



# **SOUTH BURNETT**

## **REGIONAL COUNCIL**

# **Agenda**

of the

# **General Meeting**

**Held in the Warren Truss Chamber 45 Glendon Street Kingaroy**

on Wednesday, 24 February 2016

Commencing at 9.00 am

**Chief Executive Officer: Gary Wall**

### **Our Vision**

*"Individual communities building a strong and vibrant region."*

### **Our Values**

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |



# SOUTH BURNETT REGIONAL COUNCIL AGENDA

Wednesday, 24 February 2016

## ORDER OF BUSINESS:

<b>1.</b>	<b>LEAVE OF ABSENCE</b> .....	<b>1</b>
<b>2.</b>	<b>PRAYERS</b> .....	<b>1</b>
<b>3.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> .....	<b>1</b>
3.1	South Burnett Regional Council Minutes .....	1
<b>4.</b>	<b>PORTFOLIO - ECONOMIC DEVELOPMENT, GOVERNANCE AND COMMUNICATION</b> .....	<b>2</b>
4.1	Economic Development, Governance and Communication Portfolio Report.....	2
<b>5.</b>	<b>PORTFOLIO - ROADS &amp; DRAINAGE</b> .....	<b>3</b>
5.1	Roads & Drainage Portfolio Report .....	3
<b>5.2</b>	<b>ROADS &amp; DRAINAGE (R&amp;D)</b> .....	<b>4</b>
<b>5.3</b>	<b>DESIGN &amp; TECHNICAL SERVICES (D&amp;TS)</b> .....	<b>4</b>
5.3.1	D&TS - 1562108 - Forwarding Road name change application for part of Goodger Gully Road Brooklands to be changed to Collins Road Brooklands .....	4
<b>6.</b>	<b>PORTFOLIO - ARTS, COMMUNITIES, HEALTH AND WASTE SERVICES</b> .....	<b>6</b>
6.1	Arts, Communities, Health and Waste Services Portfolio Report .....	6
<b>6.2</b>	<b>ARTS AND COMMUNITIES</b> .....	<b>7</b>
6.2.1	C - 1569427 - Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held on Tuesday 2 February 2016 .....	7
<b>7.</b>	<b>PORTFOLIO - PROPERTY AND HUMAN RESOURCES</b> .....	<b>16</b>
7.1	Property and Human Resources Portfolio Report.....	16
<b>8.</b>	<b>PORTFOLIO - WATER, WASTEWATER AND SPORT DEVELOPMENT</b> .....	<b>17</b>
8.1	Water, Wastewater & Sport Development Portfolio Report.....	17
<b>9.</b>	<b>PORTFOLIO - NATURAL RESOURCE MANAGEMENT, PARKS AND INDIGENOUS AFFAIRS</b> .....	<b>18</b>
9.1	Natural Resource Management, Parks and Indigenous Affairs Portfolio Report .....	18
<b>10.</b>	<b>PORTFOLIO - FINANCE, PLANNING AND ICT</b> .....	<b>19</b>
10.1	Finance, Planning and ICT Portfolio Report.....	19
<b>10.2</b>	<b>FINANCE (F)</b> .....	<b>20</b>
10.2.1	F - 1572741 - Monthly Financial Statements.....	20
<b>10.3</b>	<b>PLANNING (P&amp;LM)</b> .....	<b>25</b>
10.3.1	P&LM - 1539601 - Forwarding Reconfiguration of a Lot (1 lot into 4 lots) at 45 Logan Street Kingaroy - Lot 5 RP909634 - Applicant: W Henningsen C/- O'Reilly Nunn Favier - ROLI2015/0002 .....	25
<b>11.</b>	<b>CONSIDERATION OF NOTICES OF MOTION</b> .....	<b>30</b>
<b>12.</b>	<b>INFORMATION SECTION (IS)</b> .....	<b>30</b>
12.1	IS - 1572778 - Reports for the Information of Council .....	30
<b>13.</b>	<b>CONFIDENTIAL SECTION</b> .....	<b>31</b>
13.1	CONF - 1572735 - Gordonbrook Water Allocation Tender 15/16-09.....	31
13.2	CONF - 1573420 - Applications for the granting of payment concessions .....	32

**1. Leave Of Absence**

Nil.

**2. Prayers**

A representative of the Kingaroy District Ministers Association, Pastor Geoff Folker offered prayers for Council and for the conduct of the Council meeting.

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Précis**

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Warren Truss Chamber, 45 Glendon Street Kingaroy.

**Officer's Recommendation**

That the minutes of the previous meeting held on Wednesday 3 February 2016 as recorded be confirmed.

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

**4. Portfolio - Economic Development, Governance and Communication**

**4.1 Economic Development, Governance and Communication Portfolio Report**

**Document Information**

**IR No 1572115**

**Author Mayor, South Burnett Regional Council**

**Date 22 February 2016**

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**Précis**

Economic Development, Governance and Communication Portfolio Report

**Summary**

Economic Development, Governance and Communication Portfolio Report to Council.

**Officer's Recommendation**

That the Economic Development, Governance and Communication Portfolio Report to Council be received.

**5. Portfolio - Roads & Drainage**

**5.1 Roads & Drainage Portfolio Report**

**Document Information**

**IR No** 1572181

**Author** Cr Damien Tessmann

**Date** 22 February 2016

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**Précis**

Roads & Drainage Portfolio Report

**Summary**

Roads & Drainage Portfolio Report to Council.

**Officer's Recommendation**

That the Roads & Drainage Portfolio Report to Council be received.

## **5.2 Roads & Drainage (R&D)**

### ***Officer's Reports***

No Report.

## **5.3 Design & Technical Services (D&TS)**

### ***Officer's Reports***

#### **5.3.1 D&TS - 1562108 - Forwarding Road name change application for part of Goodger Gully Road Brooklands to be changed to Collins Road Brooklands**

### **Document Information**

**IR No** 1562108

**Author** Manager Design & Technical Services

**Endorsed By** General Manager Infrastructure

**Date** 16 February 2016

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### **Précis**

Forwarding Road name change application for part of Goodger Gully Road Brooklands to be changed to Collins Road Brooklands

### **Summary**

A request has been received from Mr Ivan Collins to consider the renaming of Goodger Gully Road, between Old Taabinga Road and P Jones Road, to Collins Road. The reasoning is predominantly related to current and previous family ownership of rural properties on this Road.

Goodger Gully Road is to the south of Kingaroy and adjacent to the decommissioned Ennis Bridge. The request has been assessed in accordance with the Road Naming Policy.

### **Officer's Recommendation**

That Council refuse the request to rename Goodger Gully Road to Collins Road on the grounds that the proposal does not comply with Council's Road Naming Policy.

### **Financial and Resource Implications**

Nil

### **Link to Corporate/Operational Plan**

GO2 - Balanced development that preserves and enhances our region

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INF1 - Infrastructure that meets our communities needs

**Communication/Consultation (Internal/External)**

Consultation has been undertaken with the Divisional Councillor and internal to Infrastructure and the proposal is not supported due to non-conformance with the Road Naming Policy.

No external consultation has occurred due to non-compliance with Council's Policy.

**Legal Implications (Statutory Basis, Legal Risks)**

Nil

**Policy/Local Law/Delegation Implications**

The Officer's Recommendation is consistent with the Road Naming Policy.

**Asset Management Implications**

Nil

**6. Portfolio - Arts, Communities, Health and Waste Services**

**6.1 Arts, Communities, Health and Waste Services Portfolio Report**

**Document Information**

**IR No** 1572117

**Author** Cr Ros Heit

**Date** 22 February 2016

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**Précis**

Arts, Communities, Health and Waste Services Portfolio Report

**Summary**

Arts, Communities, Health and Waste Services Portfolio Report to Council.

**Officer's Recommendation**

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.



## **6.2 Arts and Communities**

### ***Officer's Reports***

#### **6.2.1 C - 1569427 - Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held on Tuesday 2 February 2016**

#### **Document Information**

**IR No** 1569427

**Author** Senior Officer Community & Sport

**Endorsed  
By** Chief Executive Officer

**Date** 9 February 2016

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#### **Précis**

Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held on Tuesday 2 February 2016.

#### **Summary**

Providing a copy of the Minutes of the Mayor's Community Benefit Fund Management Advisory Committee Meeting held at the South Burnett Regional Council Chambers held on Tuesday 2 February 2016.

#### **Officer's Recommendation**

That Council endorse the attached minutes and recommendations of the Mayor's Community Benefit Management Advisory Committee Meeting held on Tuesday 2 February 2016



## **Minutes**

Of the

### **Mayor's Community Benefit Fund Assessment Committee**

Held in the Corporate Meeting Room, 45 Glendon Street Kingaroy

on Tuesday 2 February 2016

Commencing at 5.11 pm

Senior Officer Community & Sport: Michael Hunter



## Mayor's Community Benefit Fund Assessment Committee Agenda

### ORDER OF BUSINESS:

<b>1.</b>	<b>AGENDA ITEMS .....</b>	<b>2</b>
1.1	Welcome .....	2
1.2	Apologies .....	2
1.3	Confirmation of Minutes of Previous Meeting .....	2
1.4	Business Arising Out of Minutes.....	2
1.5	Outward Correspondence .....	3
1.6	Review of Round Seven Applications .....	3
1.7	Round 8 Funding Criteria and Dates .....	5
<b>2.</b>	<b>GENERAL SECTION .....</b>	<b>6</b>
2.1	General Business.....	6



MAYOR'S COMMUNITY BENEFIT FUND ASSESSMENT COMMITTEE AGENDA – MINUTES– TUESDAY 2 FEBRUARY 2016

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Minutes of the meeting of the Mayor's Community Benefit Fund Assessment Committee, held in the South Burnett Regional Council Corporate Meeting Room, Glendon Street, Kingaroy on Tuesday 3 February 2016 at 5:11pm.

**Present**

Michael Hunter (Senior Officer Community & Sport), Cheryl Dalton, Rod Morgan, Marie Shaw, Scott McLennan, Lynelle Paterson (Minutes)

**1. AGENDA ITEMS**

**1.1 Welcome**  
Cheryl Dalton

**1.2 Apologies**

Apologies were received from the following Committee members:

Lesley Dennien, Ross Heaney, Mark Huston

**Resolution:**

*Moved Rod Morgan , seconded Marie Shaw*

*That the apologies be received.*

*Carried 3/0*

**1.3 Confirmation of Minutes of Previous Meeting**

**Resolution:**

*Moved Rod Morgan, seconded Marie Shaw.*

*That the minutes of the previous meeting held on Tuesday 10 November 2015 as recorded be confirmed.*

*Carried 3/0*

**ATTENDANCE:**

*Scott McLennan entered the meeting.*

**1.4 Business Arising Out of Minutes**

**Email from PaCHis - Forwarding copies of qualifications and Incorporated Association Certificate for Cultural Care Network Inc. (as per Round 5)**

Rod Morgan will contact Barbara Bligh for further information.

**Murgon Bowls Club - Forwarding application (as per Round 5) –**

**Resolution:**

*Moved Rod Morgan, seconded Scott McLennan.*

*That the committee endorse the commitment to the Murgon Bowls Club for \$5,000 as a beneficiary of the Murgon Charity Golf Day.*

*Carried 4/0*

**1.5 Outward Correspondence**

Murgon's Men Shed - requesting additional information  
Nanango Art Society - requesting additional information  
Coolabunia State School - requesting additional information  
Blackbutt District Tourism & Heritage Association - requesting additional information  
Jason Rich Foundation - requesting additional information

Council's Senior Officer Community & Sport advised the committee that the additional information requested from Murgon's Men Shed, Jason Rich Foundation and Blackbutt District Tourism & Heritage Association had been received.

Additional information had not been received from Coolabunia State School or Nanango Art Society.

**Resolution:**

*Moved Marie Shaw, seconded Scott McLennan.*

*That the outward correspondence be endorsed.*

*Carried 4/0*

**1.6 Review of Round Seven Applications**

Council has received fifteen applications for Round Seven with a total amount requested of \$120,935.50.

**Organisation: Jason Rich Foundation**

**Description of Project:** 'Defensive Driving Project for the South Burnett'

**Cost: \$10,000**

**Resolution:**

*Moved Scott McLennan, seconded Marie Shaw.*

*That Funding of \$10,000 be approved for 'Defensive Driving Project for the South Burnett subject to the following conditions:-*

- 1. The Committee request the successful applicants make themselves available to attend a special function to receive the funds*
- 2. Financial evidence (Receipt of payment invoices and payments of the accounts)*
- 3. Evidence that South Burnett students benefitted*
- 4. Evidence of overall community benefit (Student to address Committee on benefit of the course)*

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Page 3

5. *Acknowledgement of South Burnett Regional Council support*

Carried 4/0

**Organisation:** Wesleyan Methodist Church Community Cafe  
**Description of Project:** 'Wesleyan Methodist Church Grace Community Food Hamper'  
**Cost:** \$8,947

**Resolution:**

*Moved Rod Morgan, seconded Scott McLennan.*

*That Funding of \$8,947 be approved for 'Wesleyan Methodist Church Grace Community Food Hamper subject to the following conditions:-*

- 1. The Committee request the successful applicants make themselves available to attend a special function to receive the funds*
- 2. Financial evidence (Receipt of payment invoices and payments of the accounts)*
- 3. Evidence that South Burnett residents benefitted*
- 4. Evidence of overall community benefit*
- 5. Acknowledgement of South Burnett Regional Council support*

Carried 4/0

**Resolution:**

*Moved Marie Shaw, seconded Cheryl Dalton.*

*That due to the large number of applications and the allocated budget of \$20,000 for this funding round the following applications were unsuccessful*

**Organisation:** Bloomin' Beautiful Blackbutt Festival Incorporated  
**Description of Project:** 'Community Events & Programs supporting not for profit and local businesses'  
**Cost:** \$10,000

**Organisation:** 'Butt Arts Gallery Inc.  
**Description of Project:** 'Purchase of Security Equipment'  
**Cost:** \$1,397

**Organisation:** Community Radio of Wondai Association Inc.  
**Description of Project:** '5 towns 2016'  
**Cost:** \$10,000

**Organisation:** Coolabunia State School 125 year Committee  
**Description of Project:** '125 year reunion of the Coolabunia State School'  
**Cost:** \$2,000

**Organisation: Maidenwell Community Group**  
**Description of Project: 'Maidenwell Marathon Weekend'**  
**Cost: \$4,000**

**Organisation: Murgon's Men Shed Inc.**  
**Description of Project: 'Display Annex'**  
**Cost: \$6,300**

**Organisation: Nanango Art Society**  
**Description of Project: 'Community Hub'**  
**Cost: \$10,000**

**Organisation: PCYC South Burnett**  
**Description of Project: 'Improved facility to satellite location for PCYC Remote Control Car Club'**  
**Cost: \$10,000**

**Organisation: South Burnett Peace of Mind Association Incorporated**  
**Description of Project: 'Training Clients'**  
**Cost: \$8,291.50**

**Organisation: South Burnett Saints AFC Inc.**  
**Description of Project: 'Portable Canteen'**  
**Cost: \$10,000**

**Organisation: Tableland Hall Committee Inc.**  
**Description of Project: 'Restumping of Tablelands Hall'**  
**Cost: \$10,000**

**Organisation: South Burnett Western Performance Club**  
**Description of Project: 'Water Consumption Project'**  
**Cost: \$10,000**

**Organisation: Blackbutt District Tourism & Heritage Association**  
**Description of Project: 'Roy Emerson Bronze Statue'**  
**Cost: \$10,000**

Carried 4/0

## 1.7 Round 8 Funding Criteria and Dates

*Moved Marie Shaw seconded Rod Morgan*

*That*

- 1. the Criteria for Round 8 of funding is to support drug and alcohol initiatives in the South Burnett and that meet the funding criteria outlined in the Mayor's Community Benefit Fund Guidelines.*
- 2. Applications will open on 8 February 2016, close on 4 March 2016, be assessed on Tuesday 8 March 2016 at a meeting commencing at 5.30pm in the Kingaroy Council Committee Room, Glendon Street Kingaroy. Funding will be announced on 16 March 2016.*

3. *The allocated amount of funding for Round 8 is \$10,000*

*Carried 4/0*

**2. GENERAL SECTION**

**2.1 General Business**

Proceeds from the Mayor's Community Breakfast held in Kumbia on Tuesday 17 November 2015 that raised \$513 be donated to the Kumbia Kindergarten as announced on the day.

**Resolution:**

*Moved Scott McLennan, seconded Rod Morgan.*

*That the committee endorse the payment \$513 to the Kumbia Kindergarten.*

*Carried 4/0*

The meeting closed at 6.32pm



**Financial and Resource Implications**

N/A

**Link to Corporate/Operational Plan**

N/A

**Communication/Consultation (Internal/External)**

N/A

**Legal Implications (Statutory Basis, Legal Risks)**

Nil

**Policy/Local Law/Delegation Implications**

Nil

**Asset Management Implications**

Nil

**7. Portfolio - Property and Human Resources**

**7.1 Property and Human Resources Portfolio Report**

**Document Information**

**IR No** 1572164

**Author** Cr Deb Palmer

**Date** 22 February 2016

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**Précis**

Property and Human Resources Portfolio Report

**Summary**

Property and Human Resources Portfolio Report to Council.

**Officer's Recommendation**

That the Property and Human Resources Portfolio Report to Council be received.

**8. Portfolio - Water, Wastewater and Sport Development**

**8.1 Water, Wastewater & Sport Development Portfolio Report**

**Document Information**

**IR No** 1572248

**Author** Cr Barry Green

**Date** 22 February 2016

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**Précis**

Water, Wastewater & Sport Development Portfolio Report

**Summary**

Water, Wastewater & Sport Development Portfolio Report

**Officer's Recommendation**

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

**9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs**

**9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report**

**Document Information**

**IR No** 1572154

**Author** Cr Kathy Duff

**Date** 22 February 2016

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**Précis**

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

**Summary**

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

**Officer's Recommendation**

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

**10. Portfolio - Finance, Planning and ICT**

**10.1 Finance, Planning and ICT Portfolio Report**

**Document Information**

**IR No** 1572136

**Author** Cr Keith Campbell

**Date** 22 February 2016

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**Précis**

Finance, Planning and ICT Portfolio Report

**Summary**

Finance, Planning and ICT Portfolio Report to Council.

**Officer's Recommendation**

That the Finance, Planning and ICT Portfolio Report to Council be received.

**10.2 Finance (F)**

***Officer's Reports***

**10.2.1 F - 1572741 - Monthly Financial Statements**

**Document Information**

**IR No 1572741**

**Author Finance Officer (Financial Reporting)**

**Endorsed  
By General Manager Finance**

**Date 16 February 2016**

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**Précis**

Report on the Financial Position of South Burnett Regional Council as at 11 February 2016.

**Summary**

The following information provides a snapshot of Council's Financial Position as at 11 February 2016.

**Officer's Recommendation**

That the Monthly Financial Report as at 11 February 2016 be received and noted.

**Key Financial Ratios**

**SOUTH BURNETT REGIONAL COUNCIL**

**FINANCIAL SCORECARD**



**Statement of Comprehensive Income**

**Statement of Comprehensive Income**  
**As at 11 February 2016**  
**62% of Year Complete**

	2016	Amended Budget	Variance
	\$	\$	%
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent Revenue</b>			
Rates, levies and charges	31,540,816	42,456,132	74%
Fees and charges	2,643,729	4,456,330	59%
Rental Income	271,762	492,885	55%
Interest received	886,649	1,561,575	57%
Sales revenue	2,509,215	4,104,010	61%
Other Income	242,008	777,545	31%
Grants, Subsidies, Contributions & Donations	6,799,391	12,145,770	56%
	<u>44,893,569</u>	<u>65,994,247</u>	
<b>Capital Revenue</b>			
Grants, Subsidies, Contributions & Donations	4,561,585	7,480,151	61%
<b>Total Revenue</b>	<u>49,455,154</u>	<u>73,474,398</u>	
<b>Total Income</b>	<u>49,455,154</u>	<u>73,474,398</u>	
<b>Expenses</b>			
<b>Recurrent Expenses</b>			
Employee benefits	15,228,445	25,293,928	60%
Materials and services	11,340,129	23,987,497	47%
Finance costs	1,362,152	2,373,090	57%
Depreciation and amortisation	7,915,883	13,215,467	60%
	<u>35,846,609</u>	<u>64,869,982</u>	
<b>Capital Expenses</b>			
	(96,044)	(750,000)	13%
<b>Total Expense</b>	<u>35,750,565</u>	<u>64,119,982</u>	
<b>Net Result</b>	<u>13,704,588</u>	<u>9,354,416</u>	



**Statement of Financial Position**

**Statement of Financial Position**  
**As at 11 February 2016**

	2016 \$	Original Budget \$
<b>Current Assets</b>		
Cash and Cash Equivalents	31,150,440	18,776,575
Trade and Other Receivables	16,282,643	6,348,249
Inventories	1,030,473	1,046,188
Investments	-	-
<b>Total Current Assets</b>	<b>48,463,556</b>	<b>26,171,012</b>
<b>Non-Current Assets</b>		
Trade and other receivables	1,500	-
Property, Plant and Equipment	875,701,037	909,874,578
Intangible Assets	7,786,872	7,643,981
<b>Total Non-Current Assets</b>	<b>883,489,410</b>	<b>917,518,559</b>
<b>TOTAL ASSETS</b>	<b>931,952,966</b>	<b>943,689,571</b>
<b>Current Liabilities</b>		
Trade and other payables	5,087,988	4,454,835
Borrowings	2,213,721	4,192,710
Provisions	3,320,615	3,264,734
<b>Total Current Liabilities</b>	<b>10,622,324</b>	<b>11,912,279</b>
<b>Non-Current Liabilities</b>		
Borrowings	40,010,463	47,222,598
Provisions	11,612,607	10,616,231
<b>Total Non-Current Liabilities</b>	<b>51,623,070</b>	<b>57,838,829</b>
<b>TOTAL LIABILITIES</b>	<b>62,245,394</b>	<b>69,751,108</b>
<b>NET COMMUNITY ASSETS</b>	<b>869,707,572</b>	<b>873,938,463</b>
<b>Community Equity</b>		
Asset Revaluation Surplus	430,783,167	432,824,725
Retained Surplus/(Deficiency)	438,924,405	441,113,738
<b>TOTAL COMMUNITY EQUITY</b>	<b>869,707,572</b>	<b>873,938,463</b>

**Financial and Resource Implications**

N/A

**Link to Corporate/Operational Plan**

EXC1 - Effective financial management.

**Communication/Consultation (Internal/External)**

N/A

**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

N/A

**Asset Management Implications**

N/A

## 10.3 Planning (P&LM)

### *Officer's Reports*

#### 10.3.1 P&LM - 1539601 - Forwarding Reconfiguration of a Lot (1 lot into 4 lots) at 45 Logan Street Kingaroy - Lot 5 RP909634 - Applicant: W Henningsen C/- O'Reilly Nunn Favier - ROLI2015/0002

### Document Information

IR No 1539601

Author Planning Officer

Endorsed  
By Manager Planning & Land Management  
General Manager Corporate Services

Date 11 February 2016

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### Précis

Forwarding Reconfiguration of a Lot (1 lot into 4 lots) at 45 Logan Street Kingaroy - Lot 5 RP909634 - Applicant: W Henningsen C/- O'Reilly Nunn Favier - ROLI2015/0002

### Summary

- The applicant seeks to create three (3) additional allotments on Logan Road & River Road, approximately 1.5km south west of the Kingaroy CBD;
- Subject site is included within the *Rural Locality (Rural Zone)* under the *Kingaroy Shire IPA Planning Scheme* and within the *Urban Footprint* under the *Wide Bay Burnett Regional Plan*;
- The subdivision intends to create an allotment (proposed Lot 102), suitable to relocate the scrap metal storage business currently stored on Lot 5 RP909634;
- It is recommended that Council *approve* a Development Permit - Reconfiguring a Lot for subdivision (1 lot into 4 lots), subject to reasonable and relevant conditions.

### Officer's Recommendation

That a **Development Permit** for Reconfiguring a Lot - Subdivision (1 lot into 4 lots) at 45 – 53 Logan Street, Kingaroy on land described as Lot 5 RP909634 be **approved**, subject to the following conditions –

#### General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application:
- *Proposed Subdivision 1 lot into 4 lots* - Drawing no: 4761P/2, Sheet No. 1 of 1, Rev: D, prepared by: O'Reilly Nunn Favier and dated: 11/01/16; and
- Unless otherwise amended by the following conditions.
- GEN2. Prior to the sealing of the survey plan, the scrap metal product currently stored on Lot 5 RP909634 is to be relocated to the area that is to be proposed Lot 102.
-

- GEN3. A note is to be placed on the rates notice for proposed Lot 101 & 102 to indicate that the land is within the 400m buffer area to Council's waste water treatment facility.
- GEN4. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.
- GEN5. The applicant is required to maintain the site in a clean and orderly state at all times, clearing declared weeds and feral animals.

### **Compliance Assessment**

- GEN6. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the sealing of the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

### **Survey Marks**

- RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

### **Natural Resources Valuation Fees**

- RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$94.00 (2 x \$47.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

### **Electricity**

- RAL3. All lots are to be connected to reticulated electricity or an alternative energy source –
- Written confirmation from the electricity authority, that all matters relating to the reticulation of electricity including electrical civil works have been completed, is to be provided to Council prior to sealing the Survey Plan; or
  - Information detailing the alternative energy source is to be provided to Council prior to sealing the Survey Plan.

Should any lots not have connection to reticulated electricity, a note will be placed on the respective lots rates notice, indicating that this lot does not have an reticulated electricity connection.

- RAL4. Electricity is to be provided to the development in accordance with relevant Australian Standards.

### **Stormwater Drainage**

- ENG1. Any new earthworks or structures may not concentrate or impede the natural flow of water across property boundaries and onto any other lots.

### **Property Access**

- ENG2. The applicant must construct access to each lot abutting the road carriageway in accordance with the requirements of Table S2.7 – *Design and Construction Standards* of the Kingaroy Shire IPA Planning Scheme and the details in:

- South Burnett Regional Council Drawing No. SBRC00049 *Rural Property Access*, for the proposed dual access to River Road to serve proposed lots 101 and 102; and
- South Burnett Regional Council Drawing No. SBRC00048 *Residential Property Access and Kerb Crossover* for the proposed accesses to proposed lots 7 and 100; and
- ensuring that:
  - a) where a dual access serving two (2) abutting properties is proposed, the applicant shall liaise with Ergon Energy to ensure conflict will not occur with proposed electricity works and infrastructure.
  - b) Only one (1) access point is provided for each lot. Any other existing access points must be reinstated to the general surrounding road profile, including the existing table drain or the road as reconstructed;
  - c) the pipe culverts for the driveways serving proposed lots 101 and 102 are appropriately sized for their stormwater catchment: for ARI 2;
  - d) Each entrance is constructed:
    - i. to allow vehicles to enter and leave each proposed lot in a forward gear;
    - ii. such that it does not cause a trip hazard to pedestrians;
    - iii. to ensure that low-clearance vehicles can enter and leave each proposed lot; and
    - iv. such that fencing, landscaping and letterboxes do not to impede sight lines for vehicles entering or leaving each proposed lot or driving along River Road or Logan Street.

ENG3. The applicant must design and construct the southern side of Logan Street for the complete frontage of proposed lot 7 for a half road bitumen-sealed width of 5.00m from road crown in accordance with the requirements of the Kingaroy Shire IPA Planning Scheme.

### **Sewerage**

ENG4. For proposed lots 101 and 102, provide a Q10 flood height and/or the highest known flood level to AHD on the proposed site plan, confirmed by a Registered Professional Engineer of Queensland; and demonstrate that an on-site waste water disposal facility can be sited above this level.

### **Earthworks**

ENG5. Any proposed earthworks if not self-assessable against the Kingaroy Shire IPA Planning Scheme shall be done in accordance with Council's Planning Scheme Part 3.3.2 *Rural Residential Locality Code – 020 (g) Earthworks* and shall be undertaken under a separate Development Permit for Operational Works.

### **Property Boundaries**

ENG6. All existing on-site structures, dams, sewage treatment facilities including transpiration and irrigation areas, fences and other infrastructure must be relocated so as not to cross any of the proposed property boundaries.

### **Standard of Works**

ENG7. Works shall be constructed generally in accordance with the specification requirements outlined in Aus-Spec #1 and the IPWEAQ Standard Drawings unless otherwise agreed by Council's General Manager of Infrastructure.

### **Maintenance Bond**

ENG8. A Maintenance Bond, equal to 5% of the total cost of construction of the civil works, including landscaping where applicable, must be lodged with the Council for a period of twelve (12) months from the date of practical completion of the works.

### **Advice**

ADV1. *Section 341(2)(a) of the Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of two (2) years the approval will lapse. Note that in accordance with *section 341(7)* a related approval may extend the relevant (currency) period.

ADV2. A Material Change of Use application is required over proposed Lot 102, prior to commencement of commercial scrap metal operations.

ADV3. Telecommunication connections can be arranged by emailing *F1103721@team.telstra.com* providing the following information:

- Full name;
- Address of property including state & postcode;
- Lot No's and Plan No's: and
- What the development is (units, subdivision, shop, etc)

ADV4. The applicant is encouraged to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

ADV5. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. *Section 23(1)* provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV6. Attached for your information is a copy of *Division 8* of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
- b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

### **Financial and Resource Implications**

No implication can be identified.

### **Link to Corporate/Operational Plan**

#### **Strategic Priority 2. Growth and Opportunity**

Balanced development that preserves and enhances our region.

Implement policies and plans that support appropriate planning and development for business, industry and community needs.

**Communication/Consultation (Internal/External)**

Refer to Section 4.0 of this report.

**Legal Implications (Statutory Basis, Legal Risks)**

No implication can be identified.

**Policy/Local Law/Delegation Implications**

No implication can be identified.

**Asset Management Implications**

No implication can be identified.

**11. Consideration of Notices of Motion**

No Report.

**12. Information Section (IS)**

**12.1 IS - 1572778 - Reports for the Information of Council**

**Document Information**

**IR No** 1572778

**Author** Administration Section

**Date** 16 February 2016

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**Précis**

Reports received for the Information of Council.

**Summary**

South Burnett Regional Council Monthly Capital Works Report  
List of Correspondence pending completion of assessment report  
Road Maintenance Expenditure Report

**Officer's Recommendation**

That the reports be received.



**13. Confidential Section**

**13.1 CONF - 1572735 - Gordonbrook Water Allocation Tender 15/16-09**

**Document Information**

**IR No 1572735**

**Author Manager Water & Wastewater**

**Endorsed  
By General Manager Infrastructure  
Director**

**Date 15 February 2016**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

**13.2 CONF - 1573420 - Applications for the granting of payment concessions**

**Document Information**

**IR No** 1573420

**Author** General Manager Corporate Services

**Date** 17 February 2016

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1) (d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(d) rating concessions