO**



**FUNDED LONG-TERM LIABILITIES**



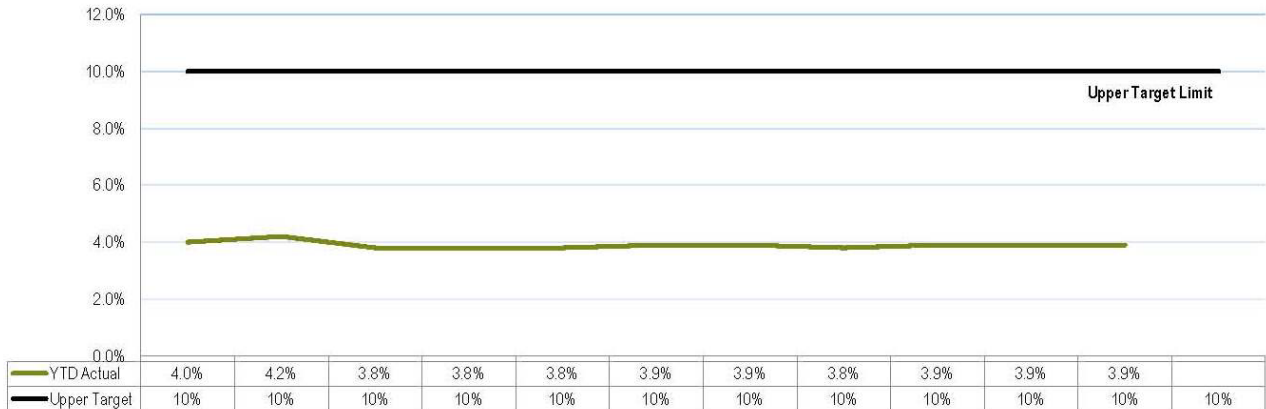
**DEBT SERVICING RATIO**



**CASH BALANCE (M)**



**DEBT TO ASSET RATIO**



**INTEREST COVERAGE RATIO**



*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**11.2.2 F- 2586072 - Revised Fees and Charges Schedule**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr DA Potter.*

**That:**

- *the revised Animals (Domestic) fees and charges replace the fees and charges previously adopted on 15 May 2019;*
- *the Plumbing fees and charges pursuant to legislative changes to the Plumbing and Drainage Act and Regulation be received and adopted; and*

- *the Register of Fees and Charges 2019/2020 be received and adopted effective from 1 July 2019 continuing in place until further reviewed by Council.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**11.2.3 F - 2597386 - Investment Policy 2019/2020**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr DA Potter.*

*That the Investment Policy 2019/2020 be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**11.2.4 F - 2597431 - Debt Policy 2019/2020**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr DA Potter.*

*That the Debt Policy 2019/2020 as attached be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**12. Consideration of Notices of Motion**

No Report.

**13. Information Section (IS)**

**13.1 IS - 2598873 - Delegated Authority Report**

**Resolution:**

*Moved Cr KA Duff, seconded Cr TW Fleischfresser.*

*That the Delegated Authority Report be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**13.2 IS - 2599493 - Monthly Capital Works Reports**

**Resolution:**

*Moved Cr RLA Heit, seconded Cr GA Jones.*

*That the South Burnett Regional Council's Monthly Capital Works Report as at 31 May 2019 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**13.3 IS - 2599496 - Road Maintenance Expenditure Report**

**Resolution:**

*Moved Cr GA Jones, seconded Cr RJ Frohloff.*

*That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 May 2019 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**13.4 IS - 2599525 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Two**

**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr RLA Heit.*

*That the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 30 April 2019 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**CLOSED SESSION:**

**Motion:**

*Moved Cr RLA Heit, seconded Cr RJ Frohloff.*

*That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(c) the local government's budget and Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**ATTENDANCE:**

Cr GA Jones left the meeting at 12:18pm  
Cr DA Potter left the meeting at 12:19pm

Cr GA Jones returned to the meeting at 12:19pm  
Cr DA Potter returned to the meeting at 12:21pm  
General Manager Aaron Meehan left the meeting at 12.30pm  
General Manager Aaron Meehan returned to the meeting at 12.31pm

***DECLARATION OF CONFLICT OF INTEREST***

Cr Duff declared a conflict of interest (as defined in section 175D) of the *Local Government Act 2009* in agenda item 14.3 – CONF - 2599535 - Aged Sundry Debtor Accounts

Cr Duff has relatives on the list of Aged Sundry Debtor Accounts

Cr Duff voluntarily left the meeting at 12:48pm while the matter was discussed and voted on.

***OPEN COUNCIL:***

**Motion:**

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That the meeting resume in Open Council.*

*Carried 6/0*  
*FOR VOTE - Councillors voted unanimously*  
*ABSENT. DID NOT VOTE - Cr KA Duff*

**Report:**

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(c) *the local government's budget*, and Section 275(1)(e) *contracts proposed to be made by it*, of the Local Government Regulation 2012, Council considered matters concerning Aged Sundry Debtor Accounts, Lease of Coolabunia Saleyard & Council Dip Facilities and Tenders.

**Motion:**

*Moved Cr RLA Heit, seconded Cr RJ Frohloff.*

*That the Mayor's report be received*

*Carried 6/0*  
*FOR VOTE - Councillors voted unanimously*  
*ABSENT. DID NOT VOTE - Cr KA Duff*

**14. Confidential Section**

**14.3 CONF - 2599535 - Aged Sundry Debtor Accounts**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget



**Resolution:**

*Moved Cr RLA Heit, seconded Cr TW Fleischfresser.*

*That Council approve the write-off of the outstanding sundry debtor accounts that have been assessed as uncollectable.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr KA Duff*

**ATTENDANCE:**

Cr KA Duff returned to the meeting at 12:53pm

**14.1 CONF - 2599755 - Lease of Coolabunia Saleyard & South Burnett Regional Council Dip Facilities**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**Resolution:**

*Moved Cr KA Duff, seconded Cr RJ Frohloff.*

*That Council confirm no further negotiations shall be undertaken with AAM Group Pty Ltd as preferred tenderer in relation to Tender SBRC-17/18-06 - Lease of Coolabunia Saleyard & South Burnett Regional Council Dip Facilities*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**Resolution:**

*Moved Cr KA Duff, seconded Cr TW Fleischfresser.*

*That Council*

1. *call tenders in accordance with the Local Government Regulation 2012, Section 228 for individuals or organisations to purchase, manage and operate the Coolabunia Saleyards and Coolabunia Dip Facilities.*
2. *call tenders in accordance with the Local Government Regulation 2012, Section 228 for individuals or organisations to lease the Nanango, Proston and Wondai Cattle yards and Dip facilities.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**14.2 CONF - 2598000 - Tender SBRC 18/19-12 Kingaroy Water Main Replacement Program**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr DA Potter.*

*That Council adopts the recommendation from the Tender Evaluation Report, accepting the Tender from Roman Contractors at a cost of \$943,354.00*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 12.56pm.

Confirmed before me this ..... day of .....2019

..... **MAYOR**

