



AGENDA

Ordinary Council Meeting Wednesday, 24 March 2021

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 24 March 2021

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS**6.1 DEPUTATION - SOUTH BURNETT RAIL TRAIL USERS ASSOCIATION****File Number:** IR 2772348**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Deputation by South Burnett Rail Trail Users Association

SUMMARY

Jason Wyeth and Craig and Claire Kapernick of the South Burnett Rail Trail Users Association will be attending to address the issue of the Hivesville to Proston rail Trail.

BACKGROUND

The South Burnett Rail Trail Users Association would like to put forward their case 'for' this development, outlining farmers concerns and possible solutions for these concerns, as well as highlighting the enormous benefits we believe this development will bring to our region. With a view to reigniting Council debate and possible support of this development into the future.

ATTACHMENTS

Nil

6.2 FORWARDING PETITION FOR CONSTRUCTION OF A FOOTPATH FOR PEDESTRIAN TRAFFIC TO TRANSVERSE SAFELY BETWEEN THE 2 MAJOR RESIDENTIAL AREAS OF HIVESVILLE AS PART OF THE CORPORATE PLAN 2021/2026

File Number: IR 2773083
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Forwarding petition for construction of a footpath for pedestrian traffic to transverse safely between the 2 major residential areas of Hivesville as part of the Corporate Plan 2021/2026

SUMMARY

A petition has been received requesting construction of a footpath for pedestrian traffic to transverse safely between the 2 major residential areas of Hivesville as part of the Corporate Plan 2021/2026

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action.

BACKGROUND

N/A

ATTACHMENTS

Nil

6.3 KINGAROY TRANSFORMATION PROJECT PETITION**File Number: 24-03-2021****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021 – Kingaroy Transformation Project Petition

SUMMARY

Committee Resolution 2021/67

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommend to Council that the Chief Executive Officer be delegated to respond to the petitioners:

1. Detailing key facts and information within the report that identifies the project objectives in relation to renewal and modernisation of public assets that is supported by asset management principles, economic enablement, liveability and inclusivity; and
2. Clearly demonstrates the funding for the project is fully available from both external grants, funded depreciation for infrastructure projects and unallocated restricted cash as resolved by Council and does not place the Council under financial stress; and
3. That Council invites the petitioner organiser and community members to meet with Council and openly discuss the information provided and offer an opportunity to answer any further questions they may have in regards to the project.
4. That Council workshop the third party independent report that has been prepared by Bellwether of the project costings.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

OFFICER'S RECOMMENDATION

That the Chief Executive Officer be delegated to respond to the petitioners:

1. Detailing key facts and information within the report that identifies the project objectives in relation to renewal and modernisation of public assets that is supported by asset management principles, economic enablement, liveability and inclusivity; and
2. Clearly demonstrates the funding for the project is fully available from both external grants, funded depreciation for infrastructure projects and unallocated restricted cash as resolved by Council and does not place the Council under financial stress; and
3. That Council invites the petitioner organiser and community members to meet with Council and openly discuss the information provided and offer an opportunity to answer any further questions they may have regarding the project.
4. That Council workshop the third-party independent report that has been prepared by Bellwether of the project costings.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021.

ATTACHMENTS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 FEBRUARY 2021

File Number: 24-03-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 24 February 2021 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 24 February 2021**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 24 February 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 24 FEBRUARY 2021 AT 9.00AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Aaron Meehan (General Manager Infrastructure)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of the Barambah Ministers Association, Pastor Glen Vonhoff offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

DEPUTATION – MR GRAHAM WILSON – CLARK SWENDSON ROAD

5 DECLARATION OF INTEREST

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is as follows:

- The complainant in relation to the investigation the subject of this item of business is a participant in a petition to the Minister for Local Government, for an investigation into, and dismissal of, myself and Councillors Jones, Frohloff and Henschen.
- The contents of the petition are now with the Office of the Independent Assessor for consideration.
- Given these actions of the complainant, it may be perceived that I might have a conflict between my personal interests and the public interest that could inappropriately influence the way I might vote on this matter.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 9.6 – Adoption of the South Burnett Regional Council Procurement Policy – Statutory 007.**

The nature of my interest is as follows:

This declarable conflict of interest arises because my husband's business Schuey Brothers Drilling has conducted works for Council and is registered on the Felix System.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 14.5 – Use of a Reserve Land – Bunya Mountains**

The nature of my interest is as follows:

This declarable conflict of interest arises due to owning a freehold property on the Bunya Mountains and I am a member of the Bunya Mountains Community Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 18.5 – SB Care Proposal.**

The nature of my interest is as follows:

This declarable conflict of interest arises as I previously worked for Stanwell and gave advice to the Tarong Community Partnership Fund to allocate funds to SB Care.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is as follows:

- The complainant in relation to the investigation the subject of this item of business is a participant in a petition to the Minister for Local Government, for an investigation into, and dismissal of, myself and Councillors Potter, Frohloff and Henschen.
- The contents of the petition are now with the Office of the Independent Assessor for consideration.
- Given these actions of the complainant, it may be perceived that I might have a conflict between my personal interests and the public interest that could inappropriately influence the way I might vote on this matter.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest in relation to **Item 18.5 – SB Care Proposal.**

The nature of my interest is as follows:

This declarable conflict of interest arises as I am on the board of the Tarong Community Partnership Fund and have allocated grant funds to SB Care.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Roz Frohloff inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is as follows:

- The complainant in relation to the investigation the subject of this item of business is a participant in a petition to the Minister for Local Government, for an investigation into, and dismissal of, myself and Councillors Jones, Potter and Henschen.
- The contents of the petition are now with the Office of the Independent Assessor for consideration.
- Given these actions of the complainant, it may be perceived that I might have a conflict between my personal interests and the public interest that could inappropriately influence the way I might vote on this matter.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is that I am the councillor the subject of the investigation.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is as follows:

- The complainant in relation to the investigation has previously lodged a complaint against me, to the Office of the Independent Assessor, about my conduct as a councillor.
- Given these actions of the complainant, it may be perceived that I might have a conflict between my personal interests and the public interest that could inappropriately influence the way I might vote on this matter.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest in relation to **Item 18.1 – Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation.**

The nature of my declarable conflict of interest is as follows:

- The complainant in relation to the investigation has previously lodged a complaint against me, to the Office of the Independent Assessor, about my conduct as a councillor.

- Given these actions of the complainant, it may be perceived that I might have a conflict between my personal interests and the public interest that could inappropriately influence the way I might vote on this matter.

Having regard to the nature of my declarable conflict of interest, I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5.1 DEFERRAL OF DECISION IN REGARDS TO AGENDA ITEM 18.1 – ALLEGED INAPPROPRIATE COUNCILLOR CONDUCT COMPLAINT INVESTIGATION AND RECOMMENDATION

RESOLUTION 2021/242

Moved: Cr Danita Potter
 Seconded: Cr Kirstie Schumacher

- That Council notes that six (out of seven) Councillors have informed the meeting of a declarable conflict of interest in this matter.
- That Council notes that those declaring Councillors have stated that, if discussion and decision on the matter proceeds, they will leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.
- That, as a consequence of the Mayor and a majority of Councillors comprising each of Council’s three standing committees declaring a declarable conflict of interest in relation to this matter, Council notes that, pursuant to section 150EU(3) of the *Local Government Act 2009*, Council is unable to delegate deciding this matter under section 257(2) of the *Local Government Act 2009*.
- That, pursuant to section 150EU(2)(b) of the *Local Government Act 2009*, Council defer this matter to a later meeting.
- That the CEO make application to the Minister, on behalf of Crs Otto, Jones, Frohloff, Potter and Duff, seeking the Minister’s approval, pursuant to section 150EV of the *Local Government Act 2009*, for those Councillors to participate in deciding this matter, including being present while the matter is discussed and voted on.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

6 DEPUTATIONS/PETITIONS

6.1 PETITION CALLING ON COUNCIL TO RESCIND THE DECISION FROM THE MEETING ON 25 NOVEMBER 2020 TO COMMIT A FURTHER \$2.8 MILLION TO THE KINGAROY CBD TRANSFORMATION PROJECT

RESOLUTION 2021/243

Moved: Cr Gavin Jones
 Seconded: Cr Kathy Duff

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

6.2 FORWARDING PETITION IN RELATION TO THE FLYING FOX PROBLEM IN HART STREET BLACKBUTT

RESOLUTION 2021/244

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 JANUARY 2021

RESOLUTION 2021/245

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 20 January 2021 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2021/246

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.1 CAREW PARK

RESOLUTION 2021/247

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That Council enter into a lease agreement with the Bunya Valley Landcare Group to manage Carew Park and that a lease with conditions be brought to the next Community Standing Committee to progress this process.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.2 BIKES

RESOLUTION 2021/248

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That Council undertake an Expression of Interest process to offer Council's surplus exercise bikes to interested not for profit/community groups to allow such groups to provide and manage a bike hire service to the wider community.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9 PORTFOLIO – SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT

9.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES AND GENERAL MEETINGS

RESOLUTION 2021/249

Moved: Cr Kirstie Schumacher
 Seconded: Cr Roz Frohloff

That Council:

1. Adopt the dates, times and locations for ordinary meetings of Council's Standing Committees and General Meetings as follows:

Committee	Date	Time	Location
Infrastructure Standing Committee	Wednesday 7 April 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Community Standing Committee	Wednesday 14 April 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 21 April 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 28 April 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 5 May 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Community Standing Committee	Wednesday 12 May 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 19 May 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 26 May 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 2 June 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Community Standing Committee	Wednesday 9 June 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 16 June 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Special Budget Meeting	Wednesday 30 June 2021	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 30 June 2021	at the conclusion of the Budget Meeting	Warren Truss Chamber Glendon Street Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.2 ASSIGNMENT OF COUNCILLOR PORTFOLIO REPRESENTATION

RESOLUTION 2021/250

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That

1. South Burnett Regional Council adopts the assignments of specific portfolios as:

Regional Development <ul style="list-style-type: none"> • industry • agriculture • water security • economic development and tourism 	Cr Kirstie Schumacher
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and

2. Amends any Council policy or procedure on an administrative basis to reflect the name change.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.3 WBBROC DELEGATE

RESOLUTION 2021/251

Moved: Cr Brett Otto
 Seconded: Cr Danita Potter

That the delegates to the Wide Bay Burnett Regional Organisation of Councils remain as previously resolved, being Mayor Brett Otto and Deputy Mayor Gavin Jones.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.4 ALGA NATIONAL GENERAL ASSEMBLY CALL FOR MOTIONS – 2021

RESOLUTION 2021/252

Moved: Cr Danita Potter
 Seconded: Cr Gavin Jones

That South Burnett Regional Council submits the following resolutions to the National General Assembly of Local Government:

- a) That this National Assembly calls on the Federal Government to restore the Financial Assistance Grants to 1% equivalent of the Commonwealth Taxation revenue.

- b) That this National Assembly calls on the Federal Government to fund ABC transmission black spot sites to ensure coverage for all communities in the event of Natural Disaster.

- c) That this National Assembly calls on the Federal Government to consider a consistent National Energy Policy approach and legislation that ensures responsible investment in renewable energy projects.

- d) That this National Assembly calls on the Federal Government to support regional investment into Health through programmes such SME Fund Leveraging the Unrealised Capital Potential of the Special Investor Visa (SIV) Programme.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CUSTOMER SERVICE CHARTER – STRATEGIC 008

RESOLUTION 2021/253

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Customer Service Charter – Strategic 008 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:02am, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 9.6, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

9.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PROCUREMENT POLICY – STATUTORY 007

RESOLUTION 2021/254

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Procurement Policy – Statutory 007 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 10:06 am, Cr Kirstie Schumacher returned to the meeting.

9.7 MONTHLY FINANCIAL REPORT

RESOLUTION 2021/255

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31 January 2021 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.8 WASTEWATER CHARGES OPTIONS MODELLING

RESOLUTION 2021/256

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That Council proceed to community consultation to engage with constituents that may be affected by the proposed changes to the wastewater methodology largely being:

1. Flats, educational facilities and hospitals in relation to proposed additional pedestal reclassification
2. Commercial properties in relation to the proposed review of 2nd pedestal charges in conjunction with 1st pedestal charges to ensure a fair and equitable contribution to the sewerage network costs

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.9 QUOTE SBRCQ-20/21-30 – REPLACEMENT OF CATERPILLAR 938G LOADER [PLANT 54]

RESOLUTION 2021/257

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Council purchase from RDO the John Deere 544K II for \$308,000.00 excluding GST to replace the aging waste loader, Plant 54 at 11 years old, in line with the ten-year replacement plan for loaders. The John Deere 544K II loader meets the weight specification requested, has the best whole of life costs, has the highest score in the evaluation and was agreed by all involved that this machine would be a much more suitable machine for the Kingaroy Waste Facility than the other machines offered.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.10 SBRC 20/21-09 HEALTH CARE PROVIDERS

RESOLUTION 2021/258

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That Council approve the list of providers to be included in the Register of providers for Health Care Services in alignment with the Tender Consideration Plan adopted on 19th August 2020 in accordance with s230 of the *Local Government Regulation 2012*.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2021/259

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

CARRIED 7/0

MOTION

RESOLUTION 2021/260

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the meeting resume at 10.51am.

CARRIED 7/0

9.11 PURCHASE OF FIELD UNIFORMS

RESOLUTION 2021/261

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council approve the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10 PORTFOLIO – ROADS & DRAINAGE

10.1 UPDATE TO STANDARD STREET NAME SIGN AND STYLE GUIDES

RESOLUTION 2021/262

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That Council resolves to adopt a standard street blade and roundabout street sign

1. That the revisions to the standard street name sign drawing, as specified in Attachment one (1) (option 4), be adopted and implemented on all new and replacement street name signs;
2. That the standard roundabout name sign drawing, as specified in Attachment two (2) (option 5), be adopted and implemented on all new and replacement roundabout name signs; and
3. That the style guidelines be updated to reflect the change to the standard street name sign.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 KILKIVAN KINGAROY RAIL TRAIL CYCLE NETWORK AND CARPARK UPGRADE

RESOLUTION 2021/263

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Council make application to the Cycle Networks Local Government Grants Program for 50% co-contribution of funding for the construction of high quality and safe cycling infrastructure facilities along the Kilkivan to Kingaroy Rail Trail and if successful:

1. Commits to delivering the project; and
2. Allocates funds of \$150,000 as a co-contribution from the proposed 2021/2022 capital budget.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

11 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

Nil

12 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

12.1 PROPOSED AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME, 2017

RESOLUTION 2021/264

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That Council resolve to make an amendment to the South Burnett Regional Council Planning Scheme 2017 under Chapter 2, Part 4 of the Minister’s Guidelines and Rules.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 ECONOMIC SUPPORT INSTRUMENT PROVISION IN THE PLANNING REGULATION 2017

RESOLUTION 2021/265

Moved: Cr Kirstie Schumacher
 Seconded: Cr Scott Henschen

That Council resolve to adopt the following economic support instrument in accordance with Part 8B of the *Planning Regulation 2017*:

Economic support instrument under Section 68D(1) of the *Planning Regulation 2017*

1.0 Adoption

1.1. This Economic support instrument (instrument) is adopted under the *Planning Regulation 2017* for the purpose of assisting in supporting economic recovery from the impacts of the COVID-19 emergency.

2.0 Commencement

2.1. The instrument is adopted by resolution on 24 February 2021 and will be effective from the date of publication, as stated in the adoption notice to be published in accordance with section 68E of the *Planning Regulation 2017*, until 17 September 2021, unless earlier revoked.

3.0 Application of the instrument

3.1. This instrument applies to the South Burnett Regional Council area.

4.0 Economic support provisions

- 4.1. The instrument applies the following provisions in accordance with section 68D(1) of the *Planning Regulation 2017*:
- 4.1.1. Part 8B, Division 3 – Development that requires code assessment;
 - 4.1.2. Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building; and
 - 4.1.3. Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones.

5.0 Part 8B, Division 3 – Development that requires code assessment

- 5.1. This instrument applies Part 8B, Division 3 of the *Planning Regulation 2017*. For the period this instrument is in effect, section 68I of the *Planning Regulation 2017* will apply to certain material changes of use.
- 5.2. For section 68I(1) of the *Planning Regulation 2017*, the proposed uses in Table 1, column 2 are identified for the zone applying to premises stated opposite in column 1, Table 1.
- 5.3. For section 68I(3) of the *Planning Regulation 2017*, Table 1, column 3 states the assessment benchmarks from the South Burnett Regional Council Planning Scheme applying to the use of premises within the zone stated opposite in Table 1, column 1.

Table 1 – Relevant zones and uses for particular development requires code assessment instead of impact assessment

Column 1 Zone	Column 2 Proposed Use <i>(as defined under the Planning Regulation 2017)</i>	Column 3 Assessment Benchmarks
Local centre zone	Health care service Veterinary service	Local centre zone code Services and works code
Principal centre zone	Food and drink outlet Garden centre Health care service Indoor sport and recreation Office Service industry Shop Veterinary service	Principal centre zone code Services and works code
Low impact industry zone or Medium impact industry zone	Bulk landscape supplies Hardware and trade supplies Veterinary service	Industry zone code Services and works code
Rural Zone	Nature-based tourism	Rural zone code Services and works code
Township zone	Hardware and trade supplies Roadside stall Transport depot	Township zone code Services and works code

	Veterinary service Wholesale nursery Winery	
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6.0 Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building for development a local categorising instrument is prohibited from stating is assessable development

- 6.1. This instrument applies Schedule 6, Part 2, Section 7A of the *Planning Regulation 2017*. For the period this instrument is in effect, section 7A will apply to certain material changes of use involving an existing building.
- 6.2. For Schedule 6, Part 2, Section 7A (1)© and (d) of the *Planning Regulation 2017*, the proposed uses in Table 3, column 2 are identified for the zone applying to premises stated opposite in Table 3, column 1.
- 6.3. In accordance with Schedule 6, Part 2, Section 7(A)(1)-
 - (a) the material change of use does not involve the use of a building other than an existing building; and
 - (b) the material change of use-
 - (i) does not involve the carrying out of building work; or
 - (ii) involves the carrying out of minor building work only; and
 - © the material change of use does not reduce the number of car parking spaces, or the total area of landscaping, on the premises; and
 - (d) for a proposed use other than a declared use for the premises, the proposed use complies with the following-
 - (i) if the proposed use is a shop to which the *Trading(Allowable Hours) Act 1990* applies—the requirements under that Act about trading hours for the shop;
- 6.4. For Schedule 6, Part 2, Section 7A(1)(i)(i)(ii) and (iii), Table 3, column 3 states the relevant assessment benchmarks from the South Burnett Regional Council Planning Scheme applying to the premises within the zone stated opposite in Table 3, column 1.

Table 3 – Relevant zones and uses for particular material change of use involving an existing building

Column 1 Zone	Column 2 Proposed Use	Column 3 Applicable Benchmarks
Local centre zone	Food and drink outlet Health care service Office Shop Veterinary service	Not applicable
Principal centre zone	Food and drink outlet Garden centre Health care service Indoor sport and recreation	Not applicable

	Office Service industry Shop Veterinary service	
Low impact industry zone or Medium impact industry zone	Bulk landscape supplies Car wash Hardware and trade supplies Veterinary service	Not applicable
Rural Zone	Agricultural supplies store Rural industry Winery	Not applicable
Township zone	Garden centre Hardware and trade supplies Roadside stall Veterinary service Wholesale nursery Winery	Not applicable

7.0 Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones

7.1. This instrument applies Schedule 6, Part 2, Section 7B of the *Planning Regulation 2017*. For the period this instrument is in effect, section 7B will apply to certain material changes of use for home-based business.

7.2. In accordance with Schedule 6, Part 2, Section 7B(1)-

- (a) the material change of use does not involve an industry activity; and
- (b) the proposed use complies with the acoustic quality objectives under the *Environmental Protection (Noise) Policy 2019* during operating hours for the use.

7.3. For Schedule 6, Part 2, Section 7B(1) the proposed uses in Table 4, column 2 are identified for the zones applying to premises stated opposite in Table 4, column 1.

Table 4 – Relevant zones and uses for material change of use for home-based business in particular zones

Column 1 Zone	Column 2 Proposed use
Low density residential zone or Medium density residential zone	Home-based business
Township zone	Home-based business

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.3 REQUEST TO WAIVE BUILDING BOND FOR RELOCATABLE DWELLING AT 7 HARRIS STREET, HIVESVILLE

RESOLUTION 2021/266

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council waive the \$40,000 security bond for the relocation of a dwelling on land at 7 Harris Street, Hivesville pursuant to section 5.1.5 of Council’s Sundry Debtors Recovery and Refund Policy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.4 SUBMISSION – GREAT BARRIER REEF CATCHMENT AREA

RESOLUTION 2021/267

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That South Burnett Regional Council endorse the Chief Executive Officer’s submission to the State Government requesting that the South Burnett Region be left out of the proposed Great Barrier Reef Catchment area.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.5 INVITATION TO JOIN THE QUEENSLAND CLIMATE RESILIENT COUNCIL’S (Q CRC) PROGRAM

RESOLUTION 2021/268

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council agrees to participate in the Queensland Climate Resilient Councils (Q CRC) Program;

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.6 ESTABLISHMENT OF SUBCOMMITTEE – WIDE BAY BURNETT REGIONAL PLAN

RESOLUTION 2021/269

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That a subcommittee be established to consider and inform the Mayor in relation to Council’s input to the Wide Bay Burnett Regional Plan and that the subcommittee include Cr Henschen and Cr Schumacher along with Council Officers as determined by the Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

13.1 OVERGROWN ALLOTMENT ENFORCEMENT

RESOLUTION 2021/270

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That Council approve a review into the Overgrown Allotment operations of Council with a view to a stricter enforcement protocol.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 ILLEGAL OCCUPATION OF PRIVATE LAND

RESOLUTION 2021/271

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council approve the development of an Illegal Occupation on Private Land Policy, Procedure and Enforcement Strategy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

14.1 PLACEMENT OF INDIGENOUS FLAG OUTSIDE ALL CUSTOMER SERVICE CENTRES ACROSS THE SOUTH BURNETT.

RESOLUTION 2021/272

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That as part of 2021/22 budget deliberations, Council investigate the costs associated with the installation of flagpoles across the region to allow the Australian flag and an Indigenous flag to be flown at each Customer Service Centre or suitable alternate venue.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.2 LEASE OF LAND FOR DEVELOPMENT AND OPERATION OF FUEL OUTLET AT DURONG

RESOLUTION 2021/273

Moved: Cr Scott Henschen
 Seconded: Cr Roz Frohloff

That South Burnett Regional Council award the tender for the lease of part of Lot 1 on RP50789 being Lease A on SP320032, in accordance with the terms and conditions of the tender process, to the preferred tenderer, Emberwell Pty Ltd atf The Tebroc unit trust t/a Corbets Group.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.3 QUOTATIONS REQUIRED FOR NEW PROSTON POOL MANAGERS

RESOLUTION 2021/274

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That Council advertises for a new Proston Pool Manager under a Management Agreement Contract.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.4 RESERVE FOR PARK – WALTER ROAD, KINGAROY – ALTERNATIVE USE OPTIONS

RESOLUTION 2021/275

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council investigate alternative land use options for a Reserve for Park on Walter Road, Kingaroy (being Lot 1 on RP852419) by:

1. Undertaking a land investigation to determine the most appropriate use for the property.
2. Undertaking community consultation in accordance with Council's Community Engagement Policy to determine the public's use of the park.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 11:33am, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 14.5, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

14.5 USE OF A RESERVE OF LAND – BUNYA MOUNTAINS

RESOLUTION 2021/276

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council, investigate the future development of Lot 81 on FY2309, being Reserve for Park and Recreation, by liaising across state government and other stakeholders to determine appropriate development of the Reserve or identify a more appropriate alternative site.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 11:34 am, Cr Kirstie Schumacher returned to the meeting.

15 PORTFOLIO – ECONOMIC DEVELOPMENT

15.1 REVIEW OF PREVIOUS DRAFTS OF THE ECONOMIC DEVELOPMENT STRATEGY

RESOLUTION 2021/277

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That a review of the previous drafts of the Economic Development Strategy be undertaken by the Wide Bay Burnett Regional Plan Council Sub-committee and this committee report back to the April Executive and Finance & Corporate Standing Committee meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15.2 REGIONAL DEVELOPMENT ADVISORY COMMITTEE

RESOLUTION 2021/278

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

1. That South Burnett Regional Council:

- (a) In accordance with S. 264 of the *Local Government Regulation 2012* establish the South Burnett Regional Council Regional Development Advisory Committee.

2. That South Burnett Regional Council:

- (a) Conclude the service of the Tourism Advisory Committee and South Burnett Directions and rescind any associated policy or procedures; and
- (b) Note the service and positive contribution to the region of the Members of the Tourism Advisory Committee and South Burnett Directions and forward a letter of recognition.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15.3 ARTS, CULTURE & HERITAGE ADVISORY COMMITTEE

RESOLUTION 2021/279

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That South Burnett Regional Council:

In accordance with S. 264 of the *Local Government Regulation 2012* establish the South Burnett Arts, Culture & Heritage Advisory Committee.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16 NOTICES OF MOTION

Nil

17 INFORMATION SECTION

17.1 IS – LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2021/280

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 DELEGATED AUTHORITY REPORTS

RESOLUTION 2021/281

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

18 CONFIDENTIAL SECTION

RESOLUTION 2021/282

Moved: Cr Brett Otto
 Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

18.1 Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation

This matter is considered to be confidential under Section 254J – f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

18.2 Rate Exemptions and Remissions – seeking a 50% reduction in water usage charges for Assessment No. 40388-00000-001

This matter is considered to be confidential under Section 254J – d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

18.3 Financial Hardship Rates Application – Assessment Number 40229-00000-000

This matter is considered to be confidential under Section 254J – d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

18.4 Financial Hardship Rates Application – Assessment Number 40274-00000-000

This matter is considered to be confidential under Section 254J – d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

18.5 SBCare Proposal

This matter is considered to be confidential under Section 254J – g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:45am, Councillor Schumacher and Cr Jones, having earlier informed the meeting of a declarable conflict of interest in Item 18.5, and their decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 11:48 am, Cr Danita Potter left the meeting.

At 11:50 am, Cr Danita Potter returned to the meeting.

RESOLUTION 2021/283

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

MOTION

RESOLUTION 2021/284

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Item 18.5 – SB Care Proposal be moved and dealt with immediately followed by the remaining agenda items.

CARRIED 5/0

18.5 SB CARE PROPOSAL

RESOLUTION 2021/285

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That South Burnett Regional Council support in principle SB Care’s application for grant funding to the Community Infrastructure Partnership Grant.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 11:58 am, Cr Kirstie Schumacher returned to the meeting.

At 11:58 am, Cr Gavin Jones returned to the meeting.

18.1 ALLEGED INAPPROPRIATE COUNCILLOR CONDUCT COMPLAINT INVESTIGATION AND RECOMMENDATION

Dealt with at Item 5.1

18.2 RATE EXEMPTIONS AND REMISSIONS – SEEKING A 50% REDUCTION IN WATER USAGE CHARGES FOR ASSESSMENT NO. 40388-00000-001

RESOLUTION 2021/286

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council

1. approve the request for a 50% rate reduction on the condition that they enter into a revised payment plan in accordance with Council's Hardship Policy and maintain compliance with this payment plan for the term of the payment plan.
2. establish a water management plan with Council

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

18.3 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 40229-00000-000

RESOLUTION 2021/287

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council agree to:

1. Immediately suspend all current and future legal action for Assessment Number 40229-00000-000;
2. Request the owner enter into a payment arrangement for Assessment Number 40229-00000-000 for \$40.00 per week commencing 1 July 2021; then \$60.00 per week commencing 1 January 2022; then \$80.00 per week commencing 1 January 2023 with the view to clearing all outstanding amounts within a three (3) year period; (note no payments due until 1 July 2021)
3. Payments of \$80.00 per week or \$350.00 per month are to continue from 1 January 2023 until the rate arrears are cleared and rates are up to date.
4. No interest will be charged on overdue rates if the agreed payments are maintained;
5. This Payment Plan will be reviewed 31 December 2021; or at other times if Council is advised that the applicant's circumstances have changed significantly;
6. This Payment Plan will expire upon payment in full of all outstanding rates and charges;
7. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or vary the payment plan discussed above.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

18.4 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 40274-00000-000

RESOLUTION 2021/288

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That Council agree to:

1. Immediately suspend all current and future legal action for Assessment Number 40274-00000-000;
2. Write off interest charges to the value of \$18.84 & suspend interest from accumulating until 31 August 2021;
3. Request the owner enter into a payment arrangement for Assessment Number 40274-00000-000 for \$40.00 per week commencing 1 September 2021; then \$60.00 per week commencing 1 September 2022; then \$80.00 per week commencing 1 September 2023 with the view to clearing all outstanding amounts within a three (3) year period; (note no payments due until 1 September 2021)
4. Payments of \$60.00 per week or \$260.00 per month commencing 1 September 2021;
5. Payments of \$80.00 per week or \$347.00 per month are to continue from 1 September 2023 until the rate arrears are cleared and rates are up to date;
6. No interest will be charged on overdue rates if the agreed payments are maintained;
7. This Payment Plan will be reviewed 31 March 2022; or at other times if Council is advised that the applicant's circumstances have changed significantly;
8. This Payment Plan will expire upon payment in full of all outstanding rates and charges; and
9. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or vary the payment plan discussed above.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19 CLOSURE OF MEETING

The Meeting closed at 11.59am

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 March 2021.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 24-03-2021**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table for Ordinary Council Meeting** [↓](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 24 March 2021

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 25/11/2020	Big Peanut Sculpture Lions Park	<p>RESOLUTION 2020/228</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That Council provide in principle support for the placement of a big peanut sculpture in Lions Park, Kingaroy, subject to Council's further approval of the final proposal including elements such as design, location, ownership and maintenance requirements.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>04 Dec 2020 10:45am O'May, Peter</p> <p>26/11/2020 Onsite meeting held with Big Peanut Committee to discuss concept.</p> <p>13 Jan 2021 1:51pm Donohue, Kimberley</p> <p>After meeting with committee Council to hold internal discussions to be incorporated in to parks master planning.</p>
Council 25/11/2020	Sale of Coolabunia Saleyards by way of Tender	<p>RESOLUTION 2020/234</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kathy Duff</p> <p>That</p> <ol style="list-style-type: none"> 1. As a result of the substantial capital loss that would be realised on disposal of the freehold site and in response to more recent community concerns as to the potential risk to the ongoing operation of the facility in the hands of a private operator, that Council not accept any tenders or enter into negotiations with a preferred tenderer. 2. That Council prepare a comprehensive five-year business plan for the future operations of the facility incorporating a review and report to council on: 	<p>08 Dec 2020 3:58pm Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Watt, Mark by Donohue, Kimberley - For actioning</p> <p>09 Dec 2020 3:29pm Watt, Mark</p> <p>UPDATE - begun review of existing reports and compiling information to assist in procuring industry expert to prepare report. Budget allocation also necessary.</p> <p>18 Mar 2021 8:25am Watt, Mark</p> <p>UPDATE - received first quote for completion of business plan, awaiting second quote before progressing.</p>

	<p>a. the preferred ownership structure;</p> <p>b. a revised fees and charges schedule based on market rates;</p> <p>c. a projected profit forecast;</p> <p>d. a capital investment program, incorporating opportunities for external funding.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>19 Mar 2021 2:56pm Donohue, Kimberley - Target Date Revision</p> <p>Target date changed by Donohue, Kimberley from 09 December 2020 to 30 April 2021</p>
<p>Council 20/01/2021</p> <p>Mayoral Request to CEO - Parks & Gardens</p>	<p>RESOLUTION 2021/227</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That pursuant to Council's Operational Plan 2020-2021, the Acting Manager, NRM and Parks be requested to develop maintenance service levels for NRM and Parks for further consideration by Council at the March Community Standing Committee Meeting.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mowing, Garden Maintenance and Weeding Programme <input type="checkbox"/> CBD Cleaning Programme <input type="checkbox"/> Garden and Verge Enhancement Programme <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>18 Mar 2021 8:20am Watt, Mark</p> <p>UPDATE - First draft of Level of Service Plan nearing completion. Report to be presented to Communities Standing Committee on 14/4/21.</p> <p>19 Mar 2021 2:57pm Donohue, Kimberley - Target Date Revision</p> <p>Target date changed by Donohue, Kimberley from 03 February 2021 to 07 May 2021</p>

Council 20/01/2021	Kingaroy Transformation Project - Letters of thanks	<p>RESOLUTION 2021/235</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That letters be sent to Minister Littleproud, the Director General of Transport and Main Roads, Mayor Campbell and former Councillors (Cr Heit, Cr Fleischfresser, Cr Potter, Cr Jones, Cr Frohloff, Cr Duff) and General Manager Meehan acknowledging and thanking them for making the Kingaroy Transformation Project (KTP) a reality, and request the General Manager share with the staff involved.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 24/02/2021	Deferral of Decision in Regards to Agenda Item 18.1 - Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation	<p>RESOLUTION 2021/242</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <ol style="list-style-type: none"> 1. That Council notes that six (out of seven) Councillors have informed the meeting of a declarable conflict of interest in this matter. 2. That Council notes that those declaring Councillors have stated that, if discussion and decision on the matter proceeds, they will leave and stay away from the place where the meeting is being held while this matter is discussed and voted on. 3. That, as a consequence of the Mayor and a majority of Councillors comprising each of Council's three standing committees declaring a

	<p>declarable conflict of interest in relation to this matter, Council notes that, pursuant to section 150EU(3) of the <i>Local Government Act 2009</i>, Council is unable to delegate deciding this matter under section 257(2) of the <i>Local Government Act 2009</i>.</p> <p>4. That, pursuant to section 150EU(2)(b) of the <i>Local Government Act 2009</i>, Council defer this matter to a later meeting.</p> <p>5. That the CEO make application to the Minister, on behalf of Crs Otto, Jones, Frohloff, Potter and Duff, seeking the Minister's approval, pursuant to section 150EV of the <i>Local Government Act 2009</i>, for those Councillors to participate in deciding this matter, including being present while the matter is discussed and voted on.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/02/2021 ALGA National General Assembly Call for Motions - 2021</p>	<p>RESOLUTION 2021/252</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council submits the following resolutions to the National General Assembly of Local Government:</p> <p>a) That this National Assembly calls on the Federal Government to restore the Financial Assistance</p>

	<p>Grants to 1% equivalent of the Commonwealth Taxation revenue.</p> <p>b) That this National Assembly calls on the Federal Government to fund ABC transmission black spot sites to ensure coverage for all communities in the event of Natural Disaster.</p> <p>c) That this National Assembly calls on the Federal Government to consider a consistent National Energy Policy approach and legislation that ensures responsible investment in renewable energy projects.</p> <p>d) That this National Assembly calls on the Federal Government to support regional investment into Health through programmes such SME Fund Leveraging the Unrealised Capital Potential of the Special Investor Visa (SIV) Programme.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/02/2021 Wastewater Charges Options Modelling</p>	<p>RESOLUTION 2021/256</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Roz Frohloff</p> <p>That Council proceed to community consultation to engage with constituents that may be affected by the proposed changes to the wastewater methodology largely being:</p> <ol style="list-style-type: none"> 1. Flats, educational facilities and hospitals in relation to proposed additional pedestal reclassification 2. Commercial properties in relation to the proposed review of 2nd pedestal charges in conjunction with 1st

		<p>pedestal charges to ensure a fair and equitable contribution to the sewerage network costs</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/02/2021	Quote SBRCQ-20/21-30 - Replacement of Caterpillar 938G Loader [Plant 54]	<p>RESOLUTION 2021/257</p> <p>Moved: Cr Roz Frohloff</p> <p>Seconded: Cr Gavin Jones</p> <p>That Council purchase from RDO the John Deere 544K II for \$308,000.00 excluding GST to replace the aging waste loader, Plant 54 at 11 years old, in line with the ten-year replacement plan for loaders. The John Deere 544K II loader meets the weight specification requested, has the best whole of life costs, has the highest score in the evaluation and was agreed by all involved that this machine would be a much more suitable machine for the Kingaroy Waste Facility than the other machines offered.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/02/2021	Update to Standard Street Name Sign and Style Guides	<p>RESOLUTION 2021/262</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Roz Frohloff</p> <p>That Council resolves to adopt a standard street blade and roundabout street sign</p>

	<ol style="list-style-type: none"> 1. That the revisions to the standard street name sign drawing, as specified in Attachment one (1) (option 4), be adopted and implemented on all new and replacement street name signs; 2. That the standard roundabout name sign drawing, as specified in Attachment two (2) (option 5), be adopted and implemented on all new and replacement roundabout name signs; and 3. That the style guidelines be updated to reflect the change to the standard street name sign. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/02/2021 Kilkivan Kingaroy Rail Trail Cycle Network and Carpark Upgrade</p>	<p>RESOLUTION 2021/263</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That Council make application to the Cycle Networks Local Government Grants Program for 50% co-contribution of funding for the construction of high quality and safe cycling infrastructure facilities along the Kilkivan to Kingaroy Rail Trail and if successful:</p> <ol style="list-style-type: none"> 1. Commits to delivering the project; and 2. Allocates funds of \$150,000 as a co-contribution from the proposed 2021/2022 capital budget. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>

<u>Against:</u> Nil		
CARRIED 7/0		
Council 24/02/2021	Invitation to Join the Queensland Climate Resilient Council's (Q CRC) Program	<p>RESOLUTION 2021/268</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council agrees to participate in the Queensland Climate Resilient Councils (Q CRC) Program;</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/02/2021	Establishment of Subcommittee - Wide Bay Burnett Regional Plan	<p>RESOLUTION 2021/269</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Roz Frohloff</p> <p>That a subcommittee be established to consider and inform the Mayor in relation to Council's input to the Wide Bay Burnett Regional Plan and that the subcommittee include Cr Henschen and Cr Schumacher along with Council Officers as determined by the Chief Executive Officer.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

Council 24/02/2021	Overgrown Allotment Enforcement	RESOLUTION 2021/270	19 Mar 2021 3:00pm Donohue, Kimberley - Target Date Revision
		Moved: Cr Kathy Duff	
		Seconded: Cr Roz Frohloff	Target date changed by Donohue, Kimberley from 10 March 2021 to 30 April 2021
		That Council approve a review into the Overgrown Allotment operations of Council with a view to a stricter enforcement protocol.	
		<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen	
		<u>Against:</u> Nil	
CARRIED 7/0			
Council 24/02/2021	Illegal Occupation of Private Land	RESOLUTION 2021/271	19 Mar 2021 3:00pm Donohue, Kimberley - Target Date Revision
		Moved: Cr Kathy Duff	
		Seconded: Cr Danita Potter	Target date changed by Donohue, Kimberley from 10 March 2021 to 30 April 2021
		That Council approve the development of an Illegal Occupation on Private Land Policy, Procedure and Enforcement Strategy.	
		<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen	
		<u>Against:</u> Nil	
CARRIED 7/0			
Council 24/02/2021	Review of Previous Drafts of the Economic Development Strategy	RESOLUTION 2021/277	
		Moved: Cr Kirstie Schumacher	
		Seconded: Cr Gavin Jones	
		That a review of the previous drafts of the Economic Development Strategy be undertaken by the Wide Bay Burnett Regional Plan Council Sub-committee and this	

		<p>committee report back to the April Executive and Finance & Corporate Standing Committee meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>			
Council 24/02/2021	Assignment of Councillor Portfolio Representation	<p>RESOLUTION 2021/250</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Danita Potter</p> <p>That</p> <p>1. South Burnett Regional Council adopts the assignments of specific portfolios as:</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"> Regional Development <input type="checkbox"/> industry <input type="checkbox"/> agriculture <input type="checkbox"/> water security <input type="checkbox"/> economic development and tourism </td> <td style="width: 50%;"> Cr Kirstie Schumacher </td> </tr> </table> <p>and</p> <p>2. Amends any Council policy or procedure on an administrative basis to reflect the name change.</p>	Regional Development <input type="checkbox"/> industry <input type="checkbox"/> agriculture <input type="checkbox"/> water security <input type="checkbox"/> economic development and tourism	Cr Kirstie Schumacher	<p>19 Mar 2021 12:10pm Knudsen, Carolyn</p> <p>Noted. Current vacancy in this function. Prioritising new policy and policy reviews. Have to action during March/April from within current resources prior to commencement of officer.</p>
Regional Development <input type="checkbox"/> industry <input type="checkbox"/> agriculture <input type="checkbox"/> water security <input type="checkbox"/> economic development and tourism	Cr Kirstie Schumacher				

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 24/02/2021	Bikes	<p>RESOLUTION 2021/248</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Council undertake an Expression of Interest process to offer Council's surplus exercise bikes to interested not for profit/community groups to allow such groups to provide and manage a bike hire service to the wider community.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>17 Mar 2021 11:16am Watt, Mark</p> <p>Expression of interest released 12/3/21. Submissions close 31/3/21</p> <p>19 Mar 2021 3:01pm Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Hunter, Michael by Donohue, Kimberley</p> <p>19 Mar 2021 3:01pm Donohue, Kimberley - Target Date Revision</p> <p>Target date changed by Donohue, Kimberley from 10 March 2021 to 31 March 2021</p> <p>19 Mar 2021 3:46pm Donohue, Kimberley - Target Date Revision</p>

9 PORTFOLIO – SOCIAL & CORPORATE PERFORMANCE, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT

9.1 COUNCIL APPOINTEES FOR 2021 ANZAC DAY CEREMONIES

File Number: 24-03-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021 – Council Appointees for 2021 ANZAC Day Ceremonies

SUMMARY

Committee Resolution 2021/61

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the committee recommends to Council:

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Peter O'May Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher Mayor	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter	Attendance
Commemorative Service	Memorial Park	11.00am	Mayor Cr Potter	Participate in march. Participate in ceremony Lay wreath

Town	Location	Time	Council Representative	Responsibility
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Schumacher GM Meehan	Participate in march Lay wreath
Maidenwell Memorial Service	Main Street Monument	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am		Attendance
Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Frohloff	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Frohloff	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Frohloff CEO Mark Pitt	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath
School Service	Proston State School		Cr Duff	Attendance Lay wreath
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Henschen	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Organisation of service Lay wreath

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Peter O'May Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher Mayor	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter	Attendance
Commemorative Service	Memorial Park	11.00am	Mayor Cr Potter	Participate in march. Participate in ceremony Lay wreath
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Schumacher GM Meehan	Participate in march Lay wreath
Maidenwell Memorial Service	Main Monument Street	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am		Attendance

Town	Location	Time	Council Representative	Responsibility
Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Frohloff	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Frohloff	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Frohloff CEO Mark Pitt	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath
School Service	Proston State School		Cr Duff	Attendance Lay wreath
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Henschen	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Attendance Lay wreath

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021.

ATTACHMENTS

Nil

9.2 ADMINISTRATIVE AMENDMENTS TO COUNCIL POLICY AND ASSOCIATED DOCUMENTS – ORGANISATION BRANCH NAME CHANGE**File Number:** 24/03/2021**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee meeting on 17 March 2021 – adoption of the administrative amendments to Council policy and associated documents – Organisation Branch Name Change.

SUMMARY

Committee Resolution 2021/62

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommends to Council:

That South Burnett Regional Council endorse the administrative amendments to policy reflecting the Branch title change from Social & Corporate Performance to Corporate Services including associated staff position titles.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorse the administrative amendments to policy reflecting the Branch title change from Social & Corporate Performance to Corporate Services including associated staff position titles.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 17 March 2021

ATTACHMENTS**Nil**

9.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INVESTMENT POLICY 2021/2022 – STATUTORY 009**File Number:** 24/03/2021**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee meeting on 17 March 2021 – adoption of the South Burnett Regional Investment Policy 2021/2022 – Statutory 009.

SUMMARY

Committee Resolution 2021/63

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the committee recommends to Council:

That the South Burnett Regional Council Investment Policy 2021/2022 – Statutory 009 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Investment Policy 2021/2022 – Statutory 009 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 17 March 2021.

ATTACHMENTS

1. South Burnett Regional Council Investment Policy 2021/2022 – Statutory 009  



POLICY CATEGORY - NUMBER: Statutory - 009
POLICY OWNER: Finance
ECM ID: 2774460
ADOPTED:

Investment Policy 2021/2022

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled.**

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1. POLICY STATEMENT

The intent of this document is to outline South Burnett Regional Council's ('Council') policy and guidelines regarding the investment of surplus cash funds, with the objective of maximising earnings within the approved investment guidelines and ensure the security of funds invested.

2. SCOPE

For the purpose of this policy, investments are defined as financial or monetary arrangements that are undertaken or acquired to generate income or favourable future returns and pertain to the cash investments of Council. This policy applies to the investment of all surplus cash funds held by Council.

3. GENERAL INFORMATION

3.1. Ethics and Conflicts of Interest

3.1.1. Prudent Person Standard

The standard of prudence is to be used by Investment Officers when managing the portfolio. Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. This includes having in place appropriate reporting requirements that ensure the investments are reviewed and overseen regularly.

Investment Officers are to manage the portfolios not for speculation, but for investment and in accordance with the principle of this policy. Investment Officers are to avoid any transaction that might prejudice Council. They will consider the safeguarding of capital and the achievement of income objectives when making an investment decision.

3.1.2. Conflicts of Interest

The Investment Officer shall refrain from personal activities that would conflict with the proper execution and management of Council's Investment Portfolio and declare to the Chief Executive Officer ('CEO') any conflict of interest that may arise. This includes activities that would impair the Investment Officer's ability to make impartial decisions.

3.1.3. Delegation of Authority

Authority for implementation of this policy is delegated by Council to the CEO in accordance with *Section 257(1)(b) – Delegation by Local Government of the Local Government Act 2009* ('Act'). Authority for the day-to-day management of Council's Investment Portfolio is to be delegated by the CEO to the Manager Finance and subject to regular reviews with the CEO and General Manager Finance and Corporate.

3.2. Investment Objectives

To set guidelines and boundaries for the investment of Council surplus cash balances which meet the requirements of the *Statutory Bodies Financial Arrangements Act 1982* ('SBFA') and *Statutory Bodies Financial Arrangements Regulation 2019*, support Council's investment and risk philosophy and provide a sequential process to be followed in undertaking investment activities.

Investment activities will focus on preservation of capital, liquidity, and return.

3.2.1. Preservation of Capital

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council.

3.2.2. Credit Risk

The Investment Officer will evaluate and assess credit risk prior to investment.

3.2.3. Interest Rate Risk

The Investment Officer shall seek to minimise the risk of a change in the market value of the portfolio due to a change in interest rates.

3.2.4. Maintenance of Liquidity

The Investment Officer shall maintain sufficient liquidity to meet all reasonable anticipated operational cash flow requirements of Council.

3.2.5. Return on Investments

The portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance.

The intent of this document is to outline Council's policy and guidelines regarding the investment of surplus cash funds, with the objective of maximising earnings within the approved investment guidelines and ensure the security of funds invested.

3.3. Portfolio Implementation

3.3.1. Authorised Personnel

The Manager Finance and delegated Investment Officer/s are authorised to invest Council's operational funds in investments consistent with this policy and legislation.

3.3.2. Internal Controls

Council's General Manager Finance and Corporate shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use.

The internal controls will address the following:

- control of collusion;
- separate the transaction authority from accounting and record keeping;
- clearly delegate authority to Investment Officers;

- compliance and oversight of investment parameters;
- reporting of breaches; and
- safekeeping of records.

3.4. Investment Parameters

3.4.1. Funds Available for Investment

For the purposes of this policy, funds available for investment are the cash or cash equivalent funds available at any time excluding any moneys held by Council in trust on behalf of external parties.

The funds available for investment should match the cash flow needs of Council allowing for working capital requirements. The investment strategy takes into account the Council’s operating needs. Once the Manager Finance has determined that the cash flow forecast is achievable and can meet operational requirements, then the surplus cash funds may be invested for a specified term.

It is the responsibility of the Manager Finance to assess the cost of direct investment management by Council relative to the return generated. This should be compared with the cost of investing funds with a capital guaranteed cash fund for example the Queensland Treasury Corporation (‘QTC’) Capital Guaranteed Cash Fund.

A minimum of \$5 million is to be invested in a capital guaranteed cash fund or an approved cash management product. Category 1 investment power allows for investment with QTC Capital Guaranteed Cash Fund or Queensland Investment Corporation (‘QIC’) Cash Fund without further approval.

3.4.2. Authorised Investments

Council is allocated category 1 investment powers under the *Statutory Bodies Financial Arrangements Regulation 2019*. Without specific approval from Council or the Treasurer, local governments with category 1 investment power are limited to those prescribed by *Part 6* of the SBFA, which include:

- interest bearing deposits;
- QIC Cash Fund;
- QTC Capital Guaranteed Cash Fund, debt offset facility;
- QTC Fixed Rate Deposit (up to 12 months); and
- QTC Working Capital Facility.

3.4.3. Prohibited Investments

This policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this policy:

- derivative based instruments (excluding floating rate notes);
- principal only investments or securities that provide potentially nil or negative cash flow;
- stand-alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- securities issued in non-Australian dollars.

3.4.4. Portfolio Investment Parameters and Credit Requirements

The following table shows the credit ratings and counterparty limits for Council:

Short Term Rating (Standard and Poor’s) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)
A1+	30%	100%
A1	15%	50%

Short Term Rating (Standard and Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)
A2 – Financial Institutions only	10%	30%
A3 – Financial Institutions only	5%	10%
Unrated	Nil	Nil
QIC/QTC Pooled Cash Management Fund	100%	100%

A Financial Institution is defined as an authorised deposit taking institution within the meaning of Section 5 of *Banking Act 1959 (Cwlth)*.

It is noted that for the purpose of this above portfolio investment parameter, the percentage limits apply effective from the date of purchase as a percentage of the total value of the portfolio.

3.4.5. Maturity

The maturity structure of the portfolio will reflect a maximum term to maturity of one (1) year and includes an interest rate reset of no longer than six (6) months (185 days).

3.4.6. Liquidity Requirement

Given the nature of the funds invested, no more than 20 percent of the investment portfolio will be held in non-liquid securities and at least \$5 million of the portfolio is to be on call or will mature within 0-7 days.

3.4.7. Approved Lists

The Manager Finance shall prepare and maintain the following approved counterparty lists for the investment of funds:

- Approved Banks; and
- Approved Credit Unions.

3.4.8. Breaches

Any breach of this policy is to be reported to the CEO and General Manager Finance and Corporate and rectified as soon as practicable. The Finance Portfolio Councillor will report any breach that needs to be rectified to Council at the next meeting.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under Regulation for the investment arrangement, Council shall within 28 days after the change becomes known to the local government, either obtain Treasurer's approval for continuing with the investment arrangement or sell the investment arrangement (including, for example, withdrawing a deposit).

3.4.9. Safekeeping of records

Each transaction will require written confirmation by the bank. All security documents will be held by Council.

3.4.10. Dealers and Brokers

All transactions undertaken on behalf of the investment portfolio will be executed by Council directly. This policy prohibits dealings with securities brokers.

3.5. Investment Guidelines

Council's investment portfolio should be realisable, without penalty, in a reasonable timeframe. The term to maturity of Council's fixed term investments should not exceed one (1) year. The Manager Finance may reduce these maturity limits to a shorter period.

Treasury and Council approval is required for investments with a period of greater than 12 months. This means approval is required from Council prior to submission to the Treasurer for approval.

3.5.1. Short Term Debt Ratings

Short term refers to investments with an initial maturity of less than one (1) year.

Standard and Poor’s short-term ratings or equivalents to Moody’s and Fitch.

	Standard & Poor’s	Moody’s	Fitch
Superior	A1+	P-1	F1+
	A1		F1
Strong	A2	P-2	F2
Acceptable	A3	P-3	F3

3.6. Reporting

The Manager Finance will prepare a detailed report to be included in the monthly finance meeting reports which includes an evaluation of the transactions, performance and compliance of the investment portfolio. The report will include:

- interest rate of all deposits;
- list of all deposits and the Financial Institution where held;
- maturity date; and
- dollar amount invested.

On an annual basis, this policy will be reviewed and amended, where required; any amendments are to be approved by Council prior to the implementation of the revised investment policy.

4. DEFINITIONS

At Call means where the investment can be redeemed, and the money invested can be retrieved by the investor from the financial institution within 30 days without penalty.

Capital Guaranteed means an investment fund that guarantees return of the full capital value of the investment.

Category 1 means investment power that permits a local government to invest in a range of highly secure investments either at call or for a fixed time of not more than one (1) year.

Conflict of Interest means a situation where an official’s private interests may benefit from decisions or actions that they are entrusted to take.

Investment Officer means an individual responsible for the management of the investment portfolio who is a management employee of Council.

Investment Portfolio means pool of investments held by Council.

Market Risk means the risk that the value of an investment will decrease due to movements in market factors such as interest rates, foreign exchange rates, equity prices and commodity prices.

Preservation of Capital means an investment strategy with the primary goal of preventing losses in an investment’s total value. In modern portfolio theory terms, it refers to a guaranteed investment of principal, which would provide a return of at least inflation.

Yield means the annual rate of return on an investment.

5. LEGISLATIVE REFERENCE

- Banking Act 1959 (Cwlth)*
- Local Government Act 2009*
- Local Government Regulation 2012*
- Statutory Bodies Financial Arrangements Act 1982*
- Statutory Bodies Financial Arrangements Regulation 2019*

6. RELATED DOCUMENTS

South Burnett Regional Council Revenue Policy 2021/2022 – Statutory 005

South Burnett Regional Council Revenue Statement

7. NEXT REVIEW

As prescribed by legislation – June 2022

8. VERSION CONTROL

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	New Policy	21 July 2010	907608
2	Policy Review	13 July 2011	1126931
3	Policy Review	11 July 2012	1272123
4	Policy Review	3 July 2013	1458314
5	Policy Review	25 July 2014	1620456
6	Policy Review	29 June 2015	1888896
7	Policy Review	27 June 2016	1959082
8	Policy Review	26 June 2017	2719366
9	Policy Review	25 June 2018	2513695
10	Policy Review	12 June 2019	2597395
11	Policy Review	17 June 2020	2688439
12	Policy Review		2774460

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

9.4 MINUTES OF THE CORPORATE RISK AND AUDIT ADVISORY COMMITTEE MEETING HELD ON THURSDAY 25 FEBRUARY 2021

File Number: 24/03/2021

Author: General Manager Finance and Corporate

Authoriser: Chief Executive Officer

PRECIS

Minutes of the Corporate Risk and Audit Advisory Committee Meeting held on Thursday 25 February 2021.

SUMMARY

Providing a copy of the Minutes of the Corporate Risk and Audit Advisory Committee Meeting held at the South Burnett Regional Council Chambers on Thursday 25 February 2021.

OFFICER'S RECOMMENDATION

That the committee recommends to Council:

That South Burnett Regional Council endorse the Minutes of the Corporate Risk and Audit Advisory Committee Meeting held on Thursday 25 February 2021 as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

Local Government Regulation 2012

Section 210 Audit Committee Composition

In accordance with the requirements of *Section 210* of the *Local Government Regulation 2012*, South Burnett Regional Council ('Council') has established a Corporate Risk and Audit Advisory Committee (the Committee) comprising of five (5) voting members.

As stated in the Corporate Risk and Audit Advisory Committee Policy, Council has appointed two (2) Councillors as members, one (1) of whom has been appointed as the Corporate Risk and Audit Advisory Committee Chairperson.

The other three (3) members of the Committee are external and independent to Council. The independent members have been appointed based on personal qualities and skills and possess significant financial experience and expertise.

There is financial implication of engaging the independent members. Council currently pays the independent members a remuneration of \$400 per member for each meeting attended.

LINK TO CORPORATE/OPERATIONAL PLAN

South Burnett Regional Council Corporate Plan 2018/19 to 2022/23:

EXC1.1 – Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices

EXC2.1 – Deliver governance that provides sound organisational management and complies with relevant legislation

EXC2.2 – Appropriately resource the organisation to deliver Council's strategic objectives

South Burnett Regional Council Operational Plan 2020/21:

Develop and implement sound corporate risk management and internal audit policies and strategies:

Deliver the internal audit function of Council driving the completion of the Audit Recommendation register, administration of the Audit and Corporate Risk Management Committees, facilitating internal audits as per the three (3) years Internal Audit plan

Development of the 2020/21 Corporate Risk Register and treatment plans with a review of the associated policies

6-mthly update on corporate risk registers and treatment plans

Internal review and support the Fraud & Corruption Prevention Management Framework

Internal review and support the Internal Audit and Risk Management Framework

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Committee liaises on a regular basis with the Senior Management and Executive leadership, Council's external auditor, Queensland Audit Office and the fraud/corruption/risk management coordinator in carrying out its responsibilities.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Regulation 2012

Section 211 Audit Committee meetings

The audit committee of a local government must –

- (a) meet at least twice each financial year; and*
- (b) review each of the following matters –*
 - (i) the internal audit plan for the internal audit for the current financial year;*
 - (ii) the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;*
 - (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;*
 - (iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and*
- © as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.*

To meet the requirements of *Section 105* of the *Local Government Act 2009* regarding the establishment of an Audit Advisory Committee ('Committee'), Council has formulated a Corporate Risk and Audit Advisory Committee Policy and Corporate Risk and Internal Audit framework in which the Committee would operate.

The Corporate Risk and Audit Advisory Policy specifies the role, responsibilities and authority of the Committee, sets out the specific responsibilities delegated by Council to the Committee and details the manner in which the Committee will operate.

The main purpose of the Committee is to provide advisory services to Council in the effective performance of its responsibilities related to internal audit and risk management as prescribed under the *Local Government Act 2009*, the *Local Government Regulation 2012* and other relevant legislation, standards and requirements.

The Committee has an oversight function and therefore exercises a monitoring and assessment role.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Corporate Risk and Audit Advisory Committee Policy

Corporate Risk and Internal Audit Framework

Internal Audit Policy

Corporate Risk Management Policy

Fraud and Corruption Prevention Management Policy

ASSET MANAGEMENT IMPLICATIONS

It is the responsibility of the Committee to review and endorse the scoping document prior to the commencement of the annual valuation process of Council's assets.

It is also the Committee's responsibility to review and endorse the results of asset valuation reports prior to approval by Council, after considering the assumptions that was used in preparing the valuation reports.

REPORT

The South Burnett Regional Council's Corporate Risk and Audit Advisory Committee met on Thursday 25 February 2021 and considered a number of items. The minutes of the meeting are provided for Council consideration and endorsement.

ATTACHMENTS

1. **Corporate Risk and Audit Advisory Committee Meeting – 25 February 2021** [↓](#) 



MINUTES

**Corporate Risk & Audit Advisory
Committee Meeting
Thursday, 25 February 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 25 FEBRUARY 2021 AT 10.00 AM**

PRESENT: Members:

Cr Kirstie Schumacher (Acting Chair), Cr Roz Frohloff, Independent Member JP O'Kennedy, Independent Member Peter van der Eijk.

In Attendance:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Sanju Augustine (Senior Business Officer), Celina Branch (Manager Finance), Carolyn Knudsen (Manager Corporate Services), Dale Hassell (Contract Manager, QAO), Jillian Richards (Partner, KPMG), Lachlan Malcolm (Manager, KPMG), Carolyn Eagle (Director, Pacifica Pty Ltd), Karen Searle (Senior Corporate Officer).

1 OPENING

Cr Schumacher declared the meeting open at 10.20 am.

2 WELCOME

Cr Schumacher welcomed everyone to the meeting and asked all present to introduce and give a brief background of themselves.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Brett Otto (Chair), Independent Member Mr George Hampouris, Mr Aaron Meehan (General Manager Infrastructure).

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 29 SEPTEMBER 2020

COMMITTEE RESOLUTION CRAAC/2021/1

Moved: Cr Kirstie Schumacher

Seconded: Independent Member JP Kennedy

1. That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 29 September 2020 be received and confirmed.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff, Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 APPOINTMENT OF INDEPENDENT MEMBERS TO THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK AND AUDIT ADVISORY COMMITTEE****COMMITTEE RESOLUTION CRAAC/2021/2**

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That the Corporate Risk and Audit Advisory Committee 'receives' the report.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der EijkAgainst: Nil**CARRIED 4/0****7.2 FINAL MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL****COMMITTEE RESOLUTION CRAAC/2021/3**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Corporate Risk and Audit Advisory Committee 'receives' the Final Management Report (Resolution Number 2020/209) for South Burnett Regional Council.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der EijkAgainst: Nil**CARRIED 4/0****7.3 2021 EXTERNAL AUDIT PLAN****COMMITTEE RESOLUTION CRAAC/2021/4**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Corporate Risk and Audit Advisory Committee 'receives' the 2021 External Audit Plan.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der EijkAgainst: Nil**CARRIED 4/0**

FINANCIAL DELEGATION CONTROL TESTING AND RECONCILIATION

COMMITTEE RESOLUTION AAC/2021/5

Moved: Cr Kirstie Schumacher
Seconded: Independent Member Peter van der Eijk

That a Financial Delegation Control Testing and Reconciliation report be prepared and presented to the next Corporate Risk and Audit Advisory Committee meeting scheduled for May 2021.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

7.4 INTERNAL AUDITOR APPOINTMENT

COMMITTEE RESOLUTION CRAAC/2021/6

Moved: Independent Member JP Kennedy
Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' Internal Auditor Appointment report.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

7.5 STATUS ON IMPLEMENTATION OF CURRENT INTERNAL AUDIT RECOMMENDATIONS AS AT FEBRUARY 2021

COMMITTEE RESOLUTION CRAAC/2021/7

Moved: Cr Roz Frohloff
Seconded: Cr Kirstie Schumacher

That the Corporate Risk and Audit Advisory Committee 'receives' the Status on Implementation of Current Internal Audit Recommendations as at February 2021.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

Resolved that the following items be included as agenda items for the Corporate Risk and Audit Advisory Committee Meeting in May 2021 –

- Key Performance Indicators Organisational reporting; and
- Report on Australian Taxation Office thresholds for low valued assets for the purposes of inclusion in the Portable and Attractive Assets register.

7.6 CYBER SECURITY INTERNAL AUDIT 001/2020-21

COMMITTEE RESOLUTION CRAAC/2021/8

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Corporate Risk and Audit Advisory Committee recommends to Council:

That the Cyber Security Internal Audit 001/2020-21 be accepted as presented and the "Summary and Status on Implementation of Internal Audit Recommendations Register" be updated accordingly.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der EijkAgainst: Nil**CARRIED 4/0**

Resolved that the following item be included as an agenda item for the Corporate Risk and Audit Advisory Committee Meeting in May 2021 –

- Report on cyber attacks and/or attempts against South Burnett Regional Council have occurred to date.

7.7 SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK REGISTERS AND TREATMENT PLANS 2020/2021 UPDATE

COMMITTEE RESOLUTION CRAAC/2021/9

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Corporate Risk and Audit Advisory Committee 'receives' the South Burnett Regional Council Corporate Risk Registers and Treatment Plans 2020/2021 – 6-monthly update – 1 July to 30 December 2020.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der EijkAgainst: Nil**CARRIED 4/0**

Resolved that the following item be included as an agenda item for the Corporate Risk and Audit Advisory Committee Meeting in May 2021 –

- Fraud and Corruption Register;
- Reportable Loss Register;
- Workplace Health and Safety Report;
- Graffiti/vandalism report.

The Corporate Risk and Audit Advisory Committee requested that South Burnett Regional Council consider how to apply prevention, detection and automatic controls to Management Plans and material risks moving forward. Independent Member JP O'Kennedy advised he will provide information on this process.

7.8 BUSINESS SYSTEMS PROJECT - T2 - PROJECT PLAN

COMMITTEE RESOLUTION CRAAC/2021/10

Moved: Cr Roz Frohloff

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the Business Systems Project – T2 – Project Plan report.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

Resolved that the following item be included as an agenda item for the Corporate Risk and Audit Advisory Committee Meeting for all future meetings for the life of the project –

- Business Systems Project – T2 – Update Report

7.9 ASSET UPDATE

COMMITTEE RESOLUTION CRAAC/2021/11

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That the Corporate Risk and Audit Advisory Committee 'receives' the Asset Update report.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

Resolved that the following item be included as an agenda item for the Corporate Risk and Audit Advisory Committee Meeting in September 2021 –

- Asset Update with Manager Infrastructure Planning in attendance;
- Report on controls in place for correct costing to capital works projects.

7.10 LEAVE LIABILITY REPORT AS AT 29 JANUARY 2021

COMMITTEE RESOLUTION CRAAC/2021/12

Moved: Cr Kirstie Schumacher

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the Leave Liability Report as at 29 January 2021.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

7.11 NOTIFICATION OF FRAUD INCIDENT

COMMITTEE RESOLUTION CRAAC/2021/13

Moved: Cr Kirstie Schumacher

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the report prepared by Quality Workplace Practices.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

7.12 CORPORATE RISK AND AUDIT ADVISORY COMMITTEE MEETING DATES AND TIMES FOR 2021

COMMITTEE RESOLUTION CRAAC/2021/14

Moved: Independent Member JP Kennedy

Seconded: Cr Kirstie Schumacher

That the Corporate Risk and Audit Advisory Committee agrees to meet during 2021 as follows:

- Quarterly Corporate Risk and Audit Advisory Committee Meeting – Thursday, 27 May 2021 commencing at 1.00 pm
- Quarterly Corporate Risk and Audit Advisory Committee Meeting – Friday, 10 September 2021 commencing at 1.00 pm
- Endorsement of the South Burnett Regional Council Financial Statements – Tuesday, 5 October 2021 commencing at 1.00 pm.

In Favour: Cr Kirstie Schumacher, Cr Roz Frohloff , Mr JP Kennedy and Mr Peter van der Eijk

Against: Nil

CARRIED 4/0

8 CLOSURE OF MEETING

The Meeting closed at 1.25 pm.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 27 May 2021.

.....
CHAIRPERSON

9.5 COUNCIL RESOLUTION FOR REPEATED OPERATIONAL EXPENDITURE, SOLE SUPPLIERS AND ORIGINAL EQUIPMENT MANUFACTURERS

File Number: 240321
Author: Strategic Procurement Coordinator
Authoriser: Chief Executive Officer

PRECIS

Section 104 of the Local Government Act 2009 (Act) requires that Council must have suitable financial management processes which have regard to the sound contracting principles when entering into a contract.

SUMMARY

This report details the legislative requirements for Council to enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders under s235 of the *Local Government Regulation 2012* for Sole Suppliers, Original Equipment Manufacturers and suppliers of Repeated Operational Expenditure.

OFFICER'S RECOMMENDATION

That Council resolves it is satisfied that the registers of suppliers for Repeated Operational Expenditure, Sole Suppliers and Original Equipment Manufacturers contain suppliers that provide goods or services to council where the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest.

BACKGROUND



Part 3 of the Local Government Regulation, Default Contracting Procedures provides council with its legislative requirements that a local government must comply with before entering in to a contract. Council has identified three types of suppliers in which the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest as it would not provide value as it would be impractical and disadvantageous for Council. This resolution to accept the registers of supplier serves to ensure Council maintains its procurement obligations under the legislation.

Repeated Operational Expenditure (ROE) is defined as recurrent expenditure on goods and services which Council experiences at regular intervals that is required for general operations.

A sole source supplier is defined as the only supplier that can provide the goods or service required. The sole source has either established a monopoly or is the only provider that is reasonable available geographically.

An Original Equipment Manufacturer (OEM) is defined as a company whose goods are used as components in the products of another company which then sells the finished item to users. OEM components are often required to be used to maintain warranty or aftermarket parts are not available.

ATTACHMENTS

1. ROE List [↓](#) 
2. Sole Supplier List [↓](#) 
3. OEM List [↓](#) 

Repeated Operational Expenditure (ROE)		
This document serves to ensure Council maintains its procurement obligations under the legislation. All expenditure listed in this document must be resolved prior to access being granted to officers to expend funds. None of this expenditure can be sourced traditionally i.e. via quotation, tender or EOI.		
Repeated operational expenditure is defined as recurrent expenditure on goods and services which Council experiences at regular intervals that is required for general operations.		
ENTITY+A3:CA3:C39	TYPE OF EXPENDITURE	DATE RESOLVED
SAI Global	Australian Standards Documentation / Construction Contracts	
Bureau of Meteorology	Disaster Management	
Election Commission of Queensland	Election assistance and costs	
State Penalties Enforcement Registry (SPER)	Fines	
Kingaroy Freight Express	Freight	
South Burnett Transport	Freight	
Followmont Transport	Freight	
TNT Express	Freight	
South Queensland Parcel Service	Freight	
Browns Courier Service	Freight	
Toll Transport Pty Ltd	Freight	
Kingaroy Couriers	Freight	
Queensland Building and Construction Commission	Insurance	
Vero Insurance Ltd	Insurance	
Jardine Lloyd Thomson Pty Ltd	Insurance - Public Liability, Products Liability & Professional Indemnity	
Local Government Mutual	Insurance - Vehicles and Plant	
Local Government Work Care	Insurance - Workers Compensation	
Abbeywood Rural Fire Brigade	Levy	
Ballogie Rural Fire Brigade	Levy	
Booie Rise Rural Fire Brigade	Levy	
Brooklands Rural Fire Brigade	Levy	
Bulkcamp Rural Fire Brigade	Levy	
Bunya Mountains Rural Fire Brigade	Levy	
Clayna District Rural Fire Brigade	Levy	
Coverty Rural Fire Brigade	Levy	
Dangore Rural Fire	Levy	
Durong Rural Fire Brigade	Levy	
East Nanango Rural Fire Brigade	Levy	
Glencoe Rural Fire Brigade	Levy	
Kunicon Hodgeleigh Rural Fire Brigade	Levy	
Maidenwell Rural Fire Brigade	Levy	
Malar Booie Rural Fire Brigade	Levy	
McEuen Rural Fire Brigade	Levy	
Mondure District Rural Fire Brigade	Levy	
Sandy Ridges Rural Fire Brigade	Levy	
South Nanango Rural Fire Service	Levy	
Stuart River Rural Fire Brigade	Levy	
Tablelands Rural Fire Brigade	Levy	
Taromeo Rural Fire Brigade	Levy	
Waringa Rural Fire Brigade	Levy	
Wattlegrove Rural Fire Brigade	Levy	
Wattlecamp Rural Fire Brigade	Levy	
Gordonbrook Rural Fire Brigade	Levy	
Microsoft	Licences	
Australasian Performing Right Association Ltd	Licences	
Australian Communications and Media Authority	Licences	
Broadband Alliance Inc.	Licences	
Livestock Exchange Pty Ltd	Licences	
Queensland Water Directorate	Licences	
Local Government Association of Queensland (LGAQ)	Membership	
Institute of Professional Working Engineers Australia (Queensland)	Membership	
Local Government Managers Australia Queensland (LGMA)	Membership	
Planning Institute of Australia	Membership	
Association of Geotechnical Testing	Membership	
Australian Airports Association Ltd	Membership	
Australian Library & Information	Membership	
Australian Livestock Markets Association	Membership	
Biedo	Membership	
Board of Professional Engineers of Queensland	Membership	
Caravan Parks Association Of Qld	Membership	
Leichhardt Highway Promotions Assoc Inc	Membership	
Museums Australia	Membership	
National Association of Testing Authorities Australia	Membership	
National Local Government Customer Service Network Inc	Membership	
National Saleyards Quality Assurance Inc	Membership	
PBF Australia Ltd	Membership	
Planning Institute Of Australia - QLD DIV	Membership	
Proficiency Testing Australia	Membership	
Queensland Information Centres Association - QICA	Membership	
Queensland Outdoor Recreation Federation Incorporated	Membership	
Queensland Public Libraries Association	Membership	
Redon Limited	Membership	
Visit South Burnett Inc.	Membership	
Wide Bay Burnett Regional Organisation of Councils Inc	Membership	
Qleave	Portable Long Service Leave	

9.6 RESOLUTION FOR ENGAGEMENT OF A CONSULTANT FOR COUNCIL**File Number:** 240321**Author:** Strategic Procurement Coordinator**Authoriser:** Chief Executive Officer**PRECIS**

Section 104 of the Local Government Act 2009 (Act) requires that Council must have suitable financial management processes which have regard to the sound contracting principles when entering into a contract.

SUMMARY

This report details the legislative requirements for Council to enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders under *s235 (b)* of the *Local Government Regulation 2012* for a supplier that is of a specialised and confidential nature of the services sought.

OFFICER'S RECOMMENDATION

That Council resolves it is satisfied that the it would be impractical and disadvantageous for Council to invite quotes or tenders due to the specialised and confidential nature of the services provided to Council by Rainmaker Strategic Planning.

BACKGROUND

Part 3 s235 (b) of the *Local Government Regulation, Default Contracting Procedures* provides council with its legislative exceptions that a local government may apply to the provision of services when entering into a contract.

The supplier "Rainmaker Strategic Planning" has been identified as containing the expertise required to provide strategic solutions for governance, policy and projects impacting Local Governments. Skilled in government affairs, political communication, and supporting senior executives, the supplier's expertise lies in leveraging political and commercial insights to assist Council's leaders to navigate the complex and highly regulated government arena. Due to the specialised and confidential nature of the services provided, it would be impractical and disadvantageous for Council to invite quotes or tenders for the service.

This resolution serves to ensure Council maintains its procurement obligations under the legislation.

ATTACHMENTS**Nil**

9.7 MONTHLY FINANCIAL REPORT AND THIRD QUARTER BUDGET REVISION**File Number:** 24 March 2021**Author:** Coordinator Finance**Authoriser:** Chief Executive Officer**PRECIS**

Monthly Financial Report as at 28 February 2021 including Third Quarter Budget Revision.

SUMMARY

The following information provides Council's position as at 28 February 2021 including recommendations for the third quarter budget revision for both operational and capital budgets.

OFFICER'S RECOMMENDATION

1. That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 28 February 2021 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2020/2021 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2020/2021 capital budget be adopted

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to budget as adopted at the Council meeting held on 15 July 2020.

The revised budget maintains the link with achieving the Operational Plan 2020/2021 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 15 July 2020.

LINK TO CORPORATE/OPERATIONAL PLAN

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
13. Cultural rights—generally;

- | | |
|---|--|
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared taking into account the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

As at 28 February 2021, Council's operating budget is currently tracking on target to meet the second quarter amended budget. Council's current cash holdings are sitting at \$38.27m with \$22.03m of this cash being classed as restricted. Rates were levied during the month with discount being available up to the 16th of March 2021.

A revision of the third quarter operational budget has seen some movement within departments with no change to the current predicted deficit of \$4,560,800.

Council has a capital budget as at second quarter amended budget of \$47.019m of which 51.9% is spent to date including commitments. A review of the third quarter budget has proposed a reduction in expenditure of \$8.49m, which would decrease the capital budget to \$38.5m. Capital grants have also been reduced by \$4.73m in the third quarter budget revision largely due to timing in the receipt of the Building Better Regions Grant from the current year to the 2021-2022 and 2022-2023 years.

ATTACHMENTS

1. **Monthly Financial Report** [↓](#) 



South Burnett Regional Council
Monthly Financial Report
Interim February 2021



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the second quarter amended budget, at an organisational level, for the period ended 28 February 2021.

- Recurrent Revenue is higher than expected due to timing in rates revenue, fees and charges, and rental income. This is largely due to the rates being levied in February as well as timing from annual invoices being processed for rentals, animal registrations and food permits earlier in the year. Sales revenue and operational grant revenue will ramp up in the next few months as RPC and RMPC works and grant milestones are completed. Increases in planning applications and tourist park income have also contributed to increased revenues in their areas.
- Minor timing variances in materials and services under Recurrent Expenditure due to timing in annual invoices such as land valuations, insurance, fleet registrations, IT licences and LGAQ membership. Timing variances also seen for bills received for waste contractors, fuel costs and internal plant charges.
- Timing in materials and services under disaster management for expenses relating to Queensland Reconstruction Authority grant funding. This is offset against additional revenue which has been received during the year.
- Council's current cash holdings at the end of February 2021 was \$36.270m with \$22.030m of this currently classed as restricted cash.
- The 3rd Quarter budget review has been completed with no bottom-line adjustments to the current proposed operational deficit of \$4.5m. There were some timing reductions in capital grant revenue which resulted in an increased deficit to the net result of \$4.7m however, this was partially offset with a decrease in capital expenditure. Other major adjustments include changes to the capital expenditure program to better indicate what will be spent in this financial year. A full snapshot of the changes as a result of this review can be seen in section 12 Third Quarter Budget Revision.

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Executive Summary

1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 28 February 2021
67% of Year Complete

	2021	Original Budget	Amended Budget	Proposed Budget	Variance
	\$	\$	\$	\$	%
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	51,332,422	50,092,435	49,893,435	49,893,435	103%
Fees and Charges	3,871,825	3,830,704	4,308,414	4,649,293	90%
Rental Income	330,324	319,954	319,954	317,209	103%
Interest Received	418,110	1,016,500	620,500	620,500	67%
Sales Revenue	1,062,796	3,025,851	3,360,851	3,360,851	32%
Other Income	699,046	748,975	808,975	1,007,475	86%
Grants, Subsidies, Contributions and Donations	4,312,876	8,057,698	9,409,112	9,409,112	46%
	<u>62,027,399</u>	<u>67,092,117</u>	<u>68,721,241</u>	<u>69,257,875</u>	<u>90%</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,975,270	17,409,799	17,409,799	12,676,452	29%
	<u>67,002,669</u>	<u>84,501,916</u>	<u>86,131,040</u>	<u>81,934,327</u>	<u>78%</u>
Expenses					
Recurrent Expenses					
Employee Benefits	15,696,800	24,215,197	24,307,103	24,048,468	65%
Materials and Services	16,329,199	22,821,228	25,243,747	26,015,016	65%
Finance Costs	1,412,793	2,301,704	2,301,704	2,325,704	61%
Depreciation and Amortisation	13,895,802	21,429,487	21,429,487	21,429,487	65%
	<u>47,334,593</u>	<u>70,767,616</u>	<u>73,282,041</u>	<u>73,818,675</u>	<u>65%</u>
Capital Expense					
	223,086	(400,000)	(400,000)	(400,000)	-56%
	<u>47,557,679</u>	<u>70,367,616</u>	<u>72,882,041</u>	<u>73,418,675</u>	<u>65%</u>
Total Expense					
	<u>19,444,990</u>	<u>14,134,300</u>	<u>13,248,999</u>	<u>8,515,651</u>	
Net Result					
	<u>14,692,806</u>	<u>(3,675,499)</u>	<u>(4,560,800)</u>	<u>(4,560,800)</u>	
Net Operating Result					

2.1 Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments are monitored throughout the year to see how they are performing compared to their budget.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 10,745,772	\$ 10,463,681	\$ 10,721,391	100%	\$ 6,903,419	\$ 10,148,249	\$ 10,318,249	67%
Wastewater	\$ 6,152,974	\$ 6,042,973	\$ 6,042,973	102%	\$ 3,757,534	\$ 5,437,917	\$ 5,437,917	69%
Waste	\$ 3,786,556	\$ 3,669,592	\$ 3,669,592	102%	\$ 3,258,725	\$ 5,507,355	\$ 5,507,355	59%
Plant and Fleet	\$ 37,684	\$ 151,000	\$ 151,000	38%	\$ 875,491	\$ 249,000	\$ 249,000	157%
Genops	\$ 44,259,704	\$ 62,174,270	\$ 63,545,684	70%	\$ 34,513,493	\$ 49,523,095	\$ 52,176,280	66%
Total	\$ 67,002,670	\$ 84,501,916	\$ 86,131,040	78%	\$ 47,557,680	\$ 70,367,616	\$ 72,882,041	65%

Revenue

- Revenue for Water, Wastewater, Waste and Genops have all been affected this month due to the timing of the January to June rate levy that was processed in February.
- Water has increases in revenue due to additional recycled and bulk water sales.
- Waste's revenue is increased by additional waste being taken to the tips by commercial customers.
- Plant and Genops departments are currently under budget for some revenue streams due to timing in fuel tax credits, grant revenue and private works. These will begin to increase over the next few months.

Expenditure

- Expenditure for Fleet is currently tracking above target due to timing in annual registrations and insurances as well as timing on proceeds from sale of old fleet and usage of fleet for internal use by other departments.
- Waste's expenditure is currently low due to timing of end of year adjustments for the landfill provisions as well as timing of waste contractor invoices.

2.2 Revenue

2.2.1 Rates Levies and Charges

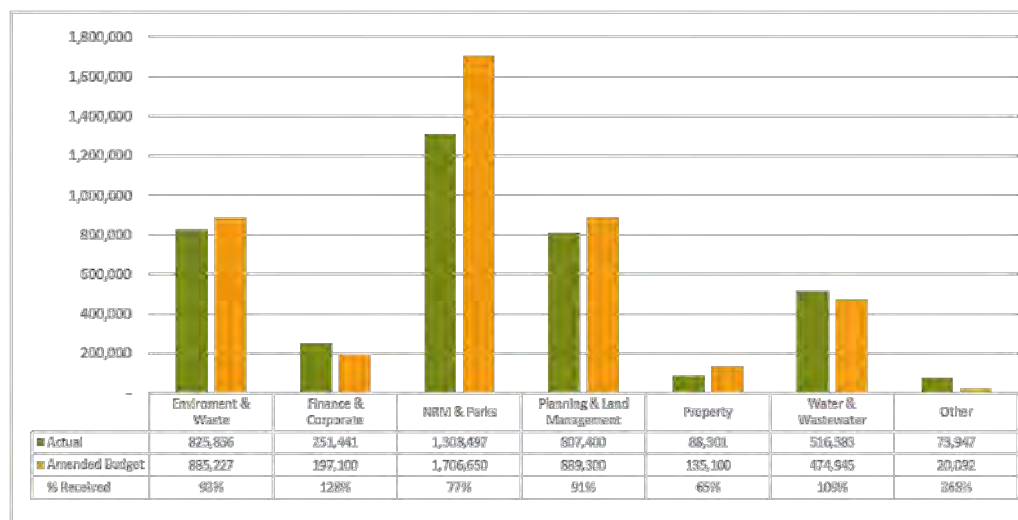
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

<i>Rates or Charges</i>	ACTUALS 2020/2021	AMENDED BUDGET 2020/2021
General Rates	\$ 29,761,662	\$ 28,709,347
Quarry Special Charge	\$ 8,929	\$ -
Water Charges	\$ 10,235,038	\$ 10,315,723
Sewerage Charges	\$ 6,049,748	\$ 5,828,973
Waste Collection Charges	\$ 2,339,969	\$ 2,174,107
Community Rescue and Evacuation Levy	\$ 87,739	\$ 70,000
Waste Management Levy	\$ 2,851,211	\$ 2,795,285
Memerambi Estate Levies	-\$ 1,875	\$ -
Total	\$ 51,332,422	\$ 49,893,435

As at 28 February 2021, rates, levies and charges are tracking above target at 103%. The 6 monthly rate run was processed in February with discount being offered until the 16th of March 2021. This income stream will decrease slightly over the next month as individuals pay within the discount period.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



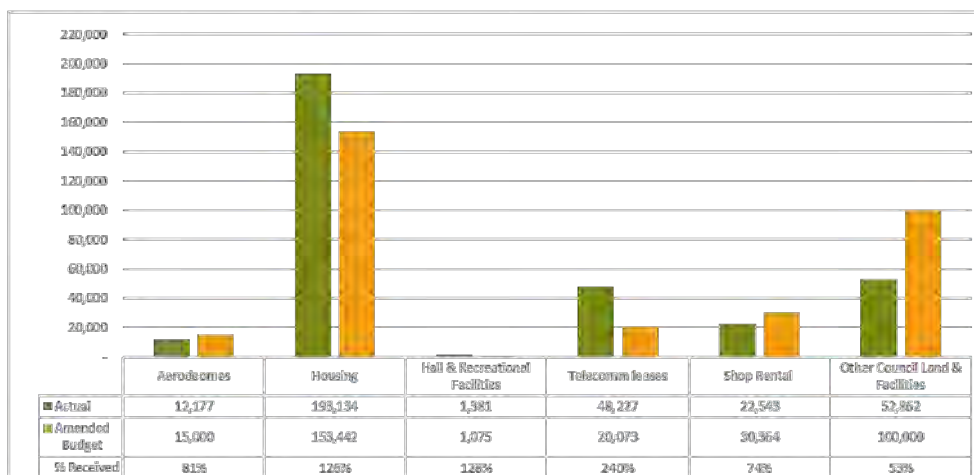
As at 28 February 2021, fees and charges are tracking above target at 90%. Some of these streams have been relooked at in the 3rd quarter forecast to better align them with predicted actuals. The major contributors of the year to date actuals being above target are:

- Planning has seen an increase in building and development applications in the half of this financial year partly due to the announcement of the Federal Government’s Home Builder Grant.
- Finance has seen increases in income from rates searches due to influxes in property and land sales.
- Environment and waste have run annual charges for both animal registrations and food permits.
- Water is currently higher than expected due to the irrigated and bulk water sales. Bulk water sales refer to water purchases invoiced to Toowoomba Regional Council to supply the Yarraman township. Increases in income in this category is offset by additional expenditure for the purchase of water allocations. Future volumes of water sales will be dependent on weather conditions.
- NRM and Parks have continued to see increase in income from use of Boondooma and Yallakool dams over the school holidays.
- Waste has seen increases in tip disposal income from commercial customers.
- Property has seen some decreases in pool and hall hire revenue this financial year partly due to Covid-19 restrictions. This income stream has been reassessed as part of the 3rd quarter review.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

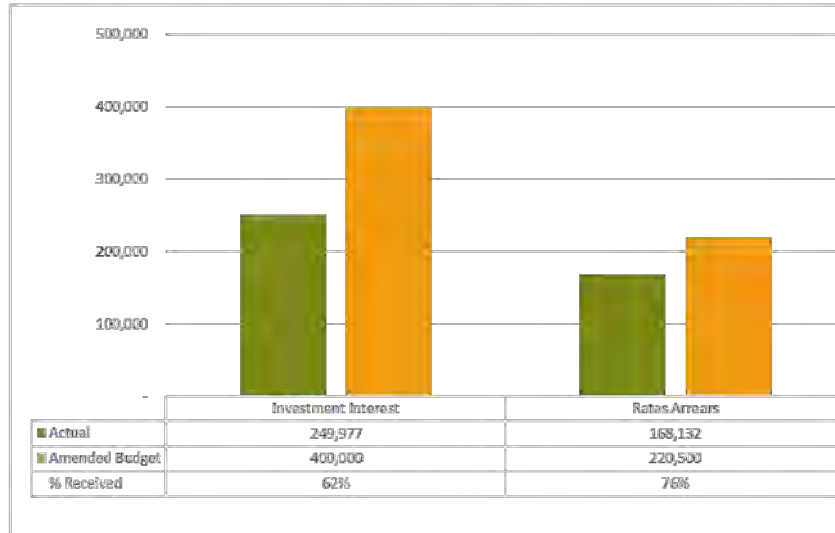
As at 28 February 2021, rental income is tracking high at 103% due to timing in annual rental of various facilities, including telecommunication towers.



2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

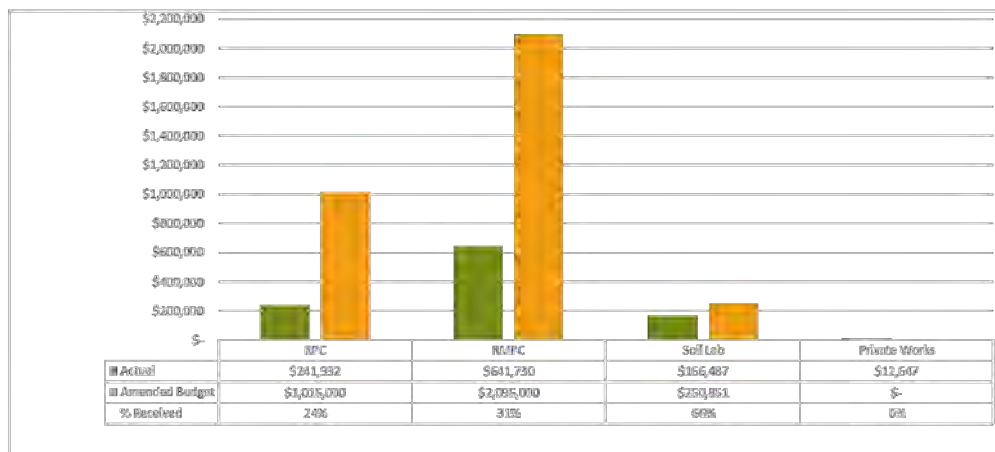
As at 28 February 2021, interest received is tracking on the expected threshold at 67%.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As at 28 February 2021, sales revenue is tracking below target at 32% however RPC works were mainly forecasted to be performed in the 2nd half of the financial year, with claims expected to be processed in April worth approximately \$807k. Claims for RMPC have been submitted for November, December and January worth approximately \$707k which will be invoiced in March.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As at 28 February 2021, other income is tracking above target at 86%. Majority of these income streams are seasonal and or activity based in nature so have a timing delay. Increases in tourist park income for both Yallakool and Boondooma Dams is a result of higher than expected visitors using the facilities since reopening in August. Misc Other includes income from quarry materials sourced internally and wild dog scalps. Pool income under this stream includes the hire of the facility for events such as local school swimming carnivals. Some of these income streams have been reassessed as part of the 3rd quarter review.

Income Stream	Actual	Amended Budget	% Received
VIC Income	\$ 82,002	\$ 110,800	74%
Art Gallery Income	\$ -	\$ 500	0%
Pool Income	\$ 27,885	\$ 38,000	73%
Irrigation Income	\$ 26,780	\$ 100,000	27%
Fines	\$ 33,213	\$ 4,000	830%
Scrap Steel	\$ 56,704	\$ 72,000	79%
Library Sales	\$ 1,965	\$ 3,730	53%
Museum Sales	\$ 1,438	\$ 2,500	58%
Agency Income	\$ 12,776	\$ 40,895	31%
Tourist Parks	\$ 279,981	\$ 175,000	160%
Legal Recovery	\$ 65,060	\$ 190,000	34%
Insurance Claims	\$ 14,079	\$ 20,000	70%
Misc Other	\$ 97,165	\$ 51,550	188%
Total	\$ 699,046	\$ 808,975	

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As at 28 February 2021, operating grants are tracking lower than the expected target at 46%. Receipt of grant income often depends on grant schedules and or acquittals. To date majority of operational grants that have been received relate to the Financial Assistance Grant, First Start Program and various disaster management grants from the Queensland Reconstruction Authority.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As at 28 February 2021, capital grants are tracking low at 29%. The receipt of most capital grant revenue depends on grant acquittals, submission of programs and or percentage of works completed by Council. Capital grants have been assessed in the third quarter review to determine whether all grants in the amended budget are still on track to be received in this financial year and have been adjusted based on this assessment.

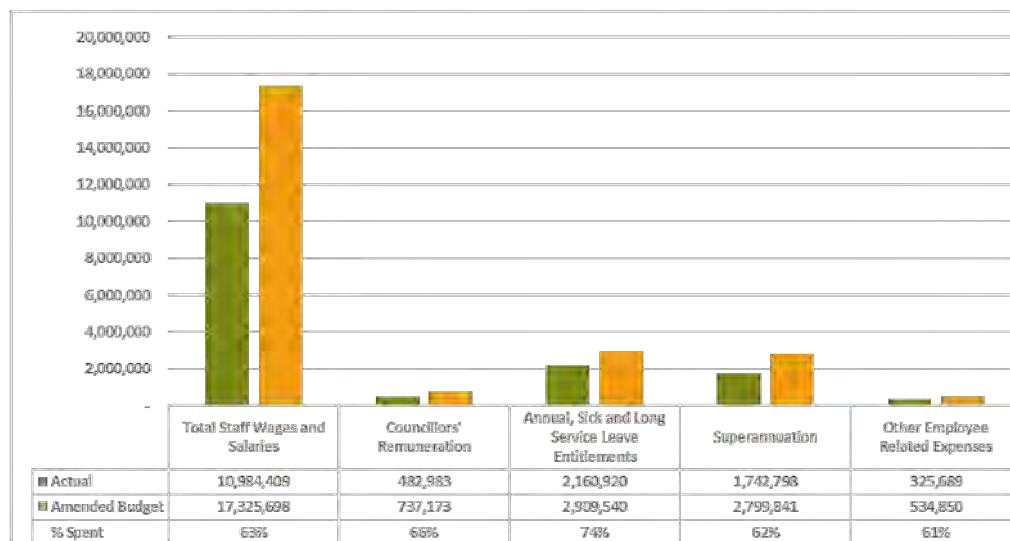
Council has so far received the initial 50% payment for the W4Q round 4 COVID, 50% from the Local Roads and Community Infrastructure Program, \$1.5m from RTR funding, \$460k from TIDS claims, \$84k for a contribution towards a park upgrade and \$394k in DCP grant funding has been released from contract liabilities.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As at 28 February 2021, employee benefits are tracking slightly under target at 65% and will continue to be closely monitored. Annual leave is tracking high due to timing in leave taken as most leave taken by employees is seen in the December and January periods over shutdown and school holidays.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As at 28 February 2021, materials and services are tracking slightly under budget at 65%. The current variances are mainly due to:

- Timing in yearly Insurance, fleet registrations, Land Valuation, IT licences and LGAQ membership expenses.
- Timing in fuel costs and internal plant recoveries.
- Timing in bills received for waste contractors.
- Timing in disaster management expenditure – this is offset by grant income under the Disaster Recovery Funding Arrangements with QRA.

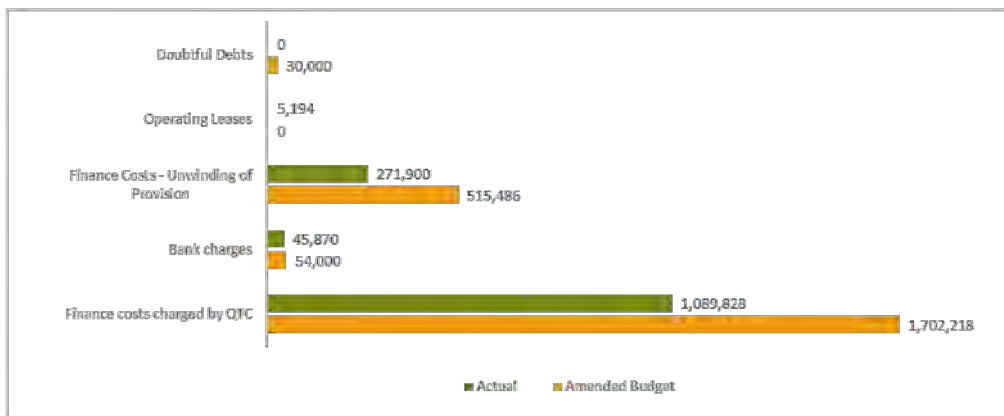
- Increases in water purchases – offset by increases in income for bulk water sales to Toowoomba Regional Council.
- Additional expenses relating to Yallakool and Boondooma Dams – this is offset by increases in revenue and will be looked at as part of the 3rd quarter review.

Description	Actual	Amended Budget	% Spent
Donations	397,244	625,368	64%
Materials	12,168,104	19,928,629	61%
Services	5,303,989	6,694,098	79%
Internal Plant Charges	4,366,850	6,483,756	67%
Internal Plant Recoveries	- 5,906,988	- 8,488,104	70%
	16,329,199	25,243,747	

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

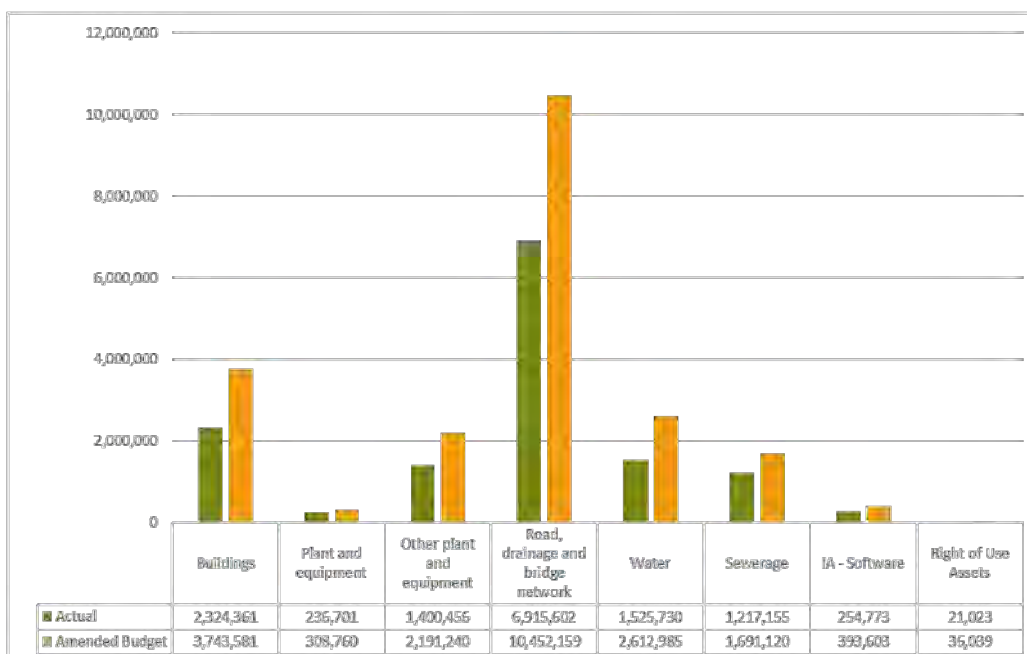
As at 28 February 2021, finance costs are tracking below target at 61% due to timing in end of year adjustment entries for doubtful debts and unwinding of landfill and gravel provisions. Bank charges are slightly higher than expected due to an increase in payments via BPAY and EFTPOS. Current provision calculations for landfill and quarries is showing unfavourably compared to budget, due to a decrease in the discount rates. This will be monitored over the next few months with the final calculations based on June discount rates.



2.3.4 Depreciation

Depreciation is an accounting measure that estimates the usage of South Burnett Regional Council's property, infrastructure, plant and equipment. The depreciation reflects the current valuations and is distributed as follows:

As at 28 February 2021, depreciation is tracking just under target at 65%. This will be impacted by capitalisation and disposals of the Work in Progress (WIP) accounts leading up to the end of June 2021.



2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

So far this year, Council has sold and disposed of the following:

Capital Expense Breakdown	Actual	Amended Budget	% of Budget
Sale of Fleet	171,525	400,000	43%
Sale of Land	15,081	-	-
Disposal of Roads	213,070	-	-
Disposal of Buildings	72,622	-	-
Disposal of Fleet	124,001	-	-
Total Capital Expense	223,086	400,000	-56%

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position as at 28 February 2021

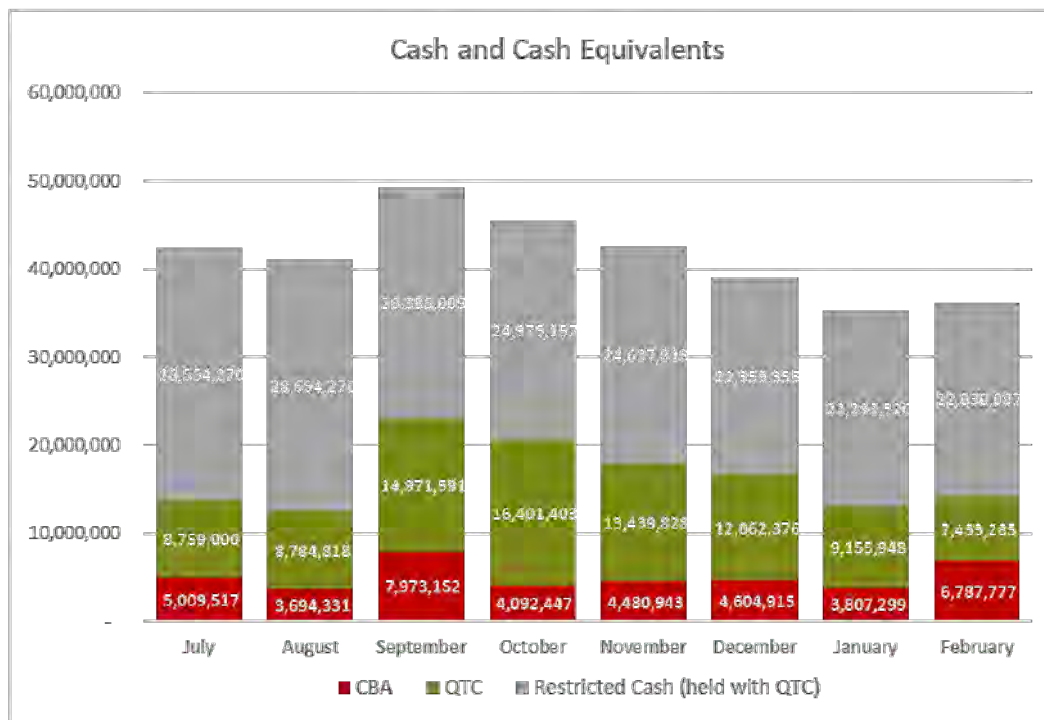
	2021 February \$	Original Budget \$	Amended Budget \$	Proposed Budget \$
Current Assets				
Cash and Cash Equivalents	36,270,227	43,116,747	41,695,506	35,667,869
Trade and Other Receivables	25,891,021	5,313,216	5,442,990	7,791,562
Inventories	839,064	772,356	772,356	772,356
Investments	-	-	-	-
Total Current Assets	63,000,312	49,202,319	47,910,852	44,231,787
Non-Current Assets				
Trade and Other Receivables	1,306,115	1,112,211	1,112,211	1,112,211
Property, Plant and Equipment	857,539,257	891,929,354	864,387,418	870,116,890
Right of Use Asset	869,052	1,019,397	1,019,396	854,036
Intangible Assets	8,133,245	7,899,364	8,321,727	8,099,364
Total Non-Current Assets	867,847,670	901,960,326	874,840,752	880,182,502
TOTAL ASSETS	930,847,982	951,162,644	922,751,604	924,414,288
Current Liabilities				
Trade and Other Payables	5,621,508	5,749,454	6,762,832	8,051,687
Borrowings	2,877,630	3,013,874	3,013,874	3,100,861
Lease Liabilities	24,260	-	-	21,523
Provisions	3,664,329	3,671,079	3,671,079	3,754,881
Other Liabilities	518,614	2,369,464	2,170,161	2,085,162
Total Current Liabilities	12,706,341	14,803,871	15,617,946	17,014,113
Non-Current Liabilities				
Trade and Other Payables	26,044	1,017,943	1,017,943	-
Borrowings	30,166,076	30,633,993	30,633,993	30,476,025
Lease Liabilities	861,518	-	-	859,451
Provisions	13,695,301	13,755,564	13,755,564	13,601,338
Other Liabilities	-	908,112	-	-
Total Non-Current Liabilities	44,748,939	46,315,611	45,407,499	44,936,814
TOTAL LIABILITIES	57,455,280	61,119,482	61,025,445	61,950,927
NET COMMUNITY ASSETS	873,392,702	890,043,162	861,726,159	862,463,361
Community Equity				
Retained Surplus/(Deficiency)	445,939,018	440,762,572	440,984,686	435,009,678
Asset Revaluation Surplus	427,453,684	449,280,590	420,741,473	427,453,683
TOTAL COMMUNITY EQUITY	873,392,702	890,043,162	861,726,159	862,463,361

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As at 28 February 2021, Council's actual cash and cash equivalents balance was \$36,270,227. The below table shows the breakup of this balance sheet element (excluding cash drawers).



As at the 28 February 2021, the restricted cash balance was \$22.030m. This has decreased from the previous month by \$262k due to:

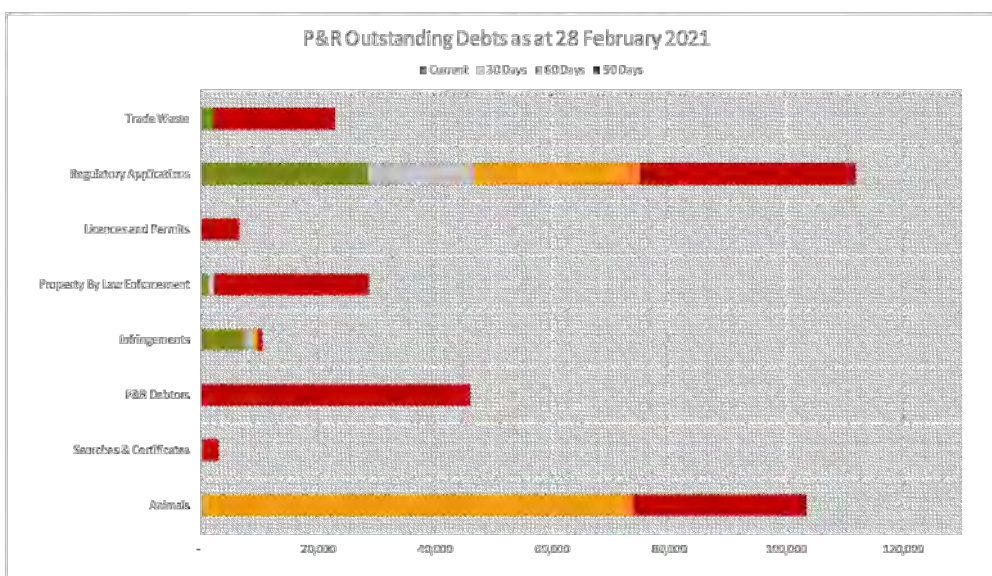
- The water department releasing prior year asset replacement funds due to an ongoing legal issue of \$41k.
- Work in Progress funds being released for capital projects of \$221k.

This balance will continue to decrease over the coming months as the identified Work in Progress projects are completed. A monthly review is being performed to ensure money is released from restricted cash in a timely manner and to ensure Work in Progress projects are finalised.

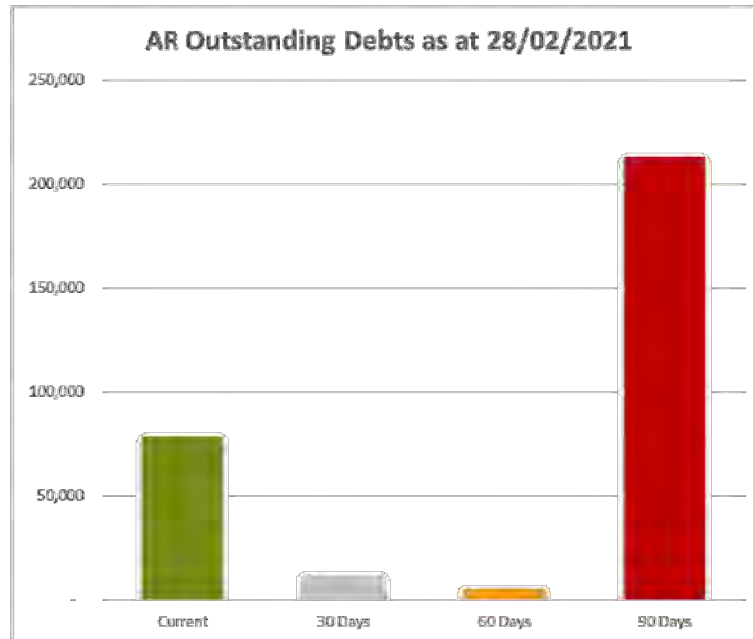
RESTRICTED CASH	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Recurrent Expenditure	1,387,845	1,387,845	1,387,845	1,387,845	1,387,845	1,037,845	1,037,845	1,037,845
Future Capital Works								
Roads	2,997,467	2,997,467	2,311,674	2,303,225	2,303,225	1,091,616	1,080,575	1,076,121
Buildings	4,121,826	4,121,826	4,041,478	4,016,480	4,016,480	3,958,872	3,958,872	3,958,872
Waste	3,234,888	3,234,888	3,234,888	3,234,888	3,234,888	3,229,888	3,229,888	3,229,888
Land	25,322	25,322	25,322	25,322	25,322	25,322	25,322	25,322
Plant & ICT	1,317,211	1,317,211	558,782	298,987	298,987	-	-	-
Water	3,763,043	3,763,043	3,419,060	3,346,243	3,009,005	2,543,744	2,494,184	2,334,818
Wastewater	4,933,196	4,933,196	4,633,089	3,588,595	3,588,595	3,098,595	3,092,361	2,993,759
Unspent - Developer Contributions	4,598,871	4,598,871	4,598,871	4,598,871	4,598,871	4,598,871	4,598,871	4,598,871
Unspent - Grants, Subsidies & Donations	-	-	-	-	-	-	-	-
Unspent - Loan Funds	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000	2,175,000
Total	28,564,270	28,564,270	26,385,609	24,975,167	24,637,819	22,369,355	22,292,520	22,038,097

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.

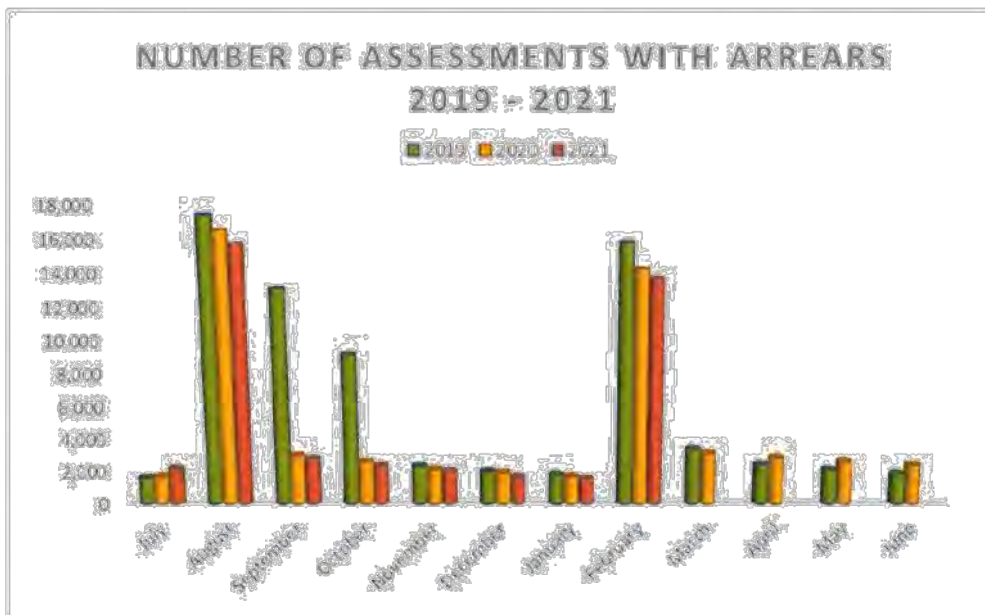
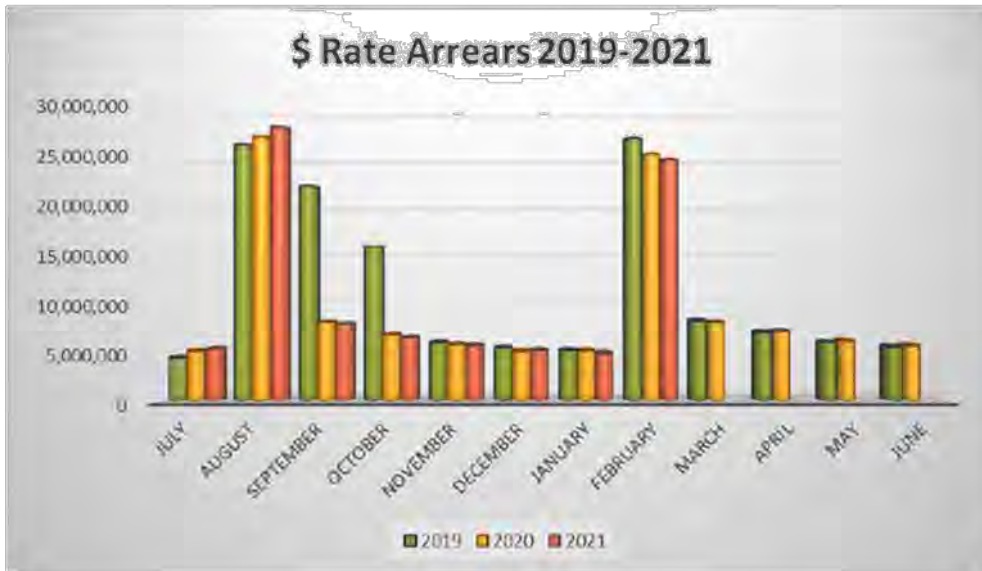


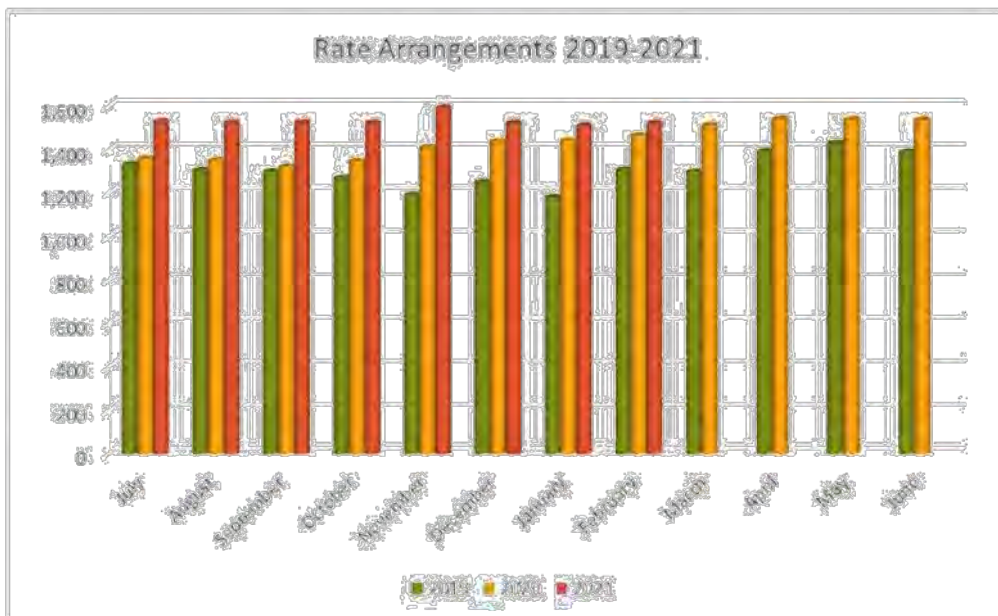
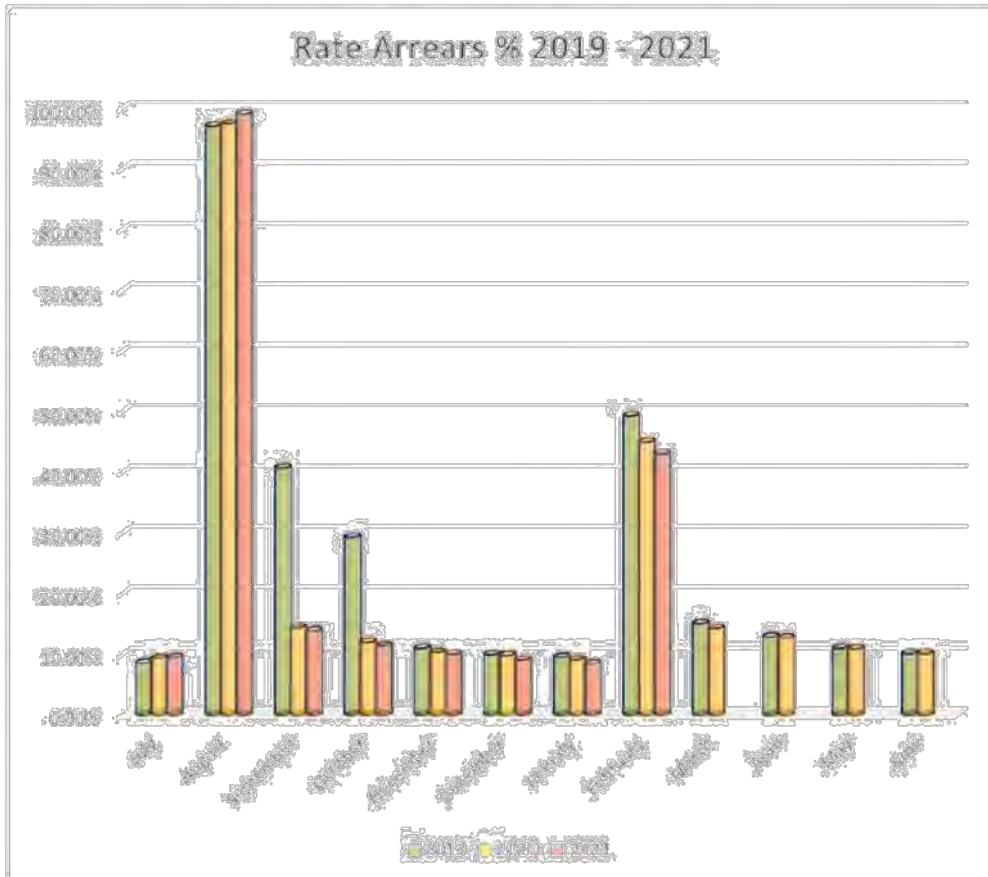
Out of the \$170k in property and rating (P&R) debts above that are overdue by 90 days or more, \$54k is currently with debt collectors, \$14k are on payment plans, \$15k needs to have charges reversed due to withdrawn applications, \$70k are being actively pursued by Council staff, \$15k are being reviewed to determine if they will proceed to debt collectors and \$2k are being considered for write-off. Council is currently in the process of tidying up any outstanding debts to ensure any write-offs and reversals are done prior to end of June 2021.



The AR outstanding debts 90+ days has increased by \$21k from last month. A total of 76% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 24% are being actively pursued by Council with a small amount expected to be proposed as needing to be written off by the end of June 2021. Some of the amounts being actively pursued by Council may be put forward to Council's debt collectors if contact is unable to be made with customers within the next few weeks. Decisions on old debts are currently being investigated and any requiring Council approval will be sent to a future Council meeting.

Rates in arrears as at 28 February 2021 is sitting at \$24.918 million or 43.12% with 1,525 assessments with rate arrangements in place. The number of assessments with arrears and the dollar value has reduced compared to the previous two years. There has also been an increase in the number of properties who have entered into rates payment arrangements since this time last year as well.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total adopted capital budget is \$39.648m. Any projects deemed work in progress from 2019/2020 have been identified in restricted cash for completion in the 2020/2021 year which gives a total available budget of \$47.019m. The capital program has been reassessed as part of the 3rd quarter review and the capital spend for 2020/2021 has been adjusted based on the new expectations. The effect of this review can be seen in detail in section 12 of this report and will take effect from March 2021 once it has been adopted by Council.

Actual expenditure with committed costs as at 28 February 2021 is \$24.415m, which is tracking below target at 51.9%. Of the \$24.415m, \$18.648m is actual expenditure with the remaining \$5.767m sitting as committed costs. The actual spend to date equates to 39.7% of the total budget available.

The water and wastewater comprehensive revaluations will be processed in the 2020/2021 financial year. This project continues between Council and the external valuers.

2020/2021 Capex Report for Council

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	EXPENDITURE BUDGET					EXPENDITURE ACTUALS			
				2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments	
Buildings & Other Structures												
Admin Office - Kings												
005983	W404-Kingarooy-Forecourt & Carpark CCTV		100713	150,000.00	-	-	-	-	150,000.00	-	-	-
006004	Kingarooy-Admin Building-Airconditioning		100192	125,000.00	-	-	-	-	125,000.00	856.32	24,844.68	25,700.90
	Sub Activity Subtotal			275,000.00	-	-	-	-	275,000.00	856.32	24,844.68	25,700.90
006005	Wondai-Record Building-Fire Wall		100628	14,000.00	-	-	-	-	14,000.00	-	-	-
	Sub Activity Subtotal			14,000.00	-	-	-	-	14,000.00	-	-	-
Aerodrome - Kingarooy												
005771	CP - Aerodrome-Kingarooy-Boundary Fencing		100523	47,000.00	36,000.00	-	-	-	82,000.00	-	-	-
006006	CP - Aerodrome Kingarooy - Apron Seal		100523	69,000.00	-	-	-	-	69,000.00	8,187.05	40,116.79	48,302.78
	Sub Activity Subtotal			116,000.00	36,000.00	-	-	-	147,000.00	8,187.05	40,116.79	48,302.78
Aerodrome - Wondai												
005770	CP - Wondai-Aerodrome-Boundary Fencing		100523	47,000.00	15,000.00	-	-	-	62,000.00	2,500.00	-	2,500.00
005972	W404-Wondai Airport Lighting Upgrade		100712	50,000.00	-	-	-	-	50,000.00	15,809.00	488.53	16,297.53
	Sub Activity Subtotal			97,000.00	15,000.00	-	-	-	112,000.00	18,309.00	488.53	18,797.53
Cemeteries - Blackburn												
006007	CP - Blackburn-New Columbarium Wall		100196	29,000.00	-	-	-	-	29,000.00	-	-	535.82
	Sub Activity Subtotal			29,000.00	-	-	-	-	29,000.00	-	-	535.82
Depot - Kingarooy												
006008	Kingarooy-Depot-Replace External Doors		100198	6,500.00	-	-	-	-	6,500.00	-	-	5,250.00
	Sub Activity Subtotal			6,500.00	-	-	-	-	6,500.00	-	-	5,250.00
Depot - Murgon												
005884	Workshop Office-Murgon Depot		100198	-	25,000.00	-	-	-	25,000.00	9,510.00	-	9,510.00
	Sub Activity Subtotal			-	25,000.00	-	-	-	25,000.00	9,510.00	-	9,510.00
SES - Kingarooy												
006036	DCP-Kingarooy-SES External Paint/Flooring		100719	21,000.00	-	-	4,887.00	-	25,887.00	-	25,760.00	25,760.00
	Sub Activity Subtotal			21,000.00	-	-	4,887.00	-	25,887.00	-	25,760.00	25,760.00
SES - Wondai												
006036	DCP-Wondai-SES- Insulate/Aircon/Roof		100719	15,000.00	-	-	1,202.00	-	16,202.00	-	16,595.87	16,595.87
	Sub Activity Subtotal			15,000.00	-	-	1,202.00	-	16,202.00	-	16,595.87	16,595.87
Hall - Kingarooy Town												
005567	DCP- Kingarooy-Town Hall Floor Sand		100719	56,000.00	-	-	3,988.00	-	59,988.00	-	34,182.77	34,182.77
	Sub Activity Subtotal			56,000.00	-	-	3,988.00	-	59,988.00	-	34,182.77	34,182.77
Hall - Nannago Culture												
005994	W404-Nannago-Cultural Centre/Aircon		100713	160,000.00	-	-	-	-	160,000.00	22,577.54	28,798.94	49,376.48
	Sub Activity Subtotal			160,000.00	-	-	-	-	160,000.00	22,577.54	28,798.94	49,376.48
Hall - Mordure												
	Sub Activity Subtotal			160,000.00	-	-	-	-	160,000.00	22,577.54	28,798.94	49,376.48

Project Code	Project Description	Corporate Plan Link Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
005605	LEGSF19-21 Mundure Hill Stump/roof Upgra		100663	-	-	-	-	-	-	768.00	768.00
005638	Mundure Hill Refurbishment		100663	-	-	-	-	-	-	4,670.00	4,670.00
Hall - Proston			Sub Activity Subtotal	-	-	-	-	-	-	5,438.00	5,438.00
006041	DCP-Proston-Showground-Repairs		100719	10,000.00	-	-	-	10,000.00	-	10,034.09	10,034.09
Hall - Cloyna			Sub Activity Subtotal	10,000.00	-	-	-	10,000.00	-	10,034.09	10,034.09
006040	DCP-Cloyna-Hall-Building Repairs		100719	10,000.00	-	2,706.00	-	12,706.00	-	12,706.07	12,706.07
Hall - Durong			Sub Activity Subtotal	10,000.00	-	2,706.00	-	12,706.00	-	12,706.07	12,706.07
006042	DCP-Durong-Hall-Water Tanks		100719	10,000.00	-	-	-	10,000.00	6,847.56	-	6,847.56
Hall - Maidenwell			Sub Activity Subtotal	10,000.00	-	-	-	10,000.00	6,847.56	-	6,847.56
006039	DCP-Maidenwell-Hall-Upgrade		100719	8,000.00	-	-	-	8,000.00	181.82	-	181.82
Housing			Sub Activity Subtotal	8,000.00	-	-	-	8,000.00	181.82	-	181.82
006011	Nanango-Appin Street-Bathroom Repairs		100200	5,000.00	-	18,383.00	-	23,383.00	-	23,383.00	23,383.00
Museum - Kingaroy			Sub Activity Subtotal	5,000.00	-	18,383.00	-	23,383.00	-	23,383.00	23,383.00
006037	DCP-Kingaroy-Heritage Museum-Ext Paint		100719	35,000.00	-	16,807.00	-	18,193.00	19,258.00	19,945.00	39,203.00
Museum - Boondooma H			Sub Activity Subtotal	35,000.00	-	16,807.00	-	18,193.00	19,258.00	19,945.00	39,203.00
005848	Boondooma Heritage Building - Mortar		100200	-	19,131.64	-	-	19,131.64	4,450.00	-	4,450.00
005970	W1Q4-Boondooma-Hornstead-Water		100715	20,000.00	-	-	-	20,000.00	20,000.00	20,000.00	20,000.00
006012	Boondooma-Hornstead Renovations		100201	25,000.00	-	-	-	25,000.00	25,560.00	-	25,560.00
Museum - Wondai Heri			Sub Activity Subtotal	45,000.00	19,131.64	-	-	64,131.64	30,010.00	20,000.00	50,010.00
005924	Wondai-Records Facility-Compactus		100699	-	-	-	-	-	37,207.00	-	37,207.00
005977	W1Q4-Wondai-Heritage Museum Footpath		100715	10,000.00	-	-	-	10,000.00	-	4,168.00	4,168.00
Museum - Nanatgip Riv			Sub Activity Subtotal	10,000.00	-	-	-	10,000.00	37,207.00	4,168.00	41,365.00
005843	Ringsfield House-Reshvet roof		100680	-	44,016.54	-	-	44,016.54	38,334.54	1,536.00	39,870.54
Parks & Gardens			Sub Activity Subtotal	-	44,016.54	-	-	44,016.54	38,334.54	1,536.00	39,870.54
005493	Signage 48 Hour Overnight Areas		101648	-	17,500.00	-	-	17,500.00	-	-	-
005973	W1Q4-Proston-Dump Point		100715	15,000.00	-	-	-	15,000.00	1,818.18	486.53	2,306.71
005979	W1Q4 - Kingaroy -Vege Planting		100714	250,000.00	-	-	-	250,000.00	-	27,263.78	27,263.78
005900	W1Q4 - Mungro -OEZ Park Tree Replacement		100714	75,000.00	-	-	-	75,000.00	-	1,990.91	1,990.91
005981	W1Q4 - Regional Parks-Park Furniture		100714	150,000.00	-	-	-	150,000.00	7,978.18	44,622.78	52,600.96
005982	W1Q4-Kroy & Benarkin Lions Park Signage		100714	20,000.00	-	-	-	20,000.00	-	488.53	488.53
005983	W1Q4 - Regional Tourism - Statues		100714	200,000.00	-	-	-	200,000.00	-	3,280.00	3,280.00
005992	W1Q4-Proston-Playground Renewal		100716	50,000.00	-	-	-	50,000.00	-	3,348.11	3,348.11
006259	W1Q4 - Blackbutt Sensory Garden		100713	-	-	20,000.00	-	20,000.00	-	20,000.00	20,000.00
005270	W1Q4 - Ebutt - Wondai-Ghroak-M bike Sign		100713	-	-	20,000.00	-	20,000.00	-	20,000.00	20,000.00
005454	Kingaroy Greenhouse		100202	-	-	-	-	-	-	-	-

Project Code	Project Description	Corporate Plan Link Priority	Financial Project	2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
006185	Coolahunter Saleyards – IT Upgrades		100205	760,000.00	17,500.00	-	40,000.00	817,500.00	12,686.00	-	12,686.00
Swimming Pool - King			Sub Activity Subtotal	760,000.00	17,500.00	-	40,000.00	817,500.00	12,686.00	121,483.64	143,824.00
006346	Kingaroy-Pool-Refurbishment		104618	600,000.00	-	-	-	600,000.00	-	-	-
006329	Kingaroy-Pool-Refurbishment-Concept Plan		104618	260,000.00	-	-	-	260,000.00	-	-	-
006038	DCP-Kingaroy-Childrens Pool Painting		100719	8,000.00	-	-	-	8,000.00	-	1,597.39	1,597.39
Swimming Pool - Murgon			Sub Activity Subtotal	758,000.00	-	-	-	758,000.00	-	1,597.39	1,597.39
006030	Murgon-Pool-Plant Room Replacement		104614	200,000.00	-	-	-	200,000.00	23,061.33	20,043.67	43,105.00
Swimming Pool - Nana			Sub Activity Subtotal	200,000.00	-	-	-	200,000.00	23,061.33	20,043.67	43,105.00
006031	Nanango-Pool-Expansion Joints & Repaint		104614	45,000.00	-	-	-	45,000.00	73,530.40	3,653.07	77,443.47
006032	Nanango-Solar Heating		104619	60,000.00	-	-	-	60,000.00	50,374.07	-	60,374.07
006033	Nanango-Foot-Shade-Sail Post/Rustproof		104619	5,000.00	-	-	-	5,000.00	-	-	-
006034	Nanango-Foot-Change room Refurb		104619	50,000.00	-	-	-	50,000.00	1,479.09	5,030.91	7,510.00
Tourism - Yallakool			Sub Activity Subtotal	200,000.00	-	-	-	200,000.00	132,443.56	9,883.98	145,327.54
006786	CAP-Yallakool TP-Powerhead Replacements		100209	-	31,000.00	-	-	31,000.00	-	28,497.33	28,497.33
006786	CAP-Yallakool TP-Ereute Reestablishment		100209	-	27,200.00	-	-	27,200.00	-	30,023.62	30,023.62
006787	CAP-Yallakool TP-Offices Screen/Picnic Ar		100209	-	5,000.00	-	-	5,000.00	-	5,241.36	5,241.36
006978	W4Q4 - Yallakool Dam - Boat Ramp Repairs		100715	75,000.00	-	-	45,000.00	30,000.00	-	3,663.93	3,663.93
006984	W4Q4 - Dams - Yallakool - Tennis Courts		100715	20,000.00	-	-	-	20,000.00	-	1,136.88	1,136.88
008016	CP - Dams - Yallakool - New Amenities		104612	191,000.00	-	-	-	191,000.00	720.00	11,466.23	12,176.23
008271	W4Q4 - Yallakool BP Dam Contractor Rooms		100715	-	-	-	66,000.00	66,000.00	26,282.82	7,036.93	33,258.76
008272	W4Q4 - Tourist Park Signage SP/Boondooma		100715	-	-	-	50,000.00	50,000.00	-	-	-
Tourism - Lake Boon			Sub Activity Subtotal	286,000.00	63,200.00	-	70,000.00	419,200.00	25,982.82	87,055.28	114,038.70
006761	Boondooma-Dam-Amenities Upgrades		104616	-	14,000.00	-	-	14,000.00	-	19,306.28	19,306.28
006768	Boondooma-Dam-Cabin Furniture		104616	-	150.00	-	-	150.00	-	150.00	150.00
006769	Boondooma-Dam-Airconditioner Replacement		104616	-	1,400.00	-	-	1,400.00	-	1,363.64	1,363.64
006975	W4Q4-Boondooma Dam-Bunkhouse Relocation		100715	215,000.00	-	-	35,000.00	250,000.00	68,630.82	197,575.71	256,246.53
006976	W4Q4 - Dams - Boondooma - Tennis Courts		100715	20,000.00	-	-	20,000.00	20,000.00	3,520.00	4,885.57	8,405.57
008014	CP - Dams - Boondooma-Playground Day Area		104616	28,500.00	-	-	-	28,500.00	1,636.36	32,919.39	34,555.75
008015	CP - Dam - Boondooma Bunkhouse Renovation		104616	19,500.00	-	-	-	19,500.00	181.82	13,639.31	14,021.13
008017	CP - Boondooma-Dam-Carpark & Pathways		104616	34,500.00	-	-	-	34,500.00	-	41,667.86	41,667.86
Public Conveniences			Sub Activity Subtotal	317,500.00	15,560.00	-	15,000.00	348,060.00	74,019.00	301,896.76	375,915.76
006758	CAP - Toilets - Stuart River Rest Area		104648	-	1,000.00	-	-	1,000.00	-	422.50	422.50
006001	W4Q4 - Durgon - Public Amenities - Bore		100713	80,000.00	-	-	40,000.00	40,000.00	-	980.09	980.09
006002	W4Q4 - Kingaroy - Youth Public Amenities		100713	80,000.00	-	-	-	80,000.00	16,463.64	476.62	16,840.26
006003	W4Q4-Kingaroy-Glendon St Amenities		100713	25,000.00	-	-	-	25,000.00	-	160.41	160.41
006026	CP - Maidenwell-Public Amenities Upgrade		100204	34,500.00	-	-	-	34,500.00	21,377.33	716.41	22,093.74
006027	CP - Taromec-Jessies Well-Ames Refurbish		100204	12,000.00	-	-	-	12,000.00	-	-	-
Sp/ground-Murgon			Sub Activity Subtotal	231,500.00	1,000.00	-	85,000.00	137,500.00	37,840.97	2,755.03	40,596.00
006999	W4Q4-Murgon-Squash Courts		100719	140,000.00	-	-	-	140,000.00	22,438.86	20,666.14	43,105.00
006043	DCP-Murgon-GE2 Amenities Upgrade/Graffiti		100719	35,000.00	-	-	15,000.00	20,000.00	12,881.82	4,778.75	17,660.57

Project Code	Project Description	Corporate Plan Link Priority	Financial Project	2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
Spa/ground/Wondai											
005926	Wondai-Showgrounds-Grandstand Replace		100701	40,000.00	-	-	-	40,000.00	-	-	-
006000	W4C4-Wondai-Showground/Grandstand		100713	176,000.00	-	-	-	176,000.00	37,321.16	23,883.84	61,205.00
Tennis Courts - Reg											
006044	DCP-Nanango-Tennis Club-Roof Replacement		100719	17,000.00	-	-	48,402.00	65,402.00	16,086.49	49,315.66	65,402.16
W4C - Round 3											
005508	W4C3-Wondai-Swimming Pool-Solar		100655	-	-	-	-	-	-	9,805.46	9,805.46
005509	W4C3-Wondai-Swimming Pool-Filtration		100655	-	-	-	-	-	-	1,400.58	1,400.58
005512	W4C3 - Kroy Heritage Museum & VIC		100658	-	-	-	-	-	10,168.82	13,014.67	23,183.49
005720	W4C3 - Maidenwell Toilet Upgrade		100675	-	60,000.00	-	-	60,000.00	-	-	-
Parks - Kingaroy											
005760	Mt Wooloolin-SBO Replacement		100202	-	600.00	-	-	600.00	-	569.32	569.32
005865	Lookout Renovations-Apex Park-Kingaroy		100202	-	-	-	-	-	-	476.62	476.62
005867	W4C4 - Kingaroy - Memorial Park Softball		100716	40,000.00	-	-	40,000.00	-	-	1,432.82	1,432.82
005888	W4C4 - Kingaroy-Apex Park-Park Furniture		100716	26,000.00	-	-	55,000.00	80,000.00	-	619.66	519.66
006018	CP Kroy Apex Park-Carpark, Path & Paint		100202	30,500.00	-	-	-	30,500.00	-	2,456.84	2,456.84
006019	CP - Kroy Memorial Pk-Garden Bed Replac		100202	100,000.00	-	-	100,000.00	-	-	775.61	775.61
006020	CP Kroy - Lons Park -Playground, Paths		100202	100,000.00	-	-	100,000.00	36,000.00	-	30,568.27	30,568.27
006024	DCP - Kingaroy-Apex Park-Lookout Refurb		100717	35,000.00	-	-	100,000.00	100,000.00	-	3,495.00	3,495.00
006273	Kingaroy Parks Redevelopment		100202	-	-	-	-	-	10,168.82	24,220.71	34,389.53
Sub Activity Subtotal											
				258,500.00	600.00	-	15,000.00	274,100.00	-	40,284.14	40,284.14
Parks - Nanango											
005985	W4C4 - Nanango-Pioneer Park Playground		100716	120,000.00	-	-	-	120,000.00	37,740.00	16,839.55	54,679.55
005986	W4C4 - Njo Butler Factory Pk-Playground		100716	50,000.00	-	-	30,000.00	80,000.00	19,434.47	85,404.52	104,838.99
005990	W4C4 -Nanango-Reg McCallum Pk-Playground		100716	100,000.00	-	-	40,000.00	50,000.00	-	2,930.83	2,930.83
006001	W4C4 -Nanango-Scott Street Carpark Shade		100716	70,000.00	-	-	15,000.00	55,000.00	-	55,037.53	55,037.53
006021	DCP - Nanango -Butter Factory Park-Shade		100717	42,500.00	-	-	-	42,500.00	-	40,433.91	40,433.91
006022	DCP - Nanango - Pioneer Park - Shade		100717	42,500.00	-	-	-	42,500.00	-	31,510.00	31,510.00
Sub Activity Subtotal											
				425,000.00	-	-	25,000.00	400,000.00	57,174.47	232,256.34	289,430.81
Parks - Blackbutt											
005752	Bemarkin-Playground & Soffall		100202	-	4,760.00	-	-	4,760.00	-	4,760.00	4,760.00
005755	Blackbutt-Les Muller Park-Equipment		100202	-	800.00	-	-	800.00	681.82	-	681.82
006025	DCP - Blackbutt-Skate Park Shade Shelter		100717	80,000.00	-	-	10,000.00	90,000.00	-	3,598.85	3,598.85
Sub Activity Subtotal											
				80,000.00	5,560.00	-	10,000.00	95,560.00	681.82	8,358.85	9,040.67
Parks - Wondai											
005974	W4C4-Wondai-Coronation Park		100715	100,000.00	-	-	-	100,000.00	-	-	-
005989	W4C4 - Wondai-Skate Park Upgrade		100715	50,000.00	-	-	20,000.00	30,000.00	-	1,977.59	1,977.59
Sub Activity Subtotal											
				150,000.00	-	-	20,000.00	130,000.00	-	1,977.59	1,977.59
Rail Trails											
005762	Murgon/Kingaroy-Rail Trail Crossing		100502	-	22,000.00	-	-	22,000.00	17,000.00	-	17,000.00
Sub Activity Subtotal											
				-	22,000.00	-	-	22,000.00	17,000.00	-	17,000.00
Streets/corridors											
Sub Activity Subtotal											
				-	22,000.00	-	-	22,000.00	17,000.00	-	17,000.00

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Works In Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
006023	DCP-Nanango-Streetscape Refurbishment		100717	65,000.00	-	-	-	65,000.00	4,963.64	42,060.36	47,024.00
General											
Sub Activity Subtotal											
				65,000.00	-	-	-	65,000.00	4,963.64	42,060.36	47,024.00
006847	Building Condition Priorities		100731	-	1,854,626.24	-	-	1,299,561.24	42,077.45	-	42,077.45
006816	Mugon Shops - Remove Asbestos		100137	-	70,000.00	-	54,965.00	70,000.00	-	24,490.00	24,490.00
006819	Bonadonna Heritage - Tank Stand & Replace		100631	-	3,737.27	-	-	3,737.27	-	-	-
006995	W4Q4-Regional-Roof Replacements		100713	220,000.00	-	-	-	220,000.00	115,513.17	185,716.56	301,229.73
006996	W4Q4-Regional-Repairing		100713	230,000.00	-	-	-	230,000.00	11,111.82	4,540.00	15,651.82
006997	W4Q4-Regional-Replace Flooring		100713	160,000.00	-	-	-	160,000.00	107,516.45	36,914.46	144,429.91
006998	W4Q4-Regional-Security System		100713	175,000.00	-	-	-	175,000.00	55,000.00	29,252.50	84,252.50
006237	Property - 195 Kingsway Street, Kingaroy		100302	-	-	-	350,000.00	350,000.00	-	349,111.63	349,111.63
Sub Activity Subtotal											
				775,000.00	1,428,263.51	-	295,035.00	2,498,298.51	331,217.89	630,025.15	961,243.04
Office											
Info Serv - ICT											
Activity Total											
				5,825,900.00	1,751,821.89	-	345,000.00	7,921,821.89	1,020,922.83	1,894,725.70	2,915,648.53
000379	Computer Infrastructure & Upgrade		100211	155,000.00	-	-	-	155,000.00	-	153,139.66	153,139.66
000381	Server Hardware		100211	135,000.00	-	-	-	135,000.00	10,986.46	88,993.43	78,979.89
000382	Photocopiers & Printers		100211	30,000.00	-	-	-	30,000.00	7,598.65	1,811.42	9,209.77
006052	Microwave Radio & Hardware		100211	85,000.00	-	-	-	85,000.00	-	90,680.00	90,680.00
006053	MS Cloud Provisioning		100211	75,000.00	-	-	-	75,000.00	-	46,627.65	46,627.65
006234	Phantom Pro RTK and Base Station		100211	-	-	-	-	-	-	9,510.41	9,510.41
Sub Activity Subtotal											
				480,000.00	-	-	-	480,000.00	18,585.11	370,812.27	389,227.38
Activity Total											
				480,000.00	-	-	-	480,000.00	18,585.11	370,812.27	389,227.38
Fleet											
Plant & Fleet Mngage											
005406	Plant and Fleet Replacement 18-19 FY		100212	-	386,575.47	-	-	386,575.47	-	386,975.47	386,975.47
005824	Plant and Fleet Replacement 2019-20		100212	-	920,235.12	-	-	920,235.12	1,207.22	1,032,157.18	1,033,364.40
006057	Plant and Fleet Replacement 2020/2021		100212	2,315,000.00	-	-	222,363.00	2,092,637.00	308,000.00	788,312.05	1,086,312.05
Sub Activity Subtotal											
				2,315,000.00	1,317,210.59	-	222,363.00	3,405,847.59	309,207.22	2,217,444.70	2,526,651.92
Activity Total											
				2,315,000.00	1,317,210.59	-	222,363.00	3,405,847.59	309,207.22	2,217,444.70	2,526,651.92
Intonigibles											
Business System											
005911	Agenda Software		100606	-	-	-	-	-	-	25,130.00	25,130.00
006231	SAAS Implementation		100606	-	-	200,000.00	222,363.00	422,363.00	-	63,386.69	63,386.69
Sub Activity Subtotal											
				-	-	200,000.00	222,363.00	422,363.00	-	88,516.69	88,516.69
Activity Total											
				-	-	200,000.00	222,363.00	422,363.00	-	88,516.69	88,516.69
Roads											
Parks & Gardens											
006100	DCP-Maidenwell CBD Upgrade		100720	40,000.00	-	-	5,000.00	45,000.00	4,527.26	42,957.86	47,485.14
Sub Activity Subtotal											
				40,000.00	-	-	5,000.00	45,000.00	4,527.26	42,957.86	47,485.14
W4Q - Road 3											
005717	W4Q3-Regional-Town Entry Signage		100673	-	-	-	-	-	-	781.40	781.40
Sub Activity Subtotal											
				-	-	-	-	-	-	781.40	781.40
Bridges											
Activity Total											
				-	-	-	-	-	-	781.40	781.40

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Work in Progress	Fiscal Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available	2020/2021 Commitments	2019/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
006192	Regional-Guardrail Replacement Program		100715	210,000.00	-	-	-	210,000.00	-	1,966.93	1,966.93
006193	Nanango State School Pedestrian Bridge Replacement		100715	180,000.00	-	-	-	180,000.00	-	1,681.25	1,681.25
006194	LRCH-Taromso-Pedestrian Bridge Replacement		100723	180,000.00	-	-	-	180,000.00	-	1,804.00	1,804.00
KTP			Sub Activity Subtotal	570,000.00				570,000.00		5,672.18	5,672.18
005284	Kingaroy-Transformation Project		100617	-	-	-	200,000.00	200,000.00	199,168.85	702,323.94	901,492.79
006045	Kingaroy Transformation Project		100708	-	-	-	300,000.00	3,150,000.00	-	204,686.61	433,382.79
006211	KTP-Alford St (Youngman-Glendon) Works		100709	-	-	2,100,000.00	-	2,100,000.00	228,685.18	80,364.83	300,345.98
006212	KTP-Alford St (Glendon-St-Kingaroy) Works		100709	-	-	800,000.00	-	800,000.00	220,082.15	23,985.15	218,785.29
006213	KTP-Kingaroy St (Alford St-Half) Works		100709	-	-	100,000.00	100,000.00	100,000.00	194,801.13	2,348.67	182,834.35
006214	KTP-Half St (Kingaroy-St-Glendon) Works		100709	-	-	-	-	-	180,485.68	2,768.12	183,278.34
006215	KTP-Half St (Glendon-St-Youngman) Works		100709	-	-	-	-	-	181,110.22	1,369.42	60,866.57
006216	KTP-Glendon St (Alford St-Half) Works		100709	-	-	-	-	-	9,639.69	66,392.32	76,031.91
006229	KTP - Program Management		100709	-	-	-	-	-	-	-	-
Gravel Resheet			Sub Activity Subtotal	6,350,000.00				6,350,000.00	1,273,480.95	1,084,139.07	2,357,520.02
005683	W403 - GR - Morgans Rd		100670	-	4,620.00	-	-	4,620.00	-	4,620.00	4,620.00
005696	W403 - GR - Mendure Crossing Rd		100670	-	2,731.02	-	-	2,731.02	-	606.02	606.02
005786	Dangore Mountain Road Gravel Resheeting		100215	-	2,000.00	-	-	2,000.00	-	-	-
005784	Friebergs Road Gravel Resheeting		100215	-	-	-	-	-	-	-	-
005800	Nanango Neungna Road Gravel Resheeting		100215	-	1,562.50	-	-	1,562.50	-	2,430.00	2,430.00
005803	Old Esk Road North Gravel Resheeting		100215	-	2,430.00	-	-	2,430.00	-	-	-
005806	Reagon Road Gravel Resheeting		100670	-	133,978.27	-	-	133,978.27	-	-	-
005820	Nagora Road Gravel Resheeting		100215	-	57,942.58	-	-	57,942.58	868.14	2,430.00	2,430.00
005940	Booneme Road Gravel Resheeting		100221	161,000.00	-	-	-	161,000.00	-	56,831.65	96,331.65
006108	RTR-Sandy Ridge-Slemons Rd-GR		100221	72,000.00	-	-	-	72,000.00	-	30,426.17	30,426.17
006109	RTR-Coobunung-Franklins Rd-GR		100221	145,000.00	-	-	-	145,000.00	-	1,483.64	1,483.64
006110	RTR-Nanango-Friebergs Rd-GR		100221	66,000.00	-	-	-	66,000.00	-	206,242.15	227,110.29
006111	RTR-Nanango-Greenwood Creek Rd - GR		100221	139,000.00	-	-	-	139,000.00	-	164,199.61	164,199.61
006112	RTR-Glan Devon-Gmidstone School Rd-GR		100221	133,000.00	-	-	-	133,000.00	468.05	70,860.61	71,329.66
006113	RTR-Kumbia-Hancocks Rd-GR		100221	66,000.00	-	-	-	66,000.00	103,883.59	24,550.48	128,414.07
006114	RTR-Wondai-Hansons Rd-GR		100221	178,000.00	-	-	-	178,000.00	-	2,394.63	2,394.63
006115	RTR-Johnstown-Johnstown Rd-GR		100221	97,000.00	-	-	-	97,000.00	-	48,911.85	48,911.85
006116	RTR-Neungna-Malden/Upper Yarraman Rd-GR		100221	181,000.00	-	-	-	181,000.00	-	15,061.17	15,061.17
006118	RTR-Kumbia-Nellis Rd-GR		100221	140,000.00	-	-	-	140,000.00	-	4,286.58	4,286.58
006119	RTR(0)-SE Nanango-Old Yarraman Rd-GR		100728	85,000.00	-	-	-	85,000.00	6,772.73	1,203.61	6,976.34
006120	RTR(0)-Bensair-Ready Creek Rd-GR		100728	276,000.00	-	-	-	276,000.00	19,935.17	59,183.10	119,129.27
006121	LRCH-Nanango-Rural Rd-GR		100723	375,000.00	-	-	-	375,000.00	45,271.78	172,054.95	217,326.73
006122	RTR(0)-Neungna-Ryan Keegan Rd-GR		100728	107,000.00	-	-	-	107,000.00	-	13,868.44	13,868.44
006123	RTR(0)-Balloogle-Seiler Rd-GR		100728	75,000.00	-	-	-	75,000.00	-	114,631.93	114,631.93
006124	RTR(0)-Kingaroy-Ushers Rd-GR		100728	54,000.00	-	-	-	54,000.00	4,461.27	84,772.20	89,233.47
006125	RTR(0)-Charleston-Workers Rd-GR		100728	96,000.00	-	-	-	96,000.00	1,781.27	79,423.57	81,204.84
006126	RTR(0)-Wooroolin-West Wooroolin Rd-GR		100728	190,000.00	-	-	-	190,000.00	15,369.83	98,057.80	113,467.63
006127	RTR-Chapingah-Burra Burra Rd-GR		100716	300,000.00	-	-	-	300,000.00	11,098.17	163,085.67	174,193.84
006128	Boole-Boole Rd-GR		100215	21,000.00	-	-	-	21,000.00	-	271,011.21	271,011.21
006129	Hodgleigh-Lucas Rd-GR		100215	39,000.00	-	-	-	39,000.00	-	209.39	209.39
006130	Cushma-Manns Rd-GR		100215	49,000.00	-	-	-	49,000.00	-	759.44	759.44
006131	Boole-Nyctrom Rd-GR		100215	81,000.00	-	-	-	81,000.00	-	270.64	270.64
006132	Hivesville-Oberlies Rd-GR		100215	15,000.00	-	-	-	15,000.00	-	4,436.43	4,436.43
006133	Neungna-Tarong Yarraman Rd-GR		100215	8,000.00	-	-	-	8,000.00	-	13,366.39	13,366.39
006134	Benarkin-Williams Rd-GR		100215	450,000.00	-	-	-	450,000.00	697.60	10,367.50	10,965.00
006135	Gravel Resheeting 20021		100215	478,994.00	-	-	-	478,994.00	-	-	-

Project Code	Project Description	Corporate Plan Link Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Work In Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
Pavement Rehab											
Sub Activity Subtotal				4,069,994.00	205,284.37	-	-	4,275,278.37	209,508.50	1,867,079.93	2,096,588.03
005179	Niagara Road (Wind Farm)		100215	4,000,000.00	-	-	-	4,000,000.00	550,652.09	2,291,000.19	2,781,652.28
005851	Old Esk Road Bitumen Seal		100400	-	190,000.00	-	-	190,000.00	12,565.93	225,532.40	238,098.33
005852	Kingaroy-Sterbers Street Upgrade		100400	-	160,437.48	-	-	160,437.48	-	100,768.61	100,768.61
005889	TIDS-Coolbunna-Pelerson Drive-Widom/Sea		100219	473,826.00	-	-	-	473,826.00	22,676.73	267,438.75	290,115.48
005910	Bunya Avenue		100215	150,000.00	-	-	-	150,000.00	3,149.00	162,298.07	165,447.07
005922	Kingaroy-Alford Street-Carpark		100400	600,000.00	-	-	-	600,000.00	16,162.73	658,977.43	675,140.16
006180	Royneside-Ningara Rd Seal		100215	100,000.00	-	-	-	100,000.00	-	-	-
006181	DCP-Proston-Hood St-Korb&Chanel Upgrade		100720	60,000.00	-	-	-	60,000.00	603.42	91,667.84	92,171.26
006182	DCP-Murgon-Burtons Lane-Upgrade		100720	60,000.00	-	50,000.00	-	10,000.00	1,734.29	2,253.04	3,987.33
006183	DCP-Wendat-Dingo Creek Carpark Upgrade		100720	75,000.00	-	-	-	75,000.00	4,136.36	71,297.43	75,433.79
006184	Kingaroy-Pavement Rehabilitation		100215	500,000.00	-	-	-	500,000.00	-	35,479.81	35,479.81
006185	Nanango-Mercer/Springdale/Biggs Rd Upgrade		100215	99,000.00	-	-	-	99,000.00	17,426.73	88,618.68	88,618.68
006186	Blackbutt CBD Disability Parking Upgrade		100215	30,000.00	-	-	-	30,000.00	-	71,191.96	71,191.96
006187	Nanango Butter Factory Disability Parking		100215	50,000.00	-	-	-	50,000.00	-	-	8,741.59
006188	Kingaroy/Wonder/Bunya/Hoyfield/Camp Upgrade		100215	1,020,000.00	-	-	-	1,020,000.00	41,741.58	4,608.38	46,250.96
006190	STIP-Wheatlands School Set Down		100725	150,000.00	-	-	-	150,000.00	18,341.58	180,596.63	198,938.21
006191	Roy Emerson High School Pedestrian Refuge		100725	75,000.00	-	-	-	75,000.00	8,741.58	2,098.04	10,799.62
006208	Murgon-CBD Stormwater		100276	-	-	50,000.00	-	50,000.00	-	6,760.19	6,760.19
Sub Activity Subtotal				7,517,826.00	350,437.48	-	-	7,868,263.48	721,746.78	4,111,728.76	4,835,875.54
Footpaths & Cycleway											
005511	Foolpathis - Renewal		100581	-	-	-	-	-	-	1.72	1.72
005715	Murgon-CBD Footpath Stage 2		100671	150,000.00	278,879.61	-	-	428,879.61	115,009.63	271,406.06	386,417.71
005857	Haly Street Woodai Footpath - TIDS		100400	-	776.70	-	-	776.70	-	776.70	776.70
005971	Murgon CBD Footpath Replacement Stage 3		100727	-	-	-	-	-	-	2,820.95	2,820.95
006068	TIDS-Kingaroy-Markwal St Footpath		100726	34,000.00	-	-	-	34,000.00	8,741.58	34,206.09	42,947.67
006089	DCP-Memambri-Footpath		100726	37,000.00	-	-	-	37,000.00	17,929.83	6,111.86	24,041.59
006101	DCP-Memambri-Footpath		100726	10,000.00	-	-	-	10,000.00	-	11,033.06	11,033.06
006102	TIDS-Kingaroy-Kingaroy/Markers/Creek Rd-FP		100726	99,000.00	-	-	-	99,000.00	9,188.26	13,921.06	23,109.32
006103	TIDS-Kingaroy-Oliver Bond St Footpath		100726	51,000.00	-	-	-	51,000.00	56,825.58	7,332.92	53,169.50
006104	TIDS-Kingaroy-Tessmanis Rd-Footpath		100726	47,000.00	-	-	-	47,000.00	-	62,989.86	62,989.86
006105	DCP-Kumbia-Bell St-Footpath		100720	95,000.00	-	-	-	95,000.00	11,050.49	104,449.57	115,500.06
006106	SBRC Minor Footpath Replacements		100727	150,000.00	-	-	-	150,000.00	-	-	-
006107	Blackbutt CBD Footpath		100727	580,000.00	-	-	-	580,000.00	16,400.00	10,374.68	26,774.68
006207	Murgon-CBD Footpath-Stage 3		100727	500,000.00	-	-	-	500,000.00	291,818.55	328,608.40	620,426.95
Sub Activity Subtotal				1,752,000.00	279,656.31	-	-	2,031,656.31	525,963.92	844,034.95	1,355,998.87
Bitumen Resealing											
006136	TIDS-Stalworth-Back Creek Rd Reseal		100726	21,120.00	-	-	-	21,120.00	-	32,322.18	32,322.18
006137	TIDS-Albeywood-Basin Rd Reseal		100726	30,360.00	-	-	-	30,360.00	-	28,701.84	28,701.84
006139	TIDS-Silverleaf-Beers Rd - Reseal		100726	4,620.00	-	-	-	4,620.00	2,964.09	2,964.09	2,964.09
006140	TIDS-Teabings-Boonmo/Ellismore Rd-Reseal		100726	42,240.00	-	-	-	42,240.00	68.39	39,466.71	39,625.10
006141	TIDS-Memambri-Cornelia Rd-Reseal		100726	78,100.00	-	-	-	78,100.00	58,429.25	58,429.25	58,429.25
006142	TIDS-Albeywood-Cridlands Rd-Reseal		100726	61,500.00	-	-	-	61,500.00	66,909.34	66,909.34	66,909.34
006143	TIDS-Greenview-Cuehrie Rd-Reseal		100726	16,370.00	-	-	-	16,370.00	232.45	31,291.94	31,514.39
006144	TIDS-Kingaroy-Edenvale North Rd-Reseal		100726	20,064.00	-	-	-	20,064.00	249.60	25,994.20	26,183.80
006145	TIDS-Kingaroy-Edenvale South Rd-Reseal		100726	65,472.00	-	-	-	65,472.00	71.75	60,698.56	60,770.11
006146	TIDS-Boone-Faughans Rd-Reseal		100726	32,472.00	-	-	-	32,472.00	-	24,952.20	24,952.20
006147	TIDS-Boone-Faulkner Rd-Reseal		100726	12,370.00	-	-	-	12,370.00	-	16,636.49	16,636.49

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Work In Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
005148	LRCH-Hivesville-Gayndah Hivesville Rd Reseal		100723	167,867.00	-	-	-	167,867.00	445.67	137,248.56	137,595.23
005149	TIDS-Kingaroy-Gantz Rd Reseal		100726	40,040.00	-	-	-	40,040.00	-	39,507.66	39,507.66
005150	TIDS-Nanango-Greenwood Creek Rd Reseal		100726	45,760.00	-	-	-	45,760.00	249.85	38,436.20	38,686.05
005151	TIDS-Hivesville-Gwen St Reseal		100726	950.00	-	-	-	950.00	-	6,420.25	6,420.25
005152	TIDS-Boodie-Harolds Rd Reseal		100726	19,888.00	-	-	-	19,888.00	-	25,120.07	25,120.07
005153	TIDS-Murgon-H-Heading St Reseal		100726	3,700.00	-	-	-	3,700.00	505.22	10,403.70	10,908.92
005154	TIDS-Hivesville-Johnson St Reseal		100726	4,510.00	-	-	-	4,510.00	-	5,280.14	5,280.14
005155	LRCH-Maitland-Leddy Court Reseal		100723	22,176.00	-	-	-	22,176.00	-	31,597.46	31,597.46
005156	LRCH-Kinleymore-Kinleymore School Rd Reseal		100723	15,790.00	-	-	-	15,790.00	-	19,400.71	19,400.71
005157	LRCH-Moffatdale-Leddy Court Reseal		100723	7,150.00	-	-	-	7,150.00	-	-	-
005158	LRCH-Tinopola-Magnusson Rd Reseal		100723	14,256.00	-	-	-	14,256.00	-	19,188.83	19,188.83
005159	LRCH-Mannum-Mannum Rd Reseal		100723	76,230.00	-	-	-	76,230.00	-	61,219.39	61,219.39
005160	LRCH-Cudalpa-McAllisters Rd Reseal		100723	33,449.00	-	-	-	33,449.00	448.67	15,526.02	15,972.69
005161	LRCH-Kingaroy-Moonya St Reseal		100723	35,000.00	-	-	-	35,000.00	83.25	20,959.72	21,042.97
005162	LRCH-MP Creek-MP Creek Rd Reseal		100723	24,112.00	-	-	-	24,112.00	-	35,206.66	35,206.66
005163	LRCH-Speedwell-Oxendon Bryant Rd Reseal		100723	68,000.00	-	-	-	68,000.00	1,134.44	64,819.20	65,953.64
005164	LRCH-Nanango-Rosecourt Rd Reseal		100723	30,000.00	-	-	-	30,000.00	-	15,575.27	15,575.27
005165	LRCH-Stokorth-Rangie Rd Reseal		100726	44,000.00	-	-	-	44,000.00	-	64,381.83	64,381.83
005166	TIDS-Nanango-Rural Rd Reseal		100726	8,105.00	-	-	-	8,105.00	-	3,525.45	3,525.45
005167	LRCH-Murgon-Silverleaf Rd Reseal		100723	85,712.00	-	-	-	85,712.00	2,954.07	88,248.29	91,202.36
005168	LRCH-Boodie-Smith Rd Reseal		100723	79,200.00	-	-	-	79,200.00	574.22	50,725.56	51,300.18
005169	LRCH-Abbeystead-Spradwell-McBeywood Rd Reseal		100723	103,488.00	-	-	-	103,488.00	-	100,021.53	100,021.53
005170	LRCH-Staworth-Staworth Rd Reseal		100723	64,240.00	-	-	-	64,240.00	-	50,961.34	50,961.34
005171	TIDS-Hivesville-Starr St Reseal		100726	3,564.00	-	-	-	3,564.00	-	9,120.45	9,120.45
005172	TIDS-Hivesville-Vaughan St Reseal		100726	1,426.00	-	-	-	1,426.00	-	4,562.03	4,562.03
005174	LRCH-Moffatdale-Vardell Dr Reseal		100723	39,500.00	-	-	-	39,500.00	-	46,527.51	46,527.51
005175	LRCH-Moffatdale-Waterloo Dr Reseal		100723	17,248.00	-	-	-	17,248.00	53.25	14,016.27	14,069.52
005176	TIDS-Hivesville-Webb St Reseal		100726	2,610.00	-	-	-	2,610.00	12.37	7,849.08	7,861.45
005177	LRCH-Gordonbrook-Waens Rd Reseal		100723	14,950.00	-	-	-	14,950.00	-	14,149.65	14,149.65
005178	Bitumen Seal Various Roads		100217	489,633.00	-	44,465.00	-	233,098.00	-	17,552.73	17,552.73
005179	TIDS-Kingaroy-Bunyal Highway Reseal		100726	17,160.00	-	-	-	17,160.00	1,091.64	7,167.57	8,958.21
TIDS - LRRS Projects			Sub Activity Subtotal	1,683,042.00	-	44,465.00	-	1,707,507.00	9,191.34	1,412,054.91	1,421,246.25
005936	TIDS-Kingaroy-Jarrahl/Fisher St Footpath		100219	-	-	-	-	-	-	738.05	738.05
General			Sub Activity Subtotal	-	-	-	-	-	-	738.05	738.05
005259	Town Entry Signs		100215	-	100,000.00	-	-	100,000.00	42,355.00	9,592.95	50,947.95
005716	Nanango-Buckins Street Drainage		100672	-	4,038.36	-	-	4,038.36	-	4,038.36	4,038.36
005941	CANCELLED See Project 005103 Dingoo Ct		100650	-	-	-	-	-	-	1,414.56	1,414.56
005467	Murgon Monument and wheel chair access		100744	-	-	-	-	-	-	-	-
Urban Drainage			Sub Activity Subtotal	-	104,038.36	-	-	104,038.36	42,355.00	11,716.66	53,571.66
005195	Regional-Minor Drainage Replacements		100215	25,800.00	-	-	-	25,800.00	-	8,186.45	8,186.45
005196	LRCH-Kingaroy-Alford Street Drainage		100215	275,000.00	-	-	-	275,000.00	8,741.59	-	8,741.59
005197	Murgon-Cobb St South Drainage		100215	120,000.00	-	-	-	120,000.00	8,741.70	1,486.16	10,227.86
005198	Wendat-Bramston St Drainage		100215	70,000.00	-	-	-	70,000.00	-	-	8,741.59
005199	Nanango-Gipps St Drainage		100215	70,000.00	-	-	-	70,000.00	-	1,486.15	1,486.15
Water Services			Sub Activity Subtotal	660,800.00	-	-	-	560,800.00	26,221.87	11,566.76	37,383.83
Activity Total				22,523,652.00	939,396.52	44,465.00	5,000.00	23,512,523.52	2,815,388.64	9,411,562.13	12,226,960.77

Project Code	Project Description	Corporate Plan Link - Priority	Financial Project	2020/2021 Adopted Budget	2019/2020 Work In Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
KTP											
006045	KTP-Alford St (Youngman-Glendon St)-WMR		100710	800,000.00	-	-	-	800,000.00	35,251.92	53,898.00	99,189.92
006047	KTP - Alford St (Glendon - Short St) WMR		100710	-	-	-	-	-	47,360.01	50,046.77	107,406.78
006048	KTP - Kingaroy (Alford - Haly St) WMR		100710	-	-	-	-	-	6,451.41	24,888.26	31,339.67
006049	KTP - Haly (Kingaroy - Glendon St) WMR		100710	-	-	-	-	-	6,451.40	24,431.93	30,883.33
006050	KTP - Haly St (Glendon - Youngman St) WMR		100710	-	-	-	-	-	7,836.39	106,863.61	114,700.00
006051	KTP-Glendon St (Alford to Haly St)-WMR		100710	300,000.00	-	-	-	300,000.00	18,668.13	28,597.70	47,265.83
Sub-Activity Subtotal				1,100,000.00	-	-	-	1,100,000.00	122,067.26	308,726.27	430,783.33
Water - General Oper											
006800	Regional Arc Flash Compliance-Water		100225	-	125,000.00	-	-	125,000.00	-	50,367.46	50,367.46
006801	Crana Reservoir Platform		100225	150,000.00	-	-	50,000.00	100,000.00	-	44,652.94	44,652.94
006802	Woodcote Reservoir		100225	150,000.00	-	-	-	150,000.00	8,419.66	33,072.35	41,491.90
006803	Murgon Reservoirs-Pipework		100225	150,000.00	-	-	100,000.00	250,000.00	176,308.40	95,571.04	271,879.44
Sub-Activity Subtotal				450,000.00	125,000.00	-	-	575,000.00	184,727.35	223,663.79	408,391.74
Water - Kingaroy											
004308	KWS - Burnett St Water Main Replacement		100227	-	-	-	-	-	-	638.47	638.47
004311	KWS - West St Water Main Replacement		100227	-	-	-	-	-	-	1,568.77	1,568.77
005315	Kingaroy-Crana Reservoir-Roof Replace		100227	-	665,514.51	-	-	665,514.51	-	623,591.16	623,591.16
005456	KWS-Youngman Street (Haly to Avoca)		100227	-	-	-	-	-	-	8,366.33	8,366.33
005471	KWS-Toomey St (Youngman to William) WMR		100227	-	-	-	-	-	-	705.41	705.41
005472	KWS-Youngman St (Vennan to DJ PS) WMR		100227	-	-	-	-	-	-	335.41	335.41
005473	KWS-Kinght Lk (Railway to Hodge) WMR		100227	-	-	-	-	-	-	984.42	984.42
005547	Gordonbrook WTP - Post Con Contract Work		100227	-	67,603.79	-	430,000.00	457,603.79	64,264.88	204,228.54	268,513.42
006054	Water Meter Replacement Program - 20/21		100225	100,000.00	-	-	-	100,000.00	26,848.00	41,824.27	68,672.27
006060	Gordonbrook Dam AFC Design Works		100227	200,000.00	-	-	-	200,000.00	78,663.29	84,480.79	163,144.08
006053	KWS-WMR-Youngman St Nth		100227	175,000.00	-	-	-	175,000.00	5,142.44	143,272.81	148,415.25
006054	KWS-WMR-Reen St		100227	100,000.00	-	-	-	100,000.00	9,619.09	12,919.30	13,628.39
Sub-Activity Subtotal				575,000.00	733,118.30	-	430,000.00	1,738,118.30	175,847.70	1,027,618.23	1,203,486.93
Water - Murgon											
006058	Murgon-ACM Replacement		100229	100,000.00	-	-	-	100,000.00	-	38,718.44	38,718.44
Sub-Activity Subtotal				100,000.00	-	-	-	100,000.00	-	38,718.44	38,718.44
Water - Proston											
006055	Proston-SCADA Platform Update		100231	250,000.00	-	-	-	250,000.00	14,512.65	22,302.59	36,815.24
006059	Proston-ACM Replacement		100231	175,000.00	-	-	-	175,000.00	35,716.82	124,425.84	160,142.66
Sub-Activity Subtotal				425,000.00	-	-	-	425,000.00	50,229.47	146,728.43	196,957.90
Water - Wondai											
005318	Wondai-Scott St Reservoir-Roof		100233	-	183,631.39	-	230,000.00	413,631.39	-	426,098.78	426,098.78
005856	Wondai-SCADA Platform Update		100233	50,000.00	-	-	-	50,000.00	-	6,202.44	6,202.44
006080	WWS-WMR-Haly St (Hodge/Scott)		100233	300,000.00	-	-	-	300,000.00	34,861.36	58,802.59	103,663.95
Sub-Activity Subtotal				350,000.00	183,631.39	-	230,000.00	763,631.39	34,861.36	501,104.81	595,956.17
Activity Total				3,000,000.00	1,041,749.69	-	660,000.00	4,701,749.69	567,237.74	2,216,560.97	2,814,284.71
Wastewater Services											
Wastewater - General											
005825	Regional-Arc Flash Compliance Wastewater		100275	-	125,000.00	-	-	125,000.00	-	62,876.50	62,876.50
005826	Update Scada/Cyber Security		100275	-	99,026.50	-	-	99,026.50	74,010.00	-	74,010.00
Sub-Activity Subtotal				-	224,026.50	-	-	224,026.50	74,010.00	62,876.50	138,876.50

Project Code	Project Description	Corporate Plan Link - Primary	Financial Project	2020/2021 Adopted Budget	2019/2020 Work in Progress	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2020/2021 Commitments	2020/2021 Actual Expenditure	2020/2021 Actual Expenditure & Commitments
Wastewater - Kingaro											
004904	Mains & Manholes - Network Renewals Kt	64	100236	-	99,940.38	-	395,000.00	494,940.38	387,969.79	208,587.90	596,557.69
006095	KWW- Sewer Replacement Works		104626	2,395,000.00	-	-	-	2,395,000.00	12,440.64	10,065.36	22,452.00
	Sub Activity Subtotal			2,385,000.00	99,940.38	-	395,000.00	2,879,940.38	400,416.43	218,593.26	618,909.69
Wastewater - Murgon											
004905	Mains & Manholes - Network Renewals	64	100237	-	535,724.27	-	-	535,724.27	138,057.39	346,450.23	484,507.62
Sub Activity Subtotal											
64				-	535,724.27	-	-	535,724.27	138,057.39	346,450.23	484,507.62
Wastewater - Nanango											
004906	Mains and Manholes - Network Renewals	64	100238	-	655,765.09	-	183,000.00	838,765.09	208,915.60	634,803.56	843,719.16
006827	WWTP Reconfiguration - Nanango		100238	-	-	-	-	-	-	307.82	307.82
006096	NWW- Sewer Replacement Works		100238	1,050,000.00	-	-	265,000.00	785,000.00	9,127.55	790,759.77	799,887.32
	Sub Activity Subtotal			1,050,000.00	655,765.09	-	82,000.00	1,623,795.09	218,043.15	1,425,871.15	1,643,914.30
Wastewater - Wondai											
004907	Mains & Manholes -Network Renewal Woi	64	100240	-	455,681.39	-	313,000.00	143,881.39	55,929.88	31,148.44	87,078.32
005165	Wondai-Recycled Water Plant Upgrade	64	100240	-	338,343.53	-	-	338,343.53	63,018.46	274,218.18	337,236.64
006064	Wondai-SCADA-STP/WWTP		100240	300,000.00	-	-	-	300,000.00	75,873.35	5,048.35	80,921.70
	Sub Activity Subtotal			300,000.00	795,224.92	-	313,000.00	782,224.92	194,821.69	310,414.97	505,236.66
	Activity Total			3,735,000.00	2,310,711.16	-	-	6,045,711.16	1,025,338.66	2,364,266.11	3,389,544.77
Waste											
Waste Management - R											
005488	Kingaro-Landfill/Land Acquisition		100241	-	9,919.64	-	165,080.36	175,000.00	9,919.64	5,000.00	14,919.64
005850	Maldenwell-Transfer Station		100241	350,000.00	-	-	-	350,000.00	-	-	-
	Sub Activity Subtotal			350,000.00	9,919.64	-	165,080.36	525,000.00	9,919.64	5,000.00	14,919.64
	Activity Total			350,000.00	9,919.64	-	165,080.36	525,000.00	9,919.64	5,000.00	14,919.64
Land											
General											
005937	Lot 101 SP257227		100210	-	-	-	-	-	-	37,330.77	37,330.77
005938	Lot 101 on SP 272805		100210	-	-	-	-	-	-	11,566.71	11,566.71
	Sub Activity Subtotal			-	-	-	-	-	-	48,897.48	48,897.48
	Activity Total			-	-	-	-	-	-	48,897.48	48,897.48
	Activity Total			38,228,662.00	7,370,809.29	244,465.00	1,175,080.36	47,019,016.65	5,767,055.84	18,647,555.95	24,414,651.79

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation and computer software currently make up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made-up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). During September, Council paid its annual debt service payment to QTC which reduced the carrying value of borrowings in the balance sheet. The balance as at 28 February 2021 was \$33,043,706 made-up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 578,005
Finance	\$ 927,584
Property	\$ 886,735
Economic Development	\$ 366,785
Environment & Waste	\$ 707,725
Infrastructure	\$ 11,204,654
Water & Wastewater	\$ 18,372,219
Total	\$ 33,043,706

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has 3 lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

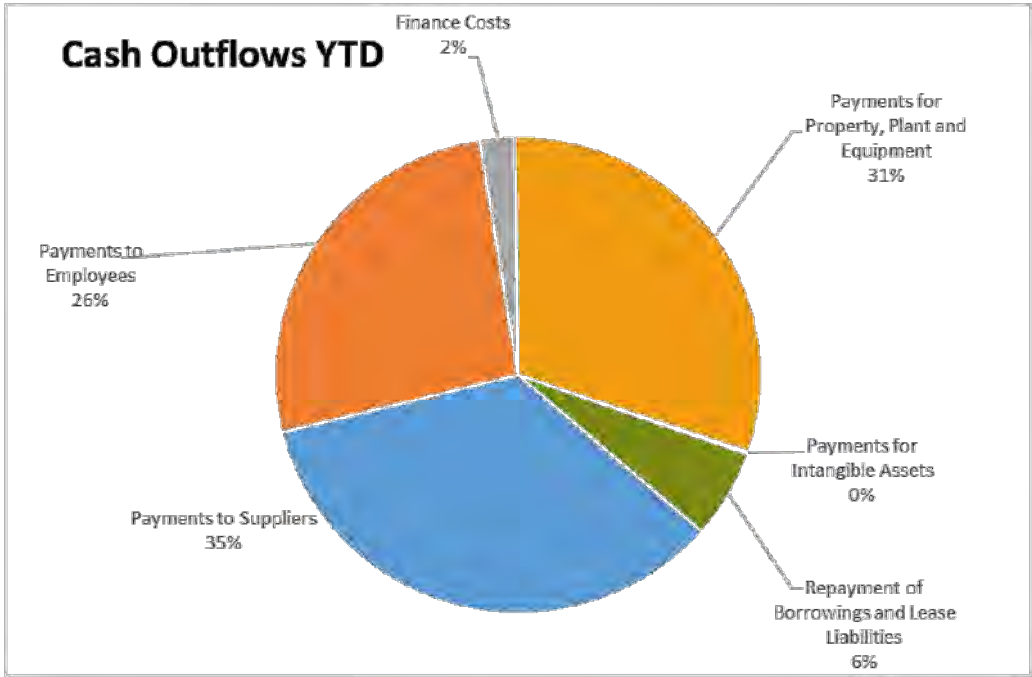
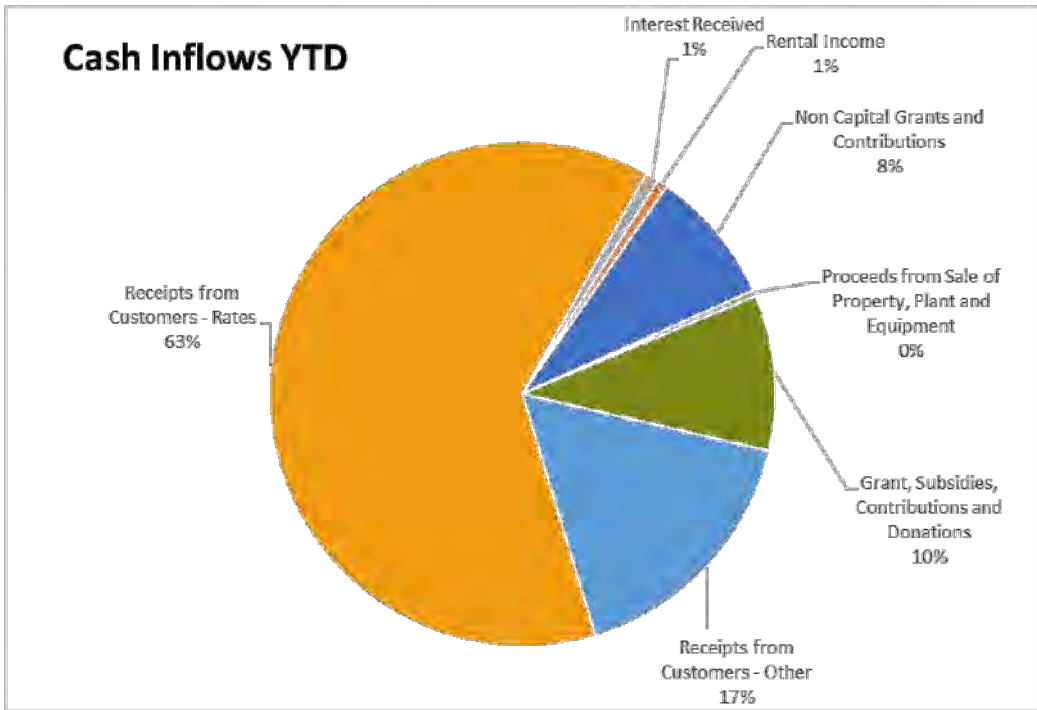
Provisions are made-up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made-up of the State Waste Levy payment received in advance.

4.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	YTD	Amended Budget YTD vs Budget %
Cash Flows from Operating Activities										
Receipts from Customers	\$9,771,986	\$2,774,295	\$19,482,081	\$9,314,673	\$1,824,096	\$1,889,215	\$1,468,717	\$5,274,974	\$99,794,917	\$78,274,167 54%
Payments to Suppliers and Employees	(\$9,987,627)	(\$2,983,034)	(\$5,743,968)	(\$4,815,117)	(\$3,289,540)	(\$4,118,641)	(\$5,122,195)	(\$3,315,091)	(\$87,354,954)	(\$62,787,039) 53%
	(\$6,215,641)	(\$2,087,739)	\$13,738,712	\$1,500,445	(\$1,465,504)	(\$2,229,426)	(\$1,658,419)	\$1,959,882	\$2,439,963	\$10,437,128
Interest Received	\$65,992	\$28,855	\$77,339	\$64,128	\$56,771	\$34,227	\$72,648	\$18,050	\$418,110	\$620,500 67%
Rental Income	\$38,456	\$38,660	\$57,500	\$30,917	\$50,806	\$44,935	\$42,670	\$30,941	\$330,324	\$319,954 103%
Non Capital Grants and Contributions	\$1,500	\$828,981	\$1,093,801	\$865,225	\$975,510	\$131,180	\$2,500	\$918,729	\$4,811,876	\$9,409,112 48%
Finance Costs	(\$182,238)	(\$182,497)	(\$174,334)	(\$179,571)	(\$168,786)	(\$172,951)	(\$171,095)	(\$181,326)	(\$1,412,793)	(\$1,756,218) 80%
Net Cash Inflow (Outflow) from Operating Activities	\$6,291,926	\$495,222	\$14,793,218	\$1,218,746	(\$531,188)	(\$2,192,085)	(\$1,711,697)	\$2,745,877	\$6,088,480	\$19,030,476 32%
Cash Flows from Investing Activities										
Payments for Property, Plant and Equipment	(\$542,121)	(\$2,044,282)	(\$1,942,099)	(\$3,668,605)	(\$2,537,109)	(\$3,152,265)	(\$2,349,120)	(\$2,361,989)	(\$18,627,560)	(\$39,275,844) 47%
Payments for Intangible Assets	(\$25,130)	-	(\$5,228)	(\$13,723)	(\$13,723)	(\$11,762)	(\$12,416)	(\$13,069)	(\$95,051)	(\$422,363) 23%
Advances (Repayments) of Loans and Advances	-	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Property, Plant and Equipment	\$15,081	\$112,500	\$11,536	-	-	\$47,389	-	-	\$186,606	\$400,000 47%
Grant, Subsidies, Contributions and Donations	\$1,655,000	-	\$94,035	\$906,233	\$1,577,534	-	\$44,956	\$706,221	\$4,975,270	\$17,409,799 29%
Net Cash Inflow (Outflow) from Investing Activities	\$1,102,831	(\$1,931,782)	(\$1,851,456)	(\$2,776,094)	(\$979,308)	(\$3,116,639)	(\$2,316,560)	(\$1,697,737)	(\$13,590,765)	(\$21,838,408) 62%
Cash Flows from Financing Activities										
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	-	-	-	-
Repayment of Borrowings and Leasing Liabilities	\$139,688	\$139,688	(\$4,397,081)	\$128,499	\$124,394	\$128,499	\$128,499	(\$54,437)	(\$3,666,090)	(\$4,887,630) 127%
Net Cash Inflow (Outflow) from Financing Activities	\$139,688	\$139,688	(\$4,397,081)	\$128,499	\$124,394	\$128,499	\$128,499	(\$54,437)	(\$3,666,090)	(\$7,887,630) 127%
Cash and Cash Equivalents at the Beginning of the Period	\$47,404,602	\$42,355,195	\$41,058,323	\$49,600,804	\$45,756,463	\$44,346,463	\$35,176,102	\$35,276,324	\$47,404,602	\$47,391,068
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$5,049,407)	(\$1,296,873)	\$8,544,481	(\$3,866,341)	(\$1,880,137)	(\$5,180,224)	(\$3,899,778)	\$993,503	(\$11,134,376)	(\$5,695,562)
Cash and Cash Equivalents at the End of the Period	\$42,355,195	\$41,058,323	\$49,602,804	\$45,736,463	\$44,356,326	\$39,176,102	\$35,276,324	\$36,270,227	\$36,270,227	\$41,695,506
Restricted Cash	\$28,554,270	\$28,554,270	\$26,385,609	\$24,975,157	\$24,637,619	\$22,359,935	\$22,292,520	\$22,090,097	\$22,090,097	\$22,090,097
Cash Available for Use	\$13,800,925	\$12,504,053	\$23,217,194	\$20,761,305	\$19,718,707	\$16,816,167	\$11,983,804	\$14,240,129	\$14,240,129	\$14,240,129



5.0 Interim Changes in Equity

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Revaluation Surplus									
Opening Balance	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684
Incl/(dec) in asset revaluation surplus	-	-	-	-	-	-	-	-	-
Closing Balance	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684	427,453,684
Retained Surplus									
Opening Balance	426,494,028	423,171,118	444,590,863	437,832,195	434,889,764	432,383,683	428,624,871	423,220,227	426,494,028
Net Result	3,322,910	21,419,545	6,758,468	2,943,421	2,505,081	3,758,812	5,464,644	22,718,791	19,444,990
Closing Balance	423,171,118	444,590,663	437,832,195	434,888,764	432,383,683	428,624,871	423,220,227	445,939,018	445,939,018
Total Community Equity	860,624,801	972,044,347	865,285,879	862,342,448	869,837,367	866,078,555	860,673,911	873,392,702	873,392,702

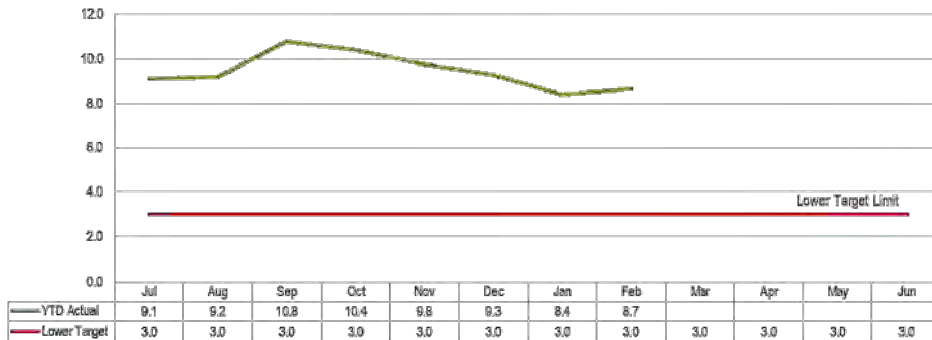
6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

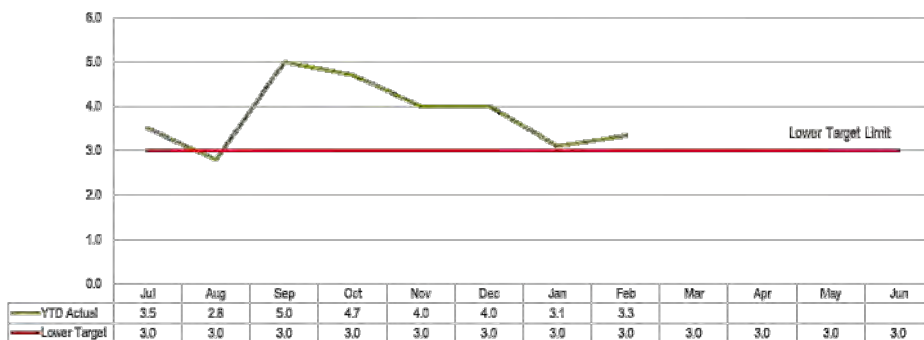
Ratio	Description	Formula	SERC's Target	Status	Feb-21
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	8.7
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	3.3
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	X	5.0
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	69%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	4.9%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	36.27
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.5%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.7%

The current monthly ratios are all tracking on target this month apart from the current ratio which is slightly above the upper target at 5.0. This ratio has had an increase this month due to the 6 monthly rates run which has caused a spike in the accounts receivable balance. This ratio will slowly go down to within the expected range over the next few months as the rates balance decreases.

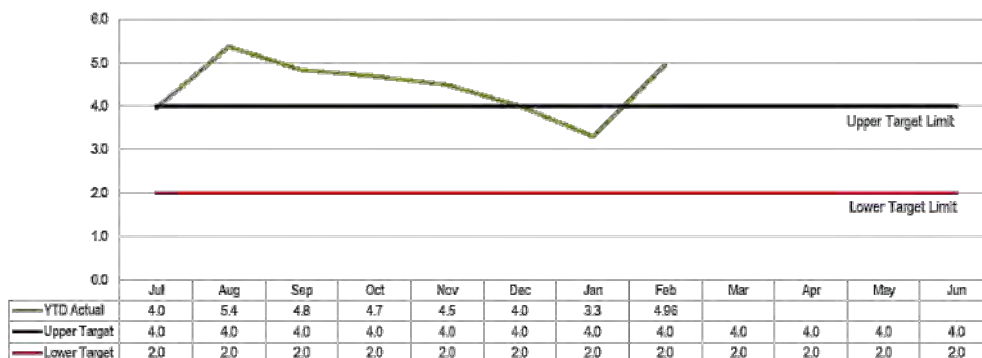
CASH RATIO



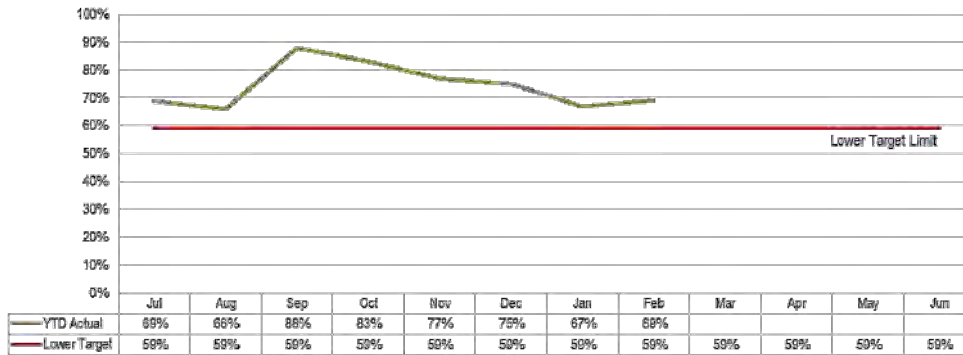
OPERATING CASH RATIO



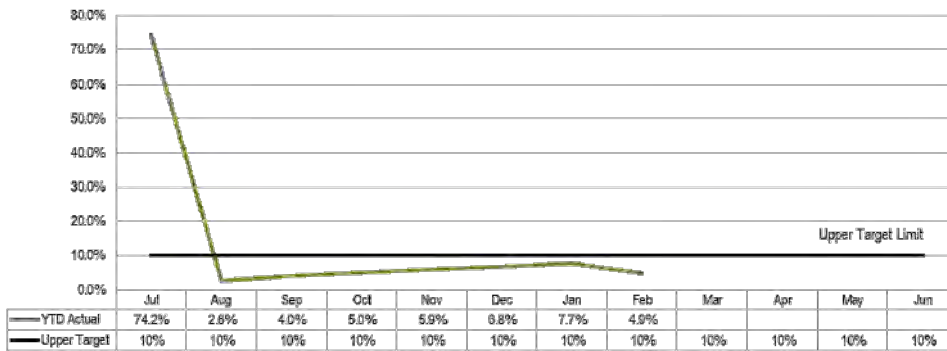
CURRENT RATIO



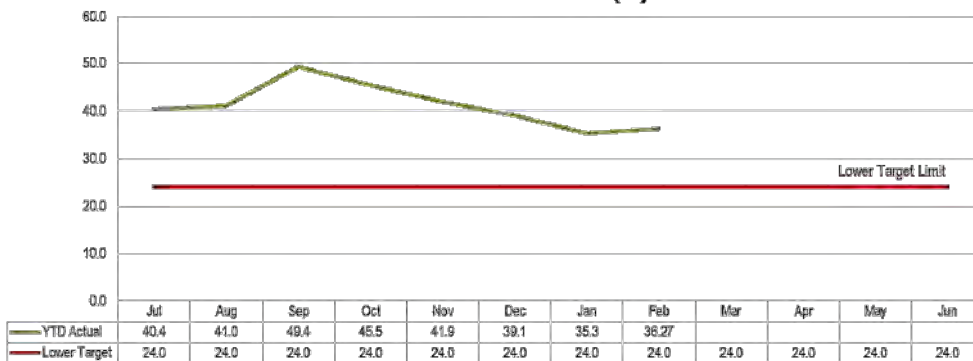
FUNDED LONG-TERM LIABILITIES



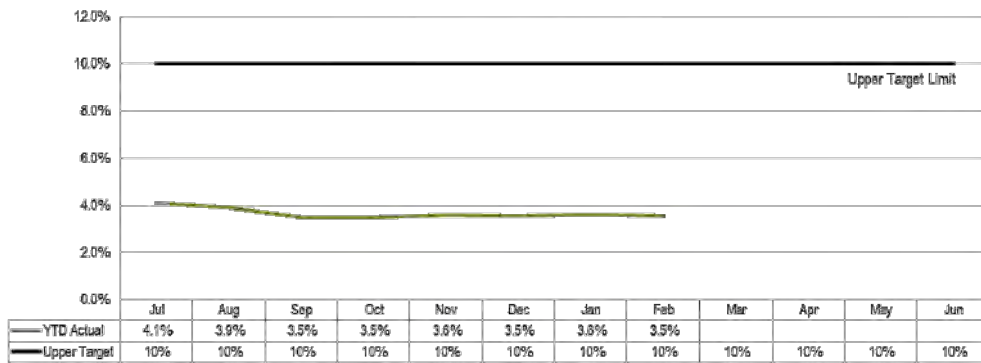
DEBT SERVICING RATIO



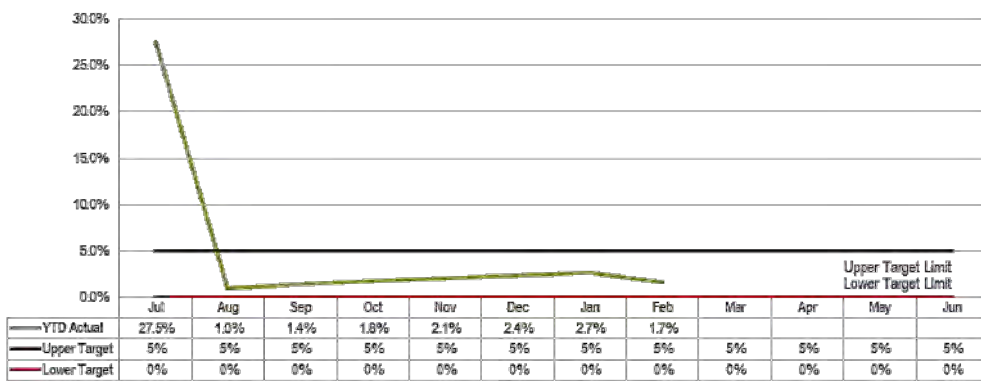
CASH BALANCE (M)



DEBT TO ASSET RATIO



INTEREST COVERAGE RATIO



7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2020/2021 to 2029/2030. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the local government;
- (b) expenditure of the local government; and
- (c) the value of assets, liabilities and equity of the local government.

The local government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below revised long term financial forecast is based off the 3rd quarter review.

7.1 Income and Expenditure Statements

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	51,434,800	53,031,532	54,684,248	56,398,354
Fees and Charges	4,467,955	4,540,818	4,614,894	4,690,199
Rental Income	292,359	272,443	277,008	281,648
Interest Received	649,463	665,745	682,288	699,197
Sales Revenue	3,085,330	3,145,981	3,207,827	3,270,892
Other Income	964,251	980,660	997,349	1,014,322
Grants, Subsidies, Contributions and Donations	7,743,677	7,822,273	7,901,720	7,982,028
	<u>68,637,835</u>	<u>70,459,452</u>	<u>72,365,334</u>	<u>74,336,640</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	14,205,358	5,684,234	4,917,858	4,917,858
	<u>14,205,358</u>	<u>5,684,234</u>	<u>4,917,858</u>	<u>4,917,858</u>
Total Income	<u>82,843,193</u>	<u>76,143,686</u>	<u>77,283,192</u>	<u>79,254,498</u>
Expenses				
Recurrent Expenses				
Employee Benefits	24,398,242	24,886,855	25,385,248	25,893,617
Materials and Services	23,550,201	23,964,684	24,799,606	24,818,362
Finance Costs	2,193,879	2,103,727	2,061,336	1,898,246
Depreciation and Amortisation	21,896,183	22,248,224	22,698,088	23,032,172
	<u>72,038,505</u>	<u>73,203,490</u>	<u>74,944,278</u>	<u>75,642,397</u>
Capital Expense				
	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	<u>71,631,705</u>	<u>72,789,774</u>	<u>74,523,529</u>	<u>75,214,495</u>
Net Result	<u>11,211,488</u>	<u>3,353,912</u>	<u>2,759,663</u>	<u>4,040,003</u>
Net Operating Result	<u>(3,400,670)</u>	<u>(2,744,038)</u>	<u>(2,578,944)</u>	<u>(1,305,757)</u>

	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	58,172,176	60,014,621	61,922,690	63,899,015	65,946,346
Fees and Charges	4,766,752	4,844,572	4,923,690	5,004,120	5,085,885
Rental Income	286,368	291,166	296,046	301,010	306,056
Interest Received	716,377	733,833	751,570	769,590	787,900
Sales Revenue	3,335,200	3,400,774	3,467,641	3,535,826	3,605,355
Other Income	1,031,577	1,049,120	1,066,961	1,085,139	1,103,601
Grants, Subsidies, Contributions and Donations	8,063,205	8,145,262	8,228,210	8,312,057	8,396,815
	<u>76,371,655</u>	<u>78,479,356</u>	<u>80,656,830</u>	<u>82,906,757</u>	<u>85,231,958</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,917,858	4,917,858	4,917,858	4,917,858	4,917,858
	<u>4,917,858</u>	<u>4,917,858</u>	<u>4,917,858</u>	<u>4,917,858</u>	<u>4,917,858</u>
Total Income	<u>81,289,513</u>	<u>83,397,214</u>	<u>85,574,688</u>	<u>87,824,615</u>	<u>90,149,816</u>
Expenses					
Recurrent Expenses					
Employee Benefits	26,412,152	26,941,063	27,480,592	28,030,697	28,592,238
Materials and Services	25,257,906	25,671,632	26,418,529	26,630,080	27,280,071
Finance Costs	1,726,473	1,683,202	1,497,262	1,318,062	1,126,830
Depreciation and Amortisation	23,361,263	24,002,697	24,335,089	24,770,982	25,202,833
	<u>76,757,793</u>	<u>78,498,614</u>	<u>79,731,471</u>	<u>80,750,022</u>	<u>82,201,972</u>
Capital Expense	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
	<u>(435,176)</u>	<u>(442,574)</u>	<u>(450,098)</u>	<u>(457,750)</u>	<u>(465,532)</u>
Total Expense	<u>76,322,617</u>	<u>78,056,040</u>	<u>79,281,373</u>	<u>80,292,272</u>	<u>81,736,440</u>
Net Result	<u>4,966,896</u>	<u>5,341,174</u>	<u>6,293,315</u>	<u>7,532,343</u>	<u>8,413,376</u>
Net Operating Result	<u>(386,198)</u>	<u>(19,258)</u>	<u>925,359</u>	<u>2,156,735</u>	<u>3,029,986</u>

7.2 Financial Position

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 34,106,914	\$ 44,681,009	\$ 34,298,878	\$ 38,117,679
Receivables	\$ 5,432,376	\$ 5,539,142	\$ 5,746,855	\$ 6,060,504
Inventories	\$ 764,632	\$ 756,986	\$ 749,416	\$ 741,922
Total Current Assets	\$ 40,303,921	\$ 50,977,136	\$ 40,795,149	\$ 44,920,105
Non-Current Assets				
Receivables - Non-Current	\$ 910,507	\$ 708,848	\$ 512,314	\$ 315,780
Infrastructure, Property, Plant and Equipment	\$ 887,736,859	\$ 888,924,481	\$ 898,526,810	\$ 895,396,946
Right of Use Assets	\$ 817,997	\$ 781,958	\$ 745,919	\$ 711,743
Intangible Assets	\$ 8,053,843	\$ 8,015,222	\$ 7,983,790	\$ 7,557,984
Total Non-Current Assets	\$ 897,519,206	\$ 898,430,510	\$ 907,768,834	\$ 903,982,454
Total Assets	\$ 937,823,128	\$ 949,407,646	\$ 948,563,982	\$ 948,902,559
Liabilities				
Current Liabilities				
Payables	\$ 8,220,105	\$ 7,903,612	\$ 7,935,606	\$ 7,987,709
Borrowings	\$ 3,250,723	\$ 3,927,719	\$ 3,984,340	\$ 3,798,633
Provisions	\$ 3,950,823	\$ 3,794,197	\$ 3,711,725	\$ 3,830,224
Unearned Revenue	\$ 2,149,323	\$ 2,215,789	\$ 2,284,585	\$ 2,355,937
Total Current Liabilities	\$ 17,570,974	\$ 17,741,316	\$ 17,916,256	\$ 17,972,502
Non-Current Liabilities				
Payables - Non-Current	\$ 837,371	\$ 814,719	\$ 793,430	\$ 771,567
Borrowings - Non-Current	\$ 32,092,176	\$ 39,931,331	\$ 35,813,865	\$ 31,882,105
Provisions - Non-Current	\$ 13,647,758	\$ 13,891,519	\$ 14,252,009	\$ 14,447,957
Unearned Revenue	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 46,577,305	\$ 54,637,569	\$ 50,859,303	\$ 47,101,629
Total Liabilities	\$ 64,148,279	\$ 72,378,885	\$ 68,775,559	\$ 65,074,131
Net Assets	\$ 873,674,849	\$ 877,028,761	\$ 879,788,424	\$ 883,828,427
Equity				
Retained Earnings	\$ 446,221,166	\$ 449,575,077	\$ 452,334,740	\$ 456,374,743
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 873,674,849	\$ 877,028,761	\$ 879,788,424	\$ 883,828,427

	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 57,968,222	\$ 48,657,088	\$ 56,449,734	\$ 53,847,886	\$ 62,253,576
Receivables	\$ 6,485,081	\$ 7,024,597	\$ 7,679,981	\$ 8,461,501	\$ 9,374,318
Inventories	\$ 734,503	\$ 727,158	\$ 719,886	\$ 712,687	\$ 705,560
Total Current Assets	\$ 65,187,806	\$ 56,408,843	\$ 64,849,581	\$ 63,022,074	\$ 72,333,454
Non-Current Assets					
Receivables - Non-Current	\$ 8,352	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure, Property, Plant and Equipment	\$ 892,313,215	\$ 902,499,004	\$ 896,808,574	\$ 902,356,412	\$ 897,484,299
Right of Use Assets	\$ 677,567	\$ 643,391	\$ 609,338	\$ 575,285	\$ 541,232
Intangible Assets	\$ 7,127,920	\$ 6,693,555	\$ 6,254,846	\$ 5,811,750	\$ 5,354,223
Total Non-Current Assets	\$ 900,127,054	\$ 909,835,951	\$ 903,672,758	\$ 908,743,448	\$ 903,389,755
Total Assets	\$ 965,314,860	\$ 966,244,794	\$ 968,522,339	\$ 971,765,521	\$ 975,723,209
Liabilities					
Current Liabilities					
Payables	\$ 8,023,924	\$ 8,074,312	\$ 8,128,269	\$ 8,166,621	\$ 8,219,530
Borrowings	\$ 4,663,287	\$ 4,315,521	\$ 4,469,062	\$ 4,520,381	\$ 4,681,843
Provisions	\$ 3,869,804	\$ 3,841,490	\$ 3,948,601	\$ 4,022,169	\$ 5,235,804
Unearned Revenue	\$ 2,421,491	\$ 2,498,185	\$ 2,577,611	\$ 2,659,878	\$ 2,745,101
Total Current Liabilities	\$ 18,978,506	\$ 18,729,508	\$ 19,123,542	\$ 19,369,048	\$ 20,882,277
Non-Current Liabilities					
Payables - Non-Current	\$ 749,116	\$ 726,195	\$ 702,656	\$ 678,482	\$ 653,656
Borrowings - Non-Current	\$ 42,085,693	\$ 37,637,046	\$ 33,034,858	\$ 28,381,351	\$ 23,566,382
Provisions - Non-Current	\$ 14,706,222	\$ 15,015,548	\$ 15,231,472	\$ 15,374,485	\$ 14,245,363
Unearned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 57,541,031	\$ 53,378,789	\$ 48,968,986	\$ 44,434,318	\$ 38,465,401
Total Liabilities	\$ 76,519,536	\$ 72,108,296	\$ 68,092,528	\$ 63,803,366	\$ 59,347,679
Net Assets	\$ 888,795,323	\$ 894,136,497	\$ 900,429,811	\$ 907,962,155	\$ 916,375,531
Equity					
Retained Earnings	\$ 461,341,639	\$ 466,682,813	\$ 472,976,128	\$ 480,508,471	\$ 488,921,847
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 888,795,323	\$ 894,136,497	\$ 900,429,811	\$ 907,962,155	\$ 916,375,531

7.3 Cash Flow

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 65,839,615	\$ 65,185,714	\$ 66,976,070	\$ 68,804,730
Interest Received	\$ 649,463	\$ 665,745	\$ 682,288	\$ 699,197
Rental Income	\$ 292,359	\$ 272,443	\$ 277,008	\$ 281,648
Non-Capital Grants and Contributions	\$ 7,743,677	\$ 7,822,273	\$ 7,901,720	\$ 7,982,028
<i>Payments:</i>				
Payment to Suppliers	-\$ 51,384,982	-\$ 52,971,905	-\$ 53,849,122	-\$ 54,375,121
Borrowing Costs	-\$ 1,644,666	-\$ 1,553,090	-\$ 1,514,912	-\$ 1,359,649
Net Cash Provided (or Used) in Operating Activities	\$ 21,495,466	\$ 19,421,180	\$ 20,473,052	\$ 22,032,833
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 14,205,358	\$ 5,684,234	\$ 4,917,858	\$ 4,917,858
<i>Payments:</i>				
Payments for PPE	-\$ 39,434,592	-\$ 23,361,186	-\$ 32,232,946	-\$ 19,442,326
Net Cash Provided (or Used) in Investing Activities	-\$ 24,822,434	-\$ 17,263,236	-\$ 26,894,339	-\$ 14,096,566
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,000,000	\$ 11,800,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,233,987	-\$ 3,383,849	-\$ 3,960,845	-\$ 4,117,466
Net Cash Provided (or Used) in Financing Activities	\$ 1,766,013	\$ 8,416,151	-\$ 3,960,845	-\$ 4,117,466
Net Increase/(Decrease) in Cash and Cash Equivalents	-\$ 1,560,955	\$ 10,574,095	-\$ 10,382,131	\$ 3,818,801
Cash and Cash Equivalents at Beginning of Period	\$ 35,667,869	\$ 34,106,914	\$ 44,681,009	\$ 34,298,878
Cash and Cash Equivalents at End of Period	\$ 34,106,914	\$ 44,681,009	\$ 34,298,878	\$ 38,117,679

	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 70,812,127	\$ 72,513,923	\$ 74,540,681	\$ 76,665,420	\$ 78,883,782
Interest Received	\$ 716,377	\$ 733,833	\$ 751,570	\$ 769,590	\$ 787,900
Rental Income	\$ 286,368	\$ 291,166	\$ 296,048	\$ 301,010	\$ 306,056
Non-Capital Grants and Contributions	\$ 8,063,205	\$ 8,145,262	\$ 8,228,210	\$ 8,312,057	\$ 8,396,815
<i>Payments:</i>					
Payment to Suppliers	-\$ 55,438,310	-\$ 56,674,217	-\$ 57,774,678	-\$ 58,737,187	-\$ 60,164,011
Borrowing Costs	-\$ 1,197,207	-\$ 1,165,176	-\$ 996,597	-\$ 844,486	-\$ 685,595
Net Cash Provided (or Used) in Operating Activities	\$ 23,242,559	\$ 23,844,792	\$ 25,045,233	\$ 26,466,403	\$ 27,524,947
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,674	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,917,858	\$ 4,917,858	\$ 4,917,858	\$ 4,917,858	\$ 4,917,858
<i>Payments:</i>					
Payments for PPE	-\$ 19,813,291	-\$ 33,719,945	-\$ 18,171,896	-\$ 29,841,672	-\$ 19,849,140
Net Cash Provided (or Used) in Investing Activities	-\$ 14,460,257	-\$ 28,359,513	-\$ 12,803,940	-\$ 24,466,064	-\$ 14,465,750
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	-\$ 3,931,759	-\$ 4,796,413	-\$ 4,448,647	-\$ 4,602,188	-\$ 4,653,507
Net Cash Provided (or Used) in Financing Activities	\$ 11,068,241	-\$ 4,796,413	-\$ 4,448,647	-\$ 4,602,188	-\$ 4,653,507
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 19,850,543	-\$ 9,311,134	\$ 7,792,646	-\$ 2,601,849	\$ 8,405,690
Cash and Cash Equivalents at Beginning of Period	\$ 38,117,679	\$ 57,968,222	\$ 48,657,088	\$ 56,449,734	\$ 53,847,886
Cash and Cash Equivalents at End of Period	\$ 57,968,222	\$ 48,657,088	\$ 56,449,734	\$ 53,847,886	\$ 62,253,576

7.4 Changes in Equity

	Year 2 2021/2022	Year 3 2022/2023	Year 4 2023/2024	Year 5 2024/2025
Asset Revaluation Surplus				
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus				
Opening Balance	\$ 435,009,678	\$ 446,221,166	\$ 449,575,077	\$ 452,334,740
Net Result	\$ 11,211,488	\$ 3,353,912	\$ 2,759,663	\$ 4,040,003
Closing Balance	\$ 446,221,166	\$ 449,575,077	\$ 452,334,740	\$ 456,374,743
Total Community Equity	\$ 873,674,849	\$ 877,028,761	\$ 879,788,424	\$ 883,828,427

	Year 6 2025/2026	Year 7 2026/2027	Year 8 2027/2028	Year 9 2028/2029	Year 10 2029/2030
Asset Revaluation Surplus					
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus					
Opening Balance	\$ 456,374,743	\$ 461,341,639	\$ 466,682,813	\$ 472,976,128	\$ 480,508,471
Net Result	\$ 4,966,896	\$ 5,341,174	\$ 6,293,315	\$ 7,532,343	\$ 8,413,376
Closing Balance	\$ 461,341,639	\$ 466,682,813	\$ 472,976,128	\$ 480,508,471	\$ 488,921,847
Total Community Equity	\$ 888,795,323	\$ 894,136,497	\$ 900,429,811	\$ 907,962,155	\$ 916,375,531

8.0 Investments

Council had \$37.707m held in bank accounts at 28 February 2021. Out of this balance 78% was held with QTC with an end of month interest rate of 0.69% and the remaining 22% was with Commonwealth Bank with an interest rate of 0.60%. With low interest rates causing the term deposit market to be uncompetitive, Council has not invested any funds in term deposits with other institutions at this time.

Institution	Rating	Rate at 30/06/2020	Current Rate
QTC	A1+	0.86%	0.69%
CBA General Account (new)	A1+	0.75%	0.60%
CBA General Account	A1+	0.75%	0.60%

Investment Portfolio Report
As at 28 February 2021

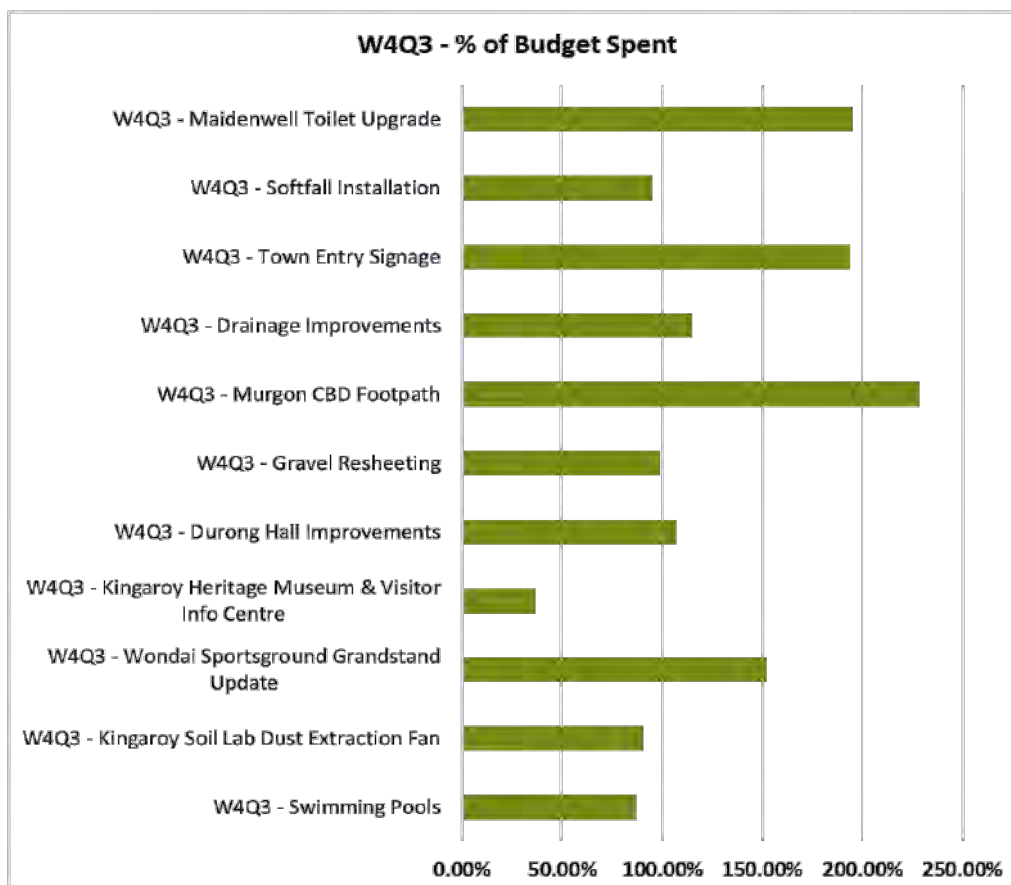
Financial Institution	Opening Investment Balance 1 July 2020	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance 28 February 2021	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	41,289,201	0.69%	4,000,000	16,000,000	29,289,201	212,631	38,450	174,181	29,463,362	0.78	A1+	100%	No Limit
Commonwealth Bank Australia General Operating Account	6,211,212	0.60%	90,340,749	88,335,373	8,216,589	26,565		26,565	8,243,154	0.22	A1+	25% to 35%	\$20M
Total	47,500,413		94,340,749	104,335,373	37,505,790	239,196	38,450	200,746	37,706,536				

9.0 Works for Queensland

9.1 Works for Queensland Round 3

The Works for Queensland total budget is \$4.5m. To-date, \$5.224m of actuals has been spent with a further committed cost of \$125k identified. As at 28 February 2021, \$4.386m was eligible expenditure under the grant with the remaining \$838k funded by Council. At this stage, Council is on track to ensure all of the \$4.5m is spent by the end of June 2021.

Project Code	Project Description	Original Budget	Approved Actual Expend	W4Q3 2020	W4Q3 2021	Nov-Mar 2021	Nov-Mar 2021	Committed	Eligible Expend	Uneligible Expend	Uncommitted	Total
100855	W4Q3 - Swimming Pools	205,000.00	227,511.82	33,276.09	528.89	-	-	0.00	240,000.00	240,000.00	-	472,209.71
100856	W4Q3 - Kingaroy Soil Lab Dust Extraction Fan	65,000.00	59,811.45	-	-	-	-	0.00	59,811.45	59,811.45	-	119,622.90
100857	W4Q3 - Wondai Sportsground Grandstand Update	70,000.00	106,631.29	-	-	-	-	0.00	106,631.29	70,000.00	36,631.29	173,262.58
100858	W4Q3 - Kingaroy Heritage Museum & Visitor Info Centre	50,000.00	5,242.73	3,828.07	2,388.63	9,940.00	-	10,469.82	18,367.40	33,367.40	-	59,814.82
100859	W4Q3 - Durong Hall Improvements	40,000.00	25,042.78	-	-	-	-	0.00	15,000.00	15,000.00	1,000.78	36,000.78
100870	W4Q3 - Gravel Resheeting	2,700,000.00	3,233,145.86	303,037.67	-	-	-	0.00	2,700,000.00	2,700,000.00	-	5,403,037.67
100971	W4Q3 - Murgon CBD Footpath	500,000.00	809,047.95	253,099.85	38,338.15	3,435.04	-	115,009.85	1,100,400.00	500,000.00	640,400.00	1,700,809.85
100872	W4Q3 - Drainage Improvements	350,000.00	357,310.61	4,038.36	-	-	-	0.00	401,500.00	350,000.00	51,500.00	751,500.61
100873	W4Q3 - Town Entry Signage	380,000.00	383,145.71	-	-	715.40	-	0.00	199,800.00	180,000.00	19,800.00	389,600.00
100874	W4Q3 - Softfall Installation	300,000.00	230,811.91	-	-	-	-	0.00	230,811.91	230,811.91	-	461,623.82
100875	W4Q3 - Maidenwell Toilet Upgrade	15,000.00	28,242.89	-	-	-	-	0.00	28,242.89	15,000.00	13,242.89	43,242.89
		4,560,000.00	4,821,669.09	950,677.09	21,532.75	21,276.44	-	125,278.45	5,224,110.32	4,386,027.29	838,083.03	5,224,110.32



10.0 Procurement Update

Procurement is in the process of developing specifications for the establishment of a Preferred Supplier Arrangement for Pre-Mix Concrete.

Council will be inviting offers on the sale of the baled Rhodes Grass hay in large square bales and round bales from the irrigation area at the Kingaroy Water and Wastewater Treatment Plant.

Procurement has worked alongside the Senior Recreations Services Officer to seek expressions of interest from Not for Profit Community Organisations for the acquisition of the surplus mountain bikes originally sourced under the successful "Get on Your Bikes" State Government Funded Program conducted along the Rail Trail as per Council's resolution.

11.0 Rates Update

The rates team are currently in their busy period and have completed 148 rates searches and 420 customer requests for the month of February. A total of 15 undetected water leak applications have also been processed for the month of February.

The total number of transfers received from the Department of Natural Resources and Mines (DNRME) that were processed in February was 156.

Discount for the current rates cycle closes on 16 March 2021.

March will see the rates team commencing the process for Sale of Land Rates in Arrears.

12.0 Proposed Budget (3rd Quarter Review)

This review was completed as at 31 January 2021 and is a review of the 2020/2021 operational and capital budget. Council monitors actual versus budget on a monthly basis. Budget revisions occur periodically throughout the year, generally quarterly, due to multiple demands on limited financial resources. Budget revisions give Council an opportunity to address how actuals are trending and adjust budgets accordingly in order to maintain the original budget estimates. In some instances, unforeseen and uncontrollable events may lead to a positive or negative impact on this original estimate.

12.1 Income Statement

Statement of Comprehensive Income 3rd Quarter Proposed Budget

	Original Budget	Amended Budget	Proposed Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	50,092,435	49,893,435	49,893,435	-
Fees and Charges	3,830,704	4,308,414	4,649,293	340,879
Rental Income	319,954	319,954	317,209	(2,745)
Interest Received	1,016,500	620,500	620,500	-
Sales Revenue	3,025,851	3,360,851	3,360,851	-
Other Income	748,975	808,975	1,007,475	198,500
Grants, Subsidies, Contributions and Donations	8,057,698	9,409,112	9,409,112	-
	<u>67,092,117</u>	<u>68,721,241</u>	<u>69,257,875</u>	<u>536,634</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	17,409,799	17,409,799	12,676,452	(4,733,348)
Total Income	<u>84,501,916</u>	<u>86,131,040</u>	<u>81,934,327</u>	<u>(4,196,714)</u>
Expenses				
Recurrent Expenses				
Employee Benefits	24,215,197	24,307,103	24,048,468	(258,634)
Materials and Services	22,821,228	25,243,747	26,015,016	771,269
Finance Costs	2,301,704	2,301,704	2,325,704	24,000
Depreciation and Amortisation	21,429,487	21,429,487	21,429,487	-
	<u>70,767,616</u>	<u>73,282,041</u>	<u>73,818,675</u>	<u>536,634</u>
Capital Expense				
	(400,000)	(400,000)	(400,000)	-
Total Expense	<u>70,367,616</u>	<u>72,882,041</u>	<u>73,418,675</u>	<u>536,634</u>
Net Result	<u>14,134,300</u>	<u>13,248,999</u>	<u>8,515,651</u>	<u>(4,733,348)</u>
Net Operating Result	<u>(3,675,499)</u>	<u>(4,560,800)</u>	<u>(4,560,800)</u>	<u>(0)</u>

Operational Budget

Whilst there were some movement between natural accounts within departments, there is no proposed change to Council's second quarter amended budget net operating deficit of \$4,560,800. Table A provides a summary of movement at the department level.

Table A

2020/2021 REVENUE AND EXPENDITURE SUMMARY - 3rd Quarter Revision

	30/21 Original Budget		1st Quarter Amended Budget		2nd Quarter Amended Budget		3rd Quarter Proposed Budget		Variance	
	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE	REVENUE	EXPENDITURE
General Operations	-44,764,471	49,523,035	-43,993,551	50,033,945	-46,135,885	52,176,280	-46,611,840	52,652,235	- 475,955	475,955
Fleet	- 151,000	151,000	- 151,000	157,760	- 151,000	157,760	- 151,000	157,760	-	-
Sewerage	- 6,042,973	5,437,917	- 6,042,973	5,437,917	- 6,042,973	5,437,917	- 6,042,973	5,437,917	-	-
Water	-10,463,681	10,148,249	-10,551,391	10,148,249	-10,721,391	10,318,249	-10,721,391	10,318,249	-	-
Waste	- 5,669,992	5,507,355	- 5,669,992	5,507,355	- 5,669,992	5,507,355	- 5,730,671	5,568,034	- 80,679	60,679
TOTAL	-67,092,117	70,767,616	-66,408,907	70,969,707	-68,721,241	73,282,041	-69,257,875	73,808,675	- 536,634	536,634
Operating (surplus) / deficit	3,675,499		4,560,800		4,560,800		4,560,800		-	

However, \$4.7m in capital grants has been reduced with a partial offset in capital expenditure of \$3.65m. This has resulted in the net result reducing from \$13.2m to \$8.5m.

Capital Budget

The capital budget was reviewed in the third quarter to record what is actually expected to be spent by June 30. The program was therefore reduced by \$8.489m from \$47m to \$38.5m to reflect works under construction at year end.

Table B

Asset Group	Total Increase/ (Decrease)
Roads	(\$5,575,948)
Water	(\$795,000)
Wastewater	(\$285,000)
Waste	(\$350,000)
Buildings & NRM	(\$1,483,785)
Business Systems	(\$222,363)
Fleet	\$222,363
Total	(\$8,489,733)

Roads

Overall reduction to current year program of \$5.575m. Of this, \$2.360m are identified projects that will be under construction at year end, with planned completion in early 2021/2022.

KTP was reviewed which resulted in capital grants of \$4.5m being pushed into the next two financial years. A reduction in expenditure of \$3.15m in 2020/21 partially offsets the reduction in revenue and reflects best estimate of expenditure to 30 June. This year's KTP expenditure will now be funded by \$1.8m of restricted cash (loan money) and \$1.4m of Council funded depreciation.

Year	External Funding (BBRF)	Depreciation	Council Funding Restricted Cash Unspent Loans	Restricted Cash - Sale of Property	Estimated Total Spend per year
20/21	-	1,400,000	1,800,000		3,200,000
21/22	3,500,000	3,300,000		500,000	7,300,000
22/23	1,000,000	1,000,000			2,000,000
	4,500,000	5,700,000	1,800,000	500,000	12,500,000

Water

Overall reduction to program of \$795k

\$655k Reduction to Kingaroy Transformation Project budget which has been identified to be a multi-year project

\$140k Projects identified that will not be fully complete by 30 June and has therefore been identified as work under construction.

Wastewater

Overall reduction to program of \$285k

\$175k Sewer Replacement works – budget reviewed to reflect updated cost estimates, reduction required to fully fund capital program.

\$110k Projects identified that will not be fully complete by 30 June and are identified as works under construction.

Waste

Overall reduction to program of \$350k

\$350k Maidenwell Transfer Station – project taken out of current year program. Scoping and finalisation of proposed works continues. Project is funded by restricted cash. Monies will remain in restricted cash until project commencement.

Buildings/NRM

Overall reduction to program of \$1,483m

\$500k Kingaroy Pool Refurbishment – annual budget restricted to fund large program in future years.

\$300k Building Condition Assessment – Budget brought forward from 2019/2020 for unallocated works. Money remains unallocated and is therefore being reduced from the current budget and restricted for future capital works when required.

\$57.5k Collection of projects that have been identified that will not commence in the current year.

\$191k Yallakool New Amenities Project – funded by W4Q COVID round and therefore Council funded depreciation is not required.

\$435k Reduction to overall program relating to a general reduction of \$395k to ensure Council depreciation funded program was cash funded and other minor program reductions mainly \$99k for the Kingaroy Administration Building project which has been identified to be moved into future years due to project demands.

Business Systems/Fleet

The movement between Business systems and Fleet is to reconcile the funded depreciation between departments. This is a reverse of 2nd quarter adjustment.

12.2 Statement of Financial Position (Balance Sheet)

Statement of Financial Position
3rd Quarter Proposed Budget

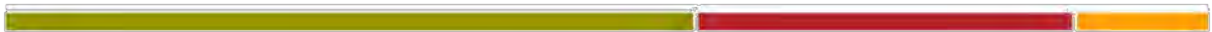
	Original Budget \$	Amended Budget \$	Proposed Budget \$	Variance \$
Current Assets				
Cash and Cash Equivalents	43,116,747	41,695,506	35,667,869	(6,027,637)
Trade and Other Receivables	5,313,216	5,442,990	7,791,562	2,348,572
Inventories	772,356	772,356	772,356	-
Investments	-	-	-	-
Total Current Assets	49,202,319	47,910,852	44,231,787	(3,679,065)
Non-Current Assets				
Trade and Other Receivables	1,112,211	1,112,211	1,112,211	0
Property, Plant and Equipment	891,929,354	864,387,418	870,116,890	5,729,472
Right of Use Asset	1,019,397	1,019,396	854,036	(165,360)
Intangible Assets	7,899,364	8,321,727	8,099,364	(222,363)
Total Non-Current Assets	901,960,326	874,840,752	880,182,502	5,341,750
TOTAL ASSETS	951,162,644	922,751,604	924,414,288	1,662,684
Current Liabilities				
Trade and Other Payables	5,749,454	6,762,832	8,073,210	1,310,378
Borrowings	3,013,874	3,013,874	3,100,861	86,987
Provisions	3,671,079	3,671,079	3,754,881	83,802
Other Liabilities	2,369,464	2,170,161	2,085,162	(84,999)
Total Current Liabilities	14,803,871	15,617,946	17,014,113	1,396,167
Non-Current Liabilities				
Trade and Other Payables	1,017,943	1,017,943	859,451	(158,492)
Borrowings	30,633,993	30,633,993	30,476,025	(157,968)
Provisions	13,755,564	13,755,564	13,601,338	(154,226)
Other Liabilities	908,112	-	-	-
Total Non-Current Liabilities	46,315,611	45,407,499	44,936,814	(470,685)
TOTAL LIABILITIES	61,119,482	61,025,445	61,950,927	925,482
NET COMMUNITY ASSETS	890,043,162	861,726,159	862,463,361	737,202
Community Equity				
Retained Surplus/(Deficiency)	440,762,572	440,984,686	435,009,678	(5,975,008)
Asset Revaluation Surplus	449,280,590	420,741,473	427,453,683	6,712,210
TOTAL COMMUNITY EQUITY	890,043,162	861,726,159	862,463,361	737,202

12.3 Statement of Cashflows

	Original Budget	Amended Budget	Proposed Budget	Variance
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 72,380,180	\$ 73,224,167	\$ 63,176,961	-\$ 10,047,206
Interest Received	\$ 1,016,500	\$ 620,500	\$ 620,500	\$ -
Rental Income	\$ 319,954	\$ 319,954	\$ 317,209	-\$ 2,745
Non-Capital Grants and Contributions	\$ 8,057,698	\$ 9,409,112	\$ 9,409,112	\$ -
<i>Payments:</i>				
Payment to Suppliers	-\$ 60,985,942	-\$ 62,787,039	-\$ 54,974,481	\$ 7,812,558
Borrowing Costs	-\$ 1,756,218	-\$ 1,756,218	-\$ 1,780,218	-\$ 24,000
Net Cash Provided (or Used) in Operating Activities	\$ 19,032,172	\$ 19,030,476	\$ 16,769,082	-\$ 2,261,394
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 400,000	\$ 400,000	\$ 400,000	\$ -
Grants, Subsidies, Contributions and Donations	\$ 17,409,799	\$ 17,409,799	\$ 12,676,452	-\$ 4,733,348
<i>Payments:</i>				
Payments for PPE	-\$ 38,228,662	-\$ 39,648,207	-\$ 38,529,284	\$ 1,118,924
Net Cash Provided (or Used) in Investing Activities	-\$ 20,418,863	-\$ 21,838,408	-\$ 25,452,832	-\$ 3,614,424
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings and Leases	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings and Leases	-\$ 2,887,630	-\$ 2,887,630	-\$ 2,958,610	-\$ 70,980
Net Cash Provided (or Used) in Financing Activities	-\$ 2,887,630	-\$ 2,887,630	-\$ 2,958,610	-\$ 70,980
Other Non-Categorised Cash Activities	\$ -	\$ -	\$ -	\$ -
Net Increase/(Decrease) in Cash and Cash Equivalent	-\$ 4,274,321	-\$ 5,695,562	-\$ 11,642,360	-\$ 5,946,797
Cash and Cash Equivalents at Beginning of Period	\$ 47,391,068	\$ 47,391,068	\$ 47,310,229	\$ 80,839
Cash and Cash Equivalents at End of Period	\$ 43,116,747	\$ 41,695,506	\$ 35,667,869	-\$ 6,027,637

12.4 Statement of Changes in Equity

	Original Budget	Amended Budget	Proposed Budget	Variance
Asset Revaluation Surplus				
Opening Balance	449,280,590	420,741,473	427,453,683	6,712,210
Inc/(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	449,280,590	420,741,473	427,453,683	6,712,210
Retained Surplus				
Opening Balance	426,628,272	427,735,687	426,494,026	1,241,661
Net Result	14,134,300	13,248,999	8,515,651	4,733,348
Closing Balance	440,762,572	440,984,686	435,009,678	5,975,008
Total Community Equity	890,043,162	861,726,159	862,463,361	737,202



9.8 BUDGET COMMITTEE MEETINGS TO BE OPENED TO THE COMMUNITY VIA LIVE STREAMING AND GALLERY ATTENDANCE

File Number: 20/03/2021
Author: Manager Finance
Authoriser: Chief Executive Officer

PRECIS

Budget Committee Meetings to be opened to the Community via live streaming and gallery attendance

SUMMARY

Committee Resolution 2021/66

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the budget committee meetings listed in the budget parameters and timeline report between 27 April 2021 and 2 June 2021 be open to the community through live streaming and gallery attendance in compliance with COVID-19 requirements.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Cr Roz Frohloff

CARRIED 6/1

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Establish the following committee for the fixed period 1 April to 30 June 2021 with the following membership and Chair in accordance with s264 of the *Local Government Regulation 2012*;

Committee	Membership	Chair
Budget Committee	7 Councillors	Mayor

2. Conduct budget committee meetings as listed in the 2021-2022 Budget Parameters and Timeline report between 27 April and 2 June 2021 be open to community through live streaming and gallery attendance in compliance with COVID-19 requirements.

BACKGROUND

The Mayor has requested consideration to live streaming budget workshops. The option to open the workshops to the public will require Council direction. Budget workshops are by nature a process to deliver information and seek direction for the formal resolution of Council at the Budget Meeting. There would be certainly information delivered at these workshops that would be considered confidential. The *Local Government Regulation 2012* notes the following permission for closing a Council Meeting be it a Standing Committee or General Meeting:

254J Closed meetings

- 1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- 2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- 3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(b) industrial matters affecting employees;

(c) the local government's budget;

The budget committee is not intended for or will not be used for the following purposes:

- removing the need for debate or rating and budget resolutions at the Special Budget meeting;
- progressing individual or personal requests;
- directing what an employee ultimately recommends to a Council or a Standing Committee meeting through an agenda report;
- seeking to direct employees' work practices or contravening professional (e.g. legislative and accounting standards, quality, safety or environmental responsibilities).

ATTACHMENTS

Nil

10 PORTFOLIO – ROADS & DRAINAGE**10.1 TOWN AND VILLAGE ENTRY SIGNAGE****File Number:** 24-03-2021**Author:** Personal Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Town and Village Entry Signage

SUMMARY

Council has designed entry signage for the towns and villages throughout the South Burnett region. Each town and village has a unique image to depict a theme of relevance to their location and the proposed siting of signs will improve the visibility on each entry.

OFFICER'S RECOMMENDATION

1. That Council:
 - (a) adopts the updated locations and associated works to commence the installation of new town and village entry signs in accordance with the Town Entry Signage Catalogue report approved by Council on 18 September 2019; and

FINANCIAL AND RESOURCE IMPLICATIONS

The total budget for this project allocated is \$490,000 including allocation of \$100k for current financial year and the total expenditure is currently \$393,296 + plus commitments of about \$30k in current orders.

Summary of sign costs are as follows:

26 Village signs – Total cost \$181,606 at avg cost \$6,985 per sign

12 Monuments – Total \$163,707 at avg cost \$13,642 (Blackbutt at \$9512 and others ranging between \$11,254 and \$17,562 due to sizes)

If the monuments were to be changed out to village signs we estimate that would be in the order of \$96k to \$110K to supply.

LINK TO CORPORATE/OPERATIONAL PLAN

INF1 - Infrastructure that meets our communities needs

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation has been undertaken both internally and externally. There has been a series of workshops carried out with councillors and executive staff. Themes for images were selected by divisional councillors to assist with illustrating the connection to their communities. Consultation with Cherbourg Shire Council was also undertaken to gain approval on a symbol to represent our Indigenous heritage. Signs were made available for public perusal on the SBRC website for a period of 10 days in September 2019.

Due to the delay in acquiring approval from the Department of Transport and Main Roads (DTMR), some of the proposed locations needed to be amended to meet DTMR's requirements within the state controlled road corridors. Council held a workshop regarding the monument signs on 3 March 2021.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The town and village entry signs meet technical engineering requirements within the road corridor and have been subsequently approved by DTMR to allow for installation.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

The town and village entry signs will form part of Council's asset register and have reasonable industry warranties for signage. The technical specifications provide minimal operating cost to assist Council officers in maintaining their appearance to motorists who visit the respective towns.

REPORT

Council has committed to upgrading the entry signage to towns and villages, showcasing the South Burnett and the identity of communities. A total of 38 signs have been developed with each town or village having a unique background image to depict a theme of relevant significance, encompassing the rich history of the region.

The catalogue (Attachment A), establishes connections to the diversity of the region, recognising the links to historic indigenous titles, economic drivers, heritage or its natural beauty. The signage includes the symbol of the Wakka Wakka people, the carpet python, as recognition of the traditional owners of the region.

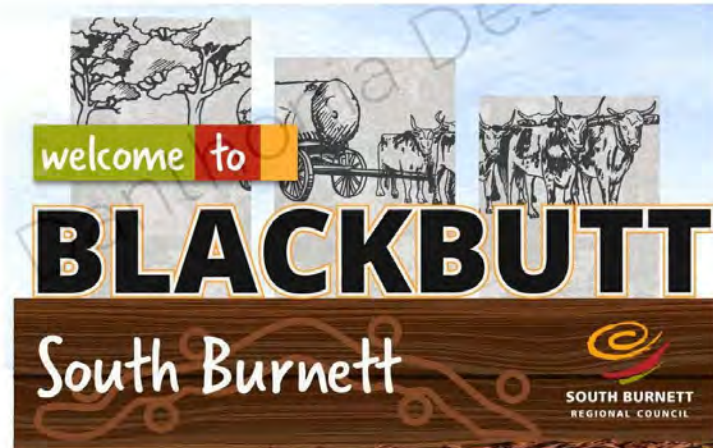
Further works incorporating DTMR and community feedback on siting these signs in the state controlled road corridors was also undertaken. The monuments have been designed to minimise clutter around the respective sites and making them appeal by installing a red rock based footing, the monuments elevate to match the shoulder level of the road and slightly orientated towards the road for ease of visibility (Attachment B). Future provision of small low level, tolerant landscaping rounding out the footprint will assist motorists in appreciating these signs.

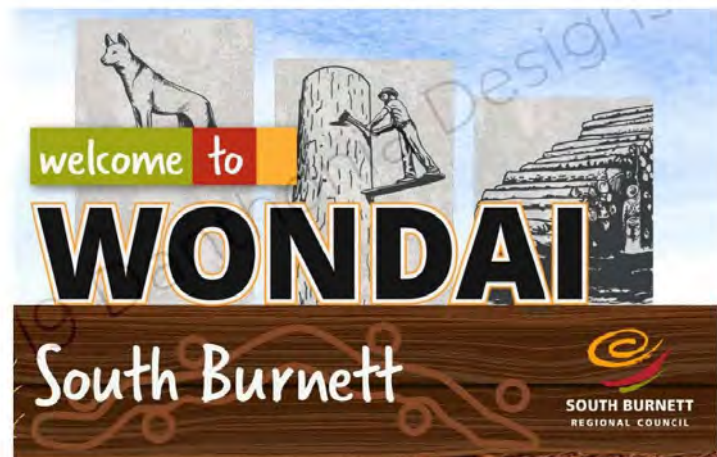
Other signage in the road corridor that has become superseded or occupies preferred locations (for example Blackbutt and Wondai) has been discussed with Councillors on what can be removed or relocated to assist in maximising the impression into each town.

ATTACHMENTS

1. **Town Entry Signage Catalogue** [↓](#) 
2. **Town Entry Signage Monument Sign Overlays** [↓](#) 

Attachment A – Town Entry Signage Catalogue



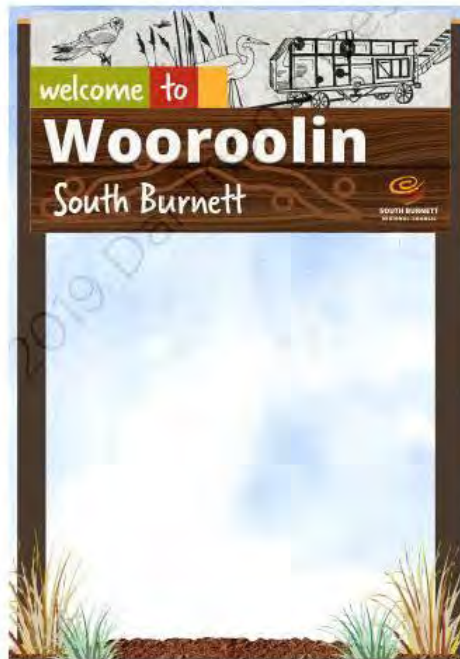






































11 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

Nil

12 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**12.1 EXTENSION TO CURRENCY PERIOD FOR MATERIAL CHANGE OF USE (MASTER PLANNED COMMUNITY) AND DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT (1 LOT INTO 23 LOTS PLUS PARKLAND) OVER LAND DESCRIBED AS LOT 3 ON SP181686 BUNYA HIGHWAY KINGAROY**

File Number: 24-03-2021
Author: Personal Assistant Community
Authoriser: Chief Executive Officer

PRECIS

Presented at the Community Standing Committee meeting held on 10 March 2021 was a report forwarding information regarding an extension to Currency Period for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland) over land described as Lot 3 on SP181686 Bunya Highway Kingaroy.

SUMMARY**COMMITTEE RESOLUTION 2021/95**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the committee recommends to Council that:

Council **approve** a 12 month extension to the Currency Period under s86 of the *Planning Act 2016* for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland) over land described as Lot 3 on SP181686 at Bunya Highway (corner of Youngman Street and Taylors Road), Kingaroy.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council **approve** a 12 month extension to the Currency Period under s86 of the *Planning Act 2016* for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland) over land described as Lot 3 on SP181686 at Bunya Highway (corner of Youngman Street and Taylors Road), Kingaroy.

BACKGROUND

Presented at the Community Standing Committee meeting held on 10 March 2021

ATTACHMENTS

Nil

13 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT**13.1 CLARK AND SWENDSON DEVELOPMENT - SOUTH-EAST KINGAROY TRUNK WATER INFRASTRUCTURE****File Number:** 24-03-2021**Author:** Personal Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Clark and Swendson Development – South-East Kingaroy Trunk Water Infrastructure

SUMMARY

A requirement for significant trunk water infrastructure in south-east Kingaroy has been previously identified and recently reinforced by recent studies undertaken on Council's Managing the Infrastructure Pipeline Program (MIPP). While the timing for multiple infrastructure components required will be dictated the relative priority of these and identified in the 10-year capital works program under development, key stakeholders have requested Council consider prioritising the works for early delivery in the program.

OFFICER'S RECOMMENDATION

That Council:

1. Advise the developer that Council is unable advance funding to commence these works due to other network priorities; and
2. Advise the developer that they can build their own infrastructure to service their development only.

FINANCIAL AND RESOURCE IMPLICATIONS

Given councils current financial position the \$5 – \$8.3M could only be funded by loans.

LINK TO CORPORATE/OPERATIONAL PLAN

Strategic Plan – Strategy Priority 2: Providing Key Infrastructure for our Towns and Villages

Operational Plan INF1 – Infrastructure that meets communities' needs.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Planning and preliminary design processes have commenced for the South-east Kingaroy Reservoir, Fisher street pump station and associated mains. Planning underway builds on studies undertaken in the MIPP project and is based on the recommendations of that project. Engagement with potential impacted landholders and key stakeholders of the project has commenced.

Initial approaches to the respective representatives have been well received with positive cooperation to date. One representative made deputation to Council's February General Meeting in support of facilitating the delivery of the south-east Kingaroy water infrastructure.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Project planning for the South-east Kingaroy water infrastructure projects is supported by broader planning undertaken for the MIPP project which is nearing completion. In particular, the development of the forward capital works program includes projects prioritised by the numerous studies and the modelling to support finalisation of a ten (10) year capital works program is currently underway in preparation for presentation to Council. The MIPP project has included extensive components reviewing asset condition to inform renewal commitments anticipated in future years and will include full cost pricing and sustainability studies which are underway.

REPORT

Numerous studies have identified the requirement for additional trunk infrastructure to support both existing and potential future development in Kingaroy. The MIPP project has significantly extended planning for water supply and sewer infrastructure in the South Burnett Region with significant focus on water supply network infrastructure in Kingaroy. In particular, one component of the MIPP project recently completed, *Network Modelling Planning Report – Water and Wastewater (Morris Water Pty Ltd 2020)*, reviewed network capacity in detail.

Recommendations of this report reinforced Council's strategy to meet recommended reservoir capacity in Kingaroy and included a reservoir site in south-east Kingaroy. The project recommended numerous prerequisite projects to augment capacity to the eastern side of the town where major industrial use and residential development have increased load on the existing network. Potential reservoir siting on elevated land to the east of Clark and Swendson road was also supported as essential infrastructure with timing reliant on the delivery of enabling infrastructure including additional storage at Mt Wooroolin as well as boost pump upgrade and upgrade of sections of trunk main across the centre of Kingaroy.

Infrastructure recommended to support the south-east Kingaroy reservoir site includes:

- 3ML reservoir (A subsequent 3ML reservoir will also be required at the same site in the future to support increasing development in this part of Kingaroy);
- 75L/s pump station connected to the Haly street reticulation in the vicinity of Fisher street;
- 300mm rising main to the reservoir site;
- 250mm trunk reticulation main to Somerset street; and
- 100mm connection to the Kingaroy Heights pressure zone.

Council has commenced planning in advance of preliminary design of these components and this work includes early engagement with potential impacted stakeholders.

A presentation on this project was made to the Water Infrastructure Standing Committee last month where the cost for all components to complete upgrades to the eastern side of Kingaroy was estimated at \$19.7M. Excluding the mandatory prerequisite works across the existing network, the estimated cost of the Fisher street pump station, rising main, reservoir and connection to Somerset street reported was \$8.3M. The presentation address representations from the proponent for an approved development ultimately served by the trunk works. Several options were presented for consideration to the February Infrastructure Standing Committee meeting:

1. Option one (1): Developer installs their own supply infrastructure to service their development only with no cost to council. A temporary connection and pump station at Valley St has been considered as a suitable option however these works would largely become obsolete when trunk works are completed;
2. Option two (2): Council could work in collaboration with the developer to implement trunk upgrades excluding reservoir with an estimated cost \$5,417,492 working towards the ultimate solution of supply issues in this area; and
3. Option three (3) work in collaboration with the developer to implement trunk upgrades including reservoir with an estimated cost \$8,292,182 working towards the ultimate solution of supply issues in this area.

Both options two (2) and three (3) were identified with operational problems. In particular option two (2) presents issues with water age exceeding desirable limits resulting in loss of Chlorine residual and excessive THM levels which both prevent compliance with Australian Drinking Water Guidelines.

Option three (3) requires significant prerequisite projects to be completed to allow the operation of the proposed Fisher street pump station.

The proponent for the approved development on Lot 3RP215835 has approached Council offering to assist Council facilitate construction of components of the proposed trunk infrastructure in conjunction with the approved development. A deputation to Council's February General Meeting was made by the developer in support of the proposal. In the deputation, matters raised include:

- the inclusion of trunk water infrastructure components supporting the development in the 2019 Local Government Infrastructure Plan;
- potential to access greenfield areas for the construction of trunk infrastructure;
- identified other stakeholders benefiting from early delivery of the proposed south-east Kingaroy reservoir and infrastructure; and
- potential solutions may exist to overcome water age issues likely in the stage trunk water system.

Following the deputation, further consideration has been given to the potential for a smaller component of the trunk upgrades to be delivered without requirement for trunk components inside the existing Kingaroy network. This potential Option four (4) is a sub-component of Option two (2) above which could incorporate:

- temporary connection between Haly street and Somerset street mains via western sections of the proposed rising and gravity mains;
- an additional connection to provide demand at the eastern end of the two (2) mains to reduce water age; and
- construction of the 300mm rising main and 250mm trunk gravity main to the west of Clark and Swendson road only.

Modelling is underway to consider the benefits and feasibility of the temporary gravity connection which would be required to support a 15L/s demand at the highest point in the development during the network's peak hour demand in order to be operationally feasible. Should modelling support this new potential option, negotiation with benefitted stakeholders could commence subject to Council's ability to fund the reduced component of the works prior to the current 2026 timing for the larger project.

Following from the ten (10) year capital work presentation 11 March 2021, highlighting extensive trunk upgrade requirements for Kingaroy, it is clear that council is not in the position to commence these works for a number of years.

ATTACHMENTS

1. **Option One**  
2. **Option Two**  

Option One (1):



14 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**14.1 KINGAROY AERODROME AIRPARK PROPOSAL****File Number: 24-3-2021****Author: Personal Assistant Community****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 10 March was a report advising that Council has been approached regarding the establishment of *Airpark* at Kingaroy Aerodrome. These discussion and further discussions with aerodrome users have highlighted a need for a master plan to be developed for the Kingaroy Aerodrome.

SUMMARY**COMMITTEE RESOLUTION 2021/104**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council that;

Council commence a process to undertake a master plan for the future use and opportunities for Kingaroy Aerodrome.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That Council commence a process to undertake a master plan for the future use and opportunities for Kingaroy Aerodrome.

BACKGROUND

Presented at the Community Standing Committee meeting held on 10 March 2021.

ATTACHMENTS**Nil**

14.2 TRUSTEE PERMIT TERMS FOR LOT 900 RP 896938 KNOWN AS “CAREW PARK” LOCATED AT THE CORNER OF DOONKUNA STREET AND TESSMANN’S ROAD, KINGAROY BETWEEN COUNCIL AND BUNYA VALLEY LANDCARE INC**File Number: 24-03-2021****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021 – Trustee Permit Terms for Lot 900 RP 896938 known as “Carew Park” located at the corner of Doonkuna Street and Tessmanns Road, Kingaroy Between Council and Bunya Valley Landcare Inc

SUMMARY

Committee Resolution 2021/72

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommend to Council:

1. That South Burnett Regional Council enter into a Trustee Permit (non-exclusive use) for the purpose of landscaping, with Bunya Valley Landcare, with conditions including:
2. Term of three (3) years at \$75.00 per annum plus GST
3. The permittee to bear all costs of the project, and all subsequent operational and maintenance costs including weed and pest management and utility charges (including any connection fees).
4. That Council continue to work with the Bunya Valley Landcare Group and in the initial phases of this agreement continue mowing Carew Park with a view to support the Landcare Group and the project into the future.
5. A concept plan including scope and budget with project milestones is to be submitted to Council for approval under the licence prior to the commencement of works. Concept plan to include details on the effects of overland flow and drainage of any proposed earthworks
6. The permittee must seek consent under the licence prior to making application for planning approvals, including building and planning permits
7. The permittee will undertake community engagement and provide the outcomes to Council prior to the commencement of works
8. The permittee will not impede pedestrian access from David Place.
9. The permittee must incorporate existing infrastructure into the concept plan and not undertake any works that may affect Council-owned infrastructure
10. Should the Trustee Permit come to an end, Council is not obliged to maintain the improvements made by the permittee and has the right to remove any assets or improvements made by the permittee.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council enter a Trustee Permit (non-exclusive use) for Lot 900 RP 896938 known as "Carew Park" located at the corner of Doonkuna Street and Tessmanns Road, Kingaroy, for the purpose of landscaping, with Bunya Valley Landcare, with conditions including:

1. Term of three (3) years at \$75.00 per annum plus GST
2. The permittee to bear all costs of the project, and all subsequent operational and maintenance costs including weed and pest management and utility charges (including any connection fees).
3. That Council continue to work with the Bunya Valley Landcare Group and in the initial phases of this agreement continue mowing Carew Park with a view to support the Landcare Group and the project into the future.
4. A concept plan including scope and budget with project milestones is to be submitted to Council for approval under the licence prior to the commencement of works. Concept plan to include details on the effects of overland flow and drainage of any proposed earthworks
5. The permittee must seek consent under the licence prior to making application for planning approvals, including building and planning permits
6. The permittee will undertake community engagement and provide the outcomes to Council prior to the commencement of works
7. The permittee will not impede pedestrian access from David Place.
8. The permittee must incorporate existing infrastructure into the concept plan and not undertake any works that may affect Council-owned infrastructure
9. Should the Trustee Permit come to an end, Council is not obliged to maintain the improvements made by the permittee and has the right to remove any assets or improvements made by the permittee.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021.

ATTACHMENTS

Nil

15 PORTFOLIO - REGIONAL DEVELOPMENT**15.1 SMALL BUSINESS SUPPORT****File Number:** 24-03-2021**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021 – Small Business Support

SUMMARY

Committee Resolution 2021/78

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

The Committee recommends to Council:

That:

1. South Burnett Regional Council support the Queensland Small Business Commissioner (QSB) Small Business Friendly Councils (SBFC) initiative by signing the Charter to support a commitment to small businesses and further by signing a Charter and further, liaise with local Chambers of Commerce to encourage co-signing of the Charter to support small businesses in the South Burnett region.
2. South Burnett Regional Council liaise with the Burnett Inland Economic Development Organisation (BIEDO) regarding participation in their Business Extension activities during Queensland Small Business Month (QSBM) in May by holding four workshops for small businesses in the South Burnett region.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

Carried 7/0

OFFICER'S RECOMMENDATION

That:

1. South Burnett Regional Council support the Queensland Small Business Commissioner (QSB) Small Business Friendly Councils (SBFC) initiative by signing the Charter to support a commitment to small businesses and further by signing a Charter and further, liaise with local Chambers of Commerce to encourage co-signing of the Charter to support small businesses in the South Burnett region.
2. South Burnett Regional Council liaise with the Burnett Inland Economic Development Organisation (BIEDO) regarding participation in their Business Extension activities during Queensland Small Business Month (QSBM) in May by holding four workshops for small businesses in the South Burnett region.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021.

ATTACHMENTS

Nil

15.2 SOUTH BURNETT REGIONAL DEVELOPMENT ADVISORY COMMITTEE DRAFT TERMS OF REFERENCE

File Number: 24-03-2021
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021 – South Burnett Regional Development Advisory Committee Draft Terms of Reference

SUMMARY

Committee Resolution 2021/79

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Development Advisory Committee Draft Terms of Reference be adopted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That

1. the South Burnett Regional Development Advisory Committee Draft Terms of Reference be adopted as presented.
2. [REDACTED] be appointed to the South Burnett Regional Development Advisory Committee

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting held on 17 March 2021. As noted in the draft terms of Reference the Regional Development Portfolio holder is a member of the committee and Chair of the committee. A second Councillor is requested to be nominated to the committee.

ATTACHMENTS

1. **South Burnett Regional Development Advisory Committee Draft Terms of Reference** [↓](#)




POLICY CATEGORY - NUMBER: Statutory 044
POLICY OWNER: Executive Services

ECM ID:
ADOPTED:

Regional Development Advisory Committee Terms of Reference

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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1. INTRODUCTION

Council recognises that local business owners, industry representatives and key community stakeholders are well placed to understand and share the challenges and opportunities for growth and prosperity faced by the South Burnett region.

Council has established a Regional Development Advisory Committee (the Committee) to act as a direct two-way conduit for information, advice and support between key leaders of our region and the Council.

Council values the Committee member's views, perspectives and observations, and aims to formally engage by way of an Advisory Committee.

This Committee will assist Council to advance the growth and development objectives of its corporate plan and deliver on its Regional Development Strategy.

2. OBJECTIVES

Council aims to grow our region's economy and prosperity through encouraging investment and innovation that promotes population growth and community wellbeing.

The Regional Development Advisory Committee aims to bring together key leaders who will work with Council officers and elected representatives to:

- Create a pipeline of project concepts for Council's consideration for future project development, feasibility studies, grant submissions or potential forward planning and investment.
- Connect stakeholders and partner in discussions that share information, encourage collaboration and create tangible solutions for our region.
- Provide guidance and support to Council in relation to growth and development challenges, barriers and opportunities.

- Inform Council with constructive feedback, learnings and insights relevant to strategic regional planning priorities, Council programs or future focussed investment in infrastructure.
- Support the identification of key priorities that will help to inform Council's approach to advocacy with both State and Federal Governments.
- Explore ideas and concepts for the development of an expanded and diversified agricultural economy.
- Consider and investigate options to improve our tourism infrastructure, support the evolution of tourism and participate in industry led development of the region's tourism sector.
- Support our community and key stakeholders to build a plan for our region's eventual coal transition.
- Work with key stakeholders to promote workforce attraction and retention in the South Burnett.

3. DUTIES AND RESPONSIBILITIES

The Committee will help provide critical intelligence back to Council on potential impacts and opportunities with regards to the region's businesses, industries and communities. Council recognises this local information will help to inform policy and evidence based decision making.

The primary duties and responsibilities of the Committee members are to:

- Be respectful in sharing ideas, learning and insights with Council for consideration in relevant strategy, policy, programs or projects.
- Provide feedback in terms of overcoming the challenges and barriers to development in the South Burnett.
- Maintain confidentiality with any information that may be sensitive or related to a specific issue.
- Provide advice and recommendations to Council relevant to Regional Development, including projects, barriers or issues related to the South Burnett.
- Undertake research into the feasibility of project ideas and concepts relevant to the South Burnett.
- Consult stakeholders on the development of the region, as appropriate.

Please note the role of the Committee does not extend to the day to day operational matters of Council, and any matters not relating to Regional Development will not be tabled at the Committee's meetings.

4. MEMBERSHIP

The Regional Development Advisory Committee members will play an active role in informing Council, with a clear focus on growing a strong and confident regional economy that harnesses its competitive advantages, seizes opportunities and attracts suitable investment.

Council will appoint up to seven (7) committee members along with two (2) Councillors.

Committee members may be invited by Council to join the committee based on their diverse skill set, specific knowledge or understanding of the region, an industry or sector.

Committee members must have a genuine interest in positively supporting and partnering in the outcomes of Council, and furthermore supporting the regional growth and development of the region.

The Regional Development portfolio holder will perform the role of Committee Chairperson.

The other councillor shall be appointed to the Committee as Deputy Chair.

Council can at any time appoint a proxy or replacement member to the committee.

Council will appoint the members on the committee based on appropriate cross industry representation.

Council's Chief Executive Officer and General Manager Community is appointed to the committee as ex-officio members. Council's planning and technical officers may be invited to provide advice

and feedback to the committee as appropriate and at the discretion of the CEO.

Representatives will be appointed for a two (2) year term, commencing on 1 July each year and if appointed at any time after 1 July, the first year of their term will end on 30 June.

Representatives may be nominated at the end of the two year term to extend their appointment, however no representative may serve more than two (2) consecutive two (2) year terms or a total of four (4) years.

5. MEETINGS

- The chairperson may determine the dates, times and places for the Committee's meetings.
- The Committee meetings will be held quarterly on rotation with the meeting minutes and recommendations reported to Council at the Finance and Executive Committee Meeting.
- Based on current priorities, grant funding opportunities or alike, the Regional Development Advisory Committee may meet more regularly depending on current priorities and demand, however will meet at a minimum of four times a year.
- The agenda will be prepared and circulated among members and attendees at least five (5) days prior to the meeting.
- The Committee may collectively decide to invite other Council officers, elected representatives, guest speakers or relevant bodies or attendees to participate in Committee meetings and provide further information as necessary.
- Committee members may request a meeting be scheduled within a minimum of 10 business days' notice.
- A quorum shall consist of at least half of the members of the Committee plus one.
- Council shall provide secretarial functions and prepare a written report about the recommendations the Committee may make representation to Council about.
- The Chief Executive Officer shall present the report to Council at the next available Council meeting.
- Council may nominate agenda items for the Committee meeting's agenda, and may specifically request feedback or stakeholder input from the committee with regards to a specific topic or matter.
- Council may submit agenda items or discussion topics to the Committee meeting for consideration and response by the committee members.

6. ETHICAL CONDUCT

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities.

Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in the course of their duties.

Members must immediately declare to the Chairperson any interest that may represent a real, potential or apparent conflict of interest related to their Committee membership.

In case of a conflict of interest involving the Chairperson, declaration to the Chief Executive Officer is required.

The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each Committee meeting and be updated as necessary.

7. COMMITTEE EVALUATIONS

The Committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of its objectives.

The assessment will confirm that all duties and responsibilities indicated in these terms of reference

have been performed and will involve a review of the terms of reference.

The Chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

8. LEGISLATIVE REFERENCE

Local Government Act 2009
Local Government Regulation 2012
Crime and Corruption Act 2001

9. RELATED POLICIES/PROCEDURES

South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory 017
 South Burnett Regional Council Employee Conflict of Interest Policy – Statutory 033
 South Burnett Regional Council Councillor Code of Conduct Policy – Statutory 001
 South Burnett Regional Council Employee Code of Conduct Policy – Statutory 011
 South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory 021

10. NEXT REVIEW

11. VERSION CONTROL

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	Development and Adoption		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:



POLICY CATEGORY - NUMBER: Statutory 045
POLICY OWNER: Community
ECM ID:
ADOPTED:

Arts, Culture and Heritage Advisory Committee Terms of Reference

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Social & Corporate Performance Branch. **A hard copy of this electronic document is considered uncontrolled.**

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1. INTRODUCTION

Council has instituted the setup of an Advisory Committee (the Committee) to support regional arts, culture and heritage activity in the South Burnett region as a facilitator.

2. OBJECTIVES

- Providing leadership to the sectors through advocacy, promotion and development/ maintenance of Council's arts, cultural and heritage assets;
- Identifying and responding to community needs through strategic planning;
- Assisting with local coordination of art culture and heritage activities;
- Assisting in the stimulation of the arts, culture and heritage-based enterprises;
- Encouraging collaboration across sectors; and
- Managing and displaying Council's art and heritage collections across its facilities.

3. DUTIES AND RESPONSIBILITIES

Council's primary role in supporting the arts, culture and heritage activity in the region is as a facilitator.

4. MEMBERSHIP

Council will appoint the members, two (2) Councillors will be appointed to the Committee, one of whom shall be the Community, Arts, Heritage, Sports & Recreation Portfolio Holder who will perform the role of Committee Chairperson. A further Councillor shall be appointed to the Committee as Deputy Chair. Council can at any time appoint a stand-in or replacement member to the committee. Council will appoint the members based on industry representation from the following groups:

- SB Arts

- Blackbutt Art Gallery
- Kingaroy Art Gallery
- Wondai Art Gallery
- Indigenous Representative
- SB Community Orchestra
- SB Musical Comedy Society
- Two (2) Community Representatives

The Community, Arts, Heritage, Sports & Recreation portfolio holder will perform the role of Committee Chairperson.

The other councillor shall be appointed to the Committee as Deputy Chair.

Council can at any time appoint a proxy or replacement member to the committee.

Council will appoint the members on the committee based on appropriate cross industry representation.

Council's Chief Executive Officer and General Manager Community is appointed to the committee as ex-officio members. Council's planning and technical officers may be invited to provide advice and feedback to the committee as appropriate and at the discretion of the CEO.

Representatives will be appointed for a two (2) year term, commencing on 1 July each year and if appointed at any time after 1 July, the first year of their term will end on 30 June.

Representatives may be nominated at the end of the two year term to extend their appointment, however no representative may serve more than two (2) consecutive two (2) year terms or a total of four (4) years.

5. MEETINGS

- The chairperson may determine the dates, times and places for the Committee's meetings.
- The Committee meetings will be held quarterly on rotation with the meeting minutes and recommendations reported to Council at the Community Standing Committee Meeting.
- Based on current priorities, grant funding opportunities or alike, the Arts, Culture and Heritage Advisory Committee may meet more regularly depending on current priorities and demand, however will meet at a minimum of four times a year.
- The agenda will be prepared and circulated among members and attendees at least five (5) days prior to the meeting.
- The Committee may collectively decide to invite other Council officers, elected representatives, guest speakers or relevant bodies or attendees to participate in Committee meetings and provide further information as necessary.
- Committee members may request a meeting be scheduled within a minimum of 10 business days' notice.
- A quorum shall consist of at least half of the members of the Committee plus one.
- Council shall provide secretarial functions and prepare a written report about the recommendations the Committee may make representation to Council about.
- The Chief Executive Officer shall present the report to Council at the next available Council meeting.
- Council may nominate agenda items for the Committee meeting's agenda, and may specifically request feedback or stakeholder input from the committee with regards to a specific topic or matter.
- Council may submit agenda items or discussion topics to the Committee meeting for consideration and response by the committee members.

6. ETHICAL CONDUCT

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in the course of their duties.

Members must immediately declare to the Chairperson any interest that may represent a real, potential or apparent conflict of interest related to their Committee membership. In case of a conflict of interest involving the Chairperson, declaration to the Chief Executive Officer is required. The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each Committee meeting and be updated as necessary.

7. COMMITTEE EVALUATIONS

The Committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of objectives. The assessment will confirm that all duties and responsibilities indicated in these terms of reference have been performed. The Chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

8. LEGISLATIVE REFERENCE

Local Government Act 2009
Local Government Regulation 2012
Crime and Corruption Act 2001

9. RELATED POLICIES/PROCEDURES

South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic 009
 South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory 017
 South Burnett Regional Council Employee Conflict of Interest Policy – Statutory 033
 South Burnett Regional Council Councillor Code of Conduct Policy – Statutory 001
 South Burnett Regional Council Employee Code of Conduct Policy – Statutory 011
 South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory 021

10. NEXT REVIEW

11. VERSION CONTROL

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	Development and Adoption		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

15.4 REQUESTING SUPPORT THROUGH SPONSORSHIP FOR THE GOOMERI PUMPKIN FESTIVAL 2021**File Number: 24-03-2021****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Requesting support through sponsorship for the Goomeri Pumpkin Festival 2021

SUMMARY

The Goomeri Pumpkin Festival is celebrating 25 years in 2021 and are seeking Council's continued support by way of sponsorship towards Celebrity Chef, Jason Ford.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council accepts sponsorship proposal of the Goomeri Pumpkin Festival for \$1000.

Or

That South Burnett Regional Council notes the sponsorship proposal of the Goomeri Pumpkin Festival for information.

FINANCIAL AND RESOURCE IMPLICATIONS

If staffing of the stand is required employee costs are to be considered if volunteers are not available. Also, consideration of a float/group display may be required if not conducted by volunteers.

LINK TO CORPORATE/OPERATIONAL PLAN

GO3.1 - Promote and support the development of the South Burnett as a premier tourist destination

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Engagement with Councillors, Festival Committee and contact made with Gympie Regional Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council direction and decision

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

In previous years State Member, Deb Frecklington and the Federal Member Llew O'Brien normally attend the day's activities with the Gympie Mayor and Councillors.

There is traditionally a street parade that always includes several South Burnett floats. The event attracts thousands of people and the flow on effect with accommodation and travellers through our region, is believed to assist in bringing a major economic boost to South Burnett businesses.

Detailed information regarding the sponsorship is as follows:

1. Jason Ford (as per quote attached) \$900.00
2. Promotional Stall Site 3m x 3.5m \$100.00
3. Grand Street Parade participation – Float/group display
4. Invitational entry “The Great Australian Pumpkin Roll” to Mayor and councillors
5. Presentational opportunity for Mayor Otto (@ Main Stage Presentation Ceremony)
6. Visitor exposure in excess of 20,000 people
7. Opportunity for SBRC Staff to engage as voluntary workforce as part of team building capacity
8. Community involvement at a grass roots level – region to region

ATTACHMENTS

1. **Goomeri Pumpkin Festival Proposal** [↓](#) 



Correspondence to:
 The Secretary
 PO Box 19
 GOOMERI Qld 4601
 Email: secretary@goomeripumokinfestival.com.au

Date: 3rd March 2021

Dear Mayor Otto and Team,

**Re: GOOMERI PUMPKIN FESTIVAL 2021
 "CELEBRATING 25 YEARS"**

Thank you so much for joining us at our Sponsorship event held 12th February at the Hall of Memory, Goomeri. I think we can all agree it was a most successful evening with an element of fun thrown in.

The ultimate goal of this evening was to reconnect with our valuable sponsors post COVID, past, present and potential and to date is proving to be successful.

With this goal in mind, I am wanting to reconnect with South Burnett Regional Council as a past sponsor and reach out to you to continue to support this most iconic regional event, supporting both Gympie Region and South Burnett region.

In the past the council support has been varied, ranging from:

- 2018 – Donation of accommodation vouchers to be used as prize/incentives
- 2019 – 50% sponsorship towards Celebrity Chef, Jason Ford costs
- 2020 – N/A due to COVID
- All years – the availability of a 3m x 3m market stall site for promotional and educational purposes

With this year being the celebration of 25 successful years of presenting this regional event, we aim to create the biggest and best ever show to the expected crowd of over 20,000 visitors.

Our association invites South Burnett Regional Council to jump on board and join in the excitement and economic reward of the most iconic pumpkin festival Australia now has to offer.

I have attached our Sponsorship Prospectus for your attention.

We look forward to working with you,



**Community Event of the Year
 2019**



16 NOTICES OF MOTION

Nil

17 INFORMATION SECTION

17.1 IS - LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

File Number: 24-03-2021

Author: Administration Officer, Planning & Land Management

Authoriser: Chief Executive Officer

PRECIS

List of correspondence pending completion of assessment report

SUMMARY

Reports pending completion of assessment

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report be received.

REPORT

RAL21/0001 – Reconfiguring a lot – 1 lot into 5 lots at Markwell Street, Kingaroy – Lot 55 on SP249662

MCU21/0002 – Material change of use – Intensive animal industry for 150scu at 8657 Bunya Highway, Kumbia – Lot 91 on FY460

ATTACHMENTS

Nil

17.2 DELEGATED AUTHORITY REPORTS**File Number:** 24/03/2021**Author:** Manager Planning & Land Management**Authoriser:** Chief Executive Officer**PRECIS**

Reports signed by the Chief Executive Officer under delegated authority.




SUMMARY

This report comprises a listing of any reports approved by delegated authority.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

ATTACHMENTS

1. Reconfiguration of a lot - (1 lot into 2 lots) at 89 Bunya Way, Blackbutt - Lot 66 on RP169803 - H & L Crain - ONF Surveyors - RAL20/0018 [↓](#) 
2. Material Change of Use application - Secondary Dwelling at 52 Levers Road, Tablelands - Lot 3 RP218314 - G & P Field - ONF Surveyors - MCU20/0021 [↓](#) 
3. Material Change of Use application for four (4) multiple dwellings at 42 Markwell Street and 44 Markwell Street, Kingaroy - Stephen Saunders - MCU20/0023 [↓](#) 

Delegated Authority  Date: 3/3/2021

0.0 RECONFIGURATION OF A LOT - (1 LOT INTO 2 LOTS) AT 89 BUNYA WAY, BLACKBUTT - LOT 66 ON RP169803 - RAL20/0018 - H & L CRAIN - ONF SURVEYORS

File Number: RAL20/0018
Author: Student Planner
Authoriser: Manager Planning and Land Management

SIGNATURE		
MANAGER		3/3/2021
CM		4/3/2021
CEO		4-3-2021

PRECIS

Reconfiguration of a lot – (1 lot into 2 lots) at 89 Bunya Way, Blackbutt – Lot 66 on RP169803 – RAL20/0018 – H & L Crain – ONF Surveyors

SUMMARY

- Application for Reconfiguring a Lot (Subdivision 1 lot into 2 lots);
- Boundary configuration as proposed:
 - Total area of the existing lot 66 is 3.812ha;
 - Proposed lot 1 is 1ha in area;
 - Proposed lot 2 is 2.8ha in area;
- Proposed lot 1 will include the existing dwelling and outbuildings, and proposed lot 2 will be created for a potential new dwelling.
- Access to the existing lot 66 is via Bunya Way;
- A dwelling house and associated out buildings are established on proposed lot 1 and proposed lot 2 is vacant;
- Subject site is in the Rural Residential Zone – RR1 Precinct of the South Burnett Regional Council Planning Scheme that provides for a minimum lot size of 4000m²;
- A subdivision application in the Rural residential zone is code assessable application;
- Proposal triggered assessment against:
 - Rural residential zone code;
 - Reconfiguring a lot code;
 - Services and works code.
- The application has been assessed against the overall outcomes and performance outcomes of the relevant codes;
- Recommendation that Council approve the reconfiguration subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council **approve** the Development Application for Reconfiguring a Lot (1 lot into 2 lots) located at 89 Bunya Way, Blackbutt (and described at Lot 66 on RP169803) subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Rev	Date
Proposed Subdivision	ONF Surveyors	9165P/1	A	20/01/2021

GEN2. The development must be completed within four (4) years of the development approval starting to have effect. The development approval will lapse unless the survey plan for the development required to be given to Council for approval is provided within this period.

Delegated Authority



Date 3/3/2021

PERMIT TO WORK ON COUNCIL ROADS

GEN3. The applicant must submit a completed Permit to Work on Council Roads Application available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correction position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG3. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG4. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

VEHICLE ACCESS

Item 0.0

Page 2

Delegated Authority



Date: 3/3/2021

ENG5. Design and construct a gravelled driveway and a crossover having a minimum width of 4 metres and vehicle turnout generally in accordance with Council's Standard Drawing 00049, to access proposed Lots 1 and 2. The location of the accesses shall be sited to achieve a minimum of 126m of sight distance in both directions.

ENG6. A culvert (minimum 450mm diameter) and headwalls, shall be constructed at the low point of the gully, to prevent stormwater overflow from damaging the driveway, and facilitate safe vehicle movements.

TELECOMMUNICATION

ENG7. Design and provide telecommunications to all lots within the development. Prior to Council sealing the Survey Plan the applicant is to provide each lot with a telecommunication service or provide evidence that access to the NBN is available. The standards of service nominated by the relevant telecommunications supply authority.

ELECTRICITY

ENG8. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity for the development. The electricity infrastructure may be overhead or underground, at the election of the developer.

Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply ie. service line. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

TELECOMMUNICATIONS CONNECTIONS

ADV4. Telecommunication connections can be arranged by logging onto Telstra's website (<http://www.telstra.com.au/smart-community/developers/index.htm>) and completing the 'Application for Reticulation'.

ELECTRICITY RETICULATION SERVICES

ADV5. Council would encourage you to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

Delegated Authority



Date: 3/3/2021

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

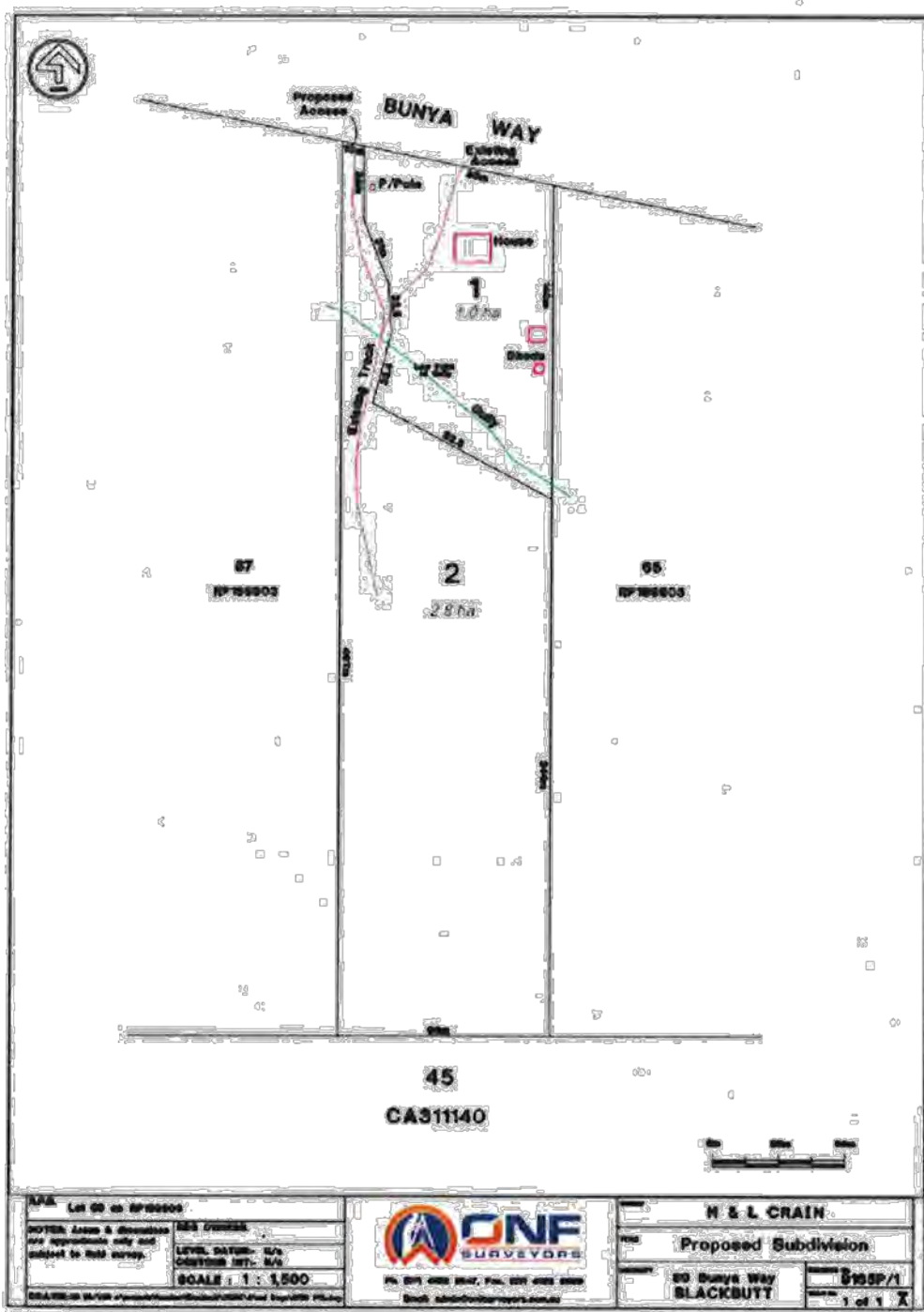
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority *A* Date: *3/3/2021*

PROPOSAL PLAN



Delegated Authority 

Date: 3/3/2021

REPORT

The applicant seeks approval for a Reconfiguration of a lot – (1 lot into 2 lots).

APPLICATION SUMMARY	
Applicant:	H & L Crain C/- ONF Surveyors
Proposal:	Reconfiguration of a lot – Subdivision (1 lots into 2) Boundary configuration as proposed: <ul style="list-style-type: none"> • Total combined area of existing lot is 3.8ha; • Proposed Lot 1 is 1ha in area; • Proposed Lot 2 is 2.8ha in area; • Reduce area of existing Lot 66 to include the already established dwelling in proposed Lot 1 and create a new parcel for a future dwelling on proposed Lot 2; • Access to proposed Lot 1 is via Bunya Way; • Access to proposed Lot 2 is via Bunya Way; • A dwelling house and associated out buildings are established on Proposed Lot 1 and proposed Lot 2 will be vacant;
Properly Made Date:	10 December 2020
Street Address:	89 Bunya Way, Blackbutt
RP Description:	Lot 66 on RP169803
Assessment Type:	Reconfiguring a Lot - Code
Number of Submissions:	N/A
State Referral Agencies:	N/A

The following table describes the key development parameters for the proposal:

RECONFIGURING A LOT (SUBDIVISION)	DEVELOPMENT PARAMETERS
Number of Proposed Lots	1 Lots into 2 Lots
Size of Proposed Lots	Lot 1: 1ha Lot 2: 2.8ha
Easements	N/A
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION		
Land Area:	38,120 sqm	
Existing Use of Land:	Rural residential b- dwelling and associated outbuildings	
Road Frontage:	98m on Bunya Way	
Road/s	Road Hierarchy	
Bunya Way	PLACE	
Easements	Nil	
Significant Site Features:	Gully	
Topography:	Relatively flat	
Surrounding Land Uses:	Land Use	Zone/Precinct
North	Residential dwellings	Rural Residential

Delegated Authority 

Date: 3/3/2021

South	Vacant/ Ag land	Rural
East	Residential dwellings	Rural Residential
West	Residential dwellings	Rural Residential
Services:	Access available to transport network, telecommunications, and electricity. No access to water supply network, wastewater network, stormwater network, and sewerage network.	

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.3
Zone:	Rural Residential
Precinct:	RRI
Assessment Benchmarks:	Rural residential zone code Reconfiguring a lot code Services and works code

Delegated Authority 

Date: 3/3/2021

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOMES (AO)	DISCUSSION
RURAL RESIDENTIAL ZONE CODE	
PO3 Dwellings are to be adequately serviced.	
AO3.1 Where in a reticulated water supply area, development is to be connected to the supply network, or	Complies – Development does not propose new dwelling. Must comply for a future dwelling.
AO3.2 Where reticulated water supply is not available, a 45kl water tank is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes, and	
AO3.3 The provision of on-site sewage treatment conforms to the requirements of the Queensland Plumbing and Wastewater Code, and	Existing dwelling has on site effluent disposal infrastructure, to be maintained. Proposed lot 2 has sufficient space for servicing a future dwelling.
AO3.4 Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks, and	The existing dwelling is connected to electricity supply on site. Solar power alternative option for new rear lot. NBN Fixed Wireless available to both lots for telecommunications.
AO3.5 Stormwater discharge must be to a lawful point of discharge or to downstream properties, but only with the consent of the affected landowners, and	
AO3.6 Development has direct access to a sealed road.	Both lots will have access through Bunya Way, which is sealed with bitumen.
PO4 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO4.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register, or	Not applicable – Land does not pose a health risk. Not identified within Contaminated Land Register.
AO4.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	
AO5 to AO14	Not applicable
PO15 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.	

Delegated Authority



Date: 3/3/2021

<p>AO15.1 Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), or</p> <p>AO15.2 A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard, or</p> <p>AO15.3 For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating:</p> <p>(a) Lot design and the siting of buildings and uses so:</p> <p>(i) high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and</p> <p>(ii) efficient emergency access is optimised; and</p> <p>(iii) bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation.</p> <p>(b) Including firebreaks that provide adequate:</p> <p>(i) setbacks between buildings/ structures and hazardous vegetation; and</p> <p>(ii) access for fire fighting or other emergency vehicles; and</p> <p>(c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres; and</p> <p>(d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m², one tank within 100m of each residential building that has:</p> <p>(i) fire brigade tank fittings; and</p> <p>(ii) 25,000 litres dedicated for fire fighting purposes.</p>	<p>Complies – Proposed lot 1 is not identified within the any bushfire overlays. Proposed lot 2 has a small portion within the 'very high impact buffer' and 'potential impact buffer'. Within proposed lot 2, there is an existing large cleared area outside of the 'very high impact buffer'. This area has sufficient space for a future dwelling. There are no boundaries of dwellings proposed within the 'very high impact buffer' zone.</p>
<p>PO17 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.</p>	
<p>AO17.1 New dwellings on land mapped as Very High to Medium (Potential Intensity) are located:</p> <p>(a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m² to be identified that:</p>	<p>Complies - Within proposed lot 2, there is an existing large cleared area outside of the 'very high impact buffer'. This area has sufficient space for a future dwelling.</p>

Delegated Authority

Date: 3/3/2021

<p>(i) is free of highly combustible vegetated areas; and (ii) is on southerly to easterly facing slopes not exceeding 15% gradient; or (iii) on flat lands at the base of north to western facing slopes not exceeding 15% gradient, (b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m.</p>	
<p>AO18 to AO27</p>	<p>Not identified within overlays</p>
<p>RECONIFURING A LOT CODE</p>	
<p>AO1 to AO6</p>	<p>Not applicable</p>
<p>PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.</p>	
<p>AO7.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2. and AO7.2 The minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment. and AO7.3 Irregularly shaped allotments are designed to allow a building area of 15m by 10m to be setback 6m from the site frontage.</p>	<p>Complies – Proposed lots 1 and 2 meet minimum requirements set out in Table 9.4.2. Complies with minimum road frontage – lot 1 frontage is 88m (standard lot) and lot 2 frontage is 10m (rear lot). Complies with minimum area – lot 1 is 1 hectare and lot 2 is 2.8 hectares. Complies with minimum rectangle contained within lot – both larger dimensions than 25m x 40m. The irregular shape of the new rear lot is designed to utilise the existing access road to the rear of the lot. Proposed lot 2 is sufficient size to allow for a building area of 15m x 10m.</p>
<p>PO8 Lots have lawful, safe and practical access.</p>	
<p>AO8.1 Access is provided via either: (a) Direct road frontage; (b) Access strip with a minimum width of 3.5m (for rear lots only); or (c) Access easement with a minimum width of 6m (where lots only have legal road frontage that does not provide, safe or practical access to the existing street network). and AO8.2 Newly created lots do not have direct access to sub-arterial or higher order roads. and AO8.3 Except in the Rural Zone, new lots, are provided with access to a sealed road.</p>	<p>Complies – Access is provided via Bunya Way, which is not a sub-arterial or high order road. Proposed lot 2 (rear lot) has an access strip increasing in width, with a road frontage of 10m.</p>
<p>PO9 The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.</p>	
<p>AO9.1 Only one rear lot is provided behind each full street frontage regular lot. and AO9.2 No more than two rear lot access strips directly adjoin each other. and AO9.3 No more than two rear lots gain access from the head of a cul-de-sac. and</p>	<p>Complies – Only one rear lot is proposed. There is no adjoining rear lot access strips.</p>

Delegated Authority  Date: 3/3/2021

<p>AO9.4 Rear lots are only created where the site gradient is greater than 5%.</p>	
<p>SERVICES AND WORKS CODE</p>	
<p>PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.</p>	
<p>AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.</p>	<p>Complies – This subdivision makes no changes to physical characteristics of the site is proposed.</p>
<p>PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.</p>	
<p>AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses :</p> <ul style="list-style-type: none"> (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and <p>AO2.2 Wastewater is managed in accordance with a waste management hierarchy that:</p> <ul style="list-style-type: none"> (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. 	<p>Not applicable – No changes to physical characteristics of the site is proposed. Therefore, a wastewater management plan is not required.</p>
<p>PO5 Development is provided with infrastructure which:</p> <ul style="list-style-type: none"> (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented. 	
<p>AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and</p> <p>AO5.2 Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.</p>	<p>Complies – No development or construction proposed. Bunya Way is sealed with bitumen. A future dwelling has the ability to be adequately serviced.</p>
<p>AO6 to AO11</p>	<p>Not applicable</p>
<p>AO12 to AO18</p>	<p>Not identified within any overlays</p>

Local Categorising Instrument - Variation Approval

Not applicable

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable

Delegated Authority  Date: 3/3/2021

Other Relevant Matters

Not applicable

Locality Plan



Figure 1 - Aerial Image (Source: IntraMaps)

Aerial Plan

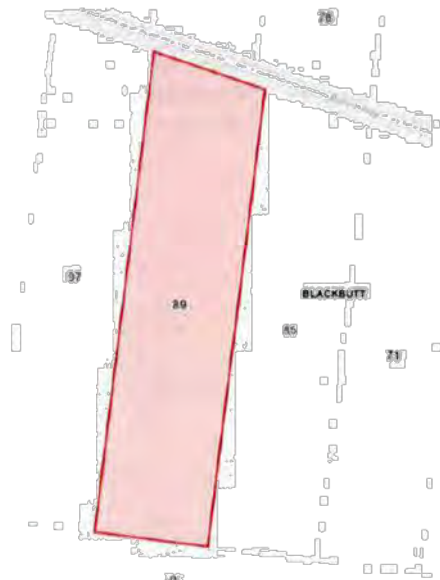


Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority  Date: 3/3/2021

CONSULTATION:

Referral Agencies

Not applicable

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and conditions.
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a Material Change of Use; c) Carrying out Building Work. <p>The property is within the Parks catchment mapping and is therefore subject to relevant adopted charges.</p> <p>The adopted charge for material change of use for residential development, is the adopted charge as stated in Table 2.1 of the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>Refer to the Infrastructure Charges Notice attached as Attachment B.</p>

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposed development generally complies with the benchmarks or can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance.

It is recommended that the development application for Reconfiguring a Lot (Subdivision 1 lot into 2 lots) at 89 Bunya Way, Blackbutt (and described as Lot 66 on RP169803) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority



Date: 3/3/2021

ATTACHMENTS

Nil

Delegated Authority



Date: 3/3/2021

ATTACHMENT A
INFRASTRUCTURE CHARGES NOTICE
(Section 119 of the Planning Act 2016)

APPLICANT: H & L Crain
 C/- O'Reilly Nunn Favier - ONF Surveyors
 PO Box 896
 KINGAROY QLD 4610

APPLICATION: Reconfiguring a Lot - 1 lot into 2 lots - Rural Residential

DATE: 04/03/2021

FILE REFERENCE: RAL20/0018

AMOUNT OF THE LEVIED CHARGE:	\$4,419.00	Total
<i>(Details of how these charges were calculated are shown overleaf)</i>		
	\$0.00	Water Supply Network
	\$0.00	Sewerage Network
	\$2,410.00	Transport Network
	\$2,009.00	Parks and Land for Community Facilities Network
	\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 66 on RP169803
SITE ADDRESS: 89 Bunya Way, Blackbutt

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**
 Item 0.0 Page 15

Delegated Authority

Date: 3/3/2021

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a lot Residential	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a lot Residential	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a lot Residential	2	Allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Delegated Authority 

Date: 3/3/2021

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a lot - Residential	2	Allotment	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lot	1	Allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a lot - Residential	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	N/A	N/A	\$0.00	CR Table 2.3	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a lot - Residential	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00
Total	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

Delegated Authority



Date: 3/3/2021

INFORMATION NOTICE

Authority and Reasons for Charge This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Appeals: Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.

Automatic Increase Provision of charge rate (\$) An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority



Date: 3/3/2021

- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority 

Date: 3/3/2021

Attachment B

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL20/0018
Name of Applicant	H & L Crain C/- ONF Surveyors
Street Address	89 Bunya Way, Blackbutt
Real Property Address	Lot 66 on RP169803

On 4 March 2021 the above development was:

Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal will create an opportunity for a potential future dwelling.
- The land use will continue to be utilised for rural residential activities.
- The proposal reflects the intended rural residential and detached housing on acreage character of the zone by maintaining the existing density and built form.

2. Assessment Benchmarks

The following benchmarks apply to this development:




- Reconfiguring a lot code
- Rural residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority  Date: 1/3/2021

0.0 P&LM - 2748289 - MATERIAL CHANGE OF USE APPLICATION - SECONDARY DWELLING AT 52 LEVERS ROAD, TABLELANDS - LOT 3 RP218314 - G & P FIELD - ONF SURVEYORS - MCU20/0021

File Number: MCU20/0021
Author: Senior Planner
Authoriser: Chief Executive Officer

	SIGNATURE	DATE
MANAGER		1/3/2021
GM		3/3/2021
CEO		3-3-2021

PRECIS

Material Change of use application – Secondary dwelling at 52 Levers Road, Tablelands – Lot 3 on RP218314 – G & P Field c/- ONF Surveyors – MCU20/0021

SUMMARY

- Development application for Material change of use:
 - Secondary dwelling – 184.8sqm (93.6sqm gross floor area (gfa)) and fully self-contained;
 - Location of the Secondary dwelling is situated approximately 68.48m south-east of the existing primary dwelling;
- Existing dwelling house is approximately 187.5sqm gfa;
- Application is code assessable due to the non-compliance of the proposed gross floor area for the Secondary dwelling being greater than 40% of the existing gfa of the existing dwelling house;
- Subject site is included within the rural zone under the South Burnett Regional Council Planning Scheme;
- Application recommended for approval subject to reasonable and relevant conditions including amendment to the functional relationship between the two dwellings.

OFFICER’S RECOMMENDATION

That Council **approve** the development application for a Material change of use for a Secondary dwelling at 52 Levers Road, Tablelands (and described as Lot 3 on RP218314), subject to reasonable and relevant conditions:

GENERAL

- GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Issue no.
Site Plan	Blueprint Drafting Services	20-2908-SPY Sheet 1	<As annotated by Council on 8 January 2021>
Floor Plan	Blueprint Drafting Services	20-2908-SPY Sheet 2	1
Elevations	Blueprint Drafting Services	20-2908-SPY Sheet 3	1
3D Views 1	Blueprint Drafting Services	20-2908-SPY Sheet 4	1
3D Views 2	Blueprint Drafting Services	20-2908-SPY Sheet 5	1

Delegated Authority

Date:

1/3/2021

Reference no. 20-2908-SPY Sheet 1

Drawing Title: Site Plan

Amendments: Amend plan to meet the requirements of condition ENG1 in relation to the internal driveway.

- GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:
 - Development permit for Building work; and
 - Development permit for Plumbing & drainage work.
- GEN3. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

APPROVED USE – SECONDARY DWELLING

GEN4. The approved development is a Material change of use for a Secondary dwelling, as shown on the amended approved plans and does not imply approval for other similar uses including short term accommodation, Air bnb and the like. The subject site is not to be used for any other purpose unless in the opinion of Council is subservient to the predominant use of the site.

WASTEWATER

MCU1. The proposed Secondary dwelling is to be connected to an on-site sewerage facility. The system must be designed in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS/NSZ 1547:2000 "On-site Domestic Wastewater Management".

CARPARKING

MCU2. Parking is to be provided for one (1) vehicles and access to it is via the same internal driveway as the primary dwelling.

MAINTENANCE

- MCU3. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.
- MCU4. Maintain the site in a clean and orderly state at all times.
- MCU5. Dust prevention measures must be undertaken to ensure that does not cause a nuisance to occupiers of adjacent properties.

RAINWATER TANKS

MCU6. The applicant is to provide rainwater tanks / storage device/s with a capacity of 45,000kl plus an additional 22.5kl available for firefighting purposes.

ELECTRICITY

MCU7. The applicant is to provide the Secondary dwelling with reticulated electricity supply complying with Ergon Energy's requirements. Submit to Council, written confirmation from the electricity provider that the Secondary dwelling is connected or an agreement has been guaranteed for the supply of electricity.

TELECOMMUNICATIONS

MCU8. The applicant is to provide the Secondary dwelling with a telecommunications service. Where supply is not able to be provided at this time, details of the proposed service is to be provided for Council's consideration and approval.

Delegated Authority



Date: 1/3/2021

Aerial Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Delegated Authority



Date: 1/3/2021

Locality Plan

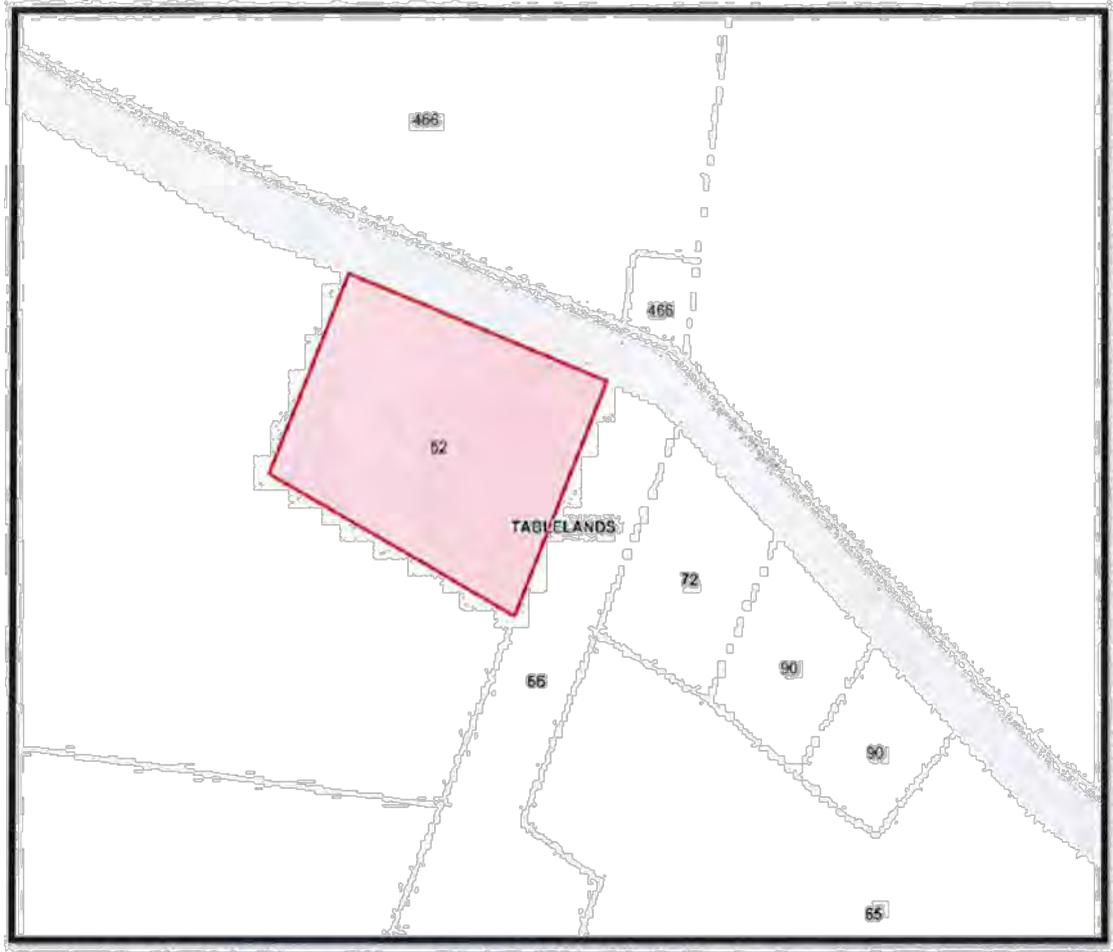


Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority

Handwritten mark

Date: 1/3/21

PROPOSAL PLAN

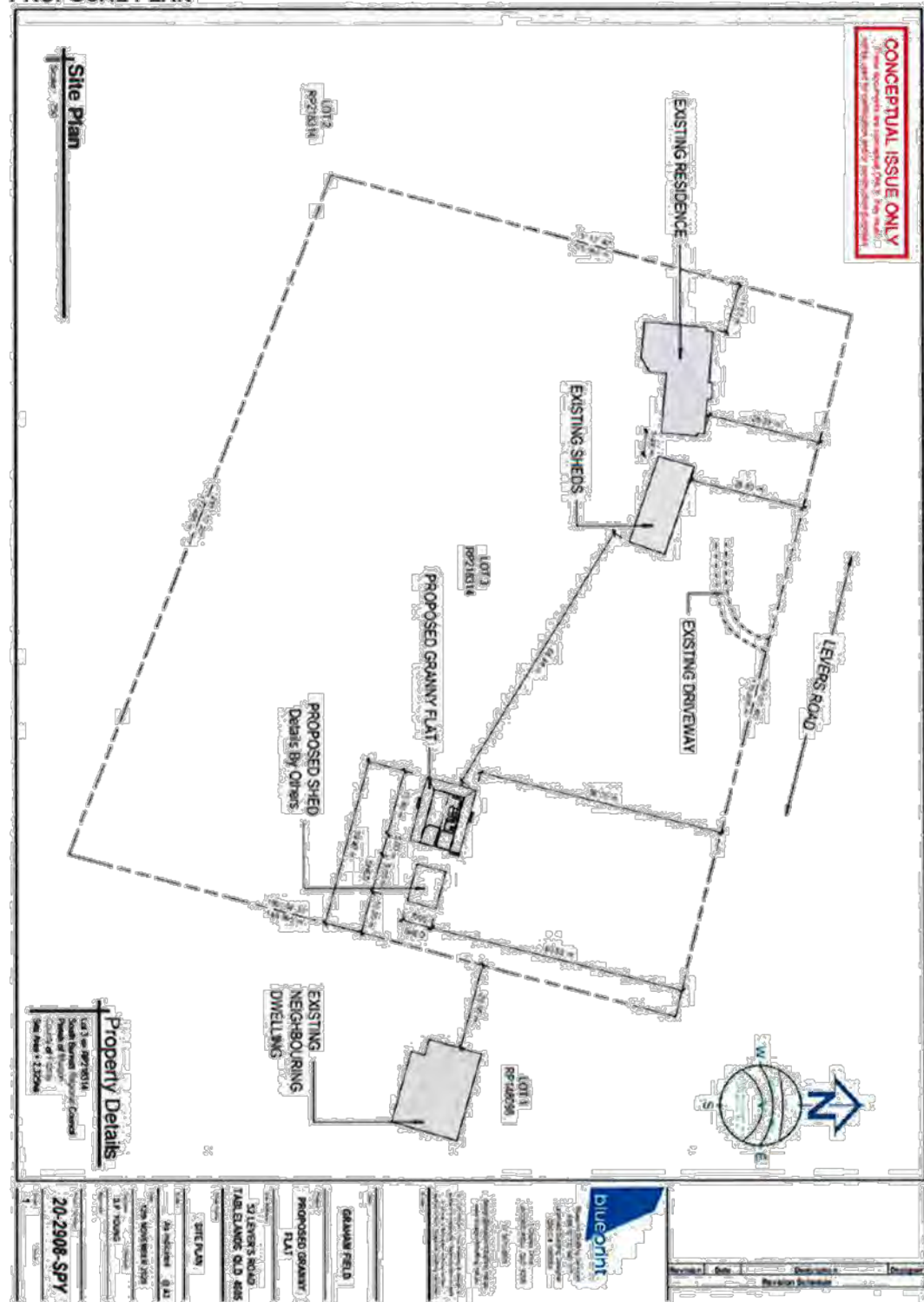


Figure 1 - Source: Applicant

Delegated Authority *AS* Date *11/3/2021*

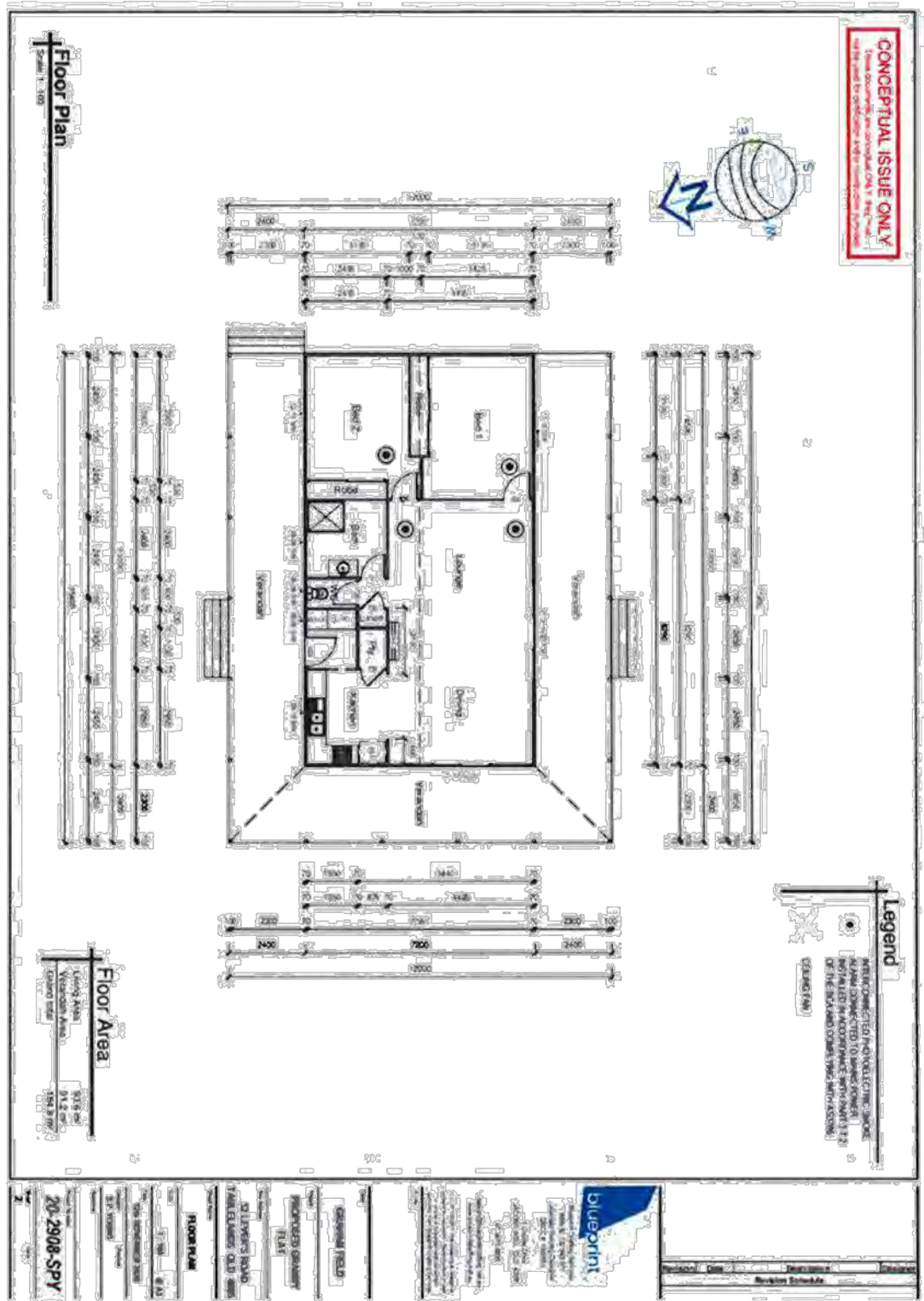


Figure 2 - Source: Applicant

Delegated Authority



Date: 1/3/2021

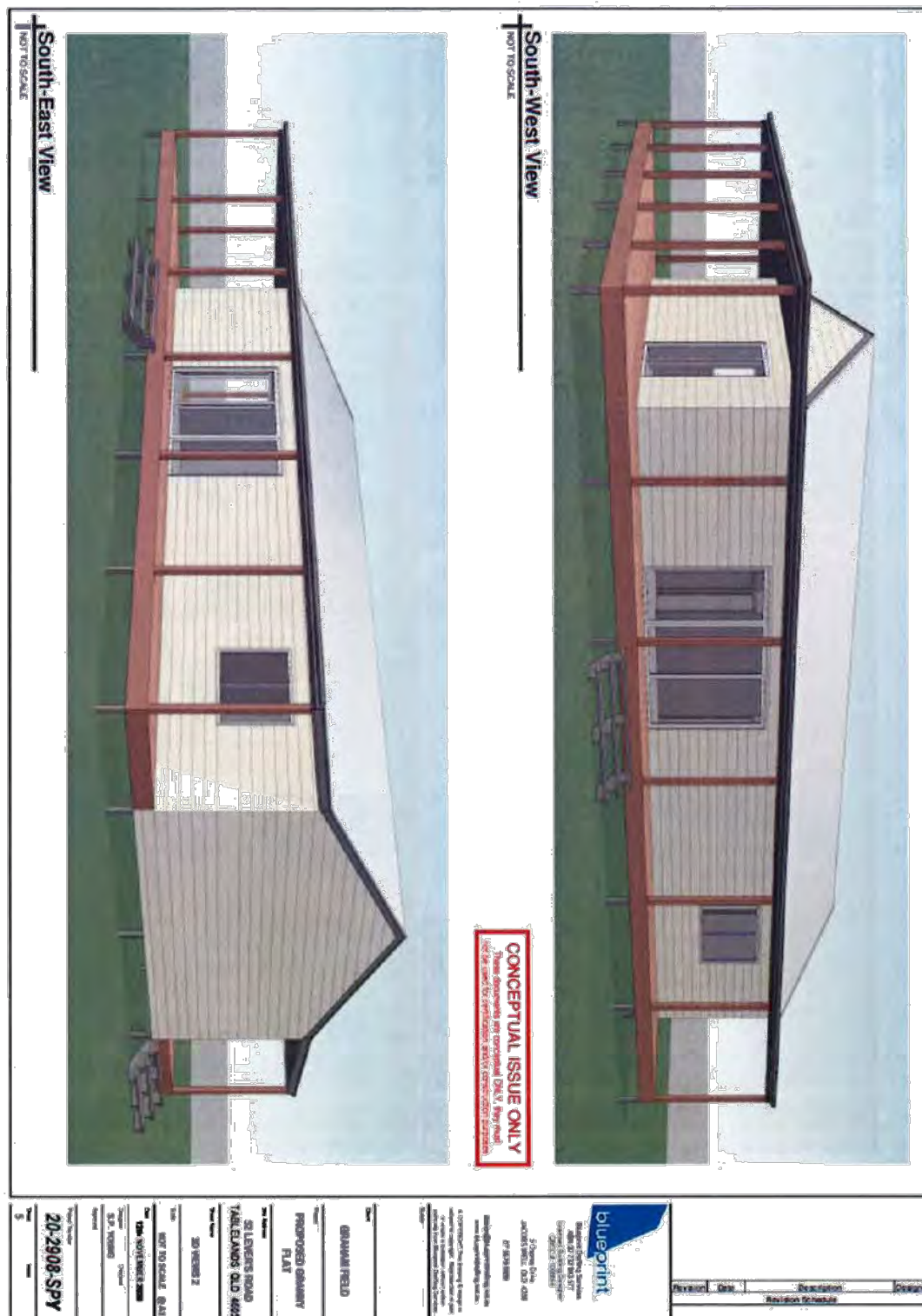


Figure 5 - Source: Applicant

Delegated Authority



Date: 1/3/2021

REPORT

The applicant seeks approval for a Material change of use – development permit for a Secondary dwelling.

APPLICATION SUMMARY	
Applicant:	G & P Field
Proposal:	Material change of use – Secondary dwelling
Proposed Made Date:	10 December 2020
Street Address:	52 Levers Road, Tablelands
RP Description:	Lot 3 on RP218314
Assessment Type:	Code
Number of Submissions:	N/A
State Referral Agencies:	Nil
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

PROPOSED DEVELOPMENT	
Proposed Development:	Secondary Dwelling House
Variations Sought:	Nil
Level of Assessment:	Code assessment
Area to be used:	184.8sqm (Secondary dwelling) + shared space
Impervious Area:	N/A
Area of Land:	2.325ha
Car Parking Spaces:	1 space required for Secondary dwelling
Service Vehicle Provision:	N/A
Submissions Received:	N/A
Decision Making Period Ends:	19 February 2021

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION		
Land Area:	2.325ha	
Existing Use of Land:	Dwelling House and Shed	
Road Frontage:	Levers Roads, Tablelands	
Road/s	Road Hierarchy	
Levers Road	Local Road	
Easements	N/A	
Significant Site Features:	Relatively cleared land	
Topography:	Steep - approximately 12% slope to the south	
Surrounding Land Uses:	Land Use	Zone/Precinct
North	Dwelling & Rural Land	Rural
South	Rural Grazing Land	Rural
East	Rural Residential Dwellings	Rural
West	Rural Grazing Land	Rural
Services:	Electricity	

Delegated Authority

Date: 11/3/2021

Background / Site History - PB20/0420

A meeting was held between the land owners Mr and Mrs Field, Council's General Manager and Planning Officer from Community in relation to the proposed Secondary dwelling. It was during these discussions that verbal support was provided to Mr and Mrs Field that Council would support a Secondary dwelling approximately 80sqm to the east of the existing house due to the land topography. Mr Field presented a kit home plan approximately 70sqm.

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.3
Zone:	Rural
Precinct:	Nil
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Rural zone code Overlays Services and works code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

Delegated Authority A Date: 1/3/2021

PERFORMANCE OUTCOME	ACCEPTABLE OUTCOME
RURAL ZONE CODE	
PO14 A Secondary dwelling must be subsidiary to its primary dwelling.	AO14.1 A Secondary dwelling is no larger than 70sqm in gross floor area or 40% of the gross floor area of the primary dwelling, whichever is less.
	<p>Officer response</p> <p>The existing dwelling on site has an approximate floor area of 185sqm and the proposed Secondary dwelling will have a gross floor area of 93.6sqm hence the proposal does not meet the acceptable outcome of the rural zone code.</p> <p>For the purposes of addressing performance outcome PO14 term 'subsidiary' has been substituted with the word 'subordinate' as per the Explanatory Notes for Planning Bill 2015.</p> <p>The definition under the old Act required a subordinate use to also be 'necessarily' associated with the principal use of the premises. This resulted in a very 'high bar' for subordinate uses.</p> <p>The substitution of the term 'ancillary' is intended to provide more flexibility in relation to subordinate uses, consistent with widely applied and well accepted principles about their limitations. These limitations reflect an overall intent to allow for such flexibility while preserving the reasonably anticipated amenity of places and the capacity of regulators to protect amenity through the regulation of material changes of uses:</p> <p>To be ancillary use to the principal use of premises, a use should have all of the following characteristics:</p> <ul style="list-style-type: none"> ☐ The use is subordinate to the principal uses. This does not mean that the ancillary use must be necessarily be small in relation to the principal use, however their relative scale of the two uses is often a useful indicator; ☐ The principal and subordinate use is located on the same premises, and are not separate from each other by other uses of other premises, other than in the case of separation by for example a road or physical features such as a stream; ☐ There is a functional relationship between the subordinate and principal uses, and not with a use of any other premises. <p>A helpful approach to dealing with ancillary uses is to consider them as if they were the principal use. For example, a domestic swimming pool or garage can be treated as if it were a 'dwelling house'.</p> <p>Consequently, just because a use is ancillary does not mean it is immune from regulation.</p>

Delegated Authority

A

Date: 1/3/2021

	<p>A Secondary dwelling, whether attached or detached, that is used in conjunction with, and subordinate to, a dwelling house on the same lot.</p> <p>Apply ancillary characteristics to the proposed dwelling:</p> <ul style="list-style-type: none"> - The floor area is of similar size to the primary dwelling which would allow the use of the premises for two separate households eg. Dual occupancy rather than a Secondary dwelling; - The steep topography of the land and current building configurations on-site results in the proposed Secondary dwelling being located at a greater distance from the main dwelling; - The dwelling is fully self-contained resulting in no functional relationship existing with the primary dwelling; - Access to the Secondary dwelling will be via a shared driveway and is suited further back from the existing dwelling as shown on the proposal plan. <p>While the proposed Secondary dwelling as presented in its current format does not meet the acceptable outcome (assessment benchmark) of the code there is opportunity to satisfy the performance outcome and or purpose and overall outcome of the Rural zone code.</p> <p>Given that the size and scale and current location of the proposed Secondary dwelling is a good indication of how the building could and may be used and not being able to satisfy the performance outcome of the rural zone and meeting the definition of a Secondary dwelling as how it is intended after the land owner's parents are no longer occupying the building.</p> <p>To satisfy the performance outcome of the rural zone code the following are suggested amendments –</p> <ul style="list-style-type: none"> - Form an internal driveway extending from the primary dwelling parking area to the proposed Secondary dwelling (ie. Not permitting an additional internal road completely separate from the existing internal road); or - Applicant consider locating the building closer to the primary dwelling (may require additional earthworks or footings for the building); or - Reduce the size of the proposed Secondary dwelling which would allow a functional relationship between the two dwellings.
<p>PO15 The productive capacity and utility of agricultural land for rural activities is maintained.</p>	<p>Although the property has rural zoning there is no productive agricultural land opportunities for this 2ha property.</p>

Delegated Authority

Handwritten signature

Date:

1/3/2021

ATTACHMENTS

Nil

Delegated Authority

Date: 1/3/2021

ATTACHMENT A
INFRASTRUCTURE CHARGES NOTICE
(Section 119 of the Planning Act 2016)

APPLICANT: G & P Field
 c/- ONF Surveyors
 PO Box 896
 KINGAROY QLD 4610

APPLICATION: Material Change of Use - Secondary Dwelling 94sqm

DATE: 10/02/2021

FILE REFERENCE: MCU20/0021

AMOUNT OF THE LEVIED CHARGE:	\$0.00	Total
<i>(Details of how these charges were calculated are shown overleaf)</i>		
	\$0.00	Water Supply Network
	\$0.00	Sewerage Network
	\$0.00	Transport Network
	\$0.00	Parks and Land for Community Facilities Network
	\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 3 on RP 218314

SITE ADDRESS: 52 Levers Road
TABLELANDS QLD 4605

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: Material Change of Use – When the change happens.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Delegated Authority



Date: 1/3/2021

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average ¹ . If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: <ul style="list-style-type: none"> • 69 Hart Street, Blackbutt, 4314; • 45 Glendon Street, Kingaroy, 4610; • 42 Stephens Street West, Murgon, 4605; • 48 Drayton Street, Nanango, 4615; • McKenzie Street, Wondai, 4606; or • via other methods identified on the Itemised Breakdown.
Enquiries	Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au .

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority 

Date: 1/3/2021

ATTACHMENT B

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

SITE DETAILS	
Site Address	52 Levers Road, Tablelands
RP Description	Lot 3 on RP218314
Site Area	2.325ha

PROPOSED DEVELOPMENT	
Name of Applicant	G & P Field
Type of Application	Material change of use – development permit
Proposed Development	Secondary dwelling
Level of Assessment	Code
Gross Floor Area	93.6sqm
Impervious Area	N/A
Site Cover	N/A
Car Parking Spaces	One to be provided
Service Vehicle Provision	N/A
Submissions Received	N/A
Decision	Approved with conditions
Decision Date	26 February 2021

1. Reasons for the Decision

The proposal is supported on the following grounds:-

- ☐ The site is located within the rural zone on a smaller parcel suitable for rural residential lifestyle and the proposed Secondary dwelling is appropriate in this zone; and
- ☐ The requirement to form an internal road extending from the primary dwelling parking area to the proposed Secondary dwelling will result in a more functional relationship between the two residential buildings; or

2. Assessment Benchmarks

The following are the benchmarks apply to this development:




- South Burnett Regional Council Planning Scheme 2017
 - o Rural zone code
 - o Services and works code

Delegated Authority 

Date: 24/2/2021

0.0 MATERIAL CHANGE OF USE APPLICATION FOR FOUR (4) MULTIPLE DWELLINGS AT 42 MARKWELL STREET, KINGAROY (LOT 107 ON RP7914) AND 44 MARKWELL STREET, KINGAROY (LOT 106 ON RP7914) - APPLICANT: STEPHEN SAUNDERS

File Number: MCU20/0023
Author: Manager Planning and Land Management
Authoriser: Chief Executive Officer

SIGNATURE	DATE
MANAGER 	24/2/2021
GM 	24/2/2021
CEO 	25-02-2021

PRECIS

Material Change of use application for four (4) multiple dwellings at 42 Markwell Street, Kingaroy (Lot 107 on RP7914) and 44 Markwell Street, Kingaroy (Lot 106 on RP7914) - Applicant: Stephen Saunders

SUMMARY

- Application for a development permit for a material change of use to construct four (4) multiple dwellings over two adjoining lots.
- The subject site is in the medium Density Residential Zone and a dual occupancy is subject to code assessment.
- The proposal has been assessed against the relevant requirements of the Medium Density Residential Zone code and the Services and Works code of the SBRC Planning Scheme;
- The proposal meets the relevant requirements of the zone codes;
- The proposal is consistent with the surrounding development and anticipated in the medium density residential zone of Kingaroy;
- The proposal will retain the existing streetscape and not result in significant impacts of the residential amenity of the locality;
- Proposal recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council in accordance with Section 60 of the *Planning Act 2016* approve the development application for a Material Change of Use for Multiple Dwellings at 42 Markwell Street, Kingaroy (described as Lots 106 and 107 on RP7914), subject to reasonable and relevant conditions:

General

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Rev	Date
Site Plan	Blueprint Drafting Services	20-2920-SPY	A	25/01/2021
Floor Plan	Blueprint Drafting Services	20-2920-SPY	A	25/01/2021
Elevations	Blueprint Drafting Services	20-2920-SPY	A	25/01/2021

GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works; and
- Permit for Plumbing and Drainage Work.

GEN3. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

GEN4. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

Delegated Authority



Date: 24/2/2021

Approved Use

GEN5. The approved development is a Material Change of Use for a Dual Occupancy, as shown on the approved plans and does not imply approval for other similar uses eg. Short-term accommodation

ENGINEERING WORKS

- ENG1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2 Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG3 Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

- ENG6 Provide a Stormwater Management Plan for approval by Council, prepared by an RPEQ, to address the following:
 - a. demonstration that there is no material increase in peak stormwater discharges from the development, between the pre and post development flows for the ARI's 2, 5, 10, 20, 50, and 100 year storm events of duration between 5 min and 4.5 hours. The predevelopment scenario can be taken as the lot with the existing residence in place;
 - b. details of open channel and detention basin design, capacities and operation;
 - c. lawful point of discharge;
 - d. conceptual piped and overland flow site stormwater systems designed in accordance with Queensland Urban Drainage Manual; and
 - e. information for site filling (if applicable) to ensure that the other properties are not affected by altered overland flow paths.
- ENG7 Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG8 Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.
- ENG9 Stormwater from sealed areas and overflow pipes from stormwater detention structures and/or tanks installed for the stormwater system are required to be piped to the kerb and channel.
- ENG10 Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.

Delegated Authority



Date: 24/2/2021

- ENG11 Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

LAWFUL POINT OF DISCHARGE

- ENG12 Lawful point of discharge for the development is Markwell Street
- ENG13 Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

- ENG14 Connect each premises or premises group within the development to Council's reticulated water supply network via a single connection. In accordance with the WBBROC Water Services Design and Construction Code and Queensland Plumbing and Wastewater Code.
- ENG15 Each *meterable premises* shall have its own water meter as per the requirements of the Queensland Plumbing and Wastewater Code.

SEWERAGE

- ENG16 Connect the development to Council's existing reticulated sewerage system via a single connection.
- ENG17 Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG18 Do not build works (except driveways) within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG19 Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes. A control joint shall be made in the driveway, 1.5m either side of the existing sewer main. The control joint shall be one third depth of the slab, and 6mm wide. Saw cuts shall be undertaken 4-12 hours after laying depending on conditions.
- ENG20 Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG21 The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS – GENERAL

- ENG22 Design and construct all driveway, parking, and access areas with concrete, asphalt or a two-coat bitumen seal.
- ENG23 Provide a minimum of one car parking space per dwelling, and 4 visitor car parking spaces.

VEHICLE ACCESS

- ENG24 Construct a residential standard crossover between the property boundary and the edge of the Markwell Street pavement, having a minimum width of six (6) metres, generally in accordance with Council's Standard Drawing SBRC 00048.
- ENG25 Any existing kerb damaged during construction of the access shall be replaced to the same profile of the adjacent kerb,
- ENG26 Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

Delegated Authority



Date: 24/2/2021

ELECTRICITY AND TELECOMMUNICATION

ENG27 Connect the development to electricity and telecommunication services.

ENG28 Remove all redundant telecommunication connections and reinstate the land.

ENG29 Remove all redundant electrical connections and reinstate the land.

EARTHWORKS – GENERAL

ENG30 Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG31 Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL – GENERAL

ENG32 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG33 Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

Material Change of Use – Currency Period

ADV1. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

Heritage

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

Appeal Rights

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

Delegated Authority

Date: 24/3/2021

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

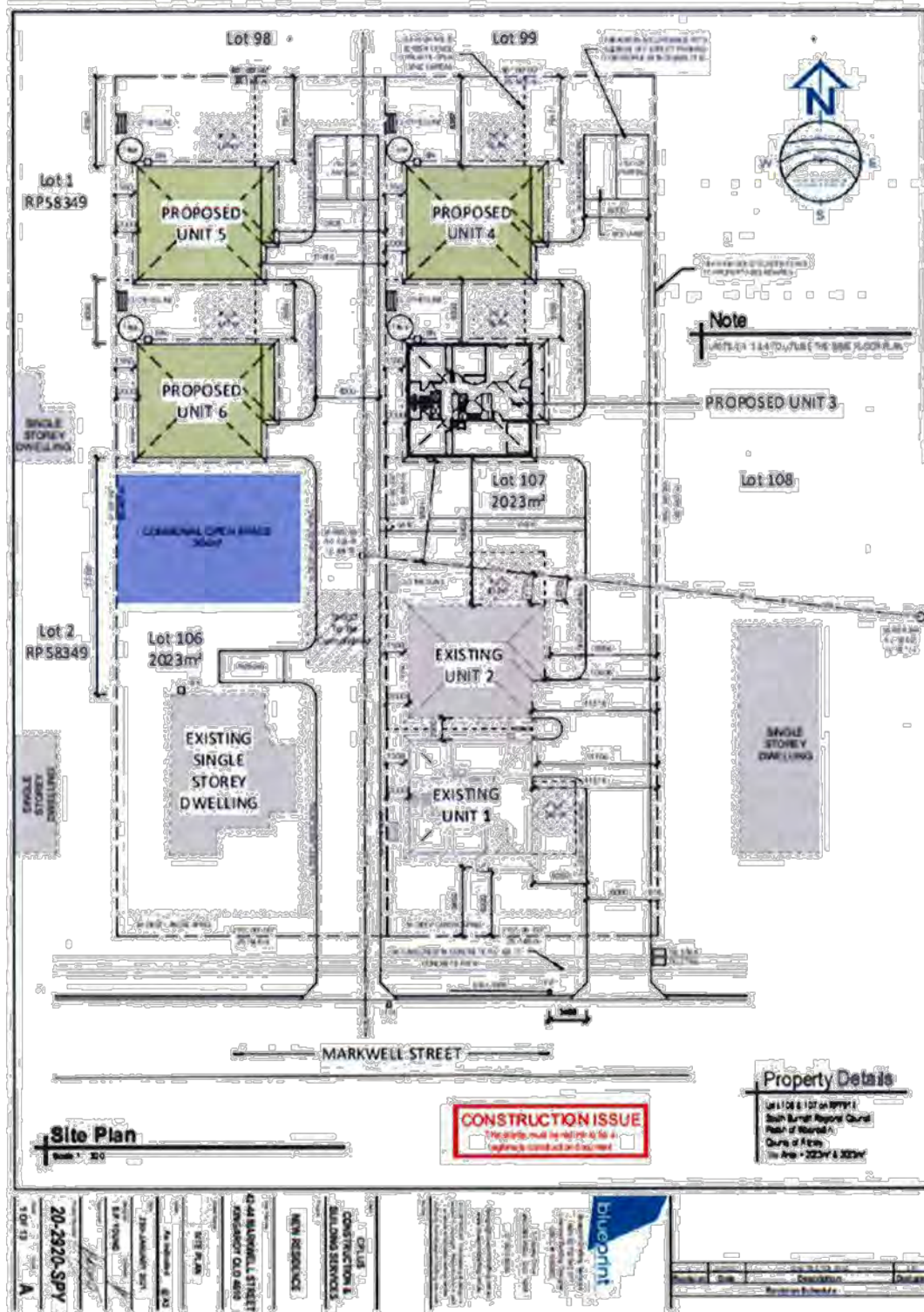
No implication can be identified.

Delegated Authority

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Date: 24/2/2021

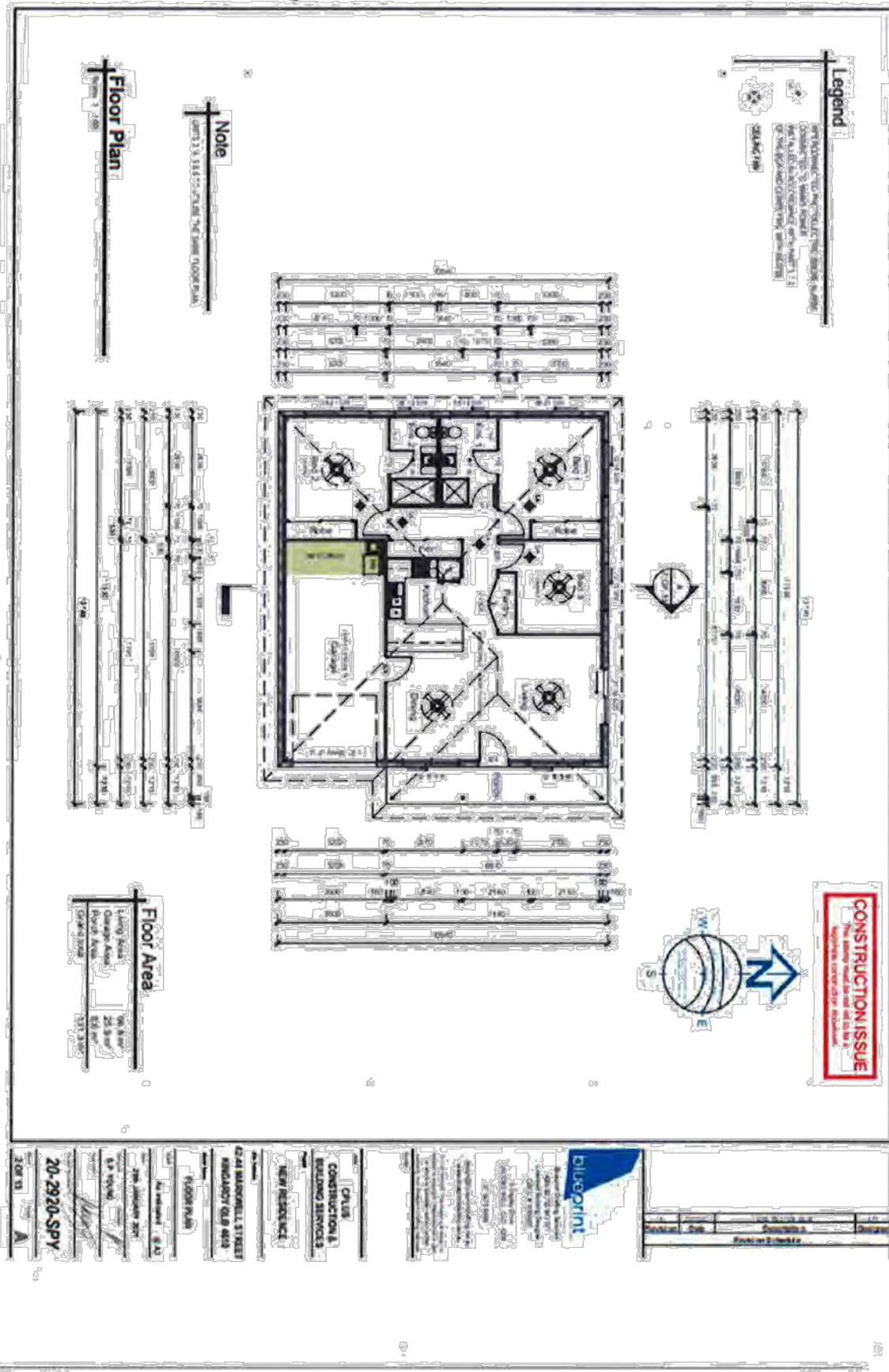
PROPOSAL PLAN



Delegated Authority



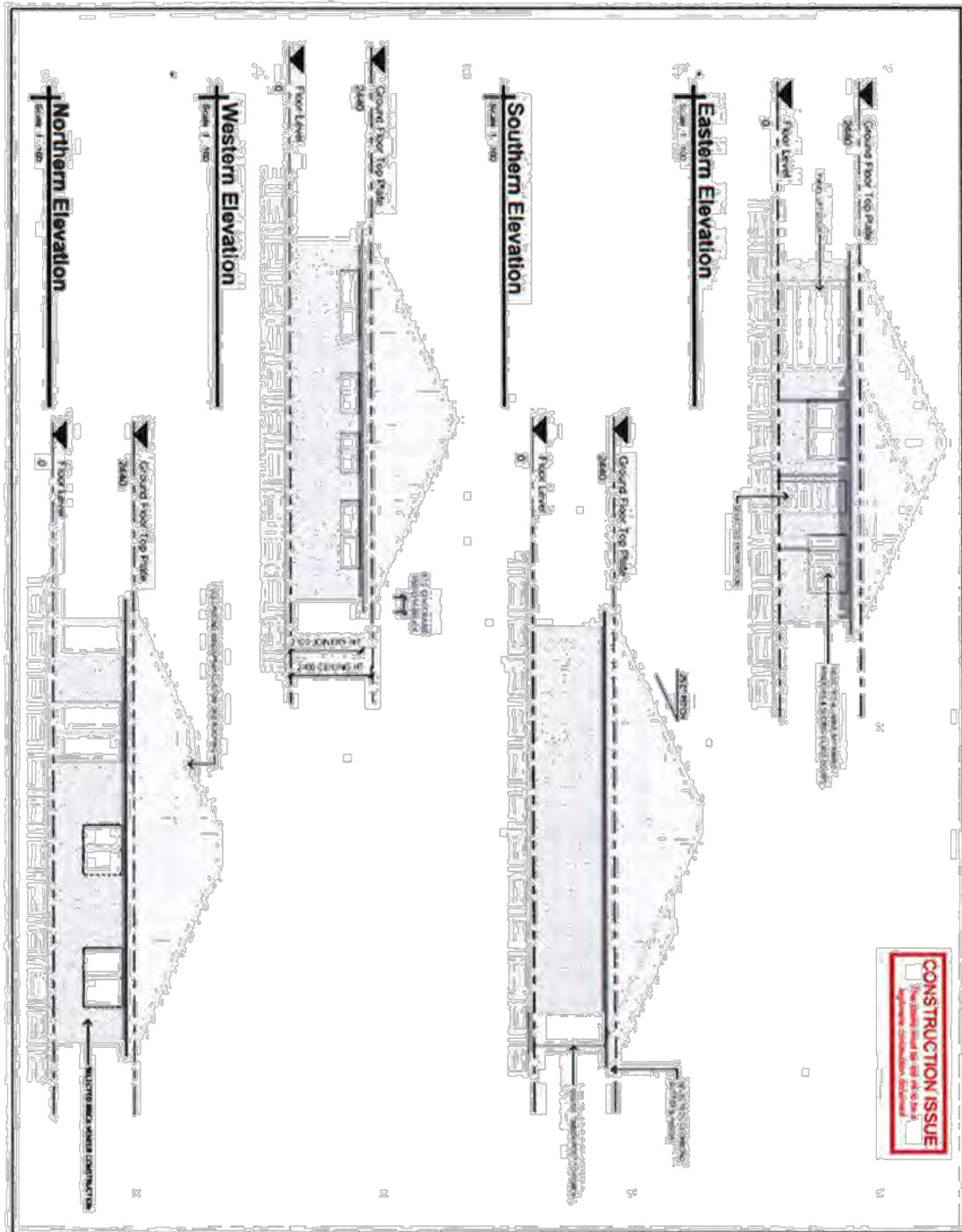
Date: 24/2/2021



Document Set ID: 2773573
Version: 1 Version Date: 02/03/2021

Delegated Authority

Date: 24/3/2021



blueprint

CONSTRUCTION & BUILDING SERVICES
NEW RESIDENCE

444 HILSBOROUGH STREET
MILBURN QLD 4018

11/19
20-2920-SPV
10/19

Document SetID: 2773573
Version: 1 Version Date: 02/03/2021

Delegated Authority

Date: 24/3/2021

REPORT

The applicant seeks approval for a Material Change of use - Development permit for four (4) multiple dwellings.

APPLICATION SUMMARY	
Applicant:	Stephen Saunders
Proposal:	Four multiple dwellings
Properly Made Date:	19 January 2021
Street Address:	42 Markwell Street, Kingaroy 44 Markwell Street, Kingaroy
RP Description:	Lot 107 on RP7914 Lot 106 on RP7914
Assessment Type:	Code assessable
Number of Submissions:	Nil
State Referral Agencies:	Not required
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

PROPOSED DEVELOPMENT	
Proposed Development:	5 multiple dwelling units
Level of Assessment:	Code assessable
Area to be used:	N/A
Impervious Area:	N/A
Site Cover:	Total floor area of the multiple dwellings including living area, garage and porch is 131.3m ² each.
Car Parking Spaces:	Two (2) car parking spaces per unit
Decision Making Period Ends:	18 March 2021

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION			
Land Area:	42 Markwell Street, Kingaroy - 2023m ² 44 Markwell Street, Kingaroy - 2023m ²		
Existing Use of Land:	Single Residential Dwelling		
Road Frontage:	Markwell Street		
Road/s	Road Hierarchy		
Markwell Street	Street	20m road reserve	
Easements	Nil		
Significant Site Features:			
Topography:	Land is relatively flat		
Surrounding Land Uses:	Land Use	Land Use	
North	Dwellings	Medium Residential	Density
South	Dwellings	Medium Residential	Density
East	Dwellings	Medium Residential	Density
West	Dwellings	Medium Residential	Density
Services:	Electricity & Telecommunications		

Delegated Authority 

Date: 24/2/2021

Background / Site History

APPLICATION NO.	DECISION AND DATE
MCU20/0009	Development permit for material change of use (Dual Occupancy) Approved on the 9 July 2020
BPC20/106	Building application for Single storey dwelling with garage & porch (unit 2) approved on the 11 August 2020

CONSULTATION:

Referral Agencies


N/A.

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and conditions.
Infrastructure Charges Resolution	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a Lot; b) Making a Material Change of Use; c) Carrying out Building Work. <p>The property is within the catchment mapping and is therefore subject to relevant adopted charges.</p> <p>The adopted charge for material change of use for residential development, is the adopted charge as stated in Table 2.1 of the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>Refer to the Infrastructure Charges Notice attached as Attachment B.</p>

Public Notification

N/A.

Delegated Authority 

Date: 24/3/2021

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS			
Assessment Benchmarks:		Nil	
WBB	Regional	Plan	N/A
Designation:			

South Burnett Regional Council Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3.

The proposed development was assessed against the following assessment benchmarks:

Relevant Parts

N/A

Zones

Medium Density Residential Zone

Overlays

- OM1 – Airport Environs overlay

Other Codes

Services and Works Code

The development was assessed against all of the assessment benchmarks listed above and the pertinent issues arising out of assessment are discussed below:

MEDIUM DENSITY ZONE CODE:		
Section 1 General		
Performance Outcomes		
<p>PO1 The density, built form and appearance of development reflects the intended character of the zone, is climatically responsive and facilitates casual surveillance of the street.</p>	<p>AO1.1 Site cover does not exceed 60% and</p> <p>AO1.2 Buildings are a maximum of 2 storeys and 8.5m above ground level.</p> <p>and</p> <p>AO1.3 Maximum gross floor area does not exceed:</p> <p>(a) for conventional allotments, 50% of the site area.</p> <p>(b) for rear allotments, 40% of the site area</p> <p>and</p>	<p>Site cover is less than 60%.</p>

Delegated Authority



Date: 24/3/2021

MEDIUM DENSITY ZONE CODE:		
	<p>forward gear and collect the waste with a maximum of 3 manoeuvres.</p> <p>and</p> <p>AO4.3 The refuse storage area is no closer than 4m to any frontage and 1.5m to any other site boundary except where servicing 10 dwelling units or more, where the storage area is 5m from any site boundary.</p> <p>and</p> <p>AO4.4 Refuse storage areas are provided with an impervious base that is drained to an approved waste disposal system and provided within a dedicated hose cock.</p> <p>and</p> <p>AO4.5 The refuse storage area is enclosed on 3 sides to a minimum height of 0.2m above the height of the refuse receptacles.</p>	
<p>PO5 Development is located and designed to ensure that land uses are not exposed to:</p> <p>(a) Areas that pose a health risk from previous activities; and</p> <p>(b) Unacceptable levels of contaminants.</p>	<p>AO5.1 Development does not occur:</p> <p>(a) In areas that pose a health risk from previous activities; and</p> <p>(b) On sites listed on the Contaminated Land Register or Environmental Management Register.</p> <p>or</p> <p>AO5.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.</p>	<p>The proposal is within an established residential area and not subject to health risks from previous activities.</p>
<p>PO6 Landscaping enhances the appearance of the site, provides buffering and screening and shades activity areas.</p>	<p>AO6.1 A minimum 2m wide landscaped area with species selected to suit the streetscape is provided adjacent to all road frontages (excluding crossover and pedestrian access).</p> <p>and</p> <p>AO6.2 Landscaping of pedestrian areas uses plant species which at maturity have limited foliage below 1.8m.</p> <p>and</p> <p>AO6.3 The minimum area for site landscaping is:</p>	<p>A 2m wide landscape strip is proposed along the street frontage.</p>

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 Version: 1 Version Date: 02/03/2021

Delegated Authority

Date: 24/3/2021

MEDIUM DENSITY ZONE CODE:		
	(a) For multiple dwellings – 20%	
	(b) For retirement facilities – 35%	
	(c) For other uses – not specified.	
Section 4 Dual occupancies		
PO13 The development site is of an appropriate size to accommodate activities, buildings, infrastructure, services and works associated with the residential use.	AO13.1 The site has a minimum area of: (a) For multiple dwellings – 800m ² ; and AO13.2 The site has a minimum road frontage of: (a) For multiple dwellings – 20m;	The size of the subject site is well in access of the size requirement. The subject site has a frontage of 25m.
PO14 Development provides a setting that adds positively to the streetscape and provides reasonable access to natural light and ventilation.	AO14.1 Buildings have a minimum set back of 6m to the primary street frontage. and AO14.2 Setbacks to any secondary road frontage are a minimum of 4.5m. and AO14.3 Side and rear boundary setbacks for residential uses are a minimum of: (a) 1.5m – at ground level; (b) 2.0m – above ground level.	The existing welling on site is located 6m from the front boundary. The side boundary setback of the proposal is 1.5m.
PO15 Development provides sufficient open space to meet the recreational and privacy needs of residents.	AO15.3 Each dwelling in a multiple dwelling is provided with northward oriented private open space comprising: (a) a minimum consolidated area of 20m ² with a minimum dimension of 4m for ground level dwellings; and (b) a minimum consolidated area of 15m ² with a minimum dimension of 3m for above ground level dwellings.	The minimum area of private open space is provided for the proposed dwellings.
PO16 Development accommodates the relaxation, recreational, storage and clothes drying needs of residents.	AO16.3 Each dwelling is provided with an open air clothes drying facility screened from public streets, communal open space and neighbouring properties.	Appropriate clothes drying facilities are provided.

Delegated Authority 

Date: 24/2/2021

OVERLAYS	
Performance Outcomes	Assessment benchmarks
Airport environs overlay Wildlife hazard sub-area	
PO22 Development does not significantly increase the risk of wildlife hazard particularly flying vertebrates, such as birds and bats, intruding within an airport operational airspace.	The proposal does not impact on the wildlife hazard sub-area.

SERVICES AND WORKS CODE	
Section 1 General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	Council's Development Engineer provided conditions in relation to infrastructure.
Section 2 Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	The proposal has access to an existing sealed road. Council's Development Engineer provided conditions in relation to infrastructure.

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

CONCLUSION:

The proposed development has been assessed with regards to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). Where the proposed development does not comply with the benchmarks have been conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance.

Delegated Authority



Date: 24/3/2021

Locality Plan



Figure 1 - Aerial image (Source: Old Globe)

Aerial Plan

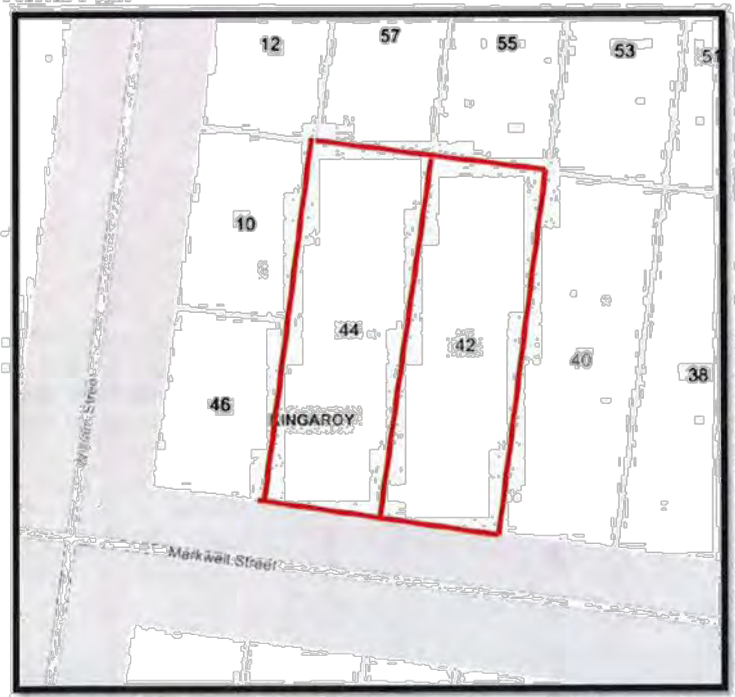


Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority

Date: 24/2/2021

Attachment A
Infrastructure Charges

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: S.H Saunders
42 Markwell Street
KINGAROY QLD 4610

APPLICATION: Material Change of Use - Code assessable - Multiple dwelling

DATE: 25/02/2021

FILE REFERENCE: MCU20/0023

AMOUNT OF THE LEVIED CHARGE: **\$80,340.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$39,368.00	Water Supply Network
\$21,692.00	Sewerage Network
\$9,640.00	Transport Network
\$8,036.00	Parks and Land for Community Facilities Network
\$1,604.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 107 on RP7914

SITE ADDRESS: 42 Markwell Street, Kingaroy
44 Markwell Street, Kingaroy

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)* Material Change of Use – When the change happens

OFFSET OR REFUND: Not Applicable

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Delegated Authority



Date: 24/3/2021

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential use – 3 or more bedroom dwelling	4	Dwelling	\$9,842.00	CR Table 2.1	\$39,368.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
			\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential use – 3 or more bedroom dwelling	4	Dwelling	\$5,423.00	CR Table 2.1	\$21,692.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
			\$0.00		\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential use – 3 or more bedroom dwelling	4	Dwelling	\$2,410.00	CR Table 2.1	\$9,640.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
			\$0.00		\$0.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential use – 3 or more bedroom dwelling	4	Dwelling	\$2,009.00	CR Table 2.1	\$8,036.00

Delegated Authority



Date: 24/3/2021

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
			\$0.00		\$0'00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential use – 3 or more bedroom dwelling	4	Dwelling	\$401.00	CR Table 2.1	\$1,604.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
			\$0.00		\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Residential use – 3 or more bedroom dwelling	\$39,368.00	\$21,692.00	\$9,640.00	\$8,036.00	\$1,604.00	\$80,340.00
Total	\$39,368.00	\$21,692.00	\$9,640.00	\$8,036.00	\$1,604.00	\$80,340.00

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

Delegated Authority



Date: 24/2/2021

INFORMATION NOTICE

Authority and Reasons for Charge

This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Appeals

Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights:

Automatic Increase Provision of charge rate (\$)

An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment

This Infrastructure Charges Notice cannot be used to pay your infrastructure charges:

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority



Date: 24/3/2021

- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority

Date: 24/2/2021

Statement of Reasons

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

SITE DETAILS	
Street Address:	42 & 44 Markwell Street, Kingaroy
RP Description	Lots 106 & 107 on RP7914
Site Area	4046m ²

PROPOSED DEVELOPMENT	
Name of Applicant	Wedgewood Finance Pty Ltd
Type of Application	Material Change of Use
Proposed Development	Multiple Dwellings
Level of Assessment	Code Assessable
Area of Development	N/A
Impervious Area	N/A
Site Cover	Total floor area of each multiple dwelling is 131.3m ²
Car Parking Spaces	Minimum of one space provided
Service Vehicle Provision	N/A
Submissions Received	N/A
Decision	Approval subject to conditions.
Decision Date	TBA

1. Assessment Benchmarks

The proposed development was assessed against the following assessment benchmarks:

South Burnett Regional Council Planning Scheme 2017:

- Medium Density zone code and
- Services and works code.

2. Reasons for Approval

- The proposal is located in a zone suitable for the proposed development.
- The proposal achieves a medium density residential outcome for the site.
- The proposal meets the relevant performance outcomes of the Planning Scheme.

3. Compliance with Benchmarks

The development was assessed against all of the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority



Date: 24/3/2021

ATTACHMENTS

Nil

17.3 QUESTIONS ON NOTICE**File Number: 24-03-2021****Author: Executive Assistant****Authoriser: Chief Executive Officer**

The following questions on notice was received from Mayor Brett Otto at the Infrastructure Standing Committee Meeting on Wednesday 3 March 2021.

Questions

1. Are all seven slashers (4 internal and 3 contractors all in operation at present across our region?
2. Previous information presented on Roy Emerson Way

Responses

1. (Received 10 March 2021) Speaking with the Works Manager, the contractors have concluded their acceleration of the program and currently we have the 4 Council slashers back on program.
There are two working in around Proston as that area has priority for the show, and I believe the other ones are based in Nanango and Kingaroy areas.
Speaking with QFES last week unfortunately the dry weather is starting to take effect and the fire warning for this region continues to fluctuate and I expect that we may have a period soon that we may have work limits applied across the region.
2. See attachment to this report

RECOMMENDATION

That the responses to the questions raised be received and noted.

ATTACHMENTS

1. **Letter to Minister for Transport and Main Roads - 06-11-2019**  
2. **Letter from Minister for Transport and Main Roads - 16-12-2019**  

ECM ID: 2640554 KC:BB

6 November 2019

The Honourable Mark Bailey MP
Minister for Transport and Main Roads
GPO Box 2644
BRISBANE QLD 4001

Dear Minister

RE: Proposal to Rename a Portion of the D'Aguilar Highway to Roy Emerson Way - Blackbutt

I am writing on behalf of the people of the South Burnett Region to formally request the renaming of a section D'Aguilar Highway to Roy Emerson Way, Blackbutt.

Council and I fully appreciate that you have considered this request through applications and petitions. We are also aware that the Department of Transport and Main Roads operates within guidelines such as the State Strategic Touring Routes and Tourist Drives to create consistency in driving experiences.

Council has not historically approached the Queensland Government in relation to previous requests, however Council formally resolved to endorse and advocate to the Department of Transport and Main Roads to name a section of the D'Aguilar Highway as Roy Emerson Way. The section of highway is from Blackbutt to Nukku Bridge, a length of approximately 3.45 kilometres.

The current State Strategic Touring Routes and Tourist Drives are primarily identified as national highways which makes it difficult to provide recognition on other state controlled roads that are only available in the South Burnett. Council is not suggesting to re-gazette the name of the D'Aguilar Highway, but there have been examples where the Queensland Government has made exceptions to rename portions of existing state controlled roads after extraordinary people, two examples being Steve Irwin and David Low.

Lastly, I would like to highlight why Council has decided to represent its community so strongly for Roy Emmerson Way.

This year Roy Emmerson AC received one of Australia's highest honours being made a Companion of the Order of Australia medal (AC) on Australia Day in 2019 *"for eminent service to tennis as a player at the national and international level, to the promotion of the sport and as an inspiration to young sportspersons"*.

Roy is a local to Blackbutt having been "born and bred" on farmland near the section identified on the D'Aguilar Highway. As you are aware, he went on to be one of the greatest tennis players of all time, winning the Australian Open, the US Open, the French Open and Wimbledon. His record of 12 individual grand slams stood for over 30 years before being passed by Pete Sampras and ultimately, Roger Federer.

He is one of Australia's greatest sporting products, one of Queensland's icons and a local to our region.

I would sincerely appreciate your consideration in this matter and would very much look forward to discussing this request in person with you.

If you have any questions, please contact me directly on ☎ (07) 4189 9100.

Yours faithfully

Keith Campbell
MAYOR



Minister for Transport and Main Roads

RECEIVED
23 DEC 2019

Our ref: MC110375

Your ref: 2640554 KC:BB

16 DEC 2019

Councillor Keith Campbell
Mayor
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610

Dear Councillor *Keith,* Campbell

Thank you for your letter of 6 November 2019 about a proposal to rename a portion of the D'Aguiar Highway at Blackbutt, to 'Roy Emerson Way'.

I am pleased to hear that Mr Roy Emerson has been recognised through the Australian Honours System with an Order of Australia Medal through his many tennis achievements.

I responded to a petition in 2015 to rename a portion of the D'Aguiar Highway to 'Roy Emerson Way' and the Department of Transport and Main Roads (TMR) has responded to correspondence on the same matter. I can confirm that renaming sections of road or highway is avoided due to possible impacts on residential mailing addresses and the potential for confusion among the travelling public.

I appreciate the South Burnett Regional Council's advocacy of matters that are important to its local community. However, I am unable to support your proposal to rename a section of the D'Aguiar Highway, at this time.

I trust this information is of assistance.

Yours sincerely

MARK BAILEY MP
Minister for Transport and Main Roads

MEETING	CC	CEO	✓	GMC&ED
	VIEW	MAYOR	✓	GMP&E
				GMI
+ ATTACHMENTS →				GMP&E

18 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

18.1 Sale of 20 William Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

18.2 Sale of Land - 14 West Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19 CLOSURE OF MEETING