



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

**Agenda**  
**of the**  
**General Meeting**

**Held in the Council Chambers, 45 Glendon Street Kingaroy**

on Wednesday, 23 July 2014

Commencing at 9.00 am

**Chief Executive Officer: Ken McLoughlin**



# SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 23 July 2014

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**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Ministers Fraternal, Pastor Steve Nixon from the Kingaroy Church of Christ offered prayers for Council and for the conduct of the Council meeting.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Précis**

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Council Chambers, 45 Glendon Street Kingaroy.

**Officer's Recommendation**

That the minutes of the previous meeting held on Wednesday 25 June 2014 as recorded be confirmed

## **4. Mayoral Report**

### **4.1 MR - 1328199 - Mayor's Report**

#### **Document Information**

**IR No** 1328199

**Author** Mayor, South Burnett Regional Council

**Date** 15 July 2014

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#### **Précis**

Mayoral Report

#### **Summary**

Mayoral Report to Council for the period 19 June 2014 to 15 July 2014.

#### **Officer's Recommendation**

That the Mayoral Report to Council for the period 19 June 2014 to 15 July 2014 be received.

#### **Report**

With a view of ensuring open communication it gives me great pleasure to present my Mayoral Report for the period 19 June 2014 to 15 July 2014.

Events and meetings attended during this time included:-

#### **June**

- 19 Attended PCG meeting in Kingaroy
- 20 Opened the Agforce Regional General Meeting in Kingaroy
- 20 Attended the Opening of Drayton Street "Ben Walters Bridge"
- 20 Mayor's Meet & Greet held in Blackbutt
- 21 Started the Tour de Kumbia bike race and attended the race presentations in Kumbia
- 23 Mayor's Meet & Greet held in Murgon
- 24 Met with John Wagner to view the new airport in Toowoomba
- 26 Attended the Southern Queensland Country Tourism Board meeting in Toowoomba

#### **July**

- 01 Attended the Kingaroy Private Hospital Board meeting held in Kingaroy
- 07 Attended the South Burnett Direction meeting held in Kingaroy
- 10 Attended as a guest of GHD the CEDA – Queensland Economic Development Forum luncheon
- 12 Attended the Wondai Races
- 15 Attended the National Film & Sound Archive public presentation on their three year strategic Plan

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

**5. Planning, Communities & Environment**

**5.1 Planning & Land Management (P&LM)**

**(a) Officer's Reports**

**5.1.1 P&LM - 1326797 - Application of provisions within the Wondai Shire IPA Planning Scheme relating to the Boondooma Dam Special Development Area located at Boondooma Dam Lookout Road**

**Document Information**

**IR No** 1326797

**Author** Senior Planning Officer

**Endorsed By** Manager – Planning, Land Management & Community  
General Manager – Planning, Community & Environment

**Date** 10 July 2014

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**Précis**

Application of provisions within the Wondai Shire IPA Planning Scheme relating to the Boondooma Dam Special Development Area located at Boondooma Dam Lookout Road.

**Summary**

- Council currently owns nineteen properties at Boondooma Dam Lookout Road that is within the Rural Zone and subject to the Boondooma Dam Special Development Area of the Wondai Shire IPA Planning Scheme.
- Currently the Planning Scheme triggers a Material Change of Use application subject to Code Assessment for a proposed dwelling within the Special Development Area.
- Provisions with the Planning Scheme provide requirements in relation to maximum gross floor area, site coverage, maximum number of storeys, maximum height above natural ground level, boundary setbacks and building materials and colours that a dwelling must comply with.
- These provisions are considered unnecessary, onerous as well as dated and potentially provide a barrier for the sale of these properties on the open market.
- Under the provisions of the Sustainable Planning Act 2009, Council may consider alternative solutions to the provisions of the current Wondai Shire IPA Planning Scheme, ie. relax standards imposed. In addition, under the provisions of the Draft Planning Scheme, it is proposed to delete the Boondooma Dam Special Development Area, such that a dwelling

house in the township zone will be exempt (meaning a dwelling house is not subject to planning assessment).

- In view of the above, to give consistency and certainty to prospective purchasers, it is considered appropriate that Council approve a dispensation not to comply with the requirements of the Special Development Area and delegate the determination of all future Material Change of Use applications within the Boondooma Dam Special Development Area to the Chief Executive Officer or delegate under Council's fast track assessment process.

### Officer's Recommendation

That Council:

- 1(a) Approve a dispensation not to comply with the requirements of the Special Development Area for the properties listed below:

Property Address	Real Property Description
2 Boondooma Dam Lookout Road, Okeden	Lot 34 on SP196036
4 Boondooma Dam Lookout Road, Okeden	Lot 33 on SP196036
6 Boondooma Dam Lookout Road, Okeden	Lot 32 on SP196036
8 Boondooma Dam Lookout Road, Okeden	Lot 31 on SP196036
10 Boondooma Dam Lookout Road, Okeden	Lot 30 on SP196036
12 Boondooma Dam Lookout Road, Okeden	Lot 29 on SP196036
14 Boondooma Dam Lookout Road, Okeden	Lot 28 on SP196036
16 Boondooma Dam Lookout Road, Okeden	Lot 27 on SP196036
18 Boondooma Dam Lookout Road, Okeden	Lot 26 on SP196036
20 Boondooma Dam Lookout Road, Okeden	Lot 25 on SP196036
22 Boondooma Dam Lookout Road, Okeden	Lot 24 on SP196036
24 Boondooma Dam Lookout Road, Okeden	Lot 23 on SP196036
26 Boondooma Dam Lookout Road, Okeden	Lot 22 on SP196036
27 Boondooma Dam Lookout Road, Okeden	Lot 11 on SP196036
29 Boondooma Dam Lookout Road, Okeden	Lot 12 on SP196036
31 Boondooma Dam Lookout Road, Okeden	Lot 13 on SP196036
32 Boondooma Dam Lookout Road, Okeden	Lot 20 on SP196036
33 Boondooma Dam Lookout Road, Okeden	Lot 14 on SP196036
35 Boondooma Dam Lookout Road, Okeden	Lot 15 on SP196036

- 1(b) All applications are to comply with the Dwelling House Code except that a minimum six (6) metre setback be imposed;
2. Delegate the determination of all future Material Change of Use applications within the Boondooma Dam Special Development Area to the Chief Executive Officer or delegate and accept applications lodged under Council's Fast Track assessment process.

### Financial and Resource Implications

Financial implication - reduced revenue – Material Change of Use Application Fees - \$776.00 (difference between Material Change of Use for Dwelling House \$1,022 and 'fast track' application fee of \$246.00).



### **Link to Corporate/Operational Plan**

- GO3      Balanced development that preserves and enhances our region.
- GO3.3    Implement policies and plans that support appropriate planning and development for business, industry and community needs.

### **Communication/Consultation (Internal/External)**

Not relevant

### **Legal Implications (Statutory Basis, Legal Risks)**

No implication can be identified

### **Policy/Local Law/Delegation Implications**

No implication can be identified

### **Asset Management Implications**

No implication can be identified

**5.1.2 P&LM - 1324327 - Forwarding Request to waive planning application fees for Material Change of Use (Multiple dwelling units) - Gipps Street, Nanango**

**Document Information**

**IR No** 1324327

**Author** Senior Planning Officer

**Endorsed**

**By** Manager – Planning, Land Management & Community  
General Manager – Planning, Community & Environment

**Date** 2 July 2014

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**Précis**

Forwarding Request to waive planning application fees for Material Change of Use (Multiple dwelling units) - Gipps Street, Nanango

**Summary**

Council received a written request from South Burnett CTC Incorporated for the 100% waiver of Material Change of Use (town planning) application fees associated with the construction of Multiple Dwelling Units (12 dwelling units) located at Gipps Street, Nanango (Lot 10 on N2327).

**Officer's Recommendation**

That Council **approve** 100% waiver of the Material Change of Use (town planning) application fees (\$5,416.00) having regard to the community nature of the organisation and the use of future Multiple Dwelling Units for community members with a disability.

**Financial and Resource Implications**

Financial implication - reduced revenue – Material Change of Use Application Fees - \$5,416.00

**Link to Corporate/Operational Plan**

GO3 Balanced development that preserves and enhances our region.  
GO3.3 Implement policies and plans that support appropriate planning and development for business, industry and community needs.

**Communication/Consultation (Internal/External)**

Not relevant

**Legal Implications (Statutory Basis, Legal Risks)**

No implication can be identified

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### **Policy/Local Law/Delegation Implications**

Consideration of Applications for Reduction in Council's Fees & Charges – Building & Development Applications Policy

### **Asset Management Implications**

No implication can be identified

**5.1.3 P&LM - 1324297 - Forwarding a Request to waive Building Application fees for SB Care - Kingaroy Street, Kingaroy**

**Document Information**

**IR No** 1324297

**Author** Technical Officer – Planning

**Endorsed**

**By** Manager - Planning, Land Management & Community  
General Manager - Planning, Community & Environment

**Date** 3 July 2014

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**Précis**

Forwarding a Request to waive Building Application fees for SB Care - Kingaroy Street, Kingaroy

**Summary**

Council received a written request from SB Care, for a 100% waiver of the Building Assessment Fee. The application is to build an outdoor area for all users as the existing outdoor area at the Senior Citizens Hall is considered unsafe.

**Officer's Recommendation**

That Council

- (1) *approve* 100% waiver of the Assessment Fee \$850.00 taking into consideration the community nature of the Senior Citizens Centre at Kingaroy,
- (2) *not approve* the waiver of Building Lodgement Fee \$164.00 in line with previous practice.

**Financial and Resource Implications**

Financial implication - reduced revenue - Building Application Fee - \$850.00

**Link to Corporate/Operational Plan**

No implication can be identified.

**Communication/Consultation (Internal/External)**

Not relevant

**Legal Implications (Statutory Basis, Legal Risks)**

No implication can be identified.

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### **Policy/Local Law/Delegation Implications**

Consideration of Applications for Reduction in Council's Fees & Charges – Building & Development Applications Policy

### **Asset Management Implications**

No implication can be identified.

**(b) Portfolio Report**

**5.1.4 P&LM - 1328602 - Planning Portfolio Report**

**Document Information**

**IR No** 1328602

**Author** Cr Keith Campbell

**Date** 14 July 2014

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**Précis**

Planning Portfolio Report

**Summary**

Planning Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

**Officer's Recommendation**

That the Planning Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

**Report**

The following is a summary for the Planning Portfolio for the period 17 June 2014 to 14 July 2014:-

- **Revision to Single State Planning Policy:** Changes were adopted by the State Government recently. These changes are largely aimed at aligning the SPP with current government priorities and did not introduce significant changes that could impact on Council's role as assessment manager. The draft planning scheme has been amended and when adopted will reflect the SPP.
- **Temporary Local Planning Instrument:** To date Council has not received approval from the Minister to adopt the Temporary Local Planning Instrument. A report recommending adoption of the Instrument will be provided to a future Council Meeting.
- **Infrastructure Charges Reforms:** Changes to Infrastructure Charges reforms for Councils commenced on 4<sup>th</sup> July 2014. Council's current Infrastructure Charges notice will continue to have effect and Council is able to continue to charge for infrastructure. The infrastructure charges resolution will need to be amended to allow for offsets and refunds and may contain provisions for escalations. The reforms introduce the new process whereby infrastructure required for a particular development can be considered trunk infrastructure. Infrastructure agreements can only be concluded by agreement and cannot be required as a condition of approval. All Infrastructure Agreements are voluntary and cannot be enforced on a developer as a condition on a Development Application. In saying so, the Developer either builds the entire infrastructure necessary for the development or enters into an Infrastructure Agreement.

## **5.2 Environmental Services (ES)**

### ***(a) Officer's Reports***

No Report.

### ***(b) Portfolio Report***

Environmental Services Portfolio Report

No Report.

## **5.3 Waste (W)**

### ***(a) Officer's Reports***

No Report.

### ***(b) Portfolio Report***

#### **5.3.1 W - 1328167 - Waste Portfolio Report**

#### **Document Information**

**IR No** 1328167

**Author** Cr Kathy Duff

**Date** 14 July 2014

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#### **Précis**

Waste Portfolio Report

#### **Summary**

Waste Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

#### **Officer's Recommendation**

That the Waste Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

#### **Report**

The following is a summary for the Waste Portfolio for the period 17 June 2014 to 14 July 2014:-

- New waste contract bin rollout and limited availability of wheelie bins for community groups
-

## **5.4 Natural Resource Management (NRM) & Parks (NRM&P)**

### ***(a) Officer's Reports***

No Report.

### ***(b) Portfolio Report***

#### **5.4.1 NRM&P - 1328169 - Natural Resource Management & Parks Portfolio Report**

#### **Document Information**

**IR No** 1328169

**Author** Cr Kathy Duff

**Date** 14 July 2014

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#### **Précis**

Natural Resource Management & Parks Portfolio Report

#### **Summary**

Natural Resource Management & Parks Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

#### **Officer's Recommendation**

That the Natural Resource Management & Parks Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

#### **Report**

The following is a summary for the Natural Resource Management & Parks Portfolio for the period 17 June 2014 to 14 July 2014:-

- Final results on the South Burnett Wild Dog & Pig Trapping program
- Men's Shed Handover on the Rail Corridor in Murgon on 25 July 2014



## **5.5 Community (C)**

### **(a) Officer's Reports**

#### **5.5.1 C - 1325549 - Minutes of the Healthy Communities Management Advisory Committee meeting held on 24 June 2014**

#### **Document Information**

**IR No 1325549**

**Author Administration Officer – Community & Cultural Services**

**Endorsed**

**By Manager Planning, Land Management & Community  
General Manager – Planning, Community & Environment**

**Date 7 July 2014**

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#### **Précis**

Minutes of the Healthy Communities Management Advisory Committee meeting held on Tuesday, 24 June 2014.

#### **Summary**

Providing a copy of the Minutes of the Healthy Communities Management Advisory Committee Meetings held on Tuesday, 24 June 2014.

#### **Officer's Recommendation**

That Council endorse the attached minutes and recommendations of the Healthy Communities Management Advisory Committee held on Tuesday, 24 June 2014.



Directorate - Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
 Tuesday, 24 June 2014 @ 1.00pm

**Present:** Cr Ros Heit (SBRC), Cr Barry Green (SBRC), Chris Du Plessis (SBRC), Kerry Oldfield (SBRC), Berneice Hilly (RHealth), Nicole Connolly (Stanwell), Nicole O'Brien (BIEDO), Josie Potter (PwMS), Matthew Kenny (CTC), Rosemary Braithwaite (Graham House) and Andrea McGee (Rural & Remote Mental Health Ltd).

**Apologies:** Margie Hams (DDWNQ ML), Shenaeed Bliss (DDWNQ ML), Juanita O'Rourke (DDWNQ ML), Melinda Bradford (CTC), Greg Griffiths (SBRC), Kerrie Zeller (QRME), Tamara Kelly (BIEDO), Mark White (Old Health), Janine Pay (NFRSR), Belinda Pennel (Deb Frecklington's Office), Richard Fahy (Rotary Kingaroy), Linda Siburn (BIEDO), Alice Cavanagh (Active After School Program), Michael Eadie (PCYC) Judith Skinner (DDWNQ ML), Richard Henshaw (Old Health), Amy Frame (Old Health), Juliette McAleer (Disability Services), Nina Temperton (CTC), Kirsten Firman (CTC), Louise Judge (SBCDP), Prue Bauer (CTC) and Sue Crossley (Old Health)

**Chair:** Cr Ros Heit  
**Minutes:** Wendy Kruger

Agenda Item	Action Summary	Responsible Officer	Due Date
<b>Welcome</b>			
<ul style="list-style-type: none"> <li>Welcome to New Committee Members</li> </ul>	Cr Heit welcomed Andrea McGee from Rural & Remote Mental Health Ltd to the Healthy Communities Management Advisory Committee.		
<b>Minutes from Previous Meeting</b>	<i>Cr Ros Heit advised that due to the General Council Meetings now being held on the fourth Wednesday of the month until December 2014, the minutes from the meeting held on 21 May 2014 had not been ratified and at this time were unconfirmed minutes.</i>		
<b>Correspondence</b>			
<ul style="list-style-type: none"> <li>South Burnett people with MS Support Group</li> </ul>	Cr Ros Heit invited Josie Potter to speak regarding the "Inverlaw Walk for MS". Josie provided a brief update on the outcome of the Walk, which was held on her property at Inverlaw. There were over 100 participants ranging from	Josie Potter	



**South Burnett**  
Regional Council

Directorate - Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
	children through to adults. It was a very successful day, they raised \$4,337 and she is looking to holding this event yearly. Photographs from the day were on display during her update. Josie thanked the Healthy Communities Management Advisory Committee and the South Burnett Regional Council for their support on the day. A letter of thanks is attached.		
<b>Business Arising from Previous Meeting</b>			
<ul style="list-style-type: none"> <li>South Burnett people with MS Support Group – Josie Potter</li> </ul>	Kerry advised that the payment of \$750 to MS Society of Queensland has been finalised for the Inverlaw Walk for MS Event organised by Josie Potter.	Kerry Oldfield & Wendy Kruger	
<ul style="list-style-type: none"> <li>PCYC South Burnett – Heart Moves</li> </ul>	Kerry Oldfield advised that the payment of \$3,000 to South Burnett PCYC has been finalised for the Castra Heart Moves Program.	Kerry Oldfield & Wendy Kruger	
<ul style="list-style-type: none"> <li>Jamie's Ministry of Food – Final Report</li> </ul>	The final report was presented by Cr Ros Heit at a recent portfolio meeting. Cr Heit advised that she will be raising it at the General Council Meeting tomorrow. A request was made that this report be distributed to the wider community after the Council Meeting.	Cr Ros Heit	
<ul style="list-style-type: none"> <li>Active Healthy Communities Case Study – South Burnett Regional Council &amp; Qld Health</li> </ul>	The Case Study was presented by Cr Ros Heit at a recent portfolio meeting. Cr Heit advised that she will be raising it at the General Council Meeting tomorrow. A request was made that this report be distributed to the wider community after the Council Meeting.	Cr Ros Heit	
<ul style="list-style-type: none"> <li>2014/2015 Healthy Communities Committee Budget Funding</li> </ul>	Cr Ros Heit advised that the budget will be finalised on 25 July 2014 and is unable to advise what amount will be available for	Cr Ros Heit	



**South Burnett**  
Regional Council

Directorate- Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
<ul style="list-style-type: none"> <li>Healthy Communities MAC members survey</li> </ul>	<p>the next financial year. The Council of Australian Governments (COAG) Healthy Communities Initiative Funding will cease as planned on 30 June 2014.</p> <p>Kerry advised that she has sent out a survey to all the Healthy Communities MAC members and the Healthy Communities Network regarding ongoing meetings after 30 June 2014. She has received some responses back from Committee members. Kerry briefly ran through some of the responses received to date. Responses will be attached to the minutes. A question was asked of Council, what the future direction of the Healthy Communities Management Advisory Committee would be? Would it have more of a strategic focus or a tactically working group, as this will help determine who the members are?</p> <p>It was suggested that the Healthy Communities MAC continue to offer partnership opportunities to small community groups to assist them in obtaining funding for healthy lifestyle activities.</p> <p>The Committee was advised that one of the objectives of the COAG Healthy Communities Initiative Funding was to assist in setting up and maintaining a healthy communities committee that would continue meeting once the funding had ceased.</p> <p>Discussions were held regarding the continuation of this Advisory Committee and in the format it would take on in the future.</p> <p>It was agreed there is a perfect opportunity to continue growing the partnerships within the community and collaborate with</p>	<p>Kerry Oldfield</p>	



**South Burnett**  
Regional Council

Directorate- Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
<p><b>Business for Discussion</b></p> <ul style="list-style-type: none"> <li>Update from Healthy Communities Officer</li> </ul>	<p>projects. Council's Manager – Planning, Land Management and Community, Chris Du Plessis advised that this committee may not continue to be a Management Advisory Committee but may continue in another format. The Committee were advised that prior to the COAG funding, there was Healthy Communities MAC, however there may not be the necessity to continue this in the same format. It was agreed that the committee continue meeting however the name and the concept may be changed.</p>		
	<p>Council's Healthy Communities Coordinator, Kerry Oldfield provided a list of Healthy Communities Programs and Activities that will continue after June 2014 (attached). A copy will be sent out via email to be forwarded to all our networks. Kerry is to provide an overview of the Healthy Communities Project and the number of programs delivered and participant numbers for each. A copy will be sent out via email. The Nanango Heartmoves Program (flyer attached) are looking for more participants. This group is led by local Heartmoves Leader, Louise Kenny Heart Foundation (HF) Walking Groups - Kerry is the Local Coordinator for HF Walking Groups and is sending an expression of interest to Council staff to take on the role after 30 June 2014. Council is a host organisation for Heart Foundation Walking.</p>		



**South Burnett**  
Regional Council

Directorate - Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
	<p>Active Parks will finish this week. Some of the numbers have been a bit low in Wondai, to date she hasn't had any feedback from the Nanango and Murgon providers.</p> <p>Cycling Queensland Ride the South Burnett Community Ride Event was held on Sunday, 22 June 2014. There were approximately 75 participants in the Community rides. The final figures are to be emailed to Council from Cycling Queensland. These figures will be emailed to Wendy Kruger and Peter Mulcahy and will then be forwarded to the Healthy Communities MAC members.</p> <p>Kerry advised that there were over 100 cyclists who attended and participated in the professional road team series. The question was asked if there was the opportunity to take the event to other areas of the South Burnett in the future. Kerry advised that it is possible, that they may hold the events in other areas of the region.</p> <p>Cycling Queensland organised for professional cyclists to visit local schools before the event. They went to Nanango, Coolabunia, Kingaroy, Taabinga and Wooroolin State Schools.</p> <p>One outcome from the Cycling Queensland Ride the South Burnett Community Ride event was the public meeting held regarding the reformation of the Kingaroy Cycling Club. Kingaroy Community Garden (flyer attached), it is slowly gaining momentum. Greg Griffiths will be the Council contact after June 2014.</p>		
<b>General Section</b>			





**South Burnett**  
Regional Council

Directorate - Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
<b>Update from Members</b>			
<b>Cr Barry Green - SBRC</b>	<p>Update from Committee members on recent activities.</p> <p>Cr Green congratulated Council's Healthy Communities Coordinator, Kerry Oldfield on the Cycling Queensland Ride in the South Burnett event held on the weekend.</p> <p>Cr Barry Green advised that he now has a Facebook page, to help promote Sport &amp; Recreation in the South Burnett.</p>		
<b>Berneice Hilly – Rhealth</b>	<p>Berneice advised that the Kingaroy RHealth Office is closing in the next few weeks and she will be finishing up with RHealth at that time. She will still however be in the area but will be going into private practice as a Dietitian.</p>		
<b>Rosemary Braithwaite – Graham House</b>	<p>Community Garden – she thanked the Council's Healthy Communities Project for the funding provided. The funding has allowed for them to raise the beds allowing a larger variety of vegetables to be grown. They are looking to making it a more of a community based garden, to grow organic produce, create worm farms and invite guest speakers on a regular basis.</p> <p>The Community Kitchen – numbers are always challenging but the value of the kitchen is very much still there and whilst the numbers change, the word of mouth get out, which keeps the program running. They have a few ideas (ie guest speakers etc) to help keep promoting the kitchen.</p> <p>Rosemary thanked Kerry as she was there for the initial set up of the community kitchen and both Kerry and Berneice set them on the path of this program.</p>		



**South Burnett**  
Regional Council

Directorate - Planning & Environment

Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 24 June 2014 @ 1.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
Nicole O'Brien - BIEDO	Nicole advised that she has 80% of the surveys which have been returned. Cr Barry Green now has a Facebook page to help promote Sports and Recreation in the South Burnett.		
Janine Pay – Dept NPRSR	Nicole read out Janine's report (a copy of the report will be attached to the minutes).		
Nicole Connolly – Stanwell Corporation	No update from Stanwell, however Nicole advised that this will be her last meeting as she is finishing up at Stanwell Corporation in July.		
Cr Ros Heit - SBRC	Thanked Kerry for all her help and support in her time at Council.		





**South Burnett**  
Regional Council

Directorate- Planning & Environment

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Healthy Communities Management Advisory Committee (MAC) Meeting Agenda  
Tuesday, 27 May 2014 @ 1.00pm

South Burnett pwMS Support Group  
C/- 1466 Kingaroy Burrandowan Road  
Kingaroy Qld 4610  
41643141 or 0407 618148

16 June 2014

Ms Kerry Oldfield  
Healthy Communities Initiative  
South Burnett Regional Council  
Glendon Street  
KINGAROY QLD 4610

Dear Ms Oldfield,

On behalf of myself, the Kingaroy Cruisers, People with MS South Burnett and MS Queensland, I would sincerely like to thank the South Burnett Regional Council – Healthy Communities for assisting us with a grant to help run the Inaugural Inverlaw Walk for MS. The generosity of the local community, and the support of South Burnett Regional Council helped to make our first ever Inverlaw Walk for MS much bigger and better than we could possibly have anticipated.

The day was a tremendous success with 124 walkers and runners participating as well as many spectators and supporters. We had walkers, runners, mothers with prams, children on bicycles and even some people with their dogs on leads. The weather was beautiful and participants expressed their enjoyment of our courses and our venue and a desire to participate should we be considering running the event again next year. We were also able to raise an amazing amount of \$4337.00 to assist Queenslanders living with MS and more particularly to assist our local sufferers as needed.

After a few discussions we have decided it is most likely that we will indeed be planning to put the walk on again probably on the same weekend next year and I hope that the South Burnett Regional Council might once again consider partnering with us in some capacity to help us to make this event even better next time.

With heartfelt thanks,

Josie Potter  
SB pwMS Support Group  
Secretary/Treasurer

## Financial and Resource Implications

The works and activities to be undertaken are within the Healthy Communities budget allocation for 2013-14.

## **Link to Corporate/Operational Plan**

*Link to Operational Plan:*

EC2.2 Advocate and support community initiatives that promote healthy lifestyles.

## **Communication/Consultation (Internal/External)**

Internal through Healthy Communities Committee representatives.

## **Legal Implications (Statutory Basis, Legal Risks)**

Nil

## **Policy/Local Law/Delegation Implications**

Nil

## **Asset Management Implications**

Nil

**5.5.2 C - 1324940 - Minutes of the Boondooma Homestead Management Advisory Committee meeting held on 24 June 2014**

**Document Information**

**IR No** 1324940

**Author** Cultural Services Coordinator

**Endorsed By** Manager Planning & Land Management  
General Manager Planning & Environment

**Date** 7 July 2014

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**Précis**

Minutes of the Boondooma Homestead Management Advisory Committee meeting held on Tuesday, 24 June 2014.

**Summary**

Providing a copy of the Minutes of the Boondooma Homestead Management Advisory Committee Meetings held on Tuesday, 24 June 2014.

**Officer's Recommendation**

That Council endorses the recommendations and minutes of the Boondooma Homestead Management Advisory Committee meeting held on Tuesday, 24 June 2014.



Directorate: Planning, Community & Environment

Minutes of the Boondooma Homestead Management Advisory Committee  
 Tuesday, 24 June 2014 @ 10:00 am

**Present:** Cr Ros Heit, Cr Kathy Duff, Bruce Metzroth, Lynne Bennett, Leslie Somerset, Marion & Rance Darlington  
**Apologies:** Vince Dwyer, Bob Somerset, Richard Grimes, Marion Alford, Pattie Brown  
**Observers:** Jamie Neil, Mavis Metzroth, Russell Springall, Michael Hunter, and Chris Du Plessis  
**Chair:** Cr Kathy Duff **Minutes:** Wendy Kruger

Agenda Item	Action Summary	Responsible Officer	Due Date
<b>Welcome</b>	Cr Kathy Duff welcomed everybody to the meeting.		
<b>Minutes from Previous Meeting</b>	<p><b>Resolution:</b> That the minutes of the previous Committee Meeting held on 13 May 2014 as recorded be confirmed. Due to the problem with accessing the minutes via email, Council is to post future Minutes and Agenda to Committee members</p> <p><i>Moved:</i> Bruce Metzroth  <i>Seconded:</i> Lynne Bennett</p> <p style="text-align: right;"><i>Carried 7/0</i></p>		
<b>Correspondence</b>			
• Nil			
<b>Business Arising from Previous Meeting – 13 May 2014</b>			
• DRAFT Lease Document	Bruce Metzroth advised that the Boondooma Museum & Heritage Association Inc. have signed the lease document and have returned for Council to sign and progress through to lodgement.	Vince Dwyer	



Directorate: Planning, Community & Environment

Minutes of the Boondooma Homestead Management Advisory Committee  
 Tuesday, 24 June 2014 @ 10:00 am

Agenda Item	Action Summary	Responsible Officer	Due Date
	<b>Russell Springall left the meeting at 10.05 am</b>		
<ul style="list-style-type: none"> <li>Caretaker Position</li> </ul>	Lynne Bennett advised that the Boondooma Museum & Heritage Association Inc interviewed a couple on the 23 June interested in the role of Caretaker. If they accept the position they have indicated that they are available to start on 3 August 2014. Lynne has arranged for interim caretakers until that time.		
<ul style="list-style-type: none"> <li>Lawsons Broadcreek Road Signage</li> </ul>	Cr Duff advised that there is a recommendation going to the Council meeting on 25 June, that the road name be changed to "Alexander Lawson Road". Discussions were held and it was requested that a hyphen be put between Alexander and Lawson however Council's policy may not allow this. It was then further suggested that 'and' be included as an alternative to a hyphen. <b>Recommendation: The preferred option for the naming of this road be "Alexander and Lawsons" Road.</b> Moved: Bruce Metzroth Seconded: Lynne Bennett Carried 7/0	Cr Kathy Duff	
<ul style="list-style-type: none"> <li>Update on Repairs/Maintenance on Caretakers Cottage</li> </ul>	Council's Cultural Services Coordinator, Michael Hunter advised that all the maintenance has been carried out. It was noted that there is a hot water system to be installed however there is a concern that the system being installed is second hand and is only 80L capacity. The Committee felt that this was too small for the size of the Caretakers Cottage. Advice was received by Council's Plumbing Inspector, Jamie Neil that a new hot water system with a minimum of 250L capacity be installed. <b>Recommendation: It is recommended that a standard hot water system for a 3 bedroom home with a laundry be</b>	Michael Hunter	



**South Burnett**  
Regional Council

Directorate: Planning, Community & Environment

Minutes of the Boondooma Homestead Management Advisory Committee  
Tuesday, 24 June 2014 @ 10:00 am

Agenda Item	Action Summary	Responsible Officer	Due Date
	<p><b>installed and to be at least 250L capacity.</b></p> <p>Moved: Marion Darlington Seconded: Leslie Somerset</p> <p>Carried 7/0</p> <p>The Committee thanked Council for addressing the safety concerns in the caretakers cottage however have raised concerns regarding the workmanship/finish of the works carried out. Russell Spraggall and Jamie Neal inspected the work and will follow up the concerns with Council's Property Manager.</p>		
<b>Agenda Items - New Business</b>			
<b>General Business</b>			
• Budget Update	No budget was presented.	Michael Hunter	
• 2014/2015 Budget	The Committee were advised that the Council Budget meeting is to be held on 25 July 2014. Once the budget has been adopted, the committee will be informed what the operational and capital works budget for 2014/2015 will be.	Michael Hunter	
• Next Meeting	The Committee decided that the Building Sub-Committee meeting that was due to be held on 12 August be held over until 9 September 2014. The next Management Advisory Committee Meeting is to be held on 12 August 2014 starting at 9.00 am.		
Meeting closed at 10:54 am			

**Financial and Resource Implications**

The works and activities to be undertaken are within the Boondooma Homestead budget allocation for 2013-14.

## **Link to Corporate/Operational Plan**

### *Link to Operational Plan:*

Continue to support Boondooma Homestead through the Management Advisory Committee.

EC1 A community with the capacity to develop the area of arts, culture and heritage

(Corporate Plan Goal)

EC1.2 Build the capacity of our arts, heritage and library facilities to become vibrant community centres (Corporate Plan Strategy)

Continue to coordinate the MAC through the VIC and Heritage Team Leader position

(Key Performance Indicator)

## **Communication/Consultation (Internal/External)**

Membership of the Boondooma Homestead Management Advisory Committee.

## **Legal Implications (Statutory Basis, Legal Risks)**

Nil

## **Policy/Local Law/Delegation Implications**

Nil

## **Asset Management Implications**

Improved asset management of the Boondooma Homestead facility.

**5.5.3 C - 1326300 - Minutes of the Mayor's Community Benefit Fund Assessment Committee Special Meeting held on Thursday 5 June 2014**

**Document Information**

**IR No** 1326300

**Author** Cultural Services Coordinator

**Endorsed By** Chief Executive Officer

**Date** 10 July 2014

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**Précis**

Minutes of the Mayor's Community Benefit Fund Assessment Committee Special Meeting held on Thursday 10 July 2014.

**Summary**

Providing a copy of the Minutes of the Mayor's Community Benefit Assessment Committee Meeting held in the South Burnett Regional Council Chambers on Thursday 10 July 2014.

**Officer's Recommendation**

That Council:

1. Endorse the attached minutes and recommendations of the Mayor's Community Benefit Assessment Committee Meeting held on Thursday 10 July 2014; and
2. Note that the successful recipient for the \$15,000 Expression of Interest Round was the South Burnett Pantry Inc. for their "The Pantry" food aid program for the disadvantaged in the Community, which was sought to assist in the purchase and installation of a 3m x 2.4m Walk-in Freezer.





## **Minutes**

**Of the**

### **Mayor's Community Benefit Fund Assessment Committee**

**Held in the South Burnett Regional Council Chambers, Kingaroy**

on Wednesday 10 July 2014

Commencing at 8.03 am

**Community & Cultural Services Coordinator: Michael Hunter**



## Mayor's Community Benefit Fund Assessment Committee Agenda

### ORDER OF BUSINESS:

1.	AGENDA ITEMS .....	2
1.1	Welcome .....	2
1.2	Apologies .....	2
1.3	Confirmation Of Minutes Of Previous Meeting.....	2
1.4	Correspondence.....	2
1.5	Review of Round Two Applications for the 2013/2014 Year .....	2
2.	GENERAL SECTION .....	5
2.1	Other Business.....	5



MAYOR'S COMMUNITY BENEFIT FUND ASSESSMENT COMMITTEE– MINUTES – 10 JULY 2014

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Minutes of the meeting of the Mayor's Community Benefit Fund Assessment Committee, held in the South Burnett Regional Council Chambers, Glendon Street, Kingaroy on Thursday 10 July 2014 at 8.04 am.

**Present**

Cheryl Dalton (Chairperson), Wendy Kruger (Minutes), Marie Shaw, Jim Young, Rod Morgan and Mark Huston

**1. AGENDA ITEMS**

**1.1 Welcome**

Cheryl Dalton welcomed everyone to the meeting and thanked them for attending.

**1.2 Apologies**

Apologies were received from the following Committee members:

- Ross Heaney
- Lesley Dennien
- Scott McLennan

**1.3 Confirmation Of Minutes Of Previous Meeting**

**Resolution:**

*Moved Mark Huston, seconded Jim Young*

*That the minutes of the previous meeting held on Thursday, 5 June, be confirmed.*

Carried 5/0

**1.4 Correspondence**

Nil

**1.5 Review of Round Two Applications for the 2013/2014 Year**

Council has received eleven (11) applications for the Mayor's Community Benefit Fund Expression of Interest with a total amount requested of \$167,912.90. The criteria for this Funding Round is open to South Burnett organisations with a focus on projects that deliver a meaningful outcome to the wider community of the South Burnett and meet the funding criteria outlined in the Mayor's Community Benefit Fund Guidelines.

Discussions were held regarding the all applications received, the compliance with criteria and the ability to deliver a meaningful outcome to the wider South Burnett Community. Acknowledgement was made of the variety of projects and their worthiness in respect to the community

**Organisation:** South Burnett Peace of Mind

**Description of Project:** Drop In Centre & Soup Kitchen

**Cost:** \$11,032.90

**Resolution:**

*Moved Marie Shaw, seconded Rod Morgan*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

Carried 5/0

**Organisation:** The South Burnett Pantry Inc  
**Description of Project:** "The Pantry" Food aid program for the disadvantaged in the Community

**Cost:** \$16,247

**Resolution:**

*Moved Jim Young, seconded Marie Shaw*

*That funding of \$15,000 be approved as this application meets the intent of this funding round by delivering a meaningful outcome to the wider South Burnett Community. The Committee request the following information be supplied in funding the acquittal:*

- 1. Financial evidence (Receipt of payment invoices and payments of the accounts).*
- 2. Evidence that primarily South Burnett residents benefitted.*
- 3. Evidence of overall community benefit.*

*Carried 5/0*

**Organisation:** Kingaroy Girl Guides  
**Description of Project:** Refurbishment of Kitchen, installation of disability facilities and disability ramp resurfacing

**Cost:** \$15,000

**Resolution:**

*Moved Jim Young, seconded Marie Shaw*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Queensland Diary & Heritage Museum Murgon Inc

**Description of Project:** Murgon Museum Heritage Day

**Cost:** \$12,500

**Resolution:**

*Moved Rod Morgan, seconded Mark Huston*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Nanango Community Men's Shed  
**Description of Project:** Purchase of Metal Working Equipment  
**Cost:** \$7,000

**Resolution:**

*Moved Jim Young, seconded Mark Huston*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Boobie Hall & Recreation Reserve Assoc Inc  
**Description of Project:** Repainting the Exterior of the Boobie Hall  
**Cost:** \$10,400

**Resolution:**

*Moved Marie Shaw, seconded Rod Morgan*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Red Earth Community Foundation South Burnett  
**Description of Project:** South Burnett Community Leadership Program 2015  
**Cost:** \$39,933

**Resolution:**

*Moved Rod Morgan, seconded Mark Huston*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Blackbutt District Tourism & Heritage Association  
**Description of Project:** Relocation & Renovation of Nukku siding to Rail Trail  
Blackbutt  
**Cost:** \$19,500

**Resolution:**

*Moved Jim Young, seconded Marie Shaw*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**DECLARATION OF INTEREST:**

Rod Morgan advised that he is an attendee of the Anglican Church, however the Committee did not believe this was a conflict of interest.

**Organisation:** Anglican Parish of Nanango  
**Description of Project:** "Helping Hands" Community Shed  
**Cost:** \$14,300

**Resolution:**

*Moved Mark Huston, seconded Jim Young*

*This application is not successful. The Committee received eleven applications and only one (1) application was successful.*

*Carried 5/0*

**Organisation:** Australasian Centre for Rural & Remote Mental Health  
**Description of Project:** Short Term Household Equipment Loan Service  
**Cost:** \$22,000

**Resolution:**

*Moved Mark Huston, seconded Rod Morgan*

*This application is not successful. The Committee received eleven applications and in this instance only one (1) application was successful.*

*Carried 5/0*

**2. GENERAL SECTION**

**2.1 Other Business**  
Nil

The meeting closed at 9.03 am.

## **Financial and Resource Implications**

The works and activities to be undertaken are within the Mayor's Community Benefit Fund for 2014-15.

## **Link to Corporate/Operational Plan**

N/A

## **Communication/Consultation (Internal/External)**

Membership of the Mayor's Community Benefit Fund Assessment Committee.

## **Legal Implications (Statutory Basis, Legal Risks)**

N/A

## **Policy/Local Law/Delegation Implications**

N/A

## **Asset Management Implications**

N/A

**(b) Portfolio Reports**

**5.5.4 C - 1328461 - Communities Portfolio Report**

**Document Information**

**IR No** 1328461

**Author** Cr Ros Heit

**Date** 14 July 2014

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**Précis**

Communities Portfolio Report

**Summary**

Communities Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

**Officer's Recommendation**

That the Communities Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

**Report**

The following is a summary for the Communities Portfolio for the period 17 June 2014 to 14 July 2014:-

- As at June 2014 the three year COAG healthy communities grant was completed and the SBRC should be acknowledged for the great work they achieved with this grant. As reported last month a lot of the activities and initiatives developed through the grant are being continued.
- The healthy South Burnett committee is continuing with membership including council and from across the region from a number of organisations to work together to source funding grants, cooperate on projects and pool resources and ideas for the improvement of the health of SB residents.



Arts, Culture and Heritage Portfolio Report

No Report.

Sport and Recreation Portfolio Report

No Report.

**5.5.5 C - 1328168 - Indigenous Affairs Portfolio Report**

**Document Information**

**IR No** 1328168

**Author** Cr Kathy Duff

**Date** 14 July 2014

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**Précis**

Indigenous Affairs Portfolio Report

**Summary**

Indigenous Affairs Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

**Officer's Recommendation**

That the Indigenous Affairs Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

**Report**

The following is a summary for the Indigenous Affairs Portfolio for the period 17 June 2014 to 14 July 2014:-

- South Burnett & Cherbourg on Show promotion on the October long weekend.

**6. Economic Development & Tourism (ED&T)**

**(a) Officer's Reports**

No Report.

**(b) Portfolio Report**

Economic Development & Tourism Portfolio Report

No Report.

**7. Infrastructure Services**

**7.1 Roads & Drainage (R&D)**

**(a) Officer's Reports**

No Report.

**(b) Portfolio Report**

Roads & Drainage Portfolio Report

No Report.

**7.2 Design & Technical Services (D&TS)**

**(a) Officer's Reports**

- 7.2.1 D&TS - 1316805 - Requesting to know Council's views or requirements by 24 July 2014 regarding an application for permanent road closure of the road abutting the eastern boundary of Lot 2 FY669 locality of Cushnie**

**Document Information**

**IR No 1316805**

**Author Manager Design & Technical Services**

**Endorsed**

**By General Manager Infrastructure**

**Date 15 July 2014**

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**Précis**

Requesting to know Council's views or requirements by 24 July 2014 regarding an application for permanent road closure of the road abutting the eastern boundary of Lot 2 FY669 locality of Cushnie

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## **Summary**

An application has been received by the DNRM for a Permanent Road Closure over an Unnamed Road, Cushnie. The section of road is located between Pedersons Road and Birds Road and is 6710m<sup>2</sup> in size.

It is recommended to Council to respond to DNRM advising that Council has no objection with respect to this application.

## **Officer's Recommendation**

That Council reply to the Department of Natural Resources and Mines offering no objection to the proposal for a Permanent Road Closure over the Unnamed Road, Cushnie. The available land is to be amalgamated with Lot 3 on RP853876 to allow a legal point of access on to Birds Road.

## **Financial and Resource Implications**

Nil

## **Link to Corporate/Operational Plan**

N/A

## **Communication/Consultation (Internal/External)**

Nil

## **Legal Implications (Statutory Basis, Legal Risks)**

Nil

## **Policy/Local Law/Delegation Implications**

N/A

## **Asset Management Implications**

Nil

**7.2.2 D&TS - 1327973 - Submitting three optional names for approval for the road name in relation to the development - 1 Lot into 14 Lots at 1 Millis Way Nanango**

**Document Information**

**IR No** 1327973

**Author** Manager Design & Technical Services

**Endorsed By** General Manager Infrastructure

**Date** 15 July 2014

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**Précis**

Submitting three optional names for approval for the road name in relation to the development - 1 Lot into 14 Lots at 1 Millis Way Nanango

**Summary**

This report addresses the request by the applicant to name the constructed internal road located in Sonrose Estate, Nanango as Sonrose Court. This street is a cul-de-sac that extends from Millis Way and is the access point for nine (9) new internal allotments associated with the subdivision.

**Officer's Recommendation**

That Council name the newly constructed street that intersects with Millis Way as Sonrose Court.

**Financial and Resource Implications**

The financial and resource implications will be minimal initially as the infrastructure associated with the development will be inspected for compliance with Council standards prior to officially going 'On-Maintenance', a 12 month defects liability period. Once a subsequent inspection has been undertaken at the completion of this period and is still satisfactory, Off-Maintenance, it is officially handed over to Council to form part of the asset register and be included in future maintenance programs

**Link to Corporate/Operational Plan**

SD2.1 Partnering to provide a transportation network that allows safe and efficient access to residential, employment and recreational destinations

**Communication/Consultation (Internal/External)**

There has been consultation undertaken with the divisional councillor who has offered no objection to the naming proposal of Sonrose Court.

### **Legal Implications (Statutory Basis, Legal Risks)**

N/A

### **Policy/Local Law/Delegation Implications**

The name of the street has been assessed against Council's Road Naming Policy.

### **Asset Management Implications**

The infrastructure will form part of Council's asset register once it has gone Off-Maintenance. The various forms of infrastructure; roads, water, sewer, stormwater, footpath will be included in the respective maintenance programs and become part of routine inspections.

**7.3 Water & Wastewater (W&W)**

**(a) Officer's Reports**

No Report.

**(b) Portfolio Report**

Water & Wastewater Portfolio Report

No Report.

**8. Finance, Property & Information Technology**

**8.1 Finance (F)**

**(a) Officer's Reports**

No Report.

**(b) Portfolio Report**

**8.1.1 F - 1328894 - Finance Portfolio Report**

**Document Information**

**IR No** 1328894

**Author** Cr Keith Campbell

**Date** 15 July 2014

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**Précis**

Finance Portfolio Report

**Summary**

Finance Portfolio Report to Council for the period 17 June 2014 to 14 July 2014.

**Officer's Recommendation**

That the Finance Portfolio Report to Council for the period 17 June 2014 to 14 July 2014 be received.

**Report**

The following is a summary for the Finance Portfolio for the period 17 June 2014 to 14 July 2014:-

- Update on the financial position as at 30 June 2014
-

**8.2 Property (P)****(a) Officer's Reports****8.2.1 P - 1327634 - Proposed fees and charges for South Burnett Public Swimming Pools for the 2014/2015 financial year****Document Information****IR No 1327634****Author Manager Property****Endorsed****By General Manager  
Finance, Property and Information Technology****Date 14 July 2014****Précis**

Proposed fees and charges for the 2014/2015 financial year for South Burnett Swimming Pools

**Summary**

The fees and charges for South Burnett Swimming Public Swimming Pools presented at the June 2014 Council Meeting omitted the 2014/2015 proposed fees and charges for season passes.

**Officer's Recommendation**

That the following fees and charges for Season Passes be adopted by Council for South Burnett Public Swimming Pools;

<b>South Burnett Swimming Pools – All Pools</b>			
9 Month Child (Sept 2014-May 2015)	Per Season	\$120.00	\$120.00
9 Month Adult (Sept 2014-May 2015)	Per Season	\$150.00	\$150.00
9 Month Senior/Pension (Sept 2014-May 2015)	Per Season	\$120.00	\$120.00
9 Month Family (Sept 2014-May 2015)	Per Season	\$430.00	\$430.00
12 Month Child (Sept 2013-Aug 2015)	Per Season	\$160.00	\$160.00
12 Month Adult (Sept 2013-Aug 2015)	Per Season	\$200.00	\$200.00
12 Month Senior/Pension (Sept 2013-Aug 2015)	Per Season	\$160.00	\$160.00
12 Month Family (Sept 2013-Aug 2015)	Per Season	\$570.00	\$570.00
10 Visit Pass – Child		\$11.50	\$11.50
10 Visit Pass – Adult		\$25.00	\$25.00
10 Visit Pass – Senior/Pension		\$11.50	\$11.50
20 Visit Pass – Child		\$22.00	\$22.00
20 Visit Pass – Adult		\$48.00	\$48.00
20 Visit Pass – Senior/Pension		\$22.00	\$22.00

## **Financial and Resource Implications**

Fees and Charges are a revenue source used to fund Councils service delivery. This revenue is included in each annual budget. Appropriate levels of funding from user fees reflect the cost of providing the service and are essential for long term financial sustainability.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices

## **Communication/Consultation (Internal/External)**

Not Applicable

## **Legal Implications (Statutory Basis, Legal Risks)**

Not Applicable

## **Policy/Local Law/Delegation Implications**

Not Applicable

## **Asset Management Implications**

Not Applicable



## 8.2.2 P- 1327361 - Proposed temporary closure of Murgon Pool

### Document Information

**IR No** 1327361

**Author** Manager  
Property

**Endorsed**  
**By** General Manager  
Finance, Property & Information Technology

**Date** 14 July 2014

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### Précis

Proposed temporary closure of Murgon Swimming Pool for the construction of a new amenities block and kiosk

### Summary

Temporary closure of the Murgon Swimming Pool is required for the construction of a new amenities block and kiosk as the current buildings are deemed structurally unsafe.

### Officer's Recommendation

That the Murgon Swimming Pool be temporarily closed for the construction of a new amenities block and kiosk, as the current buildings are deemed structurally unsafe.

### Financial and Resource Implications

Provision has been made in the 2014/15 budget for the construction of a new amenities block and kiosk.

### Link to Corporate/Operational Plan

EC2.4 Partner, investigate and implement plans to increase community safety in public areas

### Communication/Consultation (Internal/External)

Council will be consulting with all relevant stakeholders on the closure and construction of the new facility

### Legal Implications (Statutory Basis, Legal Risks)

Not Applicable

## **Policy/Local Law/Delegation Implications**

Not Applicable

## **Asset Management Implications**

The repair of the current pool facility is not economically viable therefore the structure is to be demolished and removed from the site and a new facility is to be constructed

## **Report**

A structural engineer, Cardno, was engaged to inspect the Murgon Pool kiosk and amenities and report on the structural integrity as a result of brickwork degradation.

***(b) Portfolio Report***

Property Portfolio Report

No Report.

**8.3 Information Technology (IT)**

***(a) Officer's Reports***

No Report.

***(b) Portfolio Report***

Information Technology Portfolio Report

No Report.

**9. Executive Services**

**9.1 Human Resources (HR)**

***(a) Officer's Reports***

No Report.

***(b) Portfolio Report***

Human Resources Portfolio Report

No Report.

## **9.2 Governance (G)**

### **(a) Officer's Reports**

#### **9.2.1 G - 1328018 - Change to Council's Portfolios**

#### **Document Information**

**IR No** 1328018

**Author** Manager Governance

**Endorsed  
By** Chief Executive Officer

**Date** 15 July 2014

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#### **Précis**

The purpose of this report is to recommend a change to existing Council's Portfolios.

#### **Summary**

Some minor organisation restructures has necessitated a review of the Portfolio System adopted by Council. To streamline Council operations, a change to the portfolio system is required as follows:

Cr Wayne Kratzmann	Governance Economic Development
Cr Keith Campbell	Finance Planning
Cr Debra Palmer	Commercial Property
Cr Damien Tessmann	Roads & Drainage
Cr Barry Green	Water and Wastewater Sport and Recreation
Cr Ros Heit	Communities, Communication and Arts
Cr Kathy Duff	Waste Natural Resource Management Parks and Environment Indigenous Affairs

#### **Officer's Recommendation**

That the following Portfolios Councillors and Portfolios be adopted:

Cr Wayne Kratzmann	Governance Economic Development
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Cr Keith Campbell	Finance Planning
Cr Debra Palmer	Commercial Property
Cr Damien Tessmann	Roads & Drainage
Cr Barry Green	Water and Wastewater Sport and Recreation
Cr Ros Heit	Communities, Communication and Arts
Cr Kathy Duff	Waste Natural Resource Management Parks and Environment Indigenous Affairs

### **Financial and Resource Implications**

No direct financial or resource implications arise from this report.

### **Link to Corporate/Operational Plan**

Corporate Plan: EXC4.1 A governance framework that delivers good organisational management

### **Communication/Consultation (Internal/External)**

The Councillors were consulted regarding proposed changes to portfolios and their portfolio responsibilities.

### **Legal Implications (Statutory Basis, Legal Risks)**

No direct legal implications arise from this report

### **Policy/Local Law/Delegation Implications**

No direct policy/local law/delegation implications arise from this report

### **Asset Management Implications**

No direct asset management implications arise from this report.

**9.2.2 G - 1325525 - Requesting Council advise by Friday 5 September the date for an appointment of a Special Holiday for 2015**

**Document Information**

**IR No** 1325525

**Author** Executive Assistant

**Endorsed  
By** Chief Executive Officer

**Date** 15 July 2014

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**Précis**

Council advises the State government that the date for an appointment of a Special Holiday for 2015 will be the Monday of the Brisbane Exhibition week.

**Summary**

For a number of years now, Council has requested the Monday of the Brisbane Exhibition to be gazetted as the show holiday for the South Burnett Regional Council area. As no information to the contrary have been received, it is suggested that we request the Exhibition Monday as the Show Holiday for the South Burnett Regional Council area.

**Officer's Recommendation**

That Council apply for the Monday of the 2015 Royal National Exhibition, Brisbane as the 2015 Show Holiday for the South Burnett Regional Council area.

**Financial and Resource Implications**

Consideration was given in the 2014/15 Budget

**Link to Corporate/Operational Plan**

N/A

**Communication/Consultation (Internal/External)**

N/A

**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

N/A

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## **Asset Management Implications**

N/A

### **9.2.3 G - 1319724 - Report on Council's Delegation to Dodewaard, Netherlands**

#### **Document Information**

**IR No** 1319724

**Author** Chief Executive Officer

**Date** 18 June 2014

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#### **Précis**

Attendance by representatives of South Burnett Regional Council and community members at the Dodewaard, Netherlands to commemorate the 70 year anniversary of the death of Murgon's Patrick Tiernan during World War II as symbolic of the sacrifice made by Australians in the world wars.

#### **Summary**

In 2012, Council received a request from Burgemeester Kees Veerhoek of the Dutch municipality of Neder-Betuwe to participate in a commemoration of the Tiernan burial site which symbolises, in Dodewaard, the allied forces contribution to the liberation of European countries. He advised Council of their plan to erect a memorial plaque at the graves of RAAF crewmen Patrick Tiernan (from Murgon) and Alfred Burns (from Lidcombe, NSW) who have been buried in the cemetery at the village of Dodewaard since 1944. The plaque would depict the two (2) Australian airmen and details of their last flight, allowing others to become acquainted with their story.

Each year on May 4 - Dutch Remembrance Day – members of the Town Council, children from two (2) elementary schools, veterans of Dodewaard and the local World War II Memorial Committee, visit the graves of Patrick Tiernan and Alfred Burns to lay flowers and to hold two minutes silence. The year 2014 marks the 70th year anniversary of their death and holds special significance for the Dutch town. It is also the centenary of the commencement of World War I.

Following an exchange of information, discussions ensued about a contingent from the South Burnett attending the 2013 commemoration. However, the Dodewaard Mayor suggested that 2014 was more significant as it symbolised the 70 year anniversary of the death of Patrick Tiernan and Alfred Burns.

In response to communication between Neder-Betuwe and South Burnett Regional Council (SBRC), a community committee was formed to honour Patrick Tiernan and to show gratitude to the Dodewaard community. This committee has been meeting since 15 February 2013. The committee also agreed to publish the Tiernan Story in the form of a printed publication as well as provide details to Dodewaard that could be included in their commemoration.

The Committee proposed that a delegation attend the commemoration service on 4 May 2014 in Dodewaard, Netherlands. Originally a contingent of eleven/twelve was considered made up of Murgon community members, school leaders, RSL representative and a Council representative. Due to budget constraints the original number of attendees was reduced to nine (9). Participating in this delegation was the Mayor and his wife, one (1) representative from the Kingaroy RSL Sub Branch, one (1) representative from the Murgon RSL Sub Branch, two (2) school students from Murgon State High School, the Murgon State High School Principal, the President Murgon Business Development Association and Liz Caffery (author of the commemorative book). The



Chief Executive Officer and his partner attended during their annual leave. The CEO, CEO's partner, Mayor's wife and School Principal funded their attendance.

### **Officer's Recommendation**

That the report be accepted.

### **Financial and Resource Implications**

A budget allocation was made available for this delegation

### **Report**

The delegation of nine (9) representatives from the SBRC were joined by the CEO and his partner and attended the commemoration service in Dodewaard. The delegation were hosted by Burgemeester Lodderstraat of the Dutch municipality of Neder-Betuwe. The commemoration service involved the unveiling of the monument constructed by the local community to honour the fallen Australian crewmen, namely Patrick Tierman (from Murgon) and Alfred Burns (from Lidcombe, NSW) as well as the laying of wreaths, delivery of speeches, a guard of honour and a formal function.

Following the commemoration service the SBRC delegation were hosted by the Municipality of Neder-Betuwe at a Civic Reception and were provided with an information excursion courtesy of the Municipality.

On route to the commemoration service at Neder-Betuwe, the SBRC delegation took the opportunity to visit several war graves sites of some of the fallen servicemen and women who have linkages to residents of the SBRC region. During these visits the sombre remembrances for each service personnel was marked by the laying of a Poppy, a photograph and recital of some relevant verses to recognise the contribution made by these heroic individuals. A most moving and rewarding experience for all the SBRC delegation.

The war cemeteries at Uden, Menin Gate, Tyne Cot and Polygon Woods were visited as well as the Museums at Flanders Field and the Dutch Resistance in Amsterdam. This provided our delegation with some background facts and information to assist them appreciate the environment during the time of the hostilities and to fully comprehend the enormity of the campaigns that were waged during these times in history.

An venture by the delegation to the Anne Frank House and the historic site of the beach at Dunkirk where over 300,000 troops were evacuated during the early days of World War II added a greater and more profound understanding of these events during the war.

At the conclusion of the Civic Reception, an invitation was extended by the Mayor on behalf of the citizens of SBRC to the Municipality of Neder-Betuwe to attend the centenary commemorations of ANZAC Day services in the South Burnett in 2015. This was most warmly acknowledged and it will provide an opportunity for a Dutch delegation to reciprocally experience the Australian commemoration of its wartime involvement and to honour their fallen service men and women who paid the ultimate sacrifice.

**(b) Portfolio Report**

Governance Portfolio Report

No Report.

**10. Information Section (IS)**

**10.1 IS - 1328351 - Reports for the Information of Council**

**Document Information**

**IR No 1328351**

**Author Executive Services**

**Date 16 July 2014**

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**Précis**

Reports received for the Information of Council.

**Summary**

List of correspondence pending completion of assessment report  
Delegated Authority Report  
Workplace Health & Safety Report for July

**Officer's Recommendation**

That the reports be received.

**11. General Section**

No Report.

**12. Confidential Section**

**12.1 CONF - 1327591 - Proposed sale/disposal of L45 RP27668, L48 RP27668 & L49 RP27668 to adjoining land owners**

**Document Information**

**IR No 1327591**

**Author Manager Property**

**Endorsed  
By General Manager  
Finance, Property & Information Technology**

**Date 14 July 2014**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

