



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Community Standing Committee Meeting Wednesday, 9 February 2022

**I hereby give notice that a Meeting of the Community Standing
Committee will be held on:**

Date: Wednesday, 9 February 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 8 DECEMBER 2021

File Number: 09/02/2022

Author: Coordinator Executive Services

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Community Standing Committee Meeting held on 8 December 2021 be received.

ATTACHMENTS

- 1. Minutes of the Community Standing Committee Meeting held on 8 December 2021**



MINUTES

Community Standing Committee Meeting

Wednesday, 8 December 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 8 DECEMBER 2021 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Michael Lisle (Acting Manager Planning & Environment), Mark Watt (Acting Manager NRM & Parks), Leanne Petersen (Manager Property), Lynelle Paterson (Coordinator Executive Services)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees. A representative of Kingaroy District Minister's Association, Jordan Bennett offered prayers for Council and for the conduct of the meeting.

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2021/160

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the apology received from Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

General Manager Peter O'May was absent from the meeting.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Cr Schumacher advised she is a member of the Kingaroy Chamber Commerce Inc. It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

I, Cr Roz Frohloff inform this meeting that I have a declarable conflict of interest in relation to **Item 5.1 - Deputation - Lynda Lange, Michelle Anderson and Brett Chaseling and Item 5.2 - Covid Vaccination / Mandates and position of council**

The nature of my interest is as follows:

This declarable conflict of interest arises because I am an employee of a State Government organisation.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest in relation to **Item 10.8 - Request for funding - Kingaroy Chamber of Commerce and Industry Inc.**

The nature of my interest is as follows:

This declarable conflict of interest arises because I am the Director of a Company which owns an accounting practice adjoining the street leading to the said premises.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance:

At 9:10 am, Cr Roz Frohloff, having earlier informed the meeting of a declarable conflict of interest in Item 5.1 and 5.2 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

5 DEPUTATIONS/PETITIONS

5.1 DEPUTATION - LYNDA LANGE, MICHELLE ANDERSON AND BRETT CHASELING

Lynda Lange, Michelle Anderson and Brett Chaseling addressed Council in relation to the COVID-19 Vaccination mandate.

Attendance

At 10:11 am, Acting Manager Mark Watt left the meeting.

At 10:22 am, Acting Manager Michael Lisle left the meeting.

At 10:25 am, Acting Manager Michael Lisle returned to the meeting.

At 10:28 am, Cr Scott Henschen left the meeting.

5.2 COVID VACCINATION / MANDATES AND POSITION OF COUNCIL

COMMITTEE RESOLUTION 2021/161

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That Council issue a public statement and media release advising:

1. That the South Burnett Regional Council will continue to support the COVID vaccination rollout throughout the region;
2. That we acknowledge the rights of our residents to freedom of choice as to COVID vaccination;
3. That mandated restrictions are a matter for Queensland Health and the State Government;

-
4. That we will provide support to Queensland Health where and as we can to ensure our local hospitals and health services are prepared when the borders open;
 5. We will continue to support our local small businesses as we can to address the impacts of the ongoing pandemic including the impacts from the restrictions mandated by the Queensland Government; and
 6. following consultation with affected local small businesses we write to the Premier no later than 13 December 2021 to express the views of our business community and seek any support and assistance they feel is necessary to meet their obligations.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

Attendance:

At 10:30 am, Acting Manager Mark Watt returned to the meeting.

At 10:30 am, Cr Roz Frohloff returned to the meeting.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 10 NOVEMBER 2021

COMMITTEE RESOLUTION 2021/162

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Minutes of the Community Standing Committee Meeting held on 10 November 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

MOTION

COMMITTEE RESOLUTION 2021/163

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

RESUME MEETING

COMMITTEE RESOLUTION 2021/164

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting resume at 11.00am.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy DuffAgainst: Nil**CARRIED 5/0****7 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****7.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/165

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy DuffAgainst: Nil**CARRIED 5/0****7.2 DONATION TOWARDS THE PURCHASE OF A MEDIHOOD**

COMMITTEE RESOLUTION 2021/166

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the matter lay on the table until the January Ordinary meeting of Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy DuffAgainst: Nil**CARRIED 5/0**

8 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**8.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/167

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0**8.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

COMMITTEE RESOLUTION 2021/168

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0**Attendance:**

At 11:05 am, Coordinator Kerri Anderson entered the meeting.

At 11:06 am, Manager Carolyn Knudsen entered the meeting.

8.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/169

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

8.3.1 TIMELINES - AMENDMENTS TO THE PLANNING SCHEME

COMMITTEE RESOLUTION 2021/170

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That a report be brought back to the February Standing Committee Meeting as to the date of the workshop and potential timelines for the amendments to the Planning Scheme to be ratified.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

8.4 MANAGEMENT OF OVERGROWN PROPERTY

COMMITTEE RESOLUTION 2021/171

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That further investigation is undertaken as to the resourcing and practice of implementing Option 2 in the proposed Overgrown Allotment Procedure in accordance with Council's Policy Governance Framework and the report be brought back to the April Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0**Attendance:**

At 11:52 am, Acting Manager Mark Watt left the meeting.

8.5 MANAGEMENT OF ILLEGAL HABITATION OF STRUCTURES

COMMITTEE RESOLUTION 2021/172

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Framework be further refined and that an operational procedure, communication plan and supporting material is developed to support the Framework through a process of engagement via roundtable forum/s between Council and Social Support Agencies within our region, and that a report be brought to the May Community Standing Committee Meeting as to progress made.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0**Attendance:**

At 12:01 pm, Coordinator Kerri Anderson left the meeting.

At 12:07 pm, Cr Scott Henschen returned to the meeting.

9 PORTFOLIO - WASTE MANAGEMENT**9.1 WASTE MANAGEMENT PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2021/173

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**9.1.2 LOCKYER VALLEY FOOD ORGANICS AND GARDEN ORGANICS (FOGO) TRIAL**

RESOLVED 2021/174

Extend an interest to Lockyer Valley to have a look at their Food Organics and Garden Organics (FOGO) trial and understand first hand from Councillors point of view the work they are doing, the learnings they have and how we might be able to look to embed some of those in our own operations.

9.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2021/175

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**9.3 WASTE COLLECTION SERVICES CONTRACT – EXTENSION**

COMMITTEE RESOLUTION 2021/176

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the matter lay on the table until further information is received on cost implications.

In Favour: Crs Brett Otto, Kirstie Schumacher and Kathy Duff

Against: Crs Roz Frohloff, Gavin Jones and Scott Henschen

CARRIED 3/3 ON THE CASTING VOTE OF THE MAYOR

9.4 COMMERCIAL WASTE COLLECTION BLACKBUTT

COMMITTEE RESOLUTION 2021/177

Moved: Cr Gavin Jones
 Seconded: Cr Kirstie Schumacher

That Council receives and note the contents of the report and refers capital and operational considerations to the budget committee.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.4.1 QUESTION ON NOTICE - YARRAMAN WASTE TRANSFER FACILITY

Question on Notice from Cr Schumacher:

Obtain some more information in relation to the Toowoomba Regional Council project for Yarraman and

- a) can residents and commercial businesses in Blackbutt use the Yarraman Service when it is upgraded.
- b) explore options to partner in those facilities rather than replicating the facility.

9.5 AMENDMENT TO ASBESTOS DISPOSAL FEES AT THE KINGAROY WASTE FACILITY TO COMPLY WITH STATE GOVERNMENT REQUIREMENTS

COMMITTEE RESOLUTION 2021/178

Moved: Cr Roz Frohloff
 Seconded: Cr Scott Henschen

That the committee recommends to Council:

That South Burnett Regional Council amend its 2021/2022 Register of Fees and Charges to include;

<10m ² of Domestic Self-Haul	per tonne or part thereof	\$100.50	Commercial
>10m ² of Domestic Self-Haul	per tonne or part thereof	\$196.00	Commercial

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 12:59 pm, Manager Carolyn Knudsen left the meeting.

At 1:04 pm, Manager Carolyn Knudsen returned to the meeting.

10 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

10.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/179

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2021/180

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/181

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.4 UPDATE - CLEANING OF CBDS

COMMITTEE RESOLUTION 2021/182

Moved: Cr Roz Frohloff
Seconded: Cr Gavin Jones

That the response to the question regarding cleaning of CBDs raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.4.1 CBD WORKING GROUP

COMMITTEE RESOLUTION 2021/183

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That a meeting of the working group be convened in January 2022 and a report be brought back to the February Standing Committee Meeting with recommended service standards and estimated costings.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

MOTION

COMMITTEE RESOLUTION 2021/184

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2021/185

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 2:14pm

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 2:15pm, Acting Manager Michael Lisle left the meeting.

At 2:17pm, Acting Manager Michael Lisle returned to the meeting.

At 2:22pm, Manager Carolyn Knudsen entered to the meeting.

10.5 UPDATE ON SECURITY - ADDITIONAL CCTV

COMMITTEE RESOLUTION 2021/186

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Committee recommends to Council that:

1. Council considers in the 2nd quarter budget review a budget allocation of \$90,000 for the installation of CCTV cameras for
 - a. Kingaroy Memorial Park, River Road Park; and
 - b. External building component of Glendon Street Public Amenities and the IT building; and
 - c. Entry point to the Rail Trail from the Youngman Street and the Meier's Road intersection.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.5.1 REPORT - MAINTENANCE OF CCTV CAMERAS

COMMITTEE RESOLUTION 2021/187

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That a report be brought back to the April Standing Committee Meeting with the estimated cost of funding the maintenance of CCTV cameras in all the towns across our region.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.6 KINGAROY AERODROME MASTERPLAN

COMMITTEE RESOLUTION 2021/188

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That Committee recommends to Council that:

1. South Burnett Regional Council notes the Chief Executive Officer operational decision to establish an Officer position dedicated to the operations of aerodromes and supporting stakeholder engagement for the Masterplan for Kingaroy aerodrome; and
2. considers in future budget discussions the allocation of resources for seeking specific technical advisors for elements of the scope and specification outlined in the invitation to offer for the Masterplan.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.7 UPDATE ON MANAGEMENT OF PROSTON AND WONDAI SWIMMING POOLS

COMMITTEE RESOLUTION 2021/189

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the report be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 2:42 pm, Cr Brett Otto, having earlier informed the meeting of a declarable conflict of interest in Item 10.8 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

The Deputy Mayor assumed the chair.

At 3:03 pm, Acting General Manager Ged Brennan left the meeting.

10.8 REQUEST FOR FUNDING - KINGAROY CHAMBER OF COMMERCE AND INDUSTRY INC.

COMMITTEE RESOLUTION 2021/190

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That South Burnett Regional Council consider in the 2nd Quarter budget review, the request from the Kingaroy Chamber of Commerce Inc. for financial support to the value of \$53,877.72 for:

1. New compliant toilet facilities suitable for use by People with Disabilities - \$31,246.72 (GST inclusive)
2. Contribute to the additional cost (over and above plasterboard) to supply of Black Formply ceiling with expressed shadow line joints - \$15,416.00 (GST inclusive)
3. Installation of R3.5 Batts to the ceiling cavity concurrently with new ceiling construction. - \$7,215.00 (GST inclusive)

In Favour: Crs Roz Frohloff, Gavin Jones, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 4/1

10.8.1 QUESTION ON NOTICE - 195 KINGAROY STREET KINGAROY

Questions on notice from Cr Duff:

1. Is it necessary to have a disability toilet when there is one at the Glendon Street Toilets?
2. How much is it going to cost to do the back part of the building?

Attendance:

At 3:06 pm, Cr Brett Otto returned to the meeting.

10.9 REQUEST FOR COVERED ARENA NANANGO SHOWGROUNDS

COMMITTEE RESOLUTION 2021/191

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the report be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.10 UPDATE ON COUNCIL NEGOTIATIONS WITH PREFERRED TENDERER FOR WONDAI CATTLE DIP FACILITY

COMMITTEE RESOLUTION 2021/192

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the report be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11 QUESTIONS ON NOTICE

11.1 GRASS ON FOOTPATHS

COMMITTEE RESOLUTION 2021/193

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the response to the question regarding grass on footpaths raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11.2 SIGNS IN LIONS PARK

COMMITTEE RESOLUTION 2021/194

Moved: Cr Roz Frohloff

Seconded: Cr Kathy Duff

That the response to the question regarding signs in Lions Park raised by Councillor Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

12 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/195

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

12.1 Queensland Housing Investment Growth Initiative (QHIGI)

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2021/196

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

12.1 QUEENSLAND HOUSING INVESTMENT GROWTH INITIATIVE (QHIGI)

COMMITTEE RESOLUTION 2021/197

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That South Burnett Regional Council: -

1. provide in principle support to entering into a partnership with Regional Housing Limited to submit an application under the Queensland Housing Investment Growth Initiative (QHIGI) to develop additional social housing in Kingaroy.
2. as part of the partnership arrangement, in accordance with Section 236 (1)(b)(ii) Exceptions for valuable non-current asset contracts of the *Local Government Regulations 2012*, Council dispose of the following vacant land to Regional Housing Limited at no cost.
 - 27B Kingaroy Street, Kingaroy (Lot 101 on SP272806 – 454m²)
 - 1 Kelvyn Street, Kingaroy (Lot 101 on SP257227 - 786 m²)
 - 10 Agnes Street, Kingaroy (Lot 7 on RP41769 - 986 m²)
 - 38-40 Banksia Way, Kingaroy (Lot 901 on SP193262 - 1770m²)

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

13 CLOSURE OF MEETING

The Meeting closed at 3.36pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 9 February 2022.

.....
CHAIRPERSON

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT****File Number:** 09-02-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Community, Arts, Heritage, Sport and Recreation Portfolio Report

SUMMARY

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

Community:

Due to the current uncertainty around Covid the decision has been made to postpone Burnett Bands Together and the Kingaroy Men's Shed, Dinner under the stars until 9th of April 2022.

Library:**14 February 2022 - Library Lovers' Day**

Library Lovers' Day is a day to remember that our libraries are a place where we can get lost in an idea we are following, find an adventure we are seeking in a book, discover more about an issue we feel passionate about or get help from someone about something we want to know. These are all the reasons (and more) to celebrate the valuable roles libraries play in our lives and to re-engage with our libraries and embrace this year's Library Lovers' Day theme of 'show the love'.

South Burnett Libraries will be showing the love this year by encouraging members of the community to visit their local library from 7-11 February 2022 to borrow a book! Each person to borrow during this time will be eligible to go in the draw for a hamper of bookish goodies! Entry forms are available from each library branch, with the winners announced on 14 February 2022 – Library Lovers' Day!

Event Postponement

Events scheduled for early 2022 have been postponed due to COVID. The Family Phone Fast Challenge will be rescheduled for later in the year as many of the invited community groups were looking forward to taking part in this morning of tech free fun. The outreach planned at Kingaroy Shopping World from 10-14 January 2022 was also cancelled, but library staff are working with Centre Management to partner with them for future school holiday events.

The JPs in the Community service that was running from the Kingaroy Library is also currently suspended, with a return date of 7 February 2022 scheduled. This date will of course be determined by COVID; with volunteers returning to this service when it is safe to do so.

Stig Visit

South Burnett Libraries were recently approached by audiobook narrator extraordinaire Stig Wemyss about the possibility of taking his laugh out loud live shows to a handful of our local schools. Stig is best known for his work narrating the ever-popular Andy Griffiths books on the library's eLibrary platform, BorrowBox. His shows incorporate these hilarious books and promote the value of the library and reading to young attendees.

Stig visited the library service back in 2016, performing to a huge audience of school children in the Kingaroy Town Hall. This live show was full of fun, and jokes and it is hoped that Stig can return to

put a lot of smiles on a lot of kid's faces for the shows scheduled on 9 and 10 March 2022 at Taabinga, St John's, Kingaroy State School, and the Crawford State School. Although these shows are all booked in at this stage, COVID may impact these plans.

South Burnett Libraries Collection Maintenance

Library staff have recently been carrying out collection maintenance in each branch, with old or grubby items deleted from the system. This process allows room for new items that are added to the collection each week, thus keeping the shelves looking fresh and appealing for library patrons. Items deleted from the collection are offered for sale at the Kingaroy Library or sent to St John's to be sold at their annual Book-O-Rama event.

Summer Reading Club Promotion

This year South Burnett Libraries promoted Summer Reading Club a little differently, with staff completing a series of challenges set by the crew from the State Library of Queensland. The results were posted as a series on the library's Facebook and Instagram pages, with locals encouraged to join in the fun in the comments section. These posts have reached 6,412 people on social media, with 347 likes on Facebook and Instagram combined.

Young community members who joined the Summer Reading Club this year went in the draw for a special prize. Abby was the lucky winner at the Kingaroy Library and it's safe to say she looks pretty happy with her reward!









Sport & Recreation:

The construction of new cricket nets in River Road, Kingaroy is nearing completion. Some delays were experienced owing to high rainfall and delays in the delivery of materials. Kingaroy Junior Cricket have also been successful in obtaining funding from Stanwell to fence this cricket pitch.

BACKGROUND

Nil

ATTACHMENTS

1. **Summer Reading Club Fun**  
2. **Summer Reading Club Posts**  
3. **2022 Library Lovers Day**  
4. **Stig & Cr Potter 2016**  







Show
the
love

Show your library
some **love**
by visiting to
borrow a book for
Library Lovers' Day!



Australian Library and
Information Association

Library Lovers' Day 14 February 2022

alia.org.au/libraryloversday #LibraryLoversDay



Stig and Danita 2016

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

File Number: 9-2-2022

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

Rural Services / Natural Resource Management:

Weed Management

High rainfall and flooding over the December and January periods provided ideal conditions for the proliferation of weeds throughout our region. Private property inspections and reports received from landowners have demonstrated the rapid growth and seeding of existing Giant Rat's Tail and Parthenium weed infestations. New Parthenium infestations have been detected at Wheatlands and North of Murgon. Targeted inspections on private properties for Parthenium have been undertaken in the upper reaches of Barambah Creek down to Moffatdale with a high degree of control implemented by affected landowners. The Barambah Creek inspections also detected two new Honey Locust trees which have now been controlled by landowners.

Weed Awareness

Public Weed Management Sessions scheduled for January were cancelled due to COVID implications. A new four week weed awareness campaign has begun across local radio and print media with a focus on priority weed species such as Parthenium and African Boxthorn. The campaign urges all residents to learn how to identify key weed threats to our region, look out for these weeds on their properties and to contact Council for assistance and advice.

Wild Dog & Feral Pig Management

Baiting using 1080 meat baits was undertaken at a property in the Windera District with rabbit baiting occurring in the South Nanango and Kingaroy areas.

WAGS syndicates submitted 9 wild dog scalps and the Ironpot syndicate submitting 6 wild dog scalps for payment.

Equipment Loan to Landowners

Splatter guns were loaned by landholders at Nanango, Boynside, Wooroolin and Murgon for the control of Lantana. Spray trailers were loaned to landowners to assist in the management of lantana at Brooklands, Giant Rat's Tail Grass at Crawford and Parthenium at Wheatlands.

Wild dog traps were provided to landowners in Wondai, Nanango, and Kingaroy areas.

Queensland Feral Pest Initiative Project Update

Council has received and provided feedback to the draft grant agreement supplied by Department of Agriculture and Fisheries. A final grant agreement for execution will now be sent to Council for signoff followed by an initial project inception meeting with the Department in early March.

Coolabunia Saleyards

Saleyards staff conducted 592 cattle tick inspections and dipped 765 head. A total of 682 head were sold through the Coolabunia Saleyards in November and December period. The Coolabunia Saleyards Capital Expenditure Plan has been scoped and put out to market on Council's Felix system and will be closing on the 15th February 2022.

Wandering Livestock

Council received 11 requests to attend to wandering goats, horses and cattle at Abbeywood, Wheatlands, Bakers Flat, Tarong, Goodger, Ballogie and Sandy Ridge.

Planning / Building**Pre-lodgement Meetings**

Planning staff are experiencing a noticeable increase in the engagement of consultants requesting pre-lodgement meetings. These meetings have involved show room and Low impact industry and reconfigurations.

December 2021

Applications received

- MCU - Minor Change to Showroom & Low impact Industry.
- RAL - Reconfiguring a Lot development applications which included a boundary realignment (2 into 2 lots) and a subdivision (1 into 3 lots).
- 14 applications were being processed with 4 applications decided in December.
- Council received one Development Incentive Scheme application.

The planning team received 59 customer requests and 5 pre-lodgement meetings were held in December.

January 2022

Application received

- Reconfiguring a lot of development application for a Boundary Realignment (2 into 2 lots).
- One Operation Works application.
- A total of 14 application were being processed in January.
- Council received no applications for the Development Incentive Scheme.

The planning team received and actioned 82 customer requests and 3 pre-lodgement meetings were held in January.

Amendment to Planning Scheme

The South Burnett Regional Council Planning Scheme Review project commenced in late September 2021 with the Council Workshop (on 29 September).

A letter was issued by Council to the State in December seeking early confirmation of State interests relevant to the planning scheme. This stage is not mandatory under the MGR however it is a useful opportunity to identify and integrate State interests to avoid delays later in the process.

DILGP's response was due on 31 January 2022 however they have since advised that it will not be available to early February 2022. The information provided to the State included an overview of the amendments proposed by Council. Verbal feedback from the State is that there are no 'red flags' identified in Council's proposed amendments. On this basis, drafting of the amendment has continued.

A workshop for Council will be conducted by Reel Planning is to be scheduled for late March 2022.

Environmental Health / Compliance:

December and January have been a busy time for the Environmental Health Officers with the preparation for the storm season, assisting the LDMG, Evacuation Centre preparation and training; COVID response in the community/LDMG and within the Council arena.

A fulltime person has been appointed to the vacant Environmental Health position in January 2022.

The team is also set a goal and already achieved a great deal in the space of Developing How to Guides for P&R & officer processes. This will assist when staff are away to be able to continue to attend to all items that come up.

A project of succession planning is being implemented to ensure that staff are across the many areas of the environmental, public Health, and other key processes that require EH to assist in other departments.

Mosquito surveillance is one item that has been on the sideline due to COVID and it is intended to upskill staff in this space to get this program up and running again, which will assist Queensland Health and public health measures in the region.

ATTACHMENTS

Nil

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

File Number: 9-2-2022

Author: Co-ordinator NRM

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management Operational Update

SUMMARY

Natural Resource Management Operational Update

OFFICER'S RECOMMENDATION

That the Natural Resource Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. NRM Operational Update [↓](#) 

NATURAL RESOURCE MANAGEMENT UPDATE

Mark Watt
Acting Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
African Boxthorn	Survey, education and awareness. Engage contactors to assist with survey, mapping and awareness activities. Provide advice to landholders on treatment options. Deliver a targeted weed awareness campaign through radio and print media for African Boxthorn and other priority weeds species.	October 2021 – in progress	February 2022
Queensland Feral Pest Initiative Project	Development of pest animal and weed control syndicates across the North and South Burnett and Gympie Regions. Employment of a Project Coordinator and establishment of a Steering Committee for Project Oversight	July 2022	June 2024

Stats Item	Monthly 1/12/21-31/01/22	This month last year	Year to date Cumulative 1/07/2021– 31/01/2022
Coolabunia Saleyards			
Cattle Dipped	765	809	7762
Cattle Inspected	592	689	7000
Consignment / Transit	438	1073	4127
Weighed	521	808	3890
Sold	682	860	4050
Nanango Dip Yard			
Cattle Dipped	92	0	162
Wandering Livestock			
Attendance	9	4	39
Impoundments		1	3
Wild Dog & Feral Pig Program			
Landholders baiting	0	0	23
Doggone Baits	0	0	500
Pig Meat Injected 1080	0 kg	0	50 Kg
Dog Meat injected 1080	5 kg	0	114 Kg
Hectares baited	100	0	10285
Bounties processed	15	9	156
Rabbit Control			
Landholders assisted	2	1	9
Carrots K5 Virus	10 kg	0kg	16.5 kg
Rabbits injected	0	0	1

Stats Item	Monthly 1/12/21-31/01/22	This month last year	Year to date Cumulative 1/07/2021- 31/01/2022
Equipment Loaned			
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	3 x Spray Trailers loaned Brooklands, Crawford and Wheatlands 4 x splatter guns to treat Lantana at Nanango, Boynside, Wooroolin and Murgon	7	49
Stock Route Grazing Permits			
Agistment Permits	0	0	2
Travel Permits	0	0	0
Fire Management			
Prescribed burns	0	0	7
Fire trails maintained	0	0	0

Stats Item	Monthly 01/12/21-31/01/22	This month last year	Year to date Cumulative 01/7/2021- 31/01/2022
Environmental Assessments			
Environmental Assessment prior to roadworks	1	0	38
Fence line clearing and roadside burning applications	1	0	31
Weed Control			
Council Roadside Weed Management	Nanango - Groundsel Kingaroy - Groundsel Kumbia - Groundsel Wooroolin - Groundsel Wondai - Groundsel Murgon - Groundsel Hivesville - Groundsel Nanango - GRT Blackbutt - GRT Wondai - GRT Murgon - GRT Cloyna - GRT Windera - GRT Hivesville - GRT		Mother of Millions Tree Pear Lantana Groundsel Parthenium Giant Rats Tail Grass (GRT)
Property Inspections	39	5	250
Customer Requests			
Feral Animals	5	25	129
Wandering Livestock	16	17	90
Wildlife	1	1	37

Stats Item	Monthly 01/12/21-31/01/22	This month last year	Year to date Cumulative 01/7/2021- 31/01/2022
Stock Routes	0	1	3
Weeds	29	21	103
Trees	4	5	30
Roads	0	0	1
NRM General / Other	8	7	19
Total	88	77	412

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

File Number: 9-02-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Planning and Land Management Operational Update.

SUMMARY

Planning and Land Management Operational Update.

OFFICER'S RECOMMENDATION

That the Planning and Land Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Planning & Land Management Operational Update** [↓](#) 

COMMUNITIES – PLANNING & LAND MANAGEMENT OPERATIONAL UPDATE

Michael Lisle
Acting Manager Planning & Environment

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Comparison of Development Applications 2019/2020, 2020/2021 and 2021/2022													
Total													
Planning Applications													
2019/2020	3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021	8	3	9	2	4	9	1	1	6	5	10	4	62
2021/2022	11	5	8	11	4	4	3	0	0	0	0	0	46
Building Applications													
2019/2020	38	51	35	33	32	6	38	35	20	20	23	33	364
2020/2021	37	34	41	42	44	27	37	55	43	39	48	42	489
2021/2022	37	43	44	41	37	24	30	0	0	0	0	0	256
Private Certification Applications													
2019/2020	24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021	18	15	59	31	24	10	14	28	28	17	21	18	283
2021/2022	31	21	20	14	22	17	14	0	0	0	0	0	139
Plumbing Applications													
2019/2020	32	20	21	21	21	15	24	14	24	11	19	26	248
2020/2021	23	26	17	43	30	23	22	30	31	21	27	14	312
2021/2022	23	25	21	30	20	15	12	0	0	0	0	0	146

Private Certification Monthly Report on Subcategories			
Date between 01-Jul-2021 and 31 Jan 2022			
Private Certification Application Types	21	22	Total
Class1&10a	15	1	16
Class1&10b	6	0	6
Class10a	62	4	66
Class10a&b	0	1	
Class10b	1	0	1
Class1a	30	7	37
Class1b	1	0	1
Class3	1	0	1
Class5	1	0	1
Class6	2	0	2
Class7	1	0	1
Class8	0	1	1
Class9a	0	0	0
Class9b	1	0	1
FarmShed	0	0	0
Remove	1	0	1
SpecStruct	0	0	0
SwimPool	3	0	3
Total	125	14	139

Planning Applications			
Date between 01-Jul-2021 and 31 Jan 2022			
Planning Application Type	21	22	Total
QEXC	0	1	0
QMCU	14	0	14
QOPW	6	0	7
QPOS	5	0	5
QRAL	19	1	20
Total	44	1	46

Monthly report on subcategories			
Date between 01-Jul-2021 and 31 Jan 2022			
Plumbing Application Types	21	22	Total
AmendPrmt	2	0	2
DomNoSewer	79	7	86
DomSewer	39	4	43
Inspect	0	0	0
OtherBuild	14	1	15
Total	134	12	146

Building Monthly report on subcategories			
Date between 01-Jul-2021 and 31 Jan 2022			
Building Application Type	21	22	Total
CAP_Bld	1	0	1
Class1&10a	6	1	6
Class1&10b	1	0	1
Class10a	90	19	109
Class10a&b	3	0	3
Class1a	48	5	53
Class2	0	0	0
Class3	5	0	5
Class5	4	0	4
Class6	1	0	1
Class7	3	0	3
Class8	4	0	4
Class9	2	1	3
DesignSite	13	1	14
DwellReloc	20	0	20
FarmShed	4	0	4
Remove	4	0	4
ReRoof	1	0	1
Restump	0	0	0
RetainWall	0	0	0
SignSatDsh	1	2	3
SwimPool	12	1	13
SpecStruct	2	0	2
TempStruct	1	0	1
IssChgClas	0	0	0
Total	226	30	256

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Comparison of Certificates and CRMs 2019/2020 and 2020/2021													
Total	7	8	9	10	11	12	1	2	3	4	5	6	
Plan Certs													
2019/2020	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/2021	4	5	4	4	4	4	5	3	5	3	2	11	54
2021/2022	7	5	10	7	4	6	3	0	0	0	0	0	42
Build certs													
2019/2020	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/2021	55	48	37	65	32	49	53	65	76	63	67	69	682
2021/2022	66	72	53	66	62	41	51	0	0	0	0	0	411
Pool Compliance													
2019/2020	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/2021	2	0	0	1	0	0	1	0	0	0	0	0	4
2021/2022	0	0	2	0	0	0	0	0	0	0	0	0	2
Plumbing Certs													
2019/2020	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/2021	6	10	10	18	16	10	17	11	18	13	13	21	163
2021/2022	17	20	22	19	8	9	11	0	0	0	0	0	106
Planning customer requests													
2019/2020	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/2021	77	83	79	80	73	55	61	79	91	61	73	83	895
2021/2022	96	112	116	100	92	59	82	0	0	0	0	0	657
Developer Incentive Requests													
2020/2021	0	0	0	0	0	0	0	1	5	0	1	0	7
2021/2022	0	0	0	0	0	0	0	0	0	0	0	0	0
Building customer requests													
2019/2020	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/2021	74	79	86	85	90	66	84	99	86	86	82	81	998
2021/2022	117	149	91	94	85	63	95	0	0	0	0	0	694
Plumbing customer requests													
2019/2020	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/2021	24	12	13	23	19	4	8	8	22	12	11	14	170
2021/2022	26	19	13	12	23	16	14	0	0	0	0	0	123

7.4 PLANNING SCHEME AMENDMENT - UPDATE

File Number: 09-02-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Cr Duff requested an updated timeline on the Planning Scheme Amendment be brought back to the February Community Standing Committee Meeting.

SUMMARY

Providing Council an update of the timelines for the proposed Planning Scheme Amendment.

OFFICER'S RECOMMENDATION

That the report be received and noted and a workshop regarding the Planning Scheme Amendment be held in March 2022.

BACKGROUND

The South Burnett Regional Council Planning Scheme Review project commenced in late September 2021 with the Council Workshop (on 29 September). Prior to the Councillor workshop, Reel Planning (Council's Consultants) provided an overview of the process for the scheme amendment (as outlined and required under the *Minister's Guidelines and Rules* ('MGR')) with indicative timing for each stage.

As an outcome of the Councillor workshop a number of additional issues were identified, and it was considered appropriate to prepare further information for Council consideration.

These additional issues include:

- Visitor accommodation
- Car parking rates (and a comparison to other Council areas)
- Infrastructure charges (and a comparison to other Council areas)
- Temporary Uses

While information was being prepared on the above issues, a letter was issued by Council to the Queensland State Government seeking early confirmation of State interests relevant to the planning scheme. This stage is not mandatory under the MGR, however it is a useful opportunity to identify and integrate State interests to avoid delays later in the process. The response to Council's request was due early in the new year, however the Department of Infrastructure, Local Government and Planning (DILGP) has contacted Council on multiple occasions to seek agreement to pause/extend its response period.

They advised that these delays were initially due to staff shortages and office closures over the Christmas period and more recently was due to staff shortages as a result of the COVID outbreak.

DILGP's response was due on 31 January 2022 however, they have since advised that it will not be available for at least a further week. The information provided to the State included an overview of the amendments proposed by Council. Verbal feedback from the State is that there are no 'red flags' identified in Council's proposed amendments. On this basis, drafting of the amendment has continued.

Timeframe

The process and indicative timing identified in September 2021 allowed for drafting of the planning scheme amendment through to the end of February 2022. As identified above, additional issues have been identified (for incorporation in the amendment) and early confirmation of State interests has been sought. These steps were not allowed for in that original indicative timing and have resulted in delays of approximately 6 weeks.

It is now estimated that drafting (identified as Stage 2 of the project) will continue through to April 2022. The following indicative time frame is provided for the next phases of the project:

1. Drafting of the issues papers and recommended amendments to occur February/ March 2022
2. Half day workshop with Council at the end of March 2022.
3. Depending on the extent of changes as an outcome of this meeting, allow 2 to 4 weeks for further drafting work and final endorsement by Council.
4. After endorsement by Council (say conservatively the end of April 2022) the amendment package is referred to the State.
5. The State has 60 business days to ensure State interests are properly reflected in the Planning scheme. May, June and July 2022 for this phase.
6. The minimum consultation period is 20 business days, so this is expected to occur in August/ September 2022.

ATTACHMENTS

Nil

7.5 REQUEST OF ASSISTANCE FROM WONDAI PROSTON WOLVES RUGBY LEAGUE CLUB INC.

File Number: 09-02-2022
Author: Manager Property
Authoriser: Chief Executive Officer

PRECIS

The Wondai Proston Wolves Rugby League Club Inc. has made a request for assistance from Council to help with costs of repairs at the Wondai Sportsgrounds.

SUMMARY

A request has been presented to Council from the Wondai Proston Wolves Rugby League Club Inc. for financial assistance from Council to help cover the cost of repairs to the changerooms located under the grandstand and driveway entrance that sustained damage during the serve weather event that occurred December 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that

1. Authorisation be given for the removal of asbestos sheeting to Wondai Sportsground grandstand and re-sheet with water resistant material with estimated value of \$20,500 and that such costs be referred for inclusion in the third-quarter Capital Budget review; and
2. Authorisation be given for repairs to damage caused to the internal access road by flooding to the estimated value of \$11,000 and that such costs be referred for inclusion in the third-quarter Capital Budget review.

FINANCIAL AND RESOURCE IMPLICATIONS

Council does not have allocated Capital budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council officers met with the Club President on site on 11 November 2021 to discuss the asbestos issue and the ingress of water into the rooms under the grandstand. A subsequent inspection by Council officers was carried out on 2 December 2021 to determine the extent of damage after the flood event in late November 2021. An email advice was provided to the Club President on 10 December 2021.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The proposed works are within the terms and condition of the current licence agreement between the Wondai Proston Wolves Rugby League Club and South Burnett Regional Council.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

All procurement of services and material to undertake the work will be undertaken in accordance with Council's Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

The asbestos lining to the rooms under the grandstand is generally in poor condition. Some sheeting has fallen down and been removed by person unknown. It would be advantageous to remove the remaining asbestos to provide a safe environment for football club participants.

In alignment with the terms of the licence, Council is required to maintain the boundary fencing whilst the club are to maintain any internal fencing of the licence area. The licence contains an asset list which denotes the ownership and responsibility for the assets within the Licence Area.

Club House	Wondai Proston Wolves Rugby League Club Inc.
Grandstand	South Burnett Regional Council
Canteen	South Burnett Regional Council
Storage Shed	South Burnett Regional Council
Toilets on eastern side of fields	South Burnett Regional Council
Flood lights	Wondai Proston Wolves Rugby League Club Inc.

Therefore, the proposed works to remove asbestos and repair changeroom ceiling is Council's responsibility.

REPORT

1 General

The Wondai Sportsground is located on the flood plain surrounding Dingo Creek. Flood mapping produced by the Queensland Department of Natural Resources shows that the bulk of the site may be inundated in a 1% AEP event. The South Burnett Regional Council Planning Scheme map OM3 supports that a flood hazard exists over the site.

2 Boundary Fence

Approximately 100m of boundary fence was destroyed by the recent flood event. The damaged fence is currently lying in the paddock between the road and the clubhouse. The existing fence has had the wire mesh morticed through the timber posts which has contributed to the posts being pulled out by the flood waters. It is proposed to fix the new wire to the inside of the new /replaced fence posts to allow the wire to be sacrificed in future events without damaging the posts. The new posts will be installed with a concrete surround providing additional resistance to future flood damage. Insurance claim has been submitted to Council's Insurer. Council waiting on insurance assessment outcome.

3 Grandstand asbestos

The rooms below the grandstand comprise an umpires change room and two storerooms used by the club to house equipment and miscellaneous items. The two end rooms are susceptible to water ingress from above in the event of wind driven rain. This ingress has caused the deterioration of existing timber ceiling battens.






All of the ceiling linings to these areas are asbestos sheet. The ceiling to the Southern storeroom has partially fallen due to rotted timber battens with the damaged sheets being removed and disposed by persons unknown.

To prevent further exposure to the members by damaged asbestos sheeting, it is suggested that all remaining linings are removed and replaced with moisture resistant materials. The estimate assumes the ceilings (and walls in the umpire's room) will be lined with colorbond corrugated steel fixed to galvanised metal battens to reduce the impact of water ingress and potentially allow any water which does penetrate to be directed to an external point.

4 Access road

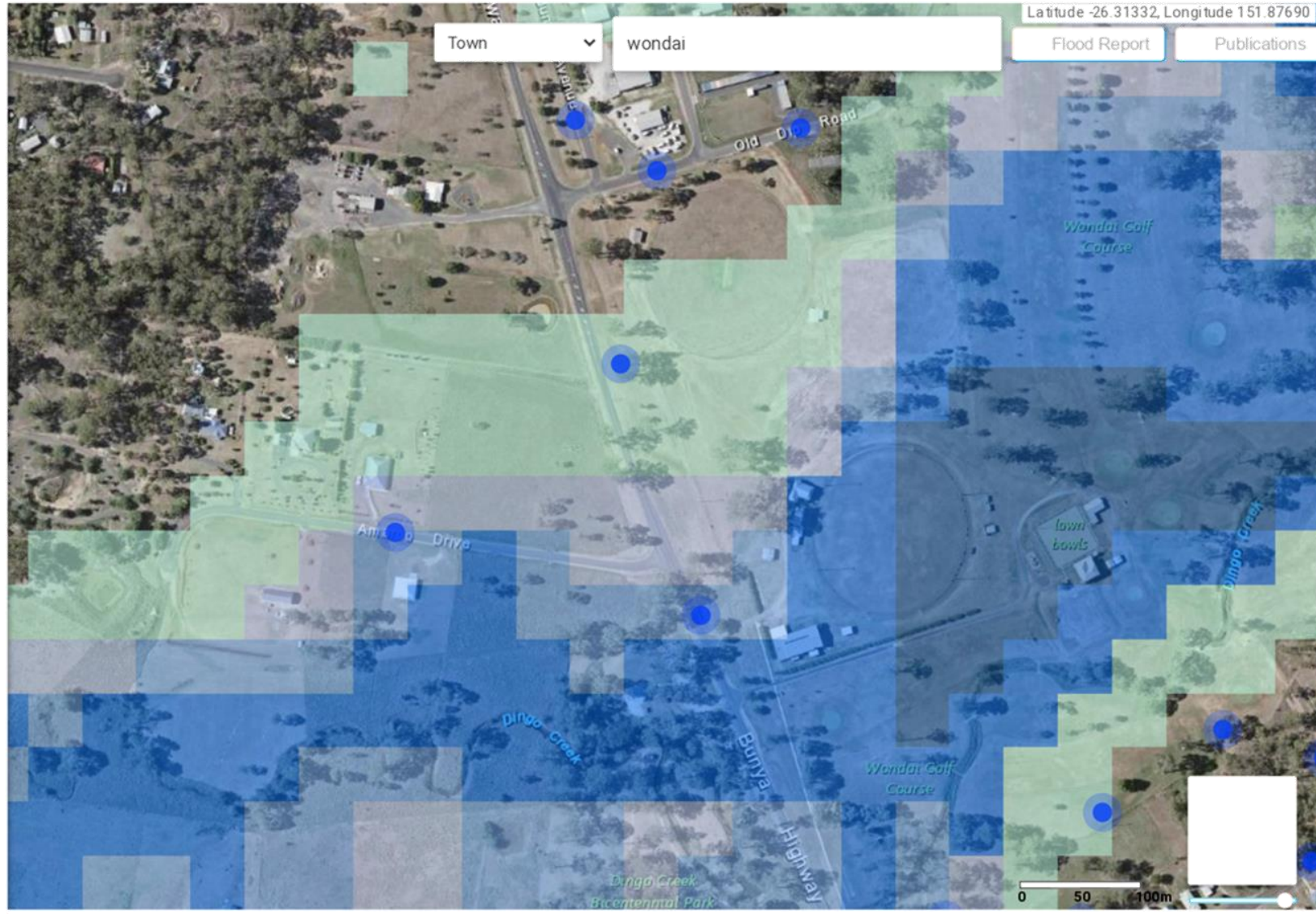
The internal access road has sustained some damage during the flood event. It requires some remedial works to restore and prevent further deterioration. A quotation for same has been requested but has not yet been provided. An estimate of cost has been prepared to provide a layer of road base to the length of the road, spread the material and roll to provide a firm surface. The driveway entrance is within the shared area on the lease map. Therefore, multiple user groups use the entrance and track within the sportsground ie. Wondai Lions, Wondai Garden Expo and Wondai Proston Wolves Rugby League Club Inc.

ATTACHMENTS

1. **Mapping - Queensland Floor Check** [↓](#) 
2. **Flood Hazard overlay map** [↓](#) 
3. **Photos of damaged fence at Wondai Sportsground** [↓](#) 
4. **Photos of internal damage of changerooms** [↓](#) 
5. **Photos on entry driveway at Wondai Sportsground** [↓](#) 
7. **Email from Mick Astill - president of the Wondai Proston Wolves**

2/1/22, 11:40 AM

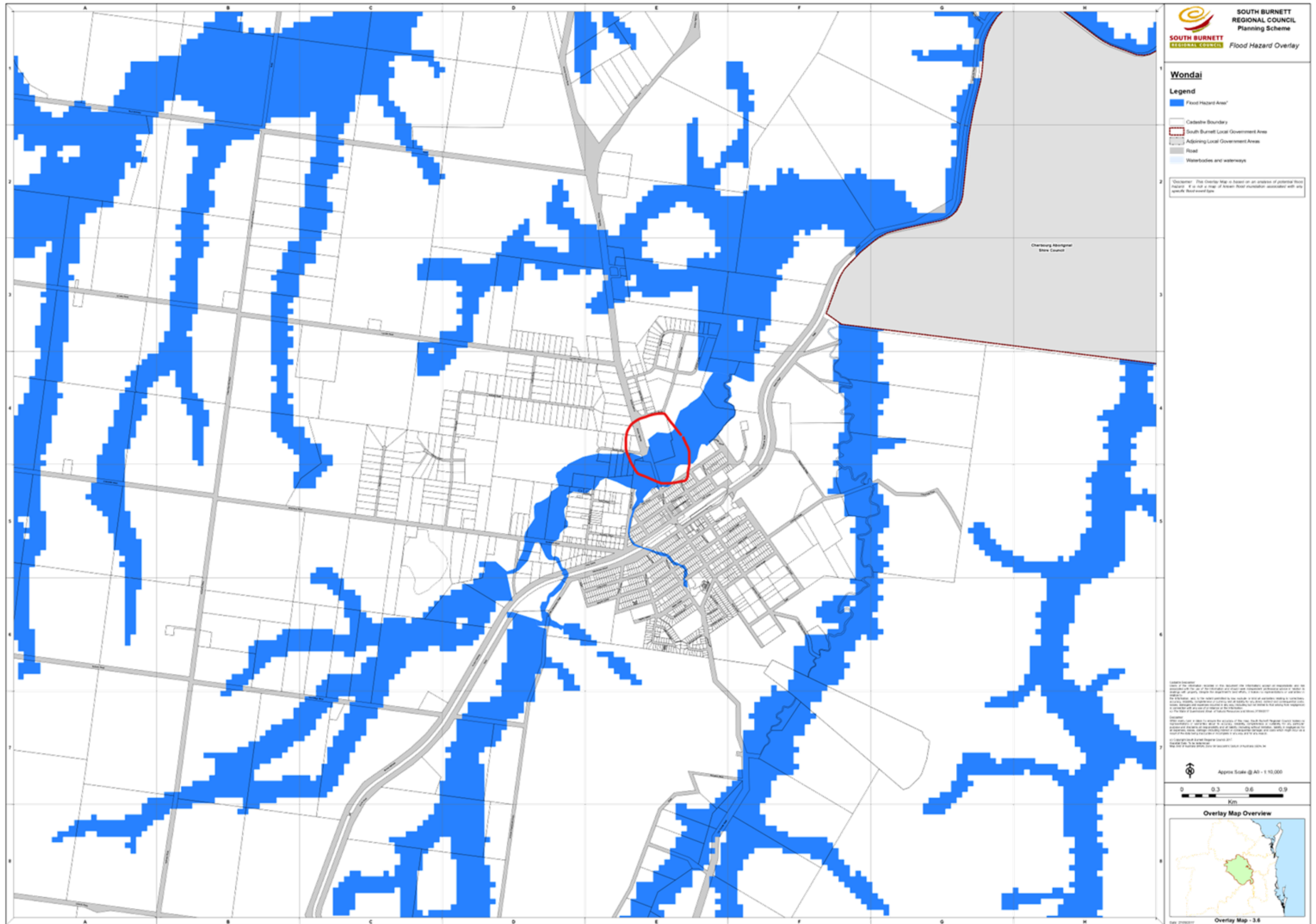
Department of Resources - FloodCheck Queensland



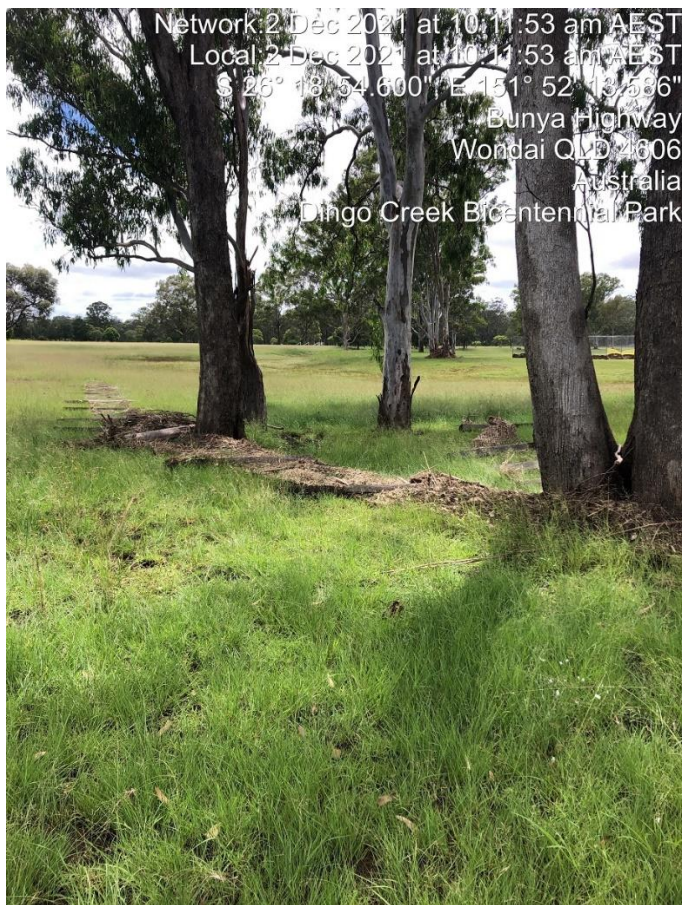
[Terms](#) | [About](#) | [DNRME](#) | [Feedback](#)

<https://floodcheck.information.qld.gov.au>

1/1



Wondai Sportgrounds – Flood Damage to fence



Wondai Sportsground – Internal damage of Changerooms



Wondai Sportgrounds – Road Damage





Hi Kathy,

Thanks for having a quick chat with me the other evening at the SB Presentation evening. It was a great night and we managed to miss the storms that came through.

As we discussed, we have new committee with a high level of motivation coming in for the next year. We are keen to rectify some ongoing issues that the past committees have not been able to resolve. As you would appreciate, coming in over the past year, I can give you all the info that I have, however there may be more from prior to my time at the Wolves.

We have already attempted to communicate with council regarding this.

24/8 – A few committee members met with Lucas Bell on site. This was when we were made aware that this structure belongs to council. We expressed our concerns about the Asbestos damage and the state of disrepair of the internal changerooms/showers and storage. He said that he would take it to his boss Mal, and they would get back to us with a resolution. The resolution we received 2 weeks later was in an email *“Grandstand – stay out of it for now would not even go in there, you wont be able to touch anything there yet either until Properties confirm Probably good that he is aware”*

I have followed up by email multiple times since then.

Here is the information that you require.

1. **Grandstand** – Internal asbestos is broken and falling down. Some has been cleaned up by us prior to us having it tested and it being confirmed as Asbestos. The grandstand has the referees room, which is now not usable. The storage areas underneath are now deemed unusable. The biggest problem is that everyone sits/stands on the grandstand which creates vibration causing further damage to the asbestos and creating more asbestos dust from the broken pieces.
2. **Clubhouse**- There is a large amount of movement in all corners of the clubhouse. We have had a builder look at this and considering it is holding the building up we would like you to take this to the council meeting as it is major structural issue (not covered in our lease). We have been informed the footings have dropped creating this issue and it is a safety concern. Photos of this were sent though to Lucas on 25/08

Please feel free to give me a ring if you need any further info or you would like to meet on site.

7.6 REMOVAL OF GRAFFITI FROM STRUCTURES LOCATED ON BOUNDARIES SHARED WITH COUNCIL CONTROLLED LAND

File Number: 9-02-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

This report presents to Council a process to remove graffiti from structures located on boundaries shared with Council controlled land.

SUMMARY

There has been an unfortunate increase in graffiti activity across the Region which adversely affects visual amenity and community pride. The ability of Council to enter land to remove graffiti depends upon several factors, including the location of the graffiti. This report outlines the process required to remove graffiti from structures, such as fences and walls, located on boundaries shared with Council controlled land.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council: -

- 1) Council supports the Chief Executive Officer appointing graffiti removal officer/s as per the *Summary Offence Act 2005*.
- 2) That a preferred supplier arrangement be entered into for the removal of graffiti from structures located on boundaries shared with Council controlled land.
- 3) That the process identified by the *Summary Offence Act 2005* be implemented to remove graffiti from structures located on boundaries shared with Council controlled land.
- 4) That a report be brought back to Council presenting a Graffiti Management Policy, Operational Procedure and a Communication Plan supporting the implementation of the Policy and Procedure.

FINANCIAL AND RESOURCE IMPLICATIONS

Currently Council does not remove graffiti from structures located on boundaries shared with Council controlled land. Instead, cooperation is sought from the owner or occupier of the structure, with mixed results.

The *Summary Offence Act 2005* does not enable Council to recover costs for removal of public graffiti from the property owner.

LINK TO CORPORATE/OPERATIONAL PLAN

EC2 Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes.

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal communication only. It is proposed to develop a Communication Plan to manage communication with external stakeholders, upon Council endorsing a Graffiti Management Policy at a later meeting.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

To remove graffiti from structures located on boundaries shared by Council controlled land, care must be taken to comply with Power of Entry requirements of the *Summary Offence Act 2005*. These are as follows:

29. Powers of entry,

- 5) For subsection 4)(b) and (c), the consent of an owner is unnecessary if, when removing the public graffiti, including with necessary equipment –
 - a) The graffiti removal officer and any persons helping the officer, are in a public place; and
 - b) Entry to the owner's place is limited to either of the following and the entry is a minimal intrusion -
 - i. leaning or reaching over into the place;
 - ii. working on property that creates a border along the public place; and
 - c) the entry happens at a reasonable time having regard to all the circumstances.

Also, the Chief Executive Officer must appoint a graffiti removal officer, that is the person physically conducting the works, whether it be a Council employee or a contractor.

Note that graffiti removal officer may remove public graffiti. Graffiti is considered "public graffiti" if "in another place but can only to the extent the graffiti can be readily seen from a public place". Graffiti can only lawfully be removed if the graffiti can be readily seen from a public place.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council does not have a Graffiti Management Policy. A Policy is needed, not only to address the removal of graffiti from structures located on boundaries shared with Council controlled land, but also to –

- Outline the process to remove graffiti within private property (who is responsible to remove the graffiti, and how can Council enforce the removal?).
- Identify the service standard for Council's response to graffiti located within Council controlled land (e.g., obscene graffiti may be removed with priority over less offensive graffiti).
- Explore opportunities for Council to discourage graffiti (what planning mechanisms can be introduced to prevent graffiti, e.g., minimising large block walls; how can infrastructure be better planned to discourage anti-social behaviour such as graffiti, e.g., street lighting?).

Part 3 of *Local Law No. 3 Community and Environmental Management* refers to overgrown and unsightly allotments. However, unsightly relates to the accumulation of objects and materials and not to graffiti. As such Local Law No. 3 cannot be used to enforce the removal of graffiti from structures located on boundaries shared with Council controlled land, or for the removal of any graffiti for that matter.

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT

Current Practice

Currently, Council officers contact property owners and/or occupiers requesting that they remove the graffiti. Should the owner or occupier choose not to do so, the matter is escalated from the officer to their supervisor and so on, in attempt to resolve the situation. This can be resource intensive and does not always result with the removal of the graffiti.

Proposed Practice

Part 3 "Removal of public graffiti" of the *Summary Offence Act 2005* states that:

28. *Graffiti removal power,*

- 1) *A graffiti removal officer may remove public graffiti from any place.*

- 2) *In removing public graffiti from property owned by someone other than the State or a local government, a graffiti removal officer must take reasonable steps to leave the property in the condition it would be in if the graffiti had not been placed on the property.*
- 3) *If it is not practicable to leave the property in the condition mentioned in subsection (2), it is sufficient for the subsection for the graffiti removal officer to leave the property in a state that is reasonably acceptable in all the circumstances.*

Example for subsection 3) -

Graffiti is placed on part of a wall. Reinstating the wall requires the whole wall to be freshly painted. However, painting over the graffiti only may leave the wall in a state that is reasonably acceptable in all the circumstances.

- 4) *This section applies subject to the limitations imposed under this division on the powers of a graffiti removal officer to enter the place.*

The above enables a graffiti removal officer, appointed by the Chief Executive Officer, to remove graffiti from structures including fences, walls, etc. - located on boundaries shared with Council controlled land.

It is proposed that Council:

- 1) Supports the Chief Executive Officer in appointing a graffiti removal officer/s.
- 2) Attempts to notify the property owner/occupier prior to graffiti removal (note that consent of an owner is unnecessary as the graffiti will be removed from Council controlled land).
- 3) Graffiti is removed, as per requirements outlined by the *Summary Offence Act 2005*.

Conclusion

Current practices in removing graffiti from structures located on boundaries shared with Council controlled land are unnecessary and resource intensive. The *Summary Offence Act 2005* specifically provides Council power to remove graffiti from these structures, and this process should be implemented.

Further Recommendations

In addition to the above, the review process highlighted the need to complete the below works:

Medium Term

- 1) Develop a Graffiti Management Policy.
- 2) Develop a supporting Operational Procedure.
- 3) Develop a Communication Plan to support the implementation of the above Policy & Procedure.
- 4) Implement said Communication Plan including, but not limited to, providing a Fact Sheet, circulating a Media Release and updating Council's website.

Longer Term

- 5) Conduct a review of *Local Law No.3 Community and Environmental Management*, to ensure that graffiti removal from privately owned land is addressed.
- 6) Develop an overarching Compliance and Enforcement Policy.

ATTACHMENTS

Nil

8 PORTFOLIO - WASTE MANAGEMENT**8.1 WASTE MANAGEMENT PORTFOLIO REPORT****File Number:** 09-02-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Waste Management Portfolio Report

SUMMARY

Councillor Frohloff's presentation of her Waste Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

Waste:

During the December and January period the State Department of Environment and Science (DES) undertook routine audit inspection of Kingaroy Landfill. They requested a report on a number of items. This was successfully completed and as a result had the team attend to some items that had not been highlighted previously. These matters will assist staff and contractors on the site to ensure compliance with Environmental Authority permit for the site.

DES also undertook Drone Mapping of the four main landfill sites Murgon, Wondai, Kingaroy and Nanango whilst visiting the area. These will assist the State and Council in regard to compaction of waste and lifespan for the sites. There are also requirements in regard to the EA on how much waste is coming into the site and if that is reflected by the Drone Imagery.

A new permanent camera was set up at Cloyna.

A new pit was dug at Nanango in December.

Asbestos price has changed, now charged by the tonne instead of per metre. This will assist with charges and reduce costs for customers.

BACKGROUND

Nil

ATTACHMENTS

Nil

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

File Number: 09-02-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Environment and Waste Services Update

SUMMARY

Environment and Waste Services Update

OFFICER'S RECOMMENDATION

That the Environment and Waste Services Update be received for information.

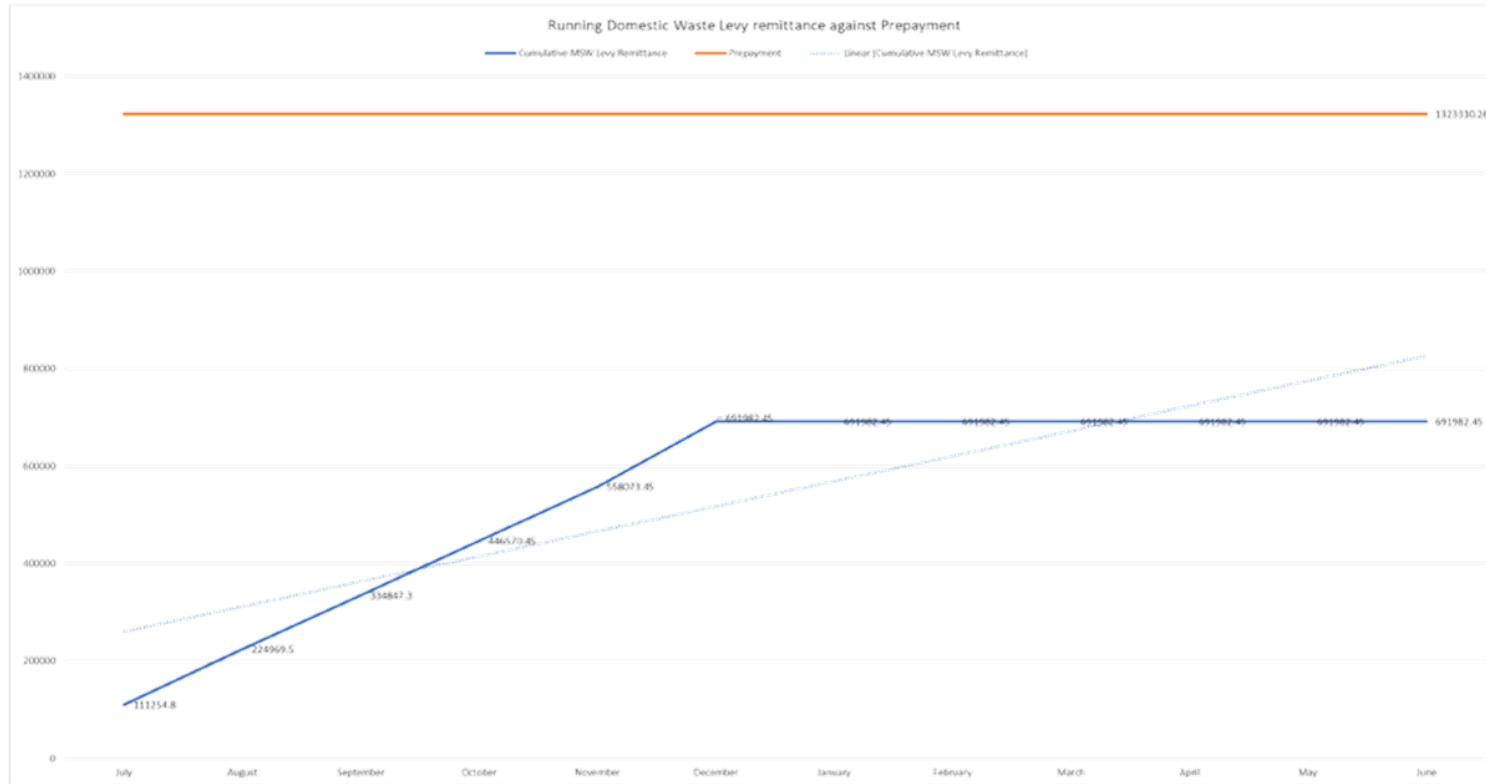
ATTACHMENTS

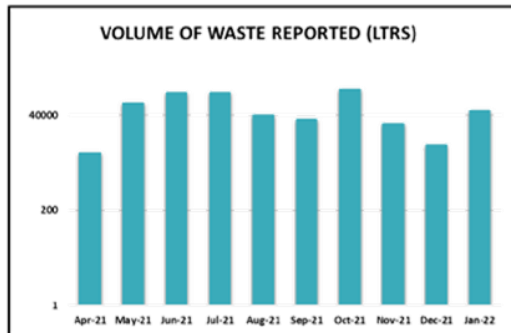
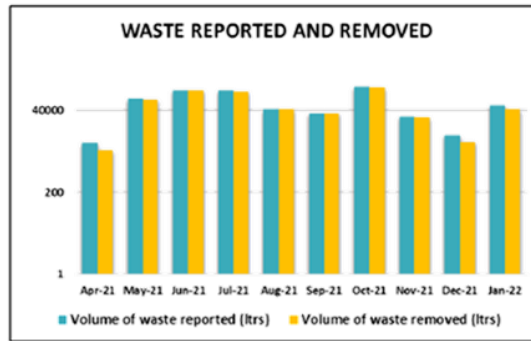
1. Environmental Health & Waste Operational Update [↓](#) 

COMMUNITIES – ENVIRONMENTAL HEALTH & WASTE UPDATE

Michael Lisle
Acting Manager Planning & Environment

State Waste Levy Stats	Monthly 1/10/21 - 31/10/21	Monthly 1/11/21 - 30/11/21	Monthly 1/12/21 - 30/11/21	Financial Yr. to date Cumulative 1/7/21 - 30/11/21
Waste				
Kingaroy MSW Tonnes Disposed to Landfill	539	580.64	666.05	3396.9
Kingaroy Commercial Tonnes Disposed to Landfill	309.63	351.9	332.23	1921.69
Murgon MSW Tonnes Disposed to Landfill	193.4	194.61	215.00	1226.25
Murgon Commercial Tonnes Disposed to Landfill	2.32	2.65	4.27	16.53
Wondai MSW Tonnes Disposed to Landfill	124.42	124.13	133.81	749.2
Wondai Commercial Tonnes Disposed to Landfill	9.54	9.09	12	59.19
Nanango MSW Tonnes Disposed to Landfill	457.57	412.42	560.54	2768.62
Nanango Commercial Tonnes Disposed to Landfill	15.37	24.83	16.83	105.46
Total Domestic Waste Levy	\$ 111,723.15	\$ 111,503.00	\$ 133,909.00	\$ 691,982.45
Total Commercial Waste Levy	\$ 28,633.10	\$ 33,019.95	\$ 31,053.05	\$ 178,743.95
Total Waste Levy Payment Remitted	\$ 140,356.25	\$ 144,522.95	\$ 164,962.05	\$ 870,726.40





Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Successful Compliance Outcome (i.e. PIN,)	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA20210446	7/12/2021	River Rd	Kingaroy	Road	Council	Asbestos		No	100	Insufficient information to proceed	No	No	Yes	Council	100	No	No	Closed	8/12/2021	
WA20210456	14/12/2021	Stephens Street	Murgon	Recreational area	Council	Green waste	branches, clippings	No	1000	Ongoing investigation		No			4000	No	No	Opened		NRMP team will action
WA20210466	17/12/2021	Recreation Dr	Memerambi	Other	Council	Industrial/Commercial		Yes	200	Referred - internal	No	No	Yes	Council	200	Yes	Yes	Closed	2001/2022	Spoke to Operator
WA20210467	17/12/2021	Recreation Dr	Memerambi	Other	Council	Industrial/Commercial		Yes	200	Referred - internal	No	No	Yes	Council	200	Yes	Yes	Closed	25/01/22	Spoke to Operator
WA20210472	17/12/2021	Beitzel Rd	South Nanango	Recreational area	Other	Household		No	5000	Insufficient information to proceed	No	No				No	No	Opened		need to organise collection
WA20220017	17/12/2021	Cloyna West Rd	Cloyna	Other	Council	Household		No	200	Insufficient information to proceed	No	No	Yes	Council	200	No	Yes	Closed		
WA20210468	21/12/2021	Cloyna West Rd	Cloyna	Other	Council	Household	letters	No	200	Insufficient information to proceed	No	No	Yes	Council	200	No	Yes	Closed	2001/2022	
WA20210469	21/12/2021	Arthur St	Kingaroy	Road	Council	Household		No	200	Referred - internal	No	No	Yes	Council	200	No	No	Closed		
WA20210470	22/12/2021	Beitzel Rd	South Nanango	Recreational area	Other	Household	letters, general waste	No	800	Ongoing investigation	No	No				Yes	Yes	Opened		SF under lease by HQP. Need to organise collection

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (litres)	Latest Action/ Outcome	Successful Compliance Outcome (i.e. PIN, Compliance)	PIN Issued/Yes/No	Waste Removed	Waste Removed By	Approx Volume of Waste	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/ Notes (optional)
WA20220006	5/01/2022	Cloyne West Rd	Cloyne	Other	Council	Construction & Demolition	letters	No	200	Ongoing investigation	No	No	Yes	Council	200	No	Yes	Opened		
WA20220011	7/01/2022	Obeyes Rd	Hivesville	Other	Council	Chemical	chemical drums, greenwaste	Yes	2000	insufficient information to proceed	No	No	Yes	Council	2000	No	No	Closed		No AQ
WA20220012	7/01/2022	Cloyne West Rd	Cloyne	Other	Council	Household	furniture	No	7000	insufficient information to proceed	No	No	Yes	Council	7000	No	Yes	Closed		No AQ
WA20220013	10/01/2022	Woodal Castlestown Rd	Woodal	Road	Council	Household		No	200	insufficient information to proceed	No	No	Yes	Council	200	No	No	Closed		
WA20220016	10/01/2022	Luck Road	Hagarty	Other	Council	Household		No	300	Ongoing investigation	No	No	Yes	Council	300	Yes	Yes	Opened		waiting for CITEC
WA20220010	10/01/2022	Bulls Lane	Nanango	Road	Council	Household	staplers	No		insufficient information to proceed	No	No	No			No	No	Closed	15/01/2022	no waste sighted
WA20220024	11/01/2022	Hagarty Coyard Road	Madeavell	Road	TMR	Household		No	3000	insufficient information to proceed	No	No	No	Council	3000	No	Yes	Closed		
WA20220015	14/01/2022	Whitaker Road	Nanango	Road	Council	Bagged	meat	No	200	insufficient information to proceed	No	No	Yes	Council	200	No	No	Closed	14/01/2022	GE collected.
WA20220032	17/01/2022	Obeyes Rd	Hivesville	Road	Council	Household	tyres, mattresses	No	10000	insufficient information to proceed	No	No	Yes	Council	10000	No	Yes	Closed		
WA20220035	21/01/2022	Burner Highway	Nanango	Road	TMR	Household		No	12000	Ongoing investigation	No	No				No	No	Opened		
WA20220036	20/01/2022	Recreation Dr	Meterambi	Road	Council	Tyres		Yes	10000	insufficient information to proceed	No	No	Yes	Council	10000	Yes	Yes	Closed		
WA20220037	20/01/2022	Obeyes Rd	Hivesville	Road	Council	Tyres		Yes	5000	insufficient information to proceed	No	No	Yes	Council	5000	No	Yes	Closed		
WA20220038	24/01/2022	Obeyes Rd	Hivesville	Other	Council	Household		No	1000	Warning issued - clean up by offender	Yes	No	Yes	Offender	1000	No	Yes	Closed		
WA20220039	24/01/2022	Dehesford Rd	Proston	Other	Council	Household		No	1000	insufficient information to proceed	No	No	Yes	Council	1000	No	Yes	Closed		
WA20220040	24/01/2022	Dehesford Rd	Proston	Other	Council	Industrial/Commercial	school books, cardboard	Yes	1200	Refused - returned	No	No	Yes	Council	1200	No	Yes	Closed		
WA20220044	27/01/2022	Lowry Road	Nanango	Road	Council	Household	mattress	No	300	insufficient information to proceed	No	No	Yes	Council	300	No	No	Closed		

8.3 APPLICATION FOR FUNDING UNDER THE 2022-2024 LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM

File Number: 09-02-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Application for funding under the 2022 – 2024 Local Government Grants and Subsidies Program.

SUMMARY

That Council apply for a grant under the 2022 - 2024 Local Government Grants and Subsidies Program - capital expenditure project category for a weighbridge for the Nanango Waste Facility.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council: -

That Council apply for a grant under the 2022 – 2024 Local Government Grants and Subsidies Program - capital expenditure project category for the weighbridge at the Nanango Waste Facility.

BACKGROUND

The aim of this program is to provide funding assistance to support councils, allowing delivery of priority infrastructure and essential services that meet the identified needs of their communities. The objectives of the 2022-24 Local Government Grants and Subsidies Program are to support eligible projects that:

- deliver priority infrastructure projects
- align with State, regional and local priorities
- contribute to building safe, connected and liveable communities
- contribute to economic growth and employment
- maintain and extend the functional life of existing infrastructure assets
- encourage collaboration and resource sharing between local governments.
- All projects must be completed by 30 June 2024.

In mid-2021, Council applied to the State Department of Environment and Science and was granted a temporary amendment to the licenced waste disposal threshold for Nanango Waste Facility. The Facility was previously licenced to accept 5,000 to 10,000 tonnes per annum, however the temporary amendment reduced this to 2,000 to 5,000 tonnes per annum. This was an administrative measure to avoid the requirement for a weighbridge to have been installed at the site by 1 July 2021. The temporary amendment allows for a weighbridge to be installed at the site by 1 July 2024 to ensure compliance with the *Waste Reduction and Recycling Act 2011* (WRRRA).

Following initial scoping discussions, the following approximate expenditures totalling \$250,000 are expected subject to procurement.

- \$50,000 Engineering design and Civil works.
- \$135,000 for weighbridge installation, foundation works and minor civil works for a 30-metre weighbridge. This is expected to become the standard for Queensland councils due to the size of B-double vehicles.
- The above costs include the initial calibration test. On-going annual calibration tests will be required

- \$70,000 for software installation.
- Annual on-going fee for software subscription.

The above costs are for a semi-in ground weighbridge which would allow for the natural slope of Nanango Waste Facility. This design would allow for the installation of a gate house directly alongside the weighbridge. This design also removes health and safety concerns associated with a completely in-ground weighbridge.

The project is expected to be completed within the 2022 - 2024 Local Government Grants and Subsidies Program's timeframe. Under the WRRRA, Council is required to have weighbridges installed at all waste disposal sites by 1 July 2024. Further grants will be sought for Wondai and Murgon waste facilities.

Approved projects will be allocated a subsidy of up to 60% of the total eligible project costs, the balance of approximately 40% will need to be contributed by South Burnett Regional Council. The closing date for applications is 5pm, 4 March 2022 and project must be completed by 30 June 2024. The Department overseeing the grant program has provided confirmation that Council may apply for a weighbridge under the capital expenditure project category of this program.

ATTACHMENTS

Nil

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

File Number: 9-2-2022

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

SUMMARY

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

Parks & Gardens:

All towns in the region, plus small villages continue to be mowed and maintained as per normal rotation. Growth rates during the wet and humid conditions has resulted in faster growth rates than parks staff can mow so staff have worked tirelessly to keep on top of mowing. Parks staff have introduced a growth inhibitor product called Primo Maxx with its first use being the Kingaroy medians. The product is applied to rapidly growing grass which becomes more dense and greener and helps reduce mowing cycles.

Parks staff have also completed KTP garden installations and the new recycled watering system which is undergoing testing and commissioning. Street spraying was completed to various areas, with follow-up and checking to ensure a successful kill rate.

Aerodromes:

Regular aerodrome inspections continue with no significant issues being reported. During the period Kingaroy Aerodrome was used by Queensland Health as a COVID testing station. A significant amount of Council resources were required to help set-up and organise. Assistance was also provided by the Kingaroy Soaring Club, who made available some of their facilities.

Council's ARO continues to attend to call outs for the RFDS with quite a few of these being at night. Inspections of the aerodrome continue to detect the presence of kangaroos, which creates ongoing risks.

Dams:

Storage levels at both dams remains at capacity, with there being a high number of both day visitors and campers. Skiing has been popular at both dams with cabins being fully booked and lots of families taking to opportunity to visit during school holidays. Powered sites are also popular as the dams are being utilised for specific functions or activities.

A kayak club from the Sunshine Coast visited BP Dam consisting of approximately 60 people, together with a vintage car club of 40 members from Toowoomba.

Boondooma was received some well-deserved improvements with Council's roads crew patching and grading internal roads. Such works were over four days which greatly pleased Council's Dam Managers.

Rail Trail:

Sections of the rail trail remain closed, however, immediate repairs will now commence given recent Council approval. Such works will commence as soon as possible so that community expectations are achieved and this important asset is re-opened for community use.

Some spraying of the rail trail has been completed during the period, however, rain and high winds have delayed some activity.

Mowing is ongoing and some delays in completion experienced with mowing around the Kingaroy sections as the flail attachment underwent repairs.

Property & Facility Management:

Wondai Swimming Pool will remain open for the remaining 3 months as new pool manager Natalie Mann takes over the management and operation of the pool. Council acknowledges Josie Sleeman for her wonderful support to the Wondai swimming families and community and wish her all the best with her future endeavours.

The South Burnett Aquatic Centre bathroom renovations are in progress. Contractors are working hard to complete works on time.

Nathan Webber, local contractor has commenced work on the removal of Asbestos's from the Council owned shopfronts in Murgon. Currently these shops are not occupied by tenants. Once the works have been completed the shops will be advertised for leasing. Works are on track and scheduled for completion mid-March.

Council has removed the Asbestos from the old Ambulance building located at the Kingaroy Airport. The building has also been demolished due to safety concerns.

Council is currently tendering for repairs to Murgon Squash Courts. Tenders will close on the 18th of February.

Boondooma Homestead Committee meeting was held on the 27th of January to discuss upcoming events, management of COVID, resignation of the caretakers and draft Conservation Management Plan for the state listed heritage site. Boondooma Homestead Committee are keen to work with Council in reviewing the draft conservation plan and future restoration priorities.

Rural Resilience:

BlazeAid have arrived in Murgon and set up camp at the PCYC, with start-up costs covered by Council and one month's rent donated by the PCYC. There are currently two teams out on the ground helping farmers. The coordinator has put a call out for donations whether it be food, equipment or time. A donation point has also been started at Nutrient Ag Solutions in Murgon.

Indigenous Affairs

The Murgon Business Association was excited to welcome Tyrone Murray to Murgon who has opened his barber shop called Crow's Barbershop. A celebration was held in QEII park to help welcome and open Tyrone's new business to Murgon.

BACKGROUND

Nil

ATTACHMENTS

Nil

9.2 PARKS & GARDENS UPDATE

File Number: 09-02-2022

Author: Senior Recreation and Services Officer

Authoriser: Chief Executive Officer

PRECIS

Parks & Gardens Operational Update

SUMMARY

Parks & Gardens Operational Update

OFFICER'S RECOMMENDATION

That the Parks & Gardens update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Parks Operational Update [↓](#) 

PARKS & GARDENS UPDATE

Mark Watt
Acting Manager NRM & Parks

Works for Queensland – Round 4 Update

Project Name	Project Description	Status
Open Space Refurbishments		
Aerodromes	Wondai Aerodrome Perimeter Fence	Completed
	Kingaroy Aerodrome Perimeter Fence	Public consultation completed Request for quote closed 7/2/22 Quotes to be reviewed and works scheduled to commence early 2022 20% completed
Murgon Parks	QEII Park Renewal	Initial consultation completed Design underway Further consultation of preliminary design required Works scheduled to commence early/mid 2022 10% completed
Proston Parks	Railway Park Renewal	Initial consultation completed Scope of works being compiled Works to commence 2022 5% completed
Kingaroy Parks	Lions Park Playground Refurb	Initial concepts discussed Council to provide direction 0% completed
Regional Parks	Benarkin Parks Renewal	Consultation required from residents Initial scoping underway for amenity enviro-cycle system 5% completed
Public Conveniences	Wondai public amenity refurbishments	Scoping completed Councillors updated on project scope Quotations released Works scheduled to commence early 2022 5% completed

CAPEX Update

Project Name	Project Description	Status
Cemeteries	Wondai Cemetery Expansion & new Columbarium Wall	Preliminary columbarium design available Quotes to be obtained 5% completed
	Blackbutt new Columbarium Wall	Preliminary columbarium design available Quotes to be obtained 5% completed
Parks	Kingaroy Apex Park – Carpark, path & paint	Preliminary design under review Delivery by Council's Infrastructure Dept. 5% completed
Saleyards	Coolabunia – Troughs, water & yard repairs	Capital works priorities under review by Working Group 10% completed
Rail Trail	Murgon Rail Trail Crossing	No consultation required Quotes received Works due to commence early to mid-2022 5% completed

Regional Airport Funding (RAP) - Update

Project Name	Project Description	Status
Kingaroy Aerodrome Lighting	Funded by the Australian Government to design & construct runway lighting	Preliminary design stage 5% completed

Cemetery Update

Stats Item	Monthly		Year to Date Cumulative	
	2021/22	2020/21	2021/22	2020/21
	01/12/21-31/01/22	01/12/20-31/01/21	01/07/21-31/01/22	01/07/20-31/01/21
Cemeteries	Burial/Ashes	Burial/Ashes	Total	Total
Blackbutt	0	0	4	3
Booie	2	0	2	1
Kumbia	1	0	1	1
Memerambi	0	0	0	0
Mondure/Wheatlands	0	0	0	0
Murgon	3	2	15	14
Nanango	5	3	15	7
Proston	0	1	3	2
Taabinga	11	4	32	27
Tingoora	0	0	0	0
Wondai	5	7	18	13
Total	27	17	90	68

Dams Update

Stats Item	Monthly		Year to Date Cumulative			
	2021/22		2021/22		2020/21	
	01/12/21-31/01/22		01/07/21-31/01/22		01/07/20-31/01/21	
Dams Accommodation Numbers	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam
Cabins	339	586	951	1724	1040	1416
Bunkhouse	62	N/A	172	N/A	16	N/A
Powered Sites	539	1436	1693	3910	1913	3375
Unpowered Camping	1763	960	4800	2112	7587	2277
Contractor / Conference Room	N/A	30	N/A	118	N/A	N/A
Total	2703	3012	7616	7864	10556	7068

Parks - Customer Requests

Category	Monthly 01/12/21 – 31/01/22	Year to Date Cumulative 01/07/21 – 31/01/22	Year to Date Cumulative 01/07/20 – 31/01/21
Airports	4	21	21
Animals	3	25	13
Rail Trail	21	38	13
Cemetery	15	79	74
Dams	4	15	20
Mowing	44	69	38
Parking	0	1	2
Parks & Gardens	70	243	206
Public Health	1	3	4
Toilets	35	128	106
Trees	31	121	118
Roads	1	3	2
Water / Wastewater	0	2	2
Footpath	0	6	9
Council Buildings	3	9	3
Local Laws	0	1	0
Compliments	4	12	11
Signage	0	2	1
Street Furniture	0	0	3
Drainage	1	2	2
Weeds	2	2	2
Other	1	1	3
Total	240	783	653

Operations Update

Blackbutt Skate Park



Future Works

The focus for the upcoming period is to commence the temporary reirs to the Rail Trail. Parks and gardens staff will also continue to mow the high priority areas, weed gardens and keep on top of the main entry points to town areas.

9.3 PROPERTIES OPERATIONAL UPDATE

File Number: 9-2-2022
Author: Manager Property
Authoriser: Chief Executive Officer

PRECIS

Community– Properties Operational Update.

SUMMARY

Properties Operational Update.

OFFICER’S RECOMMENDATION

That the Property Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Properties Operational Report - DECEMBER 2021  
2. Properties Operational Report - JANUARY 2022  

COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects**2021/22 Capital Works: In progress**

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Tender has been awarded to Total Ventilation Hygiene (TVH) Works are well under way with the roof top units installed. Painting is approx. 90%completed replacement of ceiling lights is 100%completed. This project is on track for completion prior to Christmas.
Kingaroy Swimming Pool Refurbishment	Concept Plans for Kingaroy Swimming Pool and Memorial Park	Tenders released Tenders close Tender Evaluation Report to the December Council meeting.
South Burnett Aquatic Centre Bathroom Refurbishment	Refurb existing bathrooms and change storage room into a new disable bathroom.	Awarded to Campbell Construction not to commence until Dec 2021. Start date confirmed 7 th of December, with a completion in mid-March Contractor has been contacted and no change to start date. Held a meeting with concerned residents at the Nanango Pool to look at alternative options to prevent closure of the pool for refurbishment. Scheduled closure with progress to allow works to be completed.
Wondai showgrounds Grandstand and Pavilion upgrade	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Works have commenced on site 31 st of August. Minor issues have been addressed eg under ground water in footings

		Construction is substantially complete. Waiting for installation of tilt doors. Install of handrails and doors still to be completed in the new year.
Kingaroy CCTV Forecourt upgrade	New CCTV installed in forecourt, around external perimeter of Hall and carpark.	CCTV installation completed in the forecourt, Hall and Administration Building. This project is on hold during COVID lock down.
South Burnett Security Upgrade to Integrity	19 Concept systems and standalone pin code sites to be upgraded	All sites are now upgraded to Integrity. Finishing up on PIR installation. 95% completed
Murgon PCYC Squash Court	Design plans reviewed by Property Team members.	Commenced development of scope of works. Scheduled to go out for Tender January 2022.
Murgon Shops	Removal of Asbestos's from shops floor, wall and ceilings.	Request for quotation documents have been prepared to call quotes for removal of asbestos and relining numbers 70 and 68 Lamb Street. Quotations are currently being evaluated.

Facility Maintenance

Facility Maintenance		
Murgon & Wondai Swimming Pools	Survey by Australian Leak Detection completed August.	Reports to be prepared and presented to Council. ONGOING
Boondooma Homestead Cabins	Arrange completion of building works to the cabins and big top structure to facilitate issue of building approval final certificates.	Awaiting on quotations from local builders. Builder expected on site week beginning 29/11. Delayed due to wet weather.
Boondooma Homestead Stone Store Mortar	Sample repairs completed in August 2021. Ongoing monitoring and assessment of repairs.	Inspection with Kent Roxborough undertaken on 12/11/21. Repairs performing to expectation. Re-inspection in March 22.
Blackbutt SES – Office Roof	Consultant has been engaged to prepare plans to allow quotes to be obtained for repairs to prevent further water leakage.	Plans have been received and ready to obtain quotations.

Kingaroy historical Ambulance Building at Kingaroy Airport	Arrange inspection with suppliers to remove Asbestos.	Demolition complete. Site remediation delayed due to weather.
Murgon Show Society Office – Murgon PCYC	Request for repairs to Murgon Show Society Officer – Murgon PCYC	Site inspection 18/11/21. Gaps to external walls require sealing prior to painting. Additional exit not required for compliance but could be installed if required at an estimated cost of \$8000.00
Murgon PCYC	Fire Safety Audit completed in November	Water supply issue to Gymnasium Fire Hose Reel to be resolved – ongoing.
Murgon PCYC Bathrooms	Upgrade and provide facilities for PWD	Design meeting scheduled for 1/12 postponed due to inclement weather. To be re-scheduled for week beginning 6/12. Conceptual design to be provided Jan/Feb 2022.
Wondai Sportsground - Grandstand	Request received 10/11 in relation to asbestos in the grandstand structure and structural cracking to the lower-level walls of the clubhouse.	Site inspection 11/11 with Football Club President. 1) Asbestos to rooms under grandstand in poor condition. Suggest removal and relining currently lined walls with more suitable material. 2) Clubhouse is responsibility of the Football Club under the terms of the current lease.
Wondai sportsground – flood damage	Request received 29/11 for assistance with remediation of flood damage.	Site inspected 2/12. 1) Internal road damage is responsibility of Football Club under the terms of the lease agreement. 2) Approx. 70m of road boundary fence has been damaged. SBRC will need to rectify when ground dries sufficiently. Alternatively, may be to remove road boundary fence entirely.

Murgon Show Grounds – Electricity Pole Damage in Storm	Insurance Claim Approved	Scope and tender documents in preparation.
Asbestos Reports for Council Building	Call for Quotations	

Leasing

Item	Background	Actions
Ringsfield House, Nanango	Council Owned Property	Position descriptions and communication plan are currently being finalised.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	Awaiting Council decision
Kingaroy Junior Cricket Association	Council Owned Property – River Road Park/	Waiting for club to return agreement
South Burnett Mountain Bike Club	Request for additional lease area	Waiting for club to return agreement
Support has been provided to the, Wondai Proston Wolves Rugby League Club, Kingaroy Junior and Seniors Rugby League Inc., Hivesville Progress Association, Proston Golden Spurs Campdraft Association, Nanango Sports Association, Coverty Social Club Inc., Mondure Rural Fire Brigade and Maidenwell Rural Fire Brigade.		

Land Sales

Item	Background	Actions
Review of land holdings - general	Consolidated land assets list, ratings database and ATS search. Desktop review completed	Desktop analysis completed, now crosschecking with each business group.
Pound St	Appointed AEC to prepare Most Appropriate Use Assessment report.	Most Appropriate Use assessment being finalised and will be reviewed internally once received. Presentation to Councillors on 16 August of review outcomes Report presented to Council at November General Meeting.
Kingaroy St and Kelvyn St	Approved to sell on 29/4 Tender released 13/05	No Tenders Received
Walter Road Park Consultation	Community invited to participate in a community consultation session regarding the future use and purpose of Walter Road Park. Invitations sent to all neighbouring residents, advertising on social media and local newspaper.	Community Consultation Saturday 27 th of November. 7 community participants, 3 Councillors and 3 Council staff.
Real Estate Tenders	Tender Closed 11 th of November 2021	Evaluation stage – not all locations received interest from local Real Estate Agency's.

Earl St, Memerambi	Tender Opened 25 th of November 2021 Tender Closed 15 th of December 2021 Tender Evaluation until January 2022				Report proposed to come back in February for Councils consideration.		
14-16 West Street Kingaroy	Sold				Property settled on 01-06-2021		
20 William Street, Kingaroy	Sold				Property settled on 24-5-2021		
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
Since 4 May 2021	0	0	0	0	0	2	\$235,000
Accumulative	2	2	0	0	0	2	\$235,000

Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provide asset cost break up. Update Delta S database accordingly. \$1 Million of Building works is now ready to be processed for Capitalisation.
Insurance	Assist LGM Assets as requested. Mondure Hall	Site visits to selected assets with LGMA Account manager and Risk Engineer. Site visits with insurer for Mondure Hall and Kingaroy Library water damage. Ongoing communication with broker to finalise settlement of claim.

COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects**2021/22 Capital Works: In progress**

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Tender has been awarded to Total Ventilation Hygiene (TVH) 100%completed.
Kingaroy Swimming Pool Refurbishment	Concept Plans for Kingaroy Swimming Pool and Memorial Park	Tenders released Tenders close Tender Evaluation Report to the December Council meeting. Otium has been appointed to prepare Master Plan. Inception Meeting 7 th of Feb
South Burnett Aquatic Centre Bathroom Refurbishment	Refurb existing bathrooms and change storage room into a new disabled bathroom.	Awarded to Campbell Construction not to commence until Dec 2021. Start date confirmed 7 th of December, with a completion in mid-March. Works in progress and on track.
Wondai showgrounds Grandstand and Pavilion upgrade	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Works have commenced on site 31 st of August. Minor issues have been addressed e.g., underground water in footings Installation of tilt doors completed.
Kingaroy CCTV Forecourt upgrade	New CCTV installed in forecourt, around external perimeter of Hall and carpark. New CCTV to be installed	100% Completed Request for quotations.
Kingaroy River Road, Memorial Park, Entrance to Rail Trail and Meiers Road		

South Burnett Security Upgrade to Integrity	19 Concept systems and standalone pin code sites to be upgraded	100% completed
Murgon Shops	Removal of Asbestos's from shops floor, wall, and ceilings.	Contract has been awarded to local builder N.C. Webber. Work commenced 31/1/22. Completion approx. mid-March.
Murgon PCYC Squash Court	Design plans reviewed by Property Team members.	Tenders called with close on 18/2/22.
Murgon PCYC Toilet Upgrade	Upgrade existing facilities including of provision of facilities for PWD.	Conceptual design in preparation for review and consultation when available.
Wondai Swimming Pool Building Better Regions Project	Upgrade toilets and create water play area.	Conceptual designs being prepared for review.

Facility Maintenance

Facility Maintenance		
Murgon & Wondai Swimming Pools	Survey by Australian Leak Detection completed August.	Reports to be prepared and presented to Council. ONGOING
Boondooma Homestead Cabins	Arrange completion of building works to the cabins and big top structure to facilitate issue of building approval final certificates.	100% Completed
Boondooma Homestead Stone Store Mortar	Sample repairs completed in August 2021. Ongoing monitoring and assessment of repairs.	Inspection with Kent Roxborough undertaken on 12/11/21. Repairs performing to expectation. Re-inspection in March 22. Quotation prepared for future restoration works. Re inspection is scheduled for 28/2/22
Blackbutt SES – Office Roof	Consultant has been engaged to prepare plans to allow quotes to be obtained for repairs to prevent further water leakage.	Plans have been received and ready to obtain quotations.
Kingaroy historical Ambulance Building at Kingaroy Airport	Arrange inspection with suppliers to remove Asbestos.	Demolition 100% complete
Murgon Show Society Office – Murgon PCYC	Request for repairs to Murgon Show Society Office – Murgon PCYC	In discussion with Murgon Show Society
Murgon PCYC	Fire Safety Audit completed in November	Water Main and Water Meter investigations completed
Murgon Show Grounds – Electricity Pole Damage in Storm	Insurance Claim Approved	Works awarded to local contractor. Waiting on pole availability.
Asbestos Reports for Council Building	Call for Quotations	Tender documents being prepared.
Ice Machine – Depots	Install new ice making machines to 6 x depots	Orders have been placed with delivery of 5 x machines anticipated on 8/2/22. Installation being arranged with local contractors. Final machine in transit with ETA to be advised.

Leasing

Item	Background	Actions
Ringsfield House, Nanango	Council Owned Property	Position descriptions and communication plan are currently being finalised.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	Waiting for lease to be returned from the group
Kingaroy Junior Cricket Association	Council Owned Property – River Road Park/	Waiting for club to return agreement
South Burnett Mountain Bike Club	Request for additional lease area	Finalised
Kingaroy Seniors and Juniors Rugby League Club	New lease for Rugby League fields	Lease to be sent out to group
Support has been provided to the, Wondai Proston Wolves Rugby League Club, Kingaroy Junior and Seniors Rugby League Inc., Hivesville Progress Association, Proston Golden Spurs Campdraft Association, Mondure Rural Fire Brigade, and Tingoorra Carriage Club.		

Land Sales

Item	Background	Actions
Review of land holdings - general	Consolidated land assets list, ratings database and ATS search. Desktop review completed	Desktop analysis completed, now crosschecking with each business group.
Pound St	Appointed AEC to prepare Most Appropriate Use Assessment report.	Most Appropriate Use assessment being finalised and will be reviewed internally once received. Presentation to Councillors on 16 August of review outcomes Report presented to Council in November General Meeting.
Kingaroy St and Kelvyn St	Approved to sell on 29/4 Tender released 13/05	No Tenders Received. Council holds these two lots for Affordable Housing options.
Walter Road Park Consultation	Community invited to participate in a community consultation session regarding the future use and purpose of Walter Road Park. Invitations sent to all neighbouring residents, advertising on social media and local newspaper.	Community Consultation Saturday 27 th of November. 7 community participants, 3 Councillors and 3 Council staff. Report to Council.
Real Estate Tenders	Tender Closed 11 th of November 2021	Evaluation stage – not all locations received interest from local Real Estate Agency's.
Earl St, Memerambi	Tender Opened 25 th of November 2021 Tender Closed 15 th of December 2021 Tender Evaluation until January 2022 No tenders received	To be listed with local Real Estate Agents.
14-16 West Street Kingaroy	Sold	Property settled on 01-06-2021

20 William Street, Kingaroy		Sold			Property settled on 24-5-2021		
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
Since 4 May 2021	0	0	0	0	0	2	\$235,000
Accumulative	2	2	0	0	0	2	\$235,000

Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provide asset cost break up. Update Delta S database accordingly.
Insurance	<p>Assist LGM Assets as requested.</p> <p>Mondure Hall</p> <p>Wondai sportsground Fence line</p> <p>Ringsfield House</p>	<p>Site visits to selected assets with LGMA Account manager and Risk Engineer.</p> <p>Ongoing communication with broker to finalise settlement of claim.</p> <p>Insurance Claim Submitted, waiting on insurance assessment</p> <p>Insurance Claim Submitted, waiting on insurance assessment</p>

9.4 CBD WORKING GROUP - UPDATE REPORT**File Number:** 9-2-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

An outcome report from the most recent CBD Working Group Meeting.

SUMMARY

A recent meeting of the CBD Working Group reviewed the results of the recent street scrubber demonstration, service standards and the shared cleaning program.

OFFICER'S RECOMMENDATION

1. That the report be received and that the CBD Working Group be directed to table a revised shared cleaning program, once finalised.
2. That the purchase of a street scrubber and mobile vacuum be included for consideration in the 2022-2023 plant replacement program.

FINANCIAL AND RESOURCE IMPLICATIONS

The financial and resource implications of CBD cleaning may give rise to risks of political damage whereby newly installed footpaths and streetscapes are not adequately maintained, however, the risk of negative perception is considered low.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	EC2 Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes.
Annual Operational Plan 2021-22	<i>Key Activity</i> - Develop and implement service standards for CBD cleaning and maintenance regime. <i>Outcomes/Measures</i> - Establish working party to devise appropriate standards for CBD cleaning.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council continues to consult with residents and business community.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Risks associated with the cleaning, use and operations of these devices are low and pose no legal implications. No risks are included in Council's Risk Register given the operational scope of services. Risks are managed by ensuring all activities are conducted in a safe manner and such items are procured and operated within budget.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No specific policies apply to this matter, other than Council's current service standards.

ASSET MANAGEMENT IMPLICATIONS

Council's *Asset Management Policy* is established on the principle that sustainable service delivery will be met by ensuring that adequate provision is made for the long-term planning, financing, and life-cycle management of assets.

REPORT

The CBD Working Group met on Thursday 20 January 2022 with Cr's Jones and Duff in attendance and officers Peter O'May, Mark Watt, Pawan Gautam, Lucas Bell, Lee Hoad, Ian Johnson and Samantha Allen (Meeting Notes).

A copy of meeting minutes are attached and the following general actions were agreed:

- Hire street scrubber and EcoVac for a minimum of three (3) months as a trial;
- Devise appropriate service standards and program during the period of hire; and
- Review and update the Shared Cleaning Program to include the street scrubber and EcoVac.

Attached are the meeting notes which provide a more detailed outline of items discussed and actions arising.

ATTACHMENTS

1. CBD Working Group Minutes [↓](#) 



Minutes

Purpose of Meeting	CBD Working Group Meeting		
Date	20 Jan 2022	Venue	Warren Truss Chambers
Time opened	2.15pm		
Attendees	Mark Watt, Pawan Gautam, Ian Johnson, Lee Hoad, Lucas Bell, Peter O'May, Councillor Duff, Councillor Jones, Sam Allen		
Apologies	Nil		

Agenda Items

1.	Street Cleaner & Eco Vac for 2022/2023 Budget
2.	Prepare service standards for Street Cleaner and Eco Vac
3.	Review existing material/reports from demonstration on 12/10/21
4.	Review Footpath Shared Cleaning Program

Item No.	Description	Action by	Required by
1.	Attendees noted 3 reports sent out by Mark Watt <ul style="list-style-type: none"> - EcoTech Sweeper and Ecovac - Demonstration report - Draft - Shared cleaning program 	No action	
2.	<p>A number of items were raised after discussing the demonstration. Listed below:</p> <ol style="list-style-type: none"> 1. Staffing? After discussion, it was agreed that 2 additional resources would need to be allocated and budgeted for to run this program. 2. Fleet? 1 x ute and 1 x trailer would need to be sourced to be solely allocated to this program. 3. Dump points? There are no licenced wet dump points within the south Burnett. Council's Infrastructure Department utilised a private dump point for the street sweeper materials. This is at Carrols Pit. After discussion, it is recommended that a 1000L pod would be retained at each depot for the machine contents to be emptied into, these would then require to be emptied regularly. <p>It was noted that once this program is established that the process should speed up as once the streets are up to a standard.</p> <ol style="list-style-type: none"> 4. Which department runs the program? It was agreed that this program will be run by the parks and gardens team. With some involvement by Infrastructure when needed. 	<p>A process needs to be established to outline transport to Carrols Pit and how often the pods would need to be emptied.</p>	Mark Watt, Luas Bell, Ian Johnson

Item No.	Description	Action by	Required by
3.	<p>Service Levels</p> <ul style="list-style-type: none"> - Currently this is not in Parks & Gardens service levels. - Councillor Duff – would like disinfection of the bins to be added to the service levels. - Drainage Grates in the CBD will need to be in the program on a regular basis. Special mention to the Lamb Street drainage grates. - Kumbia CBD – it was noted that Kumbia CBD is not listed in the draft program. 	Revise service levels / programmes?	Mark Watt / Lucas Bell
4.	<p>Trial</p> <p>Discussions around hiring this machine for a 3-month period to ensure the program, process and costings are fully identified before developing a full business case for the resources, fleet and machines.</p> <p>Budget</p> <ul style="list-style-type: none"> - Peter and his team will add this item to the third quarter budget review for 3-month trial before adding to 2022/23 budget considerations. 		
5.	Meeting closed at 3:45pm		

9.5 BUILDING BETTER REGIONS FUNDING APPLICATION FOR MONDURE HALL**File Number:** 9-02-2022**Author:** Manager Property**Authoriser:** Chief Executive Officer**PRECIS**

Building Better Regions Funding Application for repair works to Mondure Hall.

SUMMARY

Building Better Region – Infrastructure Project Stream Round 6 requires a fifty percent (50%) contribution from the applicant.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That South Burnett Regional Council commitment to fund fifty percent (50%) contribution to the Building Better Regions Fund – Infrastructure Project Stream Round Six for Mondure Hall upgrades funding submission.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has estimated the full cost of replacement of the stumps, upgrades to the roof structure and replacement of roof sheeting is approximately \$450,000. Council has not received any current quotations. The Hall committee has secured grant funding of \$50,000 to undertake bathroom renovations. There are no unallocated Building Capital funds in the 2021/22 budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EC5: Continue to support, renew, and maintain pools, halls, libraries, and Customer Service Centres across our region at agreed service levels.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council Officers and Cr Duff meet with Mondure Hall Committee on 20th of January 2022 to discuss the proposed bathroom renovations and hall management options and tenure arrangements.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Any works undertaken will be in accordance with relevant building legislation and regulations

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Mondure Hall is on Council's asset register. Council provides building insurance and facility maintenance to the hall. The property is held in trust and the trust documents, although legally in force, are outdated and do not provide clear asset management responsibilities for Council or the beneficiary of the trust

REPORT

Council does not have current quotations for the re-roofing, restumping and repairs to Mondure Hall. Council has finalised the engineering plans for restumping with steel stumps. These plans will assist in obtaining new quotations for the restumping of Mondure Hall.

Council has estimated the full cost of replacement of the stumps, upgrades to the roof structure and replacement of roof sheeting is approximately \$450,000.

The Hall committee has secured grant funding of \$50,000 to undertake bathroom renovations.

MONDURE HALL

Address: 12 McConnel Way, Mondure
RPD: Lot 6 on RP27656
Area: 2011 square metres
Tenure: Trustee – South Burnett Regional Council
Owner: Held in Trust for Mondure Public Hall Committee
Zone: South Burnett Regional Council Planning Scheme
Zoning – Rural
Overlays – OM 8, Class A agricultural land

In 2018, both the Cardno Condition Report and the CT Management Asset Inspection program identified the building as being in “poor” condition. There are several areas of concern including roof deterioration and storm damage, stump condition, toilet facilities, access ramp and general maintenance.

CT Management assigned an overall condition score of 7 – “An asset in very poor overall condition. Deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance cost would be high.”

Roof

The roof is in poor condition reflective of its age. The roof suffered impact damage in the storms of 2018. An insurance claim has been lodged in relation to this damage and settlement payout of \$118,778 has been offered by the insurer. Roof replacement will trigger building approval which will require structural and tie down upgrades which is not included in the insurance settlement. Estimated a further \$100,000 will be required for re-roofing of Mondure Hall. Total Estimate \$220,000 (ex-GST).



Stumps

The stumps are in very poor condition with some not touching the bearers and others partially falling over. Re-stumping needs to be a short-term priority – total estimate of \$230,000 excluding GST.



Toilet Facilities

The existing toilet facilities are in poor condition and require refurbishment. This was identified in both the Cardno Condition Report of June 2018 and the CT Management asset inspection program of the same year.

The Hall Committee secured grant funding of approximately \$50,000 from the Foundation for Regional Renewal for the provision of toilet facilities suitable for persons with disabilities (PWD). Construction of facilities for PWD will trigger a building approval application which will add additional costs for plan preparation and fees. The hall committee had not budgeted additional funds or considered these project costs and therefore will need to undertake additional fundraising to complete the project.

Access

The current ramp access into the hall is not compliant and may encroach onto the road (subject to survey). The installation of the PWD facilities may trigger an upgrade of the existing access ramp and provision of dedicated parking facilities. This will incur additional design and engineering drawings and costs of construction which have not been budgeted for.

General maintenance

The Cardno Condition report and the CT Management inspection identified general maintenance that is required such as replacing deteriorated timbers, electrical maintenance, and painting.

Summary of funding contribution from Council

Mondure Hall Proposed works under BBRF	Total Estimate for Building Works	Council contribution to BBRF
Restumping	\$230,000	\$115,000
Re-roofing	\$220,000	\$110,000
Total Project	\$450,000	\$225,000

ATTACHMENTS

Nil

9.6 REQUEST FOR SUPPORT TO INSTALL A "BIG AVOCADO" IN BLACKBUTT**File Number:** 9-02-2022**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

The Bloomin Beautiful Blackbutt Festival Inc. (the Committee) has submitted a request to seek Council endorsement to install a "Big Avocado" public artwork.

SUMMARY

The Committee have identified Les Muller Park as a suitable park space to install a "Big Avocado" and are seeking Council's consent to progress the project.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that:

1. Council accept for information the request and supporting documentation provided by the Bloomin Beautiful Blackbutt Festival Inc.
2. A letter of support be provided to the Bloomin Beautiful Blackbutt Festival Inc. to pursue additional external funding to progress the design, construction specifications of the "Big Avocado" in Les Muller Park, Blackbutt.

FINANCIAL AND RESOURCE IMPLICATIONS

Council will be required to investigate the integration of the artwork with current CBD designs landscaping plans for Les Muller Park and consider any additional cost in future W4Q funding priorities.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value ass to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council officers have met with the executive members of the Committee to discuss the project proposal. The Committee has provided initial feedback from survey respondents and community engagement sessions conducted by the Committee as part of the project plan.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Copyright of public art normally rests with the artist unless there is an agreement to the contrary. Copyright of the sculpture or public artwork involves the physical designs and copyright of the artwork. An agreement will need to be reached between the artist, the Committee and Council that the copyright is relinquished to Council as part of the commission, pursuant to the *Copyright Act 1968 (Cth)*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council has no policy specific to assets of this type. However, Council has an Infrastructure Naming Policy. This policy mainly involves infrastructure assets such as roads, bridges and may include buildings. Council may wish to apply a formal name to the sculpture, such as 'The Big Avocado' or another appropriate term.

ASSET MANAGEMENT IMPLICATIONS

It is proposed that on completion of the installation, the artwork will become an asset of Council and be maintained like any other park asset under normal asset management principles. Maintenance costs will be investigated once the final design and concept plan has been provided to Council by the Committee.

REPORT

The Committee have engaged the local community in the decision to pursue the installation of a “Big Avocado” in Blackbutt. The next step in the project plan is to define an area for instalment. As the proposed site is owned by Council the Committee are seeking in principle consent from Council. Once initial consent is provided, the Committee wish to pursue external funding to contribute to the finalisation of a design and concept plan. This plan will be basis for commissioning an artist to build the artwork.

Property details:

Les Muller Park

Address: 69 Hart Street Blackbutt

RPD: Lot 2 on RP120337

Tenure: Freehold

Owner: South Burnett Regional Council

ATTACHMENTS

1. **Proposed site** [↓](#) 
2. **Request from Bloomin Beautiful Blackbutt Festival Inc.** [↓](#) 
3. **Project Plan** [↓](#) 





Monday 31st January 2022

Mark Pitt
Chief Executive Officer
South Burnett Regional Council
PO Box 336
Kingaroy QLD 4610

Dear Mr Pitt,

Proposed 'Big Avocado' Project for Blackbutt

I write today on behalf of the Blackbutt Avocado Festival Committee regarding a proposed 'Big Avocado' tourist attraction for Blackbutt. In early 2021, our organisation received seed investment from the Foundation for Rural Regional Renewal (FRRR) to undertake a period of community consultation and project planning to investigate the feasibility of this project for our community. For your reference, I have attached the most recent copy of our project plan and also a copy of the *Blackbutt Arts Strategy 2026*, which was developed in partnership with the community and formally endorsed by our organisation on Thursday 2nd December 2021.

At this stage of planning, securing a suitable site for the Big Avocado is now critical for our Committee to be able to proceed with concept and design development, and ultimately the fabrication and installation of the Big Avocado. Without a suitable location confirmed, we will not be able to progress this project or be able to attract further funding support.

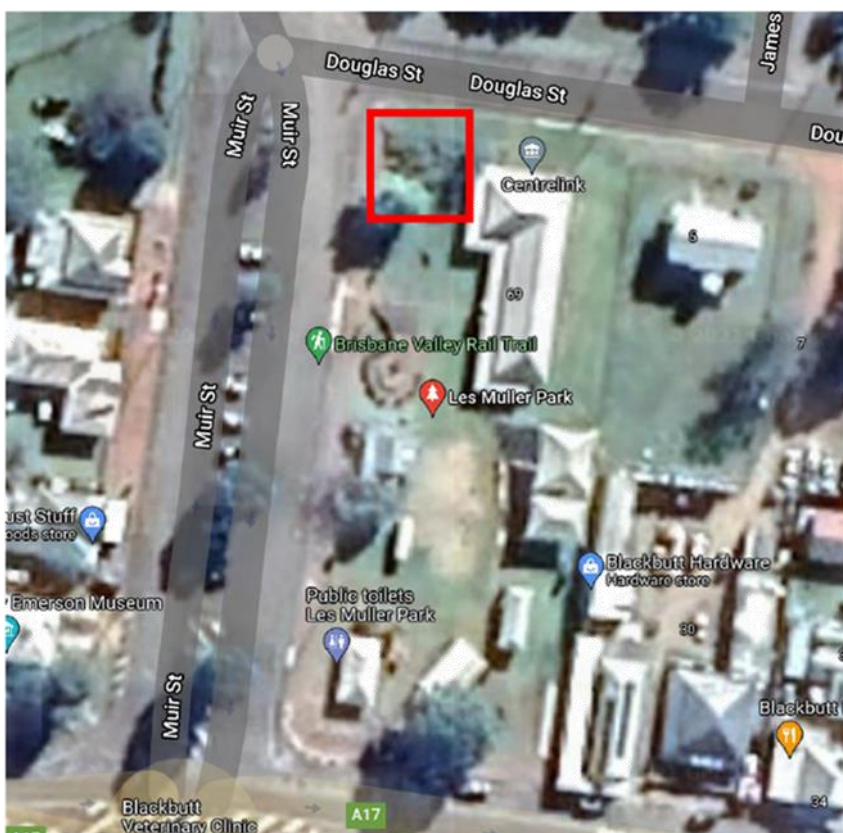
Les Muller Park (cnr Coulson and Hart Streets) has been identified by the community and key stakeholders during the consultation process as one of the most desired and viable Big Avocado locations. We have identified what we believe to be a suitable area in the Les Muller Park Precinct (please see over) and we are seeking Council's support to use this section of land for the future fabrication of the Big Avocado. With Council's endorsement, our organisation will be able to pursue the additional funding required to progress with the design, construction and installation of a 'Big Avocado' for our community.

I can be contacted on 0448 946 702 if further information about this request is required. Our organisation would welcome the opportunity to liaise with Council further in regards to this and we can make a representative available to present our proposal to the executive and/or Councillors if requested.

Kind Regards,



Jeff Connor
Chairperson
Bloomin Beautiful Blackbutt Festival Inc. (T/A Blackbutt Avocado Festival)







'The Big Avocado'

Project Plan

Prepared by: Olivia Everitt, Arts Project Officer
Prepared for: Bloomin Beautiful Blackbutt Festival Inc.
(t/a Blackbutt Avocado Festival)

January 2022

Contact: Jeff Connor, Chairman

Phone: 0448 946 702

Email: admin@avofest.com.au

Blackbutt 'Big Avocado' Project Plan – v8.0 January 2022



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1.0 Acronyms

ABS: Australia Bureau of Statistics

BArts: Blackbutt Art Strategy Subcommittee

BBRF: Building Better Regions Fund

CBD: Central Business District

DTMR: Department of Main Roads and Transport

FRRR: Foundation for Rural Regional Renewal

GCBF: Gambling Community Benefit Fund

IAP2: International Association for Public Participation

LGA: Local Government Area

LTO: Local Tourism Organisation

RTO: Regional Tourism Organisation

SBRC: South Burnett Regional Council



2.0 Executive Summary

The proposed Big Avocado project encompasses the fabrication and installation of a super-sized avocado structure in the community of Blackbutt, located in the South Burnett region of Queensland. This project aligns with Australia's 'Big Thing' phenomena and acknowledges the contribution of the iconic avocado to the Blackbutt district's economy and community identity.

In correlation with neighboring regional Queensland 'Big Things' such as the Big Peanut in Kingaroy, Big Watermelon in Chinchilla (home of the Chinchilla Watermelon Festival) and the Big Orange in Gayndah (home of the Gayndah Orange Festival), the proposed Big Avocado project also promotes Blackbutt as the home of the annual Blackbutt Avocado Festival. The construction of a Big Avocado would be an important step in future proofing the Blackbutt Avocado Festival, assisting in brand acknowledgement and stimulating positive economic outcomes. The progression of the Big Avocado project has been identified as a key priority in the *Blackbutt Arts Strategy 2026*, developed in consultation with the community and endorsed by the Bloomin Beautiful Blackbutt Festival Inc. Committee in December 20221.



Figure 1: Entries submitted by budding Big Avocado designers David, Roofus, Lizzy and Jethro to the 2021 'Design Your Own Big Avocado' community art competition, which received 82 creative submissions from community.

It's anticipated that by situating Blackbutt within the national network of Australia's 'Big Things', the construction of a Big Avocado will:

- Support enhanced domestic tourism and economic development outcomes such as increased visitation and increased visitor spend, both within Blackbutt and the broader South Burnett region
- Maximise on recent government investment in Blackbutt, including a \$1.6million CBD upgrade by South Burnett Regional Council supported by the State Government's Works for Queensland program in 2021/22
- Grow community resilience and town pride in the face of numerous socio-economic challenges in Blackbutt, including drought, social disadvantage and population decline.

The campaign for a Big Avocado is led by Bloomin Beautiful Blackbutt Festival Inc. (coordinators of the annual Blackbutt Avocado Festival and other key community-based events) in consultation with a range of local stakeholders, organisations and community members. The development of this project plan was made possible thanks to the support of the Foundation for Rural Regional Renewal's Tackling Tough Times Together program.



3.0 Lead Organisation

3.1 Bloomin Beautiful Blackbutt Festival Inc

Bloomin Beautiful Blackbutt Festival Inc. (trading as Blackbutt Avocado Festival) was formed by community in 2009 in response to a desire to encourage Blackbutt’s development, and to drive the creation of a signature festival event. In 2016 the Festival rebranded to the ‘Blackbutt Avocado Festival’ to highlight and celebrate famous local produce – Blackbutt avocados – but has kept its traditional festival charm and character that showcases Blackbutt as a whole.

The Festival has continued to grow over the years and was attended by over 4000 people in 2019. The complexities and public health risk of the COVID-19 pandemic resulted in the cancellation of both the 2020 and 2021 Blackbutt Avocado Festivals, however plans are underway for its return in September 2022.

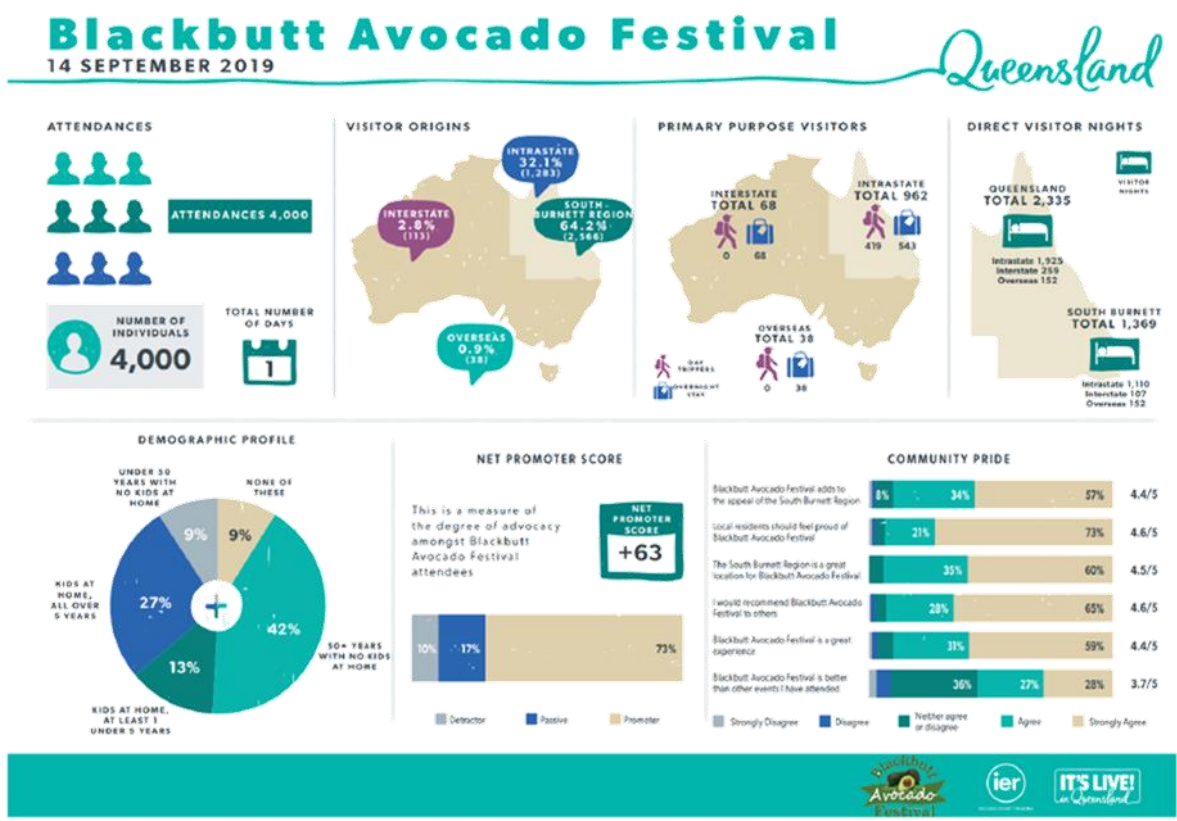


Figure 2: 2019 Blackbutt Avocado Festival visitation and impact data compiled by IER

The Festival is held annually along the Brisbane Valley Rail Trail, at the Blackbutt Showgrounds and in Blackbutt Memorial Hall in September. It incorporates a parachute drop, market stalls, local food precinct, a street parade, avocado-themed competitions, children’s activities, live music, roving entertainment and food vendors. Blackbutt Avocado Festival enjoys a range of sponsors from the local business community and has also attracted investment from Tourism & Events Queensland, the Foundation for Rural and Regional Renewal, and other local, state and national funding programs.



4.0 Project Context

4.1 Blackbutt: Regional Profile

Blackbutt is a proud rural community of 836 people¹ situated at the southern end of the South Burnett Regional Council area, within the broader Wide Bay Burnett footprint. The Wide Bay Burnett region is now fully drought declared, with SBRC officially drought declared from March 2017². Blackbutt serves as an important retail and health service centre for the surrounding district, including but not limited to Benarkin, Taromeo and Googa.

The South Burnett has a diverse economic profile with key industries including agriculture (with 44% of businesses registered in the region operating in this sector³), mining, manufacturing, health/social services and retail. In line with this, the key employment areas for Blackbutt residents are in farming or ag-related industries, and local government⁴. However, Blackbutt experiences a number of socio-economic challenges including unemployment, with an unemployment rate of 10.9% recorded in 2016, significantly higher when compared to other communities in the South Burnett such as Kingaroy, with unemployment at 7.0%⁵. Blackbutt's health profile is ranked as disadvantaged, with incomes well below both state and national averages, resulting in poor lifestyles and associated reduced health outcomes⁶. Blackbutt has also experienced significant population decline between 2011 and 2016, with 1,055 and 836 people recorded in Census data respectively⁷.

Aside from the socio-economic challenges faced in Blackbutt and the broader South Burnett community, Blackbutt's geographical positioning presents a range of opportunities for positive future development outcomes. Located just a two-hour drive north-west of Brisbane, Blackbutt is the gateway into the South Burnett region, which is home to numerous natural tourism assets such as the Boondooma, Bjelke-Peterson and Gordonbrook Dams and associated water recreation and fishing sites, Boat Mountain Conservation Park, and places of local Indigenous significance including the Bunya Mountains and Coomba Falls.

Blackbutt is also a key connection point to the Brisbane Valley Rail Trail, and host to local events and attractions such as the annual Blackbutt Avocado Festival, Roy Emerson Museum and Blackbutt Art Gallery. Blackbutt is home to the award-winning Blackbutt Bakery, and has a range of essential services, cafes and retail outlets located in town, and enjoys a flow of 'grey nomad' visitors and cycling tourism. Data from the Caravan Industry Association of Australia indicates that national caravan sales have increased by as much as 242% on the previous year⁸ as a result of the change in travel attitudes and capabilities due to the COVID-19 pandemic. Alongside Blackbutt Avocado Festival, there are a range of other key clubs and organisations in the community including but not limited to the Blackbutt Art Gallery, the Blackbutt and District Heritage & Tourism Association and the Blackbutt Agricultural Show Society. There is also a camera club, singing group, weekly craft groups and joint-Queensland Country Women's Association branch with the neighbouring community of Yarraman.

¹ Australian Bureau of Statistics 2016 (Census)

² The Long Paddock 2021

³ Australian Bureau of Statistics 2018

⁴ Australian Bureau of Statistics 2016 (Census)

⁵ Australian Bureau of Statistics 2016 (Census). Given the significant economic upheaval due to the impacts of the COVID-19 pandemic in 2020-21, it is likely these unemployment figures are conservative. Data from the March quarter 2021 indicates that unemployment across the South Burnett has risen to 11%, up 3.1% since the March quarter 2019 (Department of Employment: Small Area Labour Markets publication, March 2021)

⁶ Australian Bureau of Statistics 2016 (Census)

⁷ Australia Bureau of Statistics 2011 & 2016 (Census)

⁸ Caravan Industry Association of Australia 2021



4.2 Strategic Context

In 2021, Bloomin Beautiful Blackbutt Festival Inc. successfully obtained funding from FRRR to instigate:

- 1) The development of a community-led, five-year Arts Strategy for the Blackbutt district
- 2) The development of a project plan for the proposed Big Avocado tourist attraction, and
- 3) 12-months implementation support from a dedicated Arts Project Officer to initiate projects under the Blackbutt Arts Strategy and progress with the proposed Big Avocado. Projects initiated to date have resulted in additional funding investment from the Regional Arts Fund, Festivals Australia and South Burnett Regional Council.



Figure 3: Blackbutt Shopfront Art Trail project, delivered in line with the Blackbutt Arts Strategy 2026

In delivering the three components of this funded project, Blackbutt Avocado Festival aims to:

- enhance tourism and economic development outcomes for the district
- strengthen the Blackbutt district's community identity and sense of place
- enable the arts to play a role in solving local problems identified by the community
- support the existing activities of the Blackbutt Avocado Festival and other active community groups to ensure sustainability and maximum localised impact

This project plan has been developed in line with the objectives of the *Blackbutt Arts Strategy 2026*, including:

1.3 Activate public spaces through the delivery of arts programs, public art and showcase opportunities emphasizing local talent and narratives, and

3.4 Build on the initial community consultation phase and Big Avocado Project Plan to progress with the delivery of a Big Avocado tourist attraction for Blackbutt

The *Blackbutt Arts Strategy 2026* was developed in consultation with local community members, organisations and broader regional stakeholders. Engagement was undertaken from April-August 2021 and culminated in 27 meetings, representing 55 voices and 20 organisations from across the arts, heritage, tourism, economic and community development sectors. Additionally, a community survey was made available online and in Blackbutt locations during July-August 2021 and attracted 59 responses. Input from the community informed the developed of the Strategy,



and was formally adopted by the Bloomin Beautiful Blackbutt Festival Inc. committee on 2nd December 2021.

The proposed Big Avocado for Blackbutt also seeks to align itself with the strategic objectives of the *Tourism and Events Queensland Strategic Plan 2020-24*, to:

- 1) Contribute to the Queensland economy
- 2) Attract visitors to Queensland
- 3) Enhance the profile of Queensland, and
- 4) Foster community pride in Queensland

4.3 'Big Things' Phenomena

*"It wouldn't be an Australian road trip
without the sighting of a big thing"*

Australia is home to over 150 'Big Things' that have been constructed across the country since the 1960s, including the first constructions of the Big Banana in Coffs Harbour, NSW and the Big Scotsman in Adelaide, SA¹⁰. These 'novelty architectural forms' can be defined as 'super-sized structures that mimic or quote smaller real world things' and are often located in regional centres and small rural towns to 'capture the attention of passing motorists'¹¹.

A review of a range of literature relating to the Big Thing phenomena in Australia, including scholarly research, travel blogs and news articles has been undertaken. A summary of the findings relating to the projected benefits of Big Things in regional and rural communities has been prepared for consideration:

Projected Benefits and Positive Impacts

- 'Brandscape' marketing – showcase of local industries and identity¹²
- Ability to align with existing network of super-sized landmarks and Big Thing road trip itineraries, which has national architectural, social, cultural and historical significance
- History of success and visitation from the domestic tourism market¹³, providing that selfie/Instagram-able moment for travelers
- Reflection of community pride – symbols of their host communities
- More broadly, link between national pride and some of the high profile Australian Big Things
- Celebration of Australia's larrikinism
- Community support including crowdfunding campaigns to fund construction and/or repairs of other Big Things

⁹ Symons K 2019, [A guide to Australia's most iconic big things](#)

¹⁰ Clarke A 2017, [Australia's Big Dilemma: Regional/National Identities, Heritage Listing and Big Things](#)

¹¹ Clarke A 2017, as above

¹² Nichols D & Garduño Freeman C 2021, [The Importance of Australia's Big Things](#)




¹³ Jenkin S 2002, [Worth giving tourism the big banana](#)



5.0 Community Consultation

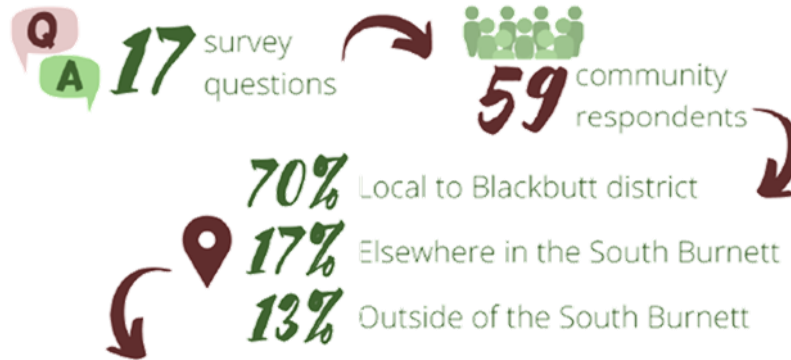
5.1 Engagement Process

An initial phase of community consultation was undertaken by a consultant with IAP2 accreditation during April-August 2021. The consultation process included three key engagement methods to encourage the involvement of a range of community members and stakeholders of all ages and backgrounds.

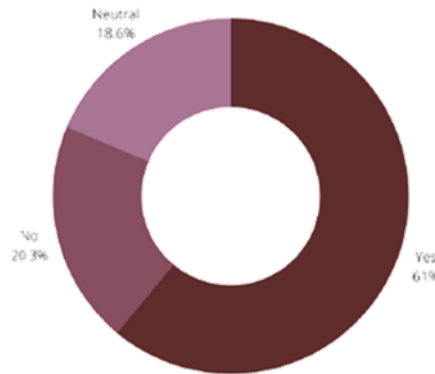
Engagement Purpose		
To start a conversation and determine community attitudes towards a Big Avocado tourist attraction		
Engagement Goals		
<ol style="list-style-type: none"> 1. Connect with a broad range of community members and relevant stakeholders 2. Inform the community about the proposed Big Avocado 3. Gather suggestions about where the community would like to see a Big Avocado located 4. Attract input and suggestions on the design of the Big Avocado 5. Collect general feedback and identify any community concerns 		
Engagement Method	Stakeholders Involved	Engagement Outcomes
 <p>'Design Your Own Big Avocado' Competition</p>	<ul style="list-style-type: none"> • South Burnett artists and arts organisations • Primary school students and teachers from Blackbutt State School • South Burnett Regional Council • Regional media outlets 	<ul style="list-style-type: none"> • Received 82 design entries with strong engagement from Blackbutt State School • Virtual exhibition of design entries at avofest.com.au/blackbuttarts
 <p>Consultation meetings with organisations, individuals and public art professionals</p>	<ul style="list-style-type: none"> • Visit South Burnett (LTO) and Southern Queensland Country Tourism (RTO) • South Burnett Regional Council • Central Queensland Regional Arts Services Network • Kingaroy Needs a Big Peanut Committee • Wakka Wakka Elders • Regional Development Australia Wide Bay Burnett • Blackbutt and District Heritage and Tourism Association • Blackbutt and District Community Organisation • Blackbutt Art Gallery • Blackbutt Agricultural Show Society • Blackbutt State School • South Burnett Public Art Roundtable • Blackbutt and Benarkin Lions 	<ul style="list-style-type: none"> • 27 consultation meetings representing 55 voices and 20 organisations including: <ul style="list-style-type: none"> ○ face-to-face meetings in Blackbutt, Nanango, Kingaroy and Murgon ○ phone and Zoom/videoconferencing sessions
 <p>Community survey</p>	<ul style="list-style-type: none"> • Blackbutt district residents and business owners • South Burnett region residents • Visitors and tourists to the Blackbutt district 	<ul style="list-style-type: none"> • 59 responses relating to the development of the Arts Strategy and Big Avocado project plan



5.2 Survey Insights



Q. Would you support the idea of the Big Avocado tourist attraction for Blackbutt?

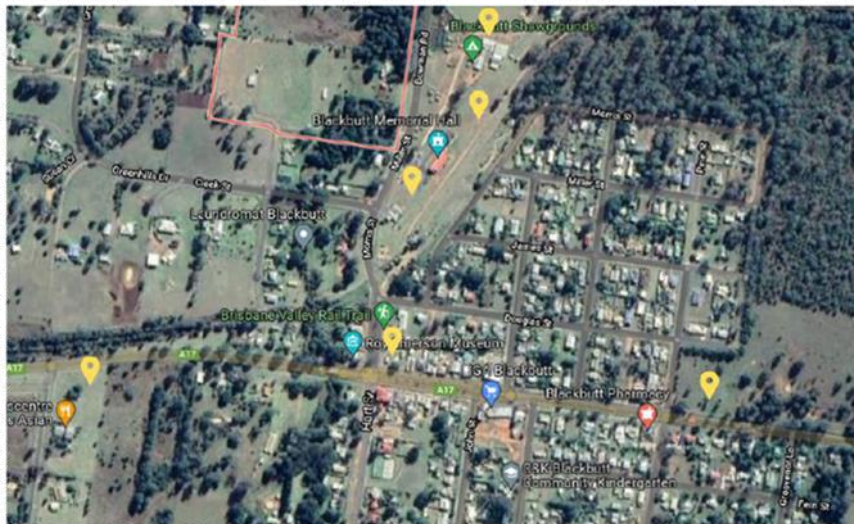


Survey respondents were also asked:

Would you support the idea of the Big Avocado tourist attraction for Blackbutt?
(Yes) Good for tourism
(Yes) Blackbutt is big on avocado and there are a lot of farms that grow avocados
(Yes) It would be a landmark that depicts the town's interests
(Yes) Great idea – keep going with the proposal
(Yes) It would encourage tourists
(Yes) This would be awesome
(Yes) It would be fun and bring more visitors to the region
(Yes) I support the creation of local employment opportunities



Survey respondents also provided some suggestions for the placement of a Big Avocado:



Indicates a number of suggested Big Avocado locations by the community

Figure 4: Suggested Big Avocado sites from community and stakeholder engagement



6.0 Project Scope

6.1 Project Objectives

The proposed Big Avocado for Blackbutt seeks to:

- Enhance Blackbutt's tourism appeal, resulting in increased visitor spend and extended visitor overnight stays, particularly in the day trippers/domestic tourism market segment
- Strengthen Blackbutt's reputation as the home of the annual Blackbutt Avocado Festival, maximizing its role in the regional festivals circuit and Destination Event status
- Celebrate and share the success of the local avocado industry with visitors and residents alike
- Acknowledge contemporary food trends about healthy food and the role of farms, reducing food mileage and 'paddock to plate' consumption, and recognition of where our food comes from
- Although the focus is on the Big Avocado, pay tribute to Blackbutt's 'timber town' history by incorporating this reference into the design
- Grow community pride and contribute to the story of Blackbutt
- Align with strategic priorities identified in *the Blackbutt Arts Strategy 2026* and *Tourism & Events Queensland Strategic Plan 2020-2024* and other relevant, regional strategic plans.

6.2 Options Analysis

6.2.1 Placement

A range of locations were discussed by the Committee, stakeholders and community members during the initial consultation and project planning stage. These considerations included a number of privately-owned sites, which were ultimately deemed unviable. Two options for future consideration have been determined after this internal review:

Considerations	Option #1	Option #2
Site Description	Les Muller Park, Coulson Street Blackbutt	Blackbutt Showgrounds & Memorial Hall Precinct (Brisbane Valley Rail Trail), Bowman Road Blackbutt
Land Ownership	South Burnett Regional Council	State Government, leased by South Burnett Regional Council
Pros	<ul style="list-style-type: none"> • Existing car parking in place on Coulson, Hart and Muir Streets • Council ownership may mitigate potential insurance costs/liability concerns and any required maintenance of the Big Avocado for the Committee • High foot traffic area due to existing outdoor recreation area including children's playground area, amenities block and picnic/BBQ facilities • Close access to food outlets 	<ul style="list-style-type: none"> • Vacant land with immediate site access to Blackbutt Showgrounds (caravan and camping tourists), Roy Emerson Museum and Rail Trail • Council ownership may mitigate potential insurance costs and liability concerns • Existing car parking and safe caravan access available on Bowman Road and at the Showgrounds • Direct access point to existing cycling tourism boom due to proximity to the Rail Trail

12



	<ul style="list-style-type: none"> Supported by strong traffic data that indicates 120,000 road users per month transit past this location 	
Cons	<ul style="list-style-type: none"> Adequate space for installation may be an issue, dependent on the size of the Big Avocado Limited options to expand car parking access 	<ul style="list-style-type: none"> Less traffic flow as Bowman Road is off the D’Aguilar Highway Liaison with both State and Local Government stakeholders due to land ownership required, as well as multiple community groups utilizing the space

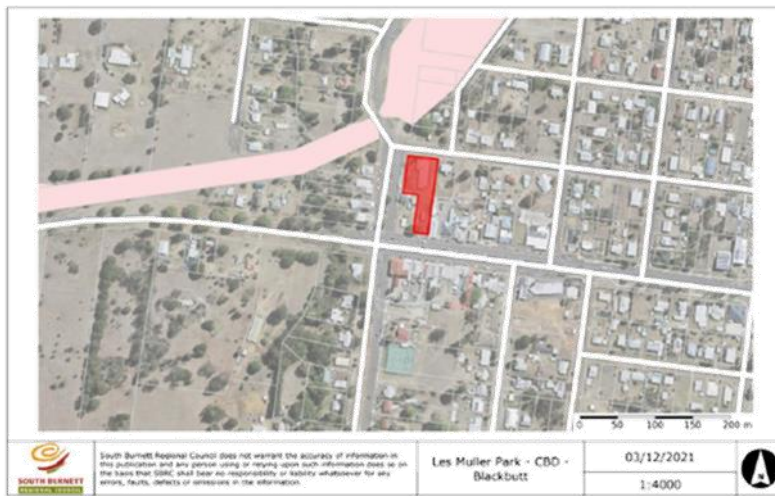


Figure 5: Les Muller Park precinct identified as Option 1.

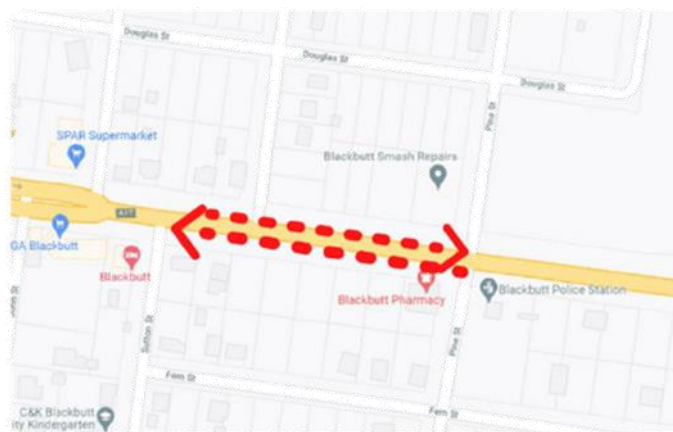


Figure 6: Traffic flow count for Coulson Street, between Sutton Street and Pine Street. Coulson Street is the major service and retail centre in Blackbutt with businesses including a SPAR supermarket, multiple food outlets, hardware store, post office and bottle shop.



Traffic flow counts provided by South Burnett Regional Council for the period 1-27 May 2021¹⁴ indicate that road usage of Coulson Street (D'Aguilar Highway) between Sutton Street and Pine Street attracted a total of 120,228 vehicles, or an average of 4,452 vehicles per day during the count period. Based on this traffic data, over a 12 month period a Big Avocado located nearby the Coulson Street area would have access to an potential audience of over 1.4 million vehicles.

Secondary data provided for Hart Street, which feeds into residential Blackbutt and also access to the Archie Muir Centre (Centrelink and South Burnett Regional Council services, and Blackbutt Library), Roy Emerson Museum, Blackbutt Memorial Hall and the Showgrounds, indicates road usage of 26,029 vehicles during the 1-27 May 2021 period.

7.0 Estimated Costings

Previously constructed Big Things present a range of cost considerations depending on the functionality of the space (e.g. playground equipment or other internal spaces), fabrication materials and labour requirements. In 2002, Bowen's Big Mango reportedly cost \$90,000 to design and build¹⁵ and Belconnen's Big Owl by sculptor Bruce Armstrong was unveiled in 2011 for a total artwork cost of \$400,000¹⁶.

Estimated costings have been prepared for consideration, and it's recommended that a second phase of budget planning be undertaken once key placement decisions have been finalized and design options are considered.

Stage	Items	Example Scenario	Estimated Cost
Preliminary	Architectural Concept Design & Consultation Fees	Architectural consultation will be required if the Big Avocado features internal spaces to ensure Building Code compliance.	\$5,000
	OR Artist Concept Design	Development of concept designs and specifications by artist if the Big Avocado is a static public artwork	TBC
	Material Change of Use Fees	Only applicable if the Big Avocado site is on private development land.	\$2,170 ¹⁷
	Community Consultation	May be applicable if further community engagement is needed in relation to placement and concept designs	\$6,000
Stage 1: Fabrication	Fabrication Labour and/or Artist Fees, including materials	Indicative estimate to cover construction labour and materials	\$30,000
	Engineering Certification & Consultation Fees	Design, inspections and certification	\$4,760
	Marketing & PR		\$10,000
Stage 2: Installation	Lighting Design, Installation & Consultation Fees	Detailed costings to be prepared following site selection.	\$10,000

¹⁴ MetroCount Traffic Executive Adjusted Flow Reports (Coulson Street, between Sutton & Pine Streets, and Hart Street, Blackbutt) provided by South Burnett Regional Council for May/June 2021, provided September 2021

¹⁵ Tourism Whitsundays 2018, [Big Mango Fun Facts!](#)

¹⁶ ABC 2011, [Owl artwork alights in Belconnen](#)

¹⁷ South Burnett Regional Council [Fees & Charges](#) 2021/22 – Material Change of Use Code, Outdoor Recreation/Nature Based Tourism



	Security Cameras	May be applicable dependent on existing security provisions	\$10,000
	Marketing & PR		
	Signage	2 x highway billboards	\$30,000

7.1 Funding Options

A range of funding options are available to support the Preliminary, Fabrication and Installation phases of the proposed Big Avocado Project. Funding options for consideration include:

Funding Program	Funding Body	Considerations
Gambling Community Benefit Fund	State Government	Recent announcement of a 'super round' closing 31 March 2022 allows for not-for-profit organisations to apply for up to \$100,000 to support projects. Three other rounds of GCBF will be on offer in 2022 for applications up to \$35,000 which may cover initial fabrication costs.
Building Better Regions Fund – Community Investments	Federal Government	Round 6 of the Building Better Regions Fund was announced by the Federal Government as part of the 2021-22 Federal Budget and will make \$250 million available for projects in regional and rural Australia ¹⁸ . The Community Investments stream supports up to 100% of project costs for applications up to \$20,000 (or up to \$100,000 if co-funded by the applicant). This stream may be suitable for further strategic planning, concept development and/or community engagement costs.
Building Better Regions Fund – Infrastructure	Federal Government	The BBRF Infrastructure Stream will support projects up to \$10 million, however co-funding is a requirement. In Rounds 4, 5 and 6 of BBRF, there were exemptions to the co-funding requirement granted to organisations who could demonstrate extenuating circumstances (e.g. financial sustainability, impacts of drought or COVID-19). The Infrastructure stream of BBRF could be an option to fund all stages of the proposed Big Avocado project if there are applicable exemptions in future rounds.
Queensland Arts Showcase Program – Arts Activate	State Government	The Queensland Arts Showcase Program (QASP) Arts Activate stream will fund arts and cultural initiatives that 'create employment opportunities' and 'contribute to the activation of community and cultural infrastructure' ¹⁹ . Funding of \$30,000 (sole funding) or up to \$60,000 (co-funding) is available. If the Big Avocado is progressed as a work of public artwork by a commissioned artist, this may be an option for the development and fabrication of the Avocado. Other funding would need to be sought for other project costs such as signage.
Regional Arts Fund – Projects	Federal Government	Two rounds of the Regional Arts Fund – Projects stream are announced each year, with funding of up to \$30,000 available per project ²⁰ . This funding would be relevant should the Big Avocado be progressed as a work of public artwork by a commissioned artist. Additional funding would be required for other project costs.

¹⁸ Department of Infrastructure, Transport, Regional Development and Communications 2021, [Building Better Regions Fund](#)

¹⁹ [Queensland Arts Showcase Program](#) 2021

²⁰ Flying Arts Alliance 2021, [Regional Arts Fund - Projects](#)



8.0 Visions for the Future

This project plan concludes with the following recommendations:

1. Propose to the South Burnett Regional Council the Big Avocado site location to be Option 1 listed in this Project Plan (see 6.2.1 Placement). Securing commitment from Council of this site allocation will allow further project planning. Ultimately, this will allow the Committee to be best-placed to attract funding for the design, construction and installation of the Big Avocado.
2. Ownership of the Big Avocado once completed will become South Burnett Regional Council's.
3. The Bloomin Beautiful Blackbutt Festival Committee (liaison: Arts Project Officer) and South Burnett Regional Council will work together to ensure that data collection processes are implemented prior to completion of the Big Avocado to assist in tracking economic development outcomes.



Appendix A: Commission Agreement – Public Artwork

9.7 UPDATE ON HIVESVILLE PROGRESS ASSOCIATION REQUEST FOR LEASE

File Number: 9-02-2022
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

Hivesville Progress Association have approached Council to lease Lot 112 on SP116355 railway siding land in Hivesville.

SUMMARY

An update on the discussion between key stakeholders and the current progress of the project.

OFFICER'S RECOMMENDATION

That the Committee receive the report for information.

BACKGROUND

A previous Community Standing Committee meeting recommended to Council discussions be held with the Hivesville Progress Association (HPA) and the Department of Transport and Main Roads (DTMR) to investigate options for the development of Lot 112 on SP116355.

To date, two meetings have been held between Council's Property Team and the Hivesville Progress Association Inc. (HPA). As a result of the last meeting Council has:

- Provided aerial imagery mapping of the site to HPA to support project planning;
- Had preliminary discussions with DTMR on the future requirements of the area;
- Reviewed the head lease with DTMR;
- Sought the results of previous community engagement sessions held in Hivesville;
- Discussed with WHS officer's, Council's volunteer induction process to support volunteers to undertake mowing, clearing of fallen timber, spraying of weeds and removing old fencing prior to tenure being offered.

Hivesville Progress Association Inc. are to investigate:

- Office of Fair-Trade requirements to support fellow committee members with the amalgamation or closure of the Hivesville Markets Committee;
- Insurance coverage for Volunteer Workers;
- Develop a project plan identifying potential risks, stages of development, grant funding and financial sustainability for ongoing maintenance.

This project will continue to progress in February with further updates provided to future Standing Committee meetings.

ATTACHMENTS

Nil

9.8 APPOINTMENT OF REAL ESTATE AGENTS

File Number: 09-02-2022
Author: Land Investigation Officer
Authoriser: Chief Executive Officer

PRECIS

Appointment of preferred Real Estate Agents to provide sales services for the disposal of Council's land assets.

SUMMARY

Council called for Invitations to Offer for the provision of real estate services to appoint a preferred real estate agent for each major town centre in the region. Several offers were received, and Council is now able to enter contracts with preferred agents.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council to enter into a contract for the provision of real estate sales services with:

1. Wondai Real Estate
2. Master Key Realty
3. Aussie Land and Livestock
4. Main Street Realty

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of engaging real estate agents to provide sale services for the Council-owned land assets will be funded from sales revenue.

LINK TO CORPORATE/OPERATIONAL PLAN

IN9: Undertake an audit to identify Council land that can be divested

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Local real estate agents were contacted directly to advise of the release of the Invitation to Quote.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Real Estate Agents will be engaged to provide real estate sale services in accordance with the Disposal of Assets policy.

ASSET MANAGEMENT IMPLICATIONS

The disposal of land assets will be a consequence of the review of Council's land assets if deemed surplus to Council's requirements.

REPORT

Council called for invitations to offer in November 2021 for the provision of Real Estate Sales Services.

The specification of services within the invitation noted that Council sought to appoint a Real Estate Agent for each major town in the region and its surrounding suburbs.

Five submissions were received and have been evaluated. Submissions were received from agencies that are in the towns of Wondai, Proston, Kingaroy, and Blackbutt. No submissions were received for Nanango or Murgon.

It is recommended that Council enter contracts with the following Real Estate Agencies:

Wondai Real Estate – Wondai

Master Key Realty – Proston

Aussie Land and Livestock – Kingaroy

Main Street Realty – Blackbutt

The contracts will be altered, in consultation with the successful agencies, to include a provision for services in Nanango and Murgon and surrounding suburbs if required.

ATTACHMENTS

Nil

9.9 BRANCH REVIEW - NRM & PARKS

File Number: 09022022CSC
Author: Chief Executive Officer
Authoriser: Chief Executive Officer

PRECIS

There have been several discussions regarding the operational efficiency and service standards for NRM & Parks during the current term of Council. Opportunity exists to review current information and deliver a report to council within this current financial year to give clear direction to services and resourcing required.

SUMMARY

Council has base line data from 4 years ago for this section and with the organisational structure review, it is timely to compare current operations for the previous data collected.

OFFICER'S RECOMMENDATION

That the report be received for information

BACKGROUND

The report will look at historic data and compare with current operations and deliver on the following items:

- Carry out review to identify potential areas within the Parks Department of improving opportunities for productivity and program delivery efficiency.
- Carry out comparison of improvements implemented from baseline 2018 data
- Identify resources required to deliver council desired service levels.

Out of this process a set of clear deliverables will be brought back to full council to be considered for full implementation through Council's operational plan and budget process.

Timing will be the biggest issue regarding the engagement of the company and the delivery of first the draft and then a final report though in noting this the review will be completed by 30 June 2022.

FINANCIAL

Upon review any report will be able to be completed within current budgets. For full disclosure Shepherd Services will be engaged under a Local Buy arrangement and this engagement will be within the CEO financial delegations and in accordance with Council's procurement processes.

CORPORATE PLAN

EC 1 - Develop and Implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

ATTACHMENTS

Nil

10 QUESTIONS ON NOTICE**10.1 QUESTION ON NOTICE - PARKS & GARDENS ADVISORY COMMITTEE****File Number:** 9-2-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from Cr Duff at the General Meeting on 24 November 2021.

Question/Report

With the Parks & Gardens Advisory Committee, what is happening to progress that. A report to be provided to the next Community Standing Committee.

Response

At Council's Ordinary Meeting on 22 September 2021, it was resolved to establish the South Burnett Botanical Advisory Committee with nominations to be called from members of the public. The Draft South Burnett Botanical Advisory Committee Terms of Reference are to be reviewed and brought back to a future Standing Committee Meeting.

Delays in calling for expressions of interest have been experienced owing to external issues such as COVID and internal staff issues with a temporary loss of staff within NRM and Parks. As such, the Acting Manager was required to prioritise important issues, particularly the impacts and management of replacement staff, funded capital works, tenders and other essential tasks.

It is further reported that whilst there has been a delay in calling for expressions of interest, no operational impacts exist as a result and the initial role of the Advisory Committee was simply to review the Terms of Reference.

Having said that, it is now likely that since staff issues have stabilised, expressions of interest will be called in before June 2022 with a report to be presented to Council for appointment of committee members.

RECOMMENDATION

That the response to the question raised by Cr Duff be received and noted.

ATTACHMENTS**Nil**

10.2 YARRAMAN WASTE FACILITY**File Number:** 09-02-22**Author:** Acting Manager Environment & Waste**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Schumacher at the Community Standing Committee Meeting on 8th December 2021.

Question

Obtain some more information in relation to the operation to The Toowoomba Regional Council project for Yarraman.

- a) Can residents and commercial businesses in Blackbutt use the Yarraman service when it is upgraded.
- b) Explore the options to partner in those facilities rather than replicating the facility.

Response

The Acting Manager of Waste Services for Toowoomba Regional Council (TRC) was contacted for a response to the questions. He advised that accepting waste from other local government areas was not encouraged as there had been no cost pricing analysis, as they could not determine the amount and type of waste that may be received.

However, he did advise there were existing provisions for accepting waste from outside of TRC, but it is subject to additional charges, see extract of Appendix A of Fees & Charges below.

Appendix A	2021/22			
Water and Waste Services	Waste Services	General Notes	Charging	3. Waste disposal charges for waste including domestic waste and green waste that is generated outside of the Toowoomba Regional Council Area will attract an additional charge equivalent to 100% of the applicable commercial waste type charge listed above

This would translate to a commercial disposal charge at Yarraman facility being approximately \$406 per tonne for Blackbutt businesses, as opposed to the facility at Nanango being approximately \$230 per cubic metre.

The Acting Manager from TRC advised that having regard to the signing by the regional Mayors regarding development of a proposed Darling Downs Regional Waste Management Strategy, this matter could be considered further. There are a few issues that TRC would need to consider:

- Current design is based on current traffic and waste volumes and growth, not for another town;
- We would have increased transaction times as we would have to look at how we identify TRC residents and commercial, versus non-TRC waste;
- There aren't plans for a weighbridge so everything will be deemed weights;
- Increased operational costs (ie. staff) for transporting the additional waste.

Further detailed investigation is required to be undertaken by Council to provide TRC the detailed information they require to consider any concessions for the residents of Blackbutt.

RECOMMENDATION

That the Committee recommends to Council that:

1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and
2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman.

ATTACHMENTS

Nil

10.3 FINES FOR LITTERING

File Number: 9-2-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

The following question on notice was received from Mayor Otto.

Question

If Council was looking to impose fines for people who drop rubbish on our roads or dump rubbish illegally, is that a State Government matter?

Response

Illegal littering

The *Waste Reduction and Recycling Act 2011* and Regulations (WRRR) is primarily used to enforce illegal littering and dumping. It is state legislation, with powers devolved to local government. The Waste Compliance Officer position (which commenced April 2021) is funded by the state government and the position's purpose is to enforce the WRRR.

When illegal littering or dumping is reported or located the following steps are undertaken by SBRC waste staff:

1. Attend the site and take measurements (this will determine if it is illegal littering or dumping)
2. Note the type of waste (this will determine if it is deemed dangerous or not)
3. Sort through the waste systematically and determine if an alleged offender can be found
4. If an alleged offender can be found – ring them and request, they collect within three days. Evidence to be sent via email to Council
5. If the alleged offender denies that they disposed of the waste – they sign a Statutory Declaration advising of such and the matter is closed. Where the alleged offender refuses to sign the Stat Dec, Council will issue a Show Cause Notice which is the last chance the alleged offender has to deny their involvement prior to a compliance notice. Note - Council has not proceeded past the SCN to date.
6. If an alleged offender cannot be found – Council will remove the waste (or arrange for the relevant land manager to remove. For instance, in state forests managed by HQ Plantations, Council requests HQ Plantations conduct the clean-up)

Other steps which have not been conducted previously include issuing a Compliance Notice (formally requesting the alleged offender to remove their waste), issuing a PIN and taking matters to court.

If Council were to pursue penalties, there is scope to issue fines for littering (\$275 for an individual, \$1,378 for a corporation) as opposed to illegal dumping (maximum of \$2,757 for individual, maximum of \$10,338 for corporation) despite the volume of waste deposited.

This should provide an incentive to reduce illegal dumping throughout the Council region.

Illegal Dumping

The *Environmental Protection Act 1994* and Regulations (EPA) is primarily used when illegal dumping and dumping has occurred in environmentally sensitive areas or where the waste may cause an environmental issue. For instance, paint illegally disposed of in a creek would most likely be actioned under the EPA rather than the WRRR. A single offence cannot be actioned under both Acts (i.e., the alleged offender who deposited the paint in the creek cannot receive a Penalty Infringement Notice (PIN) for illegal dumping under the WRRR and then a PIN for causing environmental harm under the EPA).

The EPA would be used when it is unclear how much illegally dumped waste an alleged offender has deposited. The EPA would also be used for non-compliance with a signed or verbal direction at a waste facility. For instance, if a commercial operator is found depositing of waste at a domestic-only facility they would be issued with a penalty for non-compliance with a signed directive. The EPA would also be used to enforce scavenging (or illegal waste removal).

In the past, Council has not issued PINs under the EPA for the above offences. However, formal warnings have been issued. If Council was intending to pursue EPA penalties, templates would have to be approved and entered into ECM for use. ECM processes would have to be updated to allow issuing of PINs and transfer to SPER.

Actions to date

Council officers have achieved an 85% success rate when investigating litter and illegal dumping in the last 6 months.

RECOMMENDATION

That the response to the question regarding illegal dumping and littering raised by Mayor Otto be received and noted.

ATTACHMENTS

Nil

11 CONFIDENTIAL SECTION

12 CLOSURE OF MEETING