



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Community Standing Committee
Meeting**

Wednesday, 14 July 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 14 JULY 2021 AT 1.41PM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Susan Jarvis (Acting Chief Executive Officer), Peter O'May (General Manager Community), Aaron Meehan (General Manager Infrastructure), Mark Watt (Acting Manager NRM & Parks), Craig Patch (Manager Environment & Waste), Leanne Petersen (Manager Property), James D'Arcy (Manager Infrastructure Planning), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**4 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 11.1 - Management of Kingaroy, Wondai and Murgon Swimming Pools** – The nature of my interest is as follows:

This declarable conflict of interest arises because my sister in-law and business partner works as a swimming instructor for one of the tenderers.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 9 JUNE 2021**

COMMITTEE RESOLUTION 2021/1

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 9 June 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/2

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/3

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**Attendance:**

At 2:03 PM, General Manager Aaron Meehan left the meeting.

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/4

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 2:05 PM, General Manager Aaron Meehan returned to the meeting

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/5

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.4 COOLABUNIA SALEYARDS - REVIEW

COMMITTEE RESOLUTION 2021/6

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That Saleyards fees and charges be reviewed and presented for further consideration by Council;
2. That a 'draft' action plan be prepared to guide future operations at the saleyards, having regard to the proposed re-structure and the BBRF application;
3. That a draft capital expenditure plan be prepared for further consideration by Council;
4. That a working group be established consisting of Cr Henschen, Cr Potter, Cr Duff, the General Manager Community, Acting Manager of NRM and Parks, Coordinator NRM and the Senior Recreation & Services Officer to complete items 1 to 3 above.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8 PORTFOLIO - WASTE MANAGEMENT**8.1 WASTE MANAGEMENT PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/7

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.1.1 CIRCULAR ECONOMY AND RECYCLING MODERNISATION FUND

RESOLVED 2021/8

Workshop to discuss opportunities for circular economy and the Federal Government's announcement in relation to the Recycling Modernisation Fund and the National 2040 Waste Policy targets.

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2021/9

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.3 WASTE COLLECTION SERVICES CONTRACT – POSSIBLE EXTENSION AND KERBSIDE RECYCLING SURVEY

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the Committee recommends to Council;

That Council;

1. Does not exercise the Extension A option of the current Waste Collection Services Contract (SBRC 13/14-02A) to extend the current waste collection service contract's expiry date to 1 July 2023; and
2. Authorise a community survey of current properties receiving the general waste wheelie bin service to coincide with the August 2021 Rates Notice with respect to the introduction of a fortnightly kerbside recycling service with a view to implementation in July 2022.

COMMITTEE RESOLUTION 2021/10

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the matter lay on the table until the August Standing Committee Meeting.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Crs Brett Otto and Kirstie Schumacher

CARRIED 5/2

8.3.1 2014 COMMUNITY SURVEY - RECYCLING

RESOLVED 2021/11

The 2014 Community Survey in relation to recycling to be circulated to all Councillors.

Attendance:

At 3:06 pm, General Manager Aaron Meehan left the meeting.

At 3:08 pm, Cr Danita Potter left the meeting.

At 3:10 pm, Cr Danita Potter returned to the meeting.

At 3:13 pm, General Manager Aaron Meehan returned to the meeting.

At 3:17 pm, Cr Danita Potter left the meeting.

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/12

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.1.1 SUBMISSION - YOUTH MENTAL HEALTH

COMMITTEE RESOLUTION 2021/13

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council send a submission to the Assistant Minister to the Prime Minister for Mental Health and Suicide Prevention, Minister David Coleman, seeking funding from the Federal Government for the following services for our region:

- A Head Space Facility and program addressing youth mental health
- A Head to Health facility and program addressing adult mental health
- Funding for 2 teams of 3 mental health support staff for the delivery of field based services

Should the request be approved our contribution would be to provide suitable mental health facilities to support the staff and delivery of the programs.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2021/14

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/15

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.4 MASTER PLAN FOR PARKS

COMMITTEE RESOLUTION 2021/16

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That the report regarding Master Plan for Parks be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.4.1 GUIDELINES AND OPTIONS FOR A PARKS AND GARDENS MASTER PLAN ADVISORY COMMITTEE

COMMITTEE RESOLUTION 2021/17

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the Parks & Gardens Acting Manager works with the portfolio holder to bring back to the August Executive and Finance & Corporate Standing Committee Meeting guidelines and options for a Parks and Gardens Master Plan Advisory Committee.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.5 BP DAM CONTACTOR CONFERENCE CENTRE FEES & CHARGES

COMMITTEE RESOLUTION 2021/18

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council approve the proposed fees and charges for the Contractors/Conference Centre Accommodation at Bjelke-Petersen Dam.

| Contractors/Conference Centre (Max 6 Persons) | | Non-Peak | Peak |
|---|--------|----------|---------|
| 6 single rooms & shared common area - All Linen Provided | | | |
| Per Room (Dorm Style/Shared common area) | /night | \$60.00 | \$60.00 |

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.6 BUSINESS NAME CHANGE - BOONDOOMA DAM

COMMITTEE RESOLUTION 2021/19

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council;

That Council support the registration change of business name from "Lake Boondooma Caravan and Recreation Park" to "Boondooma Dam Caravan and Recreation Park" by way of application to the Australian Securities and Investment Commission.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.7 LICENCE TO OCCUPY - KINGAROY JUNIOR CRICKET

COMMITTEE RESOLUTION 2021/20

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

That South Burnett Regional Council enter into a Licence to Occupy with the Kingaroy Junior Cricket Association Inc. for Part A of Lot 89 RP 66068 with conditions including:

- (a) Term of three (3) years at \$75.00 per annum plus GST
- (b) Maintain public liability insurance to the value of \$20,000,000 for the period of the licence

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.8 LICENCE TO OCCUPY - SOUTH BURNETT WOODCRAFTERS INC.

COMMITTEE RESOLUTION 2021/21

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee recommend to Council;

That Council enter into a Licence to Occupy with South Burnett Woodcrafters Inc. for the use of Part of Lot 6 FY1221 and Lot 4 RP103849 with an expiry of 31 January 2022.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.9 VIDEO FOOTAGE OF BUDGET COMMITTEE MEETINGS

COMMITTEE RESOLUTION 2021/22

Moved: Cr Kirstie Schumacher
Seconded: Cr Brett Otto

That the committee recommends to Council:

That the video footage from South Burnett Regional Council Budget Committee Meeting's from 27 April 2021 to 14 July 2021 be uploaded to Council's website and made available to the public for viewing, as per the standard practice for all Council Standing Committee and General Council Meetings.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 3:46 pm, Cr Danita Potter returned to the meeting.

10 QUESTIONS ON NOTICE**10.1 W4Q COVID - BENARKIN BLACKBUTT SIGNAGE**

COMMITTEE RESOLUTION 2021/23

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the response to the question raised by the Mayor, Cr Otto be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.2 RAIL TRAIL MAINTENANCE

COMMITTEE RESOLUTION 2021/24

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the response to the question raised by Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.3 WONDAI GARDENS & SCHEDULING PRIORITIES

COMMITTEE RESOLUTION 2021/25

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.4 FERAL PIG CONTROL

COMMITTEE RESOLUTION 2021/26

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.5 QUESTION ON NOTICE - CAT TRAPS

COMMITTEE RESOLUTION 2021/27

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That the response to the question raised by Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 4:04 PM, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 11.1, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed.

11 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/28

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 Management of Kingaroy, Wondai and Murgon Swimming Pools

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.2 Development Incentive Scheme Cap

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 4:24 pm, Cr Kirstie Schumacher returned to the meeting after Item 11.1 had been discussed.

At 4:30 pm, Cr Kathy Duff left the meeting.

At 4:41 pm, Cr Kathy Duff returned to the meeting.

COMMITTEE RESOLUTION 2021/29

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 5:01 PM, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 11.1, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.1 MANAGEMENT OF KINGAROY, WONDAI AND MURGON SWIMMING POOLS

COMMITTEE RESOLUTION 2021/30

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the matter lay on the table until the July General Council Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 5:02 pm, Cr Kirstie Schumacher returned to the meeting.

11.2 DEVELOPMENT INCENTIVE SCHEME CAP

COMMITTEE RESOLUTION 2021/31

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the matter lay on the table until the July General Council Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

12 CLOSURE OF MEETING

The Meeting closed at 5.02pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 11 August 2021.

.....
CHAIRPERSON