



# Minutes

Of The

## General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 16 May 2018

Chief Executive Officer: **Gary Wall**

### Our Vision

*"Individual communities building a strong and vibrant region."*

### Our Values

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |

# SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 16 May 2018

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 16 May 2018 at 9.01am

**PRESENT:**

**Councillors:**

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

**Council Officers:**

Gary Wall (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), James D'Arcy (Acting General Manager Infrastructure)

**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Kingaroy District Ministers Association, Rev Trevor Adams offered prayers for Council and for the conduct of the Council meeting.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Officer's Recommendation**

That the minutes of the previous meeting held on Wednesday 18 April 2018 as recorded be confirmed.

**Resolution:**

*Moved Cr KA Duff, seconded Cr DA Potter.*

*That the minutes of the previous meeting held on Wednesday 18 April 2018 as recorded be confirmed.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

#### **4. Portfolio - Economic Development, Governance and Communications**

##### **4.1 Economic Development, Governance and Communications Portfolio Report**

### **Summary**

Mayor Campbell presented his Economic Development, Governance and Communications Portfolio Report to Council.

### **Officer's Recommendation**

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

### **Resolution:**

*Moved Cr KM Campbell, seconded Cr RLA Heit.*

*That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.*

### **Appointment of CEO**

*I would like to advise the meeting that I have confirmed the appointment of Mark Pitt as CEO of South Burnett Regional Council to commence upon the retirement of CEO Gary Wall on 7 July 2018. Mark will start with us on 18 June 2018. The selection panel met to assess a number of candidates. The field of interested candidates who applied for the position demonstrated the high level of interest the position attracted. Gary Wall has invested 47 years of service, firstly to the former Kingaroy Shire Council and then with amalgamation, the South Burnett Regional Council. Gary's career demonstrates his love for Local Government and the depth of his commitment to the region. His knowledge and history was an enormous benefit and will be sadly missed, however, we wish him well as he prepares to retire. Mark Pitt is a well experienced CEO having served in a variety of Council's as part of his career development. Mark is a very suitable candidate to replace Gary and we welcome him and his family to become part of the family of the South Burnett.*

### **Economic Development**

#### **Investment Attraction**

*In April, Council's Economic Development staff liaised with international business representatives from Sydney re investment opportunities in the South Burnett. As a direct result of this discussion, Council's Economic Development staff met with representatives in the South Burnett. While in the region, the international business representatives were able to complete a number of meetings with key industry stakeholders and potential direct investment leads. Progress is still being made in this area with periodic updates via email.*

#### **North Burnett Regional Council Economic Development**

*Council's Senior Economic Development Officer, Craig Tunley, met with North Burnett Regional Council's Economic Development Manager, Melanie Lavelle-Maloney in Eidsvold to further develop relationships between the two regions. The meeting incorporated a review of the renovations at the RM Williams Centre. The meeting discussed further destination marketing activity and project alignment in tourism, business growth and investment attraction.*

#### **Blackbutt IGA**

*After long speculation in the local community, Blackbutt IGA opened its doors. This development is significant for the Blackbutt district and will continue to reap benefits, outside of local jobs, for the area.*

### **Disaster Recovery**

*A workshop on the Recovery Activity of Local Government with the Queensland Reconstruction Authority was attended by Economic Development staff. The Economic Recovery Continuity Plan is under development and it is expected to be completed in draft format in May. This workshop provided some other definition of other Councils in the state who have worked in this space previously and have refined plans over longer periods of time, informing development of South Burnett's planning process.*

### **Governance and Communication:**

#### **Information Privacy Week 14-20 May**

*Council is a proud supporter of Privacy Awareness Week partnering with the Queensland Office of the Information Commissioner to promote local awareness of the importance of information privacy. Council invited the Privacy Commissioner Mr Phil Green to our region for this special event and yesterday was a very informative, positive opportunity to exchange experiences and ideas.*

*Carried 7/0*

*FOR VOTE - Councillors voted unanimously*

## **4.2 Governance (G)**

### **Officer's Report**

#### **4.2.1 G - 2495182 - Seeking Council adopt the South Burnett Regional Council Operational Plan 2018/19.**

### **Summary**

Council is required to adopt an Operational Plan pursuant to Section 174(1) of the *Local Government Regulation 2012*, which states how Council will progress the implementation of the Corporate Plan 2018/19 to 2022/23 during the 2018/19 financial year.

In the development of the plan, Council has taken an innovative and succinct approach whereby the most poignant and critical elements of operational delivery for 2018/19 have been encompassed within the plan. This approach provides a more compact digestible document for our community to understand and monitor.

### **Officer's Recommendation**

That in accordance with Section 174(1) of the *Local Government Regulation 2012*, Council adopt the South Burnett Regional Council Operational Plan 2018/19.



## **Executive Services Operational Plan 2018/19**

**Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation

**Officer Responsible:** Chief Executive Officer

**Responsibilities:** Executive Services, Strategy Planning, Council Operations Management, Human Resource Management, Workplace Health and Safety, Economic Development, Tourism and oversight of organisational operational matters.



**DEPARTMENT: EXECUTIVE SERVICES**

**Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
Strengthen, maintain and actively contribute to the Wide Bay Burnett Regional Organisations of Council advocating Council's strategic and operational position on key issues Meeting with Ministers half yearly as part of WBBROC	EXC4 Effective advocacy and strategic partnerships	Internal & External Stakeholders	Inform Consult Involve
Develop a Strategic Human Resource Management Plan by 30 December 2018	EXC3 A skilled and sustainable workforce	Internal & External Stakeholders	Inform Consult Involve
New Safety Management System implemented and first review undertaken by 30 June 2019	EXC3 A skilled and sustainable workforce	Internal & External Stakeholders	Inform Consult Involve
Implement the South Burnett Economic Development Strategy	GO1 A strong and sustainable regional economy	Internal & External Stakeholders	Inform Consult Involve
Implement the South Burnett Tourism Strategy	GO3 The South Burnett is a recognised tourism destination	Internal & External Stakeholders	Inform Consult Involve
Continuation of the hospital board foundation fundraising and ongoing monitoring of the operations related to the South Burnett Day Hospital completing the existing contract	INF1 Infrastructure that meets our communities needs	Internal & External Stakeholders	Inform Consult Involve



**SOUTH BURNETT**  
REGIONAL COUNCIL

## Corporate Services Operational Plan 2018/19

**Mission:** To support Council achieve sound governance, implement appropriate planning & regulatory controls and provide community services & facilities to meet the community's needs.

**Officer Responsible:** General Manager Corporate Services

**Responsibilities:** Department Management, Environment and Waste, Libraries, Natural Resource Management and Parks and Gardens, Planning and Land Management, Social and Corporate Performance.



**DEPARTMENT: CORPORATE SERVICES**

**Mission:** To support Council achieve sound governance, implement appropriate planning & regulatory controls and provide community services & facilities to meet the community's needs.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
Community Engagement Framework integrated into Council operations by 30 June 2019	EC1 An informed and engaged community	Internal and External Stakeholders	Inform Consult Involve
Grants, capital works and maintenance programs 2018/19 delivered on time and within budget by 30 June 2019	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Operational Plan 2018/19 quarterly reviews adopted by Council Delivery of the Annual Report 2017/18 by 30 November 2018	EXC1 Effective financial management EXC2 Effective corporate management	Internal and External Stakeholders	Inform Consult Involve
Operational Risk Registers and Treatment Plans developed by 31 October 2018 Operational Risk Registers and Treatment Plans reviewed 6 monthly on schedule as at 30 June 2019 Fraud and Corruption Prevention Management Framework managed and compliant as at 30 June 2019 Internal Audit Plan activities and management of internal audit requirements completed as per schedule for 2018/19 by 30 June 2019	EXC1 Effective financial management EXC2 Effective corporate management	Internal and External Stakeholders	Inform Consult Involve
Develop organisational customer service standard by December 2019	EXC5 Quality customer service	Internal and External Stakeholders	Inform Consult Involve
Deliver library services to the region pursuant to the Queensland State Library Agreement	EC3 An active, safe and healthy community	Internal and External Stakeholders	Inform Consult Involve



**DEPARTMENT: CORPORATE SERVICES**

**Mission:** To support Council achieve sound governance, implement appropriate planning & regulatory controls and provide community services & facilities to meet the community's needs.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
Facilitate and support community development through effective implementation and delivery of the Community Grants Program	EC2 Sustainable community groups EC3 An active, safe and healthy community EXC5 Quality customer service	Internal and External Stakeholders	Inform Consult Involve
Compliance with Council's Environmental Authority for Waste Disposal Provision of cost effective and environmentally responsible waste management services and facilities Collaboration with neighbouring regions in the Implementation of the Regional Waste Management Strategy	ENV2 Environmentally responsible and efficient waste management	Internal and External Stakeholders	Inform Consult
Public health licence applications, routine inspections of licensed premises and complaint investigation management effectively managed and actioned	EC3 An active, safe and healthy community	Internal and External Stakeholders	Inform Consult
Effectively manage environmental authority registration applications, routine inspections of registered activities and environmental protection complaints	ENV1 Our region's environmental assets are promoted, protected and enhanced	Internal and External Stakeholders	Inform Consult
Regulation of Council's Local Laws	EC3 An active, safe and healthy community	Internal and External Stakeholders	Inform Consult
Develop a Local Laws review schedule in line with legislative and policy requirements.	EXC2 Effective corporate management	Internal and External Stakeholders	Inform Consult Involve
Assess development applications in a timely manner in accordance with the legislation in order to achieve long term sustainable development for the South Burnett Region	GO2 Balanced development that preserves and enhances our region	Internal and External Stakeholders	Inform Consult
Finalise development of a Local Government Infrastructure Plan (LGIP) outlining the required trunk infrastructure to support development within the regions towns	GO2 Balanced development that preserves and enhances our region	Internal and External Stakeholders	Inform Consult

**DEPARTMENT: CORPORATE SERVICES**

**Mission:** To support Council achieve sound governance, implement appropriate planning & regulatory controls and provide community services & facilities to meet the community's needs.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
Provide building, plumbing and drainage regulatory services to meet legislative requirements	EC3 An active, safe and healthy community	Internal and External Stakeholders	Inform Consult
Maintain Council's tourist facilities at Boondooma and Bjelke-Petersen Dams and review future management and operational arrangements	GO3 The South Burnett is a recognised tourism destination INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Provide and maintain Council owned aerodromes as per legislative requirements	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Provide well planned and maintained open space, parks and rail trails network compliant with asset inspection and maintenance schedule Finalise development of a South Burnett Sport & Recreation Strategic Plan Develop master plans for Council's rail trails and tourist facilities at Boondooma and Bjelke-Petersen Dams.	ENV1 Our region's environmental assets are promoted, protected and enhanced GO3 The South Burnett is a recognised tourism destination	Internal and External Stakeholders	Inform Consult Involve
Deliver regional cemetery and associated services that meet current and future burial and remembrance needs	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult



## Finance Operational Plan 2018/19

**Mission:** To provide excellent financial services and professional advice to enable our organisation to achieve its goals

**Officer Responsible:** General Manager Finance

**Responsibilities:** Department Management, Property and Rating, Procurement and Stores, Financial Planning and Sustainability, Asset Management, Plant and Fleet Management.



**DEPARTMENT: FINANCE**

**Mission:** To provide excellent financial services and professional advice to enable our organisation to achieve its goals.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
2019/20 Annual budget is prepared and adopted by Council by 30 June 2019 Quarterly budget reviews of 2018/19 budget are provided to Council no later than, October, February, April and June Unqualified Audit Certificate from Queensland Audit Office Maintain debt recovery processes	EXC1 Effective financial management	Internal and External Stakeholders	Inform Consult Involve
Test and review the business continuity plan for the organisation by 30 December 2019	EXC2 Effective corporate management	Internal Stakeholders	Inform Consult Involve
CapEx Budget 2018/19 prepared and adopted by Council within statutory and organisational timeframes Asset Management Register and Valuations up to date as 30 June 2019 10 year capital works plan prepared for future budget considerations by January annually.	INF1 Infrastructure that meets our communities needs	Internal Stakeholders	Inform Consult Involve
Grants, capital works and maintenance program 2018/19 delivered on time and within budget by 30 June 2019 Develop a scheduled asset maintenance plan for Properties Branch by 30 June 2019 Plant and Fleet maintenance schedules maintained to optimise utilisation	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult Involve



## Infrastructure Operational Plan 2018/19

**Mission:** The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles and adopted levels of service

**Officer Responsible:** General Manager Infrastructure

**Responsibilities:** Department Management, Design & Technical Services, Roads & Drainage Water & Wastewater



**DEPARTMENT: INFRASTRUCTURE**

**Mission:** The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles and adopted levels of service.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
Quality Management System and ISO9001 certification maintained	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Develop a Core Asset Management Plan for transport assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Develop and implement a Maintenance Management Plan for transport assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Develop a 10 year works program for the replacement, upgrade and construction of new transport assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Develop a core asset management plan for water and wastewater assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Review and comply with water and wastewater customer service standards and develop a maintenance management plan for water and wastewater infrastructure	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Develop a 10 year works program for the replacement, upgrade and construction of new water and wastewater assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Implement maintenance management systems for all infrastructure assets	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult

**DEPARTMENT: INFRASTRUCTURE**

**Mission:** The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles and adopted levels of service.

Significant Activities			
Activity / Key Performance Indicator	Link to Corporate Plan	Customers	Engagement Level
State controlled road network on behalf of Department of Transport & Main Roads - Completion of works to specification and in accordance with the Road Maintenance Performance Contract and Transport Infrastructure Contracts	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult
Coordinate Local Disaster Management and Recovery as required by legislation and manage the implementation of disaster management and continuity plans	INF1 Infrastructure that meets our communities needs	Internal and External Stakeholders	Inform Consult Involve

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**4.3 Economic Development (ED)**

***Officer's Report***

**4.3.1 ED - 2496269 - Economic Development March 2018 Quarterly Report**

**Summary**

The Economic Development Department will publish a Report for public distribution each quarter to realise commitments to enhancing communication from Economic Development, activities and projects.

**Officer's Recommendation**

That Council accept the South Burnett Economic Development Quarterly Report – March 2018 and allow public distribution.





South Burnett Economic Development  
Quarterly Report – March 2018



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## INTRODUCTION

The Quarterly Report is the result of a focus from Economic Development on communication. It is intended to provide:

An overview of activity across Economic Development;

A record of statistics, media articles, comments, presentations and notes;

The Economic Development Quarterly Report is documented through a defined process, as follows.

- Collation of team contributions through Team meeting and alternative sources
- Documentation of Draft Quarterly Report circulated to Council CEO for review
- Draft Quarterly Report presented to South Burnett Directions meeting for review
- Changes from Council CEO, South Burnett Directions and internal proofreading identified
- Documentation of Quarterly Report and associated Presentation for Council Portfolio Session
- Quarterly Report presented to Council Portfolio meeting
- Quarterly Report and Presentation, including any minor changes required by Council, documented for consideration of Council Meeting
- Quarterly Report and Presentation accepted by Council for distribution
- Quarterly Report and Presentation distributed

This extended process is expected to take approximately six (6) weeks past the end of the quarter.

## ECONOMIC DEVELOPMENT OVERVIEW

2018 commenced with a flurry as storms disrupted economic activity. The Economic Recovery Sub-Group was activated in mid-January in response to Boxing Day storm that left a path of destruction through the centre of the region, with major rural area damage west of Kumbia and north of Cushnie. February also bit hard with many Nanango residents not loving Valentine's Day as storms caused major damage. Neither storm triggered a 'disaster' and business as usual for the Economic Recovery Sub-Group, resumed in March. Testing of lessons learned from December's Recovery exercise and assessment of 'actions' taken through January and February will inform development of the Economic Continuity Plan due for completion in June 2018.

It was the quarter for sod turns, with major project activity celebrated at Swickers and Coopers Gap Wind Farm. The Hon Cameron Dick, Minister for State Development, Manufacturing, Infrastructure and Planning, officially commenced construction activity at the sod turning for the Coopers Gap Wind Farm. Over 100 people, including wind farm representatives from AGL, Catcon and GE, attended the significant event held at the Cooranga North Hall. Straddling the Local Government border between South Burnett and Western Downs, the Coopers Gap Wind Farm will be Australia's largest wind farm upon completion.

South Burnett Unpacked 2 visited the Bunyas and we were blown away by the destination discussion, with the full gamut of Bunya Mountains attractions and activities in the mix. While we didn't get to see the Clydesdales, over 80 attendees heard about them and more with a highlight being the day's middle session, featuring speakers from the Bunya Mountains National Park and Murri Rangers Program. All this in the close vicinity of Australia's highest whiskey bar – you'll have to visit to hear the story of its name.

Then, the eyes of the world turned to the South Burnett as, after weeks of maintaining confidentiality while delivering information, South Burnett was named as one of the areas in which filming would take place for the Battle of Long Tan feature film, Danger Close. Premier Anastacia Plaschuzck made the announcement from LA with the film's star, Travis Fimmell. Since the announcement, focus has turned to making plans a reality as Wooroolin and the South Burnett get ready to be inundated with over 200 personnel and lots of other things that make movie magic happen. Lights, camera, ACTION in April 2018!

## INVESTMENT & INNOVATION

### South Burnett Directions

Through the first quarter of 2018, South Burnett Directions has met to continue development of an Economic Development Action Plan, the 'scaffolding'. These meetings have focussed on building links between the 2014-19 Economic Development Strategy and the 2020 Strategy adopted by Council in August 2017.

### Swickers Export Boning Room Official Opening

The aftermath of the Swickers fire in November 2016 was almost a distant memory when the redeveloped Export Boning Room and associated facilities was officially opened along with the sod turning ceremony for further investment in abattoir facilities. Swickers is at the forefront of regional investment activity, leveraging State Government assistance through the Jobs and Regional Growth Fund, to not only recover from the fire but expand capacity and jobs. More than \$160 million will be invested on site by the time the new abattoir is completed in 2019. Hundreds of people turned up to the sod turn event on 24 January to celebrate Swickers' recovery and next steps. Swickers is the largest employer in the South Burnett region.

### Coopers Gap Wind Farm

The Hon Cameron Dick, Minister for State Development, Manufacturing, Infrastructure and Planning, officially commenced construction activity at the sod turning for the Coopers Gap Wind Farm. Over 100 people, including wind farm representatives from AGL, Catcon and GE, attended the significant event held at the Cooranga North Hall. Straddling the Local Government border between South Burnett and Western Downs, the Coopers Gap Wind Farm will be Australia's largest wind farm upon completion, establishing up to 200 jobs through construction and approximately 20 jobs in operations.

### Brisbane Marketing Future Food Bootcamp

Council representatives Craig Tunley and Julie Foley attended Brisbane Marketing's Future Food Bootcamp with Josh Gadischke, Proteco on 23 March. The Future Food initiative is an industry development extension of the well-established Regional Flavours Festival held at South Bank annually. With strong representation at Regional Flavours, the Future Food program is of particular interest to Council as a means of generating continued growth in the local food industry. It is expected that further activity under the Future Food banner will be implemented in the lead up to Regional Flavours, with potential for more South Burnett businesses to be exposed to the program and its benefits for the region's food industry.

### Mundubbera to Jandowae Road Working Group

Major announcements in January for action on the Mundubbera to Jandowae Road were welcomed by Working Group members. The Queensland Government announced staged rehabilitation will take place on a 6.8- kilometre section from Chinchilla–Wondai Road to just north of Shellytop Road intersection. This program of work is expected to commence in March 2018 and will be completed by the end of the year. Design is also underway to widen a single-lane section south from the South Burnett Regional Council boundary and replacement of the John Peterson Bridge over the Boyne River at Mundubbera. The Mundubbera to Jandowae Roads Working Group is currently working on completion of an advocacy document.



#### FLA/TSBE Intensive Ag Conference, Dalby

Craig Tunley, Council's Senior Economic Development Officer, attended the one day Intensive Ag Conference held in Dalby on 28 February 2018. Presentations were made throughout the day by Food Leaders Australia, Western Downs Regional Council, Queensland Farmers Federation, World Wildlife Fund (WWF), University of Southern Queensland (USQ), Feed Central and March IT. Approximately 100 persons attended the conference, predominately made up of Government agencies and service providers. Access to water, telecommunications and cost of power dominated networking conversation with participants agreeing that events like this are needed to move forward.

#### Investment Attraction - 'Danger Close'

After approximately 6 weeks of providing confidential support activity to a Screen Queensland locations and production specialist, Queensland's Premier, The Hon Anastacia Palaszczuk announced the filming of 'Danger Close' had been attracted to Queensland. Council's Economic Development Department provided a local contact point, contact details for potential suppliers and facilitated location inspections. Filming will occur in the Gold Coast and South Burnett regions. 'Danger Close' is a feature film of the Battle of Long Tan starring Travis Fimmel as Major Harry Smith. Filming is expected to commence in the region in May 2018.

#### Regional Partnerships - North Burnett Regional Council

Council's Senior Economic Development Officer, Craig Tunley, met with North Burnett Regional Council's Economic Development Manager, Melanie Lavelle-Maloney in Proston to discuss current projects, tourism, strategic planning and cross border synergies. The meeting was the first since both started their Council roles in 2017 and will pave the way for further cross-border collaboration. Initial discussion focussed on economic development planning and tourism marketing. Further meetings between the Economic Development sections are planned, with the next meeting to be held in Eidsvold, providing opportunity to review the recent renovations at the RM Williams Centre.

## VISITOR ECONOMY

### Welcome to 2018

The role of volunteers in the Visitor Information Centre Network is vital for the ongoing provision of information and assistance to the visitor and local coming into any of the Visitor Information Centres. The tourism team continue to encourage networking across the volunteers in the VICs, art galleries and museums and to help with this and to facilitate connection with Councillors, rolled out informal BBQs in each town. Nanango was the first town, followed by a fortnightly rotation at Murgon, Blackbutt, Wondai with the final BBQ in the first round completed with Kingaroy 22 March. Positive feedback received from the volunteers who have appreciated the access to tourism staff, Councillors, and to connect with volunteers from other shifts. Attendees provided further feedback from visitor contact, day to day running of the centres and input of their ideas. It's been a casual endeavour but one that offers a great deal of value.

### South Burnett Unpacked

The second tourism industry networking event, South Burnett Unpacked, was hosted at the Bunya Mountains on 20 February. There were approximately 80 attendees including operators and volunteers.



*South Burnett Unpacked events as volunteer famils*



*The presentation by Murri Rangers group was fascinating*

Presentations from destination operators of The Bunyas, Bunya Accommodation Centre, Bunya Horse Drawn Tours were complemented by informative talks from Qld Parks and Wildlife Services and the Murri Rangers. An impromptu call for operator updates had Mulanah Gardens, Kingsley Grove Estate, Out There Cycling, Shackleton's Whisky Bar and Kingaroy Observatory stand and deliver some insights into their operations. The model of South Burnett Unpacked delivers a famil to the volunteer base that also allows for greater networking opportunities. South Burnett Unpacked 3 will be held on 19 April in the Kingaroy Town Hall and launch the tourism season. Tourism Services Officers are working to have operators host a stall promoting their business and/or deliver a presentation.

### Media Famils

Working with Sequel PR the region has received media famils from Road Ahead magazine 2-4 March and Q weekend travel writer Belinda Seeney 24 – 25 March. The RACQ famil had a family focus with editor Deb Eccelston travelling with her three (3) children enjoying the diverse activities, attractions and flavours of the South Burnett. Starting at the gateway to the South



Burnett, the party was welcomed to the Bunya Nut Café and Roy Emerson Museum in Blackbutt, continuing on to stay the night at Yallakool Park. Other activities included a cycle on the South Burnett Rail Trail, stargazing at the Kingaroy Observatory, racing action at South Burnett Kart Hire, savouring lavender scones, Kingsley Grove Estate wine ice-cream and Dusty Hill hospitality, restful accommodation at Room Motels and a host of other experiences. Look for the article out early April for everything the family discovered in the South Burnett.

The brief for Q Weekend was a girl's retreat getaway at the Bunya Mountains. An itinerary was developed and proposed and added value by pushing the trio to Maidenwell Trading Post, home of the Sauceman to experience the culinary delights now on offer in Maidenwell. The ladies were hosted for the evening by Bunya Accommodation Centre, experiencing a horse drawn tour, highest whisky bar in Australia and the Bunya Mountains Markets. Once again the operators were co-operative and welcomed the opportunity to showcase their piece of the South Burnett and display a positive and welcoming environment.

#### South Burnett Facilities

Can you believe it's been 30 years since the eyes of the world were on Brisbane for the opening of Expo 88?

To celebrate Kingaroy Heritage Museum will host a 30<sup>th</sup> anniversary Expo 88 exhibiton for 6 months from 30 April coinciding with the date and run time of Expo 88. Jason Ford has been a moving force behind the exhibition with several high coverage media interviews conducted on radio and a spot on the Icons of Queensland television show – a big thank you to Jason for the regional promotion.





Kingaroy Heritage Museum  
**Visitor Comments**

Date	Visitor Name	Where's Home?	Comments
06/01/18	Ken Schuler	Towamba	Fantastic
27/01/18	Sandra + Peter Amto	Brisbane	Amazing peewee hunt! <del>to</del> <sup>to</sup> P. Manja!
"	Quinn + Annis	Tandragee NSW	Went down in museum lands! V. AMAZING!
"	Vivien Simpson	EROSBURG	VERY FANTASTIC MUSEUM
27-1-18	Paul Gallagher	Sunshine Coast	Great Museum
27-1-18	Sam Anne	Seagrass	Very Good
27-1-18	Michelle MURDO	Brisbane	Very interesting
28/1/18	Alison Paul Hopkins	Brisbane	Very interesting + informative
28/1/18	Sam + Nicole Verrill	Brisbane	Very please for the ladies
29/1/18	Clare + Shane Owen	Burumburung or	Amazing display beautiful, provided knowledge
29/1/18	Gene Zischke	Narrango	I liked the old technology
29/1/18	Terrika	Narrango	"
30/1/18	Mary + David	Nackara	Very interesting display
30/1/18	Debra + family	Kingaroy	Very
31/01/18	James + Anne	Cherry	Very nice + interesting + well done
31/1/18	Sammy + family	Ray + Murrumbidgee	Excellent display
1/2/18	Charrell Wright	Merrigal (family)	Wonderful collection loved the piece about sea stacks. Have
1-2-18	Paul + Rob	Rendelsham	Very interesting
1-2-18	Karen Marilyn White	Larwood	Interesting display thank you

Visitors continue to appreciate the Kingaroy Heritage Museum

2 Dams 1 Destination – Crow FM advertising updated to promote Easter school holiday activity  
 Bush 'n Beach Fishing publication – Discover South Burnett ad placement, feature article by  
 Matthew Langford 'Summer fishing fun in the South Burnett'



William Langford held a cracker bass hooked on a deep flat using a spinnerbait.



Chris Achilles with a monster 53cm bass from Boondooma on a spoon.



Chris with the rewards of a great session in the deep water at Boondooma.

## Summer fishing fun in the South Burnett

**T**HE Christmas and new year holiday crowds have come and long gone but the fishing has remained consistent.

Both dams in the South Burnett are fishing well despite the low water levels.

Boondooma is producing big quality bass and older perch while Bjelke-Petersen is yielding age numbers of fish of varying species on numerous techniques.

If you're thinking of going for a fish, you won't go wrong with either.

The South Burnett is the spot to be for fantastic sub-water fishing.

The dam at this time of year is beautiful early in the evening and there's plenty of wildlife to watch and enjoy throughout the day. With the summer heat continuing, it's best to fish in the mornings or late in the afternoon. The trend has been to fish the timber near the dam and Stuart's early in the morning. 3/8oz Bassman Spinners or lipless cranks are during the after-noon target the deeper



Freshwater Impoundments  
by MATTHEW LANGFORD

As you read this, the river system is full of life again after the floods. The good news is that spangled perch, silver perch, catfish and yellowbelly are back again in bigger numbers. It's good to see some locations that were clogged up prior to the floods clear of weed and rubbish.

sections of the dam near the dam wall and rocky edges with 1/2oz-rigged Ecogear Power Shads and Nories Wasaby Spoons.

If I'm fishing Boondooma during the heat, I'll start in the timber early because the fish are in among the trees looking for an easy meal of passing booby beam.

In the arms the fish will hold very close to structure and you'll need to get your lures in as close as possible to get a bite. Look for spindly timber - trust me, there's a lot of

it in the arms. Lures of choice for this scenario are 5/8oz and 3/8oz Bassman Spinnerbait and any sinking lipless crankbait.

Give your lure up to five seconds to sink to 3-4.5m and start a slow wind.

It's important to make sure you have a lure retriever with you because you will get snagged on the trees now and again.

Keep moving from tree to tree or structure to structure and persist because with the right technique your lure will be

hook doesn't pull as the fish makes its runs on the way back to the boat.

Trollers are picking up bass and yellowbelly in the deeper sections of the dam by targeting those suspended fish.

Make sure you have plenty of deep divers handy. Lures that dive from 4.5-6m will be the ones that get you onto fish.

Bait fishers are consistently getting mixed bags in the timbered arms using worms and fresh shrimp.

It may even pay to move to the main basin and let your bait suspend under the boat in that 4.5-7.5m range.

Drifting with the wind is a great way to cover water with your bait under the boat.

Eventually it will cross paths with a hungry fish or two.

Red claw numbers are picking up and some really big ones have been mixed in, so make sure you pack the opera house traps if you're coming to the dam for a day or two.

Bjelke-Petersen If you're keen on trolling, then I can suggest trolling heavy 5/8oz spinnerbait, 3/8oz blades or continued P66



A nice golden caught on a 3/8oz Bassman Spinnerbait cast around the flats at BP

Dams Destination  
www.discoverouth BurnettRegion.com.au  
Discover South Burnett

Boondooma Caravan & Recreation Park  
71 4168 9694 www.lalreboondooma.com.au

Yallah Toolip Park on Bjelke-Petersen Dam  
71 4168 4746 www.yallahoolipark.com.au

liffing.com.au

Guided by Matt Langford

Australian Freshwater Fishing Charters

0408 658 592 | australianfreshwaterfishing.com

Bush 'n Beach Fishing, March 2018 - Page 65





Terry Allwood with catch and release winner John Francis.

## February 2018 Boondooma Dam Yellowbelly Fishing Competition results and wrap-up

**B**OONDOOMA Dam Yellowbelly Fishing Competition spokesman Terry Allwood said the lake fished extremely well for the 2018 event, with 278 fish going through the catch and release section and another 253 in the gilled and gutted section.

The biggest yellowbelly of the event weighed in at 2.2.5kg.

The competition set new records for the third year in a row with a massive attendance of 1125 entrants including 372 juniors.

Cash and other prizes were presented at the end of each of the three seasons, with overall competition winners revealed at the conclusion of the event.

The water level in the lake was 44 percent, which together with the clear blue skies and the scene for a great weekend of camping, fishing and family activities.

Profits from the event are used to supplement

fishing permit funds from the Queensland Government and to date about \$1 million fingerlings have been stocked into Lake Boondooma.

The catch and release category of longest naive targeting Australian bass and yellowbelly was won by John Francis of Kirgarry with a bass measuring 19 at 2.25kg.

John took home over \$500 in cash, prizes and a trophy, proudly sponsored by Thug Lures and Sismaro Fishing Australia.

Chloe Manshay put in a solid effort under some guidance from her dad Shaun Manshay to walk away with the most fish (bass and yellowbelly) caught and released throughout the competition with a total tally of 10 fish presented to the weighmaster.

The heaviest yellowbelly title was claimed by Scott Johnston of Proctor with a yellowbelly of 2.2.2kg.

Scott took home \$400 cash plus prizes and a trophy, sponsored by Corey and Naki (Codie) of the Lake Boondooma kiosk.

The winner of the nearest bass section sponsored by Wanda Accounting and IEX Services was D. Ranch of Mooloolah with a bass of 1.7kg to secure a poyebucue of \$350 plus prizes and trophy.

Hinwood Fish Hatchery champion junior angler for yellowbelly was Lucy Stead of Kirgarry with a yellowbelly of 1.8kg, while the bass title was claimed by Deanna Graham of Willwills with a bass weighing 1.315kg.

The 3.6m Quintrex boat, motor and trailer package was won by Ryan Daley of Clifton and proudly sponsored by South Burnett Regional Council.

The Dragon kayak was won by Keith Smith of Highfields.

Congratulations to all the winners and thank you to everyone who attended and made the event such a success.

All profits from the

weekend go back into buying more fingerlings.

The future for the Lake Boondooma fishery is looking very healthy.

Next year's annual competition will be held on February 9 and 10, 2019.

Entry costs will remain at \$20 for adults and \$5 for juniors aged 16 and under.

The ongoing support of our many generous sponsors ensured a wide range of prizes and lucky draws were available for all competitors this year, with over \$40,000 worth of cash and prizes given away.

Food and drinks stalls were provided by local community groups over the weekend and the great camping facilities provided by the South Burnett Regional Council were put to good use by those staying at the lake.

Additional information on the local area and past fishing competitions can be found on the Trouton Online website: [protoncollie.lnk.to](http://protoncollie.lnk.to)

## Summer fishing fun in the South Burnett

from P65

any creep-iving hard-body in front of the main dam wall at Lake Barambah (Nijels-Petersen Dam) and around the island at Lightning Ridge and at Bass Point.

If you're not familiar with these areas, drop into the kiosk and ask the team members who are always happy to help.

Red claw are moving and we've had reports of a few good catches coming in.

Most are being taken near any rocky walls or ledges and soft vegetation are the key to getting big red claw in the pools.

If you're a lure fisher like me, I've been finding a lot of fish hanging off the deeper edges and steep drop-offs in the main basin early of a morning and

late of an afternoon.

If the steep edge has timber on it you're doubling your chances of scoring a good fish.

Casting 1/2oz spinner baits into these areas seems to be the most productive method.

Cast your spinner bait right against the bank and begin a slow retrieve, also targeting the areas either side of and in between any spidly trees.

I've caught good bass using this method.

Not only are the edges producing quality fish, but later in the day when the sun is higher in the sky I've found the bass move out onto the deeper flats.

Long casts, letting the plastic sink to the bottom and using a hour and kill retrieve are the keys to getting the fish to bite hard.

Lightning Ridge and

Bass Point have been the most productive areas for scooped fish, so give it a go if you have the chance.

**Park notes**

As I write, both dams have quite low water levels but there's still plenty of water for activities.

You'll find heaps of room for skiing and fishing, so don't let the water levels deter you from visiting.

On a final note, I have started a fishing charter business on BP and Boondooma dams.

If you'd like a great day out and all the info and knowledge to catch bass and yellowbelly in our two dams, make sure you give me a call on 0428 608 592 and I'll be happy to take you out for an awesome day of fishing.

Until next month right lines and best odds. **J**



Overall winner Scott Johnston with Mayor Keith Campbell and fellow competitors.

## Sampling for peacock bass under way

**S**AMPLING of the Pioneer River at Mackay is under way to determine the extent of the reported incursion of the freshwater pest fish, peacock bass.

Fisheries Queensland Deputy Director General Scott Spencer said initial investigations indicate a single peacock bass was caught and released below the Dumbarton Weir in December 2017.

"The Department of Agriculture and Fisheries has engaged environmental research group Catchment Solutions Pty Ltd who recently commenced sampling," Mr Spencer said.

The aim of the sampling is to establish whether or there are peacock bass in the Pioneer River, and if they are there, to ascertain the extent of the incursion to inform whether further response actions may be effective.

"Initial sampling will focus on the area below

Dumbarton Weir and extend to Marian Weir and Mirral Weir upstream.

The sampling is expected to be completed quickly.

Peacock bass are considered non-indigenous fish under the Fisheries Act 1994 and are not known to exist in Queensland waters.

Once they become established in large, open waterways it can be very difficult to eradicate them.

The source of the peacock bass reportedly in the Pioneer River is unknown.

It is an offence to release non-indigenous fish into Queensland waters as it can have detrimental impacts on

native fish populations.

Anyone with information about suspected illegal fishing activities is encouraged to report it to the Fishwatch hotline by calling 1800 017 116.

Mr Spencer said the public played an important role in helping stop the spread of pest fish.

"The Department of Agriculture and Fisheries encourages people to help by learning how to identify pest fish, not facilitating their spread between waterways and to report pest fish sightings," he said.

"Anglers who catch or spot peacock bass in the Pioneer River can assist by taking a photo and reporting it online at [daf.qld.gov.au](http://daf.qld.gov.au) or by calling 175 231."

If caught, peacock bass should not be returned to the water. **J**



[www.hbfishing.com.au](http://www.hbfishing.com.au)

**MOURA**

**MUDDY WATER CLASSIC**

**March 31 to April 1**

**20 18**

*Family Fishing Competition*

BIRD & BIRD - LUCKY DRUMS - HOOPERS - THUNDERBOLTS IN CASH & PRIZES TO BE WON!

**WHERE:**  
Moura Apex River Park  
(Dawson River, Moura)

**ENTRY FEES:**  
Seniors: \$20  
Juniors: \$7.50

• \$100 early bird entry draw  
• FREE camping

**For further information please contact:**  
Zelma Lewis 07 4997 1932 or  
Graeme McGreevy 07 4997 2244 AH: 07 4997 2010  
OR email: [m.a.f.s.g@bigpond.com](mailto:m.a.f.s.g@bigpond.com)

Dam Management team are managing and sharing 'how to' YouTube video content to connect 'have a go' anglers with some professional tips and tricks.

Brisbane Kids media famil in development to promote outdoor family activity and will focus on one of the dams and activities and the South Burnett Rail Trail.

Visitor Information Centre Network – one social media page for the five (5) Visitor Information Centres has been implemented. Volunteers with an interest in social media have been encouraged to express interest in editor role.

South Burnett Rail Trail – google business listing, 287 people found SBRT on google, 20 asking for directions, ratings and reviews beginning to come in:

*'Wondai to Murgon has the most to offer for the naturalist. A few towns in between offer a more epicurean approach to tackling this trail'*

*'What an amazing new push bike trail for the area'*

Brisbane Valley Rail Trail – Discover South Burnett promotion with click through website link on <http://www.brisbanevalleyrailtrail.com.au/discover-south-burnett/>

#### Regional Flavours

Planning for Regional Flavours 2018 is well underway. Applications for stallholders has closed and the South Burnett hub will include Clovelly Estate, Crane Wines, Kingsley Grove Estate, The Peanut Van, Chinchilli, South Burnett pop up food stall, local producer hampers and the destination food events – Blackbutt Avocado Festival, Goomeri Pumpkin Festival and Kingaroy BaconFest. Regional Food Ambassador Chef Jason Ford is busily planning his Queensland Taste stage demonstration and delivery of the South Burnett sticky pork belly wrap. Discover South Burnett is working in partnership with the three (3) destination food events to utilise Jason at each of these events further promoting regional produce.

#### Australian Tourism Data Warehouse (ATDW)

Request for ATDW team to run an education session at South Burnett Unpacked 2 was declined due to prior commitments. From this contact the ATDW team included the South Burnett into their direct call workload to connect directly with businesses to run through the benefits and how to set up a listing. An ATDW team member is attending South Burnett Unpacked 3 in April to connect directly with operators.

#### Getting Social (Media) in the South Burnett

Discover South Burnett Facebook 2,026 fans at 31/03/2018



Highest demographic  
21% Female 35 – 44 years of age  
16% Female 25 – 34 years of age  
16% Female 45 – 54 years of age  
8% Male 35 – 44 years of age  
7% Male 25 – 34 years of age

Regions where followers (20+) are located:

- Brisbane 531
- Kingaroy 345
- Nanango 109
- Toowoomba 101
- Murgon 61
- Wondai 60
- Sunshine Coast 40
- Blackbutt 37
- Gold Coast 37
- Hervey Bay 35
- Ipswich 34
- Dalby 30
- Bundaberg 29

Total Reach January – March 92,703

Total reach is the number of unique people who saw your posts, regardless of where they saw it. If your post reaches a person organically and through an ad, that person will be included in organic reach, paid reach and total reach.

One ad insertion this quarter promoting Discover South Burnett costing \$26.00 with a total reach of 3,541 people





**Insights**

68% female audience                              32% male audience  
 Highest age group 25 – 34 year old with most followers in this age bracket

**Top locations**

- Brisbane 21%
- Kingaroy 15%
- Toowoomba 7%
- Nanango 5%
- Gold Coast 3%

**Visitor Information Centres**

**Kingaroy VIC – January/February/March 2018**

STATS	Visitor No.	Sales	Volunteer Hrs.	Bus Groups
January	857	\$3551.08	1106.5	
February	588	\$2353.90	1013	
March	976	\$3295.70	732.5	

In early **January** the Tourism Service Officer for Nanango and Kingaroy VIC was succeeded to upgrade the “Discover South Burnett” website. The Kingaroy Volunteers managed the general operation of the VIC in absence of Tourism Services Officers.

In **February**, two of our volunteers, Ralph & Kay Clark, represented the South Burnett at the Melbourne Caravan & Camping Super show. They had a very productive time in Melbourne promoting our great Region. Volunteers attend South Burnett Unpacked 2 at the Bunya Mountains.

Some of the Kingaroy Volunteers helped at the Queens Baton Relay in **March** which was a very successful event for the local community.



**Visitor Comments**

Robin (Gold Coast) - "Great Direction and Local Knowledge"

Leeanne (Balina NSW) - "Nice helpful staff"

Richard (Blackpool England) - "Fantastic Information"

Kate (Burleigh Heads) - "I love all the nut items"

Mary (Golden Beach NSW) - "Fabulous Staff. Thanks for all the great info"

**Nanango VIC – January/February/March 2018**

STATS	Visitor No.	Sales	Volunteer Hrs.	Bus Groups
January	739	\$617.25	456.5	
February	441	\$623.15	432.5	
March	581	\$578.45	441	

In early January the Tourism Service Officer for Nanango and Kingaroy VIC was seconded to upgrade the "Discover South Burnett" website. The Nanango Volunteers managed the general operation of the Energy Centre in absence of Tourism Services Officers.

Seven Volunteers attended South Burnett Unpacked 2 at the Bunya Mountains in February. Presentations included

- The Bunyas
- Bunya Mountains Horse Drawn Tours
- Murray Rangers
- Astro Tourism
- Out there Cycling

Two new computers where installed in the energy centre this month for customer use.

March saw the Cub Scouts visit the Energy Centre due to the closure of the Kingaroy Heritage Museum.

**Visitor Comments**

Karen ( Sunshine Coast) – "Really amazing staff, so friendly and helpful"

Mr Weiler (Gympie) – "Love the butter factory Engine"

Kerry (Marcoola) – "Great & Friendly staff"



### Kingaroy Heritage Museum

In **February**, 31 people visited the Museum from Caloundra.

56 Students visited the Museum from St Marys College in **March**. They were studying "changes over the years."

The Museum was closed from the 12/03/2018 until the end of March for repairs.

#### Visitor Comments/Social Media:

Oyster Point Cub Scouts (Scarborough) – "The cubs loved being spies"

Eleanor (Brisbane) – "Interesting History"

Ralph (Ocean Shores NSW) – "Thanks for the trip down memory lane"

Sue (Kenmore) – "Fascinating Very well put together & Kept thank you"

Keith (Moffatdale) – "One of the Best"

#### Wondai VIC – January/February/March 2018

STATS	Visitor No.	Sales	Volunteer Hrs.	Bus Groups
January	528	\$2086.30	239.50	
February	470	\$1158.85	470	2
March	583	\$1887.50	205	

The museum continues to receive visitors to the area through **January** staying at the popular Boondooma Dam and Bjelke-Petersen dam for the school holidays.

Nine volunteers from the Wondai Timber Museum attended South Burnett Unpacked 2 at the Bunya Mountains in **February**. They enjoyed presentations from a number of local businesses.

Volunteers visited the newly opened 'Wondai Accommodation Units and Villas'. They enjoyed a guided tour of the top class facility.

Volunteers from Wondai Timber Museum, Heritage Museum, Woodcrafters Workshop and Art Gallery met for their first Volunteers engagement BBQ in **March**. The first of many, the engagement BBQ's are a quarterly event aimed at giving volunteers an opportunity to interact with the Mayor, Councillors and Economic Development staff.



**Visitor Comments**



Jacquelyn  
Yesterday

★★★★☆ Another town that was interesting there are two places of great interest in particular was the heritage museum and the wood museum the town also is clean and tidy and there are clean toilets and showers in the free camp area in the middle of town



Hungy K  
9 weeks ago

★★★★★ Had a really nice stop and took a look at the museum. Super nice service so a big thanks Bob!

**Murgon VIC – January/February/March 2018**

STATS	Visitor No.	Sales	RACQ	Volunteer Hrs.	Bus Groups
January	352	\$254.85	\$200.00	230.20	
February	364	\$162.95	\$344.20	174	
March	438	\$329.50	\$2485.59	192	

**January** has seen hot temperatures in the South Burnett, which has affected the number of visitors travelling on the roads and staying in the Free Camp.

Five volunteers from the Murgon VIC attended South Burnett Unpacked 2 at the Bunya Mountains in **February**. They enjoyed presentations from a number of businesses in the Bunya Mountains.

Volunteers from the Murgon VIC and Dairy and Heritage Museum met for their first Volunteers engagement BBQ in **March** with Cr Kathy Duff. The first of many, the engagement BBQ's are a quarterly event aimed at giving volunteers an opportunity to interact with the Mayor, Councillors and Economic Development staff.

**Visitor Comments**

Noel - "Spent too much money loved your centre and loved your town"

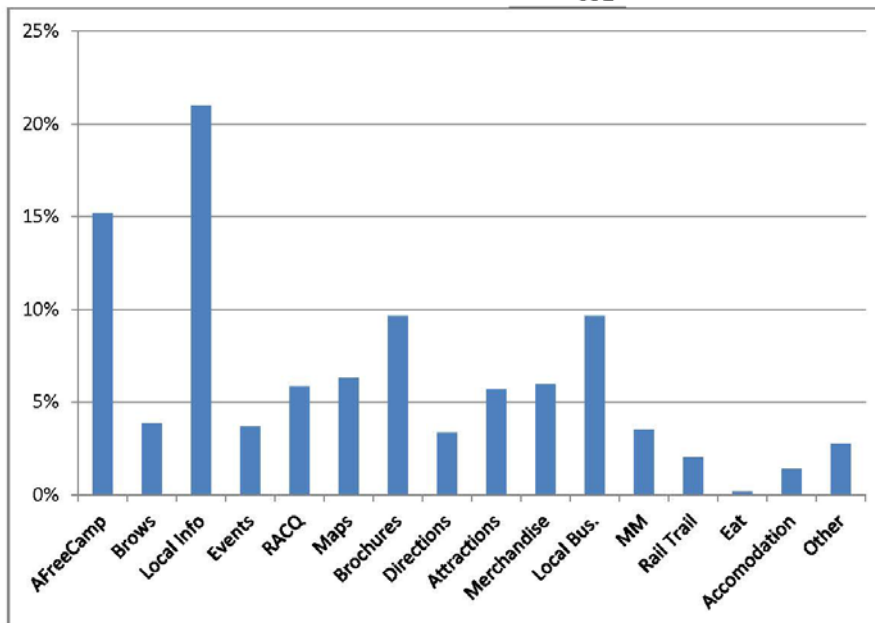
Beth - "Very attractive, Enjoyed Free Camp"



During the months of January to March a survey was completed on a sample of visitors as to the reason why they visited the Murgon Area. The survey results are collated below.

**Murgon VIC Survey – Jan to Feb 2018 (Reason for Visit)**

Free Camping	99	15%
Browsing	25	4%
Local Information	137	21%
Events	24	4%
RACQ	38	6%
Maps	41	6%
Brochures	63	10%
Directions	22	3%
Attractions	37	6%
Merchandise	39	6%
Local Businesses	63	10%
Murgon Moments	23	4%
Rail Trail	13	2%
Eateries	1	0%
Accommodation	9	1%
Other	18	3%
	<b>652</b>	



**Wondai Heritage Museum – January/February/March 2018**

STATS	Visitor No.	Donations	Volunteer Hrs.	Bus Groups
January	58	98.75	196.50	
February	119	84.05	254.75	2
March	45	74.10	162.50	

The museum is solely operated by four volunteers who continue to keep the facility open to the general public four days per week. These volunteers do an exceptional job and continue to preserve and showcase Wondai’s history for the community.

This year the museum was closed for two weeks instead of the usual four, which has seen an increase of visitors to the museum in **January**.

Special thanks to Winston Burrows who donated his valuable time and backhoe to move heavy farming equipment and laying bitumen in the machinery shed. This completes the renovations to the machinery shed to ensure that the equipment is preserved.

The volunteers have completed restoring one of three old carts donated to the Museum in **February**. They are busily working on the 2<sup>nd</sup> one at present.

The external ramp to the hospital has been repaired and resealed.

The volunteers have been busy setting up regular displays for the public through **March**. The first being a school display marking a return to school for children in January and household display showcasing household equipment used in days gone by.

The security fence has been completed this month to safeguard visitors.

The museum continues to receive donations from the public with the most recent being a donation of books from the 1930s to 1950s and a working gramophone.



**Blackbutt VIC – January/February/March 2018**

STATS	Visitor No.	Sales	Volunteer Hrs.	Bus Groups
January	688	\$337.60	314	
February	604	\$91.50	261	
March	773	\$180.00	246	

In **January** our volunteers engaged in the decluttering of the Blackbutt VIC making optimum use of our small space.

All our volunteers attended South Burnett Unpacked 2 at the Bunya Mountains in **February** and the first volunteer BBQ. The volunteers were impressed with the information and presentations on the day at the Bunya Mountains. They also had positive feedback from the engagement BBQ with staff and Councillor Jones.

Volunteer Stan Podger installed our Plaque displaying the history of our Slab Hut story in **March**, which has been very popular with visiting tourist and locals.



## BUSINESS GROWTH

### South Burnett Rewards

Economic Development staff ran a competition throughout the Visitor Information Centre network for volunteers to come up with a catchy headline for a media release, to entice residents and visitors to travel the entire region. Jan Cooke, volunteer at the Blackbutt Visitor Information Centre won the competition with the Phrase “Don’t dawdle, swipe your rewardle”



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### Media Release

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PO Box 336, Kingaroy Q 4610 - P: 07 4189 9100- F: 07 4162 4806 – E: [media@southburnett.qld.gov.au](mailto:media@southburnett.qld.gov.au) - W: [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au) - ABN 89 972 463 351

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**FOR IMMEDIATE RELEASE 27/03/2018**

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START

#### **Don’t dawdle, swipe your Rewardle!**

Fill up the tank and pack some snacks, because by being a tourist in your own backyard can earn you a FREE powerbank!

To entice residents and visitors to travel the entire region, Rewardle has been introduced to all of our region’s accredited Visitor Information Centres (VICs). In order to claim your Discover South Burnett powerbank, all you need to do is swipe your Rewardle card or app at all the VICs within a twelve (12) month period. Not only will you receive a Discover South Burnett powerbank, but you will also be achieving your goal as a resident tourist, getting all sorts of insights on local information, local products and local knowledge.

“This is a great concept for encouraging locals to visit to our region’s high quality Visitor Information Centres and meet our wonderful volunteers. Not only do the volunteers who work in our VICs have a valuable understanding of local attractions, the centres also stock local produce and brochures, and some are co-located with our regional museums and/or art galleries.” Said Mayor Keith Campbell

The region’s VICs are located at Blackbutt, Nanango, Kingaroy, Wondai and Murgon.

END

*Photo: (L-R) Volunteers at the Kingaroy Visitor Information Art & Heritage Centre - Julie Harm, Ralph Clark & Kay Clark*



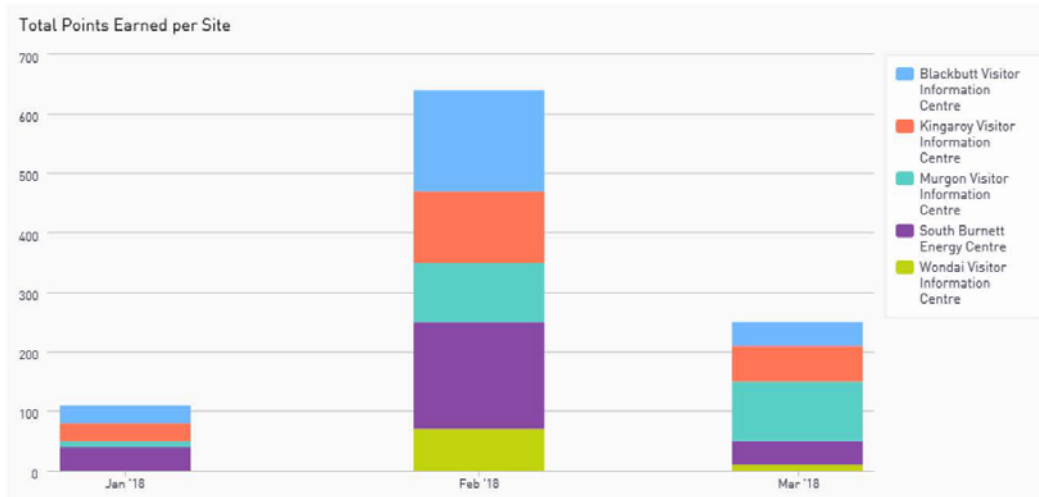


Following a review of South Burnett Rewards v2 last quarter, it was decided to withdraw from the 'master franchise agreement' between Economic Development and Rewardle. This has reduced staff time associated with growing the program.

Currently, the South Burnett Rewards Facebook Page has a following of almost 1,000 consumer based fans. Most small businesses in the region have fewer than 500 fans following their profiles, so with this in mind, next quarter a rebrand of the South Burnett Rewards Facebook Page will be explored to gauge the benefit of small business focused exposure through this page.

**South Burnett Rewards VIC Data**

During this quarter, volunteers registered 92 Transitions, with the greatest activity being experienced in February, following face book promotion. It is anticipated that an increase will be seen during April, following further advertising.



VIC	Number of Transactions
Nanango	28
Kingaroy	23
Wondai	8
Murgon	12



Blackbutt	21
<b>TOTAL TRANSACTIONS</b>	<b>92</b>

South Burnett Business Builders Program “Breaking Through the Beige”

Thanks to the Building better regions funding secured by BIEDO, Economic Development staff in partnership with BIEDO and the University of Southern Queensland will be delivering the South Burnett Business Builders Program. The project team will work closely with 15 South Burnett Small Businesses to assist in building their capacity and providing links to support their business. The program will also include a bus trip for the participants to attend the Grow Gympie Forum to be held in May.

The program will also see the development of a database of business-related resources and the making of a South Burnett wide business network.



The South Burnett Business Builders Project Team, with Program Participants, Lawless Beef Co.

Boondooma Homestead

Economic Development staff continues to work with the Boondooma Homestead Management Advisory Committee. Following the last meeting held 17 February 2018, it was identified that a complaints process should be adopted by the committee to highlight clear actions and responsibilities between the INC, MAC and Caretakers. Economic Development staff is working with the committee to develop a process to manage complaints.



New flooring in the caretaker's cottage, museum, and office was laid this month with painting of the homestead commencing early April. The stone cottage will also be re-grouted with termite mud to reduce further deterioration.

Film Ready Flyer

To assist small business to prepare for increased foot traffic during the filming of Danger Close - The Battle of Long Tan, Economic Development staff worked in conjunction with a local marketing business to develop a 'Film Ready' flyer.

**ARE YOU  
FILM READY?**

Make the most out of **Danger Close: The Battle of Long Tan** filming their movie in the South Burnett, by planning and preparing your business to be event ready. Stay up-to-date with all of the Movie updates by following: [www.dangerclosemovie.com](http://www.dangerclosemovie.com)

**Stay informed**

**FILM SIDE-EFFECTS  
INCLUDE**

- MORE LOCAL TRANSACTIONS
- MORE VISITORS TO REGION
- BROAD MEDIA EXPOSURE
- ECONOMIC BENEFITS**

**SOUTH BURNETT DIRECTIONS** | **DANGER CLOSE THE BATTLE OF LONG TAN**



# Be Film Ready

**April 23 to May 20**

**Seize the opportunities**  
Have a positive attitude and show your business supports the event. Make sure you talk about the region positively too.

**Be workforce prepared**  
Be sure to make your staff aware of the event and also think about whether you need more staff for the event rush.

**Plan your event marketing**  
Know where your customers are and find a way let them know to get to your shop. Window displays can be very effective.

**Grow to meet demand**  
Do you need to clearly show where to order and collect? Think about a few simple ways to change your layout to serve groups.

**Manage your stock, cash flow and marketing**  
Do you have enough cash on hand? Have you ordered according to your extra customers you hope to receive?

**Plan ahead for temporary changes**  
Be sure to keep up to date with changes like road closures etc so that your business experiences the least amount of disruption.

Plan and prepare your business to be event ready for the filming of **Danger Close: The Battle of Long Tan**.  
For more information visit - [facebook.com/southburnettdirections](https://facebook.com/southburnettdirections)

Economic Development Social Media

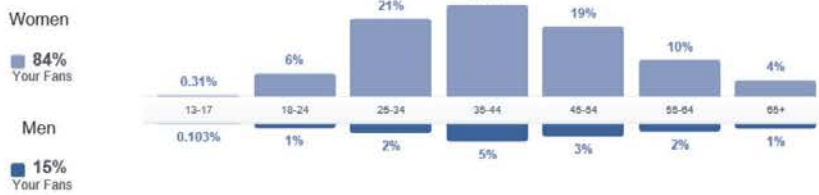
South Burnett Rewards

972 fans at 29/03/2018 (up +12 since last quarter)

Total Page Likes as of Today: 972




Aggregated demographic data about the people who like your Page based on the age and gender information they provide in their user profiles.



Country	Your Fans	City	Your Fans	Language	Your Fans
Australia	965	Kingaroy, Queensland	439	English (US)	666
New Zealand	1	Brisbane, Queensland	85	English (UK)	300
United States of America	1	Nanango, Queensland	75	English (upside down)	1
		Murgon, Queensland	55		
		Wondal, Queensland	49		
		Blackbutt, Queensland	21		
		Toowoomba, Queensla...	16		
		Proston, Queensland	15		
		Goomeri, Queensland	9		
		Bundaberg, Queensland	7		

Top performing posts



**Performance for your post**

2,082 People Reached

68 Reactions, comments & shares

39 Like	16 On post	23 On shares
8 Love	2 On post	6 On shares
2 Wow	1 On post	1 On shares
4 Comments	0 On Post	4 On Shares
15 Shares	14 On Post	1 On Shares

66 Post Clicks


21 Photo Views	1 Link clicks	44 Other Clicks
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**NEGATIVE FEEDBACK**

1 Hide Post      0 Hide All Posts  
 0 Report as Spam      0 Unlike Page

Reported stats may be delayed from what appears on posts





**Performance for your post**

975 People Reached

32 Likes, Comments & Shares

26 Likes	10 On Post	16 On Shares
1 Comments	1 On Post	0 On Shares
5 Shares	5 On Post	0 On Shares

94 Post Clicks

12 Photo Views	0 Link clicks	82 Other Clicks
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**NEGATIVE FEEDBACK**

1 Hide Post      0 Hide All Posts  
 0 Report as Spam      0 Unlike Page

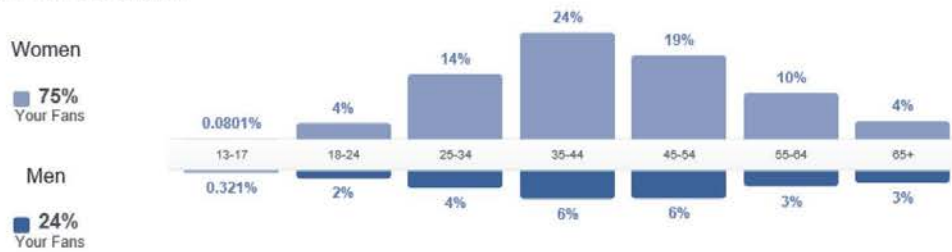
Reported stats may be delayed from what appears on posts

South Burnett Directions

1,246 page likes at 29/03/2018 (up +50 since last quarter)



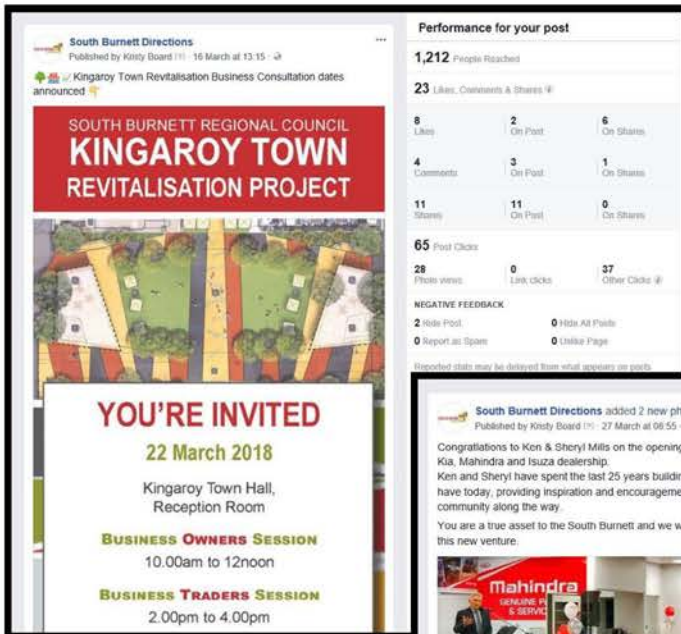
Aggregated demographic data about the people who like your Page based on the age and gender information they provide in their user profiles.



Country	Your Fans	City	Your Fans	Language	Your Fans
Australia	1,209	Kingaroy, Queensland	399	English (US)	850
United States of America	8	Brisbane, Queensland	173	English (UK)	394
United Kingdom	4	Nanango, Queensland	96	Indonesian	2
Indonesia	3	Wondai, Queensland	41	Swedish	1
New Zealand	3	Toowoomba, Queensla...	40	Thai	1
United Arab Emirates	2	Murgon, Queensland	34		
Canada	2	Gold Coast, Queensland	22		
Spain	2	Blackbutt, Queensland	19		
Ireland	2	Sunshine Coast, Quee...	19		
Philippines	2	Bundaberg, Queensland	17		



Top Performing Posts:



**South Burnett Directions**  
Published by Kirsty Board · 15 March at 13:15 ·

Kingaroy Town Revitalisation Business Consultation dates announced

**SOUTH BURNETT REGIONAL COUNCIL  
KINGAROY TOWN  
REVITALISATION PROJECT**

**YOU'RE INVITED**  
22 March 2018  
Kingaroy Town Hall, Reception Room

**BUSINESS OWNERS SESSION**  
10.00am to 12noon

**BUSINESS TRADERS SESSION**  
2.00pm to 4.00pm

**Performance for your post**  
1,212 People Reached

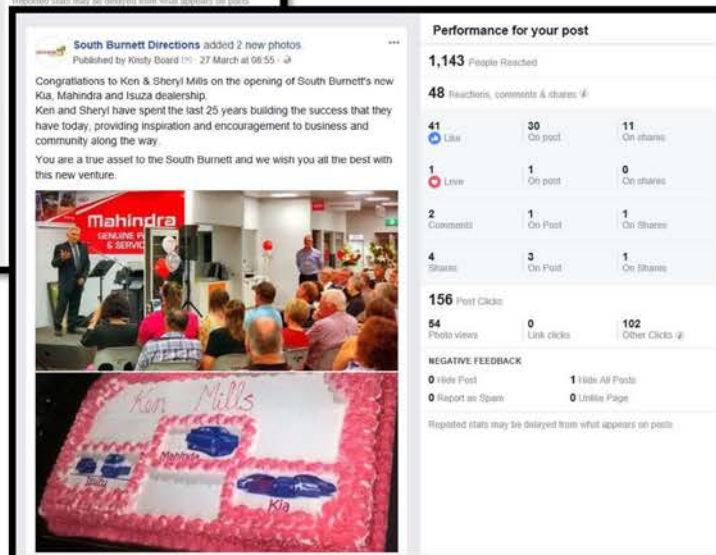
23 Reactions, comments & shares

8 Likes	2 On Post	6 On Shares
4 Comments	3 On Post	1 On Shares
11 Shares	11 On Post	0 On Shares

65 Post Clicks

28 Photo views	0 Link clicks	37 Other Clicks
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**NEGATIVE FEEDBACK**  
2 Hide Post, 0 Report as Spam, 0 Hide All Posts, 0 Unlike Page

**South Burnett Directions** added 2 new photos  
Published by Kirsty Board · 27 March at 09:55 ·

Congratulations to Ken & Sheryl Mills on the opening of South Burnett's new Kia, Mahindra and Isuzu dealership. Ken and Sheryl have spent the last 25 years building the success that they have today, providing inspiration and encouragement to business and community along the way.

You are a true asset to the South Burnett and we wish you all the best with this new venture.

**Performance for your post**  
1,143 People Reached

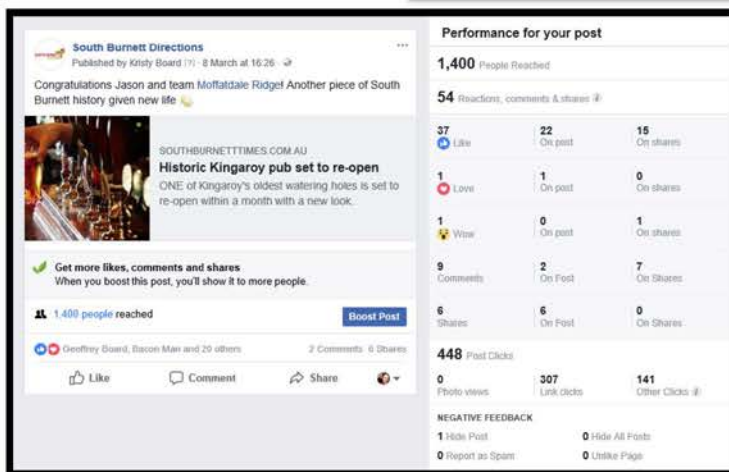
48 Reactions, comments & shares

41 Like	30 On post	11 On shares
1 Live	1 On post	0 On shares
2 Comments	1 On Post	1 On Shares
4 Shares	3 On Post	1 On Shares

156 Post Clicks

54 Photo views	0 Link clicks	102 Other Clicks
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**NEGATIVE FEEDBACK**  
0 Hide Post, 0 Report as Spam, 1 Hide All Posts, 0 Unlike Page



**South Burnett Directions**  
Published by Kirsty Board · 8 March at 16:26 ·

Congratulations Jason and team Moffatdale Ridge! Another piece of South Burnett history given new life

**HISTORIC PUB SET TO RE-OPEN**  
ONE of Kingaroy's oldest watering holes is set to re-open within a month with a new look.

**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

1,400 people reached

**Performance for your post**  
1,400 People Reached

54 Reactions, comments & shares

37 Like	22 On post	15 On shares
1 Live	1 On post	0 On shares
1 View	0 On post	1 On shares
9 Comments	2 On Post	7 On Shares
6 Shares	6 On Post	0 On Shares

448 Post Clicks

0 Photo views	307 Link clicks	141 Other Clicks
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**NEGATIVE FEEDBACK**  
1 Hide Post, 0 Report as Spam, 0 Hide All Posts, 0 Unlike Page



SB360

Google search is the go to place for consumers to search for small businesses, particularly those on the road.

The South Burnett has over 3,000 small businesses within the region with only a margin of those being situated of the main highway. Being a rural regional area, the Google street car only travels along the major highway and on occasion, main streets. Because of this, the South Burnett has a very minimal digital foot print in this space.

Google Maps & Street View allows visitors, residence and people planning trips, to explore places around the South Burnett through 360-degree, street-level imagery. They can explore the region, view our wonderful dams, wineries, Bunya Mountains and more, and navigate their trip. It also has the ability to showcase both the inside and out of local businesses.

Economic Development staff have addressed issues with the 360 degree camera, registered a Google account for South Burnett Directions and will be ready to start shooting next quarter.



**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**4.4 Communications (C)**

***Officer's Report***

No Report.

**4.5 Disaster Management**

***Officer's Report***

**4.5.1 DM - 2495929 - Appointment of General Manager Infrastructure as Local Disaster Coordinator**

**Summary**

Following the commencement of General Manager Infrastructure, Aaron Meehan, it is recommended the General Manager Infrastructure be appointed as Local Disaster Coordinator.

In addition, delegation is to be given for the Chief Executive Officer to nominate members of the Local Disaster Management Group.

The purpose of this delegation is to assist with administrative efficiency. Members of the Local Group may change from time to time e.g. due to Officers relieving another officer, an Officer being absent for extended periods and their replacement not being a member, resignation or retirement. This delegation will allow the Chief Executive Officer to make the appointment without the requirement for a report to be prepared to Council for each change in member.

It is also recommended that the Local Disaster Coordinator be the representative on the District Disaster Management Group (DDMG).

**Officer's Recommendation**

That

1. Council appoint Aaron Meehan as the Local Disaster Coordinator and that Peter O'May and James D'Arcy be appointed as Deputy Local Disaster Coordinators in accordance with the *Disaster Management Act 2003*, and
2. the Chief Executive Officer be delegated authority to appoint members of the Local Disaster Management Group in accordance with the *Disaster Management Act 2003* and *Disaster Management Regulation 2014*, except for those members that are required to be Local Government Councillors.

**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr DA Potter.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5. Portfolio - Roads & Drainage**

**5.1 Roads & Drainage Portfolio Report**

**Summary**

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

**Officer's Recommendation**

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

**Resolution:**

*Moved Cr GA Jones, seconded Cr RJ Frohloff.*

*That Cr Jones's Roads & Drainage Portfolio Report to Council be received.*

**Construction Crews – May Works**

***Haly St, Kingaroy – Concrete footpath (Fisher St to Tessmanns Road)***

- *Concrete footpath has been completed between Fisher & Murphy St*
- *Section between Murphy St and Willowglen St is under construction*

***Gore St, Murgon – Concrete Footpath - Upgrade the concrete footpath from Stephens St to Dutton St (western side)***

- *Concrete footpath from Stephens St to Dutton St has been completed*
- *Works are progressing from Stephens St to pool entrance area*

***Wattlecamp Road, Wattlecamp -Widen & Overlay***

- *Clearing has been completed*
- *The first 700m of the project has been completed*
- *Works are in progress on the remaining 500m section*

***Memerambi Barkers Ck Road – Realignment***

- *This project has now commenced with the clearing and grubbing completed*

***Completed – April / May Work***

- *Kumbia Road Completed*
- *Murphy's road completed*
- *Old Rifle Range Road Completed*



## **Maintenance Crews - Works Planned for May**

### **Maintenance Grading :**

- *Minor grader maintenance as crews are currently focused on TC Debbie and gravel resheeting works*

### **Resheeting**

- *Walsh Road + TC Debbie Restoration works*
- *Glencoe Road*
- *Minmore Road + TC Debbie restoration works*
- *Edenvale South Road + TC Debbie restoration works*

### **Completed – April / May**

#### **Grader maintenance**

- *Franklins Road*
- *Wiedens Road*
- *Haydens Road + TC Debbie Restoration works*
- *Hoopers Road*
- *Hodges Road*
- *Radunz Road*
- *Schellbachs Road*
- *White Rock Road*
- *Faughnans Road*

#### **Resheeting**

- *Gleneriffe Road*
- *Kawl Kawl Road*
- *Zolner Road*
- *Manumbar Road*
- *Foleys Road + TC Debbie Restoration works*
- *Old Taabinga Road + TC Debbie Restoration works*

#### **Contract Work - May**

##### **Rogers Drive roundabout - Kingaroy**

- *Work to commence 21 May 2018*

##### **RMPC - Works programmed**

- *Kingaroy Burrandowan Rd*
  - *Formation resheeting (approx. 1 km)*

##### **RMPC – Works completed**

- *Kingaroy Burrandowan Rd*
  - *Shoulder grader maintenance & resheeting*
  - *Shoulder stabilising & sealing (0.0-1.2 km)*
  - *Formation grade*

##### **Bitumen Reseals – Works completed**

- *Boondooma Dam Camp Area roads*
  - *Reseal*
- *River Rd Kingaroy*
  - *Prep-works - pavement repairs (ongoing)*

*Carried 7/0*  
**FOR VOTE - Councillors voted unanimously**

**5.2 Roads & Drainage (R&D)**

***Officer's Reports***

No Report.

**5.3 Design & Technical Services (D&TS)**

***Officer's Reports***

**5.3.1 D&TS - 2493626 - Minutes of the Traffic Advisory Committee Meeting held on Tuesday 13 March 2018**

**Summary**

The Minutes of the Traffic Advisory Committee Meeting held in the Warren Truss Chamber, Kingaroy of South Burnett Regional Council on Tuesday 12 December 2017 are provided for Council to note and consider.

**Officer's Recommendation**

That Council endorse the attached minutes and recommendations of the Traffic Advisory Committee held on Tuesday 13 March 2018.



Traffic Advisory Committee Minutes  
Infrastructure

**Chair:** Councillor Gavin Jones  
**Minutes:** Donna Brown  
**Date:** Tuesday 13 March 2018 at 10.00 am  
**Venue:** South Burnett Regional Council, Warren Truss Chamber, Kingaroy

**Committee Attendance:**

Cr Gavin Jones (Chair), James D'Arcy (SBRC Manager Design & Technical Services), Donna Brown (SBRC Infrastructure Support Officer - Minutes), Renee Taylor (DTMR Customer Service Manager Kingaroy), Snr Sgt Brett Smith (QPS Nanango), David Lye (DTMR Senior Advisor), Mayor Keith Campbell (Mayor SBRC), Snr Constable Brendan Seymour (QPS Kingaroy), Snr Constable Adam Entwistle (QPS Kumbia), Cr Terry Fleischfresser, Maree Shepherd (Safety Officer DTMR Bundaberg), Russell Rogers (DTMR Senior Advisor), Sgt Mark Woitowitz (OIC Dalby Road Policing Unit - QPS), Peter Van Eysden (Principal Engineer Operations DTMR), Anthony Partridge (Manager Passenger Transport Operations Wide Bay Burnett - Translink DTMR), Debra Ballin (Technical Support Officer)

**Apologies (Committee Member):**

Wayne Crofts (DTMR Manager - Road Safety - Southern), Aaron Meehan (SBRC General Manager Infrastructure), Colin Goodsell (Regional Manager RACQ), Snr Constable Alan Gerrard (QPS Blackbutt/Kingaroy), Colleen Brownsey (OIC Nanango QAS), Jade Miller (Snr Constable Dalby Road Policing Unit), Travis Cramb (OIC Kingaroy QAS), Ramesh Mantena (SBRC Senior Technical Officer), Sgt Sean Reif (Senior Forensic Crash Investigator Dalby, QPS Yarraman),

Agenda Item	Action Summary	Responsible Officer	Due Date
1. Welcome and Apologies (Cr Jones)	All members welcomed. Apologies recorded.	n/a	n/a
2. Confirmation of previous minutes (Cr Jones)	Moved by Terry Fleischfresser that the Minutes of the previous Traffic Advisory Committee meeting held 12 December 2017, as recorded and confirmed.	n/a	n/a
3. Business Arising from Minutes of Last Meeting	<p><b>Action: Bunya Highway, Wooroolin - re: Review of speed limit zone - (QPS Dalby)</b></p> <ul style="list-style-type: none"> <li>Signs were erected on 5<sup>th</sup> December in accordance with new signage guidelines under MUTCD.</li> </ul>		



**SOUTH BURNETT**  
REGIONAL COUNCIL

Traffic Advisory Committee Minutes  
Infrastructure

<p><b>Status:</b> Completed</p>	<p><b>Action: SBRC to remove access from Boggy Creek Road to Bunya Highway for safety reasons</b></p> <ul style="list-style-type: none"> <li>- SBRC received approval from DTMR to remove access from Boggy Creek Road to Bunya Highway. SBRC's Roads and Drainage department have been provided with plans to close the road. James advised a series of guideposts will be erected to provide a physical presence to traffic.</li> <li>- Russell Rogers enquired as to whether up until the road closure becomes permanent, Council erect road closure signs for the local Lions club to hold their monthly markets. This was questioned as TMR have a road closure permit for market days.</li> <li>- James advised that SBRC can cater for this permit.</li> <li>- SBRC to obtain timeline from SBRC Roads &amp; Drainage Department as to when works will be completed.</li> </ul> <p><b>Status:</b> Current - SBRC to provide timeline at the next TAC meeting.</p>	<p>SBRC</p>	<p>12/06/18</p>
<p><b>Action: Memerambi Rail Trail (in reference to Memerambi Estate) (DTMR)</b></p> <ul style="list-style-type: none"> <li>- James has advised Russell to speak with Greg Griffiths (SBRC Manager NRM &amp; Parks).</li> <li>- Russell advised Parks &amp; Gardens at Council have recently carried out work. Parks &amp; Gardens have designed an amenities block which will link Bunya Highway to rail trail. It is directly across the road from the local shop.</li> <li>- Russell's initial concern of this action was in relation to Memerambi Estate in relation to drainage and culverts.</li> <li>- Concerns were surrounding cyclists and pedestrians coming from the Rail Trail and straight onto the shoulder of the Highway. His original request was for signs or bollards to be erected on the footpath for riders to acknowledge the road.</li> <li>- Russell has been speaking with Greg Griffiths in relation to installing signs, handrails and bollards.</li> </ul>			



**SOUTH BURNETT**  
REGIONAL COUNCIL

Traffic Advisory Committee Minutes  
Infrastructure

	<ul style="list-style-type: none"> <li>- TMR will continue to work with P&amp;G, Greg Griffiths. Action can be closed.</li> </ul> <p><b>Status:</b> Complete – DTMR will continue to liaise with SBRC Parks &amp; Gardens</p>		
	<p><b>Action - Murgon State High School - Pedestrian Crossing (QPS)</b></p> <ul style="list-style-type: none"> <li>- James met with Cr Duff, Maree Shepherd and the 2 school Principals in January to discuss the pedestrian crossings adjacent to the pool.</li> <li>- After discussions with the 3 schools, it was confirmed that Dutton St East pedestrian crossing is used for access to the school. They were happy to utilize the existing crossing and do away with the second crossing on Gore St.</li> <li>- Dutton Street East is the critical crossing. The issue is that the crossing is sited on the intersection.</li> <li>- The Principal has advised students are not crossing at the actual crossing but approximately 20 metres back from the crossing.</li> <li>- If the pedestrian crossing is to be moved back from the intersection, this will cause impact on the pool in relation to parking spaces out the front of the pool. The pool will lose approximately 10 parking bays.</li> <li>- 2 disabled parking bays have been installed in recent months.</li> <li>- The proposed pedestrian crossing would not be as wide as the current crossing and would go to the depth of the parking bays. Build outs would be extended back to pram ramps.</li> <li>- There will be a conversion of parallel parking to angle parking and also a need to shift the bus zones back to the west (in front of the fire hydrants), however this would then need future footpath to be installed.</li> <li>- SBRC Design and Tech Services (D&amp;TS) have drafted the proposed crossing. D&amp;TS have also liaised with the SBRC Property Manager who holds lease of the pool. D&amp;TS will follow up on discussions between Council and the pool.</li> <li>- SBRC is trying to minimise disruptions, but aiming to provide a similar level of service which is currently in place.</li> <li>- Cr Jones raised concerns in relation to waiting 2 years to fall in line with Safe ST program.</li> </ul> <p><b>Status:</b> Current - SBRC to provide update at next meeting.</p>	SBRC	12/06/18



**Traffic Advisory Committee Minutes**  
Infrastructure

	<p><b>Action - D'Aguiar Highway, Nanango - Western Approach 80 km - 60 km speed zone - Speed Report (DTMR)</b></p> <ul style="list-style-type: none"> <li>- Drawings from DTMR were provided to the TAC members to review.</li> <li>- Speed readings were carried out to gauge what actual speeds of traffic were since the 60km per hour reduction was implemented.</li> <li>- Findings were in the 85<sup>th</sup> percentile.</li> <li>- Proposal to move existing speed limit change from where 60 km per hour is currently to west side of Fairway Drive.</li> <li>- James asked if this caused an issue for QPS and QPS advised they did not see a need to move the 80 km per hour sign further up.</li> <li>- Police advised they would enforce the 60 km per hour zone and they were happy for the 80 km per hour speed sign to remain the same.</li> <li>- SBRC were happy with the outcome.</li> <li>- DTMR advised there is a program called Town Entry Treatment (TET) which emphasises where speed changes on the road. The Nanango entries are a proposed site for the TET Program. Speed limit locations will be changed now, but this program will be enforced at this spot in the future.</li> <li>- This action can now be closed.</li> </ul> <p><b>Action - Complete</b></p>		
	<p><b>Action - Wilsons Road, Windera (Windera School) - (Aaron - SBRC)</b></p> <ul style="list-style-type: none"> <li>- Speed review was carried out by SBRC.</li> <li>- Traffic counts were erected to assess environmental speed conditions.</li> <li>- James advised the findings were speed is down to 70 km per hour at this site.</li> <li>- There is no genuine need to change speed limit as people are self-regulating.</li> <li>- Q-Limits assessment was also carried out to analysis speed environments. 2 of the 3 outcomes indicated that it should remain the same speed.</li> <li>- Recommendation is to keep speed limit as its.</li> <li>- Traffic Advisory Committee members agreed with this finding.</li> </ul>		





**SOUTH BURNETT**  
REGIONAL COUNCIL

Traffic Advisory Committee Minutes  
Infrastructure

	<ul style="list-style-type: none"> <li>- This action can be closed.</li> </ul> <p><b>Status:</b> Complete</p>		
	<p><b>Action: Moffatdale School - Road Safety Section to investigate flashing lights (DTMR)</b></p> <ul style="list-style-type: none"> <li>- Maree Shepherd advised Moffatdale School school zone is on a list of prioritisation for flashing lights. Every School who has school zones are on list of prioritisation. Moffatdale School is in the top 100 of prioritization. Maree was unsure of date for installation of the flashing lights at this stage.</li> <li>- The Government has given the guarantee that they will roll out 100 school zones.</li> <li>- If you have a school in your area which could be pushed for flashing school signs, please let Road Safety know and they will raise awareness and support.</li> <li>- This action can now be closed.</li> </ul> <p><b>Status:</b> Complete</p>		
	<p><b>Action - Bunya Highway, Wooroolin - Pedestrian Crossing (SBRC)</b></p> <ul style="list-style-type: none"> <li>- Peter advised because there is no crash data history at this location, there is unfortunately no funding available and due to no crash data, this is not a priority.</li> <li>- This location will be kept in mind for next financial years funding for pedestrian crossings on highways.</li> <li>- This action can now be closed.</li> </ul> <p><b>Status:</b> Complete</p>		
	<p><b>Action - Murgon CBD parallel parking at Post Office (Aaron - SBRC)</b></p> <ul style="list-style-type: none"> <li>- Eastern side of Gore Street and intersection where Rail Trail intersects. Eastern side there is a fair area which is currently 40 km. Looking at converting parallel parking.</li> <li>- Need to carry out consultation with businesses and provide proposal of what plans</li> </ul>		



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	<ul style="list-style-type: none"> <li>- could occur. This can occur, however local businesses need to be onboard. Cr Jones advised there is proposed parking for the Rail Trail which is unused land. Cr Jones advised there is no real need and if we turned 4 into 7 parks it would cater for more parking for people using the Rail Trail.</li> <li>- Russell said as long as it meets minimum distance requirements, there shouldn't be a problem. Russell wasn't sure if the current angle parking does meet requirements at the post office, however it has been in place for many years.</li> <li>- SBRC will forward through plan to Road Corridor after engagement with local businesses.</li> </ul> <p><b>Status:</b> Current</p>		
	<p><b>Vegetation Clearing D'Aguliar Highway, Benarkin (QPS - Al Gerrard)</b></p> <ul style="list-style-type: none"> <li>- Russell inspected site this morning. Russell advised the sight distances at the Benarkin intersection are quite high. This area for maintenance of tree trimming is in Toowoomba Region.</li> <li>- The current site distance is 220 and 230 visibility in either direction. This is well within the safe stopping and sight distance.</li> <li>- To close this one out, there is a couple of tree saplings which need to be removed due to the road being built up and this will be dealt with via DTMR North Coast and Toowoomba Regional council.</li> <li>- Donna also advised that SBRC contacted DTMR North Coast to action vegetation clearing. The responses were below:</li> <li>- <b>Visibility issues at Farrington Rd intersection, this is the Rubbish Tip access with limited visibility caused by tree growth close to the intersection.</b> Mulching works have been done in this area, although further works to finish off are warranted (photo 1&amp;2)</li> <li>- <b>Scott St, Benarkin - visibility issue at intersection</b></li> </ul>		



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	<p>Visibility mowing has been completed (photo 3&amp;4)</p> <ul style="list-style-type: none"> <li>- <b>Also concerns were raised with roadside grass covering and limiting visibility for guideposts.</b> This was advised that grass is at intervention level and relayed to DTMR North Coast.</li> <li>- This action can now be closed.</li> </ul> <p><b>Status:</b> Complete</p>		
	<p><b>Action: Maidenwell Bunya Mountains Road, Wengenville - Safety Audit Results &amp; Crash Data Request (QPS)</b></p> <ul style="list-style-type: none"> <li>- Crash data provided. This will be e-mailed to the TAC members.</li> <li>- Peter advised that the problem with this road being rural, many people don't record crashes.</li> <li>- Safety audit is currently being progressed.</li> <li>- The problem is going to be constructing the road to the width of the existing seal, you have a predicament by just sealing the road - what level of road do TMR want to build?</li> <li>- Survey and design has been carried out by SBRC, this will be a compromise to get the balance of risk right however it comes back to available funding.</li> <li>- TMR are looking into a barrier for this section of road rather than catseyes due to the road having to have the correct width. This would involve tree clearing and some of these trees could be heritage listed.</li> </ul> <p><b>Status:</b> Current - TMR to carry out Safety Audit and report back to next meeting.</p>	DTMR	12/6/18
<p><b>4. Fatal Car Crashes</b></p>	<p>Peter advised below:</p> <ul style="list-style-type: none"> <li>- Kilcoy Murgon Road, Barambah – Fatal crash on 5th January – The issue on the intersection is bleeding on the seal which due to warm weather worsened &amp; pooling of water. The combination of these two (2) issues caused loss of control were fatalities occurred.</li> </ul>		



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	<ul style="list-style-type: none"> <li>- Clearly there is an issue with lack of texture and the seal.</li> <li>- Second report on 2nd February of a crash was due to wet weather. The driver was driving to conditions, but lost control and was unable to gain control. Fortunately no injuries were incurred. It has been identified that there is an issue with heavy rainfall.</li> <li>- Immediate action was to reduction speed to 60 km per hour until the road is fixed.</li> <li>- Road signs "Slippery When Wet" were also erected.</li> <li>- Some remedial repairs and reshaping of the road to minimize water across the road to gain more grip. Survey of this intersection is being carried out to check heights. TMR will check water flow on the road and if this is still issue, they will look at drainage/pipes and is a priority issue. The idea is to prevent the asphalt from bleeding. TMR will survey and then design, then submit and he believes there will be high priority on this.</li> <li>- DTMR are having a time lapse in between receiving intel from QPS to DTMR.</li> <li>- James suggested installing a standalone right turning lane and keep traffic flow. Peter advised that there is no funding towards upgrading the intersection to integrate left turn or right turns due to the nature of crash investigation funding being like-for-like.</li> </ul>		
<p><i>General Business</i></p> <p><b>Item 1 - Bunya Highway, Memerambi (AKA Jones Corner) - (SBRC)</b></p> <ul style="list-style-type: none"> <li>- This is a well-known corner in the region. South of Wooroolin. There have been a number of accidents over the years although James does not have crash report data or access to it. Cr Heit has asked it to be brought to the meeting for further discussion.</li> <li>- This issue is around south bound traffic coming down the hill, plus rotation of kerb. Drivers are 'ski jumping' off the side and ending up past chevron signs and there is a fair embankment.</li> <li>- Do DTMR have any advice or anything reported to them directly?</li> <li>- Russell advised this has been mentioned and there is bleeding and rough surface through this intersection area. TMR are waiting for reseal program to occur to fix surface. This will fix bleeding.</li> <li>- James asked if there were any geometric deficiencies and Russell advised that there is none that TMR are aware of.</li> </ul> <p><b>Status:</b> New Action - Current - DTMR to investigate and report back to next meeting. DTMR will also obtain date for re-seal.</p>	<p>DTMR</p>		12/6/18



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	<p><b>Item 2 - Fisher Street, Kingaroy Speed Review (QPS)</b></p> <ul style="list-style-type: none"> <li>- Enquiry made from Jade Miller re: Fisher Street, Kingaroy surrounding what the default speed environment is for this street. Is it 60 or 50?</li> <li>- James advised Fisher Street is a collector street due to volume of traffic and function of network. Three (3) traffic counts have been installed, but James did not have statistics at this point from the traffic count.</li> <li>- There is an absence of signage.</li> <li>- Historically people have driven it to 60 km per hour. However, it is 50 zone, but due to absence of signage, this has been gauged as 60 as no signage to support.</li> <li>- Signs need to be erected. Perhaps built up area sign should be installed.</li> <li>- James will bring data back to next meeting.</li> </ul> <p><b>Status:</b> New Action - SBRC to provide traffic count information at next meeting.</p>	SBRC	12/6/18
	<p><b>Item 3 - B-Double Restrictions - Brooklands Pimpimungee Road, Brooklands (QPS)</b></p> <ul style="list-style-type: none"> <li>- QPS have had a customer raise concerns in relation to road safety due to B-doubles.</li> <li>- The customer has displayed concerns in relation to the issue of permits for B-doubles in excess of 19 m.</li> <li>- The comments were in relation to the use of B-doubles on Brooklands Pimpimungee Road servicing the diatomite mine and any oversize vehicle requirements that require a permit. There were also observations detailed about b-double operating from the feedlot on Maidenwell Bunya Mountains Road and how they operate under vehicle escort connecting back to the New England Highway.</li> <li>- It was agreed that QPS and DTMR officers would investigate further on the issues detailed in the complaint and report on at the next meeting.</li> <li>- Cr Jones will liaise with locals surrounding the legitimacy of the claims that have been raised.</li> </ul> <p><b>Status:</b> Current - QPS &amp; DTMR to investigate further on the issues detailed in the complaint.</p>	QPS & DTMR	12/6/18



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<p><i>Report from Agencies</i></p>	<p>QPS - Snr Sgt Brett Smith</p> <ul style="list-style-type: none"> <li>- Welcome to Snr Sgt David Tierney – Kingaroy Police Station.</li> <li>- No further updates.</li> </ul>		
	<p>TMR Road Safety - Maree Shepherd</p> <p><b>Yellow Ribbon Week (30 April to 4 May)</b></p> <ul style="list-style-type: none"> <li>- This is a program run by the SARAH – Safer Australian Roads and Highways. This awareness week was set up by the father of a little girl who was killed on the road.</li> <li>- The focus of Yellow Ribbon Week this year is around road workers and school crossing supervisors. Maree asked if Council and QPS would be interested in supporting Yellow Ribbon week if TMR Road Safety supplied us with yellow ribbons and internal promotions.</li> <li>- Cr Jones advised Council would be happy to support.</li> <li>- QPS also advised they were happy to support this week.</li> </ul> <p><b>Fatality free Friday – 25 May</b></p> <ul style="list-style-type: none"> <li>- Maree asked if QPS &amp; SBRC would also be interested in promoting Fatality Free Friday. QPS were happy to facilitate at station and David Tierney will organise and keep SBRC in the loop.</li> </ul> <p><b>St Johns School - Parking at rear of St Johns, Ivy Street - What is the possibility of formalising off street parking at the back of the park?</b></p> <ul style="list-style-type: none"> <li>- Cr Fleischfresser advised they need preliminary approval to use as soccer field in liaison with neighbours.</li> <li>- James advised there may be issue with funding for this car park.</li> <li>- Essentially it may remain as a driveway and the carpark could be constructed within school grounds.</li> </ul>		





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	<ul style="list-style-type: none"> <li>- There is not a huge demand for a car park at this location.</li> </ul> <p><b>St Marys – Carinya Street - Is there a possibility of footpath along front from corner down to Jarrah St?</b></p> <ul style="list-style-type: none"> <li>- James advised there is a Safe ST application in for footpath from Jarrah Street to Kent Street.</li> </ul>		
	<p>DTMR – Peter Van Eysden</p> <ul style="list-style-type: none"> <li>- No further updates.</li> </ul>		
	<p>RACQ</p> <ul style="list-style-type: none"> <li>- No representation.</li> </ul>		
	<p>QAS</p> <ul style="list-style-type: none"> <li>- No representation</li> </ul>		
<i>Next Meeting</i>	<p>Next meeting to be held: Tuesday 12 June 2018 at 10.00 am South Burnett Regional Council Chambers, Kingaroy</p>		
<i>Meeting Closed</i>	<p>Councillor Jones thanked all for their attendance. Meeting Closed: 12.01 am</p>		

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That Council endorse the attached minutes and recommendations of the Traffic Advisory Committee Meeting held on Tuesday 13 March 2018.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.3.2 D&TS - 2496326 - Road Renaming of Southern Part of Mollenhauers Road, Ficks Crossing**

**Summary**

Mollenhauers Road commences at the Bunya Highway and terminates at Simpsons Road with an unformed section in between the two (2) sections of road. Council does not propose to construct the middle unformed section in the near future.

Council has received a request for the rural addressing of Lot130 on FY600 site on the eastern end of Mollenhauers Road which is accessed from Simpsons Road. Council Technical Officers investigated and identified it is difficult for the emergency services to understand the access point if rural property addressing commences at the Highway.

The issue has been assessed in accordance with the Council's Infrastructure Asset Naming Policy.

**Officer's Recommendation**

That Council recommends renaming the eastern part of Mollenhauers road to Iszlaub Road, Ficks Crossing.

**Resolution:**

*Moved Cr RLA Heit, seconded Cr DA Potter.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6. Portfolio - Community, Arts, Tourism and Health Services**

**6.1 Community, Arts, Tourism and Health Services Portfolio Report**

**Summary**

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

**Officer's Recommendation**

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

**Resolution:**

*Moved Cr DA Potter, seconded Cr KA Duff.*

*That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.*

**Community:****South Burnett Libraries**

*The South Burnett Libraries are excited to be once again host the National Simultaneous Storytime (NSS) held annually by the Australian Library and Information Association (ALIA). Every year a picture book, written and illustrated by an Australian author and illustrator, is read simultaneously in libraries, schools, pre-schools, childcare centres, family homes, bookshops and many other places around the country. In our libraries on Wednesday 23 May at 11am, "Hickory Dickory Dock" by Tony Wilson will be read to local audiences to promote the value of reading and literacy, promote the value and fun of books as well as promote storytime activities in public libraries.*

*Bookings are still available this year at the Kingaroy and Nanango libraries for local artists of the South Burnett Region to showcase their work. Artists have the opportunity to display their artworks for a month long exhibition.*

*Wondai Library's Tech savvy sessions are proving popular. These sessions provide participants the chance to learn about computers, smart devices (iPads/smartphones), the internet & email, as well as online shopping and internet banking in a safe and friendly way. All sessions are free and by appointment only. Similar sessions are held in each South Burnett Library branch.*

**Community Grants Program**

*Today, the revised Community Grant Program is tabled for Council adoption. I would like to highlight the support Council has provided to local not-for-profit organisations to date for 2017/18, through the In-Kind category under the program:*

<b>Organisation</b>	<b>Project</b>
South Burnett Suicide Prevention Working Group	Winter Warmers 2017
Wondai Garden Expo	September Garden Expo
Nanango Funfest (mardi gras)	Mardi Gras
Relay for Life Captains Dinner Committee	Captains Dinner
Murgon Rotary	Skate Park Opening
C&K Kindy Blackbutt	Kindy Fete
Wondai Senior Citizens Club	Seniors Week Day 2017
Saint Paul's Lutheran Church Murgon	Health Talk
Nanango Netball Association	Central Burnett Challenge Netball Carnival
Wondai AP&I Society	Wondai 100th Show
Wondai Junior Rugby League	Grand Final
Barambah Bowhunters & Field Archers Assoc Inc	ABA State Final
Blackbutt Singers Inc	Gala Regional Concert - Blackbutt Hall

<i>Rotary Club of Murgon</i>	<i>Murgon Music Muster</i>
<i>Proston Car Rally Club Inc</i>	<i>Rally Car Race</i>
<i>Kingaroy Christmas Carnival Committee</i>	<i>Kingaroy Christmas Carnival</i>
<i>Wondai AP&amp;I Society</i>	<i>Wondai Christmas Eve Fair</i>
<i>Murgon Business &amp; Development Assoc</i>	<i>Murgon Christmas Carnival</i>
<i>Wondai Baptist Church</i>	<i>Combined Church Services</i>
<i>Maidenwell Community Group</i>	<i>Lifelight Fundraiser</i>
<i>Proston Car Rally Club Inc</i>	<i>January Rally</i>
<i>Wondai Garden Expo</i>	<i>April Expo</i>
<i>Proston Show Society</i>	<i>2018 Show</i>
<i>Wine &amp; Food in the Park</i>	<i>2018 Event</i>
<i>Wooroolin Lions Club</i>	<i>The Swamp Show and Shine</i>
<i>South Burnett Motors and Motion</i>	<i>Wondai Street Sprints</i>
<i>Kumbia &amp; District Charity Campdraft Association</i>	<i>2018 Kumbia Charity Campdraft</i>
<i>Nanango Sporting Association</i>	<i>Power Up, Show, Shine &amp; Swap Meet</i>
<i>Proston Golden Spurs Campdraft Inc</i>	<i>Proston Golden Spurs Campdraft</i>
<i>South Burnett Rugby League</i>	<i>Zone 5 U10/U35kgs Football Carnival</i>
<i>Rotary Club of Kingaroy</i>	<i>RYDA 2018</i>
<i>Wondai Hospital Auxiliary</i>	<i>Hospital Fete</i>
<i>South Burnett Suicide Prevention working group</i>	<i>Winter Warmers 2018</i>

### **Human and Social Disaster Recovery – ‘What if’ Sessions**

*Last week, I was pleased to have welcomed participants in the ‘What If’ Resilient Community Organisation Workshop hosted by Council and delivered by Queensland Fire and Emergency Services. The training was to assist local community organisations to plan and be prepared for an event that could potentially impact their service delivery for four (4) to seven (7) days. There is still time for local community organisations to find out more about how to develop their business continuity plans as Council, through State Government funding, has engaged BIEDO to assist local organisations in this space. I encourage local service providers to make contact with BIEDO over the coming month.*

### **Tourism Update:**

- South Burnett Unpacked 3 had good support from local operators and event organisers. . The operators delivered informative and engaging presentations facilitating a collaborative approach to promotion of the South Burnett.*
- rEvents Academy module delivery continues with valuable sharing of information, case studies, templates and networking across the participating regional events.*
- Expo 88 30th anniversary exhibit hosted at the Kingaroy Heritage Museum launched 1 May with good visitation experienced. The exhibit runs until 30 October so be sure to pop in say g’day to the museum volunteers and enjoy the nostalgia of Expo 88.*

- *The Kingaroy Heritage Museum air conditioning unit upgrade is currently being installed and with the help of the volunteers. Thank you to Council's Property Branch for working in a way for the museum to stay open during the process.*
- *Thank you to Kim and Laraine from the Murgon Visitor Information Centre for their time spent promoting the region at the Nambour Caravan and Camping Show in late April. Although a wet weekend the ladies engaged with many potential visitors with feedback being there was a lot of interest in the events the South Burnett has on offer.*
- *The Brisbane Valley Rail Trail has been the location for two (2) events in early May. The Bicycle Queensland Ride for bike week and the annual R & R Rail Trail Experience run by G'onya Adventures were both well attended with Blackbutt abuzz with activity.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **6.2 Community Services (CS)**

### ***Officer's Reports***

#### **6.2.1 CS - 2833677 - Minutes of the Regional Arts Development Fund Management Advisory Committee Meeting held on 24 April 2018**

### **Summary**

Providing a copy of the minutes of the Regional Arts Development Fund Management Advisory Meeting held on 24 April 2018

### **Officer's Recommendation**

That Council endorse the minutes and adopt the following recommendations of the Regional Arts Development Fund Management Advisory Committee held on 24 April 2018 that impact the 2017-18 budget as follows;

**Applicant:** South Burnett Musical Comedy Society

**Description of Workshop:** Skills in design, construction and implementation of theatrical arts

**Amount Requested:** \$3,369.00

**Resolution:** *That the committee approve the \$3,369.00 pending the provision of supporting documentation to Council prior to payment.*

**Applicant:** Blackbutt Art Gallery Inc.

**Description of Workshop:** 2 Day Dichroic Glass Workshop

**Amount Requested:** \$1,560.00

**Resolution:** *That the committee approve the application for \$1,560.00 conditional on the \$100 listed in the budget be used for development and not printing of promotional material.*



## **Minutes**

**Of the**

### **Regional Arts Development Fund Management Advisory Committee**

**To be held in the  
South Burnett Regional Council Chambers, Kingaroy**

24 April 2018

Commencing at 1.00pm





## Regional Arts Development Fund Management Advisory Committee Agenda

### ORDER OF BUSINESS:

Cr Potter opened the meeting at 1.06pm

Minutes of the meeting of the Regional Arts Development (RADF) Management Advisory Committee, held in the South Burnett Regional Council Chambers, Glendon Street, Kingaroy on Tuesday 24 April 2018.

#### **Present**

*Cr Danita Potter (Chair), Terry Jacobsen, Val McGrath, Elaine Madill, Peter Peacey, Carolyn Knudsen (Manager Social & Corporate Performance), Kimberley Donohue (RADF Liaison Officer)*

#### **1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the previous meeting held on Monday, 24 October 2017 be confirmed.

**Resolution:** *That the minutes of the previous Committee Meeting held on Monday, 24 October be confirmed.*

*Moved: Elaine Madill*

*Seconded: Val McGrath*

*Carried: 5/0*

#### **2. AGENDA ITEMS**

##### **2.1. Welcome**

Cr Danita Potter welcomed the committee members to the meeting.

##### **2.2. Apologies**

That the following apologies be received;

- Wayne Brown

**Resolution:** *That the Apologies be accepted.*

*Moved: Peter Peacey*

*Seconded: Terry Jacobsen*

*Carried: 5/0*

##### **2.3. Outcome Reports Received**

1.1.1 Robyn Dower – Sense of Wonder

1.1.2 South Burnett Community Orchestra – South Burnett Woodwind Ensemble

**Resolution:** *That the Outcome Reports be accepted.*

*Moved: Terry Jacobsen*

*Seconded: Val McGrath*

*Carried: 5/0*

**2.4. 2017/18 Round 2 Applications Assessment**

Council has received three (3) applications for Round Two (2) with a total amount requested of \$7,204.00

**Applicant:** South Burnett Musical Comedy Society  
**Description of Workshop:**  
Skills in design, construction and implementation of theatrical arts  
**Amount Requested:** \$3,369.00

**Resolution:** *That the committee approve the \$3,369.00 pending the provision of supporting documentation to Council prior to payment.*

Moved: Terry Jacobsen  
Seconded: Val McGrath Carried: 5/0

Val declared a conflict of interest and left the room at 1.16pm

**Applicant:** Blackbutt Art Gallery Inc.  
**Description of Workshop:**  
2 Day Dichroic Glass Workshop  
**Amount Requested:** \$1,560.00

**Resolution:** *That the committee approve the application for \$1,560.00 conditional on the \$100 listed in the budget be used for development and not printing of promotional material.*

Moved: Terry Jacobsen  
Seconded: Elaine Madill Carried: 4/0

Val re-entered the room at 1.20pm

The following application was also received but is ineligible and unable to be assessed, as the organisation has already been successful for a grant in Round Two (2) of the Community Grants Program.

**Applicant:** Jumping Ant Arts Inc.  
**Description of Workshop:**  
Silky Art for All Ages  
**Amount Requested:** \$2,275.00

**2.6. 2018/19 Regional Arts Development Fund Bid**

Cr Potter updated the committee on the 2018/19 Region Arts Development Fund Bid. The committee was advised that Council has supported the committee's request for the bid to be increased with Council's contribution increased from \$5,000 to \$10,000 and further seeking \$15,000 from Arts Queensland making a total proposed RADF budget of \$25,000 for 2018/19.

**2.7. Regional Arts Development Management Advisory Committee**

Cr Potter provided an update to the committee on the proposed changes to the community grants program, which encompasses this funding category. Given the discussions with the committee over the past 12 months and that Council's arts

development focus is delivered by the Economic Development branch, it is timely to dissolve the RADF Management Advisory Committee.

**2.8. Economic Development Initiatives**

Craig Tunley (Senior Economic Development Officer) attended the meeting to update the committee on Council's activities in the arts development area explaining how committee members can become involved in a number of partnership programs between Council and neighbouring Councils.

**3. CLOSE MEETING**

Cr Potter declared the meeting closed at 1.53pm

**Resolution:**

*Moved Cr DA Potter, seconded Cr RLA Heit.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.2.2 CS - 2495451 - Adoption of the revised Community Grants Program Policy and dissolution of the Mayor's Community Benefit Fund and Regional Arts Development Fund Management Advisory Committees**

**Summary**

In 2017, Council recognised the important contribution community organisations and individuals make to the South Burnett region through the adoption of the Community Grants Program Policy.

The Community Grants Program Policy combines all Council's grant, donation and sponsorship programs so that the process is easier for community groups to understand and access, in a fair and equitable way.

With the Program in place for twelve (12) months it was timely to review the Policy and the administrative processes undertaken to deliver this function.

**Officer's Recommendation**

That Council:

- (a) Adopt the revised Community Grants Program Policy; and
- (b) Dissolve the Mayor's Community Benefit Fund and Regional Arts Development Fund Management Advisory Committees.



IR NUMBER:  
MINUTE NUMBER:  
ADOPTED ON:

# Community Grants Program Policy

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## 1. POLICY STATEMENT

Council recognises the important contribution community organisations and individuals make to the South Burnett region. Through the provision of community grants, Council is committed to investing in initiatives and partnerships that align with Council's corporate priorities and encourage individuals and groups to make a positive and ongoing contribution to the region.

This Policy is to guide the administration of Council's Community Grants Program so that the grants contribute to Council achieving its strategic goals, identified key initiatives; and align with the intent of the *Local Government Act 2009 (LGA2009)* and the *Local Government Regulation 2012 (LGR2012)*, which state that (community) assistance will be used for a purpose that is in the public interest.

## 2. SCOPE

This Policy applies to all grants, donations, sponsorship and other assistance made to:

- eligible not-for-profit community organisations delivering programs, activities and events within the South Burnett Regional Council area.
- eligible individual South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field.

The provision of concessions and waivers relating to Building and Development Applications, Undetected Water Leaks, Provision of Recycled Water, Lease Payment Fees, Rates and Utilities Charges is **not** covered by this Policy.

## 3. POLICY OBJECTIVES

To ensure that financial assistance delivered through the Community Grants Program is distributed to support the provision of programs, events and initiatives which respond to identified community need, contribute to the building of stronger and vibrant communities, meet relevant guidelines and are in accordance with Council's strategic objectives as identified in the South Burnett Regional Council Corporate Plan 2018/19 to 2022/23.

Council provides the Community Grants Program to be used for a purpose that is in the public interest.

## 4. BACKGROUND AND/OR PRINCIPLES

Council will determine annually the amount of funding to be made available under this Program.

The Community Grants Program is competitive. Applications will be assessed on merit with no obligation by Council to fully expend the allocations provided.

Applications made to various grant categories within the Community Grants Program for the same project will not be eligible to receive more than one (1) allocation of support per financial year.

Applicants are only eligible to receive one (1) grant from the Community Grants Program per funding round.

Funding is not available for activities that have already commenced prior to approval.

## **5. GENERAL INFORMATION**

This Policy provides an overview of the Community Grants Program. Applicants are to complete in full the Community Grants Program Application and Acquittal forms following the relevant guidelines.

### **Assessment Criteria**

Applications for funding will be assessed against the following criteria:

- Applicants capability to deliver the program, event or initiative within the South Burnett Regional Council area; and
- Demonstrated South Burnett community need for the project; and
- Demonstrated South Burnett community support of and involvement in the project; and
- Eligibility and viability of applicant's not-for-profit organisation; and
- Evidence of anticipated positive outcomes that will be of long term benefit to the South Burnett community;
- A letter of support from the Property Branch of Council must be provided with the application for a project or activity involving improvement / change to a Council asset; and
- Regional Arts Development Fund Guidelines (for RADF applications only).

### **Community Events Sponsorship**

This grant provides sponsorship funding to assist not-for-profit community organisations to deliver community events which build community capacity. Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide individual event sponsorship of up to \$3,000, excluding costs associated with marketing and advertising.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year.

### **Community Hall Insurance Grant**

This grant provides funding to assist not-for-profit community organisations to pay the insurance costs associated with the management of community halls within the South Burnett Regional Council area.

Grants are available for up to \$1,000 to eligible applicants.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year.



### **Councillor Discretionary Fund**

Pursuant to section 202 of the *LGR2012*, a Councillor may use any Councillor Discretionary Fund in the following ways:

- a) spend for a community purpose;
- b) allocate for capital works of the local government that are for a community purpose, but only with the approval of -
  - (i) if the councillor is the mayor - the deputy mayor and the chief executive officer; or
  - (ii) otherwise - the mayor and the chief executive officer;
- c) allocate to a community organisation for a community purpose.

The Councillor Discretionary Fund provides Council with the ability to approve small miscellaneous discretionary grants to eligible not-for-profit community organisations in response to requests which are received from time to time.

This fund recognises that small activities, projects and events, deserving of support from Council, come up in an ad hoc way throughout the year. Requests for assistance are assessed by the relevant Councillor with approved by the Manager Social & Corporate Performance.

Applications can be made throughout the financial year. Applicants must indicate on the request if they are seeking support from multiple Councillors Discretionary Funds for the same activity/event.

### **Elite Performance Youth Grant**

This grant is provided to encourage excellence in sport, the performing arts and education providing opportunities for the professional development for youth (up to 25 years).

The grant provides assistance for South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field (No funding is available for South Burnett or Wide Bay representation levels).

Successful applicants are only eligible to receive one (1) allocation per financial year and can apply for up to:

- \$500 if representing Queensland; or
- \$500 if representing Australia within Australia; or
- \$1000 if representing Australia competing in another country.

Applications from multiple members of a team or group will be bundled and considered as a whole with funding available up to \$2,000 per team or group.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria with approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

Applications can be made throughout the financial year.

### **Healthy Communities Sponsorship**

This fund is to support projects and activities that increase the number of South Burnett residents engaged in physical and/or healthy programs and activities.

Programs and activities are eligible if:

- Participant improvement data is able to be monitored and provided in the acquittal report; and
- Participant contribution is identified in the budget.

The fund will provide sponsorship for individual projects and activities up to \$2,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be

made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year.

#### **In-kind Sponsorship**

This in-kind grant provides minor sponsorship to assist not-for-profit community organisations to deliver community activities and events which build community capacity.

In-kind services include:

- Supply of gazebo marquee imprinted with Council's branding;
- Supply of minor works;
- Supply of road signage and barriers;
- Supply of skip bins; and/or
- Supply of wheelie bins and chairs.

Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. The fund will provide individual event sponsorship of up to \$2,000.

The in-kind services provided by Council are dependent on operational priorities, availability of resources and over all annual budget allocation with approval by the Manager Social & Corporate Performance. Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/event.

#### **Project / Program One-off Sponsorship**

This grant provides funding for a project/program to assist not-for-profit community organisations to deliver one-off projects that meet an identified need and build community capacity.

Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. The fund will provide sponsorship for an individual project/program of up to \$3,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year.

#### **Regional Arts Development Fund**

This fund is a partnership between South Burnett Regional Council and Arts Queensland to:

- Support skills development of South Burnett professional artists, emerging artists and arts practitioners; and
- Increase local participation in the arts in the South Burnett Region.

Availability of this funding is dependent on Council being successful annually with an application to Arts Queensland.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approved by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year dependent on Arts Queensland requirements and available funding.

### **School Student Awards**

This grant provides sponsorship funding for student awards in conjunction with a school's annual awards night. Council will determine on a case by case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide awards sponsorship of up to \$300 per school, maximum \$150 per award. The awards are to reflect Council's values of ACHIEVE – Accountability, Community, Harmony, Innovation, Ethical Conduct, Vision and Excellence.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel and approval by the Manager Social & Corporate Performance. The Community Grants Program Assessment Panel will comprise of four (4) Councillors as decided by Council.

The fund will provide two (2) funding rounds in August and February each financial year.

### **Subsidised Hire of Council Facilities**

Council sets annually the hire fees associated with the halls owned and operated by Council. Please refer to Council's fees and charges.

## **6. DEFINITIONS**

**Eligible Individuals** must reside within the South Burnett Regional Council area. Individuals who have not acquitted under any Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

**Incorporated Not-for-profit Organisations** are incorporated under Queensland legislation, community based, providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Incorporated not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Incorporated not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

**Not-for-profit Organisations** are community based organisations providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

## **7. LEGISLATIVE REFERENCE**

*Local Government Act 2009*

*Local Government Regulation 2012*

## **8. RELATED POLICIES/PROCEDURES**

Community Grants Program Procedure  
Regional Arts Development Fund Guidelines

## **9. NEXT REVIEW**

May 2021

**10. VERSION CONTROL**

Version	Revision Description	Approval Date
1	Adoption of Policy	19 April 2017
2	Revised Policy – April May 2018	

\_\_\_\_\_  
Gary Wall  
CHIEF EXECUTIVE OFFICER

\_\_\_\_\_  
Date

**Resolution:**

*Moved Cr DA Potter, seconded Cr KA Duff.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**6.3 Health Services (HS)**

***Officer's Reports***

**6.3.1 HS - 2494539 - Systematic Inspection Program Animal Management (Cats and Dogs) Act 2008**

**Summary**

The *Animal Management (Cats and Dogs) Act 2008* provides for Council to approve a Systematic Inspection Program in order for staff to proactively investigate compliance with the legislation.

**Officer's Recommendation**

That Council approve a Systematic Inspection Program of properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal Management (Cats and Dogs) Act 2008*.

The properties to be included in the Systematic Inspection Program are to be within the designated town areas for animal management purposes of Kingaroy, Kumbia, Crawford, Memerambi, Taabinga, Wooroolin Nanango, Blackbutt, Maidenwell, Brooklands, Wondai, Proston, Tingoor, Mondure, Hivesville and Murgon in order to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically dog registration.

The Systematic Inspection Program will be conducted between the hours of 9.00am and 5.00pm on weekdays and/or Saturdays, commencing on Monday 4 June 2018 and concluding on Friday 31 August 2018.

**Resolution:**

*Moved Cr DA Potter, seconded Cr RJ Frohloff.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **7. Portfolio - Planning & Property**

### **7.1 Planning and Property Portfolio Report**

#### **Summary**

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

#### **Officer's Recommendation**

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

#### **Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.*

#### **Planning**

##### **Coopers Gap Windfarm Construction Update**

*Council granted Operational Works approval for the earthworks associated with the wind farm access tracks, crane hardstands, laydown area and wind turbine foundations. Construction of the foundations are well underway in Area 1 and 2 of the wind farm, which is north east of Niagara Road.*

*GE CATCON has also established two concrete batching plants on site to supply the concrete required for the project.*

*Outside of the construction site, shipments of the wind turbine components have started to arrive at the Port of Brisbane. The first 10 tower sections arrived on 24 March, 57 blades are scheduled to arrive on 17 April and the nacelles and hubs later in April.*

##### **Queensland Solar Farm Guidelines**

*The consultation period for making submission on the proposed guidelines closed on 11 May 2018. The State Government will now consider the submissions and decide how to progress the final guidelines. This process is likely to be finalized by the second half of this year. Council planning staff attended a presentation by the State Government on 19 April 2018 and provided comments on the proposed guidelines.*

#### **Property**

*Property branch has successfully awarded works to builders, electricians, and plumbers to implement Work for Queensland projects. Plumbers will commence works at the O'Neil Square Stage Structure to install guttering and downpipes to prevent rainfall flowing onto the stage. The works will be completed by the end of July.*

*The replacement of the Kingaroy Heritage Museum roof has now been completed and no more leaks for the Museum. I would like to acknowledge the volunteers that have worked and managed the building, displays and clean ups during this period of disruption.*

*Council has sourced quotations from Stone Masons to undertake works at two Heritage Facilities in the South Burnett Region. These works include repairs to the Hut made from stone pitching and ant bed mortar at Boondooma Homestead and repairs to the Chimneys at Ringsfield House.*



*South Burnett Regional Council newly appointed security firm, South Burnett Traffic Control and Security has successfully transferred all of Councils buildings and depot alarm monitoring into their management and control. South Burnett Traffic Control and Security will provide a high standard of alarm monitoring and quick response to activated alarms and continue to patrol some of Councils buildings and depots.*

*Council's surplus equipment and materials will be auctioned on Saturday 19 May at the Nanango Depot in Dalby Street Nanango.*

*Also Councils house and land will be auctioned on the 19 May at the Nanango, inspection of the home can be arranged by appointment or by attending the open house. All enquiries can be made through Raine and Horne Kingaroy.*

*Carried 7/0*

*FOR VOTE - Councillors voted unanimously*

## **7.2 Planning (P&LM)**

### ***Officer's Reports***

#### **7.2.1 P&LM - 1647588 - Forwarding IDAS Application for Material Change of Use & Reconfiguration of a Lot - 1 Lot into 80 Lots including Park; New Road & Drainage Reserve at 33 Oliver Road Nanango - Lot 33 RP811870 - Rest Estates P/L**

### **Summary**

- The first development permit seeks a Preliminary Approval to Vary the Effect of the Nanango Planning Scheme is requested to facilitate development as follows:
  - Modifications to the Rural Residential Locality Table of Assessment;
  - Modifications to the Rural Residential Locality Code;
  - Modifications to the Dwelling House, Annexed Unit and Caretakers Code, with code assessment responses;
  - Natural Features and Resource Overlay Code assessment responses;
  - Community Facility Overlay Code assessment responses;
  - Cultural Features Overlay Code assessment responses
  - The proposed Sandy Creek Pioneer Estate Table of Assessment and Sandy Creek Pioneer Estate Local Area Code.
- The second development permit seeks a development permit for the Reconfiguration of a Lot (1 into 80) and incorporates following lot sizes:
  - Minimum lot size of 4000m<sup>2</sup>
  - Maximum lot size of 1.7hectares
  - Average lot size of 5,219m<sup>2</sup>
- It is proposed to undertake the 80 lot subdivision over 8 stages and as detailed on the plan of subdivision.
- The proposal includes a new access via Frank Brown Road and retaining and extending Oliver Road for secondary access purposes. A third access point via Sandy Creek is also proposed, however, is for emergency purposes only. A new internal road network is proposed which will facilitate the development and provide access to all proposed lots.
- The development proposal is recommended for Part Approval and Part Refusal based on the grounds contained herein.
- The development permit for Preliminary Approval to vary the effect of the Nanango Planning scheme is recommended for refusal in that the South Burnett Planning Scheme has taken effect before the decision making period of IDAS and generally supports development of this scale and typology. It is considered unnecessary to include an independent or separate 'Sandy Creek code' as assessment criteria that would override the general planning scheme

provisions as the new South Burnett Planning Scheme appropriately addresses future house development on the lots proposed and risks and hazards. Development should also be subject to the relevant overlays under the current South Burnett planning scheme as the development proposal to override the relevant overlay codes has not been supported by sufficient information in the form of risk and hazard analysis assessments, particularly for bushfire.

- The development permit for Reconfiguration of a Lot (1 into 80) is recommended for approval subject to the amended plan contained herein. The amendments are for the protection and enhancement of the scenic and environmental values of Sandy Creek corridor. The applicant is required, by conditions, to submit an updated subdivision plan to address the environmental protection of the riparian zone.

### Officer's Recommendation

The Council:

- Refuse** the application for Preliminary Approval for a Material Change of Use to vary the effect of the Nanango Shire IPA Planning Scheme, and;
- Approve** the application for a Development Permit to Reconfiguring a Lot (1 lot into 80 lots) including park, new roads and drainage reserve;  
at Oliver Road, Nanango and described as Lot 33 RP811870, subject to the plan amended in red and conditions contained herein.

### ADMINISTRATION

- GEN1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- GEN2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.
- GEN3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
- GEN4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

### APPROVED PLANS AND DOCUMENTS

- RAL1. Undertake the proposed reconfiguration generally in accordance with the stamped approved plans, as amended in red and documentation as detailed in the following schedule and any amendments arising through conditions of this approval:

Drawing/Document Title	Date	Reference	Prepared by
Sandy Creek Buffer Nanango Shire Council Planning Scheme SMOA 2C 2003	n/a	Proposal Plan revised by Reel Planning in Red	Reel Planning Pty Ltd

### AMENDED APPROVED PLANS

- RAL2. Submit for Council's approval an amended Staging plan and amended overall subdivision plan that addresses the following within two (2) months of the Development permit for Reconfiguring a Lot taking effect. The amended plans are to be endorsed by Council prior to the applicant lodging any permits for operational works or compliance assessment associated with this approval:

Stage	Lots not supported within the waterway riparian zone
5	42, 43, 44 & 45
7	61, 62, 63 & 64
8	68, 69, 70 & 71

The above lots are to be revised/ amalgamated and resubmitted for Council's endorsement in accordance with the following requirements:

- All lots should be 4000m<sup>2</sup> or greater and show on the plan a development footprint plan that all development on the lot is contained outside of the waterway buffer areas detailed on the attached approved plan Nanango SMOA Map 2C with waterway and riparian details prepared by Reel Planning Pty Ltd;
- No lot boundaries shall intersect the Sandy Creek waterway and its riparian buffer, all lot boundaries are to terminate at the 100m riparian land buffer (light blue);
- No clearing or earthworks are to extend within the area of 100m riparian land buffer (light blue);
- No development shall occur within the 100m riparian land buffer (light blue);
- Any fencing along the riparian land buffer boundary is to be fauna friendly and allow for the natural flow of water in any flood event;
- The area of riparian buffer is subject to conditions regarding protection and rehabilitation.
- Stage 7, a 4m pedestrian path remains applicable from the end of the public road corridor and is to be dedicated pedestrian access that will, in the future, provide a connection to a walking route across the Sandy Creek corridor adjacent to the subject development land. This will provide a connection to an existing bike and walking track that traverses along the Sandy Creek corridor.

#### **ENVIRONMENTAL - WATERWAY CORRIDOR**

- ENV1. No materials, equipment or structures (including but not limited to material stockpiles, sheds, concrete areas, landscaping materials, etc.) of any description be located within the 100m waterway buffer from the edge of Sandy Creek waterway at any time.

#### **ENVIRONMENTAL - VEGETATION MANAGEMENT PLAN – WATERWAY RIPARIAN AREA**

- ENV2. Prepare and submit by a suitably qualified person a Vegetation Management Plan. The Plan must be in the form of scale plans and supporting documentation for the protection, retention and or/management of vegetation on the site, and including the following:
- The extent of the VMP must include evaluation of all areas, including and proposed road reserves, external works and development areas;
  - The location and extent of all site works including all proposed infrastructure and areas of earthworks;
  - Detail design of all civil works must protect significant vegetation, including any identified hollow bearing trees;
  - The location and description of all vegetation to be retained or removed;
  - Methods of identification of trees/vegetation to be retained or removed;
  - A description of all measures to protect vegetation and habitat features to be retained during construction, including protective fencing, site protocols, etc.;
  - A description of all pruning and tree surgery works (to AS 4373/96) to maintain the health and stability of trees and reduce potential hazards for future site users, the location and extent of storage and stockpile areas for cleared vegetation and site mulch;
  - A description of all methods to salvage and/or re-use cleared vegetation in landscape or rehabilitation works;
  - Details of all measures to protect and recover fauna during clearing operations, including presence of a qualified wildlife officer/fauna spotter during clearing

operations, pre-clearing inspections, staging and sequence of clearing and rehabilitation procedures; and

- No native vegetation is to be removed or disturbed within the area identified as Riparian Land 100m buffer from waterway centreline.

### **ENVIRONMENTAL – REHABILITATION PLAN – WATERWAY RIPARIAN AREA**

ENV3. Prepare by a suitably qualified person and submit certification for the implementation and management of a Site Rehabilitation Plan for the area identified as Riparian land 100m buffer from the Sandy Creek waterway centreline on the approved plan of subdivision and as amended in red.

The Rehabilitation Plan is to be in the form of scaled plans and supporting documentation that includes at least the following information and generally in accordance with the approved plans:

- The rehabilitation plan should detail the extent of works to be carried out within each stage within a maximum allowable time period of five years for entire rehabilitation works;
- Description of proposed rehabilitation, including earthworks, methods, objectives;
- Location and description of proposed fencing/retaining walls abutting any waterway corridor, (NB: no retaining walls or fill to be placed in the environmental corridor);
- Location of proposed maintenance tracks;
- Location of existing vegetation over 150mm DBH, and indication of tree protection zones for these trees;
- Location of any ground disturbing works (removal of fill/waste, reprofiling, stormwater drainage, etc);
- The location, type and quantity of fill/waste material that is to be removed. Method (including types of machinery) and staging of removal shall also be detailed;
- Surface treatments, including the preparation of all open ground within the environmental corridor. Ensure that a suitable planting media is present and the site is protected to prevent erosion. Details on soil treatment, imported soil material, mulch and sub-grade treatment is to be provided;
- Contours and spot levels for all existing and proposed finished levels;
- Presence, extent and treatment methods of all weeds including those listed under Weeds of National Significance, the Land (Pest and Stock Route Management) Act;
- Proposed plant species (only locally native species to be used);
- Provision of plant schedule listing all proposed plants;
- Habitat enhancement actions including reuse of hollow bearing and woody debris;
- Implement the approved plan and certify works are completed with the approved plan by a suitably qualified professional.

### **ENGINEERING WORKS**

ENG1. Submit to Council, an Operational Work application for all works that will become Council infrastructure and for earthworks, stormwater, and roadworks.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Nanango Shire Planning Scheme, Council's requirements, Standard Drawings, and relevant design manuals.

ENG4. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

- ENG5. Submit to Council, certification from a Registered Professional Engineer of Queensland (RPEQ-Civil) that all works authorised by this development approval and any related approval issued by Council have been designed and constructed in accordance with the requirements of the development approval:
- a. submit a Design Certificate with the application; and
  - b. submit a Construction Supervision Certificate at completion of the approved works and prior to Council's acceptance of the works on-maintenance.

### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG6. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG7. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

### **STORMWATER MANAGEMENT**

- ENG8. Submit to Council, a final detailed Stormwater Management Plan (SWP) and report based on the revised lot layout. The SWP shall be submitted and approved by Council prior to submission of any application for Operational Work, and the Stormwater Management Plan must include, but not be limited to the following:
- a. demonstration that the peak discharge from the development is not greater than pre-development flows;
  - b. details of open channel and detention basin design, capacities and operation (where applicable);
  - c. lawful point of discharge;
  - d. piped and overland flow site stormwater systems designed in accordance with Queensland Urban Drainage Manual;
  - e. stormwater infrastructure, relevant landscaping and engineering designs;
  - f. hydrology for the site based on Australian Rainfall & Runoff: A Guide to Flood Estimation using design Intensity Frequency Duration (IFD) data for the area as provided by the Bureau of Meteorology considering ARI 2 and ARI 100 events
  - g. all digital data files, where a software program is used in the design; and
- ENG9. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG10. Design and construct stormwater drainage that provides:
- a. for stormwater infrastructure to be included in easements where the infrastructure is located in downstream properties; and
  - b. upgrades of the downstream stormwater infrastructure required to convey design flows unless it has been demonstrated to Council that existing infrastructure has the capacity to cater for the post development conditions.
- ENG11. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

- ENG12. Design and construct stormwater drainage that provides:
- a. for stormwater infrastructure to be included in easements where the infrastructure is located in downstream properties; and
  - b. upgrades of the downstream stormwater infrastructure required to convey design flows unless it has been demonstrated to Council that existing infrastructure has the capacity to cater for the post development conditions.
- ENG13. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.
- ENG14. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**Comment:** Contrary to previous advice, Council has determined that the stormwater easement in the existing gully, between Lot 63 and Sandy Creek, shall not be included as part of the proposed lots, and is to be used exclusively for the management of stormwater. The easement is to be shaped to adequately manage runoff velocities, whilst also facilitating Council maintenance vehicles.

#### **LAWFUL POINT OF DISCHARGE**

- ENG15. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

#### **WATER SUPPLY**

- ENG16. Provide on-site water storage for each lot in the development, with a minimum capacity of 67.5kl (3 x 5000 gallon rainwater tanks).

**Timing:** Upon submission of a building application for a Class 1 structure.

#### **WATER SUPPLY - FIRE FIGHTING SUPPLY**

- ENG17. Each lot in the development shall be provided with a minimum water supply of 10,000 litres in a separate on-site water tank. This is to be a permanent supply of water for fire fighting purposes, separate from any potable water supply. The supply outlet is to be fitted with a 50mm male camlock fitting for fire fighting connection.

**Timing:** Upon submission of a building application for a Class 1 structure.

#### **ON-SITE SEWERAGE**

- ENG18. Future dwellings on each lot shall have an on-site effluent disposal system, in accordance with Schedule 6, SC6.2.2 Internal, Connecting & External Infrastructure – Design and Construction Standards, Division 3: Water Supply and Sewerage, Table 6.2.10 – Sewerage Standards of Service, AS1547 and the Queensland Plumbing and Waste Water Code.

**Timing:** Upon submission of a building application for a Class 1 structure.

#### **VEHICLE ACCESS**

- ENG19. Design and construct property accesses in accordance with Table S2.7 (a)(3) of Schedule 2 of the Nanango Shire Planning Scheme.



## VEHICLE ACCESS - REAR ACCESS LOTS

- ENG20. Construct a sealed (concrete, asphalt or bitumen) access driveway:
- a. along the full length of the access strip providing access to proposed rear access lot;
  - b. having a minimum width of 4 metres; and
  - c. the access strip having a minimum width of 7 metres.
- ENG21. Design and construct all services along the full length of the access strip.
- ENG22. Design and construct property accesses in accordance with Table S2.7 (a)(3) of Schedule 2 of the Nanango Shire Planning Scheme.
- ENG23. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

## RESTRICTED ACCESS

- ENG24. No vehicular access is permitted to Frank Brown Rd from proposed Lots 1,17, 31-35.
- ENG25. Include information on restricted access in any subsequent contracts for sale of proposed 1,17, 31-35.

## ROADWORKS - INTERNAL/NEW ROADS

- ENG26. Design and construct the new road/s identified, for each stage, on the proposed plan/s of development as a "Street", in accordance with Schedule 2, Division 1, Table S2.2 and S2.6 of the Nanango Shire Planning Scheme, relevant Austroads' Standards, EDROC standards, and more specifically, include the following:
- a. a minimum road reserve width of 20 metres;
  - b. kerb and channel;
  - c. bitumen seal between kerb and channel; and
  - d. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads.
- ENG27. Construct a temporary gravelled surfaced turnaround to accommodate the turning movements of Council's refuse collection vehicle (HRV), where temporary dead ends are provided at stage boundaries.

## ROADWORKS – EXISTING ROADS

- ENG28. Design and construct Oliver Road, between the development entrance and Nanango Brooklands Road, as a "Street", in accordance with Schedule 2, Division 1, Table S2.2 and S2.6 of the Nanango Shire Planning Scheme, relevant Austroads' Standards, EDROC standards, and more specifically, include the following:
- a. Upgrading of the intersection of the Nanango Brooklands Rd and Oliver Rd, in accordance with *Austroads Guide to Road Design Part 4A*, for the left turn manoeuvre into Oliver Rd if warranted;
- Timing:** The upgrading of Oliver Road shall be completed prior to plan sealing for Stage 2a, 2b, 2c or 2d.

- ENG29. Design and construct Frank Brown Rd, between the development entrance (Stage 1a) and Brown Rd, inclusive of all intersections, as a “Street”, in accordance with Schedule 2, Division 1, Table S2.2 and S2.6 of the Nanango Shire Planning Scheme, relevant Austroads' Standards, EDROC standards, and more specifically.

**Timing:** Prior to Plan Sealing for Stage 1a.

- ENG30. Design and construct Brown Road, between Frank Brown Road and Cairns Street, as a “Street”, in accordance with Schedule 2, Division 1, Table S2.2 and S2.6 of the Nanango Shire Planning Scheme, relevant Austroads' Standards, EDROC standards, and more specifically, include the following.

**Timing:** The upgrading of Brown Rd shall be completed prior to the plan sealing for Stage 1c.

## **TELECOMMUNICATION**

- ENG40. Design and provide underground telecommunications to all lots within the development.
- ENG41. Remove all redundant telecommunication connections and reinstate the land.

## **ELECTRICITY**

- ENG42. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity for each stage of the development.
- ENG43. Remove all redundant electrical connections and reinstate the land.
- ENG44. Submit electrical plans for Council's review prior to Council's endorsement of the Survey Plan. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.

## **STREET LIGHTING**

- ENG45. Design and install street lighting to intersections and all streets within the development in accordance with AS/NZS1158 and the road classifications contained within this approval. Submit to Council, street light design plans showing the proposed public lighting system for Council's endorsement.
- ENG46. Enter into an agreement with an electricity supplier to provide a public lighting system in accordance with the lighting design plans as required by the previous condition. Submit to Council, written confirmation from an electricity provider that an agreement has been made to provide a public lighting system.
- ENG47. Ensure that any new street light poles required on external streets are of a consistent standard (ie steel poles) to street light poles within the immediate vicinity of the development.
- ENG48. Install street lighting in all road reserves on the same side of the road that accommodates any footpath or shared path.

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That the Officer's Recommendation be adopted subject to correcting the following typographical errors:*

1. *Delete conditions ENG9 and ENG10 as these conditions are repeated in conditions ENG11 and ENG12 and the conditions are renumbered.*
2. *Condition RAL2 is amended to reflect the correct staging numbers as follows:*

Stage	Lots not supported within waterway riparian zone
2c	45,46,47
2d	35,35,37,38,39,40,41
2e	34

3. *Removal of the words 'including park' from point B of the Officer's Recommendation.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**DECLARATION OF PERCEIVED CONFLICT OF INTEREST**

Due to a Perceived Conflict of Interest between Cr KM Campbell (Mayor) and St John's Lutheran School, as Mayor Campbell's wife is on the board of management, Cr KM Campbell (Mayor) left the meeting at 10:08am.

The Deputy Mayor assumed the Chair.

**7.3 Property (P)*****Officer's Reports*****7.3.1 P - 2496161 - St John's Lutheran School - Adermann Park****Summary**

Council to consider licensing an area within Adermann Park to St John's Lutheran School for sport and recreation activities.

**Officer's Recommendation**

That Council licence part of Lot 488 FY2753 known as Adermann Park to St John's Lutheran School for sport and recreation activities during the hours of 10.50am to 11.20am and 12.50pm to 1.20pm on school days.

**Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That the Officer's Recommendation be adopted.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr KM Campbell (Mayor)*

**ATTENDANCE:**

Cr KM Campbell (Mayor) returned from temporary absence at 10:13am and assumed the Chair.

**8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation**

**8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report**

**Summary**

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

**Officer's Recommendation**

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr GA Jones.*

*That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.*

**Water and Waste Water:**

**Mt Wooroolin Trunk Water Main**

*Work has continued on the 500mm trunk main and is progressing well with some 60% of pipe laid and all materials procured. The project is expected to be completed by the end of June, with some delays incurred due to the size of the pipe and difficult terrain.*

**Retschlag St.**

*The upgrade and replacement of the pumping equipment, switchboard and telemetry equipment was completed without incident in early May, This replacement will improve the reliability of the pumps and reduce ongoing operational and electricity costs for the network.*

**Class A Recycled Water Plants – Murgon and Wondai**

*Tender documents for the Murgon and Wondai Recycled Water Plants have been completed allowing tenders to be called in May. The new plants will allow irrigation of fields and facilities water to be more easily managed to meet safety standards by improving water quality to a Class A standard.*

**Hydrant Maintenance**

*Crews in the Southern area in the towns of Blackbutt, Nanango, Kingaroy and Kumbia have recommenced a co-ordinated hydrant maintenance program through the region which will clean,*

test and refurbish a proportion of the hydrant system in the towns across the Region. This program will be ongoing and will ensure these critical infrastructure assets are functional when they are most needed.

**Dam Levels**

Dam levels continue to drop with no inflows during April meaning water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

**Sewer Relining**

SBRC will be participating in the Wide Bay Burnett Regional Organisation of Councils – Sewer Relining Contract Project for 2018/19. Council’s overall program including CCTV will total \$2.8M in 18/19 and will lead to a vastly improved sewer network with reduced blockages and ground water infiltration.

Carried 7/0  
FOR VOTE - Councillors voted unanimously

**8.2 Water & Waste Water (W&WW)**

**Officer's Reports**

No Report.

**8.3 Waste Management (WM)**

**Officer's Reports**

**8.3.1 WM - 2494608 - Adopting Public Interest Test Report recommendation and Making Local Law No. 6 (Waste Management) 2018**

**Summary**

The State Government has established sunset expiry clauses for Section 7 of the Waste Reduction and Recycling Regulation 2011 and Chapter 5A of the Environmental Protection Regulation 2008. These previously long standing provisions are planned to expire 1 July 2018.

In order for Local Governments to keep these essential provisions it has now become necessary to adopt a Waste Management Local Law incorporating these to expire provisions.

Council proposed to make Local Law No.6 (Waste Management) 2018 at its January 2018 Council Meeting. Since this time, a State Interest Check and Public Consultation has occurred.

This report outlines the outcomes of the consultation phase and makes recommendations to progress the making of Local Law No.6 (Waste Management) 2018.

**Officer's Recommendation**

That Council resolves to —

- (a) note that Council has consulted with relevant government entities about the overall State interest in Local Law No. 6 (Waste Management) 2018; and
- (b) note the contents of the Public Interest Test Report; and

- (c) note that Local Law No. 6 (Waste Management) 2018 contains anti-competitive provisions; and
- (d) implement the recommendations of the Public Interest Test Report about Local Law No. 6 (Waste Management) 2018; and
- (e) make Local Law No. 6 (Waste Management) 2018 as advertised

**Resolution:**

*Moved Cr RJ Frohloff, seconded Cr GA Jones.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs**

**9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report**

**Summary**

Cr Duff presented her Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

**Officer's Recommendation**

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

**Resolution:**

*Moved Cr KA Duff, seconded Cr TW Fleischfresser.*

*That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.*

**Natural Resource Management**

*Update for April as follows:*

**Biosecurity**

*Weed Management on Roadsides*

- *Contractors completed over 150 hours spraying lantana on main roads*
- *Street Spraying in Towns continues*

**Feral Animal Management**

**1080 Baiting Program**

- *Baiting Enquiries made for the following areas:*
  - *Ballogie*
- *1080 Baiting Program for Feral Dogs and Pigs will commence 21 May 2018 for landowners to participate in controlling feral animals on their properties. Bait Collection Points:*
  - *Mon 21 May – Wondai – Mellrose Road & Wondai Clearing Dip, Bunya Highway*
  - *Tues 22 May – Proston – Boondooma Tip & Proston Clearing Dip*
  - *Wed 23 May – Nanango – Mt Stanley Dip & Broadwater Access Road*



- *Thurs 24 May – Murgon – Council Gravel Reserve, McAllister Street*
- *Fri 25 May – Kingaroy – Hodges Road*
- *Fri 25 May – Kumbia – Bunya Mountains Road, Alice Creek*

### **Equipment Loan**

- *Splatter guns*
  - *Cloyna*
  - *Tarong*
- *Trailer*
  - *Tarong*
- *Feral Animal Traps*
  - *1 dog cage trap hired out Coverty Area*
  - *1 rabbit trap hired out Nanango Area*
  - *4 cat traps hired out Nanango, Booie & Benarkin Areas*

### **Wandering Stock Management**

- *Livestock call outs were undertaken in the following areas:*
  - *Inverlaw – Cattle*
  - *Taabinga – Horses*
  - *Wooroolin - Pigs*

### **Saleyards**

- *Sale Totals for the Month of April 603 head*
  - *April 10 – 200 head in 68 lots – Progency 33 head – Total 233*
  - *April 24 – 361 head in 90 lots – Progency 9 head – Total 370*

### **CAPEX & Work 4 Queensland – Update**

#### **Commenced & Scheduled Capex Projects**

- *Murgon Cemetery – 2x New Columbarium Walls (1 owned by Murgon RSL) and Shelters*
- *Yallakool Dam – Pool Works and New Pumps*
- *Proston Cemetery – New Shade Shelters*
- *Taabinga Cemetery – New Columbarium Walls*
- *Murgon Lions Park – Drainage and Carpark Sealing*
- *Murgon Hospital Bridge – Refurbishment*
- *Coomba Falls – Installation of New Toilet Block*

#### **Commenced & Scheduled W4Q Projects**

- *Boondooma Dam – Upgrade to Water and Electricity Services*
- *Wondai Dingo Park – Installation of 2x New Shelters and Pathing*
- *Murgon Youth Skate Park – Construction of New Pathing*
- *Bollards to be installed at Memerambi, Wooroolin , Wondai Rest Areas & Murgon Industrial Area*

### **Parks & Gardens**

#### **Kingaroy**

- *Mowing program continued and Winter Maintenance Program scheduled to commence Early May*
- *Preparations and Clean-up for ANZAC Day services*

- *Customer Service Requests – Mowing will soon slow down and tree requests will be scheduled for actioning*
- *Scheduled Works completed for the Preparations of the Kingaroy Show & Burrandowan Races in May*

### **Murgon, Wondai & Proston**

- *Rail trail has been slashed and seats tidied up as well as guide posts being sprayed out*
- *Dingo park new footpath and shelters is happening*
- *Winter maintenance programs are due to commence now that mowing has started to slow down*
  - *Park bench painting*
  - *Playground maintenance*
  - *Toilet Block repairs*
  - *Town Cleans*
- *Gardens are getting cleaned up and flowers put in with more permanent plants put in as well*
- *Preparations and Clean-up for ANZAC Day services complete*

### **Nanango & Blackbutt**

- *Nanango tidy up mowing is underway*
- *Preparations and Clean-up of Anzac day, show day, and market day all done*
- *All parks in Nanango maintained with all action requests completed*
- *Nanango cemetery scheduled for maintenance*
- *Blackbutt approaches mowing done, crew will go and do town tidy for show day*
- *Main street gardens in both towns had a face lift. Annual plantings in Nanango and Blackbutt to be planted in early weeks of May*

### **Dams**

- *Working with current Managers for a smooth transition for South Burnett Regional Council takeover on Monday 14th May.*
- *General Mowing & Maintenance*
- *Works of Queensland Project well under way*

### **Indigenous Affairs**

- *The Reconciliation Fun Run is on this Sunday starting at 7.00am. This year there is 3km, 7km & 10km to run or walk. The funds go towards the Ration Shed and registrations can be done on line by visiting the Ration Shed Reconciliation Fun Run website.*
- *Planning is underway to hold another NAIDOC celebration in the Forecourt here in Kingaroy. The Kingaroy Hospital are combining their efforts with ours and we will be holding a joint event on July 12th this year.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

### **ADJOURNMENT:**

#### **Motion:**

*Moved Cr TW Fleischfresser, seconded Cr RLA Heit.*

*That the meeting adjourn for twenty (20) minutes*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**RESUMPTION:**

**Motion:**

*Moved Cr KA Duff, seconded Cr RJ Frohloff.*

*That the meeting resume at 11.01am with attendance as previous to the adjournment*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**10. Portfolio - Finance, ICT & Human Resources**

**10.1 Finance, ICT and Human Resources Portfolio Report**

**Summary**

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

**Officer's Recommendation**

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

**Resolution:**

*Moved Cr RLA Heit, seconded Cr KA Duff.*

*That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.*

**Financial Reports to 30 April 2018**

*Just a brief report for Council today given our current focus on the preparation of the budget for the financial year ending 30 June 2019.*

*Except for the Operating Ratio the indicators of financial health (the financial ratios) are within the required parameters. The Operating Ratio is only slightly outside of the target limit. However, given that Council is aware that this ratio is influenced by the issue of half yearly rating there is no risk relating to this result.*

*The line items within the Statement of Comprehensive Income are also performing to expectation given the percentage of the year completed to date. Line items performing slightly outside of the 83% have been reported to Council in previous months.*

**Capital Expenditure**

*The capital expenditure report which has been included in the agenda for Council's information shows that 57.7% of the budget of \$35.774m has been utilised when committed costs are included. Council is aware that several projects in the Property, Waste Water Programs and the W4Q projects for round two, will be either held over to be completed in the 2019 Financial Year or completed by the project milestone date in the case of W4Q projects. Those other projects include the Nanango Office Refurbishment in Property and the Network Renewal Program in Waste Water. If those numbers are taken into account the utilisation of the Capital Budget at 30 April would be at 67% with two months of expenditure and project delivery yet to be incurred.*

**Budget for the financial year ending 30 June 2019**

*The major focus of the finance team and Council over this past month has been the preparation of the 2019 financial year budget. Council has been working through the finances to develop next*

year's budget to ensure the optimal balance between costs and benefits of Council Services. At a Strategic Budget Meeting on Monday 14 May 2018 or last Monday Council considered the Operational Budget for General Operations, Water, Waste Water, Waste and Plant and Fleet. Two further workshops will be held before the end of May to complete this budget preparation cycle.

**Works for Queensland**

At reporting date, \$1.654m has been spent on the Round 2 Projects with a further \$348,516 committed to be spent making the total committed expenditure of \$2.003m at reporting date. That expenditure is better detailed in the report for Councillors information which is part of the agenda today.

**Human Resources**

Council welcomed 10 new trainees last month and we are delighted with how they are settling into their new roles. It's great that Council is able to offer these young people good training opportunities.

Carried 7/0  
FOR VOTE - Councillors voted unanimously

**10.2 Finance (F)**

***Officer's Reports***

**10.2.1 F - 2495553 - Monthly Financial Statements**

**Summary**

The following information provides a Council's position as at 30 April 2018.

**Officer's Recommendation**

That the Monthly Financial Report as at 30 April 2018 be received and noted.

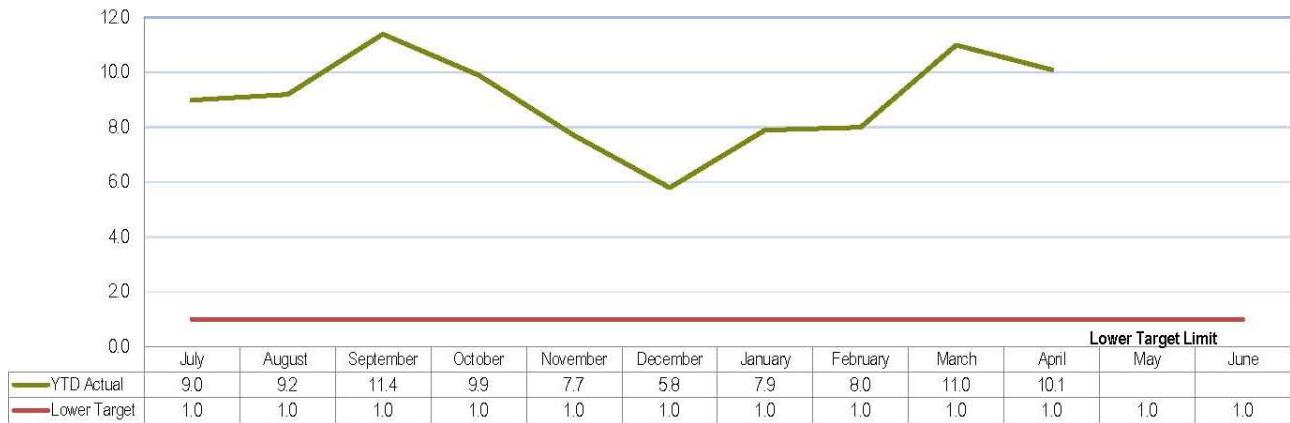
Key Performance Indicators

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Apr-18	Comments
<b>Cash Ratio</b>	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	10.1	
<b>Operating Cash Ratio</b>	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	5.8	
<b>Current Ratio (Working Capital Ratio)</b>	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.10	This ratio is impacted by the 1/2 year rates notices being issued and will trend back within the target range as property owners pay their rates.
<b>Funded Long Term Liabilities</b>	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	76%	
<b>Debt Servicing Ratio</b>	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.2%	
<b>Cash Balance - \$M</b>	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$23M	✓	40.54	
<b>Debt to Asset Ratio</b>	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	4.0%	
<b>Operating Performance Ratio</b>	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	28%	
<b>Interest Coverage Ratio</b>	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.8%	

**Graphs – Key Performance Indicators**

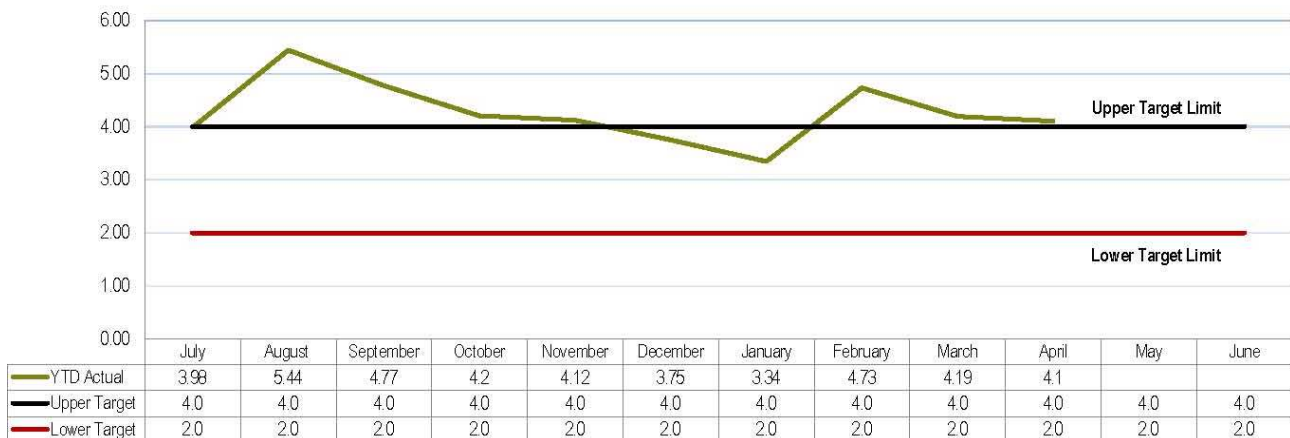
**CASH RATIO**



**OPERATING CASH RATIO**



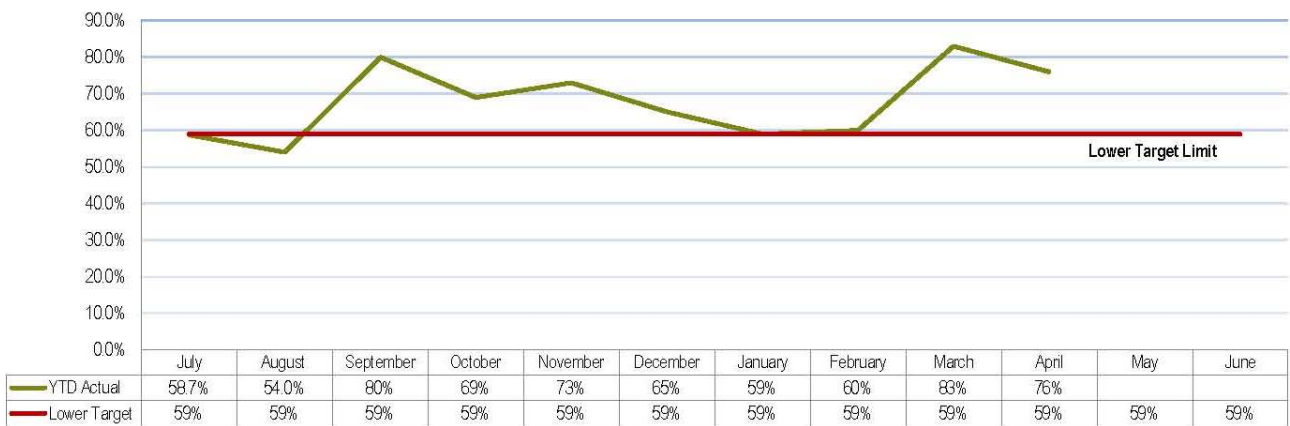
**CURRENT RATIO**



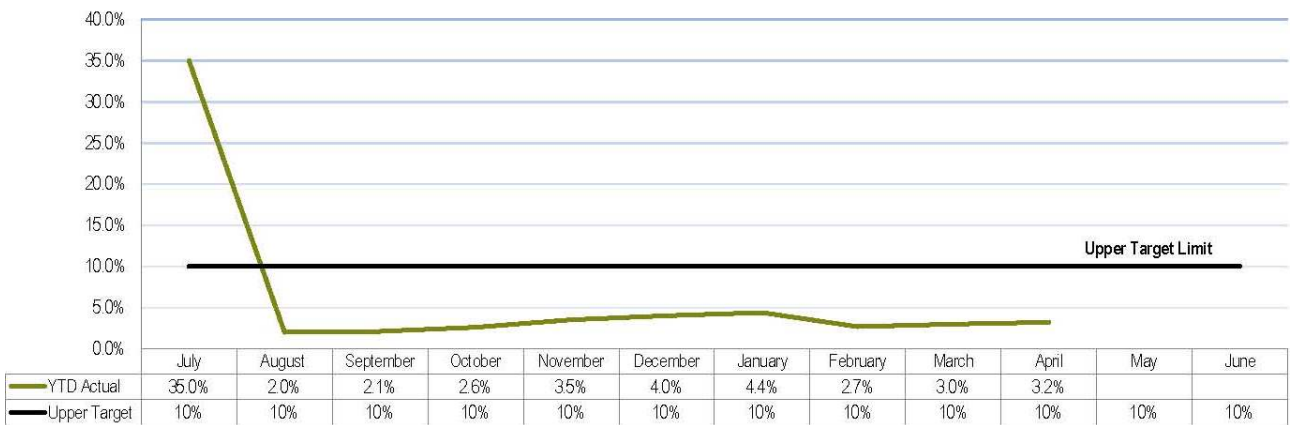


**Graphs – Key Performance Indicators**

**FUNDED LONG TERM LIABILITIES**



**DEBT SERVICING RATIO**

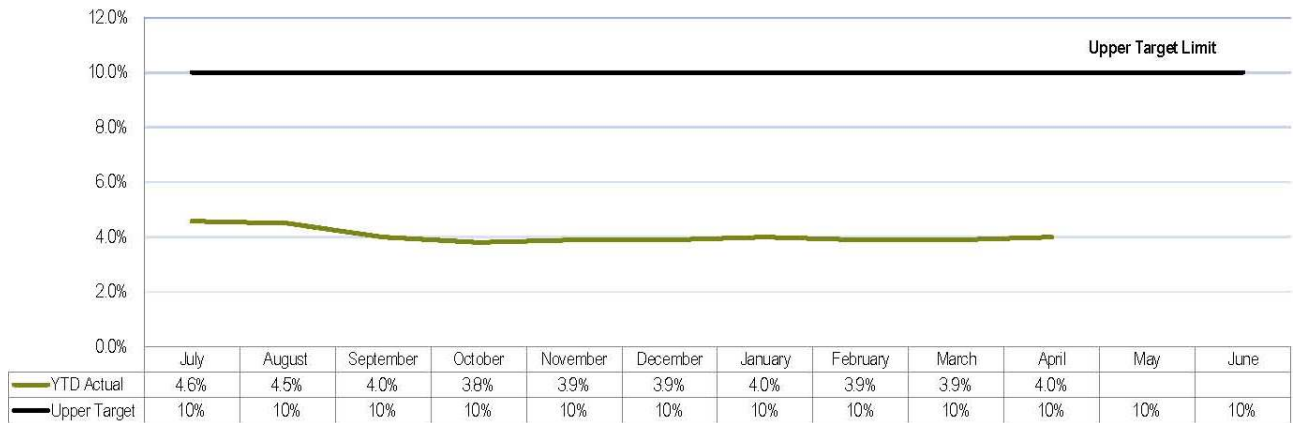


**CASH BALANCE (M)**



**Graphs – Key Performance Indicators**

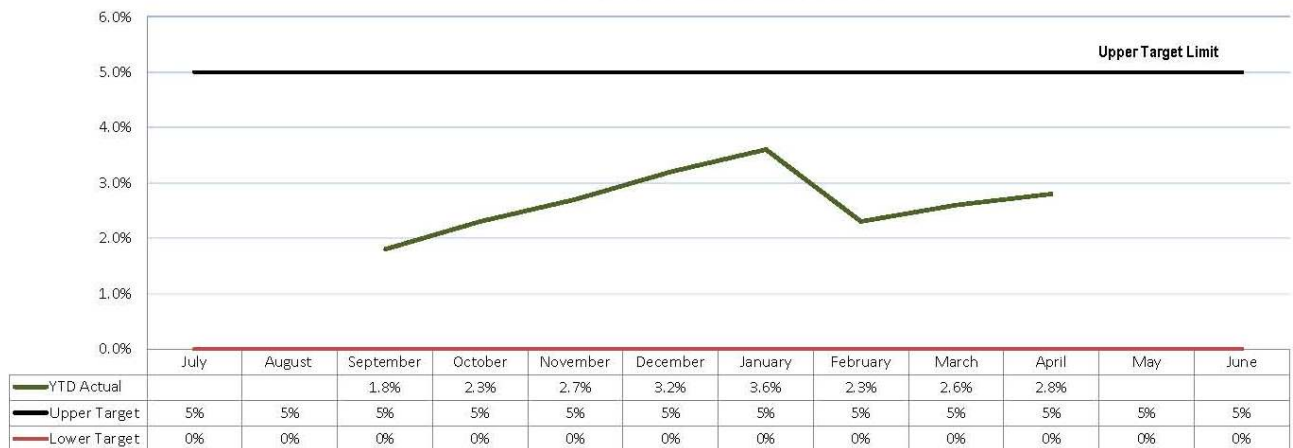
**DEBT TO ASSET RATIO**



**OPERATING PERFORMANCE**



**INTEREST COVERAGE RATIO**



**Statement of Comprehensive Income****Statement of Comprehensive Income**as at 30 April 2018  
83% of Year Complete

	2018 \$	Original Budget \$	Amended Budget \$	Variance %
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	45,341,461	45,388,370	45,364,614	100%
Fees and Charges	3,603,960	3,957,710	4,062,765	89%
Rental Income	395,070	491,725	491,725	80%
Interest Received	842,935	1,036,586	1,036,586	81%
Sales Revenue	2,623,237	3,014,212	3,014,212	87%
Other Income	597,800	395,251	457,305	131%
Grants, Subsidies, Contributions and Donations	3,858,300	7,357,573	4,589,809	84%
	<u>57,262,763</u>	<u>61,641,427</u>	<u>59,017,016</u>	
<b>Capital Revenue</b>				
Grants, Subsidies, Contributions and Donations	6,905,064	4,616,677	6,814,177	101%
<b>Total Revenue</b>	<u>64,167,828</u>	<u>66,258,104</u>	<u>65,831,193</u>	
<b>Total Income</b>	<u>64,167,828</u>	<u>66,258,104</u>	<u>65,831,193</u>	
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	19,675,616	22,626,176	22,165,307	89%
Materials and Services	18,752,817	21,511,372	22,260,724	84%
Finance Costs	1,655,852	2,093,111	2,090,110	79%
Depreciation and Amortisation	12,006,754	14,833,103	14,833,103	81%
	<u>52,091,040</u>	<u>61,063,762</u>	<u>61,349,244</u>	
<b>Capital Expenses</b>				
	6,216,080	(475,475)	(466,250)	-1333%
<b>Total Expense</b>	<u>58,307,120</u>	<u>60,588,287</u>	<u>60,882,994</u>	
<b>Net Result</b>	<u>5,860,708</u>	<u>5,669,817</u>	<u>4,948,199</u>	

## Statement of Financial Position

## Statement of Financial Position

as at 30 April 2018

	2018 \$	Original Budget \$	Amended Budget \$
<b>Current Assets</b>			
Cash and Cash Equivalents	40,541,734	28,727,735	30,319,380
Trade and Other Receivables	6,505,857	6,005,083	6,832,346
Inventories	1,166,667	1,218,556	1,218,556
Investments	-	-	-
<b>Total Current Assets</b>	<b>48,214,258</b>	<b>35,951,375</b>	<b>38,370,282</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	2,222,918	-	-
Property, Plant and Equipment	942,627,647	905,224,735	907,216,469
Intangible Assets	8,621,186	8,084,869	8,084,869
<b>Total Non-Current Assets</b>	<b>953,471,751</b>	<b>913,309,604</b>	<b>915,301,338</b>
<b>TOTAL ASSETS</b>	<b>1,001,686,009</b>	<b>949,260,979</b>	<b>953,671,620</b>
<b>Current Liabilities</b>			
Trade and Other Payables	4,273,511	4,832,251	5,739,646
Borrowings	3,975,066	2,387,352	2,387,352
Provisions	3,517,074	3,467,682	3,467,682
Unearned Revenue	127,440	-	-
<b>Total Current Liabilities</b>	<b>11,765,651</b>	<b>10,687,284</b>	<b>11,594,680</b>
<b>Non-Current Liabilities</b>			
Borrowings	35,769,787	38,267,463	38,267,463
Provisions	13,889,126	12,081,756	12,081,755
Unearned Revenue	2,045,326	-	-
<b>Total Non-Current Liabilities</b>	<b>49,658,913</b>	<b>50,349,219</b>	<b>50,349,218</b>
<b>TOTAL LIABILITIES</b>	<b>63,597,329</b>	<b>61,036,504</b>	<b>61,943,898</b>
<b>NET COMMUNITY ASSETS</b>	<b>938,088,680</b>	<b>888,224,475</b>	<b>891,727,722</b>
<b>Community Equity</b>			
Asset Revaluation Surplus	507,673,393	447,079,656	447,831,129
Retained Surplus/(Deficiency)	430,415,287	441,144,819	443,896,593
<b>TOTAL COMMUNITY EQUITY</b>	<b>938,088,680</b>	<b>888,224,475</b>	<b>891,727,722</b>

**Resolution:**

*Moved Cr RLA Heit, seconded Cr DA Potter.*

*That the Monthly Financial Report as at 30 April 2018 be received and noted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**10.2.2 F - 2489298 - Fees and Charges Schedule**

**Summary**

Each year the Council considers the level of fees and charges.

The Fees and Charges Schedule attached includes both the Regulatory Fees and Commercial Charges.

Section 97(2) of the *Local Government Act 2009* provides examples of a Cost Recovery Fee/Regulatory Fee:

“A **cost-recovery fee** is a fee for—

- (a) *an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an **application fee**); or*
- (b) *recording a change of ownership of land; or*
- (c) *giving information kept under a Local Government Act; or*
- (d) *seizing property or animals under a Local Government Act; or*
- (e) *the performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.”*

A commercial fee is for a service which Council provides, however the service could also be sourced from another provider.

In the case of Cost Recovery Fee/Regulatory Fees the Act also states that a cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.


The Fees and Charges in the attached schedule have been generally increased by 2%. However some fees have not changed from those charged in the 2017/2018 financial year and a more detailed review undertaken in some cases. The charges for 2017/2018 financial year have been included in the schedule to allow comparison with the proposed charges for the 2018/2019 financial year.

As per section 98(1) of the *Local Government Act 2009* South Burnett Regional Council maintains a register of Cost Recovery Fees.

**Officer's Recommendation**

That the Fees and Charges listed be received and adopted effective from 1 July 2018 continuing in place until further reviewed by Council.


IR Number: 2482268  
Adopted: 16-May-2018



**SOUTH BURNETT**  
REGIONAL COUNCIL

*Register of Fees and Charges*  
**Register of Fees and Charges**

2018/2019



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DISCLAIMER: Information contained in this document is based on available information at the time of writing. All figures are indicative only and should be referred to as such. While the South Burnett Regional Council has exercised reasonable care in preparing this document, it does not warrant or represent that it is accurate or complete. Council or its Officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.



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Buildings	Planning	Swimming Pools
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Engineering Assessment	Rentals	Water - Sales
Environmental Health Licenses/Permits		Water Supplies

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Animals - Domestic</b>					
<b>Impounding</b>					
Release Fee: Cats and Dogs		\$ 58.00	N	Local Government Act 2009 S97 (2)(d)	R
Drop Off (if able to find owner prior to taking to Animal Housing Facility)		\$ 105.00	N	Local Government Act 2009 S97 (2)(d)	R
First Impounding		\$ 157.00	N	Local Government Act 2009 S97 (2)(d)	R
Second Impounding		\$ 175.00	N	Local Government Act 2009 S97 (2)(d)	R
Third Impounding (Fee plus possible fine of minimum 2 penalty units)		Legal Action			
Fourth Impounding		\$ 213.00	N	Local Government Act 2009 S97 (2)(d)	R
Dogs - Unregistered	/day	\$ 8.00	Y		C
Sustenance Fee		At Cost	Y		C
Veterinary and Other Costs					
(Payment prior to release of impounded animal of actual Veterinary and other costs incurred in impounding the animal)					
Delivery of Cat/Dog Cage and/or the Collection of Stray Cat/Dog		At Cost	Y		C
<b>Permits</b>					
<b>To Keep Excess Animals (e.g. three (3) Dogs) in a Registrable Area</b>					
Application for Permit		\$ 175.00	N	Local Government Act 2009 S97 (2)(a)	R
<b>Registration - Dogs</b>					
<b>Defined Area</b>					
Defined Area Entire Dog		\$ 155.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Defined Area Entire Dog - Microchipped		\$ 119.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Defined Area Desexed Dog		\$ 60.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Defined Area Desexed Dog - Microchipped		\$ 30.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Aged Pensioner (Desexed and Microchipped Dogs Only)		\$ 15.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Puppy (Dogs under 6 months of age - Registered until 30 November)		\$ 30.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Assistance Dogs for the Blind/Deaf/Companion		No Charge			
<b>Breeders and Show Dog</b>					
Breeders and Show Dog Permit		\$ 285.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
<b>Non-Defined Area</b>					
Non-Defined Area Entire Dog		\$ 25.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Non-Defined Area Desexed Dog		\$ 9.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Aged Pensioner (Desexed and Microchipped Dogs Only)		\$ 9.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Puppy (Dogs under 6 months of age - Registered until 30 November)		\$ 9.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
ID Tag/Replacement Tag		\$ 8.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Working Dog - Tag Cost Only (Completion of Statutory Declaration required).		\$ 8.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Assistance Dogs for the Blind/Deaf/Companion		No Charge			

Animals - Domestic

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Animals - Domestic</b>					
<b>Regulated Dogs</b>					
Declared Restricted Dog		\$ 284.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Declared Menacing Dog		\$ 341.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
Declared Dangerous Dog		\$ 682.00	N	Animal Management (Cats and Dogs) Act 2008 Ch3, Pt1, S44 (2)	R
<b>Traps</b>					
Cat Trap Bond		\$ 50.00	Y		C
Cat Trap Hire	/every two weeks or part thereof	\$ 15.00	Y		C
<b>Registration</b>					
All fees are waived for the initial registration for the first registrable year for dogs purchased through the RSPCA re-homing facility.					
If newly obtained dog is registered in the first 6 months of the registration period then full registration fee applies.					
If newly obtained dog is registered in the last 6 months of the registration period then 50% of registration fee applies.					
Reciprocal registration applies for an animal <b>currently</b> registered in another shire and transferring to the South Burnett. No fee applies for remainder of current registration period.					
<b>Deceased Dog</b>					
Deceased Animal Refund - 50% refund of the initial registration fee where animal is deceased in the first 6 months of the registration period. There will be no refund where the animal is deceased after the first 6 months of the registration period.					
<b>Desex/microchipping - New Animal or Renewal</b>					
If the dog is registered (as Entire and/or Non-microchipped) and the animal is subsequently desexed/microchipped within 6 months of being registered then there will be a reimbursement of the difference between the registration fee paid and the revised fee upon production of the necessary supporting documentation/certificates.					

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Animals - Other</b>					
<b>Depasture: (Maximum Fees as Prescribed by Regulations)</b>					
Cattle and Horses - Minimum Charge	/head per week	\$ 1.05	N	Local Government Act 2009 S97(2)(a)	R
Cattle and Horses - Maximum Charge	/head per week	\$ 2.55	N	Local Government Act 2009 S97(2)(a)	R
Small Animals (Pigs, Goats, Sheep, Alpacas) - Minimum Charge	/head per week	\$ 0.10	N	Local Government Act 2009 S97(2)(a)	R
Small Animals (Pigs, Goats, Sheep, Alpacas) - Maximum Charge	/head per week	\$ 0.40	N	Local Government Act 2009 S97(2)(a)	R
<b>Impounding</b>					
<b>Cattle and Horses</b>					
Impounding Fee (Release)	/head	\$ 310.00	N	Local Government Act 2009 S97(2)(d)	R
Poundage Fee	/head per day or part thereof	\$ 40.00	N	Local Government Act 2009 S97(2)(d)	R
Inspection Fee - Impounded Livestock - Wondai Pound	/head - 15 min interval	\$ 38.00	N	Local Government Act 2009 S97(2)(d)	R
Spray Fee - Impounded Livestock - Wondai Pound	/head	\$ 13.00	N	Local Government Act 2009 S97(2)(d)	R
Transport Costs		At Cost	N	Local Government Act 2009 S97(2)(d)	R
Sustenance Rate	/head per day or part thereof	\$ 26.00	N	Local Government Act 2009 S97(2)(d)	R
Advertising Cost		At Cost	N	Local Government Act 2009 S97(2)(d)	R
Extracts from Register	/extract	\$ 25.00	N	Local Government Act 2009 S97(2)(d)	R
Straying Stock Not Impounded - Returned to Owner by Council Officer	/call out	On the Spot Fine	N	Local Government Act 2009 S97(2)(d)	R
<b>Pigs/Goats/Sheep/Other Domestic Livestock</b>					
Impounding Fee (Release)	/head	\$ 145.00	N	Local Government Act 2009 S97(2)(d)	R
Poundage Fee	/head per day or part thereof	\$ 25.00	N	Local Government Act 2009 S97(2)(d)	R
Transport Costs		At Cost	N	Local Government Act 2009 S97(2)(d)	R
Sustenance Rate	/head per day or part thereof	\$ 15.00	N	Local Government Act 2009 S97(2)(d)	R
Advertising Cost		At Cost	N	Local Government Act 2009 S97(2)(d)	R
Extracts from Register	/extract	\$ 25.00	N	Local Government Act 2009 S97(2)(d)	R
<b>Sale of Impounded Animals</b>					
Auction of Animals as Advertised - Refer to Local Law					
(CEO or Poundkeeper Authorised to Conduct Sales)					

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
Bjelke-Petersen Dam and Recreation Park						
		Per Night OFF PEAK	Per Night PEAK			
<b>Accommodation</b>						
<b>Cabins (8) Maximum 4 Persons - All Linen Provided</b>						
Self-Contained - Sleeps up to 4 - with TV (1 Double Bed + 2 x Bunk Beds)	/night	\$ 100.00	\$ 110.00	Y		C
Per Night (Up to 2 Persons)	/night	\$ 10.00	\$ 10.00	Y		C
Extra Adult	/night	\$ 5.00	\$ 5.00	Y		C
Extra Child						
<b>Villas (3) Maximum 7 Persons - All Linen Provided</b>						
Self-Contained - Sleeps up to 7 - with Air-Conditioning, DVD Player and Large TV (1 Queen Bed + 1 Single and Double Bunk Bed + 1 Double Pull Out Lounge)	/night	\$ 140.00	\$ 154.00	Y		C
Per Night (Up to 2 Persons)	/night	\$ 10.00	\$ 10.00	Y		C
Extra Adult	/night	\$ 5.00	\$ 5.00	Y		C
Extra Child						
<b>Villas (2) Maximum 6 Persons - All Linen Provided</b>						
Self-Contained - Sleeps up to 6 - with Air-Conditioning, DVD Player and Large TV (1 Double Bed + 1 Single Bed + 1 Single Trundle Bed + 1 Double Pull Out Lounge)	/night	\$ 120.00	\$ 132.00	Y		C
Per Night (Up to 2 Persons)	/night	\$ 10.00	\$ 10.00	Y		C
Extra Adult	/night	\$ 5.00	\$ 5.00	Y		C
Extra Child						
<b>Powered Sites -</b>						
Powered Sites - Up to 2 Persons	/night	\$ 35.00	Not Applicable	Y		C
Powered Sites - Extra Adult (12 Years and Above)	/night	\$ 10.00	Not Applicable	Y		C
Powered Sites - Extra Child (Under 12 Years)	/night	\$ 5.00	Not Applicable	Y		C
(Children Under 2 years - No Charge)						
<b>Unpowered Sites -</b>						
Unpowered Sites - 1 Person Only	/night	\$ 15.00	Not Applicable			
Unpowered Sites - Up to 2 Persons	/night	\$ 25.00	Not Applicable	Y		C
Unpowered Sites - Extra Adult (12 Years and Above)	/night	\$ 10.00	Not Applicable	Y		C
Unpowered Sites - Extra Child (Under 12 Years)	/night	\$ 5.00	Not Applicable	Y		C
(Children Under 2 years - No Charge)						
<b>Ensuite Powered Caravan Sites -</b>						
Ensuite Site - Up to 2 Persons	1 night only	\$ 45.00	Not Applicable	Y		C
Ensuite Site - Extra Adult (12 Years and Above)	/night	\$ 10.00	Not Applicable	Y		C
Ensuite Site - Extra Child (Under 12 Years)	/night per person	\$ 5.00	Not Applicable	Y		C
(Children Under 2 years - No Charge)						

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019		GST	Head of Power	Reg/Com
		Per Night OFF PEAK	Per Night PEAK			
<b>Bjelke-Petersen Dam and Recreation Park</b>						
<b>Tennis Court Hire</b>						
Daily - Staying in Park	/hour					
Night Hire (Tennis Court)	/hour	\$ 15.00	\$ 15.00	Y		C
<b>Deposits</b>						
100% - Easter and Christmas						
50% - Other Periods						
<b>Discounts</b>						
Stay greater than 2 nights and receive 10% discount						
Discount applies to Approved Fishing Clubs		10%	10%			
Member of Caravanning Australia		10%	10%			
Seasonal Specials to be Authorised by Chief Executive Officer						
<b>PEAK PERIOD - 09-Dec-2018 to 19-Jan-2019 and 30-Mar-2019 to 15-Apr-2019 - 10% Increase on CabiriVilla Style Accommodation</b>						



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Books</b>					
Books					
First 100 Years		\$ 11.00	Y		C
Landscapes of Change - 970 in Stock		\$ 55.00	Y		C
Gathering of the Waters		\$ 35.00	Y		C
Pioneering into the Future		\$ 33.00	Y		C
Cradled in the Ranges		\$ 10.00	Y		C
The Saga of a Shire		\$ 10.00	Y		C
Murgon Centenary		\$ 12.00	Y		C
Murgon in Focus		\$ 25.00	Y		C
Heart Break, Hope and Harmony (2 Volume)		\$ 110.00	Y		C
All Postage and Handling		At Cost			

**Books**



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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
Boondooma Dam and Recreation Park						
		Per Night	Per Night	Per Night		
		OFF PEAK	PEAK	PEAK		
<b>Accommodation</b>						
<b>Cabins (5) Maximum 5 Persons - All Linen Provided</b>						
Self-Contained - Sleeps up to 5 - with TV (1 Queen Bed + 2 Single Bunk Beds + 1 Single Pull Out Trundle Bed)						
Per Night (Up to 2 Persons)	/night	\$ 100.00	\$ 110.00	Y		C
Extra Adult	/night	\$ 10.00	\$ 10.00	Y		C
Extra Child	/night	\$ 5.00	\$ 5.00	Y		C
<b>Villas (3) Maximum 7 Persons - All Linen Provided</b>						
Self-Contained - Sleeps up to 7 - with Air-Conditioning, DVD Player and Large TV (1 Queen Bed + 1 Single and Double Bunk Beds + 1 Double Pull Out Lounge)						
Per Night (Up to 2 Persons)	/night	\$ 140.00	\$ 154.00	Y		C
Extra Adult	/night	\$ 10.00	\$ 10.00	Y		C
Extra Child	/night	\$ 5.00	\$ 5.00	Y		C
<b>Powered Sites -</b>						
<i>Terraces Caravan Park (20 Sites)</i>						
Powered Sites - Up to 2 Persons	/night	\$ 35.00	Not Applicable	Y		C
Powered Sites - Extra Adult (12 Years and Above)	/night	\$ 15.00	Not Applicable	Y		C
Powered Sites - Extra Child (Under 12 Years) (Children Under 2 Years - No Charge)	/night	\$ 10.00	Not Applicable	Y		C
<i>The Lookout Caravan Park (22 Sites)</i>						
Powered Sites - Up to 2 Persons	/night	\$ 33.00	Not Applicable	Y		C
Powered Sites - Extra Adult (12 Years and Above)	/night	\$ 15.00	Not Applicable	Y		C
Powered Sites - Extra Child (Under 12 Years) (Children Under 2 Years - No Charge)	/night	\$ 10.00	Not Applicable	Y		C
<b>Unpowered Sites -</b>						
<i>Unpowered Camping</i>						
Unpowered Sites - 1 Person Only	/night	\$ 15.00	Not Applicable	Y		C
Unpowered Sites - Up to 2 Persons	/night	\$ 25.00	Not Applicable	Y		C
Unpowered Sites - Extra Adult (12 Years and Above)	/night	\$ 10.00	Not Applicable	Y		C
Unpowered Sites - Extra Child (Under 12 Years) (Children Under 2 Years - No Charge)	/night	\$ 5.00	Not Applicable	Y		C
<b>Deposits</b>						
100% - Easter and Christmas						
50% - Other Periods						

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019		GST	Head of Power	Reg/Com
		Per Night OFF PEAK	Per Night PEAK			
<b>Boondooma Dam and Recreation Park</b>						
<b>Bunk House</b>						
<b>Bunk House - 8 Rooms - Maximum 4 Persons Per Room - Maximum 32 Persons) - All Linen Provided</b>	(Complex					
Per Bed (Dorm Style/Shared) - Maximum 4 Persons Per Room	/night	\$ 25.00	\$ 27.50	Y		C
Private Room - Maximum 4 Persons		\$ 70.00	\$ 77.00	Y		C
Complex - 8 Rooms - Maximum 32 Persons	/night	\$ 450.00	\$ 485.00	Y		C
<b>Discounts</b>						
Stay greater than 2 nights and receive 10% discount						
Discount applies to Approved Fishing Clubs		10%	10%			
Member of Caravaning Australia		10%	10%			
Seasonal Specials to be Authorised by Chief Executive Officer						
<b>PEAK PERIOD - 09-Dec-2018 to 19-Jan-2019 and 30-Mar-2019 to 15-Apr-2019 - 10% Increase on Cabin/Villa Style Accommodation</b>						

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Buildings</b>					
<b>Class 1</b>					
Single Dwelling and Relocatable Dwelling		\$ 2,000.00	Y		C
New Buildings		\$ 2,200.00	Y		C
Class 1a - Duplex		\$ 1,000.00	Y		C
Modifications/Alterations		\$ 280.00	Y		C
Change to Development Approval					
<b>Removal or Demolition of Building</b>					
Demolition Permit		\$ 410.00	N	Planning Act 2016 S51(b)(i)	R
Security Deposit - to ensure the site is cleared of all debris and finished surface levels are reinstated to a maintainable state - (Cash or Bank Guarantee)		\$ 3,200.00	N	Planning Act 2016 S51(b)(ii)	R
<b>Relocated Buildings</b>					
Concurrence Agency Referral		\$ 300.00	N	Planning Act 2016 S51(b)(ii)	R
Inspection within South East Queensland - Other Areas by Quotation (only if supporting documentation is not provided)		\$ 816.00	Y		C
Security Bond (Minimum) - to ensure the buildings are reinstated or upgraded in accordance with current building regulations within the currency period of the Approval - (Cash or Bank Guarantee) amount may vary upwards dependent on the condition of the building		\$ 32,000.00	N	Planning Act 2016 S51(b)(ii)	R
Restumping of Building		\$ 475.00	Y		C
Reroofing Dwelling		\$ 475.00	Y		C
<b>Class 2</b>					
New Buildings 0-500 Square Metres		\$ 2,000.00	Y		C
New Buildings Over 500 Square Metres By Quotation		\$ 1,000.00	Y		C
Modifications/Alterations		\$ 350.00	Y		C
Change to Development Approval					
<b>Class 3</b>					
New Buildings Up to 300 Square Metres		\$ 1,800.00	Y		C
New Buildings 300-500 Square Metres		\$ 2,000.00	Y		C
New Buildings Over 500 Square Metres By Quotation			Y		C
Multiple Buildings By Quotation			Y		C
Change to Development Approval		\$ 350.00	Y		C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Buildings</b>					
<b>Class 4, 5, 6 and 9</b>					
New Buildings Under 500 Square Metres		\$ 2,000.00	Y		C
Modifications/Alterations		\$ 1,000.00	Y		C
New Buildings Over 500 Square Metres		\$ 3,000.00	Y		C
Modifications/Alterations		\$ 1,500.00	Y		C
Internal Fitout Under 500 Square Metres		\$ 625.00	Y		C
Internal Fitout Over 500 Square Metres		\$ 1,500.00	Y		C
Change to Development Approval		\$ 350.00	Y		C
<b>Class 7 and 8</b>					
<b>Industrial Buildings</b>					
New Buildings Under 500 Square Metres		\$ 2,000.00	Y		C
Change to Development Approval		\$ 350.00	Y		C
New Buildings Over 500 Square Metres		\$ 3,000.00	Y		C
Modifications/Alterations Under 500 Square Metres		\$ 625.00	Y		C
Modifications/Alterations Over 500 Square Metres		\$ 1,500.00	Y		C
Change to Development Approval		\$ 350.00	Y		C
<b>Class 10a</b>					
<b>New Structures</b>					
New Structures		\$ 450.00	Y		C
Modifications/Alterations		\$ 450.00	Y		C
Change to Development Approval		\$ 102.00	Y		C
<b>Class 10b</b>					
<b>Swimming Pools</b>					
New Structures		\$ 485.00	Y		C
Modifications/Alterations		\$ 245.00	Y		C
Change to Development Approval		\$ 102.00	Y		C
<b>Signs / Satellite Dishes, etc.</b>					
New Structures		\$ 510.00	Y		C
Modifications/Alterations		\$ 174.00	Y		C
Change to Development Approval		\$ 102.00	Y		C
<b>Temporary Tents Over 500</b>					
New Structures		\$ 350.00	Y		C
Modifications/Alterations		\$ 174.00	Y		C
Change to Development Approval		\$ 102.00	Y		C
<b>Retaining Walls</b>					
New Structures		\$ 350.00	Y		C
Modifications/Alterations		\$ 174.00	Y		C
Change to Development Approval		\$ 102.00	Y		C

**Buildings**

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Buildings</b>					
<b>Budget Accommodation</b>					
Compliance Inspection and Report		\$ 540.00	N	Building Act 1975 S146(1)	R
Fire Safety Assessment					
Compliance Inspection and Report		\$ 490.00	N	Building Act 1975 S231AL(3)	R
<b>Swimming Pool Compliance (Fence)</b>					
Compliance Inspection and Report		\$ 320.00	Y		C
Re-Compliance Inspection and Report, Renewals and Childcare Centres		\$ 260.00	Y		C
Childcare Fencing Reports		\$ 260.00	Y		C
<b>Certificate of Classification</b>					
Inspection		\$ 450.00	Y		C
Copy of Certificate (Hard Copy)		\$ 170.00	Y		C
Copy of Certificate (Electronic)		\$ 85.00			
Reinspections, Miscellaneous Inspections, Reports		\$ 215.00	Y		C
Building Form 19 Requisition		\$ 102.00	N	Planning Act 2016 S51(b)(ii)	R
Building Records Search		\$ 180.00	N	Local Government Act S262(3)(c)	R
Building Records Search (Urgent)		\$ 270.00	N	Local Government Act S262(3)(c)	R
Building Property Search		\$ 306.00	N	Local Government Act S262(3)(c)	R
Copy of Building Plans (Hard Copy) with Owner's Consent		\$ 170.00	N	Planning Act 2016 S51(b)(ii)	R
Copy of Building Plans (Electronic) with Owner's Consent		\$ 85.00	N	Planning Act 2016 S51(b)(ii)	R
Extension of Time		\$ 102.00	N	Planning Act 2016 S51(b)(ii)	R
Building Regulation Concession		\$ 360.00	N	Planning Act 2016 S51(b)(ii)	R
Document Lodgement Fee*		\$ 168.00	N		R
<b>Miscellaneous Fees</b>					
Application Following Disengagement of Private Certifier - % of Base Fee		80%	N	Local Government Act 2009 S97(2)(e)	R
Applications Following Lapsed Approval - % of Base Fee		60%	N		C
Private Certification Inspections By Quotation (Inspection for Private Certifier)	minimum	\$ 255.00	Y		C
<b>Building Fees Refund</b>					
Under Assessment Prior to Approval - % of Fees Paid		60%	N		C
Permit Issued Structure Not Commenced - % of Fees Paid		40%	N		C

\* Submission of Class 1 and Class 10 applications concurrently will attract only 1 Lodgement Fee.

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration		2018/2019		GST	Head of Power
	1-2 days	>2 days				
<b>Caravan Parks</b>						
<b>Caravan Park - Preston</b>						
Van Sites - Short Term						
Nightly Charge (Up to 2 Persons)	\$ 23.00	\$ 19.00			Y	C
Additional Person - Per Night	\$ 12.00	\$ 10.00			Y	C
<b>Van Sites - Long Term (After 4 Weeks)</b>						
Weekly (Up to 2 Persons)		\$ 110.00			Y	C
Additional Persons - Per Week		\$ 41.00			Y	C
<b>Tent Sites - Short Term</b>						
Nightly Charge (Up to 2 Persons)	\$ 22.00	\$ 18.00			Y	C
Additional Person - Per Night	\$ 10.00	\$ 9.00			Y	C
<b>Amenities (Whilst Not Staying in Caravan Park)</b>						
Showers (Per Person)	\$ 12.00	\$ 12.00			Y	C
Showers (Weekly)	\$ 35.00	\$ 35.00			Y	C
<b>Key Deposit</b>						
Per Key	\$ 20.00	\$ 20.00			Y	C
<b>Sportsgrounds</b>						
<b>Maldenwell Oval Facilities</b>						
Use of Kitchen	\$	80.00			Y	C
<b>Shower</b>						
Per Person		At Cost			N	C

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Register of Fees and Charges 2018/2019					
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Cemeteries</b>					
Interment (In addition to purchase of grave site)	Adult	\$ 1,210.00	Y		C
<b>Note:</b> Interment Fee to be added to purchase of grave site cost	Child < 12 years	\$ 730.00	Y		C
	Infant < 2 years	\$ 485.00	Y		C
Purchase of Grave/Reservation		\$ 755.00	Y		C
2nd and Subsequent Interment of Ashes in Existing Grave - at Customer's Expense (Details of Interment to be provided to Council)			Y		C
Breaking of Concrete/Removal of Monument		\$ 380.00	Y		C
Exhumation of Remains		\$ 2,275.00	Y		C
Additional Charge for Council Services Out of Business Hours		Standard Fees + \$435	Y		C
<b>Columbaria and Garden</b>					
Purchase/Reservation of Niche or Garden Plot (A Reserve Marker will be Installed)		\$ 285.00	Y		C
Plaques and Installation Thereof and Interment of Ashes - No Service Provided by Council, but must be to Council Specification					
<b>Cemetery Search</b>					
Standard Search (Over 6 Names)		At Cost	Y		C



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Engineering Assessment Associated with Developments</b>					
<b>Operational Work Applications</b>					
Minimum Fee	minimum	\$ 390.00	N	Local Government Act 2009 S97(2)(a)	R
+ % of Estimated Construction Cost		+ 1.2%	N	Local Government Act 2009 S97(2)(a)	R
<b>Inspection of Construction for Operational Works</b>					
Minimum Fee	minimum	\$ 770.00	N	Local Government Act 2009 S97(2)(a)	R
+ % of Construction Cost Between \$35,000 - \$200,000		+ 2.2%	N	Local Government Act 2009 S97(2)(a)	R
+ % of Construction Cost Between \$200,000 - \$500,000		+ 1.7%	N	Local Government Act 2009 S97(2)(a)	R
+ % of Construction Cost Between \$500,000 - \$1,000,000		+ 1.2%	N	Local Government Act 2009 S97(2)(a)	R
+ % of Construction Cost Over \$1,000,000		+ 0.7%	N	Local Government Act 2009 S97(2)(a)	R
<b>Reinspection Fee When First or Subsequent Inspections Have Failed</b>		\$ 220.00	N	Local Government Act 2009 S97(2)(a)	R

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Environmental Health Licences/Permits</b>					
<b>Environmental Protection Act 1994</b>					
<b>Environmental Relevant Activities</b>					
<i>Registration Certificates</i>					
Application for Registration Certificate + Annual Fee		\$ 400.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
Application for Continuing Registration Certificate		\$ 147.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
<i>Annual Registration Certificate Fees:</i>					
ERA with AES of 0		\$ 157.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
ERA with AES of 0 to 10		\$ 239.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
ERA with AES of 11 to 30		\$ 478.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
ERA with AES of more than 30		\$ 778.00	N	Environmental Protection Regulation 2008, Ch8, Pt2, S117	R
<b>Food Act 2006</b>					
<b>Application for Licence</b>					
Assessment of Applicant (Not Applicable for Temporary Licence)		\$ 82.00	N	Food Act 2006, Ch1, Pt4, S31	R
High		\$ 485.00	N	Food Act 2006, Ch1, Pt4, S31	R
Medium		\$ 444.00	N	Food Act 2006, Ch1, Pt4, S32	R
Low		\$ 359.00	N	Food Act 2006, Ch1, Pt4, S33	R
Supermarket		\$ 444.00	N	Food Act 2006, Ch1, Pt4, S34	R
Add Unit (to Supermarket for Each Additional Over 2 Departments)		\$ 33.00	N	Food Act 2006, Ch1, Pt4, S35	R
Market (Held on a Monthly Basis)		\$ 63.00	N	Food Act 2006, Ch1, Pt4, S31	R
Temporary		\$ 42.00	N	Food Act 2006, Ch1, Pt4, S31	R
<b>Renewal of Licence</b>					
High		\$ 334.00	N	Food Act 2006, Ch1, Pt4, S31	R
Medium		\$ 294.00	N	Food Act 2006, Ch1, Pt4, S32	R
Low		\$ 211.00	N	Food Act 2006, Ch1, Pt4, S33	R
Supermarket		\$ 294.00	N	Food Act 2006, Ch1, Pt4, S34	R
Add Unit (to Supermarket for Each Additional Over 2 Departments)		\$ 33.00	N	Food Act 2006, Ch1, Pt4, S35	R
Market		\$ 63.00	N	Food Act 2006, Ch1, Pt4, S31	R
<b>Home Based Business</b>					
<i>(Selling within South Burnett at Local Markets Only)</i>					
Assessment of Applicant (Not Applicable for Temporary Licence)		\$ 83.00	N	Food Act 2006, Ch1, Pt4, S31	R
Home Based Business - Market Licence		\$ 63.00	N	Food Act 2006, Ch1, Pt4, S31	R
Renewal of Licence		\$ 63.00	N	Food Act 2006, Ch1, Pt4, S31	R
<b>Food Safety Program Accreditation/Audit</b>		At Cost	N		C
<b>Non-Compliance Inspection Fee</b>	/ hour	\$ 109.00	Y		C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Environmental Health Licences/Permits</b>					
<b>Public Health (Infection Control for Personal Appearance Services) Act 2003</b>					
<b>Higher-Risk Personal Appearance Service</b>					
<i>Licence Application Fees</i>					
Application for a New Licence		\$ 399.00	N	Local Government Act 2009 S97(2)(a)	R
Application to Renew a Licence		\$ 253.00	N	Local Government Act 2009 S97(2)(a)	R
Application to Amend a Licence		\$ 358.00	N	Local Government Act 2009 S97(2)(a)	R
Transfer Fee		\$ 83.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Non-Higher Risk Personal Appearance Service</b>					
Inspection Fee		\$ 109.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Residential Services (Accreditation Act 2002)</b>					
Application Fee		At Cost	N	Local Government Act 2009 S97(2)(a)	R
<b>Local Law Permits</b>					
Transfer Fee		\$ 83.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Registration of Catteries or Kennels</b>					
Application Fee		\$ 400.00	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee		\$ 253.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Temporary Home Permit</b>					
Application Fee		\$ 164.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Display of Goods on Footpaths</b>					
Application Fee		\$ 164.00	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee		\$ 75.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Caravan Parks/Camping Grounds</b>					
Application Fee		\$ 400.00	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee		\$ 253.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Public Swimming Pools</b>					
Application Fee		\$ 400.00	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee		\$ 253.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Standing Stall Site</b>					
Application Fee - Relevant Minimum General Rate for the Current Financial Year + \$50			N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee - Relevant Minimum General Rate for the Current Financial Year			N	Local Government Act 2009 S97(2)(a)	R
<b>General</b>					
The Application Fee for all Environmental Health Licences/Permits includes the Assessment Fee and the Licensing Fee. The Licence/Permit will be considered valid for 12 months from the month the Licence/Permit is issued.					
<b>Miscellaneous Fees</b>					
Special Inspection (e.g. Compliance Search)		\$ 356.00	Y		C
To Undertake Inspection of any Licensed Premises and Requires a Written Report					

**Environmental Health Licences/Permits**

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Environmental Health Licences/Permits</b>						
Health Records Search		\$ 93.00	Y		C	
Impounded Vehicles/Goods		\$ 164.00	N	Local Government Act 2009 S97(2)(d)	R	
Impounding Fee	/ day	\$ 8.00	Y		C	
Holding Fee		At Cost	N	Local Government Act 2009 S97(2)(d)	R	
Transportation						
<b>Overgrown Allotments</b>						
Slash Residential Block		At Cost	N	Local Government Act 2009 S97(2)(a)	R	
Slash Block Larger than Residential		At Cost	N	Local Government Act 2009 S97(2)(a)	R	
Administration Cost – Authority to Slash		\$ 54.00	Y		C	
Administration Cost – No Authority to Slash		\$ 88.00	Y		C	
<b>Testing Water Samples</b>						
Testing of Private Water Samples (+ Costs of Tests if Charged by Lab)		\$ 84.00	Y		C	
Testing of Commercial Water Samples – Food Business		\$ 84.00				
Testing of Commercial Water Samples – Food Business (combined with Food inspection)		\$ 27.00				
Testing of Commercial Water Samples – Water Carrier		At Cost				

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Halls-Category A : Kingaroy Town Hall</b>						
<b>Large Functions (Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod)</b>						
<b>Up to 12 Hours</b>						
Main Hall		\$ 605.00	Y		C	
Reception Room		\$ 275.00	Y		C	
BBQ Area		\$ 143.00	Y		C	
Total Complex		\$ 913.00	Y		C	
<b>National Tours</b>						
Town Hall		\$ 1,663.00	Y		C	
Reception Room		\$ 825.00	Y		C	
BBQ Area		\$ 275.00	Y		C	
Total Complex		\$ 2,763.00	Y		C	
<b>Bond for Large Function including National Tours (Refundable less Cost of Damage or Loss)</b>						
Main Hall		\$ 550.00	Y		C	
Reception Room		\$ 275.00	Y		C	
BBQ Area		\$ 110.00	Y		C	
Total Complex		\$ 935.00	Y		C	
Set Up and Clean Up Fee (Set Up the day before event - available from 12noon, Clean Up the day after event before 12noon)		\$ 165.00	Y		C	
<b>Small Functions (Indoor Bowls, Darts, Binco, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups)</b>						
<b>Up to 12 Hours</b>						
Main Hall		\$ 42.00	Y		C	
Reception Room		\$ 27.00	Y		C	
BBQ Area		\$ 22.00	Y		C	
Total Complex		\$ 91.00	Y		C	
<b>Other Functions (Funerals, Memorials, Wakes)</b>						
Main Hall		\$ 440.00	Y		C	
Reception Room		\$ 220.00	Y		C	
BBQ Area		\$ 55.00	Y		C	
Total Complex		\$ 715.00	Y		C	

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Halls-Category A : Kingaroy Town Hall</b>					
<b>Other Fees</b>					
Commercial Kitchen Hire per 12 Hours		\$ 330.00	Y		C
Portable Stage		\$ 66.00	Y		C
Large Conference Projector		\$ 275.00	Y		C
Public Address System		\$ 275.00	Y		C
Public Address System Bond		\$ 363.00	Y		C
Public Address System Delivery and Setup		\$ 110.00	Y		C
Portable PA System		\$ 220.00	Y		C
Portable PA System Bond		\$ 275.00	Y		C
Hire Tables (Each)		\$ 9.00	Y		
Hire Chairs (Each)		\$ 1.10	Y		
Cleaning Fee	/hour	\$ 39.00	Y		C
<b>Not for Profit Community Organisation in the South Burnett</b>					
<b>Large Functions (Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod)</b>					
Main Hall (for 12 Hour Period)		\$ 220.00	Y		C
Reception Room (for 12 Hour Period)		\$ 220.00	Y		C
BBQ Area (for 12 Hour Period)		\$ 220.00	Y		C
Total Complex (for 12 hour period)		\$ 220.00	Y		C
<b>Small Functions (Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups)</b>					
Main Hall (for 12 Hour Period)		\$ 55.00	Y		C
Reception Room (for 12 Hour Period)		\$ 55.00	Y		C
BBQ Area (for 12 Hour Period)		\$ 55.00	Y		C
Total Complex (for 12 hour period)		\$ 55.00	Y		C
<b>Not for Profit Groups - Large Functions</b>					
Bookings greater than 10 consecutive days for Main Hall/Reception Room	/24 hour	\$ 99.00	Y		C
Bookings greater than 10 consecutive days for Entire Complex	/24 hour	\$ 110.00	Y		C
Final Events or Concerts	/24 hour	\$ 220.00	Y		C



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<b>Register of Fees and Charges 2018/2019</b>					
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Halls-Category B : Kingaroy Town Common Hall, Nanango Cultural Centre, and Blackbutt/Murgon/Proston/Wondai Town Halls</b>					
<b>Large Functions: Concerts, Play Productions, Balls, Dances, Dinners, Conferences, Speech Nights, Expos</b>					
<b>Up to 12 Hours</b>					
Total Complex (includes Supper Room or Stage 1 or 2, Kitchen, Bar, Cold Rooms)		\$ 440.00	Y		C
<b>National Tours</b>					
Town Hall		\$ 1,683.00	Y		C
Reception Room		\$ 825.00	Y		C
BBQ Area		\$ 275.00	Y		C
Total Complex		\$ 2,783.00	Y		C
<b>Bond for Large Function including National Tours (Refundable less Cost of Damage or Loss)</b>					
Supper Room or Stage 1 or 2, Kitchen, Bar, Cold Rooms		\$ 275.00	Y		C
Total Complex		\$ 550.00	Y		C
Set Up and Clean Up Fee (Set Up the day before event - available from 12noon, Clean Up the day after event before 12noon)		\$ 110.00	Y		C
<b>Small Functions: Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups</b>					
<b>Up to 12 Hours</b>					
Supper Room and Kitchen		\$ 28.00	Y		C
Stage 1 and Kitchen		\$ 28.00	Y		C
Stage 2 and Kitchen		\$ 28.00	Y		C
Total Complex (includes Kitchen, Supper Rooms, Cold Rooms, Stage 1 and 2)		\$ 50.00	Y		C
<b>Other Functions (Funerals, Memorials, Wakes)</b>					
Supper Room or Stage 1 or 2, Kitchen, Bar, Cold Rooms		\$ 110.00	Y		C
Total Complex		\$ 220.00	Y		C



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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Halls-Category B : Kingaroy Town Common Hall, Nanango Cultural Centre, and Blackbutt/Murgon/Proston/Wondai Town Halls</b>						
<b>Other Fees</b>						
Commercial Kitchen Hire per 12 Hours		\$ 132.00	Y			C
Portable Stage		\$ 66.00	Y			C
Large Conference Projector		\$ 275.00	Y			C
Public Address System		\$ 275.00	Y			C
Public Address System Bond		\$ 363.00	Y			C
Public Address System Delivery and Setup		\$ 110.00	Y			C
Portable PA System		\$ 220.00	Y			C
Portable PA System Bond		\$ 275.00	Y			C
Hire Tables (Each)		\$ 9.00	Y			
Hire Chairs (Each)		\$ 1.10	Y			
Cleaning Fee	/hour	\$ 39.00	Y			C
<b>Not for Profit Community Organisation in the South Burnett</b>						
<b>Large Functions (Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod)</b>						
Main Hall (for 12 Hour Period)		\$ 165.00	Y			C
Supper Room or Stage 1 or Stage 2 (for 12 Hour Period)		\$ 165.00	Y			C
<b>Small Functions (Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups)</b>						
Main Hall (for 12 Hour Period)		\$ 25.00	Y			C
Supper Room or Stage 1 or Stage 2 (for 12 Hour Period)		\$ 25.00	Y			C
<b>Not for Profit Groups - Large Functions</b>						
Bookings greater than 10 consecutive days for Main Hall, Stage 1, Stage 2 or Supper Room	/24 hour	\$ 83.00	Y			C
Bookings greater than 10 consecutive days for Entire Complex	/24 hour	\$ 110.00	Y			C
Final Events or Concerts	/24 hour	\$ 165.00	Y			C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Halls-Category C : Maidenwell</b>					
<b>Maidenwell Hall</b>					
<u>Large Functions: Concerts, Play Productions, Balls, Dances, Dinners, Conferences, Speech Nights, Expos</u>					
Up to 3 Hours		\$ 187.00	Y		C
Total Complex Bond		\$ 110.00	Y		C
Set Up and Clean Up Fee (Set Up the day before event - available from 12noon, Clean Up the day after event before 12noon)		\$ 22.00	Y		C
<u>Small Functions: Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups</u>					
Up to 12 Hours		\$ 15.00	Y		C
Main Hall					
<u>Other Functions (Funerals, Memorials, Wakes)</u>					
Total Complex		\$ 22.00	Y		C
<u>Other Fees</u>					
Commercial Kitchen Hire per 12 Hours		\$ 55.00	Y		C
Portable Stage		\$ 66.00	Y		C
Large Conference Projector		\$ 275.00	Y		C
Public Address System		\$ 275.00	Y		C
Public Address System Bond		\$ 363.00	Y		C
Public Address System Delivery and Setup		\$ 110.00	Y		C
Portable PA System		\$ 220.00	Y		C
Portable PA System Bond		\$ 275.00	Y		C
Hire Tables (Each)		\$ 9.00	Y		
Hire Chairs (Each)		\$ 1.10	Y		
Cleaning Fee	/hour	\$ 39.00	Y		C
<u>Not for Profit Community Organisation in the South Burnett</u>					
<u>Large Functions (Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod)</u>					
Main Hall per Event		\$ 22.00	Y		C
<u>Small Functions (Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set Ups)</u>					
Main Hall per Event		\$ 14.00	Y		C

Halls-Category C : Maidenwell

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Halls-Category C : Maidenwell</b>					
<b>Meeting Rooms</b>					
Kingaroy 1913 Chambers					
Non Profit Organisations - Free Hire - \$60 Cleaning Charge if Facility Not Left Clean					
Commercial Organisations	/day or part thereof	\$ 77.00	Y		C
<b>Not for Profit Groups - Large Functions</b>					
Bookings greater than 10 consecutive days for Main Hall	/24 hour	\$ 9.00	Y		C
Bookings greater than 10 consecutive days for Entire Complex	/24 hour	\$ 11.00	Y		C
Final Events or Concerts	/24 hour	\$ 22.00	Y		C

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Register of Fees and Charges 2018/2019					
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Library</b>					
<b>Fines on Overdue Books</b>					
Member - After 4 Weeks - Per Book Per Working Day - Minimum 20c		No Charge			
<b>Internet</b>					
First Hour		No Charge			
Per Half Hour Over First Hour		No Charge			
<i>Prior bookings for the internet take precedence over sessions not booked.</i>					
<b>Lost Books</b>					
Replacement Fee		At Cost	Y		C
<b>Membership</b>					
Membership		No Charge			
Bond for Visitor Membership (Refundable)		No Charge			
<b>Photocopying (as per Administration Costs)</b>					
A4 Page	/page	\$ 0.70	Y		C
A3 Page	/page	\$ 0.80	Y		C
A4 Community Groups	/page	\$ 0.20	Y		C
<b>Printing (as per Administration Costs)</b>					
Full Page Colour (e.g. picture/poster)	/page	\$ 2.50	Y		C
Colour Picture and Writing	/page	\$ 1.30	Y		C
Colour Writing	/page	\$ 0.70	Y		C
Black Writing	/page	\$ 0.20	Y		C
<b>Other</b>					
Library Membership Card Replacement Fee	each	\$ 5.50	Y		C
Library Bags	each	\$ 3.00	Y		C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Pest Management</b>					
<b>Administration Fee - Control Notices</b>					
Administration Fee - Control Notices		\$ 59.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Purchase of Doggone Baits</b>					
Purchase of Doggone Baits		At Cost. + Admin.	Y		C
<b>Wild Dog Scalps</b>					
Wild Dog Scalps (Rebate)	/head	\$ 35.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Noxious Weeds - Property Inspection</b>					
Noxious Weeds - Property Inspection		\$ 185.00	N	Local Government Act 2009 S97(2)(a)	R

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Planning</b>					
<b>Planning Searches</b>					
Limited Planning Certificate		\$ 140.00	N	Planning Act 2016 S264(2)	R
Standard Planning Certificate		\$ 420.00	N	Planning Act 2016 S264(2)	R
Full Planning Certificate		\$ 635.00	N	Planning Act 2016 S264(2)	R
<b>Preliminary Approval</b>					
Application Fee (70% of Prescribed Fee)		70% Full Fee	N	Planning Act 2016 S51(1)(b)(ii)	R
<b>Reconfiguring a Lot Code</b>					
Boundary Realignment, Easements and Compliance Assessments					
Reconfigure 1 to 5 Lots		\$ 1,120.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure 6 to 15 Lots		\$ 1,950.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure Over 15 Lots		\$ 2,800.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure Over 15 Lots		\$ 3,700.00	N	Planning Act 2016 S51(1)(b)(ii)	R
<b>Reconfiguring a Lot Impact</b>					
Boundary Realignment and Easements					
Reconfigure 1 to 5 Lots		\$ 2,520.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure 6 to 15 Lots		\$ 2,800.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure Over 15 Lots		\$ 4,180.00	N	Planning Act 2016 S51(1)(b)(ii)	R
Reconfigure Over 15 Lots		\$ 5,590.00	N	Planning Act 2016 S51(1)(b)(ii)	R
<b>Approving Plan of Survey</b>					
Approving Plan of Subdivision, Approving Documents or Work, Re-inspection Fee		\$ 380.00	N	Planning Act 2016 S51(1)(b)(ii)	R
DERM Valuation Fee (Per Lot on Survey Plan)		\$ 48.00	N	Local Government Act 2009 S97(2)(a)	R
Approving Lapsed Plan of Subdivision Resealing of a Survey Plan		\$ 162.00	N	Planning Act 2016 S51(1)(b)(ii)	R

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Planning</b>						
<b>Material Change of Use Code</b>						
Dwelling House		\$ 1,118.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Caretaker's Accommodation, Dual Occupancy, Dwelling Unit, Home Based Business, Sales Office, Secondary Dwelling		\$ 1,390.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Animal Husbandry, Animal Keeping, Agricultural Supplies Store, Aquaculture, Cropping, Permanent Plantation, Roadside Stall, Rural Industry, Rural Workers Accommodation, Wholesale Nursery, Winery		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Shop		\$ 3,485.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Shopping Centre < 500m <sup>2</sup>		\$ 4,200.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Shopping Centre > 500m <sup>2</sup>		\$ 7,000.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Vetenary Services, Warehouse < 500m <sup>2</sup>		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Vetenary Services, Warehouse > 500m <sup>2</sup>		\$ 3,490.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Bulk Landscape Supplies, Car Wash, Extractive Industry < 2ha, Low Impact Industry, Service Station, Transport Depot		\$ 2,730.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Extractive Industry > 2ha		\$ 4,200.00	N	Planning Act 2016 S51(1)(b)(i)	R	
High Impact Industry, Special Industry		\$ 6,140.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Medium Impact Industry < 500m <sup>2</sup>		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Medium Impact Industry > 500m <sup>2</sup>		\$ 4,200.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Intensive Animal Husbandry, Intensive Horticulture		\$ 2,800.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Child Care Centre		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Air Services, Non-Resident Workforce Accommodation, Utility Installation		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Major Electricity Infrastructure, Substation		\$ 4,200.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Cemetery, Club, Community Care Centre, Community Residence, Community Use, Crematorium, Educational Establishment, Emergency Services, Hospital, Place of Worship, Residential Care Facility		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Telecommunications Facility		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Nightclub Entertainment Facility		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Indoor Sports and Recreation		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Outdoor Sports and Recreation, Motor Sport Facility, Nature Based Tourism		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	
Park, Environment Facility		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)	R	



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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Planning</b>						
<b>Material Change of Use Impact</b>						
Dwelling House		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)		R
Caretaker's Accommodation, Dual Occupancy, Dwelling Unit, Home Based Business, Sales Office, Secondary Dwelling		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)		R
Animal Husbandry, Animal Keeping, Agricultural Supplies Store, Aquaculture, Cropping, Permanent Plantation, Roadside Stall, Rural Industry, Rural Workers Accommodation, Wholesale Nursery, Winery		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(i)		R
Shop		\$ 4,200.00	N	Planning Act 2016 S51(1)(b)(i)		R
Shopping Centre < 500m <sup>2</sup>		\$ 5,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Shopping Centre > 500m <sup>2</sup>		\$ 8,315.00	N	Planning Act 2016 S51(1)(b)(i)		R
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse < 500m <sup>2</sup>		\$ 2,800.00				
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse > 500m <sup>2</sup>		\$ 4,200.00		Planning Act 2016 S51(1)(b)(i)		
Bulk Landscape Supplies, Car Wash, Extractive Industry < 2ha, Low Impact Industry, Service Station, Transport Depot		\$ 5,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Extractive Industry > 2ha		\$ 5,660.00	N	Planning Act 2016 S51(1)(b)(i)		R
High Impact Industry, Special Industry		\$ 8,500.00	N	Planning Act 2016 S51(1)(b)(i)		R
Medium Impact Industry < 500m <sup>2</sup>		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Medium Impact Industry > 500m <sup>2</sup>		\$ 5,700.00	N	Planning Act 2016 S51(1)(b)(i)		R
Intensive Animal Husbandry, Intensive Horticulture		\$ 5,700.00	N	Planning Act 2016 S51(1)(b)(i)		R
Child Care Centre		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Air Services, Non-Resident Workforce Accommodation, Utility Installation		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Major Electricity Infrastructure, Substation		\$ 7,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Cemetery, Club, Community Care Centre, Community Residence, Community Use, Crematorium, Educational Establishment, Emergency Services, Hospital, Place of Worship, Residential Care Facility		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Telecommunications Facility		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Nightclub Entertainment Facility		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Indoor Sports and Recreation		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Outdoor Sports and Recreation, Motor Sport Facility, Nature Based Tourism		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R
Park, Environment Facility		\$ 3,000.00	N	Planning Act 2016 S51(1)(b)(i)		R

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<b>Register of Fees and Charges 2018/2019</b>						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Planning</b>						
<u>Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park - Code</u>	per unit fee to be added	\$ 1,400.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park < 5 Units		\$ 1,900.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park 5-10 Units		\$ 4,000.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park > 10 Units						
<u>Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park - Impact</u>		\$ 2,100.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park < 5 Units		\$ 2,800.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park 5-10 Units		\$ 6,000.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short Term Accommodation, Tourist Park > 10 Units						
<u>Minor Relaxation or Siting Variation</u>		\$ 850.00	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R	
Relaxation or Siting Variation						
<u>Building Work or Operational Work</u>		\$ 830.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Building Work or Operation Work on Local Heritage Place		\$ 830.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
Filling More Than 1m Above or Excavation More Than 1m Below Ground Level, or Involving More Than 50m <sup>3</sup>						
Third Party Sign		\$ 710.00	N	Planning Act 2016 S51(1)(b)(ii)	R	
<u>Extending Development Approvals</u>						
Extension Application to Currency Period		\$ 1,010.00	N	Planning Act 2016 S86(2)(b)(i)	R	
<u>Changing Development Approval</u>						
A Change Application		\$ 1,700.00	N	Planning Act 2016 S79(1)(b)(i)	R	
<u>Combined MCU and ROL Application</u>						
Application for More Than One Use						
	Total of All Separate Fees					

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Planning</b>					
<b>Refund of Fees</b>					
<i>Council may refund all or part of required fee as follows upon request from the applicant:</i>					
(i) End of Part 1: Application Part Ends or Confirmation Notice Issued		90%	N	Planning Act 2016 S108(a)	R
(ii) End of Part 3: Information Request Issued by Council		50%	N	Planning Act 2016 S108(a)	R
(iii) End of Part 4: Public Notification Commenced or Notice of Compliance is Received or was Due		25%	N	Planning Act 2016 S108(a)	R
(iv) Prior to End of Part 5: Decision		10%	N	Planning Act 2016 S108(a)	R
(v) After End of Part 5: Decision		Nil	N	Planning Act 2016 S108(a)	R
<b>Planning Scheme Documents</b>					
Superseded Planning Scheme		\$ 33.00	N	Planning Act 2016 S263	R
Planning Scheme (2017) Disk		\$ 33.00	Y	Planning Act 2016 S263	C
Planning Scheme 2017 Hard Copy		\$ 430.00	Y	Planning Act 2016 S263	C
Maps in Planning Schemes (Colour) A3		\$ 26.00	Y	Planning Act 2016 S263	C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Plumbing Assessments</b>					
<b>New - Domestic</b>					
Dwelling - Sewered		\$ 880.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Dwelling - Unsew - HSTP/SEPTIC		\$ 880.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Multi Dwell Units - Sewered Per Unit		\$ 880.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Multi Dwell Units - Unsew - HSTP/SEPTIC Per Unit		\$ 880.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>New - Commercial</b>					
School Projects, Industrial Development, Shops (Up to 6 inspections included) Inspection fee (\$260) applies per additional inspection.		\$ 1,425.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Plus Per Fixture Up To 19		\$ 30.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Plus Per Fixture More Than 20		\$ 35.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Alterations - Domestic</b>					
Dwelling - Sewered or Unsewered (HSTP/Septic) (Minor)		\$ 525.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Dwelling - Sewered or Unsewered (HSTP/Septic)		\$ 725.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Alterations - Commercial</b>					
School Projects, Industrial Development, Shops Up to 5 Fixtures		\$ 665.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Plus Per Fixture Over 5		\$ 30.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
		\$ 35.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Re-Assessment</b>					
HSTP		\$ 318.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Inspections</b>					
<b>Miscellaneous</b>					
Swimming Pool and Sewer Lines		\$ 195.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Unsewered (HSTP/SEPTIC)		\$ 230.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Disconnection from Sewered or Unsewer (HSTP/SEPTIC)		\$ 265.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Reinspection</b>					
Residential		\$ 195.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Commercial		\$ 265.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Searches</b>					
Plumbing Search - House Drainage Plans within the Property (Owner/Private Certifier Information Request)		\$ 45.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Plumbing</b>					
<b>Backflow Prevention Devices</b>					
Backflow Prevention Device Assessment Fee - New Applications		\$ 230.00	N	Plumbing and Drainage Act 2002 S85(2)(c)	R
Backflow Prevention Device Registration Fee (Per Fitting)		\$ 35.00	N	Plumbing and Drainage Act 2002 S85(2)(c)	R
<b>HSTP Maintenance Fees</b>					
Assessment Service Reports for HSTP (Unsewered Areas)		\$ 51.00	N	Plumbing and Drainage Act 2002 S85(2)(c)	R
<b>Grey Water Installations</b>					
<i>Full Grey Water Use Facility for New Dwelling</i>					
Application Fee		\$ 410.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Inspection Fee		\$ 230.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
Alteration to Existing Drainage Work and Approval of Grey Water Use Facility		\$ 318.00	N	Plumbing and Drainage Act 2002 S145(3)(b)	R
<b>Refund of Fees</b>					
Prior to Assessment - % of Fees Paid		80%	N	Plumbing and Drainage Act 2002 S42(3)	R
Permit Issued - % of Fees Paid		Nil	N	Plumbing and Drainage Act 2002 S42(3)	R

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<b>Register of Fees and Charges 2018/2019</b>						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Printing and Stationery</b>						
<b>Council Documents</b>						
Council Minutes - Free to download from website. Photocopy charges apply.	/page	\$ 0.70	N	Local Government Act 2009 S97(2)(c)	R	
10 Copies or More	/page	\$ 0.20	N	Local Government Act 2009 S97(2)(c)	R	
Local Laws and Local Law Policies - Free to download from website. Photocopy charges apply.	/page	\$ 0.70	N	Local Government Act 2009 S97(2)(c)	R	
10 Copies or More	/page	\$ 0.30	N	Local Government Act 2009 S97(2)(c)	R	
Budget Document - Free to download from website. Photocopy charges apply.		Photocopy Fees	N	Local Government Act 2009 S97(2)(c)	R	
Corporate Plan - Free to download from website. Photocopy charges apply.		Photocopy Fees	N	Local Government Act 2009 S97(2)(c)	R	
Operational Plan - Free to download from website. Photocopy charges apply.		Photocopy Fees	N	Local Government Act 2009 S97(2)(c)	R	
Annual Report - Professional printing.		At Cost	N	Local Government Act 2009 S97(2)(c)	R	
Annual Report - CD or USB		\$ 7.50	N	Local Government Act 2009 S97(2)(c)	R	
Annual Financial Statements - Free to download from website (in the Annual Report). Photocopy charges apply.		Photocopy Fees	N	Local Government Act 2009 S97(2)(c)	R	
Register of Fees and Charges - Free to download from website. Photocopy charges apply.		Photocopy Fees	N	Local Government Act 2009 S97(2)(c)	R	
<b>Facsimile Transmissions</b>						
Local Call - First Page		\$ 2.15	Y		C	
Local Call - Each Additional Page		\$ 0.70	Y		C	
STD or ISD - First Page		\$ 2.85	Y		C	
STD or ISD - Each Additional Page		\$ 1.35	Y		C	
<b>Laminating</b>						
A4	/page	\$ 3.95	Y		C	
A3	/page	\$ 4.70	Y		C	
A1 or A0	/metre	\$ 29.80	Y		C	
<b>Photocopying</b>						
A4	/page	\$ 0.70	Y		C	
Double Sided		\$ 0.70	Y		C	
Own Paper Supplied	/page	\$ 0.20	Y		C	
10 Sheets or More	/page	\$ 0.30	Y		C	
Community Organisations	/page	\$ 0.20	Y		C	
Colour	/page	\$ 2.85	Y		C	
A3	/page	\$ 0.80	Y		C	
Double sided		\$ 0.80	Y		C	
Own Paper Supplied	/page	\$ 0.20	Y		C	
10 Sheets or More	/page	\$ 0.30	Y		C	
Community Organisations	/page	\$ 0.20	Y		C	
Colour	/page	\$ 6.10	Y		C	



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Printing and Stationery</b>					
<b>Plan Printing</b>					
Precut Sheets A1		\$ 28.10	Y		C
Precut Sheets A0		\$ 36.40	Y		C



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Rentals</b>					
<b>Community Housing</b>					
Murgon					
<i>Jefferies Street Units</i>					
% of Weekly Household Assessable Income Pursuant to Community Housing Ready Reckoner		30%			
<i>Wright Way Units</i>					
% of Weekly Household Assessable Income Pursuant to Community Housing Ready Reckoner		30%			
<b>Nanango</b>					
<i>Appin Place</i>					
Standard Units		\$ 160.00	Y		C
Main Unit		\$ 185.00	Y		C
<b>Brightraven</b>					
Units 1 - 10		\$ 120.00	Y		C
<b>Drayton Villas</b>					
Minimum Standard Unit		\$ 175.00	Y		C
Minimum Extended Unit		\$ 185.00	Y		C
<b>Council Housing</b>					
<b>Murgon</b>					
Goodchild Drive		CMV	Y		C
Tieman Terrace		CMV	Y		C
<b>Nanango</b>					
Pioneer Cottage		CMV			
Bisbane Street		CMV			
# If Contracts Cease - Fees Will Be Set at Current Market Rental Values (CMV)					

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Right to Information (RTI) and Information Privacy</b>					
RTI Application Fee*		Set by Regulation	N	RTI Regulation 2009 S4	R
Processing Charge for an RTI Application* (For Any Application Where the Processing Time is More Than 5 Hours)	/15 minutes	Set by Regulation	Y	RTI Regulation 2009 S5	R
Access Charge* (Photocopying (A4) Black and White)	/page	Set by Regulation	Y	RTI Regulation 2009 S6	R
IP Application Fee		Set by Regulation	N	IP Regulation 2009	R
Access Charge* (Photocopying (A4) Black and White)	/page	Set by Regulation	Y	IP Regulation 2009 S4	R

\* Charges are set by legislation from July 1 each year. Fees therefore reflect the RTI and IP regulations.

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Roads</b>					
<b>Banners Across Roads</b>					
Use of Banner Poles	/installation	\$ 515.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Permits</b>					
Blasting		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Awnings and Balconies Over Roads		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Building Materials Placed on Road		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Licensed Gates - Application Fee		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Licensed Grids - Application Fee		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Scaffolding		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Car Park Bays	/day	\$ 10.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Pipes Across Gazetted Roads</b>					
Application Fee		\$ 143.00	N	Local Government Act 2009 S97(2)(a)	R
Marker Posts (Complete)		\$ 56.00	Y		C
Each					
Complete Repairs		At Cost	Y		C
Estimated Cost for Council to Supply, Lay and Backfill Enveloping Pipe (Actual Cost to be Charged)					
<b>Removal Bond</b>					
Assessment and Inspection Fee (Non-Refundable)		\$ 214.00			
For Movements Into, Out of, or Within the South Burnett Regional Council (When Damage Occurs to Council Roads Cost of Repairs to be Deducted from the Bond)		\$ 1,224.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Rural Property Number</b>					
Installation Fee for Relocation or Replacement		\$ 112.00	Y		C
Rural Numbers	/each cap	\$ 5.60	Y		C
Rural Numbers	/each number	\$ 7.90	Y		C
Rural Numbers	/each post	\$ 17.00	Y		C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Saleyards and Dips</b>					
<b>Agents Licence Fee</b>					
Licence Fee for Speciality Sales (1 or 2 Day Sale)		\$ 1,127.50	Y		C
Annual Charge – Porters Transport		No Charge	Y		C
<b>Livestock Selling Fees</b>					
Liveweight Sale (Weighing and Yard Due Fee)	/head	\$ 5.50	Y		C
Open Auction Sale (Yard Due Fee Only)	/head	\$ 3.70	Y		C
Cattle Sold Per Head at Sales Other Than Store, Liveweight and Stud Sales	/head	\$ 1.60	Y		C
Agents Licence and Scale Fee	/head	\$ 1.60	Y		C
Pigs, Sheep, Goats, Chickens, Llamas Sold	/head	\$ 1.60	Y		C
Horses and Buffalo	/head	\$ 7.40	Y		C
Calves Sold	/head	\$ 1.10	Y		C
Cattle Sold at Open Auction and Privately Weighed on Completion of Sale	/head	\$ 3.20	Y		C
<b>Stud Selling Fees</b>					
Open Auction Sale Ring Use	/head	\$ 26.10	Y		C
Open Auction Sale (Yard Use Fee Only)		\$ 3.70	Y		C
<b>Hay Feeders</b>					
Hire of Hay Feeders	/open per day	\$ 8.20	Y		C
<b>Consignment Fee for Cattle</b>					
Consignment Fee 1st Day (Yard Due, Use of Ramp, Mob Base Transfer)	/head	\$ 2.20	Y		C
Consignment Holding Fee 2nd Day and Thereafter (Yard Use)		\$ 1.00	Y		C
Mob Based Transfers		\$ 1.50	Y		C
<b>Cleaning of Other Areas</b>					
Cleaning of Agents Room and Toilets After Additional Speciality Sales	/event	\$ 210.00	Y		C
<b>Cleaning of Yards</b>					
Cattle Yards	/open	\$ 71.80	Y		C
<b>National Livestock Identification Scheme (NLIS)</b>					
Saleyards NLIS Devices Replacement		\$ 16.00	Y		C
Agent Fee for Hire of NLIS Scanner 4217 Prior to Sales	/head	\$ 1.20	Y		C
<b>Removal and Disposal</b>					
Removal and Disposal of Dead Animal		\$ 225.50	Y		C

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Register of Fees and Charges 2018/2019					
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Saleyards and Dips</b>					
<b>Weighing Fees</b>					
Other Than at Cattle Liveweight Sales		\$ 32.30	Y		C
Minimum Fee - 1 to 20 Head		\$ 1.60	Y		C
Weighted Per Head - Over 20 Head					
<b>Inspections Fees - Weekdays</b>					
Inspection Fee	/hour	\$ 123.00	Y		C
Minimum Charge of 15 Minutes		\$ 30.80	Y		C
Off Site Inspections - Travel Time Cost Per Kilometre Travelled		\$ 0.90			
<b>On Property Inspections (Properties in the Infected Area During Business Hours)</b>					
Per Hour		\$ 116.70	Y		C
Minimum Charge of 15 Minutes		\$ 30.80	Y		C
<b>Inspection Fees - Out of Hours/Weekends/Public Holidays</b>					
Minimum Charge of 1 Hour	/hour - minimum 1 hour	\$ 246.00	Y		C
Callout Fee		\$ 92.30	Y		C
Off Site Inspections - Travel Time Cost Per Kilometre Travelled		\$ 0.90	Y		C
<b>Dipping Fees</b>					
Dipping Fees		\$ 2.30	Y		C
Travel Time Cost Per Kilometre Travelled			Y		C
<b>Spraying Fees</b>					
Per Animal		\$ 5.00	Y		C
Minimum Fee		\$ 13.90	Y		C

\* All saleyard fees currently under review and will be brought forward once external saleyard audit is finalised.

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Searches</b>					
<b>Building Searches</b>					
Building Property Search		\$ 306.00	N	Local Government Act S262(3)(c)	R
Building Records Search		\$ 180.00	N	Local Government Act S262(3)(c)	R
Building Records Search (Urgent)		\$ 270.00	N	Local Government Act S262(3)(c)	R
Copy of Building Plans (Hard Copy)		\$ 170.00	N	Planning Act 2016 S51(1)(d)(ii)	R
Copy of Building Plans (Electronic)		\$ 85.00			
<b>Cemetery Search</b>					
Standard Search (Over 6 Names)		At Cost	Y		C
<b>Environmental Health Licences</b>					
<b>Special Inspection (e.g. Compliance Search)</b>					
To Undertake Inspection of any Licensed Premises and Requires a Written Report		\$ 356.00	Y		C
The Application Fee for all Environmental Health Licences/Permits includes the Assessment Fee and the Balance of the Licencing period. If a new application is received in the last 3 months of the licencing period the approval shall be issued to the common due date in the following financial year.					
<b>Health Records Search</b>					
		\$ 93.00	Y		C
<b>Noxious Weeds - Property Inspection</b>					
		\$ 185.00	N	Local Government Act 2009 S97(2)(a)	R
<b>Rate/Property Searches</b>					
Short Search		\$ 76.50	N	Local Government Act 2009 S97(2)(c)	R
Full Search		\$ 135.50	N	Local Government Act 2009 S97(2)(c)	R
Urgent Search (Less than 48 hours from receipt of request)		\$ 197.00	N	Local Government Act 2009 S97(2)(c)	R
Property Archive Search/Miscellaneous Administration Fee	/hour	\$ 39.00	Y		C
Property Archive Search/Miscellaneous Administration Fee - if less than 1/2 hour	/half hour - minimum	\$ 22.00	Y		C
<b>Note:</b>					
(i) The owner (or his Agent authorised in writing) may inspect the Rate Book in respect of land of which he is the owner, lessee, or occupier, and/or land adjoining there to, without charge.					
(ii) Rate information is not to be given by telephone.					
<b>Rate Notice Copies</b>					
Copy of Rate/Water Notice Prior to Current Financial Year	/per notice	\$ 10.00	N	Local Government Act 2209 S97(2)(g)	R
<b>Special Water Meter Reading</b>					
		\$ 78.00	N	Local Government Act 2009 S97(2)(e)	R

Searches

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<b>Register of Fees and Charges 2018/2019</b>						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Searches</b>						
<b>Planning Searches</b>						
Limited Planning Certificate		\$ 140.00	N	Planning Act 2016 S51(1)(b)(ii)		R
Standard Planning Certificate		\$ 420.00	N	Planning Act 2016 S51(1)(b)(ii)		R
Full Planning Certificate		\$ 835.00	N	Planning Act 2016 S51(1)(b)(ii)		R
<b>Searches</b>						
Plumbing Search - House Drainage Plans within the Property (Owner/Private Certifier Information Request)		\$ 45.00	N	Plumbing and Drainage Act 2002 S145(3)(b)		R



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Soil Laboratory Testing</b>					
<b>Aggregate Sampling</b>					
Sampling of Aggregate	/hour	\$ 74.00	Y		C
Flakiness Index (Including ALD, Particle Size Distribution)		\$ 177.00	Y		C
Degradation Test		\$ 232.00	Y		C
Weak Particles		\$ 74.00	Y		C
Crushed Particles		\$ 74.00	Y		C
Degree Precoat		\$ 74.00	Y		C
10% Fines Wet/Dry Variation		\$ 530.00	Y		C
Sand, Silt Clay Content		\$ 52.00	Y		C
Loose Density		\$ 52.00	Y		C
<b>CBR Testing</b>					
<b>CBR (5 Points)</b>					
Unsoaked		\$ 453.00	Y		C
Soaked		\$ 453.00	Y		C
<b>In situ CBR Test (DCP)</b>					
<b>CBR (1 Points)</b>					
Unsoaked	/hour	\$ 268.00	Y		C
Soaked		\$ 268.00	Y		C
<b>Compaction Testing</b>					
<b>Conventional</b>					
<b>Dry Density - Moisture Relationship (MDR)</b>					
Large Mould MDR		\$ 180.00	Y		C
Small Mould MDR		\$ 139.00	Y		C
<b>Field Density (Sand Replacement)</b>					
Ball Penetrometer	/hour	\$ 74.00	Y		C
<b>Concrete Testing</b>					
<b>Slump Test</b>					
Making Cylinders and Curing (Each Cylinder) (Includes 1 Slump Test Per Set of 3)		\$ 26.00	Y		C
Set of 3		\$ 175.00	Y		C
Cast and Cure Extra Cylinder		\$ 26.00	Y		C
Unconfined Compressive Strength (UCS)		\$ 355.00			
Compressive Strength Tests (Each Cylinder)		\$ 26.00	Y		C
<b>Nuclear Meter Testing (NATA Certified)</b>					
Field Dry Density - Moisture Content Each		\$ 43.00	Y		C

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Soil Laboratory Testing</b>					
<b>Soil Testing</b>	/test				
Moisture Content		\$ 30.00	Y		C
Sieve Analysis					
Particle Size Distribution (PSD) Dry/Wet		\$ 134.00	Y		C
Particle Size Distribution (PSD) Less than 5 Sieves		\$ 90.00	Y		C
<b>Atterberg Limits</b>					
5 Points (Includes Liquid Limit, Linear Shrinkage and Plastic Index)		\$ 196.00	Y		C
1 Point (Includes Liquid Limit, Linear Shrinkage and Plastic Index)		\$ 93.00	Y		C
Linear Shrinkage		\$ 42.00	Y		C
<b>Discount for Bulk Customers - On Request</b>					
<b>Standard Fees</b>					
Hourly Travel Rate	/hour	\$ 98.00	Y		C
<b>Notes</b>					
1. Costs include travel of up to 10km radius of Kingaroy, otherwise travel charges apply.					
2. A wait time of 15 minutes per job after which hourly rate charged at 15 minute intervals.					
3. If a sample is to be sent to another Laboratory, cartage shall be added.					
4. Any tests not listed but able to be undertaken by the Soils Laboratory shall be charged at the hourly rate.					
5. The Soils Laboratory hours of operation are 6.30am to 3.30pm Monday to Friday. Testing outside of these hours will attract overtime rates.					
6. When Soil Tester is undertaking a large volume of testing for a single client a lower charge out rate may be negotiated if in agreement with the Chief Executive Officer.					
7. Call fee of half an hour applies if job cancelled and not notified plus travel costs where applicable.					

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Swimming Pools</b>						
<b>South Burnett Swimming Pools - Kingaroy, Proston and South Burnett Aquatic Centre</b>						
Adult	/head	\$ 3.20	Y		C	
Children < 12	/head	\$ 2.50	Y		C	
Senior/Concession Card Holders	/head	\$ 2.50	Y		C	
Hydrotherapy Pool	/head	\$ 3.20	Y		C	
School Swimming Carnival		\$ 347.00	Y		C	
Private Hire	/hour	\$ 70.00	Y		C	
Lane Hire	/lane per hour	\$ 13.00	Y		C	
<b>South Burnett Swimming Pools - Wondai, Murgon and Blackbutt</b>						
Adult	/head	\$ 3.20	Y		C	
Children < 12	/head	\$ 2.50	Y		C	
Senior/Concession Card Holders	/head	\$ 2.50	Y		C	
School Swimming Carnival		\$ 347.00	Y		C	
Private Hire	/hour	\$ 70.00	Y		C	
Lane Hire	/lane per hour	\$ 13.00	Y		C	
Learn to Swim Lessons	/head	\$ 1.00	Y		C	
<b>Wondai, Murgon and Blackbutt Swimming Pools - Individual Passes</b>						
<b>8 Month Season Pass - Sep-2017 through to Apr-2018</b>						
Child	/season	\$ 120.00				
Adult	/season	\$ 150.00				
Senior/Concession Card Holders	/season	\$ 120.00				
Family	/season	\$ 430.00				
<b>10 and 20 Visit Pass</b>						
10 Visit Pass - Child		\$ 20.00				
10 Visit Pass - Adult		\$ 30.00				
10 Visit Pass - Senior/Concession Card Holders		\$ 20.00				
20 Visit Pass - Child		\$ 40.00				
20 Visit Pass - Adult		\$ 60.00				
20 Visit Pass - Senior/Concession Card Holders		\$ 40.00				
<b>South Burnett Aquatic Centre, Kingaroy and Proston Swimming Pools - Individual Passes</b>						
<b>8 Month Season Pass - Sep-2017 through to Apr-2018</b>						
Child	/season	\$ 120.00				
Adult	/season	\$ 150.00				
Senior/Concession Card Holders	/season	\$ 120.00				
Family	/season	\$ 430.00				

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Register of Fees and Charges 2018/2019				
Type of Charge	Basis and/or Duration	2018/2019	GST	Reg/Com
<b>Swimming Pools</b>				
<b>10 and 20 Visit Pass</b>				
10 Visit Pass - Child		\$ 20.00		
10 Visit Pass - Adult		\$ 30.00		
10 Visit Pass - Senior/Concession Card Holders		\$ 20.00		
20 Visit Pass - Child		\$ 40.00		
20 Visit Pass - Adult		\$ 60.00		
20 Visit Pass - Senior/Concession Card Holders		\$ 40.00		
<b>South Burnett Aquatic Centre - 12 Month Season Pass - Purchased Directly from Pool</b>				
<b>12 Month Season Pass - Sep-2017 through to Aug-2018</b>				
Child	/season	\$ 160.00		
Adult	/season	\$ 200.00		
Senior/Concession Card Holders	/season	\$ 160.00		
Family	/season	\$ 570.00		

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Waste Services</b>					
<b>Bin Purchase - Kingaroy</b>					
Bulk Bin (10 cubic metre, 27 cubic metre, etc.)		At Cost	Y		C
<b>Casual Refuse Collection Service (Additional Services)</b>					
Wheeler Bin	/service	\$ 127.50	Y		C
<b>Disposal of Dead Animals</b>					
A Small Sized Animal <15Kgs	/animal	\$ 20.00	Y		C
A Medium Sized Animal >15Kgs - <45Kgs	/animal	\$ 31.00	Y		C
A Large Sized Animal >45Kgs - <90Kgs	/animal	\$ 108.00	Y		C
A Horse and Cow Type Animal (Irrespective of the Weight)	/animal	\$ 159.00	Y		C
Animal Offal Waste Products (Irrespective of the Weight)	/animal	\$ 34.00	Y		C
<b>Tippling Fees - Disposal of Regulated Waste - Asbestos</b>					
<10m <sup>2</sup> of Domestic Self-Haul Asbestos	/cubic metre or part thereof	\$ 82.00	Y		C
>10m <sup>2</sup> of Domestic Self-Haul or Any Commercial Asbestos	/cubic metre or part thereof	\$ 164.00	Y		C
<b>Commercial/Industrial Tippling Fees - Landfills/Transfer Stations</b>					
Batteries	each	No Charge			
Waste Oil	/litre	No Charge			
Clean Fill		No Charge			
Light Gauge Metal/Car Bodies/Metal Tanks		No Charge			
Cardboard and Paper Waste (Only Able to be Recycled at Kingaroy and Nanango)		No Charge			
Commercial and Industrial		No Charge			
	/cubic metre or part thereof	\$ 37.00	Y		C
<b>Only minor amounts less than 20m3 or 20 tonnes in total of construction and demolition (CandD) waste is able to be received at waste facilities other than Kingaroy with prior approval. Major CandD disposal (&gt;20m3 or 20 tonnes in total) is to be disposed of at the Kingaroy Waste Facility. Please contact Council's Waste Services Section on (07) 4189 9100 for further details.</b>					
Fridges, Freezers, Water Heat Pump Systems, etc. (degassing expense)	/cubic metre	\$ 20.00			
Green Waste		No Charge	Y		
Liquid Paint (Disposal Available at Kingaroy Only)	litre	\$ 8.00	Y		C
Truck (Compacted Waste)	/cubic metre	\$ 73.00	Y		C
Truck (Uncompacted Waste Including Skips)	/cubic metre	\$ 37.00	Y		C
Waste from Outside Shire	/cubic metre	\$ 111.00	Y		C
<b>Commercial Tippling Fees - Kingaroy Weighbridge</b>					
Commercial and Industrial Waste	/tonne	\$ 100.00	Y		C
Construction and Demolition Waste	/tonne	\$ 37.00	Y		C
Fridges, Freezers, Water Heat Pump Systems, etc. (degassing expense)		\$ 20.00			
Green Waste	/tonne	No Charge	Y		

**Waste Services**

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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Waste Services</b>					
<b>Tyres (Commercial or Residential)</b>					
Tyres - Motorcycle		\$ 5.50	Y		C
Tyres - Car		\$ 8.50	Y		C
Tyres - Truck to Super Single		\$ 26.00	Y		C
Tyres - Tractor < 1.5		\$ 116.50	Y		C
Tyres - With Rims + Base Cost		\$ 1.50	Y		C
Other		At Cost	Y		C

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Waste Water</b>						
Sewerage Connection		\$ 556.00	N	Local Government Act 2009 S97(2)(e)	R	
Service Connection - Cut Into Existing Main		At Cost	N	Local Government Act 2009 S97(2)(e)	R	
Service - Other		At Cost	N	Local Government Act 2009 S97(2)(e)	R	
Location of Services (Water and Sewer)		\$ 138.00	N		C	
<b>Water and Wastewater Searches</b>						
Requests for Sewer and Water Details Within Property (Sewer Main and Water Main Location Information)		\$ 51.00	N	Local Government Act 2009 S97(2)(e)	R	
Requests for Sewer and Water Details Adjacent to the Property (Sewer Main and Water Main Location Information)		\$ 51.00	N	Local Government Act 2009 S97(2)(e)	R	
<b>Trade Waste Application Fee</b>						
Category 1 Licence		\$ 265.00	N	Local Government Act 2009 S97(2)(e)	R	
Category 2 (Minimum \$330 P/A volume cKl)		\$ 1.00	N	Local Government Act 2009 S97(2)(e)	R	
Category 3 (Minimum \$330 P/A volume cKl)		\$ 1.00	N	Local Government Act 2009 S97(2)(e)	R	
BOD5 cKg		\$ 1.50	N	Local Government Act 2009 S97(2)(e)	R	
Sus Solids cKg		\$ 1.00	N	Local Government Act 2009 S97(2)(e)	R	
Swimming Pool Application Fee		\$ 168.00	N	Local Government Act 2009 S97(2)(e)	R	
<b>Miscellaneous Wastewater Fees</b>						
Hire of Sewer Camera including Staff	/hour	\$ 178.00	Y		C	
Hire of Sewer Jetter including Staff	/hour	\$ 265.00	Y		C	
Concurrence Agency Response (Building Over or Near Infrastructure QDC MP1.4)		\$ 306.00	N	Sustainable Planning Act 2009 S272 (1)(c)(ii)	R	
<b>Disposal of Septage Waste</b>						
Disposal of Septage Waste Originating Within the South Burnett Regional Council Area	/1000 litres	\$ 28.00	Y		C	
Disposal of Septage Waste Originating Outside the South Burnett Regional Council Area	/1000 litres	\$ 123.00	Y		C	



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**Register of Fees and Charges 2018/2019**

Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com
<b>Water - Sales</b>					
Blackhutt Bulk Nukku Pipeline Water	/kilolitre	\$ 1.15	N		C
<b>Purchase of Water</b>					
Water from Standpipe Commercial or Coin	/kilolitre	\$ 4.00	N		C
Deposit on Standpipe Key		\$ 127.50	N		C

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Register of Fees and Charges 2018/2019						
Type of Charge	Basis and/or Duration	2018/2019	GST	Head of Power	Reg/Com	
<b>Water Supplies</b>						
<b>Connection Fees (Measurements are Internal Diameter)</b>						
Standard 20mm Service (<30 metres)		\$ 1,010.00	N	Local Government Act 2009 S97(2)(e)		R
Standard and Restricted Rural 12mm Service		\$ 1,010.00	N	Local Government Act 2009 S97(2)(e)		R
25mm Service (Includes 25mm Meter) (<30 metres)		\$ 1,377.00	N	Local Government Act 2009 S97(2)(e)		R
Multiple Dwelling Units - Connection 25mm (Incl. 1 x 20mm Meter Per Unit) (<30 metres)	/unit	\$ 688.00	N	Local Government Act 2009 S97(2)(e)		R
32mm Service (Includes 32mm Meter) (<30 metres)		\$ 2,652.00	N	Local Government Act 2009 S97(2)(e)		R
Larger Than 32mm Service (Including Meter) (<30 metres)		At Cost	N	Local Government Act 2009 S97(2)(e)		R
- Minimum		\$ 3,060.00	N	Local Government Act 2009 S97(2)(e)		R
Over 30 metres from Main (All Sizes)		At Cost	N	Local Government Act 2009 S97(2)(e)		R
<b>Other Fees</b>						
Disconnection Fee		\$ 143.00	N	Local Government Act 2009 S97(2)(e)		R
Relocate Meter to Other Location		At Cost	N	Local Government Act 2009 S97(2)(e)		R
Special Water Meter Reading		\$ 78.00	N	Local Government Act 2009 S97(2)(e)		R
Testing Meter - Internally		\$ 92.00	N	Local Government Act 2009 S97(2)(e)		R
Testing Meter - Externally		At Cost	N	Local Government Act 2009 S97(2)(e)		R
Physical Location of Water Mains		\$ 135.00	Y			C
Concurrence Agency Response (Building Over or Near Infrastructure ODC MP1.4)		\$ 306.00	N	Sustainable Planning Act 2009 S272(1)(c)(ii)		R
<b>Meter Boxes (PVC)</b>						
Existing Connection (To be Installed by Council)		\$ 112.00	Y			C

**Resolution:**

*Moved Cr RLA Heit, seconded Cr TW Fleischfresser.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**11. Consideration of Notices of Motion**

No Report.

**12. Information Section (IS)**

**12.1 IS - 2495566 - Reports for the Information of Council**

**Summary**

List of correspondence pending completion of assessment report  
Monthly Capital Works Report  
Road Maintenance Expenditure Report  
Works for Queensland (W4Q) Grant Projects Report – Round Two

**Officer's Recommendation**

That the reports be received.

**Resolution:**

*Moved Cr DA Potter, seconded Cr RJ Frohloff.*

*That the reports be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**CLOSED SESSION:**

**Motion:**

*Moved Cr DA Potter, seconded Cr RLA Heit.*

*That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**OPEN COUNCIL:**

**Motion:**

*Moved Cr KA Duff, seconded Cr RJ Frohloff.*

*That the meeting resume in Open Council.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**Report:**

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it*, of the Local Government Regulation 2012, Council considered matters concerning tenders.

**Motion:**

*Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.*

*That the Mayor's report be received*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**13. Confidential Section**

**13.1 CONF - 2443903 - Tender SBRC - 17/18-08 - Cleaning of Council Buildings/Facilities Kingaroy**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

**Recommendation**

Council accept the tender under SBRC -17/18-08 from Quality Commercial Cleaning and enters into a contract for the value of \$160,816.43 per annum inclusive of GST for a total period of 5 years.

**Resolution:**

*Moved Cr DA Potter, seconded Cr RLA Heit.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11.32am.

Confirmed before me this ..... day of .....2018

..... **MAYOR**

