



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 19 September 2018

Chief Executive Officer: **Mark Pitt**

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

A	Accountability:	<i>We accept responsibility for our actions and decisions in managing the regions resources.</i>
C	Community:	<i>Building partnerships and delivering quality customer service.</i>
H	Harmony:	<i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i>
I	Innovation:	<i>Encouraging an innovative and resourceful workplace.</i>
E	Ethical Behaviour:	<i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>
V	Vision:	<i>South Burnett Region, working together building a strong vibrant and safe community.</i>
E	Excellence:	<i>Striving to deliver excellent environmental, social and economic outcomes.</i>

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 19 September 2018

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 19 September 2018 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Nil.

1.1 Mayoral Minute

The Mayor advised that as from today the Council Meetings will be recorded.

2. Prayers

Nil

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 15 August 2018 as recorded be confirmed.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communications

4.1 Economic Development, Governance and Communications Portfolio Report

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Mayor Campbell thanked Cr Duff for Acting as Mayor during his absence and congratulated Cr Heit on being awarded the Queensland Rural Regional and Remote Women's Network (QRRRWWN) Leadership Award.

Economic Development

Wide Bay Burnett ROC Regional Economic Development Advisory Committee – REDAC
REDAC Meeting was held in Gympie and attended by Council's Senior Economic Development Officer, Craig Tunley. Meeting was provided with updates on regional priority projects and Government department activity. WBBROC to make decision on new REDAC Chair and subsequently conduct a workshop on direction of REDAC in the future.

2018 Wide Bay Burnett Regional Economic Growth Forum will be held on Thursday 11 October at the Bundaberg Multiplex. A FREE bus being coordinated through BIEDO will be going to Bundaberg for the day, making stops in Kingaroy, Murgon, Ban Ban Springs and Biggenden. The Regional Economic Growth Forum is a key event in the regional economic development calendar and attendance is encouraged to all who have an interest in business and/or economic development. Seats on the bus can be booked through BIEDO (0400 695 456 or connect@biedo.org.au) and FREE registration for the Growth Forum completed online at <http://www.eventbrite.com.au/e/wbb-wide-bay-burnett-regional-economic-development-growth-forum-bundaberg-11-october-2018-tickets-45012142530>.

North and South Burnett Economic Development Partnership

Council's Senior Economic Development Officer, Craig Tunley and North Burnett's Economic Development Manager, Melanie Lavelle-Maloney, met up twice in August to build cross border relationships. Early in August Craig Tunley travelled to Gayndah to discuss with Melanie Lavelle-Maloney ongoing activity in both Councils and upcoming joint tourism promotion through Kingaroy's Bacon Fest. Craig and Melanie met again for the joint tourism promotion at Bacon Fest, opening up the South Burnett Directions office adjacent to the Kingaroy Town Hall forecourt to promote upcoming events and attractions across both regions.

Disaster Recovery Capability Workshop

Council representatives from the Economic Recovery Sub-Group, Craig Tunley and Rosie Schmidt, attended a workshop facilitated by Queensland Reconstruction Authority (QRA). The Workshop focussed on Recovery Governance and Communications and identified tools which will be utilised through the Economic Recovery Sub-Group Meetings in preparation for recovery activity. The workshop was very useful and assisted in building capability within the Economic Development team for Disaster Recovery.

The initial Economic Recovery Sub-Group meeting was also held in August in conjunction with the Business XL event. A quarterly meeting of the Economic Recovery Sub-Group is proposed, with

initial meetings focused on building an understanding of Group roles and responsibilities in the event of a disaster.

South Burnett Ag Network

BIEDO hosted the August meeting of the South Burnett Ag Network in Wooroolin with guest speakers from Department of Natural Resources, Mines and Environment giving a presentation on vegetation management. Councillors, CEO and Council's Senior Economic Development Officer attended the meeting. The workshop provided an overview of Vegetation Management changes brought in earlier this year and the legal requirements agricultural producers must meet. The workshop also included a presentation on Queensland Globe Mapping and how it can assist on-farm practices.

Business South Burnett - Business XL

The first Business XL event concluded activity for August. Hosted by Business South Burnett in partnership with Nanango Tourism & Development Association (NaTDA) and Nanango RSL. The event at Tara's Hall, Nanango RSL, included a small number of businesses showcasing their products and services through open display stands, a Council procurement workshop and guest speakers from Nanango businesses.

Torkit Business Solutions sponsored a lucky door prize for the event, a video package including a 30 second video ad and 2 weeks advertising at the Kingaroy Cinema. The prize was won by Nanango RSL who also had a business display at the event. The Procurement Workshop and Nanango Guest Speakers attracted different crowds, with local businesses attending to hear the businesses speak after 5pm. The panel of Business Development Group representatives concluded the program and a number of attendees took advantage of the RSL dinner special for ongoing networking and discussion. Planning for Business XL 2 is underway, with expectation that it will be held in November.

Governance and Communication:

Right to Information Day

Right to Information Day is celebrated annually across Australia and around the world on the 28th of September. Council acknowledges the contribution of the Right to Information Act 2009 (Qld) in facilitating greater and easier access to government-held information. In line with this year's theme of 'Trust and Transparency', we have partnered with the Office of the Information Commissioner to focus on building greater trust in the services we provide to the community. A significant part of this focus is to remind the community that Council makes publically available a large range of documents through Council's website such as plans, strategies, budgets, reports and schedules. I encourage the community to take the time to access these documents to gain a better understanding of Council, the decisions made and the services we provide.

Annual Report 2017/18

Within one (1) month of the general purpose financial statements for 2017/18 being certified by the Queensland Audit Office, Council is required to adopt the annual report. This mandatory reporting not only provides the community with details of Council's activities and performance but also provides statements of cashflow and comprehensive income outlining Council's financial position. We anticipate that the report will be adopted by Council in November.

Council 'Listening Tour' 2018

I am pleased to announce that Council is continuing the 'listening tour' this year. We will host sessions across our region for the community to meet Councillors gaining insight into the budget and activities of Council. Sessions are scheduled for:

- Monday 24th September at the Nanango Cultural Centre
- Tuesday 25th September at the Blackbutt Memorial Hall

- *Wednesday 3rd October at the Maidenwell Hall*
- *Thursday 4th October at the Kumbia Hall*
- *Monday 8th October at the Wondai Town Hall*
- *Tuesday 9th October at the Kingaroy Town Common Hall (Oliver Bond Street)*
- *Thursday 18th October at the Murgon Town Hall*
- *Tuesday 23rd October at the Proston Town Hall*

These sessions have been timetabled so that the community can choose a date, day and location which best suits them. Doors will open at 5.30pm for a 6pm start, with tea and coffee available.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2 Governance (G)

Officer's Report

4.2.1 G - 2531310 - Delegation of Powers to the Chief Executive Officer under the Local Government Act 2009

Officer's Recommendation

That under section 257 of the *Local Government Act 2009* Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation attached to this resolution as Appendix A, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2.2 G - 2530253 - Minutes of the Audit Committee Meeting held on Tuesday 14 August 2018

Officer's Recommendation

That Council endorse the minutes of the Audit Advisory Committee Meeting held on Tuesday 14 August 2018.

Resolution:

Moved Cr RLA Heit, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2.3 G - 2536294 - Minutes of the Audit Committee Meeting held on Wednesday 29 August 2018

Officer's Recommendation

That Council endorse the minutes and recommendations of the Audit Advisory Committee held on Wednesday 29 August 2018.

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – August/September Works:

Haly Street, Kingaroy – Concrete footpath (Fisher Street to Tessmanns Road)

Works are continuing with the project completed between Fisher St & Tessmanns, and continuing up to Doonkuna St.

Wattlecamp Road, Wattlecamp -Widen & Overlay

Construction work has largely been completed with the crew now demobilised, and bitumen primerseal completed. The final bitumen seal and line marking will occur in Sept.

Memerambi Barkers Ck Road – Realignment

Construction work has largely been completed with the final bitumen primerseal planned to take place this week. The crew are in the process of demobilising, and the final bitumen seal will occur in Sept.

Maintenance Crews - Works Planned for September:

Maintenance Grading

- Memerambi Barkers Creek Rd
- Ridge Rd
- Rex Shultzs Rd
- Beutels Rd
- MP Creek Rd
- McAllisters Rd

Resheeting

- Jorgensens Rd
- Bullcamp Rd
- Liesegangs Rd (shoulder resheeting)

Completed – August Work:

Grader maintenance/TC Debbie repairs

- Neale Rd
- West Wooroolin Rd (shoulders)
- East Wooroolin Rd (drainage)
- Walkers Rd
- Paines Rd
- Woltmanns Rd
- Lamperds Rd
- Pointons Rd

Resheeting

- Brooklands Pimpimbudgee Rd (shoulder resheeting)

Contract Work – August/September:

Rogers Drive roundabout - Kingaroy

Gravel base course construction underway, concrete roundabout sections largely complete. Centre rock pitching feature partially complete. Asphalt contractor and electrical contractor engaged. Major portion of Asphalt work planned to be completed in September.

RMPC:

- Memerambi-Gordonbrook Rd shoulder grading completed.
- Mundubbera-Durong Rd shoulder grading planned.
- Bunya Hwy shoulder grading planned.

Carried 7/0
FOR VOTE - Councillors voted unanimously

5.2 Roads & Drainage (R&D)

Officer's Reports

5.2.1 R&D - 2536282 - Compulsory Land Acquisition - Ironpot Road (Boughyard Ck)

Officer's Recommendation

That Council delegates to the Chief Executive Officer to negotiate a voluntary agreement with the affected landowners or if necessary undertake the compulsory acquisition of the land required for the replacement of the Boughyard Creek Bridge.

Resolution:

Moved Cr GA Jones, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 2536120 - Memorandum of Understanding to Establish and run an Emergency Services Cadets Unit at the premises of the Nanango State Emergency Service facility

Officer's Recommendation

That Council delegate to the Chief Executive Officer to negotiate terms of the Emergency Services Cadets Memorandum of Understanding.

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.2 D&TS - 2503465 - Requesting the seat and water area adjacent to the laneway and next to Orchys Fresh Fruit Shop be officially named "Barry and Mary Green Place" in recognition of their outstanding contribution to the Nanango Community

Officer's Recommendation

That Council undertake community consultation in accordance with the Infrastructure Asset Naming Policy in regards to naming public infrastructure after Barry and Mary Green.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Community, Arts, Tourism and Health Services

6.1 Community, Arts, Tourism and Health Services Portfolio Report

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

BaconFest Story Time

The library story time at Bacon Fest was well received with 18 children and 13 adults taking part.

School Holiday Activities

If you are looking for something exciting for the kids to do over the September school holidays why not book them into the FREE holiday activities at South Burnett Libraries! If you have a young science fan, the first week's activity is sure to impress with the opportunity to engineer a mechanical version of their own hand that will demonstrate how tendons work. Continuing with the theme in the second week, our budding scientists will produce a groovy lava lamp using common household ingredients, which is sure to get the imagination bubbling. They will also have the opportunity to get on board with the new craze by learning how to make jellyfish friendship bands. Not only will they create a band at the session, but they will take away the skills to make anything from keyrings to bag tags, which will provide hours of entertainment at home using only basic materials. I encourage our community to contact your local library as bookings are essential for these activities.

Wondai Library Story Time Sessions

Weekly Storytime sessions continue to be held every Tuesday at 9.00am. Parents and caregivers with children aged between 0 – 5 are welcome to come and join in on the fun as we share stories, rhymes, songs and activities. A local Child Health Nurse is also available during this time to answer any questions.

Kingaroy Library

Due to the public holiday on 1 October, the Family History workshop with Mike England will be held the following Monday, 8 October at 10.00am at the Kingaroy Library. After rhyme time on Monday

8 October a Mum's Information and Support Group will meet at Kingaroy Library from 10.00am to 12.00pm. This is part of a six week block of meetings that will take place each Monday until the 12 November. This is especially to connect mothers with each other, local services and information.

On Thursday 11 October at 10.00am solicitor Carolyn Cavanagh will visit the Kingaroy Library to discuss Estate Planning. To book for this event, please contact the Kingaroy Library. Art works by Joanne Tollefson are on display in the Kingaroy Library for the month of September. Joanne previously painted with watercolours and oils but since she retired she has concentrated on pastels. The works in the library are beautiful creations from an experienced pastel artist.

Breakdown of Incoming Customer Calls to Council's 41899100 number

Between the period of 1 August and 11 September, Council received 3,792 calls to the 41899100 number. A breakdown of the calls of this period is as follows:

Council Department	Number of Calls received	% of Calls received
Corporate Services <ul style="list-style-type: none"> - Environment & Waste - Social & Corporate Performance - Planning & Land Management - NRM & Parks - Libraries 	1,961	52%
Finance <ul style="list-style-type: none"> - Finance - Property - Information Communication Technology 	1,045	28%
Infrastructure <ul style="list-style-type: none"> - Roads & Drainage - Water & Wastewater - Design & Technical Services 	419	11%
Non-Council Related	195	5%
Executive Services <ul style="list-style-type: none"> - Office of the Mayor/CEO - Economic Development - Human Resources 	172	4%
Total = 1 August to 11 September 2018	3,792	100%

Community Grants Program Round One (1) for 2018/19

The Community Grants Program Round One (1) which closed 31 August, received 54 applications with a total ask of \$105,117.31.

I am pleased to announce the successful applications:

Organisation	Project	Approved Contribution
<i>Farmers Hall Inverlaw</i>	<i>Community Hall Insurance Grant</i>	<i>\$1,000</i>
<i>Mondure Hall Committee</i>	<i>Community Hall Insurance Grant</i>	<i>\$1,000</i>
<i>Queensland Dairy & Heritage Museum</i>	<i>Community Hall Insurance Grant</i>	<i>\$1,000</i>
<i>Tablelands Hall Committee</i>	<i>Community Hall Insurance Grant</i>	<i>\$1,000</i>
<i>Wooroolin Hall Committee</i>	<i>Community Hall Insurance Grant</i>	<i>\$1,000</i>
<i>Barambah Bowhunters & Field Archers</i>	<i>Purchase Rainwater Tank</i>	<i>\$3,000</i>
<i>Boondooma Museum & Heritage Association</i>	<i>Accommodation upgrade of on-site cabins</i>	<i>\$2,660.88</i>
<i>Kingaroy Men's Shed</i>	<i>Tool/Machine Upgrade</i>	<i>\$1,500</i>
<i>Kingaroy Scout Group</i>	<i>New Kitchen</i>	<i>\$2,015</i>
<i>Kumbia & District Charity Campdraft Association</i>	<i>Toilet & Shower block Refurbishment</i>	<i>\$3,000</i>
<i>Murgon C&K Kindergarten</i>	<i>Aboriginal Mural</i>	<i>\$3,000</i>
<i>Nanango State School P&C</i>	<i>Uniform & Shoe Bank</i>	<i>\$1,500</i>
<i>Proston GoldenSpurs Campdraft</i>	<i>New PA System</i>	<i>\$3,000</i>
<i>Wooroolin Branch QCWA</i>	<i>Air Conditioning and Insulation</i>	<i>\$3,000</i>
<i>Blackbutt Benarkin Lions Club</i>	<i>Blackbutt Community Christmas Carnival</i>	<i>\$2,000</i>
<i>Kingaroy District Ministry Association</i>	<i>Annual Community Carols by Candlelight</i>	<i>\$1,500</i>
<i>Kumbia & District Memorial School of the Arts</i>	<i>Kumbia Christmas Carnival</i>	<i>\$1,200</i>
<i>Kumbia Kindergarten</i>	<i>International Women's Day</i>	<i>\$1,000</i>
<i>Kumbia Race Club Committee</i>	<i>Annual Race Meeting</i>	<i>\$2,000</i>
<i>Murgon Junior Rugby League</i>	<i>Domestic Violence Awareness Round</i>	<i>\$3,000</i>
<i>The Murgon Pastoral, Agricultural & Horticultural Society Inc</i>	<i>Family Focus (Annual Show)</i>	<i>\$1,500</i>
<i>Nanango Waterhole Rocks</i>	<i>Waterhole Rocks 2018</i>	<i>\$1,000</i>

<i>Wesleyan Methodist Church Nanango</i>	<i>Community Christmas Carols Breakup Parts and Hangi</i>	<i>\$1,500</i>
<i>Proston Lions Club</i>	<i>Proston Lions Community Christmas Carnival</i>	<i>\$500</i>
<i>Queensland Limousin Youth Camp</i>	<i>Queensland Limousin Cattle Youth Camp</i>	<i>\$3,000</i>
<i>Relay for Life Organising Committee</i>	<i>South Burnett Relay for Life</i>	<i>\$1,850</i>
<i>South Burnett Rugby League</i>	<i>Beyond the Nest – Boys & Girls</i>	<i>\$3,000</i>
<i>South Burnett Orchid Society</i>	<i>Orchid Show at the Wondai RSL</i>	<i>\$500</i>
<i>South Burnett Peace of Mind Association Inc</i>	<i>White Dove Ball</i>	<i>\$500</i>
<i>St Mary's Parish</i>	<i>Our Lady of Peace Catholic Church, Kumbia Centenary</i>	<i>\$1,500</i>
<i>Graham House Community Centre</i>	<i>Walk & Talk</i>	<i>\$1,316</i>
<i>South Burnett Equestrian Group Inc</i>	<i>Introduction to carriage driving/carriage driving instruction</i>	<i>\$400</i>
<i>Queensland Bluelight Association</i>	<i>Blue Edge Program</i>	<i>\$2,000</i>
<i>South Burnett Caravan & Touring Club Inc</i>	<i>Operation Heart Start</i>	<i>\$1,599</i>
<i>The Barbershop Boys C/- The Go Getta Girls Kingaroy</i>	<i>Barbershop Boys</i>	<i>\$2,000</i>
<i>Nanango State High School</i>	<i>Awards Night</i>	<i>\$300</i>
<i>Proston State School</i>	<i>Awards Morning</i>	<i>\$250</i>
<i>St Mary's Catholic College</i>	<i>Awards Night</i>	<i>\$300</i>
<i>Wondai State School</i>	<i>Awards Morning</i>	<i>\$250</i>
<i>Yarraman State School</i>	<i>Awards Night</i>	<i>\$200</i>
<i>South Burnett Community Orchestra</i>	<i>Just for Music" Choral & Orchestral Workshops</i>	<i>\$3,800</i>

Arts and Tourism Update:

- *Volunteers at the Kingaroy Heritage Museum have been researching the history of Swickers which to date has been shared in a timeline at Kingaroy BaconFest. During this process volunteers have had contact from relatives of Mr & Mrs Swicker as well as a Swickers ex-employee who worked there for 50 years.*
- *The destination marketing survey distributed at South Burnett Unpacked 4 and online has closed with results now being collated and analysed. South Burnett Unpacked 5, the next session in the series, will be held on Monday the 5th of November.*

- *Destination Events and icons will be promoted at the Cleveland Caravan, Camping, Boating and 4 x 4 Expo from the 21st to the 23rd of September.*
- *It is wonderful to receive positive feedback on the service at our Visitor Information Centres, Museums and Galleries. We recently received this feedback from the Kingaroy Choofer folks:*

“First and most importantly Patty and I would like to give a big 'thumbs up' to all of the Staff and volunteers at the Visitors Information Centre, Kingaroy. Information received from customers sent to me from the VIC, all reported great person to person interaction while providing valuable information about the Choofer. This in turn has led to customers coming to me or other outlets in the South Burnett area and buying a Choofer of their choice. Not only that, but a warm greeting to us is always forthcoming when entering the VIC, no doubt this also is given to other visiting tourists.”

4610 Partnerships for Kids:

4610 Partnerships for Kids is starting an initiative on Saturday 6th October, which coincides with the start of Mental Health Week. We will be having a Phone Fast Challenge for 2 hours on Saturday morning so families can 'Disconnect to Reconnect', encouraging more quality parent-child interaction and improved outcomes for many areas of development. This will be done in partnership with the Kingaroy Library this year and hopefully next year we will be able to roll this across the whole South Burnett, who knows, maybe even further. Anyone who would like to be part of the 4610 Partnerships for Kids is more than welcome to attend our next meeting tonight (Wednesday 19th September) at the Lady Bjelke-Peterson Community Hospital Board Room at 6pm and I look forward to seeing you there.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7. Portfolio - Planning & Property

7.1 Planning and Property Portfolio Report

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Property:

Council has appointed new pool managers to Kingaroy and Wondai Swimming Pools and reappointed previous pool manager Lori Hall to Murgon Pool.

Council welcomes Terry Dunn to the region and to Kingaroy Swimming Pool, also welcomes Josephine Sleeman to Wondai Swimming Pool.

All three pool managers have different skills and experience that will assist in the delivery of swimming lessons, exercise and fitness classes and coaching support in each facility. Council has been able to appoint pool managers within existing swimming pool budgets, altered the opening hours and maintain lifeguard supervision to keep our community safe in public pools.

Council has worked with pool managers to identify opening times that reflect the different users. The new opening times will accommodate the majority of the South Burnett swimmers – but will not always suit everyone.

Further information on pool opening times will be displayed on Councils website, facebook page and pool notice boards.

The community will be able to buy a seasonal pass that will give residents access to Kingaroy, Wondai and Murgon swimming pools.

Kingaroy Swimming Pool had been emptied to allow specialists to scan the pipework, valves, concrete structures and gutters to allow construction engineers to assess the structural integrity of the Kingaroy Swimming Pool. While the pools were empty of water, Council undertook some repairs to the sealing and painting of the pools.

Kingaroy, Wondai and Murgon Pools open on the Monday 1 October.

Blackbutt and Proston Pools open on the 22 September.

Nanango Pool reopened on the 17 September.

Carried 7/0

FOR VOTE - Councillors voted unanimously

7.2 Planning (P&LM)

Officer's Reports

7.2.1 P&LM - 2500920 - Material change of use application for High Impact Industry (soil conditioning facility) at 956 Brooklands Pimpimbudgee Road Maidenwell - Lot 1 RP141603

Officer's Recommendation

That Council *approve* the development Application for a High Impact Industry (Soil Conditioning Facility with a maximum throughput of 10,000t per annum) at 956 Brooklands Pimpimbudgee Road Maidenwell (described as Lot 1 on RP141603), subject to reasonable and relevant conditions, and any State referral agency responses.

ADMINISTRATION

GEN 1 The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

	Drawing Title	Prepared by	Reference no.	Revision	Date
1	Maidenwell Soil Conditioning Operations - Site Plan	Groundwork Plus	2219.DRG.004		May 2018
2	Maidenwell Soil Conditioning Operations - Site Plan	Groundwork Plus	2219.DRG.002	1	May 2018

GEN 2 Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

APPROVED USE

GEN 3 The approved development is for a High Impact Industry (Soil Conditioning Facility with a maximum throughput of 10,000t per annum), as shown on the Approved Plans.

COMPLIANCE, TIMING AND COSTS

GEN 4 All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.

GEN 5 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

AMENITY- DUST SUPPRESSION

GEN 6 Transportation (both internal and external to the site) and processing of raw materials on site shall not create a dust nuisance to surrounding premises. Install and maintain adequate dust suppression measures at all times and monitoring to control dust nuisance from the quarry, stockpiling and raw material processing, haul routes and access ways. This requirement must be addressed in any site management and operations plan. Submit evidence to council of installation of appropriate measures and details of site operations plan certified by a suitably qualified person.

GEN 7 Design and construct all parking areas to provide a dust suppressive gravelled seal.

ENGINEERING WORKS

ENG 1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG 2 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG 3 Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility

installations resulting from the development or from road and drainage works required in connection with the development.

ENG 4 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG 5 Provide stormwater management generally in accordance with the Stormwater Management Plan prepared by Groundworks Plus, dated 24 April 2018, including the construction of all sediment basins, diversions drains, and any other infrastructure required to manage stormwater runoff.

ENG 6 Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG 7 Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

LAWFUL POINT OF DISCHARGE

ENG 8 Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG 9 Provide a potable water supply for the development suitable to meet the requirements of the development.

ON-SITE SEWERAGE

ENG 10 Connect the development to an on-site effluent disposal system, in accordance with the SBRC Planning Scheme 2017, Schedule 1, Division 3: Water Supply and Sewerage, AS1547 and the Queensland Plumbing and Waste Water Code.

PARKING AND ACCESS – GENERAL

ENG 11 Provide a minimum of six (6) car parking spaces.

ENG 12 Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

VEHICLE ACCESS - TURNOUT

ENG 13 Design and construct vehicle turnout in accordance with Council's Standard Drawing: Rural Property Access No. 00049, and be suitably sized to accommodate the largest expected vehicle.

ELECTRICITY AND TELECOMMUNICATION

ENG 14 Connect the development to electricity and telecommunication services.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG 15 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG 16 Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV 1 Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

ADV 2 This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before

proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form

ADV 3 Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV 5 An Environmental Authority applies to this use as approved by the Department of Environment and Science (EA0001389) as attached as Appendix B.

ADV 4 The Department of State Development, Infrastructure, Manufacturing and Planning has imposed conditions on the development permit as attached as Appendix C

ADV 5 The introduction of additional heavy vehicles on the road network results in increased impacts to the existing pavement, and hence road maintenance costs. Where applicable, road maintenance costs are recouped by the levying of an annual special rate on the land that generates the additional heavy vehicles, or in some circumstances, by agreement between a major road user and Council.

These approaches allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.2.2 P&LM - 2535934 - Council Resolution to Prepare a Local Government Infrastructure Plan (LGIP)

Officer's Recommendation

That Council:

1. Resolves to commence preparation of an LGIP which aligns with the South Burnett Regional Council Planning Scheme to comply with Chapter 5, Part 2, Steps 4-7 of the Ministers Guidelines and Rules and for this purpose authorises the Chief Executive Officer as Council's delegate to comply with steps 4-7 as follows:

For Step 5.5 of the Ministers Guidelines and Rules:

- (a) write to the minister requesting a state review of a proposed LGIP; and
- (b) give the minister the draft LGIP and intrinsic material.

For Steps 7.1 and 7.2 of the Ministers Guidelines and Rules:

- 7.1. Carry out public consultation in relation to making or amending an LGIP and making an interim LGIP amendment.
- 7.2. If the Minister has advised the local government it may proceed with public consultation on the proposed LGIP or amendment subject to conditions, the local government must comply with the conditions before carrying out public consultation.

2. Delegates authority to the Chief Executive Officer, in accordance with the *Local Government Act 2009*, to consider and make the following amendments, if required:
- Administrative amendments
 - Amendments to incorporate recent revisions to Council's capital works programs
 - Amendments resulting from the first state review; and
 - Amendments resulting from public consultation if required.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.3 Property (P)

Officer's Reports

7.3.1 P - 2536463 - Transfer of Community Housing Assets in Murgon

Officer's Recommendation

That Council

- Transfer the ownership of community housing units located at 3 Jefferies Street Murgon and 3 Wrightway Street Murgon to the Department of Housing and Public Works
- Pay out the accumulated surplus to the Department of Housing and Public Works as per the 1993 Capital Funding Agreement.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.3.2 P - 2536464 - Safer Communities Fund: Round 3 - Infrastructure Grants

Officer's Recommendation

That Council apply under Safer Communities Fund Round 3 for funds to install new security systems, cameras and security lighting in identified Councils community buildings.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

DECLARATION OF CONFLICT OF INTEREST:

Cr RLA Heit declared a conflict of interest (as defined by section 175D of the *Local Government Act 2009*) in Agenda Item 7.3.3. P – 2536465 – Wondai Regional Art Gallery Loan due to the following reason:

Cr Heit is the Patron of the Wondai Regional Art Gallery

Councillor RLA Heit voluntarily left the meeting at 10.13am while the matter was discussed and voted on.

7.3.3 P - 2536465 - Wondai Regional Art Gallery Loan

Officer's Recommendation

That Council approve the Community Loan for \$15,000 for the purpose of extending the Art Gallery kitchen and storage area as per the Community Grants Program Policy.

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That Council

- *Approve the Community Loan for \$15,000 for the purpose of extending the Art Gallery kitchen and storage area*
- *Approve the alternative payment plan over a five (5) year period exclusive of interest*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RLA Heit*

ATTENDANCE:

Cr RLA Heit returned to the meeting 10.18am

8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Water and Waste Water:

Mt Wooroolin Trunk Water Main

Work has continued on the 500mm trunk main and is progressing well with 100% of pipe laid. The main testing was successful, connections to the Mt Wooroolin Reservoir have been designed with complex connection points it is expected to be completed by December

Deakin Street Water Main Replacement - Nanango

Deakin Street / Chester St water main Stage 1 is 80% complete with staff doing an excellent job the project is ahead of time and under budget when compared to previous main replacement projects.

Class A Recycled Water Plants – Murgon and Wondai

A report is now being prepared on further options and is expected to be presented for the November meeting.

Discussions with the users of the Recycled Water to minimise risk is being arranged.

Hydrant Maintenance

Ongoing hydrant testing and maintenance is being undertaken as time permits across all towns within the region. The majority of the northern areas are completed with good progress on the Southern Areas, Nanango, Benarkin, Blackbutt, Kumbia, Wondai and Tingoora completed. Kingaroy has now commenced and will take approximately 2 months.

Dam Levels

Dam levels continue to drop with no inflows. Water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

Nanango Bore Testing

The 100 hour test of the three bores at Nanango – Barkers Creek Flats has been completed which demonstrated the capacity of all 3 bores have remained consistent with original flow rates and allowed confidence in sizing the new bore pump.

Kingaroy Irrigation Farm

The recently installed pivot irrigation system at the Kingaroy Wastewater Treatment Plant is nearing completion and will be commissioned once power is connected in approximately 3 weeks. A workshop with Council will be held in the coming months to consider the best way of managing the farm into the future.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Coolabunia Saleyards

Fat and Store sales have been held on the following dates:

*August 14 – 303 head
August 28 – 77 head
September 11 – 127 head*

Coolabunia has also hosted two special sales the Coolabunia Classic Charolais Bull sale with a total of 41 head and the Bunya Droughtmaster Bull sale with a total of 91 head.

Tick inspection and clearing is continuing.

Weed Management

Weed spraying is continuing with 379 hours of treatment on Lantana, Mother of Millions, Giant RatsTail grass and African Boxthorn. Two landholders have borrowed splatter guns and six landholders have borrowed the spray trailer unit.

Feral Animal Management

Councils Stock Route Officer has conducted 1080 baiting for Feral Dogs and Pigs at the following baiting stations:

- 10 September 2018– Wondai – Melrose Road & Wondai Clearing Dip, Bunya Highway*
- 11 September 2018 – Proston – Boondooma Tip & Proston Clearing Dip*
- 12 September 2018 – Nanango – Mt Stanley Dip & Broadwater Access Road*
- 13 September 2018 – Murgon – Council Gravel Reserve, McAllister Street*
- 13 September 2018 – Cloyna – Winderera Park Cnr Murgon-Gayndah Rd & Bishops Rd*
- 14 September 2018 – Kingaroy – Hodges Road*

- 14 September 2018 – Kumbia – Bunya Mountains Road, Alice Creek
- 17 September 2018 – Ironpot – Chahpingah Dump – Ironpot Rd

A total of 57 landowners registered for the September coordinated 1080 baiting program with 124 properties baited covering a total area of 33,090ha. 2,001 wild dog baits and 1,428 feral pig baits were laid.

Baiting enquiries have also been received from Teelah, Taromeo, Corndale (Rabbit Baiting), Pimpimbudgee, Gordonbrook, Boondooma and Alice Creek.

Yallakool & Boondooma Dams

Councils parks & gardens staff have been continuing maintenance at both parks with tree pruning and washing of exterior walls and cleaning of gutters on cabins at Yallakool. Refurbishments of gardens has been completed at both recreational dams and are looking fantastic.

Due to a collapsed sewerage line at the Yallakool Ensuite Caravan Sites an urgent upgrade has been undertaken and completed.

Work is continuing on the Helipad at Lake Boondooma with an aviation survey currently being undertaken to identify trees needed to be cleared in readiness for operation of the Helipad.

Dam Ambassadors have been given access to Facebook allowing immediate posting of dam activities to be captured and shared – this has proven a huge success with Lake Boondooma Fishing photo reaching over 2000 people and receiving 332 engagements within 1 hour of posting.

Dam Managers have received numerous compliments from campers and day users on the cleanliness and appearance of both parks.

Airport

Council Staff have finalised the CASA Biannual Technical Inspections for the Kingaroy Airfield with the completed debrief following the Emergency Exercise and have made the required amendments to the Kingaroy Airport Manual.

Rail Trail

Counters are continuing to be monitored monthly with the figures for August as follows:

- Crawford – Technically Difficulties – no reading
- Wondai – 1138

Capex & W4Q

The following capex projects have commenced/completed:

- Capex - Boondooma Kiosk Access - Commenced
- Capex -Coomba Falls Toilet block project – Completed
- W4Q – Wooroolin Carpark – Specification and Design process for TMR approval

Park & Gardens:

Kingaroy

- General Park Maintenance
- Customer Request Follow-up and Completions
- Town garden maintenance

- *Kingaroy P&G staff preparing and cleaning parks and township for Bacon Festival*

Murgon, Wondai & Proston

- *Removed old garden at Wondai Council Chambers to make it all a grassed area with new chairs to be put in under the trees.*
- *Gardens planted out with permanent plants and mulched throughout Wondai.*
- *Winter jobs continuing- Rail trail chairs sealed, trees trimmed and pruned, seats and tables re-painted.*
- *Tree customer requests follow-up and completions*
- *Cleaning up of Yallakool BP Dam and Caravan Park ready for BP Fishing Comp*
 - *Wash down of toilets and camp kitchen*
 - *Pressure Wash of concrete pads for caravans*
- *General Proston Town & Garden Maintenance*

Nanango & Blackbutt

- *Work at Blackbutt Cemetery commenced*
- *Cemetery Maintenance*
- *New bollards have been installed at Coomba Falls*
- *General garden maintenance and planting of annuals*

To conclude my report I will end with a good news story:

Travellers driving through Nanango stopped and came into the office to compliment Council on the seating areas and the pretty gardens in the main street.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr GA Jones, seconded Cr DA Potter.

That the meeting adjourn at 10.30am for morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That the meeting resume at 11.08am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Finance, ICT & Human Resources

10.1 Finance, ICT and Human Resources Portfolio Report

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Reports to 31 August 2018:

Statement of Comprehensive Income

The financial reports presented to this meeting are as at 31 August 2018. The following are key observations from this months report:

- *The report reflects the rate levy for the first six months of this financial year,*
- *While interest revenue is slightly below target further interest revenue will be recognised in future periods,*
- *Sales revenue will move as RMPC and RPC claims are lodged with the Department of Transport and Main Roads,*
- *Other income is above target as reported last month due mainly to timing on the sale of scrap metal and fines issued for animal registrations,*
- *Capital Grants, Subsidies, Contributions and Donations will also adjust during forward months as expected revenue is received.*

The Current Ratio is outside the parameter this month however although it is outside the tolerance it is a positive result because of the first six month rate levy. All other indicators are within tolerance.

Statement of Financial Position

In terms of the Statement of Financial Position, the numbers are again as at 31 August 2018.

The Finance Team is monitoring cash flow over the coming months to manage any impact resulting from the deferral of the discount period to 7 November.

Capital Expenditure

The capital expenditure report is again included with the agenda today. Actual expenditure at the end of August is just under \$2 million. The organisation will be gearing up over the coming months to deliver the capex program. The report identifying the recommended carry over projects from 2017/2018 financial year has been included in the agenda today for Council approval.

External Audit

The draft Financial Statements were presented to and reviewed by the Audit Advisory Committee on 29 August 2018 as a precursor to forwarding them to the External Auditors. Well done to the staff getting these on track to the audit timetable.

Human Resources:

I'm pleased to report that the 'Voice of a leader' training program received such good feedback that the presenter Simone de Haas will be coming back for more sessions with the staff.

Secondly it was pleasing to see a number of staff at the recent QRRRWN annual conference in Kingaroy last week. A very well attended event bringing world class speakers to our region to inspire women from throughout regional, rural and remote Queensland.

Our record of staff safety continues to be very good reflecting Councils aim of 'Zero Harm' at work. The positive offshoot of this is the reduced insurance premiums as a result of lower accident rate. Thanks you to the HR staff who continue to bang the drum of safe work practices to keep our workers and the community safe.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2 Finance (F)

Officer's Reports

10.2.1 F - 2536403 - Monthly Financial Statements

Officer's Recommendation

That the Monthly Financial Report as at 31 August 2018 be received and noted.

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Aug-18	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	8.7	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	4.5	
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.77	Significant Current assets due to large amount of Trade and Other receivables (\$28,577,201). This is because first 6 month Rates, Levies and Charges have just been raised and waiting to be collected. This ratio will come back into range in later periods
Funded Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 59%	✓	64%	
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.8%	
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$23M	✓	36.51	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	4.2%	
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	69%	
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.2%	

Statement of Comprehensive Income

as at 31 August 2018
17% of Year Complete

	2018 \$	Original Budget \$
Income		
Revenue		
Recurrent Revenue		
Rates, Levies and Charges	25,334,926	47,493,748
Fees and Charges	748,329	3,790,662
Rental Income	87,859	473,693
Interest Received	128,159	1,005,453
 Sales Revenue	 350,808	 3,474,362
 Other Income	 291,107	 417,562
Grants, Subsidies, Contributions and Donations	1,095,586	7,412,560
	28,036,773	64,068,040
 Capital Grants, Subsidies, Contributions and Donations	 272,311	 6,544,702
 Capital Revenue	 343,537	 455,100
 Total Revenue	 28,652,621	 71,067,842
 Total Income	 28,652,621	 71,067,842
Expenses		
Recurrent Expenses		
Employee Benefits	4,311,796	23,530,179
Materials and Services	3,788,549	21,685,237
Finance Costs	334,955	2,150,197
Depreciation and Amortisation	2,596,331	15,577,986
	11,031,631	62,943,599
 Total Expense	 11,031,631	 62,943,599
 Net Result	 17,620,990	 8,124,243

Statement of Financial Position

as at 31 August 2018

	2018	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	36,513,988	43,021,415
Trade and Other Receivables	28,577,201	4,858,960
Inventories	1,111,646	1,164,711
Investments	-	-
Total Current Assets	<u>66,202,835</u>	<u>49,045,087</u>
Non-Current Assets		
Trade and Other Receivables	1,887,990	1,999,654
Property, Plant and Equipment	940,717,588	946,617,628
Intangible Assets	8,718,032	8,678,362
Total Non-Current Assets	<u>951,323,610</u>	<u>957,295,644</u>
TOTAL ASSETS	<u>1,017,526,445</u>	<u>1,006,340,731</u>
Current Liabilities		
Trade and Other Payables	5,383,341	3,427,717
Borrowings	2,623,849	3,234,879
Provisions	3,332,283	3,582,934
Unearned Revenue	127,440	-
Total Current Liabilities	<u>11,466,912</u>	<u>10,245,529</u>
Non-Current Liabilities		
Borrowings	39,750,990	41,029,888
Provisions	13,496,396	13,700,835
Unearned Revenue	1,936,896	-
Total Non-Current Liabilities	<u>55,184,281</u>	<u>54,730,723</u>
TOTAL LIABILITIES	<u>66,651,194</u>	<u>64,976,253</u>
NET COMMUNITY ASSETS	<u>950,875,251</u>	<u>941,364,479</u>
Community Equity		
Asset Revaluation Surplus	506,507,718	507,673,393
Retained Surplus/(Deficiency)	444,367,533	433,691,086
TOTAL COMMUNITY EQUITY	<u>950,875,251</u>	<u>941,364,479</u>

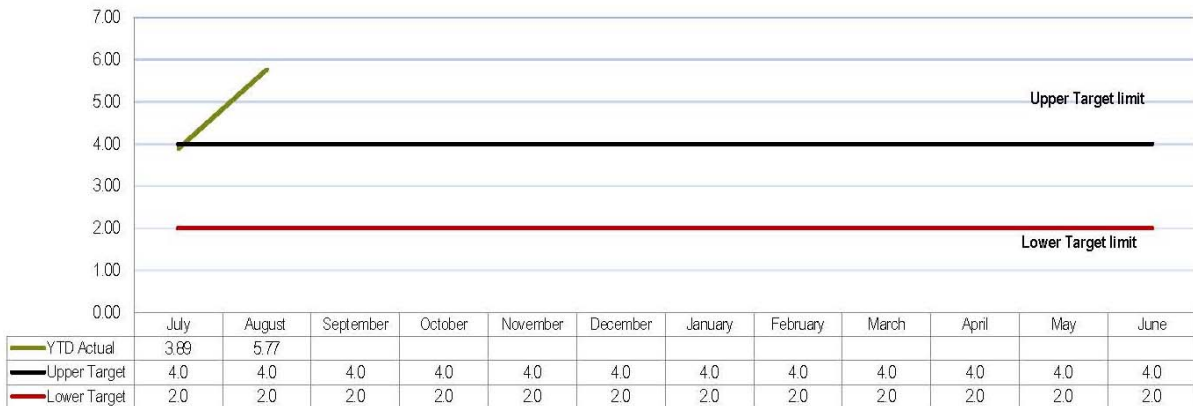
CASH RATIO



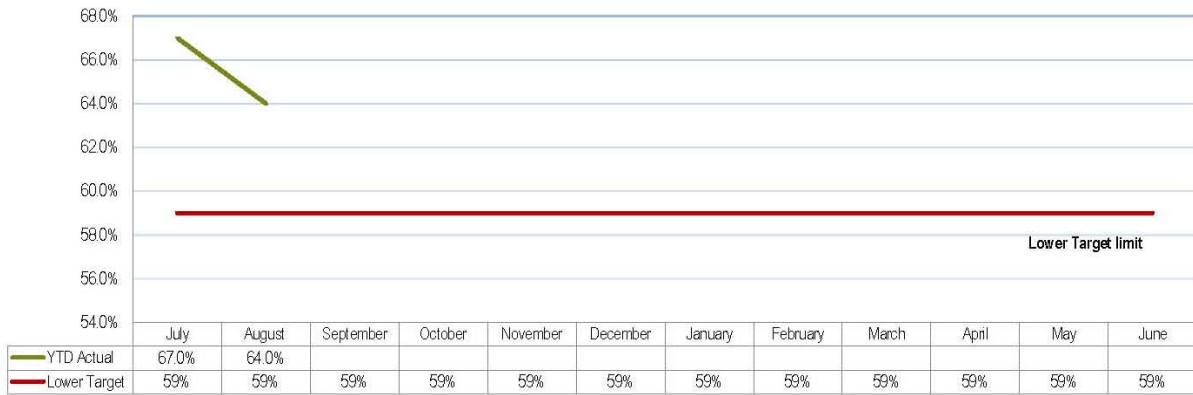
OPERATING CASH RATIO



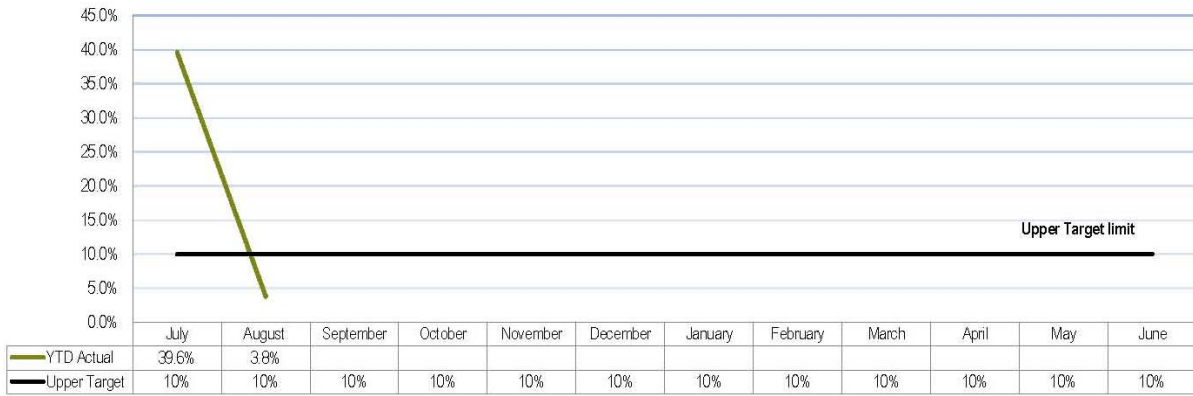
CURRENT RATIO



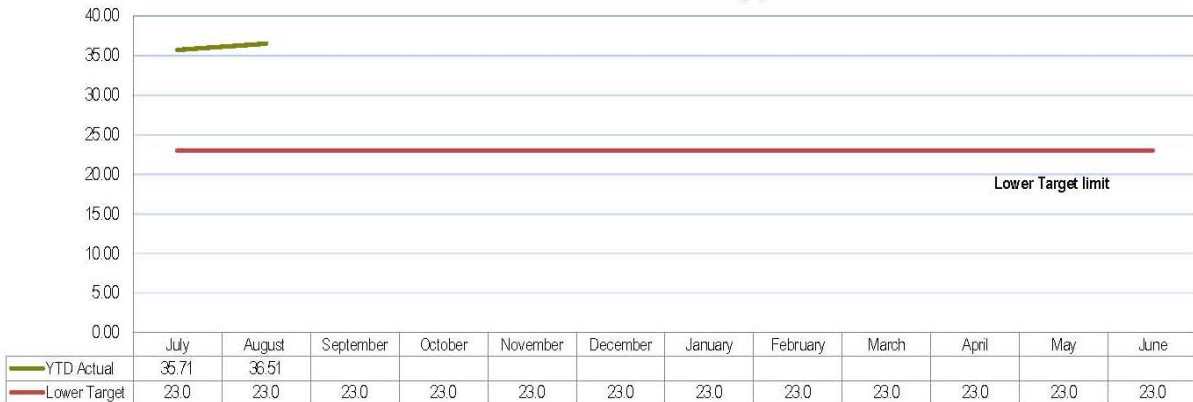
FUNDED LONG TERM LIABILITIES



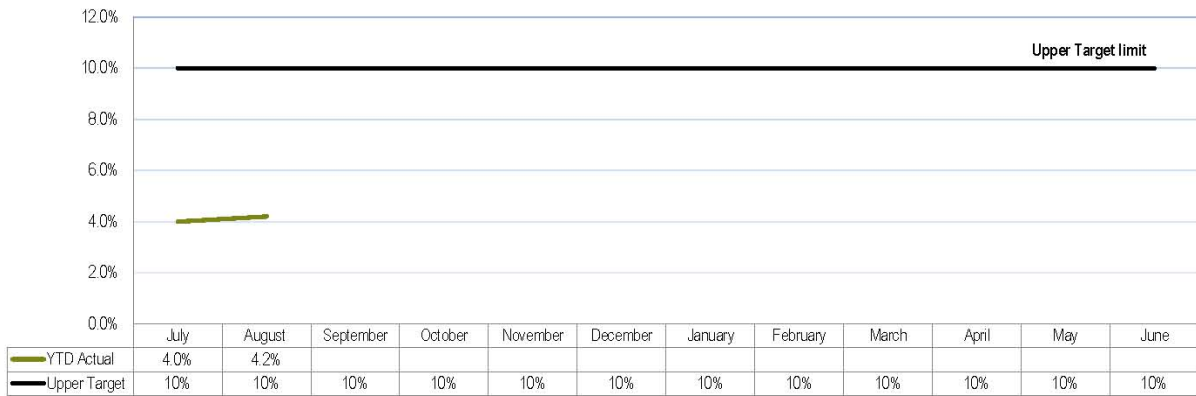
DEBT SERVICING RATIO



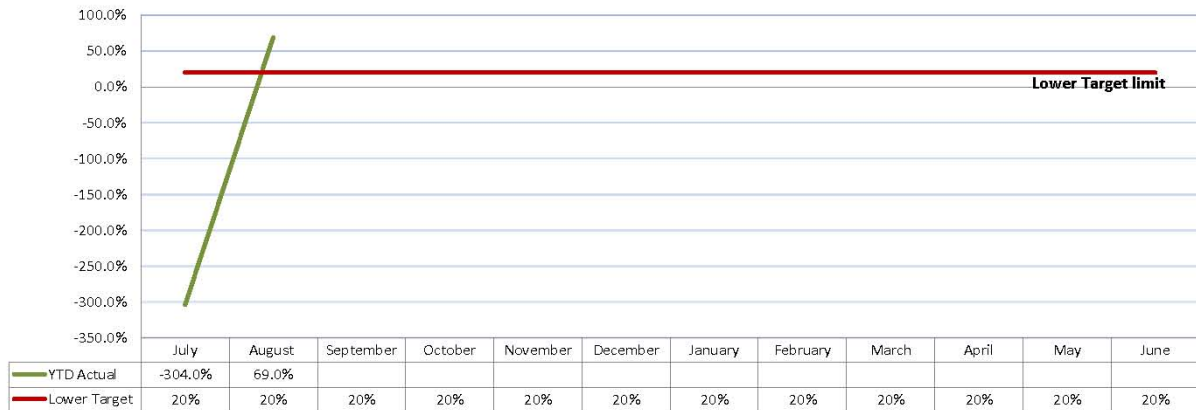
CASH BALANCE (M)



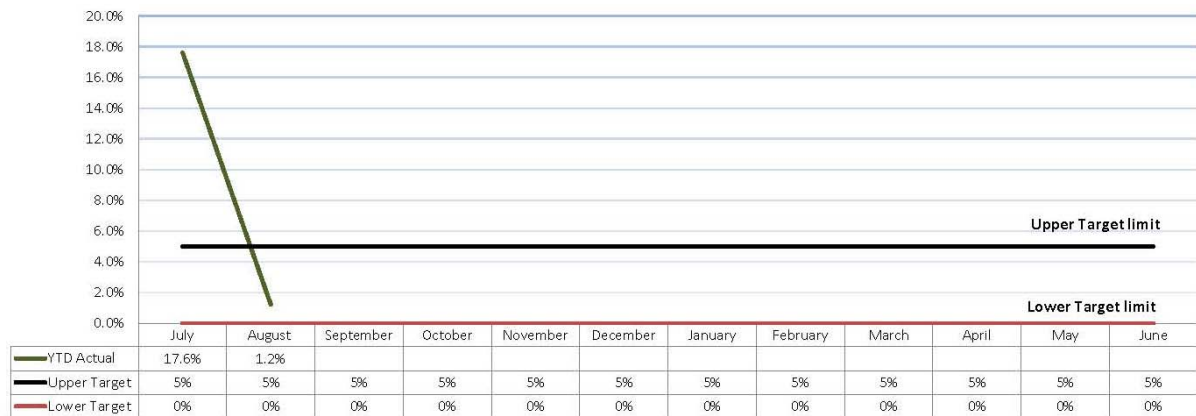
DEBT TO ASSET RATIO



OPERATING PERFORMANCE



INTEREST COVERAGE RATIO



Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.2 F - 2536532 - Capital Budget Review 2018/2019 Including 2018 Carryovers**Officer's Recommendation**

That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised Capital Budget be adopted.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.3 F - 2536405 - Amendment of South Burnett Regional Council 2018/19 Schedule of Fees and Charges**Officer's Recommendation**

That the following amendments to Council's 2018/19 Schedule of Fees and Charges be made to provide flexibility to respond to market forces and allow for opportunistic marketing in relation to accommodation at Council's tourist facilities.

<u>Discounts</u>	
Stay greater than 2 nights and receive 10% discount	
Discount applies to Approved Fishing Clubs <i>not for profit clubs on application</i>	10%
Member of Caravanning Australia	10%
Seasonal Specials/ <i>Packages</i> to be Authorised by Chief Executive Officer	
PEAK PERIOD - 09 Dec 2018 to 19 Jan 2019 <i>15 Dec 2018 to 27 Jan 2019</i> and 30 Mar-2019 to 15 Apr 2019 <i>6 April 2019 to 21 April 2019</i>	
10% Increase on Cabin/Villa Style Accommodation	

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.4 F - 2536462 - Blackbutt & District Tourism & Heritage Association - Blackbutt Hall Hire Fees

Officer's Recommendation

That Council remove Blackbutt Memorial Hall from the 2018/19 fees and charges.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.5 F - 2536119 - Procurement Policy 2018

Officer's Recommendation

That:

- the Procurement Policy be adopted; and
- pursuant to Section 257 1 (b) of the *Local Government Act 2009*, the Chief Executive Officer be delegated authority to enter into a contract for cumulative purchases with a supplier when purchases may exceed \$200,000 within a financial year.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That:

- The Procurement Policy be adopted
- Pursuant to section 257(1)(b) of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to make, amend or discharge a contract in accordance with section 238(2) of the *Local Government Regulation 2012* for:
 - any contractual arrangement with a person (in respect of one contractual arrangement or cumulatively for all contractual arrangements) that is, or is expected to be, worth \$200,000 (exclusive of GST) or more in a financial year with that person; or
 - any contractual arrangement with a person that is, or is expected to be, worth \$200,000 (exclusive of GST) or more over the proposed term of the contractual arrangement.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Consideration of Notices of Motion

No Report.

12. Information Section (IS)

12.1 IS - 2529144 - List of Correspondence Pending Completion of Assessment Report

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

12.2 IS - 2536401 - Delegated Authority Report

Officer's Recommendation

That the Delegated Authority Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

12.3 IS - 2536402 - Road Maintenance Expenditure Report

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 August 2018 be received.

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

12.4 IS - 2536404 - Works for Queensland (W4Q) Grant Project Report - Round Two

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Project - Round 2 Report as at 31 August 2018 be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13. Confidential Section

No Report.

There being no further business the meeting was declared closed at 11.28am.

Confirmed before me this day of2018

..... **MAYOR**

