

Trade Waste Permit Application

PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION FOR THE PURPOSE OF PROCESSING THIS FORM. COUNCIL WILL RETAIN THESE DETAILS FOR THE PURPOSE OF CONTACTING YOU WITH REGARDS TO ANY COUNCIL RELATED MATTERS. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE *INFORMATION PRIVACY ACT 2009* AND WILL BE USED FOR THE PURPOSES OF RESPONDING TO YOU AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

Water Supply (Safety and Reliability) Act 2008

Application for Approval to Discharge Trade Waste into Sewer

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Trade Waste Permit Fee _____

Select as applicable.

Applicant/s details

Status of applicant Property owner Authorised agent

Title Mr Mrs Ms Miss Other (specify) _____

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date / /

Title Mr Mrs Ms Miss Other(specify) _____

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date / /

Select as applicable.

Contact details

Business Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

Business name must be registered with the Office of Fair Trading. If applicant is a company, insert company name and ACN / ARBN. Please include shop / unit no.

Business details

Business name		BN <input type="text"/>	
Company name		ACN / ARBN <input type="text"/>	
Street address			
Locality / Suburb		State <input type="text"/>	Postcode <input type="text"/>
Contact ph. <input type="text"/>	<input type="text"/>	Mobile <input type="text"/>	<input type="text"/>
Contact fax <input type="text"/>	<input type="text"/>	Email	<input type="text"/>

Real property description – refer to Rates Notice.

Lot no.	Reg. plan no.	Parish
Rating assessment no.		

Refer to information sheet

Discharge category 1 2 3
 Permits are issued for categories 1 and 2 and an agreement is negotiated for category 3 waste.

E.g. restaurant, dry cleaners, electroplaters, butcher etc.

Nature of trade / business / industry
No. pedestals installed on premises

E.g. parts washing, acid bath, specific manufacturing processes, washing of utensils, plates etc.

List all processes and activities from which a trade waste will be generated

E.g. pH correction, grease trap, silt trap, balance tank, biological process, etc.

Describe proposed / present method of pre-treatment of trade waste before discharge to sewer

Select as applicable.

Waste generator details
 Lessee Tenant

Name of waste generator	
Position	
Signature	Date <input type="text"/>

Select as applicable.

Business Private

Street address	
Locality / Suburb	State <input type="text"/> Postcode <input type="text"/>

Enter postal address if different from street address.

Postal address	
Locality / Suburb	State <input type="text"/> Postcode <input type="text"/>
Contact ph. <input type="text"/>	Mobile <input type="text"/>
Contact fax <input type="text"/>	Email <input type="text"/>

Description of flow

Maximum daily discharge to sewer in litres

Maximum rate of discharge in litres per hour

Hours of the day and days of the week during which discharge will normally take place

If continuous, insert continuous.

Volume of discharge

Is water supply to the premises to be metered? Yes No

Estimate of water supplied that is not discharged into sewer

Basis for this estimate

Details of trade waste flow meter / measurement device (mandatory category 3; optional category 2)

Type	Location	Accuracy
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Permanent installation Temporary installation

Name of contractor to be used to clean trade waste pre-treatment equipment

Contact ph. Mobile

Contact fax Email _____

Present / proposed frequency of cleaning pre-treatment equipment

Weekly Fortnightly Monthly

Other Please state frequency _____

Food disposal units on premises	Motor size	No.
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Nature of trade waste / physical and chemical parameters

BOD	mg/L	Temperature	°C
COD	mg/L	pH	
Suspended solids	mg/L	Oil/grease	mg/L
Total dissolved solids	mg/L	Sulphur compounds	mg/L

Metals No Yes

Other compounds No Yes

If yes, list and give concentrations of metal / other chemicals

Details of proposed self-monitoring program (category 3 only)

Identify / describe sampling point/s

Sampling frequency

Sample type Grab Composite

Method of sample collection Manual Automatic sampler

NB. The frequency of cleaning pre-treatment equipment will be detailed on the Trade Waste Permit.

Category 3 mandatory. Categories 1 and 2 if requested. Check with Council prior to discharge – this information may not be readily available.

Parameters to be analysed
NATA laboratory to be used
Method and frequency of transferring results to Council
List provisions made to allow for the measurement and sampling by Council of trade waste prior to entry to sewer

Give details of source of waste, volume, chemical analysis, frequency of analysis, and method of disposal.	Trade waste not discharged to sewer

Lodgement

Please attach the following:

- Two copies drawn to scale, not smaller than one to one hundred (1:100) trade waste plumbing and drainage layout plans showing:
 - detail and location of all processes, tanks, pits and apparatus which are associated with the generation of trade waste;
 - details of proposed pre-treatment processes / apparatus showing:
 - Flow diagram; and
 - Capacity / dimensions, material of construction and lining, operation and maintenance of all tanks, pits, dosing systems, pH correction and pumps etc.
 - details of pipes, floor channels and drains used to convey the trade waste effluent; and
 - details of flow measurement equipment (if applicable).

Please note: This application and fee MUST be lodged with your Council.

Office use only			
Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	
Recommendation			
			Rec. no.
Date	□□ / □□ / □□□□	Account property no.	