



SOUTH BURNETT

REGIONAL COUNCIL

Agenda

of the

General Meeting

Held in the Warren Truss Chamber 45 Glendon Street Kingaroy

on Wednesday, 21 November 2018

Commencing at 9.00am

Chief Executive Officer: Mark Pitt

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |



SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 21 November 2018

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1. Leave Of Absence

Nil.

2. (a) Prayers

A representative of the Kingaroy District Ministers Association, Pastor Gideon Okesene offered prayers for Council and for the conduct of the Council meeting.

2. (b) Petitions

2. (b).1 PET - 2550195 - Forwarding Petition by Residents and Business people of Wondai requesting Council to relocate the Christmas tree to Coronation Park

Document Information

ECM ID 2550195

Author Executive Assistant

**Endorsed
By Chief Executive Officer**

Date 9 November 2018

Précis

Forwarding Petition by Residents and Business people of Wondai requesting Council to relocate the Christmas tree to Coronation Park.

Summary

A petition has been received requesting Council relocate the Christmas tree in Wondai to Coronation Park.

Officer's Recommendation

That the petition be received and referred to staff for consideration and report to Council.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 10 October 2018 as recorded be confirmed.



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 10 October 2018

Chief Executive Officer: Mark Pitt

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

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|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
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Cr KM Campbell (Mayor)

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 10 October 2018

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Cr KM Campbell (Mayor)

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Cr KM Campbell (Mayor)

Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 10 October 2018 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Kevin Searle (Acting General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Pastor Andy Dunkin, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 19 September 2018 as recorded be confirmed.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.0 Declaration of Interest

Nil

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development, Governance and Communications

5.1 Economic Development, Governance and Communications Portfolio Report

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Economic Development

Wide Bay Burnett ROC Regional Economic Development Advisory Committee – REDAC

A new independent Chair has been appointed to the REDAC Board. Kerren Smith, Managing Director of Smith Global, has taken up the role and will Chair his first meeting on 26 October 2018. Kerren has had a meeting with Council's Senior Economic Development Officer, Craig Tunley and a phone conversation with Mayor Keith Campbell.

The 2018 Wide Bay Burnett Regional Economic Growth Forum is a key event in the regional economic development calendar and will be held on Thursday 11 October at the Bundaberg Multiplex. Attendance is encouraged to all who have an interest in business and/or economic development. A FREE bus being coordinated through BIEDO will be going to Bundaberg for the day, making stops in Kingaroy, Murgon, Ban Ban Springs and Biggenden. Seats on the bus can be booked through BIEDO (0400 695 456 or connect@biedo.org.au) and FREE registration for the Growth Forum completed online at <http://www.eventbrite.com.au/e/wbb-wide-bay-burnett-regional-economic-development-growth-forum-bundaberg-11-october-2018-tickets-45012142530>.

Business Case Workshop (Bundaberg)

Trade & Investment Queensland hosted a Business Case Workshop in Bundaberg, which was attended by Economic Development representatives of all WBBROC Councils. The Business case workshop is designed to enhance skills deemed necessary for the preparation of 'robust' business cases for presentation to potential investors. The workshop took participants through Business case principles, Strategic intent and drivers, Financial and economic analysis and preparation of a sample business case.

The full day workshop concluded with the first meeting of Trade & Investment Queensland's Wide Bay Burnett Trade & Investment Group. The Trade & Investment Group will meet periodically to define projects and investment opportunities within the Wide Bay Burnett region and broaden understanding of current export activity and opportunities.

Maximising Water Use Efficiency in the South Burnett Project

The Steering Committee for the local Advancing Regional Innovation Program project met in September. The Maximising Water Use Efficiency project is focussed on reuse of drip tape for irrigation in peanut and mung bean crops. Regional environmental conditions have not allowed for results from the project's application to be recorded, with planting of a new peanut crop expected in late January 2019. The Project Steering Committee will meet again early in 2019 to witness progress of the crop and see the project infrastructure at work.

Growers & Grocers

Business South Burnett sponsored a Divine Fruits orchard tour, visiting the stone fruit orchards of the Francis and Dugdell families in Kumbia. Council's Senior Economic Development Officer,

Craig Tunley, met the grocers completing the Divine Fruits Orchard Experience in the Bunya Mountains, where they were staying on Friday and Saturday nights. He joined the bus on Saturday morning and travelled with group to the Francis family farm in Kumbia where Graham gave all the attendees an overview of their operations, detailing the varieties grown and insights on the upcoming harvest. It was then back in the bus and across to the other side of Kumbia to the Dugdell family orchard for an overview of their operations before a short walk to lunch in the middle of the orchard.

Executive Chef Javier Codina of Moda Restaurant and Moda Events completed a cooking demonstration showcasing Kumbia stone fruit and prepared a regional produce grazing table paired with local wines. Amber Goldsmith provided the country music entertainment and the orchard was filled with sounds of light hearted discussion as approximately 40 people enjoyed the orchard setting. The day was hailed a success by growers and grocers, with everyone getting much more from the event than they had anticipated, forming stronger relationships outside of the fruit market setting.

Rail Trails Australia

Damian McCrohan, President of Rail Trails Australia, visited the South Burnett region in September and stopped in to the Economic Development office to discuss his experiences on the rail trails.

Damian was glowing in his reports of both rail trails in our region, particularly the sealed South Burnett Rail Trail between Kingaroy and Murgon. He identified that the Rail Trails in the South Burnett region have a good presence in the Australian market, mostly due to the plethora of events that are held on the rail trails. Damian was not able to ride the rail trails while in the South Burnett on this trip but hopes to be back in the region in the near future to complete the experience of riding the South Burnett Rail trail for himself.

Governance and Communication:

Council's Corporate Risk and Internal Audit Update

Corporate risk management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of our strategic priorities, operational goals and project objectives as defined in Council's Corporate and Operational Plans.

Council's Corporate / Operational/ Fraud & Corruption Risk Registers and Treatment Plans for 2018/19 have been prepared by senior staff and reviewed by the Chief Executive Officer. The registers and treatment plans were endorsed at the Audit Advisory Committee meeting on 14 August for senior staff to action and monitor.

Over the past month a review of the outstanding audit recommendations has been undertaken by senior staff where the risk attributed to the outstanding audit recommendations was reassessed to reflect Council's current risk appetite. The majority of outstanding recommendations are expected to be completed over the next six (6) months.

Current Internal Audits in progress at various stages are:

- Investment Management
- Grants & Subsidies Received
- Portable & Attractive Assets
- Gifts & Benefits Register

The Audit Advisory Committee has reviewed the 2017-2018 Financial Statements prior to certification by myself and the Chief Executive Officer on 5 October. The statements have been submitted to the Queensland Audit Office for the Auditor General to provide a report back to Council, from which date Council will have one (1) calendar month under the Local Government Regulation 2012 to adopt Council's annual report. Given the timeframe may not fall within the next Ordinary General Meeting of Council on 21 November, Council may have to call a Special Meeting in early November, which will be announced as soon as Council can confirm the date.

Council 'Listening Tour' 2018

The listening tours have been well received across the region with an increased attendance at each session to date. I would like to encourage community members who have not been able to attend a session as yet to attend one of the remaining sessions below:

- Thursday 18th October at the Murgon Town Hall
- Monday 22nd October at the Durong Hall
- Tuesday 23rd October at the Proston Town Hall

Doors will open at 5.30pm for a 6pm start, with tea and coffee available.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Governance (G)

Officer's Report

5.2.1 G - 2539613 - Annual Operational Plan 2018/19 Progress Report for the July - September Quarter

Officer's Recommendation

That the progress report for the July - September Quarter be adopted.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.2 G - 2539633 - Adoption of the Employee Conflict of Interest Policy

Officer's Recommendation

That the Employee Conflict of Interest Policy be adopted.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.3 G - 2539631 - Adoption of the Dealing with a complaint involving the Chief Executive Officer Policy

Officer's Recommendation

That the Dealing with a complaint involving the Chief Executive Officer Policy be adopted.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.4 G - 2540507 - Change to Councillor Portfolio Representative Policy and Guidelines Procedure

Officer's Recommendation

That the updated Councillor Portfolio Representative Policy and Portfolio Briefing Guidelines be adopted.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.5 G - 2539099 - Confirming attendance at the 122nd Annual LGAQ Conference being held in Brisbane on 29-31 October 2018.

Officer's Recommendation

That the Mayor Keith Campbell, Deputy Mayor Kathy Duff, Cr Gavin Jones and Chief Executive Officer Mark Pitt attend the 2018 LGAQ Conference as delegates.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Economic Development (ED)

Officer's Report

- 5.3.1 ED - 2539995 - Round 4 Mobile Black Spot Program priorities for endorsement of Council.**

Officer's Recommendation

That Council endorse priority locations being Mount Mowbullum and Boondooma for Round 4 of the Australian Government's Mobile Black Spot Program.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.4 Communications (C)

Officer's Report

No Report.

5.5 Disaster Management

Officer's Report

- 5.5.1 DM - 2540023 - Minutes of the Local Disaster Management Group held on 4 September 2018**

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Local Disaster Management Group Meeting held on Tuesday 4 September 2018.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Peter O'May left the meeting at 9.30am
General Manager Peter O'May returned to the meeting at 9.33am

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – Sept/Oct Works:

Niagara Rd – Reconstruction of sealed and unsealed road – Some preliminary works expected to start in the first week of October.

Haly St, Wondai – Installation of Pedestrian Bridge – installation commenced on the 25th September with the bridge installation expected to be completed this week. Further works will be required for the transitional concrete footpath.

Mant St/ Alford St, Kingaroy (TIDS) – Concrete Footpath – installation of a new concrete footpath linking the Kingaroy State School in Alford St. to the High School access in Markwell St.

Blackbutt Drainage Improvements – Culverts have been ordered with delivery expected in November

Broad Ck. Rd - Concrete Floodway (QRA - Betterment project) – replace the existing damaged concrete invert

Maintenance Crews - Works Planned for Sept/Oct:

Maintenance Grading – Heavy Formation

- Rex Shultz's Rd
- Beutel's Rd
- MP Creek Rd
- Jorgensen's Rd

Gravel Resheeting

- Memerambi Barkers Creek Rd
- Weeks Rd
- Jorgensen's Rd

TC Debbie repairs - Maintenance

- Alcocks Rd
- Broad Ck. Rd
- Sarum Rd
- McGill's Rd

Completed – Sept Work:

Construction Crews

- **Haly St, Kingaroy - Concrete Footpath** (from Fisher St to Tessmanns Rd & from Tessmanns Rd to Doonkuna St) – all works Completed
- **Wattlecamp Road, Wattlecamp -Widen & Overlay** – All works are now complete
- **Memerambi Barkers Ck. Road – Realignment** – All works are now complete

Maintenance Crews – Heavy Formation Grading & Gravel Resheeting

- Ridge Rd
- McAllister's Rd
- Bullcamp
- Memerambi Barkers Ck. Rd – Grading only (Resheet underway)

Contract Work – Sept/Oct:

Rogers Drive roundabout – Kingaroy

- First stage Asphalt works have been completed
- Construction of the Rogers Dr access has commenced
- Lighting Installation has commenced and due to be finalised within the next 2 weeks
- Final stage landscaping is waiting on delivery of trees

RMPC

- Mundubbera-Durong Rd - shoulder on narrow sections has commenced
- Bunya Hwy - shoulder Grading at various locations has commenced
- Kingaroy Barkers Ck. Rd - shoulder Grading at various locations

Carried 7/0
FOR VOTE - Councillors voted unanimously

6.2 Roads & Drainage (R&D)

Officer's Reports

6.2.1 R&D - 2539423 - Overlay & Seal of Logan Street Kingaroy

Officer's Recommendation

That Council allocate funds from the gravel resheeting budget and proceed with the construction of a 6m wide overlay and seal of Logan Street between First Avenue and Regent Street.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

ATTENDANCE:

General Manager Lester Schumacher left the meeting at 9.46am
General Manager Peter O'May left the meeting at 9.46am
General Manager Lester Schumacher returned to the meeting at 9.47am
General Manager Peter O'May returned to the meeting at 9.50am

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community, Arts, Tourism and Health Portfolio – October 2018

Community:

South Burnett Libraries

The recent school holiday activities were a great success with 173 children attending across the South Burnett Libraries. In one of the sessions the children rose to the challenge of building a mechanical hand where straws became bones, and twine became tendons – the children all had fun learning how their hands work then preparing, constructing and testing their own mechanical copy.

Today, at the Wondai Library, the local Card Group will have its first game. Those interested are welcome to come along and join in a friendly game of cards to be held every Wednesday at 10:00am. Learners welcome and no bookings are necessary.

Nanango State School has invited Nanango library to attend under 8's day this year on Friday 26th October 2018 from 9:00am-11:30am held in the school grounds. During the morning we will be making lots of fun under the sea crafts with the kids

Term 4 of Kid's Comer is up and running after the school holidays. This is held at Nanango on Monday afternoons and Kingaroy Library on Wednesday afternoons. Both sessions are from 3:30pm-4:30pm.

A Mental Health interactive discussion will take place at Kingaroy Library on Thursday 25th October at 10am. Topics discussed will include promoting positive mental health and wellbeing at home, work and at play. I encourage the community to come along and join the discussion helping to acknowledge mental health month. Please contact Kingaroy Library for bookings.

The Ozcare Dementia Advisory and Support Service will be at Kingaroy Library on Thursday 15th November at 10:00am to learn more about and how to live well with dementia. Again another activity the community will need to contact the library to book their spot.

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

The Conversation Groups at both Wondai and Proston Libraries are proving to be popular. The Wondai group meets from 10:00am to 12:00pm the last Thursday of every month, while the Proston group meets the third Wednesday of every month at 10:00am. These groups are a friendly and informal gathering and everyone is welcome to join in the conversation to discuss all sorts of current and popular topics.

Nanango's Artist of the Month of November is Robbie Kelton. Robbie is a local artist, born in Sydney and educated in England who is a widely travelled and passionate environmentalist who appreciates the creative freedom of modern freeform design and enjoys using brilliant acrylics on canvas. This month Robbie's art display features 7 paintings all using a mixture of different colours & textures.

Community Grants Program

Councillors Discretionary Fund has funded the following projects and activities between July and September:

Councillor	Organisation	Project	Approved Funding
Mayor Keith Campbell	Friends with Dignity	Donation towards buying goods for support programs.	\$250
Mayor Keith Campbell	Kumbia State School P&C Assoc.	25th Annual Brain Drain Trivia Night	\$100
Mayor Keith Campbell	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Mayor Keith Campbell	Breast and Prostate Cancer Assn of Qld Inc.	Donation towards Blackbutt Charity Golf Day	\$500
Mayor Keith Campbell	Kingaroy State High School P&C Association	Sponsorship of the South Burnett Regional Council Cultural Bursary & South Burnett Regional Council Leadership Bursaries	\$500
Cr Gavin Jones	CrowFM	Captains Dinner 2018	\$150
Cr Gavin Jones	Benarkin State School P&C Association	Benarkin Car Rally	\$400
Cr Gavin Jones	Nanango State High School P&C	Donation toward send 8 female students to the QRRRW Women's Conference	\$200
Cr Gavin Jones	Maidenwell QCWA	Donation to help towards hall hire cost for monthly meetings and other QCWA functions.	\$150
Cr Gavin Jones	Maidenwell Community Group Inc.	Donation to help with hall hire to run fitness groups twice a week.	\$100
Cr Gavin Jones	Blackbutt Cricket Club Inc. "Timbertowners"	To purchase a 32gb Apple iPad & iPad cover	\$500
Cr Gavin Jones	Maidenwell Community Group Inc.	To help with the running of the Chainsaw Weekend with raised funds being shared with Life Flight and Maidenwell Community Group.	\$400
Cr Gavin Jones	Blackbutt Singers	Donation towards hall hire for Christmas function	\$150
Cr Gavin Jones	Nanango and Tourism Development Association	Donation towards Casino Night Fundraiser	\$330

Cr KM Campbell (Mayor) Page 10

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Councillor	Organisation	Project	Approved Funding
Cr Roz Frohloff	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Roz Frohloff	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Roz Frohloff	Nanango and Tourism Development Association	Donation towards Casino Night Fundraiser	\$330
Cr Roz Frohloff	Zombie Invasion Nanango	Zombie Invasion Nanango Fundraiser	\$200
Cr Danita Potter	CrowFM	Captains Dinner 2018	\$150
Cr Danita Potter	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Danita Potter	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Danita Potter	Kingaroy Junior Motorcycle Speedway Club	Donation towards Queensland State Titles	\$250
Cr Danita Potter	Zombie Invasion Nanango	Zombie Invasion Nanango Fundraiser	\$200
Cr Danita Potter	Kingaroy QCWA	Donation towards purchase of a tablecloth	\$60
Cr Terry Fleischfresser	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Terry Fleischfresser	South Burnett Woodcrafter	To purchase paint	\$500
Cr Kathy Duff	Nanango State High School P&C Association	Donation toward send 8 female students to the QRRRW Women's Conference	\$250
Cr Kathy Duff	Wildlife Rescue South Burnett	Donation towards purchase of Kangaroo Milk	\$406.80
Cr Kathy Duff	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Ros Heit	Kumbia Tennis Association	Fundraiser - Tennis Courts after Boxing Day Storm 2017	\$330
Cr Ros Heit	Kumbia State School P&C	Donation towards 2018 Brain Drain	\$100
Cr Ros Heit	Nanango State High School P&C	Donation towards Girl's Resilience and Aspiration Program	\$250
Cr Ros Heit	Wooroolin Lions Club	Donation towards purchase of windows	\$872

Council has approved the following In-kind assistance to community groups between July and September:

Organisation	Project/ Event	In-kind services supplied
Wondai Proston Junior Rugby League	Mini Mods Carnival	1 x skip bin & 10 x wheelie bins
CRAICCHS	NAIDOC Week Celebrations Murgon	5 x wheelie Bins, barrier mesh and barricades

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Organisation	Project/ Event	In-kind services supplied
Boondooma Museum & Heritage Association	Scot's in the Bush	1 x skip bin delivered
Graham House Community Centre	Seniors Week Celebration Murgon	30 x chairs delivered
Wondai Garden Expo	September Garden Expo	1 x skip bin delivered and collected, 100 chairs, 10 Wheelie Bins
Wondai Show Society	Wondai Show	Fill pot holes to entrance of show grounds (land under lease)

Arts and Tourism Update:

September was a big month for events in the South Burnett region, with many events reporting an increase in visitation with the warmer weather and interesting programs delivered by the events.

The Liberal National Party presented South Burnett Regional Council with a portrait of Sir Joh Bjelke-Petersen that can now be viewed in the Kingaroy Heritage Museum. The volunteers are researching and developing a complementary file on the former, longest standing Premier of Queensland.

The Cleveland Caravan, Camping, Boating & 4 x 4 Expo was attended by volunteers from the Visitor Information Centre network. Matt Langford Australian Fishing attended and was able to set up the Discover South Burnett wrapped boat that attracted a lot of attention.

The Wondai Heritage Museum is now home to a wagon that was donated by the Iszlaub family and restored by the Murgon Mens Shed. This new exhibition will complement the existing displays in the museum and is worth a look the next time you visit the museum.

Carried 7/0
FOR VOTE - Councillors voted unanimously

7.2 Community Services (CS)**Officer's Reports**

No Report.

7.3 The Arts**Officer's Reports**

No Report.

7.4 Tourism (T)**Officer's Reports**

No Report.

Cr KM Campbell (Mayor) Page 12

7.5 Health Services (HS)

Officer's Reports

7.5.1 HS - 2538036 - Amended Designated Waste Area - Mondure 2018

Officer's Recommendation

Council resolves to adopt the maps and boundaries as shown at Attachment 1 as the designated mandatory Waste Collection Area for the South Burnett.

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning:

Local Government Infrastructure Plan (LGIP)

During September the draft LGIP was subject to a compliance check by Council's appointed reviewer to confirm that the draft document meets the requirements of the Planning Act and the Ministerial Guidelines relating to the format of the document and schedule of works model. The reviewer provided a written statement concluding that the draft document meets these requirements and provided a compliance statement. Following this review, Council submitted the draft document and supporting information to the Minister for a state interest check to confirm that the document addresses State interest and is consistent with the reviewer's statement before Council may proceed with public notification of the draft document.

Once adopted, the LGIP will replace the current Priority Infrastructure Plan (PIP) included in Part 4 of the South Burnett Regional Council Planning Scheme. A development application that had reached the decision making stage before the LGIP becomes part of the planning scheme will not be affected. All development applications that had not yet reached the decision making stage when the LGIP became part of the planning scheme, will be assessed under the LGIP.

Property:

All six swimming pools are currently open for the community to utilise. Pool Managers are taking bookings for school swimming, swimming squads, learn to swim lessons, exercise programs and other group bookings.

Council has installed new security lighting at the back of the Kingaroy Town Hall and Kingaroy Administration Office. This is to improve safety of hall hirers and Council staff when walking to and from the carpark and into the laneway and alleyway.

The toilet and change room floors have been painted at the South Burnett Aquatic Centre with non-slip paint. This is to improve the floor surface and prevent slipping when wet.

The graffiti has been washed and removed from the Murgon Town Hall and surrounding buildings.

Raine and Home Kingaroy held an auction on Saturday 6th of October for the sale of 15 Hunter Street, Nanango. Unfortunately, there was no successful bidders and this property has been listed with Raine and Home Real Estate Kingaroy. For further information, please contact Raine and Home.

Carried 7/0
FOR VOTE - Councillors voted unanimously

8.2 Planning (P&LM)

Officer's Reports

- 8.2.1 P&LM - 2500320 - Material change of use application for Sand Quarry at Wilsons Road Gordonbrook - Lot 49 & 27 BO544 and Lot 48 BO202 - Applicant: Second Chance (AUST) Pty Ltd T/A Mick Johnson Haulage - MCU18/0009

Officer's Recommendation

That Council *approve* the development Application for a Extractive Industry (Sand Quarry) with a maximum throughput of 100,000t per annum) at Wilsons Road, Gordonbrook (described as Lots 49 & 27 on BO544 and Lot 48 on BO202), subject to reasonable and relevant conditions, and any State referral agency response.

CONDITIONS

ADMINISTRATION

GEN1 The development of the premises must comply with the provisions of Council's Planning Scheme and Local Laws to the extent that they are not varied by this approval.

Timing: Prior to commencement of use and at all times thereafter.

APPROVED USE

GEN2 The use permitted as part of this approval is *Extractive Industry* (Extracting not more than 100,000 tonnes per annum).

GEN3 The operator must provide written advice to Council of commencement of the use.

GEN4 Conditions within this approval are applicable to each stage of the development, unless otherwise specified.

GEN5 All conditions imposed by the relevant State Agencies are to be read in conjunction with this approval and form part of the conditions of this development permit at all times.

Timing: Prior to commencement of use and at all times thereafter, unless otherwise specified within the wording of this condition.

FURTHER DEVELOPMENT APPROVAL

GEN6 The following further Development Permits must be obtained prior to the commencement of any works associated with its purpose:

- a) Operational Works:

APPROVED PLANS AND DOCUMENTATION

GEN7 The use must be carried out generally in accordance with the stamped approved plans and documentation as detailed in the following schedule and any amendment arising through conditions of this approval.

Drawing Title	Date	Reference	Prepared by
General Site Layout Plan	9/8/2018	DWG001 SLP Rev B	Mick Johnson Haulage

Timing: Prior to commencement of the use and at all times thereafter.

NATURE AND EXTENT OF APPROVED USE

GEN8 Extraction activities must not extend outside of the Long-Term Extraction Boundary as shown on the stamped approved plans (refer to Condition 4)

Timing: Prior to commencement of the use and at all times thereafter.

KEEPING OF RECORDS

GEN9 The operator must maintain records that document the total tonnage of material transported from the site each calendar year, starting the day this development approval takes effect. Within 10 business days following the end of the calendar year, a yearly report must be provided to Council, including the receipts from the weighbridge, which shows the total tonnage of material transported from the site for the previous calendar year.

Timing: As specified within the wording of this condition.

AMENITY – LIGHTING

GEN10 If angle or shade lighting is to be used to illuminate the premises, ensure light does not directly illuminate or cause any environmental nuisance (e.g. glare) to nearby premises or roads.

GEN11 Lighting must be provided in accordance with AS4282:1997 *Control of the Obstructive Effects of Outdoor Lighting* (as amended), *CPTED* (Crime Prevention through Environmental Design) *Guidelines* and CASA guidelines *Lighting Near Aerodromes: Advice to Lighting Designers*.

Timing: Prior to commencement of the use and at all times thereafter.

FENCING AND PUBLIC SAFETY

GEN12 Public signage, including warning of all safety hazards associated with the approved use, must be erected at the approved access.

Timing: Prior to commencement of the use and at all times thereafter.

HOURS OF OPERATION

GEN13 Extraction, crushing, screening, loading, operation of plant equipment, ancillary activities and haulage are limited to Monday to Saturday between the hours of 06:00 to 18:00.

Timing: Prior to commencement of the use and at all times thereafter.

WORKS – APPLICANT’S EXPENSE

GEN14 All works, services, facilities and/or public utility alterations required by this approval or stated condition(s), whether carried out by Council or otherwise, must be at the developer’s expense unless otherwise specified. Any repair work which proposes to alter the alignment or level of existing services and assets must first be referred to the relevant service authority for approval.

Timing: Prior to commencement of the use and at all times thereafter.

WEED MANAGEMENT

GEN15 All declared weeds located on the site must be managed in accordance with local best practice and/or the Queensland Government Pest Fact sheets.

Timing: Prior to commencement of the use and at all times thereafter.

STORAGE AND/OR DISPOSAL OF DISUSED BUILDINGS AND STRUCTURES

GEN16 In the event that any disused building or structure is removed from the site, the land must be rehabilitated to the pre-development scenario in an efficient and timely manner. Alternatively, any disused building or structure remaining on site must be kept in good order and condition.

Timing: As specified within the wording of this condition.

CONSTRUCTION MANAGEMENT PLAN

GEN17 The works identified in this Decision Notice will be required to be carried out in accordance with a Construction Management Plan prepared by a Registered Practising Engineer Queensland and endorsed by Council through an approval for Operational Works. In particular, the Construction Management Plan should address the following:

- a. A Traffic Management Control Plan:
 - i. detailing all temporary signage and traffic control measures prior to construction; and
 - ii. mitigation measures to ensure the safety and operational integrity of the railway level crossing including rail transport infrastructure (refer to advice note B); and
 - iii. proposed fencing to the site during the construction phase of the development.
- b. Maintenance and protection of water quality and existing drainage lines through the construction site, through the implementation of appropriate erosion and sediment control measures.
- c. Works programme identifying key components of the works and their respective durations. *Advisory note: this should include any requirements for temporary structures such demountable buildings directly associated with the construction activities and/or construction workers accommodation.*
- d. establishment of a communication protocol with the general public, adjoining owners, rail authority, emergency services and local businesses to advise of agreed construction times, impacts on traffic and services and other relevant issues.
- e. identification of complaint management procedures including:
 - i. contact details for the on-site manager; and
 - ii. dispute resolution procedures.

Timing: At Operational Works Stage prior to the commencement of the use or as specified in the wording of the condition.

ENVIRONMENTAL MANAGEMENT PLAN

- GEN18 An Environmental management plan is to be prepared by a suitably qualified professional and Submitted to Council for approval which includes details of:
1. Dust & Erosion Control
 2. Loss of Flora and Fauna
 3. Weed Management
 4. Groundwater Contamination
 5. Waste Disposal
 6. Cultural Heritage
 7. Induction / Training
 8. Risk Assessment (Hazard Identification, Existing and Proposed Controls, Risk Assessment, Risk Mitigation, Communication)
 9. Document & Records Management
 10. Incident & Complaint Management
 11. Environmental Inspection & monitoring
 12. Emergency Response; and
 13. Reporting.

Timing: At Operational Works application stage and maintained thereafter

ENGINEERING WORKS

- ENG1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2 Undertake Engineering designs and construction in accordance with the Planning Scheme, Austroads Standards, Council Standards and relevant Australian Standards.
- ENG3 Be responsible for the full cost of any alterations necessary to electricity, telephone, or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

- ENG6 Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7 Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

INTERNAL ROADS - GENERAL

ENG8 Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

HAUL ROUTE

ENG9 The approved haul route (Council roads) is from the quarry access along Wilsons Road to the Memerambi-Gordonbrook Rd, and vice versa for the return trip.

No other roads shall be used except for local deliveries.

VEHICLE ACCESS - TURNOUT

ENG10 Design and construct a vehicle turnout in accordance with Council's Standard Drawing No. 49 Rev B.

ROAD UPGRADING

ENG11 Provide Council with a statement of the weighbridge data for the material tonnage transported from the site at six (6) monthly intervals, for the previous six (6) monthly period. Such data is to be provided within 20 business days from the 30 June (end of financial year) and each period thereafter.

ENG12 The applicant shall undertake the upgrades described below (where applicable) on approved haul routes to South Burnett Regional Council standards, for the relevant trigger levels shown below:

Trigger: Works to be completed prior to the commencement of the use.

Summary of Works Required:

- a) Signage shall be installed at the site entry and within 100m either side of the site entry to advise that "quarry trucks turn ahead".
- b) Signage shall be installed at the intersection of Wilsons Road and Memerambi-Gordonbrook Road, and the southern side of the quarry access, to advise that "quarry trucks use this road".
- c) Haul Route -The existing formation and pavement shall be shaped and gravel added, where necessary, to provide an all-weather 4 metre wide (minimum) gravel pavement on a 6 metre formation;

Trigger: Haulage of material in between 20,001 - 100,000 tonnes per annum of material averaged over any 2 consecutive annual periods, with the maximum amount of material to be hauled in any single 12-month period to be 100,000t.

Summary of Works Required:

- a) Haul Route - The pavement shall be upgraded to provide a 6-metre-wide gravelled pavement on an 8 metre formation
- b) Provide a gravel re-sheet to the road to bring the pavement depth up to a minimum 200mm. The gravel shall meet Councils requirements for unsealed roads.

A staging/implementation plan shall be prepared and approved by Council to stage and prioritise the works identified in (a) and (b)

Timing: Once the trigger level has been exceeded

TRAFFIC MANAGEMENT

ENG13 Extraction is to be managed through the implementation of a traffic management plan for the site, commensurate with the risks and campaign intensity, including but not limited to:

- reduced road speed limits;
- extraction during 'dry' weather only;
- route assessment and maintenance;
- implementing in-vehicle management to allow monitoring during haulage periods;

Advice: An Operational Work application for roadworks is required for the 20,000t – 100,000t trigger level. A maintenance period of 1 year will apply to the Operational Work approval, and the applicant will be required to maintain the road for this period.

At all other times, road maintenance costs are recouped by the levying of an annual special rate on the land or in some circumstances, by agreement between a major road user and Council.

This approach allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

ROADWORKS - SIGNAGE

ENG14 Advisory, warning, and regulatory signage shall be designed and installed in accordance with the requirements of the *Manual of Uniform Traffic Control Devices*. As a minimum, warning sign W5-22, and curve warning signs shall be erected as necessary.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG15 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG16 Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV 1 Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

ADV 2 This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form

ADV 3 Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

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ADV 5 An Environmental Authority applies to this use as approved by the Department of Environment and Science (EA0001461) as attached as Appendix B.

ADV 4 The Department of State Development, Infrastructure, Manufacturing and Planning has imposed conditions on the development permit as attached as Appendix C

ADV 5 The introduction of additional heavy vehicles on the road network results in increased impacts to the existing pavement, and hence road maintenance costs. Where applicable, road maintenance costs are recouped by the levying of an annual special rate on the land that generates the additional heavy vehicles, or in some circumstances, by agreement between a major road user and Council.

These approaches allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Water and Waste Water:

Deakin Street Water Main Replacement – Nanango

Deakin Street / Chester St water main Stage 1 is 100% complete with staff doing an excellent job. The project is ahead of time and under budget when compared to previous main replacement projects. Stage 2 Chester St commencing 19th September.

Watt Street - Murgon

Water main construction commenced 20 August and is 80% complete.

Class A Recycled Water Plants – Murgon and Wondai

A report is now being prepared on further options and is expected to be presented for the November meeting.

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Developed a 6 point plan for risk reduction measures at Wondai and Murgon recycle water scheme.

Discussions with the users of the Recycled Water to minimise risk is being arranged.

Hydrant Maintenance

Ongoing hydrant testing and maintenance is being undertaken as time permits across all towns within the region. The majority of the northern areas are completed with good progress on the Southern Areas, Nanango, Benarkin, Blackbutt, Kumbia, Wondai and Tingooro completed. Kingaroy has now completed approx. 20 %.

Water Supply & Dams

Dam levels continue to drop with no inflows water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

SunWater interruption to supply caused stress when a valve failed at Tarong Power Station. Fortunately the supply was reinstated after negotiation with SunWater and Tarong PS operators.

Gordonbrook WTP is back on the blended water after the Raw water supply interruption.

The Kingaroy WWTP and WTP hosted the 6th school visit to the plant. It is hoped that by provided informative tours we can generate interest is school leavers to pursue a career in the Water industry.

Hivesville Standpipe

Staff have identified 3 sites for the standpipe with costing being prepared, waiting on network analysis to confirm water supply is sufficient.

Waste Management

Container Refund Scheme (CRS)

The Queensland Government's Container Refund Scheme now has name branding. It will be known as "Containers for change" and is still proposed to commence on 1 November 2018.

The Container Refund Provider for the South Burnett is a Brisbane based company called Re.Turn-it. Re.Turn-it will be co-hosting a drop off (Express) site with Vinnies, located at 48 King St, Kingaroy.

State Waste Levy

The State introduced the Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Bill 2018 to Parliament on 6 September 2018. The Bill was referred to the Innovation, Tourism Development and Environment Committee. The Committee is to report back to the Queensland parliament on 22 October 2018.

A draft Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Regulation 2018 has also been tabled.

The State Waste Levy is proposed to commence on Monday 4 March 2019.

As the legislation has not as yet been passed, Councils do not presently know the final detail of the Waste Levy and will have a very short timeframe to be ready by 4 March 2019 in order to collect the State's Waste Levy.

Recycle Shop Opportunity

Submissions are being sought from entities who are interested in partnering with the South Burnett Regional Council in order to continue to provide a Recycle Shop in Kingaroy. The Recycle Shop

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initiative in Kingaroy has been operational for many years, but the current contract is soon to expire, hence why new submissions are being called for.

This will be a great opportunity and an information package can be obtained by contacting Council's Customer Contact Centre staff in person at any of the regional offices, by telephoning on (07) 4189 9100, by e-mailing info@southburnett.qld.gov.au or you can access a copy from Council's website at www.southburnett.qld.gov.au, under Tenders.

Submissions close at 4pm Wednesday 31 October 2018 and must address the criteria as listed in the information pack.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the meeting adjourn at 10.15am for a citizenship ceremony and morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CITIZENSHIP CEREMONY:

During the adjournment at Citizenship Ceremony was held for:

*Raj Kumari
Cheryl Michael
Brix De Caluwe*

RESUMPTION:

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the meeting resume at 11.00am with attendance as previous to the adjournment.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9.2 Water & Waste Water (W&WW)

Officer's Reports

No Report.

9.3 Waste Management (WM)

Officer's Reports

No Report.

9.4 Sport & Recreation (S&R)

Officer's Reports

9.4.1 S&R - 2539832 - Seeking adoption of the draft South Burnett Sport and Recreation Infrastructure and Strategic Plan

Officer's Recommendation

That the final draft be received and released for public consultation.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the version 6 draft be received as amended incorporating recommendations from Ross Planning and released for public consultation.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

10.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Weed Control

Dry conditions have scaled back our treatment program leaving Pest management contractors to focus on tree pear control in Boyneside, Ironpot, Chapingah, Bonndooma and Ballogie. Cats Claw Creeper was treated at Carroll Nature Area reserve and Stumckes Road to protect a small population of Phebalium distans.

Equipment loan

The loan of quick spray trailers enabled landholders to undertake an additional 144 hours of weed control targeting African Boxthorn and Mother of Millions. Rabbit traps were used by landholders in Maidenwell, Ironpot and Cloyna. Landholders in Tingoorra borrowed six cat traps and wild dog traps. Cameras were used to monitor wild dog activity in Boole.

Regional Wild Dog and Feral Pig Control Program

Councils September coordinated baiting program assisted 59 landholders in the control of pest animals. Landholders distributed a total of 2001 wild dog baits and 1588 feral pig baits on a total of 128 properties over an area of 34,409 hectares.

Rabbit Control

Rabbits were trapped and injected with Calici virus on properties in Crawford, Coolabunia, Maidenwell, Ballogie, Cloyna and Kingaroy.

Biosecurity

Council attended a meeting of the South Burnett Grazing Network to discuss Councils Biosecurity Program and the advice and assistance available to landholders to meet their biosecurity obligations when dealing with weeds and feral animals.

Council attended a meeting of the Toowoomba Region Biosecurity Advisory Committee to discuss collaborative approaches to shared high risk biosecurity issues.

A draft Biosecurity Surveillance program was developed for approval at the October meeting. The program is required to enable Councils Authorised Officers to undertake property inspections for restricted and prohibited weeds and assist landholders with relevant treatment options and assistance.

Wandering Livestock

Councils stock route officer attended to reports of wandering goats in Murgon, cattle in Wondai, Murgon and Hivesville and wandering horses in Gordonbrook and Brooklands.

Stock Route Grazing permits

Council stock route officer received and approved one stock route grazing permit in September.

Pest Management Services tender

Council are calling for tender submissions from suitable contractors to undertake pest management services in the South Burnett Local Government area. An information session will be held on 10 October and tenders close on 26 October. Tender packages are available on Council's website.

Innovation and continuous improvement

NRM staff have recently undertaken a review of steam weeding techniques as a possible substitute for the use of herbicides in our street spraying program. To date the technique is not a cost effective option for the South Burnett. However, Council will continue to monitor the development of this technology as a possible option for the future.

Council will be trialling the use of a new organic herbicide called BioWeed to compare cost and effectiveness in our next street spraying program.

Submissions

Council submitted comments on changes to the regulation of 1080 and strychnine to the current draft changes of the Queensland Medicines and Poisons Regulatory Scheme regarding vertebrate pesticides for control of pest animals in Queensland.

Flying Foxes in Proston

We have been made aware by the community that there are a large number of flying foxes in the scrub opposite Beresford Street. Locals living nearby are concerned about water quality, noise, smell and the spread of disease. There are in the order of millions and they fly over Proston in the late evening and are back again to roost in the early hours of the morning. Council is investigating the situation and will work with the community on the best way to manage the issue.

Parks:

Kingaroy, Kumbia and Maidenwell areas

Completed Anti-Graffiti coating on Rotunda and Memorial walls in Memorial Park. Removed 11 trees removed from the traffic islands along River Road. Fertilized and applied wetting agent to the turf at the Kingaroy forecourt to reduce watering time. Planted and stone mulched the ash garden at the new Taabinga Cemetery Columbarium Wall. Cleaned and re-painted playground and park furniture in Kumbia Park. Planted 14 Jacaranda trees at Memerambi Cemetery. General mowing and maintenance all areas.

Wondai, Murgon and Proston areas

General mowing and maintenance all areas

Nanango, Blackbutt and Maidenwell areas

Constructed two new gardens in Blackbutt cemetery as well as new water lines. Installed bollards at Coomba Falls. General mowing and maintenance all areas.

Rail Trail

The Murgon Rail Trail Festival and Marathon held on the September/October long weekend was a great success with an estimated 1000 people attending the day out. There were 78 starters for the different marathon lengths, approximately 80 participated in the obstacle course and the pig races were a big hit.

Counters for September:

- Wondai – 1623 for the month of September 2018.
- Crawford – not working, parts replaced 4/10/18 so hopefully we will have October numbers for this end.

Dams:

Boondooma

The first week of the September/October school holidays was very busy with the Sally-Vanners returning for their annual visit during this week. There were approximately 30 – 40 competitors for the Hamish classic fishing comp. The "How to fish at Boondooma" seminar held by Matthew Mott on Saturday night 29th September was a big success which ran for an hour and was standing room only in the shelter beside the Kiosk. Sunday night 30th September 2018 was NRL Grand Final and again a big success with over 50 pizza's and other food items being served through the Kiosk. Both the Seminar and NRL nights were advertised on Facebook and the Kiosk staff received overnight bookings for both events.

Most have left after the long weekend so it's looking like the second week of the school holidays will be much quieter at Boondooma.

Yallakool

The first week of the September/October school holidays was busy. The "Kids Club" was a great success with parents providing positive feedback. There was a high number of first time visitors who were all very impressed with the park promising to return another time. The Kiosk was broken into on Saturday night the 29th September, access was gained by smashing the front glass sliding door, Police are still investigating.

Most have left after the long weekend but the park is starting to get busy in readiness for the Bjelke-Petersen Dam Inland Classic Fishing Competition on this weekend.

Month Visitor Numbers to the two dams - September

	Boondooma		Yallakool	
	2017	2018	2017	2018
Cabins	113	178	227	234
Bunkhouse	127	132	N/A	N/A
Powered Sites	340	283	675	619
Unpowered Camping	1264	848	410	362

Airports:

The Queensland Rural Fires undertook a fuel reduction burn at Wondai airport. There was also drought fodder baling happening at Kingaroy airport.

Special Mention:

On Thursday the 4th October 2018 staff were undertaking maintenance on the softfall at the Murgon Rotary and Youth Park. At times there was as many as 10 local children who were using the playground and skate park pitching in to help, pushing wheelbarrows, raking and shovelling and I would like to specially mention and thank these children and recognise their community spirit.

Carried 7/0

FOR VOTE - Councillors voted unanimously

10.2 Natural Resource Management & Parks (NRM&P)**Officer's Reports**

- 10.2.1 NRM&P - 2539928 - Approval of the South Burnett Biosecurity Surveillance Program in accordance with the Biosecurity Act 2014.

Officer's Recommendation

That Council approve the commencement of the South Burnett Biosecurity Surveillance Program for restricted and prohibited matter under the *Biosecurity Act 2014* across the South Burnett Regional Council area starting on 26 November 2018 and finishing 25 November 2019.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

Carried 7/0

FOR VOTE - Councillors voted unanimously

10.3 Indigenous Affairs (I)**Officer's Reports**

No Report.

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Finance:

Operating Budget

The financial reports presented to this meeting incorporate a first quarter budget review as at 30 September 2018 with the actual results also as of that date.

The report in Council's agenda explains and highlights the key changes. The key points extracted from the report are:

- The first quarter review yielded a decrease in the operating result of \$124,292 with a summary of the main changes listed in the meeting report. The main reason for the decrease is due to the unwinding of the discount for the Quarry and Waste Restoration Provisions. This entry is usually accounted as a year end entry and as a result tended not to be caught in the budget process. This entry is now being included in the current and long term budgets to reflect the expense impact on the Income Statement.*
- The net result shows a decrease of \$1,439,813, mainly due to the reduction in capital grants for the Kingaroy Revitalisation Project.*

Capital Budget

Apart from some minor changes between projects the major change was to decrease the capital budget of \$3,862M for the Kingaroy Town Revitalisation Project given that the grant application was not successful.

In the original 2018/19 budget Council identified two potential borrowings as follows:

- Kingaroy CBD Development the proposed second \$2m borrowing and,*
- Water Allocation Purchases of \$2m.*

Pending a strategic review of these two projects it is recommended that Council not borrow the \$4M as proposed in the debt policy for the 2018/2019 financial year. The long-term forecast has been amended to reflect this change.

Ratios

The Operating Surplus Ratio and the Net Financial Liability Ratio is tracking within the tolerance limits for the 10 years of the forecast while the Asset Sustainability Ratio drops below the threshold limit of 90% in various future years. Senior Management is aware of this trend, which will be reviewed along with the other ratios at a budget workshop for the development of the 2019/2020 financial year budget.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet the numbers are again as at 30 September 2018.

Taking into account the extended discount date Cash and Cash Equivalents are trending at a reasonable level.

Capital Expenditure

Actual expenditure together with committed costs at the end of September is \$4.775m.

External Audit

As the Mayor has mentioned the signed audited 2017/18 Financial Statements were lodged with the Queensland Audit Office (QAO) on Friday 5 October 2018. The External Auditor (KPMG) and QAO representatives have advised that while there were adjustments identified during audit they were below the materiality thresholds. The only change identified during audit was to the Asset Sustainability Ratio.

Human Resources:

SBRC has joined the White Ribbon workplace Accreditation program.

White Ribbon is the world's largest movement of men working to end men's violence against women and to promote gender equity, healthy relationships and a new vision of masculinity. White Ribbon, as part of this global movement, aims to create an Australian society in which all women can live in safety, free from violence and all types of physical and verbal abuse. Through education, raising awareness and creative campaigns, prevention programs and partnerships, White Ribbon is highlighting the positive role men play in preventing men's violence against women. I would like to commend the HR team for initiating this program and working with all members of the SBRC community to promote the ideals of White Ribbon Australia.

This week Council supervisors will attend the next round of 'Pot of Gold' trainings to ensure they are supported in their roles and can be the most effective supervisors they can be.

Information and Communication Technology ICT:

Recently the IT team implemented a Business Skype system which is an enhancement to the existing VOIP system. This has a number of benefits including cost savings, reduction in travel time between offices for SBRC staff, also officers in field can fire up the Skype app, enable video and receive input from other staff on the problem or project on the job as well as reduce consultant time and travel costs through the use of video conferencing.

Carried 7/0

FOR VOTE - Councillors voted unanimously

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2539521 - First Quarter Review of Operating and Capital Budgets

Officer's Recommendation

That:

- In accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2018/2019 operational and capital budgets be adopted.
- Council not continue with the borrowing application for loan funds identified in the original 2018/2019 budget and the Debt Policy 2018/2019.

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Projected Balance Sheet for Period 2018/2019 - 2027/2028

	2018/2019 YTD Actuals	Original Budget 2018/2019	Projected 2018/2019	Projected 2019/2020	Projected 2020/2021	Projected 2021/2022
			\$	\$	\$	\$
ASSETS						
Current Assets						
Cash and Cash Equivalents	33,100,299	43,021,416	38,778,616	51,325,175	67,536,464	69,853,781
Receivables	23,983,300	4,858,960	4,837,187	4,008,392	4,042,033	4,113,563
Inventories	1,011,255	1,164,711	1,164,711	1,153,582	1,142,565	1,131,658
Total Current Assets	58,094,854	49,045,087	44,780,514	56,487,149	72,721,061	75,099,002
Non-Current Assets						
Receivables - Non-Current	1,887,990	1,999,654	1,999,654	1,776,390	1,553,126	1,331,251
Infrastructure, Property, Plant and Equipment	940,153,196	946,617,628	943,755,414	944,856,746	945,790,875	952,923,218
Intangible Assets	8,739,854	8,678,362	8,678,362	8,667,050	8,649,912	8,626,831
Total Non-Current Assets	950,781,041	957,295,644	954,433,430	955,300,186	955,993,913	962,881,300
Total Assets	1,008,875,894	1,006,340,731	999,213,944	1,011,787,335	1,028,714,974	1,037,980,302
LIABILITIES						
Current Liabilities						
Payables	4,862,060	3,427,716	3,427,975	3,620,737	3,632,822	3,645,765
Borrowings	2,623,849	3,234,879	2,758,080	2,892,080	3,389,000	4,180,000
Provisions	3,330,691	3,582,934	3,582,934	3,654,592	3,727,684	3,802,237
Total Current Liabilities	10,816,600	10,245,529	9,768,989	10,167,409	10,749,506	11,628,002
Non-Current Liabilities						
Payables - Non-Current	1,936,896	1,840,794	1,840,794	1,636,262	1,431,730	1,227,198
Borrowings - Non-Current	35,440,536	39,189,094	33,978,660	41,087,738	55,200,887	61,022,326
Provisions - Non-Current	13,480,023	13,700,835	13,700,835	13,592,321	13,466,308	13,431,293
Total Non-Current Liabilities	50,857,454	54,730,723	49,520,289	56,316,321	70,098,925	75,680,817
Total Liabilities	61,674,054	64,976,252	59,289,278	66,483,730	80,848,431	87,308,819
Net Assets	947,201,840	941,364,479	939,924,666	945,303,605	947,866,543	950,671,483
Equity						
Retained Earnings	440,694,122	433,691,086	432,251,273	437,630,212	440,193,150	442,998,090
Revaluation Reserves	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Total Equity	947,201,840	941,364,479	939,924,666	945,303,605	947,866,543	950,671,483

	Projected 2022/2023	Projected 2023/2024	Projected 2024/2025	Projected 2025/2026	Projected 2026/2027	Projected 2027/2028
	\$	\$	\$	\$	\$	\$
ASSETS						
Current Assets						
Cash and Cash Equivalents	56,668,616	47,621,163	44,987,467	56,876,702	47,500,520	39,894,953
Receivables	4,294,112	4,553,359	4,901,076	5,311,863	5,776,438	6,320,498
Inventories	1,120,860	1,110,170	1,099,587	1,089,110	1,078,737	1,068,468
Total Current Assets	62,083,587	53,284,692	50,988,129	63,277,675	54,355,695	47,283,919
Non-Current Assets						
Receivables - Non-Current	1,109,376	887,501	665,626	443,751	221,876	-
Infrastructure, Property, Plant and Equipment	965,099,127	972,371,227	973,895,888	975,786,369	984,085,368	990,141,060
Intangible Assets	8,597,688	8,562,362	8,520,729	8,472,663	8,418,036	8,356,716
Total Non-Current Assets	974,806,191	981,821,090	983,082,243	984,702,783	992,725,280	998,497,776
Total Assets	1,036,889,778	1,035,105,782	1,034,070,372	1,047,980,458	1,047,080,975	1,045,781,695
LIABILITIES						
Current Liabilities						
Payables	3,661,472	3,676,540	3,692,141	3,707,257	3,722,359	3,738,475
Borrowings	4,611,394	4,819,314	4,677,314	4,876,314	5,113,314	5,325,314
Provisions	3,878,282	3,955,848	4,034,965	4,115,664	4,197,978	4,281,938
Total Current Liabilities	12,151,148	12,451,702	12,404,420	12,699,235	13,033,651	13,345,727
Non-Current Liabilities						
Payables - Non-Current	1,022,666	818,134	613,602	409,070	204,538	-
Borrowings - Non-Current	56,411,359	51,591,660	46,915,759	57,042,647	51,929,535	46,603,959
Provisions - Non-Current	13,276,772	12,767,002	12,649,485	12,580,213	12,499,512	11,946,677
Total Non-Current Liabilities	70,710,797	65,176,796	60,178,846	70,031,930	64,633,585	58,550,636
Total Liabilities	82,861,945	77,628,498	72,583,266	82,731,165	77,667,236	71,896,363
Net Assets	954,027,833	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332
Equity						
Retained Earnings	446,354,440	449,803,891	453,813,713	457,575,901	461,740,346	466,211,939
Revaluation Reserves	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Total Equity	954,027,833	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332

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Projected Cash Flow for Period 2018/2019 - 2027/2028

	Budget 2018/2019 \$	Projected 2019/2020 \$	Projected 2020/2021 \$	Projected 2021/2022 \$	Projected 2022/2023 \$
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	67,343,828	68,267,503	69,308,877	70,974,000	72,543,408
Interest Received	750,000	757,500	765,075	772,726	780,453
Rental Income	473,693	483,166	492,828	502,684	512,737
Non Capital Grants and Contributions	7,483,466	7,432,946	7,509,254	7,586,402	7,664,401
Payments:					
Payment to Suppliers	- 57,037,818	- 56,150,764	- 57,182,562	- 58,152,801	- 59,382,987
Borrowing Costs	- 2,150,197	- 2,257,049	- 2,948,774	- 3,141,855	- 2,943,903
Net Cash Provided (or Used) in Operating Activities	16,862,972	18,533,302	17,944,698	18,541,156	19,174,109
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	455,100	457,202	459,346	461,533	463,763
Grants, Subsidies, Contributions and Donations	5,229,181	3,231,821	198,235	155,256	111,418
Payments:					
Payments for PPE	- 18,770,373	- 16,918,843	- 17,001,060	- 23,453,067	- 28,754,883
Net Cash Provided (or Used) in Investing Activities	- 13,086,092	- 13,229,820	- 16,343,479	- 22,836,278	- 28,179,702
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	-	10,000,000	17,500,000	10,000,000	-
Payments:					
Repayments of Borrowings	- 3,163,801	- 2,756,922	- 2,889,931	- 3,387,561	- 4,179,573
Net Cash Provided (or Used) in Financing Activities	- 3,163,801	7,243,078	14,610,069	6,612,439	- 4,179,573
Net Increase/(Decrease) in Cash and Cash Equivalents	613,079	12,546,560	16,211,288	2,317,317	- 13,185,166
Cash and Cash Equivalents at Beginning of Period	38,165,537	38,778,616	51,325,176	67,536,464	69,853,781
Cash and Cash Equivalents at End of Period	38,778,616	51,325,176	67,536,464	69,853,781	56,668,615
	Projected 2023/2024 \$	Projected 2024/2025 \$	Projected 2025/2026 \$	Projected 2026/2027 \$	Projected 2027/2028 \$
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	74,055,699	75,625,664	77,153,922	78,687,065	80,325,401
Interest Received	788,258	796,141	804,102	812,143	820,264
Rental Income	522,990	533,449	544,118	555,001	566,101
Non Capital Grants and Contributions	7,743,258	7,822,984	7,903,591	7,985,089	8,068,177
Payments:					
Payment to Suppliers	- 61,063,132	- 61,619,870	- 62,735,077	- 63,928,941	- 65,814,705
Borrowing Costs	- 2,736,623	- 2,528,126	- 2,865,158	- 2,633,641	- 2,391,805
Net Cash Provided (or Used) in Operating Activities	19,310,450	20,630,242	20,805,498	21,476,716	21,573,433
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	466,038	468,359	470,726	473,140	475,603
Grants, Subsidies, Contributions and Donations	66,703	21,093	- 25,429	- 72,881	- 121,282
Payments:					
Payments for PPE	- 24,278,864	- 18,935,489	- 19,687,447	- 26,377,045	- 24,419,745
Net Cash Provided (or Used) in Investing Activities	- 23,746,123	- 18,446,037	- 19,242,150	- 25,976,786	- 24,065,424
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	-	-	15,000,000	-	-
Payments:					
Repayments of Borrowings	- 4,611,779	- 4,817,901	- 4,674,112	- 4,876,112	- 5,113,576
Net Cash Provided (or Used) in Financing Activities	- 4,611,779	- 4,817,901	10,325,888	- 4,876,112	- 5,113,576
Net Increase/(Decrease) in Cash and Cash Equivalents	- 9,047,452	- 2,633,696	11,889,236	- 9,376,182	- 7,605,567
Cash and Cash Equivalents at Beginning of Period	56,668,615	47,621,163	44,987,467	56,876,703	47,500,521
Cash and Cash Equivalents at End of Period	47,621,163	44,987,467	56,876,703	47,500,521	39,894,954

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Budget Comprehensive Income Statement

	2018/2019 YTD Actuals	2018/2019 Original Budget	Proposed Budget 2018/2019	2019/2020	2020/2021	2021/2022
REVENUE						
Recurrent Revenue						
Fees and Charges	- 1,039,919	- 3,790,662	- 3,816,162	- 3,879,754	- 3,957,345	- 4,036,492
Interest Received	- 209,150	- 1,005,453	- 1,005,453	- 990,063	- 974,790	- 984,635
Other Income	- 313,758	- 417,562	- 421,062	- 425,612	- 433,822	- 442,198
Rates, Levies and Charges	- 25,117,377	- 47,493,748	- 47,493,748	- 49,095,790	- 51,039,538	- 52,680,056
Rental Income	- 103,752	- 473,693	- 473,693	- 483,166	- 492,828	- 502,684
Sales Revenue	- 921,546	- 3,474,362	- 3,474,362	- 2,540,184	- 2,545,288	- 2,550,494
Grants, Subsidies, Contributions and Donations	- 1,113,251	- 7,412,560	- 7,483,466	- 7,432,946	- 7,509,254	- 7,586,402
Total Recurrent Revenue	- 28,818,752	- 64,068,040	- 64,167,946	- 64,847,515	- 66,952,865	- 68,782,961
Capital Revenue						
Grants, Subsidies, Contributions and Donations	- 272,311	- 6,544,702	- 5,229,181	- 3,231,821	- 198,235	- 155,256
Total Revenue	- 29,091,063	- 70,612,742	- 69,397,127	- 68,079,336	- 67,151,100	- 68,938,217
Capital Income						
Capital Income	- 343,537	- 455,100	- 455,100	- 457,202	- 459,346	- 461,533
TOTAL INCOME	- 29,434,600	- 71,067,842	- 69,852,227	- 68,536,538	- 67,610,446	- 69,399,750
EXPENSES						
Recurrent Expenses						
Depreciation	3,894,497	15,577,986	15,577,986	15,828,823	16,084,069	16,343,805
Donations	4,560	556,432	546,374	557,301	568,446	579,815
Employee Benefits	5,290,508	23,530,179	23,500,175	23,975,812	24,453,094	24,939,920
Finance Costs	504,517	2,150,197	2,316,560	2,308,103	3,218,592	3,562,174
Materials and Services	5,792,940	21,128,805	21,226,702	20,487,560	20,723,307	21,169,096
Total Recurrent Expenses	15,487,021	62,943,599	63,167,797	63,157,599	65,047,508	66,594,810
TOTAL EXPENSES	15,487,021	62,943,599	63,167,797	63,157,599	65,047,508	66,594,810
Net Result	- 13,947,579	- 8,124,243	- 6,684,430	- 5,378,939	- 2,562,938	- 2,804,940
Net Operating (Surplus)/Deficit	- 13,331,731	- 1,124,441	- 1,000,149	- 1,689,916	- 1,905,357	- 2,188,151
2022/2023 2023/2024 2024/2025 2025/2026 2026/2027 2027/2028						
REVENUE						
Recurrent Revenue						
Fees and Charges	- 4,117,214	- 4,199,552	- 4,283,544	- 4,369,214	- 4,456,600	- 4,545,737
Interest Received	- 994,599	- 1,004,687	- 1,014,899	- 1,025,236	- 1,035,701	- 1,046,293
Other Income	- 450,738	- 459,451	- 468,338	- 477,403	- 486,647	- 496,081
Rates, Levies and Charges	- 53,963,515	- 55,278,368	- 56,625,381	- 58,005,344	- 59,419,066	- 60,867,372
Rental Income	- 512,737	- 522,990	- 533,449	- 544,118	- 555,001	- 566,101
Sales Revenue	- 2,555,804	- 2,561,220	- 2,566,744	- 2,572,379	- 2,578,127	- 2,583,990
Grants, Subsidies, Contributions and Donations	- 7,664,401	- 7,743,258	- 7,822,984	- 7,903,591	- 7,985,089	- 8,068,177
Total Recurrent Revenue	- 70,259,008	- 71,769,526	- 73,315,339	- 74,897,285	- 76,516,231	- 78,173,751
Capital Revenue						
Grants, Subsidies, Contributions and Donations	- 111,418	- 66,703	- 21,093	25,429	72,881	121,282
Total Revenue	- 70,370,426	- 71,836,229	- 73,336,432	- 74,871,856	- 76,443,350	- 78,052,469
Capital Income						
Capital Income	- 463,763	- 466,038	- 468,359	- 470,726	- 473,140	- 475,603
TOTAL INCOME	- 70,834,189	- 72,302,267	- 73,804,791	- 75,342,582	- 76,916,490	- 78,528,072
EXPENSES						
Recurrent Expenses						
Depreciation	16,608,117	17,042,090	17,452,461	17,845,032	18,132,673	18,425,373
Donations	591,410	603,238	615,301	627,608	640,158	652,960
Employee Benefits	25,436,498	25,942,999	26,459,635	26,986,604	27,524,110	28,072,374
Finance Costs	3,217,133	2,974,260	2,701,626	3,069,072	2,906,310	2,649,401
Materials and Services	21,624,681	22,290,229	22,565,946	23,052,078	23,548,794	24,256,371
Total Recurrent Expenses	67,477,839	68,852,816	69,794,969	71,580,394	72,752,045	74,056,479
TOTAL EXPENSES	67,477,839	68,852,816	69,794,969	71,580,394	72,752,045	74,056,479
Net Result	- 3,356,350	- 3,449,451	- 4,009,822	- 3,762,188	- 4,164,445	- 4,471,593
Net Operating (Surplus)/Deficit	- 2,781,169	- 2,916,710	- 3,520,370	- 3,316,891	- 3,764,186	- 4,117,272

Cr KM Campbell (Mayor) Page 31

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Statement of Changes in Equity

	2018/2019 YTD Actuals	2018/2019 \$	2019/2020 \$	2020/2021 \$	2021/2022 \$	2022/2023 \$
Asset Revaluation Surplus						
Opening Balance	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Increase/(Decrease) in Asset Revaluation Surplus	-	-	-	-	-	-
Closing Balance	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Retained Surplus						
Opening Balance	426,746,543	425,566,843	432,251,273	437,630,212	440,193,150	442,998,090
Net Result	13,947,579	8,684,430	5,378,939	2,562,938	2,804,940	3,356,350
Closing Balance	440,694,122	432,251,273	437,630,212	440,193,150	442,998,090	446,354,440
Total Community Equity	947,201,840	939,924,666	945,303,605	947,866,543	950,671,483	954,027,833
	2023/2024 \$	2024/2025 \$	2025/2026 \$	2026/2027 \$	2027/2028 \$	
Asset Revaluation Surplus						
Opening Balance	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	
Increase/(Decrease) in Asset Revaluation Surplus	-	-	-	-	-	
Closing Balance	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	
Retained Surplus						
Opening Balance	446,354,440	449,803,891	453,813,713	457,575,901	461,740,346	
Net Result	3,449,451	4,009,822	3,762,188	4,164,445	4,471,593	
Closing Balance	449,803,891	453,813,713	457,575,901	461,740,346	466,211,939	
Total Community Equity	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332	

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

2018/2019 Capex Report for Council

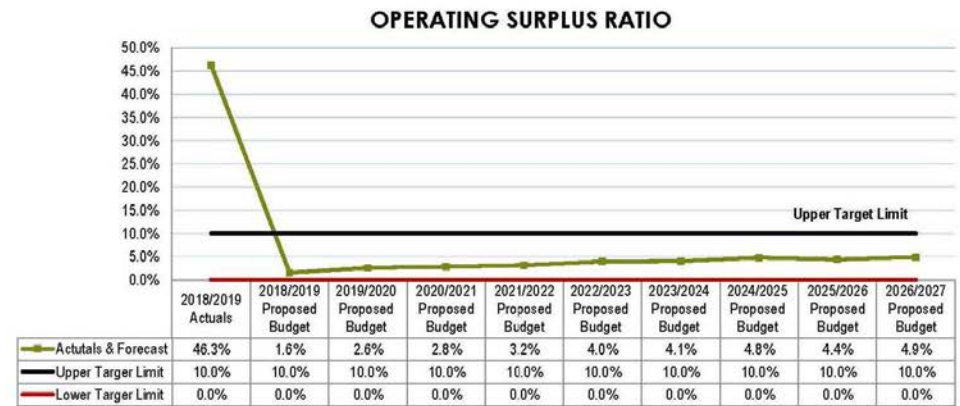
Project Code	Project Description	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Buildings & Other Structures							
Admin Office - Nanan							
		200,000.00	777,645.00	650,000.00	1,627,645.00	-	-
Admin Office - Wonda							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Kingaro							
		10,000.00	4,413.00	-	14,413.00	1,440.00	2,131.81
Cemeteries - Nanango							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Wondai							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Murgon							
		10,000.00	-	-	10,000.00	-	-
Depot - Nanango							
		-	30,000.00	-	30,000.00	-	-
Hall - Blackbutt Mem							
		-	-	-	-	1,100.00	-
Museum - Nanango Rin							
		10,000.00	305,000.00	-	315,000.00	-	-
Parks & Gardens							
		455,000.00	-	-	455,000.00	-	2,000.00
Priv Hospital - Buil							
		-	170,515.00	-	170,515.00	2,520.00	41,088.50
Saleyards - Coolabun							
		-	-	-	-	3,455.91	-
Swimming Pool - King							
		1,500,000.00	200,000.00	-	1,700,000.00	-	86.23
Swimming Pool - Nana							
		65,000.00	-	-	65,000.00	-	-
Tourism - Yallakool							
		-	-	-	-	445.45	-
Tourism - Lake Boon							
		-	3,202.00	-	3,202.00	-	215.00
Public Conveniences							
		-	94,327.00	-	94,327.00	-	44,895.75
W4Q - Round 1							
		-	-	-	-	28,310.91	3,750.00
W4Q - Round 2							
		-	495,490.00	-	495,490.00	48,160.51	218,224.82
Parks - Kingaroy							
		-	-	-	-	-	172.55
Parks - Murgon							
		-	16,497.00	-	16,497.00	26,500.00	-
General							
		217,511.00	-	-	217,511.00	-	3,318.18
		2,497,511.00	2,097,089.00	650,000.00	5,244,600.00	111,932.78	315,882.84
Intangibles							
Business System							
		280,000.00	588,162.00	-	868,162.00	190,000.49	150,649.21
		280,000.00	588,162.00	-	868,162.00	190,000.49	150,649.21
Plant & Equipment							
Admin Office - Kinga							
		20,000.00	-	-	20,000.00	-	623.10
Info Serv - ICT							
		307,000.00	82,838.00	-	389,838.00	204,472.65	72,234.10
Plant & Fleet Manage							
		2,413,000.00	296,574.00	-	2,709,574.00	294,621.06	131,976.07
		2,740,000.00	379,412.00	-	3,119,412.00	499,093.71	204,833.27
Roads							
W4Q - Round 2							
		430,000.00	1,642,407.00	- 430,000.00	1,642,407.00	181,972.73	272,531.83
Bridges							
		-	717,882.00	-	717,882.00	90.91	93,443.77
Rural Drainage							
		334,262.00	-	170,000.00	504,262.00	142.73	5,463.52
Pavement Rehab							
		4,784,501.00	32,215.00	- 650,000.00	4,166,716.00	392,116.46	467,740.77

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

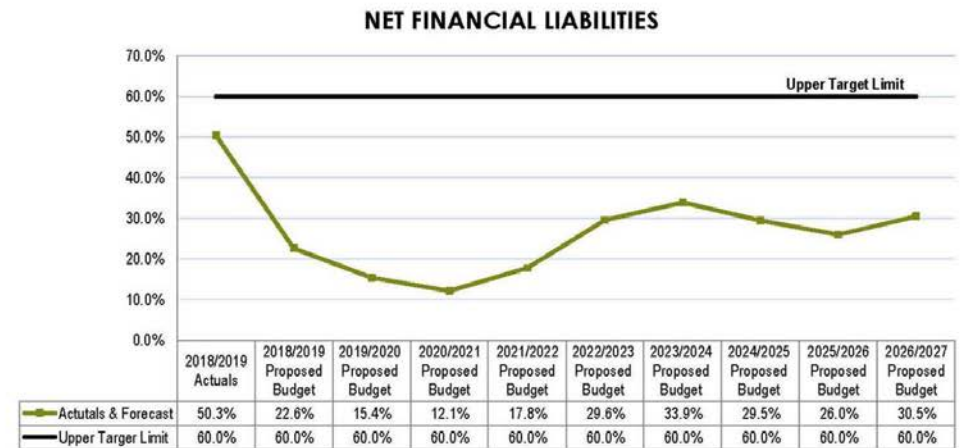
Project Code	Project Description	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Footpaths & Cycleway		-	7,485.00	260,000.00	267,485.00	-	3,190.91
Reseals		3,000,000.00	64,270.00	-	3,064,270.00	63,302.50	15,830.23
Town Development		4,263,000.00	535,852.00	- 3,862,227.00	936,625.00	218,589.18	16,214.00
TIDS - LRRS Projects		555,000.00	93,547.00	-	648,547.00	40,158.46	394,975.98
Roads to Recovery		-	87,376.00	-	87,376.00	44,947.54	325,830.98
General		-	4,960.00	-	4,960.00	-	-
		13,366,763.00	3,185,994.00	- 4,512,227.00	12,040,530.00	941,320.51	1,595,221.99
Water Services							
Water - Blackbutt		98,950.95	66,049.00	-	164,999.95	7,500.00	186.96
Water - Kingaroy		1,862,912.39	3,258,209.00	-	5,121,121.39	184,123.20	265,871.84
Water - Kumbia		-	190,970.00	-	190,970.00	899.89	1,778.84
Water - Murgon		93,000.00	-	-	93,000.00	10,539.77	81,903.04
Water - Nanango		248,907.66	141,094.00	-	390,001.66	19,831.10	96,544.38
Water - Proston		170,000.00	42,265.00	-	212,265.00	18,455.97	622.29
Rural Water - Prosto		-	100,000.00	-	100,000.00	-	-
Water - Wondai		-	222,642.00	-	222,642.00	352.06	3,262.15
Water - Wooroolin		-	100,000.00	-	100,000.00	-	-
		2,473,771.00	4,121,229.00	-	6,595,000.00	241,701.99	450,169.50
Wastewater Services							
Wastewater - Blackbu		86,720.62	253,279.00	-	339,999.62	-	-
Wastewater - Kingaro		629,122.33	273,696.00	-	902,818.33	46,501.78	11,283.06
Wastewater - Murgon		137,343.02	833,495.00	-	970,838.02	-	15,800.11
Wastewater - Nanango		195,344.03	611,656.00	-	807,000.03	-	-
Wastewater - Wondai		-	1,000,607.00	-	1,000,607.00	-	908.59
		1,048,530.00	2,972,733.00	-	4,021,263.00	46,501.78	27,991.76
Waste							
Waste Management - R		226,025.00	322,318.00	-	548,343.00	-	-
		226,025.00	322,318.00	-	548,343.00	-	-
		22,632,600.00	13,666,937.00	- 3,862,227.00	32,437,310.00	2,030,551.26	2,744,748.57

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Ratio	Description	Formula	SBRC's Proposed Target	2018/2019 Actuals	2018/2019 Proposed Budget	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	$\frac{\text{Net Operating Surplus}}{\text{Total Operating Revenue}}$	Target between 0% and 10% (an average over the long-term)	46.3%	1.6%	2.6%	2.8%	3.2%	4.0%
			Upper Target Limit	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%
			Lower Target Limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

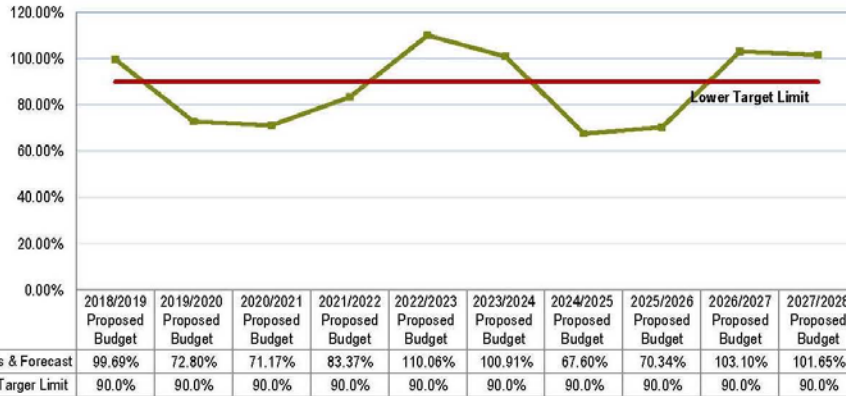


Ratio	Description	Formula	SBRC's Proposed Target	2018/2019 Actuals	2018/2019 Proposed Budget	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget
Net Financial Liability	This is an indicator of the extent to which the Net Financial Liabilities of Council can be serviced by operating revenues.	$\frac{\text{Total Liabilities} - \text{Current Assets}}{\text{Total Operating Revenue}}$	Target less than 60% (an average over the long-term)	50.3%	22.6%	15.4%	12.1%	17.8%	29.6%
			Upper Target Limit	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%



Ratio	Description	Formula	SBRC's Proposed Target	2018/2019 Actuals	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget	2023/2024 Proposed Budget	2024/2025 Proposed Budget	2025/2026 Proposed Budget	2026/2027 Proposed Budget	2027/2028 Proposed Budget	
Asset Sustainability Ratio	This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.	$\frac{\text{Capital Expenditure on Replacement of Assets (Renewals)}}{\text{Depreciation Expenditure on Assets}}$	Target greater than 90% (on average over the long term) Lower Target Limit	N/A	99.69%	72.80%	71.17%	83.37%	110.06%	100.91%	67.60%	70.34%	103.10%	101.65%

ASSET SUSTAINABILITY RATIO



Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.
That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

11.3 ICT

Officer's Reports

No Report.

11.4 Human Resources (HR)

Officer's Reports

11.4.1 HR - 2539809 - Staff Christmas Function and Closure

Officer's Recommendation

That:

- Council closes administration offices, depots and library facilities on Friday, 21 December 2018 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

- Blackbutt – 11:30am
 - Kingaroy – 12:30pm
 - Murgon – 11:15am
 - Nanango – 11:45am
 - Proston – 11:15am
 - Wondai – 12:00pm
2. Council will generally be closed from midday Monday, 24 December 2018 and re-open on Wednesday, 2 January 2019.
 3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
 4. Parks staff will be required to work as advised through the Christmas period with the exception of Public Holidays.
 5. Operational/outdoor staff will operate on a skeleton staff arrangement from Friday, 21 December 2018 to Friday, 4 January 2019.
 6. Council will advise employees to use leave accrued leave entitlements (eg. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2538745 - List of Correspondence Pending Completion of Assessment Report

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2539932 - Delegated Authority Report

Officer's Recommendation

That the Delegated Authority Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 IS - 2540025 - Road Maintenance Expenditure Report

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 30 September 2018 be received.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 IS - 2540024 - Works for Queensland (W4Q) Grant Project - Round Two

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Project - Round 2 Report as at 30 September 2018 be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

CLOSED SESSION:

Motion:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.

Carried 7/0
FOR VOTE - Councillors voted unanimously

OPEN COUNCIL:

Motion:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the meeting resume in Open Council.

Carried 7/0
FOR VOTE - Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012, Council considered matters concerning tenders.

Motion:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Mayor's report be received

Carried 7/0
FOR VOTE - Councillors voted unanimously

14. Confidential Section

14.1 CONF - 2540022 - SBRC 18/19-03 Supply & Delivery Quarry Materials - TH Burns & Coverty Road, Ballogie

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

SOUTH BURNETT REGIONAL COUNCIL GENERAL MEETING – MINUTES - WEDNESDAY 10 OCTOBER 2018

Recommendation

That Council accept the conforming tender from Murgon Sand & Gravel to supply and deliver 9,000 tonnes of type 3.5 gravel for the total price of \$227,700 incl gst.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11.54am.

Confirmed before me this day of2018

..... **MAYOR**

Cr KM Campbell (Mayor) Page 40

3.2 South Burnett Regional Council Special Meeting Minutes

Précis

Confirmation of Minutes of the Special Meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the Special meeting held on Wednesday 7 November 2018 as recorded be confirmed.



Minutes

Of The

Special Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 7 November 2018

Chief Executive Officer: Mark Pitt

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 7 November 2018

ORDER OF BUSINESS:

1. Leave Of Absence..... 1
2. Business..... 1
 - 2.1 ED - 2547100 - Lodgement of Application under the Building Better Regions Fund Infrastructure Project Stream - Kingaroy CBD Revitalisation Project 1
 - 2.2 CP - 2545831 - Adoption of Council's Annual Report 2017/18 2

Minutes of the Special meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 7 November 2018 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr TW Fleischfresser, Cr KA Duff

Apologies:

Cr RLA Heit and Cr DA Potter

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Craig Patch (Acting General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That Cr Ros Heit and Cr Danita Potter be granted leave of absence from the meeting.

*Carried 5/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DA Potter, Cr RLA Heit*

ATTENDANCE:

General Manager Lester Schumacher entered the meeting at 9.04am

2. Business

2.1 ED - 2547100 - Lodgement of Application under the Building Better Regions Fund Infrastructure Project Stream - Kingaroy CBD Revitalisation Project

Officer's Recommendation

That Council lodge an \$8 million application under Round 3 of the Building Better Regions Fund Infrastructure Project Stream towards the Kingaroy CBD Revitalisation Project with Council's contribution towards the project being \$4 million.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 5/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DA Potter, Cr RLA Heit*

2.2 CP - 2545831 - Adoption of Council's Annual Report 2017/18

Officer's Recommendation

That Council adopt the 2017/18 Annual report.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 5/0
FOR VOTE - Councillors voted unanimously
ABSENT, DID NOT VOTE - Cr DA Potter, Cr RLA Heit*

There being no further business the meeting was declared closed at 9.22am.

Confirmed before me this day of2018

..... **MAYOR**

4. Declaration of Interest

Nil.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Document Information

ECM ID 2547627

Author Mayor, South Burnett Regional Council

Date 16 November 2018

Précis

Economic Development and Corporate Performance Portfolio Report

Summary

Mayor Campbell presented his Economic Development and Corporate Performance Portfolio Report to Council.

Officer's Recommendation

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

5.2 Economic Development (ED)

Officer's Report

5.2.1 ED - 2550680 - Economic Development September 2018 Quarterly Report

Document Information

IR No 2550680

Author Senior Economic Development Officer

**Endorsed
By** Chief Executive Officer

Date 1 November 2018

Précis

South Burnett Economic Development Quarterly Report – September 2018 for public distribution.

Summary

The Economic Development Department will publish a Report for public distribution each quarter to realise commitments to enhancing communication from Economic Development, activities and projects.

Officer's Recommendation

That Council accept the South Burnett Economic Development Quarterly Report – September 2018 and allow public distribution.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

GO1 A strong and sustainable regional economy

Communication/Consultation (Internal/External)

Economic Development team members have contributed to this report.

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

As part of an ongoing commitment from Council's Senior Economic Development Officer in 2017, Economic Development will publish a Quarterly Report.

The South Burnett Economic Development Quarterly Report provides an outline of activity undertaken within the Economic Development Department of South Burnett Regional Council. It is expected that each quarter, the South Burnett Economic Development Quarterly Report will evolve as the activity within the Department reflects the economic environment of the South Burnett region.

It is recommended that South Burnett Regional Council accept the South Burnett Economic Development Quarterly Report and allow public distribution.



South Burnett Economic Development
Quarterly Report – September 2018



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INTRODUCTION

The Quarterly Report is the result of a focus from Economic Development on communication. It is intended to provide:

An overview of activity across Economic Development;

A record of statistics, media articles, comments, presentations and notes;

The Economic Development Quarterly Report is documented through a defined process, as follows.

- Collation of team contributions through Team meeting and alternative sources
- Documentation of Draft Quarterly Report circulated to Council CEO for review
- Draft Quarterly Report presented to South Burnett Directions meeting for review
- Changes from Council CEO, South Burnett Directions and internal proofreading identified
- Documentation of Quarterly Report and associated Presentation for Council Portfolio Session
- Quarterly Report presented to Council Portfolio meeting
- Quarterly Report and Presentation, including any minor changes required by Council, documented for consideration of Council Meeting
- Quarterly Report and Presentation accepted by Council for distribution
- Quarterly Report and Presentation distributed

This extended process is expected to take approximately six (6) weeks past the end of the quarter.

ECONOMIC DEVELOPMENT OVERVIEW

It seems like such a long time ago that South Burnett was showcased for the fourth year in a row at Brisbane's Regional Flavours event. The Sticky Pork Belly Wrap sold out for the second year running and the region's food assets were exposed on stage through South Burnett's Food Ambassador, Jason Ford. Jason's stage presence continues to grow and he was again able to wrangle a guest spot with high profile celebrity chefs through the event. Future Food, a showcase of food innovation, was added to the Regional Flavours event this year and South Burnett was ably represented at Future Food by Kingsley Grove Wine Ice-Cream. The businesses represented this year all reported great results as Regional Flavours again produces great results for the marketing dollar, a peak event in our external events calendar.

Business South Burnett hosted Business XL in August, establishing a new regional business focussed event. This event had a number of elements, including local business speakers, business workshop (focussed on Council's procurement activity for the first event) and business stands showcasing their event. The Nanango RSL was ideal for the event and the numbers that attended were great for the first time out. The second Business XL event is in planning, scheduled for 15 November in Murgon.

The highlight of the September quarter is the Destination Events, with half of this year's Destination Events held across a very busy couple of weekends.

The inaugural Bacon Fest in Kingaroy was also a great success. From Piggies in the Park, Rashers Run, BBQ competition and the Bacon Fest Pageant, this event had something for everyone. With the Economic Development Office being right in the middle of the event footprint, and a little help from North Burnett to man the office, the doors were spread wide to showcase the wider region's attractions and events. Saturday was a buzz as people from all over Southern Queensland filled the street, enjoying the entertainment, pork products and the great weather. While Sunday's weather was a little more inclement, the Long Table breakfast and Bacon Olympics relocated indoors and the entertainment continued.

The Heritage Country Muster in Nanango just seems to get bigger every year and length of stay longer as visitors take over the South Burnett. It's long been a highlight of the South Burnett events calendar and ceases to disappoint year after year. Featuring classic country music, the Showgrounds fills up with caravans early and visitors make Nanango their base for should periods on either side of the event. The Country Muster incorporates bush poetry, walk up acts and artists from the local area and across Australia.

Blackbutt Avocado Festival celebrated the avo again in 2018 and we all agree that they have nailed it. The avo games were a constant highlight and the crowd for the street parade just continues to grow. Blackbutt volunteers were on hand to help out with a Discover South Burnett Display Stand, located close to Avo Central with market stalls and food vendors spread out along the rail trail. The atmosphere from one end to the other was great, entertainment from local bands and the Reptile Man at one end of the precinct and woodchopping around the grandstands at the opposite end. The various types of food using avocado is always a treat – the avocado cheesecake very much a highlight each year.

INVESTMENT & INNOVATION

BIEDO Burnett Inland Business Tour

Council's Senior Economic Development Officer, Craig Tunley joined key regional representatives, including Deb Frecklington MP and Llew O'Brien MP on a tour of businesses in the northern part of the South Burnett region. The business tour was coordinated by BIEDO and included stops at Gumnut Place, First Aid, Cherbourg, Hidden Gold Homestead and Moffatdale Ridge. The event provided great insight to the operations and challenges of the businesses in the region and was a great opportunity for the regional representatives to witness firsthand the business activity in the South Burnett. BIEDO is completing a number of similar tours aimed at regional representatives.

CEO's Dinner

The first CEO's Dinner introduced Council's new CEO, Mr Mark Pitt, to 23 regional business CEO's. The dinner provided an informal opportunity for CEO's to network together and allow Mark Pitt to share his background and initial first steps as the newly appointed Council CEO. The event was well received by the participants, with conversation focussed on the key impacts of the regional economy and shared challenges. A short survey completed during the evening summarised that the region's key strengths are Agriculture, People and Diversity. The greatest challenges that business face are attracting and retaining good staff and Red tape/Regulations. Action that could be taken now for business growth includes working more closely with business and community; preparing for changing industry/inspiration/supporting young leaders and South Burnett business to business activity.

Business Case Workshop (Bundaberg)

Trade & Investment Queensland hosted a Business Case Workshop in Bundaberg, which was attended by Economic Development representatives of all WBBROC Councils. The Business case workshop is designed to enhance skills deemed necessary for the preparation of 'robust' business cases for presentation to potential investors. The workshop took participants through Business case principles, Strategic intent and drivers, Financial and economic analysis and preparation of a sample business case.

The full day workshop concluded with the first meeting of Trade & Investment Queensland's Wide Bay Burnett Trade & Investment Group. The Trade & Investment Group will meet periodically to define projects and investment opportunities within the Wide Bay Burnett region and broaden understanding of current export activity and opportunities.

Disaster Recovery Capability Workshop

Council representatives from the Economic Recovery Sub-Group, Craig Tunley and Rosie Schmidt, attended a workshop facilitated by Queensland Reconstruction Authority (QRA). The Workshop focussed on Recovery Governance and Communications and identified tools which will be utilised through the Economic Recovery Sub-Group Meetings in preparation for recovery activity. The workshop was very useful and assisted in building capability within the Economic Development team for Disaster Recovery.

The initial Economic Recovery Sub-Group meeting was also held in August in conjunction with the Business XL event. A quarterly meeting of the Economic Recovery Sub-Group is proposed, with initial meetings focused on building a understanding of Group roles and responsibilities in the event of a disaster.

Maximising Water Use Efficiency in the South Burnett Project

The Steering Committee for the local Advancing Regional Innovation Program project met in September. The Maximising Water Use Efficiency project is focussed on reuse of drip tape for irrigation in peanut and mung bean crops. Regional environmental conditions have not allowed for results from the project's application to be recorded, with planting of a new peanut crop expected in late January 2019. The Project Steering Committee will meet again early in 2019 to witness progress of the crop and see the project infrastructure at work.

Regional Partnerships - Economic Development Practitioners Network Meeting (Maryborough)

Council's Senior Economic Development Officer, Craig Tunley and Economic Development Officer, Kristy Board, joined other Economic Development practitioners from across the Wide Bay Burnett at the first Practitioners Network meeting held in Maryborough on 7 July. The meeting was hosted by Dept. of State Development, Manufacturing, Infrastructure and Planning and allowed practitioners from across the region to share updates on highlights, challenges and opportunities in their area.

The meeting also heard directly from Trade & Investment Queensland about new initiatives being developed by that Department and intent to better engage with practitioners across the whole of Queensland. The network meeting was a great opportunity to build relationships with other practitioners in the wider region and is expected to be held again in the future, with further presentations about investment attraction and the role of practitioners.

Regional Partnerships - Wide Bay Burnett Regional Organisation of Councils (WBBROC)

WBBROC Regional Economic Development Advisory Committee (REDAC) meeting was held in Gympie and attended by Council's Senior Economic Development Officer, Craig Tunley. The meeting was provided with updates on regional priority projects and Government department activity. A new independent Chair has been appointed to the REDAC Board. Kerren Smith, Managing Director of Smith Global, has taken up the role and will Chair his first meeting on 26 October 2018. Kerren has had a meeting with Council's Senior Economic Development Officer, Craig Tunley and a phone conversation with Mayor Keith Campbell.

2018 Wide Bay Burnett Regional Economic Growth Forum will be held on Thursday 11 October at the Bundaberg Multiplex. A FREE bus being coordinated through BIEDO will be going to Bundaberg for the day, making stops in Kingaroy, Murgon, Ban Ban Springs and Biggenden. The Regional Economic Growth Forum is a key event in the regional economic development calendar and attendance is encouraged to all who have an interest in business and/or economic development.

Regional Partnerships - North Burnett Regional Council

Council's Senior Economic Development Officer, Craig Tunley and North Burnett's Economic Development Manager, Melanie Lavelle-Maloney, met up twice in August to build cross border relationships.

Early in August Craig Tunley travelled to Gayndah to discuss with Melanie Lavelle-Maloney ongoing activity in both Councils and upcoming joint tourism promotion through Kingaroy's Bacon Fest. Craig and Melanie met again for the joint tourism promotion at Bacon Fest, opening up the South Burnett Directions office adjacent to the Kingaroy Town Hall forecourt to promote upcoming events and attractions across both regions.

Regional Partnerships - South Burnett Ag Network

BIEDO hosted the August meeting of the South Burnett Ag Network in Wooroolin with guest speakers from Department of Natural Resources, Mines and Environment giving a presentation on vegetation management. Council's CEO, Mark Pitt and Senior Economic Development Officer, Craig Tunley, attended the meeting, joining Councillors also in attendance. The workshop provided an overview of Vegetation Management changes brought in earlier this year and a presentation on Queensland Globe Mapping and how it can assist on-farm practices.

VISITOR ECONOMY

Regional Flavours 2018

July 20 – 22 saw the South Burnett once again have a strong presence at Regional Flavours - Brisbane's premier free food and wine event. Alongside attending wineries – Clovely Estate, Kingsley Grove Estate and Crane Wines were Chinchilli, The Peanut Van, Discover South Burnett pop up food stall and local produce showcase. For the first time South Burnett events were invited by Discover South Burnett and approved by Brisbane Marketing to partake. Engaging promotion of our 2018 destination food events – Goomeri Pumpkin Festival, Kingaroy BaconFest and Blackbutt Avocado Festival created a real buzz and were well received by the South Bank event crowds. Qualitative feedback has been received at two events that occurred post Regional Flavours weekend (Kingaroy BaconFest and Blackbutt Avocado Festival) enjoyed visitation as a result of the event presence and promotion at Regional Flavours.

Let's Go

Destination marketing publication 'Let's Go' was launched at Regional Flavours. Approximately 2500 copies were well received by the South Bank event crowd enabling the region to share some of its stories. The magazine was also inserted in to the Sunshine Coast Daily Thursday 26 July and Saturday 11 August in the lead up to Kingaroy BaconFest with the remaining copies distributed through the Visitor Information Centre network.

South Burnett Unpacked 4

A fourth tourism industry networking opportunity, South Burnett Unpacked 4, was hosted in Wondai 8 August. The attendees enjoyed informative presentations on the South Burnett and Brisbane Valley Rail Trails and associated user groups and operating businesses. Thank you to South Burnett Mountain Bike Club, Go Getta Girls, Out There Cycling, Brisbane Valley Rail Trail Ambassadors, Community Alliance, G'onya Adventures, Out Bike Tours, Wondai Art Gallery, Wondai Park Run, and Wondai Woodcrafters for attending and sharing a wealth of information. Feedback on the destination marketing publication 'Let's Go' was welcomed in the final session with some robust discussion. A range of comments were received and feedback from the event and subsequent survey is being used to inform future marketing activity.



Thanks to Keren McSweeney Photography for sharing image with Discover South Burnett

South Burnett Unpacked 5 will be hosted in Nanango on Monday 5 November.

Media Famils

Activity from recent media famils continued to filter out with Courier Mail article 'Nuts not the only Caper' feature that focused on food and wine offerings in the South Burnett.

Mulanah Gardens was a feature in Q Weekend with a write up on the welcoming hosts, boutique accommodation and country hospitality experienced by Belinda Seeney on her recent visit.

With a strong belief that food is our future (as well as our past) we were delighted to see locally grown produce ('young spindle asparagus from Tingoorra') from A Taste of Tingoorra featured in the 'Taste of Queensland' feature. Amanda Hinds (owner/chef at Emeraude, Hampton) spoke at the 2016 food forum (when she operated Indulge in Bundaberg) to inspire storytelling into local menus. From this activity Amanda made some local food connections, A Taste of Tingoorra being one of them.

South Burnett Regional Council Facilities

Direct feedback on the South Burnett Rail Trail and Brisbane Valley Rail Trail is valuable and appreciated. Comments received via the South Burnett Visitor Information Centre Network –

- Kosta and Phyllis hadn't been to the South Burnett for over 5 years, they discovered the South Burnett Rail Trail and decided to camp at Wooroolin. Day 1 they cycled to Wondai, Day 2 they cycled to Kingaroy. They had previously rode parts of the Brisbane Valley Rail Trail. They purchased local food products, loved them so much they returned to the Visitor Information Centre to stock up before heading home.
- July saw a visit from a Melbourne couple, part of a social group cycling holiday. The couple rode Murgon to Kingaroy with most of the group pressing on to do the Brisbane Valley Rail Trail, Yarraman to Ipswich. The couple wanted to linger in Kingaroy overnight and purchased South Burnett Rail Trail shirts, local honey and were very impressed with the Barambah Pottery display in the Kingaroy Art Gallery. The husband and wife advised they'd looked at the destination several months ago and the gate to grid upgrade on the BVRT sealed the deal for them. Some of the group experienced the KKRT unsealed section with feedback it makes for an unpleasant journey (water crossing and trail conditions).
- Google listing report – 28 people asked for directions, 10 visited website with review – safe cycling and fantastic views

The LNP presented South Burnett Regional Council with a portrait of Sir Joh Bjelke-Petersen on September 14. The full-length painting is displayed in the Kingaroy Heritage Museum overlooking the peanut farming machinery. Both the LNP and South Burnett Regional Council were appreciative of members of the Bjelke-Petersen family, able to join the parties for the presentation and following afternoon tea. The Kingaroy Heritage Museum volunteers prepared an information display to complement the addition to the Museum collection, this research is ongoing.

The Murgon Moments Yallakool Park advertisement has been updated to promote the region's 2 dams – Yallakool Park on BP Dam and Lake Boondooma Caravan and Recreation Park. Crow FM radio advertising scripts rotate to suit season and activity.

The 5 accredited Visitor Information Centres have enjoyed visits from various bus, car and motorcycle groups.

Expos

Three Expos were attended by Discover South Burnett in the September Quarter.

- **Gold Coast Expo (Gold Coast Midyear Caravan & Camping Expo)**
Gold Coast Expo was held on the 26th to the 29th July at the Gold Coast Turf Club. Two volunteers from Murgon Visitor Information Centre attended the event as our local tourism ambassadors. Over the three (3) day weekend volunteers engaged with 815 attendees and received 900 entries into the draw for a weekend for four at one of the dams.
- **Fraser Coast Expo (Wide Bay & Fraser Coast Hoe Show & Caravan, Camping, 4x4 & Fishing Expo)**
Fraser Coast Expo was held on the 17th to 19th August at the Maryborough Showgrounds. The Tourism Service Officer who attended the event engaged with 609 visitors and received 560 entries into the prize draw for accommodation at one of the dams.
- **Cleveland Expo (Cleveland Caravan, Camping, Boating and 4x4 Expo)**
Cleveland Showgrounds hosted the above expo 21 – 23 September. Flying the Discover South Burnett flag were two volunteers from the Kingaroy Visitor Information Centre and fishing ambassador, Matt Langford and wife Annette. Matt was able to take down the Discover South Burnett/Garmin wrapped boat, and feedback is that it drew a lot of attention and attracted people to the stand. Dam accommodation prize on offer attracted 500 entries.

Rail Trails Australia

Damian McCrohan, President of Rail Trails Australia, visited the South Burnett region in September and stopped in to the Economic Development office to discuss his experiences on the rail trails.

Damian was glowing in his reports of both rail trails in our region, particularly the sealed South Burnett Rail Trail between Kingaroy and Murgon. He identified that the Rail Trails in the South Burnett region have a good presence in the Australian market, mostly due to the plethora of events that are held on the rail trails. Damian was not able to ride the rail trails while in the South Burnett on this trip but hopes to be back in the region in the near future to complete the experience of riding the South Burnett Rail trail for himself.


belindaseeny 9h
✕

Nuts about South Burnett

@bunyaredfarm @roberta_schablen
@kingsleygrove @fordonfood

TRAVEL





Nuts not the only caper

BELINDA SEENY

Nutting goes on waste on Bunya Red Farm. The 100-acre orchard of nuts, red soil and undulating hills 20km southwest of Kingaroy is a breeding ground for some intriguing produce.

In a region best known for beautiful coastal harbours, terraces, Manly and Shorncliffe have a booming nut business. The couple harvests 100kg of macadamia flowers from Macadamia Super Groves each year, which they sell and purchase online through specialist restaurants and sell directly to local visitors.

But that flower before they can be packed produce caperberries, which the Esmond pickle in local ranges as caper salt, and Mandy makes jars of branzon pickle, replacing olives with ripened caperberries. The couple is now planting how to harvest and use for olive, pepper, lemon in gourmet salads. The seeds of their labour reflect their a dash herbs in the 20th century. Producers, awards, and a legion of fans who travel up the farm's dirt driveway to sample the unconventional produce.

Development is crucial to the South Burnett's culinary future. Local chef James Ford is passionate ambassador for the region and the region of a fledgling food trail to spotlight its history for visitors. Driving south from Kingaroy to Mt Ridge is a scale orchard, he chats knowledgeably about years from changing produce and food trends to the area's best produce and its present growing history. The orchard is owned by the Tronville family, with son James revealing that as well as growing seven varieties of avocado the family recently started growing macadamia. The sweet South American fruit sells for about 125 per kilo, each tree yielding 20kg a year.

Kingley Grove Eatery is another family-run business revolutionizing its operations. During the week, several generations owners James and Jo Berry oversee the production and distribution of the label's range of wines, including energetic, hand-made and sparkling varieties. On weekends, they serve a custom fruit plate (nuts and macadamia varieties, blue cheese and strength campers).

While many visitors for coffee, olive, nutting, sweet stay to sample the range of gourmet wine for drinks. We brought an air cream milk, designed the flavours, then James' mum started making the ice cream and it went off. It was 'So much so, we couldn't keep up with demand so we needed to go further afield and found Brisbane ice creamery Lark', who asked if they could pipe with the Berry's ice.

The result is a delicious nut-bone dark chocolate infused with Kingsley Grove's Fat Free pure, a dense and creamy mouth melting through a creamy vanilla bean, and lemon velvet coming with the addition of vanilla.

A decade or so ago, the South Burnett region had a network of boutique wineries and other down to rural Sturtshire. Many have shut up shop, with only a handful remaining. One not just surviving but thriving is McFarlane's. Once 1100 Vines and a growing complex, all minutes' drive from Kingaroy that epitomizes innovation and adaptation for and Mandy Pendergast took control of the historic, some seven years ago and turned it into a village with an Irish tavern, function restaurant, working shop, cellar door, butler shop and guest cottages. They added a gourmet deli in months, one long term from artisans and producers within a 100km radius grapes from Bundaberg, macadamias from Coonung, soft drinks from Crown-Nut, and duck-lab from Kilkenny.

Joe plans to add more accommodations and an outdoor microbrewery. 'We've got five existing taps in the barn plus we have a pub in Coonung (Joe's Grand Hotel). Joe says: 'We'd love to be a tap, because not everyone drinks wine being able to please more people is a good thing.'

The writer was a guest of the operators.

5 FOODIE FINDS

THE SAUCY FORK
Roberta Schablen offers private dinner parties and offers small group cooking classes from a converted 195 year old Cammerlander on her 180-acre property at Coonung, north of Kingaroy. All ingredients are home-grown or sourced within 100km.
1490 Gaysford Rd, Coonung

THE GOURMET BAKERY
French-trained owner Margaretta Pendergast and her team share out butter-light croissants, sweet buns, hearty pain au levain, and chewy rye dough bread.
Open Wednesday to Sunday
29 Moore St, Coonung

POTTERIE LAVENDER FARM
Small homestead just over Freshwater borders and enjoy Dovecote Tea in a cottage garden and Anne Kennedy's 19th-century farm, 15km southeast of Kingaroy. A farm-to-table store with an array of lavender-infused products.
1664N W Appleby Hwy, Coonung

THE PEANUT VARI
The store has been serving Kingaroy since the 1960s, with owners Robbie and Chris Patch still championing local produce farmers. Berries include factory-made, chub, chocolate coated and honey roasted varieties.
77 Kingery St, Kingaroy

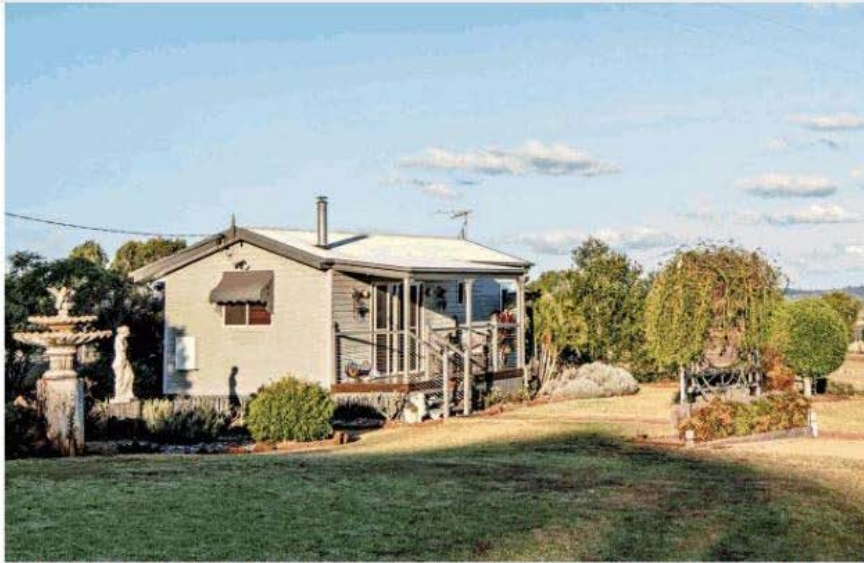
PROTECO OILS
The factory is not open to the public but it produces a real range of cold pressed oils including macadamia, walnut, hemp seed and apricot kernel oil, as well as the Purely Nuts Refined peanut butter range.
63 William St, Kingaroy proteco.com.au

@discover_south_burnett @qweekend

React to this photo







PEACE AND SOLITUDE IN THE SOUTH BURNETT: One of two cottages at Mulanah Gardens. Picture: Leah Desborough

“Grevillia is a spacious, open-design cottage [with] dark timber and rich furnishings”

Dusk sneaks up on you in the country. One minute you're standing in the blazing sunlight, the next the sky is a fiery palette of shocking pinks, vivid oranges and jagged shots of purple.

Just as quickly, you're wrapped in darkness in the middle of a strange town with precious few streetlights to guide your way and grim warnings not to rely on GPS directions. At least, that's how I found myself during a recent jaunt through the South Burnett. My host for the evening, Rhonda Kath, phones me as darkness falls to guide me to Mulanah Gardens, the boutique accommodation she runs with husband Lindsay. Within minutes I'm trundling up the dirt driveway of their 65ha former peanut farm to be fondly greeted like an old friend.

The welcoming farmhouse the couple has called home for 34 years was built on a back paddock by Lindsay

MULANAH GARDENS

**736 DEEP CREEK RD, INVERLAW
(VIA KINGAROY)**

Ph 0408 115 480

From \$110 per night midweek and \$170 pn weekends (includes light breakfast for two).

mulanahgardens.com

when they stopped farming the land. They added two bed and breakfast cottages – Grevillea and Banksia – to the property and began hosting weddings and other special events about 12 years ago. In 2013, they opened the weekly Sunday Coffee Shop in a function space also built by Lindsay.

Rhonda escorts me to Grevillia, a spacious, open-design cottage decorated in warm tones, dark timber

and rich furnishings. A wood heater thaws the winter chill and keeps the cottage cosy, from the adjacent kitchenette through to the dining and living areas and down to a queen-sized bedroom and ample corner spa.

By morning, the fire has burnt itself out yet the cottage's sturdy design and thick-paned windows help retain its residual heat: handy when the mercury clocks the early morning at 2°C.

Having missed the sunset, I'm determined to brave the frost and catch the sun rising over the sprawling property 16km southwest of Kingaroy.

Breakfast is usually delivered to the cottage but on this frigid morning, Rhonda invites me to join her in the farmhouse for pancakes, coffee and a liberal serving of country warmth and hospitality.

BELINDA SEENEY

The writer was a guest of the operators

Marketing Schedule Planner – rolling six (6) months

	October	November	December	January	February	March
Yallakool & Lake Boondooma Work with dam management to promote activity	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Spring	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Get organised for school holidays Check school holiday activity	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Christmas & New Year	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Summer	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Summer	Murgon Moments ad + Matt L - fishing reports to website, VIC, dams Crow FM – Get organised for Easter Check school holiday activity
DSB social media FB and Instagram in addition to UGC and tagged operator content	Media activity	Media activity	Media activity			
DSB website	Dams – more than fishing	Summer Planning – Top 10 things to do End of year celebrations	School holidays – kids activities			
Print publications Touring Guide Seasonal – Let's Go	Story content build	Review touring guide future Review initial market launch TBC Let's Go! Issue 2	Touring Guide	Touring Guide	TBC Let's Go 2 nd edition delivery	Story library – Icons and Events TBC post review - Hot Deals development
SB Unpacked series	SBU5 - planning	SBU5 - Nanango		SBU6 planning - 2019 Marketing Calendar and statistics	SBU6 – Murgon SBU6 - debrief	
rEvents Academy	Module Delivery	Module Delivery	End of Year face to face			
VIC activity	Operator Showcase – Hillview Cottages & Kingaroy Choofer	Operator Showcase – Crane Wines & 2 Dams	Operator Showcase – Crane Wines & 2 Dams			
Expos						



	October	November	December	January	February	March
Local events to promote via website, socials, VICs as appropriate	Colours of Yarraman Dusty Day Out Wondai Races	Murgon Music Muster Kumbia Race Day	Christmas Carnivals			
Destination Events rEvents Academy participants	Nanango Markets Waterhole Rocks	Nanango Markets	Nanango Markets	Nanango Markets	Nanango Markets	Nanango Markets
Regional Flavours and Future Food	Food Horizon					
Food ambassador – Jason Ford partnerships						
Image Library				Nancy Jayde Photography - SBRT		
PR		Execute Tilma Group PR Plan – Content stories and events				
Email banners	Expo 88 exhibition	Family getaway experiences	End of Year/School Holidays			



BUSINESS GROWTH

Regional Flavours – Future Food

Following the success of the Future Food's MKT Ready accelerator program, Kingsley Grove was allocated a slot on the Grill to Till stage to pitch their wine ice-cream at the Future Food's Food Buyer Forum. This activity provided a valuable opportunity for Kingsley Grove to Showcase their new lines in front of a large group of buyers and consumers.



Social Impact Study Tour

Economic development staff attended the Red Earth Social Impact Study Tour in Toowoomba, 25 July 2018. During the Tour, a number of organisations were visited that have created positive change from social challenges resulting in significant outcomes for their community.

Businesses included; E-Raced, Sunrise Way, Toowoomba Club House, Ability Enterprises and Yellow Bridge.

Valuable insight and information was gained during this study tour. Particularly around business culture, values based recruitment and how that transfers to business success.

Photo: Red Earth



South Burnett Business Builders

Site visits across this quarter continued with businesses participating in the South Burnett Business Builders Program.

A Social Media workshop was held 7 August, which was facilitated by South Burnett Small Businesses; The Martoo Review and Push Pull Marketing. The event was a sell-out with great feedback and positive reviews received.



Proston Business Tour

Economic Development staff joined Cr Kathy Duff, Ken O'Dowd MP, Burnett Inland Economic Development Organisation (BEIDO) and Regional Development Australia (RDA) on a tour of Proston/Hivesville, visiting some key businesses enacting change for growth. Businesses visited included: Jacaranda Tearooms, Anderleah Pork and Proston Rural Supplies. This visit provided further proof of the positive business practices sparking growth in the South Burnett.





Photos: BIEDO

Pop up office

Business South Burnett took part in BIEDO's first pop-up office in the South Burnett. Local businesses and organisation that support small business shared an office space in the Town Hall Reception Room, with open doors for the local community and businesses to pop in to seek information. This also provided a great opportunity to network with other businesses support services in the South Burnett. This initiative of BIEDO provided a productive work environment that encouraged learning and sharing of stories.

With this concept being in line with Business South Burnett's visions and actions, this is a model that we are eager to continue to support.



Photo: BIEDO



Business XL

The inaugural Business XL event was held at the Nanango RSL, Wednesday 29 August 2018 with a focus of “growing business”- People in business, businesses working together and growing the regional economy.

The event provided a great opportunity for businesses to learn more about Council’s procurement process and to hear from local businesses experiencing positive growth. Nanango businesses- Burnett Business Centre, Morgan Health Solutions, Nanango Real Estate and Star Motel all shared their business journeys in an open and honest fashion that was well received from the audience. Business/Community development groups, Kingaroy Chamber of Commerce & Industry (KCCI), Nanango Tourism Development Association (NaTDA), Proston Round Table and Maindewell Community Group also shared current activity within their areas.

Businesses were invited to showcase their products and services at the event. Across the sessions, 26 local businesses were in attendance, with the majority attending Council’s Procurement session.

To gather some basic information on South Burnett business activity a questionnaire was provided to attendees, which could be entered into the door prize draw. The door prize offered was a \$600 Cinema Marketing Package, kindly sponsored by Torkit Business Solutions.

The Nanango RSL offered a discounted \$7.50 hot box dinner to encourage further networking and discussion over dinner. Feedback and suggestions received have been taken on board for the next Business XL which will be held in Murgon.



Growers & Grocers

Business South Burnett sponsored Divine Fruits “Growers and Grocers orchard experiences held in Kumbia, 22 September 2018, visiting the stone fruit orchards of the Francis and Dugdell family farms. Council’s Senior Economic Development Officer, Craig Tunley, met the grocers completing the Divine Fruits Orchard Experience in the Bunya Mountains, where they were staying on Friday and Saturday nights. He joined the bus on Saturday



morning and travelled with group to the Francis family farm in Kumbia where Graham gave all the attendees an overview of their operations, detailing the varieties grown and insights on the upcoming harvest. It was then back in the bus and across to the other side of Kumbia to the Dugdell family orchard for an overview of their operations before a short walk to lunch in the middle of the orchard.

Executive Chef Javier Codina of Moda Restaurant and Moda Events completed a cooking demonstration showcasing Kumbia stone fruit and prepared a regional produce grazing table paired with Moffatdale Ridge wines. Amber Goldsmith provided the country music entertainment and the orchard was filled with sounds of light hearted discussion as approximately 40 people enjoyed the orchard setting. The day was hailed a success by growers and grocers, with everyone getting much more from the event than they had anticipated, forming stronger relationships outside of the fruit market setting.

MEASUREMENT

Getting Social (Media) in the South Burnett

Social Media is an important marketing channel for Economic Development's forward facing activity areas, Business South Burnett and Discover South Burnett.

Business South Burnett Facebook

42 posts for the period July - September

Zero Marketing spend

Fan Growth increase - The Business South Burnett currently has 1,430 page likes, which has increased by 32 since last quarter.

Demographics – Top 5 by %

35 – 44 age group female
45 – 54 age group female
25 – 34 age group female
55 – 64 age group female
35 – 44 age group male

Regions – Top 5 by %

South Burnett
Brisbane
Toowoomba

High performing posts

11 September 2018
 Date Claimer for South Burnett Food Horizons
 2757 Reach
 15 Shares

Business South Burnett
 Published by Kristy Board (P) · 11 September ·

ATTENTION ALL SOUTH BURNETT FOOD BUSINESSES

DATE CLAIMER
 South Burnett Food Horizons
 Hidden Gold Homestead
 Tuesday 23 October 2018
 10am - 3pm
 A forum that explores local food culture and access for growers, producers, manufacturers and cuisine

Get more likes, comments and shares
 Boost this post for \$28 to reach up to 18,000 people.

2,768 People reached 152 Engagements [Boost Post](#)

Performance for your post
 2,768 People Reached

73 Reactions, comments & shares

47 Like	15 On post	32 On shares
1 Love	1 On post	0 On shares
10 Comments	8 On Post	2 On Shares
15 Shares	15 On Post	0 On Shares

79 Post Clicks:
 26 Photo views 0 Link clicks 53 Other Clicks

NEGATIVE FEEDBACK
 0 Hide Post 0 Hide All Posts
 0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

1 August 2018
 Business relocation/shop front upgrade in Nanango
 1414 Reach
 9 shares

Business South Burnett
 Published by Kristy Board (P) · 1 August ·

Have you visited Nanango lately? Fitzroy Street is looking snappy with two new shop fronts!
 The home of sweet and savoury, formerly known as Cook's Home Bakery has relocated with a fresh new look and a catchy new name. Welcome to Fitzroy Street Bake My Day, Nanango's Traditional Bakery.
 Under new management, the Nanango Medical Centre also has a fresh new look! The seven day a week practice is looking fabulous with more to offer... check out these products! See more

Get more likes, comments and shares
 Boost this post for \$28 to reach up to 18,000 people.

1,416 People reached 674 Engagements [Boost Post](#)

Performance for your post
 1,416 People Reached

84 Reactions, comments & shares

67 Like	28 On post	28 On shares
4 Love	3 On post	1 On shares
1 Haha	1 On post	0 On shares
1 Wow	1 On post	0 On shares
2 Comments	1 On Post	1 On Shares
9 Shares	9 On Post	0 On Shares

490 Post Clicks:
 190 Photo views 0 Link clicks 300 Other Clicks


NEGATIVE FEEDBACK
 0 Hide Post 0 Hide All Posts
 0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

24 September 2018
 Real estate in talks to bring major retailers to Kingaroy
 1196 Reach
 6 Shares

Business South Burnett
 Published by Kristy Board [?] · 24 September · 🌐

“The town is on the cusp of becoming a major regional centre and I believe we are on the tipping point of that change,” he said.
 “Investment and growth in Kingaroy is starting to escalate and the future of the town and district is looking very positive as we move into 2019.”...
 See more



SOUTH Burnett TIMES.COM.AU
Real estate in talks to bring major retailers to Kingaroy
 KINGAROY will welcome some exciting big businesses to town in the near future including Bunnings, AGL wind farm, service stations, the...

🌱 **Get more likes, comments and shares**
 Boost this post for \$28 to reach up to 18,000 people.

1,171 People reached **299** Engagements [Boost Post](#)

Performance for your post

1,171 People Reached

33 Reactions, comments & shares 📈

17 Like	7 On post	10 On shares
4 Love	3 On post	1 On shares
6 Comments	4 On Post	2 On Shares
6 Shares	6 On Post	0 On Shares

266 Post Clicks

0 Photo views	136 Link clicks	130 Other Clicks 📈
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NEGATIVE FEEDBACK

0 Hide Post **0** Hide All Posts
0 Report as Spam **0** Unlike Page

Discover South Burnett Facebook

141 posts for the period July - September

Marketing spend \$69.84 page promotion
resulting in 148 likes (.47c /like) and 4,216 reach (.01c /reach)

Fan Growth increase - The Discover South Burnett currently has 2,685 page likes, which has increased by 248 since last quarter.

Demographics – Top 5 by %

- 35 – 44 age group female
- 45 – 54 age group female
- 25 – 34 age group female
- 55 – 64 age group female
- 35 – 44 age group male

Regions – Top 5 by %

- Brisbane
- Kingaroy
- Toowoomba
- Nanango
- Sunshine Coast

High performing posts

6 July 2018

South Burnett Rail Trail, Barambah Creek Crossing image
#weekendvibes #discoversouthburnett #southburnetttrailtrail #cycle #mtb #getoutside #letsgo
2357 reach
9 shares

Post Details

Discover South Burnett
Published by Julie Foley · 7/6 · July 6

#weekendvibes #discoversouthburnett #southburnetttrailtrail #cycle #mtb #getoutside #letsgo

Performance for Your Post

2,363 People Reached

88 Reactions, Comments & Shares

67 Like	31 On Post	38 On Shares
1 Love	0 On Post	1 On Shares
11 Comments	5 On Post	6 On Shares
9 Shares	9 On Post	0 On Shares

123 Post Clicks

20 Photo Views	0 Link Clicks	103 Other Clicks (i)
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NEGATIVE FEEDBACK

2 Hide Post	1 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts


Get More Likes, Comments and Shares
Boost this post for \$100 to reach up to 40,000 people.

2,363 211

22 July 2018
 Regional Flavours video promoting Kingaroy BaconFest, featuring Kath Stevens, Anooska Tucker
 Evans, Chef Jason Ford on the Queensland Taste Stage
 6699 reach
 24 shares

Post Details

Video Post Shares See metrics for all videos



Performance for Your Post

- Minutes Viewed: 947
- 3-Second Video Views: 2,598
- 10-Second Video Views: 1,154
- Average Video Watch Time: 0:11
- Audience Retention
- Audience and Engagement

Discover South Burnett...
 Great job Kingaroy Bacon Fest and Ford On Food spruiking the South Burnett
 #discoversouthburnett #regionalfavours

1:23 · Uploaded on 07/22/2018 · View Permalink · Copy Video ID

Insights are recorded in the Pacific Time Zone and may not reflect the most recent data


Create Post With Video Edit Post Boost Post

13 September 2018
 Murgon Dairy and Heritage Museum 30th birthday celebrations
 1450 reach
 9 shares

Post Details

Discover South Burnett
 Published by Julie Foley · 13 September 13

This Saturday afternoon drop in to the Dairy & Heritage Museum, Murgon. If you haven't visited for a while you may be surprised at the updates to the facility from the efforts of a passionate group of volunteers



Dairy & Heritage Museum Murgon

The Museum opened in 1988 and the volunteers are celebrating on **Saturday 15th September 2018** and we would like you to come and celebrate with us. The gates open at **1.30 p.m.**

2.30 p.m. - 3.30 p.m. for \$10 anyone with a cattle brand can have this branded onto a slab of timber and this will be displayed permanently in "The Barn"

3 p.m. Cutting the celebration cake
4 p.m. Fashion Parade of clothes from the Museum
5 p.m. Bar-b-que
5.30 p.m. Campfire and entertainment with **Amber Goldsmith**

In 1988 there were wall hangings signed by many who attended the opening day and this year you will have the chance to sign your name to commemorate 30 years. These will then go on display.

Cake stall/crafts/plants/lucky number stall/books
 Vintage Car display
 Horse & Cart rides
 Lions Merry-Go-Round (last rides before it retires)
 Little Scientist - Dr. David Elton, Retired

055776716875571927384898390811/?type=3&end=ARAZGf625NwNwVVMQCzT4Y...

Performance for Your Post

1,456 People Reached

46 Reactions, Comments & Shares

32 Like	10 On Post	22 On Shares
1 Love	0 On Post	1 On Shares
4 Comments	3 On Post	1 On Shares
9 Shares	9 On Post	0 On Shares

57 Post Clicks

12 Photo Views	0 Link Clicks	45 Other Clicks (i)
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NEGATIVE FEEDBACK

2 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



1361 current followers

Top 5 Demographics

25 - 34 age group

35 - 44 age group

45 - 54 age group

18 - 24 age group

55 - 64 age group

70% followers female

30% followers male

Top 5 locations

Brisbane

Kingaroy

Toowoomba

Nanango

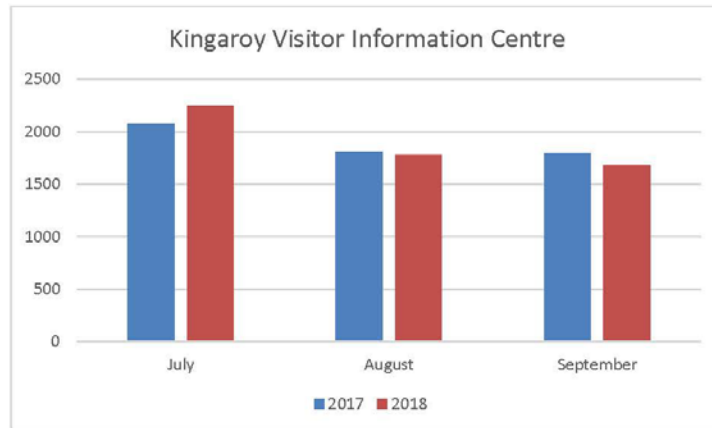
Sunshine Coast

Visitor Information Centres

All five accredited Visitor Information Centres record visitor numbers, sales and volunteer hours.

Kingaroy VIC

STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	2074	2252	\$7,184	1,112	
Aug	1810	1782	\$6,558	1,035	
Sept	1793	1681	\$5,736	1,164	



July

Was a busy time in the VIC, volunteers were working on hampers for Regional Flavours to showcase our local products. We also had a visit from 31 Japanese students who were delighted with all of the items in the VIC.

August

The volunteers worked on an excellent display for the BaconFest window competition which was well received. Visit QLD held a storytelling workshop in Kingaroy with volunteers from across the region.

September

Two (2) Kingaroy volunteers attended the Cleveland Camping, Boating and Fishing show over a three (3) day weekend, they had a great time and made plenty of contact with visitors to promote our region. The VIC had a work experience student from Kingaroy State High School who was very eager to learn about the information centre and soon realised it was a lot more involved than she first thought. The student was an absolute pleasure to have in our centre. The centre stocked some more local produce found at BaconFest - Aussie Pork Suppliers and some Chinchilli products. Both products are selling well.



Visitor Comments:

- Very helpful – *Victoria*
- Very interesting, staff very friendly and helpful – *Brisbane*
- Cycled Rail Trail from Wooroolin to Kingaroy FANTASTIC all sealed!! – *Brisbane*
- Excellent loved the Tassie, Denmark connections – *Tasmania*
- Lovely with lots of Yummy looking peanuts – *Brisbane*



Kingaroy Heritage Museum

July

Posted a Peanut's Journey Video Clip on Kingaroy Heritage Museum Facebook Pager and this video clip became a best hit.

August

Seven (7) students from Windera Primary School visited Kingaroy Heritage Museum Volunteers worked on Swickers Timeline piece that was displayed in the Economic Development Office window for the weekend of BaconFest.

September

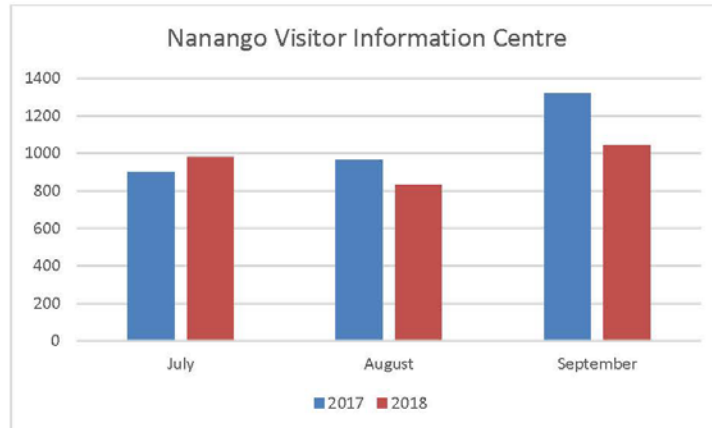
The Museum had 46 students from Taabinga State School visit the Kingaory Heritage Museum. The LNP presented the Museum with a Sir Joh Bjelke-Petersen Portrait, guests included LNP representatives and the Bjelke-Petersen family. 23 people from Australian Douglas Motorcycle Club visited Kingaroy Heritage Museum.

Visitor Comments/Social Media:

- Very informative, keep up the good work – *Murwilumbah NSW*
- Excellent history of local area – *Brisbane*
- Very well preserved – *Toowoomba*
- Wonderful afternoon for Sir Joh painting - *Proston*

Nanango VIC – July/Aug/Sept 2018

STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	899	991	1388	499	
Aug	966	831	752	513	
Sept	1320	1044	1475	478	



July

Nanango State Primary school students displayed posters in the VIC. Nanango VIC now stocking hampers, local Nanango Gold honey and local produce.

August

Three (3) volunteers attended a storytelling workshop in Kingaroy hosted by Visit QLD

September

Volunteers sat with some members of Toastmasters to help with their organisation of an event they held at the Nanango Cultural Centre.

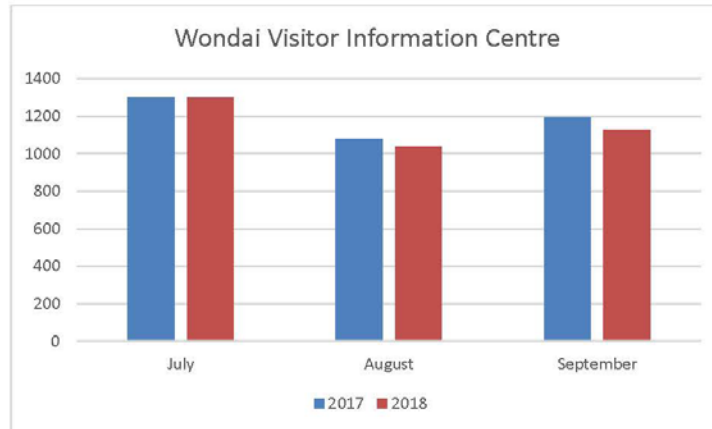
Visitor Comments:

- Lots of info helpful staff – *Eli Waters*
- Fantastic set up – *Buderim*
- Lovely – *Victoria BC Canada*
- Lovely help staff - *Killamey*



Wondai VIC – July/ Aug/ Sept 2018

STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	1302	1300	3460	250	1
Aug	1077	1039	2830	226	
Sept	1197	1128	3789	203	2



July

July has seen an influx in visitors to the Timber Museum and the town. The free camp in Wondai is bustling with campers who regularly visit the local attractions.

August

Volunteers attended a story-telling workshop in Kingaroy. This workshop was an initiative from Tourism and Events QLD, which emphasised the importance of sharing local stories to visitors. Story-telling is an effective way to connect with visitors and volunteers on the front line are in the best position to tell these stories to visitors. Each volunteer was trained in how to create story writing and then ask to share them.

September

Three bus groups visited the museum this month, including the Buick Car Club. Members from the club travelled far and wide to visit Wondai.

Visitor Comments:

- Great presentation, staff friendly and helpful – *Wynnum*
- Interesting, well organised – *Brisbane*
- Amazing spot and hospitality - *Peachester*



Wondai Heritage Museum – July/Aug/Sept 2018

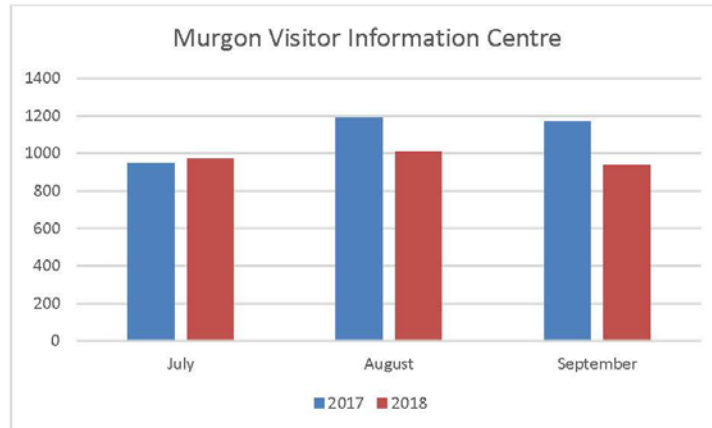
STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	101	155	279	325	
Aug	147	136	280	357	
Sept	223	192	423	276	2

- Restoration of wagon – The Murgon Men's Shed had kindly repaired two wheels off one of the museum's wagons under restoration. The wheels have been returned and fitted for the rest of the wagon to be repaired.
- In September the museum received a dray donated by the late Percy Iszlaub. The Murgon Men Shed had restored the wagon and returned it to the Wondai Museum for display.
- Restoration of a German wagon horse harness is underway
- Signage placed at shower/toilet block in free camp area in Wondai to direct visitors staying in the area to the museum.
- New volunteer started at museum in early September
- Tour of museum by 41 members of the Buick Car Club of Australia attending their annual national meet on Sunday 9 September, 2018.
- Numerous items have been donated to museum this quarter, with accepted items recorded to the museum's mosaic program and placed on display.
- Displays this quarter included a Father's Day theme showcasing items used by men in days gone by.



Murgon VIC – July/Aug/Sept 2018

STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	950	972	961	256	
Aug	1192	1006	441	265	
Sept	1171	935	714	229	



July

Murgon volunteers attended the Gold Coast Caravan and Camping show to showcase the South Burnett. They engaged with over 800 visitors during the three-day event.

August

Volunteers attended a famil tour to the Kingaroy Observatory. It was a great time of year to visit the Observatory with many planets in view - Mars, Jupiter and Saturn. Proprietor James Barclay conducted the tour which was thoroughly enjoyable.

September

With the lead up to the Murgon Rail Trail Festival, volunteers where kept busy assisting in preparation of the event. A new volunteer started with the Murgon VIC this month.

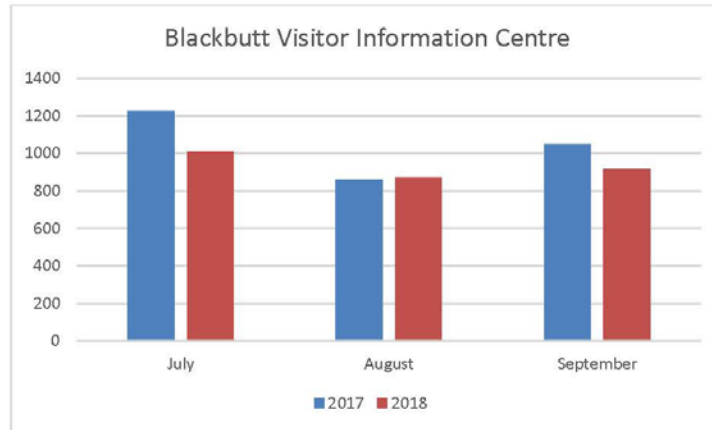
Visitor Comments

- Many Thanks very helpful & polite - *Gympie*
- Very good display, nice helpful people – *Emerald*
- Thank you for the WFI and information - *Townsville*



Blackbutt VIC – July/Aug/Sept 2018

STATS	Visitors (2017)	Visitors (2018)	Sales	Volunteer Hrs.	Bus Groups
July	1229	1009	454	334	
Aug	858	883	211	340	5
Sept	1048	925	217	310	2



July

New local South Burnett produce hampers were stocked in the VIC they have been selling steadily.

August

Volunteers attended the storytelling workshop in Kingaroy, they produced a great story about the Burnett Valley Rail Trail (BVRT). Several volunteers attended SB Unpacked 4 in Wondai, the volunteers learnt a great deal about the South Burnett Rail Trail (SBRT).

September

Two (2) Blackbutt volunteers helped at the Discover South Burnett display at the Avocado Festival. It was a busy day, with lots of visitors commenting they had travelled from Brisbane specifically for the event after seeing the Avocado Festival presence at Regional Flavours in July. New stock arrived of local honey from Nanango and Blackbutt.

Visitor Comments

- Love the hut – Ipswich
- Beautiful Lovely thank you – Strathpine
- Great set up – Coolum
- Beautiful little town - Tassie



5.2.2 ED - 2550678 - Boondooma Homestead Management Advisory Committee Report

Document Information

IR No 2550678

Author Senior Economic Development Officer

**Endorsed
By** Chief Executive Officer

Date 7 November 2018

Précis

Minutes of the Boondooma Homestead Management Advisory Committee meetings held on 7 August and 9 October, 2018.

Summary

Providing a copy of the minutes from the Boondooma Homestead Management Advisory Committee (MAC) bi-monthly meetings held on 7 August and 9 October, 2018.

Officer's Recommendation

That Council receive the minutes of the Boondooma Homestead Management Advisory Committee (MAC) meetings held on 7 August and 9 October, 2018.

Financial and Resource Implications

The works and activities to be undertaken are within the Boondooma Homestead budget allocation.

Link to Corporate/Operational Plan

EC2 A community with the capacity to continue to develop the area of arts, culture and heritage

Communication/Consultation (Internal/External)

Membership of the Boondooma Homestead Management Advisory Committee.

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Improved asset management of the Boondooma Homestead facility.

Report

The Committee was established to advise the MAC on building activities or other significant activity related to the physical infrastructure of the Boondooma Homestead.

It is recommended that South Burnett Regional Council receive minutes for information.



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 7 August 2018 @ 11.00 am

Present: Kathy Duff, Bruce Metzroth, Mavis Metzroth, Margery Grimes, Bruce Bishop, Jenny Bishop, Judy Brandt, Keith Brandt, Ian Thornton, Pattie Brown, Susan Shannon, Bob Shannon, Debbie Shannon, Beverly Chisholm, James Chisholm,
Apologies: Cr Ros Heit, Craig Tunley, Kristy Board
Observers:
Chair: Cr Kathy Duff **Minutes:** Judy Brandt

Agenda Item	Agenda Item Summary	Person
Welcome		
Minutes from Previous Meeting	Moved by Bruce Metzroth, seconded by Pattie Brown that the minutes as read are correct	
Correspondence		
Business Arising from Previous Meeting – 26 June 2018		
New Shed Extension	This is ongoing. Russell was on leave until 14 August 2018	SBRC Building Department
Cabins	Fires walls have been installed	INC
Future Works	The Caretaker's cottage has had new flooring installed with exterior and roof painting now complete. David from Council's Property branch has advised that the caretaker's cottage will be provided with a new oven.	COMPLETE



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 7 August 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
	Works to the office has now also been completed with new flooring and fresh paint.	
Signage	<p>Craig Tunley advised that he will research the tourism signage for Boondooma Dam and Boondooma Homestead.</p> <p>The INC requested Council fund a re-fresh of the sign at the entrance to the Homestead. Craig advised that he will arrange a quote and look at costs.</p>	SBRC Economic Development
Property Name Signage	<p>Cr Duff advised that she has not yet received a response regarding the property signage. Cr Duff further advised that she will contact the Department of Main Roads and enquire if they will allow for the property owners to purchase and erect the signage.</p> <p>The sign at Durong has been fixed.</p> <p>The driveway into Boondooma complex should be fixed before Scots in the Bush.</p>	Cr Duff
Hand Rails in the Council Owned Toilets	The INC advised that they have not yet received a response from Properties regarding the hand rails. Cr Duff to follow up with the Properties Department. Hand rails required in all three toilets.	Cr Duff
Boyne River Insurance and Burial Site	Work in progress. Still not sure who is responsible.	
Complaints Process	Document has been provided to INC for consideration.	Inc
Tractor Maintenance	Discussion took place on the issue. The caretaker will fill in the book at her level of capability.	INC



Boondooma Homestead Management Advisory Committee Minutes
Tuesday 7 August 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
Rubbish Collection	The INC applied for In-kind grant for provision of skip bin for Scots in the Bush. Grant allocated.	
Corn thresher	Cr Duff reported contact with John Chapney and the equipment is a corn thresher. He brought it to Boondooma. John is negotiating with the Historical Machinery Club to see if they would be prepared to find a home for it.	
Power Access	The INC asked that if consideration could be given for a power upgrade at Boondooma. Maybe it is possible to have another transformer installed on the post.	Cr Duff

Next meeting: 9 October 2018



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
	Craig identified the Council representatives on the MAC are Councillors Kathy Duff and Ros Heit, who unfortunately were unavailable to attend today.	
Correspondence		
Business Arising from Previous Meeting – 7 August 2018		
New Shed Extension	Russell reported that Brisbane hasn't sent back anything formal, but verbally had advised there would be no problems with the plans and to go ahead with the infill if desired.	COMPLETE
Cabins	<p>Judy raised her concerns about Council registering the kitchen as commercial which almost doubled the application fee. The MAC applied for a fee reduction and after some frustration with misplaced paperwork by Council were successful in gaining a 50% reduction in fees.</p> <p>Russell explained the application fee process, advising Council does not consider the kitchen a Commercial kitchen. For the purposes of the application the kitchen was classed as commercial. The fee application schedule has only two (2) classes, the other being domestic.</p>	COMPLETE



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
Future Works	<p>The INC have requested a quotation from builder Geoff Able for kitchen and bathroom activity. Once internal approvals are in place, is MAC right to go ahead with these works?</p> <p>Russell confirmed plumbing approval had been granted and that Council will need to be notified by the MAC the name of the builder undertaking the work.</p> <p>MAC stated they had not received the approval paperwork to date. Russell will follow up and forward to the Committee.</p>	SBRC Building Department
Signage	<p>Craig Tunley advised that a signage audit across the region is ongoing. Redoing the sign at the entrance to the Homestead is in the current budget and that there is ongoing discussion about Boondooma and Lake Boondooma signage.</p>	SBRC Economic Development
Property Name Signage	<p>Cr Duff advised via email that Department of Main Roads have agreed for the signage to be put up for "Corrunovan" and "Di Di" at our own expense. Cr Duff has agreed to pay for both signs and organise their erection.</p>	Cr Duff
Hand Rails in the Council Owned Toilets	<p>Cr Duff advised via email that Council's Properties Department have confirmed hand rails will be installed in all three (3) toilets.</p>	Economic Development (SBRC Malcolm Dombrow, Property)



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
Boyne River Insurance and Burial Site	All avenues have been exhausted regarding the burial site. The land is private property and therefore no one should promote the site to visitors.	COMPLETE
Tractor Maintenance	SBRC Plant and Fleet will organise a time with onsite Managers to schedule maintenance	Economic Development (SBRC Plant & Fleet)
Machinery Shed/Peanut Thresher	MAC would like the corn thresher removed from Boondooma Homestead property	Cr Duff
Driveway entrance to Homestead	The driveway into Boondooma complex was fixed just before Scots in the Bush which was appreciated by the Committee. There is more work required to divert water off as the next down pour will cause another washout. Economic Development will follow up with Infrastructure and liaise with onsite Managers.	Economic Development (SBRC Infrastructure)
Rubbish Collection for Events	The INC applied and were successful for In-kind grant for provision of skip bin for Scots in the Bush, which has been appreciated by the Committee. A problem has now occurred with the rubbish bags being too big for hired staff to dump up and over into the Skip. Economic Development with follow up with Waste for advise on how to manage this rubbish and report back to the next meeting.	Economic Development (SBRC Environment and Waste)



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
New Business		
<p>1. <i>Repointing on the Stone Store</i></p>	<p>Russell Springall reported on the Stone Store advising that the repair job hasn't been done well and has not kept within heritage conservation. The Contractors need to be held accountable for the works.</p> <p>INC advised that repair arrangements were all made through Council. MAC would like to register their disappointment and have those responsible review and rectify.</p>	<p>SBRC Property</p>
<p>2. <i>Notification of power outages and Power Upgrade</i></p>	<p>Caretakers Bev & Jim advised that as caretakers they are not made aware of power outages because the account is in the Council's name.</p> <p>Economic Development will discuss with Property and put a procedure in place to ensure caretakers are notified if power outages will affect the Homestead.</p> <p><u>Power Upgrade Report</u></p> <p>Russell advised that research was undertaken about four (4) years ago by Ergon Energy and the subsequent report concluded that as the Homestead are small users, they would not consider an upgrade as this would not be cost effective for Ergon as a supplier.</p> <p>This only effects the two main events which will need to be managed by adding extra generators.</p>	<p>Economic Development</p> <p>COMPLETE</p>



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
3. <i>Heritage Funding</i>	<p><i>The horse yards are in urgent need of repair and we were wondering what heritage funding is available?</i></p> <p>INC advised that there has been no allocation from Council for Heritage work in the last few year's budget. Request made to the INC to compile a project list for presentation to Council. This request will support request for ongoing budget consideration for Heritage works.</p>	<p>INC – prepare project list Economic Development (discuss budget item/allocation)</p>
4. <i>Tree Maintenance – Reference Number DAM2018/0006</i>	<p>INC advised that a tree maintenance request had been made to Council and quoted the reference number and seeking follow-up be undertaken. There has not been anyone to date from Council come out to inspect.</p>	<p>Economic Development (SBRC NRM & Parks)</p>
5. <i>Availability of Professional advice for health of trees on the Boondooma Complex – Heritage Trees (a) Black Bean and (b) Heritage Mandarin Tree</i>	<p>INC advised that the Orchard aged trees on site were badly frost bitten this year and are in urgent need of attention. Is there any Arborist within Council that could provide professional advice? Economic Development to follow-up with Council's Manager NRM & Parks to provide professional advice as a matter of urgency.</p>	<p>Economic Development (SBRC NRM & Parks)</p>
6. <i>Dark Sky Park</i>	<p>Craig Tunley briefed the Committee members on International Dark Sky Park Award currently being considered for the Bunya Mountains. To promote Astro Tourism, Craig asked the Committee to consider support to establish Boondooma Homestead as an</p>	<p>Economic Development</p>



Boondooma Homestead Management Advisory Committee Minutes
 Tuesday 9 October 2018 @ 11.00 am

Agenda Item	Agenda Item Summary	Person
	<p>International Dark Sky Park. This award would be expected to broaden the appeal and subsequent visitors to Boondooma Homestead.</p> <p>Discussion was held around the Lease and whether any changes or differences in lease activity would be required.</p> <p>The less infrastructure the better for Dark Sky and if the event became popular, facilities would need to be upgraded.</p> <p>Russell raised the matter of water which would need to be considered as this would be pivotal to expansion and thatMAC consider exploring a Diviner.</p> <p>MAC requested a Proposal for the International Dark Sky Park be tabled at a subsequent meeting for consideration.</p> <p>Craig suggested that the MAC's 5 year plan be reviewed and updated to incorporate such proposals.</p>	

Next meeting - 10 December 2018

5.2.3 ED - 2551394 - Presentation of the Minutes of the South Burnett Rail Trail Management Advisory Committee (SBRT MAC)

Document Information

IR No 2551394

Author Executive Assistant

Endorsed By Chief Executive Officer

Date 13 November 2018

Précis

Presentation of the Minutes of the South Burnett Rail Trail Management Advisory Committee

Summary

Providing a copy:

- Minutes of the SBRT MAC meeting – 2 August 2018
- Minutes of the SBRT MAC meeting - 6 September 2018
- Minutes of the SBRT MAC meeting - 4 October 2018
- Minutes of the SBRT MAC meeting - 1 November 2018

Officer's Recommendation

That Council receive the Minutes of the South Burnett Rail Trail Management Advisory Committee held on 2 August 2018, 6 September 2018, 4 October 2018 and 1 November 2018.

Financial and Resource Implications

Nil – There is no power under the *Local Government Act 2009* to delegate executive powers to an Advisory committee with all recommendations to be ratified by Council

Link to Corporate/Operational Plan

GO 3 – The South Burnett is a recognised tourism destination
EC 3 – An active, safe and healthy

Communication/Consultation (Internal/External)

South Burnett Rail Trail Management Advisory Committee

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Not Applicable

Asset Management Implications

Not Applicable



South Burnett
Regional Council

Department: Executive Services

South Burnett Rail Trail MAC Minutes 2 August 2018

Present: Cr Kathy Duff, Cr Danita Potter, Cr Ros Heit, Mark Pitt, Julie Foley, Cr Roz Frohloff, Garry Perfect, Michael Hunter, Peter O'May

Apologies: Craig Tunley

Chair: Cr Danita Potter **Minutes:** Sarah Schloss

Agenda Item	Summary	Responsible	Due Date
1 Actions from previous minutes	<p>Meeting with Gympie Council, Councillors from MAC to meet with 2 Gympie Council representatives Goomeri Bakery.</p> <p>Michael Hunter to email "Deed of Grant" KKRT to Kathy Duff.</p> <p>MAC supports Kingaroy Bowls club proposal of Rail Trail parking and promotion, official start will remain at O'Neill Square</p> <p>User group still in the process of being formed due to meet 6th September, slowly progressing will be set up as an incorporated body – Ros will provide update to members and activity.</p>	<p>Kathy Duff</p> <p>Michael Hunter</p> <p>Ros Heit</p>	<p>Update next meeting</p> <p>Next Meeting</p>
2 Master Plan	<p>Application has been submitted, applied for 100K waiting for response</p>	<p>Michael to advise</p>	<p>When received</p>



South Burnett
Regional Council

Department - Executive Services

Agenda Item	Summary	Responsible	Due Date
3	Advertising Wooroolin Skin to be printed and erected ASAP. Replace bird hide sign with vinyl lettering ASAP. Garry to do a mock for the next MAC Meeting	Garry	ASAP
4	Monthly Report Counters Wondai Crawford to be reset every month May 1426 1597 June 2093 1336 July Unavailable (glitch in system) Safety Markers: Keys have been issued to QAS Murgon and Kingaroy and SES Maintenance is continuing as requested. Get Out Get Active program has been a big success Wondai 18 Murgon 10 Kingaroy 40 Culverts at Wondai completed		
5	South Burnett Unpacked 4 Garry or Michael to present re commercial use of South Burnett Rail Trail and have forms available Michael to send usage form to all MAC members Discover South Burnett Webpage to link use of Rail Trail form	Michael Hunter Julie Foley	ASAP
6	General Business		
7	Next meeting Thursday 6 th September 9am Start		



South Burnett
Regional Council

Department: Executive Services

South Burnett Rail Trail MAC Minutes 4 October 2018

Present: Cr Kathy Duff, Cr Ros Heit, Cr Danita Potter, Julie Foley, Craig Tunley

Apologies: Peter O'May, Michael Hunter, Mark Pitt, Gary Perfect

Chair: Cr Kathy Duff **Minutes:** Sarah Schloss

Agenda Item	Summary	Responsible	Due Date
1	<p>Actions from previous minutes</p> <p>Previous Minutes be Accepted Moved Ros Heit, seconded Julie Foley</p> <p>Meeting with Gympie Council, Councillors progressing discussions. Discuss change of name from KKRT</p> <p>Meeting with representatives of the Link between Yarraman and Kingaroy, Na Tda Paul Hayman & David Kenny</p> <p>User group has been formed. incorporated body application sent away executive committee, Ros Heit to give any updates.</p> <p>SBRT Brochure Update to group to proof.</p>	<p>Kathy Duff & Ros Heit</p> <p>Kathy Duff & Ros Heit</p> <p>Ros Heit</p>	<p>Update next meeting</p>
2	<p>Master Plan</p> <p>Application has been submitted, applied for 100K waiting for response</p>	<p>Michael to advise</p>	<p>When received</p>



South Burnett
Regional Council

Department - Executive Services

Agenda Item	Summary	Responsible	Due Date
3	Advertising Wooroolin Skin to be printed and erected ASAP. Replace bird hide sign with vinyl lettering ASAP. Garry to do a mock for the next MAC Meeting	Garry	ASAP
4	Monthly Report Update Next Meeting	Michael/Gary	When available
6	General Business SBRT Feedback form in Kingaroy Visitor Information Centre (attached)		
7	Next meeting Thursday 1 st November 9.00am start		



South Burnett
Regional Council

Department: Executive Services

South Burnett Rail Trail MAC Minutes 6th September 2018

Present: Cr Danita Potter, Cr Ros Heit, Julie Foley,

Apologies: Craig Tunley, Peter O'May, Michael Hunter, Mark Pitt

Chair: Cr Danita Potter **Minutes:** Sarah Schloss

Agenda Item	Summary	Responsible	Due Date
1	<p>Actions from previous minutes</p> <p>Meeting with Gympie Council, Councillors from MAC to meet with 2 Gympie Council representatives Goomeni Bakery.</p> <p>Michael Hunter to email "Deed of Grant" KKRT to Kathy Duff.</p> <p>User group still in the process of being formed due to meet 6th September, slowly progressing will be set up as an incorporated body – Ros will provide update to members and activity.</p>	<p>Kathy Duff</p> <p>Michael Hunter</p> <p>Ros Heit</p>	<p>Update next meeting</p> <p>Next Meeting</p>
2	<p>Master Plan</p> <p>Application has been submitted, applied for 100K waiting for response</p>	<p>Michael to advise</p>	<p>When received</p>
3	<p>Advertising</p> <p>Wooroolin Skin to be printed and erected ASAP. Replace bird hide sign with vinyl lettering ASAP. Garry to do a mock for the next MAC Meeting</p>	<p>Garry</p>	<p>ASAP</p>



South Burnett
Regional Council

Department - Executive Services

Agenda Item	Summary	Responsible	Due Date
4	Monthly Report		
5	Receipt Tins	Julie Foley	Next Meeting
6	General Business		
7	Next meeting		



South Burnett
Regional Council

Department: Executive Services

South Burnett Rail Trail MAC Minutes 1st November 2018

Present: Cr Kathy Duff, Cr Ros Heit, Cr Danita Potter, Cr Roz Frohloff, Julie Foley, Peter O'May, Michael Hunter, Gary Perfect

Apologies: Mark Pitt, Craig Tunley

Chair: Cr Kathy Duff **Minutes:** Sarah Schloss

Agenda Item	Summary	Responsible	Due Date
1 Actions from previous minutes	<p>Previous Minutes be Accepted Moved Cr Danita Potter, seconded Julie Foley Meeting with Gympie Council, Cr Kathy Duff, and Cr Ros Heit had a discussion with Gympie Regional Council, representatives, Gympie Regional Council embrace the vision for collaborative South East Old Rail Trails. The Two CEO's from each Council, Bernard and Mark will meet in the future to discuss relevant topics.</p> <p>Meeting with representatives of the Link between Yarraman and Kingaroy via Nanango township will be on 13th November Mark Pitt and Peter O' May to attend.</p> <p>Wooroolin sign sample with business promotion examples to be provided at next meeting.</p> <p>Greater signage project a working progress within NRM for freedom camps and offshoots from rail trail.</p>	<p>Mark Pitt</p> <p>Peter O'May</p> <p>Gary Perfect</p> <p>Gary Perfect</p>	<p>Update when available</p> <p>Update at next meeting.</p> <p>December Meeting</p>
2 Master Plan	<p>Still not assessed, 6 months back log at this stage. Michael will update when necessary.</p>	<p>Michael</p>	<p>When received</p>



South Burnett
Regional Council

Department - Executive Services

Agenda Item	Summary	Responsible	Due Date
3 Monthly Report	Wondai Readings as Crawford is unavailable due to malfunction, September 1623, October 1620.	Michael	Monthly
4 Correspondence	Email received from Wendy Olsen re Rail Trail Alliance to be forwarded to Cr Ros Heit	Julie	01/11/2018
5 Next meeting	Thursday 6 th December 8.30am start Julie to take minutes until 9.00am		



South Burnett
Regional Council

From: Wendy Gelderblom <wendylolsen@icloud.com>
Sent: Thursday, 1 November 2018 6:39 AM
To: Craig Tunley <CTunley@southburnett.qld.gov.au>
Subject: Re: Rail Trail Alliance

Thanks Craig. I look forward to hearing from you after the meeting. Hopefully they can see the value in taking a supportive, rather than leading role, in any group set up to progress the rail trail.

Kind regards,

Wendy

Sent from my iPad

On 31 Oct 2018, at 3:32 PM, Craig Tunley <CTunley@southburnett.qld.gov.au> wrote:

Wendy

Thanks for your follow up email and apologies for delay in getting back to you on this activity.

Your email will be tabled at a South Burnett Rail Trail Management Advisory Committee (MAC) meeting tomorrow morning and I expect that updates as to the status of Rail Trail Incorporated association can be provided from this meeting. Please note that the MAC is a formal Advisory Group to Council and has a limited membership.

Craig Tunley
Senior Economic Development Officer
South Burnett Regional Council
PO Box 336
KINGAROOY QLD 4610



☎ 07 4189 9100
 📠 07 4162 4806
 📧 M 0409 916 577
 🌐 ctunley@southburnett.qld.gov.au
www.southburnett.qld.gov.au

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From: Wendy Olsen <wendy.lolsen@cloud.com>
Sent: Monday, 29 October 2018 6:48 PM
To: Craig Tunley <CTunley@southburnett.qld.gov.au>
Subject: Fwd: Rail Trail Alliance

Hi Craig,

I am just following up to see if you have any further feedback or information for Denis and I in relation to the proposed Rail Trail Alliance.

Denis has spent the last couple of months meeting with various organisations about the proposal, and we are now looking to move forward with the idea.

Has there been any more discussion amongst the management team regarding the idea of Council starting an incorporated association for the Rail Trail, as announced by the Councillors at the Wondai Unpacked event?

We would appreciate any information you can provide that will assist us in determining how to proceed.



Department - Executive Services

Kind regards,
Wendy Olsen

Begin forwarded message:

From: Wendy Olsen <wendyl.olsen@icloud.com>
Date: August 26, 2018 1:04:33 PM
To: ctunley@southburnett.qld.gov.au
Subject: Rail Trail Alliance

Hi Craig,

Thanks again for the opportunity to present at South Burnett Unpacked.

Sorry for the delay in getting this presentation to you. We wanted to make a few changes to reflect the fact that it would not be delivered in person.

We would be happy to meet with anyone who is interested in finding out more.

Kind regards,
Wendy Olsen

5.3 Corporate Performance (CP)

Officer's Report

- 5.3.1 CP - 2539266 - Advising details regarding the Local Government Change Commission; the process for submitting Local Government change proposals to the Minister and Council's key contacts during the LGCC process**

Document Information

ECM ID 2539266

Author Chief Executive Officer

Date 12 November 2018

Précis

Advising details regarding the Local Government Change Commission; the process for submitting Local Government change proposals to the Minister and Council's key contacts during the LGCC process

Summary

By correspondence dated 19 September 2018 Council was advised of the process for submitting local government change proposals to the Minister of Local Government. 1 March 2019 is the latest that a local authority can provide written notice to the Electoral Commissioner and the Minister. This report is to confirm Council's intention to maintain a Divisional system for the South Burnett Regional Council.

Officer's Recommendation

That the South Burnett Regional Council maintain a divisional system for the election of Councillors for the 2020 Local Government Quadrennial Election.

Financial and Resource Implications

No direct change to previous Council election costs by maintaining the status quo.

Link to Corporate/Operational Plan

EXEC 2 – Effective Corporate Management

Communication/Consultation (Internal/External)

Electoral Commission Queensland

Legal Implications (Statutory Basis, Legal Risks)

Electoral process for the 2020 Local Government Quadrennial Election

Council will be still required to review the number of electors in each division prior to 1 March 2019 to ensure that a reasonable proportion of electors are in each division. This is the number of electors that is worked out by dividing the total number of electors in the local government area by the number of councillors (other than the mayor), plus or minus for a local government area with more than 10,000 electors—10%. This is done in consultation with the Electoral Commission of Queensland.

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

5.3.2 CP- 2543168 - Council Delegations from Council to the CEO under the Waste Reduction and Recycling Act 2011, Integrity Act 2009, Workplace Health and Safety Act 2011 and Public Health Regulation 2018

Document Information

ECM ID 2543168

Author Senior Governance Officer

**Endorsed
By Manager Social & Corporate Performance
General Manager Corporate Services**

Date 7 November 2018

Précis

Review and update Council's delegation of powers to the Chief Executive Officer (CEO).

Summary

Council subscribes to a delegation update service provided by MacDonnells Law. Council has been advised that the following legislation has been revised and the delegations under the relevant pieces of legislation are to be updated accordingly.

1. *Public Health Regulation 2018*
2. *Waste Reduction and Recycling Act 2011*
3. *Integrity Act 2009*
4. *Workplace Health and Safety Act 2011*

Officer's Recommendation

That pursuant to section 257 of the *Local Government Act 2009* Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instruments of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

Financial and Resource Implications

The delegation update service is funded in the current budget; however, delegated authority must be appropriately granted and periodically reviewed to ensure that any expenditure incurred by staff acting on Council's behalf is legislatively compliant.

Link to Corporate/Operational Plan

EXC2.1 Deliver governance that provides sound organisational management and complies with relevant legislation.

Communication/Consultation (Internal/External)

The CEO, Senior Executive Team (SET), Manager Social & Corporate Performance, Manager Environment and Waste, Senior Governance Officer and MacDonnells Law have been consulted in regards to the delegation of powers under the listed legislation.

Legal Implications (Statutory Basis, Legal Risks)

The delegation of Local Government powers is important and necessary for the effective operation of Council.

Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

Policy/Local Law/Delegation Implications

This report has been provided in compliance with section 257(1) of the *Local Government Act 2009* (LOGA), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Staff Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

Asset Management Implications

No direct asset management implications arise from this report.

Report

Section 257 of the LOGA allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place, MacDonnells Law have provided Council with updated delegable powers based on the recent changes to the relevant legislation under their update service.

The instruments attached as *appendixes* to this report reflect the delegations that required delegation from Council to the CEO. All other legislation that has been reviewed don't require delegation from the Council.

Changes to the *Public Health Regulation 2005*

On 31 August 2018, the *Public Health Regulation 2005* expired and on 1 September 2018, the *Public Health Regulation 2018* (PUHR) commenced.

There have been minor changes as a result which affect Council's Delegable Powers. Those changes, insofar as they relate to Council Delegations, relate only to the change in name of the Regulation, as well as the re-ordering of the PUHR.

To ensure Council's delegations are valid, any delegations made under the PUHR are made after the commencement of the PUHR on 1 September 2018. From 1 September 2018, any delegations made by Council under the *Public Health Regulation 2005* are ineffective.

The delegable powers within this act will remain with the Council and not be delegated to the CEO.

Changes to the *Waste Reduction and Recycling Act 2011 (WRR)*

The WRR has been amended by the *Waste Reduction and Recycling Amendment Act 2017*. The amendment has resulted in a number of new Delegated Powers in relation to the operation and use of Container Refund Points.

New delegations under the *Integrity Act 2009 (INTA)*

MacDonnells Law have identified a number of delegable powers exist under the above legislation. Council have not delegated these powers in the past as they are delegated directly to the CEO from the legislation. Council's CEO, General Manager Corporate Services and Manager Social & Corporate Performance have been consulted in determining the particular powers to be delegated from the CEO to officers to enable them to effectively carry out their positions within Council.

Changes to the *Workplace Health and Safety Act 2011 (WHS)*

The delegations under the WHSA undertook a periodical review to align with some structure and position title changes.

Attachments

1. Appendix A - Instrument of Delegation under the *Waste Reduction and Recycling Act 2018* to the Chief Executive Officer.
2. Appendix B - Instrument of Delegation under the *Workplace Health and Safety Act 2011* to the Chief Executive Officer.

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Waste Reduction and Recycling Act 2011 ("WRRRA")*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Waste Reduction and Recycling Act 2011 ("WRRRA")**CHAPTER 3 – OBLIGATIONS OF OPERATOR OF WASTE DISPOSAL SITE****Part 2 – Waste data returns**

Entity power given to	Section of WRRRA	Description
Operator of waste disposal site	52(2)	Power to give the Chief Executive a return in the approved form for the period prescribed under a regulation.

CHAPTER 4 – MANAGEMENT OF PRIORITY PRODUCTS AND PRIORITY WASTE**Part 3B – Beverage container refund scheme****Division 3 – Refund amounts for empty containers and container refund points****Subdivision 3 – Container refund points**

Entity power given to	Section of WRRRA	Description
Operator of a container refund point	99V(1)	Power to pay refund amounts for containers presented at the container refund point in one of the manners set out in section 99V.
Person	99ZA(3)(a)	Power to ask the Organisation, in writing, to enter into a container collection agreement for the purpose of the person operating a container refund point.
Operator of a container refund point	99ZB(1)	Power to claim a collection amount from the Organisation for containers collected.
Operator of a container refund point	99ZB(4)	Power to accept an information notice from the Organisation.

Division 4 – Recovery amounts for empty containers recycled by material recovery facilities

Entity power given to	Section of WRRRA	Description
Operator of a material recovery facility	99ZF(4)(a)	Power to ask the Organisation, in writing, to enter into a material recovery agreement for the purpose of claiming recovery amounts for containers.
Operator of a material recovery facility	99ZH(1)	In certain circumstances, the power to claim the recovery amount for a quantity of containers from the Organisation of the operator.

Division 6 - Miscellaneous

Entity power given to	Section of WRRRA	Description
Operator of a container refund point or material recovery facility	99ZY(2)	Power to apply to the chief executive for an exemption (an extraordinary circumstances exemption).

CHAPTER 5 – OFFENCES RELATING TO LITTERING AND ILLEGAL DUMPING

Part 2 – Material that may become waste

Division 1 – Roads

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	110(1) ¹	Power to hold a belief on reasonable grounds that documents have been distributed by being placed in or on motor vehicles, or attached to buildings or other fixed structures in contravention of s109.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	110(2) ²	Subject to s110(1), power to give a notice to a person who is an adult if on the reasonable belief that the person: <ul style="list-style-type: none"> (a) authorised or arranged for the distribution of the documents; or (b) authorised or arranged for the printing of the documents; or (c) placed or attached any of the documents.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	111(1) ³	Power to hold a belief on reasonable grounds that advertising material has been distributed in an area by being delivered to premises in contravention of the unlawful delivery provision or the secure delivery provision.
Powers delegated to Council in first	111(2) ⁴	Subject to s111(1), power to give a notice to a person who is an adult if on the reasonable belief that the person:

¹ The power can only be exercised as it relates to Chapter 5, Part 2 of the Act.

² The power can only be exercised as it relates to Chapter 5, Part 2 of the Act.

³ The power can only be exercised as it relates to Chapter 5, Part 2 of the Act.

⁴ The power can only be exercised as it relates to Chapter 5, Part 2 of the Act.

instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015		(a) authorised or arranged for the distribution of the documents; or (b) authorised or arranged for the printing of the documents; or (c) placed or attached any of the documents.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	112(3) ⁵	In the circumstances and subject to s112(4), power to direct a responsible entity to collect material from premises within a period of time.

CHAPTER 6 – STRATEGIC PLANNING FOR WASTE REDUCTION AND RECYCLING

Part 2 – Local government strategic planning for waste

Division 3 – Chief executive action to prepare waste reduction and recycling plan for local government

Entity power given to	Section of WRRRA	Description
Local Government	128(3)(c)	Power to make written submissions.

CHAPTER 8 – PROVISIONS FOR END OF WASTE

Part 2 – End of Waste Codes

Division 3 – Amendment, cancellation or suspension of end of waste codes

Entity power given to	Section of WRRRA	Description
Person	168	Power to apply to the Chief Executive to amend an end of waste code.

Division 4 – Registration of end of waste resource producers

Entity power given to	Section of WRRRA	Description
Person	173B(1)	Power to give the Chief Executive a notice that Council intends to become a registered resource producer for the code.
Person	173B(3)	Power to give the Chief Executive notice, in the approved form, that it is no longer a registered resource producer for an end of waste code.

⁵ The power can only be exercised as it relates to Chapter 5, Part 2 of the Act.

Person	173D(1)(e)	Power to make a written submission to the Chief Executive about why the proposed action should not be taken.
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Part 3 – End of Waste Approvals

Entity power given to	Section of WRRRA	Description
Person	173I(1)	Power to apply to the Chief Executive for an end of waste approval for 1 kind of waste to be used as a resource.
Holder	173L(1)	Power to apply to the Chief Executive, on 1 occasion, to extend the approval.
Holder	173M(1)	Power to apply to the Chief Executive to amend the approval.
Holder	173O(1)	Power to apply to the Chief Executive to transfer the approval to another person.
Proposed Transferee	173O(2)	Power to consent to a proposed transfer.

CHAPTER 8A – GENERAL PROVISIONS FOR APPROVALS

Part 3 – Amendment, suspension or cancellations

Entity power given to	Section of WRRRA	Description
Holder	173ZB(3)(f)	Power to, within a stated period (the show cause period), make a written submission to the Chief Executive about why the proposed action should not be taken.

Part 4 – Miscellaneous

Entity power given to	Section of WRRRA	Description
Holder	173ZE	Power to surrender the approval by giving the Chief Executive a notice about the surrender.
Holder	173ZF(1)	Power to provide Chief Executive with information about an approval.

CHAPTER 9 – REVIEWS

Part 1 – Internal Reviews

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Authorised Persons)	175 ⁶	Subject to conditions, power to consider an application for an internal review of a decision.

⁶ The power can only be exercised as it relates to sections 248(2) and 253(3) of the Act.

Delegation (No. 1) 2015		
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Authorised Persons) Delegation (No. 1) 2015	176(2) ⁷	Power to extend the time for making an internal review application.
Applicant of an internal review application	177(2)	Power to apply for a stay of an original decision.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Authorised Persons) Delegation (No. 1) 2015	178(1)(a) ⁸	Power to conduct an internal review of the decision the subject of the application.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Authorised Persons) Delegation (No. 1) 2015	178(1)(b) ⁹	Power to make a decision to: (i) confirm the original decision; or (ii) amend the original decision; or (iii) substitute another decision for the original decision.

CHAPTER 10 – AUTHORISED PERSONS

Part 2 – General matters about authorised persons

Division 2 – Appointment

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant	183(1) ¹⁰	Power to appoint an authorised person.

⁷ The power can only be exercised as it relates to sections 248(2) and 253(3) of the Act.

⁸ The power can only be exercised as it relates to sections 248(2) and 253(3) of the Act.

⁹ The power can only be exercised as it relates to sections 248(2) and 253(3) of the Act.

¹⁰ The authorised person can be appointed to exercise the powers in section 117 and Chapter 10 of the WRRRA in relation to the following offences:

- (a) Chapter 5: Parts 1, 2 and Part 3, Division 1 and 2 of the Act;
- (b) Section 251(a) in relation to a contravention of section 107(1), 108, 109(1) or (2);
- (c) Section 251(b) in relation to a contravention of section 103 or 104;
- (d) Section 254, and section 264 of the Act.

to Waste Reduction and Recycling (Authorised Persons) Delegation (No. 1) 2015		
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Authorised Persons) Delegation (No. 1) 2015	187 ¹¹	To issue an identify card to an authorised person.

CHAPTER 11 – SHOW CAUSE NOTICES AND COMPLIANCE NOTICES

Part 2 – Show cause notices

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	246(1) ¹²	Power to reasonably believe a person has contravened a prescribed provision.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	246(2) ¹³	Power to give a person a show cause notice, subject to subsection (3).

¹¹ The authorised person can be appointed to exercise the powers in section 117 and Chapter 10 of the WRRRA in relation to the following offences:

- (a) Chapter 5: Parts 1, 2 and Part 3, Division 1 and 2 of the Act;
- (b) Section 251(a) in relation to a contravention of section 107(1), 108, 109(1) or (2);
- (c) Section 251(b) in relation to a contravention of section 103 or 104;
- (d) Section 254, and section 264 of the Act.

¹² The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of WRRRA.

¹³ The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of WRRRA.

Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	246(3) ¹⁴	Power to reasonably consider that it is not appropriate in the circumstances to give the show cause notice.
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Part 3 – Compliance notices

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	248(1) ¹⁵	Subject to s246 (2) and subject to holding a reasonable belief that a person has contravened, or is contravening, a prescribed provision, power to give a compliance notice to a person requiring the person to do either or both of the following – (a) to refrain from contravening the prescribed provision; (b) to remedy the contravention in the way stated in the notice.
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015	249(2) ¹⁶	Power to give a compliance notice if the Chief Executive: (a) has considered all submissions made by the person about the show cause notice within the period state in that notice; and (b) still believes it is appropriate to give a compliance notice.

CHAPTER 12 – WASTE AUDITS

Part 2 – Chief executive may require conduct of waste audits

Entity power given to	Section of WRRRA	Description
Powers delegated to Council in first instance by Chief Executive pursuant to Waste Reduction	253(1) ¹⁷	Subject to holding a reasonable suspicion that a person is contravening or has contravened a prescribed provision, power to give a notice requiring a person to commission a waste audit of the matter and to provide a waste report on the audit.

¹⁴ The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of WRRRA.

¹⁵ The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of WRRRA.

¹⁶ The power can only be exercised as it relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2), and 112(2) of WRRRA.

¹⁷ The power can only be exercised as it relates to section 104 of WRRRA.

and Recycling (Local Government - Waste Management) Delegation (No. 1) 2015		
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Part 3 – Other provisions

Entity power given to	Section of WRRRA	Description
A recipient as defined in s253(1).	256(1)	Power to make and provide a statutory declaration.

CHAPTER 15 – TRANSITIONAL PROVISIONS**Part 2 – Discounted levy for residue waste disposal until 30 June 2014**

Entity power given to	Section of WRRRA	Description
Entity who conducts a recycling activity	278(1)	Power to make a residue waste discounting application.
Applicant of a residue waste discounting application	279(3)	Power to agree to a later date for the provision of further information.
Applicant of a residue waste discounting application	281(3)	Power to agree to or ask for a condition to a grant of application.

Part 3 – Exempt from waste levy for residue waste until 30 June 2014

Entity power given to	Section of WRRRA	Description
Entity who conducts a recycling activity	287(1)	Power to make a transition period exempt residue waste application.
Applicant of a transition period exempt residue waste application	290(3)	Power to agree to or ask for a condition to a grant of application.
Holder of a transition period exempt residue waste application	293(3)(e)	Power to make written submissions.

CHAPTER 16 – OTHER TRANSITIONAL PROVISIONS

**Part 2 – Transitional provisions for Waste Reduction and Recycling
Amendment Act 2017**

Entity power given to	Section of WRRRA	Description
Person	308(2)	Power to, before the collection transition day, deal with or do the specified things in relation to a container that does not display the refund marking.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2018 09 14 - WRRRA - Delegation Instrument]

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Work Health and Safety Act 2011*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Work Health and Safety Act 2011 ("WHS Act")**Part 3 - Incident notification**

Entity power given to	Section of WHSA	Description
Person who conducts a business or undertaking	38(1)	Power to notify the regulator immediately after becoming aware that a notifiable incident arising out of the conduct of the business or undertaking has occurred.
Person who conducts a business or undertaking	38(4)(b)	Power to, if required by the regulator, give written notice of the incident within 48 hours of that requirement being made.

Part 5 - Consultation, representation and participation**Division 3 – Health and safety representatives****Subdivision 2 - Determination of work groups**

Entity power given to	Section of WHSA	Description
Person who conducts a business or undertaking	52(1)	Power to negotiate and agree upon the work group.
Person who conducts a business or undertaking	52(4)	Power to negotiate a variation of the agreement upon a work group.
Person who conducts a business or undertaking	53(1)	Power to notify the workers of the outcome of negotiations and of any work groups determined by agreement.
Person who conducts a business or undertaking	53(2)	Power to notify the worker of the outcome of the negotiations and of the variation (if any) to the agreement.
Any person who is or would be a party to negotiations	54(1)	Power to ask the regulator to appoint an inspector for the purposes of this section.

Subdivision 3 – Multiple-business work group

Entity power given to	Section of WHSA	Description
Parties to an agreement	55(3)	Power to negotiate a variation of the agreement.
Any party to the	56(3)	Power to ask the regulator to appoint an inspector.

negotiations		
Person who conducts a business or undertaking	57(1)	Power to notify the workers of the outcome of the negotiations and of any work groups determined by agreement.
Person who conducts a business or undertaking	57(2)	Power to notify the workers of the outcome of the negotiations and of the variation (if any) to the agreement.
A party to a negotiation for an agreement	58(1)	Power to withdraw from the negotiation or agreement by giving notice in writing to the other parties.

Subdivision 6 – Obligations of person conducting business or undertaking to health and safety representatives

Entity power given to	Section of WHSA	Description
Person who conducts a business or undertaking	71(5)	Power to refuse, on reasonable grounds to grant access to the workplace to a person assisting a health and safety representative for a work group.
Person who conducts a business or undertaking	71(7)	Power to refuse to grant access to information relating to hazards at the workplace and the health and safety of the workers if the information is confidential commercial information.
Person who conducts business or undertaking	71(8)	Power to decide that financial information or other information that has a commercial value, if disclosed, will cause significant financial harm to a business or undertaking.
Person who conducts a business or undertaking	73(1)	Power to agree to apportion the costs.
Person who conducts a business or undertaking	73(2)	Power to negotiate and agree upon a variation to the apportionment of costs between persons conducting the businesses or undertakings.

Division 4 – Health and safety committees

Entity power given to	Section of WHSA	Description
Person who conducts a business or undertaking	76(1)	Subject to subsections (2) to (4) power to agree upon the constitution of a health and safety committee.
Person who conducts a business or undertaking	76(5)	Power to ask the regulator to appoint an inspector to decide the matter.
Person who conducts a	77(c)	Power to agree upon the functions of a health and safety committee.

business or undertaking		
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Division 5 – Issue resolution

Entity power given to	Section of WHSA	Description
A party to the issue	82(2)	Power to ask the regulator to appoint an inspector to attend the workplace to assist in resolving the issue.

Division 6 – Right to cease or direct cessation of unsafe work

Entity power given to	Section of WHSA	Description
Person who conducts a business or undertaking	87	Power to direct a worker to carry out suitable alternative work at the same or another workplace if that work is safe and appropriate for the worker to carry out until the worker can resume normal duties.
Person who conducts a business or undertaking	89	Power to ask the regulator to appoint an inspector to attend the workplace to assist in resolving an issue arising in relation to the cessation of work.

Division 7A – Work health and safety disputes

Entity power given to	Section of WHSA	Description
Party to the dispute	102B(2)	Power to give the industrial registrar notice of the dispute.
A person dissatisfied with a decision made by the commission under this division.	102G	Power to appeal the decision under the Industrial Relations Act 2016.

Part 7 - Workplace entry by WHS entry permit holders**Division 6 – Dealing with disputes**

Entity power given to	Section of WHSA	Description
Party to the dispute	141	Power to ask the regulator to appoint an inspector to attend the workplace to assist in resolving the dispute.

Subdivision 2 – Role of Commission

Entity power given to	Section of WHSA	Description
A person dissatisfied with a decision made by the	142A(4)	Power to appeal the decision under the Industrial Relations Act 2016.

commission under this division.		
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Part 12 - Review of decisions

Division 2 – Internal review

Entity power given to	Section of WHSA	Description
An eligible person in relation to a reviewable decision	224	Power to apply to the regulator for internal review.

Division 3 – External review

Entity power given to	Section of WHSA	Description
Eligible person	229	Power to apply to the external review body for an external review.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2017 11 13 - WHSA - Delegation Instrument - South Burnett]

5.3.3 CP - 2542048 - Minutes of the Audit Committee Meeting held on Thursday 4 October 2018.

Document Information

ECM ID 2542048

Author Internal Auditor

Endorsed

**By Manager – Social & Corporate Performance
General Manager Corporate Services**

Date 9 October 2018

Précis

Minutes of the Audit Committee Meeting held on Thursday 4 October 2018.

Summary

Providing a copy of the Minutes of the Audit Committee Meeting held at the South Burnett Regional Council Chambers on Thursday 4 October 2018

Officer's Recommendation

That Council receive the minutes of the Audit Committee Meeting held on Thursday 4 October 2018.

Financial and Resource Implications

Section 210 Audit Committee Composition

In accordance with the requirements of section 210 of the *Local Government Regulation 2012*, South Burnett Regional Council has established an Audit Advisory Committee (the Committee) comprising of three (3) voting members.

As stated in the Audit Advisory Committee Terms of Reference policy, Council has appointed two (2) Councillors as members, one (1) of whom has been appointed as the Audit Advisory Committee Chairperson.

The other member of the Committee is external and independent to Council. The independent member has been appointed based on personal qualities and skills, and is expected to possess significant financial experience and expertise.

There is financial implication of engaging an independent member. Council currently pays the independent member a remuneration of \$400 for each meeting attended by the member.

Link to Corporate/Operational Plan

EXC1.1 - Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices

EXC2.1 - Deliver governance that provides sound organisational management and complies with relevant legislation

EXC2.2 - Appropriately resource the organisation to deliver Council's strategic objectives

Communication/Consultation (Internal/External)

The Audit Advisory Committee liaises on a regular basis with the Senior Management and Executive leadership, Council's external auditor, Queensland Audit Office, the internal auditor and the fraud/corruption/risk management coordinator in carrying out its responsibilities.

Legal Implications (Statutory Basis, Legal Risks)

Local Government Regulation 2012

section 211 Audit Committee meetings

The audit committee of a local government must –

- (a) meet at least twice each financial year; and*
- (b) review each of the following matters –*
 - (i) the internal audit plan for the internal audit for the current financial year;*
 - (ii) the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;*
 - (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;*
 - (iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and*
- (c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.*

To meet the requirements of section 105 of the *Local Government Act 2009* regarding the establishment of an Audit Committee, Council has formulated an Audit Advisory Committee and an Audit Advisory Committee Terms of Reference policies. The Audit Advisory Committee policy provides a framework in which the Audit Advisory Committee would operate.

The Audit Advisory Committee Terms of Reference policy specifies the role, responsibilities and authority of the Committee, sets out the specific responsibilities delegated by Council to the Audit Advisory Committee and details the manner in which the Committee will operate.

The main purpose of the Committee is to provide advisory services to Council in the effective performance of its responsibilities related to internal audit and risk management as prescribed under the *Local Government Act 2009*, the *Local Government Regulation 2012* and other relevant legislation, standards and requirements.

The Committee has an oversight function and therefore exercises a monitoring and assessment role.

Policy/Local Law/Delegation Implications

Audit Advisory Committee Policy

Audit Advisory Committee Terms of Reference

Internal Audit Policy

Internal Audit Terms of Reference

Risk Management Policy

Risk Management Committee Terms of Reference

Asset Management Implications

It is the responsibility of the Audit Advisory Committee to review and endorse the scoping document prior to the commencement of the annual valuation process of Council's assets. It is also the Committee's responsibility to review and endorse the results of asset valuation reports prior to approval by Council, after considering the assumptions that was used in preparing the valuation reports.



SOUTH BURNETT
REGIONAL COUNCIL

Minutes
Of the
Audit Advisory Committee

Held in Committee Meeting Room
South Burnett Regional Council Office, Kingaroy

4 October 2018

Commenced at 1:34 p.m.



South Burnett Regional Council Audit Committee – Minutes – 04 October 2018

South Burnett Regional Council Audit Committee Minutes

ORDER OF BUSINESS:

Minutes of the meeting of the South Burnett Regional Council Audit Advisory Committee, held in the South Burnett Regional Council Committee Room, Glendon Street, Kingaroy on Thursday 04 October 2018 at 1:34 pm.

1. Opening & Attendance

Meeting opened at 1.34 pm

Attendance: Audit Advisory Committee Members

Cr Keith Campbell (Mayor) - Chairperson
Councillor Ros Heit – Portfolio Councillor Finance, ICT & Human Resources
Melissa Schroffel - Independent Member

Attendance: Permanent Attendees

Mark Pitt (Chief Executive Officer)
Lester Schumacher (General Manager, Finance)
Peter O'May (General Manager, Corporate Services)
Carolyn Knudsen (Manager – Social & Corporate Performance)
Celina Branch (Acting Manager Finance)
Delvene Woltmann (Internal Auditor)
Aaron Meehan (General Manager, Infrastructure) attended from 2.15 p.m.

Attendance: Invited Attendees

Jenelle MacGregor (Audit Manager, QAO) - attended via Skype
Angus Peterson (Audit Manager, KPMG) - attended via Skype
Jillian Richards (Audit Partner, KPMG) – attended via Skype

2. Apologies

2.1 Apologies Received

Aaron Meehan (General Manager, Infrastructure)

3. Confirmation of the minutes of the previous meeting held on 29 August 2018

Officer's Recommendation

That the minutes of the previous meeting held on 29th August 2018 be confirmed.

Resolution

Moved: Cr Ros Heit
Seconded: Melissa Schroffel

That the Officer's Recommendation be adopted.

Carried 3/3

FOR VOTE – Committee Members voted unanimously

South Burnett Regional Council Audit Committee – Minutes – 04 October 2018

4. Business arising from the minutes of previous meetings

4.1 Leave Report

Delvene Woltmann presented the Leave Report. Mark Pitt advised that this report has been tabled as a permanent management item at the Senior Executive Team meetings, where resolutions to any excess balances are being addressed. Mayor Keith Campbell noted that this is an item for the Audit Advisory Committee to regularly monitor and requested that an updated report be presented at the next meeting. Mayor Keith Campbell also queried the potential reasons of the balances and Mark Pitt suggested that it may relate to a number of factors such as work load in critical areas. Melissa Schroffel requested that those in excess of policy be highlighted, and also queried if the TOIL and Rostered Day Off balances are included in the Financial Statements. Celina Branch confirmed that they are included within the Financial Statement balances. A leave liability report to be provided to the Committee on a quarterly basis.

5. New Business

5.1 Finance

The Audit Partner from KPMG, Jillian Richards presented the Committee with the South Burnett Regional Council Closing Report 2017-2018 and highlighted the significant items of the report including the Analysis, Ratios and Audit Conclusions. She advised that there are no material differences to be made and once the Financial Reports are certified, it is anticipated that the Auditor General will issue an unmodified report. The Audit of the Councils' controlled entity, the South Burnett Community Hospital Foundation Limited, is nearing completion and an unmodified report is anticipated.

Lester Schumacher sought acceptance that the Financial Statements be lodged, signed and returned electronically.

Officer's Recommendation

Formal Resolution to accept the Closing Report and the 2017-2018 South Burnett Regional Council Financial Statements and that these will be lodged, signed and returned electronically.

Resolution

Moved: Melissa Schroffel

Seconded: Cr Ros Heit

That the Officer's Recommendation be adopted.

Carried 3/3

FOR VOTE – Committee Members voted unanimously

5.2 Internal Audit

5.2.1.1 The Summary of Internal Audit Findings & Recommendations was presented with discussion held on recommendations outstanding from 2015/16 and 2016/17. Mayor Keith Campbell requested a report on rates management and how the reporting and checking processes for arrears are monitored. Lester Schumacher will provide the report and Mayor Keith Campbell suggested that this is an item for the Audit Advisory Committee to monitor.

5.2.1.2 The Internal Audit Progress Report was presented.

Page 2

South Burnett Regional Council Audit Committee – Minutes – 04 October 2018

Melissa Schroffel requested that management response times regarding internal audits and discussion papers be supplied as part of the report.

5.2.1.3 Future Audit Advisory Committee dates were discussed and agreed on as follows:

Tuesday – 9:00am - 12 February 2019
Tuesday – 1:00pm - 07 May 2019

Officer's Recommendation

Resolution to receive the Internal Audit reports.

Resolution

Moved: Melissa Schroffel

Seconded: Cr Ros Heit

That the Officer's Recommendation be adopted.

Carried 3/3

FOR VOTE – Committee Members voted unanimously

6. General Section/Any Other Business

Mark Pitt advised that a letter of acceptance was sent to the Fraser Coast Regional Council (IR No 2538072) regarding their desire to establish a reciprocal arrangement to attend as observers to the South Burnett Regional Councils Audit Advisory Committee and as yet there has been no response to this correspondence.

Lester Schumacher suggested that training be organised for the Audit Advisory Committee on the Financial Sustainability Ratios. The Committee agreed and Mr Schumacher will organise the training for early 2019 and provide the Committee with the details.

The Audit Advisory Committee conveyed their appreciation and thanks to the External Auditors.

Closure

Meeting closed at 2.55 pm

5.3.4 CP - 2550585 - Meeting Dates for the Ordinary Meetings of Council**Document Information****IR No** 2550585**Author** Executive Assistant**Endorsed
By** Chief Executive Officer**Date** 13 November 2018

Précis

This report is to recommend dates, times and locations for ordinary meetings of Council for the period January to December 2019.

Summary

In accordance with Section 277(1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to December 2019.

Officer's Recommendation

That Council:

1. Fix the day and time for the ordinary meetings of South Burnett Regional Council as the third Wednesday of the month (except for the June and December meetings which will be the second Wednesday) commencing at 9.00am.
2. Adopt the dates, times and locations for Council meetings to December 2019 as follows:

Date	Time	Location
Wednesday 16 January 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 February 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 March 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 April 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 May 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Date	Time	Location
Wednesday 12 June 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 July 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 August 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 September 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 October 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 November 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 11 December 2019	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Financial and Resource Implications

Budget funds are provided for the costs associated with Council Meetings.

Link to Corporate/Operational Plan

EC1 An informed and engaged community

Communication/Consultation (Internal/External)

Council advertises the dates, times and location of Council Meetings to enable the community to attend.

Legal Implications (Statutory Basis, Legal Risks)

Public notice of the meetings is required pursuant to Section 277(1) of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

No direct policy/local law/delegation implications arise from this report.

Asset Management Implications

No direct asset management implications arise from this report.

5.3.5 CP - 2551497 - Adoption of proposed projects for submission to the Drought Communities Programme

Document Information

ECM ID 2551497

Author Manager Social & Corporate Performance

**Endorsed
By Chief Executive Officer**

Date 13 November 2018

Précis

Adoption of proposed projects for submission to the Drought Communities Programme

Summary

The Drought Communities Programme is an initiative of the Federal government providing eligible Councils with up to \$1 million for local community infrastructure and other drought relief projects for communities impacted by drought.

Council has been invited to apply for the grant funding which will provide 100% of eligible project costs.

The projects Council identifies need to:

- provide employment for people whose work opportunities have been impacted by drought;
- stimulate local community spending;
- use local resources, businesses and suppliers; and
- provide a long-lasting benefit to communities and the agricultural industries on which they depend.

The following proposed projects meet the criteria and provide intrinsic value:

1. "Rural Road Gravel Re-sheeting" - \$500,000 – To assist rural property owners conducting their business through the rural transport corridors.
2. "On-Farm Improvements" - \$250,000 - To assist rural property owners to invest in on-farm improvements to minimise the impact of drought and prepare for future business impacts.
3. "Durong Truck Breakdown Infrastructure Improvements" - \$100,000 – To assist rural property owners and commercial transport operators.
4. "Rural Community Infrastructure Upgrade" - \$150,000 – To support social cohesion and inclusion activities in our rural communities:
 - Wondai showgrounds grandstand renovations;
 - Maidenwell sportsground toilet & power upgrades; and
 - Hivesville water standpipe installation.

Officer's Recommendation

That Council adopt the proposed projects for submission to the Drought Communities Programme:

1. “Rural Road Gravel Re-sheeting” - \$500,000 – To assist rural property owners conducting their business through the rural transport corridors.
2. “On-Farm Improvements” - \$250,000 - To assist rural property owners to invest in on-farm improvements to minimise the impact of drought and prepare for future business impacts.
3. “Durong Truck Breakdown Infrastructure Improvements” - \$100,000 – To assist rural property owners and commercial transport operators.
4. “Rural Community Infrastructure Upgrade” - \$150,000 – To support social cohesion and inclusion activities in our rural communities:
 - Wondai showgrounds grandstand renovations;
 - Maidenwell sportsground toilet & power upgrades; and
 - Hivesville water standpipe installation.

Financial and Resource Implications

No additional financial and resource implications arise from the delivery of the proposed projects. Funded projects need to be completed by 30 June 2019.

Link to Corporate/Operational Plan

EC3	An active, safe and healthy community
EC4	Our community is prepared and resilient to disasters
GO1	Strong and sustainable regional economy
INF1	Infrastructure that meets our communities needs

Communication/Consultation (Internal/External)

Contributions were sourced from relevant members of the Senior Management Team and two (2) external organisations being Burnett Inland Economic Development Organisation and AgForce. In November, a discussion paper was presented at the Council Portfolio Review Meeting.

Legal Implications (Statutory Basis, Legal Risks)

No direct legal implications arise from this report.

Policy/Local Law/Delegation Implications

No direct policy/local law/delegation implications arise from this report.

Asset Management Implications

Direct asset management implications will be managed within Council's Asset Management Program.

Report

The Drought Communities Programme is an initiative of the Federal government providing eligible Councils with up to \$1 million for local community infrastructure and other drought relief projects for communities impacted by drought.

Council has been invited to apply for the grant funding which will provide 100% of eligible project costs.

The projects Council identifies need to:

- provide employment for people whose work opportunities have been impacted by drought;
- stimulate local community spending;
- use local resources, businesses and suppliers; and
- provide a long-lasting benefit to communities and the agricultural industries on which they depend.

The following proposed projects meet the criteria and provide intrinsic value:

1. “Rural Road Gravel Re-sheeting” - \$500,000 – To assist rural property owners conducting their business through the rural transport corridors.
2. “On-Farm Improvements” - \$250,000 - To assist rural property owners to invest in on-farm improvements to minimise the impact of drought and prepare for future business impacts.
3. “Dulong Truck Breakdown Infrastructure Improvements” - \$100,000 – To assist rural property owners and commercial transport operators.
4. “Rural Community Infrastructure Upgrade” - \$150,000 – To support social cohesion and inclusion activities in our rural communities:
 - Wondai showgrounds grandstand renovations;
 - Maidenwell sportsground toilet & power upgrades; and
 - Hivesville water standpipe installation.

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Document Information

ECM ID 2547626

Author Cr Gavin Jones

Date 16 November 2018

Précis

Roads & Drainage Portfolio Report

Summary

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

6.2 Roads & Drainage (R&D)

Officer's Reports

6.2.1 R&D - 2550600 - 2019/20 Budget Allocation Murgon CBD Footpath

Document Information

ECM ID 2550600

Author Manager Infrastructure Planning

**Endorsed
By** General Manager Infrastructure

Date 13 November 2018

Précis

2019/20 Budget Allocation Murgon CBD Footpath

Summary

The footpath located in Murgon's CBD requires extensive maintenance and officers have been undertaking design of a complete replacement. The purpose of this report is for Council to allocate money in its 2019/20 budget to undertake replacement works.

Officer's Recommendation

That Council allocate \$500,000 from its infrastructure renewal budget and allocate \$500,000 from its next round of "Works for Queensland" for the replacement of the Murgon CBD footpath in its 2019/20 budget.

Financial and Resource Implications

Allocation of \$500,000 from funded depreciation and \$500,000 from the next round of Works for Queensland will create an additional budget of \$1M for the Murgon CBD footpath replacement. This would make Council's possible total investment \$1.24M with current budget allocations. The final project cost, scope and expenditure would be subject to further Council approvals.

Link to Corporate/Operational Plan

INF1 Infrastructure that meets our communities needs.

Communication/Consultation (Internal/External)

Consultation for funding the project has been undertaken with Council. Extensive consultation with Murgon CBD owners and operators is required before finalisation of the project design.

Legal Implications (Statutory Basis, Legal Risks)

The footpath does require repairs, allocation of capital funds would provide some mitigation and saving of repair costs.

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

The footpath should be considered almost complete renewal with any upgrade components finalised in design of surface treatments.

Report

The footpath located in Murgon's CBD requires extensive maintenance and officers have been undertaking design of a complete replacement. The purpose of this report is for Council to allocate money in its 2019/20 budget to undertake replacement works.

Council would need to use money currently planned for infrastructure renewals as part of its funded depreciation for the project to the amount of \$500,000. Council would add a further \$500,000 from the next round of Works for Queensland to the project to create a 2019/20 budget allocation of \$1M. Any allocation of Works for Queensland funds would be subject to the funding terms and conditions of that program.

6.3 Design & Technical Services (D&TS)

Officer's Reports

6.3.1 D&TS - 2550599 - Minutes of the Traffic Advisory Committee Meeting held on Monday 10 September 2018

Document Information

ECM ID 2550599

Author Manager Infrastructure Planning

**Endorsed
By General Manager Infrastructure**

Date 13 November 2018

Précis

Minutes of the Traffic Advisory Committee Meeting held on Monday 10 September 2018.

Summary

The Minutes of the Traffic Advisory Committee Meeting held in the Warren Truss Chamber, Kingaroy of South Burnett Regional Council on Monday 10 September 2018 are provided for Council to note and consider.

Officer's Recommendation

That Council receive the minutes of the Traffic Advisory Committee held on Monday 10 September 2018.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

The South Burnett Regional Council's Traffic Advisory Committee met on 10 September 2018 and considered a number of items. The Minutes of the meeting are provided for Council to note and consider.

Attachments

1. Minutes of Traffic Advisory Committee 12 June 2018.



Traffic Advisory Committee Minutes

Infrastructure

Chair: Aaron Meehan
Minutes: Debra Ballin
Date: Monday 10 September 2018 at 9.30 am
Venue: South Burnett Regional Council, Warren Truss Chamber, Kingaroy

Committee Attendance:

Aaron Meehan (SBRC General Manager Infrastructure), James D'Arcy (SBRC Manager Infrastructure Planning), Debra Ballin (Administration Officer- Minutes), Donna Brown (SBRC Co-ordinator Infrastructure Support), Ramesh Mantena (SBRC Principal Engineer-Works), Snr Sgt Brett Smith (QPS Nanango), Cr Terry Fleischfresser, Renee Taylor (DTMR Customer Service Manager Kingaroy), Vince Green (DTMR Senior Traffic Engineer)

Apologies (Committee Member):

Mayor Keith Campbell (Mayor SBRC), Snr Constable Adam Entwistle (QPS Kumbia), Russell Rogers (DTMR Senior Advisor), Jade Miller (Snr Constable Dalby Road Policing Unit), Peter Van Eysden (Principal Engineer Operations DTMR), Snr Sgt David Tierney (QPS Kingaroy), Cr Gavin Jones (Chair), Lance Guteridge (QPS Murgon), Mistey Curran(A/OIC Kingaroy QAS), Colleen Brownsey (OIC Nanango QAS), Sgt Mark Weitowitz (OIC Dalby Road Policing Unit - QPS), Snr Constable Brendan Seymour (QPS Kingaroy), Angela Roy (Operations Officer - Translink DTMR), Desley Shailer (DTMR Senior Operations Officer), Maree Shepherd (Safety Officer DTMR Bundaberg), Judi Johnson (Regional Manager RACQ), Snr Constable Alan Gerrard (QPS Blackbutt/Kingaroy), Sgt Sean Relf (Senior Forensic Crash Investigator Dalby, QPS Yarraman), Sgt Gary Brown (QPS Wondai), Wayne Crofts (DTMR Manager Road Safety)

Agenda Item	Action Summary	Responsible Officer	Due Date
1. Welcome and Apologies (Cr Jones)	All members welcomed. Apologies recorded.	n/a	n/a
2. Confirmation of previous minutes (Cr Jones)	Moved by James D'Arcy and Brett Smith that the Minutes of the previous Traffic Advisory Committee meeting held 12 June 2018, as recorded and confirmed.	n/a	n/a



Traffic Advisory Committee Minutes
Infrastructure

<p>3. Business Arising from Minutes of Last Meeting</p>	<p>Action - Murgon State High School - Pedestrian Crossing (SBRC)</p> <ul style="list-style-type: none"> - Ramesh advised Gore Street Pedestrian crossing was removed in consultation with school Principal & Police. - Police have received feedback from community and have requested the pedestrian crossing be reinstated. - Sketches have been sent to the School for feedback and waiting for response. - Aaron requested meeting with School Principal & Police. <p>Status: SBRC to organise meeting with School Principal & Police.</p>	<p>SBRC</p>	<p>11/12/2018</p>
	<p>Action - Murgon CBD angle parking at Post Office (SBRC)</p> <ul style="list-style-type: none"> - Vince hasn't seen the sketches but he has been advised Russell (DTMR) has reviewed the sketches and he was advised they have given approval in line with those sketches. <p>Status: SBRC to send correspondence to Murgon Business Chamber of Commerce to provide sketches and ask for their feedback (2 weeks).</p>	<p>SBRC</p>	<p>11/12/2018</p>
	<p>Action - Bunya Highway, Memerambi (AKA Jones Corner) - (DTMR) (Webbs Road)</p> <ul style="list-style-type: none"> - Vince advised that they have Safe Roads funding to do minor upgrade at curve and they are proposing shoulder widening around the curve and seal. - Cross fall will remain the same and will also widen culvert. - Vince will provide an update on this progress. Works will be carried out this financial year. <p>Status: DTMR to provide an update at the next TAC meeting.</p>	<p>DTMR</p>	<p>11/12/2018</p>
	<p>Action - Fisher Street, Kingaroy Speed Review (SBRC)</p> <ul style="list-style-type: none"> - Council has installed 50km/hr signs. This action can now be completed. 		

	<p>Status: Completed</p>		
	<p>Action - Haly Street, Kingaroy - Pedestrian Crossing (SBRC)</p> <ul style="list-style-type: none"> - Aaron (SBRC) requested a safety review be carried out surrounding the merging traffic/crossing from Youngman Street lights to Haly Street lights including parking review. - Discussions were held between members in relation to a solution for this pedestrian crossing. <p>Status: DTMR – Safety review between Youngman Street to Kingaroy Street (Pedestrian crossing & merge lane)</p>	DTMR	11/12/2018
	<p>Action – Haly Street, Kingaroy – Line Marking Outside McDonalds</p> <ul style="list-style-type: none"> - Vince advised changing the two lanes to a single lane through the intersection. - Aaron advised McDonalds need to be consulted of any changes to parking on Haly Street. - James suggested both sides of intersection left lane straight ahead and right lane turn. Left lane turn into McDonalds. - Aaron suggests to mirror this both sides of intersection to make it easy. <p>Status: DTMR to review with Haly Street merge, parking & pedestrian crossing.</p>	DTMR	11/12/2018
	<p>Action - Bunya Highway, Wondai - Wondai Industrial Estate Second Entrance (SBRC)</p> <ul style="list-style-type: none"> - Closed access with guideposts and installed signs. - Council has been notified some businesses are unsatisfied with the closure. Aaron advised we would not be constructing a second access. If there is continual noncompliance it will be sent to the police for reinforcement. <p>Status: Completed</p>		



SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

<p>4. Fatal Car Crashes</p>	<ul style="list-style-type: none"> - No fatal car crashes to report. 		
<p>5. General Business</p>	<p>Item 1 – Taxi Rank Near Club Hotel Kingaroy (QPS) David Tierney</p> <ul style="list-style-type: none"> - David Tierney had asked for this action to be added to the agenda. Unfortunately, David Tierney was unavailable to attend the TAC meeting. This action will be discussed at the December TAC meeting. <p>Status: SBRC - James to discuss with David Tierney prior to next meeting.</p> <p>Item 2 – Intersection Barambah Road & Burnett Highway</p> <ul style="list-style-type: none"> - Cr Duff e-mailed Aaron Meehan with request for Black Spot Program funding for the intersection of Murgon Barambah Road and Burnett Highway. <p>Status: SBRC – Forward correspondence to DTMR to investigate.</p> <p>Item 3 – Speed Zone review D’Aguilar Highway – Blackbutt – Vince Green</p> <ul style="list-style-type: none"> - DTMR have received a speed zone review request from a member of public on D’Aguilar Highway, Blackbutt. The member of the public made a claim that the road is unsafe and many crashes occur. - The request is to have 80 km hour instead of 100 km hour on either side of Blackbutt. Total assessment length is 6.6 km length. - DTMR investigated crash data and it was identified within last 5 years East of Blackbutt recorded 3 serious crashes. West of Blackbutt recorded 4 serious crashes. - No crash hot spots identified, no evidence that speed was a factor in the crashes. - DTMR advised their review doesn’t think a lower speed will have any impact or make significant difference. - SBRC & QPS provided no objection to leaving the speed at 100 km per hour. 		



<p><i>Report from Agencies</i></p>	<p>Status: Completed</p> <p>QPS – Brett Smith</p> <ul style="list-style-type: none"> - All three entrances into Nanango now have the 60 km speed change updated on the verges. These have been positively received. <p>TMR Road Safety – Renee</p> <ul style="list-style-type: none"> - Acknowledgement to QPS for Road Safety Week breakfast. <p>DTMR – Vince Green</p> <ul style="list-style-type: none"> - Safer Roads Sooner Funding. This financial year, two (2) sections on Maidenwell Bunya Mountains Road have funding for limited work with warning signs, cams on outside of curves and vegetation removal. - For next financial year Safer Roads Sooner & Black Spot Program applications have been put in for Wooloolin pedestrian refuge and the intersection Aerodrome Road & Kingaroy Burrandowan Road (widen centre medians, improve line marking, signage & lighting). - Bunya Mountains Road – from the Road Safety audit there are a number of things that needed improvement. Safer Roads Sooner application has been completed for this road, if approved these improvements include signage and small amounts of vegetation improvements. Assessments have been carried out and due to environmental sensitive area there only small amounts of vegetation improvements will be made. - Installation of 3-2-1 green reflector signs. These reflector signs indicate where rest areas are for truck stops and provides pre warning that the site is approaching. - Vince asked for any suitable sites to be raised by TAC members at the next meeting and DTMR will take these into account. Renee will forward brochure. SBRC to request feedback. - If council has any legal activated sites to advise DTMR for consideration (curves that have issue).
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SOUTH BURNETT
REGIONAL COUNCIL

Traffic Advisory Committee Minutes
Infrastructure

	QAS - No representation.		
	RACQ - No representation.		
<i>Next Meeting</i>	Next meeting to be held: Tuesday 12 to 2pm Tuesday 11 December 2018 at 12:00 pm South Burnett Regional Council – Kingaroy Council Chambers		
<i>Meeting Closed</i>	Aaron Meehan thanked all for their attendance. Meeting Closed: 10.55 am		

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Document Information

ECM ID 2547658

Author Cr Danita Potter

Date 16 November 2018

Précis

Community, Arts, Tourism and Health Services Portfolio Report

Summary

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Document Information

ECM ID 2547629

Author Cr Terry Fleischfresser

Date 16 November 2018

Précis

Planning and Property Portfolio Report

Summary

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2543877 - Adoption of Council Policy - Demolish, Remove or Relocation of Building

Document Information

ECM ID 2543877

Author Manager Planning and Land Management

Endorsed
By General Manager Corporate Services

Date 18 October 2018

Précis

Adoption of Council Policy - Demolish, Remove or Relocation of Buildings

Summary

- Removal or demolition of a building or structure requires building work approval in accordance with the provisions of the *Building Act 1975*.
- The application for building work triggers referral to Council as a concurrence agency should the building work application be made to a private certifier.
- An application for building work to Council referred by a private certifier or made to Council provides Council the opportunity to require conditions to be attached to an approval.
- Apart from conditioning a bond Council may also decide to condition how asbestos that is present in a building or structure should be treated.
- This policy requires applications for building work to demolish, remove or relocate a building or structure referred or submitted to Council to be accompanied by an asbestos report from a licensed asbestos assessor.
- The policy also provides guidance on dealing with buildings on sites listed in the Local Heritage Register or State Heritage Register.
- A plumbing and drainage application is also required to disconnect and seal the connection to Council's water and sewer infrastructure or on site waste water system.
- The application process to obtain building approval is outlined in the policy to provide clarity to customer.
- The policy is recommended for adoption.

Officer's Recommendation

That Council adopt the policy to Demolish, Remove or Relocate Buildings.

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

EC3 An active, safe and healthy community

EC3.4 Manage identified public health and environmental issues in accordance with relevant legislation

Communication/Consultation (Internal/External)

The draft policy was circulated for review and feedback to the LMT and Councillors and discussed at the August 2018 Portfolio Briefing Meeting.

Legal Implications (Statutory Basis, Legal Risks)

This policy is consistent with the legislative framework of:

- Building Act 1975
- Building Regulations 2006
- Plumbing and Drainage Act 2002
- Building Code of Australia 2016
- Queensland Development Code

Policy/Local Law/Delegation Implications

Council's building certifier is delegated under the Building Act 1975, Building Regulations 2006 and Planning Act 2016 to condition a referral response from Council and/or building approval.

Asset Management Implications

No implication can be identified.

Report

Demolition, Removal and/or Relocating a building or structure requires building approval in accordance with the *Building Act 1975*. The approval process requires both amenity and aesthetics consideration assessment and removal building security bond amount assessment.

The application for building approval must be referred to Council by a private certifier by way of a Referral Agency Assessment Application if a private certifier has been engaged to assess and approve the application. Applications to Council are assessed in the same way and Council exercises it's referral agency assessment duty as part of the overall building assessment process.

Removal or demolition of a building or structure does not require an amenity and aesthetics assessment, if the building is a Class 2 to 9 (e.g. commercial building).

The policy requires all applications to be supported by an asbestos report from a licenced asbestos assessor and a pest inspection report. Council's building certifier will rely on the information provided in the asbestos report to assess the risk of the asbestos identified within the building or structure. Council's building certifier may include conditions, that must be reasonable and relevant about how the asbestos must be treated. Conditions may require confirmation from a suitably licensed contractor that asbestos has been removed and disposed of at a regulated waste facility prior to moving a building within the Region or moving a building to the Region if deemed reasonable and relevant by Council's building certifier.

Lead-based paint is most likely to be found on window frames, doors, skirting boards, kitchen and bathroom cupboards, exterior walls, gutters, metal surfaces and fascias on homes or structures built before 1970, or even interior walls. If paint is in good condition, there may be no need to remove it unless major renovation and comprehensive removal is planned. However, lead-based paint should be removed from areas that are likely to be chewed or licked by children, knocked or subject to friction. The removal of lead-based paint must be undertaken in a safe manner to control the risk to health and safety. Council issued building approvals are conditioned to meet the relevant Workplace Health and Safety Queensland (WHSQ) requirements.

The policy also provided information on how to deal with buildings or structures on site's listed in the Council's Local Heritage Register or State Heritage Register. The demolition, removal or relocation of a building or structure on a site listed in the Local Heritage Register triggers a code assessable material change of use (MCU) application under the South Burnett Regional Council Planning Scheme. The MCU application must demonstrate compliance with the requirements of the Local Heritage Place Code of the planning scheme. The demolition, removal or relocation of a building or structure on a site listed in the State Heritage Register requires an application to the State and do not require assessment against the planning scheme.

A Plumbing and Drainage application is also required to disconnect and seal the connection to Council's water and sewer infrastructure or on site waste water system.

Attachments

1. Policy Document.

Demolish, Remove or Relocate Buildings

Note: (remove these notes once complete)

1. These headings are mandatory - if a heading is not relevant insert the words 'Not Applicable'.
2. The heading wording must not be changed.
3. Changes to or new policies must be approved by your Manager and General Manager before submission to Council.
4. Before being presented to Council the policy is to be circulated for review and feedback to LMT and Councillors - policy review period is 3 weeks.

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1. POLICY STATEMENT

Removal or demolition of a building or structure requires building approval in accordance with the *Building Act 1975*. The approval process requires both amenity and aesthetics consideration assessment and removal building security bond amount assessment by way of a Referral Agency Assessment Application to Council.

Removal or demolition of a building or structure does not require an amenity and aesthetics assessment, if the building is a Class 2 to 9 (e.g. commercial building).

All applications will require an asbestos report from a licenced asbestos assessor and a pest inspection report. Council may require confirmation from a suitably licensed contractor that asbestos has been removed and disposed of at a regulated waste facility prior to moving a building within the Region or moving a building to the Region.

Lead-based paint is most likely to be found on window frames, doors, skirting boards, kitchen and bathroom cupboards, exterior walls, gutters, metal surfaces and fascias on homes or structures built before 1970, or even interior walls. If paint is in good condition, there may be no need to remove it unless major renovation and comprehensive removal is planned. However, lead-based paint should be removed from areas that are likely to be chewed or licked by children, knocked or subject to friction. The removal of lead-based paint must be undertaken in a safe manner to control the risk to health and safety. Council issued building approvals are conditioned to meet the relevant Workplace Health and Safety Queensland (WHSQ) requirements.

2. SCOPE

This document brings together the policies of the former Kingaroy, Nanango, Murgon and Wondai Shire Councils in a regional response to removing, demolishing or relocating buildings. This procedure implements actions that will expedite the approval process and provide best practice solutions for clients, removalists and builders

3. POLICY OBJECTIVES

To ensure compliance with the *Building Regulation 2006* and the *Queensland Development Code*, and ensure that an appropriate fee structure exists for the type and value of building work being undertaken.

4. BACKGROUND AND/OR PRINCIPLES

Performance criteria P7 of the *Queensland Development Code* NMP1.6, specifies that certainty is to be provided for the timely reinstatement or upgrading of any removal structure. The acceptable solution is that payment of any security bonds required by the receiving council is made prior to the development approval for building work, including removal, is given. In some cases, permits are also required from the Department of Transport, and other service authorities.

5. GENERAL INFORMATION

5.1 Remove or demolish building from site

To remove or demolish a building, there are several application processes to consider.

5.1.1 Stage 1 – Referral to Council

Under schedule 9, Table 7 of the *Planning Regulation 2017*, Council is required to act as a 'referral agency' where a building is being removed or demolished. Council needs to make an assessment of the building to determine whether a security bond will be held until the work is completed and if town planning or plumbing approvals are required.

There are some properties within the South Burnett Region which are identified as being a State Heritage Place or a Local Heritage Place. Minor building work on a Local Heritage Place is subject to the requirements of the Local Heritage Place Code of the SBRC Planning Scheme. A Code Assessable planning application will be triggered when these requirements cannot be met or where the work does not meet the definition of minor building work. Where a planning application is needed, it is recommended you seek specialist consultant advice as specialist reports will be required to support your case that demolition is justifiable. This may include a report from a structural engineer if you are suggesting the building is structurally unsound.

Properties identified as a State Heritage Place will require a permit from the State and do not require assessment against the South Burnett Regional Council Planning Scheme.

When removing or demolishing a building that has plumbing and drainage connected, it is important that the drains are sealed properly. In accordance with the *Plumbing and Drainage Act 2002*:

1. Capping of sewer or water at the building will require a Form 4 Notifiable Work to be lodged with the Queensland Building and Construction Commission by a licenced plumber.
2. Disconnection of the building drainage at the sewer connection point requires an application to Council.
3. Buildings or structures connected to an onsite sewerage system to be demolished or removed require a plumbing application to be lodged with Council.

A licenced plumber must complete the work and can assist in determining the best place to seal the drains on the site.

Security Bond:

A bond is payable to Council as security that the site will be cleared of all debris and services disconnected by suitably qualified or licensed persons. If the structure/s contains asbestos materials these are to be disposed of in accordance with regulatory requirements. (Note: This bond can be paid in cash, Bank Cheque, or Eftpos). The bond is retained in Council's Trust Account and will be returned to the payee upon satisfactory inspection of the property after the site is cleared.

The amount of bond held will be in accordance with Council's schedule of fees as amended.

5.1.2 Stage 2 – Application for Building Work

Building approval is required to demolish or remove the building. The application may be lodged with Council or with a Private Certifier but must be made on the approved forms and accompanied with the relevant fee.

No building work can commence until approval is obtained, and all work for this stage is to be completed within 6 months of approval.

5.2 Relocation of a building on a site

Rebuilding or re-establishing a building on a site, which has been removed from another site or placing a demountable building or donga on a site will also trigger several different application processes.

Depending on what you plan to use the building for, e.g. residential or commercial, there may be planning requirements under the SBRC Planning Scheme.

5.2.1 Stage 1 – Concurrence Agency Referral

Council (the Concurrence Agency) must be advised in writing of an intention to relocate a building within or into the Region. A report from a registered Professional Engineer of Queensland, outlining the structural adequacy of the building for habitable purposes, must be sought prior to making the application.

For all buildings relocated from any site within the South Burnett Region, a relocation permit is required prior to the works commencing. Please note that if the building is currently located outside South Burnett Region, approval is also required from the relevant local Council.

Security Bond:

The application is assessed for amenity and aesthetics, and the security bond amount is determined by Council's Building Certifier but no less than in Council's schedule of fees as amended. The bond is to ensure that any building work required to comply with current regulations is completed within the currency period of the application. (Note: This bond can be paid in cash, Bank Cheque, Eftpos, or Unconditional Bank Guarantee.) The bond is retained in Council's Trust Account and will be returned to the payee upon satisfactory completion of the building.

5.2.2 Stage 2 – Application for Building Work

The second stage is application for building work - relocation, restumping and alterations and additions required to make the building compliant with current building legislation. A building application along with the relevant fee, is to be submitted showing the details of the dwelling in its proposed location. This application can be submitted concurrently with the stage 1 application, but will not be approved until the security bond is received. The details required for submission of this application are those applicable to any new dwelling

All work for this stage is to be completed within 6 months of the building being located at the new site, including additional works such as verandahs, carports and the like.

Where this 6-month time period is likely to be exceeded for additional works, consideration should be given to lodgement of a further application. Payment of fees is required for any additional building work e.g. ~~verandahs~~, carports or the like, regardless of when the application is lodged.

6. DEFINITIONS

Removal Building

1. The removal and/or demolition of a building or structure, whether for rebuilding at another site or not.
2. The rebuilding of a building or structure relocated from another site.
3. Relocating and rebuilding of a building within the same property.

Removal buildings include, but are not limited to, established existing houses, buildings, manufactured transportable homes, demountable buildings and dongas, sheds, commercial buildings, houses in holding yards.

Minor Building Work

Building work that increase the gross floor area of the building by no more than the lesser of the following—

- a) 50m².
- b) An area equal to 5% of the gross floor area of the building.

7. LEGISLATIVE REFERENCE

Building Act 1975
 Building Regulation 2006
 Plumbing and Drainage Act 2002
 National Construction Code Building Code of Australia 2016 as amended
 Other applicable codes in the Queensland Development Code as amended from time to time.

8. RELATED POLICIES/PROCEDURES

9. NEXT REVIEW

November 2020

10. VERSION CONTROL

Version	Revision Description	Approval Date

 Mark Pitt
 CHIEF EXECUTIVE OFFICER

 Date

8.2.2 P&LM - 2539399 - Request to Change an Existing Approval - remove/ amend development conditions and update the approved plans and drawings to reflect the constructed outcomes of the Centre approval at 48-50 Coulson St Blackbutt - MCUC2016/0004 - MCU18/0019

Document Information

ECM ID 2539399

**Author Helena Charlton – Reel Planning
Manager Planning and Land Management**

**Endorsed
By General Manager – Corporate Services**

Date 5 November 2018

Précis

Request to Change an Existing Approval - remove/ amend development conditions and update the approved plans and drawings to reflect the constructed outcomes of the Centre approval at 48-50 Coulson St Blackbutt - MCUC2016/0004 - MCU18/0019

Summary

- The applicant seeks to remove/ amend development conditions and update the approved plans and drawings to reflect the constructed outcomes of the Shopping Centre in Blackbutt;
- Conditions are amended or removed to reflect the changes that have occurred during building detailed design and construction and certification.
 - Amend condition GEN1;
 - Delete condition MCU3;
 - Impose new or different conditions with regards to actions required under MCU5, MCU6, and MCU7;
 - Include new plans for approval.

Officer's Recommendation

That Council:

Approve the minor change request and make changes to the conditions of approval as follows:

Stage 1 Development Permit Conditions

Amended Plans

- GEN1. Prior to the issue of a development permit for building work or operational work related to stage 1 of this approval, the applicant must submit to Council for approval amended proposal plans identifying the following amendments:
- (a) A maximum road frontage setback to Coulson Street of 3 metres;
 - (b) A minimum of 65% of the Coulson Street façade of Stage 1 as glass;
 - ~~(c) Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply) in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006, specifically:~~
-

- ~~(i) minimum width of 3.2 metres; or otherwise replicating the width for adjoining buildings, but not more than 600mm off the kerb, and~~
- ~~(ii) head height clearance of 3.0 to 4.2 metres above pavement height;~~
- (c) Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply), specifically:**
 - i. Minimum width of 3.2m; or otherwise replicating the width for adjoining buildings; and**
 - ii. Head height clearance of 3.0m to 4.2m above pavement height;**
- (d) Property access sufficient to allow servicing for an Articulated Vehicle (AV);
- (e) Car parking for Stage 1 in compliance with the car parking rates required by the Nanango Shire Planning Scheme 2006, as specified by Condition ENG 5;
- (f) Gross floor area must remain no greater than 499sqm for Stage 1

The amended plans/drawings must be submitted to Council for approval by the Chief Executive Officer. The amended plans/drawings, when approved by the Chief Executive Officer, will be the approved plans/drawings forming part of this approval and a stamped copy will be returned to the applicant. The development must be carried out in general accordance with the approved plans/drawings.

General

- GEN2. The subject site must be developed generally in accordance with the plans and information submitted with the application as amended by these conditions:
- PROPOSED STAGE 01_SITE PLAN – Drawing Number DA 01.03 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ROOF PLAN – Drawing Number DA 01.04 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.05 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.06 Issue ~~P~~ **Z** dated ~~3/8/2016~~ **December 2016**
 - ~~SECTION – Drawing Number DA 02.09 Issue P dated 3/8/2016~~

Development in Stages

- GEN3. Unless otherwise varied by a subsequent Development Permit for a Material Change of Use, develop the site in accordance with the staging identified on the approved plans, in numeric order.

Further Development Permits

- GEN4. The development herein approved for Stage 1 must not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Work;
 - Development Permit for Operational Work;
 - Development Permit for Plumbing and Drainage Work.
- GEN5. The applicant must submit a completed *Permit to Work on Council Roads-Footpaths Application* form available from <http://www.southburnett.qld.gov.au/infrastructure-roads-and-drainage> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).
- GEN6. All works, including the repair or relocation of services (Telstra, lighting) must be completed at no cost to Council.
- GEN7. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.
- GEN8. Maintain the site in a clean and orderly state at all times.

- GEN9. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Compliance Assessment

- GEN10. All conditions of this approval must be satisfied prior to Council issuing a Compliance Certificate for the commencement of the use, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

Amalgamation

- MCU1. Prior to the commencement of use, the applicant must amalgamate the subject lots, Lot 8 on SP105981 and Lot 9 on RP32384, into one allotment and submit evidence of such to Council.

Fencing

- MCU2. Provide a minimum 1.8m high screen fence along the side and rear property boundaries of the site, tapered to 1.2m in height over a length of 4m toward Coulson Street and Muir Street frontages.

- MCU3. ~~Read frontage fences or walls are not permitted.~~ **Submit to Council for endorsement external details of the building, façade treatment and materials with colours and finishes that are not reflective materials, generally consistent with the approved plans and drawings.**

Elevations with a Road Frontage, should present an attractive design and interface to any pedestrian environment and may include light boxes/ public artwork or similar (Muir Road Frontage) that contributes to an appropriate and active streetscape frontage.

Note: This condition is imposed to reflect the changes to the plans which have limited opportunity for landscaping and activation through tenancy access from a major road frontage.

Lighting

- MCU4. Design all external lighting in accordance with AS4282-1997 "Control of the Obtrusive Effects of Outdoor Lighting".

Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjacent premises to minimise the protrusion of light outside the street.

Landscaping

- MCU5. ~~A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 – Landscaping must be submitted to Council for Compliance Assessment prior to any work commencing on site.~~

~~Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use.~~

A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 - Landscaping (for both Stages) must be submitted to Council for Compliance Assessment prior to any work commencing on site. Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use.

Muir Street Frontage fencing is to be shown on the landscape plan and must be a minimum 60% transparent and no greater than 1.5m in height (where combined with retaining walls, the same height limit applies). Landscaping, lighting and pedestrian wayfinding are to be outlined on the plans.

Refuse Storage Collection

- MCU6. Any areas that are dedicated for the collection and/or storage of solid waste on the premises must be:
- level;
 - provided with impervious hard stand and drained; and
 - screened from view from the street or adjoining properties.
- MCU7. Dedicated refuse bin areas must be provided for the washing out of the refuse bins and:
- all tap outlets must be fitted with backflow prevention devices;
 - the floor areas must be drained to sewer; and
 - must be covered so that water not associated with the washing out process (e.g. rainfall) does not enter the sewer.

Property Access

- ENG1. Property access shall be provided in accordance with the details in table S2.7 – *Design and Construction Standards* of the Nanango Shire Council IPA Planning Scheme; and IPWEAQ standard Drawing No. RS-051 *Driveways Heavy Duty Vehicle Crossing, Type A*, with dimension W1 being the greatest of:
- 6.0m; and
 - the minimum value necessary to meet the swept path requirements of the Articulated Vehicle (AV) as defined in AS/NZS 2890.2.
- ENG2. Only one access to the site will be permitted, which must be from Muir Street.
- ENG3. Fencing, landscaping, signs and letterboxes must not impede sight lines for vehicles entering or leaving the site or travelling along Muir Street.
- ENG4. Road works and entrances must be constructed so as to:
- remove all disused vehicle entrances and reinstate kerbing consistent with the adjacent kerb profile;
 - permit all vehicles to enter and leave the site in a forward gear;
 - avoid a trip hazard to pedestrians; and
 - ensure that low-clearance vehicles can clear the cross-over pavement upon entering and leaving the property.

Car Parking & Manoeuvrability

- ENG5. The applicant must provide line-marked vehicular parking spaces for Stage 1 in accordance with the requirements of Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, comprising of:
- Twenty-five (25) spaces for B99 vehicles including one (1) disabled bay, in compliance with the requirements of the current version of AS/NZS 2890.1; and
 - one (1) parking space to suit an Articulated Vehicle (AV) in compliance with the requirements of the current version of AS/NZS 2890.2.
- ENG6. The applicant must provide the number of marked car parking spaces at Stage 2 for B99 vehicles including one (1) disabled bay as required by Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, or otherwise submit a technical report that provides an assessment of; and justification for another proposed number of car parks, for compliance assessment by Council's General Manager of Infrastructure.
- ENG7. As part of a separate development application for an Operational Works permit, the applicant must provide a Signage and Linemarking Plan for compliance assessment by

Council's General Manager of Infrastructure and install the traffic management devices required in accordance with the *Manual of Uniform Traffic Control Devices* (MUTCD); ensuring that the plan provides for the use of vehicles, pedestrians and mobility aids for disabled access. Driveways and vehicular parking areas must be adequately sign-posted including indicating combined usage by pedestrians and vehicles.

ENG8. Disabled car parks shall be designed and constructed in accordance with the requirements of the current version of AS/NZS 2890.6.

ENG9. All driveways, vehicle manoeuvring areas and turning radii shall be designed and constructed in all other respects in accordance with the requirements of Table S2.7 – *Design and Construction Standards* of the Nanango Shire IPA Planning Scheme and the current version of AS/NZS 2890.1 for a B99 vehicle, except that the turning radii and areas used by the HRV to service refuse collection and the AV to services goods delivery including the Muir Street access, internal driveways, parking and manoeuvring areas shall be designed and constructed in accordance with the requirements of the current version of AS/NZS 2890.2 to suit both the HRV and AV as appropriate.

ENG10. As part of a separate application for an Operational Works permit, the applicant must provide for compliance assessment by Council's General Manager of Infrastructure, .DWG format drawings demonstrating the turning templates required to both enter and exit the property at the proposed cross-over in a forward direction and to enter and exit:

- (a) all proposed parking bays using a B99 class vehicle, meeting the requirements of Australian Standard AS/NZS 2890.1, including a clearance of 300mm to both sides of the turning path as required by clause B3.2 of AS/NZS 2890.1
- (b) the proposed parking bays for a HRV and an AV as defined in AS/NZS 2890.2; including a clearance of 300mm to both sides of the turning path as required by clause 5.4 of AS/NZS 2890.2.

EGN11. Kerbing associated with the car parking bays shall be low enough to provide for clearance under vehicles as a B99 swept vehicle path protrudes over them.

ENG12. Car parking areas and internal driveways shall be constructed, drained and surfaced with either asphaltic concrete or reinforced concrete; or where such surfacing exists but is damaged, repaired to the requirements of the Nanango Shire IPA Planning Scheme or another standard agreed to by Council's General Manager of Infrastructure, so as to minimise dust emissions, erosion and sediment run-off. The construction and design shall be in accordance with the relevant part of current version of either AS 2890 or AS/NZS 2890 and to the requirements of the Nanango Shire IPA Planning Scheme.

Roads

ENG13. Any alterations or improvements to roads must be designed and constructed in accordance with the requirements of the Nanango Shire IPA Planning Scheme and of the MUTCD.

ENG14. The applicant must submit all required engineering drawings related to roadworks for compliance assessment to Council's General Manager of Infrastructure under a separate development application for an Operational Works permit.

Kerb and Channel

ENG15. Any damage to existing kerb & channel must be repaired or replaced to a profile matching the existing profile in Coulson Street and Muir Street as appropriate, for the full road frontages of Lot 8 SP105981 and Lot 9 RP32384.

Footpaths

ENG16. The Applicant must construct a concrete footpath at least 2.0m wide along the frontage of Lot 9 on RP32384 (the western side of Muir Street between Coulson Street and joining to the existing footpath) at Stage 1 in accordance with the details in IPWEA

Standard Drawing RS-065. *Concrete Pathway Construction Details*, and the requirements of Table S2.7 – *Design and Construction Standards* of the Nanango Shire IPA Planning Scheme.

- ENG17. Kerb ramps complete with TGSIs must be installed at Stage 1 at locations agreed to by Council in accordance with IPWEA Standard Drawing RS-090. A kerb ramp must be provided adjacent to all disabled car parking bays to provide access to the footpath if they are required to be through kerb and channel.

Water Supply

- ENG18. The proposed development must connect to Council's reticulated water supply system at the nearest practicable location as advised by Council's General Manager of Infrastructure and in accordance with Schedule 2, Division 3.2 – *Design and Construction Standards*, Table S2.10 of the Nanango Shire IPA Planning Scheme and the *South-east Queensland Water Supply & Sewerage Design & Construction Code* (SEQ Code) requirements at no cost to Council.
- ENG19. The applicant must advise Council of its expected water supply demand for Stages 1 and 2 and any water reticulation main upgrades required to meet this additional demand must be installed at no cost to Council.
- ENG20. Design details and engineering drawings required to comply with water supply conditions, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG21. All required water supply works will be subject to approval under a separate development application for an Operational Works permit.

Sewerage

- ENG22. The proposed development shall connect to Council's sewerage system at the nearest practicable location as advised by Council's General Manager of Infrastructure and in accordance with Schedule 2, Division 3.2 – *Design and Construction Standards*, Table S2.10 of the Nanango Shire IPA Planning Scheme and the *South-east Queensland Water Supply & Sewerage Design & Construction Code* (SEQ Code) requirements. at no cost to Council.
- ENG23. Engineering drawings required to comply with sewerage conditions including required changes to Council's sewers, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG24. All required sewerage works will be subject to approval under separate development application for an Operational Works permit.
- ENG25. Buildings must not be located over the existing sewer, or the existing sewer must be relocated through the site so that it is clear of proposed buildings.

Building Over and Adjacent to Sewer

- ENG26. Relocation or alteration of Council's existing sewer passing through Lot 9 RP 32384 and Lot 8 SP105981 necessary to comply with the requirements of MP1.4 *Building over or near relevant infrastructure*, will be subject to a separate development application for an Operational Works permit.
- ENG27. Where vehicular access pavement is proposed to be built over an existing or proposed sewer, construction jointed sections must be incorporated to facilitate future Council access for maintenance/service purposes. The joints shall be located symmetrically about the centre-line of the sewer and at least 600mm apart. The location of the existing sewer may be inferred from the location of the nearest manholes to each side of the pavement.

Trade Waste Facilities

ENG28. Trade waste facilities to service any food processing must be provided by the applicant at its cost, in compliance with Council's Trade Waste Management Policy.

Stormwater

ENG29. The stormwater drainage system serving the site including all surface, underground and roof water components must be designed in accordance with the requirements of the *Queensland Urban Drainage Manual (QUDM)* for Level III roof and allotment drainage and certified by a RPEQ engineer; and so that the development will not make material changes to the pre-development location, duration, frequency or concentration of overland stormwater flow at the point of discharge to all downstream properties including road reserves. In the event that a material change to the pre-development stormwater flows will occur, the applicant must produce evidence to the satisfaction of Council's General Manager of Infrastructure of a lawful right as to the method for stormwater discharge over the downstream land.

ENG30. The development must have as its Lawful Point of Discharge, the stormwater manhole provided by Council opposite the south-western corner of lot 8 SP105981 which shall be nominated in the Stormwater Management Plan and shown on the drawings submitted for compliance assessment to Council's General Manager of Infrastructure as part of a development application for an operational works permit.

ENG31. All stormwater drainage systems, including all surface, underground and roof water components:

- (a) shall effectively drain all stormwater falling onto the proposed development to Council's stormwater manhole, rain water tanks, or another lawful point of discharge agreed to by Council's General Manager of Infrastructure;
- (b) shall enable the post-development flows at the point of discharge to all downstream properties including road reserves to remain consistent with the pre-developed case; and
- (c) shall be designed such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream properties occurs as a result of the development.

ENG32. The Applicant must submit for Stage 1 an on-site Stormwater Management Plan (SMP) report for Compliance Assessment by Council's General Manager of Infrastructure, indicating drainage paths for all roofed and impervious areas. The on-site SMP shall also provide the following:

- (a) Hydraulic design for all 1% AEP and 50% AEP AR&R design storms from 5 minutes to 450 minutes duration; and provision of all software data files for both pre-development and post-development scenarios
- (b) Preliminary design showing sizes, levels and location of all proposed pipes and channels; on-site storage tanks; roof drainage, gully pits, manholes and field inlets, etc.;
- (c) Details of all pre and post development flows; and
- (d) Details of any cut or fill required to direct stormwater to a lawful point of discharge.

ENG33. Detailed engineering design drawings of the proposed stormwater system showing plans and longitudinal sections for stormwater infrastructure, including hydraulic grade lines, stormwater flow rates and velocities, proposed locations and details of all stormwater pipelines, manholes, gully pits, field inlet pits, culverts, channels, on-site detention/ retention tanks and/or detention basins including inlet and outlet details, guttering and downpipes must be submitted for compliance assessment to Council's General Manager of Infrastructure under a separate development application for an Operational Works permit.

- ENG34. All stormwater systems must be constructed in accordance with the approved drawing details before commencing any approved use.
- ENG35. Any damage to existing stormwater infrastructure shall be repaired or replaced equivalent to its existing condition or better at no cost to Council.
- ENG36. Any new earthworks, landscaping, pavements or structures shall not concentrate or impede the natural flow of water across property boundaries and onto any other properties or road reserve.

Earthworks

- ENG37. Any proposed earthworks shall be undertaken in accordance with the *Urban Locality Code*, Element (g) within the Nanango Shire IPA Planning Scheme Part 3 Division 2 unless approved separately under a Development Permit for Operational Works; and strictly in accordance with the requirements of Australian Standard 3798; other relevant Australian Standards; and accepted engineering Codes of Practice and Industry Guidelines. A certificate of quality and uniformity of fill shall be provided by the Supervising RPEQ for all filled areas.

Standard of Works

- ENG38. Works shall be constructed generally in accordance with the specification requirements outlined in Aus-Spec #1 and the IPWEAQ Standard Drawings unless otherwise agreed by Council's General Manager of Infrastructure.

Maintenance Bond

- ENG39. A Maintenance Bond, equal to 5% of the total cost of construction of the civil works, including landscaping where applicable, must be lodged with the Council for a period of twelve (12) months from the date of acceptance "on maintenance" of any donated assets which are the subject of an Operational Works application.

Advice

- ADV1. All engineering designs submitted to Council for compliance assessment approval must be certified by an appropriate Registered Professional Engineer of Queensland.
- ADV2. Council will check its existing water supply system to determine whether any reticulation upgrades are necessary to meet the water supply and firefighting demand from the development, for which it will require advice from the applicant on its expected demand at Stages 1 and 2. A water connection upgrade may be required at Stage 1 based on the applicant's requirements and this will be at the applicant's cost.
- ADV3. The applicant is advised that the existing water mains passing the site along Coulson Street and Muir Street are of asbestos cement manufacture and appropriate safety measures and methodology are required when working at or near these mains. All live works including new connections and capping off of any connection no longer required will be carried out by Council at the applicant's cost.
- ADV4. Any work over or adjacent to Council's sewerage infrastructure, including the construction/rebuilding/alteration of buildings, pavements, or other structures; and filling or excavation of material is subject to the requirements of the *Queensland Development Code MP1.4 Building over or near relevant infrastructure*.
- ADV5. The proposed sewerage relocation concept in Lenecon drawing No. S-0131617-01 Revision A dated 10/6/2015, "Sewer Diversion" is not acceptable and it is expected that the sewer will require relocation along the northern boundaries of Lot 9 RP 32384 and Lot 8 SP105981.
- ADV6. It is expected that Muir Street from the intersection with Coulson Street to the northern boundary of Lot 9 RP32384 will require resurfacing with AC in order to meet the additional service requirements of the proposed development.

- ADV7. At the time of application for Operational Works approval and before construction works may commence, the applicant will be required to submit the following design drawings for compliance assessment by Council's General Manager of Infrastructure: –
- (a) roadworks plans, cross-sections, typical detailed cross-section and pavement design details;
 - (b) Water supply internal reticulation plans and design details;
 - (c) Sewerage layout plans, longitudinal sections and design details;
 - (d) Stormwater layout plans longitudinal sections and design details;
 - (e) Landscaping plan and detailed planting schedule;
 - (f) Electricity layout; and
 - (g) Environmental management works.
- ADV8. The coordinate system to be adopted for drawings submitted by the applicant in relation to future and completed operational works shall be GDA94 MGA Zone 56.
- ADV9. Council expects that as-constructed revisions of all drawings submitted for operational works will be provided in DWG or DXF format and one (1) hard copy wet-signed on reinforced paper or film; and in accordance with the IPWEAQ Asset Design As Constructed (ADAC) Guidelines for Creation and Submission of ADAC XML Files. All text should be easily legible at A3 size.
- ADV10. *State Planning Policy (July 2014)* Appendix 3 Table B does not require any water quality treatment within Council's region since no population centres exceed 25,000 people; and there are no requirements in Council's Planning Scheme, but the proponent is encouraged to provide such facilities on its site and if required to meet its General Environmental Duty. However, Council will not accept such facilities as donated assets, due to the potential maintenance burden.
- ADV11. In analysing the stormwater system to meet QUDM Level III requirements, calculation of the contribution to on-site detention (OSD) volumes of roofwater should not assume that more than Q20 flow is contributed to the OSD, unless the roofwater design (gutters and downpipes) has actually been designed to contribute a greater amount (for example, if these are designed for Q100).
- ADV12. Stormwater calculations should not assume that rainwater tank retention storage contributes to the required detention volume.
- ADV13. The applicant should consider the effects of any proposed Stage 2 works (should they be approved) upon the stormwater management plan for the site. Provision for Stage 2 stormwater drainage works at stage 1 such that minimal modification of Stage 1 works would be required has the potential for saving significant costs.

Stage 2 Preliminary Approval Conditions

- GEN1. Subject to the requirements of the planning scheme in effect at the time, an amended proposal for Stage 2 must be submitted to Council for assessment and must comply with the following requirements:
- A maximum road frontage setback to Coulson Street of 3 metres;
 - A minimum of 65% of the Coulson Street façade of Stage 1 as glass;
 - Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply) ~~in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006~~, specifically:
 - minimum width of 3.2 metres; or otherwise replicating the width for adjoining buildings, ~~but not more than 600mm off the kerb~~, and
 - head-height clearance of 3.0 to 4.2 metres above pavement height;
 - Gross floor area must remain no greater than 923 sqm for the combined total of Stage 1 and Stage 2.

Further Development Permits

- GEN2. The development herein given preliminary approval for Stage 2 must not start until the required development permits have been issued and conditions complied with, particularly:
- Development Permit for Material Change of Use.

Car Parking & Manoeuvrability

- ENG1. The applicant must provide the number of marked car parking spaces at Stage 2 for B99 vehicles including one (1) disabled bay as required by Schedule 1 and Table S1.1 of the Nanango Shire IPA Planning Scheme, or otherwise submit a technical report that provides an assessment of; and justification for another proposed number of car parks, for compliance assessment by Council's General Manager of Infrastructure.

Sewerage

- ENG2. Buildings must not be located over the existing sewer, or the existing sewer must be relocated through the site so that it is clear of proposed buildings.
- ENG3. Engineering drawings required to comply with sewerage conditions including required changes to Council's sewers, prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.
- ENG4. All required sewerage works will be subject to approval under separate development application for an Operational Works permit.

Trade Waste Facilities

- ENG5. Trade waste facilities to service any food processing must be provided by the applicant at its cost, in compliance with Council's Trade Waste Management Policy.

Stormwater

- ENG6. The Applicant must submit at Stage 2 an amended on-site Stormwater Management Plan (SMP) report based upon the approved Stage 1 report, for Compliance Assessment by Council's General Manager of Infrastructure, indicating drainage paths for all roofed and impervious areas. The on-site SMP shall also provide the following:
- (a) Hydraulic design for all 1% AEP and 50% AEP AR&R design storms from 5 minutes to 450 minutes duration; and provision of all software data files for both pre-development and post-development scenarios
 - (b) Preliminary design showing sizes, levels and location of all proposed pipes and channels; on-site storage tanks; roof drainage, gully pits, manholes and field inlets, etc.;
 - (c) Details of all pre and post development flows; and
 - (d) Details of any cut or fill required to direct stormwater to a lawful point of discharge.

Advice – Both Stages

- ADV1. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting

<https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to Section 119 of the *Planning Act 2016*.

Appeal Rights

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

Financial and Resource Implications

None identified

Link to Corporate/Operational Plan

Strategic Priority 2. Growth and Opportunity

Balanced development that preserves and enhances our region.

Implement policies and plans that support appropriate planning and development for business, industry and community needs.

Communication/Consultation (Internal/External)

Refer to Section 3.0.

Legal Implications (Statutory Basis, Legal Risks)

No implication can be identified.

Policy/Local Law/Delegation Implications

No implication can be identified.

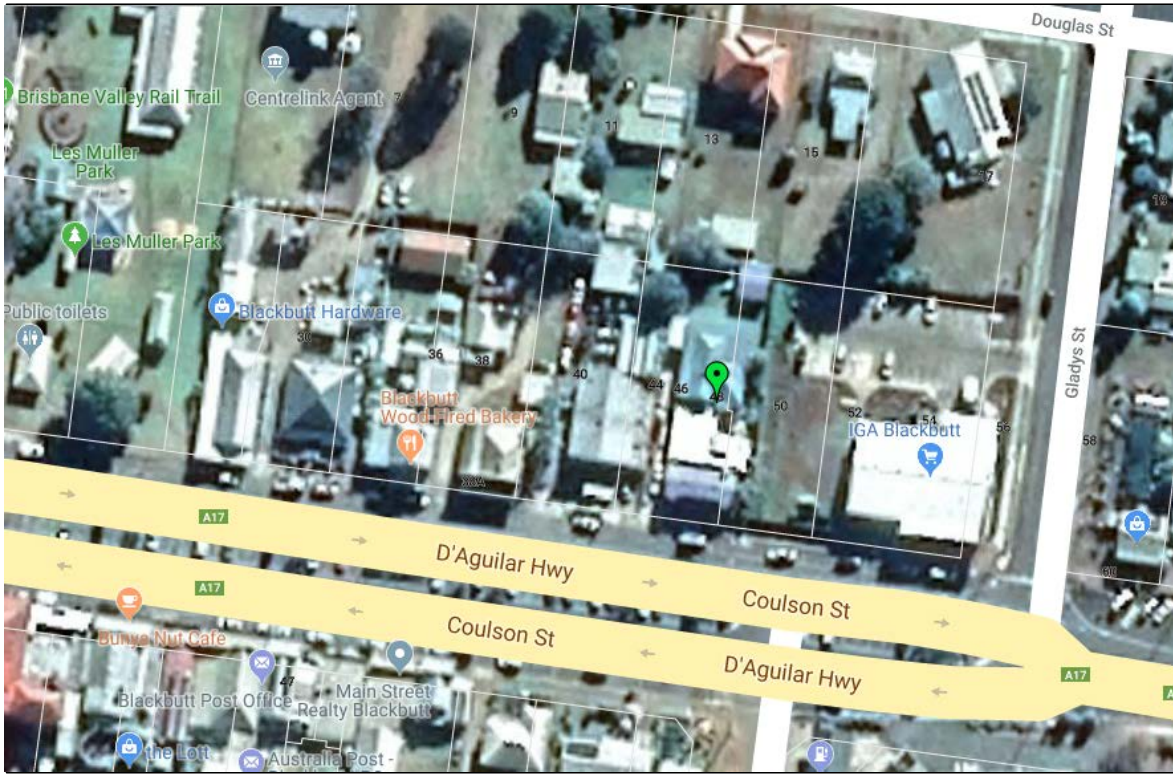
Asset Management Implications

No implication can be identified.

Report

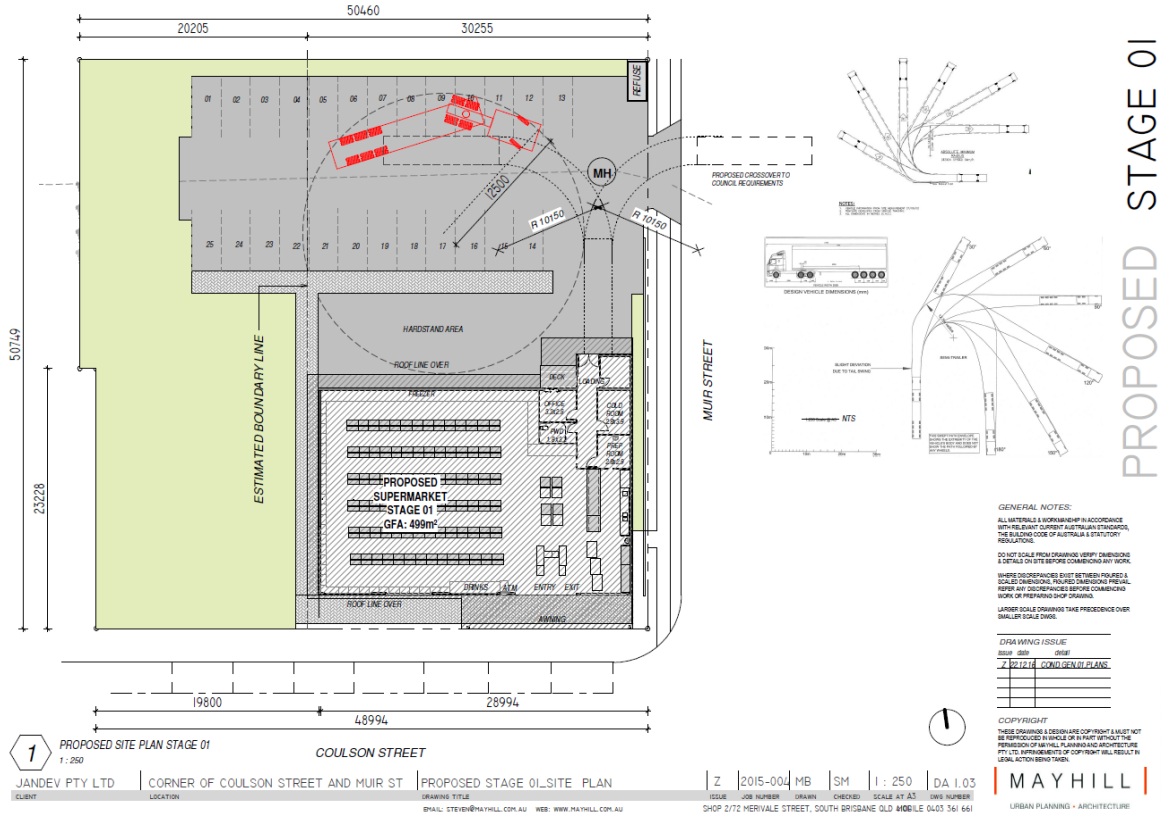
Applicant:	JANDEV PTY LTD C/- MAYHILL PLANNING AND ARCHITECTURE
Owner:	SOUTH BURNETT REGIONAL COUNCIL
Property Address:	48 & 50 COULSON STREET, BLACKBUTT
Real Property Description:	LOT 8 ON SP105981 AND LOT 9 ON RP32384
Approvals Sought:	S81 - MINOR CHANGE TO A DEVELOPMENT PERMIT
Proposal Description:	MATERIAL CHANGE OF USE (SHOP)
Planning Scheme:	NANANGO SHIRE IPA PLANNING SCHEME
Planning Scheme Zone:	BUSINESS AND COMMERCIAL ZONE
Preferred Land Use Area:	N/A
Area of Land:	2,507SQM
Existing Land Use:	BLACKBUTT MEMORIAL HALL (TO BE RELOCATED)
Surrounding Land Uses:	COMMERCIAL AND RESIDENTIAL
Services:	FORMED ROADS, ELECTRICITY, TELECOMMUNICATION, RETICULATED SEWER, RETICULATED WATER
Access:	COULSON STREET, MUIR STREET
Topography:	RELATIVELY FLAT, GENTLE SLOPE DOWN TO THE WEST
Information Request Issued:	N/A
Information Response Received:	N/A
Referrals Required/Received:	N/A
Application Process:	CODE ASSESSABLE
Applicable Codes	URBAN LOCALITY CODE
Public Notification:	N/A

Aerial Plan

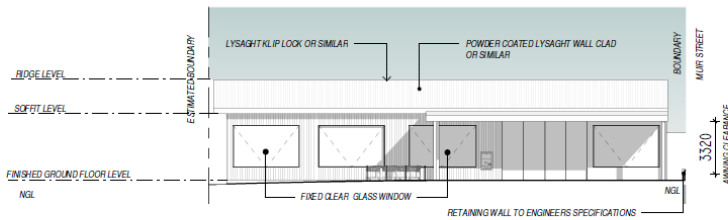


Source: Nearmap

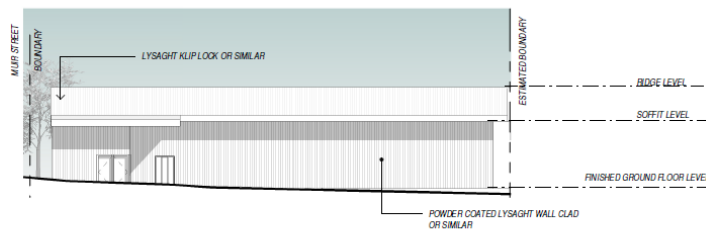




① STAGE 01 SOUTH ELEVATION (FRONT)
1:200



② STAGE 01 NORTH ELEVATION
1:200



GENERAL NOTES:
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WHERE DIMENSIONS EXIST BETWEEN POLYLINE & SOLID DIMENSIONS, POLYLINE DIMENSIONS PREVAIL, REFER ANY DISCREPANCIES BEFORE COMMENCING WORK OR PREPARING SHOP DRAWINGS.
LARGER SCALE DRAWINGS TAKE PRECEDENCE OVER SMALLER SCALE DWGS.

DRAWING ISSUE:
ISSUE: 001 | DATE: 01/12/16 | COND: GEN PLANS

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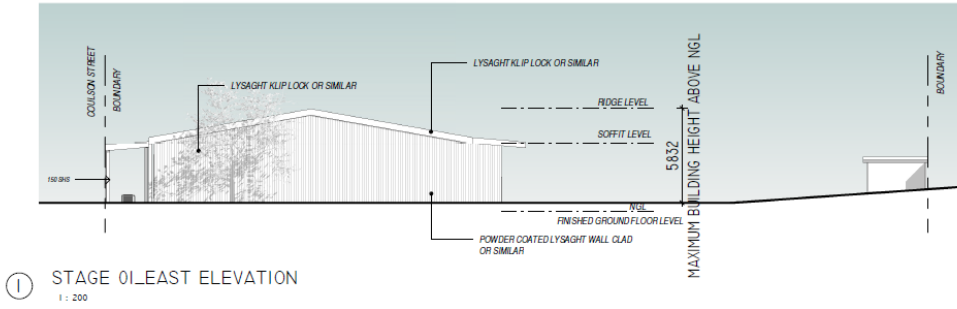
JANDEV PTY LTD | CORNER OF COULSON STREET AND MUIR ST | PROPOSED STAGE 01 ELEVATIONS | 2015-004 | MB | SM | 1:200 | DA 1.05

EMAIL: STEVEN@MAYHILL.COM.AU | WEB: WWW.MAYHILL.COM.AU | SHOP 2/72 MERVILLE STREET, SOUTH BRISBANE QLD MOBILE 0403 361 661

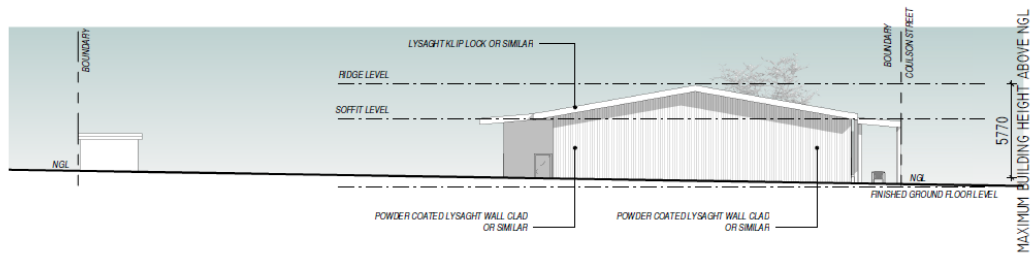
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DECEMBER 2016 ISSUE 2

PROPOSED STAGE 01



① STAGE 01_EAST ELEVATION
1 : 200



② STAGE 01_WEST ELEVATION
1 : 200

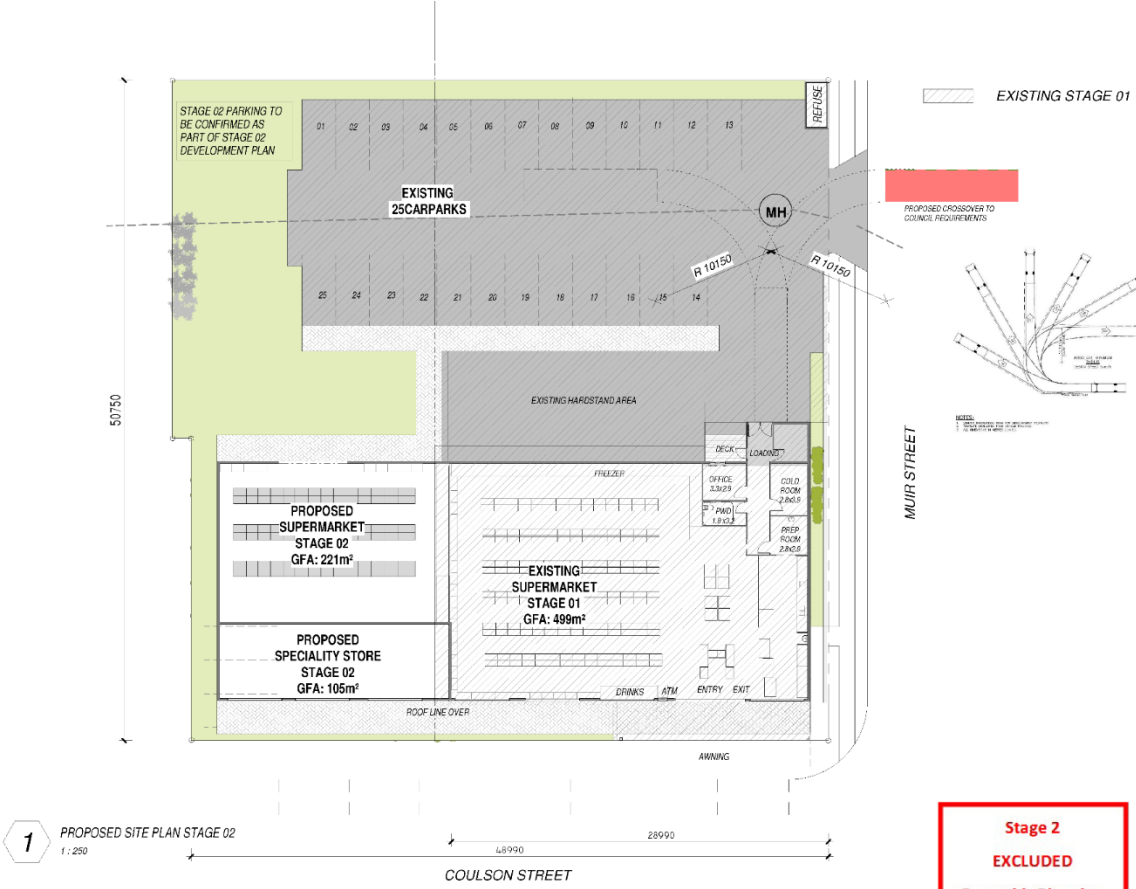
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 URBAN PLANNING + ARCHITECTURE

DECEMBER 2016_ISSUE Z

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 CLIENT | LOCATION | DRAWING TITLE | ISSUE | JOB NUMBER | DRAWN | CHECKED | SCALE | A3 | DIMS NUMBER | SHOP 2/72 HERIVALE STREET, SOUTH BRISBANE QLD 4003 361 661

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PROPOSED STAGE 02



① PROPOSED SITE PLAN STAGE 02
1 : 250

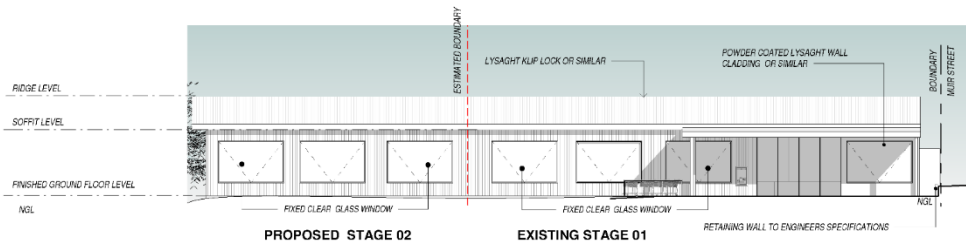
GENERAL NOTES:
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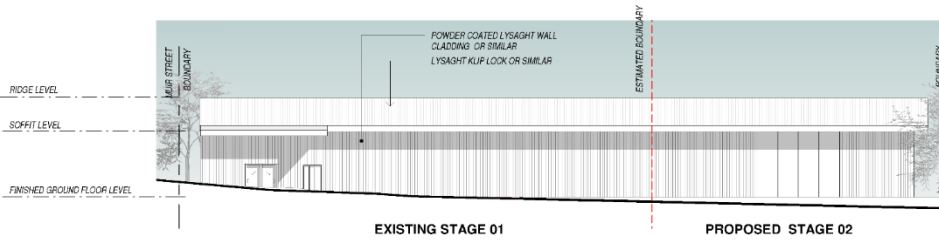
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**Stage 2
EXCLUDED
From this Planning
Approval**

PROPOSED STAGE 02



1 STAGE 02_SOUTH ELEVATION(FRONT)
1 : 200



3 STAGE 02_NORTH ELEVATION
1 : 200

GENERAL NOTES:
ALL MATERIALS & WORKMANSHIP IN ACCORDANCE WITH PRESENT CURRENT AUSTRALIAN STANDARDS THE BUILDING CODE OF AUSTRALIA & STATUTORY REGULATIONS.
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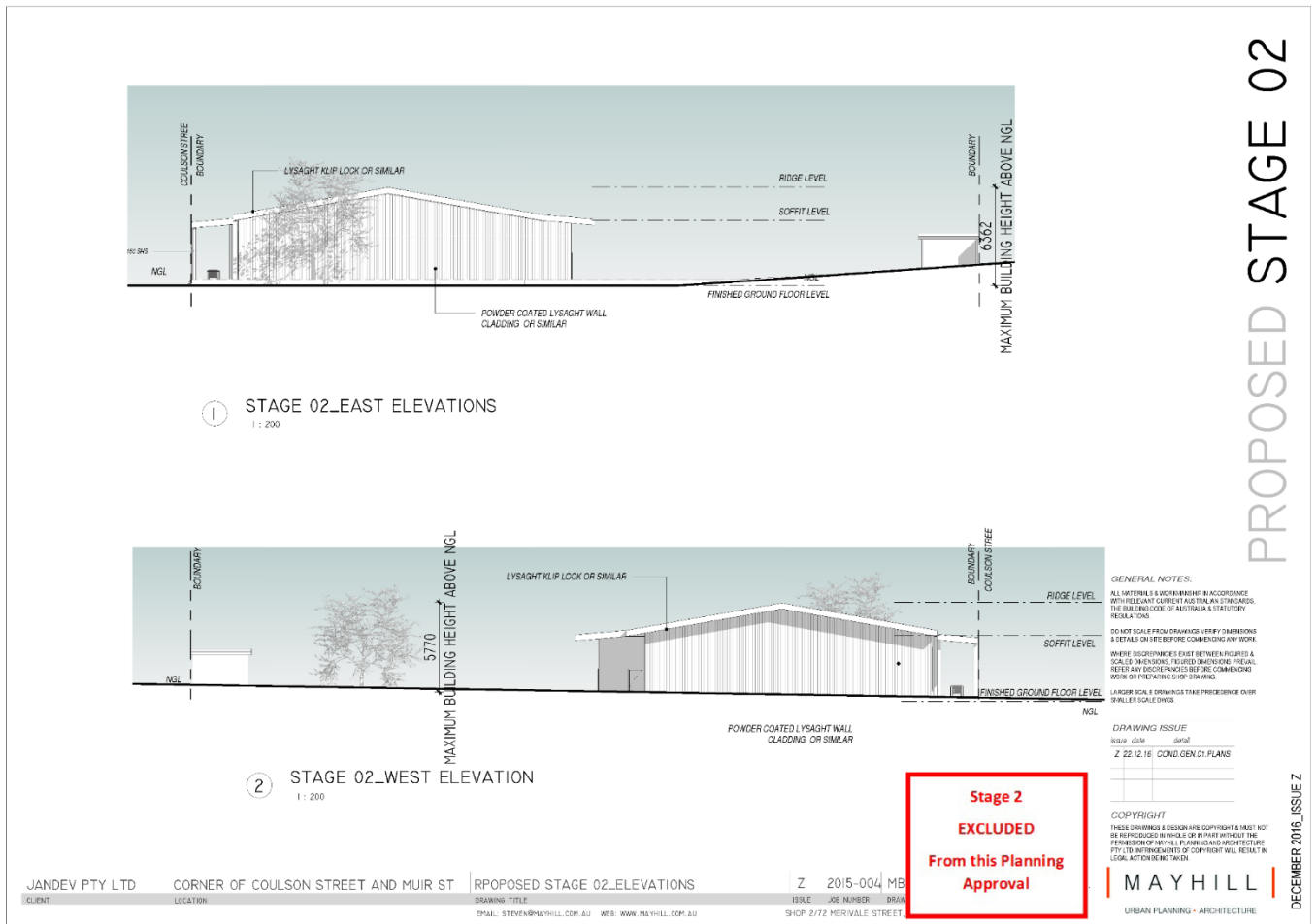
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Stage 2
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DECEMBER 2016 ISSUE Z



1.0 INTRODUCTION

The applicant seeks a Minor Change to a current approval for a Material Change of Use for a shopping centre over land at 48 & 50 Coulson Street, Blackbutt, formally described as Lot 8 on SP105981 and Lot 9 on RP32384.

1.1. The Proposal

The original approval granted is for a two-stage shopping centre development. Stage one (1) involves the development of a supermarket with a GFA of 499sqm. Stage two (2) involves an additional 278sqm of GFA to the supermarket and a speciality store with 146sqm of GFA – Stage two was granted preliminary approval only.

These revised plans involved:

- Stage 1:
 - Repositioning the supermarket ten (10) metres to the South to provide a maximum road frontage setback to Coulson Street of 3 metres;
 - Double sliding glass doors and glass windows addressing Coulson Street;
 - Twelve (12) metre long awning along Coulson Street (only part frontage) on the lot's front boundary;
 - Increase number of car parking spaces from seventeen (17) to twenty-five (25);
 - Reconfigure the parking area to accommodate an RCV;
 - Relocation of refuse area to north eastern corner.

- Stage 2 – Preliminary Approval Only and subject to further development permit:
 - Repositioning supermarket extension and speciality store to better align with Coulson Street frontage;
 - Reduction in speciality store GFA to 105sqm;
 - Reduction in supermarket GFA to 278sqm;
 - Glass windows addressing Coulson Street.

The revised plans were submitted post building design and were implemented for stage 1 approval, stage 2 is subject to further development permit. The following components are considered to constitute a minor change:

- Repositioning of the buildings toward the Coulson Street frontage;
- Rearrangement of parking;
- Addition of a twelve (12) metre awning along Coulson Street sited on the lot's front boundary.

As demonstrated in section 2 of this report, these changes do not result in substantially different development and comply with the criteria of a minor change. The following conditions will be amended to align with the amended plans.

Review of the amended plans highlighted other conditions issued in the approval package to be fulfilled which remain relevant and should be addressed a part of the new decision. These conditions are considered integral to the function and amenity of the development and should not be deleted or amended. The conditions are:

Table 1 – Changes to conditions

Original condition	New condition
<p><i>Condition GEN1</i> Prior to the issue of a development permit for building work or operational work related to Stage 1 of this approval, the applicant must submit to Council for approval amended proposal plans identifying the following amendments:</p> <p>(c) Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply) in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006, specifically:</p> <p>i. Minimum width of 3.2m; or otherwise replicating the width for adjoining buildings, but not more than 600mm off the kerb; and</p> <p>ii. Head height clearance of 3.0m to 4.2m above pavement height;</p>	<p><i>Condition GEN1</i> Prior to the issue of a development permit for building work or operational work related to Stage 1 of this approval, the applicant must submit to Council for approval amended proposal plans identifying the following amendments:</p> <p>(c) Provision of pedestrian shelter at the Coulson Street frontage of buildings (Muir Street frontage need not comply), in compliance with Probable Solution S11.7 of the Nanango Planning Scheme 2006 specifically:</p> <p>i. Minimum width of 3.2m; or otherwise replicating the width for adjoining buildings, but not more than 600mm off the;</p> <p>and</p> <p>ii. Head height clearance of 3.0m to 4.2m above pavement height;</p>
<p>CONDITION GEN2.</p> <p><i>The subject site must be developed generally in accordance with the plans and information submitted with the application as amended by these conditions:</i></p>	<p>CONDITION GEN2.</p> <p><i>The subject site must be developed generally in accordance with the plans and information submitted with the application as amended by these conditions:</i></p>

<ul style="list-style-type: none"> • <i>PROPOSED STAGE 01_SITE PLAN – Drawing Number DA 01.03 Issue P dated 3/8/2016</i> • <i>PROPOSED STAGE 01_ROOF PLAN – Drawing Number DA 01.04 Issue P dated 3/8/2016</i> • <i>SECTION – Drawing Number DA 02.09 Issue P dated 3/8/2016</i> 	<ul style="list-style-type: none"> • <i>PROPOSED STAGE 01_SITE PLAN – Drawing Number DA 01.03 Issue P Z dated 3/8/2016 December 2016</i> • <i>PROPOSED STAGE 01_ROOF PLAN – Drawing Number DA 01.04 Issue P Z dated 3/8/2016 December 2016</i> • PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.05 Issue Z December 2016 • PROPOSED STAGE 01_ELEVATIONS – Drawing Number DA 01.06 Issue Z dated December 2016 • <i>SECTION – Drawing Number DA 02.09 Issue P dated 3/8/2016</i>
<p><i>Condition MCU 3. Road frontage fences or walls are not permitted</i></p>	<p><i>Condition MCU 3. Road frontage fences or walls are not permitted Submit to Council for endorsement external details of the building, façade treatment and materials with colours and finishes that are not reflective materials, generally consistent with the approved plans and drawings.</i></p> <p><i>Elevations with a Road Frontage, should present an attractive design and interface to any pedestrian environment and may include light boxes/ public artwork or similar (Muir Road Frontage) that contributes to an appropriate and active streetscape frontage.</i></p> <p><i>Note: This condition is imposed to reflect the changes to the plans which have limited opportunity for landscaping and activation through tenancy access from a major road frontage.</i></p>
<p><i>Condition MCU 5 A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 - Landscaping must be submitted to Council for Compliance Assessment prior to any work commencing on site. Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use</i></p>	<p><i>Condition MCU 5 A detailed landscaping plan prepared in accordance with Planning Scheme Policy No.5 - Landscaping (for both Stages) must be submitted to Council for Compliance Assessment prior to any work commencing on site. Landscaping must be planted, maintained and irrigated in accordance with the approved Landscaping Plan prior to commencement of the use.</i></p> <p><i>Muir Street Frontage fencing is to be shown on the landscape plan and must be a minimum 60% transparent and no greater than 1.5m in height (where combined with retaining walls, the same height limit applies). Landscaping, lighting and pedestrian wayfinding are to be outlined on the plans.</i></p>

Table 2 – Conditions to be maintained

Conditions to be maintained

Condition MCU 6.

Any areas that are dedicated for the collection and/or storage of solid waste on the premises must be:

- (a) level;*
- (b) provided with impervious hard stand and drained; and*
- (c) screened from view from the street or adjoining properties*

Condition MCU 7.

Dedicated refuse bin areas must be provided for the washing out of the refuse bins and:

- (a) all tap outlets must be fitted with backflow prevention devices;*
- (b) the floor areas must be drained to sewer; and*
- (c) must be covered so that water not associated with the washing out process (e.g. Rainfall) does not enter the sewer*

It is acknowledged that works have commenced/ been implemented on site however these actions should still be undertaken by the applicant and not waived, even though actions may be retrospective.

Stage 2 remains subject to a further development permit assessment process and should amended in red on the plans as “final design to be assessed”. Stage 2 conditions are not amended by this minor change. A future MCU permit may override some conditions however that is subject to future assessment.

1.2. Site Description

- The site is located at 48 & 50 Coulson Street, Blackbutt, at the corner of Muir Street. Both street frontages are formed roads.
- The site area is 2,507sqm. The land has a very gentle downward slope to the west.
- Coulson Street forms part of the D’Aguilar Highway, a State controlled road.
- In context, the site is a prominent corner site, marking the beginning of the main commercial precinct of Blackbutt on the northern side of Coulson Street, entering the town from the east. It is noted that isolated commercial uses occur further to the east, but the main commercial precinct is reasonably well defined by Hart Street to the west and Muir/Sutton Streets to the east.

1.3. Surrounding Land Uses

Development to the west and to the south across Coulson Street are business and commercial uses, including cafes, shops and a service station. To the north on Douglas Street is the Blackbutt Retired Services League (RSL) and residences. To the east along Coulson Street are predominantly dwelling houses (existing non-conforming uses in the Business and Commercial Zone), interspersed with the occasional shop.

2.0. STATUTORY REQUIREMENTS

2.1. State and Local Planning Instruments

As the proposal is for a minor change a review against the state and local planning instruments must be carried out insofar as the minor change criteria of the *Planning Act 2017* stipulates. This review is provided in section 2.2 of this report.

2.2. Compliance with Minor Change Criteria

The proposed change constitutes a minor change under s81 of the Planning Act 2016.

Minor changes are defined in Schedule 2 of the Planning Act. The proposed change is considered against that definition in the table below.

Table 3 – Assessment against the Minor Change Criteria (PA, Schedule 2)

Minor Change Criteria	Complies	Response
A minor change , for a development approval, means a change that would not—		
(i) result in a substantially different development; or	✓	The proposed change does not create or result in a substantially different development as outlined in Table 6. The use of the site for a shop is retained and the requested changes particularly to the awning along Coulson Street were necessitated due to the width of the footpath (4m) making a 600mm setback impractical as it will result in the awning being located in the middle of the footpath creating a pedestrian hazard. The revised proposal plans Issue Z dated December 2016 reflect the amended condition GEN1 and the existing development on site. A licensed surveyor provided a certificate as part of the building work certification process confirming the setback of the building in accordance with the approved plans Issue Z.
if a development application for the development, including the change, were made when the change application is made would not cause—		
(A) the inclusion of prohibited development in the application; or	✓	The proposed change will not result in prohibited development.
(B) referral to a referral agency, other than to the chief executive, if there were no referral agencies for the development application; or	✓	The development application required referral to DILGP.
(C) referral to extra referral agencies, other than to the chief executive; or	✓	The proposed change would not require the application to be referred to extra referral agencies.

Minor Change Criteria	Complies	Response
(D) a referral agency to assess the application against, or have regard to, matters prescribed by regulation under section 55(2), other than matters the referral agency must have assessed the application against, or have had regard to, when the application was made; or	✓	The proposed change would not cause a referral agency to assess the application against or have regard to the matters prescribed by regulation.
(E) public notification if public notification not required for the development application.	✓	The approved development required code assessment. The level of assessment is not changed by the proposed change to the development.

The Development Assessment Rules 2017 (Schedule 1) provide guiding criteria in relation to 'substantially different development'. The proposed change is assessed against this criterion in Table 4.

Table 4 – Assessment against Substantially Different Development Criteria (Development Assessment Rules 2017)

Substantially Different Development Criteria	Complies	Response
A change may be considered to result in a substantially different development if the proposed change:		
(a) involves a new use	✓	The change does not propose a new use.
(b) results in the application applying to a new parcel of land	✓	There is no result of the proposed change applying to a new parcel of land.
(c) dramatically changes the built form in terms of scale, bulk and appearance	✓	The change proposed does not result in increased built form or bulk of the development. Any appearance changes are minor and largely cosmetic resulting in compliance with the conditions.
(d) changes the ability of the proposal to operate as intended	✓	The proposal does not change the ability of the proposal to operate as intended, with layout changes improving functionality.
(e) removes a component that is integral to the operation of the development	✓	The proposed change does not involve the removal of components integral to the operation of the development.
(f) significantly impacts on traffic flow and the transport network, such as increasing traffic to the site	✓	The change does not impact on the traffic flow or transport network. The change does not facilitate increased traffic to the site.
(g) introduces new impacts or increases the severity of known impacts	✓	The proposed change does not introduce new impacts or increase the severity of impacts known.

Substantially Different Development Criteria	Complies	Response
(h) removes an incentive or offset component that would have balanced a negative impact of the development	✓	There are no negative impacts as a result of the change of the proposal with no removal of incentives or offset components.
(i) impacts on infrastructure provision.	✓	The change proposed does not impact upon any infrastructure provision as there is no connecting non-trunk infrastructure.

2.3. Utilities and Services

All urban utilities are provided to the site in accordance with the original approval.

2.4. Contributions / Charges

The subject site is included within the Priority Infrastructure Area (PIA) under the Adopted Infrastructure Charges Resolution (AICR) which commenced in November 2013.

Council's Development Engineer confirmed that the headworks for Stage 1 have been paid.

3.0. CONSULTATION

3.1. Internal

(a) SBRC Department of Infrastructure.

4.0. CONCLUSION

The proposed minor change is appropriate on the basis general compliance with the exiting approval. Amendments to conditions reflect the changes to the layout on site for stages 1 and 2.

An amended AICN is not required this decision as Stage 1 has been paid in full.

The changes are not new or different development, the changes do not result in additional or new impacts and the changes do not require referral to any new or different relevant entity.

The changes to Stage 1 are accepted as a Minor Change to the approval, Stage 2 preliminary approval layout is concurrent accepted but is subject to further approval.

8.2.3 P&LM - 2409773 - Development Permit - MCU Major Utility (Solar Farm) & RAL(Proposed Access Easement & Subdivision by Lease) Lots 4&5 SP219361 & Lot 228 FTZ37463 - Applicant: Terrain Solar P/L - MCU17/0008 & RAL17/0005

Document Information

IR No 2409773

Author Helena Charlton (Principal Planner – Reel Planning Pty Ltd)

**Endorsed By Manager Planning & Land Management
General Manager Corporate Services**

Date 3 August 2018

Précis

Development Permit - MCU Major Utility (Solar Farm) & RAL(Proposed Access Easement & Subdivision by Lease) Lots 4&5 SP219361 & Lot 228 FTZ37463 - Applicant: Terrain Solar P/L - MCU17/0008 & RAL17/0005

Summary

- The proposal is for a 40 megawatt solar farm, associated infrastructure, two (2) lease lots and access easement over an approximate 118 hectare land area;
- The proposed operational life of the solar farm is 50 years, after which time it is proposed to be decommissioned and the land rehabilitated;
- The development site is located approximately three (3) kilometres to the east of Kingaroy's urban area and is currently occupied by a small-scale rural use (cattle grazing), improved by a dwelling and associated outbuildings;
- The development site adjoins a number of smaller lots improved by detached dwellings to the south, with the surrounding area generally characterised by fragmented rural lots;
- The development site is mapped as being Good Quality Agricultural Land (Class A) and is in an elevated location along a key transport corridor.
- While the balance of the proposal could be made to comply with the provisions of the relevant planning instruments through conditions, the threshold consideration in this matter is the alienation of GQAL and the associated implications for the agricultural sector;
- Independent reporting from an agronomist has demonstrated that the development site is able to viably operate a cropping practice and is in fact GQAL Class A; and
- The applicant has failed to demonstrate there are sufficient grounds to override conflicts in the planning instruments relating to the protection and enhancement of GQAL and therefore it is recommended that the application be refused for the reasons outlined herein.
- The applicant provided additional information attached as **Appendix A** on 21 September 2018 after sighting a copy of the Council's assessment report and the release of the

Planning and Environment Court's recent decision in *Mirani Solar Farm Pty Ltd vs Mackay Regional Council and Another* (P&E ref 4798/17 or QPEC18-038).

- The applicant provided further additional information on 26 October 2018 attached as **Appendix B**. After discussing the officer's recommendation, the applicant provided a review of the economic need and impact issues that concluded that approval of the project will not have any measurable effect on the local agricultural sector and that use of the land in question for solar electricity generation represents a much more desirable activity, from an economic perspective, than its continued use for any agricultural purpose.
- Both these documents were provided to Reel Planning Pty Ltd for review and further comments attached as **Appendix C** were provided by Greg Ovenden confirming that in considering the judgement in the *Mirani* case, the officer's recommendation for refusal of the application remains unchanged.

Officer's Recommendation

It is recommended the application for Material Change of Use for *Major Utility* (Solar Farm) and Reconfiguring a Lot (Access Easement and Subdivision by Lease) be refused on the following grounds:

- (1) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *Wide Bay Burnett Regional Plan*:
 - (a) Principle 2.4 in that it does not manage, maintain or enhance the regional landscape, with respect to the removal of good quality agricultural land, such that it contributes toward the Region's liveability or economy.
 - (b) Principle 3.4 in that it does not protect the Region's primary production areas to ensure their continuing contribution to the economy.
- (2) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *State Planning Policy*:
 - (a) State Interest – Agriculture (1) in that the proposed development does not promote or enhance agriculture and agricultural development in important agricultural areas.
 - (b) State Interest – Agriculture (2) in that the proposed development does not protect Class A GQAL for sustainable agricultural use because it will have an avoidable unacceptable impact for 50 years, which is a time frame akin to being irreversible.
 - (c) State Interest – Agriculture (4)(d) in that the proposed development would not promote growth in agricultural production and a strong agriculture industry as it does not facilitate opportunities for co-existence with development that is complementary to agricultural uses that do not reduce agricultural productivity.
- (3) Approval of the proposed development would conflict with or compromise the achievement of the following Desired Environmental Outcomes of the *Planning Scheme for the Shire of Kingaroy (Amendment No. 1) 2006*:
 - (a) DEO (a) in that it does not protect the Region's land resources from adverse effects from disturbance in the short-term;
 - (b) DEO (d) in that it does not protect the economic value of good quality agricultural land or promote its sustainable use for the Region;
 - (c) DEO (e) in that it does not provide benefit to, or fulfils an economic demand, from the community.
- (4) Approval of the proposed development would conflict with the following provisions of the Rural Locality Code:

- (a) Overall outcome (iii) in that there is not a demonstrable need for it, particularly on the proposed site, such that it would support rural activities and rural communities.

- (5) Approval of the proposed development would conflict with the following provisions of the Natural Features and Resources Overlay Code (element (f)):
 - (a) Specific outcome (1) in that while the use does not involve the “permanent” alienation of GQAL, to the extent it is “temporary”, a 50-year period is an unacceptable long term loss of the land (akin to permanency) for productive rural use of the soil.
 - (b) Specific Outcome (2) in that the Applicant has failed to sufficiently demonstrate that:
 - (i) the land is not actually GQAL;
 - (ii) the development is for farm restructuring to optimise productive usage;
 - (iii) the development is essential for better management of land and water resources to prevent degradation or waste;
 - (iv) there is an overriding community need in terms of public benefit for the proposal and the proposal cannot be located on alternative sites that are not identified as GQAL.

Financial and Resource Implications

No implication can be identified.

Link to Corporate/Operational Plan

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council’s planning scheme to support sustainable development of business, industry and community liveability.

Communication/Consultation (Internal/External)

The application was subject to public notification in accordance with the requirements of the *Planning Act 2016*. Section 3.4 of this report provides a summary of the submissions.

Legal Implications (Statutory Basis, Legal Risks)

The submitters have secured appeal rights to the Planning & Environment Court once Council has issued the decision notice.

Policy/Local Law/Delegation Implications

No implication can be identified.

Asset Management Implications

No implication can be identified

Report

Applicant: TERRAIN SOLAR PTY LTD
Owner: FOGG GROUP PTY LTD AND M & K BISHOP
Property Address: 397 KINGAROY BARKERS CREEK ROAD, KINGAROY
Real Property Description: LOTS 4&5 ON SP219361 AND LOT 228 ON FTZ37463
Approvals Sought: MATERIAL CHANGE OF USE – MAJOR UTILITY (SOLAR FARM)
RECONFIGURING A LOT (PROPOSED ACCESS EASEMENT AND SUBDIVISION BY LEASE)

Proposal Description:

Planning Scheme: Planning Scheme for the Shire of Kingaroy 2006
Planning Scheme Zone: Rural Zone
Preferred Land Use Area: Rural Locality
Area of Land: 128.344ha
Existing Land Use: Rural Uses. A house is located on Lot 5
Surrounding Land Uses: A hardwood plantation adjoins the boundary to the north. To the east the site has frontage to Kingaroy Bakers Creek Road, further east is a range of rural uses with a dwelling house. Adjoining the site to the south is Kingaroy Bakers Creek Road, with large rural lots further south. The site adjoins a large rural parcel of land to the west.

Services: Limited services including electricity and telecommunications
Access: Southern boundary
Topography: Moderate to gentle slope falling from the north to the south.

Application Deemed Properly Made: 27 September 2017
Confirmation Notice Issued: 05 October 2017
Information Request Issued: 18 October 2017
Information Response Received: 24 November 2017
Referrals Required/Received: Department of Infrastructure Local Government and Planning
Application Process: Impact Assessment
Public Notification: 28 November 2017 – 19 December 2017
Properly Made Submissions: 31
Public Notice Compliance: 20 December 2017

1.0 EXECUTIVE SUMMARY

The purpose of this report is to carry out an independent town planning assessment of the proposed development. The Applicant, Terrain Solar Pty Ltd, seeks to establish a 40 megawatt solar farm and associated infrastructure, two (2) lease lots and access easement over an approximate 118 hectare area of 397 Kingaroy Barkers Creek Road, Kingaroy, formally described as lots 4 and 5 on SP219361 and Lot 228 on FTZ37463 ('the site').

Accordingly, the Applicant, seeks a Development Permit for Material Change of Use for *Major Utility* (Solar Farm) and Reconfiguring a Lot (Access Easement and Subdivision by Lease). The proposed period of the lease lots is commensurate with the operational life of the solar farm (50 years).

The application was lodged under and has been assessed against the now superseded *Planning Scheme for the Shire of Kingaroy 2006* (Amendment No.1). Since the application was lodged, the *South Burnett Regional Council Planning Scheme 2017* ('the current Planning Scheme') has come into effect. Given the age of the superseded Planning Scheme, it was relevant during assessment to consider the provisions of the current Planning Scheme.

The site is at an elevated location approximately three (3) kilometres to the east of Kingaroy Township and is currently occupied by a small-scale rural use and improved by a dwelling and associated rural outbuildings. It appears historical contouring may have occurred to facilitate past agricultural pursuits on the site. The surrounding area is similarly characterised by rural uses. A number of dwellings on smaller rural-lifestyle lots adjoin the site to the south and west.

Areas of particular concern relate to the proposal's ability to conflict with provisions of the local and State planning instruments relating to the preservation of good quality agricultural land, principally for agricultural purposes, and avoidance of adverse impacts on scenic amenity and character.

Technical reporting including a visual impact appraisal (which was peer reviewed), traffic impact assessment, noise and vibration report and land suitability report (relating to the agricultural capacity of the site), cropping enterprise economic study (considering the economic viability of conducting a cropping practice over the development site, which was also peer reviewed) form part of the application material. Several of these reports were requested to address concerns raised by submitters and areas of non-compliance with the relevant planning instruments.

Our assessment reveals that the Rural zone generally represents the most appropriate location for a solar farm and, that in this case, visual amenity impacts can be mitigated by conditions requiring significant vegetation buffers, although there would be low-moderate impacts while the vegetation matures. However, the Applicant has failed to sufficiently demonstrate that the site is not good quality agricultural land by way of a detailed site-specific assessment, or that the land is not economically viable to conduct agricultural pursuits.

It is a fine balance however refusal is recommended on the grounds that the proposal conflicts with key elements of the local and State planning instruments and that the Applicant has failed to demonstrate that there are sufficient planning grounds to override these conflicts.

2.0 SITE AND LOCALITY

2.1 Site Description

The subject site is formally described as Lot 4 on SP219361, Lot 5 on SP219361 and Lot 228 on FTZ37463 (refer to **Figure 1**). The site has a cumulative area of 128.344ha with a road frontage to Kingaroy Barkers Creek Road of approximately 1.6km. The site is currently improved by a single dwelling and outbuildings used for rural purposes in the central northern portion. The northern part of Lot 5 contains remnant vegetation mapped as Category B (endangered). Small tracts of unregulated vegetation are dispersed across the site.

There is a difference in level of approximately 48 metres across the site, from a low point of 522 metres AHD along the southern boundary to a high point of approximately 570 metres AHD along the northern boundary. The aspect of the site presents towards the south and Kingaroy Barkers Creek Road (an arterial road through the local area).

The site is not burdened or benefited by any easements. The site is currently serviced by reticulated electricity and telecommunications. An existing crossover from the southern boundary is provided to grant access to the existing dwelling on Lot 5.

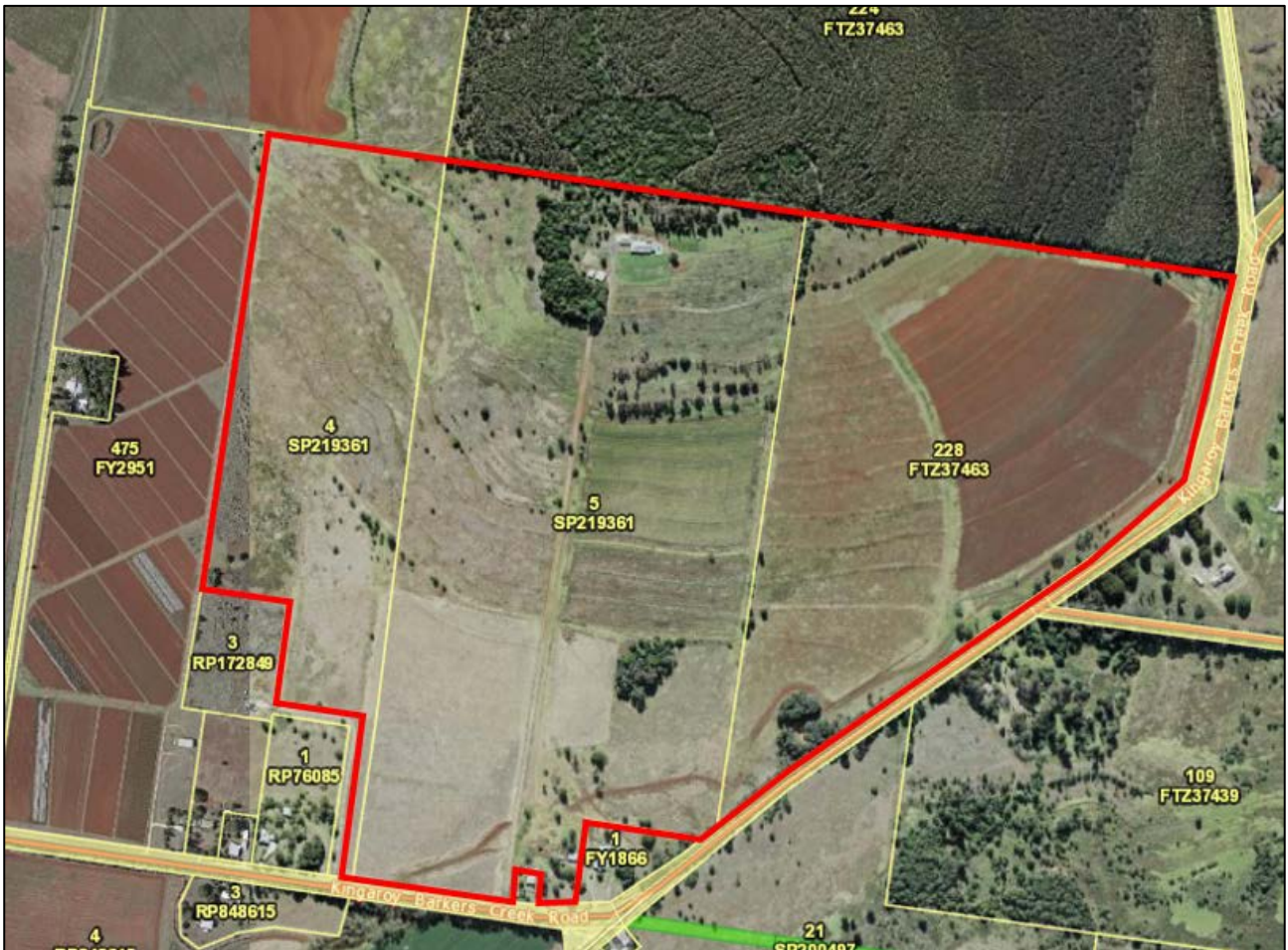


FIGURE 1 – AERIAL OF THE SITE

2.2 Surrounding Land Uses

The site and the surrounding landscape are characterised by open fields, patches of vegetation, and dispersed rural homesteads (refer to **Figure 2**). More specifically:

- The northern boundary of the site adjoins a rural property currently utilised as a hardwood plantation;
- To the west of the site there are several fields of mixed crops. There is a house approximately 200 metres west of the site. Beyond the fields there are low density and rural residential blocks which form the eastern outskirts of the Kingaroy township. The nearest houses on these properties are approximately 900 metres from the site;
- The site adjoins Kingaroy Barkers Creek Road to the south, as well as a few smaller scale rural properties, including eight houses (refer to **Figure 1**). The nearest houses to the south of the site are approximately 30 metres from the site. Further to the south, beyond Kingaroy Barkers Creek Road, are larger rural land holdings;
- The site adjoins Kingaroy Barkers Creek Road to the east. Further east are larger rural land holdings containing houses located approximately 150 metres from the property boundary;

- The Boobie Mountain Range is located approximately six (6) kilometres to the east of the site and offers a vantage point for north-easterly views across the Bjelke-Petersen Dam toward Gympie.

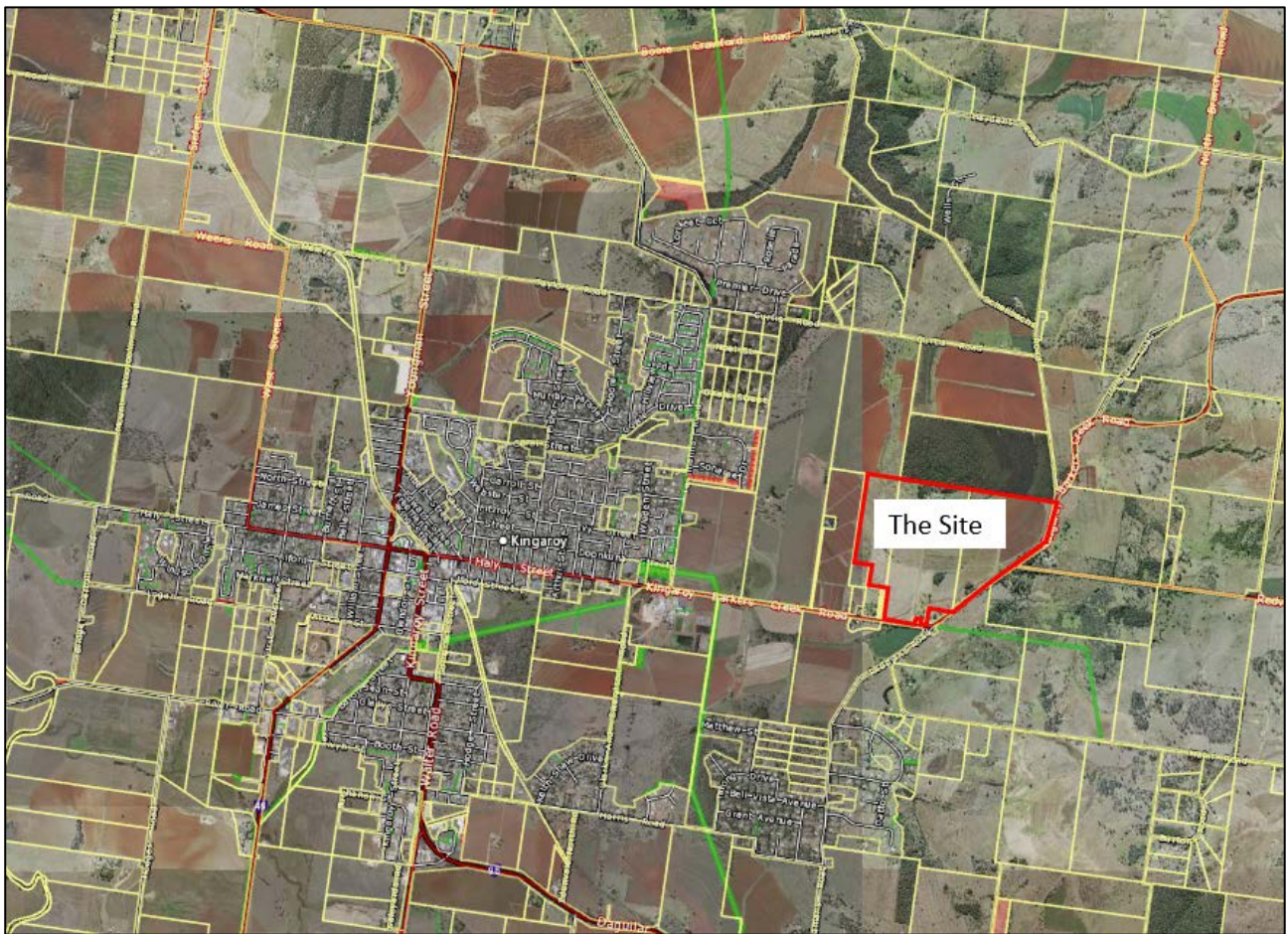


FIGURE 2 – SURROUNDING LOCALITY

3.0 APPLICATION AND PROPOSAL DETAILS

3.1 Application Type

The application seeks a Development Permit for a Material Change of Use for a *Major Utility* (Solar Farm). It also seeks a Development Permit for Reconfiguring a Lot (Proposed Access Easement and Subdivision by Lease). The proposed term of the lease lots are 50 years, commensurate with the operational life of the solar farm. The application is impact assessable.

3.2 The Proposal

The proposed development involves the establishment of 40MW AC solar farm across the site and creation of two lease lots (50-year term) and an access easement. The solar farm is anticipated to operate for a 40-50-year period. **Figure 3** and **Figure 4** show the solar farm layout and lease lot and access easement arrangement.

The proposed Solar Farm will include the construction of electricity generation works over Lot 4, proposed Lot 1 and Lot 228 across an area of approximately 118.37ha. The solar photovoltaic (PV) modules (i.e. solar panels) will be laid out in rows that run north to south and typically will be 6m apart. The solar panels will not exceed 2.6m in height from ground level.

The solar farm will comprise of the PV modules, steel racking and piled supports, electrical transformers and inverters, electrical cabling, battery storage, telecommunications equipment, internal access tracks, an electrical operations room, substation and perimeter fencing. Security fencing of up to 2.4m and with three rows of barbed wire on top will surround the solar farm. A

transmission line will run west along Kingaroy Barkers Creek Road to the Ergon Substation, approximately two (2) kilometres from the site's western boundary. Given the capacity of the transmission line (>66kV) it does not form part of Council's assessment.

Vegetated landscape buffers are proposed around the bounds of the solar farm area. Three (3) different landscape interfaces are proposed, depending on the proposal's interface (residential, rural or road). A 16 metre vegetated buffer is proposed at the residential interface, and five (5) metres for rural and road. The vegetated buffer will occur outside the proposed security fence, which is setback from the property boundaries.

The proposal involves the subdivision of Lot 5 on SP219361 to create: Lot 1 (lease lot) for the inclusion in the operational area of the solar farm; and Lot 2 (lease lot) to accommodate the existing dwelling. Lot 1 will be 51 hectares in area and Lot 2 will be 10 hectares in area. The proposal also includes the creation of an access easement over Lot 228 to provide access to the proposed Lot 2.

No stormwater quality management devices are required given the nature of the use and requirements of the State Planning Policy (SPP). No stormwater quantity management devices are required given the proposal purportedly results in a reduction of stormwater discharge in the post-developed scenario versus pre-developed scenario.

The construction phase (~12 months) represents the period of most activity on-site and vehicle movements to and from the site. A table extracted from the Traffic Impact Letter submitted by the applicant is included as **Figure 5**, showing the number and types of vehicle movements during the construction phase. The traffic assessment assumes the construction traffic will be distributed:

- Light vehicle trips – 90% west to/ from Kingaroy township and 10% east to / from Burnett Highway; and
- Heavy vehicle trips – 50% west to / from Kingaroy township and 50% east to / from Burnett Highway.

Access during the construction phase is proposed in the north-eastern corner of the site. Access during the operational phase is proposed from the existing crossover at the southern-central boundary of the site. Once the solar farm is operational it will employ up to three permanent staff.



FIGURE 3 – MATERIAL CHANGE OF USE SITE PLAN

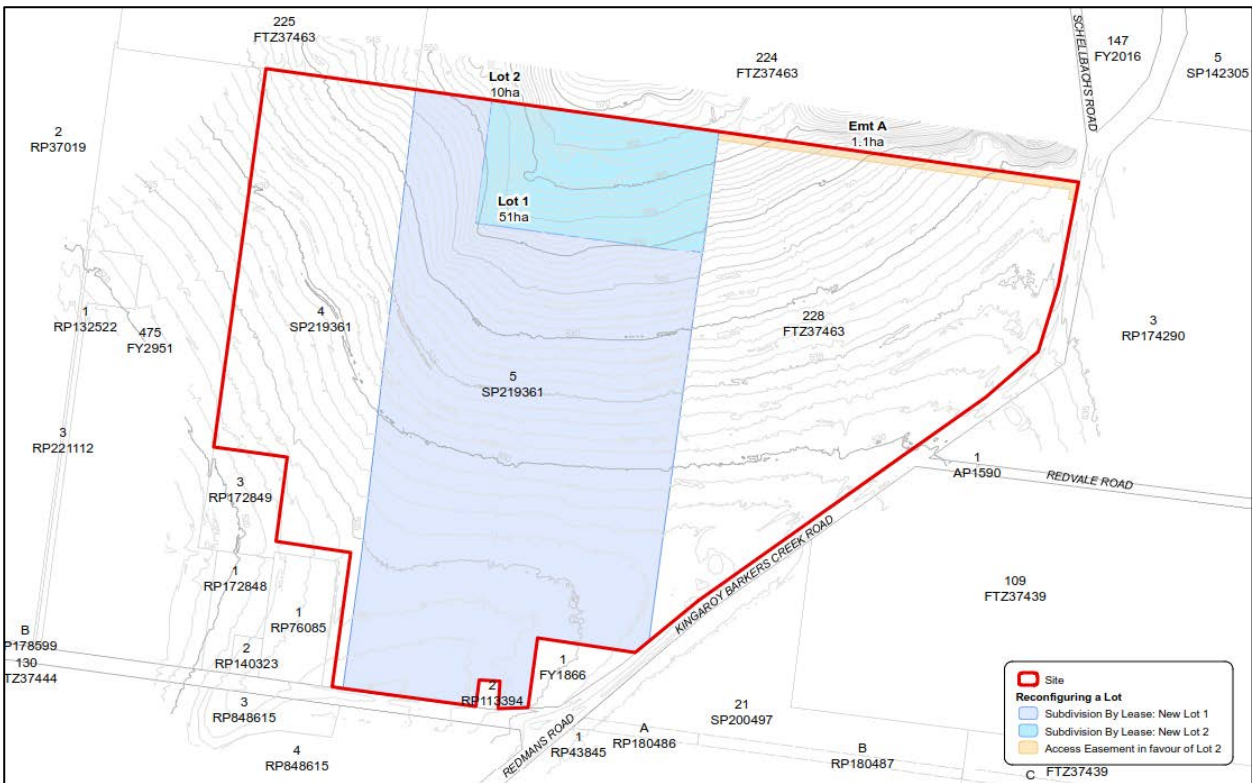


FIGURE 4 – RECONFIGURING A LOT PLAN

Activity	Load type	Number of loads	Activity duration (weeks)
Stage 1A			
Mobilisation of site including earthmoving equipment	Semi-trailer	19	3
Stage 1B			
Delivery of material for HV cabling	Semi-trailer	12	8
Stage 1C			
Delivery of concrete – supports for inverter	5m ³ agitator truck	33	6
Stage 2			
Delivery of structural materials – support for PV panels	40ft container	130	10
Delivery of bolts, electrical LV cable and junction boxes, etc.	40ft container	45	4
Delivery of PV cells	Semi-trailer	275	12
Delivery of inverter blocks	40ft container	12	10
Stage 3			
Demobilisation of site	Semi-trailer	20	2

FIGURE 5 – CONSTRUCTION ACTIVITIES AND ASSOCIATED VEHICLE LOADS (Premise Agriculture 2017)

3.3 Application History

Confirmation Notice – 5 October 2017

The Confirmation Notice identified the Department of Transport and Main Roads (via the Department of State Development, Manufacturing, Infrastructure and Planning) as a referral agency due to the site's proximity to a State-controlled Road.

Council Information Request – 18 October 2017

The information request requested the applicant to provide justification as to how:

- The proposal will not impact on the viability of the land for future farming and agricultural purposes;
- The proposal will not compromise the amenity of the surrounding area, including noise and visual amenity (including solar glare);
- Bushfire or electrical fire will be mitigated and managed;
- Impacts, if any, from Electromagnetic Fields (EMFs) will be managed to ensure the health of nearby residents is not compromised;
- Dust emissions during the construction, operation and decommissioning phases will be managed to ensure no nuisance is caused to nearby residents;
- The proposal will economically, socially and environmentally benefit the Region;
- Inverter locations will not compromise the existing level of amenity and enjoyment experienced by nearby residents; and
- Provide a Traffic Impact Assessment.

Council Information Request Response – 24 November 2017

As a summary, the response included:

- Agricultural land assessment (RPS) – The applicant did not provide an agricultural suitability assessment in response to the information request, rather relied on the following observations:

- While good quality agricultural land is a State interest (under the SPP), so too is energy and water supply
 - The electricity substation is near the site and it is located as economically viable as possible to connect to the electricity network
 - There is a vast supply of agricultural land in the South Burnett region
 - The temporary nature of the solar farm represents an opportunity to support renewable energy without compromising the long term agricultural use of the site
 - The solar farm is a passive land use providing benefit to soil health and water quality
 - The site has not been actively cropped for some time
 - Sheep will graze on the premises
- Visual Impact Appraisal, prepared by IRIS Visual Planning + Design – Due to the land formation, distant views of the site from elevated locations to the west and ability to visually screen the development at the street level through the use of perimeter vegetation buffers, visual impacts can be mitigated.
 - Noise and Vibration Impact Assessment, prepared by AMG - Acceptable noise amenity impacts can be achieved through the conditioning of management controls, including minimum separation distance between inverters and sensitive receptors.
 - Bushfire (RPS) – Bushfire can be appropriately managed and mitigated through separation distances between hazardous vegetation and infrastructure, sufficient water on-site for fire-fighting purposes and sufficient vehicular access throughout the development.
 - EMF (RPS) – The development would have little to no impacts on nearby residents stemming from EMFs. EMFs are generally only detectable from within a few meters of the panels. Panels will be appropriately setback from property boundaries.
 - Dust (RPS) – Dust emissions can be appropriately addressed and managed as part of Construction Environmental Management Plan, which can be conditioned.

Economic benefit (RPS) – The development will generate up to 100 construction jobs (skilled and unskilled) during the construction phase of the development and up to three (3) permanent

- jobs once operational. The developer has expressed an intent to award contracts to local contractors where possible.
- Inverter locations (RPS) – None of the proposal plans show an inverter within 150 metres of site boundaries. A setback of 200 metres from the property boundaries was recommended in the noise and vibration report.
- Traffic Engineering Advice, prepared by Premise Agriculture – Access to the site can be appropriately managed through access upgrades.

If Council were to approve the application, then the recommendations of the above technical reports and responses would need to be reflected in the conditions. Minor amendments would be necessary to ensure compliance with the local and State planning instruments.

3.4 Public Notification

The application was publicly notified from 28 November to 19 December 2017. Public notification was carried out in accordance with the requirements of the *Planning Act 2016* and Development Assessment Rules.

By our count, 31 properly made submissions and one not properly made submission were received objecting to the proposal. The primary grounds of objection include:

- Impacts on visual amenity, landscape and character;
- Impacts on good quality agricultural land;
- Proximity to town and nearby houses;
- Noise impacts during construction and from inverter operation;
- Glare and reflectivity;
- Traffic and the location of points of access;
- Power and transmission network issues;
- Site management;
- Environmental impacts;
- Privacy;
- Bushfire risk; and
- Impacts on land value.

Following public notification, Council wrote to the Applicant affording them the opportunity to respond to the submissions and provide Council further information in relation to a number of matters considered outstanding. The Applicant provided a response on 2 February 2018, including a Noise and Vibration Impact Assessment. Further to this response, Council also separately sought a report from an agronomist as to the capacity of the land.

An Agricultural Land Report was prepared by Premise Agriculture – This involved only a desktop exercise and concluded that the site is mostly Class B agricultural land and the conduct of an economically viable agricultural practice (such as broad acre cropping) would be constrained by the implementation and management of engineering improvements combined with the limited size of the holdings.

This report was considered to be insufficient and Council afforded the applicant another opportunity to address non-compliances with the relevant planning provisions (via a Further Issues Notice). The applicant provided a response in the form of a cropping enterprise economic study, also prepared by Premise Agriculture. This study was peer reviewed and is discussed later in this report.

The peer review was provided to the applicant and a meeting was arranged to discuss the findings and assessment. The outcome of the meeting was to delay the finalisation of the assessment to afford the applicant a further opportunity to provide additional information to address outstanding issues in relation to the local need and the suitability of the subject land for a solar farm. This need and site suitability assessment prepared by RPS Group is appended and discussed later in this report.

The below table provides a summation of the Applicant's response to each ground of objection, with commentary where necessary.

TABLE 1 – RESPONSE TO SUBMISSIONS

Ground of Objection	Response
Impacts on visual amenity, landscape character;	<p>Applicant's Response: Impacts on visual amenity and landscape character can be effectively mitigated and managed through appropriate vegetation buffers (as per the visual impact appraisal referenced in section 3.3 of this report).</p> <p>Assessing Officer's Response: We agree that if the development was approved, conditions in accordance with the recommendations of the independent visual impact appraisal would be acceptable to achieve compliance with the relevant provisions of the planning scheme.</p>
Impacts on GQAL	Applicant's Response: The land has limited agricultural capacity in its

	<p>current form and the proposal is effectively temporary in the sense a sunset clause could be conditioned and the land rehabilitated to the pre-developed state. The Agricultural Land Report was provided following this response and the findings outlined in section 3.3 of this Report.</p> <p>Assessing Officer’s Response: We do not agree that impacts on GQAL have been appropriately addressed, as outlined throughout this report. 50 years is not regarded as “temporary” in the context of the loss of sustainable agricultural use of the land.</p>
Proximity to nearby houses and Kingaroy Township	<p>Applicant’s Response: The site represents the most appropriately, economically viable location in the Region, based on a number of criteria.</p> <p>Assessing Officer’s Response: Although the site is in close proximity to the Township and dwellings, our opinion is that conditioning an approval in accordance with the recommendations of the independent visual impact appraisal would sufficiently address these concerns.</p> <p>No detailed reporting was provided by the Applicant demonstrating that the site is the most appropriate location in the Region nor that there will be direct local benefits in terms of electricity supply.</p>
Noise impacts	<p>Applicant’s Response: Noise can be appropriately managed such that the development (in both the construction and operational phases) is able to comply with the relevant noise criteria.</p> <p>Assessing Officer’s Response: We agree that if the development were approved, conditions in accordance with the recommendations of the Noise and Vibration Report would be acceptable to achieve compliance with the relevant provisions of the planning scheme and assist in appeasing submitter concerns.</p>
Glare and reflectivity	<p>Applicant’s Response: Solar panels are designed to absorb light rather than reflect it. Further, the use of single-axis tracking where the panels track the sun from east to west means the angle of incidence of sunlight on the panels is relatively perpendicular and will result in reflection to other positions compared to fixed panels. Galvanised steel supports will oxidise and become “dull” over time.</p> <p>Assessing Officer’s Response: Typically, a solar glare impact assessment would be required to sufficiently address potential glare and reflectively impacts. The requirement for one was alluded to (although not explicitly requested) in Council’s Information Request but not provided. In the absence of this, the independent visual impact appraisal did comment on possible solar glare and reflectivity issues in limited detail, and mitigation measures.</p> <p>In summary, the independent appraisal generally agreed with the Applicant’s response, however, solar glare impacts and reflectivity may be an issue where the solar panels are out of sync or being repaired. Conditions could be applied to attempt to mitigate such impacts, if any.</p>
Traffic and location of traffic points	<p>Applicant’s Response: Traffic generation during construction is acknowledged and can be appropriately managed through a Construction Environmental Management Plan to limit amenity impacts on nearby residents and road users. Compared to existing movements on Kingaroy Barkers Creek Road, the additional traffic is not substantial in volume. Further, construction traffic would utilise a crossover at the eastern periphery of the site, away from nearby dwellings at the southern bound of the site.</p> <p>Assessing Officer’s Response: We generally agree with the Applicant’s response in the absence of any significant concerns raised</p>

	by Council's Department of Engineering or DSDMIP. If the development were approved, both departments have prepared conditions of approval seeking to ensure compliance with the local and State planning instruments and appeasing submitter concerns.
Power and transmission line network issues (health risks)	<p>Applicant's Response: Solar PV modules are commonly located on domestic houses and do not produce EMF. Within the solar farm numerous inverter stations will transform the electricity up to a high voltage and transmit via underground cables. Substation will be set up in accordance with ergon energy's EMF design guidelines</p> <p>Assessing Officer's Response: No comment.</p>
Site management (weeds, dust etc.)	<p>Applicant's Response: Operational impacts, particularly dust and weeds could be appropriately managed through an Environmental Management Plan.</p> <p>Assessing Officer's Response. We agree that if the development were approved, the abovementioned impacts could be appropriately managed through conditions, and regular compliance assessment by Council. We note that the grounds of several of the submissions raise aerial herbicide spraying as a concern. Conditions could be applied ensuring aerial herbicides are not used or are restricted.</p>
Environmental impacts	<p>Assessing Officer's Response: Environmental impacts were not addressed by the Applicant. Notwithstanding this, there are limited mapped environmental values over the site, and the proposal would retain the mapped regulated vegetation.</p> <p>We note that the not properly made submission raises concern that there may be a local population of Koala inhabiting the site. If the development were approved, conditions requiring a fauna spotter catcher on-site during the removal of non-regulated vegetation could be applied to ensure impacts to koala, and other wildlife, is limited.</p>
Land value	<p>Assessing Officer's Response: The perceived decrease in land value was not addressed by the Applicant. Notwithstanding this, a perceived decrease in land value on its own is not a relevant planning matter. The proposal's potential impacts on amenity (noise, air, visual, odour etc.) have been appropriately considered and can be made to comply through conditions, should the application be approved.</p>
Fire hazard	<p>Assessing Officer's Response: Bushfire hazard has been addressed elsewhere in this report, however, it is acknowledged that if the application were approved and vegetation buffers to screen the developed were conditioned, it may worsen or augment the extent of bushfire hazard. Appropriation conditions would need to be applied to reduce the risk to an acceptable or tolerable level. Similarly, if the application were approved, conditions could be applied seeking to mitigate risk to an acceptable or tolerable level for electrical fires.</p>

3.5 Referral Agencies

The Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) was identified as a referral agency and the Applicant referred the application to the Department on 13 October 2017 given proximity to a State-controlled road. The Department issued an Information Request on 25 October 2017 requesting the following further information:

- Further detail on the access arrangements, including sight distance checks, drainage considerations, identification of public utilities and turning paths of the largest design vehicle; and
- Assess the potential stormwater impacts on Kingaroy Barkers Creek Road.

The Applicant provided a response on 24 November 2017 addressing the above matters. The Department issued a Concurrence Agency Response with conditions on 29 January 2018.

4.0 TOWN PLANNING CONTEXT

This section provides an overview of the town planning context at the date the application was made, in addition to comment on the provisions of the current Planning Scheme relating to the site and proposal.

4.1 State and Regional Planning Context

A summary of the applicable State and regional planning instrument is provided in **Table 2**.

TABLE 2 – STATE AND REGIONAL PLANNING INSTRUMENTS OVERVIEW

State and Regional Planning Instruments	
Wide Bay Burnett Regional Plan	Regional landscape and rural production area
State Planning Policy	<p>Agriculture</p> <ul style="list-style-type: none"> • Important agricultural areas • Agricultural land classification – Class A and B <p>Energy and Water Supply</p> <ul style="list-style-type: none"> • Renewable energy development is enabled <p>Biodiversity</p> <ul style="list-style-type: none"> • MSES – Regulated vegetation (category B) • MSES – Regulated vegetation (intersecting a watercourse) <p>Natural Hazards Risk and Resilience</p> <p>Bushfire prone area</p> <p>Transport Infrastructure</p> <p>State-controlled road</p>

4.2 Local Planning Context

A summary of the applicable provisions of the local planning instrument, being the superseded and current planning schemes, is provided in **Table 3**.

TABLE 3 – SUMMARY OF LOCAL PLANNING INSTRUMENTS

Superseded Planning Scheme	
Planning Scheme	<i>Planning Scheme for the Shire of Kingaroy 2006 (Amendment No. 1)</i>
Zone	Rural
Applicable Overlays	<ul style="list-style-type: none"> • SMOA MAP 2D – Special Management Areas: Economic Resources (Class A and Class B GQAL)
Level of Assessment	Impact Assessment
Applicable Codes	<ul style="list-style-type: none"> • Rural Locality Code • Special Management Area Overlay Code
Current Planning Scheme	
Planning Scheme	<i>South Burnett Regional Council Planning Scheme 2017</i>
Zone	Rural
Applicable Overlays	<ul style="list-style-type: none"> • Airport Environs Overlay (Distance from Airport 8km) • Bushfire Hazard Overlay (Medium Potential Bushfire Intensity and Potential Impact Buffer)

	<ul style="list-style-type: none"> • Flood Hazard Overlay (Flood Hazard Area) • Regional Infrastructure Overlay (Transmission Line) • Biodiversity Overlay (Regulated Vegetation) • Agricultural Land Overlay (Class A)
Level of Assessment	Impact Assessment
Applicable Codes	The Planning Scheme

5.0 PLANNING ASSESSMENT

In accordance with section 45 (5) of *Planning Act 2016*, Impact Assessment is an assessment that –

- (a) *Must be carried out –*
- (i) *Against the assessment benchmarks in a categorising instrument for the development, and*
- (ii) *Having regard to any matters prescribed by regulation for this subparagraph; and*
- (b) *May be carried out against, or having regard to, any other relevant matter, other than a person’s personal circumstances, financial or otherwise.*

The assessment benchmarks, matters prescribed by the Regulation and relevant matters are outlined in **Table 4**.

TABLE 4 – ASSESSMENT BENCHMARKS AND RELEVANT MATTERS

Benchmarks applying for the development	Benchmark reference
Categorising instrument	
Desired Environmental Outcomes Rural Locality Code Special Management Area Overlay Code	<i>Planning Scheme for the Shire of Kingaroy 2006 (Amendment No. 1)</i>
Matters prescribed by Regulation	
State Code 1 – Development in a State-controlled Road environment	<i>State Development Assessment Provisions</i>
Part C – Desired Regional Outcomes	<i>Wide Bay Burnett Regional Plan</i>
Part E – State interest policies and assessment benchmarks	<i>State Planning Policy, July 2017</i>
Relevant matters considered	
<i>The South Burnett Regional Council Planning Scheme 2017</i>	In respect to policy direction for the Rural Zone, anticipating some non-rural uses in the Zone when impacts can be appropriately mitigated and managed.
The common material submitted with the application	In respect of the reports provided in the material including proposal plans and supporting information (see section 5.1 below).

5.1 Common Material – Technical Reports

The following technical reports form part of the common material:

- Agricultural Land Report, prepared by Premise Agriculture;
- Cropping Enterprise Economic Study, prepared by Premise Agriculture;
- Need and Site Suitability Assessment, prepared by RPS;
- Visual Impact Appraisal, prepared by IRIS Visual Planning + Design;
- Noise and Vibration Impact Assessment prepared by AMG;
- Traffic Impact Letter, prepared by Premise Agriculture; and
- Hydrology Advice, prepared by RPS.

The findings and recommendations of the above reports are outlined further below. Council sought an independent review of the Visual Impact Appraisal and Cropping Enterprise Economic Study. Particular attention has been provided to the Cropping Enterprise Economic Study, as it is deemed to be the threshold matter in the assessment.

5.1.1 Agricultural Land Report and Peer Review

The Agricultural Land Report submitted by the Applicant considers the underlying agricultural classification mapping and the methodology that underpins those classifications, the site characteristics and the viability of the land. However, the Report was conducted via only a desktop assessment with no soil testing and in our opinion no detailed assessment of the agricultural viability and capacity of the land has been provided. This was a principal issue raised in Council's initial information request and was raised in a number of the submissions objecting to the application. Notwithstanding this, the findings of this desktop exercise suggest:

- The site may not have the agricultural capability that the current Planning Scheme Agricultural Land Overlay or SPP mapping shows;
- Although the site is mapped as Class A land, approximately 75% of the site would more accurately be mapped as Class B land. This is due to the need for contour banks at regular intervals across most of the site;
- Class B land (Limited Crop land) is land suitable for a narrow range of current and potential crops. Land that is marginal for current and potential crops due to severe limitations but is highly suitable for pastures. Land may be suitable for cropping with engineering and/or agronomic improvements;
- As the site is mostly Class B land, the conduct of an economically viable agriculture practice (such as broad acre cropping) would be constrained by the implementation and management of engineering improvements combined with the limited size of the land holdings;
- The property is currently able to accommodate a small (60) heard of cattle however this is unlikely to provide adequate income without supplementary employment or business interests;
- Impacts on soil resource will be minimal.

Recommendation:

- Simple rehabilitation measures such as back filling of holes will ensure the site is returned to its current grazing land use.

Cropping Enterprise Study – Premise Agriculture – Peer Reviewed by LRAM Pty Ltd and RPS Pty Ltd (W. P. (Bill) Thompson)

The Cropping Enterprise Economic Study was provided subsequent to the Agricultural Land Report to further consider the economic viability of conducting a cropping practice over the site. The Study considered (1) the land use suitability, (2) impacts on regional agricultural production and (3) cropping enterprise economic viability. The findings of the Study are summarised and our commentary provided thereunder, with input from the independent assessment.

- Land Use Suitability – the assessment identified rainfed or dryland cropping as a suitable land use for the site based on the soil profiles of the area and noted that irrigated cropping was unlikely due to the lack of existing irrigation infrastructure and reliable water supply, which was acknowledged as being consistent with the other broadacre cropping enterprises in the locale.

Comment: We agree with this view and consider it a logical conclusion. It is consistent with the Agricultural Land Class of the subject land and locale.

- Impact on Regional Agricultural Production – the assessment made reference to the Queensland Agricultural Land Audit (QALA), which identifies land important to current and

future agricultural production across Queensland and concluded the proposed land use change would have no significant impact on agricultural production in the region based on the percentage proportion of land proposed to be removed.

Comment: We disagree with this view and comment further below –

Important Agricultural Areas (IAA) are defined under the QALA as *"land that has all of the requirements for agriculture to be successful and sustainable, is part of a critical mass of land with similar characteristics and, is strategically significant to the region or the state"*. It is understood that the significance of a critical mass of current and potential agricultural land was based on consideration of a range of criteria that reflect the current or potential contribution that the land can make to the region and the State economically and socially.

These criteria include:

- a. current or potential contribution of agricultural development of the area to economic activity and employment (and other social factors) in the locality, region or state
- b. strategic importance of the area for continuity and consistency of supply of particular products or markets locally, nationally or internationally
- c. extent of investment required to develop the land for agriculture (e.g. through construction of irrigation schemes, grain storage facilities or saleyards).

It is acknowledged that the land has been cropped previously and appears to be set up for dryland cropping. The assessment failed to quantify the impacts with respect to the abovementioned criteria and the loss of benefits that would have accrued to the rural sector and wider community should the land continue to remain available for agricultural pursuits. Therefore, the assessment has not adequately addressed the social and economic implications of taking the land out of production for the long term, specifically in this instance, a 50-year period.

- Cropping Enterprise Economic Viability – the assessment finds that the subject land constrained by the implementation and management of engineering improvements, combined with the limited lot size of the holdings and the extent of surrounding good quality agricultural land cannot be considered an economically viable cropping enterprise. A Gross Margin Analysis was provided to support the findings.

The Gross Margin Analysis was prepared with conservative figures as stated in the assessment and produced an annual income of less than \$100,000. The Gross Margin Analysis considers associated costs; however, it was identified that these costs did not account for other circumstantial financial encumbrances, such as:

- a. Machinery capital and repair costs;
- b. Property rates and charges, such as interest or depreciation, insurances and taxes;
- c. Farm management i.e. employees' wages;
- d. Workshop, vehicles and the like;
- e. Land clearing and development costs; and
- f. Grain storage.

Comment: We disagree with the Gross Margin Analysis that sought to demonstrate cropping was not economically, and comment further below –

Independent professional advice was sought from an agronomist on the Gross Margin Analysis and the following comments were made:

- a. The listed crops were suited to the region and considered the most common and high value farming system.
- b. The inclusion of low value grain with high percentage of yield and the exclusion of hay sales misrepresents the analysis, and if it were to be

reviewed the estimated gross margin would more than likely exceed \$142,000 (in the order of ~\$180,000).

- c. The cropping intensity figure of 0.7 is within the normal range but excludes the use of forage crops to produce hay.
- d. There are a number of cost items included in the gross margin in order to show that cropping is not viable. The more significant include:
 - i. Land clearing and development costs to bring the land back to cropping condition should not be included. This is a one-off investment in the asset and the cost would be offset by increases in asset value and should not be included in the gross margin analysis.
 - ii. What used to be known as FORM (fuel oils repairs and maintenance) is considered as part of the Department of Agricultural and Fisheries variable costs (i.e. as part of the Gross Margin Analysis). As such the assessment is double counting FORM by deducting a further \$24,000 in costs.
 - iii. Costs such as over heads, debt servicing and depreciation are in fact what are known as fixed costs. They incur this whether they crop or not and should not be brought to account in the gross margin analysis.

For the above-mentioned reasons the Gross Margin Analysis cannot be relied upon to demonstrate that the land is not economically viable for broadacre cropping. Further, the reference to the minimum lot size of 100 hectares under the Planning Scheme does not provide sufficient grounds or logic to support the land being economically unviable for broadacre cropping. Should Council accept the argument that fragmented ownership and small uneconomic lot sizes as justification to effectively approve the long term alienation of Class A agricultural land it would mean that much of the cropping lands surrounding Kingaroy are unviable. This is clearly not the case.

In summary, the independent assessment concludes:

- The whole of farm net gross margin is more likely to be around \$100K after manager costs – not the loss of \$17K (as purported by the applicant); and
- The subject land is suited to the high value cropping systems of the area and if properly managed could reasonably be expected to support viable commercial cropping by a new owner or by other farmers in the area wishing to expand their own cropping enterprises.

5.1.3 Visual Impact Appraisal – IRIS Visual Planning and Design – Peer Review by Insight Design and Assessment Services

Findings:

- The VIA submitted by the Applicant, although following a logical process, was limited, focussing on distant views;
- The proposed solar array would be compatible with the visual setting and be absorbed into distant views of the site without adverse visual impacts;
- More significant impacts on views can be expected from closer viewpoints to the south (along Kingaroy Barkers Creek Road and some houses south of the site);
- Impacts would be most significant in the short-term, before the proposed landscape buffers mature;
- Subject to complying with recommendations below, the proposed solar farm would only be likely to generate impacts of low-moderate significance, and these impacts would only be for a limited period of time;
- In the absence of a solar glare assessment, there may be some risk of unintended reflectivity impacts to the west, north and east. Vegetation buffers would limit the risk once mature

however in the short-term conditions requiring temporary screening along the boundaries would be prudent;

- On this basis, the proposal could be seen to adequately satisfy those Planning Scheme provisions relating to visual impacts.

Recommendations:

- The proposed five (5) metre wide vegetation buffers between neighbouring residential properties and roads should be increased to 10 metres;
- Conditions requiring the installation of a temporary screen (such as shade cloth) along the western, northern and southern boundaries should be included to mitigate unintended solar glare nuisance;
- Condition management measures to ensure maintenance of panels do not create reflectivity risks.

5.1.4 Noise and Vibration Impact Assessment

Findings:

- Noise levels during the construction phase comply with the Environmental Protection (Noise) Policy for acoustic quality objectives for daytime is achieved to all nearby receptors;
- Noise levels during the operational phase comply with the limiting noise criteria during daytime operational hours; and
- Vibration levels associated with piling are not considered to be significant.

Recommendations:

- Development maintains a minimum separation distance of 200 metres between any sensitive receptor and the solar inverters, with the exception of one receptor where minimum separation must be 230 metres.

5.1.5 Traffic Impact Letter

The most significant vehicle movements occur during the construction phase. Vehicle movements and types are described in section 3.2 of this report. Given the site has frontage to a State-controlled road and the balance of vehicle movements will occur on SCRs, it is considered reasonable to deflect assessment of traffic impacts matters to the State in this instance.

5.1.6 Hydrology Advice

The Site Based Stormwater Management Report considered impacts likely to arise with respect to quantity and quality as a result of the proposed development. Findings:

- Stormwater quantity modelling reveals indicate that the post-development conditions from the site will not be worse than the pre-developed conditions and mitigation measures are not required;
- Kingaroy falls within the Western Queensland climatic region for the purposes of the SPP. The post construction phase – stormwater management design objectives (SPP 2017 Table B) only applies to population centres greater than 25,000 persons. As Kingaroy's population is below 25,000 persons, the SPP does not apply and stormwater quality modelling is not required.

Given the nature of the use, it is reasonable, based on the information made available in the common material, in our opinion, that stormwater quality measures during the operational phase

are unwarranted. If Council were to approve the development, generic stormwater quality conditions could be applied to a subsequent Operational Works application.

5.1.7 Site Suitability Assessment

This assessment considered the locational need (i.e. site suitability) for the proposed renewable energy facility, in the context of the Kingaroy and local government area, with regards to good quality agricultural land and the electricity network. Details of the multi-criteria site selection process were provided to demonstrate rational behind the selection of the subject site. A summary of the findings is provided below:

- All substations were assessed in the South Burnett Region for an opportunity to connect a commercially viable embedded generator.
- Only two connections points satisfied his criteria Murgon and Kingaroy. The rest were not located within Ergon Energy’s network.
- Murgon and Kingaroy were compared at a constraints level, and with Murgon being unable to support a 25MW solar farm due to high constraints, Kingaroy was determined as the only location in the South Burnett Region that could accommodate a commercially viable solar farm.
- In examining the optimal positioning of the Kingaroy Solar Farm, the analysis determined that all viable land within 5kms of the substation was classified as Class A land. Therefore, the selected sites were allocated to the only land that could accommodate the solar farm and remain financially viable with respect to 66KV grid connection costs.
- The use of the solar farm, on this land, is temporary in nature with soils and groundcover being sustainably managed during the life of the project. And being a non-destructive structure, at the end of the project’s life, the commitment to South Burnett Regional Council, and legal obligation in landowner contracts, is to decommission the site and return the land to its original condition and use at the end of the project’s life.
- Solar farms have a range of direct and indirect opportunities for the regions they are built in and operated in. These opportunities include:
 - Local employment generation: Construction stage will require 90 skilled and unskilled workers and post-construction will require 3 permanently based and direct roles.
 - Skills, training and education: Opportunity for local individuals and business to increase their skills and services enabling engagement with the booming renewable energy market. Terrain Solar have been actively engaging with the Kingaroy Chamber of Commerce and the local TAFE to explore opportunities in this area.
 - New technology and recognition as a modern energy hub: Opportunities to attract innovative technology to the region as they become available and commercial (i.e. battery storage, electric vehicle charging stations, etc). South Burnett Region to leverage off Tarong Power Station and Coopers Gap Wind Farm to market the region as a true energy hub, with traditional and renewable generation and a diverse mix of modern energy generation technologies.
 - Tourism opportunities: Direct being an attraction and indirectly providing opportunity for new tourism markets such as the electric vehicle tourist market.
 - Alignment with State and Federal Energy and Climate Policy: The State Planning Policy (SPP) promotes opportunities to minimis greenhouse gas emissions through enabling the development and supply of renewable energy. It also states that planning has an important role in reducing emissions by enabling the development and supply of renewable energy opportunities at the regional, local and individual scale. This solar farm will contribute to the State’s target of 50% renewable energy generation by 2030. Early estimates indicate the Kingaroy Solar Farm will be capable of generating approximately 100GWh of electricity,

which is enough to supply over 15,000 Queensland homes and avoid 79,000 tonnes of carbon dioxide emissions per year¹.

- There is essentially no land suitable for solar farm development in proximity to Kingaroy or the other centres of the local government area that is not mapped as having some agricultural value.
- Due to the technical capacities of the substations and transmission grid system, the Kingaroy substation provides the only opportunity, and would, for those technical electricity network reasons, likely preclude another solar farm development near the Kingaroy substation.
- The development's use of agricultural land is not displacing active cropping activity and provides a broad range of benefits to the Kingaroy and South Burnett communities that would outweigh the localised outcomes that would eventuate from a cropping use or the current low-key activities.

Comment: We believe the need to locate the proposed renewable energy facility on good quality agricultural land is based on the developer's business preference to only develop a specific type of renewable energy facility at a scale that is limited to a connection point capacity of the distribution electricity network under the control of Ergon Energy. The assessment failed to identify a local community need for the project in circumstances where long term alienation of good quality agricultural land will occur. Thus, the assessment was based on a series of electrical engineering criteria with limited planning grounds.

We are not aware of any reasons why a solar farm development can only connect to an Ergon Energy distribution network. We understand that other networks are available in the local government area and region to connect a solar farm development. Furthermore, these other networks are surrounded by large rural lands not identified as good quality agricultural land. The applicant did not provide any further justifications or planning grounds for these other networks to be ruled out of consideration in their assessment other than the networks did not meet their business criteria.

The applicant preferences the location of a solar farm development near a regional energy load (i.e. urban area, etc.) and within 5 kilometres from the connection point (i.e. substation) this is mostly likely because of their preference to only develop a limited scale solar farm for connection to the distribution network under the control of Ergon Energy. There are several examples of approved solar farm developments in Queensland located in rural areas remote from towns and urban centres that are connected to the electricity network. For example, in Central Queensland solar farm developments have been approved with construction commenced in the rural zone remote (and greater than 5 kilometres) from an urban centre and supported by strong electricity network infrastructure.

The applicant's site suitability assessment findings confirm that there is no land suitable for a solar farm development in proximity to Kingaroy or the other centres of the local government area that is not good quality agricultural land and therefore the development should be allowed. This is at odds with the community's expectations which is evidence by the level of assessment and submissions received during the public notification period. Furthermore, this is not a sufficient planning ground to support the conflict with the Planning Scheme. There is simply no identified local need for the facility. It is further noted that alternative connection opportunities to a strong electricity network within the local government area to the south near the Tarong Power Station have been identified within the Applicant's assessment.

For the abovementioned reasons the applicant's site suitability assessment is not accepted.

5.2 State and Regional Planning Instruments

¹ Based on the published WLD emission factors from the Department of Environments National Inventory Report.

5.2.1 State Code 1: Development in a State-controlled Road Environment

Assessment of the proposal's compliance with State Code 1 is undertaken by the State Assessment and Referral Agency (SARA) within the DSDMIP. The Department provided a response with conditions, which forms part of this Decision.

5.2.1 Draft Queensland Solar Farm Guidelines – Guidance for local governments

The Department of Manufacturing, State Development, Infrastructure and Planning (DMSDIP) released the *draft Queensland Solar Farm Guidelines* for public consultation in March 2018. The purpose of the guideline is to provide guidance material to local governments on plan making and development assessment to assist their role as assessment manager for large-scale solar farm applications. A large-scale solar farm is defined as a *solar photovoltaic (PV) facility that generates over five (5) megawatts (MW) of electricity for supply to an electricity grid*. The intention of the guideline was to provide an overview of the planning issues that a local government may seek to investigate when drafting or amending a planning scheme, as well as, assist the local government in understanding and addressing community concerns about the impacts of these facilities through the development assessment.

It is noted that this draft guideline is not a statutory instrument, but instead supports the State Planning Policy and associated State Interest guidance material for energy and water supply and, cannot be relied upon for the assessment of the proposed development. The guideline includes the following statement in how the State Planning Instruments should be interpreted and considered with respect to solar farms and balancing competing State interests through the preparation of planning schemes, as follows:

*The energy and water supply state interest in the SPP July 2017 includes a policy that local government is to enable the development and supply of renewable energy (such as solar farms) at the regional, local and individual scale in appropriate locations. A regional plan provides the regional context for the state interest policies. **There are likely to be other relevant state interests in the local government area that will need to be balanced against this interest, such as agriculture, biodiversity, and cultural heritage.** (bold added)*

The SPP does not prioritise one state interest over another, so solar farms should not necessarily be prioritised over other land uses. Local government plan-making should balance the merits of supporting solar farms and any potential impacts against the economic, environmental and community aspirations for the local government area.

A copy of the draft guideline is available to view at https://www.southburnett.biz/pdfs/2018_draft_solar_farm_guidelines.pdf.

5.2.2 Wide Bay Burnett Regional Plan

The Wide Bay Burnett Regional Plan (WBBRP) designates the site in the regional landscape and rural production area. This designation identifies land with one or more of the values identified, including significant ecosystems, natural economic resources including good quality agricultural land (GQAL) and other productive rural areas and land that forms strategic and regionally significant inter-urban breaks.

While the proposal is able to advance or support the principles of many of the regional outcomes, in the absence of any detailed or accepted agricultural suitability analysis and based on the advice the agronomist that undertook a peer review of the development application for Council, it conflicts with those relating to protecting GQAL.

Many of the regional outcomes, principles and policies either are not applicable to the site or proposed development or are not compromised by the proposal. The proposal advances certain principles, such as the following:

- 1.1 – Sustainability
- 1.2 – Climate change
- 9.4 – Employment and skills development
- 10.3 – Energy

The proposal will diversify and provide alternate and renewable sources of electricity to the national grid, facilitating a more environmentally sustainable practice. If approved, the solar farm would also be the first in the region.

Regional outcomes 2.4 and 3.4 relating to the preservation of regional landscapes and agricultural land represent areas of potential conflict. The principles respectively state:

Regional landscape values and areas are managed to maintain or enhance their ability to contribute to the region's liveability, lifestyle, health and economy.

AND

The region's primary production areas are protected and sustainably managed to ensure their continuing contribution to the economy, and to mitigate the anticipated effects of climate change.

The development has the potential to adversely affect the regional landscape by nature of its appearance, and by way of it being a non-agricultural use on land identified as being a regional landscape and rural production area.

As per the independent visual impact appraisal, the proposed development is able to satisfy those Planning Scheme provisions relating to visual impacts where appropriate perimeter vegetation buffers are provided. Impacts of low-moderate significance can be expected in the short-term while vegetation grows however conditions requiring the use of some mature stock and the planting regime to begin prior construction will assist in mitigating the impact in the short-term. This is considered to be a low-level of conflict with the WBBRP.

The Agricultural Land Report states the site is most likely Class B agricultural land, rather than Class A, although it appears the applicant may concede the land is Class A in the subsequent Cropping Enterprise Economic Study. The Agricultural Land Report and Cropping Enterprise Economic Study attempt to demonstrate the site cannot accommodate economically viable agricultural uses due to the likely need for engineering improvements, general operational costs and the limited size of the land holding. The conclusions made by the independent assessment of the Cropping Enterprise Study that was engaged by Council, are contrary to the ones made by the technical reporting submitted by the applicant (as outlined elsewhere in this report). We accept the conclusions made by the independent assessment in forming our recommendation.

Therefore, it is our view that the proposal is able to achieve compliance with regional outcome 2.4 to the extent it references scenic amenity, however, conflicts with 2.4 and 3.4 to the extent that it has not been sufficiently demonstrated that the region's primary production areas are being protected for the long term and their contribution to the economy not being compromised.

5.2.3 State Planning Policy

On 3 July 2017 the Queensland Government released the State Planning Policy (SPP) 2017. The SPP provides a comprehensive set of principles that guide local and State government in land use planning and development assessment.

Assessment of the proposal is required against the SPP to the extent that the Planning Scheme does not appropriately integrate the State interests. As the Planning Scheme predates the SPP, it is taken that the SPP is not appropriately integrated.

Part E of the SPP details the interim development assessment requirements for the following State interests:

TABLE 5 - APPLICABILITY OF SPP

STATE INTEREST	APPLICABILITY
Agriculture: <ul style="list-style-type: none"> • Important agricultural areas • Agricultural land classification – Class A and B 	Applicable – Refer to Table 3 addressing the policy and assessment benchmark in the SPP and the discussion in Table 6 below.
Energy and Water Supply: <ul style="list-style-type: none"> • Development and supply of renewable energy is enabled in appropriate locations 	Applicable – the proposal involves locating a renewable energy facility on GQAL, alienating that land for the long – term. In our opinion that does not represent an appropriate location. The draft QLD solar farm guidelines recognise that solar farms are a competing land use to GQAL. There is no identified local imperative to locate the solar farm to meet the needs of the town of Kingaroy or the South Burnett region.
Biodiversity: <ul style="list-style-type: none"> • MSES – Regulated vegetation (category B) • MSES – Regulated vegetation (intersecting a watercourse) 	Applicable – A full assessment against the policy is not deemed necessary given the limited mapped biodiversity values of the site, which the development will largely avoid. Conditions are outlined in this report to ensure the relocation of wildlife during the clearing of non-regulated vegetation.
Natural Hazards Risk and Resilience <ul style="list-style-type: none"> • Bushfire prone area 	Applicable – A full assessment against the policy is not deemed necessary given the nature of the proposal, including limited on-site staff and basic structures, coupled with appropriate asset protection zones, on-site water storage for firefighting purposes and appropriate vehicle access around the site.
Transport Infrastructure: <ul style="list-style-type: none"> • State-controlled road 	Applicable – A full assessment against the policy is not deemed necessary. DSDMIP has assessed the proposal against State Code 1 and provided a concurrence response with conditions, indicating the proposal can be conditioned such that there is no impact on the safety or efficiency of the road network, should it be approved.

TABLE 6 – SPP FOR AGRICULTURE

Policy	Response
(1) Agriculture and agricultural development opportunities are promoted and enhanced in important agricultural areas (IAAs).	Does Not Comply - The proposal does not promote or enhance agriculture or agricultural development. Despite statements in the Agricultural Land Report and Cropping Enterprise Economic Study suggesting that economically viable agricultural pursuits are constrained by the need for engineering improvements (in addition to the limited size of the land holding and general

	operational costs), the proposal would effectively sterilise the land for the next 40-50 years removing any opportunities to allow for bona fide agricultural pursuits to take place. It is acknowledged that the limited size of the land holdings does restrict opportunities for large scale agricultural practices, however in our view should not be used as justification to allow non-agricultural development or activities on GQAL in circumstances where no over-riding public need has been identified.
<p>(2) Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:</p> <p>(a) Avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture</p> <p>(b) Avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land</p> <p>(c) Maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land.</p>	<p>(a) Does Not Comply - The proposal involves the long term alienation of GQAL and includes the creation of new lots by lease. It is acknowledged that the site and surrounding area has already been fragmented, relative to the minimum lot size prescribed under the current <i>South Burnett Regional Council Planning Scheme 2017</i>. It is noted that the Agricultural Land Report concludes that the conduct of economically viable agricultural pursuits (e.g. broad acre cropping) is already constrained by the limited size of the land holding. In our opinion this fails to consider that the land can be cropped in conjunction with surrounding land and concerns are raised regarding the foundation of these conclusions in circumstances where on site evaluation has not been undertaken, or the evaluation is deemed erroneous.</p> <p>(b) Does Not Comply – While not permanent, the proposal involves the alienation of GQAL for the long-term with the potential for impacts akin to those if it was irreversible. If Council were to approve the application, a condition could be applied requiring the use to cease after 50 years and the land rehabilitated to the pre-developed scenario. Rehabilitating the land is considered reasonable given the works associated with the proposal (steel piles and posts driven into the ground, minor earthworks to create pads for inverters etc.) are relatively non-invasive and reversible.</p> <p>(c) Complies – The proposal will not compromise the land conditions or biophysical features. Refer to section 5.1.1 of this report.</p>
<p>(3) Fisheries resources are protected from development that compromises long-term fisheries productivity, sustainability and accessibility.</p>	<p>Not Applicable – No fisheries resources identified over the site.</p>
<p>(4) Growth in agricultural production and a strong agriculture industry is facilitated by:</p> <p>(a) promoting hard to locate intensive agricultural land uses, such as intensive animal industries, aquaculture, and intensive horticulture in appropriate locations</p> <p>(b) protecting existing intensive agricultural land uses, such as intensive animal industries, aquaculture, and intensive horticulture, from encroachment by development that is incompatible</p>	<p>(a) Not Applicable – The proposal is not for intensive agricultural land uses.</p> <p>(b) Not Applicable – The site is not located nearby any existing intensive animal industries.</p> <p>(c) Complies – Appropriate separation through asset protection zones and vegetation buffering could be reasonably conditioned, albeit significant. Notwithstanding this, a solar farm exhibits minimal off-site impacts, with respect to noise, emissions and odours, once operational.</p> <p>(d) Does Not Comply – Given the purported capacity of the site to accommodate economically viable agricultural pursuits in the pre-developed scenario,</p>

<p>and/or would compromise the safe and effective operation of the existing activity</p> <p>(c) locating new development (such as sensitive land uses or land uses that present biosecurity risks for agriculture) in areas that avoid or minimise potential for conflict with existing agricultural uses through the provision of adequate separation areas or other measures</p> <p>(d) facilitating opportunities for co-existence with development that is complementary to agricultural uses that do not reduce agricultural productivity (e.g. on-farm processing, farm gate sales, agricultural tourism etc).</p> <p>(e) considering the provision of infrastructure and services necessary to support a strong agriculture industry and associated agricultural supply chains</p> <p>(f) ensuring development on, or adjacent to, the stock route network does not compromise the network's primary use for moving stock on foot, and other uses and values including grazing, environmental, recreational, cultural heritage, and tourism values.</p>	<p>the co-existence of bona fide agricultural pursuits in the post development scenario is unrealistic, despite comments by the applicant suggesting the grazing of sheep.</p> <p>(e) Complies – The proposal will not compromise the provision of infrastructure and services necessary to support agricultural industry.</p> <p>(f) Not Applicable – The development is not located on or adjacent to a stock route network.</p>
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5.3 Kingaroy Shire Planning Scheme 2006

5.3.1 Desired Environmental Outcomes

The relevant Desired Environmental Outcomes (DEOs) of relevance to the assessment of the application are listed and addressed below. Where applicable, some DEOs have been bunched and addressed collectively.

- (a) ***Protects the environmental values of the Shire's natural features, significant native vegetation, land resources, geological attributes, natural resources and non-renewable resources from any adverse effects from disturbance, pollution or degradation.***

AND

- (d) ***Protects the economic values of extractive and mineral resources, good quality agricultural land, water and land resources and timber resources, so facilitating their availability for sustainable use to satisfy the needs for these resources in the region.***

Does Not Comply:

There are limited environmental values on the site, however the identification of the site as GQAL identifies it as an important economic land resource to the Region.

It is acknowledged that the proposal will have limited disturbance to the site and will not result in its degradation. The reason being that limited earthworks will be required as part of the development and, as per the application material, the existing groundcover will largely be maintained. In this sense, the land resource will be protected from degradation. However, it does not protect the land resource in the sense it effectively sterilises the land from accommodating any bona fide agricultural pursuits for the next 50 years.

Although as part of the application material (response to Council's Information Request) the Applicant suggests that sheep grazing may occur to control grass growth, this is considered relatively tokenistic and should not be viewed as offsetting the primary use of the site for a non-agricultural use (i.e. solar farm).

Therefore, in the absence of a detailed site-specific report from an agronomist explicitly outlining that the site is not GQAL or an accepted economic viability analysis demonstrating the site cannot accommodate agricultural pursuits, either individually or in conjunction with surrounding land, the proposal is deemed to conflict with DEOs (a) and (d).

(e) Provides a benefit to, and fulfils an economic demand from, the community and makes good any detriment to the residents of the area in which it is located as a result of: (i) existing or planned services, or (ii) people being put in jeopardy.

Does Not Comply:

As outlined elsewhere in this report, an independent assessment of the Cropping Enterprise Economic Study found errors were made in the Gross Margin Analysis, the consequence being that it is in fact economically viable to conduct a dryland cropping practice over the site.

It is acknowledged that during the construction phase, up to 100 skilled and unskilled jobs will be available; however, this is relatively short-term considering the operational life of the solar farm and Council is unable to regulate where the workforce will come from. Further, during the operational phase, only three (3) permanent staff will be employed.

Therefore, in the absence of the application material clearly and conclusively demonstrating an economic need for the proposal, even in the sense it is more economically beneficial than conducting an agricultural practice, it is our opinion that the proposal conflicts with DEO (e).

(f) Minimises conflicts between activities, traffic and infrastructure elements, and maintains the existing and planned character and amenity of the area in which development is located.

AND

(p) Protects the scenic values of the diverse rural and natural landscapes in the Shire, particularly relative to these seen from major transport corridors and vantage points

Complies:

It is our opinion that the proposal can be appropriately conditioned such that there is only a short-term, low-level of conflict with the DEO while vegetation buffers mature.

Given the site's prominent location on the fringe of the Kingaroy Township and elevated position, the proposal has the potential to significantly impact the existing and planned character and amenity of the area. A visual impact assessment was submitted by the Applicant and Council sought the assessment to be independently appraised.

The independent appraisal concluded that:

'...the proposed solar farm would only be likely to generate impacts of low-moderate significance, and these impacts would only be for a limited period of time (while the landscape buffers matured). Consequently, the proposed development could be seen to adequately satisfy those Planning Scheme provisions relating to visual impacts...'

Therefore, vegetation buffers will ultimately screen the development from nearby views such that it does not impact on the character or amenity of the area. The independent appraisal also

concludes that impacts from distant views to the west will be negligible given the distance and expansiveness of the surrounding landscape.

5.3.2 Rural Locality Code

The Overall Outcomes for the Rural Locality Code of relevance to the assessment of the application area:

- (i) ***Development is comprised predominantly of rural and non-urban uses, supported by rural industries and provided with utility services reasonably expected to service or locate in a rural area;***
- (ii) ***Except for low key activities which support the rural tourism or primary industry sectors, other commercial activities, community services, recreational facilities and industries servicing the rural community are provided in the town and village areas;***
- (iii) ***Development for other than rural uses and uses which directly support rural activities and rural communities occurs only in response to demonstrable need from the area in which it is proposed to locate;***

Does Not Comply:

A solar farm is not considered a rural use, however is generally most appropriately sited in the Rural zone. The reason being that solar farms are land consumptive and have the potential to negatively affect the visual amenity of urban areas. Solar farms are appropriate in the rural zone where impacts can be mitigated and managed.

The superseded Planning Scheme is outdated given it was developed at a time when solar farms were not anticipated. Therefore, reference to the provision of the current Planning Scheme is considered a *relevant matter* under section 45(5) (b) of the *Planning Act 2016*.

The current Planning scheme anticipates non-rural uses in the Rural zone in some circumstances. Overall outcome (g) of the Rural Zone Code under the current Planning Scheme:

Uses that require isolation from urban areas as a consequence of their impacts such as noise or odour may be appropriate where land uses conflicts are minimised.

As outlined and addressed elsewhere in this report, conflicts with respect to impacts on visual amenity can be reasonably addressed. In the absence of a favourable detailed site specific agricultural land suitability assessment, there are not sufficient grounds to overcome the conflict.

- (v) ***Uses and works are compatible with the amenity and character of adjacent areas, including the amenity and character of closer settled areas at interface locations;***

Complies:

Refer to response to DEO (p) on the preceding page.

- (vii) ***Adverse effects from development are minimised to an acceptable level so the environmental, scenic, economic, cultural heritage, indigenous and land/water resource values characterising the area, its productivity and the capacity of existing infrastructure are protected;***

Complies in Part:

Environmental, scenic, economic, land resources and its productivity have been addressed elsewhere in this report. In summary, there are limited environmental values, scenic impacts could be appropriately mitigated through conditions of approval, however, the land resource would be

effectively sterilised for the life of the solar farm. This alienation is unacceptable in the face of there be no identified local or regional need for the facility.

- (viii) Reconfiguring is for bona fide reasons associated with: (A) realising the productivity of land for rural purposes; or (B) supporting viability of rural activities in rural areas;**

Does Not Comply:

The proposal is unable to achieve compliance with the Overall Outcome. Despite this, the reconfiguring a lot part of the proposal relates to two (2) lease lots and an access easement, which are inherently linked to the solar farm development. Therefore, the subdivision by lease and access easement are considered relatively insignificant given their temporary nature and potential impacts relative to the built infrastructure. Therefore, if Council were of an appetite to approve the development, it is our view that consideration of *relevant matters* under the Act would provide sufficient grounds to override this particular conflict.

5.2.3 Natural Features and Resources Overlay Code (Element (f))

It was deemed prudent to assess the Specific Outcomes for Element (f) of the Code specific to the agriculture overlay as the Overall Outcomes for the Code lacked detailed consideration of the agriculture Overlay.

Specific Outcomes: O10 Land depicted in SMOA map 2D as Class A, B or C1 good quality agricultural land is retained for productive rural use of the soil by:

(1) Conducting uses other than Farming and Forestry business on good quality agricultural land only if they are:

- 1. Temporary in nature, or**
- 2. Do not reduce the productive capacity of the site and the surrounds.**

Complies in Part:

‘Temporary’ is not defined under the Planning Scheme. It is our opinion that ‘temporary in nature’ refers to both the period of the use, and its ability to be readily moved at short notice if required.

In the absence of such definition, the proposal, with a life of 50 years, could not be considered temporary. While it is appreciated that conditions could be applied effectively limiting the life of the use and requiring the land to be rehabilitated to the same level of agricultural capacity it had in the pre-developed scenario, it is our opinion that the premise of ‘temporary’, with respect to temporal period, in the context of the specific outcome, is more likely to be several years, if not months. And a use that could be readily relocated would be a ‘market’, for example.

Impacts on productive capacity of the site can be viewed as being both short-term and long-term. We believe the proposal would have unacceptable impacts on the productive capacity of the site in the long-term (50 years+).

As per the Agricultural Land Report, the proposal would have minimal impacts to the soil resources and the removal of all infrastructure associated with the use and re-sowing of pasture will return the land to the pre-developed productive capacity. We think these are reasonable assumptions to make based on our knowledge of solar farm development and the proposal more specifically, although reiterate that the Agricultural Land Report was simply a desktop assessment. The proposal would not prejudice agricultural practices on adjoining sites.

In our opinion, in the absence of the Agricultural Land Report sufficiently demonstrating the site is not GQAL, or the Cropping Enterprise Economic Study demonstrating that a solar farm use would be more economically beneficial to the community, we believe that during the operational life of the solar farm, the productive capacity of the site clearly would be reduced. This assumption is made on the basis that with engineering improvements, cropping could reasonably occur, similar to that on the adjoining site to the west.

We acknowledge it is arguable that the proposal is temporary in nature and the productive capacity of the site will not be reduced, relative to the current agricultural practice (i.e. cattle grazing). That ignores the cropping potential of the land and the importance of that to the agricultural industries of the region. It is our view that, on balance, the proposal conflicts with the specific outcome.

(2) Avoiding the use of identified land for other uses other than outlined in (1) unless it can be demonstrated that:

- 1. The land is not actually good quality agricultural land;***
- 2. Development is for farm restructuring to optimise productive usage of the site;***
- 3. Development is essential for better management of land and water resources to prevent degradation or waste; or***
- 4. There is an overriding community need in terms of public benefit for the proposal and the proposal cannot be located on alternative sites that are not identified as good quality agricultural land, including if:***
 - a) The proposed location has features that make it desirable for the proposal; and***
 - b) the features are not available in areas not identified as good quality agricultural land.***

Does Not Comply:

The Applicant has submitted reporting suggesting the class of the land is B rather than A, although concedes this in a subsequent report. Based on the independent agronomist advice, the land is good quality agricultural land. Further, an independent assessment of the Cropping Enterprise Economic Study found the Study to be erroneous, and concluding it is economically viable to conduct a dryland cropping practice over the site.

Further, the proposal is not for farm restructuring to optimise the productive usage of the site, the development is not essential for better management of the land and there is no demonstrated overriding community need in terms of public benefit.

In the application material, the Applicant submitted their site suitability analysis, purporting to demonstrate that the site is most appropriate for the use. It is understood the site was largely selected on the basis of its proximity to Ergon's substation to the west and other electrical engineering criteria. We believe that, if there is a need to supplement the national grid in this location (and that is far from convincing on the information available), that there is an alternative site within the South Burnett region, outside of good quality agricultural land and, in proximity to existing electricity network with capacity to connect a solar farm development in accordance with the findings of the Applicant's site suitability assessment.

(3) Avoiding significant conflicts between the agricultural use of the subject land and the use of adjoining land

Complies in Part:

Refer to response to specific outcome (1).

5.4 South Burnett Shire Planning Scheme 2017

The development application was made under the superseded planning scheme and so must be assessed and decided under that planning scheme. As the new South Burnett Planning Scheme is now in effect it is appropriate to also have regard to the relevant provisions of that scheme to the extent relevant. It is not necessary to undertake a detailed assessment of each provision in such circumstances. Council may give weight it sees appropriate to the new planning scheme.

In this instance, on issues dealing with the importance of rural industries and the protection of GQAL there is a consistency with the strategic intent and detailed code provisions between both schemes. The new scheme maps the land as Class A and part of the wider "Important Agricultural

Areas” in the Agricultural Land Overlay. The applicable overlay code when read in conjunction with the “Rural futures” and “Strong economy” strategic and specific outcomes, sets a high bar for taking GQAL out of production.

The applicant has failed to adequately demonstrate that the subject land is not GQAL and has not adequately addressed the implications of taking the land out of production, particularly for a period of 50 years, which is reasonably regarded as being long-term.

6.0 PLANNING CONSIDERATIONS

This report has assessed the key considerations of impacts on visual amenity and character, noise and vibration, traffic, environmental impact and health. These are all matters which can be addressed through conditions of approval. Issues around visual amenity and character, which were substantive matters raised in the objections to the application, in particular would need comprehensive conditions (beyond the recommendations of the technical reporting undertaken by the applicant) to ensure impacts associated with the proposal were within reasonable limits.

The threshold consideration in this matter is the potential alienation of GQAL and the associated implications for the agricultural sector. In the absence of a detailed site-specific review of agricultural suitability and an accepted assessment of economic and social implications for the agricultural sector, in our opinion the subject proposal is in conflict with both the superseded and current planning schemes.

7.0 RELEVANT MATTERS

Section 60 of the *Planning Act 2016* relates to deciding a development application. An assessment manager may, to the extent the development does not comply with some or all of the assessment benchmarks, decide to refuse the application only if compliance cannot be achieved by imposing conditions. Our assessment reveals there are conflicts with assessment benchmarks that regulate development on GQAL and that compliance cannot be achieved through conditions of approval. Non-complying assessment benchmarks include:

- Wide Bay Burnett Regional Plan
 - Principle 2.4
 - Principle 3.4
- State Planning Policy
 - State Interest for Agriculture
- Planning Scheme for the Shire of Kingaroy (Amendment No.1) 2006
 - The following DEOs
 - (a)
 - (d)
 - (e)
 - The following overall outcomes of the Rural Locality Code
 - (iii)
 - (vii)
 - The following specific outcomes of the Natural Features and Resources Overlay Code
 - (1) and (2)

On the basis of there being clear conflicts with elements of the local and State planning framework, the inability to appropriately condition compliance and, in our view, the lack of sufficient grounds to approve the development despite the conflicts, the application is recommended for refusal.

8.0 CONTRIBUTIONS / CHARGES

Nil (on the basis of refusal).

9.0 CONSULTATION

9.1 Internal

(Please delete irrelevant Internal Parties)

(a) SBRC Department of Engineering

SBRC Department of Engineering provided a response on 8 March 2018 with conditions of approval. It is noted that the scope of engineering matters was limited given the rural zoning of the land and the site's access by way of a road under the control of the State.

(b) SBRC Department of Plumbing, Building & Drainage

Nil

9.2 External

This application was referred to the DSDMIP under the provisions of the *Planning Act 2016*. The DSDMIP has provided a response with conditions relating to the State transport corridor. Specifically, the requirement for upgraded access to the site, principally to accommodate increased vehicle movements and types to the site during the construction phase. **The department's approval is attached.**

10.0 CONCLUSION

It is recommended the application for Material Change of Use for *Major Utility (Solar Farm)* and Reconfiguring a Lot (*Access Easement and Subdivision by Lease*) be refused on the following grounds:

- (1) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *Wide Bay Burnett Regional Plan*:
 - (a) Principle 2.4 in that it does not manage, maintain or enhance the regional landscape, with respect to the removal of good quality agricultural land, such that it contributes toward the Region's liveability or economy.
 - (b) Principle 3.4 in that it does not protect the Region's primary production areas to ensure their continuing contribution to the economy.
- (2) Approval of the proposed development would conflict with or compromise the achievement of the following principles of the *State Planning Policy*:
 - (a) State Interest – Agriculture (1) in that the proposed development does not promote or enhance agriculture and agricultural development in important agricultural areas.
 - (b) State Interest – Agriculture (2) in that the proposed development does not protect Class A GQAL for sustainable agricultural use because it will have an avoidable unacceptable impact for 50 years, which is a time frame akin to being irreversible.
 - (c) State Interest – Agriculture (4)(d) in that the proposed development would not promote growth in agricultural production and a strong agriculture industry as it does not facilitate opportunities for co-existence with development that is complementary to agricultural uses that do not reduce agricultural productivity.
- (3) Approval of the proposed development would conflict with or compromise the achievement of the following Desired Environmental Outcomes of the *Planning Scheme for the Shire of Kingaroy (Amendment No. 1) 2006*:
 - (a) DEO (a) in that it does not protect the Region's land resources from adverse effects from disturbance in the short-term;

- (b) DEO (d) in that it does not protect the economic value of good quality agricultural land or promote its sustainable use for the Region;
 - (c) DEO (e) in that it does not provide benefit to, or fulfils an economic demand, from the community.
- (4) Approval of the proposed development would conflict with the following provisions of the Rural Locality Code:
- (a) Overall outcome (iii) in that there is not a demonstrable need for it, particularly on the proposed site, such that it would support rural activities and rural communities.
- (5) Approval of the proposed development would conflict with the following provisions of the Natural Features and Resources Overlay Code (element (f)):
- (a) Specific outcome (1) in that while the use does not involve the “permanent” alienation of GQAL, to the extent it is “temporary”, a 50-year period is an unacceptable long term loss of the land (akin to permanency) for productive rural use of the soil.
 - (b) Specific Outcome (2) in that the Applicant has failed to sufficiently demonstrate that:
 - (i) the land is not actually GQAL;
 - (ii) the development is for farm restructuring to optimise productive usage;
 - (iii) the development is essential for better management of land and water resources to prevent degradation or waste;
 - (iv) there is an overriding community need in terms of public benefit for the proposal and the proposal cannot be located on alternative sites that are not identified as GQAL.

Appendix A



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RPS Australia East Pty Ltd
A member of the RPS Group Plc

21 September 2018

Attn: Chris du Plessis
South Burnett Regional Council
PO Box 336
Kingaroy QLD 4610

Our ref: 136472-3
Via: Email

Dear Chris

Proposed Kingaroy Solar Farm: Kingaroy-Bakers Creek Road, Kingaroy (Lot 228 FTZ37463 and Lots 4-5 SP219361)

Your ref: MCU17/008 and RAL17/005

We refer to Terrain Solar's current application before Council for a proposed solar farm located at the above address, and write regarding the remaining issues under assessment.

Thank-you for the opportunity to sight the development assessment report to Council prior to the issue of the formal agenda. We provide the following commentary regarding the report, and request (a) that this additional information is provided to Councillors, and (b) an opportunity for Terrain Solar to present to Councillors prior to determination of the application.

The additional information provided below relates to strategic directions apparent from the Planning and Environment Court's recent decision in *Mirani Solar Farm Pty Ltd vs Mackay Regional Council and Another* (P&E ref 4798/17 or QPEC18-038), and a number of inconsistencies or inaccuracies in the assessment report apparent in light of that decision.

We consider that the Mirani decision is significant and has a number of close parallels with the current application. The Mirani decision was an appeal against Mackay Regional Council's refusal of an application for a solar farm on agricultural land for a period of up to forty years.

Principally, the key issues summarised in the Court's decision are germane to what we understand are the outstanding issues for assessment of the proposed Kingaroy Solar Farm.

His Honour's judgement on the Mirani application provides a robust framework that addresses the concept of a solar farm use operating on agricultural land for a set period. The decision accepted that a solar farm was an acceptable alternative use of agricultural land that would neither diminish the economic capability of the agricultural sector in the region nor preclude the recommencement of cropping activities afterwards,

With regard to the period of impact on agricultural land, Terrain Solar are willing to accept approval conditions that limit the duration of the project to a period of than 30 years, and a decommissioning phase. Details of the decommissioning would be addressed through the submission of an Operational Phase Environmental Management Plan, which at the outset could provide an outline of site decommissioning and restoration, followed by submission of a detailed decommissioning plan closer to cessation of the use.



According to mapping data from the Agricultural Land Audit, the South Burnett Good Quality Agricultural Land (GQAL) extent is comprised of 258,000 hectares of Class A land and 198,000 hectares of Class B land (as per the ALC audit summary), being a total area of 456,000 hectares. This GQAL land represents over 54% of the total area of the South Burnett Regional Council local government area of 837,866 hectares. Excluding areas which are Class A or B but are indicated to have a mix of lower classed land (eg A1/C2 or C2/B), the GQAL represents 36% of the local government area.

Throughout the assessment of the application, the applicant has acknowledged that the site is Good Quality Agricultural Land, but that there are overriding reasons to utilise the land as a solar farm. It is further acknowledged that the extent of such land is finite. The proposed solar farm site area, of 128 hectares, represents 0.028% of total GQAL land in the local government area or 0.05% of the total Class A land. Therefore, whilst GQAL land is a limited resource, the effect on the overall extent from use of the site as a solar farm is a measurable but negligible and temporary impact given it is not a permanent loss of the land from agricultural opportunities (in that the land will have on-going primary production during the operational phase of the solar farm, followed by the capability for reintroduction of agricultural activities post-use).

Additionally, the judgement considered locational factors for the siting and development of solar farms. These criteria, and the Court's acceptance of the Mirani siting justifications, are consistent with those previously put forward for Terrain's Kingaroy proposal. The assessment report currently before Council presents an overly simplistic summary of the locational factors and does not accurately represent the relationship between the power generation capabilities of the solar farm and the electricity network (lines and substations) it connects into. Latent capacity in Ergon's Kingaroy substation reflects Ergon's long-term demand planning and network infrastructure programming. The proposed development is scaled to this capacity in the Kingaroy substation and the network that supplies the substation. Connection to higher voltage transmission lines would necessitate a more intensive, that is larger, solar farm, the siting of which is unachievable in South Burnett due to land fragmentation and market and planning constraints. This is supported by Terrain Solar's application being the only solar farm development application to have been submitted to the South Burnett Regional Council. For clarification, according to SERA Analytics, there are 103 solar farms at various stages of development in Queensland with 84% of these projects approved and Kingaroy being the only proposed development in the South Burnett Region. **Attachment A** is a tabulated list summarising solar projects in Queensland indicating the stage, size and location.

Lastly, in the Mirani decision the Court determined that there was need for the development that extends beyond the desirability of meeting national and state renewable energy targets, to also involve issues of the expansion of Queensland's renewable energy sector (essentially identified by the Court as a State interest) and greenhouse gas reductions. These considerations are of relevance under the assessment tests to be applied under Section 45(5) of the Act, and reiterate that need is not solely to be considered in the local context – although there will also be significant local benefits associated with the project.

The assessment report includes a number of inconsistencies or inaccuracies with the development as described in the application material and supporting information submitted in response to Council's information request and subsequent further issues letters. To that end, a peer review of the report has been prepared by Mr David Perkins from Perkins Planning, at **Attachment B**, drawing on the expert advice he provided to the Court in the Mirani appeal and his appreciation of the Court's findings in this appeal. These comments provide additional clarification on where inconsistencies or inaccuracies exist in the assessment report and support a view that Council's decision is able to take into account broader factors than those set out in the assessment report, consistent with the "unbounded" scope of the assessment established by Section 45(5)(b) of the *Planning Act 2016*.

It is our opinion that approval of the Kingaroy solar farm would be consistent with the Court's findings in the Mirani appeal as summarised in the following quote from the judgement:



"On balance, I consider the benefits associated with the proposal, should it proceed, outweigh the temporary loss, albeit for 40 years, of the subject land. ...there is an overriding need in the public interest and no alternative site available. In this context that the land will eventually be returned to GQAL pool and that there are no adverse amenity impacts associated with the project are not irrelevant considerations." (page.34, para 130).

We trust that this information provides Council officers with the necessary additional guidance on the application, in order to alter the existing recommendation through the provision of an addendum report to Council outlining the outcomes of the Mirani decision and the consequent appropriateness of Council supporting the application.

We look forward to an opportunity to present to Council, and would be happy to discuss this further with you.

Yours sincerely

RPS

A handwritten signature in black ink, appearing to read 'Wayne Window', written in a cursive style.

Wayne Window
Senior Planner

Attachments: A: Queensland Solar Farm Status
B: Perkins Planning Key Issues Table

cc: Terrain Solar



Attachment A: Queensland Solar Farm Status

Name	Status	Category	Connection	Capacity MWac
Aldoga	1. Concept	Solar	Grid	265
Bowen	1. Concept	Solar	Grid	35
Cloncurry	1. Concept	Solar	Grid	30
Collinsville Solar stage 2	1. Concept	Solar	Grid	36
Crinum Creek	1. Concept	Solar	Grid	100
Cubbie Stage 2	1. Concept	Solar	Distributed	3.2
Ebenezer	1. Concept	Solar	Grid	10
Emerald	1. Concept	Solar	Grid	110
Glenella	1. Concept	Solar	Grid	35
Mirani	1. Concept	Solar	Grid	60
Nebo	1. Concept	Solar	Grid	50
Rugby Run Stage 2	1. Concept	Solar	Grid	105
Teebar Stages 2 & 3	1. Concept	Solar	Grid	112.2
Townsville South	1. Concept	Solar	Grid	120
Upper Haughton	1. Concept	Solar	Grid	100
Yabulu	1. Concept	Solar	Grid	40
Bluff Stage 1	2. DA Application	Solar	Grid	125
Bluff Stage 2	2. DA Application	Solar	Grid	125
Broadsound	2. DA Application	Solar	Grid	300
Chinchilla (Hadstone)	2. DA Application	Solar	Grid	115
Chinchilla (SPA) 2	2. DA Application	Solar	Grid	20
Chinchilla (SPA)	2. DA Application	Solar	Grid	140
Clarke Creek	2. DA Application	Solar	Grid	350
Dingo	2. DA Application	Solar	Grid	85
Gregory	2. DA Application	Solar	Grid	215



Harlin	2. DA Application	Solar	Grid	1500
Kingaroy	2. DA Application	Solar	Grid	40
Paget Solar Farm	2. DA Application	Solar	Grid	14
Woolooga Energy Park	2. DA Application	Solar	Grid	185
Yarwun	2. DA Application	Solar	Grid	27
Aramara	3. DA Approved	Solar	Grid	140
Baralaba	3. DA Approved	Solar	Grid	100
Barcaldine Stage 2 (Solar)	3. DA Approved	Solar	Grid	40
Beelbee	3. DA Approved	Solar	Grid	150
Blackwater	3. DA Approved	Solar	Grid	175
Bouldercombe	3. DA Approved	Solar	Grid	280
Bulli Creek	3. DA Approved	Solar	Grid	2000
Burdekin Solar Farm	3. DA Approved	Solar	Grid	115
Chewko	3. DA Approved	Solar	Grid	75
Chinchilla (First Solar)	3. DA Approved	Solar	Grid	112
Clare II	3. DA Approved	Solar	Grid	37.5
Collinsville North	3. DA Approved	Solar	Grid	100
Columboola	3. DA Approved	Solar	Grid	240
Comet	3. DA Approved	Solar	Grid	235
Copabella (EEW)	3. DA Approved	Solar	Grid	100
Dalby	3. DA Approved	Solar	Grid	30
Delga	3. DA Approved	Solar	Grid	250
Dysart	3. DA Approved	Solar	Grid	100
Haughton Stage 1	3. DA Approved	Solar	Grid	100
Haughton Stage 2	3. DA Approved	Solar	Grid	200
Haughton stage 3	3. DA Approved	Solar	Grid	200
Kelsey Creek	3. DA Approved	Solar	Grid	50



Kidston Stage 2 (Solar)	3. DA Approved	Solar	Grid	270
Koberinga	3. DA Approved	Solar	Grid	55
Lakeland (Lyon)	3. DA Approved	Solar	Grid	80
Lakeland II	3. DA Approved	Solar	Grid	14
Lower Wonga	3. DA Approved	Solar	Grid	800
Majors Creek	3. DA Approved	Solar	Grid	400
Mareeba	3. DA Approved	Solar	Grid	60
Middlemount	3. DA Approved	Solar	Grid	34
Moura	3. DA Approved	Solar	Grid	110
Munna Creek	3. DA Approved	Solar	Grid	120
Raglan	3. DA Approved	Solar	Grid	350
Rodds Bay	3. DA Approved	Solar	Grid	300
Rollingstone	3. DA Approved	Solar	Grid	110
Teebar	3. DA Approved	Solar	Grid	52.8
Tieri	3. DA Approved	Solar	Grid	96
Wandoan South	3. DA Approved	Solar	Grid	1000
Warwick	3. DA Approved	Solar	Grid	64
Western Downs (Neoen)	3. DA Approved	Solar	Grid	550
Western Downs Solar Project	3. DA Approved	Solar	Grid	250
Cubbie Stage 1	4. Financial Close	Solar	Distributed	3.2
Oakey 2	4. Financial Close	Solar	Grid	55
Cannington	5. Construction	Solar	Distributed	3
Childers	5. Construction	Solar	Grid	58
Chinchilla	5. Construction	Solar	Grid	19.9
Clare Solar	5. Construction	Solar	Grid	100
Clermont	5. Construction	Solar	Grid	75
Collinsville Solar	5. Construction	Solar	Grid	42.5



Darling Downs Solar	5. Construction	Solar	Grid	110
Daydream	5. Construction	Solar	Grid	150
Emerald (RES)	5. Construction	Solar	Grid	68
Hamilton Solar	5. Construction	Solar	Grid	57.5
Hayman	5. Construction	Solar	Grid	50
Hughenden	5. Construction	Solar	Grid	22.5
Kennedy Energy Park (Solar)	5. Construction	Solar	Grid	15
Lilyvale	5. Construction	Solar	Grid	100
Longreach Solar	5. Construction	Solar	Grid	15
Oakey Solar	5. Construction	Solar	Grid	25
Ross River Solar	5. Construction	Solar	Grid	120
Rugby Run Stage 1	5. Construction	Solar	Grid	65
Sun Metals Solar	5. Construction	Solar	Distributed	125
Susan River Solar	5. Construction	Solar	Grid	75
Whitsunday	5. Construction	Solar	Grid	57.5
Yarranlea	5. Construction	Solar	Grid	100
Barcaldine II	6. Operating	Solar	Grid	10.8
Barcaldine	6. Operating	Solar	Grid	20
Chillamurra	6. Operating	Solar	Grid	3.6
Kidston Solar	6. Operating	Solar	Grid	50
Lakeland I	6. Operating	Solar	Grid	10.8
Normanton	6. Operating	Solar	Grid	4.5
Sunshine Coast Solar Farm	6. Operating	Solar	Grid	15
Weipa Solar Plant	6. Operating	Solar	Distributed	1.2



Attachment B: Perkins Planning Key Issues Table



PERKINS
P L A N N I N G

Key Issues Addressed in Mirani Solar Farm Appeal Judgement and their relevance to the Proposed Kingaroy Solar Farm

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
Irreversible impact	Reel Planning says "while not permanent the proposal involves the alienation of GQAL for the long term with the potential for impacts akin to those if it was irreversible" (p.229)	Reel Planning has not directly addressed the question of whether the proposal will have an "irreversible impact". They have failed to properly distinguish or keep separate this concept from the concepts of "long term" and "permanent alienation". The Court was satisfied that the Mirani solar farm would not cause any irreversible negative impacts.	"I am sufficiently satisfied that the proposed use would not have irreversible impacts" (p.27, para 95). "The evidence establishes that the proposed development would not cause any irreversible negative impacts to the land" (p.28, para 103).
Permanent alienation	Reel Planning says the proposal "alienates the land for the long term" and "will sterilize the land for the next 40-50 years" (p.228)	Reel Planning have failed to properly distinguish or keep separate this concept from the concepts of "long term" and "permanent alienation". The proposed solar farm will not result in permanent alienation of GQAL. The Court in the Mirani case described the loss as a "temporary loss, albeit for 40 years" p34, para 130 (j)	"Alienation in this context means permanent (in a common sense, non-literal context) alienation. If the parcel is permanently alienated, it is a logical and inevitable corollary, that the proposal would be seen as both irreversible and is resulting in the loss of the parcels productive capacity" (p.10, para 25). "...Mr Thompson and Mr Sutherland] recorded that a key

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
<p>Productive capacity</p>	<p>Reel Planning says Reel Planning says "the proposal would have unacceptable impacts on the productive capacity of the site in the long term" and "We acknowledge it is arguable that the proposal is temporary in nature and the productive capacity of the site will not be reduced, relative to the current agricultural practice (i.e. cattle grazing). That ignores the cropping potential of the land and</p>	<p>The Reel Planning report is unclear about what it means when it refers to "productive capacity". This is taken to be the maintenance of the underlying biophysical condition of the land.</p>	<p>issue was whether or not the proposed development would "permanently alienate GQAL." They considered that "permanent alienation occurs when the use impedes the land being cropped for a period longer than 50 years." (p.105) In reaching that conclusion, reliance was placed on the now repealed Strategic Cropping Land Act (2011), where it was prescribed that a temporary use of land was one conducted on the land for a period of less than 50 years" (p.28, para 105).</p> <p>"... At the expiration of the term of the leases and the removal of the infrastructure the land will be GQAL, and potentially be in a superior state than it originally was" (p.27 para 95).</p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
	<p><i>the importance of that to the agricultural industries of the region</i>" (p.233)</p> <p>Reel Planning says the "proposal will not compromise the land conditions or bio-physical features" (p.229)</p> <p>Reel Planning says "Rehabilitating the land is considered reasonable..." (p.229)</p>	<p>It appears uncontroversial that this is not an issue which would warrant refusal of the solar farm.</p>	<p>"I am sufficiently satisfied that ... With appropriate land management practices put in place including, where necessary, the imposition of appropriate conditions, the land would be capable of being returned for agricultural uses as GOAL at the end of the life of the proposed development" (p14, paragraph 39(7)).</p>
<p>Temporary vs. permanent or "long term"</p>	<p>Reel Planning says "50 years is not temporary in the context of loss of sustainable agricultural use of the land" (p216 & 221)</p> <p>Reel Planning says "temporary is not defined under the Planning Scheme" and "temporary is more likely to be several years, if not months" (p.233)</p>	<p>If one discounts the potential contribution of sheep grazing, the proposed solar farm will result in a temporary loss of agricultural use of the site. It will not result in permanent alienation of GOAL.</p> <p>The Court in the Mirani case described the loss as a "temporary</p>	<p>"Clearly that the land will be available for agricultural purposes at the end of the 40-year term means there has been no permanent loss of the land for agricultural purposes" (p.28, para 105).</p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
Fragmentation	<p>Reel Planning says proposal involves long term alienation of GQAL and includes creation of new lots by lease" (p.229)</p> <p>Reel Planning says "the subdivision by lease and access easement are considered relatively insignificant given their temporary nature and potential impacts..."(p.233)</p>	<p>loss, albeit for 40 years" p34, para 130 (j). Based on this finding, the Reel Planning description of temporary is incorrect.</p> <p>If in fact sheep grazing is a more realistic activity on the Kingaroy site than it was found to be in the Mirani case then there is arguably no loss of continuing agricultural use of the site and the combined economic benefits of sheep grazing and the solar farm in the operational phase will be greater than those identified in Mirani case.</p>	<p>"It is uncontroversial that the proposed development will not result in fragmentation of GQAL beyond that which already exists (i.e. four separate parcels) and, for the reasons already given it would not result in the loss or diminish productive capacity of the land." (p27, para 100).</p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
<p>Relevance of Draft Queensland Solar Farm Guidelines – Guidance for Local Government</p>	<p>Reel Planning references these guidelines in section 5.2.1 of their report but do not draw any conclusions about the proposal's compliance with the guidelines.</p>	<p>Increase in the number of lots and effectively the removal of the opportunity to operate the site as an integrated rural operation.</p> <p>It is obvious that it is preferable that the use of GQAL should be avoided where possible but:</p> <ul style="list-style-type: none"> • a solar farm should be accorded the status of a competing land use that necessitates a location in a rural area; • stringent site selection criteria need to be satisfied to determine a solar farm site; and • no alternative site which satisfied those stringent criteria, and which avoided GQAL was identified. 	<p><i>"The draft guidelines clearly contemplate that, in certain circumstances, it might be necessary to have to balance competing interests of protecting of GQAL and the development of large-scale solar farms" (p30. Para 112).</i></p> <p><i>"It is also of significance in that part of the guidelines that while the use of GQAL ought to be avoided wherever possible, in certain instances it is recognized that the development of a solar farm could be a "competing land use" for such land." (p30, para 113).</i></p>
<p>Relevance of sheep</p>	<p>Reel Planning says "the co-existence of bona fide agricultural pursuits in the post development scenario is unrealistic" (p.229)</p>	<p>Sheep grazing has been a feature of the proposal since the Kingaroy DA was lodged. The region has a history of sheep grazing.</p> <p>In the Mirani case the original DA did</p>	<p><i>The judge in the Mirani case was sufficiently satisfied that: "... While the introduction of sheep grazing might be capable of generating some form of income stream and</i></p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
		<p>not propose sheep grazing and it was not an established rural industry in the Mackay Region.</p> <p>Sheep grazing falls within the definition of “farming” in the 2006 Kingaroy Scheme. The activity falls within the definition of “animal husbandry” under the South Burnett Regional Council Planning Scheme 2017. It is accepted development subject to requirements on the site.</p>	<p>otherwise offset land management costs, its primary or dominant purpose is for land management. The appellant is agreeable to a condition that would require it to graze sufficient sheep on the subject land over the entirety of the project so as to ensure appropriate land management outcomes.” (p14, para 39).</p>
Impact on the agricultural industry	<p>Reel Planning says “We acknowledge that the proposal is temporary in nature and the productive capacity of the site will not be reduced, relative to the current agricultural practice (i.e. cattle grazing). That ignores the cropping potential of the land and the importance of that to the agricultural industries of the region.” (p233)</p>	<p>Para 129 of the Mirani judgement concludes there was an “absence of any negative impacts on the sugar industry or any other element of this local government area”.</p> <p>In this context the concern about the site’s cropping potential, in a context where the loss of that potential is not permanent, is not considered a reason warranting refusal.</p>	<p>“The short answer to the concern about any adverse impacts on the sugar cane industry is that it is very unlikely the loss of the subject land for 40 years would have any realistic impact on the industry in a purely economic sense” (p20, para 65).</p>
Robustness of site selection process	<p>Reel Planning says “if there is a need to supplement the national grid in this location (and that is far from convincing on the information</p>	<p>A similar argument was advanced in the Mirani appeal, but no suitable alternative site was able to be identified. It was accepted in the</p>	<p>“While I can accept that there is no particular distance criteria that must be met, in all cases, I prefer the evidence of Mr Rademaker and</p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
	<p>available), that there is an alternative site within the South Burnett region, outside of GQAL and, in proximity to existing electricity network with capacity to connect a solar farm development in accordance with the findings of the Applicant's site suitability assessment."</p>	<p>Mirani appeal that the site selection criteria for solar farms are stringent. Terrain Solar and RPS have provided details of the comprehensive site selection process which led to the identification of the subject site. –</p>	<p>Mr Rossiter which was to the effect that to ensure the financial viability of a proposal such as this, ideally the sub-station should be located at or about two kilometres from the power plant" (p.15, para 44) (j)) <i>"The unchallenged evidence of Mr Rademaker was that the site selection criteria for solar farms are "stringent"... " (p16, para 16).</i></p>
<p>Need – at a broad level and on this site</p>	<p>Reel Planning says "there is no identified local imperative to locate the solar farm to meet the needs of the town of Kingaroy or the South Burnett region" (p.228) Reel Planning says that "in the absence of the application material clearly and conclusively demonstrating an economic need for the proposal, even in the sense it is more economically beneficial than conducting an agricultural practice it is our opinion the proposal conflicts with DEO (e)" (p231)</p>	<p>The need for a solar farm was considered and unequivocally accepted in the Mirani appeal. The "alternative sites" argument (advanced again in the case of the Kingaroy solar farm proposal) was considered and dismissed by the Court in the Mirani appeal.</p>	<p><i>There are both significant economic and wider community benefits associated with the proposed development. (p31, para 116).</i> <i>"... while in the long term, the economic benefits to the Mackay local government area of either use would be roughly equal, there would be significant economic benefits during the construction of the solar farm." (p31, para 117).</i> <i>"Of more significance though, is the benefit to the wider</i></p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
			<p>community, which includes the subject local government area, in increasing the efficiency and reliability of the electricity supply and distribution network and the potential to place downward pressure on the cost of supply to consumers.” (p31, para 118).</p> <p>“On balance, I consider that there are no realistic alternative sites for (p16, para 50).</p>
<p>Suitability of a solar farm in the Rural Zone</p>	<p>Reel Planning says “solar farms are appropriate in the Rural zone where impacts can be mitigated and managed.” (p.232) “The current planning scheme anticipates non-rural uses in the Rural Zone in some circumstances.”(p.232)</p>	<p>It appears uncontroversial that this is not an issue in itself which would warrant refusal of the solar farm.</p>	<p>-</p>
<p>The threshold consideration ...</p>	<p>Reel Planning says it is “the threshold consideration in this matter is the potential alienation of GQAL and the associated implications for the agricultural sector.”</p>	<p>Directly relevant to the threshold issue raised by Reel Planning the Court considered the exact same issues in the Mirani Appeal and was satisfied that the solar farm should proceed.</p>	<p>In response to arguments made against the solar farm based on lack of need and impact on GQAL the Judge did not find these arguments persuasive for the following reasons:</p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
			<p><i>"First, they clearly understate the evidence..., which I have accepted about the potential benefits that would be generated were this project to go ahead. Second, they understate the importance of the State interest of developing renewable energy sources. Third, they fail to sufficiently have regard to the evidence concerning the absence of any negative impacts on the sugar industry or any other element of this local government area, that would result from the alienation of this land for 40 years. The "thin edge of the wedge" can only go so far and not far enough in the circumstances in this case." (pp33-34, para 129).</i></p> <p><i>"On balance, I consider the benefits associated with the proposal, should it proceed, outweigh the temporary loss, albeit for 40 years, of the subject land. ... there is an overriding need in the public interest and no alternative site</i></p>

Issue	Reel Planning Opinion	Perkins Planning Response	Supporting Information/Excerpt from Mirani Solar Farm Judgement
			<p><i>available. In this context that the land will eventually be returned to GQAL pool and that there are no adverse amenity impacts associated with the project are not irrelevant considerations.” (p.34, para 130).</i></p>

Appendix B

PROPOSED SOLAR FARM, KINGAROY
~
REVIEW
of
ECONOMIC NEED and IMPACT ISSUES

Prepared For:
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Prepared By:
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REP1821
OCTOBER 2018

1 Introduction

This Report has been prepared by Leyshon Consulting Pty Ltd for Terrain Solar Pty Ltd.

Leyshon Consulting provides economic and planning services and its Director and Principal Consultant, Peter Leyshon, is an experienced expert in relation to economic need issues in both Queensland and New South Wales. Of relevance in this regard is the expert economic need advice Mr Leyshon provided to the Planning and Environment Court of Queensland in the recent *Mirani Solar v Mackay Regional Council & Anor* matter.

We understand that Terrain Solar propose the development of a 40 Megawatt (Mw) solar farm east of the township of Kingaroy. The proposed site for the development comprises three parcels of land with a total area of the 128 hectares—hereafter referred to as the subject site.

The proposed development is to be located on land that was mapped as Good Quality Agricultural Land (GQAL) in the Kingaroy Shire Planning Scheme 2006. More recently, the land has been mapped as Class A Agricultural Land in the South Burnett Planning Scheme 2017 which replaced the Kingaroy Shire Planning Scheme. Accordingly, questions have been raised in relation to the appropriate economic use of the subject site given its agricultural land status. For convenience, the term GQAL has been used in this Report.

The purpose of this Report is to review the relevant economic need and impact issues associated with the proposed development.

2 Use of GQAL Land

A significant number of solar farms being developed (or proposed) in Queensland are located on GQAL. This is primarily the result of the need to locate new solar farms close to the existing electricity grid, major parts of which traverse areas of intensive agricultural activity.

There are some important economic issues associated with the use of GQAL for alternate activities including solar farms. Based on our experience in evaluating the use of agricultural land for other activities the two principal issues in this regard are:

- Whether the use will permanently alienate such land for agricultural purposes?
- Whether the proposed use of the land for an alternate use will have a significant effect on the agricultural sector in a given area?

Alienation of Agricultural Land

In general economic terms, solar farms have a distinct advantage over some alternate uses such as mining in that they do not involve the permanent alienation of GQAL. After a 30-40-year period, the land viably can be returned to agricultural uses.

In particular, the use of agricultural land for a solar farm does not require significant 'back-end' expenditure on site remediation once electricity generation activity has ceased. Unlike some mining activities, the use of agricultural land for solar farm purposes does not alter the existing soil profile or diminish groundwater resources. Consequently, it is relatively straightforward to remove

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the solar farm infrastructure at the end of its productive life and return the site to its viable agricultural use.

Effect on Agricultural Sector

In general terms, the conversion of agricultural land for the development of a solar farm does not have a significant impact of the output of the agricultural sector in a particular area.

The primary reason for this is that most solar farm sites occupy less than 250 hectares of land. In most Local Government Areas (LGAs) where economic activity is dominated by agricultural industries, existing solar farms occupy less than 0.5% of available GQAL. For example, in the Mirani solar matter referred to above, the subject site constituted just 0.08% of available GQAL land in the Mackay Regional Council LGA and about 0.26% of the land devoted to sugarcane farming in the Mackay area in 2017.

The proposed Kingaroy solar farm site area of 128 hectares represents only 0.028% of total GQAL land in the LGA or 0.05% of the total Class A agricultural land.

Hence, the temporary withdrawal of agricultural land for the purpose of solar electricity generation will almost always have an immaterial effect (in statistical terms) on the productive capacity the agricultural sector of the LGA in which such a facility is located.

In relation to the subject site, we note the advice of a local agricultural expert (Premise Agriculture) that within a 25km radius there is approximately 80,748 hectares of high-quality agricultural land suitable for broad hectare cropping. Accordingly, the subject site—at 128 hectares—constitutes only some 0.16% of such land. Thus, even if the subject site had potential for intensive cropping, its

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temporary withdrawal from such production would make only a very marginal difference to the amount of land available in South Burnett LGA for this type of agriculture activity.

In relation to this issue, we also note that even if land is classified as CQAL, it does not mean that all of the land so classified is at any one time being used for productive or intensive agricultural purposes. In this instance, we understand the subject land is not used intensively for agricultural purposes at present and hence the use of the land for solar electricity generation would not have a significant impact on the agricultural sector in South Burnett LGA.

3 Comparative Economic Benefits

The use of the subject site for a solar farm is likely to result in significantly greater net economic benefits than its continued use for non-intensive grazing purposes or other agricultural uses such as cropping—assuming the latter activity to be economically feasible.

One measure of the general contribution various land uses can make to the economy is to estimate the Gross Value Added of production under alternative uses.

Gross Value Added or GVA, is a measure of the value of goods and services produced in an area, industry or sector of an economy during a certain period of time. In this regard it is possible to compare directly the GVA of continuing to use the subject site for agriculture or the alternative use of the site for solar electricity generation. Such a comparison was considered by the Queensland P&E Court in the Mirani Solar case referred to above.

Agricultural Use

We understand that the land at present is used for low-level grazing which is likely to produce a gross income (prior to tax and costs) of less than \$50,000 per annum.

Premise Agriculture has provided advice to Terrain Solar on the value of the likely output of the land under various more intensive cropping scenarios. These range from a gross income of \$74,500 assuming the subject site was cropped for wheat rising to \$225,664 per annum assuming the site was cropped for peanuts.

That said, we note Premise Agriculture considered that none of the cropping alternatives they examined for the subject site (peanuts, wheat, sorghum, maize) are likely to be economically viable having regard to the cost of production and other factors associated with various cropping scenarios on the site.

In this regard, we note that Council's own independent assessment report noted that:

"The whole of farm net gross margin is more likely to be around \$100K after manager costs - not the loss of \$17K (as purported by the applicant)."

Hence, even if the actual value of the income generating potential of the use of the subject site for agricultural purposes is disputed, what is not in dispute is that its income generating potential per se is quite limited.

Electricity Generation

The proposed solar farm is estimated to generate approximately 100 Gigawatt hours (GWh) of electricity annually. The current price for wholesale electricity in Queensland is approximately \$70 -\$80 per Mw hour on average or \$7,000 to \$8,000 per GWh. At current prices (\$2018) this production would have a

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wholesale market value (or GVA) of approximately \$7.0 to \$8.0 million per annum (\$2018).

In terms of GVA to the general economy, therefore, the value of solar production—even at \$7 million per annum—is approximately 32 times the value of the most valuable form of cropping (for peanuts) which could be undertaken on the subject site.

In our opinion, regard also has to be had to the significant economic input to the local economy arising from the construction of the solar farm and its ongoing maintenance.

We are advised that construction of the solar farm will involve approximately \$70 million in capital investment and employ approximately 90 workers, both skilled and unskilled, over a 12 month construction period. Clearly not all of this expenditure will contribute directly to the local economy as it includes the purchase of equipment manufactured elsewhere and the employment of some skilled workers from outside of the South Burnett region.

The extent to which such projects benefit the local economy of the region in which they are located depends on a number of factors including the extent to which a local workforce is available during the construction phase and the sophistication and scale of the local construction supply sector.

In the Mirani case, economic modelling accepted by the P&E Court indicated that the benefits to the Mackay Regional Council area during the construction phase were likely to be equivalent to about 60% of the total construction budget. The local employment effect in the Mackay Regional Council area was estimated to be around 65% of total employment during the construction phase. That said, it is fair to note that the Mackay area has a larger labour market and a more sophisticated construction sector than exists in Kingaroy or in the wider South

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Burnett LGA. Accordingly, the local benefits of the proposed solar development at Kingaroy may be somewhat lower on a percentage basis than they were forecast to be in relation to the Mirani project near Mackay.

Having regard to our review of similar solar projects in New South Wales and Queensland, we nevertheless consider it is possible that at least 45% of the construction expenditure will be injected into the local economy and approximately 55% of the construction workforce (50 workers) are likely to be locally-based during the construction period. No other agricultural use, including the use of the subject land for cropping, is likely to make even a small fraction of the likely economic contribution the Kingaroy solar project will make to the local economy during its construction phase.

Over the longer term, we are advised the solar farm will employ three workers on a full-time basis and require approximately \$1,000,000 per annum in expenditure on operations, parts and maintenance as well as management of the subject site itself. This significantly exceeds the recurrent return that continued agricultural use would direct into the local and regional economy.

In our opinion, the economic benefits of the proposal—both those local and more generally—manifestly outweigh those which might result from the continued agricultural use of the subject site.

4 Public Interest

Over and above the direct economic benefits discussed above, there are a number of public interest issues associated with solar generation projects such as that proposed at Kingaroy. These issues were canvassed extensively in the Mirani solar case. They principally relate to the role renewable energy can play in

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mitigating climate change and the general benefits such renewable projects have in terms of the operation of the electricity sector in Queensland.

These issues are summarised below.

Climate Change

First, there is overwhelming public interest in slowing the effect of climate change both globally and within Australia. Renewable energy is seen as a key factor in achieving such an outcome.

Australia is a signatory to the Paris Climate Agreement. The Paris Climate Agreement was prepared under the United Nations Framework Convention on Climate Change (UNFCCC).

The prime objective of the Paris Climate Agreement and the UNFCCC is to limit the increase in global temperatures to well below 2°C above pre-industrial levels. Australia ratified this agreement on 10 November, 2016.

In this regard we note that a recent report from the Intergovernmental Panel on Climate Change (IPCC) SR 15 *Global Warming of 1.5°* has recently warned of significant environmental and economic impacts if global warming is not kept below 1.5° above pre-industrial levels.

As a signatory to this agreement, Australia agreed to implement an economy-wide target of reducing greenhouse gas emissions by 26% to 28% below 2005 levels by 2030.

The Commonwealth Government aims to achieve this target through what is known as the 'Direct Action Approach'. This approach is based on a \$2.55 billion emission reductions fund and a safeguard mechanism which in turn embodies a

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'renewable energy target'. The Commonwealth Government is committed to 33,000 gigawatt-hours of renewable electricity generation by 2020. The Government's 'facilitator' in achieving this outcome is the Clean Energy Regulator.

Emissions intensive industries in Australia are required by law to surrender large-scale generation certificates on an annual basis (LSGCs) to the Clean Energy Regulator. Accredited power stations are entitled to generate LSGCs based on the amount of renewable energy they produce. In general terms, 1 LSGC is equivalent to approximately 1 Mw of power. LSGCs are sold to liable entities, principally operators of fossil fuel-based power plants.

In 2018 the Commonwealth Government, through the Clean Energy Regulator, set a renewable power percentage for the Australian economy at 16.06%¹. This target has been increasing steadily on an annual basis since 2010 so as to meet Government clean energy commitments.

The Clean Energy Regulator also sets an annual target for renewable energy in Australia. The new capacity target for the end of 2018 is 6,400 Mw². The Clean Energy Regulator reported recently that the following renewable energy capacity existed in Australia:

➤	accredited power stations	...	1,534 Mw
➤	committed capacity	...	4,701 Mw
➤	probable capacity	...	1,392 Mw.

¹ Clean Energy Regulator
<http://www.cleanenergyregulator.gov.au/RET/About-the-Renewable-Energy-Target/Large-scale-Renewable-Energy-Target-market-data#progress>

² Clean Energy Regulator op.cit.

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Totalling 7,627 MW not all of these projects have, however, planning approval or finance to enable them to proceed.

Australia is required to review its commitment to reducing greenhouse emissions by 2025 and then every five years thereafter. The UNFCCC intend to conduct a global stock-take in 2023 to check progress against the 2°C goal. Most informed commentators consider that this stock-take process inevitably will lead to new global targets being set.

It is possible that following the next Federal election, a new government and/or changed senate cross-bench may result in the introduction of revised, and more stringent, emissions standards before 2025.

Finkel Report

The recently released so-called 'Finkel Report' into Australia's energy security canvasses the role renewables can play in an appropriate energy mix for Australia³. The report projected that by 2030, 42% of electricity demand in Australia should be met by renewable generation. This includes hydro, wind, solar and biomass generation.

The Finkel report concluded that this level of commitment to renewables would be required for emissions to be 28% below 2005 levels by 2030 and to meet the Commonwealth Government's general commitment to zero emissions being achieved in the second half of the current century.

3 *Independent Review into the Future Security of the National Electricity Market – Blueprint for the Future*, Commonwealth Government June, 2017.

Queensland Renewable Energy Plan

At a state level, in 2009 the Queensland Government released a Renewable Energy Plan⁴. The Plan established a goal of generating 9,000 GW h or 2,500 MW of renewable energy by 2020. This level of renewable energy generation was, at the time, considered to be consistent with achieving an overall target of 30% of power in Queensland coming from renewables by 2020. The current Queensland Government established a new renewables target of 50% by 2030.

To measure progress towards achieving this renewable energy target for Queensland, the Queensland Government established a Renewable Energy Expert Panel which reported in November 2016⁵. Their report identified there was approximately 2,400 MW of committed and proposed large-scale renewable plant capacity in Queensland. The report also identified that an additional 4,000 to 5,100 MW of new large-scale renewable generation capacity would be needed between 2020-30 if the Government's target of 50% renewable energy by 2030 was to be achieved.

As noted previously, the proposed solar farm development at Kingaroy is intended to have an ultimate capacity of 40 MW. If approved, it would provide between 0.8% to 1.0% of the additional renewable energy required to meet the Queensland Government target referred to above.

In summary, there is an overwhelming public interest in the provision of renewable power generation capacity in Queensland in particular and Australia in general to meet agreed commitments under international treaties and state-based policies with respect to mitigating climate change.

4 The Queensland Renewable Energy Plan – Queensland Government, June 2009.

5 *Credible Pathways to a 50% Renewable Energy Target for Queensland – Final Report* Report of the Queensland Renewable Energy Expert Panel November 2016.

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Over and above governmental policy settings referred to above, there are numerous longitudinal public attitude surveys conducted by a variety of institutions in Australia which reveal very high levels of community concern about the existence and progression of climate change in Australia. Such surveys also show a high level of support for an increasing component of Australia's electricity supply being generated from renewable sources.

For example, a 2017 report by The Climate Council (*Climate of the Nation 2017 – Australian Attitudes to Climate Change*) cited a national survey which found 66% of Australians had a high level of concern about climate change and 73% of respondents considered that "strong action" needed to be taken to address climate change in Australia through altering Australia's current energy mix in favour of renewables.

In summary, it is our opinion the above indicates a very high level of need for additional renewable energy capacity in Queensland.

Electricity Sector Benefits

It is fair to observe that the addition of solar-based electricity generation throughout various parts of Queensland results in statewide benefits in terms the electricity sector rather than specifically local benefits. This is principally because electricity generated in an area such as Kingaroy, or any other location in Queensland, enters the electricity grid operated by ERGON and becomes a network-wide resource. That is, in practical terms, electricity generated by a solar plant such as that proposed at in Kingaroy cannot be 'sequestered' solely for the use of residents of Kingaroy or even those in the South Burnett area generally—it will be used wherever electricity is drawn down from the grid by consumers.

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That said, the addition of solar-based electricity generating resources such as that proposed at Kingaroy have significant benefits to the electricity network in general in Queensland in terms of:

- increasing the supply of wholesale electricity and thus placing downward pressure on the increase in electricity prices in recent years
- improving the stability of the electricity network in regional Queensland
- providing greater diversity in the energy supply mix with solar and other renewables to easily co-exist with existing traditional coal and gas powered generating plants
- assisting in the inevitable transition that will be required from large coal and gas based generating plants to those based on all forms of renewable energy.

Conclusion

In our opinion there is a very high level of economic need for renewable energy sources in Australia in general and Queensland in particular. This high level of need is supported by Commonwealth and State policy aimed at encouraging additional renewable energy to enable Australia to meet its global contributions to the reduction in greenhouse gas emissions and hence slowing the process of climate change.

In relation to the proposed development, it is clear that approval of the project will not have any measurable effect on the local agricultural sector and that use of the land in question for solar electricity generation represents a much more

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desirable activity, from an economic perspective, than its continued use for any agricultural purpose.

In our opinion, any conflict which exists between policies related to the retention of GQAL land for agricultural purposes and the use of the same land for solar-based electricity generation is easily overcome in this case by the overwhelming net positive economic benefits associated with the proposal. These include the very significant local economic benefits (related to associated expenditure in local job creation) and the substantial public interest in mitigating the effects of climate change which, if left unchecked, will have materially adverse future economic impacts on both the agricultural sector itself and society in general.

In view of the above, we conclude that the proposed Terrain Solar development at Kingaroy (if approved) can play an important role in meeting established renewable energy targets in Queensland. It will also contribute both to downward pressure on electricity prices and the maintenance of a more resilient electricity infrastructure in South Burnett LGA and Queensland in general.



Appendix C

8 November 2018

The CEO
South Burnett Regional Council



REEL PLANNING
URBAN AND RURAL STRATEGIES

Via Email: cduplessis@southburnett.qld.gov.au

Dear Sir

**PROPOSED KINGAROY SOLAR FARM – KINGAROY-BAKERS CREEK ROAD, KINGAROY – FURTHER
TOWN PLANNING COMMENT**

We refer to the assessment report we provided to Council on the above matter.

Thank you for sending through the further correspondence from RPS dated 21 September 2018 enclosing advice from Messrs Perkins and Leyshon arising from their respective experience in providing expert evidence in the Mirani solar farm appeal and following their review of that judgement.

It is acknowledged that the Mirani Appeal does have relevance to a number of the issues that arise from the assessment of the Kingaroy solar farm appeal. In short however, in considering the Judgement, we do not propose to alter our recommendation for refusal of the application. In this respect we make the following observations:

1. While the principles of protecting GQAL and avoiding alienation of GQAL apply equally the local planning context under which both applications are assessed is different. We caution about making direct comparisons.
2. There were only 3 submissions objecting to the Mirani development application while there are thirty-one submissions objecting to the Kingaroy solar farm application. This highlights strong community concern with the Kingaroy proposal, with issues raised to be considered in the balancing of community interest on the matter.
3. One of the areas of disagreement between the planners in the Mirani matter was *“the degree to which solar power generated by the proposed development would provide benefits not able to be provided by other facilities located on the State grid”*. The judge was not taken to any evidence on this point, but did have the benefit of electrical engineering evidence put forward by only one of the parties, the Appellant. In that regard two experts presenting their evidence to the Court unchallenged. The Court accepted their unchallenged evidence.
4. In the case of Mirani, the Court acknowledged there was “significant” and “genuine” conflict with the higher order provisions of both planning schemes under which the application was assessed. On balance, the judge considered the benefits associated with that particular proposal outweighed the temporary loss of GQAL, albeit it for 40 years.

In our opinion consideration should be given to the merits of the Kingaroy proposal having regard to the applicable planning context and the submissions received to the application. While relevant to some extent, too much weight should not be relied on the Mirani judgement which was made under a different local planning context and technical information that was before the Court at the time.


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Reel Planning Pty Ltd

I would be happy to answer any queries in relation to this advice or the assessment report generally.



Greg Ovenden
REEL PLANNING

8.2.4 P&LM - 2549991 - Request for fee waiver Peace Lutheran Church Hall at 8965 Bunya Highway, Benair on Lot 187 FY872.

Document Information

ECM ID 2549991

Author Manager Planning and Land Management

**Endorsed
By General Manager Corporate Services**

Date 17 October 2018

Précis

Request for fee waiver Peace Lutheran Church Hall at 8965 Bunya Highway, Benair on Lot 187 FY872

Summary

- The Peace Lutheran Church (the Church) decided to sell the Church hall on the subject site and entered into a commercial contract with the buyer to remove the hall from the site to the Sunshine Coast to be converted into a private residence.
- The subject site is listed on Council's Local Heritage Register and under the then Kingaroy Shire Planning Scheme the removal of a building from the site required a development approval.
- Council received the development application on 22 September 2017 and Council invoiced the Church for the application fee for the development application in the amount of \$1,095.00 when the development application was received.
- Council issued the development approval on 16 October 2017 authorising the removal of the church hall based on the fact that removal of the hall would not result in adverse impacts on the local historical significance of the site.
- The Church indicated at the time the development application was submitted that it had a contractual obligation to obtain all approvals to remove the hall before a certain date and Council issued a development approval even though the Church had not yet paid the application fee so that the Church could meet its contractual obligation.
- After the development permit was issued Council reduced the application fee by 50% given that the Church meet the eligibility criteria in Council's Consideration of Applications for reduction in Council's Fees & Charges - Building & Development Applications policy. A revised invoice in the amount of \$547.00 was issued on 27 June 2018 as the Church has not yet paid the application fee.
- The Church requested that Council waive the application fee of \$547.00 for the development application. The Church argues that the church hall had no historical significance given that it consists of modified army huts used at the Kingaroy Airport. The Church indicated that it understood that there would be no future cost should anything change on site and therefore agreed to the historic listing of the site.
- In addition to the development approval an application for building work to remove the building (demolition application) was required. The building work application could not be approved unless the development application was approved.
- It is recommended that Council refuse the request form the Church to waive the application fee of \$547.00 as the Church received a reduction in the application fee in accordance with

Council's policy. The removal of the church hall generated a income to the Church that is not associated with an activity that has demonstrated tangible benefits to the residents of the South Burnett Region.

Officer's Recommendation

That Council **refuse** the request from the Peace Lutheran Church to waive the application fee of \$547.00 for the development application to remove the church hall from the site at 8965 Bunya Highway, Benair.

Financial and Resource Implications

Loss of \$547.00 in income to Council that has to be supplemented from other revenue.

Link to Corporate/Operational Plan

EXC1 Effective financial management

EXC1.1 - Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices

Communication/Consultation (Internal/External)

Council was briefed on the background and Council's policy regarding the waiver of application fees at the Portfolio Meeting on 24 September 2018.

Correspondence from the Church dated 25 September 2017 and 31 July 2018 outlines the Church's reasoning for their request and Council's response dated 6 August 2018 is attached.

Legal Implications (Statutory Basis, Legal Risks)

No implication can be identified. However, there is a risk that Council's decisions to grant a full fee waiver can be challenged by the community groups that have received a 50% fee waiver as per the Council's policy. The consistent implementation of Council's policy can be questioned.

Policy/Local Law/Delegation Implications

The request from the Church cannot be supported as it is not consistent with Council's policy regarding the reduction of application fees and charges.

Other community groups that meet the eligibility criteria have to date all received a 50% discount on the relevant application fees.

Asset Management Implications

No implication can be identified.

Report

Background

The Peace Lutheran Church (the Church) decided to sell the church hall on the subject site as it became a financial burden to maintain the facility due to a reducing in the number of congregation member over the years. It was reported in the local newspaper that the Church decided to sell the church hall before it deteriorated and still had some commercial value. The church hall was sold to a private individual and moved to a site at the Sunshine Coast to be converted into a residence.

The subject site is listed on Council's Local Heritage Register. The listing mentions the contribution the church hall makes to the overall historic significance of the site. It is important to note that it is not the individual building or items that are historically significant but the contribution these items make to the overall significance of the site. Under the then Kingaroy Shire Planning Scheme the removal of a building from a site on a property listed in the Local Heritage Register required a development application.

Council received the development application from the Church on 22 September 2017. The application was assessed to determine the impact of the removal of the church hall on the historic significance of the site. It was concluded that the church hall had very little historic significance compared to the graves on site and Council approved the removal of the hall given that there would be a very minor impact on the historic significance of the site.

The application fee for the development permit is \$1,095.00 and Council agreed to reduce the application fee by 50% given that the Church meets the edibility criteria in Council's Consideration of Applications for reduction in Council's Fees & Charges - Building & Development Applications policy, which is attached as **Attachment A** and reduced the application fee to \$547.00.

Request

The Church has requested that Council waive the fee for the development application as the church hall had no historical significance and the Church agreed to the historic listing provided there would be no further costs should anything change on site. Correspondence received from the Church secretary dated 31 July 2018 and 25 September 2017 sets out the Church's rational for Council to consider their request is attached as **Attachment B**.

Council's response to this correspondence is attached as **Attachment C**.

Conclusion

The fee waiver cannot be supported as the Church already received a reduction in the application fee in accordance with Council's policy. It is imperative that this policy is consistently implemented by only having regard to the eligibility criteria of the policy. In the This will ensure that all community group's request for fee waivers are treated in a fair and reasonable manner and provide certainty for community groups when engaging in financial transactions with Council.

It is noted that the removal of the church hall provided a financial benefit to the Church and did not result in tangible benefits to the residents of the South Burnett Region.

Attachment A

South Burnett
Regional Council

MINUTE NUMBER: 1749
ADOPTED ON: 27 May 2009

Consideration of Applications for reduction in Council's Fees & Charges - Building & Development Applications

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BACKGROUND AND/OR PRINCIPLES

Council has considered requests for relief from Council fees and charges in an *ad hoc* manner. Council needs to provide consistency in dealing with requests to ensure that the community understands why relief may be granted in certain circumstances.

GENERAL INFORMATION

South Burnett Regional Council aims to provide assistance to community welfare, sporting and cultural organisations and groups based within the Region. Assistance is also provided to organisations external to the Region who provide a service which benefits the Region.

Council acknowledges that through support to these organisations and groups, the Region benefits through the provision of quality programs, community events, facilities and services that provide a return benefit to the general population of the South Burnett Region.

Applicants must be able to demonstrate that they meet the eligibility criteria determined by the South Burnett Regional Council.

FUNDING AVAILABLE

Provide financial assistance for individuals, groups or community organisations, to a maximum of 50% of the application fee subject to availability of funds provided in the budget.

ELIGIBILITY

Council will consider providing financial assistance to individuals, groups or community organisations, where:

- The community or not for profit organisation or group has significant local membership, or
- The organisation or group has members, residing in, working in or has a definite connection to the South Burnett Region, or
 - The individual resides in, works in or has a definite connection to South Burnett Region, AND
 - The project will deliver tangible benefits (economic, financial or social) to residents of South Burnett Regional Council.
- An organisation external to the Region provides a service of tangible benefit (economic, financial or social) to the residents of South Burnett Regional Council.

NOTE: This policy only provides for a reduction in fees and charges when the applicant, who is not a community organisation, is able to provide documented proof of extraordinary circumstances and/or financial hardship (i.e. circumstance is obstructing progress) to Council.

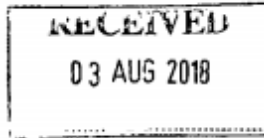
ASSOCIATED POLICY PROCEDURES

Organisations, groups or individuals requesting assistance from Council must complete the application form shown in Appendix B.

DATE REVIEWED

2 April 2009

Attachment B



Peace Lutheran Church Kumbia-Taabinga
 c/- Anna Campbell
 9205 Bunya Highway
 KINGAROY Q 4610

31 July 2018

Chris Du Plessi
 South Burnett Regional Council
 PO Box 336
 Kingaroy QLD 4610

Dear Chris

I am writing to you in follow up to your meeting with our Treasurer Errol Dunemann with regard to the fees charged for the hall removal at the St Paul's Lutheran Church site. As a community group, we are very disappointed that we have been reissued with this invoice without any acknowledgement of previous correspondence we have sent the council with regard to this issue. We believe we have raised very valid reasoning for why we should not have to pay this fee.

I draw your attention to the attached letter addressed to Gary Wall on the 25 September 2017 with regard to this issue. The key points we made in this letter were:

- I was assured at the consultation meeting that there would be no costs incurred if changes were made to the hall or if the hall was removed.
- The listing was more about promoting places in the South Burnett Region for tourism rather than preserving the buildings thus would not be State listed.
- No correspondence was received from the council to advise that the local listing had gone ahead.

In addition to this, I would also like to note a few recommendations taken from the South Burnett Heritage Study document by Converge which is found on your website:


- The South Burnett Regional Council proceeds with the notification of the recommended list of places as part of the new planning scheme.
- The South Burnett Regional Council prepares conservation management plans for places recommended for entry to the register.

These recommendations would indicate that further discussions/correspondence should have occurred with our organisation before now about the Heritage Listing of this site.

We are still unclear what exactly this fee is for. The first person who phoned the council about it was told it was because the Heritage listing would need to be changed due to the removal of the hall. The second was told it was because of boundary realignment which is what the code on the invoice indicates.

The site has not been State Heritage listed according to the website and no boundary needs to be changed as the building is simply being removed. The hall was rapidly deteriorating and would have soon been an eye sore for this site. With declining numbers in the congregation and the hall being unused, it was decided that the hall would be sold for removal as the funds are just not there to maintain an unused building. To then be given an invoice without any clarity of the reasoning is disappointing.

Thank you for taking the time to read our concerns and we look forward to hearing from you soon.


 Anna Campbell
 Secretary
 Peace Lutheran Church Kumbia-Taabinga

MEETING	CC	C. Du Plessi	CEO		GMC&ED
	VIEW		MAYOR		GMF&IS
		All tasks			GMI
+ ATTACHMENTS →					GMP&E

SD 4.28.1-27

25 September 2017

Chief Executive Officer
South Burnett Regional Council
PO Box 336
Kingaroy QLD 4610

Dear Gary

I am writing this letter in regard to our application to remove the hall from the St Paul's Lutheran Church site. Upon making the application we were informed that the hall has been heritage listed and there would be a process for this listing to be amended, at our expense.

Like many Christian groups, our member numbers are declining and we see no future for the hall being part of our congregation. It has not been used at all for the past 18 months and we do not see this changing in the future. The hall requires money to be spent on it to return it to order and this is money that our congregation does not have. Thus the decision was made by the congregation to remove the hall before it is completely run down, detracting from the cemetery grounds.

I attended a meeting at council about the proposal to heritage list the St Paul's Lutheran Church site, Cemetery and Hall and the Trinity Evangelical Congregation Church site and Cemetery in July 2016. At this meeting, I expressed that the congregation could see no problem with listing the sites, provided there would be no complications further down the track should we need to modify or possibly remove the hall.

I was assured at this meeting that there would be no problems in the future as this listing was more about promoting tourism in the South Burnett rather than preserving the buildings. There was certainly no mention of a cost being incurred should anything change at the site.

Secondly, we have received no follow up correspondence with regard to the heritage listing proposal so were unaware that the list had been finalised and that our sites had been included. Should we have known this, we could have made appropriate inquiries before proceeding with the sale and proposed removal of the hall.

We appreciate the inclusion of these two meaningful sites on your register, however as mentioned it would have been beneficial for us to receive some kind of confirmation that this process had been finalised.

It is hoped that the application to remove the hall can be processed without difficulty and that the cost of this is not placed on our congregation.

Yours faithfully

Anna Campbell
Secretary
Kumbia-Taabinga Peace Lutheran Church

Attachment C

Enquiries: Chris Du Plessis
Phone: 07 4189 9100
ID 2528310 CD:LA

6 August 2018

Peace Lutheran Church Kumbia – Taabinga
C/- Anna Campbell
9205 Bunya Highway
KINGAROY QLD 4610



South Burnett Regional Council
ABN 89 972 463 351
PO Box 336
Kingaroy QLD 4610
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✉ info@southburnett.qld.gov.au
🌐 www.southburnett.qld.gov.au

Dear Madam

Hall removal at the St Paul's Lutheran Church site at 8965 Bunya Highway, Benair

I refer to your letter received by Council on 3 August 2018 regarding the payment of application fees in the amount of \$547.50 for the removal of the hall at the above described site.

Council informed the Church via letter dated 30 September 2017 that the subject site was listed in the South Burnett Local Heritage Register. This listing was adopted by Council after considering your letter dated 22 July 2016 confirming that the Church has no objection to the listing of the Church site, cemetery and hall.

The application by the Church to remove / demolish the hall triggered town planning approval as the hall is included in the site listing of the Local Heritage Register. The application fees for this application amounted to \$547.50 after a 50% fee reduction was applied due to the status of the Church as a community organization. Council issued the town planning approval on 16 October 2017 under reference MCU17/0007 addressed to Mr Robert Unverzagt.

In addition to the town planning approval an approval for building work called a demolition permit was required. Application fees amounting to \$400 and a bond of \$3,000 were paid for the demolition permit under reference BLD2017/0432. The demolition permit was issued by Council on 19 October 2017 addressed to Mr Robert Unverzagt. The bond can be refunded once the work on site is completed.

The demolition of the hall therefore required two permits from Council. A permit for town planning approval and a permit for building work.

The application fees for the town planning approval is outstanding and Council is unable to waive the \$547.50 fee. The requirement to pay the planning application fee was endorsed by the mayor at the recent meeting with Mr Errol Dunemann.

Customer Service Centres

- ☐ **Blackbutt** 69 Hart Street
- ☐ **Kingaroy** 45 Glendon Street
- ☐ **Nanango** 48 Drayton Street

- ☐ **Murgon** 42 Stephens Street West
- ☐ **Wondai** Cnr Mackenzie & Scott Streets

SBRC – [Customer Name]

Page 2

I trust this now clarifies this issue and that payment can be expected shortly.

Yours faithfully



Chris Du Plessis
MANAGER PLANNING AND LAND MANAGEMENT

8.3 Property (P)

Officer's Reports

8.3.1 P - 2549645 - Kingaroy State Primary School proposed Pool Entry Fees and Charges for 2018/2019

Document Information

ECM ID 2549645

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Kingaroy State Primary School proposed Pool Entry Fees and Charges for 2018/2019

Summary

Kingaroy State Primary School requests Council to consider a reduced fee for all future swimming lessons conducted as part of the schools swimming lesson program.

Officer's Recommendation

That Council declines Kingaroy State Primary School request to pay a reduced fee for school children to gain entry to Kingaroy Swimming Pool.

Financial and Resource Implications

The loss of revenue to Council over a two week period for one school is \$2220.00. Reducing the fee for Kingaroy State School could become a precedent for all other South Burnett Schools and they too may expect the same discount.

Link to Corporate/Operational Plan

INF1.3 – Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices.

Communication/Consultation (Internal/External)

Property Department has discussed the pool entry fees with the Kingaroy State School and encouraged the use of visitor passes.

Legal Implications (Statutory Basis, Legal Risks)

No Legal Implications

Policy/Local Law/Delegation Implications

No Policy Implications

Asset Management Implications

No Asset Management Implications.

Report

Kingaroy Primary School sent correspondence to Council on 15th October 2018 requesting for an alternative fee for entry into the Kingaroy Swimming Pool.

Kingaroy State School Business Manager indicated that the parents will not fund students swimming lessons and therefore a large number of students do not participate in the swimming block lessons.

Alternatively, students could purchase one visitor pass for twenty dollars (\$20.00) and use for school swimming lessons and then the remainder for recreation swimming. Kingaroy State School has previously purchased visitor passes and managed the use of passes per student.

Date	Approximate Attendance Numbers	Cost per day	School suggested contribution	Variance
12-11-2018	112	\$280.00	\$200.00	-\$80.00
13-11-2018	209	\$522.50	\$200.00	-\$322.50
14-11-2018	214	\$535.00	\$200.00	-\$335.00
15-11-2018	182	\$455.00	\$200.00	-\$255.00
16-11-2018	163	\$407.50	\$200.00	-\$207.50
19-11-2018	165	\$412.50	\$200.00	-\$212.50
20-11-2018	156	\$390.00	\$200.00	-\$190.00
21-11-2018	173	\$432.50	\$200.00	-\$232.50
22-11-2018	133	\$332.50	\$200.00	-\$132.50
23-11-2018	181	\$452.50	\$200.00	-\$252.50
Total Variance		\$4220.00	\$2000.00	-\$2220.00

Total loss of revenue to Council for this 2 week period is \$2220.00.

8.3.2 P - 2549775 - Proposed lease to the Maidenwell Community Committee Inc over Maidenwell Sportsground, being part of Lot 16 on SP187861, on Kingaroy-Cooyar Road

Document Information

ECM ID 2549775

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Proposed lease to the Maidenwell Community Committee Inc over Maidenwell Sportsground, being part of Lot 16 on SP187861, on Kingaroy-Cooyar Road.

Summary

In accordance with Section 236 of the *Local Government Regulation 2012*, Council offer a lease to the Maidenwell Community Committee for the shed located within the Maidenwell Sportsground.

Officer's Recommendation

That Council enter into a lease with the Maidenwell Community Committee for the continued occupation of a shed at the Maidenwell Sportsground for the benefit of the community.

Financial and Resource Implications

Rent for the lease will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). The Maidenwell Community Committee Inc will be responsible for all other charges levied against the property including rates, water and waste charges, and electricity, telephone and data services.

Ongoing management of the lease will be undertaken by the Senior Lease Officer within Council's Property section.

Link to Corporate/Operational Plan

ECS2.1 Encourage and support community organisations to enhance their sustainability.

Communication/Consultation (Internal/External)

Council has been in ongoing discussions with the Maidenwell Community Committee and has reached agreement on lease terms.

Legal Implications (Statutory Basis, Legal Risks)

Offer of lease is in accordance with Section 236 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

No policy implications.

Asset Management Implications

Offer of lease to the Maidenwell Community Committee Inc formalises ongoing occupation of the Maidenwell Sportsground and recognises the ownership of the asset by the Maidenwell Community Committee.

Report

Property Details:

Property Description:	Lease area being part of Lot 16 on SP187861 (to be surveyed)
Area:	Abt 75 square metres (subject to survey)
Tenure:	Freehold owned by South Burnett Regional Council
Zone:	Community Facilities under the South Burnett Regional Council Planning Scheme v.1.2

The Maidenwell Community Committee Inc. has built a shed at the Maidenwell Sportsground at Kingaroy-Cooyar Road, Maidenwell, without security of tenure.

The shed is an asset of the Maidenwell Community Committee and maintenance is the responsibility of the Committee. The shed is used as a meeting place and hub for organised community events such as the Maidenwell Easter Running Festival and Maidenwell Woodchop.

By entering into a lease with the Maidenwell Community Committee Inc, Council offers security of tenure for the Committee which will provide greater opportunities for the Committee to apply for grant funding and provide clarity for the responsibilities of the Committee's occupation of Council land.

The area of the lease is improved with the shed and is not required by Council for any purpose at this time.

Attachments

1. Aerial Photograph – Maidenwell Sportsground
2. Aerial Photograph – Maidenwell Community Committee shed





8.3.3 P - 2549967 - Approving Kingaroy Regional Enterprise Centre Association Inc (KRECA) request to enter into a sublease with South Burnett Antique Car Club over a part of Lot 5 on SP106946, at 6 Cornish Street Kingaroy

Document Information

ECM ID 2549967

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Approving Kingaroy Regional Enterprise Centre Association Inc's (KRECA) request to enter into a sublease with South Burnett Antique Car Club over a part of Lot 5 on SP106946, at 6 Cornish Street, Kingaroy.

Summary

KRECA hold a lease over Lot 5 on SP106946 known as the Enterprise Centre (the Centre), at Kingaroy. The Centre was initially developed to provide support for establishing small business in the area. Demand for the Centre has declined and part of the land remains undeveloped. Community groups such as Apex, Rotary and the South Burnett Musical Comedy Society have been granted tenancies within the Centre not developed for its initial purpose.

South Burnett Antique Car Club has negotiated with KRECA to build a storage shed at the Enterprise Centre. KRECA have sought approval to enter into a sublease in accordance with their lease with Council.

Officer's Recommendation

That Council approve Kingaroy Regional Enterprise Centre Association Inc's (KRECA) to enter into a sublease with the South Burnett Antique Car Club for an area of approximately 54 square metres to construct and occupy a 6 x 9m storage shed.

Financial and Resource Implications

Rent for the lease will be at the discretion of KRECA however Council will recommend that KRECA adopt Council's concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST).

Council will provide a draft sublease for use by KRECA, however ongoing management of the lease will be undertaken by KRECA.

Link to Corporate/Operational Plan

ECS2.1 Encourage and support community organisations to enhance their sustainability.

Communication/Consultation (Internal/External)

Council has had ongoing discussions with KRECA and the South Burnett Antique Car Club and all parties are amenable to the outcome.

Legal Implications (Statutory Basis, Legal Risks)

Approval of the sublease is in accordance with Clause 11.1 of the lease between Council and KRECA.

The lease with KRECA expired 30 June 2017 however, holding over provisions of the lease legally allows continued occupation of the property under Clause 13.9.

Council has met with KRECA about ongoing occupation of the property and negotiations have commenced to enter into a new lease over the property.

Policy/Local Law/Delegation Implications

No policy implications.

Asset Management Implications

Under the lease between Council and KRECA, KRECA is responsible for management and maintenance of improvements.

Proposed sublease to South Burnett Antique Car Club will include provision that the shed remains the property of the club and all maintenance is the responsibility of the club.

Report

Property Details:

Property Description: Lease area within Lot 5 on SP106946

Area: Approximately 54 square metres (subject to survey)

Tenure: Freehold owned by South Burnett Regional Council

Lease to Kingaroy Enterprise Centre Association Inc

Zoning: Low Impact Industry under the South Burnett Regional Council Planning Scheme v.1.2

The Kingaroy Enterprise Centre has been leased by KRECA since 1998 to manage as an Enterprise Centre for small businesses in the region. Community groups such as Apex, Rotary and the South Burnett Musical Comedy Society have been granted occupancy within the Centre where not developed for its initial purpose.

Council has undertaken a master plan of the Centre to ensure development is in keeping with the purpose of the Centre, is well presented, considers future use and location of utilities and services.

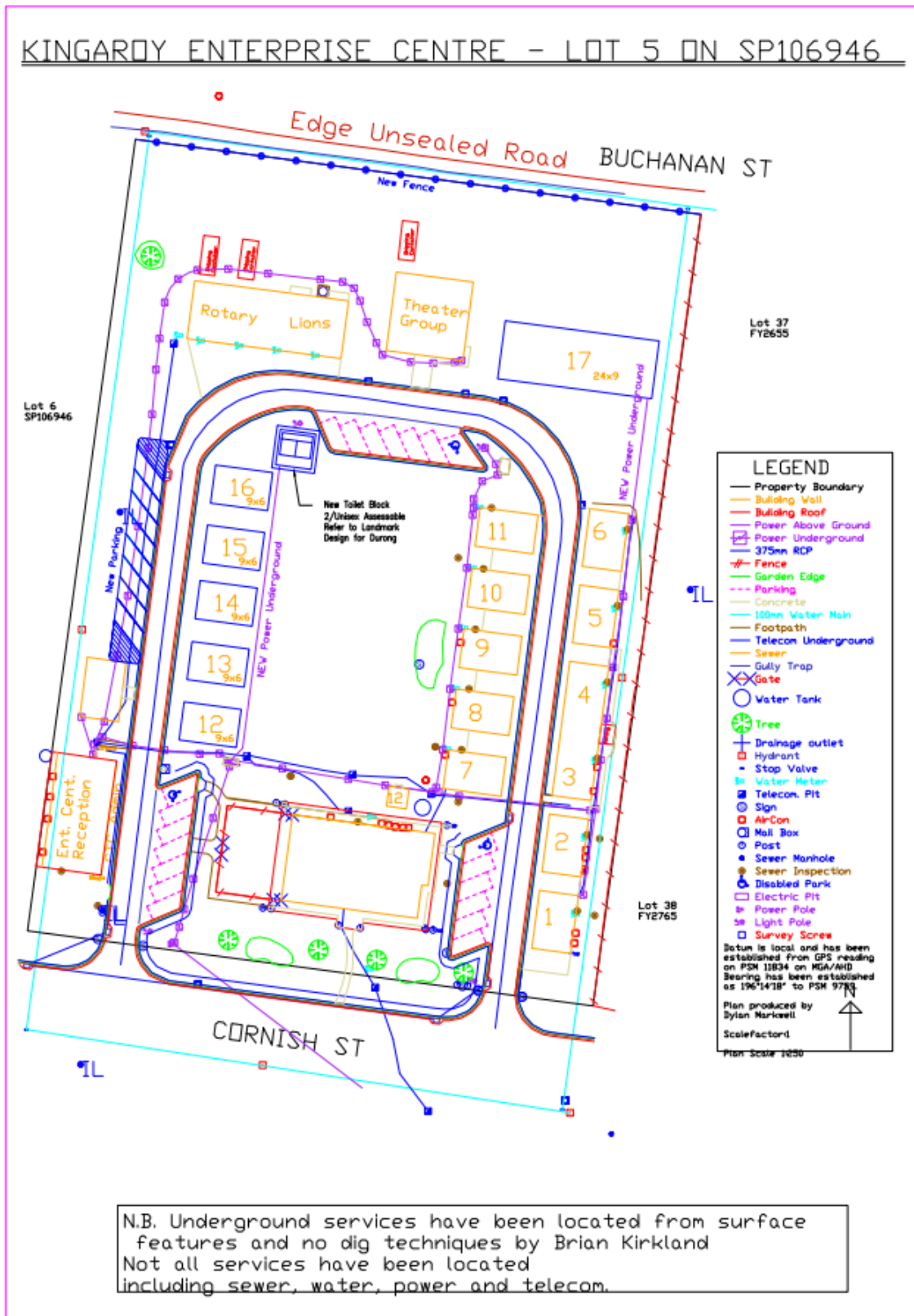
The most appropriate location of the South Burnett Antique Car Club is shown as Area 12 on the attached map. Construction of the shed will be conditioned to match the existing development.

By approving KRECA to enter into a sublease with the South Burnett Antique Car Club, Council approves security of tenure for the Club which will provide more opportunities to apply for grant funding and provide a meeting place and rally location for Club events.

The area of the lease is not required by Council for any purpose at this time.

Attachments

1. Master Plan for the Kingaroy Enterprise Centre and location of the proposed sublease to the South Burnett Antique Car Club.



1. *Aerial map of the Kingaroy Enterprise Centre.*



8.3.4 P - 2550047 - Proposed realignment of boundary between the Nanango office building and adjoining Nanango Court House to formalise the encroachment of the office building and carpark onto the adjoining property

Document Information

ECM ID 2550047

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Proposed realignment of boundary between the Nanango office building and adjoining Nanango Court House to formalise the encroachment of the office building and carpark onto the adjoining property.

Summary

Nanango office building and carpark encroaches onto the adjoining Nanango Court House property. During investigations made for the refurbishment of the Nanango office, Council became aware that the boundary fence is off alignment and the building and carpark encroach onto the adjoining property.

Council is now seeking to formalise the encroachment onto the adjoining property by seeking a boundary realignment by resurveying, and having the title corrected, for the Reserve for Local Government, described as Lot 346 on SP276543, and the adjoining Reserve for Departmental and Official Purposes, Nanango Court House, described as Lot 185 on FY1534.

Officer's Recommendation

That Council acquire the area of land encroached by Council facility by realigning the boundary between Lot 346 on SP276543 and Lot 185 on FY1534.

Financial and Resource Implications

Ongoing management of process to realign the boundary will be undertaken by Senior Lease Officer within the Property Department of Council.

Council will be required to bear the costs of resurvey and title correction for the realignment of the boundary. Department of Natural Resources, Mines and Energy (DNRME) have indicated that there will be no requirement to purchase the land to be acquired as it will remain as Reserve land.

Link to Corporate/Operational Plan

ECS2.1 Encourage and support community organisations to enhance their sustainability.

Communication/Consultation (Internal/External)

Initially contact was made with Department of Justice and the Attorney General (DJAG) as the trustee of the adjoining Reserve. DJAG requested payment for the land to be acquired and Council bear all costs associated with the acquisition.

As the both properties are Reserves and administered under the *Land Act 1994*, DNRME have been consulted to determine the best course of action to resolve the matter.

DNRME will process the realignment of the boundary with costs to be borne by Council.

Legal Implications (Statutory Basis, Legal Risks)

The acquisition through realignment of the boundary between two Reserves is undertaken in accordance with the *Land Act 1994*.

Policy/Local Law/Delegation Implications

No policy implications.

Asset Management Implications

The acquisition of the land through a boundary realignment will formalise the use of the land encroached by the Council's facilities and provide certainty for contractors and building certifiers involved in the refurbishment of the office building.

Report

Property Details:

Property Description: Reserve for Local Government purposes being Lot 346 on SP276543
Encroaches on to: Reserve for Departmental and Official Purposes, Nanango Court House, being Lot 185 on FY1534.
Area: Abt 23.34 square metres (subject to survey)
Tenure: Reserve for Local Government purposes – South Burnett Regional Council as Trustee
Zone: Community Infrastructure under the South Burnett Regional Council Planning Scheme v.1.2

During investigations for the refurbishment of the Nanango office building it became apparent that the boundary for the Nanango office building was built over the boundary with the adjoining Reserve for the Nanango Court House and the fence is constructed off the boundary alignment.

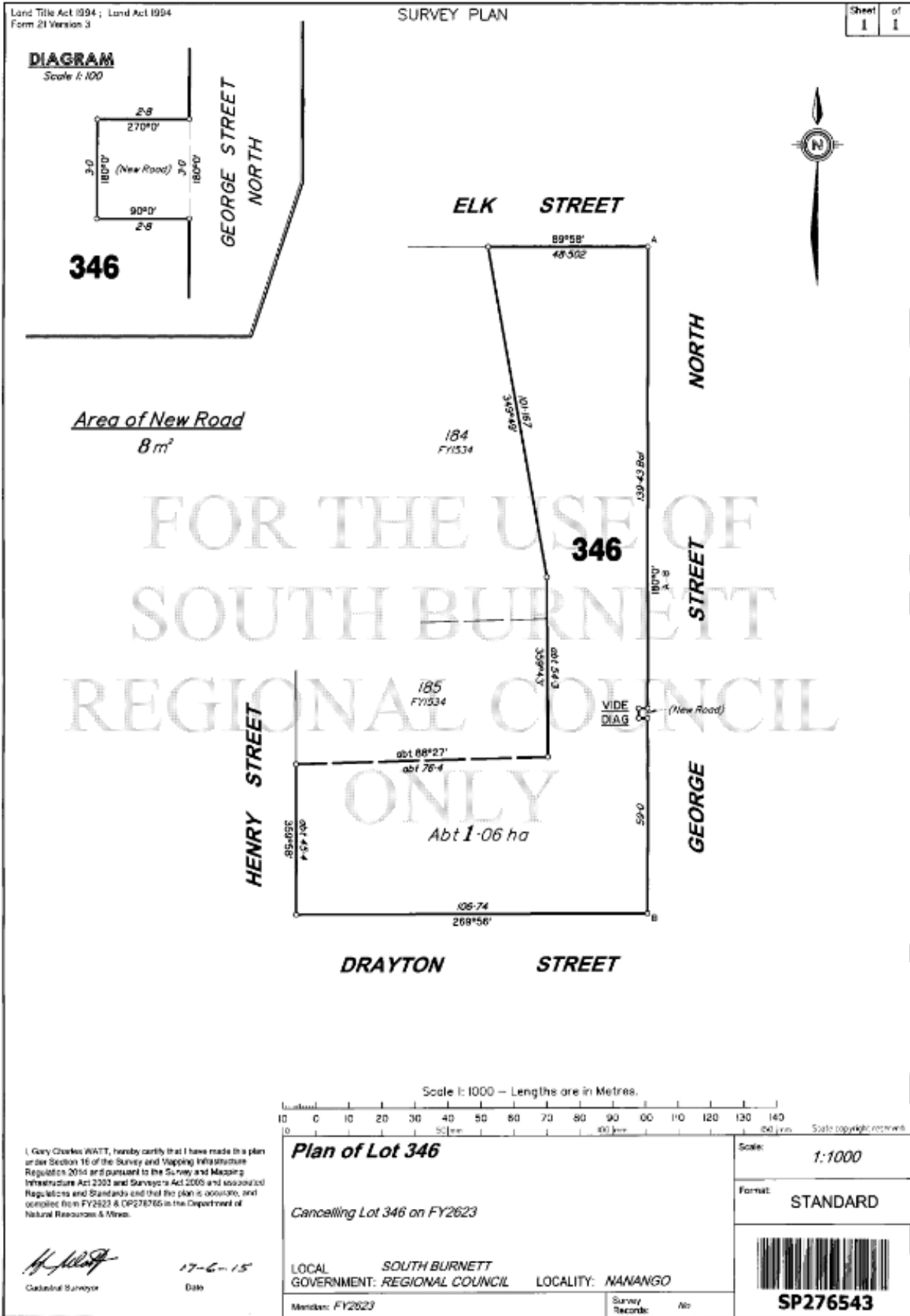
The area being encroached by the Nanango office building can be acquired through the realignment of the boundary between the two Reserves through a process administered by DNRME.

Attachments

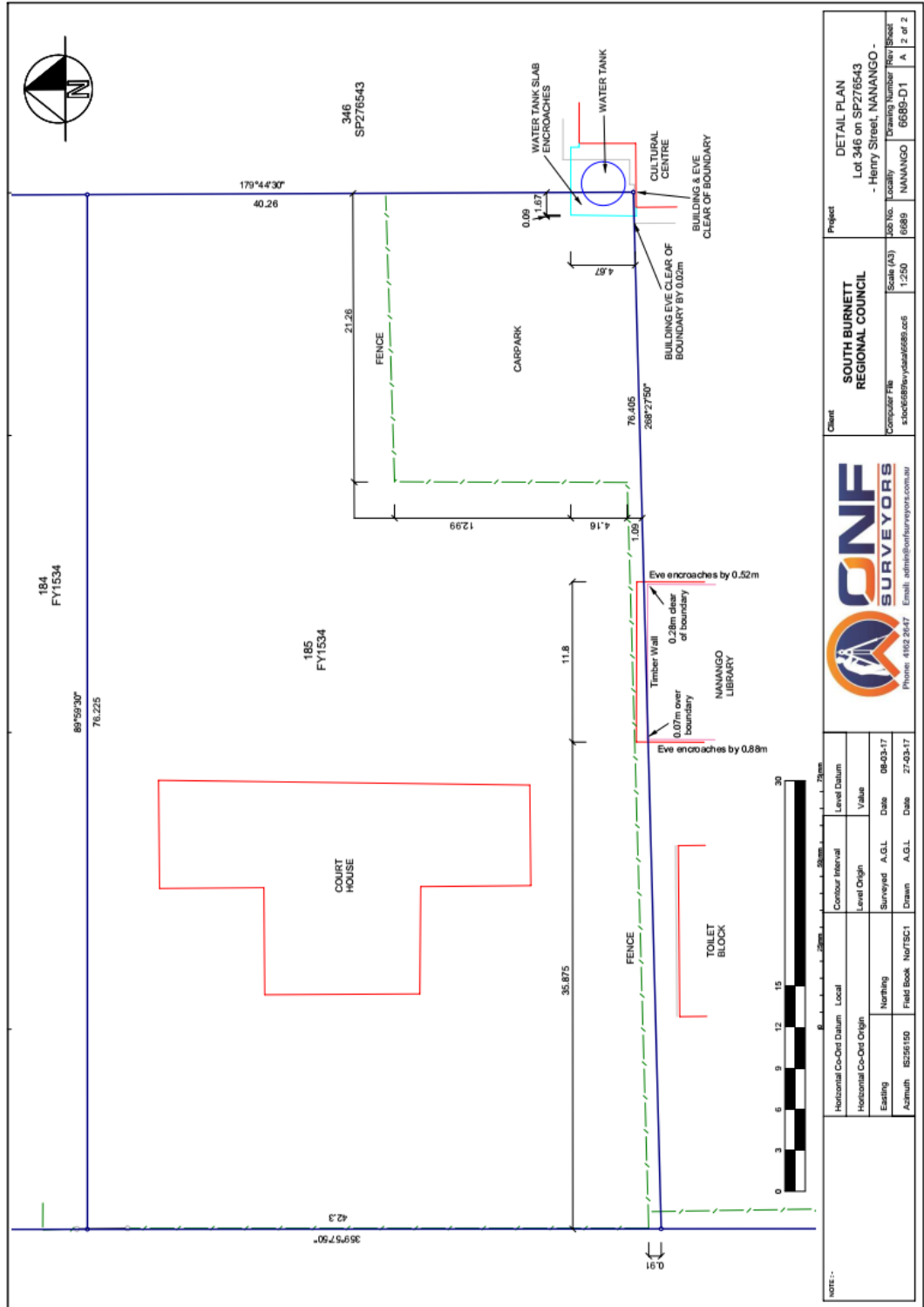
1. Aerial map – Nanango office and Nanango Court House



1. Reserve for Local Government Purposes – SP276543



2. Survey Drawing of encroachment



8.3.5 P - 2551170 - Proposed lease of land - Proston Boondooma Road - Part of Lot 60 on BO424 - Reserve for Recreation to Proston Golf Club

Document Information

ECM ID 2551170

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Proposed lease to the Proston Golf Club over Reserve for Recreation, being part of Lot 60 on BO424, on Proston-Boondooma Road.

Summary

Council to provide security of tenure to the Proston Golf Club by offering a lease for the continued occupancy of the Proston Golf Course on Proston-Boondooma Road, Proston in accordance with Section 236 of the *Local Government Regulation 2012*.

Officer's Recommendation

That Council enter into a lease with the Proston Golf Club for the continued operation of the Proston Golf Course for the benefit of the community.

Financial and Resource Implications

Rent for the lease will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). The Proston Golf Club will be responsible for all other charges levied against the property including rates, water and waste charges, and electricity, telephone and data charges.

Ongoing management of the lease will be undertaken by Senior Lease Officer within the Property department of Council.

Link to Corporate/Operational Plan

ECS2.1 Encourage and support community organisations to enhance their sustainability.

Communication/Consultation (Internal/External)

Council has been in ongoing discussions with the Proston Golf Club and reached agreement on lease terms.

Council is required under the Land Act to seek approval from the State, through the Department of Natural Resources, Mines and Energy, to finalise the lease and register on the property title.

Legal Implications (Statutory Basis, Legal Risks)

Offer of lease is in accordance with the *Land Act 1994* and Section 236 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

No policy implications.

Asset Management Implications

Offer of lease to the Proston Golf Club formalises ongoing occupation of the Proston Golf Course and recognises the ownership of assets by the Proston Golf Club.

Report

Property Details:

Description:	Lease A on SP307566, being part of Lot 60 on BO424
Area:	23.34 hectares
Tenure:	Reserve for Recreation – South Burnett Regional Council as Trustee
Zone:	Recreation and Open Space under the South Burnett Regional Council Planning Scheme v.1.2

The Reserve for Recreation at Proston-Boondooma Road, Proston, has been occupied and improved as a Golf Course for some years. The Proston Golf Club has never held a secure tenure over the property.

The improvements on the Reserve are assets of the Proston Golf Club and maintenance is the responsibility of the Club.

By entering into a lease with the Proston Golf Club, Council offers security of tenure for the Club which will provide greater opportunities for the club to apply for grant funding for continued improvements at the course.



Council's waste water ponds encroach on to part of the Reserve and are excluded from the lease area. The Golf Club will be required to enter in a Waste Water Users Agreement to use waste water to irrigate the Golf Course.

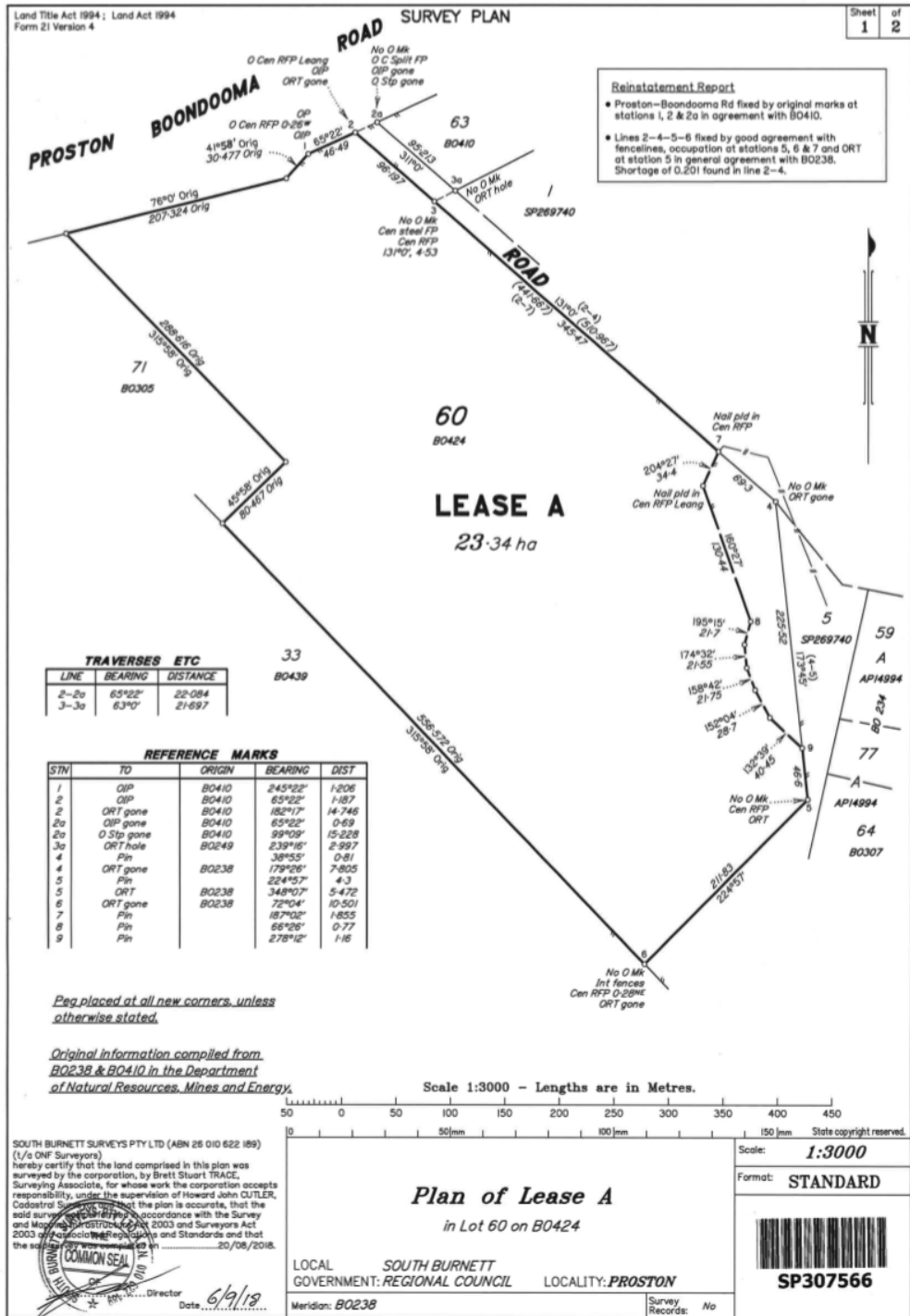
The area of the lease is not required by Council for any purpose at this time.

Attachments

1. Reserve for Recreation aerial photograph
2. Survey Plan



 SOUTH BURNETT REGIONAL COUNCIL	South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.	Proston Golf Course	9/10/2018	
			1:5000	



8.3.6 P - 2551172 - Proposed lease of land - 42 Macalister Street, Murgon - Lot 618 on M5513 to the Creche and Kindergarten Association of Queensland Ltd

Document Information

ECM ID 2551172

Author Manager Property

**Endorsed
By General Manager Finance**

Date 13 November 2018

Précis

Approval of the proposed lease to the Crèche and Kindergarten Association of Queensland Ltd, over Lot 618 on M5513, 42 Macalister Street, Murgon.

Summary

Council to enter into a lease with Crèche and Kindergarten Association of Queensland Ltd for the continued operation of the C&K Murgon Community Kindergarten at 42 Macalister Street, Murgon in accordance with Section 236 of the *Local Government Regulation 2012*.

Officer's Recommendation

That Council enter into a lease with the Crèche and Kindergarten Association of Queensland Ltd for the continued operation of the C&K Murgon Community Kindergarten for the benefit of the community.

Financial and Resource Implications

Rent for the lease will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). The Crèche and Kindergarten Association of Queensland Ltd will be responsible for all other charges levied against the property including rates, water and waste charges and all utilities and services connected to the property such as electricity, telephone, and data services.

Ongoing management of the lease will be undertaken by Senior Lease Officer within the Property Department of Council.

Link to Corporate/Operational Plan

ECS2.1 Encourage and support community organisations to enhance their sustainability.

Communication/Consultation (Internal/External)

Council has been in discussions with the Crèche and Kindergarten Association of Queensland Ltd and reached agreement on lease terms.

Legal Implications (Statutory Basis, Legal Risks)

Offer of lease is in accordance with Section 236 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

No policy implications.

Asset Management Implications

Offer of lease to the Crèche and Kindergarten Association of Queensland Ltd formalises ongoing occupation and operation of the C&K Murgon Community Kindergarten and recognises the obligation of the lessee to maintain the assets to a standard suitable for a kindergarten and in accordance with any rules and regulations governing the operations of kindergarten.

Report

Property Details:

Property Description: Lot 618 on M5513

Area: 1014 square metres

Tenure: Freehold parcel owned by South Burnett Regional Council

Zone: Local Centre under the South Burnett Regional Council Planning Scheme v.1.2

The Crèche and Kindergarten Association of Queensland Ltd has occupied 42 Macalister Street, Murgon to operate the C&K Murgon Community Kindergarten for some years. The current lease expired on 31 October 2017 however, has continued to be legally occupied in accordance with lease Clause 25, Holding Over provisions.

The improvements on the Reserve are improved and maintained by the Crèche and Kindergarten Association of Queensland Ltd to ensure ongoing compliance with rules and regulations governing child care facilities.

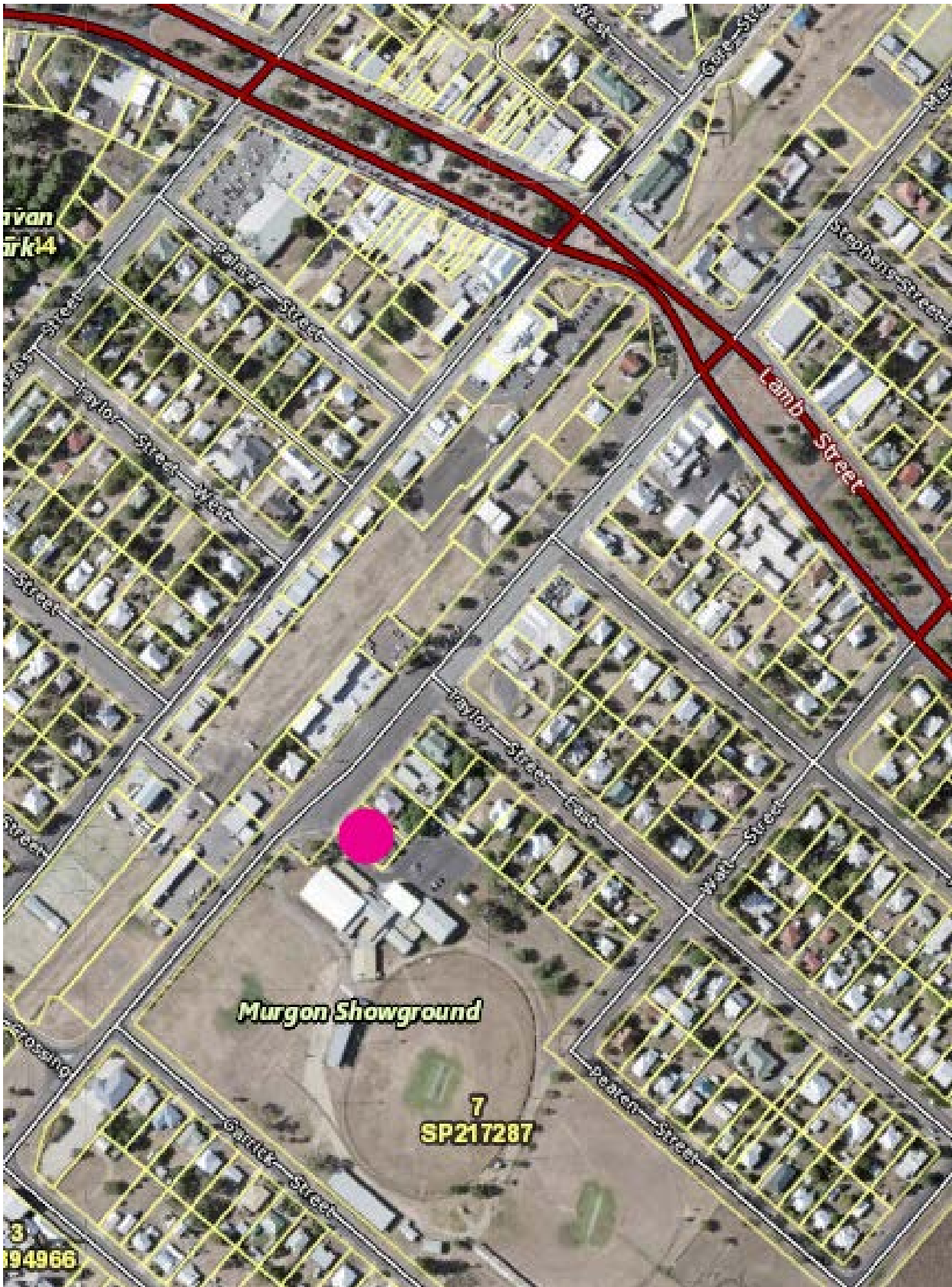
By entering into a new lease with the Crèche and Kindergarten Association of Queensland Ltd, Council offers security of tenure which will provide greater opportunities for C&K Murgon Community Kindergarten to apply for grant funding for improvements and equipment.

The area of the lease is not required by Council for any purpose at this time.

Attachments

1. *Aerial photograph – 42 Macalister Street, Murgon*





9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Document Information

ECM ID 2547625

Author Cr Roz Frohloff

Date 16 November 2018

Précis

Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Summary

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

9.2 Water & Waste Water (W&WW)

Officer's Reports

9.2.1 W&WW - 2550520 - Requesting Council consider waiving the water connection fees for the Murgon Sports Association

Document Information

ECM ID 2550520

Author Manager Water & Waste Water

Endorsed By General Manager Infrastructure

Date 12 November 2018

Précis

Murgon Sports Association to Waiver Fees

Summary

The purpose of this report is for Council to consider waiving the water connection fees for the Murgon Sports Association.

Officer's Recommendation

That Council accepts the request from the Murgon Sports Association to waive the water connection fees of \$1,490.

Financial and Resource Implications

The fee's associated with the disconnection and reconnection \$1490. These fees are revenue income for the water business unit and cover the cost of plant materials and labour.

Link to Corporate/Operational Plan

INF1.2 - Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices.

Communication/Consultation (Internal/External)

Consultation with Chief Executive Officer and General Manager Infrastructure to decide course of action.

Acting Manager Finance on finances position regarding re-evaluation of the rates and water notice.

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

The Murgon Sports Association are looking to reduce their operating expenses and requested that Council disconnect the existing 100mm water meter and replace it with a 25mm water meter. On May 29 Councils Water department provided tax invoice of \$140 for disconnection and another for the new service installation for \$1350.

The reason for this request is the 100mm meter has an ongoing rates rental expense for each property that have above sized meters due to the capital cost of these meters. 20mm and 25mm meters do not have ongoing rates rental expense so the association will reduce operating costs.

On October 11 Prue Collard sent an email request to the Mayor's office Cr Roz Frohloff Cr Gavin Jones, Cr Danita Potter, Cr Terry Fleischfresser, Cr Kathy Duff and Cr Ros Heit, requesting that council waiver the water connection fees. Ms Collard further requested that Council re-evaluate the rates and water notice charges that is due in November. Councils Finance department have provided the below commentary.

The trigger point for any rates adjustment (increase or reduction) for the Murgon Sports Association will be the date that the 100mm water meter is replaced with the 25mm water meter. This methodology is documented in Council's Revenue Statement (section 12.2(c) Pro Rata/Supplementary Rate Notices) adopted by Council at each year's Budget Meeting.

Attachments

1. Copy of email request from Prue Collard, Murgon Sports Association

From: Mayor's Office
Sent: 12 Oct 2018 15:40:46 +1000
To: Council Information General Email Account
Subject: FW: water meter at the murgon show grounds
Attachments: img001.jpg, img002.jpg

From: Murgon Sports Association <murgonsportsassoc@gmail.com>
Sent: Thursday, 11 October 2018 9:20 AM
To: Mayor's Office <mayor@southburnett.qld.gov.au>; Roz Frohloff <div1@southburnett.qld.gov.au>; Gavin Jones <div2@southburnett.qld.gov.au>; Danita Potter <div3@southburnett.qld.gov.au>; Terry Fleischfresser <div4@southburnett.qld.gov.au>; Kathy Duff <div5@southburnett.qld.gov.au>; Ros Heit <div6@southburnett.qld.gov.au>
Subject: water meter at the murgon show grounds

To Councillors

We are writing this letter to ask to waver the water connection fees for the Murgon Sports Association copies of tax invoice for water connections attached. Mayor Campbell was spoken to about this matter at the U35's football carnival in Kingaroy. At the moment the water access is 100mm but would like to change down to 25mm as we are doing many upgrades that will benefit the council in many years to come.

Also we would like you to reevaluate the rates and water notice that is due in November please. If you could give this matter urgent attention please.

Thank you
Prue Collard



South Burnett
Regional Council

PO Box 336 Kingaroy Qld 4644
Ph 07 4189 9100 Fax 07 4162 489
Email: info@southburnett.qld.gov.au
www.southburnett.qld.gov.au
ABN 89 972 463 311

Tax Invoice

Murgon Sports Association
PO Box 265
MURGON QLD 4605

Application Reference:	IFS2018/0057
Site Address:	38-40 Macalister Street MURGON QLD 4605
Legal Description:	Lot 7 SP 217287
Tax Invoice Number	2018178
Issue Date:	29/06/2018

CHARGE SUMMARY

Charge Description	Qty	Comment	Exclusive amount	Disc	GST Amount	Inclusive Amount
Water Connection	25	Water Connection	\$1,350.00	\$0.00	\$0.00	\$1,350.00
Total Amount Due						\$1,350.00

TOTAL AMOUNT DUE. PLEASE PAY THIS AMOUNT WITHIN 30 DAYS.
If this invoice relates to a fee or charge for a development application, payment is required immediately to avoid delays in application processing.

PLEASE DETACH AND RETURN THIS SECTION WITH YOUR PAYMENT TO:
South Burnett Regional Council

Balance Statement – This section provides the charge balance for all charges on Application Number IFS2018/ including unpaid amounts from previous Tax Invoices issued by South Burnett Regional Council.

Issue Date	29/06/2018	Invoice No	2018178
Contact:		Receipt Source:	
Applicant:	Murgon Sports Association	Amount:	\$1,350.00

Amount Tendered for Payment

\$

Receipt No

Payment Method:

Cash

Cheque

Card



South Burnett
Regional Council

PO Box 336 Kingaroy Qld 4617
Ph: 07 4189 9100 Fax: 07 4162 481
Email: info@southburnett.qld.gov.au
www.southburnett.qld.gov.au
ABN 89 972 483 31

Tax Invoice

Murgon Sports Association
PO Box 265
MURGON QLD 4605

Application Reference:	IFS2018/0056
Site Address:	38-40 Macalister Street MURGON QLD 4605
Legal Description:	Lot 7 SP 217287
Tax Invoice Number	2018179
Issue Date:	29/06/2018

CHARGE SUMMARY

Charge Description	Qty	Comment	Exclusive amount	Disc	GST Amount	Inclusive Amount
Water Disconnection	1	Water Disconnection	\$140.00	\$0.00	\$0.00	\$140.00
Total Amount Due						\$140.00

TOTAL AMOUNT DUE. PLEASE PAY THIS AMOUNT WITHIN 30 DAYS.
If this invoice relates to a fee or charge for a development application, payment is required immediately to avoid delays in application processing.

PLEASE DETACH AND RETURN THIS SECTION WITH YOUR PAYMENT TO:
South Burnett Regional Council

Balance Statement – This section provides the charge balance for all charges on Application Number IFS2018/0056 including unpaid amounts from previous Tax Invoices issued by South Burnett Regional Council.

Issue Date:	29/06/2018	Invoice No:	2018179
Contact:		Receipt Source:	
Applicant:	Murgon Sports Association	Amount:	\$140.00

Amount Tendered for Payment \$ **Receipt No**

Payment Method: Cash Cheque Card

iB PAY	Biller Code: 21386
	Ref: 60049913

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Document Information

ECM ID 2547628

Author Cr Kathy Duff

Date 16 November 2018

Précis

Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Summary

Cr Duff presented her Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Document Information

ECM ID 2547624

Author Cr Ros Heit

Date 16 November 2018

Précis

Finance, ICT and Human Resources Portfolio Report

Summary

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

11.2 Finance (F)

Officer's Reports

11.2.1 F -2550439 - Monthly Financial Statements

Document Information

ECM ID 2550439

Author Acting Manager Finance

**Endorsed
By General Manager Finance**

Date 12 November 2018

Précis

Monthly Financial Report as at 31 October 2018.

Summary

The following information provides a Council's position as at 31 October 2018.

Officer's Recommendation

That the Monthly Financial Report as at 31 October 2018 be received and noted.

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBR's Target	Status	Oct-18	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	8.5	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 months	✓	4.3	
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.30	Significant Current assets due to large amount of Trade and Other receivables (\$17,465,404). This is because first 6 month Rates, Levies and Charges have just been raised and waiting to be collected. This ratio will come back into range in later periods.
Funded Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	66%	
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.3%	
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$23M	✓	34.83	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.6%	
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	45%	
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.0%	

Statement of Comprehensive Income

as at 31 October 2018

33% of Year Complete

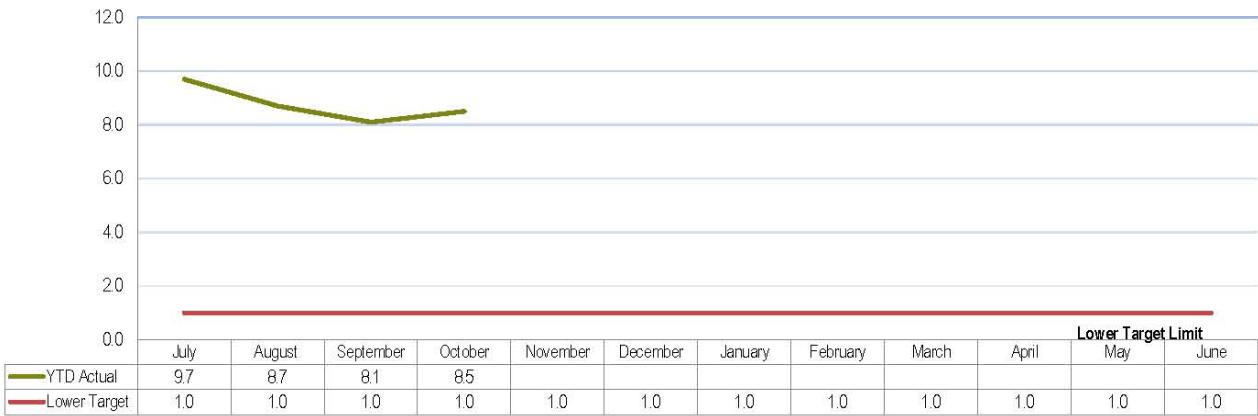
	2018/2019	Original Budget	Amended Budget
	\$	\$	\$
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	24,620,951	47,493,748	47,493,748
Fees and Charges	1,708,820	3,790,662	3,816,162
Rental Income	141,904	473,693	473,693
Interest Received	284,001	1,005,453	1,005,453
Sales Revenue	1,360,680	3,474,362	3,474,362
Other Income	326,505	417,562	421,062
Grants, Subsidies, Contributions and Donations	2,183,769	7,412,560	7,483,466
	<u>30,626,629</u>	<u>64,068,040</u>	<u>64,167,946</u>
Capital Grants, Subsidies, Contributions and Donations	329,542	6,544,702	5,229,181
Capital Revenue	349,086	455,100	455,100
Total Revenue	<u>31,305,256</u>	<u>71,067,842</u>	<u>69,852,227</u>
Total Income	<u>31,305,256</u>	<u>71,067,842</u>	<u>69,852,227</u>
Expenses			
Recurrent Expenses			
Employee Benefits	7,932,817	23,530,179	23,500,175
Materials and Services	7,766,495	21,685,237	21,773,076
Finance Costs	652,966	2,150,197	2,316,560
Depreciation and Amortisation	5,192,662	15,577,986	15,577,986
	<u>21,544,940</u>	<u>62,943,599</u>	<u>63,167,797</u>
Total Expense	<u>21,544,940</u>	<u>62,943,599</u>	<u>63,167,797</u>
Net Result	<u>9,760,316</u>	<u>8,124,243</u>	<u>6,684,430</u>

Statement of Financial Position

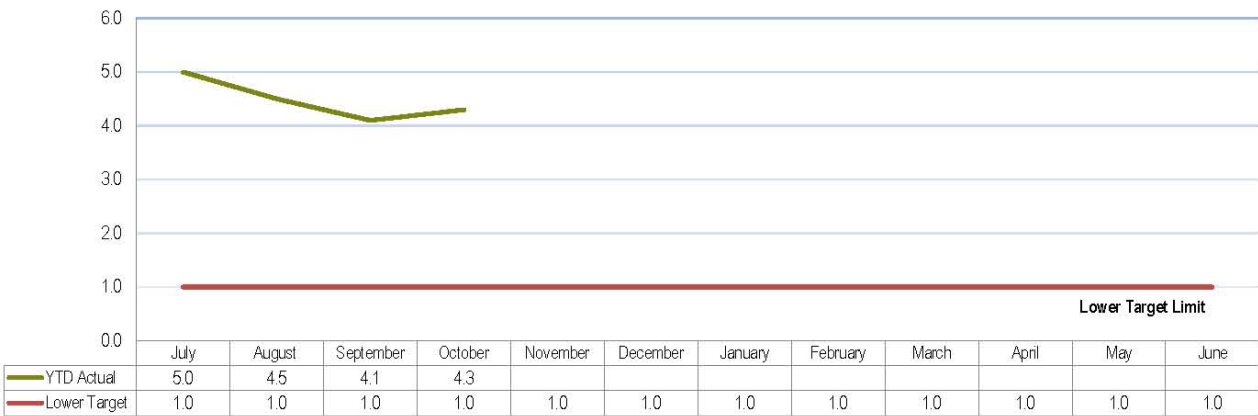
as at 31 October 2018

	2018/2019	Original Budget	Amended Budget
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	34,829,545	43,021,415	38,778,616
Trade and Other Receivables	17,465,404	4,858,960	4,837,187
Inventories	1,028,316	1,164,711	1,164,711
Investments	-	-	-
Total Current Assets	53,323,265	49,045,087	44,780,514
Non-Current Assets			
Trade and Other Receivables	1,897,174	1,999,654	1,999,654
Property, Plant and Equipment	940,030,887	946,617,628	943,755,414
Intangible Assets	8,727,808	8,678,362	8,678,362
Total Non-Current Assets	950,655,869	957,295,644	954,433,430
TOTAL ASSETS	1,003,979,134	1,006,340,731	999,213,944
Current Liabilities			
Trade and Other Payables	3,889,886	3,427,717	3,427,975
Borrowings	2,623,849	3,234,879	2,758,080
Provisions	3,309,612	3,582,934	3,582,934
Unearned Revenue	127,440	-	-
Total Current Liabilities	9,950,786	10,245,529	9,768,989
Non-Current Liabilities			
Borrowings	35,581,336	41,029,888	33,978,660
Provisions	13,495,265	13,700,835	13,700,835
Unearned Revenue	1,936,896	-	1,840,794
Total Non-Current Liabilities	51,013,496	104,251,012	49,520,289
TOTAL LIABILITIES	60,964,282	64,976,253	59,289,278
NET COMMUNITY ASSETS	943,014,852	941,364,479	939,924,666
Community Equity			
Retained Surplus/(Deficiency)	436,506,859	433,691,086	432,251,273
Asset Revaluation Surplus	506,507,718	507,673,393	507,673,393
TOTAL COMMUNITY EQUITY	943,014,577	941,364,479	939,924,666

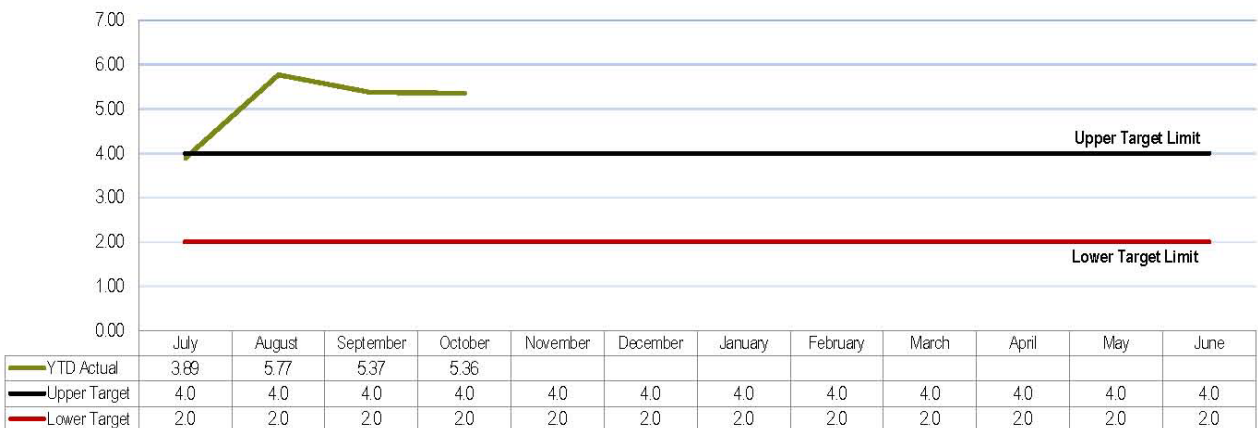
CASH RATIO



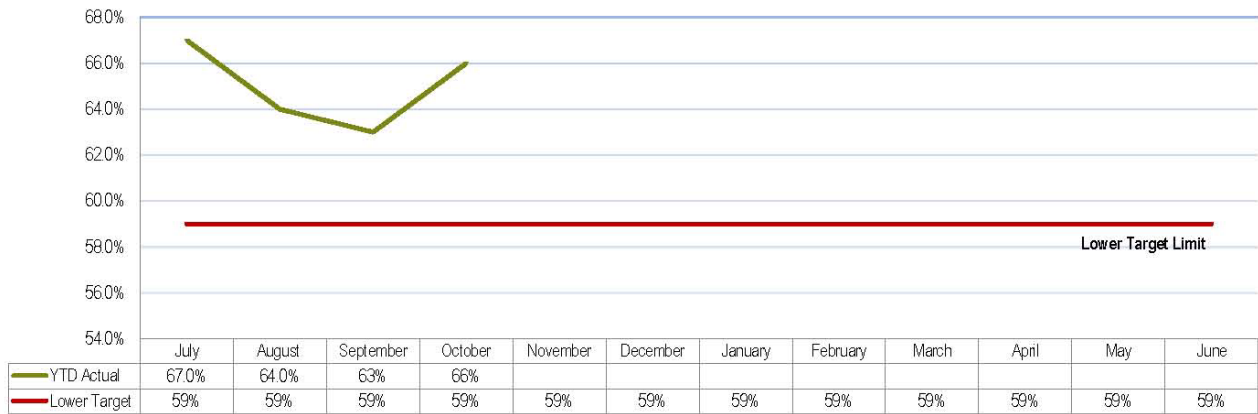
OPERATING CASH RATIO



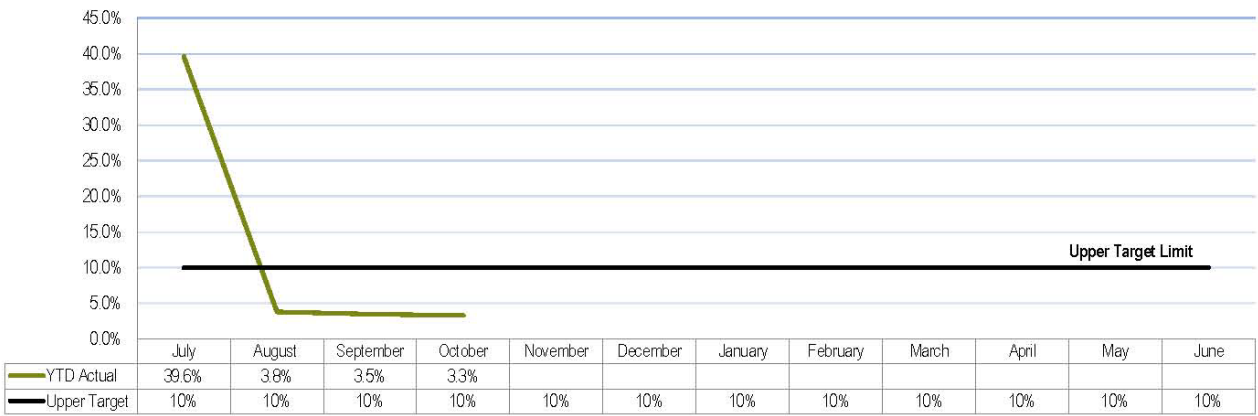
CURRENT RATIO



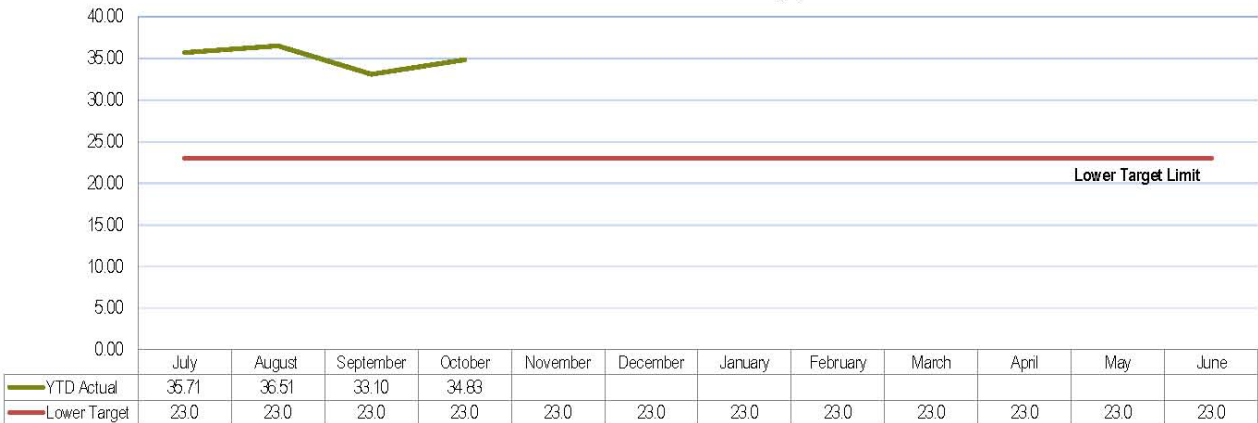
FUNDED LONG TERM LIABILITIES



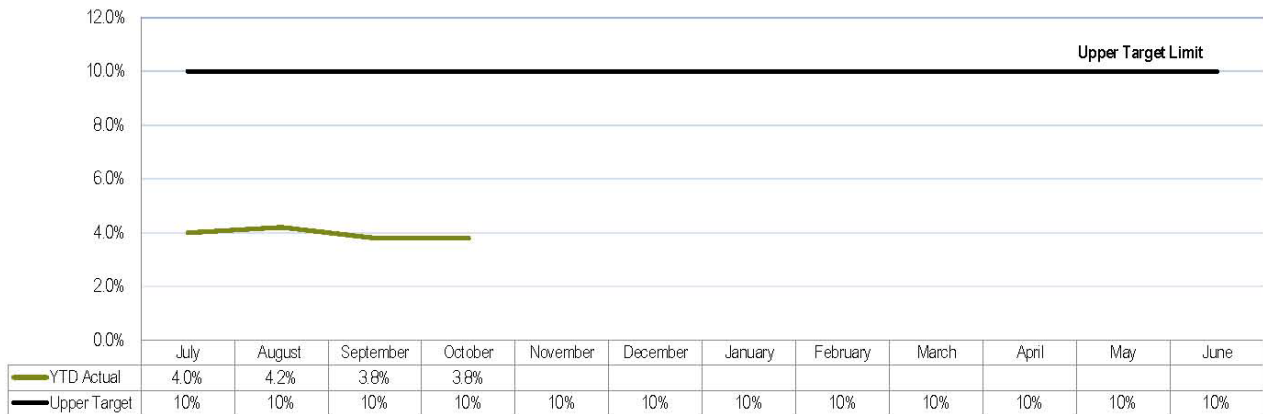
DEBT SERVICING RATIO



CASH BALANCE (M)



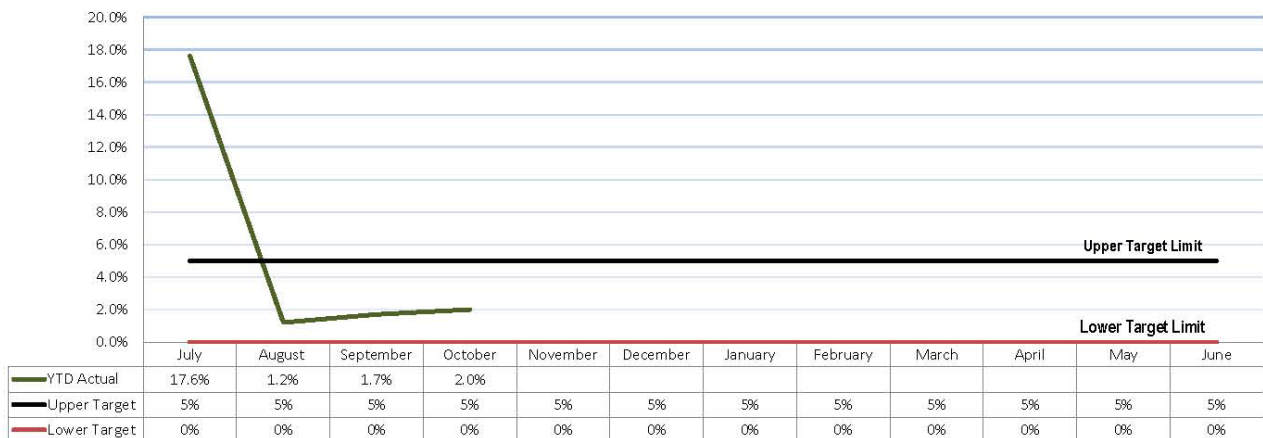
DEBT TO ASSET RATIO



OPERATING PERFORMANCE



INTEREST COVERAGE RATIO



Financial and Resource Implications

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 25 June 2018.

Link to Corporate/Operational Plan

EXC1 *Effective financial management*: Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

Monitored by budget managers.

Legal Implications (Statutory Basis, Legal Risks)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

Asset Management Implications

Depreciation levels adopted with budget with assets in all asset classes maintained to appropriate standards and service levels.

11.2.2 F - 2546655 - Isabelle Johnson-Lear Requesting that Council Provide an Exemption or Concession on Rates for Property Situated at 4 Mary Street, Kingaroy (Kingaroy Christian Fellowship) [11549-00000-000]

Document Information

ECM ID 2546655

Author Revenue Team Leader

**Endorsed
By General Manager Finance**

Date 31 October 2018

Précis

Reconsider a request that Council provide an exemption or concession on rates for property situated at 4 Mary Street, Kingaroy and occupied by the Kingaroy Christian Fellowship.

Summary

Previous requests for Council to provide a rate exemption or concession on property situated at 4 Mary Street, Kingaroy and occupied by the Kingaroy Christian Fellowship have been refused.

After verbal clarification from King and Company Solicitors, it is now recommended that Council approve the request and provide a rate exemption (religious purposes), despite the ownership of the land not being in the name of a Religious Entity.

Officer's Recommendation

That Council approve the request and provide a rate exemption (religious purposes) for the property situated at 4 Mary Street, Kingaroy commencing from 1 July 2015, despite the ownership of the land not being in the name of a Religious Entity, as follows:

- Exemption from General Rates by *Local Government Regulation 2012* Section 120 1(b)(i) and (c)
- Exemption from Waste Management Levy, Community Rescue and Evacuation Levy and the previous Road Levy and Environmental Levy.

Financial and Resource Implications

Reduction in Council's Revenue.

Link to Corporate/Operational Plan

EXC1 *Effective financial management*: Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

Nil required – this is a specific request from a ratepayer.

Legal Implications (Statutory Basis, Legal Risks)

Nil.

Policy/Local Law/Delegation Implications

Revenue Policy, Revenue Statement.

Asset Management Implications

Nil.

Report

Council has received a couple of requests from Dr Isabelle Johnson-Lear as the owner of property situated at 4 Mary Street, Kingaroy to provide a rate exemption or concession. The property was previously owned and used by the Salvation Army and is now occupied by the Kingaroy Christian Fellowship. Earlier in 2018, a Letter of Support was also submitted by Simon Moir, the Pastor of the Kingaroy Christian Fellowship.

Isabelle is seeking the rate exemption as the property has only ever been used as a place of worship, and seeks the same treatment as other churches in the district. The property was purchased by her as a member of the church, and given/donated to the church in good will.

Isabelle has contacted Council in the past regarding the exemption, and was advised that as the property ownership is held in her name, Council is unable to grant an exemption. Isabelle was advised that when the title is transferred into the churches' name, then the rate exemption becomes automatic.

Until recently, the issue was clear cut as there is a specific section of the Local Government Regulation 2012 that gives us clear direction.

Section 93 (3)(j) of the *Local Government Act 2009* states:

- (j) land that is exempted from rating under—
 - (i) another Act; or
 - (ii) a regulation, for religious, charitable, educational or other public purposes.

Section 73 of the *Local Government Regulation 2012* states:

73 Land that is exempt from rating—Act, s 93

For section 93(3)(j)(ii) of the Act, the following land is exempted from rating—

- (a) land owned by a religious entity if the land is less than 20ha and is used for 1 or more of the following purposes—
 - (i) religious purposes, including, for example, public worship;

It is very clear from this section of the Regulation that in order to qualify for an exemption under the Act, land must be held in the ownership of a religious entity, in this case Kingaroy Christian Fellowship.

However, recently I represented the South Burnett Regional Council at the LARMAQ (Local Authorities Revenue Management Association Queensland) annual conference. One of the sessions at the conference involved a panel discussion that included Tim Fynes-Clinton from King and Company Solicitors.

One of the topics raised from the floor of the conference was *concessions and exemptions*, with various Council representatives posing scenarios to the panel. I posed this current scenario to the panel, given that the owner of the “church” was not a religious entity. The response from Tim Fynes-Clinton was that Council does have (and has always held) the power to approve a concession or exemption for a scenario like this. The land use should be/is the primary factor, with the ownership more of a secondary factor.

Tim’s advice was that should Council wish to approve a concession/exemption in this case, then it does have the power to do so.

Consequently, based on this new information, I am resubmitting Dr Isabelle Johnson-Lear’s request for an exemption or concession to Council for their consideration.

If Council approves an exemption (like all other churches) then the following would apply:

- Exemption from General Rates by *Local Government Regulation 2012* Section 120 1(b)(i) and (c)
- Exemption from Waste Management Levy, Community Rescue and Evacuation Levy and (Past Road Levy and Environmental Levy).

The following annual rate remissions (in 2018/2019 terms) would apply to Dr Isabelle Johnson-Lear’s property at 4 Mary Street, Kingaroy, if Council approves the exemption.

Charge Type	Amount Remitted
General	\$1,617.50
Waste Management Levy	\$142.00
Community Rescue Levy	\$4.00
Total Annual Remission	\$1,763.50

Dr Isabelle Johnson-Lear purchased the property on 22 June 2015 and technically would qualify for the exemption from the date of purchase.

Rates levied (that qualify for exemption) during the period 1 July 2015 to 31 December 2018 are shown below.

Financial Year	General Rates	Waste Management Levy	Community Rescue Levy	Road Levy	Environmental Levy	Total
2015/2016	215.00	121.00	4.00	200.00	27.00	567.00
2016/2017		125.00	4.00	200.00	28.00	357.00
2017/2018	761.77	128.00	4.00	200.00	29.00	1,122.77
2018/2019	808.75	71.00	2.00			881.75
Total	1,785.52	445.00	14.00	600.00	84.00	2,928.52

It is recommended that the total amount of \$2,928.52 less any applicable discount should be refunded to Dr Isabelle Johnson-Lear and future rate notices include the exemption to General Rates, Waste Management Levy and Community Rescue Levy.

11.2.3 F - 2551282 - Cam Barrie on Behalf of Patricia M Barrie Requesting Council Provide a Reduction in Water Consumption Charges for Property at 99 Moore Street, Kingaroy [P12624-00000-000]

Document Information

ECM ID 2551282

Author Revenue Team Leader

**Endorsed
By General Manager Finance**

Date 8 October 2018

Précis

Requesting Council reduce water consumption charges for property at 99 Moore Street, Kingaroy.

Summary

A request has been received from Cam Barrie on behalf of his mother Patricia M Barrie to reduce water usage charges due to an undetected water leak.

It is recommended that due to the leaks being repaired immediately after they were noticed Council agree to provide a rate reduction of \$16,142.14.

Officer's Recommendation

That Council agree to reduce the water charges and write-off \$16,142.14 - an amount equivalent to 100% of the difference between Patricia Barries' water bill from August 2018 and the normal averaged water usage.

Financial and Resource Implications

Reduction in Council's Revenue.

Link to Corporate/Operational Plan

EXC1 Effective financial management. Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

Nil required – this is a specific request from a ratepayer.

Legal Implications (Statutory Basis, Legal Risks)

Nil.

Policy/Local Law/Delegation Implications

Undetected Water Leaks Policy.

Asset Management Implications

Nil.

Report

Cam Barrie has submitted a letter to Council on behalf of his mother Patricia who is in full time care at Orana. Cam is requesting financial assistance towards the upcoming August 2018 rate notice for his mum's property situated at 99 Moore Street, Kingaroy.

Council Staff made contact with family members on 18 June 2018 to bring their attention to the extremely high water meter reading that was recorded a day or so earlier.

In his letter, Cam states that due to ill health, Patricia has not occupied her home since January 2017. Initially Patricia spent time in hospital, then a period of time at the Sunshine Coast convalescing with family members. In September 2017, Patricia was finally well enough to take up residency at Orana.

Cam goes onto say that the house has been empty during that time, except for 3 occasions when family has spent a weekend in the house, performing maintenance on the property. The most recent stay was April 2018, and Cam states at that time, there were no obvious signs of any water leaks or poor water pressure.

Cam made contact with Fiedler Brothers Plumbing and they state that they first attended the property on 22 June 2018. The plumbers discovered that there was a large leak underground, but were unable to locate it. In the interim, a temporary poly water line was laid above ground to the back corner of the house. Testing revealed that this stopped the water meter from spinning, taking the as yet to be located leak out of play.

The plumbers advise that they re-attended the property on 17 July 2018 to replace the suspect sections of water pipe. Cam advised the Rates Section by phone that the leak was located beneath the slab under the kitchen – hence why it was so difficult to locate.

Cam has requested that Council consider providing a concession on the water usage charges on the upcoming August 2018 rate notice.

Council's Undetected Water Leaks Policy allows a maximum concession of 50% in the circumstances outlined in Cam's letter.

However, given the extremely high and significant value of the upcoming water bill (\$16,174.80), and the significant amount of time it would take to pay off such a large debt, I seek Council's approval to provide a 100% concession on this water bill, less the 3-year average.

In the history of Council's Undetected Water Leaks Policy, this would be by far the largest amount to be considered for a concession.

The 3-year average water usage for this property is estimated at 23kL per six months or \$32.66. This would be the amount that would be charged on Patricia Barrie's August 2018 rate notice.

A check reading recorded on 28 July 2018 confirms that the leak has been repaired.

Details of water meter readings and water usage are shown in the table below:

Water Usage History

Meter No. M021356			
99-101 Moore Street, Kingaroy			
Date	Reading	Usage	
28/07/2018	10305	0	<i>Do not use</i>
20/07/2018	10305	96	<i>Do not use</i>
16/06/2018	10211	6002	<i>Do not use</i>
03/12/2017	4209	4	
05/06/2017	4205	27	
06/12/2016	4178	25	
04/06/2016	4153	27	<i>3-Year Average 23kL @ \$1.42 = \$32.66</i>
29/11/2015	4126	27	
08/06/2015	4099	30	
14/12/2014	4069	40	
03/06/2014	4029		

Calculation of Remission

Sum of August 2018 Water Bill \$16,174.80

Less Normal Usage = 154kL (averaged)
23kL @ \$1.42 = \$32.66

\$32.66

\$16,142.14

100% of \$16,142.14 = **\$16,142.14**

Amount of Council Remission

\$16,142.14

RE: Water leak - Pat Barrie house - Message (HTML)

Hi Cam,
 Hope you are going well.
 I had hoped to meet with you today but my wife is unwell so we're not able to travel to Kingeroy.
 Attached are the reports you requested.
 1) Meter reading report
 2) Meter location plan
 3) Meter payment receipt of invoice
 4) Cam Barrie hopes on house being vacated.
 Fedler's sent photos of the repair work and it's a very neat job.
 I will ask my son Phil to take a reading of the meter today and send it on to you.
 Kind regards
 Cam.

From: Darryl Kenwitz [mailto:dkenwitz@southburnett.qld.gov.au]
Sent: Wednesday, 18 July 2018 11:41 AM
To: cam@zactech.com.au
Subject: RE: Water leak - Pat Barrie house

Hi Cam,
 Thanks for the update. What a pain – worst possible location for a leak.
 When you come up to Kingeroy, could please ask that you read the water meter and email me through the water meter reading? That will make an accurate calculation of the remission just that little bit simpler.
 With thanks and kind regards
Darryl Kenwitz
Rates Team Leader
 South Burnett Regional Council
 PO Box 236
 KINGAROY QLD 4610

Cameron Barrie
19 Mountain Breeze Court
Coes Creek Qld 4560
email :- cam@zactech.com.au
Mfb 0402 410450

20/07/2018

RE: Patricia Barrie – Water leak at 99 Moore Street

Attention: Rates Department

Hi Darryl,

Fiedler Brothers Plumbing have completed the repair at my Mum's house on the 17th July.

We received their Invoice of \$1634.00 this week and Mum has paid it today Friday 20th July.

Attached are the Plumbers Report, Invoice and payment Receipt.

In early January 2017 my wife and I arrived from Sunshine Coast to stay with Mum for a few days. She was found in a very sick and weak state and later that night an ambulance was called for and she was admitted to hospital. After a week she was released into the care of Russell and Carol Barrie, and Cameron and Cindy Barrie and taken to the Sunshine Coast.

After 7 months of care Mum recovered her health and strength and in September 2017 took up residency in Orana Retirement Village realizing that she was no longer able to live in her home and take care of herself.

Since then the house has been unoccupied for the last 18 months or so except for 3 occasions for weekend stays by visiting family. The last stay was in April and there was no obvious sign of any water leak or poor water pressure.

At present Mum is only aware of some of the details but has not been told of the massive water bill only that it is high.

We submit this information to the Council in the hope that something can be done to help with the massive financial cost of the water leak which appears to have begun in December 2017 and was undetectable until the meter was read for water usage in June this year.

Kind regards
Cam Barrie



INNOVATIVE PLUMBING SOLUTIONS

P.O. Box 892 Kingaroy Qld, 4610

38-40 Alford Street East Kingaroy Qld 4610

Office Telephone: 07 41636398

Email: info@fbplumbers.com.au

ABN 41 098 501 361 / BSA 1223957

Website: www.fbplumbers.com.au

18th July 2018

Cameron Barry

Email: cam@zactech.com.au

Dear Cameron

Re: Report – Investigation & Repair of Water Leak – 99 Moore Street, Kingaroy

This report is to confirm that Fiedler Brothers Plumbing was engaged by yourself to attend to your mother's property at 99 Moore Street Kingaroy in regards to investigating an excessive water leak. We first attended on the 22nd June 2018 and proceeded to dig up the meter for testing. During testing our plumber discovered that there was a large leak underground which could not be located however can confirm that the water meter ceased spinning once we put a temporary poly water line above ground from the water meter to the back corner of the house, eliminating the underground leak.

We then re-attended on 17th July 2018 and have now replaced the sections of suspect water lines eliminating the leaking section. They now run exposed on the outside of the dwelling.

If any further information is required please do not hesitate to contact me to discuss in further detail on 4163 6398.

Yours faithfully

Steven Fiedler
Fiedler Brothers Plumbing



Fiedler Brothers Plumbing
P.O. Box 892
Kingaroy QLD 4610
Tel: 07 41636398
info@fbplumbers.com.au

ABN:41098501361

Issue Date: 18/7/2018

Due Date: 25/7/2018

Tax Invoice No: 134064

Invoice To

Cameron Barry
99 Moore Street
Kingaroy 4610

Reference

Job No: 12631
Cust On:
99 Moore Street
Kingaroy

Install new water lines at 99 Moore Street, Kingaroy

Item Code	Description	Quantity	GST	Total
	Warwick: 22-6-2018. Dug up at meter and tested meter. Ran new poly from meter to back corner of house and connected. Tested meter stopped but no cold to kitchen or 2 hose taps	2	\$15.00	\$150.00
	Mitch: 17.07.18 ran water lines in copper from hot water system cold line to kitchen and to hose tap, also dug in 25mm Poly from water meter to front hose tap and edge of house, to 20mm copper to water connection to house, tested and house has cold water	7	\$38.50	\$385.00
	Liam: 17.07.18 Assisted with water lines and other work	7	\$21.00	\$210.00
416000	NYLON OLIVE UNION 20C X 1 20C (EA)	1	\$0.86	\$8.58
1410433	PLASSON PUSHFIT 90DEG FEM ELB 25P X20FI (EA)	1	\$1.47	\$14.70
1410371	PLASSON PUSHFIT FEM ADAPTOR 25P X 20FI (EA)	1	\$1.13	\$11.34
109365	METER NUT & TAIL WASHER KIT 20MM (EA)	1	\$3.33	\$33.26
1401261	PE PIPE B/STRIPE PN12.5 PE100 25 X 25M (MTR)	25	\$5.17	\$51.68
404608	B-PRESS WATER ELBOW 90DEG X 15MM (EA)	2	\$0.78	\$7.77
404600	B-PRESS WATER STR CONNECTOR 15MM (EA)	4	\$1.62	\$16.20

Interest at a rate of 4% Accrued daily will be charged on all overdue accounts

Terms	Direct Debit	Cheque	Credit Card	Subtotal:	\$1,485.46
Full payment within	Bank: National Australia Bank	Cheques Payable to		GST:	\$148.54
7 Days	BSB: 084763 Account: 131927447	Fiedler Brothers Plumbing P.O. Box 892 Kingaroy QLD 4610	Please phone 0741636398	Total:	\$1,634.00
				Payments:	\$0.00
				Balance Due:	\$1,634.00

404661	B-PRESS WATER REPAIR COUPLER 15MM (EA)	2	\$1.28	\$12.78
404607	B-PRESS WATER ELBOW 90DEG X 20MM (EA)	4	\$2.57	\$25.74
404601	B-PRESS WATER STR CONNECTOR 20MM (EA)	3	\$1.52	\$15.21
404662	B-PRESS WATER REPAIR COUPLER 20MM (EA)	2	\$1.98	\$19.83
404612	B-PRESS WATER EQUAL TEE 15MM (EA)	2	\$1.32	\$13.23
108988	Fitquik 2 Cistem Stop 15mm Cone&Nut	1	\$1.09	\$10.91
210615	ALLTHREAD NIPPLE BRASS 15MM X 300MM (EA)	1	\$1.73	\$17.30
415960	NYLON OLIVE ELBOW 15FI X 15C (EA)	1	\$0.44	\$4.43
208115	Locknut Brass 15mm	1	\$0.34	\$3.44
1702030	COVER PLATE 15MM BSP X 1 FLAT S/S 50 (EA)	1	\$0.08	\$0.84
1702010	COVER PLATE 15MM BSP X 1 10MM RISE S/S 50 (EA)	1	\$0.08	\$0.84
4912034	BL CSK SCREW C/BOARD YZ 8-10X30 (100) (PKT)	1	\$0.86	\$8.64
4913013	BL EXPANDIT GREEN 7X38MM (100) (PKT)	0.75	\$0.60	\$5.97
416025	NYLON OLIVE UNION 20MI X 20C (EA)	1	\$0.47	\$4.65
1507910	POLY THREADED BUSH 25MM X 20MM (EA)	1	\$0.17	\$1.70
1410485	PLASSON PUSHFIT 90DEG FEM ELB 25P X25FI (EA)	1	\$1.62	\$16.23
505855	COPPER SADDLE STD - LIGHT 15MM (200) (EA)	24	\$3.60	\$36.00
505860	COPPER SADDLE STD - LIGHT 20MM (200) (EA)	21	\$3.15	\$31.50
801020	KEMBLA HD CU (1/2") 15X091X 6M - PLN (B) (LEN)	3	\$10.99	\$109.91
801215	KEMBLA HD CU (3/4") 20X102X 6M - PLN (B) (LEN)	3	\$18.59	\$185.85
605900	NYLON OLIVE 15MM (PKT100) (EA)	2	\$0.06	\$0.60
608900	KINCO NUT - BRASS 15MM (EA)	2	\$0.40	\$4.02
107602	DURA FLEX HOSE WATER 1/2"HEX 300MM (EA)	1	\$0.48	\$4.80
2131528	Arco Grifo Garden Tap W/Nrc Male 15mm	1	\$1.64	\$16.38
415975	NYLON OLIVE ELBOW 15FI X 15C LUGGED (EA)	1	\$0.87	\$8.69
1505210	Plasson Tee No.7040 25mm	1	\$1.70	\$17.02
1505620	PLASSON FEM ADAPT NO.7030 25X 20MM BSP (EA)	1	\$0.94	\$9.40
1507900	POLY THREADED BUSH 20MM X 15MM (EA)	1	\$0.29	\$2.85
416020	NYLON OLIVE UNION 15MI	1	\$0.32	\$3.17

Interest at a rate of 4% Accrued daily will be charged on all overdue accounts

Terms	Direct Debit	Cheque	Credit Card	Subtotal:	\$1,485.46
Full payment within	Bank: National Australia	Cheques Payable to		GST:	\$148.54
	Bank			Total:	\$1,634.00
7 Days	BSB: 084763	Fledler Brothers Plumbing	Please phone 0741636398	Payments:	\$0.00
	Account: 131927447	P.O. Box 892		Balance Due:	\$1,634.00
		Kingaroy QLD 4610			

X 15C (EA)			
Consumables	1	\$0.50	\$5.00

Interest at a rate of 4% Accrued daily will be charged on all overdue accounts

Terms	Direct Debit	Cheque	Credit Card	Subtotal:	\$1,485.46
Full payment within	Bank: National Australia	Cheques Payable to		GST:	\$148.54
	Bank			Total:	\$1,634.00
7 Days	BSB: 084763	Fledler Brothers Plumbing	Please phone 0741636398	Payments:	\$0.00
	Account: 131927447	P.O. Box 892	Kingaroy QLD 4610	Balance Due:	\$1,634.00

11.2.4 F - 2551171 - Rate Exemptions and Remissions - Additions to Approved List - Blackbutt and District Tourism and Heritage Association - 2 Bowman Road, Blackbutt [20101-00000-001]

Document Information

ECM ID 2551171

Author Revenue Team Leader

**Endorsed
By General Manager Finance**

Date 30 October 2018

Précis

Requesting Council approve an ongoing rate remission for the Blackbutt and District Tourism and Heritage Association for their leased property (Blackbutt Community Hall) situated at 2 Bowman Road, Blackbutt.

Summary

A request has been received from the Blackbutt and District Tourism and Heritage Association to allow a rate remission on their property situated at 2 Bowman Road, Blackbutt.

It is recommended that Council agree to provide a rate remission for the Blackbutt and District Tourism and Heritage Association.

Officer's Recommendation

That Council agree to provide a rate remission for the Blackbutt and District Tourism and Heritage Association on their property situated at 2 Bowman Road, Blackbutt effective from 1 July 2018.

Financial and Resource Implications

Reduction in Council's Revenue.

Link to Corporate/Operational Plan

EXC1 *Effective financial management*: Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

Communication/Consultation (Internal/External)

Nil required – this is a specific request from a ratepayer.

Legal Implications (Statutory Basis, Legal Risks)

Nil.

Policy/Local Law/Delegation Implications

Revenue Policy, Revenue Statement.

Asset Management Implications

Nil.

Report

A request for a rate concession has been received from the Blackbutt and District Tourism and Heritage Association Inc. (ABN 76 939 874 686) who are leasing the Blackbutt Community Hall property situated at 2 Bowman Road, Blackbutt.

In their letter, Jackie Ross (Secretary) states that the Blackbutt and District Tourism and Heritage Association Inc. is an incorporated body and a not-for-profit community group. The premises are used for the purposes of a community and entertainment venue or associated purposes as approved by Council.

The letter asks Council to consider providing a concession on the rates and water charges. Documents provided by the Blackbutt and District Tourism and Heritage Association Inc. include confirmation of their Certificate of Incorporation, the objects of the Association and their ABN details.

Section 93(3) of the *Local Government Act 2009* discusses very generally the land that is exempted from (general) rates. Section 93(3)(i) states that land can be exempted from rating, by resolution of a local government, for charitable purposes.

Section 120 1(b)(i) of the *Local Government Regulation 2012* states that Council may grant a concession only if it is satisfied that the land is owned by an entity whose objects do not include making a profit. This has been confirmed by the documents mentioned above.

Council's adopted Revenue Statement for 2018/2019 identifies "Land Used for Other Community Purposes" into groups. The Blackbutt and District Tourism and Heritage Association Inc. would fall under the category "Service and Other Clubs". Under Council's Rate Remission Policy, each of these types of organisations has been granted the following:

- Exemption from General Rates by *Local Government Act 2009* Section 93(j)(2) and *Local Government Regulation 2012* Section 120 1(b)(i)
- 100% Remission of Waste Management Levy and Community Rescue and Evacuation Levy
- 87.5% Remission of Water Access Charges and Wastewater Charges

Consequently, the Blackbutt and District Tourism and Heritage Association Inc. will be responsible for the payment of 12.5% of Utility Charges, 100% of Water Consumption Charges and Waste Collection Charges and the State Government Emergency Management (Fire) Levy.

The following annual rate remissions would apply to the Blackbutt and District Tourism and Heritage Association Inc. property at 2 Bowman Road, Blackbutt if Council approves the remission. This would reduce the Blackbutt and District Tourism and Heritage Association's half yearly rates to approximately \$460.00 (before discount), depending on the volume of water used.

Blackbutt and District Tourism and Heritage Association Inc. – Annual Rate Remission

Charge Type	Original Charge	Concession 87.5%	New Charge
General Rates	\$0.00	\$0.00	\$0.00
Waste Management Levy	\$0.00	\$0.00	\$0.00
Community Rescue and Evacuation Levy	\$0.00	\$0.00	\$0.00
Water Access Blackbutt – 20mm	\$588.00	\$514.50	\$73.50
Water Access Blackbutt – 25mm	\$940.80	\$823.20	\$117.60
Water Usage	\$85.20	\$0.00	\$85.20
Wastewater 1 st Pedestal	\$683.70	\$598.24	\$85.46
Wastewater Additional Pedestal	\$958.50	\$838.68	\$119.82
Commercial Wheelie Bin (1)	\$188.00	\$0.00	\$188.00
State Emergency Management Levy	\$261.20	\$0.00	\$261.20
Sub Total	\$3,705.40	\$2,774.62	\$930.78
Total Annual Remission		\$5,549.24	



2 Bowman Road, Blackbutt

PROPERTY INFORMATION

Lid id:	2892381
Tel:	LL
Cite ref:	51047
Assess/num...:	2000/90000/000
Locality:	BLACKBUTT
Property Address:	0 Hill Street BLACKBUTT 4304
Land Address:	2 Bowman Road BLACKBUTT QLD 4304
Land No:	17671
property no:	10250
Lot/Map:	2892381
Land Address:	2 Bowman Road BLACKBUTT QLD 4304
Company:	The State of Queensland (Queensland Government) Department of Transport and Main Roads B.
postal address:	PO Box 183 GYMPE QLD 4300
locality:	BLACKBUTT
status:	C
postcode:	4304
Survey Plan:	Click Here

COMPASS/STREETS

property no:	10250
address ref:	2000/90000/000
Lot/Map:	2892381
Land Address:	2 Bowman Road BLACKBUTT QLD 4304

2 Bowman Road, Blackbutt

[Please click here to view Council IntraMaps](#)
The training videos are located under the IntraMaps sub top
if you have any suggestions for new Help topics, please submit

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2540308 - List of Correspondence Pending Completion of Assessment Report

Document Information

ECM ID 2540308

Author Executive Assistant

Endorsed By Chief Executive Officer

Date 4 October 2018

Précis

List of Correspondence Pending Completion of Assessment Report

Summary

Reports pending completion of assessment

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Report

2539980 - Reconfiguration of a Lot application - Boundary Realignment at Old Wondai Road Charlestown - Lots 10 FY264, Lot 11 FY767 & Lots 176-181 FY714 - RAL18/0021

2540292 - Operational Works application for Change to Ground Level, Sewer, Water and Stormwater Connections for Relocatable Home park - Kelvyn Street Kingaroy - Lot 2 SP265824 - OPW18/0012

2540377 - Reconfiguration of a Lot application - 1 lot into 5 lots at Reifs Road Tablelands - Lot 4 RP802994

2542337 - Reconfiguration of a Lot application - Subdivision 3 Lots into 5 at 610 Old Esk North Road Nanango - Lot 149 FY782 & Lots 2 & 213 CA31983

2544434 - Reconfiguration of a Lot application - 2 Lots into 229 Lots at 60 Clark and Swendson Road Kingaroy - Lot 2 & 3 RP215835

2544435 - Reconfiguration of a Lot application - 1 Lot into 2 Lots at 7195 Mundubbera Durong Road Boondooma - Lot 6 BO535

2544736 - Material change of use application for Extractive Industry (Hard Rock Quarry) at Burri Burri Road Durong - Lot 67 BO576

2545603 - Reconfiguration of a Lot application - 1 Lot into 6 lots at 157 Reifs Road Tablelands - Lot 4 RP802994

2545688 - Reconfiguration of a Lot application - 3 Lots into 3 Lots at 7-9 Gipps Street Coolabunia - Lot 18 & 19 RP15177 & Lot 224 FY2121

13.2 IS - 2547088 - Delegated Authority Report**Document Information****ECM ID 2547088****Author Executive Services****Date 1 November 2018**

Précis

Reports signed by the Chief Executive Officer under Delegated Authority

Summary

This report comprises a listing of any reports that have been approved by Delegated Authority.

Officer's Recommendation

That the Delegated Authority Report be received.

Report

ECM ID	DESCRIPTION AND LOCATION	APPROVAL DATE
2529787	Reconfiguration of a Lot application - Boundary Realignment at 112 Redmans Road Coolabunia - Lots 1 & 46 RP124382	18 October 2018
2530327	Reconfiguration of a Lot application - Boundary Realignment at 33-39 Macaulay Drive Kingaroy - Lot 68 SP168656 & 69 SP168656	31 October 2018
2539172	Operational Works Application for Sewer and Water Infrastructure for Bunnings Kingaroy at 2 & 30 Walter Road Kingaroy - Lot 27& 28 SP233460	22 October 2018
2540569	Operational Works Application for earthworks at Niagara Road Boyneside - Lot 92 BO469	22 October 2018

13.3 IS - 2550462 - Monthly Road Maintenance Expenditure Report

Document Information

ECM ID 2550462

Author General Manager Finance

Date 12 November 2018

Précis

Report of the Road Maintenance Expenditure of South Burnett Regional Council as at 31 October 2018.

Summary

The following information provides a snapshot of Council's Road Maintenance Expenditure Report as at 31 October 2018.

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 October 2018 be received.

Road Maintenance Expenditure Report
as at 31 October 2018

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0022459 - Aberdeen Avenue							
OP.028001	Aberdeen Avenue street sweeping	005467	Maintenance 2018/19		473.85	-	473.85
	Subtotal				473.85	-	473.85
Asset Number: 0022476 - Aerodrome Road							
OP.029422	Aerodrome Road Supervision	005467	Maintenance 2018/19		37.72	-	37.72
	Subtotal				37.72	-	37.72
Asset Number: 0032774 - Albert Street							
OP.028612	Albert St K'Roy Signage	005467	Maintenance 2018/19		534.23	-	534.23
OP.029260	Albert street premix patching	005467	Maintenance 2018/19		1,364.02	-	1,364.02
	Subtotal				1,898.25	-	1,898.25
Asset Number: 0022486 - Alcocks Road							
OP.029169	Alcocks Rd - Medium Grade	005467	Maintenance 2018/19		6,013.25	-	6,013.25
	Subtotal				6,013.25	-	6,013.25
Asset Number: 0000145 - Alexander and Lawson Road - refer attachment							
OP.028647	Alexander & Lawson Rd Medium Grade	005467	Maintenance 2018/19		2,614.85	-	2,614.85
	Subtotal				2,614.85	-	2,614.85
Asset Number: 0032880 - Alford Street							
OP.028898	Alford st premix patching	005467	Maintenance 2018/19		1,500.45	-	1,500.45
OP.028996	Alford st roundabout giveaway sign repair	005467	Maintenance 2018/19		818.55	-	818.55
OP.029096	Alford st repair kerb	005467	Maintenance 2018/19		470.12	-	470.12
OP.029240	Alford Street Drainage	005467	Maintenance 2018/19		873.97	-	873.97
OP.029258	Alford Street premix patching	005467	Maintenance 2018/19		803.16	-	803.16
OP.029321	Alford st footpath repairs	005467	Maintenance 2018/19		282.18	-	282.18
	Subtotal				4,748.43	-	4,748.43
Asset Number: 0016296 - ALFORD STREET CARPARK							
OP.028834	Alford st carpark premix patching	005467	Maintenance 2018/19		3,436.28	-	3,436.28
	Subtotal				3,436.28	-	3,436.28
Asset Number: 0033010 - Alford Street East							
OP.029084	Alford st pavement repair	005467	Maintenance 2018/19		23,177.61	-	23,177.61
	Subtotal				23,177.61	-	23,177.61
Asset Number: 0033047 - Alice Street							
OP.028981	Alice st premix patching	005467	Maintenance 2018/19		716.11	-	716.11
	Subtotal				716.11	-	716.11
Asset Number: 0022669 - Andrews Road							
OP.029612	Andrews Road - Jet patch	005467	Maintenance 2018/19		1,323.48	-	1,323.48
	Subtotal				1,323.48	-	1,323.48
Asset Number: 0039020 - Appin Street East							
OP.029008	Appin st East stop sign	005467	Maintenance 2018/19		180.04	-	180.04
	Subtotal				180.04	-	180.04
Asset Number: 0038033 - Appin Street West							
OP.028826	Appin st west - Jet patch	005467	Maintenance 2018/19		34.20	-	34.20
	Subtotal				34.20	-	34.20
Asset Number: 0033076 - Armstrong Street							
OP.028792	Armstrong St - Replace Give Way sign	005467	Maintenance 2018/19		382.66	-	382.66
	Subtotal				382.66	-	382.66
Asset Number: 0033086 - Arthur Street							
OP.028570	Arthur Street drainage	005467	Maintenance 2018/19		588.31	-	588.31
	Subtotal				588.31	-	588.31
Asset Number: 0039111 - Bailey Street							
OP.029516	Bailey Street - Repair Edge Drop Off	005467	Maintenance 2018/19		1,140.89	-	1,140.89
	Subtotal				1,140.89	-	1,140.89
Asset Number: 0022634 - Ballin Road							
OP.028536	Ballin Rd - Hp defects	005467	Maintenance 2018/19		1,054.53	-	1,054.53
	Subtotal				1,054.53	-	1,054.53
Asset Number: 0033175 - Barbara Street							
OP.028830	Barbara st kerb repair	005467	Maintenance 2018/19		2,461.89	-	2,461.89
	Subtotal				2,461.89	-	2,461.89
Asset Number: 0022664 - Barrons Road							
OP.028458	Barrons Rd - Medium Grade	005467	Maintenance 2018/19		22,807.91	-	22,807.91
OP.029123	Barrons Rd - Gravel supply & delivery	005467	Maintenance 2018/19		14,073.96	-	14,073.96
	Subtotal				36,881.87	-	36,881.87
Asset Number: 0022675 - Barsbys Road							
OP.029290	Barsby's rd tree removal	005467	Maintenance 2018/19		237.61	-	237.61
OP.029365	Barsbys Road Storm 11/10	005467	Maintenance 2018/19		103.97	-	103.97
OP.029423	Barsbys Road Supervision	005467	Maintenance 2018/19		53.33	-	53.33
	Subtotal				394.91	-	394.91
Asset Number: 0039121 - Baynes Street							
OP.028882	Baynes street jetpatching	005467	Maintenance 2018/19		2,188.48	-	2,188.48
OP.029015	Baynes st giveaway sign	005467	Maintenance 2018/19		153.80	-	153.80
OP.029022	Baynes st premix patching	005467	Maintenance 2018/19		1,262.16	-	1,262.16
	Subtotal				3,604.44	-	3,604.44
Asset Number: 0022726 - Beitzel Road							
OP.028518	Beitzel Rd - HP defects	005467	Maintenance 2018/19		4,386.82	-	4,386.82
OP.028825	Beitzel Road Boom Mowing	005467	Maintenance 2018/19		2,375.22	-	2,375.22
	Subtotal				6,762.04	-	6,762.04
Asset Number: 0022734 - Belair Drive							
OP.029034	Belair drv premix patching	005467	Maintenance 2018/19		6,710.03	-	6,710.03
	Subtotal				6,710.03	-	6,710.03
Asset Number: 0022744 - Bellbird Road							
OP.029367	Bellbird Road storm 11/10	005467	Maintenance 2018/19		1,588.52	-	1,588.52
OP.029424	Bellbird Road Supervision	005467	Maintenance 2018/19		1,269.15	-	1,269.15
	Subtotal				2,857.67	-	2,857.67
Asset Number: 0022814 - Bells Road							
OP.028933	Bells Road HP repairs	005467	Maintenance 2018/19		1,343.24	-	1,343.24
	Subtotal				1,343.24	-	1,343.24
Asset Number: 0022817 - Benair Road							
OP.028541	Benair Rd - Medium Grade	005467	Maintenance 2018/19		24,849.84	-	24,849.84
OP.028543	Benair Rd - Gravel Supply & Delivery	005467	Maintenance 2018/19		14,917.63	-	14,917.63
OP.028655	Benair Road Tree Mulching	005467	Maintenance 2018/19		278.51	-	278.51
	Subtotal				40,045.98	-	40,045.98
Asset Number: 0022887 - Berlin Road							
OP.028813	Berlins Road Boom Mowing	005467	Maintenance 2018/19		1,686.47	-	1,686.47
	Subtotal				1,686.47	-	1,686.47

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0022914 - Beutels Road							
OP.029122	Beutels Rd - Heavy Grade	005467	Maintenance 2018/19	1	19,206.83	-	19,206.83
OP.029302	Beutels Rd - Gravel Supply & Delivery	005467	Maintenance 2018/19	1	5,899.56	3,977.27	9,876.83
Subtotal					25,106.39	3,977.27	29,083.66
Asset Number: 0022971 - Birt Road							
OP.029089	Birt rd premix patching	005467	Maintenance 2018/19	1	852.71	-	852.71
Subtotal					852.71	-	852.71
Asset Number: 0023011 - Blackbutt Crows Nest Road							
OP.028511	Blackbutt Crowsnest pothole repairs	005467	Maintenance 2018/19	1	449.69	-	449.69
OP.029572	Blackbutt Crows Nest rd- jet patch	005467	Maintenance 2018/19	1	3,456.79	-	3,456.79
Subtotal					3,906.48	-	3,906.48
Asset Number: 0038114 - Blackbutt Street							
OP.028985	Blackbutt st B/Butt- Jet patch	005467	Maintenance 2018/19	1	1,447.50	-	1,447.50
Subtotal					1,447.50	-	1,447.50
Asset Number: 0039156 - Blake Street							
OP.028903	Blake Street - Repair trip hazard	005467	Maintenance 2018/19	1	4,089.84	-	4,089.84
Subtotal					4,089.84	-	4,089.84
Asset Number: 0023050 - Boardman Road							
OP.029368	Boardman Road Storm 11/10	005467	Maintenance 2018/19	1	1,971.35	-	1,971.35
OP.029425	Boardman Road Supervision	005467	Maintenance 2018/19	1	664.75	-	664.75
Subtotal					2,636.10	-	2,636.10
Asset Number: 0023053 - Boat Mountain Road							
OP.028624	Boat Mountain jetpatching	005467	Maintenance 2018/19	1	1,656.88	-	1,656.88
Subtotal					1,656.88	-	1,656.88
Asset Number: 0023142 - Bonds Road							
OP.028664	Bonds road tree removal	005467	Maintenance 2018/19	1	1,123.64	-	1,123.64
Subtotal					1,123.64	-	1,123.64
Asset Number: 0023261 - Boole Road							
OP.028540	Boole Road - HP Defects	005467	Maintenance 2018/19	1	4,255.74	-	4,255.74
OP.028748	Boole Road, Potholes in Shoulders	005467	Maintenance 2018/19	1	2,370.07	-	2,370.07
OP.029189	Boole Rd- Pre-mix various location	005467	Maintenance 2018/19	1	1,129.49	-	1,129.49
OP.029306	Boole Road - Tree removal	005467	Maintenance 2018/19	1	2,191.24	-	2,191.24
OP.029314	Boole Road Call out	005467	Maintenance 2018/19	1	142.21	-	142.21
OP.029369	Boole Road storm 11/10	005467	Maintenance 2018/19	1	1,041.40	-	1,041.40
OP.029427	Boole Road Supervision	005467	Maintenance 2018/19	1	1,378.45	-	1,378.45
OP.029608	Boole Road - Jet patch	005467	Maintenance 2018/19	1	557.70	-	557.70
Subtotal					13,066.30	-	13,066.30
Asset Number: 0023330 - Boonenne Ellesmere Road							
OP.029370	Boonenne Ellesmere Rd storm 11/10	005467	Maintenance 2018/19	1	130.80	-	130.80
OP.029429	Boonenne Ellesmere Rd Supervision	005467	Maintenance 2018/19	1	49.58	-	49.58
Subtotal					180.38	-	180.38
Asset Number: 0023427 - Bowman Road							
OP.029058	Bowmans Road - Jet patch	005467	Maintenance 2018/19	1	3,004.21	-	3,004.21
Subtotal					3,004.21	-	3,004.21
Asset Number: 0038123 - Brisbane Street							
OP.029009	Brisbane st giveway sign	005467	Maintenance 2018/19	1	75.20	-	75.20
Subtotal					75.20	-	75.20
Asset Number: 0023636 - Broad Creek Road							
OP.029172	Broad Creek Rd - HP potholes and washout	005467	Maintenance 2018/19	1	492.59	-	492.59
Subtotal					492.59	-	492.59
Asset Number: 0038174 - Brooklands Peron Road							
OP.028731	Brooklands Peron Rd - Heavy Grade	005467	Maintenance 2018/19	1	8,966.45	-	8,966.45
OP.028732	Brooklands Peron Rd Gravel supply & deliv	005467	Maintenance 2018/19	1	16,529.94	-	16,529.94
Subtotal					25,496.39	-	25,496.39
Asset Number: 0023617 - Brooklands Pimpimbudgee Road							
OP.029286	Brooklands pimpimbudgee- Jet Patch	005467	Maintenance 2018/19	1	3,153.80	-	3,153.80
Subtotal					3,153.80	-	3,153.80
Asset Number: 0039176 - Brown Street							
OP.028657	Brown St Nanango Signage	005467	Maintenance 2018/19	1	602.13	-	602.13
Subtotal					602.13	-	602.13
Asset Number: 0023669 - Buckland Road							
OP.028591	Buckland RD Scoured drain	005467	Maintenance 2018/19	1	9,767.42	-	9,767.42
Subtotal					9,767.42	-	9,767.42
Asset Number: 0023673 - Bullcamp Road							
OP.028589	Bullcamp Road - HP Defects	005467	Maintenance 2018/19	1	8,698.65	-	8,698.65
OP.028937	Bullcamp rd Heavy Grade	005467	Maintenance 2018/19	1	7,340.61	-	7,340.61
OP.028938	Bullcamp rd - Heavy Grade 6.8-7.9	005467	Maintenance 2018/19	1	17,695.20	-	17,695.20
OP.028939	Bullcamp rd - Resheet 5.5-6.3	005467	Maintenance 2018/19	1	4,109.86	2,021.99	6,131.85
OP.028940	Bullcamp rd - Resheet 6.8-7.9	005467	Maintenance 2018/19	1	21,352.57	-	21,352.57
OP.028941	Bullcamp Road heavy grade	005467	Maintenance 2018/19	1	3,136.30	-	3,136.30
Subtotal					62,333.19	2,021.99	64,355.18
Asset Number: 0023697 - Bullcamp Runnymede Road							
OP.029135	Bullcamp Runnymede Rd - Grading	005467	Maintenance 2018/19	1	6,952.65	-	6,952.65
Subtotal					6,952.65	-	6,952.65
Asset Number: 0023700 - Bunya Avenue							
OP.029033	Bunya Ave - Install Guideposts	005467	Maintenance 2018/19	1	1,780.23	-	1,780.23
Subtotal					1,780.23	-	1,780.23
Asset Number: 0023711 - Bunya Way							
OP.028512	BUNYA WAY BLACKBUTT Repair sign dar	005467	Maintenance 2018/19	1	116.79	-	116.79
Subtotal					116.79	-	116.79
Asset Number: 0038200 - Burnett Street							
OP.028750	Burnett Street, Damaged Guide Posts	005467	Maintenance 2018/19	1	98.14	-	98.14
OP.029662	Burnett Street Edge drop off repairs	005467	Maintenance 2018/19	1	30.00	136.36	166.36
Subtotal					128.14	136.36	264.50
Asset Number: 0039175 - Burns Road							
OP.029178	Burns Rd - Rural Addressing	005467	Maintenance 2018/19	1	99.71	-	99.71
Subtotal					99.71	-	99.71
Asset Number: 0023843 - Burtons Road							
OP.028559	Burtons Rd	005467	Maintenance 2018/19	1	2,668.37	-	2,668.37
OP.029373	Burtons Road Storm 11/10	005467	Maintenance 2018/19	1	183.05	-	183.05
OP.029430	Burtons Road Supervision	005467	Maintenance 2018/19	1	59.27	-	59.27
Subtotal					2,910.69	-	2,910.69
Asset Number: 0023881 - Bushnell's Road							
OP.029710	Bushnell's Road - Pre-mix	005467	Maintenance 2018/19	1	16.37	-	16.37
Subtotal					16.37	-	16.37

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0023996 - Buttsworth Road							
OP.028627	Buttsworth Rd - HP defects	005467	Maintenance 2018/19	1	803.52	-	803.52
OP.029602	Buttsworth Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	1,784.84	-	1,784.84
OP.029624	Buttsworth Rd - Heavy Grade	005467	Maintenance 2018/19	1	18,772.25	-	18,772.25
Subtotal					21,360.61	-	21,360.61
Asset Number: 0039181 - Cadell Street							
OP.029016	Cadell st gateway sign	005467	Maintenance 2018/19	1	253.02	-	253.02
Subtotal					253.02	-	253.02
Asset Number: 0038230 - Cairns Street							
OP.029707	Cairns Street - Pre-Mix	005467	Maintenance 2018/19	1	16.37	-	16.37
Subtotal					16.37	-	16.37
Asset Number: 0023931 - Calvert Road							
OP.028979	Calverts Road - Remove vegetation	005467	Maintenance 2018/19	1	1,053.51	-	1,053.51
Subtotal					1,053.51	-	1,053.51
Asset Number: 0023955 - Campbells Road							
OP.028867	Campbells Rd Signage	005467	Maintenance 2018/19	1	3,271.54	-	3,271.54
OP.029360	Campbells Road Storm 11/10	005467	Maintenance 2018/19	1	265.38	-	265.38
OP.029419	Campbells Road Supervision	005467	Maintenance 2018/19	1	363.22	-	363.22
Subtotal					3,900.14	-	3,900.14
Asset Number: 0023970 - Cants Road							
OP.028816	Cants Road - Pavement Repair & HP Defect	005467	Maintenance 2018/19	1	11,838.49	-	11,838.49
Subtotal					11,838.49	-	11,838.49
Asset Number: 0023989 - Carbeen Crescent							
OP.028500	Carbeen Street remove overhanging limb	005467	Maintenance 2018/19	1	175.18	-	175.18
Subtotal					175.18	-	175.18
Asset Number: 0033517 - Carinya Street							
OP.028997	Carinya st gateways signs	005467	Maintenance 2018/19	1	285.34	-	285.34
OP.029167	Carinya st ped crossing	005467	Maintenance 2018/19	1	1,643.03	-	1,643.03
Subtotal					1,928.37	-	1,928.37
Asset Number: 0024015 - Cause Road							
OP.028519	Cause Rd - HP defects	005467	Maintenance 2018/19	1	7,193.63	-	7,193.63
Subtotal					7,193.63	-	7,193.63
Asset Number: 0038274 - Chester Street							
OP.029010	Chester st gateway sign	005467	Maintenance 2018/19	1	223.64	-	223.64
Subtotal					223.64	-	223.64
Asset Number: 0024053 - Clapperton Road							
OP.028514	Clapperton Rd - HP repairs	005467	Maintenance 2018/19	1	3,716.02	-	3,716.02
Subtotal					3,716.02	-	3,716.02
Asset Number: 0024056 - Clark and Swendsons Road							
OP.028468	Clarke and Swenson shoulder repair	005467	Maintenance 2018/19	1	5,117.29	-	5,117.29
OP.028973	Clarke and Swenson Jetpatching	005467	Maintenance 2018/19	1	2,173.04	-	2,173.04
Subtotal					7,290.33	-	7,290.33
Asset Number: 0024136 - Cobby Road							
OP.028745	Cobby Road - Replace name blade	005467	Maintenance 2018/19	1	211.50	-	211.50
Subtotal					211.50	-	211.50
Asset Number: 0024143 - Cobby Service Road							
OP.029513	11 Coby service rd- clean drains	005467	Maintenance 2018/19	1	913.68	-	913.68
Subtotal					913.68	-	913.68
Asset Number: 0033598 - Collier Street							
OP.028790	Collier st pavement repair	005467	Maintenance 2018/19	1	18,993.69	-	18,993.69
Subtotal					18,993.69	-	18,993.69
Asset Number: 0024154 - Coolabunia Malar Road							
OP.029374	Coolabunia Malar Rd storm 11/10	005467	Maintenance 2018/19	1	2,309.59	-	2,309.59
OP.029432	Coolabunia Malar Rd Supervision	005467	Maintenance 2018/19	1	717.71	-	717.71
Subtotal					3,027.30	-	3,027.30
Asset Number: 0024155 - Coolabunia Road							
OP.029474	Coolabunia Road Storm 11/10	005467	Maintenance 2018/19	1	675.66	-	675.66
OP.029460	Coolabunia Road Supervision	005467	Maintenance 2018/19	1	360.47	-	360.47
Subtotal					1,036.13	-	1,036.13
Asset Number: 0024212 - Coomba Waterhole Road							
OP.028921	Coomba Waterhole Road signage repairs	005467	Maintenance 2018/19	1	97.30	-	97.30
Subtotal					97.30	-	97.30
Asset Number: 0033612 - Coral Street							
OP.028485	Coral Street spot maintenance	005467	Maintenance 2018/19	1	1,424.45	-	1,424.45
Subtotal					1,424.45	-	1,424.45
Asset Number: 0024225 - Corndale Road							
OP.029083	Corndale rd premix patching	005467	Maintenance 2018/19	1	14,346.28	-	14,346.28
Subtotal					14,346.28	-	14,346.28
Asset Number: 0024277 - Couchmans Road							
OP.028659	Couchmans Rd Signage	005467	Maintenance 2018/19	1	448.42	-	448.42
Subtotal					448.42	-	448.42
Asset Number: 0022036 - Coulson Street							
OP.029293	Coulson Street Blackbutt-Remove tree	005467	Maintenance 2018/19	1	261.86	-	261.86
Subtotal					261.86	-	261.86
Asset Number: 0024325 - Covert Road							
OP.029434	Covert Road Supervision	005467	Maintenance 2018/19	1	256.38	-	256.38
Subtotal					256.38	-	256.38
Asset Number: 0033674 - Cowie Drive							
OP.028931	Cowie drv premix patching	005467	Maintenance 2018/19	1	830.96	-	830.96
Subtotal					830.96	-	830.96
Asset Number: 0024500 - Curtis Road							
OP.028892	Curtis Road Callout	005467	Maintenance 2018/19	1	826.19	-	826.19
Subtotal					826.19	-	826.19
Asset Number: 0024566 - Cushnie Road							
OP.029336	Cushnie Road -Repair Headwall & Sep pip-	005467	Maintenance 2018/19	1	4,239.53	-	4,239.53
Subtotal					4,239.53	-	4,239.53
Asset Number: 0024567 - Dangore Mountain Road							
OP.028991	Dangore mtn rd guide posts	005467	Maintenance 2018/19	1	320.24	-	320.24
OP.028992	Dangore mtn rd guide post	005467	Maintenance 2018/19	1	150.42	-	150.42
Subtotal					470.66	-	470.66
Asset Number: 0024674 - David Road							
OP.029609	David Road - Jet patch	005467	Maintenance 2018/19	1	753.38	-	753.38
Subtotal					753.38	-	753.38
Asset Number: 0037521 - Davidson Street							
OP.028625	Davidson St - Pothole patch various	005467	Maintenance 2018/19	1	297.81	-	297.81
Subtotal					297.81	-	297.81

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0024760 - Denmark Road							
OP.028567	Denmark Rd - Shoulder Spot Maintenance	005467	Maintenance 2018/19	1	34,308.33	-	34,308.33
OP.029580	Denmark Rd - Storm 11/10	005467	Maintenance 2018/19	1	177.84	-	177.84
OP.029581	Denmark Rd - Supervision	005467	Maintenance 2018/19	1	206.70	-	206.70
					Subtotal	-	34,692.87
Asset Number: 0022047 - Dip Road							
OP.029499	Dip Rd - Supervision	005467	Maintenance 2018/19	1	37.72	-	37.72
					Subtotal	-	37.72
Asset Number: 0033740 - Doonkuna Street							
OP.028998	Doonkuna st giveway sign	005467	Maintenance 2018/19	1	294.82	-	294.82
					Subtotal	-	294.82
Asset Number: 0038386 - Douglas Street							
OP.028603	Douglas street Blackbutt footpath defect	005467	Maintenance 2018/19	1	99.79	-	99.79
OP.029185	Douglas St - RSL footsteps new handrail	005467	Maintenance 2018/19	1	424.00	-	424.00
					Subtotal	-	523.79
Asset Number: 0038415 - Drayton Street							
OP.029247	Drayton street - clean pipes	005467	Maintenance 2018/19	1	1,566.06	-	1,566.06
					Subtotal	-	1,566.06
Asset Number: 0022050 - Duffs Boundary Road							
OP.029269	duffs boundary rd tree removal	005467	Maintenance 2018/19	1	167.07	-	167.07
OP.029292	Duffs Boundary Rd - Remove Tree	005467	Maintenance 2018/19	1	714.94	-	714.94
					Subtotal	-	882.01
Asset Number: 0024853 - East Nanango Grindstone Road							
OP.029136	East Nanango Grindstone Rd - Grading	005467	Maintenance 2018/19	1	16,434.25	2,340.00	18,774.25
					Subtotal	2,340.00	18,774.25
Asset Number: 0024856 - East Nanango Road							
OP.028520	East Nanango Rd - HP defects	005467	Maintenance 2018/19	1	1,527.89	-	1,527.89
OP.028874	East Nanango Rd Boom Mowing	005467	Maintenance 2018/19	1	1,467.84	-	1,467.84
OP.029308	East Nanango Rd - Medium Grade	005467	Maintenance 2018/19	1	8,226.74	-	8,226.74
OP.029338	East Ngo - Storm damage	005467	Maintenance 2018/19	1	1,130.72	-	1,130.72
					Subtotal	-	12,353.19
Asset Number: 0024871 - East Wooroolin Road							
OP.028663	East Wooroolin Drainage	005467	Maintenance 2018/19	1	5,114.76	-	5,114.76
					Subtotal	-	5,114.76
Asset Number: 0024913 - Edenvale North Road							
OP.028976	Edenvale premix patching	005467	Maintenance 2018/19	1	1,073.62	-	1,073.62
					Subtotal	-	1,073.62
Asset Number: 0024929 - Edenvale South Road							
OP.029064	Edenvale south rd	005467	Maintenance 2018/19	1	648.39	-	648.39
OP.029377	Edenvale South Rd Storm 11/12	005467	Maintenance 2018/19	1	547.11	-	547.11
OP.029435	Edenvale South Rd Supervision	005467	Maintenance 2018/19	1	137.89	-	137.89
					Subtotal	-	1,333.39
Asset Number: 0039258 - Edward Street							
OP.028999	Edward st stop sign	005467	Maintenance 2018/19	1	145.06	-	145.06
OP.029101	Edward st premix patching	005467	Maintenance 2018/19	1	2,160.04	-	2,160.04
					Subtotal	-	2,305.10
Asset Number: 0038505 - Elk Street							
OP.028719	Elk Street Guide post replacement	005467	Maintenance 2018/19	1	273.45	-	273.45
					Subtotal	-	273.45
Asset Number: 0022054 - Ellesmere Road - Formerly Ellesmere North Road and part Glenclyffe Road - Refer Attachment							
OP.029021	Ellesmere rd Jetpatching	005467	Maintenance 2018/19	1	1,013.79	-	1,013.79
OP.029281	Ellesmere Road Guideposts	005467	Maintenance 2018/19	1	803.53	-	803.53
OP.029559	Ellesmere Rd - Supervision	005467	Maintenance 2018/19	1	144.09	-	144.09
					Subtotal	-	1,961.41
Asset Number: 0025167 - Farmers Road							
OP.029488	Farmers Rd - Storm 11/10	005467	Maintenance 2018/19	1	21.81	-	21.81
OP.029498	Farmers Rd - Supervision	005467	Maintenance 2018/19	1	178.08	-	178.08
					Subtotal	-	199.89
Asset Number: 0038564 - Fern Street							
OP.029073	16Fern Street B/Butt - Clean drain	005467	Maintenance 2018/19	1	878.19	-	878.19
OP.029145	Fern Street - Clean open drains	005467	Maintenance 2018/19	1	8,594.09	-	8,594.09
					Subtotal	-	9,472.28
Asset Number: 0025200 - Ferris Road							
OP.029268	ferris rd pothole patching	005467	Maintenance 2018/19	1	500.46	-	500.46
					Subtotal	-	500.46
Asset Number: 0025221 - Ficks Crossing Road							
OP.029061	Ficks Crossing Road	005467	Maintenance 2018/19	1	3,324.36	-	3,324.36
					Subtotal	-	3,324.36
Asset Number: 0025266 - Finnemores Road							
OP.028461	Finnemores Rd - Hp's repaired	005467	Maintenance 2018/19	1	3,973.45	-	3,973.45
					Subtotal	-	3,973.45
Asset Number: 0033935 - First Avenue							
OP.028897	First ave premix patching	005467	Maintenance 2018/19	1	439.57	-	439.57
OP.029005	First Avenue reinstall floodway sign	005467	Maintenance 2018/19	1	474.67	-	474.67
					Subtotal	-	914.24
Asset Number: 0033993 - Fisher Street							
OP.028620	Fisher St Kingaroy Signage	005467	Maintenance 2018/19	1	631.05	-	631.05
OP.028930	Fisher st premix patching	005467	Maintenance 2018/19	1	4,742.20	-	4,742.20
OP.029109	Fisher st gully pit lid repairs	005467	Maintenance 2018/19	1	1,828.36	-	1,828.36
OP.029157	Fisher St - Replace keep left sign	005467	Maintenance 2018/19	1	588.21	-	588.21
OP.029529	Fisher premix patching	005467	Maintenance 2018/19	1	269.77	-	269.77
					Subtotal	-	8,059.59
Asset Number: 0038571 - Fitzroy Street							
OP.029011	Fitzroy st giveway sign	005467	Maintenance 2018/19	1	221.47	-	221.47
					Subtotal	-	221.47
Asset Number: 0025275 - Flagstone Creek Road							
OP.029436	Flagstone Crk Rd Supervision	005467	Maintenance 2018/19	1	140.18	-	140.18
					Subtotal	-	140.18
Asset Number: 0025399 - Franklins Road							
OP.029379	Franklins Road Storm 11/10	005467	Maintenance 2018/19	1	229.49	-	229.49
OP.029437	Franklins Road Supervision	005467	Maintenance 2018/19	1	127.67	-	127.67
					Subtotal	-	357.16
Asset Number: 0025436 - Freemans Road							
OP.029100	Freemans Road - Remove Dead tree	005467	Maintenance 2018/19	1	602.00	-	602.00
OP.029316	Freemans rd Jetpatching	005467	Maintenance 2018/19	1	10,630.22	-	10,630.22
					Subtotal	-	11,232.22

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0025629 - Friebergs Road							
OP.029339	Friebergs Road	005467	Maintenance 2018/19	1	311.42	-	311.42
OP.029380	Friebergs Road Storm 11/10	005467	Maintenance 2018/19	1	496.31	-	496.31
OP.029439	Friebergs Road Supervision	005467	Maintenance 2018/19	1	232.16	-	232.16
Subtotal					1,039.89	-	1,039.89
Asset Number: 0025543 - G Andersons Road							
OP.028923	G Andersons Rd HP repairs	005467	Maintenance 2018/19	1	8,612.16	-	8,612.16
Subtotal					8,612.16	-	8,612.16
Asset Number: 0034200 - Gatto Street							
OP.028888	Gatto st premix patching	005467	Maintenance 2018/19	1	1,054.72	-	1,054.72
Subtotal					1,054.72	-	1,054.72
Asset Number: 0025665 - Gayndah Hivesville Road							
OP.029317	Gayndah Hivesville Rd - Tree over road	005467	Maintenance 2018/19	1	93.59	-	93.59
OP.029325	Gayndah Hivesville Rd - Repair Separated	005467	Maintenance 2018/19	1	1,756.05	-	1,756.05
Subtotal					1,849.64	-	1,849.64
Asset Number: 0039604 - George Street							
OP.028983	George st premix patching	005467	Maintenance 2018/19	1	1,493.78	-	1,493.78
OP.029161	George Street, Blackbutt Clean out drains	005467	Maintenance 2018/19	1	895.64	-	895.64
OP.029162	George St, Blackbutt Scour in shoulder	005467	Maintenance 2018/19	1	1,176.82	-	1,176.82
OP.029303	George Street - Clean open drains	005467	Maintenance 2018/19	1	1,204.53	-	1,204.53
Subtotal					4,770.77	-	4,770.77
Asset Number: 0025647 - Gesslers Road							
OP.028522	Gesslers Rd - Shoulder spot mtce	005467	Maintenance 2018/19	1	17,437.84	-	17,437.84
Subtotal					17,437.84	-	17,437.84
Asset Number: 0025671 - Gibson Road							
OP.029072	56 Gibson Rd Benarkin- Remove trees	005467	Maintenance 2018/19	1	390.25	-	390.25
Subtotal					390.25	-	390.25
Asset Number: 0039631 - Gipps Street							
OP.029012	Gipps st giveway sign	005467	Maintenance 2018/19	1	118.98	-	118.98
OP.029515	12 Gipps Street - reshape drain	005467	Maintenance 2018/19	1	829.02	-	829.02
Subtotal					948.00	-	948.00
Asset Number: 0025702 - Glencoe Road							
OP.029381	Glencoe Road Storm 11/10	005467	Maintenance 2018/19	1	638.38	-	638.38
OP.029440	Glencoe Road Supervision	005467	Maintenance 2018/19	1	456.73	-	456.73
Subtotal					1,095.11	-	1,095.11
Asset Number: 0034299 - Glendon Street							
OP.028900	Glendon st premix patching	005467	Maintenance 2018/19	1	186.78	-	186.78
Subtotal					186.78	-	186.78
Asset Number: 0025705 - Glenmore Road							
OP.029508	Glenmore Rd - Storm 11/10	005467	Maintenance 2018/19	1	1,057.35	-	1,057.35
OP.029509	Glenmore Rd - Supervision	005467	Maintenance 2018/19	1	64.38	-	64.38
Subtotal					1,121.73	-	1,121.73
Asset Number: 0025720 - Golf View Drive							
OP.028660	Golf View Drive Signs	005467	Maintenance 2018/19	1	232.04	-	232.04
Subtotal					232.04	-	232.04
Asset Number: 0025724 - Goodger Gully Road							
OP.029324	Goodger Gully Road - Pot holes	005467	Maintenance 2018/19	1	1,685.40	-	1,685.40
OP.029485	Goodger Gully Road Storm 11/10	005467	Maintenance 2018/19	1	259.84	-	259.84
OP.029486	Goodger Gully Road Supervision	005467	Maintenance 2018/19	1	153.62	-	153.62
Subtotal					2,098.86	-	2,098.86
Asset Number: 0025727 - Goodger Kunioon Road							
OP.028812	Goodger Kunioon rd	005467	Maintenance 2018/19	1	2,772.33	-	2,772.33
OP.028820	Goodger-Kunioon rd tree removal	005467	Maintenance 2018/19	1	718.10	-	718.10
Subtotal					3,490.43	-	3,490.43
Asset Number: 0034353 - Gooyong Street							
OP.029000	Gooyong st giveway signs	005467	Maintenance 2018/19	1	134.91	-	134.91
Subtotal					134.91	-	134.91
Asset Number: 0037591 - Gore Street							
OP.028619	Gore St - Footpath Repair	005467	Maintenance 2018/19	1	686.43	-	686.43
OP.029350	Gore st signage	005467	Maintenance 2018/19	1	88.42	-	88.42
Subtotal					774.85	-	774.85
Asset Number: 0025815 - Greenslade Road							
OP.028758	Greenslade Rd- Medium Grade	005467	Maintenance 2018/19	1	4,974.88	-	4,974.88
Subtotal					4,974.88	-	4,974.88
Asset Number: 0022070 - Greenview Road							
OP.028623	Greenview Road - Repair Separated Pipe	005467	Maintenance 2018/19	1	2,376.34	-	2,376.34
OP.028674	Crownthorpe Rd - Repair Separated Pipe	005467	Maintenance 2018/19	1	1,765.24	-	1,765.24
OP.028733	Greenview rd Jelpatching	005467	Maintenance 2018/19	1	11,680.90	-	11,680.90
OP.028774	Greenview Rd - Repair Separated Pipes	005467	Maintenance 2018/19	1	9,521.20	-	9,521.20
OP.029677	Greenview Rd - Repair Drain Scouring	005467	Maintenance 2018/19	1	109.06	-	109.06
Subtotal					25,432.74	-	25,432.74
Asset Number: 0025818 - Greenwood Creek Road							
OP.029187	Greenwood Creek Rd - HP corrugations	005467	Maintenance 2018/19	1	252.98	-	252.98
Subtotal					252.98	-	252.98
Asset Number: 0039693 - Grey Street							
OP.029013	Grey st giveway sign	005467	Maintenance 2018/19	1	530.18	-	530.18
Subtotal					530.18	-	530.18
Asset Number: 0025876 - Grindstone School Road							
OP.028521	Grindstone School Rd - HP defects	005467	Maintenance 2018/19	1	11,637.74	-	11,637.74
OP.029139	Grindstone School Rd - Grading	005467	Maintenance 2018/19	1	6,570.82	-	6,570.82
Subtotal					18,208.56	-	18,208.56
Asset Number: 0025899 - Haager Drive							
OP.029627	Haager Dve - Pothole patch various	005467	Maintenance 2018/19	1	256.38	-	256.38
Subtotal					256.38	-	256.38
Asset Number: 0025904 - Haly Creek Road							
OP.028648	Haly creek pipe separation	005467	Maintenance 2018/19	1	9,836.09	-	9,836.09
OP.029234	Haly Creek remove debris	005467	Maintenance 2018/19	1	1,972.19	-	1,972.19
OP.029441	Haly Crk Rd Supervision	005467	Maintenance 2018/19	1	65.20	-	65.20
Subtotal					11,873.48	-	11,873.48
Asset Number: 0034433 - Haly Street							
OP.029088	Haly st premix patching	005467	Maintenance 2018/19	1	2,438.37	-	2,438.37
OP.029098	Haly Street - Level out trip hazards	005467	Maintenance 2018/19	1	759.05	-	759.05
OP.029156	Haly St - Caravan driveway Access Repair	005467	Maintenance 2018/19	1	1,449.37	-	1,449.37
OP.029259	Haly street premix patching	005467	Maintenance 2018/19	1	1,215.02	-	1,215.02
OP.029510	Haly st premix patching	005467	Maintenance 2018/19	1	886.78	-	886.78
Subtotal					6,748.59	-	6,748.59

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0026988 - Hamilton Road							
OP.028680	hamilton road remove hanging tree limb	005467	Maintenance 2018/19	1	1,624.07	-	1,624.07
OP.029309	Hamilton Rd - Medium Grade	005467	Maintenance 2018/19	1	651.09	2,839.58	3,490.67
	Subtotal				2,275.16	2,839.58	5,114.74
Asset Number: 0026013 - Hansens Road							
OP.028915	Hansen rd blade	005467	Maintenance 2018/19	1	545.28	-	545.28
	Subtotal				545.28	-	545.28
Asset Number: 0026039 - Hardgrave Road							
OP.029074	Hardgrave Road Benarkin-Clean drains	005467	Maintenance 2018/19	1	1,915.18	-	1,915.18
	Subtotal				1,915.18	-	1,915.18
Asset Number: 0026066 - Harris Road							
OP.028746	Harris rd pavement repair	005467	Maintenance 2018/19	1	26,069.66	-	26,069.66
OP.028835	Harris rd premix patching	005467	Maintenance 2018/19	1	2,859.08	-	2,859.08
OP.029383	Harris Road storm 11/10	005467	Maintenance 2018/19	1	331.78	-	331.78
OP.029443	Harris Road Supervision	005467	Maintenance 2018/19	1	90.50	-	90.50
OP.029511	Harris rd premix patching	005467	Maintenance 2018/19	1	934.71	-	934.71
	Subtotal				30,285.73	-	30,285.73
Asset Number: 0039723 - Hart Street							
OP.029085	Hart Street B/Butt - Jet patch	005467	Maintenance 2018/19	1	3,521.03	-	3,521.03
	Subtotal				3,521.03	-	3,521.03
Asset Number: 0039747 - Hay Street							
OP.029014	Hay st giveway sign	005467	Maintenance 2018/19	1	150.25	-	150.25
	Subtotal				150.25	-	150.25
Asset Number: 0026178 - Haynes Kite Millar Road							
OP.029568	Haynes Kite Millar - Pot holes	005467	Maintenance 2018/19	1	1,220.94	-	1,220.94
	Subtotal				1,220.94	-	1,220.94
Asset Number: 0026219 - Heights Road							
OP.028503	Heights Road - HP Defect	005467	Maintenance 2018/19	1	952.55	-	952.55
	Subtotal				952.55	-	952.55
Asset Number: 0026294 - Hillsdale Road							
OP.028781	Hillsdale Rd reshape divert drain	005467	Maintenance 2018/19	1	1,061.09	-	1,061.09
OP.029174	Hillsdale rd tree removal	005467	Maintenance 2018/19	1	1,471.21	-	1,471.21
OP.029304	Hillsdale Road - Edge drop off repairs	005467	Maintenance 2018/19	1	14,397.37	-	14,397.37
OP.029384	Hillsdale Road storm 11/10	005467	Maintenance 2018/19	1	708.41	-	708.41
OP.029445	Hillsdale Road Supervision	005467	Maintenance 2018/19	1	404.68	-	404.68
	Subtotal				18,042.76	-	18,042.76
Asset Number: 0026331 - Hines Road							
OP.029062	Hines Road - Remove vegetation	005467	Maintenance 2018/19	1	751.46	-	751.46
	Subtotal				751.46	-	751.46
Asset Number: 0026338 - Hivesville Road							
OP.028588	Hivesville Road Jetpatching	005467	Maintenance 2018/19	1	11,507.47	-	11,507.47
OP.028914	Hivesville rd - Keep left sign	005467	Maintenance 2018/19	1	690.17	-	690.17
	Subtotal				12,197.64	-	12,197.64
Asset Number: 0034751 - Hodge Street							
OP.029001	Hodge st giveway sign	005467	Maintenance 2018/19	1	84.61	-	84.61
	Subtotal				84.61	-	84.61
Asset Number: 0026382 - Hodgleigh North Road							
OP.029471	Hodgleigh Road Storm 11/10	005467	Maintenance 2018/19	1	2,450.33	-	2,450.33
OP.029473	Hodgleigh Road Storm Supervision	005467	Maintenance 2018/19	1	725.62	-	725.62
	Subtotal				3,175.95	-	3,175.95
Asset Number: 0026494 - Hoggs Road							
OP.028460	Hoggs Rd - HP's repaired	005467	Maintenance 2018/19	1	8,065.27	-	8,065.27
OP.029031	Hoggs rd reinstall sign	005467	Maintenance 2018/19	1	18.80	-	18.80
	Subtotal				8,084.07	-	8,084.07
Asset Number: 0026603 - Home Creek Loop Road							
OP.028747	Home Creek Loop Rd - HP repairs	005467	Maintenance 2018/19	1	10,413.92	-	10,413.92
	Subtotal				10,413.92	-	10,413.92
Asset Number: 0026610 - Hoopers Road							
OP.029584	Callout Hoopers Road	005467	Maintenance 2018/19	1	335.47	-	335.47
	Subtotal				335.47	-	335.47
Asset Number: 0039819 - Horne Lane							
OP.028928	Horne Lane - Clearing	005467	Maintenance 2018/19	1	13,322.06	-	13,322.06
OP.029337	Horne lane - Storm damage	005467	Maintenance 2018/19	1	932.21	-	932.21
	Subtotal				14,254.27	-	14,254.27
Asset Number: 0034797 - Industrial Avenue							
OP.028977	Industrial ave premix patching	005467	Maintenance 2018/19	1	834.49	-	834.49
	Subtotal				834.49	-	834.49
Asset Number: 0026683 - Ironbark Road							
OP.028905	Ironbark Rd - Heavy Grade	005467	Maintenance 2018/19	1	4,312.67	-	4,312.67
OP.028906	Ironbark Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	5,356.23	-	5,356.23
	Subtotal				9,668.90	-	9,668.90
Asset Number: 0026686 - Ironpot Road							
OP.029585	Callout Ironpot Road	005467	Maintenance 2018/19	1	560.07	-	560.07
	Subtotal				560.07	-	560.07
Asset Number: 0026892 - Izzards Road							
OP.028681	Izzard Road remove dead tree	005467	Maintenance 2018/19	1	2,265.01	-	2,265.01
	Subtotal				2,265.01	-	2,265.01
Asset Number: 0022087 - Jacksons Road							
OP.029340	Jacksons Road	005467	Maintenance 2018/19	1	1,133.62	-	1,133.62
	Subtotal				1,133.62	-	1,133.62
Asset Number: 0027031 - Jerrards Road							
OP.028932	Jerrards Rd HP repairs	005467	Maintenance 2018/19	1	3,493.60	-	3,493.60
	Subtotal				3,493.60	-	3,493.60
Asset Number: 0034968 - John Street							
OP.029002	John st giveway sign	005467	Maintenance 2018/19	1	122.21	-	122.21
	Subtotal				122.21	-	122.21
Asset Number: 0039407 - Jones Street							
OP.029017	Jones st giveway sign	005467	Maintenance 2018/19	1	153.80	-	153.80
	Subtotal				153.80	-	153.80
Asset Number: 0027074 - Jua Road							
OP.028761	Jua Road - HP defects	005467	Maintenance 2018/19	1	4,120.36	-	4,120.36
	Subtotal				4,120.36	-	4,120.36
Asset Number: 0027090 - Kahler Road							
OP.029385	Kahler Road storm 11/10	005467	Maintenance 2018/19	1	95.96	-	95.96
OP.029447	Kahler Road Supervision	005467	Maintenance 2018/19	1	352.53	-	352.53
	Subtotal				448.49	-	448.49

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0027093 - Kangaroo Yard Road							
OP.029362	Kangaroo Road Yard Rd- storm 11/10	005467	Maintenance 2018/19	1	428.01	-	428.01
OP.029420	Kangaroo Road Yard Rd Supervision	005467	Maintenance 2018/19	1	212.80	-	212.80
Subtotal					640.81	-	640.81
Asset Number: 0027133 - Keameys Road							
OP.028972	Keameys Road Jetpatching	005467	Maintenance 2018/19	1	2,694.88	-	2,694.88
OP.029285	Keameys road tree removal	005467	Maintenance 2018/19	1	294.52	-	294.52
OP.029386	Keameys Road storm 11/10	005467	Maintenance 2018/19	1	793.81	-	793.81
OP.029448	Keameys Road Supervision	005467	Maintenance 2018/19	1	888.70	-	888.70
Subtotal					4,671.91	-	4,671.91
Asset Number: 0035089 - Kent Street							
OP.029634	Kent st premix patching	005467	Maintenance 2018/19	1	139.08	-	139.08
Subtotal					139.08	-	139.08
Asset Number: 0038981 - King Street							
OP.028642	king street line marking	005467	Maintenance 2018/19	1	429.68	-	429.68
OP.028850	King Street pipe seperation	005467	Maintenance 2018/19	1	2,127.22	-	2,127.22
OP.029354	King st signage	005467	Maintenance 2018/19	1	66.30	-	66.30
OP.029633	King st premix patching	005467	Maintenance 2018/19	1	514.96	-	514.96
Subtotal					3,138.16	-	3,138.16
Asset Number: 0035163 - Kingaroy Street							
OP.028920	Kingaroy st premix patching	005467	Maintenance 2018/19	1	885.80	-	885.80
Subtotal					885.80	-	885.80
Asset Number: 0027235 - Kings Bridge Road							
OP.028870	Kings Bndge Rd Floodway Marker	005467	Maintenance 2018/19	1	287.05	-	287.05
Subtotal					287.05	-	287.05
Asset Number: 0027273 - Klass and Townes Road							
OP.029030	Klass and Townes rd reinstall sign post	005467	Maintenance 2018/19	1	114.91	-	114.91
Subtotal					114.91	-	114.91
Asset Number: 0027450 - Kumbia Minmore Road							
OP.029057	Kumbia Minmore spot gravel	005467	Maintenance 2018/19	1	1,149.45	-	1,149.45
OP.029635	Kumbia Minmore Rd - Medium Grade	005467	Maintenance 2018/19	1	3,637.34	-	3,637.34
Subtotal					4,786.79	-	4,786.79
Asset Number: 0027512 - Kumbia Road including former Kumbia Brooklands Road - refer attachment							
OP.028775	Kumbia rd Jetpatching	005467	Maintenance 2018/19	1	1,674.24	-	1,674.24
Subtotal					1,674.24	-	1,674.24
Asset Number: 0027631 - Kunioon Road							
OP.029455	Kunioon Road Supervision	005467	Maintenance 2018/19	1	53.33	-	53.33
Subtotal					53.33	-	53.33
Asset Number: 0035394 - Lamb Street							
OP.029595	Lamb St - Call out, fix sign	005467	Maintenance 2018/19	1	175.66	-	175.66
Subtotal					175.66	-	175.66
Asset Number: 0027652 - Lamperds Road							
OP.028861	Lamperds Road Medium Grade	005467	Maintenance 2018/19	1	5,763.49	-	5,763.49
Subtotal					5,763.49	-	5,763.49
Asset Number: 0027663 - Langan Road							
OP.029294	Langans Road - Edge drop offs	005467	Maintenance 2018/19	1	8,390.15	375.00	8,765.15
Subtotal					8,390.15	375.00	8,765.15
Asset Number: 0027673 - Lanigan Road							
OP.028752	Lanigan Road clean out drain	005467	Maintenance 2018/19	1	1,425.45	-	1,425.45
OP.028776	Lanigan Rd - HP defect	005467	Maintenance 2018/19	1	1,333.63	-	1,333.63
Subtotal					2,759.08	-	2,759.08
Asset Number: 0027676 - Lankowskis Road							
OP.029392	Lankowskis Road storm 11/10	005467	Maintenance 2018/19	1	142.72	-	142.72
OP.029459	Lankowskis Road Supervision	005467	Maintenance 2018/19	1	209.20	-	209.20
OP.029590	Lankowski's Road intersection	005467	Maintenance 2018/19	1	287.02	-	287.02
Subtotal					638.94	-	638.94
Asset Number: 0027597 - Lawson Road							
OP.028797	Lawson Rd- Medium Grade	005467	Maintenance 2018/19	1	5,572.71	-	5,572.71
Subtotal					5,572.71	-	5,572.71
Asset Number: 0027600 - Lawsons Broad Road							
OP.028526	Lawsons Broad Road - Medium Grade	005467	Maintenance 2018/19	1	9,106.07	-	9,106.07
Subtotal					9,106.07	-	9,106.07
Asset Number: 0027628 - Liesegangs Road							
OP.028487	Liesegangs Road spot maintenance	005467	Maintenance 2018/19	1	2,108.65	-	2,108.65
OP.028527	Liesegangs Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	5,283.67	-	5,283.67
OP.028817	Liesegangs Rd - Emulsion seal bus T/A	005467	Maintenance 2018/19	1	3,783.04	-	3,783.04
OP.028818	Liesegangs Rd - Shoulder Grade Bus T/A	005467	Maintenance 2018/19	1	5,464.04	-	5,464.04
OP.028944	Liesegangs Road Shoulders	005467	Maintenance 2018/19	1	18,440.75	-	18,440.75
Subtotal					35,080.15	-	35,080.15
Asset Number: 0038999 - Locke Lane							
OP.029287	Locke Lanes - Remove trees	005467	Maintenance 2018/19	1	1,850.19	-	1,850.19
Subtotal					1,850.19	-	1,850.19
Asset Number: 0035474 - Logan Street							
OP.028852	Logan St - HP defects	005467	Maintenance 2018/19	1	1,656.65	-	1,656.65
Subtotal					1,656.65	-	1,656.65
Asset Number: 0027733 - Lucas Road							
OP.029478	Lucas Road Storm 11/10	005467	Maintenance 2018/19	1	179.02	-	179.02
OP.029484	Lucas Road Supervision	005467	Maintenance 2018/19	1	150.77	-	150.77
Subtotal					329.79	-	329.79
Asset Number: 0027762 - Lysdale Road							
OP.028795	Lysdale Road - HP Defects	005467	Maintenance 2018/19	1	4,267.11	-	4,267.11
OP.029129	Lysdale Road - Drainage Works	005467	Maintenance 2018/19	1	12,188.41	-	12,188.41
Subtotal					16,455.52	-	16,455.52
Asset Number: 0037712 - MacAlister Street							
OP.029356	Mcalister st signage	005467	Maintenance 2018/19	1	88.42	-	88.42
Subtotal					88.42	-	88.42
Asset Number: 0022109 - Mackenzie Street							
OP.028978	mackenzie st pavement	005467	Maintenance 2018/19	1	87.25	-	87.25
OP.029184	Mackenzie St - Storm water drain hazard	005467	Maintenance 2018/19	1	330.44	-	330.44
Subtotal					417.69	-	417.69
Asset Number: 0027823 - Maidenwell Glenciffe Road							
OP.028515	Maidenwell Glenciffe Rd - HP repairs	005467	Maintenance 2018/19	1	2,030.39	-	2,030.39
Subtotal					2,030.39	-	2,030.39
Asset Number: 0027829 - Maldenwell Upper Yarraman Road							
OP.028517	Maldenwell Upper Yarraman Rd - HP defec	005467	Maintenance 2018/19	1	19,976.55	-	19,976.55
Subtotal					19,976.55	-	19,976.55

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0027860 - Malar Crescent							
OP.029393	Malar Crescent Storm 11/10	005467	Maintenance 2018/19	1	109.44	-	109.44
OP.029457	Malar Crescent Supervision	005467	Maintenance 2018/19	1	53.33	-	53.33
Subtotal					162.77	-	162.77
Asset Number: 0027867 - Malar Road							
OP.029081	Malar rd shoulder and Drainage repairs	005467	Maintenance 2018/19	1	8,758.43	-	8,758.43
OP.029082	Malar rd premix patching	005467	Maintenance 2018/19	1	3,143.21	-	3,143.21
OP.029120	Malar rd pavement repair	005467	Maintenance 2018/19	1	10,406.74	-	10,406.74
OP.029395	Malar Road Storm 11/10	005467	Maintenance 2018/19	1	496.87	-	496.87
OP.029462	Malar Road Supervision	005467	Maintenance 2018/19	1	411.72	-	411.72
Subtotal					23,216.97	-	23,216.97
Asset Number: 0027968 - Manunbar Road							
OP.028945	Manunbar Road call out	005467	Maintenance 2018/19	1	436.14	-	436.14
OP.028969	Manunbar Road - Jet Patch	005467	Maintenance 2018/19	1	4,290.48	-	4,290.48
OP.028986	Manunbar road - Tree remove	005467	Maintenance 2018/19	1	1,779.00	-	1,779.00
OP.029144	Manunbar Rd- Scours and drainage	005467	Maintenance 2018/19	1	3,347.48	-	3,347.48
OP.029396	Manunbar Road Storm 11/10	005467	Maintenance 2018/19	1	1,143.94	-	1,143.94
OP.029463	Manunbar Road Supervision	005467	Maintenance 2018/19	1	3,067.58	-	3,067.58
OP.029567	Manunbar Road - Repair floodway	005467	Maintenance 2018/19	1	4,442.61	102.00	4,544.61
Subtotal					18,607.23	102.00	18,609.23
Asset Number: 0035674 - Markwell Street							
OP.028595	Removal of Project signs within region a	005467	Maintenance 2018/19	1	2,056.30	-	2,056.30
Subtotal					2,056.30	-	2,056.30
Asset Number: 0028057 - Martin Crescent							
OP.028784	remove dead kanaroo 44 Martin Crescent	005467	Maintenance 2018/19	1	107.20	-	107.20
OP.028970	Martin Cres Benarkin - Jet patch	005467	Maintenance 2018/19	1	95.61	-	95.61
Subtotal					202.81	-	202.81
Asset Number: 0035676 - Mary Street							
OP.028600	Mary Street street sweeping	005467	Maintenance 2018/19	1	338.47	-	338.47
OP.028968	Mary St (School loop Rd) - Line mark	005467	Maintenance 2018/19	1	830.91	-	830.91
OP.029482	Mary Street Storm 11/10	005467	Maintenance 2018/19	1	4,994.84	-	4,994.84
Subtotal					6,164.22	-	6,164.22
Asset Number: 0028068 - McAllisters Road							
OP.029080	McAllisters Rd - Heavy Grade	005467	Maintenance 2018/19	1	24,796.55	-	24,796.55
OP.029108	McAllister Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	11,958.84	-	11,958.84
Subtotal					36,755.39	-	36,755.39
Asset Number: 0028119 - McClymont Road							
OP.028916	McClymonts rd- Jet patch	005467	Maintenance 2018/19	1	1,165.91	-	1,165.91
Subtotal					1,165.91	-	1,165.91
Asset Number: 0039480 - McCord Street							
OP.028466	McCord street premix patching	005467	Maintenance 2018/19	1	3,276.50	-	3,276.50
OP.029018	McCord st giveway sign	005467	Maintenance 2018/19	1	198.02	-	198.02
Subtotal					3,474.52	-	3,474.52
Asset Number: 0028153 - McEwans Road							
OP.029132	McEwans Rd - Signage as per attached	005467	Maintenance 2018/19	1	282.46	-	282.46
Subtotal					282.46	-	282.46
Asset Number: 0028165 - McGills Road							
OP.029168	McGills Rd - Heavy Grade	005467	Maintenance 2018/19	1	15,485.81	-	15,485.81
OP.029170	McGills Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	7,084.87	-	7,084.87
Subtotal					22,570.68	-	22,570.68
Asset Number: 0035735 - McLucas Street							
OP.029155	McLucas Street - Street Sweep	005467	Maintenance 2018/19	1	338.47	-	338.47
Subtotal					338.47	-	338.47
Asset Number: 0028294 - Memerambi Barkers Creek Road							
OP.028936	Memerambi Barkers Creek Rd medium gra	005467	Maintenance 2018/19	1	42,623.95	-	42,623.95
Subtotal					42,623.95	-	42,623.95
Asset Number: 0028325 - Mercer Springate Road							
OP.028677	Mercer Springate Rd Boom Mowing	005467	Maintenance 2018/19	1	1,070.15	-	1,070.15
OP.029190	Mercer Springate Rd - HP scours	005467	Maintenance 2018/19	1	14,077.80	2,059.20	16,137.00
Subtotal					15,147.95	2,059.20	17,207.15
Asset Number: 0038911 - Mill Flat Road							
OP.029526	Mill Flat Road - Signs	005467	Maintenance 2018/19	1	234.78	-	234.78
Subtotal					234.78	-	234.78
Asset Number: 0028364 - Millards Road							
OP.029528	Millards Rd - Name blade	005467	Maintenance 2018/19	1	90.30	-	90.30
Subtotal					90.30	-	90.30
Asset Number: 0028443 - Mondure Crossing Road							
OP.028538	Mondure Crossing Road - HP Defects	005467	Maintenance 2018/19	1	10,010.36	-	10,010.36
OP.029493	Mondure Crossing Rd - Storm 11/10	005467	Maintenance 2018/19	1	316.65	-	316.65
OP.029503	Mondure Crossing Rd - Supervision	005467	Maintenance 2018/19	1	275.64	-	275.64
Subtotal					10,602.65	-	10,602.65
Asset Number: 0028446 - Mondure Road							
OP.028647	Mondure Road Jetpatching	005467	Maintenance 2018/19	1	3,195.67	-	3,195.67
Subtotal					3,195.67	-	3,195.67
Asset Number: 0028463 - Mondure Wheatlands Road							
OP.028772	Mondure Wheatlands Road - Remove tree	005467	Maintenance 2018/19	1	1,848.11	-	1,848.11
OP.029357	Mondure Wheatlands Road - Storm11/10	005467	Maintenance 2018/19	1	196.78	-	196.78
OP.029412	Mondure Wheatlands Rd Supervision	005467	Maintenance 2018/19	1	187.51	-	187.51
Subtotal					2,232.40	-	2,232.40
Asset Number: 0035747 - Moonya Street							
OP.028899	Moonya st premix patching	005467	Maintenance 2018/19	1	907.05	-	907.05
Subtotal					907.05	-	907.05
Asset Number: 0035799 - Moore Street							
OP.029261	Moore St - New 50km sign required	005467	Maintenance 2018/19	1	450.08	-	450.08
Subtotal					450.08	-	450.08
Asset Number: 0028619 - Mount McEuen Road							
OP.029363	Mt McEuen Road storm 11/10	005467	Maintenance 2018/19	1	293.66	-	293.66
OP.029421	Mt McEuen Road Supervision	005467	Maintenance 2018/19	1	75.43	-	75.43
Subtotal					369.09	-	369.09
Asset Number: 0028642 - Mt Stanley Road							
OP.028547	REMOVE TREE MT Stanley Road	005467	Maintenance 2018/19	1	2,027.62	-	2,027.62
OP.029133	Mt Stanley Rd - Med Grade	005467	Maintenance 2018/19	1	7,748.97	1,189.42	8,938.39
OP.029296	Mt Stanley - Storm damage	005467	Maintenance 2018/19	1	1,000.61	-	1,000.61
OP.029315	Mt Stanley Road Call Out	005467	Maintenance 2018/19	1	357.86	-	357.86
Subtotal					11,135.06	1,189.42	12,324.48
Asset Number: 0028669 - Muir Drive							
OP.029613	Muir Drive Jet Patch	005467	Maintenance 2018/19	1	682.42	-	682.42
Subtotal					682.42	-	682.42

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0038968 - Muir Street							
OP.028611	Muir St Blackbutt Signage	005467	Maintenance 2018/19	1	97.30	-	97.30
Subtotal					97.30	-	97.30
Asset Number: 0035848 - Murphy Street							
OP.029003	Murphy st giveaway sign	005467	Maintenance 2018/19	1	134.92	-	134.92
Subtotal					134.92	-	134.92
Asset Number: 0038977 - Myletts Lane							
OP.028593	Myletts Lane - HP defects	005467	Maintenance 2018/19	1	6,756.62	-	6,756.62
OP.029134	Myletts Lane - Grading	005467	Maintenance 2018/19	1	5,894.43	-	5,894.43
Subtotal					12,651.05	-	12,651.05
Asset Number: 0028704 - Nanango Brooklands Road							
OP.028499	Nanango Brooklands repair damaged signs	005467	Maintenance 2018/19	1	175.18	-	175.18
OP.029652	Nanango Brooklands - pot holes	005467	Maintenance 2018/19	1	3,180.69	-	3,180.69
Subtotal					3,355.87	-	3,355.87
Asset Number: 0028776 - Nanango Neumgna Road							
OP.028484	Nanango Neumgna Road - HP Defects	005467	Maintenance 2018/19	1	8,636.36	-	8,636.36
Subtotal					8,636.36	-	8,636.36
Asset Number: 0028779 - Nangur Road							
OP.029093	Nangur Road - Repair separated pipe	005467	Maintenance 2018/19	1	1,909.92	-	1,909.92
OP.029640	Nangur Rd - Remove Fallen Tree	005467	Maintenance 2018/19	1	311.84	-	311.84
Subtotal					2,221.76	-	2,221.76
Asset Number: 0028900 - Neale Road							
OP.028738	Neale Rd - Medium Grade	005467	Maintenance 2018/19	1	22,789.94	-	22,789.94
Subtotal					22,789.94	-	22,789.94
Asset Number: 0028970 - Nords Road							
OP.029278	Nords Road - HP Defects	005467	Maintenance 2018/19	1	1,135.57	-	1,135.57
OP.029298	Nords Rd - Heavy Grade	005467	Maintenance 2018/19	1	3,854.80	-	3,854.80
Subtotal					4,990.37	-	4,990.37
Asset Number: 0038979 - Normanby Street							
OP.028990	Normanby street. Clean open drains	005467	Maintenance 2018/19	1	83.28	-	83.28
Subtotal					83.28	-	83.28
Asset Number: 0029022 - North Branch Road							
OP.029681	North Branch rd premix patching	005467	Maintenance 2018/19	1	204.43	438.64	643.07
Subtotal					204.43	438.64	643.07
Asset Number: 0029075 - Nystrom Duffey Road							
OP.028516	Nystrom Duffey Rd - HP defects	005467	Maintenance 2018/19	1	9,124.88	-	9,124.88
Subtotal					9,124.88	-	9,124.88
Asset Number: 0029143 - Oaky Creek Back Road							
OP.028757	Oaky Creek Back Rd - Medium Grade	005467	Maintenance 2018/19	1	7,688.86	-	7,688.86
Subtotal					7,688.86	-	7,688.86
Asset Number: 0029216 - Old Chelmsford Road							
OP.029591	Old Chelmsford Rd - Remove Fallen Tree	005467	Maintenance 2018/19	1	2,337.44	-	2,337.44
Subtotal					2,337.44	-	2,337.44
Asset Number: 0029234 - Old Esk North Road							
OP.028836	Old Esk North rd Clean and reshape drain	005467	Maintenance 2018/19	1	9,219.78	-	9,219.78
Subtotal					9,219.78	-	9,219.78
Asset Number: 0029258 - Old Esk Road							
OP.028984	Old Esk Road B/Butt- Jet patch	005467	Maintenance 2018/19	1	1,023.98	-	1,023.98
OP.029071	Old Esk Road - Drainage other	005467	Maintenance 2018/19	1	3,040.73	-	3,040.73
OP.029075	Old Esk rd - Remove tree	005467	Maintenance 2018/19	1	869.86	-	869.86
OP.029092	Old Esk Rd B/Butt - Jet Patch	005467	Maintenance 2018/19	1	2,028.09	-	2,028.09
Subtotal					6,962.66	-	6,962.66
Asset Number: 0029324 - Old Rifle Range Road							
OP.028749	Old Rifle Range Road, Blocked culvert	005467	Maintenance 2018/19	1	672.84	-	672.84
Subtotal					672.84	-	672.84
Asset Number: 0021132 - Old Station Road							
OP.028753	Old Station Rd - Medium Grade	005467	Maintenance 2018/19	1	6,626.59	-	6,626.59
Subtotal					6,626.59	-	6,626.59
Asset Number: 0029333 - Old Taabinga Road							
OP.028481	Old Taabinga Rd - HP repair	005467	Maintenance 2018/19	1	6,993.99	-	6,993.99
OP.028742	Old Taabinga Road Boom Mowing	005467	Maintenance 2018/19	1	1,193.54	-	1,193.54
Subtotal					8,187.53	-	8,187.53
Asset Number: 0029340 - Old Wondai Road							
OP.028523	Old Wondai Road premix patching	005467	Maintenance 2018/19	1	5,431.87	-	5,431.87
OP.028573	Old Wondai Rd - HP defects	005467	Maintenance 2018/19	1	20,144.30	-	20,144.30
OP.028575	Old Wondai Rd - HP defects	005467	Maintenance 2018/19	1	14,093.98	-	14,093.98
OP.028586	Old Wondai Rd - Med Grade	005467	Maintenance 2018/19	1	13,754.20	-	13,754.20
OP.028686	Old Wondai rd Jetpatching	005467	Maintenance 2018/19	1	5,030.81	-	5,030.81
OP.028788	Old Wondai Road - Repair Scour	005467	Maintenance 2018/19	1	10,442.90	-	10,442.90
Subtotal					68,898.06	-	68,898.06
Asset Number: 0029374 - Old Yarraman Road							
OP.028971	Old Yarraman Rd HP scours & potholes	005467	Maintenance 2018/19	1	2,210.28	468.00	2,678.28
Subtotal					2,210.28	468.00	2,678.28
Asset Number: 0035964 - Oliver Bond Street							
OP.029059	Oliver bond st sign repair	005467	Maintenance 2018/19	1	96.91	-	96.91
Subtotal					96.91	-	96.91
Asset Number: 0039617 - Outridge Street							
OP.028524	Outridge Street premix patching	005467	Maintenance 2018/19	1	1,589.15	-	1,589.15
Subtotal					1,589.15	-	1,589.15
Asset Number: 0029412 - Paines Road							
OP.028828	Paines Rd - Med Grade	005467	Maintenance 2018/19	1	7,918.48	-	7,918.48
Subtotal					7,918.48	-	7,918.48
Asset Number: 0029478 - Pates Road							
OP.029397	Pates Road Storm 11/10	005467	Maintenance 2018/19	1	321.06	-	321.06
OP.029464	Pates Road Supervision	005467	Maintenance 2018/19	1	217.36	-	217.36
Subtotal					538.42	-	538.42
Asset Number: 0029481 - Paul Holznel Road							
OP.029076	Paul Holznel Road - Spot maintenance	005467	Maintenance 2018/19	1	6,526.43	-	6,526.43
Subtotal					6,526.43	-	6,526.43
Asset Number: 0029551 - Pedersons Road							
OP.029582	Pederson Road - HP Defect	005467	Maintenance 2018/19	1	542.56	-	542.56
Subtotal					542.56	-	542.56
Asset Number: 0029564 - Perrett Road							
OP.028968	Perrett Rd HP pothole repair	005467	Maintenance 2018/19	1	1,916.37	-	1,916.37
Subtotal					1,916.37	-	1,916.37

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0029674 - Peterson Drive							
OP.029398	Peterson Road - storm 11/10	005467	Maintenance 2018/19	1	130.80	-	130.80
OP.029465	Peterson Road Supervision	005467	Maintenance 2018/19	1	196.07	-	196.07
Subtotal					326.87	-	326.87
Asset Number: 0029591 - Phipps Street East							
OP.028758	phipp's street east repair drains"	005467	Maintenance 2018/19	1	16,794.16	-	16,794.16
Subtotal					16,794.16	-	16,794.16
Asset Number: 0039010 - Pine Street							
OP.029655	Pine street Blackbutt- Jet patch	005467	Maintenance 2018/19	1	484.56	-	484.56
Subtotal					484.56	-	484.56
Asset Number: 0029623 - Pointons Road							
OP.028862	Pointons Road Medium Grade	005467	Maintenance 2018/19	1	25,223.74	-	25,223.74
Subtotal					25,223.74	-	25,223.74
Asset Number: 0022145 - Pool Street							
OP.029714	Pool Street- Pre-mix	005467	Maintenance 2018/19	1	16.37	-	16.37
Subtotal					16.37	-	16.37
Asset Number: 0036131 - Pound Street							
OP.028895	Pound st pavement repair	005467	Maintenance 2018/19	1	43,669.99	-	43,669.99
OP.029176	Pound st replace missing bollards	005467	Maintenance 2018/19	1	542.60	-	542.60
Subtotal					44,212.59	-	44,212.59
Asset Number: 0038189 - Princess Court							
OP.028513	Princess Court kerb repair	005467	Maintenance 2018/19	1	1,694.80	-	1,694.80
Subtotal					1,694.80	-	1,694.80
Asset Number: 0039640 - Pring Street							
OP.029164	Pring st no through rd	005467	Maintenance 2018/19	1	307.01	-	307.01
Subtotal					307.01	-	307.01
Asset Number: 0022148 - Quarry Road							
OP.029177	Quarry Rd -Rural Addressing	005467	Maintenance 2018/19	1	27.43	-	27.43
Subtotal					27.43	-	27.43
Asset Number: 0029763 - Radunzs Road							
OP.029119	Radunzs road- Clean open drains	005467	Maintenance 2018/19	1	3,205.32	-	3,205.32
OP.029466	Randunzs Road Supervision	005467	Maintenance 2018/19	1	53.33	-	53.33
Subtotal					3,258.65	-	3,258.65
Asset Number: 0029812 - Rankins Road							
OP.029644	Rankins Road - Tree Removal	005467	Maintenance 2018/19	1	657.46	-	657.46
OP.029646	Rankins Road - Medium Grade	005467	Maintenance 2018/19	1	1,551.95	-	1,551.95
Subtotal					2,209.41	-	2,209.41
Asset Number: 0029821 - Raymond Road							
OP.028759	Raymond Road - sign repair	005467	Maintenance 2018/19	1	1,961.66	-	1,961.66
Subtotal					1,961.66	-	1,961.66
Asset Number: 0029625 - Reagon Road							
OP.029483	Reagon Road Supervision	005467	Maintenance 2018/19	1	564.54	-	564.54
Subtotal					564.54	-	564.54
Asset Number: 0029885 - Red Hill Road							
OP.028755	Red Hill rd jetpatching	005467	Maintenance 2018/19	1	7,717.53	-	7,717.53
OP.029151	Red Hill Rd - HP spot maintenance	005467	Maintenance 2018/19	1	3,341.40	-	3,341.40
Subtotal					11,058.93	-	11,058.93
Asset Number: 0029907 - Red Tank Road							
OP.029300	Red Tank Rd - Heavy Grade	005467	Maintenance 2018/19	1	568.05	-	568.05
Subtotal					568.05	-	568.05
Asset Number: 0029954 - Redmans Road							
OP.028626	Redmans Road spot gravel	005467	Maintenance 2018/19	1	6,948.77	-	6,948.77
OP.029231	Redmans Rd - Tree down on road	005467	Maintenance 2018/19	1	245.03	-	245.03
OP.029361	Redmans rd signage	005467	Maintenance 2018/19	1	319.25	-	319.25
OP.029472	Redmans Road storm 11/10	005467	Maintenance 2018/19	1	315.94	-	315.94
OP.029479	Redmans Road Supervision	005467	Maintenance 2018/19	1	68.40	-	68.40
Subtotal					7,897.39	-	7,897.39
Asset Number: 0030015 - Redvale Road							
OP.028588	Redvale Rd - Medium Grade	005467	Maintenance 2018/19	1	4,821.59	-	4,821.59
OP.029494	Redvale Rd - Storm 11/10	005467	Maintenance 2018/19	1	355.90	-	355.90
OP.029504	Redvale Rd - Supervision	005467	Maintenance 2018/19	1	53.33	-	53.33
Subtotal					5,230.82	-	5,230.82
Asset Number: 0030039 - Reedy Creek Road							
OP.028787	Reedy creek rd Tree removal	005467	Maintenance 2018/19	1	1,576.49	-	1,576.49
OP.029025	Reedy Creek Rd HP pothole repairs	005467	Maintenance 2018/19	1	2,180.89	-	2,180.89
OP.029028	Reedy crk rd tree removal	005467	Maintenance 2018/19	1	350.87	-	350.87
Subtotal					4,108.25	-	4,108.25
Asset Number: 0030102 - Reidys Road							
OP.029320	Reidys rd premix patching	005467	Maintenance 2018/19	1	4,758.63	-	4,758.63
Subtotal					4,758.63	-	4,758.63
Asset Number: 0036424 - Reservoir Street							
OP.028744	Reservoir st premix patching	005467	Maintenance 2018/19	1	804.25	-	804.25
Subtotal					804.25	-	804.25
Asset Number: 0030200 - Retschlag Road							
OP.029138	Retschlag Road - Grading	005467	Maintenance 2018/19	1	6,961.95	-	6,961.95
OP.029219	Retschlag Rd - Heavy grade	005467	Maintenance 2018/19	1	4,388.34	-	4,388.34
OP.029220	Retschlag Rd Gravel supply & delivery	005467	Maintenance 2018/19	1	1,363.40	3,510.00	4,873.40
Subtotal					12,713.69	3,510.00	16,223.69
Asset Number: 0030203 - Rex Schultz Road							
OP.029121	Rex Schultz Rd - Heavy Grade	005467	Maintenance 2018/19	1	4,279.63	-	4,279.63
OP.029149	Rex Schultz Rd - Gravel supply & deliver	005467	Maintenance 2018/19	1	4,881.46	-	4,881.46
Subtotal					9,161.09	-	9,161.09
Asset Number: 0022158 - Rickert Road							
OP.028605	Ricket Road clean debris out of culvert	005467	Maintenance 2018/19	1	7,883.26	-	7,883.26
Subtotal					7,883.26	-	7,883.26
Asset Number: 0030209 - Ridge Road							
OP.028902	Ridge Rd - Heavy Grade	005467	Maintenance 2018/19	1	13,668.63	-	13,668.63
OP.028904	Ridge Rd - Gravel supply & delivery	005467	Maintenance 2018/19	1	10,584.01	-	10,584.01
OP.028943	Ridge Road Drain Repair	005467	Maintenance 2018/19	1	7,982.79	-	7,982.79
Subtotal					32,235.43	-	32,235.43
Asset Number: 0030217 - Rippingale Street							
OP.028599	Rippingale street street sweeping	005467	Maintenance 2018/19	1	1,150.79	-	1,150.79
Subtotal					1,150.79	-	1,150.79
Asset Number: 0030226 - River Road							
OP.028669	River Road Sign	005467	Maintenance 2018/19	1	275.93	-	275.93
OP.028791	River Rd Kingaroy Street Desil Spill	005467	Maintenance 2018/19	1	487.72	-	487.72
OP.028833	River rd jetpatching	005467	Maintenance 2018/19	1	2,361.93	-	2,361.93
OP.028885	River rd premix patching	005467	Maintenance 2018/19	1	530.57	-	530.57

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OP.028995	River rd 1m depth marker	005467	Maintenance 2018/19	1	265.19	-	265.19
OP.029289	River rd premix patching	005467	Maintenance 2018/19	1	4,541.41	-	4,541.41
Asset Number: 0022164 - Roberts Road							
OP.029468	Roberts Road Supervision	005467	Maintenance 2018/19	1	107.79	-	107.79
Asset Number: 0030372 - Robin & Lee Road							
OP.029411	Robin & Lee Rd Storm 11/10	005467	Maintenance 2018/19	1	543.50	-	543.50
OP.029469	Robin & Lee Rd Supervision	005467	Maintenance 2018/19	1	169.94	-	169.94
Asset Number: 0039684 - Rodney Street							
OP.028654	Rodney St - Cut Footpath around powerpol	005467	Maintenance 2018/19	1	1,481.63	-	1,481.63
OP.029019	Rodney st repair school sign	005467	Maintenance 2018/19	1	81.80	-	81.80
Asset Number: 0030364 - Royles Road							
OP.029409	Royles Road Storm 11/10	005467	Maintenance 2018/19	1	216.23	-	216.23
OP.029467	Royles Road Supervision	005467	Maintenance 2018/19	1	53.33	-	53.33
Asset Number: 0030396 - Runnymede Road							
OP.028696	Runnymede rd - Seal pavement repair	005467	Maintenance 2018/19	1	3,938.67	-	3,938.67
OP.029137	Runnymede Road - Grading	005467	Maintenance 2018/19	1	9,085.21	3,229.20	12,314.41
Asset Number: 0000140 - Russell Lane							
OP.029152	Russle Lane - Rural Addressing	005467	Maintenance 2018/19	1	99.77	-	99.77
Asset Number: 0030441 - Ryan Reagon Road							
OP.028838	Ryan Reagon Rd - HP Defects	005467	Maintenance 2018/19	1	4,645.45	912.60	5,558.05
Asset Number: 0030456 - Sakrzewski Road							
OP.029175	Sakrzewski Rd - Install "No Through Rd"	005467	Maintenance 2018/19	1	107.85	-	107.85
Asset Number: 0030467 - Sandy Ridges Road							
OP.029470	Sandy Ridges Road Supervision	005467	Maintenance 2018/19	1	106.66	-	106.66
Asset Number: 0022170 - Schloss Road							
OP.029628	Schloss Rd - pothole Patch Various	005467	Maintenance 2018/19	1	288.34	-	288.34
Asset Number: 0039716 - Scott Street							
OP.029023	Scott st premix patching	005467	Maintenance 2018/19	1	2,552.81	-	2,552.81
OP.029107	Scott Street EdgeRepair	005467	Maintenance 2018/19	1	682.95	-	682.95
OP.029110	Dalby Street - Street Sweep	005467	Maintenance 2018/19	1	270.77	-	270.77
OP.029246	Scotts Street - scopurs in drains	005467	Maintenance 2018/19	1	1,282.98	-	1,282.98
Asset Number: 0030675 - Scotts Lane							
OP.029032	Scotts Lane - HP Defects	005467	Maintenance 2018/19	1	8,708.49	-	8,708.49
Asset Number: 0022172 - Selby Lane							
OP.028501	Selby Lane trim trees for sight distance	005467	Maintenance 2018/19	1	116.79	-	116.79
OP.029586	Selby Lane spot Maintenance	005467	Maintenance 2018/19	1	7,289.53	-	7,289.53
Asset Number: 0030687 - Semgreens Road							
OP.029415	Semgreens Road Storm 11/10	005467	Maintenance 2018/19	1	728.57	-	728.57
OP.029461	Semgreens Road - Supervision	005467	Maintenance 2018/19	1	75.14	-	75.14
Asset Number: 0030754 - Siefert Street							
OP.028891	Siefert st Jetpatching	005467	Maintenance 2018/19	1	1,872.88	-	1,872.88
OP.029557	Siefert st premix patching	005467	Maintenance 2018/19	1	717.97	-	717.97
Asset Number: 0030758 - Silverleaf Road							
OP.029095	Silverleaf Road - Pavement Repair	005467	Maintenance 2018/19	1	6,492.59	-	6,492.59
OP.029125	Silverleaf rd premix patching	005467	Maintenance 2018/19	1	10,383.09	-	10,383.09
OP.029270	silverleaf rd pothole patching	005467	Maintenance 2018/19	1	176.82	-	176.82
OP.029358	Silverleaf Road - Storm 11/10	005467	Maintenance 2018/19	1	189.57	-	189.57
OP.029417	Silverleaf Road - Supervision	005467	Maintenance 2018/19	1	184.22	-	184.22
OP.029460	Silverleaf Road - Supervision	005467	Maintenance 2018/19	1	22.10	-	22.10
Asset Number: 0030836 - Simpsons Road							
OP.028688	Simpsons Rd Signs	005467	Maintenance 2018/19	1	225.35	-	225.35
Asset Number: 0030856 - Slaters Road							
OP.029090	Slaters rd premix patching	005467	Maintenance 2018/19	1	1,090.97	-	1,090.97
Asset Number: 0030875 - Sloans Road							
OP.029477	Sloans Road Storm 11/10	005467	Maintenance 2018/19	1	221.90	-	221.90
OP.029481	Sloans Road Supervision	005467	Maintenance 2018/19	1	146.87	-	146.87
Asset Number: 0030878 - Smith Road							
OP.029311	Smith Road - Tree Removal	005467	Maintenance 2018/19	1	379.95	-	379.95
Asset Number: 0039779 - Smith Street							
OP.028760	Smith Street - Signage repairs	005467	Maintenance 2018/19	1	425.54	-	425.54
Asset Number: 0030899 - Smiths Road							
OP.029414	Smiths Road Storm 11/10	005467	Maintenance 2018/19	1	620.40	-	620.40
OP.029458	Smiths Road - Supervision	005467	Maintenance 2018/19	1	274.86	-	274.86
Asset Number: 0038645 - Somerset Street							
OP.028613	Somerset St Kingaroy Signage	005467	Maintenance 2018/19	1	135.65	-	135.65
OP.028785	Somerset st pavement repair	005467	Maintenance 2018/19	1	8,049.04	-	8,049.04
OP.029080	Somerset st pavement repair	005467	Maintenance 2018/19	1	13,743.13	-	13,743.13
OP.029288	Somerset premix patching	005467	Maintenance 2018/19	1	684.97	-	684.97
Asset Number: 0030968 - Speedwell School Road							
OP.028922	Speedwell School Rd - Repair Sep Pipe	005467	Maintenance 2018/19	1	3,070.55	-	3,070.55
Asset Number: 0030971 - Spencers Road							
OP.028662	Spencers road clean out culverts	005467	Maintenance 2018/19	1	1,370.46	-	1,370.46

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0030984 - Sportsground Road							
OP.028462	Sports Ground Rd - Hp defects	005467	Maintenance 2018/19	1	6,899.35	-	6,899.35
OP.029501	Sportsground Rd - Supervision	005467	Maintenance 2018/19	1	110.89	-	110.89
Subtotal					7,010.24	-	7,010.24
Asset Number: 0031015 - Staines Road							
OP.028502	Staines Rd - Hp defects	005467	Maintenance 2018/19	1	2,710.57	-	2,710.57
Subtotal					2,710.57	-	2,710.57
Asset Number: 0037905 - Stephens Street East							
OP.029630	Stephens St East - Pothole Patch Various	005467	Maintenance 2018/19	1	294.00	-	294.00
Subtotal					294.00	-	294.00
Asset Number: 0037920 - Stephens Street West							
OP.028587	Stephen Street West - Repair Sign	005467	Maintenance 2018/19	1	281.44	-	281.44
Subtotal					281.44	-	281.44
Asset Number: 0031055 - Stonelands Road							
OP.028614	Stonelands Rd Signage	005467	Maintenance 2018/19	1	1,132.12	-	1,132.12
Subtotal					1,132.12	-	1,132.12
Asset Number: 0031129 - Stuart Valley Drive							
OP.028980	Stuart Valley Jetpatching	005467	Maintenance 2018/19	1	3,748.17	-	3,748.17
OP.028993	Stuart Valley drive guidepost	005467	Maintenance 2018/19	1	251.22	-	251.22
OP.029416	Stuart Valley Drive Storm 11/10	005467	Maintenance 2018/19	1	189.53	-	189.53
OP.029456	Stuart Valley Drive - Supervision	005467	Maintenance 2018/19	1	203.29	-	203.29
Subtotal					4,392.21	-	4,392.21
Asset Number: 0031142 - Stubbs Armstrong Road							
OP.028886	Stubbs Armstrong Road - Separated Pipe	005467	Maintenance 2018/19	1	2,129.45	-	2,129.45
Subtotal					2,129.45	-	2,129.45
Asset Number: 0031180 - Sutherland Drive							
OP.029610	Sutherland Drive - Jet patch	005467	Maintenance 2018/19	1	1,933.58	-	1,933.58
Subtotal					1,933.58	-	1,933.58
Asset Number: 0031197 - Swenson Road							
OP.029495	Swenson Rd - Storm 11/10	005467	Maintenance 2018/19	1	285.49	-	285.49
OP.029505	Swensons Rd - Supervision	005467	Maintenance 2018/19	1	172.29	-	172.29
Subtotal					457.78	-	457.78
Asset Number: 0031211 - Tandurgingle School Road							
OP.028602	Tandurgingle school road street sweeping	005467	Maintenance 2018/19	1	270.77	-	270.77
Subtotal					270.77	-	270.77
Asset Number: 0036960 - Tessmanns Road							
OP.028780	Tessmanns Rd Boom Mowing	005467	Maintenance 2018/19	1	1,338.01	-	1,338.01
Subtotal					1,338.01	-	1,338.01
Asset Number: 0031374 - Tigells Road							
OP.029496	Tigells Rd - Storm 11/10	005467	Maintenance 2018/19	1	218.32	-	218.32
OP.029506	Tigells Rd - Supervision	005467	Maintenance 2018/19	1	73.90	-	73.90
Subtotal					292.22	-	292.22
Asset Number: 0022193 - Tim Shea Creek Road							
OP.028935	Tim Shae Creek Rd burnt tree on roadside	005467	Maintenance 2018/19	1	325.40	909.09	1,234.49
Subtotal					325.40	909.09	1,234.49
Asset Number: 0031506 - Transmitter Road							
OP.028566	Transmitter Rd - HP defects	005467	Maintenance 2018/19	1	8,181.90	-	8,181.90
Subtotal					8,181.90	-	8,181.90
Asset Number: 0031584 - Underwoods Road							
OP.028798	Underwoods Rd - Medium Grade	005467	Maintenance 2018/19	1	7,375.68	-	7,375.68
Subtotal					7,375.68	-	7,375.68
Asset Number: 0031594 - Ushers Road							
OP.028631	Ushers Rd - Medium Grade	005467	Maintenance 2018/19	1	20,553.83	-	20,553.83
Subtotal					20,553.83	-	20,553.83
Asset Number: 0036955 - Venman Street							
OP.029078	Venman st premiss patching	005467	Maintenance 2018/19	1	335.64	-	335.64
Subtotal					335.64	-	335.64
Asset Number: 0031626 - Walkers Road							
OP.028765	Walkers Road -grading	005467	Maintenance 2018/19	1	19,325.48	-	19,325.48
OP.028767	Walkers Road - supply & deliver gravel	005467	Maintenance 2018/19	1	15,854.06	-	15,854.06
Subtotal					35,179.54	-	35,179.54
Asset Number: 0031633 - Walsh Road							
OP.029418	Walsh Road Storm 11/10	005467	Maintenance 2018/19	1	53.33	-	53.33
Subtotal					53.33	-	53.33
Asset Number: 0038988 - Warren Truss Drive							
OP.029004	Warren Truss drive replace r curve	005467	Maintenance 2018/19	1	123.74	-	123.74
Subtotal					123.74	-	123.74
Asset Number: 0037016 - Waterview Drive							
OP.028821	Waterview Drive - HP Defect	005467	Maintenance 2018/19	1	1,516.41	-	1,516.41
Subtotal					1,516.41	-	1,516.41
Asset Number: 0031730 - Wattlegrove Road							
OP.028656	Wattlegrove Road tree mulching	005467	Maintenance 2018/19	1	977.30	-	977.30
OP.029183	Wattlegrove road drainage	005467	Maintenance 2018/19	1	2,288.43	-	2,288.43
Subtotal					3,265.73	-	3,265.73
Asset Number: 0037042 - Webster Street							
OP.029006	Webster st giveway signs	005467	Maintenance 2018/19	1	265.43	-	265.43
Subtotal					265.43	-	265.43
Asset Number: 0031860 - Weeks Road							
OP.029118	Weeks Road Boom Mowing	005467	Maintenance 2018/19	1	3,356.95	-	3,356.95
OP.029143	Weeks rd clean out drains	005467	Maintenance 2018/19	1	5,949.44	-	5,949.44
OP.029442	Weeks Road Storm 11/10	005467	Maintenance 2018/19	1	6,681.32	-	6,681.32
OP.029453	Weeks Road - Supervision	005467	Maintenance 2018/19	1	166.80	-	166.80
Subtotal					16,154.51	-	16,154.51
Asset Number: 0031889 - Weens Road							
OP.029103	Weens Road Shoulder Resheeting	005467	Maintenance 2018/19	1	4,391.77	-	4,391.77
Subtotal					4,391.77	-	4,391.77
Asset Number: 0031955 - Wellers Road							
OP.028661	Wellers Road Signage	005467	Maintenance 2018/19	1	379.35	-	379.35
Subtotal					379.35	-	379.35
Asset Number: 0032083 - West Coolabunia Road							
OP.029446	West Coolabunia Road storm 11/10	005467	Maintenance 2018/19	1	31.23	-	31.23
OP.029452	West Coolabunia Road - Supervision	005467	Maintenance 2018/19	1	367.48	-	367.48
Subtotal					398.71	-	398.71
Asset Number: 0037064 - West Street							
OP.028486	West street spot maintenance	005467	Maintenance 2018/19	1	1,985.39	-	1,985.39
OP.028884	West st premiss patching	005467	Maintenance 2018/19	1	3,368.25	-	3,368.25
OP.029556	West st premiss patching	005467	Maintenance 2018/19	1	3,336.45	-	3,336.45
Subtotal					8,690.09	-	8,690.09

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
Asset Number: 0032097 - West Wooroolin Road							
OP.028539	West Wooroolin Road - Shoulder Spot Mai	005467	Maintenance 2018/19	1	9,235.55	-	9,235.55
OP.028865	West Wooroolin silt removal	005467	Maintenance 2018/19	1	4,392.98	-	4,392.98
Subtotal					13,628.53	-	13,628.53
Asset Number: 0032177 - Wheatlands Loop Road							
OP.028598	Wheatlands Loop Road street sweeping	005467	Maintenance 2018/19	1	135.39	-	135.39
Subtotal					135.39	-	135.39
Asset Number: 0022201 - Whelan Street							
OP.029518	Whelan St - Name Blade	005467	Maintenance 2018/19	1	92.82	-	92.82
Subtotal					92.82	-	92.82
Asset Number: 0032201 - Whitaker Road							
OP.029514	Whitakers rd - Remove trees	005467	Maintenance 2018/19	1	145.17	-	145.17
Subtotal					145.17	-	145.17
Asset Number: 0032204 - Whiterock Road							
OP.028628	Whiterock Rd - HP defects	005467	Maintenance 2018/19	1	858.60	-	858.60
OP.029449	Whiterock Road storm 11/10	005467	Maintenance 2018/19	1	580.08	-	580.08
OP.029450	Whiterock Road - Supervision	005467	Maintenance 2018/19	1	187.29	-	187.29
Subtotal					1,605.97	-	1,605.97
Asset Number: 0022202 - Wickham Street							
OP.028594	Wickham st lane way pothole repairs	005467	Maintenance 2018/19	1	356.07	-	356.07
OP.028994	Wickham st giveway sign	005467	Maintenance 2018/19	1	112.82	-	112.82
Subtotal					468.89	-	468.89
Asset Number: 0032266 - Wiedens Road							
OP.029444	Wiedens Road Storm 11/10	005467	Maintenance 2018/19	1	186.70	-	186.70
OP.029451	Wiedens Road - Supervision	005467	Maintenance 2018/19	1	22.10	-	22.10
Subtotal					208.80	-	208.80
Asset Number: 0032273 - Wilkes Road							
OP.029160	Wilkes Rd - install signs	005467	Maintenance 2018/19	1	492.05	-	492.05
Subtotal					492.05	-	492.05
Asset Number: 0037131 - William Street							
OP.028558	William street sub soil drainage	005467	Maintenance 2018/19	1	4,232.88	-	4,232.88
OP.028919	William st premix patching	005467	Maintenance 2018/19	1	2,629.95	-	2,629.95
OP.029007	William st giveway sign	005467	Maintenance 2018/19	1	550.15	-	550.15
OP.029341	William st signage	005467	Maintenance 2018/19	1	66.30	-	66.30
Subtotal					7,479.28	-	7,479.28
Asset Number: 0032276 - William Webber Road - formerly Cloyna East Road, changed by resolution 18/3/2004.							
OP.028596	William Webber Road	005467	Maintenance 2018/19	1	203.08	-	203.08
Subtotal					203.08	-	203.08
Asset Number: 0022204 - Williams Road							
OP.029186	Williams Road - Clean open drains	005467	Maintenance 2018/19	1	9,949.13	-	9,949.13
Subtotal					9,949.13	-	9,949.13
Asset Number: 0032390 - Wilsons Road							
OP.028459	Wilsons Rd - HP's repaired	005467	Maintenance 2018/19	1	24,629.81	-	24,629.81
OP.028597	Wilsons Road Street Sweeping	005467	Maintenance 2018/19	1	270.77	-	270.77
OP.028604	Wilson Rd - Medium Grade	005467	Maintenance 2018/19	1	20,953.53	-	20,953.53
OP.029502	Wilsons Rd - Supervision	005467	Maintenance 2018/19	1	117.42	-	117.42
Subtotal					45,971.53	-	45,971.53
Asset Number: 0037217 - Windsor Circle							
OP.028982	Windsor circle premix patching	005467	Maintenance 2018/19	1	475.07	-	475.07
Subtotal					475.07	-	475.07
Asset Number: 0032464 - Wingfields Road							
OP.028488	Wingfields Road spot maintenance	005467	Maintenance 2018/19	1	2,587.80	-	2,587.80
Subtotal					2,587.80	-	2,587.80
Asset Number: 0032603 - Wittman Road							
OP.029497	Wittman Rd - Storm 11/10	005467	Maintenance 2018/19	1	157.28	-	157.28
OP.029507	Wittman Rd - Supervision	005467	Maintenance 2018/19	1	338.38	-	338.38
Subtotal					495.66	-	495.66
Asset Number: 0032633 - Wolff Road							
OP.028740	Wolff Rd - Medium Grade	005467	Maintenance 2018/19	1	3,442.91	-	3,442.91
Subtotal					3,442.91	-	3,442.91
Asset Number: 0032644 - Woltmanns Road							
OP.028829	Woltmanns Rd - Med Grade	005467	Maintenance 2018/19	1	34,007.76	-	34,007.76
Subtotal					34,007.76	-	34,007.76
Asset Number: 0032676 - Wooden Hut Road							
OP.029235	Wooden Hut Rd - remove fallen tree on rd	005467	Maintenance 2018/19	1	309.60	-	309.60
Subtotal					309.60	-	309.60
Asset Number: 0032643 - Woolletts Road							
OP.028876	Woolletts Road - Repair Separated Pipes	005467	Maintenance 2018/19	1	2,817.18	-	2,817.18
Subtotal					2,817.18	-	2,817.18
Asset Number: 0032653 - Wooroonden Road							
OP.029094	Wooroonden Rd - Repair Separated pipes	005467	Maintenance 2018/19	1	5,290.60	-	5,290.60
Subtotal					5,290.60	-	5,290.60
Asset Number: 0032698 - Wyatts Road							
OP.028934	Wyatts Road HP repairs	005467	Maintenance 2018/19	1	2,598.41	-	2,598.41
OP.029372	Wyatts rd signage	005467	Maintenance 2018/19	1	55.00	-	55.00
Subtotal					2,653.41	-	2,653.41
Asset Number: 0037251 - Youngman Street							
OP.029239	Youngman St - Repair 60km/hr sign	005467	Maintenance 2018/19	1	228.83	-	228.83
Subtotal					228.83	-	228.83
Asset Number: 0032714 - Youngmans Road							
OP.029637	Youngmans Road - Medium Grade	005467	Maintenance 2018/19	1	306.41	-	306.41
Subtotal					306.41	-	306.41
Subtotal					1,874,626.59	24,508.35	1,899,134.94
Work Orders Not Linked to Assets							
OP.028463	Traffic Control	EXTPUR	0000097435		224.62		
OP.028478	North Slashing	WONDSTORI	RSUP		28,229.52		
OP.028479	South Slashing	LAB100	RLAB		14,010.24		
OP.028480	Central Slashing	LAB100	RPLT		8,084.12		
OP.028482	Kingaroy Street Banner	LAB100	RSUP		3,416.08		
OP.028489	Blackbutt Township Street Sweeping	LAB524.2	RPLT		1,895.42		
OP.028490	Nanango Township Street Sweeping	LAB100	RPLT		10,763.29		
OP.028491	Proston Township Street Sweeping	LAB100	RPLT		1,963.12		
OP.028492	Murgon Township Street Sweeping	LAB523.1	RPLT		7,987.84		
OP.028493	Wondai Township Street Sweeping	LAB100	RPLT		4,061.62		
OP.028494	Wooroolin Township Street Sweeping	LAB100	RPLT		406.16		
OP.028495	Tingoonra Township Street Sweeping	LAB100	RPLT		473.85		

Task	Task Description	Project Code	Project Description	%Allocation	YTD Actuals	YTD Commitments	TOTAL YTD ACTUALS
OP.028496	Memerambi Township Street Sweeping	LAB100	RPLT		203.08		
OP.028497	Kumbia Township Street Sweeping	LAB100	RPLT		2,098.50		
OP.028498	Kingaroy Township Street Sweeping	LAB523.1	RPLT		28,251.60		
OP.028630	Haly Creek Road Rural addressing	WONDSTORI	RSUR		72.41		
OP.028641	Hamilton Road Rural addressing	WONDSTORI	RSUR		99.84		
OP.028720	Navy Bean Road Rural Addressing	WONDSTORI	RSUR		99.77		
OP.028721	Iszlaub Road Rural Addressing	WONDSTORI	RSUR		99.77		
OP.028734	Manumbar Road Rural Addressing	WONDSTORI	RSUR		99.90		
OP.028770	Remove tree. Coolabunia/Malar Rd	LAB213	RSUP		83.88		
OP.028796	Brodehurst Rd - Rural Addressing	WONDSTORI	RSUR		99.77		
OP.028819	Wilson rd callout-Sink holes	LAB212	RSUP		207.38		
OP.028822	Booie Road Rural Addressing	WONDSTORI	RSUR		99.84		
OP.028879	Allen Road - Rural Addressing	NANSTORE	RSUR		66.21		
OP.028882	Dugdell Road - Rural Addressing	WONDSTORI	RSUR		99.83		
OP.028929	Burnett Hwy - Fire callout	LAB213	RPLT		2,031.63		
OP.029027	W Dugdell Road Rural Addressing	WONDSTORI	RSUR		99.77		
OP.029056	East Nanango Grndstone Rd Rural Address	WONDSTORI	RSUR		99.84		
OP.029091	Pamela Dr - Rural Addressing	WONDSTORI	RSUR		99.77		
OP.029099	Mt Stanley Rd - Rural Addressing	WONDSTORI	RSUP		467.88		
OP.029116	East Wooroolin Rd - Road closures	LAB440	RSUP		232.59		
OP.029140	Boardmans Road - Tree removal	LAB212	RPLT		221.57		
OP.029159	Callout Fisher st damaged Keep left sign	LAB212	RSUP		33.47		
OP.029282	Ellesmere rd	LAB212	12		109.57		
OP.029475	Mary Street Supervision	LAB100	RSUR		191.22		
Subtotal					114,784.95	-	-
Grand Total					1,989,411.64	24,608.36	2,013,919.89

13.4 IS - 2550454 - Monthly Capital Works Report

Document Information

ECM ID 2550454

Author Acting Manager Finance

**Endorsed
By** General Manager Finance

Date 12 November 2018

Précis

Report of the Capital Works of South Burnett Regional Council as at 31 October 2018.

Summary

The following information provides a snapshot of Council's Capital Works as at 31 October 2018.

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 October 2018 be received.

2018/2019 Capex Report for Council

as at 31 October 2018

Project Code	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Buildings & Other Structures						
Admin Office - Nanan	200,000.00	777,645.00	650,000.00	1,627,645.00	-	202,584.93
Admin Office - Wonda	10,000.00	-	-	10,000.00	-	-
Cemeteries - Kingaro	10,000.00	4,413.00	-	14,413.00	1,440.00	2,131.81
Cemeteries - Nanango	10,000.00	-	-	10,000.00	-	-
Cemeteries - Wondai	10,000.00	-	-	10,000.00	-	-
Cemeteries - Murgon	10,000.00	-	-	10,000.00	-	-
Depot - Nanango	-	30,000.00	-	30,000.00	-	-
Hall - Blackbutt Mem	-	-	-	-	1,100.00	-
Museum - Nanango Rin	10,000.00	305,000.00	-	315,000.00	-	140,000.00
Parks & Gardens	455,000.00	-	-	455,000.00	3,500.89	3,044.56
Priv Hospital - Buil	-	170,515.00	-	170,515.00	2,520.00	41,088.50
Saleyards - Coolabun	-	-	-	-	3,455.91	-
Swimming Pool - King	1,500,000.00	200,000.00	-	1,700,000.00	-	86.23
Swimming Pool - Nana	65,000.00	-	-	65,000.00	-	-
Tourism - Yallakool	-	-	-	-	445.45	-
Tourism - Lake Boon	-	3,202.00	-	3,202.00	-	215.00
Public Conveniences	-	94,327.00	-	94,327.00	-	44,895.75
W4Q - Round 1	-	-	-	-	28,310.91	4,349.93
W4Q - Round 2	-	495,490.00	-	495,490.00	93,251.65	89,207.94
Parks - Kingaroy	-	-	-	-	-	172.55
Parks - Murgon	-	16,497.00	-	16,497.00	-	26,500.00
General	217,511.00	-	-	217,511.00	-	3,318.18
	2,497,511.00	2,097,089.00	650,000.00	5,244,600.00	134,024.81	557,595.38
Intangibles						
Business System	280,000.00	588,162.00	-	868,162.00	155,367.39	178,338.19
	280,000.00	588,162.00	-	868,162.00	155,367.39	178,338.19
Plant & Equipment						
Admin Office - Kinga	20,000.00	-	-	20,000.00	-	623.10
Info Serv - ICT	307,000.00	82,838.00	-	389,838.00	132,804.71	168,936.74
Plant & Fleet Manage	2,413,000.00	296,574.00	-	2,709,574.00	522,077.53	187,763.43
	2,740,000.00	379,412.00	-	3,119,412.00	654,882.24	357,323.27
Roads						
W4Q - Round 2	430,000.00	1,642,407.00	-	1,642,407.00	154,500.00	317,888.10

Project Code	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Bridges	-	717,882.00	-	717,882.00	90.91	99,802.92
Rural Drainage	334,262.00	-	170,000.00	504,262.00	142.73	5,463.52
Pavement Rehab	4,784,501.00	32,215.00	650,000.00	4,166,716.00	547,579.84	889,130.09
Footpaths & Cycleway	-	7,485.00	260,000.00	267,485.00	-	3,398.92
Reseals	3,000,000.00	64,270.00	-	3,064,270.00	34,237.49	52,644.49
Town Development	4,263,000.00	535,852.00	3,862,227.00	936,625.00	215,257.18	20,166.82
TIDS - LRRS Projects	555,000.00	93,547.00	-	648,547.00	8,931.87	456,070.72
Roads to Recovery	-	87,376.00	-	87,376.00	1,818.18	374,883.80
General	-	4,960.00	-	4,960.00	-	-
	13,366,763.00	3,185,994.00	4,512,227.00	12,040,530.00	962,558.20	2,219,449.38
Water Services						
Water - Blackbutt	98,950.95	66,049.00	-	164,999.95	-	7,686.96
Water - Kingaroy	1,862,912.39	3,258,209.00	-	5,121,121.39	143,122.43	415,945.28
Water - Kumbia	-	190,970.00	-	190,970.00	5,829.50	5,389.84
Water - Murgon	93,000.00	-	-	93,000.00	350.90	118,671.08
Water - Nanango	248,907.66	141,094.00	-	390,001.66	60,430.01	98,044.10
Water - Proston	170,000.00	42,265.00	-	212,265.00	9,575.45	21,833.57
Rural Water - Prosto	-	100,000.00	-	100,000.00	-	-
Water - Wondai	-	222,642.00	-	222,642.00	-	3,262.15
Water - Wooroolin	-	100,000.00	-	100,000.00	-	-
	2,473,771.00	4,121,229.00	-	6,595,000.00	219,308.29	670,832.98
Wastewater Services						
Wastewater - Blackbu	86,720.62	253,279.00	-	339,999.62	-	-
Wastewater - Kingaro	629,122.33	273,696.00	-	902,818.33	3,114.00	11,283.06
Wastewater - Murgon	137,343.02	833,495.00	-	970,838.02	-	15,800.11
Wastewater - Nanango	195,344.03	611,656.00	-	807,000.03	-	-
Wastewater - Wondai	-	1,000,607.00	-	1,000,607.00	-	908.59
	1,048,530.00	2,972,733.00	-	4,021,263.00	3,114.00	27,991.76
Waste						
Waste Management - R	226,025.00	322,318.00	-	548,343.00	-	-
	226,025.00	322,318.00	-	548,343.00	-	-
	22,632,600.00	13,666,937.00	3,862,227.00	32,437,310.00	2,129,254.93	4,011,530.96

13.5 IS - 2550466 - Monthly Works for Queensland (W4Q) Grant Projects Report - Round Two

Document Information

ECM ID 2550466

Author General Manager Finance

Date 12 November 2018

Précis

Report on the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 31 October 2018.

Summary

The following information provides a snapshot of the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 31 October 2018.

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Projects Report - Round Two as at 31 October 2018 be received.

W4Q Grant Projects Report - Round Two

as at 31 October 2018

Capital Projects

Financial Project Number	Project Code	Project Description	Project Budget	Life to Date Actual Expenditure as at 31-Oct-2018	Commitments	Total Project Cost (incl. Commitments)
100621	005341	W4Q Rd2 - DW - Parker Road, Ellesmere	5,314.00	94,686.29	0.00	94,686.29
100621	005342	W4Q Rd2 - DW - Mant Street, Kingaroy	2,642.00	17,357.58	0.00	17,357.58
100621	005343	W4Q Rd2 - DW - Williams Road, Bemarkin	11,393.00	38,129.97	0.00	38,129.97
100621	005344	W4Q Rd2 - DW - Mt Stanley Road, Nanango	0.00	10,477.01	0.00	10,477.01
100621	005345	W4Q Rd2 - DW - Ironpot Roads	2,402.00	17,597.57	0.00	17,597.57
100621	005346	W4Q Rd2 - DW - Mustons Road, Haly Creek	15,250.00	24,750.26	0.00	24,750.26
100621	005348	W4Q Rd2 - DW - Premier Drive, Kingaroy	298,762.00	2,378.94	0.00	2,378.94
100621	005349	W4Q Rd2 - DW - Boonenne Road, Goodger	10,105.00	9,894.67	0.00	9,894.67
100622	005350	W4Q Rd2 - DW - Cooverly Road, Ballogie	39,730.00	342.65	0.00	342.65
100622	005351	W4Q Rd2 - DW - T H Bums Rd/Cooverly	162,527.00	280,286.18	138,000.00	418,286.18
100622	005352	W4Q Rd2 - GR - Alice Creek Road	58,305.00	143,894.73	0.00	143,894.73
100622	005353	W4Q Rd2 - GR - Wesslings Road, Murgon	11,732.00	38,268.29	0.00	38,268.29
100622	005354	W4Q Rd2 - GR - Bullcamp Road, Bullcamp	49,985.00	18,150.17	0.00	18,150.17
100622	005355	W4Q Rd2 - GR - Bullcamp Runnymede Road	39,368.00	85,632.42	0.00	85,632.42
100622	005356	W4Q Rd2 - GR - Dangore Mt Road	99,365.00	635.32	0.00	635.32
100622	005357	W4Q Rd2 - GR - Farrants Road	10,857.00	39,143.20	0.00	39,143.20
100622	005358	W4Q Rd2 - GR - Haly Creek Road, Goodger	0.00	105,141.69	0.00	105,141.69
100622	005359	W4Q Rd2 - GR - Kumbia Back Road, Benair	0.00	73,824.97	0.00	73,824.97
100622	005360	W4Q Rd2 - GR - Mardenwell Upper Yarraman	20,968.00	29,031.92	0.00	29,031.92
100622	005361	W4Q Rd2 - GR - Redvale Road, Booie	8,803.00	66,196.78	0.00	66,196.78
100622	005362	W4Q Rd2 - GR - Weens Road, Kingaroy	38,739.00	61,260.67	0.00	61,260.67
100622	005363	W4Q Rd2 - GR - Wicks Road, Gordonbrook	0.00	53,843.35	0.00	53,843.35
100622	005501	W4Q Rd2 - GR - To Be Allocated	617,190.00	0.00	0.00	0.00
100623	005364	W4Q Rd2 - FP - Haly Street, Kingaroy	13,120.00	245,560.36	0.00	245,560.36
100623	005365	W4Q Rd2 - FP - Home Street, Nanango	73,301.00	6,531.48	0.00	6,531.48
100623	005366	W4Q Rd2 - FP - Rodney Street, Proston	0.00	50,696.91	0.00	50,696.91
100623	005367	W4Q Rd2 - FP - Haly Street, Wondai	22,675.00	96,184.92	24,130.00	120,314.92
100623	005368	W4Q Rd2 - FP - Murgon Footpath	461,874.00	18,190.68	16,500.00	34,690.68
100623	005395	W4Q Rd2 - FP - Hart Street, Blackbutt	0.00	69,336.47	0.00	69,336.47
100624	005369	W4Q Rd2 - KTH - Forecourt	20,258.00	59,744.07	0.00	59,744.07
100624	005370	W4Q Rd2 - KTH - Stage lights upgrade	4,647.00	40,353.49	0.00	40,353.49
100625	005371	W4Q Rd2 - K'roy Depot - lights to LED	3,672.00	31,328.17	0.00	31,328.17
100626	005372	W4Q Rd2 - Kingaroy VIC - Re-sheet roof	59,834.00	142,239.00	9,698.09	151,935.09
100627	005373	W4Q Rd2 - WSP - Replace disabled chair	58,171.00	58,537.10	0.00	58,537.10
100627	005374	W4Q Rd2 - NSP - General building repairs	23,958.00	88,424.83	0.00	88,424.83
100628	005375	W4Q Rd2 - Wondai Admin - Replace roof	50,293.00	49,507.54	7,200.85	56,708.19
100629	005376	W4Q Rd2 - Ringsfield House - Gen repairs	34,104.00	44,700.15	8,396.00	53,096.15
100630	005377	W4Q Rd2 - Nanango Admin & Library	0.00	145,434.93	58,693.86	204,128.79
100631	005378	W4Q Rd2 - Boondooma Homestead	47,360.00	46,903.69	0.00	46,903.69
100632	005379	W4Q Rd2 - LBPCCH - Telehealth capacity	0.00	14.55	0.00	14.55
100633	005380	W4Q Rd2 - O'Neil Square - Stage area	14,104.00	10,286.03	0.00	10,286.03
100634	005381	W4Q Rd2 - K'roy Aerodrome - Relocate gen	3,335.00	26,664.70	0.00	26,664.70
100634	005382	W4Q Rd2 - K'roy Aerodrome - Replace tile	1,501.00	8,498.96	0.00	8,498.96
100634	005383	W4Q Rd2 - K'roy Aerodrome - Replace roof	78,594.00	18,789.04	62,776.00	81,565.04
100635	005384	W4Q Rd2 - Gordonbrook Dam - day use area	14,985.00	14.55	0.00	14.55
100636	005385	W4Q Rd2 - Dingo Park - shelters & paths	0.00	66,941.23	0.00	66,941.23
100636	005386	W4Q Rd2 - Murgon Youth Park - pathing	0.00	30,712.26	0.00	30,712.26
100637	005387	W4Q Rd2 - Bollards - Woooloolin Carpark	71,304.00	7,776.48	0.00	7,776.48
100637	005388	W4Q Rd2 - Bollards - Rest areas	0.00	20,919.09	0.00	20,919.09
100637	005389	W4Q Rd2 - Bollards - Mt Woooloolin	654.00	12,345.95	0.00	12,345.95
100637	005390	W4Q Rd2 - Bollards - Rotary Park	1,445.00	10,555.33	0.00	10,555.33
100638	005391	W4Q Rd2 - Boondooma Dam	6,380.00	53,647.98	1,774.41	55,422.39
100639	005392	W4Q Rd2 - BP Walking Track - rubber	893.00	34,107.05	0.00	34,107.05
Total Capital Projects			2,567,897.00	2,705,671.62	327,167.01	3,032,838.63

Operational Projects

Financial Project Number	Project Code	Project Description	Project Budget	Life to Date Actual Expenditure as at 31-Oct-2018	Commitments	Total Project Cost (incl. Commitments)
100640	005393	W4Q Rd2 - MTH - Replace loading dock, security lighting & security fencing repairs	10,000.00	9,233.64	-	9,233.64
Total Operational Projects			10,000.00	9,233.64	0.00	9,233.64
Total W4Q Grants			2,577,897.00	2,714,905.26	327,167.01	3,042,072.27

14. Confidential Section

14.1 CONF - 2550523 - Tenders (SBRC-17/18-18, SBRC-17/18-19 and SBRC-17/18-23) for Dry and Wet Hire of Plant and Equipment, and Quarry and Road Making Materials

Document Information

ECM ID 2550523

Author Strategic Procurement Coordinator

**Endorsed
By General Manager Finance**

Date 12 November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.2 CONF - 2550611 - Wondai/Murgon Recycled Water Options Assessment

Document Information

ECM ID 2550611

Author Manager Water & Waste Water

**Endorsed
By General Manager Infrastructure**

Date 13 November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.3 CONF - 2550503 - Tender SBRC 17/18-25 Mount Wooroolin, Orana and Scott Street Reservoir Roof Replacements.

Document Information

ECM ID 2550503

Author Manager Water & Waste Water

**Endorsed
By General Manager Infrastructure**

Date 12 November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.4 CONF - 2550177 - Council to call for tenders for the construction of Nanango Library and Administration Building Refurbishment and Modifications.

Document Information

ECM ID 2550177

Author Manager Property

Endorsed

**By General Manager
Finance, Property & Information Technology**

Date 21st November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

14.5 CONF - 2550044 - Appointment of Successful Tenderer for the Building Asset Condition Assessments

Document Information

ECM ID 2550044

Author Manager Property

Endorsed

**By General Manager
Finance, Property & Information Technology**

Date 21 November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

14.6 CONF - 2548003 - Consideration of additional budget for hiring Swimming Pool Managers for additional hours of operation.

Document Information

ECM ID 2548003

Author Manager Property

Endorsed

**By General Manager
Finance, Property & Information Technology**

Date 21 November 2018

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget

