



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Community Standing Committee Meeting Wednesday, 2 December 2020

**I hereby give notice that a Meeting of the Community Standing
Committee will be held on:**

Date: Wednesday, 2 December 2020

Time: 1.00pm

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE EXECUTIVE AND COMMUNITY STANDING COMMITTEE MEETING HELD ON 11 NOVEMBER 2020

File Number: 02-12-2020

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Executive and Community Standing Committee Meeting held on 11 November 2020 be received.

ATTACHMENTS

- 1. Minutes of the Executive and Community Standing Committee Meeting held on 11 November 2020**



MINUTES

Executive & Community Standing Committee Meeting

Wednesday, 11 November 2020

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
EXECUTIVE & COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 11 NOVEMBER 2020 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Kevin Searle (Manager Works), Leanne Petersen (Manager Property), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Cr Danita Potter declared a declarable interest in relation to 9.8 – Big Peanut Sculpture – Lions Park

5 PORTFOLIO - PEOPLE & CULTURE, COMMUNICATIONS/MEDIA**5.1 PEOPLE & CULTURE, COMMUNICATIONS/MEDIA PORTFOLIO REPORT****COMMITTEE RESOLUTION 2020/1**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Mayor Otto's People & Culture, Communications/Media Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

5.2 EXECUTIVE & COMMUNITY STANDING COMMITTEE TERMS OF REFERENCE

COMMITTEE RESOLUTION 2020/2

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the Executive & Community Standing Committee Terms of Reference be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2020/3

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

Cr Jones attended the meeting at 9.20am

6.2 AUSTRALIA DAY AWARDS CEREMONY

COMMITTEE RESOLUTION 2020/4

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the committee recommends to Council:

That the following Australia Day Award option be progressed:

The Awards Ceremony be held on Sunday 24 January from 12:00pm to 3:00pm, with a sausage sizzle/BBQ and live band outside the hall at the conclusion of the ceremony.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2020/5

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.1.1 AFRICAN SWINE FEVER

RESOLVED 2020/6

The Mayor requested GM Peter O'May confer with North Burnett Regional Council in relation to progressing some sort of regional cooperation, and also consult with the WBBROC staff as to what work has been done there regarding African Swine Fever.

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2020/7

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.3 COMMUNITIES - PLANNING OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2020/8

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.4 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2020/9

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**8 PORTFOLIO - WASTE MANAGEMENT**

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2020/10

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

COMMITTEE RESOLUTION 2020/11

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the meeting adjourn until 1pm.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

COMMITTEE RESOLUTION 2020/12

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That the meeting resume at 1.03pm.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2020/13

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

Cr Jones attended the meeting at 1.12pm.

9.1.1 WORKSHOP – PARKS & GARDENS

RESOLVED 2020/14

A workshop be held to review resourcing and service levels for the parks and gardens section..

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2020/15

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2020/16

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.4 TENDER FOR LEASE OF MURGON SHOPS

COMMITTEE RESOLUTION 2020/17

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That South Burnett Regional Council offer for lease, by way of tender, the three vacant shops at 62-70 Lamb Street, Murgon.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.5 RENEWAL OF MOU WITH SB CARE AT WONDAL TOWN HALL

COMMITTEE RESOLUTION 2020/18

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That SBCare be offered a new Memorandum of Understanding to formalise the continued occupation of the office within the Wondai Town Hall to enable SBCare to continue to manage the activities of Meals on Wheels.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.6 KINGAROY AIRPORT - KINGAROY MEN'S SHED REQUEST FOR APPROVAL FOR A NEW SHED AND HARDSTAND

COMMITTEE RESOLUTION 2020/19

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council grant approval to the Kingaroy Men's Shed to:

1. construct a 280 square metre shed subject to:
 - a. the Kingaroy Men's Shed, at their cost, applying for and being granted all necessary planning and building approvals through Council's planning department prior to commencement of construction.
 - b. all costs are to be borne by the Kingaroy Men's Shed
2. construct a concrete slab to the north of the existing Motor Pool building on the condition that:
 - a. the slab has a depth no longer than the depth of the Motor Pool building with a width of 3 metres.
 - b. the slab is sited at least 300mm from the outermost edge of the Motor Pool building external cladding.
 - c. is not to be enclosed with any walls or roof
 - d. if used for rinsing or cleaning of equipment, paint or other toxic chemicals are to be bunded and not to run off the slab on to the open ground or storm water
 - e. all costs are to be borne by the Kingaroy Men's Shed.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.7 NANANGO TENNIS CLUB LIGHTING PROJECT

COMMITTEE RESOLUTION 2020/20

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council funds the upgrade of 4 light poles for \$20,000 to allow the new LED lights to be installed.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**Declaration of Interest:**

In accordance with Chapter 5B of the Local Government Act 2009, Cr Potter advised she had a declarable conflict of interest in relation to Item 9.8 – Big Peanut Sculpture – Lions Park

Cr Potter advised she had donated \$33 through a facebook post.

Cr Potter determined that this declarable interest is not of sufficient significance that it will lead her to making a decision on the matter that is contrary to the public interest. Cr Potter will best perform her responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However Cr Potter acknowledged that the remaining Councillors must now determine whether Cr Potter can remain and participate in the decision.

At 1:58 pm, Cr Danita Potter left the meeting.

Cr Duff advised she was a member of the Proston Lions Club.

COMMITTEE RESOLUTION 2020/21

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council resolve that Cr Potter has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Potter may participate in the matter, discuss and vote upon it.

CARRIED 7/0**Attendance:**

At 2.01pm Cr Potter returned to the meeting

9.8 BIG PEANUT SCULPTURE - LIONS PARK

COMMITTEE RESOLUTION 2020/22

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

That Council provide in principle support for the placement of a big peanut sculpture in Lions Park, Kingaroy, subject to Council's further approval of the final proposal including elements such as design, location, ownership and maintenance requirements.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.9 MEET WITH BIG PEANUT SCULPTURE COMMITTEE

RESOLVED 2020/23

The Mayor requested the Big Peanut Sculpture Committee be invited to meet with Council to further discuss their proposal.

10 PORTFOLIO – ECONOMIC DEVELOPMENT

10.1 ECONOMIC DEVELOPMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2020/24

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Cr Schumacher's Economic Development Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

11 CONFIDENTIAL SECTION

12 CLOSURE OF MEETING

The Meeting closed at 2.24pm.

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

File Number: 02-12-2020

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Community, Arts, Heritage, Sport and Recreation Portfolio Report

SUMMARY

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

Community:

Library

2020 November | South Burnett Libraries Portfolio Submission

Tech Savvy Seniors Grant

Recently, library staff have been in contact with a representative from Orana to begin organising a series of outreach sessions aimed at increasing the digital literacy skills of residents. These sessions, held on site at Orana, will be funded by a State Library of Queensland's Tech Savvy Seniors Queensland Grant.

Although an official start date is yet to be determined, staff have attended an induction at Orana to ensure the classes are conducted in a COVID safe manner. South Burnett Libraries are extremely excited to begin the delivery of these Tech Savvy Seniors sessions and the initial response from the residents has been extremely positive. It is hoped that these lessons develop attendee's skills and confidence when operating online; empowering them to thrive in a digital world.

Summer Reading Club

Each year, South Burnett Libraries participate in the State Library of Queensland's Summer Reading Club. This program, which will run this year from 1 December 2020 – 31 January 2021, encourages a love of reading and continued literacy development in children and young people during the summer holidays.

The slogan "Join the Club! Join the Challenge!" encourages children to read something each day of the school holidays. To help keep children motivated, there are 40 challenges to complete each summer. These challenge sheets will be available for collection from 1 December 2020 at each South Burnett Libraries branch.

This year, the Summer Reading Club will launch an exciting new website based on this year's theme of *Myths, Legends and Fairy Tales*. Children of all ages are invited to register for the club via the Summer Reading Club website, with each participant given the opportunity to create their own avatar upon joining!

Activities to compliment the Summer Reading Club will be hosted in each library during the school holidays, with children in Blackbutt, Kingaroy, Murgon, Nanango, Proston and Wondai invited to complete a special scavenger hunt! Each child to complete the hunt goes in the draw for a bonus prize, drawn on 31 January 2021.

Children will also have the chance to collect a limited-edition Kingdom of Libraria suitcase template to take home and create - the perfect way to store the Libraria passport and tickets!

Join in the fun from 1 December 2020 – library staff would love to see you!

Christmas Crafts

Young people across the region are invited to visit their local library from 14 December – 24 December 2020 to collect a take home Christmas craft pack. Each pack contains a wooden reindeer ornament to decorate with a variety of crafty bits and pieces. Children can share their creations (with the help of mum or dad) to the South Burnett Libraries Facebook page.

New eBooks and eAudiobooks on BorrowBox

Recently, South Burnett Libraries added a range of new eBook and eAudiobook titles to the BorrowBox collection. Authors including Jimmy Barnes, Trent Dalton, Jane Harper and Michael Connelly were borrowed the instant they hit the 'digital' shelf.

Junior eAudiobook series from Ahn Do and Emily Rodda have also been added. These resources are great to have playing in the car for those long school holiday journeys – a great alternative to back seat fighting!

Community members interested in learning more about South Burnett Libraries online resources are encouraged to contact their local library.

Sport & Recreation:

Queensland Cricket has announced that the 2019-20 Australian Cricket Infrastructure Fund applications for Queensland opened on the 16 November 2020 and closes 25 January 2021. Queensland clubs, associations, councils, schools, facility managers or any other organisation with a role as a tenant, owner, user or manager of a community cricket facility can apply.

ACIF-funded projects in Queensland are typically focused on one or more of the following QCIS objectives:

- Activating existing infrastructure to increase participation
- Creating Flexible and Inclusive cricket environments,
- Increasing facility Sustainability and/or Capacity,
- Improving cricket infrastructure Quality, and/or
- Supporting, strengthening and connecting Talent Pathways.

Community Cricket Infrastructure Grants – Minor = \$1,000 - \$10,000

- Project examples: Pitches, practice facility refurbishment, minor change facility/pavilion refurbishment, supporting infrastructure
- Seed funding up to 50% of the total project cost (with lower % favourably viewed)

Community Cricket Infrastructure Grants – Major = \$10,001 - \$30,000

- Project examples: New practice facilities, significant oval upgrades, sports lighting, change facility/pavilion upgrades, major refurbishments.
- Seed funding up to 50% of the total project cost (with lower % favourably viewed)

Strategic Cricket Infrastructure Grants = \$30,001 +

Council's Recreation Coordinator has already pre planned shovel ready projects with Blackbutt, Nanango and Kingaroy Clubs last year and planning to reassess again this year to confirm costing, strategic direction and future projection for the associated clubs

The focus is on Training nets, replacing pitches and coaching and clinic days. Council Sport & Recreation officers will be meeting with Queensland Cricket Regional Manager in December to discuss the above.

South Burnett Regional Council representatives attended the quarterly WBBROC meeting via skype – an update was given to members on the WBBROC review and potential implications for

committees. All members expressed a desire to keep the group as an external network if the ROC decides not to keep the group under its formal banner.

Discussions were held on the impacts and costs of COVID and how Councils are managing the changing requirements.

Special guests Cameron Jones, QLD Venues Manager, Adrian Antonello, Senior Program Coordinator, Queensland Venues and Terry Winter, Venue Manager, Gold Coast Recreation Centre gave an insight into how they were dealing with COVID restrictions and requirements needed to operate their facilities. They are in some cases dealing with having to comply with 8 separate industry safety plans for their facilities operational.




However, there is a choice to follow a particular plan, or develop your own plan incorporating key elements of each plan into a WH&S plan. Local Public Health units are helpful for seeking advice for local sporting groups and community venues.

Local sporting groups are still currently running under the COVID Rules, Touch, Athletics and Cricket are all operating under their State affiliated plans.

BACKGROUND

Nil

ATTACHMENTS

1. **Libraria Travel Case** [↓](#) 
2. **New Ebook & EAudiobook** [↓](#) 
3. **Scavenger Hunt** [↓](#) 



Cut all along the outside...
Be careful!
Scissors are sharp!

Kingdom of **LIBRARIA**

• This travel case belongs to: •



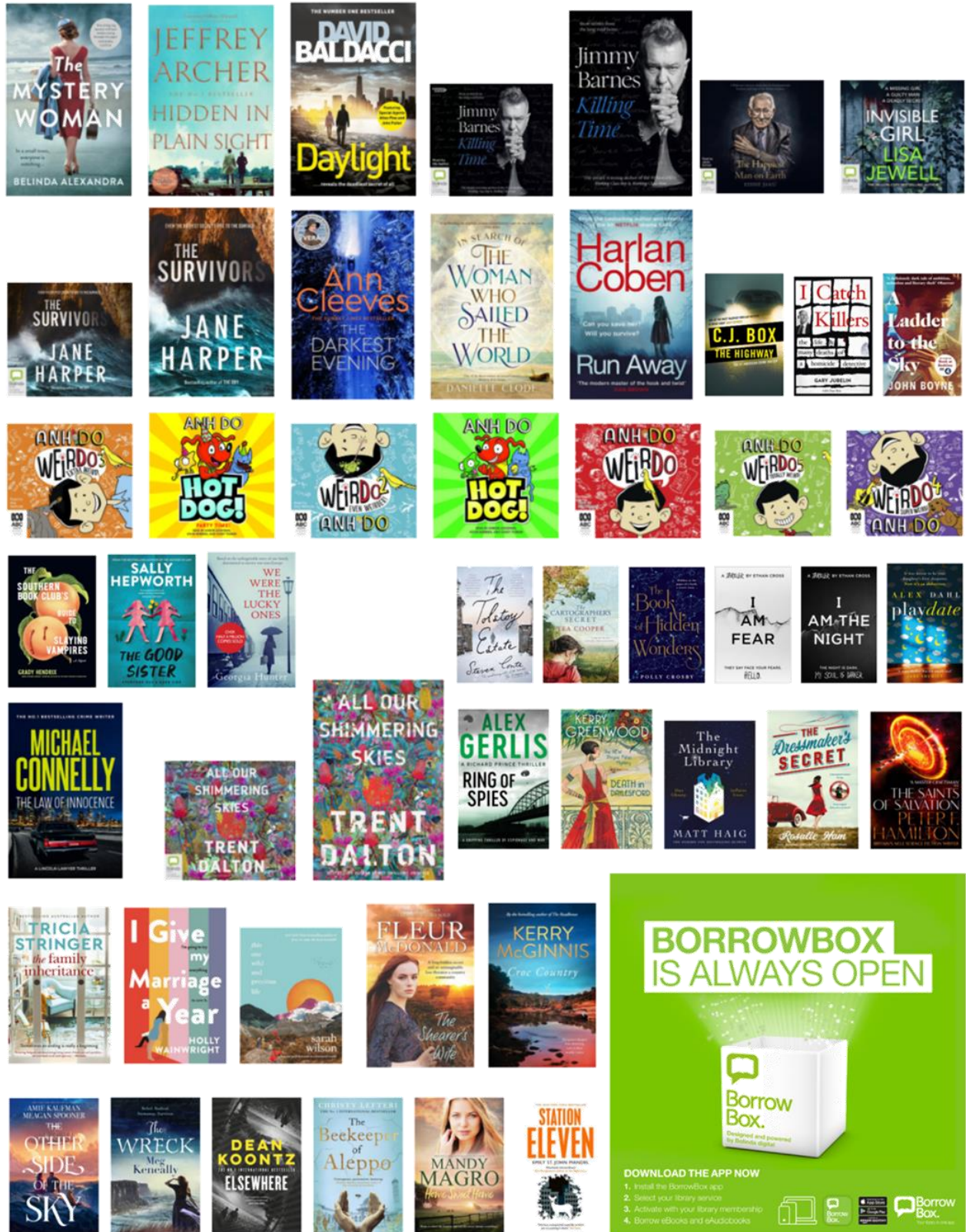
SOUTH BURNETT LIBRARIES



Once cut out, glue along the outside edge and fold the case in half.



New eBooks and eAudiobooks SOUTH BURNETT LIBRARIES





Summer Reading Club

SCAVENGER HUNT

Explore the library to find hidden Summer Reading Club characters. Let us know in the speech bubbles where they are hiding!

Remember, if you need some help, ask the friendly library staff...

Each completed scavenger hunt goes in the drawer for a prize!

SL State Library of Queensland

Queensland Government



The poster features a central character, a man with a long white beard and a red book, surrounded by various animals and objects. The text is arranged in speech bubbles and boxes, providing instructions and clues for the scavenger hunt. The background is light blue with yellow stars.

Can you find these characters hiding in the library shelves?

I like watching movies!

I like learning about animals!

I like learning new languages!

I like listening to books!

I like solving things!

I am near the chapter books!

I like books about snakes!

When you're finished the scavenger hunt, tell us your name for your chance to win a prize!

I like to say hello to the library staff!

Summer Reading Club

Entrant Details

Name: _____ **Age:** _____ **Contact:** _____

SOUTH BURNETT REGIONAL COUNCIL

6.2 COMMUNITY GRANT PROGRAM REVIEW - DISCUSSION PAPER**File Number: 02-02-2020****Author: Community Grants / Governance Officer****Authoriser: Chief Executive Officer****PRECIS**

A review of Council's Community Grants Program considering a recent audit by QRIDA, changes in legislation and general feedback and consultation.

SUMMARY

Council's Operational Plan 2020-2021 includes provision for a review of the Community Grants Program. Review of the program and policy was envisaged following an audit report by the Queensland Rural and Industry Development Authority (QRIDA), changes in legislation, feedback by various stakeholders and consultation with Councillors and senior staff.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That following a review of the Community Grants Program, the General Manager Community be directed to amend the Community Grants Program Policy as per recommended changes and present it to the General Meeting in January 2021.

BACKGROUND

N/A

ATTACHMENTS

1. **Review - Community Grants Program Policy** [↓](#) 



REVIEW - Community Grants Program Policy

1. POLICY STATEMENT

No changes

2. SCOPE

Clause 3 – Policy Objectives and Clause 4 – Background and/or Principles combined into this clause.

New wording - Funding is not available for activities which are annually applied for after three (3) consecutive financial years.

3. GENERAL INFORMATION

Amended wording - A letter of approval outlining any requirements from the Property Branch of Council must be provided for applications involving improvements or a change to Council assets.

Change to officer title – General Manager Community.

3.1. Community Events Sponsorship

This category is designed to assist not-for-profit community groups hold events or stage an activity around an occasion or celebration.

Suggested change - consider renaming this category to Community Grants and combining other categories of Healthy Communities Sponsorship, Project/Program One-off Sponsorship and Rural Services Project for the following reasons:

- Provides Council with more consistency and flexibility when assessing and deciding applications using consolidated criteria;
- Underspent categories being used to fund certain projects that may not be affordable in another category (ie. moving applications between categories);
- Improved governance if assessment and allocation of funds based in a single category and assessed consistently against other applications;
- Improved reporting (ie. Monthly reports & Annual Report).

Recommend that the Community Events Sponsorship category be renamed and include the existing categories of Healthy Communities, Project/Program One-off and Rural Services and that the assessment criteria be changed accordingly.

3.2. Councillor Discretionary Fund

Discussion - the QRIDA report recommends the removal of this category as it does not meet the required criteria in terms of providing grants to community organisations. This is certainly the case, however, I see no disadvantage in leaving it where it is because the existing governance process is supportive. However, based on prior expenditure, Council needs to improve the criteria to align with legislative requirements as follows:

- to spend on a community purpose (ie. not expenses such as rates, insurance and utilities);
- to allocate for capital works by the local government that are for a community purpose;
- to allocate to a community organisation (a group or individual whose primary object is not to make a profit) for a community purpose.

Recommend this category include revised criteria to align with legislative requirements.

3.3. Community Hall Insurance Grant

No recommended changes.

3.4. Elite Performance Youth Grant

No recommended changes.

3.5. Healthy Communities Sponsorship

For discussion – delete this category and direct applicants to either the Community Events Sponsorship or Project/Program One-off Sponsorship (both provide up to \$3,000 per grant). This category is basically a participation grant or is being used as a catch-all category for applications unable to be funded in other categories. Some recent funded activities don't meet Council's overall corporate plan strategies or could easily be funded in another category.

For example the Kingaroy State School P&C – Breakfast Club was given \$2,000. Nothing in the Corporate Plan aligns with this activity and it could be argued that other levels of government or community groups should be funding this.

Recommend that the Healthy Communities Sponsorship category be abolished and included in a new proposed Community Grants category.

3.6. In-kind Sponsorship

This category provides sponsorship to assist not-for-profit community groups deliver community activities and events that build community capacity. In-kind services include gazebo marquees (with Council branding), minor works, road signage/barriers, skip bins and wheelie bins.

The capped value of sponsorship is \$2,000.

For discussion – the current rule limits funding from more than one category. Eligible groups are therefore limited in accessing both cash and in-kind. Such a rule was introduced to prevent double-dipping as there were significant problems in cost and managing expectations. The current challenges pertaining to in-kind are as follows:

- Criticism of Council for not providing both cash and in-kind (eg. An event gets cash sponsorship and simply wants a marquee as well);
- Potential for double-dipping whereby groups obtain cash in one year and then in-kind the following year (or vice versa) for the same event;
- Approved cash sponsorship is provided and some groups manage to obtain in-kind through other means.

There is a high risk to Council in making available both cash sponsorship and in-kind. Potential exists for a high number of new applications from community groups currently ineligible for both. Council does not want to create another opportunity for double-dipping.

Options to consider are as follows:

- Leave the current rules in place;
- In-kind sponsorship be provided on a limited basis for larger or regionally significant events that require extra resources and give rise to the need to provide in-kind (eg. extra street bins for large crowds in a town area, road closures as part of a larger event). There would only be two or three of these events in the region per year;
- As is the case now, in-kind sponsorship only be provided for smaller events. These events are not impacted by not receiving cash sponsorship;
- If an event receives cash sponsorship and simply requires a marquee, this is provided free as it is considered promotional material on behalf of Council;
- The CEO or General Manager Community be required to adjudicate on any discrepancies regarding approval for in-kind applications already receiving cash sponsorship.
- Perhaps Council may wish to consider a combination of the above options.

Recommend that this category be amended to reflect the agreed points as decided.

3.7. Project / Program One-off Sponsorship

This category is designed to assist not-for-profit community organisations to deliver one-off projects such as equipment purchases, facility upgrades and small capital projects.

Discussion – Based on prior discussion in the report, it is suggested this category be included in a new category named Community Grants.

Recommend that the Project/Program One-off Sponsorship category be abolished and included in the Community Grants category.

3.8. Regional Arts Development Fund

This category is a long-standing initiative of Council and Arts Queensland.

Discussion – there appears to be general support in removing this category and establishing a function within Council dealing with Arts and Heritage. Prior negative experience with RADF should not deter Council from embracing the opportunity to support and encourage arts and heritage. If Council established an arts and heritage committee, it would be advisory, with all decisions being approved by Council, according to guidelines. Sound governance is key to this committee.

The QRIDA report also recommends RADF be removed from the policy.

Recommend this category be removed from the Community Grants Program Policy and a new function be established consisting of the following:

- *Establish an appropriate Advisory Committee for Arts and Heritage (incl RADF);*
- *Prepare Arts/Heritage Policy;*
- *Amend the RADF guidelines, as required;*
- *Staff resources as required or necessary.*

3.9. School Student Awards

No recommended changes.

3.10. Indigenous Affairs Fund

This category intends to support small activities, projects and events, deserving of support from Council, throughout the year. For example, NAIDOC week and other indigenous activities.

Discussion – the criteria for this fund aren't specific and lack clarity. Historically, there has been limited take-up of available funding. Council may wish to consider improvements by consulting with the local aboriginal community and establishing more specific and measurable outcomes. These discussion may assist in preparing enhanced criteria.

Recommend this category be amended to reflect more appropriate criteria following consultation.

3.11. Community Australia Day Events Sponsorship

This category is to assist not-for-profit community organisations to deliver community events on Australia Day by sponsoring free community breakfasts.

Discussion – given the lack of take-up of this funding, perhaps Council may wish to consider making this category a year-round fund.

Recommend a year-round fund.

3.12. Rural Services Project / Program Sponsorship

This category has no specific criteria, other than a heading pertaining to rural services projects. It has no distinct outcomes that differentiate it from other categories, which makes it difficult to assess and creates a risk in allocating sponsorship to an appropriate purpose.

Recommend that the proposed Rural Services category be included in the Community Grants category.

3.13. Subsidised Hire of Council Facilities

No recommended changes.

6.3 ARTS DEVELOPMENT OFFICER**File Number:** 02-02-2020**Author:** Community Grants / Governance Officer**Authoriser:** Chief Executive Officer**PRECIS**

Engagement of an Arts Development Officer

SUMMARY

Acknowledging the importance of Arts to our community, it is proposed Council engage an Arts Development Project Officer to pursue arts development outcomes for Council and the South Burnett region's arts and cultural sector.

OFFICER'S RECOMMENDATION

That Council note the engagement of an Arts Development Project Officer to 30 June 2021 to deliver, arts development outcomes.

BACKGROUND

Council has an allocation under the W4Q COVID funding to undertake arts development. Initially a series of sculptures was considered, however, to deliver local arts benefits it is proposed engagement of an Arts Development Officer up to 30 June 2021 to provide project management and support to deliver this project.

A number of key deliverable can be achieved including revision of South Burnett Regional Council's *Arts, Culture & Heritage Policy* with funding also available to source/produce local art works and opportunities.

This position will complement the RADF funded partnership project with Fraser Coast, Bundaberg, South Burnett Council's, and CQUniversity.

ATTACHMENTS

Nil

6.4 SOUTH BURNETT LOCAL DRUG ACTION PLAN FUNDING**File Number:** 2-2-2020**Author:** Community Grants / Governance Officer**Authoriser:** Chief Executive Officer**PRECIS**

Endorsement of and provision for continuation of the South Burnett Local Drug Action Plan Funding.

SUMMARY

In 2019 South Burnett Regional Council (Council) on behalf of the South Burnett Local Drug Action Team (SBLDAT) was successful in a funding application to the Alcohol and Drug Foundation (ADF) for \$10,000 to develop a community action plan. The SBLDAT developed the Community Action Plan "Heathy Pregnancies and Bright Futures" (the Plan) in consultation with the ADF.

Then Council on behalf of the SBLDAT submitted an application and was successful for funding of \$31,713.00 to implement the Community Action Plan "Healthy Pregnancies and Bright Futures".

The Community Action Plan "Healthy Pregnancies and Bright Futures" was completed mid-2020, with the acquittal being submitted to ADF in October 2020. Due to COVID-19 restrictions a high number of the proposed in person programs that were identified in the original budget were unable to go ahead, therefore this left an unspent amount of \$3,634.22.

With advice from ADF Council has been advised that the money can be returned to ADF or the acquittal can be amended to identify the \$3,634.22 be rolled over for the development of a subsequent CAP for the SBLDAT.

OFFICER'S RECOMMENDATION

That the committee recommends to Council:

That Council endorse that the amount of \$3,634.22 be returned to ADF and no other subsequent Community Action Plans be developed;

or;

That Council amend the acquittal and roll over the amount of \$3,634.22 to be used to develop subsequent Community Action Plans.

BACKGROUND

N/A

ATTACHMENTS

Nil

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

File Number: 02-12-2020

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

Rural Services / Natural Resource Management:**Weed Control**

A total of 30.2 hectares of weed control was completed to 19 November. Treatment of Lantana was undertaken in Charlestown, Cushnie and Mt McEuen areas.

Treatment of Groundsel on Council roads at Kumbia, Cushnie, Byee, Proston, Murgon and Chelmsford.

Inspections for Water Hyacinth was undertaken on Barambah Creek.

Spray trailers were borrowed by landholders in the Cobs Hill area for treatment of Lantana and the Glenrock area for Giant Rats Tail Grass.

Fire Management

All priority burns for the 20/21 SBRC operation cool burn program have been completed.

Environmental Assessments

No roadside burning or fence line clearing applications were assessed.

Stock Route Grazing Permits

No Stock Route Agistment applications were received or processed during November.

Saleyards

Saleyards staff conducted 889 cattle tick inspections, dipped 819 head. A total of 1073 head were sold through the Coolabunia Saleyards to the 18th November to the value of \$1,024,864.

Wild Dog & Feral Pig Control

No landowners were supplied with baits for feral animals in November.

Cat traps were hired out to landholders in the Blackbutt and Chelmsford areas.

Two Dog traps were used in the Cloyna.

No Pig traps were borrowed during November.

Rabbit Control

One property was supplied with a rabbit trap in the Nanango area.

Wandering Livestock

Council received 4 requests to attend to wandering livestock across the region. Two Dairy Cross Bullocks were impounded.

Planning:**Infrastructure Charges & Planning Incentives**

Council recognises the importance of local development and is committed to creating temporary incentives to stimulate development and growth in the region. To this end, Council recently adopted a Development Incentive Scheme to reduce infrastructure charges for developments where certain criteria can be met. The incentives are aimed at kick-starting developments where a valid development approval is in place and the development was not completed at the time the incentives scheme commence. It is anticipated that the incentive scheme will be available for approximately 18 months.

Community Group Infrastructure Charges Policy

At last weeks Council meeting a policy was adopted that provides for a reduction in the infrastructure charges to certain not-for-profit and community groups when they undertake development. Community groups provide unique benefits to the local community it is considered appropriate for the cost of infrastructure to be borne by the community at large, rather than just the community group. Community groups are also expected to qualify for the above mentioned incentive scheme where it is more beneficial for the group.

Planning Scheme Amendments

The administrative amendment to the planning scheme will be included in the agenda for the Council's December 2020 meeting. This amendment corrects administrative errors and do not change the policy intent of the planning scheme. Once the amendments are adopted, Council has to place a notice in the Government Gazette and notify the Planning Minister of the amendment. This process should be completed by the end of January 2021.

To commence a major amendment to the planning scheme Council is required to resolve to amend the planning scheme. A resolution will be presented at the January 2021 Council meeting to commence the amendment process and undertaking consultation with the State regarding State interests and the general public.

Compliance:**Proposed DRAFT Code of Practice for the Keeping and Breeding of Dogs and Cats South Burnett**

The proposed DRAFT Code of Practice for the Keeping and Breeding of Dogs and Cats South Burnett has now been extended to Friday 11 December 2020.

BACKGROUND

Nil

ATTACHMENTS

Nil

7.2 AFRICAN SWINE FEVER**File Number:** 2/12/2020**Author:** Co-ordinator NRM**Authoriser:** Chief Executive Officer**PRECIS**

Update on African Swine Fever

SUMMARY

At the Standing Committ Meeting held on 11 November 2020, the Mayor requested GM Peter O'May confer with North Burnett Regional Council in relation to progressing some sort of regional cooperation, and also consult with the WBBROC staff as to what work has been done there regarding African Swine Fever.

OFFICER'S RECOMMENDATION

That the information provided by Council's NRM branch be received for information.

BACKGROUND**Regional coordination**

As a member of the Wide Bay Burnett Region of Councils Invasive species advisory Committee (ISAC) Councils Natural Resource Management staff have met with Biosecurity Queensland and North Burnett, Gympie, Fraser Coast and Bundaberg Regional Council staff to discuss early detection and response to the possibility of an outbreak of African Swine Fever (ASF) in the region.

Education and awareness

A regional education and awareness campaign was conducted in March and April promoting messages about, how to identify signs of ASF, what to do if you suspect a pig has been infected, how ASF is transmitted and how to prevent its spread, including the risks associated with swill feeding.

SBRC staff targeted information to pork producers, pig hunters, food outlets and produce outlets. Biosecurity Queensland factsheets were distributed, and social and print media messages were released in a coordinated campaign.

Early detection and response

WBBROC ISAC have developed mapping to identify areas of high-risk transmission including locations with large populations of domestic and feral pigs, transport corridors, unfenced landfills and abattoirs.

Discussion were held with Biosecurity Queensland regarding resources and roles of Local Government during an outbreak. Including the identification of landfills with the capacity for deep burial of diseased carcasses and capacity of authorized officers to undertake additional feral pig baiting programs and other duties as required by Biosecurity Queensland.

Preliminary discussions have been held with Council's Environmental Health team to identify unfenced landfills that may pose a transmission risk.

Further action required

It is recommended that a strategic early detection and response plan be developed to identify further actions required to secure landfills and document the resources available to assist Biosecurity Queensland to respond in the event of an ASF outbreak.

7.3 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

File Number: 02-12-2020

Author: Manager NRM & Parks

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management Operational Update

SUMMARY

Natural Resource Management Operational Update

OFFICER'S RECOMMENDATION

That the Natural Resource Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Natural Resource Management Operational Update [↓](#) 

NATURAL RESOURCE MANAGEMENT UPDATE

Greg Griffiths
Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
Honey Locust	Engage contractors to survey, map and treat Honey Locust on Barambah Creek and Stuart River In partnership with Cherbourg Aboriginal Shire Council and WBBROC	December 2020	June 2021 \$31,000
African Boxthorn	Survey, education and awareness. Engage contractors to assist with survey, mapping and awareness activities. Provide advice to landholders on treatment options. Engage presenters to deliver ABT control field day at Wondai and Ironpot	December 2020	June 2021 \$26,500
Establishment of Feral Animal Control Groups	Deliver information session to showcase successful control group models and assistance available under this program.	September 2020	June 2021 \$81,500 Activity Plan created. Information and Workshop templates created. Information sessions undertaken in Nanango, Durong and Wondai during October 2020.

Stats Item	Monthly 1/11/20-18/11/20	Yr. to date Cumulative 1/7/2020- 18/11/2020
Coolabunia Saleyards		
Cattle Dipped	819	6701
Cattle Inspected	889	6732
Consignment / Transit	1073	8047
Weighed	808	4379
Sold	860	4612
Nanango Dip Yard		
Cattle Dipped	0	146
Wandering Livestock		
Attendance	4	79
Impoundments	1	3

Wild Dog & Feral Pig Program		
Landholders baiting	0	42
Doggone Baits	0	1156
Pig Meat Injected 1080	0	209 Kg
Dog Meat injected 1080	0	231 Kg
Hectares baited	0	35905
Bounties processed	51	214
Rabbit Control		
Landholders assisted	1	28
Carrots Injected	0	27 Kg
Rabbits injected	0	3
Equipment Loaned		
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	1 Spray Trailer – Cobbs Hill 1 Spray Trailer – Glenrock 1 Cat Trap – Blackbutt 1 x Cat Trap – Chelmsford 1 x Rabbit Trap – Nanango 1 x Trapping Set – Cloyna 1 x Cage Dog Trap - Cloyna	53
Stock Route Grazing Permits		
Agistment Permits	0	1
Travel Permits	0	0
Fire Management		
Prescribed burns	0	3

Stats Item	Monthly 1/11/20-18/11/20	Yr to date Cumulative 1/7/2020– 18/11/2020
Environmental Assessments		
Environmental Assessment prior to roadworks		40
Fence line clearing and roadside burning applications	0	10
Weed Control		
Hectares Treated		5
Weeds Treated	Groundsel – Council Roads Lantana – Charlestown / Mt McEuen Water Hyacinth Insp Barambah Crk	Cats Claw Creeper Giant Rats Tail Grass Green Cestrum Groundsel Hudson Pear Lantana Madeira Vine Mother of Millions Patterson’s Curse Tree Pear

		Water Hyacinth
Property Inspections		75
Customer Requests		
Feral Animals	12	194
Wandering Livestock	4	79
Stock Routes	0	5
Weeds	11	40
NRM General	2	37

7.4 COMMUNITIES - PLANNING OPERATIONAL UPDATE

File Number: 02-02-2020

Author: Manager Planning and Land Management

Authoriser: Chief Executive Officer

PRECIS

Planning Operational Update

SUMMARY

Planning Operational Update

OFFICER'S RECOMMENDATION

That the Planning and Land Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Planning & Land Management Operational Update [↓](#) 

PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

Chris Du Plessis
Manager Planning and Land Management

Development Assessment Update for Current Financial Year (2020/2021)

The following tables provide a summary of the activities for the current financial year to date.

With the appointment of a business support officer the current reports will be expanded to include previous financial years.

Figure 1 - List of Planning, Building, Plumbing Applications Received (Source: P&R System)

Comparison of Development Applications 2019/2020 and 2020/2021

Total

Planning Applications

2019/2020

2020/2021

	3	8	8	10	6	3	1	3	5	5	6	6	64
	8	3	9	2	2	0	0	0	0	0	0	0	24

Building Applications

2019/2020

2020/2021

	38	51	35	33	32	6	38	35	20	20	23	33	364
	37	34	41	42	33	0	0	0	0	0	0	0	187

Private Certification Applications

2019/2020

2020/2021

	24	16	12	25	17	21	11	15	8	18	14	14	195
	18	15	59	31	14	0	0	0	0	0	0	0	137

Plumbing Applications

2019/2020

2020/2021

	32	20	21	21	21	15	24	14	24	11	19	26	248
	28	26	17	43	21	0	0	0	0	0	0	0	135

Figure 2 - List of Planning, Building, Plumbing Certificates and Customer Requests Received (Source: P&R System)

Comparison of Certificates and CRMs 2019/2020 and 2020/2021

Total

Plan Certs

2019/2020	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/2021	4	5	4	4	4	0	0	0	0	0	0	0	21

Build certs

2019/2020	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/2021	55	48	37	65	27	0	0	0	0	0	0	0	232

Pool Compliance

2019/2020	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/2021	2	0	0	1	0	0	0	0	0	0	0	0	3

Plumbing Certs

2019/2020	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/2021	6	10	10	18	14	0	0	0	0	0	0	0	58

Planning customer requests

2019/2020	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/2021	77	83	79	80	53	0	0	0	0	0	0	0	372

Building customer requests

2019/2020	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/2021	74	79	86	85	66	0	0	0	0	0	0	0	390

Plumbing customer requests

2019/2020	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/2021	0	8	5	9	6	6	5	4	6	3	12	22	86

Figure 3 - List of Building Applications Received - Total Financial Year to Date

(2020/2021) (Source: P&R System)

	20	Total
Class1&10	6	6
Class10a	92	92
Class10a&	3	3
Class1a	35	35
Class2	1	1
Class3	3	3
Class5	1	1
Class6	2	2
Class7	7	7
Class8	1	1
Class9	2	2
DesignSite	10	10
DwellReloc	7	7
FarmShed	2	2
Remove	3	3
ReRoof	3	3
SignSatDsh	1	1
SwimPool	7	7
	186	186

Note: Class10a = Shed, Class 1a = Dwelling, DesigSite = Siting discretion under QDC

Figure 4 - List of Planning Applications Received - Total Financial Year to Date (2020/2021) (Source: P&R System)

	20	Total
QMCU	9	9
QOPW	1	1
QPOS	4	4
QRAL	10	10
	24	24

Note: QMCU = Material Change of Use, QOPW = Operational Works, QPOS = Survey Plan approval, QRAL = Reconfigurations (subdivision)

Figure 5 - List of Plumbing Applications Received - Total Financial Year to Date (2020/2021) (Source: P&R System)

	20	Total
AmendPrmt	1	1
DomNoSewer	63	63
DomSewer	40	40
Inspect	6	6
OtherBuild	20	20
	130	130

Note: DomNoSewer = On site sewerage treatment plants, DomSewer = within Council's sewer service area.

7.5 ENVIRONMENT AND WASTE SERVICES UPDATE

File Number: 11-11-2020

Author: Manager Environment and Waste

Authoriser: Chief Executive Officer

PRECIS

Environment and Waste Services Update

SUMMARY

Environment and Waste Services Update

OFFICER'S RECOMMENDATION

That the Environment and Waste Services Update be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Environment & Waste Update [↓](#) 

Stats Item	Monthly 1/10/20 - 31/10/20	Monthly Comparative 1/10/19 - 31/10/19	Yr. to date Cumulative 1/7/20 – 31/10/20	Yr. to date Cumulative Comparative 1/7/19 – 31/10/19
Waste				
Waste Collection complaints in total for this year to date	78 Waste Collection 27 General Waste	55 Waste collection 31 General Waste	284 Waste Collection 118 General Waste	177 Waste Collection 116 General Waste
Waste collection services conducted	56470	56012	253,952	223,832
Environmental Health				
New Fixed Food Business Licence Applications	0	5 New/Change of licensee	2	22 New/Change of licensee
Change of Food Licensee Applications	0		6	
Temporary Food Applications	3	2	8	16
Non-Profit Temporary Food Applications	1	3	2	25
Market Stall Application	1	0	7	2
Private Water Samples Applications	3	2	13	3
Footpath Applications Annual	0	2	2	2
Footpath Applications Short term	0	5	1	17
Third Dog Permit Apps	2	0	8	4
Environmental Authority Applications received	0	0	0	0
Dogs New Registrations	69	182	283	402
Animal Keeping App – Kennel/cattery	0	0	0	0
Personal Appearance Licence	0	0	1	0
Customer Requests				
Public Health Customer requests	13	34	80	62
Environmental Complaints	19	16	104	64
Animal management	153	175	569	693
Animal attack	14	9	46	47
drum MUSTER requests	2	0	11	4
Overgrown allotments	23	9	69	63
General Local Law, unsightly, signage	3 signs, 3 election signs; 13 Other	27	6 signs, 4 election signs; 57 Other	121
Abandoned vehicles	6	2	12	6
Illegal parking	0	1	0	1

Enforcement				
Animal	0	0	4	2
Declared Dog	3	0	4	6
Overgrown	9	1	32	13
Impound animal	43	63	176	207
Environmental	0	0	0	0
Abandoned Vehicles	0	0	0	0

7.6 PENSIONER DISCOUNT - DOG REGISTRATION**File Number:** 02-12-2020**Author:** Community Grants / Governance Officer**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of Pensioner discounts on dog registration

SUMMARY

A request has been received to extend discount on dog registration from aged pensioner only to all pension card holders.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That Council extend the pensioner discount for de-sexed and microchipped dogs from aged pension only to all pension card holders.

BACKGROUND

Council currently offers a discount on dog registrations to Aged pensioners. Importantly the discount only applies for de-sexed and microchipped dogs

A request has been received to extend this to discount to disability pensioner.

This would have a small impact on revenue received via dog registrations, however administratively inclusion of all pension card holders would simplify the process.

ATTACHMENTS

Nil

8 PORTFOLIO - WASTE MANAGEMENT**8.1 WASTE MANAGEMENT PORTFOLIO REPORT****File Number:** 02-12-2020**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Waste Management Portfolio Report

SUMMARYCouncillor Frohloff presented her Waste Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

Construction of New Automated Waste Transfer Station at Maidenwell

Waste Services has made contact with the adjacent property owners and is arranging an onsite meeting in order to ascertain if this option, which was discussed at the public meeting held at the Maidenwell Hall on 15 September 2020, is viable.

BACKGROUND

Nil

ATTACHMENTS

Nil

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT****File Number:** 02-12-2020**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

SUMMARY

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

Rural Resilience:

Our Farmers Night Out Dinners have commenced with a night out in Proston last Friday and Murgon on Saturday Night.

This week it is Blackbutt's turn on Thursday night with the final dinner which is fully booked being held on Friday at Kingaroy Town Hall.

Recognising the impacts, the ongoing drought can have on the mental health of our rural community, Council saw the benefits of holding a series of community well-being events such as these to provide a small but important time out for our rural community members.

These events have been made possible with funding provided to Council under the Commonwealth Government's Drought Communities Programme.

COVID 19 restrictions have limited the available seats however, the feedback on these events has been very positive.

Parks & Gardens:

Councils parks and gardens crews have been busy erecting Christmas Trees across the region, Proston, Wondai & Kingaroy have been completed with Nanango and Blackbutt to be completed by end of November. Christmas street banners have also been erected in Murgon & Wondai.

Murgon's Christmas Tree will be erected on the 7 December by the Murgon Business Development Association assisted by Council staff.

Planting of garden beds were undertaken in Murgon CBD, Sir James Heading Park & Kingaroy Memorial park which added beautiful backdrops for the Remembrance Day services held in these parks. Proston & Nanango CBD's planting is scheduled for later this month.

Contractors have undertaken kerb side spraying in Kingaroy from Fisher Street to Jarrah Street, whilst parks staff continue with their schedules for mowing, weed eating, spraying, toilet cleaning and rubbish collections throughout the region.

COVID-19 signage remains in all parks and amenities, cleaning process is still underway by parks and gardens staff every week. Playground equipment is high pressure cleaned and disinfected.

Amenity blocks are cleaned daily in Proston, Hivesville, Murgon and Wondai by Council staff and all other areas are cleaned daily by contract staff.

Aerodromes

Inspections are continuing at the Kingaroy Airport and NOTAM remains in place advising aircrafts of extended wildlife activity. Councils Airport Reporting Officer is continuing to run the strip at night for the Royal Flying Doctors Service prior to landing due to the Kangaroo issues at the Kingaroy Airport. Council has received an email from the Royal Flying Doctors (attached)

"We very much appreciate Council and staff assisting by carrying out RWY inspections/clearing runs prior to our medical flights at night.

We would be keen to encourage Council's best efforts to mitigate the wildlife hazard. I was wondering if you could advise if Council has plans for improved, animal proof fencing, or other risk reduction programmes such as culling, or a short grass/minim-feed grass management programme etc".

Cemeteries

Ongoing general maintenance is continuing in all cemeteries across the region.

Dams

"A Day At The Dam" featuring Troy Cassar-Daley concert was held at Bjelke-Petersen dam on the 14 November to a sold out audience of approximately 500 patrons. This event was an overwhelming success for our region, showcasing the local tourist attractions and local businesses that Murgon has to offer.

Great reviews have been received from all that attended, and everyone is already asking when the next event be happening at the dam.

A very big congratulations must go to Dam Managers Heath & Rowena Sander, Council staff who organised this event, Council volunteers and Murgon Rotary who all worked collectively to ensure this event was a great success.

Troy Cassar-Daley posted a comment on facebook stating *"Well our day on the dam at Yallakool Park on Bjelke-Petersen Dam was a hugh success and incredible fun ...Troy mentioned in his post "Heath & Rowena Sander, Local Council and Rotary plus their volunteers all just made it a great night, the local talent sounded fantastic Connie, Andrew and Rocko warmed everyone up"* This post was liked by 3.2K people great advertising for BP Dam and the South Burnett region.

The entertainment just keeps coming to our dams with the Queensland Personal Watercraft holding round 2 of the Queensland series at Boondooma Dam on the 28 & 29 November and are encouraging spectators to come on out and enjoy the racing action.

Boondooma Dams new playground has been installed in its new location just opposite the Kiosk, whilst work on the bunkhouse is continuing following its relocation to the main park, both these projects are funded by Works for Queensland round 4.

Facility	Occupants 2019 (1 st to 18 th November)	Occupants 2020 (1 st to 18 th November)	Increase/Decrease (1 st to 18 th November)
Lake Boondooma	500	653	+153
Bjelke-Petersen	248	695	+447

Property & Facility Management:

Quotations have been called for reroofing, floor covers, external and internal painting for Council buildings assets.

Works have been awarded to Ackinclose Plumbing for refixing the perished roofing screws, upgrading box gutters and ridge capping at Murgon PCYC over the entrance, gym, kitchen and dining areas, corridor between the squash and gymnastics, over toilets and change rooms. Also Ackinclose Plumbing have been awarded to reroof Murgon Depot Workshop roof with new roof sheeting, fixing, flashings, guttering, insulation and nominated structural tie-down components.

Wards Electrical have commenced work on the Kingaroy Administration Finance Building. Floor coverings have been removed and internal painting has commenced.

Kingaroy Visitor Information Centre's new carpet and vinyl installation has been completed by Andersons Carpets.

Robert Hood Flooring is currently sanding and polishing the timber floors at Ringsfield House.

Mondure Hall received hail damage in the September 2019 storms, Council's original advice from the insurer was challenged and further advice has now been received. Council completed the reroofing specifications and designs to meet Australian Standards and Building Codes. Council has called for quotations. The quotations will be presented to the Insurer for consideration.

Council tender for the lease of land at Durong for development as a fuel outlet (part of Lot 1 on RP50789) has closed. Council Property section will evaluate tender submissions and provide a report back to Council for consideration.

Council tender for the lease of Ringsfield House and surrounding buildings has closed. No tender submissions were received. Council Property section will provide a report to Council for consideration.

Council has finalised a new lease for the Mt Wooroolin Telecommunication Tower to ensure ongoing communication services are available for Emergency Services. This tower provides a very important communication network link for Emergency Services across the South Burnett region.

Kingaroy Swimming Pool toddler pool will have some minor repairs and painting to the shell before the commencement of summer school holidays.

Pool managers have provided very positive feedback from recreation and school swimming groups. Everyone that enters a Council pool facility is completing sign in and sign out documentation, sanitise hands and not entering if they are unwell or sick. Thank you to the community for your ongoing cooperation and support to help ensure the pools comply with COVID-19 restrictions and Safe plan requirements.

Pool managers are taking bookings for swimming lessons and exercise classes. The community is encouraged to directly contact the pool managers, contact details can be found on Council's website.

Indigenous Affairs:

On Thursday November 12 a flag raising ceremony was held with the Aboriginal flag flown in Murgon following the installation of a temporary flagpole at Sir James Heading Memorial Park.

The event, timed to coincide with NAIDOC Week 2020, follows Council's decision to fly the Australian Aboriginal flag in Kingaroy outside of the Council Chambers in May 2019.

The installation of two additional permanent flagpoles is now proposed to allow both the Aboriginal and Torres Strait Islander flags to be flown alongside the Australian and Queensland flags in Sir James Heading Memorial Park, Murgon.

BACKGROUND

Nil

ATTACHMENTS

Nil

9.2 PARKS & GARDENS UPDATE

File Number: 02-12-2020

Author: Manager NRM & Parks

Authoriser: Chief Executive Officer

PRECIS

Parks & Gardens Operational Update

SUMMARY

Parks & Gardens Operational Update

OFFICER'S RECOMMENDATION

That the Parks & Gardens update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Parks & Gardens Operational Update [↓](#) 

PARKS & GARDENS UPDATE

Greg Griffiths
Manager NRM & Parks

Works for Queensland R4 Grant Updates

Project Name	Project Description	Status
Aerodrome Wondai	Runway Lighting Upgrades	WIP - Detail measurements and photos supplied to supply for quoting.
Boondooma Dam	Bunkhouse Relocation	WIP - Bunk House relocated completed Carpark and service connection being constructed
Boondooma Dam	Tennis Court Upgrade	Funds re-allocated
Bjelke-Petersen Dam	Boat Ramp repair – Day Area	Change in scope
Bjelke-Petersen Dam	Tennis Court Upgrade	Schedule Q4
Durong	Public Amenities – Water upgrade	Further discussion regarding options and community consultation required
Kingaroy – Apex Park	Park Furniture	Scheduled Q4 delivery -
Kingaroy – Walter Road	Verge Planting / Upgrades	Scope to be confirmed
Kingaroy – Glendon St	Amenities Upgrade	Funds re-allocated
Kingaroy – CTC Youth Pk	Amenities Upgrade	Project scope confirmed awaiting quotes Q3
Kingaroy & Benarkin – Lions Parks	Signage Upgrades	Scheduled Q4 delivery - scope confirmation required
Kingaroy – Memorial Park	Softfall Replacement – exercise equipment	Funds re-allocated -
Murgon – QEII Park	Tree Replacement	Consultation required with Cr & community stakeholders to confirm scope
Nanango – Butter Factory Park	Playground Upgrade	WIP schedule to commence 1st Dec 2020
Nanango – Pioneer Park	Playground Upgrade	Scheduled Q4 delivery - Master plan completed - consultation required with local schools/Cr
Nanango – Reg McCallum Park	Playground Upgrade	Scope confirmed with Cr & community stakeholders Scheduled Q3
Nanango – Scott St Carpark	Shade Sail replacement	Completed October 2020

Proston – Blake Street	Playground Upgrade & Shade replacement	Playground removed and balance funds re-allocated to Railway Park scheduled Q4 Scope to be confirmed with Cr/Community
Proston – Rodney Street	Dump Point Installation	Scheduled Q4

Project Name	Project Description	Status
Regional Parks	Park Furniture	Scope confirmed working with Div Cr's on design/colour
Regional Tourism	Installation of Statues	Scope Change - Arts Development Officer to be engaged / Regional Arts Project undertaken
Wondai – Coronation Park	Development of Site	Scope confirmation required – meeting with Infrastructure to progress
Wondai – Skate Park	Skate Park Upgrade	Scope confirmation required

Drought Funding Projects Update

Project Name	Project Description	Status
Blackbutt – Skate Park	Upgrade Shade Shelter	Scope to be reviewed following confirmed powerline location
Kingaroy – Apex Park	Lookout Refurbishment	Design completed in procurement stage
Nanango – Butter Factory Park	Shade Sail Renewal	Scheduled to commence 1/12/2020
Nanango – Pioneer Park	Shade / BBQ	Order placed
Maidenwell	CBD Upgrade	WIP – procurement stage completed – quotes received and order raised

CAPEX Projects Update

Project Name	Project Description	Status
Aerodrome - Kingaroy	Apron Seal	WIP – sealing to commence 2&3 December
Aerodrome - Kingaroy	Boundary Wildlife Fence	Not started
Aerodrome – Wondai	Boundary Wildlife Fence	Construction designs in progress, Expected procurement complete January 2020
Cemetery – Blackbutt	New Columbarium Wall	WIP – bricks ordered

Dam - Boondooma	Bunkhouse Renovation	WIP
Dam – Boondooma	Carpark and Pathway	Completed
Dam – Boondooma	Playground Upgrade	WIP – installation commenced 18/11/20
Dam – Bjelke-Petersen	New Amenities	Scope confirmed
Kingaroy – Apex Park	Carpark, Path and Painting	Design completed
Kingaroy – Lions Park	Playground Renewal and paths	Funds to be re-allocated
Kingaroy – Memorial Park	Replacement of garden bed	Re-quoted
Maidenwell Public Amenities	Upgrade of Septic System	Waiting on quotes
Taromeo – Jessie’s Well	Amenities upgrade - paint	Scheduled Q3

Parks Operational Update

Stats Item	Monthly 1/11/20-18/11/20		Yr to date Cumulative 1/7/2020– 18/11/2020	
	Burials	Ashes	Burial	Ashes
Blackbutt	0	0	3	0
Booie	1	0	1	0
Kumbia	0	0	1	0
Memerambi	0	0	0	0
Mondure / Wheatlands	0	0	0	0
Murgon	0	1	7	5
Nanango	1	0	3	1
Proston	0	0	1	0
Taabinga	6	1	19	4
Tingoora	0	0	0	0
Wondai	1	0	5	1

Stats Item	Monthly 1/11/20-18/11/20		Yr to date Cumulative 1/7/2020– 31/10/2020	
	Boondooma	Yallakool	Boondooma	Yallakool
Dams – Accommodation Numbers				
Cabins	76	127	519	810
Bunkhouse	0	0	16	0
Powered Sites	128	345	1124	2116
Unpowered Camping	449	197	3965	1400
TOTALS	653	695	5624	4326

Customer Requests	Monthly 1/11/20-18/10/20		Yr to date Cumulative 1/7/2020– 18/11/2020	
Airports	2		16	
Dams	2		14	
Cemetery	3		46	
Parks & Gardens	29		228	
Mowing	12		20	
Toilets	4		85	
Trees	18		114	

9.3 PARKS & GARDENS HOLIDAY MOWING & MAINTENANCE SCHEDULE**File Number:** 02-12-2020**Author:** Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Parks & Gardens Holiday Mowing and Maintenance Schedule.

SUMMARY

Providing a response in relation to an action item for information regarding the parks and gardens holiday mowing and maintenance schedule, that was raised at the Executive & Community standing Committee Meeting held on 11 November 2020.

OFFICER'S RECOMMENDATION

That information regarding the parks and gardens holiday and mowing maintenance be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Parks & Gardens Holiday Schedule [↓](#) 

Christmas Period – Parks & Gardens

Whilst most areas of Council shut down, Parks staff acknowledge this is a busy and key time for them. Parks staff are all to aware of the importance of this period and it is stressed to the crews the importance of presentation, particularly in areas such as cemeteries where families and out of town visitors may frequent.

Staffing Levels

In September Parks and People & Culture commenced the process to engage four labour hire staff, however, there has been limited availability of labour hire (anecdotally attributed to increased Jobseeker payments).

We have been able to source 3 labour hire staff which unfortunately has been offset by the loss of 3 permanent Parks staff over the last 2 months. Recruitment for replacement of these staff is nearing completion with appointment to the 3 funded vacant positions expected in the next 2 weeks.

Fortunately, this recruitment process has also assisted in identifying a few candidates that may be suitable labour hire staff and it is hoped we will be able to appoint a further 2 labour hire staff (in addition to the current 3) for December, January, February.

Leave

There are only a few staff on leave over Xmas to ensure an availability of resources during this period.

Parks Staff are requested to work over this period and generally leave is approved on a case by case basis subject to

- a genuine reason (prepaid/booked accommodation, flights etc)
- worked consecutive Xmas years
- A family gathering etc that has been organised

Staff leave is also supplemented with labour hire staff when available.

Fleet

Staff have been requested to ensure all mowers are operational and any mechanical issues have addressed and repaired.

An additional mower has currently been hired adding to the fleet and additional replacement options identified should breakdown etc. impact on availability of mowers.

9.4 YARNING CIRCLE**File Number: 02-02-2020****Author: Community Grants / Governance Officer****Authoriser: Chief Executive Officer****PRECIS**

Request to create a Yarning Circle on a vacant block of land in Murgon

SUMMARY

Council has received a request from a South Burnett Resident to use a block of vacant land in Gore Street, Murgon. The resident has intentions to 'establish a safe place for all youth and young men of Murgon and surrounding areas to have this safe place but also interact with each other.

Council currently mows and maintains this block.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That Council representatives meet with the resident to discuss and scope the project further and identify possible options.

BACKGROUND

Nil

ATTACHMENTS

Nil

9.5 PROPERTIES OPERATIONAL UPDATE

File Number: 02-02-2020

Author: Manager Property

Authoriser: Chief Executive Officer

PRECIS

Communities – Properties Operational Update

SUMMARY

Properties Operational Update

OFFICER’S RECOMMENDATION

That the Property Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Properties Operational Report [!\[\]\(54a282d3ed55c9b1ac66d6fb81d5de2b_img.jpg\) !\[\]\(990a6ed8a8b9db20056986ea871bc6c5_img.jpg\)](#)



COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects

Department of Local Government Grants and Subsidies: In progress

Name	Description	Status
Reroofing of Ringsfield House	80% of works completed	Reroofing and restumping of house has been completed. Minor timber repairs and roofing on the back toilet and gazebo are being quoted by local builders.

2020/21 CapEx Projects: In progress

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Waiting confirming on proposed floor plans and layout of offices with Council officers. Engineering Design stage complete. Council to review reports and recommendations prior writing tender specification.
Wondai-Records Building-Fire Wall	Fire wall installation between buildings for record storage.	Design complete and specification to be written to go to tender.
Murgon Workshop Office	New doors and entrance modifications to meet WHS requirements to restrict personnel accessing office and pathway access upgrade.	Specifications completed and sent out for Tender.
Kingaroy Mechanical Workshop	All external doors have rotted at base. Replace external doors with steel as they have no protection.	Project complete with defects final defects inspection remaining final completion.



Boondooma Homestead Stone Store Mortar	Repoint the mortar in the Stone Store. 20% completed	Council officers met with Classical Stone – stone mason contractor to assess and discuss options for repairing stone mortar. Samples of termite mortar will be taken from the wall and termite mounds to assess the material and determine what mixture the owners used to build the store approximately 100 years ago.
Murgon Shop	Removal of Asbestos's from vacant shop – Complete. Re-roofing tendered.	Re-roofing the Murgon shops has been awarded to Ackinclose Plumbing. Contractor to begin on the 19 th Jan 2021.
Boondooma Heritage Tank Stand	Replace timber tank stand.	100% of works completed
Wondai Archive Room - fire wall	Install a block wall to ensure the archive room has a fire wall between the files and the heritage museum.	Planning stage complete, to be tendered November.
Appin St Unit - Bathroom repairs	Tree roots have broken pipework within shower. New shower cubicle, repair damaged floor.	Works completed and all tenants have moved back into units.
Kingaroy Swimming Pool Refurbishment - concept plans, engineer drawing	Prepare concept plans, community consultation, engineer drawings	Planning team to be assembled.
Murgon Swimming Pool Plant room to be replaced	Replace plant room structure, double bunded chlorine tanks, seal inside balance tank	Concept plans approved. Building Construction design plans for mechanical re-view. Awaiting recommendations/tank spec from Pacific Water Treatment Services. Currently preparing application for building permit in the meantime.
South Burnett Aquatic Centre - expansion joints and repaint	Expansion joints to be replaced and repaint 25m pool and hydrotherapy pool	Works planned for March 2021 during a 4/6-week shutdown. Planning stage.
South Burnett Aquatic Centre - Solar Heating	Install new solar heating	Works planned for March 2021 during a 4-week shutdown.



		Specification/Quotation stage.
South Burnett Aquatic Centre – Repairs for corrosion	Rust to inground steel shade sail posts, door jambs and flaking blockwork.	Works planned for March 2021 during a 4/6 -week shutdown. Steel repair jamb received. Need to confirm contractor for installation.
South Burnett Aquatic Centre - refurb bathrooms and changerooms, disable bathroom	Tiles cracked and stained, change room seating rusted, shower and hand basin fixtures showing signs of corrosion.	Works planned for March 2021 during a 4/6 -week shut down. Planning stage with Martin Building Design to begin design plans to be tendered early 2021.

2020/21 Additional Projects

Name	Description	Status
Boondooma Homestead Signage	Sign replacement	DTMR / have provided advice on sign location. Council will need to enter into a Road Corridor Permit.
Ringsfeild Old School House	Re-purposed for storage	Tendered in November and recently awarded to Wards.
Mondure Hall	Roof insurance works + structural works for compliance	Tendered in November
Nanango Tennis Club Lighting	Poles for new lights	Includes investigations, electrical audits, pole supply and install quotation and compatibility with light purchased by club. Awaiting SBRC outcome on funding.

2020/21 OpEx Disposal Project: In progress

Name	Description	Status
Wondai Depot disposing of fuel and poison sheds	Demolish fuel and poison shed from Wondai Depot.	100% works completed



Works for Queensland Round 3: In progress

Name	Description	Status
Wondai Swimming Pool solar system	Renew solar system	100% works completed
Wondai Swimming Pool filtration system	Replace filtration system	100% works completed
Kingaroy VIC and Museum signage	40% works completed. Reproduce existing signs and develop new interpretative information for VIC, Art Gallery and Museum.	Contractor engaged and sign writer providing some proofs for interpretative signs. Information signs replaced. Banners at printers.
Kingaroy Soil Lab Extraction Fan	Design and install new extraction fan	100% works completed
Wondai Sportsground Grandstand	Repair timber seating and repaint	100% works completed
Durong Hall Improvements	Install new doors and landing	100% works completed

Works for Queensland Round 4 COVID: In progress

Name	Description	Status
Tourist Facilities Upgrade	Boondooma Homestead - Water	100% works completed. Committee received additional grant funding for \$16,000 to go towards installing solar pump and tank.
Tourist Facilities Upgrade	Wondai Heritage Museum - Footpath	100% works completed
Community Building Upgrade and Maintenance	Kingaroy Forecourt & Carpark CCTV	Security working group meet in August to start project planning
Community Building Upgrade and Maintenance	Nanango Cultural Centre Air-conditioning & Window Replacement	Project design stage complete for Council review and Tender specifications to be drafted and uploaded.
Community Building Upgrade and Maintenance	Roof Replacements	Reroofing projects awarded Kingaroy Finance Building and Nanango Energy Centre – Ascent for the 1 st - 12th Feb 2021. Kingaroy Finance Building – Commenced - Wards. Murgon Shops – 19-29 Jan 2021 to Ackinclose Plumbing Murgon PCYC roofing awards to Ackinclose Plumbing



		Works commenced to finish on the 27 th Nov.
Community Building Upgrade and Maintenance	Repainting of Structures	Painting projects awarded Kingaroy Finance Building – Higgins via Wards contract Kingaroy SES Building – Peter McDonald Nanango Tennis Clubhouse – Peter McDonald Kingaroy Heritage Museum – Higgins
Community Building Upgrade and Maintenance	Replace flooring of Structures	Replacement of floor coverings awarded for Kingaroy VIC – Andersons Kingaroy Finance Building Ringsfield House – Robert Hood Nanango Aquatic Centre – Andersons Sanding and polishing of timber floors at Ringsfield House commenced 9 th Nov of November. Kingaroy VIC floor covering replacement completed
Community Building Upgrade and Maintenance	Corporate Buildings - Security System	Quotations for Project Manager
Community Building Upgrade and Maintenance	Murgon Squash Courts	Held meeting with PCYC on 1 Sept 2020. Requests have been sent to specialists to quote for remedial works on the walls. New meeting now booked for the 8 th Dec 2020 with new requests.
Community Building Upgrade and Maintenance	Wondai Showgrounds Grandstand	Held meeting with the Wondai Show grounds Committee and Racecourse committee on 1 Sept 2020. Concept design phase complete with addition views from viewing tower for viewing sightline detection. Internal Council meeting next.

Drought Communities Program (DCP):



Name	Description	Status
Building Maintenance Works	Maidenwell Hall, Cloyna Hall, Proston Show Ground Pavilion, Durong Hall, Nanango Tennis Club	Quotations being called for Proston Show Ground Pavilion. Maidenwell Hall stump repairs to be tendered for full stump replacement and then repaint once completed. Durong Hall soil test and report commissioned for the 4/12/2020 Nanango Tennis Reroofing commences 16/11/2020
Kingaroy Town Hall	light sand and polish, non-slip coating on steps and ramps, Rear loading dock - timber repaired and painted	100% works completed
SES Building Upgrades	External painting and carpet replacement (Kingaroy). Insulate, air condition and add skillion roof at the front (Wondai)	Painting currently in progress and re-carpet in 7/12/2020. Received Air Con quotations.
Kingaroy Heritage Museum and Kingaroy Pool Children's Pool	Painting Kingaroy Heritage Museum and Kingaroy Pool Children's Pool	Kingaroy Heritage Museum painting commenced 23 Nov 2020. Kingaroy Children's pool awarded contract for the 1-18 th Dec 2020.

Tenders and Quotations: In progress

Item	Background	Actions
Tenders and Quotations		
Other property for sale: 14-16 West Street, Kingaroy 15 Hunter Street, Nanango 50 Goodchild Drive, Murgon	Listed with Raine and Horne, Kingaroy.	Ongoing listing with Real Estate Agent
Tender for lease to construct and operate Durong Fuel Cell	LG Tender Box	Tenders close: 10 th November 2020
Tender for the management and operation of Ringsfield House	Call for Tender via Councils website – Advertised in local newspaper.	Tender close: 20 th November 2020

9.6 INSTALLATION OF NEW FLAGPOLES AT MURGON**File Number: 02-12-2020****Author: Manager Property****Authoriser: Chief Executive Officer****PRECIS**

Installation of new flagpoles at Lot 271 on SP121412 - 63 Lamb Street, Murgon.

SUMMARY

New flag poles to be installed for \$15,000 at Sir James Heading Memorial Park, Murgon.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That Council funds the installation of 4 new flag poles for \$15,000 to allow the Australian flag, Queensland flag, Australian Aboriginal flag and the Torres Strait Islander flag to be flown in Sir James Heading Memorial Park, Murgon.

BACKGROUND

Australian Aboriginal flag raising ceremony was held on the 11th of November at Sir James Heading Memorial Park, 63 Lamb St, Murgon.

The event, timed to coincide with NAIDOC Week 2020, follows Council's decision to fly the Australian Aboriginal flag in Kingaroy outside of the Council Chambers in May 2019.

A temporary pole was installed and was to be removed and replaced with two new poles, matching the height of the two existing poles.

Investigations have identified that it would be more cost effective to remove and replace the two existing poles. A total of four matching poles will be installed and the positioning of the poles to meet Australian Flag protocols. A total of four flag poles will be presented at the Sir James Heading Memorial Park for flying the Australian flag, Queensland flag, Australian Aboriginal flag and the Torres Strait Islander flag.

Total cost to install 4 new flag poles, removal of old poles and footings will cost up to \$15,000.

ATTACHMENTS

1. **Aerial map**  



10 CONFIDENTIAL SECTION

11 CLOSURE OF MEETING