



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Infrastructure Standing Committee
Meeting**

Wednesday, 1 December 2021

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 1 DECEMBER 2021 AT 9.14AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Kevin Searle (Manager Works), Tim Low (Manager Water & Wastewater), Kristy Champney (Personal Assistant Infrastructure), Lynelle Paterson (Coordinator Executive Services)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

MOTION

COMMITTEE RESOLUTION 2021/99

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Cr Scott Henschen be granted leave of absence

In Favour: Crs Brett Otto, Gavin Jones and Kirstie Schumacher

Against: Nil

CARRIED 3/0

Apology for Cr Danita Potter and Cr Roz Frohloff due to Local Disaster Management Group (LDMG) and late attendance.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **9.1 - Water Connection at Lot 1 SP256027, 4 Meek Street Tingoorra**. The nature of my interest is as follows:

This declarable conflict of interest arises because I have previously (approximately 3 years ago) engaged their services.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:

At 9:17 am, Cr Kathy Duff left the meeting.

MOTION

COMMITTEE RESOLUTION 2021/100

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That Council resolve that pursuant to section 150ES of the *Local Government Act 2009*, Cr Kathy Duff has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Kathy Duff may participate in the matter, discuss and vote upon it, accepting that Cr Kathy Duff has no greater interest than any other member of the public.

In Favour: Crs Brett Otto, Gavin Jones and Kirstie Schumacher

Against: Nil

CARRIED 3/0

Attendance:

At 9:19 am, Cr Kathy Duff returned to the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 3 NOVEMBER 2021**

COMMITTEE RESOLUTION 2021/101

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Minutes of the Infrastructure Standing Committee Meeting held on 3 November 2021 be received.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

5.1.2 QUESTION ON NOTICE - KUMBIA FACILITIES

Question on notice from Cr Kathy Duff:

When is the community consultation taking place in relation to the redesign of Apex Park Kumbia, possible relocation of overnight motorhome and camping to the sportsground, heavy vehicle/truck decoupling and parking bay facilities, and will the divisional Councillor be involved in that?

Attendance:

At 9:22am, Kristy Champney left the meeting.
At 9:28am, Kristy Champney returned to the meeting.
At 9:29am, Kristy Champney left the meeting.
At 9:30am, Kristy Champney returned to the meeting.

6 PORTFOLIO – ROADS & DRAINAGE

6.1 ROADS AND DRAINAGE PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/102

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

6.1.1 QUESTION ON NOTICE - SLASHING PROGRAM

Question on notice from Cr Kathy Duff:

Do we have the budget to engage contactors? Have we already flagged with the contractors that we are going to be looking to engage them? Have we prepared better this time? Are we going to be more proactive this time with our slashing program?

Attendance:

Manager Water & Wastewater Tim Low entered the meeting at 9:42am.

6.2 KINGAROY TRANSFORMATION PROJECT UPDATE

COMMITTEE RESOLUTION 2021/103

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

6.3 ROADS TO RECOVERY PROGRAM STATUS UPDATE

COMMITTEE RESOLUTION 2021/104

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That Council notes this report.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

Attendance:

CEO Mark Pitt left the meeting at 10:27am

6.4 GEORGE STREET CAR PARK KINGAROY

COMMITTEE RESOLUTION 2021/105

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That Council note that this project is not currently funded and being considered under available external funding programs. A concept and estimate of cost will be brought back to Council at a future Infrastructure Standing Committee meeting.

In Favour: Crs Gavin Jones and Kirstie Schumacher

Against: Crs Brett Otto and Kathy Duff

LOST 2/2 ON THE CASTING VOTE OF THE MAYOR

6.4.1 QUESTION ON NOTICE - KINGAROY TRANSFORMATION PROJECT (KTP) BUDGET

Question on Notice from Cr Schumacher:

Report back to a future Standing Committee Meeting seeking clarification in relation to Cr Duff's statement that Council had lost money from reseals for the additional funding of the KTP and across what budgets.

MOTION

COMMITTEE RESOLUTION 2021/106

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

During the adjournment Lauren Flint addressed Council in relation to the COVIDMandate.

RESUME MEETING

COMMITTEE RESOLUTION 2021/107

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting resume at 11:14am with Cr Frohloff also in attendance.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance

Cr Potter entered the meeting at 11:16am

6.5 JOHN STREET KINGAROY - INFRASTRUCTURE PLANNING DESIGN PROGRAM 2021/22

COMMITTEE RESOLUTION 2021/108

Moved: Cr Gavin Jones

Seconded: Cr Roz Frohloff

That Council note the engineering design for rehabilitation works on John Street, Kingaroy (Freemans Lane to King Street) has commenced.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

6.6 KENT STREET, KINGAROY STREET AND HALY STREET FOOTPATHS

COMMITTEE RESOLUTION 2021/109

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council note the Kent Street, Kingaroy and Haly Street, Kingaroy Footpath projects have been removed from the proposed SafeST funding program and added to the forward Capital Footpath Works program for future budget considerations by Council.

Further, both Kent and Haly Street proposed footpaths are ranked as Category one (1) and of high importance in footpath hierarchy due to the proximity of high volume pedestrian generating facilities requiring infrastructure to support active movement.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

CEO Mark Pitt returned to the meeting at 11.25am

6.7 KINGAROY ROUNDABOUT - COST BENEFIT ANALYSIS OF ROUNDABOUT UPGRADE PROGRAM

COMMITTEE RESOLUTION 2021/110

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Council notes the report provided to assist Council in making future decisions regarding roundabout and median infrastructure with a strategic focus throughout the region.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

6.8 AUDIT PROCESS AND TRACKING OF COSTS FOR ROAD MAINTENANCE CONTRACT AND ROAD PERFORMANCE CONTRACT

COMMITTEE RESOLUTION 2021/111

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That Council note this report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:45am, Kristy Champney left the meeting.

At 11:48am, Kristy Champney returned to the meeting.

7 PORTFOLIO - LDMG, WATER & WASTEWATER

7.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/112

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That Councillor Frohloff's Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

8 QUESTIONS ON NOTICE

8.1 QUESTIONS ON NOTICE

COMMITTEE RESOLUTION 2021/113

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

9 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/114

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

9.1 Water Reconnection at Lot1 SP256027, 4 Meek Street Tingoora

This matter is considered to be confidential under Section 254J - f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2021/115

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

9.1 WATER RECONNECTION AT LOT1 SP256027, 4 MEEK STREET TINGOORA

COMMITTEE RESOLUTION 2021/116

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That the customer pays the current connection charge as per the adopted Fee's & Charges at \$1040.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

10 CLOSURE OF MEETING

The Meeting closed at 12:08pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 2 February 2022.

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CHAIRPERSON