



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 15 March 2017

Chief Executive Officer: **Gary Wall**

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 15 March 2017

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 15 March 2017 at 9.03am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Gary Wall (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Russell Hood (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Gideons offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 15 February 2017 as recorded be confirmed.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the minutes of the previous meeting held on Wednesday 15 February 2017 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communications

4.1 Economic Development, Governance and Communications Portfolio Report

Summary

Mayor Campbell presented his Economic Development, Governance and Communications Portfolio Report to Council.

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received and Council write to the Premier & Deputy Premier thanking them for the W4Q Program and requesting that the program remain until regional unemployment trends track down to the state and national levels.

Economic Development

Regional Innovation Hub

The State Government recently announced the Regional Innovation Program which is only available to 12 Queensland Regional Areas one of which is the Wide Bay Burnett.

This program presents the opportunity to build upon innovation in the South Burnett by working with Red Earth Foundation and in conjunction with other Wide Bay Burnett Councils through Wide Bay Regional Organisation of Councils (WBBROC).

A workshop was held with a number of local businesses to identify local innovative projects that may meet the program guidelines. It's early days but the group is scoping two (2) projects:

- *Water irrigation efficiency*
- *Fast telecommunications to support innovative projects in the region*

I look forward to being involved in the scoping of these projects and providing feedback in the future.

Southern Queensland Country Tourism Conference

Southern Queensland Country Tourism (SQCT) chose the South Burnett – Kingaroy - to hold their annual conference. Around 100 delegates attended the 2 day conference including the Minister for Tourism Kate Jones and Mayors and Councillors from our neighbouring regions.

Our Visitor Information Centre staff did a great job setting up local business displays during the conference.

South Burnett Rewards

The unique shop local program has over 3,700 members signed on in the region to our South Burnett Rewards program. This has been growing at a great rate since the marketing campaign launch in January, with a substantial customer boost noted when the voucher competition started in February. This marketing campaign has focused in on Social Media which has proven successful for our community target group and local businesses with a great achievement of over

30,000 views on Facebook of our 50 promoted businesses. The Program has also seen an unpredicted growth in mobile phone application users, particularly now that some of our businesses are utilising 'purchase forward' technology which allows customers to place an order before arriving in store to pick it up. Over half of the businesses have now awarded a lucky customer with a \$100 Voucher, which is encouraging shoppers to visit local shops which they may not have been in before.

For our businesses, the South Burnett Rewards campaign is proving successful by encouraging positive experiences in store through positive reinforcement through rewards. This service complemented by a marketing campaign support through Social Media has increased awareness and promoted local businesses, products and services that can be experienced in the South Burnett with no need to travel. Our businesses often have a diverse range of products which may not be appreciated unless you've been a customer in store. Businesses who have been part of the campaign have received technology assistance, tips to best utilise the REWARDLE technology and marketing advice through weekly newsletters as well as regular contact from project officers.

There are still \$100 Vouchers to be won, with each store continuing to host their own rewards for purchases in their store. Make sure you grab a card and get swiping where you see a red flag out front to be rewarded for choosing local.

Works for Queensland

The Palaszczuk Government's \$200 million Works for Queensland infrastructure program to help spark job creation in the region has been a real boost to this Council. The \$4.26 million provided to the South Burnett has been allocated to approximately 37 projects across the region. The program certainly serves as a reminder of the value councils can add to government efforts to encourage regional economic development.

I have formally written to the Premier and Deputy Premier thanking them for the Works for Queensland program. Of course, for such programs to have a lasting economic and employment impact they need to be backed up with further investment, both public and private.

Works for Queensland has demonstrated the effectiveness of local government's partnership with the State Government. The strengthening of that partnership can only be to the long term good of Queensland, a point that could be reaffirmed by this Council moving a resolution thanking the Government and requesting that Works for Queensland remain until regional unemployment trends down to the state and national level.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2 Governance (G)

Officer's Report

4.2.1 G - 1432729 - Change of General Meeting Dates

Summary

Due to the National General Assembly of Local Government being held on Wednesday 21 June 2017 and the LGAQ Conference being held on Wednesday 18 October 2017 requiring the attendance of some Councillors, it is necessary to change Council's General Meeting dates.

Officer's Recommendation

That

1. Council's General Meeting scheduled for Wednesday 21 June 2017 be changed to Wednesday 14 June 2017; and
2. Council's General Meeting scheduled for Wednesday 18 October 2017 be changed to Wednesday 11 October 2017

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2.2 G - 2325103 - Adoption of the amended Expenses Reimbursement Policy for Councillors

Summary

Under section 250 of the *Local Government Regulation 2012* (the Regulation), a local government is required to adopt a Councillor expenses reimbursement policy to deal with the reimbursement of reasonable expenses and the provision of facilities to councillors in their roles as elected representatives.

The Expenses Reimbursement Policy must also be consistent with the five (5) Local Government Principles under section 4(2) of the *Local Government Act 2009* (the Act) and meet the financial sustainability criteria under section 104 of the Act.

Officer's Recommendation

That Council adopt the amended Expenses Reimbursement Policy for Councillors.



Expenses Reimbursement Policy for Councillors

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1. POLICY STATEMENT

This policy ensures that Council's reimbursement of expenses incurred by Councillors and facilities provided to Councillors is consistent with the local government principles and financial sustainability criteria as defined in the *Local Government Act 2009 (the Act)*.

The local government principles are:

- (a) transparent and effective processes, and decision-making in the public interest; and
- (b) sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) democratic representation, social inclusion and meaningful community engagement; and
- (d) good governance of, and by, local government; and
- (e) ethical and legal behaviour of councillors and local government employees.

Furthermore, additional principles that underpin this policy are:-

- (a) **Public Interest**
The use of public monies in the public interest by responsible budgeting and accounting.
- (b) **Fair and Reasonable**
Fair and reasonable allocation of Council resources in the form of allowances, facilities and other benefits, to enable all Councillors to conduct the duties of their office.
- (c) **Transparent**
Transparent decision-making by the public disclosure of policy and resolutions.
- (d) **Accountability**
Accountability for expenditure and use of facilities through full justification and acquittal.

Councillors should not be financially disadvantaged when carrying out their roles and should be fairly and reasonably compensated in accordance with statutory requirements and community expectations. Councillors should not receive a private benefit through their role as a Councillor and as such this policy

provides for actual reimbursement of legitimate expenses and full disclosure through appropriate accountability requirements.

2. SCOPE

This policy applies to the Mayor, Deputy Mayor and Councillors of South Burnett Regional Council.

This policy does not provide for Councillor Remuneration. Councillor Remuneration is in accordance with the determination of the Local Government Remuneration and Discipline Tribunal.

3. POLICY OBJECTIVES

The purpose of this policy is to provide for the proper control of the reimbursement of reasonable expenses incurred, or to be incurred by Councillors in discharging their duties and responsibilities.

The policy covers:-

- the reimbursement to Councillors of legitimate expenses incurred; and
- the facilities to be provided to Councillors.

4. BACKGROUND AND/OR PRINCIPLES

Pursuant to section 250 of the *Local Government Regulation 2012 (the Regulation)* Council is required to adopt an Expenses Reimbursement Policy that provides the payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors and the provision of facilities to Councillors for that purpose.

5. GENERAL INFORMATION

The Regulation legislates that Council must maintain a policy providing for payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors and provision of facilities to the Councillors for that purpose.

The Expenses Reimbursement Policy for Councillors must be consistent with the five local government principles under section 4(2) of the Act and meet the financial sustainability criteria under section 104 of Act.

The Regulation legislates that Council must in its Annual Report detail the expenses incurred by each Councillor during the year under the local government's expenses reimbursement policy.

5.1 Payment Of Expenses

Expenses will be paid to Councillors in accordance with the relevant administrative processes as approved by the Chief Executive Officer (CEO). Wherever possible most expenses will be booked and paid for by Council in advance. Councillors making a claim for legitimate expenses incurred for Council business must submit the appropriate form detailing the relevant expense within one (1) month of the expense being incurred or invoiced.

Professional Development

Council will pay for/reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

Corporate Uniform

Council will make available a professional Corporate Uniform pack (one (1) blouse/shirt, one (1) skirt/trouser, and one (1) jacket).

Legal Assistance and Insurance Cover

Council shall pay all approved costs incurred through any inquiry, investigation, hearing or legal proceedings into the conduct of a Councillor, or arising out of, or in connection with the Councillor's performance of his/her civic duties. The provision of legal assistance/payment of legal costs shall be provided subject to prior approval being granted by the CEO by Council Resolution. Where it has been found that the Councillor has acted dishonestly or neglectfully or breached the provisions of the Act, the Councillor will reimburse Council with all associated costs incurred by Council.

Councillors will be covered under Council insurance policies while discharging civic duties. Specifically, insurance cover will be provided for public liability, professional indemnity, Councillor's liability, personal accident and/or workers' compensation, international and domestic travel insurance.

Travel as required to represent Council

Council may reimburse local and in some cases interstate and overseas travel expenses (e.g. flights, car, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport. Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the South Burnett region.

NOTE: Any fines incurred while travelling in Council-owned vehicles or privately owned vehicles when attending Council business, will be the responsibility of the Councillor (driving or in charge of the motor vehicle) incurring the fine.

Travel bookings

All Councillor Travel approved by Council will be booked and paid for by Council. Economy class is to be used where possible although Council may approve business class in certain circumstances. Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. They cannot be used to offset other unapproved expenses (e.g. cost of partner or spouse accompanying the Councillor).

Travel transfer costs

All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed, e.g. trains, taxis, road tolls, buses and ferry fares. Cab charge vouchers may also be used if approved by Council where Councillors are required to undertake duties relating to the business of Council.

Accommodation

All Councillor Accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical deal available. Where possible, the minimum standards for Councillors' accommodation should be three (3) star rating. Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

Meals

Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally and can produce original documents sufficient to verify the actual meal cost; and

- the meal was not provided within the registration costs of the approved activity/event; or during a funded flight.

The following limits are considered to be reasonable for reimbursement by Council.

- Breakfast - \$ 25.00 inc GST
- Lunch - \$ 25.00 inc GST
- Dinner - \$ 70.00 inc GST

Should the cost be for a greater value than those listed above and the cost is deemed reasonable by the CEO, then reimbursement for the full cost may be provided.

Hospitality

Council may reimburse the Mayor up to \$2,000 per annum for hospitality expenses deemed necessary in the conduct of Council business. Each Councillor may claim up to \$500.00 per annum for hospitality expenses deemed necessary in the conduct of Council business. In claiming hospitality expenses, a Councillor or the Mayor, will be required to complete the relevant form to identify why the hospitality occurred and who attended.

Responsibility

Councillors accept full responsibility for the accuracy of each claim. Failure to comply with this policy, falsifying claims or the misuse of facilities may represent official misconduct and be referred to the Crime and Corruption Commission.

5.2 Facilities

All facilities provided to Councillors remain the property of Council and must be returned to Council when a Councillor's term expires.

Private use of Council owned facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by Council are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillor will reimburse Council for the percentage of private use. This would apply to Council vehicles and mobile telecommunication devices

Councillors will be provided facilities as detailed below which have been based on the principle that no private benefit is to be gained from the facilities provided.

Administrative tools

Administrative tools will be provided to Councillors as required to assist Councillors in their role. Administrative tools include:

- office space and meeting rooms;
- computer including internet access and wireless remote where appropriate;
- stationery;
- access to photocopiers, printers, and facsimile machines;
- publications; and
- use of Council landline telephones and internet in Council offices.

Administration support will be provided to the Mayor with limited administration support provided to Councillors with approval from the CEO.

Maintenance costs of Council owned equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council-owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

Name Badge & Safety equipment for Councillors

Council will provide Councillors with one name badge and one Identification Card. Councillors will be provided the necessary safety equipment for use on official business when needed. (i.e. safety helmet, vest and boots). Councillors are expected to observe the appropriate Workplace Health and Safety policy and procedures while at any workplace.

Use of Council vehicles on Council business

Councillors may have access to a Council vehicle for official business in emergent or exceptional circumstances as approved by the CEO.

Private Use of Mayors Council Vehicle

The Mayor will be provided with a Council vehicle with full private use.

Telecommunication needs - mobile devices

Mobile telecommunication devices owned by Council will be provided to each Councillor for official Council business.

Contribution to Councillors telephone costs

Council will contribute a maximum amount of \$2,000.00 per annum to each Councillor (excluding the Mayor) to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices/tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$2,000.00 is used Council will issue an invoice for any balance outstanding. Reimbursement above \$2,000.00 may be approved subject to the CEO's approval.

Contribution to Mayors telephone costs

Council will contribute a maximum amount of \$3,000.00 per annum to the Mayor to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices/tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$3,000.00 is used Council will issue an invoice for any balance outstanding.

Vehicle Fuel & Operation costs

A weekly amount will be paid to each Councillor covering the cost of fuel and fair wear and tear on the private vehicle of the Councillor as follows:

- Division Four (4) - \$80.00
- Division Three (3) - \$92.00
- Division One (1) & Two (2) - \$140.00
- Division Five (5) and Six (6) - \$200.00

Car parking amenities

Councils will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

Limit

Council may by resolution reduce or limit benefits receivable under this policy.

6. DEFINITIONS

To assist in interpretation, the following definitions shall apply:

Council business: shall mean official business conducted on behalf of Council, where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business continuity for the Council, for example official Council meetings, Councillor forums and workshops, Committees/Boards as Council's official representative, scheduled meetings relating to portfolios or Council appointments.

Council Business should result in a benefit being achieved either for the local government and/or the local government area, for example Council may decide that Council business includes civic ceremony duties such as opening a school fete.

Participating in a community group event or being a representative on a Board not associated with Council is not regarded as Council business.

Councillors: shall mean the Mayor, Deputy Mayor and Councillors unless otherwise specified.

Expenses: shall mean costs reasonably incurred, or to be incurred, in connection with Councillors discharging their duties. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge. Expenses are not included as remuneration.

Facilities: shall mean the facilities deemed necessary to assist Councillors in their role.

Reasonable: shall mean Council must make sound judgements and consider what is prudent, responsible and acceptable to the community when determining reasonable levels of facilities and expenditure.

7. LEGISLATIVE REFERENCE

Local Government Act 2009 (the Act)
Local Government Regulation 2012 (the Regulation)

8. RELATED POLICIES/PROCEDURES

Councillor Code of Conduct

9. NEXT REVIEW

April 2019

Gary Wall
CHIEF EXECUTIVE OFFICER

Date

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.3 Economic Development (ED)

Officer's Report

4.3.1 ED - 2330198 - The South Burnett - Motor Cycle Friendly

Summary

The South Burnett Region is recognised as a drive tourism market. One aspect of the drive market is motor cycles. By Council endorsing the region as 'Motor Cycle Friendly' more visitors will be attracted to the region.

Officer's Recommendation

That Council resolve to have the South Burnett recognised as a Motor Cycle Friendly region.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.3.2 ED - 2327148 - Change of Directorship, Company Secretary and Observer of the South Burnett Community Hospital Foundation Limited.

Summary

The Constitution of the South Burnett Community Hospital Foundation stipulates that the Board structure comprises of 9 Directors. South Burnett Regional Council as the sole member (owner) of the Foundation appoints Directors. Two of the Board Members must be elected representatives of Council and one must be a Council employee who also acts as company secretary. Council's employee representative Director role and Company Secretary has become vacant.

Under the Company constitution Council must appoint an employee representative as Director and Company Secretary.

In addition the Board may appoint additional Secretaries

On the re-opening of the Hospital Council resolved to appoint two Observers to attend Board Meetings. The Mayor and CEO were appointed.

Officer's Recommendation

That South Burnett Regional Council:

1. Appoint SBRC CEO Gary Wall as its Council employee representative Director and Company Secretary.
2. Recommends that the board appoints another Secretary to look after meeting agendas, minutes and administration duties.
3. Appoint Mr Phil Harding to the vacant Observer position in a voluntary (unpaid) capacity.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Summary

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr RJ Frohloff.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Upcoming Council roadworks for March include:

- *Continuation of upgrading the Bunya Highway intersections with Coolabunia Road and Mary Street at Coolabunia.*
- *Final completion of the intersection upgrade project around the intersection of Kingaroy Barkers Creek and Clark & Swendson Roads, Kingaroy.*
- *Final completion of the seal widening project on Blackbutt Crows Nest Road, Blackbutt.*
- *Erecting handrails on the new culverts on Alford Street between Memorial Park and the Kingaroy State School.*
- *Commencement of a project to widen the seal to 2 lane width on the remaining section of single lane sealed roadway on Franks Road, Blackbutt.*
- *Commencement of sealed pavement reconstruction and shoulder re-gravelling along Corndale Road, Corndale.*
- *Constructing a bikeway along the northern footpath of Alford Street, Kingaroy between the Kingaroy Pool and First Avenue.*

- *Reconstruction of a deformed sealed section of Kitoba Road, Kitoba.*
- *Gravel resheeting in the Burrandowan/Ironpot Areas.*
- *Gravel resheeting and pavement repairs in the East Nanango area*

Survey & Design

Survey and design for the following projects are in the process of being completed and on the program for construction:

- *Kingaroy Trunk Water Main, Kingaroy – This project involves the upgrade of the trunk water main extending between the Mt Wooroolin reservoir and the pump station on Haly Street.*
- *Glendon St Water Main, Kingaroy – This project will look to replace the existing AC water main in Glendon St between Haly St and Alford St.*
- *Wattlecamp Rd, Wattlecamp – This project involves widening and sealing the last section of single lane seal between Franklins Rd and Kingaroy Barkers Creek Rd.*
- *Memerambi Barkers Creek Rd, Wattlecamp – This project is a road realignment through substandard curves and includes the western Old Wondai Rd intersection.*

Bridges

- *2016/17 Bridge Programme :*
 - *Kings Bridge – The sidetrack has been removed and traffic has been diverted back on to the bridge as of last week. A final inspection is yet to be undertaken and then handed back to Council by the Principal Contractor.*
 - *Marshlands Bridge – The deck units have been landed and bridge barrier rail installed across the structure. The road approaches and Bradleys Rd intersection works will be completed this week and Practical Completion for the contract with both bridges will occur at the end of the month.*

Project Planning

- *Kingaroy CBD Revitalisation – A strategy has been workshopped with Council and supporting plans drafted to develop a timeline of works and communications over this multiple year project. A second workshop is proposed for late April to advance this project further.*
- *Footpaths – Field investigations will be undertaken throughout the towns under the Works for Queensland package.*

Materials Laboratory

The Materials Laboratory officers are currently undertaking construction materials testing for the following private clients:

- *Local quarries*
- *Downer EDI*
- *Kay & Associates*
- *Boral*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 2330327 - Infrastructure Asset Naming Policy

Summary

Council has an existing Road Naming Policy that was implemented after amalgamation and it is proposed to be upgraded to an Infrastructure Asset Naming Policy, extending the assessment to include built assets.

Officer's Recommendation

That Council adopt the Infrastructure Asset Naming Policy for application against future requests for the naming of roads or built infrastructure assets.



Infrastructure Asset Naming Policy

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1. POLICY STATEMENT

To ensure there is a consistent approach to infrastructure asset naming throughout the South Burnett Regional Council.

2. SCOPE

This policy applies to all existing and proposed infrastructure assets inclusive of gazetted and private assets in the South Burnett region that are under the control of the South Burnett Regional Council.

3. POLICY OBJECTIVES

The purpose of this policy is to:

- Ensure a systematic process for the naming or renaming of infrastructure assets within the South Burnett region;
- Provide consistent guidelines for developers, the community and Council when allocating new names or changing the name of existing assets within the region;
- Ensure asset names are appropriate, will stand the test of time and where suitable, are of local or historical significance;

4. BACKGROUND AND/OR PRINCIPLES

Council has the responsibility of providing infrastructure assets with names that comply with the principles in this document and ensuring that they:

- Are suitable in name, length and spelling as to not hinder emergency services and the general public;
- Are not offensive;
- Are not duplicated within the region; and
- Are suitable for their location.

5. GENERAL INFORMATION

5.1 Public Consultation

Communication and consultation with affected parties is required to a level that is appropriate for the residents or business at hand. The appropriate level of consultation for the processes covered by this Policy is defined herein.

a) Comments

Where consultation is deemed necessary, Council will engage the public and give consideration to comments from the stakeholders.

b) Adjoining Councils

If Council proposes to change the name of a gazetted road that runs into the area of, or along the boundary of an adjoining Council, the adjoining Council must be given reasonable notice of the proposal, and any representations made by the adjoining Council in response to the notice must be considered by Council.

5.2 Principles for Choosing a Name

The following principles are to be considered when choosing names for infrastructure assets.

These names should:

- Be selected from the Council approved list of preferred names
- Reflect the heritage of the locality
- Identify one of the characteristics of the place
- Recognise pioneers of the area or persons who have had a long association with the locality
- Acknowledge names of persons who have given significant community service within the Region; such as past Councillors who have served no less than ten (10) years on this Council, including the respective Councils superseded by the South Burnett Regional Council (ie. Kingaroy, Murgon, Nanango or Wondai)
- Follow a theme through an estate, eg famous people, colours, flora or fauna species
- Be a derivative of a nearby or adjoining existing name

Such names should preferably:

- Be capable of easy pronunciation
- Avoid confusing one name with another, e.g. through similar spelling or pronunciation
- Not suffix a compass point (e.g. North, South, East or West) to the same name unless the two roads are adjoining and directly linked, such as either side of a major road or either side of a river or creek linked by a bridge, culvert or causeway
- Not have been used elsewhere in the Region
- Retain the same name when crossing Council boundaries
- Not be difficult to spell
- Not be difficult to interpret
- Not be very long
- Avoid using more than one word in a road name
- Not include initials with a surname
- Not be hyphenated words
- Not be plural or possessive in nature
- Not be seen to be offensive

Consultation should occur with the Mayor and the divisional Councillor and with any local group that may possess a potential interest.

5.3 Practicalities for the Selection of Asset Names

The practical application of infrastructure asset names to maps and plans should be considered.

Long names should not be allocated to short roads as the inclusion of such names on directories and other maps can result in name crowding difficulties for the mapmakers and confusion or uncertainty for the people using the maps.

5.4 Process for the Selection of Asset Names

The naming process will be initiated if:

- A request is received from an affected land owner or their agent,
- Council resolves that a name change be investigated,
- It is deemed by Council staff to be in the public interest, or
- In the case of a new development approved by Council, the developer shall submit three (3) names for each road or structure in accordance with Council's Section 5.2 of this Policy "Principles for Choosing a Name". In submitting the name, the applicant shall give reasons for the choice. These names must be adopted by Council prior to the survey plan being signed by Council.

For naming or renaming of infrastructure assets, the Mayor and relevant Councillor/s will be consulted on potential names as the basis for consideration and consultation prior to a formal report and resolution by Council.

In a case where there is ambiguity of the correct spelling of a name, the naming process should be used to confirm or adopt the correct spelling of the asset name.

5.5 Process of Applying Names

- a) Receive a request for an existing infrastructure asset to be named or renamed, or a name proposed in a new land development.
- b) Assemble a short list of possible names based on the principles set out in this Policy.
- c) Assemble a short list of appropriate name suffixes by extracting them from Appendix A.
- d) Consult with the divisional Councillor on the short list of proposed asset names.
- e) In the case of a private asset, provide to the road owners and abutting property owners a short list of proposed names, including background information on each name, together with a request for them to choose one of the names or suggest an alternative name in accordance with Council policy.
- f) Report to Council with details of asset names on a short list, a summary of the feedback from the consultation, and a recommendation. The Council resolution will then be recorded via the minutes of the meeting.

- g) Notify the Rates, Assets, Planning, GIS, Properties and Roads & Drainage branches of Council of the new asset name.
- h) Provide written notice of Council's decision to the asset owners, abutting property owners, appropriate service authorities, Department of Natural Resource Management and the Department of Emergency Services, advising of the effective date of the new name.
- i) Notify relevant ratepayers by letter and file copies in the Rates Department property files.
- j) Update Council's Asset Register, Register of Public Roads and Records System and post notice on Council's web site.
- k) Erect appropriate nameplates and signs to name the asset.

5.6 Timing the Changing of Asset Names

The time when the new asset name applies shall be the effective date stated as part of Council's resolution. If no date is stated in the resolution, the effective date will be the date of Council's resolution.

An effective date will be recommended after consideration of the following issues:

- In respect to renaming an existing infrastructure asset, the impact on existing property owners, residents, tenants and occupiers. For example the time required to advise relevant parties to change references to personal property details, registrations, certificates and licenses.
- Potential confusion for people using maps and street directories that effectively become superseded.
- The desire of some developers to sell "off the plan" and the desire of new owners to know their new address at an early stage.

5.7 Responsibilities

The General Manager Infrastructure is responsible for managing the infrastructure asset naming processes in compliance with this Policy. The relevant officer in assessing and reporting against the policy for new subdivisions and renaming requests is the Manager Design & Technical Services.

The asset manager shall provide and install appropriate nameplates and signs to name the asset in accordance with the Council resolution.

Minutes of the Council meeting containing any asset naming or name changes shall be forwarded to the GIS branch for the purposes of maintaining Council maps and records, and to arrange the forwarding of these changes to Department of Natural Resource Management.

5.8 Charging for Services

The service of naming a public asset shall be provided free of charge because:

- It is a statutory obligation, and
- It provides a benefit to the community in providing consistency and control over asset naming.

Where a name is required in respect of a private asset, Council may seek to recover the costs of processing such a request after due consideration of the following:

- Private land owners are not obliged to seek Council's approval for naming their land; and
- There is a benefit to the community in encouraging private landowners/developers to select names that are acceptable to the community and to obtain Council endorsements for those names should they choose to name their land.

Where a developer proposes to change the approved layout of a development or the layout adjacent to a development that will require a change of an existing asset name, all costs and associated public consultation will be borne by the developer.

5.9 Council's Asset Name Register

Council maintains an infrastructure asset naming register kept and updated by the Infrastructure Department where the reasons for the selection of each asset name, the start and end point of the road reserve and other details are recorded for historical purposes.

6. DEFINITIONS

In this document, the term "road" incorporates the common meaning of the term "street" and other road name extensions listed in Appendix A.

7. LEGISLATIVE REFERENCE

Local Government Act 2009
Place Names Act 1994
AS/NZS 4819:2011 Rural and Urban Addressing

8. RELATED POLICIES/PROCEDURES

Not Applicable

9. NEXT REVIEW

January 2022

Gary Wall
CHIEF EXECUTIVE OFFICER

Date

APPENDIX A – Road Naming

Name Extension Terminology

Two lists are provided in this Appendix:

- Suffixes for Through Roads; and
- Suffixes for Culs-de-sac.

Suffixes for Through Roads are as follows:

Suffix (Abbreviation)	Comment
Avenue (Av)	A broad roadway, planted on each side with trees, or within a well treed area.
Boulevard (Bvd)	An extra wide roadway, well paved, usually well landscaped and likely to incorporate a central median.
Chase (Ch)	A roadway leading down to a valley.
Circle (Cir)	A roadway that forms a circle or more than half of a circle.
Crescent (Cr)	A roadway in the form of a crescent or half moon. Less than half of a circle.
Drive (Dr)	A wide roadway allowing a steady flow of traffic without many cross streets.
Esplanade (Esp)	A level roadway, adjacent to a lake, a river or beach.
Highway (Hwy)	A main roadway or thoroughfare. A main route.
Lane (La)	A narrow roadway between walls, building, etc. A narrow country or town roadway.
Parade (Pde)	A public promenade or roadway which has good pedestrian facilities along the side.
Parkway (Pwy)	A roadway through parklands or an open grassland area.
Road (Rd)	A place where one may ride. An open way or public passage for vehicles, persons and animals. A roadway forming a means of communication between one place and another generally applied outside an urban district.
Street (St)	A public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides.
Terrace (Tce)	A roadway running across the side of a hill.
Walk (Wk)	A thoroughfare with restricted vehicle access used mainly by pedestrians. Vehicular access by service vehicles only.

Way (Wy) A roadway joining two major roads, incorporating at least two changes in direction and often incorporating a median.

Suffixes for Culs-de-sac are as follows:

Suffix (Abbreviation)	Comment
Close (Cl)	A short enclosed roadway, generally shorter than 50 m. The shorter culs-de-sac in a subdivision.
Court (Ct)	A short enclosed roadway, generally longer than 50 m. The longer culs-de-sac in a subdivision.
Grove (Gr)	A short enclosed roadway featuring a group of trees located in the turning circle.
Place (Pl)	A short enclosed roadway in a business or commercial district.

Resolution:

Moved Cr DA Potter, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.2 D&TS - 2330267 - Blackbutt Town Hall - Community Hub Relocation and Modernisation

Summary

Council has submitted a funding application to the Department of State Development under the Building Our Regions scheme which has been shortlisted for detailed assessment and as such now require Council endorsement and commitment to joint funding the project in the 2017/18 financial year.

Officer's Recommendation

That Council allocate \$250,000 in the 2017/18 financial year capital budget towards the cost of construction of infrastructure to support the Blackbutt Town Hall relocation.

Resolution:

Moved Cr GA Jones, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Community & Health Services & The Arts

6.1 Community and Health Services and the Arts Portfolio Report

Summary

Cr Potter presented her Community and Health Services and the Arts Portfolio Report to Council.

Officer's Recommendation

That Cr Potter's Community and Health Services and the Arts Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community and Health Services and the Arts Portfolio Report to Council be received.

Community:

Libraries

There have again been a number of activities and events at our local libraries.

Dannielle Wicks, local author, visited the Nanango and Kingaroy libraries to talk about all things writing and her latest book in the Hardest Mistakes series “Broken Sunrise”. Dannielle entertained over 20 attendees speaking about plot lines, proof reading and getting published. Dannielle also explained the challenges facing authors who are looking to be published in today’s e-book environment.

A special games morning was held at the Kingaroy Library to encourage new members to attend the regular scrabble, cards, chess and mah-jong groups that meet at the Library each week. Those attending had a great morning socialising and playing, with a number of new groups formed. The Kingaroy Library also recently hosted local Tai Chi practitioner Antonia to discuss the benefits of the ancient Chinese medicine. Attendees enjoyed the morning so much that they requested follow up sessions to be run weekly in the library.

The Wondai library has been a hive of activity with the Library providing a special story time held for the Under 2’s group of children from Mother Kate’s Early Learning Centre as well as hosting the conversations group who welcomed a new resident to town where he spoke about a book he is currently writing.

The Proston Library was ‘a buzz’ on Wednesday 22 February, when 30 guests listened to Country Show Judge Cynthia Hatchett to tell of her years of judging at regional and rural shows. She has had close to 30 years judging experience and is also Secretary of the Murgon Show Society so she has a wealth of knowledge to draw from. Cynthia went through the Proston Show schedule and gave the audience pointers on the criteria that they have to meet on such things as knitting, crocheting, needlework, handcrafts and floral art. She brought along a lot of her own craft as examples which proved very popular during the morning tea that followed. This was a hugely popular event and as a result the library intends to run something along these lines each February.

Community Grant Funding Update

Council has been overwhelmed by the number of applications for Council’s Community grants round which opened in February. Between the Healthy Communities and the Community Assistance Grants, we have received 34 applications from local not for profit organisations who are collectively requesting over \$74,500 to support their initiatives, events and activities. With a grant budget of \$10,000 for Healthy Communities and \$20,000 for Community Assistance, it will be a challenging process to assess the applications on merit in this competitive environment. The assessment committee will meet at the end of this month to work through the applications and I will provide an update on the successful initiatives, events and activities in my April portfolio report.

Carried 7/0

FOR VOTE - Councillors voted unanimously

7. Portfolio - Planning & Property

7.1 Planning and Property Portfolio Report

Summary

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning

Proposed Planning Scheme

A report is tabled today that includes a summary of the submissions received during the public notification of the proposed Planning Scheme in October last year. The report is recommending that Council amend the proposed Planning Scheme document and maps to address the submissions and seek approval from the Minister to adopt the proposed Planning Scheme.

Once the Minister has granted approval to Council to adopt the proposed Planning Scheme, Council can decide to adopt the proposed Planning Scheme and is required to give public notice of the adoption in the local newspaper and government gazette.

Coopers Gap Wind Farm

The report by the Office of the Coordinator-General (OCG) that includes approval of the Environmental Impact Statement (EIS) will now be used by the Department of Infrastructure, Local Government and Planning to assess the development application for the proposed wind farm. The Department is the assessment manager for the development application and AGL needs to demonstrate that the development application meets the requirements of the wind farm state code. The assessment of the proposal is not required to proceed through public notification given that the EIS was subject to public scrutiny and comments. Council provided comments on the EIS to ensure that the potential impact on Council's road network due to the construction activities are ameliorated.

Property

Council contractor has completed the replacement of the Announcers and Kitchen roof at Maidenwell Sportsground. The blue roof complements the other Maidenwell Community Committee Infrastructure located at the grounds.

Council contractors will have the internal refurbishment and fit out completed at the Private Hospital for Sullivan and Nicolaides by 24 March. Council contractors have also completed the installation of carpet and blinds in the medical suites.

The new Water and Wastewater office to be located at the Kingaroy Water Depot is on track and the transportable units are scheduled to arrive on site on 29 March, weather permitting. The existing greenhouse structure has been removed and once a new location has been decided by Council it will be reconstructed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.2 Planning (P&LM)

Officer's Reports

7.2.1 P&LM - 1685411 - Reconfiguration of a Lot Application (2 lot subdivision) at 64 Boat Mountain Road - 2 SP200468 - Applicant: J Kapernick C\ ONF Surveyors - ROLI2016/0003

Summary

Key Point Summary

- Application is to Reconfigure a Lot (1 Lot into 2 Lots) pursuant to the Murgon Shire IPA Planning Scheme
- The property is 101.30Ha and is zoned part Rural and part Rural Residential pursuant to the Murgon Shire IPA Planning Scheme
- The reconfiguration will result in the following:
 - Proposed Lot 6 will be 3.5Ha. (Rural Residential zone) It contains a dwelling house and outbuilding and also incorporates a small portion of cultivation which conforms to the eastern extents of the property
 - Proposed Lot 7 will form the balance parcel being 97.9Ha (Zoned predominantly Rural and the remainder Rural Residential) is used for cropping and cultivation and contains numerous outbuildings
- The proposed Rural Residential lot does not comply with the maximum lot size requirement for Boat Mountain Road rural residential area, therefore, the proposal is Impact Assessable against the Murgon Shire IPA Planning Scheme.
- No submissions were received by Council during the public notification period
- Approval subject to reasonable and relevant conditions is recommended.

Officer's Recommendation

That Council *approve* the Reconfiguration of a Lot (1 Lot into 2 Lots) at 64 Boat Mountain Road, Murgon (and described as Lot 2 SP 200468) subject to the following conditions:

General Conditions

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:

- Drawing No 6442P/1, Proposed Subdivision, Sheet 1 of 1, Rev -, prepared by O'Reilly Nunn Favier dated 16-09-16.

Survey Marks

RAL1. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Section 815 of the *Sustainable Planning Act 2009*.

RAL2. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

Compliance Assessment

RAL3. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the sealing of the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

Natural Resources Valuation Fees

RAL4. Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$94.00 (2 x \$47.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

Infrastructure Charge

RAL5. The proposed development is inconsistent with the planning assumptions of the Adopted Infrastructure Charges Resolution No.2 (2015) and the land is located outside of the Priority Infrastructure Area.

Payment of the adopted infrastructure charge for water and parks contained in the attached Adopted Infrastructure Charges Notice must be paid prior to Council sealing the Plan of Survey.

Property Access

ENG 1. Provide property access in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Murgon Shire IPA Planning Scheme; and Council's standard Drawing No. SBRC00049.

ENG 2. Only one access to the site will be permitted.

ENG 3. The proposed access must be at least 15m away from another adjacent access to Boat Mountain Road, in accordance with the requirements of Table S2.7 of the Murgon Shire IPA Planning Scheme.

ENG 4. Remove all other and disused vehicle entrances and reinstate the verge and table drain consistent with the adjacent verge profile.

ENG 5. Road works and the property entrance shall be constructed so as to:

- a. permit all vehicles to enter and leave the property in a forward gear;
- b. avoid a trip hazard to pedestrians;
- c. ensure that low-clearance vehicles can clear the cross-over pavement upon entering and leaving the property; and
- d. ensure that fencing, landscaping and letterboxes do not to impede sight lines for vehicles entering or leaving the site.

Stormwater

ENG 1. Any new earthworks, landscaping, pavements or structures shall not concentrate or impede the natural flow of water across property boundaries and onto any other properties.

Advice Conditions

ADV1. Section 341(2) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (2) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care

in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
- b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

ADV4. Works on Council roads may require an application for a Permit to Work, available on Council's website at: [Permit to Work on Council Roads Application](#)

This Application Form is the first step in obtaining a Permit to Work on Council Roads for the purpose of closing a road to perform works. The next step is to complete the Permit to Work on Council Rods/Footpaths Conditions Form once approval has been given.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.2.2 P&LM - 2028334 - Review of submissions received in relation to the draft Planning Scheme and seeking Minister approval for adoption

Summary

Key Point Summary

- The proposed Planning Scheme was subject to public notification between 2 August 2016 to 31 October 2016 as required in Chapter 3, Part 5, Division 1, Section 118 of the *Sustainable Planning Act 2009* (SPA) and Statutory guideline 01/16 Making and amending local planning instruments;
- Twenty-two (22) properly made submissions were received;
- Council to consider the submissions received and Council responses as listed in Part A of the Officer's Recommendation;
- Amendments to the proposed Planning Scheme document and maps in response to the submissions are included in Part B of the Officer's Recommendation;
- Council is required to provide written responses to the submitters on how Council dealt with the submissions after the Council Meeting;
- Council must decide whether to proceed with the proposed Planning Scheme with or without amendments;
- Should Council decide to proceed with the proposed Planning Scheme and the amendments result in a planning scheme that is significantly different to the planning scheme that was

subject to public notification, then public notification of the planning scheme must be repeated;

- It is considered that the proposed Planning Scheme including the amendments are not significantly different to the proposed Planning Scheme that was subject to public notification;
- Council to advise the Minister of its decision and request the Minister's approval to proceed with the adoption of the proposed Planning Scheme as recommended in Part C of the Officer's Recommendation.

Officer's Recommendation

That Council resolve to:

- A. Adopt the following review of submission received during the public notification period and recommendations to address the submissions:

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
1	Swickers Kingaroy Bacon Factory Pty Ltd.	Kingaroy Barkers Creek Road and Clark and Swendson Road, Kingaroy	Swickers seeks: (1) extension of Special Industry Zone to entirety of Lot 5/SP284007 and OM11 Sensitive Uses Separation Overlay similarly amended and extended to protect their uses and prevent residential development nearby; OR (2) make the OM11 Sensitive Uses Separation Overlay a 1000m buffer instead of just 500m; OR (3) extend the 500m buffer around all Swickers owned land.	Agree in part. Change zoning partly in line with option 1 of this submission. Extend Special Industry Zone east and south but maintain buffers.	1) Zone change: Maintain split Special Industry/Rural zoning of Lot 5/SP284007, but enlarge Special Industry Zone and reduce Rural Zone. Special Industry Zone to extend east all the way to the eastern boundary and south to stop at 100m of the southern boundary. Rural Zone to run along southern boundary at a width of 100m to maintain a 500m buffer from boundary of Lot 901/SP184630. 2) Overlay map change (OM11): extend buffer of OM11 Sensitive Uses Separation Overlay around new SI boundary on Lot 5/SP284007. Overlay extend to boundary of, but not into, Lot 901/SP184630.
2	Allan & Helen Swendson	Clark and Swendson Road, Kingaroy	The submitter seeks their entire land to be zoned Rural Residential, in line with Court approvals (that appear not to be yet acted upon), despite proximity to Swickers.	Agree to change. Zoning to be amended from Rural to Rural Residential. This should not affect Swickers functionality.	Zone change: remove Rural/Rural Residential zoning and make Lots 150/RP898968 and 901/SP184630 entirely Rural Residential.
3	Graham Wilson	Clark and Swendson Road, Kingaroy	The Submitter supports the zoning change of Lot 3 RP215835 from Rural to Emerging Communities, noting alignment with Preliminary Approvals of this and surrounding lots.	No change requested; response to acknowledge submission.	No change.

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
4	Alistair O'Neill on behalf of Boral	102-106 Burrows St, Wondai Chinchilla Wondai Road Ballogie	This is a voluminous submission with 28 requested changes to / recommendations for the new scheme. Some of these include: (1) incorporate their extractive industry zone code, use code and overlay code; (2) make certain uses (caretakers accommodation, office and research and technology industry) exempt in the Extractive Industry Zone; (3) make Medium Impact Industry and High Impact Industry code assessable in the Extractive Industry Zone; (4) make all development, other than extractive industry related activities, impact assessable in the Extractive Resources Overlay; (5) make minor changes to operating hours in the Extractive industry code; (6) adopt a High Impact Industry Zone and make High Impact Industry Uses code assessable; (7) introduce an Industrial Amenity Overlay that controls the expansion of sensitive development towards industrial land in a manner that might restrict industrial operations; (8) Include certain High impact industry uses as Temporary uses, affording exemptions from development assessment; (9) Remove building height restrictions for the Medium Impact Industry Zone in most circumstances; (10) Reduce the level of assessment for high impact industry from impact to code for a specific Medium Impact Industry Zone site in Wondai (43/SP190438); (11) Extend Extractive industry zone across whole of lot 22 (22 & 23/SP162727).	(1) Reject. SBRC scheme and codes has been approved by the State so replacing that with an industry produced code introduces unknown risk. Specific engagement with stakeholders may be necessary to introduce such provisions. (2) Reject. These uses are already afforded reduced assessment where ancillary to the extractive industry use. (3) Reject. Medium and High impact industries not closely associated with extractive industries should not occupy Extractive industry zoned land; these should relocate to other identified areas. Code assessment is generally not desirable for more impactful uses. (4) Reject. This is not without some merit, but is a very broad brush solution. This issue is currently dealt with sufficiently in the Code. (5) Reject. This is not a major issue but I recommend rejecting this as it does not affect level of assessment (so little benefit for applicant) and reduces Council's discretion on operating hours. (6) Reject. Already have a Special Industry Zone for the higher impact industries, which need specific consideration. Code assessment not desirable. (7) Reject. Council proposes a Sensitive Uses Separation Overlay to deal with this issue for a specific circumstance. (8) Reject. Allowing High impact industry uses as exempt is extremely risky and not good planning in any circumstance, even if "temporary". (9) Reject. Building height variations need to be assessed on a case-by-case basis. (10) Reject. This proposal should be submitted in a DA; zoning should not be specifically allocated prior to a detailed proposal. (11) Reject. Lot 22 is very large, over 500ha. The quarry occupies a very small proportion of this (far less than 10ha). A specific DA should be lodged for expansion of the quarry; impact assessment is appropriate for that expansion into the Rural zone.	No change.
5	South Burnett Regional Council	General	The submission seeks greater clarification of mobile and temporary uses in the planning scheme to assist Council's response to a recent issue. It seeks a more detailed definition of "Temporary use" and clear triggers for assessment so that Council may regulate these activities.	Agreed. Include clarification of Temporary uses at Part 1.7 Local government administrative matters.	Scheme document change. Include clear definition of Temporary uses at Part 1.7 - Local government administrative matters.

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
6	South Burnett Regional Council	1) Multiple sites; 2) 25 Pring Street, Wondai	1) A number of Council managed waste transfer facilities across the LGA are zoned Rural or Township. The recommended zoning is Community Facilities Zone and CF5 - Public Utilities Zone Precinct. 2) The Wondai sawmill encroaches on this land. The land is Council managed reserve land and split zoned Local Centre and Special Industry. The desired zone is Low Density Residential, consistent with the current Wondai Planning Scheme.	1) Agreed. Zone maps to be updated and sites to be rezoned to Community Facilities Zone. Most sites will be CF5 - Public Utilities. Shared sites will either be split zoned or CF3 - Community Infrastructure. 2) Agreed. Site to be rezoned Low Density Residential Zone.	1) Zone map changes: Allocate Community Facilities Zone (CF5 Public Utilities Zone Precinct) over appropriate areas. Some lots will be split zoned as appropriate. 2) Zone map change: remove split zoning of Lot 2/FY841436. Return to Low Density Residential Zone consistent with Wondai Planning Scheme 2006.
7	Kingaroy Investments Pty Ltd.	Bunya Hwy, Kingaroy	Preliminary Approval for a MCU (Master Planned Community) and a Development Permit for an ROL (1 lot into 23 Plus Parkland dedication) approval was granted 25 Sep 2012 and modified 16 April 2014. Submission requests that the Planning Scheme be amended to better reflect the existing Master Plan Approval over the site. Amendments need to be made to the scheme to introduce land use zones over the subject land to reflect the precinct arrangements. Low density residential zone AO2.1 needs to be amended to factor in Taylors Road precinct. Medium Density Residential zone PO's and AO's in section 3 to be amended. Local Centre Zone to be amended also.	Recommend rejecting change. EC is the appropriate zone to resolve the substantial infrastructure issues of this land. Zoning can be amended through scheme amendments at a later date, once issues are resolved.	No change.
8	Property Opportunities Investments Pty Ltd.	1-5 Banksia Drive, Kingaroy	Submitter want Lot 2/RP807384 rezoned from Low density residential zone to Local Centre to facilitate development of a medical precinct on the site.	Recommend rejecting change. Proposal has merit but needs further substantiation to facilitate. Economic need justification. Should be submitted as a DA, impact assessable. Zoning appropriate and DA can facilitate this.	No change.
9	Property Projects Australia Pty Ltd.	2 Walter Road, Kingaroy	This submission contains 4 main items: (1) Lot 27 (Specialised Centre Zone) and Lot 28 (Medium Density Residential Zone) have approval for boundary realignment, which will increase the size of Lot 27 once the plan is sealed. The submitter requests that the zoning be amended to reflect the proposed lot boundaries; (2) The submitter requests the Flood Overlay mapping be removed from this site; (3) The submitter requests the Agricultural Land Overlay provisions in the Reconfiguring a Lot (RaL) Code to be removed or amended so as not to affect urban zones. (4) The submitter requests that a service station use be code assessable in the Specialised Centre Zone.	(1) Agree. Amend zoning to align with approval: expand Specialised Centre Zone and reduce MDR zone. (2) Reject. Insufficient information to undertake wholesale flood overlay changes. Flood mapping risk-based. (3) Agree. Make this provision only apply to Rural Zoned land and exclude urban type land. (4) Reject. The site may be suitable for a service station but wholesale alteration of a zone is not prudent. A DA for the use should be lodged which can be assessed on its merits.	1) Zone change: Extend Specialised Centre Zone of lot 27/SP233460 and reduce Medium Density Residential Zone of lot 28/SP233460 to align with approved lot boundaries. 2) No change to Flood Overlay. 3) Code change: Change Reconfiguring a lot code AO16.1 to only apply to Rural Zone land. 4) No change to Specialised Centre Zone level of assessment table or code.
10	Gary Barron	Bunya Hwy, Kingaroy	The submission seeks to rezone part of this large lot from Medium Impact Industry to Special Industry in order to facilitate bulky good retail.	Agree in part. Special Industry Zone is not the appropriate zone for bulky goods retail (defined as Showroom). The appropriate zone is Specialised Centre Zone. Recommend zoning part of the	Zone change: change a portion of the site (8/SP249675) fronting the Bunya Highway to Specialised Centre Zone.

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
				area requested to Specialised Centre Zone.	
11	BRSQ Pty Ltd.	29 Mackenzie Street, Wondai	This submission refers to 3 lots in Wondai: two freehold, one leased state land. It requests: (1) Lot 12 to be entirely zoned Low Impact Industry; (2) Make Rural industry use code assessable in the Low Impact Industry Zone; (3) Implied request for rezoning the state land (Lot 19) from Recreation and Open Space to Low Impact Industry.	Agree in part: (1) Make Lot 12 entirely Low Impact Industry Zone; (2) Make Rural industry to be code assessable in Low impact industry zone; (3) Do not rezone State land until purchase is processed.	1) Zone change: Remove split Local Centre/Low Impact Industry zone on Lot 12/SP131875; make whole lot Low Impact Industry. 2) Level of Assessment change: Make Rural industry code assessable in Low Impact Industry Zone. 3) No change.
12	Alkaloids Australia Pty Ltd	Oil Seeds Road, Memerambi	The submission seeks rezoning of their site of operations in Memerambi from Rural to Special Industry to support their processing plant. The submitter describes the use as a Rural Service Industry.	Generally agree, but more information on the nature of the use is needed to achieve the appropriate zoning. The use could be defined as a Rural industry or Medium impact industry, or even High impact or Special industry. Also, depending on use impacts, it may be prudent to only zone part of the land to control impacts.	Zone change: make part of Lot 100/SP285938 Special Industry Zone, partly Rural Zone.
13	Jeff Connor	Greenhills Drive, Blackbutt	The Blackbutt Benarkin Aged Care Association (BBAC) wish to have their site rezoned from Rural Residential to "Residential" - a specific zone is not identified. The intention is to facilitate affordable living for seniors.	Recommend rejecting change. LDR Zoning would not assist the proposal; MDR Zoning is not appropriate for this location. There are servicing issues with the site that need to be resolved. A LDR or MDR residential zoning would open the door for a number of other uses unlikely to be appropriate in this location. The proposal itself may well have merit and be supportable, but this should be lodged as a DA to be assessed on its merits and resolve infrastructure issues.	No change.
14	Wendy Benfer	Three locations in Blackbutt	The submission wishes three park areas in Blackbutt, Les Muller Park (Local Centre Zone), Shaun Mather Memorial Park and the Lions or Weir Park (Community Facilities), to be zoned Recreation and Open Space Zone.	Reject. Proposed zonings all consistent with and support park uses. Les Muller Park shares site with Council offices, so LC zone appropriate. Other parks are Community Facilities zone, so do limit alternative uses for the parks, reserving their long term use.	No change.
15	Blackbutt Central Pty Ltd	Reservoir Service Road, Blackbutt	This submission seeks for Lot 23/RP884795 in Blackbutt, split zoned Emerging Communities and Low Density Residential, to have part of the site zoned Local Centre.	Recommend rejecting change. EC appropriate zoning to resolve issues around expanding the Blackbutt centre while still supportive of urban development for the site.	No change.
16	Barbara Paschen	86 Hart Street, Blackbutt	The property at 86 Hart Street Blackbutt covers 6 allotments. The submission seeks rezoning to some type of zone that might support a Motel or Backpackers accommodation.	Recommend rejecting change. The proposal is not clearly scoped and described. Rezoning (e.g. Local Centre) would open the door to a range of uses not ideally located here. The site is also subject to flood constraints. The site may be appropriate for the specific use suggested, but a DA should be submitted and assessed on its merits.	No change.

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
17	Anthony Robbins	General	Inconsistencies exist between the current intent of the Rural Residential Zone and the Proposed scheme (providing residential development on large lots), suggesting the exclusion of further rural type uses by classing them as Impact Assessable. Further the new Rural Residential Zone's Purpose is being perceived as having a major focus on the Residential component, rather than the Rural or both.	Agree. Change to level of assessment table for Rural Residential Zone to better accommodate small agriculture. Change entry for Cropping to Exempt, If not undertaking chemical spraying.	Level of Assessment change: Amend Rural Residential Level of Assessment Table 5.5.14 entry for Cropping to be Exempt, If not undertaking chemical spraying.
18	SEQ Water - Annalie Roux	Cooyar Creek	This submission seeks: (1) Name change of referenced guideline in Strategic Framework; (2) Name change on overlay map for Cooyar Creek to "Water supply buffer area"; (3) Suggested inclusion: "...including drinking water..."; (4) Suggested level of assessment changes for a range of uses in the Rural Zone.	(1) Agree; (2) Agree; (3) Agree; (4) Recommend rejection - risk of these uses in this area very low and compliance is managed by the zone codes regardless.	1) Strategic Framework change: amend name of referenced guideline at 3.5.1.1(7). 2) Overlay change (OM6): change name in legend of the Cooyar Creek buffer to "Water Supply Buffer Area". 3) Code change: add phrase "including drinking water" at PO23 of the Reconfiguring a lot code. 4) No change.
19	Mark Reid	General	The submitter expresses concerns that the Strategic Framework focuses too much on Kingaroy at the expense of the other towns, mainly in terms of growth, infrastructure and funding. The submitter requests: (1) that provision is made for other towns to develop independently of Kingaroy; (2) that Council provide an open statement of infrastructure (expenditure) to each town; (3) that development in other towns is not vetted by Kingaroy's interests.	In response to submitter, focus on how the scheme supports the smaller towns and particularly Nanango.	No change.
20	Ronald Lowe	610 Old Esk North Road, South Nanango	Submitter wants Lots 148/149 FY782 rezoned from Rural Zone to Rural Residential Zone.	Recommend rejection. The land contains significant constraints (bushfire and biodiversity overlays) and infrastructure issues. It's location is not outstanding for this style of development, being somewhat removed from town. There is plentiful supply of Rural Residential living around Nanango and in SBRC in general and better located sites to fulfil any possible medium-term demand. Finally, there is built-in flexibility in the Rural zone code for limited subdivision (performance solution) on sites generally not suitable for RR; this property may suit this situation.	No change.
21	DTMR - Neil Scales / Amanda Clarke	N/A	TMR designated new transport noise corridors for state-controlled roads, which must be included in the planning scheme as soon as practicable after the effect date. GIS data for the new Transport Noise Corridors will be available for download from QSpatial. The Transport Noise Corridors will also be viewable via the State Planning Policy Interactive Mapping System.	Agreed. Mapping will be updated.	Advisory Map change (AM1). Mapping will be updated to reflect latest State mapping.

No.	Submitter	Site Address	Submission Summary	Recommended Response	Proposed Changes to Draft Scheme
22	Lesley Trout	General	The submitter seeks to retain: (1) Historical site listings, e.g. closed schools, early settlements and cemeteries; (2) preservation of good quality agricultural land; (3) reverse buffering of forestry plantations which abut properties; (4) any development proposed within 1km of existing intensive livestock industry remains Code assessable; (5) the 400m Buffer Zone around Swickers.	(1) The scheme has a Local Heritage Code to assess development on sites in the Local Heritage Register; (2) The scheme has an Agricultural Land Overlay that supports protection of identified good agricultural land; (3) Forestry is an expected use in the Rural zone and specific buffering is not required; (4) Rural zone code AO7.1 manages proximity to intensive animal industry; (5) OM11 Sensitive Uses Separation Overlay has a 500m buffer around the Swickers facility.	No change.
23	Society for Growing Australian Plans (Kingaroy & Districts Branch)	Tessmans, Taylors & Curtis Roads, Kingaroy	The submitter raises concerns regarding protections around known populations of critically endangered Mt Berryman Phebalium (Phebalium distans) and koala populations around Tessmans / Taylors / Curtis Roads. The submitter would like to see these populations protected, including buffers, but no specific details are requested.	Acknowledge and reply. No changes necessary. Council has temporarily closed the road to protect this species. The road may be permanently closed. These populations are afforded protections under planning scheme by the Biodiversity Areas Overlay, resulting in local, State and Federal level protections.	No change.

B. Adopt the following amendments to the proposed planning scheme document and maps in response to the submissions:

1) Part 1 – About the planning scheme

1.7 Local government administrative matters:

Include the following definition of Temporary uses at Part 1.7 - Local government administrative matters:

1.7.2 Temporary uses not assessable under this planning scheme

- (1) Council may determine that a temporary use that is unlikely to create a significant detrimental impact on the amenity of nearby land is not a material change of use of premises and is therefore not development as defined under the Act. Such activities include, but are not necessarily limited to, the following:-
- school fetes;
 - travelling circuses;
 - temporary accommodation (within caravans, motorhomes tents or similar) where associated with an event or other temporary use; and
 - promotional activities.

Editor's note—while not assessable under the planning scheme a temporary use may need to address or adhere to local laws or subordinate local laws.

2) Part 3 – Strategic Framework

- 3.5 Natural systems & sustainability
 - 3.5.1.1 (7) amend name of referenced guideline from “South East Queensland Water Development Guidelines” to “Seqwater

Development Guidelines: Development Guidelines for Water Quality Management in Drinking Water Catchments 2012”.

- 3) Part 5 – Tables of Assessment
 - a) 5.5 Material Change of Use:
 - i) Table 5.5.7 Low Impact Industry Zone: Make Rural industry code assessable in Low Impact Industry Zone
 - ii) Table 5.5.14 Rural Residential Zone: Change entry for Cropping, Exempt, from “If less than 10% of site area” to “If not undertaking chemical spraying”.
- 4) Codes
 - Reconfiguring a lot code:
 - i) At AO16.1, amend Agricultural Land Overlay assessment to only apply to Rural Zone land.
 - ii) At PO23, after the words “water quality” add phrase “including drinking water”.
- 5) Schedule 2 Mapping
 - a) Zone Maps
 - i) Lot 5/SP284007 (Swickers site, 206 Kingaroy Barkers Creek Road): Maintain split Special Industry/Rural zoning of the Swickers site but enlarge Special Industry Zone and reduce Rural Zone. Special Industry Zone to extend east all the way to the eastern boundary and south to stop 100m from the southern boundary. Rural Zone to remain along southern boundary at a width of 100m to maintain a 500m buffer from boundary of Lot 901/SP184630.
 - ii) Lots 150/RP898968 and 901/SP184630: Delete Rural Zone and change zoning of lots to Rural Residential.
 - iii) Lots 27 & 28/SP233460: Extend Specialised Centre Zone and reduce Medium Density Residential Zone to align with approved lot boundaries.
 - iv) Lot 8/SP249675: Change zoning of lots fronting the Bunya Highway from Medium Impact Industry to Specialised Centre Zone.
 - v) Lot 12/SP131875 in Wondai: Delete split Local Centre/Low Impact Industry zone on Lot 12/SP131875 and change to Low Impact Industry.
 - vi) Lot 100/SP285938 (Alkaloids Australia site, Memerambi): Change Rural Zone to split zoning of predominantly Rural Zone (western majority of site) and partly Special Industry Zone over the eastern (approximately one-third) portion of the site containing the existing buildings.
 - vii) Lot 2/FY841436 in Wondai: Delete split Local Centre/Special Industry Zoning and change to Low Density Residential Zone consistent with the current Wondai Shire IPA Planning Scheme 2006.
 - viii) Amend zoning Map to allocate Community Facilities Zone over Council waste transfer facilities on the following lots: (including some split zonings):
 - (1) Nanango Landfill: 351/FY21 – split zoning: Rural / CF5 Public Utilities
 - (2) Kingaroy Landfill 1/RP167555 – CF5 Public Utilities
 - (3) Chaphingah Rural Transfer: 15/C7241 – CF5 Public Utilities
 - (4) Kumbia Landfill 216/FY800284 – CF5 Public Utilities
 - (5) Memerambi Transfer Station: 1/SP162935 – CF5 Public Utilities
 - (6) Cloyna Refuse Facility: 128/FY2376 & 1/RP152225 – CF5 Public Utilities

- (7) Maidenwell Transfer Station: 16/SP187861 – CF3 Community Infrastructure
 - (8) Bigooda Rural Landfill: 1/RP853880 – CF5 Public Utilities
 - (9) Blackbutt Transfer Station: 119/CSH616 – CF5 Public Utilities
 - (10) Murgon Landfill: 1/SP238520 – CF5 Public Utilities
 - (11) Durong Rural Landfill: 7/SP285951 – CF5 Public Utilities
 - (12) Home Creek Transfer Station: 3/SP158795 – CF5 Public Utilities
 - (13) Proston Transfer Station: 73/BO503 – CF5 Public Utilities
 - (14) Hivesville Refuse Facility: 79/SP281460 – CF5 Public Utilities
 - (15) Wondai Landfill: 5/SP194438 – CF5 Public Utilities
 - (16) Wondai Liquid Waste Facility: 151/FY613 – CF5 Public Utilities
 - (17) Murgon Liquid Waste Facility: 126/FY1079 – CF5 Public Utilities
 - (18) Kingaroy Liquid Waste Facility: 2/RP159347 – CF5 Public Utilities
- b) Overlay Maps
- i) OM11.1 Sensitive Uses Separation Overlay: extend Sensitive Uses Separation Area around expanded Special Industry Zone boundary on Lot 5/SP284007. Overlay extend to meet boundary of Lot 901/SP184630, but not intrude into that lot.
 - ii) OM6.1 & OM6.5 Water Catchments Overlay: change name in legend of the Cooyar Creek buffer to "Water Supply Buffer Area".
- c) Advisory Maps
- i) AM1 – Update mapping data to reflect latest available State data.

C. Request approval from the Minister to adopt the proposed planning scheme.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.3 Property (P)

Officer's Reports

7.3.1 P - 2323295 - Requesting waiver of Hall Hire Fees and Charges for the Wondai Town Hall - Slim Dusty Tribute Show "Dustier Than Ever"

Summary

Wondai Regional Art Gallery have requested Council to consider 100% waiver of Hall Hire Fees for their event "Dustier Than Ever" to be held 24 June 2017.

Officer's Recommendation

That Council does not agree to the request for 100% waiver of the fees and charges for the hire of Wondai Town Hall and that Council will provide a rebate as per the adopted 2016/17 Fees and Charges.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Summary

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Kingaroy Wastewater Treatment Plant

The new plant is operational and will be officially opened in April. The technology is receiving a lot of attention with visitors from as far as the Philippines wanting to arrange tours. The Australian Water Association will be conducting an industry visit in late May this year.

Murgon Water Treatment Plant

The work is now complete at the Murgon Water Treatment Plant with all three filters now fully refurbished. M2O is conducting some final tidy up work and is completing the as-con drawings as part of the finalisation of the project.

Water Leaks and Mains Breaks

With the dry conditions comes more ground movement which can cause water main breaks and leaks. Water and Wastewater are on call 24-7 to respond to these issues so please call Council's main number (07) 41899100 anytime of the day and follow the prompts to report issues so they can be responded to as quickly as possible.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

South Burnett Citizen of the Year Elaine Madill and South Burnett Young Citizen of the Year Rebecca Clapperton addressed the Council.

ADJOURNMENT:

Motion:

Moved Cr GA Jones, seconded Cr DA Potter.

That the meeting adjourn for twenty (20) minutes for morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr RJ Frohloff, seconded Cr GA Jones.

That the meeting resume at 10.57am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Water & Waste Water (W&WW)

Officer's Reports

8.2.1 W&WW - 2329907 - Implementation of Level 3 Water Restrictions

Summary

The report provides information relating to water supplies throughout the South Burnett Region and details of what Level 3 restrictions will mean to users.

Officer's Recommendation

That under section 41 of the Water Supply (Safety and Reliability) Act 2008, Council increase water restrictions to Level 3 Demand Management for residential and commercial water usage as per the attached restriction tables, where Council provides reticulated water across the region.



South Burnett
Regional Council

Residential Water Restrictions

	Water Conservation	Demand Management		Drought Management		Critical Water Supply
	Level 1	Level 2	Level 3	Level 4	Level 5	Emergency Arrangements
Consumption L/person/day	215	185	160	140	120	<100
Watering Days excl Government	Any Day	No Watering on Mondays unless specifically stated below Odd Numbers – Tuesday, Thursday, Saturday Even Numbers – Wednesday, Friday, Sunday				No External Water Use
Residential Watering Hours	6:00–9:00am 5:00–8:00pm	6:00–8:00am 5:00–7:00pm	6:00–7:00am 5:00–6:00pm	6:00–7:00pm	6:00–7:00pm <i>Buckets Only</i>	N/A
<i>Gardens & Lawns</i> 1.1 Hand-held hosing	Any Day Unlimited Hours	Specified Days/Hours	Specified Days/Hours	Specified Days/Hours	Banned	Banned
1.2 Sprinklers and Soaker Hoses	One Sprinkler or Soaker Hose	Banned	Banned	Banned	Banned	Banned
1.3 Buckets / Watering Cans	Any Day Unlimited Hours	Specified Days Unlimited Hours	Specified Days Unlimited Hours	Specified Days Unlimited Hours	Specified Days/Hours	Banned
1.4 New Turf	As Per Residential Section 1.1 to 1.3	One Sprinkler-Specified Hours	Must Seek Approval	Banned	Banned	Banned
1.5 Council Approved drip and micro sprinkler irrigation systems	Specified Hours	Specified Hours	Specified Hours	Specified Hours	Banned	Banned
2.0 Hosing or Washing Paved or Concreted Areas	Specified Hours	Specified Hours	Banned	Banned	Banned	Banned
3.0 Swimming Pools and Spas	MAY be emptied/refilled Specified Hours Topping up Allowed	MAY be emptied/refilled Specified Hours Topping up Allowed	NO Filling Topping up Allowed	NO Filling OR topping up allowed	NO Filling OR topping up allowed	NO Filling OR topping up allowed
4.0 Motor Vehicle Washing	Trigger hose or high pressure cleaners	Trigger hose or high pressure cleaners for rinsing	Bucket for washing Trigger hose or high pressure cleaners for rinsing	Bucket for washing Trigger hose or high pressure cleaners for rinsing	Bucket for washing and rinsing	Only mirrors and windscreens
5.0 Domestic Pets Drinking water ok Washing Bucket	Cleaning of pens trigger nozzle or high pressure cleaner specified hours	Cleaning of pens trigger nozzle or high pressure cleaner specified hours	Cleaning of pens trigger nozzle or high pressure cleaner specified hours	Cleaning of pens trigger nozzle or high pressure cleaner specified hours	Cleaning of pens trigger nozzle or high pressure cleaner specified hours	Cleaning of pens trigger nozzle or high pressure cleaner – 15 min per day
6.0 Cleaning of BBQ's and Rubbish Bins	Allowed Anytime	Allowed Anytime	Bucket for washing, trigger hose for rinsing anytime	Bucket for washing, trigger hose for rinsing anytime	Bucket Anytime	Bucket Anytime
7.0 External Building cleaning <i>Other Devices with Approval</i>	High Pressure Cleaners	High Pressure Cleaners	Buckets for windows only	Buckets for windows only	Banned	Banned
8.0 Construction Activities - Occupier	Hose with trigger nozzle	Hose with trigger nozzle	Bucket Only	Bucket Only	With Council Approval	Banned



South Burnett
Regional Council

Commercial Water Restrictions

	Water Conservation	Demand management		Drought Management		Critical Water Supply
	Level 1	Level 2	Level 3	Level 4	Level 5	Emergency Arrangements
Consumption L/person/day	215	185	160	140	120	<100
Watering Days excl Government	Any Day	No Watering on Mondays unless specifically stated below Odd Numbers – Tuesday, Thursday, Saturday Even Numbers – Wednesday, Friday, Sunday				No External Water Use
Others Watering Hours	8:00-11:00am 3:00-6:00pm	8:00-10:00am 3:00-5:00pm	8:00-9:00am 3:00-4:00pm	3:00-4:00pm	3:00-4:00pm <i>Buckets Only</i>	N/A
1.0 Business Gardens, Lawns or Landscaping	Residential Rules with Others specified hours	As per Residential Rules with Others specified hours	As per Residential Rules with Others specified hours	As per Residential Rules with Others specified hours	Approved Micro systems only with Buckets Others Watering Hours	Banned
2.0 Car Dealers Business Vehicles	Trigger hose or high pressure cleaners	Trigger hose or high pressure cleaners	Trigger hose or high pressure cleaners	Buckets for washing, High Pressure Water Units for Rinsing	Buckets for washing, High Pressure Water Units for Rinsing	Banned
3.0 Truck Washing – Hygiene & Safety Only (exterior panels as per residential Motor Vehicle Washing)	Trigger hose or high pressure cleaners Anytime	Trigger hose or high pressure cleaners Anytime	Trigger hose or high pressure cleaners Anytime	High Pressure Water Units for Rinsing	High Pressure Water Units for Rinsing	Must use Buckets for washing and rinsing
4.0 Child Care Centres	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes	Residential Rules for Gardens Trigger hose or high pressure cleaners for Hygiene Purposes
5.0 Safety, Testing Facilities, Hygiene	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
6.0 Land Development or Construction	Council Approval to use potable water	Banned	Banned	Banned	Banned	Banned
7.0 Animal Keeping (Piggeries, Kennels etc excl Domestic Pets)	Permitted any time for drinking, washing with trigger nozzle. cleaning of pens Trigger hose or high pressure cleaners specified hours	Permitted any time for drinking, washing with trigger nozzle. cleaning of pens Trigger hose or high pressure cleaners specified hours	Permitted any time for drinking, washing with trigger nozzle. cleaning of pens Trigger hose or high pressure cleaners specified hours	Permitted any time for drinking, washing with trigger nozzle. cleaning of pens Trigger hose or high pressure cleaners specified hours	Permitted any time for drinking, washing with trigger nozzle. cleaning of pens Trigger hose or high pressure cleaners specified hours	Permitted any time for drinking, washing with trigger nozzle. Cleaning of pens trigger nozzle or high pressure cleaner – 1 hour per day
8.0 Other Requests	To be considered by Council on an individual basis after written application. Council shall use the QWC guidelines to provide guidance where individual circumstances are not covered by the above requirements.					

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Cr Duff presented her Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

NRM

Weed control

Parthenium inspections and treatment of Water Hyacinth and Salvinia have commenced at Barambah Creek. Contractors have completed Lantana treatment at Haly Creek, Kumbia, Kingaroy & Wooroolin. Mother of Millions has been treated at Carroll Nature Area.

African Boxthorn Program

Council has completed a coordinated African Boxthorn treatment program across 55 properties, in partnership with 32 landholders. Treatment was undertaken by Council contractors and landholders.

Wandering livestock

Stock route and pest management staff attended two reports of wandering horses in the Nanango town area, one bull in Wondai, 14 head of cattle in the Haly creek area and 5 cattle at Fairdale.

Feral animal programs

Authorised officers assisted landholders with pig baiting programs in Maidenwell and Corndale and wild dog baiting programs in Hivesville. Wild dog traps were loaned to landholders in Wondai.

Parks & Gardens

Kingaroy

The Haly Street traffic island gardens have been completed along with the mowing of all parks and road verges. Customer requests are all up to date and the staff were very busy with the preparations and set-up of Food & Wine in the Park (Memorial Park).

Murgon & Wondai

Murgon annual flower beds have been removed due to water restrictions and will not be re-planted until restrictions have been lifted. All the mowing and weed eating is up to date as well as the customer requests. Hedges at Wondai Showgrounds and Murgon CBD have been pruned.

Nanango

With the current and proposed water restrictions the garden beds in Drayton Street Nanango at the lights will be prepped and left bare until water restrictions are lifted in the future.

Proston

Staff have been busy preparing the Town & Showgrounds for the Proston Show. General gardening, weed eating and fertilising has been completed and staff have made repairs to the irrigation systems.

Dams

General mowing and maintenance are now up to date and staff were busy with the preparations and cleanup of the Boondooma Fishing Competition. Boondooma Dam suffered some vandalism and theft from the camp kitchens, the police have been notified and the stolen items are currently being replaced.

Work has commenced on the refurbishment of the toilet block at BP Dam Pool Area, hedges have been pruned and repairs have been made to irrigation systems.

Capital Works

- *New Toilet Block at Memerambi Rail Trail – Nearly completed*
- *The installation of the new playground equipment at the Murgon Skate Park has now been completed and the soft fall has also been laid - there were over a dozen kids playing on the new equipment within the weekend of completion*
 - *Path yet to be completed*
- *Memorial Park Garden Edges – Completed*
 - *New Pathway Poured and Completed*
 - *Apex Park New Playground Area – Started*
 - *Site has been levelled and waiting for contractors to commence work*

Rail Trail

Work on the rail trail has commenced again and completion time will be very much dependant on the weather.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Finance, ICT & Human Resources

10.1 Finance, ICT and Human Resources Portfolio Report

Summary

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Report

The attached financial statements are as at the 28 February 2017.

The financial ratios for cash, operating cash and working capital are all within the industry guide. These ratios increased from the January results mainly on account of the receipt of the third (3rd) quarter Financial Assistance Grant (FAG) amounting to \$1.7 Million and the sixty percent (60%) upfront payment for the Works for Queensland Grant amounting to \$2.6 Million.

The funded long term liabilities ratio also increased as compared to the January results but is still below the target. This ratio is expected to further increase upon collection of the final six-monthly rating which was levied on 20 February with discount date on 28 March.

With regard to the Comprehensive Income Statement

The rates revenue budget has been achieved with the recognition of the final rates levy for the year.

Fees and charges, rental income, interest received and other income are all within the revenue budget. The sales revenue variance is a result of the difference between the allocation of budgeted revenue over the financial year as compared to the actual completion and submission of claims for Road Maintenance Performance Contract (RMPC) projects.

The receipt of the 3rd Quarter Financial Assistance Grant amounting to \$1.7 Million accounts for the 76% achievement of the budgeted revenue for operating grants.

The capital revenue budget will be revised in the 3rd Quarter Operating Budget Review to consider the 60% upfront payment received by Council for the Work for Queensland Grant.

In terms of expenditures, employee benefits; materials and services; finance costs and depreciation are within budget limits.

Capex Report

Actual capital expenditure as at the 28th of February amounts to \$13,286,675 which is equivalent to 42% of the 2016-2017 revised capex budget. The total actual and year-to-date commitments for capital expenditure amount to \$19,434,108 or 61% of the total capital expenditure budget for the year.

Sale of Land for Overdue Rates

A review of the outstanding rates established the list of properties with three (3) or more year's overdue rates. As part of Council's debt recovery process and in accordance with the provisions of Section 140 of the Local Government Regulation 2012, it is recommended that Council resolve to sell the land for the overdue rates that have remain unpaid for three (3) or more years and no action has been taken by the owner to enter into a payment arrangement to settle the rate or charges within an acceptable time frame.

Third (3rd) Quarter Operating and Capital Budget Review

The operating budget packs for the Third (3rd) Quarter Review has been released to the budget managers for finalisation and submission to Finance by the 21st of March. The capex budget review was also distributed to the respective budget managers and the submission to Finance of their proposed revisions is on the 17th of March.

The proposed third (3rd) quarter opex and capex budget revisions will be presented for Council's consideration at the April 2017 general meeting.

External Audit – key engagement milestones

The External Auditors will commence the annual interim audit on the 18th of April and an interim management letter will be provided to Council by 28 April.

The final audit visit will commence on the 4th of September and the 6th of October is the target date for the Queensland Audit Office (QAO) certification of the 2016-2017 consolidated financial statements.

HR

The HR staff have been very pleased with the standard of applicants for the 10 new traineeship positions. 337 people have applied and the staff and CTC employment are in process of shortlisting and interviewing candidates.

The 'pot of gold' training continues to go well and builds the skills and confidence of the managers and supervisors to better support and encourage their work teams to improve productivity and effectiveness.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2 Finance (F)

Officer's Reports

10.2.1 F - 2329730 - Monthly Financial Statements

Summary

The following information provides a snapshot of Council's Financial Position as at 28 February 2017.

Officer's Recommendation

That the Monthly Financial Report as at 28 February 2017 be received and noted.

Statement of Comprehensive Income

Statement of Comprehensive Income

as at 28 February 2017
67% of Year Complete

	2017	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	45,669,008	44,163,446	44,058,446	104%
Fees and Charges	2,965,778	4,335,478	4,411,490	67%
Rental Income	311,140	521,645	508,035	61%
Interest Received	665,309	1,720,166	1,032,713	64%
Sales revenue	3,028,868	3,255,150	3,255,150	93%
Other Income	406,567	461,176	599,357	68%
Grants, Subsidies, Contributions & Donations	5,696,116	7,530,996	7,462,231	76%
	<u>58,742,785</u>	<u>61,988,057</u>	<u>61,327,422</u>	
Capital Revenue				
Grants, Subsidies, Contributions & Donations	9,155,445	10,544,224	9,563,890	96%
Total Revenue	<u>67,898,230</u>	<u>72,532,281</u>	<u>70,891,312</u>	
Total Income	<u>67,898,230</u>	<u>72,532,281</u>	<u>70,891,312</u>	
Expenses				
Recurrent Expenses				
Employee Benefits	14,860,661	22,475,373	22,582,961	66%
Materials and Services	15,428,669	22,217,186	21,713,484	71%
Finance Costs	1,407,163	2,042,350	2,042,350	69%
Depreciation and Amortisation	9,642,305	14,463,457	14,463,457	67%
	<u>41,338,798</u>	<u>61,198,366</u>	<u>60,802,252</u>	
Capital Expenses				
	194,332	(461,250)	(506,705)	-38%
Total Expense	<u>41,533,130</u>	<u>60,737,116</u>	<u>60,295,547</u>	
Net Result	<u>26,365,100</u>	<u>11,795,165</u>	<u>10,595,765</u>	

Statement of Financial Position

Statement of Financial Position

as at 28 February 2017

	2017	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	29,928,372	33,080,511
Trade and Other Receivables	28,844,666	6,023,740
Inventories	1,266,540	1,194,663
Investments	-	-
Total Current Assets	60,039,578	40,298,914
Non-Current Assets		
Trade and Other Receivables	2,342,494	-
Property, Plant and Equipment	885,923,875	879,461,585
Intangible Assets	8,813,925	8,044,429
Total Non-Current Assets	897,080,295	887,506,014
TOTAL ASSETS	957,119,873	927,804,928
Current Liabilities		
Trade and Other Payables	6,345,507	4,578,196
Borrowings	3,889,377	2,436,953
Provisions	3,544,016	3,399,682
Unearned Revenue	-	-
Total Current Liabilities	13,778,900	10,414,831
Non-Current Liabilities		
Borrowings	38,056,242	39,845,689
Provisions	11,910,078	11,844,859
Unearned Revenue	2,342,494	-
Total Non-Current Liabilities	49,966,320	51,690,548
TOTAL LIABILITIES	66,087,713	62,105,379
NET COMMUNITY ASSETS	891,032,160	865,699,549
Community Equity		
Asset Revaluation Surplus	447,831,130	422,246,433
Retained Surplus/(Deficiency)	443,201,030	443,453,116
TOTAL COMMUNITY EQUITY	891,032,160	865,699,549

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Monthly Financial Report as at 28 February 2017 be received and noted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.2 F - 2329557 - Sale of Land for Overdue Rates - March 2017

Summary

In accordance with *Division 3 Section 140 of the Local Government Regulation 2012*, this report contains a list of properties that are eligible for sale for arrears action. A decision to sell land for overdue rates or charges can only be made by resolution.

It is recommended that Council resolve to sell the Land contained in Formal Resolution below because the rates or charges have remained unpaid for three (3) or more years and no action has been taken by the owner to enter into an arrangement or maintain a payment arrangement with Council to pay the rates or charges within a satisfactory time frame.

Officer's Recommendation

That in accordance with the provisions of the *Local Government Regulation 2012*, the South Burnett Regional Council resolves to sell the following lands because overdue rates remain unpaid for three (3) or more years and no action has been taken by the owner to enter into a payment arrangement or maintain a payment arrangement with Council to pay the rates or charges within a satisfactory time frame.

- a. Lot 13 on Survey Plan 204673, Title Reference 50722249
- b. Lot 32 on Registered Plan 37004, Title Reference 12829073
- c. Lot 31 on Registered Plan 36989, Title Reference 11383068
- d. Lot 33 on Registered Plan 49433, Title Reference 15007149
- e. Lot 13 on Registered Plan 36983, Title Reference 50747627
- f. Lot 11 on Crown Plan M5426, Title Reference 14626139
- g. Lot 48 on Registered Plan 36980, Title Reference 18017212
- h. Lot 43 on Registered Plan 175422, Title Reference 16160200
- i. Lot 7 on Registered Plan 175088, Title Reference 16080135
- j. Lot 24 on Survey Plan 193245, Title Reference 50621163
- k. Lots 31 & 32 on Registered Plan 32375, Title Reference 14440099 & 14440100
- l. Lot 226 on Registered Plan 173353, Title Reference 16121031
- m. Lot 1 on Registered Plan 77509, Title Reference 50174686
- n. Lot 65 on Registered Plan 177433, Title Reference 16123114
- o. Lot 98 on Registered Plan 802725, Title Reference 17529031
- p. Lot 2 on Registered Plan 192512, Title Reference 16514194
- q. Lot 1 on Registered Plan 192512, Title Reference 16514193

- r. Lot 25 on Registered Plan 194018, Title Reference 16553027
- s. Lot 2 on Registered Plan 167553, Title Reference 16003075
- t. Lot 7 on Registered Plan 195771, Title Reference 16583189
- u. Lot 53 on Registered Plan 190407, Title Reference 16813034
- v. Lot 102 on Registered Plan 173326, Title Reference 16024243
- w. Lot 209 on Crown Plan M5511, Title Reference 16283045
- x. Lot 4 on Registered Plan 56295, Title Reference 12104184
- y. Lot 25 on Registered Plan 41258, Title Reference 16471013
- z. Lot 80 on Registered Plan 206860, Title Reference 16874227
- aa. Lots 6,7 & 8 on Crown Plan P6979, Title Reference 16234015, 16234016, 17389222
- ab. Lot 10 on Crown Plan W53539, Title Reference 16407019
- ac. Lot 11 on Registered Plan 838023, Title Reference 18242090
- ad. Lots 2 & 3 on Registered Plan 84388, Title Reference 13213146
- ae. Lot 48 on Registered Plan 27652, Title Reference 16110100
- af. Lot 29 on Registered Plan 197487, Title Reference 16833057
- ag. Lot 19 on Registered Plan 184429, Title Reference 16406213
- ah. Lot 3 on Registered Plan 190625, Title Reference 16465142
- ai. Lots 20 & 21 on Registered Plan 40835, Title Reference 12198053, 12944047
- aj. Lot 9 on Registered Plan 199803, Title Reference 16736140
- ak. Lot 45 on Registered Plan 178854, Title Reference 16230178
- al. Lot 27 on Registered Plan 182145, Title Reference 16436202
- am. Lot 5 on Crown Plan FY2446, Title Reference 15413210

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Consideration of Notices of Motion

11.1 NOTICE - 2330053 - Notice to Rescind a Council Resolution - Contract to purchase the Ergon Energy Building and Freehold Land

Summary

In accordance with Section 262 of the Queensland Local Government Regulation 2012, Councillor Kathy Duff proposes to rescind the following resolution adopted by Council at its ordinary meeting held on the 15 February 2017 regarding the purchase of the Ergon Energy Building in Kingaroy:-

Recommendation:

That Council enter into a contract to purchase the building and freehold land including Lot 8 on RP36987, Lot 1 on RP55126, Lot 3 on RP55126 and Lot 9 on RP67802 for \$475,000 including GST from Ergon Energy Corporation Limited.

Resolution:

Moved Cr TW Fleischfresser, seconded CR GA Jones.
That the officer's recommendation be adopted.

Carried 7/0
FOR VOTE – Councillors voted unanimously

Reason:-

The operational requirement for the Ergon Building does not justify the financial commitment to purchase and maintain the building, for the following reasons:

- The purchase will significantly reduce our restricted cash for any future building renewal or replacement
- The requirement for an upgraded carpark on the vacant land at the rear of the building at some future date will adversely affect funds available in a future capital works program

Recommendation

That the resolution from Item 13.3 of the General Meeting held on Wednesday 15 February 2017 - CONF - 2319534 – Contract to Purchase the Ergon Energy Building and Freehold Land be rescinded.

Resolution:

Moved Cr KA Duff, seconded Cr GA Jones.

That the resolution from Item 13.3 of the General Meeting held on Wednesday 15 February 2017 - CONF - 2319534 – Contract to Purchase the Ergon Energy Building and Freehold Land be rescinded.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2 Ergon Energy Building

Summary:

Purchase of Ergon Energy Building

Motion:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the matter of the purchase of the Ergon Building and vacant land lay on the table until the May general meeting to enable further information regarding the operation efficiencies and a financial analysis to be provided to Councillors.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Information Section (IS)

12.1 IS - 2329662 - Reports for the Information of Council

Summary

List of correspondence pending completion of assessment report
Delegated Authority Report
Monthly Capital Works Report
Road Maintenance Expenditure Report

Officer's Recommendation

That the reports be received.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the reports be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CLOSED SESSION:

Motion:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

OPEN COUNCIL:

Motion:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the meeting resume in Open Council.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it*, of the Local Government Regulation 2012, Council considered matters concerning tenders and quotes.

Motion:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13. Confidential Section

13.1 CONF - 2330725 - Seeking approval to dispose of Lot 72 RP819240 by Tender

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

Recommendation

That Council offer the sale of L72 RP855764 to the highest tenderer for the sum of \$25,300.00.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Council not accept the highest tender and the Manager of Property be requested to list the property for sale with Council's preferred Real Estate Agent.

Reason:

The tender price offered is lower than recent sale prices achieved for other properties in the area.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 CONF - 2329322 - Purchase of and removal of Scrap Metal Resource from Council Waste Facilities throughout the South Burnett

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council accepts Sim Metal Management's quote for the purchase of and removal of Scrap Metal Resource from Council Waste facilities throughout the South Burnett.

Resolution:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 CONF - 2329318 - WBBROC Joint Procurement of Landfill Water Quality Testing and Reporting Services Tender

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council ratify the awarding of the WBBROC Joint Procurement of Landfill Water Quality Testing and Reporting Services Tender to GHD Pty Ltd, subject to the completion of a contract.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11.55am.

Confirmed before me this day of2017

..... **MAYOR**

