



AGENDA

Budget Committee Meeting Wednesday, 9 June 2021

I hereby give notice that a Meeting of the Budget Committee will be held on:

Date: Wednesday, 9 June 2021

Time: 2.00pm

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

Order Of Business

| | | |
|----------|---|-----------|
| 1 | Opening | 4 |
| 2 | Leave of Absence / Apologies | 4 |
| 3 | Recognition of Traditional Owners | 4 |
| 4 | Declaration of Interest | 4 |
| 5 | Confirmation of Minutes of Previous Meeting | 5 |
| | 5.1 Minutes of the Budget Committee Meeting held on 2 June 2021 | 5 |
| 6 | Business | 12 |
| | 6.1 Communities Budget 2021/22 | 12 |
| | 6.2 Finance & Corporate Budget 2021/22 | 14 |
| 7 | Confidential Section | 15 |
| 8 | Closure of Meeting | 15 |

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 2 JUNE 2021

File Number: 09-06-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Budget Committee Meeting held on 2 June 2021 be received.

ATTACHMENTS

- 1. Minutes of the Budget Committee Meeting held on 2 June 2021**



MINUTES

Budget Committee Meeting Wednesday, 2 June 2021

Order Of Business

| | | |
|----------|--|----------|
| 1 | Opening | 3 |
| 2 | Leave of Absence / Apologies | 3 |
| 3 | Acknowledgement of Traditional Owners | 3 |
| 4 | Declaration of Interest | 3 |
| 5 | Confirmation of Minutes of Previous Meeting | 3 |
| 5.1 | Minutes of the Budget Committee Meeting held on 19 May 2021 | 3 |
| 6 | Business | 4 |
| 6.1 | Adoption of the South Burnett Regional Council Debt Policy 2021/2022- Statutory010..... | 4 |
| 6.2 | Communities Budget 2021/22 | 5 |
| 6.3 | Infrastructure Budget 2021/22 | 4 |
| 7 | Confidential Section | 6 |
| 8 | Closure of Meeting | 6 |

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 2 JUNE 2021 AT 2.13PM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Celina Branch (Manager Finance), Maxine Campbell (Strategic Asset Management Accountant), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Leanne Petersen (Manager Property), Craig Patch (Manager Environment & Waste), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2021/25

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That the apology received from Cr Jones be accepted and leave of absence granted.

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**4 DECLARATION OF INTEREST****5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 19 MAY 2021**

COMMITTEE RESOLUTION 2021/26

Moved: Cr Roz Frohloff
Seconded: Cr Kathy Duff

That the Minutes of the Budget Committee Meeting held on 19 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6 BUSINESS**6.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2021/2022- STATUTORY010**

COMMITTEE RESOLUTION 2021/27

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the committee recommends to Council:

That the South Burnett Regional Council Debt Policy 2021/2022 – Statutory-010 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 6/0****MOTION**

COMMITTEE RESOLUTION 2021/28

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Item 6.3 be brought forward and discussed.

CARRIED 6/0**6.3 INFRASTRUCTURE BUDGET 2021/22**

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the General Operations Infrastructure budget be amended to include an additional \$280,000 in the Works maintenance budget for a third round of slashing on the local and state sealed network and that the amended budget be endorsed for inclusion in the draft budget.

In Favour: Crs Brett Otto and Kathy DuffAgainst: Crs Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen**LOST 2/4**

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That the General Operations Infrastructure budget as presented represents a saving of \$427,000 which has been workshopped by Council and that the tabled budget today be endorsed for inclusion in the draft 2021/22 budget.

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the General Operations Infrastructure budget as presented represents a saving of \$402,000 which has the inclusion of \$25,000 for intersection maintenance, which has been workshopped by Council and that the tabled budget today be endorsed for inclusion in the draft 2021/22 budget.

In Favour: Crs Roz Frohloff, Danita Potter and Kathy Duff

Against: Crs Brett Otto, Kirstie Schumacher and Scott Henschen

LOST 3/3 on the casting vote of the Mayor

In accordance with Section 254E of the *Local Government Regulation 2012*

COMMITTEE RESOLUTION 2021/29

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That the General Operations Infrastructure budget as presented represents a saving of \$427,000 which has been workshopped by Council and that the tabled budget today be endorsed for inclusion in the draft 2021/22 budget.

In Favour: Crs Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

Attendance:

Aaron Meehan left at 3.13pm

6.2 COMMUNITIES BUDGET 2021/22

COMMITTEE RESOLUTION 2021/30

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

1. The Property Department Operational budget be received and approved for inclusion in the 2021/22 financial year budget with the recurrent revenue to be amended to reflect:

- Fees and Charges - \$115,000
- Other Income - \$46,000
- Rental Income - \$343,000

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

COMMITTEE RESOLUTION 2021/31

Moved: Cr Brett Otto
Seconded: Cr Danita Potter
That the meeting adjourn.

CARRIED

RESUME MEETING

COMMITTEE RESOLUTION 2021/32

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff
That the meeting resume at 3.40pm

CARRIED

Attendance:

At 3:40 pm, GM Aaron Meehan returned to the meeting
At 3:56 pm, Cr Danita Potter left the meeting.
At 3:57 pm, Cr Danita Potter returned to the meeting.
At 4:02 pm, GM Aaron Meehan left the meeting
At 4.04 pm, GM Aaron Meehan returned to the meeting

6.4 COMMUNITIES BUDGET (LIBRARIES) 2021/22

COMMITTEE RESOLUTION 2021/33

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

The the Committee recommends to Council:

That the Libraries budget be amended to included an additional \$33,500 in employee benefits to provide for 5 days per week Library Services Officer and that the proposed budget be endorsed for inclusion in the 2021/22 draft budget.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff

Against: Crs Roz Frohloff, Kirstie Schumacher and Scott Henschen

CARRIED 3/3 on the casting vote of the Mayor

In accordance with Section 254E of the *Local Government Regulation 2012*

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING

The Meeting closed at 4.20pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 9 June 2021.

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CHAIRPERSON

6 BUSINESS**6.1 COMMUNITIES BUDGET 2021/22****File Number:** 09/06/2021**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational and Capital Budgets for the Communities Business Unit

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That

BACKGROUND

The Community Department operates the following services and functions:

| | |
|--|---|
| Animal Management Environmental Protection Health Services Landfills & Transfer Stations Local Laws policing Nuisance Control Waste Collection | Indigenous Affairs Libraries Local Disaster Recovery |
| Building Maintenance <ul style="list-style-type: none"> - Administration Buildings - Aerodrome Buildings - Art Galleries Facilities - Boondooma Homestead Facilities - Heritage Buildings - Library Facilities - Museum Facilities - PCYC Facility - Private Hospital Facility - Ringsfield House Facilities - Showground & Sport Ground Facilities Council Depots Facility Operations <ul style="list-style-type: none"> - Caravan Parks - Commercial Housing - Commercial Shops - Community Housing - Halls | Airports / Aerodrome Boondooma & Yallakool Tourist Parks Cemetery Management Coolabunia Saleyard Natural Resources Parks & Gardens Public Conveniences Rail Trails Recreational Reserves Ficks Crossing Sporting Development & Grants Stock Routes Straying Livestock |

| | |
|--|--|
| Land Management (Sales) Leases and Licences Swimming Pools | Tick Facilities Weeds & Pest Management Building Assessment Building Compliance/ Inspection Development Assessment Infrastructure Charges Planning Compliance/ Inspection Plumbing Assessment/ Compliance/ Inspection Strategic Land Use Planning |
|--|--|

ATTACHMENTS**Nil**

6.2 FINANCE & CORPORATE BUDGET 2021/22**File Number:** 09/06/2021**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational and Capital Budgets for the Finance & Corporate Business Unit

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That

BACKGROUND

The Finance & Corporate Department operates the following services and functions:

| | |
|---|--|
| <ul style="list-style-type: none"> Financial Planning Budget Preparation Plant & Fleet Corporate Insurance Business Systems Computer Hardware GIS System Administration Internet Operating Systems Intranet Operating Systems Network Systems Operating Software Telecommunications | <ul style="list-style-type: none"> Accounts Payable / Receivable Budget monitoring Cash Management Contract Compliance Financial Compliance / Reporting Payroll Functions Procurement / Stores Rates / Revenue Taxation Trust Accounts |
| <ul style="list-style-type: none"> Internal Audit (incl. Audit Advisory Committee) Local Laws Coordination Governance & Legal Operational Planning & Performance Policy Framework Records Management Right to Information Information Privacy | <ul style="list-style-type: none"> Complaint Management Community Grants Program Corporate Registers Corporate Risk Management Corporate Strategic Planning & Performance Customer Service Delegations & Authorisations Fraud & Corruption Control |

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING