



AGENDA

Community Standing Committee Meeting

Wednesday, 13 October 2021

I hereby give notice that a Meeting of the Community Standing Committee will be held on:

Date: Wednesday, 13 October 2021

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 8 SEPTEMBER 2021

File Number: 13-10-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Community Standing Committee Meeting held on 8 September 2021 be received.

ATTACHMENTS

- 1. Minutes of the Community Standing Committee Meeting held on 8 September 2021**



MINUTES

Community Standing Committee Meeting

Wednesday, 8 September 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 8 SEPTEMBER 2021 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Peter O'May (Acting Chief Executive Officer), Ged Brennan (Acting General Manager Infrastructure), Carolyn Knudsen (Acting General Manager Finance & Corporate), Mike Lisle (Acting Manager, Environment & Waste), Mark Watt (Acting Manager NRM & Parks), Leanne Petersen (Manager Property), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I buy and sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:

At 9:03 am, Cr Gavin Jones left the meeting.

At 9:03 am, Cr Kirstie Schumacher left the meeting.

At 9:03 am, Cr Scott Henschen left the meeting.

At 9:03 am, Cr Kathy Duff left the meeting.

DECLARATION OF INTEREST

COMMITTEE RESOLUTION 2021/66

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council resolve that Cr Schumacher, Cr Henschen, Cr Jones and Cr Duff has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Schumacher, Cr Henschen, Cr Jones and Cr Duff may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter

Against: Nil

CARRIED 3/0

Attendance:

At 9:06 am, Cr Kathy Duff returned to the meeting.

At 9:06 am, Cr Scott Henschen returned to the meeting.

At 9:06 am, Cr Gavin Jones returned to the meeting.

At 9:05 am, Cr Kirstie Schumacher returned to the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 11 AUGUST 2021

COMMITTEE RESOLUTION 2021/67

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 11 August 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/68

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6.2 FORMATION OF A SOUTH BURNETT REGIONAL COUNCIL YOUTH COUNCIL

COMMITTEE RESOLUTION 2021/69

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. Council support the establishment of a South Burnett Regional Council Youth Council.
2. That a Terms of Reference be developed and brought back to Council for adoption.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/70

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**7.1.1 ACKNOWLEDGEMENT OF STAFF**

RESOLVED 2021/71

The Mayor formally acknowledged and congratulated the work the compliance staff are doing in relation to the visual amenity and safety of our region through the work that they do.

The Mayor acknowledged the work done by the staff in moving 38 truck loads of vegetation from the Taromeo Creek in close proximity to the roost of flying foxes. The staff were required to fell, prune and stack 256m³ of vegetation by hand.

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/72

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**Attendance:**

At 9:59 am, Manager Property Leanne Petersen left the meeting.

At 9:59 am, Manager Property Leanne Petersen returned to the meeting.

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/73

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.4 LGAQ NATURAL ASSETS AND NRM ADVISORY GROUP

COMMITTEE RESOLUTION 2021/74

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That approval be granted for Councillor Henschen to submit an Expression of Interest (EoI) for the LGAQ Natural Assets and NRM advisory group.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8 PORTFOLIO - WASTE MANAGEMENT**8.1 WASTE MANAGEMENT PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/75

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2021/76

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.3 INVITATION TO BECOME PART OF DARLING DOWNS AND SOUTH WEST REGIONAL WASTE MANAGEMENT PLAN

COMMITTEE RESOLUTION 2021/77

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council enter into a Memorandum of Understanding with the Darling Downs and South West Queensland Council of Mayors (DDSW-CoM) subject to the Mayor Brett Otto having voting rights at DDSW-CoM meetings regarding the development of a Regional Waste Management Infrastructure Plan.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.3.1 QUESTION ON NOTICE - DARLING DOWNS AND SOUTH WEST QUEENSLAND COUNCIL OF MAYORS

Mayor Otto requested that Council communicate with Mayor Antonio as to whether or not there would be a preparedness of this group should Cherbourg want to be involved, or see value in being involved, to also potentially consider extending an invitation to them.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2021/78

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**RESUME MEETING**

COMMITTEE RESOLUTION 2021/79

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the meeting resume at 10.47am

CARRIED**9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/80

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.1.1 WORKSHOP - POOLS

RESOLVED 2021/81

Workshop to be scheduled to discuss pools

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2021/82

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:21 am, Cr Danita Potter left the meeting.

At 11:24 am, Cr Danita Potter returned to the meeting.

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/83

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:56 am, Cr Danita Potter left the meeting.

At 11:58 am, Cr Danita Potter returned to the meeting.

9.4 PRESSURE CLEANING OF CBD FOOTPATHS

COMMITTEE RESOLUTION 2021/84

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That a demonstration of a Litter Vac and Pavement Scrubber transported in a tandem trailer, a demonstration of a Council operated spray trailer and a demonstration of the street sweeper be arranged for Councillors and relevant Parks and Gardens and Infrastructure staff to attend.
2. That these demonstrations be arranged as soon as practicable with a view of bringing a further report to the October Community Standing Committee meeting if possible.
3. That Cr Jones and Cr Duff be invited to sit on a Working Party to establish appropriate standards for CBD cleaning.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.4.1 WORKSHOP - CLEANING OF CBD FOOTPATHS

RESOLVED 2021/85

Workshop to be scheduled to discuss the cleaning of CBD Footpaths.

9.5 "A DAY AT THE DAM" 20 NOVEMBER 2021

COMMITTEE RESOLUTION 2021/86

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Committee recommend to Council

That Council:

1. Support in principle and undertake further investigation into bringing touring and local artists to Bjelke-Petersen Dam for "A Day at the Dam" music concert.
2. Council's Chief Executive Officer be given delegated authority to provide approval and finalise arrangements.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**Attendance:**

At 12:13pm, Acting Manager Mark Watt left the meeting.

9.6 REDUCTION OF FEES FOR USE OF TOWN HALL RECEPTION ROOM

COMMITTEE RESOLUTION 2021/87

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommend to Council

That the fee for Category A Hall, Level 2, Kingaroy Reception Room be reduced from \$28.00 to \$25.00 including GST for not-for-profit community organisations in the South Burnett.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 12:15pm, Acting Manager Mark Watt returned to the meeting.

9.7 LEASE - COVERTY SOCIAL CLUB INC.

COMMITTEE RESOLUTION 2021/88

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the Committee recommend to Council

That Council enter into a Trustee Lease with the Covert Social Club Inc. for Lot 2 on SP254545.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/89

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

10.1 Tender for Cattle Facilities

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

10.2 Council-owned land investigations

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 12:28 pm, Cr Kirstie Schumacher left the meeting.

At 12:30 pm, Cr Kirstie Schumacher returned to the meeting.

At 12:54 pm, Mike Lisle left the meeting

At 12:55 pm, Mike Lisle returned to the meeting.

At 1:02 pm, Cr Roz Frohloff left the meeting.

At 1:03 pm, Acting General Manager Ged Brennan left the meeting.

At 1:04 pm, Cr Roz Frohloff returned to the meeting.

At 1:05 pm, Cr Danita Potter left the meeting.

At 1:07 pm, Cr Danita Potter returned to the meeting.

COMMITTEE RESOLUTION 2021/90

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.1 TENDER FOR CATTLE FACILITIES**COMMITTEE RESOLUTION 2021/91**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the matter be considered at the Ordinary meeting of Council on Wednesday 22 September 2021.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.2 COUNCIL-OWNED LAND INVESTIGATIONS

COMMITTEE RESOLUTION 2021/92

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Committee receive the report.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

11 CLOSURE OF MEETING

The Meeting closed at 1.30pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 13 October 2021.

.....
CHAIRPERSON

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT****File Number:** 08-09-2021**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Community, Arts, Heritage, Sport and Recreation Portfolio Report

SUMMARY

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

Community:

Council's Community Grant Assessment Panel met last week and assessed round 1 of the Community Grant Program.

Council received 49 applications totalling \$108,251 requested for support. I am pleased to announce that the following organisations were successful with their applications;

Australia Day/ Anzac Day Funding

Queensland Dairy & Heritage Museum	\$1,000
Returned Services League – Murgon	\$1,000
NaTDA	\$1,000
Boondooma Museum & Heritage Association	\$1,000
Kumbia & District Memorial School of the Arts	\$1,000

Community Hall Insurance

Ironpot Farmers Hall Association	\$1,000
Mondure Hall Committee	\$1,000
Farmers Hall Inverlaw	\$1,000
Kumbia & District Historical Society	\$1,000

Community Sponsorship

The Kingaroy and District Ministry Association	Kingaroy Christmas Carols	\$1,500
CWA Kingaroy Branch	Renewal of water tank and basins in readiness for 100 years celebration	\$2,827.00

Kumbia & District Memorial School of the Arts	Kumbia Christmas Carnival	\$1,000.00
QCWA Wondai Branch	Improvements to room	\$1,338.70
Barambah Ministers Association	Murgon Community Christmas Carnival	\$1,400.00
Proston Pastoral Agricultural and Horticultural Association	Purchase of 2 x glass door fridges	\$1,890.00
South Burnett Western Performance Club	Upgrade of arena rake	\$1,500.00
Rockin our Abilities	Rockin our Abilities	\$3,000.00
Kingaroy Rotary Club	Feeding the homeless within our Community	\$2,000.00
Blackbutt Singers	Blackbutt Singers Community Homecoming	\$2,000.00
Kingaroy & District Vintage Machinery Club	Refrigeration	\$1,890.00
Proston State School P&C	Water Pump for Agricultural Education Facility	\$1,500.00
Durong State School P&C	Kingaroy Small Schools District Cluster Shirts	\$3,000.00
Returned Services League – Murgon	Lest We Forget Banner	\$680.00
Suncoast Spinners Wheelchair Basketball	Wheelchair Basketball Inc	\$1,000.00
Sistas in Sync	Safeguarding our young people against sexual exploitation	\$3,000.00
South Burnett Gem & Fossicking Club	South Burnett Gem Show 2022	\$1,400.00
Murgon PA&H Society	Portable Amenities	\$3,000.00
South Burnett Genealogical Society	Computer & Printer	\$3,000.00
Kumbia Race Club	Melbourne Cup Race Day	\$1,500.00
Wondai Proston Junior Rugby League	Reinstate side service facility on clubhouse	\$3,000.00
Blackbutt & District Tourism Association	Upgrade laptop	\$2,199.00
South Burnett Chorale Society	Purchase of new digital piano	\$3,000.00
NaTDA	Nanango Family Christmas Carnival	\$1,500.00
RADF		
Taabinga State School P&C	Inspiring creative arts through children's illustration	\$2,628.00
Chris Brazel Enterprises	WOW Mindfit Moffatale	\$3,000.00
Bloomin Beautiful Blackbutt	Artwork to Product	\$1,251.00
Kingaroy State School P&C	Experimenting with Dry Pastel Workshops	\$3,000.00

Library:**2021-22 1st Quarter Quick Stats**

32,446 visits

278 events = **2,214** attendees

30,319 physical loans + **6,673** digital loans

3,537 reserves satisfied

1,371 new items added

282 new members

South Burnett Libraries and Child Health

South Burnett Libraries have resumed the partnership with Kingaroy Child and Family Health by hosting drop-in clinics at the Blackbutt, Kingaroy and Nanango libraries.

Emma, who is a clinical nurse, and Sarah from the Australian Breast-feeding Association, attend the libraries to meet with new parents and catch up on how the new bubs are progressing whilst answering any concerns or questions that parents may have. Library staff are available to chat about the State Library of Queensland's First 5 Forever program with the parents and children who attend. For the first drop-in clinic hosted at the Kingaroy Library on 7 September, 24 babies were seen by the Child Health team which is a fantastic result!

Outreach at the Partners in Foster Care Fun Day

South Burnett Libraries were thrilled to be invited to attend the Partners in Foster Care Fun Day, which took place on Tuesday 28 September at Dingo Park in Wondai.

The morning was filled with activities to suit all ages and was a great meeting point for foster carers and their local support network. Library staff saw more than 50 children and their families make some cute bug crafts whilst chatting about what our libraries offer the community.

Blue Gum Farm TV

South Burnett families thoroughly enjoyed the Jillaroo Jive concert performed by the talented crew from Blue Gum Farm TV on Thursday 30 September at the Kingaroy Town Hall. The crowd of 173 people danced along to the catchy songs, with a smaller group enjoying a behind the scenes workshop prior to the show. Tailored especially for children in regional and remote areas, The Jillaroo Jive celebrates the everyday lives of Australia's 'bush kids' and champions the work of their farming families. South Burnett Libraries are looking forward to the next visit from these talented performers!

Digital Literacy Workshops with NBN Ambassador

Residents from Blackbutt, Kingaroy, Murgon, Nanango, Proston and Wondai had the chance to ask questions relating to technology at the recent Digital Literacy Workshops hosted by an ambassador from the NBN at each branch. These sessions attracted 16 attendees and covered topics including online security, myGov, how to get Netflix and online shopping. Based on the fantastic feedback from this first round of lessons, Karen from the NBN will be back to host more events that promote digital literacy in the South Burnett region.

Customer Service moves to Kingaroy Library

As maintenance begins on Customer Service Centre in Kingaroy on Monday 11 October, the customer service team will work from the Kingaroy Library from this date until works are completed.

South Burnett Libraries get spooky!

Due to the overwhelming success of the Halloween celebrations hosted in 2020, South Burnett Libraries are excited to invite families dressed in their best Halloween attire to join in some scary activities and challenges this October!

As Halloween falls on a Sunday this year, Freaky Friday sessions will be held at Blackbutt, Murgon, Nanango and Wondai libraries on Friday 29 October from 3.30-4.30pm, with Proston inviting ghosts and ghouls to the library on Thursday 28 October from 3.30-4.30pm. Spooky Saturday at the Kingaroy Library will run on Saturday 30 October from 9.00am-12 noon. Each library will host a scavenger style hunt, with lollies offered to those who complete the challenge. For more information about these sessions, be sure to follow the South Burnett Libraries Facebook page.

NaNo Wri Mo – Virtual

What is Nano Wri Mo? Well, it's National Novel Writing Month!

Every November, writers, novelists and want-to-be authors come together - this year virtually - to challenge themselves to write a novel in 30 days.

NaNo Wrimo tracks words a little bit like a Fitbits tracks steps which keeps the participants motivated to reach their goal.

For tips, hints and how to join in please find information in the following link.

<https://nanowrimo.org/about-nano>

Hearing Van

Hop aboard for a free hearing check in November when the Hearing Australia bus visits the Murgon, Wondai and Kingaroy libraries. These visits are designed to raise awareness about the newer hearing assistance devices that may be available to community members. Representatives from Hearing Australia will be available to chat at:

Murgon Library on 17 November from 2.00pm to 4.00pm

Kingaroy Library on 18 November from 9.00am to 12.30pm

Wondai Library on 18 November from 2.00pm to 4.00pm

Remembrance Day Event

Members from the RSL Memorial Group will be hosting an event to commemorate Remembrance Day on Tuesday 9 November. Special guest speakers will include Dr Les Henning, a local Kingaroy resident. Les is one of Australia's leading Economists and for a couple years now has been researching the "cost to Australia of WW1". He has just finished his research project and this will be the first time he has revealed his findings. Displays of medals received by Army, Navy and RAAF veterans will be available for viewing as well as the veterans mingling with attendees to swap stories and memories. This Remembrance Day – Lest we forget event will be held in the Kingaroy Town Hall Supper room with refreshments being provided.

Outreach Plans

South Burnett Libraries are busy preparing a jam-packed outreach schedule that will include visits to community events and a series of pop-up library days at the Kingaroy Shopping Centre. Outreach programs are an important aspect of library service delivery as they increase the library's visibility in the community whilst providing an opportunity for staff to promote the free resources available.

Arts:

On behalf of South Burnett Arts Inc and CQRASN. I would like to invite you to attend the next South Burnett Arts Roundtable discussion which will take place on **Sunday 17th October, 1pm – 3pm** at **Kingaroy RSL's ANZAC Room, Corner Short and Markwell Streets, Kingaroy.**

This Art Roundtable event is a valuable opportunity to bring together the South Burnett Arts Community, to network as well as to share ideas, opportunities and future plans with each other.

To ensure COVID-safety, RSVPs are essential for this meeting – Please email Trudie Liego from CQRASAN.

Sport & Recreation:

Barb Freeman Advisor Sport & Recreation South West Region meet with key Council staff and myself on the 16 September to advise of the Active Gameday Projects grant funding. The Active Gameday Projects fund is an initiative under the Queensland Government's Activate Queensland 2019-2029 strategy.

The initiative will help the sport and active recreation industry on the road to recovery by investing in smaller scale infrastructure projects that benefit local communities.

Funding will support field of play participation-enhancing works, that meet local community level playing requirements under two project types:

- Project Type 1 – install or upgrade of sports lights
- Project Type 2 – develop or upgrade of playing surfaces/space(s) including irrigation

Active Gameday Projects will offer grants to not-for-profit sport and active recreation organisations and local governments to work collaboratively, with the department, to deliver 'field of play' infrastructure projects that enhance participation opportunities at the local community level.

Total funding of \$9.726 million is available, including \$1 million dedicated for eligible organisations that have partnered with schools for projects located on school land. Each approved project will be provided funding between a minimum of \$50,000 and up to a maximum of \$150,000 over an 18-month construction period. Projects must have a maximum estimated total project cost of less than \$500,000.

Funding contributions towards a project are dependent on the total eligible costs for the project. Organisations are required to provide a minimum 20% financial co-contribution to the project. Applications open 27 September 2021 and close 5 November 2021.

Barb during her visit to the South Burnett caught up with around 10 clubs that had contacted her to discuss future plans etc, and said it was great to catch up with these volunteers face to face and is hopeful she can get out again sometime soon. Barb can be contacted on 0407172445.

BACKGROUND

Nil

ATTACHMENTS

1. **2021-22 1st Quarter Stats** [↓](#) 
2. **South Burnett Library Events** [↓](#) 

SOUTH BURNETT LIBRARIES 1st QUARTER QUICK STATS



32,446
VISITS



278 = 2,214
EVENTS ATTENDEES



30,319
PHYSICAL LOANS



6,673
DIGITAL LOANS



3,537
RESERVES SATISFIED



1,371
NEW ITEMS ADDED



Partners in Foster Care Fun Day at Dingo Park in Wondai



Digital Literacy Workshops with NBN community ambassador



173 attendees enjoying the Jillaroo Jive on 30 September at the Kingaroy Town Hall



6.2 CHANGE TO AUSTRALIA DAY/ANZAC DAY AND SCHOOL AWARDS FUNDING - COMMUNITY GRANT PROGRAM

File Number: 13-10-2021
Author: General Manager Community
Authoriser: Chief Executive Officer

PRECIS

Change to Australia Day/Anzac Day and School Awards Funding categories within the Community Grant Program.

SUMMARY

To streamline the Community Grant Program, it is suggested that the funding for Australia Day/Anzac Day and School Awards funding be taken out of the twice year-round funding and be open to apply for year-round.

This allows Community Organisations and Schools to apply for funding in their event planning stage rather than in February and August.

All other conditions will still apply as per Community Grant Program Policy.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that: -

Council opens the Australia Day/Anzac Day and School Awards Community Grant Program funding categories year-round as opposed to inclusion in the current funding rounds and that the Community Grant Program Policy be updated accordingly.

BACKGROUND

Discussions held during the recent Community Grants funding assessment workshop.

ATTACHMENTS

Nil

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

File Number: 08-08-2021

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

Rural Services / Natural Resource Management:

Magpie Management

NRM and Governance staff have drafted a magpie management policy that is currently moving through the policy adoption process. An assessment of all customer requests received this season have identified 31 locations that magpies have caused harm or injury. Licenced magpie relocators have been contacted to submit a request for quotation and commence the procurement process.

Flying Fox Roost – Blackbutt

Council have received numerous reports of additional clearing of the Hart Street roost site by residents and smoke nuisance from burning cleared vegetation. As a result, flying foxes previously roosting at Taromeo Creek have moved to properties in the Sutton street area and the density of flying foxes has increased for other residents in the Hart Street area.

Council staff are working with Department of Environment and Science to provide information to residents, businesses and parents of day-care children and staff impacted in the Sutton Street area and are assisting compliance officers with their investigation of clearing activities.

Environmental Assessments

NRM staff completed and approved eight (8) roadside burning and four fence line clearing applications in September. Thirty-four (34) roads were assessed ahead of vegetation clearing for Gravel resheeting program

Weed Management

A total of 1 hectare of weed control was completed in September. Biosecurity Officers inspected 37 properties for the presence of Mother of Millions, and other restricted weeds.

Treatment of Mother of Millions and Tree Pear continued at Blackbutt, Malar, Kumbia and Alice Creek.

Splatter guns were loaned by landholders at Haly Creek and Brooklands. Spray trailers were loaned to assist with Giant Rats Tail Grass programs, Mother of Millions, Groundsel and Lantana at Glenrock and Wattlecamp.

Wild Dog & Feral Pig Control

Twenty (20) landholders participated in the September baiting program to assist in the control of Wild Dogs and Feral Pigs. A total of 9,585 hectares were baited and 16 wild dog bounties were collected in September.

Cat traps were loaned by landholders in Dangore Mountain and Benair.

Coolabunia Saleyards

Saleyards staff conducted 1227 cattle tick inspections and dipped 2112 head. A total of 580 head were sold through the Coolabunia Saleyards in September.

A microwave link has been installed to the main office providing connectivity to the scales room. New computers and printers have been installed allowing agents to operate from the office building.

Stock Route Grazing Permits

One Stock Route Agistment application was received and processed in September.

Wandering Livestock

Council received nine requests to attend to wandering livestock across the region. One horse and one steer were impounded.

Planning:

Council is currently seeking the services of a Building Certifier or Graduate Building Certifier to assist with the current increase number of building applications being received.

Council officers attended the Wide Bay Burnett Regional Plan working group in Maryborough on 21 September which provided an update on the WBB Regional plan progress.

Council's planning consultants conducted a Planning Scheme workshop with Councillors on 29 September in Kingaroy which outlined the current planning scheme amendment process including planning scheme elements, amendment process, categories of assessment, zones and overlays. The Economic Support Instrument adopted in February 2021 will be integrated into the planning scheme as a performance-based approach seeking to assess development by focusing on outcomes to achieved, while providing flexibility and innovation.

Environmental Health / Compliance:

The annual food inspection program is nearly completed, and Food Licence renewals are currently being processed and will be out to businesses by the end of October.

We have also completed all the Personal Appearance inspections for the year (Tattoo & Piercing businesses).

An Environmental Health student spent a week with EHOs providing a great opportunity for getting additional support in the education and project work that needs to be completed by supporting Universities.

ATTACHMENTS

Nil

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

File Number: 08-09-2021

Author: Co-ordinator NRM

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management Operational Update

SUMMARY

Natural Resource Management Operational Update

OFFICER'S RECOMMENDATION

That the Natural Resource Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. NRM Update October 2021 [↓](#) 

NATURAL RESOURCE MANAGEMENT UPDATE

Mark Watt
Acting Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
Honey Locust	Engage contractors to survey, map and treat Honey Locust on Barambah Creek and Stuart River In partnership with Cherbourg Aboriginal Shire Council and WBBROC	December 2020 - completed	June 2021 \$31,000 Contractors engaged and surveillance and treatment completed on Barambah creek in partnership with Cherbourg Aboriginal Shire Council. Rapid response exercise undertaken in partnership with Officers from Bundaberg Regional Council on Stuart River.
African Boxthorn	Survey, education and awareness. Engage contractors to assist with survey, mapping and awareness activities. Provide advice to landholders on treatment options. Engage presenters to deliver ABT control field day at Wondai and Ironpot	October 2021 – in progress	December 2021 \$26,500
Establishment of Feral Animal Control Groups	Deliver information session to showcase successful control group models and assistance available under this program.	September 2020 – in progress	December 2021 \$81,500 Activity Plan created. Information and Workshop templates created. Information sessions undertaken in Nanango, Durong and Wondai during October 2020.

Project Name	Project Description	Expected Start Date	Expected Completion Date
			Two applications approved for funding from Ironpot and WAG syndicate for control of Wild dogs. Funding distributed to syndicates and trapping activities commenced.

Stats Item	Monthly 1/09/21-30/09/21	This month last year	Year to date Cumulative 1/07/2021- 30/09/2021
Coolabunia Saleyards			
Cattle Dipped	2112	1227	4567
Cattle Inspected	1850	1235	4197
Consignment / Transit	1497	1619	3071
Weighed	525	774	1925
Sold	580	827	1893
Nanango Dip Yard			
Cattle Dipped	0	0	70
Wandering Livestock			
Attendance	9	15	25
Impoundments	2	0	2
Wild Dog & Feral Pig Program			
Landholders baiting	20	2	21
Doggone Baits	500	400	500
Pig Meat Injected 1080	50 kg	90 kg	50 Kg
Dog Meat injected 1080	85 kg	7kg	90 Kg
Hectares baited	9585	5587 ha	9785
Bounties processed	16	117	109
Rabbit Control			
Landholders assisted	0	5	3
Carrots Injected	0 kg	8kg	3 kg
Rabbits injected	0	0	0
Equipment Loaned			
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	2 x Spray Trailers at Wattlecamp and Glenrock to treat Mother of Millions, Groundsel, Lantana and GRT. 2 x splatter guns at Haly Creek and Brooklands.	12	25

Stats Item	Monthly 1/09/21-30/09/21	This month last year	Year to date Cumulative 1/07/2021– 30/09/2021
	2 x Cat Traps at Dangore Mountain and Benair. 1 x Dog trap set at Blackbutt		
Stock Route Grazing Permits			
Agistment Permits	1	0	2
Travel Permits	0	0	0
Fire Management			
Prescribed burns	3	1	6
Fire trails maintained	0	0	0

Stats Item	Monthly 1/09/21-30/09/21	This month last year	Year to date Cumulative 1/7/2021– 30/09/2021
Environmental Assessments			
Environmental Assessment prior to roadworks	34	33	34
Fence line clearing and roadside burning applications	12	5	25
Weed Control			
Hectares Treated	1	1.5	5.5
Weeds Treated	Mother of Millions – Blackbutt and Malar. Tree Pear – Kumbia, Blackbutt and Alice Creek.		Mother of Millions Tree Pear
Property Inspections	37	6	129
Customer Requests			
Feral Animals	28	83	75
Wandering Livestock	17	15	37
Wildlife	19	N/A	24
Stock Routes	1	2	2
Weeds	12	5	26
Trees	5	N/A	15
Roads	0	N/A	0
NRM General	1	8	4
Total	82	113	182

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

File Number: 13-10-2021

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Planning and Land Management Operational Update

SUMMARY

Planning and Land Management Operational Update

OFFICER'S RECOMMENDATION

That the Planning and Land Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Planning & Land Management Operational Update October 2021** [↓](#) 

PLANNING & LAND MANGEMENT OPERATIONAL UPDATE**Michael Lisle**

Acting Manager Environment & Waste

Date between 01-Jul-2021 and 30-Sep-2021

Private Certification Application Types	21	22	Total
Class1&10a	8	0	8
Class1&10b	4	0	4
Class10a	41	0	41
Class10b	0	0	0
Class1a	13	0	13
Class1b	1	0	1
Class3	1	0	1
Class5	1	0	1
Class6	1	0	1
Class7	0	0	0
Class8	0	0	0
Class9a	0	0	0
Class9b	1	0	1
FarmShed	0	0	0
Remove	0	0	0
SpecStruct	0	0	0
SwimPool	1	0	1
Total	72	0	72

Monthly report on subcategories

Date between 01-Jul-2021 and 31-Jul-2021

Plumbing Application Types	21	22	Total
AmendPrmt	2	0	2
DomNoSewer	40	0	40
DomSewer	22	0	22
Inspect	0	0	0
OtherBuild	5	0	5
Total	69	0	69

Planning Applications

Date between 01-Jul-2021 and 30-Sep-2021

Planning Application Type	21	22	Total
QEXC	0	0	0
QMCU	7	0	7
QOPW	5	0	5
QPOS	1	0	1
QRAL	11	0	11
Total	24	0	24

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Comparison of Development Applications 2019/2020, 2020/2021 and 2021/2022												

Total

Planning Applications														
2019/2020		3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021		8	3	9	2	4	9	1	1	6	5	10	4	62
2021/2022		11	5	8	0	0	0	0	0	0	0	0	0	22

Building Applications														
2019/2020		38	51	35	33	32	6	38	35	20	0	23	33	364
2020/2021		37	34	41	42	44	27	37	55	43	39	48	42	489
2021/2022		40	41	41	0	0	0	0	0	0	0	0	0	122

Private Certification Applications														
2019/2020		24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021		18	15	59	31	24	10	44	28	28	7	21	18	283
2021/2022		32	21	19	0	0	0	0	0	0	0	0	0	72

Plumbing Applications														
2019/2020		32	20	21	21	21	15	24	14	24	1	19	26	248
2020/2021		23	26	17	43	30	23	22	30	31	2	27	14	312
2021/2022		23	25	21	0	0	0	0	0	0	0	0	0	69

	Jul	Aug	Sep	Oc t	No v	De c	Ja n	Fe b	Ma r	Ap r	Ma y	Ju n	
Comparison of Certificates and CRMs 2019/2020 and 2020/2021													
Total													
Plan Certs													
2019/2020	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/2021	4	5	4	4	4	4	5	3	5	3	2	11	54
2021/2022	7	5	10	0	0	0	0	0	0	0	0	0	22
Build certs													
2019/2020	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/2021	55	48	37	65	32	49	53	65	76	63	67	69	682
2021/2022	66	72	53	0	0	0	0	0	0	0	0	0	191
Pool Compliance													
2019/2020	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/2021	2	0	0	1	0	0	1	0	0	0	0	0	4
2021/2022	0	0	2	0	0	0	0	0	0	0	0	0	2
Plumbing Certs													
2019/2020	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/2021	6	10	10	18	16	10	17	11	18	13	13	21	163
2021/2022	17	20	22	0	0	0	0	0	0	0	0	0	59
Planning customer requests													
2019/2020	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/2021	77	83	79	80	73	55	61	79	91	61	73	83	895
2021/2022	96	105	46	0	0	0	0	0	0	0	0	0	247
Developer Incentive Requests													
2020/2021	0	0	0	0	0	0	0	1	5	0	1	0	7
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	0
Building customer requests													
2019/2020	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/2021	74	79	86	85	90	66	84	99	86	86	82	81	998
2021/2022	117	149	91	0	0	0	0	0	0	0	0	0	357
Plumbing customer requests													
2019/2020	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/2021	24	12	13	23	19	4	8	8	22	12	11	14	170
2021/2022	26	19	13	0	0	0	0	0	0	0	0	0	58

Building Monthly report on subcategories
Date between 01-Jul-2021 and 30-Sep 2021

Building Application Type	21	Total
CAP_Bld	1	1
Class1&10a	0	0
Class1&10b	1	1
Class10a	56	56
Class10a&b	1	1
Class1a	22	22
Class2	0	0
Class3	5	5
Class5	3	3
Class6	0	0
Class7	1	1
Class8	2	2
Class9	2	2
DesignSite	6	6
DwellReloc	6	6
FarmShed	2	2
Remove	3	3
ReRoof	0	0
Restump	0	0
RetainWall	0	0
SignSatDsh	1	1
SwimPool	7	7
SpecStruct	2	2
TempStruct	1	1
IssChgClas	0	0
Total	122	122

7.4 DOG REGISTRATION DISCOUNTS

File Number: 13-10-2021

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

This report is further to the report of the September meeting of the Executive, Finance and Corporate Standing Committee to provide further information on dog registration fees and the impacts on discounting to pensioners.

SUMMARY

Council Resolved at a previous standing committee resolution number 2021/89 "That are report be brought back to Executive and Finance Corporate Standing committee meeting." It is the officer's recommendation that *That Council does not extend the 50% concession on dog registration fees beyond the current concession provided for desexed and microchipped dogs within the defined area only.* Given the resolution at the September Ordinary meeting Council direction is sought on this matter.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council: -

That ...

FINANCIAL AND RESOURCE IMPLICATIONS

An extension of the discount to pensioners for all entire dog registration categories within the defined town area will reduce overall dog registration revenue. No data specific exists on the number of pensioners owning dogs in other categories; however, it is noted that approximately 20% of all desexed & microchipped dogs are owned by pensioners. (*Current category receiving pensioner discount*)

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal communication only

The matter was also raised at the September Ordinary meeting of Council with the following being adopted:

9.01 REPORT - DOG REGISTRATIONS RESOLUTION 2021/143

Moved: Cr Brett Otto Seconded: Cr Kathy Duff

That a report be provided to Council at the October Executive and Finance & Corporate Standing Committee Meeting with a view to providing a 50% discount on all dog registration fees to qualifying pensioners.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff and Danita Potter

Against: Crs Gavin Jones, Kirstie Schumacher and Scott Henschen

CARRIED 4/3

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not Applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Not Applicable

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT

Council currently provides a pensioner concession for desexed and microchipped dogs. The discount in previous years originally applied only to holders of Queensland Centrelink Pensioner Concession Card. Council resolved on the 16 December 2020 "That Council extend the pensioner discount for desexed and microchipped dogs from aged pension to all pension card holders".

The current registration fee for dogs within the Defined area that is desexed and microchipped is \$33.00, and a discounted fee of \$16.50 fee is applied for all pensioner card holders. Assistance dogs for the blind, deaf or registered companion dogs are free throughout the region.

The Animal Management (Cats and Dogs) Act 2008

The *Animal Management (Cats and Dogs) Act 2008 (the Act)* stipulates that microchipping is mandatory, however desexing is not presently a mandated requirement. The Act however, states that Council must fix a fee to provide a financial incentive for dog owners to encourage them to have their animal(s) desexed.

Section 52 of the *Animal Management (Cats and Dogs) Act 2008* states:

"52 Registration fee must be fixed to give desexing incentive

(2) *The local government must fix the fee to give the owner of the dog an incentive to desex it.*

Example of an incentive to desex a dog—

fixing a lower registration fee for a dog that is desexed"

The intent of the legislation is to provide a financial incentive in order to encourage the desexing of all dogs within a local government area. The desexing of an animal is a preferred procedure if they are not intended to be kept for breeding. This prevents unwanted litters and helps to reduce the number of animals that are homeless, in shelters or the pound and have to be euthanised.

Desexing also helps to prevent male animals from straying during mating season and reduces aggression. This reduces the cost to the community in dealing with animal control issues of straying and attacking dogs. Desexing may also reduce the risks of some potentially serious health problems. For example, desexed pets are less likely to get mammary cancer and less likely to get uterine infections or have false pregnancies. Desexing also eliminates the risks involved animals being pregnant, giving birth, and raising young.

Discount Fee Impacts

The pensioner and microchip discount currently applied in the fees and charges supports the Acts requirement to provide a financial incentive for people to desex and microchip their animals.

There are approximately 3,650 dogs registered in the defined area and approximately 82% are desexed. This includes 616 dogs registered to pensioners that are desexed and microchipped and who are located in the defined area. The current cost to Council in providing a 50% discount on desexed and microchipped dogs to all pension card holders is approximately \$10,000 in forgone revenue.

It is difficult to quantify the type of pensioner concession because Council's dog registration module does not include the pension status of its dog owners, other than for those that have been successfully assessed as being able to be registered under the pensioner concession category.

The existing fees for dogs located outside the Defined area are already very low, being \$28.00 for an entire dog and \$10.00 for a desexed dog and therefore it is considered that a further discount would be counterproductive to a fee for service policy.

There are currently 663 dogs registered the Defined area that are not desexed representing an income of approximately \$92,664.00 in income that provides funding for the Councils animal management program. However, If the aged pensioner discount was extended to entire dogs that are microchipped and located within the defined town area, the loss of revenue from approximately 102 (representing 20% pensioners) dog registration concessions of 50% of the fee would be approximately \$6,700.00 in forgone revenue.

Council may wish to provide a fee reduction for persons possessing an aged pension card and located within the defined Town area owning an entire dog which is microchipped due to their income status; however, this may exclude other pension types and the concession may appear to be non-inclusive.

The intent of the legislation is to provide a clear financial incentive to demonstrate that the desexing of all dogs within a local government area is to be encouraged. It is therefore considered that providing a \$50% discount to aged pensioners having entire dogs that are microchipped located within the defined town area would be contrary to the intent of the *Animal Management (Cats and Dogs) Act 2008* and is therefore not recommended.

ATTACHMENTS

1. **Dog Registration Fees 2021-22** [↓](#) 

Name	Basis and/or duration	Year 21/22 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Registration – Dogs

Defined Area

Defined Area Entire Dog		\$170.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area Entire Dog – Microchipped		\$131.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area Desexed Dog		\$66.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area Desexed Dog – Microchipped		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Aged Pensioner		\$16.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Desexed and microchipped dogs only.					
Puppy		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Dogs under 6 months of age – registered until November 30.					
Assistance Dogs for the Blind/Deaf/Companion		No Charge	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

Breeders and Show Dogs

Breeders and Show Dogs Permit		\$285.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
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Non-Defined Area

Non-Defined Area Entire Dog		\$28.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Non-Defined Area Desexed Dog		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Aged Pensioner		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Desexed and microchipped dogs only.					
Puppy		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Dogs under 6 months of age – registered until November 30.					
ID Tag/Replacement Tag		\$9.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Working Dog – Tag Cost Only		\$9.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Completion of Statutory Declaration required.					
Assistance Dogs for the Blind/Deaf/Companion		No Charge	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

7.5 ILLEGAL DUMPING UPDATE

File Number: 13-10-2021

Author: General Manager Community

Authoriser: Chief Executive Officer

PRECIS

Illegal Dumping Update.

SUMMARY

Illegal Dumping Update.

OFFICER'S RECOMMENDATION

That the Illegal Dumping update be received for information.

BACKGROUND

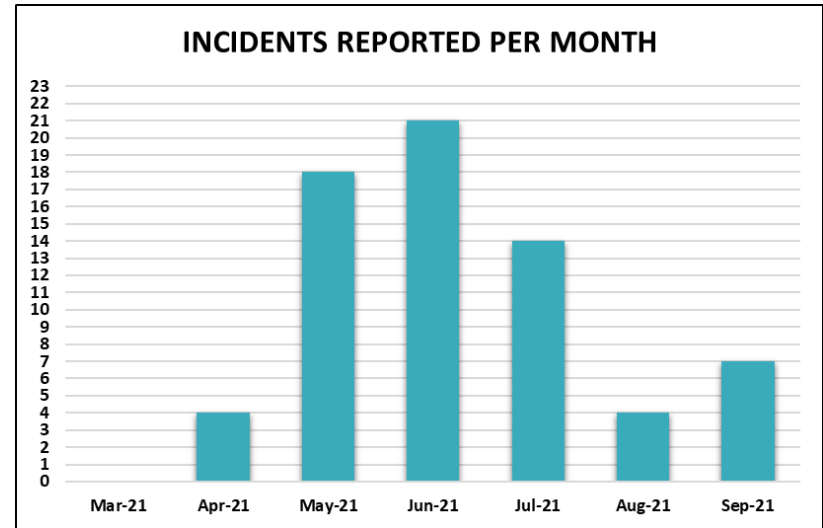
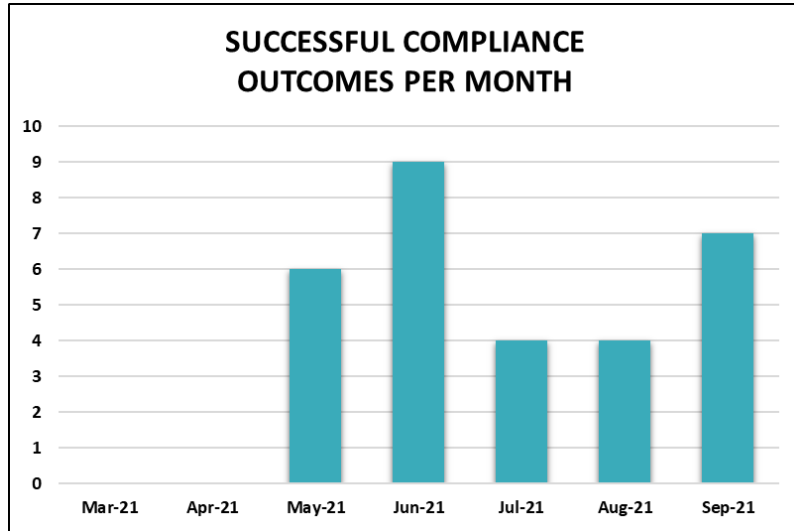
N/A

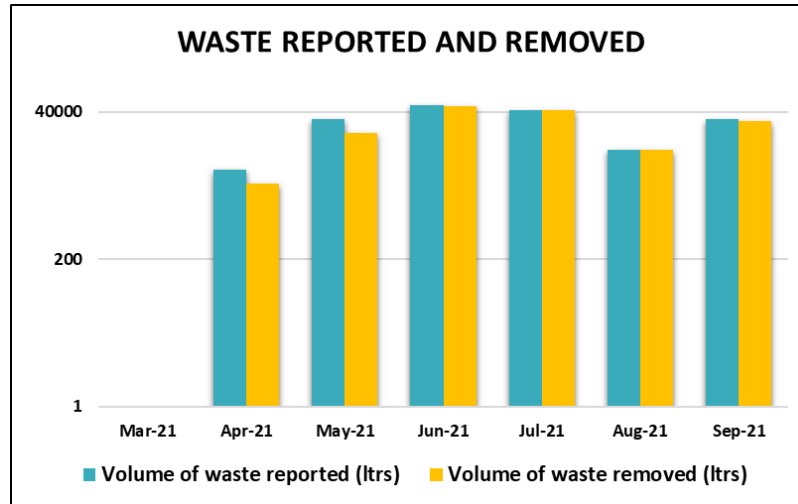
ATTACHMENTS

1. **Illegal Dumping Update** [↓](#) 

ILLEGAL DUMPING UPDATE

Michael Lisle
Acting Manager Environment & Waste





April 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance Outcome (i.e. PIN, Compliance)	PIN Issued Yes/No	Waste Removed Yes/No	Waste Removed By	Approx Volume of Waste Removed (Litres)	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021.0090	12/04/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	nappies	No	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed	20/04/2021	Officers put tape around the waste pile. Letter retrieved from waste had AO details. AO contacted via phone and given advice re. correct waste segregation. At some point between 12/4/21 and 26/4/21 the tape was ripped down and the pile of waste set on fire.
WA2021.0080	15/04/2021	Cadell St	Wondai	Road	Council	Green waste		No	500	Warning issued - clean-up by offender	Yes	No	Yes	Offender	500	No	No	Closed	24/05/2021	AO contacted and agreed to remove green waste and dispose of it at a transfer station. Note - volume est only based on discussion with Council
WA2021.0084	15/04/2021	Malar closed quarry and landfill	Booie	Other	Council	Car	2 x abandoned vehicles	No	4000	Insufficient information to proceed	No	No	Yes	Other	2000	No	No	Closed	19/04/2021	2 x abandoned cars (one on Reagon Rd and one within quarry). Police advised NFA 29/4/21 - noted that the car on Reagon Rd is no longer there. Signs have been installed but relating to heavy vehicles in the area (putting soil over the closed landfill area).
WA2021.0096	28/04/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	general waste	No	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed		Had planned to install cameras over the weekend however there was a malfunction and cameras could not be deployed. AO were found outside Council area - their details were provided to relevant Councils. One AO within Council area could not be contacted via phone - their details are attached to CRM

May 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance (i.e. PIN, Compliance)	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste Removed (Litres)	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021/0124	7/05/2021	Cloyna West Road, transfer station	CLOYNA	Other	Council	Household	cardboard, plastic drums	Yes	250	Warning issued - clean-up by offender	Yes	No	Yes	Offender	150	Yes	No	Closed	25/05/2021	Video footage captured AO disposing of cardboard and 2 plastic drums in green waste area. AO agreed to remove however the plastic drums had been removed by a person unknown (captured on camera).
WA2021/0119	7/05/2021	Cloyna West Road, transfer station	CLOYNA	Other	Council	Industrial/Commercial	Electrical offcuts	Yes	300	Warning issued - clean-up by offender	Yes	No	Yes	Offender	300	No	No	Closed	20/05/2021	AO contacted and they advised that a new sub-contractor had just commenced and was not aware of correct waste disposal. Evidence of clean up submitted.
WA2021/0123	7/05/2021	Cloyna West Road, transfer station	CLOYNA	Other	Council	Industrial/Commercial	car parts	Yes	3899	Show cause notice issued	No	No	Yes	Council	3899	No	No	Closed	12/07/2021	Witness Statement received 9/7/21/ Officer called and discussed with AO 12/07/21
WA2021/0125	7/05/2021	Cloyna West Road, transfer station	CLOYNA	Other	Council	Household	letters, cupboard	No	300	Insufficient information to proceed	Yes	No	Yes	Contractor	300	No	No	Closed	25/05/2021	Officer contacted AO and requested they clean up. AO attended site and provided photos showing that their waste had been cleaned (by Council contractor). They were provided with information regarding penalties and correct waste disposal.
WA2021/0101	10/05/2021	D'Aguilar Highway	NANANGO	Road	TMR	Household	cardboard	No	400	Referred - internal	No	No	Yes	Council	400	No		Closed	13/05/2021	Cardboard with AO name found on side of highway. Waste was collected by Council. AO contacted and provided with information regarding correct waste disposal and covering loads correctly.
WA2021/0100	10/05/2021	Shellbacks Rd	BOOIE	Road	Council	Household	garbage bags, blanket	No	400	Insufficient information to proceed	No	No	Yes	Council	400	No		Closed	10/05/2021	No evidence could be found in waste. Waste collected and disposed of correctly by Council.
WA2021/0118	12/05/2021	Recreation Drive	MEMERAMBI	Other	Council	Industrial/Commercial	unknown - inside wheellie bins	Yes	400	Referred - internal	No	No	Yes	Council	400	No		Closed	14/05/2021	AOs captured on video disposing of waste however AOs were in a business vehicle. Business owner was contacted and provided with information regarding correct business waste disposal.
WA2021/0139	13/05/2021	Bunya Highway	MURGON	Road	TMR	Household	medical packages	No	100	Referred - internal	No	No	Yes	Council	100	No	No	Closed	2/06/2021	AO contacted and provided with information regarding use of roadside bins (not for household rubbish)
WA2021/0108	14/05/2021	Beresford Street	PROSTON	Other	Council	Industrial/Commercial	oil, tyres	Yes	2000	Insufficient information to proceed	No	No	Yes	Council	2000	No		Closed	25/05/2021	Officer found large amount of tyres and cooking oil at the transfer station. No evidence could be found.
WA2021/0106	14/05/2021	Gore St	MURGON	Road	Council	Household	Lounge chair	No	500	Warning issued - clean-up by offender	Yes	No	No	Offender	500	No		Closed	19/05/2021	Request for information sent to RE regarding previous tenant. RE arranged for previous tenants to remove lounge chair without providing details to Council.
WA2021/0127	20/05/2021	Service Road	BLACKBUTT	Other	Council	Tyres	steel, household	Yes	6490.4	Referred - internal	No	No	Yes	Council	6490.4	Yes	No	Closed	20/05/2021	34 tyres, steel (car frames, corrugated sheets) predominately. Small amount of household waste. Large amount still to be collected however will require excavator. Travelled max 1km south of Scott Rd
WA2021/0147	24/05/2021	Williams Road	BENARKIN	Recreational area	QPWS	Household	plastic, tyres	No	2190	Insufficient information to proceed	No	No	Yes	Council	2190	No		Closed	24/05/2021	No evidence could be found in waste. Waste collected and disposed of correctly by Council. Advised QPWS
WA2021/0140	27/05/2021	D'Aguilar highway	COOLABUNIA	Road	TMR	Construction & Demo	metal	No	2500	Referred - TMR	Yes		Yes	TMR				Closed	30/06/2021	Received confirmation that this area was cleaned up unsure of exact amount and if illegal dumping actually occurred (differing verbal accounts)
WA2021/0146	27/05/2021	Luck Rd	KINGAROY	Other	Council	Construction & Demo	metal	Yes	0	Insufficient information to proceed	No		Yes	Council	0			Closed	17/06/2021	
WA2021/0135	28/05/2021	Cloyna West Road, transfer station	CLOYNA	Other	Council	Household	letters	No	300	Warning issued - clean-up by offender	Yes	No	Yes	Offender	300	No		Closed	3/06/2021	
WA2021/0145	31/05/2021	Old Taabinga Road	BROOKLANDS	Road	Council	Car	camper trailer	No	5000	Referred - internal	No	No						Opened		Need to organise removal
WA2021/0142	31/05/2021	Kingaroy Cooyar Road	GOODGER	Road	Council	Construction & Demo	roof tiles	Yes	3500	Referred - internal	No	No	No					Opened		Need to organise removal
WA2021/0141	31/05/2021	Archookooro State Forest	GOODGER	Road	QPWS	Tyres		Yes	2500	Insufficient information to proceed	No	No	No	Council	1000	No		Closed	10/06/2021	Officer collected and disposed of

June 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance Outcome (i.e. PIN, Compliance Notice, clean-up after warning)	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste Removed (Litres)	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021/0137	1/06/2021	Henry St	Nanango	Road	Council	Tyres		No	100	Insufficient information to proceed	No	No	Yes	Council	100	No	No	Closed	3/06/2021	Officer collected and disposed of
WA2021/0148	4/06/2021	Prince St	Memerambi	Residential	Private Indiv	Household	bottles, plastic, wooden frames	Yes	5000	Insufficient information to proceed	No	No	Yes	Council	3000	No	No	Closed	8/06/2021	Officer spoke to Council contractor who advised they will continue to clean up in their work area
WA2021/0151	7/06/2021	Borcherts Hill Road	Murgon	Road	Council	Household	plastic, tyres, bottles	No	5500	Insufficient information to proceed	No	No	Yes	Council	5500	No	No	Closed	19/08/2021	Proactive clean up
WA2021/0152	8/06/2021	Hoopers Rd	Inverlaw	Road	Council	Household	chair, clothes	No	1341	Warning letter issued	No	No	Yes	Council	1341	No	No	Closed	29/07/2021	Warning letter sent
WA2021/0156	8/06/2021	Hoopers Rd	Inverlaw	Road	Council	Household	plastic	No	10000	Insufficient information to proceed	No	No	Yes	Council	10000	No	No	Closed	8/07/2021	Cleaned up in 2 trips
WA2021/0153	8/06/2021	Cloyna TS	Cloyna	Other	Council	Household	cardboard	No	100	Warning issued - clean-up by offender	Yes	No	Yes	Offender	100	No	No	Closed	9/06/2021	
WA2021/0154	9/06/2021	Mondure Crossing Rd	Glan Devon	Road	Council	Household	food, pans	No	1500	Insufficient information to proceed	No	No	Yes	Council	1500	No	No	Closed	9/06/2021	
WA2021/0157	10.06.2021	Kingaroy Cooyar Road	Tarong	Recreational area	QPWS	Industrial/Commercial	car parts, bottles	Yes	300	Insufficient information to proceed	No	No	Yes	Council	300	No	No	Closed	10/06/2021	QPWS advised
WA2021/0143	18/06/2021	Burnett Highway	Johnstown	Road	TMR	Industrial/Commercial	shredded paper	Yes	15000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	15000	No	No	Closed	16/07/2021	AO engaged insurance company to organise remediation
WA2021/0165	21/06/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	cardboard, metal	No	2000	Insufficient information to proceed	No	No	Yes	Council	2000	No	No	Closed	22/06/2021	
WA2021/0166	21/06/2021	Gayndah Rd	Cloyna	Road	Council	Household	lounge	No	2000	Insufficient information to proceed	No	No	Yes	Council	2000	No	No	Closed	24/06/2021	
WA2021/0167	21/06/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	cardboard	No	1000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	1000	No	No	Closed	22/06/2021	
WA2021/0168	21/06/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	books	No	250	Warning issued - clean-up by offender	No	No	Yes	Council	250	No	No	Closed	18/08/2021	Council contractor accidentally cleaned up during site clean up. Licence plate details circulated
WA2021/0169	21/06/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	paper	No	1167	Warning issued - clean-up by offender	Yes	No	Yes	Offender	1167	No	No	Closed	7/07/2021	NRRI sent to Dept of Edu. Response showed that the student's parents had already been contacted.
WA2021/0170	21/06/2021	Cloyna West Road, transfer station	Cloyna	Other	Council	Household	furniture	No	4000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	4000	No	No	Closed	21/06/2021	Spoke to AO before they could unload their ute
WA2021/0171	21/06/2021	Hivesville transfer station, Oberles Rd	Hivesville	Other	Council	Household	medical documents	No	250	Warning issued - clean-up by offender	Yes	No	Yes	Offender	250	No	No	Closed	1.07.2021	AO collected their waste
WA2021/0172	21/06/2021	Hivesville transfer station, Oberles Rd	Hivesville	Other	Council	Household	letter	No	250	Warning issued - clean-up by offender	Yes	No	Yes	Offender	250	No	No	Closed	1.07.2021	Linked with 0171
WA2021/0174	21/06/2021	Hivesville transfer station, Oberles Rd	Hivesville	Other	Council	Household	couches, letters	No	100 000	Ongoing investigation	No	No	Yes	Council	100 000	No	No	Closed		Council works accidentally cleaned up to allow access for scrap metal contractor. SCN not responded to
WA2021/0179	25/06/2021	Boole Rd	Boole	Road	Council	Tyres		No	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed	29/06/2021	
WA2021/0180	30/06/2021	Borcherts Hill Road	Murgon	Road	Council	Household		No	250	Warning issued - clean-up by offender	Yes	No	Yes	Offender	250	No	No	Closed	30/06/2021	
WA2021/0182	30/06/2021	Borcherts Hill Road	Murgon	Road	Council	Household		No	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	200	No	No	Closed	29/06/2021	

July 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance Outcome (i.e. PIN, Yes/No)	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste Removed	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021/0198	5/07/2021	Wondai Charlestown Rd	Wondai	Road	Council	Household	nappies, cardboard, plastic	No	20 000	Insufficient information to proceed	No	No	Yes	Council	20 000	No	No	Closed	4/08/2021	Offender unable to be contacted
WA2021/0199	5/07/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	cardboard	Yes	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed	4/08/2021	send flyer re. commercial waste
WA2021/0200	5/07/2021	Cloyna West Rd	Cloyna	Other	Council	Household	books	No	20 000	Clean-up by unknown persons after investigation tape used	Yes	No	Yes	Other	20 000	No	No	Closed	18/08/2021	Offender attended site but their waste had already been collected by unknown person/s
WA2021/0201	5/07/2021	Cloyna West Rd	Cloyna	Other	Council	Bagged	plastic	No	250	Warning issued - clean-up by offender	Yes	No	Yes	Offender	250	Yes	No	Closed	7/07/2021	
WA2021/0202	6/07/2021	Ironpot Rd	Kumbia	Road	Council	Tyres		Yes	9000	Insufficient information to proceed	No	No	Yes	Council	9000	No	No	Closed	8/07/2021	Cleaned up in 2 trips
WA2021/0203	6/07/2021	Chincilla Wondai Rd	Durong	Road	TMR	Household	bottles, plastic, clothing, tyres	No	17000	Insufficient information to proceed	No	No	Yes	Council	17000	Yes	No	Closed	8/07/2021	Cleaned up in 2 trips
WA2021/0204	12/07/2021	Krebs Street	Murgon	Road	Council	Household	mattresses, shelves	No	3000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	3000	No	No	Closed	14/07/2021	Officer spoke to AO. They had collected
WA2021/0205	12/07/2021	Lamb St	Murgon	Recreational area	Council	Asbestos	asbestos	No	300	Insufficient information to proceed	No	No	Yes	Council	300	No	No	Closed	13/08/2021	Unable to obtain any information. Council disposed of
WA2021/0208	12/07/2021	Kingaroy Barkers Crk Rd	Booie	Other	Council	Unknown	animal (cow)	No	3200	Insufficient information to proceed	No	No	Yes	Council	3200	No	No	Closed	15/08/2021	Officer removed due to smell and wild dogs
WA2021/0210	13/07/2021	Watticamp Rd	Watticamp	Road	TMR	Household	garage items - screws, nuts, metal offcuts	No	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed	15/08/2021	Officer removed. No evidence
WA2021/0212	16/07/2021	Kingaroy Cooyar Rd	Maidenwell	Road	TMR	Household	furniture, pipes	No	1000	Insufficient information to proceed	No	No	Yes	Council	1000	No	No	Closed	16/07/2021	Officer removed. No evidence
WA2021/0230	21/07/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	calendars, electrical, food	Yes	20 000	Ongoing investigation	No	No	Yes	Other	20 000	No	No	Opened		waiting for information. Evidence left at Cloyna was set on fire by person/s unknown
WA2021/0221	26/07/2021	Coolabunia Road	Booie	Road	Council	Household	food, clothes	No	7770	Warning issued - clean-up by offender	Yes	No	Yes	Offender	7770	No	No	Closed	4/08/2021	AO sent evidence
WA2021/0261	27/07/2021	Farrington Rd	Blackbutt	Other	Council	Household	plastic, scrap metal	No	45 000	Insufficient information to proceed	No	No	Yes	Council	30 000	No	No	Closed	27/07/2021	Clean up as part of ID Hotspots

August 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance Outcome (i.e. PIN, Compliance)	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste Removed (Litres)	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021/0235	2/08/2021	Coolabunia Rd	Booie	Road	Council	Household	food	No	1000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	1000	No	No	Closed	15/08/2021	
WA2021/0239	3/08/2021	Oberles Rd	Hivesville	Other	Council	Household	furniture	No	4000	Insufficient information to proceed	No	No	Yes	Council	4000	No	No	Closed	5/08/2021	No evidence - Council clean up
WA2021/0242	4/08/2021	Cloyna West Rd	Cloyna	Other	Council	Household	cardboard, plastic	No	200	Ongoing investigation	Yes	No	Yes	Offender	200	No	No	Closed	30/09/2021	
WA2021/0250	11/08/2021	Lamb St	Murgon	Recreational area	Council	Industrial/Commercial	receipts	Yes	150	Insufficient information to proceed	No	No	Yes	Council	150	No	No	Closed	15/08/2021	
WA2021/0256	13/08/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	plastic wrapping	Yes	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	200	No	No	Closed	18/08/2021	Officer spoke to AO at time.
WA2021/0262	16/08/2021	Kingaroy Cooyar Rd	Maidenwell	Other	Council	Household	swing, mattress, tyres	No	10 000	Insufficient information to proceed	No	No	Yes	Council	10 000	Yes	No	Closed	19/08/2021	Camera didn't take photos. Council collected 19.8.21
WA2021/0260	17/08/2021	Wondai Charlestown Rd	Wondai	Road	Council	Household	books, DVDs	No	2300	Warning issued - clean-up by offender	Yes	No	Yes	Council	2300	No	No	Closed	19/08/2021	
WA2021/0263	18/08/2021	Old Wondai Rd	Wattle Camp	Road	Council	Household	fridge x 2, 2 x recliners, cupboard	No	17 000	Insufficient information to proceed	No	No	Yes	Council	17 000	No	No	Closed	19/08/2021	
WA2021/0270	22/08/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	plastic	Yes	1000	Referred - internal	No	No	No	Council	1000	Yes	Yes	Closed	25/08/2021	Talked to business operator re. commercial waste disposal
WA2021/0264	23/08/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	cardboard, drums	Yes	900	Warning issued - clean-up by offender	Yes	No	Yes	Offender	900	No	No	Closed	23/08/2021	
WA2021/0267	23/08/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	cardboard boxes	Yes	400	Insufficient information to proceed	No	No	Yes	Council	400	No	Yes	Closed	8/09/2021	
WA2021/0269	25/08/2021	First Ave	Kingaroy	Road	Council	Household	food wrappers, bottles	No	800	Insufficient information to proceed	No	No	Yes	Land Owner	800	No	Yes	Closed	26/08/2021	
WA2021/0276	26/08/2021	Cloyna West Rd	Cloyna	Other	Council	Household	unknown	No	250	Ongoing investigation	No	No	Yes	Council	250	No	Yes	Closed	30/09/2021	
WA2021/0293	29/08/2021	Cloyna West Rd	Cloyna	Other	Council	Unknown	could not determine	Yes	0	Insufficient information to proceed	No	No	Yes	Council	0	Yes	No	Closed	20/09/2021	Could not determine quantity or type of waste disposed. Could not contact AO
WA2021/0278	30/08/2021	Horne Lane	Nanango	Road	Council	Asbestos		Yes	288	Insufficient information to proceed	No	No	Yes	Council	288	No	No	Closed	30/09/2021	Officer collected
WA2021/0280	30/08/2021	Cloyna West Rd	Cloyna	Other	Council	Industrial/Commercial	plastic, cardboard	Yes	300	Referred - internal	No	No	Yes	Council	300	No	Yes	Closed	30/08/2021	Officer talked to business at time - verbal warning given
WA2021/0283	31/08/2021	Sandy Creek	Nanango	Natural area	Council	Tyres	general waste	Yes	2800	Insufficient information to proceed	No	No	Yes	Council	2800	No	Yes	Closed	30/09/2021	
WA2021/0284	31/08/2021	Mt Stanley Rd	Nanango	Natural area	Council	Household	bedding	No	500	Insufficient information to proceed	No	No	Yes	Council	500	No	No	Closed	31/08/2021	Officer collected at time

September 2021

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume	Latest Action/Outcome	Successful Compliance Outcome	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste	Surveillance Camera Installed At	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA2021/0297	8/09/2021	Staines Rd	Blackbutt	Road	Council	Household	food, plastic	No	1000	Warning issued - clean-up by offender	Yes	No	Yes	Offender	1000	No	No	Closed	14/09/2021	
WA2021/0299	8/09/2021	Cloyna West Rd	Cloyna	Other	Council	Household	prescription packets	No	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	200	No	Yes	Closed	14/09/2021	
WA2021/0304	8/09/2021	Wondai Charlestown Rd	Wondai	Road	Council	Asbestos	pipes	No	400	Warning issued - clean-up by offender	Yes	No	Yes	Offender	400	No	Yes	Closed	27/09/2021	
WA2021/0309	13/09/2021	Old Bunya Highway	Murgon	Road	TMR	Household	nappies, plastic, furniture	No	1100	Warning issued - clean-up by offender	Yes	No	Yes	Offender	900	No	No	Closed	17/09/2021	AO only collected what they claimed was theirs. Officer collected and disposed of the rest
WA2021/0318	20/09/2021	Cloyna West Rd	Cloyna	Other	Council	Household	furniture	No	5000	Insufficient information to proceed	No	No	Yes	Council	5000	Yes	No	Closed	21/09/2021	Cameras did not detect AO. No evidence could be found in waste
WA2021/0317	20/09/2021	Oberfes Rd	Hivesville	Other	Council	Household	furniture	No	4000	Insufficient information to proceed	No	No	Yes	Council	4000	Yes	No	Closed	21/09/2021	No evidence could be found in waste
WA2021/0328	23/09/2021	Cloyna West Rd	Cloyna	Other	Council	Household	clothes, parcels	No	100	Warning issued - clean-up by offender	Yes	No	Yes	Offender	100	No	Yes	Closed	29/09/2021	
WA2021/0329	23/09/2021	Cloyna West Rd	Cloyna	Other	Council	Household	lounge, plastic chairs	No	5000	Insufficient information to proceed	No	No	Yes	Council	5000	No	Yes	Closed	24/09/2021	No evidence could be found in waste
WA2021/0330	23/09/2021	Prince St	Memerambi	Residential	Council	Construction & Demo	Polystyrene	Yes	6000	Insufficient information to proceed	No	No		Council	6000	No	No	Opened		need to book in collection
WA2021/0337	23/09/2021	Kingaroy Cooyar Rd	Maidenwell	Road	TMR	Tyres	mattresses	No	4500	Insufficient information to proceed	No	No	Yes	Council	4500	No	Yes	Closed	29/09/2021	
WA2021/0340	27/09/2021	Cloyna West Rd	Cloyna	Other	Council	Household	letters, food	No	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	100	No	Yes	Closed	29/09/2021	
WA2021/0343	28/09/2021	Chinchilla Wondai Road	Ballogie	Other	Corporation	Household	bottles	No	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	200	No	No	Closed	29/09/2021	Corp agreed to clean up and educate employees
WA2021/0341	28/09/2021	Kingaroy Cooyar Road	Tarong	Road	TMR	Household	metal drums	No	1200	Insufficient information to proceed	No	No	Yes	Council		No	No	Closed	29/09/2021	
WA2021/0344	30/09/2021	Recreation Drive	Memerambi	Road	Council	Tyres		Yes	1850	Insufficient information to proceed	No	No	Yes	Council	950	No	No	Closed	30/09/2021	6 tyres collected

8 PORTFOLIO - WASTE MANAGEMENT

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

File Number: 08-09-2021

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Waste Management Portfolio Report

SUMMARY

Councillor Frohloff presentation of her Waste Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

Waste:

Waste Compliance Officer Position

The State funded Waste Compliance Officer has continued to conduct proactive and reactive illegal dumping investigations in the region with successful outcomes achieved through the month of September including having illegally dumped waste being cleaned up by offenders identified through investigation.

In addition to conducting illegal dumping investigations, the Waste Compliance Officer has also delivered waste presentations to students at Binjour Plateau State School in the North Burnett Region and Cherbourg State School during the month of September.

Cloyna Waste Facility

In response to recent sustained abuse of the facility including the lighting of fires resulting in damage to the community's waste assets, a fixed surveillance camera has been installed at the Cloyna Waste Facility. This fixed surveillance camera allows for remote monitoring of the site and shall assist in undertaking enforcement action, if required.

LGAQ Waste Forum

Council's Coordinator Waste Management attended the LGAQ Waste Forum in Brisbane on 28th and 29th September. Key messaging at the Waste Forum centred on Queensland's Waste Management and Resource Recovery Strategy, the waste diversion targets for 2050 set out in the Strategy and the strategic priorities of reducing the impact of waste on the environment, transitioning to a circular economy for waste and building economic opportunity.

A common theme throughout the Waste Forum was the need for collaboration amongst all levels of Government and industry and Council's Waste Management team will continue to expand on and explore further opportunities in this regard.

Darling Downs and South West (DDSW) Regional Waste Management Strategy and Infrastructure Plan

The MoU with the Darling Downs and South West Queensland Council of Mayors regarding the development of a Regional Waste Management Strategy and Infrastructure Plan document has been amended to reflect equal rights for all Parties. Following successful adoption and execution of the MoU, there will be expressions of interest called for elected representatives from all member Parties to be part of the Project Steering and Project Advisory Groups.

BACKGROUND

Nil

ATTACHMENTS

Nil

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

File Number: 08-09-2021

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Environment and Waste Services Update

SUMMARY

Environment and Waste Services Update

OFFICER'S RECOMMENDATION

That the Environment and Waste Services Update be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Environmental Health & Waste Operational Update [!\[\]\(6b2ce2ef0aa0acafe24dd5ed94556dce_img.jpg\) !\[\]\(2277423912c64094fa85b84c0d40e3dd_img.jpg\)](#)

ENVIRONMENTAL HEALTH & WASTE SERVICES OPERATIONAL UPDATE

Michael Lisle
Acting Manager Environment & Waste

Stats Item	Monthly	Monthly Comparative	Financial Yr. to date Cumulative	Financial Yr. to date Cumulative Comparative
	1/9/21 - 30/9/21	1/9/20 - 30/9/20	1/7/2021 – 30/9/2021	1/7/20 – 30/9/20
Waste				
Waste Collection requests in total for this year to date	115	84	309	207
General Waste Enquiries	60	31	154	93
Waste collection services conducted	71007	70559	184787	197482
Animal Registrations				
New Animal Registrations	88	42	342	213
CRM				
Abandoned vehicles	2	2	11	6
Animal attack	15	5	40	33
Animal management	133	69	475	203
drum MUSTER requests	0	1	4	9
Environmental Enquiries	24	28	73	84
General Local Law, unsightly, signage	17	16	46	41
Parking enquiries	3	2	16	21
Overgrown allotments	13	14	37	46
Public Health Customer requests	23	25	48	72
Enforcements				
Abandoned Vehicles	0	0	0	0
Animal	0	2	2	3
Declared Dog	0	1	2	2
Environmental	0	0	0	0
Impounded Dogs	25	8	66	46
Impounded Cats	15	11	61	59
Overgrown	79	6	94	23

Infringements				
Animals	14	18	251	44
Non-compliance of a Compliance Notice	2	2	5	3
Abandoned vehicles	0	0	0	0
Applications for Licences and Approvals				
Animal Keeping Application – Kennel/cattery	0	0	0	0
Change of Food Licensee Applications	1	2	3	4
Environmental Authority Applications received	0	0	0	0
Footpath Applications Annual	1	6	2	7
Footpath Applications Short term	5	4	10	8
Market Stall Application	0	1	0	2
New Fixed Food Business Licence Applications	3	0	6	6
Non-Profit Food Applications	3	0	4	1
Personal Appearance Licence Applications	0	0	1	0
Private Water Samples Applications	1	6	3	8
Temporary Food Applications	0	1	0	5
Excess Animal Applications	0	2	5	6

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

File Number: 08-09-2021

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

SUMMARY

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

Parks & Gardens:

Parks & Gardens staff are continuing to keep up the good work as our towns are looking neat and tidy. However, it is disappointing to report on the amount of graffiti and damage that our staff are required to clean and repair each week in our towns. Nanango Pioneer Parks newly constructed table and chair settings and refurbished toilet have been graffitied and damaged twice in the same week, I urge the public if you witness this activity in your community, please report it to Queensland Police.

Staff are continuing to assist with the Kingaroy Transformation Program planting and have completed the Glendon & Alford Street roundabout intersection. As part of this project staff will be installing irrigation next month which works in well for our trainees who will have hands on experience prior to undertaking assessment on the next module - irrigation design and install.

General maintenance is continuing across the region in our parks and cemeteries – Keep up the great work.

Aerodromes:

Weekly inspection is continuing at both Kingaroy and Wondai Aerodromes and mowing maintenance as needed is undertaken at Nanango Airstrip.

Dams:

The dams welcomed school holiday guests to both Boondooma & Bjelke-Petersen Dams and staff were kept busy with the influx of visitors. All cabins, bunkhouse & powered sites were fully booked for the last week of the school holidays which was great to see. Managers have been receiving great feedback from guests thanking Council for the improvements at Bjelke-Petersen Dam especially the tennis courts, new basketball hoops and the two new amenities blocks. All of these projects were funding through W4Q-COVID Round.

I also had the pleasure with Mayor Otto to present the defibrillator machine that was kindly donated by the Kingaroy Rotary Club for Bjelke-Petersen Dam to the Managers, which is now readily available for use if needed.

However, I have saved the best for last with the new signage for all areas of the park depicting the newly designed branding. These signs have really lifted the image of the dams and it would be remiss of me not to congratulate everyone involved in this project. Council is now just waiting on the artwork to arrive for the big entry signs, once delivered they will be installed, and I can't wait.

Property & Facility Management:

Murgon, Wondai, Kingaroy and Blackbutt swimming pools and South Burnett Aquatic Centre are opened for summer swimming season. Council encourages people to check operating times with the Pool Manager or Council website as some pools have reduced hours due to the difficulty of finding suitable pool managers and staff.

The recent storm events have caused minor damage at Ringsfield House. The strong winds have caused a large tree branch to come down onto the side of the building and on the roof of Ringsfield House, also torn the shade sail. Damage at Ringsfield House will be assessed by insurance assessors in coming weeks.

The removal of asbestos sheeting and floor coverings has been completed at Blackbutt SES Building and Kingaroy Business Hub. Both buildings are now ready for painting and fit out.

Kingaroy Administration Office renewal of air condition, ceiling tiles and internal painting will commence 18th of October. Council staff have been temporarily relocated to other Council offices and buildings. Kingaroy Customer Service and Library will operate from the one building. Council apologises for any inconvenience to our customers during this period.

BACKGROUND

Nil

ATTACHMENTS

Nil

9.2 PARKS & GARDENS UPDATE

File Number: 13-10-2021

Author: Senior Recreation and Services Officer

Authoriser: Chief Executive Officer

PRECIS

Parks & Gardens Operational Update

SUMMARY

Parks & Gardens Operational Update

OFFICER'S RECOMMENDATION

That the Parks & Gardens update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Parks & Gardens Update October [!\[\]\(8355073e142dc50a1ca12e74a2b70822_img.jpg\) !\[\]\(a4fc743cb7fd53b993f4a3d25401683e_img.jpg\)](#)

PARKS & GARDENS UPDATE

Mark Watt
Acting Manager NRM & Parks

Works for Queensland – Round 4 Update

Project Name	Project Description	Status
Open Space Refurbishments		
Aerodrome Fencing	Wondai Aerodrome Perimeter Fencing	To be approved & scoped
	Kingaroy Aerodrome Perimeter Fencing	To be approved & scoped
Murgon Parks	QEII Park Renewal	To be approved & scoped
	Murgon Dog Park	To be approved & scoped
	Youth Park Half-Court	To be approved & scoped
Proston Parks	Railway Park Renewal	To be approved & scoped
Kingaroy Parks	Kingaroy Park Redevelopment	To be approved & scoped
	Amenities Upgrade	To be approved & scoped
Wondai Parks	Amenities Upgrades	To be approved & scoped
Refurb Amenities	Scoping as priorities established	To be approved & scoped
Regional Parks	Benarkin Park Upgrade	To be approved & scoped

CAPEX Update

Project Name	Project Description	Status
Cemeteries	New Columbarium Wall Blackbutt	Scope being prepared
	New Columbarium Wall Wondai	Scope being prepared
Parks	Carpark - Apex Park Kingaroy	Scope being prepared
	Master Plans – General	Scope being prepared
Saleyards	Coolabunia Upgrades	Scope being prepared
Rail Trail	Murgon Rail Trail Crossing	Scope being prepared

Cemetery Update

Stats Item	Monthly		Year to Date Cumulative	
	2021/22	2020/21	2021/22	2020/21
	01/09/21-30/09/21	01/09/20-30/09/20	01/07/21-30/09/21	01/07/20-30/09/20
Cemeteries	Burial/Ashes	Burial/Ashes	Total	Total
Blackbutt	2	0	3	1
Booie	0	0	0	0
Kumbia	0	1	0	1
Memerambi	0	0	0	0
Mondure/Wheatlands	0	0	0	0
Murgon	1	3	4	9
Nanango	1	1	8	3
Proston	0	1	2	1
Taabinga	3	5	12	16
Tingoora	0	0	0	0
Wondai	2	0	9	2
Total	9	10	38	33

Dams Update

Stats Item	Monthly		Year to Date Cumulative			
	2021/22		2021/22		2020/21	
	01/09/21-30/09/21		01/07/21-30/09/21		01/07/20-30/09/20	
Dams Accommodation Numbers	Boondoom a Dam	BP Dam	Boondoom a Dam	BP Dam	Boondoom a Dam	BP Dam
Cabins	158	253	366	716	284	382
Bunkhouse	42	N/A	51	N/A	3	N/A
Powered Sites	295	557	666	1417	656	1134
Unpowered Camping	923	263	1632	488	2186	571
Contractor / Conference Room	N/A	20	N/A	58	N/A	N/A
Total	1418	1093	2715	2679	3129	2087

Parks - Customer Requests

Category	Monthly 01/09/21 – 30/09/21	Year to Date Cumulative 01/07/21 – 30/09/21	Year to Date Cumulative 01/07/20 – 30/09/20
Airports	4	14	11
Animals	4	13	5
Rail Trail	1	12	9
Cemetery	11	41	25
Dams	1	4	7
Mowing	4	11	3
Parking	0	1	2
Parks & Gardens	35	95	105
Public Health	1	2	3
Toilets	10	51	55
Trees	21	46	44
Roads	2	2	1
Water / Wastewater	2	2	2
Footpath	0	1	7
Council Buildings	0	1	2
Local Laws	0	1	0
Compliments	0	2	3
Signage	0	0	1
Street Furniture	0	0	1
Total	96	299	285

Operations Update

Parks

Below are photos of new signage installed at BP and Boondooma Dams as part of the Tourist Facilities Upgrades.



Prior to being erected, the sign frames were powder coated and delivered on site, ready for erection by a local contractor.



Prior to being powder coated, the signs were obsolete and stored in Council depot's in Murgon and Kingaroy. Previously, the signs were entry signs for the former shires of the South Burnett.



If the disused signs were created from scratch, the value of the metal and fabrication alone would have been in the order of \$200,000 plus. For a total cost of less than \$45,000, the signs were re-purposed, engineer designed, powder coated and installed. This is a fantastic example of Council's initiative to not only use surplus materials, but demonstrates our ability to be resourceful; Infact, the surplus signs were earmarked for scrap until Parks staff recued them for the porject. They not only lift the apprearance of the Dam, but promote Council's re-branding of both destinations.

Future Works

Parks and gardens are preparing for the commencement of Works for Queensland - Round 4, with specific projects and funding to be approved by Council.

A review of the contracts is underway for public amentiy cleaning so thay can be released for public tender.

9.3 PROPERTIES OPERATIONAL UPDATE

File Number: 13-10-2021

Author: Manager Property

Authoriser: Chief Executive Officer

PRECIS

Community– Properties Operational Update.

SUMMARY

Properties Operational Update.

OFFICER’S RECOMMENDATION

That the Property Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Properties Operational Update October 2021** [↓](#) 

COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects**2021/22 Capital Works: In progress**

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Tender has been awarded to Total Ventilation Hygiene (TVH) Work to commence 22 nd of October
Kingaroy Swimming Pool Refurbishment	Reserve funds for asset replacement in 2021/22	Works completed and pool opened 19 th of September.
South Burnett Aquatic Centre Bathroom Refurbishment	Refurb existing bathrooms and change storage room into a new disable bathroom.	Awarded to Campbell Construction. Works to commence 7 th of December.
Wondai showgrounds Grandstand and Pavilion upgrade	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Minor issues have been addressed e.g. under ground water in footings Steel support posts and frames stood. Roof framing has started, roof and wall sheeting is scheduled to start in the week of the 4 th of October
Kingaroy CCTV Forecourt upgrade	New CCTV installed in forecourt, around external perimeter of Hall and carpark.	100% Completed
Murgon Shops	Removal of Asbestos's from shops floor, wall and ceilings.	Request for quotation documents have been prepared to call quotes for removal of asbestos and relining numbers 70 and 68 Lamb Street.

Facility Maintenance		
Murgon & Wondai Swimming Pools	Survey by Australian Leak Detection completed August.	Workshop to occur with Councillors in near future
Boondooma Homestead Cabins	Arrange completion of building works to the cabins and big top structure to facilitate issue of building approval final certificates.	In progress
Nanango Depot	Investigate wedge pit condition and prepare documentation to call quotes for clean out.	In progress
Blackbutt SES – Office Roof	Consultant has been engaged to prepare plans to allow quotes to be obtained for repairs to prevent further water leakage.	Plans for quotations have been completed.
Kingaroy historical Ambulance Building at Kingaroy Airport	Arrange inspection with suppliers to remove Asbestos.	Awaiting on quotations. Ongoing

Leasing

Item	Background	Actions
Ringsfield House, Nanango	Council Owned Property	Council is developing the position descriptions for the advisory committee.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	The community group are applying for incorporation for the name "Timbertowners Sporting and Community Hub" Seeking contact information to begin lease negotiations.
Kingaroy Junior Cricket Association	Council Owned Property – River Road Park/	The Club have been provided the Licence to Occupy for signing - waiting for club to return agreement
Bunya Valley Landcare	Licence to Occupy – Carew Park	The group have advised Council that they are closing their incorporated association and will not be entering a Trustee permit for Carew Park
Bunya Mountains Community Centre	Support to lease land from the Department of Resources	Council officers' have met with the group and provided feedback on options for various reserve properties and process to lease.
Barambah United Soccer	Trustee lease, Wondai Sportsground	Trustee lease has been provided to the club.
South Burnett Woodcrafters Inc.	Licence to Occupy- Kingaroy Arts, Heritage, and Information Centre.	The Club have been offered a Licence to Occupy to January 2022 however, have since vacated the building and handed the space back to Council on 31 August 2021
South Burnett Mountain Bike Club	Request for additional lease area	Council has finalised internal investigations and offered a preliminary extension to the Licence area, subject to Council approval. A report and recommendation will be provided to the October Standing Committee.
Tingoora Carriage Club	Request for new lease area	Draft Trustee permit has been sent to the club for consideration. A report is included in the October Standing Committee
Kingaroy Chamber of Commerce & Industry Inc.	Lease of 195 Kingaroy Street	Lease has been finalised
Support has been provided to the Wondai Agricultural Pastoral & Industrial Society Inc, Wondai Proston Wolves Rugby League Club, Mondure Rural Fire Brigade, Maidenwell Rural Fire Brigade, Murgon Meals on Wheels and Murgon Pastoral Agriculture and Horticultural Society Inc.		

Land Sales

Item		Background				Actions		
Review of land holdings - general		Consolidated land assets list, ratings database and ATS search. Desktop review underway.				Desktop analysis completed. Identified potential immediate sale – subject to Council approval October General Meeting.		
Pound St		Appointed AEC to prepare Most Appropriate Use Assessment report.				Most Appropriate Use assessment being finalised and will be reviewed internally once received. Presentation to Councillors on 16 August of review outcomes Report finalised.		
Kingaroy St and Kelvyn St		Approved to sell on 29/4 Tender released 13/05				No Tenders Received		
14-16 West Street Kingaroy		Sold				Property settled on 1/06/2021		
20 William Street, Kingaroy		Sold				Property settled on 24-5-21		
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS	
Since 4 May 2021	0	0	0	0	0	2	\$235,000	
Accumulative	2	2	0	0	0	2	\$235,000	

Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provide asset cost break up. Update Delta S database accordingly.
Insurance	Assist LGM Assets as requested. Mondure Hall	Site visits to selected assets with LGMA Account manager and Risk Engineer. Site visits with insurer for Mondure Hall and Kingaroy Library water damage.

	Ringsfield House	<p>Ongoing communication with broker to finalise settlement of claim.</p> <p>Storm damage – tree come down on Ringsfield House roof and shade sails torn.</p>
Additional Projects	Boondooma Homestead Cabins	Arrange completion of building works to the cabins and big top structure to facilitate issue of building approval final certificates.

9.4 WONDAI A P & I SOCIETY INC - SEEKING SUPPORT FOR THE RECONNECTION OF POWER

File Number: 13-09-2021
Author: Manager Property
Authoriser: Chief Executive Officer

PRECIS

Wondai Agricultural Pastoral and Industrial Society Inc are seeking financial support from Council for the cost to reconnect electricity at the Wondai Showgrounds Caller's Box.

SUMMARY

Wondai Agricultural Pastoral and Industrial Society Inc are seeking support from Council for the costs of reconnection of electricity to the caller's box due to the upgrades at Wondai Showgrounds

OFFICER'S RECOMMENDATION

That the Committee recommend to Council: -

That Council contribute \$6,567.59 to the reconnection of electricity to the caller's box at the Wondai Showgrounds.

FINANCIAL AND RESOURCE IMPLICATIONS

The replacement of the power pole was not part of the original scope of works for the Pavilion upgrades and Grandstand removal. The financial contribution of \$6567.59 (GST inclusive) would be costed to the Property Operational maintenance budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC16: Partner with community to develop and promote events.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Wondai AP&I Society have written a letter to Council requesting financial support for the costs to reconnect power to the caller's box and power pole. The president of Wondai AP&I Society Inc has held discussions with Council officers on site regarding the condition of the power pole, replace of the pole and reconnection of the power. Wondai AP&I society have provided the replacement pole.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil legal implications. Any works undertaken will be in accordance with relevant Electrical and Work Health and Safety legislation.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil policy/local law implications

ASSET MANAGEMENT IMPLICATIONS

The power pole was deemed unsafe and required urgent replacement. Wondai AP&I Society have provided a new timber pole. Asset has been renewed.

REPORT

The construction of the new Pavilion building required the disconnection of electricity to the building from the supply pole to the west of the race caller's box. During the process of disconnection, the electrical contractor identified that the pole was in very poor condition. Closer inspection revealed that the pole had a noticeable lean to the north and was likely being largely supported by the triangulation effect of the cables connected to it. When attempts were made to disconnect the supply to the grandstand, the pole displayed significant movement. The pole required temporary bracing to be installed prior to disconnection proceeding.

Now that the old pole has been removed and can be examined, it is noted that there is significant degradation at ground line. The above ground portion of the pole is also degraded due to age and weather exposure.

The pole replacement was necessary and was organised quickly by the Show Society. The terms of the lease agreement between the Show Society and SBRC may dictate who is responsible for the cost of replacement. Regardless, the Show Society has a "Management" subcommittee which generally contributes to the "communal" costs of the site. The Management subcommittee receives income from the operation of the caravan park on the grounds.

Reconnection of power to the new pavilion is an inclusive part of the contract to construct the new building. The Wondai AP & I Society request for financial contribution to connect the remaining buildings serviced by this pole.

Hawley Constructions included in their tender submission to demolish the original grandstand (including the roof) and remove all demolished material from site. The Show Society approached Hawley Constructions and came to an independent arrangement to take possession of the roof portion of the grandstand. SBRC was not party to this arrangement and has no obligation to contribute to the removal of the roof from site or to re-locate it on the site for possible future use.

ATTACHMENTS

1. **Wondai A P & I Society Inc - letter asking for support** [↓](#) 
2. **Wondai Showgrounds - Power Pole Photo** [↓](#) 
3. **Wondai Showgrounds Callers Box**

Wondai A P & I Society Inc



P.O. Box 159, Wondai, QLD 4606 | 0427 685 171 | secretary@wondaishow.com.au

TO WHOM IT MAY CONCERN

In a recent email, the Wondai AP & I Society Inc requested financial assistance for a number of projects at the Wondai Showgrounds.

After discussions with a number of Council staff, it became evident that moving the structure in the limited time available would be impossible given the approval process.

As a result, we do not require consideration from Council for that project. Our Society has called tenders for the purchase and removal of the roof. We hope to recoup the costs incurred in its recycling (\$2,450) and advertising of tender (\$140)

We still seek support for the reconnection of power to the rotunda and replacement of a power pole (which we supplied) made necessary by the grandstand project.

We have been appreciative of the support of your staff and the demolition/reconstruction team

Yours faithfully

Dennis Morris

President Wondai A P & I Society Inc

31 Aug 2021 at 12:20:21 pm





9.5 OPTIONS TO REFURBISH BRICK ENTRANCES - FISHER ST & ADERMANN DRIVE, KINGAROY**File Number:** 13-10-21**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of options to refurbish the estate entrances signs at Freeman Heights Estate, Corner of Fisher Street and Adermann Drive, Kingaroy

SUMMARY

Further discussions with Infrastructure staff together with quotes being obtained to provide Council with suitable costs and options for further maintenance.

OFFICER'S RECOMMENDATION

That the report be received and noted.

BACKGROUND

At the Infrastructure Standing Committee on Wednesday 1 September 2021, it was moved that Council's Infrastructure teamwork with the Parks and Gardens team to remove the graffiti on the brick entrance walls on the intersection of Fisher Street and Adermann Drive, Kingaroy, and that a report detailing any costs or options for further maintenance within Council's budget be brought back to the October Standing Committee Meeting.

UPDATE

Quotes for removal of graffiti off the brick work, and options to install anti-graffiti paint have been requested. Discussions between NRM & Parks staff and Infrastructure are scheduled following initial clean-up so options may be presented to Council.

ATTACHMENTS

1. Freeman Heights Estate Entrance Signs [↓](#) 

Freeman Heights – Brick Entrances
Cnr Fisher Street and Adermann Drive, Kingaroy

22/9/21



9.6 RESOLUTION OF TENURE FOR COMMUNITY HALLS HELD IN TRUST BY COUNCIL**File Number: 03-10-2021****Author: Land Investigation Officer****Authoriser: Chief Executive Officer****PRECIS**

The Cloyna and Tingoorra Halls are all held by Council as Trustee and clarification of the trust documents are required for the future asset management.

SUMMARY

Tingoorra and Cloyna Halls are held by Council in trust for community use. The original trust documents are unclear as to Council's responsibilities as trustee. Legal advice has been sought on the responsibilities of Council and tenure options. Mondure Hall is also held in trust and is dealt with by separate report.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

South Burnett Regional Council consider the future management and ownership of the Tingoorra and Cloyna Halls by:

1. Undertaking consultation with Hall Committees and the community to determine opportunities and preferred management and ownership options
2. Seek legal advice and progress with preferred management or tenure options
3. If required, make application to the Supreme Court of Queensland to provide a ruling on tenure or management arrangements.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of legal advice in exploring options and finalising a process to progress the matter in accordance with Council objectives would be approximately \$6,000 (plus GST) (for all three halls held in trust). Court proceedings, if necessary, to provide a ruling on tenure and management arrangements could be approximately \$20,000 (plus GST) (for all three halls held in trust) but will depend on what advice and orders Council is seeking and in respect to which properties Council is ultimately seeking orders.

Tenure for the Tingoorra Hall must be resolved to enable the divestment of property.

Council's Land Investigation Officer will be responsible for managing the process with assistance to undertake community consultation.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council will engage with Hall Committees, community groups and local community individuals where required, to understand the use of each Hall and identify options for future management and ownership.

As part of Court process, submissions may be invited from the community to be considered as part of its deliberations and decision. This process provides the community with an opportunity to make a submission directly to the Court in addition to discussions with Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council has engaged lawyers to provide initial advice. Further advice will be sought on the viability of options identified for each hall, and as required, through to finalisation of these matters.

The state of disrepair of some of the structures is also of concern to officers.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Disposal of Assets Policy will be adhered to, when applicable, in dealing with Council's trusteeship of the Halls.

ASSET MANAGEMENT IMPLICATIONS

Council engaged lawyers to provide initial advice on the existing trust documents as part of its ongoing asset management and future lease arrangements of the Halls.

The trust documents, although legally in force, do not provide clear asset management responsibilities for Council or the beneficiary of the trusts.

The Halls are on Council's asset register. Clarification of Council's obligations for the trusts will determine whether the halls should remain on the asset register.

Council is investigating the divestment of Tingoora Hall property. The property is comprised of two lots held in different tenure arrangements. According to current title records one is held in Council's name solely while the other is held by Council as trustee. Council's obligations as trustee and this land tenure issue must be resolved before the property can be divested as the Hall sits across the two lots

**REPORT**

Council's lawyers have advised that, to resolve the tenure arrangements for Tingoora and Cloyna Halls, Council should determine its objectives (and if Council considers necessary consult with the relevant Hall users and community members). Once the objectives are determined, Council can then consider making an application to the Supreme Court of Queensland for some orders in relation to each of the properties.

TINGOORA HALL**Property Details:**

Address: 13-15 Main Street, Tingoora
RPD: Lots 7-8 on RP27236
Area: 1618 square metres
Tenure: Freehold (one lot held in trust)
Owner: Lot 7 – South Burnett Regional Council
Lot 8 – South Burnett Regional Council as Trustee
Zone: Rural under the South Burnett Regional Council Planning Scheme
Overlays – OM 8, Class A agricultural land

Council resolved in its Ordinary Council Meeting held on 26 May 2021, that Council endorsed the investigation of options for the proposed divestment of the Tingoora Hall and provide a report to the September Community Standing Committee.

Council has sought legal advice on Lot 8 and the trust documents. Council's lawyers have noted that Lot 7 is held by Council (and no trust is noted), and Lot 8 is held in trust, while the hall is built over the two lots. Once further detail has been provided it is likely the trusteeship will need to be resolved by making an application to the Supreme Court to resolve some of these issues.



CLOYNA HALL

Property Details:

Address: 41 Wondai-Charlestown, Charlestown Qld 4605
RPD: Lot 2 SP238518
Area: 2276 square metres
Tenure: Freehold held in Trust
Owner: South Burnett Regional Council as Trustee
Zone: South Burnett Regional Council Planning Scheme -
Zoning – Rural
Overlays – OM 8 , Class A agricultural land

Cloyna Hall is managed by the Cloyna Hall Committee.

Council recently provided \$5,575.00 in contribution to the works for upgrading the toilets. Although this Hall does not require significant repairs and maintenance, it would be advantageous to have the tenure for Cloyna Hall determined at the same time as Tingoora. Council will undertake extensive consultation with the Cloyna Hall Committee before making any changes to the tenure arrangement.



ATTACHMENTS

Nil

9.7 COUNCIL LAND INVESTIGATIONS - PROPOSED DIVESTMENT OF LAND ASSET**File Number:** 13-10-2021**Author:** Land Investigation Officer**Authoriser:** Chief Executive Officer**PRECIS**

Outcomes of the review of Council's landholdings.

SUMMARY

Council holds property for current and future operational purposes. A review of Council's landholdings is in progress and properties have been identified as possibly surplus to operational requirements.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council;

To offer for sale on the open market by way of tender:

- Lot 41 on RP57676 – 29 Jellicoe Street, Proston, and
- Lot 30 on RP36983 – 14 Earl Street, Memerambi.

BACKGROUND

Council holds a large portfolio of land which is primarily used for operational requirements. Land assets are being reviewed to identify any that are surplus to requirements and could be divested.

In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is now proposed to offer the two vacant land parcels for sale on the open market by way of tender.

Property Details:

Address: 29 Jellicoe Street, Proston

RPD: Lot 41 on RP57676

Area: 1012 square metres

Brief Description: Vacant, regular shaped rural allotment located adjacent to existing residential development.





Address: 14 Earl Street, Memerambi

RPD: Lot 30 on RP36983

Area: 1012 square metres

Brief Description: Vacant, regular shaped allotment, located within existing residential area in the township of Memerambi approximately 12 kilometres north of Kingaroy.

ATTACHMENTS

1. Survey Plan - RP57676 - 29 Jellicoe Street, Memerambi  
2. Survey Plan - RP36983 - 14 Earl Street, Memerambi  

57676

57676

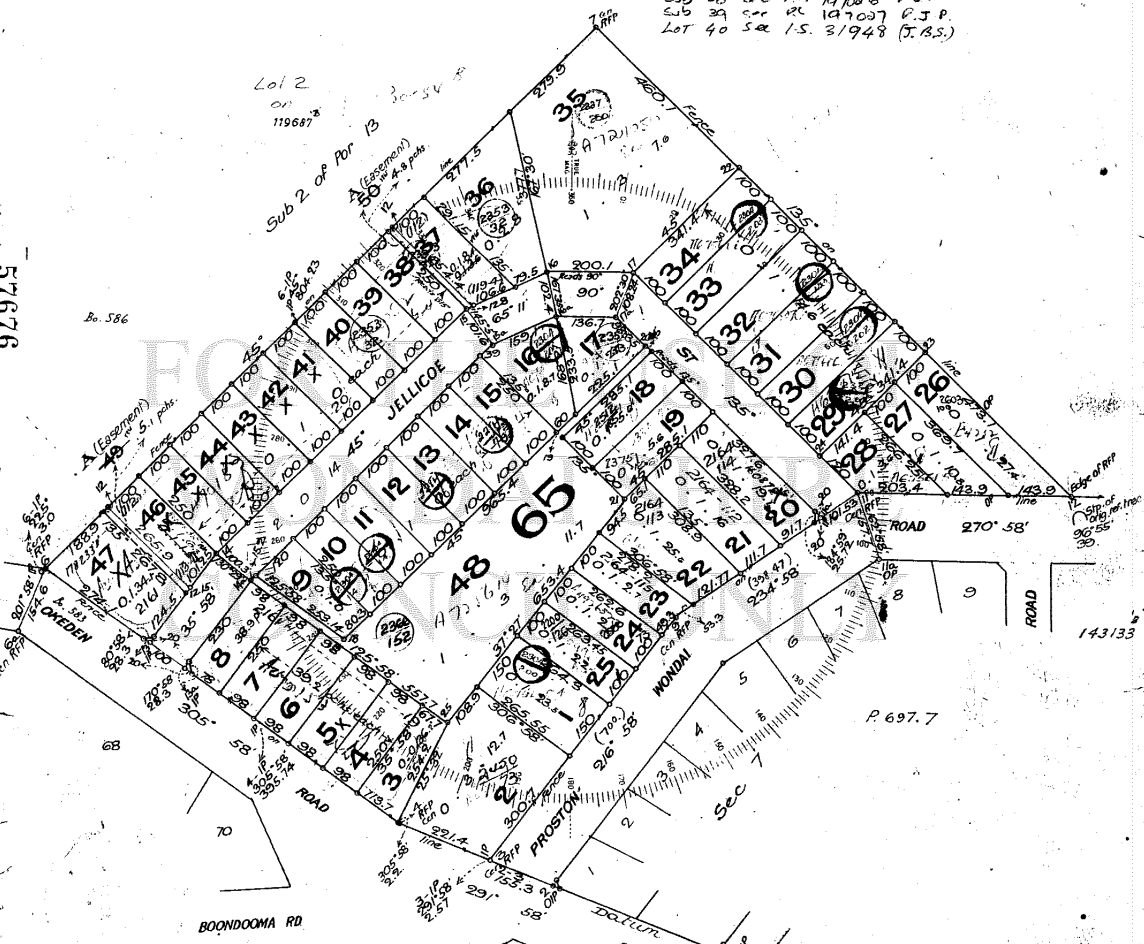
Kennon Edward White, of... *CYMPRE*
Authorised Surveyor, do hereby solemnly and sincerely swear that I have faithfully and truly surveyed, measured, and marked on the ground the parcel of land herein referred to, and that the measurements and boundaries given in this plan are correct, and do not to the best of my belief in any way interfere with the rights or property of any person, or occupier of land adjoining the above land, and described in the said plan, and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the "Cadastral Act of 1967."

Kennon E White
Authorised Surveyor
Made and Signed at Brisbane on 12/7/21 before me
Signature of Registrar of Titles or of a Magistrate

THIS PLAN should be ROLLED not folded.
FOR OFFICE USE ONLY

DL 120840, 1913-100
A470147. Req. to Record Deed. of new roads hereon.
X E 372038 Surrender the Crown over Sub 5
X Sub 5 now Por. 93 See D/L Vol 5728 Fol. 162 Bo. 551
- Sub 36-37 See Red CAT 3654
X Sub 20 See plan 160876
X Subs 41 to 47 See D/L Vol 6201 Fol 1724173 Bo. 601
X Sub 47 See A/fo plan 178233
Subs 8 to 19, 35, 36, 37 to 46 & 48 See I.S. 20347 R.J.P.
Sub 37 See RC 197029 R.J.P.
Sub 36 See RC 197030 R.J.P.
Sub 38 See RC 197028 R.J.P.
Sub 39 See RC 197037 R.J.P.
Lot 40 See I.S. 31948 (J.A.S.)

57676



Approved
Edmund
Chairman
Scott
11/7/21

Approved
Whitlock
Chairman
Survey of Lot (s) *1 to 48*
(EASEMENTS)
on R.P. *57676*

PLAN RECORDED, PERIOD, AND REGISTERED
(this 1st day of October 2021)
White
Deputy Registrar of Titles
TITLES OFFICE, BRISBANE

SURVEY
OF SUBDIVISIONS *1-50 1-48 and*
Results A (Easements) of Subs 31 & 48
OF ALLOTMENT OR PORTION NO. *65*
OF SECTION *B.O. 111 P.R. 65*
COUNTY OF *Boondooma*
PARISH OF *Proouston*
Cat. No. *57676*

SCALE 2 chains to an inch
Proprietor of this land, I agree to this Plan of subdivision and dedicate the new roads shown hereon to public use
Signature of Proprietor

Copyright protects this plan. Unauthorised reproduction or amendment is not permitted. Contact the surveyor or Consulting Surveyors Queensland for information.

9.8 WALTER ROAD, KINGAROY - FUTURE USE PROJECT PLAN**File Number:** 13-10-2021**Author:** Land Investigation Officer**Authoriser:** Chief Executive Officer**PRECIS**

Options for the future use of Reserve for Park, Walter Road, Kingaroy

SUMMARY

Council is trustee for a Reserve for Park at Walter Road, Kingaroy, and has received numerous enquiries from members of the public to purchase the park for development. This park is located adjoining recently built retail premises and Council is investigating its options to divest of the property for economic development.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council to:

1. Undertake community consultation to establish the current use of the park and investigate future use options and
2. If not significantly used by the public, make application to the Department of Resources for a conversion to freehold tenure and divest of the property.

FINANCIAL AND RESOURCE IMPLICATIONS

In accordance with the Community Consultation Strategy, Council may undertake community consultation on the current use of the property as a park, and future alternative use options.

Councillors will be invited to attend public consultation events.

If conversion to freehold is the preferred option, Council will be required to pay for the conversion of tenure from a Reserve to freehold which is equal to the value of the land under *the Land Valuation Act 2010*.

FINANCIAL AND RESOURCE IMPLICATIONS

Council bears the cost of maintenance of the park.

If, after community consultation and investigation in alternative land use options, a more appropriate use is determined, the land may be offered for sale on the open market. If sold into private ownership, Council achieves a financial gain through sale price revenue, ongoing rates revenue and will no longer bear the cost of maintenance.

LINK TO CORPORATE/OPERATIONAL PLAN

IN9 Undertake an audit to identify Council land that can be divested.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Department of Resources has been consulted and advised that they offer no objection to the conversion of tenure on the condition that Council can provide advice on the extent and outcomes of community consultation which shows the park is not required for future public use.

Councillor's Parks Manager has been consulted and offers no objection to the divestment of the park.

Community consultation will be undertaken to determine the current and future use of the Reserve.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

After community consultation shows the land is not required for future public use, and if Council resolves to divest of the property, the process will be undertaken in accordance with the

- *Land Act 1994* by making application to the Department of Resources for conversion of tenure and
- *Local Government Regulation 2012* for the process of divestment.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community consultation plan has been drafted in accordance with Council's adopted Community Engagement Strategy.

ASSET MANAGEMENT IMPLICATIONS

As the property is a Reserve, it is not listed as a Council asset. However, if Council divest of the property, maintenance of the land, including mowing and weed management, will no longer be required.

If a viable alternative use is identified for the property, Council will consider sound asset management principles in its decision making.

REPORTProperty Details:

Address: 32 Walter Road (D'Aguilar Highway), Kingaroy

RPD: Lot 1 on RP852419

Area: 1621 square metres

Tenure: Reserve for Park

Trustee: South Burnett Regional Council

Zone: Low Density Residential under the South Burnett Regional Town Planning Scheme
Town Planning Scheme overlays – location partially in the Flood Hazard Zone (not significant to development), within a Priority Infrastructure Area, Agricultural Land Classification A, SFP Land Use – Urban.

The Reserve is a regular-shaped inside allotment with bitumen frontage, kerbing and channelling. Walter Road, as part of the D'Aguilar Highway, is a State controlled road. The property is also located on a cycle/walking route (the old railway corridor) and adjoins the Bunnings development.

There are no structural improvements to the property however there are large gum trees and shrubbery.

Council bears ongoing maintenance costs for the park.

Over past few years, Council has received ad-hoc enquiries about the availability of the property for purchase. These enquires came from business entities that wished to develop the property for commercial purposes.

Council holds the land as the Trustee of the Reserve which is administered by Department of Resources (DoR) under the *Land Act 1994*. To be able to dispose of this asset, Council is required to undertake community consultation on the current and future use of the park before the DoR will consider relinquishing the Reserve for Park as it is public land. It must be determined that it is no longer required for public use. This will need public consultation in accordance with Council's Community Engagement Policy.

If it is determined that the park is no longer required, Council may relinquish the Reserve and ownership reverts to DoR, or Council may apply to convert the tenure to freehold before it can be sold on the open market.

ATTACHMENTS

1. **Land Asset Review - Community Consultation Plan** [↓](#) 



COMMUNITY ENGAGEMENT PLAN

LAND ASSET REVIEW

Committed to open and transparent decision making.

Version Control

date	comment	version
	Land Asset Review – Community Engagement Plan	Draft 0.1

Adoption by Council

The South Burnett Regional Council Year Name of Project – Community Engagement Plan was adopted by Council on **30 June 2021**. (Amend or remove as required)

Copies of the Operational Plan

Copies of the Operational Plan, Corporate Plan and the Annual Report are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centres.

Contact Us

All written communications to be addressed to:

“The Chief Executive Officer”

PO Box 336 Kingaroy Q 4610

P 1300 789 279

E info@sbrc.qld.gov.au

W www.southburnett.qld.gov.au

F www.southburnettregion

T @SouthBurnettRC

ABN 89 972 463 351

Acknowledgement

We acknowledge and respect the Wakka Wakka and Wulli Wulli people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Introduction

The Community Engagement Plan Template is a tool which may assist in the development and presentation of a detailed engagement plan for significant projects. Alternatively, aspects of the template may be changed or deleted to best meet your needs.

<i>Community Engagement Title:</i>	<i>Land Asset Review</i>	<i>Project Manager:</i>	<i>Rebecca Bayntun</i>
<i>Manager Approval:</i>	<i>Leanne Petersen</i>	<i>ECM ID:</i>	
<i>Start Date:</i>		<i>Finish Date:</i>	

Background Information:

- Council holds a portfolio of land assets for operational and community use. Some of these land assets have, or will, become surplus to requirements and can be repurposed or divested.
- In Council's consideration of divestment of some land assets, particularly parks and other community spaces, consultation with the community is key to gauging the extent of the use of the land asset by the community. The community consultation to gauge use of the asset will guide the Council in making decisions on future use of land assets.
- This community engagement plan scope is for the land investigation program and will be implemented for each individual land asset when required.

**Brief Description of
the Project:**

- Council's Operational Plan includes development of a program of land asset investigation and divestment.

IN9 – Undertake an audit to identify Council land that can be divested

Key Priority IN9: Undertake an audit to identify Council land that can be divested.

Key Activities	Outcomes/ Measures	Department / Branch	Key Partners
Affordable Housing Pilot Project	Pilot project actioned and completed	Community /Planning	Property Branch (internal); Local Community Service Providers; Local Builders
Develop and implement Council's Vacant Land Investigation Audit	Number of identified freehold land parcels suitable for disposal Number of land parcels disposed of and removed from Councils asset register	Community / Property	Department of Resources; Real Estate Agents
Review/Consolidate Reserve land holdings	Number of Reserves consolidated Number of Reserve land parcels divested or repurposed	Community / Property	Department of Resources

Project Team Department:

Name	Position	Contact	Role
Rebecca Bayntun	Land Investigation Officer	07 41899127 Rebecca.bayntun@sbrc.qld.gov.au	Project officer
Leanne Petersen	Manager Property	07 4189 9460 Leanne.Petersen@sbrc.qld.gov.au	Project manager
Fiona Kemp	Property Officer		Project assistance

Define the Community Engagement objectives (SMART):

- *S*pecific and able to describe an action;
- *M* easurable;
- *A*chievable and accessible;
- *R*ealistic, recorded and referred to during the process; and
- *T*ime bound

- To determine the usage of a Council land asset that is designated as a public park or other community space, to guide decision making in the divestment of Council's land assets.

-

Define the Community Engagement Scope:

In-scope elements Internal Communication Plan

- Internal consultation across Council via emails or meetings.
- Emails will have timeframes for response of views – if no response provided by the time it will be assumed that there are no issues.

In-scope elements External Community Engagement Plan

- On site meetings with the public and Councillors to field enquiries of the use of the land asset
- Notification of the intended consultation through publication of a notice in the paper, Council's website, facebook and twitter, and radio.
- Internet based feedback forms
- Invite email / letter advising on use of the land asset.
- Only for land assets that could be seen to be public use land assets such as a hall or park and excludes operational land assets such as old water pumping stations, offices or housing.

Out-of-scope elements

- Open public forums will not be held for this project.
-

Key Project Messages:	
<ul style="list-style-type: none">The public consultation is one part of the information that will be used by Council to consider divesting of a land asset subject.	
Budget:	
Expense Description	Budget Amount
Expenditure will be within current budgets except where a significant land asset requires external, third party assistance to conduct an extensive consultation process.	

TOTAL				\$ _____	
Stakeholder Analysis:					
Internal Stakeholders					
Unit / Work Area	Name / Position	Reason why a stakeholder	Level of engagement	Methods to engage	Methods for feedback
Infrastructure	James Darcy	Manager of Infrastructure Planning		Email, meetings	Email
Infrastructure	Tim Low	Manager of Water, Wastewater		Email, meetings	Email
Natural Resource Management	Mark Watt	Manager Natural Resource Management		Email, meetings	Email
External Stakeholders					
Name / Group		Reason why a stakeholder	Level of engagement	Methods to engage	Methods for feedback
General Public		Users of public land		Email, on-site, written submissions	Email

Phases to Engagement		
STAGES	Description	Comments
Stage 1	<ul style="list-style-type: none"> • Notification of engagement – public notice in newspaper, radio, SBRC website, facebook • Meetings with internal stakeholders • 	
Stage 2	<ul style="list-style-type: none"> • Public consultation phase • - invitation to submissions via website/email and on-site information sessions. • 	
Stage 3	<ul style="list-style-type: none"> • Summary of use and presentation to Council for consideration • 	

Internal Engagement - Action Plan:						
Project Phase	Stakeholder	Level of Engagement	Method to engage	Key messages	Responsibility	Timing (By)
Stage 1						
	<i>SBRC management</i>		<i>Meeting request, phonecall, email</i>	List of land and seeking SBRC views	Land Investigation Officer	As required
Stage 2						
	<i>SBRC management</i>		Meeting request, phonecall, email	Updates to SBRC views	Land Investigation Officer	As needed if queries raised by the public
Stage 3						
	<i>SBRC management</i>		Meeting request, phonecall, email,	Provision of draft recommendations to Council	Land Investigation Officer	Prior to submission to Council for resolution

External Engagement - Action Plan:						
Project Phase	Stakeholder	Level of Engagement	Method to engage	Key messages	Responsibility	Timing (By)
Stage 1						
	n/a					
Stage 2						
	General Public		On-site information sessions	Information gathering for consideration of future use of land asset	Land Investigation Officer (logistics) Councillors (engagement)	As required prior to decision making.
Stage 3						
	n/a					

Monitoring & Evaluation:			
Stakeholders	Engagement Activity	Measures	Indicators
General Public	<i>On-site information sessions</i>	Number of people attending.	Questions raised. Comments made.

9.9 TRUSTEE PERMIT - TINGOORA CARRIAGE CLUB**File Number:** 13-10-2021**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

Request from the Tingoora Carriage Club to enter into a Trustee Permit (non-exclusive use) for Lot 91 on FY 2885 and Lot 251 on FY2262.

SUMMARY

The Tingoora Carriage Club approached Council with a proposal to undertake Carriage driving activities at the Tingoora Sports Oval and the Reserve located next to the tennis courts.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

1. That South Burnett Regional Council enter into a Trustee Permit (non-exclusive use) with the Tingoora Carriage Club Inc. for Lot 251 FY2262 and part of Lot 91 FY2885 with conditions including:
 - (a) Term of three (3) years
 - (b) Rental of \$75.00 per annum, plus GST

FINANCIAL AND RESOURCE IMPLICATIONS

Council does not maintain or undertake works on Lot 251 on FY2262 (the Reserve) and will not be required to provide assistance to the group to clear pathways to create carriage tracks. Council currently maintains the Lot 91 on FY2885 (the Sportsground) by mowing, however the public amenities block is locked and not open to the public to deter unauthorised camping on the Sportsground.

LINK TO CORPORATE/OPERATIONAL PLAN

Operational Plan

IN10: Investigation options for leasing opportunities to not-for profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Tingoora Carriage Club (the Club) provided a proposal to Council outlining their plans to create a venue for carriage riding and Council's Lease Officer met with committee members on site to discuss their proposal.

Consultation has occurred on site with Council's Manager of Property, Land Investigation Officer and Coordinator of Sport and Recreation and. Coordinator of Waste Management was consulted on the history of the sportsground and the neighbouring parcel (Lot 245 on FY2885) that has been previously used as rubbish tip.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Sportsground is a Reserved for Recreation and the Reserve with Council as Trustee. An offer of a Trustee Permit to a community group is in accordance with s236 *Local Government Regulation 2012*. The proposed purpose and Trustee Permit terms are in accordance with the *Land Act 1994*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the property for a Trustee Permit is in accordance with Council's Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

Council currently maintains the Sportsground to a basic level for recreational use. The terms of the permit will allow for non-club members of the public to use the Sportsground for recreational activities. The Club have offered to mow the oval to ensure that it is in a suitable condition for their activity. The club will not be removing the cricket pitch and do not propose to change the surface, e.g., to sand or gravel.

The amenities block is not open to the public and the Club have offered to maintain the toilets and septic system at their cost (approx. \$90 per year) to ensure the facilities are available for club activities.

The sportsground was identified in the 2018-28 Sport and Recreation Infrastructure and Strategic Plan as an opportunity to repurpose the oval for unmanned aerial vehicles and drones due to its location outside of the flight paths of the Wondai and Kingaroy Aerodromes. As there is currently no demand for the activity in the immediate area, providing a permit to a local, active community group will enhance the use of the asset. As the Trustee Permit provides only non-exclusive use, The Club must accommodate other users and recreational activity on the site, including other community group comes that may come forward wishing to use the space.

Lot 245 on FY2885 adjoins the Sportsground and was previously a rubbish tip. To ensure that there is an adequate buffer between the contaminated site and the Club's activities, the Club will not be permitted to build any permanent infrastructure outside the clear oval space.

Council will be responsible for spraying pest weeds on the property.

The Reserve is an under-utilised asset that Council provides minimal management to, except for the tennis courts and toilet. Council will retain responsibility for managing and maintaining these two facilities.

REPORT

Address: Tingoorra Chelmsford Road, Tingoorra

RPD: Lot 251 on FY2262

Area: 16.55 ha

Tenure: Reserve for Park and Recreation

Trustee: South Burnett Regional Council

The property is located to the west of the Tingoorra School currently has the Tingoorra Tennis Courts on the same site. The Club wish to undertake minor development to install tracks and earth bridges to accommodate carriage driving activities. The club are aware of the obligation to adhere to *Vegetation Management Act 1999* and *Aboriginal Cultural Heritage Act 2003*.

Address: Tingoorra Cemetery Road, Tingoorra

RPD: Lot 91 on FY2885

Area: 2.902 ha

Tenure: Reserve for Recreation

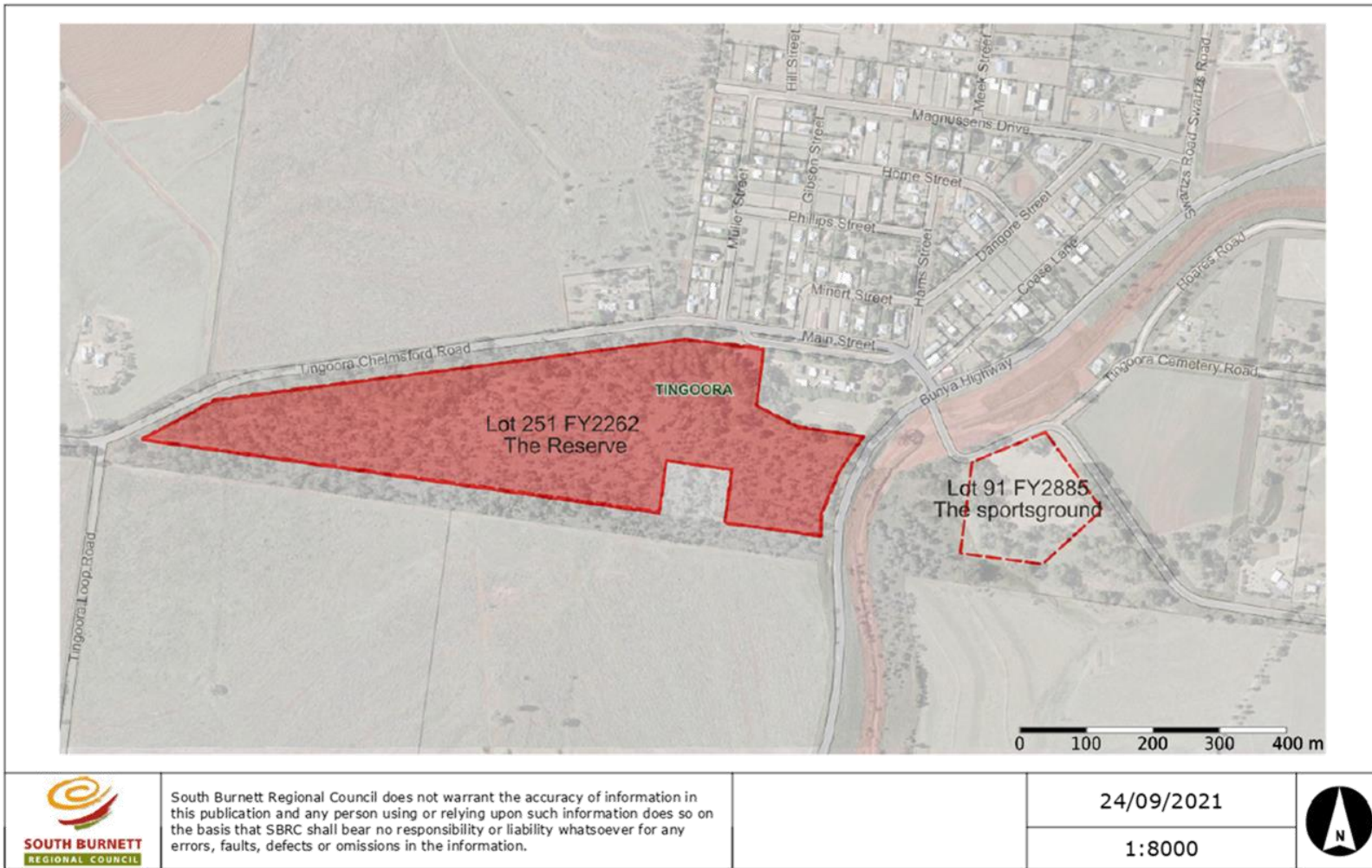
Trustee: South Burnett Regional Council

The property is located next to the Rail Trail and is used by the Club for carriage dressage, and local residents for recreation. The Club will preserve the cricket pitch and spectator shed, mow the oval and use the toilets when the Club meets. The Club will not be installing infrastructure or undertaking any activities outside the tree line of the oval.

ATTACHMENTS

1. **Map of Proposed Areas - Sportsground Lot 91 FY2885 and the Reserve Lot251 FY2262**





9.10 AMENDMENT TO LICENCE TO OCCUPY AND ADDITIONAL TRUSTEE PERMIT-SOUTH BURNETT MOUNTAIN BIKE CLUB INC.

File Number: 13-10-2021
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

South Burnett Mountain Bike Club Inc. have requested an extension to the current licence and an additional use of an adjoining Reserve to accommodate the installation of new trails and skills area.

SUMMARY

The South Burnett Mountain Bike Club have received grant funding to install new Trails, Pump Track, Skills Park and Dual Slalom. To accommodate the project the club have requested an extension of the current licence area.

OFFICER'S RECOMMENDATION

That the committee recommend to Council

1. That Council enter into a Trustee Permit with the South Burnett Mountain Bike Club Inc for Lot 352 on FY2534 for a term of three (3) years at \$75.00 per annum plus GST and
2. That Council terminate the current Licence to Occupy with the South Burnett Mountain Bike Club Inc, amend the boundary, and enter into a new Licence to Occupy over part of Lot 2 on RP212916 for a term of three (3) years at \$75.00 per annum plus GST.

FINANCIAL AND RESOURCE IMPLICATIONS

The amendment to the area of the current Licence over part of Lot 2 on RP212916 (the Licence) will continue at the concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST). The Trustee Permit over Lot 2 on RP212916 (the Permit) will be an additional payment by the club of \$75.00 per year (excluding GST).

The South Burnett Mountain Bike Club Inc. (the Club) will be responsible for the maintenance of any infrastructure and trails installed within the licence and permit areas. Council does not maintain the Reserve and the land is unused. The Club does not have exclusive use of the Licence area and therefore Council will continue to maintain the carpark, walking tracks and toilet.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal consultation has occurred with Manager of Works, Coordinator of Works, Manager of Property, Land Investigation Officer and Coordinator of Sport and Recreation. Department of Resources has been consulted on the proposed use of the Reserve that is inconsistent with the Reserve purpose.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a Trustee Permit under the *Land Act 1994* is in accordance with s227-228 of the *Local Government Regulation 2012*. The Club is aware of the obligation to adhere to *Vegetation Management Act 1999* and *Aboriginal Cultural Heritage Act 2003* when constructing trails.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offer of a Trustee Permit to a community group is in accordance with Council's Disposal of Real Estate Policy.

ASSET MANAGEMENT IMPLICATIONS

The proposal by the Club has encroached onto the original buffer area to the south of Council's quarry located within Lot 2 on RP212916. Consultation has occurred with Council's Infrastructure Department to identify any concerns that the extension to the licence area may impact future expansion of the Quarry. The quarry materials are valued at approximately \$300,000 per annum with an expected life of twenty (20) years.

Protection of Council's assets for its own operational purposes is necessary. To ensure Council's unimpeded use of the quarry material when needed, without being impacted by the Club's expansion, the Deed of Licence to Occupy will include a new term to provide Council the right to terminate the licence and issue a new licence for a reduced land area. The club have accepted in their planning that all the trails proposed in the extended licence area may need to be moved to accommodate future growth of the quarry. Council will not be liable for any costs incurred by the Club if the licence area is reduced or amended if required by Council.

REPORTProperty Details**Extension to licence area**

Address: 0 Recreation Drive, Gordonbrook

RPD: Lot 2 on RP212916

Area of extension: 1.129 ha (approx.)

Tenure: Freehold

Owner: South Burnett Regional Council

Zone: Recreation and Open Space

Trustee Permit Area

Address: 729 Recreation Drive Wooroolin

RPD: 352 FY2534

Tenure: Reserve (for water supply purposes)

Planning: Recreation and Open Space

Area: 22.9515 ha

Tenure: Reserve for Water Supply Purposes

Trustee: South Burnett Regional Council

Background

In 2019, the Club approached Council to utilise the whole of the quarry and land located at Gordonbrook Dam. In 2020, the Club were offered a licence to occupy over part of Lot 2 on RP212916 and Lot 1 on RP212916 of about to accommodate the development of trails but protect Council's future use of the quarry by providing sufficient buffer. In February 2021, the Club requested an extension to the licence area to construct a skills park, pump track and dual slalom to support junior development in Mountain Biking.

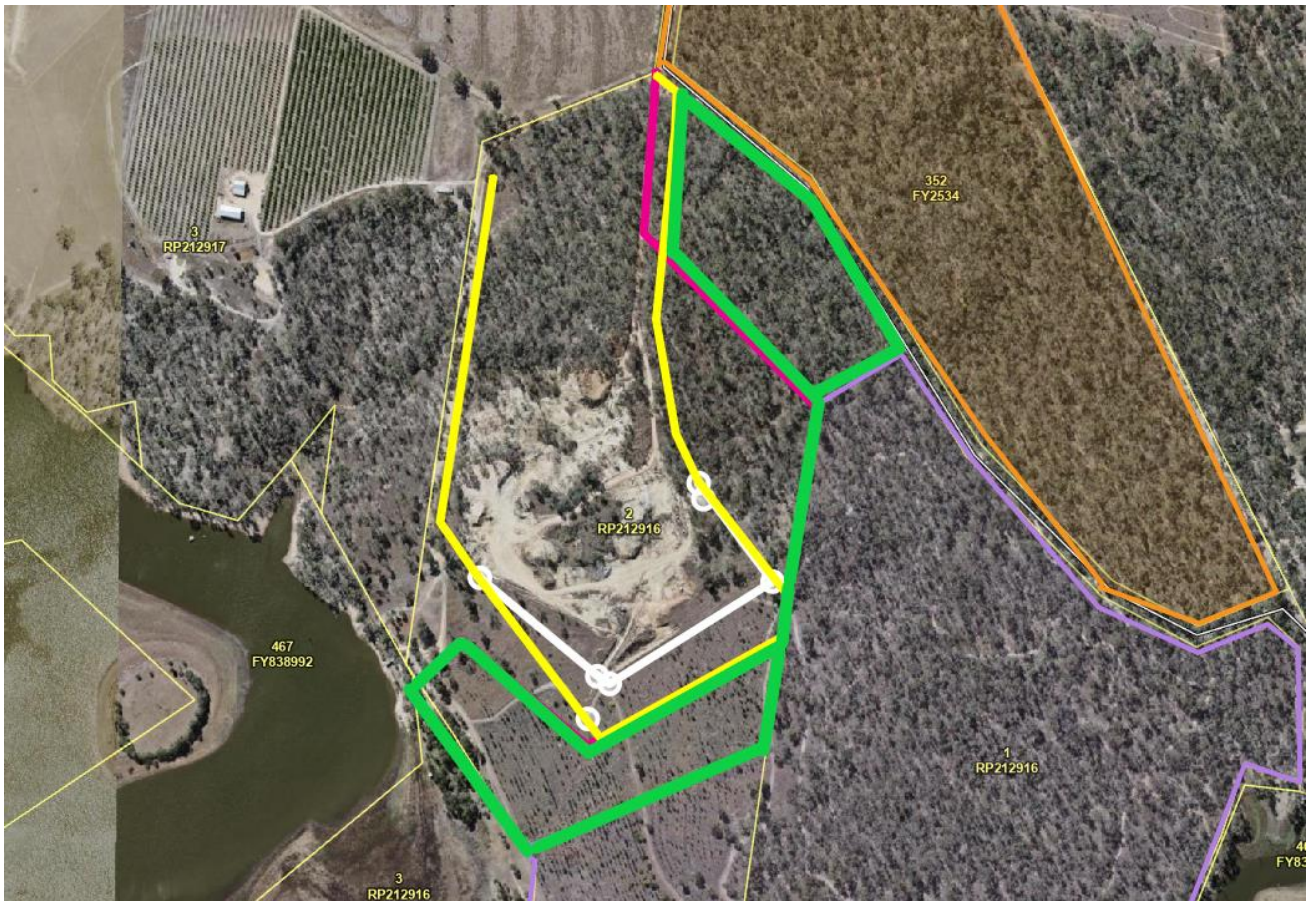
Consultation occurred across Council to ensure all internal stakeholders were provided with an opportunity to comment on the proposal and provide feedback to ensure that any concerns could be addressed and the proposed amendment to the licence area did not impact the use and development of the quarry.

Investigations were made during this time and it was found that the quarry provides materials for Council's Infrastructure Department to undertake road repairs. The licence area recommendation considered the concerns and requirements for a buffer zone to ensure that all users and activities could be accommodated.

The attached map of the site outlines the proposed new licence area in green, the original licence is in purple and the Trustee Permit area in orange. The area outlined in yellow is the quarry area, with the land located between green and yellow boundaries are to ensure a buffer between the activities.

ATTACHMENTS

1. **Extension to Licence Area** [↓](#) 
2. **Reserve** [↓](#) 





9.11 LICENCE TO OCCUPY - MURGON MEALS ON WHEELS INC.**File Number:** 13-10-2021**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

Proposed Licence to Occupy between Murgon Meals on Wheels Inc. and South Burnett Regional Council for office space and storage located at the rear of the Murgon Town Hall.

SUMMARY

The Murgon Meals on Wheels Inc. have occupied the space since prior to amalgamation. The group wish to formalise an agreement with Council for the office and storage space.

OFFICER'S RECOMMENDATION

That Committee recommend to Council:

1. That South Burnett Regional Council enter into a Licence to Occupy for part of Lot 1 on M55124
 - (a) For a term of five (5) years with an option of an additional five (5) years
 - (b) Rental at \$75.00 per annum (GST exclusive)
 - (c) For the purpose of an office and storage space for the administration of Meals on Wheels

FINANCIAL AND RESOURCE IMPLICATIONS

The Licence to Occupy will be administered by Council's Lease Officer. Rent will be charged at the concessional rent charged for community groups at \$75.00 (plus GST) per annum.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan EC6: Appropriately support and encourage volunteers, advisory groups and community organisation to value add to Council's services and infrastructure.

Operational Plan IN10: Negotiate new leases with community groups; and renew existing community group leases.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation has occurred with members of the Murgon Meals on Wheels management committee, Council's Manager of Property, Property Management Officer and Land Investigation Officer

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Section 236 of the *Local Government Regulation 2012* provides the exemption to dispose of a valuable non-current asset to a community group without having to first go to tender or auction.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering a licence to occupy is in accordance with Council's Asset Disposal Policy.

ASSET MANAGEMENT IMPLICATIONS

The office is part of the Murgon Town Hall complex. Council will remain solely responsible for all repairs, maintenance and security of the building. Council will also be responsible for all rates and service charges for the building.

REPORT**Property:** Murgon Town Hall**RPD:** Lot 1 on M55124**Tenure:** Freehold**Owner:** South Burnett Regional Council**Licence Area:** Rear Office and storage space**Background:**

The Murgon Town Hall has a small office located at the northern end of the building. Murgon Meals on Wheels have been using the space since 2005 for storage of files and committee management meetings.

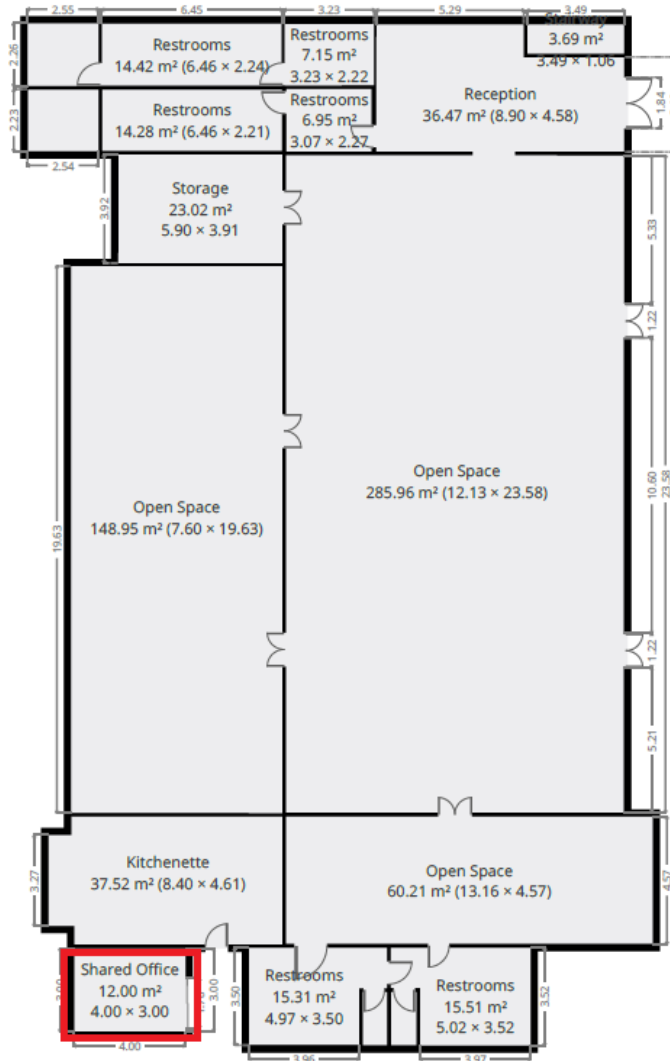
Council approached Murgon Meals on Wheels in May 2021 to formalise arrangements. The group have been provided a copy of the proposed licence and are happy with the terms offered.

ATTACHMENTS

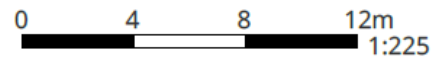
1. Licence area  

Murgon Town Hall

Licence Area



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**9.12 MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY INC.
REQUEST TO TRANSFER OWNERSHIP OF BUILDINGS**

File Number: 13-10-2021
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

The Murgon Pastoral, Agricultural & Horticultural Society Inc. have approached Council with plans to upgrade the facilities located in Lease Area C within Lot 7 on SP217287.

SUMMARY

The Murgon Pastoral Agricultural & Horticultural Society Inc. requested that Council transfer the building assets within the lease area to them to enable their plans to upgrade the facilities by demolition and replacement of the buildings.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

1. In accordance with the purposes of the *Local Government Regulation 2012* (the Regulation), section 236(2), Council decides, by resolution, that the exception in the Regulation, section 236(1)(b) applies to Council in the disposal of building assets on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to a community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc. because:
 - (a) it is in the public interest; and
 - (b) the disposal is otherwise in accordance with the sound contracting principles.
2. In accordance with *Local Government Act 2009 (the Act)*, Section 257, to delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the building assets to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc., for approval by Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The building assets located on the lease area are in poor condition and at the end of their useful life. The Murgon Pastoral Agricultural and Horticultural Society Inc. (the Committee) are responsible for all repairs and maintenance of the assets. On the disposal of the building assets, Council will accrue the loss of the value of the assets, but this will be offset by a reduction in the value of funds to be retained for replacing and renewing the assets. The written down value is \$608,730.00.

The cost of building applications for the demolition and replacement of buildings will be at the cost of the Committee.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Committee have provided an informal presentation to Council on 13 September 2021 to communicate their future plans for the site, and proposed redevelopment, to increase functionality and use of the lease area. Council officers have attended the site on several occasions to support the committee in the project planning. Council's Buildings Asset Management Officer, Land Investigation Officer and Strategic Asset Management Accountant have been consulted.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The *Local Government Regulation 2012*, section 236 provides the exemption to dispose of a valuable non-current asset to a community group without undertaking a tender or auction due to it being in the public interest to dispose of the Land and the Assets.

The Trustee Lease requires the Committee to comply with all Statutory requirements (Clause 6.13) that regulate the occupation and use of the Premises and other areas of the Trust Land. Relevant legislation includes but is not limited to the *Planning Act 2016* and the *Land Act 1994*.

Council can provide Council Officers' time to support the Committee through the building approval process to ensure the demolition of the structures are in accordance with Council's building application for demolishing or removing buildings. The structures to be demolished are unlikely to contain asbestos materials due to their age but will be monitored throughout the project.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Disposal of the assets is in accordance with Council's Disposal of Assets Policy and in particular the proposal to dispose meets the policy criteria of (b):

- a) No longer required
- b) Unserviceable or beyond economic repair
- c) Technologically obsolete
- d) Operationally inefficient
- e) Contains any environmentally sensitive or hazardous materials
- f) Surplus to current or immediately foreseeable needs; and
- g) Part of an asset replacement plan

ASSET MANAGEMENT IMPLICATIONS

In accordance with the Trustee Lease, the Committee are obliged to maintain and repair the Premises (clause 7.7) including, all fixtures and fittings, keeping them in good repair and working order without allowance for fair wear and tear.

The obligation of this clause extends to rectifying structural deterioration and damage and rectifying fair wear and tear. A majority of the assets are now at an unviable repair level due to the age of the assets and termite damage.

REPORT**Property details:**

Address: 40 Macalister Street Murgon Qld 4605

RPD: Lot 7 on SP217287

Lease Area: C

Area: 2.21h

Tenure: Reserve for Recreation and Showground

Background:

The Murgon Pastoral, Agricultural & Horticultural Society Inc. are undertaking a review of their current events program and use of their lease areas. Historically, the Committee have been limited to the use of the whole Reserve for the week of the Murgon Show. Due to the limitation of access, space and the impact of COVID-19, the Committee are limited in creating opportunities to increase their financial viability through the hosting of more events. Furthermore, the Committee are striving to reinvigorate the assets and grounds in time for celebrating their 100 years anniversary in 2023.

The Committee are developing a strategic plan to renew key assets to maximise amenities use, self-sufficiency and pedestrian flow. The plan identifies the opportunity to reconfigure new developments

to limit the impact on other lease holders within the Reserve and streamline access to their lease areas.

The Committee have already undertaken a project to renew parts of the poultry shed and remove trees that were increasing the maintenance cost of the shed.

Other short-term projects identified are to:

- Plough the bottom oval for a Rodeo (end October 2021)
- Remove unused cricket pitch
- Install sand arena and fencing
- Undertake painting of the Cattleman's Bar

Further projects and their proposed timing are outlined in the Committee's proposal.

The assets to be transferred are:

Asset Name	Written Down Value
Murgon - Showgrounds - Timber Hut - Sub Structure	\$1,558.74
Murgon - Showgrounds - Timber Hut - Super Structure	\$5,048.80
Murgon - Showgrounds - Timber Hut - Roof Cladding	\$2,450.99
Murgon - Showgrounds - Timber Hut - External Finishes	\$3,786.61
Murgon - Showgrounds - Amenities - Sub Structure	\$7,260.35
Murgon - Showgrounds - Amenities - Super Structure	\$9,801.43
Murgon - Showgrounds - Amenities - Roof Cladding	\$2,339.99
Murgon - Showgrounds - Amenities - Services Plant	\$1,872.02
Murgon - Showgrounds - Cattle Stalls (1) Steel - Super Structure	\$90,113.81
Murgon - Showgrounds - Cattle Stalls (1) Steel - Roof Cladding	\$26,249.48
Murgon - Showgrounds - Timber Cattle Rails under new metal awning - Super Structure	\$239,889.69
Murgon - Showgrounds - Timber Cattle Rails under new metal awning - Roof Cladding	\$69,701.03
Murgon - Showgrounds - Shed 1 - Whole Structure	\$6,043.91
Murgon - Showgrounds - Cattle Stalls (2) - Large Shelter	\$54,124.97
Murgon - Showgrounds - Open sided storage Shelter	\$4,360.79
Murgon - Showgrounds - Portable stockyards	\$9,746.37
Murgon - Showgrounds - Poultry Pavilion	\$46,993.14
Murgon - Showgrounds - Tea Stall & Cattleman's Bar	\$27,388.82
Total	\$608,703.00

Example structure for renewal



ATTACHMENTS

1. Murgon P A & H proposed asset installation [↓](#) 
2. Murgon P A & H proposed projects [↓](#) 



New Shed is approximately to scale

MURGON SHOW SOCIETY – SBRC – COMMUNITY ENGAGEMENT

SHOWGROUNDS

COVID has also changed the way we set out the grounds for the Show as traditionally the emphasis was on packing things in and keeping the Show exhibits in close proximity to each other. However COVID restrictions have meant that we can only have one gate for attendees and that we need to spread our exhibits across the grounds to make sure we do not exceed the capacity limits. This meant we used the bottom oval for the first time in years for the Horse Section in 2021. We quickly realised that this area was much better suited to the Horse Events, however it was a distance from the nearest toilets and food/drink. The committee has been discussing ways to address these issues before the next Show which is due to occur in March 2022. We have plans to start with temporary/mobile/low cost solutions until we can secure funding for the upgrades. Most of the items are related to the outcomes of these discussions or were identified by the community when giving us feedback about our events.

REMOVAL OF DISEASED IRONBARK TREE NEAR THE POULTRY PAVILION

This will be removed and used as firewood so it will be done by a licensed operator. This tree will be replaced by a Tuckeroo.

CBF GRANT:

We have received a grant for:

Improvements to the Poultry Pavilion which are all internal to the Poultry pavilion eg. Upgrading pens and repainting – no affect on SBRC;

Upgrading the Dog Arena - we have removed the existing poles used as rings and plan to level this area and replant grass suitable for a lawn area – no dirt will be removed or introduced – we will redistribute the dirt from lumps and bumps to fill holes. 2 small dead trees were removed as they fell over in the wind. We are planning to replant 10 trees to provide shade and act as an 'honour' board for our life members - a tree for each life member;

We have also received money for a shed kit and our plan is to have another shed similar to the Cattlemens Bar (part kitchen/part storage) which will be located on the bottom oval.

NEW SHED:

Following our meeting with Council it would seem clear that the appropriate place for the new storage/canteen shed should be in the Pearen/Perkins St corner as it is near both water and sewerage.

This will allow us to locate an ablutions block along Pearen St near to the location of the Old Pony Club gate in the future once funds are sourced. This will also allow us to construct or move the green (dairy) shed between these 2 buildings as a stabling area.

We would be seeking Councils approval to place the new storage/canteen shed in place at this time as we have the grant for the shed with the understanding we can also move/erect the stable block and ablutions block as funding becomes available.

OTHER SHORT TERM PLANS (to be done prior to March 2022):

Remove the old pig/goat shed – this shed has a termite infestation and needs to be removed. There is power to this shed and 2 power poles located nearby. We are seeking permission to remove this building with the reminder that we are replacing this shed with a new shed as above.

Remove the old cattle shed – this shed is too low for modern cattle and if this shed was removed – we could use this area for Sideshow Alley or an extension to the Horse Events area at the Show and would allow us more room for entertainment at our other events.

Plough the bottom oval for the Rodeo on 30 Oct 2021. An area the size of the bull riding and barrel racing arena will be ploughed (with offsets) to break the surface and make it more suitable for the Rodeo.

Following on from this work we would like to remove the concrete cricket pitch as it is no longer used and continue to plough the area so we can level out the lumps and bumps and fill any holes and tyre tracks. We do not want to remove or add any fill just make the area more suitable for horse events at the Show and entertainment at our other events.

We also plan to have an arena area that will have sand as its base. This will be used for Horse events at the show, the Rodeo in future years and will be available for local horse riders as an exercise area (for a gold coin donation) so that we will have funds should we need to top up the sand.

We would also like to erect a security camera over this area – a motion capture field type camera that sends photos to the cloud. We have plans to install them on all of our buildings as most are not covered by the security system put in place by the Sports Association.

Signs – we understand that we will need to contact DMT about the signs on the corner of Perkins & Lamb St. We would also like permission to have a sign at the Perkins St gate that says ‘MURGON SHOW SOCIETY’ and our emblem and need to know if there are any restrictions on size or placement as we intend to secure it to the fence next to the gates.

Perkins St Gates – we would like to add a pedestrian gate next to the existing vehicle access gate.

Sand Arena – we would like to construct a fenced arena (approximately 25m x 45m which is a little larger than a standard riding arena) that will contain sand with one side that is able to be adapted to events like the Rodeo eg. removable posts

COMMUNITY SERVICES:

We had a very positive meeting with Ra from Corrective Services and would like to use this service to make repairs and paint buildings like the small toilet block behind the Cattlemens Bar, the Stable Block, the Beef Cattle Shed and the storage areas. We will also use this labour to repair and repaint the horse jumps, 44 gallon drums used as rubbish bins and barriers and other gear as needed etc. They will also assist with tree planting, pruning and general garden maintenance. We are informing Council in case there is a formal process that needs to be undertaken prior to signing on as supervisors.

LONG TERM PLANNING:

The committee is currently working on a plan for the whole of the Showgrounds, including security fencing and cameras, lighting and mural artworks and will submit progression maps as meetings are held and decisions are made.

10 QUESTIONS ON NOTICE**10.1 CAMPING AVAILABILITY AT KUMBIA****File Number:** 6-10-21**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Schumacher at the Infrastructure Standing Committee on Wednesday 1 September 2021.

Question

What camping facilities are available at Kumbia at the moment?

Response

Apex Park, 26-28 Bell Street Kumbia has existing free camping facilities available and is located on land described as Lots 411 & 412 on plan K6232. The site consists of two allotments with a total area of 2024m². The site is only capable of fitting approximately four (4) to six (6) caravans, depending on the size and how they are parked. The existence of playground areas, toilets and other structures somewhat restricts available space.

RECOMMENDATION

That the response to the question regarding camping at Kumbia raised by Councillor Schumacher be received and noted.

ATTACHMENTS

1. Kumbia Free Camp - Apex Park [↓](#) 

Kumbia free camping – Apex Park
Bell Street Kumbia

23/9/21



Kumbia free camping – Apex Park
Bell Street Kumbia

23/9/21



11 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 Mondure Hall - Future Plans for Maintenance and Tenure Arrangements

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

12 CLOSURE OF MEETING