



**SOUTH BURNETT**

**REGIONAL COUNCIL**

# **MINUTES**

**Infrastructure Standing Committee  
Meeting**

**Wednesday, 1 September 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 1 SEPTEMBER 2021 AT 9.03AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Ged Brennan (Acting General Manager Infrastructure), Aaron Meehan (KTP Project Manager), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Steve Carroll (Engineer Water & Wastewater), Adam Branch (Program Coordinator Water & Wastewater), Kristy Champney (Personal Assistant Infrastructure), Lynelle Paterson (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES****APOLOGY**

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**COMMITTEE RESOLUTION 2021/28**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the apology received from Cr Henschen and Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest in relation to **Item 6.6 - 2025/2026 Regional Roads and Transport Group (RRTG) Funding Nominations**. The nature of my interest is as follows:

This declarable conflict of interest arises because I have accounting clients who live on Mt Binga Road.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

## **5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 11 AUGUST 2021**

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#### **COMMITTEE RESOLUTION 2021/29**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the Minutes of the Infrastructure Standing Committee Meeting held on 11 August 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

## **6 PORTFOLIO – ROADS & DRAINAGE**

### **6.1 ROADS AND DRAINAGE PORTFOLIO REPORT**

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#### **COMMITTEE RESOLUTION 2021/30**

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

#### **6.1.1 QUESTION ON NOTICE - HEAVY VEHICLE MOVEMENTS AROUND KINGAROY**

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Question on Notice from Cr Schumacher:

Has there been more discussions with stakeholders in relation to the heavy vehicle movements around Kingaroy?

### **6.2 KINGAROY TRANSFORMATION PROJECT UPDATE**

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#### **COMMITTEE RESOLUTION 2021/31**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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**6.2.1 QUESTION ON NOTICE - SILKY OAK TREES**

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Cr Jones raised concerns regarding the planting of silky oak trees through the Kingaroy CBD. KTP Project Manager to circulate the Landscape Architect's Fact Sheet on silky oak trees (*Grevillea Robusta*). KTP Project Manager to investigate if the Landscape Architect can address the October Meeting. The planting of the Silky Oak tree in the roundabout to be put on hold.

**Attendance:**

At 9:48 am, General Manager Peter O'May left the meeting

At 9:49 am, KTP Project Manager Aaron Meehan left the meeting

At 9:51 am, General Manager Peter O'May returned to the meeting

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**6.3 REQUEST TO RENAME QUIET GLEN ROAD BOONDOOMA TO SEILER LANE BOONDOOMA**

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**COMMITTEE RESOLUTION 2021/32**

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Committee notes this report regarding the history of Quiet Glen Road, Boondooma and that the request to rename the road to Seiler Lane considered at the October Standing Committee.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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**6.4 KUMBIA CBD STREETScape COMMUNITY CONSULTATION**

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**COMMITTEE RESOLUTION 2021/33**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee notes the design material and commencement of public consultation on the Kumbia CBD Streetscape with the Kumbia Community.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**Attendance:**

At 9:53 am, Manager Works Kevin Searle left the meeting

At 9:53 am, Manager Works Kevin Searle returned to the meeting

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**6.4.1 KUMBIA CBD STREETScape**

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**COMMITTEE RESOLUTION 2021/34**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That the Kumbia CBD Streetscape project be identified as a priority project within the 2022/23 Capital Works program for completion prior to Christmas 2022.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy DuffAgainst: Nil**CARRIED 5/0**

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**6.4.2 FUTURE CAPITAL WORKS - KUMBIA**

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**COMMITTEE RESOLUTION 2021/35**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That a preliminary report be brought back to the October Standing Committee Meeting in relation to future capital works on the establishment of camping ground facilities including dump point at Kumbia and the renewal of the Apex Park at Kumbia.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy DuffAgainst: Nil**CARRIED 5/0**

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**6.4.3 QUESTION ON NOTICE - CAMPING FACILITIES AT KUMBIA**

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Question on notice from Cr Schumacher:

What camping facilities are available at Kumbia at the moment?

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**6.5 APPLICATION FOR PERMANENT ROAD CLOSURE OF A SECTION OF UN-NAMED ROAD AND A SECTION OF STEINHARDTS ROAD KEYSLAND WHICH ADJOINS LOT 321 ON FY61**

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**COMMITTEE RESOLUTION 2021/36**

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

1. That Council advise the applicant and the Department of Natural Resources and Mines that:
    - (a) It objects to the application for the permanent road closure of a section of un-named road and a section of Steinhardts Road, Keysland which adjoins Lot 321 on FY61 shown as Lot A in Attachment 1. The reasons for this objection are as follows:
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- (i) The long-term usage of the sections of road reserve is unknown. The closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.
  - (ii) The option is available to the applicant to apply for a Permit to Occupy.
- (b) Should the Department of Natural Resources and Mines approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
- (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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At 10:43 am Cr Brett Otto having informed the meeting of a declarable conflict of interest in Item 6.6 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

The Deputy Mayor assumed the chair.

## **6.6 2025/2026 REGIONAL ROADS AND TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS**

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### **COMMITTEE RESOLUTION 2021/37**

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the Committee notes for information the nominations of Tingoora Chelmsford Road and Blackbutt Crows Nest Road for the 2025/26 TIDS funding as part of Council's future capital works program.

In Favour: Crs Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 4/0**

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### **6.6.1 LARS ROADS AND HISTORY OF TIDS FUNDING**

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#### **RESOLVED 2021/38**

Register of LARS roads and history of TIDS Funding to be attached to the 2025/2026 Regional Roads and Transport Group (RRTG) Funding Nominations General Meeting Report.

#### **Attendance:**

At 10:54 am, Cr Kirstie Schumacher left the meeting.

At 10:54 am, Cr Brett Otto returned to the meeting and resumed the chair.

At 10:57 am, Cr Kirstie Schumacher returned to the meeting.

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## 6.7 CHERBOURG ROAD PLANNED WORKS

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### COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

1. That South Burnett Regional Council provide a commitment to Cherbourg Council that we will continue with the reseal program, repair the potholes and any road defects on Cherbourg Road; and
2. That Council submit a joint ATSI TIDS application with Cherbourg Aboriginal Council to rehabilitate and upgrade Cherbourg Road to a 7m seal on 8m formation where required at chainage 0.0km – 1.812km.
3. Council engages with Cherbourg Aboriginal Shire Council in relation to a coordinated approach prior to the September Ordinary Meeting.

The motion was withdrawn.

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### MOTION

Moved: Cr Kathy Duff

That the matter lay on the table until the September Ordinary meeting

The motion lapsed for want of a seconder.

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### COMMITTEE RESOLUTION 2021/39

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

1. That Council proceed with reseal works on Cherbourg Road between chainage 0.0km – 2.149km in accordance with the bitumen reseal program prior to Christmas; and
2. That Council submit a joint ATSI TIDS application with Cherbourg Aboriginal Council to rehabilitate and upgrade Cherbourg Road to a 7m seal on 8m formation where required at chainage 0.0km – 1.812km.
3. Council engages with Cherbourg Aboriginal Shire Council in relation to a coordinated approach and joint advocacy.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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### 6.7.1 QUESTION ON NOTICE - CHERBOURG ROAD

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Question on notice from Cr Schumacher:

When was the last time Council did significant maintenance to Cherbourg Road?



**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2021/40**

Moved: Cr Brett Otto  
Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**RESUME MEETING**

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**COMMITTEE RECOMMENDATION**

Moved: Cr Brett Otto  
Seconded: Cr Gavin Jones

That the meeting resume at 11.52am

**7 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT****7.1 POSSIBLE SILAGE OPTIONS FOR COUNCIL'S IRRIGATION AREA**

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**COMMITTEE RESOLUTION 2021/41**

Moved: Cr Roz Frohloff  
Seconded: Cr Gavin Jones

That the Committee notes the report and continues to utilise the irrigation area for pasture type crops.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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**8 PORTFOLIO - LDMG, WATER & WASTEWATER****8.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2021/42**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Councillor Frohloff's Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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**8.2 DECLARED WATER SUPPLY AND SEWERAGE SERVICE AREA REVIEW 2021**

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**COMMITTEE RESOLUTION 2021/43**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council adopt the amended declared water and sewerage service boundary extents for the provision of water supply and sewerage service within the declared service areas.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0****9 NOTICES OF MOTION****9.1 NOTICE OF MOTION - OPTIONS TO REFURBISH THE BRICK ENTRANCE WALLS ON THE INTERSECTION OF FISHER STREET AND ADERMANN DRIVE, KINGAROY**

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**COMMITTEE RESOLUTION 2021/44**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council's Infrastructure team work with the Parks and Gardens team to remove the graffiti on the brick entrance walls on the intersection of Fisher Street and Adermann Drive, Kingaroy, and that a report detailing any costs or options for further maintenance within Council's budget be brought back to the October Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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## 9.2 NOTICE OF MOTION - KINGAROY ROUNDABOUTS

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### COMMITTEE RESOLUTION 2021/45

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council's Infrastructure team partner with the Parks and Gardens team to undertake a review of the ongoing maintenance needs, current aesthetics and condition of existing residential roundabouts in Kingaroy, and that the following items be brought back to the December Standing Committee Meeting:

- A report with a cost benefit analysis detailing the resources, schedule and costs of the current mowing and maintenance program for these roundabouts versus the approximate costings and reduced maintenance needs should Council replace grassed areas with options such as thick ground cover plantings or concrete.
- A maintenance strategy to repaint, repair and refresh these roundabouts, with consideration for design options and elements that promote the liveability of Kingaroy, and maintain a focus on minimising ongoing maintenance costs.
- Options for how Council may consider these works as a project in upcoming Local Roads and Community Infrastructure or Works for Queensland funding programs or how Council may make provision in its current budget to make a start on the proposed maintenance strategy, with a view to progress these works over the next two years.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

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## 9.3 NOTICE OF MOTION - CARPARKING IN KINGAROY

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### COMMITTEE RESOLUTION 2021/46

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That in response to the limited parking available for businesses and their customers on Haly Street, between Youngman and William Street, an investigation to convert existing parallel parks to angle parks be undertaken to determine:

- The current number of parallel car parks
- The anticipated number of car parks if angle parking was to be introduced in the street
- A report detailing how Council may safely resolve the current issue of limited parking in Haly Street, between Youngman and William Street, be brought back to the October Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**FUTURE WORKS – HARRIS ROAD**

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**COMMITTEE RESOLUTION 2021/47**

Moved: Cr Brett Otto  
Seconded: Cr Kirstie Schumacher

That a report be brought back to the May 2022 Infrastructure Standing Committee Meeting in relation to future works on Harris Road.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**10 QUESTIONS ON NOTICE****10.1 QUESTIONS ON NOTICE**

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**COMMITTEE RESOLUTION 2021/48**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Kathy Duff

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

**CARRIED 5/0**

**11 CONFIDENTIAL SECTION****12 CLOSURE OF MEETING**

The Meeting closed at 12.54pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 6 October 2021.

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CHAIRPERSON