



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Executive and Finance & Corporate
Standing Committee Meeting
Wednesday, 16 March 2022**

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3	Acknowledgement of Traditional Owners	3
4	Declaration of Interest	3
5	Deputations/Petitions	4
	5.1 Petition from Wheatlands State School	4
6	Confirmation of Minutes of Previous Meeting	4
	6.1 Minutes of the Executive and Finance & Corporate Standing Committee Meeting held on 16 February 2022.....	4
7	Business Arising	5
8	General Business	5
9	Portfolio - Corporate Services, People & Culture, Communications/Media, Finance & ICT	5
	9.1 Corporate Services, People & Culture, Communications/Media, Finance and ICT Portfolio	5
	9.1.1 Question on Notice - Percentage of Stores Purchases.....	5
	9.2 Adoption of the South Burnett Regional Council Arts, Culture and Heritage Policy - Strategic009	5
	9.3 Adoption of the South Burnett Regional Council Anti-Discrimination and Equal Employment Opportunity Policy - Statutory037	6
	9.4 Anzac Day 2022.....	6
	9.5 Advocacy to Government on COVID Mandates Relating to Shows	8
	9.6 Wondai Christmas Tree.....	8
	9.7 SBRC 2122-12 Bulk Water Treatment Chemicals	9
10	Portfolio - Regional Development	10
	10.1 Regional Development Portfolio Report	10
	10.1.1 Question on Notice – Resources Council Infrastructure Fund (RCIF).....	10
	10.2 Regional Development and Tourism Monthly Update.....	10
	10.2.1 Question on Notice - New Resident Information Pack	11
	10.3 Future of the Visitor Information Centres	11
11	Confidential Section	11
12	Closure of Meeting	11

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
EXECUTIVE AND FINANCE & CORPORATE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 16 MARCH 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Carolyn Knudsen (Manager Corporate Services), Kerri Anderson (Manager of Finance and Sustainability), James Darcy (Manger Infrastructure Planning), Tim Low (Manger Water and Wastewater), Bree Hunt (Executive Assistant)

1 OPENING

That Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2022/167

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the apology received from Cr Jones be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil

5 DEPUTATIONS/PETITIONS

5.1 PETITION FROM WHEATLANDS STATE SCHOOL

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That South Burnett Regional Council call for quotations and conduct a feasibility report on future sport/leisure/recreation activities in Murgon PCYC facility.

COMMITTEE RESOLUTION 2022/168

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the Committee recommend to Council:

The Divisional Councillor & Portfolio Councillor meet with the PCYC and Council staff and a report to be brought back to the July Community Standing Committee.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Cr Kathy Duff proposed the following motion:

The Committee recommend to Council:

That Council staff are to ensure that the Divisional Councillor, the Portfolio Councillor and or the Mayor are invited to attend all meetings held with community members and that the Community Engagement Policy is updated to reflect such.

The Mayor ruled that in accordance with the Conduct of Council & Committee Meetings Policy Statutory-017 Section 3.11, the matter would be brought before the April Executive and Finance & Corporate Standing Committee on a Notice of Motion.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE EXECUTIVE AND FINANCE & CORPORATE STANDING COMMITTEE MEETING HELD ON 16 FEBRUARY 2022

COMMITTEE RESOLUTION 2022/169

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

1. That the Minutes of the Executive and Finance & Corporate Standing Committee Meeting held on 16 February 2022 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7 BUSINESS ARISING**8 GENERAL BUSINESS****9 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT****9.1 CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT PORTFOLIO**

COMMITTEE RESOLUTION 2022/170

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Mayor Otto's Corporate Services, People & Culture, Communications/Media, Finance and ICT Portfolio Report to Council be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.1.1 QUESTION ON NOTICE - PERCENTAGE OF STORES PURCHASES

Question on Notice from Cr Kirstie Schumacher:

What is the value of the spend with the percentage of stores purchases that were sourced locally?

9.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE POLICY - STRATEGIC009

COMMITTEE RESOLUTION 2022/171

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Committee recommends to Council:

That the South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic009 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ANTI-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY POLICY - STATUTORY037

COMMITTEE RESOLUTION 2022/172

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Anti-Discrimination and Equal Employment Opportunity Policy – Statutory037 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.4 ANZAC DAY 2022

COMMITTEE RESOLUTION 2022/173

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the committee recommends to Council:

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council as per the table:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter Cr Schumacher	Attendance

Commemorative Service	Memorial Park	11.00am	Mayor Cr Potter	Participate in march. Participate in ceremony Lay wreath
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Henschen	Participate in march Lay wreath
Maidenwell Memorial Service	Main Street Monument	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am	Mayor	Attendance
Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Frohloff	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Frohloff	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Frohloff	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath
School Service	Proston State School		Cr Duff	Attendance Lay wreath
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Schumacher	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Organisation of service Lay wreath

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.5 ADVOCACY TO GOVERNMENT ON COVID MANDATES RELATING TO SHOWS

COMMITTEE RESOLUTION 2022/174

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That South Burnett Regional Council write to the Deputy Premier, the Chief Health Officer and the Queensland Local Government Association and advocate on the following points raised by the show society:

- That Show Societies and show grounds be treated as equal to all other events and activities that are conducted on a Showgrounds i.e., no differentiation based on activity. Failing this similar recognition whereby a cap is established e.g., Stadiums where there is a cap under which there are no requirements
- To be given the consideration of consultation with Queensland Health in the development of the Directives that so significantly impact Show Societies;
- That a clear and factually account of why show grounds are being singled out from other industries and like sporting activities, markets and stadiums.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.6 WONDAI CHRISTMAS TREE

COMMITTEE RESOLUTION 2022/175

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

Procedural Motion:

That the Wondai Christmas tree be lifted from the table.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Crs Roz Frohloff and Scott Henschen

CARRIED 4/2

Cr Kirstie Schumacher Foreshadowed the following motion:

That the Committee recommend to Council:

That the consultation period to review the designs and consider community feedback following receipt of this petition be extended and that specific feedback regarding the Christmas tree and upgrade works be brought back to Council at the August Infrastructure Standing Committee Meeting.

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff
 Seconded: Cr Roz Frohloff

That the Committee recommend to Council that:

The Wondai Christmas Tree infrastructure is installed at the Scott Street roundabout as part of the upgrades works.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/4

COMMITTEE RESOLUTION 2022/176

Moved: Cr Kirstie Schumacher
 Seconded: Cr Roz Frohloff

That the Committee recommend to Council:

That the consultation period to review the designs and consider community feedback following receipt of this petition be extended and that specific feedback regarding the Christmas tree and upgrade works be brought back to Council at the August Infrastructure Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.7 SBRC 2122-12 BULK WATER TREATMENT CHEMICALS**COMMITTEE RESOLUTION 2022/177**

Moved: Cr Roz Frohloff
 Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council approve the recommendation report to award contracts to the following suppliers:

Supplier	Chemicals	Approximate Total Contract Spend (24 mths)
Omega Chemicals	<ul style="list-style-type: none"> • Liquid Aluminium Sulphate • 100c Liquid Aluminium Chloralhydrate 	\$469,690
Coogee QCA Pty Ltd	<ul style="list-style-type: none"> • Liquid Sodium Hypochlorite 10% 	\$317,150
Activated Carbon Technologies	<ul style="list-style-type: none"> • Powder Activated Carbon PS1000 	\$247,000
Redox	<ul style="list-style-type: none"> • Hydrochloric Acid 32% • Sodium Carbonate 	\$168,060

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10 PORTFOLIO - REGIONAL DEVELOPMENT

10.1 REGIONAL DEVELOPMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/178

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.1.1 QUESTION ON NOTICE – RESOURCES COUNCIL INFRASTRUCTURE FUND (RCIF)

Question on Notice from Cr Brett Otto:

Has there been an official correspondence that the application for the Resources Council Infrastructure Fund was unsuccessful?

Attendance:

At 10:43am, Manager Corporate Services Carolyn Knudsen left the meeting.

At 10:45am, Manager Corporate Services Carolyn Knudsen returned to the meeting.

10.2 REGIONAL DEVELOPMENT AND TOURISM MONTHLY UPDATE

COMMITTEE RESOLUTION 2022/179

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Regional Development and Tourism monthly update for February 2022 be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

10.2.1 QUESTION ON NOTICE - NEW RESIDENT INFORMATION PACK

Question on Notice from Cr Kirstie Schumacher:

Do all of the South Burnett Centres have a new resident information pack to give when new residents come in?

10.3 FUTURE OF THE VISITOR INFORMATION CENTRES

COMMITTEE RESOLUTION 2022/180

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

1. That South Burnett Regional Council develop a Visitor Service Strategy.
2. That South Burnett Regional Council formally request an extension to accreditation relief to 30 June 2022 whilst the operation of the VICs is considered through future budget discussions.
3. That a media drive be conducted seeking volunteers and alerting the community to the importance of accreditation.
4. That South Burnett Regional Council engage with LTO, visit South Burnett, our RTO, Southern Queensland Country Tourism and Tourism Queensland and request a meeting and round table discussion with Council to address the matters tabled in the report.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

11 CONFIDENTIAL SECTION**12 CLOSURE OF MEETING**

The Meeting closed at 10:55am.

The minutes of this meeting were confirmed at the Executive and Finance & Corporate Standing Committee Meeting held on 20 April 2022.

.....
CHAIRPERSON