



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Budget Committee Meeting Wednesday, 12 May 2021

I hereby give notice that a Meeting of the Budget Committee will be held on:

Date: Wednesday, 12 May 2021

Time: 2.00pm

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 5 MAY 2021

File Number: 12-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Budget Committee Meeting held on 5 May 2021 be received.

ATTACHMENTS

- 1. Minutes of the Budget Committee Meeting held on 5 May 2021**



MINUTES

Budget Committee Meeting Wednesday, 5 May 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 5 MAY 2021 AT 1.47PM**

PRESENT:

Councillors:

Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Scott Henschen, Cr Danita Potter, Cr Kirstie Schumacher,

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Manager Water & Wastewater), Celina Branch (Manager Finance), Craig Patch (Manager Environment & Waste), Darryl Kerwitz (Revenue Team Leader), Lynelle Paterson (Executive Assistant)

1 OPENING

The Deputy Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2021/8

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the apology received from Mayor Otto be accepted and leave of absence granted.

CARRIED

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 27 APRIL 2021

COMMITTEE RESOLUTION 2021/9

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Minutes of the Budget Committee Meeting held on 27 April 2021 be received.

In Favour: Crs Kathy Duff, Roz Frohloff, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

CARRIED 6/0

6 BUSINESS**6.1 EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2021/2022****COMMITTEE RESOLUTION 2021/10**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That:

1. pursuant to Section 93 of the *Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2022 as identified in the table below and subject to the following:
 - (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
 - (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
 - (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	50%	50%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

In Favour: Crs Kathy Duff, Roz Frohloff, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

CARRIED 6/0

6.2 ADOPTION OF THE CODE OF COMPETITIVE NEUTRALITY COMPLAINTS POLICY

COMMITTEE RESOLUTION 2021/11

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That the South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory 006 be adopted as presented.

In Favour: Crs Kathy Duff, Roz Frohloff, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

CARRIED 6/0

6.3 CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES 2021/2022

COMMITTEE RESOLUTION 2021/12

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health.

In Favour: Crs Kathy Duff, Roz Frohloff, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

CARRIED 6/0

6.5 WATER OPERATIONAL BUDGET 2021/22

This item was discussed and held over to the next Budget Committee Meeting

MOTION

COMMITTEE RESOLUTION 2021/13

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the meeting adjourn for 15 minutes.

CARRIED

RESUME MEETING

COMMITTEE RESOLUTION 2021/14

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the meeting resume at 3.41pm

CARRIED

6.6 WASTEWATER OPERATIONAL BUDGET 2021/22

This item was discussed and held over to the next Budget Committee Meeting.

Attendance:

At 4:22 pm General Manager Peter O'May left the meeting

At 4:28 pm Cr Duff left the meeting

At 4:30 pm General Manager Peter O'May returned to the meeting

At 4:38 pm Cr Duff returned to the meeting

6.4 WASTE SERVICES OPERATIONAL BUDGET 2021/22

This item was held over to the next Budget Committee Meeting

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING

The Meeting closed at 4.55pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 12 May 2021.

.....
CHAIRPERSON

6 BUSINESS

6.1 OFFICE OF THE CEO BUDGET 2021/22

File Number: 12-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget.

SUMMARY

Consideration of 2021/22 Operational and Capital Budgets for the Executive and People & Culture Business Unit.

OFFICER'S RECOMMENDATION

That

BACKGROUND

Council's Office of the Chief Executive Officer incorporates Executive Services, People and Culture, Regional Development and Tourism. Discussion to be held regarding the proposed Business Unit budget for 2021/22.

ATTACHMENTS

Nil

6.2 WASTE SERVICES OPERATIONAL BUDGET 2021/22

File Number: 05-05-2021
Author: General Manager Community
Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational Budget for Waste Services Business Unit (i.e. waste collection and waste disposal services).

This item was presented to the Budget Committee Meeting on 27 April 2021:

Committee Resolution 2021/7

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That Item 5.5 - Waste Services Operational Budget 2021/22 lay on the table.

In Favour: Crs Kathy Duff, Roz Frohloff, Brett Otto, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

Carried 7/0

OFFICER'S RECOMMENDATION**BACKGROUND**

The Waste Business Unit operates as an independent Business Unit to Council's General Operations providing waste collection and disposal services. The operation of the Waste Business Unit is funded via 3 main revenue sources; Utility Charges (refuse service charges), Separate Charge (waste management levy) and commercial waste disposal fees at Council disposal sites.

Surplus funds raised via the Business Unit is restricted to provide capital works (infrastructure) as required within the Waste Services area and to fund future provisions for end of life closure and management of disposal sites.

ATTACHMENTS

Nil

6.3 WATER OPERATIONAL BUDGET 2021/22

File Number: 12-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational, Capital Budgets and rating considerations for Water Business Unit

OFFICER'S RECOMMENDATION

That

BACKGROUND

Council operates separate water supply service as detailed in the Water Supply Service Areas, and determines that the net cost of providing a water supply including operation and maintenance costs, capital costs and debt servicing costs will be fully funded by charges on lands receiving a supply or to which a supply is deemed to be available.

ATTACHMENTS

Nil

6.4 WASTEWATER OPERATIONAL BUDGET 2021/22

File Number: 12-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational, Capital Budget and charges for Wastewater

OFFICER'S RECOMMENDATION

That

BACKGROUND

Council operates separate wastewater and common effluent service areas schemes as detailed in the Declared Sewerage Service Areas, and determines that the net cost of providing wastewater services to lands including operation and maintenance costs, capital costs and debt servicing charges will be fully funded by charges on lands receiving a supply or to which a supply is deemed to be available.

ATTACHMENTS

Nil

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING