



# **AGENDA**

## **Community Standing Committee Meeting Wednesday, 14 July 2021**

**I hereby give notice that a Meeting of the Community Standing  
Committee will be held on:**

**Date: Wednesday, 14 July 2021**

**Time: 10.30am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 9 JUNE 2021**

**File Number:** 14/07/2021

**Author:** Executive Assistant

**Authoriser:** General Manager Finance and Corporate

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Community Standing Committee Meeting held on 9 June 2021 be received.

**ATTACHMENTS**

- 1. Minutes of the Community Standing Committee Meeting held on 9 June 2021**



# **MINUTES**

## **Community Standing Committee Meeting**

**Wednesday, 9 June 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
COMMUNITY OF STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 9 JUNE 2021 AT 9.00AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Mark Watt (Acting Manager NRM & Parks), Leanne Petersen (Manager Property), Craig Patch (Manager Environment & Waste), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 9.4 - Upgrades to Bathroom at South Burnett Aquatic Centre - Nanango** – The nature of my interest is as follows:

This declarable conflict of interest arises because my sister in-law and business partner works as a swimming instructor for Summer Country Aquatics at the South Burnett Aquatic Centre.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 12 MAY 2021**

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**COMMITTEE RESOLUTION 2021/182**

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 12 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/183**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**6.1.1 QUESTION ON NOTICE - FERAL PIG CONTROL**

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Question on notice from Cr Schumacher:

What is Council's current approach to feral pig control and its effectiveness and if these controls are actually suitable in terms of managing the risk of African Swine Fever.

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**6.1.2 QUESTION ON NOTICE - CAT TRAPS**

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Question on notice from Cr Potter:

Does Council need to purchase more cat traps, or is there an issue?

**7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/184**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/185**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/186**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Planning and Land Management Operational update be received for information.

**CARRIED 7/0**

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**7.4 COMPLIANCE OFFICER POSITIONS**

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**COMMITTEE RESOLUTION 2021/187**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That Council receive and note this response to their question in relation to providing costings of two compliance officer positions including any internal plant charges for Environmental Health budget Opex discussions.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**7.5 SYSTEMATIC INSPECTION PROGRAM ANIMAL MANAGEMENT (CATS AND DOGS) ACT 2008**

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**COMMITTEE RESOLUTION 2021/188**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That South Burnett Regional Council approve a Systematic Inspection Program for properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal*

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*Management (Cats and Dogs) Act 2008* to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically the requirement to register dogs.

The properties to be included in the Systematic Inspection Program are potentially all properties within the South Burnett area, both within and without the designated town areas.

The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm on weekdays and/or Saturdays, commencing on Monday 26 July 2021 and concluding on Friday 22 January 2022.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

## **8 PORTFOLIO - WASTE MANAGEMENT**

### **8.1 WASTE MANAGEMENT PORTFOLIO REPORT**

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#### **COMMITTEE RESOLUTION 2021/189**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

### **8.2 ENVIRONMENT AND WASTE SERVICES UPDATE**

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#### **COMMITTEE RESOLUTION 2021/190**

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**8.3 REPORT ON WASTE TONNE NUMBERS, ESTIMATED LIFE OF THE WASTE FACILITIES, PROVISION FOR REHABILITATION.**

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**COMMITTEE RESOLUTION 2021/191**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

That the Report answering the Council's questions on waste tonnage numbers, estimated life of the waste facilities and provision for rehabilitation for Council's Waste Facilities be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/192**

Moved: Cr Kathy Duff  
Seconded: Cr Gavin Jones

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**9.1.1 QUESTION ON NOTICE - RAIL TRAIL MAINTENANCE**

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Questions on notice from Cr Potter:

What is the cost of rail trail maintenance and upkeep? What is the condition of the sealed section of the rail trail?

**9.1.2 QUESTION ON NOTICE - WONDAI GARDENS AND SCHEDULING PRIORITIES**

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Questions on notice from Cr Schumacher:

What work has been done to identify what gardens are a priority around the Wondai area and how it has been determined which gardens to replant. Now that we are coming into cooler months which does mean some less mowing on the ground, how is Council scheduling our priorities? What is our hierarchy in terms of how Council is going to get on top of some of the maintenance issues that may have built up as a result of the concentration on mowing over the past couple of months?

**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2021/193**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

**CARRIED 7/0**

**RESUME MEETING**

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**COMMITTEE RESOLUTION 2021/194**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That the meeting resume at 11.06am.

**CARRIED 7/0**

**9.2 PARKS & GARDENS UPDATE**

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**COMMITTEE RESOLUTION 2021/195**

Moved: Cr Scott Henschen  
Seconded: Cr Kirstie Schumacher

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**9.2.1 MASTER PLAN FOR PARKS**

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**RESOLVED 2021/196**

Report back to July Community Standing Committee Meeting in relation to Master Plan for parks.

**9.3 PROPERTIES OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2021/197**

Moved: Cr Roz Frohloff  
Seconded: Cr Danita Potter

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

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Against: Nil

**CARRIED 7/0**

### **9.3.1 LETTER OF THANKS**

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#### **RESOLVED 2021/198**

Thank you to Parks and Gardens team responsible for the Boondooma Memorial Gardens.

#### **Attendance:**

#### **Attendance:**

At 11:27 am, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 9.4, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

### **9.4 UPGRADES TO BATHROOM AT SOUTH BURNETT AQUATIC CENTRE - NANANGO**

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#### **COMMITTEE RESOLUTION 2021/199**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That South Burnett Regional Council award Tender SBRCQ – 20/21 -122 to Campbell Construction Co. for the South Burnett Aquatic Centre Bathroom Upgrades as per their tender price.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 11:37 am, Cr Kirstie Schumacher returned to the meeting.

At 11:38 am, GM Aaron Meehan left the meeting.

At 11:44 am, GM Aaron Meehan returned to the meeting.

### **9.5 MANAGEMENT MODEL ANALYSIS FOR RINGSFIELD HOUSE**

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#### **COMMITTEE RECOMMENDATION**

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That an advisory group with the attached Terms of Reference be adopted.
2. That the Advisory Group consist of the following structure:
  - Chairperson
  - Booking and Event co-ordinator



- Gardening advisor
  - Marketing and Tourist advisor
  - Volunteer Manager/ Museum Curator
  - Social Services/Community Development advisor
  - 2 x Councillor
3. The Advisory Group are to:
- Develop a strategic plan that incorporates a business plan, landscape plan and event plan and schedule
  - Reopen the facility for community use
  - Provide quarterly updates to the Portfolio Councillor
4. The Advisory Group to conclude its duties by 30 June 2023

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## MOTION

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### COMMITTEE RESOLUTION 2021/200

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Item 9.5 lay on the table until the June General Council Meeting.

**CARRIED 7/0**

#### **Attendance:**

At 12:06 pm, GM Aaron Meehan left the meeting

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## 9.6 PUBLIC AMENITIES - CLEANING CONTRACTS

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### COMMITTEE RECOMMENDATION

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to section 228 of the *Local Government Regulation 2012*, South Burnett Regional Council seek tenders for cleaning of public amenities for the localities of Kingaroy, Nanango, Murgon, Blackbutt, Benarkin and Wondai.

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## MOTION

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### COMMITTEE RESOLUTION 2021/201

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That Item 9.6 lay on the table until the July Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Crs Scott Henschen and Kathy Duff

**CARRIED 5/2**

**MOTION**

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**COMMITTEE RESOLUTION 2021/202**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That a workshop be conducted to compare the current costs of contracting cleaning services to the cost of employing additional staff and further unpack the work of the Parks & Gardens team to date to understand the service standards for cleaning of public amenities across the South Burnett.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Crs Scott Henschen and Kathy Duff

**CARRIED 5/2****9.7 MURGON ANZAC DAY COMMEMORATIVE COMMITTEE**

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**COMMITTEE RESOLUTION 2021/203**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

The Committee receives the Murgon Anzac Day Commemorative Committee report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**COMMITTEE RESOLUTION 2021/204**

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the Committee recommends to Council that:

Kathy Duff be nominated as a suitably qualified person to chair the Murgon Anzac Day Commemorative Committee and further, the CEO provide a response to the Murgon RSL Sub Branch regarding the nomination.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0****Attendance:**

At 12:52 pm, GM Aaron Meehan returned to the meeting.

**10 QUESTIONS ON NOTICE****10.1 RAIL TRAIL MAINTENANCE - KINGAROY**

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**COMMITTEE RESOLUTION 2021/205**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**10.2 HOW MUCH IS IT COSTING COUNCIL TO MOW THE ALLOTMENTS?**

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**COMMITTEE RESOLUTION 2021/206**

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That the response to the question regarding How much is it costing Council to mow the allotments raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**10.3 APEX PARK LOOKOUT REFURBISHMENT & CARPARK**

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**COMMITTEE RESOLUTION 2021/207**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**10.4 W4Q COVID - YALLAKOOL BOAT RAMP**

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**COMMITTEE RESOLUTION 2021/208**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the response to the question raised by Cr Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0****10.5 COOLABUNIA SALEYARDS - REVENUE SUMMARY**

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**COMMITTEE RESOLUTION 2021/209**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the response to the question raised by Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0****10.6 QEII PARK BENCHES**

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**COMMITTEE RESOLUTION 2021/210**

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That the response to the question raised by Cr Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**10.7 NEW FIXED FOOD BUSINESS LICENCE APPLICATIONS**

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**COMMITTEE RESOLUTION 2021/211**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the response to the question regarding Question on Notice - New Fixed Food Business Licence Applications raised by Councillor Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**11 CONFIDENTIAL SECTION**

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**COMMITTEE RESOLUTION 2021/212**

Moved: Cr Brett Otto  
Seconded: Cr Kirstie Schumacher

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**11.1 Lease - 62-64 Lamb Street Murgon**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 1:12 pm, Cr Kirstie Schumacher left the meeting.

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**COMMITTEE RESOLUTION 2021/213**

Moved: Cr Brett Otto  
Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 1:14 pm, Cr Kirstie Schumacher returned to the meeting.

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**11.1 LEASE - 62-64 LAMB STREET MURGON**

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**COMMITTEE RESOLUTION 2021/214**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Standing Committee recommend to Council:

That South Burnett Regional Council vary the existing lease to Commonwealth Bank of Australia, for the lease of the shop space, part A and B of Lot 1 on CP M55124, 62-64 Lamb Street, Murgon with the following terms:

1. Commencement date - 1 December 2021
2. Term 1 year
3. Options 3 x 1 years
4. Rental Review by CPI to be conducted at each option
5. Commonwealth Bank of Australia to prepare the variation document
6. Accept the special condition that the lease variation is subject to Commonwealth Bank of Australia Board approval

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0****12 CLOSURE OF MEETING**

The Meeting closed at 1.14pm

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 14 July 2021.

.....  
CHAIRPERSON

**6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT****File Number:** 14-07-2021**Author:** Councillor**Authoriser:** General Manager Finance and Corporate**PRECIS**

Community, Arts, Heritage, Sport and Recreation Portfolio Report

**SUMMARY**

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

**OFFICER'S RECOMMENDATION**

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

**Community:**

The South Burnett Regional Council's Community Grant Program opens 1 August 2021, information can be found on Council's website or by visiting one of Council's Customer Service Centres.

South Burnett Suicide Prevention Working Group attended Larry Cann's 'Country Cares Arena Tour'. Over 200 turned up over the course of the night to listen to the music and grab a bite to eat. SBSPWG with their Depressed Cake Shop handed out around 150 cupcakes and community information.

Around 300 families attended 'Under 8's Day' in Memorial Park last Thursday and I would like to thank all the people and services that turned up and helped out as you all made a huge difference and the smiles on all children's faces.

Marcus Mission are holding a Men's Catchup BBQ and Workshop at the Kingaroy Show Grounds on Thursday 5<sup>th</sup> August, 4.30-5.30 is the BBQ and 5.30-7-30pm will be the connecting and resilience building workshop.

Australia Livestock Markets Association invites residents to 'Join the Conversation', Exploring the social value of saleyards tomorrow from 7am-3pm at the Coolabunia Saleyards.

Date Claimers;

Child Protection Week – first week in September

RU Ok Day – 9<sup>th</sup> September 2021

Reclaim the Night – 21<sup>st</sup> October 2021

Council will be discussing the EveryAGE Counts campaign to end ageism and build awareness of ageism and its impacts in the community, which is in line with our Corporate Plan.

**Library:****2020-2021 Quick Stats**

**118,000 +** visitors to South Burnett Libraries

**113,133** physical loans

**22,618** eAudiobook & eBook (Bolinda) loans

**12,516** patron reserves satisfied

**65,196** physical collection items over 6 library branches

**6,192** new items added to the collection = approximately 119 items added each week

**996** new members

### **SB Partnerships for Kids Under 8s Day at the Park**

South Burnett Libraries recently participated in the SB Partnerships for Kids Under 8s Day at Memorial Park in Kingaroy. Shelley and Judy from the library spent the morning promoting the services that libraries offer whilst creating puppet crafts and reading stories. This was a fantastic morning that showcased the wonderful services available in our community.

### **Tech Savvy Seniors Queensland Grant 2020 Acquittal**

The first outreach tech program hosted by South Burnett Libraries has recently been acquitted with a report of the program's successes and challenges sent through to the State Library of Queensland. The 'Tech Connected Seniors in the South Burnett' program consisted of weekly classes conducted by library staff at Orana. One of the many highlights of the sessions included seeing attendees bring along their own devices to the classes. Some of the tablets and iPads had been sitting forgotten in a drawer for years so it was wonderful to see participants gain the confidence in themselves to be able to use them.

### **First 5 Forever 'Libraries, Literacy and Little Ones' Training**

On 24 June 2021, three members of the library team travelled to the State Library of Queensland to attend a 'Libraries, Literacy and Little Ones' workshop. This day of professional development provided the opportunity for staff to build the skills and confidence necessary to facilitate South Burnett Libraries First 5 Forever Rhyme Time and Story Time programs. Feedback from this training was very positive, with each team member valuing the chance to learn how best to deliver programming to children under five and their families.

### **NAIDOC Week**

NAIDOC Week is an opportunity for all Australians to come together to celebrate the rich history, diverse cultures and achievements of Aboriginal and Torres Strait Islander peoples as the oldest continuing cultures on the planet. This year's theme is 'Heal Country!' and to acknowledge NAIDOC Week, the Kingaroy Library is showcasing a collection of artwork that is owned by local resident Andrew Townes. The works featured include a number of vibrant paintings, boomerangs and digeridoos. These will be on display during the month of July in the Kingaroy Library foyer.

### **Tony Park Author Events**

South Burnett Libraries are excited to announce that best-selling author Tony Park has confirmed two events in our region. Tony will be speaking about his latest novel, 'Blood Trail' at both the Kingaroy and Nanango Libraries on Monday 26 July 2021.

In Tony's 19th thriller 'Blood Trail', written during lockdown, fictitious characters deal with the very real problems COVID has caused for Africa's endangered wildlife. It will be released world-wide on 1 August 2021.

Bookings for Tony's author events in Kingaroy and Nanango are strictly capped due to COVID regulations, so those wishing to attend are asked to contact either library to secure a place.



### Children's Book Week at South Burnett Libraries 21-27 August 2021

Each year across Australia, the Children's Book Council of Australia (CBCA) brings children and books together to celebrate CBCA Book Week. In 1946 the CBCA established annual book awards to promote children's books of high literary and artistic quality. These awards are now the most influential and highly respected in Australia. South Burnett Libraries holds a copy of each of the short-listed titles.

To help celebrate this year's book week, South Burnett Libraries will be hosting a very special Children's Book Week Story Time in each branch. This year's theme is 'Old Worlds, New Worlds, Other Worlds' so the library is asking children who attend to come dressed as their favourite book character. More information about these sessions will be available on the libraries Facebook and Instagram pages.






### Arts:

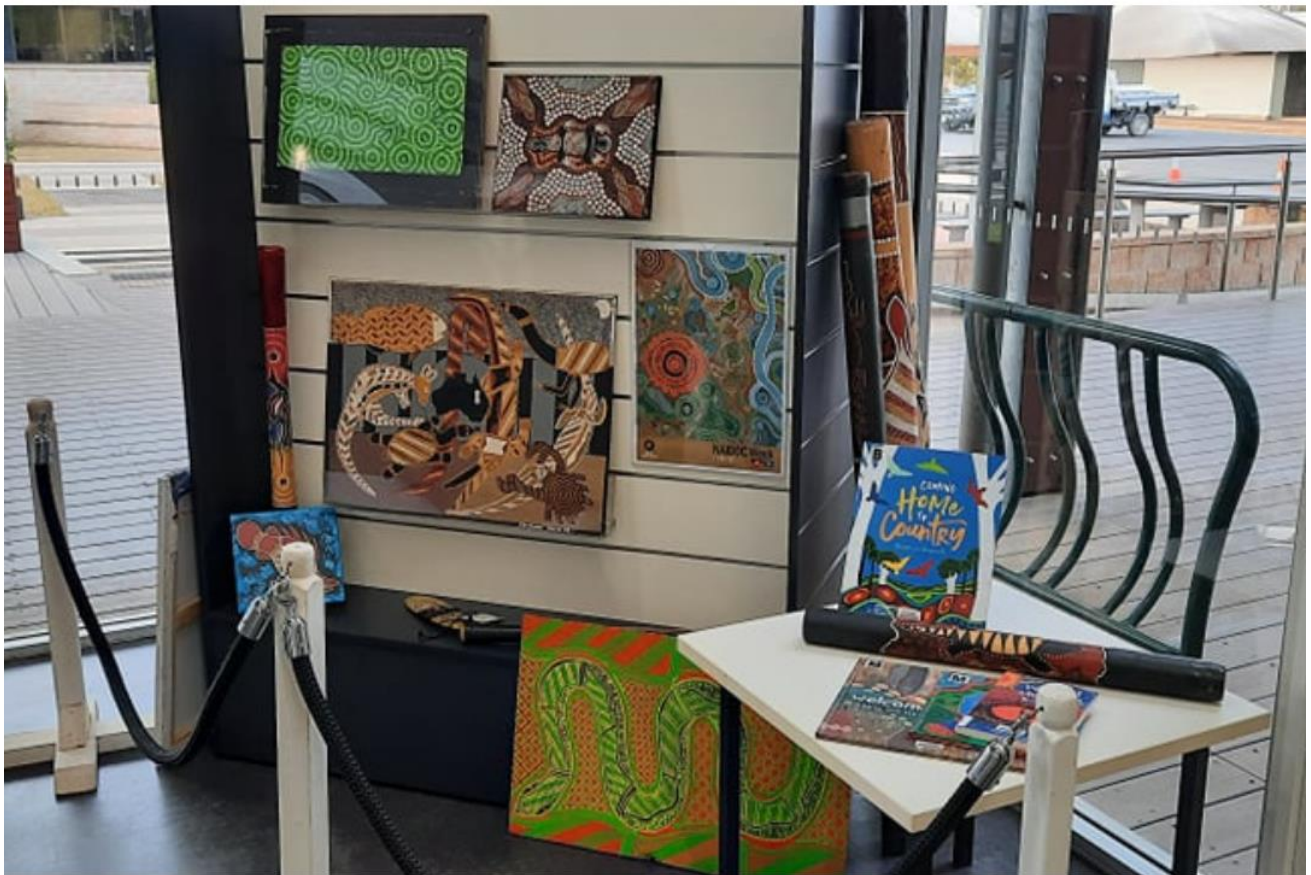
South Burnett Regional Council supported CQRASN with a successful grant application to the Queensland Government's Category C Bushfire Grant.

The funding will enable Creative Recovery Training to be rolled out in Kingaroy, Fraser Coast and Mundubbera. Training up to 60 people in the arts, health and community sectors to facilitate arts projects and lead communities in the wake of natural disasters. Creativity and the arts can be a powerful tool to help build the resilience of communities and to help people to heal from trauma.

South Burnett Arts Inc & CQRASN would like to advise that the next South Burnett Arts Roundtable discussion will take place on tomorrow, 15 July 2021 10am-12pm at the Murgon Town Hall Supper Room. RSVP's are essential.

### ATTACHMENTS

1. **Naidoc Week** [↓](#) 
2. **SLQ Training** [↓](#) 
3. **Tech Connected Seniors** [↓](#) 
4. **Under 8's Day Puppet Fun** [↓](#) 
5. **2020-21 Quicks Stats** [↓](#) 



NAIDOC Week Display at the  
Kingaroy Library



Libraries, Literacy and Little Ones Workshop  
at the State Library of QLD

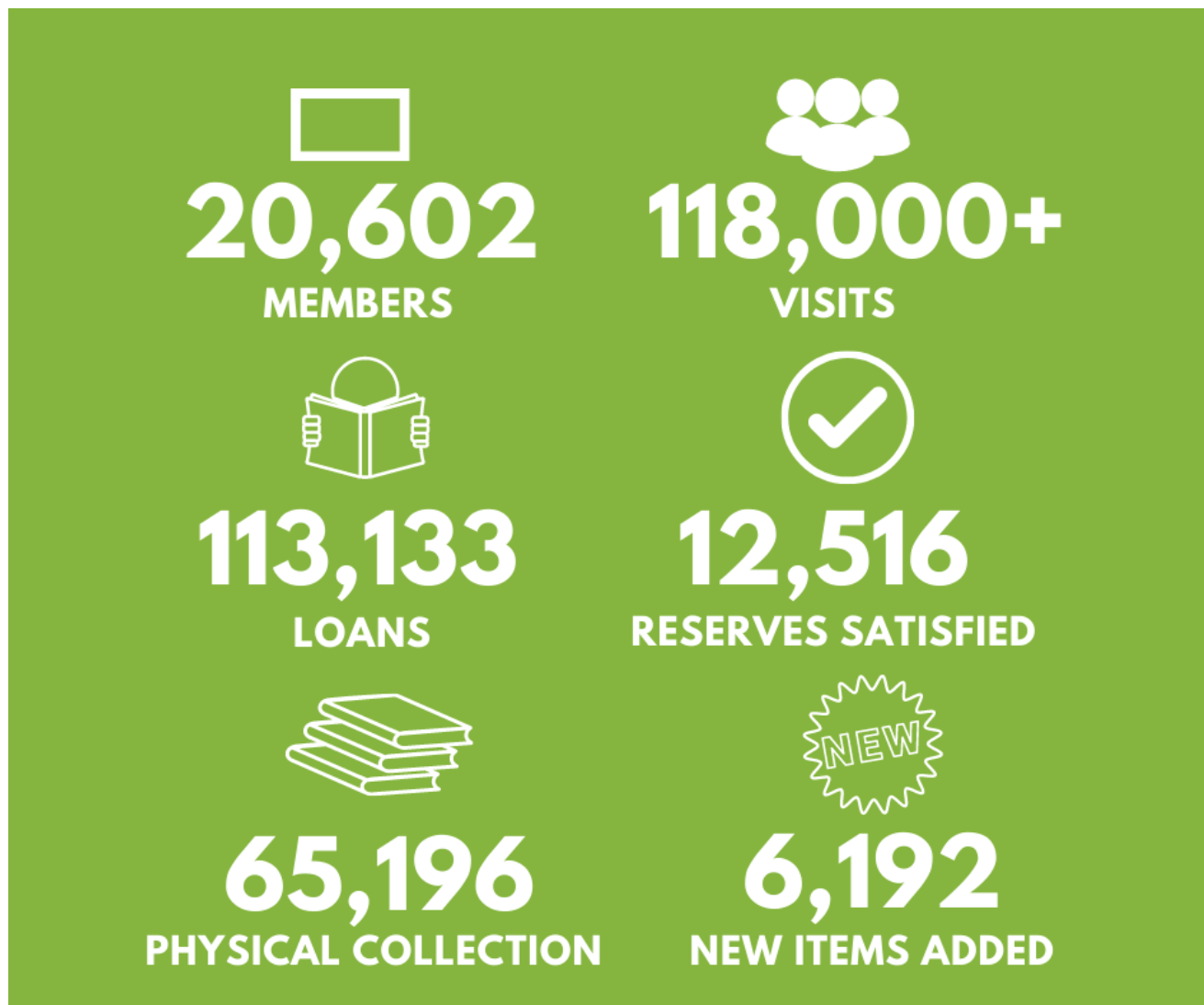


Tech Connected Seniors at  
Orana Aged Care



Under 8s Day Puppet Fun





## 7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

### 7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

**File Number:** 14-07-2021

**Author:** Councillor

**Authoriser:** General Manager Finance and Corporate

#### PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

#### SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

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#### OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

#### Rural Services / Natural Resource Management:

##### Harrisia Cactus Detection

Councils pest management contractors have detected an outbreak of *Harrisia Cactus (Harrisia martinii)* on an unformed section of road in Glan Devon, Nanango.

*Harrisia cactus* is a restricted category 3 weed not known to be present elsewhere within the South Burnett. This unpalatable succulent can form dense infestations that if unmanaged will reduce pastures to a level unsuitable for stock. Seeds are highly viable and readily spread by birds.

NRM staff and contractors will be working with Biosecurity Queensland to identify possible sources and pathways of spread. Surveillance and treatment programs will commence in the coming weeks.

Landholders are encouraged to be on the lookout for this cacti species and report any suspected sightings to Councils NRM staff on 4189 9100.

##### Blackbutt Flying Fox Roost

A public meeting was held on 17 June at the Blackbutt Golf Club to discuss community concerns, provide information about human and animal health, the recommendations of the roost review and options available for future management. Speakers included representatives from Queensland Health, Department of Agriculture and Fisheries and Redleaf Environmental.

Whilst the flying fox population has dramatically reduced in the last few weeks it was identified that modification of understorey vegetation would minimise the potential of little red flying foxes roosting there again in the future.

Project works must be completed prior to September to align with breeding cycles of Flying Fox species that have been known to frequent the roost. NRM and Parks staff have commenced scoping works. Options and costs for Council to remove understorey on properties affected by the roost in accordance with the flying fox roost management guideline are as follows:

##### Option 1.

**\$29,502.40** Remove understorey by hand and transport to landfill **in daylight hours** (supervision by ecologist required). Herbicide treatment of regrowth.

**Option 2.**

**\$38,633.40** Remove understory by hand and transport to landfill **at night** (no ecologist supervision required). Herbicide treatment of regrowth.

**Option 3.**

**\$35,911.80** Remove understorey using posi track mulcher in **daylight hours** (supervision by ecologist required). Herbicide treatment of regrowth.

**Option 4.**

**\$45,007.40** Remove understory using a posi track mulcher **at night** (no ecologist supervision required). Herbicide treatment of regrowth.

All options are based on the removal of understorey vegetation only up to 15cm diameter breast height, the works are estimated to take 5 days and only 10% of the roost can be modified each day.

**Queensland Feral Pest Initiative**

The following application was submitted to Queensland Feral Pest Initiative on Wednesday 28 April 2021:

**Building an invasive species management alliance in the Burnett** – Funding to appoint a regional invasive species coordinator to assist in the establishment of landholder led working groups to manage invasive plants and animals. Project partners include the Gympie Regional Council, North Burnett Regional Council, Cherbourg Aboriginal Shire Council, Mary River Catchment Coordinating Committee, South Burnett Grazing Network, Maidenwell Wild Dog Syndicate and Ironpot Wild dog Syndicate.

The program oversight committee contacted Council to advise they were supportive of the project but would not be able to fund the total amount requested. After consulting with project steering committee members, it was decided that the application be resubmitted with a reduced project budget, targets and project term. A revised application will be submitted for further assessment.

**Fire Management**

Queensland Fire and Emergency Services volunteers have undertaken a prescribed burn at Mount Wooroolin. Other reserves are awaiting the appropriate wind direction, speed and soil moisture levels to achieve a safe burn that will also reduce fuel loading. NRM staff met with Queensland Fire and Rescue Service (QFES) and Queensland Parks and Wildlife Service (QPWS) to plan a coordinated burn at Benarkin.

**Environmental Assessments**

NRM staff completed four environmental assessments for vegetation removal associated with road construction and six roadside burning and fence line clearing applications were approved.

**Weed Management**

A total of 24 hectares of weed control was completed in June. Biosecurity Officers inspected 67 properties for the presence of Honey Locust, Mother of Millions and other restricted weeds.

Treatment of Honey Locust continued on Barambah Creek, Lantana was targeted at Nanango, South Nanango and Coolabunia. Mother of Millions treatment continued at Boobie, Murgon, Wondai, Nanango and South Nanango.

Councils Weed Management contractors detected Harissia cactus on an unformed road in Nanango

Splatter guns were loaned by landholders at Brooklands for Lantana control. Spray trailers were loaned to assist with Giant Rats Tail Grass programs and Grounsel treatment at Cloyna and Barlil.



**Wild Dog & Feral Pig Control**

Council provided landholders with 1,284 wild dog baits and 228 feral pig baits in June that were distributed across an area of 20,654 hectares.

Cat traps were loaned by landholders in Durong and Sunny Nook and Pig Traps were used by landholders at Murgon and Reedy Creek. Four kilograms of carrots containing calici virus were distributed for Rabbit control at Coolabunia and South Nanango.

**Coolabunia Saleyards**

Saleyard staff conducted 1,749 cattle tick inspections and dipped 1,788 head. A total of 887 head were sold through the Coolabunia Saleyards in June.

**Stock Route Grazing Permits**

One Stock Route Agistment application was received and processed in June.

**Wandering Livestock**

Council received nine requests to attend to wandering livestock across the region. One heifer was impounded.

**Planning:**

Council is continuing to see strong demand for development services and property searches in relation to property sales and transfers.

I am pleased to advise Council has been able to successfully recruit an additional Plumbing Inspector who commenced this week to assist our current Officer with the present demand for services.

Unfortunately, the search for an additional Building Certifier continues with the latest Officer identified withdrawing. Council continues to rely on additional support from a contracted Private Certifier.

**Environmental Health / Compliance:****COVID-19**

COVID-19 restrictions have impacted South East Queensland Councils. The South Burnett thankfully has remained out of these lockdowns. Keeping abreast of the changes has been necessary, but no significant restrictions needing to be implemented for the South Burnett at the time of finalising this Report.

**Compliance**

The Temporary Dog Registration Compliance Officer is finding a number of unregistered dogs and has also had a positive influence on people voluntarily registering new dogs. See section statistics for details on new dog registrations.

One of Council's Compliance Officers has resigned. The vacant position has been advertised. The temporary Compliance Officer contractor that had been replacing a long-term absence will continue until August 2021.

**ATTACHMENTS**

1. **Harrisia Cactus**  



## **7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

**File Number:** 14-07-2021

**Author:** Acting Manager NRM & Parks

**Authoriser:** General Manager Finance and Corporate

### **PRECIS**

Natural Resource Management Operational Update

### **SUMMARY**

Natural Resource Management Operational Update

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### **OFFICER'S RECOMMENDATION**

That the Natural Resource Management Operational update be received for information.

### **BACKGROUND**

Nil

### **ATTACHMENTS**

1. NRM Operational Update [↓](#) 

## NATURAL RESOURCE MANAGEMENT UPDATE

**Mark Watt**  
Acting Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
<b>Honey Locust</b>	Engage contractors to survey, map and treat Honey Locust on Barambah Creek and Stuart River In partnership with Cherbourg Aboriginal Shire Council and WBBROC	December 2020 - completed	June 2021 \$31,000  Contractors engaged and surveillance and treatment completed on Barambah creek in partnership with Cherbourg Aboriginal Shire Council.  Rapid response exercise undertaken in partnership with Officers from Bundaberg Regional Council on Stuart River.
<b>African Boxthorn</b>	Survey, education and awareness. Engage contactors to assist with survey, mapping and awareness activities. Provide advice to landholders on treatment options. Engage presenters to deliver ABT control field day at Wondai and Ironpot	October 2021 – in Progress	December 2021 \$26,500
<b>Establishment of Feral Animal Control Groups</b>	Deliver information session to showcase successful control group models and assistance available under this program.	September 2020 – in progress	December 2021 \$81,500  Activity Plan created. Information and Workshop templates created. Information sessions undertaken in Nanango, Durong and Wondai during October 2020. Two applications approved for funding from Ironpot and WAG syndicate for control of Wild dogs. Funding distributed to syndicates and trapping activities commenced.

Stats Item	Monthly 1/06/21-30/06/21	Year to date Cumulative 1/7/2020– 30/06/2021
<b>Coolabunia Saleyards</b>		
Cattle Dipped	1788	18649
Cattle Inspected	1749	15668
Consignment / Transit	405	10224
Weighed	875	8263
Sold	887	8360
<b>Nanango Dip Yard</b>		
Cattle Dipped	0	297
<b>Wandering Livestock</b>		
Attendance	9	123
Impoundments	1	6
<b>Wild Dog &amp; Feral Pig Program</b>		
Landholders baiting	35	107
Doggone Baits	100	1868
Pig Meat Injected 1080	114kg	408 Kg
Dog Meat injected 1080	296 kg	1065 Kg
Hectares baited	20654	57477
Bounties processed	48	507
<b>Rabbit Control</b>		
Landholders assisted	2	37
Carrots Injected	4kg	39.5 Kg
Rabbits injected	0	3
<b>Equipment Loaned</b>		
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	2 x Spray Trailers – Cloyna and Barlil to treat GRT and Groundsel. 1 x splatter guns –Brooklands for Lantana treatment 2 x Cat Traps – Durong & sunny nook 2 x pig traps – Murgon and Reedy CReek	115
<b>Stock Route Grazing Permits</b>		
Agistment Permits	1	4
Travel Permits	0	0
<b>Fire Management</b>		
Prescribed burns	1	4
Fire trails maintained	0	19/19

Stats Item	Monthly 1/06/21-30/06/21	Year to date Cumulative 1/7/2020– 30/06/2021
<b>Environmental Assessments</b>		
Environmental Assessment prior to roadworks	4	52
Fence line clearing and roadside burning applications	6	32
<b>Weed Control</b>		
Hectares Treated	24	156

<b>Stats Item</b>	<b>Monthly 1/06/21-30/06/21</b>	<b>Year to date Cumulative 1/7/2020– 30/06/2021</b>
Weeds Treated	Honey Locust – Barambah creek. Lantana – Nanango, South Nanango and Coolabunia. Mother of Millions – Booie, Murgon / Wondai, South Nanango, Nanango	Cats Claw Creeper, Giant Rats Tail Grass, Green Cestrum, Groundsel, Hudson Pear, Lantana, Madeira Vine, Mother of Millions, Patterson’s Curse Tree Pear, Water Hyacinth Annual Ragweed, Parthenium, Honey Locust Grader Grass, African Boxthorn, Honey Locust
Property Inspections	67	507
<b>Customer Requests</b>		
Feral Animals	28	315
Wandering Livestock	10	130
Stock Routes	0	7
Weeds	7	111
NRM General	5	63

**7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE**

**File Number:** 14-07-2021

**Author:** General Manager Community

**Authoriser:** General Manager Finance and Corporate

**PRECIS**

Planning and Land Management Operational Update

**SUMMARY**

Planning and Land Management Operational Update

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**OFFICER'S RECOMMENDATION**

That the Planning and Land Management Operational update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

1. Planning Operational Update [↓](#) 

## PLANNING & LAND MANAGEMENT UPDATE

**Peter O'May**  
General Manager Community

Planning Applications			
Date between 01-Jul-2020 and 30-Jun-2021			
Planning Application Type	20	21	Total
QEXC	1	0	1
QMCU	13	10	23
QOPW	2	2	4
QPOS	7	8	15
QRAL	12	7	19
<b>Total</b>	<b>35</b>	<b>27</b>	<b>62</b>

Monthly report on subcategories			
Date between 01-Jul-2020 and 30-Jun-2021			
Plumbing Application Types	20	21	Total
AmendPrmt	4	2	6
DomNoSewer	77	73	150
DomSewer	45	45	90
Inspect	9	4	13
OtherBuild	27	21	48
<b>Total</b>	<b>162</b>	<b>145</b>	<b>307</b>



Private Certification Monthly Report on Subcategories			
Date between 01-Jul-2020 and 30-Jun-2021			
Private Certification Application Types	20	21	Total
Class1&10a	24	28	52
Class1&10b	3	5	8
Class10a	50	37	87
Class10b	4	1	5
Class1a	45	42	87
Class3	0	1	1
Class5	2	0	2
Class6	3	5	8
Class7	2	0	2
Class8	2	0	2
Class9a	0	1	1
Class9b	1	1	2
FarmShed	3	1	4
Remove	2	4	6
SpecStruct	12	0	12
SwimPool	4	0	4
<b>Total</b>	<b>157</b>	<b>126</b>	<b>283</b>

Building Monthly report on subcategories			
Date between 01-Jul-2020 and 30-Jun-2021			
Building Application Type	20	21	Total
CAP_Bld	0	5	5
Class1&10a	7	14	21
Class10a	105	125	230
Class10a&b	3	1	4
Class1a	45	51	96
Class2	1	0	1
Class3	3	0	3
Class5	3	1	4
Class6	2	2	4
Class7	8	4	12
Class8	4	2	6
Class9	2	1	3
DesignSite	13	18	31
DwellReloc	8	14	22
FarmShed	3	2	5
Remove	5	3	8
ReRoof	5	1	6
Restump	0	1	1
RetainWall	0	1	1
SignSatDsh	1	0	1
SwimPool	7	17	24
IssChgClas	0	1	1
<b>Total</b>	<b>225</b>	<b>264</b>	<b>489</b>

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
<b>Comparison of Development Applications 2019/2020 and 2020/2021</b>														
<b>Total</b>														
<b>Planning Applications</b>														
2019/2020		3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021		8	3	9	2	4	9	1	1	6	5	10	4	62
<b>Building Applications</b>														
2019/2020		38	51	35	33	32	6	38	35	20	20	23	33	364
2020/2021		37	34	41	42	44	27	37	55	43	39	48	42	489
<b>Private Certification Applications</b>														
2019/2020		24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021		18	15	59	31	24	10	14	28	28	17	21	18	283
<b>Plumbing Applications</b>														
2019/2020		32	20	21	21	21	15	24	14	24	11	19	26	248
2020/2021		23	26	17	43	30	23	22	30	31	21	27	14	307

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
<b>Comparison of Certificates and CRMs 2019/2020 and 2020/2021</b>													
<b>Total</b>													
<b>Plan Certs</b>													
2019/2020	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/2021	4	5	4	4	4	4	5	3	5	3	2	11	54
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Build certs</b>													
2019/2020	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/2021	55	48	37	65	32	49	53	65	76	63	67	69	682
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Pool Compliance</b>													
2019/2020	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/2021	2	0	0	1	0	0	1	0	0	0	0	0	4
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Plumbing Certs</b>													
2019/2020	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/2021	6	10	10	18	16	10	17	11	18	13	13	21	165
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Planning customer requests</b>													
2019/2020	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/2021	77	83	79	80	73	55	61	79	91	61	73	83	896
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Developer Incentive Requests</b>													
2020/2021	0	0	0	0	0	0	0	1	5	0	1	0	7
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Building customer requests</b>													
2019/2020	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/2021	74	79	86	85	90	66	84	99	86	86	82	81	1008
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Plumbing customer requests</b>													
2019/2020	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/2021	24	12	13	23	19	4	8	8	22	12	11	14	170
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	

## **7.4 COOLABUNIA SALEYARDS - REVIEW**

**File Number:** 14-7-2021

**Author:** Acting Manager NRM & Parks

**Authoriser:** General Manager Finance and Corporate

### **PRECIS**

Further consideration of the Coolabunia Saleyards following Council's decision not to accept any tenders when recently offered for disposal.

### **SUMMARY**

Council's focus now turns to considering other options to make the centre viable and realise its potential. Subject to the funding announcement from Building Better Regions Fund (BBRF), Council can also review fees and other operations to minimise the financial impacts and to improve the saleyards as an important community asset.

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### **OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

1. That Saleyards fees and charges be reviewed and presented for further consideration by Council;
2. That a 'draft' action plan be prepared to guide future operations at the saleyards, having regard to the proposed re-structure and the BBRF application;
3. That a draft capital expenditure plan be prepared for further consideration by Council;
4. That a working group be established consisting of Cr Henschen, Cr Potter, the General Manager Community, Acting Manager of NRM and Parks and the Coordinator NRM to complete items 1 to 3 above.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The financial and resource implications of this matter are outlined in terms of financial forecasts and profit projects.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

Council's Corporate Plan 2021-2026 includes the following reference for Coolabunia Saleyards:

Providing key infrastructure for our towns and villages.

Develop, renew and maintain community infrastructure through sound asset management principles.

IN11 – Continue to provide and investigate options to improve our saleyards as an important community asset.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council continues to consult and engage with local residents, key stakeholders and industry. Various viewpoints presented to Council about the ongoing ownership and operation of the saleyards. Whilst sometimes diverse, Council has decided to operate this facility as an important community asset.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Council's legal position is summarised in a separate legal opinion and summarised in the body of the report.

Risks associated with the saleyards are included in Council's Risk Register and reviewed regularly. The current identified risk includes owning and operating the saleyards at a financial loss. The

impact of this risk includes work, health and safety, legal, regulatory and political reputation. Risks are managed by ensuring all activities are conducted in a safe manner and compliance is achieved. Financial losses are recognised by Council.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Council's *Code of Competitive Neutrality Complaints Policy* is required pursuant to section 48 of the *Local Government Act 2009*. It provides a means for resolving competitive neutrality complaints.

### **ASSET MANAGEMENT IMPLICATIONS**

Council's *Asset Management Policy* is established on the principle that sustainable service delivery will be met by ensuring that adequate provision is made for the long-term planning, financing and life-cycle management of assets. Current asset values as at May 2021 are as follows:

Current Value	\$1,464,517
Accumulated depreciation	\$759,617
Written down value	\$704,900

Annual depreciation is estimated at \$30,000 per year.

### **REPORT**

At Council's General meeting on 25 November 2020, it was decided not to accept any tenders for the sale of the Coolabunia Saleyards and instead prepare a comprehensive 5-year business plan for the future operations of the facility, incorporating a review and report to Council on:

- a) The preferred ownership structure;
- b) A revised fees and charges schedule based on market rates;
- c) A projected profit forecast;
- d) A capital investment program, incorporating opportunities for external funding.

Various actions have occurred since the above decision; however, this report will address the above items for consideration by Council.

#### **1. Preferred Ownership Structure**

Given Council decided not to sell the Coolabunia Saleyards, the preferred ownership structure may consist of either own/operate, lease or commercialisation. Council may wish to consider and assess the most appropriate reform or ownership structure of the saleyards.

Recently, Council obtained legal advice providing a brief overview of the process and implications for the commercialisation of the saleyards. The overview indicated that whilst the saleyards is a separate business activity, there is no legislated requirement for Council to apply competitive neutrality principles, because the operations are so minor.

If competitive principles were applied, Council would be required to apply what's known as the *Code of Competitive Conduct*. The Code is prescribed by Regulation and applied to certain business activities, based on current expenditure levels of \$340,000 for a financial year. The Code not only includes competitive neutrality, but also includes pricing principles, financial reporting and community service obligations.

It is possible that Council may wish to consider establishing the saleyards as a commercial business unit. Such a unit would conduct business on a commercialisation basis so that regard is taken of the *Code of Competitive Conduct*. In essence, commercialisation involves running the business unit as if it were a separate legal entity to Council, but retaining ownership. The day-to-day operations (including the accounting and financial functions) are conducted at arms-length of Council.

A commercial business unit conducts its business under commercialisation principles, which as prescribed by Regulation and included in Attachment 1.

In addition to commercialisation principles, the following **process** is required—

- (a) convert the business unit to a commercial business unit by Council resolution;
- (b) adopt key principles of commercialisation;

- (c) no tasks applied to the unit which may distract it from the required focus or core activity;
- (d) outline of objectives and activities in Council's 5-year Corporate Plan and annual operational plan;
- (e) *statement of income and expenditure* in the budget to include estimated costs;
- (f) annual report and annual performance plan to include relevant particulars.

The **implications** of the process is that whilst no separate legal status exists for the unit, Council remains the legal entity and is liable for any contracts entered into by the commercial business.

Despite not having separate legal status, the unit has a high degree of autonomy to pursue its commercial objectives with Council's role limited to —

- (a) giving clear, specific and transparent directions in relation to any non-commercial objectives or requirements; and
- (b) otherwise adopting a 'hands-off' monitoring role through the setting of objectives and performance targets and assessment of actual performance against those objectives and targets.

Pursuant to commercialisation principles, the unit must only be tasked with core activities and not tasked with an activity that may distract from the required commercial focus.

Prior to making a decision to progress commercialisation, Council would need to consider the following:

- (a) the specifics of the current saleyards and a review of its operations;
- (b) the expected costs to implement and operate as a commercial business unit;
- (c) the benefits of commercialisation; and
- (d) whether the benefits outweigh the costs to implement and operate as a separate business unit.

## 2. Revised Fees and Charges

A fee comparison has been compiled in Attachment 2 for Coolabunia compared to Murgon, Gympie, Dalby and Biggenden. It is quite difficult to compare fees and charges between saleyards that are privately owned and operated (Biggenden & Murgon), Local Government / agent operated (Dalby, Gympie) and solely Council operated such as Coolabunia.

Not all services provided are the same and business models vary dramatically. For example, Biggenden has the ability to absorb some losses if it means they are picking up additional business in another part of their livestock or realty business or simply include revenue in their agent commission. Murgon don't charge a yard fee for their cattle but provide a feeding service which more than accounts for yard fees. Some saleyards hold stud sales and take in-transit cattle and others don't.

The comparison provided with this report includes fees and charges as well as scenarios showing the differences in income generated by each facility.

## 3. Project Profit Forecast

Projected profit forecasts for Coolabunia are difficult to determine based on a range of reasons. Council is faced with high running costs and the delay in capital upgrades and other maintenance spending has created false annual results.

For example, in the table below, the 2021/2022 budget (combined Dips and saleyards) includes revenue of \$165,000 and expenses of \$200,800, resulting in a net loss of \$35,800. This projected loss seems manageable, however, includes minimal investment in maintenance.

Dips & Saleyards	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Revenue	-\$98,534	-\$119,815	-\$260,052	-\$154,907	-\$165,000	-\$169,950	-\$175,049	-\$180,300	-\$185,709
Expenses	\$147,539	\$276,788	\$183,234	\$165,647	\$170,800	\$175,924	\$181,202	\$186,638	\$192,237

Dips & Saleyards	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Salaries	\$88,138	\$12,082	\$5,107	\$2,564	\$0	\$0	\$0	\$0	\$0
Depn	\$33,818	\$28,938	\$34,154	\$30,068	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
<b>TOTAL</b>	<b>\$170,961</b>	<b>\$197,993</b>	<b>-\$37,557</b>	<b>\$43,372</b>	<b>\$35,800</b>	<b>\$35,974</b>	<b>\$36,153</b>	<b>\$36,338</b>	<b>\$36,528</b>

The saleyards have reached a stage where major upgrades are required and this is reflected in numerous reports to Council. In terms of future profit forecasts, the investment required deals not only with asset upgrades, but includes the service potential and its ability to attract buyers who can access a range of selling options. Coolabunia provides an option for smaller local producers and has been referred to as a meeting place and vital for local cattle producers and mental health. Given Council has decided to retain the service and review how its delivered, considerable thought needs to be given to how best to maximise the asset.

If for example, projected fees were increased by 10%, a net positive result is achieved within four (4) years, however, this scenario assumes expenses remain at CPI and depreciation remains constant.

Dips & Saleyards	2021/22	2022/23	2023/24	2024/25	2025/26
Revenue	-\$165,000	-\$181,500	-\$199,650	-\$219,615	-\$241,577
Expenses	\$170,800	\$175,924	\$181,202	\$186,638	\$192,237
Salaries	\$0	\$0	\$0	\$0	\$0
Depn	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
<b>TOTAL</b>	<b>\$35,800</b>	<b>\$24,424</b>	<b>\$11,552</b>	<b>-\$2,977</b>	<b>-\$19,340</b>

The ongoing impact to Council managing Coolabunia is that managers and decisionmakers are not experts in the field. Saleyards is not a Council's core business and Council staff are not experts in livestock marketing. Local agents and their networks deal with these issues daily, so the potential for marketing and diversity rests with non-Council operators, who have no influence or risk exposure.

#### 4. Capital Investment Program

Council's current 10-year capital works program for the Coolabunia Saleyards is as follows:

Year	Amount	Description
2021 - 2022	\$150,000	Troughs/Water & Yard repairs
2022 - 2023	\$80,000	Asset upgrades
2023 - 2024	\$100,000	Asset upgrades
2024 - 2025	\$100,000	Asset upgrades
2025 - 2026	\$0	Nil
2026 - 2027	\$40,000	Asset upgrades
2027 - 2028	\$50,000	Asset upgrades
2028 - 2029	\$50,000	Asset upgrades
2029 - 2030	\$0	Nil
2030 - 2031	\$0	Nil
<b>TOTAL</b>	<b>\$570,000</b>	

Whilst not formally considered for budgeting, the table below includes a list of high and medium priority improvements.

<b>High Priority – Safety &amp; immediate operational issues</b>	
<b>Category</b>	<b>Description</b>
Catwalk	<ul style="list-style-type: none"> <li>• Replace to meet WH&amp;S and Australian Standards</li> </ul>
Yards	<ul style="list-style-type: none"> <li>• Redesign and replace with steel</li> <li>• Consider contactless scanning (race readers)</li> <li>• Consider ways to improve the approach and exit to scales that is currently causing a bottleneck between the dip and scales</li> <li>• Allow areas for quarantine of sick or suspected diseased cattle</li> <li>• Allow pens for impoundment</li> <li>• When relocating pens allow for segregation of different JBAS scored cattle</li> </ul>
Water Infrastructure	<ul style="list-style-type: none"> <li>• Replace all underground infrastructure and troughing</li> <li>• Increase flow and maintain pressure through installation of a ring main - this will also allow for the integration of overhead sprinklers to address dust and animal welfare issues during dry conditions</li> <li>• Consider additional water storage at header tanks to provide options for future expansion</li> </ul>
Washdown Bay	<ul style="list-style-type: none"> <li>• Increase capacity and relocate effluent ponds away from waterway</li> <li>• Consider upgrading to address drainage issues and meet weed hygiene washdown requirements</li> </ul>
Scales	<ul style="list-style-type: none"> <li>• The scales are operational, however there are issues with the flow of cattle</li> <li>• Solve flow issue with yard redesign to eliminate bottleneck between the dip and scales</li> <li>• Replace / refurbish scales office</li> </ul>
Office	<ul style="list-style-type: none"> <li>• Office fit out and furniture to meet WH&amp;S standards to accommodate agents and staff</li> </ul>
Fencing	<ul style="list-style-type: none"> <li>• Approximately 50% of boundary fencing needs replacement.</li> <li>• Replace fencing and gates on dead pit</li> </ul>
<b>Medium Priority - Operational issues and works that would maximise future growth</b>	
Canteen	<ul style="list-style-type: none"> <li>• Complete works required to meet commercial catering standards to increase lease potential to commercial operators</li> </ul>
Toilets	<ul style="list-style-type: none"> <li>• Upgrade showers to accommodate truck stopovers</li> </ul>

In March, Council submitted an application to the Australian Government Building Better Regions Fund (BBRF) – Round 5. The application, if successful, will fund essential upgrades to existing aged infrastructure to ensure maximum efficiency and safety. Structural enhancements to selling pens, platforms and water infrastructure will ensure the facility operates efficiently together with addressing animal welfare and bio-security issues. Total project cost is \$1,056,306, with a fifty percent contribution each from the BBRF grant and Council funds.

Prior to tendering this facility, there was limited capital investment and facility upgrades, creating a backlog of vital improvements. Therefore, Council is attempting to clear the list of deferred improvements in an attempt to make this facility a viable and efficient selling centre.

## ATTACHMENTS

1. **Section 28 LG Regulation 2012** [↓](#) 
2. **Cost Comparison - Fees** [↓](#) 



**Chapter 3, Part 2 – Local Government Regulation 2012****Division 4 Commercialisation**

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**28 What are the key principles of commercialisation**

The *key principles of commercialisation*, for a commercial business unit, are—

- (a) clarity of objectives, namely that the local government—
  - (i) gives the unit clear and non-conflicting objectives; and
  - (ii) sets specific financial and non-financial performance targets for the significant business activity; and
  - (iii) keeps activities relating to local government policy formulation, or that are of a regulatory nature, separate from the unit, wherever possible; and
  - (iv) clearly identifies the nature and extent of the community service obligations the unit must perform; and
  - (v) sets performance targets for the unit's community service obligations; and
  - (vi) separately costs the unit's community service obligations; and
  - (vii) appropriately compensates the unit for performing the community service obligations, and discloses details of the compensation to the public; and
- (b) management autonomy and authority, namely that—
  - (i) the unit remains at arms-length to the local government in day-to-day operations; and
  - (ii) the local government gives the unit autonomy in day-to-day operations, subject to overarching monitoring; and
  - (iii) any directions the local government gives the unit to achieve non-commercial objectives are given in an open way; and
  - (iv) the unit uses its best endeavours to ensure the unit meets its performance targets; and
- (c) accountability for performance, namely that—
  - (i) the local government monitors the unit's performance against the performance targets; and
  - (ii) the unit must generally be subject to the management framework of the local government; and
  - (iii) the unit complies with all laws the local government must comply with; and
- (d) competitive neutrality, namely that the unit complies with the competitive neutrality principle by—
  - (i) removing any competitive advantage or competitive disadvantage, wherever possible and appropriate; and
  - (ii) promoting efficiency of the use of resources to ensure markets are not unnecessarily distorted.

Scenario	Income generated					Comments
	Coolabunia	Murgon	Dalby	Gympie	Biggenden	
1. Fat and or Store sale - 100 head sold liveweight (dipped & inspected)	\$1,010.00	\$1,825 + feeding cost + 0.33% agent turnover fee	\$2,370 + annual sale permit + feeding costs	\$1,960.00	\$1,760.00 + feeding costs	Potential loss of income per year \$70k or more
2. Specialty Stud sale - 100 bulls sold open auction	\$4,670.50	Not applicable	\$4,982.00 + dipping and inspection costs + annual sale permit + feeding costs	\$4,095.00	Not applicable	
3. Private Dip and inspect 30 head (not associated with a sale)	\$130.50	\$165.00	Not applicable	\$60 + inspection fees	\$148.50	
4. In transit / consignment cattle - 30 head, 2 days yarding	\$96.00	\$66.00 + feeding costs	\$150.00 + feeding costs	\$120.00	Not applicable	
<b>Fee breakdown Scenario 1 - 100 head sold at liveweight sale (dipped and inspected)</b>						
Agent sale fees - \$1.60 per head	\$160.00					
Weigh & Yard fees \$5.50 per head	\$550.00					
Dip and inspect (fat & store sale) fee \$3.00 per head	\$300.00					
Commercial cattle sale fee - \$7.70 per head		\$770.00				Doesn't include feeding costs or 0.33% agent turnover fee. No yard fees charged for Sale cattle
Weigh delivery & Admin - \$3.37 per head		\$337.00				
Scanning and sale processing - \$1.68 per head		\$168.00				
Dip - \$2.75 per head		\$275.00				
Inspect - \$2.75 per head		\$275.00				
Scanning fee - \$1.80 per head			\$180.00			Doesn't include
Yard fees - multiple beasts - sold - \$12.40 per head			\$1,240.00			\$13,060.90 annual agent licence fee or dipping and inspection charges
Loading fee - \$0.70 per head			\$70.00			
Handling fee - \$1.70 per head yarded			\$170.00			
Weighing fees - \$7.10 per head			\$710.00			
Agent sale permit fee - \$880 per sale				\$880.00		Doesn't include inspection fees
Weigh & Yard fees - \$8.80 per head				\$880.00		
Dipped only by owner - \$2.00				\$200.00		
Government transaction fee - \$5.50					\$550.00	The government transaction fee is only applied to agent owned and operated saleyards
Dip only - \$2.20					\$220.00	
Inspect only - \$2.75					\$275.00	
Yard fee - \$7.15					\$715.00	
<b>Fee Breakdown Scenario 2 - 100 bulls sold open auction</b>						
Agent Licence fee - \$1,127.50 per sale	\$1,127.50	Not applicable			Not applicable	
Open Auction sale ring use - \$26.10 per head	\$2,610.00					
Open auction sale (Yard use fee only) - \$3.70 per head	\$370.00					
Additional cleaning fee - \$210.00 per sale	\$210.00					
Dipping \$2.30 per head	\$230.00					
Cattle tick inspection fee - \$123.00 per hour	\$123.00					
Stud sale booking fee - \$772 per sale			\$772.00			Doesn't include annual agent fee, cleaning costs, feeding costs, dipping or inspection.
Cattle stud sale fee - \$35.50 per head plus yard dues			\$3,500.00			
Yard fee - visual appraisal cattle - \$7.10 per head			\$710.00			
Dip only by owner - \$2.00 per head				\$200.00		Doesn't include inspection fees or cleaning fees
Stud cattle sale fee - \$25.00 per head				\$2,500.00		
Hire of selling ring - \$515.00 per day				\$515.00		
Agent permit - 1 day sale - \$880 per day				\$880.00		

<b>Fee Breakdown scenario 3 - private dipping and inspection of 30 head</b>		<b>Unable to source</b>			
Dipping fee private - \$2.30 per head	\$69.00				
Inspection fee private - \$123 per hour, min. 15 minutes \$30.80 (approx 30 mins)	\$61.50				
Dip only - \$2.75 per head		\$82.50			
Inspection fee - \$2.75 per head		\$82.50			
Dip only \$2.00 per head				\$60.00	Doesn't include inspection charges
Dipping \$2.20 per head					\$66.00
Inspection \$ 2.75 per head					\$82.50
<b>Fee breakdown scenario 4 - intransit / consignment of 30 head, yarded for 2 days</b>					<b>Not applicable</b>
Yard fee 1st day - \$2.20	\$66.00				
Yard fee 2nd day - \$1.00	\$30.00				
Loading / unloading - \$2.20 per head		\$66.00 + feeding costs			
Loading fee - \$0.70 per head			\$21.00		
Cattle yarded but not processed through yards - \$4.30 per head per day			\$129.00		
Yard only - \$2.00 per head per day				\$120.00	

**8 PORTFOLIO - WASTE MANAGEMENT****8.1 WASTE MANAGEMENT PORTFOLIO REPORT****File Number:** 14-07-2021**Author:** Councillor**Authoriser:** General Manager Finance and Corporate**PRECIS**

Waste Management Portfolio Report

**SUMMARY**

Councillor Frohloff presentation of her Waste Management Portfolio Report to Council.

**OFFICER'S RECOMMENDATION**

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

**Waste:****Waste Compliance Officer Position**

This State funded position has been identifying a number of illegal littering and dumping matters. In most instances the perpetrators where able to be identified are going back and cleaning up their mess.

This position has also been involved in proactive waste education, attending the Cloyna State School and speaking with the young students about the correct disposal of waste. Educating the next generation to do the right thing.

**Capital Works Update;**

Project Name	Project Description	Expected Start Date	Expected Completion Date
<b>Maidenwell Transfer Station</b>	Construction of new automated waste transfer station at Maidenwell	early 2020/2021	June 2022 \$350,000+
			Council has commenced negotiations with the property owner.

**BACKGROUND**

Nil

**ATTACHMENTS**

Nil

**8.2 ENVIRONMENT AND WASTE SERVICES UPDATE**

**File Number:** 14-07-2021

**Author:** Manager Environment and Waste

**Authoriser:** General Manager Finance and Corporate

**PRECIS**

Environment and Waste Services Update

**SUMMARY**

Environment and Waste Services Update

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**OFFICER'S RECOMMENDATION**

That the Environment and Waste Services Update be received for information.

**BACKGROUND**

N/A

**ATTACHMENTS**

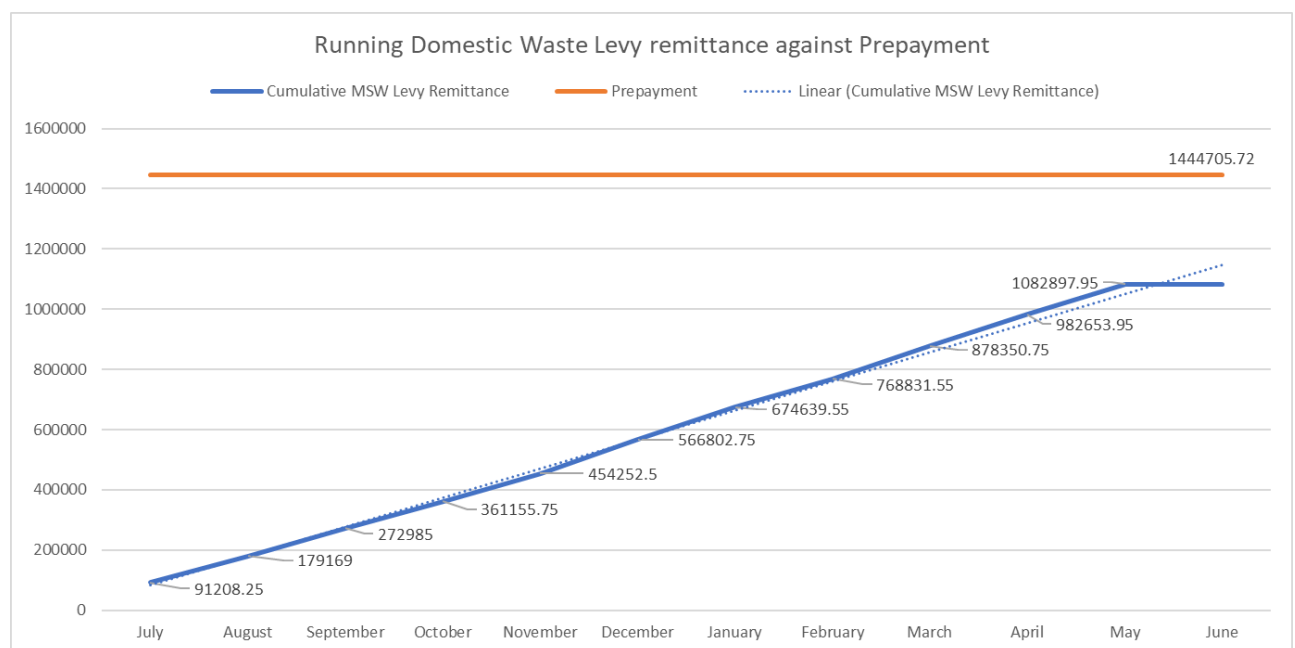
1. Environment and Waste Services Update [↓](#) 

## ENVIRONMENT AND WASTE SERVICES UPDATE

**Craig Patch**  
Manager Environment and Waste Services

Stats Item	Monthly	Monthly	Yr. to date	Yr. to date
	1/6/21 - 30/6/21	Comparative	Cumulative	Cumulative
		1/6/20 - 30/6/20	1/7/20 -30/6/2021	Comparative 1/7/19 – 30/6/20
<b>Waste</b>				
Waste Collection requests in total for this year to date	79	52	869	611
General Waste Enquiries	56	21	359	283
Waste collection services conducted	70766	70406	749289	729763
<b>Animal Registrations</b>				
New Animal Registrations	186	67	1011	1083
<b>CRM</b>				
Abandoned vehicles	0	6	45	40
Animal attack	21	11	131	126
Animal management	97	82	975	1096
drum MUSTER requests	2	1	30	15
Environmental Complaints	29	33	291	212
General Local Law, unsightly, signage	11	12	158	93
Illegal parking	7	6	72	57
Overgrown allotments	12	16	320	434
Public Health Customer requests	15	20	228	173
<b>Enforcements</b>				
Abandoned Vehicles	0	0	1	2
Animal	0	0	8	2
Declared Dog	1	0	7	14
Environmental	0	0	0	0
Impound animal	36	45	410	450
Overgrown	33	4	503	327
<b>Infringements</b>				
Animals	13	9	131	239
Non-compliance of a Compliance Notice	0	0	23	5
Abandoned vehicles	0	0	2	0
<b>Licences and Permits</b>				
Animal Keeping App –Kennel/cattery	0	0	0	0
Change of Food License Applications	0	0	0	0
Environmental Authority Applications received	0	0	0	0
Footpath Applications Annual	0	0	66	Data previously included in General LL statistics
Footpath Applications Short term	3	0	35	Data previously included in General LL statistics
Market Stall Application	0	0	19	6
Non-Profit Temporary Food Applications	4	1	19	46
Personal Appearance Licence	0	0	0	0
Private Water Samples Applications	4	3	24	14
Temporary Food Applications	0	0	18	23
Third Dog Permit Apps	2	1	24	10

<b>State Waste Levy Stats</b>	<b>Monthly 1/5/21 - 30/5/21</b>	<b>Yr. to date Cumulative 1/7/20 - 30/5/21</b>
<b>Waste</b>		
Kingaroy MSW Tonnes Disposed to Landfill	511.48	5790.26
Kingaroy Tonnes Commercial Disposed to Landfill	283.03	3286.81
Murgon MSW Tonnes Disposed to Landfill	205	2349.99
Murgon Commercial Tonnes Disposed to Landfill	6.32	49.76
Wondai MSW Tonnes Disposed to Landfill	107.86	1322.58
Wondai Commercial Tonnes Disposed to Landfill	8.5	122.54
Nanango MSW Tonnes Disposed to Landfill	428.71	4545.73
Nanango Commercial Tonnes Disposed to Landfill	14.84	173.1
Total Domestic Waste Levy	\$ 100,244.00	\$1,082,897.95
Total Commercial Waste Levy	\$ 25,015.20	\$280,678.00
Total Waste Levy Payment Remitted	\$ 125,259.20	\$1,363,575.95



### **8.3 WASTE COLLECTION SERVICES CONTRACT – POSSIBLE EXTENSION AND KERBSIDE RECYCLING SURVEY**

**File Number:** 14-07-2021

**Author:** Coordinator Waste Management

**Authoriser:** General Manager Finance and Corporate

#### **PRECIS**

Waste Collection Services Contract – possible extension and kerbside recycling survey.

#### **SUMMARY**

The current Waste Collection Services Contract (SBRC 13/14-02A) will expire as at 2 July 2022. Councillors have been expressing a desire to have kerbside recycling introduced into the region. This report provides some options for Council's consideration.

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#### **OFFICER'S RECOMMENDATION**

That the Committee recommends to Council;

That Council;

1. Exercise the Extension A option of the current Waste Collection Services Contract (SBRC 13/14-02A) to extend the current waste collection service contract's expiry date to 1 July 2023; and
2. Authorise a community survey of current properties receiving the general waste wheelie bin service with respect to the introduction of a fortnightly kerbside recycling service.

#### **BACKGROUND**

Council has entered the final year of the Waste Collection Services Contract (SBRC 13/14-02A) with its contractor, namely JJ Richards and sons Pty. Ltd., trading as JJ's Waste & Recycling, with the initial term of this contract to expire on 2 July 2022.

There have been comments raised by some Councillors desiring to introduce a kerbside recycling service. Additionally, there have been questions raised regarding the potential of this service such as "Have community expectations changed?" or "Is the South Burnett ready for kerbside recycling?". Conversely, there have also been comments made about Council being elected by the people to govern on behalf of the community and if kerbside recycling is appropriate then Council 'should just make the decision'. Therefore, this report is being brought before Council for its consideration.

The current waste collection contract is for a one (1) bin general waste collection.

Prior to the introduction of the current waste collection contract, Council undertook a community survey asking residents who were already receiving a general waste bin collection about their preference for a kerbside recycling service. They were also asked about the possibility of a three bins system, namely general waste, recycling and green waste.

Of the 13,486 recycling surveys sent out in 2013, forty percent (40%) were returned. Thirty one percent (31%) of responses were interested and prepared to pay for Council to implement a two (2) wheelie bin system (general waste and recycling). Only seven percent (7%) were interested in a three (3) wheelie bin system.

If Council wish to introduce kerbside recycling in the region then this would be required to be incorporated into a new Waste Collection Services contract.

In keeping with earlier decisions, Council's Waste Management would recommend that Council survey the community to gauge its appetite for a recycling service. The survey would be proposed



to go to property addresses of all properties that currently have a waste collection service. The question that would be asked is:

*“Council is considering introducing a fortnightly kerbside recycling service in addition to your existing weekly general waste wheelie bin service. Do you want a kerbside recycling service? Yes/No.”*

The procurement process for a Waste Collection Services contract takes a significant amount of time from the initial tendering process to finalisation of contract documents and the rollout of new wheelie bins (if applicable), the provision of plant and the commencement of the service.

The length of time required would be further complicated if it is decided to include a fortnightly kerbside recycling service as this would add further complexity to the tendering process.

Additionally, Council has been advised through recent discussions with the current Waste Collection Contractor that there are currently significant delays being experienced with the import of new chassis for waste collection vehicles (new chassis not coming into Australia until May 2022).

Therefore, it is recommended that Council exercise the first one (1) year extension option (Extension A) for the current Waste Collection Services Contract (SBRC 13/14-02A) to extend the expiry date to 1 July 2023.

This should allow sufficient time for Council to survey the community so that an informed decision can be made on whether a fortnightly kerbside recycling service should be included as part of the next Waste Collection Services Contract and for the complex tendering process to be complete.

Another reason to extend the current Waste Collection Services Contract in its current form and to delay the possible introduction of a kerbside recycling service is the current maturity of the domestic recycling market that is developing in response to uncertainty around the export of recyclables from Australia. Australia (and Queensland) is currently in the process of implementing export bans on recyclable materials and domestic markets to process these materials within Australia are in development and maturing. This is a rapidly changing space and with time comes greater certainty in domestic markets. As such, extending the current Waste Collection Services Contract in its current form will not only allow Council to ascertain the willingness of the community to engage with kerbside recycling (through the survey) but also be greater informed on where collected recyclable materials may be sent for reprocessing.

## **ATTACHMENTS**

**Nil**

**9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

**File Number:** 14-07-2021

**Author:** Councillor

**Authoriser:** General Manager Finance and Corporate

**PRECIS**

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

**SUMMARY**

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

**OFFICER'S RECOMMENDATION**

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

**Rural Resilience:**

Mayor Otto, Cr Schumacher and I met with Minister Coleman in Canberra to advocate for some more support for mental health and suicide problems in our region. Minister Coleman is the Assistant Minister to the Prime Minister and also the Minister for Mental Health and Suicide Prevention. We also caught up with the Honourable David Littleproud. Minister Coleman was very supportive and was keen to help us acquire a Head Space and a Head to Health Centre. He also said that these facilities could take a while but in the short term we should put forward a suggested model for workers on the ground to support our farmers and others at risk that could be funded through the Public Health Network (PHN). I have spoken to our two other Federal Members Llew O'Brien and Ken O'Dowd and they are both keen to help and provide letters of support.

This Thursday there is a special project being run by the Australian Meat and Livestock Corporation at the Coolabunia Saleyards to ascertain the social value of saleyards. There will be interviews with farmers and other key stakeholders as part of a study on the value of saleyards for mental health and well-being of farmers.

**Parks & Gardens:**

Council's parks and gardens crews have started their winter maintenance programs across the region, which includes tree pruning, maintenance on structures, re-planting and mulching gardens. Council staff are also continuing to manage vandalism across the region, with an increase in Nanango and Kingaroy over the last few weeks. This activity has resulted in more major amenity blocks now being added (Apex Park, Kingaroy & Pioneer Park, Nanango) to the growing list of facilities being closed to the public from 6pm and reopening at 6am daily to help reduce this activity. Council encourages the community to report any suspicious behaviour to the Police.

**Aerodromes:**

The regular inspections are continuing at both Kingaroy & Wondai aerodromes. Council officers are working with QFES to undertake a training exercise to reduce the fuel load & wildlife habitat. This exercise is planned for the first couple of weeks in July dependant on weather conditions. Council received an email from RFDS Qld regarding a near miss with three kangaroos in the runway environment at Kingaroy.

They acknowledge the current NOTAM C14/21 as being active. Up until now this has mostly been a problem in the early hours of the evening.

The RFDS are concerned having wildlife present during daylight hours which raises the risk of damage to the aircraft and possible interruptions to the aeromedical service for residents of the Kingaroy/Nanango region.

Council's ARO is working with RFDS 24/7 until there can be a permanent resolution to the problem of wildlife within the aerodrome environment.

At the terminal buildings for both Kingaroy & Wondai stay safe check-in Qld Apps & QR Codes have been installed. These are also available at the security gates for all guests/visitors to register their visit, which complies with the State Government COVID requirements for these facilities.

#### **Cemeteries:**

Garden tidy-ups are being undertaken in Murgon & Wondai and general tidy up has been undertaken in Proston with ongoing soil top-ups in all lawn cemeteries.

#### **Dams:**

Boondooma & Bjelke-Petersen Dams are looking a picture which is a credit to both Council staff and Managers working together to keep on top of the mowing and general maintenance. Council and managers have received some customer concerns with the erosion/washouts that need some attention in the near future.

The contractors/conference room is now completed and ready for use, this facility is an asset to the existing accommodation available at Bjelke-Petersen Dam. The new amenities building has been completed, final commissioning to be undertaken in the coming weeks.

Both dams have installed the stay safe check in Qld app QR code available for all guests/visitors to register their visit, which complies with the State Government COVID requirements for these facilities.

#### **Rail Trail:**

Ongoing maintenance and inspections are continuing along the trail. It is great to see the number of events taking place along the trail with the Wondai Running Festival being the latest success story using this great asset. Just a reminder that if a community group seek to hold an event along the Rail Trail, Council should be contacted to obtain approval.

#### **Property & Facility Management:**

Council has advertised the tender of Nanango, Proston and Wondai Cattle Dip yards and land on 2<sup>nd</sup> of July and tenders close on the 7<sup>th</sup> of August 2021. Advertising has also been included in the Queensland Country Life and information letter has been sent to livestock agents and transport carriers.

Council has also advertised the tender for Kingaroy Aerodrome Masterplan on 7<sup>th</sup> of July and tenders close on the 6<sup>th</sup> of August 2021. Information letters have been sent to all lessees of Kingaroy Aerodrome.

Council officers have identified a large leak in a water pipeline on the pool side of the water meter at the Kingaroy Swimming pool complex. This leak was reporting a loss of 25,000 litres per 24-hour period. While the significant leak in the supply line has been repaired, further water loss has been recorded. Council has engaged a firm called Australian Leak Detection to be on site on 12<sup>th</sup> of July for site assessment and leak detection.

Council has engaged ONF surveyors to survey Memorial Park and Kingaroy memorial swimming pool to identify all underground services, drainage, and landmarks. This survey will assist in the development of Memorial Park and Kingaroy Swimming Pool masterplan.

**Indigenous Affairs Portfolio:**

Yesterday we held our Council NAIDOC celebration with the Star of Taroom being a feature attraction. Thank you to everyone who assisted with this event. The NAIDOC theme this year is Heal Country. Cr Bronwyn Murray from Cherbourg Aboriginal Shire Council and I have started meeting monthly with General Manager O'May to progress our Reconciliation Action Plan. We are considering other members to include on the committee as we move forward.

**BACKGROUND**

Nil

**ATTACHMENTS**

Nil

**9.2 PARKS & GARDENS UPDATE**

**File Number:** 14-07-2021

**Author:** Senior Recreation and Services Officer

**Authoriser:** General Manager Finance and Corporate

**PRECIS**

Parks & Gardens Operational Update

**SUMMARY**

Parks & Gardens Operational Update

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**OFFICER'S RECOMMENDATION**

That the Parks & Gardens update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

1. Park & Gardens Update - June [↓](#) 

## PARKS & GARDENS UPDATE

**Mark Watt**  
Acting Manager NRM & Parks

### Works for Queensland COVID - Update

Project Name	Project Description	Status
<b>Community Building Upgrades &amp; Maintenance</b>		
<b>Aerodrome Wondai</b>	Runway Lighting Upgrades	Completed
<b>Durong Public Amenities</b>	Public Amenities – Water upgrade/bore installation	Funding distributed
<b>Kingaroy-CTC Youth Park Public Amenities</b>	Amenities Upgrade	Completed
<b>Open Space Refurbishments</b>		
<b>Regional Parks</b>	Bunya Mountains Shelters & Signage, Shelters Maidenwell & Butter Factory, Mt Wooroolin Shade & Seating, Shade Covers Rotary Park (K) & Youth Park (M)	Completed
<b>Kingaroy &amp; Benarkin – Lions Parks</b>	Signage Upgrades	Benarkin-Blackbutt design completed, sign to be installed ASAP. Lions Park Kingaroy signage in progress.
<b>Regional Tourism</b>	Installation of Statues -Lions Park Upgrade (to support new peanut structure)	Nearing completion, shelters installed, pathways & plinth currently in progress. Extra shelters delivered.
<b>Blackbutt Sensory Garden</b>	Delivery and installation by third party of sensory garden	Funding distributed
<b>Blackbutt, Wondai, Gordonbrook Mountain Bike Signage</b>	Delivery and installation by third party of mountain bike signage	Funding distributed
<b>Tourist Facilities Upgrades</b>		
<b>Proston – Rodney Street</b>	Dump Point Installation	Holding tank to arrive 15 July, work to be completed 30 July.
<b>Wondai – Coronation Park</b>	Development of Site	Completed
<b>Boondooma Dam</b>	Bunkhouse Relocation	Completed subject to deck installation
<b>Yallakool New Amenities</b>	New amenities x 2	Completed
<b>Yallakool Boat Ramp</b>	Boat Ramp repair – Day Area	Completed
<b>Yallakool Tennis Courts</b>	Tennis Court Upgrade	Completed
<b>Yallakool Contractor Rooms</b>	Upgrade Contractor Rooms	Completed contractors rooms, only decking on amenities to be completed.
<b>Yallakool &amp; Boondooma Signage</b>	Upgrade Tourist Park Signage	Designs completed for Highway signage and internal signage. Awaiting installation.

Project Name	Project Description	Status
<b>Park Equipment &amp; Playground Upgrades</b>		
<b>Nanango – Pioneer Park</b>	Playground Upgrade -Flying Fox/zip Line -Upgrade Amenities -Lighting and power upgrade	Completed
<b>Nanango – Butter Factory Park</b>	Playground Upgrade	Completed
<b>Kingaroy – Apex Park</b>	Park Furniture	Completed
<b>Wondai – Skate Park</b>	Skate Park Upgrade	Completed
<b>Nanango – Reg McCallum Park</b>	Playground Upgrade	Awaiting arrival of play equipment mid July.
<b>Nanango – Scott St Carpark</b>	Shade Sail replacement	Completed October 2020
<b>Proston – Blake Street</b>	Playground Renewal -Basketball half-court -Dog off-leash area -Sound shelter power connection -Sensory Garden -BMX track rehab & bollards	Dog off leash area completed. Basketball half court slab completed awaiting basketball/soccer play equipment to arrive. BMX track in progress.

#### Drought Communities Programme (DCP) - Update

Project Name	Project Description	Status
<b>Blackbutt – Skate Park</b>	Upgrade Shade Shelter	Order placed for shed awaiting installation.
<b>Murgon – QE11</b>	Amenities Upgrade – Painting/new benches	Completed
<b>Kingaroy – Apex Park</b>	Lookout Refurbishment/carpark	Completed
<b>Nanango – CBD/Parks</b>	Bike Racks, BBQ's & Solar Lights Butter Factory Park, Main Street Irrigation	Completed
<b>Nanango – Butter Factory Park</b>	Shade Sail Renewal	Completed
<b>Nanango – Pioneer Park</b>	Shade / BBQ	Completed
<b>Maidenwell</b>	CBD Upgrade	Completed

#### CAPEX Projects Update

Project Name	Project Description	Status
<b>Aerodrome - Kingaroy</b>	Apron Seal	Completed
<b>Aerodrome – Wondai</b>	Boundary Wildlife Fence	Order raised, clearing to commence 7 July 2021.
<b>Cemetery – Blackbutt</b>	New Columbarium Wall	WIP – bricks ordered
<b>Dam – Boondooma</b>	Carpark and Pathway	Completed
<b>Dam – Boondooma</b>	Playground Upgrade	Completed
<b>Kingaroy – Apex Park</b>	Carpark, Path and Painting	Disable car park completed.
<b>Maidenwell Public Amenities</b>	Upgrade of Septic System	Completed

**Parks Operational Update**

Stats Item	Monthly		Year to Date Cumulative	
	2020/21	2019/20	2020/21	2019/20
	01/06/21-30/06/21	01/06/20-30/06/20	01/07/20-30/06/21	01/07/19-30/06/20
Cemeteries	Burial/Ashes	Burial/Ashes	Total	Total
Blackbutt	2	0	7	13
Booie	0	0	1	1
Kumbia	0	0	4	2
Memerambi	1	0	1	1
Mondure/Wheatlands	0	0	0	2
Murgon	0	0	23	16
Nanango	0	3	13	29
Proston	0	0	3	1
Taabinga	6	6	55	64
Tingoora	0	0	0	1
Wondai	0	3	18	23
<b>Total</b>	<b>9</b>	<b>12</b>	<b>125</b>	<b>153</b>

Stats Item	Monthly		Year to Date Cumulative			
	2020/21		2020/21		2019/20*	
	01/06/21-30/06/21		01/07/20-30/06/21		01/07/19-30/06/20	
Dams Accommodation Numbers	Boondooma	Yallakool	Boondooma	Yallakool	Boondooma	Yallakool
Cabins	91	232	1707	2520	1468	1346
Bunkhouse	0	0	119	0	89	0
Powered Sites	155	351	3052	5500	1311	2152
Unpowered Camping	195	63	10902	3693	5252	1016
<b>Total</b>	<b>441</b>	<b>646</b>	<b>15780</b>	<b>11713</b>	<b>8120</b>	<b>4514</b>

\*2019/20 year-to-date cumulative figures are significantly lower due to COVID19 closure – 24 March 2020 – 31 July 2020



**Operations Update**

**Parks**

Below are images of the new tree plantings in Alford Street, Kingaroy, as part of KTP. The photo on the left depicts parks staff walking past a newly planted water gum (*Tristaniaopsis laurina*). The photo to the right includes parks staff planting out the new garden bed, with a Silky Oak (*Grevillea robusta*) planted earlier in the day. The photo below includes a Water Gum, and staff are planting out.



**Future Works**

Planting will continue along the southern side of Alford Street and will be completed by the week ending 9 July 2021. The first stage in Alford Street has proven to be successful and good experience for staff in terms of future sections as they are available for planting.

The other benefit is that the Kingaroy and Nanango crews have combined well and worked successfully to complete this element of KTP.

New plantings will continue in Wondai subject to the completion of the new water main testing and commissioning.

**9.3 PROPERTIES OPERATIONAL UPDATE**

**File Number:** 14-07-2021

**Author:** Manager Property

**Authoriser:** General Manager Finance and Corporate

**PRECIS**

Community– Properties Operational Update.

**SUMMARY**

Properties Operational Update.

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**OFFICER’S RECOMMENDATION**

That the Property Operational update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

1. Properties Operational Update - July 2021 [!\[\]\(5a0d662075632df1b39c9e3427a70093\_img.jpg\) !\[\]\(b9aaeddcca3b0cfd727d0e19f8b22e6b\_img.jpg\)](#)

**COMMUNITIES – PROPERTIES OPERATIONAL UPDATE**

**Leanne Petersen**  
Manager Property

**Projects****2020/21 CapEx Projects: Completed**

<b>Name</b>	<b>Description</b>	<b>Status</b>
<b>Wondai Archive Room - fire wall</b>	Install a block wall to ensure the archive room has a fire wall between the files and the heritage museum.	All works completed
<b>Murgon Swimming Pool Plant room replacement</b>	Replace plant room structure, double bunded chlorine tanks, seal inside balance tank.	All works completed
<b>South Burnett Aquatic Centre - expansion joints and repaint</b>	Expansion joints to be replaced and repaint 25m pool and hydrotherapy pool	All works completed
<b>South Burnett Aquatic Centre - Solar Heating</b>	Install new solar heating	All works completed
<b>South Burnett Aquatic Centre</b>	Rust to inground steel shade sail posts and door jambs.	All works completed
<b>Nanango Tennis Light Poles</b>	Nanango Tennis light poles replacement and electrical upgrades	All works completed

**Works for Queensland Round 4 COVID: Completed**

<b>Name</b>	<b>Description</b>	<b>Status</b>
<b>Community Building Upgrade and Maintenance</b>	Cultural Centre Air-conditioning & Window Replacement, Murgon Pool Plant Room, roof replacements, repainting of structures, replace floor coverings.	All works completed

**2021/22 Capital Works: In progress**

<b>Name</b>	<b>Description</b>	<b>Status</b>
<b>Boondooma Homestead Stone Store Mortar</b>	Repoint the mortar in the Stone Store.	Kent from Classical Stone Australia conducted a site inspection at Boondooma Homestead on 1 March 2021. Provided a report on analysis of termite bedding.

		Council officers are now liaising with specialist contractor to organise start of mortar repairs. Anticipated works on site – 26/7/21
<b>Kingaroy Council Administration Building</b>	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	This project is scheduled for 2021-22.
<b>Kingaroy Swimming Pool Refurbishment</b>	Reserve funds for asset replacement in 2021/22	ONF Surveyors have been engaged to survey site and underground services. Leak Detection Specialists have been engaged to assess and prepare a report on swimming pool leaks.
<b>South Burnett Aquatic Centre Bathroom Refurbishment</b>	Refurb existing bathrooms and change storage room into a new disable bathroom.	Awarded to Campbell Construction not to commence until Dec 2021
<b>Wondai showgrounds Grandstand and Pavilion upgrade</b>	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Working with Show Society and Race Club committee on suitable start date.
<b>Kingaroy CCTV Forecourt upgrade</b>	New CCTV installed in forecourt, around external perimeter of Hall and carpark.	Awarded to Technical Solutions. Works commence 19 <sup>th</sup> July.

## Leasing

Item	Background	Actions
Ringsfield House, Nanango	Council Owned Property	Council resolved to form a Ringsfield House Advisory Committee. Council preparing terms, selection criteria.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	Blackbutt sporting groups were to hold a Family Fun Day to discuss the best organisation to take on the lease.
Kingaroy Junior Cricket Association	Council Owned Property – River Road Park/	Council has undertaken community information session in partnership with the KJCA, a revised report is to be presented to Council in the July Standing Committee
Bunya Valley Landcare	Licence to Occupy – Carew Park	The Department of Resources has provided feedback on the Permit.

		Council's Coordinator for Recreation is to support the group with the finalisation of the project plans.
Bunya Mountains Community Centre	Support to lease land from the Department of Resources	Council is engaging the Department of Resources to obtain guidance on the purpose of undeveloped state land in the Bunya Mountains.
Barambah United Soccer	Trustee lease, Wondai Sportsground	Council is liaising with the Department of Resources on finalising the Trustee lease.
South Burnett Woodcrafters Inc.	Licence to Occupy- Kingaroy Arts, Heritage, and Information Centre.	The group have approached Council to undertake a short-term Licence to Occupy of the Kingaroy Arts, Information and Heritage precinct. report is to be presented to Council in the July Standing Committee
<b>South Burnett Mountain Bike Club</b>	Request for additional lease area	Council is liaising with Committee on new area, drainage of water to minimise impact on recreation area, bike tracks and dam.
<b>Tingoora Carriage Club</b>	Request for new lease area	Council is liaising and investigating options.
<p>Support has been provided to the South Burnett Fossickers and Gem Club, Barambah Beekeepers, The South Burnett Western Performance Club and Kingaroy Junior Rugby League Inc to provide information and support to comply with terms of the respective licences or leases.</p> <p>A consent for works was provided to support the Proston Golden Spurs Campdraft Association to apply for grant funding to rebuild the cattle yards at the Proston Showgrounds.</p> <p>A letter of support was provided to the Men's shed that have leases or licences with Council to apply for funding in Round 22 of the National Shed Development Programme.</p>		

## Land Sales

Item	Background	Actions
Review of land holdings - general	Consolidated land assets list, ratings database and ATS search. Desktop review underway.	Spreadsheet sent to IT to include a new mapping layer. Advice sought on 8 bundles of lots with no services and possible flooding issues. Review advice received on 8 bundles of lots with no services and possible flooding issues.

Pound St	Appointed AEC to prepare Most Appropriate Use Assessment report.				Most Appropriate Use assessment in progress. Meeting 4 June with Councillors. Draft report has been received 30 June and now will be internally reviewed.		
Kingaroy St and Kelvyn St	Approved to sell on 29/4 Tender released 13/05				No Tenders Received		
14-16 West Street Kingaroy	Sold				Property settled on 1/06/2021		
20 William Street, Kingaroy	Sold				Property settled on 24-5-21		
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
Since 4 May 2021	0	0	0	0	0	2	\$235,000
Accumulative	2	2	0	0	0	2	\$235,000

### Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provide asset cost break up. Update Delta S database accordingly. -
Insurance	Assist LGM Assets as requested.	Site visits to selected assets with LGMA Account manager and Risk Engineer. Site visits with insurer for Mondure Hall and Kingaroy Library water damage.
Projects	Kingaroy Swimming Pool  Murgon & Wondai Swimming Pools  Boondooma Homestead Cabins	Daily visit to monitor water consumption to determine loss. Contractors have undertaken repairs to main water supply Meter and to check and calibrated.  Regular inspection to record water consumption to ascertain extent of loss.  Arrange completion of building works to the cabins and big top structure to facilitate issue of

	Nanango Depot	building approval final certificates.
	Blackbutt SES	Investigate wedge pit condition and prepare documentation to call quotes for clean out.
	Ice Machine Replacement	Arrange quotes for installation of A/C to office and training room.
	Murgon Kindergarten	Obtain quotes for replacement of existing depot ice machines with suitable dispensing units.  Site visit to inspect access ramp and assess compliance and provide advice.

## 9.4 MASTER PLAN FOR PARKS

**File Number:** 14-7-2021

**Author:** Acting Manager NRM & Parks

**Authoriser:** General Manager Finance and Corporate

The following request was raised by the Mayor, Cr Otto at the Community Standing Committee on 9 June 2021.

### Question/Report

Report back to July Community Standing Committee Meeting in relation to Master Plan for parks.

### Report

Council has no formal approach to master plan for parks. Over recent times, some attempt to collate and improve our approach, however the results are adhoc.

Over the coming 12 months master plans for various parks will be progressed to guide development of Council's Parks particularly under W4Q projects.

The most useful and effective background document that exists is the *Sport and Recreation Infrastructure and Strategic Plan 2018-2028*, developed in conjunction with Ross Planning in 2018.

The 10-year plan was developed to guide Council's support and development of sport and recreation opportunities across the South Burnett region. The plan provides a strategic approach to deliver sport and recreation opportunities for residents and visitors. It also assists Council in preparing future budgets, quickly evaluate community requests, and nominate shovel ready projects when funding becomes available. The plan provides sound data and strategic direction for Council to make informed decisions.

The Sport and Recreation Plan includes reference to master plans as follows:

#### **Action CW6**

*Council has developed master or concept plans for a number of recreation parks. These plans have not been formally adopted by Council and consequently implementation to date has been inconsistent. Develop a simple process (online and hardcopy form) to seek community feedback on existing master/concept plans, collate community feedback and present it with master/concept plans for Council consideration and formal adoption:*

- *Memorial Park, Kingaroy*
- *Kingaroy Town Common*
- *Mt Wooroolin, Kingaroy*
- *Blackbutt Rail Trail Head*
- *Bore Paddock, Wondai*
- *Butter Factory, Nanango*
- *Dingo Creek Park, Wondai*
- *McMahon Park, Murgon*
- *Proston Common/Railway Park*
- *Dalton Park and trail head, Wooroolin*
- *Coomba Falls*
- *Ficks Crossing*

The Sport and Recreation Plan also includes reference to the South Burnett Healthy Communities Plan (2010) with the 'primary purpose of improving the health and community outcomes in the South Burnett. The plan included strategic goals and objectives covering strategic planning, infrastructure and facilities, programs and services, promotion and awareness and healthy eating.

Major achievements of the Healthy Communities Plan were numerous and the following master plans were included:



- development of a master plan for Memorial Park, Kingaroy and commencement of implementation
- development of a master plan for Pioneer Park, Nanango and commencement of implementation

It is important that the above master plans be available for future planning and they are updated and/or inform future planning and design.

Other recent examples of concept plans prepared for Council as part of specific projects are as follows:

Date	Funding/Source	Location	Description
Sept 2020	DCP	Pioneer Park, Nanango	Shade
Dec 2020	W4Q	Pioneer Park, Nanango	Playground
Jan 2021	DCP	Maidenwell	CBD upgrade
Jan 2021	W4Q	Lions Park, Kingaroy	Project plan
Jan 2021	Council	Wondai Library & Admin	Courtyard concept design
Jan 2021	W4Q	Railway Park Proston	Sound shelter stage modifications

#### **RECOMMENDATION**

That the report regarding Master Plan for Parks be received and noted.

#### **ATTACHMENTS**

**Nil**

**9.5 BP DAM CONTACTOR CONFERENCE CENTRE FEES & CHARGES****File Number:** 14-07-2021**Author:** Senior Recreation and Services Officer**Authoriser:** General Manager Finance and Corporate**PRECIS**

New Fee & Charge 2021/2022 – Bjelke-Petersen Recreation & Caravan Park – Contractors/Conference Centre

**SUMMARY**

Proposed fees for the newly completed Contractors/Conference Centre to be included in the 2021/22 Fees and Charges Schedule.

**OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

That Council approve the proposed fees and charges for the Contractors/Conference Centre Accommodation at Bjelke-Petersen Dam.

<b>Contractors/Conference Centre (Max 6 Persons)</b>		Non-Peak	Peak
<b>6 single rooms &amp; shared common area - All Linen Provided</b>			
Per Room (Dorm Style/Shared common area)	/night	\$60.00	\$60.00

**BACKGROUND**

The contractors/conference centre is nearing completion and enquiries/bookings are coming in fast, this project was funded through W4Q and will assist with current demand for contractor accommodation shortage.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Projected revenue on the above rate would increase Council's revenue by an estimated \$90,000 gross per annum based on current demand (\$60 per night per room x 6 x 40 weeks).

**LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2021-26	IN8 Continue to focus on initiatives that position our region as a destination of choice for caravan and RV camping.
	GR15 Work with key stakeholders to promote workforce attraction and retention in the South Burnett.
Annual Operational Plan 2021-22	GR7 Continue to provide and investigate options to improve our dams as tourist attractions as an important community asset.
	IN12 Identify assets that may be suitable for commercialisation.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

There has been no formal public consultation on this proposed charge. Consultation has been with contractor companies and Dam Managers.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Pursuant to section 97 of the *Local Government Act 2009*, Council may fix fees and charges which are reviewed annually.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Council's Cost-recovery fees includes all charges and fees adopted by Council. If adopted, the above fee will be incorporated in this document and reviewed annually.

**ATTACHMENTS**

**Nil**

**9.6 BUSINESS NAME CHANGE - BOONDOOMA DAM****File Number:** 14-07-2021**Author:** Senior Recreation and Services Officer**Authoriser:** General Manager Finance and Corporate**PRECIS**

Change of business names for Boondooma & Bjelke-Petersen Dams

**SUMMARY**

In order to change the business name registration 'Lake Boondooma Caravan and Recreation Park' to 'Boondooma Dam Caravan and Recreation Park' it is recommended Council formally apply for registration with the Australian Securities & Investment Commission

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**OFFICER'S RECOMMENDATION**

That the Committee recommends to Council;

That Council support the registration change of business name from "Lake Boondooma Caravan and Recreation Park" to "Boondooma Dam Caravan and Recreation Park" by way of application to the Australian Securities and Investment Commission.

**BACKGROUND**

Following Council's resolution 2021/137 28 April 2021 supporting the South Burnett Tourist Parks branding design to be implemented at Boondooma Dam & Bjelke-Petersen Dams signage and promotional material and the name on the design be changed to Boondooma Dam.

Council officers have checked with the Australian Securities & Investments Commission (ASIC) currently the business name registrations are registered as 'Lake Boondooma Caravan and Recreation Park' & 'Bjelke-Petersen Dam Recreation Park'.

**ATTACHMENTS**

Nil

**9.7 LICENCE TO OCCUPY - KINGAROY JUNIOR CRICKET****File Number:** 14-07-2021**Author:** Lease Officer**Authoriser:** General Manager Finance and Corporate**PRECIS**

This report was previously presented to the Council meeting held on the 28 April 2021 and laid on the table. Council in partnership with Kingaroy Junior Cricket have deliver an information session, and the terms offered have been amended.

**SUMMARY**

A Licence to Occupy is offered to the Kingaroy Junior Cricket Association for Lot 89 RP 66068 known as the "River Road Oval" located at 18-40 River Road Kingaroy. Kingaroy Junior Cricket Association have approached Council for a formal tenure arrangement to support their endeavours to upgrade the cricket nets and install boundary fencing.

**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council:

That South Burnett Regional Council enter into a Licence to Occupy with the Kingaroy Junior Cricket Association Inc. for Part A of Lot 89 RP 66068 with conditions including:

- (a) Term of three (3) years at \$75.00 per annum plus GST
- (b) Maintain public liability insurance to the value of \$20,000,000 for the period of the licence

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Licence to Occupy will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). Council currently maintains the park area with mowing services, and this will continue throughout the licence term.

**ASSET MANAGEMENT IMPLICATIONS**

Council will continue to maintain the oval and remaining park area to the current service level. In the event that the pitch, cricket nets or oval and associated infrastructure is damaged by members of the public, Council will be responsible for undertaking repairs. Council's Parks team will be providing in-kind support for the installation of new cricket nets by ensuring the safe and responsible disposal of the current cricket net infrastructure, particularly concrete that is to be removed from the site.

On the commencement of the Licence to Occupy the Kingaroy Junior Cricket Association will have permission to undertake minor repairs to the cricket pitch, nets and ovals. On completion of the licence term, Council will not be under any obligation to maintain the improvements made and will retain the right to remove any improvements.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Enhancing liveability and lifestyle:

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC17: Support for the implementation of the adopted Sport and Recreation Plan through prioritised annual action plans.

Providing key infrastructure for our towns and villages

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council's Lease Officer has liaised with Council's Manager Property and Council's Coordinator Recreation. Council's Coordinator Recreation has had several consultations with members of the Kingaroy Junior Cricket Association in regard to the scope and design of the nets and fence. Council's Lease Officer and Land Investigation Officer met with members of the Kingaroy Junior Cricket Association to discuss licence terms and conditions.

Council in conjunction with the Kingaroy Junior Cricket Association held an information session at River Road on the 12 June 2021. Feedback was received from three residents that were from homes from around the park. There were no concerns raised against allowing the Kingaroy Junior Cricket to have more use of the park, upgrading the cricket nets, or fencing the park. Feedback received did indicate that the park should have an additional pedestrian access from Gladys street. Furthermore, gates installed on Florence and Marjorie Street should be designed to support the Kingaroy Urban Fire Brigade to undertake training on the grounds. Lastly, that the Kingaroy Junior Cricket committee ensure that parents do not park on median strips in front of residents' houses or block driveways during training sessions and matches. All residents in attendance raised concerns regarding the anti-social behaviour that occurs in the park particularly at night and the amount of leaf litter from the Torelianna trees

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Council will request the Kingaroy Junior Cricket Association to provide certificate of currency of public liability insurance to the value of \$20 million, an annual return of association (form 12 – *Associations Incorporation Act 1981*) and current financial statements to provide evidence that the Kingaroy Junior Cricket Association can sustain the delivery of the projects and maintenance of the oval.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Licence to Occupy will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). Council currently maintains the park area with mowing services, and this will continue throughout the licence term. Kingaroy Junior Cricket has been successful in the granting of funding to complete the net upgrade with the successful application from the Community Benefit Fund Round 108 and Queensland Cricket Regional Infrastructure fund.

**ASSET MANAGEMENT IMPLICATIONS**

Council will continue to maintain the oval and remaining park area to the current service level. In the event that the pitch, cricket nets or oval and associated infrastructure is damaged by members of the public, Council will be responsible for undertaking repairs. Council's Parks team will be providing in-kind support for the installation of new cricket nets by ensuring the safe and responsible disposal of the current cricket net infrastructure, particularly concrete that is to be removed from the site. On the commencement of the Licence to Occupy the Kingaroy Junior Cricket Association will have permission to undertake minor repairs to the cricket pitch, nets and ovals. On completion of the licence term, Council will not be under any obligation to maintain the improvements made and will retain the right to remove any improvements

**REPORT****Background**

Kingaroy Junior Cricket Association have been utilising the "River Road Oval" for matches over several years. A Memorandum of Understanding (MOU) was provided to the group on 9 January 2017 for the remaining 2016/2017 season. The agreement provided consent for Kingaroy Junior Cricket Association to hold four cricket matches.

Kingaroy Junior Cricket Association were required to undertake additional maintenance to the grounds if required and maintain the cricket pitch to a standard acceptable to the Kingaroy Junior

Cricket Association for fixture matches. Furthermore, the Association was permitted to undertake field and pitch inspections prior to commencing play to ensure suitability for cricket matches.

The MOU was renewed for the periods of the 2017/2018 and 2018/2019 seasons with the same conditions.

**Property Details:**

**Address:** 18-40 River Road, Kingaroy Qld

**Lot on Plan:** Lot 89 RP 66068

**Area:** 1490sqm; proposed licence area: 9423.6sqm (approx.)

**Tenure:** Freehold

**Owner:** South Burnett Regional Council

**Zone:** Recreation and Open Space under the South Burnett Regional Council Planning Scheme v.1.2

The property is located on River Road with frontages to Marjorie Street and Florence Street.

The Licence to Occupy will allow the Kingaroy Junior Cricket Association to undertake facilities upgrades to the proposed licence area including replacing the cricket nets and installing boundary fencing. Cricket was identified in Council's 2018-2028 Sport and Recreation Infrastructure and Strategic Plan as a sport that was increasing in participation particularly the number of children partaking.

Furthermore, the plan outlined principles that Council should use to guide future provision and management of sport, these include:

- Ensure maximisation of facilities (formal and informal activities)
- Base decision-making on sound data and demand
- Master planning of key sports parks to ensure there is a demonstrated need for infrastructure upgrades
- Provide ongoing support and education to sport and recreation clubs
- Ensure ancillary facilities reflect the needs of participation, officials and spectators.

The River Road park was identified within this report as a local playground and informal sport facility. The recommendation of a Licence to Occupy will support a partnership between Council and the Kingaroy Junior Cricket Association to maintain the park to this level whilst meeting the guidelines to maximise the use of the facility.

Queensland Cricket has identified Kingaroy through the Queensland Cricket Infrastructure Strategy 2018-2028 as an area in which they wish to focus on junior development with other identified projects for investment including, Kingaroy Cricket Club/Junior Cricket Club Lyle Vidler Oval wicket and lighting upgrades. The further investment proposed by the Kingaroy Junior Cricket Association will allow the River Road Park to be developed to a Tier 4 regional venue. There will still be a requirement for Kingaroy Junior Cricket Association to continue to work with other community partners including local schools to utilise their ovals for matches.

**Development of the park**

The granting of a Licence to Occupy to the Kingaroy Junior Cricket Association will support the projects to upgrade the cricket nets and install a boundary fence. The boundary fence will be 1200mm high on three sides of the park, this should not affect the aesthetics of the park for neighbouring residents. The fencing will provide a safety barrier and mitigates the identified risk of ball run off. This fencing will only be on three sides facing the roadways and will not be placed between the oval and the playground area. An alternative option discussed was a vegetation barrier, however this will require additional annual budget costs to Council to maintain and is not recommended. The proposed gates are to be bollards, and these are in place to negate any vehicle access to the park except in emergency situations. The use of bollards instead of gates ensures the park space is still open for all community users.

The Kingaroy Junior Cricket Association will be supported by Council's Coordinator of Recreation who will oversee the installation of the fence and cricket nets to ensure the project meets Australian Cricket guidelines (specifically the Regional Facility Regulations) and Council's specifications.





**ATTACHMENTS**

1. **Proposed fence and cricket net map** [↓](#) 
2. **Public Notice - Community information session** [↓](#) 





## Public Notice

PO Box 336, Kingaroy Q 4610 - P: 07 4189 9100 - F: 07 4162 4806 - E: [media@sbrc.qld.gov.au](mailto:media@sbrc.qld.gov.au) - W: [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au) - ABN 89 972 463 351

**FOR IMMEDIATE RELEASE 3/06/2021**

START

### Information session for proposed changes to River Road Oval Kingaroy

South Burnett Regional Council in partnership with Kingaroy Junior Cricket Association Inc. are proposing changes to the River Road Oval located on 18-40 River Road Kingaroy, including installation of fencing and new cricket nets.

Kingaroy residents are invited to an information session with the Kingaroy Junior Cricket Association Inc. on Saturday 12 June 2021 from 9am at the Marjorie Street entrance to River Road Oval, Kingaroy, to receive details on the proposed changes and upcoming construction of the oval.

Fencing construction will be a 1200mm high diamond black PVC coated knuckle chain mesh. Please see diagram and photos below for proposed design.

Kingaroy Junior Cricket Association Inc. received funding from Australian Cricket Infrastructure Fund to support this project.

For further information contact Council's Property team on 1300 789 279, 4189 9100 or [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au).

*Image: Proposed design of changes to River Road Oval Kingaroy*



For media enquiries contact: *Communications Officer*  
Telephone: 07 4189 9100  
Email: [media@sbrc.qld.gov.au](mailto:media@sbrc.qld.gov.au)

Page 1 of 2

*Images (2): Fencing proposed*

(1/2)



(2/2)



END

**9.8 LICENCE TO OCCUPY - SOUTH BURNETT WOODCRAFTERS INC.****File Number:** 14-07-2021**Author:** Lease Officer**Authoriser:** General Manager Finance and Corporate**PRECIS**

Proposed Licence to Occupy between South Burnett Regional Council and South Burnett Woodcrafters Inc. for the use of Part of Lot 6 FY1221 and Lot 4 RP103849.

**SUMMARY**

The South Burnett Woodcrafters have approached Council to continue occupation of the workshop located at the Kingaroy Arts and Cultural Heritage Museum. The original Licence to Occupy expired on 2 May 2020, the group have requested a further licence term to facilitate the finalisation of moving to the new workshop located on King Street.

**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council;

That Council enter into a Licence to Occupy with South Burnett Woodcrafters Inc. for the use of Part of Lot 6 FY1221 and Lot 4 RP103849 with an expiry of 31 January 2022.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The licence area is currently occupied by the South Burnett Woodcrafters Inc. The licence terms will be updated to reflect the current arrangements.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Providing Key infrastructure for our towns and villages

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council approached the South Burnett Woodcrafters Inc. to ascertain the timeline of their plans to vacate the space due to the Licence to Occupy expiring and their relocation to new facility on King Street, Kingaroy. The group requested a new licence to the 31 January 2022 to finalise the workshop fit out in the King Street premises. Consultation has occurred with the Manager of Property, Land Investigation Officer, the Property Management Officer and the Treasurer of the South Burnett Woodcrafters.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Section 236 of the Local Government Regulation provides the exemption to dispose of a valuable non-current asset to a community group without having first go to tender or auction.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

There is no policy or local law implications

**ASSET MANAGEMENT IMPLICATIONS**

The workshop has been identified as an area that can support the development and expansion of the Kingaroy Arts and Information Centre. The offer of the licence will delay this development until 2022.

**REPORT**

Property details:

Name: Kingaroy Arts and Information Centre

Lot on Plan: Lot 6 FY1221 and L4 RP103849

Tenure: Freehold

Licence Area: 110m2 approx.

**Background**

The South Burnett Woodcrafters Inc. held a Licence to Occupy for the premises since 22 April 2013. During the course of the occupation of the Premises, the group have grown in volunteer capacity and have secured a larger licence to occupy from Council over leased land located on King Street. The South Burnett Woodcrafters have applied for numerous grants to fit out the new premises and have also fundraised through the sale of their products. As this project is reliant on volunteer labour and grant funding that is due for acquittal in January 2022, the group wish to remain in the current premises until the finalisation of the King street workshop fit out.

The South Burnett Woodcrafters Inc. have worked collaboratively with Council over several years opening the workshop to tourists in conjunction with guided tours of the museum.

**ATTACHMENTS**

**Nil**

## 10 QUESTIONS ON NOTICE

### 10.1 W4Q COVID - BENARKIN BLACKBUTT SIGNAGE

**File Number:** 14-07-2021

**Author:** Acting Manager NRM & Parks

**Authoriser:** General Manager Finance and Corporate

The following question on notice was received from the Mayor, Cr Otto at the Community Standing Committee on 12/5/2021.

#### Question/Report

Is the design for the big steel heritage trail at Benarkin 'Welcome to Benarkin Blackbutt – Gateway to the South Burnett' happening as part of the W4Q Round 4 grants? Request that the design be shared with the community before going to the signwriters.

#### Response

There were project delays with the above scope and given the W4Q funding required finalisation prior to 30 June 2021, this project is being progressed as a Council project.

No works are proposed for the sign '*Welcome to Blackbutt and Benarkin – Timber Towns*', or the Brisbane Valley Rail Trail (BVRT) sign which are located side-by-side on the D'Aguilar Highway, Benarkin. Council's CEO attended a recent BVRT Advisory Group meeting and cautioned against any changes to the BVRT sign. Somerset Regional Council have expressed interest in working with Council to update this sign and together with Queensland Transport and Main Roads (TMR), there is a desire to review and update this sign with new content promoting the rail trail.

In relation to finalising the new Welcome to Blackbutt Benarkin sign, further consultation is required about its final location, followed by advice from Council's Infrastructure Department and TMR approval to install it on the highway.

The Benarkin sign includes the installation of a new welcome sign to Blackbutt and Benarkin (see attached proof). The Divisional Councillor facilitated sharing of the proof through key community representatives for feedback with the attached proof the preferred design.

## RECOMMENDATION

That the response to the question raised by the Mayor, Cr Otto be received and noted.

## ATTACHMENTS

1. **Sign Proof**  



Welcome to  
**BENARKIN & BLACKBUTT**  
The Southern Gateway to the South Burnett  
**HOME OF CHAMPIONS**

[www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)  southburnettregion

  
**SOUTH BURNETT**  
**REGIONAL COUNCIL**



**10.2 RAIL TRAIL MAINTENANCE****File Number:** 14-7-21**Author:** Acting Manager NRM & Parks**Authoriser:** General Manager Finance and Corporate

The following question on notice was received from Cr Potter at the Community Standing Committee on 9 June 2021.

**Question/Report**

What is the cost of rail trail maintenance and upkeep? What is the condition of the sealed section of the rail trail?

**Response**

Council undertakes a regular surface inspection of the Rail Trail every 8 weeks. The Rail Trail is mowed on a 4-week cycle (depending on available equipment) and spraying of grass every 3-months (weather permitting).

The condition of the sealed section would require more detailed assessment, but current evidence suggests it requires bitumen patching in some sections and a progressive reseal may be required.

The previous annual expenses for the Rail Trail are as follows:

<b>Rail Trail</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
Expenses	\$41,361	\$633,014*	\$139,440	\$116,226	\$61,359
Salaries	\$3,566	\$11,924	\$13,348	\$17,091	\$20,312
Depn	\$73,371	\$73,371	\$73,371	\$73,371	\$73,371
<b>TOTAL</b>	<b>\$118,298</b>	<b>\$718,309</b>	<b>\$226,159</b>	<b>\$206,688</b>	<b>\$155,042</b>

\* 2017/18 included one-off materials cost of \$488,014

The Asset information for the Rail Trail is as follows:

Current Cost	\$1,977,446
Accumulated depreciation	\$363,202
Written down value	\$1,614,244

The condition of the Rail Trail, according to the above asset figures, indicates it is very early in its useful life, but this mainly deals with the overall asset, not just the seal.

Some sections are currently being monitored for condition such as the section between Crawford & Memerambi-Gordonbrook Road owing to drainage issues and two sandy, loose sections east of Murgon.

**RECOMMENDATION**

That the response to the question raised by Cr Potter be received and noted.

**ATTACHMENTS**

Nil

**10.3 WONDAI GARDENS & SCHEDULING PRIORITIES****File Number:** 14-7-21**Author:** Acting Manager NRM & Parks**Authoriser:** General Manager Finance and Corporate

The following question on notice was received from Cr Schumacher at the Community Standing Committee on 9 June 2021.

**Question/Report**

What work has been done to identify what gardens are a priority around the Wondai area and how it has been determined which gardens to replant. Now that we are coming into cooler months which does mean some less mowing on the ground, how is Council scheduling our priorities? What is our hierarchy in terms of how Council is going to get on top of some of the maintenance issues that may have built up as a result of the concentration on mowing over the past couple of months?

**Response****Gardening Priorities**

Whilst the winter season has slowed general grass growth resulting in the need for less mowing, the priorities for the Wondai area remains the same following the Mayor's request to the CEO dated 23 December 2020. That is, parks staff have maintained garden beds and a weeding program to ensure central town areas are a high priority. In fact, the focus has been to ensure central town areas and town entries are prioritised to ensure the region is presented to a high standard. Any deficiencies of this approach largely arise from staff shortages.

**Hierarchy for maintenance issues**

During the winter period, various maintenance tasks are addressed given limited opportunity to complete such works during the high growth summer period. The priority attached to these tasks is not something that is formalised or documented. It is simply based on officer determination, resourcing and budget availability. It takes account of staff leave, training programmes and other operational activities. The introduction of a winter works program will assist in prioritising and formalising the activities of parks and gardens staff during winter. To date, the winter works program has not been finalised and is therefore not available, as it requires discussion and review at the Parks & Gardens Supervisor meeting. When this document is available, Council may wish to review it to gain an understanding of what it covers and how it determines the specific maintenance activities for the region.

**RECOMMENDATION**

That the response to the question raised by Cr Schumacher be received and noted.

**ATTACHMENTS****Nil**

## 10.4 FERAL PIG CONTROL

**File Number:** 14-7-21

**Author:** Acting Manager NRM & Parks

**Authoriser:** General Manager Finance and Corporate

The following question on notice was received from Cr Schumacher at the Community Standing Committee on 9 June 2021.

### Question/Report

What is the Council's current approach to feral pig control and its effectiveness and if these controls are actually suitable in terms of managing the risk of African Swine Fever?

### Response

#### What is Councils Current approach to Feral Pig control?

Feral Pigs are classified as a restricted pest animal in Queensland. Under the *Biosecurity Act 2014* landholders are required to take reasonable steps to manage the impacts of Feral pigs on their land.

Council provides landholders with support to meet this requirement by providing the following assistance:

- Delivery of three coordinated baiting programs per year – Council provides a free fresh meat 1080 bait injection service for landholders at six locations across the region in March, May and September. Landholders can order meat to be injected and purchase manufactured baits such as Hoggone (sodium nitrate) and Pigout (1080) through Council.
- Whilst landholders are encouraged to undertake baiting activities in a coordinated program, Council will provide access to baits for eligible landholders upon request at any time of the year.
- Feral pig trapping materials are available for loan free of charge as well as species specific baiting stations such as the hog hopper.
- Infrared motion detection cameras are available for loan to assist landholders to monitor feral pig movements and identify the best location and time to set traps or bait.
- NRM staff are available to provide advice on best practice trapping, pre feeding and baiting practices.
- Feral pig control practices are incorporated into NRM workshops for landholders. Five (5) workshops have been held in the last 12 months.
- Council provides support for landholders seeking to establish feral animal control syndicates for coordinated management of invasive species.

#### How effective are these controls?

Integrated and coordinated approaches to Feral Pig control that include a combination of trapping, baiting and shooting are the most effective. Council provides landholders with access to the tools and information and encourage landholders to participate in coordinated landscape scale programs.

#### What role does Feral Pig control play in the prevention and response to African Swine Fever?

The greatest risk of introduction of African Swine Fever (ASF) to Australia is from visitors and residents illegally bringing pork or pork products into Australia from overseas and the products being fed to or eaten by pigs. In the event of an outbreak of ASF, Feral Pigs can become infected by the virus through:

- eating other contaminated pigs or pork products;
- having close contact with infected pigs or dogs used to hunt pigs; or
- having contact with contaminated equipment.

This in turn can make the feral pig and feral pig hunting activities a vector for spread. For this reason, the control of feral pigs and management of risks associated with feral pig hunting play an important role in the prevention and response to an outbreak of African Swine Fever.

**RECOMMENDATION**

That the response to the question raised by Cr Schumacher be received and noted.

**ATTACHMENTS**

**Nil**

**10.5 QUESTION ON NOTICE - CAT TRAPS****File Number:** 14/7/2021**Author:** Manager Environment and Waste**Authoriser:** General Manager Finance and Corporate

The following question on notice was received from Councillor Potter at the Community Standing Committee on 9 June 2021.

**Question**

Does Council need to purchase more cat traps, or is there an issue?

**Response**

The RSPCA manage the hiring of cat traps to the public on Council's behalf as part of the animal housing contract.

It is understood that the RSPCA may be having some problems retrieving the cat trap back from individuals who have borrowed one.

Council has passed in its 2021/2022 Fees and Charges that the Bond for Cat Trap hire is \$200.00. This is the cost of new cat traps that will be being purchased, to help alleviate waiting lists, as soon as the RSPCA improves the traceability of their cat trap hire register and establishes more stringent processes to clearly identify who has hired a trap. The \$200.00 bond should help to minimise the situation with cat traps not being returned. But, if someone does keep it, then they will forfeit their bond and Council will then go and buy another cat trap to replace the one not returned.

**RECOMMENDATION**

That the response to the question raised by Cr Potter be received and noted.

**ATTACHMENTS**

**Nil**

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**11 CONFIDENTIAL SECTION**

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**OFFICER'S RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**11.1 Management of Kingaroy, Wondai and Murgon Swimming Pools**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**11.2 Development Incentive Scheme Cap**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**12 CLOSURE OF MEETING**