



**SOUTH BURNETT**  
REGIONAL COUNCIL

# **MINUTES**

**Infrastructure Standing Committee  
Meeting**

**Wednesday, 4 November 2020**

**Order Of Business**

<b>1</b>	<b>Opening</b> .....	<b>3</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Acknowledgement of Traditional Owners</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>5</b>	<b>Portfolio – Roads &amp; Drainage</b> .....	<b>3</b>
5.1	Infrastructure Standing Committee Terms of Reference.....	3
5.2	Roads & Drainage Portfolio Report .....	4
5.3	Letter of Thanks .....	4
5.4	Report on Service Levels .....	4
<b>6</b>	<b>Portfolio – Local Disaster Management, Water &amp; Wastewater</b> .....	<b>4</b>
6.1	Local Disaster Management, Water and Wastewater Portfolio Report .....	4
6.2	Media Release on Class A Water.....	5
6.3	CLASS A WATER Video .....	5
6.4	Media Release - Gordonbrook Treatment Plant .....	5
6.5	Media Release - Storm Damage .....	5
<b>7</b>	<b>Confidential Section</b> .....	<b>5</b>
<b>8</b>	<b>Closure of Meeting</b> .....	<b>5</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 4 NOVEMBER 2020 AT 9.03AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Tim Low (Manager Water & Wastewater), Kristy Champney (Infrastructure Administration Officer), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

**5 PORTFOLIO – ROADS & DRAINAGE**

**5.1 INFRASTRUCTURE STANDING COMMITTEE TERMS OF REFERENCE**

---

**COMMITTEE RESOLUTION 2020/1**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Infrastructure Standing Committee Terms of Reference be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

---

## 5.2 ROADS & DRAINAGE PORTFOLIO REPORT

---

### COMMITTEE RESOLUTION 2020/2

Moved: Cr Gavin Jones

Seconded: Cr Brett Otto

That Cr Jones's Roads & Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

---

## 5.3 LETTER OF THANKS

---

### RESOLVED 2020/3

The Mayor requested a letter of thanks be sent to the Works Coordinators congratulating them on their efforts and asking if they could pass onto their staff for the tremendous works that has been done improving the standard of our unsealed roads across the region.

## 5.4 REPORT ON SERVICE LEVELS

---

### RESOLVED 2020/4

Cr Duff requested a future report on service levels particularly in relation to unformed roads.

#### **Attendance**

At 10.11am Cr Danita Potter left the meeting.

At 10.13am, Cr Danita Potter returned to the meeting.

## 6 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER

### 6.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT

---

#### COMMITTEE RESOLUTION 2020/5

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That Cr Frohloff's Local Disaster Management, Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

---

---

**6.2 MEDIA RELEASE ON CLASS A WATER**

---

**RESOLVED 2020/6**

The Mayor requested a media release regarding Class A water and the work that has been undertaken.

**6.3 CLASS A WATER VIDEO**

---

**RESOLVED 2020/7**

The Mayor request that Council re-release the video on Class A water from last year showing the Kingaroy Sporting Fields.

**6.4 MEDIA RELEASE - GORDONBROOK TREATMENT PLANT**

---

**RESOLVED 2020/8**

The Mayor requested the Infrastructure team work with the media team to put together a media release and some information about the work that happened over the weekend, the lightning strike at the Gordonbrook Treatment Plant, the work that was undertaken by the staff through the night to get the Treatment Plant back up and working again.

**6.5 MEDIA RELEASE - STORM DAMAGE**

---

**RESOLVED 2020/9**

The Mayor requested a media release regarding the work the roads crews have been doing after hours responding to storm damage.

**7 CONFIDENTIAL SECTION****8 CLOSURE OF MEETING**

The Meeting closed at 11.08am.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on Wednesday 2 December 2020.