



# Minutes

Of The

## General Council Meeting

Held in the Warren Truss Chamber 45 Glendon Street Kingaroy

on Wednesday, 17 December 2014

Acting Chief Executive Officer: Gary Wall



# SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday, 17 December 2014

## ORDER OF BUSINESS:

1.	LEAVE OF ABSENCE .....	1
2.	PRAYERS .....	1
3.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
3.1	South Burnett Regional Council Minutes .....	1
4.	MAYORAL REPORT .....	1
4.1	MR -1400562 - Mayor's Report .....	1
5.	PLANNING, COMMUNITIES & ENVIRONMENT.....	2
5.1	PLANNING & LAND MANAGEMENT (P&LM).....	2
(A)	OFFICER'S REPORTS.....	2
(B)	PORTFOLIO REPORT .....	2
5.2	ENVIRONMENTAL SERVICES (ES).....	2
(A)	OFFICER'S REPORTS.....	2
5.3	WASTE (W).....	3
(A)	OFFICER'S REPORTS.....	3
5.4	NATURAL RESOURCE MANAGEMENT (NRM) & PARKS (NRM&P).....	3
(A)	OFFICER'S REPORTS.....	3
(B)	PORTFOLIO REPORT .....	3
5.4.1	NRM&P - 1399287 - Natural Resource Management & Parks Portfolio Report.....	3
5.5	COMMUNITY (C) .....	3
(A)	OFFICER'S REPORTS.....	3
6.	ECONOMIC DEVELOPMENT (ED) .....	3
(A)	OFFICER'S REPORTS.....	3
7.	INFRASTRUCTURE SERVICES .....	4
7.1	ROADS & DRAINAGE (R&D).....	4
(A)	OFFICER'S REPORTS.....	4
7.2	DESIGN & TECHNICAL SERVICES (D&TS).....	4
(A)	OFFICER'S REPORTS.....	4
7.3	WATER & WASTEWATER (W&W).....	4
(A)	OFFICER'S REPORTS.....	4
7.3.1	W&WW - 1398780 - Nanango SES Connection Fee Waiver.....	4
(B)	PORTFOLIO REPORT .....	4
7.3.2	W&WW - 1399364 - Water & Wastewater Portfolio Report .....	4
8.	FINANCE, PROPERTY & INFORMATION TECHNOLOGY .....	5
8.1	FINANCE (F).....	5
(A)	PORTFOLIO REPORT .....	5
8.1.1	F - 1400598 - Finance Portfolio Report .....	5
(B)	OFFICER'S REPORTS.....	5
8.1.2	F - 1400043 - Monthly Financial Statements.....	5
8.1.3	F - 1400973 - South Burnett Regional Council Monthly Capital Works Report .....	6

<b>8.2</b>	<b>PROPERTY (P)</b> .....	<b>6</b>
<b>(A)</b>	<b>OFFICER’S REPORTS</b> .....	<b>6</b>
<b>8.3</b>	<b>INFORMATION TECHNOLOGY (IT)</b> .....	<b>6</b>
<b>(A)</b>	<b>OFFICER’S REPORTS</b> .....	<b>6</b>
<b>9.</b>	<b>EXECUTIVE SERVICES</b> .....	<b>7</b>
<b>9.1</b>	<b>GOVERNANCE (G)</b> .....	<b>7</b>
<b>(A)</b>	<b>OFFICER’S REPORTS</b> .....	<b>7</b>
9.1	G - 1399274 - Change of General Meeting Dates.....	7
<b>10.</b>	<b>INFORMATION SECTION (IS)</b> .....	<b>8</b>
10.1	IS - 1399995 - Reports for the Information of Council.....	8
<b>11.</b>	<b>GENERAL SECTION</b> .....	<b>8</b>
<b>12.</b>	<b>CONFIDENTIAL SECTION</b> .....	<b>10</b>
12.1	CONF - 1399632 - Treatment Plant Upgrades Superintendent and Inspector Services 10	
12.2	CONF - 1399801 - Treatment Plant Upgrades Project Manager Services .....	10
12.3	CONF - 1401076 - New Cabins Boondooma and Bjelke Petersen Dams Caravan and Recreation Parks .....	11

Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 17 December 2014 at 9:00am.

**PRESENT:**

**Councillors:**

Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green, Cr DJ Palmer,  
Cr DP Tessmann, Cr RLA Heit

**Council Officers:**

Gary Wall (Acting Chief Executive Officer), Lester Schumacher (Acting General Manager Finance, Property & Information Technology), Stan Taylor (General Manager Planning, Community & Environment), Russell Hood (General Manager Infrastructure)

A minutes silence was observed as a mark of respect for the two persons (Tori Johnson and Katrina Dawson) deceased at Martin Place in Sydney on Tuesday 16 December 2014

**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Kingaroy District Ministers Association, Major Allan Kerr from the Salvation Army offered prayers for Council and for the conduct of the Council meeting.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Officer's Recommendation**

That the minutes of the previous meeting held on Wednesday 26 November 2014 as recorded be confirmed.

**Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the minutes of the previous meeting held on Wednesday 26 November 2014 as recorded be confirmed.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**4. Mayoral Report**

**4.1 MR -1400562 - Mayor's Report**

**Summary**

Mayoral Report to Council for the period 20 November 2014 to 10 December 2014.

---

## **Officer's Recommendation**

That the Mayoral Report to Council for the period 20 November 2014 to 10 December 2014 be received.

### **Resolution:**

*Moved Cr DW Kratzmann, seconded Cr KM Campbell.*

*That the Mayoral Report to Council for the period 20 November 2014 to 10 December 2014 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

### **5. Planning, Communities & Environment**

#### **5.1 Planning & Land Management (P&LM)**

##### **(a) Officer's Reports**

No Report.

##### **(b) Portfolio Report**

Cr Campbell provided a verbal planning portfolio report detailing the status of Council's new planning scheme.

### **Motion:**

*Moved Cr KM Campbell, seconded Cr BL Green.*

*That the verbal report be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

### **5.2 Environmental Services (ES)**

##### **(a) Officer's Reports**

No Report.

**5.3 Waste (W)**

**(a) Officer's Reports**

No Report.

**5.4 Natural Resource Management (NRM) & Parks (NRM&P)**

**(a) Officer's Reports**

No Report.

**(b) Portfolio Report**

**5.4.1 NRM&P - 1399287 - Natural Resource Management & Parks Portfolio Report**

**Summary**

Natural Resource Management & Parks Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

**Officer's Recommendation**

That the Natural Resource Management & Parks Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

**Resolution:**

*Moved Cr KA Duff, seconded Cr RLA Heit.*

*That the Natural Resource Management & Parks Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**5.5 Community (C)**

**(a) Officer's Reports**

No Report.

**6. Economic Development (ED)**

**(a) Officer's Reports**

No Report.

**7. Infrastructure Services**

**7.1 Roads & Drainage (R&D)**

**(a) Officer's Reports**

No Report.

**7.2 Design & Technical Services (D&TS)**

**(a) Officer's Reports**

No Report.

**7.3 Water & Wastewater (W&W)**

**(a) Officer's Reports**

**7.3.1 W&WW - 1398780 - Nanango SES Connection Fee Waiver**

**Summary**

The Nanango SES are seeking to have town water and wastewater services available at the new building on the corner of Chester and Grey Streets in Nanango. This will be a Council owned facility.

**Officer's Recommendation**

That Council approve the waiver of the \$1,787 water and wastewater connection fees for the Nanango SES for the new building being constructed at the corner of Grey and Chester Streets, Nanango.

**Resolution:**

*Moved Cr BL Green, seconded Cr DP Tessmann.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**(b) Portfolio Report**

**7.3.2 W&WW - 1399364 - Water & Wastewater Portfolio Report**

**Summary**

Water & Wastewater Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

## **Officer's Recommendation**

That the Water & Wastewater Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

### **Resolution:**

*Moved Cr BL Green, seconded Cr DJ Palmer.*

That the Water & Wastewater Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

## **8. Finance, Property & Information Technology**

### **8.1 Finance (F)**

#### ***(a) Portfolio Report***

#### **8.1.1 F - 1400598 - Finance Portfolio Report**

### **Summary**

Finance Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

## **Officer's Recommendation**

That the Finance Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

### **Resolution:**

*Moved Cr KM Campbell, seconded Cr KA Duff.*

*That the Finance Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

#### ***(b) Officer's Reports***

#### **8.1.2 F - 1400043 - Monthly Financial Statements**

### **Summary**

Information was provided on Council's Financial Position as at 9 December 2014.

## **Officer's Recommendation**

That the Monthly Financial Report as at 9 December 2014 be received and noted.



**Resolution:**

*Moved Cr KM Campbell, seconded Cr KA Duff.*

*That the Monthly Financial Report as at 9 December 2014 be received and noted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**8.1.3 F - 1400973 - South Burnett Regional Council Monthly Capital Works Report**

**Summary**

Information was provided on Council's Capital Works as at 11 December 2014.

**Officer's Recommendation**

The South Burnett Regional Council's Monthly Capital Works Report as at 11 December 2014 be received and noted.

**Resolution:**

*Moved Cr KM Campbell, seconded Cr BL Green.*

*That the South Burnett Regional Council's Monthly Capital Works Report as at 11 December 2014 be received and noted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**8.2 Property (P)**

**(a) Officer's Reports**

No Report.

**8.3 Information Technology (IT)**

**(a) Officer's Reports**

No Report.

**9. Executive Services****9.1 Governance (G)****(a) Officer's Reports****9.1 G - 1399274 - Change of General Meeting Dates****Summary**

In order to streamline processes requiring Council consideration and to eliminate the need for special meetings between monthly meetings it was decided to move from monthly meetings to Council holding general meetings every three weeks.

**Officer's Recommendation**

That the listed dates, times and locations for Council meetings from February 2015 to December 2015 be adopted.

<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday 28 January 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 February 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 11 March 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 1 April 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 22 April 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 13 May 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 3 June 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 24 June 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 July 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 5 August 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 26 August 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 September 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 7 October 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 28 October 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy

<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday 18 November 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 9 December 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy

**Resolution:**

*Moved Cr BL Green, seconded Cr DP Tessmann.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**10. Information Section (IS)****10.1 IS - 1399995 - Reports for the Information of Council****Summary**

Listing of Correspondence pending completion of assessment report  
Delegated Authority Report  
Road Maintenance Expenditure Report  
Workplace Health & Safety Report

**Officer's Recommendation**

That the reports be received.

**Resolution:**

*Moved Cr KA Duff, seconded Cr KM Campbell.*

*That the reports be received.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**11. General Section**

No Report.

**PRESENTATION:**

Fiona Bowden and Michelle Reilly from Department of State Development, Infrastructure & Planning briefed Council on the Regional Plan.

**ADJOURNMENT:**

**Motion:**

*Moved Cr DJ Palmer, seconded Cr RLA Heit.*

*That the meeting adjourn.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

During the adjournment a presentation was made to Errol Dunneman on his retirement after 51½ years of service with Council.

**RESUMPTION:**

**Motion:**

*Moved Cr DJ Palmer, seconded Cr RLA Heit.*

*That the meeting resume at 11:00am with attendance as previous to the adjournment*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**CLOSED SESSION:**

**Motion:**

*Moved Cr RLA Heit, seconded Cr DP Tessmann.*

*That the meeting be closed to the public for Council discussions in accordance with Section 275(1) (e) contracts proposed to be made by it of the Local Government Regulation 2012.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**OPEN COUNCIL:**

**Motion:**

*Moved Cr RLA Heit, seconded Cr KA Duff.*

*That the meeting resume in Open Council.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**Report:**

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1) (e) contracts proposed to be made by it, of the Local Government Regulation 2012, Council considered matters concerning Treatment Plant Upgrades Superintendent and Inspector Services, Treatment Plant Upgrades Project Manager Services and Tenders for new cabins at Boondooma and Bjelke Petersen Dams Caravan and Recreation Parks.

**Motion:**

*Moved Cr DW Kratzmann, seconded Cr RLA Heit.*

*That the Mayor's report be received*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**12. Confidential Section**

**12.1 CONF - 1399632 - Treatment Plant Upgrades Superintendent and Inspector Services**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**Recommendation**

That Council enter into a contract with GHD Pty Ltd for the provision of Superintendent and Inspector services for the Gordonbrook Water Treatment Plant and Kingaroy Wastewater Treatment Plant upgrade projects.

**Resolution:**

*Moved Cr BL Green, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**12.2 CONF - 1399801 - Treatment Plant Upgrades Project Manager Services**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**Recommendation**

That Council enter into a contract with AT Consulting for the provision of Project Management services for the Gordonbrook Water Treatment Plant and Kingaroy Wastewater Treatment Plant upgrade projects.

**Resolution:**

*Moved Cr BL Green, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

**12.3 CONF - 1401076 - New Cabins Boondooma and Bjelke Petersen Dams Caravan and Recreation Parks**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**Recommendation**

That Council accept the tender submitted by Northern Construction (Aust) Pty Ltd to construct the self-contained holiday cabins at Boondooma and Bjelke Petersen Dams Caravan and Recreation Parks.

**Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted.*

*Carried 7/0  
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11:37am.

Confirmed before me this ..... day of .....2014

..... **MAYOR**

