



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Community Standing Committee Meeting Wednesday, 13 April 2022

**I hereby give notice that a Meeting of the Community Standing
Committee will be held on:**

Date: Wednesday, 13 April 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 9 MARCH 2022

File Number: 13/04/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

1. That the Minutes of the Community Standing Committee Meeting held on 9 March 2022 be received.

ATTACHMENTS

1. **Minutes of the Community Standing Committee Meeting held on 9 March 2022**



MINUTES

Community Standing Committee Meeting

Wednesday, 9 March 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 9 MARCH 2022 AT 9.23AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Michael Lisle (Acting Manager Planning and Environment), Mark Watt (Manager Manager NRM and Parks), Tim Low (Manager Water & Wastewater), Carolyn Knudsen (Manager Corporate Services), Kerri Anderson (Manager of Finance and Sustainability), Leanne Peterson (Manger Property), Rebecca Humphrey (Manager People and Culture), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor open the meeting with the Lords Prayer and welcomed all attendees. Councillor Duff gave prayers to all those who have been affected by the floods and a minute of silence was given for the lives that have been lost.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2022/229

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the apology received from Cr Frohloff be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 9 FEBRUARY 2022**

COMMITTEE RESOLUTION 2022/230

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 9 February 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/231

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.2 BUSINESS DISABILITY AWARDS

COMMITTEE RESOLUTION 2022/232

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Committee Recommend to Council that:

Council provide in principle support for the establishment of a Business DisABILITY Awards event in the South Burnett and continue to liaise with the event organisers to explore options.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/233

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7.1.1 QUESTION ON NOTICE - DOGGONE BAITs

Question on Notice from Cr Scott Henschen:

Is Council still handing out and supplying doggone baits or has that been put on hold?

7.1.2 MEDIA RELEASE – DOG BAITs AND FERAL PIG MANAGEMENT

RESOLVED 2022/234

A media release be circulated to clarify that feral pig management and dog baits that are handed out by Council are placed on a register and to clarify that is well controlled and there are restrictions that must be adhered to.

7.1.3 LETTER TO DIRECTOR GENERAL

RESOLVED 2022/235

A letter to be issued through the Mayor's Office to the Director General seeking some clarification as to when Council can expect a response in regards to the amendment to the Planning Scheme.

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/236

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7.2.1 QUESTION ON NOTICE - COOLABUNIA SALEYARDS

Question on Notice from Cr Brett Otto:

Is there any particular reason that there was an increase in sales at the Coolabunia Saleyards from 1/02/22 – 28/02/22 compared to this month last year?

Attendance:

At 10:42am, Acting Manager NRM and Parks Mark Watt left the meeting.

At 10:45am, Acting Manager NRM and Parks Mark Watt returned to the meeting.

7.3 PLACEMENT OF SHIPPING CONTAINERS ON PRIVATE LAND

COMMITTEE RESOLUTION 2022/237

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

Council takes a risk-based methodology in developing a policy applying to residential and rural residential use of properties enabling the placement of a shipping container on a property, incorporating the following:

- For a period no greater than 180 days before requiring a Development Approval for Building Works and that the policy;
- Consideration of an appropriate number of shipping containers (or railway carriage) on the property;
- Located in consideration of visibility to road frontage and neighbourhood amenity
- Screened by landscaping or a suitable screening structure so not to be visible;
- Colour scheme consideration

That a draft policy be brought to the July 2022 communities standing committee, including a report on resource implications and relationship to the planning scheme.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/238

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2022/239

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 11:17am.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:17am, Acting General Manager Infrastructure Ged Brennan left the meeting.

7.4 MATERIAL CHANGE OF USE FOR EIGHT (8) SHORT TERM ACCOMMODATION UNITS AND PROPOSED ACCESS EASEMENT AT 3 - 5 EVELYN STREET, KINGAROY (AND DESCRIBED AS LOT 13 AND 14 ON SP212946)

COMMITTEE RESOLUTION 2022/240

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council approve the Material Change of use for eight (8) short term accommodation units and proposed access easement at 3 - 5 Evelyn Street, Kingaroy (and described as Lot 13 and 14 on SP212946) subject to the following conditions:

PLANNING

GEN1. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan Details	WD Building Design	20210020A Sheet 2 of 11	A	7 th December 2021
PWD Carpark Details	WD Building Design	20210020A Sheet 3 of 11	A	7 th December 2021
Lower Floor Plan	WD Building Design	20210020A Sheet 4 of 11	A	7 th December 2021
Upper Floor Plan	WD Building Design	20210020A Sheet 5 of 11	A	7 th December 2021
Full Development Elevations	WD Building Design	20210020A Sheet 6 of 11	A Refer to Amendments required	7 th December 2021
Perspective Views	WD Building Design	20210020A Sheet 7/8 of 11	A	7 th December 2021
B99 Turning Path 1	WD Building Design	20210020A Sheet 9 of 11	A	7 th December 2021
B99 Turning Path 2	WD Building Design	20210020A Sheet 10 of 11	A	7 th December 2021
Service Vehicle Turning Path	WD Building Design	20210020A Sheet 11 of 11	A	7 th December 2021

Amendments Required

Reference No.: Sheet No. 211

Drawing Title: “Full Development Elevations Revision A Dated 07.12.21”

Amendments: Amend plan to:

1. show screening to all upper level windows; and
2. include additional articulation in addition to variation to materials and colours along the North-east elevation to provide visual relief to the façade of the building.

GEN2. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN3. Mechanical plant and equipment shall not be visible from adjoining properties or the road frontage. Following the installation of all mechanical plant and equipment (e.g. air conditioning, mechanical ventilation and refrigeration equipment and heat pump hot water systems), submit to Development Assessment certification that the plant and

equipment is adequately noise- attenuated and is in accordance with the Environmental Protection Act or higher standard for noise attenuation.

Timing: Prior to issue of Certificate of classification/ final inspection certificate or prior to commencement of the use, whichever comes first, and then to be maintained.

GEN4. Provide a roofed and screened waste enclosure to accommodate the type and quantity of bulk waste/recycling bins required to service the development. Bins must be located in an area which allows them to be manoeuvred from the bin storage area to the designated internal collection point.

GEN5. All metal grilles, metal plates or similar subject to vehicular traffic must be acoustically damped to prevent environmental nuisance.

Timing: Prior to issue of Certificate of Classification/Final Inspection Certificate or prior to commencement of use, whichever comes first.

GEN6. The use of the premises is limited to accommodation consistent with the definition of *Short-term accommodation* in Schedule 1 of the South Burnett Planning Scheme 2017.

GEN7. The applicant shall submit for approval by the Manager Planning and Land Management a landscape plan prepared by an appropriately qualified professional which shows a landscape buffer of minimum width of 2m for the full length of all boundaries of Lot 13 other than the shared boundary with Lot 14. The landscape buffer should include screening vegetation capable of growing to a minimum height of 6m within 3 years of planting.

GEN8. The approved landscape plan referenced in condition GEN7 shall be implemented.

Timing: Prior to commencement of use and to be maintained at all times.

GEN9. Any outdoor lighting must be installed and operated in accordance with *AS4282 – 1997 “Control of the Obtrusive Effects of Outdoor Lighting”*.

Timing: To be maintained at all times.

GEN10. Fencing shall be provided along all boundaries of Lot 13 except where access is provided via Lot 14. Fencing along the Evelyn Street frontage shall be no higher than 1.2m and semi-transparent (e.g. pool fencing or similar) while fencing on the other boundaries shall be solid and 1.8m high.

Timing: Prior to commencement of use and to be maintained at all times.

SURVEY PLAN

GEN11. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

GEN12. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

GEN13. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

ADMINISTRATION

-
- GEN14. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- GEN15. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.
- GEN16. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
- GEN17. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

- ENG6. Provide stormwater management generally in accordance with the Stormwater Management Plan prepared by TSA, Revision 0, dated 10/6/21, subject to detailed design and except as altered by conditions of this development approval.
- ENG7. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG8. Stormwater from sealed areas required to be piped to the existing kerb and channel.
- ENG9. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.
- ENG10. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

-
- ENG11. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

- ENG12. Connect the development to Council's reticulated water supply system via a single connection.

SEWERAGE

- ENG13. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.
- ENG14. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG15. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG16. Maintain a minimum of a 3-metre-wide corridor to be maintained for maintenance/upgrade purposes.
- ENG17. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG18. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS - GENERAL

- ENG19. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.
- ENG20. Design and construct all car park and manoeuvring areas with concrete, asphalt or a two-coat bitumen seal.
- ENG21. Provide a minimum of thirteen (13) car parking spaces including a minimum of two (2) person with disability (PWD) car parking spaces.
- ENG22. Design & construct all PWD car parking spaces in accordance with AS2890.6.
- ENG23. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

PARKING AND ACCESS - SERVICING

- ENG24. Provide parking and manoeuvring facilities for an 8.8m long service vehicle in the location generally shown on WD Building Design drawing "Service Vehicle Turning Path" Rev A dated 7 December 2021.

VEHICLE ACCESS

- ENG25. Access to the development shall be taken from the existing access on Lot 14 SP212946 WD Building Design drawing "B99 Turning Path 1" Rev A dated 7 December 2021.
- ENG26. A registered access easement shall be established burdening Lot 14 on SP212946, in favour of Lot 13 on SP212946 enabling access to be provided to Lot 13. The minimum

size of the easement shall accommodate the manoeuvring of all vehicles using and servicing Lot 13.

ELECTRICITY AND TELECOMMUNICATION

ENG27. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG28. Earthworks per site involving cut or fill more than 1m above or below ground, or with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG29. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

STANDARD ADVICE

ADV1. Infrastructure charges are levied by way of an Infrastructure Charges Notice, issued pursuant to Section 119 of the *Planning Act 2016*.

ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.
For further information or application form please refer to the rules and procedures available on Council's website.

ADV3. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV5. Landscaping is to be established using native drought tolerant species in accordance with "Branching Out – Your Handy Guide to Tree Planting in the South Burnett".

ADV6. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

8 PORTFOLIO - WASTE MANAGEMENT

Attendance:

At 11:33am, Acting Manager NRM and Parks Mark Watt left the meeting.

At 11:35am, Acting Manager NRM and Parks Mark Watt returned to the meeting.

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/241

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2022/242

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Environment and Waste Services update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

8.3 SOUTH BURNETT REGIONAL COUNCIL WASTE ASSESSMENT 2021

COMMITTEE RESOLUTION 2022/243

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council receive the attached report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/244

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.1.1 ANZAC DAY – PLANTING MEMORIAL AREAS

COMMITTEE RESOLUTION 2022/245

A paragraph be included in the Anzac Day report with a summary as to what plantings are happening in each of the major town parks and memorial areas and an email be sent to the Councillors advising them.

Attendance:

At 12:04 pm, Michael Lisle Acting Manager Planning and Environment left the meeting.

At 12:05 pm, Cr Danita Potter left the meeting.

At 12:07 pm, Cr Danita Potter returned to the meeting.

At 12:08 pm, Michael Lisle Acting Manager Planning and Environment returned to the meeting.

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2022/246

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/247

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**9.3.1 QUESTION ON NOTICE – SES BLACKBUTT**

Question on Notice from Cr Gavin Jones:

What is the partnership arrangements between Council and the SES/QFES, including what financial commitments Council have? Do we claim any money through our rates regards to supporting equipment and facilities such as the fire levy?

9.4 FUTURE USE OF 32 WALTER ROAD, KINGAROY.

COMMITTEE RESOLUTION 2022/248

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the Community Standing Committee recommend to Council:

That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.5 CONSIDER INCREASE SUPPORT TO BOONDOOMA HOMESTEAD CARETAKER

COMMITTEE RESOLUTION 2022/249

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

1. Increase the financial contribution to the caretaker's allowance by \$5,720.00 in the 21/22 Operational budget

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**9.5.1 COUNCIL SURPLUS MOWERS**

COMMITTEE RESOLUTION 2022/250

That a condition report on Council surplus mowers identified for disposal be brought back to the April Community Standing Committee Meeting.

9.6 TINGOORA CARRIAGE CLUB SURRENDER OF PERMIT

COMMITTEE RESOLUTION 2022/251

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee accept the report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.7 UPDATE OF PROGRESS FOR THE DIVESTMENT OF 1 POUND STREET, KINGAROY

COMMITTEE RESOLUTION 2022/252

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the Community Standing Committee note this report for information and notes the intention to provide a future report to the September Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 1:16 pm, Cr Scott Henschen left the meeting.
At 1:16 pm, Mark Watt left the meeting.
At 1:17 pm, Cr Scott Henschen returned to the meeting.
At 1:19 pm, Mark Watt returned to the meeting.

9.8 UPDATE TO COUNCIL ON TREE REMOVAL AT RINGSFIELD HOUSE

COMMITTEE RESOLUTION 2022/253

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That Committee accept the report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.9 LAND INVESTIGATION REVIEW

COMMITTEE RESOLUTION 2022/254

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That Council receive the attached report on Council's land assets and that a workshop be scheduled to work through the proposed recommendations and develop a shared methodology to progress the review of Council's land holding and divestment strategy.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10 QUESTIONS ON NOTICE**10.1 KUMBIA FACILITIES**

COMMITTEE RESOLUTION 2022/255

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the response to the question regarding camping at Kumbia raised by Councillor Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.2 LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM

COMMITTEE RESOLUTION 2022/256

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding Local Government Grants and Subsidies Program raised by Councillor Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.3 TAABINGA CEMETERY - FUTURE WORKS

COMMITTEE RESOLUTION 2022/257

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the response to the question regarding Taabinga Cemetery requested by Mayor Otto be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.4 GREAT BARRIER REEF PROTECTION REGULATIONS

COMMITTEE RESOLUTION 2022/258

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the response to the question regarding Great Barrier Reef Regulations raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2022/259

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 Material Change of Use - 592 Morgans Road Windera

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

11.2 South Burnett Sporting Shooters - Request for land - Shooting Range

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 1:41pm, Chief Executive Officer Mark Pitt left the meeting.

COMMITTEE RESOLUTION 2022/260

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11.1 MATERIAL CHANGE OF USE - 592 MORGANS ROAD WINDERA

COMMITTEE RESOLUTION 2022/261

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the report be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11.2 SOUTH BURNETT SPORTING SHOOTERS - REQUEST FOR LAND - SHOOTING RANGE

COMMITTEE RESOLUTION 2022/262

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of shooting range within the region.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

12 CLOSURE OF MEETING

The Meeting closed at 2:22pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 13 April 2022.

.....
CHAIRPERSON

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT****File Number:** 13-04-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Community, Arts, Heritage, Sport and Recreation Portfolio Report

SUMMARY

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

Community:**Youth Council**

The newly appointed South Burnett Regional Youth Council met for their first official meeting yesterday.

Participants in the Youth Council will meet monthly to advocate for the needs of young people who live, work and study in our communities. Members will help organise youth and community events, take part in leadership forums and self-development activities. They will also gain a deeper understanding of how local government works in regional communities.

The Youth Councillors come from all areas of the region and all demographic backgrounds. The Council is open to young people between the ages of 14 and 24.

Youth Councillors have been appointed for a one-year term following an interview and selection process.

I would personally like to thank each and every one of them for putting their name forward and helping the South Burnett become a better place for all.

JT ACADEMY VISIT

We have the final dates and times for the upcoming Jonathon Thurston Academy visit in May and I have attached the Kingaroy evening program which includes the free bus pick up and drop off times for the outer lying towns and villages.

Please come along to this vibrant community event for an incredible evening of music, great food and an opportunity to meet our dedicated mental health service providers.

Community Grant Program Round 2

Council received 29 applications under Round 2 of the 2021/22 Community Grant Program with requested support totalling \$63,393.

The following applications were approved:

APPLICANT	EVENT/PROJECT	RECOMMENDED FUNDING
Chapingah Reserve	Hall Insurance	\$1000
Tablelands Hall Association	Hall Insurance	\$1000
Queensland Dairy & Heritage Museum	Hall Insurance	\$1000
Kumbia & District Memorial School of the Arts	Hall Insurance	\$1000

APPLICANT	EVENT/PROJECT	RECOMMENDED FUNDING
National Council of Women	South Burnett Regional Council Bursary Sponsorship	\$1000
Wondai Tennis Association	Repair and Paint Tingoora Tennis Club	\$3,000
Nanango QCWA	Purchase of Kitchen Equipment	\$2798
Nanango & District Netball Association	Training Equipment	\$2276
Blackbutt State School P&C	Tuckshop Mural	\$1500
Blackbutt Yarraman QCWA	Purchase of Electronic Equipment	\$2000
Parkrun Australia	Establishment of Parkrun Blackbutt	\$3000
Bunya Mountains Community Association	Purchase of Gazebos	\$2295
Wondai Junior Rugby League	Building Repairs	3000
Kumbia Kindergarten	Kumbia Cricket Day	\$500
South Burnett Junior Rugby League	Beyond the Nest	\$3000
Murgon Junior Rugby League	DV Awareness Round	\$2500
Murgon Business & Development Association	Security Cameras Repairs	\$3000
Kingaroy Netball Association	Clubhouse Canteen Upgrades	\$2580
Relay for Life	South Burnett Relay for Life 2022	\$3000
Nanango History Room	Soundtrails Annual Hosting Fee	\$440
Blackbutt & District Community Organisation	Culture Night – Focus on Blackbutt	\$1000
Queensland Dairy & Heritage Museum	Indoor/Outdoor Floor Covering	\$1515
South Burnett Rail Trail Association	Web Page Development and Build for South Burnett Rail Trail	\$3000

APPLICANT	EVENT/PROJECT	RECOMMENDED FUNDING
Kingaroy State High School	School Awards	\$500

Library:

Book Launch and the Kingaroy Library

Betty Descovich of Wondai, writing under the name of Betty Henry, has written a children's book called *Susan meets BJ and Pony*.

It is the story of a lonely young girl who isn't happy with her life or her family. She meets a magical eagle who teaches her lessons about sharing and how to understand and accept people's differences.

"My friend, Evelyn Green, and I collaborated on the illustrations. I have used my Encaustic art, which is painting with bee's wax, in the underwater imagery.

I am so happy with this book. I hope many children will enjoy reading it for themselves or enjoy having it read to them.”

Betty will be launching her book at Wondai Library to begin with and plans to have an event in partnership with the home-school group of Kingaroy.

ANZAC Day Event

On Friday 22 April 2022, The Kingaroy RSL branch together with South Burnett Libraries will be hosting an Anzac Day event in the Kingaroy Town Hall Supper Room. This event will be attended by students from three local high schools to raise awareness in the younger generations and support topics they are currently studying in Modern History within their curriculum.

Some of the proposed topics are as follows:

- Origins of WW1 and why Australians went to Gallipoli
- Origins of ANZAC Day
- Memorials and statues in Kingaroy area
- War poems

These addresses would be supplemented with the 2021 presentations on the bugle, bagpipes, medals, dog tags, etc. Starting at 9.00am and concluding around 11.30am, the featured guest speakers and veterans will have the chance to mingle with attendees and discuss display items whilst enjoying some light refreshments. Kingaroy Library will have a display in the supper room for browsing and Mayor Otto will be involved in the proceedings.

Egg-cellent School Holiday Fun at South Burnett Libraries

Library staff have been busy preparing an egg-cellent take home pack for children to enjoy during the school holidays. Each pack contains a super cute make-it-yourself Bunny Basket and an activity book that is full of puzzles, colouring in and even a few jokes! Kids can hop along to their local library branch from 4-14 April to collect their pack.

First 5 Forever – Stay and Play Sessions are a hit!

The introduction of a less formal First 5 Forever session on a Friday in Kingaroy is proving to be a winner for families. The playgroup format of dropping in to chat and play with toys and meet other families is popular with both mums and dads alike. Just in March alone we had 50 attendees. Turnout to this Friday session is growing and with the purchase of new resources, we expect that with promotion and word of mouth in the community that these sessions will continue to expand.

Murgon and Kingaroy Libraries- Junior Areas.

Lovely vibrant new rugs for both the Murgon and Kingaroy junior areas have added an instant colour boost to the junior areas, making them more appealing for families and the perfect setting for hosting sessions such as the abovementioned Stay and Play and Storytimes. Funds from the First 5 Forever budget were utilised for the purchase of these high-quality rugs.

Arts:

RADF Round 2

On Monday the 28th of March the Arts Cultural Heritage Committee met to assess the RADF applications under Round 2.

I am pleased to announce that the following applications were approved;

Bloomin Beautiful Blackbutt Festival	Creative Kids @ Blackbutt Avocado Festival	\$1796.65
Topology Inc	Queensland Stories – Tales of the Timbertowns	\$3,000

Kingaroy State School P&C	Creative Writing Workshops and Under 8's show by Deano Yipadee	\$3,000
South Burnett Community Orchestra	2022 South Burnett Jazz Instrumental Music Workshop Series	\$3,000

CQ RASN

I would like to let you all know the exciting news, the Regional Arts Services Network 2022-2025 has now been announced and CQUniversity is very proud to be one of the four RASN providers.

CQU is thrilled to be continuing servicing with their original 14 LGA's in Central Queensland they worked with from 2019-2021.

They are also very excited to be expanding service to new communities in Western and Southern Queensland and will now be servicing a total of 25 LGA's. While they have very large shoes to fill in these two new regions, they are very much looking forward to connecting with and meeting more artists and arts workers.

They are very much in the early stages of planning and building their team, but please be reassured they do plan on working closely and in consultation with the communities of their catchment. Please follow the RASN Facebook page for more updates and information.

We thank CQ RASN for all their support in the past and look forward to working with them under the new arrangements, we also thank CQRASN and Arts Queensland for funding the incredible night last Saturday at 'Burnett Band Together'.

David Bryce Award

The Kingaroy Regional Art Gallery called for works which would depict a current rural scene person or activity in late March under the David Bryce Award Competition.

There were some incredible entries across the individual categories.

The competition winners for 2022 were;

Sandra Anderson – 1st Prize Landscape Award, 1st Prize Social Documentary and 2nd Prize Social Documentary.

Belinda Kranz - 2nd Prize Landscape Award

Peter Anderson - 3rd Prize Social Documentary

Max Walters – Peoples Choice and 3rd Prize Landscape Award.

The exhibition will be displayed at the Kingaroy Regional Art Gallery until 29 April 2022.

Sport & Recreation

AFL - South Burnett Saints AFC

Round 1 of the 2022 season kicks off on 23 April in Dalby.

Round 2 is at HOME - Lyle Vidler Oval v Coolaroo - 30 April

They invite you to come along and celebrate their 10th year with some exciting feature rounds. Please see attached flyer outlining these rounds and dates and I have also attached the men's and women's season fixtures for 2022.

Kingaroy Soaring Club

In the recent Australian National Championships held in Narromine from the 7-18th March, members of the Kingaroy Soaring Club did extremely well.

Club Jim Crowhurst - 1st.

15mtr Matthew Scutter - 1st, Ray Stewart – 2nd, John Buchanan – 3rd and Adam Woolley – 4th.

Open Matthew Scutter - 1st, Ray Stewart – 2nd, John Buchanan – 3rd and Adam Woolley – 4th.

This further verifies my claim that the Kingaroy Soaring Club is the best in Australia.

Orienteering Queensland

South Burnett Regional Council is proud to be supporting Orienteering Queensland who will be hosting the Australian 3 days Easter 2022 15-18 Aprils 2022 in the Maidenwell District. Organisers have received over 600 nominations from competitors who would also all have support crews/family member attending over this long weekend.

Therefore, if you are driving in an around this area please keep an eye out for competitors and following the directions on signage.

I would like to wish all the competitors all the best over the weekend and welcome them to our region.

BACKGROUND

Nil

ATTACHMENTS

1. **Vibrant New Rugs** [↓](#) 
2. **Egg-cellent Easter Activity Packs** [↓](#) 
3. **Betty's Book Launch at Wondai Library** [↓](#) 
4. **JT Academey Flyer** [↓](#) 



Vibrant new rugs.



Egg-cellent Easter Activity Packs



Betty's Book Launch at Wondai Library

JT Academy South Burnett Community Tour

JT Academy South Burnett Community Tour

The Johnathan Thurston Academy will be running a Community Program across the South Burnett region to engage with the community to help build their confidence, courage, and self-belief.

Please join us for a community event with an opportunity to meet Johnathan Thurston in person.

TUESDAY, 24TH OF MAY:

4 PM - 7:30 PM
Kingaroy Town Hall/Forecourt,
Glendon Street, Kingaroy

Live Music – Misfits
BBQ – Kingaroy Rotary Club
Community Service Displays
and much more...

Sponsored by

**South Burnett
Regional Council**



BUS DEPARTURE TIME TABLE:

4:20 PM	Blackbutt	Douglas Sreet (at the back of the Library and near the Skate Park)
4:35 PM	Yarraman	Post Office
4:40 PM	Nanango	Scott's Car Park (near IGA and across the Police Station)
4:15 PM	Murgon	Visitor Information Centre
4:25 PM	Wondai	Visitor Information Centre / Timber Museum
4:30 PM	Tingoora	Opposite the Pub
4:35 PM	Wooroolin	Bus Shelter
4:40 PM	Memerambi	Bus Stop (near the old shop)
3:30 PM	Preston	Preston Town Hall
3:40 PM	Hivesville	CWA Hivesville

Return: All buses will leave Kingroy at 7:30 PM

BOOKINGS ARE ESSENTIAL FOR THIS FREE BUS SERVICE
CALL (07) 4168 1533 TO RESERVE YOUR SEAT!



6.2 HOUSING AND HOMELESSNESS FORUM - 22 JULY 2022

File Number: 13/04/2022
Author: Coordinator Executive Services
Authoriser: Chief Executive Officer

PRECIS

The Housing and Homelessness Forum is being plan to be held in the Kingaroy Town Hall on Friday 22 July 2022.

SUMMARY

The South Burnett Housing Forum Committee includes Cr Danita Potter, Cr Kirstie Schumacher along with CTC, Q Shelter, Regional Housing (RH), Human Services Australia and Kingaroy Chamber of Commerce & Industry (KCCI). The committee has been meeting since the Bundaberg Forum last year to establish a working group to bring the Housing Crisis to the forefront and start the discussion and begin working on solutions that enable short, medium and long term housing solutions and identify potential partners in the South Burnett.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That the South Burnett Regional Council support the South Burnett Housing Forum Committee by way of Hall hire and insurance for the Housing and Homelessness Forum to be held in the Kingaroy Town Hall on Friday 22nd July.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan - *IN9 Undertake an audit to identify Council land that can be divested.*

Operational Plan Key Activities

- *Affordable Housing Pilot Project*
- *Develop and implement Council's Vacant Land Investigation Audit*

BACKGROUND

Request from Cr Potter for the matter to be included on the agenda for discussion.

ATTACHMENTS

Nil

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

File Number: 13-04-2022

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

Rural Services / Natural Resource Management:

Weed Management

The aerial inspection was conducted by helicopter on the 16th and 17th of March with over 600km of survey undertaken along Barkers and Barambah, Stuart River and Windera Creek catchments. Key findings from the aerial survey include:

1. The distribution and abundance of Parthenium weed within the Barkers creek catchment system south of Moffatdale to the Bunya Mountain National Park is limited with no new sites detected.
2. A new strategic high priority Honey Locust infestation was detected in the upper Barker Creek catchment.
3. An extensive high density Annual Ragweed infestation covering approximately 20 hectares was detected within the Bunya Mountain National Park. This infestation is a major source of contamination to private lands downstream of the National Park.
4. The upper reaches of the Stuart River through to Gordonbrook Dam spillway contained no observable infestations of Parthenium Weed, Giant Rats Tail Grass or Honey Locusts
5. Known infestation of Parthenium weed in the Tablelands district are contained however still require on going control.
6. The distribution and abundance of Giant Rats Tails Grass in the Merlewood, Cloyna, Glenrock, Windera, Bullcamp and Runnymede districts threatens large areas of high value grazing country. Some evidence of buffer zone establishment was observed in properties containing core infestations.
7. A known infestation of Parthenium weed west of Wondai was surveyed with new infestations detected in proximity.

The aerial survey highlighted Parthenium weed has not spread significantly across the region with the southern areas relative free of this pest plant. South Burnett still has a window of opportunity to ensure Parthenium weed is contained to known areas and in some sites completely eradicated. Giant Rats Tail Grass is widely distributed in the region however is more prevalence in northern areas. A rapid response to control isolated and scattered infestations are a priority for landowners. To minimise spread from properties with core infestation areas, the establishment and maintenance of a 20-metre buffer on all property boundaries is paramount.

Weed Compliance

Interviews with landowners who are not actively undertaking an acceptable level of control toward the management of Parthenium weed and Giant Rats Tail Grass have been ongoing with further areas targeted based on the results of the aerial survey. These interviews communicate the requirements of Council in regard to “the degree of control” expected for key species and provide an opportunity for landowners to seek further help and assistance to achieve pro-active control of weed infestations.

Wild Dog and Feral Pig Management

Through the aerial survey several large mobs of feral pigs were observed following the watercourses in the Upper Barkers and Lower Barambah Creek catchments. These populations were near cropping areas and consisted of young piglets travelling with breeding sows.

No Council delivered 1080 baiting occurred over March period. Council Officers are now focussing on the feral pig and wild dog control program due for delivery from the 16th through to the 23rd May. Council will be providing meat free of charge for participating landholders as part of this regional coordinated control program. A total of 27 wild dog scalps were received for bounty payment within the March period.

Equipment Loan to Landowners

Splatter guns for the control of lantana were provided to landholders in the Nanango, Alice Creek and Fairdale localities. Council spray trailers were loaned to landholders in Wheatlands, Dangore and Nanango for the control of parthenium and lantana. Cat traps were provided to landholders in the Nanango and Greenview localities and a pig trap assigned to support a landholder in the Ballogie area.

Queensland Feral Pest Initiative Project Update

A grant agreement between the Department of Agriculture and Fisheries and Council has now been executed and first instalment invoice sent for payment. Council staff will now be finalising Program logic, Monitoring and Evaluation plans in collaboration with the Department in readiness for the project start date of July 2022.

Coolabunia Saleyards

Saleyards staff conducted 389 cattle tick inspections and dipped 476 head. A total of 461 head were sold through the Coolabunia Saleyards over the March period. Low flow rates from the Coolabunia Bore pump necessitated the short-term closure of the truck wash to ensure a constant supply of stock water to the yard. Bore pump flow rate has now been addressed and sufficient water is now available to reinstate the truck wash facility.

Planning / Building:

Council is currently seeking the services of a Building Certifier or Graduate Building Certifier/Technical Officer with the current increased number of building applications being received.

Planning staff continue to host pre-lodgement meetings and follow-up proposed development projects within the South Burnett. To assist with the current increased workload external consultants have been engaged to assist. Preliminary discussions include solar farms, rural residential development, short-term accommodation and auditorium and extension to shopping complex.

March 2022

Applications received

- Material change of use (MCU) – Four development applications (dual occupancies, dwelling house and extractive industry)
- Reconfiguring a lot (RAL) – Six development applications (boundary realignments, subdivisions including 1 lot into 20 lots)
- One application received for the Development Incentive Scheme

The planning team received and actioned 125 customer requests and four pre-lodgement meetings in March.

Amendment to Planning Scheme:

Council hosted a planning scheme workshop on 24 March 2022. This workshop reviewed the planning scheme amendment project and addressed issues raised from the September Council workshop.

The information prepared by the planning consultants and planning staff were well received, and constructive discussions led to suggested changes to the draft planning scheme working document.

Department of State Development, Infrastructure, Local Government and Planning (DILGP) Early interest check was received after a long delay however the Department was unable to provide detailed advice in relation to State interests at this stage reserving comment until the full extent of proposed amendments are provided.

The planning consultant will prepare and bring back to Council a working document of the proposed changes.

Environmental Health / Compliance:

March has seen the return of the full Environmental Health team back into the office and out in the field.

The team has renewed 57 Non-For-Profit food certificate applications and 11 have been surrendered.

There has been an increase in new Food Business applications and approvals with six new food premises opening within the South Burnett Region included one that required a Food Safety Program.

The team has been busy attending to customer requests that consisted of 10 Food related enquires, 3 smoke nuisance complaints, 2 noise pollution complaints, 1 mosquito enquiry, and 3 land contamination complaints.

There have been no further updates from Qld Health relating to mosquitoes or COVID to date. However, it has been noted that as of 14 April 2022 the Qld vaccine mandate for most venues will end.

ATTACHMENTS

Nil

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

File Number: 13-04-2022

Author: (Acting) Senior Recreation & Services Officer

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management Operational Update

SUMMARY

Natural Resource Management Operational Update

OFFICER'S RECOMMENDATION

That the Natural Resource Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Operational Report** [↓](#) 

NATURAL RESOURCE MANAGEMENT UPDATE

Mark Watt
Acting Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
Queensland Feral Pest Initiative Project	Development of pest animal and weed control syndicates across the North and South Burnett and Gympie Regions. Employment of a Project Coordinator and establishment of a Steering Committee for Project Oversight	July 2022	June 2024

Stats Item	Monthly	This month last year	Year to date Cumulative 1/07/2021–31/03/2022
Coolabunia Saleyards			
Cattle Dipped	476	809	8238
Cattle Inspected	389	689	7389
Consignment / Transit	334	1073	4461
Weighed	417	808	4307
Sold	461	860	4511
Nanango Dip Yard			
Cattle Dipped	0	0	162
Wandering Livestock			
Attendance	14	4	53
Impoundments	5 pigs	1	8
Wild Dog & Feral Pig Program			
Landholders baiting	0	0	23
Doggone Baits	0	0	500
Pig Meat Injected 1080	0 kg	0	50 Kg
Dog Meat injected 1080	0 kg	0	114 Kg
Hectares baited	0	0	10285
Bounties processed	27	9	183
Rabbit Control			
Landholders assisted	0	1	9
Carrots K5 Virus	0	0kg	16.5 kg
Rabbits injected	0	0	1
Equipment Loaned			
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	3 x Spray Trailers loaned Brooklands and Nanango for Lantana and Wheatlands for Parthenium 3 x splatter guns to treat Lantana at	7	58

Stats Item	Monthly	This month last year	Year to date Cumulative 1/07/2021–31/03/2022
	Nanango, Alice Creek & Fairdale. 2 x Cat trap loaned at Nanango & Greenview. 1 x Pig trap loaned at Ballogie.		
Stock Route Grazing Permits			
Agistment Permits	0	0	2
Travel Permits	0	0	0
Fire Management			
Prescribed burns	0	0	7
Fire trails maintained	0	0	0

Stats Item	Monthly 01/03/22-31/03/22	This month last year	Year to date Cumulative 01/7/2021–31/03/2022
Environmental Assessments			
Environmental Assessment prior to roadworks	0	0	38
Fence line clearing and roadside burning applications	1	0	32
Weed Control			
Council Roadside Weed Management	Roadside inspection and treatment of GRT on Nanango, Mt Stanley, Bullcamp, Runnymede and Maidenwell.		Mother of Millions Tree Pear Lantana Groundsel Parthenium Giant Rats Tail Grass (GRT)
State Controlled Roadside Weed Treatment	Maidenwell		Mother of Millions Tree Pear Lantana Groundsel Parthenium Giant Rats Tail Grass (GRT)
Property Inspections	17	5	267
Customer Requests			
Feral Animals	8	29	150
Wandering Livestock	11	16	112
Wildlife	2	2	41
Stock Routes	0	1	5

Stats Item	Monthly 01/03/22-31/03/22	This month last year	Year to date Cumulative 01/7/2021- 31/03/2022
Weeds	15	19	136
Trees	1	1	35
Roads	0	2	1
NRM General / Other	2	6	21
Total	39	76	501

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

File Number: 13-04-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Planning and Land Management Operational Update.

SUMMARY

Planning and Land Management Operational Update.

OFFICER'S RECOMMENDATION

That the Planning and Land Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Planning & Land Management Operational Report - March 2022**
Planning & Land Management Operational Report - March 2022 [↓](#) 

COMMUNITIES – PLANNING & LAND MANAGEMENT

Michael Lisle
Acting Manager Planning & Environment

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Plan Certs													
2019/20	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/21	4	5	4	4	4	4	5	3	5	3	2	11	54
2021/22	7	5	10	7	4	6	3	6	12	0	0	0	60
Build certs													
2019/20	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/21	55	48	37	65	32	49	53	65	76	63	67	69	679
2021/22	66	72	53	66	62	41	51	63	60	0	0	0	534
Pool Compliance													
2019/20	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/21	2	0	0	1	0	0	1	0	0	0	0	0	4
2021/2022	0	0	2	0	0	0	0	0	0	0	0	0	2
Plumbing Certs													
2019/20	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/21	6	10	10	18	16	10	17	11	18	13	13	21	163
2021/22	17	20	22	19	8	9	11	8	14	0	0	0	128
Planning customer requests													
2019/20	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/21	77	83	79	80	73	55	61	79	91	61	73	83	895
2021/22	96	112	116	101	92	59	82	93	125	0	0	0	876
Developer Incentive Requests													
2020/21	0	0	0	0	0	0	0	1	5	0	1	0	7
2021/22	0	0	1	0	0	1	0	0	1	0	0	0	3
Building customer requests													
2019/20	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/21	74	79	86	85	90	66	84	99	86	86	82	81	998
2021/2022	117	149	91	94	85	63	95	89	100	0	0	0	883
Plumbing customer requests													
2019/20	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/21	24	12	13	23	19	4	8	8	22	12	11	14	170
2021/2022	26	19	13	12	23	16	14	13	18	0	0	0	154

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Comparison of Development Applications 2019/2020, 2020/2021 and 2021/2022													
Period 01-Jul-2021 to 31-Mar-2022													
Planning Applications													
2019/2020	3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021	8	3	9	2	4	9	1	1	6	5	10	4	62
2021/2022	11	6	8	11	4	4	3	13	12	0	0	0	72
Building Applications													
2019/2020	38	51	35	33	32	6	38	35	20	20	23	33	364
2020/2021	37	34	41	42	44	27	37	55	43	39	48	42	489
2021/2022	40	41	44	43	36	24	36	37	34	0	0	0	335
Private Certification Applications													
2019/2020	24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021	18	15	59	31	24	10	14	28	28	17	21	18	283
2021/2022	32	21	21	15	22	17	14	27	24	0	0	0	193
Plumbing Applications													
2019/2020	32	20	21	21	21	15	24	14	24	11	19	26	248
2020/2021	23	26	17	43	30	23	22	30	31	21	27	14	307
2021/2022	23	25	21	30	20	15	12	14	22	0	0	0	182

**Private Certification YTD Report on Subcategories
Period 01-Jul-2021 to 31-Mar-2022**

Application Type	Total
AltPoolFnc	0
BudgetAcc	0
CAP	0
Class1&10a	21
Class1&10b	6
Class10a	97
Class10a&b	1
Class10b	2
Class1a	48
Class1b	2
Class2	0
Class3	1
Class4	0
Class5	1
Class6	5
Class7	2
Class8	1
Class9	0
Class9a	1
Class9b	1
Class9c	0
FarmShed	0
IssChgClas	0
Remove	1
Restump	0
RetainWall	0
SACouncilP	0
SASatePro	0
SignSatDsh	0
SpecStruct	0
SwimPool	3
TempStruct	0
Total	193

**Planning Applications YTD Report on Subcategories
Period 01-Jul-2021 to 31-Mar-2022**

Application Type	Total
QEXC	0
QMCU	21
QOPW	10
QPOS	7
QRAL	32
QSPS	0
LLTempHome	2
Total	72

**Plumbing Applications YTD Report on Subcategories
Period 01-Jul-2021 to 31-Mar-2022**

Application Type	Total
AmendPrmt	2
Backflow	0
CASC	0
DomNoSewer	105
DomSewer	55
Form4	0
HSTP	0
Inspect	0
OtherBuild	20
TMV	0
Total	182

Building Applications YTD Report on Subcategories Period 01-Jul-2021 to 31-Mar-2022	
Application Type	Total
AltPoolFnc	0
BldMatters	0
BudgetAcc	0
CAP_Bld	3
Class1&10a	7
Class1&10b	1
Class10a	140
Class10a&b	3
Class1a	69
Class1b	0
Class2	0
Class3	5
Class4	0
Class5	4
Class6	1
Class7	3
Class8	4
Class9	5
DesignSite	26
DwellReloc	23
FarmShed	7
FireSafety	0
IssChgClas	0
Remove	7
ReRoof	4
ResService	0
Restump	1
RetainWall	0
SACouncilP	0
SASatePro	0
SignSatDsh	3
SpecStruct	2
SwimPool	16
TempStruct	1
Total	335

8 PORTFOLIO - WASTE MANAGEMENT**8.1 WASTE MANAGEMENT PORTFOLIO REPORT****File Number:** 13-04-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Waste Management Portfolio Report

SUMMARY

Presentation of the Waste Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That the Waste Management Portfolio Report to Council be received for information.

Waste:

A detailed waste data review for the Kingaroy Waste Facility commenced in March 2022 as requested by Department of Environment and Science Waste Information and Levy Services Team. This is due for completion at the end of April 2022.

Council has also commenced an Operator Self-Assessment Checklist for Wondai, Murgon, Kingaroy and Nanango Waste Facilities as requested by the Department of Environment and Science by the Waste Levy Implementation team. This is due for completion at the end of April 2022.

Council's Waste Compliance Officer gave a presentation on illegal dumping and the correct use of Waste Facilities at Council's recent supervisor training *Pot of Gold* workshop.

Council would like to welcome Hiral Patel who commenced this week as Council's Coordinator Waste Management. Hiral comes with a wealth of waste management knowledge and is a welcome addition to the team. A full-time trainee has also been engaged for a 12-month period along with a school-based trainee who has commenced in the Waste team for one-day a week.

BACKGROUND

Nil

ATTACHMENTS

Nil

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

File Number: 13-04-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Environment and Waste Services Update

SUMMARY

Environment and Waste Services Update

OFFICER'S RECOMMENDATION

That the Environment and Waste Services Update be received for information.

ATTACHMENTS

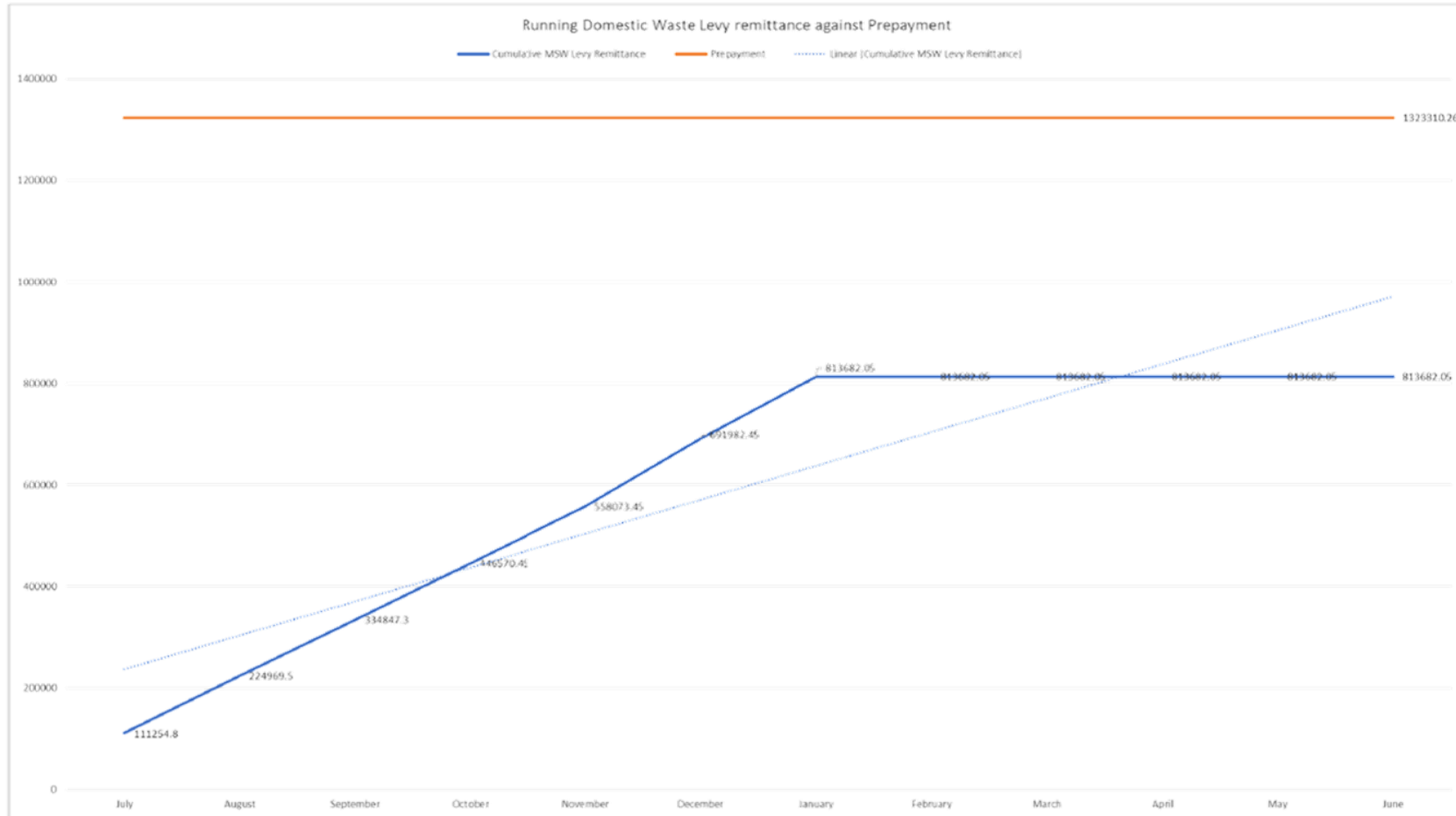
1. **Enviornmental Health & Waste Operational Update** [↓](#) 

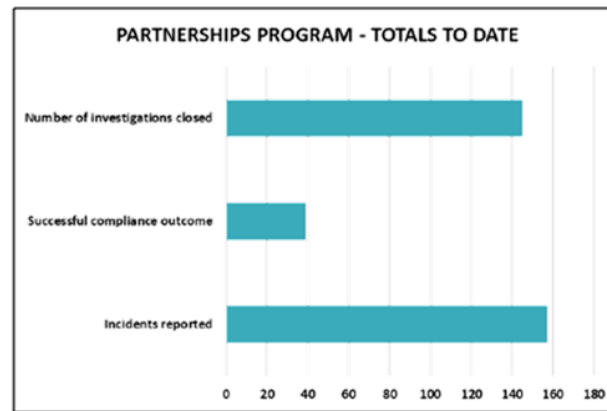
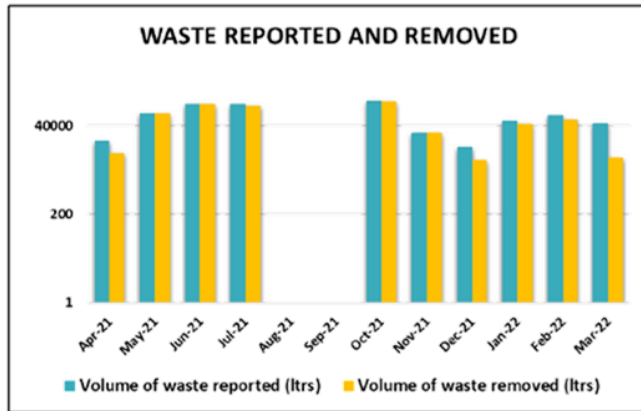
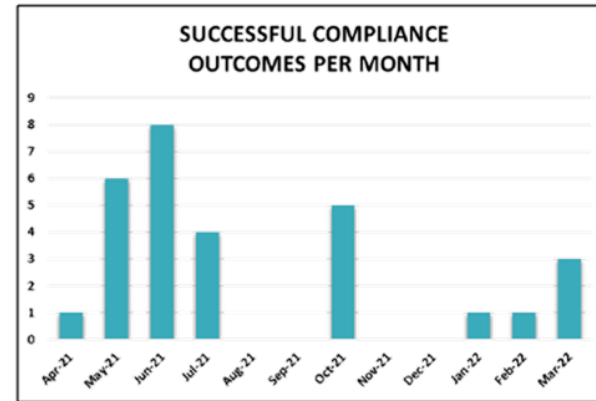
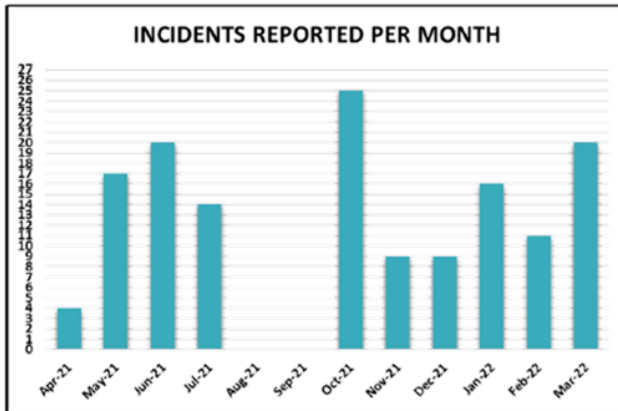
COMMUNITIES – ENVIRONMENTAL HEALTH & WASTE UPDATE

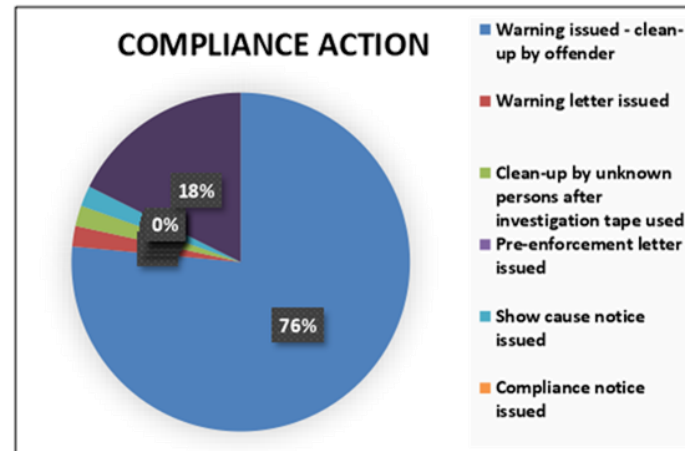
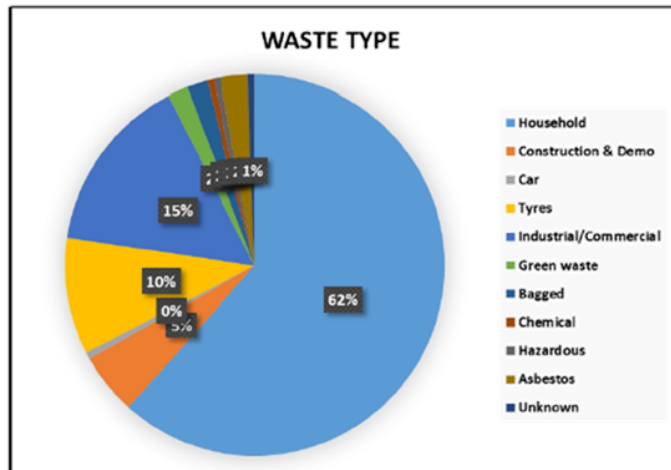
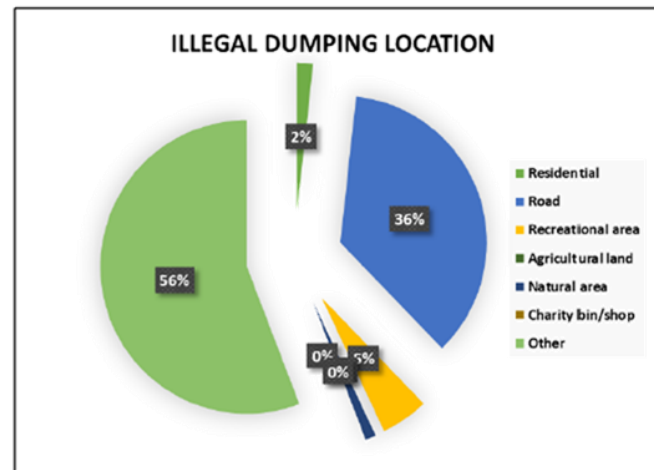
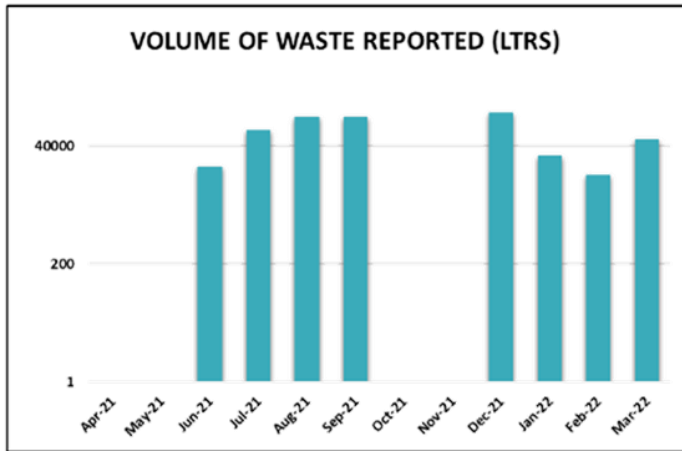
Michael Lisle
Acting Manager Planning & Environment

Stats Item	Monthly	Monthly Comparative	Financial Yr. to date Cumulative	Financial Yr. to date Cumulative Comparative
	1/3/22 - 31/3/22	1/3/21 - 31/3/21	1/7/2021 –31/03/2022	1/7/20 – 31/03/21
Waste				
Waste Collection requests in total for this year to date	127	95	954	638
General Waste Enquiries	59	20	452	235
Waste collection services conducted	71443	70766	556550	565138
Animal Registrations				
New Animal Registrations	81	64	785	683
CRM				
Animal to animal attack	8	6	77	65
Animal to person attack	5	6	37	31
Animal management	129	113	1445	921
drum MUSTER requests	2	5	18	22
Environmental Enquiries	26	20	188	217
General Local Law, unsightly, signage	15	11	131	128
Overgrown allotments	52	27	394	237
Abandoned vehicles	2	1	33	33
Parking enquiries	4	7	38	60
Public Health Customer requests	17	12	165	177
Enforcements				
Abandoned Vehicles	0	0	0	1
Animal investigations	5	0	59	49
Animal investigations (finalised)	8	12	41	60
Declared Dog (current)	2	0	9	7
Environmental	0	0	0	0
Impounded Dogs	16	24	171	131
Impounded Cats	8	19	139	163
Overgrown	48	64	505	253
Infringements				
Animals	18	3	352	102
Non-comply of a Compliance Notice	3	0	19	12
Abandoned vehicles	0	2	0	3
Applications for Licences and Approvals				
Excess Animal Applications	1	0	10	16
Animal Keeping Application –Kennel/cattery	0	0	0	0
Change of Food Licensee Applications	1	4	13	8
Environmental Authority Applications received	0	0	0	0
Footpath Applications Annual	1	0	9	7
Footpath Applications Short term	1	2	23	25
Market Stall Application	0	1	0	5
New Fixed Food Business Licence Applications	1	1	23	11
Non-Profit Food Applications	1	1	11	14
Personal Appearance Licence Applications	0	0	1	0
Private Water Samples Applications	1	0	13	15
Temporary Food Applications	0	0	1	11

		Council has applied for an extension to February's State Waste Levy Reporting due to operational restrictions and staffing constraints in addition to State Government reviews and audits required by DES.	
State Waste Levy Stats	Monthly 1/1/22 - 31/1/22	Monthly 1/2/22 - 28/2/22	Financial Yr. to date Cumulative 1/7/21 - 31/1/2022
Waste			
Kingaroy MSW Tonnes Disposed to Landfill	609.84		4006.74
Kingaroy Commercial Tonnes Disposed to Landfill	301.5		2223.19
Murgon MSW Tonnes Disposed to Landfill	201.41		1427.66
Murgon Commercial Tonnes Disposed to Landfill	3.27		19.8
Wondai MSW Tonnes Disposed to Landfill	102.48		851.68
Wondai Commercial Tonnes Disposed to Landfill	8.15		67.34
Nanango MSW Tonnes Disposed to Landfill	518.03		3286.65
Nanango Commercial Tonnes Disposed to Landfill	15.37		120.83
Total Domestic Waste Levy	\$ 121,699.60		\$ 813,682.05
Total Commercial Waste Levy	\$ 27,904.65		\$ 206,648.60
Total Waste Levy Payment Remitted	\$ 149,604.25		\$ 1,020,330.65







Illegal Dumping Incident and Investigation Tracking Register																					
Council: SBRC																					
Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Location Description	Owner or Land	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volum	Latest Action/ Outcome	Successful Compliance Outcome	PIN Issued Yes/No	Waste Removed	Waste Removed By	Approx Volume of	Surveillance Camera Installed At	Signage Installed	Status	Date Finalised	Council Officer (option)	Site Details/Notes
WA2022/0114	1/03/2022	Cadell St	Wondai	Road	Council	Household		No	250	Insufficient information to proceed	No	No	Yes	Council	250	No	No	Closed			Green waste and plastic containers
WA2022/0126	4/03/2022	Oberles Rd	Hivesville	Other	Council	Industrial/Commercial		Yes		Insufficient information to proceed	No	No	No			No	No	Closed			Complainant could not provide any evidence
	8/03/2022	Proston Rd	Brigooda	Other	Council	Household		No	8100	Insufficient information to proceed	No	No	Yes	Council	8100	No	Yes	Closed			
WA2022/0118	8/03/2022	Beresford St	Proston	Other	Council	Household	plastic, asbestos	No	1800	Ongoing investigation	No	No	Yes	Council	1800	No	Yes	Closed			cannot contact AO
WA2022/0119	8/03/2022	Beresford St	Proston	Other	Council	Household		No	900	Insufficient information to proceed	No	No	Yes	Council	900	No	Yes	Closed			
WA2022/0120	8/03/2022	Oberles Rd	Hivesville	Other	Council	Household	letters, furniture	No	2800	Warning issued - clean-up by offender	Yes	No	Yes	Offender	2800	No	Yes	Closed			
WA2022/0121	8/03/2022	Cloyna West Rd	Cloyna	Other	Council	Household		No	5200	Insufficient information to proceed	No	No	Yes	Council	5200	No	Yes	Closed			
WA2022/0130	11/03/2022	Brooklands Pimpimbudgee Rd	Brooklands	Road	Council	Construction & Demo	building materials	Yes	1000	Insufficient information to proceed	No	No	Yes	Council	1000	No	No	Closed	15/03/2022		
WA2022/0131	11/03/2022	Nanango Brooklands Rd	Brooklands	Road	TMR	Tyres		No	2500	Insufficient information to proceed	No	No	Yes	Council	2500	No	No	Closed	15/3/22		
WA2022/0129	11/03/2022	Kingaroy Cooyar Rd	Maidenwell	Road	TMR	Household	plastic bottles	No	200	Insufficient information to proceed	No	No	Yes	Council	200	No	No	Closed	11/03/2022		
WA2022/0128	11/03/2022	Kingaroy Cooyar Rd	Maidenwell	Road	TMR	Household	swing, fridge	No	3200	Insufficient information to proceed	No	No	Yes	Council	3200	No	Yes	Closed	15/3/22		
WA2022/0136	14/03/2022	Racecourse Rd	Nanango	Road	Council	Industrial/Commercial	oil	No	300	Insufficient information to proceed	No	No	Yes	Council	300	No	No	Closed	18/03/2022		
WA2022/0134	14/03/2022	Grant Crs	Wondai	Residential	Private Indiv	Green waste		No	200	Insufficient information to proceed	No	No	No			No	No	Closed	18/03/2022		
WA2022/0141	17/03/2022	Cloyna West Rd	Cloyna	Other	Council	Construction & Demo	door, off cuts, plaster	Yes	3800	Warning issued - clean-up by offender	Yes	No	Yes	Offender	3800	No	Yes	Closed	22/03/2022		
WA2022/0149	21/03/2022	Cloyna West Rd	Cloyna	Other	Council	Household	books	No	200	Insufficient information to proceed	No	No	Yes	Council	200	No	Yes	Closed	30/03/2022		
WA2022/0150	21/03/2022	Recreation Dr	Memerambi	Other	Council	Household	trampoline, general	No	2000	Insufficient information to proceed	No	No	Yes	Council	2000	Yes	Yes	Closed	22/03/2022		
PH2022/116	28/03/2022	Proston Boondooma Road	Proston	Recreational area	Council	Hazardous	sewage	No	200	No waste located at site	No	No	No			No	No	Closed	28/03/2022		
WA2022/0158	28/03/2022	Kearneys Rd	Kumbia	Other	Council	Industrial/Commercial	cardboard	Yes	200	Warning issued - clean-up by offender	Yes	No	Yes	Offender	200	No	Yes	Closed	28/03/2022		
WA2022/0186	28/03/2022	Kingaroy Cooyar Road	Maidenwell	Other	TMR	Household	matress	No	5800	Insufficient information to proceed	No	No	Yes	Council	5800	No	Yes	Closed	28/03/2022		
WA2022/0185	29/03/2022	Kingaroy Burrandowna Road	Ironpot	Road	TMR	Tyres		Yes	8900	Insufficient information to proceed	No	No	No			No	No	Opened			waiting for RMPC code

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT****File Number:** 13-04-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

SUMMARY

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

Parks & Gardens:

Mowing is continuing throughout the region in all parks and open space areas, new efficiencies have been introduced via changing the cutting height during the faster growing periods, which allows more areas to be covered in a lesser time and with a tidier finish.

Turf regulator (primomaxx) has had its third application in most areas and is showing good results.

Clean up of the retention basins in Kingaroy & Memerambi have been undertaken along with slashing, mowing, whipper snipping in all water treatment plants & waste facilities. Storm damage clean-up was also undertaken earlier in the month following an intense morning storm that went through Kingaroy urban areas.

Anzac Day planting has been undertaken in readiness for the upcoming commemorative services.

Aerodromes:

Inspections are continuing to be undertaken at both Kingaroy & Wondai Aerodromes as per schedules.

Feral animal fence is progressing with on-site meetings conducted with contractors and service locaters to identify underground services prior to commencement. Council also engaged professional service provider to survey ensuring the fence height does not impede the obstacle limitations surfaces prior to construction.

Staff are working with QFES in preparation for a planned burn off from the boundary of the gliding strip to the road verge (Kingaroy-Cooyar Rd) prior to the installation of the fence. This will reduce excess grass vegetation, allowing easier fence line removal of existing boundary fence and allow better preparation for the installation of new feral animal fence. Council has and will continue to engage with all stakeholders with progress updates and will work with QFES to notify residents of plan burn off dates. This will be done via letter drops and media releases once dates are confirmed.

Dams:

Dam Managers and staff are preparing for the arrival of the Easter Holiday guests with booking numbers strong to date for the Easter Period 14-19 April Boondooma 610 & Bjelke-Petersen 1046.

Dam Managers have secured accommodation for two contracting companies working within the Proston area over the next few months – Booking the Lookout cabins and Bunk House complex at Boondooma Dam.

Rail Trail:

Damage sections from Murgon to Wondai have been repaired to allow this section to re-open. There are still some washouts along the side of the trail that need gravel/rocks to reduce further erosion in some sections. Works have started on the Murgon crossing heading to Goomeri and is anticipated to be completed by end of April dependant on weather. The Trail is open from Murgon (RSL) to Kingaroy at this point of time for users over the Easter Period.

Indigenous Affairs:

Cr Potter, Schumacher, Jones and I attended the International Women's Day event that was held at Cherbourg. This was a wonderful function with a deadly fashion parade from Many Threads. It was a privilege to be surrounded by many of the strong women of Cherbourg who shared their stories of inspirational women past and present.

Last week the mayor, myself and fellow Councillors attended the opening of the new Kingaroy Hospital. It was a brilliant to see the State Government embrace our local indigenous culture by incorporating the Welcome to Country, Wakka Wakka Dancers and an indigenous art unveiling into the official opening.

Cr Potter and I have been working alongside Venus Rabbit and Nikita Law of Cherbourg to ensure that indigenous art will be included in the Kingaroy Transformation Project.

Council has sponsored through our Indigenous Affairs Fund a Youth Week Art Competition that is being run through the Murgon Cherbourg Youth Hub. The competition is to celebrate Youth Week which was 1-11 April. The competition is open for 10–18-year-olds from the Murgon, Cherbourg and South Burnett Communities. Artworks will be displayed at the Youth Hub throughout 2022. All artwork must be received by 20 May 2022.

Finally, following yesterday's historic Federal Court Determination Hearing on Country in Cherbourg, can I add my acknowledgement and congratulations to the Wakka Wakka people on the Court's recognition of Native Title.

Rural Resilience:

Council has commenced a series of flood recovery events aimed at supporting our primary producers impacted by the recent flooding.

The first event was a primary producer information session, held at Mondure Hall on the 5th of April, where various support agencies were on hand to provide information on funding and other support available to impacted property owners. Further Primary Producers sessions are scheduled for BP Dam (Wed 26 April 2022), Cloyna Hall (Wed 4 May 2022) and Booie Hall (TBC). Whilst offering information on available assistance these events double as a great chance to connect socially with neighbours in a relaxed informal format.

We have also commenced a series of flood recovery fund raising breakfasts, and I encourage everyone to get out and support these, with all proceeds raised going to BlazeAid to assist those impacted property owners.

The first breakfast was held last week in Kingaroy raising over \$1,100 with the next event scheduled for tomorrow in Murgon QE11 Park - Thursday 14 April from 7-9am.

Further Breakfasts will be held at:

- Nanango Reg McCallum Park - Thursday 21 April 7-9am
- Wondai Coronation Park - Thursday 28 April 7-9am

These events are a great way for us to show our support to the wonderful BlazeAid volunteers who are doing an amazing job supporting our community pick up the pieces after our third consecutive flood event this summer.

I would like to congratulate and thank Blazeaid for all their hard work.

Also supporting BlazeAid can I acknowledge Mayor Otto who hosted an Italian night for the BlazeAid volunteers cooking the dinner and Pizza Perfection who donated all the pizza for the night.

BACKGROUND

Nil

ATTACHMENTS

Nil

9.2 PARKS & GARDENS UPDATE

File Number: 13-04-2022

Author: Senior Recreation and Services Officer

Authoriser: Chief Executive Officer

PRECIS

Parks & Gardens Operational Update

SUMMARY

Parks & Gardens Operational Update

OFFICER'S RECOMMENDATION

That the Parks & Gardens update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Parks & Gardens Update [↓](#) 

PARKS & GARDENS UPDATE

Mark Watt
Acting Manager NRM & Parks

Works for Queensland – Round 4 Update

Project Name	Project Description	Status
Open Space Refurbishments		
Aerodromes	Wondai Aerodrome Perimeter Fence	Completed
	Kingaroy Aerodrome Perimeter Fence	Public consultation completed Preliminary works commenced Scheduled completion end of May 40% completed
Murgon Parks	QEII Park Renewal	Initial consultation completed Design underway Further consultation of preliminary design required Works scheduled to commence early/mid 2022 15% completed
Proston Parks	Railway Park Renewal	Initial consultation completed Scope of works and preliminary design underway Works to commence 2022 10% completed
Kingaroy Parks	Lions Park Playground Refurb	Initial concepts completed Preliminary design underway Consultation and Council approval to follow 5% completed
Regional Parks	Benarkin Parks Renewal	Consultation required from residents Initial scoping underway for amenity enviro-cycle system 5% completed
Public Conveniences	Wondai public amenity refurbishments	Scoping completed Councillors updated on project Quotations still being finalised Works scheduled to commence early 2022 5% completed

CAPEX Update

Project Name	Project Description	Status
Cemeteries	Wondai Cemetery Expansion & new Columbarium Wall	Columbarium design completed Contractor appointed Works commenced 30% completed
	Blackbutt new Columbarium Wall	Columbarium design completed Contractor appointed Works commenced 30% completed
Parks	Kingaroy Apex Park – Carpark, path & paint	Preliminary design under review Quotations yet to be released 10% completed
Saleyards	Coolabunia – Troughs, water & yard repairs	Capital works program commenced Program to be reviewed by Working Group 30% completed
Rail Trail	Murgon Rail Trail Crossing	Recommended defer this project be deferred, reallocate funds to Rail Trail flood damage repairs

Regional Airport Funding (RAP) - Update

Project Name	Project Description	Status
Kingaroy Aerodrome Lighting	Funded by the Australian Government to design & construct runway lighting	Preliminary design stage 5% completed

Cemetery Update

Stats Item	Monthly		Year to Date Cumulative	
	2021/22	2020/21	2021/22	2020/21
	01/03/22-31/03/22	01/03/21-31/03/21	01/07/21-31/03/22	01/07/20-31/03/21
Cemeteries	Burial/Ashes	Burial/Ashes	Total	Total
Blackbutt	1	1	5	4
Booie	0	0	2	1
Kumbia	1	1	2	2
Memerambi	0	0	0	0
Mondure/Wheatlands	0	0	0	0
Murgon	2	4	19	20
Nanango	3	3	19	10
Proston	0	0	3	2
Taabinga	5	8	41	42
Tingoora	0	0	0	0
Wondai	2	2	23	15
Total	14	19	114	96

Dams Update

Stats Item	Monthly		Year to Date Cumulative			
	2021/22		2021/22		2020/21	
	01/03/22-31/03/22		01/07/21-31/03/22		01/07/20-31/03/21	
Dams Accommodation Numbers	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam
Cabins	110	206	1167	2144	1313	1870
Bunkhouse	48	N/A	250	N/A	101	N/A
Powered Sites	292	505	2177	4994	2331	4112
Unpowered Camping	506	208	6091	2589	8738	2561
Contractor / Conference Room	N/A	21	N/A	156	N/A	N/A
Total	956	940	9685	9883	12483	8543

Parks - Customer Requests

Category	Monthly 01/03/221 – 31/03/22	Year to Date Cumulative 01/07/21 – 31/03/22	Year to Date Cumulative 01/07/20 – 31/03/21
Airports	3	25	31
Animals	3	31	18
Rail Trail	4	47	27
Cemetery	10	106	109
Dams	3	19	20
Mowing	18	109	67
Parking	0	1	3
Parks & Gardens	35	316	266
Public Health	0	3	4
Toilets	21	161	153
Trees	32	167	168
Roads	0	3	4
Water / Wastewater	0	2	3
Footpath	0	6	10
Council Buildings	0	10	7
Local Laws	0	1	0
Compliments	2	14	13
Signage	0	3	1
Street Furniture	0	1	3
Drainage	0	2	2
Weeds	0	2	7
Other	2	3	3
Total	133	1032	919

Operations Update

Recent plantings and Upgrades

Below are before and after photos of the round-a-bout in Leopard Court, Kingaroy.



Future Works

The continuation of work on the temporary repairs to the Rail Trail with the aim of reopening closed sections as soon as possible.

Preparations for ANZAC Day and continuing with garden maintenance given a slight reduction in the need for mowing.

9.3 PROPERTIES OPERATIONAL UPDATE

File Number: 13-04-2022

Author: Manager Property

Authoriser: Chief Executive Officer

PRECIS

Community– Properties Operational Update.

SUMMARY

Properties Operational Update.

OFFICER’S RECOMMENDATION

That the Property Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Properties Operational Report - MARCH 2022**  

COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects**2021/22 Capital Works: In progress**

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Tender has been awarded to Total Ventilation Hygiene (TVH) 100% completed.
Kingaroy Memorial Park and Memorial Swimming Pool Masterplan	Concept Plans for Kingaroy Swimming Pool and Memorial Park	Otium Planning Group, Sport & Leisure has been appointed to prepare Master Plan. Inception Meeting 7 th of Feb Site Mtg 23 rd of Feb Councillor Workshop 23 rd of Feb Key Stakeholder Mtgs commenced 15 th of March Internal Staff Workshop 5 th April. Community Survey Commenced 15 th of March Community survey promoted through media outlets, social media, core flute posters, postcards etc.
South Burnett Aquatic Centre Bathroom Refurbishment	Refurb existing bathrooms and change storage room into a new disabled bathroom.	Campbell Construction completed works Friday 4 th of March 100% completed. Pool reopened on time.
Wondai showgrounds Grandstand and Pavilion upgrade	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Path to PWD toilets to be constructed. Contractor back on site and is to finalise outstanding works ready for defect inspection.

Kingaroy CCTV Forecourt upgrade	New CCTV installed in forecourt, around external perimeter of Hall and carpark.	100% Completed
Kingaroy River Road, Memorial Park, Entrance to Rail Trail and Meiers Road	New CCTV to be installed	Quotations awarded to Technical Security Solutions for CCTV upgrades for River Road Park, Kingaroy Memorial Park, Kingaroy Rail Trail, Glendon St Toilet & ICT Building and Kingaroy Depot. River Road Park 100% completed Glendon St Toilet and ICT & Kingaroy Memorial Park 70% completed.
South Burnett Security Upgrade to Integrity	19 Concept systems and standalone pin code sites to be upgraded	100% completed
Murgon Shops	Removal of Asbestos's from shops floor, wall, and ceilings.	Contract has been awarded to local builder N.C. Webber. Work commenced 31/1/22. Interior works due for completion 1/4/22. Exterior re-paint due for completion approx. 8/4/22.
Murgon PCYC Squash Court	Design plans reviewed by Property Team members.	Contract has been awarded to local builder N.C. Webber. Commencement on site 2/5/22.
Murgon PCYC Toilet Upgrade	Upgrade existing facilities including of provision of facilities for PWD.	Conceptual design in preparation for review and consultation when available. Ready to proceed to detailed design.
Wondai Swimming Pool Building Better Regions Project	Upgrade toilets and create water play area.	Final architectural plans available approx. 30/3. Engineers engaged for structural & hydraulic design. Water Park preliminary concepts received for review and approval.
Mondure Hall	Re-stumping	Lowest tender of three received - AKR Builders. Waiting approval to proceed. Builder available to start late June.
Mondure Hall	Re-roofing	Tenders close 10/3/22 5 Tenders received. Waiting advice on grant funding to proceed.

Facility Maintenance

Facility Maintenance		
Boondooma Homestead Stone Store Mortar	Sample repairs completed in August 2021. Ongoing monitoring and assessment of repairs.	Inspection with Kent Roxborough undertaken on 12/11/21. Repairs performing to expectation. Re-inspection in March 22. Quotation prepared for future restoration works. Re inspection is scheduled for 25/2/22 Satisfactory inspection 25/2. Kent to advise availability to complete repairs.
Murgon Show Society Office – Murgon PCYC	Request for repairs to Murgon Show Society Office – Murgon PCYC	In discussion with Murgon Show Society
Murgon Show Grounds – Electricity Pole Damage in Storm	Insurance Claim Approved	Works awarded to local contractor. Waiting on pole availability. Works are in progress.
Asbestos Reports for Council Building	Call for Quotations	Tender documents complete and ready to advertise.
Ice Machine – Depots	Install new ice making machines to 6 x depots	Delivery anticipated week beginning 11/4. Installation to follow.
Wondai Sportsground	Grandstand asbestos removal and reline rooms under.	Works awarded to local contractor.
Wondai Sportsground	Access road remediation	Quote requested from ONF for preparation of contour plan to allow preliminary design of remediation works.

Leasing

Item	Background	Actions
Ringsfield House, Nanango	Council Owned Property	Position descriptions and communication plan are currently being finalised.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	Waiting for lease to be returned from the group
Kingaroy Junior Cricket Association	Council Owned Property – River Road Park/	Completed
Area 21 – Kingaroy Aerodrome	New site released by tender	Responses under evaluation
Shop 66 – Lamb Street Murgon	Shop to be tendered and targeted to new start up business	Tender released closes 29 April 2022.

Hivesville Progress Association Inc.	Community project on Hivesville Park land.	HPA to provide a simple project plan with timeline.
Support has been provided to the Hivesville Progress Association, Proston Pastoral and Horticultural Society, Blackbutt Benarkin Lions Club and Blackbutt Pony Club and Nanango Sports Association.		

Land Sales

Item	Background	Actions					
Review of land holdings - general	Consolidated land assets list, ratings database and ATS search. Desktop review completed	Council Workshop date to be advised.					
Pound St	Appointed AEC to prepare Most Appropriate Use Assessment report.	Most Appropriate Use assessment being finalised and will be reviewed internally once received. Presentation to Councillors on 16 August of review outcomes Report presented to Council in November General Meeting. Tender released on 24/02/22 for masterplan and will close 17/3/22. Tenders received and under review.					
Kingaroy St and Kelvyn St	Approved to sell on 29/4 Tender released 13/05	Council holds these two lots for Affordable Housing options.					
Walter Road Park Consultation	Community invited to participate in a community consultation session regarding the future use and purpose of Walter Road Park. Invitations sent to all neighbouring residents, advertising on social media and local newspaper.	Investigations to potential development requirements.					
Earl St, Memerambi	Tender Opened 25 th of November 2021 Tender Closed 15 th of December 2021 Tender Evaluation until January 2022 No tenders received	To be listed with local Real Estate Agents.					
14-16 West Street Kingaroy	Sold	Property settled on 01-06-2021					
20 William Street, Kingaroy	Sold	Property settled on 24-5-2021					
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
Since 4 May 2021	0	0	0	0	0	2	\$235,000
Accumulative	2	2	0	0	0	2	\$235,000

Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provide asset cost break up. Update Delta S database accordingly. Current WIP completed.
Insurance	<p>Mondure Hall</p> <p>Wondai sportsground Fence line</p> <p>Ringsfield House</p> <p>Murgon Showgrounds</p>	<p>Ongoing communication with broker to finalise settlement of claim. Payout received</p> <p>Insurance Claim Submitted, waiting on insurance assessment</p> <p>Insurance Claim Submitted, waiting on insurance assessment</p> <p>Insurance Claim Submitted for storm damage to electricity poles, wiring and shed roof.</p>

9.4 LEOPARD COURT KINGAROY - STREET TREE COMPLAINT**File Number:** 13-4-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of a report by Council's Arborist involving options to remove trees in Leopard Court, Kingaroy.

SUMMARY

A report to providing the opportunity to decide upon options to remove trees in Leopard Court, Kingaroy.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

1. That the Arborist Report dated 29 March 2022 be received and noted; and
2. That Council adopt option #3 (*Remove Leopard Trees #1, #2 and #5 on Arborist Report dated 29 March 2022*) as the preferred option and that this option be canvassed with all stakeholders in Leopard Court with the results of such consultation being further considered by Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The financial implications of tree removal are contained in the Arborist Report and outline ongoing maintenance options, with associated costs.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	IN2 Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.
Annual Operational Plan 2021-22	<i>Key Activity</i> – Review and further develop a forward 10-year program for transport assets in prioritisation methodology. <i>Outcomes/Measures</i> – 10-year works program developed in accordance with asset management strategy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Extensive consultation has occurred around this issue, mainly involving the residents and the original developer of Leopard Court. The residents of #6 Leopard Court have for some time canvassed the views of other residents in the street. Written responses were provided from certain residents, who state the following:

No.4 Leopard Court - wants trees removed, they create a mess and block the drains in front of his house;

No.6 Seeking removal of trees as they create a mess and cause water to flow down the driveway into the house. Drain inlet is always blocked and it requires constant cleaning;

No.8 Leopard Court - Requests that the trees be removed and replaced. They are very tall, hazardous and create huge problems because they are dangerous, especially the tree in the driveway.

No.9 Leopard Court – has previously expressed strong views of retaining all trees with no change to occur.

Leopard Court was developed by Petersen Enterprises Kingaroy Pty Ltd, and the plan of survey was registered in 1994. Prior discussions with the developer indicate no support for removal of trees.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No high-risk legal implications exist as part of this decision and Council's approach is predominantly based on resident and stakeholder views and the results of public consultation. The risk of negative community feedback and media exposure is also low, given the circumstances of the tree nuisance. It is quite reasonable for a resident to seek removal or reduction of tree canopy, particularly given the extent of damage and water encroachment caused.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council does not have a policy relating to trees.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

Background

In September 2020, a resident of Leopard Court, Kingaroy, requested that Council trim trees along Leopard Court, but particularly in front of a residence at number six (6). The resident complained about the trees making a mess of the road and clogging up the drainage which causes flooding and access problems owing to falling tree limbs.

Since that request, which was a year and a half ago, no decision about trimming trees has been made. Concerns raised by other residents in the street and the original developer, delayed further action relating to the tree nuisance reported by the resident.

Ongoing discussion, onsite meetings, including all stakeholders has occurred for an extensive period of time. The most recent action was an onsite meeting involving the occupants of #6 and Council staff, including Council's Arborist. Refer to Attachment 1 – Arborist Report.

Leopard Tree

The leopard tree (*Libidibia ferrea*) is a common street tree and has been extensively planted in many regions of the world, and especially in Australia.

However, the leopard tree has been deemed a nuisance because of their tendency to spread roots beneath concrete and into pipes. Also, their fallen seed pods present a significant trip hazard to pedestrians. This tree requires an ongoing cleaning schedule if they are planted in an area used by pedestrians, cars and narrow streets as they drop leaves all-year round, and especially in autumn. Their flowers fall, as well as their hard black seed pods, which can also damage equipment if the pods are run over by mower blades and edge-trimmers.

The use of leopard trees as street trees in the South Burnett would not be recommended going forward.

Current Status of Complaint

A range of solutions and responses to this issue is ongoing and summarised as follows:

- Street Sweeper – Council's street-sweeper attends the site on rotation; however, its turning circle prevents effective collection of debris in the gutters of the cul-de-sac. It is also difficult to attend this site on a regular basis owing to an extensive program across the region;
- Infrastructure Services – have listed works to replace the existing small inlet pit next to the driveway of #6 with a wider inlet pit (subject to budget consideration). It is felt that a larger inlet will allow small branches, leaves and other tree parts to flow into the pit rather than creating a blockage;

- Infrastructure Services – advise that if ramp construction is desired by residents, Council will permit changes, subject to application; and
- Parks and Gardens – Arborist review and report to Council (13/4/22).

Previous Actions

Prior tree maintenance and drainage works have occurred in Leopard Court, and below is a brief summary:

- A Leopard Tree was removed from the footpath in front of #8 owing to restrictions with emergency services vehicles being unable to access the driveway;
- A drain inlet was moved from in front of #6 owing to a new driveway being installed. The new inlet location has created water flow problems.

Future Options – Tree Maintenance

1. Remove Leopard Tree #2 on Arborist Report dated 29 March 2022. This is a minimal approach and may not properly address the concerns raised by residents seeking tree maintenance. No change would occur to tree canopy and minimal reduction of tree debris would result.
2. Remove Leopard Trees #1 and #5 on Arborist Report dated 29 March 2022. This option may go some way towards improving tree debris and may partially address concerns raised by residents. Reduction of tree canopy is also considered minimal.
3. Remove Leopard Trees #1 and #2 and #5 on Arborist Report dated 29 March 2022. This is the preferred option and will significantly reduce tree debris and may substantially address concerns raised by residents. Reduction of tree canopy is considered reasonable in the circumstances.

ATTACHMENTS

1. **Arborist Report** [↓](#) 

South Burnett Regional Council Report - Leopard Court Tree Assessment

Option 1 – Selective Felling (Council staff only) – Budget Estimate \$8000-\$12,000

Estimate includes – (Removal, Stump grind, fees, plant hire fees)

Estimates below are non-contract works includes (Fell, stump grind, and retain mulch for future use).

1. Felling of tree 2 - \$1500+
2. Felling of trees 1,5 - \$7000+
3. Felling of trees 1,2,5 - \$12000+

Variance - 1. Felling of tree 2 is only to fell, grind and disposal

Note: Felling will allow grass to regenerate, sunlight to penetrate, lower the risk of potential Slip/Trip issues and possible property damage etc.

Option2– Selective Reduction and Fell – Budget Estimate \$12,000 - \$18,000 initial cost

- Recommend felling of trees 2,5 these trees are being significantly outgrown in comparison to the canopy of the larger surrounding trees, tree 2 could potentially damage the drain infrastructure at it matures (Leopard trees have a strong and invasive roots system).
- Canopy reduction of trees 1,3 and 6– (selective pruning only – *canopy reduction*)
These trees are mature therefore primary growth will be compromised in strength as management of canopy architecture is better suited to juvenile aged trees using the leader trunk to assist in the development over time.
(Note: Pruning is best completed in its growth period of the year September/October).
Maintenance of trees will be every 5-10 years pending seasonal growth as these trees are at full maturity.

Option 3 – Fell and Re-plant \$35,000+

- Felling of all trees and re-plant with more appropriate street trees in more specific locations (e.g. Blueberry Ash, Ivory Curl, Tuckeroo, or Quandong)



Lucas Bell
Coordinator Recreation
29/3/22

Darryl Moseling
Parks Labourer (Arborist)

**South Burnett Regional Council
Report - Leopard Court Tree Assessment**

Tree 1



**South Burnett Regional Council
Report - Leopard Court Tree Assessment**

Tree 2



**South Burnett Regional Council
Report - Leopard Court Tree Assessment**

Tree 3



**South Burnett Regional Council
Report - Leopard Court Tree Assessment**

Trees 4, 5 & 6



**South Burnett Regional Council
Report - Leopard Court Tree Assessment**

Tree 6



9.5 FISHING INFRASTRUCTURE GRANT - EXTEND BP DAM BOAT RAMP**File Number:** 13-4-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of a fishing infrastructure grant offer for BP Dam boat ramp extension.

SUMMARY

A report to consider Council's ability to deliver a project to extend the boat ramp at BP Dam.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

That the Deputy Director-General, Fisheries and Forestry be advised that Council unfortunately declines the funding offer to extend the public boat ramp at the Bjelke Petersen Dam given an inability to deliver the project in the required timeframe and that Council reserves the right to re-apply in the future assuming water levels allow completion of the project.

BACKGROUND

In February 2022, Council was advised by Graeme Bolton, Deputy Director-General, Fisheries and Forestry that Council was successful in its application of \$95,230 to go towards construction of a twenty-five metre (25m) extension to the existing public boat ramp at the Bjelke Petersen Dam, Moffatdale. The funding application was prompted by a request from the fish stocking association and Council resolved to apply for such funding.

Whilst it is pleasing to be offered funding, the program guidelines require completion within 18-months or by the 1 September 2023.

Obviously, the water level at the dam prevents this project going ahead at this time and investigations for alternative use of the funds through the Department of Agriculture and Fisheries were not forthcoming. Council was advised that unless the project can be delivered in accordance with the guidelines, funding cannot be offered.

Further enquiries to SunWater indicate that based on dam storage forecast models, taking account of drawdowns and inflows, it is highly unlikely that the water storage will be at the required level in the next 12 to 18 months. It was estimated in the funding application that in order to complete the extension, storage would need to be 27% or below. Therefore, it is recommended the funding be declined.

ATTACHMENTS

1. **BP Dam Public Boat Ramp**  



9.6 REALIGNMENT OF RESERVE BOUNDARY - LOT 212 ON FY2647 KNOWN AS NANANGO NETBALL COURTS

File Number: 13-04-2022
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

Lot 212 on FY2647, Reserve for Recreation requires a boundary realignment to accommodate a new lease for Nanango Netball Association and future growth of the Nanango Lawn Cemetery.

SUMMARY

Nanango Netball Association Inc. have approached Council for a new lease for part of Lot 212 on FY2647, Reserve for Recreation. Prior to a Trustee Lease being offered to the group, a survey plan is required to realign the common boundary with the Nanango Cemetery.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

1. A short-term Trustee Permit is offered to the Nanango Netball Association Inc.
 - (a) For a term of twelve (12) months
 - (b) For \$75.00 (plus GST) per annum
 - (c) On the condition that the Nanango Netball Association Inc. enter into a new Trustee Lease for Lot 212 on FY2647
2. A portion of Lot 212 on FY2647 be excised for the addition to the Nanango Cemetery located on the neighbouring Lot 213 on FY 2647.

FINANCIAL AND RESOURCE IMPLICATIONS

Council will be required to engage a surveyor to prepare a survey plan to realign the boundary for approval by the Department of Resources under the Land Act 1994. Estimated cost will be \$3,000 and is allocated within the operational budget.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

An initial customer enquiry and email was received from the Club expressing a wish to undertake a new lease. Consultation has occurred with the Department of Resources, Council's Land Investigation Officer and Manager of Property. Council Parks team have provided advice outlining the future requirements of the Nanango Lawn Cemetery.

An onsite meeting has been held with the Club to inspect the proposed lease site and discuss the process for undertaking a new lease.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a Trustee Permit is in accordance with s236 of the *Local Government Regulation 2012* which provides an exemption to dispose of a valuable non-current asset to a community group without having to first undertake a tender or auction.

The excising of the lease area and realignment of the common boundary to accommodate expansion of the Nanango Cemetery will be in accordance with the *Land Act 1994*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering short term occupancy to the Club is in accordance with Council's Assets Disposal Policy.

ASSET MANAGEMENT IMPLICATIONS

The Reserve has a canteen and storage shed that will remain the responsibility of the Club.

Council has constructed a carpark for the cemetery (on Lot 213 FY2647) which has encroached onto the Reserve for Recreation previously leased to the Club. The proposed realignment will accommodate the current infrastructure and support further growth of the lawn cemetery.

Council has installed a Sewerage Pump Station that is located within the proposed lease area. Council will retain the right to access this part of the lease area to undertake maintenance at any time. The Association will mow and maintain the grassed area around the pump.

REPORT

Property details

RPD: Lot 212 on FY2647

Area of whole reserve: 4.04ha

Area of proposed lease area for the Club: 1.497ha (approx.)

Area proposed to be converted to Cemetery Reserve: 2.237ha (approx.)

Tenure: Reserve for Recreation

Background:

The Nanango Netball Association Inc. held a lease over the whole Reserve from 1999 to 2019. The Club were advised that the lease had expired however due to COVID-19 the Club became dormant. Council received correspondence from a newly formed committee on 8 February 2022 wishing to reengage with Council and progress a new lease for the area.

Council's Lease Officer has met on site with the Club's President to discuss the process for entering a Trustee Lease, Rates issued during the expired period of the lease, electricity charges and Council infrastructure on the lease area. The Club is enthusiastic to have the area ready for the 2022 Netball season which will begin at the end of April. To accommodate the 2022 season, it is recommended that a short-term agreement (a Trustee Permit) be in place until the Trustee Lease is finalised.

A Trustee Lease for a term of 10 years at concessional rent, will be consistent form of tenancy that is held between many sporting groups and Council throughout the region. The lease allows the Club a secure possession and promotes independence in the maintenance of the assets on the lease area.

In preparation of the Trustee Lease, Council is required to prepare a new Survey Plan and seek approval by the Department of Resources. The new Survey Plan is required to accommodate the Cemetery Carpark and to ensure enough land for the long-term requirements of the lawn cemetery.

As this process will take some time to complete, an offer of a Trustee Permit will support the Club to begin the 2022 season. The Club agree with the proposed lease boundary and a smaller area to maintain.

Council had installed a Sewerage Pump on part of the Reserve. The Association are in agreeance to ensure Council has unobstructed access to Council's Sewerage Pump and will mow and maintain the grassed area around the pump as part of their maintenance of the lease area.

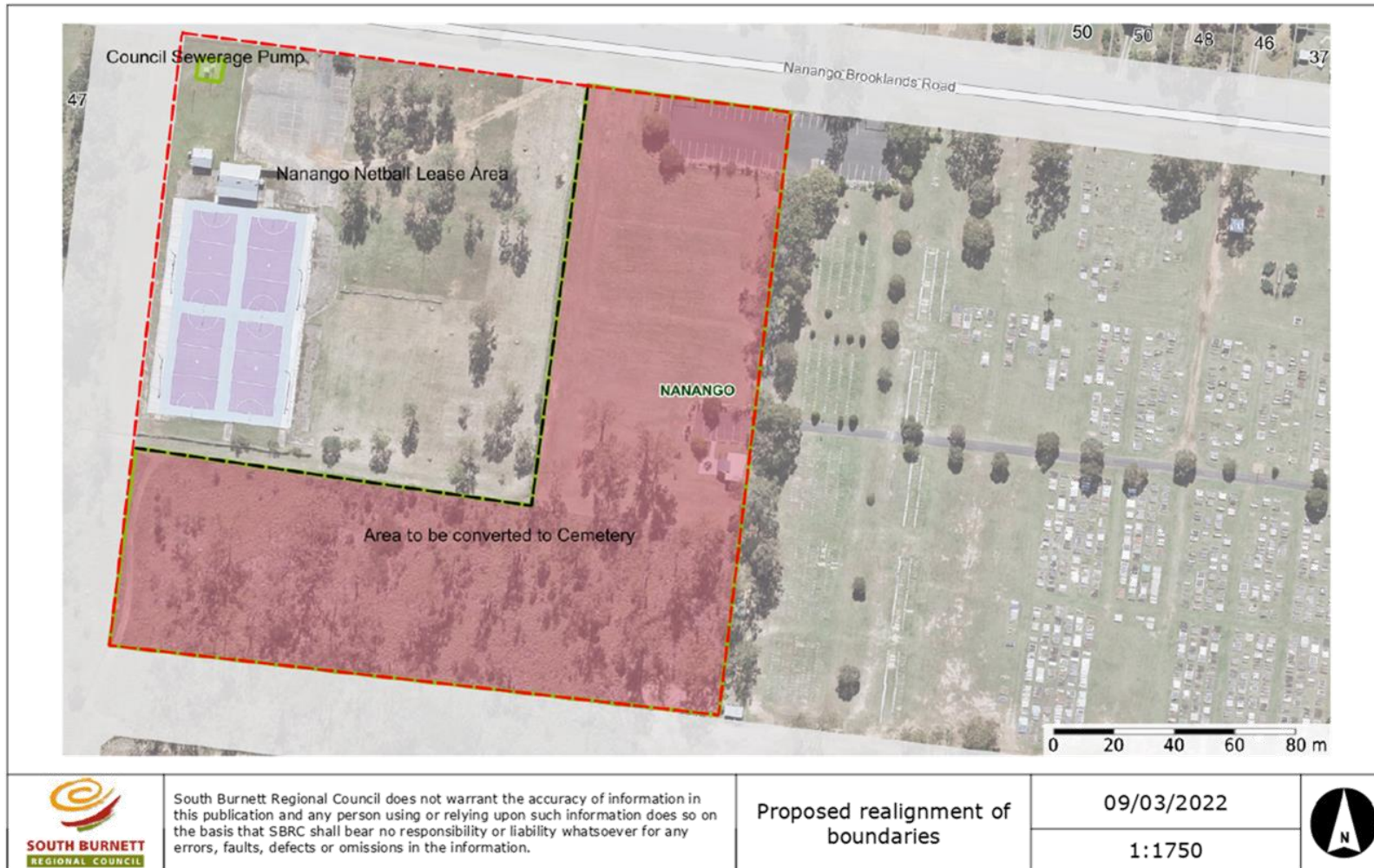
The Club was incorrectly charged rates when the Club did not hold a lease with Council and were dormant and not using the facility. The Club have requested a refund for the following notices:

- 17/03/2020 - \$444.67
- 18/09/2020 - \$452.99
- 11/03/2021 - \$452.99
- 23/09/2021 - \$505.01

Total \$1855.66

ATTACHMENTS

1. **Proposed boundary realignment** [↓](#) 



South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

Proposed realignment of boundaries

09/03/2022
1:1750



9.7 BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC. REQUEST FOR SUPPORT**File Number:** 13-04-2022**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

Bunya Mountains Community Association Inc. has sought support from Council to further their endeavours to build a community centre in the Bunya Mountains locality.

SUMMARY

The Bunya Mountains Community Association Inc. has been actively seeking land in the Bunya Mountains to build a community centre. The Association has sought South Burnett Regional Council's support to undertake a feasibility study for the development of their preferred location within the Western Downs Regional Council local government area of the Bunya Mountains.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

1. Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to develop a Bunya Mountains Community Centre located within the Western Downs Shire Council local government.
2. Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains Community Association to assist with identifying the requirements of the feasibility study and define the scope of works.

FINANCIAL AND RESOURCE IMPLICATIONS

Resource implications will include Council Officer/s time travelling to meet with Western Downs Regional Council and Bunya Mountains Community Association Inc and time contributing scope of works. The Bunya Mountains Community Association Inc (the Association) has not requested funding from Council to undertake the study.

LINK TO CORPORATE/OPERATIONAL PLAN

EC13: Work with our senior citizens to provide greater opportunities to play an active role in our communities and to age in place.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisation to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

An email requesting support from Council has been received from the Bunya Community Association Inc.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No legal implications for providing assistance to the Association.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy or local law implications for providing assistance to the Association.

ASSET MANAGEMENT IMPLICATIONS

Council does not hold any suitable land for the development of a community centre in the Bunya Mountains locality. Any development of a Bunya Mountains Community Centre on the preferred land

parcel, within the Western Downs Regional Council local government area, will be a matter to be resolved between the Western Downs Regional Council (WDRC) and the Association.

REPORT

The Bunya Mountains Community Association Inc. (Association) was formed in 2016 to advocate for the residents of the Bunya Mountains community. The Association approached Council in 2020 to seek land, and a lease agreement, to build a community centre. Council is Trustee of the Reserve for Recreation known as Allan Stirling Park (being Lot 81 on FY2309). The Association investigated this land thoroughly and provided feedback that the Reserve was donated by the Stirling family for a park and is heavily covered with remnant vegetation and is the only South Burnett Regional Council park in the Bunya Mountains. Therefore, the Association deemed this unsuitable for their needs.

Other land within the locality has been investigated with the findings provided by the Association in the attached report.

The report indicates that the Association identified 10 land holdings that may have been suitable but have varying limitations such as tenure, size, shape and topography of the land.

Two parcels, Lot 20 on RP25936 and Lot 21 on RP25936, have been identified as suitable land that are owned by WDRC. The Association has provided WDRC with a submission to acquire the land and WDRC have requested a feasibility study to support the submission.

The Association has undertaken some preliminary sourcing of quotes and is concerned about the costings required to undertake the study and requested guidance and support from South Burnett Council for guidance.

ATTACHMENTS

1. **Land Search Outcomes** [↓](#) 
2. **Bunya Mountain Community Association Inc. submission** [↓](#) 
3. **Bunya Mountains Community Association Inc. - Email** [↓](#) 



BMCAI Bunya Mountains Community Centre Property Search Outcomes

Date	Property Details	Owner	Response Date	Outcome
16.7.21	Lot 20 on RP25936 (1249m2) and lot 21 on RP25936 (1439m2). Cnr Tolmie and Enzor Streets	WDRC	December 2021	Property is steep, headwaters of Myall Creek. These are the only blocks of land available in the Bunya Mts for the development of a community centre.
16.7.21	Youth Camp, Tolmie Street	In receivership		BPAC have signed a contract but issues with receivers. Buildings very old, land is on a natural water course and is limited in terms of size for placing further buildings on the site
16.7.21	Portion of Russell Park between Fishers Lookout and Cutters Rest (private property)	WDRC are trustees - deed of grant in trust	12.10.21	Advised that it didn't meet the Deed of Grant in Trust conditions, therefore approval would not be granted to construct a building on that site.
23.7.21	Lot 81 on FY2309 Reserve for Park and Recreation under the trusteeship of SBRC (Allan Stirling Memorial Park)	SBRC are trustees		This reserve is heavily vegetated with remanent vegetation. Donated by the Stirling family and the only SBRC Park in the Bunyas
27.7.21	Bunya Mts Road, acreage and would need subdividing	██████████	3.8.21	██████████ family have advised they are unwilling to contribute any further land for community purposes. (family wish to remain anonymous)
2.8.21	Lot 80 on FY2562 Bunya Mts Road	QNPWS	18.10.21	QNPWS and DoR advised 1217m2 – not suitable due to size (limited in terms of expansion and access point to Bunya Mountains Road
2.8.21	Current BM National Parks Office -raise to create lower floor for a Community Centre	QNPWS	18.10.21	QNPWS advised that they have no intention of doing any office building works.
2.8.21	Portion of SP158775 Bunya Avenue	Sue Unwin		No response - near Tennis Courts
2.8.21	Cnr Tolmie Street and Bunya Mts Road	Damien Cummings	No response	lot 4 SP166803 and Lot 5 SP166804: ideal flat area, easy to access from Tolmie Street – given the

Date	Property Details	Owner	Response Date	Outcome
				current land values and lack of supply it could be reasonably expected that these blocks of land would be very expensive. No response from property owner
26.8.21	See below. Note 1 the information provided in full	Department of Resources	26.8.21	See below. Note 1 the information provided in full

Note 1: Further information from the Member for Nanango's Office and following the receipt of advice from Lands Division, Department of Resources

- ***There is no vacant land held by the Department of Resources in the locality that would be suitable for a community hall type purpose.***
- ***The locality of Bunya Mountains is situated across two local government areas being South Burnett and Western Downs Regional Council.***
- ***Two reserves are located in the South Burnett Regional Council (SBRC) area:-***
 - ***Lot 81 on FY2309, Reserve for Park and Recreation under the trusteeship of SBRC. This reserve is heavily vegetated with remanent vegetation.***
 - ***Lot 80 on FY2562, Reserve for Departmental and Official under the trusteeship of The State of Queensland (represented by Department of Environment and Science) being 1217m2 – not suitable due to size (limited in terms of expansion and access point to Bunya Mountains Road).***
- ***Two vacant parcels of freehold land are in the ownership of Western Downs Regional Council (WDRC) area:-***
 - ***Lot 20 on RP25936 (1249m2) and lot 21 on RP25936 (1439m2).(Cnr Tolmie and Enzor Streets, circled yellow)***
- ***The Bunya Mountains Community Association should contact the Western Downs Regional Council to ascertain the availability and suitability of these freehold lots for their purpose.***

- *Additional lots located in Western Downs Regional Council (WDRC) include:-*
 - *Lot 258 on AG3883, Reserve for Recreation under trusteeship of WDRC being 1.214ha. This reserve is heavily vegetated with remanent vegetation.*
 - *Lot 234 on CP880177, Reserve for Park and Recreation under trusteeship of WDRC being 0.3240ha. This reserve is heavily vegetated with remanent vegetation.*

In summary, there are no vacant parcels of state land that appear to be suitable for the proposed purpose. It is suggested that the community group continue to work with Council both Western Downs and South Burnett Regional Council in terms of possible options.

Lands Division



Department of Resources



Bunya Mountains Community Centre Proposal

Carol Weekes Secretary
Bunya Mountains Community Association Inc (BMCAI)
C/-Bunya Cottage Lot 14 Bunya Avenue
Bunya Mountains Qld 4405
ABN: 42 129 348 735

Prepared : July 2021

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The Organisation

Business name: Bunya Mountains Community Association Inc (BMCAI)

Business structure: Incorporated Association

ABN: 42 129 348 735

Insurance: Public liability insurance: BMCAI has Broadform Public Liability Insurance with Elders Insurance Australia of \$20m coverage.

Business location: presently operates from the homes of Executive Members

Date established: 2016

Management Committee Members:

A/President:	Ian Harris
Treasurer:	Graeme Wright
Secretary:	Carol Weekes
Committee Member:	Robert Zigterman

Current Financial Membership:

90 financial members

(a criteria of membership is that the applicant is a property owner in the Bunya Mountains).

What is BMCAI?

The Bunya Mountains Community Association Inc (BMCAI) is primarily an advocacy, lobby and action group to facilitate the aims of the Association, stated as:

"Provide a voice for consultation with local, state and federal authorities, on behalf of residents and property owners of the Bunya Mountains and visitors to the Bunya Mountains; and

Work collaboratively with the relevant bodies to enhance the liveability and protect the unique Bunya Mountains village lifestyle and cultural and environmental heritage of the area."

The Association engages with all three levels of government, private sector and community sector as necessary, according to the issue/ action being addressed at the time.

A Brief history of the Association

The Bunya Mountains Community Association was formed in 2016, to provide a platform for local representation to governments to address the very low levels of infrastructure development and maintenance on the Bunya Mountains (despite it being promoted as the "jewel in the crown" for tourism activities for the South Burnett, Western Downs and Toowoomba Regional Councils). A group of local residents met to discuss pertinent issues affecting the community and went on to compile those concerns into the first Community Plan.

In 2019, the Bunya Mountains Community Association became an incorporated association, made a concerted effort to connect with property owners and engage with local governments to progress some long-standing public safety issues that required immediate responses (although most take an extended time and extensive resources to resolve).

By June 2021, the Association comprised 90 financial members.

How does it operate –

The Bunya Mountains Community Association Inc comprises a membership of Bunya Mountains property owners. Those owners may be full time or part time residents or owners who rent their properties for holiday accommodation. The members pay an annual membership fee and the members meet quarterly to discuss current issues and determine options to resolve those issues.

The Association has a Management Committee, which at the time of preparing this document, consisted of a A/President, Secretary, Treasurer and one Committee Member. The Management Committee meet between quarterly meetings, and as required, to progress the business on hand and deal with any organisational issues (for example, acceptance of new members, invitations that might require a response before the next meeting and emergent issues etc).

What has BMCAI achieved to date (to June 2021):

- Incorporation of the Association to formalise and professionalise the organisation and to enhance activity facilitation and lobbying
- Improved communication and sharing of information within the community and broader sector (regular emails, newsletters, website, social media platforms)
- Development of effective working relationships with all levels of government
- Designated walkway/footpath on Bunya Avenue and carparking to improve pedestrian safety
- Installation of seating on the village green
- Sought funding and arranged Senior First Aid Courses in the Bunya Mountains
- Arranged Immunisation Clinics (Covid and Flu Vaccines)
- Sought critical remedial work for Bunya Mountains Road

- Established WDRC contact to gain timely response to unplanned road blockages
- AED acquisition and installation at the village store
- Community Street Library construction, installation and operation from the verandah of the general store, so it is accessible to all locals and visitors
- Development and printing of a new Bunya Nut Recipe Book to raise funds for the operation of the Association
- Reviewed the Community Plan and developed, endorsed and implemented Community Plan 2 in August 2020
- Facilitated a working bee of volunteers to clean up Allan Stirling Memorial Park and create a walking track and yarning circle. Liaised with SBRC to install new picnic tables. Tree identification signs and new Park Signage is also ready to be installed
- Collaborated with Bunya Peoples Aboriginal Corporation re Allan Stirling Park, traditional owner storytelling in the new 'Yarning Circle' and "the Visible on Country" Project with indigenous storytelling art on industrial bins
- Coordinated Community Consultation meetings with Telstra re poor mobile phone coverage/ reception, and WDRC appointed Consultants re the proposed Mountain Bike Trail
- Arranged and facilitated the Centenary of the Opening of the Soldiers Road celebrations in June 2021
- Coordinated and facilitated the Bunya Mountains Anzac Day Service in April 2021
- Worked collaboratively with Lifeflight and Bunya Mountains National Parks staff to locate, develop and implement a Safe Community Landing Site (Helipad) for emergency medical evacuations from the Bunya Mountains
- Hosted meetings with Emergency Management Queensland, Western Downs and South Burnett LDMC's resulting in the development the Bunya Mountains Community Local Disaster Management Sub-Group and Sub-Plan
- Provided the Liaison duties for the above activities and successfully sought funding to acquire and install telecommunications signal boosters and a satellite phone for the Bunya Mountains Rural Fire Bridage Shed to enable the Fire Shed to be used as an Incident Control Centre, if and when required
- Created and formed a Social and Events Sub-committee to facilitate BMCAI social and fundraising activities, with fundraising activities being focussed on raising funds for a Bunya Mountains Community Centre
- Formed relationships with local corporate entities such as Stanwell/ Tarong and Coopers Gap and Regional Development Australia with a view to seeking corporate sponsorship and grants to fund the construction of a Bunya Mountains Community Centre.

Whilst a relatively small organisation, BMCAI is improving liveability in the Bunya Mountains by achieving improvements in community safety and providing a voice for the local community to bid for improved facilities and supports, whilst caring for people, community and environment. This provides benefits for full time, part time and occasional residents, business operators and workers and visitors and holiday makers, that is, for all people work, live and play in the Bunya Mountains.

BMCAI: Aims of the Association.....

"Provide a voice for consultation with local, state and federal authorities, on behalf of residents and property owners of the Bunya Mountains and visitors to the Bunya Mountains; and Work collaboratively with the relevant bodies to enhance the liveability and protect the unique Bunya Mountains village lifestyle and cultural and environmental heritage of the area. "

BMCAI Goals:

1. Enhance Community Liveability, including safety aspects, for residents and visitors:
Objective 1(g) *Meeting places are established for social interaction, exercise, education and interpretation of cultural and natural environment.*
2. Maintain the unique environmental and cultural heritage aspects of the Bunya Mountains
3. Create, develop and support communication and collaboration to address issues and plan for the future
4. Ensure the long term operation and sustainability of the Association

This document "*Bunya Mountains Community Centre Proposal*" is a bid to fulfill the identified Goal 1 and Objective 1(g) in the BMCAI Community Plan:

Goal 1: Enhance community liveability, including safety aspects, for residents and visitors

Objective 1(g) *Meeting places are established for social interaction, exercise, education and interpretation of cultural and natural environment.*

In developing this Proposal, BMCAI is seeking assistance from local government authorities, South Burnett Regional Council and Western Downs Regional Council.

Western Downs Regional Council Corporate Plan...

Strategies listed in the WDRC Corporate Plan pertinent to this proposal are:

Active Vibrant Community: People...

- Parks, open spaces, and **community facilities** are alive with activities and connect our communities
- We are a strong sustainable community supported by volunteers
- **We empower communities to develop local initiatives** and events

Quality Lifestyle: Place...

- **Our residents are provided with modern infrastructure and quality essential services across our region**
- **Our recreational spaces and community facilities are attractive, safe and accessible**
- We invest in safe, well maintained road networks to connect our region and support economic activities

- We attract families to live, work, prosper and play in our region
- We take pride in our natural assets, environment and heritage

Sustainable Organisation: Performance...

- We are recognised as a financially intelligent and responsible Council
- **We focus on proactive, sustainable planning for the future**
- Our people are skilled and values-driven to make a real difference
- Our agile and responsive business model enables us to align our capacity with service delivery
- Our effective asset management ensures that we responsibly maintain our community assets

South Burnett Regional Council Corporate Plan

Strategies listed in the SBRC Corporate Plan pertinent to this proposal are:

Enhancing Liveability and Lifestyle: Elevate the South Burnett region to be recognised as a "Community of choice"

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities

EC4 Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities.

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC11 Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre

EC13 Work with our senior citizens to provide greater opportunities for them to play an active role in our communities and to age in place.

Providing Key Infrastructure for our Towns and Villages: Develop, renew and maintain community infrastructure through sound asset management principles.

IN10 Investigate options for leasing opportunities to not-for-profit groups and organisations.

IN13 Advocate and support the specialist health services needs of our residents.

Growing our Region's Economy and Prosperity: Boost our economy through investment and innovation that promotes population growth and community wellbeing.

GR3 Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

GR5 Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.

BMCAI is seeking a collaborative working relationship with WDRC and SBRC to meet the needs of our local community. Somewhere to meet, socialise, recreate, care and support each other is a basic community need as explained below and we hope that this is an opportunity to work towards meeting that need whilst fulfilling strategies listed in the Corporate Plans of BMCAI, SBRC and WDRC.

The Bunya Mountains Community Centre

Background:

Community centres provide places where people from a range of backgrounds, ages and interests can come together to meet, engage, learn, socialise, and be supported. Community centres are often the centre of activity in a community and assist in creating socially sustainable communities by providing physical spaces to help address the social needs of that community.

A definition of a community centre is: *"publicly owned facilities that provide space for local organisations and community groups to meet, and for a range of social programs, services and activities which address the social needs of a community."*

A community centre in the Bunya Mountains will act as a focal point and gathering place and provide an important public space (of which there is currently none) for this community. A community centre building is seen as a reflection of local culture and an intrinsic part of that community.

Community centres have the potential to bring a variety of people with different circumstances and backgrounds together to build community cohesion and provide positive and long term benefits for its host community. Social isolation can be experienced by people of all ages and in all communities, regardless of age or socio economic backgrounds and can lead to significant mental health issues – including depression and suicide. By building individual resilience and community capacity to address social isolation, the community connection and support contributes to individuals and communities thriving and can prevent unnecessary reliance on professional health care services.

The Need:

The Bunya Mountains does not currently have a public space for the community to freely gather and meet. The development and town planning for the Bunya Mountains Village focussed on building rental and holiday accommodation and did not include planning for a permanent or semi-permanent community, despite requiring a workforce for the businesses to enable the tourism industry to grow. This town planning short sightedness at that time is now very evident within this community as it does not have even the most basic of facilities that are found in most small rural towns in Queensland and can be accessed by the community for social interaction, engagement, education, recreation as well as visiting advisors and/ or professionals, for example, town halls, churches, recreation centres, visitor information centre, or public parks with amenities for an ever growing day visitor market.

Bunya Mountains is seen as the "jewel in the tourism crown" for all levels of government that operate in this Region. Whilst tourism is great for the economy by attracting tourists and visitors to the Bunya Mountains, the bulk of the benefits accrued from tourism on the Bunya Mountains go to investors and businesses. Part time residents who rent and care for their properties also accrue some benefits, but to a lesser degree. However, non-investor residents (who came to the Bunya Mountains to live, either full time or part time, quietly with nature), are very often inconvenienced by tourism especially in peak holiday periods. The other group impacted are the indigenous traditional owners who experience some distress as their country feels the pressure of degradation caused by huge influxes of tourists. (That is the human cost and this proposal does not consider the impacts on the flora and fauna).

BMCAI has a commitment to reconciliation, cohesion, creating /sharing benefits for all and building resilience within our community. This proposal is a place-based, community-driven solution responding to the identified need in the Bunya Mountains' community and it primarily focuses on caring for the people of the Bunya Mountains and finding some way for all to gain some benefit from the rapidly increasing tourism traffic. However, BMCAI also acknowledges that all people have to earn a living and visitors require "businesses" such as cafes, restaurants and shops and BMCAI is clear about being inclusive and engaging and doing "what's best" for our community to thrive and progress.

Therefore, BMCAI has a focus on collaboration and cohesion to achieve what is required for our community. The Bunya Mountains Community Centre will provide benefits for businesses and investors as it will provide

opportunities for providing visitor information, indigenous education, tours, and a gallery for indigenous and local artists and crafts people.

The Bunya Mountains community needs a facility available for the whole community that is welcoming and accessible to people of all ages, cultural backgrounds, abilities, income levels and interests.

Community Demographics: Target recipients

BMCAI has struggled to establish with clarity the numbers of people on the Mountains at any one time. It is critical to have some sense of these numbers in times of emergency, for example, if we had a bushfire approaching and need to evacuate the area. It is also essential for us to have this data to validate and verify the need for facilities and services. To assist in understanding the demographics of the Bunya Mountains, the Management Committee has developed some baseline statistics to assist in this area. We have also sought the assistance of Paul Homan, Southern Queensland Country Tourism, to assist in providing mobile phone data to corroborate and support BMCAI estimates. The Pandemic Lockdowns in 2020 created a massive drop in visitor numbers for several months, but it is clear that in peak periods, for example June/July, the Bunya Mountains can have up to 1,000 people in overnight/ rental accommodation and several hundred day visitors.

We accept that there is a small full time population in the Bunya Mountains but there is also a significant number of couples who are dividing their time between their Bunya Mountains home and their city home as they work towards retirement or are enjoying life between both their city and mountain rainforest lifestyles. These people do not register in the ABS statistics for Bunya Mountains as they usually use their city dwelling as their primary residential address.

Due to the state and local government boundaries, the ABS Census data collected for the Bunya Mountains is also separated into 2 collection areas. 2016 Census Population results for Bunya Mountains (Code SSC30442) and Mowbullen (Code SSC32064) states that the Bunya Mountains population in 2016 was 155 people and there were 182 private dwellings.

Data collected by BMCAI takes in the National Parks data and the data collated from the residential areas at the top of Bunya Mountains, that is the properties in Dandabah, the Bunya Mountains Estates, Bunya Mountains Village and Mowbullen Village, but not the surrounding farming population on the lower slopes and outside of the National Park, for example Wegenville, Alice Creek and Yamsion.

The residential housing (including holiday homes and units) is located across the South Burnett and Western Downs Regional Council areas, and is defined by the Villages and Estates at the top of Bunya Mountains. In this area, BMCAI identified that there are currently 167 residential blocks with dwellings.

1) Housing Numbers and Land Availability at Bunya Mountains

Land Availability and Housing Development					
Area	Total #Blocks	Blocks with House/Shed	Vacant Blocks	%Blocks Developed	Comments
Bunya Mountains Local Village (Bunya Ave/BM Rd)	39	31	8	79.5%	Includes 5 Units at #1 Bunya Ave, Christy x Zollocks, Learmonts 30locks as 1 block
Bunya Mountains Titles Estate	75	63	12	84.0%	Not including Sue's Chalet's/Buildings
Bunya Mountains Rainforest Estate	39	29	10	74.4%	
Mwabullin Village (All Blocks West of BM Rd)	130	44	86	33.8%	60 blocks on northern side Talmie (incl 3 blocks for greenhouse, not incl Rifle 6 park and Fireshed), 21 houses built 70 blocks on southern side Talmie, 23 houses built. Many of these blocks are inaccessible/need new road and unlikely to be developed in near term?
Total # Blocks (Built/Vacant)	283	167	116	59.0%	

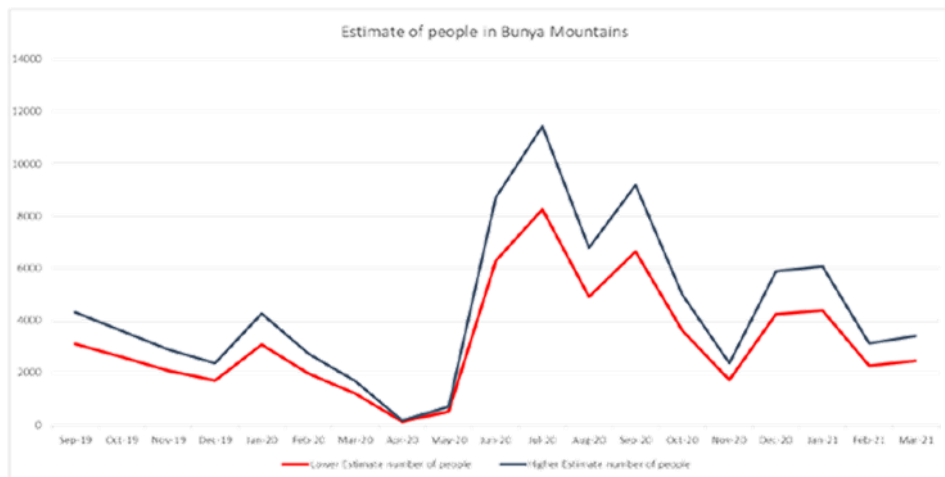
2) Rental Property Numbers and Visitor Capacity at Bunya Mountains

Rental Properties and Estimated # Guest Capacity			
Rental Business	Total # Properties/Units Available for Rental	Estimated Max # Guests/Beds Avail per Day/Night	Comments
Bunya Mountains Acorn Centre	102	765	Estimated from BMAC website and max # beds available for each property
AirBnb/ Bunya Cafe/Rices Cabins/Private Rentals	21	90	Estimated from AirBnb, Rices Cabins and Bunya Cafe websites and max # beds available for each property
Total # Guest Capacity per Night at BM	123	845	
NEED TO CORRECT FOR CURRENT OCCUPANCY OVER PERIOD OF A YEAR			
Estimated # Permanent/Semi Permanent Residents			
Source of Information	Estimated Total # Properties	Estimated # Residents Per Day/Night	Comments
BMCAI	20	42	Estimated from BMCAI member information
Other Local Knowledge	16	36	Estimated from local knowledge (not that accurate?)
Total # People/Residents Staying per Night at BM	36	88	

3) Camping Visitor Numbers and Capacity at Bunya Mountains at Dandabah, Burtons Well and Westcott Camping Areas

Camper Numbers to BM - provided by Qld Dept NPWS	# People Visited (per Year)	Potential Carrying Capacity @100% Occupancy
#Visitors/Year (4 Year Average 2017-20)	1881.7	8234.5

In April 2021, Southern Queensland Country Tourism provided the following information graph estimating the number of people on the Bunya Mountains collated by collecting mobile phone data for the period September 2019 to March 2021. In that period pandemic lockdowns had significant impact from February 2020 through to June 2020.



Who will benefit from a Bunya Mountains Community Centre?

Full time, part time and occasional residents, business operators and employees and visitors and holiday makers, that is, all people who live, work and play in the Bunya Mountains will benefit from having a Community Centre in the Bunya Mountains. As will Councils and service providers who seek a "place" from which to meet with their constituents/ clients and/ or deliver a service, for example, Nurses, Therapists, Visiting Libraries, Hairdressers etc.

Primarily, the age bracket of the full time and part time residents in the Bunya Mountains are the over 50's age group, as it is a nature lovers dream retirement location. When initially retiring most people are still reasonably fit and spend time bushwalking, birdwatching, developing new skills and interests and learning about their new community. There are a small group of younger hospitality workers living in the Bunyas. Regardless of age and fitness levels, all people require social connections and activities, to meet and get to know others in their community and to have access to activities that keep their minds, as well as their bodies, active and in good health. It is really important that the residents have access to services and supports so they can age in place and stay in their own homes.

Full time and part time residents form the backbone of the community and freely give of their time to keep others safe through such volunteer supports as the Rural Fire Brigade, Local Disaster Management Sub-Group, the Community Association and the Natural History Association. This keeps the community functioning, creates resilience and ensures all residents feel safe and supported.

Many full time and part time residents are parents, grandparents and great grandparents whose families visit and stay in the Bunyas regularly. Where grandparents care for their grandchildren in the school holidays, school holiday programs (such as the Little Rangers programs or trivia sessions, artistic focussed/ themed workshops) would all be of great assistance to carers.

The primary group of holiday makers visiting Bunya Mountains are families and again additional activities that could be operated in school holidays would be welcome.

How will it be done: steps to achieving

1. Identify and articulate the need and the potential social outcomes

A community centre in the Bunya Mountains will positively contribute to its' citizens physical and mental health, wellbeing and quality of life, by creating opportunities for locals to gain benefit (rather than all inconvenience) from the tourism in the Bunya Mountains (we keep hearing that it was so lovely and quiet whilst we were all locked down). A community centre will provide a facility /place to assist in meeting social, physical and health needs of this community:

A Community Centre will provide:

- o A place to conduct our current community activities such as meetings of all descriptions, Book Club, Art and Craft Groups and other special interest groups such as birdwatchers, yoga classes etc
- o An area to host visiting experts for workshops and information sessions such as photography, first aid, painting, seniors computing, nature based citizen science gatherings and updates relevant to the Bunya Mountains such as Bunya Tree die-back, fungi, birds and vegetation of the Bunyas etc
- o A room for visiting therapists, GP's, legal advisors, educators etc
- o A small chapel for quiet reflection, family celebrations, memorial services etc,
- o A place for the traditional owners to educate about our local Indigenous heritage and cultural knowledge and practices and conduct local business enterprises eg indigenous tours etc

- o A place for our local history buffs to inform all who are interested in the European history of the Bunya Mountains and keep this important history alive
- o A place to locate polling booths for elections (so locals don't have to travel away from the Bunyas) and
- o A gathering place in times of disaster – an Emergency assembly point where basics such as kitchen and bathroom facilities and internet can be made available; and
- o A place to enable community members to access services and supports and age in place in a supportive community.

Presently the only meeting / gathering options available in the Bunya Mountains are the cafes or the Bunya Mountains Rural Fire Brigade Shed. Cafes are unsuitable for most activities, not an option in busy periods as it would diminish the revenue opportunities of the operators and cafes provide no privacy whatsoever for meeting discussion. The Fire Shed is very much appreciated, used frequently (although these meetings/gatherings are not consistent with the purpose and intent of the Fire Shed) and the facility is often unusable, especially in cold weather, as it is not sealed and very cold!

Bunya Mountains weather is extremely variable and often windy and is not conducive to outdoor meetings.

2. How will we go about achieving this goal:

a) Consultation:

Consult with community members and Bunya Peoples Aboriginal Corporation and determine what is needed. [Both groups are accustomed to making do and it may be necessary to offer some triggers to promote "thinking big and into the future"]

DONE

b) Write a Proposal:

Prepare a proposal explaining the need and get support/endorsement for the proposal

IN PROGRESS

c) Liaise with relevant agencies

Liaise with South Burnett and Western Downs Regional Councils, State and Federal governments, Regional Development Australia, and possible sponsors, such as Stanwell and Coopers Gap, to talk about funding sources and operational arrangements.

IN PROGRESS

d) Select a Location

Find a suitable piece of land and work with Councils to enable the community to access that land. Sort out conditions of the use of the land and other access issues such as legislative requirements, for example, land type, ownership, native title, covenants and property access issues such as main road frontage etc.

e) Determine layout

What is the floor plan- what works best for our community, and what other building requirements are needed, for example, waste water treatment, water storage, carparking etc

Have concept plans drawn and agreed upon.

f) Funding

Identify sponsors and funding sources

g) Operational Framework

Determine how the Community Centre will function and operate (including on-going funding for maintenance, electricity, cleaning, internet etc)

h) Building

Engage with contractors to ensure what the community gets is what the community needs and what was requested

3. Who needs to be involved and for what purpose:

Effective collaboration and cooperation can harness the resources of communities, governments, businesses and individuals to advance the wellbeing of the people of the Bunya Mountains.

- Local community through BMCAI (as the advocacy and lobbying body)
- Possible corporate funders and supporters, especially related to this area (for example, energy providers, mining companies, businesses and community banks) and other philanthropic organisations
- Bunya People's Aboriginal Corporation (as traditional owners and for opportunities to progress their work)
- WDRC and SBRC: Primarily Mayors, division and/or portfolio councillors and economic and community development and town planning staff (for land access, planning guidance and support, operational partnerships)
- Regional Development Australia (support and to access funding)

- MP's Colin Boyce and Deb Frecklington for state political support to access government departments as required for approvals and funding opportunities
- David Littleproud, Federal Government for support and advice regarding possible federal funding sources.

4. Determine site needs and identify suitable site and source access to the land

The location must be:

- Central to the catchment area and easy to locate and access for all ages and abilities (Not in a locked gate development area and Not: in noisy locations where there is no quietness /privacy for the groups meeting)
- On land with adequate room for parking
- Preferably have ground floor frontage for easy access
- Have room for later expansion, if that proves necessary

5. What does a Bunya Mountains Community Centre look like?

The planning and design of the Bunya Mountains Community Centre should reflect the potential activities and services to be provided (not just currently but into the future).

It needs to be multi-purpose facility so that it can accommodate diverse groups and uses. A mix of uses will help to ensure that the centre is not labelled as a particular 'type' of facility or available only for a particular target group. The Bunya Mountains Community Centre must be available for the whole community.

The key components to be included in the Bunya Mountains Community Centre:

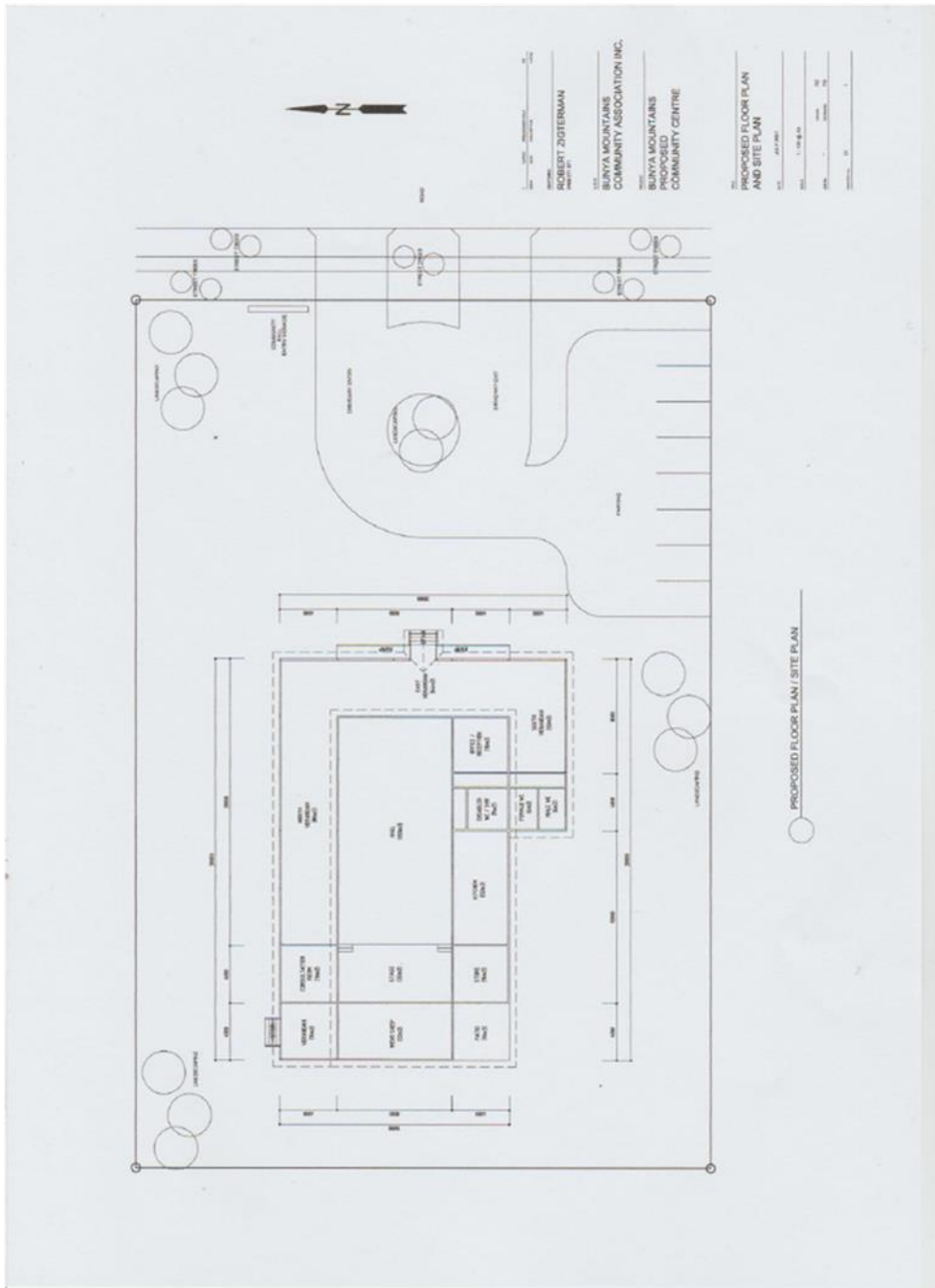
Inclusion	Rationale
One level building with disability access to all areas	For ease of access by all ages and abilities
Open but lockable front foyer	To accommodate a gallery of local artists work, with a desk for brochures, sign-in and facilities for bookings
A large open meeting room	To accommodate community gatherings/ meetings /education and information sessions/ workshops etc, for example, meetings, book clubs/ visiting library, craft groups, seniors activities, educational workshops of all descriptions
Office with lockable storage	To accommodate BMCAI business records and equipment, and any other community group which evolves and uses the facility in the future

Inclusion	Rationale
Kitchen with stainless steel benches and a small serving/dining area	To enable the kitchen to be used to prepare food as the need arises, for example in disaster response events; fund raising and celebratory events; and cooking classes including bush tucker foods
Therapy room	To facilitate and accommodate visiting GP's, Nurses for vaccination clinics and legal representatives for private meetings etc
Bathroom area at the back	For use by all who use the facility (with a shower for emergency /crisis response situations)
Men's Shed area	If the facility is high blocked at the rear, a Men's Shed area could be located underneath or as an additional shed on the site
Chapel gazebo style (or another suitable style) building in the garden	Bunya Mountains does not have a church or chapel of any sort and this is important for spiritual well being
Compliant carpark area	Remaining land including gardens using indigenous food plants (living gallery)
Mobile and Internet access	To ensure connectivity with the community
Energy efficient principles and water storage	Requires water efficient plumbing fixtures, including dual flush toilets and AAA rated taps. EcoSafe septic systems are state of the art in terms of environmental friendliness Solar/green power for hot water
The building must be appealing, attractive and a quality building	Perhaps resembling large house to blend in with current infrastructure in the Bunyas and to contribute to civic pride and the character and identity of Bunya Mountains and its people.

There are very limited suitable land options available in the Bunya Mountains. On Bunya Mountains Road, there is a piece of vacant state government owned. This block may have access issues off the main road.

WDRC are trustees for Russell Park, and there is a grassed (hilly but not overly steep) close by Fishers Lookout and the proposed Mountain Bike Trail path, may provide an opportunity for public toilet facilities to also be included on the same site to utilise water and waste water systems being set up on the site for the Community Centre. This would address the fact that there are currently no public toilets in that area and the surrounding bush is being used as a bush toilet.

As the population grows and social and community needs evolve, the Bunya Mountains Community Centre will respond to the changing demographic profile of the area.



Proposed Community Centre Preliminary Plans as at 10.7.21

Finances

BMCAI revenue:

Up to this point in time, BMCAI has been reliant upon Membership Fees, the sale of the BMCAI produced Bunya Nut Recipe Book, and occasional fund raisers such as raffles.

With the ever increasing need for a Community Centre, BMCAI has now formed a Social and Events Sub-Committee whose purpose is to:

"To develop and facilitate a social calendar of activities, including activities whose primary purpose will be to raise funds for a future Bunya Mountains Community Centre."

Fundraising:

The BMCAI Social and Events Sub-Committee have established a social calendar and are working on conducting a series of funding raising activities across the next financial year (2021-22).

These events include activities such as:

- Dinner Under the Stars
- Trivia Evening
- Bunya Rainforest Experience
- Bunnings Sausage Sizzles
- Bunya Mountains Walks Back through Time

At this stage, the potential revenue possible from these activities is unknown, but the profits drawn from these activities, will be known as the Community Centre Building Fund.

Seeking Grants

When land/a site is located and identified for the purpose of building a Community Centre, BMCAI will endeavour to source community support for concept drawings and seek grants to cover all other aspects of the Project.

Project Costs:

At this stage it is not possible to estimate an overall cost for this project, but if we utilise current project estimation costs for this type of project at between \$2,000 and \$2,500 per square metre of floor space, then we estimate that this project could cost between \$1m and \$1.5m.

How would the Community Centre operate?

This question is open for discussion and there are many options and potential ways of operating. It needs to be established what will work best for our people and community, for example:

- Will Council own the land and building and provide BMCAI with a peppercorn lease to manage the facility?
- Could it also be a Visitor Information Centre and/ or Interpretive Centre for both Councils with the Bunya Mountains community having access to and being regularly able to utilise the facility?
- Could it be a Neighbourhood Centre providing social/ health /well-being/ care programs for residents?
- Governance: If the facility is deemed to be a community centre only (not one or all of the above suggestions), then the function of managing essential services such as electricity, water, internet, cleaning the day to day use of the facility, bookings, key holders, co-location arrangements, would be the responsibility of BMCAI
- All of this is subject to negotiation and further discussion.

The Future

A Bunya Mountains Community Centre will assist in delivering and operating vital social infrastructure that promotes social well being and supports a vibrant Bunya Mountains community. The Bunya Mountains Community Centre will be welcoming, inclusive and accessible to people of all ages, cultural backgrounds, abilities, income and interests. This principle will be embodied in the design, activities and management of the Bunya Mountains Community Centre.

Hello [REDACTED]

Update re BMCAI bid for a Bunya Mountains Community Centre:

We have hit a roadblock / obstacle with our endeavours to create somewhere to meet, recreate, workshop etc.

Our greatest issue has been, and continues to be, the lack of availability of land for a community centre. We have done an extensive land search, met with yourselves and Western Downs Regional Council, approached National Parks, and approached some private land holders (and thank you for your assistance with this in the past). A list of the outcomes of those approaches/ requests is attached fyi.

We had hoped that WDRC would allow us to build the Centre in Russell Park (given that they have a Mountain Bike Trail and Indigenous Bush University currently being constructed in Russell Park). But WDRC have said NO as a Community Centre does not meet the criteria as stated by the Deed of Grant in Trust for Russell Park, which is managed by WDRC.

So our only other option is 2 blocks of land on the cnr of Tolmie and Ensore Streets, called "lazy land" by WDRC.. The blocks are quite steep and not the most ideal spot for a community centre but the front entrance, street frontage /carparks could be reasonably level -the building would need tall stumps/poles at the back (the outlook is great as it looks back into beautiful rainforest). So building/ construction costs would be higher, but it would be a fantastic spot for the centre.

So we prepared a submission for access to the blocks and sent that to Council . WDRC have now indicated that they will not consider the use of that land for a Community Centre unless we commission and submit a full feasibility study. I have been in touch with a couple of consultants who do this type of work and we're waiting on quotes, but one company indicated that it may cost as much as \$60,000. This is where some members of our committee are feeling that WDRC don't want this project and are putting up barriers /and/or that it is an absolute waste of money etc etc.

I have attached the Proposal for a Community Centre. If you have any ideas, then we'd love to hear them.

Regards

[REDACTED], Secretary
Bunya Mountains Community Association Inc
Community Liaison Officer
Bunya Mountains Local Disaster Management Sub-Group
[REDACTED]

W <https://bunyamcainc.wixsite.com/mysite>

ACNC Register: 42129348735

9.8 PROSTON SHOWGROUNDS - REALIGNMENT OF BOUNDARIES**File Number:** 13-04-2022**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

The Proston Showgrounds are built across multiple property boundaries and requires realignment to support the future use and growth of the facility.

SUMMARY

The Proston Showgrounds are located on multiple Reserves with multiple purposes that are not reflective of the current usage of the facility.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council to

1. Consent to apply for Trusteeship of Lot 1 SP269740
2. Consent to apply for approval from the Department of Resources for the realignment of boundaries of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and request the new community purpose to be Showgrounds and Recreation.
3. Investigate the land tenure options for the remaining land of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and bring a report back to Council.
4. Seek a Departmental estimate to freehold Lot 79 on BO600

FINANCIAL AND RESOURCE IMPLICATIONS

There are no application fees or associated costs to apply for Trusteeship for Lot 1 on SP269740 and realign the boundaries of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 on SP269740. On completion of approval from the Department of Resources Council will be required to engage a surveyor to complete the Survey plan for registration with Titles Queensland. This work is estimated at \$15,000 and will be included as a budget bid in the 2022/2023 financial year.

There are no costs to apply for an estimate to purchase the lease land and convert to freehold. Once this estimate is provided by the Department, a separate Council report and budget submission would be presented for Council consideration.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council's property officers have had initial meetings with the Department to progress the realignment of the boundaries and discuss the implications of Native Title if Council wished to pursue freeholding any of the parcels of land.

On completion of the application to the Department, Council will engage with not-for profits, hirers of the Proston Showgrounds and the Proston community for purpose of consulting with them on the future property boundaries and received their feedback.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Department has investigated and provided advice that Native Title has been extinguished. The proposed amalgamation and change in purpose are in accordance with the *Land Act 1994*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

This process will improve efficiency of the management of the asset and provide the opportunity to lease the facility to a community organisation in the future. As Native Title has been extinguished the combined properties could be purchased and converted to freehold tenure if Council wish to do so. There are currently informal arrangements in place for the management of the assets located at the Showgrounds.

The formalisation of agreements will increase the opportunity for community groups to apply for funding to contribute to the capital renewal of assets and increase self-sufficiency and financial sustainability.

REPORT**Property details:**




RPD	Reserve Purpose	Area	Assets located within the RPD	Trustee
43 on BO410	Camping Place	0.7434 ha	Poultry Shed, part of the Grandstand, Horse stables	Council
67 on P6975	Showgrounds and recreation	2.683 ha	Part of the Pavilion, Show/Campdraft arena, tennis courts and club house, part of the Grandstand	Council
61 on BO425	Reserve for Water	1.58 ha	Campdraft camp and Rodeo chute, cattle yards, part of the Pavilion	Council
1 on SP269740	Rubbish	4.22 ha	Part of shed; Prime cattle yards and cattle ramp	Unknown Trustee

Property details:

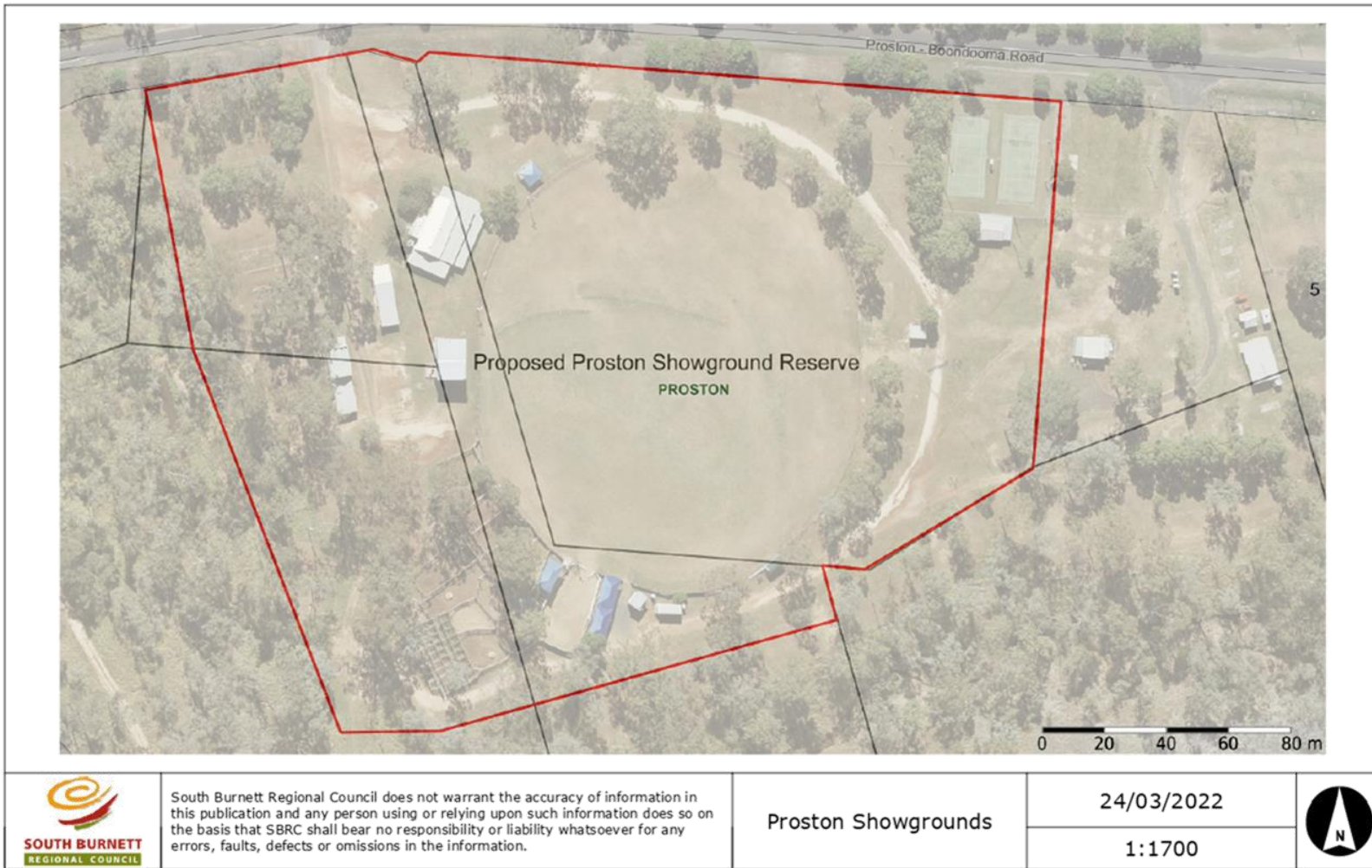
RPD	Reserve Purpose	Area	Assets located within the RPD	Trustee
79 BO600	Local Government	0.665 ha	Pony Club shipping container, Amenities Block	Council

It is proposed that this parcel will remain unamalgamated to the other parcel due to its current purpose of Local Government and the opportunity to freehold if Council wished to do so.

ATTACHMENTS

1. Native Title extinguished boundary [↓](#) 
2. Reserve purposes [↓](#) 
3. Proposed boundaries [↓](#) 





9.9 LICENCE TO OCCUPY - BLACKBUTT AND DISTRICT PONY CLUB INC.**File Number:** 13-04-2022**Author:** Lease Officer**Authoriser:** Chief Executive Officer**PRECIS**

Blackbutt and District Pony Club Inc. current licence for Part of Lot 87 on SP102660 expires in May 2022.

SUMMARY

The Blackbutt and District Pony Club have a licence to occupy for Part of Lot 87 on SP102660. The final option of the current licence expires 13 May 2022, and a new agreement is required.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012* section 236 (1)(b)(ii) applies to Council for the disposal by way of grant of a lease to the valuable non-current asset which is the land comprising part of 0 Crumpton Drive Blackbutt, RPD: Lot 87 on SP102660, to the Blackbutt and District Pony Club, a community organisation, other than by way of tender or auction, for a term of 5 years commencing at 14 May 2022 on terms agreed between Council and the Blackbutt and District Pony Club Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and the Blackbutt and District Pony Club Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Current annual rental received is \$84.95 including GST. The new licence will revert to the standard community lease amount of \$75.00 per annum (plus GST). There are no other expected costs in the preparation and execution of the licence.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council officers met with the Club on 15 March 2022 to discuss the drainage of overland flow of water due to the recent rain events. Follow up communication has been provided to the group to discuss the licence renewal. Council's Water and Wastewater team have been advised of the renewal.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a licence is in accordance with Sections 227-228 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the property for the lease is in accordance with Council's Asset Disposal Policy

ASSET MANAGEMENT IMPLICATIONS

The Club are working with the Blackbutt Benarkin Lions Club Inc. and Council to develop a drainage plan and apply for grant funding to resolve the flooding in the Clubs canteen and storage shed. The assets of Club canteen, storage shed, and donga located within the licence area belong to the Club.

REPORT

Property Details:

RPD: Lot 87 on SP102660

Street Address: 0 Crumpton Street, Blackbutt

Tenure: Freehold

Proposed terms: 5 years, Option: 5 years

The Blackbutt and District Pony Club have held a licence to occupy commencing on 14 May 2013. The Club have constructed an open plan canteen, storage area, and utilise the open area as a grassed arena.

The current licence will be the basis for the new licence to occupy including the special conditions of:

A 20-meter-wide access from Crumpton Road to the Rail Trail will remain clear obstructions to allow pedestrian, horse riders and vehicular access along the trail at all times. This area is marked in bold red on the attached lease area plan.

Council will be responsible for the maintenance of the fence that has been installed to ensure that people and horses can not access the treatment plant, ponds and sludge drying area.

2022 Flood Damage

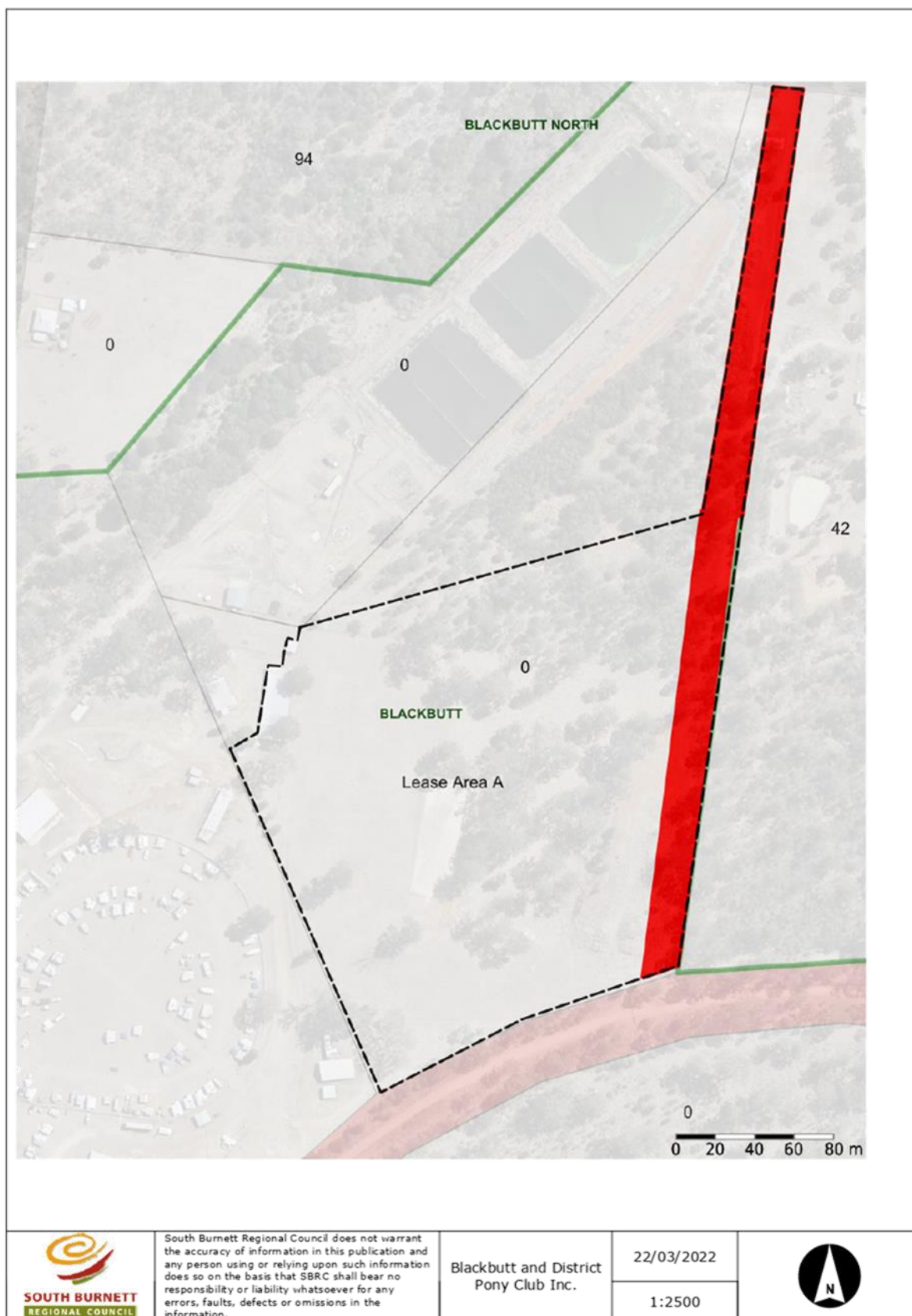
A customer request from the Blackbutt Benarkin Lions Club was received to investigate the options for mitigating the flooding of the Lions licence area that adjoins the Blackbutt and District Pony Club.

The lease area has received higher than average rainfall that has inundated the Blackbutt Pony Club's canteen and storage room. Damage was also sustained to the Blackbutt Benarkin Lions Club Inc. driveway.

Council officers met with members of both clubs to discuss the drainage of the land, the drain that has been put in place, and further work required to disperse the water in times of heavy downfall. Council will be providing some technical advice to support both Club's in project planning and scoping prior to each Club investigating grant funding options to install infrastructure to mitigate future flooding from overland flow.

ATTACHMENTS

1. **Blackbutt and District Pony Club Inc. - Lease Area** [↓](#) 



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Blackbutt and District Pony Club Inc.

22/03/2022
1:2500



9.10 REQUEST TO WAIVER HALL HIRE FEES AT KINGAROY AND WONDAI TOWN HALLS**File Number:** 13-04-2022**Author:** Manager Property**Authoriser:** Chief Executive Officer**PRECIS**

Request to waiver hall hire fees at the Kingaroy and Wondai Town Halls.

SUMMARY

Council has received a request from Trauma Training Program Manager at Light Flight asking for a waiver of hall hire fees for the Kingaroy and Wondai Town Halls as they wish to hold trauma training programs "First Minutes Matter" Program in mid-June 2022.

OFFICER'S RECOMMENDATION

That Council do not waive the hall hire fees for Light Flight Trauma Training Program at Kingaroy Town Hall and Wondai Town Hall.

FINANCIAL AND RESOURCE IMPLICATIONS

Council Hall fees and charges for not-for-profit organisations are already discounted to assist community groups in reducing operational costs.

Kingaroy Town Hall - Reception Room and Kitchen

Not for profit organisation in the South Burnett Fee \$25.00

Not for Profit Fee \$56.00

Wondai Town Hall – Supper Room and Kitchen

Not for profit organisation in the South Burnett Fee \$25.00

Not for Profit Fee \$29.00

The hall hire fee contributes to the cost of operating the hall, including electricity, cleaning, maintenance, and security.

Hall hire has been reduced during 2021/22 due to COVID 19 restrictions. Council hall revenue is well below the original 2021/22 adopted budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EC16: Partner with community to develop and promote events.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

No legal implications

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No legal implications.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy or Local Law implications

ASSET MANAGEMENT IMPLICATIONS

No asset management implications

REPORT

An email was received by Council from the Trauma Training Program Manager at Life Flight asking Council to consider waiving hall hire fees for the Kingaroy Town Hall and Wondai Town Hall.

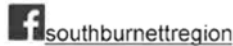
Life Flight has recently developed a new trauma training program for community members as a way to assist when first on the scene of accidents or medical emergencies. The “First Minutes Matter” Program will be on the South Burnett region mid-June 2022. These workshops are free of charge to participants.

They are currently looking at locations to hold the workshops and asking if they were able to use the halls at Kingaroy and Wondai would Council waive the hall fees. Bookings would be for a period 6 hours (9am to 3:30pm) and be capped at 20 participants. They are also asking if it is possible to utilise the kitchens at these facilities as participants will be asked to provide their own lunch and the organisers would like to be able to offer the hall refrigerators for storage if required.

ATTACHMENTS

1. Email from Light Flight regarding trauma training program [↓](#) 

www.southburnett.qld.gov.au



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From: Craig Blick <Craig.Blick@lifeflight.org.au>
Sent: Monday, 14 March 2022 3:05 PM
To: Council Information General Email Account <info@sbrc.qld.gov.au>
Cc: Ken Filbey <ken@kenfilbey.com.au>
Subject: [EXTERNAL] LifeFlight

Please be cautious
This email originated outside of SBRC.

Hello Team

By way of introduction again, I am the Trauma Training Manager & Flight Paramedic for RACQ LifeFlight Rescue.

LifeFlight has recently developed a new trauma training program to help educate community members on what they can do to assist when first on scene to accidents or medical emergencies. The workshop program is a 5.5 hour face to face session, or a 2 hour online module of learning, and it is free of charge to participants. www.firstminutesmatter.org.au

We are running the **First Minutes Matter Program** workshop group in your region in mid 2022. We will be in Kingaroy on the 14th June (*possibly Town Hall*) and in Wondai on the 15th June (*no location identified yet*)

I am reaching out again to explore if the South Burnett Regional Council, may consider partnering with LifeFlight in delivering the FMM program to these communities, by assisting with a meeting room where we can hold these workshops? We are also asking for consideration for the room to be provided free of charge, given that we are offering this extensive course free of charge to the community. The face-to-face workshops will be run by our Critical Care medical staff that work on our rescue helicopters/jets (Dr's, Flight Paramedics and Flight Nurses). They are limited at about 20 people each day. All participants receive a workshop kit including workbooks, training books and other merchandise.

We would require use of the room for approximately 6 hours including set up (9.00am-3.30pm). We have all our own technology for the workshops (unless embedded in rooms already) so our only requirement for the room would be to have 20 seats/desks, and possibly a kitchen for participants to bring their lunch and store in a fridge if required.

LifeFlight is extremely passionate about how the program can greatly benefit the regional communities, and that is why we are asking for consideration of waiving any normally applied room fee. We believe the already strong synergy between LifeFlight and your community members will be further strengthened by this initiative, and lives will be saved as a result of the workshop. LifeFlight is also a not for profit organisation.

If there is anything else I can offer in terms of information, please don't hesitate to contact me.

Thank you for your time again and I look forward to hearing from you soon.

Regards,

Craig

Craig Blick
Trauma Training Program Manager / Flight Paramedic
Tel: +61 7 3622 7899
Mobile: +61 448 027 160
Email: Craig.Blick@lifeflight.org.au
Web: www.lifeflight.org.au
Postal Address: PO Box 15166, City East, QLD 4002

LifeFlight



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9.11 COUNCIL LAND INVESTIGATIONS - PROPOSED DIVESTMENT OF LAND ASSETS - HIVESVILLE AND WONDAI

File Number: 13-04-2022
Author: Land Investigation Officer
Authoriser: Chief Executive Officer

PRECIS

Outcomes of the review of Council's landholdings.

SUMMARY

Council holds property for current and future operational purposes. A review of Council's landholdings is in progress and properties have been identified as surplus to operational requirements.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council;

To offer for sale on the open market by way of tender:

- Lot 89 on RP203393 – 9 Barr Street, Hivesville, and
- Lot 36 on SP190438 – 54-56 Burrows Street, Wondai and

BACKGROUND







Council holds a large portfolio of land which is primarily used for operational requirements. Land assets are being reviewed to identify any that are surplus to requirements and could be divested.

In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is now proposed to offer the two vacant land parcels for sale on the open market by way of tender.

Property Details:

Address:	9 Barr Street, Hivesville
RPD:	Lot 89 on RP203393
Area:	1108 square metres
Brief Description:	Vacant, regular shaped large residential allotment located off the Gayndah-Hivesville Road.
Address:	54-56 Burrows Street, Wondai (aka 20 Burrows Street)
RPD:	Lot 36 on SP190438
Area:	4000 square metres
Brief Description:	Vacant, industrial allotment, located within established industrial estate to the north of Wondai. Zoned medium impact industry.



ATTACHMENTS

1. **Photograph - 9 Barr Street, Hivesville**  
2. **Aerial Map - 9 Barr Street, Hivesville**  
3. **Photograph - 54-56 Burrows Street, Wondai**  

4. Aerial Map - 54-56 Burrows Street, Wondai  





 <p>SOUTH BURNETT REGIONAL COUNCIL</p>	<p>South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>	<p>89RP203393</p>	<p>7/13/2021</p>	
			<p>1:500</p>	





9.12 RINGSFIELD HOUSE**File Number: 13-04-2022****Author: Lease Officer****Authoriser: Chief Executive Officer****PRECIS**

An update on the current customer requests to utilise Ringsfield House.

SUMMARY

There has been a request to reopen the house for The Nanango reunion for past and present residents and, a request to lease the House by U3A South Burnett.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council

1. That Ringsfield House be available for hire by the Nanango Reunion for Past & Present Residents Committee for the 11 March 2023 for the purpose of Back to Nanango Reunion.
2. That Council officers investigate the request from U3A South Burnett (auspiced by U3A Dalby) to lease Ringsfield House.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has not allocated funding for the reopening of Ringsfield House in the 2022/2023 year. Council can charge hire fees for the venue as per Council 2021/22 fees and charges. Fees and charges for 2022/2023 year are being reviewed as part of Council's budgeting process, however this may not achieve an income level to balance the cost of reopening.

LINK TO CORPORATE/OPERATIONAL PLAN

GR5: Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council received correspondence on 29 March 2022 from the Nanango Tourism Development Association Inc. (NaTDA) on behalf of the Back to Nanango Reunion for Past and Present Residents Committee (the Committee).

Council's Lease officer made contact with the representative of the Committee on 29 March 2022, to discuss the details of the event and provided an acknowledgment letter to the NaTDA on 31 March 2022.

Council has received a request from Cr Schumacher on 7 December 2021 and a follow up email on 4 March 2022 requesting Officers meet with U3A to progress investigation to the utilisation of Ringsfield House for their group's activities and a future tenure agreement.

Prior to any lease or tenancy being resolved at Council, community engagement should take place.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Committee are an unincorporated organisation and therefore may not hold public liability insurance policy unless auspiced by NaTDA.

U3A South Burnett are currently auspiced by U3A Dalby therefore utilising their insurance policy.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council must ensure that the collection of artefacts are conserved and preserved as outlined in Council's Heritage Collection Policy.

ASSET MANAGEMENT IMPLICATIONS

The House retains a large and extensive list of objects of natural and social history that are considered portable and attractive assets. As part of the negotiation of any future opening of the facility, hire or lease, the protection of the Collection needs to be considered. Council holds an extensive list of assets and has not disposed of any assets from the property.

Council will continue to oversee the management of the facility and ensure that routine maintenance is undertaken. Currently Council is removing an old tree and making roof repairs to the House as it sustained damage during a storm in December 2021.

REPORT

Property Details

Name: Ringsfield House

Lot on Plan: Lot 9 SP307587 and Lot 5 SP 156194

Tenure: Freehold

Ringsfield House has been closed due to the previous tenant vacating the property and terminating the lease due to the adverse economic conditions as a result of the COVID-19 pandemic. Since the closure Council has taken the opportunity to undertake repairs and maintenance including re-roofing, re-polishing the floorboards, relined the pond, cleaning of the veranda, and installing a security system.

Council continues to maintain the gardens and ensure that the open space is welcoming to both visitors and residents.

Current users and bookings

The Nanango History Room Inc. occupies the Nanango School House and meets weekly, and the unincorporated group of Nanango Tai Chi utilise the back garden for a weekly Tai Chi session that is well attended by community members.

Council has had several requests from community members to utilise the gardens for picnic events such as wedding and baby showers. These bookings have been accepted as there is no requirement for the House to be opened and staff are not required to attend the site.

Council has received an enquiry for the hire of grounds and Chapel for a wedding to be held in June which has been investigated and a fee proposal has been provided to the customer.

New enquiries

Council received correspondence on 29 March 2022 from the Nanango Tourism Development Association Inc. (NaTDA) on behalf of the Back to Nanango Reunion for Past and Present Residents Committee (the Committee) to advised of the proposed date to hold the main reunion event and expressed a wish to utilise Ringsfield House.

Council's Lease officer made contact with the representative of the Committee on 29 March 2022, to discuss the details of the event and provided an acknowledgment letter to NaTDA on 31 March 2022.

The event details provided are:

- Expected attendance of 200 people
- House to be open for inspection, however no guided tours are required
- Use of the kitchen
- No requirement to use the Chapel or access to the School House
- Relies on donations to cover any costs associated with hire of facility and catering

- The event has been held at the Showgrounds in the past

Ringsfield House Advisory Committee

Council resolved to engage an Advisory Committee for the purpose of investigating the future use of Ringsfield House through the utilisation of volunteers in key positions. The implementation of community engagement session to start the process of recruitment has been delayed.

ATTACHMENTS

1. U3A enquiry [↓](#) 
2. NaTDA request to reopen [↓](#) 

Good morning team,

I'm wondering if we may be able to book some time in the calendar to meet with the 3A group and discuss the investigations regarding the interim use of Ringsfield House for U3A office space/classes? I'd welcome your thoughts?

Kirst



Kirstie Schumacher
Councillor

P 07 4189 9100
PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au



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From: Kirstie Schumacher <Kirstie.Schumacher@sbrc.qld.gov.au>
Sent: Tuesday, 7 December 2021 7:28 AM

[Redacted content]

Subject: Enquiry - U3A South Burnett Office Space - Ringsfield House

Good morning [Redacted]

I'm emailing you all as members of the Ringsfield House Working Group and further to our discussions about establishing a U3A in the South Burnett and my discussion with CEO Mark Friday afternoon. As discussed previously with you, the U3A South Burnett steering committee –the group have identified the need to have a base to operate from and coordinate their classes from and would like to enquire about occupying the office space off the front verandah at Ringsfield House on a 12 month lease arrangement as per the arrangements with other community groups who utilise community owned facilities for a \$75 per year fee – if there are concerns that 12 months is too long, they would be willing to start out with 6 months in the interim from mid January 2022. Initially the scope of operations would be to operate the space as a head office, while the group build capacity and support to run their classes and work with established groups like Probus, Rotary, Lions ect to collect EOI from individuals wanting to be involved. The steering committee is also mindful of the

opportunity in the first instance to apply for Heritage funding if they are based within the old Nanango LGA boundary. U3A South Burnett will operate as an auspiced group by the U3A Dalby – who will oversee the management of the groups funds and insurances, etc.

At the meeting on Friday I explained that Council is working to establish a board at Ringsfield House to encourage the shared use and occupancy of the facility into the future and while this is in its infancy, the committee recognise an opportunity to work with the new board as it progresses, and to use the facilities, such as the church, kitchen and grounds to run classes from Ringsfield House as the U3A group builds capacity.

In my meeting with the group, they feel somewhat constrained in their ability to gain membership until they have a base, and feel this barrier is a blocker to establishing legitimacy in the South Burnett. They have some plans to start the first classes in February, and are investigating a native plants course, smart phone capability, discussions about TED talks and history to name a few and are working toward offering a program for the next calendar year. In our discussions, I mentioned council facilities that some of you have mentioned to me that may be opportunistic including the 1913 Chambers building in Kingaroy, the old Council chamber in the art gallery and perhaps upstairs at the Wondai Council office - as possible classroom locations for weekly classes – the group are also investigating spaces such as QCWA team rooms, church halls etc and are interested in working with the TAFE to see if there is opportunity to share some of their classrooms.

The purpose of my email is to bring you all up to date with the current workings of U3A South Burnett and connect our council team with the U3A team to start a conversation about the opportunity for U3A in the first instance to establish a head office in the front office of Ringsfield House early in the new year, and to understand the vacancy of any of our council facilities as listed above to host classes and what the fees may be to do so.

In the first instance you can contact [REDACTED] for any further information, and I have included all of the committee members in this email.

CEO Mark & GM O'May – can I leave this enquiry with you?

Kind regards,

Kirst



Kirstie Schumacher
Councillor

P 07 4189 9100
PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au



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[REDACTED]

Sent: Wednesday, 23 March 2022 5:49 PM
To: Mayor's Office <mayor@sbrc.qld.gov.au>
Subject: [EXTERNAL] Fw: 175th Anniversary Celebrations

Please be cautious

This email originated outside of SBRC..

Hi Brett,

I received this email this afternoon from the "Back to Nanango " committee..we definitely need Ringsfield open for events in 2023

Regards

Sharon

President NaTDA

[Sent from Yahoo Mail on Android](#)

[REDACTED]

Sent: Wed, 23 Mar 2022 at 4:55 pm
Subject: Re: 175th Anniversary Celebrations

Good Afternoon Sharon

I have discussed the Back to Nanango Reunion for Past & Present Residents with other committee members and we have decided to hold the reunion for 2023 on the 11 March.

At this point we are hoping we are able to hold the reunion at Ringsfield but are waiting to find out the outcome of what will be happening with Ringsfield House.

Lola McNamara said you are putting together a calendar for the celebrations of Nanango's 175 years so if you could add this date to your calendar that would be great.

Kind regards

[REDACTED]

On Fri, Mar 4, 2022 at 12:55 PM Sharon Johnson [REDACTED]

REMINDER

PUBLIC MEETING

MASONIC HALL

6.30 to 8pm

Monday 7th March

Regards

Sharon Johnson



President NaTDA

Sent from [Mail](#) for Windows

9.13 KINGAROY CHAMBER OF COMMERCE AND INDUSTRY REQUEST FOR EXTENSION OF LEASE

File Number: 13-04-2022
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

The Kingaroy Chamber of Commerce and Industry hold a lease for 195 Kingaroy Street and have requested an extension of the expiry date.

SUMMARY

Kingaroy Chamber of Commerce and Industry lease is due to expire on 31 August 2023 and have requested a further two-year term.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council

1. That South Burnett Regional Council, in accordance with S236(1)(b)(ii) of the Local Government Regulation 2012, enter into a lease with Kingaroy Chamber of Commerce and Industry for 195 Kingaroy Street, Kingaroy (being Lot 1 on RP1333329) for a term of 24 months commencing on 1 September 2023.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and KCCI on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The current lease payment received is \$5200 per annum plus GST paid monthly.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A letter of request has been received from KCCI to extend the term for the current lease.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a lease is in accordance with Sections 227-228 of the Local Government Regulation 2012.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the property for the lease is in accordance with Council's Asset Disposal Policy.

ASSET MANAGEMENT IMPLICATIONS

The property is owned by Council, currently KCCI as the lessee are responsible for all utility and services charges with the exception of general rates. KCCI are currently renovating the space including removal of asbestos, installing a compliant PWD and, replacing the insulation. Council has supported KCCI through additional funding of \$53,877.72 to install a compliant toilet facility suitable for People with Disabilities, supply of Black Formply ceiling and R3.5 Batts to the ceiling cavity.

REPORT**Property Details:****RPD:** Lot 1 on RP 133329**Street Address:**195 Kingaroy Street**Tenure:** Freehold, leased to Kingaroy Chamber of Commerce and Industry Inc.**Term of Lease:** Commenced 1/09/2021 Expiry: 30/08/2023; Option: Nil**Background**

The Premises was leased to KCCI in September 2021 with the intention of developing the site into a business incubator to develop several micro-businesses to be established in the region. KCCI are still undertaking renovation works and have cited delays due removing asbestos, building approvals, water leaks and constrained supply of building materials. KCCI would like a guarantee to extend the term as the remaining term of the lease will only allow 15 months to deliver the business incubator hub. KCCI have requested a final expiry date of 30 August 2025.

ATTACHMENTS

1. **Request for extension**  

ABN: 31 157 598 921

Chamber Address:
PO Box 930
Kingaroy Qld 4610



EMAIL
info@kcci.asn.au

WEB ADDRESS
www.kcci.asn.au

10th March 2022

South Burnett Regional Council
PO Box 336
Kingaroy QLD 4610

Attention: CEO Mark Pitt

Dear Mark

Lease – 195 Kingaroy St, Kingaroy

Kingaroy Chamber of Commerce & Industry Inc (KCCI) are writing to you asking for an extension of our lease for the premises at 195 Kingaroy Street, Kingaroy. Our lease commenced on the 1st September 2021 and expires on 30th August 2023.

To date we have not opened our business hub and we anticipate that it will be July before we can commence trading. This will only leave 15 months of our lease to trade.

The reasons for requesting an extension to our lease is the delays due to unforeseen circumstances with building delays from asbestos removal, building approvals, water leaks and material delays.

KCCI has a lot planned for the premises and need longer than 15 months to achieve our goals.

We would like some guarantee that KCCI can extend our Term of Lease for a further 2 years to expire on 30th August 2025.

Yours faithfully

Damien Martoo
KCCI President

10 QUESTIONS ON NOTICE

10.1 QUESTION ON NOTICE - CAT TRAPS

File Number: 13-4-2022

Author: Acting Manager NRM & Parks

Authoriser: Chief Executive Officer

The following question on notice was received from Cr Henschen at the Community Standing Committee on the 9 February 2022.

Question/Report

Is there an issue with cat traps? Are people not returning them as they seem to be scarce at the moment?

Response

Under Council's current Equipment Hire Program, cat traps are provided to rural landowners, free of charge. Council has approximately ten (10) cat traps available for use at any one time, with three (3) being used by residents at the moment.

Whilst there is a substantial amount of staff time taken to distribute and manage cat traps, there is no shortage and if stock becomes low, Council will simply purchase more traps to meet demand.

Council previously purchased approximately eight cat traps over two years ago, with costs being \$50 for small item and \$70 for a larger trap.

Cat traps are only available to rural landowners and to obtain a trap, a request is made to Customer Services. Depending on availability, the request is processed by administrative staff to an NRM officer who organises collection by the resident.

Various issues periodically arise with cat traps and are summarised as follows:

- Humane destruction by resident using trap
- Cost of staff time to manage traps that are provided free
- Having to follow-up with residents who fail to return traps

On occasion, traps are requested by town residents and such persons are directed to the RSPCA to seek assistance.

RECOMMENDATION

That the response to the question raised by Cr Henschen be received and noted.

ATTACHMENTS

Nil

10.2 QUESTION ON NOTICE - GRAFFITI REMOVAL COSTS**File Number:** 13-4-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from Cr Potter at the Community Standing Committee on the 9 February 2022.

Question/Report

How much money does Council spend on time, organising and removing the graffiti?

Response

A brief report is attached that includes a summary of recent graffiti incidents and applicable costs.

The report does not include vandalism.

It can be noted from the report that there are regular incidents of graffiti and the costs of removal are \$7,281 for an approximate period of twelve months.

Removal of graffiti is generally conducted by Council's contract cleaner, Restore All Qld.

Where possible, restitution is sought through the courts, if the Queensland Police Service charge the offender.

RECOMMENDATION

That the response to the question raised by Cr Potter be received and noted.

ATTACHMENTS

1. **Graffiti Report** [↓](#) 

South Burnett Regional Council

Graffiti Report

Location	Date	Activity	Estimated cost
Memorial Park, Kingaroy	Feb 2022	Graffiti – tagging applied to toilets	\$62
Lions Park, Kingaroy	Jan 2022	Graffiti - tagging applied to Big Peanut	\$1,628
Freeman Estate	Nov 2021	Graffiti – tagging applied to brick entrance walls to Freemans Estate	\$1,670
Coolabunia Rest Area	Nov 2021	Graffiti – tagging applied to doors and walls	\$106
Rotary Park, Kingaroy	Sept 2021	Graffiti - tagging applied to toilets in Rotary Park, Kingaroy	\$2,417
Memerambi Toilets	Aug 2021	Graffiti – tagging applied to toilet block	\$430
Memerambi Toilets	July 2021	Graffiti – tagging applied to toilet block	\$317
Memorial Park, Kingaroy	Apr 2021	Graffiti – tagging applied to rotunda	\$141
Apex Park, Kingaroy	Apr 2021	Graffiti – tagging applied to toilet block	\$510
		Total	\$7,281

The above amounts don't include staff time. Each incident would generate up to four (4) hours of staff administration time which equates to a per incident cost of \$164.00 (including oncosts).

10.3 QUESTION ON NOTICE - COSTS FOR DISABILITY COMPLIANCE - HIVESVILLE TOILETS

File Number: 13-4-2022
Author: Acting Manager NRM & Parks
Authoriser: Chief Executive Officer

The following question on notice was received from Cr Jones at the Ordinary Meeting on 25 January 2022.

Question/Report

What would the costs be to make the toilets in Main Street Hivesville compliant with disability access?

Response

Following an inspection of the existing Hivesville toilet to assess conversion to disability compliant, it was determined to be prohibitive when considering the cost and benefit of making the necessary changes such as new disability complaint ramps, hand-rails, accessible doorways and grab bars.

If Council was to consider installing a new facility, the estimated cost would start at \$70,000 including new slab, ramp, structure, and demolition/removal of the existing building.

RECOMMENDATION

That the response to the question raised by Cr Jones be received and noted.

ATTACHMENTS

Nil

11 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 SBRCQ 21/22-26 - Cleaning Contracts - Public Conveniences

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.2 Commutable Cladding - Queensland Building and Construction Commission request for authority to prosecute

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

11.3 Request to rename the Murgon Showgrounds and Recreation Centre (PCYC)

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.4 Development of Master Plan for 1 Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

12 CLOSURE OF MEETING