



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 21 November 2018

Chief Executive Officer: **Mark Pitt**

Our Vision

“South Burnett Region, working together building a strong, vibrant and safe community”

Our Values

A	Accountability:	<i>We accept responsibility for our actions and decisions in managing the regions resources.</i>
C	Community:	<i>Building partnerships and delivering quality customer service.</i>
H	Harmony:	<i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i>
I	Innovation:	<i>Encouraging an innovative and resourceful workplace.</i>
E	Ethical Behaviour:	<i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>
V	Vision:	<i>This is the driving force behind our actions and responsibilities.</i>
E	Excellence:	<i>Striving to deliver excellent environmental, social and economic outcomes.</i>

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 21 November 2018

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 21 November 2018 at 9.01am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. (a) Prayers

Nil

2. (b) Petitions

2. (b).1 PET - 2550195 - Forwarding Petition by Residents and Business people of Wondai requesting Council to relocate the Christmas tree to Coronation Park

Officer's Recommendation

That the petition be received and referred to staff for consideration and report to Council.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

Mike Bishop addressed the Council in relation to the proposed Solar Farm.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 10 October 2018 as recorded be confirmed.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

3.2 South Burnett Regional Council Special Meeting Minutes

Officer's Recommendation

That the minutes of the Special meeting held on Wednesday 7 November 2018 as recorded be confirmed.

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4. Declaration of Interest

The Chief Executive Officer advised that there were three (3) perceived or real conflicts of interest were received prior to the meeting in relation to Items 8.2.3 – 'P&LM - 2409773 - Development Permit - MCU Major Utility (Solar Farm) & RAL(Proposed Access Easement & Subdivision by Lease) Lots 4&5 SP219361 & Lot 228 FTZ37463 - Applicant: Terrain Solar P/L - MCU17/0008 & RAL17/0005', 8.2.4 – 'P&LM - 2549991 - Request for fee waiver Peace Lutheran Church Hall at 8965 Bunya Highway, Benair on Lot 187 FY872' and 9.2.1 – 'W&WW - 2550520 - Requesting Council consider waiving the water connection fees for the Murgon Sports Association' being Cr Frohloff, Cr Campbell and Cr Duff.

One (1) perceived or real conflict of interest was received during the meeting from Cr GA Jones in relation to Item 8.3.2 - 'P - 2549775 - Proposed lease to the Maidenwell Community Committee Inc over Maidenwell Sportsground, being part of Lot 16 on SP187861, on Kingaroy-Cooyar Road'.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Officer's Recommendation

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr TW Fleischfresser.

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Economic Development

Wide Bay Burnett Regional Growth Forum (Bundaberg)

The Wide Bay Burnett Regional Growth Forum was held in Bundaberg this year and attracted a record crowd of over 200. The event featured a range of presentations with highlights being the Swickers rebuild story and the launch of 'Building the future trade potential of the Wide Bay Burnett' report and summary document.

The importance of insurance and having a comprehensive understanding of insurance coverage was a key takeaway from the Swickers rebuild story. Since the 2016 fires, the business has placed a higher level of importance on items such as insurance and incorporates these activities in to the strategic and operational actions of the business.

The launch of the 'Building the future trade potential of the Wide Bay Burnett' report could be viewed as a game changer in the region, calling for the extension of the Inland Rail to the Port of Bundaberg and investment of over \$2.5 billion in trade generating infrastructure. Analysis shows that this spend would generate over 24,000 jobs and \$6 billion in additional economic activity. The 'Building the future trade potential of the Wide Bay Burnett' report is being discussed with Queensland and Australian Government to develop support for implementation.

BIEDO, with the assistance of DSDMIP, once again hosted the bus trip. The bus was a great networking opportunity and these trips never fail to disappoint. Everything from cosmetics sales to forward strategy and a little Pork Jerky thrown in, the opportunity to discuss regional activity and debrief on the day's events was once again appreciated by all. Great job BIEDO.

South Burnett Storm & Economic Recovery

Three intense storm cells crossed the region on 11 October, causing major damage to public infrastructure, crops and property. Council's Disaster Management Group was activated and shortly after the Disaster Recovery Group was activated. The Economic Recovery Working Group immediately sent communication to Working Group members and held a Working Group meeting in Kumbia on 22 October. The South Burnett storm triggered Category B support under Natural Disaster Relief Recovery Arrangement (NDRRA) enabling agricultural producers affected between 11-14 October 2018, access to concessional loans and subsidies.

Economic Development Australia National Economic Development Conference (Rockhampton)

Council's Economic Development Officer attended the National Economic Development Conference held in Rockhampton. The event attracts Economic Development practitioners from across Australia annually, integrating industry relevant products/services, key learnings and sharing of stories from other parts of Australia and the National Economic Development Awards.

Food Horizon

The event where artisan food producers came together to share development stories and hurdles and be inspired by those from outside the region who have done it before was well received. The local produce grazing table served for lunch will be remembered for a long time and the calibre of

speakers at the Brisbane marketing supported event meant that attendees were able to generate new ideas and identify potential collaboration partners for new opportunities and markets. Attendees have also had the opportunity to follow up with key speakers for individual consultation on business growth. Actions are currently being delivered post event with measurement of activity and subsequent impact expected to be reported to the Food Horizon event to be held in October 2019.

Community Recovery Workshops (Brisbane)

The Queensland Government hosted two major Economic, Social and Human Recovery Workshops in Brisbane in October, attended by Economic Development staff as part of the continued learning for Disaster Recovery roles. The first day's workshop reviewed communications and community relationships in a Masterclass facilitated by a Community Development professional from Western Australia. The second day was the Queensland Community Recovery Forum with attendance from across Queensland. This event had multiple speakers and provided great insight to some of the activities being undertaken in other areas and the actions of Government in supporting communities, especially post disaster.

DSDMIP Economic Development Practitioners Network & TIQ Trade & Investment Group (Maryborough)

Council's Economic Development staff supported the second regional practitioners network meeting hosted by Queensland Government Department of State Development, Manufacturing, Infrastructure & Planning (DSDMIP). This event was a great opportunity to get some more detail on the 'Building the future trade potential of the Wide Bay Burnett' report directly from Bundaberg Regional Council representatives and hear of the activity that is occurring across the Wide Bay Burnett region.

Corporate Performance:

Council's Annual Report for 2017/18

At the Special Meeting of Council earlier this month, the Annual report 2017/18 was adopted pursuant to section 182 of the Local Government Regulation 2012. This document is Council's report card to our community and stakeholders on our performance, achievements and planned activities. I would like to take this opportunity to highlight some information within the report.

During 2017/18 Council:

- developed the Corporate Plan 2018/19 to 2022/23;
- reviewed and adopted the South Burnett Disaster Management Plan;
- developed and commenced the 2020 South Burnett Economic Development Strategy;
- developed and implemented the Fraud and Corruption Prevention Management Framework;
- actioned 1,478 animal management requests;
- emptied 13,839 wheelie bins every week;
- generated 17,400m³ of mulch from green waste disposal at our tips;
- gravel re-sheeted 65km of unsealed roads;
- spent \$5.750 million on road maintenance and \$12.557 million on construction including roads, drainage, footpaths and bridges.

Hard copies of the report are available for viewing and purchase at Council's customer service centres with an electronic version available on Council's website. I encourage the community peruse the report.

Customer Contact Statistics

Customer Contact staff work across the six (6) customer service centres in the region handling telephone, email and over the counter enquiries. Over the past three (3) months, staff have answered telephone enquiries in the following categories:

Branch	Number
<i>Corporate Services – Corporate / Social Performance, Environment, Waste, NRM Parks and Planning Land Management</i>	4825
<i>Finance – Finance, Procurement, Rates, Property Management, Information Technology</i>	2441
<i>Infrastructure – Roads, Drainage, Water / Waste Water, Design</i>	1077
<i>Executive Services – Economic Development, Office of the Mayor and Chief Executive Officer</i>	450
<i>Non Council related enquiry</i>	548

Mayor's Community Christmas Luncheon

I would like to extend an invitation to our community to come along to the Mayor's Community Christmas Luncheon on Friday 7 December at 12noon in the Kingaroy Town Hall. This year's guest speaker will be Matt Golinski who is a highly regarded professional chef, accomplished food writer and popular motivational speaker. Tickets are on sale now for \$25 per person and can be purchased at any Council customer service centre. All proceeds from this event will be used to purchase food vouchers which will be donated to local service providers to pass onto South Burnett families in need this Christmas. This is a popular event so I encourage everyone who is wanting to come along to purchase tickets early to avoid being disappointed if sold out.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Economic Development (ED)

Officer's Report

5.2.1 ED - 2550680 - Economic Development September 2018 Quarterly Report

Officer's Recommendation

That Council accept the South Burnett Economic Development Quarterly Report – September 2018 and allow public distribution.

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.2 ED - 2550678 - Boondooma Homestead Management Advisory Committee Report

Officer's Recommendation

That Council receive the minutes of the Boondooma Homestead Management Advisory Committee (MAC) meetings held on 7 August and 9 October, 2018.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.3 ED - 2551394 - Presentation of the Minutes of the South Burnett Rail Trail Management Advisory Committee (SBRT MAC)

Officer's Recommendation

That Council receive the Minutes of the South Burnett Rail Trail Management Advisory Committee held on 2 August 2018, 6 September 2018, 4 October 2018 and 1 November 2018.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

FORESHADOWED MOTION

Cr KM Campbell foreshadowed that if the Motion on the floor failed he would move

That a full review of the Rail Trail MAC and Boondooma MAC be undertaken with a report to be brought back to a future Council Meeting.

The **ORIGINAL MOTION** was **PUT** and **LOST 3/4**
FOR VOTE - Cr DA Potter, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr TW Fleischfresser

Foreshadowed Motion Moved:

As foreshadowed Cr KM Campbell moved and seconded Cr TW Fleischfresser.

That a full review of the Rail Trail MAC and Boondooma MAC be undertaken with a report to be brought back to a future Council Meeting.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Corporate Performance (CP)

Officer's Report

5.3.1 CP - 2539266 - Advising details regarding the Local Government Change Commission; the process for submitting Local Government change proposals to the Minister and Council's key contacts during the LGCC process

Officer's Recommendation

That the South Burnett Regional Council maintain a divisional system for the election of Councillors for the 2020 Local Government Quadrennial Election.

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

Carried 6/1
FOR VOTE - Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter,
Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr TW Fleischfresser

5.3.2 CP- 2543168 - Council Delegations from Council to the CEO under the Waste Reduction and Recycling Act 2011, Integrity Act 2009, Workplace Health and Safety Act 2011 and Public Health Regulation 2018

Officer's Recommendation

That pursuant to section 257 of the *Local Government Act 2009* Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instruments of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

5.3.3 CP - 2542048 - Minutes of the Audit Committee Meeting held on Thursday 4 October 2018.

Officer's Recommendation

That Council receive the minutes of the Audit Committee Meeting held on Thursday 4 October 2018.

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

5.3.4 CP - 2550585 - Meeting Dates for the Ordinary Meetings of Council**Officer's Recommendation**

That Council:

1. Fix the day and time for the ordinary meetings of South Burnett Regional Council as the third Wednesday of the month (except for the June and December meetings which will be the second Wednesday) commencing at 9.00am.
2. Adopt the dates, times and locations for Council meetings to December 2019 as follows:

Date	Time	Location
Wednesday 16 January 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 February 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 March 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 April 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 May 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 12 June 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 July 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 August 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 September 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 October 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 November 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 11 December 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.5 CP - 2551497 - Adoption of proposed projects for submission to the Drought Communities Programme

Officer's Recommendation

That Council adopt the proposed projects for submission to the Drought Communities Programme:

1. "Rural Road Gravel Re-sheeting" - \$500,000 – To assist rural property owners conducting their business through the rural transport corridors.
2. "On-Farm Improvements" - \$250,000 - To assist rural property owners to invest in on-farm improvements to minimise the impact of drought and prepare for future business impacts.
3. "Durong Truck Breakdown Infrastructure Improvements" - \$100,000 – To assist rural property owners and commercial transport operators.
4. "Rural Community Infrastructure Upgrade" - \$150,000 – To support social cohesion and inclusion activities in our rural communities:
 - Wondai showgrounds grandstand renovations;
 - Maidenwell sportsground toilet & power upgrades; and
 - Hivesville water standpipe installation.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – Oct/Nov Works:

Niagara Rd – Reconstruction of sealed and unsealed road – Council construction crews have commenced on the upgrade of Niagara Rd with widening of the road formation and drainage pipe extensions currently underway.

Mant St/ Alford St, Kingaroy (TIDS) – Concrete Footpath – Installation of a new concrete footpath linking the Kingaroy State School in Alford St to the High School access in Markwell St is to commence in November.

Blackbutt Drainage Improvements – Stormwater pipes have been ordered and the concrete crew is anticipating commencing work early December.

Logan St, Kingaroy – Road upgrade work is to commence in November on Logan St.

Maintenance Crews - Works Planned for Nov/Dec:

Maintenance Grading – Heavy Formation

Beutel's Rd
Nords Rd
Redtank Rd
Youngman Rd

Gravel Resheeting

Memerambi Barkers Creek Rd
Coverty Rd

Storm Damage

Tree mulching crews have commenced work on various roads removing fallen branches and trees resulting from the October storms

Completed – Oct Work:

Construction Crews:

Haly St, Wondai – Installation of Pedestrian Bridge – The new pedestrian footbridge has been installed.

Fitzroy St, Kingaroy (TIDS) – Concrete Footpath – Installation of a new concrete footpath near St Marys School has been completed.

Maintenance Crews – Heavy Formation Grading & Gravel Resheeting:

Jorgensens Rd
Weeks Rd
Memerambi Barkers Creek Rd – Grading only (Resheet underway)
Rex Shultzs Rd

Contract Work – Oct/Nov:

Rogers Drive roundabout – Kingaroy

The final stage of asphalt works has been completed, and the roundabout is now open.

A small section of Rogers Drive has also been resurfaced in conjunction with the roundabout work. Street lighting has been installed. Landscaping is largely completed

RMPC:

Mundubbera-Durong Rd - shoulder grading on narrow sections has been completed

Bunya Hwy, Kingaroy Barkers Creek Rd, and Kingaroy Cooyar Rd - shoulder grading at various locations is underway on these roads.

Pavement repairs on various roads are to commence this month in preparation for the annual bitumen reseal programme.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.2 Roads & Drainage (R&D)

Officer's Reports

6.2.1 R&D - 2550600 - 2019/20 Budget Allocation Murgon CBD Footpath

Officer's Recommendation

That Council allocate \$500,000 from its infrastructure renewal budget and allocate \$500,000 from its next round of "Works for Queensland" for the replacement of the Murgon CBD footpath in its 2019/20 budget.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr GA Jones, seconded Cr DA Potter.

That the meeting adjourn for a Citizenship Ceremony and Morning Tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CITIZENSHIP CEREMONY:

During the adjournment a Citizenship Ceremony was held for:

Rogel Batenga
Brittany O'Neill
Aaron Castro
Darlene Castro
Alexa Casto

RESUMPTION:

Motion:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That the meeting resume at 11.02am with attendance as previous to the adjournment.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.3 Design & Technical Services (D&TS)

Officer's Reports

6.3.1 D&TS - 2550599 - Minutes of the Traffic Advisory Committee Meeting held on Monday 10 September 2018

Officer's Recommendation

That Council receive the minutes of the Traffic Advisory Committee held on Monday 10 September 2018.

Resolution:

Moved Cr GA Jones, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

During Mental Health Week in October, the Nanango library displayed a range of books to support good mental health. Also on display were printouts from the Queensland Health website under this year's theme of 'Value Mental Health, six steps to help achieve good mental health'. In addition,

the Kingaroy Library partnered with a mental health expert to present an interactive discussion on the topic.

This month at the ‘South Burnett Unpacked’ economic development session held in Nanango, the Nanango library staff delivered an information session about the extensive range of services and programs offered through the library. Participants were keen to let library staff know that this session was engaging and informative.

The South Burnett Mums and Bubs Information Support Group sessions continue to be held at the Kingaroy Library after Rhyme Time each Monday. New Mums are given the opportunity to meet other new mums and share experiences. Guest speakers present information to the group on various aspects of health and safety for young children and I encourage any new mums or carers of babies to come along.

World Nursery Rhyme this week 19-23 November is in full swing with the Nanango Library holding a special Story time today at 10.30am where there will be singing of rhymes and finger plays, finishing off with a craft to take home.

The artist of the month program in our libraries has been well received by library patrons and I would like to extend an invitation to local artists to exhibit their artwork in Kingaroy and Nanango libraries for 2019. This program has been very popular so I encourage anyone who is interested to make contact with the libraries as soon as possible.

Who doesn’t love a free card making workshop, especially at this time of year? Well the Murgon library has the answer hosting a workshop on 29 November. Spaces are limited and bookings are essential.

November is National Novel Writing Month and the Kingaroy Library provided an opportunity for local budding writers to participate in a ‘write-in’ session held weekly at the Kingaroy Library. The sessions encourage aspiring writing writers and emerging authors to write. Thanks to local author Imogene Nix who is the mentor for our region.

As the year draws to a close the Kingaroy Library will hold their annual ‘Groups Christmas Get-together’ on Tuesday 4 December at 9.30am. This is an acknowledgment and thank you to community members who make up the nine (9) different groups that meet regularly at the library, some weekly and some monthly. Over 50 people are expected to attend. Attendees have been invited to be creative and come in their best Christmas hats. There will be live entertainment with a surprise invited entertainer. The morning will conclude with a morning tea.

4610 Partnerships for Kids

This passionate group of professionals volunteering their time, skill and knowledge continue to meet regularly to discuss and implement local partnership programs to build the literacy and numeracy skills of the children in our community. As the Council representative on this group my role is to promote and advocate for early childhood literacy and numeracy support from the various levels of government and service providers.

Community Grants Program

The Community Grants Program, in the lead up to Christmas, is very busy supporting our local not for profit community groups organising Christmas carnivals and carol events. Council supports, through Community Grants Program, the following Christmas events:

Event	Sponsorship
<i>Blackbutt Community Christmas Carnival</i>	<i>\$2,000 cash contribution</i>
<i>Nanango Community Christmas Carols Breakup Party and Hangi</i>	<i>\$1,500 cash contribution</i>
<i>Kumbia Christmas Carnival</i>	<i>\$1,200 cash contribution</i>
<i>Kingaroy Christmas Carnival</i>	<i>up to \$2,000 in-kind services</i>

<i>Kingaroy Community Carols by Candlelight</i>	<i>\$1,500 cash contribution</i>
<i>Proston Lions Community Christmas Carnival</i>	<i>\$500 cash contribution</i>
<i>Wondai Christmas Carnival</i>	<i>Anticipated application for up to \$2,000 in-kind services</i>
<i>Murgon Christmas Carnival</i>	<i>up to \$2,000 in-kind services</i>

Tourism Update:

Over the past month there has been work undertaken to align the hours of operation for the South Burnett Visitor Information Centre (VIC) network across region. The five (5) Council operated VICs now open 9am to 4pm Monday to Friday and 9am to 1pm weekends and public holidays. This alignment will make it easier for locals and tourists to plan their visit.

The last 'destination event' of 2018 rock 'n' rolled in October. 'Waterhole Rocks' was held in Nanango and this year visitors arrived in the region earlier to enjoy an extra day or two (2) in the South Burnett.

Arts Update:

I am excited to announce that Council is partnering with Arts Queensland to host a consultation forum on 11 December at the Kingaroy Town Hall supper room from 3.30pm to 6.30pm. Council will host organisations, groups, associations and individuals to come together and share their insights and views on how the arts, cultural and creative sector can best deliver positive social and economic outcomes for Queensland. This forum will provide a regional response to the Queensland Government's Creating Queensland's Future: 10-Year Roadmap for the arts, cultural and creative sector discussion paper. I would like to encourage anyone who has an interest in the arts to come along.

A free family storm recovery bbq will be hosted by South Burnett Regional Council this Sunday from 11.00am to 2.00pm for all those affected by the storm event in our region. All welcome. There will be information sessions held on the day and it is being catered for by the Coolabunia P&C.

Carried 7/0
FOR VOTE - Councillors voted unanimously

8. Portfolio - Planning & Property**8.1 Planning and Property Portfolio Report****Officer's Recommendation**

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Property

Property Section has been assisting the new pool managers with pool plant operations and maintenance to ensure water quality in the pools is safe for our swimmers. New water testing device called a Waterlink Spintouch photometer has recently been purchased. This device requires one water sample to be collected and within 60 seconds the test results are uploaded into DataMate software and analysed to display results and recommend precise treatment instructions.

This device is an advanced system for precise use of wet chemistry testing and removes any guessing or adjusting of chemical results. The data is then kept and analysed by Council's Property staff and pool managers.

Property Section has engaged a local electrician to assist in the electrical upgrades to Ringsfield house to stop further black outs and disruptions to the café. The large outdoor shade sails were damaged in the recent storm events and will be replaced in coming weeks.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2543877 - Adoption of Council Policy - Demolish, Remove or Relocation of Building

Officer's Recommendation

That Council adopt the policy to Demolish, Remove or Relocate Buildings.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2.2 P&LM - 2539399 - Request to Change an Existing Approval - remove/ amend development conditions and update the approved plans and drawings to reflect the constructed outcomes of the Centre approval at 48-50 Coulson St Blackbutt - MCUC2016/0004 - MCU18/0019

Officer's Recommendation

That Council:

Approve the minor change request and make changes to the conditions of approval as follows:

Stage 1 Development Permit Conditions

Amended Plans

GEN1. Prior to the issue of a development permit for building work or operational work related to stage 1 of this approval, the applicant must submit to Council for approval amended proposal plans identifying the following amendments:

- (a) A maximum road frontage setback to Coulson Street of 3 metres;
- (b) A minimum of 65% of the Coulson Street façade of Stage 1 as glass;
- (c) ~~Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply) in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006, specifically:~~

- ~~(i) minimum width of 3.2 metres; or otherwise replicating the width for adjoining buildings, but not more than 600mm off the kerb, and~~
- ~~(ii) head height clearance of 3.0 to 4.2 metres above pavement height;~~
- (c) **Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply), specifically:**
 - i. **Minimum width of 3.2m; or otherwise replicating the width for adjoining buildings; and**
 - ii. **Head height clearance of 3.0m to 4.2m above pavement height;**
- (d) Property access sufficient to allow servicing for an Articulated Vehicle (AV);
- (e) Car parking for Stage 1 in compliance with the car parking rates required by the Nanango Shire Planning Scheme 2006, as specified by Condition ENG 5;
- (f) Gross floor area must remain no greater than 499sqm for Stage 1

The amended plans/drawings must be submitted to Council for approval by the Chief Executive Officer. The amended plans/drawings, when approved by the Chief Executive Officer, will be the approved plans/drawings forming part of this approval and a stamped copy will be returned to the applicant. The development must be carried out in general accordance with the approved plans/drawings.

General

- GEN2. The subject site must be developed generally in accordance with the plans and information submitted with the application as amended by these conditions:
- PROPOSED STAGE 01_SITE PLAN – Drawing Number DA 01.03 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ROOF PLAN – Drawing Number DA 01.04 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.05 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.06 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - ~~SECTION – Drawing Number DA 02.09 Issue P dated 3/8/2016~~

Development in Stages

- GEN3. Unless otherwise varied by a subsequent Development Permit for a Material Change of Use, develop the site in accordance with the staging identified on the approved plans, in numeric order.

Further Development Permits

- GEN4. The development herein approved for Stage 1 must not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Work;
 - Development Permit for Operational Work;
 - Development Permit for Plumbing and Drainage Work.
- GEN5. The applicant must submit a completed *Permit to Work on Council Roads-Footpaths Application* form available from <http://www.southburnett.qld.gov.au/infrastructure-roads-and-drainage> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).
- GEN6. All works, including the repair or relocation of services (Telstra, lighting) must be completed at no cost to Council.
- GEN7. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.
- GEN8. Maintain the site in a clean and orderly state at all times.

- GEN9. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Compliance Assessment

- GEN10. All conditions of this approval must be satisfied prior to Council issuing a Compliance Certificate for the commencement of the use, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

Amalgamation

- MCU1. Prior to the commencement of use, the applicant must amalgamate the subject lots, Lot 8 on SP105981 and Lot 9 on RP32384, into one allotment and submit evidence of such to Council.

Fencing

- MCU2. Provide a minimum 1.8m high screen fence along the side and rear property boundaries of the site, tapered to 1.2m in height over a length of 4m toward Coulson Street and Muir Street frontages.

- MCU3. ~~Road frontage fences or walls are not permitted.~~ **Submit to Council for endorsement external details of the building, façade treatment and materials with colours and finishes that are not reflective materials, generally consistent with the approved plans and drawings.**

Elevations with a Road Frontage, should present an attractive design and interface to any pedestrian environment and may include light boxes/ public artwork or similar (Muir Road Frontage) that contributes to an appropriate and active streetscape frontage.

Note: This condition is imposed to reflect the changes to the plans which have limited opportunity for landscaping and activation through tenancy access from a major road frontage.

Lighting

- MCU4. Design all external lighting in accordance with AS4282-1997 "Control of the Obtrusive Effects of Outdoor Lighting".

Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjacent premises to minimise the protrusion of light outside the street.

Landscaping

- MCU5. ~~A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 – Landscaping must be submitted to Council for Compliance Assessment prior to any work commencing on site.~~

~~Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use.~~

A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 - Landscaping (for both Stages) must be submitted to Council for Compliance Assessment prior to any work commencing on site. Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use.

Muir Street Frontage fencing is to be shown on the landscape plan and must be a minimum 60% transparent and no greater than 1.5m in height (where combined with retaining walls, the same height limit applies). Landscaping, lighting and pedestrian wayfinding are to be outlined on the plans.

Refuse Storage Collection

- MCU6. Any areas that are dedicated for the collection and/or storage of solid waste on the premises must be:
- (a) level;
 - (b) provided with impervious hard stand and drained; and
 - (c) screened from view from the street or adjoining properties.
- MCU7. Dedicated refuse bin areas must be provided for the washing out of the refuse bins and:
- (a) all tap outlets must be fitted with backflow prevention devices;
 - (b) the floor areas must be drained to sewer; and
 - (c) must be covered so that water not associated with the washing out process (e.g. rainfall) does not enter the sewer.

Property Access

- ENG1. Property access shall be provided in accordance with the details in table S2.7 – *Design and Construction Standards* of the Nanango Shire Council IPA Planning Scheme; and IPWEAQ standard Drawing No. RS-051 *Driveways Heavy Duty Vehicle Crossing*, Type A, with dimension W1 being the greatest of:
- (a) 6.0m; and
 - (b) the minimum value necessary to meet the swept path requirements of the Articulated Vehicle (AV) as defined in AS/NZS 2890.2.
- ENG2. Only one access to the site will be permitted, which must be from Muir Street.
- ENG3. Fencing, landscaping, signs and letterboxes must not impede sight lines for vehicles entering or leaving the site or travelling along Muir Street.
- ENG4. Road works and entrances must be constructed so as to:
- (a) remove all disused vehicle entrances and reinstate kerbing consistent with the adjacent kerb profile;
 - (b) permit all vehicles to enter and leave the site in a forward gear;
 - (c) avoid a trip hazard to pedestrians; and
 - (d) ensure that low-clearance vehicles can clear the cross-over pavement upon entering and leaving the property.

Car Parking & Manoeuvrability

- ENG5. The applicant must provide line-marked vehicular parking spaces for Stage 1 in accordance with the requirements of Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, comprising of:
- (a) Twenty-five (25) spaces for B99 vehicles including one (1) disabled bay, in compliance with the requirements of the current version of AS/NZS 2890.1; and
 - (b) one (1) parking space to suit an Articulated Vehicle (AV) in compliance with the requirements of the current version of AS/NZS 2890.2.
- ENG6. The applicant must provide the number of marked car parking spaces at Stage 2 for B99 vehicles including one (1) disabled bay as required by Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, or otherwise submit a technical report that provides an assessment of; and justification for another proposed number of car parks, for compliance assessment by Council's General Manager of Infrastructure.
- ENG7. As part of a separate development application for an Operational Works permit, the applicant must provide a Signage and Linemarking Plan for compliance assessment by

Council's General Manager of Infrastructure and install the traffic management devices required in accordance with the *Manual of Uniform Traffic Control Devices (MUTCD)*; ensuring that the plan provides for the use of vehicles, pedestrians and mobility aids for disabled access. Driveways and vehicular parking areas must be adequately sign-posted including indicating combined usage by pedestrians and vehicles.

ENG8. Disabled car parks shall be designed and constructed in accordance with the requirements of the current version of AS/NZS 2890.6.

ENG9. All driveways, vehicle manoeuvring areas and turning radii shall be designed and constructed in all other respects in accordance with the requirements of Table S2.7 – *Design and Construction Standards* of the Nanango Shire IPA Planning Scheme and the current version of AS/NZS 2890.1 for a B99 vehicle, except that the turning radii and areas used by the HRV to service refuse collection and the AV to services goods delivery including the Muir Street access, internal driveways, parking and manoeuvring areas shall be designed and constructed in accordance with the requirements of the current version of AS/NZS 2890.2 to suit both the HRV and AV as appropriate.

ENG10. As part of a separate application for an Operational Works permit, the applicant must provide for compliance assessment by Council's General Manager of Infrastructure, .DWG format drawings demonstrating the turning templates required to both enter and exit the property at the proposed cross-over in a forward direction and to enter and exit:

- (a) all proposed parking bays using a B99 class vehicle, meeting the requirements of Australian Standard AS/NZS 2890.1, including a clearance of 300mm to both sides of the turning path as required by clause B3.2 of AS/NZS 2890.1
- (b) the proposed parking bays for a HRV and an AV as defined in AS/NZS 2890.2; including a clearance of 300mm to both sides of the turning path as required by clause 5.4 of AS/NZS 2890.2.

EGN11. Kerbing associated with the car parking bays shall be low enough to provide for clearance under vehicles as a B99 swept vehicle path protrudes over them.

ENG12. Car parking areas and internal driveways shall be constructed, drained and surfaced with either asphaltic concrete or reinforced concrete; or where such surfacing exists but is damaged, repaired to the requirements of the Nanango Shire IPA Planning Scheme or another standard agreed to by Council's General Manager of Infrastructure, so as to minimise dust emissions, erosion and sediment run-off. The construction and design shall be in accordance with the relevant part of current version of either AS 2890 or AS/NZS 2890 and to the requirements of the Nanango Shire IPA Planning Scheme.

Roads

ENG13. Any alterations or improvements to roads must be designed and constructed in accordance with the requirements of the Nanango Shire IPA Planning Scheme and of the MUTCD.

ENG14. The applicant must submit all required engineering drawings related to roadworks for compliance assessment to Council's General Manager of Infrastructure under a separate development application for an Operational Works permit.

Kerb and Channel

ENG15. Any damage to existing kerb & channel must be repaired or replaced to a profile matching the existing profile in Coulson Street and Muir Street as appropriate, for the full road frontages of Lot 8 SP105981 and Lot 9 RP32384.

Footpaths

ENG16. The Applicant must construct a concrete footpath at least 2.0m wide along the frontage of Lot 9 on RP32384 (the western side of Muir Street between Coulson Street and joining to the existing footpath) at Stage 1 in accordance with the details in IPWEA

Standard Drawing RS-065. *Concrete Pathway Construction Details*, and the requirements of Table S2.7 – *Design and Construction Standards* of the Nanango Shire IPA Planning Scheme.

- ENG17. Kerb ramps complete with TGSIs must be installed at Stage 1 at locations agreed to by Council in accordance with IPWEA Standard Drawing RS-090. A kerb ramp must be provided adjacent to all disabled car parking bays to provide access to the footpath if they are required to be through kerb and channel.

Water Supply

- ENG18. The proposed development must connect to Council's reticulated water supply system at the nearest practicable location as advised by Council's General Manager of Infrastructure and in accordance with Schedule 2, Division 3.2 – *Design and Construction Standards*, Table S2.10 of the Nanango Shire IPA Planning Scheme and the *South-east Queensland Water Supply & Sewerage Design & Construction Code* (SEQ Code) requirements at no cost to Council.
- ENG19. The applicant must advise Council of its expected water supply demand for Stages 1 and 2 and any water reticulation main upgrades required to meet this additional demand must be installed at no cost to Council.
- ENG20. Design details and engineering drawings required to comply with water supply conditions, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG21. All required water supply works will be subject to approval under a separate development application for an Operational Works permit.

Sewerage

- ENG22. The proposed development shall connect to Council's sewerage system at the nearest practicable location as advised by Council's General Manager of Infrastructure and in accordance with Schedule 2, Division 3.2 – *Design and Construction Standards*, Table S2.10 of the Nanango Shire IPA Planning Scheme and the *South-east Queensland Water Supply & Sewerage Design & Construction Code* (SEQ Code) requirements. at no cost to Council.
- ENG23. Engineering drawings required to comply with sewerage conditions including required changes to Council's sewers, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG24. All required sewerage works will be subject to approval under separate development application for an Operational Works permit.
- ENG25. Buildings must not be located over the existing sewer, or the existing sewer must be relocated through the site so that it is clear of proposed buildings.

Building Over and Adjacent to Sewer

- ENG26. Relocation or alteration of Council's existing sewer passing through Lot 9 RP 32384 and Lot 8 SP105981 necessary to comply with the requirements of MP1.4 *Building over or near relevant infrastructure*, will be subject to a separate development application for an Operational Works permit.
- ENG27. Where vehicular access pavement is proposed to be built over an existing or proposed sewer, construction jointed sections must be incorporated to facilitate future Council access for maintenance/service purposes. The joints shall be located symmetrically about the centre-line of the sewer and at least 600mm apart. The location of the existing sewer may be inferred from the location of the nearest manholes to each side of the pavement.

Trade Waste Facilities

ENG28. Trade waste facilities to service any food processing must be provided by the applicant at its cost, in compliance with Council's Trade Waste Management Policy.

Stormwater

ENG29. The stormwater drainage system serving the site including all surface, underground and roof water components must be designed in accordance with the requirements of the *Queensland Urban Drainage Manual* (QUDM) for Level III roof and allotment drainage and certified by a RPEQ engineer; and so that the development will not make material changes to the pre-development location, duration, frequency or concentration of overland stormwater flow at the point of discharge to all downstream properties including road reserves. In the event that a material change to the pre-development stormwater flows will occur, the applicant must produce evidence to the satisfaction of Council's General Manager of Infrastructure of a lawful right as to the method for stormwater discharge over the downstream land.

ENG30. The development must have as its Lawful Point of Discharge, the stormwater manhole provided by Council opposite the south-western corner of lot 8 SP105981 which shall be nominated in the Stormwater Management Plan and shown on the drawings submitted for compliance assessment to Council's General Manager of Infrastructure as part of a development application for an operational works permit.

ENG31. All stormwater drainage systems, including all surface, underground and roof water components:

- (a) shall effectively drain all stormwater falling onto the proposed development to Council's stormwater manhole, rain water tanks, or another lawful point of discharge agreed to by Council's General Manager of Infrastructure;
- (b) shall enable the post-development flows at the point of discharge to all downstream properties including road reserves to remain consistent with the pre-developed case; and
- (c) shall be designed such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream properties occurs as a result of the development.

ENG32. The Applicant must submit for Stage 1 an on-site Stormwater Management Plan (SMP) report for Compliance Assessment by Council's General Manager of Infrastructure, indicating drainage paths for all roofed and impervious areas. The on-site SMP shall also provide the following:

- (a) Hydraulic design for all 1% AEP and 50% AEP AR&R design storms from 5 minutes to 450 minutes duration; and provision of all software data files for both pre-development and post-development scenarios
- (b) Preliminary design showing sizes, levels and location of all proposed pipes and channels; on-site storage tanks; roof drainage, gully pits, manholes and field inlets, etc.;
- (c) Details of all pre and post development flows; and
- (d) Details of any cut or fill required to direct stormwater to a lawful point of discharge.

ENG33. Detailed engineering design drawings of the proposed stormwater system showing plans and longitudinal sections for stormwater infrastructure, including hydraulic grade lines, stormwater flow rates and velocities, proposed locations and details of all stormwater pipelines, manholes, gully pits, field inlet pits, culverts, channels, on-site detention/ retention tanks and/or detention basins including inlet and outlet details, guttering and downpipes must be submitted for compliance assessment to Council's General Manager of Infrastructure under a separate development application for an Operational Works permit.

- ENG34. All stormwater systems must be constructed in accordance with the approved drawing details before commencing any approved use.
- ENG35. Any damage to existing stormwater infrastructure shall be repaired or replaced equivalent to its existing condition or better at no cost to Council.
- ENG36. Any new earthworks, landscaping, pavements or structures shall not concentrate or impede the natural flow of water across property boundaries and onto any other properties or road reserve.

Earthworks

- ENG37. Any proposed earthworks shall be undertaken in accordance with the *Urban Locality Code*, Element (g) within the Nanango Shire IPA Planning Scheme Part 3 Division 2 unless approved separately under a Development Permit for Operational Works; and strictly in accordance with the requirements of Australian Standard 3798; other relevant Australian Standards; and accepted engineering Codes of Practice and Industry Guidelines. A certificate of quality and uniformity of fill shall be provided by the Supervising RPEQ for all filled areas.

Standard of Works

- ENG38. Works shall be constructed generally in accordance with the specification requirements outlined in Aus-Spec #1 and the IPWEAQ Standard Drawings unless otherwise agreed by Council's General Manager of Infrastructure.

Maintenance Bond

- ENG39. A Maintenance Bond, equal to 5% of the total cost of construction of the civil works, including landscaping where applicable, must be lodged with the Council for a period of twelve (12) months from the date of acceptance "on maintenance" of any donated assets which are the subject of an Operational Works application.

Advice

- ADV1. All engineering designs submitted to Council for compliance assessment approval must be certified by an appropriate Registered Professional Engineer of Queensland.
- ADV2. Council will check its existing water supply system to determine whether any reticulation upgrades are necessary to meet the water supply and firefighting demand from the development, for which it will require advice from the applicant on its expected demand at Stages 1 and 2. A water connection upgrade may be required at Stage 1 based on the applicant's requirements and this will be at the applicant's cost.
- ADV3. The applicant is advised that the existing water mains passing the site along Coulson Street and Muir Street are of asbestos cement manufacture and appropriate safety measures and methodology are required when working at or near these mains. All live works including new connections and capping off of any connection no longer required will be carried out by Council at the applicant's cost.
- ADV4. Any work over or adjacent to Council's sewerage infrastructure, including the construction/rebuilding/alteration of buildings, pavements, or other structures; and filling or excavation of material is subject to the requirements of the *Queensland Development Code MP1.4 Building over or near relevant infrastructure*.
- ADV5. The proposed sewerage relocation concept in Lenecon drawing No. S-0131617-01 Revision A dated 10/6/2015, "Sewer Diversion" is not acceptable and it is expected that the sewer will require relocation along the northern boundaries of Lot 9 RP 32384 and Lot 8 SP105981.
- ADV6. It is expected that Muir Street from the intersection with Coulson Street to the northern boundary of Lot 9 RP32384 will require resurfacing with AC in order to meet the additional service requirements of the proposed development.

- ADV7. At the time of application for Operational Works approval and before construction works may commence, the applicant will be required to submit the following design drawings for compliance assessment by Council's General Manager of Infrastructure: –
- (a) roadworks plans, cross-sections, typical detailed cross-section and pavement design details;
 - (b) Water supply internal reticulation plans and design details;
 - (c) Sewerage layout plans, longitudinal sections and design details;
 - (d) Stormwater layout plans longitudinal sections and design details;
 - (e) Landscaping plan and detailed planting schedule;
 - (f) Electricity layout; and
 - (g) Environmental management works.
- ADV8. The coordinate system to be adopted for drawings submitted by the applicant in relation to future and completed operational works shall be GDA94 MGA Zone 56.
- ADV9. Council expects that as-constructed revisions of all drawings submitted for operational works will be provided in DWG or DXF format and one (1) hard copy wet-signed on reinforced paper or film; and in accordance with the IPWEAQ Asset Design As Constructed (ADAC) Guidelines for Creation and Submission of ADAC XML Files. All text should be easily legible at A3 size.
- ADV10. *State Planning Policy (July 2014)* Appendix 3 Table B does not require any water quality treatment within Council's region since no population centres exceed 25,000 people; and there are no requirements in Council's Planning Scheme, but the proponent is encouraged to provide such facilities on its site and if required to meet its General Environmental Duty. However, Council will not accept such facilities as donated assets, due to the potential maintenance burden.
- ADV11. In analysing the stormwater system to meet QUDM Level III requirements, calculation of the contribution to on-site detention (OSD) volumes of roofwater should not assume that more than Q20 flow is contributed to the OSD, unless the roofwater design (gutters and downpipes) has actually been designed to contribute a greater amount (for example, if these are designed for Q100).
- ADV12. Stormwater calculations should not assume that rainwater tank retention storage contributes to the required detention volume.
- ADV13. The applicant should consider the effects of any proposed Stage 2 works (should they be approved) upon the stormwater management plan for the site. Provision for Stage 2 stormwater drainage works at stage 1 such that minimal modification of Stage 1 works would be required has the potential for saving significant costs.

Stage 2 Preliminary Approval Conditions

- GEN1. Subject to the requirements of the planning scheme in effect at the time, an amended proposal for Stage 2 must be submitted to Council for assessment and must comply with the following requirements:
- A maximum road frontage setback to Coulson Street of 3 metres;
 - A minimum of 65% of the Coulson Street façade of Stage 1 as glass;
 - Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply) ~~in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006, specifically:~~
 - minimum width of 3.2 metres; or otherwise replicating the width for adjoining buildings, ~~but not more than 600mm off the kerb~~, and
 - head-height clearance of 3.0 to 4.2 metres above pavement height;
 - Gross floor area must remain no greater than 923 sqm for the combined total of Stage 1 and Stage 2.

Further Development Permits

- GEN2. The development herein given preliminary approval for Stage 2 must not start until the required development permits have been issued and conditions complied with, particularly:
- Development Permit for Material Change of Use.

Car Parking & Manoeuvrability

- ENG1. The applicant must provide the number of marked car parking spaces at Stage 2 for B99 vehicles including one (1) disabled bay as required by Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, or otherwise submit a technical report that provides an assessment of; and justification for another proposed number of car parks, for compliance assessment by Council's General Manager of Infrastructure.

Sewerage

- ENG2. Buildings must not be located over the existing sewer, or the existing sewer must be relocated through the site so that it is clear of proposed buildings.
- ENG3. Engineering drawings required to comply with sewerage conditions including required changes to Council's sewers, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG4. All required sewerage works will be subject to approval under separate development application for an Operational Works permit.

Trade Waste Facilities

- ENG5. Trade waste facilities to service any food processing must be provided by the applicant at its cost, in compliance with Council's Trade Waste Management Policy.

Stormwater

- ENG6. The Applicant must submit at Stage 2 an amended on-site Stormwater Management Plan (SMP) report based upon the approved Stage 1 report, for Compliance Assessment by Council's General Manager of Infrastructure, indicating drainage paths for all roofed and impervious areas. The on-site SMP shall also provide the following:
- (a) Hydraulic design for all 1% AEP and 50% AEP AR&R design storms from 5 minutes to 450 minutes duration; and provision of all software data files for both pre-development and post-development scenarios
 - (b) Preliminary design showing sizes, levels and location of all proposed pipes and channels; on-site storage tanks; roof drainage, gully pits, manholes and field inlets, etc.;
 - (c) Details of all pre and post development flows; and
 - (d) Details of any cut or fill required to direct stormwater to a lawful point of discharge.

Advice – Both Stages

- ADV1. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting

<https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to Section 119 of the *Planning Act 2016*.

Appeal Rights

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

DECLARATION OF CONFLICT OF INTEREST:

Cr Roz Frohloff declared a conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 8.2.3 - 'P&LM - 2409773 - Development Permit - MCU Major Utility (Solar Farm) & RAL (Proposed Access Easement & Subdivision by Lease) Lots 4&5 SP219361 & Lot 228 FTZ37463 - Applicant: Terrain Solar P/L - MCU17/0008 & RAL17/0005'

Cr Frohloff's sister Joan Price and brother in law Carl Price are adjoining property owners and have signed a petition objecting to this project.

Cr RJ Frohloff voluntarily left the meeting at 11:32am while the matter was discussed and voted on.

8.2.3 P&LM - 2409773 - Development Permit - MCU Major Utility (Solar Farm) & RAL(Proposed Access Easement & Subdivision by Lease) Lots 4&5 SP219361 & Lot 228 FTZ37463 - Applicant: Terrain Solar P/L - MCU17/0008 & RAL17/0005

Officer's Recommendation

It is recommended the application for Material Change of Use for *Major Utility* (Solar Farm) and Reconfiguring a Lot (Access Easement and Subdivision by Lease) be refused on the following grounds:

- (1) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *Wide Bay Burnett Regional Plan*:
 - (a) Principle 2.4 in that it does not manage, maintain or enhance the regional landscape, with respect to the removal of good quality agricultural land, such that it contributes toward the Region's liveability or economy.
 - (b) Principle 3.4 in that it does not protect the Region's primary production areas to ensure their continuing contribution to the economy.

- (2) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *State Planning Policy*:

- (a) State Interest – Agriculture (1) in that the proposed development does not promote or enhance agriculture and agricultural development in important agricultural areas.
 - (b) State Interest – Agriculture (2) in that the proposed development does not protect Class A GQAL for sustainable agricultural use because it will have an avoidable unacceptable impact for 50 years, which is a time frame akin to being irreversible.
 - (c) State Interest – Agriculture (4)(d) in that the proposed development would not promote growth in agricultural production and a strong agriculture industry as it does not facilitate opportunities for co-existence with development that is complementary to agricultural uses that do not reduce agricultural productivity.
- (3) Approval of the proposed development would conflict with or compromise the achievement of the following Desired Environmental Outcomes of the *Planning Scheme for the Shire of Kingaroy (Amendment No. 1) 2006*:
- (a) DEO (a) in that it does not protect the Region’s land resources from adverse effects from disturbance in the short-term;
 - (b) DEO (d) in that it does not protect the economic value of good quality agricultural land or promote its sustainable use for the Region;
 - (c) DEO (e) in that it does not provide benefit to, or fulfils an economic demand, from the community.
- (4) Approval of the proposed development would conflict with the following provisions of the Rural Locality Code:
- (a) Overall outcome (iii) in that there is not a demonstrable need for it, particularly on the proposed site, such that it would support rural activities and rural communities.
- (5) Approval of the proposed development would conflict with the following provisions of the Natural Features and Resources Overlay Code (element (f)):
- (a) Specific outcome (1) in that while the use does not involve the “permanent” alienation of GQAL, to the extent it is “temporary”, a 50-year period is an unacceptable long term loss of the land (akin to permanency) for productive rural use of the soil.
 - (b) Specific Outcome (2) in that the Applicant has failed to sufficiently demonstrate that:
 - (i) the land is not actually GQAL;
 - (ii) the development is for farm restructuring to optimise productive usage;
 - (iii) the development is essential for better management of land and water resources to prevent degradation or waste;
 - (iv) there is an overriding community need in terms of public benefit for the proposal and the proposal cannot be located on alternative sites that are not identified as GQAL.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

ATTENDANCE:

Cr RJ Frohloff returned to the meeting at 11.47am
Cr GA Jones left the meeting at 11.49am
Cr GA Jones returned to the meeting at 11:51am

DECLARATION OF CONFLICT OF INTEREST:

Cr KM Campbell (Mayor) declared a conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 8.2.4 - 'P&LM - 2549991 - Request for fee waiver Peace Lutheran Church Hall at 8965 Bunya Highway, Benair on Lot 187 FY872'

Cr Campbell has family members on the executive of the church and is a former member of that Church.

Cr Campbell voluntarily left the meeting at 11:51am while the matter was discussed and voted on.

The Deputy Mayor assumed the chair.

8.2.4 P&LM - 2549991 - Request for fee waiver Peace Lutheran Church Hall at 8965 Bunya Highway, Benair on Lot 187 FY872.

Officer's Recommendation

That Council **refuse** the request from the Peace Lutheran Church to waive the application fee of \$547.00 for the development application to remove the church hall from the site at 8965 Bunya Highway, Benair.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

Lost 1/5
FOR VOTE - Cr TW Fleischfresser
AGAINST VOTE - Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr KA Duff, Cr RLA Heit
ABSENT. DID NOT VOTE - Cr KM Campbell (Mayor)

Motion:

Moved Cr DA Potter, seconded Cr RLA Heit.

That South Burnett Regional Council allows the exception to waive the fee of \$547 for the development application to remove the church hall from the site at 8965 Bunya Highway, Benair for the following reason:

- The confusion generated by the Land Heritage Register listing.*

Carried 5/1
FOR VOTE - Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr TW Fleischfresser
ABSENT. DID NOT VOTE - Cr KM Campbell (Mayor)

In accordance with Section 260(d) of the *Local Government Regulation 2012* if a Councillor present fails to vote, the Councillor is taken to have voted in the negative.

ATTENDANCE:

Cr KM Campbell (Mayor) returned to the meeting at 12:11pm and resumed the chair.

8.3 Property (P)

Officer's Reports

8.3.1 P - 2549645 - Kingaroy State Primary School proposed Pool Entry Fees and Charges for 2018/2019

Officer's Recommendation

That Council declines Kingaroy State Primary School request to pay a reduced fee for school children to gain entry to Kingaroy Swimming Pool.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

DECLARATION OF CONFLICT OF INTEREST:

Cr GA Jones declared a conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 8.3.2 P - 2549775 - Proposed lease to the Maidenwell Community Committee Inc over Maidenwell Sportsground, being part of Lot 16 on SP187861, on Kingaroy-Cooyar Road

Cr Jones is President of the Maidenwell Community Committee.

Cr Jones voluntarily left the meeting at 12.16pm while the matter was discussed and voted on.

8.3.2 P - 2549775 - Proposed lease to the Maidenwell Community Committee Inc over Maidenwell Sportsground, being part of Lot 16 on SP187861, on Kingaroy-Cooyar Road

Officer's Recommendation

That Council enter into a lease with the Maidenwell Community Committee for the continued occupation of a shed at the Maidenwell Sportsground for the benefit of the community.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr GA Jones*

ATTENDANCE:

Cr GA Jones returned to the meeting at 12:17pm

- 8.3.3 P - 2549967 - Approving Kingaroy Regional Enterprise Centre Association Inc (KRECA) request to enter into a sublease with South Burnett Antique Car Club over a part of Lot 5 on SP106946, at 6 Cornish Street Kingaroy**

Officer's Recommendation

That Council approve Kingaroy Regional Enterprise Centre Association Inc's (KRECA) to enter into a sublease with the South Burnett Antique Car Club for an area of approximately 54 square metres to construct and occupy a 6 x 9m storage shed.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

- 8.3.4 P - 2550047 - Proposed realignment of boundary between the Nanango office building and adjoining Nanango Court House to formalise the encroachment of the office building and carpark onto the adjoining property**

Officer's Recommendation

That Council acquire the area of land encroached by Council facility by realigning the boundary between Lot 346 on SP276543 and Lot 185 on FY1534.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

- 8.3.5 P - 2551170 - Proposed lease of land - Proston Boondooma Road - Part of Lot 60 on BO424 - Reserve for Recreation to Proston Golf Club**

Officer's Recommendation

That Council enter into a lease with the Proston Golf Club for the continued operation of the Proston Golf Course for the benefit of the community.

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3.6 P - 2551172 - Proposed lease of land - 42 Macalister Street, Murgon - Lot 618 on M5513 to the Creche and Kindergarten Association of Queensland Ltd

Officer's Recommendation

That Council enter into a lease with the Crèche and Kindergarten Association of Queensland Ltd for the continued operation of the C&K Murgon Community Kindergarten for the benefit of the community.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the meeting adjourn for lunch.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the meeting resume at 1.10pm with attendance as previous to the adjournment.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Deakin Street Water Main Replacement - Nanango

Stage 2 Chester St commenced on 19th September and is 60% complete

Watt Street Water Main Replacement - Murgon

Water main construction commenced on 20 August and is 100% complete

Future works:

Brisbane Street Water Main Replacement - Nanango

Works programmed to start in December

Middle Road Water Main Replacement – Proston

Works Programmed to start October 29

Reen Street Main Replacement - Kingaroy

Works Programmed to start December 5

Class A Recycled Water Plants – Murgon and Wondai

Wondai and Murgon recycle water scheme options have been developed.

Hydrant Maintenance

Ongoing hydrant testing and maintenance is being undertaken as time permits across all towns within the region. All areas have been completed except Kingaroy which has now completed approx. 40 %

Dam Levels

Dam levels have had inflows however water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

Hivesville Standpipe

The identified site for Hivesville Standpipe, network analysis has confirmed water supply and signal reception is good.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9.2 Water & Waste Water (W&WW)

Officer's Reports

DECLARATION OF CONFLICT OF INTEREST:

Cr KA Duff declared a conflict of interest (as defined in section 175D of the *Local Government Act 2009*) in agenda item 9.2.1 - W&WW - 2550520 - Requesting Council consider waiving the water connection fees for the Murgon Sports Association.

Cr Duff is the chair of the Murgon Sports Association.

Cr Duff voluntarily left the meeting at 1.14pm while the matter was discussed and voted on.

9.2.1 W&WW - 2550520 - Requesting Council consider waiving the water connection fees for the Murgon Sports Association

Officer's Recommendation

That Council accepts the request from the Murgon Sports Association to waive the water connection fees of \$1,490.

Resolution:

Moved Cr RJ Frohloff, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr KA Duff*

ATTENDANCE:

Cr KA Duff returned to the meeting at 1.16pm

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Officer's Recommendation

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Weed Control

October rainfall allowed Pest management contractors to commence lantana control at Tarong, Proston, Abbeywood, Speedwell and Hivesville. Tree pear treatment continued in Benair and Hivesville, Proston and Speedwell. Cats Claw Creeper was treated at Carroll Nature Area reserve and Kingaroy Heights Environmental area.

Equipment loan

Feral animal traps were provided in Nanango and Gordonbrook areas and a monitoring camera in the Maidenwell area.

The loan of quick spray trailers enabled landholders to undertake an additional 115 hours of weed control targeting Giant Rats Tail Grass and Lantana. Rabbit traps were used by landholders in Coolabunia.

Regional Wild Dog and Feral Pig Control Program

During October there were 60 dog baits provided to landholder/s in the Proston and Nanango areas. In addition, there was 12 Doggone dog baits delivered to the Cobbs Hill area.

Rabbit Control

Rabbits were trapped and injected with Calici virus on properties in the Coolabunia area.

Wandering Livestock

Councils stock route officer attended to reports of wandering livestock in Ballogie, Kingaroy, Booie, Wooroolin, Wilksdale and Windera areas.

Stock Route Grazing permits

Council stock route officer received and approved one stock route grazing permit in October.

Pest Management Services tender

A tender briefing session was held at the Wondai Council chambers on the 10th October. Tender submission period closed on 26 October, applications will now be assessed with a recommendation report to be submitted to Council at the December meeting.

Proston Flying fox roost

Botanists and wildlife researchers have been engaged to assess the roost and its location to determine management options available, the risks associated with each option and their potential for success.

Information has been disseminated via media and factsheets regarding health and biosecurity concerns raised by residents.

An information session was held at Proston Town hall on 20 November with presentations from Queensland health and veterinary epidemiologist from Biosecurity Queensland to discuss concerns regarding Hendra Virus and Lyssa Virus.

Parks:

Kingaroy, Kumbia and Maidenwell areas

October was busier than normal for Kingaroy Parks staff with clean up from the severe hail storm at the Coolabunia Saleyards and the D'Aguilar Hwy Rest Area. Also a little outside their normal routine was the request to assist with maintenance work on the old Black Bean tree and gardens at Boondooma Homestead. With the recent storm rain across the region the mowing program is now in full swing across all areas. Planting of the new roundabout at the entrance to Kingaroy on the D'Aguilar Hwy and replacement of Security camera's in Memorial Park.

Wondai, Murgon and Proston areas

There has been a focus on the Wondai main street in readiness for the Christmas carnival. The erection of the Christmas Tree is planned for next week as well as street decorations. General mowing and maintenance occurring in all areas.

Nanango, Blackbutt and Maidenwell areas

Remembrance day banners were erected. Maidenwell received a clean-up for the music weekend. Recent rain has the general mowing and maintenance in full swing across all areas.

Saleyards:

The saleyards were extensively damaged by a severe hail storm on the 11 October. The office was damaged when a large tree fell on the eastern side of the building and many of the trees within the compound were stripped and the debris was scattered all through the facility. The underground power mains between the main switch board and the Ergon supply pole were destroyed as a result of a lightning strike. This power surge also destroyed a pump and some of the flood lights.

Council staff and contractors have undertaken repairs to the facility and managed to restore it to a usable state however further work is still required to return it to pre-storm condition.

Dams:**Boondooma**

Fishing Freshwater conducted the Golden Lure fishing tournament at Boondooma on the 19-21 October this was a very well run event with 47 teams participating. This event is a semi-professional event with a heavy focus on family involvement over 250 people attended this event. This event boosted accommodation bookings and Kiosk takings. Very positive feedback was received back to Dam staff by organisers and competitors.

Yallakool

The Bjelke-Petersen fish stocking committee held their fishing competition on the 6 October this has returned after a 5year break. They received 270 nominations for the weekend which was a pleasing and successful result for the committee.

Monthly Visitor Numbers (Facility Usage Report October)

	Boondooma		Yallakool	
	2017	2018	2017	2018
Cabins	126	167	239	282
Bunkhouse	290	530	N/A	N/A
Powered Sites	274	207	499	580
Unpowered Camping	982	1777	246	363

Both Dams received a small flow following the recent rain event on the 11-14 October.

Boondooma Dam reached 42%

Bjelke-Petersen Dam reached 17.7%

Airports

The annual technical inspection of the Kingaroy Airport has been scheduled for November. The procurement process for the W4Q(2) project to the replacement of the old WW2 Hanger roof has been finalised with work starting 19th November.

Rail Trail

The procurement process on behalf of the Ambassadors of the BVRT to undertake maintenance work between Blackbutt and Moore has been completed. Blackbutt Sand and Gravel has been

successful with their quote and works to the value of \$50,000 will start in the coming weeks. The funding was provided to the ambassadors by the QLD Department of Main Roads, (rail corridor) section.

The Wondai counter for the South Burnett Rail Trail for the month of October was 1620.

Rural:

The BlazeAid Camp is finishing up this week. The Mayor and I attended a Thankyou Dinner with around 110 people at the Campsite. We handed out South Burnett hampers to all of the workers. Kingsley Grove donated two bottles of wine for the Coordinator, John Lillico and we presented Lynne Walters, John's assistant, with flowers. A local Church group provided Aldi vouchers to the value of \$100 for all of the farming families that attended on the night.

There were enough for all of the families that BlazeAid helped and we will make sure the other vouchers are distributed to the remaining farmers. A big thank you has been extended to the Kingaroy Men's Shed for coordinating the meals and to the Kingaroy Vintage Machinery Club for providing the venue.

BlazeAid have worked on 53 properties, cleared 45kms of fences and repaired 41kms. They have cleared debris on 82 acres of land and provided 503 days worth of volunteer labour. The locals have provided 14 teams of caterers to feed the workers and these teams have provided 589 meals. It has been a huge effort from a lot of people. John Lillico said that the devastation in our region was the worst he has seen at any BlazeAid camp and that this community is the best community he has ever worked with.

I think this whole effort has really given our farmers a tremendous help along and I would like to say another huge thank you to everyone involved. BIEDO and Council are coordinating a luncheon this coming Sunday at the Coolabunia School for farmers. There will be a free meal and information available to help any farmers who have been affected by any of the past severe weather events.

Carried 7/0
FOR VOTE - Councillors voted unanimously

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Reports to 31 October 2018

Operating Budget

The financial reports presented to this meeting are as at 31 October 2018.

All financial indicators are in within target or exceeding target in the case of the Operating Ratio.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet the numbers are also as at 31 October.

Cash levels will improve particularly up to the close of discount (7 November), this result will be reflected in the November report.

Capital Expenditure

Actual expenditure together with committed costs at the end of October is \$6.14m.

External Audit

The audited 2017/18 Financial Statements were unqualified and signed off by the Queensland Audit Office.

Works for Queensland

Total expenditure along with committed expenditure to date on all projects currently is \$3.042m.

Road Maintenance

Total expenditure plus committed expenditure across the region as of reporting date is \$2.014m.

Other Projects

- The budget managers are currently working on the second quarter review of the 2018/19 financial year budget. While this is a little early, the review coincides with the Christmas period and a time when staff traditionally start to take recreation leave. The revised budget will be on the agenda for consideration at the January 2019 General Meeting.
- Some underlying reports have been prepared to facilitate the first meeting for the preparation of the 2019/2020 financial year budget with that meeting to be held today following the General Meeting.

Carried 7/0
FOR VOTE - Councillors voted unanimously

11.2 Finance (F)

Officer's Reports

11.2.1 F -2550439 - Monthly Financial Statements

Officer's Recommendation

That the Monthly Financial Report as at 31 October 2018 be received and noted.

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Oct-18	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	8.5	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	4.3	
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations.	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.38	Significant Current assets due to large amount of Trade and Other receivables (\$17,465,404). This is because first 6 month Rates, Levies and Charges have just been raised and waiting to be collected. This ratio will come back into range in later periods.
Funded Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Net} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	66%	
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.3%	
Cash Balance - \$M	Total Cash that Council held	$\frac{\text{Cash Held at Period End}}{\text{Current and Non - Current Loans}}$	Target greater than or equal to \$23M	✓	34.83	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.8%	
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash From Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	4.5%	
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.0%	

Statement of Comprehensive Income

as at 31 October 2018
33% of Year Complete

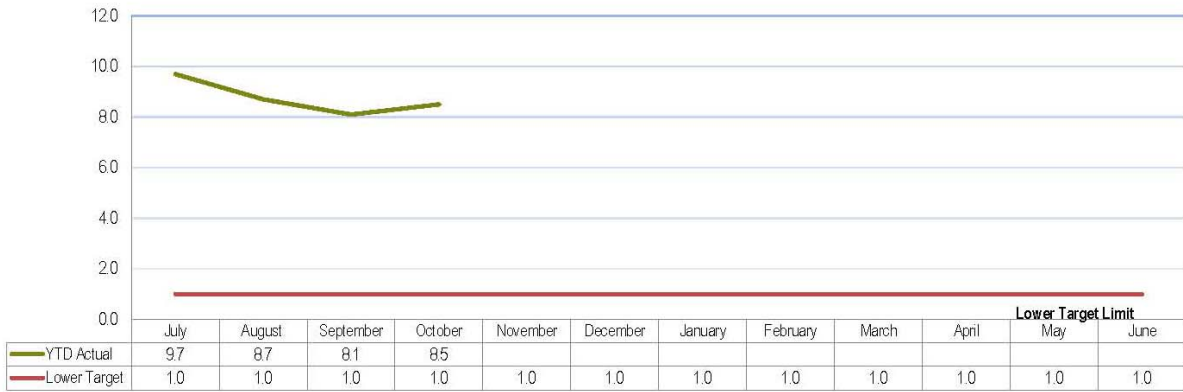
	2018/2019	Original Budget	Amended Budget
	\$	\$	\$
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	24,620,951	47,493,748	47,493,748
Fees and Charges	1,708,820	3,790,662	3,816,162
Rental Income	141,904	473,693	473,693
Interest Received	284,001	1,005,453	1,005,453
Sales Revenue	1,360,680	3,474,362	3,474,362
Other Income	326,505	417,562	421,062
Grants, Subsidies, Contributions and Donations	2,183,769	7,412,560	7,483,466
	<u>30,626,629</u>	<u>64,068,040</u>	<u>64,167,946</u>
Capital Grants, Subsidies, Contributions and Donations	329,542	6,544,702	5,229,181
Capital Revenue	349,086	455,100	455,100
Total Revenue	<u>31,305,256</u>	<u>71,067,842</u>	<u>69,852,227</u>
Total Income	<u>31,305,256</u>	<u>71,067,842</u>	<u>69,852,227</u>
Expenses			
Recurrent Expenses			
Employee Benefits	7,932,817	23,530,179	23,500,175
Materials and Services	7,766,495	21,685,237	21,773,076
Finance Costs	652,966	2,150,197	2,316,560
Depreciation and Amortisation	5,192,662	15,577,986	15,577,986
	<u>21,544,940</u>	<u>62,943,599</u>	<u>63,167,797</u>
Total Expense	<u>21,544,940</u>	<u>62,943,599</u>	<u>63,167,797</u>
Net Result	<u>9,760,316</u>	<u>8,124,243</u>	<u>6,684,430</u>

Statement of Financial Position

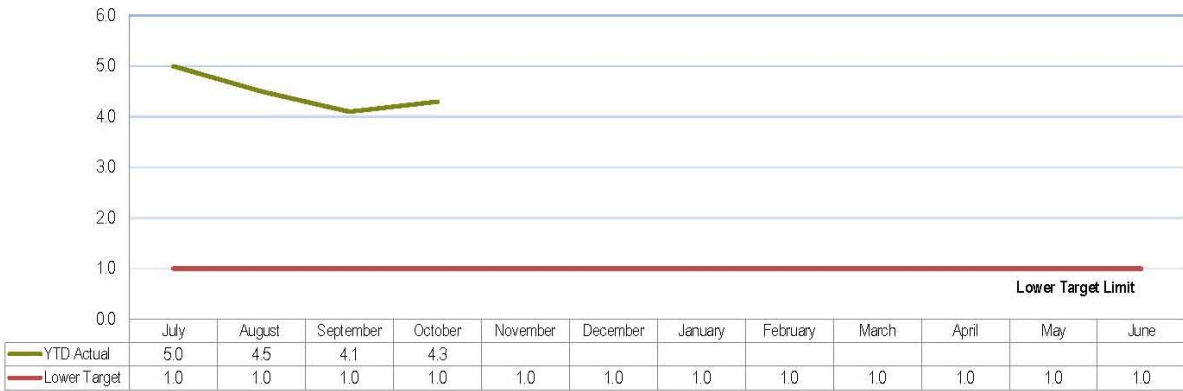
as at 31 October 2018

	2018/2019	Original Budget	Amended Budget
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	34,829,545	43,021,415	38,778,616
Trade and Other Receivables	17,465,404	4,858,960	4,837,187
Inventories	1,028,316	1,164,711	1,164,711
Investments	-	-	-
Total Current Assets	53,323,265	49,045,087	44,780,514
Non-Current Assets			
Trade and Other Receivables	1,897,174	1,999,654	1,999,654
Property, Plant and Equipment	940,030,887	946,617,628	943,755,414
Intangible Assets	8,727,808	8,678,362	8,678,362
Total Non-Current Assets	950,655,869	957,295,644	954,433,430
TOTAL ASSETS	1,003,979,134	1,006,340,731	999,213,944
Current Liabilities			
Trade and Other Payables	3,889,886	3,427,717	3,427,975
Borrowings	2,623,849	3,234,879	2,758,080
Provisions	3,309,612	3,582,934	3,582,934
Unearned Revenue	127,440	-	-
Total Current Liabilities	9,950,786	10,245,529	9,768,989
Non-Current Liabilities			
Borrowings	35,581,336	41,029,888	33,978,660
Provisions	13,495,265	13,700,835	13,700,835
Unearned Revenue	1,936,896	-	1,840,794
Total Non-Current Liabilities	51,013,496	104,251,012	49,520,289
TOTAL LIABILITIES	60,964,282	64,976,253	59,289,278
NET COMMUNITY ASSETS	943,014,852	941,364,479	939,924,666
Community Equity			
Retained Surplus/(Deficiency)	436,506,859	433,691,086	432,251,273
Asset Revaluation Surplus	506,507,718	507,673,393	507,673,393
TOTAL COMMUNITY EQUITY	943,014,577	941,364,479	939,924,666

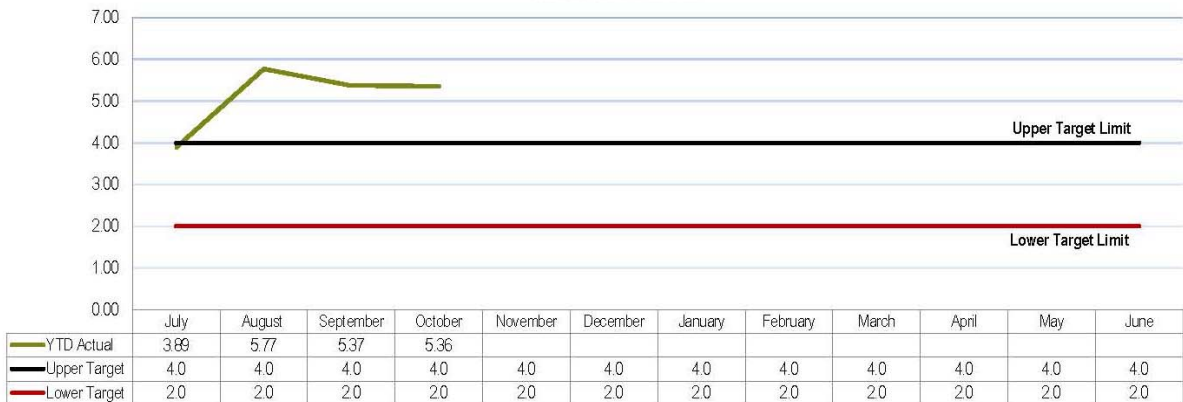
CASH RATIO



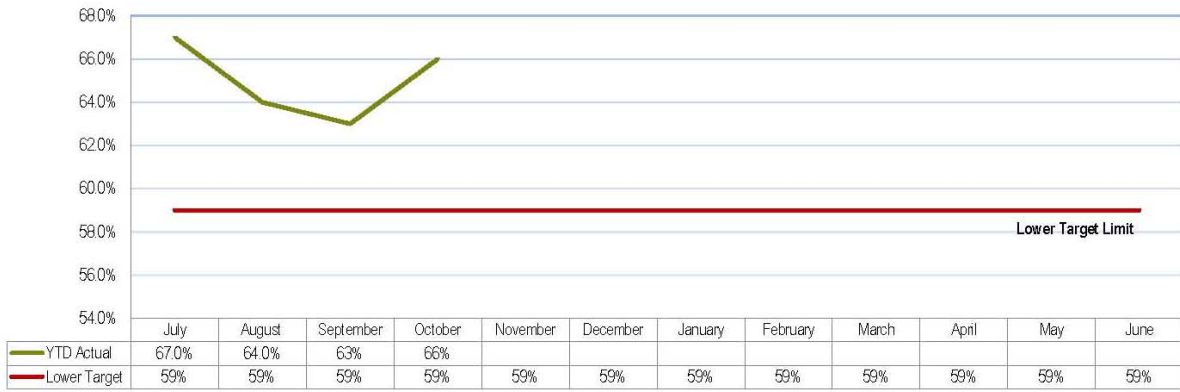
OPERATING CASH RATIO



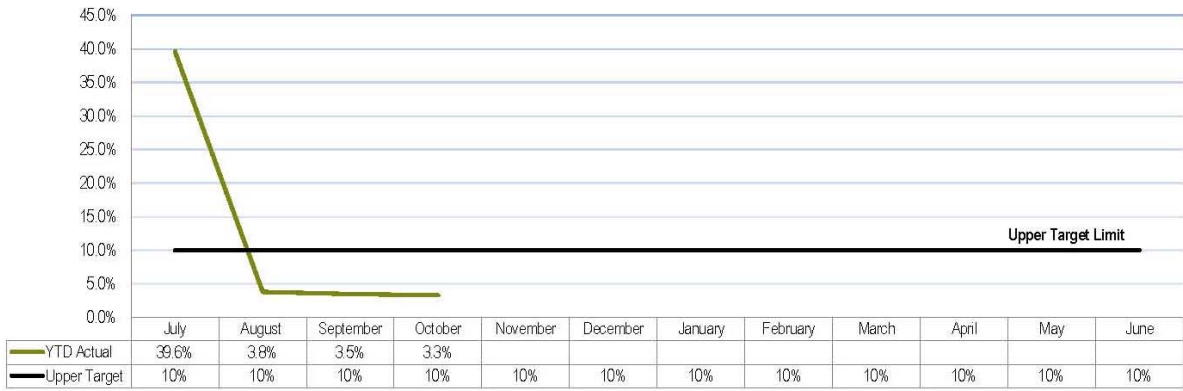
CURRENT RATIO



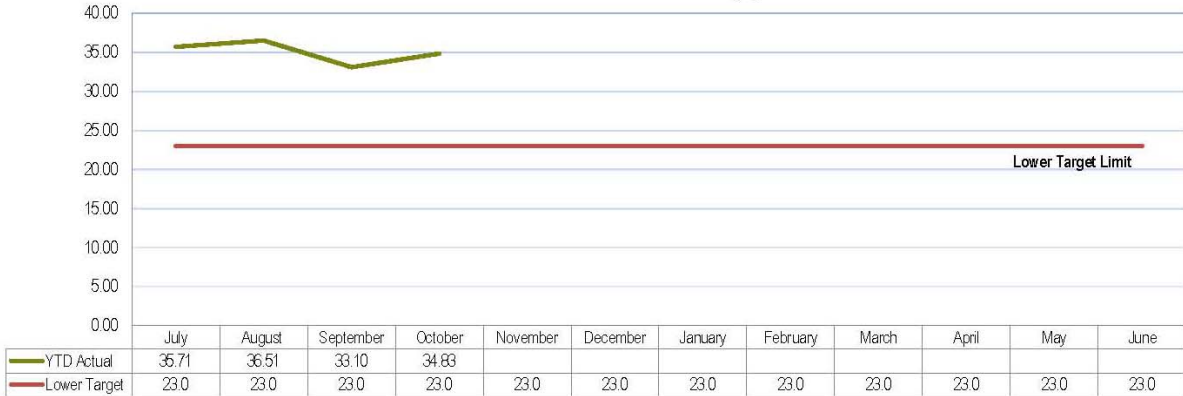
FUNDED LONG TERM LIABILITIES



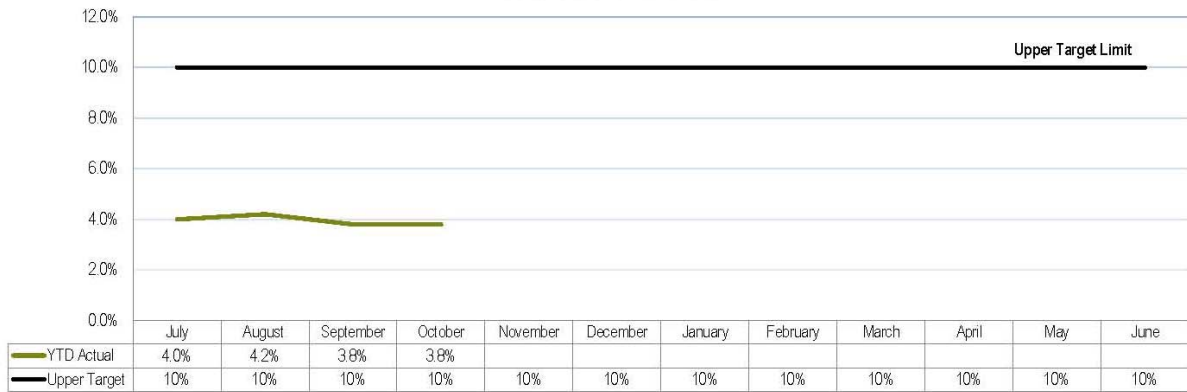
DEBT SERVICING RATIO



CASH BALANCE (M)



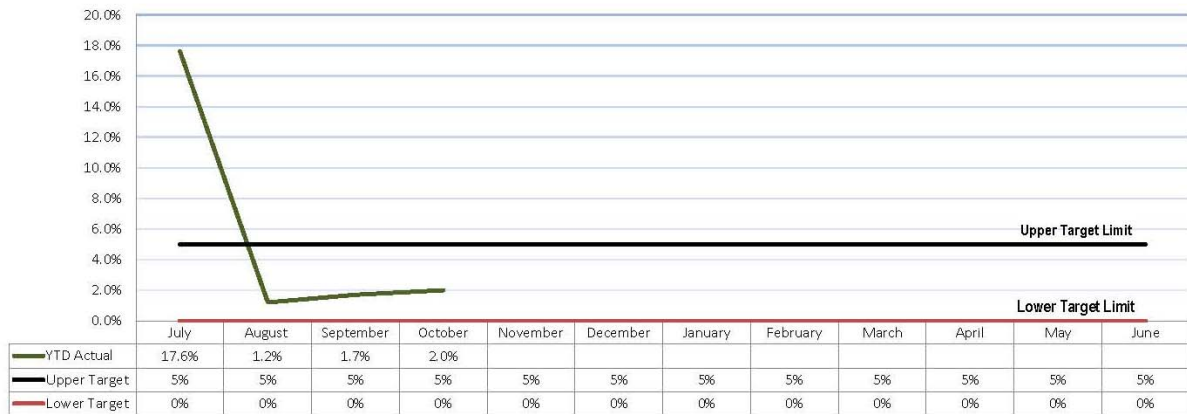
DEBT TO ASSET RATIO



OPERATING PERFORMANCE



INTEREST COVERAGE RATIO



Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2.2 F - 2546655 - Isabelle Johnson-Lear Requesting that Council Provide an Exemption or Concession on Rates for Property Situated at 4 Mary Street, Kingaroy (Kingaroy Christian Fellowship) [11549-00000-000]

Officer's Recommendation

That Council approve the request and provide a rate exemption (religious purposes) for the property situated at 4 Mary Street, Kingaroy commencing from 1 July 2015, despite the ownership of the land not being in the name of a Religious Entity, as follows:

- Exemption from General Rates by *Local Government Regulation 2012* Section 120 1(b)(i) and (c)
- Exemption from Waste Management Levy, Community Rescue and Evacuation Levy and the previous Road Levy and Environmental Levy.

Resolution:

Moved Cr DA Potter, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2.3 F - 2551282 - Cam Barrie on Behalf of Patricia M Barrie Requesting Council Provide a Reduction in Water Consumption Charges for Property at 99 Moore Street, Kingaroy [P12624-00000-000]

Officer's Recommendation

That Council agree to reduce the water charges and write-off \$16,142.14 - an amount equivalent to 100% of the difference between Patricia Barries' water bill from August 2018 and the normal averaged water usage.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2.4 F - 2551171 - Rate Exemptions and Remissions - Additions to Approved List - Blackbutt and District Tourism and Heritage Association - 2 Bowman Road, Blackbutt [20101-00000-001]

Officer's Recommendation

That Council agree to provide a rate remission for the Blackbutt and District Tourism and Heritage Association on their property situated at 2 Bowman Road, Blackbutt effective from 1 July 2018.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2540308 - List of Correspondence Pending Completion of Assessment Report

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2547088 - Delegated Authority Report

Officer's Recommendation

That the Delegated Authority Report be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 IS - 2550462 - Monthly Road Maintenance Expenditure Report

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 October 2018 be received.

Resolution:

Moved Cr GA Jones, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 IS - 2550454 - Monthly Capital Works Report

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 October 2018 be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.5 IS - 2550466 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Two

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 31 October 2018 be received.

Resolution:

Moved Cr GA Jones, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CLOSED SESSION:

Motion:

Moved Cr DA Potter, seconded Cr TW Fleischfresser.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(c) the local government's budget and Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.

Carried 7/0
FOR VOTE - Councillors voted unanimously

OPEN COUNCIL:

Motion:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the meeting resume in Open Council.

Carried 7/0
FOR VOTE - Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, in accordance with *Section 275(1)(c) the local government's budget and Section 275(1)(e) contracts proposed to be made by it*, of the Local Government Regulation 2012, Council considered matters concerning tenders and Council's budget.

Motion:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Mayor's report be received

Carried 7/0
FOR VOTE - Councillors voted unanimously

14. Confidential Section

14.1 CONF - 2550523 - Tenders (SBRC-17/18-18, SBRC-17/18-19 and SBRC-17/18-23) for Dry and Wet Hire of Plant and Equipment, and Quarry and Road Making Materials

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council approve the list of providers to be included in the:

- Prequalified Supplier Register for the Dry Hire of Plant and Equipment for the period 1 December 2018 to 30 November 2023
- Prequalified Supplier Register for the Wet Hire of Plant and Equipment for the period 1 December 2018 to 30 November 2023
- Prequalified Supplier Register for the Quarry and Road Making Materials for the period 1 December 2018 to 30 November 2023

That the providers who are partially compliant with the necessary documentation will be required to submit these documents within a given time frame for the specific compliance requirement and will remain suspended until the required compliance is provided.

Resolution:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.2 CONF - 2550611 - Wondai/Murgon Recycled Water Options Assessment

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council proceed to further design and tender with upgrade Option one (1) - Clarified (Lamella Plate) Settling, Direct Pressure Filtration and Chlorine Disinfection for the Wondai Recycled Water Treatment Plant to provide Class A recycled water.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.3 CONF - 2550503 - Tender SBRC 17/18-25 Mount Wooroolin, Orana and Scott Street Reservoir Roof Replacements.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council

- delegate the Chief Executive Officer to negotiate with tenders on a revised scope of works for Orana and Scott Street Reservoirs to align with the approved budget and;
- postpone the Mount Wooroolin Re-roofing Project to align with the future New Reservoir project.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.4 CONF - 2550177 - Council to call for tenders for the construction of Nanango Library and Administration Building Refurbishment and Modifications.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council calls for tenders for the construction of Nanango Library and Administration Building Refurbishment and Modifications.

Resolution:

Moved Cr RJ Frohloff, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.5 CONF - 2550044 - Appointment of Successful Tenderer for the Building Asset Condition Assessments

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council accepts the tender for \$133,305 (excl GST) from CT Management Group and enters into a contract to deliver the Building Asset Condition Assessments Project.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.6 CONF - 2548003 - Consideration of additional budget for hiring Swimming Pool Managers for additional hours of operation.

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget

Recommendation

That Council provides eleven thousand, two hundred dollars (\$11,200.00) for extending the school holiday opening hours at Wondai, Murgon and Kingaroy swimming pools.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 2.38pm.

Confirmed before me this day of2018

..... **MAYOR**

