



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 16 September 2020

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 16 SEPTEMBER 2020 AT 9.00AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of the Kingaroy District Ministers Association, Pastor Leathan Fitzpatrick offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Pastor Max Conlon acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Cr Schumacher declared a conflict of interest in relation to Item 9.2 - Kingaroy Transformation Council Community Reference Group Terms of Reference - Cr Schumacher is an executive member of the Kingaroy Chamber of Commerce and Industry.

Cr Schumacher declared a conflict of interest in relation to Item 17.4 - Management and Operation of the South Burnett Aquatic Centre SBRC-20/21-04 – Cr Schumacher's sister in-law and business partner works as a swimming instructor for Summer Country Aquatics at the South Burnett Aquatic Centre.

Cr Schumacher advised the meeting in relation to Item 11.2 - P&LM - 2625648 - Material change of use application for Expansion of existing piggeries at 161 & 225 Elbow Road and other properties - 13 SP139361, 15-17 FY425 and other lots - Applicant: Sunnynook Farms Pty Ltd - MCU19/0011 that Cr Schumacher knows Mandy Bishop through her involvement with the South Burnett Community Leadership Program and Red Earth Community Foundation.

Cr Schumacher advised the meeting in relation to Item 13.3 - Outdoor Furniture at the Roy Emerson Museum – Blackbutt that in Cr Schumacher's previous employment with Stanwell she supported the Blackbutt and District Heritage Association to obtain funding for activities, event and projects relating to the Roy Emerson Museum precinct.

Cr Jones declared a conflict of interest in relation to Item 13.3 – Outdoor Furniture at the Roy Emerson Museum – Blackbutt - Cr Jones is a community representative on the committee.

Mayor Otto declared a conflict of interest in relation Item 9.2 - Kingaroy Transformation Council Community Reference Group Terms of Reference and Item 17.5 - Purchase of Commercial Property. Mayor Otto's company has a business in Kingaroy of which he is a director, and lease a building in the Kingaroy CBD area and will take no further part in the Kingaroy Transformation Project. The Commercial Property is also located in the Kingaroy CBD.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 AUGUST 2020

RESOLUTION 2020/111

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Minutes of the Council Meeting held on 19 August 2020 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8 PORTFOLIO – SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT

8.1 SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT PORTFOLIO REPORT

RESOLUTION 2020/112

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Mayor Otto's Social & Corporate Performance, People & Culture, Communications/Media, Finance and ICT Portfolio Report to Council be received.

Social & Corporate Performance:

Governance

My fellow Councillors and I fully support the ongoing local government reforms designed to further strengthen the transparency, accountability and integrity measures that apply to the system of local government in Queensland.

The *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020* was passed by the Legislative Assembly on 18 June 2020 with the majority of local government amendments coming into effect next month on 12 October. These include:

- new registers of interests requirements;

-
- new and clarified conflicts of interest requirements; and
 - improvements to transparency in relation to meeting agendas, minutes and when matters can be considered in closed meetings.

To this end, a rolling review of Council's policies and procedures is being undertaken during this financial year to ensure that Council is best placed to deliver sound outcomes for our community whilst meeting our obligations under the relevant legislation.

Over 180 policies and procedures make up Council's robust governance to guide and direct the organisation and at today's Council meeting, there are a number of policies presented for adoption of which include the Corporate Risk and Internal Audit Framework.

Customer Contact and Records Team

Our valued dedicated customer contact and records staff over this last month have been busy assisting the community with enquiries, requests and bookings. During the month of August, customer contact staff:

- answered 2875 calls;
- issued 1327 receipts over the counter;
- raised 1141 customer requests; and
- processed 522 applications

Behind the scenes, as part of the Records Management Audit, 120 archive record boxes of correspondence from the former Nanango Shire Council, 223 boxes of Finance records and numerous Council Plumbing / Planning files were relocated to the Wondai records storage facility.

People & Culture:

Qld Training Awards – Darling Downs and South West Region finalist

SBRC made it to the finals for the large employer of the year category and was up against Toowoomba Regional Council and Western Downs Regional Council. Council's nomination focussed on the considerable work SBRC does in the community employing ten trainees and two apprentices, in addition to the learning and development opportunities to educate and upskill existing staff. The winner of this category was Toowoomba Regional Council. This year is the first year that SBRC has entered this category and to final is a tremendous effort.

Communications / Media:

In August 2020 the Media and Communications team progressed the following:

Media Releases x 19:

- 030. Media Release 04-08-20 - UPDATE - Gravel Resheeting – Aug Sep
- 031. Media Release 04-08-20 - Show Holiday – Monday 10 August 2020
- 032. Media Release 04-08-20 - Come along Rate information session – Murgon
- 033. Media Release 04-08-20 - Emergency relief and financial counselling available
- 034. Media Release 04-08-20 - Welcome to Montage - South Burnett Libraries new Online Access Catalogue
- 035. Media Release 05-08-20 - Come along... Rate Information Sessions
- 036. Media Release 06-08-20 - No cases of COVID-19 in the South Burnett
- 037. Media Release 14-08-20 - Free online courses – Preventing Dementia
- 038. Media Release 21-08-20 - Niagara Rd – Boyneside Reconstruction & Associated Works (Windfarm)
- 039. Media Release 21-08-20 - Council Embraces Tourism Industry Partnership
- 040. Media Release 24-08-20 - Rates notices issued
- 041. Media Release 26-08-20 - FREE Ballet For Seniors with Queensland Ballet
- 042. Media Release 26-08-20 - Kingaroy Museum Peanut Thresher Restoration Update
- 043. Media Release 27-08-20 - LDMG update on COVID-19 restrictions

- 044. Media Release 27-08-20 - We want you - Volunteers wanted to assist at our Visitor Information Centres
- 045. Media Release 27-08-20 - Community Group Infrastructure Charges Policy
- 046. Media Release 27-08-20 - have your say - New Waste Transfer Station - Maidenwell
- 047. Media Release 27-08-20 - Closure Limited Access - Friebergs Road Warnung
- 048. Media Release 28-08-20 - Lamb Street Murgon Footpath Update

Media Releases 20-21						
2020	Jul	Aug	Sep	Oct	Nov	Dec
	30	19				
2021	Jan	Feb	Mar	Apr	May	Jun

Media enquiries x 23:

- 4/08/2020 South Burnett Online - Enquiry - Rates Information Sessions
- 5/08/2020 South Burnett Times - Enquiry - Nanango residents falsifying on declaration form re COVID
- 5/08/2020 South Burnett Times - False information re border declaration form - follow up
- 7/08/2020 South Burnett Times - Available Apprenticeships
- 7/08/2020 4SB - Mayor's Radio Topics
- 7/08/2020 Crow FM - Mayor's Radio Topics
- 11/08/2020 ABC Southern Queensland - Request for regular interview
- 14/08/2020 South Burnett Times - Complaints section on website
- 19/08/2020 ABC - Request call back
- 19/08/2020 South Burnett Today - Streetscape Project
- 20/08/2020 South Burnett Today - Council Meeting Brief
- 21/08/2020 South Burnett Times - Lying on border declaration form
- 21/08/2020 South Burnett Today - Request to interview VIC volunteers
- 21/08/2020 South Burnett Today - Request for image - Council embraces tourism industry
- 23/08/2020 Echo - Cancellation of rates Information sessions
- 24/08/2020 South Burnett Times - Request to interview VIC volunteer
- 25/08/2020 South Burnett Times - Request for interview - cancer Council / Daffodil Day
- 27/08/2020 ABC Southern Queensland - Request for interview with Mayor re COVID and new restrictions
- 28/08/2020 ABC Radio - Ballet with Seniors
- 30/08/2020 South Burnett Today - Draft Community Engagement Strategy
- 30/08/2020 South Burnett Times - Interview with Mayor - Rates and Land valuation
- 30/08/2020 Martoo Review - Draft Community Engagement Strategy
- 31/08/2020 7 News - Interview with Mayor re COVID restrictions

Media Enquiries 2020-21						
2020	Jul	Aug	Sep	Oct	Nov	Dec
	25	23				
2021	Jan	Feb	Mar	Apr	May	Jun

Social Media: Facebook Posts x 61

The most popular post: 20-08-20 ‘Council has the following vacancies’ reached an audience of 10,798.

Council’s ‘southburnettregion’ Facebook page ended the month with 7,773 likes and 8,028 followers.

Social Media – Facebook Posts 2020-21						
2020	Jul	Aug	Sep	Oct	Nov	Dec
	58	61				
2021	Jan	Feb	Mar	Apr	May	Jun

ENews:

Council progressed 1 eNews during August.

Printed Advertising:

- Council progressed two full page ads (Page 4) in the South Burnett Today during August – 13-08-20 and 27-08-20.
- Council progressed one full page ad in the Murgon Moments for What’s on @ South Burnett libraries and one half page ad for the region’s dams.
- Council progressed 1 x advertisement in the South Burnett Today - ‘Rates Info Session’ 06-08-20 / 1 x advertisement in the Queensland Country Life ‘Wild Dog Feral Pig Baiting’ 28-08-20

Graphical Design:

- South Burnett Regional Council Style Guide 2020
- South Burnett Regional Council 2021 Advocacy Action Plan
- South Burnett Regional Council 2020-21 Schedule of Rates – Insert

Finance & ICT:

This monthly report is designed to illustrate the financial performance and position of South Burnett Regional Council compared to the adopted budget, at an organisational level, for the period ended 31 August 2020. This financial report is prepared based on interim financial results as at 31 August 2020.

Key Points - Income Statement

	YTD	2020/2021 Budget
Net Result	\$ 18,064,974	\$ 14,134,300
Net Operating Result	\$ 16,282,393	-\$ 3,675,499

	YTD	2020/2021 Budget	% of Budget	% Variance
Recurrent Revenue	\$ 28,823,545	\$ 67,092,117	43%	26%
Recurrent Expenditure	\$ 12,541,152	\$ 70,767,616	18%	-1%

- Recurrent Revenue is high year to date compared to budget largely due to the 6 monthly rates being levied during August. This percentage variance will slowly decrease over the next few months.
- Minor timing variances in materials and services under Recurrent Expenditure due to timing in annual invoices such as land valuations, insurance and LGAQ membership.

Key Points - Balance Sheet

	YTD	2020/2021 Budget	Variance
Total Assets	\$ 933,911,289	\$ 951,162,644	-\$ 17,251,355
Total Liabilities	\$ 61,898,603	\$ 61,119,482	\$ 779,121
Community Equity	\$ 872,012,686	\$ 890,043,162	-\$ 18,030,476
Unrestricted Cash	\$ 12,485,852		
Restricted Cash	\$ 28,554,270		
Total Cash Balance	\$ 41,040,122		

	Total Balance	90 days overdue	Monthly movement	Comment
P&R Debtors	\$ 243,922	\$ 168,250	↑	Approximately half with debt collectors or payment plans
AR Debtors	\$ 387,826	\$ 177,892	↑	\$73k with debt collectors.
Rates Debtors	\$ 28,822,908			Rates levied in August

Capital Budget	WIP Balance	Total To Spend	Spent to Date	% Spent
\$ 38,228,662	\$ 7,370,809	\$ 45,599,471	\$ 10,124,396	22%

- High Trade and Other Receivables balance at the end of August due to the rates being levied in August. This will decrease over the next month as rates are paid.
- Decrease in Property, Plant and Equipment balances due to the 2019/2020 comprehensive revaluation of the buildings and land assets. Water and Wastewater assets are currently undergoing a comprehensive revaluation and it is unknown at this stage what effect this will have on property, plant and equipment.
- Other Liabilities balance has decreased due to the Memerambi Estate Liability being derecognised in the 2019/2020 financial year in line with the adoption of the new accounting standard AASB 15 *Revenue for Contracts with Customers*.

Key Points - Other

Ratios	Ratio	Target	In Target	Comment
Cash Ratio	9.15	>=3	✓	
Operating Cash Ratio	2.78	>=3	x	<ul style="list-style-type: none"> •Will increase as rates monies are received •Restricted cash will decrease as capital works are completed
Current Ratio	5.37	Between 2 and 4	x	<ul style="list-style-type: none"> •High asset balance due to rates being levied in August. • Ratio will decrease as year progresses
Funded Long-Term Liabilities	65.7%	>=59%	✓	
Debt Servicing Ratio	2.6%	<=10%	✓	
Debt to Asset Ratio	3.9%	<=10%	✓	
Interest Coverage Ratio	1.0%	Between 0% and 5%	✓	

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.2 MINUTES OF THE AUDIT ADVISORY COMMITTEE MEETING HELD ON THURSDAY 3 SEPTEMBER 2020

RESOLUTION 2020/113

Moved: Cr Kirstie Schumacher
 Seconded: Cr Gavin Jones

That Council receive the attached minutes of the Audit Advisory Committee Meeting held on Thursday 3 September 2020 as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.3 ADOPTION OF COUNCIL'S CORPORATE RISK AND INTERNAL AUDIT FRAMEWORK AND ASSOCIATED POLICIES

RESOLUTION 2020/114

Moved: Cr Kirstie Schumacher
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Corporate Risk and Internal Audit Framework be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2020/115

Moved: Cr Danita Potter
 Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Corporate Risk Management Policy – Statutory 020 be adopted as presented

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2020/116

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee Policy – Statutory 022 be adopted as presented

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2020/117

Moved: Cr Kirstie Schumacher
 Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Fraud & Corruption Prevention Management Policy – Statutory 021 be adopted as presented

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2020/118

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Internal Audit Policy – Statutory 019 be adopted as presented

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.4 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LAND ACT 1994 (QLD) AND LAND REGULATION 2020 (QLD)

RESOLUTION 2020/119

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That pursuant to *Section 257* of the Local Government Act 2009 Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.5 CP - CHANGE OF COUNCIL GENERAL MEETING DATE

RESOLUTION 2020/120

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council's General Meeting scheduled for Wednesday 21 October 2020 be changed to Wednesday 14 October 2020.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.6 MONTHLY FINANCIAL REPORT

RESOLUTION 2020/121

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the Monthly Financial Report including Capital Works, Road Maintenance Expenditure and Works for Queensland (W4Q3) as at 31 August 2020 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.7 REVIEW OF CAPITAL BUDGET 2020/2021

RESOLUTION 2020/122

Moved: Cr Kathy Duff
 Seconded: Cr Roz Frohloff

That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2020/2021 Capital Budget be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.8 TENDER CONSIDERATION PLAN FOR COUNCIL HEALTH CARE PROVIDERS

RESOLUTION 2020/123

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That pursuant to Section 230 of the *Local Government Regulation 2012*, Council receives and adopts the Tender Consideration Plan as tabled.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.9 QUOTE SBRCQ-20/21-08 - REPLACEMENT OF WASTE HOOKLIFT TRUCK [PLANT 2019]

RESOLUTION 2020/124

Moved: Cr Danita Potter
 Seconded: Cr Roz Frohloff

That Council purchase a Fuso Hooklift Truck for the sum of \$300,612.37 plus GST from Daimler Trucks Toowoomba.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9 PORTFOLIO – ROADS & DRAINAGE

9.1 ROADS & DRAINAGE PORTFOLIO REPORT

RESOLUTION 2020/125

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Cr Jones’s Roads & Drainage Portfolio Report to Council be received.

In Progress & Planned Works September

Updated as of 1 September 2020

Capital Works

Name	Description	Status
Alford Street Carpark, Kingaroy	Rehabilitation of carpark	Project underway, asphaltting planned for September.
Murgon CBD	Footpath upgrade – Lamb Street, Murgon	Project underway with final seal spray pave Southern side.
Niagara Road, Boyneside	Rehabilitation of existing seal, drainage construction and flood damage repairs.	Project is currently underway.

Bitumen Reseal Preparation

Name	Description	Expected Start Date	Expected Completion Date
Kinleymore School Road	Reseal Preparation	Aug	Aug
Mannuem Road	Reseal Preparation	Sep	Sep
McAllisters Road	Reseal Preparation	Sep	Sep
MP Creek Road	Reseal Preparation	Sep	Sep
Verdelho Drive	Reseal Preparation	Sep	Sep
Waterview Drive	Reseal Preparation	Sep	Sep

Gravel Resheeting & Heavy Formation Grade

Name	Description	Expected Start Date	Expected Completion Date
Boondooma Dam Road	Pavement Repairs	Aug	Aug
Burra Burri Road	Gravel Resheet	Aug	Sep
Friebergs Road	Gravel Resheet, Clearing & Drainage	Sep	Sep
Glenmore Road	Gravel Resheet & Flood Damage	Aug	Sep
Harchs Road	Gravel Resheet	Sep	Sep

Memerambi Gordonbrook Road	Shoulder Grading	Aug	Sep
Ryan Reagon Road	Gravel Resheet	Sep	Oct
Silverleaf Road	Reseal Prep, Heavy Shoulder Grading and Gravel Patching	Sep	Sep
Tarong Yarraman Road	Gravel Resheet	Sep	Sep

Patrol Grading

Locality	Description	Expected Start Date	Expected Completion Date
Benarkin North	Bradley Road	Sep	Sep
Blackbutt	Margaret Street, Haynes Kite Miller Road	Sep	Sep
Blackbutt South	Ogilvie Road	Sep	Sep
Boondooma	Coes Boundary Road	Sep	Sep
Chahpingah	Garden Creek Road, Freshwater Road	Sep	Sep
Charlestown	Bessons Road	Sep	Sep
Durong	Paines Road, Jacksons Road, Burra Burri Creek Road, Coven Road, McLean Road, McPhee Road, Ridge Road, Iron Bark Road	Sep	Sep
Nukku	Nukku North Road, Ulampa Creek Road	Sep	Sep
Taromeo	Pamela Drive, Harper Road, Wild Deer Drive	Sep	Sep
Teelah	Stretton Drive	Sep	Sep

Roadside Slashing / Boom Mowing

Locality	Description	Expected Start Date	Expected Completion Date
Brooklands	Nanango Brooklands	Sep	Sep
East Nanango	East Nanango	Sep	Sep
Hodgleigh	Hodgleigh North Road	Sep	Sep
Nanango	Carbeen Crescent, Hicken Way, South Kerton Road	Sep	Sep
Tarong	Devereux Drive, Tanduringie Drive, Norman Road, Raymond Road	Sep	Sep

Storm Damage

Description
Work is currently under underway with both Council crews and contractors engaged in repairing road damage resulting from the February 2020 storm.

Completed Works - August

Capital Works

Name	Description
Stehbens Street, Kingaroy	Upgrade to bitumen seal standard, including kerb and channel.
Memerambi Rail Trail Footpath	Construction of new concrete footpath.

Bitumen Reseal Prep

Name	Description
Back Creek Road	Reseal Preparation
Edenvale South Road	Reseal Preparation
Range Road	Reseal Preparation
Speedwell Abbeywood Road	Reseal Preparation

Gravel Resheeting & Heavy Formation Grade

Name	Description
Edenvale South Road	Reseal Preparation
Franklins Road	Gravel Resheet & Flood Damage
Memerambi Barkers Creek Road	Heavy Formation Grade
Oakey Creek Back Road, Ellesmere	Heavy Formation Grade

Patrol Grading

Locality	Description
Alice Creek	Tuckers Road, Glencliffe Road, Williams Road, Alice Creek Road, Barbours Road, Parkers Road, Clarks Road, Ellesmere Road
Blackbutt South	Googa Creek Road
Boondooma	Jerrards Road, Manar Road, Allies Creek Road, Krugers Road, Quiet Glenn Road, Seilers Lane,
Brooklands	Brooklands Peron Road, Greenslade Road
Durong	Staines Road
Ellesmere	Oakey Creek Road
Goodger	Boonenne Ellesmere Road, Weeks Road
Gordonbrook	Halfmile Road, Smiths Road, Weens Road, Wicks Road, Slattery Road, Holts Road, Pointons Road, Linds Road, Cooleys Road, Carews Road, Findowie Road, Trouts Road
Inverlaw	Minmore Road, Luck Road, Inverlaw School Road, Barrons Road North, Hoopers Road, Ten Chain Road, Woodalls Road, Beils Road Barrons Road South
Nukku	Nukku Road
Wattle Camp	Memerambi Barkers Creek Road, Carseldine Road

Roadside Slashing / Boom Mowing

Locality	Description
Benarkin North	McLaughlan Road, Williams Road
Blackbutt	Service Road, Bowman Road, Griffin Road
Blackbutt North	Crumpton Drive, Anita Road
Bunya Mountains	Bunya Mountains Road (TMR)
Crownthorpe	Crownthorpe Road
Taromeo	Taromeo Rise

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Declaration of Interest:

Cr Kirstie Schumacher declared a conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 9.2 – Kingaroy Transformation Council Community Reference Group Terms of Reference.

Cr Schumacher is an executive member of the Kingaroy Chamber of Commerce and Industry.

Cr Kirstie Schumacher voluntarily left the meeting at 9:58am while the matter was discussed and voted on.

Mayor Brett Otto declared a conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 9.2 – Kingaroy Transformation Council Community Reference Group Terms of Reference.

Mayor Otto has a business in Kingaroy of which he is a director, and lease a building in the Kingaroy CBD area and will take no further part in the Kingaroy Transformation Project.

Cr Brett Otto voluntarily left the meeting at 9.58am while the matter was discussed and voted on.

The Deputy Mayor assumed the chair.

9.2 KINGAROY TRANSFORMATION COUNCIL COMMUNITY REFERENCE GROUP TERMS OF REFERENCE

RESOLUTION 2020/126

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That Council adopt the terms of reference for the Kingaroy Transformation Council Community Reference Group subject to amendments of Deputy Mayor as Chair and Division 3 Councillor as member

In Favour: Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

ATTENDANCE:

At 10:03 am, Cr Brett Otto returned to the meeting.

At 10:03 am, Cr Kirstie Schumacher returned to the meeting.

The Mayor resumed the Chair.

9.3 WORKS - APPLICATION FOR PROPOSED PERMANENT ROAD CLOSURE OF UNNAMED ROAD WONDAI ADJACENT TO KEMP STREET THAT JOINS LOT 106 SP212971 PARKSIDE BUILDING SUPPLIES PTY LTD

RESOLUTION 2020/127

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Council offers no objections to the permanent road closure of the un-named road adjacent to Kemp Street, Wondai that adjoins Lot 106 SP212971 and this section of road be amalgamated into Lot 106 SP212971 with reference to Attachment A: Plan of proposed part road closure.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.4 WORKS - REQUESTING COUNCIL NAME INDUSTRIAL ESTATE LOCATED ON RETSCHLAG STREET MURGON TO BOTTLE TREE ESTATE

RESOLUTION 2020/128

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That Council names the industrial estate located on Retschlag Street, Murgon to Bottle Tree Industrial Estate with the following conditions:

1. The applicant bears all cost associated with the sign;
2. The applicant must give the local government specified indemnities and take out and maintain insurance against personal injury and property damage. This includes taking out and maintain public liability insurance cover in an amount not less than \$10,000,000.00;
3. The sign is to be:
 - a. Located within the Retschlag Street, road reserve;
 - b. Maximum size of 1.2m high and 2.4m long;
 - c. As shown in attachment A, B and C;
 - d. Not cause a nuisance and must not cause obstruction of, or distraction to, pedestrian or vehicular traffic;
 - e. Apply to Council's Works Branch for any changes to the approved sign;
 - f. Plans (sign, footings and structure) are to be certified by an RPEQ (Registered Professional Engineer of Queensland). The certified plans must be issued to Council before construction works commence;
 - g. Installation works must be under the direct supervision of an RPEQ and a Certificate of Completion, certifying the sign has been installed in accordance with industry standards and plan must be provided to Council on completion of the works;
4. Council reserves the right at any time, to request the repair, removal or relocation of the sign with all costs to be borne by the asset owner;

5. A Permit to Work on Council Roads or Footpaths must be completed and approved before the works can commence; and
6. Seek advice from the Department of Transport and Main Roads in relation to this sign to confirm any requirement they have.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

10.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

RESOLUTION 2020/129

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Cr Potter’s Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received.

Community:

Throughout the month I have meet with many different groups and organisations and had discussions regarding suicide, support groups, mental health, emergency relief and housing to help our community.

Farmers Night Out

- Funded under the Federal Government’s Drought Communities Program
- There will be four dinners held at four locations Kingaroy, Blackbutt, Proston and Murgon.
- SAVE A DATE flyer went out and we have already had enquiries as to making a booking for the night out.
- Workplace Health and Safety have finalised seating numbers for each of the halls (Kingaroy 150 seated, Blackbutt 78, Murgon 68 and Proston 80, all family unit seating will be spaced 1.5m.
- Guest Speakers on the night will be Larry Cann the Rodeo/Radio Announcer and Mary O’Brien from “Are you Bogged Mate”.
- Judy Crawford will be catering for the Kingaroy and Blackbutt dinners and Roberta Schablon will be catering for the Proston and Murgon dinners. The dinner will consist of a two-course meal with drinks served at the table on the night.
- Another 2,000 letters will be sent out this week which will provide booking information and details for the night.

Libraries

2020 Queensland Senior’s Week Digital ‘Living Library’ Series

South Burnett Libraries 2020 Senior’s Week ‘Living Library’ was well received, with the series of 10 episodes attracting over 2,000 views on the South Burnett Libraries Facebook page. This series also garnered interest from the State Library of Queensland, with a request to submit a blog post to the Public Libraries Connect newsletter about the series and its design.

All episodes from the 'Living Library' series are available on the library's webpage.

The Kingdom of Libraria – South Burnett Libraries' New Children's Loyalty Program

From 21 September 2020, children across the region are invited to explore the magical Kingdom of Libraria - South Burnett Libraries new children's loyalty program. Libraria is a Kingdom made up of six Houses, ruled by an array of faithful subjects known as Librarians (otherwise referred to as Book Wizards). Designed with a whimsical twist to spark the imagination of those who join, the program is based on the South Burnett Region and encourages families to visit each of our wonderful libraries. With plenty of missions, bonus activities, prizes and incentives, the Kingdom of Libraria is sure to capture the imagination of our young community members.

South Burnett Libraries Stock Rotation

As part of South Burnett Libraries collection management process, library staff perform a monthly rotation of approximately 150 items between each of the 6 branches. The aim of this exchange is to provide fresh stock for library patrons. In August, each branch selected 150 DVDs from the shelves to be transferred to their new locations.

Creepy Critters Craft

To help keep boredom at bay during the upcoming school holidays, Creepy Critter Craft packs have been produced by library staff. These packs contain assorted craft items that children can collect from their local library to take home and produce their very own creepy critter. Available from 19 September – 2 October 2020, children can share their creations by taking a photo of their critter and posting it to the South Burnett Libraries Facebook page (with help from an adult).

St Mary's Catholic College Art Exhibition

Visit the Kingaroy Library during September and October to view the work of St Mary's Catholic College art students. Based on works from well-known artists, students explored ways artists can create social comment through art and how Indigenous artists can use alternate painting materials such as fingertips or sticks.

Arts:

During the last month I have had great pleasure attending the Kingaroy Art Gallery to view some exceptional work by Niketa Law and a very thought-provoking piece that allows you to have your own say as to who the three people in the painting are. Wondai Art Gallery have some amazing pieces from Tangled Threads, work from Ute Grigill, Moffatdale School and Trish Erkens.

South Burnett Arts Inc. coordinated a 'South Burnett Public Art Roundtable' to provide a platform for arts and community groups to share ideas and information on potential public art projects for the region. The Roundtable encouraged information sharing and collaboration between groups and was attended by representatives from groups across the South Burnett including Blackbutt, Yarraman, Nanango, Kingaroy, Hivesville, Proston & Murgon.

Kingaroy-based arts worker Olivia Everitt was awarded funding by the Queensland Government through the Arts Queensland Individuals Fund to undertake a mentorship and research project on Cultural Resource Mapping. Olivia is working to map the arts and cultural resources in the South Burnett and produce a snapshot report about the scope of cultural and creative practice in the region.

CQ RASN are in the process of developing a strategic plan for WBBROC Arts Committee to help benefit and identify key priorities for our area including working towards more collaboration projects. CQ RASN will also be organising the 'Shine Bright Cross Regional Festival', this will mean lighting up our communities at night with Council and CQ RASN working closely together to plan the events.

Heritage:

Mural at Kingaroy Museum

Brothers Ben and Harry Young, of Memerambi, are widely regarded as the pioneers of the South Burnett peanut industry. The sons of a Chinese immigrant, Ah Young, they planted their first crop in

1919. Harry Young subsequently designed the first peanut thresher in Queensland and Ben became a director of the Peanut Marketing Board (PMB – now known as the Peanut Company of Australia).

To celebrate 100 years of the peanut industry in the South Burnett local artist Robin Dower has painted a mural at the Kingaroy Heritage Museum commemorating the peanut industry. The vision of Wilf Young, a Museum volunteer, Robin has captured the peanut harvest over the past 100 years. A great example of partnerships for a purpose, the painting is a grand addition to the Museum.

The project cost \$3380, which included \$1880 RADF funding, \$480 funded by Wilf Young himself and in-kind contributions from artist Robin Dower and Kingaroy Heritage Museum volunteers.

While we are talking about centenary's, the Burrandowan Picnic Races are in the process of organising their Centenary in two years' time with the writing of a book to celebrate. If anyone has any information or would like to be involved, please contact Cr Henschen or the Burrandowan Picnic Race Committee.

Thresher

The Kingaroy Heritage Museum's historic Peanut Thresher has been restored and was returned to the museum at the end of August.

The thresher was built by local peanut farmer Mr George Stolzenberg who used the thresher on his own property. Mr Stolzenberg's family donated the thresher to the Kingaroy Heritage Museum shortly after the Kingaroy Information Art and Heritage Precinct opened in 2005.

Wagon

Hans (Peter) Hansen was born in Denmark 21 March 1863. He arrived in Australia September/October 1879 working for several years in Ipswich and Lockyer Valley. He joined the Police force in 1894 after that service he built the wagon about 1986 to bring family and possession to Kingaroy.

Sometime after the sale of the family property, the wagon was taken to Hervey Bay where Mrs Joy Baltzer, a direct descendant of HP Hansen, cared for it. Mrs Baltzer kindly donated the wagon to the museum on 16 August 2020.

Sport & Recreation:

South Burnett Saints had a few good runs over the last couple of weeks and I expect by the end of the season both teams will be on top of the leader board, they both have some extremely talented players.

I would also like to ask Community Groups, Sporting Clubs or Not For Profit Organisations if they have anything they would like me to mention during my report to please let me know.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2020/130

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting adjourn for morning tea.

CARRIED 7/0

RESOLUTION 2020/131

Moved: Cr Brett Otto
Seconded: Cr Roz Frohloff

That the meeting resume at 10.49am.

CARRIED 7/0

11 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**11.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

RESOLUTION 2020/132

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received.

Rural Services / Natural Resource Management:**Weed Control**

Pest Management contractors and staff treated 1.7 hectares of restricted weeds in August including;

- **Mother of Millions** – Treatment on Council roads and reserves in Byee, Boondooma, Wondai, Tingoora, Cushnie, Coolabunia, Booie, Brooklands, Maidenwell and Gordonbrook. Property inspections were completed in Wattlecamp, Wilkesdale and Wengenville areas.
- **Hudson Pear** – Inspections in the Wilkesdale area in conjunction with Biosecurity Qld

Councils spray trailer was hired out to one landowner to treat Giant Rats Tail Grass in the Cloyna area and Splatter guns were used by landholders in the Brooklands, Cloyna and Dangore areas for Lantana control.

Wild Dog and Feral Pig Control

A total of two Landowners were supplied with 200 wild dog baits in the Wengenville and 7 kg meat was injected to manage Feral Dogs in the Brooklands area.

Rabbit Control

Carrots were injected with K5 calici virus and distributed on properties in Wondai, Booie, South Nanango, Corndale Road, Coolabunia, Kingaroy Showgrounds, Wondai Showgrounds, Wondai Dip Yards and Jorgensen Road area.

Wandering Livestock

Council received 21 requests to attend to wandering livestock across the region. One cow was impounded in the month of August.

Stock Route Grazing Permits

No Stock Route Agistment applications were received or processed during August.

Fire Management

South Burnett Rural Fire Brigades completed a prescribed burn at Maidenwell Reserve, completing the three priority Council burns identified by the regional fire management group for operation cool burn 2020. Whilst other reserves were scheduled to be burnt this year COVID-19 social distancing

practices have significantly reduced the capacity of QFES resources to undertake prescribed burns this season.

Saleyards

Saleyard staff inspected 771 and processed 925 through the dip in August. A total of 166 head were sold through the Coolabunia Saleyards for a total of \$471,255.70.

Environmental assessments

Natural Resources staff completed 33 environmental assessments prior to the commencement of gravel re sheeting works and visibility clearing.

Planning:

Planning Regulation: Walkable Neighbourhoods Amendment

The Amendment Regulation, that come into effect on 28 September 2020, requires that development applications for residential subdivisions are assessed by the Council against the requirements of the amended regulation for the provision of connected street layout, shorter block lengths, footpaths, street trees and proximity to parks and open space. These five design elements are recognised as contributing to creating supportive environments for improved physical activity and health outcomes.

The new requirements will apply to development applications for reconfiguring a lot (subdivision) into two or more lots for residential purposes in certain residential zones (except rural residential zones), where at least one road is created or extended.

Council must assess the development application against the requirements that include:

- connectivity for pedestrians is provided through a grid-like street layout responding to the local landscape
- block lengths are a maximum of 250 metres
- footpaths are provided on at least one side of local neighbourhood roads and on both sides of main streets
- at least one street tree is provided per 15 metres on each side of all streets
- blocks are within 400 metres of a park or open space to the extent topography and other physical constraints reasonably permit. A park may refer to any of the types of park defined for this assessment benchmark.

In-fill development, where no new roads are created are not subject to these requirements.

Walkability Improvement Tool

While Queensland's planning framework encourages the creation of new walkable neighbourhoods, many existing residential neighbourhoods are not conducive to walking.

Retrofitting existing environments to improve walkability can require significant investment involving many challenges. These challenges are not insurmountable and provide good potential for return on those investments including health and environmental benefits.

The Walkability Improvement Tool provides built environment professionals, such as town planners, surveyors and engineers, with a methodology to identify and prioritise walkability improvements in existing neighbourhoods. This tool provides an approach for determining how pedestrian-friendly an existing residential neighbourhood is and how to achieve a cost-effective approach to implementing identified improvements as, and when, funding becomes available.

The tool is available on the Department of State Development, Manufacturing, Infrastructure and Planning's website.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

11.2 P&LM - 2625648 - MATERIAL CHANGE OF USE APPLICATION FOR EXPANSION OF EXISTING PIGGERIES AT 161 & 225 ELBOW ROAD AND OTHER PROPERTIES - 13 SP139361, 15-17 FY425 AND OTHER LOTS - APPLICANT: SUNNYNOOK FARMS PTY LTD - MCU19/0011

RESOLUTION 2020/133

Moved: Cr Gavin Jones
 Seconded: Cr Kirstie Schumacher

That Council approve the Material change of use – development permit for an Intensive animal industry (piggery expansion - Stages 1 to 3) located at Lot 13 on SP139361 – 225 Elbow Road, Lot 4 on SP157518 – 161 Elbow Road, Lot 1 on RP911368 - William Webber Road, Lot 15 on FY425 - 1894 Murgon-Gayndah Road, Lot 16 on FY425 – William Webber Road and Lot 17 on FY425 - William Webber Road subject to the following conditions:

ALL STAGES – 1 TO 3

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Proposed Site Plan	Premise	SKA02	D	13/05/20
BPA Layout Weaner Shed	Stockyard Industries	BPWN01082000A00	-	01/08/20
BPA Shed Layout Weaner Shed	Stockyard Industries	BPWN01082000C00	-	01/08/20
BPA Section A-A Weaner Shed	Stockyard Industries	BPWN01082000D00	-	01/08/20S
Constructure [sic] Layout Plan	Bishop Shed-Architectural Drawing	Sheet Number: 01		
Elevation & Section View	Bishop Shed-Architectural Drawing	Sheet Number: 02		
Roof Plan	Bishop Shed Architectural Drawing	Sheet Number: 03		

Amendment: Revise the site plan (SKA02 Rev D) in Appendix A of the Environmental Management Plan (MIS-0577/1903323) to indicate the correct lot and property details where Stages 1-3 will occur.

GEN2. Where there is any conflict between the conditions of approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

FUTHER PERMITS REQUIRED

GEN3. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;

-
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

STAGED DEVELOPMENT PERIOD

- GEN4. All stages must be completed within eight (8) years of the development approval starting to have effect.
- GEN5. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

- GEN6. The approved use of the premises is for an Intensive animal industry (piggery expansion – Stages 1-3).
- GEN7. Staging of the development is to occur in strict accordance with the following staging indicated on the approved plans, subject to and modified by the conditions of this approval:-

Stage 1-

- Addition of 8 weaner sheds to William Webber Road Piggery
- Stage 1 GFA – 6,624.4sqm
- Total capacity 13,200 standard pig units of William Webber Road Piggery (^8,000 standard pig units)
- Total capacity 17,700 standard pig units across the 3 sites
- No change to other piggeries
- Conversion of deep litter sheds to conventional sheds (no floor area change)

Stage 2-

- Addition of 23 new grower sheds at William Webber Road Piggery
- Stage 2 GFA – 9,660sqm
- Total capacity 24,700 standard pig units of William Webber Road Piggery (^16,700 standard pig units)
- Destocking Elbow Road Piggeries

Stage 3-

- Addition 6 new grower sheds at William Webber Road Piggery
- Stage 3 GFA – 2,520sqm
- Total capacity 27,700 standard pig units rounded to 28,000 standard pig units for approval purposes of William Webber Road Piggery (^3,000 standard pig units)

- GEN8. Stages must be completed in sequential order, or may be combined and constructed at one time, subject to compliance with all conditions applicable to the relevant stages.

ENVIRONMENTAL MANAGEMENT PLAN

- MCU1. Submit a final Environmental Management Plan (EMP) for endorsement by Council prior to the use commencing which includes:
- Amendment to reflect the staging as approved by Council and as referred to in condition GEN7;
 - Complaint management procedures and register that includes:
 - o Full details of complaints received;
 - o Results of investigations into complaints; and
 - o Corrective actions.

-
- MCU2. Ensure that all external lighting is in accordance with Australia Standard – AS4282 – Control of the Obtrusive Effects of Outdoor Lighting so as not to cause nuisance to nearby residents or passing motorists. Lighting must be maintained by the owner of the buildings in a safe and good working order.
- MCU3. All development involved the emission of noise, odour and dust from ongoing uses, building and/or construction activities must ensure that the emissions are in accordance with requirements of the *Environmental Protection Act 1994*.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

- ENG6. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.
- ENG8. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.
- ENG9. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- ENG10. Design and construct stormwater drainage incorporating measures to prevent adverse impacts on surface waters external to the effluent utilisation areas.

WATER SUPPLY

- ENG11. Provide an adequate water supply for staff suitable to meet the requirements of the development.

ON-SITE SEWERAGE

ENG12. Connect the development to an on-site effluent disposal system for staff, in accordance with Schedule 6, Division 3 – Water Supply and Sewerage, AS1547, and the Queensland Plumbing and Wastewater Code.

PARKING AND ACCESS - SERVICING

ENG13. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

DRIVER CODE OF CONDUCT

ENG14. Implement a driver Code of Conduct to facilitate safe and professional driving practices. The Code of Conduct shall include the following points as a minimum:

- All trucks are required to drive in a safe and professional manner, and show respect and courtesy to other road users. Speeding, aggressive driving and tail gating will not be tolerated.
- Drivers are required to drive in a manner appropriate for the weather and associated road conditions.
- All vehicles visiting the site must be in good working conditions and must comply with the Australian Design Rules under the Motor Vehicles Standards Act 1989 of the Commonwealth.
- All trucks travelling between the site and the point of delivery must be driven in a manner that minimises noise. This includes limiting the use of engine brakes and horns unless in an emergency, and using low engine revs to the maximum practicable extent.
- Truck trailers must also be maintained in good condition so that when empty, noise is limited.
- Drivers must adhere to the speed limits and designated traffic signs.
- All drivers will take extra care when in vicinity of the Cloyna State School, and particularly during school zone hours 8:00am to 9:30am and 2:30pm to 4:00pm.

TRANSPORT ROUTE

ENG15. William Webber Road is not an approved B-Double Route, and B-Doubles are not permitted for any reason.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG16. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG17. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE**WHEN APPROVAL STARTS TO HAVE EFFECT**

ADV1. This development approval starts to have effect in accordance with the provisions of Section 71 of the *Planning Act 2016*.

WHEN APPROVAL LAPSES

ADV2. This development approval will lapse in accordance with the provisions contained within Sections 85 and 88 of the *Planning Act 2016*, unless otherwise stated elsewhere within this development approval.

HERITAGE

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

CONCURRENCE AGENCY

ADV5. The Queensland Treasury has imposed conditions on the development permit as attached as Attachment A.

STAGE 1 – CONDITIONS

USE1. Prior to commencement of the Stage 1 on the site, written notice must be given to Council that the use (development and/or works) full complies with Council's Decision Notice issued in respect to this development.

USE2. The land owner must ensure compliance with the requirements of the *Land Protection (Pest and Stock Route Management) Act 2002* and any successive legislation.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including roadworks and access works.

MAINTENANCE

ENG2. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG3. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

VEHICLE ACCESS - TURNOUT

ENG4. Design and construct a vehicle turnout generally in accordance with Council's Standard Drawing No. 00049 Rev B, with the splay constructed sufficiently wide to accommodate the swept paths of all vehicles accessing the site.

ENG5. Construct a Basic Right Turn Treatment (BAR) at the access location, generally in accordance with Figure A 28, Guide to Road Design Part 4: Intersections and Crossings – General.

Comment: The existing access to William-Webber Rd requires upgrading to meet the above requirements, and shall be subject to an Operational Work application.

Roadworks - Signage

ENG6. Install on William-Webber Rd, 500m either side of the access location, W5-22 “Trucks (crossing or entering” signage as specified in the Manual of Uniform Traffic Control Devices - Part 2 Traffic Control Devices for General Use.

STAGE 2 – CONDITIONS

USE1. Prior to commencement of Stage 2 at the William Webber Road site, written notice must be given to Council that the use (development and/or works) full complies with Council’s Decision Notice issued in respect to this development.

USE2. The land owner must ensure compliance with the requirements of the *Land Protection (Pest and Stock Route Management) Act 2002* and any successive legislation.

MCU1. Prior to the completion of Stage 2 at the William Webber Road site on Lot 17 on FY425 all piggery sheds and all effluent storage ponds and associated facilities, on the Elbow Road sites at Lot 13 on SP139361 (225 Elbow Road) and Lot 4 on SP157518 (161 Elbow Road) must be demolished or removed off-site. The effluent treatment systems to be filled in and the site restored to pasture.

STAGE 3 – CONDITIONS

USE1. Prior to commencement of Stage 3 on the William Webber Road site over Lot 13 on SP139361 and Lot 17 on FY425, written notice must be given to Council that the use (development and/or works) full complies with Council’s Decision Notice issued in respect to this development.

USE2. The land owner must ensure compliance with the requirements of the *Land Protection (Pest and Stock Route Management) Act 2002* and any successive legislation.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

11.3 CODE OF PRACTICE FOR THE KEEPING AND BREEDING OF DOGS AND CATS IN THE SOUTH BURNETT REGION

RESOLUTION 2020/134

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council approve for release the draft Code of Practice for the Keeping and Breeding of Dogs and Cats in the South Burnett Region for public consultation.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

12.1 LOCAL DISASTER MANAGEMENT, WATER, WASTE WATER AND WASTE MANAGEMENT PORTFOLIO REPORT

RESOLUTION 2020/135

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That Cr Frohloff's Local Disaster Management, Water, Waste Water and Waste Management Portfolio Report to Council be received.

Local Disaster Management:

The South Burnett Local Disaster Management Group is currently at Alert. Key agencies within the LDMG continue to meet on a regular basis to ensure that the group remains aware and prepared should there be any further cases of COVID-19 within the South Burnett.

In addition, the Human & Social and Economic Sub Group continue to remain engaged, with the South Burnett Local Disaster Recovery Group now at 'Lean Forward', they are continuing to assist with the coordination and communications for community recovery as required.

The Local Disaster Management Group are continuing to liaise with Queensland Health being the lead agency of the COVID-19 pandemic. We recently participated in a District Disaster Management Group scenario/exercise with the following agencies involved - Queensland Police, Aged Care Facilities, Queensland Health and the District Disaster Management Group. This type of scenario/exercise ensures that we are on the front foot in planning to ensure that we are assisting Queensland Health where required and ensure that we are well equipped to keep our community safe.

Following on from our last Local Disaster Management Group meeting it was agreed that Council would assist businesses in ensuring they were aware of their requirements from the public health directions and had their COVID Safe Plans / Checklists and Industry plans together with contact tracing information.

South Burnett Regional Council has recently compiled "Business Information packs" to ensure businesses were aware of their requirements. These packs were hand delivered to all businesses (specifically food, pubs/hotels, accommodation and personal appearance (beauty, hairdressers, barbers)) in the main towns of the South Burnett Region.

2020/21 Get Ready Queensland Grant Program has this week been approved for South Burnett. This year Get Ready Queensland are running a schools competition between 7 September 2020 to 6 November 2020. Queensland schools have the chance to win a visit from Johnathan Thurston as part of a [Get Ready Queensland](#) competition that's designed to help children prepare for disasters. This information has been distributed to our local schools and we are hoping their involvement might win them a visit from Jonathan Thurston and also provide great opportunity and awareness for school students to work with their families to prepare their own Evacuation Kits / Household emergency plans coming into storm/fire season. Council will continue to promote this competition.

Water & Waste Water:

Works in Progress & Future Works Summary for August / September 2020

The following are current/planned works

Current Water Main Replacements 20-21

Name	Description	Expected Date	Start	Expected Completion Date
Kingaroy CBD Project				
Alford St (Youngman – Short)	Water Main Replacement	November		November
Kingaroy St East side	Water Main Replacement	November		December
Kingaroy St West side	Water Main Replacement	November		December
Haly St Northern side	Water Main Replacement	December		December
Haly St South side	Water Main Replacement	January		February
Glendon St	Water Main Replacement	February		March
Youngman St North	Water Main Replacement	September		October
Reen St	Water Main Replacement	September		October
Wondai				
Haly St (Hodge to Scott St)	Water Main Replacement	November		January
Regional	Replace 700 Water Meters	August		March

Restriction & Dam Levels at 24/8/2020

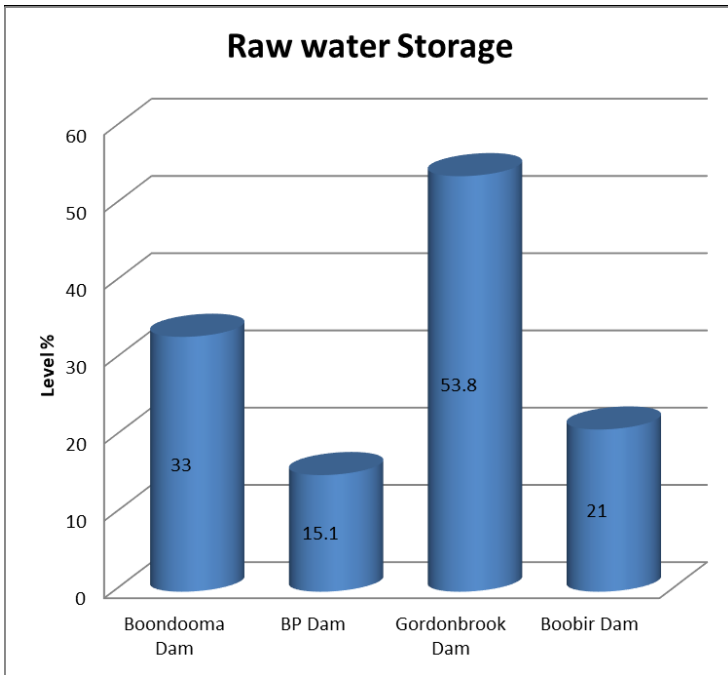
In the last reporting period, BP dam is 15.1% Boondooma dam is 33%

Council will continue with seeking alternative water supplies. With drought conditions continuing throughout the South Burnett area, Council is monitoring water restriction levels.

All towns remain on Level 3 restrictions.

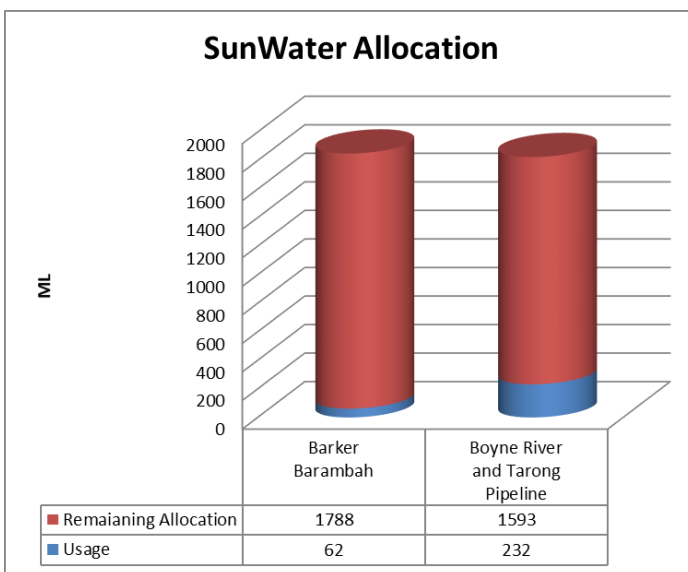
Recorded at: 24/8/2020

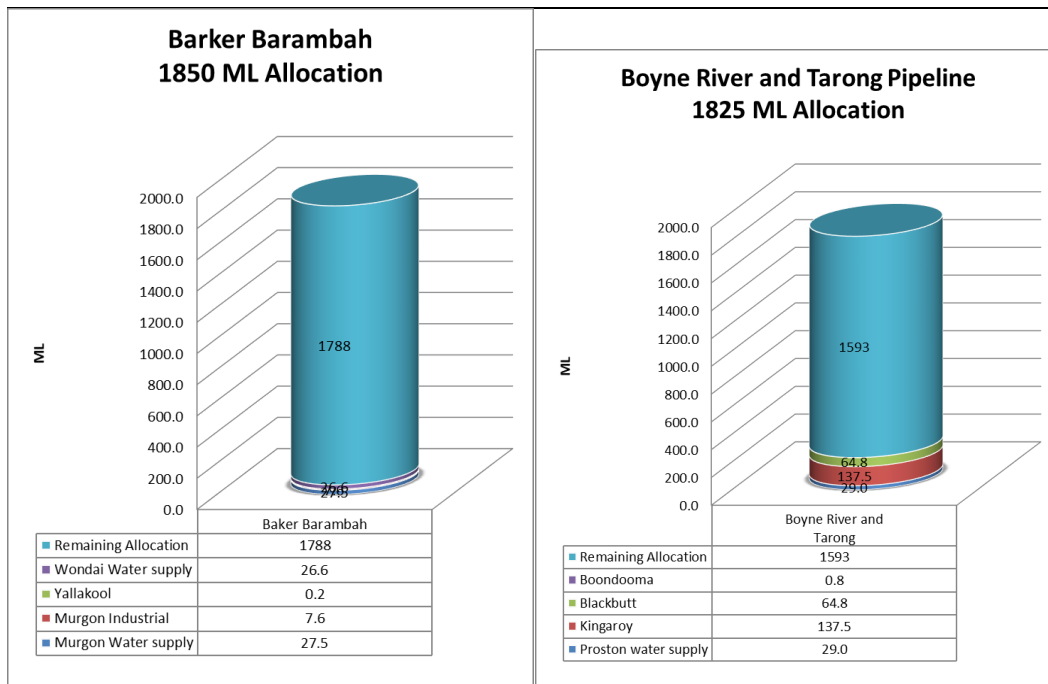
Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity (%)	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	268.29	204,200	67,345	33	100%	0%
Barker Barambah	BP Dam	Wondai, Murgon	307.3	298.17	134,900	20,397	15.1	100%	3%
	Gordonbrook Dam	Kingaroy	391.5	389.9	6,800	3,550	53.8	N/A	N/A
	Boobir Dam	Blackbutt	434	428.7	170	29	21	N/A	N/A



Water Allocations and Financial Year Consumption

Water allocation SunWater scheme	Location / Allocation	Usage to date (ML)	Annual Allocation (ML)	Remaining Allocation (ML)	Remaining Allocation in (%)	Year remaining in (%)
Barker Barambah	Murgon Water supply	27.5	1400	1364.7	97%	85%
	Murgon Industrial	7.6				
	Yallakool	0.2				
	Wondai Water supply	26.6	450	423.351	94%	
	Sub Total	62	1850	1788	97%	
Boyne River and Tarong Pipeline	Proston water supply	29.0	500	471.0	94%	
	Kingaroy	137.5	1110	972.5	88%	
	Blackbutt	64.8	200	135.2	68%	
	Boondooma	0.8	15	14.2	95%	
	Sub Total	232	1825	1593	87%	





*Annual allocations are for the financial year

Reactive Work - Financial Year to Date

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
Kingaroy	4	2		1		62	
Murgon	0	1		0		10	
Wondai	1	0		1		14	
Nanango	2	2		0		21	
Blackbutt	0	0		0		9	
Proston	0	0		0		3	
Proston Rural	NA	NA		0		7	
Kumbia	NA	NA		0		0	
Wooroolin	NA	NA		0		3	

Other Issues	Sewer	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston
Sewer Main/Jump Up Repair	1	0	0	0	0	0	0
Odour	0	0	0	0	0	0	0
Manhole/Lid Repair	1	0	0	0	2	0	0
Enquiry Only	0	0	0	0	0	0	0
Owners Side	0	1	0	0	0	0	0

Other Issues	Water	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia	Wooroolin
Water Main Repairs	2	0	2	1	0	2	0	0	
Hydrant/Valve Repair	4	3	1	3	0	3	0	0	

Water Meter Repair	29	6	5	4	3	1	0	1
Water Meter Replaced	1	0	0	3	0	0	0	0
Water Service Repair	16	1	1	4	3	2	0	2
No/Low Pressure	0	0	0	0	0	0	0	0
Water Quality	1	0	1	0	0	0	0	0
Standpipe	N/A	N/A	N/A	0	3	0	N/A	N/A
Enquiry Only	3	0	3	3	0	1	0	0
Owners Side	6	0	1	3	0	1	0	0

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 WWW REVIEW OF STANDPIPE CHARGES

MOTION

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Council undertake a further review of options to manage consumption and access to standpipes across the South Burnett and that a report be presented to Council at its December 2020 meeting for consideration with details of options and costs.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That Council undertake a further review of options to manage consumption and access to standpipes across the South Burnett by commercial operators and that a report be presented to Council at its December 2020 meeting for consideration with details of options and costs.

In Favour: Crs Brett Otto and Kirstie Schumacher

Against: Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

LOST 2/5

The Original Motion was PUT

RESOLUTION 2020/136

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Council undertake a further review of options to manage consumption and access to standpipes across the South Burnett and that a report be presented to Council at its December 2020 meeting for consideration with details of options and costs.

In Favour: Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Crs Brett Otto and Kirstie Schumacher

CARRIED 5/2

ATTENDANCE:

At 12:13 pm, Cr Danita Potter left the meeting.

At 12:16 pm, Cr Danita Potter returned to the meeting.

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That on compassionate grounds due to the drought we set the price for standpipes at \$4.50 per kl for potable water and \$4 per kl for non-potable water and that these prices remain in place until our region's drought declaration is removed by DAFF and after that any proposed change in price to be brought back to a future Council Meeting.

In Favour: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

Against: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

LOST 3/4

FORESHADOWED MOTION

Cr Roz Frohloff foreshadowed the following motion:

That an amendment for water standpipe charges be made to have it be brought back to \$7.00kl for the remainder of the 2020/2021 year, and the standpipe price be increased to \$10.00kl for the 2021/2022 financial year with a % increase as adopted for water charges as per that financial year after that.

MOTION

RESOLUTION 2020/137

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the meeting adjourn at 12.52pm.

CARRIED 7/0

PRESENTATION:

During the adjournment a presentation was made to Helen Swendson for her 20 years of service to Council.

RESOLUTION 2020/138

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting resume at 1.47pm.

CARRIED 7/0

MOTION

Moved: Cr Roz Frohloff
 Seconded: Cr Gavin Jones

That an amendment for water standpipe charges be made to have it be brought back to \$7.00kl for the remainder of the 2020/2021 year, and the standpipe price be increased to \$10.00kl for the 2021/2022 financial year with a % increase as adopted for water charges as per that financial year after that.

In Favour: Nil

Against: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 0/7

RESOLUTION 2020/139

Moved: Cr Kirstie Schumacher
 Seconded: Cr Roz Frohloff

That Council bring Item 15.1 – Notice of Motion – Water Standpipes forward.

CARRIED 7/0

15.1 NOTICE OF MOTION - WATER STANDPIPES

MOTION

Moved: Cr Kathy Duff
 Seconded: Cr Kirstie Schumacher

That the fees and charges schedule be reset to allow the price for standpipes to be \$4.10 per kilolitre and this price is to remain in place until the infrastructure team completes and presents back to Council a full review of water standpipe charges across our region.

AMENDMENT

Moved: Cr Gavin Jones
 Seconded: Cr Roz Frohloff

That the fees and charges schedule be reset to allow the price for standpipes to be \$6.00 per kilolitre for potable water and \$5.00 per kilolitre for non potable water and this price is to remain in place until the infrastructure team completes and presents back to Council a full review of water standpipe charges across our region.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

CARRIED 4/3

The amendment became the resolution

RESOLUTION 2020/140

Moved: Cr Gavin Jones
 Seconded: Cr Roz Frohloff

That the fees and charges schedule be reset to allow the price for standpipes to be \$6.00 per kilolitre for potable water and \$5.00 per kilolitre for non potable water and this price is to remain in place until

the infrastructure team completes and presents back to Council a full review of water standpipe charges across our region.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

CARRIED 4/3

13 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

13.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

RESOLUTION 2020/141

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received.

Rural Resilience:

As part of the Drought Relief Funding, we are holding "10 Minutes with a Master" events in Maidenwell on 8 October, Booie on 16 October, Mondure on 22 October and Burrandowan on 29 October. These events will be held with Masters in separate marquees outside the halls due to COVID-19 limitations inside the halls and also the need for spacing and privacy. We plan to have seven Masters to meet for 10 minutes with each farmer. These will include Rural Financial Counselling, Mental Health Services, Regional Housing & other support services, SBRC Council rates, Salvation Army, DAF to talk about Water Infrastructure Rebates & Q-Rider for drought loans. Some local agencies will be located in the halls for additional information and support for the farmers.

There has been just under 2000 letters posted out last week and we have started to take bookings already. Every attendee will receive a goody bag with support brochures from local agencies, vegemite peanuts proudly sponsored by Bega, an SBRC stubbie cooler with pictures of our region and phone numbers of lifeline and beyond blue and some hand sanitizer. There will be a free light lunch for attendees provided by a local community organisation. All COVID-19 measures will be in place with a COVIDSafe Checklist signed off by General Manager O'May.

Parks & Gardens:

Kingaroy, Murgon, Wondai, Proston, Nanango, Blackbutt and all surrounding areas

Parks & Garden crews have completed all CBD & Urban tree pruning in Kingaroy, Murgon & Wondai. General mowing and maintenance is continuing throughout the region.

Playground equipment/seating is hot pressure cleaned every month, and COVID-19 spraying has now increased from one per week to two a week following the latest COVID-19 outbreaks in South East Queensland, amenity cleaning/COVID-19 spraying has also increased throughout the region.

All COVID-19 signage has been updated in parks to reflect the State Government changes reducing gatherings to 10 persons.

Red Chairs

Photos and locations have been requested by Red Rose Foundation Coordinator for use on their website, this information has been forwarded. Red chairs are now located in Hivesville, Wooroolin, Kumbia, Proston, Murgon, Wondai, Kingaroy & Nanango installation of Red Chairs will continue across the region as chairs become available until all towns/villages have a chair.

Dams

Council re-opened both Lake Boondooma & Bjelke-Petersen Dam on the 1 August and numbers have been better than expected. Both dams have had an increase in guest numbers compared with the same period last year.

Facility	Occupants 2019	Occupants 2020	Increase/Decrease
Lake Boondooma	662	1184	+522
Bjelke-Petersen	632	797	+165

The parks are looking great and Council is receiving very positive feedback from guest.

Guest comment: Yallakool Caravan Park on BP Dam

“We brought a large group out at the dam in January and swore that we would never return due to the lack of the simplest things being clean.

New management has now taken over so the decision was made to give them a go. I’m so very glad we did! We were greeted by people who actually wanted to see us, they could not possibly have been more inviting. The amenities are immaculate, the park is so very much tidier and you no longer have to be concerned about being poisoned off the bbqs in the camp kitchen! The pool is clean and a very inviting space to bring everyone to. I would love to see some more shade structures erected around the pool and playground and I’m sure given some more time things will continue to improve.

Thanks guys for making my weekend and ensuring everything was better than expected”.

Festival of the Dams fishing competition was conducted at Boondooma Dam on the 14-16 August, 46 teams comprising of 42 boating & 4 Kayak teams went head to head over the weekend.

Total of 230 legal fish were checked in for scoring over the weekend with more than 400 undersize fish caught.

Biggest Bass caught was 51.5cm and Biggest Golden Perch caught was 54cm.

This event brings around 200-250 people/families to Boondooma Dam during this weekend.

Cemeteries

Maintenance is continuing in all our cemeteries with the focus being on improving our lawn sections with watering schedules in place.

Rail Trail

Cosmetic repairs are continuing and monthly inspections are being undertaken.

Public Conveniences

Glendon Street, O’Neill Square, Lions Park and & QE11 public amenities remain closed between 8pm to 6am. This has assisted with the reduced level of reported vandalism.

Capital Works/W4Q/Drought Funding

Capital Works, W4Q & Drought funding projects are progressing with many projects in the procurement phase.

Property & Facility Maintenance:

All swimming pools will commence the swimming season on Saturday 19th of September. All pools will open with an approved COVID-19 Safe Aquatic Industry Plan. Pool managers will have ‘sign in’ and ‘sign out’ stations to record attendance and special cleaning regimes around the pool, change rooms and kiosk areas. Pool managers will be responsible for coordinating swimming lessons, squads, lap swimming and exercise programs within the in the approved COVID-19 Safe Aquatic Industry Plan. Restrictions on number of people allowed in each facility and cleaning times to clean

between different users is going to be challenging for all pool managers. Therefore, Council request full cooperation from the community, schools and visitors when utilising Council's public pools.

Wondai Show Society and Wondai Racecourse Committee met with Council officers and Cardno Project Manager on the 1st of September to discuss the Grandstand and Pavilion repairs. Wondai Racecourse Committee are also replacing the Stewards and Race caller's announcement building to comply with Queensland Racing requirements. The grandstand options are restricted due to the site and surrounding infrastructure. Cardno Project team will prepare concepts for future discussion with the committees.

Murgon PCYC meet with Council officers and Cardno Project Manager to discuss squash court repairs on 1st of September. PCYC has recently repaired the squash court timber floors. Council officers will work with PCYC and companies that supply and install court materials to design a fix for the failed squash walls.

Quotations are been called for floor covering replacement in Kingaroy Finance building, Nanango Aquatic Centre and Kingaroy VIC.

Cardno building services team have commenced predesign and site inspections for Nanango Cultural Centre Air conditioning and window replacement and for air con replacement at Kingaroy Administration Office. Quotes are being called from local building designers for the louver and wall replacements under the glazing. Site inspections occurred at both sites on the 1st of September.

Property team have provided ongoing support and COVID-19 advice to community groups utilising Councils buildings and land. Councils Property team have provided ongoing advice regarding leasing, land and building enquiries, and community group request for support of contribution to grant funding submissions. Council encourages community groups to talk to Council officers well in advance if they are asking for support or assistance with grant submissions if they are making improvements or repairs to Councils land of buildings.

Indigenous Affairs:

Council has recently acquired a new flag stand which will be on permanent display in the Warren Truss Chamber. The new stand will proudly display both the indigenous flags (Aboriginal & Torres Strait Islanders). In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 TENDER TO LEASE RINGSFIELD, NANANGO

RESOLUTION 2020/142

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That, in accordance with section 228 of the *Local Government Regulation 2012* Council invite formal tenders from community groups to operate and manage Ringsfield, Nanango.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Declaration of Interest:

Cr Gavin Jones declared a perceived conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 13.3 – Outdoor Furniture at the Roy Emerson Museum - Blackbutt

Cr Gavin Jones is a community representative on the committee

Cr Gavin Jones voluntarily left the meeting at 2.55pm while the matter was discussed and voted on.

13.3 OUTDOOR FURNITURE AT THE ROY EMERSON MUSEUM - BLACKBUTT

RESOLUTION 2020/143

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That

1. Council approve the Blackbutt and District Tourism and Heritage Association Inc permanently install one outdoor table and shelter setting in the grounds of the Roy Emerson Museum at the Blackbutt Railhead of the Brisbane Valley Rail Trail on the condition that the table and shelter setting remain the property and maintenance responsibility of the Blackbutt and District Tourism and Heritage Association Inc.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:58 pm, Cr Gavin Jones returned to the meeting.

13.4 HIVESVILLE BBQ SHELTER

RESOLUTION 2020/144

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That

1. Council grant approval for the Hivesville Progress Association to enclose an existing sheltered building to secure an area of storages of items on the condition that:
 - (a) All costs to enclose the existing structure are to be borne by the Hivesville Progress Association and
 - (b) Works performed are to be of a competent manner and
 - (c) Security and items stored in the park are the responsibility of the Hivesville Progress Association

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.5 NAMING OF NANANGO SPORTSGROUND

RESOLUTION 2020/145

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That the Nanango Sports Association be permitted to name the sportsground at Burnett Street, Nanango, the "Alan Downie Sports Fields" in recognition of Alan's many years of service and commitment to Nanango Soccer.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.6 DISPOSAL OF ASSET - SHED FOR REMOVAL - 6 MACALISTER STREET, MURGON

RESOLUTION 2020/146

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That Council not accept the tender for demolition of the shed at 6 Macalister Street, Murgon, and proceed to seek quotes for the demolition of the building.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.7 SALE OF MACALISTER STREET MURGON BY TENDER (HOUSE ONLY)

RESOLUTION 2020/147

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That Council sell for removal the house located at 41 Macalister Street, Murgon, a valuable non-current asset, in accordance with Section 227 of the *Local Government Regulation 2012*, to the successful tenderer, Atlas House Removers.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.8 SALE BY TENDER OF 20 WILLIAM STREET, KINGAROY

OFFICER'S RECOMMENDATION

That Council finalise the tender process for the sale of Lot 4 on RP7914, 20 William Street, Kingaroy by:

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property or
 2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
-

RESOLUTION 2020/148

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the matter lay on the table.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14 PORTFOLIO – ECONOMIC DEVELOPMENT**14.1 ECONOMIC DEVELOPMENT PORTFOLIO REPORT**

RESOLUTION 2020/149

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That Cr Schumacher's Economic Development Portfolio Report to Council be received.

Enabling Economic Development

I'm pleased to report Council's partnership agreement with BIEDO has been reviewed. BIEDO, a not-for-profit organisation will expand its work across the North and South Burnett and will continue to provide targeted economic development support for small businesses, industry and the agricultural sector across our region. Council's support of BIEDO's operations will enable increased service provision across the region.

The three key drivers of this partnership agreement have been designed to address gaps in services, sustain the businesses we have and drive proactive growth in our region. This agreement includes key performance indicators that will be reported to the community, in a way that ensures our shareholders, the ratepayers of our region understand the return on their investment.

Key Driver 1: South Burnett Agricultural Network

Council and BIEDO share a passion for working together with primary producers across the South Burnett to enhance and grow the business capabilities of the agricultural sector. According to the Australian Bureau of Statistics 2018 - 19, a dominant 44 per cent of the businesses in our region operate within the agriculture sector, contributing a total agricultural output to the value of more than \$346 million in the 2018-19 financial year (ABS 2019). This attributes to 11 per cent of the South Burnett's workforce who are employed within the ag sector (ABS 2019).

For me these facts quantify the significance of BIEDO's Ag Network program, that started in 2017 as a social platform for producers to network with their peers, government representatives, support agencies and industry body representatives. I look forward to working with BIEDO to ensure Council listens when it sits at this table, that we as Councillors maintain regular open lines of communication with producers and empower them to innovate and influence positive change with their strong united voice. This collaborative approach will enable Council and key stakeholders to openly discuss issues, investigate solutions and together advocate for relevant projects and activities that support further economic development outcomes in our region. The next Ag Network meeting is currently being date claimed for October pending COVID-19 restrictions.

I am passionate about our region's broad and diverse agricultural production, which ranges from some of the largest commodity groups of livestock slaughtering's and cereal crops through to milk, nuts, hay and other broad acre crops. I am proud of our region's producers whose outputs represent 14 per cent of the total agricultural output from the Wide Bay Burnett region, and I look forward to working with them to understand how we may be able to grow and increase our production (ABS 2015/16).

Through this network, I also hope to understand ways in which Council may be able to partner and support our agricultural sector to maximise their returns on their investments, increase local jobs and explore the opportunities that exist in both domestic and international markets through further value adding and manufacturing here in the South Burnett.

Key Driver 2: Business Extension Program

There are more than 3,160 registered businesses operating within the South Burnett Regional Council footprint (ABS 2019). The Business Extension program aims to provide responsive one-on-one support across our diverse business community, while providing a central port-of-call to:

- Create links and make referrals for businesses to access available financial coaching, funding or business development support.
- Introduce businesses to relevant agencies, industry bodies and BIEDO's broader network of stakeholders who may be relevant to meeting the targeted needs of the business.
- Be the conduit for streamlined discussions between all levels of government, chambers of commerce and local business networks, particularly in times of crisis or natural disaster.
- Support business operators to access mental health and wellbeing services as required by being the listening and supportive connection in times of difficulty.

I am pleased to announce the Business Extension Program, and can see enormous value in the personalised support this program will provide to businesses in our region. I'd like to thank Council for its support in enabling BIEDO to continue to play this key role in our community and further supporting our local businesses to sounding out ideas, help them to start-up business ventures, troubleshooting issues and find the right pathway for them.

Key Driver 3: Strategic Economic Development Advice and Support

I personally am very passionate about empowering business and industry to lead the way. Just this past month I met with Gympie Chamber of Commerce President Tony Goodman and was impressed by the actions of their chamber in achieving their members mandate - to create more jobs in their region. It's my view the Gympie Chamber of Commerce is a fiercely independent group that actively voice their views and bring solutions to the table that support, grow and nurture their region. I admire that they don't ask for permission, they don't complain, instead they have taken a leadership role in influencing change and growing Gympie's economic footprint. I'd like to thank Tony and the Gympie Regional Council Mayor Glen Hartwig for their willingness to share their learnings here in the South Burnett. For me, this conversation has highlighted the critical role our businesses, chambers and associations must play in working with decision makers, including this Council and across all three levels of Government to boost confidence and drive our region forward.

We look forward to working with all partners to positively promote and develop our region

I'm pleased to report this key driver will enable BIEDO to act as a conduit between businesses and industry and provide Council with direct economic development advice and support.

This will also include continued conversations and focus on the economic recovery from the impacts of COVID-19, prolonged drought and the challenges faced recently in export markets. I have been watching these issues closely and meeting with a variety of different stakeholders to understand the impact in our region, and how we may be able to respond. My door is always open, and I welcome the opportunity to discuss these issues with impacted businesses and individuals so that we can together work on the appropriate solutions.

Investigate planning incentives

In closing, I'd like to thank and acknowledge the many real estate agents, builders, tradies and alike, and welcome many others in our region, to continue the conversations I have started with them about how we as a Council could stimulate further building and development activity. I've also been investigating some of the strategies other Council's have applied to make the prospect of building projects more viable in ways that helps to generate economic growth and jobs. I am currently undertaking some research about how our Council may be able to apply incentives and address some of the concerns and challenges that have been raised by our business in local construction and development. I am preparing to table these with my Council colleagues for consideration over the coming months.

Tourism Strategy

I have also been involved in the recent Drive Inland meetings and encourage our community to look at their webpage should you be planning a drive holiday like many others in Queensland who are currently around our region. I'd like to acknowledge Tina Torrens from Torkit Business Solutions who is in my view a community champion of tourism in our region. Tina has helped the Drive Inland to create a 60 second teaser video showcasing all the region has to offer that will be soon uploaded on the Drive Inland website. The video is fantastic, and Tina I wanted you and our region to know how much we value the incredible work you do with Nancy Strong, often for the love of our region. Thank you.

In closing, I'd also like to thank CEO Mark who recently met with Visit South Burnett and has been working with Southern Queensland Country Tourism to finalise Council's partnership agreement and define appropriate key performance indicators. It is my understanding the agreement will be finalised this week.
In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15 NOTICE OF MOTION

Item - 15.1 Notice of Motion - Water Standpipes - has been moved to another part of the document.

16 INFORMATION SECTION

16.1 IS - LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2020/150

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16.2 DELEGATED MEETING REPORTS

RESOLUTION 2020/151

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17 CONFIDENTIAL SECTION

RESOLUTION 2020/152

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the *Local Government Regulation 2012*:

17.1 Customer Request: RV2020/1008 | Financial Hardship Rates Application – Assessment Number 41732-00000-000

This matter is considered to be confidential under Section 275 - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.2 Customer Request: RV2020/1216 | Additional Rate Concession Due to Inability to Generate Income Due to COVID-19 - Assessment Number 20616-00000-022

This matter is considered to be confidential under Section 275 - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.3 Rate Exemptions and Remissions - Additions to Approved List - Assessment Numbers: 11312-00000-000, 10842-90000-000 and 30488-10000-000

This matter is considered to be confidential under Section 275 - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.4 Management and Operation of the South Burnett Aquatic Centre SBRC-20/21-04

This matter is considered to be confidential under Section 275 - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it.

17.5 Purchase of Commercial Property

This matter is considered to be confidential under Section 275 - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Declaration of Conflict of Interest:

Cr Kirstie Schumacher declared a conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 17.4 - Management and Operation of the South Burnett Aquatic Centre SBRC-20/21-04

Cr Schumacher’s sister in-law and business partner works as a swimming instructor for Summer Country Aquatics at the South Burnett Aquatic Centre.

Cr Kirstie Schumacher voluntarily left the meeting at 3:19PM while the matter was discussed.

At 3:20 pm, Cr Kirstie Schumacher returned to the meeting.

Declaration of Conflict of Interest:

Cr Brett Otto declared a conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 17.5 – Purchase of Commercial Property

Cr Brett Otto’s company has a business in Kingaroy of which he is a director, and lease a building in the Kingaroy CBD area. The Commercial Property is also located in the Kingaroy CBD.

Cr Brett Otto voluntarily left the meeting at 3.29pm while the matter was discussed and did not return to the meeting until after the matter was voted on.

Cr Jones assumed the chair.

RESOLUTION 2020/153

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

17.5 PURCHASE OF COMMERCIAL PROPERTY

RESOLUTION 2020/154

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council investigate the purchase of a commercial building in Kingaroy Street to provide access from Kingaroy Street through to the carpark area on Glendon Street.

In Favour: Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 3:40 pm, Cr Brett Otto returned to the meeting and resumed the chair.

17.1 CUSTOMER REQUEST: RV2020/1008 | FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 41732-00000-000

RESOLUTION 2020/155

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council agree to:

1. Immediately suspend all current and future legal action for Assessment Number 41732-00000-000;
2. Write-off interest charges for Assessment 41732-00000-000 to the value of \$24.37 and suspend interest from accumulating until 31-Dec-2020;
3. Request the owner enter into a payment arrangement for Assessment Number 41732-00000-000 for \$41.00 per week commencing 1 January 2021; with the view to clearing all outstanding amounts within a two (2) year period;
4. Payments of \$41.00 per week or \$178.00 per month are to continue until the rate arrears are cleared and rates are up to date;
5. No interest will be charged on overdue rates if the agreed payments are maintained;
6. This Payment Plan will be reviewed 30-Jun-2021; or at other times if Council is advised that the applicant's circumstances have changed significantly; and
7. This Payment Plan will expire upon payment in full of all outstanding rates and charges.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 CUSTOMER REQUEST: RV2020/1216 | ADDITIONAL RATE CONCESSION DUE TO INABILITY TO GENERATE INCOME DUE TO COVID-19 - ASSESSMENT NUMBER 20616-00000-022

RESOLUTION 2020/156

Moved: Cr Kathy Duff
 Seconded: Cr Roz Frohloff

That Council agree to:

1. Immediately suspend all current and future legal action for Assessment Number 20616-00000-022;
2. Request the owner enter into a payment arrangement for Assessment Number 20616-00000-022 for \$240.00 per week commencing 1 January 2021; with the view to clearing all outstanding amounts within a two (2) year period;
3. Payments of \$240.00 per week or \$1,010.00 per month are to continue until the rate arrears are cleared and rates are up to date;
4. No interest will be charged on overdue rates if the agreed payments are maintained;
5. This Payment Plan will be reviewed 30-Jun-2021; or at other times if Council is advised that the applicant's circumstances have changed significantly;
6. This Payment Plan will expire upon payment in full of all outstanding rates and charges; and
7. The General Manager Finance and Corporate be authorised to negotiate a suitable payment plan should the applicant reject or vary the payment plan discussed above.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17.3 RATE EXEMPTIONS AND REMISSIONS - ADDITIONS TO APPROVED LIST - ASSESSMENT NUMBERS: 11312-00000-000, 10842-90000-000 AND 30488-10000-000

RESOLUTION 2020/157

Moved: Cr Scott Henschen
 Seconded: Cr Danita Potter

That Council agree to provide a rate remission for Assessment Numbers: 11312-00000-000 and 30488-10000-000 effective from 01-Jul-2020 and does not provide a rate remission for Assessment Number 10842-90000-000 in support of maintaining that other similar facilities do not receive a rate remission.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Declaration of Conflict of Interest:

Cr Kirstie Schumacher declared a conflict of interest (as defined in section 175D) of the Local Government Act 2009) in agenda item 17.4 - Management and Operation of the South Burnett Aquatic Centre SBRC-20/21-04

Cr Schumacher’s sister in-law and business partner works as a swimming instructor for Summer Country Aquatics at the South Burnett Aquatic Centre.

Cr Kirstie Schumacher voluntarily left the meeting at 3:41PM while the matter was discussed and voted on.

17.4 MANAGEMENT AND OPERATION OF THE SOUTH BURNETT AQUATIC CENTRE SBRC-20/21-04

RESOLUTION 2020/158

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council enter into a Council Services Contract with Summer Country Aquatics for the Management and Operation of the South Burnett Aquatic Centre for a period of 5 years.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 3:42 pm, Cr Kirstie Schumacher returned to the meeting.

Item - 17.5 Purchase of Commercial Property - has been moved to another part of the document.

13 CLOSURE OF MEETING

The Meeting closed at 3.42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 14 October 2020.

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CHAIRPERSON