



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

**Agenda**  
**of the**  
**Special Meeting**

**Held in the Warren Truss Chamber 45 Glendon Street Kingaroy**

on Wednesday, 9 November 2016

Commencing at 8.30am

**Acting Chief Executive Officer: Lester Schumacher**

**Our Vision**

*"Individual communities building a strong and vibrant region."*

**Our Values**

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |



## **SOUTH BURNETT REGIONAL COUNCIL SPECIAL MEETING AGENDA**

**Wednesday, 9 November 2016**

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**1. Leave Of Absence**

Nil.

**2. Business**

**2.1 G - 1670842 - Adoption of Council's Annual Report 2015/16**

**Document Information**

**IR No** 1670842

**Author** Manager Social and Corporate Performance

**Endorsed  
By** General Manager Corporate Services

**Date** 16 November 2016

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**Précis**

Adoption of Council's Annual Report 2015/16.

**Summary**

Pursuant to section 182 of the *Local Government Regulation 2012*, Council is required to prepare an Annual Report which contains an assessment of Council's performance in implementing its Corporate and Operational Plans, audited financial statements, and other statutory information as required by legislation.

The Annual Report is Council's report to its community and stakeholders on its performance and achievements, and its planned outcomes. It reveals Council's strategic and financial positions, and it details Council's performance in meeting the strategic priorities outlined in our Corporate Plan.

**Officer's Recommendation**

That Council adopt the 2015/16 Annual Report

**Financial and Resource Implications**

No direct financial implications arise from this report.

**Link to Corporate/Operational Plan**

EXC4.1 - A governance framework that delivers good organisational management

EC1 - An informed and engaged community.

**Communication/Consultation (Internal/External)**

The preparation of the Annual Report involved a collaborative approach requiring all departments within Council to provide an update on not only the highlights and achievements but also the

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challenges the department faced for the reporting year. Once all the information was compiled and the report was prepared, consultation took place with the Senior Management Team and the Councillors to ensure details were cross checked and any changes made.

The final 2015/16 Annual Report is now with Council for adoption.

### **Legal Implications (Statutory Basis, Legal Risks)**

The Annual Report is required pursuant to section 182 of the *Local Government Regulation 2012*.

### **Policy/Local Law/Delegation Implications**

No direct legal implications arise from this report.

### **Asset Management Implications**

No direct policy/local law/delegation implications arise from this report.

## **2.2 Requesting confirmation of Council's representative on the SQCT Board of Directors for the term 2016-18**

### **Document Information**

**IR No** 1667423

**Author** Executive Assistant

**Endorsed  
By** Acting Chief Executive Officer

**Date** 28 October 2016

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### **Précis**

Requesting confirmation of Council's representative on the SQCT Board of Directors for the term 2016-18. Nomination form required by 10 November 2016

### **Summary**

Council has been asked to appoint a representative to the SQCT Board for the term 2016-2018.

### **Officer's Recommendation**

That Council nominates Cr Danita Potter on the Southern Queensland Country Tourism Limited Board.

### **Financial and Resource Implications**

Any expenses are part of existing budgets

### **Link to Corporate/Operational Plan**

GO3 The South Burnett is a recognised tourism destination

GO3.1 Continue to promote the South Burnett as a premier tourist destination

### **Communication/Consultation (Internal/External)**

Correspondence received from Southern Queensland Country Tourism requesting the appointment of a representative to the SQCT Board for 2016-2018.

### **Legal Implications (Statutory Basis, Legal Risks)**

Nil, covered by Council's insurance as a delegate of South Burnett Regional Council

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## **Policy/Local Law/Delegation Implications**

Nil

## **Asset Management Implications**

Nil

## **Report**

Nominations for the 2016-2018 Southern Queensland Country Tourism Ltd (SQCT) Board are currently being called. South Burnett Regional Council has been invited to appoint a representative to the SQCT Board for 2016-2018.

The Annual General Meeting of the Association is to be held at the Empire Theatre, Neil Street, Toowoomba, on Thursday 17 November 2016.

