



**SOUTH BURNETT**  
REGIONAL COUNCIL

# **MINUTES**

**Community Standing Committee  
Meeting**

**Wednesday, 12 May 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
COMMUNITY STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 12 MAY 2021 AT 9.00AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Mark Watt (Acting Manager NRM & Parks), Craig Patch (Manager Environment & Waste), Chris DuPlessis (Manager Planning & Land Management), Leanne Petersen (Manager Property), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and acknowledged all nurses on International Nurses Day.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2021/144**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the apology received from Cr Jones be accepted and leave of absence granted.

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 14 APRIL 2021**

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**COMMITTEE RESOLUTION 2021/145**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Minutes of the Community Standing Committee Meeting held on 14 April 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/146**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****6.1.1 ARTS STRATEGY**

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**RESOLVED 2021/147**

Include development of Arts Strategy and work plan in 2021/22 Operational Plan.

**6.1.2 CLONCURRY ART PROGRAMME**

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**RESOLVED 2021/148**

Request report into the arts programme in Cloncurry including how have they managed the logistics of insurance, which assets they can put it on, how do they contract the artist.

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**Attendance:**

At 9:52 am GM Aaron Meehan left the meeting

At 9:58 am GM Aaron Meehan returned to the meeting

**7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/149**

Moved: Cr Scott Henschen

Seconded: Cr Roz Frohloff

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**7.1.1 COMPLIANCE OFFICER POSITIONS**

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**RESOLVED 2021/150**

Report on costings of two compliance officer positions including any internal plant charges for Environmental Health budget opex discussions.

**7.1.2 QUESTION ON NOTICE - OVERGROWN NOTICES**

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Questions on notice from Cr Schumacher:

How many overgrown notices are being sent out? How many people are being fined? How much is it costing Council to mow the allotments?

**7.1.3 QUESTION ON NOTICE - SALEYARDS**

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Question on notice from Cr Potter:

How much income does Council get from Cattle dipping, inspections and sales?

**7.1.4 DIP YARDS**

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**COMMITTEE RESOLUTION 2021/151**

Report to next meeting in relation to the Council dip yards including what the impact would be if Council decided not to do maintenance on those facilities, rehabilitated the facilities and removed them from the Asset Register going forward.

**7.1.5 ACKNOWLEDGEMENT OF COMPLIANCE OFFICERS**

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**RESOLVED 2021/152**

The Mayor acknowledged the work the compliance staff do and the positive impact they have.

**7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/153**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**7.2.1 REPORT DATA**

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**RESOLVED 2021/154**

Include comparative data for the previous year on the NRM statistics report.

**7.2.2 BIOSECURITY PLAN**

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**RESOLVED 2021/155**

Consider a Biosecurity Strategic Plan as part of the Operational Plan.

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**7.2.3 BIOSECURITY COLLABORATION FORUMS**

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**RESOLVED 2021/156**

Biosecurity collaboration forums of major players and livestock producers to map out a way forward.

**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2021/157**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

**CARRIED 6/0**

**RESUME MEETING**

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**COMMITTEE RESOLUTION 2021/158**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting resume at 10.48am

**CARRIED 6/0**

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**7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/159**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**



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**7.4 LOCAL LAW REVIEW**

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**COMMITTEE RESOLUTION 2021/160**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council;

That a complete review of Council's Local Laws and Subordinate Local Laws be undertaken during the 2021/22 financial year and that this activity be included in Council's 2021/22 Operational Plan.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****8 PORTFOLIO - WASTE MANAGEMENT****8.1 WASTE MANAGEMENT PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/161**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****8.1.1 MAIDENWELL TRANSFER STATION**

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**RESOLVED 2021/162**

Report to the Waste Capex on the Maidenwell Transfer Station including the history and how many residents receive a waste collection service at their door and the proportion of the community that doesn't receive a service.

**Attendance:**

At 11:53 am, Cr Danita Potter left the meeting.

At 11:55 am, Cr Danita Potter returned to the meeting.

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**8.2 ENVIRONMENT AND WASTE SERVICES UPDATE**

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**COMMITTEE RESOLUTION 2021/163**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and  
Kathy Duff

Against: Nil

**CARRIED 6/0**

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**8.2.1 QUESTION ON NOTICE - NEW FIXED FOOD BUSINESS LICENCE APPLICATIONS**

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Question on notice from Cr Potter:

Query regarding why the New Fixed Food Business Licence Applications YTD figure for last year was 38, while this year is 246.

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**8.2.2 MEDIA RELEASE - OVERGROWN ALLOTMENTS AND DOG REGISTRATIONS**

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**RESOLVED 2021/164**

Media Release regarding compliance officers checking for overgrown allotments and dog registrations.

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**8.2.3 REPORT - WASTE STATISTICS**

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**RESOLVED 2021/165**

Report on waste tonne numbers, estimated life of the waste facilities, provision for rehabilitation.

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**8.2.4 RECYCLING**

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**RESOLVED 2021/166**

Look at recycling as part of the Operational Plan including Containers for Change Recycle bins around towns.

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**8.3 ILLEGAL DUMPING SIGNAGE AND COMMUNITY EDUCATION**

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**COMMITTEE RESOLUTION 2021/167**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Committee Recommend to Council that;

Council investigate options for community education and awareness including signage on illegal dumping and littering and that this activity be included in Council's 2021/22 Operational Plan.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/168**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****9.1.1 QUESTION ON NOTICE - RAIL TRAIL MAINTENANCE**

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Question on notice from Cr Schumacher:

How is the maintenance progressing at the Kingaroy end of the Rail Trail?

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**9.2 PARKS & GARDENS UPDATE**

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**COMMITTEE RESOLUTION 2021/169**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Parks &amp; Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**9.2.1 QUESTION ON NOTICE - YALLAKOOL BOAT RAMP**

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Question on notice from Cr Duff:

Did Council cut back on the scope of the Yallakool Boat Ramp project?

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**9.2.2 QUESTION ON NOTICE - QEII PARK BENCHES**

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Question on notice from Cr Duff:

Which benches are being painted as part of the amenities upgrade, painting new benches in QEII park?

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**9.2.3 AUTOMATIC VACUUM AND CLEANING MACHINE**

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**RESOLVED 2021/170**

Consideration of purchasing automated vacuum machine and cleaning machine as part of Plant and Fleet Capex discussions prior to 30 June.

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**9.2.4 QUESTION ON NOTICE - APEX PARK LOOKOUT REFURBISHMENT AND CARPARK**

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Question on notice from Cr Schumacher:

Why did Council concrete the carpark at the Apex Park Lookout? There is a lip that comes out on the road. Is that the way it is going to stay? Is it safe?

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**9.2.5 QUESTION ON NOTICE - BENARKIN BLACKBUTT SIGNAGE**

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Question on notice from Mayor Brett Otto

Is the design for the big steel heritage trail at Benarkin 'Welcome to Benarkin Blackbutt - Gateway to the South Burnett' happening as part of the W4Q Round 4 grants? Request that the design be shared with the community before going to the signwriters.

**Attendance:**

At 12.54pm CEO Mark Pitt left the meeting.

At 12:59pm GM Aaron Meehan left the meeting.

At 1:03pm GM Aaron Meehan returned to the meeting.

At 1:21 pm, Cr Kirstie Schumacher left the meeting.

At 1:23 pm, Cr Kirstie Schumacher returned to the meeting.

**9.3 PROPERTIES OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/171**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**9.3.1 POUND STREET KINGAROY**

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**RESOLVED 2021/172**

The Mayor requested Pound Street Kingaroy be progressed as a matter of priority.

Report to Council once the Most Appropriate Use Assessment has been completed before going out to the community.

**9.3.1 WORKSHOP - LAND SALES**

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**RESOLVED 2021/173**

Mayoral request to bring forward a half day workshop on Land Sales.

**9.4 EXPIRY OF MANAGER CONTRACTS - BOONDOOMA & BJELKE PETERSEN DAMS**

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**COMMITTEE RESOLUTION 2021/174**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That pursuant to section 224(5) of the *Local Government Regulation 2012*, South Burnett Regional Council exercise an extension to the current contracts for Boondooma and Bjelke-Petersen Dams, for a period no greater than 12 months.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**9.5 DEVELOPMENT OF MURGON TO PROSTON RAIL TRAIL**

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**COMMITTEE RESOLUTION 2021/175**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommend to Council that;

1. A Councillor workshop be held to review relevant documentation and formulate an assessment process including consultation plan as required, to assist Council make an informed decision on this matter.
2. That the Deputation parties be advised that Council will not be in a position to provide a response until further consideration on this matter has been made.
3. A further report be presented to a future Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**9.6 PROPOSAL TO COMMENCE INVESTIGATIONS FOR THE DIVESTMENT OF TINGOORA HALL.**

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**COMMITTEE RESOLUTION 2021/176**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council endorse the investigation of options, and community consultation, for the proposed divestment of the Tingoora Hall and report back to the September Community Standing Committee once investigations are complete.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****10 QUESTIONS ON NOTICE****10.1 BBQ & SHADE SHELTERS - LIONS PARK**

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**COMMITTEE RESOLUTION 2021/177**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the response to the question raised by the Mayor, Councillor Otto be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**10.2 NANANGO BUTTER FACTORY PARK - COUNCIL FUNDS**

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**COMMITTEE RESOLUTION 2021/178**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the response to the question regarding Butter Factory Park Council Funds raised by Councillor Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**10.3 AFRICAN OLIVE TREE**

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**COMMITTEE RESOLUTION 2021/179**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding African Olive Tree raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**10.4 CQRASN OUTCOMES**

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**COMMITTEE RESOLUTION 2021/180**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question regarding CQRASN outcomes raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**10.5 UPGRADE TO WONDAI SHOWGROUNDS GRANDSTAND**

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**COMMITTEE RESOLUTION 2021/181**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the response to the question regarding Wondai Grandstand raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**11 CONFIDENTIAL SECTION**

**12 CLOSURE OF MEETING**

The Meeting closed at 1.51pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 9 June 2021.

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**CHAIRPERSON**