



SOUTH BURNETT

REGIONAL COUNCIL

Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 19 February 2020

Chief Executive Officer: Mark Pitt

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>This is the driving force behind our actions and responsibilities.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 19 February 2020

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 19 February 2020 at 9.00am.

PRESENT:

Councillors:

Present: Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), James D'Arcy (Acting General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Pastor Mark Doecke, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the minutes of the previous meeting held on Wednesday 15 January 2020 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4. Declaration of Interest

Nil.

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Economic Development

Draft 2025 South Burnett Economic Development Action Plan

The draft 2025 South Burnett Economic Development Action Plan and associated Major Projects List have been presented to recent South Burnett Directions meeting. Formatting of the draft document will now be completed ready for public consultation post March 28 Local Government election. The draft 2025 South Burnett Economic Development Action Plan has been documented in close consultation with Department of State Development, Manufacturing, Infrastructure and Planning officers in the Bundaberg office.

Food Horizon – South Burnett's premier food event

Last held in October 2018, Business South Burnett will hold the second Food Horizon event on 31 March-2 April at TAFE, Kingaroy. As South Burnett's premier food event, Food Horizon will further establish South Burnett as a food region. TAFE Kingaroy is a great location for the event, being in the south of the region and the facility that completes training for chefs and hospitality operations. Food Horizon will commence on Day 1 with regional food related study tours, a conference style event on Day 2 and opportunity for Master Classes on Day 3. Food Horizon aims to further develop access to local food products through new open farms, increase the range of products available for sale and improve connections between local products and hospitality activity.

Burnett Inland Entrepreneur Ecosystem Project

An extension project funded through the Wide Bay Burnett Advancing Regional Innovation Project commenced in January 2020. The Burnett Inland Entrepreneur Ecosystem Project is coordinated through BIEDO in conjunction with North and South Burnett Regional Councils. The project has engaged facilitator Chad Renando, a consultant with expertise in mapping and building regional entrepreneurial activity across Australia. Initial consultation between the Councils and BIEDO is complete and the project will continue through to 30 June 2020. Opportunities for entrepreneurial activity and 12 month program of events will be delivered through the project.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Works in Progress & Future Works Summary for February/March 2020

The following are current/planned works

Construction/Capital Works:

Name	Description	Status
Boughyard Ironpot Creek,	Bridge Replacement	Concrete works nearing completion. Road works to follow
Coolabunia State School	Bus Parking Upgrade	Line marking yet to be completed
Murgon CBD	Footpath Replacement	Stage 1, Early Works have commenced
Town & Village Signage	Installation of new Town & Village entry signage	Finalising approvals and permits for installation. Expected to commence 10 February
Maidenwell Bunya Mountains Road	Realignment of intersection at Wengenville Glenclyffe Road	Due to commence in February/March
Brisbane Street	Culvert Installation & Reconstruction	Expected to commence in February
Old Esk Road	Widening overlay and seal	Commencing February

Gravel Resheeting/Heavy Formation Grade

Name	Description	Expected Start Date	Expected Completion Date
Meehans Road	Gravel Resheet	Feb	Feb
Hoggs Road	Gravel Resheet	Jan	Mar
Old Wondai Road (Wattlecamp)	Gravel Resheet	Jan	Mar
Flats Road	Gravel Resheet	Mar	Mar
Kangaroo Yard Road	Gravel Resheet	Mar	Apr
Haynes Kite Miller Road	Gravel Resheet	Mar	May
Williams Road	Gravel Resheet	Mar	May
Gayndah Hivesville Road	Gravel Resheet	Jan	Mar
Mondure Road	Gravel Resheet	Mar	Mar
Morgans Road	Gravel Resheet	Mar	Apr
Brisbane Street	Gravel Resheet	Feb	Apr
Ironpot Road	Gravel Resheet	Jan	Feb
Coolabunia Malar	Gravel Resheet	Jan	Feb
Mt Hope Road	Gravel Resheet	Feb	March
Robin and Lee Road	Gravel Resheet	Feb	Mar

Patrol Grading

Location	Description	Expected Start Date	Expected Completion Date
Brooklands	Farnow Road, Fairbrother Road	Feb	Feb
Chahpingah	Bassingthwaites Road, Bayliss Road, Burrandowan Homestead Road, Freshwater Road, Broad Creek Road, Hodges Dip Road	Mar	Mar
Charlestown	Weckers Road, Tingoorra Charlestown Road	Feb	Feb
Cloyna	Althause Road, Holdings Road, Greens Road, Wyatts Road	March	Apr
Corndale	Spencers Road	Feb	Feb
East Nanango	Mercer Springate Road, Magee Road, Brights Road, Rural Road, Horne Lane, Snowys Knob Road, Mount Stanley Road, Calverts Road, East Nanango Road	Mar	Mar
Glan Devon	Lanigan Road, Locke Lane	Mar	Mar
Glenrock	Dip Road, Nielsons Road, Schmidhausers Road	Feb	Mar
Goodger	Welch Road, Goodger Gully Road, Old Cooyar Road, Archookoora Road, Foleys Road	Feb	Feb
Hivesville	Oberles Road	Mar	Mar
Hodgleigh	Ballin Road	Mar	Mar
Ironpot	Jumma Road, Ironpot Road, Jarail Road, Niagara Road, Sarum Road, Greystonlea Road, McGills Road, Benjamins Road	Feb	Mar
Kawl Kawl	Kawl Kawl Road	Mar	Mar
Keysland	Monteith Road	Mar	Mar
Kitoba	Hinchcliffes Road, Kitoba Road, Ogdens Road	Feb	Feb
Marshlands	Paddys Road	Mar	Mar
Memerambi	Magnussens Road, Parallel Road, Klass and Townes Road		
Mondure	Marjorie Lane, Ramke Road, Steinhardts Road, Russel Lane	Mar	Mar
Nanango	Rosies Road, Lee Place, Home Street, Frank Brown Place, Chester Street, Grey Street, Burnett Street, Lanes Road, Old Esk Norther Road, Old Rifle Range Road, Cafferys Road	Feb	Mar
Silverleaf	Blacks Crossing Road, Farrers Road, Gueena Lane, Beers Road	Feb	Mar
South Nanango	Majors Road, Blacks Lane, Whittaker Road, Old Yarraman Road, Durrant Road, Oaky Creek Road, McCauley Weir Road, Hamilton Road, Muir Road, Greenwood Creek Road, Tim Dwyer Road	Feb	Mar
Stonelands	Stonelands Road, Webbers Road, Kilrush Road, Etheringtons Road, Ramco Road	Mar	Mar
Warnung	Mitchells Road	Feb	Feb
Windera	Bishops Road, McCantee Road	Feb	Feb
Wooroolin	Bonds Road, Ogilvys Road, Obels Road, Hunsleys Road	Feb	Feb
Wooroonden	Freemans Road, Reidys Road, Remingtons Road	Mar	Mar

Roadside Slashing

Locality	Description	Expected Start Date	Expected Completion Date
Booie	Kingaroy Barkers Creek Road	Feb	Feb
Manyung	Wittons Road	Feb	Feb
Moffatdale	Steinhardts Road, Clovelly Lane, Verdelho Drive, Waterview Drive, Stegemanns Road	Feb	Feb
Moondooner	Moondooner Road	Feb	Feb
Murgon	Annings Road, Zerners Road	Feb	Feb
Nanango	D'Aguilar Highway	Feb	Feb
Redgate	Kilcoy Murgon Road, Murgon Barambah Road	Feb	Feb
Silverleaf	Silverleaf Road	Feb	Feb
Bunya Highway	Kingaroy	Feb	Feb

Summary of Completed Works for January

For your information, the below works have been completed

Gravel Resheeting/Heavy Formation Grade

Name	Description
East Wooroolin Road	Gravel Resheet
Beatty Street	Upgrade to bitumen standard
Proston Transfer Station Road	Upgrade to bitumen standard
Old Wondai Road (Charlestown)	Gravel Resheet

Patrol Grading

Locality	Description
Barkers Creek Flat	McCauley Broome Road, McNamara Road
Barlil	Barlil Road
Brooklands	P Jones Road, Old Taabinga Road, Boldery Road, Bucholz Road, Baker Road
Byee	Paul Holznagel Road
Crownthorpe	Carters Road, Nangur Road, Blackburns Road
Goodger	Welch Road, Goodger Gully Road
Hodgleigh	Swensons Road, Semgreens Road
Kunioon	Kunioon Road
Manyung	Annings Road, Lyons Road,
Memerambi	Recreation drive
Merlwood	Richards Road
Moffatdale	Donald Road, Waterview Drive, Meddletons Road, Clovelly Lane
Moondooner	Sanders Road
Murgon	Kerles Lane, Sakrzewski Road
Redgate	Tipperary Road, Goschnicks Road, Finnemores Road, Birchs Road
Sunnynook	Eisenmengens Road, Cobbs Hill Road

Tablelands	<i>Bellottis Road, Daniels Road</i>
Wooroolin	<i>Ritchings Road, Armstrongs Road, Jacobsons Road, Shailer Road, Rainey's Road,</i>

Roadside Slashing

Locality	Description
Byee	<i>Byee Road</i>
Hivesville	<i>Hivesville Road</i>
Proston	<i>Boondooma Dam Road</i>
Wondai	<i>Wondai Proston Road</i>

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

6.3 Design & Technical Services (D&TS)

Officer's Reports

6.3.1 D&TS - 2663460 - Minutes of the Traffic Advisory Committee Meeting held on Tuesday 12 December 2019

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Council receive the minutes and recommendations of the Traffic Advisory Committee held on Tuesday 12 December 2019.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.3.2 D&TS - 2663499 - Request to Rename Brooklands Pimpimbudgee South Road Maidenwell to Beare Road Maidenwell

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Council renames Brooklands Pimpimbudgee South Road, Maidenwell to Beare Road, Maidenwell.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.3.3 D&TS - 2663494 - Response Regarding the Naming of a Section of the D'Aguilar Highway to Roy Emerson Way Blackbutt

Resolution:

Moved Cr GA Jones, seconded Cr KA Duff.

That Council note the decision of the Minister for Transport and Main Roads and write to the Roy Emerson Museum informing them of this outcome.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Council continues to pursue the naming of a section of the D'Aguilar Highway

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

South Burnett Libraries are working with the Federal Government and State Government to facilitate "Helping your community Be Connected"

Be Connected is an Australian government initiative committed to increasing the confidence, skills and online safety of older Australians.

State Library of Queensland is delivering Be Connected Digital Mentor Train-the-Trainer Workshop for South Burnett Library and interested members of the community. The workshop is designed: to build participants' skills, knowledge and confidence; to deliver the Be Connected program and other digital literacy initiatives to their communities; to add value and work towards giving a sense of purpose for why everyone in the community needs digital literacy skills to get online and be part of the digital world.

South Burnett Regional Council libraries will host Be Connected Digital Mentor Train-the-Trainer Workshop on 25 March 2020. The workshop will run from 9.30am – 3.00pm and include a morning tea and lunch break.

Leeza Baric Author Talk

Leeza Baric from Wobbly Women enterprises is an Author/ Mentor/Speaker, has been invited to speak at Kingaroy library on Friday 28 February to inspire new writers and present her Write and Publish Your Life Story. Leeza will share her experiences in the writing industry and how to get started. Join Leeza at 9.30am to be inspired, to learn about being a published author, and celebrate our Write in the Moment attendees who have manuscripts ready for publication.

“Hi Brit Beef Sustainable Farming Talk” - Kingaroy Library celebrates International Women’s Day on 5 March

Skye from Hi Brit Beef will be at Kingaroy Library on 5 March. Skye will talk about owning a local farm, supporting the community with their product and how the drought has affected them recently. Skye is a huge ambassador for sustainability and being environmentally aware and is involved with numerous community groups that assist both farmers and families.

Community Grants Program

This month, round two (2) of Council’s Community Grants Program opened to strong interest from the community. The following categories are open for application during February:

- Community Events Sponsorship;
- Community Australia Day Events Sponsorship;
- School Student Awards;
- Community Hall Insurance Grant;
- Regional Arts Development Fund;
- Healthy Communities Sponsorship; and
- Project/Program One-off Sponsorship.

I encourage the community to contact Council’s Community Grants Officer on 4189 9100 to discuss applications prior to submission.

Launch of “Healthy Pregnancies & Bright Futures”

During February, Council in partnership with the Local Drug Action Team launched the “Healthy Pregnancies & Bright Futures” project. This project provides information to our community about alcohol and pregnancy, with the primary message being that for women who are pregnant or planning a pregnancy, no alcohol is the safest option.

The audiences at the launch events in Kingaroy and Nanango libraries heard that Fetal Alcohol Spectrum Disorders (FASD) is an umbrella term for the range of lifelong learning, behavioural and developmental disabilities, which can result from alcohol exposure during pregnancy.

The statistics according to the Foundation for Alcohol Research and Education are that:

- One (1) in four (4) women consume alcohol while pregnant.
- Three quarters of pregnant women who drink are most likely to drink in their own home with their partner, with the partner initiating the drinking occasion 40% of the time.
- Australian women are less likely to drink alcohol during their pregnancy if their partner or spouse also stopped drinking.

The good news is that FASD is 100% preventable.

Over the coming months, Council will continue to coordinate the Local Drug Action Team to work with local health and community service providers as well as the general community, providing information on how to give our kids the best start by staying alcohol free while pregnant or planning a pregnancy.

Carried 7/0
FOR VOTE - Councillors voted unanimously

7.2 Community Services (CS)

Officer’s Reports

No Report.

7.3 The Arts

Officer's Reports

No Report.

7.4 Tourism (T)

Officer's Reports

7.4.1 T - 2647914 - South Burnett Tourism Advisory Committee November 2019 Minutes

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That

- 1. Council receive the minutes of the South Burnett Tourism Advisory Committee's meeting held on 25 November, 2019; and*
- 2. the Wondai Business Networking Group's request to join the South Burnett Tourism Advisory Committee is not recommended on the basis that the group is not an incorporated association and the matter be reviewed in June 2020.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning:

Review Wide Bay Burnett Regional Plan

The second Local Government Working Group Meeting is scheduled for 26 February 2020. A questionnaire was circulated to members of the Working Group to identify regional issues that could be addressed in the plan. It is important to note that the Regional Plan cannot address all issues that may be relevant to the region (e.g. land tenure, native title, health care, education etc.).

For the purposes of the plan, a regional issue is one that:

- by its legislative or geographical scope can best be addressed at the regional scale (rather than by a single local government)*
- is a new or emerging issue that has not been addressed by local government planning schemes, creating a gap*
- is a conflict at the regional scale of policy or its application between two or more state interests, or*

- *for which a regional reflection of the state interest is considered necessary by the Planning Minister.*

The information provided by stakeholders will help to inform the drafting of the WBBRP framework, regional policy options, vision and findings, which will be considered by the Planning Minister and Regional Planning Committee

Initial research and engagement has highlighted that Wide Bay Burnett, as a region, may benefit from a clear regional identity and vision – i.e. what makes the Wide Bay Burnett region unique and different to other regions and how the communities wish to grow and prosper as a collective region over the next 25 years?

Administrative Amendment South Burnett Regional Plan

Council has commenced with the preparation of an administrative amendment to the current Planning Scheme. An administrative amendment is an amendment that Council is satisfied corrects or changes:

- an explanatory matter about the planning scheme*
- the format or presentation of the planning scheme*
- a spelling, grammatical or mapping error in the planning scheme that does not materially affect the remainder of the planning scheme*
- a factual matter incorrectly stated in the planning scheme*
- a redundant or outdated term in the planning scheme*
- inconsistent numbering of provisions in the planning scheme, or*
- cross-references in the planning scheme.*

There is no requirement to publicly notify the proposed amendments it does not make a policy change to the Council's Planning Scheme, like changing the zoning of land for example. The amendment will be submitted to the newly elected Council for consideration and adoption shortly after the first statutory meeting of the new Council.

Property:

Council is assisting Boondooma Museum and Heritage Association Inc in the pulling down of a structurally unsafe water tank and high timber tank stand. This will involve lifting the tank down with a crane and removing the timber stand. Heritage building approvals and construction plans have been granted for the replacement of the timber tank stand and galvanised tank.

Council Property section has called for quotes to refurbish two bathrooms in the Brighthaven units and Drayton Street units. Site inspections have been conducted with builders and hoping to have quotes back by the end of February.

Council is moving the peanut thrasher from the Kingaroy Museum outdoor display to the South Burnett Woodcrafters Shed for the purpose of restoring the thrasher that has weathered over the years. This project is an initiative of the Kingaroy Museum volunteers.

Council contractors are installing a new dust extraction fan at the Council Soil Lab in the Kingaroy Works Depot. These works are proposed to be completed by May 2020.

The beautiful rainfall in the region has resulted in some leaking roofs within some of Council buildings and community facilities. Council will work through the list of buildings and repair roof damage and make waterproof.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2550753 - Material Change of Use Development Application for proposed Medical Centre & Office at 113-117 Lamb Street Murgon - Lot 1 SP301859 - Owner/Applicant: M5 Investments P/L - SPS18/0001

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Council **approve** the development application for a Material Change of Use for Office (Medical Centre) at 113/117 Lamb Street & 58 Palmer Street, Murgon (and described as Lot 1 on SP301859), subject to reasonable and relevant conditions:

GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision	Date
Site/Floor Plan	1064 – CP150	C	December 2019
Vehicle Turning Plan	1064 – CP151	B	December 2019

Within 1 month of this approval, being granted the applicant shall provide a full set of elevation plans for approval by Council. The approved elevation plans will form part of this decision.

GEN2. The hours of operation of the approved development is between the hours of 07:00am and 22:00pm, 7 days a week.

GEN3. Any outdoor lighting must be installed and operated in accordance with AS4282 – 1997 “Control of the Obtrusive Effects of Outdoor Lighting”.

GEN4. Prepare and submit a detailed landscape concept plan for the proposed medical centre for the approval of the Planning Manager prior to obtaining a building works permit.

In particular the landscape plan shall detail the treatments and finishes, lighting and signage of pathways proposed. The pathway must be designed to be safe for pedestrian access. The pathway shall be nominated on the landscape plans for public access in private property. Easements for public pedestrian egress are to be shown as necessary.

The design of public access pathways must be accessible and meet disability standards and shall not be gated. The property owner is responsible for maintenance of the pathway at no expense to Council at all times.

Provide fencing details for all boundaries where fencing is proposed on the detailed landscape concept plan.

The approved landscape concept plan shall be implemented on site and maintained at all times, prior to commencement of the use.

- GEN5. *Provide a screened and covered bin enclosure for the storage of bulk waste bins on site in the area shown on the approved plan. The bin enclosure shall include a tap and hose and a drain connected to sewer for bin washdown.*
- GEN6. *Provide a pedestrian prioritized pathway (line marked and signed where appropriate) to the entrance of the medical centre from the dedicated 9 vehicle car parks on site.*

ENGINEERING WORKS

- ENG1. *Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.*
- ENG2. *Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.*
- ENG3. *Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.*

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. *Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.*
- ENG5. *Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development*

STORMWATER MANAGEMENT

- ENG6. *Design and construct stormwater drainage, including onsite detention facilities, to ensure that the development will result in no material increase in the peak discharge from the site for design storms up to ARI100, and storm durations from 5 minutes to 2 hours.*

Comment: *The response to the request for information from Contour Consulting dated 18 April 2019 does not contain sufficient information to demonstrate that there will be no material increase in stormwater flows, and that impacts on infrastructure are minor. The onsite stormwater management facilities must be approved by Council prior to the commencement of building works.*

- ENG7. *Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.*
- ENG8. *Stormwater from sealed areas and overflow pipes from stormwater detention structures and/or tanks installed for the stormwater system is required to be piped to the kerb and channel in Palmer Street.*
- ENG9. *Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.*

LAWFUL POINT OF DISCHARGE

- ENG10. *Lawful point of discharge for the development is Palmer Street.*

ENG11. *Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).*

WATER SUPPLY

ENG12. *Connect the development to Council's reticulated water supply system via a single connection.*

SEWERAGE

ENG13. *Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.*

ENG14. *Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.*

ENG15. *Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).*

ENG16. *Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.*

ENG17. *Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.*

PARKING AND ACCESS - GENERAL

ENG18. *Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.*

ENG19. *Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.*

ENG20. *Provide 8 (eight) car parking spaces plus a minimum of one (1) person with disability (PWD) car parking spaces, and one (1) ambulance loading bay on the site.*

ENG21. *Design & construct all PWD car parking spaces in accordance with AS2890.6.*

ENG22. *Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.*

ENG23. *Line mark or otherwise delineate the car park aisles and driveways within the development with directional arrows on the pavement to enable all vehicles to enter and leave the site in a forward gear.*

ENG24. *Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.*

VEHICLE ACCESS

ENG25. *Construct a crossover between the property boundary and the edge of the Palmer Street road pavement, having a minimum width of six (6) metres, generally in accordance with Council's Standard Drawing IPWEAQ Std Dwg RS-051, Rev F.*

ENG26. *Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).*

PEDESTRIAN FOOTPATH

ENG27. *The existing footpath shall be modified to suit the proposed access where necessary. In the event that the footpath is damaged during construction of the development, the footpath shall be replaced at the developers cost.*

ROADWORKS AND PEDESTRIAN SAFETY

ENG28. *Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.*

ENG29. *Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complied with during construction of the works.*

ENG30. *Maintain safe pedestrian access along Council's footpaths at all times.*

ELECTRICITY AND TELECOMMUNICATION

ENG31. *Connect the development to electricity and telecommunication services.*

EARTHWORKS - GENERAL

ENG32. *Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.*

ENG33. *Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.*

EROSION AND SEDIMENT CONTROL - GENERAL

ENG34. *Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.*

ENG35. *Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.*

ADVICE

ADV1. *Section 85 (1)(a) of the Planning Act 2016 provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.*

ADV2. *This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form*

ADV3. *Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.*

ADV4. *The Department of Infrastructure, Local Government & Planning provided a referral agency response under S56 of the Planning Act 2016.
Refer attachment B*

ADV5. *Infrastructure charges are levied by way of an infrastructure charges notice, issued pursuant to section 119 of the Planning Act 2016.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2.2 P&LM - 2647744 - Extension to Currency Period for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland) over land described as Lot 3 on SP181686 Bunya Highway Kingaroy

PROCEDURAL MOTION:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That the item lay on the table until a future meeting

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3 Property (P)

Officer's Reports

8.3.1 P - 2661191 - Renewal of Lease for Kingaroy Junior Soccer Club

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That, in accordance with Section 236 of the Local Government Regulation 2012, Council enter into a lease with the Kingaroy Junior Football Club Inc. on land described as Lease G on SP274891 located at Oliver Bond Street, Kingaroy.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3.2 P - 2661259 - Lease renewal for South Burnett Child Care Association Inc.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That, in accordance with Section 236 of the Local Government Regulation 2012, Council enter into a lease with the South Burnett Child Care Association Inc. for Lot 86 on RP7951 at Avoca Street, Kingaroy.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Works in Progress & Future Works Summary for January 2020 / February 2020

The following are current/planned works

Current Water Main Replacements

Name	Description	Expected Start Date	Expected Completion Date
Nanango			
Wickham Street	Water Main Replacement	Commenced Jul 19	Complete
Wills Street West	Water Main Replacement	Commenced Jul 19	Complete
George Street North	Water Main Replacement	Commenced Sep 19	Complete
Alfred Street	Water Main Replacement	Commenced Sep 19	Complete
Drayton Street	Water Main Replacement	Commenced Nov 19	Complete
Wooroolin			
West Wooroolin Road	Water Main Replacement	Commenced Dec 19	Complete
Kingaroy			
Burnett Haly - Alford	Water Main Replacement	Commenced Sep 19	Feb 20 90%
West Haly - Kurtellan	Water Main Replacement	Commenced Sep 19	Feb 20 80%
Knight Walter - Hodge	Water Main Replacement	Commenced Sep 19	Feb 20 90%
Youngman Haly - Avoca	Water Main Replacement	Commenced Nov 19	Feb 20 75%
Youngman Venman - Banksia	Water Main Replacement	Commenced Nov 19	Feb 20
Toomey Youngman - William	Water Main Replacement	Commenced Oct 19	Jan 20 90%
Regional			
	1800 meters of Water Main Replacement	Commenced Jan 20	July 20

Restriction & Dam Levels

As at 17 February 2020, BP dam had inflow of 17% or 22,380 megalitres - currently 20.7% or 27857 megalitres. Boondooma dam had inflow of 11.2% or 19,950 megalitres – currently 34.1% or 69,530 megalitres. While the inflows are most welcome, Council will continue with seeking alternative water supplies. With drought conditions continuing throughout the South Burnett area, Council is monitoring water restriction levels.

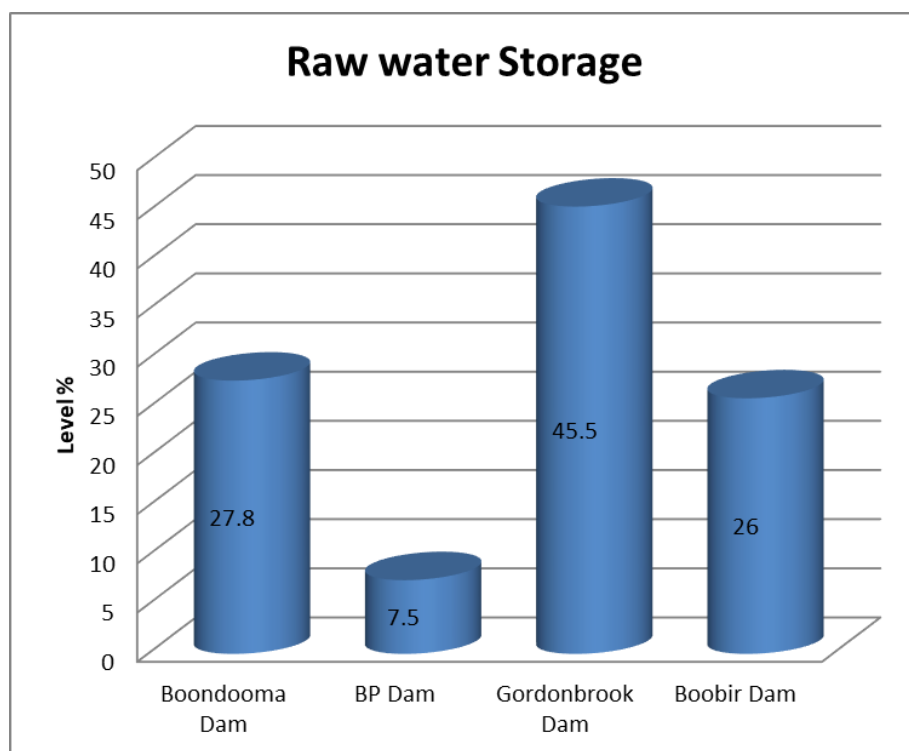
All towns remain on Level 3 Water Restrictions.

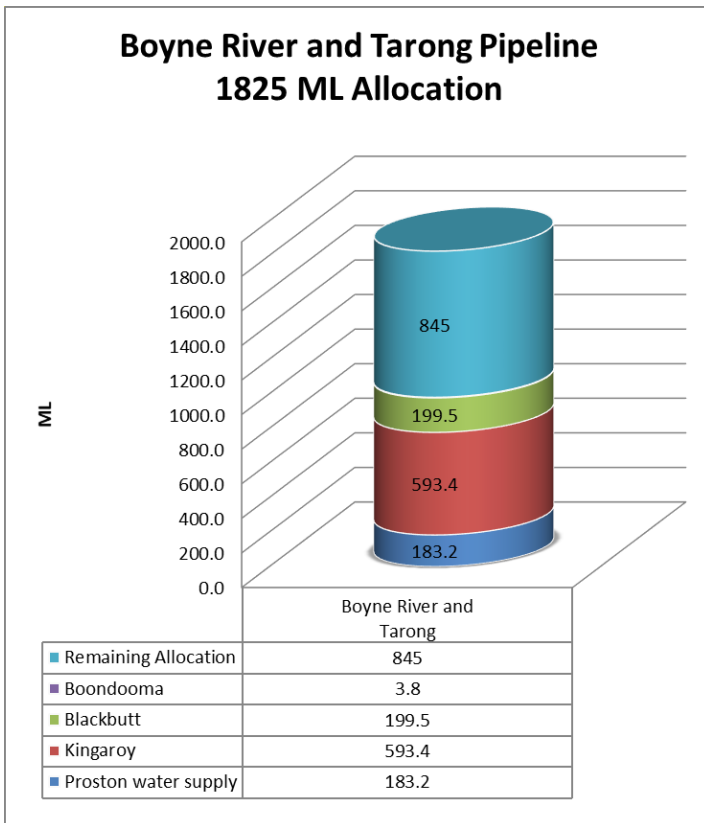
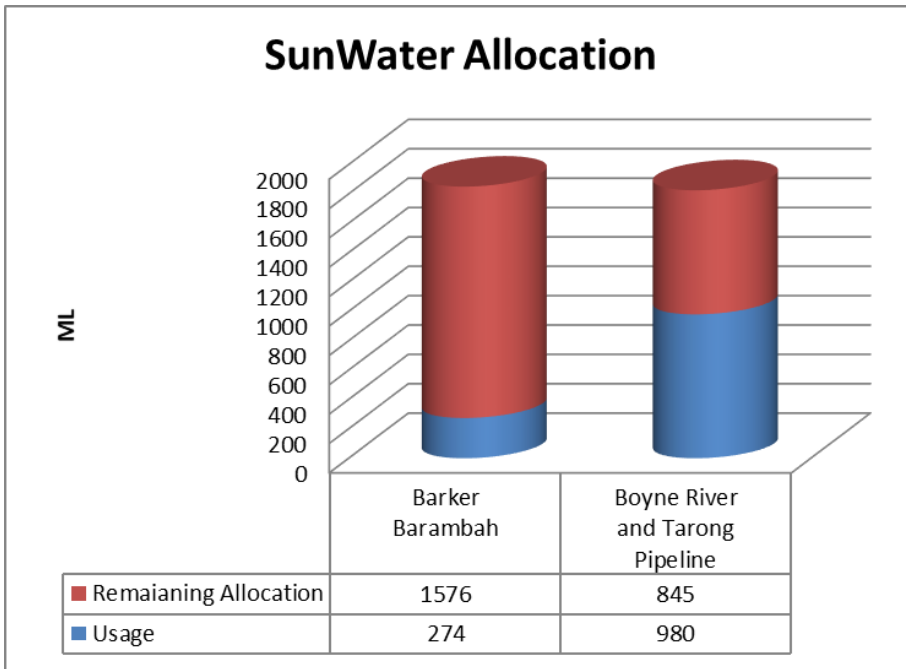
Recorded at: 22/1/2020

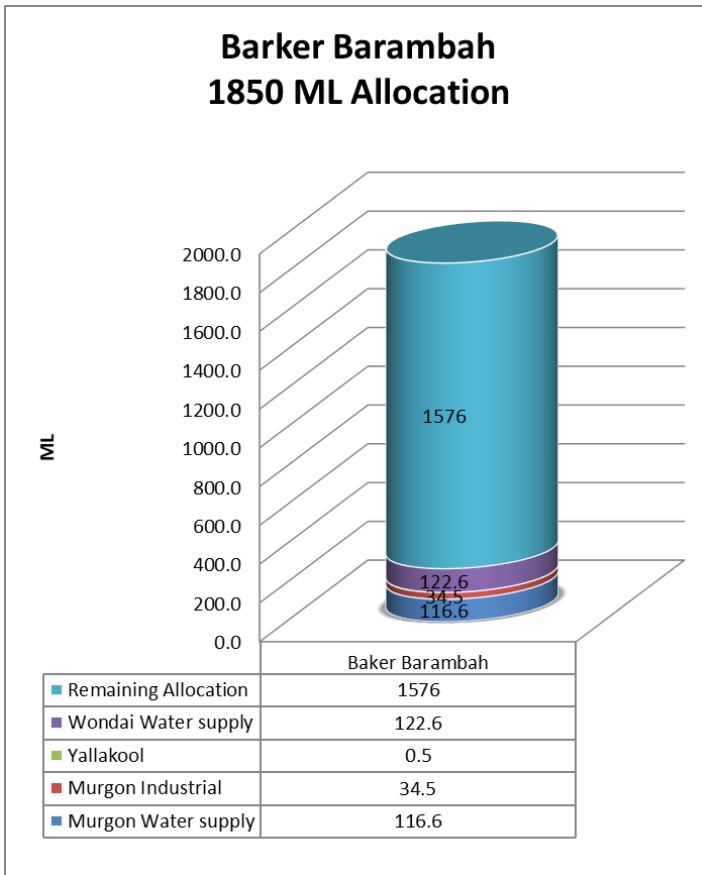
Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity %	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	266.58	204200	56747	27.8	100%	0%
Barker Barambah	BP Dam	Wondai, Murgon	307.3	295.73	134900	10131	7.5	100%	0%
	Gordonbrook Dam	Kingaroy	391.5	389.5	6800	3003	45.5	N/A	N/A
	Boobir Dam	Blackbutt	434	428.39	170	26	19	N/A	N/A

Water supply storage change from 20/12/19 to 22/1/2020

Water Storage	Level Change	Change (%)	Volume (ML)	Level (m)
Boondooma Dam	Up	3.5	7167	1.31
BP Dam	Up	3.4	4654	1.84
Gordonbrook Dam	Down	1.5	143	0.10
Boobir Dam	Up	7	9.5	0.91







Water Allocations and Financial Year Consumption

Water allocation SunWater scheme	Location / Allocation	Usage to date ML	Annual Allocation ML	Remaining Allocation ML	Remaining Allocation in %	Year remaining in %
Barker Barambah	Murgon Water supply	116.6	1400	1248.4132	89%	44%
	Murgon Industrial	34.5				
	Yallakool	0.5				
	Wondai Water supply	122.6	450	327.38	73%	
	Sub Total	274	1850	1576	85%	
Boyne River and Tarong Pipeline	Proston water supply	183.2	500	316.85	63%	
	Kingaroy	593.4	1110	516.585	47%	
	Blackbutt	199.48	200	0.52	0%	
	Boondooma	3.8	15	11.169	74%	
	Sub Total	980	1825	845	46%	

*Annual allocations are for the financial year

Reactive Work - Financial Year to Date

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
Kingaroy	16	13		14		317	
Murgon	3	4		9		52	
Wondai	1	0		6		32	
Nanango	8	1		5		104	
Blackbutt	1	2		0		34	
Proston	1	0		0		17	
Proston Rural	NA	NA		0		18	
Kumbia	NA	NA		0		2	
Wooroolin	NA	NA		1		10	

Other Sewer Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston
Sewer Main/Jump Up Repair	0	0	0	0	0	0
Odour	1	0	0	0	0	0
Manhole/Lid Repair	1	0	0	1	0	0
Enquiry Only	6	3	0	0	1	0
Owners Side	5	1	0	0	1	0

Other Water Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia	Wooroolin
Water Main Repairs	13	1	4	3	1	4	1	1
Hydrant/Valve Repair	22	1	3	5	0	2	0	2
Water Meter Repair	100	22	10	25	6	9	1	1
Water Meter Replaced	25	3	0	11	0	1	0	0
Water Service Repair	74	13	4	24	10	12	0	6
No/Low Pressure	7	0	0	6	2	2	0	0
Water Quality	16	1	2	0	0	0	0	0
Standpipe	N/A	N/A	N/A	8	8	1	N/A	N/A
Enquiry Only	42	9	5	11	5	3	0	0
Owners Side	18	2	4	11	2	1	0	0

Carried 7/0
FOR VOTE - Councillors voted unanimously

9.2 Water & Waste Water (W&WW)**Officer's Reports**

No Report.

9.3 Waste Management (WM)

Officer's Reports

9.3.1 WM - 2663087 - Write off of an asset less than the reportable material loss threshold belonging to the Local Government

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the stolen cash floats of two hundred dollars (\$200.00) on each occasion, namely 8-9 September 2019 and 27-28 January 2020, being a total of four hundred (\$400.00) be written off.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Weed Control

In the month of January, Pest Management contractors and staff completed the inspection and treatment of Honey Locust on the Stuart River. Contractors treated Lantana, Tree Pear, Asparagus Fern and Groundsel at Gordonbrook, Wooroolin, Kingaroy, Nanango and Blackbutt.

Wild Dog and Feral Pig Control

Councils Pest and Stock Route Officer provided landholders with the loan of traps to control Feral Pigs, Wild Dogs and Feral Cats at Boondooma, Murgon, Leafdale and Stuart Valley. The next wild dog and feral pig baiting program will be on Monday 9 March through to Monday 16 March.

Rabbit Control

Council assisted landholders at Kingaroy, Murgon and Coolabunia with release of calici virus.

Wandering Livestock

In the month of January, Council received 60 requests to attend to wandering livestock across the region resulting in the impoundment of 24 cattle and 2 horses.

Stock Route Grazing Permits

NRM staff assessed thirteen roadside agistment applications during January.

Saleyards

Saleyards staff inspected 1064 and processed 660 head through the dip in January. A total of 654 head were sold through the Coolabunia Saleyards. I am pleased to say that since the beautiful rain

cattle prices have risen significantly. This may help to recoup some of the huge expenses farmers faced trying to keep their livestock alive.

Rural Services:

Yesterday we held a very successful Ten Minutes with a Master. The day was fully booked with forty farmers able to access advice and assistance from ten service providers. Council provided two of the ten minute talks on payment options for rates and our Disaster Dashboard.

Parks:

Kingaroy, Murgon, Wondai, Proston, Nanango, Blackbutt and all surrounding areas

The month of January saw the dismantling of the Christmas Trees across the region with general maintenance continuing with the dry weather.

Isolated storms started falling across parts of the region in late January, which was great to see. Mowing is now back in full swing for our Parks and Gardens crews and will be for the coming months.

The rollout of the Red benches is continuing across the region with Kingaroy completed, Proston & Wondai benches painted, waiting on plaques to be fitted.

Murgon bench has been painted and this bench has been sponsored by the Murgon Junior Rugby League Club awaiting on plaque to arrive with sponsorship acknowledgement.

Nanango, Blackbutt, Maidenwell, Kumbia, Tingoor, Hivesville, Mondure, Durong, Wooroolin all require benches and where possible P&G will utilise the benches from the Murgon Footpath upgrade.

Dams

Monthly Accommodation Numbers (Facility Usage Report January)

	Boondooma		YTD		Yallakool		YTD	
	2019	2020	2018/19	2019/20	2019	2020	2018/19	2019/20
Cabins	182	183	1052	965	244	149	1523	1167
Bunkhouse	7	73	265	312	N/A	N/A	N/A	N/A
Powered Sites	217	211	1417	1283	551	292	3235	1984
Unpowered Camping	1542	895	5437	4497	572	103	2050	1103
Total	1963	1362	8186	7057	1367	544	6808	4254

Council worked with the Boondooma Dam Fish Stocking Committee to prepare for what was another very successful Family Yellowbelly Fishing Competition. This year was a special milestone for the committee celebrating the 30th Anniversary. I would like to congratulate everyone involved in organising this awesome event for our region.

Carried 7/0
FOR VOTE - Councillors voted unanimously

ADJOURNMENT:

Motion:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the meeting adjourn for morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the meeting resume at 11.00am with attendance as previous to the adjournment.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

This monthly report is designed to illustrate the financial performance and position of South Burnett Regional Council compared to its adopted budget at an organisational level for the period ended 30 June 2020. This financial report is prepared based on interim financial results as at 31 January 2020.

Overall, recurrent revenue is tracking slightly low at 49%. A large portion of the Federal Assistance Grant is not due until February, May and June (total of FAGs \$7,243,314) combined with the rates being levied in February.

Capital grants is tracking on target to meet the amended budget. Overall, recurrent expenditure has increased to 60%. The rationale for this increase is:

Finance costs are reflecting the land tax expense.

Depreciation is tracking slightly high at 58% however, the processing of WIP and disposals is currently underway and the impact of this will be closely monitored.

Employee benefits are elevated at 59%. The amount of capitalised wages and end of year adjustments will affect the final June numbers.

Materials and Services are tracking at 61%. This is under review in conjunction with the third quarter budget revision to identify potential over runs.

Cash and Cash Equivalents are sitting at \$35m. This will increase with the February rate levy.

AR Debtors has a large 90-day balance which is due to outstanding monies from contractors relating to the Niagara Road project of approximately \$1m.

Rate in arrears in currently \$5.256m or 9.2%, which is the lowest arrears recorded this financial year. The number of rate arrangements in place is tracking consistently higher each month compared to the prior two years.

The current monthly ratios are tracking on target, except for the operating cash ratio. Council is currently at the trough of the cash cycle. This ratio will come back into alignment over the next couple of months as cash is received from the February rate run.

Of the total available capital budget \$34.207m, 60% has been spent to date including committed costs.

Road maintenance has increased approximately \$650k from December to a total actual and committed cost of \$3.452m.

Works for Queensland has \$1.68m of actuals to date with a further \$941k in committed costs. It is currently on target to claim a further \$1.8m before 30 June 2020.

The external audit plan is being finalised and is on the Audit Committee meeting agenda for February 2020. At this stage the external auditors are due on site in April, May and September 2020.

Council is in the process of preparing the 2020/2021 original budget.

A third quarter budget revision is also underway and will be presented to Council at the April general meeting.

People & Culture

High Performance Culture - Effective Employee Management

Approximately 50 Leaders in the Organisation participated in refresher training for Effective Employee Management in February.

Driver Training

Driver Training has been scheduled for March 2020 across the Region. Training is focussed on driving technique, situational awareness, good reversing practices, identifying hazards, discuss blind spots, camera range and contrasting colours and general awareness.

WHS Committee meeting

Held in January 2020. Great attendance with a range of topics discussed.

Collective Agreements – Officers and Field

Bargaining has continued through January 2020 on both the Officers and Field staff collective Agreements and we are hopeful for an in-principle agreement in the near future.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2664137 - Monthly Financial Report

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Monthly Financial Report including Capital Works, Road Maintenance Expenditure and Works for Queensland (W4Q3) as at 31 January 2020 be received and noted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2664280 - Delegated Authority Report

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the Delegated Authority Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2659867 - List of Correspondence Pending Completion of Assessment Report

Resolution:

Moved Cr DA Potter, seconded Cr TW Fleischfresser.

That the List of Correspondence Pending Completion of Assessment Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14. Confidential Section

No Report.

There being no further business the meeting was declared closed at 11.08am.

Confirmed before me this day of2020

..... **MAYOR**