



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 22 September 2021

Order Of Business

1	Opening	5
2	Leave of Absence / Apologies	5
3	Prayers	5
4	Acknowledgement of Traditional Owners	5
5	Declaration of Interest	5
6	Deputations/Petitions	8
6.1	Deputation - Susan Mollenhauer	8
6.2	Forwarding petition in relation to the changing climate and its effect on the future and requesting Council consider declaring a climate emergency	9
6.3	Petition from Students of Wheatlands State School	9
7	Confirmation of Minutes of Previous Meeting	9
7.1	Minutes of the Council Meeting held on 25 August 2021	9
8	Business Outstanding	10
8.1	Business Outstanding Table for Ordinary Council Meeting.....	10
9	Portfolio - Corporate Services, People & Culture, Communications/Media, Finance & ICT	10
9.1	Australia Day - Change of location and appointment of Councillor Representatives - Judging Panel.....	10
9.2	Every Age Counts	11
9.3	Adoption of the Code of Conduct for Councillors in Queensland	11
9.4	Adoption of the South Burnett Regional Council Corporate Risk Management Policy - Statutory020	12
9.5	Adoption of the South Burnett Regional Council Complaint Management Policy - Statutory040	12
9.6	Adoption of the South Burnett Regional Council Dealing with a complaint involving the Chief Executive Officer Policy - Statutory054.....	12
9.7	Adoption of the South Burnett Regional Council Local Law-Making Process Policy - Statutory056	13
9.8	Adoption of the South Burnett Regional Council Administration Waste Reduction Policy - Strategic025	13
9.9	Adoption of the South Burnett Regional Council Demolish, Remove or Relocate Buildings Policy - Strategic024	13
9.10	Adoption of the South Burnett Regional Council Remote Piloted Aircraft Drone Policy - Statutory055	14
9.11	Monthly Financial Report.....	14
10	Portfolio – Roads & Drainage	14
10.3	Kumbia CBD Streetscape Project	15
10.1	Application for Permanent Road Closure of a Section of Un-named Road and a section of Steinhardts Road Keysland Which Adjoins Lot 321 on FY61	16
10.2	Cherbourg Road Planned Works.....	17

10.4	Mobile Black Spot Programme	17
10.5	2025/2026 Regional Roads and Transport Group (RRTG) Funding Nominations	18
10.6	NBN Regional Co-Investment Fund Investigation and Submission for Funding	18
11	Portfolio – Community, Arts, Heritage, Sport & Recreation.....	19
11.1	Formation of a South Burnett Regional Council Youth Council.....	19
12	Portfolio – Rural Services, Natural Resource Management, Planning & Compliance Services.....	19
12.1	LGAQ Natural Assets and NRM advisory group	19
12.2	Requesting Council review a minor Local Government boundary change between South Burnett and Gympie Regional Council	19
13	Portfolio – Local Disaster Management, Water & Wastewater, Waste Management	20
13.1	Invitation to become part of Darling Downs and South West Regional Waste Management Plan	20
13.2	Declared Water Supply and Sewerage Service Area Review 2021	20
13.3	National Water Infrastructure Development Fund (NWIDF) Phase Two Study Scope and Cost Estimate	20
14	Portfolio – Rural Resilience, Parks & Gardens, Property & Facility Management, Indigenous Affairs	21
14.1	Parks and Gardens Master Plan Advisory Committee	21
14.2	"A Day At The Dam' 20 November 2021.	21
14.3	Pressure Cleaning of CBD Footpaths.....	21
14.4	QEII Park Murgon	22
14.5	Reduction of fees for use of Town Hall Reception Room.....	23
14.6	Lease - Coverty Social Club Inc.	23
14.7	Tender of Licence Area 21 - Kingaroy Aerodrome.....	23
15	Portfolio - Regional Development.....	24
15.1	Cities Power Membership	24
15.2	Climate Resilience Leadership Course.....	24
16	Notices of Motion.....	24
	Nil	
17	Information Section	25
17.1	List of Correspondence pending completion of assessment report.....	25
17.2	Delegated Authority Reports	25
18	Questions on Notice	25
	Nil	
19	Confidential Section	25
19.1	Rainmaker Strategic Services	27
19.2	Great Lakes Agency for Peace and Development International - GLAPDI Ltd.....	27
19.3	Wondai Swimming Pool - Appointment of Temporary Pool Manager.....	27

19.4 Tender for Cattle Facilities 28

19.5 Kingaroy Administration Office - Air Conditioning Upgrades..... 28

21 Closure of Meeting..... 28

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 22 SEPTEMBER 2021 AT 9.00 AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Ged Brennan (Acting General Manager Infrastructure), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

Lord's Prayer

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda item 19.4 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I have bought and sold cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda item 19.4 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I have bought and sold cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda item 19.4 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I have bought and sold cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda item 19.4 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I have bought and sold cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

At 9:05 am, Cr Gavin Jones left the meeting.

At 9:10 am, Cr Kirstie Schumacher left the meeting.

At 9:10 am, Cr Kathy Duff left the meeting.

At 9:10 am, Cr Scott Henschen left the meeting.

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Roz Frohloff

That Council resolve that Cr Jones has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Jones participate in the matter, discuss and vote upon it.

Motion was withdrawn

MOTION

RESOLUTION 2021/134

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That Council resolve that Cr Jones has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Jones participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter
Against: Nil

CARRIED 3/0

MOTION

RESOLUTION 2021/135

Moved: Cr Roz Frohloff
Seconded: Cr Danita Potter

That Council resolve that Cr Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Schumacher may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter
Against: Nil

CARRIED 3/0

MOTION

RESOLUTION 2021/136

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That Council resolve that Cr Duff has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Duff participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter
Against: Nil

CARRIED 3/0

MOTION

RESOLUTION 2021/137

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

That Council resolve that Cr Henschen has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Henschen participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter
Against: Nil

CARRIED 3/0

At 9:15 am, Cr Kathy Duff returned to the meeting.
 At 9:15 am, Cr Gavin Jones returned to the meeting.
 At 9:15 am, Cr Kirstie Schumacher returned to the meeting.
 At 9:15 am, Cr Scott Henschen returned to the meeting.

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - SUSAN MOLLENHAUER

Susan Mollenhauer and Penny McGill addressed the meeting regarding Council’s previous decision to not support having approximately 20 dangerous magpies removed from our local region.

MOTION - MAGPIES

RESOLUTION 2021/138

Moved: Cr Kathy Duff
 Seconded: Cr Kirstie Schumacher

That Council:

1. delegate authority to the Chief Executive Officer for the engagement of a licenced provider to relocate magpies that have been reported to have caused injury or harm to any person within the South Burnett region.
2. develop a policy regarding magpie removal.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Kirstie Schumacher
Against: Crs Gavin Jones, Roz Frohloff and Scott Henschen

CARRIED 4/3

6.2 FORWARDING PETITION IN RELATION TO THE CHANGING CLIMATE AND ITS EFFECT ON THE FUTURE AND REQUESTING COUNCIL CONSIDER DECLARING A CLIMATE EMERGENCY

RESOLUTION 2021/139

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action and report back to a meeting of Council..

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

6.3 PETITION FROM STUDENTS OF WHEATLANDS STATE SCHOOL

RESOLUTION 2021/140

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action and report back to a meeting of Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 AUGUST 2021

RESOLUTION 2021/141

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 25 August 2021 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2021/142

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

9.01 REPORT - DOG REGISTRATIONS

RESOLUTION 2021/143

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That a report be provided to Council at the October Executive and Finance & Corporate Standing Committee Meeting with a view to providing a 50% discount on all dog registration fees to qualifying pensioners.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff and Danita Potter

Against: Crs Gavin Jones, Kirstie Schumacher and Scott Henschen

CARRIED 4/3

9.1 AUSTRALIA DAY - CHANGE OF LOCATION AND APPOINTMENT OF COUNCILLOR REPRESENTATIVES - JUDGING PANEL

RESOLUTION 2021/144

Moved: Cr Gavin Jones
 Seconded: Cr Roz Frohloff

That South Burnett Regional Council location for the Australia Day Awards Ceremony be held at Blackbutt on Sunday Afternoon, 23 January 2022 at the showgrounds .

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2021/145

Moved: Cr Brett Otto
 Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council confirm Councillors Mayor Otto, Cr Potter, Cr Frohloff and Cr Henschen for the judging panel for the year 2022 and that a workshop be held to consider the event format, role of Councillors, appointment of the MC and selection of community judging panel members.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.2 EVERY AGE COUNTS

RESOLUTION 2021/146

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That

1. South Burnett Regional Council become a member of the EveryAGE Counts Coalition and accept and agree with the campaign pledge:
2. We stand for a world without ageism where all people of all ages are valued and respected and their contributions are acknowledged, that we commit to speak out and take action to ensure older people can participate on equal terms with all others in all aspects of life.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.3 ADOPTION OF THE CODE OF CONDUCT FOR COUNCILLORS IN QUEENSLAND

RESOLUTION 2021/147

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the Code of Conduct for Councillors in Queensland be adopted as presented and the South Burnett Regional Council Councillor Code of Conduct – Statutory001 be repealed.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK MANAGEMENT POLICY - STATUTORY020

RESOLUTION 2021/148

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Corporate Risk Management Policy – Statutory020 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPLAINT MANAGEMENT POLICY - STATUTORY040

RESOLUTION 2021/149

Moved: Cr Kathy Duff
 Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Complaint Management Policy – Statutory040 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEALING WITH A COMPLAINT INVOLVING THE CHIEF EXECUTIVE OFFICER POLICY - STATUTORY054

RESOLUTION 2021/150

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Dealing with a complaint involving the Chief Executive Officer Policy – Statutory054 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LOCAL LAW-MAKING PROCESS POLICY - STATUTORY056

RESOLUTION 2021/151

Moved: Cr Scott Henschen
 Seconded: Cr Gavin Jones

That the South Burnett Regional Council Local Law-Making Process Policy – Statutory056 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ADMINISTRATION WASTE REDUCTION POLICY - STRATEGIC025

RESOLUTION 2021/152

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Administration Waste Reduction Policy – Strategic025 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEMOLISH, REMOVE OR RELOCATE BUILDINGS POLICY - STRATEGIC024

RESOLUTION 2021/153

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Demolish, Remove or Relocate Buildings Policy – Strategic024 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REMOTE PILOTED AIRCRAFT DRONE POLICY - STATUTORY055

RESOLUTION 2021/154

Moved: Cr Scott Henschen
 Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Remote Piloted Aircraft Drone Policy – Statutory055 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9.11 MONTHLY FINANCIAL REPORT

RESOLUTION 2021/155

Moved: Cr Kirstie Schumacher
 Seconded: Cr Scott Henschen

That the Monthly Financial Report including Capital Works as of 31 August 2021 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10 PORTFOLIO – ROADS & DRAINAGE

MOTION

RESOLUTION 2021/156

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That Item 10.3 be brought forward and discussed.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 KUMBIA CBD STREETScape PROJECT

RESOLUTION 2021/157

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the Kumbia CBD Streetscape project be identified as a priority project within the 2022/23 Capital Works program for completion prior to Christmas 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2021/158

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2021/159

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the meeting resume at 10.17am

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.01 MEETING WITH DIRECTOR GENERAL OF QUEENSLAND TRANSPORT AND MAIN ROADS

RESOLUTION 2021/160

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That

1. a meeting be organised in the South Burnett with the Director General of Queensland Transport and Main Roads, Mr Neil Scales, along with stakeholders in the South Burnett regarding movement of heavy vehicles out the Kingaroy CBD, looking at alternate routes to get into Kingaroy and businesses and also discussing options for road trains to come into our region.
2. Cr Jones as the portfolio holder be appointed by Council to lead strategic planning and advocacy with the Department in relation to the heavy vehicle movements including road trains across the region.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.1 APPLICATION FOR PERMANENT ROAD CLOSURE OF A SECTION OF UN-NAMED ROAD AND A SECTION OF STEINHARDTS ROAD KEYSLAND WHICH ADJOINS LOT 321 ON FY61

RESOLUTION 2021/161

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

1. That Council advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It objects to the application for the permanent road closure of a section of un-named road and a section of Steinhardts Road, Keysland which adjoins Lot 321 on FY61 shown as Lot A in Attachment one (1). The reasons for this objection are as follows:
 - (i) The long-term usage of the sections of road reserve is unknown. The closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.
 - (ii) The option is available to the applicant to apply for a Permit to Occupy.
 - (b) Should the Department of Natural Resources and Mines approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.
 2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed permanent road closure.
-

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 CHERBOURG ROAD PLANNED WORKS

RESOLUTION 2021/162

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Council:

1. Proceed with reseal works on Cherbourg Road between chainage 0.0km – 2.149km in accordance with the bitumen reseal program prior to Christmas;
2. Submit a joint ATSI TIDS application with Cherbourg Aboriginal Council to rehabilitate and upgrade Cherbourg Road to a 7m seal on 8m formation where required at chainage 0.0km – 1.812km; and
3. Council engages with Cherbourg Aboriginal Shire Council in relation to a coordinated approach and joint advocacy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.4 MOBILE BLACK SPOT PROGRAMME

RESOLUTION 2021/163

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the following additional areas be investigated and submitted for funding to the mobile blackspot programme:

- a) Deveraux Drive, Tarong;
- b) Old Esk Road, Taromeo; and
- c) Deep Creek Road, Inverlaw.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.4.1 QUESTION ON NOTICE - PROCESS FOR PRIORITISING

Question on notice from Cr Schumacher:

What is the process for prioritising the locations for the Mobile Blackspot Programme application?

10.5 2025/2026 REGIONAL ROADS AND TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS

RESOLUTION 2021/164

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That Council nominates Tingoora Chelmsford Road and Blackbutt Crows Nest Road for the 2025/26 TIDS funding as part of Council’s future capital works program.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.6 NBN REGIONAL CO-INVESTMENT FUND INVESTIGATION AND SUBMISSION FOR FUNDING

RESOLUTION 2021/165

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council investigate suitability of the NBN Regional Co-investment Fund and if advantageous to Council and the community delegate the Chief Executive Officer to apply for funding to install Fibre to the Premises (FttP) throughout the Kingaroy CBD, utilising conduiting installed in the Kingaroy Transformation Project.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

11 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

11.1 FORMATION OF A SOUTH BURNETT REGIONAL COUNCIL YOUTH COUNCIL

RESOLUTION 2021/166

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That South Burnett Regional Council:

1. support the establishment of a South Burnett Regional Council Youth Council; and
2. that a Terms of Reference be developed and brought back to Council for adoption.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

12.1 LGAQ NATURAL ASSETS AND NRM ADVISORY GROUP

RESOLUTION 2021/167

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That approval be granted for Councillor Henschen to submit an Expression of Interest (EoI) for the LGAQ Natural Assets and NRM advisory group.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 REQUESTING COUNCIL REVIEW A MINOR LOCAL GOVERNMENT BOUNDARY CHANGE BETWEEN SOUTH BURNETT AND GYMPIE REGIONAL COUNCIL

RESOLUTION 2021/168

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Council offer no objection to a minor local government boundary change between Gympie Regional Council and South Burnett Regional Council to transfer Lot 66 on RP825862 from South Burnett Regional Council to Gympie Regional Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

13.1 INVITATION TO BECOME PART OF DARLING DOWNS AND SOUTH WEST REGIONAL WASTE MANAGEMENT PLAN

RESOLUTION 2021/169

Moved: Cr Gavin Jones
 Seconded: Cr Scott Henschen

That Council enter into a Memorandum of Understanding with the Darling Downs and South West Queensland Council of Mayors (DDSW-CoM) subject to the Mayor Brett Otto having voting rights at DDSW-CoM meetings regarding the development of a Regional Waste Management Infrastructure Plan.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 DECLARED WATER SUPPLY AND SEWERAGE SERVICE AREA REVIEW 2021

RESOLUTION 2021/170

Moved: Cr Roz Frohloff
 Seconded: Cr Gavin Jones

That Council adopt the amended declared water and sewerage service boundary extents for the provision of water supply and sewerage service within the declared service areas.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

13.3 NATIONAL WATER INFRASTRUCTURE DEVELOPMENT FUND (NWFDF) PHASE TWO STUDY SCOPE AND COST ESTIMATE

RESOLUTION 2021/171

Moved: Cr Kirstie Schumacher
 Seconded: Cr Scott Henschen

That Council receives the report detailing the proposed plan and cost estimate.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**14.1 PARKS AND GARDENS MASTER PLAN ADVISORY COMMITTEE**

RESOLUTION 2021/172

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That in accordance with section 264 of the *Local Government Regulation 2012*, Council establishes the South Burnett Botanical Advisory Committee;
2. That nominations be called for membership to the South Burnett Botanical Advisory Committee; and
3. That the Draft South Burnett Botanical Advisory Committee Terms of Reference be reviewed and brought back to a future Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0**14.2 'A DAY AT THE DAM' 20 NOVEMBER 2021.**

RESOLUTION 2021/173

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Support in principle and undertake further investigation into bringing touring and local artists to Bjelke-Petersen Dam for "A Day at the Dam" music concert; and
2. Council's Chief Executive Officer be given delegated authority to provide approval and finalise arrangements.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0**14.3 PRESSURE CLEANING OF CBD FOOTPATHS**

RESOLUTION 2021/174

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

1. That a demonstration of a Litter Vac and Pavement Scrubber transported in a tandem trailer, a demonstration of a Council operated spray trailer and a demonstration of the street sweeper be arranged for Councillors and relevant Parks and Gardens and Infrastructure staff to attend.
-

2. That these demonstrations be arranged as soon as practicable with a view of bringing a further report to the October Community Standing Committee meeting if possible.
3. That Cr Jones and Cr Duff be invited to sit on a Working Party to establish appropriate standards for CBD cleaning.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:58 am, Cr Danita Potter left the meeting.

At 12:00 pm, Cr Danita Potter returned to the meeting.

14.3.1 CBD FOOTPATH CLEANING OPERATIONAL COSTS

RESOLUTION 2021/175

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Chief Executive Officer undertake a review of the operational costs of the CBD Footpath cleaning as presented and that a report be brought back to the October Executive, Finance and Corporate Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.3.2 QUESTION ON NOTICE - CBD FOOTPATH CLEANING

Question on notice from Mayor Otto:

What will Council be out of pocket for if Council agrees to buy the machines?

14.4 QEII PARK MURGON

RESOLUTION 2021/176

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That a draft design be prepared for QEII Park Murgon and report back to the November Executive and Finance & Corporate Standing Community Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.5 REDUCTION OF FEES FOR USE OF TOWN HALL RECEPTION ROOM

RESOLUTION 2021/177

Moved: Cr Roz Frohloff
 Seconded: Cr Kirstie Schumacher

That the fee for Category A Hall, Level 2, Kingaroy Reception Room be reduced from \$28.00 to \$25.00 including GST for not-for-profit community organisations in the South Burnett.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.6 LEASE - COVERTY SOCIAL CLUB INC.

RESOLUTION 2021/178

Moved: Cr Scott Henschen
 Seconded: Cr Danita Potter

That Council enter into a Trustee Lease with the Coverty Social Club Inc. for Lot 2 on SP254545.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14.7 TENDER OF LICENCE AREA 21 - KINGAROY AERODROME

RESOLUTION 2021/179

Moved: Cr Scott Henschen
 Seconded: Cr Danita Potter

That Area 21 at the Kingaroy Aerodrome be offered for licence by way of tender.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO - REGIONAL DEVELOPMENT

15.1 CITIES POWER MEMBERSHIP

RESOLUTION 2021/180

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council become a member of the Cities Power Partnership, which is a free program that gives local governments the tools, connections and momentum to capitalise on the global shift to a clean economy, and that a workshop be schedule with Cities Power Partnership to support Council in identifying and adopting its five key action pledges.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:13 pm, Cr Scott Henschen left the meeting.

At 12:14 pm, Cr Scott Henschen returned to the meeting.

15.2 CLIMATE RESILIENCE LEADERSHIP COURSE

RESOLUTION 2021/181

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Cr Schumacher, Cr Frohloff and Cr Potter be nominated to complete on behalf of Council the Climate Resilience Leadership Course provided by the Qld Climate Resilient Councils Group (QCRC) with Council meeting the normal cost of attendance.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16 NOTICES OF MOTION

Nil

17 INFORMATION SECTION

17.1 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2021/182

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 DELEGATED AUTHORITY REPORTS

RESOLUTION 2021/183

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

18 QUESTIONS ON NOTICE

Nil

19 CONFIDENTIAL SECTION

RESOLUTION 2021/184

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Rainmaker Strategic Services

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.2 Great Lakes Agency for Peace and Development International - GLAPDI Ltd.

This matter is considered to be confidential under Section 254J - f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

19.3 Wondai Swimming Pool - Appointment of Temporary Pool Manager

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.4 Tender for Cattle Facilities

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.5 Kingaroy Administration Office - Air Conditioning Upgrades

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

- At 1:11 pm, Cr Gavin Jones left the meeting.
- At 1:13 pm, Cr Gavin Jones returned to the meeting.
- At 1:13 pm, Cr Danita Potter left the meeting.
- At 1:15 pm, Cr Kirstie Schumacher left the meeting.
- At 1:15 pm, Cr Danita Potter returned to the meeting.
- At 1:18 pm, Cr Kirstie Schumacher returned to the meeting.

RESOLUTION 2021/185

Moved: Cr Brett Otto
 Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.1 RAINMAKER STRATEGIC SERVICES

RESOLUTION 2021/186

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders due to the specialised and confidential nature of the services provided to Council by Rainmaker Strategic Planning for the 2021-22 Financial Year.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.2 GREAT LAKES AGENCY FOR PEACE AND DEVELOPMENT INTERNATIONAL - GLAPDI LTD.

RESOLUTION 2021/187

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the report on the activities of Great Lakes Agency for Peace and Development International - GLAPDI Ltd be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 WONDAI SWIMMING POOL - APPOINTMENT OF TEMPORARY POOL MANAGER

RESOLUTION 2021/188

Moved: Cr Scott Henschen

Seconded: Cr Roz Frohloff

That Josephine Sleeman be appointed as the temporary pool manager for Wondai Swimming Pool.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.4 TENDER FOR CATTLE FACILITIES

RESOLUTION 2021/189

Moved: Cr Kathy Duff
Seconded: Cr Roz Frohloff

1. Council negotiate with the preferred tenderer for the Wondai Dip Facility in accordance with Tender SBRC 20/21-22 and report back to Council.
2. Council delegates to the Chief Executive Officer the power to negotiate with any interested parties a lease for the use of the Proston and/or Nanango facility and report back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.5 KINGAROY ADMINISTRATION OFFICE - AIR CONDITIONING UPGRADES

RESOLUTION 2021/190

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That Council award Tender SBRCQ – 21/22-01 Kingaroy Air conditioning and repainting of rear offices to Total Ventilation Hygiene as per the tender price.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12 CLOSURE OF MEETING

The Meeting closed at 1.21pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 October 2021.

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CHAIRPERSON