



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **AGENDA**

## **Ordinary Council Meeting Wednesday, 16 December 2020**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Wednesday, 16 December 2020**

**Time: 9.00am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

**6 DEPUTATIONS/PETITIONS**

**6.1 PET - 2738522 - PETITION REQUESTING THE SPEED LIMIT ON LEVERS ROAD TABLELANDS BE SET AT A MAXIMUM OF 70KM/HR**

**File Number:** IR 2738522

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

**PRECIS**

Petition requesting the speed limit on Levers Road Tablelands be set at a maximum of 70km/hr.

**SUMMARY**

A petition has been received requesting the speed limit on Levers Road Tablelands be set at a maximum of 70km/hr with appropriate signage.

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**OFFICER'S RECOMMENDATION**

The Petition be received and referred to the Chief Executive Officer to determine appropriate action.

**BACKGROUND**

N/A

**ATTACHMENTS**

Nil

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 NOVEMBER 2020**

**File Number: 16-12-2020**

**Author: Executive Assistant**

**Authoriser: Chief Executive Officer**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Council Meeting held on 25 November 2020 be received and the recommendations therein be adopted.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 25 November 2020**



# MINUTES

**Ordinary Council Meeting  
Wednesday, 25 November 2020**



**Order Of Business**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 25 NOVEMBER 2020 AT 9.00AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Aaron Meehan (General Manager Infrastructure), James D'Arcy (Manager Infrastructure Planning), Allen Christensen (Project Manager Kingaroy Transformation Project), Luke Cadwallader (Contractor), Kristy Board (Program Support & Liaison Officer), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 PRAYERS**

A representative of the Kingaroy District Ministers Association, Father Chukwudi Chinaka offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

In accordance with Chapter 5B of the Local Government Act 2009, Cr DA Potter declared a prescribed conflict of interest in relation to Item 11.1 – Additional Round for applications to Community Australia Day Event Sponsorship. Cr DA Potter is Chair of the Kingaroy Australia Day Committee and voluntarily agreed to leave the room and not participate in the decision..

Cr DA Potter and Cr KM Schumacher declared a conflict of interest in relation to Item 18.1 - CONF - South Burnett Community Hospital Foundation Limited Board Meeting Minutes - July 2020.

Cr DA Potter and Cr KM Schumacher are community representatives on the Board of the South Burnett Community Hospital Foundation and voluntarily agreed to leave the room and not participate in the decision..

Cr Frohloff declared a conflict of interest In relation to Item 18.2 - Sale of Coolabunia Saleyards by way of Tender and voluntarily agreed to leave the room and not participate in the decision.

**6 DEPUTATIONS/PETITIONS**

**6.1 PET - 2738522 - PETITION FOR THE SEALING OF LANIGAN ROAD GLAN DEVON**

**RESOLUTION 2020/193**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the petition be received and referred to the Chief Executive Officer for consideration and relevant action.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 14 OCTOBER 2020**

**RESOLUTION 2020/194**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 14 October 2020 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**7.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 28 OCTOBER 2020**

**RESOLUTION 2020/195**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Minutes of the Special Council Meeting held on 28 October 2020 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**7.3 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 18 NOVEMBER 2020**

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**RESOLUTION 2020/196**

Moved: Cr Scott Henschen  
Seconded: Cr Kirstie Schumacher

That the Minutes of the Special Council Meeting held on 18 November 2020 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**8 BUSINESS OUTSTANDING****8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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**RESOLUTION 2020/197**

Moved: Cr Kathy Duff  
Seconded: Cr Gavin Jones

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**9 PORTFOLIO – SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT****9.1 WBBROC ANNUAL GENERAL MEETING**

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**RESOLUTION 2020/198**

Moved: Cr Kathy Duff  
Seconded: Cr Gavin Jones

That South Burnett Regional Council nominate Mayor Brett Otto for the position of WBBROC Chair should nominations be called.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Cr Kirstie Schumacher

**CARRIED 6/1**

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**9.2 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE LOCAL GOVERNMENT REGULATION 2012**

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**RESOLUTION 2020/199**

Moved: Cr Roz Frohloff  
Seconded: Cr Danita Potter

That pursuant to *Section 257* of the *Local Government Act 2009* Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation attached to this resolution as Appendix, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.3 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL RESOLUTIONS - MINUTE NUMBERS 1732, 2080 AND 2077**

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**RESOLUTION 2020/200**

Moved: Cr Roz Frohloff  
Seconded: Cr Kirstie Schumacher

That in accordance with *Section 262* of the *Local Government Regulation 2012*, the following resolutions be repealed:

1. Item 9.2.1 of the General Meeting held on 27 May 2009 – HR-50814 - Employee Assistance Program Policy– Minute Number 1732.
2. Item 9.2.2 of the General Meeting held on 29 July 2009 – HR–633362 - Exit Interview Policy – Minute Number 2080.
3. Item 9.2.1 of the General Meeting held on 29 July 2009 – HR-533519 - Corporate Rehabilitation Policy - Minute Number 2077.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**9.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL STANDING COMMITTEES AND TERMS OF REFERENCE POLICIES FOR COMMUNITY / EXECUTIVE AND FINANCE & CORPORATE**

**RESOLUTION 2020/201**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That

1. Council adopt the following Standing Committee structure pursuant to *Section 264 of the Local Government Regulation 2012*:

South Burnett Regional Council Standing Committee
Infrastructure
Community
Executive and Finance & Corporate

2. Council adopt the following Terms of References as presented:

- South Burnett Regional Council Community Standing Committee Terms of Reference-Statutory-026
- South Burnett Regional Council Executive and Finance & Corporate Standing Committee Terms of Reference-Statutory-027

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**9.5 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL CONDUCT OF COUNCIL & COMMITTEE MEETINGS POLICY**

**RESOLUTION 2020/202**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory-017 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.6 ADOPTION OF COUNCIL'S DEFENCE SERVICE POLICY - STATUTORY-013**

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**RESOLUTION 2020/203**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the South Burnett Regional Council Defence Service Policy–Statutory-013 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.7 ADOPTION OF COUNCIL'S TRADING ON LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES & ROADS POLICY - STATUTORY-023**

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**RESOLUTION 2020/204**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council Trading on Local Government Controlled Areas, Facilities & Roads Policy–Statutory-023 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.8 ADOPTION OF COUNCIL'S WORKPLACE HEALTH AND SAFETY POLICY - STATUTORY-015**

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**RESOLUTION 2020/205**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the South Burnett Regional Council Workplace Health and Safety Policy – Statutory-015 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**



**9.9 ADOPTION OF COUNCIL'S DISCOVERY, HANDLING AND MANAGEMENT OF HUMAN REMAINS POLICY - STATUTORY-016**

**RESOLUTION 2020/206**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Discovery Handling & Management of Human Remains Policy – Statutory-016 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**9.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR CONDUCT COMPLAINTS INVESTIGATION POLICY - STATUTORY-028**

**RESOLUTION 2020/207**

Moved: Cr Danita Potter  
 Seconded: Cr Kathy Duff

That the South Burnett Regional Council Councillor Conduct Complaints Investigation Policy-Statutory-028 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**9.11 MONTHLY FINANCIAL REPORT**

**RESOLUTION 2020/208**

Moved: Cr Danita Potter  
 Seconded: Cr Gavin Jones

That the Monthly Financial Report including Capital Works and Works for Queensland as at 31 October 2020 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.12 QUEENSLAND AUDIT OFFICE - FINAL MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL**

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**RESOLUTION 2020/209**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

“That subject to Section 213 of the *Local Government Regulation 2012* the Auditor-General has presented to the Mayor of the South Burnett Regional Council a copy of the Auditor-General’s observation report about an audit of the South Burnett’s financial statements that includes observations and suggestions made about issues arising out of the audit for adoption.”

Further, that Council adopt the Final Management Report as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**9.13 RATE EXEMPTIONS AND REMISSIONS - ADDITIONS TO APPROVED LIST - ASSESSMENT NUMBER: 20756-00000-000**

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**RESOLUTION 2020/210**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council agree to provide a rate remission for Assessment Number: 20756-00000-000 effective from 01-Jul-2020 for 100% of the General Rates, 100% of the Separate Rates and Charges, and 100% of the Water Access and Wastewater Access charges, in line with similar community organisations.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0****MOTION**

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**RESOLUTION 2020/211**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea.

**CARRIED 7/0**

**MOTION**

**RESOLUTION 2020/212**

Moved: Cr Brett Otto  
 Seconded: Cr Kirstie Schumacher

That the meeting resume at 10.25am with attendance as previous to the adjournment.

**CARRIED 7/0**

**Attendance:**

At 12:02 pm, Cr Danita Potter left the meeting.  
 At 12:04 pm, Cr Danita Potter returned to the meeting.

**10 PORTFOLIO – ROADS & DRAINAGE**

**10.1 KINGAROY TRANSFORMATION PROJECT**

**MOTION**

Moved: Cr Gavin Jones  
 Seconded: Cr Roz Frohloff

That Council in regards to the Kingaroy Transformation Project:

1. Adopt the design in principle for construction as presented in attachment two (2);
2. Approve the project and the proposed budget at \$13.6M, with the additional budget to be allocated from additional funding sources or restricted cash with any budget amendments to be approved through the quarterly review process;
3. Delegate to the Chief Executive Officer to negotiate infrastructure contributions from other agencies for complimentary works; and
4. Council proceed with the Groundbreaking ceremony for the project on Monday, 14 December 2020.

**PROCEDURAL MOTION**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Kathy Duff

That Council adjourn the matter until the December ordinary meeting noting that the project will go ahead and Council proceed with the Groundbreaking ceremony on 14 December 2020.

In Favour: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

Against: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

**LOST 3/4**

**AMENDMENT**

Moved: Cr Gavin Jones  
 Seconded: Cr Scott Henschen

That Council in regards to the Kingaroy Transformation Project:

1. Adopt the design in principle for construction as presented in attachment two (2);

2. Approve the budget with a \$13.9M budget including contingency with the additional budget to come from funded depreciation and restricted cash over the period of the project including \$2M from transport infrastructure, \$300,000 from water and wastewater and \$500,000 from property sales, and any project savings to be returned to restricted cash for transport infrastructure or water and waste respectively for re-allocation by Council.
3. Delegate to the Chief Executive Officer to negotiate contributions to the project from Transport & Main Roads as per the TMR/Local Government cost sharing agreement with regular progress reports back to Council.
4. Delegate to the Chief Executive Officer to negotiate contributions to the project from Ergon Energy for the undergrounding of power services with regular progress reports back to Council.
5. Council proceed with the Groundbreaking ceremony for the project on Monday, 14 December 2020.
6. That Kingaroy and Glendon Streets between Alford Street and Markwell Street be considered for design when Council considers it's 21/22 financial budget.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

**CARRIED 4/3**

The Mayor requested Cr Jones to table the document he was quoting. Cr Jones tabled the Record of Request for Information dated 20 November 2020 and responses dated 24 November 2020 and is attached to these minutes as Appendix 1.

### **The amendment became the resolution**

#### **RESOLUTION 2020/213**

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That Council in regards to the Kingaroy Transformation Project:

1. Adopt the design in principle for construction as presented in attachment two (2);
2. Approve the budget with a \$13.9M budget including contingency with the additional budget to come from funded depreciation and restricted cash over the period of the project including \$2M from transport infrastructure, \$300,000 from water and wastewater and \$500,000 from property sales, and any project savings to be returned to restricted cash for transport infrastructure or water and waste respectively for re-allocation by Council.
3. Delegate to the Chief Executive Officer to negotiate contributions to the project from Transport & Main Roads as per the TMR/Local Government cost sharing agreement with regular progress reports back to Council.
4. Delegate to the Chief Executive Officer to negotiate contributions to the project from Ergon Energy for the undergrounding of power services with regular progress reports back to Council.
5. Council proceed with the Groundbreaking ceremony for the project on Monday, 14 December 2020.
6. That Kingaroy and Glendon Streets between Alford Street and Markwell Street be considered for design when Council considers it's 21/22 financial budget.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Kathy Duff and Kirstie Schumacher

**CARRIED 4/3**

The Mayor requested it be recorded that he had real concerns that if Council supports this and passes this motion that it could result in this Council being in financial distress by the end of its term. Cr Duff requested it be placed on record her concerns regarding Council’s long term financial sustainability.

**MOTION**

**RESOLUTION 2020/214**

Moved: Cr Brett Otto  
 Seconded: Cr Gavin Jones  
 That the meeting adjourn until 1pm.

**CARRIED 7/0**

**MOTION**

**RESOLUTION 2020/215**

Moved: Cr Brett Otto  
 Seconded: Cr Roz Frohloff  
 That the meeting resume at 1.17pm with attendance as previous to the adjournment

**CARRIED 7/0**

**11 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**

**Attendance:**

At 1:17 pm, Cr Danita Potter left the meeting.

**11.1 ADDITIONAL ROUND FOR APPLICATIONS TO COMMUNITY AUSTRALIA DAY EVENT SPONSORSHIP**

**RESOLUTION 2020/216**

Moved: Cr Gavin Jones  
 Seconded: Cr Kathy Duff

That Council approve to open an additional round for applications to the Community Australia Day Event Sponsorship category within Council’s Community Grants Program commencing 26 November and closing 21 December 2020.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 1:19 pm, Cr Danita Potter returned to the meeting.

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**11.2 AUSTRALIA DAY AWARDS CEREMONY**

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**RESOLUTION 2020/217**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the following Australia Day Award option be progressed:

The Awards Ceremony be held at Wondai on Sunday 24 January 2021 from 12:00pm to 3:00pm, with a sausage sizzle/BBQ and live band outside the hall at the conclusion of the ceremony.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0****12 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****12.1 SYSTEMATIC INSPECTION PROGRAM ANIMAL MANAGEMENT (CATS AND DOGS) ACT 2008**

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**RESOLUTION 2020/218**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council approve a Systematic Inspection Program for properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal Management (Cats and Dogs) Act 2008* to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically the requirement to register dogs.

The properties to be included in the Systematic Inspection Program are potentially all properties within the South Burnett area, both within and without the designated town areas.

The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm on weekdays and/or Saturdays, commencing on Monday 1 February 2021 and concluding on Wednesday 30 June 2021.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**12.2 P&LM - 2710208 - RECONFIGURING A LOT FOR A BOUNDARY REALIGNMENT (3 LOTS INTO 2 LOTS) AT LUCK ROAD, INVERLAW - DESCRIBED AS LOT 1 RP167555, LOT 1 RP114513 AND LOT 2 RP114513 - APPLICANT: SOUTH BURNETT REGIONAL COUNCIL C/- ONF SURVEYORS - RAL20/0011**

**RESOLUTION 2020/219**

Moved: Cr Brett Otto  
 Seconded: Cr Kirstie Schumacher

That Council approve the Development Application for Reconfiguring a Lot (Boundary Realignment – 3 lots into 2 lots) located at Luck Road, Inverlaw (and described as Lot 1 RP167555, Lot 1 RP114513 and Lot 2 RP114513) subject to the following conditions:-

**GENERAL**

**GEN1.** The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing No.	Sheet Name	Issue	Date
8697-P1	Boundary Realignment – Sheet No. 1 of 1		12/06/2020

**Timing:** To be maintained at all times

**GEN2.** The reconfiguration of a lot approved by this Development Permit must be completed and the Plan of Survey submitted to Council for endorsement within four (4) years from the commencement of this approval or this approval will lapse.

**ENGINEERING**

**ENG1.** Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

**ENG2.** Undertake Engineering designs and construction in accordance with the Planning Scheme, Council’s Development Manual and Standard Drawings, relevant Australian Standards, and relevant design manuals.

**ENG3.** Be responsible for any alteration necessary to electricity, telephone, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

**ENG4.** Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

**ENG5.** Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

**STORMWATER MANAGEMENT**

**ENG6.** Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

**ENG7.** Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**STANDARD ADVICE**

**ADV1** Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years the approval will lapse.

**ADV2** The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

**ADV3.** All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au)

**ADV4.** Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**12.3 P&LM - 2738855 - INFRASTRUCTURE CHARGES & PLANNING INCENTIVES**

**RESOLUTION 2020/220**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

1. That That Council adopt a Development Incentive Scheme consisting of the following general terms and conditions:

Description	Criteria
Effective Dates	1 December 2020 to 30 June 2022
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	<ul style="list-style-type: none"> <li>▪ 50% discount for any commercial use or industrial activity;</li> <li>▪ 50% discount for long-term employment generating development;</li> <li>▪ 75% discount for Reconfiguring a lot for Residential development;</li> <li>▪ 100% discount for Residential development in the Rural Residential zone (including relocatable parks);</li> </ul>



	<ul style="list-style-type: none"> <li>▪ 100% discount for Rural activity or tourism based development (eg. Short-term accommodation) in the rural zone.</li> </ul>
Maximum discount per development	\$500,000
Application requirements	Applicant to complete application form and if eligible, an infrastructure agreement form is executed by both parties

2. That Council approve the release of the forms and guidelines to support and promote the Development Incentive Scheme and note the amendments made to the Council report
  - Fact Sheet – Development Incentives
  - Application form
  - Appendix A: Rules and procedures
  - Appendix B: Definitions
3. That financial delegations be established for the Community Standing Committee, Chief Executive Officer and the General Manager Community to approve applications under Council’s Development Incentive Scheme.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**12.4 P&LM - 2739082 - COMMUNITY GROUP INFRASTRUCTURE CHARGES POLICY**

**MOTION**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.

**AMENDMENT**

Moved: Cr Kathy Duff  
 Seconded: Cr Scott Henschen

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.
3. The cap be changed from \$10,000 to \$20,000 for unfunded and \$5,000 to \$10,000 for funded

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**The amendment became the resolution**

**RESOLUTION 2020/221**

Moved: Cr Kathy Duff  
 Seconded: Cr Scott Henschen

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.
3. The cap be changed from \$10,000 to \$20,000 for Unfunded Eligible Community Groups and \$5,000 to \$10,000 for Funded Eligible Community Groups.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**13 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT**

**13.1 WASTE DISPOSAL FEES TO ACCOUNT FOR AN INCREASE IN THE STATE WASTE LEVY LIABILITY**

**RESOLUTION 2020/222**

Moved: Cr Brett Otto  
 Seconded: Cr Roz Frohloff

That Council increase its 2020/2021 Fees and Charges for the following waste disposal items:

- Construction and Demolition (C&D) Waste Disposal Charge to \$126.50;
- Commercial and Industrial (C&I) Waste Disposal Charge to \$190.50;
- >10m<sup>2</sup> Domestic Self-Haul or Any Commercial Asbestos Disposal Charge to \$190.50; and
- <10m<sup>2</sup> Domestic Self- Haul Asbestos Disposal Charge to \$95.00

from 1 January 2021 for the remainder of the 2020/2021 financial year.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**

**14.1 KINGAROY AIRPORT - AMENDMENT OF LEASE FOR AREA 13**

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**RESOLUTION 2020/223**

Moved: Cr Gavin Jones  
 Seconded: Cr Kirstie Schumacher

That, in accordance with *Section 236 of the Local Government Regulation 2012*, a new licence be offered to the current licensee for an additional area of about 72.6 square metres adjoining the existing Area 13 at the Kingaroy Airport.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.2 TENDER FOR LEASE OF MURGON SHOPS**

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**RESOLUTION 2020/224**

Moved: Cr Kathy Duff  
 Seconded: Cr Gavin Jones

That South Burnett Regional Council offer for lease, by way of tender, the three vacant shops at 62-70 Lamb Street, Murgon.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.3 RENEWAL OF MOU WITH SB CARE AT WONDAI TOWN HALL**

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**RESOLUTION 2020/225**

Moved: Cr Gavin Jones  
 Seconded: Cr Scott Henschen

That SBCare be offered a new Memorandum of Understanding to formalise the continued occupation of the office within the Wondai Town Hall to enable SBCare to continue to manage the activities of Meals on Wheels.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.4 KINGAROY AIRPORT - KINGAROY MEN'S SHED REQUEST FOR APPROVAL FOR A NEW SHED AND HARDSTAND**

**RESOLUTION 2020/226**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council grant approval to the Kingaroy Men's Shed to:

1. construct a 280 square metre shed subject to:
  - a. the Kingaroy Men's Shed, at their cost, applying for and being granted all necessary planning and building approvals through Council's planning department prior to commencement of construction.
  - b. all costs are to be borne by the Kingaroy Men's Shed
2. construct a concrete slab to the north of the existing Motor Pool building on the condition that:
  - a. the slab has a depth no longer than the depth of the Motor Pool building with a width of 3 metres.
  - b. the slab is sited at least 300mm from the outermost edge of the Motor Pool building external cladding.
  - c. is not to be enclosed with any walls or roof
  - d. if used for rinsing or cleaning of equipment, paint or other toxic chemicals are to be bunded and not to run off the slab on to the open ground or storm water
  - e. all costs are to be borne by the Kingaroy Men's Shed.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.5 NANANGO TENNIS CLUB LIGHTING PROJECT**

**RESOLUTION 2020/227**

Moved: Cr Roz Frohloff  
 Seconded: Cr Scott Henschen

That Council funds the upgrade of 4 light poles for \$20,000 to allow the new LED lights to be installed.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.6 BIG PEANUT SCULPTURE LIONS PARK**

**RESOLUTION 2020/228**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council provide in principle support for the placement of a big peanut sculpture in Lions Park, Kingaroy, subject to Council’s further approval of the final proposal including elements such as design, location, ownership and maintenance requirements.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.7 SALE BY TENDER OF 20 WILLIAM STREET, KINGAROY**

**RESOLUTION 2020/229**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council finalise the tender process for the sale of Lot 4 on RP7914, 20 William Street, Kingaroy by:

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15 PORTFOLIO – ECONOMIC DEVELOPMENT**

Nil

**16 NOTICES OF MOTION**

**16.1 NOTICE OF MOTION - KINGAROY STREET**

**MOTION**

That Council commence the design for the construction of Kingaroy Street, south of the current Kingaroy Transformation Project between Alford and Markwell Street, so that a report detailing budget requirements for these works can be considered by Council when planning its future capital works.

**17 INFORMATION SECTION**

**17.1 DELEGATED AUTHORITY REPORTS**

**RESOLUTION 2020/230**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**18 CONFIDENTIAL SECTION**

**RESOLUTION 2020/231**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**18.1 CONF - South Burnett Community Hospital Foundation Limited Board Meeting Minutes - July 2020**

This matter is considered to be confidential under Section 254J - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

**18.2 Sale of Coolabunia Saleyards by way of Tender**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 2:13 pm, Cr Danita Potter left the meeting while Item 18.1 - CONF - South Burnett Community Hospital Foundation Limited Board Meeting Minutes - July 2020 was discussed.

At 2:14 pm, Cr Kirstie Schumacher left the meeting while Item 18.1 - CONF - South Burnett Community Hospital Foundation Limited Board Meeting Minutes - July 2020 was discussed.

At 2:24 pm, Cr Danita Potter returned to the meeting.

At 2:24 pm, Cr Kirstie Schumacher returned to the meeting.

At 2:24 pm, Cr Roz Frohloff left the meeting while Item 18.2 - Sale of Coolabunia Saleyards by way of Tender was discussed.

At 2:45 pm, Cr Roz Frohloff returned to the meeting.

**RESOLUTION 2020/232**

Moved: Cr Brett Otto  
 Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 2:46 pm, Cr Danita Potter left the meeting.

At 2:46 pm, Cr Kirstie Schumacher left the meeting.

**18.1 CONF - SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED BOARD MEETING MINUTES - JULY 2020**

**RESOLUTION 2020/233**

Moved: Cr Kathy Duff  
 Seconded: Cr Roz Frohloff

That the information report on South Burnett Community Hospital Foundation Limited Board meeting held on 14 July 2020, be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**Attendance:**

At 2:47 pm, Cr Danita Potter returned to the meeting.

At 2:47 pm, Cr Kirstie Schumacher returned to the meeting.

At 2:47 pm, Cr Roz Frohloff left the meeting.

**18.2 SALE OF COOLABUNIA SALEYARDS BY WAY OF TENDER**

**RESOLUTION 2020/234**

Moved: Cr Brett Otto  
 Seconded: Cr Kathy Duff

That

1. As a result of the substantial capital loss that would be realised on disposal of the freehold site and in response to more recent community concerns as to the potential risk to the ongoing

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operation of the facility in the hands of a private operator, that Council not accept any tenders or enter into negotiations with a preferred tenderer.

2. That Council prepare a comprehensive five-year business plan for the future operations of the facility incorporating a review and report to council on:
- a. the preferred ownership structure;
  - b. a revised fees and charges schedule based on market rates;
  - c. a projected profit forecast;
  - d. a capital investment program, incorporating opportunities for external funding.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**Attendance:**

At 2:52 pm, Cr Roz Frohloff returned to the meeting.

**19 CLOSURE OF MEETING**

**The Meeting closed at 2.52pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 December 2020.**

.....  
**CHAIRPERSON**



APPENDIX 1



FORM: CS-F149-V1  
Finance & Corporate – Social & Corporate Performance

## Record of Request for Information

**PRIVACY NOTICE:** SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION FOR THE PURPOSE OF PROCESSING THIS FORM. COUNCIL WILL RETAIN THESE DETAILS FOR THE PURPOSE OF CONTACTING YOU WITH REGARDS TO ANY COUNCIL RELATED MATTERS. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE INFORMATION PRIVACY ACT 2009 AND WILL BE USED FOR THE PURPOSES OF RESPONDING TO YOU AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

**This form is to be used in conjunction with the Acceptable Request Guidelines. Please submit the completed form to the relevant CEO/General Manager.**

Councillor Name: Kirstie Schumacher		Division: 4
Date Requested: 20 November 2020	Date information is requested by: <i>(Allow 10 Business Days as per Policy)</i>	
Submitted to CEO/General Manager: GM Jarvis & GM Meehan		Date submitted: 20 Nov. 2020
<p>Information requested:</p> <p>What will we have to pull from cash reserves for the KTP project if Council allocates the extra budget and how does this risk our financial position? Would pulling this cash from the cash reserve impact the three months operating expenses that we have to have in our cash reserves? How would the decision to increase the budget change our financial position, could this put us under financial distress? Or is the plan to spend Works for Queensland funding on KTP?</p>		
<p>Summary of Information provided by CEO/General Manager:</p> <p>Please see attached information relating to your Request for Information for the KTP project.</p>		
<p>Format in which information was given:</p> <p>Written Correspondence: <input type="checkbox"/> Other: <input type="checkbox"/> _____</p>		
CEO/General Manager distributed information to all Councillors and Senior Management Team:		Date:

**The completed form is to be attached to the response. The response and all relevant documentation is to be forwarded to Records for registration in Council's ECM System via [info@southburnett.qld.gov.au](mailto:info@southburnett.qld.gov.au)**

**What will we have to pull from cash reserves for the KTP project?**

Item	Funding Source	2020/21	2021/22	2022/23	TOTAL
1	Works (inc loan)	^\$1,850,000	^\$3,650,000	*\$1,700,000	\$7,200,000
2	W&WW	^\$1,100,000	*\$300,000		\$1,400,000
3	BBRF	^\$4,500,000			\$4,500,000
4	Restricted Cash (Property Sales)			*\$500,000	\$500,000
	TOTALS	\$7,450,000	\$3,950,000	\$2,200,000	\$13,600,000

^ Current Budget – total \$11.1M

\*Proposed Additional Budget – total \$2.5M

At this stage it is proposed to fund \$500,000 from restricted cash which will be sourced from the property sales balance. This item had \$1.036M, less the purchase of the Trendsetter shop which leaves a current closing balance of \$686K. It is proposed that \$500K of this closing balance be allocated to KTP (see above table item 4).

Items 1 and 2 are proposed to be funded by the available depreciation in those years from those asset classes in line with Council budget process. This means that the future capital works programs will be amended to allow for a change in project priority to use available funded depreciation in that year.

Item 3 is grant funding received.

**Would pulling this cash from the cash reserve impact the three months operating expenses that we have to have in our cash reserves?**

It is proposed to only fund \$500K from restricted cash. The below table shows Councils minimum liquidity for the past 8 months as calculated from QTC cashflow forecast model. In the proposed column an adjustment has been made for the \$500K which shows that there is little effect on minimum liquidity.

	31-Mar-20	30-Apr-20	31-May-20	30-Jun-20	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	Proposed
<b>Cash Balance Composition</b>									
Restricted cash	23,602,859	23,602,859	23,602,859	28,554,270	28,554,270	28,554,270	26,385,609	24,635,157	24,135,157
Remaining cash	27,942,951	23,954,525	26,786,186	18,850,332	13,800,925	12,504,053	22,981,251	20,869,015	20,869,015
Closing total cash holdings (includes investments)	51,545,810	46,857,384	50,389,045	47,404,602	42,355,195	41,058,323	49,366,861	45,504,172	45,004,172
Minimum liquidity - cash cover ratio	15,931,715	14,386,004	17,370,560	18,143,750	21,369,965	16,134,770	15,269,724	13,836,840	13,836,840
(Over)/Under minimum liquidity	12,011,236	8,868,521	9,415,626	706,574	-7,569,060	-3,830,717	7,711,527	7,032,175	7,032,175

**How would the decision to increase the budget change our financial position, could this put us under financial distress? If Council allocates the extra budget and how does this risk our financial position?**

At this stage it is proposed that \$500K be used from restricted cash which is converting unallocated restricted cash from property sales into capital assets. This is not affecting Council’s financial position. The remaining additional budget is proposed to be funded by available depreciation for that program in that year which means reallocating the priority of projects. Whilst there is an

upgrade percentage in the work undertaken, it is not expected that the asset sustainability ratio will be greatly impacted as it is managed at the program level in combination with employing a strategy of timing the asset renewal work to address the existing condition of the CBD's aged assets.

Council's financial position is not envisaged to be at risk however, this advice is provided based on the information available to date with the assumption that the project will come in on budget. As with any projects of this size there is always an amount of inherent risk. Any variations will require reassessment of Council financial position.

Should the \$2.3M contributions from Ergon and TMR not be received, this work will need to come back to Council for decisions to be made on whether the work is completed, and or the scope of works be redesigned.

***Or is the plan to spend Works for Queensland funding on KTP?***

Proposed funding sources are a combination of available depreciation of \$2M and restricted cash of \$500K.

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**8 BUSINESS OUTSTANDING****8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 16-12-2020**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

**SUMMARY**

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors; information

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**OFFICER'S RECOMMENDATION**

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

**BACKGROUND**

N/A

**ATTACHMENTS**

1. **Business Outstanding Table for Ordinary Meeting of Council** [!\[\]\(3292f5442e3b4027aa0bb60988f9fc82\_img.jpg\) !\[\]\(705a9285b25462d2e675759828e0d2ed\_img.jpg\)](#)

# **BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**Meeting Date: 16 December 2020**

**Attachment No: 1**

Meeting	Subject	Resolution	Notes
Council 14/10/2020	Purchase of Commercial Property fronting Kingaroy Street Kingaroy	<p><b>RESOLUTION 2020/183</b></p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That in accordance with Section 257 of the <i>Local Government Act 2009</i>, Council delegate power to the Chief Executive Officer to negotiate the purchase of Lot 1 on RP133329 (former Trendsetter premise) at 195 Kingaroy Street, Kingaroy and that Council release funds from restricted cash to purchase the property.</p> <p><u>In Favour:</u> Crs Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	<p><b>27 Oct 2020 1:33pm O'May, Peter</b></p> <p>Agreement to purchase reached. Council details provided for contract preparation (Vendors Solicitor). Purchase price \$330,000. Subject to due diligence building clause (Inspection organised for 29 October 2020 Cardo). 35 day settlement. Note - Council Solicitor - KF Solicitors</p> <p><b>08 Dec 2020 3:25pm Donohue, Kimberley</b></p> <p>Yet to settle - will finalise task after settlement date.</p>
Council 25/11/2020	PET - 2738522 - Petition for the sealing of Lanigan Road Glan Devon	<p><b>RESOLUTION 2020/193</b></p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>That the petition be received and referred to the Chief Executive Officer for consideration and relevant action.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
Council 25/11/2020	Queensland Audit Office - Final Management Report for South Burnett Regional Council	<p><b>RESOLUTION 2020/209</b></p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>"That subject to Section 213 of the <i>Local Government Regulation 2012</i> the Auditor-General has presented to the Mayor of the South Burnett Regional Council a copy of the Auditor-General's observation report about an audit of the South Burnett's financial statements that includes observations and suggestions made about issues arising out of the audit for adoption."</p>	

	<p>Further, that Council adopt the Final Management Report as presented.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 25/11/2020</p> <p>Rate Exemptions and Remissions - Additions to Approved List - Assessment Number: 20756-00000-000</p>	<p><b>RESOLUTION 2020/210</b></p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Council agree to provide a rate remission for Assessment Number: 20756-00000-000 effective from 01-Jul-2020 for 100% of the General Rates, 100% of the Separate Rates and Charges, and 100% of the Water Access and Wastewater Access charges, in line with similar community organisations.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 25/11/2020</p> <p>Systematic Inspection Program Animal Management (Cats and Dogs) Act 2008</p>	<p><b>RESOLUTION 2020/218</b></p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council approve a Systematic Inspection Program for properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the <i>Animal Management (Cats and Dogs) Act 2008</i> to monitor compliance with the requirements of the <i>Animal Management (Cats and Dogs) Act 2008</i>, more specifically the requirement to register dogs.</p> <p>The properties to be included in the Systematic Inspection Program are potentially all properties within the South Burnett area, both within and without the designated town areas.</p> <p>The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm on weekdays</p>

and/or Saturdays, commencing on Monday 1 February 2021 and concluding on Wednesday 30 June 2021.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

Council 25/11/2020 Kingaroy Airport - Amendment of Lease for Area 13

**RESOLUTION 2020/223**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That, in accordance with *Section 236 of the Local Government Regulation 2012*, a new licence be offered to the current licensee for an additional area of about 72.6 square metres adjoining the existing Area 13 at the Kingaroy Airport.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

Council 25/11/2020 Tender for Lease of Murgon Shops

**RESOLUTION 2020/224**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That South Burnett Regional Council offer for lease, by way of tender, the three vacant shops at 62-70 Lamb Street, Murgon.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

Council 25/11/2020 Renewal of MOU with SB Care at Wondai Town Hall

**RESOLUTION 2020/225**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen



		<p>That SBCare be offered a new Memorandum of Understanding to formalise the continued occupation of the office within the Wondai Town Hall to enable SBCare to continue to manage the activities of Meals on Wheels.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
<p>Council 25/11/2020</p>	<p>Big Peanut Sculpture Lions Park</p>	<p><b>RESOLUTION 2020/228</b></p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That Council provide in principle support for the placement of a big peanut sculpture in Lions Park, Kingaroy, subject to Council's further approval of the final proposal including elements such as design, location, ownership and maintenance requirements.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>04 Dec 2020 10:45am O'May, Peter</b> 26/11/2020 Onsite meeting held with Big Peanut Committee to discuss concept.</p>
<p>Council 25/11/2020</p>	<p>Sale by Tender of 20 William Street, Kingaroy</p>	<p><b>RESOLUTION 2020/229</b></p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That Council finalise the tender process for the sale of Lot 4 on RP7914, 20 William Street, Kingaroy by:</p> <ol style="list-style-type: none"> <li>1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property or</li> <li>2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.</li> </ol>	

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
Council 25/11/2020	Sale of Coolabunia Saleyards by way of Tender	<p><b>RESOLUTION 2020/234</b>                  Moved: Cr Brett Otto                  Seconded: Cr Kathy Duff                  That</p> <ol style="list-style-type: none"> <li>1. As a result of the substantial capital loss that would be realised on disposal of the freehold site and in response to more recent community concerns as to the potential risk to the ongoing operation of the facility in the hands of a private operator, that Council not accept any tenders or enter into negotiations with a preferred tenderer.</li> <li>2. That Council prepare a comprehensive five-year business plan for the future operations of the facility incorporating a review and report to council on:                         <ol style="list-style-type: none"> <li>a. the preferred ownership structure;</li> <li>b. a revised fees and charges schedule based on market rates;</li> <li>c. a projected profit forecast;</li> <li>d. a capital investment program, incorporating opportunities for external funding.</li> </ol> </li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	<p><b>08 Dec 2020 3:58pm Donohue, Kimberley - Reallocation</b>                  Action reassigned to Watt, Mark by Donohue, Kimberley - For actioning</p> <p><b>09 Dec 2020 3:29pm Watt, Mark</b>                  Begun review of existing reports and compiling information to assist in procuring industry expert to prepare report. Budget allocation also necessary.</p>
Council 25/11/2020	P&LM - 2739082 - Community Group Infrastructure Charges Policy	<p><b>MOTION</b>                  Moved: Cr Danita Potter                  Seconded: Cr Kirstie Schumacher</p> <ol style="list-style-type: none"> <li>1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.</li> </ol>	<p><b>01 Dec 2020 10:38am DuPlessis, Chris - Completion</b>                  Action completed by DuPlessis, Chris - Resolution noted.</p> <p><b>08 Dec 2020 2:50pm Kruger, Wendy - Completion</b></p>

2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.

Action completed by Kruger, Wendy - Policy signed and uploaded to Council's Website & Intranet. Signed copy has been registered in ECM and Register updated.

**AMENDMENT**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.
3. The cap be changed from \$10,000 to \$20,000 for unfunded and \$5,000 to \$10,000 for funded

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**The amendment became the resolution**

**RESOLUTION 2020/221**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community to approve applications under the Community Group Infrastructure Policy.
3. The cap be changed from \$10,000 to \$20,000 for Unfunded Eligible Community Groups and \$5,000 to \$10,000 for Funded Eligible Community Groups.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

Council 25/11/2020 P&LM - 2738855 - Infrastructure Charges & Planning Incentives

**RESOLUTION 2020/220**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

1. That That Council adopt a Development Incentive Scheme consisting of the following general terms and conditions:

Description	Criteria
Effective Dates	1 December 2020 to 30 June 2022
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	<ul style="list-style-type: none"> <li>▪ 50% discount for any commercial use or industrial activity;</li> <li>▪ 50% discount for long-term employment generating development;</li> <li>▪ 75% discount for Reconfiguring a lot for Residential development;</li> <li>▪ 100% discount for Residential development in the Rural Residential zone (including relocatable parks);</li> <li>▪ 100% discount for Rural activity or tourism based development (eg. Short-term accommodation) in the rural zone.</li> </ul>
Maximum discount per development	\$500,000
Application requirements	Applicant to complete application form and if eligible, an infrastructure agreement form is executed by both parties

2. That Council approve the release of the forms and guidelines to support and promote the Development Incentive Scheme and note the amendments made to the Council report

**01 Dec 2020 10:28am DuPlessis, Chris**  
Incentive scheme finalised and documents posted to website with press release.

**01 Dec 2020 10:33am DuPlessis, Chris - Completion**  
Action completed by DuPlessis, Chris - Matter finalised and published on website.

- Fact Sheet – Development Incentives
- Application form
- Appendix A: Rules and procedures
- Appendix B: Definitions

3. That financial delegations be established for the Community Standing Committee, Chief Executive Officer and the General Manager Community to approve applications under Council's Development Incentive Scheme.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 9 PORTFOLIO – SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT

### 9.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES AND GENERAL MEETINGS

**File Number:** 16/12/2020

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

#### PRECIS

This report is to recommend dates, times and locations for ordinary meetings of Council's Standing Committees and General Meetings for the period 1 January – 31 March 2021.

#### SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council's Standing Committees and General Meetings for the period 1 January – 31 March 2021.

#### OFFICER'S RECOMMENDATION

That Council:

1. Adopt the dates, times and locations for ordinary meetings of Council's Standing Committees and General Meetings as follows:

Committee	Date	Time	Location
General Meeting	Wednesday 20 January 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 February 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Community Standing Committee	Wednesday 10 February 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 February 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 February 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 March 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Community Standing Committee	Wednesday 10 March 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 March 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 March 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy

**FINANCIAL AND RESOURCE IMPLICATIONS**

Budget funds are provided for the costs associated with Council Meetings.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC1 An informed and engaged community

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal discussions held regarding establishment of standing committees – council direction is sought.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

**REPORT**

Nil

**ATTACHMENTS**

Nil

**9.2 FOR INFORMATION - COMMUNITY GROUP INFRASTRUCTURE CHARGES POLICY-STATUTORY-030**

**File Number:** 9 December 2020  
**Author:** Manager Social and Corporate Performance  
**Authoriser:** Chief Executive Officer

**PRECIS**

Tabling for information the South Burnett Regional Council Community Group Infrastructure Charges Policy-Statutory-030 as amended.

**SUMMARY**

At the Ordinary Meeting of the South Burnett Regional Council ('Council'), Resolution 2020/221 was adopted by Council which stated:

1. That South Burnett Regional Council adopts the draft Community Group Infrastructure Charges Policy as outlined in the attachment to this report.
2. That financial delegations be established for the Chief Executive Officer and the General Manager Community approve applications under the Community Group Infrastructure Policy.
3. The cap be changed from \$10,000 to \$20,000 for Unfunded Eligible Community Groups and \$5,000 to \$10,000 for Funded Eligible Community Groups.

The Community Group Infrastructure Charges Policy-Statutory-030 has been amended in accordance with the resolution and is presented to Council for transparency.

**OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Community Group Infrastructure Charges Policy-Statutory-030 be received as amended.

**ATTACHMENTS**

1. **South Burnett Regional Council Community Group Infrastructure Charges Policy-Statutory-030** [↓](#) 





**POLICY CATEGORY - NUMBER:** Statutory-030  
**POLICY OWNER:** Planning & Land Management  
**ECM ID:** 2745007  
**ADOPTED:** 25 November 2020

## Community Group Infrastructure Charges Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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### 1. POLICY STATEMENT

South Burnett Regional Council ("Council") recognises the important contribution community organisations make to the South Burnett Region, and is committed lowering the barriers for these entities to grow and expand their offerings.

To assist with this, Council is prepared to offer reduced infrastructure charges to certain not-for-profit and community groups when development is undertaken by those groups. As community groups provide benefit to the South Burnett community, it is appropriate for the cost of infrastructure to be borne by the community at large, rather than the community groups.

This policy outlines the types of community organisations which may be eligible for a reduction in infrastructure charges and the manner in which the reductions may be achieved.

### 2. SCOPE

This policy applies to infrastructure charges generated between after adoption of South Burnett Regional Council Charges Resolution (No. 3) 2019.

Eligible Community Groups (as defined below) may apply for a reduction in infrastructure charges in accordance with this policy. Infrastructure charges will be reduced by Council and the Eligible Community Group entering into an Infrastructure Agreement.

The provision of direct grants or the waiver of other fees (including application fees and the likes) is not covered by this policy.

### 3. GENERAL INFORMATION

#### 3.1. Infrastructure Charges Generally

Infrastructure charges are levied by Council as part of the development assessment process and assist in funding infrastructure within the South Burnett Region. Infrastructure charges are levied in accordance with the relevant infrastructure charges resolution passed as part of the Council budget process.

#### 3.2. Eligible Community Groups

Eligible Community Groups are assessed against three criteria:

1. Applicant;
2. Activities; and
3. Funding Sources.

### 3.2.1. Applicant

Eligible Community Groups must either be not-for-profit or a charity. A not-for-profit organisation is an organisation that does not operate for the profit, personal gain or other benefit of particular people<sup>1</sup>. A not-for-profit may make a profit, but the profit must be used for its purposes or kept for a genuine reason to do with its purpose.

Council may consider relevant evidence of not-for-profit or charitable status including:

1. Australian Taxation Office (ATO) recognition of status;
2. registration with the Australian Charities and Not-for-profits Commission (ACNC);
3. recognition of not-for-profit or charity status from other government entities (including the Queensland Government);
4. the incorporation of the group under the *Associations Incorporation Act 1981 (Qld)* or the *Collections Act 1966 (Qld)*;
5. the constitution or articles of incorporation of the entity; and
6. the activities of the organisation (including its financial information, if that information is provided).

Council retains a discretion to recognise other demonstrations of the not-for-profit or charitable character of an organisation on a case by case basis. Meeting one or more of the criteria does not guarantee recognition as an Eligible Community Group.

### 3.2.2. Activities

Eligible Community Groups must undertake an activity that benefits the community of the South Burnett region as its main object. Examples of activities that may benefit the community include the following uses as defined in the Planning Scheme:

1. Cemetery;
2. Childcare Centre;
3. Club;
4. Community Care Centre;
5. Community residence;
6. Community use;
7. Crematorium;
8. Educational Establishment;
9. Emergency Services;
10. Environment Facility;
11. Funeral Parlour;
12. Health Care Services;
13. Hospital;
14. Indoor Sport and Recreation;
15. Market;
16. Nature-based Tourism;

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<sup>1</sup> Note: An organisation can still be a not-for-profit if it simply provides a benefit to a member while genuinely carrying out its purpose. For example, a sporting club may benefit members of the club by providing an opportunity for the members to play sport.

17. Outdoor Sport and Recreation;
18. Park;
19. Place of Worship;
20. Residential Care Facility;
21. Retirement Facility;
22. Rooming Accommodation (to the extent it supports another community oriented activity, like a monastery); and
23. Theatre.

This list is not exhaustive, or determinative of an activity being an activity that benefits the community of South Burnett. Applicants may demonstrate other activities that benefit the community of South Burnett.

Developments that include the following activities as defined in the Planning Scheme that provides solely for residents over the age of 50 years, may be considered as activities that benefit the community:

1. Dual Occupancy;
2. Dwelling house;
3. Dwelling unit; and
4. Multiple dwelling.

The community activity must be the main use of the land to which the infrastructure charges relate. An Eligible Community Group may undertake another activity, including a Commercial Activity, if it is in support of the activity that benefits the community. For example, a bowls club may operate a bar or gaming service in support of the objects of the bowls club.<sup>2</sup>

Development Applications for a Reconfiguring of a Lot is excluded from this policy.

### 3.2.3. Funding Sources

If an Eligible Community Group has not received any funding from a government source (including ongoing funding, grants, or other dispensations) in the last two years, the group is an Unfunded Eligible Community Group.

If an Eligible Community Group has received funding from a government source in the last two years, the group is a Funded Eligible Community Group.

Council may choose to disregard small grants below \$5,000 in determining whether an Eligible Community Group is Funded or Unfunded.

Applications of this policy against other development will be excluded from the determination of whether an Eligible Community Group is Funded or Unfunded

### 3.3. Discretion

Council retains ultimate discretion to determine whether a group is an Eligible Community Group, and whether it is Funded or Unfunded.

### 3.4. Reduction in Infrastructure Charges

An Eligible Community Group may apply to Council for a reduction in infrastructure charges payable in respect of a relevant community development through entry into an infrastructure agreement as follows:

1. An Unfunded Eligible Community Group may apply for a 100% reduction of infrastructure charges, up to a maximum of \$20,000.

<sup>2</sup> The secondary activity need not be 'ancillary' as defined in the *Planning Act 2016* (Qld). The use on the land may be of a mixed use character.

2. A Funded Eligible Community Group may apply for a 50% reduction of infrastructure charges, up to a maximum of \$10,000.

**3.4.1. Application and agreement of Infrastructure Agreement**

An application for reduction of infrastructure charges must be made at the time the development application is submitted. The request must provide sufficient details and other information to enable Council to categorise the organisation under this policy and determine whether it is appropriate to reduce infrastructure charges. Council may request further information about the application if Council determines that more information is needed.

To receive a reduction in infrastructure charges, an organisation must enter into an infrastructure agreement with Council on Council's standard terms (and other terms that may be agreed on a case by case basis). Council's costs with respect to the preparation and execution of the infrastructure agreement will be payable by the Eligible Community Group.

**4. DEFINITIONS**

**Charity** has the meaning set out in the *Charities Act 2013 (Cth)*.

**Commercial Activity** means, in the context of an Eligible Community Group, an activity (or part of an activity) that has a commercial, for profit nature, including but not limited to the sale of alcohol, the provision of meals and the operation of gaming machines.

**Eligible Community Group** means an organisation determined by Council to meet the criteria set out in part 3.2.

**Infrastructure Agreement** has the meaning given by the *Planning Act 2016 (Qld)*.

**Planning Scheme** means the South Burnett Regional Council Planning Scheme

**5. LEGISLATIVE REFERENCE**

*Section 150, Planning Act 2016 (Qld)*

**6. RELATED DOCUMENTS**

Nil

**7. NEXT REVIEW**

As prescribed by legislation or every two (2) years – November 2022

**8. VERSION CONTROL**

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	New Policy	25 November 2020	2745007

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:

**9.3 ADOPTION OF DRAFT SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE POLICY – STRATEGIC-009 FOR EXTERNAL CONSULTATION****File Number:** 16 December 2020**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive Services and Finance & Corporate Standing Committee meeting on 9 December 2020 – adoption of the Draft South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic-009 for external consultation

**SUMMARY****Committee Resolution 2020/24**

Moved: Cr Danita Potter

Seconded: Cr Brett Otto

That the committee recommends to Council:

That the draft South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic-009 be adopted for external consultation.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and  
Kathy Duff

Against: Nil

**Carried 6/0****OFFICER'S RECOMMENDATION**

That the draft South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic-009 be adopted for external consultation.

**BACKGROUND**

Presented at the Executive Services and Finance & Corporate Standing Committee meeting on 9 December 2020

**ATTACHMENTS**

1. **Draft South Burnett Regional Council Arts, Culture and Heritage Policy - Strategic-009**





**POLICY CATEGORY - NUMBER:** Strategic-009  
**POLICY OWNER:** Community  
**ECM ID:** 2745005  
**ADOPTED:**

## Arts, Culture and Heritage Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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### 1. POLICY STATEMENT

The purpose of this policy is to provide a framework for South Burnett Regional Council ('Council') to support arts, culture and heritage engaging with and enriching the lives of our residents and visitors, whilst creating a community focus on arts, culture and heritage.

### 2. SCOPE

This policy applies to Council Representatives and demonstrates Council's intent when engaging with arts/cultural/heritage groups and residents of our region.

### 3. GENERAL INFORMATION

#### 3.1. Council's role as a Facilitator

Council acknowledges that arts and heritage form an important part of sustainable regional economies and commits to working with our community to pursue arts and heritage development in the region, whilst preserving the unique features of our heritage, culture and artistic endeavours enhancing its character and its strengths.

Council's key role in supporting the arts, culture and heritage activity in the region is as a facilitator rather than as a deliverer of these activities. Council understands the importance of providing resources that link our community, bringing people together to plan for our collective future.

In this role of facilitator, Council works towards:

- Providing leadership to the sectors through advocacy, promotion and development / maintenance of Council's arts, cultural and heritage assets;
- Identifying and responding to community needs through strategic planning;
- Assisting with local coordination of activities;
- Assisting in the stimulation of the arts, culture and heritage-based enterprises;
- Encouraging collaboration across sectors; and
- Displaying Council's collection across its facilities.

### 3.2. Arts, Culture and Heritage as Sectors

The South Burnett region, with its strengths in tourism and its proximity to South East Queensland, has a significant opportunity to build its economy through the arts, culture and heritage sectors. Council's role in supporting these sectors includes:

- Building competitive advantage for the region based on its unique cultural heritage and the engagement of artists to interpret and respond to this;
- Building opportunities for the arts and cultural expression into tourism activities and campaigns;
- Understanding the skills development needs of the sector and assisting to deliver on these needs;
- Encourage the development of place-based arts, cultural and heritage projects to support the promotion of the region; and
- Provide access to arts, cultural and heritage activities through Council owned infrastructure.

### 3.3. Participation

#### 3.3.1. Equity and Access

Council understands that building the capacity of the community and of the arts, culture and heritage sectors means that activities and facilities need to be accessible to all. The region has significant Indigenous heritage and Council respects and acknowledges the Traditional Owners of the region through its arts, cultural and heritage practices. Council also acknowledges the cultural and linguistic diversity of the region and supports the provision of services that are readily accessible. Providing access to arts, culture and heritage resources means that Council will:

- Consult with the community in ways that are appropriate and equitable;
- Provide facilities that are broadly accessible to all segments of the community;
- Encourage the arts, cultural and heritage activities that provide social interaction and participation by a range of segments of the community to promote social cohesion; and
- Emphasise the importance of collaboration and partnerships, not only between different sectors of the arts, culture and heritage, but in linking these sectors with the broader community through the establishment of an advisory committee to Council.

#### 3.3.2. Community Engagement

Engaging the community in the arts, cultural and heritage activities is vital to the success of the sectors and of all facets of Council's Arts, Culture and Heritage Policy. A strongly engaged community is a community that comes together to celebrate successes and to plan for the future. Council seeks to support:

- Audience development through the encouragement of participation in arts, cultural and heritage activities in the region by the broader community;
- Collection of stories to record the arts, culture and heritage of the region;
- Connections with, and support of, the needs of the education sector; and
- Planning for, and delivering, public art that tells significant stories of the region.

### 3.4. Partnerships

The strength of the arts, culture and heritage sectors comes through its connections within and outside the region. Council's role in supporting these connections is to facilitate:

- Maintaining and developing funding partnerships with State and Federal governments (e.g. the Regional Arts Development Fund);
- Connections with arts, cultural and heritage organisations from within and outside the region; and
- Partnerships and collaborations between artists, cultural and heritage organisations from inside and outside the region.

Council considers the benefits to the community of supporting partnerships with arts, culture and

heritage sectors as lifestyle / attractiveness / aesthetics, creating opportunities, broadening perspectives, offering alternative/external views to challenge/debate issues, promoting innovation, celebrating diversity, evolving community spirit, enhancing health and wellbeing.

Council recognises the cross-portfolio nature of the arts, culture and heritage sectors. While currently sitting in the Community Department, it is understood that these sectors have an impact on Departments within Council. It is understood that working across departments is essential in achieving efficiency and sustainability in the delivery of outcomes of this Policy.

**4. DEFINITIONS**

**Arts** refers to all art forms, and includes visual arts, crafts, music, theatre, entertainment, community festivals and events, cultural traditions, and designs for public spaces. Art includes man-made or natural objects that have aesthetic value or express symbolic meaning.

**Culture** refers to all the traditions, history, customs and activities that constitute lifestyle, identity, heritage, celebration, and spiritual nourishment, as well as all the creative and innovative aspects of the arts that define a community.

**Heritage** refers to what we inherit. It includes customs, language and values.

**5. LEGISLATIVE REFERENCE**

Whilst there is no legislative authority governing the implementation of this Arts, Culture and Heritage Policy, Council aligns its arts, culture and heritage approach to State and Federal strategic plans such as the Queensland Government’s “Creating Queensland’s Future: 10-Year Roadmap for the arts, cultural and creative sector consultation”

**6. RELATED DOCUMENTS**

- Regional Arts Development Fund Guidelines and Procedures
- South Burnett Regional Council Annual Operational Plan
- South Burnett Regional Council Community Plan
- South Burnett Regional Council Corporate Plan

**7. NEXT REVIEW**

As prescribed by legislation or every two (2) years – December 2022

**8. VERSION CONTROL**

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	New Policy	16 December 2020	2745005

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:



**9.4 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL COMPUTER, INTERNET AND EMAIL USAGE POLICY-STRATEGIC-007****File Number:** 16 December 2020**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive Services and Finance & Corporate Standing Committee meeting on 9 December 2020 – adoption of the South Burnett Regional Council Computer, Internet and Email Usage Policy-Strategic-007

**SUMMARY****Committee Resolution 2020/23**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That the South Burnett Regional Council Computer, Internet and Email Usage Policy-Strategic-007 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

**Carried 5/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Computer, Internet and Email Usage Policy-Strategic-007 be adopted as presented.

**BACKGROUND**

Presented at the Executive Services and Finance & Corporate Standing Committee meeting on 9 December 2020

**ATTACHMENTS**

1. **South Burnett Regional Council Computer, Internet and Email Usage Policy-Strategic-007**  



**POLICY CATEGORY - NUMBER:** Strategic-007  
**POLICY OWNER:** Information Computer & Technology

**ECM ID:** 2744923  
**ADOPTED:** 16 December 2020

## Computer, Internet and Email Usage Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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### 1. POLICY STATEMENT

South Burnett Regional Council ('Council') is committed to ensuring the provision and availability of Information and Communications Technology (ICT) services to efficiently perform Council functions and improve the effectiveness with which Council serves the community. This will be achieved by:

- Delivering strategically aligned solutions in accordance with Council's Corporate Plan.
- Aligning the ICT architecture and plans with business priorities and ensuring ICT resources are deployed appropriately to fulfil approved demand for ICT services.
- Developing ICT services that provide sustainable value to the business by maximising benefits and minimising delivery risk.
- Following appropriate governance to ensure consistent and efficient service delivery.
- Administering controls to ensure that Council's data and information is effectively managed to maintain appropriate confidentiality, integrity and access.
- Ensuring ICT assets and their interrelationships are appropriately managed throughout their service lifecycle.
- Ensuring ICT services are designed, maintained and delivered in accordance with best practice service levels.
- Ensuring remote access options are made available but maintained and appropriately managed to ensure security of Council information.

### 2. SCOPE

This policy applies to Council representatives who access ICT services provided by Council.

### 3. GENERAL INFORMATION

Council is committed to providing and maintaining a secure and effective ICT network encompassing the 'essential eight' strategies to mitigate cyber security incident. The Computer, Internet and Email Usage Procedure ('procedure') which sets out the parameters and requirements for Council representatives who are located both within Council facilities and operating remotely. The ICT Branch provides regular information surrounding common cyber threats, including current treatments as well as guidance to Council representatives on general practice such as usage of emails accounts

and password good governance.

All Council representatives who use ICT provided by Council are responsible for reading, understanding and complying with this policy and the procedure. Supervisors should make their teams aware of the requirements of this policy and the procedure. Where a Supervisor requires clarification, they should direct their inquiry in the first instance to the ICT Manager.

Failure to comply with this policy and the procedure may result in the referral of the matter to People & Culture for disciplinary action or for more serious offences or breaches, referral to an external agency for investigation.

**4. DEFINITIONS**

**Council representative** – all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

**External agency** – An agency that has authority to act in the capacity relevant to the referral such as the Crime and Corruption Commission (Queensland) and the Office of the Independent Assessor.

**ICT** – Information Communication Technology

**5. LEGISLATIVE REFERENCE**

*Information Privacy Act 2009*

*Local Government Act 2009*

*Right to Information 2009*

**6. RELATED DOCUMENTS**

Australian Cyber Security Centre (ACSC) Certified Cloud Services List

Australian Cyber Security Centre Strategies to Mitigate Cyber Security Incidents

Queensland Audit Office – Managing Cyber Security Risks Report 3: 2019-20

South Burnett Regional Council Annual Operational Plan

South Burnett Regional Council Computer, Internet and Email Usage Procedure - Procedure-008

South Burnett Regional Council Corporate Plan

South Burnett Regional Council Councillor Code of Conduct Policy - Statutory-001

South Burnett Regional Council Employee Code of Conduct Policy - Statutory-011

**7. NEXT REVIEW**

As prescribed by legislation or every two (2) years – December 2022

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	New Policy	15 October 2008	504103
2	Policy Review	11 August 2015	1602892
3	Review of Policy	16 December 2020	2744923

Mark Pitt PSM

**CHIEF EXECUTIVE OFFICER**

Date:

## **9.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFRASTRUCTURE QUALITY POLICY-STATUTORY-029**

**File Number:** 09 December 2020

**Author:** Manager Social and Corporate Performance

**Authoriser:** Chief Executive Officer

### **PRECIS**

Adoption of the South Burnett Regional Council Infrastructure Quality Policy-Statutory-029

### **SUMMARY**

South Burnett Regional Council's ('Council') is committed to achieving the objectives set out in Council's Corporate Plan 2018/2019 to 2022/2023, being:

- The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles.

In order to achieve this, Council aims to provide the following activities and services:

- Provide and maintain road infrastructure in accordance with sustainable asset management practices;
- Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices, and
- Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices.

---

### **OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Infrastructure Quality Policy-Statutory-029 be adopted as presented.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

No direct impact on financial and resource implications arise from this report.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2018/19 to 2022/23:

INF1.1 - Provide and maintain road infrastructure in accordance with sustainable asset management practices

INF1.2 - Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices

INF1.3 - Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices

Annual Operational Plan 2020/21:

Develop and implement the Council Policy Framework to support strategic planning and compliance with relevant legislation, policies, codes of practice and standards.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal consultation was initially undertaken within the Infrastructure Department.

The draft Infrastructure Quality Policy was circulated for review by Councillors and Council's Senior Management Team.

Feedback was received stating no further changes.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

*Section 4(b)* of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- |   |  |
|---|--|
| 1. Recognition and equality before the law;                           | 13. Cultural rights—generally;   |
| 2. Right to life;   | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person;                               |
| 4. Freedom from forced work;  | 16. Humane treatment when deprived of liberty;                             |
| 5. Freedom of movement;   | 17. Fair hearing;  |
| 6. Freedom of thought, conscience, religion and belief;               | 18. Rights in criminal proceedings;  |
| 7. Freedom of expression;   | 19. Children in the criminal process;                                      |
| 8. Peaceful assembly and freedom of association;                      | 20. Right not to be tried or punished more than once;                      |
| 9. Taking part in public life;  | 21. Retrospective criminal laws;   |
| 10. Property rights;  | 22. Right to education;  |
| 11. Privacy and reputation;   | 23. Right to health services.  |
| 12. Protection of families and children;                              |  |

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct local law or delegation implications arise from this report

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

### **REPORT**

South Burnett Regional Council's ('Council') is committed to achieving the objectives set out in Council's Corporate Plan 2018/2019 to 2022/2023, being:

- The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles.

In order to achieve this, Council aims to provide the following activities and services:

- Provide and maintain road infrastructure in accordance with sustainable asset management practices;
- Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices, and

- Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices.

## **ATTACHMENTS**

1. **South Burnett Regional Council Infrastructure Quality Policy-Statutory-029** [↓](#) 



**POLICY CATEGORY - NUMBER:** Statutory-029  
**POLICY OWNER:** Works  
**ECM ID:** 2745006  
**ADOPTED:** 16 December 2020

## Infrastructure Quality Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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### 1. POLICY STATEMENT

South Burnett Regional Council's ('Council') Infrastructure Department ('Department') is committed to achieving the objectives set out in Council's Corporate Plan 2018/2019 to 2022/2023, being:

"The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles."

In order to achieve this, we aim to provide the following activities and services:

- Provide and maintain road infrastructure in accordance with sustainable asset management practices;
- Provide and maintain financially sustainable utility infrastructure in accordance with asset management practices, and
- Provide and maintain other Council owned infrastructure to meet community needs in accordance with asset management practices.

### 2. SCOPE

This policy is relevant to services provided by the Infrastructure Planning (excluding the Materials Laboratory) and Works branches within Council. Activities performed by the Materials Laboratory are covered by the National Association of Testing Authorities ('NATA') accreditation.

This policy is established in accordance with the International Standard ISO 9001:2015 and provides the framework for the Department's Quality Management System ('QMS'). Council currently holds Organization for Standardization ('ISO') 9001:2015 certification. The scope of this certification covers the provision for design, construction and the maintenance of the South Burnett road network.

This policy's objectives are to:

- maintain a QMS in accordance with the ISO 9001:2015 Quality Management Systems – Requirements.
- plan and implement actions to address risks and opportunities and integrate these into the QMS.
- train staff and provide appropriate equipment and resources to ensure the continuous improvement of the QMS.

The ISO 9001:2015 Standard is published by the ISO, which is a worldwide federation of national standards bodies (ISO member bodies). This ISO provides the fundamental concepts, principles and vocabulary for QMS and proposes a well-defined QMS, based on a framework that integrates established fundamental concepts, principles, processes and resources related to quality, in order to help organisations realize their objectives.<sup>1</sup>

This ISO employs the process approach, which incorporates the Plan-Do-Check-Act ('PDCA cycle'), and risk-based thinking.<sup>2</sup> Council has determined the scope of the applicability of the QMS as the provision for design, construction and the maintenance of the South Burnett road network. Council has clearly defined processes needed for its QMS and has determined the inputs and the expected outputs, allocated resources, and assigned responsibilities for these processes, including monitoring against performance indicators to ensure these defined processes achieve their intended results.

Council has established a Corporate Risk Management Framework including Risk Registers/Treatment Plans that ensures the necessary processes and actions to identify, review and address corporate risks are undertaken in a timely manner. For the management review process, a two (2) tier structure comprising of an Infrastructure Management Group and an Infrastructure Working Group has been established. These working groups facilitate the identification of corporate risks and have the capability and authority to undertake suitable actions to address the corporate risks and take corrective action where required and identify opportunities for improvement so that the QMS can achieve its intended results.

In accordance with the quality management principles contained within the ISO 9001:2015 Standard, this policy aims to apply the following principles to improve the performance of the Department:

- Customer focus
- Leadership
- Engagement of people
- Process approach
- Improvement
- Evidence-based decision making
- Relationship management

### 3. GENERAL INFORMATION

Council's five (5) year Corporate Plan 2018/2019 to 2022/2023 has identified the following as the Strategic Priorities for the period of this Plan:

1. **Enhancing Our Communities** – *Building a vibrant, healthy, supportive and inclusive communities;*
2. **Growth & Opportunity** – *A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms;*
3. **Our Environment** – *A sustainable environment, proactively and responsibly managed in partnership with the community for future generations;*
4. **Organisational Excellence** – *An organisation that is characterised by effective leadership, responsible management and quality service delivery; and*
5. **Infrastructure** – *The provision of quality services and infrastructure for our community that is planned, provided and managed on sound asset management principles*

In accordance with the *Local Government Act 2009*, Council adopts an Annual Operational Plan which identifies specific works to be undertaken and services to be provided in order to progress the long-term objectives set out in Council's Corporate Plan. An assessment of the Department's performance in implementing its Corporate and Annual Operational Plans will be monitored with quarterly Annual Operational Plan reviews and the progress reported in Council's Annual Report.

<sup>1</sup> <https://www.iso.org/obp/ui/#iso:std:iso:9000:ed-4:v1:en>

<sup>2</sup> ISO 9001:2015(E) p.7



### 3.1. Communication

Department divisional meetings are held on a quarterly basis, where the Infrastructure Management Group and Senior Executive Team ('SET') officers meet with the entire workforce of the Department to communicate planned actions to achieve improvements to current business processes, actions to address risks and opportunities, and inform the workforce on the impact of any major changes in the legislation. This ensures that the planned strategic direction is clearly communicated to officers at all levels and officers are aware of their roles and responsibilities in ensuring the intended results are achieved.

Communication of the Department's QMS objectives is also achieved through the Infrastructure Management Group and Infrastructure Working Group meetings, officer inductions and team meetings. Information to officers is also relayed via regular emails, awareness sessions and monthly newsletters which are accessible on the Council's intranet.

## 4. DEFINITIONS

**Annual Operational Plan** – The Annual Operational Plan details the activities and projects planned to achieve our goals on the Corporate Plan.

**Corporate Plan 2018/209 to 2022/2023** – The Corporate Plan outlines South Burnett Regional Council's goals and strategies providing Council with the direction for the period of five (5) financial years.

**NATA Accreditation** – The National Association of Testing Authorities (NATA) is the national accreditation body for Australia. Accreditation provides a means of determining, formally recognising and promoting that an organisation is competent to perform specific types of conformity assessment activities.

**ISO 9001:2015(E)** – This is firmly established as the globally implemented Standard for providing assurance about the ability to satisfy quality requirements and to enhance customer satisfaction in supplier-customer relationships. This Standard was published by the International Organization for Standardization (ISO).

**AS/NZS ISO 9001:2016** – This Standard is identical with and has been reproduced from ISO 9001:2015(E) Quality Management Systems - Requirements. This Australian/New Zealand Standard AS/NZS ISO 9001:2016 was prepared by the Joint Standards Australia/Standards New Zealand Committee QR-008, Quality Systems, to supersede AS/NZS ISO 9001:2008.

## 5. LEGISLATIVE REFERENCE

*Local Government Act 2009*

ISO 9001:2015(E) Quality management systems – Requirements

AS/NZS ISO 9001:2016 Quality Management Systems – Requirements

## 6. RELATED DOCUMENTS

Employee Code of Conduct Policy

Infrastructure Quality Manual

Roads and Drainage - Construction Activities Manual

Roads and Drainage - Maintenance Activities Manual

Design and Technical Services – Procedures Manual

## 7. NEXT REVIEW

As prescribed by legislation or every two (2) years – December 2021

**8. VERSION CONTROL**

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	New Policy	16 December 2020	2745006

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date: 16 December 2020

**9.6 DRAFT CORPORATE PLAN 2021-2026****File Number: 16-12-2020****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Draft Corporate Plan - consideration to being process for public engagement and consultation.

**SUMMARY**

Council is legislatively required under section 165 of the *Local Government Regulation 2012* to prepare a corporate plan for each period of five (5) financial years. The Local government must adopt its five (5) year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.

**OFFICER'S RECOMMENDATION**

That Council receive the Draft Corporate Plan 2021-2026 and approves release of the draft Corporate Plan for community consultation.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Corporate Plan will give guidance and direction to future year budgets and operational plans.

**LINK TO CORPORATE/OPERATIONAL PLAN**

The Corporate Plan details direct linkages such as:

EC1 - Enhancing our community

ENV - Our Environment

GO - Growth and Opportunity

EXC - Organisational Excellence

INF - Infrastructure

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

2021 – 2026 Corporate Plan Communication Strategy.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

A Corporate Plan is a statutory requirement pursuant to *Section 165* of the *Local Government Regulation 2012*.

***165 Preparation of 5-year corporate plan***

*(1) A local government must prepare a 5-year corporate plan for each period of 5 financial years.*

*(2) A local government must adopt its 5-year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.*

*(3) A local government may, by resolution, amend its 5-year corporate plan at any time.*

*(4) A local government must discharge its responsibilities in a way that is consistent with its 5-year corporate plan.*

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

**REPORT**

There is a reasonable expectation that over the coming years, the community of the South Burnett Region is set to grow and evolve and will face significant changes. As the 2020 year has seen, change is often sudden and inevitable, whether it is a growing and more diverse population, increases or decreases in economic activity, new infrastructure challenges or simply the community's changing expectations. Any one of these could significantly affect the lifestyle of our residents. Council wants to ensure our organisation, and the community, is proactive in planning for the future, creating a Region that is admired for its strength, resilience and ability to embrace and benefit from change.

The South Burnett Regional Council Corporate Plan 2021 - 2026 sets the strategic direction and priorities for our organisation for the next five financial years. It identifies expectations that the community desires within the Region, and outlines what Council will do to achieve these expectations. The Plan is designed around five themes, each supported by a number of outcomes that Council is committed to achieving.

It is a requirement for Local Governments in Queensland to adopt a Corporate Plan every five years and pursue the achievement of the strategic objectives within the Plan. When completed, the Corporate Plan will be directly linked to Council's long-term strategic documents, including our annual budget and Operational Plan. Reporting on the progress of the outcomes within the Corporate Plan are conducted through the Annual Report and Operational Plan quarterly progress reports.

**ATTACHMENTS**

1. **SBRC Draft Corporate Plan 2021-2026** [↓](#) 
2. **2021 – 2026 Corporate Plan Communication Strategy.** [↓](#) 



South Burnett Regional Council Corporate Plan 2021-26

### Adoption by Council

The South Burnett Regional Council 2021– 2026 Corporate Plan was adopted by Council on 31 March 2021.

### Copies of the Corporate Plan

Copies of both the Corporate Plan and the Annual Report are available free of charge electronically on Council's website at [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au) or can be viewed at any Council Library or Customer Service Centre .

### Contact Us

All written communications to be addressed to:

"The Chief Executive Officer"

PO Box 336 Kingaroy Q 4610

P 1300 789 279

E [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au)

W [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)

F [www.southburnettregion](http://www.southburnettregion)

T @SouthBurnettRC

ABN 89 972 463 351

### Acknowledgement

We acknowledge and respect the Wakka Wakka and Wulli Wulli people, the traditional owners of this land that we live, work and play on and respect their cultures, their ancestors and their elders past and present and future generations.

### Version

VERSION draft 1.03.

## COUNCIL'S COMMITMENT

Our commitment to our Region and our Communities.

The South Burnett Regional Council will work to the financial strength of our region and is committed to a Council presence in all of our communities.

This is transformation time for the region – with so many exciting opportunities.

Leadership, advocacy, culture, collaboration and promotion are our key enablers.

The two key priorities of this term of Council will be to continue to give attention to ongoing financial sustainability and to continue to support and develop our towns and villages.

Recognising that a significant portion of Council's annual budget each year goes to the provision of ongoing services and facilities that are valued by our communities (estimated at in excess of 80% of the annual budget), Council commits in this plan to continuing to provide those recurrent services and facilities at or near existing service levels over the life of this plan, resources permitting.

Council is committed to open and transparent decision making.



### OUR VALUES:

#### ACHIEVE

Accountability,  
Community,  
Harmony,  
Innovation,  
Ethical Conduct,  
Vision,  
Excellence



**“ OUR MISSION:**

The South Burnett region... working together to continue building on our strong, vibrant and safe community. ”

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## MAYOR'S MESSAGE

Introduction paragraph.

Mayor's message here...

## OUR REGION

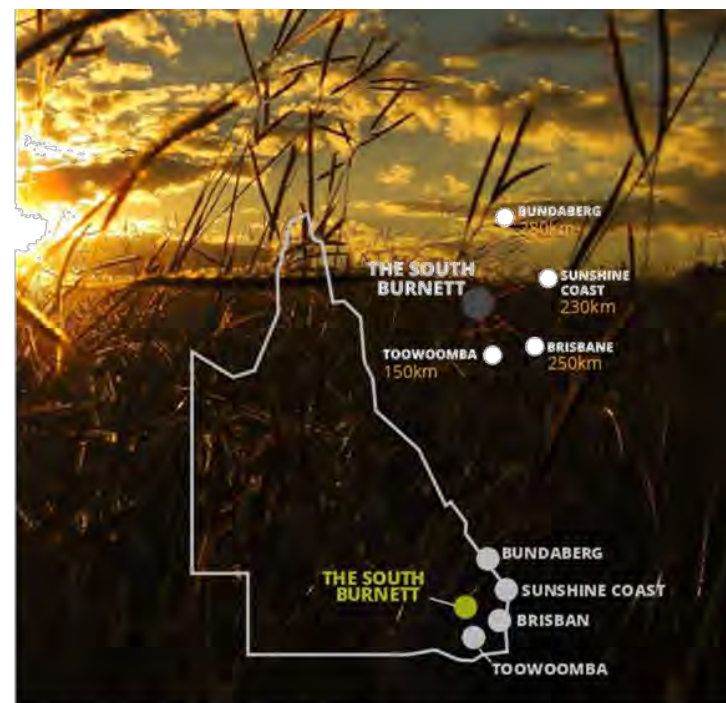
Located on the edge of the Great Dividing Range and set against a backdrop of the Bunya Mountains, the South Burnett is a unique blend of vibrant country towns and laid-back living.

SITUATED inland from the Sunshine Coast and an easy two-hour drive from Brisbane, the South Burnett is a great place to make a home.

In the past our region was probably best known for peanuts. But beyond Kingaroy's famous moniker of the 'Peanut Capital of Australia', the South Burnett offers much more. Our residents enjoy a relaxed country lifestyle, contrasted with abundant opportunities and possibilities afforded by our innovative industries. From agriculture, manufacturing, mining and renewable energy, to art, culture, tourism, health and quality education, the South Burnett really does have it all.

The region is blessed with rich agricultural land that produces high-quality agricultural products for both domestic and international markets including peanuts, navy beans, maize, wheat, grain, dubosia and sorghum. The region also boasts Swickers - Queensland's only export accredited pork abattoir. The local wine industry is gaining momentum, producing award-winning wines, that can be paired with produce direct from farm to plate.

Kingaroy is the hub of the South Burnett and has an airport, bus services to Brisbane, a shopping centre, Government agencies and many facilities generally expected in much larger centres. All townships within the region support a vigorous sporting and social lifestyle with facilities such as museums, art galleries, shopping centres, indoor/outdoor sporting facilities,



parks and green spaces, local theatre groups, annual festivals and music venues.

The timber-town of Blackbutt is home to Australia's only annual avocado festival. Historical Nanango is considered Queensland's fourth oldest town and has a number of heritage-listed sites including Ringsfield House, the Nanango Court House and the Butter Factory. Further to the north, 12km from Murgon, is the spectacular Bjelke-Petersen Dam. Another lake in the region popular for fishing is Lake Boondooma. Rock wallabies can be seen on local cliffs, particularly around twilight hours. The Garnet gem fields are located just west of Proston.

With our outstanding lifestyle opportunities, the South Burnett is a great place to be.



## CORPORATE PLAN ENGAGEMENT

The purpose of this document is to outline the process for developing and facilitating community engagement activities required for the development of the South Burnett Regional Council 2021-26 Corporate Plan.

### What are we doing?

South Burnett Regional Council is developing a new draft Corporate Plan. A legislative requirement, the new Corporate Plan will guide how Council prioritises and delivers services, programs and facilities to the community over the next five years. It is also the core strategic document that helps Council set its annual Budget and Operational Plan.

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The draft Corporate Plan identifies key issues under each outcome area as priorities for the next five years. We have also reviewed and refreshed our corporate vision, mission and values, which articulate our long-term direction and define the culture of Council's organisation.

### We asked the key questions

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- **January to February 2021:** Councillors and Council officers will meet with community representatives.
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The next steps:

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- **31 March 2021:** Corporate Plan adopted by Council

### Additional documents

Draft plan  
 Comment form (Online)  
 Comment form (hard copy)

## STAGES OF ENGAGEMENT



## COMMUNITY ENGAGEMENT

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**MAYOR BRETT OTTO**

The formation of the 2021-26 Corporate Plan Communication Strategy has been developed in conjunction with the following key corporate documents:

- Community Engagement Policy
- Community Engagement Procedure
- Media Relations Policy
- Social Media Procedure
- Employee Code of Conduct

## ABOUT THE CORPORATE PLAN

### Legislative Requirements

It is a mandatory requirement of section 104(5A) of the *Local Government Regulations 2012* for a Council to prepare and adopt a Corporate Plan. The Corporate Plan shall be for a period of five(5) years and will remain in force for the specified period of the plan or until the earlier adoption of a new plan.

The local government must ensure each Corporate Plan is prepared and adopted in enough time, before the start of the first financial year covered by the plan, to allow preparation and adoption of a budget for the financial year consistent with the plan.

By Council resolution, the Corporate Plan may be revised or amended at any time provided the changes comply with the Local Government Finance Standards.

### Community Consultation

A draft Corporate Plan was prepared and open for public inspection from (insert date) to (insert date). This gave the community an opportunity to review the draft plan and provide comments back to Council for their consideration.

At the conclusion of the consultation period the comments from the community feedback forms were collated and considered by Council.

The Corporate Plan was adopted at the Special Council meeting held on (insert date).

### Planning Framework

The Plan sets the strategic direction of the Local Government and states the performance indicators for measuring the local government's progress in achieving its vision for the future of the local government area.

The Corporate Plan is supported by Council's Annual Operational Plan which details the activities and projects planned to achieve our goals. The annual budget provides the funding and resources to meet the objectives of the operational plan.

An assessment of Council's performance in implementing its Corporate and Operational Plans will be monitored with quarterly Operational Plan Reviews and reported in Council's Annual Report.

Both the Annual Report and quarterly reviews will be publicly accessible and available on Council's website at [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au).

## STRATEGIC PRIORITIES

### 1. ENHANCING OUR COMMUNITIES AND LIFESTYLE

Building vibrant, healthy supportive and inclusive communities

### 2. BUILDING OUR INFRASTRUCTURE AND ENHANCING OUR TOWNS AND VILLAGES

The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles

### 3. TAKING ADVANTAGE OF GROWTH OPPORTUNITIES

A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms

### 4. PROTECTING OUR ENVIRONMENTS

A sustainable environment, proactively and responsibly managed in partnership with the community for future generations

### 5. ORGANISATIONAL EXCELLENCE

An organisation that is characterised by effective leadership, responsible management and quality service delivery

# 1

## ENHANCING OUR COMMUNITIES AND LIFESTYLE

Building vibrant, healthy supportive and inclusive communities

KEY PRIORITIES	
EC1	Ongoing focus on promoting and supporting liveability throughout the region – performing arts, attractive towns, strong sports sector, family friendly facilities.
EC2	Development and implementation, in consultation with local communities, of realistically achievable village resilience programs. Work with local communities to identify realistic ways of building the capacity of those communities, including support for increased volunteerism. Ensure such are achievable (consider financial and other resource impacts), adopt and implement agreed actions.
EC3	Continue to be proactive in Indigenous affairs.
EC4	Develop and implement a Regional Arts Strategy to include key initiatives such as a Mural Trail of local artists.
EC5	Development of a regional Community Welfare Strategy that considers issues such as respect for cultural diversity, disability, Indigenous, mental health, youth leadership, the elderly and active healthy lifestyle programs.
EC6	Continue to give appropriate and proactive support for the local disaster management group.
EC7	Support for the implementation of the adopted sport and recreation plan through annual action plans.
EC8	Support initiatives aimed at assisting local residents to age in place.
EC9	Work with youth throughout the region to identify supportable initiatives for youth inclusiveness and support.
EC10	Increase Council's focus on non-compliant housing aimed at safety and health.
EC11	Provide an innovative library service delivering quality services and programmes.



# 2

## BUILDING OUR INFRASTRUCTURE AND ENHANCING OUR TOWNS AND VILLAGES

The provision of quality infrastructure for our growing community that is planned, provided and managed on sound asset management principles

### KEY PRIORITIES

IN1	Develop and adopt realistically achievable town and village beautification programme - to include landscaping and streetscaping plans for each village consistent with Council's parks and gardens policy.
IN2	Ongoing focus on rural and urban infrastructure, particularly roads maintenance.
IN3	Continue to support the Rail Trail and cycleways.
IN4	Increase access to water allocations and establish infrastructure that provides for improved water security across the urban and rural water supplies.
IN5	Ongoing focus on Heavy Vehicle Transport Routes.
IN6	Asset Management.
IN7	Airports
IN8	Explore regional connections with the Queensland Space Industry Strategy 2020-25.



# 3

## TAKING ADVANTAGE OF GROWTH OPPORTUNITIES

*A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanism*

KEY PRIORITIES	
GR1	Noting the potential growth in the region, increase Council's focus on development initiatives, tourism, events and economic sustainability.
GR2	Build on Council's strong agricultural base, and support diversification, sustainability and value adding.
GR3	Ongoing focus on promoting employment throughout the region whilst creating an environment that supports employment opportunity and growth.
GR4	Set up an appropriate one-stop shop for planning matters.
GR5	Undertake a review of Council's procurement with a focus on local procurement.
GR6	Develop and implement the South Burnett Regional Development Strategy
GR7	Expanding connectivity both of the region and in the region through initiatives such as Black Spot programme



# 4

## PROTECTING OUR ENVIRONMENTS

A sustainable environment, proactively and responsibly managed in partnership with the community for future generations

KEY PRIORITIES	
EN1	Develop initiatives aimed at South Burnett becoming a leading region in environmental sustainability.
EN2	Enhance Council's commitment to waste management and recycling.
EN3	Commit to best practice standards in bio-security.
EN4	Support the growth of regenerative agriculture across our region.
EN5	Encourage investment in renewable energy.
EN6	Facilitate and encourage investment in transport innovation, including electric vehicles and charging stations.





# 5

## ORGANISATIONAL EXCELLENCE

An organisation that is characterised by effective leadership, responsible management and quality service delivery

KEY PRIORITIES	
OR1	High level delivery of the Corporate Plan via the Annual Operational Plan.
OR2	Continue to give attention to ongoing financial sustainability and prudent budget management.
OR3	A commitment to first class customer service.
OR4	Commitment to ongoing business improvement over the life of this plan.
OR5	Developing leadership to build the culture required for the Council organisation to be successful and reflects our shared vision and values.
OR6	Undertake an audit of Council land and buildings aimed at rationalising Council's portfolio.
OR7	Increase Council's commitment to community engagement and communication.
OR8	Develop an "employees as regional ambassadors" programme and implement.
OR9	Advocate Council's strategic and operational position and requirements on key issues to all relevant stakeholders, particularly State and Federal government.
OR10	Deliver corporate business solutions that meet corporate and customer needs.
OR11	Commitment to ongoing improvement over the life of this plan.





PO Box 336 Kingaroy QLD 4610  
P 07 4189 9100  
info@sbrc.qld.gov.au  
www.southburnett.qld.gov.au  
southburnettregion



2021-26 CORPORATE PLAN

# COMMUNICATION STRATEGY

Committed to open and transparent decision making.



Communication Strategy - South Burnett Regional Council Corporate Plan 2021-26

## CORPORATE PLAN ENGAGEMENT

The purpose of this document is to outline the process for developing and facilitating community engagement activities required for the development of the South Burnett Regional Council 2021-26 Corporate Plan.

### What are we doing?

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Comment form (Online)  
Comment form (hard copy)

### Stages of engagement



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# IMPLEMENTATION

The following outlines the implementation of the South Burnett Regional Council 2021-26 Corporate Plan Communication Strategy.

## 1. Introduction

South Burnett Regional Council is developing a new draft Corporate Plan. A legislative requirement, the new Corporate Plan will guide how Council prioritises and delivers services, programs and facilities to the community over the next five years. It is also the core strategic document that helps Council set its annual Budget and Operational Plan.

As part of this process, Council will be asking for stakeholder and community feedback through a series of meetings, an online survey and will also encourage written feedback.

## 2. Objectives

Objectives of the Communication Strategy include:

- Informing Council of development requirements for Plan
- Create awareness of and encourage involvement in creating the Plan
- Inform stakeholders of the progress of the Plan
- Promote the completed Plan to stakeholders
- Encourage use of the Plan

## 3. Target Audience

Internal Stakeholders - Councillors, Council officers and staff

External Stakeholders - Community members, business representatives, government departments

## 4. Key Messaging

1. A Community Plan by the region for the region.
2. Be involved... have your say! In the next five years, what can make the biggest difference and how can Council best serve the community?
3. We want your feedback!

## 4. Implementation Plan

The following communication methods are proposed:

STAKEHOLDER	ENGAGEMENT ACTIVITY	TIMING
Informing Council of development requirements for Plan		
Internal Stakeholders / Councillors and Council Officers	Procurement process	05-08-2020
	Engagement of Contractor	08-09-2020
	Internal Workshop	07-10-2020
	Draft document	08-12-2020
	Internal Workshop	09-12-2020
	General Meeting	16-12-2020

STAKEHOLDER	ENGAGEMENT ACTIVITY	DATING
<b>Create awareness of and encourage involvement in creating the Plan</b>		
Internal and External stakeholders - Council, public	Media Release	22-12-2020
	Council's website	22-12-2020
	Council's facebook	22-12-2020
	Advertisement - print/radio	24-12-2020
	Flyers / Posters	22-12-2020
	Online Survey / Written submissions	11-01-2021 to 05-02-2021
	Community Meetings	18-01-2021 to 08-02-2021
Internal stakeholders - Council officers and staff	Staff Meeting	January 2021
	Staff Intranet	January 2021
	Staff Newsletter	January 2021
	Staff Workshops	18-01-2021 to 08-02-2021
<b>Inform stakeholders of the progress of the Plan</b>		
Internal and External stakeholders - Council, public	Media Release	15-02-2021
	Council's website	15-02-2021
	Council's facebook	15-02-2021
	Advertisement - print/radio	15-02-2021
Internal stakeholders - Council officers and staff	Staff Meeting	February 2021
	Staff Intranet	February 2021
	Staff Newsletter	February 2021
<b>Promote the completed Plan and encourage use of the Plan by stakeholders</b>		
Internal and External stakeholders - Council, public	Media Release	31-03-2021
	Council's website	31-03-2021
	Council's facebook	31-03-2021
	Advertisement - print/radio	Early April 2021
Internal stakeholders - Council officers and staff	Staff Meeting	Early April 2021
	Staff Intranet	Early April 2021
	Staff Newsletter	Early April 2021



Draft Media Release – Have your say on the future of the South Burnett

	
<h2>Media Release</h2>	
<p><b>FOR IMMEDIATE RELEASE 9/12/2020</b></p>	
<p><b>START</b></p>	
<p><b>Have your say on the future of the South Burnett</b></p>	
<p>South Burnett Regional Council is inviting feedback on its new draft Corporate Plan.</p>	
<p>Mayor Brett Otto said all local governments in Queensland were required to produce a new Corporate Plan every five years, with the strategic document providing Councils with clear direction for decision-making on matters such as budget and resource prioritisation.</p>	
<p>"Our draft Corporate Plan outlines South Burnett Regional Council's priorities for the next five years," Mayor Otto said.</p>	
<p>"The new draft plan will be informed by what our community tells us is important."</p>	
<p>Mayor Otto said community feedback is essential to this plan and from previous strategic planning and policy programs engagements identified, community views and values have been taken into consideration. Consultation with divisional Councillors has also ensured community needs were addressed.</p>	
<p>"This analysis and consultation highlighted that many of the community's views have remained constant over recent years, and Council remains committed to delivering a Corporate Plan that provides clear direction for decisions about the natural environment, strong communities, a thriving economy, regional leadership, and Council as an effective and efficient organisation," he said.</p>	
<p>"We have a draft Corporate Plan for discussion and now we want to hear from the community on whether we have it right, with the final plan to include revisions based on what we hear back from the community," he said.</p>	
<p>"I urge everyone to read the information available and have their say on the future of the South Burnett before consultation closes <a href="#">on 22/12/2021</a>."</p>	
<p>"For further information on the Corporate Plan, to view a copy of the draft plan or to complete the online survey, simply visit Council's website."</p>	
<p>Community engagement sessions will be <a href="#">held 22/12</a></p>	
<p>For more information contact Council's Executive Services team on 4189 9100 or email <a href="mailto:info@sbrc.qld.gov.au">info@sbrc.qld.gov.au</a>.</p>	
<p><b>END</b></p>	
<p><b>#SBRC #SouthBurnett #CommunityPlan #HaveYourSay #GetInvolved #Feedback</b></p>	
<p>For media enquiries contact: <i>Communications Officer</i>          Telephone: <i>07 4189 9100</i>          Email: <i>media@sbrc.qld.gov.au</i></p>	
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**9.7 MONTHLY FINANCIAL REPORT AND SECOND QUARTER BUDGET REVISION****File Number:** 9-Dec-2020**Author:** Manager Finance**Authoriser:** Chief Executive Officer**PRECIS**

Monthly Financial Report as at 25 November 2020 including Second Quarter Budget Revision.

**SUMMARY**

The following information provides Council's position as at 25 November 2020 including recommendations for the second quarter budget revision for both operational and capital budgets.

**OFFICER'S RECOMMENDATION**

1. That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 25 November 2020 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2020/2021 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2020/2021 capital budget be adopted.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 15 July 2020. Release of restricted cash to the value of \$1,175,080.36 to fund capital projects. This is a reduction in Council's cash holdings.

The revised budget maintains the link with achieving the Operational Plan 2020/2021 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 15 July 2020.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Monitored and reviewed by budget managers.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

*Section 4(b) of the Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
13. Cultural rights—generally;

- |   |  |
|---|--|
| 2. Right to life;   | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person;                               |
| 4. Freedom from forced work;  | 16. Humane treatment when deprived of liberty;                             |
| 5. Freedom of movement;   | 17. Fair hearing;  |
| 6. Freedom of thought, conscience, religion and belief;               | 18. Rights in criminal proceedings;  |
| 7. Freedom of expression;   | 19. Children in the criminal process;                                      |
| 8. Peaceful assembly and freedom of association;                      | 20. Right not to be tried or punished more than once;                      |
| 9. Taking part in public life;  | 21. Retrospective criminal laws;   |
| 10. Property rights;  | 22. Right to education;  |
| 11. Privacy and reputation;   | 23. Right to health services.  |
| 12. Protection of families and children;                              |  |

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

### **ASSET MANAGEMENT IMPLICATIONS**

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

### **REPORT**

As at 25 November 2020, Council's operating budget is currently tracking on target to meet the first quarter amended budget. A revision of the second quarter operational budget seen some movement within departments with no change to the current predicted deficit of \$4,560,800.

Council has a capital budget as at first quarter amended budget of \$45.844m of which 40% is spent to date including commitments. A review of the second quarter budget has proposed additional expenditure of \$1.175m to be funded from restricted cash, which would increase the capital budget to \$47.019m.

### **ATTACHMENTS**

1. **Monthly Financial Report including Second Quarter Revision** [↓](#) 
2. **Capex Report Including Commentary** [↓](#) 



**South Burnett Regional Council**  
**Monthly Financial Report**  
Interim November 2020



### Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the first quarter amended budget, at an organisational level, for the period ended 25 November 2020. Please note that due to timing of meeting reports, these reports do not represent the full month of November.

#### Key Points - Income Statement

	YTD	2020/2021 Amended Budget	% of Budget	% Variance
Recurrent Revenue	\$ 31,826,753	\$ 66,408,907	48%	6%
Recurrent Expenditure	\$ 30,178,250	\$ 70,969,707	43%	-1%

- Recurrent Revenue is high year to date compared to budget due to the 6 monthly rates being levied during August as well as annual invoicing done for rentals, animal registrations and food permits. Increases in planning applications have also contributed to this variance. This percentage variance will slowly decrease over the next month.
- Minor timing variances in materials and services under Recurrent Expenditure due to timing in annual invoices such as land valuations, insurance, fleet registrations, IT licences and LGAQ membership. Timing variances also seen for allocation of waste levy offset and Visit South Burnett Partnership.
- Additional materials and services under disaster management for expenses relating to Queensland Reconstruction Authority grant funding. This will offset against additional revenue which will be received during the year. This has been adjusted in the 2<sup>nd</sup> quarter review which will take effect from December once adopted.

#### Key Points - Balance Sheet

	YTD	2020/2021 Amended Budget	Variance
Total Assets	\$ 913,509,035	\$ 921,740,043	-\$ 8,231,008
Total Liabilities	\$ 55,265,117	\$ 60,013,884	\$ 4,748,767
Community Equity	\$ 858,243,917	\$ 861,726,159	\$ 3,482,242
Unrestricted Cash	\$ 17,254,849		
Restricted Cash	\$ 24,637,819		
Total Cash Balance	\$ 41,892,669		

	Total Balance	90 Days Overdue	Monthly Movement	Comment
P&R Debts	\$ 395,561	\$ 177,254	↓	Approximately half with debt collectors or payment plans
AR Debtors	\$ 386,748	\$ 121,255	↓	\$73k with debt collectors, \$7k payment plan, \$9k following up with debtor, \$20k being paid within the week

	Capital Amended Budget	WIP Balance	Total To Spend	Spent to Date	% Spent
\$	38,473,127	\$ 7,370,809	\$ 45,843,936	\$ 18,118,039	40%

Executive Summary

- Water and Wastewater assets are currently undergoing a comprehensive revaluation and it is unknown at this stage what effect this will have on property, plant and equipment.

**Key Points - Other**

Ratios	Ratio	Target	In Target	Comment
Cash Ratio	9.8	>=3	✓	
Operating Cash Ratio	4.0	>=3	✓	
Current Ratio	4.5	Between 2 and 4	x	Ratio should continue to decrease until the next rate run
Funded Long-Term Liabilities	77%	>=59%	✓	
Debt Servicing Ratio	5.9%	<=10%	✓	
Debt to Asset Ratio	3.6%	<=10%	✓	
Interest Coverage Ratio	2.1%	Between 0% and 5%	✓	

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Executive Summary



**1.0 Interim Statement of Financial Performance (Income Statement)**

**Statement of Comprehensive Income**

as at 25 November 2020  
41% of Year Complete

	2020	Original Budget	Amended Budget	Proposed Budget	Variance
	\$	\$	\$	\$	%
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	24,883,482	50,092,435	49,893,435	49,893,435	50%
Fees and Charges	2,424,401	3,830,704	3,918,414	4,308,414	62%
Rental Income	211,779	319,954	319,954	319,954	66%
Interest Received	243,711	1,016,500	620,500	620,500	39%
Sales Revenue	495,771	3,025,851	3,025,851	3,360,851	16%
Other Income	315,138	748,975	748,975	808,975	42%
Grants, Subsidies, Contributions and Donations	3,252,471	8,057,898	7,881,778	9,409,112	41%
	<u>31,826,753</u>	<u>67,092,117</u>	<u>66,408,907</u>	<u>68,721,241</u>	<u>48%</u>
<b>Capital Revenue</b>					
Grants, Subsidies, Contribution and Donations	2,663,321	17,409,799	17,409,799	17,409,799	15%
<b>Total Income</b>	<u>34,490,075</u>	<u>84,501,916</u>	<u>83,818,706</u>	<u>86,131,040</u>	<u>41%</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	9,525,946	24,215,197	24,306,855	24,307,103	39%
Materials and Services	11,065,186	22,821,228	22,931,661	25,243,747	48%
Finance Costs	883,290	2,301,704	2,301,704	2,301,704	38%
Depreciation and Amortisation	8,703,829	21,429,487	21,429,487	21,429,487	41%
	<u>30,178,250</u>	<u>70,767,616</u>	<u>70,969,707</u>	<u>73,282,041</u>	<u>43%</u>
<b>Capital Expense</b>					
	15,619	(400,000)	(400,000)	(400,000)	-4%
<b>Total Expense</b>	<u>30,193,870</u>	<u>70,367,616</u>	<u>70,569,707</u>	<u>72,882,041</u>	<u>43%</u>
<b>Net Result</b>	<u>4,296,205</u>	<u>14,134,300</u>	<u>13,248,999</u>	<u>13,248,999</u>	
<b>Net Operating Result</b>	<u>1,648,503</u>	<u>(3,675,499)</u>	<u>(4,560,800)</u>	<u>(4,560,800)</u>	

## 2.1 Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, plant and fleet, and general operations. The revenue and expenditure for each of these departments are monitored throughout the year to see how they are performing compared to their budget.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 5,364,925	\$ 10,469,681	\$ 10,551,391	51%	\$ 4,359,108	\$ 10,148,249	\$ 10,148,249	43%
Wastewater	\$ 3,001,970	\$ 6,042,973	\$ 6,042,973	50%	\$ 2,357,140	\$ 5,437,917	\$ 5,437,917	48%
Waste	\$ 2,794,271	\$ 5,669,992	\$ 5,669,992	49%	\$ 2,044,673	\$ 5,507,355	\$ 5,507,355	37%
Plant and Fleet	\$ 34,764	\$ 151,000	\$ 151,000	23%	\$ 476,424	\$ 249,000	\$ -	85%
Genops	\$ 23,294,145	\$ 62,174,270	\$ 61,403,350	38%	\$ 21,909,373	\$ 49,523,095	\$ 50,033,946	44%
<b>Total</b>	<b>\$ 34,490,075</b>	<b>\$ 84,501,916</b>	<b>\$ 83,818,706</b>	<b>41%</b>	<b>\$ 30,193,870</b>	<b>\$ 70,367,616</b>	<b>\$ 70,569,707</b>	<b>43%</b>

Revenue for water, wastewater and waste are currently above the target of 41% due to half yearly rates revenue being received. Expenditure for Plant and Fleet are currently tracking above their target due to timing in annual registrations and insurances.

## 2.2 Revenue

### 2.2.1 Rates Levies and Charges

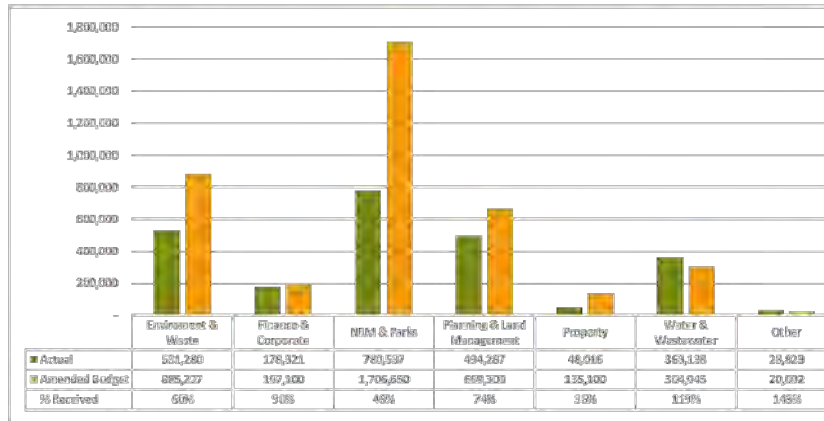
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

<i>Rates or Charges</i>	<i>ACTUALS 2020/2021</i>	<i>AMENDED BUDGET 2020/2021</i>
General Rates	\$ 14,354,968	\$ 28,709,347
Quarry Special Charge	\$ 4,464	\$ -
Water Charges	\$ 5,005,220	\$ 10,315,723
Sewerage Charges	\$ 2,923,137	\$ 5,828,973
Waste Collection Charges	\$ 1,129,073	\$ 2,174,107
Community Rescue and Evacuation Levy	\$ 43,834	\$ 70,000
Waste Management Levy	\$ 1,424,660	\$ 2,795,285
Memerambi Estate Levies	-\$ 1,875	\$ -
<b>Total</b>	<b>\$ 24,883,482</b>	<b>\$ 49,893,435</b>

As at 25 November 2020, rates, levies and charges are tracking above target at 50% due to timing of biannual rates charges.

### 2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories; regulatory and commercial.



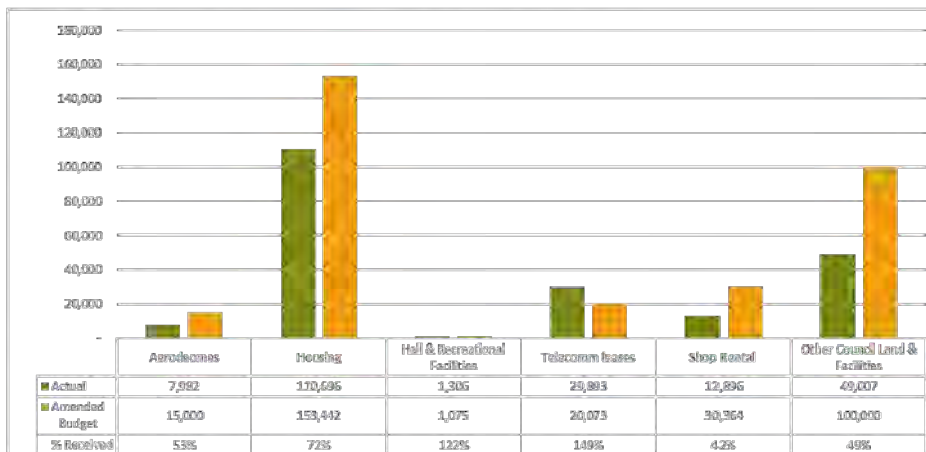
As at 25 November 2020, fees and charges are tracking above target at 62%. The major contributors are:

- Planning has seen an increase in building and development applications in the first five months of this financial year partly due to the announcement of the Federal Government's Home Builder Grant.
- Finance has seen increases in income from rates searches due to influxes in property and land sales.
- Environment and waste have run annual charges for both animal registrations and food permits.
- Water has seen increases in irrigated and bulk water sales in the beginning of this year. Bulk water sales refers to water purchases invoiced to Toowoomba Regional Council to supply the Yarraman township. This will be adjusted in the 2<sup>nd</sup> quarter review to reflect these sales with an offset to be input in expenditure for the cost of the water. Future volumes of water sales will be dependent on weather conditions.
- NRM and Parks has begun to see increases in income from use of Boondooma and Yallakool dams.

**2.2.3 Rental Income**

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

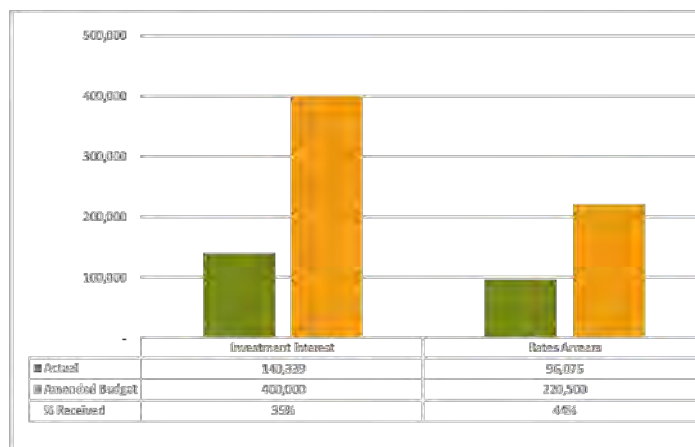
As at 25 November 2020, rental income is tracking high at 66% due to timing in annual rental of various facilities, including telecommunication towers. Housing income will be evaluated in the third quarter review to see if adjustments need to be made.



**2.2.4 Interest Received**

Interest revenue includes interest on investments and rate arrears.

As at 25 November 2020, interest received is tracking below the expected threshold at 39%. This is largely associated with interest for November not yet being able to be recognised at the time of these meeting reports.

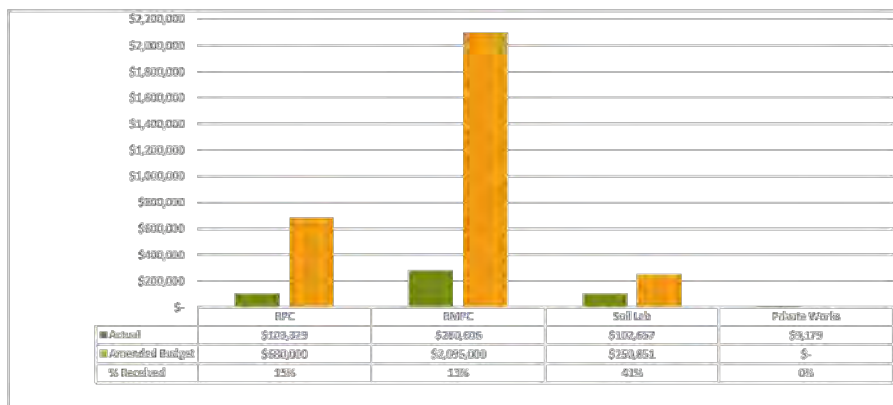


**2.2.5 Sales Revenue**

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As at 25 November 2020, sales revenue is tracking below target at 16% however RPC is not scheduled to start until the New Year, therefore revenue and expenditure surrounding this

stream will increase in accordance with work scheduling. An RPC claim for Kingaroy urban intersection upgrades of \$75k is in progress and will be submitted shortly. There are also RMPC claims to be processed worth approximately \$390k with \$90k having been submitted and a further \$300k in claims being collated for submission.



**2.2.6 Other Income**

Other income is sundry income derived from all other sources.

As at 25 November 2020, other income is tracking on target at 42%. Majority of these income streams are seasonal and or activity based in nature so have a timing delay. Increases in tourist park income for both Yallakool and Boondooma Dams is a result of higher than expected visitors using the facilities since reopening in August. Approximately \$18k under the Fines income stream will be sent to SPERS by the end of December and so this income shown below will reduce. Misc Other includes income from quarry materials sourced internally and wild dog scalps.

Income Stream	Actual	Amended Budget	% Received
VIC Income	\$ 51,208	\$ 80,800	63%
Art Gallery Income	\$ -	\$ 500	0%
Pool Income	\$ 7,687	\$ 38,000	20%
Irrigation Income	\$ 26,780	\$ 100,000	27%
Fines	\$ 30,060	\$ 4,000	751%
Scrap Steel	\$ 616	\$ 72,000	1%
Library Sales	\$ 899	\$ 3,730	24%
Museum Sales	\$ 1,050	\$ 2,500	42%
Agency Income	\$ 8,123	\$ 40,895	20%
Tourist Parks	\$ 139,250	\$ 175,000	80%
Legal Recovery	\$ -	\$ 190,000	0%
Insurance Claims	\$ 8,150	\$ 20,000	41%
Misc Other	\$ 41,316	\$ 21,550	192%
<b>Total</b>	<b>\$ 315,138</b>	<b>\$ 748,975</b>	

**2.2.7 Operational Grants**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As at 25 November 2020, operating grants are tracking slightly on target at 41%. Receipt of grant income often depends on grant schedules and or acquittals. To date majority of operational grants that have been received relate to the Financial Assistance Grant, First Start Program and various disaster management grants from the Queensland Reconstruction Authority.

**2.2.8 Capital Grants**

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As at 25 November 2020, capital grants are tracking low at 15%. The receipt of most capital grant revenue depends on grant acquittals, submission of programs and or percentage of works completed by Council.

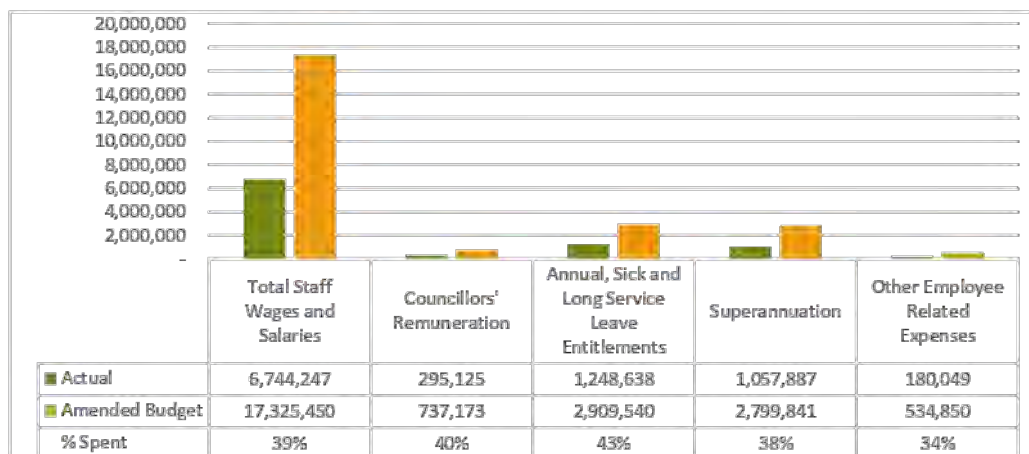
Council has so far received the initial 50% payment for the W4Q round 4 COVID and 50% from the Local Roads and Community Infrastructure Program. Council is due to receive a further \$1.5m in funds from RTR at the end of November.

**2.3 Expenditure**

**2.3.1 Employee Benefits**

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As at 25 November 2020, employee benefits are tracking slightly under target at 39% and will continue to be closely monitored.



**2.3.2 Materials and Services**

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As at 25 November 2020, materials and services is tracking high at 48% and will be closely monitored through the year. The current overrun is mainly due to;

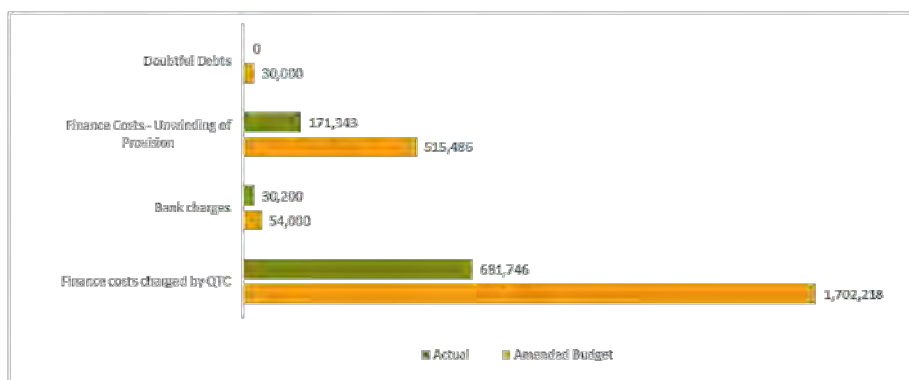
- Timing in yearly Insurance, fleet registrations, Land Valuation, IT licences and LGAQ membership expenses.
- Overruns in disaster management of \$1.529m – this is offset by grant income under the Disaster Recovery Funding Arrangements with QRA. Both income and expenditure for disaster management have been reviewed as part of the 2<sup>nd</sup> quarter budget review.
- Timing in Visit South Burnett Partnership Agreement and Waste Levy Refund allocations.

Description	Actual	Amended Budget	% Spent
Donations	208,384	625,368	33%
Materials	8,106,720	19,154,038	42%
Services	3,640,708	5,219,444	70%
Internal Plant Charges	2,769,175	6,420,915	43%
Internal Plant Recoveries	- 3,659,800	- 8,488,104	43%
	<b>11,065,186</b>	<b>22,931,661</b>	

**2.3.3 Finance Costs**

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

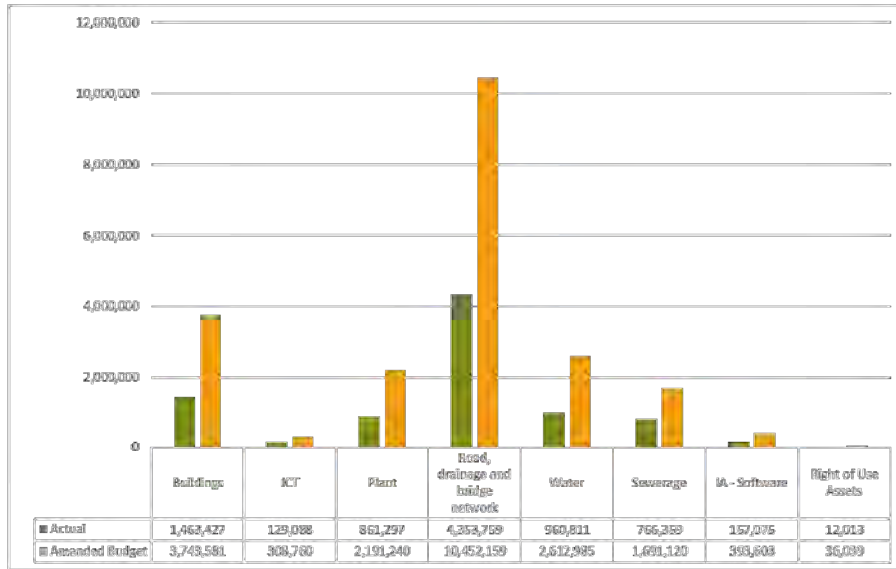
As at 25 November 2020, finance costs are tracking just below target at 38% due to timing in end of year adjustment entries for doubtful debts and unwinding of landfill and gravel provisions. Bank charges are slightly higher than expected due to an increase in payments via BPAY.



**2.3.4 Depreciation**

Depreciation is an accounting measure that estimates the usage of South Burnett Regional Council's property, infrastructure, plant and equipment. The depreciation reflects the current valuations and is distributed as follows:

As at 25 November 2020, depreciation is tracking on target at 41%.



**2.3.5 Capital Expense**

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before it's written down value is nil. To dispose of the asset, it's written down value is recognised in Council's accounts as a loss on disposal.

So far this year, Council has sold various items of plant and fleet for \$124,136 and a small parcel of land for \$15,081.



**3.0 Interim Statement of Financial Position (Balance Sheet)**

**Statement of Financial Position**

as at 25 November 2020

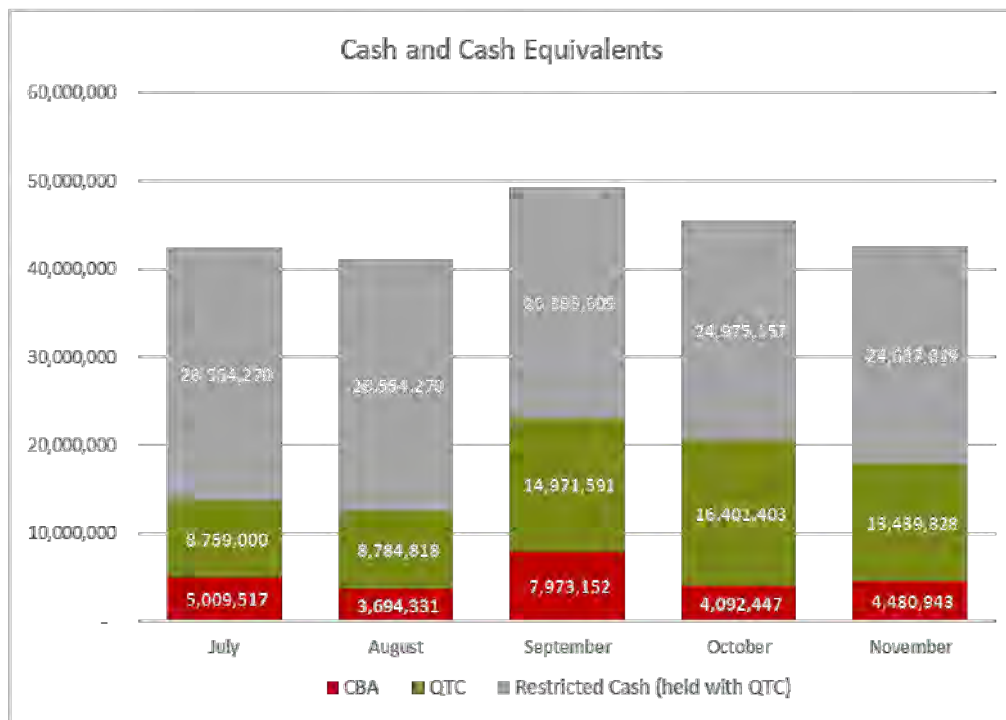
	2020 NOVEMBER	Original Budget	Amended Budget	Proposed Budget
	\$	\$	\$	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	41,892,669	43,116,747	42,249,848	41,695,506
Trade and Other Receivables	5,928,798	5,313,216	5,296,631	5,442,996
Inventories	759,900	772,358	772,356	772,356
Investments	-	-	-	-
<b>Total Current Assets</b>	<b>48,581,367</b>	<b>49,202,319</b>	<b>48,318,835</b>	<b>47,910,852</b>
<b>Non-Current Assets</b>				
Trade and Other Receivables	1,306,115	1,112,211	1,112,211	1,112,211
Property, Plant and Equipment	854,399,601	891,929,354	863,390,237	864,387,418
Right of Use Asset	1,031,977	1,019,397	1,019,396	1,019,396
Intangible Assets	8,169,774	7,899,364	7,899,364	8,321,727
<b>Total Non-Current Assets</b>	<b>864,927,668</b>	<b>901,960,326</b>	<b>873,421,208</b>	<b>874,840,752</b>
<b>TOTAL ASSETS</b>	<b>913,509,035</b>	<b>951,162,644</b>	<b>921,740,043</b>	<b>922,751,604</b>
<b>Current Liabilities</b>				
Trade and Other Payables	3,794,841	5,749,454	5,751,271	8,762,832
Borrowings	2,877,630	3,013,874	3,013,874	3,013,874
Lease Liabilities	24,260	-	-	-
Provisions	3,591,812	3,671,079	3,671,079	3,671,079
Other Liabilities	546,960	2,369,464	2,170,161	2,170,161
<b>Total Current Liabilities</b>	<b>10,835,303</b>	<b>14,803,871</b>	<b>14,606,385</b>	<b>15,617,946</b>
<b>Non-Current Liabilities</b>				
Trade and Other Payables	26,044	1,017,943	1,017,943	1,017,943
Borrowings	29,793,014	30,633,993	30,633,993	30,633,993
Lease Liabilities	1,031,818	-	-	-
Provisions	13,578,938	13,755,564	13,755,564	13,755,564
Other Liabilities	-	508,112	-	-
<b>Total Non-Current Liabilities</b>	<b>44,429,814</b>	<b>46,315,611</b>	<b>45,407,499</b>	<b>45,407,499</b>
<b>TOTAL LIABILITIES</b>	<b>55,265,117</b>	<b>61,119,482</b>	<b>60,013,884</b>	<b>61,025,445</b>
<b>NET COMMUNITY ASSETS</b>	<b>858,243,917</b>	<b>890,043,162</b>	<b>861,726,159</b>	<b>861,726,159</b>
<b>Community Equity</b>				
Retained Surplus/(Deficiency)	430,790,233	440,762,572	440,964,686	440,964,686
Asset Revaluation Surplus	427,453,684	449,280,590	420,741,473	420,741,473
<b>TOTAL COMMUNITY EQUITY</b>	<b>858,243,917</b>	<b>890,043,162</b>	<b>861,726,159</b>	<b>861,726,159</b>

**3.1 Current Assets**

**3.1.1 Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As at 25 November 2020, Council's actual cash and cash equivalents balance was \$41,892,669. The below table shows the breakup of this balance sheet element (excluding cash drawers).



As at the 25 November 2020, the restricted cash balance was \$24.638m. This has decreased from the previous month by \$337k due to:

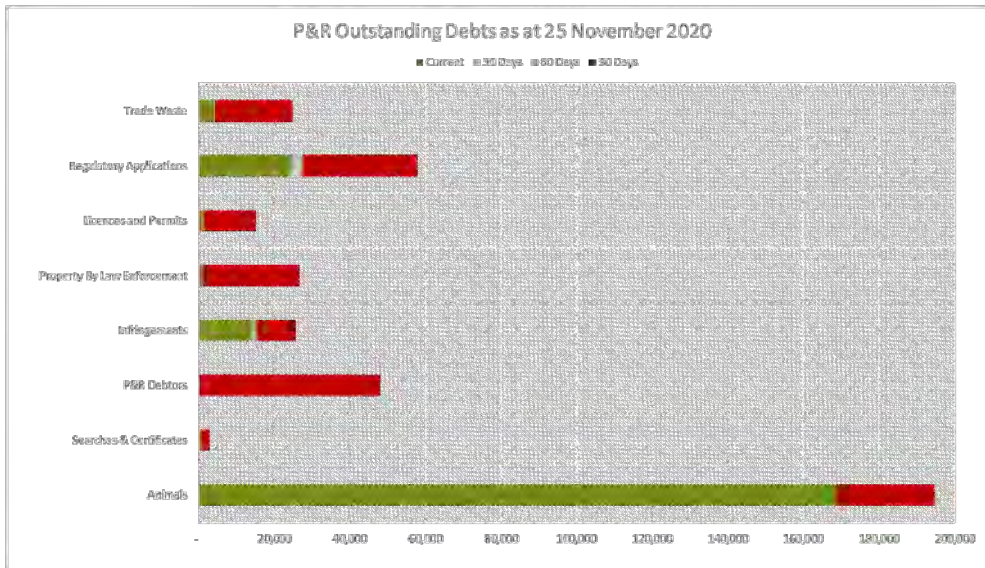
- The water department releasing prior year program savings of \$230k due to this budget being used in the previous financial year to settle a contract dispute for Youngman Street. As such, the work in progress for Scott Street Reservoir was not taken up at that time and hence the funds are now being used from the restricted cash reserves within this program.
- The water department releasing prior year asset replacement funds due to an ongoing legal issue.

This balance will continue to decrease over the coming months as the identified Work in Progress projects are completed. A monthly review will be done to ensure money is released from restricted cash in a timely manner and to ensure Work in Progress projects are finalised.

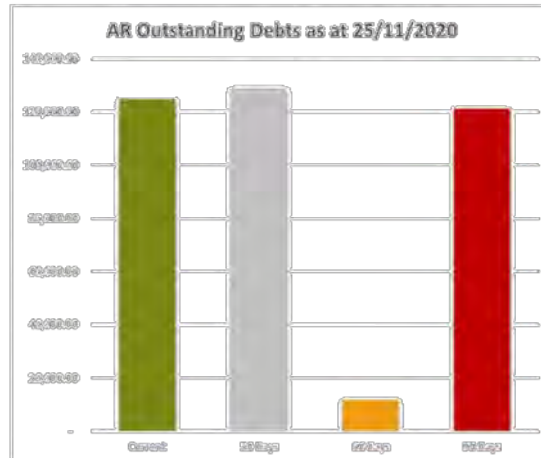
RESTRICTED CASH	Jun-20	Aug-20	Sep-20	Oct-20	Nov-20
Recurrent Expenditure	1,387,645	1,387,645	1,387,645	1,387,645	1,387,645
Future Capital Works					
Roads	2,997,467	2,997,467	2,311,674	2,303,225	2,303,225
Buildings	4,121,826	4,121,826	4,041,476	4,016,480	4,016,480
Waste	3,234,888	3,234,888	3,234,888	3,234,888	3,234,888
Land	25,322	25,322	25,322	25,322	25,322
Plant & ICT	1,317,211	1,317,211	558,782	298,987	298,987
Water	3,763,043	3,763,043	3,419,060	3,346,343	3,009,005
Wastewater	4,933,196	4,933,196	4,633,089	3,588,595	3,588,595
Unspent - Developer Contributions	4,598,671	4,598,671	4,598,671	4,598,671	4,598,671
Unspent - Grants, Subsidies & Donations	-	-	-	-	-
Unspent - Loan Funds	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000
<b>Total</b>	<b>28,554,270</b>	<b>28,554,270</b>	<b>28,385,609</b>	<b>24,975,157</b>	<b>24,837,819</b>

**3.1.2 Trade and Other Receivables**

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.

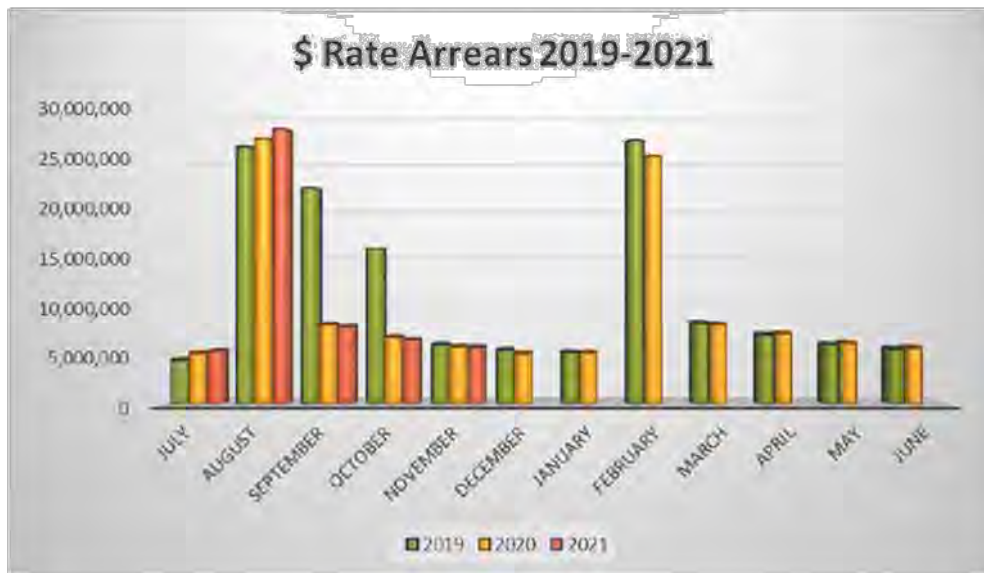


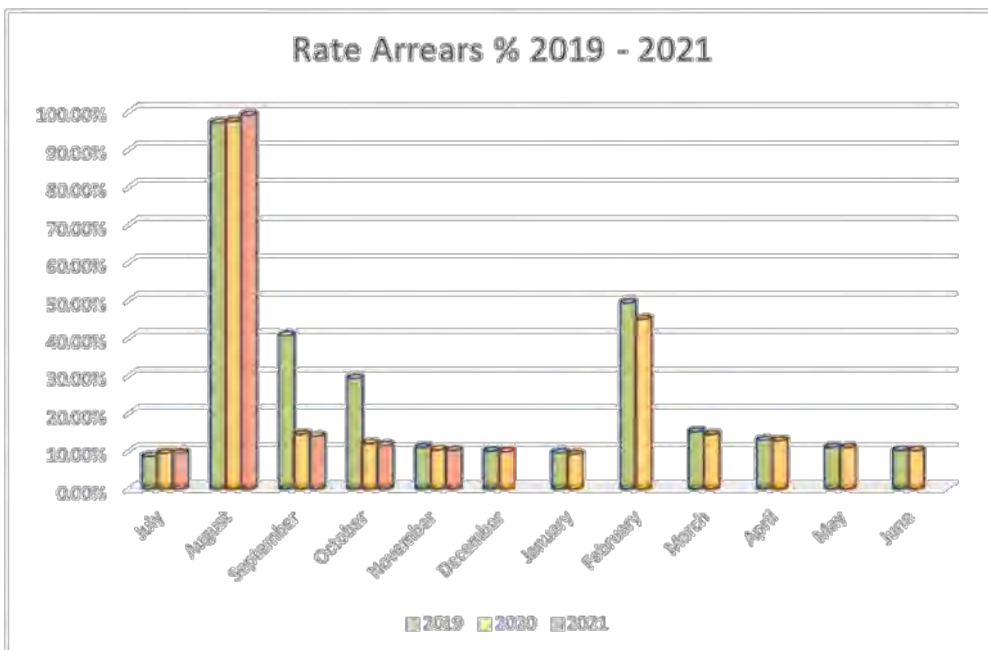
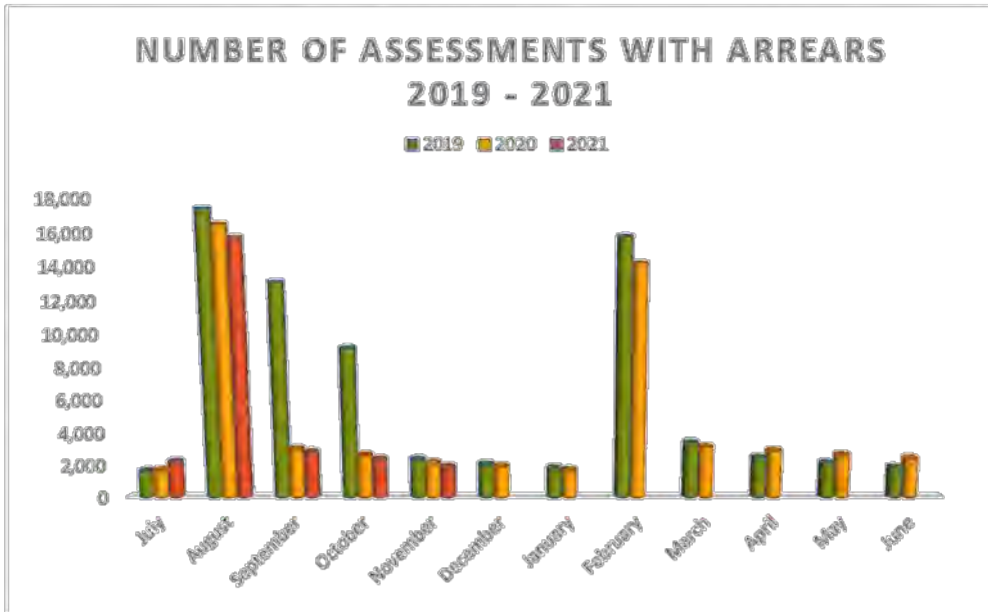
Finance are continuing to work with managers to clean up old outstanding debtors from our property and rating system.

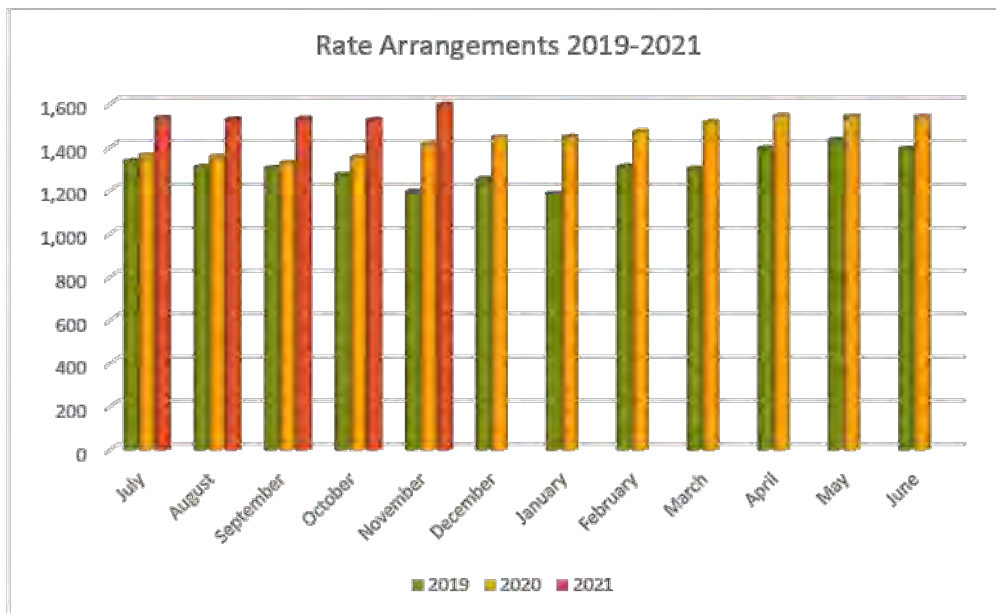


The AR outstanding debts 90+ days has decreased by \$2k from last month. A total of 65% of the value sitting in 90 days remains with debt collectors or have entered into a payment arrangement with Council. A further 16% have proposed payment within the next week and the remainder being actively pursued to obtain payment.

Rates in arrears as at 25 November 2020 is sitting at \$5.822 million or 10.23% with 1,596 assessments with rate arrangements in place. This rate arrears value in dollars is trending lower this period compared to the previous two financial years due to an increase in the number of properties who have entered into rates payment arrangements. This outstanding rates value is expected to continue decreasing slightly over the next few months until the next 6 monthly rate run.







**3.1.3 Inventories**

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

**3.2 Non-Current Assets**

**3.2.1 Trade and Other Receivables**

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

**3.2.2 Property, Plant and Equipment**

The total adopted capital budget is \$38.473m. Any projects deemed work in progress from 2019/2020 have been identified in restricted cash for completion in the 2020/2021 year which gives a total available budget of \$45.844m.

Actual expenditure with committed costs as at 25 November 2020 is \$18.118m, which is tracking on target at 40%. Of the \$18.118m, \$10.451m is actual expenditure with the remaining \$7.667m sitting as committed costs. The actual spend to date equates to 22.8% of the total budget available.

The water and wastewater comprehensive revaluations will be processed in the 2020/2021 financial year. This project continues between Council and the external valuers.

An additional \$1.175m in capital expenditure budget has been proposed in the 2<sup>nd</sup> quarter budget review. All this additional expenditure will be funded by restricted cash with a breakup of this adjustment shown under the budget review section of this meeting report.

2020/2021 Capex Report for Council

Project Code	Project Description	EXPENDITURE BUDGET			EXPENDITURE ACTUALS		
		2020/2021 Adopted Budget	2019/2020 Work In Progress	Final Chapter/Subject Adjustments	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
<b>Buildings &amp; Other Structures</b>							
<b>Admin Office - Kings</b>							
006048	WACC Kingsley/Facourt & Camps CCTV	150,000.00	0.00	0.00	150,000.00	150,000.00	150,000.00
006064	Kingsley Admin Building Airconditioning	124,300.00	0.00	0.00	124,300.00	124,300.00	124,300.00
	<b>Sub Activity Subtotal</b>	<b>274,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>274,300.00</b>	<b>274,300.00</b>	<b>274,300.00</b>
<b>Admin Office - Wanda</b>							
006045	Wanda-Record Building Fire Wall	14,000.00	0.00	0.00	14,000.00	14,000.00	14,000.00
	<b>Sub Activity Subtotal</b>	<b>14,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>14,000.00</b>
<b>Aviation - Kingsley</b>							
006071	CP - Aerotronics-Kingsley Secondary Field	47,000.00	36,000.00	0.00	83,000.00	83,000.00	83,000.00
006068	CP - Aerotronics-Kingsley - Airport Sign	59,000.00	0.00	0.00	59,000.00	59,000.00	59,000.00
	<b>Sub Activity Subtotal</b>	<b>106,000.00</b>	<b>36,000.00</b>	<b>0.00</b>	<b>142,000.00</b>	<b>142,000.00</b>	<b>142,000.00</b>
<b>Aerotronics - Wanda</b>							
006070	CP - Wanda - Aerotronics Secondary Field	47,000.00	45,000.00	0.00	92,000.00	92,000.00	92,000.00
006072	WACC Wanda Airport Lighting Upgrade	50,000.00	0.00	0.00	50,000.00	50,000.00	50,000.00
	<b>Sub Activity Subtotal</b>	<b>97,000.00</b>	<b>45,000.00</b>	<b>0.00</b>	<b>142,000.00</b>	<b>142,000.00</b>	<b>142,000.00</b>
<b>Cemeteries - Blackburn</b>							
006047	CP - Blackburn-New Columbarium Wall	26,000.00	0.00	0.00	26,000.00	26,000.00	26,000.00
	<b>Sub Activity Subtotal</b>	<b>26,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>26,000.00</b>
<b>Depot - Kingsley</b>							
006043	Kingsley Depot Replace External Doors	6,500.00	0.00	0.00	6,500.00	6,500.00	6,500.00
	<b>Sub Activity Subtotal</b>	<b>6,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>6,500.00</b>
<b>Depot - Nunton</b>							
006044	Workshop Office Manager Dept	25,000.00	0.00	0.00	25,000.00	25,000.00	25,000.00
	<b>Sub Activity Subtotal</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>SES - Kingsley</b>							
006035	DCP Kingsley SES External Path/Driveway	21,000.00	0.00	0.00	21,000.00	21,000.00	21,000.00
	<b>Sub Activity Subtotal</b>	<b>21,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,000.00</b>	<b>21,000.00</b>	<b>21,000.00</b>
<b>SES - Wanda</b>							
006036	DCP Wanda SES Insulate/Aircondition	15,000.00	0.00	0.00	15,000.00	15,000.00	15,000.00
	<b>Sub Activity Subtotal</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
<b>Rail - Kingsley Town</b>							
006042	DCP Kingsley Town Hall Floor Sign	26,000.00	0.00	0.00	26,000.00	26,000.00	26,000.00
	<b>Sub Activity Subtotal</b>	<b>26,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>26,000.00</b>
<b>Rail - Narango Cuts</b>							
006064	WACC Narango Cultural Centre Aircon	160,000.00	0.00	0.00	160,000.00	160,000.00	160,000.00
	<b>Sub Activity Subtotal</b>	<b>160,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>160,000.00</b>
<b>Rail - Wendure</b>							
006069	Wendure Hall Refurbishment	4,216.00	0.00	0.00	4,216.00	4,216.00	4,216.00
	<b>Sub Activity Subtotal</b>	<b>4,216.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,216.00</b>	<b>4,216.00</b>	<b>4,216.00</b>

Code	Project Description	2020/2021 Approved Budget	2019/2020 WYIF In Provisions	YTD Months To Date Adjustments	Total Available Budget	Commitments	Expenditure	2020/2021 Balance	2019/2020 Balance	2020/2021 Commitments
<b>Hall - Proston</b>										
006041	DCP-Proston-Showground-Repairs	10,000.00			10,000.00					
<b>Sub-Activity Subtotal</b>		<b>10,000.00</b>			<b>10,000.00</b>					
<b>Hall - Cloyna</b>										
006040	DCP-Cloyna-Hall-Building Repairs	10,000.00			10,000.00			12,706.07		12,706.07
<b>Sub-Activity Subtotal</b>		<b>10,000.00</b>			<b>10,000.00</b>			<b>12,706.07</b>		<b>12,706.07</b>
<b>Hall - Durong</b>										
008042	DCP-Durong-Hall-Water-Tanks	10,000.00			10,000.00			6,847.56		6,847.56
<b>Sub-Activity Subtotal</b>		<b>10,000.00</b>			<b>10,000.00</b>			<b>6,847.56</b>		<b>6,847.56</b>
<b>Hall - Maidenwell</b>										
006039	DCP-Maidenwell-Hall-Upgrade	8,000.00			8,000.00			181.82		181.82
<b>Sub-Activity Subtotal</b>		<b>8,000.00</b>			<b>8,000.00</b>			<b>181.82</b>		<b>181.82</b>
<b>Housing</b>										
008011	Nanango-Appin-Street-Bathroom Repairs	5,000.00			5,000.00			23,383.00		23,383.00
<b>Sub-Activity Subtotal</b>		<b>5,000.00</b>			<b>5,000.00</b>			<b>23,383.00</b>		<b>23,383.00</b>
<b>Museum - Kirraroy</b>										
006037	DCP-Kingaroy-Heritage-Museum-Ext-Point	35,000.00			35,000.00			18,192.27		18,192.27
<b>Sub-Activity Subtotal</b>		<b>35,000.00</b>			<b>35,000.00</b>			<b>18,192.27</b>		<b>18,192.27</b>
<b>Museum - Boondooma H</b>										
005948	Boondooma Heritage Building - Monitor		19,131.64		19,131.64					
005970	W4Q4-Boondooma-Homestead-Water	20,000.00			20,000.00			20,000.00		20,000.00
006012	Boondooma-Homestead Renovations	25,000.00			25,000.00					
<b>Sub-Activity Subtotal</b>		<b>45,000.00</b>	<b>19,131.64</b>		<b>64,131.64</b>			<b>20,000.00</b>		<b>20,000.00</b>
<b>Museum - Wondal Herit</b>										
005924	Wondal-Records-Facility-Compactus							2,955.00		2,955.00
005977	W4Q4-Wondal-Heritage-Museum-Footpath	10,000.00			10,000.00			4,158.00		4,158.00
<b>Sub-Activity Subtotal</b>		<b>10,000.00</b>			<b>10,000.00</b>			<b>4,158.00</b>		<b>4,158.00</b>
<b>Museum - Nanango Riv</b>										
005943	Ringsfield House-Resheet roof		44,016.54		44,016.54			1,536.00		23,706.00
<b>Sub-Activity Subtotal</b>			<b>44,016.54</b>		<b>44,016.54</b>			<b>1,536.00</b>		<b>23,706.00</b>
<b>Parks &amp; Gardens</b>										
005453	Signage-48-Hour-Overnight-Areas		17,500.00		17,500.00			5,179.62		5,179.62
005973	W4Q4-Proston-Dump-Point	15,000.00			15,000.00					
005978	W4Q4-Kingaroy-Veget-Planting	250,000.00			250,000.00			16,250.00		16,250.00
005980	W4Q4-Murgen-LCE2-Park-Tree-Replacer	75,000.00			75,000.00			1,990.91		1,990.91
005981	W4Q4-Regional-Parks-Park-Furniture	150,000.00			150,000.00			966.20		26,108.38
005982	W4Q4-Kroy & Benarkin-Lions Park Signag	20,000.00			20,000.00					
005983	W4Q4-Regional-Tourism-Status	50,000.00			50,000.00			3,280.00		3,280.00
005992	W4Q4-Proston-Playground-Renewal	40,000.00			40,000.00			3,349.11		3,349.11
006100	DCP-Maidenwell-CBS Upgrade	800,000.00	17,500.00		817,500.00			38,808.00		38,808.00
<b>Sub-Activity Subtotal</b>		<b>800,000.00</b>	<b>17,500.00</b>		<b>817,500.00</b>			<b>95,216.67</b>		<b>95,216.67</b>



Code	Project Description	2020/2021 Budget		1/1/2020 YTD		1/31/2021 YTD		2020/2021		2020/2021	
		Approved	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
<b>Swimming Pool - King</b>											
0060461	Kingaroy-Pool-Refurbishment	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
0060291	Kingaroy-Pool-Refurbishment-Concept/Plan	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00
0060381	DCP-Kingaroy-Children's Pool Painting	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	<b>Sub-Activity Subtotal</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>	<b>758,000.00</b>
<b>Swimming Pool - Mtung</b>											
0060301	Murgon-Pool-Plant Room Replacement	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
	<b>Sub-Activity Subtotal</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>
<b>Swimming Pool - Nana</b>											
0060311	Nanango-Pool-Expansion-Joints & Repaint	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
0060321	Nanango-Solar Heating	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
0060331	Nanango-Pool-Shade Sell Post Rustproof	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
0060341	Nanango-Pool-Changeroom Refurb	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00
	<b>Sub-Activity Subtotal</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>
<b>Tourism - Yallakool</b>											
0057651	CAP-Yallakool TP-Powerheat Replaceme	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00
0057661	CAP-Yallakool TP-Ensure Replaceme	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00
0057671	CAP-Yallakool TP-Office Screen/Picnic Ar	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
0059781	W4Q4 - Yallakool Dam - Boat Ramp Repal	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
0059841	W4Q4 - Dams - Yallakool - Tennis Courts	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
0060161	CP - Dams - Yallakool - New Amenities	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00	191,000.00
	<b>Sub-Activity Subtotal</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>	<b>289,000.00</b>
<b>Tourism - Lake Bower</b>											
0057611	Boondooma-Dam-Amenities Upgrades	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
0057681	Boondooma-Dam-Cabin Furniture	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
0057691	Boondooma-Dam-Alcoholditioner Replacem	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
0059751	W4Q4-Boondooma Dam-Bunkhouse Refit	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00
0059761	W4Q4 - Dams - Boondooma - Tennis Court	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
0060141	CP - Dams - Boondooma Playground Day A	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00	28,500.00
0060151	CP - Dam - Boondooma Bunkhouse Renovi	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00
0060171	CP - Boondooma-Dam-Carpark & Pathway	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00
	<b>Sub-Activity Subtotal</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>	<b>317,500.00</b>
<b>Public Conveniences</b>											
0057581	CAP - Taliesin - Stuart River Rest Area	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
0060011	W4Q4 - Durong - Public Amenities - Bore	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
0060021	W4Q4 - Kingaroy - Youth Public Amenities	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
0060031	W4Q4 - Kingaroy - Clendon St Amenities	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
0060261	CP - Mackinwell - Public Amenities Upgrade	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00	34,500.00
0060271	CP - Taromeo - Jessies Well - Amen Refurbis	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
	<b>Sub-Activity Subtotal</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>	<b>237,500.00</b>

Code	Project Description	2020/2021 Budget		2019/2020 Actuals		2020/2021 Actuals		2020/2021 Budget		2020/2021 Actuals	
		Original Budget	Revised Budget	Original Actual	Revised Actual	Original Budget	Revised Budget	Original Actual	Revised Actual	Original Budget	Revised Actual
<b>Spiground-Murgon</b>											
005999	W4Q4-Murgon-Square Courts	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00
006044	DCP-Murgon-Que 2 Antennas Upgrade/Gra	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	<b>Sub Activity Subtotal</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>
<b>Spiground-Wondai</b>											
005999	Wondai-Showgrounds-Grounds Replace	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
006000	W4Q4-Wondai-Showground Groundstand	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00
	<b>Sub Activity Subtotal</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>215,000.00</b>
<b>Tennis Courts - Rtg</b>											
006044	DCP-Nanango-Tennis Club-Roof Replac	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00
	<b>Sub Activity Subtotal</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>
<b>W4Q - Round 3</b>											
005608	W4Q3-Wondai-Swimming Pool-Solar	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46	9,605.46
005609	W4Q3-Wondai-Swimming Pool-Filtration	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58	1,400.58
005912	W4Q3 - Kroy Heritage Museum & VIC	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82	7,568.82
005720	W4Q3 - Maidenwell Toilet Upgrade	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
	<b>Sub Activity Subtotal</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>
<b>Parks - Kingeroy</b>											
005760	Mt Wombai-BBQ Replacement	805.00	805.00	805.00	805.00	805.00	805.00	805.00	805.00	805.00	805.00
005869	Lockall Rencelors-Apex Park-Kingeroy	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
005937	W4Q4 - Kingeroy - Memorial Park Softball	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
005968	W4Q4 - Kingeroy-Apex Park-Park Furniture	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00	30,500.00
006018	CP - Kroy Apex Park-Carpark, Path & Palm	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00
006019	CP - Kroy Memorial Pk-Garden Bed Repl	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
006020	CP - Kroy - Lions Park-Playgrounds, Paths	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
006024	DCP - Kingeroy - Apex Park-Lookost Refit	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00	258,500.00
	<b>Sub Activity Subtotal</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>
<b>Parks - Nanango</b>											
005985	W4Q4 - Nanango-Frontier Park-Playground	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
005986	W4Q4 - Ngo Butter Factory PK-Playground	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
005960	W4Q4 - Nanango-Peg McCellum Pk-Playgr	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
005981	W4Q4 - Nanango-Scott Street Carpark Sha	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
006021	DCP - Nanango - Butter Factory Park-Shad	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00
006023	DCP - Nanango - Frontier Park - Shade	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00	42,500.00
	<b>Sub Activity Subtotal</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>425,000.00</b>
<b>Parks - Blackbutt</b>											
005762	Bemarrah-Playground & Softball	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00
005760	Blackbutt-Les Muller Park-Equipment	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
006026	DCP - Blackbutt-State Park Shade Shelter	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
	<b>Sub Activity Subtotal</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>	<b>85,560.00</b>

Approved by Council

Dept	Project / Description	2020/2021 Approved Budget	1/1/2020 (ytd) 1/1/2020 (ytd) Adjustments	Total Available Budget	2020/2021 Actual	2020/2021 Balance	2020/2021 Commitments	2020/2021 Expenditure	2020/2021 Commitments
<b>Parks - Womala</b>									
005974	W4Q4-Womala-Coronation Park	400,000.00		400,000.00					
005989	W4Q4-Womala-State Park Upgrade	50,000.00		50,000.00				968.24	
	<b>Sub-Activity Subtotal</b>	<b>150,000.00</b>		<b>150,000.00</b>				<b>968.24</b>	
			22,000.00	22,000.00			17,000.00		17,000.00
	<b>Sub-Activity Subtotal</b>	<b>65,000.00</b>		<b>65,000.00</b>			<b>33,596.40</b>		<b>33,596.40</b>
	<b>Streetscaping</b>	<b>65,000.00</b>		<b>65,000.00</b>			<b>33,596.40</b>		<b>33,596.40</b>
006023	DCP-Namango-Sheetpiles Refurbishment	65,000.00		65,000.00			33,596.40		33,596.40
	<b>Sub-Activity Subtotal</b>	<b>65,000.00</b>		<b>65,000.00</b>			<b>33,596.40</b>		<b>33,596.40</b>
<b>General</b>									
005847	Building Condition Priorities		1,354,526.24	1,354,526.24					
005915	Murgon Shops - Remove Asbestos		70,000.00	70,000.00				24,490.00	
005919	Boorooma Heritage Tank Stand & Replat		3,737.27	3,737.27					
005945	W4Q4-Regional-Roof Replacements	220,000.00		220,000.00			181,981.59		122,862.93
005966	W4Q4-Regional-Repairing	230,000.00		230,000.00			11,561.82		12,014.82
005987	W4Q4-Regional-Replace Flooring	450,000.00		450,000.00			78,702.36		94,988.91
005988	W4Q4-Regional-Security System	175,000.00		175,000.00					4,292.50
006237	Property-198 Kingooy Street, Kingooy						6,596.00		6,596.00
	<b>Sub-Activity Subtotal</b>	<b>775,000.00</b>	<b>1,428,263.51</b>	<b>2,203,263.51</b>			<b>278,821.77</b>	<b>86,368.37</b>	<b>365,190.14</b>
	<b>Activity Total</b>	<b>5,885,000.00</b>	<b>1,751,821.69</b>	<b>7,636,821.69</b>		<b>958,340.34</b>	<b>669,310.56</b>	<b>1,925,650.90</b>	
<b>Offices - ICT</b>									
1000379	Computer Infrastructure & Upgrade	455,000.00		455,000.00			446,335.14		446,335.14
000361	Server Hardware	435,000.00		435,000.00			10,241.37		53,176.05
000382	Photocopiers & Printers	30,000.00		30,000.00					1,611.12
006062	Microwave Radio & Hardware	85,000.00		85,000.00			80,660.00		90,660.00
006063	MS Cloud Provisioning	75,000.00		75,000.00			5,870.00		46,627.85
006234	Phantom Pro RTK and Base Station								9,610.41
	<b>Sub-Activity Subtotal</b>	<b>480,000.00</b>		<b>480,000.00</b>			<b>252,908.51</b>	<b>95,113.66</b>	<b>348,020.37</b>
	<b>Activity Total</b>	<b>480,000.00</b>		<b>480,000.00</b>			<b>252,908.51</b>	<b>95,113.66</b>	<b>348,020.37</b>
<b>Fleet</b>									
100212	Plant & Fleet Management		396,975.47	396,975.47					396,975.47
005062	Plant and Fleet Replacement 18-19 FY		920,235.12	920,235.12			1,262.66		1,022,479.59
005824	Plant and Fleet Replacement 2019-20						717,212.37		788,245.19
006057	Plant and Fleet Replacement 2020/2021								
	<b>Sub-Activity Subtotal</b>	<b>2,315,000.00</b>	<b>1,317,210.59</b>	<b>3,632,210.59</b>			<b>1,184,495.03</b>	<b>1,490,490.82</b>	<b>2,208,995.85</b>
	<b>Activity Total</b>	<b>2,315,000.00</b>	<b>1,317,210.59</b>	<b>3,632,210.59</b>			<b>1,184,495.03</b>	<b>1,490,490.82</b>	<b>2,208,995.85</b>



Year	Project/Initiative	Eligible Budget	2020-2021 Budget	2020-2021 Actual	2020-2021 Variance	2020-2021 Commitment	2020-2021 Expenditure	2020-2021 Balance	2020-2021 Commitment	2020-2021 Expenditure	2020-2021 Balance	2020-2021 Commitment	2020-2021 Expenditure	2020-2021 Balance
0061181	RTRD-SE Nanganog-Ola Yamaman Rd-GR		85,000.00			85,000.00		85,000.00			85,000.00			113,542.24
0061180	RTRD-Benair-Reedy Creek Rd-GR		276,000.00			276,000.00		276,000.00			276,000.00			227,566.59
006121	LRC-Muranggo-Rural Rd-GR		378,000.00			378,000.00		378,000.00			378,000.00			9,816.82
006122	RTRD-Neungna-Ryan Reagon Rd-GR		107,000.00			107,000.00		107,000.00			107,000.00			86,233.07
006123	RTRD-Bailogie-Seiler Rd-GR		75,000.00			75,000.00		75,000.00			75,000.00			124,174.63
006104	RTRD-Kingaro-Ushies Rd-GR		54,000.00			54,000.00		54,000.00			54,000.00			86,499.78
006126	RTRD-Charleston-Western Rd-GR		90,000.00			90,000.00		90,000.00			90,000.00			82,345.56
006126	RTRD-Woodroffe-West Woodroffe Rd-GR		300,000.00			300,000.00		300,000.00			300,000.00			97,301.57
006127	RTR-Charapah-Burni Rd-GR		21,000.00			21,000.00		21,000.00			21,000.00			172,046.59
006128	Boole-Harolds Rd-GR		39,000.00			39,000.00		39,000.00			39,000.00			320,553.96
006129	Hodleigh-Lucas Rd-GR		49,000.00			49,000.00		49,000.00			49,000.00			508.18
006130	Quenne-Montford Rd-GR		81,000.00			81,000.00		81,000.00			81,000.00			
006131	Boole-Nystrom Rd-GR		15,000.00			15,000.00		15,000.00			15,000.00			
006132	Hivesville-Oberles Rd-GR		8,000.00			8,000.00		8,000.00			8,000.00			4,436.43
006133	Neungna-Tarong Yamaman Rd-GR		478,994.00			478,994.00		478,994.00			478,994.00			10,279.70
006134	Benair-Williams Rd-GR		400,000.00			400,000.00		400,000.00			400,000.00			4,436.43
006135	Gravel Resheeting 2021		478,994.00			478,994.00		478,994.00			478,994.00			13,419.38
Sub-Activity Subtotal			4,089,994.00	205,264.37		4,295,258.37		4,275,298.37	708,826.75		1,188,475.11			1,886,505.86
<b>Pavement Works</b>														
006176	Miaqara Road (Wind Farm)		4,000,000.00			4,000,000.00		4,000,000.00			4,000,000.00			1,636,641.85
006351	Old Esk Road-Burman Seal			190,000.00		190,000.00		190,000.00			190,000.00			1,655,423.79
006562	Kingaro-Steinhuis Street-Upgrade			160,037.48		160,037.48		160,437.18			160,437.18			237,977.33
006589	TIDS-Coolahua-Peterson Drive-Windmill/St		473,826.00			473,826.00		473,826.00			473,826.00			101,292.11
006590	Bunya Avenue		950,000.00			950,000.00		950,000.00			950,000.00			84,178.47
006592	Kingaro-Alford Street-Carpark		600,000.00			600,000.00		600,000.00			600,000.00			118,592.90
006180	Boreside-Niagara Rd-Seal		100,000.00			100,000.00		100,000.00			100,000.00			166,357.00
006181	DCP-Prison-Hour St-Kendal-Charmel Upgr		60,000.00			60,000.00		60,000.00			60,000.00			
006182	DCP-Murgen-Burtons Lane-Upgrade		50,000.00			50,000.00		50,000.00			50,000.00			427,130.00
006183	DCP-Wendai-Dingo Creek Carpark Upgrac		75,000.00			75,000.00		75,000.00			75,000.00			545.60
006184	Kingaro-Favremet Rehabilitation		500,000.00			500,000.00		500,000.00			500,000.00			64,164.04
006185	Nanganog-Merces-Springale-Biggs Rd-Upgrade		98,000.00			98,000.00		98,000.00			98,000.00			16,277.36
006186	Blackburn OSD-Disability Parking Upgrade		30,000.00			30,000.00		30,000.00			30,000.00			2,584.58
006187	Nanganog Butter Factory-Disability Parking		50,000.00			50,000.00		50,000.00			50,000.00			
006188	Kingaro/Wondal-Bunya Hwy-Medical Upgrac		1,024,000.00			1,024,000.00		1,020,000.00			1,020,000.00			1,495.00
006189	STP-Wheatlands School Set Down		150,000.00			150,000.00		150,000.00			150,000.00			4,313.66
006190	STP-Murgen-High School Pedestrian Reli		75,000.00			75,000.00		75,000.00			75,000.00			
006191	Roy-Burton Carpark Upgrade		75,000.00			75,000.00		75,000.00			75,000.00			
006208	Murgen-OSD Stormwater			350,437.48		350,437.48		350,437.48			350,437.48			2,929,265.75
Sub-Activity Subtotal			7,517,826.00	350,437.48		7,868,263.48		7,868,263.48	703,751.10		2,226,550.65			2,929,265.75

Code	Project/Location	2020/2021 Budget	2020/2021 Actual	2020/2021 Variance	2020/2021 Balance	2020/2021 Commitment	2020/2021 Available	2020/2021 Total
<b>Footpaths &amp; Cycleway</b>								
100671	Murgon-CBD Footpath Stage 2	150,000.00	276,579.61	-428,879.61	428,879.61	136,300.94	267,212.13	-406,002.67
100672	Hully Street Wondal Footpath TDS	34,000.00	776.70	33,223.30	776.70	27,064.09	4,112.22	7,767.00
100726	TDS-Kingaroy-Markwell St Footpath	37,000.00	37,000.00	0.00	37,000.00	3,667.46	2,227.05	31,176.31
100698	TDS-Memunga-Burnett St/Drayton St/FP	10,000.00	10,000.00	0.00	10,000.00	1,316.10	11,033.06	6,924.60
100610	DCP-Memunga-Footpath	98,000.00	98,000.00	0.00	98,000.00	3,000.00	31,261.32	12,853.24
1006102	TDS-Kingaroy-Kingaroy/Barkers Creek Rd/FP	51,000.00	51,000.00	0.00	51,000.00	961.36	6,207.92	14,263.32
1006103	TDS-Kingaroy-Oliver Bond St Footpath	47,000.00	47,000.00	0.00	47,000.00	33,774.08	14,068.15	47,842.24
1006104	TDS-Kingaroy-Ilesmanns Rd Footpath	26,000.00	26,000.00	0.00	26,000.00	75,950.90	13,477.60	89,428.49
1006105	DCP-Kumbia-Bell St Footpath	150,000.00	150,000.00	0.00	150,000.00	7,002.20	690.00	7,692.20
1006106	SBRC-Minor Footpath Replacements	590,000.00	590,000.00	0.00	590,000.00	180,301.69	142,891.38	323,183.07
1006107	Blackout CBD Footpath	500,000.00	500,000.00	0.00	500,000.00	-	-	-
1006207	Murgon-CBD Footpath Stage 3	1,752,000.00	279,656.31	2,031,656.31	2,031,656.31	472,420.50	473,907.52	946,328.02
<b>Sub-Activity Subtotal</b>		<b>1,752,000.00</b>	<b>279,656.31</b>	<b>2,031,656.31</b>	<b>2,031,656.31</b>	<b>472,420.50</b>	<b>473,907.52</b>	<b>946,328.02</b>
<b>Bitumen Resealing</b>								
1006136	TDS-Slatworth-Bank Creek Rd Reseal	21,120.00	21,120.00	0.00	21,120.00	14,909.11	17,376.34	32,288.26
1006137	TDS-Abbeystead-Basin Rd Reseal	50,380.00	50,380.00	0.00	50,380.00	23,670.89	6,460.31	32,131.20
1006139	TDS-Silverdale-Beers Rd - Reseal	4,620.00	4,620.00	0.00	4,620.00	67.38	2,861.84	2,729.22
1006140	TDS-Taalinga-Booneme-Ellesmere Rd Reseal	42,240.00	42,240.00	0.00	42,240.00	32,116.56	9,282.99	41,399.54
1006141	TDS-Memunga-Comdale Rd Reseal	78,100.00	78,100.00	0.00	78,100.00	50,974.43	10,571.01	61,545.44
1006142	TDS-Abbeystead-Orlendis Rd Reseal	61,600.00	61,600.00	0.00	61,600.00	47,599.31	25,182.59	72,761.90
1006143	TDS-Greenview-Cushman Rd Reseal	16,370.00	16,370.00	0.00	16,370.00	23,886.93	7,878.90	30,566.83
1006144	TDS-Kingaroy-Ecenvale North Rd Reseal	20,064.00	20,064.00	0.00	20,064.00	16,109.89	6,983.62	24,893.71
1006145	TDS-Kingaroy-Edenvale South Rd Reseal	86,472.00	86,472.00	0.00	86,472.00	61,166.21	12,493.51	63,659.72
1006146	TDS-Boole-Faughans Rd Reseal	32,472.00	32,472.00	0.00	32,472.00	24,786.08	8,865.93	28,452.01
1006147	TDS-Boole-Faulkner Rd Reseal	12,870.00	12,870.00	0.00	12,870.00	8,183.86	4,882.04	13,075.90
1006148	LRCH-Hivesville-Gayndah Hivesville Rd Reseal	167,867.00	167,867.00	0.00	167,867.00	119,018.55	16,908.19	135,926.74
1006149	TDS-Kingaroy-Genz Rd Reseal	40,040.00	40,040.00	0.00	40,040.00	31,277.02	2,983.00	34,260.10
1006150	TDS-Nanango-Greenwood Creek Rd Reseal	45,760.00	45,760.00	0.00	45,760.00	35,241.61	2,711.23	37,952.84
1006151	TDS-Hivesville-Gwen St Reseal	950.00	950.00	0.00	950.00	2,140.34	4,348.38	6,288.72
1006152	TDS-Boole-Harolds Rd Reseal	19,888.00	19,888.00	0.00	19,888.00	17,199.43	12,209.55	29,408.96
1006153	TDS-Murgon-Heading St Reseal	13,700.00	13,700.00	0.00	13,700.00	4,174.85	5,017.52	8,792.37
1006154	TDS-Hivesville-Johnson St Reseal	4,510.00	4,510.00	0.00	4,510.00	3,928.21	4,519.94	5,448.15
1006155	LRCH-Maldenwell-King Rd Reseal	22,176.00	22,176.00	0.00	22,176.00	17,639.13	9,260.10	25,899.26
1006156	LRCH-Kirilymore-Kirilymore School Rd Reseal	16,790.00	16,790.00	0.00	16,790.00	14,051.74	5,535.10	19,596.84
1006158	LRCH-Timooora-Marginussens Rd Reseal	7,150.00	7,150.00	0.00	7,150.00	-	-	-
1006159	LRCH-Mannum-Mannum Rd Reseal	14,256.00	14,256.00	0.00	14,256.00	13,547.54	6,736.57	20,284.11
1006160	LRCH-Cushman-McAllisters Rd Reseal	76,230.00	76,230.00	0.00	76,230.00	64,784.04	14,310.12	69,102.16
1006161	LRCH-Kingaroy-Moonya St Reseal	33,449.00	33,449.00	0.00	33,449.00	11,736.74	4,221.73	16,958.47
1006162	LRCH-MP-Creek-MP Creek Rd Reseal	36,000.00	36,000.00	0.00	36,000.00	12,243.35	8,477.93	20,724.18
1006163	LRCH-Speedwell-Okeden/Bjanda Rd Reseal	24,112.00	24,112.00	0.00	24,112.00	18,336.49	17,164.64	35,621.13
1006163	LRCH-Speedwell-Okeden/Bjanda Rd Reseal	66,000.00	66,000.00	0.00	66,000.00	52,066.26	11,462.39	63,528.65

Code	Project Description	2020-2021 Budget	2020-2021 Actual	2020-2021 Variance	2020-2021 Commitment	2020-2021 Expenditure	2020-2021 Balance	2020-2021 Conditional Commitment
100723	006164 LRC-Nanango-Racecourse Rd-Reseal	30,000.00	30,000.00	-	12,067.39	3,697.26	15,754.66	
100723	006165 LRC-Shawville-Range Rd-Reseal	44,000.00	44,000.00	-	41,556.34	28,995.55	76,554.89	
100726	006166 TIDS-Murrumbidgee-Rural Rd-Reseal	3,100.00	3,100.00	-	616.12	32,764.22	3,319.34	
100723	006167 LRC-Murrumbidgee-Silverleaf Rd-Reseal	85,712.00	85,712.00	-	54,727.07	22,412.48	77,139.55	
100723	006168 LRC-Boole-Smith Rd-Reseal	79,200.00	79,200.00	-	47,766.84	5,934.39	63,721.23	
100723	006169 LRC-Abbeywood-Specialist/Abbeywood Rd	103,483.00	103,483.00	-	89,564.76	31,089.17	100,643.93	
100723	006170 LRC-Shawville-Stewart Rd-Reseal	54,240.00	54,240.00	-	43,963.07	9,779.47	53,162.54	
100726	006171 TIDS-Hivesville-Starr St-Reseal	3,561.00	3,561.00	-	3,748.73	5,114.56	5,163.29	
100726	006172 TIDS-Hivesville-Vaughan St-Reseal	1,426.00	1,426.00	-	1,426.00	2,044.27	4,462.15	
100723	006174 LRC-Moffatdale-Vendell Rd-Reseal	38,500.00	38,500.00	-	41,602.53	20,148.91	61,751.44	
100723	006175 LRC-Moffatdale-Waterloo Dr-Reseal	17,248.00	17,248.00	-	10,195.42	3,960.79	13,856.21	
100726	006176 TIDS-Hivesville-Widb St-Reseal	11,640.00	11,640.00	-	12,973.05	9,717.54	7,680.59	
100723	006177 LRC-Condobrook-Weena Rd-Reseal	14,560.00	14,560.00	-	12,162.31	2,946.15	15,130.46	
100217	006178 Bitumen Seal Various Roads	189,833.00	189,833.00	-	233,998.00	12,795.82	12,795.82	
100726	006179 TIDS-Kingaroy-Bunya Highway-Reseal	17,160.00	17,160.00	-	17,150.00	2,767.09	6,301.57	
<b>Sub Activity Subtotal</b>		<b>1,663,042.00</b>	<b>1,663,042.00</b>	<b>-</b>	<b>1,046,922.74</b>	<b>392,237.19</b>	<b>1,438,859.90</b>	
<b>General</b>								
100499	005499 Town Entry Signs	100,000.00	100,000.00	-	99,400.00	8,500.00	42,000.00	
100672	005716 Nanango-Binckley Street Drainage	4,038.36	4,038.36	-	4,038.36	4,038.36	4,038.36	
<b>Sub Activity Subtotal</b>		<b>104,038.36</b>	<b>104,038.36</b>	<b>-</b>	<b>104,038.36</b>	<b>7,538.36</b>	<b>46,038.36</b>	
<b>Urban Drainage</b>								
100215	006195 Regional-Minor Drainage Replacements	28,800.00	28,800.00	-	25,800.00	7,086.45	7,086.45	
100723	006196 LRC-Kingaroy-Afford Street Drainage	275,000.00	275,000.00	-	275,000.00	-	-	
100215	006197 Murrumbidgee St South Drainage	120,000.00	120,000.00	-	120,000.00	9,09.09	1,486.15	
100215	006198 Wondalk-Burnsford St Drainage	70,000.00	70,000.00	-	70,000.00	-	-	
100215	006199 Nanango-Gipps St Drainage	70,000.00	70,000.00	-	70,000.00	9,09.09	9,486.15	
<b>Sub Activity Subtotal</b>		<b>560,800.00</b>	<b>560,800.00</b>	<b>-</b>	<b>560,800.00</b>	<b>1,818.18</b>	<b>10,886.76</b>	
<b>Activity Total</b>		<b>22,482,662.00</b>	<b>22,482,662.00</b>	<b>-</b>	<b>14,485.52</b>	<b>3,395,418.53</b>	<b>8,254,191.72</b>	
<b>Water Services</b>								
<b>KTP</b>								
100710	006046 KTP-Afford-St Youngman-Clendon St-WM	600,000.00	600,000.00	-	600,000.00	15,518.07	30,893.33	
100710	006047 KTP-Afford St (Clendon - Short St)-WM	15,518.07	15,518.07	-	15,518.07	15,365.26	30,893.33	
100710	006048 KTP-Kingaroy (Afford - Hely St)-WM	15,518.07	15,518.07	-	15,518.07	15,365.26	30,893.33	
100710	006049 KTP-Hely (Kingaroy - Clendon St)-WM	15,518.07	15,518.07	-	15,518.07	15,365.26	30,893.33	
100710	006050 KTP-Hely St (Clendon - Youngmans St)-WM	15,518.07	15,518.07	-	15,518.07	15,365.26	30,893.33	
100710	006051 KTP-Clendon St (Afford to Hely St)-WM	300,000.00	300,000.00	-	300,000.00	15,518.06	30,893.32	
<b>Sub Activity Subtotal</b>		<b>1,106,000.00</b>	<b>1,106,000.00</b>	<b>-</b>	<b>1,100,000.00</b>	<b>92,108.40</b>	<b>185,756.34</b>	

Code	Project Description	2020/2021 Approved Budget	01/01/2020 YTD Budget	YTD Months to Date	Total Available to Date	Commitment	Expenditure	Balance
<b>Water - General Oper</b>								
006830	Regional Arc Flash Compliance-Water		125,000.00		125,000.00		47,342.36	47,342.36
006061	Orana Reservoir Platform	950,000.00			950,000.00		94,882.94	44,892.94
000602	Woorolli Reservoir	150,000.00			150,000.00	24,765.73	1,594.78	26,359.51
000603	Murgon Reservoirs-Pipeline	150,000.00			150,000.00	388,159.28	2,899.60	271,058.88
	<b>Sub-Activity Subtotal</b>	<b>450,000.00</b>	<b>125,000.00</b>		<b>575,000.00</b>	<b>282,915.01</b>	<b>96,488.68</b>	<b>369,404.65</b>
<b>Water - Murgon</b>								
004306	KWIS - Burnett St Water Main Replacement						638.47	638.47
004311	KWIS - West St Water Main Replacement						1,668.77	1,668.77
005315	Kingaroy-Orana Reservoir-Roof Replace		665,514.51		665,514.51	299,686.65	323,904.51	623,591.16
005406	KWIS-Youngman Street (Hay to Avoca)						8,366.33	8,366.33
005471	KWIS-Toomey St (Youngman to William W)						705.41	4,020.44
005472	KWIS-Youngman St (Vennem to Di PS) Wf						335.41	335.41
005473	KWIS-Knight St (Railway to Hodge) Wf						384.32	984.42
005547	Gordonbrook WTP - Post-Com Contract Wc		67,603.79		67,603.79	85,571.38	174,942.04	268,513.42
006054	Water Meter Replacement Program - 20/21	100,000.00			100,000.00		39,768.50	39,768.50
006060	Gordonbrook Dam A/C Design Works	200,000.00			200,000.00	69,651.20		69,651.20
006063	KWIS-WMR-Youngman St/Nth	175,000.00			175,000.00	4,345.45	103,421.02	107,966.47
006064	KWIS-WMR-Been St	100,000.00			100,000.00	959.09		959.09
	<b>Sub-Activity Subtotal</b>	<b>575,000.00</b>	<b>733,118.30</b>		<b>1,308,118.30</b>	<b>471,678.77</b>	<b>638,002.22</b>	<b>1,109,860.99</b>
<b>Water - Proston</b>								
006068	Murgon-ACM Replacement	900,000.00			900,000.00	19,530.00	1,085.44	50,615.44
	<b>Sub-Activity Subtotal</b>	<b>900,000.00</b>			<b>900,000.00</b>	<b>19,530.00</b>	<b>1,085.44</b>	<b>20,816.44</b>
<b>Water - Proston</b>								
006065	Proston-SCADA Platform Update	350,000.00			350,000.00	13,383.51	5,800.00	18,183.51
006069	Proston-ACM Replacement	175,000.00			175,000.00	521,772.73	28,038.97	145,808.70
	<b>Sub-Activity Subtotal</b>	<b>425,000.00</b>			<b>425,000.00</b>	<b>134,156.24</b>	<b>33,838.97</b>	<b>167,992.21</b>
<b>Water - Wandal</b>								
005318	Wandal-Scott St Reservoir-Roof		183,631.39		183,631.39	11,787.50	414,312.28	426,098.78
005056	Wandal-SCADA Platform Update	50,000.00			50,000.00	5,202.44		6,202.44
006060	WWWS-WMR-Hay St (Hodgkinson)	300,000.00			300,000.00	454.95	2,283.88	2,738.43
	<b>Sub-Activity Subtotal</b>	<b>350,000.00</b>	<b>183,631.39</b>		<b>533,631.39</b>	<b>18,444.89</b>	<b>416,596.16</b>	<b>435,040.65</b>
	<b>Activity Total</b>	<b>3,000,000.00</b>	<b>1,041,743.69</b>		<b>4,041,743.69</b>	<b>1,028,832.91</b>	<b>1,276,860.41</b>	<b>2,308,493.32</b>
<b>Wastewater Services</b>								
<b>Wastewater - General</b>								
005325	Regional-Arc Flash Compliance Wastewat		125,000.00		125,000.00		6,164.28	71,782.93
005326	Update Scada/Cyber Security		99,026.50		99,026.50	74,000.00		74,000.00
	<b>Sub-Activity Subtotal</b>		<b>224,026.50</b>		<b>224,026.50</b>	<b>80,164.28</b>	<b>65,998.35</b>	<b>145,782.93</b>

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Project / Description	2020/2021 Approved Budget	2019/2020 WIP / In Progress	2019/2020 WIP / In Progress Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
<b>Water - Kingaro</b>							
004904 Mains & Manholes - Network Renewals Krc		59,940.38		59,940.38	365,189.55	127,716.94	483,976.49
006095 WWWT - Sewer Replacement Works	2,385,000.00		3,385,000.00	2,385,000.00	15,000.00	200.00	15,200.00
<b>Sub Activity Subtotal</b>	<b>2,385,000.00</b>	<b>59,940.38</b>	<b>3,385,000.00</b>	<b>2,484,940.38</b>	<b>381,189.55</b>	<b>127,916.94</b>	<b>509,176.49</b>
<b>Water - Murgon</b>							
004905 Mains & Manholes - Network Renewals		535,724.27		535,724.27	169,166.75	315,348.67	484,507.62
<b>Sub Activity Subtotal</b>		<b>535,724.27</b>		<b>535,724.27</b>	<b>169,166.75</b>	<b>315,348.67</b>	<b>484,507.62</b>
<b>Water - Nangan</b>							
004906 Mains and Manholes - Network Renewals		655,795.09		655,795.09	485,036.80	360,663.36	843,719.16
005327 WWTP Reconfiguration - Nangan						307.82	307.82
006066 WWWT - Sewer Replacement Works	1,050,000.00		1,050,000.00	1,050,000.00	9,127.55	799,897.32	799,897.32
<b>Sub Activity Subtotal</b>	<b>1,050,000.00</b>	<b>655,795.09</b>	<b>1,050,000.00</b>	<b>1,705,795.09</b>	<b>494,164.35</b>	<b>1,151,750.95</b>	<b>1,643,914.30</b>
<b>Water - Wondul</b>							
004907 Mains & Manholes - Network Renewal Wond		456,881.39		456,881.39	59,108.55	27,988.77	87,076.32
005166 Wondul-Recycled Water Plant Upgrade		338,243.53		338,243.53	81,480.46	222,587.03	314,047.49
006064 Wondul-SCADA-SIP/WWTP	300,000.00		300,000.00	300,000.00	30,430.00		30,430.00
<b>Sub Activity Subtotal</b>	<b>300,000.00</b>	<b>795,224.92</b>		<b>1,095,224.92</b>	<b>181,079.01</b>	<b>250,536.80</b>	<b>431,913.81</b>
<b>Activity Total</b>	<b>3,735,000.00</b>	<b>2,310,711.16</b>		<b>6,045,711.16</b>	<b>1,303,764.94</b>	<b>1,911,211.91</b>	<b>3,214,996.85</b>
<b>Waste Management - R</b>							
006488 Kingaroy Landfill Land Acquisition		9,919.64		9,919.64	9,919.64	5,000.00	14,919.64
005850 Maldenwell Transfer Station	350,000.00		350,000.00	350,000.00			
<b>Sub Activity Subtotal</b>	<b>350,000.00</b>	<b>9,919.64</b>		<b>359,919.64</b>	<b>9,919.64</b>	<b>5,000.00</b>	<b>14,919.64</b>
<b>Activity Total</b>	<b>350,000.00</b>	<b>9,919.64</b>		<b>359,919.64</b>	<b>9,919.64</b>	<b>5,000.00</b>	<b>14,919.64</b>
<b>Land</b>							
006937 Lot 101 SP25227						37,330.77	37,330.77
006938 Lot 101 on SP 272306						11,566.71	11,566.71
<b>Sub Activity Subtotal</b>						<b>48,897.48</b>	<b>48,897.48</b>
<b>Activity Total</b>						<b>48,897.48</b>	<b>48,897.48</b>
<b>Subtotal Capital Expenditure</b>	<b>38,228,662.00</b>	<b>7,370,809.29</b>	<b>244,465.00</b>	<b>45,843,936.29</b>	<b>7,665,667.90</b>	<b>10,451,340.91</b>	<b>18,118,038.81</b>

**3.2.3 Right of Use Assets**

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

**3.2.4 Intangible Assets**

Council's water allocation and computer software currently make up the intangible asset balance.

**3.3 Liabilities**

**3.3.1 Trade and other Payables**

Trade and Other Payables is made-up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

**3.3.2 Borrowings**

All Council borrowings are with the Queensland Treasury Corporation (QTC). During September, Council paid its annual debt service payment to QTC which reduced the carrying value of borrowings in the balance sheet. The balance as at 25 November 2020 was \$32,670,644 made-up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 571,534
Finance	\$ 919,640
Property	\$ 873,769
Economic Development	\$ 362,678
Environment & Waste	\$ 698,351
Infrastructure	\$ 11,091,428
Water & Wastewater	\$ 18,153,244
<b>Total</b>	<b>\$ 32,670,644</b>

**3.3.3 Lease Liabilities**

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has 3 lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

**3.3.4 Provisions**

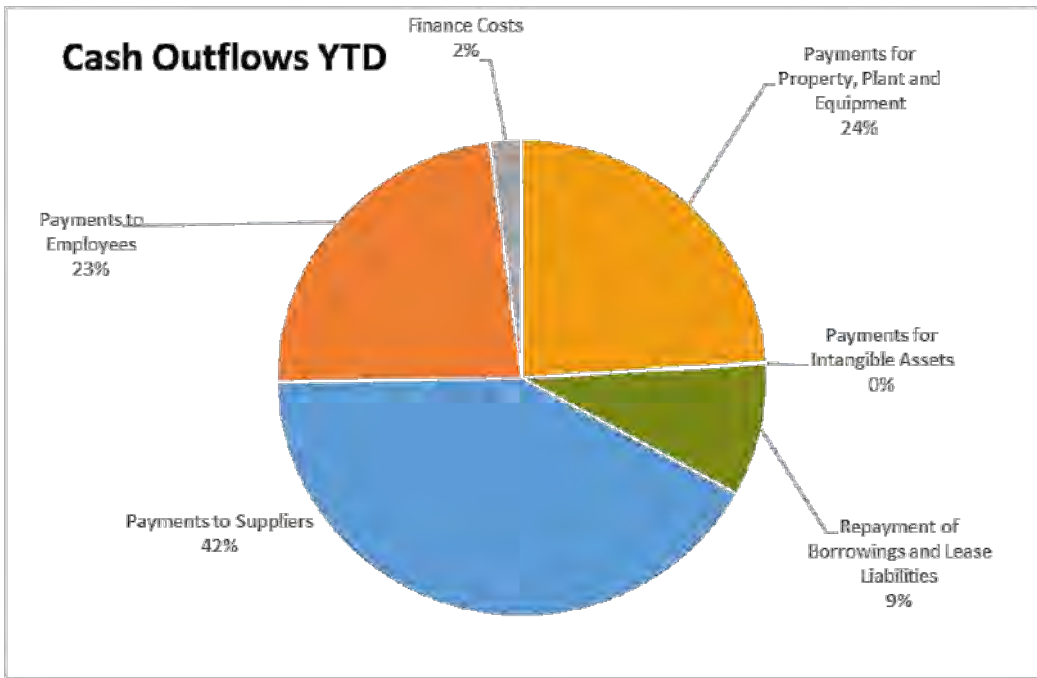
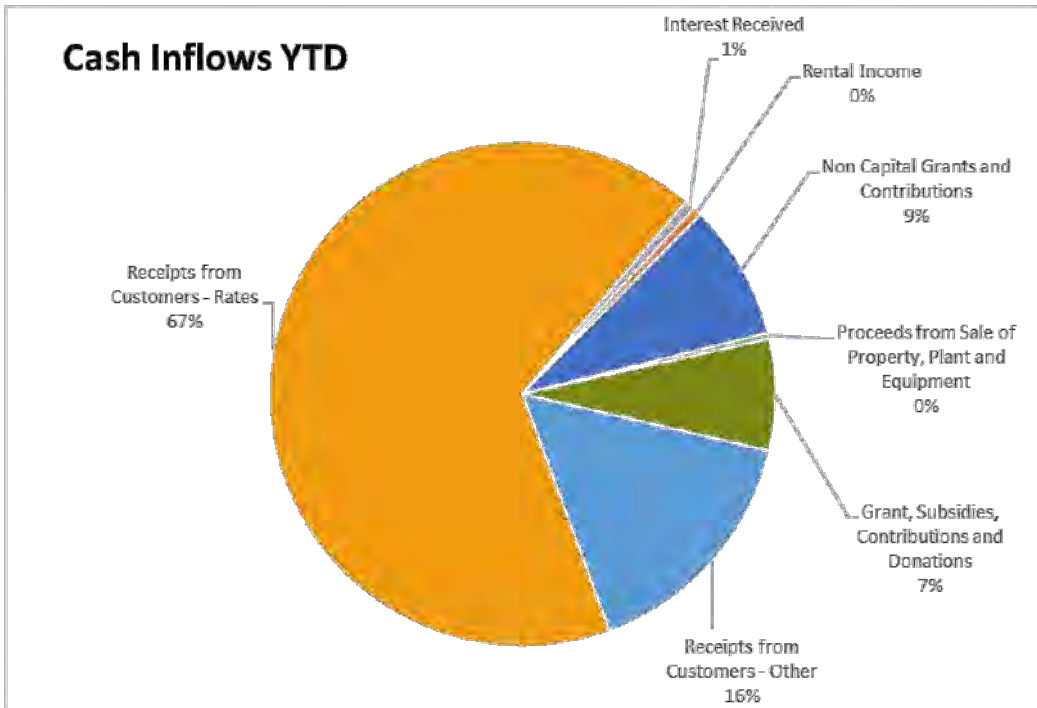
Provisions are made-up of landfill and gravel pit expected restoration costs and employee long service leave.

**3.3.5 Other Liabilities**

Other liabilities are made-up of the State Waste Levy payment received in advance.

**4.0 Interim Cash Flow**

<b>Monthly Cashflow</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>YTD</b>
<b>Cash Flows from Operating Activities</b>						
Receipts from Customers	\$3,771,986	\$2,774,236	\$19,460,649	\$3,314,673	\$1,616,646	\$30,938,190
Payments to Suppliers and Employees	(\$9,997,627)	(\$2,983,034)	(\$5,743,568)	(\$4,815,117)	(\$4,327,326)	(\$27,856,671)
	(\$6,215,641)	(\$208,797)	\$13,717,081	(\$1,500,445)	(\$2,710,680)	\$3,081,519
Interest Received	\$65,992	\$28,855	\$77,439	\$64,128	\$7,297	\$248,711
Rental Income	\$38,456	\$33,680	\$57,900	\$30,917	\$50,826	\$211,779
Non-Capital Grants and Contributions	\$1,500	\$823,981	\$878,990	\$366,225	\$1,181,775	\$3,252,471
Finance Costs	(\$182,233)	(\$182,497)	(\$174,334)	(\$179,571)	(\$164,654)	(\$883,290)
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>(\$6,291,926)</b>	<b>\$495,222</b>	<b>\$14,557,076</b>	<b>(\$1,218,746)</b>	<b>(\$1,635,436)</b>	<b>\$5,906,190</b>
<b>Cash Flows from Investing Activities</b>						
Payments for Property, Plant and Equipment	(\$542,121)	(\$2,044,282)	(\$1,942,499)	(\$3,668,605)	(\$2,104,421)	(\$10,301,928)
Payments for Intangible Assets	(\$25,130)	-	(\$5,228)	(\$13,723)	(\$9,802)	(\$53,883)
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-
Proceeds from Sale of Property, Plant and Equipment	\$15,081	\$112,500	\$11,636	-	-	\$139,217
Grant, Subsidies, Contributions and Donations	\$1,655,000	-	\$84,635	\$906,233	\$17,453	\$2,663,321
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>\$1,102,831</b>	<b>(\$1,931,782)</b>	<b>(\$1,851,456)</b>	<b>(\$2,776,094)</b>	<b>(\$2,096,770)</b>	<b>(\$7,553,272)</b>
<b>Cash Flows from Financing Activities</b>						
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-
Repayment of Borrowings and Leasing Liabilities	\$139,688	\$139,688	(\$4,397,081)	\$128,499	\$124,354	(\$3,864,852)
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>\$139,688</b>	<b>\$139,688</b>	<b>(\$4,397,081)</b>	<b>\$128,499</b>	<b>\$124,354</b>	<b>(\$3,864,852)</b>
<b>Cash and Cash Equivalents at the Beginning of the Period</b>	<b>\$47,404,602</b>	<b>\$42,355,195</b>	<b>\$41,058,323</b>	<b>\$49,366,861</b>	<b>\$45,500,520</b>	<b>\$47,404,602</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents Held</b>	<b>(\$5,049,407)</b>	<b>(\$1,296,873)</b>	<b>\$8,308,539</b>	<b>(\$3,866,341)</b>	<b>(\$3,607,851)</b>	<b>(\$5,511,934)</b>
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>\$42,355,195</b>	<b>\$41,058,323</b>	<b>\$49,366,861</b>	<b>\$45,500,520</b>	<b>\$41,892,669</b>	<b>\$41,892,669</b>
Restricted Cash	\$28,554,270	\$28,554,270	\$26,385,609	\$24,975,157	\$24,637,819	\$24,637,819
<b>Cash Available for Use</b>	<b>\$13,800,925</b>	<b>\$12,504,053</b>	<b>\$22,981,252</b>	<b>\$20,525,363</b>	<b>\$17,254,849</b>	<b>\$17,254,849</b>



### 5.0 Interim Changes in Equity

	<i>Jul-20</i>	<i>Aug-20</i>	<i>Sep-20</i>	<i>Oct-20</i>	<i>Nov-20</i>	<i>YTD</i>
	\$	\$	\$	\$	\$	\$
<b>Asset Revaluation Surplus</b>						
Opening Balance	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684
Incl/(dec) in asset revaluation surplus	-	-	-	-	-	-
<b>Closing Balance</b>	<b>427,453,684</b>	<b>427,453,684</b>	<b>427,453,684</b>	<b>427,453,684</b>	<b>427,453,684</b>	<b>427,453,684</b>
<b>Retained Surplus</b>						
Opening Balance	426,494,028	423,171,118	444,590,663	437,528,804	434,584,468	426,494,028
Net Result	- 3,322,910	21,419,545	- 7,061,859	- 2,944,336	- 3,794,235	4,296,205
<b>Closing Balance</b>	<b>423,171,118</b>	<b>444,590,663</b>	<b>437,528,804</b>	<b>434,584,468</b>	<b>430,790,233</b>	<b>430,790,233</b>
<b>Total Community Equity</b>	<b>850,624,801</b>	<b>872,044,347</b>	<b>864,982,488</b>	<b>862,038,152</b>	<b>858,243,917</b>	<b>858,243,917</b>

6.0 Financial Ratios

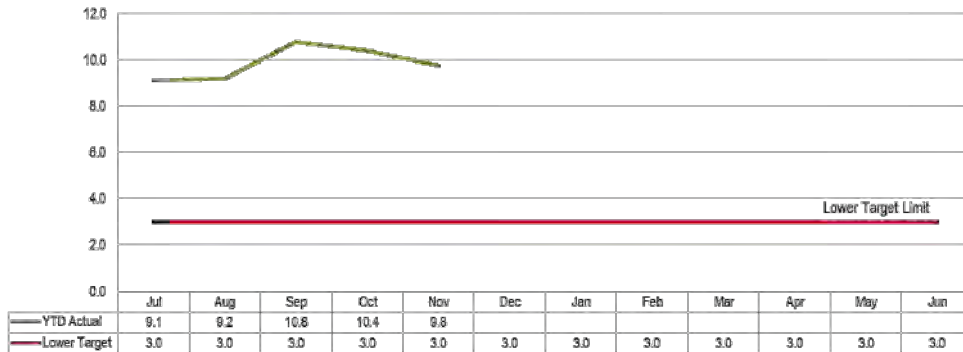
Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBR's Target	Status	Nov-20
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	9.8
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	4.0
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	X	4.5
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	77%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	5.9%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	41.89
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.6%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	2.1%

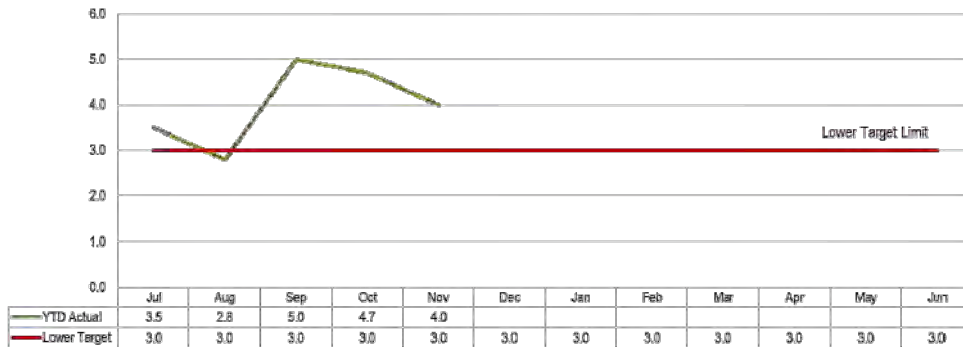
The current monthly ratios are tracking on target, except for the Current Ratio.

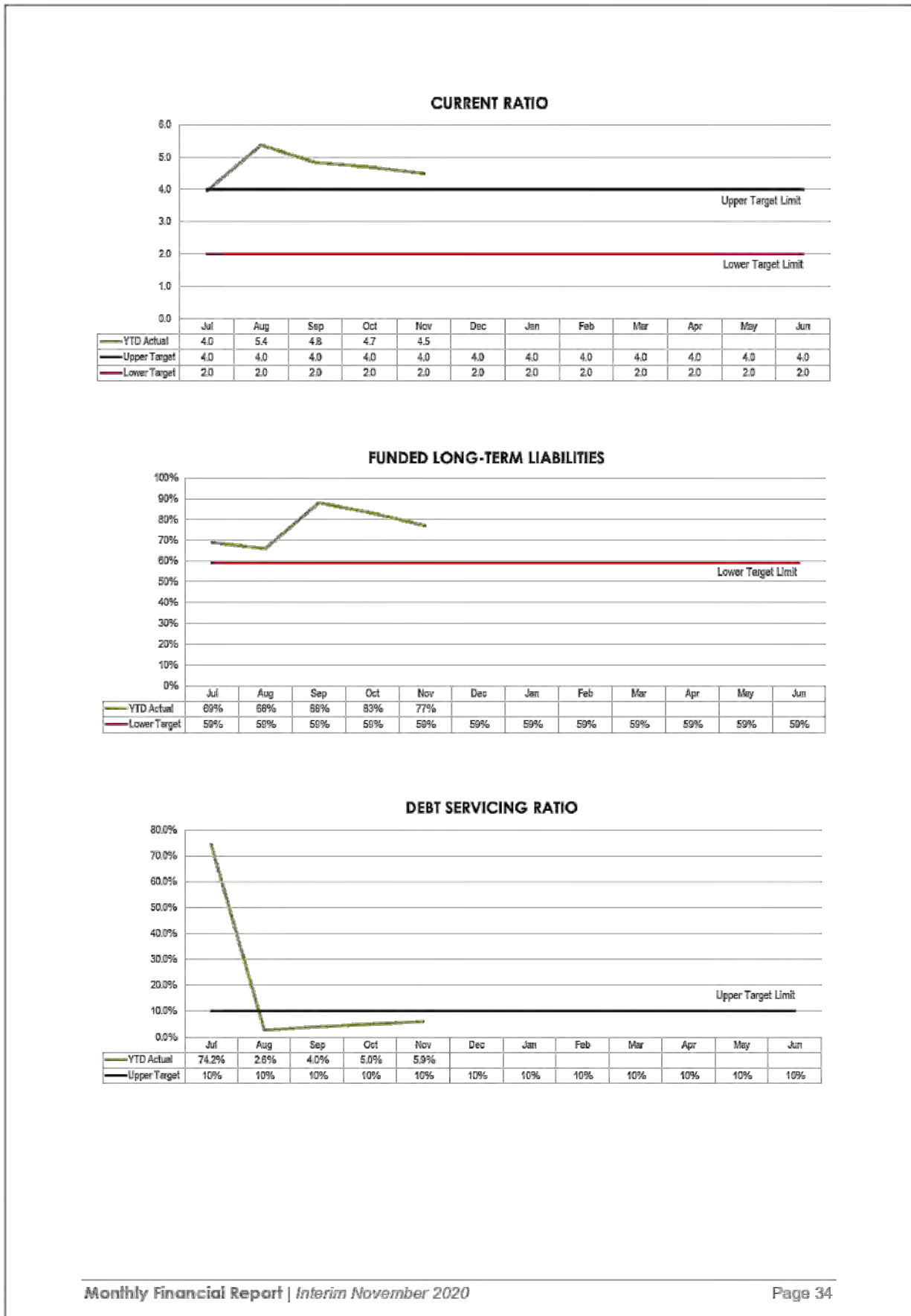
The **Current Ratio** is currently at 4.5 which is above the higher target limit of 4.0. This is largely due to the fact that the current assets are high at present due to the level of cash on hand. This ratio has consistently been on the decline since the rates were levied in August and will continue along this trend the next rate run.

**CASH RATIO**

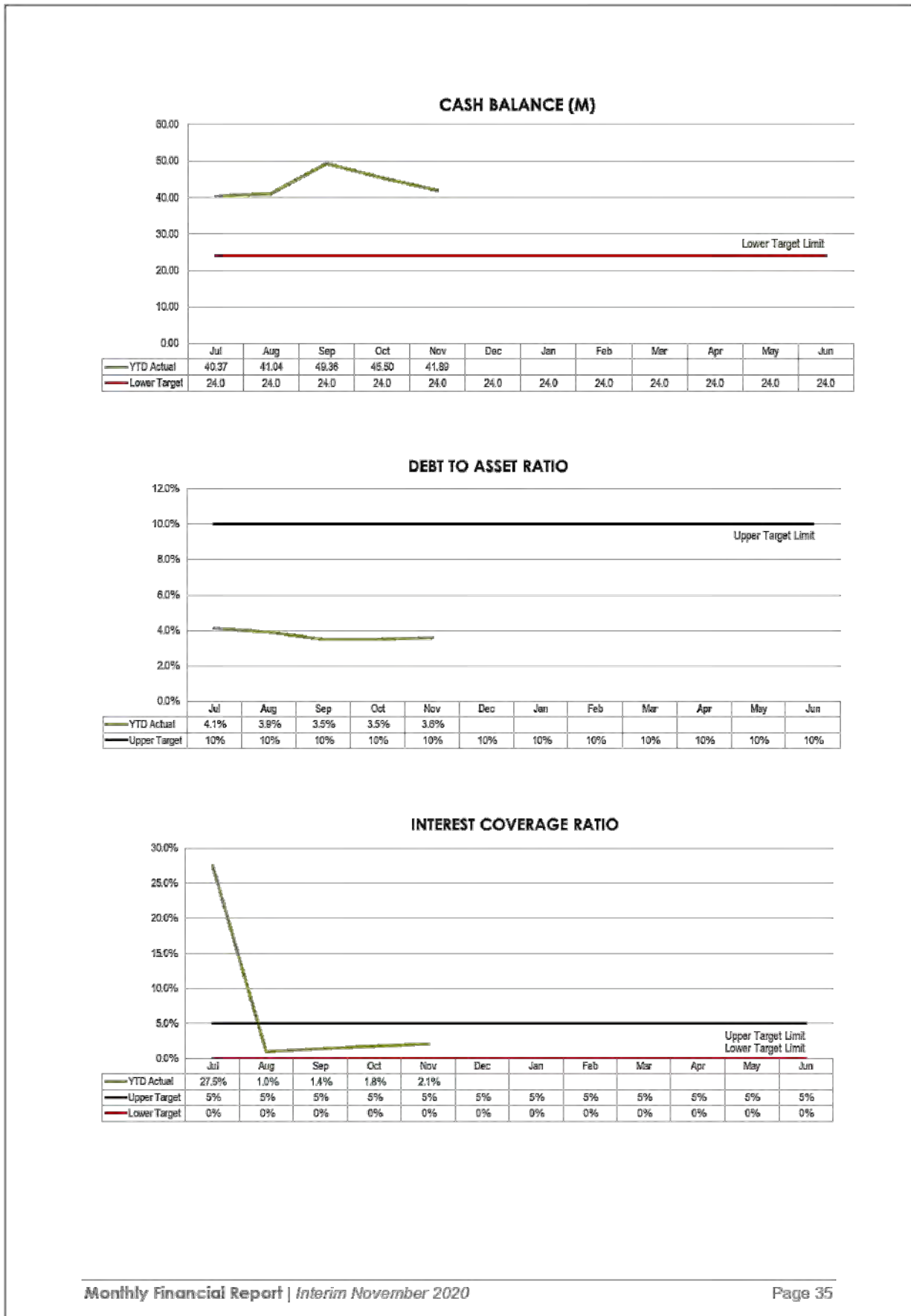


**OPERATING CASH RATIO**









## **7.0 Long Term Financial Forecast**

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2020/2021 to 2029/2030. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the local government;
- (b) expenditure of the local government; and
- (c) the value of assets, liabilities and equity of the local government.

The local government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

**7.1 Income and Expenditure Statements**

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	51,633,800	53,230,532	54,883,248	56,597,354
Fees and Charges	4,071,778	4,138,770	4,206,882	4,276,135
Rental Income	295,703	276,405	281,612	286,917
Interest Received	1,045,463	1,061,745	1,078,288	1,095,197
Sales Revenue	3,085,330	3,145,981	3,207,827	3,270,892
Other Income	762,571	775,749	789,156	802,799
Grants, Subsidies, Contributions and Donations	7,929,017	8,010,214	8,092,300	8,175,285
	<u>68,823,662</u>	<u>70,639,396</u>	<u>72,539,313</u>	<u>74,504,579</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	10,766,291	3,555,221	3,266,291	3,466,291
	<u>10,766,291</u>	<u>3,555,221</u>	<u>3,266,291</u>	<u>3,466,291</u>
<b>Total Income</b>	<u>79,589,953</u>	<u>74,194,617</u>	<u>75,805,604</u>	<u>77,970,870</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	24,639,958	25,133,406	25,636,733	26,150,128
Materials and Services	22,917,728	23,321,462	24,145,447	24,153,082
Finance Costs	2,171,006	2,081,381	2,039,531	1,876,996
Depreciation and Amortisation	21,899,270	22,254,492	22,707,631	23,045,087
	<u>71,627,962</u>	<u>72,790,741</u>	<u>74,529,342</u>	<u>75,225,293</u>
<b>Capital Expense</b>	(406,800)	(413,716)	(420,749)	(427,902)
	<u>(406,800)</u>	<u>(413,716)</u>	<u>(420,749)</u>	<u>(427,902)</u>
<b>Total Expense</b>	<u>71,221,162</u>	<u>72,377,025</u>	<u>74,108,593</u>	<u>74,797,391</u>
<b>Net Result</b>	<u>8,368,791</u>	<u>1,817,592</u>	<u>1,697,011</u>	<u>3,173,479</u>
<b>Net Operating Result</b>	<u>(2,804,300)</u>	<u>(2,151,345)</u>	<u>(1,990,029)</u>	<u>(720,714)</u>

	Year 6 2026/2025	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	58,172,176	60,014,621	61,922,690	63,899,015	65,946,346
Fees and Charges	4,346,550	4,418,142	4,490,941	4,564,957	4,640,215
Rental Income	292,324	297,832	303,447	309,168	315,000
Interest Received	1,112,377	1,129,833	1,147,570	1,165,590	1,183,900
Sales Revenue	3,335,200	3,400,774	3,467,641	3,535,826	3,605,355
Other Income	816,670	830,782	845,140	859,749	874,609
Grants, Subsidies, Contributions and Donations	8,259,178	8,343,991	8,429,734	8,516,419	8,604,056
	<u>76,334,475</u>	<u>78,435,975</u>	<u>80,607,163</u>	<u>82,850,724</u>	<u>85,169,481</u>
<b>Capital Revenue</b>					
Grants, Subsidies, Contribution and Donations	3,266,291	3,266,291	3,466,291	3,266,291	3,266,291
	<u>3,266,291</u>	<u>3,266,291</u>	<u>3,466,291</u>	<u>3,266,291</u>	<u>3,266,291</u>
<b>Total Income</b>	<u>79,600,766</u>	<u>81,702,266</u>	<u>84,073,454</u>	<u>86,117,015</u>	<u>88,435,772</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	26,673,799	27,207,961	27,752,810	28,308,559	28,875,453
Materials and Services	24,581,315	25,183,539	25,718,738	25,918,395	26,556,290
Finance Costs	1,705,794	1,683,109	1,477,770	1,299,188	1,108,591
Depreciation and Amortisation	23,377,650	24,022,657	24,358,725	24,798,401	25,234,144
	<u>76,338,557</u>	<u>78,077,266</u>	<u>79,308,042</u>	<u>80,324,544</u>	<u>81,774,478</u>
<b>Capital Expense</b>					
	(435,176)	(442,574)	(450,098)	(457,750)	(466,532)
<b>Total Expense</b>	<u>75,903,381</u>	<u>77,634,692</u>	<u>78,857,944</u>	<u>79,866,794</u>	<u>81,308,946</u>
<b>Net Result</b>	<u>3,697,385</u>	<u>4,067,574</u>	<u>5,215,510</u>	<u>6,250,221</u>	<u>7,126,826</u>
<b>Net Operating Result</b>	<u>(4,082)</u>	<u>358,709</u>	<u>1,299,121</u>	<u>2,526,180</u>	<u>3,395,003</u>

**7.2 Financial Position**

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
<b>Assets</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	\$ 40,004,015	\$ 51,168,440	\$ 41,446,220	\$ 43,612,379
Receivables	\$ 4,755,876	\$ 4,861,515	\$ 5,067,035	\$ 5,377,408
Inventories	\$ 764,632	\$ 756,986	\$ 749,416	\$ 741,922
<b>Total Current Assets</b>	<b>\$ 45,524,523</b>	<b>\$ 56,786,942</b>	<b>\$ 47,262,671</b>	<b>\$ 49,731,709</b>
<b>Non-Current Assets</b>				
Receivables - Non-Current	\$ 910,507	\$ 708,848	\$ 512,314	\$ 315,780
Infrastructure, Property, Plant and Equipment	\$ 906,732,876	\$ 905,591,292	\$ 913,269,458	\$ 910,725,852
Right of Use Assets	\$ 983,358	\$ 947,319	\$ 911,280	\$ 877,104
Intangible Assets	\$ 7,853,843	\$ 7,815,222	\$ 7,783,790	\$ 7,357,984
<b>Total Non-Current Assets</b>	<b>\$ 916,480,584</b>	<b>\$ 915,062,681</b>	<b>\$ 922,476,842</b>	<b>\$ 919,276,720</b>
<b>Total Assets</b>	<b>\$ 962,005,107</b>	<b>\$ 971,849,623</b>	<b>\$ 969,739,513</b>	<b>\$ 969,008,429</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Payables	\$ 6,155,577	\$ 5,838,523	\$ 5,869,946	\$ 5,921,470
Borrowings	\$ 3,383,849	\$ 3,960,845	\$ 4,117,466	\$ 3,931,759
Provisions	\$ 3,867,021	\$ 3,710,395	\$ 3,627,923	\$ 3,746,422
Unearned Revenue	\$ 2,433,625	\$ 2,500,091	\$ 2,568,887	\$ 2,640,239
<b>Total Current Liabilities</b>	<b>\$ 15,840,072</b>	<b>\$ 16,009,853</b>	<b>\$ 16,184,222</b>	<b>\$ 16,239,890</b>
<b>Non-Current Liabilities</b>				
Payables - Non-Current	\$ 992,145	\$ 965,675	\$ 940,464	\$ 914,574
Borrowings - Non-Current	\$ 32,250,143	\$ 40,089,299	\$ 35,971,832	\$ 32,040,073
Provisions - Non-Current	\$ 13,801,984	\$ 14,045,745	\$ 14,406,235	\$ 14,602,183
Unearned Revenue	\$ 708,809	\$ 509,506	\$ 310,203	\$ 111,674
<b>Total Non-Current Liabilities</b>	<b>\$ 47,753,081</b>	<b>\$ 55,610,224</b>	<b>\$ 51,628,734</b>	<b>\$ 47,668,504</b>
<b>Total Liabilities</b>	<b>\$ 63,593,153</b>	<b>\$ 71,620,078</b>	<b>\$ 67,812,957</b>	<b>\$ 63,908,394</b>
<b>Net Assets</b>	<b>\$ 898,411,954</b>	<b>\$ 900,229,545</b>	<b>\$ 901,926,556</b>	<b>\$ 905,100,035</b>
<b>Equity</b>				
Retained Earnings	\$ 449,131,364	\$ 450,948,955	\$ 452,645,966	\$ 455,819,445
Revaluation Reserve	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590
<b>Total Equity</b>	<b>\$ 898,411,954</b>	<b>\$ 900,229,545</b>	<b>\$ 901,926,556</b>	<b>\$ 905,100,035</b>

	Year 5 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 64,209,625	\$ 55,944,282	\$ 64,206,396	\$ 62,431,194	\$ 71,788,331
Receivables	\$ 5,744,521	\$ 6,225,462	\$ 6,821,123	\$ 7,541,815	\$ 8,392,626
Inventories	\$ 734,503	\$ 727,158	\$ 719,886	\$ 712,687	\$ 705,560
<b>Total Current Assets</b>	<b>\$ 70,688,649</b>	<b>\$ 62,896,902</b>	<b>\$ 71,747,405</b>	<b>\$ 70,685,695</b>	<b>\$ 80,886,516</b>
<b>Non-Current Assets</b>					
Receivables - Non-Current	\$ 8,352	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 905,586,540	\$ 913,597,564	\$ 806,115,524	\$ 909,599,223	\$ 802,545,896
Right of Use Assets	\$ 842,926	\$ 808,752	\$ 774,639	\$ 740,646	\$ 706,593
Intangible Assets	\$ 6,927,920	\$ 6,493,555	\$ 6,054,846	\$ 5,611,750	\$ 5,164,223
<b>Total Non-Current Assets</b>	<b>\$ 913,345,740</b>	<b>\$ 920,899,871</b>	<b>\$ 912,945,069</b>	<b>\$ 915,951,619</b>	<b>\$ 808,416,712</b>
<b>Total Assets</b>	<b>\$ 984,034,389</b>	<b>\$ 983,796,773</b>	<b>\$ 984,692,474</b>	<b>\$ 986,637,314</b>	<b>\$ 989,303,228</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Payables	\$ 5,956,665	\$ 6,006,459	\$ 6,059,811	\$ 6,097,549	\$ 6,149,836
Borrowings	\$ 4,786,413	\$ 4,448,647	\$ 4,602,188	\$ 4,663,607	\$ 4,814,969
Provisions	\$ 3,788,002	\$ 3,757,888	\$ 3,864,799	\$ 3,938,367	\$ 5,152,002
Unearned Revenue	\$ 2,705,793	\$ 2,893,380	\$ 2,673,734	\$ 2,744,877	\$ 2,830,100
<b>Total Current Liabilities</b>	<b>\$ 17,244,873</b>	<b>\$ 17,106,174</b>	<b>\$ 17,200,532</b>	<b>\$ 17,434,300</b>	<b>\$ 18,946,907</b>
<b>Non-Current Liabilities</b>					
Payables - Non-Current	\$ 887,988	\$ 880,818	\$ 832,915	\$ 804,260	\$ 774,832
Borrowings - Non-Current	\$ 42,243,680	\$ 37,795,013	\$ 33,192,825	\$ 28,539,318	\$ 23,724,350
Provisions - Non-Current	\$ 14,860,448	\$ 15,169,774	\$ 15,385,698	\$ 15,528,711	\$ 14,399,589
Unearned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 57,992,096</b>	<b>\$ 53,825,605</b>	<b>\$ 49,411,438</b>	<b>\$ 44,872,289</b>	<b>\$ 38,898,770</b>
<b>Total Liabilities</b>	<b>\$ 75,236,969</b>	<b>\$ 70,931,779</b>	<b>\$ 66,611,970</b>	<b>\$ 62,306,589</b>	<b>\$ 57,845,677</b>
<b>Net Assets</b>	<b>\$ 908,797,420</b>	<b>\$ 912,864,994</b>	<b>\$ 918,080,504</b>	<b>\$ 924,330,725</b>	<b>\$ 931,457,551</b>
<b>Equity</b>					
Retained Earnings	\$ 459,516,830	\$ 483,584,404	\$ 468,799,914	\$ 475,050,135	\$ 482,178,961
Revaluation Reserve	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590
<b>Total Equity</b>	<b>\$ 908,797,420</b>	<b>\$ 912,864,994</b>	<b>\$ 918,080,504</b>	<b>\$ 924,330,725</b>	<b>\$ 931,457,551</b>

**7.3 Cash Flow**

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
<b>Cash Flows from Operating Activities</b>				
<i>Receipts:</i>				
Receipts from Customers	\$ 72,102,040	\$ 73,389,291	\$ 75,321,258	\$ 77,294,725
Interest Received	\$ 1,045,463	\$ 1,061,745	\$ 1,078,288	\$ 1,095,197
Rental Income	\$ 295,703	\$ 276,405	\$ 281,612	\$ 286,917
Non-Capital Grants and Contributions	\$ 7,929,017	\$ 8,010,214	\$ 8,092,300	\$ 8,175,285
<i>Payments:</i>				
Payment to Suppliers	-\$ 59,401,147	-\$ 61,389,327	-\$ 62,410,440	-\$ 63,082,793
Borrowing Costs	-\$ 1,621,793	-\$ 1,530,744	-\$ 1,493,107	-\$ 1,338,399
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 20,349,283</b>	<b>\$ 19,817,584</b>	<b>\$ 20,869,911</b>	<b>\$ 22,430,931</b>
<b>Cash Flows from Investing Activities</b>				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 10,766,291	\$ 3,555,221	\$ 3,266,291	\$ 3,466,291
<i>Payments:</i>				
Payments for PPE	-\$ 36,621,232	-\$ 21,038,248	-\$ 30,318,326	-\$ 20,041,499
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 25,448,141</b>	<b>-\$ 17,069,311</b>	<b>-\$ 26,631,286</b>	<b>-\$ 16,147,306</b>
<b>Cash Flows from Financing Activities</b>				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,000,000	\$ 11,800,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,013,874	-\$ 3,383,849	-\$ 3,960,845	-\$ 4,117,466
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>\$ 1,986,126</b>	<b>\$ 8,416,151</b>	<b>-\$ 3,960,845</b>	<b>-\$ 4,117,466</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalent</b>	<b>-\$ 3,112,732</b>	<b>\$ 11,164,425</b>	<b>-\$ 9,722,220</b>	<b>\$ 2,166,159</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 43,116,747</b>	<b>\$ 40,004,015</b>	<b>\$ 51,168,440</b>	<b>\$ 41,446,220</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 40,004,015</b>	<b>\$ 51,168,440</b>	<b>\$ 41,446,220</b>	<b>\$ 43,612,379</b>

	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
<b>Cash Flows from Operating Activities</b>					
<i>Receipts:</i>					
Receipts from Customers	\$ 79,384,369	\$ 81,457,738	\$ 83,226,088	\$ 85,792,924	\$ 88,179,201
Interest Received	\$ 1,112,377	\$ 1,129,833	\$ 1,147,570	\$ 1,165,590	\$ 1,183,900
Rental Income	\$ 292,324	\$ 297,832	\$ 303,447	\$ 309,168	\$ 315,000
Non-Capital Grants and Contributions	\$ 8,259,178	\$ 8,343,991	\$ 8,429,734	\$ 8,516,419	\$ 8,604,056
<i>Payments:</i>					
Payment to Suppliers	-\$ 64,290,084	-\$ 65,676,967	-\$ 66,931,439	-\$ 68,050,592	-\$ 69,636,743
Borrowing Costs	-\$ 1,176,528	-\$ 1,145,083	-\$ 977,105	-\$ 825,612	-\$ 667,356
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 23,581,635</b>	<b>\$ 24,407,344</b>	<b>\$ 25,198,296</b>	<b>\$ 26,907,896</b>	<b>\$ 27,978,058</b>
<b>Cash Flows from Investing Activities</b>					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 3,266,291	\$ 3,266,291	\$ 3,466,291	\$ 3,266,291	\$ 3,266,291
<i>Payments:</i>					
Payments for PPE	-\$ 17,754,098	-\$ 31,585,139	-\$ 16,403,923	-\$ 27,804,951	-\$ 17,899,237
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 14,052,631</b>	<b>\$ 27,876,274</b>	<b>\$ 12,487,534</b>	<b>-\$ 24,080,910</b>	<b>-\$ 13,967,414</b>
<b>Cash Flows from Financing Activities</b>					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	-\$ 3,931,759	-\$ 4,796,413	-\$ 4,448,647	-\$ 4,602,188	-\$ 4,653,507
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>\$ 11,068,241</b>	<b>-\$ 4,796,413</b>	<b>-\$ 4,448,647</b>	<b>-\$ 4,602,188</b>	<b>-\$ 4,653,507</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>\$ 20,597,246</b>	<b>-\$ 8,265,343</b>	<b>\$ 8,262,115</b>	<b>-\$ 1,775,202</b>	<b>\$ 9,357,137</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 43,612,379</b>	<b>\$ 64,209,625</b>	<b>\$ 55,944,282</b>	<b>\$ 64,206,396</b>	<b>\$ 62,431,194</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 64,209,625</b>	<b>\$ 55,944,282</b>	<b>\$ 64,206,396</b>	<b>\$ 62,431,194</b>	<b>\$ 71,788,331</b>



**7.4 Changes in Equity**

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025	
<b>Asset Revaluation Surplus</b>					
Opening Balance	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	
<b>Closing Balance</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	
<b>Retained Surplus</b>					
Opening Balance	\$ 440,762,572	\$ 449,131,364	\$ 450,948,955	\$ 452,645,966	
Net Result	\$ 8,368,792	\$ 1,817,592	\$ 1,697,011	\$ 3,173,479	
<b>Closing Balance</b>	<b>\$ 449,131,364</b>	<b>\$ 450,948,955</b>	<b>\$ 452,645,966</b>	<b>\$ 455,819,445</b>	
<b>Total Community Equity</b>	<b>\$ 898,411,954</b>	<b>\$ 900,229,545</b>	<b>\$ 901,926,556</b>	<b>\$ 905,100,035</b>	
	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
<b>Asset Revaluation Surplus</b>					
Opening Balance	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590	\$ 449,280,590
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>	<b>\$ 449,280,590</b>
<b>Retained Surplus</b>					
Opening Balance	\$ 455,819,445	\$ 459,516,830	\$ 463,584,404	\$ 468,799,914	\$ 475,050,135
Net Result	\$ 3,697,385	\$ 4,067,574	\$ 5,215,510	\$ 6,250,221	\$ 7,126,826
<b>Closing Balance</b>	<b>\$ 459,516,830</b>	<b>\$ 463,584,404</b>	<b>\$ 468,799,914</b>	<b>\$ 475,050,135</b>	<b>\$ 482,176,961</b>
<b>Total Community Equity</b>	<b>\$ 908,797,420</b>	<b>\$ 912,864,994</b>	<b>\$ 918,080,504</b>	<b>\$ 924,330,725</b>	<b>\$ 931,457,551</b>

**8.0 Investments**

Council had \$42.347m held in bank accounts at 25 November 2020. Out of this balance 88% was held with QTC with an end of month interest rate of 0.96% and the remaining 12% was with Commonwealth Bank with an interest rate of 0.75%. With low interest rates causing the term deposit market to be uncompetitive, Council has not invested any funds in term deposits with other institutions at this time. Please note the current rate for QTC hasn't changed from October as the new rates had not been published at the time that these meeting reports were collated.

Institution	Rating	Rate at 30/06/2020	Current Rate
QTC	A1+	0.86%	0.96%
CBA General Account (new)	A1+	0.75%	0.75%
CBA General Account	A1+	0.75%	0.75%

**Investment Portfolio Report**  
As at 25 November 2020

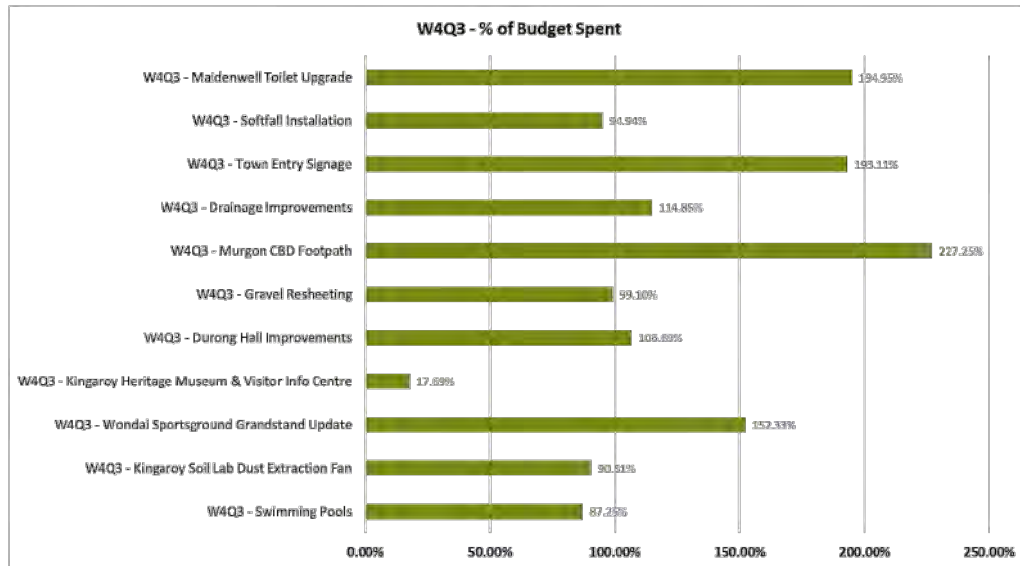
Financial Institution	Opening Investment Balance 1 July 2020	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance 25 November 2020	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	41,289,201	0.96%	4,000,000	8,000,000	37,289,201	140,623	24,839	115,784	37,404,985	0.88	A1+	100%	No Limit
Commonwealth Bank													
Australia General Operating Account	6,211,212	0.75%	63,554,039	64,841,524	4,923,727	18,560		18,560	4,942,287	0.12	A1+	25% to 35%	\$20M
<b>Total</b>	<b>47,500,413</b>		<b>67,554,039</b>	<b>72,841,524</b>	<b>42,212,928</b>	<b>159,183</b>	<b>24,839</b>	<b>134,344</b>	<b>42,347,272</b>				

## 9.0 Works for Queensland

### 9.1 Works for Queensland Round 3

The Works for Queensland total budget is \$4.5m. To-date, \$5.210m of actuals has been spent with a further committed cost of \$147k identified. As at 25 November 2020, \$4.376m was eligible expenditure under the grant with the remaining \$833k funded by Council.

Project Code	Project Description	Project Budget	19/20 Project Actual Costs	July 2020	August 2020	September 2020	October 2020	November 2020	Commitments	Project Life to Date	Eligible Expenditure	Funded By Council
100606	W4Q3 - Swimming Pools	285,000.00	287,551.62	754.55	472.58	9,096.01	0.00	928.00	686.55	248,657.66	248,657.66	0.00
100669	W4Q3 - Kingaroy Soil Lab Dust Extraction Fan	65,000.00	56,831.40	0.00	0.00	0.00	0.00	0.00	0.00	56,831.40	56,831.40	0.00
100667	W4Q3 - Wondal Sportsground Grandstand Update	70,000.00	309,631.29	0.00	0.00	0.00	0.00	0.00	0.00	106,631.29	70,000.00	36,631.29
100668	W4Q3 - Kingaroy Heritage Museum & Visitor Info Cent	50,000.00	5,292.73	0.00	0.00	1,601.07	266.69	1,680.00	7,688.62	6,847.40	6,847.40	0.00
100669	W4Q3 - Durong Hall Improvements	15,000.00	16,093.76	0.00	0.00	0.00	0.00	0.00	0.00	16,093.76	15,000.00	1,093.76
100670	W4Q3 - Gravel Resheeting	1,750,000.00	2,623,245.85	101,976.96	633.75	17.95	0.00	0.00	0.00	2,725,103.52	2,725,103.52	0.00
100671	W4Q3 - Murgon CBD Footpath	500,000.00	869,047.59	52,892.36	52,498.24	145,588.29	8,449.09	7,088.24	138,850.54	1,135,260.06	500,000.00	635,260.06
100672	W4Q3 - Drainage Improvements	850,000.00	387,923.61	4,038.36	0.00	0.00	0.00	0.00	0.00	401,961.97	350,000.00	51,961.97
100673	W4Q3 - Town Entry Signage	100,000.00	191,105.21	0.00	0.00	0.00	0.00	0.00	0.00	191,105.21	100,000.00	91,105.21
100674	W4Q3 - Softfall Installation	300,000.00	284,827.31	0.00	0.00	0.00	0.00	0.00	0.00	284,827.31	284,827.31	0.00
100675	W4Q3 - Maidenwell Toilet Upgrade	15,000.00	29,242.69	0.00	0.00	0.00	0.00	0.00	0.00	29,242.69	15,000.00	14,242.69
		4,500,000.00	4,821,693.90	158,826.23	53,544.57	157,306.23	8,715.60	9,676.21	147,325.51	5,209,672.77	4,376,467.29	833,205.48



**9.2 Works for Queensland Round 4 – COVID**

The Works for Queensland round 4 total budget is \$3.31m. To-date, \$323k of actuals has been spent with a further committed cost of \$524k identified. This round has only just started with only 5 projects with actual costs to date.

**W4Q4 COVID- Capital Grant Projects Report**

Project Code	Project Description	Project Budget	July 2020	August 2020	September 2020	October 2020	Nov-20	Commitment	Project Life to Date Actual
<b>100712</b>									
005072	W4Q4-Wondai-Algorist Lighting Upgrade	50,000.00	-	-	-	-	-	-	-
	<b>Sub Total</b>	<b>50,000.00</b>							
<b>100713</b>									
005003	W4Q4-Kingsley-Porcelain & Granite CCTV	150,000.00	-	-	-	-	-	-	-
005034	W4Q4-Namango-Cultural Centre Access	150,000.00	-	1,036.49	2,421.10	8,250.18	2,191.00	24,820.74	14,895.74
005025	W4Q4-Regina-Roof Repairs/Aspects	220,000.00	-	-	2,340.50	10,322.34	23,228.48	181,941.59	40,801.32
005006	W4Q4-Regional-Repaving	230,000.00	-	-	-	-	450.00	11,821.82	450.00
005037	W4Q4-Regional-Repave Footing	150,000.00	-	-	-	-	18,294.55	78,732.38	18,294.55
005059	W4Q4-Regional-Security System	175,000.00	-	4,202.50	-	-	-	-	4,202.50
005009	W4Q4-Murgon-Squash Courts	180,000.00	-	-	1,892.00	4,755.24	2,588.00	30,881.86	5,233.14
005030	W4Q4-Wondai-Showground Standstake	175,000.00	-	-	852.00	4,893.38	5,592.80	36,000.00	11,008.04
005031	W4Q4 - Durang - Public Amenities - Bone	40,000.00	-	-	-	-	-	-	-
005032	W4Q4 - Kingsley - Youth Public Amenities	50,000.00	-	-	-	-	-	-	-
005033	W4Q4-Kingsley-Grandstand Amenities	-	-	-	1,261.11	-	-	-	1,261.11
005038	W4Q4-Elckhult-Sensory Garden	20,000.00	-	-	-	-	-	-	-
005070	W4Q4-Black - Wondai-Clonk Millie Sign	20,000.00	-	-	-	-	-	-	-
	<b>Sub Total</b>	<b>1,830,000.00</b>		<b>5,287.98</b>	<b>12,365.61</b>	<b>29,765.90</b>	<b>51,302.70</b>	<b>377,096.33</b>	<b>37,744.70</b>
<b>100714</b>									
005019	W4Q4 - Kingsley - Large Planting	250,000.00	-	-	-	-	-	16,282.00	-
005030	W4Q4 - Murgon - GE2 Park Tree Replacement	75,000.00	-	-	-	-	3,580.81	-	3,580.81
005031	W4Q4 - Regional Parks Park Furniture	150,000.00	-	-	-	950.20	-	25,153.18	850.20
005032	W4Q4-Hroy & Benarkin Lakes Park Signage	20,000.00	-	-	-	-	-	-	-
005033	W4Q4 - Regional Tourism - Statues	200,000.00	-	-	-	3,280.00	-	-	3,280.00
	<b>Sub Total</b>	<b>695,000.00</b>				<b>4,230.20</b>	<b>1,560.81</b>	<b>41,435.18</b>	<b>6,221.11</b>
<b>100716</b>									
005010	W4Q4-Bomboms-Homesite/Water	20,000.00	18,181.82	1,818.18	-	-	-	-	20,000.00
005073	W4Q4-Proton-Dump Point	15,000.00	-	-	-	-	-	-	-
005074	W4Q4-Wondai-Correction Park	100,000.00	-	-	-	-	-	-	-
005075	W4Q4-Bomboms-Dem-Bunkhouse Relocation	250,000.00	-	-	8,500.00	16,945.18	25,751.58	18,854.03	124,230.14
005076	W4Q4-Burns - Bomboms - Tennis Courts	-	-	-	427.27	1,190.81	-	6,429.19	1,995.28
005077	W4Q4-Wondai-Heritage Museum Footpath	10,000.00	-	-	-	4,158.00	-	-	4,158.00
005078	W4Q4 - Yakkool Dam - Boat Ramp Repairs	30,000.00	-	-	-	-	2,075.59	-	2,075.59
005084	W4Q4 - Burns - Yakkool - Tennis Courts	20,000.00	-	-	-	953.24	-	-	953.24
005071	W4Q4 - Yakkool BP Com Contractor Rooms	85,000.00	-	-	-	-	-	-	-
005072	W4Q4 - Tourist Park Signage BP/Bomboms	50,000.00	-	-	-	-	-	-	-
	<b>Sub Total</b>	<b>590,000.00</b>	<b>18,181.82</b>	<b>1,818.18</b>	<b>9,900.27</b>	<b>14,255.71</b>	<b>27,831.56</b>	<b>23,123.73</b>	<b>163,117.54</b>
<b>100718</b>									
005055	W4Q4 - Namango-Pioneer Park Playground	120,000.00	-	-	923.24	470.02	470.02	-	1,900.48
005056	W4Q4 - Elgo-Buzon-Footy Park Playground	80,000.00	-	-	1,000.25	-	-	52,607.08	1,000.25
005057	W4Q4 - Kingsley - Memorial Park Softball	-	-	-	-	923.24	470.02	-	1,393.26
005058	W4Q4 - Kingsley-Apes Park Park Furniture	30,000.00	-	-	-	470.02	-	-	470.02
005059	W4Q4 - Wondai-Skate Park Upgrade	30,000.00	-	-	-	923.24	-	-	923.24
005060	W4Q4 - Namango Reg McCallum Park Playground	50,000.00	-	-	-	923.24	853.24	-	1,600.48
005061	W4Q4-Namango-Good Street Depot Shade	15,000.00	-	-	-	24,500.81	470.02	-	25,370.83
005062	W4Q4-Proton-Playground Renewal	50,000.00	-	174.70	3,575.30	527.90	-	-	3,340.11
	<b>Sub Total</b>	<b>475,000.00</b>		<b>174.70</b>	<b>4,622.16</b>	<b>58,074.82</b>	<b>2,886.06</b>	<b>52,607.58</b>	<b>65,167.80</b>
<b>Grand Total</b>		<b>3,310,000.00</b>	<b>18,181.82</b>	<b>7,280.92</b>	<b>26,017.44</b>	<b>188,282.71</b>	<b>83,511.26</b>	<b>824,143.22</b>	<b>323,244.10</b>

### 10.0 Proposed Budget (2<sup>nd</sup> Quarter Review)

This review was completed as at 25 November 2020 and is a review of the 2020/2021 operational and capital budget. Council monitors actual versus budget on a monthly basis. Budget revisions occur periodically throughout the year, generally quarterly, due to multiple demands on limited financial resources. Budget revisions give Council an opportunity to address how actuals are trending and adjust budgets accordingly in order to maintain the original budget estimates. In some instances, unforeseen and uncontrollable events may lead to a positive or negative impact on this original estimate.

#### 10.1 Income Statement

### Statement of Comprehensive Income

2nd Quarter Proposed Budget

	Original Budget	Amended Budget	Proposed Budget	Variance
	\$	\$	\$	\$
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	50,092,435	49,893,435	49,893,435	-
Fees and Charges	3,830,704	3,918,414	4,308,414	390,000
Rental Income	319,954	319,954	319,954	-
Interest Received	1,016,500	620,500	620,500	-
Sales Revenue	3,025,851	3,025,851	3,360,851	335,000
Other Income	748,975	748,975	808,975	60,000
Grants, Subsidies, Contributions and Donations	8,057,638	7,881,778	9,409,112	1,527,334
	<u>67,092,117</u>	<u>66,408,907</u>	<u>68,721,241</u>	<u>2,312,334</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	17,409,799	17,409,799	17,409,799	-
<b>Total Income</b>	<u>84,501,916</u>	<u>83,818,706</u>	<u>86,131,040</u>	<u>2,312,334</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	24,215,197	24,306,855	24,307,103	(248)
Materials and Services	22,821,228	22,931,661	25,243,747	(2,312,086)
Finance Costs	2,301,704	2,301,704	2,301,704	-
Depreciation and Amortisation	21,429,487	21,429,487	21,429,487	-
	<u>70,767,616</u>	<u>70,969,707</u>	<u>73,282,041</u>	<u>(2,312,334)</u>
<b>Capital Expense</b>	(400,000)	(400,000)	(400,000)	-
<b>Total Expense</b>	<u>70,367,616</u>	<u>70,569,707</u>	<u>72,882,041</u>	<u>(2,312,334)</u>
<b>Net Result</b>	<u>14,134,300</u>	<u>13,248,999</u>	<u>13,248,999</u>	<u>-</u>
<b>Net Operating Result</b>	<u>(3,675,499)</u>	<u>(4,560,800)</u>	<u>(4,560,800)</u>	<u>-</u>

**Operational Budget**

Whilst there were some movement between natural accounts within departments, there is no proposed change to Council's first quarter amended budget deficit of \$4,560,800. Table A provides a summary of movement at the department level. Table B provides a summary of the changes at the lower level, including commentary.

**Table A**

2020/2021 REVENUE AND EXPENDITURE SUMMARY - 2nd Quarter Revision

	20/21 Original Budget		1st Quarter Amended Budget		2nd Quarter Proposed Budget		Variance	
	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE
General Operations	-44,764,471	49,523,095	-43,993,551	50,033,946	-46,135,885	52,176,280	-2,142,334	2,142,334
Fleet	- 151,000	151,000	- 151,000	- 157,760	- 151,000	- 157,760	-	-
Sewerage	- 6,042,973	5,437,917	- 6,042,973	5,437,917	- 6,042,973	5,437,917	-	-
Water	-10,463,681	10,148,249	-10,551,391	10,148,249	-10,721,391	10,318,249	- 170,000	170,000
Waste	- 5,669,992	5,507,355	- 5,669,992	5,507,355	- 5,669,992	5,507,355	-	-
<b>TOTAL</b>	<b>-67,092,117</b>	<b>70,767,616</b>	<b>-66,408,907</b>	<b>70,969,707</b>	<b>-68,721,241</b>	<b>73,282,041</b>	<b>- 2,312,334</b>	<b>2,312,334</b>
<b>Operating (Surplus) / Deficit</b>	<b>3,675,499</b>		<b>4,560,800</b>		<b>4,560,800</b>		<b>-</b>	

**Table B**

Second Quarter Operational Budget Review						Notes
Natural Account Description	Summary of Changes					
	Water	Infrastructure	Planning & Land Management	Executive Services	TOTAL	
<b>Revenue</b>						
1048 - Disaster Management Grant		1,527,334			1,527,334	Balance up Disaster management grant
1055 - Development Applications			20,000		20,000	Increase in Revenue to match actuals
1055 - Building Applications			100,000		100,000	Increase in Revenue to match actuals
1055 - Plumbing and Drainage			100,000		100,000	Increase in Revenue to match actuals
1107 - RPC		335,000			335,000	Balance up RPC contract
1110 - Gravel Pit Reserves		30,000			30,000	Increase in Revenue to match actuals
1057 - Kroy VIC Sale of Goods				10,000	10,000	Increase in Revenue to match actuals
1059 - SB Energy Sale of Goods				10,000	10,000	Increase in Revenue to match actuals
1060 - Wondal VIC Sale of Goods				10,000	10,000	Increase in Revenue to match actuals
1116 - Fees bulk water sales	30,000				30,000	Increase in Revenue to match actuals
1116 - Fees irrigator sales	140,000				140,000	Increase in Revenue to match actuals
					-	
	<b>170,000</b>	<b>1,892,334</b>	<b>220,000</b>	<b>30,000</b>	<b>2,312,334</b>	
<b>Expenditure</b>						
1048 Salary & Wages		70,248			70,248	Balance up Disaster management grant
1048 - Materials		201,591			201,591	Balance up Disaster management grant
1048 - Contractors		1,292,654			1,292,654	Balance up Disaster management grant
1048 - Internal Plant		88,118			88,118	Balance up Disaster management grant
1055 - Consultants			70,000		70,000	Increase in Expenditure to Offset Revenue Increase
1055 - Contractors			150,000		150,000	Increase in Expenditure to Offset Revenue Increase
1107 - Consultants		273,000			273,000	Balance up RPC contract
1107 - Contractors		32,000			32,000	Balance up RPC contract
1110 - Salaries		70,000			70,000	Balance up Disaster management grant
1110 - Contractors		30,000			30,000	Balance up Disaster management grant
1110 - Internal Plant		25,277			25,277	Balance up Disaster management grant
1057 - Kroy VIC Materials				10,000	10,000	Increase in Expenditure to Offset Revenue Increase
1059 - SB Energy Sale of Goods				10,000	10,000	Increase in Expenditure to Offset Revenue Increase
1060 - Wondal VIC Sale of Goods				10,000	10,000	Increase in Expenditure to Offset Revenue Increase
1116 - Utilities Water Consumption	170,000				170,000	Increase in cost to produce water due to higher sales
					-	
	<b>170,000</b>	<b>1,892,334</b>	<b>220,000</b>	<b>30,000</b>	<b>2,312,334</b>	
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Capital Budget**

There have been several movements within programs and asset classes to reallocate budgets based on current priorities with no bottom-line effect or proposed additional funding (see Table C). There is however an amount of \$1,175,080.36 proposed to be released from restricted cash as below:

<b>Class</b>	<b>Amount</b>	<b>Comments</b>
Proceeds from Sale of Land	\$350,000	Purchase of shop front
Waste Operating Surpluses	\$165,080.36	Purchase of land to meet environmental licence conditions
Water Asset Replacement	\$430,000	Release from restricted cash to fund ongoing contract dispute
Water Operating Surpluses	\$230,000	Wondai Scott Street Reservoir *** See Below
<b>TOTAL</b>	<b>\$1,175,080.36</b>	

\*\*\* At the end of the financial year, unspent capital budget of continuing projects are placed into restricted cash. In the case of Scott Street, even though there was unspent money due to supply problems from China (COVID-19), the carry forward amount was not carried forward. Therefore, restricted cash is now required to be released from prior year savings in the program to complete the Scott Street Reservoir.



**Table C**

**Summary of Changes - Capex 2nd Quarter Review**

Project Code	Project Description	Department	Amended Budget	Adjustment (2nd Qtr)	Proposed Budget	Comment
006036	DCP-Wondai-SES- Insulate/Aircon/Roof	Property	\$ 15,000.00	\$ 1,202.00	\$ 16,202.00	Increase budget to cover completed works offset by savings in other DCP project works.
005967	DCP - Kingaroy-Town Hall Floor Sand	Property	\$ 56,000.00	-\$ 3,908.00	\$ 52,092.00	Savings on project costs completed under budget.
006040	DCP-Cloyne-Hall-Building Repairs	Property	\$ 10,000.00	\$ 2,706.00	\$ 12,706.00	Increase budget to cover completed works offset by savings in other DCP project works.
006035	DCP-Kingaroy-SES-External Paint/Flooring	Property	\$ 21,000.00	\$ 4,987.00	\$ 25,987.00	Additional budget due to unknown asbestos costs.
006011	Nanango-Appin Street-Bathroom Repairs	Property	\$ 5,000.00	\$ 18,383.00	\$ 23,383.00	Additional budget due to unknown costs relating to damage to unit floors from tree roots.
006037	DCP-Kingaroy-Heritage Museum-Ext Paint	Property	\$ 35,000.00	-\$ 16,807.00	\$ 18,193.00	Reduce budget as painting quotes were less than expected.
006044	DCP-Nanango-Tennis Club-Roof Replacement	Property	\$ 17,000.00	\$ 48,402.00	\$ 65,402.00	Increase budget to increase scope of works required.
005847	Building Condition Priorities	Property	\$ 1,354,526.24	-\$ 54,965.00	\$ 1,299,561.24	Transfer of budget between master budget and various projects under the program.
006237	Property - 195 Kingaroy Street, Kingaroy	Property	\$ -	\$ 350,000.00	\$ 350,000.00	Purchase of shop front - being funded from Restricted Cash.
005284	Kingaroy-Transformation Project	Infrastructure	\$ -	\$ 200,000.00	\$ 200,000.00	
006045	Kingaroy Transformation Project	Infrastructure	\$ 3,450,000.00	-\$ 300,000.00	\$ 3,150,000.00	Transfer of budget between master budget line and its sub projects.
006213	KTP-Kingaroy St(AlfordSt-HalySt) Works	Infrastructure	\$ -	\$ 100,000.00	\$ 100,000.00	
006061	Drana Reservoir Platform	Water	\$ 150,000.00	-\$ 50,000.00	\$ 100,000.00	
006062	Wooroolin Reservoir	Water	\$ 150,000.00	-\$ 50,000.00	\$ 100,000.00	Combined project split over 3 projects. Re-align budget split as per expected capital breakup per project.
006063	Murgon Reservoirs-Pipework	Water	\$ 150,000.00	\$ 100,000.00	\$ 250,000.00	
005547	Gordonbrook WTP - Post Con Contract Work	Water	\$ 67,603.79	\$ 430,000.00	\$ 497,603.79	Release of restricted cash from previous WIP for legal dispute.
005318	Wondai-Scott St Reservoir-Roof	Water	\$ 183,631.39	\$ 230,000.00	\$ 413,631.39	Release of restricted cash from prior year savings in program. This release is in lieu of doing WIP adjustment for this project at year end. Budget in prior year was used to settle contract dispute for Youngman Street.
004904	Mains & Manholes - Network Renewals Kroy	Wastewater	\$ 99,940.38	\$ 395,000.00	\$ 494,940.38	
004906	Mains and Manholes - Network Renewals	Wastewater	\$ 655,795.09	\$ 183,000.00	\$ 838,795.09	
006096	NWW- Sewer Replacement Works	Wastewater	\$ 1,050,000.00	-\$ 265,000.00	\$ 785,000.00	Movement of budget between various projects which are all delivered under the same program.
004907	Mains & Manholes-Network Renewal Wondai	Wastewater	\$ 456,881.39	-\$ 313,000.00	\$ 143,881.39	

Project Code	Project Description	Department	Amended Budget	Adjustment (2nd Qtr)	Proposed Budget	Comment
005488	Kingaroy-Landfill-Land Acquisition	Waste	\$ 9,919.64	\$ -165,080.36	\$ 175,000.00	Release of restricted cash from waste for landfill acquisition costs in order to fulfill environmental licensing conditions.
006269	W4Q4-Blackbutt - Sensory Garden	NRM and Parks	\$ -	\$ 20,000.00	\$ 20,000.00	New project.
006270	W4Q4-Blackbutt - Wondai-Gordonbrook Mountain Bike Trail Head Signage	NRM and Parks	\$ -	\$ 20,000.00	\$ 20,000.00	New project.
005978	W4Q4 - Yallakool Dam - Boat Ramp Repairs	NRM and Parks	\$ 75,000.00	-\$ 45,000.00	\$ 30,000.00	Savings on project costs based on current quotes. Budget to be allocated to new projects under the W4Q4 funding.
006271	W4Q4-Yallakool BP Dam Contractor Accom/Conference/Training Space	NRM and Parks	\$ -	\$ 65,000.00	\$ 65,000.00	New project
006272	W4Q4 Tourist Park Signage upgrade BP Dam and Boondooma	NRM and Parks	\$ -	\$ 50,000.00	\$ 50,000.00	New project
005975	W4Q4-Boondooma Dam-Bunkhouse Relocation	NRM and Parks	\$ 215,000.00	\$ 35,000.00	\$ 250,000.00	Additional funds required due to works to replace deteriorated material.
005976	W4Q4- Dams - Boondooma - Tennis Courts	NRM and Parks	\$ 20,000.00	-\$ 20,000.00	\$ -	Project withdrawn - to be looked at in future.
006001	W4Q4 - Durong - Public Amenities - Bore	NRM and Parks	\$ 80,000.00	-\$ 40,000.00	\$ 40,000.00	Additional budget required due to change of scope to investigate existing bore.
006002	W4Q4 - Kingaroy - Youth Public Amenities	NRM and Parks	\$ 80,000.00	-\$ 30,000.00	\$ 50,000.00	Reduction in budget due to change of scope to renovate existing building rather than replace it.
006003	W4Q4-Kingaroy-Glendon St Amenities	NRM and Parks	\$ 25,000.00	-\$ 25,000.00	\$ -	Project withdrawn - to be looked at in future.
005987	W4Q4 - Kingaroy - Memorial Park Softfall	NRM and Parks	\$ 40,000.00	-\$ 40,000.00	\$ -	Project withdrawn - to be looked at in future.
005988	W4Q4 - Kingaroy-Apex Park-Park Furniture	NRM and Parks	\$ 25,000.00	\$ 55,000.00	\$ 80,000.00	Increase budget to increase scope of works.
005986	W4Q4 - N'go Butter Factory Pk-Playground	NRM and Parks	\$ 50,000.00	\$ 30,000.00	\$ 80,000.00	Increase budget to increase scope of works to complement community funded project.
005990	W4Q4 -Nanango-Reg McCallum Pk-Playground	NRM and Parks	\$ 100,000.00	-\$ 40,000.00	\$ 60,000.00	Savings on project costs based on current quotes. Budget to be allocated to new projects under the W4Q4 funding.
005991	W4Q4-Nanango-Scott Street Carpark Shade	NRM and Parks	\$ 70,000.00	-\$ 15,000.00	\$ 55,000.00	Savings on project costs completed under budget.
005989	W4Q4 - Wondai-Skate Park Upgrade	NRM and Parks	\$ 50,000.00	-\$ 20,000.00	\$ 30,000.00	Reduction in budget due to estimates coming in under what was expected.
006020	CP K'roy - Lions Park -Playground, Paths	NRM and Parks	\$ 100,000.00	-\$ 100,000.00	\$ -	Project withdrawn - funds reallocated.
006273	Kingaroy Parks Redevelopment	NRM and Parks	\$ -	\$ 100,000.00	\$ 100,000.00	New project budget to come from withdrawn project above
006043	DCP-Murgon-QE2 Amenities Upgrade/Graffiti	NRM and Parks	\$ 35,000.00	-\$ 15,000.00	\$ 20,000.00	Savings on project costs based on current quotes.
006025	DCP - Blackbutt-Skate Park Shade Shelter	NRM and Parks	\$ 80,000.00	\$ 10,000.00	\$ 90,000.00	Increase in budget due to quotes being over original estimate due to powerline exclusion area.
006100	DCP - Maidenwell CBD Upgrade	NRM and Parks	\$ 40,000.00	\$ 5,000.00	\$ 45,000.00	Additional budget required to include new flagpoles.
006057	Plant and Fleet Replacement 2020/2021	Fleet	\$ 2,315,000.00	-\$ 222,363.00	\$ 2,092,637.00	Plant, Fleet and Office asset classes have been split out into different registers and as such, the budget has been reclassified to the correct areas.
006231	SaaS Implementation	Business Systems	\$ 200,000.00	\$ 222,363.00	\$ 422,363.00	
<b>Total 2nd Quarter Adjustments</b>				<b>\$ 1,175,080.36</b>		

10.2 Statement of Financial Position (Balance Sheet)

**Statement of Financial Position**  
2nd Quarter Proposed Budget

	Original Budget	Amended Budget	Proposed Budget	Variance
	\$	\$	\$	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	43,116,747	42,249,848	41,895,506	(554,342)
Trade and Other Receivables	5,313,216	5,296,631	5,442,930	146,359
Inventories	772,356	772,356	772,356	-
Investments	-	-	-	-
<b>Total Current Assets</b>	<b>49,202,319</b>	<b>48,318,635</b>	<b>47,910,852</b>	<b>(407,883)</b>
<b>Non-Current Assets</b>				
Trade and Other Receivables	1,112,211	1,112,211	1,112,211	-
Property, Plant and Equipment	891,823,354	863,330,237	864,387,418	997,181
Right of Use Asset	1,019,397	1,019,396	1,019,396	-
Intangible Assets	7,899,364	7,899,364	8,321,727	422,363
<b>Total Non-Current Assets</b>	<b>901,960,326</b>	<b>873,421,208</b>	<b>874,840,752</b>	<b>1,419,544</b>
<b>TOTAL ASSETS</b>	<b>951,162,644</b>	<b>921,740,043</b>	<b>922,751,604</b>	<b>1,011,561</b>
<b>Current Liabilities</b>				
Trade and Other Payables	5,749,454	5,751,271	6,782,832	1,011,561
Borrowings	3,013,874	3,013,874	3,013,874	-
Lease Liabilities	-	-	-	-
Provisions	3,671,079	3,671,079	3,671,079	-
Other Liabilities	2,389,464	2,170,161	2,170,161	-
<b>Total Current Liabilities</b>	<b>14,803,871</b>	<b>14,606,385</b>	<b>15,617,946</b>	<b>1,011,561</b>
<b>Non-Current Liabilities</b>				
Trade and Other Payables	1,017,943	1,017,943	1,017,943	-
Borrowings	30,633,993	30,633,993	30,633,993	-
Lease Liabilities	-	-	-	-
Provisions	13,755,584	13,755,584	13,755,584	-
Other Liabilities	908,112	-	-	-
<b>Total Non-Current Liabilities</b>	<b>46,315,611</b>	<b>45,407,499</b>	<b>45,407,499</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>61,119,482</b>	<b>60,013,884</b>	<b>61,025,445</b>	<b>1,011,561</b>
<b>NET COMMUNITY ASSETS</b>	<b>890,043,162</b>	<b>861,726,159</b>	<b>861,726,159</b>	<b>-</b>
<b>Community Equity</b>				
Retained Surplus/(Deficiency)	440,762,572	440,364,686	440,364,686	-
Asset Revaluation Surplus	449,280,590	420,741,473	420,741,473	-
<b>TOTAL COMMUNITY EQUITY</b>	<b>890,043,162</b>	<b>861,726,159</b>	<b>861,726,159</b>	<b>-</b>

**10.3 Statement of Cashflows**

	Original Budget	Amended Budget	Proposed Budget	Variance
<b>Cash Flows from Operating Activities</b>				
<i>Receipts:</i>				
Receipts from Customers	\$ 72,380,180	\$ 72,300,096	\$ 73,224,167	\$ 924,071
Interest Received	\$ 1,016,500	\$ 620,500	\$ 620,500	\$ -
Rental Income	\$ 319,954	\$ 319,954	\$ 319,954	\$ -
Non-Capital Grants and Contributions	\$ 8,057,698	\$ 7,881,778	\$ 9,409,112	\$ 1,527,334
<i>Payments:</i>				
Payment to Suppliers	-\$ 60,985,942	-\$ 61,200,837	-\$ 62,787,039	-\$ 1,586,202
Borrowing Costs	-\$ 1,756,218	-\$ 1,756,218	-\$ 1,756,218	\$ -
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 19,032,172</b>	<b>\$ 18,165,273</b>	<b>\$ 19,030,476</b>	<b>\$ 865,203</b>
<b>Cash Flows from Investing Activities</b>				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 400,000	\$ 400,000	\$ 400,000	\$ -
Grants, Subsidies, Contributions and Donations	\$ 17,409,799	\$ 17,409,799	\$ 17,409,799	\$ -
<i>Payments:</i>				
Payments for PPE	-\$ 38,228,662	-\$ 38,228,662	-\$ 39,648,207	-\$ 1,419,545
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 20,418,863</b>	<b>-\$ 20,418,863</b>	<b>-\$ 21,838,408</b>	<b>-\$ 1,419,545</b>
<b>Cash Flows from Financing Activities</b>				
<i>Receipts:</i>				
Proceeds from Borrowings and Leases	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings and Leases	-\$ 2,887,630	-\$ 2,887,630	-\$ 2,887,630	\$ -
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>-\$ 2,887,630</b>	<b>-\$ 2,887,630</b>	<b>-\$ 2,887,630</b>	<b>\$ -</b>
Other Non-Categorised Cash Activities	\$ -	\$ -	\$ -	\$ -
<b>Net Increase/(Decrease) in Cash and Cash Equivalent</b>	<b>-\$ 4,274,321</b>	<b>-\$ 5,141,220</b>	<b>-\$ 5,695,562</b>	<b>-\$ 554,342</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 47,391,068</b>	<b>\$ 47,391,068</b>	<b>\$ 47,391,068</b>	
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 43,116,747</b>	<b>\$ 42,249,848</b>	<b>\$ 41,695,506</b>	<b>-\$ 554,342</b>

**10.4 Statement of Changes in Equity**

	Original Budget	Amended Budget	Proposed Budget	Variance
<b>Asset Revaluation Surplus</b>				
Opening Balance	449,280,590	420,741,473	420,741,473	-
Inc/(dec) in asset revaluation surplus	-	-	-	-
<b>Closing Balance</b>	<b>449,280,590</b>	<b>420,741,473</b>	<b>420,741,473</b>	<b>-</b>
<b>Retained Surplus</b>				
Opening Balance	426,628,272	427,735,687	427,735,687	-
Net Result	14,134,300	13,248,999	13,248,999	-
<b>Closing Balance</b>	<b>440,762,572</b>	<b>440,984,686</b>	<b>440,984,686</b>	<b>-</b>
<b>Total Community Equity</b>	<b>890,043,162</b>	<b>861,726,159</b>	<b>861,726,159</b>	<b>-</b>

### **11.0 Procurement Update**

Council procurement have finalised the applications to the Refresh Tender for Pre-Qualified suppliers of Wet Hire, Dry Hire and Road & Quarry Materials. Council received 12 applicants to the Wet Hire Panel, 6 applicants to the Dry Hire Panel and 1 applicant to the Road & Quarry Materials Panel. Evaluations have been concluded and Council will be awarding the successful applicants before Christmas under the delegation of the CEO.

The Kingaroy Transformation Project team alongside Procurement held an afterhours Industry Briefing for local suppliers to gain an understanding on doing business with Council for the Kingaroy Transformation Project. The industry briefing was a success with an attendance of 30+ local businesses.

Procurement are working on a data cleanse of Council's vendor listings to ensure that vendors are categorised appropriately according to their industry type to enable Council to produce accurate reports and analysis on category and local spend.

A Council business solutions consultant has been engaged to provide guidance and recommendations on Council's implementation of centralised procurement from a decentralised model.

### **12.0 Rates Update**

Rates are in the process of undertaking water meter readings for water consumption to be levied in the period 1 January 2021 to 30 June 2021.

Council's IT department have designed an App for the contractor to utilise when reading the meters. This is in the test phase and will be used to read one Water Meter Route in Nanango in conjunction with the normal paper based reading process. During this testing the contractor will take a photograph of each meter which will be kept in a file and attached to the meter for verification purposes. It is envisaged that this App will replace the process of Rates staff manually entering water meter readings and the need to reread high meter readings.



2020/2021 Capex Report for Council - 2nd Quarter Review

Project Code	Project Description	Corporate Plan Lmb - Primary	Financial Project	EXPENDITURE BUDGET			EXPENDITURE ACTUALS					
				2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget - Adjustments	Second Quarter Budget - Adjustments	Total Available Budget	2020/2021 Commitments		2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
<b>Buildings &amp; Other Structures</b>												
<b>Admin Office - Kinga</b>												
005993	W4Q4-Kingaroy-Forecourt & Carpark CCTV		100713	150,000.00	-	-	-	150,000.00	-	-	-	In planning stage
006004	Kingaroy-Admin Building-Airconditioning		100192	125,000.00	-	-	-	125,000.00	13,181.82	12,519.08	25,700.90	In progress
	<b>Sub Activity Subtotal</b>			<b>275,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>275,000.00</b>	<b>13,181.82</b>	<b>12,519.08</b>	<b>25,700.90</b>	
<b>Admin Office - Wonda</b>												
006005	Wondai-Record Building-Fire Wall		100628	14,000.00	-	-	-	14,000.00	-	-	-	
	<b>Sub Activity Subtotal</b>			<b>14,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Aerodrome - Kingaroy</b>												
005771	CP - Aerodrome-Kingaroy-Boundary Fencing		100523	47,000.00	35,000.00	-	-	82,000.00	-	-	-	
006006	CP - Aerodrome Kingaroy - Apron Seal		100523	59,000.00	-	-	-	59,000.00	30,622.61	-	30,622.61	In progress
	<b>Sub Activity Subtotal</b>			<b>106,000.00</b>	<b>35,000.00</b>	<b>-</b>	<b>-</b>	<b>141,000.00</b>	<b>30,622.61</b>	<b>-</b>	<b>30,622.61</b>	
<b>Aerodrome - Wondai</b>												
005770	CP - Wondai-Aerodrome-Boundary Fencing		100523	47,000.00	15,000.00	-	-	62,000.00	-	-	-	
005972	W4Q4-Wondai Airport Lighting Upgrade		100712	50,000.00	-	-	-	50,000.00	-	-	-	In design - obtaining final quotes
	<b>Sub Activity Subtotal</b>			<b>97,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>-</b>	<b>112,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Cemeteries - Blackbu</b>												
006007	CP - Blackbutth-New Columbarium Wall		100196	28,000.00	-	-	-	28,000.00	-	535.82	535.82	In progress
	<b>Sub Activity Subtotal</b>			<b>28,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,000.00</b>	<b>-</b>	<b>535.82</b>	<b>535.82</b>	
<b>Depot - Kingaroy</b>												
006008	Kingaroy-Depot-Replace External Doors		100198	6,500.00	-	-	-	6,500.00	5,250.00	-	5,250.00	In Progress
	<b>Sub Activity Subtotal</b>			<b>6,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,500.00</b>	<b>5,250.00</b>	<b>-</b>	<b>5,250.00</b>	
<b>Depot - Murgon</b>												
005984	Workshop Office-Murgon Depot		100198	-	25,000.00	-	-	25,000.00	9,510.00	-	9,510.00	In Progress
	<b>Sub Activity Subtotal</b>			<b>-</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>	<b>25,000.00</b>	<b>9,510.00</b>	<b>-</b>	<b>9,510.00</b>	
<b>SES - Kingaroy</b>												
006035	DCP-Kingaroy-SES-External Paint/Flooring		100719	21,000.00	-	-	4,987.00	25,987.00	19,837.27	8,150.00	25,987.27	In progress - additional budget for unknown asbestos needing to be removed from site
	<b>Sub Activity Subtotal</b>			<b>21,000.00</b>	<b>-</b>	<b>-</b>	<b>4,987.00</b>	<b>25,987.00</b>	<b>19,837.27</b>	<b>6,150.00</b>	<b>25,987.27</b>	
<b>SES - Wondai</b>												
006036	DCP-Wondai-SES- Insulate/Aircon/Roof		100719	15,000.00	-	-	1,202.00	16,202.00	16,201.63	-	16,201.63	In progress
	<b>Sub Activity Subtotal</b>			<b>15,000.00</b>	<b>-</b>	<b>-</b>	<b>1,202.00</b>	<b>16,202.00</b>	<b>16,201.63</b>	<b>-</b>	<b>16,201.63</b>	
<b>Hall - Kingaroy Town</b>												
005987	DCP- Kingaroy-Town Hall Floor Sand		100719	58,000.00	-	-	3,908.00	62,092.00	-	29,041.90	29,041.90	Reduce Budget - quote for floor sanding came in under budget
	<b>Sub Activity Subtotal</b>			<b>58,000.00</b>	<b>-</b>	<b>-</b>	<b>3,908.00</b>	<b>62,092.00</b>	<b>-</b>	<b>29,041.90</b>	<b>29,041.90</b>	
<b>Hall - Nanango Cultu</b>												
005994	W4Q4-Nanango-Cultural Centre Aircon		100713	160,000.00	-	-	-	160,000.00	34,890.74	14,485.74	49,376.48	In progress - preliminary designs have commenced and are under review
	<b>Sub Activity Subtotal</b>			<b>160,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,000.00</b>	<b>34,890.74</b>	<b>14,485.74</b>	<b>49,376.48</b>	
<b>Hall - Mondure</b>												
005838	Mondure Hall Refurbishment		100663	-	-	-	-	-	-	4,670.00	4,670.00	
	<b>Sub Activity Subtotal</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,670.00</b>	<b>4,670.00</b>	
<b>Hall - Proston</b>												
006041	DCP-Proston-Showground-Repairs		100719	10,000.00	-	-	-	10,000.00	-	-	-	
	<b>Sub Activity Subtotal</b>			<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Hall - Cloyna</b>												
006040	DCP-Cloyna-Hall-Building Repairs		100719	10,000.00	-	-	2,706.00	12,706.00	-	12,706.07	12,706.07	Increase in budget due to additional costs because of greater floor and building movements from dry weather than expected on original quote
	<b>Sub Activity Subtotal</b>			<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>2,706.00</b>	<b>12,706.00</b>	<b>-</b>	<b>12,706.07</b>	<b>12,706.07</b>	
<b>Hall - Durong</b>												
006042	DCP-Durong-Hall-Water Tanks		100719	10,000.00	-	-	-	10,000.00	6,847.56	-	6,847.56	In progress
	<b>Sub Activity Subtotal</b>			<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>	<b>6,847.56</b>	<b>-</b>	<b>6,847.56</b>	
<b>Hall - Maldenwell</b>												
006039	DCP-Maldenwell-Hall-Upgrade		100719	8,000.00	-	-	-	8,000.00	181.82	-	181.82	
	<b>Sub Activity Subtotal</b>			<b>8,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,000.00</b>	<b>181.82</b>	<b>-</b>	<b>181.82</b>	

Financial Code	Project/Description	Capital/Opex/Other	Financial Project	2020/21 Actual Budget	2019/2020 Actual in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/21 Actual Commitments	2020/21 Actual Expenditure	2020/21 Annual Expenditure & Commitments	
<b>Housing</b>												
006011	Nanango-Appin Street-Bathroom Repairs		100200	5,000.00	-	-	18,383.00	23,383.00	-	23,383.00	23,383.00	Additional budget to cover extra costs incurred by damage from tree roots to unit floor, floor coverings, walls etc
<b>Sub Activity Subtotal</b>				<b>5,000.00</b>	<b>-</b>	<b>-</b>	<b>18,383.00</b>	<b>23,383.00</b>	<b>-</b>	<b>23,383.00</b>	<b>23,383.00</b>	
<b>Museum - Kingaroy</b>												
006037	DCP-Kingaroy-Heritage Museum-Ext Paint		100719	35,000.00	-	-	18,807.00	18,193.00	18,192.27	-	18,192.27	Reduce budget due to painting quote being less than expected
<b>Sub Activity Subtotal</b>				<b>35,000.00</b>	<b>-</b>	<b>-</b>	<b>18,807.00</b>	<b>18,193.00</b>	<b>18,192.27</b>	<b>-</b>	<b>18,192.27</b>	
<b>Museum - Boondooma H</b>												
005948	Boondooma Heritage Building - Mortar		100201	-	19,131.64	-	-	19,131.64	-	-	-	
005970	W4Q4-Boondooma-Homestead-Water		100715	20,000.00	-	-	-	20,000.00	-	20,000.00	20,000.00	Works complete
006012	Boondooma-Homestead Renovations		100201	25,000.00	-	-	-	25,000.00	-	-	-	
<b>Sub Activity Subtotal</b>				<b>45,000.00</b>	<b>19,131.64</b>	<b>-</b>	<b>-</b>	<b>64,131.64</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	
<b>Museum - Wondai Heri</b>												
005924	Wondai-Records Facility-Compactus		100639	-	-	-	-	-	2,955.00	-	2,955.00	
005977	W4Q4-Wondai-Heritage Museum Footpath		100715	10,000.00	-	-	-	10,000.00	-	4,158.00	4,158.00	In progress
<b>Sub Activity Subtotal</b>				<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>	<b>2,955.00</b>	<b>4,158.00</b>	<b>7,113.00</b>	
<b>Museum - Nanango R6n</b>												
005943	Ringsfield House-Resheet roof		100680	-	44,016.54	-	-	44,016.54	22,170.00	1,536.00	23,706.00	In progress
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>44,016.54</b>	<b>-</b>	<b>-</b>	<b>44,016.54</b>	<b>22,170.00</b>	<b>1,536.00</b>	<b>23,706.00</b>	
<b>Parks &amp; Gardens</b>												
005993	Signage 48 Hour Overnight Areas		104648	-	17,500.00	-	-	17,500.00	5,179.82	-	5,179.82	
005973	W4Q4-Proston-Dump Point		100715	15,000.00	-	-	-	15,000.00	-	-	-	In redesign
005979	W4Q4 - Kingaroy -Verge Planting		100714	250,000.00	-	-	-	250,000.00	16,250.00	-	16,250.00	In design - to commence later in the year
005990	W4Q4 - Murgon -Q/E2 Park Tree Replacement		100714	75,000.00	-	-	-	75,000.00	-	1,990.91	1,990.91	In design - to commence later in the year
005991	W4Q4 - Regional Parks-Park Furniture		100714	150,000.00	-	-	-	150,000.00	25,153.18	956.20	26,109.38	In design - procurement and scope being confirmed
005982	W4Q4-Kroy & Banarkin Lions Park Signage		100714	20,000.00	-	-	-	20,000.00	-	-	-	In design - to commence later in the year
005993	W4Q4 - Regional Tourism - Statues		100714	200,000.00	-	-	-	200,000.00	-	3,260.00	3,260.00	In design - to commence later in the year
005962	W4Q4-Proston-Playground Renewal		100716	50,000.00	-	-	-	50,000.00	-	3,346.11	3,346.11	In progress - scheduled for completion later in the year
006100	DCP-Maldenwell CBD Upgrade		100720	40,000.00	-	5,000.00	-	45,000.00	38,808.00	45.45	38,853.45	Extension of project to include new flagpoles
006269	W4Q4- Blackbutt Sensory Garden		100713	-	-	-	20,000.00	20,000.00	-	-	-	Reallocation of funding to new project
006270	W4Q4- Bbutt - Wondai-G Brook-M bike Sign		100713	-	-	-	20,000.00	20,000.00	-	-	-	Reallocation of funding to new project
<b>Sub Activity Subtotal</b>				<b>800,000.00</b>	<b>17,500.00</b>	<b>-</b>	<b>45,000.00</b>	<b>862,500.00</b>	<b>85,390.80</b>	<b>9,621.67</b>	<b>95,012.47</b>	
<b>Swimming Pool - King</b>												
005948	Kingaroy-Pool-Refurbishment		104618	500,000.00	-	-	-	500,000.00	-	-	-	Possibility this will defer until next year
006028	Kingaroy-Pool-Refurbishment-Concept Plan		104618	250,000.00	-	-	-	250,000.00	-	-	-	
006038	DCP-Kingaroy-Children's Pool Painting		100719	8,000.00	-	-	-	8,000.00	1,788.00	-	1,788.00	In progress
<b>Sub Activity Subtotal</b>				<b>758,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>758,000.00</b>	<b>1,788.00</b>	<b>-</b>	<b>1,788.00</b>	
<b>Swimming Pool - Murg</b>												
006020	Murgon-Pool-Plant Room Replacement		104614	200,000.00	-	-	-	200,000.00	31,958.33	11,146.67	43,105.00	Tracking on target - in progress
<b>Sub Activity Subtotal</b>				<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000.00</b>	<b>31,958.33</b>	<b>11,146.67</b>	<b>43,105.00</b>	
<b>Swimming Pool - Nana</b>												
006031	Nanango-Pool-Expansion Joists & Repair		104614	45,000.00	-	-	-	45,000.00	-	272.80	272.80	In progress
006032	Nanango-Solar Heating		104619	80,000.00	-	-	-	80,000.00	-	-	-	
006033	Nanango-Pool-Shade Sail Post Rustproof		104619	5,000.00	-	-	-	5,000.00	-	-	-	
006034	Nanango-Pool-Changeoom Refurb		104619	90,000.00	-	-	-	90,000.00	7,510.00	-	7,510.00	
<b>Sub Activity Subtotal</b>				<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000.00</b>	<b>7,510.00</b>	<b>272.80</b>	<b>7,782.80</b>	
<b>Tourism - Yallakool</b>												
005765	CAP-Yallakool TP-Powerhead Replacements		100209	-	31,000.00	-	-	31,000.00	-	28,497.33	28,497.33	In progress
005768	CAP-Yallakool TP-Ensuite Refurbishment		100209	27,200.00	-	-	-	27,200.00	-	30,023.62	30,023.62	In progress
005767	CAP-Yallakool TP-Office Screen/Picnic Ar		100209	5,000.00	-	-	-	5,000.00	-	5,241.38	5,241.38	In progress
005978	W4Q4 - Yallakool Dam - Boat Ramp Repairs		100715	75,000.00	-	-	45,000.00	30,000.00	-	2,079.58	2,079.58	In design - from preliminary discussions expected savings have been reallocated to other projects
005984	W4Q4 - Dams - Yallakool - Tennis Courts		100715	20,000.00	-	-	-	20,000.00	-	953.24	953.24	In design - to be started later in the year
006016	CP - Dams - Yallakool - New Amenities		104612	191,000.00	-	-	-	191,000.00	578.24	10,958.50	10,958.74	
006271	W4Q4 - Yallakool BP Dam Contractor Rooms		100715	-	-	-	85,000.00	85,000.00	-	-	-	Reallocation to new project
006272	W4Q4 - Tourist Park Signage BP/Boondooma		100715	-	-	-	50,000.00	50,000.00	-	-	-	Reallocation to new project
<b>Sub Activity Subtotal</b>				<b>286,000.00</b>	<b>63,200.00</b>	<b>-</b>	<b>70,000.00</b>	<b>419,200.00</b>	<b>578.24</b>	<b>76,853.63</b>	<b>77,431.67</b>	
<b>Tourism - Lake Boon</b>												
005751	Boondooma-Dam-Amenities Upgrades		104616	-	14,000.00	-	-	14,000.00	891.52	19,305.28	19,897.10	In progress
005768	Boondooma-Dam-Cabin Furniture		104616	-	190.00	-	-	190.00	-	150.00	150.00	Complete
005769	Boondooma-Dam-Airconditioner Replacement		104616	-	1,400.00	-	-	1,400.00	-	1,363.84	1,363.64	Complete
005975	W4Q4-Boondooma Dam-Bunkhouse Relocation		100715	215,000.00	-	-	35,000.00	250,000.00	16,694.83	124,280.14	140,954.77	In progress- additional budget for replacement of deteriorated material
005976	W4Q4 - Dams - Boondooma - Tennis Courts		100715	20,000.00	-	-	20,000.00	-	6,428.10	1,866.58	8,095.68	Project has been withdrawn
006014	CP - Dams -Boondooma-Playground Day Area		104616	28,500.00	-	-	-	28,500.00	810.00	32,349.39	33,159.39	In progress
006015	CP - Dam -Boondooma Bunkhouse Renovation		104616	19,500.00	-	-	-	19,500.00	2,450.91	10,228.36	12,679.27	In progress



Financial Code	Project Description	Complete Plan Line - Primary	Financial Project	2020/21 Actual Budget	2019/2020 Wtd in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Annual Expenditures & Commitments	
006017	CP - Boondooma-Dam-Carpark & Pathways		104616	34,500.00	-	-	-	34,500.00	-	41,857.88	41,857.88	In progress
<b>Sub Activity Subtotal</b>				<b>317,50.00</b>	<b>15,550.00</b>	<b>-</b>	<b>15,000.00</b>	<b>348,050.00</b>	<b>27,066.46</b>	<b>231,181.25</b>	<b>258,247.71</b>	
<b>Public Conveniences</b>												
005758	CAP - Toilets - Stuart River Rest Area		104648	-	1,000.00	-	-	1,000.00	-	422.50	422.50	In progress
008001	W4Q4 - Durong - Public Amenities - Bore		100713	80,000.00	-	-	40,000.00	40,000.00	-	-	-	Change of scope investigate existing bore - reallocate part of budget
006002	W4Q4 - Kingaroy - Youth Public Amenities		100713	80,000.00	-	-	30,000.00	50,000.00	-	-	-	Renovation of existing building instead of replacing - reallocate part of budget
006003	W4Q4-Kingaroy-Clendon St Amenities		100713	25,000.00	-	-	25,000.00	-	-	159.41	159.41	Project withdrawn
006028	CP - Maidenwell-Public Amenities Upgrade		100204	34,500.00	-	-	-	34,500.00	-	476.82	476.82	
006027	CP - Taromeo-Jessies Well-Amen Refurbish		100204	12,000.00	-	-	-	12,000.00	-	-	-	
<b>Sub Activity Subtotal</b>				<b>231,500.00</b>	<b>1,000.00</b>	<b>-</b>	<b>95,000.00</b>	<b>137,500.00</b>	<b>-</b>	<b>1,058.53</b>	<b>1,058.53</b>	
<b>Sp/ground-Murgon</b>												
005998	W4Q4-Murgon-Squash Courts		100713	140,000.00	-	-	-	140,000.00	33,881.86	9,223.14	43,105.00	In design and quotations being received
006043	DCP-Murgon-QE2 Amenities Upgrade/Grafit		100719	35,000.00	-	-	15,000.00	20,000.00	4,850.00	-	4,850.00	Estimates have come in under budget - reallocate part of budget
<b>Sub Activity Subtotal</b>				<b>175,000.00</b>	<b>-</b>	<b>-</b>	<b>15,000.00</b>	<b>160,000.00</b>	<b>38,531.86</b>	<b>9,223.14</b>	<b>47,955.00</b>	
<b>Sp/ground-Wondai</b>												
005928	Wondai-Showgrounds-Grandstand Replace		100701	40,000.00	-	-	-	40,000.00	-	-	-	In design
008000	W4Q4-Wondai-Showground Grandstand		100713	175,000.00	-	-	-	175,000.00	36,009.98	11,995.04	48,005.00	In design. Works will need to be staged due to size of project and available funds
<b>Sub Activity Subtotal</b>				<b>215,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>215,000.00</b>	<b>36,009.98</b>	<b>11,995.04</b>	<b>48,005.00</b>	
<b>Tennis Courts - Reg</b>												
006544	DCP-Nanango-Tennis Club-Roof Replacement		100719	17,000.00	-	-	48,402.00	65,402.00	53,502.99	11,899.26	65,402.16	Increase budget due to increase in scope of works required
<b>Sub Activity Subtotal</b>				<b>17,000.00</b>	<b>-</b>	<b>-</b>	<b>48,402.00</b>	<b>65,402.00</b>	<b>53,502.99</b>	<b>11,899.26</b>	<b>65,402.16</b>	
<b>W4Q - Round 3</b>												
005908	W4Q3-Wondai-Swimming Pool-Solar		100665	-	-	-	-	-	-	9,805.48	9,805.48	In progress
005909	W4Q3-Wondai-Swimming Pool-Filtration		100665	-	-	-	-	-	688.55	1,400.58	2,087.13	In progress
005912	W4Q3 - Kroy Heritage Museum & VIC		100668	-	-	-	-	-	7,888.82	3,654.87	11,243.49	In progress
005720	W4Q3 - Maidenwell Toilet Upgrade		100675	-	60,000.00	-	-	60,000.00	-	-	-	
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>60,000.00</b>	<b>-</b>	<b>-</b>	<b>60,000.00</b>	<b>8,375.37</b>	<b>14,760.71</b>	<b>23,136.08</b>	
<b>Parks - Kingaroy</b>												
005760	M Wooreolin-BBQ Replacement		100202	-	800.00	-	-	800.00	-	599.32	599.32	Completed
005989	Lockout Renovations-Apex Park-Kingaroy		100202	-	-	-	-	-	-	478.82	478.82	
005987	W4Q4 - Kingaroy - Memorial Park Sofftail		100716	40,000.00	-	-	40,000.00	-	-	1,432.82	1,432.82	Project withdrawn
005938	W4Q4 - Kingaroy-Apex Park-Park Furniture		100716	25,000.00	-	-	55,000.00	80,000.00	-	479.58	479.58	Reallocation to add to existing project to add another shade sail and security
008018	CP K'Roy Apex Park-Carpark, Path & Paint		100202	30,500.00	-	-	-	30,500.00	-	1,829.34	1,829.34	In progress
008019	CP K'Roy Memorial Pk-Garden Bed Replac		100202	28,000.00	-	-	-	28,000.00	-	-	-	
008020	CP K'roy - Liens Park - Playground, Paths		100202	100,000.00	-	-	100,000.00	-	-	775.81	775.81	Project withdrawn
008024	DCP - Kingaroy - Apex Park-Lookout Return		100717	35,000.00	-	-	-	35,000.00	-	407.27	407.27	
008273	Kingaroy Parks Redevelopment		100202	-	-	-	100,000.00	100,000.00	-	-	-	Reallocation to new project
<b>Sub Activity Subtotal</b>				<b>258,500.00</b>	<b>600.00</b>	<b>-</b>	<b>15,000.00</b>	<b>274,100.00</b>	<b>-</b>	<b>5,970.56</b>	<b>5,970.56</b>	
<b>Parks - Nanango</b>												
005905	W4Q4 - Nanango-Pioneer Park Playground		100716	120,000.00	-	-	-	120,000.00	-	1,908.48	1,908.48	In design - to be started later in the year
005938	W4Q4 - N'go Butler Factory Pk-Playground		100716	50,000.00	-	-	30,000.00	80,000.00	82,607.88	1,002.58	83,700.54	Increase budget - increased scope of works to complement community funded project
005990	W4Q4 - Nanango-Reg McCallum Pk-Playground		100716	100,000.00	-	-	40,000.00	60,000.00	-	1,908.48	1,908.48	In pre-design - to be started later in the year
005991	W4Q4-Nanango-Scott Street Carpark Shade		100716	70,000.00	-	-	15,000.00	55,000.00	-	55,037.53	55,037.53	Completed - move unused budget
006021	DCP - Nanango - Butler Factory Park-Shade		100717	42,500.00	-	-	-	42,500.00	40,385.73	88.18	40,433.91	In progress - shade has been ordered
006022	DCP - Nanango - Pioneer Park - Shade		100717	42,500.00	-	-	-	42,500.00	32,720.00	450.00	33,170.00	In progress
<b>Sub Activity Subtotal</b>				<b>425,000.00</b>	<b>-</b>	<b>-</b>	<b>25,000.00</b>	<b>400,000.00</b>	<b>155,693.71</b>	<b>60,461.23</b>	<b>216,154.94</b>	
<b>Parks - Blackbutt</b>												
005752	Barnakin-Playground & Sofftail		100202	-	4,780.00	-	-	4,780.00	-	4,760.00	4,760.00	Completed
005755	Blackbutt-Les Muller Park-Equipment		100202	-	800.00	-	-	800.00	881.82	-	881.82	Completed
006025	DCP - Blackbutt-Skate Park Shade Shelter		100717	80,000.00	-	-	10,000.00	90,000.00	-	3,588.85	3,588.85	Increase budget due to powerline exclusion area to be taken into account
<b>Sub Activity Subtotal</b>				<b>80,000.00</b>	<b>5,580.00</b>	<b>-</b>	<b>10,000.00</b>	<b>95,560.00</b>	<b>681.82</b>	<b>8,358.85</b>	<b>9,040.67</b>	
<b>Parks - Wondai</b>												
005974	W4Q4-Wondai-Coronation Park		100715	100,000.00	-	-	-	100,000.00	-	-	-	Design underway - scope being confirmed
005999	W4Q4 - Wondai-Skate Park Upgrade		100716	50,000.00	-	-	20,000.00	30,000.00	-	993.24	953.24	Reallocate part of budget due to estimates being under budget
<b>Sub Activity Subtotal</b>				<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>130,000.00</b>	<b>-</b>	<b>953.24</b>	<b>953.24</b>	
<b>Rail Trails</b>												
005782	Murgon/Kingaroy-Rail Trail Crossing		100502	-	22,000.00	-	-	22,000.00	17,000.00	-	17,000.00	In progress
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>22,000.00</b>	<b>-</b>	<b>-</b>	<b>22,000.00</b>	<b>17,000.00</b>	<b>-</b>	<b>17,000.00</b>	
<b>Streetscaping</b>												

Financial Code	Project Description	Operative Plan Line - Primary	Financial Project	2020/21 Approved Budget	2019/2020 Wtd in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	2020/21 Final Available Budget	2020/21 Commencement	2020/21 Actual Expenditure to Date	2020/21 Actual Expenditure to Date	2020/21 Actual Expenditure to Date
006023	DCP-Nanango-Streetscape Refurbishment		100717	65,000.00	-	-	-	65,000.00	33,590.40	-	33,590.40	In progress
<b>Sub Activity Subtotal</b>				<b>65,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000.00</b>	<b>33,590.40</b>	<b>-</b>	<b>33,590.40</b>	
<b>General</b>												
005847	Building Condition Priorities		100731	-	1,354,520.24	-	54,965.00	1,299,555.24	-	-	-	Movement of budget from parent project to building condition projects where required
005915	Margon Shops - Remove Asbestos		100157	-	70,000.00	-	-	70,000.00	-	24,490.00	24,490.00	In progress
005919	Boondooma Heritage-Tank Stand & Replace		100531	-	3,737.27	-	-	3,737.27	-	-	-	In progress
005995	W4Q4-Regional-Roof Replacements		100713	220,000.00	-	-	-	220,000.00	181,991.59	40,991.32	222,852.91	In progress
005998	W4Q4-Regional-Repainting		100713	230,000.00	-	-	-	230,000.00	11,981.82	450.00	12,011.82	In progress
005997	W4Q4-Regional-Replace Flooring		100713	150,000.00	-	-	-	150,000.00	78,702.36	16,284.55	94,886.91	In progress
005999	W4Q4-Regional-Security System		100713	175,000.00	-	-	-	175,000.00	-	4,252.50	4,252.50	In design and planning
006237	Property - 185 Kingaroy Street, Kingaroy		100302	-	-	-	350,000.00	350,000.00	8,598.00	-	8,598.00	Purchase of shopfront - to be funded from restricted cash
<b>Sub Activity Subtotal</b>				<b>775,000.00</b>	<b>1,428,263.51</b>	<b>-</b>	<b>295,035.00</b>	<b>2,498,298.51</b>	<b>278,821.77</b>	<b>86,368.37</b>	<b>365,190.14</b>	
<b>Activity Total</b>				<b>5,865,000.00</b>	<b>1,751,821.69</b>	<b>-</b>	<b>350,000.00</b>	<b>7,966,821.69</b>	<b>956,340.34</b>	<b>669,310.56</b>	<b>1,625,650.90</b>	
<b>Office</b>												
<b>Info Serv - ICT</b>												
000379	Computer Infrastructure & Upgrade	42	100211	155,000.00	-	-	-	155,000.00	140,335.14	-	140,335.14	Tracking on target
000381	Server Hardware	42	100211	135,000.00	-	-	-	135,000.00	10,241.37	42,934.88	53,176.05	In progress
000382	Photocopiers & Printers	42	100211	30,000.00	-	-	-	30,000.00	-	1,811.12	1,811.12	In progress
008052	Microwave Radio & Hardware		100211	85,000.00	-	-	-	85,000.00	90,660.00	-	90,660.00	In progress
008053	MS Cloud Provisioning		100211	75,000.00	-	-	-	75,000.00	5,970.00	40,957.65	46,927.65	In progress
006234	Phantom Pro RTK and Base Station	NA	100211	-	-	-	-	-	-	9,810.41	9,810.41	In progress
<b>Sub Activity Subtotal</b>				<b>480,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>480,000.00</b>	<b>252,906.51</b>	<b>95,113.86</b>	<b>348,020.37</b>	
<b>Activity Total</b>				<b>480,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>480,000.00</b>	<b>252,906.51</b>	<b>95,113.86</b>	<b>348,020.37</b>	
<b>Fleet</b>												
<b>Plant &amp; Fleet Manage</b>												
005490	Plant and Fleet Replacement 18-19 FY		100212	-	398,975.47	-	-	398,975.47	-	398,975.47	398,975.47	Completed
005824	Plant and Fleet Replacement 2019-20		100212	-	920,235.12	-	-	920,235.12	1,282.98	1,022,479.53	1,023,762.19	Completed
006057	Plant and Fleet Replacement 2020/2021		100212	2,315,000.00	-	222,363.00	-	2,092,637.00	717,212.37	71,035.82	788,248.19	Tracking on target
<b>Sub Activity Subtotal</b>				<b>2,315,000.00</b>	<b>1,317,210.59</b>	<b>-</b>	<b>222,363.00</b>	<b>3,409,847.59</b>	<b>718,495.03</b>	<b>1,490,490.82</b>	<b>2,208,985.65</b>	
<b>Activity Total</b>				<b>2,315,000.00</b>	<b>1,317,210.59</b>	<b>-</b>	<b>222,363.00</b>	<b>3,409,847.59</b>	<b>718,495.03</b>	<b>1,490,490.82</b>	<b>2,208,985.65</b>	
<b>Intangibles</b>												
<b>Business System</b>												
005911	Agenda Software		100606	-	-	-	-	-	-	25,130.00	25,130.00	In progress
006231	SAAS Implementation		100606	-	200,000.00	222,363.00	-	422,363.00	-	28,752.68	28,752.68	In progress
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>200,000.00</b>	<b>222,363.00</b>	<b>-</b>	<b>422,363.00</b>	<b>-</b>	<b>53,882.68</b>	<b>53,882.68</b>	
<b>Activity Total</b>				<b>-</b>	<b>200,000.00</b>	<b>222,363.00</b>	<b>-</b>	<b>422,363.00</b>	<b>-</b>	<b>53,882.68</b>	<b>53,882.68</b>	
<b>Roads</b>												
<b>Bridges</b>												
006182	Regional-Guardrail Replacement Program		100215	210,000.00	-	-	-	210,000.00	-	881.93	881.93	In pre design
006183	Nanango State School-Fedestrian Bridge Repla		100215	180,000.00	-	-	-	180,000.00	-	-	-	In pre design
006184	LRCI-Taromeo-Fedestrian Bridge Replacement		100723	180,000.00	-	-	-	180,000.00	-	-	-	In pre design
<b>Sub Activity Subtotal</b>				<b>570,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>570,000.00</b>	<b>-</b>	<b>881.93</b>	<b>881.93</b>	
<b>KTP</b>												
005284	Kingaroy-Transformation Project		100617	-	-	200,000.00	-	200,000.00	348,989.11	504,493.88	851,482.79	In progress
006049	Kingaroy Transformation Project		100708	8,350,000.00	-	2,900,000.00	300,000.00	3,150,000.00	-	-	-	In progress
006211	KTP-Afford St (Youngman-GlendonSt) Works		100709	-	2,100,000.00	-	-	2,100,000.00	34,211.24	45,924.72	80,135.98	In progress
006212	KTP-Afford St (GlendonSt-KingaroySt) Works		100709	-	800,000.00	-	-	800,000.00	2,088.90	11,976.10	14,065.00	In progress
006213	KTP-Kingaroy St (AffordSt-HaySt) Works		100709	-	-	100,000.00	-	100,000.00	2,088.89	22,546.00	24,634.89	In progress
006214	KTP-Hay St (KingaroySt-GlendonSt) Works		100709	-	-	-	-	-	3,904.27	1,764.53	5,268.80	In progress
006215	KTP-Hay St (GlendonSt-YoungmanSt) Works		100709	-	-	-	-	-	18,128.85	1,451.44	19,580.29	In progress
006229	KTP - Program Management		100709	-	-	-	-	-	19,604.00	10,963.23	29,487.23	In progress
<b>Sub Activity Subtotal</b>				<b>6,350,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,350,000.00</b>	<b>425,593.26</b>	<b>599,019.70</b>	<b>1,024,614.96</b>	
<b>Grav Resheet</b>												
005893	W4Q3 - GR - Morgans Rd		100670	-	4,820.00	-	-	4,820.00	-	4,820.00	4,820.00	
005896	W4Q3 - GR - Mondure Crossing Rd		100670	-	2,731.02	-	-	2,731.02	-	808.02	808.02	
005780	Dangere Mountain Road Gravel Resheeting		100215	-	2,000.00	-	-	2,000.00	-	-	-	
005784	Friebergs Road Gravel Resheeting		100215	-	-	-	-	-	-	-	-	
005800	Nanango Neumgna Road Gravel Resheeting		100215	-	1,582.50	-	-	1,582.50	-	-	-	
005803	Old Esk Road North Gravel Resheeting		100215	-	2,430.00	-	-	2,430.00	-	2,430.00	2,430.00	
005806	Reagon Road Gravel Resheeting		100670	-	133,978.27	-	-	133,978.27	-	96,831.85	96,831.85	
005940	Boonenne Road Gravel Resheeting		100215	-	57,942.58	-	-	57,942.58	-	30,428.17	30,428.17	

Financial Code	Project Description	Completed / At Risk / Under Emergency	Financial Project	2020/21 Approved Budget	2019/2020 Works in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/21 Commitments	2020/21 Actual Expenditure	2020/21 Annual Expenditure & Commitments	Notes	
008108	RTR-Sandy Ridges-Glenmore Rd-GR		100221	181,000.00	-	-	-	181,000.00	20,173.95	218,465.24	238,859.28	Additional road formation and drainage work required to bring the road back to standard. Works funded through program savings and contingency	
008109	RTR-Coolabunia-Franklins Rd-GR		100221	72,000.00	-	-	-	72,000.00	6,510.52	85,500.89	72,011.41		
008110	RTR-Wamung-Friebergs Rd-GR		100221	145,000.00	-	-	-	145,000.00	-	184,158.81	184,158.81	Additional road formation and drainage work required to bring the road back to standard. Works funded through program savings and contingency	
008111	RTR-Nanango-Greenwood Creek Rd - GR		100221	58,000.00	-	-	-	58,000.00	4,745.71	9,430.00	14,175.71		
008112	RTR-Glan Devon-Grindstone School Rd- GR		100221	139,000.00	-	-	-	139,000.00	-	2,994.18	2,994.18		
008113	RTR-Kumbia-Hancocks Rd-GR		100221	133,000.00	-	-	-	133,000.00	-	-	-		
008114	RTR-Wondai-Hansens Rd-GR		100221	86,000.00	-	-	-	86,000.00	908.09	38.80	847.89		
008115	RTR-Johnstown-Johnstown Rd-GR		100221	179,000.00	-	-	-	179,000.00	-	-	-		
008116	RTR-Neumgna-Maidenswell/Upper Yarraman Rd-GR		100221	97,000.00	-	-	-	97,000.00	10,258.70	5,973.84	16,232.70		
008117	RTR-Goodger-Neale Rd-GR		100221	181,000.00	-	-	-	181,000.00	-	-	-		
008118	RTR-Kumbia-Nollers Rd-GR		100221	140,000.00	-	-	-	140,000.00	-	-	-		
008119	RTR(D)-SE Nanango-Old Yarraman Rd-GR		100728	85,000.00	-	-	-	85,000.00	85,048.04	28,488.20	113,542.24	Additional road formation and drainage work required to bring the road back to standard. Works funded through program savings and contingency	
008120	RTR(D)-Benali-Reedy Creek Rd-GR		100728	276,000.00	-	-	-	276,000.00	189,382.51	56,173.78	227,558.39		
008121	LRCI-Nanango-Rural Rd-GR		100723	375,000.00	-	-	-	375,000.00	-	9,818.82	9,818.82		
008122	RTR(D)-Neumgna-Ryan Reagon Rd-GR		100728	107,000.00	-	-	-	107,000.00	37,941.58	88,233.07	124,174.85	Additional road formation and drainage work required to bring the road back to standard. Works funded through program savings and contingency	
008123	RTR(D)-Ballogie-Seller Rd-GR		100728	75,000.00	-	-	-	75,000.00	38,211.52	48,288.28	86,499.78		
008124	RTR(D)-Kingaroy-Ushers Rd-GR		100728	54,000.00	-	-	-	54,000.00	58,548.45	25,789.59	82,345.55	Currently in progress, commitments to be reviewed as we progress	
008125	RTR(D)-Charleston-Wickers Rd-GR		100728	96,000.00	-	-	-	96,000.00	69,834.23	16,687.34	87,321.57		
008126	RTR(D)-Woolcoln-West Woolcoln Rd-GR		100728	199,000.00	-	-	-	199,000.00	134,822.04	37,224.55	172,046.59		
008127	RTR-Chapingal-Barra Bumi Rd-GR		100726	300,000.00	-	-	-	300,000.00	53,504.67	287,049.39	320,553.88	Currently in progress, commitments to be reviewed as we progress	
008128	Boole-Hards Rd-GR		100215	21,000.00	-	-	-	21,000.00	-	-	-		
008129	Hodgkiss-Lucas Rd-GR		100215	39,000.00	-	-	-	39,000.00	-	508.18	508.18		
008130	Cushnie-Morris Rd-GR		100215	49,000.00	-	-	-	49,000.00	-	-	-		
008131	Boole-Nystrom Rd-GR		100215	81,000.00	-	-	-	81,000.00	-	-	-		
008132	Hivesville-Oberles Rd-GR		100215	15,000.00	-	-	-	15,000.00	-	4,436.43	4,436.43		
008133	Neumgna-Tarong Yarraman Rd-GR		100215	8,000.00	-	-	-	8,000.00	3,138.83	10,279.70	13,418.38		
008134	Banahin-Williams Rd-GR		100215	450,000.00	-	-	-	450,000.00	-	-	-		
008135	Gravel Resheeting 2021		100215	478,994.00	-	-	-	478,994.00	-	-	-		
				<b>Sub Activity Subtotal</b>	<b>4,069,934.00</b>	<b>285,264.37</b>	<b>-</b>	<b>-</b>	<b>4,275,238.37</b>	<b>706,826.75</b>	<b>1,189,479.11</b>	<b>1,896,305.86</b>	Estimates based on unit rates by m2, actuals claimed per program works and additional costs balanced through program savings and forecasting contingency planning. Currently program is tracking on target.
<b>Pavement Rehab</b>													
005479	Niagara Road (Wind Farm)		100215	4,000,000.00	-	-	-	4,000,000.00	548,581.94	1,038,941.85	1,585,423.79	In progress	
005851	Old Esk Road Bitumen Seal		100400	-	100,000.00	-	-	190,000.00	12,555.93	225,421.40	237,977.33	Project variation received due to additional gravel requirements and additional sealing costs - cost difference to be made up in overall program savings	
005852	Kingaroy-Sleibens Street-Upgrade		100400	-	100,437.48	-	-	180,437.48	523.50	100,768.81	101,292.11	Complete - Savings to be returned to program	
005889	TIDS-Coolabunia-Peterson Drive-Widened/Sea		100219	473,828.00	-	-	-	473,828.00	72,745.74	11,432.73	84,178.47	In progress	
005910	Bunya Avenue		100215	150,000.00	-	-	-	150,000.00	10,955.29	107,837.81	118,592.90	In progress	
Report to be provided to Council at February's Standing Committee - Expected final cost \$713k significant electrical, land reclamation, variations in construction costs - cost difference to be made up in overall program													
005922	Kingaroy-Alford Street-Carpark		100400	800,000.00	-	-	-	800,000.00	21,036.71	645,320.29	686,357.00		
006180	Boyneside-Niagara Rd-Seal		100215	100,000.00	-	-	-	100,000.00	-	-	-		
006181	DCP-Froston-Hood St-Kerb&Channel Upgrade		100720	80,000.00	-	-	-	80,000.00	12,908.89	28,504.31	42,713.00	In progress	
006182	DCP-Murgon-Burtons Lane-Upgrade		100720	80,000.00	-	50,000.00	-	10,000.00	-	545.80	545.80	In progress	
006183	DCP-Wondai-Dingo Creek Carpark Upgrade		100720	75,000.00	-	-	-	75,000.00	15,410.70	48,753.34	84,164.04	In progress	
006184	Kingaroy-Pavement Rehabilitation		100215	500,000.00	-	-	-	500,000.00	1,818.18	13,459.18	15,277.36	In progress	
006185	Nanango-Meroer/Springdale/Bright Rd-Upgrade		100215	60,000.00	-	-	-	60,000.00	-	2,584.58	2,584.58	Design In progress	
006186	Blackbutt CBD Disability Parking Upgrade		100215	30,000.00	-	-	-	30,000.00	-	-	-		
006187	Nanango Butcher Factory Disability Parking		100215	50,000.00	-	-	-	50,000.00	-	-	-		
006188	Kingaroy/Wondai-Bunya Hwy Median Upgrade		100215	1,020,000.00	-	-	-	1,020,000.00	-	1,495.00	1,495.00	Design in progress	
006189	STIP-Wheatlands School Sat Down		100725	150,000.00	-	-	-	150,000.00	2,827.51	1,488.15	4,313.88	Design in progress	
006190	STIP-Murgon High School Pedestrian Refuge		100725	75,000.00	-	-	-	75,000.00	-	-	-		
006191	Ray Emerson Carpark Upgrade		100215	75,000.00	-	-	-	75,000.00	-	-	-		
006208	Murgon-CBD Stormwater		100276	-	-	50,000.00	-	50,000.00	4,370.91	-	4,370.91	In progress - delivered in conjunction with Murgon Stage 3 Footpath	
				<b>Sub Activity Subtotal</b>	<b>7,517,828.00</b>	<b>350,437.48</b>	<b>-</b>	<b>-</b>	<b>7,868,265.48</b>	<b>703,735.10</b>	<b>2,225,550.65</b>	<b>2,929,285.75</b>	
<b>Footpaths &amp; Cycleway</b>													
005715	Murgon-CBD Footpath Stage 2		100671	150,000.00	278,879.81	-	-	428,879.81	138,850.54	267,212.13	406,062.87	In progress	
005857	Haly Street Wondai Footpath - TIDS		100400	-	778.70	-	-	778.70	-	778.70	778.70		
006088	TIDS-Kingaroy-Markwell St-Footpath		100726	34,000.00	-	-	-	34,000.00	27,084.09	4,112.22	31,176.31	In progress	
006099	TIDS-Nanango-Burnett St/Drayton St-FP		100726	37,000.00	-	-	-	37,000.00	3,897.45	2,227.05	5,624.50	In design	
006101	DCP-Memeralbi-Footpath		100729	10,000.00	-	-	-	10,000.00	1,818.18	11,033.06	12,851.24	Completed	
006102	TIDS-Kingaroy-Kingaroy/Barkers Creek Rd-FP		100726	88,000.00	-	-	-	88,000.00	3,000.00	11,261.32	14,261.32	In design	

Financial Code	Project Description	Department / Activity Line / Priority	Financial Project	2019/2020 Approved Budget	2019/2020 Work in Progress	First Quarter Budget Reallocations	Second Quarter Budget Adjustments	Total Available Budget	2020/21 Commitments	2020/21 Actual Expenditures	2020/21 Annual Expenditures & Commitments	
008103	TIDS-Kingaroy-Oliver Bond St-Footpath		100726	51,000.00	-	-	-	51,000.00	951.39	5,207.92	7,159.23	In design
008104	TIDS-Kingaroy-Tessmanns Rd-Footpath		100726	47,000.00	-	-	-	47,000.00	33,774.09	14,059.15	47,842.24	In progress
008105	DOP-Kumbia-Bell St-Footpath		100720	65,000.00	-	-	-	65,000.00	75,950.99	13,477.59	89,428.49	In progress
008108	SBRC Minor Footpath Replacements		100727	150,000.00	-	-	-	150,000.00	-	-	-	
008107	Blackbutt CBD Footpath		100727	580,000.00	-	-	-	580,000.00	7,092.20	660.00	7,652.20	Pre design
008207	Murgon-CBD Footpath-Stage 3		100727	500,000.00	-	-	-	500,000.00	180,301.89	142,881.38	323,183.07	In progress
<b>Sub Activity Subtotal</b>				<b>1,752,000.00</b>	<b>279,656.31</b>	<b>-</b>	<b>-</b>	<b>2,031,656.31</b>	<b>472,420.50</b>	<b>473,907.52</b>	<b>946,328.02</b>	
<b>Bitumen Resealing</b>												
008138	TIDS-Stalworth-Bark Creek Rd Reseal		100726	21,120.00	-	-	-	21,120.00	14,908.11	17,379.14	32,288.25	In progress
008137	TIDS-Silverwood-Basin Rd-Reseal		100726	30,360.00	-	-	-	30,360.00	23,070.89	9,460.31	32,131.20	
008139	TIDS-Silverleaf-Beers Rd - Reseal		100726	4,820.00	-	-	-	4,820.00	1,877.39	2,761.84	2,738.22	
008140	TIDS-Toolinga-Boonaroo/Elsmore Rd-Reseal		100726	42,240.00	-	-	-	42,240.00	32,116.58	19,252.88	41,369.46	
008141	TIDS-Mamerambi-Cordale Rd-Reseal		100726	78,100.00	-	-	-	78,100.00	50,974.43	10,571.01	61,545.44	
008142	TIDS-Abbeywood-Cridlands Rd-Reseal		100726	61,600.00	-	-	-	61,600.00	47,599.31	25,182.59	72,761.80	
008143	TIDS-Greenview-Cushnie Rd-Reseal		100726	16,370.00	-	-	-	16,370.00	22,888.93	7,878.80	30,568.83	
008144	TIDS-Kingaroy-Edenvale North Rd-Reseal		100726	20,054.00	-	-	-	20,054.00	16,109.89	8,883.82	24,993.71	
008145	TIDS-Kingaroy-Edenvale South Rd-Reseal		100726	85,472.00	-	-	-	85,472.00	51,168.21	12,483.51	63,651.72	
008148	TIDS-Boocie-Faughans Rd-Reseal		100726	32,472.00	-	-	-	32,472.00	24,786.08	3,865.93	28,452.01	
008147	TIDS-Boocie-Faulkner Rd-Reseal		100726	12,870.00	-	-	-	12,870.00	8,193.38	4,882.04	13,075.60	
008148	LRCI-Hivesville-Gayndah/Hivesville Rd-Reseal		100723	187,887.00	-	-	-	187,887.00	110,018.55	16,908.19	135,826.74	
008149	TIDS-Kingaroy-Geritz Rd-Reseal		100726	40,040.00	-	-	-	40,040.00	31,277.02	2,983.08	34,260.10	
008150	TIDS-Nanango-Greenwood Creek Rd-Reseal		100726	45,760.00	-	-	-	45,760.00	35,241.81	2,711.23	37,952.84	
008151	TIDS-Hivesville-Gwen St-Reseal		100726	95.00	-	-	-	95.00	2,140.34	4,149.38	6,289.72	
008152	TIDS-Boocie-Harolds Rd-Reseal		100726	19,938.00	-	-	-	19,938.00	17,199.41	12,239.55	29,438.96	
008153	TIDS-Murgon-Heading St-Reseal		100726	3,700.00	-	-	-	3,700.00	4,174.55	6,577.52	9,752.37	
008154	TIDS-Hivesville-Johnson St-Reseal		100726	4,610.00	-	-	-	4,610.00	3,928.21	1,519.94	5,448.15	
008155	LRCI-Maldenwell-King Rd-Reseal		100723	22,178.00	-	-	-	22,178.00	17,838.13	8,380.13	25,998.28	
008158	LRCI-Kinleymore-Kinleymore School Rd-Reseal		100723	16,790.00	-	-	-	16,790.00	14,051.74	5,535.10	19,588.84	
008157	LRCI-Moffatdale-Leddy Court-Reseal		100723	7,150.00	-	-	-	7,150.00	-	-	-	
008158	LRCI-Tingora-Magnussens Rd-Reseal		100723	14,258.00	-	-	-	14,258.00	13,547.54	6,736.57	20,284.11	
008159	LRCI-Mannum-Mannum Rd-Reseal		100723	76,230.00	-	-	-	76,230.00	54,784.04	14,318.12	69,102.16	
008180	LRCI-Cushnie-MoAllisters Rd-Reseal		100723	33,448.00	-	-	-	33,448.00	11,738.74	4,221.73	15,968.47	
008181	LRCI-Kingaroy-Moonya St-Reseal		100723	36,000.00	-	-	-	36,000.00	12,243.35	8,477.83	20,721.18	
008182	LRCI-MP Creek-MP Creek Rd-Reseal		100723	24,112.00	-	-	-	24,112.00	18,338.49	17,184.84	35,521.13	
008183	LRCI-Speedwell-Okeden/Byanda Rd-Reseal		100723	88,000.00	-	-	-	88,000.00	52,088.28	11,452.39	63,538.85	
008194	LRCI-Nanango-Racecourse Rd-Reseal		100723	30,000.00	-	-	-	30,000.00	12,957.38	3,957.29	15,754.89	
008185	LRCI-Stalworth-Range Rd-Reseal		100723	44,000.00	-	-	-	44,000.00	41,558.34	29,988.55	70,546.89	
008186	TIDS-Nanango-Rural Rd-Reseal		100726	9,100.00	-	-	-	9,100.00	8,106.00	2,784.22	3,379.34	
008187	LRCI-Murgon-Silverleaf Rd-Reseal		100723	85,712.00	-	-	-	85,712.00	54,727.07	22,412.48	77,139.55	
008188	LRCI-Boocie-Smith Rd-Reseal		100723	79,200.00	-	-	-	79,200.00	47,788.84	5,934.39	53,721.23	
008189	LRCI-Abbeywood-Speedwell/Abbeywood Rd-Reseal		100723	103,480.00	-	-	-	103,480.00	69,554.76	31,009.17	100,843.83	
008170	LRCI-Stalworth-Stalworth Rd-Reseal		100723	64,240.00	-	-	-	64,240.00	43,983.07	9,179.47	53,162.54	
008171	TIDS-Hivesville-Starr St-Reseal		100726	3,584.00	-	-	-	3,584.00	3,748.73	5,414.58	9,163.29	
008172	TIDS-Hivesville-Vaughan St-Reseal		100726	1,428.00	-	-	-	1,428.00	2,417.91	2,044.27	4,462.18	
008174	LRCI-Moffatdale-Verdelino Dr-Reseal		100723	38,500.00	-	-	-	38,500.00	41,802.53	20,148.91	61,751.44	
008175	LRCI-Moffatdale-Waterview Dr-Reseal		100723	17,248.00	-	-	-	17,248.00	10,195.42	3,880.79	13,856.21	
008176	TIDS-Hivesville-Webb St-Reseal		100726	2,640.00	-	-	-	2,640.00	2,973.05	4,717.84	7,690.59	
008177	LRCI-Gordonbrook-Weans Rd-Reseal		100723	14,880.00	-	-	-	14,880.00	12,182.31	2,948.15	15,130.46	
008178	Bitumen Seal Various Roads		100217	193,893.00	-	44,465.00	-	239,098.00	-	12,795.92	12,795.92	
008179	TIDS-Kingaroy-Bunya Highway-Reseal		100726	17,160.00	-	-	-	17,160.00	3,534.28	2,787.09	8,301.37	
<b>Sub Activity Subtotal</b>				<b>1,663,042.00</b>	<b>-</b>	<b>44,465.00</b>	<b>-</b>	<b>1,707,507.00</b>	<b>1,046,622.74</b>	<b>392,237.16</b>	<b>1,438,859.90</b>	
<i>Estimates based on unit rates by m2, actuals claimed per program works and additional costs balanced through project savings and forecasting contingency planning. Currently program is tracking on target.</i>												
<b>General</b>												
005459	Town Entry Signs		100215	-	100,000.00	-	-	100,000.00	38,400.00	3,600.00	42,000.00	In progress
005718	Nanango-Brisbane Street Drainage		100672	-	4,038.38	-	-	4,038.38	-	4,038.38	4,038.38	Complete
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>104,038.38</b>	<b>-</b>	<b>-</b>	<b>104,038.38</b>	<b>38,400.00</b>	<b>7,638.36</b>	<b>46,038.36</b>	
<b>Urban Drainage</b>												
006195	Regional-Minor Drainage Replacements		100215	25,800.00	-	-	-	25,800.00	-	7,088.45	7,088.45	In progress
006198	LRCI-Kingaroy-Afford Street-Drainage		100723	275,000.00	-	-	-	275,000.00	-	-	-	In design
006197	Murgon-Cobb St South-Drainage		100215	120,000.00	-	-	-	120,000.00	908.09	1,488.18	2,395.25	In design
006198	Wondal-Bramston SH-Drainage		100215	70,000.00	-	-	-	70,000.00	-	-	-	In design
006199	Nanango-Glippers St-Drainage		100215	70,000.00	-	-	-	70,000.00	908.09	1,488.15	2,395.24	In design
<b>Sub Activity Subtotal</b>				<b>560,800.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>560,800.00</b>	<b>1,816.18</b>	<b>10,058.76</b>	<b>11,876.94</b>	
<b>Activity Total</b>				<b>22,483,662.00</b>	<b>939,396.52</b>	<b>44,465.00</b>	<b>-</b>	<b>23,467,523.52</b>	<b>3,395,418.53</b>	<b>4,898,773.19</b>	<b>8,294,191.72</b>	
<b>Water Services</b>												
<b>KTP</b>												
008048	KTP-Afford St (Youngman-Glendon St)-WMR		100710	800,000.00	-	-	-	800,000.00	15,518.07	15,395.28	30,883.33	This project line is the master budget line for water KTP
008047	KTP - Afford St (Glendon - Short St) WMR		100710	-	-	-	-	-	15,518.07	15,395.28	30,883.35	
008048	KTP - Kingaroy (Afford - Haly St) WMR		100710	-	-	-	-	-	15,518.07	15,621.80	31,339.67	

Financial Code	Project Description	Capital Expenditure Line - Primary	Financial Project	2020/2021 Approved Budget	2019/2020 Works in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/21 Commitments	2020/21 Actual Expenditure	2020/21 Annual Expenditure & Commitments	
008040	KTP - Haly (Kingaroy - Glendon St) WMR		100710	-	-	-	-	-	15,618.07	15,385.28	20,893.33	
008050	KTP - Haly St (Glendon - Youngman St) WMR		100710	-	-	-	-	-	15,618.08	15,385.28	20,893.34	
008051	KTP-Glendon St (Afford to Haly St)-WMR		100710	300,000.00	-	-	-	300,000.00	15,618.08	15,385.28	20,893.32	This project line is the master budget line for water KTP
<b>Sub Activity Subtotal</b>				<b>1,100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,100,000.00</b>	<b>93,108.40</b>	<b>92,647.94</b>	<b>185,756.34</b>	
<b>Water - General Oper</b>												
005830	Regional Arc Flash Compliance-Water		100225	-	125,000.00	-	-	125,000.00	-	47,342.38	47,342.38	Tracking on target
006061	Orana Reservoir Platform		100225	150,000.00	-	-	50,000.00	100,000.00	-	44,852.94	44,852.94	These three projects have an equal budget split however delivered as a combined project. Budget amendments are rebalanced within program based on expected capital breakup.
006062	Wooroolin Reservoir		100225	150,000.00	-	-	50,000.00	100,000.00	24,756.73	1,594.78	26,350.51	
006063	Margon Reservoirs-Pipework		100225	150,000.00	-	-	100,000.00	250,000.00	268,169.28	2,899.80	271,069.08	
<b>Sub Activity Subtotal</b>				<b>450,000.00</b>	<b>125,000.00</b>	<b>-</b>	<b>-</b>	<b>575,000.00</b>	<b>292,915.01</b>	<b>96,489.68</b>	<b>389,404.69</b>	
<b>Water - Kingaroy</b>												
004308	KWS - Burnett St Water Main Replacement		100227	-	-	-	-	-	-	838.47	838.47	Carryover expenditure to come from program savings - balanced by 005456
004311	KWS - West St Water Main Replacement		100227	-	-	-	-	-	-	1,888.77	1,888.77	Carryover expenditure to come from program savings - balanced by 005456
005315	Kingaroy-Orana Reservoir-Roof Replace		100227	-	685,514.51	-	-	685,514.51	290,888.85	323,904.51	623,591.18	Project in progress, currently tracking on target
005458	KWS-Youngman Street (Haly to Avoca)		100227	-	-	-	-	-	-	8,368.33	8,368.33	Carryover expenditure to come from program savings - balanced by 005459
005471	KWS-Toomey St (Youngman to William) WMR		100227	-	-	-	-	-	3,315.00	705.41	4,020.41	Carryover expenditure to come from program savings - balanced by 005459
005472	KWS-Youngman St (Venmen to DI PS) WMR		100227	-	-	-	-	-	-	335.41	335.41	Carryover expenditure to come from program savings - balanced by 005459
005473	KWS-Knight St (Railway Tie to Hodge) WMR		100227	-	-	-	-	-	-	984.42	984.42	Carryover expenditure to come from program savings - balanced by 005456
005547	Gordonbrook WTP - Post Con Contract Work		100227	-	87,800.79	-	430,000.00	497,803.79	83,571.38	174,942.04	288,513.42	Release of restricted cash from previous WTP for legal dispute
006054	Water Meter Replacement Program - 2021		100225	100,000.00	-	-	-	100,000.00	-	39,789.50	39,789.50	Currently tracking on target
006060	Gordonbrook Dam AFC Design Works		100227	200,000.00	-	-	-	200,000.00	69,851.20	-	69,851.20	Currently tracking on target
006093	KWS-WMR-Youngman St Nth		100227	175,000.00	-	-	-	175,000.00	4,645.45	103,421.02	107,966.47	Currently tracking on target
006094	KWS-WMR- Reen St		100227	100,000.00	-	-	-	100,000.00	908.09	-	908.09	In design
<b>Sub Activity Subtotal</b>				<b>575,000.00</b>	<b>733,116.30</b>	<b>-</b>	<b>430,000.00</b>	<b>1,738,116.30</b>	<b>471,678.77</b>	<b>638,002.22</b>	<b>1,109,680.99</b>	
<b>Water - Murgon</b>												
006058	Murgon-ACM Replacement		100229	100,000.00	-	-	-	100,000.00	19,530.00	1,088.44	20,618.44	Currently tracking on target
<b>Sub Activity Subtotal</b>				<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000.00</b>	<b>19,530.00</b>	<b>1,088.44</b>	<b>20,618.44</b>	
<b>Water - Preston</b>												
006055	Preston-SCADA Platform Update	82	100231	250,000.00	-	-	-	250,000.00	12,383.61	5,800.00	18,183.51	Currently tracking on target
006059	Preston-ACM Replacement		100231	175,000.00	-	-	-	175,000.00	121,772.73	28,035.97	149,808.70	Currently tracking on target
<b>Sub Activity Subtotal</b>				<b>425,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>425,000.00</b>	<b>134,156.24</b>	<b>33,835.97</b>	<b>167,992.21</b>	
<b>Water - Wandai</b>												
005318	Wandai-Scott St Reservoir-Roof		100233	-	183,831.39	-	230,000.00	413,831.39	11,787.50	414,312.28	426,099.78	Restricted cash release of prior year savings in the program as this budget at the end of the financial year was used to settle the contract dispute for Youngman Street. This is in lieu of doing carryover for this project at year end.
006068	Wandai-SCADA Platform Update	82	100233	50,000.00	-	-	-	50,000.00	8,202.44	-	8,202.44	Currently tracking on target
006080	WWS-WMR-Haly St (Hodge/Scott)		100233	300,000.00	-	-	-	300,000.00	454.55	2,283.88	2,738.43	Currently tracking on target
<b>Sub Activity Subtotal</b>				<b>350,000.00</b>	<b>183,831.39</b>	<b>-</b>	<b>230,000.00</b>	<b>763,631.39</b>	<b>18,444.49</b>	<b>416,596.16</b>	<b>435,040.65</b>	
<b>Activity Total</b>				<b>3,000,000.00</b>	<b>1,041,749.69</b>	<b>-</b>	<b>660,000.00</b>	<b>4,701,749.69</b>	<b>1,029,832.91</b>	<b>1,278,660.41</b>	<b>2,308,493.32</b>	
<b>Wastewater Services</b>												
<b>Wastewater - General</b>												
005825	Regional-Arc Flash Compliance Wastewater		100275	-	125,000.00	-	-	125,000.00	8,194.28	65,598.35	71,782.83	Currently tracking on target
005828	Update Scada/Cyber Security		100275	-	99,026.50	-	-	99,026.50	74,000.00	-	74,000.00	Currently tracking on target
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>224,026.50</b>	<b>-</b>	<b>-</b>	<b>224,026.50</b>	<b>80,184.28</b>	<b>65,598.35</b>	<b>145,782.63</b>	
<b>Wastewater - Kingaro</b>												
004904	Mains & Manholes - Network Renewals Kr	84	100236	-	99,940.38	-	395,000.00	494,940.38	368,199.55	127,776.94	493,876.49	These projects are a split of budget but delivered as a group - 4904, 4905, 5096, 4907, 4905
006095	KWV- Sewer Replacement Works		104626	2,385,000.00	-	-	-	2,385,000.00	15,000.00	200.00	15,200.00	Tender coming to Council shortly
<b>Sub Activity Subtotal</b>				<b>2,385,000.00</b>	<b>99,940.38</b>	<b>-</b>	<b>395,000.00</b>	<b>2,879,940.38</b>	<b>381,199.55</b>	<b>127,976.94</b>	<b>509,176.49</b>	
<b>Wastewater - Murgon</b>												
004905	Mains & Manholes - Network Renewals	84	100237	-	535,724.27	-	-	535,724.27	169,158.75	315,348.87	484,507.62	These projects are a split of budget but delivered as a group - 4904, 4905, 5096, 4907, 4905
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>535,724.27</b>	<b>-</b>	<b>-</b>	<b>535,724.27</b>	<b>169,158.75</b>	<b>315,348.87</b>	<b>484,507.62</b>	
<b>Wastewater - Nanango</b>												
004906	Mains and Manholes - Network Renewals	84	100238	-	855,795.09	-	183,000.00	838,795.09	493,036.93	380,893.26	843,719.18	These projects are a split of budget but delivered as a group - 4904, 4905, 5096, 4907, 4905
005827	WWTP Reconfiguration - Nanango		100238	-	-	-	-	-	-	307.82	307.82	

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	2020/21 <sup>2</sup> Adopted Budget	2019/20 <sup>20</sup> Mod. in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/21 <sup>21</sup> Commitments	2020/21 <sup>22</sup> Actual Expenditure	2020/21 <sup>23</sup> Actual Expenditure & Commitments		
008098	MW- Sewer Replacement Works		100238	1,050,000.00	-	-	285,000.00	765,000.00	9,127.65	790,759.77	799,887.32	4907, 4925	
<b>Sub Activity Subtotal</b>				<b>1,050,000.00</b>	<b>655,795.09</b>	<b>-</b>	<b>-</b>	<b>82,000.00</b>	<b>1,623,785.09</b>	<b>492,163.35</b>	<b>1,151,750.95</b>	<b>1,643,914.30</b>	These projects are a split of budget but delivered as a group - 4904, 4905, 5096,
<b>Wastewater - Wondai</b>													
004907	Mains & Manholes -Network Renewal Wor	04	100240	-	468,881.39	-	-	313,000.00	143,891.39	59,108.55	27,969.77	87,078.32	4907, 4905
005185	Wondai-Recycled Water Plant Upgrade	04	100240	-	338,343.53	-	-	338,343.53	61,480.46	222,567.03	314,047.49	Currently tracking on target	
006084	Wondai-SCADA-STPIWWTP		100240	300,000.00	-	-	-	300,000.00	30,490.00	-	30,490.00	Currently tracking on target	
<b>Sub Activity Subtotal</b>				<b>300,000.00</b>	<b>795,224.92</b>	<b>-</b>	<b>-</b>	<b>313,000.00</b>	<b>782,224.92</b>	<b>181,079.01</b>	<b>250,536.80</b>	<b>431,615.81</b>	These projects are a split of budget but delivered as a group - 4904, 4905, 5096,
<b>Activity Total</b>				<b>3,735,000.00</b>	<b>2,310,711.16</b>	<b>-</b>	<b>-</b>	<b>6,045,711.16</b>	<b>1,303,764.94</b>	<b>1,911,211.91</b>	<b>3,214,996.85</b>		
<b>Waste</b>													
<b>Waste Management - R</b>													
005488	Kingaroy-Landfill-Land Acquisition		100241	-	9,919.64	-	-	165,080.36	9,919.64	5,000.00	14,919.64	In progress	
005850	Maldenwell-Transfer Station		100241	350,000.00	-	-	-	350,000.00	-	-	-		
<b>Sub Activity Subtotal</b>				<b>350,000.00</b>	<b>9,919.64</b>	<b>-</b>	<b>-</b>	<b>165,080.36</b>	<b>9,919.64</b>	<b>5,000.00</b>	<b>14,919.64</b>		
<b>Activity Total</b>				<b>350,000.00</b>	<b>9,919.64</b>	<b>-</b>	<b>-</b>	<b>165,080.36</b>	<b>9,919.64</b>	<b>5,000.00</b>	<b>14,919.64</b>		
<b>Land</b>													
<b>General</b>													
005937	Lot 101 SP257227		100210	-	-	-	-	-	-	37,330.77	37,330.77	Ready to be capitalised- purchase of land from auction for overdue rates	
005938	Lot 101 on SP 272808		100210	-	-	-	-	-	-	11,556.71	11,556.71	Ready to be capitalised- purchase of land from auction for overdue rates	
<b>Sub Activity Subtotal</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,887.48</b>	<b>48,887.48</b>		
<b>Activity Total</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,887.48</b>	<b>48,887.48</b>		
<b>Total</b>				<b>38,228,662.00</b>	<b>7,370,809.29</b>	<b>244,465.00</b>	<b>1,175,080.36</b>	<b>47,019,016.65</b>	<b>7,666,697.90</b>	<b>10,451,340.91</b>	<b>18,118,038.81</b>		

**9.8 QUOTE SBRCQ-20/21-30 - REPLACEMENT OF CATERPILLAR 938G LOADER [PLANT 54]**

**File Number:** 09-Dec-2020  
**Author:** Coordinator Plant and Fleet  
**Authoriser:** Chief Executive Officer

**PRECIS**

Quote SBRCQ-20/21-30 for the replacement and purchase of a new waste loader to replace Caterpillar 938G loader (Plant 54).

**SUMMARY**

Council engaged Local Buy (as there are no local dealers) to prepare tender documentation and obtain written quotes from CJD Equipment, Hasting Deering, RDO and Komatsu.

**OFFICER'S RECOMMENDATION**

That Council purchase from RDO the John Deere 544K II for \$308,000.00 excluding GST to replace the aging waste loader, Plant 54 at 11 years old, in line with the ten-year replacement plan for loaders. The John Deere 544K II loader meets the weight specification requested, has the best whole of life costs, has the highest score in the evaluation and was agreed by all involved that this machine would be a much more suitable machine for the Kingaroy Waste Facility than the other machines offered.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The cost for purchase of these machines is within the allocated budget.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2018/19 to 2022/23:

EXC2.2 Appropriately resource the organisation to deliver Council's strategic objectives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

The Waste Management Officer, Fleet Scheduler, Coordinator Plant and Fleet, Workshop Supervisors and Safety Systems Advisor were all involved in the evaluation of the quoted machines and all agreed to recommend that council purchase the John Deere 544k II to replace the Caterpillar 938G (Plant 54).

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Nil. Vehicle will be checked at delivery and invoice processed for payment. Warranties apply.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

In accordance with the Procurement Policy.

**ASSET MANAGEMENT IMPLICATIONS**

Lower maintenance and downtime as Council replaces its aging plant.

**REPORT**

Council engaged Local Buy to prepare tender documentation and obtain written quotes from CJD Equipment, Komatsu, Hastings Deering and RDO for an approximate 13-tonne loader with a minimum 110 kw engine power, 4-in-1 bucket, scales and a trash pack fitted.

The machines main purpose at the Kingaroy Waste Facility will be cleaning, sorting and loading of green waste and general cleaning up of the facility. A 13-tonne loader was specified in the tender as this machine size is capable to perform the tasks required and is of similar size to Plant 54 that is being replaced. As the machine will be loading all types and sizes of vehicles the 13-tonne specified machine will handle loading larger vehicles such as trucks while still being manoeuvrable enough to load smaller vehicles such as utilities and trailers. The loader will be operating in the vicinity of other vehicles and this size specified has fewer blind spots and a broader field of view from inside the cabin than what a larger machine would have reducing risk of collisions and injury.

A 4-in-1 bucket is required as this allows the machine to grab a hold of larger items such as longer branches and trees and allows the operator to accurately unload the bucket in a timely manner. Having scales fitted to the bucket on this machine is imperative to the safe loading of trucks and other vehicles to ensure the vehicles leaving the Kingaroy Refuse Facility are correctly loaded and not overweight. A trash pack consists of upgraded belly plates, metal guarding around drive shafts, wheel seals and diffs, radiator guarding, protection around the articulation area and guarding around necessary hydraulic cylinders. Trash packs provide an upgraded level of protection on machines working in harsher environments where damage can occur to vital components.

No quotes were received from CJD Equipment. A Whole of Life cost analysis was performed on the three machines that were quoted: a CAT 938K, Komatsu WA270 and a John Deere 544K II. An evaluation was conducted on the three quoted machines under the following criteria: Whole of Life Costs, Safety, Service and Warranty. The Komatsu WA270 and the John Deere 544K II were inspected by the following departments: Fleet, Waste Management and Workplace Health and Safety. The CAT 938K was not inspected and was agreed by all that it did not meet the size specification requested as its operating weight is over 15-tonne and council requested an approximate 13-tonne machine which both the Komatsu WA270 and John Deere 544k II meet weighing in just over 13-tonne.

The John Deere 544K II has a more competitive Whole of Life cost compared to the Komatsu WA270 and the CAT 938K. The John Deere 544K II got a higher score for safety because:

- the ability for the operator to conduct pre-starts from the ground level not having to climb over the machine;
- excellent vision from the cabin with virtually no blind spots;
- the engine compartment access panels opened sideways with locking pins; and
- access to components that were high had very wide platforms and guard rails all around.

The Komatsu WA270 was given a lower score for safety because:

- it had no platforms and rails to access higher components;
- access panels to the engine compartment opened upwards and supported the entire wheel guard (it did have a locking pin but is a higher risk of injury); and
- there was compromised vision at the rear of the machine from inside the cabin.

The Komatsu WA270 was scored higher for servicing as the machine was offered with complimentary servicing for the first 2,000 hours (4 services at 500 hours intervals) compared to the John Deere 544K II which was offered with one complimentary service at 500 hours. All services after any complimentary services that have been offered will be conducted in-house by Council's Workshops.

The John Deere 544K II was scored higher for Warranty as an extended driveline warranty was offered up to 7 years and 7,000 hours whereas the Komatsu WA270 offered a standard 6 years and 6,000 hours warranty.

## ATTACHMENTS

1. Evaluation of Quote for SBRCQ-20/21-30 [↓](#) 



**Evaluation of Quote for SBRCQ-20/21-30**

	Dealer 1	Dealer 2	Dealer 3
	CAT 938K - Hastings Deering	Komatsu WA270 - Komatsu	John Deere 544K - RDO
Purchase Price	\$394,242.00	\$327,900.00	\$308,000.00
Capital Cost of Purchase	\$197,121.00	\$163,950.00	\$154,000.00
Expected Life of Vehicle (Years)	10.0	10.0	10.0
Estimated Hours at Trade	8,000 hours	8,000 hours	8,000 hours
Residual % (Wholesale)	45.00%	40.00%	40.00%
Residual % (Retail)	55.00%	45.00%	45.00%
Residual Value	\$177,408.90	\$131,160.00	\$123,200.00
Cost Over Life of Vehicle Bundle	\$216,833.10	\$196,740.00	\$184,800.00
Fuel Usage L/Hr	9.4	8.0	8.2
Total Fuel Cost	\$105,280.00	\$89,600.00	\$91,840.00
Trade Value Compared to Highest Offer			
Actual Trade Value Offered	\$-	\$-	\$-
Total Cost of Vehicle Bundle	\$519,234.10	\$450,290.00	\$430,640.00
Total Cost of Vehicle Bundle per Annum	\$51,923.41	\$45,029.00	\$43,064.00
Total Cost of Each Vehicle per Annum	\$51,923.41	\$45,029.00	\$43,064.00
Whole of Life Cost of Vehicle per Annum	\$51,923.41	\$45,029.00	\$43,064.00
Cheapest Whole of Life Vehicle Cost per Annum	\$43,064.00	\$43,064.00	\$43,064.00
Whole of Life Value for Money Rating	3.97	4.77	5.00

**Evaluation**

Vehicle Type and Supplier	Whole of Life Value for Money	Safety	Service	Warranty	Total
	45%	25%	15%	15%	100%
CAT 938K - Hastings Deering	3.97	4.00	5.00	4.00	<b>4.14</b>
Komatsu WA270 - Komatsu	4.77	4.00	5.00	4.00	<b>4.50</b>
John Deere 544K - RDO	5.00	5.00	4.00	5.00	<b>4.85</b>

*Evaluation Criteria: Ratings - 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*

**10 PORTFOLIO – ROADS & DRAINAGE**

Nil

**11 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****11.1 LOCAL DRUG ACTION TEAM****File Number: 16-12-2020****Author: Community Grants / Governance Officer****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on December 2 2020 was a report advising that the Community Action Plan “Healthy Pregnancies and Bright Futures” was completed mid-2020, with the acquittal being submitted to Alcohol and Drug Foundation (ADF) in October 2020. Due to COVID-19 restrictions a high number of the proposed in person programs that were identified in the original budget were unable to go ahead, therefore this left an unspent amount of \$3,634.22.

With advice from ADF, Council has been advised that the money can be returned to ADF or the acquittal can be amended to identify the \$3,634.22 be rolled over for the development of a subsequent CAP for the SBLDAT.

**SUMMARY****Committee Resolution 2020/32**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council endorse that the amount of \$3,634.22 be returned to ADF and no other subsequent Community Action Plans be developed for the current financial year.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council return the amount of \$3,634.22 to Alcohol and Drug Foundation and no other subsequent Community Action Plans be developed for the current financial year.

**ATTACHMENTS**

Nil

**11.2 YARNING CIRCLE****File Number: 16-12-2020****Author: Community Grants / Governance Officer****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting on 2 December 2020,

**SUMMARY**

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**Committee Resolution 2020/1**

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That Council representatives meet with the resident to discuss and scope the project further and identify possible options.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**Carried 6/0**

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**OFFICER'S RECOMMENDATION**

That Council representatives meet with the resident to discuss and scope the project further and identify possible options.

**BACKGROUND**

Presented at the Community Standing Committee meeting on 02 December 2020.

**ATTACHMENTS**

**Nil**

**12 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****12.1 P&LM - 2698035 - ADOPTION OF ADMINISTRATIVE AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME****File Number: 2698035****Author: Manager Planning and Land Management****Authoriser: Chief Executive Officer****PRECIS**

Adoption of Administrative Amendment to the South Burnett Regional Council Planning Scheme 2017.

**SUMMARY**

*South Burnett Regional Planning Scheme* is updated to include legislative changes, feedback from community or industry, new information and ensure accuracy, legibility and usability.

Amendments are made according to the Queensland Government's *Planning Act 2016* and the *Minister's Guidelines and Rules*.

An Administrative Amendment to the South Burnett Regional Council Planning Scheme 2017 is prepared in accordance with the State government legislative framework and mandatory guidelines and is herein recommended for adoption.

**OFFICER'S RECOMMENDATION**

That Council:

1. Approve the administrative amendment to the South Burnett Regional Council Planning Scheme 2017 pursuant to Chapter 2, Part 1 of the Ministerial Guidelines and Rules, July 2017;
2. Delegate authority to the Chief Executive Officer to publish a public notice in accordance with the *Planning Act 2016*; and
3. Give the Chief Executive a copy of the notice and a certified copy of the administrative amendment as adopted.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The administrative amendment will increase the legibility of the current planning scheme.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growth and opportunity

GO2 Balanced development that preserves and enhances our region

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

No consultation is triggered as there are no changes to the policy direction of the planning scheme. Once the administrative amendment is adopted, Council must publish a notice in the Gazette and give a copy of the administrative amendment to the Chief Executive.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No implication can be identified as the amendment meets the requirements of an administrative amendment.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No implication can be identified as the administrative amendment do not amend Council's policies.

**ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified.

## REPORT

### 1. Type of amendment

The South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4 constitutes an 'administrative amendment' in accordance with the Ministers Guidelines and Rules, Schedule 1 definitions.

An administrative amendment include correction to:

- i. an explanatory matter about the instrument;
  - ii. the format or presentation of the instrument;
  - iii. a spelling, grammatical or mapping error in the instrument that does not materially affect the remainder of the instrument;
  - iv. a factual matter incorrectly stated in the instrument;
  - v. a redundant or outdated term in the instrument;
  - vi. inconsistent numbering of provisions in the instrument;
  - vii. cross-references in the instrument; or
- b) the local government makes to—
- i. amend a statement that a regional plan or the State Planning Policy is appropriately integrated, in whole or in part, in the planning scheme, if the Minister has advised the local government that the planning scheme appropriately integrates the regional plan or the State Planning Policy.

### 2. Purpose of the South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4

The purpose of the South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4 is to:

- a) correct minor formatting, spelling, grammatical and mapping errors to improve the clarity and efficiency of the planning scheme;
- b) correct cross-referencing errors and provide drafting clarification for certain provisions in the planning scheme;
- c) clarify the category of assessment for health care services not included in the Retail Core area of the Principle Centre Zone in Kingaroy as code assessment;
- d) include Council decision made under the Superseded Murgon Shire IPA Planning Scheme;
- e) amend Planning Scheme Policy 1 – Design and Construction Standards to reflect update standards.

### 3. Details of the South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4

The South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4 generally relates to:

- a) correct spelling and drafting errors throughout the scheme;
- b) correct formatting throughout the document;
- c) update version numbers and page numbers through the document;
- d) update references to applicable standards, drawings and guides;
- e) update cross-referencing to tables;
- f) update state planning provisions;
- g) include Australian standard references to Street Lighting in the Urban and Rural Residential Zones;
- h) amend level of assessment for Health care services in Principal centre zone to include the use outside of the Retail core precinct;
- i) update applicable legislation;
- j) include definition of Parking station which is reflected in Part 5 – Table of assessment;

- k) amend additional examples of Industry thresholds of High impact industry and Special industry;
- l) include notations of decisions under section 89 of the Act in relation to a superseded planning scheme request for a superseded planning scheme to apply.

**Table 3.1** provide a summary of the planning scheme administrative amendment

<b>Planning Scheme Part</b>	<b>Summary of Amendment</b>
General	<ul style="list-style-type: none"> <li>• In the footer amend version number,</li> <li>• Include effective from date on all planning scheme maps and overlays.</li> </ul>
Part 2 (State Planning provisions)	<ul style="list-style-type: none"> <li>• List State Planning Policies appropriately reflected in the planning scheme.</li> </ul>
Part 5 (Table of Assessment)	<ul style="list-style-type: none"> <li>• Correct typographical errors to reference correct sections and tables in the planning scheme,</li> <li>• Include health care services located outside the Retail Core of the Principle Centre in Kingaroy as Code assessment,</li> <li>• Correct typographical error to clarify the criteria intensive animal industry needs to meet for code assessment in the Rural Zone,</li> </ul>
Part 6 (Zone codes)	<ul style="list-style-type: none"> <li>• Clarify the minimum size of a deck for a caretaker's accommodation.</li> <li>• Correct reference to Table 8.4.2 – Minimum Lot Dimensions of the Reconfiguring of a Lot Code,</li> <li>• Correct typographical errors of the Medium Density Zone Code to clarify the requirements for refuse storage areas.</li> </ul>
Part 8 (Development Codes)	<ul style="list-style-type: none"> <li>• Correct reference to Table 8.4.2 – Minimum Lot Dimensions of the Reconfiguring of a Lot Code.</li> </ul>
Schedule 1 (Definitions)	<ul style="list-style-type: none"> <li>• Correct reference to read 'Intensive Animal Industry',</li> <li>• Insert standard definition for 'Parking Station",</li> <li>• Correct reference to Industry Thresholds SC1.1.1,</li> <li>• Delete 'Abattoir' from Special Industry threshold and include in High Impact Industry thresholds,</li> <li>• Insert administrative definition for 'Agricultural land'.</li> </ul>
Schedule 2 (Mapping)	<ul style="list-style-type: none"> <li>• Correct map titles and map numbers.</li> </ul>
Schedule 4 (Notations required under <i>Planning Act 2016</i> )	<ul style="list-style-type: none"> <li>• Include approval of superseded planning scheme request.</li> </ul>
Schedule 6 (Planning Scheme Policies)	<ul style="list-style-type: none"> <li>• Update reference to reflect current and applicable Australian Standards and/or guides for Design and Construction Standards,</li> <li>• Correct Cross-reference and typographical errors,</li> </ul>
Appendix 2 (Table of Amendments)	<ul style="list-style-type: none"> <li>• Insert reference to the administrative amendment.</li> </ul>



#### 4. Compliance with the Planning Act 2016

The South Burnett Regional Council Planning Scheme 2017 complies with the purpose and key elements of the Planning Act 2016. In particular, the South Burnett Regional Council Planning Scheme 2017 appropriately reflects the standard planning scheme provisions in the *Planning Regulation 2017* and coordinates and integrates State and regional matters through compliance with State planning instruments.

The South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4 does not affect this compliance.

The South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4 has been prepared in accordance with:

- a) Part 3, Division 2, Section 20 (Amending planning schemes under Minister's rules) of the Planning Act 2016; and
- b) Minister's Guidelines and Rules 2017.

#### 5. Consultation with government agencies

Consultation with relevant state agencies is not a mandatory requirement for an 'administrative amendment' under step 2, Chapter 2, Part 1 of the Minister's Guidelines and Rules 2017.

The proposed amendment relates to a small number of typographical errors and cross references in the document that does not materially affect the remainder of the planning scheme document.

#### 6. Public consultation

No public consultation has been undertaken during the preparation of the South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4, noting that the amendment constitutes an 'administrative amendment' under the Minister's Guidelines and Rules 2017. Such a planning scheme amendment does not require any public consultation to be undertaken.

Administrative errors identified by the public that were brought to Council's attention were include in the list of amendments.

#### 7. Background studies and reports

No background studies or reports have been prepared during the preparation of the South Burnett Regional Council Planning Scheme 2017 (Administrative Amendment) No. 4.

### ATTACHMENTS

1. **Table of Amendments** [↓](#) 

# Draft amendments to South Burnett Regional Council Planning Scheme 2017 v1.3

## Administrative Amendment No. 4 of 2020

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- **Notes:**

- In the “Planning scheme page & page no.” column, page numbers mentioned below relate to page numbers in the Track change version of 1.3
- In the “Proposed amendment” column, *italicised text* is an amendment instruction only – this text does not appear in the planning scheme
- In the “Proposed amendment” column, ~~red strikethrough text~~ is text to be deleted from the planning scheme
- In the “Proposed amendment” column, **blue text** is new text to be included in the planning scheme
- Statutory Instrument - Minister’s Guidelines and Rules under the *Planning Act 2016* – Chapter 2 – Minister’s rules for amending a planning scheme for section 20 of the Act (Part 1 – Administrative amendment, Page 6) define Administrative Amendments as follows:

### **Minister’s Guidelines and Rules – Schedule 1**

1. For Chapter 2, Part 1, an **administrative amendment** is an amendment that –
  - (a) the local government is satisfied corrects or changes—
    - i. an explanatory matter about the instrument;
    - ii. the format or presentation of the instrument;
    - iii. a spelling, grammatical or mapping error in the instrument that does not materially affect the remainder of the instrument;
    - iv. a factual matter incorrectly stated in the instrument;
    - v. a redundant or outdated term in the instrument;
    - vi. inconsistent numbering of provisions in the instrument;
    - vii. cross-references in the instrument; or
  - (b) the local government makes to—
    - i. reflect an amendment to the regulated requirements under the Planning Act and used in the planning scheme; or
    - ii. amend a statement that a regional plan or the SPP is appropriately integrated, in whole or in part, in the planning scheme, if the Minister has advised the local government that the planning scheme appropriately integrates the regional plan or the SPP.

Number	Planning scheme part & page no.	Proposed amendment	Rationale	Type of amendment
<b>GENERAL</b>				
<i>Document &amp; Mapping</i>				
<a href="#">GN-1</a>	Throughout the planning scheme document	<i>In the footer throughout the document, amend version number as necessary.</i>  Eg. South Burnett Regional Council Planning Scheme <del>24 June 2019 (Version 1.3)</del> <i>Effective from &lt;insert date&gt; (Version 1.4)</i>	Planning scheme version number will need to be updated	Administrative
<a href="#">GN-2</a>	Throughout the planning scheme document	<i>Update page numbers as necessary and add new / delete pages with the text "THIS PAGE LEFT INTENTIONALLY BLANK" as necessary</i>	Formatting amendments	Administrative
<a href="#">GN-3</a>	Throughout the planning scheme document	<i>On all Planning scheme maps (Schedule 2) at the bottom right corner, delete the any reference to the version and replace with a statement <i>Effective from &lt;insert date&gt;</i>.</i>	Formatting amendments to improve workability for future amendments	Administrative
<a href="#">GN-4</a>	Throughout the planning scheme document	<i>Throughout the planning scheme document, correct the formatting of text including italics, bold, indents and renumbering</i>  References to all Acts must be in Italics	Formatting amendments	Administrative
<b>PART 1 – ABOUT THE PLANNING SCHEME</b>				
		<i>No amendments specific to this section</i>		
<b>PART 2 – STATE PLANNING PROVISIONS</b>				
<a href="#">P2-1</a>	2.1 State planning policy	<b>2.1 State planning policy</b>  <i>The State Planning Policy April 2016 is integrated in the planning scheme in the following ways:</i>  <b>Aspects of a state planning policy appropriately reflected</b> <i>All, unless identified below as not integrated or not relevant.</i>  <b>Aspects of a state planning policy not reflected</b> <i>None.</i>	Corrects factual matter as required and approval by Minister to adopt proposed planning scheme dated May 2016 that reflected SPP April 2016.	Administrative

		<p><b>State planning policies not relevant to South Burnett Regional Council</b>  <i>State interest – Coastal Environment, – there are no coastal environments within the planning scheme area.</i></p> <p><i>Editor's note—In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency.</i></p> <p><i>Editor's note—State mapping layers are identified on the State Planning Policy Interactive Mapping System and contain layers that must be appropriately integrated in the planning scheme, layers that must be appropriately integrated in the planning scheme and can be locally refined, and layers that are provided for information purposes only. Where State mapping layers that must be appropriately integrated and not locally refined are reflected as layers in Council's Planning Scheme, for example as overlays, periodic amendment to the planning scheme will be required to ensure the planning scheme reflects the most up to date State mapping layer.</i></p>		
<b>PART 3 – STRATEGIC FRAMEWORK</b>				
		No amendments specific to this section		
<b>PART 4 – PRIORITY INFRASTRUCTURE PLAN</b>				
		No amendments specific to this section		
<b>PART 5 – TABLE OF ASSESSMENT</b>				
<a href="#">P5-1</a>	Tables of assessment, 5.2 Item 3 b	<p><i>Corrects cross-reference</i></p> <p>(i) whether an overlay code applies (shown in the table in section 5.409); or”</p>	Corrects typographical error	Administrative
<a href="#">P5-2</a>	Tables of assessment, 5.3.1 Item 6	<p><i>Corrects cross-reference</i></p> <p>(6) a precinct of a zone may change the categories of development or assessment and this will be shown in the “category of assessment” column of the tables in sections 5.5, 5.6, 5.7, and 5.8 and 5.9 if an overlay applies refer to section 5.40 5.9 Category of development and assessment—Overlays, to determine if the overlay further changes the category of development or assessment.</p>	Corrects typographical error	Administrative
<a href="#">P5-3</a>	<ul style="list-style-type: none"> <li>Table 5.5.13 — Rural zone – Intensive</li> </ul>	<p><i>Omit the word “or” and insert the word “and”</i></p> <p>If on a site more than 2km from urban or rural residential zoned land <del>or</del> and on a site larger than 10ha in area and for:</p>	Corrects grammatical error	Administrative

	animal industry – Code assessment	<ul style="list-style-type: none"> <li>▪ 1000 or less birds of poultry;</li> <li>▪ 400 or less standard pig units;</li> <li>▪ 150 or less standard cattle units; or</li> <li>▪ 1000 or less standard sheep units</li> </ul>		
<a href="#">P5-4</a>	Table 5.6.1 – Reconfiguring a lot – Code assessment	<p><i>Replace Minimum Lot Dimension references from “Table 9.4.2” with “Table 8.4.2”</i></p> <p>Table 5.6.1 – Reconfiguring a Lot, All zones, Code Assessment</p>	Corrects typographical & cross-referencing error	Administrative
<b>PART 6 – ZONES</b>				
<a href="#">P6-1</a>	6.2 Zone codes	<p><i>Replace “maximum” with “minimum”</i></p> <p>A caretaker’s accommodation has a floor area no greater than 125m<sup>2</sup>, has a balcony, verandah or deck with a <del>maximum</del> minimum area of 6m<sup>2</sup> with minimum dimensions of 3m.</p> <p>Table 6.2.2 Medium density residential zone – AO11.2                  Table 6.2.5 Recreation and open space zone – AO8.3                  Table 6.2.16 Environmental management and conservation zone – AO4.3                  Table 6.2.7 Low impact industry zone – AO15.3                  Table 6.2.8 Medium impact industry zone – AO14.2                  Table 6.2.9 Special industry zone – AO11.2                  Table 6.2.10 Community facilities zone – AO10.3                  Table 6.2.12 Extractive industry zone – AO10.3                  Table 6.2.13 Rural zone – AO9.3                  Table 6.2.16 Township zone – AO8.2</p>	Corrects typographical error	Administrative
<a href="#">P6-2</a>	Table 6.2.13 – Section 1 PO2 Assessment benchmark	<p><i>Replace Minimum Lot Dimension references from “Table 9.4.2” with “Table 8.4.2”</i></p> <p>Table 6.2.13 – Accepted development subject to requirements and assessable development</p>	Corrects typographical & cross-referencing error	Administrative
<a href="#">P6-3</a>	Medium density residential zone Table 6.2.2 — Accepted development subject to requirements	<p><i>Replace “within” to “with”</i></p> <p>Section 1 – General                  Replace AO4.4 Refuse storage areas are provided with an impervious base that is drained to an approved waste disposal system and provided <del>within</del> with a dedicated hose cock.</p>	Corrects obvious error	Administrative

	and assessable development											
<b>PART 7 – OVERLAYS</b>												
		<i>No amendments specific to this section</i>										
<b>PART 8 – DEVELOPMENT CODES</b>												
<a href="#">P8-1</a>	Table 8.4.1 – Assessable development – Section 1 & 3, AO1.1 & AO7.1	<p><i>Replace Minimum Lot Dimension references from “Table 9.4.2” with “Table 8.4.2”</i></p> <p>Table 8.4.1 – Assessable development</p>	Corrects typographical & cross-referencing error	Administrative								
<b>SCHEDULE 1 – DEFINITIONS</b>												
<a href="#">SCH1-1</a>	Table SC 1.1.1 – Index of use definitions Table SC 1.1.2 – Use definitions	<p><i>Replace term “Intensive animal husbandry” with “Intensive animal industry”</i></p> <ul style="list-style-type: none"> <li>Intensive animal husbandry industry</li> </ul> <p>Table SC 1.1.1 – Index of use definitions Table SC 1.1.2 – Use definitions</p>	Corrects typographical & cross-referencing error	Administrative								
<a href="#">SCH1-2</a>	Table SC 1.1.1 – Index of use definitions Table SC1.1.2 – Use definitions	<p><i>Insert “Parking Station”</i></p> <p>Table SC 1.1.1 – Index of use definitions</p> <p>and</p> <p>Table SC 1.1.2 – Use definitions</p> <table border="1" data-bbox="521 1126 1581 1433"> <thead> <tr> <th>Use</th> <th>Definition</th> <th>Examples include</th> <th>Does not include the following examples</th> </tr> </thead> <tbody> <tr> <td>Parking station</td> <td>Premises used for parking vehicles where the parking is not ancillary to another use.</td> <td>Car park, ‘park and ride’, bicycle parking</td> <td></td> </tr> </tbody> </table>	Use	Definition	Examples include	Does not include the following examples	Parking station	Premises used for parking vehicles where the parking is not ancillary to another use.	Car park, ‘park and ride’, bicycle parking		Corrects typographical error. Cross referenced in Part 5 Tables of assessment, 5.5, 5.5.10, Table 5.5.10- Community facilities zone, Use of Parking station as Accepted development if in Precinct CF4.	Administrative
Use	Definition	Examples include	Does not include the following examples									
Parking station	Premises used for parking vehicles where the parking is not ancillary to another use.	Car park, ‘park and ride’, bicycle parking										

<a href="#">SCH1-3</a>	Table SC1.1.2 – Use definitions	Replace “SC1.1.2” with “SC1.1.1 industry thresholds”	Corrects typographical & cross-referencing error	Administrative
<a href="#">SCH1-4</a>	Table SC1.1.3 – Industry thresholds, High Impact Industry	Delete the hard return between Items (2) & (3);and Renumber the list and insert Item “(6) Processing, smoking, drying, curing, milling, bottling or canning food, beverages or pet food, greater than 200 tonnes per annum;” Insert “Abattoir”	Corrects typographical error	Administrative
<a href="#">SCH1-5</a>	Table SC1.1.3 – Industry thresholds, Special Industry	Delete:-  Item (4) “Processing, smoking, drying, curing, milling, bottling or canning food, beverages or pet food, greater than 200 tonnes per annum;” and Item (25) “Abattoir” and renumber the list	Corrects typographical error	Administrative
<a href="#">SCH1-6</a>	Table SC 1.2.1 – Index of administrative definitions	Insert “Agricultural land” and correct minor grammatical amendment Site cover	Corrects typographical error and grammatical error	Administrative
<a href="#">SCH1-7</a>	Table SC 1.2.2	Minor grammatical amendment  Projection area(s)	Corrects terminology Grammatical correction	Administrative
<b>SCHEDULE 2 – MAPPING</b>				
<a href="#">SCH2-1</a>	Table SC2.1 – Map index Overlays maps	Insert missing Titles on physical Overlay Maps 2.1-2.7  2.1 - Bushfire Hazard Overlay – South Burnett 2.2 - Bushfire Hazard Overlay – Kingaroy 2.3 - Bushfire Hazard Overlay – Nanango 2.4 - Bushfire Hazard Overlay – Blackbutt 2.5 - Bushfire Hazard Overlay – Murgon 2.6- Bushfire Hazard Overlay – Wondai 2.7- Bushfire Hazard Overlay – Proston  and	Formatting amendments to improve workability for future amendments	Administrative



		8.1 Agricultural Land Overlay – South Burnett 8.2 Agricultural Land Overlay – Kingaroy 8.3 Agricultural Land Overlay – Nanango 8.4 Agricultural Land Overlay – Blackbutt 8.5 Agricultural Land Overlay – Murgon 8.6 Agricultural Land Overlay – Wondai 8.7 Agricultural Land Overlay – Proston										
<a href="#">SCH2-2</a>	Table SC2.1 – Map index Overlays maps	<i>Insert the missing Map number for each Overlay Map</i>  Overlay Map – 7.1 Extractive Resources Overlay – South Burnett Overlay Map – 7.2 Extractive Resources Overlay – West of Wondai Overlay Map – 7.3 Extractive Resources Overlay – Murgon Area Overlay Map – 7.4 Extractive Resources Overlay – Nanango Area	Corrects typographical error	Administrative								
<b>SCHEDULE 3 – LOCAL GOVERNMENT INFRASTRUCTURE PLAN MAPPING AND SUPPORTING MATERIAL</b>												
		<i>No amendments specific to this section</i>										
<b>SCHEDULE 4 – NOTATIONS REQUIRED UNDER THE PLANNING ACT 2016</b>												
<a href="#">SCH4-1</a>	Table SC 4.1 – Notation of decisions under section 89 of the Act	<i>Include Council decision made under a superseded planning scheme request</i>  <table border="1"> <thead> <tr> <th>Date of decision</th> <th>Location (real property description)</th> <th>Decision type</th> <th>File/Map reference</th> </tr> </thead> <tbody> <tr> <td>19 February 2020</td> <td>113-117 Lamb Street, Murgon (1SP301859)</td> <td>Approval with conditions</td> <td>SPS18/0001 Material Change of Use (Medical Centre)</td> </tr> </tbody> </table>	Date of decision	Location (real property description)	Decision type	File/Map reference	19 February 2020	113-117 Lamb Street, Murgon (1SP301859)	Approval with conditions	SPS18/0001 Material Change of Use (Medical Centre)	Consequential amendment to planning scheme due to a superseded planning scheme request approval	Administrative
Date of decision	Location (real property description)	Decision type	File/Map reference									
19 February 2020	113-117 Lamb Street, Murgon (1SP301859)	Approval with conditions	SPS18/0001 Material Change of Use (Medical Centre)									
	Table SC 4.2 – Notation of resolutions under Chapter 4, Part 2, Division 2, <a href="#">Section 118</a> of the Act	<a href="#">South Burnett Regional Council Charges Resolution (No. 3) 2019.</a>	<a href="#">Act requires resolution to be attached to planning scheme.</a>									
<b>SCHEDULE 5 – DESIGNATION OF PREMISES FOR DEVELOPMENT</b>												
		<i>No amendments specific to this section</i>										

SCHEDULE 6 – PLANNING SCHEME POLICIES									
<a href="#">SCH6-1</a>	Table SC 6.2.1 & Table SC 6.2.7 - Cycleway	<i>Amend Australian references:-</i> Australian Standard AS 2890.1 <del>1993</del> 2004 Australian Standard AS 2890.2 <del>2002</del> 2018 <del>Guide to Traffic Engineering Practice, Part 14 – Bicycles (AUSTROADS, 1999)</del> Guide to Road Design Part 6A: Paths for Walking and Cycling, AUSTROADS -2017						Update reference to reflect current and applicable Australian Standards and/or guides	Administrative
<a href="#">SCH6-2</a>	Table SC 6.2.2 – Rural Zone	<i>Delete Drawing No.</i> <del>Drawing No 10093</del>						References deleted as drawing does not reflect current standards.	Administrative
<a href="#">SCH6-3</a>	Table SC 6.2.3 – Rural Residential and Township Zone	<b>Road Type</b> (refer to Table SC 6.2.16)	<b>Bitumen sealed width</b>	<b>Dedicated reserve width</b>	<b>Nominal design speed and volume range</b>	<b>Typical traffic catchment</b>	<b>Shoulder type</b> (Refer Table <del>SC6.8</del> SC6.2.7)	Correct Cross-reference error	Administrative
<a href="#">SCH6-4</a>	Table SC 6.2.6 – Location and Design Standards – Road Drainage	<i>Amend references:-</i> 1) <del>Queensland Urban Drainage Manual – Volume 1: Text – Section 5.00</del> Guide to Road Design Part 5: Drainage, Design, AUSTROADS 2) <del>Aust Roads Guide to Road Design – Part 5 Drainage Design</del> Queensland Urban Drainage Manual – Volume 1						Update reference to reflect current and applicable Australian Standards and/or guides	Administrative
<a href="#">SCH6-5</a>	Table SC 6.2.6 – Location and Design Standards – Public utilities in Road Reserves	<i>Amend references:-</i> IPWEA Standard Drawings – Road/Street – <del>R0100 and R0101</del> RS100 and RS-101						Amend typographical error	Administrative

<p><a href="#">SCH6-6</a></p>	<p>Table SC 6.2.6 – Location and Design Standards - Blind or Dead-end Road (Cul-de-sac) – refer IPWEA Standard Drawings – Road/Street – Type Cross Sections</p>	<p><i>Amend references:-</i>   <del>IPWEA Standard Drawings – Road/Street – R0032</del> <a href="#">IPWEAQ Standard Drawing 2000</a></p>	<p>Update reference to reflect current and applicable Australian Standards and/or guides</p>	<p>Administrative</p>
<p><a href="#">SCH6-7</a></p>	<p>Table SC 6.2.6 – Location and Design Standards – Intersections or Roundabouts</p>	<p><i>Amend references:-</i>                   (1) Location/Design –                  (a) <del>Part 5 to 7 of AUSTRROADS Guide to Traffic Engineering Practice</del> <a href="#">Guide to Road Design – Parts 4, 4A and 4B, AUSTRROADS</a></p>	<p>Update reference to reflect current and applicable Australian Standards and/or guides</p>	<p>Administrative</p>
<p><a href="#">SCH6-8</a></p>	<p>Division 1 – Internal or Connecting Roads Construction Standards</p>	<p><i>Amend references:-</i>                   (1) Table <del>SC 6.7</del> <a href="#">SC 6.2.7</a> identifies the standards of construction for infrastructure works, including works for reconfiguring a lot, for roads and road drainage works within the Region.</p>	<p>Corrects cross-references</p>	<p>Administrative</p>
<p><a href="#">SCH6-9</a></p>	<p>Division 2 – Road Frontage or Site External Works – Design and Construction Standards</p>	<p><i>Amend references:-</i>                   (1) Table <del>SC 6.2.9</del> <a href="#">SC6.2.8</a> identifies the standards of design and construction for infrastructure works, including works for reconfiguring a lot, for frontage works within the Region.</p>	<p>Corrects cross-references</p>	<p>Administrative</p>
<p><a href="#">SCH6-10</a></p>	<p>Table SC 6.2.8 – Design and Construction Standards – Property</p>	<p><i>Amend references:-</i>                   (1) Except where the road is controlled by Department of Transport &amp; Main Roads, where its requirements shall be met, verge crossovers through or to the kerb and</p>	<p>Update references to reflect current standard drawings</p>	<p>Administrative</p>

	Access/Crossover/Turnout and Inverts	channelling or to the road pavement where no kerb and channelling exists or is required from the front property alignment are designed and constructed: (a) for the Rural, Township and Rural Residential Zones – as per Drawing No. 00049 <del>or SEQ-R-056</del> ; (b) elsewhere – as per IPWEA Standard Drawings— <del>Road/Street R-0050 breakout type or R-0053 abutting type as appropriate (Residential) or</del> RS049, RS-050 (Residential) or R00051 (Centre/Industry)		
<a href="#">SCH6-11</a>	Table SC 6.2.8 – Design and Construction Standards – Footpath formation, Kerbing and channelling, Pavement and Subgrade Construction	<i>Amend references:-</i> Table <del>SC-6.8</del> SC 6.2.7	Correct cross-references	Administrative
<a href="#">SCH6-12</a>	Table SC 6.2.9 – Water Supply Standards of Services- Industry Zones	<i>Amend references:-</i> <del>Queensland Water Resources Commission’s (DNRM&amp;E) Guidelines for Planning and Design of Urban Water Schemes</del> Council Standards, WBBROC Water Services Design and Construction Code, SEQ Design and Construction Code, Water Services Association of Australia (WSAA) Code.	Update reference to reflect current and applicable Australian Standards and/or guides	Administrative
<a href="#">SCH6-13</a>	Table SC 6.2.10 – Rural, Township and Rural Residential Zones	<i>Amend references:-</i> (2) Purposes producing domestic waste water at a peak design capacity of 20ep or less EP ( <del>4200</del> 4,000l/day) are serviced by an on-site sewerage treatment <del>works</del> system (including those forming part of a common effluent drainage scheme) and land disposal area located, sized, serviced and maintained in accordance with the Plumbing and Drainage Act <del>2002</del> 2018 and the <del>On-site Sewerage Code, 2002</del> Queensland Plumbing and Wastewater Code 2019 and AS1547:2012 On-site domestic wastewater management.	Amend typographical errors and reflect current applicable standards and guides	Administrative
<a href="#">SCH6-14</a>	Table SC 6.2.11 – Rural, Township and Rural Residential Zones	<i>Amend references:-</i> (1) Black/grey water treatment systems for domestic sewerage with a peak design capacity of 20ep or less EP ( <del>4,200</del> 4,000l) is designed and constructed in accordance with the current version of the following documents: As Referenced in the National Construction Code Volume 3 Plumbing Code of Australia	Correct obvious errors and references to current applicable standards and guides	Administrative

		<ul style="list-style-type: none"> <li>(a) Queensland Plumbing and Waste Water Code.</li> <li>(b) Australian Standard AS/NZS 3500.2:<del>2003</del> - Plumbing and Drainage – Sanitary Plumbing and Drainage - <del>Performance</del> Performance Requirements are in the Plumbing Code of Australia</li> <li>(c) Australian Standard AS/NZS 1547:<del>2000</del> – On-site Domestic Waste Water Management - No Reference to sections</li> <li>(d) Australian Standard AS/NZS 1546.1:<del>1998</del>–Delete – Septic Tanks.</li> <li>(e) Australian Standard AS/NZS 1546.3:<del>2004</del> – On-site Domestic Waste Water Treatment Units–Delete</li> </ul> <p>(2) Waterless composting toilets, chemical toilets and incinerating or other toilets designed and constructed in accordance with Australian Standard AS/NZS 1546.2:<del>2004</del>–Delete–Waterless Composting Toilets and the Environmental Protection (Waste Management) Regulation 2000.</p> <p>(3) On-site water supply designed and constructed in accordance with:</p> <ul style="list-style-type: none"> <li>(a) Australian Standard AS/NZS 3500.1:<del>2003</del> – Plumbing and Drainage – Water Services <del>Delete</del>–Performance requirements are in the Plumbing Code of Australia.</li> <li>(b) Australian Standard AS/NZS 2180-<del>1986</del> – Metal Rainwater Goods – Selection and Installation.</li> </ul>		
<a href="#">SCH6-15</a>	Table SC 6.2.11 – Urban Zones – Reticulated Water Supply	<p>Amend references:-</p> <p>Reticulated Water Supply</p> <p>(2) Construction:</p> <ul style="list-style-type: none"> <li>(a) <del>AUS-SPEC No.1 – Development Specification Series, Construction by IPWEA and the Water Supply Code of Australia (WSA03-2002), or substituting Queensland version</del> Council Standards, WBBROC Water Services Design and Construction Code, SEQ Design and Construction Code, Water Services Association of Australia (WSAA) Code.</li> </ul> <p>Reticulated Sewerage System</p> <p>(2) Construction:</p> <ul style="list-style-type: none"> <li>(a) <del>AUS-SPEC No.1 – Development Specification Series, Construction by IPWEA and the Water Supply Code of Australia (WSA03-2002), or substituting Queensland version</del> Council Standards, WBBROC Water Services Design and Construction Code, SEQ Design and Construction Code, Water Services Association of Australia (WSAA) Code.</li> </ul>	Update reference to reflect current and applicable Australian Standards and/or guides	Administrative
<a href="#">SCH6-16</a>	Table SC 6.2.12 – Stormwater Quantity	Amend table details as follows:-	Corrects an obvious error and updates references to standards	Administrative

	Standards of Service	<table border="1"> <thead> <tr> <th data-bbox="521 197 703 256">Zones</th> <th data-bbox="703 197 1442 256">Planned Standards of Service</th> </tr> </thead> <tbody> <tr> <td data-bbox="521 256 703 986"> <b>Rural, Rural Residential and Township Zones and the Low Density Residential, Local Centre and Community Facilities Zones in the Bunya Mountains Precinct</b> </td> <td data-bbox="703 256 1442 986">                     In all circumstances:                     <ol style="list-style-type: none"> <li>(1) No existing or planned municipal stormwater collection systems.</li> <li>(2) Roof water drained to a <del>4500litre</del> 45,000l rain water tank.</li> <li>(3) Drainage is discharged from the boundary of the development site:                             <ol style="list-style-type: none"> <li>(a) without nuisance and annoyance to adjoining or downstream properties,</li> <li>(b) into natural systems, and</li> <li>(c) with conveyance to a lawful point of discharge including by way of easement where drainage systems traverse private property into natural systems,</li> </ol> </li> </ol>                     For reconfiguring a lot:                     <ol style="list-style-type: none"> <li>(1) Impervious surfaces, roads or lot drainage captured and infiltrated on site to prevent an increase in the outflow from the site under normal operating conditions.</li> <li>(2) No concentrated runoff, prolonged ponding, scour, undercut or erosion from runoff.</li> <li>(3) Overland flow paths held in a grassed state.</li> </ol> </td> </tr> <tr> <td data-bbox="521 986 703 1254"> <b>Urban Zones</b> </td> <td data-bbox="703 986 1442 1254">                     1. Roof water, impervious surface, road or lot drainage captured and drained to a legal point of discharge and to prevent concentrated flows or downstream nuisance (<del>no worsening of stormwater flow rates, levels and velocities</del>) in accordance with standards of service in the <i>Queensland Urban Drainage Manual – Volume 1: Text, Second Edition 2007-2017</i>.                 </td> </tr> </tbody> </table>	Zones	Planned Standards of Service	<b>Rural, Rural Residential and Township Zones and the Low Density Residential, Local Centre and Community Facilities Zones in the Bunya Mountains Precinct</b>	In all circumstances: <ol style="list-style-type: none"> <li>(1) No existing or planned municipal stormwater collection systems.</li> <li>(2) Roof water drained to a <del>4500litre</del> 45,000l rain water tank.</li> <li>(3) Drainage is discharged from the boundary of the development site:                             <ol style="list-style-type: none"> <li>(a) without nuisance and annoyance to adjoining or downstream properties,</li> <li>(b) into natural systems, and</li> <li>(c) with conveyance to a lawful point of discharge including by way of easement where drainage systems traverse private property into natural systems,</li> </ol> </li> </ol> For reconfiguring a lot: <ol style="list-style-type: none"> <li>(1) Impervious surfaces, roads or lot drainage captured and infiltrated on site to prevent an increase in the outflow from the site under normal operating conditions.</li> <li>(2) No concentrated runoff, prolonged ponding, scour, undercut or erosion from runoff.</li> <li>(3) Overland flow paths held in a grassed state.</li> </ol>	<b>Urban Zones</b>	1. Roof water, impervious surface, road or lot drainage captured and drained to a legal point of discharge and to prevent concentrated flows or downstream nuisance ( <del>no worsening of stormwater flow rates, levels and velocities</del> ) in accordance with standards of service in the <i>Queensland Urban Drainage Manual – Volume 1: Text, Second Edition 2007-2017</i> .			
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<a href="#">SCH6-17</a>	Table SC 6.2.14 – Stormwater Design and	<i>Amend table details as follows:-</i>		Updates references to standards	Administrative						

	Construction Standards	<table border="1"> <thead> <tr> <th data-bbox="521 197 768 248">Design Feature</th> <th data-bbox="779 197 1435 248">Design and Construction Standards</th> </tr> </thead> <tbody> <tr> <td data-bbox="521 256 768 536"> <b>Drainage systems/structures for roads, lots and culverts</b> </td> <td data-bbox="779 256 1435 536">                     (1) <b>Urban and Rural Residential Zones</b> - Queensland Urban Drainage Manual – 2017 <del>Volume 1: Text 5.18</del> and IPWEA Standard Drawings – Drainage.                      (2) <b>Rural and Township Zones</b> - Queensland Department of Main Roads – Urban Road Design – Volume 2 – Culvert Design (<del>Sect 10-1800 to 10-2080</del>) and IPWEA Standard Drawings – Drainage.                 </td> </tr> <tr> <td data-bbox="521 536 768 722"> <b>Roof drainage systems</b> </td> <td data-bbox="779 536 1435 722">                     (1) Australian Standard – AS2180-1986 – Metal Rainwater Goods – Selection and Installation.                      (2) Australian Standard – AS3500.3.1 – 1998 – National Plumbing and Drainage - Part 3.1: Stormwater Drainage – Performance Requirements.                 </td> </tr> <tr> <td data-bbox="521 722 768 810"> <b>Design rainfall for stormwater flows</b> </td> <td data-bbox="779 722 1435 810">                     Australian Rainfall and Runoff                 </td> </tr> <tr> <td data-bbox="521 810 768 967"> <b>Temporary and permanent methods of water quality control</b> </td> <td data-bbox="779 810 1435 967">                     International Erosion Control Association (Australia) <i>Best Practice Erosion and Sediment Control</i> (BPESC)                 </td> </tr> <tr> <td data-bbox="521 967 768 1054"> <b>Maintenance of Works</b> </td> <td data-bbox="779 967 1435 1054">                     Materials and works maintained by the proponent at their expense for 12 months.                 </td> </tr> </tbody> </table>	Design Feature	Design and Construction Standards	<b>Drainage systems/structures for roads, lots and culverts</b>	(1) <b>Urban and Rural Residential Zones</b> - Queensland Urban Drainage Manual – 2017 <del>Volume 1: Text 5.18</del> and IPWEA Standard Drawings – Drainage. (2) <b>Rural and Township Zones</b> - Queensland Department of Main Roads – Urban Road Design – Volume 2 – Culvert Design ( <del>Sect 10-1800 to 10-2080</del> ) and IPWEA Standard Drawings – Drainage.	<b>Roof drainage systems</b>	(1) Australian Standard – AS2180-1986 – Metal Rainwater Goods – Selection and Installation. (2) Australian Standard – AS3500.3.1 – 1998 – National Plumbing and Drainage - Part 3.1: Stormwater Drainage – Performance Requirements.	<b>Design rainfall for stormwater flows</b>	Australian Rainfall and Runoff	<b>Temporary and permanent methods of water quality control</b>	International Erosion Control Association (Australia) <i>Best Practice Erosion and Sediment Control</i> (BPESC)	<b>Maintenance of Works</b>	Materials and works maintained by the proponent at their expense for 12 months.			
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<b>Maintenance of Works</b>	Materials and works maintained by the proponent at their expense for 12 months.																
<a href="#">SCH6-18</a>	Table SC 6.2.15 – Electricity, Telecommunications and Street Lighting Standards of Service and Construction	<i>Amend references and renumber:</i>	Updates to reflect the current Australian Standard/s	Administrative													

Element	Planned Standards of Service and Construction			
<b>Electricity</b>	(1) <b>All</b> - The standards of services nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary. (2) <b>Rural Zone</b> - Alternative power may be considered where agreed to by the electricity service authority. (3) <b>Urban Zones</b> - Electricity supply is to be undergrounded with common trenching of services restricted to electricity and telecommunications in one trench with sewer and water mains in separate trenches. (4) <b>Construction</b> – Ergon Specifications URD Underground Residential Distribution.			
<b>Telecommunications</b>	2. The standards of service nominated by the relevant telecommunications supply authority with reticulated services to be made available at the property boundary. 3. In Urban Zones, common trenching of services is restricted to electricity and telecommunications in one trench with sewer and water mains in separate trenches.			



		<p><b>Street Lighting in the Urban and Rural Residential Zones</b></p>	<p>4. Re configuring a lot involving the opening of a road or the creation of 5 or more lots provides for street lighting installed and designed in accordance with the requirements of:</p> <ol style="list-style-type: none"> <li>(1) Ergon,</li> <li>(2) Australian Standard AS 1158.3.1-<del>Public Lighting Code (1986) – Table 1.1 certified by a RPEQ</del> Road lighting – Pedestrian area (Category P) lighting,</li> <li>(3) Australian Standard AS 1158.1.1-Road Lighting – Vehicular traffic (Category V) lighting</li> <li>(4) <i>Guide to Traffic Engineering Practice – Part 12, Roadway Lighting</i>, AUSROADS, and</li> <li>(5) if on a State-controlled road or a Council sub-arterial or higher order road, the requirements contained in the Department of Main Roads <i>Standard Drawings</i></li> </ol>		
<b>APPENDIX 1 – INDEX AND GLOSSARY OF ABBREVIATIONS AND ACRONYMS</b>					
		<i>No amendments specific to this section</i>			
<b>APPENDIX 2 – TABLE OF AMENDMENTS</b>					
<a href="#">AP2-1</a>	Table AP 2.1 – Table of amendments	<p><i>Insert new row</i></p> <p>Date of adoption and effective date: <i>&lt;Insert Adoption xx Effective xx&gt;</i>                      Planning scheme version number: <i>South Burnett Regional Council Planning Scheme – Version 1.4</i>                      Amendment type: <i>Administrative</i>                      Summary of amendments:  <i>Administrative amendments to:</i></p> <ul style="list-style-type: none"> <li>- correct spelling and drafting errors throughout the scheme</li> <li>- correct formatting throughout the document</li> <li>- update version numbers and page numbers through the document</li> <li>- update references to applicable standards, drawings and guides</li> <li>- update cross-referencing to tables</li> </ul>		Corrects or changes an explanatory matter about the scheme	Administrative

		<ul style="list-style-type: none"> <li>- update state planning provisions</li> <li>- include Australian standard references to Street Lighting in the Urban and Rural Residential Zones</li> <li>- update applicable legislation</li> <li>- include definition of Parking station which is reflected in Part 5 – Table of assessment</li> <li>- amend additional examples of Industry thresholds of High impact industry and Special industry</li> <li>- include notations of decisions under section 89 of the Act</li> </ul>		
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## 12.2 CONSIDERATION OF FEES AND CHARGES REDUCTION FOR RESIDENTIAL DEVELOPMENT PROPOSAL, KINGARROY

**File Number:** 2744694

**Author:** Manager Planning and Land Management

**Authoriser:** Chief Executive Officer

### PRECIS

Consideration of Fees & Charges Reduction Form - Residential Development Proposal, Kingarroy

### SUMMARY

A request for a full fee waiver of 100% for an application to be submitted for the reconfiguration of land and a proposed residential development project. The reconfiguration of land application fee would total \$2,900. The request is suggesting significant benefits to Council and the community should the project proceed.

Council's recently introduced a Development Incentive Scheme which would apply to this development should it proceed within the next 18 months. This incentive program would provide a significant discount on infrastructure charges.

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### OFFICER'S RECOMMENDATION

That given the substantial discount on Infrastructure Charges available under Council's recently adopted Development Incentive Scheme, that Council **refuse**, the request for a development application fee waiver for a proposed development over land in Markwell Street, Kingarroy.

### FINANCIAL AND RESOURCE IMPLICATIONS

A reduction in the planning fee income of \$2,900 resulting in a budget shortfall to be funded from other revenue sources.

### LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's Planning Scheme to support sustainable development of business, industry and community liveability.

### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The applicant's letter of request has been circulated to Councillors previously as a confidential document given the potential commercial in confidence material contained within the request.

### LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Section 51 of the *Planning Act 2016* provides that a fee must be paid to Council to consider an application properly made. Section 109 of the *Planning Act, 2016* provides that the application fee may be waived in the circumstance prescribed by regulation.

Section 40(2) of the *Planning Regulation 2017* provides that all or part of the required fee for the application may be waived if the application is made by a registered non-profit organisation.

A registered non-profit organisation means an incorporated organisation that is:

- (a) recorded in the register kept under the Collections Act 1966, part 6; or
- (b) recorded in a register kept under a law of another State substantially corresponding to the register kept under the Collections Act 1966, part 6; or

- (c) a registered entity within the meaning of the Australian Charities and Not-for-profits Commission Act 2012(Cwlth).

The applicant is not a registered non-profit organisation and Council is unable to waive the required fee set under the *Planning Act 2016* for the application to be properly made.

Council may review fees and charges and set a reduced fee at the annual budget meeting when the broader budget implication of reduced fee income can be considered.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

The request from the applicant does not meet the requirements for Council's policy or the *Planning Regulation 2016* regarding the reduction of application fees and charges for community groups or non-profit organisations.

### **ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified

### **REPORT**

- An applicant has requested a full fee relief of 100% for an application to be made for the reconfiguration of the land and a residential development project in Markwell Street, Kingaroy.
- The reconfiguration of land application fee would total \$2,900.
- The request is supported by suggesting the following benefits to Council and the community should the project proceed:
  - The project will cost in excess of \$3,000,000 which represents a cash injection to the local economy as local contractors and tradespeople will be employed.
  - The project will provide much needed accommodation within close proximity to the Kingaroy CBD.
  - Fees have been paid to Council between 2010 and 2018 for previous projects over the site that did not proceed.
  - Council should support the request due to the positive benefits the project will bring to Kingaroy.
- Section 51 of the *Planning Act 2016* provides that a fee must be paid to Council to consider an application properly made. Section 40(2) of the *Planning Regulation 2017* provides that all or part of the required fee for the application may be waived if the application is made by a registered non-profit organisation.
- Council's policy Consideration of Applications for reduction in Council's Fees & Charges - Building & Development Applications provides a policy direction for the implementation of section 40(2) of the *Planning Regulation 2017* to consider fee waivers for non-profit organisations.
- The policy provides that Council will consider providing financial assistance to individuals, groups or community organisations, where:
  - The community or not for profit organisation or group has significant local membership, or
  - The organisation or group has members, residing in, working in or has a definite connection to the South Burnett Region, or
  - The individual resides in, works in or has a definite connection to South Burnett Region, AND
  - The project will deliver tangible benefits (economic, financial or social) to residents of South Burnett Regional Council.
  - An organisation external to the Region provides a service of tangible benefit (economic, financial or social) to the residents of South Burnett Regional Council.
- Council has to date consistently applied the above policy and provided a fee reduction to groups, organisations or individuals that demonstrated their non-profit status by being a register non-profit organisation.
- The applicant is listed as an Australian Propriety Company, Limited by Shares on the Australian Securities & Investment Commission (ASIC) database and is not listed on the register of the Australian Charities and Not-for-profits Commission (ACNC).

- The request does not meet the eligibility criteria of Council's policy or the requirements for a properly made application under the *Planning Act 2016* and the *Planning Regulation 2017* and can therefore not be supported.
- Council's recently introduced Development Incentive Scheme would apply to this development should it proceed within the next 18 months.
- Council's Development Incentive scheme would provide for a 75% discount on Infrastructure Charges. It is estimated this discount on the proposed development would be in excess of \$100,000.

**ATTACHMENTS****Nil**

## 12.3 OPERATIONAL WORKS APPLICATION AND INSPECTION FEES - REQUEST TO COUNCIL TO WAIVE OPERATIONAL WORKS APPLICATION FEES

**File Number:** 2746280

**Author:** Manager Planning and Land Management

**Authoriser:** Chief Executive Officer

### PRECIS

Operational Works Application and Inspection Fees Request to Council to Waive Operational Works Application Fees on an approved development for rural residential development, Nanango.

### SUMMARY

An application has been received for a full fee waiver for all Operation Works application fees for rural residential development, Nanango.

The request is suggesting the development will grow and develop the South Burnett, contribute significantly to the local economy in the order of \$50M when factoring in operational works, sales revenue, plus flow on effects to supporting industries and an increase in Council's base rate revenue base.

Council's recently introduced a Development Incentive Scheme which would apply to this development should it proceed within the next 18 months. This incentive program would provide a significant discount on infrastructure charges

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### OFFICER'S RECOMMENDATION

That given the substantial discount on Infrastructure Charges available under Council's recently adopted Development Incentive Scheme, that Council **refuse**, the request to waive all fees for operational work for a rural residential development at Nanango.

### FINANCIAL AND RESOURCE IMPLICATIONS

A reduction in the operation works application and inspection fees over all the stages of the development resulting in a budget shortfall of approximately \$50,000 (approximately 2% of the value of the work) to be funded from other revenue sources.

### LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's Planning Scheme to support sustainable development of business, industry and community liveability.

### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The applicant's request has been circulated to Councillors previously as a confidential document given the potential commercial in confidence material contained within the request.

### LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Section 51 of the *Planning Act 2016* provides that a fee must be paid to Council to consider an application properly made. Section 109 of the *Planning Act, 2016* provides that the application fee may be waived in the circumstance prescribed by regulation.

Section 40(2) of the *Planning Regulation 2017* provides that all or part of the required fee for the application may be waived if the application is made by a registered non-profit organisation.

A registered non-profit organisation means an incorporated organisation that is:

- (a) recorded in the register kept under the Collections Act 1966, part 6; or
- (b) recorded in a register kept under a law of another State substantially corresponding to the register kept under the Collections Act 1966, part 6; or
- (c) a registered entity within the meaning of the Australian Charities and Not-for-profits Commission Act 2012 (Cwlth).

The applicant is not a registered non-profit organisation and Council is unable to waive the required fee set under the *Planning Act 2016* for the application to be properly made.

Council may review fees and charges and set a reduced fee at the annual budget meeting when the broader budget implication of reduces fee income can be considered.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

The request from the applicant does not meet the requirements for Council's policy or the *Planning Regulation 2016* regarding the reduction of application fees and charges for community groups or non-profit organisations.

### **ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified

### **REPORT**

- An application has been received for a full fee waiver for all Operation Works application fees for rural residential development, Nanango.
- The request is supported by suggesting the following benefits to Council and the community should the development proceed:
  - The development is seeking to grow and develop the South Burnett,
  - The development will contribute significantly to the local economy in the order of \$50M when factoring in operational works, sales revenue, plus flow on effects to supporting industries,
  - Council's revenue will increase by \$150,000 p.a. (*Applicant's assessment of increased rate base*)
- The request refers to section 51 of the *Planning Act 2016* which provides that a fee must be paid to Council to consider an application properly made and section 109 of the *Planning Act, 2016* that provides that the application fee may be waived in the circumstance prescribed by regulation. Section 40(2) of the *Planning Regulation 2017* provides that all or part of the required fee for the application may be waived if the application is made by a registered non-profit organisation.
- Council's policy Consideration of Applications for reduction in Council's Fees & Charges - Building & Development Applications provides a policy direction for the implementation of section 40(2) of the *Planning Regulation 2017* to consider fee waivers for non-profit organisations.
- The policy provides that Council will consider providing financial assistance to individuals, groups or community organisations, where:
  - The community or not for profit organisation or group has significant local membership, or
  - The organisation or group has members, residing in, working in or has a definite connection to the South Burnett Region, or
  - The individual resides in, works in or has a definite connection to South Burnett Region, AND
  - The project will deliver tangible benefits (economic, financial or social) to residents of South Burnett Regional Council.
  - An organisation external to the Region provides a service of tangible benefit (economic, financial or social) to the residents of South Burnett Regional Council.

- Council has to date consistently applied the above policy and provided a fee reduction to groups, organisations or individuals that demonstrated their non-profit status by being a register non-profit organisation.
- The request does not meet the eligibility criteria of Council's policy or the requirements for a properly made application under the *Planning Act 2016* and the *Planning Regulation 2017* and can therefore not be supported.
- Council's recently introduced Development Incentive Scheme would apply to this development should it proceed within the next 18 months.
- Council's Development Incentive Scheme would provide for a 100% discount on Infrastructure Charges. It is estimated this discount on the proposed development could be in excess of \$350,000.

**ATTACHMENTS****Nil**



**13 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT****13.1 REVIEW OF STANDPIPE WATER CHARGES****File Number: 02/12/2020****Author: Administration Officer****Authoriser: Chief Executive Officer****PRECIS**

Review of Standpipe Water Charges

**SUMMARY**

At the September 2020 General Meeting, Council requested a review of the standpipe volumetric pricing with options and costs to be presented to the December General Council meeting. Further to the report presented to Council's 17<sup>th</sup> June 2020 General Meeting, two (2) additional options for methodology to determine an appropriate and equitable fee for volumetric standpipe charges are presented in this report.

**OFFICER'S RECOMMENDATION**

That Council:

1. Confirms the price of \$6.00 per Kilolitre for water from Council standpipes for the 2020/21 financial year and reconsider standpipe charges in setting Fees and Charges for future years;
2. Continue the use of the direct debit and credit Machine Payment Methodology; and
3. Consider installing a new standpipe in Murgon to replace the current manual dispensing unit as part of the 2021/22 budget.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Direct cost of standpipe operation including Council adopted 2020/21 meter and use charges are adopted as the basis of this recommendation.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EXC1 Effective financial management

INF1 Infrastructure that meets our communities needs

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal communication with rates department to provide meter consumption data for public standpipes.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Nil

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

There is no policy or local law implications associated with this proposal.

**ASSET MANAGEMENT IMPLICATIONS**

Ongoing maintenance / replacement of card readers due to intentional wetting of the card reader has been a constant problem.

**REPORT**

**Background**

Council currently operates and maintains six (6) standpipes located in numerous locations across the region where the water supply network has sufficient capacity to support their operation. Standpipes in current operation are located at Benarkin, Blackbutt, Nanango (2 locations), Hivesville and Murgon. These standpipes are intended to provide a water supply service to ratepayers and residents not living within Council’s designated water supply areas and to numerous commercial operators within the region.

Council undertook a review of its standpipe charges as a result of enquiries made by a number of ratepayers across the region after they compared their charges for water cost to that of the standpipe customers.

In response to the concerns about comparative water cost, the results presented in a report to Council on 17<sup>th</sup> June 2020 show 4003 customers or 39.5% pay on average \$10.00 or more per kl. 2839 customers or 27.9% pay \$15.00 or more on average per kl. An extract from the June report is attached below.

8533 or 84% of connections pay \$4.10 or more per kl. If council was to increase standpipe to \$10 per kl there would still be 39.5% of connections paying more. increase standpipe to \$15 per kl there would still be 27.9% of connections paying more.

Rates yearly access	consumption	Price kl	sub total consumption	total access & consumption	overall price kl	Cumulative total of connections	Number of customers in each band	Number of customers in %
						0		
\$611.00	25	\$1.52	\$ 38.00	\$ 649.00	\$ 25.96	2040	2040	20.1084278
\$611.00	33	\$1.52	\$ 50.16	\$ 661.16	\$ 20.04	2333	293	22.99655002
\$611.00	45	\$1.52	\$ 68.40	\$ 679.40	\$ 15.10	2839	506	27.98422868
\$611.00	72	\$1.52	\$ 109.44	\$ 720.44	\$ 10.01	4003	1164	39.45786102
\$611.00	100	\$1.52	\$ 152.00	\$ 763.00	\$ 7.63	5152	1149	50.78363726
\$611.00	125	\$1.52	\$ 190.00	\$ 801.00	\$ 6.41	6075	923	59.88171513
\$611.00	150	\$1.52	\$ 228.00	\$ 839.00	\$ 5.59	6889	814	67.9053721
\$611.00	175	\$1.52	\$ 266.00	\$ 877.00	\$ 5.01	7475	586	73.68161656
\$611.00	200	\$1.52	\$ 304.00	\$ 915.00	\$ 4.58	7993	518	78.78758009
\$611.00	225	\$1.52	\$ 342.00	\$ 953.00	\$ 4.24	8366	373	82.46426811
\$611.00	237	\$1.52	\$ 360.24	\$ 971.24	\$ 4.10	8533	167	84.11039921

As reported to Council, given that the scheme is a user pay scheme, connected customers that access water pay for the operation and maintenance of these water treatment and distribution assets, at a current scheme cost of \$10.8 million annually. Connected services include Council’s standpipes for which internal charges are levied as operational costs for the water supply system in accordance with Council’s adopted fees and charges.

At the June 17<sup>th</sup> General Meeting, Council adopted the officers’ recommendation and resolved:

1. “Council adopts the recommendation to increase standpipe charges to \$10.00 per kilolitre and;
2. the Chief Executive Officer is delegated to close any standpipe unit or place on bypass if it becomes inoperable or damaged.”

At the September 16<sup>th</sup> General Meeting, Council further resolved:

“That Council undertake a further review of options to manage consumption and access to standpipes across the South Burnett and that a report be presented to Council at its December 2020 meeting for consideration with details of options and costs.”

and further that:

“

*“That the fees and charges schedule be reset to allow the price for standpipes to be \$6.00 per kilolitre for potable water and \$5.00 per kilolitre for non potable water and this price is to remain in place until the infrastructure team completes and presents back to Council a full review of water standpipe charges across our region.”*

This report addresses Council’s resolutions of the September General Meeting. Further, machine payment options are also presented for Council consideration in this report.

**Standpipe Cost per kl Methodology by scheme**

In September 2020, Council requested a review of the standpipe pricing with options and cost to be presented to the December Council meeting.

Standpipe use in the 2019/20 financial year was the highest on recent record with total usage over four (4) times higher than the previous recorded highest usage. In order to assess the impact of the standpipes on each scheme, an assessment of scheme capacity consumed is determined through calculation of an equivalent number of average residential connections for standpipes in each scheme. With the Region’s average per capita use of 130 litres per day and statistically around 2.2 persons per residence, standpipe consumption of system capacity was assessed and Council’s fees and charges for residential connection used to determine an equivalent access charge for comparison purposes.

Scheme costs are presented based on a comparative impact on the network by standpipes in each scheme in the following tables. Costs and utilisation are based on the 2019/20 financial year for this comparison.

	<b>Standpipe charge</b>	<b>Blackbutt Scheme -2 standpipes</b>	
Total Town Water Produced		19/20 Potable supply	96.62 MI
Annual Access charge			\$ 624.00
Standpipe usage per year 19/20			16.21 MI
Percentage of town water used by standpipes			16.78 %
Average town usage per person per day			130.00 lt per day
Statistical number of persons per house			2.20
Statistical usage per house = average town usage x statistical person per house			286 lt per day
Calculated Yearly usage per house			104390 lt per year
Calculated equivalent houses (standpipe total usage divided by usage per house)			155 houses
equivalent houses x access charge			\$ 96,896.64
cost per kl to cover access charge (access charge divided by standpipe usage)			\$ 5.98 per kl
consumption charge as set for first tier			\$ 1.57 per kl
Equivalent Infrastructure Contribution @ \$9000 for consumed network capacity(not included in calcs)			\$ 1,397,547.66
<b>Scheme standpipe cost</b>			<b>\$ 7.55 per kl</b>

<b>Standpipe charges Hivesville</b>			
Total Town Water Produced	Proston rural scheme		366.8 MI
Access charge		\$	540.00
Standpipe usage per year 19/20			0.5 MI
Percentage of town water used by standpipe			0.14 %
Average town usage per person per day			130.00 lt per day
Statistical number of persons per house			1.90
Statistical usage per house = average town usage x statistical person per house			247 lt per day
Calculated Yearly usage per house			90155 lt per year
Calculated equivalent houses (standpipe total usage divided by usage per house)			6 houses
equivalent houses x access charge		\$	2,994.84
cost per kl to cover access charge (access charge divided by standpipe usage)		\$	5.99 per kl
consumption charge as set for first tier flat rate		\$	1.57 per kl
Equivalent Infrastructure Contribution @ \$9000 for consumed network capacity(not included in calcs)		\$	49,914.04
<b>Base water charge</b>		<b>\$</b>	<b>7.56 per kl</b>

<b>Standpipe charges Murgon</b>			
Total Town Water Produced	Murgon water supply scheme		280.2 MI
Access charge		\$	624.00
Standpipe usage per year 19/20			11.8 MI
Percentage of town water used by standpipe			4.21 %
Average town usage per person per day			130.00 lt per day
Statistical number of persons per house			2.30
Statistical usage per house = average town usage x statistical person per house			299 lt per day
Calculated Yearly usage per house			109135 lt per year
Calculated equivalent houses (standpipe total usage divided by usage per house)			108 houses
equivalent houses x access charge		\$	67,468.73
cost per kl to cover access charge (access charge divided by standpipe usage)		\$	5.72 per kl
consumption charge as set for first tier		\$	1.57 per kl
Infrastructure Contribution @ 9000 for consumed network capacity that isn't paid or included in calculation		\$	973,106.70
<b>Base water charge</b>		<b>\$</b>	<b>7.29 per kl</b>

<b>Standpipe charges</b>		<b>Nanango Scheme -2 standpipes</b>	
Total Town Water Produced		Potable water produced	473.2 MI
Access charge			\$ 624.00
Standpipe usage per year 19/20			35.22 MI
Percentage of town water used by standpipe			7.44 %
Average town usage per person per day			130.00 lt per day
Statistical number of persons per house			2.20
Statistical usage per house = average town usage x statistical person per house			286 lt per day
Calculated Yearly usage per house			104390 lt per year
Calculated equivalent houses (standpipe total usage divided by usage per house)			337 houses
equivalent houses x access charge			\$ 210,530.51
cost per kl to cover access charge (access charge divided by standpipe usage)			\$ 5.98 per kl
consumption charge as set for first tier			\$ 1.57 per kl
Equivalent Infrastructure Contribution @ \$9000 for consumed network capacity(not included in calcs)			\$ 3,036,497.75
<b>Scheme standpipe cost</b>			<b>\$ 7.55 per kl</b>

Calculated volumetric charges are relatively uniform at an average of \$7.49 regardless of treatment standard when based on the Council 2020/21 adopted minimum tier charge.

Further, it is important to note that each scheme supply has varying amounts of spare system capacity to cater for future development and seasonal variation without the need to urgently augment network supply. Particularly during high demand periods like 2019/20, standpipe usage consumes considerable spare capacity. In comparative terms, standpipe usage was equivalent to an additional 606 equivalent houses in 2019/20 for South Burnett Regional Council.

**Rate Based Methodology**

In order to develop a charging methodology consistent with Council’s adopted Fees and Charges 2020/21, advice was sought from Mead Perry Group who are specialist local government consultants and assist South Burnett Regional Council with rating advice. Within local authorities across the State, water access fee is determined on a capacity basis for larger water meters, based on the rating calculations for a standard domestic 20mm service. Charges for residential connections underpin Council’s fees and charges adopted within Council’s budget. A review of Council’s fees and charges for 2020/21 by Mead Perry Group confirmed the adopted access and use charges for 50mm standpipe meters has been consistent with the approach by Councils throughout Queensland.

Consistent with a regionally adopted water charges, calculations tabulated for volumetric standpipe charges below account for the charges levied on Council’s water supply operational budget for the 50mm meters serving Council’s standpipes. Calculations account for long term standpipe demand over the period from 2011/12 to 2018/19. Further, any specific costs associated with the operation and maintenance of Council’s standpipes has been included in the analysis.

Two (2) options have been presented in the analysis:

1. Option (1) allows for the adopted residential 3<sup>rd</sup> tier consumption rate in the calculation of a volumetric standpipe charge. The majority of water used through the Council’s 50mm standpipe meters and charged to Council’s Water Supply Operational Budget is at the highest rate (tier commences at 1625 kl). Calculations follow in the table below.

<b>7 Year Averaged Standpipe charges All Schemes - 3rd tier charge</b>			
Number of available standpipes - current			6.00
Long term Standpipe Regional Annual Demand (7 year data)			8.216 MI
Annual Access charge 6 standpipes at \$4054 for 50mm meter as per fees and charges		\$	24,324
Annual Depreciation of 6 standpipes (Current Replacement cost \$65000 each unit and hardstand over 20 years)		\$	16,250
Annual Standpipe / Road Access Repairs and Operations 6 standpipes(estimated)		\$	2,000
Annual Administration and Financial ocst 6 standpipes (estimated 1/2 hr per week @ \$100 per hr)		\$	2,600
Fixed access costs per year for 6 standpipes		\$	45,174
Access charge per kl (excluding consumption charge)		\$	5.50
Consumption charge per kl at 3rd tier \$2.75		\$	2.75
<b>Base water charge</b>		<b>\$</b>	<b>8.25 per kl</b>

- Option two (2) utilises Council's 1<sup>st</sup> tier residential consumption charge. The rationale for this option is based on the premise that many of the users of the Council standpipes will use less than the 1<sup>st</sup> Tier trigger of 813kl. It is acknowledged that the full calculated cost of the use charge adopted in the 2020/21 Fees and Charges will not be met under this method and would need to be justified on the basis of equity for small individual standpipe users. Large users of water from Council standpipes would effectively be subsidised under this approach with the balance of costs borne by all users of Council's reticulated water supply scheme.

<b>7 Year Average Standpipe charges All Schemes - 1st tier charge</b>			
Number of available standpipes - current			6.00
Long term Standpipe Annual Demand (7 year data)			8.216 MI
Annual Access charge 6 standpipes at \$4054 for 50mm meter as per fees and charges		\$	24,324
Annual Depreciation of 6 standpipes (Current Replacement cost \$65000 each unit and hardstand over 20 years)		\$	16,250
Annual Standpipe / Road Access Repairs and Operations 6 standpipes(estimated)		\$	2,000
Annual Administration and Financial ocst 6 standpipes (estimated 1/2 hr per week @ \$100 per hr)		\$	2,600
Fixed access costs per year for 6 standpipes		\$	45,174
Access charge per kl (excluding consumption charge)		\$	5.50
Consumption charge per kl at 1st tier \$1.57		\$	1.57
<b>Base water charge</b>		<b>\$</b>	<b>7.07 per kl</b>

In summary, as reported at the June 2020 General Meeting, direct cost comparison with a majority of connected rate payers would see the standpipe volumetric price set at \$10.00 per kl. Based on an assessment of comparative costs for standpipe consumption of network capacity would see the average price \$7.49 per kl.

Using the Mead Perry methodology using Council's fees and charges for the 50mm Council standpipe meters and direct associated cost would result in \$8.25 per kl using the 3<sup>rd</sup> tier water charge.

Alternately, adopting the same methodology but using the 1st tier water charge would result in \$7.07 per kl.

**Based on the 2019/20 consumption of network's capacity calculation, adoption of the volumetric charge of \$7.49/kl is recommended for future consideration when setting the fees and charges.**

***Dispensing Machine Payment Options***

Inline with consideration of volumetric charges and public access considerations, Council's consideration of Machine Payment Methods is requested. Three (3) viable options are considered and are presented with identified benefits and disadvantages.

***Option One (1) – Current Payment Method***

Currently the payment method is via credit or debit card only with a flat rate per kl charge applicable at the standpipe.

This volumetric based charge ensures all users share the water operations and maintenance costs. Management of this automated system requires minimal staff interaction with standpipe customer. Any user with a credit or debit card can access the standpipes. Commercial operators or the travelling public can access these standpipes enhancing Council's reputation as an RV friendly destination.

This option has been used as the basis of the volumetric cost calculations above.

***Option Two (2) – Prepaid Access Card***

An option of prepaid access card where a customer pays an up-front access fee is an alternative considered. The access fee could be determined in a similar way to residential access fees in Council's 2020/21 Fees and Charges. The customer would be required to purchase credit for usage in advance and to top up the card with credit for standpipe use when credit is used. Under this option, a consumption charge similar to the residential tiered charges could be adopted.

Fully implemented with comparative access and use charges, this option allows sharing of the water operations and maintenance costs via a two (2) part structure for all users. However, the option is open to abuse through sharing of access cards to avoid multiple access fees. This disadvantage would be difficult to prevent. Conversely, periodic standpipe users would pay a high cost for water on a volumetric basis. Further, significant Council resources at Customer Service Centres would be associated with the issue and top up of cards.

Current equipment would need reprogramming/replacement to accommodate this option.

Compared to option one (1), the requirement to purchase a card would disadvantage many current users including travellers. Option two (2) cannot be done in conjunction with option one (1) therefore not recommended.

***Option Three (3) – AVDATA***

Maintain the existing dispensing stations with credit and debit cards and install an AVDATA dispensing station alongside the current units. The AVDATA system work on a magnetic key system that is required to be purchased by the customer with consumption charges levied by AVDATA to the customer on a monthly basis. The cost to council for the invoice management is 10% of the transactions. The cost of these units are approximately \$35,000 each to purchase plus installation.

This option permits current users with a credit or debit card to access the existing standpipes including the travelling public. Council's reputation as an RV friendly destination would be maintained.

Customers could opt to purchase the magnetic key with a charge set equivalent to a system access charge and pay this annually. The AVDATA system records individual key usage so if the customer choose to give others access it can be easily seen by the increased individual usage on the recorded data. If necessary the magnetic keys can be deactivated by AVDATA for misuse or failure to pay water invoices

This option would permit a separate system for those willing to pay the access fee with use charges calculated in a similar way to reticulated charges. Different charges could be set for credit card or AVDATA usage. Benefits include a reduction in administration by Council since AVDATA send consumption usage invoices directly to customers.

However, customers who refuse to pay the invoices will need to be pursued via debt recovery services and will have an impact on staff resources. Addition of another dispensing machine at each site would lead to overcrowding and cause additional confusion particularly at times of peak usage so would possibly need to be located elsewhere.

This option is considered complex and likely to be confusing for customers. The high capital outlay and 10% of revenue paid to AVDATA based on last year's consumption would amount to \$31000 at \$5.00 per kl to \$62000 at \$10.00 per kl which is a significant drawback. Additional ongoing depreciation costs of approximately \$12000 per year would also need to be met.

Option Three (3) is very expensive, has staff resourcing issues and possibly overcrowding issues at the dispensing sites and is not recommended.

**Option One (1) which is the current method of payment, is recommended to be maintained as the payment method for all standpipes. Additional payment equipment is recommended to be installed at the Murgon standpipe to replace the current manual dispensing unit at an estimated cost of \$65,000.**

## **ATTACHMENTS**

**Nil**



**14 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****14.1 INSTALLATION OF NEW FLAGPOLES AT MURGON****File Number: 16-12-2020****Author: Manager Property****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Executive and Community Standing Committee meeting 02 December 2020, installation of new flagpoles at Lot 271 on SP121412 - 63 Lamb Street, Murgon.

**SUMMARY****Committee Resolution 2020/47**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council funds the installation of 4 new flag poles for \$15,000 to allow the Australian flag, Queensland flag, Australian Aboriginal flag and the Torres Strait Islander flag to be flown in Sir James Heading Memorial Park, Murgon.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****OFFICER'S RECOMMENDATION**

That Council funds the installation of 4 new flag poles for \$15,000 to allow the Australian flag, Queensland flag, Australian Aboriginal flag and the Torres Strait Islander flag to be flown in Sir James Heading Memorial Park, Murgon.

**BACKGROUND**

Presented at the Executive and Community Standing Committee meeting 02 December 2020, installation of new flagpoles at Lot 271 on SP121412 - 63 Lamb Street, Murgon.

**ATTACHMENTS****Nil**

## **14.2 LEASE OF LAND FOR DEVELOPMENT AND OPERATION OF FUEL OUTLET AT DURONG.**

**File Number:** 16-12-2020

**Author:** Senior Lease and Property Management Officer

**Authoriser:** Chief Executive Officer

### **PRECIS**

Council offered for lease by tender, lease area A on SP32032 (being part of Lot 1 on RP50789) located at Durong, for development and operation of an unmanned fuel cell.

### **SUMMARY**

The property has been offered for lease on the open market by way of tender in accordance with Sections 227-228 of the *Local Government Regulation 2012*. The tender closed on 10 November 2020, tender submissions have been evaluated and a preferred tenderer identified. Council is now in a position to consider the tender for the lease land.

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### **OFFICER'S RECOMMENDATION**

That Council award the tender for the lease of part of Lot 1 on RP50789 being Lease A on SP320032, in accordance with the terms and conditions of the tender process, to the preferred tenderer, Emberwell Pty Ltd atf The Tebroc unit trust t/a Corbets Group.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council has born the cost of preparation of the planning lease documents and survey and execution of a new lease, preparation of a new survey, and registration of survey and lease on the title if required.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

GROWTH AND OPPORTUNITY – A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms

GO2 Balanced development that preserves and enhances our region

GO2.1 – Implement Council's planning scheme to support sustainable development of business, industry and community liveability

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Consultation has occurred across Council and there has been no internal objections to the offer of a lease, with the Communities department obtaining all necessary planning approvals for the project.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Offer of lease in in accordance with Sections 227-228 of the *Local Government Regulation 2012*.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Offering the property for lease is in accordance with Council's Disposal of Real Estate Policy whereby disposal provides for economic development and retains services for the transport industry and local community.

### **ASSET MANAGEMENT IMPLICATIONS**

The offer of lease adds to the ongoing asset management implications with maintenance required for the gravel hardstand on the property.

## REPORT

Council, offered by tender to interested parties (Tenderers), land located on the corner of Chinchilla Wondai Road and Mundubbera Durong Road, Durong, being part of Lot 1 on RP50789 described as Lease A on SP320032.

The intended outcome of the Tender is to provide private enterprise with the opportunity to develop and operate an unmanned fuel outlet on the site.

The facilities are being offered in its current condition and Respondents were required to undertake their own investigations as to the quality and fitness for use for their intended purposes.

Respondents were also advised that the site was previously a cattle dip and yards and is a contaminated site and investigation and consideration should be made to determine the suitability of the site for future use.

Two tender submissions were received;

- Emberwell Pty Ltd atf The Tebroc unit trust t/a Corbets Group \$13,200 (GST inclusive)
- IOR Petroleum Pty Ltd \$19,800 (GST inclusive)

Tender submissions have been evaluated in accordance with the evaluation plan and an evaluation report prepared, with the preferred tenderer being Emberwell Pty Ltd atf The Tebroc unit trust t/a Corbets Group (Corbets).

During the evaluation, the tender from IOR Petroleum Pty Ltd contained items not usual for tender submissions. The tenderer identified a development site for the fuel outlet which was different from the site offered in the tender document. Their submission was also made on a conditional basis and seemed to require further negotiation.

Council has undertaken extensive investigation and incurred considerable expenses to design the best location for the fuel outlet and obtain development approvals. The final location was determined based on negotiations with Department of Transport and Main Roads to meet their access requirements, long vehicle turning circles and allocated parking and decoupling area. Council also incurred the costs of obtaining development approvals for a material change of use and long-term lease subdivision under the Planning Act, survey and legal costs. To award the tender to the highest tenderer Council would incur additional significant costs and time to review and redraft designs, consult with Department of Transport and Main Road, with potential amendment planning approvals, lease survey, and legal document.

Considering the significant issues with the highest priced tender submission, the preferred tenderer was identified, and contact was made with that tenderer to clarify some assumptions of the Evaluation Panel. The preferred tenderer confirmed that:

- the fuel outlet would be accessible to the transport industry and domestic users
- fuel purchases will be a simple credit card purchase system
- development would be within the 12-month development lease timeframe
- they have fuel cell designs suitable for the constraints of the lease area
- fuel prices will be advertised on site and signage and bowser pricing can be changed remotely.

## ATTACHMENTS

Nil

**14.3 DOG REGISTRATIONS****File Number: 16/12/2020****Author: Community Grants / Governance Officer****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 2 December 2020 was a report requesting that Council extend the pensioner discount for de-sexed and microchipped dogs from aged pension only to all pension card holders.

**SUMMARY****Committee Resolution 2020/39**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That Council extend the pensioner discount for de-sexed and microchipped dogs from aged pension only to all pension card holders.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

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**OFFICER'S RECOMMENDATION**

That Council extend the pensioner discount for de-sexed and microchipped dogs from aged pension only to all pension card holders.

**ATTACHMENTS**

Nil

**15 PORTFOLIO – ECONOMIC DEVELOPMENT****15.1 BUILDING BETTER REGIONS FUND ROUND FIVE****File Number:** 16-12-2020**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure Standing Committee meeting on 2 December 2020 – options for Building Better Regions Fund (BBRF) applications.

**SUMMARY**

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Committee Resolution 2020/1

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council that the following options for Building Better Regions Fund (BBRF) applications be considered:

1. Great Southern Rail Trail
2. Community Hub for Mental Health & Wellbeing
3. Tertiary Learning Centre
4. Rail Trail Hivesville to Proston
5. Memorial Park/Kingaroy Pool/Lions Park
6. Coolabunia Saleyards
7. Boondooma/Yallakool
8. Swickers Recycled Water
9. Indigenous Tourism
10. Mural/Drovers Trail
11. Wondai Sports Ground
12. Wondai Show Grounds / Racetrack
13. Murgon Sports Grounds lighting

**In Favour:** Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

**Against:** Nil

**Carried 7/0**

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**OFFICER'S RECOMMENDATION**

That Council continues to develop the following options for Building Better Regions Fund (BBRF) for applications to the BBRF Round 5:

(a)

(b)

**FINANCIAL AND RESOURCE IMPLICATIONS**

The programme requires a financial contribution and consideration would need to be given for future budget and works programmes.

**LINK TO CORPORATE/OPERATIONAL PLAN**

INF 1 Infrastructure that meets community needs

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

On 3 December correspondence was forwarded to Ipswich City Council, Gympie Regional Council and Somerset Regional Council to gauge interest in a future joint application. At the time of the preparation of the report Somerset Regional Council has made return contact and advised that they will discuss the matter prior to a formal response.

Other external discussions have been held with RDA, BIEDO and Department of State Development.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

N/A

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Council will decide on its application priorities by resolution

**ASSET MANAGEMENT IMPLICATIONS**

If new assets are developed, they may have an impact on future depreciation. Renewal of assets should be considered in any future project funding rounds.

**REPORT**

The \$841.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future.

The fund invests in projects located in or benefiting eligible areas outside the major capital cities of Sydney, Melbourne, Brisbane, Perth, Adelaide, and Canberra.

Grant funding is available through two funding streams:

- The Infrastructure Projects Stream: Supports projects that involve construction of new infrastructure, or the upgrade or extension of existing infrastructure
- The Community Investments Stream: Funds community development activities including, but not limited to, new or expanded local events, strategic regional plans, leadership and capability building activities

The items considered by Council at the Standing Committee of 2 December could be group in the following with no order of priority.

1. Community Hub for Mental Health & Wellbeing / Tertiary Learning Centre
2. Rail Trails - Great Southern Rail Trail / Rail Trail Hivesville to Proston
3. Recreational Infrastructure: Memorial Park/Kingaroy Pool/Lions Park / Wondai Sports Ground / Wondai Show Grounds / Racetrack / Murgon Sports Grounds lighting
4. Council Commercial Facilities - Coolabunia Saleyards / Boondooma/Yallakool
5. Swickers Recycled Water
6. Art Tourism - Indigenous Tourism / Mural/Drovers Trail

All applications would be required to be submitted by Council as BBRF is open to applications from not for profits and local governments so SBRC would need to be the lead proponent

**ATTACHMENTS**

Nil

**16 NOTICES OF MOTION**

Nil