



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Wednesday, 9 June 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 9 JUNE 2021 AT 2.35PM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Celina Branch (Manager Finance), Maxine Campbell (Strategic Asset Management Accountant), Mark Watt (Acting Manager NRM & Parks), Lee Hoad (Coordinator Plant & Fleet), Carolyn Knudsen (Manager Corporate Services), Anthony Bills (Manager ICT), Lynelle Paterson (Executive Services)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS****4 DECLARATION OF INTEREST****5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 2 JUNE 2021**

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**COMMITTEE RESOLUTION 2021/25**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 2 June 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 6 BUSINESS

### MOTION

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#### COMMITTEE RESOLUTION 2021/26

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Item 6.2 be brought forward and discussed.

**CARRIED 7/0**

#### Attendance:

At 3:01 pm, Cr Danita Potter left the meeting.

At 3:05 pm, Cr Gavin Jones left the meeting.

At 3:05 pm, Cr Danita Potter returned to the meeting.

At 3:10 pm, Cr Gavin Jones returned to the meeting.

At 3:53 pm, Cr Kirstie Schumacher left the meeting.

At 3:55 pm, Cr Kirstie Schumacher returned to the meeting.

## 6.2 FINANCE & CORPORATE BUDGET 2021/22

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#### COMMITTEE RESOLUTION 2021/27

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the Finance and Corporate operational budget excluding general rates and related discount and pensioner remission be endorsed to be included in the draft 21/22 South Burnett Regional Council Budget.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 6.2.1 RATES - COMMUNITY RESCUE & EVACUATION LEVY

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#### RESOLVED 2021/28

Revisit the Rates - Community Rescue & Evacuation Levy and Donations – Community Helicopter Rescue in line with revenue and rates discussions.

#### Attendance:

At 4:11 pm, GM Aaron Meehan left the meeting.

At 4:16 pm, GM Peter O'May left the meeting.

At 4:17 pm, GM Aaron Meehan returned to the meeting.

At 4:18 pm, GM Peter O'May returned to the meeting.

At 4:36 pm, CEO Mark Pitt left the meeting.

At 5:02 pm, Cr Gavin Jones left the meeting.

At 5:03 pm, Cr Gavin Jones returned to the meeting.

At 5:07 pm, Cr Danita Potter left the meeting.

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At 5:09 pm, Cr Danita Potter returned to the meeting.

### **6.3 PLANT AND FLEET OPERATIONAL BUDGET**

#### **COMMITTEE RESOLUTION 2021/29**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council

That the Plant and Fleet Operational Budget be endorsed to be included in the draft 21/22 South Burnett Regional Council Budget with the following adjustments:

- \$60,000 reduction in Fuel Costs
- \$35,000 reduction in Fleet Parts
- \$10,000 reduction in General Maintenance
- \$20,000 reduction in Internal Plant Charges

And that a further report be brought to Council in regards to the reduction of white fleet by 20%.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Crs Roz Frohloff and Scott Henschen

**CARRIED 5/2**

#### **6.3.1 FUEL TAX CREDITS SUBSTANTIATION METHODOLOGY SYSTEM**

Question on notice from Mayor Otto:

What does it take for Council to get a substantiation methodology system in place? Suggest engaging a taxation law adviser to provide this Council with methodologies in relation to fuel tax credits

#### **6.3.2 FUEL TAX CREDIT AUDIT**

Question on notice from Mayor Otto:

What financial years did the fuel tax credit audit cover?

### **6.1 COMMUNITIES BUDGET 2021/22**

This item was held over to the next Budget Committee Meeting.

### **7 CONFIDENTIAL SECTION**

### **8 CLOSURE OF MEETING**

The Meeting closed at 5.15pm

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 16 June 2021.

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CHAIRPERSON