



SOUTH BURNETT

REGIONAL COUNCIL

Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 20 September 2017

Chief Executive Officer: Gary Wall

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 20 September 2017

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 20 September 2017 at 9.01am

PRESENT:

Councillors:

Present: Cr KM Campbell (Mayor), Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Cr RJ Frohloff is absent from the meeting due to illness.

Council Officers:

Gary Wall (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Graeme Preston (Acting General Manager Infrastructure)

1. Leave Of Absence

Motion:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That Cr RJ Frohloff be granted leave of absence from the meeting due to illness.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

2. Prayers

A representative of the Kingaroy District Ministers Association, Reverend Bill Lutton, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 16 August 2017 as recorded be confirmed.

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That the minutes of the previous meeting held on Wednesday 16 August 2017 as recorded be confirmed.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communications

4.1 Economic Development, Governance and Communications Portfolio Report

Summary

Mayor Campbell presented his Economic Development, Governance and Communications Portfolio Report to Council.

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Economic Development

South Burnett Rewards

Through August, Economic development staff have continued to support ongoing implementation of South Burnett Rewards across the region. Testimonials from businesses continuing to use Rewardle have been incorporated in to a brochure which is being utilised for the 2017 Roadshow events and also is being used to provide information relevant to new merchants.

Rewardle will be utilised for the South Burnett Rail Trail events taking place on Sunday 1 October along the trail, with participants able to 'check-in' at stations along the trail.

Rewardle is also developing new extensions for the software which will extend the useability of the system through the South Burnett region. Content marketing is available through postcoder.com.au, allowing destinations to share stories online and through the Rewardle app. Ribbons are a new local loyalty point, a completely new rewards experience. More information will be shared as these developments are rolled out.

2017 Roadshows

Planning for the Roadshows has included creating a relationship with key groups to host the events across the region. Ensuring that all event requirements are taken care of has been a focus for Economic Development through August. The 2017 Roadshow will visit nine (9) centres through September and features presentations on the Prequalified Suppliers, Beakon Contractor Management Software, 2020 South Burnett Economic Development Strategy and updates by Portfolio from myself and Councillors.

Chambers of Commerce

Economic Development hosted a meeting of Chamber of Commerce representatives in Wondai on 16 August to provide an update on the 2020 South Burnett Economic Development Strategy. The Strategy was adopted by Council on 16 August and this meeting allowed me and Council's Senior Economic Development Officer, Craig Tunley, to outline the Strategy and discuss the upcoming

2017 Roadshow program. This meeting was attended by representatives from Kingaroy, Proston and Wondai with apologies received from Nanango, Murgon and Blackbutt. Further meetings of this network will be scheduled after the completion of the 2017 Roadshow.

Ag Network (BIEDO)

Council was well represented at a meeting coordinated by BIEDO to discuss establishment of an Ag Network in the South Burnett region. The meeting was well received by attendees and there was support for establishment of a network of producers moving forward. The Ag Network is focussing activity currently in development of a modelling tool to assist in the flow of information about current production activity, of particular value in a post disaster recovery process. A similar network is also proposed by BIEDO for the North Burnett.

REDAC

South Burnett Regional Council hosted the Wide Bay Burnett ROC Regional Economic Development Advisory Committee (REDAC) meeting on 4 August. The meeting was well attended by member Council's and discussed REDAC activity including the combined Advancing Regional Innovation Program (ARIP) project which is anticipated to be announced in September quarter and the Queensland Productivity Commission's draft report on manufacturing in Queensland. The meeting also promoted the upcoming Regional Economic Development Growth Forum to be held in Maryborough on Thursday 9 November.

Governance and Communication:

Corporate Plan 2018 / 2023

In the coming weeks, Council will commence the development of a new Corporate Plan. Council is constrained by over seventy different pieces of legislation with a primary piece being the Local Government Act 2009.

The Corporate Plan, a legislative requirement under section 104(5)(a)(i) of the Local Government Act 2009, articulates Council's strategic direction and states the performance indicators for measuring Council's progress in achieving the community vision over a five (5) year period.

The current Corporate Plan will expire at the end of 2017/18 and Council is legislatively required to ensure the new corporate plan is prepared and adopted in enough time to allow preparation and adoption of the budget for 2018/19. This means that the draft plan will be prepared over the coming months with anticipation that community consultation on the draft plan will commence early 2018.

The Corporate Plan is used to develop Council's annual operational plans and budgets for the period covered by the Plan. An assessment of Council's performance in implementing its Corporate and Operational Plans is monitored with quarterly operational plan reviews and reported in Council's Annual Report. Both the Annual Reports and quarterly operational reviews are publicly available on Council's website.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff

4.2 Governance (G)

Officer's Report

4.2.1 G - 2404518 - Local Government Grants & Subsidies Program (LGGSP) 2017-2019

Summary

The State Government through the Department of Infrastructure, Local Government and Planning has called for applications under the Local Government Grants & Subsidies Program which aims to support local governments to meet the needs of their community by providing funding for the delivery of priority infrastructure projects.

Applications close on 6 October 2017 and will then be assessed by the Department. All projects funded under 2017-19 LGGSP must be completed and funding acquitted by 30 June 2019.

Projects approved for funding under the 2017-2019 Program will be allocated a subsidy of up to 60 per cent of eligible project costs. The remaining 40% funding will be provided from Council funds.

A review of projects listed in our 2017/2018 and 2018/2019 budgets to determine eligible projects has been undertaken and the following projects are recommended for lodgement.

- Asset Management – Undertake Building Condition Assessments and Report \$300,000
- Class A Waste Water Recycle Facility at Wondai \$300,000
- Sewer Main Relining at Boondooma & Yallakool Tourist Parks \$200,000

Officer's Recommendation

That Council endorses the following projects for applications to be lodged under the 2017-2019 Local Government Grants and Subsidies Program (LGGSP):

- Asset Management – Undertake Building Condition Assessments and Report \$300,000
- Class A Waste Water Recycle Facility at Wondai \$300,000
- Sewer Main Relining at Boondooma & Yallakool Tourist Parks \$200,000

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Council endorses the following projects for applications to be lodged under the 2017-2019 Local Government Grants and Subsidies Program (LGGSP):

- Asset Management – Undertake Building Condition Assessments and Report \$300,000
- Sewer Main Relining at Boondooma & Yallakool Tourist Parks \$200,000

AMENDMENT:

Motion:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That Council endorses the following project for applications to be lodged under the 2017-2019 Local Government Grants and Subsidies Program (LGGSP):

- Asset Management – Undertake Building Condition Assessments and Report \$300,000

*The **AMENDMENT** was **PUT** and Carried 6/0 FOR VOTE - Councillors voted unanimously ABSENT. DID NOT VOTE - Cr RJ Frohloff*

*The **AMENDMENT** became the **SUBSTANTIVE MOTION** and was **PUT** and Carried 6/0 FOR VOTE - Councillors voted unanimously ABSENT. DID NOT VOTE - Cr RJ Frohloff*

4.2.2 G - 2395939 - Meeting Dates for the Ordinary Meetings of Council

Summary

In accordance with Section 277(1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to December 2018.

Officer's Recommendation

That Council:

1. Fix the day and time for the ordinary meetings of South Burnett Regional Council as the third Wednesday of the month (except for the June, October and December meetings which will be the second Wednesday) commencing at 9.00am.
2. Adopt the dates, times and locations for Council meetings to December 2018 as follows:

Date	Time	Location
Wednesday 17 January 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 February 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 March 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 April 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 May 2018	9.00am	Warren Truss Chamber

Date	Time	Location
		Glendon Street Kingaroy
Wednesday 13 June 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 July 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 August 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 19 September 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 10 October 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 November 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 12 December 2018	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

5. Portfolio - Roads & Drainage**5.1 Roads & Drainage Portfolio Report****Summary**

Cr Jones presented his Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews

Construction Crew South - Crumpton Drive, Blackbutt (Widening & Bitumen Seal)

The earthworks have been completed and pavement material being delivered and placed. The first coat bitumen seal is expected to be completed within two (2) weeks.

Construction Crew South - Franks Road, Blackbutt (Widening & Bitumen Seal)

First coat bitumen seal has been placed. There has been a delay with the delivery of culverts to complete a number of private accesses. The final bitumen seal is expected to be completed in October.

Concrete Construction Crew - Kingaroy Town Hall Access Lane (Pavement Rehabilitation Southern Side) (Works for Queensland)

Works are progressing well with 60% of the work completed. The expected completion date is early October.

Concrete Construction Crew - Fitzroy Street, Nanango (Concrete Footpaths – Works for Queensland)

The first section between Flemings Garage and Price Busters has now been completed. The crew is currently working outside the Fitzroy Hotel/Motel with works expected to be completed in early October.

Corndale Road, Memerambi (Shoulder Widening) from Couchmans Road 1.2km east

Works are on schedule with the first 450m bitumen seal completed and the rest of the project is expected to be sealed prior to December. The crew will continue with the R2R section from Klass & Townes intersection for 700m east.

Construction Crew Central – Ellesmere Road (Works for Queensland)

Works for Queensland project has been completed. A full width bitumen seal will be completed in Council's Reseal program.

Construction Crew Central – Kearneys Road, (Widening and Bitumen Seal)

The narrow section east of George Banks Crossing has been widened and sealed for 300m.

Heavy Maintenance South -

Grader maintenance:

- McGillvray Road, South Nanango,
- Rocky Creek Road, South Nanango
- Reeve Road, South Nanango
- McIlhatton Road, Boobie (includes TC Debbie restoration works)

Recently completed:

- Gravel Resheet of Tarong Railway Road
- Shoulder Resheet (W4Q) & Pavement repair(R2R) Mt Stanley Road
- Runnymede Road shoulder resheet (W4Q + Council)

General Maintenance South –

- General maintenance works

Recently completed:

- King Street, Nanango footpath (W4Q)

Heavy Maintenance Central

Grader Maintenance:

- *Tessmanns Road North, Kingaroy (incl TC Debbie restoration works)*
- *Schellbachs Road, Kingaroy – Corner realignment*

Recently Completed:

- *Ironpot Road, Kumbia-Chahpingah - Gravel resheeting (W4Q), grader maintenance, shoulder grading - Kumbia end*

General Maintenance Central –

- *First Ave, Kingaroy - Pavement repair*
- *General Maintenance*

Heavy Maintenance North –

Grader maintenance:

- *Stonelands Road, Stonelands*
- *Kilrush Road, Stonelands*

Recently Completed:

- *Silverleaf Road - pavement rehabilitation (W4Q)*

General Maintenance North -

- *Stonelands Road, Culvert renewal*
- *General Maintenance*

Other Maintenance works

- *Bookless Road, Haly Creek (including TC Debbie Restoration works)*
- *Ellesmere Road , Ellesmere (including TC Debbie Restoration works)*
- *Tuckers Road, Ellesmere (Including TC Debbie Restoration works)*

RMPC – Main Roads

- *Byee Road shoulders (RMPC)*

Betterment Works

Three (3) projects have been submitted under the 2017 Resilient Infrastructure (Betterment) Fund

- *Manar Road*
- *Johnstons Road*
- *Broad Creek Road*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

6. Portfolio - Community, Arts, Tourism and Health Services

6.1 Community, Arts, Tourism and Health Services Portfolio Report

Summary

Cr Potter presented her Community, Arts, Tourism and Health Services Portfolio Report to Council.

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

This year's Children's Book Week theme was "Escape to Everywhere". To celebrate this special week the Nanango Library invited local childcare and kindergarten groups to join the library for a BEAR HUNT. The Nanango Kindergarten community arrived bright and early, dressed in costume and ready to enjoy the Bear Hunt story and activities. After being engaged with stories, the first group of 28 children and 11 adults then retraced the steps of the hunt to find the bear lounging in the cave with his mates. They went through the long wavy grass, a deep cold river, thick oozy mud, a big dark forest, a swirling whirling snowstorm and the narrow gloomy cave - but they weren't scared!

In Kingaroy, participants at a special dress up story time came along as their favourite characters, including Spider Man, a lady bird, Elsa and Anna from Frozen. The library staff also dressed up for the day, with Arthur the Aardvark, Thing 1 and a Minion making special appearances.

Book Week was a huge success in Proston this year, with festivities beginning with a visit to the local eKindy, run from the Proston State School. Following this, 17 children from grades 2 and 3 visited the library along with 2 teachers. Bushkids Playgroup visited with 10 children and 7 adults whilst another group from grades 3 and 4 with 2 teachers visited later that morning.

Janice Gallen enthralled an enthusiastic group of listeners at Nanango Library where Janice spoke of her writing process focusing on her 'Meg and Clyde' mysteries. Janice also spoke of her romance and family saga novels as well as her love for writing. Janice Gallen's books are available to borrow from South Burnett Libraries.

Local author Sharon Pearson visited the library in the last month to launch her first book "Fences, gates and posts of rural Australia", which is a collection of historic, unusual and at times quirky images of the diversity of fences, gates and posts across Australia. 40 people were in attendance for this event.

Regional Arts Development Fund (RADF)

Council has been advised that the 2017/2018 bid to Arts Queensland for the RADF partnership program has been decided. With \$7,500 approved by Arts Queensland and Council's contribution of \$5,000, the total funding available in this category of the Community Grants Program is \$12,500.

Round one (1) is currently open for applications and I would like to encourage local artists and art organisations to contact Council to discuss how to apply for the funding.

Community Grants Program Round One (1) for 2017/18

The Community Grants Program Round One (1) has been assessed by the Committee with Council receiving fifty (50) applications across four (4) categories within the program, requesting a total of \$125,952.88.

I am pleased to announce Council has approved \$58,449.55, with the successful applications as follows:

Organisation	Activity	Amount
Durong Community Hall	Public Hall Liability Insurance	\$951.74
Farmers Hall Inverlaw	Public Hall Liability Insurance	\$1,000
Ironpot Hall Association	Public Hall Liability Insurance	\$1,000
Kumbia & District Memorial School of the Arts	Public Hall Liability Insurance	\$1,000
Mondure Hall Committee	Public Hall Liability Insurance	\$1,000
Queensland Dairy & Heritage Museum	Public Hall Liability Insurance	\$1,000
Tableland Hall Committee	Public Hall Liability Insurance	\$1,000
Wooroolin Hall Committee	Public Hall Liability Insurance	\$1,000
Angel Knitters & Crocheters	Teddies & Owls for local community in need	\$500
Cooinda Craft Group	Quilts for Kingaroy hospital cancer & nursery patients	\$500
Kingaroy Scout Group	Provision of Electricity to new building	\$3,000
Kumbia Campdraft Association	Internal Barrier for Arena	\$3,000
Proston Golden Spurs Campdraft	Ron Wall School (sponsorship of first aid for event)	\$1,000
SB Care	Upgrade to Air-conditioning	\$3,000
South Burnett Community Orchestra	SBCO Remembrance Dinner Concert	\$500
South Burnett Junior Motorcycle Club	Purchase and installation of Bore Pump	\$3,000
The South Burnett Pantry	Purchase of a Bain Marie	\$2,500
Kingaroy Christmas Carnival Committee	2017 Christmas Carnival (Animal Farm and PA system hire)	\$2,350
Kingaroy District Ministries Association	2017 Community Christmas Carols	\$500
Kumbia Race Club Committee	Melbourne Cup Race Meet	\$1,000
Murgon Business & Development Association	Rail Trail Launch event	\$3,000
Murgon Show Society	Children category prizes for the Murgon Show	\$500
Nanango Race Club	Courtesy bus for race days	\$2,400
Nanango Show Society	Waterhole Rocks event for trophies and awards	\$840
Nanango Stamp Club	24 th Annual Stamp Fair	\$500
Nanango State High School	Annual Awards Night	\$500
Nanango Wesleyan Methodist Church Nanango	Community Christmas Carols and Hangi	\$1,500
Proston & District Lions Club	Proston Community Christmas Carnival	\$500
Proston State School	Year 10 Graduation	\$250
Relay for Life Organising	Relay for Life event – portable toilets,	\$2,680

<i>Committee</i>	<i>security, PA system and street banner</i>	
<i>South Burnett Karate Association</i>	<i>Kickboxing National Selections event</i>	<i>\$1,200</i>
<i>South Burnett Orchid Society</i>	<i>Orchid Show</i>	<i>\$500</i>
<i>South Burnett Peace of Mind Society</i>	<i>White Dove Dinner Dance</i>	<i>\$3,000</i>
<i>South Burnett Reserve Forces Committee</i>	<i>Reserve Forces Day</i>	<i>\$500</i>
<i>Saint Mary's Catholic College</i>	<i>School Awards</i>	<i>\$500</i>
<i>Wondai State School</i>	<i>School Awards</i>	<i>\$250</i>
<i>Wondai District Town Band</i>	<i>Operational Costs</i>	<i>\$827.81</i>
<i>Yarraman State School</i>	<i>School Awards</i>	<i>\$200</i>
<i>Wondai Art Gallery</i>	<i>Wondai Country Festival & Wondai Country Running Festival – Regionally Significant Sponsorship</i>	<i>\$10,000</i>

Environmental Health:

State Government's Dog Breeder legislation

The Department of Agriculture and Fisheries have advised that more than 6500 breeders across the State have now signed up in response to the State's new Dog Breeder legislation, which came into effect on the 26 May 2017.

Anyone with a female dog that has a litter is now classed as a breeder. A Supply Number must be obtained from the Department of Agriculture and Fisheries (DAF) within 28 days of the litter being born. Breeders can register for free online at qibr.daf.qld.gov.au. Alternatively, you can call 13 25 23 to register over the phone or request a hard copy application form.

All persons giving away, supplying, selling or advertising dogs or puppies must have a Supply Number that identifies the registered breeder of that dog. This Supply Number must be included in any advertising or promotional information associated with giving away, supplying or selling a dog born after the 26 May 2017.

If a person suspects a breeder is unregistered or a supply number is invalid, or if you have other concerns about the supply of a dog, it can be reported via the Queensland Dog Breeder Register at qibr.daf.qld.gov.au. The register will automatically refer your concern to the relevant agency for action.

Across Queensland the community has reported almost 500 concerns about dog breeders, which have been referred on to the relevant authority for processing. Most reported concerns have related to supply numbers not being included in dog advertisements, particularly online. In many cases the offending advertisements have already been removed by the time the investigating officer follows them up.

More information about the State's Dog Breeder legislation can be obtained by visiting the Biosecurity Queensland website at www.biosecurity.qld.gov.au or call 13 25 23.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

7. Portfolio - Planning & Property

7.1 Planning and Property Portfolio Report

Summary

Cr Fleischfresser presented his Planning and Property Portfolio Report to Council.

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Council adopts new planning scheme

I'm pleased to announce that Council will today resolve to adopt the South Burnett Regional Council Planning Scheme 2017 to commence on 2 October 2017.

This new planning scheme will shape the future success of our region. Following public consultation during October in 2016 the Deputy Premier and Minister for Infrastructure and Planning has given approval for Council to adopt the South Burnett Regional Council Planning Scheme 2017 under the Sustainable Planning Act 2009.

This new planning scheme will unify the region and support an exciting future for the South Burnett. It will help deliver liveable communities and housing diversity; economic growth; the protection of environment and heritage values; reduced hazards and increased safety; and an efficient transport and infrastructure network.

The planning scheme is a land use planning guideline which provides a framework for the controlled and sustainable growth and progress of the South Burnett Region. It seeks to provide appropriate zoning and the guidelines to facilitate job creation, cut red tape and improve the way our region accommodates those people who wish to make the South Burnett home. This will attract investment and encourage sustainable development in the Region. It is our responsibility to make sure we are prepared for the future economic growth of our region and remain proactive as opportunities present.

We thank all stakeholders for their participation and contribution to the development of the planning scheme.

Council will now begin work on the first amendment to the Planning Scheme to align it with the recently adopted Planning Act 2016 to reflect the requirements of the new Act in an effort to continually improve the Planning Scheme.

A copy of the planning scheme will be made available for viewing on Council's website by the commencement date and available for purchase or viewing at Council offices. Various fact sheets will also be available shortly online to educate the community on how the planning scheme works, zoning information and types of development.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

7.2 Planning (P&LM)

Officer's Reports

7.2.1 P&LM - 2357552 - Material Change of Use application for Telecommunications Facility at 7 Aberdeen Avenue Durong - Lot 1 RP56251 - Applicant: Telstra Corporation C/- Service Stream - MCUI2017/0004

Summary

- Application for a Major Utility (Telecommunications Facility) which falls within the Community Use Class under the Wondai Shire IPA Planning Scheme;
- Subject site area for the proposed Telecommunications Facility is in the Rural zone;
- Application is Impact Assessable;
- Proposal triggers assessment against the Rural Locality Code and Natural Features and Resources Overlay Code (SMOA Map 2D);
- One public submission was received within the period of Public Notification; and
- Application is recommended for approval subject to reasonable and relevant conditions.

Officer's Recommendation

That Council *approve* the Development Application for a Material Change of Use (Telecommunications Facility) at 7 Aberdeen Avenue, Durong (and described as Lot 1 on RP56251) subject to the following conditions:

General

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application:

- *Site Layout and Access* – Drawing No. Q113579 Sheet No. S1;
- *East Elevation* – Drawing No. Q113579 Sheet No. S3; and
- *Site Tenure Plan* – Drawing No. Q113579 Sheet No. G1.

Unless otherwise amended by the following conditions.

GEN 2. All works, including the repair or relation of services (Telstra, lighting) is to be completed at no cost to Council.

Property Access

ENG1. Provide an additional property access to the lease area in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Wondai Shire Council IPA Planning Scheme; and Council's standard Drawing No. SBRC 00049 *Rural Access*.

Advice

ADV1. *Section 341(2)(a)* of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of two (2) years the approval will lapse. Note that in accordance with *section 341(7)* a related approval may extend the relevant (currency) period.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. *Section 23(1)* provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity

does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

- ADV3. Attached for your information is a copy of *Division 8* of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a. the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b. should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

7.2.2 P&LM - 2402252 - Approval has been received for the adoption of the proposed Planning Scheme

Summary

- Council received approval from the Deputy Premier's office on 6 September 2017 that the proposed South Burnett Regional Council Planning Scheme may be adopted.
- The proposed Planning Scheme will replace the existing Planning Schemes and Planning Scheme Policies for the former local government areas of Nanango, Kingaroy, Wondai and Murgon Shire Councils.
- As detailed at Stage 4, Step 9 of the Statutory Guideline for Making and Amending Local Planning Instruments (01/16) Council may decide to adopt the proposed Planning Scheme.
- Should Council resolve to adopt the proposed Planning Scheme it must place a notice in the gazette, a newspaper circulating in the South Burnett Region, and on Council's website, including details of when the planning scheme was adopted and the date the planning scheme commences (if different to the adoption date).
- Council may also make alignment amendments to the adopted planning scheme so that it reflects the provisions of the Planning Act 2016 that commenced on 3 July 2017.
- It is recommended that:
 - Council resolve to adopt the proposed South Burnett Regional Council Planning Scheme dated May 2017 with the commencement date of 2 October 2017; and
 - Council resolve to prepare and alignment amendment under the Minister's alignment amendment rules pursuant to section 293 of the Planning Act 2016.

Officer's Recommendation

That

1. the proposed South Burnett Regional Council Planning Scheme 2017 be adopted by Council pursuant to the *Sustainable Planning Act 2009* and the Statutory Guideline for Making and Amending Local Planning Instruments taking effect from Monday, 2 October 2017 (date of commencement), and replacing the existing Planning Schemes and Planning Scheme Policies for the former local government areas of Nanango, Kingaroy, Wondai and Murgon Shire Councils.
2. an amendment to the adopted South Burnett Regional Council Planning Scheme be made pursuant to the Alignment Amendment Rules made by the Minister under section 293 of the Planning Act 2016.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

No Report

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Cr Duff presented her Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management

Feral Animal Control

260kg 1080 pig baits delivered and set in the Brigooda, Wigton and Durong areas.
10kg 1080 dog meat baits given to landholders for wild dog control baiting program

Weed control

Contractors have completed the Mother of Millions Spraying Program on the Main Roads and are now moving onto other noxious weeds including Giant Rats Tail and Lantana. Mother of Millions and Giant Rats Tail pest alerts have gone to landholders after property inspections were undertaken, giving landholders notification and control measure options as well as fact sheets.

Wandering livestock

11 livestock call outs - goats sheep deer and cattle – Ballogie, South Nanango, 2 x Wondai, Taromeo, Durong, 3 x Blackbutt, Abbywood and Bye areas

Equipment Loan Program

Hired out:

- 2 rabbit traps - Wattlegrove Taabinga areas
- 1 set steel yards Blackbutt area
- 1 dog trap Kingaroy area
- 1 camera Nanango area

Work 4 Queensland – update

BP DAM

- Cabin upgrades are now complete at Yallakool with all nine (9) old Cabins receiving full paint makeovers inside, new paint on all decks outsides, new curtains throughout, new dining tables and chairs, new steps and handrails to Cabins 1-3 & 7-9 and new kitchenettes and showers to all 9.

Parks & Gardens

Kingaroy

Kingaroy staff have been cleaning up cemeteries and sinking graves, road verges and town entrances as well as the general maintenance of all the parklands in the area (Kingaroy, Kumbia and Wooroolin). We have staff erecting shelters and signage on the rail trail. Garden maintenance is continuing as well as Park Runs and attending to Customer Requests.

Murgon & Wondai

Murgon and Wondai staff are continuing to progress through the General Maintenance Programs with the mowing, trimming of trees, customer requests and tidying of the town entrances. Staff members have also been assisting with the installation of W4Q signs for the completed projects for Round 1 Government Funding as well as the chicane signs for the Rail Trail.

Proston & Dams

Proston – General Park maintenance and mowing program continuing through the winter months.

The new Durong toilet block is now officially opened and operational.

Dams – General and extra maintenance and tidying of the grounds continues to keep up the respectable appearance for the visitors and campers and preparing the grounds and camping areas for the school holidays.

Nanango & Blackbutt

All gardens in Nanango have been prepped for planting and will be planted next week. All work for the Blackbutt Avocado Festival is completed and garden maintenance is ongoing. We are watering when we can to combat the dry spell. All action requests are done. General maintenance is ongoing. Toilet maintenance has been taken over in Benarkin till new contractors are appointed.

South Burnett Rail Trail Launch

The launch of the South Burnett Rail Trail will be on Sunday of the South Burnett & Cherbourg on Show October Long weekend. The event will start in Kingaroy at 6.00am with Breakfast provided by the Kingaroy Lion's Club. Community members are invited to walk, run or cycle and be part of the baton relay that will be launched by the Mayor. There will be morning tea in Wooroolin, lunch in Wondai and a grand finale in Murgon with a procession including Ron Grant carrying the final leg of the baton. There is a lot of entertainment organised around the event in Murgon and anyone who stops in at every check point will go into the draw for some major prizes including a bike and a scooter.

South Burnett & Cherbourg on Show

The Wondai Art Gallery will be hosting the South Burnett & Cherbourg Art in the Gallery and there will be a launch Dinner at the Wondai RSL with Muddy Flats entertaining until late. On Saturday Proston is holding three (3) events including a re-dedication of the Reinke Scrub, a Heritage Trail Walk and a Fire Brand campfire evening. NaTDA is holding a heritage photographic competition across the region and Kingaroy is hosting a Lifelight fundraiser in Memorial Park where I think some of the Councillors will be dunked. There will be lots of events over the weekend so I hope everyone stays in our region and invites visitors to come to our region to be part of an exciting weekend.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

10. Portfolio - Finance, ICT & Human Resources

10.1 Finance, ICT and Human Resources Portfolio Report

Summary

Cr Heit presented her Finance, ICT and Human Resources Portfolio Report to Council.

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Report

The financial statements are as at the 31st August 2017.

In terms of the financial indicators two indicators are outside the target and are explained as follows:

- *Current Ratio – This ratio will spike at each rate levy and move to target as funds reduce as part of operations.*
- *Funded Long Term Liabilities – the calculation this month is influenced by the level of restricted cash. The level of Restricted Cash is still at the 30 June levels with funds now able to be released to form working capital for ongoing capital and operational works. The level of restricted cash will be reviewed during September.*

Capex Report

The capex report for this month is included for the information of Council. Actual expenditure at the end of August was \$3.788m of a total available budget of \$31.417m.

Works for Queensland

The announcement \$4.385 million for the second round of funding under the Works for Queensland Program by the Deputy Premier and Minister for Infrastructure Jackie Trad last Friday was very welcome news for the region. These funds along with the first round of funding has not only provided real jobs but has greatly contributed toward the renewal and improvement of Council's assets and reduce the ongoing maintenance of these assets. This is a significant outcome given the Council's forward focus on Asset Management.

Rating

The last day to take advantage of the discount for the first levy of the financial year is Tuesday 26 September 2017. I encourage ratepayers to take advantage of the 10% discount where they can as it is a significant saving on the bottom line of the rate notice. For ratepayers who are struggling with paying rates please contact the rates department to set up a payment plan.

First Quarter Budget Review

A review of the 2018 financial year budget is currently being undertaken by the various budget managers for both operational and capital works. The results of that review will be presented to the October General Meeting.

External Audit

The external auditors were onsite for two (2) weeks beginning 4 September and 11 September. Final audit work will continue offsite with the audited Financials for the year ending 30 June 2017 planned to be signed on 6 October 2017. No significant issues were identified during the audit visit.

Human Resources

The new Beakon Contractor management system is now live which enables Council to work with contractors more effectively and efficiently and ensure Council only uses contractors whose relevant licences and registrations are current.

A presentation on the Beakon system and the pre-qualified suppliers application are given at the Roadshows currently touring the South Burnett. I encourage contractors to talk to Sarah Saxer at Council for any questions and to ensure compliance.

The latest crop of trainees are all going well and their three (3) month reviews are currently underway but we are delighted with how they are going.

The new GM for Infrastructure Aaron Meehan has completed his safety and corporate induction and we look forward to him starting at the end of October.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

10.2 Finance (F)

Officer's Reports

10.2.1 F - 2403622 - Monthly Financial Statements

Summary

The following information provides a Council's position after two months of trading as at 31 August 2017. Rates and Charges are yet to be levied while the main revenue items will build as the year progresses.

Officer's Recommendation

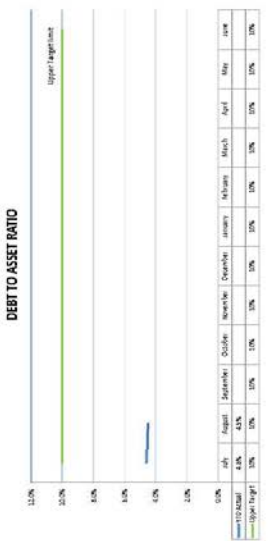
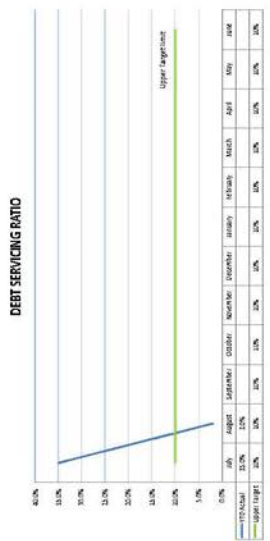
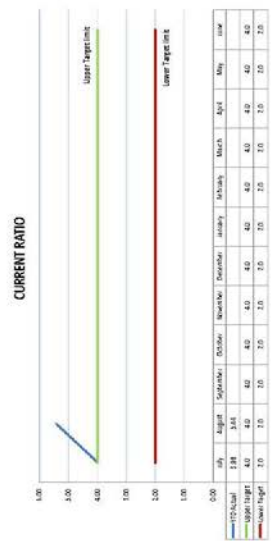
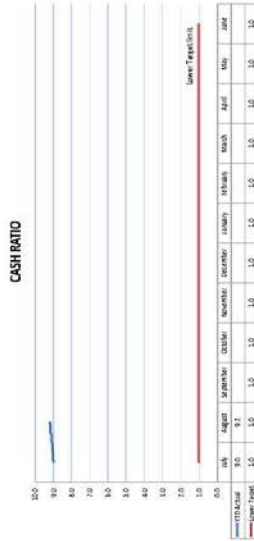
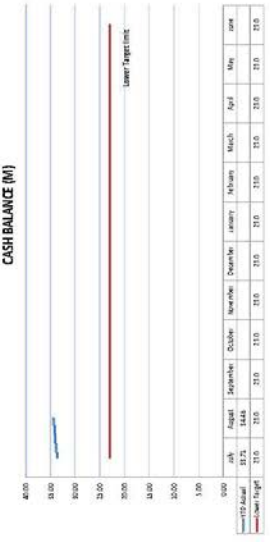
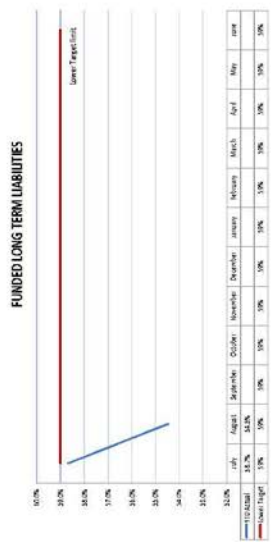
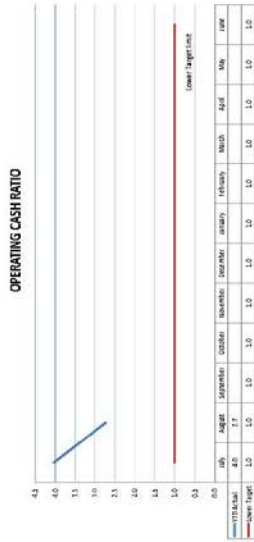
That the Monthly Financial Report as at 31 August 2017 be received and noted.

Key Performance Indicators

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Aug-17	Comments
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{\text{Total Operating Expense} - \text{Depreciation}} / \text{Number of periods}$	Target greater than or equal to 1 months	✓	9.2	
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{\text{Total Operating Expense} - \text{Depreciation}} / \text{Number of periods}$	Target greater than or equal to 1 months	✓	2.7	
Current Ratio (Working Capital Ratio)	This measure the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.44	Significant increase in current assets due to high volume of Rates, Levies and Charges (\$27.7m) due to first levy for 2017/2018. As a result, this ratio is higher than Council's target. However, it will move back within the target range in later periods
Funded Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Long Term Borrowings}}$	Target greater than or equal to 50%	✗	59%	Restricted cash (\$14,272,913.88) influence this calculation. Restricted cash will be reviewed during the month.
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Repayment}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.0%	This ratio is influenced by revenue and in particular the first 6 month levy for financial year 2018. The August result therefore within range compared to July.
Cash Balance-\$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$20M	✓	34.4%	
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and non-current loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	45%	
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	-	Net Cash Flow flat for monthly basis
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 3%	✓	-	This ratio will be provided when the data is available. QTC Debt Service payment due 15/09/17.

Graphs - Key Performance Indicators



Statement of Comprehensive Income

Statement of Comprehensive Income

as at 31 August 2017

17% of Year Complete

	2017	Original Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	24,320,693	45,388,370	54%
Fees and Charges	744,880	3,957,710	19%
Rental Income	84,204	491,725	17%
Interest Received	165,057	1,036,586	16%
Sales Revenue	572,046	3,014,212	19%
Other Income	93,523	395,251	24%
Grants, Subsidies, Contributions & Donations	1,352,729	7,357,573	18%
	<u>27,333,132</u>	<u>61,641,427</u>	
Capital Revenue			
Grants, Subsidies, Contributions & Donations	1,747,090	4,616,677	38%
Total Revenue	<u>29,080,221</u>	<u>66,258,104</u>	
Total Income	<u>29,080,221</u>	<u>66,258,104</u>	
Expenses			
Recurrent Expenses			
Employee Benefits	4,073,838	22,626,176	18%
Materials and Services	3,081,136	21,511,372	14%
Finance Costs	349,514	2,093,111	17%
Depreciation and Amortisation	2,472,184	14,833,103	17%
	<u>9,976,672</u>	<u>61,063,762</u>	
Capital Expenses	(118,319)	(475,475)	25%
Total Expense	<u>9,858,354</u>	<u>60,588,287</u>	
Net Result	<u>19,221,868</u>	<u>5,669,817</u>	

Statement of Financial Position

Statement of Financial Position

as at 31 August 2017

	2017 \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	34,464,892	28,727,735
Trade and Other Receivables	30,090,660	6,005,083
Inventories	1,148,673	1,218,556
Investments	-	-
Total Current Assets	<u>65,704,225</u>	<u>35,951,375</u>
Non-Current Assets		
Trade and Other Receivables	4,583	-
Property, Plant and Equipment	883,412,498	905,224,735
Intangible Assets	8,616,562	8,084,869
Total Non-Current Assets	<u>892,033,643</u>	<u>913,309,604</u>
TOTAL ASSETS	<u>957,737,868</u>	<u>949,260,979</u>
Current Liabilities		
Trade and Other Payables	4,518,681	4,832,251
Borrowings	3,889,377	2,387,352
Provisions	3,552,687	3,467,682
Unearned Revenue	127,440	-
Total Current Liabilities	<u>12,088,185</u>	<u>10,687,284</u>
Non-Current Liabilities		
Borrowings	39,021,540	38,267,463
Provisions	11,886,127	12,081,756
Unearned Revenue	2,119,099	-
Total Non-Current Liabilities	<u>53,026,766</u>	<u>50,349,219</u>
TOTAL LIABILITIES	<u>65,114,950</u>	<u>61,036,504</u>
NET COMMUNITY ASSETS	<u>892,622,918</u>	<u>888,224,475</u>
Community Equity		
Asset Revaluation Surplus	447,831,130	447,079,656
Retained Surplus/(Deficiency)	444,791,788	441,144,819
TOTAL COMMUNITY EQUITY	<u>892,622,918</u>	<u>888,224,475</u>

Resolution:

Moved Cr RLA Heit, seconded Cr TW Fleischfresser.

That the Monthly Financial Report as at 31 August 2017 be received and noted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

ADJOURNMENT:

Motion:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the meeting adjourn for twenty (20) minutes

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

During the adjournment a citizenship ceremony was held for:

Mr Peter Slabber
Mrs Mairi McMillan
Rajni Arora
Dr Kaduruwane Ranasinghe
Ms Lasantha Ranasinghe
Miss Sajeewa Ranasinghe
Ms Thilini Kawshalya Ranasinghe

RESUMPTION:

Motion:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the meeting resume at 11.08am with attendance as previous to the adjournment

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

11. Consideration of Notices of Motion

No Report.

12. Information Section (IS)

12.1 IS - 2403644 - Reports for the Information of Council

Summary

List of correspondence pending completion of assessment report
Delegated Authority Report
Minutes of the Audit Committee Meeting held on Tuesday 29 August 2017
Monthly Capital Works Report
Road Maintenance Expenditure Report
Work for Queensland (W4Q) Grant Projects Report

Officer's Recommendation

That the reports be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That the reports be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

CLOSED SESSION:

Motion:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it and Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage, of the Local Government Regulation 2012.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

OPEN COUNCIL:

Motion:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the meeting resume in Open Council.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it and Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage*, of the Local Government Regulation 2012, Council considered matters concerning Foggy's Pit Extension and Lease and operation of Ringsfield House Nanango.

Motion:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Mayor's report be received

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

13. Confidential Section

13.1 CONF - 2395595 - Foggy's Pit Extension - Greenwood Creek Road, Nanango

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Recommendation

That Council approve

1. The purchase of 2 Ha of Lot 148 CSH700 located in Greenwood Creek Road for the purpose of extending Foggy's Pit to facilitate operations of material extraction for road re-sheeting gravel;
2. An agreed purchase price of \$80,000 plus GST;
3. At Council cost to install a wire fence along the new property boundary to an equivalent standard to that existing;
4. Council pay all survey and legal costs for the transfer of the land; and

Funding for the purchase to be from the Quarry Rehabilitation Fund which shall be repaid by charging a royalty for the product.

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

13.2 CONF - 2402498 - Lease and operation of Ringsfield House Nanango

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That

1. subject to the successful negotiations on variations of a lease/licence, Council accepts the tender under SBRC 17/18-03 from Beau Smith and enters into a lease/licence to the value of \$400 per month plus GST for one year with a further 1 x 12 month option available following an annual review of operation and financial performance.
2. Council delegates authority to the Chief Executive Officer to negotiate the detail of variations to the lease/licence.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RJ Frohloff*

There being no further business the meeting was declared closed at 11.44am.

Confirmed before me this day of2017

..... **MAYOR**
