



South Burnett

Regional Council

Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 7 October 2015

Chief Executive Officer: Gary Wall

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday, 7 October 2015

ORDER OF BUSINESS:

| | | |
|-------------|---|-----------|
| 1. | LEAVE OF ABSENCE | 1 |
| 2. | PRAYERS | 1 |
| 3. | CONFIRMATION OF MINUTES OF PREVIOUS MEETING | 1 |
| 3.1 | South Burnett Regional Council Minutes | 1 |
| 4. | PORTFOLIO - ECONOMIC DEVELOPMENT, GOVERNANCE AND COMMUNICATION | 2 |
| 4.1 | Economic Development, Governance and Communication Portfolio Report..... | 2 |
| 5. | PORTFOLIO - ROADS & DRAINAGE | 2 |
| 5.1 | Roads & Drainage Portfolio Report | 2 |
| 5.2 | ROADS & DRAINAGE (R&D) | 4 |
| 5.3 | DESIGN & TECHNICAL SERVICES (D&TS) | 4 |
| 5.3.1 | D&TS - 1508231 - Requesting Council's views by 15 October 2015 on an Application for Permanent Road Closure Adjoining Lot 15 FY837 Parish of Boogie Locality of Boogie | 4 |
| 6. | PORTFOLIO - ARTS, COMMUNITIES, HEALTH AND WASTE SERVICES | 5 |
| 6.1 | Arts, Communities, Health and Waste Services Portfolio Report | 5 |
| 7. | PORTFOLIO - PROPERTY AND HUMAN RESOURCES | 7 |
| 7.1 | No Report..... | 7 |
| 7.2 | PROPERTY (P) | 8 |
| 7.2.1 | P - 1384214 - Requesting to name Maidenwell Sportsground Oval after Mr JA Gorton | 8 |
| 8. | PORTFOLIO - WATER, WASTEWATER AND SPORT DEVELOPMENT | 8 |
| 8.1 | Water, Wastewater & Sport Development Portfolio Report..... | 8 |
| 9. | PORTFOLIO - NATURAL RESOURCE MANAGEMENT, PARKS AND INDIGENOUS AFFAIRS | 9 |
| 9.1 | Natural Resource Management, Parks and Indigenous Affairs Portfolio Report | 9 |
| 10. | PORTFOLIO - FINANCE, PLANNING AND ICT | 10 |
| 10.1 | Finance, Planning and ICT Portfolio Report..... | 10 |
| 10.2 | FINANCE (F) | 11 |
| 10.2.1 | F - 1514399 - Monthly Financial Statements..... | 11 |
| 10.2.2 | F - 1513882 - South Burnett Regional Council Monthly Capital Works Report | 15 |
| 10.2.3 | F - 1513851 - Procurement Policy 2016..... | 24 |
| 10.2.4 | F - 1514888 - Blackbutt Tennis Club Inc - Requesting Council Waive the Current Outstanding Rates Balance of \$1,604.92 for Property Situated at 61 Hart Street, Blackbutt .. | 30 |
| 10.3 | PLANNING (P&LM) | 30 |
| 10.3.1 | P&LM - 1438734 - Forwarding Material Change of Use Application for Proposed Piggery Development at 2708 Wondai Proston Road Hivesville - Lot 1 & 2 RP84295 - Applicant: Anderlea Pty Ltd..... | 30 |
| 10.3.2 | P&LM - 1471109 - Forwarding Material Change of Use IDAS Application for One New Building (Class 9) for Indoor Shooting and Training Activities at Redmans Road Kingaroy - Lot 1 RP124382; Applicant: South Burnett Pistol Club..... | 33 |
| 11. | INFORMATION SECTION (IS) | 43 |

| | | |
|------|---|-----------|
| 11.1 | IS - 1514379 - Reports for the Information of Council | 43 |
| 12. | GENERAL SECTION | 43 |
| 13. | CONFIDENTIAL SECTION | 43 |

Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 7 October 2015 at 9.01am

PRESENT:

Councillors:

Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green, Cr DP Tessmann, Cr RLA Heit

Absent: Cr DJ Palmer

Council Officers:

Gary Wall (Chief Executive Officer), Lester Schumacher (General Manager Finance), Stan Taylor (General Manager Corporate Services), Russell Hood (General Manager Infrastructure)

1. Leave Of Absence

Motion:

Moved Cr BL Green, seconded Cr KM Campbell.

That Cr Palmer be granted leave of absence from the meeting.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

2. Prayers

A representative of the Kingaroy District Ministers Association, David Ferguson offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 16 September 2015 as recorded be confirmed.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the minutes of the previous meeting held on Wednesday 16 September 2015 as recorded be confirmed.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communication

4.1 Economic Development, Governance and Communication Portfolio Report

No Report

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Summary

Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That the Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr DP Tessmann, seconded Cr RLA Heit.

That the Roads & Drainage Portfolio Report to Council be received.

Capital Projects

Nanango Streetscape (Drayton Street) - Work continues on the Alfresco areas with the next stage to be the completion of pedestrian facilities near the roundabout. The timber for the shade structures has arrived and we have commissioned an additional contractor to erect them.

Coulson St, Blackbutt - Work continues on installing pipes on the northern side of Coulson Street. As expected, this is slow work due to the need to shore the deep trenches to protect the staff.

Minmore Rd - Work has finished on the Minmore crest sealing job.

Appin Street, Nanango - Crews are about to commence the shoulder sealing in Appin Street, Nanango as well as building a short cul-de-sac in Dalby street off of Fitzroy Street.

Proston Boondooma Rd - Work continues with earthworks on the Proston Boondooma Rd.

Johnson Street, Hivesville – Crews have arrived to start the sealing of this street in Hivesville. Once this job is complete work will start on the shoulder sealing of Rodney Street, Proston

Maintenance

The following roads have been attended to by Council crews since the last report,

- *Coverty Rd, Coverty*
- *Stumckes Rd, Proston*
- *Manar Rd, Proston*
- *Bellbird Rd, Goodger*

- *Franklins Rd, Coolabunia*
- *Semgreens Rd, Coolabunia*
- *Daley Crossing Rd, Kunioon*
- *Hodges Dip Rd, Chahpingah*
- *Memerambi-Barkers Creek Rd*
- *Memberambi- Gordonbrook Rd*
- *Kumbia Brooklands Rd*
- *Kawl Kawl Rd*

Design & Technical Services

Survey and design for the following projects has either been completed or is in the process of being completed and on the program for construction:

- *William St, Kingaroy – The water main has been surveyed for design between Haly St and Queen St.*
- *Queen St, Kingaroy – The water main has been surveyed for design between William St and the Bunya Highway.*
- *Hodges Rd, Kingaroy - This design has been finalised and will be certified this week.*
- *Glendon St Carpark (Circular Pl), Kingaroy – This design will include the replacement of the water main, replacement of a section of sewer, installation of subsoil drainage, kerb and channel, the reconstruction of the pavement and crossovers.*
- *Tingoora Chelmsford Rd – This project is currently being designed and will be completed by the end of the month.*
- *Stonelands Rd Bridge – This design phase has commenced with the proposal to install large box culverts to replace the previous timber bridge.*
- *Hazeldean Rd – The design phase has commenced for this site which involves widening the seal over crests.*

Bridges

- *15/16 Bridge Replacements – This contract has been awarded to Construction Project Management and they have been awarded possession of site as principal contractor for the 3 bridge sites on Weens Rd, Mondure Rd and Campbells Rd. They are currently removing the existing timber bridges with local road detours in place or localised sidetrack.*

Projects of Interest

- *Memerambi Subdivision- Council has engaged GenEng Solutions to undertake the detailed design and contract administration for this project. Council has agreed to GenEng's project plan for this project and Council will be going out to tender in mid October.*
- *Clark & Swendson/Kingaroy Barkers Creek Intersection – Council has engaged Highland Infrastructure Group (HIG) to undertake the detail design, construction staging and TMR engagement with this project. The intersection is under State control and requires approval from Main Roads prior to proceeding with the staggered construction phase of delivery. This project also involves the extension of widened road down to Swickers new access.*
- *Streetlighting Studies –The consultants have forwarded the Proston streetlight study for review and we are still awaiting the assessment for Murgon.*

Materials Laboratory

The Materials Laboratory officers are currently undertaking construction materials testing for the following projects/clients:

- Kingaroy Wastewater Treatment Plant Upgrade (QCGC)
- Downer EDI – Dam project at Tarong Mine
- Gympie Regional Council

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

5.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 1508231 - Requesting Council's views by 15 October 2015 on an Application for Permanent Road Closure Adjoining Lot 15 FY837 Parish of Booie Locality of Booie

Summary

An application has been received by the Department of Natural Resources and Mines (DNRM) to permanently close a section of road reserve abutting Lot 15 on FY837, Booie. This parcel of road reserve is on Millards Road and is approximately 260 metres to the north of Kingaroy Barkers Creek Road. The total area of land proposed to be resumed is approximately 2,010m² to be amalgamated with Lot 15 FY837.

Officer's Recommendation

That Council advise the Department of Natural Resources and Mines that there is no objection with the submitted proposal.

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

ATTENDANCE:

General Manager Russell Hood left the meeting at 9.26am
General Manager Russell Hood returned to the meeting at 9.29am

6. Portfolio - Arts, Communities, Health and Waste Services

6.1 Arts, Communities, Health and Waste Services Portfolio Report

Summary

Arts, Communities, Health and Waste Services Portfolio Report to Council.

Officer's Recommendation

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr BL Green.

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.

Arts & Culture (RADF)

3 applications were received in Round 1 totalling \$19965. 2 applications were approved to the value of \$17047.

RADF Round 2 applications opened Monday 3 October 2015 and will close Friday 13 November 2015

Community Assistance Funding Round 1

Community assistance annualised recipients received payments at the annual community presentation night held on the 16 September 2015

Drought Relief Days

Drought relief functions are continuing throughout the South Burnett with Durong currently preparing to hold their event on 24 October followed by Maidenwell on 7 November.

Safer Family's Better Communities Rally

As a part of LGAQ's Domestic Violence Week and the Safer Family's Better Communities Campaign, rallies across the region are being held today to demonstrate that the South Burnett Community says no to domestic violence. The aim of the campaign is to recognise that domestic violence is a constant threat to community well-being and that the whole community has a responsibility to ensure families can feel safe. Participants at each event will be encouraged to donate to, or show support for those organisations within our region at the forefront of dealing with domestic violence.

The rallies included a minute silence and balloon release to remember those who have tragically lost their lives at the hand of domestic violence. Guest speakers from South Burnett organisations whom assist victims of domestic violence were present at each rally, along with information on where to find support.

Australia Day 2016

Nominations are now open for the region's annual Australia Day Awards for 2016 and close on the 30 October 2015.

These awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experienced in our region. Some of the award categories have changed this year and have been chosen to give our individual communities equal opportunity to nominate those who have made special contributions to their local community.

Award categories are as follows:

- *Citizen of the Year (26 years or over as at 26 January 2016)*
- *Young Citizen of the Year (Aged between 16 to 25 years as at 26 January 2016)*
- *Junior Cultural Award (Aged 17 years and under as at 26 January 2016)*
- *Senior Cultural Award (Aged 18 years and over as at 26 January 2016)*
- *Junior Sports Award (Aged 17 years and under as at 26 January 2016)*
- *Senior Sports Award (Aged 18 years and over as at 26 January 2016)*
- *Sports Administrator/Coach/Official Award*
- *Community Organisation of the Year Award*
- *South Burnett Volunteer of the Year Award*
- *South Burnett Lifetime Achievement Award (Aged 60 years and over as at 26 January 2016)*
- *Local Achiever Awards (Awarded to person who has made an outstanding achievement in the local community - open to all ages)*

This year the regional awards ceremony will be held on the eve of Australia Day, Monday 25 January 2016 at the Proston Community Town Hall.

Christmas Light Competition 2015

Hancock Prospecting Pty Ltd Christmas light competition is now open with fantastic prizes including South Burnett Champion winning a trip to Singapore for 2 adults, 2 children, including 5 nights of accommodation, to the value of \$15,000. The South Burnett Runner Up will be awarded a trip to Singapore for 2 adults, 2 children, including 5 nights of accommodation to the value of \$10,000. Entry forms are available online and close on the 1 December 2015. Judging will take place on the 7, 8 & 9 December.

Libraries

First 5 Forever (Best Start)

Supporting parents across the South Burnett in building their child's pre-literacy skills has continued through the Best Start Rhyme Time and Story Time sessions with 50 children and 18 parents attending over the past three weeks.

School Holiday activities

School holiday activities took place across the South Burnett with children making a variety of items from Scoobie creations, placemats and origami to magic and optical illusions. There have been over 100 participants in the activities this school holidays.

Environmental Health – RSPCA, Animal Housing Facilities & Animal Desexing Program

The Council/RSPCA Animal Housing Facility was officially reopened on Saturday 29th August 2015. The RSPCA have been busily undertaking renovations, extensions, repairing and providing a face lift to their own and the Council's Animal Housing facilities at Warren Truss Drive, near the Kingaroy airport for a number of years now.

I had the privilege of representing Council at this public function and officially reopened the facility. The day was well attended by the community and it's encouraging to see the level of support for the RSPCA from the public.

The RSPCA Qld Chief Executive Officer as well as other RSPCA dignitaries were on hand to corporately demonstrate the RSPCA's level of interest in and commitment to this South Burnett facility. The RSPCA CEO had many a kind word to say about Council's partnership with the RSPCA over the years.

The Council has financially supported the redevelopment of the Animal Housing Facilities early after amalgamation and it continues to partner with the RSPCA to provide care and appropriate facilities for the animals that the Council impounds as part of its animal control operations.

Also, the RSPCA desexing initiative, which Council again financially supported this year, resulted in some almost 200 vets state wide sign up to offer 20% discounts for desexing procedures. Final figures are still coming in but it's estimated that between 17,000 and 20,000 pets were de-sexed across Queensland because of the campaign. There were 2 major prizes up for grabs and a Kingaroy woman won one of them, which was a Harley Davidson motorbike (valued at \$20,000) for getting her 5 year old Rottweiler dog de-sexed at a local South Burnett participating Veterinary Surgery.

I applaud the good work that the RSPCA is doing in the South Burnett and Queensland wide and I commend this organisation to the Council.

Waste - Closing of the Wondai and Murgon Waste facilities when servicing

An incident occurred at the Kingaroy landfill in May 2013, where a piece of mobile plant came in contact with a pedestrian causing injury. Since then Council has undertaken a review of all of its waste facilities and implemented changes in an attempt to prevent this situation from happening again.

A number of changes were implemented soon after the incident. One of those measures has been to close the Wondai and Murgon waste facilities when the skip bins are being emptied. Although this change has been in place for over 2 years now it has come to my attention that some of the community have recently been made aware of the changes having gone to use the waste facility to find it temporarily closed. Council is indeed apologetic about this inconvenience, but Council is also committed to the safety of the public and this measure is necessary to ensure the protection of everyone.

This means that residents can potentially expect delays of up to an hour in the morning, at either facility, generally between the hours of 6.30am – 9.30am on Monday, Wednesday and Friday. There may however irregularly be servicing required on a Sunday, depending upon how much waste is disposed of at the facilities over the weekend. Signs are placed up at the gate advising that the facility is closed when servicing is happening. New signs are to be installed which will also give people an indication of when the facility will reopen again. If residents are not able to wait for the facility to open at say Murgon then they are welcome to take their waste to the waste facility at Wondai or vice versa. Alternatively, if people don't want to encounter this closure possibility at all, then residents are encouraged to utilise the waste facilities on a Tuesday, Thursday or Saturday.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

7. Portfolio - Property and Human Resources

7.1 No Report

7.2 Property (P)

Officer's Reports

7.2.1 P - 1384214 - Requesting to name Maidenwell Sportsground Oval after Mr JA Gorton

Summary

Council received a letter from the Maidenwell Community Group Inc. requesting permission from Council to name the new Maidenwell Oval after Mr Joseph Aubrey (Aub) Gorton. Maidenwell Community Group Inc. will install a new timber sign at the oval. Opening of the new oval will occur on 7 November 2015 in conjunction with a Community Drought Relief event organised by the Maidenwell Community Group Inc.

Officer's Recommendation

That the Maidenwell Oval be named 'J.A Gorton Oval'.

Resolution:

Moved Cr DP Tessmann, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

8. Portfolio - Water, Wastewater and Sport Development

8.1 Water, Wastewater & Sport Development Portfolio Report

Summary

Water, Wastewater & Sport Development Portfolio Report

Officer's Recommendation

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

Resolution:

Moved Cr BL Green, seconded Cr KA Duff.

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

Water & Wastewater

Kingaroy Wastewater Treatment Plant

Construction work is continuing and progressing well. Aquatec are transporting a large amount of prefabricated equipment to site and installation in progressing well.

Gordonbrook Water Treatment Plant upgrade

Work at Gordonbrook is progressing well. The MCC building was delivered to site on Saturday last week and installed yesterday. The DAFF units are being transported to site and craned into place tomorrow. This requires a power outage to the site and has meant that the existing water treatment plant has had to be operated outside of normal hours and for longer periods to make sure sufficient water is available for Kingaroy.

Water supply for Kingaroy will also be switched to Gordonbrook Dam for the week of 19 to 23 October as part of this project. Work is needed to be carried out on the line feeding the existing plant from the Boondooma pipeline. The existing plant will only be operational on one train which means that the production of water will be reduced. Notices and information will be shared with residents leading up to this week and it may be necessary to restrict outside use of water within Kingaroy for a period during that week.

Sport & Recreation

Sport and Recreation services conducted a free workshop “Developing your Constitution” for South Burnett sporting organisations in August with 14 participants attending. Sport and Recreation will be holding a free workshop (Developing your Budget) for sporting and community groups on 5 November 6pm-9pm at the South Burnett Enterprise Centre. Registrations are available online and close on 3 November.

Wide Bay Regional Sport & Recreation Advisory Committee

A teleconference was held on the 9 September 2015 regarding the Regional Water Trail. The meeting was to clarify what is needed to progress the Regional Water Trail concept/project.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Indigenous Affairs

The South Burnett & Cherbourg on Show week-end had good support from Cherbourg Aboriginal Council with Mayor Bone and his wife Marlene attending the Wondai Art Gallery South Burnett Exhibition and the Opening night launch Dinner at the Wondai Hotel. Cherbourg Yarra Muntha Café staff served the food and drinks at the Wondai Dinner and there was a mix of indigenous and non indigenous music to set the scene with food and wine all from the South Burnett. The Cultural Concert at BP Dam went well with Cherbourg Wakka Wakka Dancing, Islander Dancing and the popular Cherbourg Muddy Flats Band playing through until late into

the evening. There were tours of the Ration Shed Museum on Saturday and the Manager, Sandra Morgan, said the numbers of extra visitors to the Ration Shed Museum was very pleasing.

BP Dam and Lake Boondooma

Both of our dams were booked to capacity for the South Burnett & Cherbourg on Show long week-end. The Manager, Corey Goldie, said that the 3 new cabins are extremely popular. Corey paid tribute to Adrienne Dunn from the Parks & Gardens staff on the fit outs in both cabins. He said that they look so good and are so well fitted out that they are the cabins that everyone wants to be in and are nearly always the first to be booked.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

10. Portfolio - Finance, Planning and ICT

10.1 Finance, Planning and ICT Portfolio Report

Summary

Finance, Planning and ICT Portfolio Report to Council.

Officer's Recommendation

That the Finance, Planning and ICT Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That the Finance, Planning and ICT Portfolio Report to Council be received.

Finance

Financial Report to 22 September 2015

The attached periodic financial statements are as at 22 September 2015. The Financial Ratios, particularly Cash and Operating Cash, are at reasonable levels. The debt service payment to Queensland Treasury Corporation (QTC) for the year amounting to \$4.140 Million was settled on 15 September.

With regard to the Comprehensive Income Statement

Twenty seven percent (27%) of the total budgeted revenue has been achieved. This is attributable to the recognition of the 1st quarter rates; payment of the Federal Assistance Grant (FAG) amounting to \$4.4 Million; the quarterly payment of the Roads to Recovery (RTR) Grant amounting to \$1.2 Million and final payment from QRA for flood restoration program amounting to \$811,430.

Operating expenses incurred for employee benefits and materials & services are within the expected budget limits.

Finance cost reflected in the Income Statement amounting to \$506,493 represents 1st quarter interest expense on QTC borrowings.

Capex Report

The year to date actual capital expenditure amounts to \$7,396,714. This represents 13% of the revised capital budget of \$57,025,535 for FY 15-16. The \$7.4M actual expenditure does not include commitments.

Planning

Draft Planning Scheme

Currently the draft planning scheme has reached a stage where all amendments resulting from the initial State Interest Check have been included.

Subsequently the Manager of the Planning & Land Management Section has had further discussions with the Department of Planning & Infrastructure at Bundaberg who are satisfied that the Draft may now be referred to the Minister seeking approval to publically advertise the Draft Scheme seeking submissions.

Draft Local Heritage Plan

The draft Local Heritage Plan is underway and on track with the first workshop with Councillors being held. The consultant's next step is to undertake further field work and one on one consultation with owners of identified properties of possible heritage significance.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

10.2 Finance (F)

Officer's Reports

10.2.1 F - 1514399 - Monthly Financial Statements

Summary

The following information provides a snapshot of Council's Financial Position as at 24 September 2015.

Officer's Recommendation

That the Monthly Financial Report as at 24 September 2015 be received and noted.

Key Financial Ratios

SOUTH BURNETT REGIONAL COUNCIL

FINANCIAL SCORECARD

| | | SBRC RATING | INDUSTRY GUIDE |
|--|----------|---|---|
| 1. CASH | | | |
| Number of months operating expenditure covered by total cash held | 9.0 mths | | 5 mths 4 mths 3 mths 2 mths 1 mth 2 wks 1 wk 0 |
| 2. OPERATING CASH | | | |
| Number of months operating expenditure covered by working cash held | 4.6 mths | | 5 mths 4 mths 3 mths 2 mths 1 mth 2 wks 1 wk 0 |
| Working Cash = Cash less Restricted Cash | | | |
| 3. Working Capital Ratio | | | |
| Current Assets / Current Liabilities | 5.17 | | 1.4 1.3 1.2 1.1 1 0.9 0.8 0.7 |
| 4. Funded Long Term Liabilities | | | |
| Percentage of Restricted Cash and Long Term Liabilities backed by Cash | 73% | 100% 90 - 99% 80 - 89% 70 - 79% 60 - 69% 50 - 59% 40 - 49% > 40% | 100% 90 - 99% 80 - 89% 70 - 79% 60 - 69% 50 - 59% 40 - 49% > 40% |
| | | Good Ok Review | |

Statement of Comprehensive Income

Statement of Comprehensive Income
As at 24 September 2015
25% of Year Complete

| | 2016 | Original Budget | Variance |
|--|------------|-----------------|----------|
| | \$ | \$ | % |
| Income | | | |
| Revenue | | | |
| Recurrent Revenue | | | |
| Rates, levies and charges | 9,841,614 | 42,750,542 | 23% |
| Fees and charges | 824,346 | 4,501,830 | 18% |
| Rental Income | 95,583 | 492,885 | 19% |
| Interest received | 283,471 | 1,561,575 | 18% |
| Sales revenue | 646,759 | 4,104,010 | 16% |
| Other Income | 74,130 | 779,545 | 10% |
| Grants, Subsidies, Contributions & Donations | 5,283,654 | 9,292,105 | 57% |
| | 17,049,557 | 63,482,492 | |
| Capital Revenue | | | |
| Grants, Subsidies, Contributions & Donations | 2,270,354 | 6,885,323 | 33% |
| Total Revenue | 19,319,911 | 70,367,815 | |
| Total Income | 19,319,911 | 70,367,815 | |
| Expenses | | | |
| Recurrent Expenses | | | |
| Employee benefits | 5,699,927 | 25,331,350 | 23% |
| Materials and services | 4,225,820 | 22,694,095 | 19% |
| Finance costs | 506,943 | 2,373,090 | 21% |
| Depreciation and amortisation | 3,418,290 | 13,673,160 | 25% |
| | 13,850,981 | 64,071,695 | |
| Capital Expenses | | | |
| | (92,699) | (750,000) | 12% |
| Total Expense | 13,758,282 | 63,321,695 | |
| Net Result | 5,561,629 | 7,046,120 | |

Statement of Financial Position

Statement of Financial Position
As at 24 September 2015

| | 2016 \$ | Original Budget \$ |
|--------------------------------------|--------------------|-----------------------|
| Current Assets | | |
| Cash and Cash Equivalents | 45,346,993 | 18,776,575 |
| Trade and Other Receivables | 8,503,401 | 6,348,249 |
| Inventories | 1,040,763 | 1,046,188 |
| Investments | - | - |
| Total Current Assets | 54,891,158 | 26,171,012 |
| Non-Current Assets | | |
| Trade and other receivables | 3,300 | - |
| Property, Plant and Equipment | 825,645,970 | 909,874,578 |
| Intangible Assets | 7,631,223 | 7,643,981 |
| Total Non-Current Assets | 833,280,493 | 917,518,559 |
| TOTAL ASSETS | 888,171,651 | 943,689,571 |
| Current Liabilities | | |
| Trade and other payables | 5,056,956 | 4,454,835 |
| Borrowings | 2,213,721 | 4,192,710 |
| Provisions | 3,344,785 | 3,264,734 |
| Total Current Liabilities | 10,615,462 | 11,912,279 |
| Non-Current Liabilities | | |
| Borrowings | 40,010,463 | 47,222,598 |
| Provisions | 10,671,465 | 10,616,231 |
| Total Non-Current Liabilities | 50,681,928 | 57,838,829 |
| TOTAL LIABILITIES | 61,297,390 | 69,751,108 |
| NET COMMUNITY ASSETS | 826,874,261 | 873,938,463 |
| Community Equity | | |
| Asset Revaluation Surplus | 395,840,541 | 432,824,725 |
| Retained Surplus/(Deficiency) | 431,033,720 | 441,113,738 |
| TOTAL COMMUNITY EQUITY | 826,874,261 | 873,938,463 |

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That the Monthly Financial Report as at 24 September 2015 be received and noted.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

10.2.2 F - 1513882 - South Burnett Regional Council Monthly Capital Works Report

Summary

The following information provides a snapshot of Council's Capital Works as at 24 September 2015.

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 24 September 2015 be received and noted.

**South Burnett Regional Council
Capital Works Program - 2015/2016**

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|-------------------------------------|---|------------------------------|--------------------------|
| LAND | | | |
| Land for Sale | | - | - |
| TOTAL LAND | | - | - |
| BUILDINGS | | | |
| Administration Offices | | | - |
| Kingaroy Office | Additional Security Exit to Executive Services Area | 20,000.00 | - |
| | New Records Building | 250,000.00 | - |
| | Compactors | 40,000.00 | - |
| | | - | - |
| Murgon Office | | - | - |
| | New Automatic Doors | - | - |
| | | - | - |
| Nanango Office | | - | - |
| | Replace Roof & Gutters | - | - |
| | Upgrade Electrical Switchboard | 18,500.00 | - |
| | | - | - |
| Wondai Office | | - | - |
| | New Roof | 100,000.00 | - |
| Total Administration Offices | | 428,500.00 | - |
| Aerodromes | | | - |
| Kingaroy | | | - |
| | | | - |
| Wondai | | | - |
| | Alteration to Terminal Building to include disable facilities | 5,000.00 | - |
| Total Aerodromes | | 5,000.00 | - |
| Art Galleries | | | - |
| Wondai Art Gallery | | | - |
| | Building Renovations | 40,000.00 | - |
| Total Art Galleries | | 40,000.00 | - |
| Caravan Parks | | | - |
| Murgon Caravan Park | | | - |
| | | - | - |
| Wondai Caravan Park | | | - |
| | New Amenities Block | 150,000.00 | - |
| Total Caravan Parks | | 150,000.00 | - |
| Cemeteries | | | - |
| Kingaroy | New Wall Plinths | 8,000.00 | - |
| | | - | - |
| | | - | - |
| Proston | Fence & Other Improvements | 10,000.00 | - |
| | | - | - |
| | | - | - |
| Wondai | Errect donated shelter | 6,000.00 | - |
| | Cemetery gates & fence | 10,000.00 | - |
| | Toilet Block & Shed | - | 1,472.73 |
| Total Cemeteries | | 34,000.00 | 1,472.73 |
| Depots | | | - |
| Total Depots | | - | - |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|----------------------------------|--|------------------------------|--------------------------|
| Disaster Management | | | |
| Nanango SES | Building Renovations | 150,000.00 | 12.63 |
| | | | - |
| Total Disaster Management | | 150,000.00 | 12.63 |
| Halls | | | |
| | | - | - |
| | | - | - |
| Kingaroy Town Hall | Repaint External Building | - | 19,406.91 |
| | Reception Room Roof to be replaced | 50,000.00 | - |
| | | - | - |
| | | 50,000.00 | 19,406.91 |
| | | - | - |
| Murgon Town Hall | Screen | 15,000.00 | - |
| | Grease Trap | 10,000.00 | - |
| | | - | - |
| | | 10,000.00 | - |
| | | - | - |
| | | - | - |
| Wondai Town Hall | Grease Trap | 10,000.00 | - |
| | Replace roof sheeting | 100,000.00 | - |
| | | - | - |
| | | 110,000.00 | - |
| Total Halls | | 185,000.00 | 19,406.91 |
| Housing | | | |
| | | - | - |
| Total Housing | | - | - |
| Libraries | | | |
| Proston | Repaint internally | 30,000.00 | - |
| | | - | - |
| Total Housing | | 30,000.00 | - |
| Museums | | | |
| Boondooma Homestead | Restoration Materials | 8,000.00 | - |
| Total Museums | | 8,000.00 | - |
| Parks & Gardens | | | |
| | Kingaroy Memorial Park - Playground Equipment | 135,000.00 | - |
| | Kingaroy Memorial Park Anzac Rotunda | 50,000.00 | - |
| | Glendon St Carpark | 300,000.00 | - |
| | Wondai Skate Park | 20,000.00 | - |
| | Wondai Dingo Park - Playground Equipment | 65,000.00 | - |
| | Blackbutt Les Muller Park - BBQs | 14,000.00 | 13,163.00 |
| | | - | - |
| Total Parks & Gardens | | 584,000.00 | 13,163.00 |
| Private Hospital | | | |
| Building Projects | Roof & Ceiling Repairs | 8,200.00 | 1,684.09 |
| | | - | - |
| Total Private Hospital | | 8,200.00 | 1,684.09 |
| Public Conveniences | | | |
| | Kumbia Apex Park Toilet Block Refurbishment | 6,000.00 | - |
| | Wooroolin Public Toilets Toilet Block Refurbishment | 5,000.00 | - |
| | Hivesville Public Toilets Toilet Block Refurbishment | 5,000.00 | - |
| | Nanango Reg McCullum Park Toilet Block Refurbishment | 5,000.00 | - |
| | Benarkin Settlers Park Replace Toilet Block | 145,000.00 | - |
| | | - | - |
| Total Public Conveniences | | 166,000.00 | - |
| Saleyards | | | |
| Coolabunia | Repairs to viewing walkways | 20,000.00 | 41.00 |
| | Vet Crush repairs | 5,000.00 | - |
| | Replace Stock Ramp | 20,000.00 | - |
| | | - | - |
| | | 45,000.00 | 41.00 |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|-------------------------------------|--|------------------------------|--------------------------|
| Clearing Dips | | | - |
| | | - | - |
| Total Saleyards | | 45,000.00 | 41.00 |
| Sport & Recreation | | | |
| Regional Sportsgrounds | Maidenwell Sportsground | 37,200.00 | - |
| | | 37,200.00 | - |
| Hivesville | Hivesville Sportsground Toilets | 35,000.00 | - |
| | | 35,000.00 | - |
| Murgon | PCYC - Replace Roof | 130,000.00 | 129,604.78 |
| | Showgrounds - Refurbish, Repair & Repaint Grandstand | - | 4,558.53 |
| | PCYC - Carpark | 25,000.00 | 66.39 |
| | PCYC Grease Trap | 14,000.00 | - |
| | Murgon Tennis Courts Replace Child Room | 30,000.00 | - |
| | | 199,000.00 | 134,229.70 |
| Proston | Proston Tennis Courts Replace Fencing | 22,000.00 | - |
| | | 22,000.00 | - |
| Wondai | Sportsground - Upgrade Facilities | 126,000.00 | - |
| | | 126,000.00 | - |
| Total Sport & Recreation | | 419,200.00 | 134,229.70 |
| Swimming Pools | | | |
| | | - | - |
| Kingaroy | Pool Repair | 150,000.00 | 73,772.68 |
| | New Awning | 25,000.00 | - |
| | New Shade Structure over grass area | 40,000.00 | - |
| | Replace Shade Structure over Toddler Pool | 12,000.00 | - |
| | | 227,000.00 | 73,772.68 |
| Murgon | Repaint Pool & Building | - | - |
| | Replace Kiosk & Change Rooms | 700,000.00 | 413,934.96 |
| | Shade Structures, Storage Shed and Tables and Chairs | 70,000.00 | - |
| | | 770,000.00 | 413,934.96 |
| Nanango | Port Valves | 150,000.00 | - |
| | | 150,000.00 | - |
| Wondai | Residence Dress/Plant Shed - Carpet & Timber Post Brackets | 10,000.00 | - |
| | Safety Audit Requirements - Wondai Pool | - | 60.82 |
| | | 10,000.00 | 60.82 |
| Regional Pools | Safety Audit Requirements | 16,000.00 | - |
| | | 16,000.00 | - |
| Total Swimming Pools | | 1,173,000.00 | 487,646.82 |
| Tourism Facilities | | | |
| Yallakool Tourist Park | New Cabins | 44,000.00 | 108,684.91 |
| | Cabin Upgrades | 5,000.00 | - |
| | Villa Upgrades | 5,000.00 | - |
| | Caravan Ensuite Upgrades | 5,000.00 | - |
| | Replace pool surface and pump shed | 15,000.00 | - |
| | Upgrade Mess Hall - Conference rooms | 20,000.00 | - |
| | 2 Industrial Washing Machines | 5,000.00 | 4,581.82 |
| | Regional Tourism Sign | 10,000.00 | - |
| | New Managers Residence | 150,000.00 | - |
| | | 259,000.00 | 113,266.73 |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|---|---|------------------------------|--------------------------|
| Lake Boondooma | New Cabins | - | 109,871.73 |
| | Refurbishment Toilet Block 1 | 5,000.00 | - |
| | Refurbishment Toilet Block 2 | 5,000.00 | - |
| | Refurbishment Toilet Block 3 | 5,000.00 | - |
| | Refurbishment Toilet Block 5 | 5,000.00 | - |
| | Cabin Upgrades | 5,000.00 | 4,500.00 |
| | Construction of Camp Kitchen | 20,000.00 | - |
| | Repainting of bunk houses | 10,000.00 | - |
| | | 55,000.00 | - |
| | | - | - |
| Rail Trail - Kingaroy to Kilkivan D | Rail Trail - Kingaroy to Kilkivan Development | - | 70,971.09 |
| | Rail Trail - Kingaroy to Kilkivan Development | - | 910.00 |
| | | - | - |
| | | - | 71,881.09 |
| Total Tourism Facilities | | 314,000.00 | 299,519.55 |
| TOTAL BUILDINGS | | 3,739,900.00 | 957,176.43 |
| PLANT & EQUIPMENT | | | |
| INFORMATION SERVICES | | | |
| ICT | User Hardware (Computer replacement, new printers etc.) | 135,000.00 | - |
| | Computer Infrastructure & Upgrade | 20,000.00 | - |
| | Business Operating System | 836,000.00 | 41,726.88 |
| | Server Hardware | 111,000.00 | - |
| | Photocopiers & Printers | 13,000.00 | - |
| | Telecommunication (2 way radio & phone base stations) | 161,000.00 | 5,886.00 |
| | Durong Communication Tower | 23,000.00 | - |
| | Disaster Recovery | 63,000.00 | 56,909.36 |
| | Kingaroy Depot - Upgrade Link | 4,000.00 | - |
| | | - | - |
| TOTAL INFORMATION SERVICES | | 1,366,000.00 | 104,522.24 |
| PLANT & FLEET MANAGEMENT | | | |
| Plant & Equipment | Plant Fleet Purchases | 565,000.00 | 527,795.56 |
| | 2015/16 Plant Fleet Purchases | 2,029,136.00 | 12,410.00 |
| TOTAL PLANT & FLEET MANAGEMENT | | 2,594,136.00 | 540,205.56 |
| TOTAL PLANT & EQUIPMENT | | 3,960,136.00 | 644,727.80 |
| INFRASTRUCTURE | | | |
| Streetscapes | | | |
| | Drayton Street Streetscapes | 700,000.00 | 235,503.99 |
| Total Streetscapes | | 700,000.00 | 235,503.99 |
| Town Entrance Statements | | | |
| Signage | Replace Town Entrance Statements | 200,000.00 | 3,245.01 |
| Total Town Entrance Statements | | 200,000.00 | 3,245.01 |
| ROADS | | | |
| Bridges | | | |
| | Manar Rehab Timber | 150,000.00 | - |
| | Webbers Creek Rehab Timber | 200,000.00 | - |
| | Hansens Gully Bridge, Mondure Road (Replacement) | 750,000.00 | 4,979.30 |
| | Campbells Road (Replacement) | 1,500,000.00 | 7,138.45 |
| | Stonelands Road Bridge (Replace with Culverts) | 350,000.00 | 3,282.59 |
| | Daniels Bridge, Weens Road (Replacement) | 750,000.00 | 4,979.30 |
| | Stuart River Bridge, Weens Road | - | 802.53 |
| Total Bridges | | 3,700,000.00 | 21,182.17 |
| Minor Capital Works | | | |
| Intersection Improvements | | | |
| | | - | - |
| Rural Drainage | | | |
| | Pipes & Culverts Renewals (from Maintenance Expense) | 130,000.00 | - |
| | Cross Road Culvert Renewals | | 5,176.76 |
| | | 130,000.00 | 5,176.76 |
| Urban Drainage | | | |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|----------------------------------|--|------------------------------|--------------------------|
| | Tessmans Road North Detention / Outlet | 200,000.00 | - |
| | | - | - |
| | | 200,000.00 | - |
| Urban Roads | | | |
| | Venman St Kingaroy - Replace Kerb & Channel | - | 1,332.86 |
| | Sandy Creek Pedestrian Bridge | - | 76,654.45 |
| | Horse Gully Flood Mitigation Project | 65,000.00 | 69,012.82 |
| | Dingo Creek Pedestrian Bridge | - | 382.55 |
| | | 65,000.00 | 147,382.68 |
| Rural Roads | | | |
| | Minmore Road Wattlegrove Ch3100 - 3700 | 73,000.00 | 65,306.74 |
| | Semgreens Road (Lucas to Bellbird) - Sealing | 120,000.00 | 224,468.12 |
| | | 193,000.00 | 289,774.86 |
| Car Parks | | | |
| | Glendon Street Carpark | - | 2,830.11 |
| | | - | 2,830.11 |
| Pavement Rehabilitation | | | |
| | Kumbia Road | - | 4,490.92 |
| | Unsealed Roads Gravel Resheeting (Various Roads) | 900,000.00 | 106,776.85 |
| | Sealed Roads Pavement Rehab (Various Roads) | 1,200,000.00 | 3,130.66 |
| | | 2,100,000.00 | 105,416.59 |
| Footpaths & Bikeways | | | |
| | Blake St Proston (Rodney to Collingwood) | 52,000.00 | 205,678.94 |
| | Haly - Albert Street (Youngman St Project) | 150,000.00 | - |
| | Muir - Hart Street (Douglas St Project) | 30,000.00 | - |
| | Appin St West - Wills St (King St Nanango Project) | 40,000.00 | - |
| | Nutt - Houghton Street (Angel Av Project) | 30,000.00 | - |
| | Baynes - McCord Street (Kent Street Project) | 50,000.00 | - |
| | | 300,000.00 | - |
| Total Minor Capital Works | | 3,040,000.00 | 756,259.94 |
| Road Levy | | | |
| Division 1 | | | |
| | | - | - |
| Division 2 | | | |
| | | - | - |
| Division 5 | | | |
| | | - | - |
| Division 6 | | | |
| | | - | - |
| Total Road Levy | | - | - |
| Reseals | | | |
| Southern Area | | | |
| | Various Prep Work & Resealing | 1,500,000.00 | 336,316.66 |
| | | - | - |
| | | 1,500,000.00 | 336,316.66 |
| Central Area | | | |
| | | - | - |
| | | - | - |
| | | - | - |
| Northern Area | | | |
| | | - | - |
| | | - | - |
| | | - | - |
| Total Reseals | | 1,500,000.00 | 336,316.66 |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|--|--|------------------------------|--------------------------|
| TIDS Works | | | |
| LRRS Projects | Nest Road 0.80-3.20 (261/LGSR/15) (widening & overlay) | 585,000.00 | - |
| | Swickers R4R Upgrading (Clarke & Swendsons Rd) | 1,500,000.00 | - |
| | Safe St (Tingoora State School) | 140,000.00 | - |
| | Safe St (Murgon State School Carpark) Funding 16/17 | 140,000.00 | - |
| | | - | - |
| Total TIDS WORKS | | 2,365,000.00 | - |
| Roads to Recovery | Ellesmere Road Intersection (Stuart Valley Road) | 300,000.00 | 243,219.42 |
| | Ironpot Road - Sealing (Ch15800-16400) | - | 19,172.31 |
| | Fisher & Moore Sts - Intersection Upgrade | 379,578.00 | 4,200.62 |
| | Markwell Street - Pavement Rehab and K&C | 102,000.00 | 180,165.54 |
| | Brights Road | - | 1,084.76 |
| | Reedy Creek Road Reseal - RTR | - | 38,960.30 |
| | Deep Creek Road Reseal - RTR | - | 2,253.44 |
| | McCauley Broome Road Reseal - RTR | - | 3,908.58 |
| | Hazeldean Road - Widening | 280,000.00 | - |
| | Swickers Contribution - R4R Project | 700,000.00 | - |
| | Durong School - Widening, parking and bus | 90,000.00 | - |
| | Weens Road - Widening | 220,000.00 | - |
| | Johnson St Hivesville - Bitumen Sealing | 80,000.00 | - |
| | Rodney St Proston - Widening | 90,000.00 | - |
| | Appin St West Nanango - Widening + K & C | 90,000.00 | - |
| | Tingoora Chelmsford Rd - Curve Realignment | 335,000.00 | - |
| | Glendon Street Carpark, Kingaroy | 300,000.00 | - |
| | Reseals - Various Roads | 400,000.00 | - |
| Total Roads to Recovery | | 3,366,578.00 | 492,964.97 |
| Loan Funded Projects | Blackbutt Town Development (Reseals, Drainage & K&C | 2,400,000.00 | - |
| | Coulson St, Blackbutt - Stormwater | - | 161,792.40 |
| | Coulson St, Blackbutt - Stormwater | - | 1,459.71 |
| | | - | - |
| | Reseals | - | - |
| | Total Blackbutt Town Development | 2,400,000.00 | 163,252.11 |
| | Memerambi Estate Development | 2,138,400.00 | 19,137.97 |
| Total Loan Funded Projects | | 4,538,400.00 | 182,390.08 |
| Soil Laboratory | | | |
| | Soil Lab Capital Equipment | 10,000.00 | - |
| Total Soil Laboratory | | 10,000.00 | - |
| TOTAL ROADS | | 19,419,978.00 | 2,027,862.82 |
| | | | |
| Total NDRRA - Additional Loan Funded Projects | | - | - |
| NDRRA - Other Projects | SBRC.114.13 - River Road Sewer Main | - | 5,809.62 |
| | | - | - |
| Total NDRRA - Other Projects | | - | 5,809.62 |
| WATER SERVICES | | | |
| GENERAL OPERATIONS | | | |
| | Telemetry Upgrades | 130,000.00 | - |
| | Citect SCADA-C CMFR Server Upgrade | - | 1,109.14 |
| TOTAL GENERAL OPERATIONS | | 130,000.00 | 1,109.14 |
| BLACKBUTT WATER | | | |
| | Mains Unallocated Budget | 242,891.00 | - |
| | WTP Unallocated Budget | - | - |
| TOTAL BLACKBUTT WATER | | 242,891.00 | - |
| KINGAROY WATER | | | |
| | Mains - Unallocated Budget | 1,200,000.00 | - |
| | Booth Street Main Replacement | - | 12,650.71 |
| | William St Water Main Replacement | - | 4,863.93 |
| | Henry Street Main Replacement | - | 481.45 |
| | Reen St Water Main Replacement | - | 571.45 |
| | Fisher/Moore Street Realignment | - | 462.41 |
| | DAF - Design & Tender | - | 34,600.89 |
| | DAF - Construction | 7,100,000.00 | 265.10 |
| | Gordonbrook WTP - Clarification 5 | - | 281,172.90 |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|-----------------------------------|--|------------------------------|--------------------------|
| | Gordonbrook WTP - DAFF 6 | - | 7.59 |
| | Gordonbrook WTP - CW Storage & Pumps 7 | - | 947.60 |
| | Gordonbrook WTP - PAC Dosing 8 | - | 14,101.30 |
| | Gordonbrook WTP - Elect Control Inst 20 | - | 210,621.00 |
| | Gordonbrook WTP - Design, RPT, Wshops 27 | - | 83,364.74 |
| | Gordonbrook WTP - Miscellaneous 28 | - | 4,299.50 |
| | Program Management | - | 8,748.78 |
| | Rechlorination facility at Haly St PS | - | 35,320.96 |
| | Rechlorination facility at Orana PS | - | 23,700.69 |
| | New LLZ - 5ML Reservoir and Trunk Main | - | - |
| | Queen Street Water Main Replacement | - | 1,520.88 |
| TOTAL KINGAROY WATER | | 8,300,000.00 | 717,701.88 |
| KUMBIA WATER | | | |
| TOTAL KUMBIA WATER | | - | - |
| MURGON WATER | | | |
| | Mains - Unallocated Budget | 140,000.00 | - |
| | Thorn Street Water Main Replacement | - | 1,118.20 |
| | Intake Upgrade & Land Acquisition | - | - |
| | Upgrade to Filter Media & Backwash Equipment | 550,000.00 | - |
| TOTAL MURGON WATER | | 690,000.00 | 1,118.20 |
| NANANGO WATER | | | |
| | Mains - Unallocated Budget | 220,000.00 | - |
| | NWS - Fitzroy St Water Main Replacement | - | 48,387.78 |
| | Dalby St Water Main Installation | - | 102.41 |
| TOTAL NANANGO WATER | | 220,000.00 | 48,490.19 |
| PROSTON WATER | | | |
| | Main - Unallocated Budget | 80,630.00 | - |
| TOTAL PROSTON WATER | | 80,630.00 | - |
| PROSTON RURAL WATER | | | |
| | Mains - Unallocated Budget | 100,000.00 | - |
| | Mt McEuen Rd Water main upgrade | - | 31,974.22 |
| TOTAL PROSTON RURAL WATER | | - | 31,974.22 |
| WONDAI WATER | | | |
| | Mains - Unallocated Budget | 200,000.00 | - |
| | Pring St Water Main Replacement | - | 49,970.28 |
| WONDAI WATER | | 200,000.00 | 49,970.28 |
| WOOROOLIN WATER | | | - |
| TOTAL WOOROOLIN WATER | | - | - |
| TOTAL WATER SERVICES | | 9,963,521.00 | 850,363.91 |
| WASTEWATER SERVICES | | | |
| GENERAL OPERATIONS | | | |
| | Telemetry Upgrades | 120,000.00 | - |
| TOTAL GENERAL OPERATIONS | | 120,000.00 | - |
| BLACKBUTT WASTEWATER | | | |
| | Mains - Unallocated Budget | 100,000.00 | - |
| TOTAL BLACKBUTT WASTEWATER | | 100,000.00 | - |
| KINGAROY WASTEWATER | | | |
| | Mains - Unallocated Budget | 700,000.00 | - |
| | River Road Trunk Main Replacement | - | - |
| | Fisher/Moore Sts Realignment | - | 142.37 |
| | WWTP Upgrade | 17,350,000.00 | - |
| | WWTP Upgrade - Supervision | - | 34,610.40 |
| | WWTP Upgrade - Preliminary Works | - | 978.00 |
| | WWTP Upgrade - Stage 5 Supervision & Commissioning | - | 94,483.95 |
| | WWTP Upgrade - River Road Water Main | - | 4,819.62 |
| | Kingaroy WWTP - Septage Reception - 1 | - | 53,298.28 |
| | Kingaroy WWTP - PTA - 2 | - | 334,724.18 |
| | Kingaroy WWTP - Foulwater Pump Station 3 | - | 24,190.55 |
| | Kingaroy WWTP - Bioreactor - 4 | - | 905,413.05 |
| | Kingaroy WWTP - Underground Pipework - 5 | - | 100,294.40 |
| | Kingaroy WWTP - Outfall & Disinfection 7 | - | 62,707.25 |
| | Kingaroy WWTP - Recyc Water Facility - 8 | - | 96,129.97 |

| Program/ Activity | Job Description | Total Revised 2016 Budget | Actual 2016 YTD Costs |
|--|--|------------------------------|--------------------------|
| | Kingaroy WWTP - WAS Thickening - 9 | - | 16,171.52 |
| | Kingaroy WWTP - Aerobic Digester - 10 | - | 469,400.54 |
| | Kingaroy WWTP - Mechanical Dewatering 11 | - | 44,987.25 |
| | Kingaroy WWTP - Potable Water System 12 | - | 2,647.92 |
| | Kingaroy WWTP - Bulk Chem Dose Sys - 13 | - | 114,917.54 |
| | Kingaroy WWTP - Elect Control Inst - 14 | - | 24,085.63 |
| | Kingaroy WWTP - Admin Building - 15 | - | 165,018.01 |
| | Kingaroy WWTP - Siteworks - 17 | - | 9,355.76 |
| | Kingaroy WWTP - Design, Rpt, W/shops 19 | - | 240,041.59 |
| | Kingaroy WWTP - Miscellaneous - 20 | - | 6,400.00 |
| | Kingaroy WWTP - Construction | - | 10,147.12 |
| | Kingaroy WWTP - Hodges Rd Widen | - | 3,002.25 |
| | Program Management | - | 8,745.26 |
| | WWTP - Final Pond Desludge | - | 2,111.84 |
| KINGAROY WASTEWATER | | 18,050,000.00 | 2,828,824.25 |
| MURGON WASTEWATER | | | |
| | Mains - Unallocated Budget | 450,000.00 | - |
| | Inlet Screen | - | - |
| TOTAL MURGON WASTEWATER | | 450,000.00 | - |
| NANANGO WASTEWATER | | | |
| | Mains - Unallocated Budget | 350,000.00 | - |
| | Dalby St Sewer Extension | - | 32,303.11 |
| TOTAL NANANGO WASTEWATER | | 350,000.00 | 32,303.11 |
| PROSTON CED | | | - |
| TOTAL PROSTON CED | | - | - |
| WONDAI WASTEWATER | | | |
| | Mains - Unallocated Budget | 350,000.00 | - |
| | Pump Stations - Unallocated Budget | - | - |
| TOTAL WONDAI WASTEWATER | | 350,000.00 | - |
| TOTAL WASTEWATER SERVICES | | 19,420,000.00 | 2,861,127.36 |
| WASTE | | | |
| Regional Waste Management | | | |
| | Brigooda Transfer Station | 142,000.00 | 25,645.00 |
| | Blackbutt Transfer Station | 30,000.00 | - |
| | Cloyna Transfer Station | 92,000.00 | 15,585.00 |
| | Durong Transfer Station | 51,000.00 | 8,848.50 |
| | Hivesville Transfer Station | 117,000.00 | 8,786.36 |
| | Maidenwell Transfer Station | 57,000.00 | - |
| | Memerambi Transfer Station | 6,000.00 | - |
| | Wattlecamp Transfer Station | 27,000.00 | 2,400.00 |
| Total Regional Waste Management | | 522,000.00 | 61,264.86 |
| TOTAL WASTE | | 522,000.00 | 61,264.86 |
| TOTAL CAPITAL WORKS PROGRAM | | 57,025,535.00 | 7,396,713.56 |

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the South Burnett Regional Council's Monthly Capital Works Report as at 24 September 2015 be received and noted.

Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer

10.2.3 F - 1513851 - Procurement Policy 2016

Summary

In compliance with the Local Government Act 2009 and the Local Government Regulation 2012 a review of Council's Procurement Policy has been conducted.

The amendments to the policy are:

- Establishment of a Pre-qualified Supplier Register as a standing offer arrangement
- Section ii. Quotation Requirements
- increase in the threshold limit for purchases requiring written quotations from over \$5,000 to over \$10,000
- Section v. Delegation Reserved for Council
- Contracts that are \$200,000 and above that progressed through public tender must be approved by Council. Contracts that are exempt from public tender shall be approved based on Council's Financial Delegation Register

Officer's Recommendation

That the South Burnett Regional Council Procurement Policy be adopted effective from 1 December 2015.



Procurement Policy 2016

Table of Contents

| | |
|------------------------------------|---|
| LEGISLATIVE AUTHORITY | 1 |
| BACKGROUND AND/OR PRINCIPLES | 1 |
| SCOPE | 1 |
| POLICY OBJECTIVES | 1 |
| POLICY STATEMENT | 1 |
| RELATED POLICIES..... | 5 |
| DATE REVIEWED..... | 5 |
| NEXT REVIEW | 5 |

LEGISLATIVE AUTHORITY

Local Government Act 2009
Local Government Regulation 2012

BACKGROUND AND/OR PRINCIPLES

This document sets out Council's policy for the acquisition of goods and services and carrying out of the procurement principles. This policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance)

All Council purchases must be carried out in compliance with the above mentioned Act and Regulation.

SCOPE

This policy applies to all Council officers responsible for purchasing goods and services. It is the responsibility of Council officers involved in the procurement process to understand the meaning and intent of this policy.

POLICY OBJECTIVES

Council's purchasing activities aim to achieve advantageous procurement outcomes by:

- a. promoting value for money with probity and accountability; and
- b. advancing Council's economic, social and environmental policies; and
- c. providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- d. promoting compliance with relevant legislation.

POLICY STATEMENT

i. PROCUREMENT PRINCIPLES

Council officers must have regard to the following procurement principles in all purchasing activities:

(a) Open and effective competition

Purchasing should be open and transparent and result in effective competition in the provision of goods and services.

(b) Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- (i) contribution to the advancement of Council's priorities;
- (ii) fitness for purpose, quality, services and support;
- (iii) whole-of-life costs including costs of acquiring, using, maintaining and disposal;
- (iv) internal administration costs;
- (v) technical compliance issues;
- (vi) risk exposure;
- (vii) the value of any associated environmental benefits.

(c) Encouragement of the development of competitive local business and industry

Council encourages the development of competitive local businesses within the South Burnett Regional Council area. Where price, performance, quality, suitability, service and other evaluation criteria are comparable, the following areas should be considered in evaluating offers:

- (i) Retention of existing and creation of new local employment opportunities;
- (ii) more readily available servicing support;
- (iii) more convenient communications for contract management;
- (iv) economic growth within the South Burnett Regional Council area

(d) Environmental protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- (i) promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- (ii) foster the development of products and processes of low environmental and climatic impact; and
- (iii) provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- (iv) encourage environmentally responsible activities.

(e) Ethical behaviour and fair dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, transparency, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

(f) Local Preference

If after assessing all of the above, particularly taking into account the development of competitive local business and industry, Council will make a decision to purchase from a supplier or provider within the region offering a higher price margin, the following is the guideline for acceptable price variances:

- 10 % for goods and services under \$25,000,
- 7.5% for goods and services from \$25,000 up to \$50,000,
- 5% for goods and services from \$50,000 up to \$100,000 and
- 2.5% for goods and services from \$100,000 up to \$200,000

Pre-qualified Supplier Register

To facilitate the purchasing process in compliance with the procurement principles, Council establishes a Pre-qualified Supplier Register. The register is a list of suppliers who have been assessed by Council as having the technical, financial and managerial capability necessary to deliver identified services on time and in accordance with agreed standards and requirements.

All registers of pre-qualified suppliers are established as standing offer arrangements, therefore suppliers are not guaranteed of any work or business from Council.

A standing offer arrangement is an agreement subject to specified terms and conditions whereby the purchaser agrees to purchase specified services from the vendor for a specified period on an "as and when" requirement basis

ii. QUOTATION REQUIREMENTS

PURCHASES UNDER \$200,000

Purchases up to \$50

1. Purchases up to \$50 may be made out of petty cash in accordance with relevant procedures.

Purchases over \$50 up to \$10,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;
 - Accessing the Pre-qualified Supplier Register for identified goods and/or services

If unavailable then the following options can be used

- Selecting one supplier that meets the requirements
- Obtaining One Verbal Quote

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

Purchases over \$10,000 up to \$ 30,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;
 - Accessing the Pre-qualified Supplier Register for identified goods and/or services

If unavailable then the following option can be used

- Inviting at least 3 written quotes allowing a reasonable time for a response;

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

Purchases over \$30,000 and less than \$200,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;
 - Inviting at least 3 written quotes allowing a reasonable time for a response;

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

PURCHASES \$200,000 and above

Section 228 of the *Local Government Regulation 2012* requires that Council invite tenders before making a contract for the carrying out of work, or the supply of goods or services involving a cost of \$200,000 and above.

The invitation must be by an advertisement in newspapers circulating generally in Council's local government area and allow at least 21 days from the day of the advertisement for the submission of tenders.

Details of all contracts of \$200,000 and over must be provided to relevant finance staff for inclusion to the Contracts Register.

Records of tenders received must be kept on file for the period of time outlined in the Retention and Disposal Schedules for Local Government as published by the Queensland State Archives.

iii. EXCEPTIONS

Division 3 of *Local Government Regulation 2012* specifies when Council is exempt from the requirement to seek tenders or quotations:

- (a) S230 – If quote or tender consideration plan prepared
- (b) S231 – For contractor on approved contractor list
- (c) S232 – For register of pre-qualified suppliers
- (d) S233 – For a preferred supplier arrangement
- (e) S234 – For LGA arrangement
- (f) S235 – Other Exceptions

When assessing the most effective method of obtaining goods and/or services, Council officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of Pre-qualified Supplier or Local Buy arrangements.

iv. ORDERING

Official Order Forms are not required for the following purchases but relevant authorisations are required on the invoice documentation:

| | |
|------------------------------|-------------------------------------|
| 1. Australia Post | 2. Acts and Regulations |
| 3. Local Authorities | 4. Telephone/Communication Accounts |
| 5. Accommodation | 6. Local Buy |
| 7. Electricity Accounts | 8. Queensland Treasury Corporation |
| 9. Corporate Card Purchases | 10. Investments |
| 11. Subscriptions | 12. Freight |
| 13. Conference Registrations | 14. Items purchased from Petty Cash |

v. DELEGATIONS

COUNCIL STAFF

The Financial Delegation Register for Council Staff is held with the Governance Section. A copy of the Financial Delegations can be found on Councils Intranet.

DELEGATION RESERVED FOR COUNCIL

Contracts that are \$200,000 and above that progressed through public tender must be approved by Council. Contracts that are exempt from public tender shall be approved based on Council's Financial Delegation Register.

DEFINITIONS

Council - South Burnett Regional Council

Financial Delegation Register - Register of Employees who have approved delegation for the purpose of purchasing goods and services.

LGA Arrangement - The use of Local Buy or State Government Purchasing Arrangements.

Procurement - is the entire process by which all classes of resources (human, material, facilities and services) are obtained. This can include the functions of planning, design, standards determination, specification writing, and selection of suppliers, financing, contract administration, disposals and other related functions.

Purchasing - is the acquisition process for goods, services and capital projects through purchasing, leasing and licensing and this expression extends to standing offer or similar arrangements by which terms and conditions of purchase are determined.

Pre-qualified Supplier – is a supplier who has been assessed by Council as having the technical, financial and managerial capacity necessary to deliver goods or services on time and in accordance with agreed requirements. The process is fulfilled by initially inviting tenders to establish pre-qualified suppliers.

Supplier - means an enterprise known to be capable of supplying required goods and/or services. It includes manufacturers, stockists, resellers, merchants, distributors, consultants and contractors.

RELATED POLICIES

NIL

DATE REVIEWED

July 2015

NEXT REVIEW

July 2016

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

10.2.4 F - 1514888 - Blackbutt Tennis Club Inc - Requesting Council Waive the Current Outstanding Rates Balance of \$1,604.92 for Property Situated at 61 Hart Street, Blackbutt

Summary

A request has been received from the Blackbutt Tennis Club to waive the value of their overdue rates bill which stands at \$1,604.92.

It is recommended that due to the Club's failure to discuss and attempt to reduce the level of debt that the request be denied.

Officer's Recommendation

That Council deny the request from the Blackbutt Tennis Club to waive overdue rates at 61 Hart Street, Blackbutt.

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That Council support the request from the Blackbutt Tennis Club to waive overdue rates of \$1,604.92 at 61 Hart Street Blackbutt.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

10.3 Planning (P&LM)

Officer's Reports

10.3.1 P&LM - 1438734 - Forwarding Material Change of Use Application for Proposed Piggery Development at 2708 Wondai Proston Road Hivesville - Lot 1 & 2 RP84295 - Applicant: Anderlea Pty Ltd

Summary

- Material change of use to expand the 'Anderlea' piggery from 2533 standard pig units (SPU) to 5000 standard pig units (SPU). The proposed expansion is to be called 'Blue Ridge';
- Anderlea Pork is a family owned and operated business that has been operating within the South Burnett Region since 1988;

- The application is subject to impact assessment under the *Wondai Shire IPA Planning Scheme* and is considered to be generally in accordance with the relevant provision of the planning scheme;
- The public notification was undertaken between the 31st August 2015 to 18th September 2015. One (1) submission objecting to the development was received and a letter of support was submitted with the application;
- The *Department of Infrastructure, Local Government and Planning* approved the development subject to condition on 3 September 2015 and the *Department of Agriculture and Fisheries* issued an *Environmental Authority Permit* on 3 September 2015;
- It is recommended that Council *approve* a Development Permit for Material Change of Use for Intensive Animal Husbandry subject to reasonable and relevant conditions.

Officer's Recommendation

That Council grants **approval** for a **Development Permit** for Material Change of Use for Intensive Animal Husbandry (piggery expansion) at 2708 Wondai Proston Road 7 Gayndah Hivesville Road, Hivesville on land described as Lot 1 & 2 RP84295, subject to the following conditions–

General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
- 'SITE PLAN', submitted a part of the information request response; and
 - 'PIGGERY EXPANSION FLOOR PLAN', submitted as a part of information request response.
- Note: The plan titles were added by Council for identification purposes only.*
- GEN2. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.
- GEN3. The applicant is required to maintain the site in a clean and orderly state at all times, clearing declared weeds and feral animals.
- GEN4. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.
- GEN5. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Compliance Assessment

- GEN6. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the commencement of the use, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.
- A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.
- GEN7. The following development permits are to be obtained prior to commencement of works-
- Development Permit for Building Works; and
 - Development Permit for Operational Works.

RPEQ

- ENG 1. All engineering reports and designs submitted to Council for compliance assessment shall be certified by a Registered Professional Engineer of Queensland.

- ENG 2. An Operational Works application must be submitted for approval and approved by Council's General Manager of Infrastructure before any works may commence. All Operational works shall be supervised and certified by a Registered Professional Engineer of Queensland (RPEQ).

Roads and Access

- ENG 3. Property access shall be in accordance with the details in the Department of Transport & Main Roads Concurrence Agency response. In the event that the Department of Transport & Main Roads does not specify otherwise, property access shall be provided in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Wondai Shire Council IPA Planning Scheme; and generally in accordance with the details on IPWEAQ standard Drawing No. SEQ R-051, Type C, except that the centre island is not required and the sum of dimensions W1 and W2 shall be the minimum value necessary to meet the swept path requirements of an articulated vehicle (AV), as defined in AS/NZS 2890.

Earthworks

- ENG 4. Proposed earthworks shall be done in accordance with the Wondai Shire Council IPA *Planning Scheme Part 3.2.2 Rural Locality Code – 015 (g) Earthworks* and in compliance with the *Queensland Development Code Part NMP 1.7 - Retaining Walls and Excavation And Filling*; and shall be undertaken under a separate Development Permit for Operational Works.

Advice

- ADV 1. *Section 341(1)(a) of the Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with *section 341(7)* a related approval may extend the relevant (currency) period.
- ADV 2. The applicant is advised that any proposed bunding may be subject to state government regulations of levee banks. Details are available from <https://www.dnrm.qld.gov.au/water/catchments-planning/levees>
- ADV 3. The applicant is advised that the *National Guidelines for beef cattle feedlots in Australia*, Appendix A indicates that the use of a design storm approach for the Waterbal model gives misleading results and that this methodology is therefore unacceptable. A continuous simulation is required to demonstrate the adequacy.
- ADV 4. Australian Pork Limited recommends use of Pigbal for more accurate assessment of piggery effluent treatment.
- ADV 5. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV 6. Attached for your information is a copy of *Division 8 of the Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.

- should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

10.3.2 P&LM - 1471109 - Forwarding Material Change of Use IDAS Application for One New Building (Class 9) for Indoor Shooting and Training Activities at Redmans Road Kingaroy - Lot 1 RP124382; Applicant: South Burnett Pistol Club

Summary

- Application for a Material Change of Use (Indoor Entertainment - Indoor Air Pistol Range)
- Proposed facility will be located adjacent to the existing Outdoor Pistol Range on the site
- Property is zoned Rural and the proposal is subject to Impact Assessment against the Kingaroy Shire IPA Planning Scheme
- The Outdoor Pistol Range has existed on this parcel of land for 63 years.
- The proposed facility will complement the existing use of the site and comply with national requirements for air pistol shooting
- Three (3) complaints have been received in that time (including the current submission) – notably only since 20 April 2014.
- One (1) submission was received objecting to the proposal and it related largely to the existing Outdoor Facility.
- Application recommended for approval subject to reasonable and relevant conditions

Officer's Recommendation

That Council approve the Development Application for Material Change of Use (Indoor Entertainment - (Indoor Air Pistol Range) located at Redmans Road, Kingaroy (and described as Lot 1 on RP124382 subject to the following conditions:

General

GEN1. Development of the subject land is to proceed generally in accordance with the following proposal plans and reports, submitted as part of the application except where amended by the following conditions-

- Location Plan, Drawing Ref: P01/2014
- Site and Setout Plan, Drawing No: P01/2015, Sh No: 2(a), Date: 8/06/15
- Site and Setout Plan - Development Stage Plan, Drawing No: P01/2015, Sh No: 3(a), Date: 8/06/15
- Earthworks Plan, Drawing No: P01/2015, Sh No: 4(a), Date: 7/06/15
- Ground Floor Plan – Air Range Concrete Foundation Plan - Drawing No: P01/2015, Sh No: 5(c), Date: 8/06/15
- Ground Floor Plan – Air Range Floor Plan - Drawing No: P01/2015, Sh No: 5(c), Date: 8/06/15
- Elevations South and West – North Elevation and West Elevation - Drawing No: P01/2015, Sh No: 5(c), Date: 8/06/15

- GEN2. The relocation of any infrastructure or services required as a result of this approval, including these conditions, is to be carried out at no cost to Council.
- GEN3. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.

Compliance Assessment

- GEN4. All conditions of this development approval are to be satisfied prior to Council issuing a Compliance Certificate for the commencement of the use, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A Compliance Certificate fee will be charged, with payment required prior to Council approval of the associated documentation requiring compliance assessment.

Particular Use

- MCU 1. The approval is for the establishment of Indoor Entertainment (Indoor Air Pistol Range) facility with a maximum gross floor area of approximately 195m².
- MCU 2. The operating hours of the facility is restricted to no more than two (2) nights per week from 7.00pm to 9.00pm, Saturday from 7.00am to 7.00pm and Sunday from 8.00am to 7.00pm.

Waste Storage

- MCU 3. Provision must be made for the storage and removal of refuse in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.

Noise

- MCU 4. The facility shall comply with a noise level no greater than 95dB Z peak hold at the boundary of the property during the hours of operation.

Property Access

- ENG 1. Access to the property shall be provided in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Kingaroy Shire Council IPA Planning Scheme; and Council's standard Drawing No. SBRC 00049 *Rural Access*.
- ENG 2. The property access point shall be located at a distance resulting from the greater of the following two requirements, as shown in Drawing No. SBRC00049:
- (a) Clear of the tangent points of the T-intersection in Redmans Road; and
 - (b) At least 15 metres measured along the direction of Redmans Road, away from the average edge of bitumen in Harris Road, from both the northern and southern sides of Harris Road.
- ENG 3. The property entrance shall be constructed so as to permit vehicles to leave the property in a forward gear.
- ENG 4. Provide fifteen (15) car parking spaces, in accordance with the current arrangements and location.

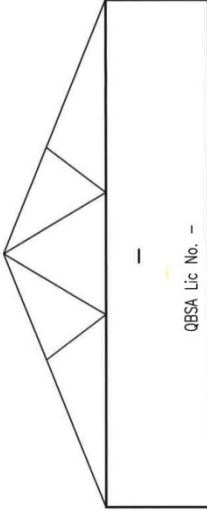
Stormwater

- ENG 5. All stormwater collected from the site including roof water shall be piped to a legal point of discharge, which may include a rainwater tank. Such works shall be sized and constructed as determined by the detailed design in accordance with the requirements of the *Queensland Urban Drainage Manual (QUDM)*.

Advice

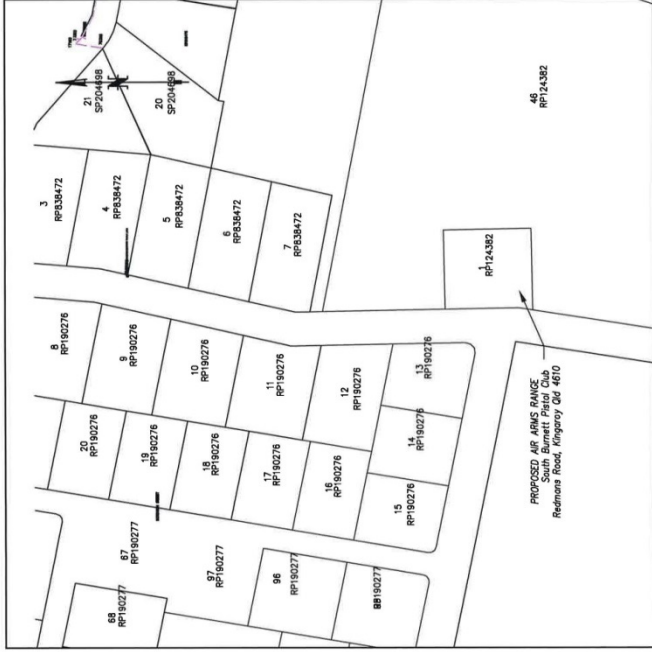
- ADV1. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of 4 years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.
- ADV4. The club is opposite the intersection of Harris Road and Redmans Road, where the posted speed limit is 80 km/hr and there is a known and recorded history of road accidents. This issue should be addressed in the design of access driveways and parking facilities. The current practice of parking on the road verge outside the club property is a safety concern because of the proximity of the intersection. Formalising parking arrangements is an acceptable way of mitigating this risk.
- ADV5. Council is aware of the organisation working towards provision of 1 disabled car park space and once funding is received by the organisation such provision is to be in accordance with the requirements of the current version of AS/NZS 2890.6.

Proposal Plans



QBSA Lic No. –

Proposed Air Range
for
South Burnett Pistol Club
at
**Redmans Road,
Kingaroy, Q 4610**



LOCATION PLAN NOT TO SCALE

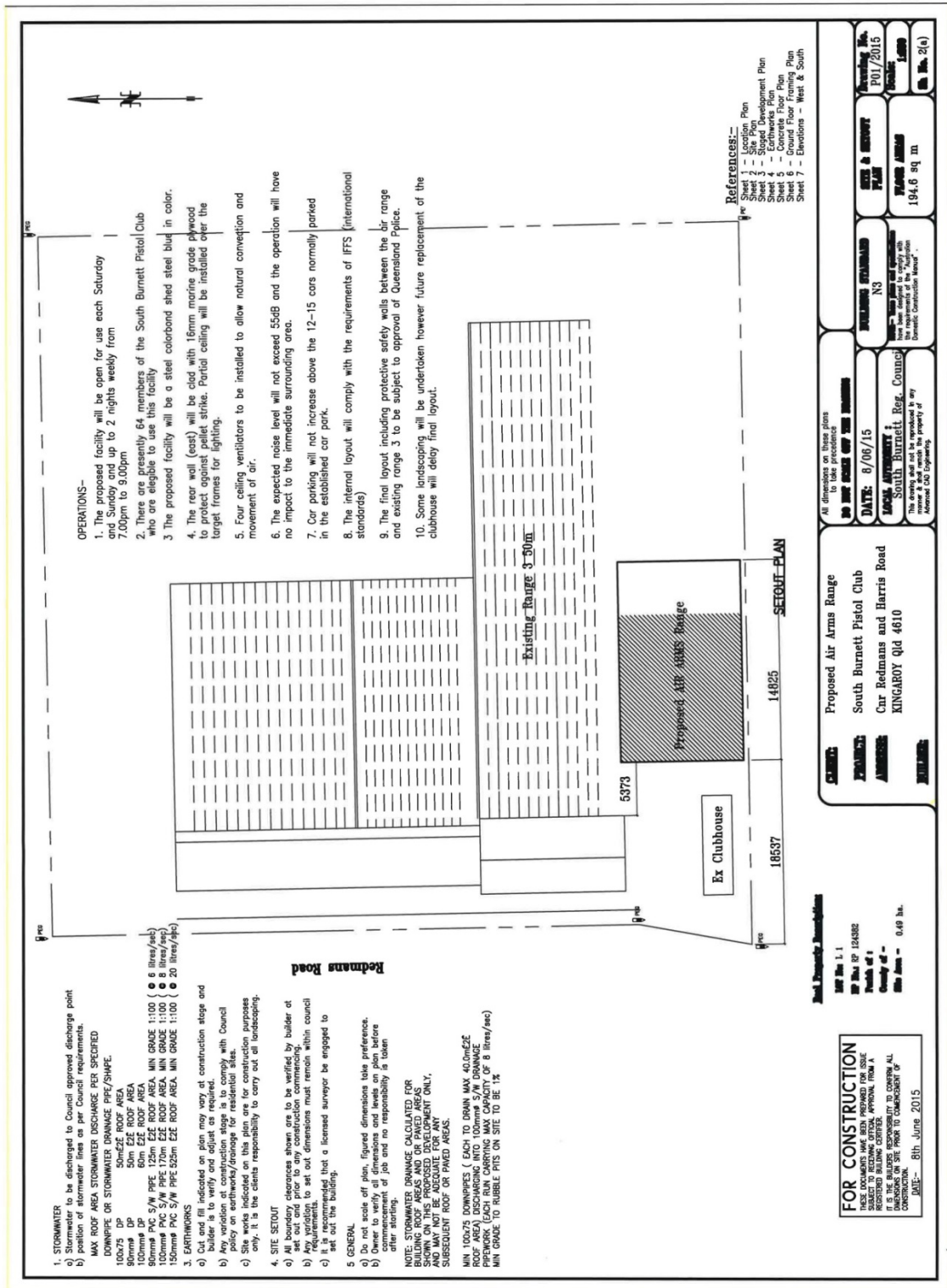
Local Authority

SOUTH BURNETT REGIONAL COUNCIL

Drawing Ref. P01/2014

References:–
 Sheet 1 – Location Plan
 Sheet 2 – Site Plan
 Sheet 3 – Shaded Development Plan
 Sheet 4 – Easements Plan
 Sheet 5 – Conceptual Site Plan
 Sheet 6 – Conceptual Site Plan
 Sheet 7 – Elevations – West & South

FOR CONSTRUCTION
 THIS DRAWING IS THE PROPERTY OF SOUTH BURNETT REGIONAL COUNCIL
 IT IS NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF SOUTH BURNETT REGIONAL COUNCIL
 DATE: 8th June 2015



- OPERATIONS-**
1. The proposed facility will be open for use each Saturday and Sunday and up to 2 nights weekly from 7.00pm to 9.00pm
 2. There are presently 64 members of the South Burnett Pistol Club who are eligible to use this facility
 3. The proposed facility will be a steel colorbond sheet steel blud in color.
 4. The rear wall (east) will be clad with 16mm marine grade plywood to protect against pallet strike. Partial ceiling will be installed over the target frames for lighting.
 5. Four ceiling ventilators to be installed to allow natural convection and movement of air.
 6. The expected noise level will not exceed 55dB and the operation will have no impact to the immediate surrounding area.
 7. Car parking will not increase above the 12-15 cars normally parked in the established car park.
 8. The internal layout will comply with the requirements of IFTS (International standards)
 9. The final layout including protective safety walls between the air range and existing range 3 to be subject to approval of Queensland Police.
 10. Some landscaping will be undertaken however future replacement of the clubhouse will delay final layout.

- References:-**
- Sheet 1 - Location Plan
 - Sheet 2 - Staged Development Plan
 - Sheet 3 - Earthworks Plan
 - Sheet 4 - Concept Site Plan
 - Sheet 5 - Concept Floor Framing Plan
 - Sheet 6 - Elevations - West & South
 - Sheet 7 - Elevations - East & North

| | | | |
|---|----------------------|-------------------------------|-------------------------------|
| CLIENT: Proposed Air Arms Range | DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 |
| PROJECT: South Burnett Pistol Club | DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 |
| ADDRESS: Car Redmans and Harris Road KINGARROY Qld 4810 | DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 |
| PREPARED BY: [Name] | DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 |
| APPROVED BY: [Name] | DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 |
| DATE: 8/06/15 | SCALE: N3 | PROJECT NO.: P017/2015 | AREA: 194.6 sq m |

1. **STORMWATER**
 - a) Stormwater to be discharged to Council approved discharge point
 - b) Position of stormwater lines as per Council requirements.
 - c) **MAX ROOF AREA STORMWATER DISCHARGE PER SPECIFIED DOWNPIPE OR STORMWATER DRAINAGE PIPE/SUMP.**
 - 100mm ϕ PVC 50mm EZE ROOF AREA
 - 100mm ϕ PVC 60mm EZE ROOF AREA
 - 100mm ϕ PVC 75mm EZE ROOF AREA
 - 100mm ϕ PVC 90mm EZE ROOF AREA
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 - 100mm ϕ PVC 2970mm EZE ROOF AREA
 - 100mm ϕ PVC 2985mm EZE ROOF AREA
 - 100mm ϕ PVC 3000mm EZE ROOF AREA
2. **Earthworks**
 - a) All earthworks to be indicated on plan and verified at construction stage and builder is to verify and adjust as required.
 - b) Any variation at construction stage is to comply with Council policy on earthworks/drainage for residential sites.
 - c) Site works indicated on this plan are for construction purposes only. It is the clients responsibility to carry out all landscaping.
3. **SITE SETOUT**
 - a) All boundary clearances shown are to be verified by builder at set out and prior to any construction commencing.
 - b) All dimensions to set out dimensions must remain within council requirements.
 - c) It is recommended that a licensed surveyor be engaged to set out the building.
4. **GENERAL**
 - a) Do not scale off plan, figured dimensions take preference.
 - b) All dimensions are to be in meters unless otherwise stated.
 - c) Commencement of job and no responsibility is taken after starting.
5. **NOTE: STORMWATER DRAINAGE CALCULATED FOR SUBSEQUENT ROOF OR PAVED AREAS. SUBSEQUENT ROOF OR PAVED AREAS. MIN 100/75 DOWNPIPES (EACH TO DRAIN MAX 40.0m²EZE ROOF AREA DISCHARGING INTO 100mm ϕ 5/1" DRAINAGE PIPEWORK EACH RUN CARRYING MAX CAPACITY OF 8 litres/sec) MIN GRADE TO RUBBLE PITS ON SITE TO BE 1%.**

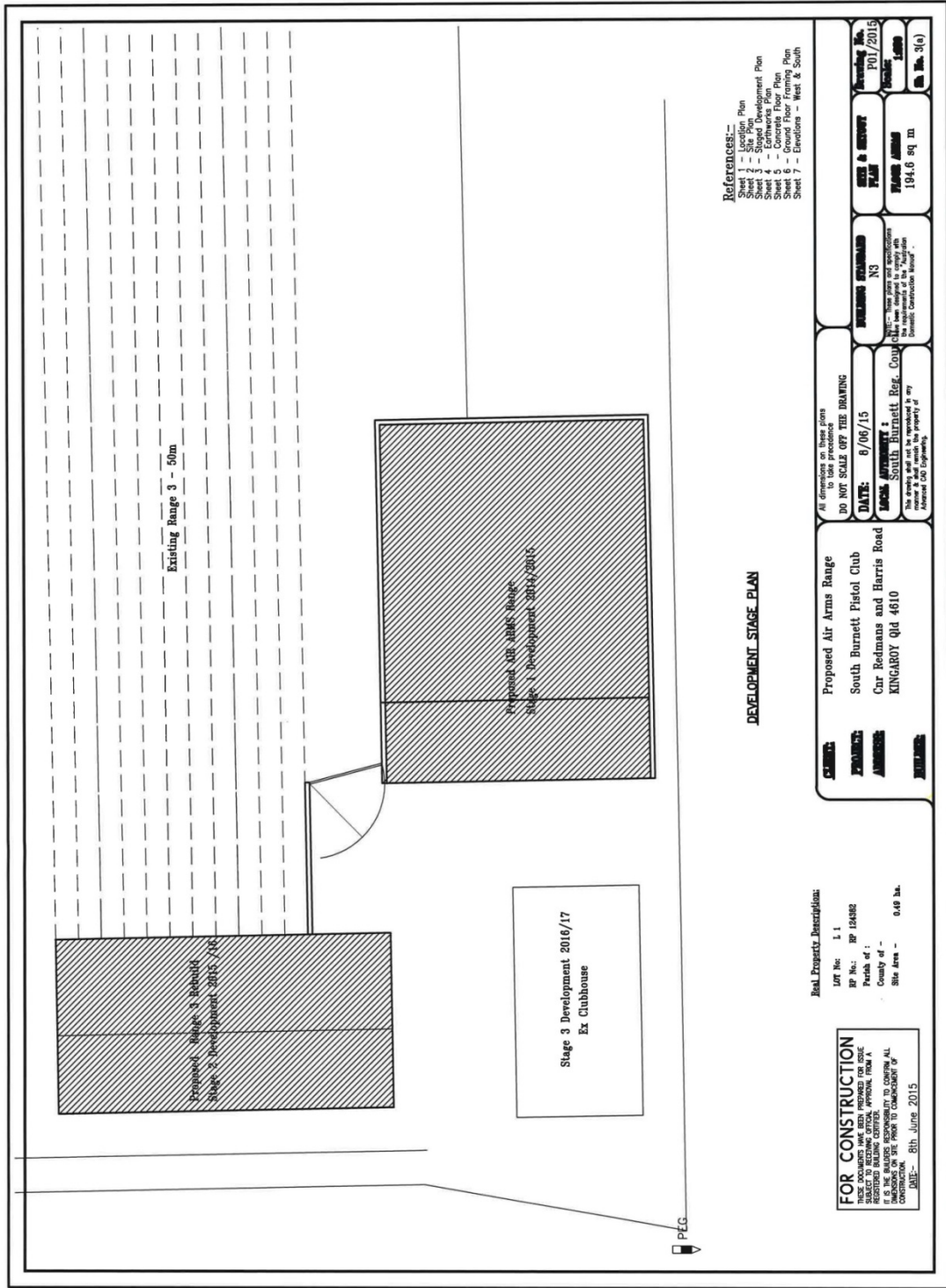
Site Domestic Description

LOT No. 1.1
 DP No. 124382
 Block of 1
 County of -
 Site Area - 0.49 ha.

FOR CONSTRUCTION

THIS PLAN MUST BE USED IN CONJUNCTION WITH THE REGISTERED BUILDING CONTRACT AND ALL SUBSEQUENT WORKS MUST BE IN ACCORDANCE WITH THE REGISTERED BUILDING CONTRACT.

DATE - 8th June 2015



References:-
 Sheet 1 - Location Plan
 Sheet 2 - Staged Development Plan
 Sheet 3 - Staged Development Plan
 Sheet 4 - Contouring Plan
 Sheet 5 - Contouring Plan
 Sheet 6 - Ground Floor Framing Plan
 Sheet 7 - Elevations - West & South

DEVELOPMENT STAGE PLAN

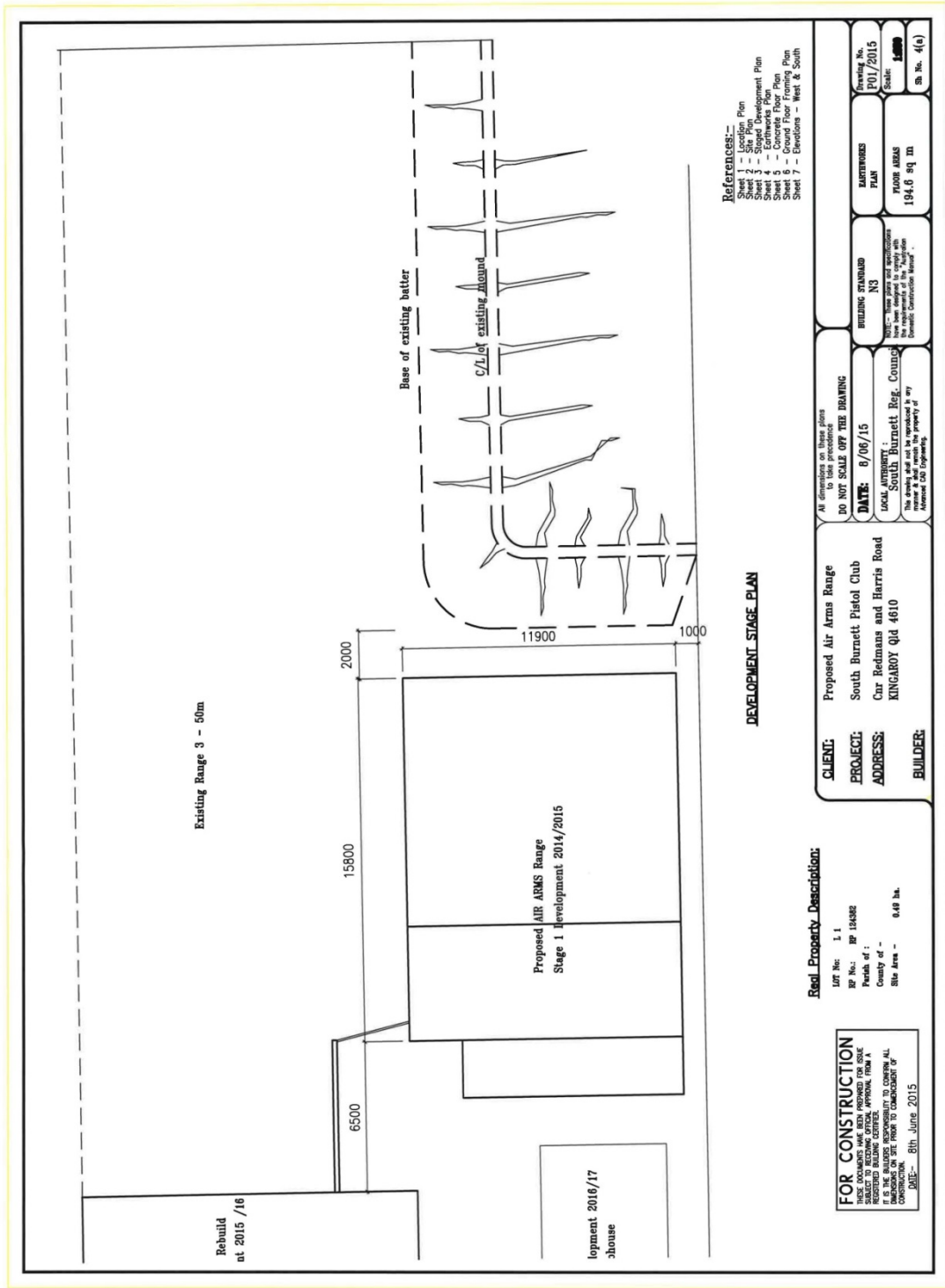
PROPOSED AIR ARMS RANGE
 South Burnett Pistol Club
 Car Redmans and Harris Road
 KINGAROO QLD 4610

DATE: 6/06/15
SCALE: 1:1000
PROJECT: South Burnett Reg. Council
PREPARED BY: [Name]
 This drawing and all its contents are the property of [Name] and should not be reproduced without the written consent of [Name].
 [Name] - [Name] Engineering

AREA: 194.6 sq m
DATE: 01/2015
SCALE: 1:1000
PROJECT: [Name]

Real Property Description:
 Lot No: 1.1
 RP No: RP 154382
 Parish of: [Name]
 County of: [Name]
 Site Area: 0.49 ha.

FOR CONSTRUCTION
 THIS DOCUMENT HAS BEEN PREPARED FOR THE
 PURPOSE OF OBTAINING LOCAL GOVERNMENT APPROVAL FOR A
 DEVELOPMENT APPLICATION. IT IS THE BUILDER'S RESPONSIBILITY TO OBTAIN ALL
 NECESSARY APPROVALS PRIOR TO COMMENCEMENT OF
 CONSTRUCTION.
 DATE: 8th June 2015



References:-
 Sheet 1 - Location Plan
 Sheet 2 - Staged Development Plan
 Sheet 3 - Site Plan
 Sheet 4 - Earthworks Plan
 Sheet 5 - Ground Floor Framing Plan
 Sheet 6 - Ground Floor Framing Plan
 Sheet 7 - Elevations - West & South

DEVELOPMENT STAGE PLAN

Road Property Description:
 LUP No: 1 1
 RP No: RP 13482
 Parish of: -
 County of: -
 Site Area: 0.48 ha.

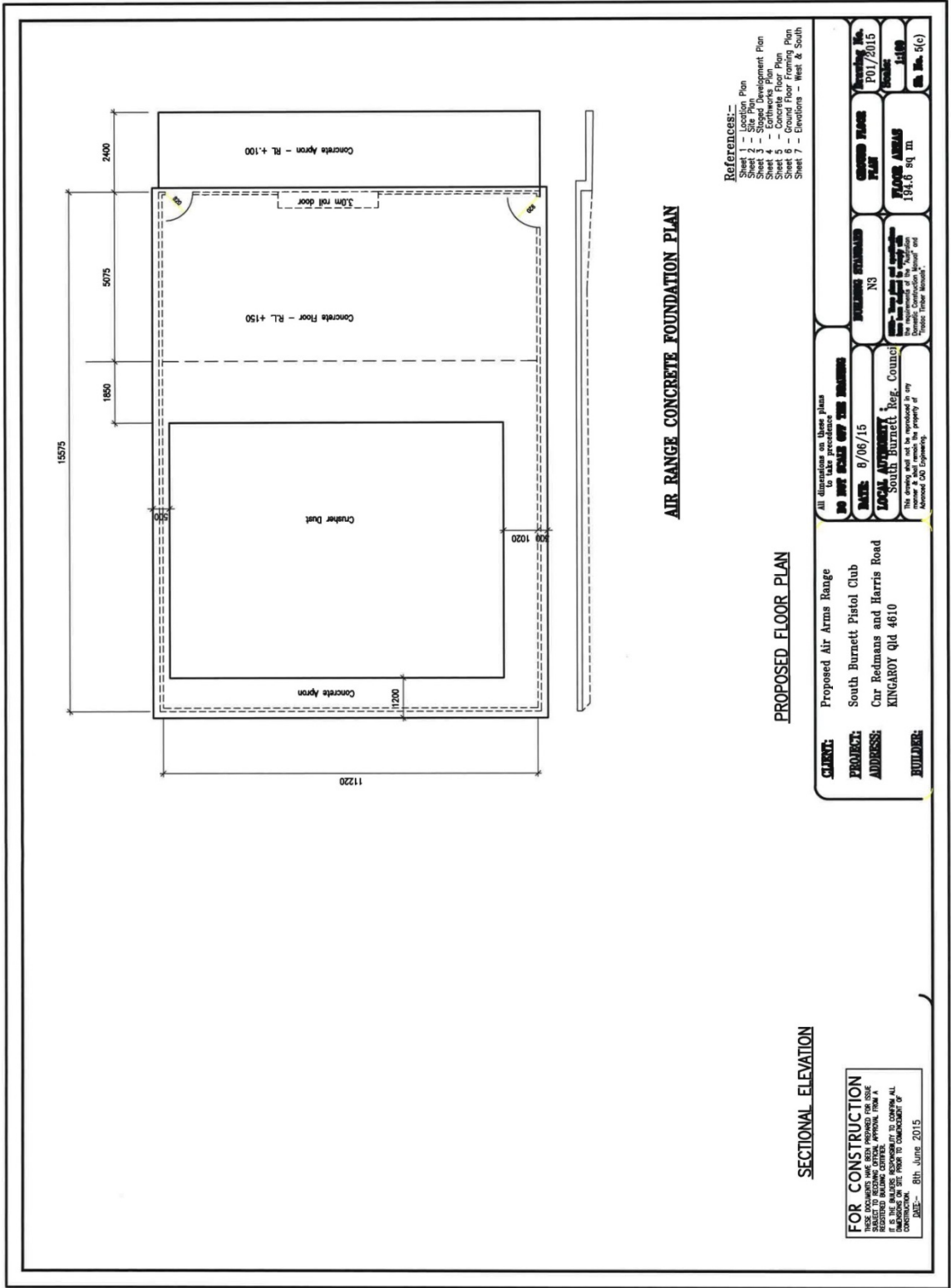
CLIENT: Proposed Air Arms Range
PROJECT: South Burnett Pistol Club
ADDRESS: Car Redmans and Harris Road KINGAROO Qld 4610
BUILDER:

DATE: 8/06/15
LOCAL AUTHORITY: South Burnett Reg. Council
 This drawing and all its reproduction is the property of Mervyn CD Engineering.

BUILDING PERMITS
 N3
 This plan has been approved by the Council of South Burnett Regional Council.
 It has been designed in conformity with the Building Code of Australia and the Building Construction Standard.

DRAWINGS PLAN
SCALE: 1:500
DATE: 19/06/15
SH. No.: 4(a)

FOR CONSTRUCTION
 THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND IS NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.
 IT IS THE BUILDERS RESPONSIBILITY TO OBTAIN ALL NECESSARY APPROVALS AND PERMITS PRIOR TO COMMENCING WORK.
 DATE:- 8th June 2015



- References:-**
- Sheet 1 - Location Plan
 - Sheet 2 - Site Plan
 - Sheet 3 - Site Management Plan
 - Sheet 4 - Earthworks Plan
 - Sheet 5 - Concrete Floor Plan
 - Sheet 6 - Ground Floor Framing Plan
 - Sheet 7 - Elevation - West & South

AIR RANGE CONCRETE FOUNDATION PLAN

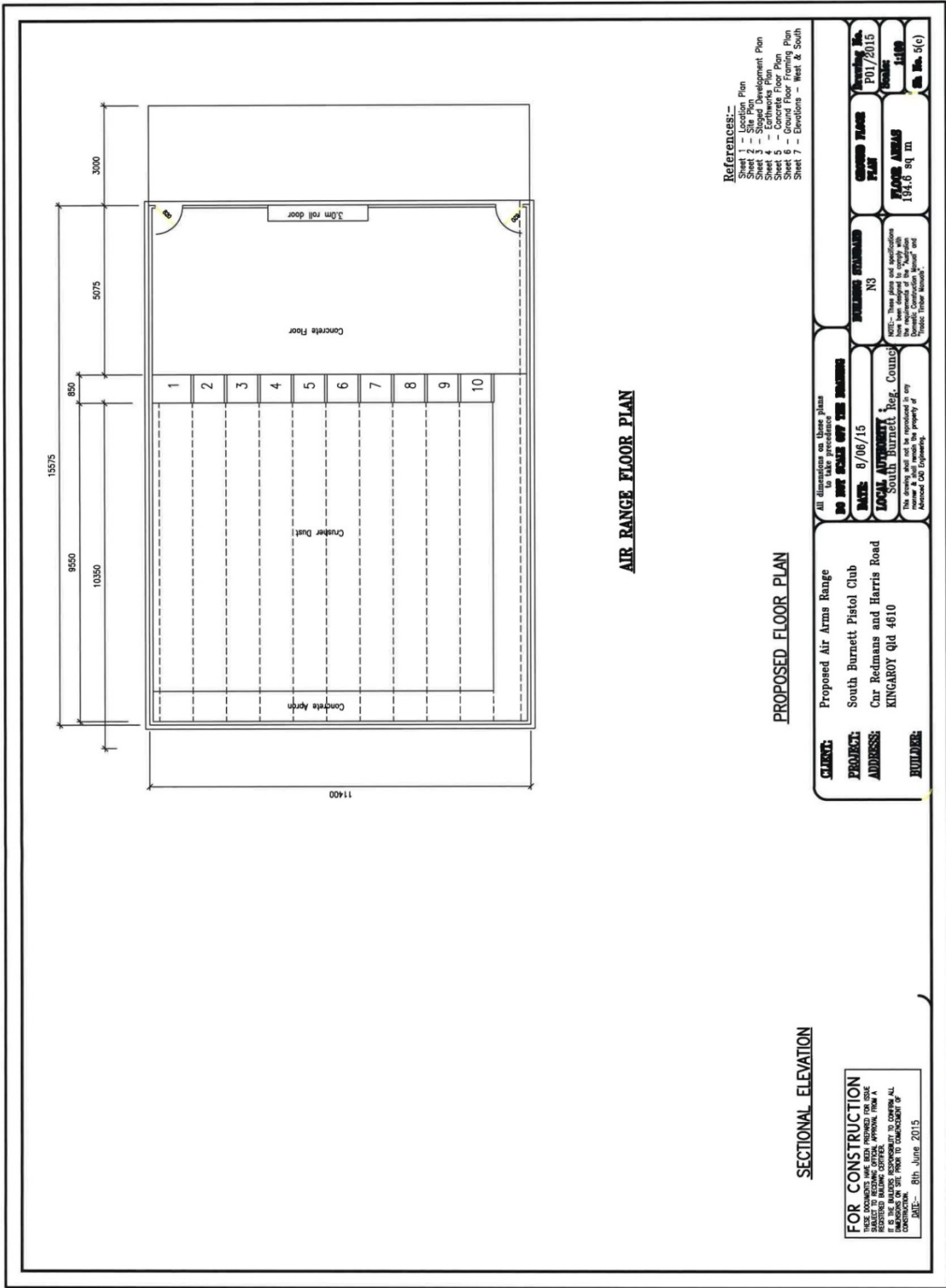
PROPOSED FLOOR PLAN

CLIENT: Proposed Air Arms Range
PROJECT: South Burnett Pistol Club
ADDRESS: Car Redmans and Harris Road
 KINGAROY Qld 4610
BUILDER:

DATE: 8/06/15
LOCAL AUTHORITY: South Burnett Reg. Council
PLANNING NUMBER: N3
PLANNING SCHEME: 194.6 sq. m.
DATE: 14/09/15
SCALE: As Sh. 9(c)

SECTIONAL ELEVATION

FOR CONSTRUCTION
 THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.
 DATE: 8th June 2015



- References:-**
- Sheet 1 - Location Plan
 - Sheet 2 - Site Plan
 - Sheet 3 - Shaded Development Plan
 - Sheet 4 - Earthworks Plan
 - Sheet 5 - Concrete Floor Plan
 - Sheet 6 - Concrete Floor Plan
 - Sheet 7 - Elevations - West & South

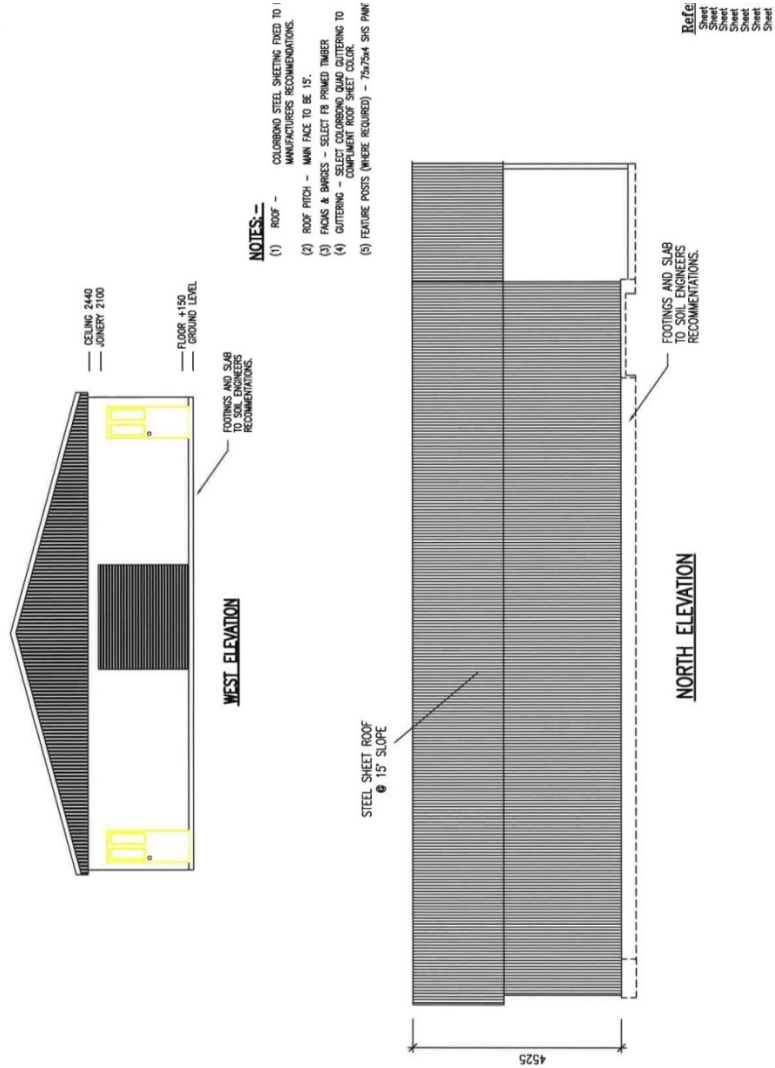
PROPOSED FLOOR PLAN

| | | | |
|---|--|--|----------------------|
| CLIENT: Proposed Air Arms Range | DATE: 8/06/15 | REVISIONS: N3 | DATE: 01/2015 |
| PROJECT: South Burnett Pistol Club | LOCAL AUTHORITY: South Burnett Reg. Council | NOTES: These plans are specifications have been designed to comply with Domestic Construction Standard and Historic Order Standard. | SCALE: 1:100 |
| ADDRESS: Car Redmans and Harris Road KINGAROY Qld 4610 | DESIGNER: [Signature] | PROJECT NUMBER: 104.6 Sq. M. | SH. No.: 5(c) |
| BUILDER: | All dimensions on these plans are to the FACE OF THE BUILDING. | | |

SECTIONAL ELEVATION

FOR CONSTRUCTION
 THESE DOCUMENTS HAVE BEEN PREPARED FOR YOUR SUBJECT TO RECEIVING OFFICIAL APPROVAL FROM A REGISTERED ARCHITECT. YOU WILL BE RESPONSIBLE TO OBTAIN ALL NECESSARY APPROVALS FROM THE LOCAL AUTHORITY AND THE BALANCE RESPONSIBILITY TO COMPLY ALL CONDITIONS OF ANY APPROVALS.
 DATE:- 8th June 2015

Source: Applicant



| | | |
|--|---|--|
| <p>FOR CONSTRUCTION THIS DRAWING IS FOR INFORMATION ONLY. IT IS NOT TO BE USED FOR CONSTRUCTION WITHOUT THE RELEVANT APPROVALS. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS. THE ENGINEER ACCEPTS NO LIABILITY FOR THE ACCURACY OF THIS DRAWING OR THE COMPLETION OF THE PROJECT. THIS DRAWING IS THE PROPERTY OF SOUTH BURNETT REGIONAL COUNCIL AND IS NOT TO BE REPRODUCED OR COPIED WITHOUT THE WRITTEN PERMISSION OF SOUTH BURNETT REGIONAL COUNCIL.</p> <p>BMS - 8th June 2015</p> | <p>All dimensions on these plans to take precedence</p> <p>DO NOT SCALE OFF THESE DRAWINGS</p> <p>DATE: 8/08/15</p> <p>SCALE: N3</p> <p>PROJECT: SOUTH BURNETT REGIONAL COUNCIL</p> <p>ENGINEER: Mervyn G. O'Connell</p> <p>REGISTERED: 194, 0 sq. ft</p> | <p>PROJECT: Proposed Air Arms Range</p> <p>CLIENT: South Burnett Pistol Club</p> <p>ADDRESS: Car, Redmans and Harris Road</p> <p>POSTCODE: KINGAROY QLD 4610</p> |
|--|---|--|

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

11. Information Section (IS)

11.1 IS - 1514379 - Reports for the Information of Council

Summary

List of correspondence pending completion of assessment report
Delegated Authority Report
Workplace Health & Safety Report
Road Maintenance Expenditure Report

Officer's Recommendation

That the reports be received.

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the reports be received.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr DJ Palmer*

12. General Section

No Report.

13. Confidential Section

No Report.

There being no further business the meeting was declared closed at 10.11am.

Confirmed before me this day of2015

..... **MAYOR**

