



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Friday, 1 April 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON FRIDAY, 1 APRIL 2022 AT 9.04AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance and Corporate), Kerri Anderson (Manager Finance and Sustainability), Carolyn Knudsen (Manager Corporate Services), Mark Watt (Acting Manager NRM and Parks), Michael Lisle (Manager Planning and Environment), Craig Patch (Coordinator Finance), Leanne Petersen (Manager Property), Michael Hunter (Senior Recreation and Services Officer), Tim Low (Manager Water and Wastewater), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Chief Executive Officer Mark Pitt (01.04.2022 9:04am – 12noon)

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**Attendance:**

At 9:05am, Senior Recreation and Services Officer Michael Hunter entered the meeting.

**4 DECLARATION OF INTEREST**

Nil

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 18 MARCH 2022

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#### COMMITTEE RESOLUTION 2022/18

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Minutes of the Budget Committee Meeting held on 18 March 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 9:09am, Manager Planning and Environment Michael Lisle entered the meeting.

At 9:16am, Manager Water and Wastewater Tim Low entered the meeting.

## 6 BUSINESS

### 6.1 DRAFT 2022/23 SOUTH BURNETT REGIONAL COUNCIL OPERATIONAL PLAN - LIVEABILITY

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#### COMMITTEE RESOLUTION 2022/19

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 – Liveability be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**At 9:28am the meeting was adjourned due to IT issues.**

**At 9:39am the meeting resumed.**

#### **Attendance:**

At 9:40am, Senior Recreation and Services Officer Michael Hunter entered the meeting.

At 10:06am, General Manager Finance and Corporate Susan Jarvis entered the meeting.

At 10:41am, Cr Scott Henschen left the meeting.

At 10:42am, Cr Scott Henschen returned to the meeting.

At 10:52am, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 10:53am, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

At 10:59am, Cr Danita Potter left the meeting.

At 11:01am, Cr Danita Potter returned to the meeting.

At 11:22am, Executive Assistant Bree Hunt left the meeting.

At 11:25am, Executive Assistant Bree Hunt returned to the meeting.

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**Attendance:**

At 11:07am, Cr Kirstie Schumacher left the meeting.

**6.2.1 QUESTION ON NOTICE – LAKE BOONDOOMA CONTRACTOR BUDGET**

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Question on Notice from Cr Kathy Duff:

What is the breakdown of the \$60,000 for Boondooma Dam Contractors for removal of waste - skip bins, electrical and plumbing?

**6.2.2 WILD DOG SCALP PAYMENTS**

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Question on Notice from Mayor Otto:

Is \$30 per scalp sufficient or does the budget need to be adjusted?

**6.2.3 SPRAYING AND WEED CONTROL**

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**RESOLVED 2022/20**

A report to be brought back to the next Community Standing Committee Meeting on how we are operating the spraying and weed control, the costs, what chemicals are used in the process and potential external sources of funding.

**MOTION**

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**COMMITTEE RESOLUTION 2022/21**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the meeting stands adjourned at 12noon and to be resumed at 11:30am Monday 4 April 2022.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**The Budget Committee resumed with the following in attendance:****PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance and Corporate), Kerri Anderson (Manager Finance and Sustainability), Carolyn Knudsen (Manager Corporate Services), Mark Watt (Acting Manager NRM and Parks), Leanne Petersen (Manager Property), Maxine Campbell (Strategic Asset Management Accountant), Bree Hunt (Executive Assistant)

**RESUME MEETING**

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**COMMITTEE RESOLUTION 2022/22**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11:30am.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11:33am, Manager Property Leanne Petersen entered the meeting.

At 11:34am, Strategic Asset Management Accountant Maxine Campbell entered the meeting.

**6.2.4 QUESTION ON NOTICE - REGIONAL PARKS AND GARDENS**

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Question on Notice from Cr Kathy Duff:

Why has the budget increased by \$8,000 since the workshop in the Contractor Services and what is the break down of the whole \$202,912?

**6.2.5 RENEWABLE FORMS OF ENERGY - PROPERTY**

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That it be noted in the Operational Plan to look at the facilities and their energy use and to look at a collaborative approach for including more possibilities of using renewable energy.

**Attendance:**

At 12:24pm, Executive Assistant Bree Hunt left the meeting.

At 12:26pm, Executive Assistant Bree Hunt returned to the meeting.

**6.2.6 BLACKBUTT & PROSTON POOLS**

A report to be brought back to the next Community Standing Committee on the Proston and Blackbutt pool expenses, an outline of what works have been completed and what has been done in obtaining a pool manager.

**6.2.7 REMOVING ASSETS**

A report be brought to the next Executive and Finance & Corporate Standing Committee Meeting on the asset depreciation and the process around removing assets.

**Attendance:**

At 12:54pm, Cr Gavin Jones left the meeting.

At 12:56pm, Cr Gavin Jones returned to the meeting.

**7 CONFIDENTIAL SECTION****COMMITTEE RESOLUTION 2022/23**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**6.2 Draft 2022/2023 Budget**

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 1:01pm, Maxine Campbell left the meeting.

At 1:03pm, Cr Danita Potter left the meeting.

At 1:05pm, Manager Corporate Services Carolyn Knudsen left the meeting.

At 1:08pm, Maxine Campbell returned to the meeting.

At 1:16pm, Cr Danita Potter returned to the meeting.

At 1:40pm, Cr Kirstie Schumacher left the meeting.

At 1:42pm, Cr Kirstie Schumacher returned to the meeting.

**COMMITTEE RESOLUTION 2022/24**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****6.2 DRAFT 2022/2023 BUDGET - COMMUNITY (EXCL WASTE)**

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**COMMITTEE RESOLUTION 2022/25**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee receive the proposed 2022-2023 draft budget for the Community Department and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**COMMITTEE RESOLUTION 2022/26**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

A report be brought back to the Budget Standing Committee to detail the potential savings as discussed in the salary component of the Community Departments budget and that this process be extended to all departments in this current budget deliberation cycle

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**8 CLOSURE OF MEETING****The Meeting closed at 1:52pm.**

**The minutes of this meeting were confirmed at the Budget Committee Meeting held on 8 April 2022.**

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**CHAIRPERSON**

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