



# **AGENDA**

## **Budget Committee Meeting Wednesday, 2 June 2021**

**I hereby give notice that a Meeting of the Budget Committee will be held on:**

**Date: Wednesday, 2 June 2021**

**Time: 2.00pm**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## Order Of Business

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 19 MAY 2021**

**File Number: 02-06-2021**

**Author: Executive Assistant**

**Authoriser: Chief Executive Officer**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Budget Committee Meeting held on 19 May 2021 be received.

**ATTACHMENTS**

- 1. Minutes of the Budget Committee Meeting held on 19 May 2021**



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Wednesday, 19 May 2021**

**Order Of Business**

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<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Acknowledgement of Traditional Owners</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>3</b>
5.1	Minutes of the Budget Committee Meeting held on 12 May 2021 .....	3
<b>6</b>	<b>Business</b> .....	<b>3</b>
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<b>7</b>	<b>Confidential Section</b> .....	<b>6</b>
<b>8</b>	<b>Closure of Meeting</b> .....	<b>6</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 19 MAY 2021 AT 3.12PM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Manager Water & Wastewater), Celina Branch (Manager Finance), Leanne Petersen (Manager Property), Craig Patch (Manager Environment & Waste), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS****4 DECLARATION OF INTEREST****5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 12 MAY 2021**

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**COMMITTEE RESOLUTION 2021/19**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 12 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 6/0**

**6 BUSINESS****Attendance:**

At 3:14pm Cr Henschen entered the meeting.



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**6.01 DIVIDENDS FOR WATER, WASTEWATER AND WASTE**

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**COMMITTEE RESOLUTION 2021/20**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the Committee recommends to Council that:

That for the 2021/22 Budget Council adopts a 1 year strategy of zero dividends.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 7/0****Attendance:**

At 3:22 pm, General Manager Aaron Meehan left the meeting.

At 3:24 pm, General Manager Aaron Meehan returned to the meeting.

At 3:27 pm, Cr Danita Potter left the meeting.

At 3:30 pm, Cr Danita Potter returned to the meeting.

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**6.1 WASTE SERVICES OPERATIONAL BUDGET 2021/22**

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**COMMITTEE RESOLUTION 2021/21**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the Committee recommends to Council that:

That \$350,000 is provided in the 21/22 capex budget for the Maidenwell Transfer Station as was originally planned.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 7/0**

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**COMMITTEE RESOLUTION 2021/22**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Committee recommends to Council that:

1. The Waste Management Utility Charge for the collection of general waste for the 2021/22 financial year be set at \$179
2. The Waste Management Utility Charge for the collection of commercial waste for the 2021/22 financial year be set at \$250
3. The Bunya Mountains Waste Management Utility Charge for the collection general waste for the 2021/22 financial year be set at \$248
4. The Waste Management Separate Charge for the 2021/22 financial year be set at \$164.50

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 7/0**

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**Attendance:**

At 4:33 pm, Cr Kathy Duff left the meeting.

At 4:43 pm, Cr Kathy Duff returned to the meeting.

**6.2 WATER OPERATIONAL BUDGET 2021/22**

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**COMMITTEE RESOLUTION 2021/23**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Model 16 for Water with a CAPEX spend of \$61,636,370 over the next 10 years with rating assumptions for 2021/22 access charge 5%, consumption residential/commercial 5%, high volume commercial 1%, and all out years 6% except high volume commercial at 1%

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 5:10 pm General Manager Aaron Meehan left the meeting.

At 5:18 pm General Manager Aaron Meehan returned to the meeting.

At 5:14 pm, Cr Danita Potter left the meeting.

At 5:21 pm, Cr Danita Potter returned to the meeting.

**6.3 WASTEWATER OPERATIONAL BUDGET 2021/22**

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**COMMITTEE RESOLUTION 2021/24**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That Model 15 for Wastewater with a CAPEX spend of \$14.041M over the next 10 years with rating assumptions for 2021/22 vacant land access charge 3%, 1<sup>st</sup> Pedestal 0%, 2<sup>nd</sup> Pedestal for hospitals and education facilities 54% in year 1 and 80% in year 2 and commercial/flats 34% in year 1 and 40% in year 2 with indexation in the outer years of 3%.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**6.4 COMMUNITIES BUDGET 2021/22**

This item was held over to the next Budget Committee Meeting.

**7 CONFIDENTIAL SECTION**

**8 CLOSURE OF MEETING**

The Meeting closed at 5.41pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on .

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**CHAIRPERSON**

## **6 BUSINESS**

### **6.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2021/2022- STATUTORY010**

**File Number:** IR 2800665

**Author:** Manager Corporate Services

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Adoption of the South Burnett Regional Council Debt Policy 2021/2022

#### **SUMMARY**

South Burnett Regional Council ('Council') recognises that loan borrowings ('debt') for capital works are an important funding source and that the full cost of infrastructure should not be borne entirely by present day ratepayers and should also be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council will seek to reduce dependence on borrowings in order to minimise the impact on rating increases needed to fund the debt servicing and redemption.

Generally, Council will only borrow funds for the purpose of acquiring assets, improving facilities or infrastructure and/or substantially extending the useful life of income generating assets (e.g. water, sewerage, waste).

This policy is effective from the date of Council's resolution and will apply to the financial year from 1 July 2021 to 30 June 2022. The policy applies to all of Council's departments and provides guidance on the current financial year and the following nine (9) financial year's borrowing programs.

The purpose of establishing a Debt Policy is to:

- Provide a comprehensive view of Council's long-term debt position and the capacity to fund infrastructure growth for the South Burnett region;
- Increase awareness of issues concerning debt management;
- Enhance the understanding between Councillors, community groups and Council staff by documenting policies and guidelines;
- Demonstrate to government and lending institutions that Council has a disciplined approach to borrowing.

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#### **OFFICER'S RECOMMENDATION**

That the committee recommends to Council:

That the South Burnett Regional Council Debt Policy 2021/2022 – Statutory010 be adopted as presented.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

No direct financial and resource implications arise from this report which have not already been considered in the development of the annual budget.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2021 - 2026:	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
	OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.
	OR13 Implement reliable, realistic and cost-effective business systems and practices.
	OR14 Continue to implement regional equity/consistency in Council's rating system.
	OR15 Continue to give priority to ongoing Audit and Risk and prudent management.
Annual Operational Plan 2020/21:	A long-term focus in our decision making to ensure we have downward pressure on operational expenditure and rates.
	Council decision making that is underpinned by fiscal sustainability.
	Develop and implement the Council Policy Framework to support strategic planning and compliance with relevant legislation, policies, codes of practice and standards

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal consultation was initially undertaken with the Manager Finance with a draft policy prepared for circulation to Councillors and the Senior Management Team for a period of approximately three (3) weeks.

Feedback was received from the Chief Executive Officer & Corporate and Manager of Finance indicating that several minor changes were required. The Manager Finance considered all feedback submissions and advised no further changes were required.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

*Local Government Act 2009 (Qld)*

*Local Government Regulation 2012 (Qld)*

*Human Rights Act 2019 (Qld)*

*Section 4(b) of the Human Rights Act 2019* requires public entities to act and make decisions in away compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

<b>In the decision-making process, Council is to consider the 23 human rights:</b>	
1. Recognition and equality before the law;	13. Cultural rights—generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;

4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct local law or delegation implications arise from this report

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

### **REPORT**

This policy is effective from the date of Council's resolution and will apply to the financial year from 1 July 2021 to 30 June 2022. The policy applies to all of Council's departments and provides guidance on the current financial year and the following nine (9) financial year's borrowing programs.

The purpose of establishing a Debt Policy is to:

- Provide a comprehensive view of Council's long-term debt position and the capacity to fund infrastructure growth for the South Burnett region;
- Increase awareness of issues concerning debt management;
- Enhance the understanding between Councillors, community groups and Council staff by documenting policies and guidelines;
- Demonstrate to government and lending institutions that Council has a disciplined approach to borrowing.

*Section 192 of the Local Government Regulation 2012* ('Regulation') requires a Local Government's Debt Policy to state the details of new borrowings planned for the current financial year and the next nine (9) financial years and the period over which the local government plans to repay existing and new borrowings.

*Section 104 (5)(c)(ii) of the Local Government Act 2009* ('Act') requires a local government to develop a Debt Policy as part of its financial management system. The Act also defines Council as a statutory body and subsequently Council's borrowing activities continue to be governed by the *Statutory Bodies Financial Arrangements Act 1982*.

### **ATTACHMENTS**

1. **South Burnett Regional Council Debt Policy 2021/2022 - Statutory010**  



POLICY CATEGORY - NUMBER: Statutory - 010

POLICY OWNER: Finance

ECM ID: 2800665

ADOPTED:

## Debt Policy 2021/2022

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled.**

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### 1. POLICY STATEMENT

South Burnett Regional Council ('Council') recognises that loan borrowings ('debt') for capital works are an important funding source and that the full cost of infrastructure should not be borne entirely by present day ratepayers and should also be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council will seek to reduce dependence on borrowings in order to minimise the impact on rating increases needed to fund the debt servicing and redemption.

Generally, Council will only borrow funds for the purpose of acquiring assets, improving facilities or infrastructure and/or substantially extending the useful life of income generating assets (e.g. water, sewerage, waste).

### 2. SCOPE

This policy is effective from the date of Council's resolution and will apply to the financial year from **1 July 2021 to 30 June 2022**. The policy applies to all of Council's departments and provides guidance on the current financial year and the following nine (9) financial year's borrowing programs.

The purpose of establishing a Debt Policy is to:

- Provide a comprehensive view of Council's long-term debt position and the capacity to fund infrastructure growth for the South Burnett region;
- Increase awareness of issues concerning debt management;
- Enhance the understanding between Councillors, community groups and Council staff by documenting policies and guidelines;
- Demonstrate to government and lending institutions that Council has a disciplined approach to borrowing.

### 3. GENERAL INFORMATION

Section 192 of the *Local Government Regulation 2012* ('Regulation') requires a Local Government's Debt Policy to state the details of new borrowings planned for the current financial year and the next nine (9) financial years and the period over which the local government plans to repay existing and new borrowings.

*Section 104 (5)(c)(ii)* of the *Local Government Act 2009* ('Act') requires a local government to develop a Debt Policy as part of its financial management system. The Act also defines Council as a statutory body and subsequently Council's borrowing activities continue to be governed by the *Statutory Bodies Financial Arrangements Act 1982*.

### 3.1. Purpose of the Borrowings

Council restricts borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority, and which cannot be funded from other sources of revenue. In no circumstances should Council borrow funds to finance recurrent expenditure or the operational activities of Council.

### 3.2. Roles and Responsibilities

Pursuant to *Section 192* of the Regulation, detail of the proposed borrowing for the current year and the future nine (9) years will be prepared annually as part of the budget process.

All borrowings shall be obtained through Queensland Treasury Corporation ('QTC') with applications outlining proposed borrowings to be forwarded for approval to the Minister responsible for Local Government. Council shall continue to use the full range of QTC's fund management services in order to enhance the Council's loan/redemption procedures to meet Council's policy criteria.

Credit reviews will be undertaken periodically by QTC on behalf of the Minister for Local Government.

Loan proceeds will be drawn down subject to cash flow requirements annually so as to minimise interest expense.

### 3.3. Asset Management

The Regulation requires Councils to effectively plan and manage their infrastructure assets, focusing particularly on ensuring the sustainable management of the assets mentioned in the local government's asset register. This may require Council to consider borrowings to fund identified priority infrastructure projects.

### 3.4. Risk Management

Council is committed to the management of risk, so it is important that management policies, procedures and practices are in place to minimise Council's exposure to risk. Council will take into account Council's adopted **Corporate Risk and Internal Audit** Framework, Long-Term Financial Forecast and relevant Financial Sustainability Ratios and Measures.

### 3.5. Loan Repayment Terms Proposed for New Loans

Roads	10 - 20 years
Waste	15 – 20 years dependent on asset
Water	15 – 20 years
Sewerage	15 – 20 years
General	Between six (6) and 20 years dependent on asset

The borrowing term will not exceed the life of the asset to which it relates, in order to apportion costs on an equitable basis over future generations of ratepayers. Spreading the cost of these capital projects over a long-term will minimise the revenue impact on the community, as well as addressing the need and cost benefit of providing for infrastructure development immediately to meet expected future demographic needs.

Where borrowing is constrained, borrowings for infrastructure that provides a return on capital will take precedence over borrowings for other assets.

Where capital expenditure is deferred from one year to the next, the drawdown of approved loan funds will be reviewed to minimise interest expense.



Council will maintain close scrutiny of its level of debt to ensure its relevant financial sustainability indicators will not exceed the minimum limits recommended by QTC.

All external borrowings will be raised at the most competitive rates available, in accordance with the requirements of the Queensland Government with the QTC the primary provider of loan funding.

When seeking long-term funding for the construction of infrastructure assets, Council will, wherever possible, use cash which is restricted for specific purposes as determined by Council.

Debt Service Payments for existing debt are currently repaid to the QTC Debt Pool annually in advance in September each year. Any new borrowings will be assessed to determine what the most beneficial repayment option is for Council at the time and will be setup accordingly with QTC.

### 3.6. Proposed New Borrowings

Council does not intend to borrow any money in the current financial year, however, has planned borrowings of \$11.8 ~~\$31.8~~ million over the following nine (9) financial years for the following identified projects:

#### Kingaroy Trunk Infrastructure Upgrades

The Kingaroy Trunk Infrastructure Upgrade projects are earmarked to:

- improve water supply system performance;
- reliability;
- ensure adequate customer levels of service are met;
- increase water supply distribution volumes to cater for current demand and future growth;

#### Gordonbrook Dam Wall Upgrade

This project is required to:

- meet legislative obligations under the *Water Supply (Safety and Reliability Act) 2008* and Dam Safety Condition DS 16 – Dam Upgrade to Minimum AFC Requirement's;
- increase the spillway capacity or dam infrastructure in order to achieve the Acceptable Flood Capacity (or 1 in 10,000-year event).

This project is not to increase the overall storage volume or height of the dam itself, but to provide adequate spillway capacity to prevent dam failure under extreme flood conditions.

#### Murgon Wastewater Treatment Facility

Murgon Wastewater Treatment Plant is nearing the end of its useful life with multiple assets requiring upgrades or improvements. This is necessary to ensure continual adequate wastewater treatment and water quality results under the current licence conditions. Upgrades will allow improved treatment capabilities and will also allow for recycling of wastewater.

### 3.7. Loan Drawdowns

QTC and the Department of State Development, Infrastructure, Local Government and Planning approve proposed borrowing for a particular financial year. In order to minimise finance costs, loan drawdowns should be deferred as long as possible after taking into consideration Council's overall cash flow requirements.

### 3.8. Existing Loans

Existing loans will continue to be discharged at the initial repayment terms and interest rates, unless the repayment terms are altered by the QTC or if surplus funds become available, and it is advantageous to Council, apply excess cash reserves towards early repayment of debts.

Projected Borrowings for 2021/2022-2030/2031 can be found in Attachment A.

#### 4. DEFINITIONS

**Loan Drawdowns** refers to the time at which the loan is funded from QTC and provided to Council.

#### 5. LEGISLATIVE REFERENCE

*Local Government Act 2009*

*Local Government Regulation 2012*

*Local Government Financial Management (Sustainability) Guideline 2013*

*Statutory Bodies Financial Arrangements Act 1982*

*Statutory Bodies Financial Arrangements Regulation 2019*

#### 6. RELATED DOCUMENTS

South Burnett Regional Council Investment Policy 2021/2022 – Statutory 009

South Burnett Regional Council Revenue Policy 2021/2022 – Statutory 005

South Burnett Regional Council Revenue Statement 2021/2022

South Burnett Regional Council Asset Management Policy – Strategic 014

**South Burnett Regional Council Corporate Risk and Internal Audit Framework**

#### 7. NEXT REVIEW

As prescribed by legislation – June 2022

#### 8. VERSION CONTROL

Version	Revision Description	Approval/Adopted Date	ECM Reference
1	New Policy	21 July 2010	896430
2	Policy Review	13 July 2011	1127076
3	Policy Review	11 July 2012	1304490
4	Policy Review	3 July 2013	1458317
5	Policy Review	25 July 2014	1620431
6	Policy Review	29 June 2015	1888895
7	Policy Review	27 June 2016	1958989
8	Policy Review	26 June 2017	2719367
9	Policy Review	25 June 2018	2513689
10	Policy Review	12 June 2019	2597433
11	Policy Review	17 June 2020	2690853
12	Policy Review		2800665

Mark Pitt PSM

**CHIEF EXECUTIVE OFFICER**

Date:

Policy Name: Debt Policy 2021/2022  
ECM ID: 2800665

Adoption Date:

Page 4 of 5  
Next Review Date: June 2022

## Attachment A

**Proposed 10 year Borrowing Schedule**

Borrowing Schedule 2021 - 2031	2022/2023	2023/2024	2024/2025	Total
<b>Water</b>				
Gordonbrook Dam Wall Upgrade	\$ 800,000	\$ 5,000,000	6,000,000	<b>\$ 11,800,000</b>
<b>Total Loan Borrowings</b>	<b>\$ 800,000</b>	<b>\$ 5,000,000</b>	<b>\$ 6,000,000</b>	<b>\$ 11,800,000</b>

**6.2 COMMUNITIES BUDGET 2021/22**

**File Number:** 02/06/2021

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

**PRECIS**

Consideration of 2021/22 Budget

**SUMMARY**

Consideration of 2021/22 Operational and Capital Budgets for the Communities Business Unit

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**OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

That

**BACKGROUND**

The Community Department operates the following services and functions:

Indigenous Affairs; Libraries; Compliance; Local Laws; Environmental Health Services; Waste Collection; Natural Resource Management; Parks and Gardens; Sport and Recreation; Dam Facilities; Aerodromes; Building and Plumbing Compliance and Certification; Planning; Facility Management and Maintenance; Swimming Pools; Saleyards.

**ATTACHMENTS**

Nil

**6.3 INFRASTRUCTURE BUDGET 2021/22**

**File Number:** 02/06/2021

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

**PRECIS**

Consideration of 2021/22 Budget

**SUMMARY**

Consideration of 2021/22 Operational and Capital Budgets for the Infrastructure Business Unit

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**OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

That

**BACKGROUND**

The Infrastructure Department operates the following services and functions:

Disaster Management; State Emergency Services; Asset Management; Design Services & Infrastructure Planning; Infrastructure Charges; Quality Assurance; Road Naming; Soil Laboratory; Street Lighting; Traffic Assessments; Bulk Water Storage & Treatment; Water Service Delivery; Wastewater Treatment; Wastewater Service Delivery; Bridges; Cycleways; Drainage; Flood Mitigation; Footpaths; Roads; Road Mowing & Slashing; Streetscapes; and Traffic Facilities.

**ATTACHMENTS**

Nil

**7 CONFIDENTIAL SECTION**

**8 CLOSURE OF MEETING**