



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Infrastructure Standing Committee  
Meeting**

**Wednesday, 7 April 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 7 APRIL 2021 AT 9.00AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Kevin Searle (Manager Works), Tim Low (Manager Water & Wastewater), James D'Arcy (Manager Infrastructure Planning), Allen Christensen (Program Manager – KTP), Mark Watt (Acting Manager NRM & Parks), Kristy Champney (Personal Assistant Infrastructure), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

**MOTION**

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**COMMITTEE RESOLUTION 2021/55**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That Cr Frohloff be granted leave of absence from the meeting.

**CARRIED 5/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

**Attendance:**

Cr Scott Henschen entered the meeting at 9.01am

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 3 MARCH 2021**

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**COMMITTEE RESOLUTION 2021/56**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That the Minutes of the Infrastructure Standing Committee Meeting held on 3 March 2021 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**6 PORTFOLIO – ROADS & DRAINAGE****6.1 ROADS AND DRAINAGE PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/57**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**6.1.1 SEALING AND RE-SEALING OPTIONS FOR ROAD NETWORK**

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**RESOLVED 2021/58**

Moved: Cr Brett Otto  
Seconded: Cr Gavin Jones

Report back to Standing Committee on sealing and re-sealing options for road network utilising contemporary/new technologies.

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**6.2 KINGAROY TRANSFORMATION PROJECT UPDATE**

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**COMMITTEE RESOLUTION 2021/59**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.2.1 GEORGE STREET CARPARK**

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**RESOLVED 2021/60**

Moved: Cr Brett Otto  
Seconded: Cr Danita Potter

Report back to Standing Committee scope of works for George Street carpark Kingaroy as a CBD alternative parking area.

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**6.3 BLACKBUTT CBD FOOTPATH**

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**COMMITTEE RESOLUTION 2021/61**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. Council release the Blackbutt CBD Master Plan, the Blackbutt CBD Footpath and PWD bay Design for public consultation; and
2. Council increase the budget for the stage 1 project by \$750,000 from the Local Roads and Community Infrastructure (LRCI) funding to include footpath upgrades to both sides of Coulson Street, Coulson Street refuge, street furniture, landscaping and upgrades to Les Muller Park

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 4/2**

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**6.3.1 BLACKBUTT CBD FOOTPATH ESTIMATE**

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**RESOLVED 2021/62**

A detailed estimate with the final plans for adoption will be presented to a future Infrastructure Standing Committee Meeting.

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**MOTION**

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**COMMITTEE RESOLUTION 2021/63**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

**CARRIED 6/0**

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**MOTION**

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**COMMITTEE RESOLUTION 2021/64**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting resume at 11.05am

**CARRIED 6/0****6.4 YOUNGMAN STREET MEDIANS KINGAROY**

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**COMMITTEE RESOLUTION 2021/65**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Committee recommends to Council:

1. Adopt the design of the Youngman Street medians; and
2. Officers undertake further consultation and design works continue for the Wondai roundabout

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****6.5 GUIDELINES FOR CLEANING OF FOOTPATHS WITH CBD AREAS**

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**COMMITTEE RESOLUTION 2021/66**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council notes the draft guidelines and fact sheet, and that Officers present a future report at either the April or May General Council Meeting for adoption after finalisation of legal advice.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.6 NANANGO CBD PERSONS WITH DISABILITIES (PWD) CARPARK ASSESSMENT**

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**COMMITTEE RESOLUTION 2021/67**

Moved: Cr Danita Potter  
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council

1. Note the attached Nanango CBD Persons with Disabilities (PWD) Carpark Assessment Report; and
2. Consider options for increasing PWD parking in Drayton Street in any future CBD redevelopment works with a report to be presented on these options to a future Standing Committee meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.7 BUNYA HIGHWAY ROAD UPGRADE FROM WONDAI TO KREBS BRIDGE**

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**COMMITTEE RESOLUTION 2021/68**

Moved: Cr Brett Otto  
Seconded: Cr Danita Potter

1. That Council notes the attached report regarding Transport and Main Roads current works on the Bunya Highway; and
2. That the committee recommends to Council:
  - a. That South Burnett Regional Council advocates for further works to be undertaken from Wondai to Krebs Bridge.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.8 NAMING OF ROY EMERSON WAY**

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**COMMITTEE RESOLUTION 2021/69**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. Council note the attached previous correspondence between Council and the Department of Transport and Main Roads; and
2. Council recommence engagement with the community on possible options for the naming of Roy Emerson Way

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.9 MEIERS ROAD CAPITAL WORKS ROAD UPGRADE**

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**COMMITTEE RESOLUTION 2021/70**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the committee recommends to Council:

That South Burnett Regional Council consider the upgrade of Meiers Road in future budget and design programs as part of the Capital Works Programme.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.10 MAYORAL REQUEST HIGH PRIORITY INTERSECTION MAINTENANCE**

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**COMMITTEE RESOLUTION 2021/71**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That Council note the report.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.10.1 INTERSECTION MAINTENANCE**

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**RESOLVED 2021/72**

Investigate and identify the intersections inside the TMR network in the semi urban / rural that are not maintained by parks and do the costings to whipper snip once a year for budget consideration.

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**6.11 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM - PHASE 2**

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**COMMITTEE RESOLUTION 2021/73**

Moved: Cr Gavin Jones  
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council submit the following projects for funding under the Local Roads and Community Infrastructure Program – Phase 2:

1. Blackbutt CBD
2. Wondai Industrial Estate Entry & Pavement Overlay
3. Harris Road Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**



**Attendance:**

At 12:59 pm, Cr Kirstie Schumacher left the meeting.

At 12:59 pm GM Aaron Meehan left the meeting.

At 1:01 pm, Cr Kirstie Schumacher returned to the meeting.

At 1:01 pm, GM Aaron Meehan returned to the meeting.

At 1:15 pm, Cr Danita Potter left the meeting.

**MOTION**

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**COMMITTEE RESOLUTION 2021/74**

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That Item 7.2 – Gordonbrook Dam Status be brought forward and discussed.

**CARRIED 5/0**

**MOTION**

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**COMMITTEE RESOLUTION 2021/75**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting adjourn for lunch.

**CARRIED 5/0**

**MOTION**

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**COMMITTEE RESOLUTION 2021/76**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 2.00pm with all Councillors in attendance.

**CARRIED 6/0**

**7.2 GORDONBROOK DAM STATUS**

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**COMMITTEE RESOLUTION 2021/77**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council note the Gordonbrook Dam Status Report and schedule a workshop to consider such in more detail at a future suitable date prior to 30 April 2021.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 2:45 pm GM Aaron Meehan left the meeting.

At 2:48 pm GM Aaron Meehan returned to the meeting.

**6.12 W4Q FUNDING 2021-2024**

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**COMMITTEE RECOMMENDATION**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council develop and submit a list of nominated projects for assessment by the Department of State Development, Infrastructure, Local Government and Planning under the following categories:

1. Community Building Upgrades and Maintenance - \$1m
2. Parks and Open Space Refurbishments – \$3.63m
3. Infrastructure Upgrades - \$1m

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

**LOST 2/4**

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**COMMITTEE RESOLUTION 2021/78**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Gavin Jones

That Council develop and submit a list of nominated projects for assessment by the Department of State Development, Infrastructure, Local Government and Planning under the following categories:

1. Parks & Open Space Refurbishments - \$2m
2. Infrastructure Upgrades - \$3m
3. Community Building Upgrades and Maintenance - \$0.63m

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 4/2**

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**7 PORTFOLIO - LDMG, WATER & WASTEWATER****7.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/79**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That Councillor Frohloff's Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**7.3 WATER ALLOCATION AND CONSUMPTION**

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**COMMITTEE RESOLUTION 2021/80**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council note the attached Water Allocation and Consumption report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**7.4 BYEE ROAD AND KINGAROY BARKERS CREEK ROAD**

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**COMMITTEE RESOLUTION 2021/81**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council note the road profiles of the state controlled corridors for Byee Road and Kingaroy Barkers Creek Road and associated funding history.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**7.4.1 QUESTION ON NOTICE - MAIDENWELL BUNYA MOUNTAINS ROAD**

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Question on Notice from Mayor Otto:

How many vehicles travel daily on Maidenwell Bunya Mountains Road per day in comparison to other LARS Roads?

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**7.4.2 BYEE ROAD AND KINGAROY BARKERS CREEK ROAD**

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**COMMITTEE RESOLUTION 2021/82**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council recognise Byee Road and Kingaroy Barkers Creek Road as high priority within State controlled roads for future advocacy.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 3:45 pm GM Aaron Meehan left the meeting.

At 3:48 pm GM Aaron Meehan returned to the meeting.

**8 QUESTIONS ON NOTICE****8.1 QUESTIONS ON NOTICE - GORDONBROOK DAM SPILL WAY**

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**COMMITTEE RESOLUTION 2021/83**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**9 CONFIDENTIAL SECTION**

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**COMMITTEE RESOLUTION 2021/84**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**9.1 Kingaroy Transformation Project External Agencies Update**

This matter is considered to be confidential under Section 254J - g and i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government and a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**COMMITTEE RESOLUTION 2021/85**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****9.1 KINGAROY TRANSFORMATION PROJECT EXTERNAL AGENCIES UPDATE**

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**COMMITTEE RESOLUTION 2021/86**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the committee recommends to Council

1. That the update of engagement with external stakeholders is noted; and
2. Council delegates to the Chief Executive Officer to negotiate engagements with external agencies in relation to the Kingaroy Transformation Project

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****10 CLOSURE OF MEETING**

The Meeting closed at 4.17pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 5 May 2021.

.....  
**CHAIRPERSON**