



# **SOUTH BURNETT**

## **REGIONAL COUNCIL**

# **Agenda**

of the

# **General Meeting**

**Held in the Warren Truss Chamber 45 Glendon Street Kingaroy**

on Wednesday, 21 March 2018

Commencing at 9.00 am

**Chief Executive Officer: Gary Wall**

### **Our Vision**

*"Individual communities building a strong and vibrant region."*

### **Our Values**

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |



# SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 21 March 2018

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**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Kingaroy District Ministers Association, Pastor Steve Nixon, offered prayers for Council and for the conduct of the Council meeting.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Précis**

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

**Officer's Recommendation**

That the minutes of the previous meeting held on Wednesday 21 February 2018 as recorded be confirmed.

## **3.2 Mayoral Report**

### **3.2.1 MR - 2476974 - Mayor's Mid Term Report**

#### **Document Information**

**IR No** 2176974

**Author** Mayor, South Burnett Regional Council

**Date** 13 March 2018

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#### **Précis**

Mayor's Mid Term Report

#### **Summary**

Mayor Campbell presented his Mid Term Report to Council.

#### **Officer's Recommendation**

That Mayor Campbell's Mid Term Report to Council be received.

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

**4. Portfolio - Economic Development, Governance and Communications**

**4.1 Economic Development, Governance and Communications Portfolio Report**

**Document Information**

**IR No 2475609**

**Author Mayor, South Burnett Regional Council**

**Date 16 March 2018**

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**Précis**

Economic Development, Governance and Communications Portfolio Report

**Summary**

Mayor Campbell presented his Economic Development, Governance and Communications Portfolio Report to Council.

**Officer's Recommendation**

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

## **4.2 Governance (G)**

### ***Officer's Report***

#### **4.2.1 G - 2474146 - Adoption of the South Burnett Regional Council Corporate Plan 2018/19 to 2022/23**

### **Document Information**

**IR No** 2474146

**Author** Manager Social & Corporate Performance

**Endorsed  
By** Chief Executive Officer

**Date** 12 March 2018

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### **Précis**

Adoption of the South Burnett Regional Council Corporate Plan 2018/19 to 2022/23

### **Summary**

Council is legislatively required under section 165 of the *Local Government Regulation 2012* to prepare a 5-year corporate plan for each period of five (5) financial years. The Local Government must adopt its 5-year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.

Council adopted the draft Corporate Plan 2018/19 to 2022/23 at the ordinary meeting in January and subsequently provided the draft plan to the community for consultation during February 2018. Council provided a variety of platforms on which the community could view the draft plan and provide feedback.

The Internal Steering Group considered the feedback received identifying two (2) recommended changes to the draft plan.

Additional Strategy:

*Enhancing our community*

- *EC3.5 Recognise and embrace the region's cultural diversity*

Change to a Strategy:

*Our Environment*

- *ENV1.2 Promote and improve Council's natural resource management and bio-security activities*

### **Officer's Recommendation**

That Council adopt the Corporate Plan 2018/19 to 2022/23.

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# Preface

This Corporate Plan outlines South Burnett Regional Council's goals and strategies providing Council with the direction for the next five (5) financial years.

Our main focus will be on service delivery and the extent to which existing service levels can continue to be maintained, while putting in place the required financial strategies to ensure ongoing sustainability.

We recognise the need for our community to be sustainable and therefore have identified priority focus areas for our region during the period of this Plan.

Priority focus areas include:

- Roads Infrastructure
- Economic development and growth
- Sustainable Asset management
- Communication for greater awareness and understanding

The Corporate Plan is supported by Council's Annual Operational Plan which details the activities and projects planned to achieve our goals. The annual budget provides the funding and resources to meet the objectives of the operational plan.

An assessment of Council's performance in implementing its Corporate and Operational Plans will be monitored with quarterly Operational Plan Reviews and reported in Council's Annual Report.

Keith Campbell  
Mayor

Gary Wall  
Chief Executive Officer

## COUNCIL'S CORPORATE RISK APPETITE

Council's risk appetite is conservative whilst permitting effective and efficient operations.

Council manages ten (10) interrelated categories of risk and accepts a low and moderate level of risk delivering on the organisational values.

It is the responsibility of Councillors, the Senior Management team and staff to identify and manage low and moderate risks as part of day to day operations. High and extreme risks will be identified and managed by the responsible Officer subsequently monitored by the Senior Executive Team and the Audit Committee.

Council will act in accordance with this risk appetite statement to achieve operational and strategic objectives.

## PLANNING FRAMEWORK



*South Burnett Region,  
working together building  
a strong, vibrant and  
safe community*



# CORPORATE PLAN 2018/19 TO 2022/23



**Our Mission** South Burnett Region, working together building a strong, vibrant and safe community.

## ENHANCING OUR COMMUNITY

**Building a vibrant, healthy, supportive and inclusive community**

- EC1 An informed and engaged community  
EC1.1 - Develop a range of initiatives to engage and inform the community
- EC2 Sustainable community groups  
EC2.1 - Encourage and support community organisations to enhance their sustainability
- EC3 An active, safe and healthy community  
EC3.1 - Facilitate the implementation of Council's Sport and Recreation Plan  
EC3.2 - Enhance community culture through the support of initiatives and the provision of community facilities  
EC3.3 - Advocate for improvements in community safety  
EC3.4 - Manage identified public health and environmental issues in accordance with relevant legislation  
EC3.5 - Recognise and embrace the region's cultural diversity
- EC4 Our community is prepared and resilient to disasters  
EC4.1 - Ensure the Local Disaster Management planning enables the community to be prepared for, respond to and recover from disasters

## INFRASTRUCTURE

**The provision of quality services and infrastructure for our community that is planned, provided and managed on sound asset management principles**

- INF1 Infrastructure that meets our communities needs  
INF1.1 - Provide and maintain road infrastructure in accordance with sustainable asset management practices  
INF1.2 - Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices  
INF1.3 - Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices

## OUR ENVIRONMENT

**A sustainable environment, proactively and responsibly managed in partnership with the community for future generations**

- ENV1 Our region's environmental assets are promoted, protected and enhanced  
ENV1.1 - Protect and enhance the diverse array of Council controlled natural assets  
ENV1.2 - Promote and improve Council's natural resource management and bio-security activities
- ENV2 Environmentally responsible and efficient waste management  
ENV2.1 - Provide efficient and effective waste management services

## GROWTH AND OPPORTUNITY

**A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms**

- GO1 A strong and sustainable regional economy  
GO1.1 - Implement the Council's Economic Development Strategy
- GO2 Balanced development that preserves and enhances our region  
GO2.1 - Implement Council's planning scheme to support sustainable development of business, industry and community liveability
- GO3 The South Burnett is a recognised tourism destination  
GO3.1 - Promote and support the development of the South Burnett as a premier tourist destination

## ORGANISATIONAL EXCELLENCE

**An organisation that is characterised by effective leadership, responsible management and quality service delivery**

- EXC1 Effective financial management  
EXC1.1 - Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices
- EXC2 Effective corporate management  
EXC2.1 - Deliver governance that provides sound organisational management and complies with relevant legislation  
EXC2.2 - Appropriately resource the organisation to deliver Council's strategic objectives  
EXC2.3 - Deliver corporate business solutions that meet corporate and customer needs
- EXC3 A skilled and sustainable workforce  
EXC3.1 - Deliver contemporary human resource practices  
EXC3.2 - Promote a 'zero harm' environment through implementation of Council's Workplace Health Safety Plan  
EXC3.3 - Foster an organisational culture which reflects our shared vision and values  
EXC3.4 - Provide appropriate training to ensure a skilled workforce that meets organisational needs
- EXC4 Effective advocacy and strategic partnerships  
EXC4.1 - Develop and maintain productive working relationships with relevant stakeholders  
EXC4.2 - Advocate Council's strategic and operational position on key issues to government sectors
- EXC5 Quality customer service  
EXC5.1 - Develop and implement Customer Service Charter  
EXC5.2 - Develop and implement affordable service levels

**Our Values = ACHIEVE: Accountability, Community, Harmony, Innovation, Ethical Conduct, Vision, Excellence**

## Financial and Resource Implications

The 2017/18 budget allows for resourcing the development and consultation of the Corporate Plan 2018/19 to 2022/23.

### Link to Corporate/Operational Plan

The Corporate Plan 2018/19 to 2022/23:

EC1	An informed and engaged community
EC2	Sustainable community groups
EC3	An active, safe and healthy community
EC4	Our community is prepared and resilient to disasters
ENV1	Our region's environmental assets are promoted, protected and enhanced
ENV2	Environmentally responsible and efficient waste management
GO1	A strong and sustainable regional economy
GO2	Balanced development that preserves and enhances our region
GO3	The South Burnett is a recognised tourism destination
EXC1	Effective financial management
EXC2	Effective corporate management
EXC3	A skilled and sustainable workforce
EXC4	Effective advocacy and strategic partnerships
EXC5	Quality customer service
INF1	Infrastructure that meets our communities needs

### Communication/Consultation (Internal/External)

A project schedule was developed and approved by the Chief Executive Officer. The Council and Senior Management Team were briefed on the schedule in August 2017. A workshop held in October 2017 with Councillors and the Senior Management Team to scope the draft Corporate Plan 2018/19 to 2022/23. Prior to the workshop, an environmental scan of Council's strategies and plans was undertaken as well as a sample survey of the community. From the workshop a draft corporate plan was developed and circulated to Councillors and the Senior Management Team. An internal steering group was formed with four (4) Councillors and five (5) staff representatives to consider internal feedback and revise the draft plan. The revised draft plan was circulated to Councillors and the Senior Management Team for further input. Face-to-face information sessions were scheduled for February 2018 with date claimers communicated via social media, the Mayor's portfolio reports and radio during December 2017 and January 2018.

The draft Corporate Plan 2018/19 to 2022/23 was adopted by Council at the Ordinary Meeting of Council in January 2018. Community consultation was conducted during February however the draft plan was released as of 17 January 2018. Council promoted the review/feedback opportunity through:

- Social Media
- Radio (HitFM, 1071, CrowFM and Wild Horse)
- Print Media (South Burnett Times, Murgon Moments)
- Brochure/Survey (South Burnett Libraries and Customer Contact Centres, Councillors, Council employees)
- Electronic Survey
- Website (dedicated page [www.southburnett.qld.gov.au/haveyoursay](http://www.southburnett.qld.gov.au/haveyoursay) which included links to hard copy and electronic documents / survey, slide presentation from face-to-face sessions and the details of the face-to-face sessions)
- Internal emails to employees
- External and Internal electronic newsletters
- Face-to-face information sessions

The face-to-face information sessions were held:

Thursday 8 February 2018

- Blackbutt (13 community attendees)
- Nanango (9 community attendees)

Thursday 15 February 2018

- Wondai (11 community attendees)
- Murgon (4 community attendees)
- Kingaroy (2 community attendees)

Council's Facebook page statistics for related posts "Have your say – Corporate Plan":

- Posted 25/01/18 = 2,663 reach (117 clicks on link)
- Posted 31/01/18 = 653 reach (25 clicks on link)
- Posted 03/02/18 = 508 reach (33 clicks on link)
- Posted 06/02/18 = 206 reach (9 clicks on link)
- Posted 08/02/18 = 160 reach (1 click on link)
- Posted 08/02/18 = 992 reach (6 clicks on link)
- Posted 11/02/18 = 1386 reach (8 clicks on link)
- Posted 11/02/18 = 5636 reach (537 clicks on link)
- Posted 14/02/18 = 1558 reach (39 clicks on link)
- Posted 15/02/18 = 296 reach (11 clicks on link)
- Posted 18/02/18 = 208 reach (2 clicks on link)
- Posted 22/02/18 = 299 reach (4 clicks on link)

Electronic Survey

- Respondents: 19
- 17 Comments on Q1 and Q2
- Located closest to Kingaroy 9, Murgon 4, Wondai 3, Nanango 2, Proston 1, Blackbutt 0

Hard copy Survey responses - 4

Letter responses providing feedback on draft plan - 3

### **Legal Implications (Statutory Basis, Legal Risks)**

A Corporate Plan is a statutory requirement pursuant to Section 165 of the *Local Government Regulation 2012*.

### **Policy/Local Law/Delegation Implications**

No direct policy/local law/delegation implications arise from this report.

### **Asset Management Implications**

No direct asset management implications arise from this report.

#### 4.2.2 G - 2469882 - Adoption of Public Interest Disclosure Policy

##### Document Information

IR No 2461388

Author Senior Governance Officer

Endorsed  
By Manager Social & Corporate Performance  
General Manager Corporate Services

Date 28 February 2018

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##### Précis

Adoption of Council's Public Interest Disclosure Policy

##### Summary

A Public Interest Disclosure (PID) is a report of a suspected wrongdoing or danger. For the report to be considered as a PID and attract the protections under the ***Public Interest Disclosure Act 2010 (PIDA2010)***, it must be an appropriate disclosure about public interest information made to a proper authority.

The objective of this Public Interest Disclosure Policy is to establish reasonable procedures to ensure the Chief Executive Officer's compliance with section 28 of the *PIDA2010*.

##### Officer's Recommendation

That the Public Interest Disclosure Policy be adopted.



IR NUMBER: "IR Number"  
 MINUTE NUMBER: [Minute Number]  
 ADOPTED ON/SIGN OFF DATE: [Date]

## Public Interest Disclosure Policy

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### 1. POLICY STATEMENT

To communicate the rights and obligations and to outline a framework that provides the correct process for Councillors and employees of South Burnett Regional Council (Council) to make appropriate disclosures.

Council's organisational commitment to the management and reporting of Public Interest Disclosures (PID) will be demonstrated by:

- a) a discloser who make PIDs are provided appropriate support; and
- b) PIDs made to the entity are properly assessed and, when appropriate, properly investigated and dealt with; and
- c) appropriate action is taken in relation to any wrongdoing that is the subject of a PID made to Council; and
- d) establishing reasonable procedures for PIDs made to Council, consistent with any standard made under section 60 of the *PIDA2010*, is developed and implemented; and
- e) disclosers are offered protection from reprisals by Council or employees of Council.

### 2. SCOPE

This policy applies to Councillors and employees and any person making a PID with respect to Council, Councillors or employees.

1. This policy establishes procedures for:
  - (a) persons wishing to make a PID to Council in accordance with the *Public Interest Disclosure Act 2010 (PIDA2010)*; and
  - (b) the receipt, assessment and management of a PID; and
  - (c) assisting employees and councillors (i.e. discloser and subject officer) affected by a PID.
2. The procedures aim to promote the public interest by facilitating the detection and prevention of:
  - (a) unlawful, negligent or improper public sector conduct; or
  - (b) maladministration; or
  - (c) danger to public health or safety or the environment.

### 3. POLICY OBJECTIVES

The objective of the policy is to:

1. Promote the public interest by facilitating PIDs of wrongdoing within Council.
2. Ensure that PIDs are properly assessed, and when determined as meeting the requirements of the *PIDA2010*, properly investigated and dealt with.
3. Ensure that appropriate consideration is given to the interests of persons who are the subject of a PID.

4. Afford protection from reprisals to persons making PIDs.
5. Ensure that the PID process is managed in accordance with the *PIDA2010* and appropriate confidentiality is maintained.

#### **4. BACKGROUND AND/OR PRINCIPLES**

Council encourages disclosers of any reportable conduct. Councillors and employees have a responsibility to report suspected corrupt conduct, maladministration, substantial misuse of public resources, substantial and specific danger to public health and safety, the environment or a person with disability, and reprisal action.

Council recognises that a Discloser has a right of protection under the *PIDA2010* and that Council may be liable if it does not take action to prevent and deter reprisals.

Council will not tolerate intimidation, harassment or victimisation, assault or any other inappropriate conduct directed towards a person because of a suspicion or belief that the person may or has made a PID. Council will deal with any occurrences under appropriate disciplinary and/or harassment procedures in line with the requirements of the *PIDA2010*.

If an employee or Councillor maliciously makes an alleged PID which they know to be untrue their actions will be regarded as misconduct and will be dealt with under the appropriate disciplinary procedures.

#### **5. GENERAL INFORMATION**

A PID is a report of a suspected wrongdoing or danger. For the report to be considered as a PID and attract the protections under the *PIDA2010*, it must be an appropriate disclosure about public interest information made to a proper authority.

The principle of natural justice (procedural fairness) will apply to all investigations the subject of PIDs.

The rights of any person who is subject to, or in some way associated with a PID will be safeguarded. Council is committed to affording support and protection from reprisals to any person making a PID and appropriately dealing with the employees or councillors who take reprisal action.

Managers and supervisors are to ensure employees are aware of their responsibilities in making a PID and are able to advise other persons of the appropriate reporting processes.

The PID Standard obliges Council to furnish certain information to the Ombudsman. Council will comply with any published reporting requirements.

#### **6. DEFINITIONS**

**Councillor** of Council in accordance with the *Local Government Act 2009 (LGA2009)* and includes the mayor.

**Employee** as defined as a public officer under the *PIDA2010*, means a direct employee, councillor or officer of Council.

**Discloser** is a person who makes a PID in accordance with the *PIDA2010*.

**PID Coordinator** is the position of Senior Governance Officer who has been delegated the authority to manage a PID on behalf of the CEO.

**Public Interest Disclosure (PID)** A public interest disclosure is a disclosure under chapter 2, part 1, section 11 of the *PIDA 2010* and includes all information and help given by the discloser to a proper authority for the disclosure.

**Reportable conduct** means any conduct by a person connected with Council in accordance with the *PIDA2010* which is:

- 1) The conduct of another person that could, if proved, be
  - a) Corrupt conduct; or
  - b) Maladministration that adversely affects a person's interests in a substantial and specific way; or
- 2) A substantial misuse of public resources (other than an alleged misuse based on
  - a) mere disagreement over policy that may properly be adopted about amounts, purposes or priorities of expenditure); or
- 3) A substantial and specific danger to public health or safety; or
- 4) A substantial and specific danger to the environment.

**Reprisal** is where a person causes, or attempts, or conspires to cause, detriment to another person because, or in the belief that:

- a) the other person or someone else has made, or intends to make a PID; or
- b) the other person or someone else is, has been, or intends to be, involved in a proceeding under the Act against any person.

**Wrongdoing** is behaviour or an action that fails to conform to the standards of law.

**7. LEGISLATIVE REFERENCE**

*Public Interest Disclosure Act 2010*  
*Public Interest Disclosure Standard*  
*Crime and Corruption Act 2001*  
*Information Privacy Act 2009*  
*Local Government Act 2009*  
*Public Sector Ethics Act 1994*

**8. RELATED POLICIES/PROCEDURES**

*Public Interest Disclosure Procedure*  
*Code of Conduct for Employees*  
*Councillor Code of Conduct*  
*Council's Fraud & Corruption Policy*

**9. NEXT REVIEW**

November 2019

**10. VERSION CONTROL**

Version	Revision Description	Approval Date
1	Policy formed	18 September 2013

\_\_\_\_\_  
Gary Wall  
**CHIEF EXECUTIVE OFFICER**

\_\_\_\_\_  
Date

## **Financial and Resource Implications**

No direct financial and resource implications arise from this report.

## **Link to Corporate/Operational Plan**

EXC4 Ethical, accountable and transparent decision-making

## **Communication/Consultation (Internal/External)**

The revised Public Interest Disclosure Policy was circulated to Councillors and the Senior Management Team providing suitable time for review and response. The Policy was tabled for discussion at Council's Portfolio Meeting in March 2018.

## **Legal Implications (Statutory Basis, Legal Risks)**

Pursuant to Section 28 of the *PIDA2010* the Chief Executive Officer has a statutory obligation to establish reasonable procedures to ensure that:

- a) a discloser who make PIDs are provided appropriate support; and
- b) PIDs made to the entity are properly assessed and, when appropriate, properly investigated and dealt with; and
- c) appropriate action is taken in relation to any wrongdoing that is the subject of a PID made to Council; and
- d) establishing reasonable procedures for PIDs made to Council, consistent with any standard made under section 60 of the *PIDA2010*, is developed and implemented; and
- e) disclosers are offered protection from reprisals by Council or employees of Council.

## **Policy/Local Law/Delegation Implications**

No direct policy/local law/delegation implications arise from this report.

## **Asset Management Implications**

No asset management implications arise from this report.



**5. Portfolio - Roads & Drainage**

**5.1 Roads & Drainage Portfolio Report**

**Document Information**

**IR No** 2475646

**Author** Cr Gavin Jones

**Date** 16 March 2018

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**Précis**

Roads & Drainage Portfolio Report

**Summary**

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

**Officer's Recommendation**

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

**6. Portfolio - Community, Arts, Tourism and Health Services**

**6.1 Community, Arts, Tourism and Health Services Portfolio Report**

**Document Information**

**IR No** 2475700

**Author** Cr Danita Potter

**Date** 16 March 2018

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**Précis**

Community, Arts, Tourism and Health Services Portfolio Report

**Summary**

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

**Officer's Recommendation**

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

**7. Portfolio - Planning & Property**

**7.1 Planning and Property Portfolio Report**

**Document Information**

**IR No** 2475653

**Author** Cr Terry Fleischfresser

**Date** 16 March 2018

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**Précis**

Planning and Property Portfolio Report

**Summary**

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

**Officer's Recommendation**

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

## 7.2 Planning (P&LM)

### *Officer's Reports*

#### 7.2.1 P&LM - 2456168 - Forwarding a negotiated decision notice with amended conditions for IGA Murgon Centre Expansion - 113-117 Lamb Street & 58 Palmer Street Murgon - Lot 3 SP103907 & Lot 112 M551 - MCUC2017/0008

#### Document Information

IR No 2456168

Author Technical Officer - Planning

Endorsed  
By Manager – Planning & Land Management  
General Manager - Corporate Services

Date 6 March 2018

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#### Précis

Forwarding a negotiated decision notice with amended conditions for IGA Murgon Centre Expansion - 113-117 Lamb Street & 58 Palmer Street Murgon - Lot 3 SP103907 & Lot 112 M551 - MCUC2017/0008

#### Summary

- Applicant submitted written representations on 24 January 2018 requesting a Negotiated Decision Notice in relation to Shopping Centre Extensions;
- Application was approved at the General Council meeting held on Wednesday 15 November 2017 with a Decision Notice forwarded to the applicant on 22 November 2017;
- Initial Representations by the applicant include (Refer to Attachment A):
  - o Parking and Access – Servicing Condition ENG31
  - o Parking and Access – Servicing Condition ENG32
- Council's Development Engineer requested a further set of revised plans due to the initial representations not satisfying compliance with Condition ENG31 & ENG32 (Refer to Attachment B for revised plans);
- It is recommended that Council approve the request and amend conditions accordingly.

#### Officer's Recommendation

That Council *approve* the request for a Negotiated Decision Notice and re-arrange the conditions of approval to reflect the requested change (deleted text in strikethrough and new text in bold):

General

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:

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### **Parking and Access - Servicing**

~~ENG31. The swept paths shown on Contour Consulting Plan 159-SK07 Rev D indicate that an Articulated Vehicle is not wholly contained within the site upon entering from an easterly direction. Please provide amended manoeuvring plans for Council approval, showing that an Articulated Vehicle can enter the site, and reverse into the IGA loading dock wholly within the site.~~

~~ENG32. The swept paths shown on Contour Consulting Plan 159-SK07 Rev D indicate that an Articulated Vehicle entering from a westerly direction will commence it's turn adjacent to the kerb. As it is likely that this area will be used for on-street parking, provide amended plans for Council approval, showing that an Articulated Vehicle adjacent to the centre line of Palmer Street can enter the site, and reverse into the new loading dock wholly within the site.~~

~~**Timing:** Prior to commencement of work~~

### **Financial and Resource Implications**

No implication can be identified.

### **Link to Corporate/Operational Plan**

#### **Strategic Priority 2. Growth and Opportunity**

Balanced development that preserves and enhances our region.

Implement policies and plans that support appropriate planning and development for business, industry and community needs.

### **Communication/Consultation (Internal/External)**

N/A.

### **Legal Implications (Statutory Basis, Legal Risks)**

No implication can be identified.

### **Policy/Local Law/Delegation Implications**

No implication can be identified.

### **Asset Management Implications**

No implication can be identified.

**7.2.2 P&LM - 2364420 - Material Change of Use (Transport Station) 168 Brooklands Pimpimbudgee Road Brooklands - Lot 1 RP190711 - Applicant: Protheroe Haulage Pty Ltd - MCUI2017/0005**

**IR No 2364420**

**Author Helena Charlton| REEL PLANNING PTY LTD**

**Endorsed By Manager Planning & Land Management  
General Manager Corporate Services**

**Date 13 March 2018**

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### **Précis**

Lodgement of Development Application seeking a Development Permit for Material Change of Use for Transport Station at 168 Brooklands Pimpimbudgee Road, BROOKLANDS - Lot 1 on RP190711- Ref MCUI2017/0005

### **Summary**

- Application is to formalise an existing *Transport Station* on land detailed above, which is on the same site as a dwelling house. The *Transport Station* use is of a low intensity and scale. The use will comprise of:-
  - The overnight storage of a maximum of two (2) heavy vehicles at any one time;
  - Associated ancillary maintenance of the heavy vehicles between 07:00-20:00 Mon-Friday and 08:00-16:00 Saturday, Sunday and public holidays;
  - No more than four (4) truck movements occur within a 24 hour period; and
  - Generally one (1) truck leaves the site on a Monday morning between 04:00-05:00 and returns Friday afternoon/evening.
- Subject site is included in the Rural Locality;
- Application is Impact Assessable against:
  - Desired Environmental Outcomes;
  - Rural Locality Code; and
  - Natural Features and Resources Overlay Code.
- Application was publicly notified between 4 August and 30 August 2017;
  - Twenty-one (21) public submissions were received during the notification period;
- Application is recommended for approval subject to reasonable and relevant conditions.

### **Officer's Recommendation**

That Council *approve* a Development Permit for Material Change of Use Transport Station subject to the following conditions:

**GENERAL**

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:

Document Title	Date	Reference	Prepared by
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GEN3. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

GEN4. Maintain the transport station use in a clean and orderly state at all times.

**MATERIAL CHANGE OF USE**

MCU1. The use of the transport station is limited to a maximum of two heavy vehicles at any time. This is to be maintained at all times.

MCU2. Truck movements for two heavy vehicles are limited as follows:

- No more than four (4) truck movements in a 24hour period;
- No more than two (2) truck movements in any single 10pm to 6am period;
- No more than eight (8) truck movements occur during the 10pm to 6am period in any calendar week

*A ‘truck-movement’ is considered to be one truck either exiting or entering the site.*

MCU3. Hours of Operation – With the exception of truck movements, the repair and maintenance of the two (2) heavy vehicles on site is restricted to the following hours:

- Monday to Friday, 7:00am to 8:00pm; and
- Saturday, Sunday and public holidays, 8:00am to 4:00pm.

MCU4. Tonal reversing alarms are not to be operated on trucks on-site during the 10pm to 6am.

MCU5. Prepare and submit to Council a copy of a driver management plan that contains the following information. All personnel operating heavy vehicles for the Transport Station use are to be aware of the management plan and make best efforts to comply with these requirements. A copy of the driver management plan is to be provided to all/any drivers of heavy vehicles and a copy is to be kept on site at all times for information purposes:

- Trucks associated with the transport station use are not to use engine braking on Brooklands Pimpimbidgee Road within 1 kilometre of the site entry, unless in an emergency situation;
- Driving procedures when departing and entering the site shall minimise vehicle noise emissions, including by:
  - Controlled acceleration;
  - Appropriate Speeds;
  - Appropriate gear selection;
  - Minimise idling (warm up) time during the hours of 10pm to 6am.
  - All drivers operating trucks at the site during the 10pm to 6am period are to be made aware of the Hours of Operation and Noise Management Conditions of this approval;
  - Trucks are to be well maintained.
  - During night time hours, trucks departing the premise should use parking lights only whilst existing the driveway and until wholly located on Brooklands Pimpimbidgee

Road and facing the direction of travel to limit light spill into residential properties adjacent the driveway.

*NOTE: Should public complaints be made about noise impacts from driving or idling of heavy vehicles on site, Council will require evidence that drivers are aware of the driver management plan and information will need to be provided on how best efforts are made to limit noise on site through the above actions.*

MCU6. Any trucks operating on site during the 10pm to 6am period are to have effective exhaust silencers installed.

MCU7. The internal driveway and truck circulation route on-site is to be maintained to a suitable standard to avoid potholes and other surface irregularities.

## **LIGHTING**

MCU 8. Design all external lighting in accordance with AS4282-1997 “Control of the Obtrusive Effects of Outdoor Lighting”. Install where necessary, glare shields to fixed lighting if necessary to contain illumination within the subject site.

Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjacent premises to minimise the protrusion of light outside the property.

## **LANDSCAPING**

MCU 9. Prepare a detailed landscaping plan for screen planting along the site frontage, in accordance with Planning Scheme Policy No.5 - Landscaping must be submitted to Council for Compliance Assessment within 3 months of the development permit being granted.

The landscape concept plan should be for the required screen planting along the front boundary and as generally indicated on the marked up plan of layout. All planting is to be contained within the property boundary. Screen planting shall be installed up to 10m from the western side of the site access driveway and within the area of the eastern side of the driveway between the dwelling house fence.

Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan at all times.

## **ENGINEERING WORKS**

ENG 1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG 2 Undertake Engineering designs and construction in accordance with the Planning Scheme, Council’s Development Manual and Standard Drawings and relevant Australian Standards.

ENG 3 Be responsible for the full cost of any alterations necessary to electricity, telephone, stormwater drainage systems or easements and/or other public utility installations resulting from the development.



## **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG 4 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG 5 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

## **STORMWATER MANAGEMENT**

- ENG 6 Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.
- ENG 7 Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.
- ENG 8 Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

## **LAWFUL POINT OF DISCHARGE**

- ENG 9 Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

## **PARKING AND ACCESS - GENERAL**

- ENG 10 Design and construct all driveway and parking areas with a dust suppressive gravel.

## **VEHICLE ACCESS - TURNOUT**

- ENG 11 The existing access shall be slightly modified as generally indicated on the marked up plan of layout so that the alignment/angle at which trucks exit to the north, reduces the occurrence of headlight glare being directed towards the house opposite, but still enables the driver of the vehicle to have clear visibility in a southerly direction along Brooklands-Pimpimbudgee Rd for a minimum distance of 179m. Furthermore, screening (vegetative or otherwise), shall be used to further reduce the impact of any incidental headlight glare as far as practicable.

## **EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG 12 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG 13 Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

## **ADVICE**

- ADV1. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
- b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

### **Financial and Resource Implications**

No implication can be identified.

### **Link to Corporate/Operational Plan**

#### **Strategic Priority 2. Growth and Opportunity**

Balanced development that preserves and enhances our region.

Implement policies and plans that support appropriate planning and development for business, industry and community needs.

### **Communication/Consultation (Internal/External)**

Refer to Section 4.0 of this Report.

### **Legal Implications (Statutory Basis, Legal Risks)**

Submitter appeal – amenity impacts

### **Policy/Local Law/Delegation Implications**

No implication can be identified.

### **Asset Management Implications**

No implication can be identified.

## **7.3 Property (P)**

### ***Officer's Reports***

#### **7.3.1 P - 2475111 - Proposed sale/lease of land - Purpose of building a Durong Fuel Cell**

#### **Document Information**

**IR No** 2475111

**Author** Manager Property

**Endorsed By** General Manager Finance

**Date** 13 March 2018

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#### **Précis**

Proposed disposal of Lot 1 RP50789, at Durong through tender of sale or lease of land.

#### **Summary**

The proposed land is identified as Lot 1 RP50789, this land is freehold and is situated on the corner of Chinchilla Wondai Road and Mundubbera Durong Road and was previously used as a Tick Clearing Dip Stockyard and a truck pull over area.

#### **Officer's Recommendation**

That:

1. Council to tender the sale of Lot 1 RP50789 at Durong.
2. Council delegate authority to the Chief Executive Officer to negotiate the sale contract.
3. if no tenders are accepted by Council, the land is to be offered for lease.

#### **Financial and Resource Implications**

Revenue from the sale of land is to be utilised for future capital expenditure programs.

#### **Link to Corporate/Operational Plan**

EXC1.1 Develop and implement long term financial plans

#### **Communication/Consultation (Internal/External)**

Discussions have been held with Councillors and Senior Staff of Council

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### **Legal Implications (Statutory Basis, Legal Risks)**

Sale of surplus assets will be in accordance with requirements under the *Local Government Regulation 2012* Section s227.

### **Policy/Local Law/Delegation Implications**

No policy implications

### **Asset Management Implications**

Sale of this land will result in a reduction of surplus land asset held by Council.

**7.3.2 P - 2475175 - Proposed sale/disposal of vacant industrial land - 1 Fleming Street Nanango**

**Document Information**

**IR No** 2475175

**Author** Manager Property

**Endorsed  
By** General Manager Finance

**Date** 13 March 2018

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**Précis**

Proposed sale/disposal of Lot 12 on CP891608, 1 Fleming Street, Nanango

**Summary**

Council to tender the sale of the land located at 1 Fleming Street, Nanango situated on Lot 12 CP891608 as per Section s227(1)(b) of the Local Government Regulation 2012.

**Officer's Recommendation**

That Council tender for the sale of the land located at 1 Fleming Street, Nanango.

**Financial and Resource Implications**

Revenue from the sale of Council owned land is to be utilised for future capital expenditure programs.

**Link to Corporate/Operational Plan**

EXC1.1 Develop and implement long term financial plans

**Communication/Consultation (Internal/External)**

The exclusive Real Estate Agent and Councils Property Officer to discuss the timetable for the sale of the property.

**Legal Implications (Statutory Basis, Legal Risks)**

Sale of surplus assets will be in accordance with requirements under the *Local Government Regulation 2012* Section s227.

**Policy/Local Law/Delegation Implications**

No policy implications

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## **Asset Management Implications**

Sale of this land will result in a reduction of surplus vacant land asset held by Council.

**8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation**

**8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report**

**Document Information**

**IR No** 2475698

**Author** Cr Roz Frohloff

**Date** 16 March 2018

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**Précis**

Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

**Summary**

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

**Officer's Recommendation**

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

## **8.2 Water & Waste Water (W&WW)**

### ***Officer's Reports***

No Report.

## **8.3 Waste Management (WM)**

### ***Officer's Reports***

No Report.

## **8.4 Sport & Recreation (S&R)**

### ***Officer's Reports***

- 8.4.1 S&R - 2475595 - Proposed application under the Queensland Governments' Get Planning Spaces Program for a project to develop strategic master planning documents for Council's recreational dam facilities and rail trails.**

### **Document Information**

**IR No** 2475595

**Author** General Manager Corporate Services

**Endorsed  
By** Chief Executive Officer

**Date** 13 March 2018

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### **Précis**

Proposed application under the Queensland Governments' Get Planning Spaces Program for a project to develop strategic master planning documents for Council's recreational dam facilities and rail trails.

### **Summary**

The Queensland Government has released the *Get Planning Spaces Program* which is aimed at improving the quality of evidence based decisions making and strategic planning for sport and recreation infrastructure across Queensland.

Funding for projects up to \$100,000 (*State \$75,000 / Council \$25,000*) are available to Council under this program.

It is recommended that an application for grant funding under this program be submitted to develop strategic master planning documents for Council's recreational dam facilities and rail trails.

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A resolution confirming Council's commitment to fund its contribution to the project is recommended to support the funding application.

### **Officer's Recommendation**

That Council make application under the Queensland Governments' Get Planning Spaces program for a project to develop strategic master planning documents for Council's recreational dam facilities and rail trails and that Council allocate \$25,000 in the 2018/19 budget as a co-contribution to the project.

### **Financial and Resource Implications**

Maximum grant funding of \$75,000 is available to Council based on a 75% -25% split.

For a \$100,000 project Council will be required to contribute 25% (\$25,000)

Projects are to commence after 1 July 2018 therefore a budget allocation would be required in the 2018/19 financial year.

### **Link to Corporate/Operational Plan**

EC 3 – An active, safe and healthy community – *Facilitate the development of a range of sporting and recreation facilities*

### **Communication/Consultation (Internal/External)**

Senior Recreation and Services Officer  
Councillors - Portfolio Briefing March

### **Legal Implications (Statutory Basis, Legal Risks)**

Not Applicable

### **Policy/Local Law/Delegation Implications**

N/A

### **Asset Management Implications**

Not Applicable – The project will deliver strategic planning documents that will assist decision making processes with respect to any assets included within the scope of the plans.

**9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs**

**9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report**

**Document Information**

**IR No** 2475570

**Author** Cr Kathy Duff

**Date** 16 March 2018

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**Précis**

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

**Summary**

Cr Duff presented her Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

**Officer's Recommendation**

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

**10. Portfolio - Finance, ICT & Human Resources**

**10.1 Finance, ICT and Human Resources Portfolio Report**

**Document Information**

**IR No** 2475572

**Author** Cr Ros Heit

**Date** 16 March 2018

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**Précis**

Finance, ICT and Human Resources Portfolio Report

**Summary**

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

**Officer's Recommendation**

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

**10.2 Finance (F)**

***Officer's Reports***

**10.2.1 F - 2475621 - Monthly Financial Statements**

**Document Information**

**IR No** 2475621

**Author** Finance Officer (Financial Reporting)

**Endorsed  
By** General Manager Finance

**Date** 14 March 2018

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**Précis**

Monthly Financial Report as at 28 February 2018.

**Summary**

The following information provides a Council's position as at 28 February 2018.

**Officer's Recommendation**

That the Monthly Financial Report as at 28 February 2018 be received and noted.

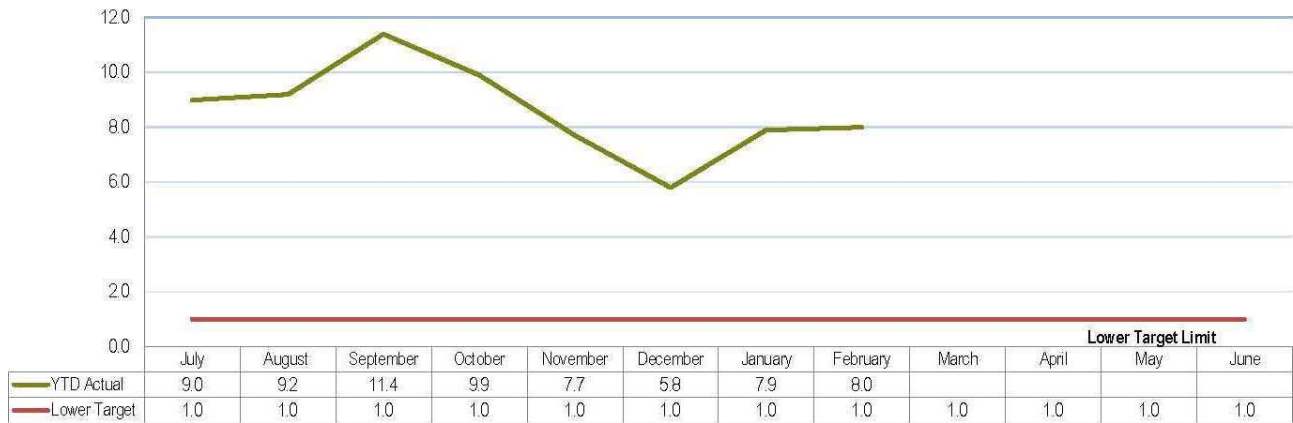
Key Performance Indicators

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Feb-18	Comments
<b>Cash Ratio</b>	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	8.0	
<b>Operating Cash Ratio</b>	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	3.6	
<b>Current Ratio (Working Capital Ratio)</b>	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.73	This ratio is impacted by the 1/2 year rates notices being issued and will trend back within the target range as property owners pay their rates.
<b>Funded Long Term Liabilities</b>	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	60%	
<b>Debt Servicing Ratio</b>	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.7%	
<b>Cash Balance -\$M</b>	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$23M \$	✓	31.84	
<b>Debt to Asset Ratio</b>	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.9%	
<b>Operating Performance Ratio</b>	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	42%	
<b>Interest Coverage Ratio</b>	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.3%	

**Graphs – Key Performance Indicators**

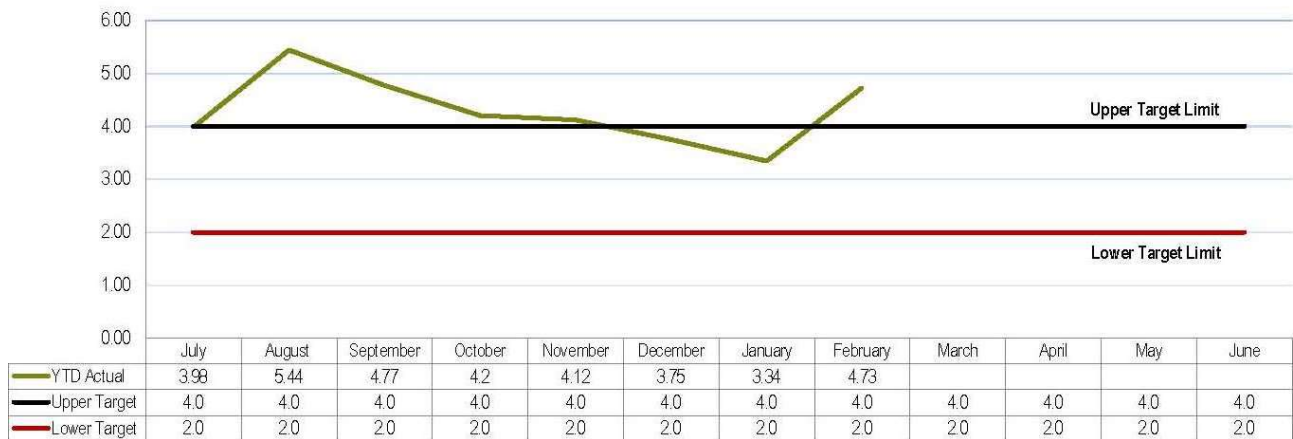
**Cash Ratio**



**Operating Cash Ratio**

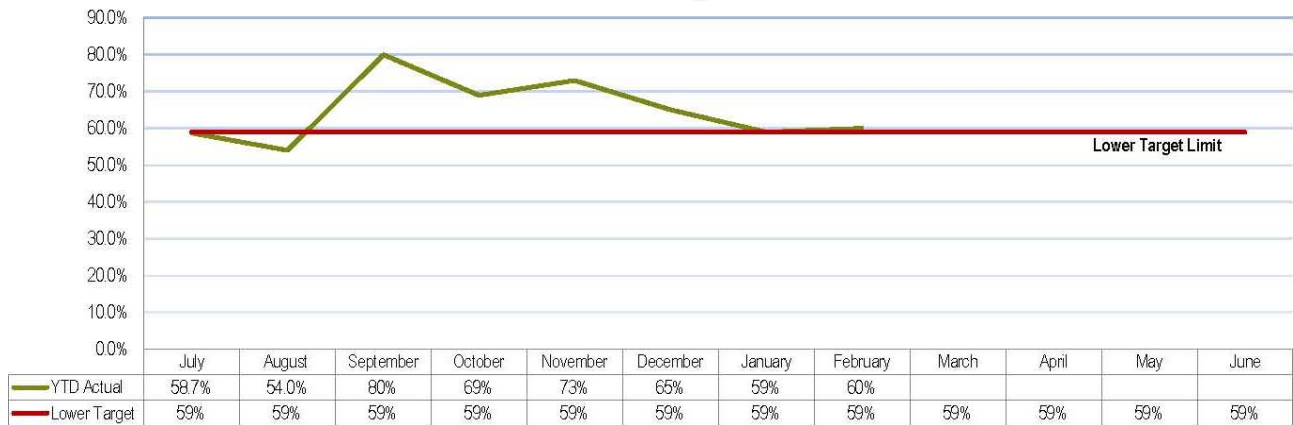


**Current Ratio**

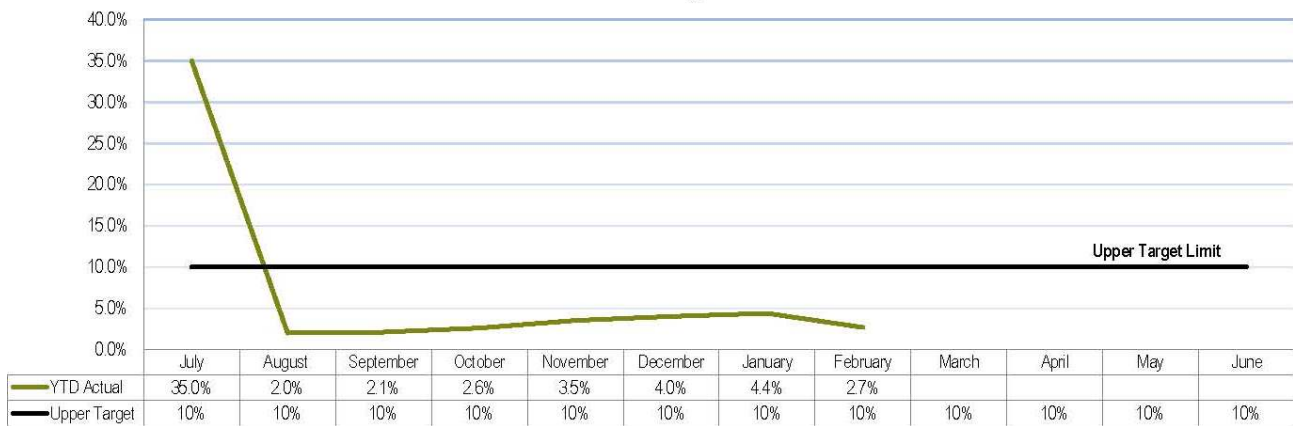


**Graphs – Key Performance Indicators**

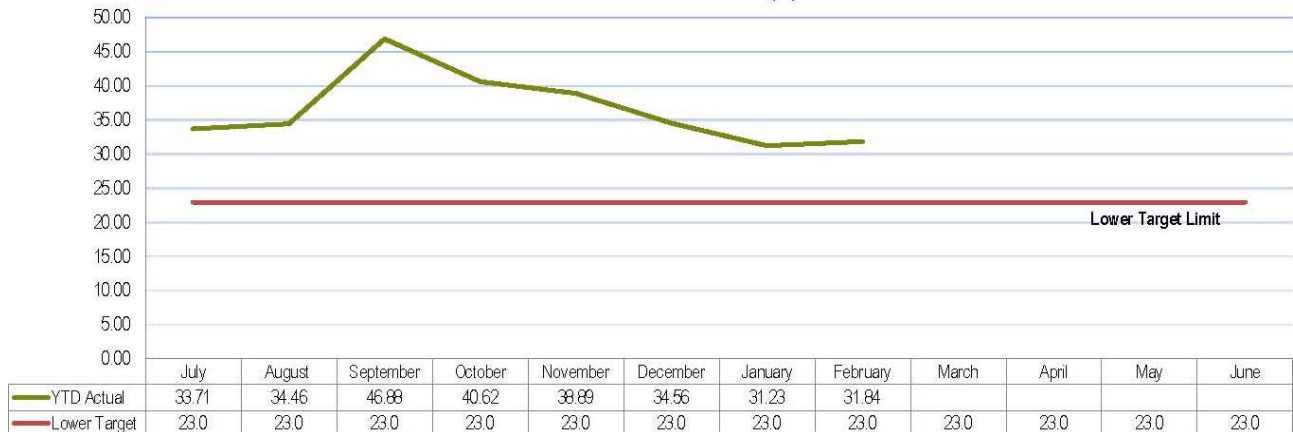
**Funded Long Term Liabilities**



**Debt Servicing Ratio**

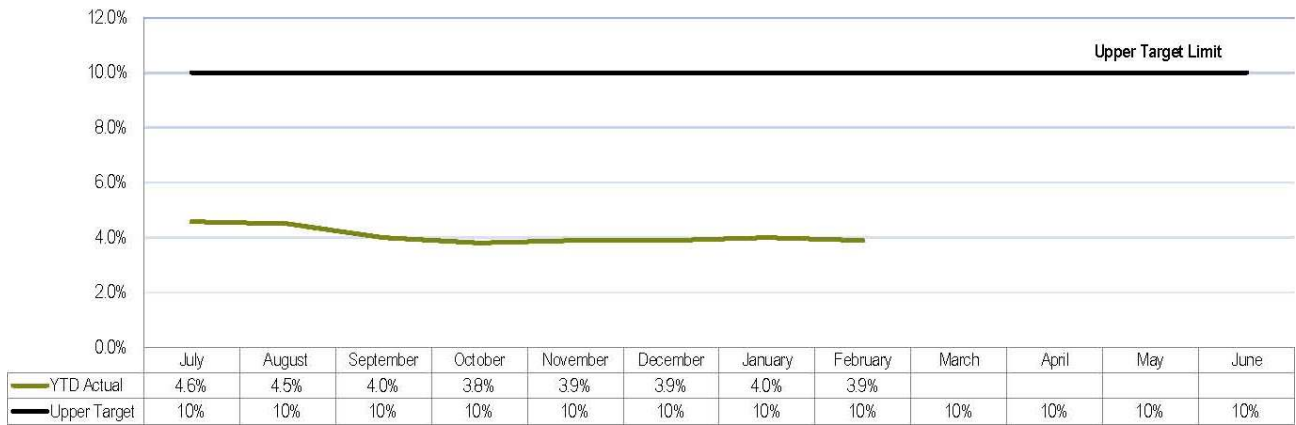


**Cash Balance (M)**



**Graphs – Key Performance Indicators**

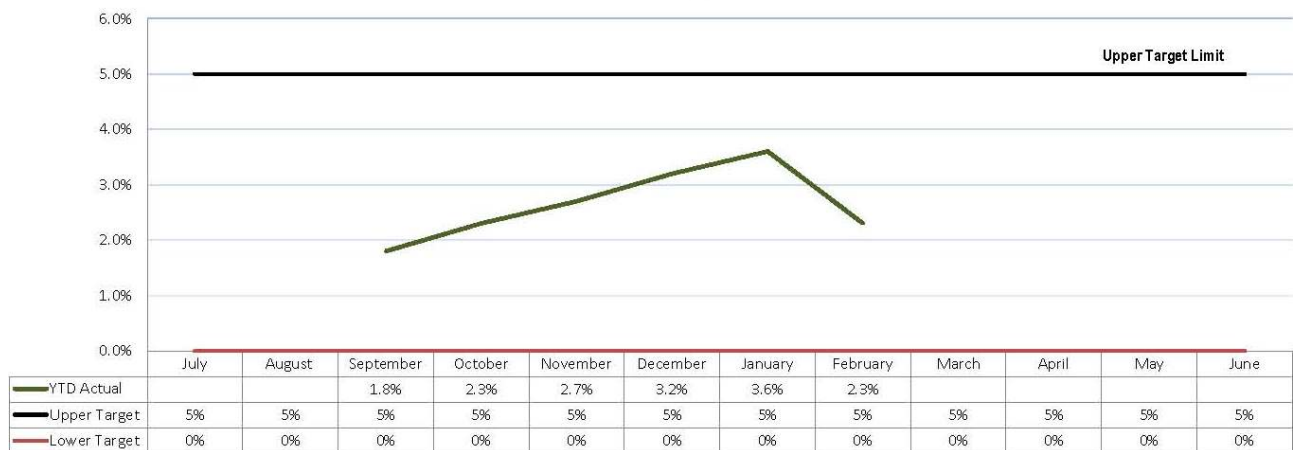
**Debt to Asset Ratio**



**Operating Performance**



**Interest Coverage Ratio**





**Statement of Comprehensive Income****Statement of Comprehensive Income**

as at 28 February 2018

67% of Year Complete

	2018	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	46,885,038	45,388,370	45,379,370	103%
Fees and Charges	2,989,404	3,957,710	3,953,245	76%
Rental Income	297,956	491,725	491,725	61%
Interest Received	731,110	1,036,586	1,036,586	71%
Sales Revenue	2,038,827	3,014,212	3,014,212	68%
Other Income	481,350	395,251	452,670	106%
Grants, Subsidies, Contributions and Donations	3,769,333	7,357,573	8,111,325	46%
	57,193,019	61,641,427	62,439,133	
<b>Capital Revenue</b>				
Grants, Subsidies, Contributions and Donations	6,802,842	4,616,677	6,814,177	100%
<b>Total Revenue</b>	63,995,861	66,258,104	69,253,310	
<b>Total Income</b>	63,995,861	66,258,104	69,253,310	
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	15,285,010	22,626,176	22,164,340	69%
Materials and Services	15,391,711	21,511,372	22,210,416	69%
Finance Costs	1,329,398	2,093,111	2,090,110	64%
Depreciation and Amortisation	10,719,991	14,833,103	14,833,103	72%
	42,726,110	61,063,762	61,297,969	
<b>Capital Expenses</b>				
	2,303,660	(475,475)	(466,250)	-494%
<b>Total Expense</b>	45,029,770	60,588,287	60,831,719	
<b>Net Result</b>	18,966,091	5,669,817	8,421,591	

**Statement of Financial Position**

## Statement of Financial Position

as at 28 February 2018

	2017 \$	Original Budget \$	Amended Budget \$
<b>Current Assets</b>			
Cash and Cash Equivalents	31,844,763	28,727,735	30,319,380
Trade and Other Receivables	26,281,639	6,005,083	6,832,346
Inventories	1,153,745	1,218,556	1,218,556
Investments	-	-	-
<b>Total Current Assets</b>	<b>59,280,147</b>	<b>35,951,375</b>	<b>38,370,282</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	2,222,918	-	-
Property, Plant and Equipment	945,149,628	905,224,735	907,216,469
Intangible Assets	8,571,862	8,084,869	8,084,869
<b>Total Non-Current Assets</b>	<b>955,944,407</b>	<b>913,309,604</b>	<b>915,301,338</b>
<b>TOTAL ASSETS</b>	<b>1,015,224,554</b>	<b>949,260,979</b>	<b>953,671,620</b>
<b>Current Liabilities</b>			
Trade and Other Payables	5,040,113	4,832,251	5,739,646
Borrowings	3,975,066	2,387,352	2,387,352
Provisions	3,519,559	3,467,682	3,467,682
Unearned Revenue	127,440	-	-
<b>Total Current Liabilities</b>	<b>12,534,738</b>	<b>10,687,284</b>	<b>11,594,680</b>
<b>Non-Current Liabilities</b>			
Borrowings	35,463,433	38,267,463	38,267,463
Provisions	13,889,126	12,081,756	12,081,755
Unearned Revenue	2,015,754	-	-
<b>Total Non-Current Liabilities</b>	<b>49,352,559</b>	<b>50,349,219</b>	<b>50,349,218</b>
<b>TOTAL LIABILITIES</b>	<b>64,030,491</b>	<b>61,036,504</b>	<b>61,943,898</b>
<b>NET COMMUNITY ASSETS</b>	<b>951,194,063</b>	<b>888,224,475</b>	<b>891,727,722</b>
<b>Community Equity</b>			
Asset Revaluation Surplus	507,673,393	447,079,656	447,831,129
Retained Surplus/(Deficiency)	443,520,670	441,144,819	443,896,593
<b>TOTAL COMMUNITY EQUITY</b>	<b>951,194,063</b>	<b>888,224,475</b>	<b>891,727,722</b>

## **Financial and Resource Implications**

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 26 June 2017.

## **Link to Corporate/Operational Plan**

EXC1 *Effective financial management*: Develop and implement long term financial plans; and Optimise Council's revenue, based on realistic and equitable policies and practices.

## **Communication/Consultation (Internal/External)**

Monitored by budget managers.

## **Legal Implications (Statutory Basis, Legal Risks)**

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

## **Policy/Local Law/Delegation Implications**

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

## **Asset Management Implications**

Depreciation levels adopted with budget with assets in all asset classes maintained to appropriate standards and service levels.

**11. Consideration of Notices of Motion**

No Report.

**12. Information Section (IS)**

**12.1 IS - 2475559 - Reports for the Information of Council**

**Document Information**

**IR No 2475559**

**Author Executive Services**

**Date 14 March 2018**

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**Précis**

Reports received for the Information of Council.

**Summary**

List of correspondence pending completion of assessment report  
Delegated Authority Report  
Minutes of the Audit Committee Meeting held on Tuesday 20 February 2018  
Monthly Capital Works Report  
Road Maintenance Expenditure Report  
Works for Queensland (W4Q) Grant Projects Report – Round Two

**Officer's Recommendation**

That the reports be received.

**13. Confidential Section**

**13.1 CONF - 2474952 - Tender SBRC 17/18-11 Provision of Security service for South Burnett Regional Council Buildings & Facilities Kingaroy, Nanango & Blackbutt**

**Document Information**

**IR No 2474952**

**Author Manager Property**

**Endorsed  
By General Manager Finance**

**Date 7 March 2018**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**13.2 CONF - 2474981 - Tender SBRC 17/18-10 Provision of Security Service for South Burnett Regional Council Buildings & Facilities Murgon and Wondai**

**Document Information**

**IR No 2474981**

**Author Manager Property**

**Endorsed  
By General Manager Finance**

**Date 7 March 2018**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

