



South Burnett
Regional Council

Agenda

of the

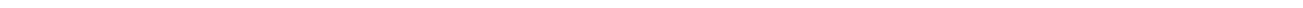
General Meeting

Held in the Warren Truss Chamber 45 Glendon Street Kingaroy

on Wednesday, 17 December 2014

Commencing at 9.00 am

Acting Chief Executive Officer: Gary Wall



SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 17 December 2014

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1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Council Chambers, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 26 November 2014 as recorded be confirmed

4. Mayoral Report

4.1 MR -1400562 - Mayor's Report

Document Information

IR No 1400562

Author Mayor, South Burnett Regional Council

Date 17 December 2014

Précis

Mayoral Report

Summary

Mayoral Report to Council for the period 20 November 2014 to 10 December 2014.

Officer's Recommendation

That the Mayoral Report to Council for the period 20 November 2014 to 10 December 2014 be received.

Report

With a view of ensuring open communication it gives me great pleasure to present my Mayoral Report for the period 20 November 2014 to 10 December 2014.

Events and meetings attended during this time included:-

November

- 20 Attended Nanango Streetscape update meeting
- 21 Hosted the Mayor's Charity Golf Day in Kingaroy
- 22 Opening of Wondai Village Green
- 24 Attended the South Burnett Directions meeting - Kingaroy
- 26-27 Attended the WBBROC meetings with various Ministers in Brisbane

December

- 02 Attended a Regional Round Table in Cairns
 - 04 Attended a Policy Executive Meeting in Brisbane
 - 04 Met with State Government to discuss Rail Trail
 - 05 Attended the Blackbutt Christmas Festival at the Blackbutt Hall
 - 07 Attended Kingaroy District Ministry Association Community Christmas Carols in Kingaroy
 - 10 Attended the Gympie Council meeting
-

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Planning, Communities & Environment

5.1 Planning & Land Management (P&LM)

(a) Officer's Reports

No Report.

5.2 Environmental Services (ES)

(a) Officer's Reports

No Report.

5.3 Waste (W)

(a) Officer's Reports

No Report.

5.4 Natural Resource Management (NRM) & Parks (NRM&P)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Natural Resource Management (NRM) & Parks Portfolio Report

5.4.1 NRM&P - 1399287 - Natural Resource Management & Parks Portfolio Report

Document Information

IR No 1399287

Author Cr Kathy Duff

Date 8 December 2014

Précis

Natural Resource Management & Parks Portfolio Report

Summary

Natural Resource Management & Parks Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

Officer's Recommendation

That the Natural Resource Management & Parks Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

Report

The following is a summary for the Natural Resource Management & Parks Portfolio for the period 18 November 2014 to 8 December 2014:-

- Support for Christmas events around the region

5.5 Community (C)

(a) Officer's Reports

No Report.

6. Economic Development (ED)

(a) Officer's Reports

No Report.

7. Infrastructure Services

7.1 Roads & Drainage (R&D)

(a) Officer's Reports

No Report.

7.2 Design & Technical Services (D&TS)

(a) Officer's Reports

No Report.

7.3 Water & Wastewater (W&W)

(a) Officer's Reports

7.3.1 W&WW - 1398780 - Nanango SES Connection Fee Waiver

Document Information

IR No 1398780

Author Manager Water & Wastewater

**Endorsed
By General Manager Infrastructure**

Date 03 December 2014

Précis

Report recommending the waiver of the water and wastewater connection fees for the new SES building being constructed adjacent to the Nanango Council Depot in Grey Street, Nanango.

Summary

The Nanango SES are seeking to have town water and wastewater services available at the new building on the corner of Chester and Grey Streets in Nanango. This will be a Council owned facility.

Officer's Recommendation

That Council approve the waiver of the \$1,787 water and wastewater connection fee for the Nanango SES for the new building being constructed at the corner of Grey and Chester Streets, Nanango.

Financial and Resource Implications

This is a new connection to both the water and wastewater network. The cost of this can be accommodated within the existing Nanango water and wastewater operational budget. Both services are available adjacent to the north western property boundary.

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

There are no asset management implications.

Report

No further report, refer to summary information.

(b) Portfolio Report

7.3.2 W&WW - 1399364 - Water & Wastewater Portfolio Report

Document Information

IR No 1399364

Author Cr Barry Green

Date 8 December 2014

Précis

Water & Wastewater Portfolio Report

Summary

Water & Wastewater Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

Officer's Recommendation

That the Water & Wastewater Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

Report

The following is a summary for the Water & Wastewater Portfolio for the period 18 November 2014 to 8 December 2014:-

- **River Road - trunk sewer main**
Work is continuing by Doval. Job scheduled to be completed at end of January 2015 however may be extended slightly depending on clean up work required to make the site safe
 - **Gordonbrook Water Treatment Plant upgrade project**
30% design phase nearing completion. No issues, on schedule. Superintendent selected.
 - **Kingaroy Wastewater Treatment Plant project**
Pre-start meeting completed. 30% design due for completion in January, on track with schedule, Superintendent selected.
 - **Sewer Re-lining Project**
Contractor is progressing well.
 - **Yallakool Sewage and Water Treatment Plants**
Both the STP and WTP have been completed and final funding payment has been submitted for processing.
-

- **Gordonbrook – Kingaroy Rising Main**
Work 95% completed. Some minor clean up work being finalised.
- **Operations – reticulation**
Increase in mains breaks due to cracking caused by dry weather.

8. Finance, Property & Information Technology

8.1 Finance (F)

(a) Portfolio Report

8.1.1 F - 1400598 - Finance Portfolio Report

Document Information

IR No 1400598

Author Cr Keith Campbell

Date 10 December 2014

Précis

Finance Portfolio Report

Summary

Finance Portfolio Report to Council for the period 18 November 2014 to 8 December 2014.

Officer's Recommendation

That the Finance Portfolio Report to Council for the period 18 November 2014 to 8 December 2014 be received.

Report

The following is a summary for the Finance Portfolio for the period 18 November 2014 to 8 December 2014:-

- Regional Round Table – Focus on Depreciation.
- Discussion on the cross section of properties that currently have 3+ years in overdue rates as part of continuation of the sale of land for arrears of rates process which is expected to be formally considered at the February 2015 Council Meeting.
- Extension of time request has been forwarded to the Minister to complete the 2014 Financial Statements and Annual Report.
- Monthly Financial Reports

(b) Officer's Reports

8.1.2 F - 1400043 - Monthly Financial Statements

Document Information

IR No 1400043

Author Finance Officer (Financial Reporting)

Endorsed By General Manager Finance, Property & Information Technology

Date 9 December 2014

Précis

Report on the Financial Position of South Burnett Regional Council as at 9 December 2014.

Summary

The following information provides a snapshot of Council's Financial Position as at 9 December 2014.

Officer's Recommendation

The Monthly Financial Report as at 9 December 2014 be received and noted.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

EC1.1 Development and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities.

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

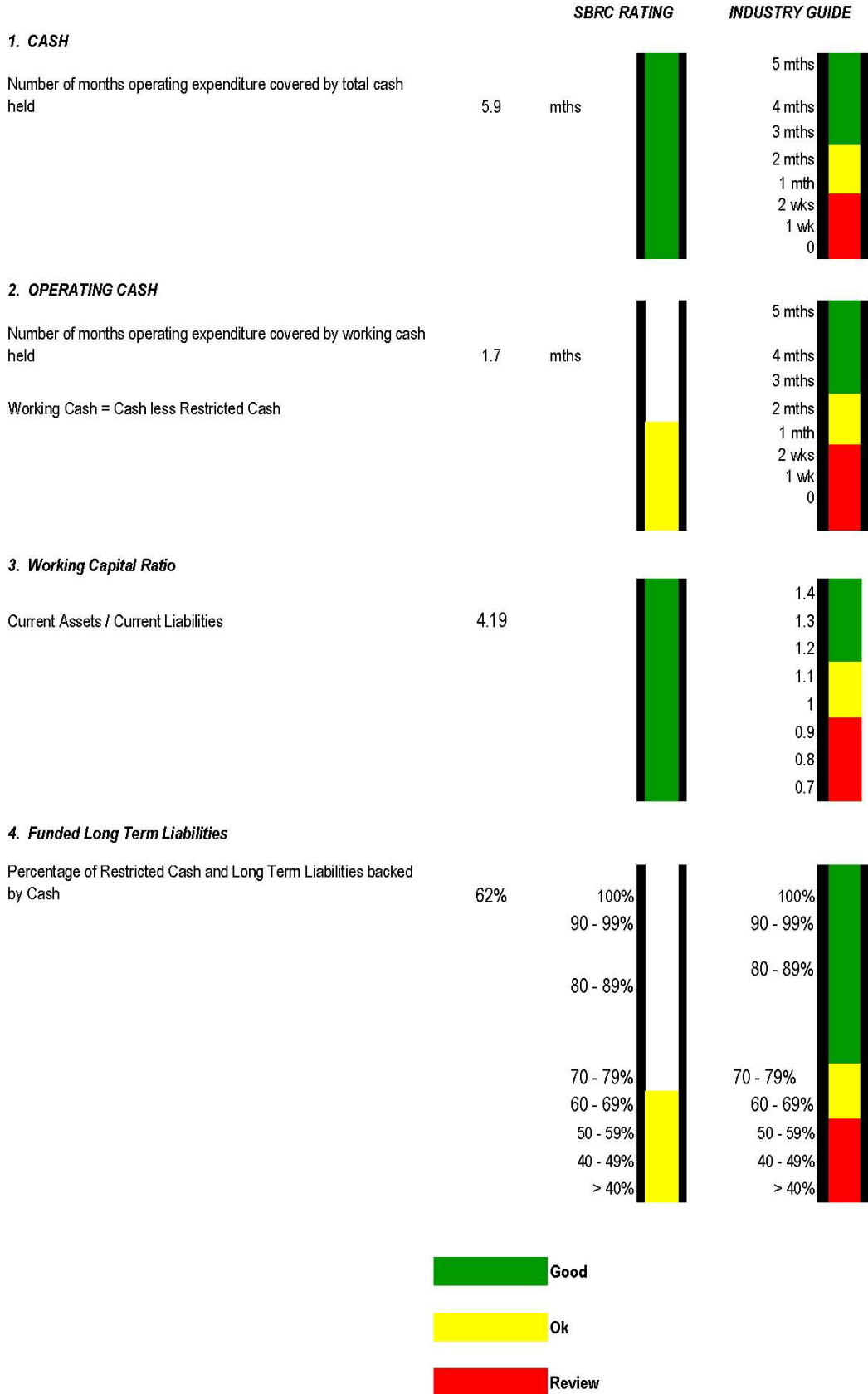
Report

Attached are the Financial Reports of the South Burnett Regional Council as at 9 December 2014.

Attachment 1 - Key Financial Ratios

SOUTH BURNETT REGIONAL COUNCIL

FINANCIAL SCORECARD



Attachment 2 - Statement of Comprehensive Income

Statement of Comprehensive Income
As at 30 November 2014
42% of Year Complete

	2015	Original Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, levies and charges	20,727,157	40,830,385	51%
Fees and charges	1,191,242	1,967,295	61%
Rental Income	239,637	459,580	52%
Interest received	746,760	1,657,190	45%
Sales revenue	3,237,846	7,522,540	43%
Other Income	255,474	766,960	33%
Grants, subsidies, contributions and donations	6,097,748	21,299,950	29%
	32,495,864	74,503,900	
Capital Revenue			
Grants, Subsidies, Contributions & Donations	918,400	12,168,477	8%
Total Revenue	33,414,264	86,672,377	
Capital Income			
Total Income	33,414,264	86,672,377	
Expenses			
Recurrent Expenses			
Employee benefits	10,533,179	25,877,400	41%
Materials and services	13,603,165	35,311,747	39%
Finance costs	1,759,101	2,319,070	76%
Depreciation and amortisation	5,264,177	12,634,005	42%
	31,159,623	76,142,223	
Capital Expenses			
	(432,334)	(1,444,130)	30%
Total Expense	30,727,289	74,698,093	
Net Result	2,686,975	11,974,284	
Other Comprehensive Income			
Items that will not be reclassified to net result			
Increase / (decrease) in asset revaluation surplus	-	-	
Total other comprehensive income for the year	-	-	
Total Comprehensive income for the year	2,686,975	11,974,284	

Attachment 3 - Statement of Financial Position

Statement of Financial Position
As at 30 November 2014

	2015 \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	36,720,726	50,632,230
Trade and Other Receivables	17,765,206	9,695,544
Inventories	885,785	824,044
Investments	-	10,000
Total Current Assets	55,371,717	61,161,819
Non-Current Assets		
Trade and other receivables	20,242	20,242
Investment Property		
Property, Plant and Equipment	831,577,565	828,054,427
Intangible Assets	8,226,409	6,234,639
Total Non-Current Assets	839,824,215	834,309,308
TOTAL ASSETS	895,195,932	895,471,126
Current Liabilities		
Trade and other payables	8,349,729	6,413,196
Borrowings	1,687,761	1,687,761
Provisions	3,189,597	3,184,739
Total Current Liabilities	13,227,087	11,285,697
Non-Current Liabilities		
Borrowings	33,006,498	34,674,093
Provisions	10,616,231	10,616,231
Total Non-Current Liabilities	43,622,729	45,290,324
TOTAL LIABILITIES	56,849,817	56,576,020
NET COMMUNITY ASSETS	838,346,116	838,895,106
Community Equity		
Asset Revaluation Surplus	417,687,851	417,687,851
Retained Surplus/(Deficiency)	420,658,266	421,207,255
TOTAL COMMUNITY EQUITY	838,346,116	838,895,106

8.1.3 F - 1400973 - South Burnett Regional Council Monthly Capital Works Report

Document Information

IR No 1400973

Author Financial Accountant (Asset Management)

Endorsed By Acting General Manager Finance, Property & Information Technology

Date 11 December 2014

Précis

Report of the Capital Works of South Burnett Regional Council as at 11 December 2014.

Summary

The following information provides a snapshot of Council's Capital Works as at 11 December 2014.

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 11 December 2014 be received and noted.

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

EC1.1 Development and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities.

Communication/Consultation (Internal/External)

Ongoing budget monitoring and review undertaken by all Departments.

Legal Implications (Statutory Basis, Legal Risks)

Works are part of normal operations.

Policy/Local Law/Delegation Implications

Works undertaken have been approved as part of 2014-2015 Budget.

Asset Management Implications

Asset registers will be updated on completion of projects.

8.2 Property (P)**(a) Officer's Reports**

No Report.

8.3 Information Technology (IT)**(a) Officer's Reports**

No Report.

9. Executive Services**9.1 Governance (G)****(a) Officer's Reports****9.1 G - 1399274 - Change of General Meeting Dates****Document Information**

IR No 1399274

Author Chief Executive Officer

Date 8 December 2014

Précis

Change of Council General Meeting Dates for the period January 2015 to December 2015

Summary

In order to streamline processes requiring Council consideration and to eliminate the need for special meetings between monthly meetings it was decided to move from monthly meetings to Council holding general meetings every three weeks.

Officer's Recommendation

That the listed dates, times and locations for Council meetings from February 2015 to December 2015 be adopted.

<i>Date</i>	<i>Time</i>	<i>Location</i>
Wednesday 28 January 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 February 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 11 March 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy

Date	Time	Location
Wednesday 1 April 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 22 April 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 13 May 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 3 June 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 24 June 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 July 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 5 August 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 26 August 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 September 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 7 October 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 28 October 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 November 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 9 December 2015	9:00am	Warren Truss Chamber Glendon Street Kingaroy

10. Information Section (IS)

10.1 IS - 1399995 - Reports for the Information of Council

Document Information

IR No 1399995

Author Executive Support Officer

**Endorsed
By Chief Executive Officer**

Date 8 December 2014

Précis

Reports received for the Information of Council.

Summary

Listing of Correspondence pending completion of assessment report
Delegated Authority Report
Road Maintenance Expenditure Report
Workplace Health & Safety Report

Officer's Recommendation

That the reports be received.

11. General Section

No Report.

12. Confidential Section

12.1 CONF - 1399632 - Treatment Plant Upgrades Superintendent and Inspector Services

Document Information

IR No 1399632

Author Manager Water and Wastewater

**Endorsed
By General Manager Infrastructure**

Date 8 December 2014

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

12.2 CONF - 1399801 - Treatment Plant Upgrades Project Manager Services

Document Information

IR No 1399801

Author Manager Water and Wastewater

**Endorsed
By** General Manager Infrastructure

Date 8 December 2014

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

12.3 CONF - 1401076 - New Cabins Boondooma and Bjelke Petersen Dams Caravan and Recreation Parks

Document Information

IR No 1401076

Author Manager Economic Development

**Endorsed
By Acting Chief Executive Officer**

Date 10 December 2014

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

