



SOUTH BURNETT

REGIONAL COUNCIL

Agenda

of the

General Meeting

Held in the Warren Truss Chamber 45 Glendon Street Kingaroy

on Wednesday, 19 July 2017

Commencing at 9.00 am

Chief Executive Officer: Gary Wall

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |



SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 19 July 2017

ORDER OF BUSINESS:

1. LEAVE OF ABSENCE	1
2 (A) PRAYERS.....	1
2 (B) RECEIPT OF PETITIONS	1
2 (b).1 PET - 2365357 - Forwarding Petition to South Burnett Regional Council to bitumen Hodges Road Kingaroy to stop local hoons and keep the road in a better and safer condition. 1	1
3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
3.1 South Burnett Regional Council Minutes	3
3.2 South Burnett Regional Council Special Budget Meeting Minutes	4
4. PORTFOLIO - ECONOMIC DEVELOPMENT, GOVERNANCE AND COMMUNICATIONS.....	5
4.1 Economic Development, Governance and Communications Portfolio Report.....	5
4.2 GOVERNANCE (G)	6
4.2.1 G - 2377930 - Delegation of Powers to the Chief Executive Officer	6
4.2.2 G - 2376953 - Seeking Council adopt the Annual Operational Plan 2016/17 Progress Report for the April - June Quarter	32
4.2.3 G - 2373873 - Requesting Council nominate any 2018 Show or Special Holidays by completing form online by 11 August 2017	34
5. PORTFOLIO - ROADS & DRAINAGE.....	36
5.1 Roads & Drainage Portfolio Report	36
5.2 ROADS & DRAINAGE (R&D).....	37
5.3 DESIGN & TECHNICAL SERVICES (D&TS).....	37
5.3.1 D&TS - 2374704 - Minutes of the Traffic Advisory Committee Meeting held on Tuesday 13 June 2017	37
5.3.2 D&TS - 2364847 - Requesting Council's views or requirements by 1 August 2017 in relation to the application for Proposed Permanent Road Closure of land adjoining Lot 20 RP32431.....	47
5.3.3 D&TS - 2378505 - Blackbutt Memorial Hall - Provision of Infrastructure	49
6. PORTFOLIO - COMMUNITY, ARTS, TOURISM AND HEALTH SERVICES	51
6.1 Community, Arts, Tourism and Health Services Portfolio Report.....	51
7. PORTFOLIO - PLANNING & PROPERTY	52
7.1 Planning and Property Portfolio Report	52
7.2 PLANNING (P&LM).....	53
7.2.1 P&LM - 2355866 - Requesting a waiver in Council fees to benefit the growing membership & Community of the Men in Kingaroy Men's Shed	53
7.3 PROPERTY (P)	55
7.3.1 P - 2358001 - Proposed sale/disposal of land and house known as Lot 8 RP173395, 15 Hunter St and Lot 78 RP173355 18 Bunker Avenue, Nanango.....	55
8. PORTFOLIO - WATER, WASTE WATER, WASTE MANAGEMENT, SPORT & RECREATION.....	57
8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report	57
9. PORTFOLIO - NATURAL RESOURCE MANAGEMENT, PARKS AND INDIGENOUS AFFAIRS	58
9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report	58

10. PORTFOLIO - FINANCE, ICT & HUMAN RESOURCES.....	59
10.1 Finance, ICT and Human Resources Portfolio Report	59
10.2 FINANCE (F).....	60
10.2.1 F - 2377700 - Monthly Financial Statements.....	60
11. CONSIDERATION OF NOTICES OF MOTION	65
12. INFORMATION SECTION (IS)	65
12.1 IS - 2377618 - Reports for the Information of Council	65
13. CONFIDENTIAL SECTION	66
13.1 CONF - 2367301 - Tender SBRC 16/17-11 - SES Nanango Office and Training Room Extension.....	66

1. Leave Of Absence

Nil.

2 (a) Prayers

A representative of the Kingaroy District Ministers Association, Major Allan Kerr offered prayers for Council and for the conduct of the Council meeting.

2 (b) Receipt of Petitions

- 2 (b).1 PET - 2365357 - Forwarding Petition to South Burnett Regional Council to bitumen Hodges Road Kingaroy to stop local hoons and keep the road in a better and safer condition**

Document Information

IR No 2365357

Author Executive Assistant

**Endorsed
By Chief Executive Officer**

Date 21 June 2017

Précis

Forwarding Petition to South Burnett Regional Council to bitumen Hodges Road Kingaroy to stop local hoons and keep the road in a better and safer condition

Summary

A petition has been received requesting Council bitumen Hodges Road Kingaroy to stop local hoons and keep the road in a better and safer condition

Officer's Recommendation

That the petition be received and referred to staff for consideration and report to Council.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 14 June 2017 as recorded be confirmed.

3.2 South Burnett Regional Council Special Budget Meeting Minutes

Précis

Confirmation of Minutes of the Special Budget meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the Special Budget meeting held on Monday 26 June 2017 as recorded be confirmed.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communications

4.1 Economic Development, Governance and Communications Portfolio Report

Document Information

IR No 2377792

Author Mayor, South Burnett Regional Council

Date 14 July 2017

Précis

Economic Development, Governance and Communications Portfolio Report

Summary

Mayor Campbell presented his Economic Development, Governance and Communications Portfolio Report to Council.

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

4.2 Governance (G)

Officer's Report

4.2.1 G - 2377930 - Delegation of Powers to the Chief Executive Officer

Document Information

IR No 2377930

Author Senior Governance Officer

**Endorsed
By** General Manager Corporate Services

Date 10 July 2017

Précis

Review and update Council's delegation of powers to the Chief Executive Officer (CEO) in relation to the *Animal Management (Cats and Dogs) Act 2008* and *Planning Act 2016*.

Summary

Council subscribes to a delegations update service provided by MacDonnells Law. They have advised that the *Animal Management (Cats and Dogs) Act 2008* and *Planning Act 2016* have been revised and the delegations under these Acts are to be updated.

Officer's Recommendation

That pursuant to section 257 of the *Local Government Act 2009* Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.
2. Repeal all prior resolutions delegating the same powers to the Chief Executive Officer

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Animal Management (Cats and Dogs) Act 2008*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Animal Management (Cats and Dogs) Act 2008 ("AMCD")**CHAPTER 2 – IDENTIFICATION OF CATS AND DOGS****Part 1 - Prescribed Permanent Identification Devices****Division 6 – Giving identifying information**

Entity power given to	Section of AMCD	Description
Local Government	39	In the specified circumstances, power to give a person identifying information for the cat or dog.

Part 2 - Desexing Tattoos

Entity power given to	Section of AMCD	Description
Local Government	42(4)	Power to recognise an exhibition in which a cat or dog is participating.

CHAPTER 3 – DOG REGISTRATION**Part 2 - How Dog is Registered**

Entity power given to	Section of AMCD	Description
Chief Executive Officer	48(2)	In the specified circumstances, power to, by notice, require an owner to give other information or documents reasonably required to register the cat or dog.
Local Government	49(2)	In the specified circumstances, power to give an owner of a dog notice that the dog has been registered.
Local Government	51(a)	Power to keep the registration form and other information about a cat or dog given to the local government by the owner.

Part 3 - Amendment of Registration

Entity power given to	Section of AMCD	Description
Chief Executive Officer	55(2)	In the specified circumstances, power to ask the owner of the cat or dog for other information or documents in the way mentioned in section 48(2).
Chief Executive Officer	55(4)	In the specified circumstances, power to: <ul style="list-style-type: none"> (a) ensure that the information is updated in the appropriate register in a way that reflects the change; and (b) to ensure the owner is given a notice for the cat or dog that includes the changed information.

Part 4 - Renewal of Registration

Entity power given to	Section of AMCD	Description
Chief Executive Officer	56(1)	Power to give the owner of a cat or dog a notice to renew the registration for the cat or dog (a renewal notice).
Chief Executive Officer	58(2)	In the specified circumstances, power to ask the owner for more information or documents required to be given in the notice mentioned in section 48.
Chief Executive Officer	58(4)	In the specified circumstances, power to: <ul style="list-style-type: none"> (a) Ensure that the information is updated in the appropriate register in a way that reflects the change; and (b) to give the owner of a cat or dog any registration device for the cat or dog.

CHAPTER 4 – REGULATED DOGS**Part 1 - Preliminary****Division 2 – Interpretation**

Entity power given to	Section of AMCD	Description
Local Government	64(1)(b)	Power to recognise, for the purposes of this section, a body which supervises an exhibition or an obedience trial in which a dog is participating.

Part 3 - Restricted Dog Permits**Division 1 – Obtaining permit for restricted dog****Subdivision 1 – Permit applications**

Entity power given to	Section of AMCD	Description
Local Government	74(1)	After a permit application has been made, power to, by notice, require the applicant to: <ul style="list-style-type: none"> (a) give a stated document or information that is relevant to the application; (b) or verify the correctness of the document.
Local Government	75(1)	In the specified circumstances, power to either grant or refuse a permit application.
Local Government	75(3)	Power to be satisfied that desexing is likely to be a serious risk to the health of the dog.
Local Government	75(5)	In the specified circumstances, power to impose a condition provided for under a regulation.

Subdivision 2 – Action after decision on application

Entity power given to	Section of AMCD	Description
Local Government	77(1)	Power to, as soon as practicable after deciding to grant a permit application, issue the applicant with a restricted dog permit for the restricted dog the subject of the application.

Local Government	79	Power to, as soon as practicable after deciding to refuse a permit application, give the applicant an information notice about the decision.
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Division 3 - Renewal of permit

Entity power given to	Section of AMCD	Description
Local Government	84(1)	In the specified circumstances, power to either grant or refuse a renewal application.
Local Government	84(4)(b)	Power to seek further documents or information in the way mentioned in section 74.
Local Government	84(5)(a)	In the specified circumstances, power to issue the applicant with a renewed restricted dog permit (a renewal permit).
Local Government	84(5)(b)	In the specified circumstances, power to give the applicant an information notice about the decision.

Division 4 - Amendment of permits

Entity power given to	Section of AMCD	Description
Local Government	87(1)	In the specified circumstances, power to amend a restricted dog permit at any time, by giving the permit holder notice of the amendment and recording particulars of the amendment in the restricted dog register.

Part 4 - Regulated Dog Declarations

Entity power given to	Section of AMCD	Description
Local Government	89	Power to: (a) declare a particular dog to be a declared dangerous dog; (b) declare a particular dog to be a declared menacing dog; or (c) declare a particular dog to be a restricted dog.
Local Government	89(4)	Power to be satisfied a dog is of a breed mentioned in section 63(1).
Local Government	90(1)	In the specified circumstances, the power to give any owner of a dog a proposed declaration notice.
Local Government	92	Power to withdraw a proposed declaration notice by giving a notice of the withdrawal to any owner of the dog.
Local Government	94(1)	Power to consider any written representations and evidence accompanying them within the period stated in the proposed declaration notice.
Local Government	94(2)	Power to: (a) be satisfied that the relevant ground under section 89 still exists; and (b) make the regulated dog declaration for the dog.
Local Government	95(1)	Power to give the owner of a dog the subject of the declaration notice a notice under subsection (3) or (4).
Local Government	95(4)	Power to give an information notice about the decision.

Part 6 - Miscellaneous Provisions

Entity power given to	Section of AMCD	Description
Local Government	100(3)	Power to destroy a surrendered regulated dog.
Local Government	102	In the specified circumstances, power to recover costs from the dogs owner or former owner if the incurring of the cost was necessary and reasonable.

CHAPTER 5 - INVESTIGATION, MONITORING AND ENFORCEMENT**Part 2 - Entry to Places****Division 1 – Powers of entry**

Entity power given to	Section of AMCD	Description
Local Government	114(1)	In the specified circumstances, the power to give notice of an approved inspection program.

CHAPTER 7 - REGISTERS**Part 1 - Registers Kept by Chief Executive**

Entity power given to	Section of AMCD	Description
Chief Executive Officer	173(1)(b)	Power to inspect information kept in the regulated dog register.
Chief Executive Officer	173B(1)(b)	Power to inspect information contained in the breeder register.
Chief Executive Officer	174(1)	Power to give the chief executive notice if: (a) a restricted dog is registered in the local government's area; or (b) the local government makes a regulated dog declaration for a dog in the local government's area.
Chief Executive Officer	175(2)	In the specified circumstances, the power to give the chief executive notice of the changed information or the holder's new residential address.
Chief Executive Officer	176(3)	In the specified circumstances, the power to give the chief executive a response within 28 days after receiving the request.

Part 2 - Registers Kept by Local Government Places

Entity power given to	Section of AMCD	Description
Chief Executive Officer	177(1)	Power to keep the following registers about dogs usually kept or proposed to be kept in the local government's area (collectively the cat and dog registry of the local government): (a) a general register; (b) another register prescribed under a regulation.

CHAPTER 8 - REVIEWS**Part 1 - Internal Review of Decisions**

Entity power given to	Section of AMCD	Description
Chief Executive Officer	183(2)	Power to, at any time, extend the time for making a general review application.
Chief Executive Officer	185A(2)	In specified circumstances, power to conduct an internal review of the decisions at the same time under section 186.
Chief Executive Officer	186(1)	In the specified circumstances, power to: <ul style="list-style-type: none"> (a) conduct an internal review of the original decision the subject of the application; and (b) make a decision (the internal review decision) to: <ul style="list-style-type: none"> (i) confirm the original decision; (ii) amend the original decision; or (iii) substitute another decision for the original decision.
Chief Executive Officer	187(2)	In the specified circumstances, power to give the applicant notice of the internal review decision.

CHAPTER 9 - MISCELLANEOUS PROVISIONS**Part 5 - Miscellaneous**

Entity power given to	Section of AMCD	Description
Chief Executive Officer	207C(2)(a)	Power to use information obtained under section 173B(1) to perform a function under this Act.
Chief Executive Officer	209(2)	Power to approve forms for use under this Act.

CHAPTER 10 - TRANSITIONAL PROVISIONS**Part 1 - Transitional Provisions for Act No. 74 of 2008**

Entity power given to	Section of AMCD	Description
Local Government	212(3)	In the specified circumstances, the power to include other information in the restricted dog register which the local government considers appropriate.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2017 05 26 - AMCD - Delegation Instrument - South Burnett]

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Planning Act 2016*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Planning Act 2016 ("PLAA")**CHAPTER 2 – PLANNING****Part 3 - Local Planning Instruments****Division 2 – Making or amending planning schemes**

Entity power given to	Section of PA	Description
Local Government	18(1)	Power to propose to make or amend a planning scheme.
Local Government	18(2)	Power to give notice of the proposed planning scheme or proposed amendment to the Chief Executive.
Local Government	18(3)	Power to consult with the Chief Executive about the process for making or amending the planning scheme.
Local Government	18(6)	Power to make or amend the planning scheme by following the process in the notice or amended notice.
Local Government	19(1)	In certain circumstances, power to apply a planning scheme as a categorising instrument in relation to prescribed tidal works.
Local Government	20(2)	Power to amend a planning scheme by following the process in the Minister's rules, instead of complying with section 18.
Local Government	21	In certain circumstances, power to follow the process in the Minister's rules for making or amending an LGIP.
Local Government	22(1)	Power to amend a planning scheme policy by following the process in the Minister's rules.
Local Government	23(1)	Power to make a TLPI if the local government and Minister decide – <ul style="list-style-type: none"> a) there is significant risk of serious adverse cultural, economic, environmental or social conditions happening in the local government area; b) the delay involved in using the process in sections 18 to 22 to make or amend another local planning instrument would increase the risk; and c) the making of the TLPI would not adversely affect State interests.
Local Government	23(2)	Power to amend a TLPI if the Minister decides the amendment of the TLPI would not adversely affect State interests.
Local Government	24(5)	Power to repeal a TLPI by making, or amending, a planning scheme to specifically repeal the TLPI.
Local Government	25(1)(a)	Power to review planning scheme.
Local Government	25(1)(b)	Power to decide, based on that review, whether to amend or replace the planning scheme.
Local Government	25(2)	Power to: <ul style="list-style-type: none"> a) give written reasons for the decision to the Chief Executive; b) publish a public notice in the approved form about the decision; and c) keep a copy of the public notice in a conspicuous place in the local government's public office for a period of at least 40 business days after the notice is published.
Local	25(3)	Power to undertake an LGIP review.

Government		
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Division 3 – State Powers for local planning instruments

Entity power given to	Section of PA	Description
Local Government	26(3)(c)	Power to make a submission to the Minister about taking the action.
Local Government	26(4)(a)	Power to take action in accordance with Minister's direction under a Notice.
Local Government	26(4)(b)	Power to take other action in accordance with Minister's direction.

Part 4 - Superseded Planning Schemes

Division 1 – Applying superseded planning schemes

Entity power given to	Section of PA	Description
Local Government	29(4)(a)	Power to accept, assess and decide a development application (a superseded planning scheme application) under a superseded planning scheme.
Local Government	29(4)(b)	Power to apply a superseded planning scheme to the carrying out of development that was accepted development under the superseded planning scheme.
Local Government	29(6)	Power to decide whether or not to agree to a superseded planning scheme request within the period prescribed by, or extended as required under, the regulation.
Local Government	29(7)	Power to give a decision notice to the person who made the superseded planning scheme request.

Division 2 - Compensation

Entity power given to	Section of PA	Description
Local Government	30(5)	Power to prepare a report assessing feasible alternatives for reducing the risk stated in subsection (4)(e), including imposing development conditions on development approvals.
Local Government	32(1)(a)	Power to approve all or part of a compensation claim.
Local Government	32(1)(b)	Power to refuse a compensation claim.
Local Government	32(1)(c)	Power to give a notice of intention to resume the affected owner's interest in premises under the Acquisition Act, section 7.
Local Government	32(2)	Power to decide to amend the planning scheme to allow premises to be used for the purposes that the premises could be used for under the superseded planning scheme.
Chief Executive Officer	32(3)	Power to give the affected owner: <ul style="list-style-type: none"> a) notice of intention to resume; b) a notice that states the local government's decision, any amount of compensation to be paid and the affected owner's appeal rights.

Part 5 - Designation of premises for development of infrastructure

Entity power given to	Section of PA	Description
Designator	35(1)	Power to identify premises for the development of 1 or more types of infrastructure that are prescribed by regulation.
Designator	35(2)	Power to include designation requirements about any of the matter contained in 35(2)(a)-(c).
Designator	36(1)(a)	Power to be satisfied that the infrastructure will satisfy statutory requirements, or budgetary commitments, for the supply of the infrastructure.
Designator	36(1)(b)	Power to be satisfied that there is or will be a need for the efficient and timely supply of the infrastructure.
Local Government	36(7)(e)	Power to make submission to a Designator in relation to making or amending a designation.
Designator	38(1)	Power to:- a) consider properly made submissions; b) decide to make or amend a designation; and c) publish a gazette notice.
Designator	39(2)	Power to extend the duration of a designation, for up to 6 years, by publishing a gazette notice about the extension before the designation stops having effect.
Public Sector Entity	39(4)	Power to discontinue proceedings to resume designated premises.
Designator	40(1)	Power to repeal a designation by publishing a gazette notice that states— a) that the designation is repealed; and b) a description of the designated premises; and c) the type of infrastructure for which the premises were designated; and d) the reasons for the repeal.
Designator	41(4)	Power to: a) repeal the designation; b) decide to refuse the request; and c) decide to take other action that designator considers appropriate in the circumstances.
Designator	41(5)	Power to give a decision notice.
Local Government	42(2)	Power to include a note about the making, amendment, extension or appeal of a designation in the planning scheme.
Local Government	42(4)	Power to include a note in the planning scheme in a way that ensures the other provisions of the scheme that apply to the designated premises remain effective.

CHAPTER 3 – DEVELOPMENT ASSESSMENT**Part 1 - Types of development and assessment**

Entity power given to	Section of PA	Description
Local Government	46(2)(a)	Power to give an exemption certificate for a development.
Local	46(3)(a)	Power to seek agreement in writing from referral agencies about the giving

Government		of an exemption certificate.
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Part 2 - Development applications**Division 2 – Making or changing applications**

Entity power given to	Section of PA	Description
Owner	51(2)	Power to give owner's consent.
Assessment Manager	51(4)(a)	Power to be satisfied an application complies with subsections (1) to (3).
Assessment Manager	51(4)(b)	Power to be satisfied an application complies with subsection (2) and (3).
Assessment Manager	51(4)(c)	Power to accept an application that does not comply with subsection (1)(a) or (b)(i).
Assessment Manager	51(4)(d)	Power to accept an application that does not comply with subsection (1)(b)(ii) to the extent the required fee has been waived under section 109(b).
Assessment Manager	52(3)	Power to assess and decide if a change is a minor change.
Assessment Manager	53(3)	Power to assess and decide a development application even if some of the requirements of the development assessment rules about the notice have not been complied with, if the assessment manager considers any noncompliance has not— (a) adversely affected the public's awareness of the existence and nature of the application; or (b) restricted the public's opportunity to make properly made submissions about the application.
Assessment Manager	53(4)(a)	Power to consider submissions about a development application.
Assessment Manager	53(10)	Power to give notice on behalf of an applicant to a referral agency for a fee.
Assessment Manager/ Referral Agency	55(1)	Power to assess the application as required under section 45, as if the agency were the assessment manager.
Referral Agency	55(2)(a)	Power to assess a development application against matters prescribed by the regulation.
Referral Agency	55(2)(b)	Power to have regard to matters prescribed by the regulation for the assessment.
Referral Agency	55(4)	Power to give weight, considered appropriate in the circumstances to any amendment or replacement of the instrument or other document that came into effect after the application was properly made.
Referral Agency	56(1)(a)	Power to decide to tell the assessment manager that the agency has no requirements for the application.
Referral Agency	56(1)(b)	Power to decide to direct the assessment manager to do any or all of the following: i. to give any development approval subject to stated development conditions; ii. to give any development approval for only a stated part of the application; iii. to give any development approval only as a preliminary approval;

		iv. to improve a stated currency period for a development approval given.
Referral Agency	56(1)(c)	Power to decide to direct the assessment manager to refuse the application for stated reasons.
Referral Agency	56(2)(a)	Power to decide to tell the assessment manager that the agency has no requirements for the variation request.
Referral Agency	56(2)(b)	Power to decide to direct the assessment manager to do any or all of the following: <ul style="list-style-type: none"> i. to approve only some of the variations sought; ii. subject to section 61(3) to approve different variations from those sought.
Referral Agency	56(2)(c)	Power to decide to direct the assessment manager to refuse the variation request.
Referral Agency	56(3)	Power to give advice about the application to the assessment manager.

Part 3 - Assessing and deciding development applications

Division 1 – Referral agency's assessment

Entity power given to	Section of PA	Description
Assessment Manager	54(5)	Power to give a copy of a development application on behalf of an applicant to a referral agency for a fee.

Division 2 – Assessment manager's decision

Entity power given to	Section of PA	Description
Assessment Manager	60(2)(a)	Power to assess and decide the extent to which the application complies with all of the assessment benchmarks for the development.
Assessment Manager	60(2)(b)	Power to decide to approve the application even if the development does not comply with some of the assessment benchmarks.
Assessment Manager	60(2)(c)	Power to impose development conditions on an approval.
Assessment Manager	60(2)(d)	To the extent the development does not comply with some or all the assessment benchmarks, power to decide to refuse the application where compliance cannot be achieved by imposing development conditions.
Assessment Manager	60(3)(a)	Power to decide to approve all or part of the application.
Assessment Manager	60(3)(b)	Power to decide to approve all or part of the application, but impose development conditions on the approval.
Assessment Manager	60(3)(c)	Power to decide to refuse the application.
Assessment Manager	60(5)	Power to give a preliminary approval for all or part of the development application, even though the development application sought a development permit.
Assessment Manager	61(3)(a)(i)	Power to decide to approve all or some of the variations sought.
Assessment Manager	61(3)(a)(ii)	Power to decide to approve different variations from those sought.

Assessment Manager	61(3)(b)	Power to decide to refuse the variations sought.
Assessment Manager	63(1)	Power to give a decision notice.
Assessment Manager	63(4)	Power to publish a notice about the decision on the assessment managers website.
Assessment Manager	64(6)(a)	Power to give an applicant a decision notice which approves the application.
Assessment Manager	64(6)(b)	Power to give an applicant a decision notice which approves the application subject to development conditions.

Division 3 – Development conditions

Entity power given to	Section of PA	Description
Assessment Manager/ Referral Agency	67	Power to make an agreement with an applicant to establish the responsibilities, or secure the performance, of a party to the agreement about a development condition.

Part 5 - Development Approvals

Division 2 – Changing development approvals

Subdivision 1 – Changes during appeal period

Entity power given to	Section of PA	Description
Assessment Manager	75(4)(b)(ii)	Power to provide an applicant with a notice that they do not agree with the change representations.
Assessment Manager	75(4)(b)(iii)	Power to agree with an applicant to a longer period to make change representations.
Assessment Manager	76(1)	Power to assess change representations against and having regard to the matters that must be considered when assessing a development application to the extent those matters are relevant.
Assessment Manager	76(2)	Power to give a negotiated decision notice.
Local Government	76(6)	Power to give a replacement infrastructure charges notice to an applicant.

Subdivision 2 – Changes after appeal period

Entity power given to	Section of PA	Description
Referral Agency	78(3)(a)	Power to consider change application.
Assessment Manager	78(3)(c)	Power to consider change application.
Responsible Entity	79(2)(a)	Power to be satisfied that an application complies with subsection (1).
Responsible Entity	79(2)(b)	Power to be satisfied the application complies with subsection (1)(b)(iii).

Responsible Entity	79(2)(c)	Power to accept an application that does not comply with subsection (1)(a) or (b)(ii).
Responsible Entity	79(2)(d)	Power to accept an application that does not comply with subsection (1)(b)(i) to the extent the required fee has been waived under section 109(b).
Affected Entity	80(3)	Power to give the person who proposes to make the change application a notice (a pre-request response notice) that states— (a) whether the affected entity objects to the change; and (b) the reasons for any objection.
Affected Entity	80(5)(a)	Power to give a responsible entity and the applicant a response notice that states that the affected entity has no objection to the change.
Affected Entity	80(5)(b)	Power to give a responsible entity and the applicant a response notice that states that the affected entity objects to the change and the reasons for objection.
Responsible Entity	81(3)(a)	Power to assess against, or have regard to, the matters that applied when the development application was made.
Responsible Entity	81(3)(b)	Power to assess against, or have regard to, the matters that applied when the change application was made.
Responsible Entity	81(4)(a)	Power to make the change, with or without imposing development conditions, or amending development conditions, relating to the change.
Responsible Entity	81(4)(b)	Power to refuse to make the change.
Responsible Entity	81(7)	Power to agree with applicant to an extension of time for deciding a minor change application.

Subdivision 3 – Notice of Decision

Entity power given to	Section of PA	Description
Responsible Entity	83(1)	Power to give a decision notice.
Responsible Entity	83(1A)	Power to give a decision notice if a negotiated decision notice is not given in relation to the decision.

Division 3 – Cancelling development approvals

Entity power given to	Section of PA	Description
Assessment Manager	84(4)	Power to cancel the development approval and give notice of the cancellation.

Division 4 – Lapsing of and extending development approvals

Entity power given to	Section of PA	Description
Assessment Manager	86(3)(a)	Power to be satisfied that an application complies with subsection (2).
Assessment Manager	86(3)(b)	Power to be satisfied that an application complies with subsection (2)(b)(ii) before an application can be accepted.
Assessment Manager	86(3)(c)	Power to accept an application that does not comply with subsection (2)(a).
Assessment	86(3)(d)	Power to accept an application that does not comply with subsection (2)(b)(i)

Manager		to the extent the required fee has been waived under section 109(b).
Assessment Manager	87(1)	Power to consider any matter that the assessment manager considers relevant, even if the matter was not relevant to assessing the development application.
Assessment Manager	87(2)(a)	Power to decide whether to give or refuse the extension sought.
Assessment Manager	87(2)(b)	Power to extend the currency period for a period that is different from the extension sought.
Assessment Manager	87(3)	Power to agree to extend the 20 business day period.
Assessment Manager	88(3)	Power to use any security paid under a condition stated in section 65(2)(e) for the purpose stated in the approval or agreement under section 67.

Division 5 – Noting development approvals on planning schemes

Entity power given to	Section of PA	Description
Local Government	89(1)(a)	Power to consider whether a development approval is substantially inconsistent with its planning scheme.

Part 6 - Minister's powers

Division 3 – Minister's call in

Entity power given to	Section of PA	Description
Person	102(2)	Power to make representations about the proposed call in notice.
Decision-maker	105(3)	Power to provide Minister with reasonable help.

Part 7 - Miscellaneous

Entity power given to	Section of PA	Description
Assessment Manager or Referral Agency or Responsible Entity	109(a)	Power to refund all or part of a required fee.
Assessment Manager or Referral Agency or Responsible Entity	109(b)	Power to waive all or part of a required fee, in the circumstances prescribed by regulation.

CHAPTER 4 – INFRASTRUCTURE**Part 2 - Provisions for Local Governments****Division 2 – Changes for trunk infrastructure****Subdivision 2 – Charges resolutions**

Entity power given to	Section of PA	Description
Participating Local Government for a distribution-retailer	115(2)	Power to enter into an agreement (a breakup agreement) about the charges breakup.

Subdivision 3 – Levying charges

Entity power given to	Section of PA	Description
Local Government	119(2)	Power to give an infrastructure charges notices.
Local Government	119(6)	Power to give an applicant an amended infrastructure charges notice.

Subdivision 4 – Payment

Entity power given to	Section of PA	Description
Local Government	123(1)(a)	Power to make an agreement with recipient of an infrastructure charges notice about whether the levied charge under the notice may be paid other than as required under section 122 including whether the charge may be paid by instalments.
Local Government	123(1)(b)	Power to make an agreement with recipient of an infrastructure charges notice about whether infrastructure may be provided instead of paying all or part of the levied charge.

Subdivision 5 – Changing charges during relevant appeal period

Entity power given to	Section of PA	Description
Local Government	125(2)	Power to consider representations.
Local Government	125(3)	Power to give a negotiated notice to the recipient.

Division 3 – Development approval conditions about truck infrastructure**Subdivision 2 – Conditions for extra trunk infrastructure costs**

Entity power given to	Section of PA	Description
Local Government	131(2)	Power to agree to an alternative payment time.

Local Government	135(3)	Power to make an agreement with a payer in relation to a refund.
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Division 4 – Miscellaneous provisions about trunk infrastructure

Subdivision 1 – Conversion of particular non-trunk infrastructure before construction starts

Entity power given to	Section of PA	Description
Local Government	140(1)	Power to consider and decide the conversion application.
Local Government	140(3)	Power to give the applicant a notice requiring the applicant to give information that the local government reasonably needs to make the decision.
Local Government	142(3)	Power to amend the development approval by imposing a necessary infrastructure condition for the trunk infrastructure.

Subdivision 2 – Other Provisions

Entity power given to	Section of PA	Description
Local Government	144(2)	Power to make an agreement with an applicant in relation to a levied charge.

Part 3 - Provisions for State infrastructure providers

Entity power given to	Section of PA	Description
Local Government	149(2)(b)	Power to agree with the state infrastructure provider and the person who provided the replacement infrastructure about when the amount of the levy charge will be paid.

Part 4 - Infrastructure agreements

Entity power given to	Section of PA	Description
Public Sector Entity	151(2)	Power to tell the entity making the proposal if the recipient agrees to enter into negotiations for an infrastructure agreement.
Public Sector Entity	158(1)(a)	Power to enter into an agreement with a person about providing or funding infrastructure.
Public Sector Entity	158(1)(b)	Power to enter into an agreement with a person about refunding payments made towards the cost of providing or funding infrastructure.

CHAPTER 5 – OFFENCES AND ENFORCEMENT

Part 3 - Enforcement notices

Entity power given to	Section of PA	Description
Enforcement authority	167(1)(a)	Power to form reasonable belief that a person has committed, or is committing, a development offence.
Enforcement	167(1)(b)	Power to consider giving an enforcement notice for an offence to a person.

Authority		
Enforcement Authority	167(2)	Power to give a show cause notice.
Enforcement Authority	167(4)	Power to give an enforcement notice to a person if it still considers it appropriate to do so.
Enforcement Authority	167(5)(b)	Power to form reasonable belief that it is not appropriate in the circumstances to give the show cause notice.
Enforcement Authority	168(1)	Power to form reasonable belief a person has committed, or is committing, a development offence, and give an enforcement notice to— (a) the person; and (b) if the offence involves premises and the person is not the owner of the premises—the owner of the premises.
Enforcement Authority	168(4)(a)	Power to form a reasonable belief that it is not possible or practical to take steps to make the development accepted development.
Enforcement Authority	168(4)(b)	Power to form a reasonable belief that it is not possible or practical to take steps to make the works comply with a development approval.
Enforcement Authority	168(4)(c)	Power to form a reasonable belief that the works are dangerous and that it is not possible or practical to take steps to remove the danger.
Enforcement Authority	169(2)(a)	Power to consult with a private certifier about the giving of a notice.
Enforcement Authority	169(3)	Power to form a reasonable belief the works for which the enforcement notice is to be given are dangerous.
Enforcement Authority	169(5)	Power to carry out consultation in the way the enforcement authority considers appropriate.

Part 4 - Offence proceedings in Magistrates Court

Entity power given to	Section of PA	Description
Person	174(1)	Power to bring offence proceedings.
Representative Person	175(1)(a)	With consent, power to bring offence proceedings in a representative capacity on behalf of a body of persons or a corporation.
Representative Person	175(1)(b)	With consent, power to bring offence proceedings on behalf of an individual.
Enforcement Authority	176(10)(a)	Power to take action required under an order.
Enforcement Authority	176(10)(b)	Power to recover the reasonable cost of taking the action as a debt owing to the authority from the defendant.
Enforcement Authority	178(1)(b)	Power to apply to a Magistrate for an order for the payment of expenses.

Part 5 - Enforcement orders in P&E Court

Entity power given to	Section of PA	Description
Person	180(1)	Power to start proceedings in the P&E Court for an enforcement order.
Person	180(11)	Power to apply to the P&E Court for a compliance order.
Enforcement Authority	180(13)(a)	Power to take action required under an order.

Enforcement Authority	180(13)(b)	Power to recover the reasonable cost of taking the action as a debt owing to the authority from the respondent.
Person	181(4)	Power to apply to the P&E Court to cancel or change an enforcement order or interim enforcement order.

CHAPTER 6 – DISPUTE RESOLUTION**Part 1 - Appeal rights**

Entity power given to	Section of PA	Description
Appellant	229(2)	Power to start an appeal within the appeal period.
Assessment Manager	229(5)	Power to apply to the tribunal or the P&E court to withdraw from the appeal if an appeal is only about a referral agencies response.

Part 2 - Development Tribunal**Division 2 – Applications for declaration**

Entity power given to	Section of PA	Description
Person	239(1)	Power to start proceedings for a declaration by a tribunal by filing an application, in the approved form, with the registrar.
Assessment Manager	240(1)	Power to start proceedings for a declaration about whether a development application is properly made.
Responsible Entity	241(2)	Power to start proceedings for a declaration about whether the proposed change to the approval is a minor change.

CHAPTER 7 – MISCELLANEOUS**Part 2 - Taking or purchasing land for planning purposes**

Entity power given to	Section of PA	Description
Local Government	263(1)(a)	Power to consider that taking or purchasing land would help to achieve the outcomes stated in a local planning instrument.
Local Government	263(1)(b)(i)	Power to be satisfied that the development would create a need to construct infrastructure on land or to carry drainage over land.
Local Government	263(1)(b) (ii)	Power to be satisfied that a person with the benefit of the approval has taken reasonable steps to get the agreement of the owner of the land to actions that would facilitate the construction or carriage, but has not been able to get the agreement.
Local Government	263(1)(b) (iii)	Power to be satisfied that the action is necessary for the development.
Local Government	263(3)	In certain circumstances, power to take or purchase land under the Acquisition Act.
Local Government	265(3)	Power to give a limited, standard or full planning and development certificate for premises.

CHAPTER 8 – TRANSITIONAL PROVISIONS AND REPEAL**Part 1 - Transitional provisions for the repeal of Sustainable Planning Act 2009****Division 3 – Planning**

Entity power given to	Section of PA	Description
Local Government	293(5)	Power to make an amendment of a type mentioned in subsection (1) by following the process set out in the rules.

Division 5 – Infrastructure

Entity power given to	Section of PA	Description
Local Government	304(4)(a)	Power to adopt charges under section 113.
Local Government	304(4)(b)	Power to give an infrastructure charges notice under section 119.
Local Government	304(4)(c)	Power to impose conditions about trunk infrastructure under section 128 or 130.

Division 6 – Enforcement and dispute resolution

Entity power given to	Section of PA	Description
Person	312	Power to bring a proceeding under the section of the old Act stated in column 2, after the commencement, whether the matter happened before or after the commencement.

Division 7 – Miscellaneous

Entity power given to	Section of PA	Description
Local Government	314(6)	Power to apply funds received under a funding agreement to fulfil the local government's responsibilities under subsections (3) or (4), as required by the local government's policy under the unamended old Act, section 143(2).

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2017 05 25 - PLAA - Delegation Instrument - South Burnett]

Schedule 2

Applications that are exempt from this delegated authority pursuant to the *Planning Act 2016* (PA):

Note: The definitions used below are intended to be those as defined in the following Planning Schemes where applicable:

1. Kingaroy Shire Council Planning Scheme;
2. Nanango Shire Council Planning Scheme;
3. Wondai Shire Council Planning Scheme; and
4. Murgon Shire Council Planning Scheme.

a) RECONFIGURING A LOT

- a. Creating lots by subdividing another lot (containing more than 15 lots).

b) MATERIAL CHANGE OF USE

All applications for a Material Change of Use of a development permit, for the use definitions below must be referred to Council for a decision:

- a. Rural Use Class
 - 1) Forestry Business
 - 2) Intensive Animal Husbandry
- b. Residential Use Classes
 - 1) Caravan Park
 - 2) Retirement Village
- c. Commercial Use Classes
 - 1) Brothel
 - 2) Funeral Parlour
 - 3) Hotel
 - 4) Major Tourist Facility
 - 5) Retail Warehouse
 - 6) Major Shopping Development
 - 7) Veterinary Clinic

Schedule 2

- d. Industrial Use Classes
 - 1) Extractive Industry
 - 2) High Impact Industry
 - 3) Service Station
 - 4) Transport Station

- e. Community Use Classes
 - 1) Child Care Centre
 - 2) Major Utility
 - 3) Telecommunications Facility

- f. Recreational Use Classes
 - 1) Indoor Entertainment
 - 2) Indoor Sports Facility

c) GENERAL

- a. Negotiated decisions for applications determined by delegation;
- b. All applications for which a properly made submission has been received by Council;
- c. All applications for defined uses that are identified as an inconsistent use in the Tables of Assessment Categories and Assessment Criteria under the Planning Schemes administered by Council.

Financial and Resource Implications

Delegated authority must be appropriately granted and periodically reviewed to ensure that any expenditure incurred by staff acting on Council's behalf is legislatively compliant.

Link to Corporate/Operational Plan

EXC2.2 Ensure document management systems and practices cover the full range of Council's activities and are compliant with statutory requirements.

Communication/Consultation (Internal/External)

The Chief Executive Officer, General Manager Corporate Services and Manager Social & Corporate Performance, Manager Planning & Land Management, Manager Property and Governance Section have been consulted in regards to the delegation of powers under the revised *Animal Management (Cats and Dogs) Act 2008* and *Planning Act 2016*.

Legal Implications (Statutory Basis, Legal Risks)

No direct legal implications arise from this report

Policy/Local Law/Delegation Implications

Council's Staff Code of Conduct requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

Asset Management Implications

No direct asset management implications arise from this report

4.2.2 G - 2376953 - Seeking Council adopt the Annual Operational Plan 2016/17 Progress Report for the April - June Quarter

Document Information

IR No 2376953

Author Manager – Social & Corporate Performance

Endorsed By Chief Executive Officer

Date 10 July 2017

Précis

Seeking Council adopt the Annual Operational Plan 2016/17 Progress Report for the April - June Quarter.

Summary

The Annual Operational Plan details the projects, services and initiatives that Council planned to deliver for the 2016/17 financial year. Pursuant to section 174(3) of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Annual Operational Plan.

Officer's Recommendation

That the Annual Operational Plan 2016/17 Progress Report for the April - June Quarter be adopted.

Financial and Resource Implications

No direct financial or resource implications arise from this report other than what was addressed in Council's operating budget for 2016/17.

Link to Corporate/Operational Plan

The Operational Plan details direct linkages to the Corporate Plan such as:

- EC1 An informed and engaged community
- EXC2 Effective business management
- EXC4 Ethical, accountable and transparent decision-making
- EXC5 Effective advocacy and strategic partnerships
- EXC6 Quality customer service
- INF1 Infrastructure that meets our communities needs

Communication/Consultation (Internal/External)

General Managers and Managers have contributed to this report in respect to their relevant areas of responsibility.

Legal Implications (Statutory Basis, Legal Risks)

Pursuant to Section 174(3) of the *Local Government Regulation 2012* the Chief Executive Officer has a statutory obligation to present a written assessment of the implementation of the Annual Operational Plan.

Policy/Local Law/Delegation Implications

No direct policy/local law/delegation implications arise from this report.

Asset Management Implications

No direct asset management implications arise from this report other than what was addressed in Council's operating budget for 2016/17.

4.2.3 G - 2373873 - Requesting Council nominate any 2018 Show or Special Holidays by completing form online by 11 August 2017

Document Information

IR No 2373873

Author Executive Assistant

Endorsed By Chief Executive Officer

Date 6 July 2017

Précis

Requesting Council nominate any 2018 Show or Special Holidays by completing form online by 11 August 2017

Summary

For a number of years now, Council has requested the Monday of the Brisbane Exhibition to be gazetted as the show holiday for the South Burnett Regional Council area. As no information to the contrary has been received, it is suggested that we request the Exhibition Monday as the Show Holiday for the South Burnett Regional Council area.

Officer's Recommendation

That Council apply for the Monday of the 2018 Royal National Exhibition, Brisbane as the 2018 Show Holiday for the South Burnett Regional Council area.

Financial and Resource Implications

Consideration was given in the 2017/18 Budget

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Document Information

IR No 2377796

Author Cr Gavin Jones

Date 14 July 2017

Précis

Roads & Drainage Portfolio Report

Summary

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

5.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 2374704 - Minutes of the Traffic Advisory Committee Meeting held on Tuesday 13 June 2017

Document Information

IR No 2374704

Author A/General Manager Infrastructure

Date 4 July 2017

Précis

Minutes of the Traffic Advisory Committee held on Tuesday 13 June 2017

Summary

The Minutes of the Traffic Advisory Committee Meeting held in the Warren Truss Chamber, Kingaroy of South Burnett Regional Council on Tuesday 13 June 2017 are provided for Council to note and consider.

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Traffic Advisory Committee held on Tuesday 13 June 2017.



South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

Chair: Mayor Keith Campbell

Minutes: Donna Brown

Venue: South Burnett Regional Council, Warren Truss Chamber, Kingaroy

Committee Attendance:

Mayor Keith Campbell (Chair), Cr Terry Fleischfresser, James D'Arcy (SBRC Manager Design & Technical Services), Vince Green (A/Principal Engineer TMR Bundaberg), Russell Rogers (Snr Advisor Traffic & Road Safety TMR Bundaberg), Donna Brown (Infrastructure Support Officer), Renee Taylor (TMR Customer Service Manager Kingaroy), Snr Sgt Lance Guteridge (OIC QPS Murgon), Peter Verbakel (QPS Volunteer in Policing), Snr Const Brendan Seymour (Dalby Road Policing Unit)

Apologies (Committee Member):

Stephen Hegeudus (SBRC A/General Manager Infrastructure), Cr Gavin Jones, Wayne Crofts (TMR Manager Road Safety Southern Region), Maree Shepherd (Safety Officer, TMR Bundaberg), Travis Cramb (OIC Kingaroy QAS), Snr Constable Adam Entwistle (QPS Kumbia), A/Snr Sgt Scott Prendergast (A/OIC QPS Kingaroy), Snr Const Jade Miller (Dalby Road Policing Unit), Sgt Mark Waitowitz (OIC Dalby Road Policing Unit) (QPS).

Agenda Item	Action Summary	Responsible Officer	Due Date
Welcome and Apologies (Cr Campbell - Mayor)	All members welcomed. Apologies recorded.	n/a	n/a
Confirmation of previous minutes (Cr Campbell - Mayor)	Moved by Cr Terry Fleischfresser seconded Brendan Seymour that the Minutes of the previous Traffic Advisory Committee meeting held 14 March 2017, as recorded is confirmed.	n/a	n/a
Business Arising from Minutes of Last Meeting	<p>Action: Bunya Highway, Memerambi - re: Speed limit through Memerambi Village - (TMR)</p> <ul style="list-style-type: none"> - TMR advised action has been completed and 60 km per hour speed signs have been erected on the Bunya Highway at Memerambi. <p>Status: Complete</p>		



South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

	<p>Action: Bunya Highway, Kumbia - re: Zebra Crossing - (SBRC)</p> <ul style="list-style-type: none"> - James D'Arcy advised SBRC have undertaken some survey and design work in relation to this site. Children's crossing will be installed closer to the school and two (2) pram raps have been installed. - Linemarking will be carried out soon to reinstate the angle parking and also create new disabled parking. The design will be completed within the next couple of weeks. - Mayor Keith Campbell requested SBRC liaise with the Principal of the school before any linemarking is completed. - James D'Arcy also confirmed footpath, kerb and extensions will be carried out next financial year. <p>Status: Complete</p>		
	<p>Action: Champneys Rd, Crawford (off Bunya Hwy) - re: Liaison with property owners - (SBRC)</p> <ul style="list-style-type: none"> - SBRC have made contact but will need to follow up with property owners. <p>Status: Current - Referred to September TAC meeting. SBRC are waiting to hear back from property owners fronting Champneys Rd about the proposed closure of the direct access to the Bunya Highway west of Redmans Hill and subsequently advise TMR.</p>	SBRC	12/09/17
	<p>Action: Gayndah Road, Murgon between Crownthorpe Road turnoff and Paul Holznel Road - re: Speed Reduction - (TMR)</p> <ul style="list-style-type: none"> - Russell Rogers advised there is no requirement for the reduction of speed limit. There is also no requirement for any signage to be upgraded. The existing signage is appropriate. All signage is in accordance with MUTCD. - SBRC to provide Cr Duff with an update on this outcome. Cr Duff is to communicate with Mark Smith the outcome. This is now closed. 		

Traffic Advisory Committee Minutes
Tuesday 13 June 2017



	Status: Complete			
	Action: Wondai Road, Proston - re: Request for speed review - (TMR) - Russell Rogers advised changes have been made by erecting a "60 km ahead" sign to allow motorists warning of the change in speed. Status: Complete			
<i>General Business</i>	Item 1 - Bunya Highway, Wooroolin - re: Review of speed limited zone - (QPS Dalby) - Brendan Seymour advised the Northern side of Wooroolin still has 80km per hour sign. The approach 80 sign does not align with the departure 80 sign and Brendan was asking for the two to be opposite each other. TMR are looking to just upgrade it to the new standard where there is a 60 ahead sign installed in lieu of the 80 sign. ACTION: TMR to change Wooroolin signage to new signage scheme. TMR will investigate and report back to September TAC meeting. - There was a suggestion to remove the Boggy Creek Road access to the Bunya Highway behind the Wooroolin Hotel. The access is not needed and is only there for convenience, as there is an alternative point of access from Sportsground Road. The suggestion is to close out for both directions (entering and exiting traffic). ACTION: SBRC to remove access from Boggy Creek Road to Bunya Highway for safety reasons.		TMR	12/09/17
	Item 2 - Main Street, Hivesville - re: Proposed new Speed camera site in Main Street, Hivesville (60kmp/h zone) - (QPS Dalby) - Brendan Seymour advised there were a number of crashes reported at this intersection. - Currently the speed zone is 480 meters long. Brendan Seymour suggested this speed		SBRC	12/09/17



South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017


	<p>zone be lengthened.</p> <p>ACTION: TMR to investigate current signage and zoning and provide update at September TAC meeting.</p> <p>Item 3 - Sgt WOITOWITZ from Dalby Road Policing Unit will have members of the TAC meeting sign proposed new camera sites from last meeting - (QPS Dalby)</p> <ul style="list-style-type: none"> - Brendan Seymour advised the "Proposed New Camera Sites" Document from the last Traffic Advisory Committee meeting will need to be signed at end of this meeting. - All present agreed to sign. <p>Status: Complete</p> <p>Item 4 - Signage Intersection Knight & Walter Road, Kingaroy - (TMR Bundaberg)</p> <ul style="list-style-type: none"> - Mayor Keith Campbell identified this intersection is being submitted by SBRC for Blackspot funding. - Russell advised the crash data barely shows a trend. 3 similar crashes reported. Russell has monitored traffic and movements. TMR does not believe new/amended signage will improve the intersection. No signage changes. - Vince confirmed the line marking appears to have been changed. Perhaps line marking can be changed - Vince enquired about traffic counts. Vince requested a copy of the traffic counts. James advised these have been carried out by SBRC for last year's Blackspot submission. - Russell suggested installing a roundabout with black spot funding. TMR have looked at the roundabout plan and advised this is a good option for improvement. - The only issue TMR has would be as to how the rail trail would connect. James advised 	TMR	12/09/17
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South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

	<p>this will be integrated into the design as part of the project.</p> <ul style="list-style-type: none"> - Discussions surrounding whether the speed limit should be changed from 50 to 60. Brendan advised it is easier for the highways to be explained to the public as 60 km per hour and all other roads in town are 50 km per hour. - It was agreed there would be no changes to speed on Somerset Street. - Russell Rogers confirmed that as new submission is in for roundabout, TMR will monitor this intersection until roundabout is approved and installed. If any trends occur, action may be needed down the track. - Cr Fleischfresser advised the Bunnings development application has been submitted and this will generate more traffic at the intersection also. <p>Status: Complete - no action at this point in time. Monitoring to continue.</p>		
	<p>Item 5 - Blackspot Funding - (SBRC)</p> <ul style="list-style-type: none"> - All projects will be submitted by SBRC to Vince. These will then be forwarded on to TMR Brisbane Office for further consideration, prior to submitting to the Federal Government. - Walter, Somerset & Knight Streets intersection - proposal to install roundabout. - Youngman & King Street - proposal to create T-intersection and turn lanes into King Street. John Street will be turned into cul de sac (no through movement) at King Street intersection. The power pole will need to be relocated. This has been taken into account as part of the project. - Nanango Showgrounds intersection, Drayton Street & Cairns Street - proposal to create right turn lane to assist with heavy vehicle turning movements on to the industrial bypass through Nanango. Shoulder work will also be carried out. - D'Aguilar H'way/Rogers/Industrial intersection - TMR have funded the project under the 		



South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

	<p>Targetted Road Safety Program (TRSP) and the intersection has been funded in the next financial year. This will be upgraded and the proposal is to install a roundabout.</p> <p>Status: Complete</p> <p>11.10 Lance Guteridge entered meeting.</p>		
<i>Report from Agencies</i>	<p>QPS - Brendan Seymour advised no further update.</p> <p>QLD Transport - no representation from QLD Transport.</p> <p>TMR - Russell Rogers</p>		
	<ul style="list-style-type: none"> - Memerambi Rail Trail - Russell advised during the recent road safety audit undertaken as part of speed reduction, it was identified where the existing rest area hut or shelter area is, there is a footpath directing the general store/road corridor. TMRs suggestion would be to install pedestrian or cyclist sign/bollard or barricade (walk through or ride through handrail). - James D'Arcy advised Greg Griffiths and Mike Chambers have previously met in relation to the Rail Trail. TMR to speak with Mike Chambers about previous discussions. <p>ACTION: TMR to speak with Mike Chambers in relation to signage/barricade between shelter and road corridor</p>	TMR	12/09/17
	<ul style="list-style-type: none"> - Boondooma Dam Road - entrance to the dam. Previously it was agreed between Sunwater and Council that Council is responsible for the last 2km's of Boondooma Dam Lookout Road. Speed restriction signs/signage is unclear for motorists. James was unsure of this outcome and Russell Rogers advised approximately four (4) months ago Russell Rogers outlined Sunwater's comments to Russell Hood. Russell Rogers advised he will forward on the e-mail to James for his consideration and comment. <p>ACTION: SBRC (Ramesh) to provide report of his speed zone assessment at Boondooma Dam. TMR (Russell Rogers) will provide SBRC (James D'Arcy) with e-mail communications between Sunwater & Russell Hood.</p>	SBRC & TMR	12/09/17



South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

	<ul style="list-style-type: none"> - Bunya Mountains Road - Speed Management Review - Russell Rogers advised of recent Speed Management investigation after Wayne Kratzmann & Adam Entwistle raised concerns of the speed limit on Bunya Mountains Road, Bunya Highway end. - The proposal is to extend 60km per hour zone by 1 kilometer because of the road's terrain. No changes to 100km per hour zone, but to just extend 60km per hour zone. Speed survey in March to provide vehicle trend. Shorten 100 km zone to 1.6 km. - The committee agreed to this amendment to the speed zone and amendment to signage. <p>ACTION: TMR will amend speed zone and erect new signage.</p> <ul style="list-style-type: none"> - Russell advised TMR have recently carried out light tree clearing to expose guide posts and signage on Maidenwell Bunya Mountains Road, from Maidenwell through to Dandabah. - Russell advised TMR have installed street light at the zebra crossing on Haly Street, Kingaroy. <p>TMR - Vince Green</p> <ul style="list-style-type: none"> - Murgon Gayndah Road intersection on the Burnett Highway - The project (as part of the Safe Roads Sooner) has commenced. TMR advised a right turning lane will be installed on the Burnett Highway. This work will be completed in the next couple of weeks. - Bunya Mountains Road. Major works were going to be carried out to include signage, kerb widening, road widening to two (2) lanes and clearing in National Park area. Unfortunately this job has been delayed as investigations indicated the road wasn't in the road reserve but it was in the National Park and that the road had to be re-gazetted. This road has now been re-gazetted and works will re-commence shortly. - Vince requested Council to propose any projects that may be on state controlled roads to 	TMR	12/09/17
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South Burnett
Regional Council

Traffic Advisory Committee Minutes
Tuesday 13 June 2017

	<p>assist vulnerable users as part of Road Safety Program and TMR can submit projects.</p> <ul style="list-style-type: none"> - James to co-ordinate with staff and bring back for future consideration. <p>ACTION: SBRC (James) to provide any sites which may be suitable under the Road Safety Program.</p> <ul style="list-style-type: none"> - Russell Rogers advised he will send any correspondence in relation to traffic/road safety to Jeff Stephan and James D'Arcy in Russell Hood's absence and until a General Manager Infrastructure is appointed. <p>QAS - No representation from QAS.</p>	SBRC	12/09/17
<i>Next Meeting</i>	<p>Next meeting to be held: Tuesday 12 September 2017 @ 10:00 am South Burnett Regional Council Chambers, Kingaroy</p>		
<i>Meeting Closed</i>	<p>Mayor Keith Campbell thanked all for their attendance. Meeting Closed: 11:33 am</p>		

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

Nil

Asset Management Implications

Nil

Report

The South Burnett Regional Council's Traffic Advisory Committee met on the 13 June 2017 and considered a number of items. The Minutes of the meeting are provided for Council to note and consider.

5.3.2 D&TS - 2364847 - Requesting Council's views or requirements by 1 August 2017 in relation to the application for Proposed Permanent Road Closure of land adjoining Lot 20 RP32431

Document Information

IR No 2364847

Author Manager Design & Technical Services

Endorsed By Acting General Manager Infrastructure

Date 11 July 2017

Précis

An application for a permanent road closure over a portion of Unnamed Road, Brooklands has been received, requesting Council to make comment on this proposal.

Summary

An application has been received for a permanent road closure over a portion of Unnamed Road, Brooklands. The section of road is located at the Old Station Road and Mill Street intersection and is approximately 1420m² in size. The proposal is to amalgamate this portion of road reserve with adjacent Lot 20 on RP32431 for the purpose of access.

It is recommended to Council to respond advising that Council has no objection with respect to this application.

Officer's Recommendation

That Council reply offering no objection to the proposal for a permanent road closure over Unnamed Road, Brooklands. The available land is to be amalgamated with Lot 20 on RP32431 for the purpose of access.

Financial and Resource Implications

Nil

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

Nil

Legal Implications (Statutory Basis, Legal Risks)

Nil

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

Nil

5.3.3 D&TS - 2378505 - Blackbutt Memorial Hall - Provision of Infrastructure

Document Information

IR No 2378505

Author Chief Executive Officer

Date 11 July 2017

Précis

Reallocation of funds to provide infrastructure to the relocated Blackbutt Memorial Hall.

Summary

In June 2016 Council approved a Development Permit for the relocation of the Blackbutt Memorial Hall which included the provision of various infrastructure requirements which were to be shared between the developer and Council.

Subsequently the design for the external works to be undertaken by Council was completed and an estimate of cost indicated that approximately \$460,000 would be required to:

- Provide a Water Main and Sewer Main to the site
- Provide Stormwater Management to the site
- Provide an access to the site from existing road carriageway
- Provide carparking including a disabled car space, signage and linemarking
- Public lighting and
- Landscaping

Council allocated \$250,000 from its 2016/2017 plant and fleet budget (by deferring the purchase of an item of plant) and lodged an application under the state government's "Building Better Regions" program for a matching \$250,000 to undertake the above works. Council's 2017/2018 capital works budget was framed on this basis.

Advice has now been received that we were unsuccessful with our application. Consequently the adopted capital works program will need to be amended to allow the above works to be completed.

The estimate has been reviewed and has been confirmed at \$460,000 less the contribution of \$50,000 required to be paid by the developer. This means the actual project cost to Council will be approximately \$410,000.

Funding of \$250,000 has already been allocated to the project leaving a balance of \$160,000 to be reallocated.

A review has been carried out of our unspent capital funds from 2016/2017 and our proposed 2017/2018 capital program and it has been ascertained the following funds are available to be reallocated:

- \$70,000 is available from the 2016/2017 Water and Waste Water Capital Budget to cover the cost of providing the water and sewer mains.

- \$75,000 is also available from the 2017/2018 Property Capital Budget as two (2) projects have been reallocated
- The balance of \$15,000 will be either taken from carry over capital funds once the final reconciliation for 2016/2017 is completed or from our restricted cash.

Officer's Recommendation

That Council's 2017/2018 capital works budget be amended as follows:

- The project cost for provision of infrastructure to the relocated Blackbutt Memorial Hall be reduced from \$500,000 to \$460,000
- Funding sources be amended to remove grant funding and replace with Council revenue sources
- The Chief Executive Officer be authorised to make the relevant changes once the final reconciliation of available funds are completed for the 2016/2017 financial year

Financial and Resource Implications

Due to our unsuccessful application for grant funding to undertake the infrastructure works required by the development permit for the relocation of the Blackbutt Memorial Hall there was a potential shortfall of \$160,000 to undertake the required works. Funds have now been reallocated from within existing revenue sources.

Link to Corporate/Operational Plan

INF1 Infrastructure that meets our communities needs

Communication/Consultation (Internal/External)

Consultation has been undertaken internally and external to Council with general support from the Blackbutt community for the establishment of the relocated facility and provision of appropriate infrastructure.

Legal Implications (Statutory Basis, Legal Risks)

Statutory requirement to comply with the Development Permit conditions applied to the relocation of the Blackbutt Memorial hall

Policy/Local Law/Delegation Implications

Not Applicable

Asset Management Implications

The Blackbutt Memorial Hall and its associated infrastructure will form part of the programmed maintenance cycle for Council in maintaining a level of service to the Blackbutt community.

6. Portfolio - Community, Arts, Tourism and Health Services

6.1 Community, Arts, Tourism and Health Services Portfolio Report

Document Information

IR No 2377829

Author Cr Danita Potter

Date 14 July 2017

Précis

Community, Arts, Tourism and Health Services Portfolio Report

Summary

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

7. Portfolio - Planning & Property

7.1 Planning and Property Portfolio Report

Document Information

IR No 2377825

Author Cr Terry Fleischfresser

Date 14 July 2017

Précis

Planning and Property Portfolio Report

Summary

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

7.2 Planning (P&LM)

Officer's Reports

7.2.1 P&LM - 2355866 - Requesting a waiver in Council fees to benefit the growing membership & Community of the Men in Kingaroy Men's Shed

Document Information

IR No 2355866

Author Technical Officer - Planning

Endorsed
By Manager Planning & Land Management
General Manager Corporate Services

Date 11 July 2017

Précis

Requesting a reduction in Council Fees Application – Kingaroy Men's Shed – Toilet Amenities – PLD2017/0066

Summary

Council received a written request from the Kingaroy Mens Shed for a 100% waiver of the Plumbing and Building Application Fees for an ablation block to be constructed at Edenvale South Road, Taabinga (and described as Lot 3 SP249643).

Key point summary

- The Kingaroy Mens Shed propose to construct an ablation block at the Mens Shed.
- The ablation block is considered an essential requirement for health at the Mens Shed and will benefit the growing membership and community of the men who utilise the Kingaroy Mens Shed.
- Whilst Council's *Consideration of Applications for reduction in Council's Fees & Charges – Building & Development Applications* Policy allows a maximum of 50% of application fees, Council's practice has been to provide a full fee waiver to community groups.
- Given the application was received in May 2017 this application has been assessed in line with Council's practice of providing a full fee waiver.

Officer's Recommendation

That Council *approves* a 100% waiver of the Building and Plumbing Application Fee associated with the construction of an ablation block (\$1865.00) taking into consideration the community nature of the Kingaroy Men's Shed and retain a document lodgement fee of \$168.00

Financial and Resource Implications

Financial implication - reduced revenue – Building Application Fee \$600.00 and Plumbing Application Fee - \$1265.00

Link to Corporate/Operational Plan

No implication can be identified.

Communication/Consultation (Internal/External)

Not relevant

Legal Implications (Statutory Basis, Legal Risks)

No implication can be identified.

Policy/Local Law/Delegation Implications

Consideration of Applications for Reduction in Council's Fees & Charges – Building & Development Applications Policy

Asset Management Implications

No implication can be identified.

7.3 Property (P)

Officer's Reports

7.3.1 P - 2358001 - Proposed sale/disposal of land and house known as Lot 8 RP173395, 15 Hunter St and Lot 78 RP173355 18 Bunker Avenue, Nanango

Document Information

IR No 2358001

Author Manager Property

Endorsed
By General Manager
Finance, Property & Information Technology

Date 19 July 2017

Précis

Proposed sale/disposal of Lot 8 on RP173395, 15 Hunter Street and Lot 78 on RP173355, 18 Bunker Avenue Housing Nanango

Summary

Council to auction the sale of the land and house known as Lot 8 RP173395, 15 Hunter St and Lot 78 RP173355, 18 Bunker Avenue, Nanango as per Section s227(1)(b) of the Local Government Regulation 2012.

Officer's Recommendation

That Council

1. Will offer by auction the sale of Lot 8 on RP173395, 15 Hunter Street and Lot 78 on RP173355, 18 Bunker Avenue Nanango as per Section s227(1)(b) of the *Local Government Regulation 2012*;
2. delegate authority to the Chief Executive Officer to negotiate the sale of the houses.

Financial and Resource Implications

Revenue from the sale of Council owned building and land is to be utilised for future capital expenditure programs.

Link to Corporate/Operational Plan

EXC1.1 Develop and implement long term financial plans

Communication/Consultation (Internal/External)

On the 2016 Councillor Property Bus Tours and Council Workshops, staff discussed the disposal of houses, asset condition of houses and ongoing maintenance requirements for houses located in Nanango.

Legal Implications (Statutory Basis, Legal Risks)

Asset Sales will be in accordance with requirements under the *Local Government Regulation 2012* Section s227.

Policy/Local Law/Delegation Implications

Not Applicable

Asset Management Implications

Sale of these houses will result in a reduction of housing and building asset held by Council.

8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Document Information

IR No 2377761

Author Cr Roz Frohloff

Date 14 July 2017

Précis

Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Summary

Cr Frohloff presented her Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Document Information

IR No 2377732

Author Cr Kathy Duff

Date 14 July 2017

Précis

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Cr Duff presented her Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

10. Portfolio - Finance, ICT & Human Resources

10.1 Finance, ICT and Human Resources Portfolio Report

Document Information

IR No 2377797

Author Cr Ros Heit

Date 14 July 2017

Précis

Finance, ICT and Human Resources Portfolio Report

Summary

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

10.2 Finance (F)

Officer's Reports

10.2.1 F - 2377700 - Monthly Financial Statements

Document Information

IR No 2377700

Author Finance Officer (Financial Reporting)

**Endorsed
By** General Manager Finance

Date 11 July 2017

Précis

Report on the Financial Position of South Burnett Regional Council as at 30 June 2017.

Summary

The following information provides a snapshot of Council's Financial Position as at 30 June 2017.

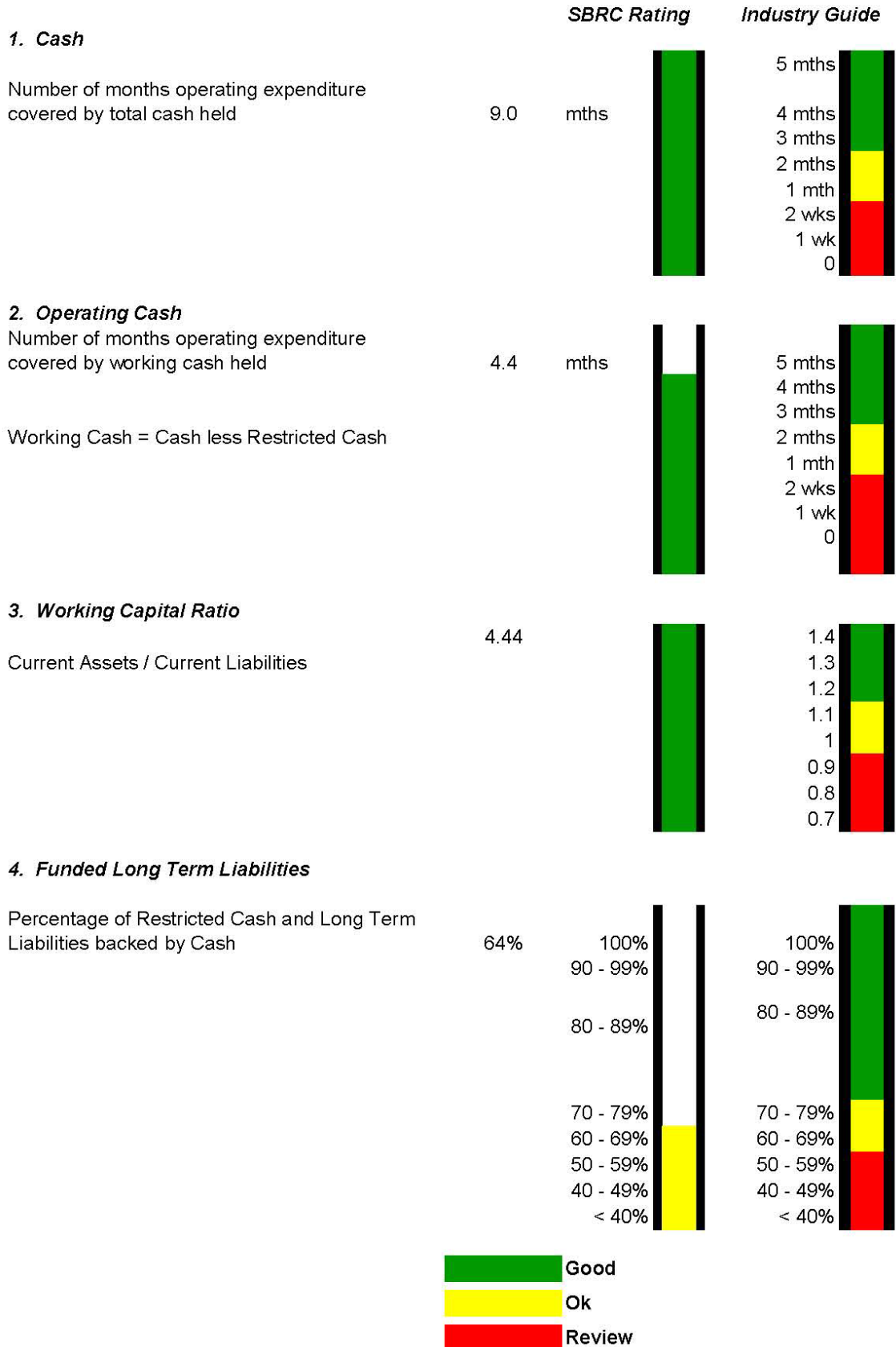
Officer's Recommendation

That the Monthly Financial Report as at 30 June 2017 be received and noted.

Key Financial Ratios

**SOUTH BURNETT REGIONAL COUNCIL
as 30 June 2017**

Financial Scorecard



Statement of Comprehensive Income**Statement of Comprehensive Income**as at 30 June 2017
100% of Year Complete

	2017 \$	Original Budget \$	Amended Budget \$	Variance %
Income				
Revenue				
Recurrent Revenue				
Rates, levies and charges	44,255,995	44,163,446	44,271,407	100%
Fees and charges	4,292,575	4,335,478	4,052,357	106%
Rental Income	476,525	521,645	431,726	110%
Interest received	1,080,903	1,720,166	1,032,715	105%
Sales revenue	5,174,726	3,255,150	4,776,372	108%
Other Income	742,303	461,176	701,476	106%
Grants, Subsidies, Contributions & Donations	11,418,361	7,530,996	7,870,694	145%
	<u>67,441,388</u>	<u>61,988,057</u>	<u>63,136,747</u>	
Capital Revenue				
Grants, Subsidies, Contributions & Donations	11,463,078	10,544,224	11,533,655	99%
Total Revenue	<u>78,904,466</u>	<u>72,532,281</u>	<u>74,670,402</u>	
Total Income	<u>78,904,466</u>	<u>72,532,281</u>	<u>74,670,402</u>	
Expenses				
Recurrent Expenses				
Employee benefits	23,190,698	22,475,373	22,479,692	103%
Materials and services	23,476,818	22,217,186	23,139,867	101%
Finance costs	2,095,009	2,042,350	2,042,350	103%
Depreciation and amortisation	14,600,712	14,463,457	14,463,457	101%
	<u>63,363,237</u>	<u>61,198,366</u>	<u>62,125,366</u>	
Capital Expenses				
	(379,398)	(461,250)	(461,250)	82%
Total Expense	<u>62,983,839</u>	<u>60,737,116</u>	<u>61,664,116</u>	
Net Result	<u>15,920,627</u>	<u>11,795,165</u>	<u>13,006,286</u>	

Statement of Financial Position

Statement of Financial Position

as at 30 June 2017

	2017 \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	36,609,387	33,080,511
Trade and Other Receivables	7,980,040	6,023,740
Inventories	1,131,591	1,194,663
Total Current Assets	45,721,018	40,298,914
Non-Current Assets		
Trade and other receivables	5,000	-
Property, Plant and Equipment	882,130,996	879,461,585
Intangible Assets	8,641,790	8,044,429
Total Non-Current Assets	890,777,786	887,506,014
TOTAL ASSETS	936,498,804	927,804,928
Current Liabilities		
Trade and other payables	2,859,782	4,578,196
Borrowings	3,889,377	2,436,953
Provisions	3,553,462	3,399,682
Unearned Revenue	-	-
Total Current Liabilities	10,302,621	10,414,831
Non-Current Liabilities		
Borrowings	38,690,504	39,845,689
Provisions	11,886,127	11,844,859
Unearned Revenue	2,218,751	-
Total Non-Current Liabilities	50,576,631	51,690,548
TOTAL LIABILITIES	63,098,003	62,105,379
NET COMMUNITY ASSETS	873,400,801	865,699,549
Community Equity		
Asset Revaluation Surplus	439,516,464	422,246,433
Retained Surplus/(Deficiency)	433,884,337	443,453,116
TOTAL COMMUNITY EQUITY	873,400,801	865,699,549

Financial and Resource Implications

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 27 June 2016.

Link to Corporate/Operational Plan

EXC1 *Effective financial management*: Develop and implement long term financial plans; and Optimise Council's revenue, based on realistic and equitable policies and practices.

Communication/Consultation (Internal/External)

Monitored by budget managers.

Legal Implications (Statutory Basis, Legal Risks)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

Policy/Local Law/Delegation Implications

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

Asset Management Implications

Depreciation levels adopted with budget with assets in all asset classes maintained to appropriate standards and service levels.

11. Consideration of Notices of Motion

No Report.

12. Information Section (IS)

12.1 IS - 2377618 - Reports for the Information of Council

Document Information

IR No 2377618

Author Executive Assistant

Date 11 July 2017

Précis

Reports received for the Information of Council.

Summary

List of correspondence pending completion of assessment report
Delegated Authority Report
Monthly Capital Works Report
Road Maintenance Expenditure Report
Work for Queensland (W4Q) Grant Projects Report

Officer's Recommendation

That the reports be received.

13. Confidential Section

13.1 CONF - 2367301 - Tender SBRC 16/17-11 - SES Nanango Office and Training Room Extension

Document Information

IR No 2367301

Author Manager Property

**Endorsed
By General Manager
Finance, Property & Information Technology**

Date 22 June 2017

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

