



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 15 December 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 15 DECEMBER 2021 AT 9.00AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Ged Brennan (Acting General Manager Infrastructure), Michael Lisle (Acting Manager Planning & Environment), Lynelle Paterson (Coordinator Executive Services)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

The Lords Prayer

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Cr Schumacher advised she is a member of the Kingaroy Chamber Commerce Inc. It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

Attendance:

At 9:03 am, Acting Manager Michael Lisle entered the meeting.

I, Cr Roz Frohloff inform this meeting that I have a declarable conflict of interest in relation to **Item 6.1 - Forwarding petition strongly opposing the State Government COVID-19 Mandatory Vaccination** and **Item 10.6 - Covid Vaccination / Mandates and position of council**

The nature of my interest is as follows:

This declarable conflict of interest arises because I am an employee of a State Government organisation.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **19.1 - Water Connection at Lot 1 SP256027, 4 Meek Street Tingoorra**. The nature of my interest is as follows:

This declarable conflict of interest arises because I have previously (approximately 3 years ago) engaged their services.

This matter was resolved at the Infrastructure Standing Committee Meeting on Wednesday 1 December 2021 – Resolution Number 2021/100.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest in relation to Item **15.2 - Request for funding - Kingaroy Chamber of Commerce and Industry Inc.**

The nature of my interest is as follows:

This declarable conflict of interest arises because I am the Director of a Company which owns an accounting practice adjoining the street leading to the said premises.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance:

At 9:05 am, Cr Roz Frohloff, having earlier informed the meeting of a declarable conflict of interest in Item 6.1 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

6 DEPUTATIONS/PETITIONS

6.1 FORWARDING PETITION STRONGLY OPPOSING THE STATE GOVERNMENT COVID-19 MANDATORY VACCINATION

RESOLUTION 2021/290

Moved: Cr Gavin Jones
 Seconded: Cr Danita Potter

That the Petition be received and referred to the Chief Executive Officer to determine appropriate action.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:06 am, Cr Roz Frohloff returned to the meeting.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 NOVEMBER 2021

RESOLUTION 2021/291

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

That the Minutes of the Council Meeting held on 24 November 2021 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2021/292

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - ROUND 7 OF STRONGER COMMUNITIES PROGRAMME - PARKS PROJECT

RESOLUTION 2021/293

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That South Burnett Regional Council select a shovel ready project from its project pipeline or current CAPEX program for community owned buildings or parks that aligns with the project guidelines for the Federal electorates of Flynn and Maranoa and submit an expression of interest to Round 7 of the Stronger Communities Program for a co-contribution from the Federal Government of \$20,000 per project before 19 January 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:38 am, Cr Danita Potter left the meeting.

At 9:41 am, Cr Danita Potter returned to the meeting.

9.1.1 LIST OF FLOOD DAMAGED ROADS

Cr Danita Potter requested a list of roads with Flood Damage.

9.2 NOTICE OF MOTION - GEORGE STREET CARPARK

MOTION

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That South Burnett Regional Council design and construct a Carpark facility to service Kingaroy CBD, interconnecting George St & King St and service the Kilkivan to Kingaroy Rail Trail and allocate \$750,000 from the LRCI Phase 3 funding with the project to be shovel ready and delivered in the 2022 calendar year.

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That South Burnett Regional Council design and construct a Carpark facility to service Kingaroy CBD, interconnecting George St & King St and service the Kilkivan to Kingaroy Rail Trail and that the George Street Carpark project be considered by Council in the following year's LRCI funding 2023.

In Favour: Crs Brett Otto, Kathy Duff, Cr Henschen

Against: Crs Gavin Jones, Roz Frohloff, Danita Potter, Kirstie Schumacher

LOST 3/4

RESOLUTION 2021/294

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That South Burnett Regional Council design and construct a Carpark facility to service Kingaroy CBD, interconnecting George St & King St and service the Kilkivan to Kingaroy Rail Trail and allocate \$750,000 from the LRCI Phase 3 funding with the project to be shovel ready and delivered in the 2022 calendar year.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter and Kirstie Schumacher

Against: Crs Brett Otto, Kathy Duff and Scott Henschen

CARRIED 4/3

9.3 NOTICE OF MOTION - DEVELOPMENT INCENTIVE SCHEME EXTENSION

RESOLUTION 2021/295

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That Council extend the Development Incentive Scheme applying to LGIP charges to 31 December 2023. Projects that have commenced by this date will be eligible under the scheme.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2021/296

Moved: Cr Brett Otto
 Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Citizenship Ceremony:

During the adjournment a citizenship ceremony was held for Grant Anderson.

RESUME MEETING

RESOLUTION 2021/297

Moved: Cr Brett Otto
 Seconded: Cr Roz Frohloff

That the meeting resume at 10:57am

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES AND GENERAL MEETINGS

RESOLUTION 2021/298

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That Council:

1. Fix the day, time and location for the Ordinary meetings of South Burnett Regional Council, for the period January 2022 – 30 June 2022, as the fourth Wednesday of the month commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy except for the January meeting which will be held on Tuesday 25 January 2022, due to the Australia Day Public Holiday.
2. Fix the day, time and location for Council's Infrastructure Standing Committee Meetings, for the period January 2022 – 30 June 2022, as the first Wednesday of the month commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy with the first meeting for 2022 being held on Wednesday 2 February 2022.
3. Fix the day, time and location for Council's Community Standing Committee Meetings, for the period January 2022 – 30 June 2022, as the second Wednesday of the month commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy with the first meeting for 2022 being held on Wednesday 9 February 2022.
4. Fix the day, time and location for Council's Executive and Finance & Corporate Standing Committee Meetings, for the period January 2022 – 30 June 2022, as the third Wednesday of the month commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy with the first meeting for 2022 being held on Wednesday 16 February 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEALING WITH CONFIDENTIAL INFORMATION POLICY - STATUTORY060

RESOLUTION 2021/299

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the South Burnett Regional Council Dealing with Confidential Information Policy – Statutory060 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEMOLISH, REMOVE OR RELOCATE BUILDINGS POLICY - STRATEGIC024

RESOLUTION 2021/300

Moved: Cr Gavin Jones
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Demolish, Remove or Relocate Buildings Policy – Strategic024 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL SUNDRY DEBTORS RECOVERY AND REFUND POLICY - STATUTORY058

RESOLUTION 2021/301

Moved: Cr Kathy Duff
 Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Sundry Debtors Recovery and Refund Policy – Statutory058 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

10.5 MONTHLY FINANCIAL REPORT

RESOLUTION 2021/302

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th November 2021 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION REVIEW OUTCOME

RESOLUTION 2021/303

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the review outcome from the Queensland Local Government Grants Commission be discussed at this Ordinary Meeting of Council and the letter dated 6 December 2021 advising of such be tabled at this Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION

RESOLUTION 2021/304

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council write to the chairperson of the Queensland Local Government Grants Commission and the Queensland Government Minister for Local Government expressing our concerns and the significant impact the new grant allocation methodology as communicated will have on the sustainability of our Region.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

MEETING WITH QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION

RESOLUTION 2021/305

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That South Burnett Regional Council request an urgent meeting with the Queensland Local Government Grants Commission and the Queensland Government Minister for Local Government with all Councillors to openly discuss and table our concerns regarding the new grant allocation methodology.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:30 am, Cr Roz Frohloff, having earlier informed the meeting of a declarable conflict of interest in Item 10.6 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

10.6 COVID VACCINATION / MANDATES AND POSITION OF COUNCIL

RESOLUTION 2021/306

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council issue a public statement and media release advising:

1. That the South Burnett Regional Council will continue to support the COVID vaccination rollout throughout the region;
2. That we acknowledge the rights of our residents to freedom of choice as to COVID vaccination;
3. That mandated restrictions are a matter for Queensland Health and the State Government;
4. That we will provide support to Queensland Health where and as we can to ensure our local hospitals and health services are prepared when the borders open;
5. We will continue to support our local small businesses as we can to address the impacts of the ongoing pandemic including the impacts from the restrictions mandated by the Queensland Government; and
6. Following consultation with affected local small businesses we write to the Premier seeking financial assistance for affected businesses and community groups, and clarity around why some businesses have had restrictions applied and not others.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Kirstie Schumacher

Against: Cr Scott Henschen

CARRIED 5/1

Attendance:

At 12:08 pm, Cr Roz Frohloff returned to the meeting.

MOTION

RESOLUTION 2021/307

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Presentation

During the adjournment a presentation was made to the winners of Santa's Workshop.

RESOLUTION 2021/308

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That the meeting resume meeting resume at 2:01 pm.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

11 PORTFOLIO – ROADS & DRAINAGE

11.1 FUNDING APPLICATION - PREPARING AUSTRALIAN COMMUNITIES

RESOLUTION 2021/309

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That Council nominates the Mobile Generators project for the ‘Preparing Australians Communities – Local Stream’ program.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

Nil

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

13.1 INFRASTRUCTURE CHARGES REVIEW (COMPARATIVE ANALYSIS)

RESOLUTION 2021/310

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That Council receive the Infrastructure Charges Review (comparative analysis) and a workshop of Council be conducted to discuss the report and review findings in early 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 AMENDMENT TO ASBESTOS DISPOSAL FEES AT THE KINGAROY WASTE FACILITY TO COMPLY WITH STATE GOVERNMENT REQUIREMENTS

RESOLUTION 2021/311

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That South Burnett Regional Council amend its 2021/2022 Register of Fees and Charges to include;

<10m ² of Domestic Self-Haul	per tonne or part thereof	\$100.50	Commercial
>10m ² of Domestic Self-Haul	per tonne or part thereof	\$196.00	Commercial

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

15.1 UPDATE OF SECURITY - ADDITIONAL CCTV

RESOLUTION 2021/312

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That;

Council considers in the 2nd quarter budget review a budget allocation of \$90,000 for the installation of CCTV cameras for

- a. Kingaroy Memorial Park, River Road Park; and
- b. External building component of Glendon Street Public Amenities and the IT building; and
- c. Entry point to the Rail Trail from the Youngman Street and the Meier’s Road intersection

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:07 pm, Mayor Brett Otto, having earlier informed the meeting of a declarable conflict of interest in Item 15.2 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

The Deputy Mayor assumed the Chair.

15.2 REQUEST FOR FUNDING - KINGAROY CHAMBER OF COMMERCE AND INDUSTRY INC.

RESOLUTION 2021/313

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That South Burnett Regional Council fund in the 2nd Quarter budget review, the request from the Kingaroy Chamber of Commerce Inc. for financial support to the value of \$53,877.72 for:

1. New compliant toilet facilities suitable for use by People with Disabilities - \$31,246.72 (GST inclusive)
2. Contribute to the additional cost (over and above plasterboard) to supply of Black Formply ceiling with expressed shadow line joints - \$15,416.00 (GST inclusive)
3. Installation of R3.5 Batts to the ceiling cavity concurrently with new ceiling construction. - \$7,215.00 (GST inclusive)

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 5/1**Attendance:**

At 2:22 pm, Cr Brett Otto returned to the meeting and resumed the Chair.

15.3 KINGAROY AERODROME MASTER PLAN

RESOLUTION 2021/314

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That;

1. South Burnett Regional Council notes the Chief Executive Officer operational decision to establish an Officer position dedicated to the operations of aerodromes and supporting stakeholder engagement for the Masterplan for Kingaroy aerodrome; and
2. considers in future budget discussions the allocation of resources for seeking specific technical advisors for elements of the scope and specification outlined in the invitation to offer for the Masterplan.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15.4 QUEENSLAND HOUSING INVESTMENT GROWTH INITIATIVE(QHIGI)

RESOLUTION 2021/315

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council: -

1. provide in principle support to entering into a partnership with Regional Housing Limited to submit an application under the Queensland Housing Investment Growth Initiative (QHIGI) to develop additional social housing in Kingaroy.
2. as part of the partnership arrangement, in accordance with Section 236 (1)(b)(ii) Exceptions for valuable non-current asset contracts of the *Local Government Regulations 2012*, Council dispose of the following vacant land to Regional Housing Limited at no cost.
 - 27B Kingaroy Street, Kingaroy (Lot 101 on SP272806 – 454m²)
 - 1 Kelvyn Street, Kingaroy (Lot 101 on SP257227 - 786 m²)
 - 10 Agnes Street, Kingaroy (Lot 7 on RP41769 - 986 m²)
 - 38-40 Banksia Way, Kingaroy (Lot 901 on SP193262 - 1770m²)

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15.5 AWARD OF CONTRACT CLEANING OF COUNCIL BUILDINGS AND FACILITIES IN THE NANANGO AREA SBRC-21/22-08

RESOLUTION 2021/316

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Council award a contract for the cleaning of Council buildings and facilities in the Nanango & Blackbutt areas to T & S Labouring for a maximum term of 5 years, which consists of an initial 12 month and 2 further options for 24-month periods.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

15.6 DEVELOPMENT OF MASTER PLAN FOR MEMORIAL PARK PRECINCT KINGAROY

RESOLUTION 2021/317

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Council awards the successful tender to develop a staged Master plan for the Kingaroy Memorial Park Precinct to Otium Planning Group Inc for \$127,600.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16 PORTFOLIO - REGIONAL DEVELOPMENT

16.1 FEDERAL ELECTION ADVOCACY PLAN

RESOLUTION 2021/318

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Federal Election Advocacy Report be received for information and feedback on the priority areas contained within the report be provided to the Chief Executive Officer with a view to finalising the Advocacy Plan by February 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16.2 BIEDO BOARD REPRESENTATIVE

RESOLUTION 2021/319

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That BIEDO Board Representative be taken off the table.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2021/320

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council appoint Cr Duff as the Council representative to the BIEDO board.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

16.3 PARTNER COUNCIL MEMBERSHIP WITH TOOWOOMBA AND SURAT BASIN ENTERPRISE

RESOLUTION 2021/321

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That South Burnett Regional Council become a partner regional council with TSBE, Toowoomba and Surat Basin Enterprise and that the Chief Executive Officer, be given delegate to negotiate the terms of a platinum membership package to include:

- Attendance at TSBE board room briefings and stakeholder events that enable Council to identify the opportunities for collaboration in neighbouring regional projects of significance or partner with key industry leaders or investors.
- Targeted advocacy support, that includes working with the TSBE team to identify the broader regional and industry challenges and work with all levels of government to leverage growth opportunities and advance the South Burnett region.
- Targeted investment attraction support that enables Council to establish working relationships with major project owners and leverage opportunities in the energy, health, agriculture and manufacturing sectors.
- Direct assistance and support in identifying suitable grant opportunities and completing applications.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS

RESOLUTION 2021/322

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2021/323

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

18 QUESTIONS ON NOTICE

18.1 QUESTION ON NOTICE

RESOLUTION 2021/324

Moved: Cr Roz Frohloff
 Seconded: Cr Kathy Duff

That the response to the question raised by Councillor Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:56 pm, Manager People & Culture entered the meeting.

19 CONFIDENTIAL SECTION

RESOLUTION 2021/325

Moved: Cr Roz Frohloff
 Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Water Reconnection at Lot1 SP256027, 4 Meek Street Tingoorra

This matter is considered to be confidential under Section 254J - f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

19.2 Organisational Review

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

19.3 Rainmaker Strategic Services

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.4 Performance Review Chief Executive Officer and Contract Renewal - 2021

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

- At 3:57 pm, Acting GM Ged Brennan left the meeting.
- At 3:58 pm, Acting GM Ged Brennan returned to the meeting.
- At 4:13 pm, Cr Danita Potter left the meeting.
- At 4:14 pm, Cr Danita Potter returned to the meeting.
- At 4:15 pm, Cr Kirstie Schumacher left the meeting.
- At 4:17 pm, Cr Kirstie Schumacher returned to the meeting.
- At 4:19 pm, GM Susan Jarvis, GM Peter O'May, Acting GM Ged Brennan, CEO Mark Pitt and Manager People & Culture Rebecca Humphrey left the meeting.

RESOLUTION 2021/326

Moved: Cr Brett Otto
 Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2021/327

Moved: Cr Brett Otto
 Seconded: Cr Roz Frohloff

That Item 19.4 - Performance Review Chief Executive Officer and Contract Renewal – 2021 be brought forward and discussed.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.4 PERFORMANCE REVIEW CHIEF EXECUTIVE OFFICER AND CONTRACT RENEWAL - 2021

RESOLUTION 2021/328

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

1. That the South Burnett Regional Council receives the “Performance Review Report – Chief Executive Officer December 2021”; and
2. that the Mayor be authorised to sign the “Performance Review Report – Chief Executive Officer December 2021” and the recommended remuneration schedule contained within the report effective from 4 January 2022, excluding the CEO’s Strategic Objectives for 2021-2022;
3. That a workshop facilitated by Manager P&C be held in January 2022 for all Councillors and CEO to discuss the CEO’s Strategic Objectives (KPIs) for 2021-2022, on-going performance review process for the next 4 year contract and a report be brought to the February Ordinary Meeting for adoption by Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2021/329

Moved: Cr Danita Potter
 Seconded: Cr Roz Frohloff

1. That South Burnett Regional Council in accordance with S. 194 of the *Local Government Act 2009*, South Burnett Regional Council appoint Mark Pitt to the position of Chief Executive Officer from 1 July 2022 to 30 June 2026; and
2. that the Mayor be authorised to sign a contract of employment with limited changes to the current terms and conditions of employment.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:01 pm, Manager People & Culture Rebecca Humphrey left the meeting.

At 5:01 pm, Cr Scott Henschen left the meeting.

At 5:01 pm, Cr Scott Henschen returned to the meeting.

19.1 WATER RECONNECTION AT LOT1 SP256027, 4 MEEK STREET TINGOORA

RESOLUTION 2021/330

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the customer pays the current connection charge as per the adopted Fee's & Charges at \$1040.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:02 pm, CEO Mark Pitt returned to the meeting.

At 5:03 pm, General Manager Peter O'May and General Manager Susan Jarvis returned to the meeting.

19.2 ORGANISATIONAL REVIEW

RESOLUTION 2021/331

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Organisational Review Report be received, and the consultation draft structure be released for formal staff and Councillor consultation through workshop/s prior to a report being presented to the February 2022 Ordinary meeting of Council on the outcome of the consultation period.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 RAINMAKER STRATEGIC SERVICES

RESOLUTION 2021/332

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council engage Rainmaker Strategic Services for the period 1 January 2022 to 30 June 2022 to work through the Office of the CEO with the Mayor, Portfolio Councillor and Divisional Councillor where applicable on strategic priorities of Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

20 CLOSURE OF MEETING

The Meeting closed at 5.04pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 January 2021.

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CHAIRPERSON