



SOUTH BURNETT

REGIONAL COUNCIL

Agenda

of the

General Meeting

Held in the Kingaroy Town Hall, Glendon Street Kingaroy

on Wednesday, 16 March 2016

Commencing at 9.00 am

Chief Executive Officer: Gary Wall

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |



SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 16 March 2016

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1. Leave Of Absence

Nil.

2. (a) Prayers

A representative of the Kingaroy District Ministers Association, Reverend David Ferguson offered prayers for Council and for the conduct of the Council meeting.

(b) Receipt of Petitions

A petition has been received from residents at South Nanango requesting Council bitumen seal Nanango Neumgna Road South Nanango.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Précis

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 24 February 2016 as recorded be confirmed.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communication

No Report

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Document Information

IR No 1578354

Author Cr Damien Tessmann

Date 14 March 2016

Précis

Roads & Drainage Portfolio Report

Summary

Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That the Roads & Drainage Portfolio Report to Council be received.

6. Portfolio - Arts, Communities, Health and Waste Services

6.1 Arts, Communities, Health and Waste Services Portfolio Report

Document Information

IR No 1578366

Author Cr Ros Heit

Date 14 March 2016

Précis

Arts, Communities, Health and Waste Services Portfolio Report

Summary

Arts, Communities, Health and Waste Services Portfolio Report to Council.

Officer's Recommendation

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.

6.2 Arts and Communities

Officer's Reports

6.2.1 C - 1581898 - Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held on Tuesday 8 March 2016

Document Information

IR No 1581898

Author Senior Officer Community & Sport

**Endorsed
By** Chief Executive Officer

Date 8 March 2016

Précis

Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held on Tuesday 8 March 2016.

Summary

Providing a copy of the Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held at the South Burnett Regional Council Chambers held on Tuesday 8 March 2016.

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Mayor's Community Benefit Management Advisory Committee Meeting held on Tuesday 8 March 2016



Minutes

Of the

Mayor's Community Benefit Fund Assessment Committee

Held in the Corporate Meeting Room, 45 Glendon Street Kingaroy

on Tuesday 8 March 2016

Commencing at 5.26pm

Senior Officer Community & Sport: Michael Hunter



Mayor's Community Benefit Fund Assessment Committee Minutes

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Minutes of the meeting of the Mayor's Community Benefit Fund Assessment Committee, held in the South Burnett Regional Council Corporate Meeting Room, Glendon Street, Kingaroy on Tuesday 8 March 2016 at 5:26pm.

Present

Michael Hunter (Senior Officer Community & Sport), Cheryl Dalton, Marie Shaw, Lesley Dennien, Jim Young, Mark Huston, Scott McLennan, Lynelle Paterson (Minutes)

1. AGENDA ITEMS

1.1 Welcome

The Chair Cheryl Dalton welcomed all Committee Members to the meeting.

A discussion was had in regard to continuing membership and all Committee Members indicated that they would like to continue in this role.

1.2 Apologies

Apologies were received from the following Committee members:

Ross Heaney, Rod Morgan

Resolution:

Moved Lesley Dennien, seconded Marie Shaw

That the apologies be received.

Carried 5/0

1.3 Confirmation of Minutes of Previous Meeting

Resolution:

Moved Marie Shaw, seconded Lesley Dennien

That the minutes of the previous meeting held on Tuesday 2 February 2016 as recorded be confirmed.

Carried 5/0

1.4 Business Arising Out of Minutes

Email from Rod Morgan regarding Cultural Care Network - Rod advised that he spoke by phone twice to the applicant. He inspected the subject property externally and is convinced of authenticity and value of the project. Committee Member Rod Morgan agrees that the funding level be set at \$10 000, rather than the \$20 000 as originally considered.

Moved Jim Young, seconded Mark Huston

That Funding of \$10,000 be approved for 'Cultural Care Network' subject to the following conditions:-

- 1. The Committee request the successful applicants make themselves available to attend a special function to receive the funds*
- 2. Financial evidence (Receipt of payment invoices and payments of the accounts)*
- 3. Evidence that South Burnett residents benefitted*
- 4. Evidence of overall community benefit*
- 5. Acknowledgement of South Burnett Regional Council support*

Carried 5/0

1.5 Correspondence

Ross Heaney - Forwarding an apology for the meeting today and advising he wishes to retire from the Committee.

Moved Marie Shaw, seconded Jim Young

That the correspondence be received.

Carried 5/0

1.6 Review of Round Eight Applications

Council has received two (2) applications for Round Eight with a total amount requested of \$26,000.

Organisation: Benarkin State School

Description of Project: Educational Program - Kitchen Garden Health Program

Cost: \$16,000

Organisation: Tableland Hall Committee Inc.

Description of Project: Restumping of Tablelands Hall

Cost: \$10,000

A late application was received on 8 March 2016 from Nanango Tourism & Development Association Inc.

Organisation: Nanango Tourism & Development Association Inc.

Description of Project: Guy Fawkes Rock & Blues Explosion

Cost: \$4,000

ATTENDANCE:

Scott McLennan entered the meeting at 5.36pm

Resolution:

Moved Marie Shaw, seconded Scott McLennan

That the three applications not be approved as the committee believe that they are outside the funding round criteria.

Carried 6/0

1.7 Round 9 Funding Criteria and Dates

Moved Scott McLennan seconded Jim Young

That

- 1. the Criteria for Round 9 of funding is open to South Burnett organisations with a focus on early intervention projects (eg. sport, health, welfare, education) that delivers a meaningful outcome to the wider community of the South Burnett and that meet the funding criteria outlined in the Mayor's Community Benefit Fund Guidelines.*
- 2. Applications will open on Monday 2 May 2016, close on Tuesday 31 May 2016, be assessed on Tuesday 14 June 2016 at a meeting commencing at 5.30pm in the Kingaroy Council Committee Room, Glendon Street Kingaroy.*
- 3. The allocated amount of funding for Round 9 is \$10,000.*

Carried 6/0

2. GENERAL SECTION

2.1 General Business

2.1.1. Resignation of Committee Member

Moved Marie Shaw seconded Jim Young

That the committee acknowledges the resignation from Ross Heaney and thanks him for his valuable contribution and advise the Council of the resignation and that there is a vacancy on the committee.

Carried 6/0

2.1.2. Vote of Thanks

The committee would like to recognise and thank Mayor Wayne Kratzmann for his vision, drive and passion in ensuring people in need in the South Burnett community have had an opportunity to benefit from this fund.

Since the inception of the Mayors Community Benefit Fund in 2013 there has been eight (8) funding rounds and two (2) Expression of Interest rounds distributing \$114,000 to South Burnett organisations. The funding delivered services, activities and programs for the following purposes; Junior Sport, Mental Health, Disadvantaged

People, Older People, Families and Children, Support for people in need at Christmas and Drug and Alcohol initiatives.

The committee strongly encourages the new Council to consider the continuation of the Mayor's Community Benefit Fund.

The Chair Cheryl Dalton thanked the committee for their dedication and commitment to this voluntary role and the South Burnett Regional Council staff for their administrative support.

The committee thanked Cheryl for her dedication and guidance.

ATTENDANCE:

Cheryl Dalton left the meeting at 6.28pm

2.1.3. Request for Funding - South Burnett Women

Cheryl Dalton had a discussion with the Mayor about the Mayor's Community Benefit Fund contributing \$1000.00 towards a new project in the South Burnett as outlined below. He agreed that this would be a worthy cause to support. Cheryl Dalton requested that the item be put on the agenda for ratification at the next meeting.

South Burnett Women (a steering Committee has been formed) are aiming to create a group of women across the South Burnett to support, mentor and raise awareness of the needs of women in our communities. The first function will be a sponsored breakfast at Cassis on International Women's Day to launch the group with fundraising to commence to create an education bursary for young disadvantaged women developing an education and career path.

Moved Mark Huston seconded Jim Young

That \$1,000 be donated to South Burnett Women in support of International Women's Day.

Carried 5/0

ATTENDANCE:

Cheryl Dalton returned to the meeting at 6.32pm

The meeting closed at 6.36pm

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

N/A

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

7. Portfolio - Property and Human Resources

7.1 Property and Human Resources Portfolio Report

Document Information

IR No 1578355

Author Cr Deb Palmer

Date 14 March 2016

Précis

Property and Human Resources Portfolio Report

Summary

Property and Human Resources Portfolio Report to Council.

Officer's Recommendation

That the Property and Human Resources Portfolio Report to Council be received.

8. Portfolio - Water, Wastewater and Sport Development

8.1 Water, Wastewater & Sport Development Portfolio Report

Document Information

IR No 1578352

Author Cr Barry Green

Date 14 March 2016

Précis

Water, Wastewater & Sport Development Portfolio Report

Summary

Water, Wastewater & Sport Development Portfolio Report

Officer's Recommendation

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Document Information

IR No 1578357

Author Cr Kathy Duff

Date 14 March 2016

Précis

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

9.2 Natural Resource Management & Parks (NRM&P)

Officer's Reports

9.2.1 NRM&P - 1582588 - Request for consideration on possible options for the future management of the Brisbane Valley Rail Trail.

Document Information

IR No 1582588

Author General Manager Corporate Services

Endorsed
By Chief Executive Officer

Date 8 March 2016

Précis

Request for consideration on possible options for the future management of the Brisbane Valley Rail Trail.

Summary

The Department of Transport and Main Roads are seeking Council's views on the future operation of the Brisbane Valley Rail Trail and in particular options for management of the trail by local government.

Officer's Recommendation

That Council continue to liaise with the Department of Transport and Main Roads and participating local governments regarding the future operation of the Brisbane Valley Rail Trail with a view to establish a joint agreement that preserves Council's ability to manage the applicable section of the Rail trail within South Burnett Regional Council area.

Financial and Resource Implications

The initial funding to be provided by DTMR is for capital works to be completed on the Rail trail. An ongoing funding contribution of \$250,000 per annum for a period of 10 years has been budgeted by DTMR to assist annual maintenance of the trail along the entire length (Wulkraka - Yarraman). Following the initial 10 year period, funding of operational maintenance will become the responsibility of the entity/entities managing the Rail trail.

Currently Council receives \$30,000 from DTMR which is provided to the BVRT Ambassadors to maintain the section of the trail Blackbutt – Linville (*Note: SBRC hold a sub-lease which was extended into Somerset Regional Council area to Linville*).

Link to Corporate/Operational Plan

EC3 An active, safe and healthy community
Facilitate the development of a range of sporting and recreation facilities

Advocate and support community initiatives that promote healthy lifestyles

GO3 The South Burnett is a recognised tourism destination
Continue to promote the South Burnett as a premier tourist destination

EXC5 Effective advocacy and strategic partnerships
EXC Develop and maintain close and productive working relationships with relevant Stakeholders

INF1 Infrastructure that meets our communities needs
Provide & maintain appropriate infrastructure to meet community needs

Communication/Consultation (Internal/External)

Initial Discussions held - Department of Transport and Main Roads, Ipswich City Council, Somerset Regional Council, Toowoomba Regional Council.
BVRT Ambassadors.

Legal Implications (Statutory Basis, Legal Risks)

Yet to be assessed. The structure of any management arrangements or entity to be established will need to be considered once a preferred option has been determined.

Policy/Local Law/Delegation Implications

No policy implications

Asset Management Implications

Not Applicable – The Rail trial infrastructure is currently not included in Council's Asset register. Any significant capital investment/works may need recognition in Council's Asset register.

Ongoing operational maintenance is expected.

10. Portfolio - Finance, Planning and ICT

10.1 Finance, Planning and ICT Portfolio Report

Document Information

IR No 1578358

Author Cr Keith Campbell

Date 14 March 2016

Précis

Finance, Planning and ICT Portfolio Report

Summary

Finance, Planning and ICT Portfolio Report to Council.

Officer's Recommendation

That the Finance, Planning and ICT Portfolio Report to Council be received.

10.2 Finance (F)

Officer's Reports

10.2.1 F - 1581556 - Monthly Financial Statements

Document Information

IR No 1581556

Author Finance Officer (Financial Reporting)

**Endorsed
By** General Manager Finance

Date 2 March 2016

Précis

Report on the Financial Position of South Burnett Regional Council as at 2 March 2016.

Summary

The following information provides a snapshot of Council's Financial Position as at 2 March 2016.

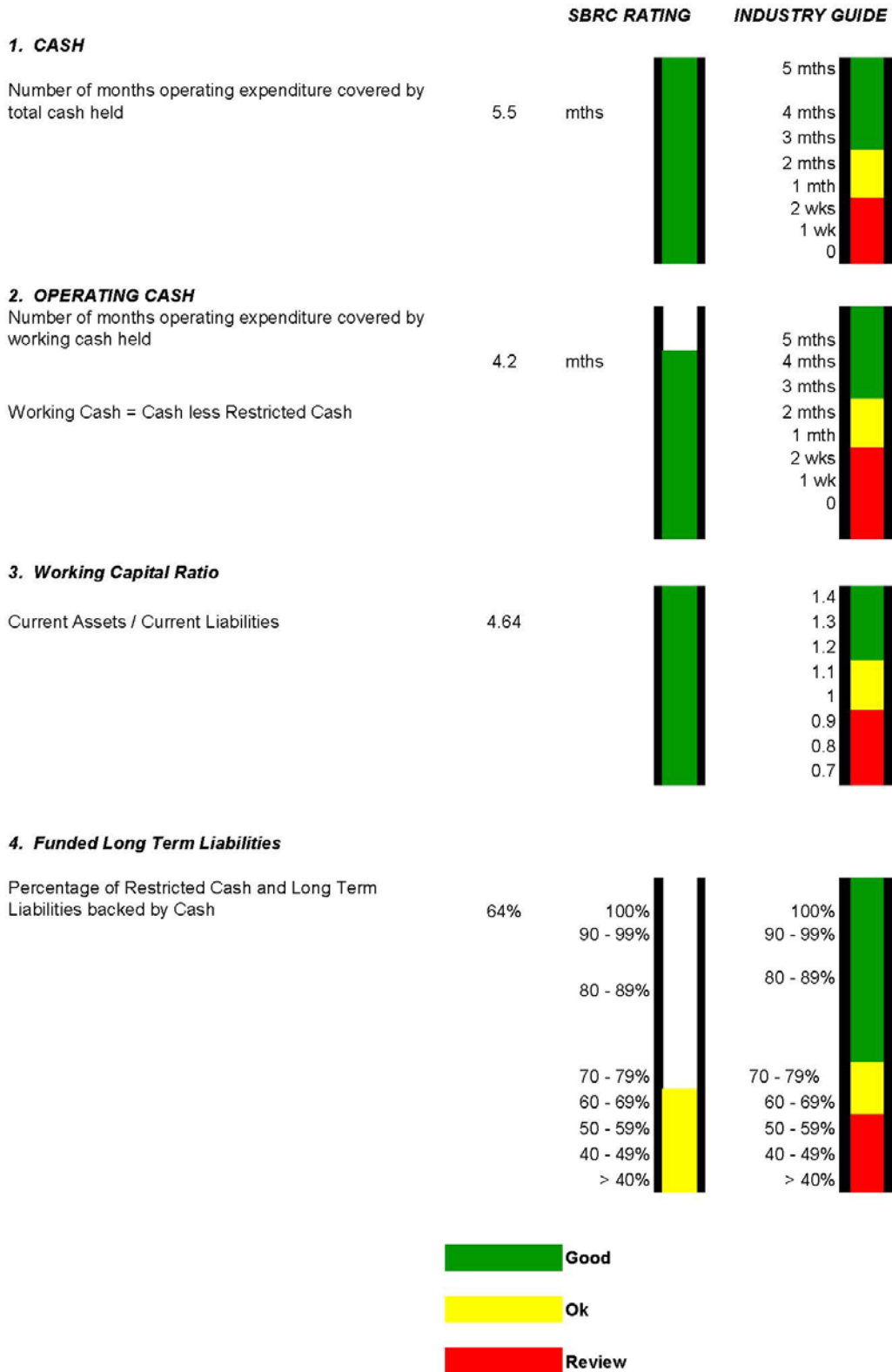
Officer's Recommendation

That the Monthly Financial Report as at 2 March 2016 be received and noted.

Key Financial Ratios

SOUTH BURNETT REGIONAL COUNCIL

FINANCIAL SCORECARD



Statement of Comprehensive Income

Statement of Comprehensive Income As at 2 March 2016 67% of Year Complete

	2016	Amended Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, levies and charges	31,059,252	42,456,132	73%
Fees and charges	2,871,425	4,456,330	64%
Rental Income	292,861	492,885	59%
Interest received	957,006	1,561,575	61%
Sales revenue	2,925,155	4,104,010	71%
Other Income	233,365	777,545	30%
Grants, Subsidies, Contributions & Donations	7,643,527	12,145,770	63%
	<u>45,982,590</u>	<u>65,994,247</u>	
Capital Revenue			
Grants, Subsidies, Contributions & Donations	4,898,599	7,480,151	65%
Total Revenue	<u>50,881,189</u>	<u>73,474,398</u>	
Total Income	<u>50,881,189</u>	<u>73,474,398</u>	
Expenses			
Recurrent Expenses			
Employee benefits	16,455,906	25,293,928	65%
Materials and services	11,944,649	23,987,497	50%
Finance costs	1,364,445	2,373,090	57%
Depreciation and amortisation	8,738,637	13,215,467	66%
	<u>38,503,637</u>	<u>64,869,982</u>	
Capital Expenses			
	(207,957)	(750,000)	28%
Total Expense	<u>38,295,681</u>	<u>64,119,982</u>	
Net Result	<u>12,585,508</u>	<u>9,354,416</u>	

Statement of Financial Position

Statement of Financial Position
As at 2 March 2016

	2016 \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	35,170,317	18,776,575
Trade and Other Receivables	9,755,505	6,348,249
Inventories	1,117,181	1,046,188
Investments	-	-
Total Current Assets	46,043,003	26,171,012
Non-Current Assets		
Trade and other receivables	1,500	-
Property, Plant and Equipment	867,264,937	909,874,578
Intangible Assets	7,786,872	7,643,981
Total Non-Current Assets	875,053,309	917,518,559
TOTAL ASSETS	921,096,312	943,689,571
Current Liabilities		
Trade and other payables	4,380,318	4,454,835
Borrowings	2,213,721	4,192,710
Provisions	3,322,358	3,264,734
Total Current Liabilities	9,916,397	11,912,279
Non-Current Liabilities		
Borrowings	40,010,463	47,222,598
Provisions	11,612,607	10,616,231
Total Non-Current Liabilities	51,623,070	57,838,829
TOTAL LIABILITIES	61,539,467	69,751,108
NET COMMUNITY ASSETS	859,556,845	873,938,463
Community Equity		
Asset Revaluation Surplus	430,783,167	432,824,725
Retained Surplus/(Deficiency)	428,773,678	441,113,738
TOTAL COMMUNITY EQUITY	859,556,845	873,938,463

Financial and Resource Implications

N/A

Link to Corporate/Operational Plan

EXC1 - Effective financial management.

Communication/Consultation (Internal/External)

N/A

Legal Implications (Statutory Basis, Legal Risks)

N/A

Policy/Local Law/Delegation Implications

N/A

Asset Management Implications

N/A

10.2.2 F - 1580593 - Proston Playgroup Association Incorporated Requesting that Council Waive the Outstanding Rates for Property at 5 Blake Street, Proston (P40273-00000-100)

Document Information

IR No 1580593

Author Rates Team Leader

**Endorsed
By General Manager Finance**

Date 3 March 2016

Précis

Requesting Council waive the outstanding rates for property at 5 Blake Street, Proston.

Summary

A request has been received from the Proston Playgroup Association to waive outstanding rates for 5 Blake Street, Proston due to the playgroup being inactive due to lack of numbers.

It is recommended that Council agree to waive the outstanding rates of \$197.89.

Officer's Recommendation

That Council agree to waive the outstanding rates and write off \$197.89.

Financial and Resource Implications

Reduction in Council's Revenue.

Link to Corporate/Operational Plan

EXC1 Effective financial management - *Optimise Council's revenue, based on realistic and equitable policies and practices.*

Communication/Consultation (Internal/External)

Nil required – this is a specific request from a ratepayer.

Legal Implications (Statutory Basis, Legal Risks)

Nil.

Policy/Local Law/Delegation Implications

Revenue Policy, Revenue Statement.

Asset Management Implications

Nil.

11. Consideration of Notices of Motion

No Report.

12. Information Section (IS)

12.1 IS - 1581569 - Reports for the Information of Council

Document Information

IR No 1581569

Author Executive Services

Date 1 March 2016

Précis

Reports received for the Information of Council.

Summary

List of Correspondence pending completion of Assessment Report
Delegated Authority
South Burnett Regional Council Monthly Capital Works Report
Workplace Health & Safety Report
Road Maintenance Expenditure Report

Officer's Recommendation

That the reports be received.

13. Confidential Section

No Report.