



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Budget Committee Meeting Tuesday, 27 April 2021

I hereby give notice that a Meeting of the Budget Committee will be held on:

Date: Tuesday, 27 April 2021

Time: 1:00pm

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 BUSINESS

5.1 DISCOUNT ON RATES 2021/2022

File Number: 27-04-2021

Author: Revenue Team Leader

Authoriser: Chief Executive Officer

PRECIS

Setting the level of discount and discount period for early payment of specified rates and charges for the period ending 30 June 2022.

SUMMARY

To encourage early payment of rates, Council will offer ratepayers a discount on payments received during the nominated discount period in accordance with Section 130 of the *Local Government Regulation 2012*.

For discount to be allowed, full payment of all rates, (including overdue rates), charges, interest, fees and levies appearing on the rate notice must be received by Council or approved agency by the close of business on or before the due date.

Property owners who have entered into a Deferred Payment Arrangement (Concession Agreement) approved by Council to pay off Memerambi Special Charges (Roadworks and Drainage) and have paid all necessary instalments (excluding future instalments not yet due for payment) in accordance with the Deferred Payment Arrangement will qualify for discount on general rates and utility charges but will not qualify for discount on the special charges.

This is conditional upon the full payment of all other rates (including overdue rates), charges, interest, fees and levies appearing on the rate notice being received by Council or approved agency by the close of business on or before the due date.

In the case of electronic payments, discount will be allowed if full payment as described above, is received and recorded on Council's accounts on or before the due date.

The discount period will be a period of at least thirty (30) clear days commencing from the issue date shown on the Rate Notice and concluding on the due date shown on the Rate Notice.

Discount will only apply to Differential General Rates, Wastewater Charges, Water Access Charges, and Refuse Collection Charges. However, discount will not apply to Special Charges, Separate Charges, State Fire Levy, Legal Costs, Interest and Water Consumption Charges.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to Section 130 of the *Local Government Regulation 2012*, the differential general rates, waste water utility charges, water access charges, refuse collection charges made and levied shall be subject to a discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:

1. all of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice;
2. all other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice;
3. all other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice.

FINANCIAL AND RESOURCE IMPLICATIONS

Council relies on early payment of rates to ensure that appropriate cash levels are maintained to support its financial obligations.

LINK TO CORPORATE/OPERATIONAL PLAN

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Rating implications have been discussed with Council during the development of the 2021/2022 budget.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Section 130 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Not applicable.

REPORT

Not applicable.

ATTACHMENTS

Nil

5.2 SETTING THE LEVEL OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2021/2022

File Number: 27-04-2021

Author: Revenue Team Leader

Authoriser: Chief Executive Officer

PRECIS

Setting the level of concession on rates and charges for approved pensioners for the financial period ending 30 June 2022.

SUMMARY

Council is committed to assisting ratepayers who receive a pension. As a result, Council has agreed to provide assistance by way of a concession on rates to pensioners who meet the administrative guidelines for the Queensland Government pensioner rate subsidy scheme.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.

FINANCIAL AND RESOURCE IMPLICATIONS

This concession reduces Council's revenue by \$200 per recipient at a total estimated cost of \$805,000.

LINK TO CORPORATE/OPERATIONAL PLAN

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Rating implications have been discussed with Council during the development of the 2021/2022 budget.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Chapter 4 part 10 of the *Local Government Regulation 2012*. For pensioners who meet the administrative guidelines for the Queensland Government pensioner rate subsidy scheme.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In Accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Impacts the level of rate revenue which is used to fund depreciation as the source of funds for capital works on Council assets as well as the provision of services and the operation and maintenance of those assets. The impact has been included in the budget.

REPORT

Not applicable.

ATTACHMENTS

Nil

5.3 EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2021/2022

File Number: 27-04-2021

Author: Revenue Team Leader

Authoriser: Chief Executive Officer

PRECIS

Setting the exemptions and concessions on various rates and charges for groups or organisations, which provide a public service or community benefit.

SUMMARY

Council recognises that various groups or organisations provide a public service or community benefit throughout the region. In order to assist these groups or organisations Council has determined to provide concessions on various rates and charges.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That:

1. pursuant to Section 93 of the *Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2022 as identified in the table below and subject to the following:
 - (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
 - (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
 - (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	0%	0%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

FINANCIAL AND RESOURCE IMPLICATIONS

Rate concessions reduce Council's revenue by an estimated \$255,000. This has been included in the budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Rating implications have been discussed with Council during the development of the 2021/2022 budget.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Rate resolutions are in accordance with the relevant section of the *Local Government Act 2009* and the *Local Government Regulation 2012*. The adoption of appropriate rate resolutions is integral to funding the budget.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Rate revenue is used to fund depreciation which is the source of funds for capital works programs. Funds are also used for the provision of services as well as operation and maintenance of assets.

REPORT

Not applicable.

ATTACHMENTS

Nil

5.4 WAIVING MINIMUM GENERAL RATES 2021/2022**File Number:** 27-04-2021**Author:** Revenue Team Leader**Authoriser:** Chief Executive Officer**PRECIS**

Determining concession from Minimum General Rates for properties which are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

SUMMARY

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally, these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

FINANCIAL AND RESOURCE IMPLICATIONS

This concession reduces Council's revenue of approximately \$2,000.

LINK TO CORPORATE/OPERATIONAL PLAN

EXC1.1 Ensure Council's financial management planning is based on realistic, sustainable, equitable policies and practices.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Rating implications have been discussed with Council during the development of the 2021/2022 budget.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Chapter 4, Part 10 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Minor impact to the level of rate revenue which is used to fund depreciation as the source of funds for capital works on Council assets as well as the operation and maintenance of those assets and to provide general services.

REPORT

Not applicable.

ATTACHMENTS

Nil

5.5 WASTE SERVICES OPERATIONAL BUDGET 2021/22**File Number:** 27-04-2021**Author:** General Manager Community**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational Budget for Waste Services Business Unit (i.e. waste collection and waste disposal services).

OFFICER'S RECOMMENDATION**BACKGROUND**

The Waste Business Unit operates as an independent Business Unit to Council's General Operations providing waste collection and disposal services. The operation of the Waste Business Unit is funded via 3 main revenue sources; Utility Charges (refuse service charges), Separate Charge (waste management levy) and commercial waste disposal fees at Council disposal sites.

Surplus funds raised via the Business Unit is restricted to provide capital works (infrastructure) as required within the Waste Services area and to fund future provisions for end of life closure and management of disposal sites.

ATTACHMENTS**Nil**

6 CONFIDENTIAL SECTION

7 CLOSURE OF MEETING