



**SOUTH BURNETT**  
REGIONAL COUNCIL

# **MINUTES**

**Infrastructure Standing Committee  
Meeting**

**Wednesday, 6 April 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 6 APRIL 2022 AT 9.01AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Aaron Meehan (KTP Project Manager), James Darcy (Manager Infrastructure Planning), Kevin Searle (Manager Works), Donna Brown (Coordinator Infrastructure Support), Kristy Champney (Personal Assistant Infrastructure), Cody Granger (Engineer – Infrastructure Planning), Tim Low (Manager Water and Wastewater), Carolyn Knudsen (Manager Corporate Services), Joanne Newbery (Communications Officer), Kerri Anderson (Manager Sustainability and Finance), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **item 6.5 - Update on the Project Development for Tanduringie Creek Bridge on Kingaroy Cooyar Road**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am a Director of a company that owns the Maidenwell Hotel on the intersection of Kingaroy Cooyar Road and Bunya Mountains Road. The company has had the Hotel leased out since 2016. The roadworks to the Tanduringie Creek Bridge to be discussed is approximately 7 km to south west from the hotel. The bridge has need for the improvement for public user safety which the full council has advocated for. I believe I have no more greater benefit or loss than any other person in the Maidenwell area and the road is also a State Government Controlled road.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

**Attendance:**

At 9:04am, Cr Gavin Jones left the meeting.

**DECLARATION OF INTEREST - STAY IN MEETING**

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**COMMITTEE RESOLUTION 2022/148**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council resolve that Cr Jones, has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Jones may participate in the matter, discuss and vote upon it, accepting that Cr Jones has no greater interest than any other person in the region and this is a State controlled road and Council has very little influence over it.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9:06am, Cr Gavin Jones returned to the meeting.

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 2 MARCH 2022**

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**COMMITTEE RESOLUTION 2022/149**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Infrastructure Standing Committee Meeting held on 2 March 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

## 6 PORTFOLIO – ROADS & DRAINAGE

### Attendance:

At 9:22am, KTP Project Manager Aaron Meehan entered the meeting (online).

At 9:24am, Manager Water and Wastewater Tim Low entered the meeting.

### 6.1 ROADS AND DRAINAGE PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2022/150

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

#### 6.1.1 MEDIA RELEASE

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Cr Gavin Jones to work with Communications Officer Joanne Newbery to get a road works flood response media release out.

#### 6.1.2 QUESTION ON NOTICE – LIST OF ROADS

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Question on Notice from Cr Kathy Duff:

A summary of roads that have been submitted to the QRA and any future submissions be brought to the next meeting.

### Attendance:

At 9:29am, Personal Assistant Infrastructure Kristy Champney left the meeting.

At 9:31am, Manager Finance and Sustainability Kerri Anderson entered the meeting (online).

At 9:31am, Personal Assistant Infrastructure Kristy Champney returned to the meeting.

### 6.2 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING

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#### COMMITTEE RESOLUTION 2022/151

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council receive and note the attached minutes and recommendations of the Traffic Advisory Committee held Tuesday, 22 March 2022.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.3 KINGAROY TRANSFORMATION PROJECT UPDATE**

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**COMMITTEE RESOLUTION 2022/152**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.4 OPTIONS FOR DUST SUPPRESSION ON LANIGAN ROAD GLAN DEVON**

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**COMMITTEE RESOLUTION 2022/153**

Moved: Cr Scott Henschen  
Seconded: Cr Gavin Jones

That Council note this report.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**COMMITTEE RESOLUTION 2022/154**

Moved: Cr Brett Otto  
Seconded: Cr Kirstie Schumacher

That a report be brought to the June meeting of the Infrastructure Standing Committee outlining the proposed application of a proprietary dust suppressant through a ripping and compaction process to Lanigan Road Glan Devon as a trial process for better understanding the effectiveness of such so as to inform future potential dust mitigation strategies. It is proposed that such a process take place in the 22/23 year across chainage 30-1200 being 1170 metres at a 6 metre width.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**COMMITTEE RESOLUTION 2022/155**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council develop as part of its operational plan in 22/23 a dust sealing policy.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

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**CARRIED 6/0****6.4.1 MATERIALS AND CEMENT BASED PRODUCTS**

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A report to be brought back to the June Infrastructure Standing Committee Meeting that details the studies that have been undertaken with cementitious materials as part of our risk analysis.

**6.4.2 LANIGAN ROAD AND BIRT ROAD PRIORITISATION**

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A report to be brought back that outlines how roads are prioritised and to detail how Lanigan Road and Birt Road went through the prioritisation process.

**6.4.3 UNSEALED ROAD STABILISATION**

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A report be brought back that details the progress of unsealed road stabilisation including costings, weather impacts and whether it be put in the program with money allocated to it every year.

**6.4.4 QUESTION ON NOTICE - CORRIGATION**

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Question on Notice from Cr Gavin Jones:

Is there scope to consider ripping and compacting in relation to corrigation on roads as being a cost effective process?

**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2022/156**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**RESUME MEETING**

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**COMMITTEE RESOLUTION 2022/157**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That the meeting resume at 11:09am.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**6.5 UPDATE ON THE PROJECT DEVELOPMENT FOR TANDURINGIE CREEK BRIDGE ON KINGAROY COOYAR ROAD**

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**COMMITTEE RESOLUTION 2022/158**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That Council note the report as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

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**COMMITTEE RESOLUTION 2022/159**

Moved: Cr Brett Otto  
Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That the Mayor works with the portfolio Councillor and our Local Member to advocate to the Minister for Transports and Main Roads as to safety issues on Tanduringie Bridge with a view in the first instance to improving road safety signage and to advance to detailed design as a matter of priority in consideration of road safety issues.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11:24am, Manager Water and Wastewater Tim Low left the meeting.

At 11:28am, Manager Water and Wastewater Tim Low returned to the meeting.

At 11:40am, Communications Officer Joanne Newbery left the meeting.

At 11:41am, Communications Officer Joanne Newbery returned to the meeting.

At 11:43am, Coordinator Infrastructure Support Donna Brown left the meeting.



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**6.6 KINGAROY ROUNDABOUT COST BENEFIT ANALYSIS OF ROUNDABOUT UPGRADE PROGRAM**

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**COMMITTEE RESOLUTION 2022/160**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council notes the report provided to assist Council in making future decisions regarding roundabout and median infrastructure with a strategic focus throughout the region and consider nominating an annual allocation to progressively renew roundabout and median infrastructure as part of the 22/23 capital works deliberation.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0****Attendance:**

At 11:48am, Coordinator Infrastructure Support Donna Brown returned to the meeting.

At 11:51am, Communications Officer Joanne Newbery left the meeting.

At 11:56am, Communications Officer Joanne Newbery returned to the meeting.

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**6.6.1 QUESTION ON NOTICE - ROGERS DRIVE ROUNDABOUT**

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Question on Notice from Cr Danita Potter:

Can we look at other options (landscape or other structures) for the Rogers Drive Roundabout in the future?

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**6.6.2 QUESTION ON NOTICE - JOHN STREET**

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Question on Notice from Cr Danita Potter:

What are the timeframes and completion dates for John Street?

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**6.7 BRIDGES RENEWAL PROGRAM - BRIEF REPORT**

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**COMMITTEE RESOLUTION 2022/161**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That South Burnett Regional Council submit the following project for the Bridges Renewal Program:

- Home Creek Loop Road

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:03pm, Communications Officer Joanne Newbery left the meeting.

At 12:04pm, Communications Officer Joanne Newbery returned to the meeting.

At 12:06pm, Cr Scott Henschen left the meeting.

At 12:07pm, Cr Scott Henschen returned to the meeting.

**6.7.1 QUESTION ON NOTICE - HOME CREEK LOOP ROAD**

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Question on Notice from Cr Kirstie Schumacher:

What are the budget allocations for Home Creek Loop Road?

**Attendance:**

At 12:12pm, Manager Water and Wastewater Tim Low left the meeting.

At 12:23pm, Personal Assistant Kristy Champney left the meeting.

At 12:27pm, Personal Assistant Kristy Champney returned to the meeting.

At 12:30pm, Engineer Infrastructure Planning Cody Granger left the meeting.

At 12:32pm, Engineer Infrastructure Planning Cody Granger returned to the meeting.

**6.8 APPLICATION FOR FUNDING UNDER THE RESOURCES COMMUNITY INFRASTRUCTURE FUND - ROUND 2**

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**COMMITTEE RESOLUTION 2022/162**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council nominate a South Burnett Mental Health and Youth Hub for funding under the Resources Community Infrastructure Fund – Round 2 – minor or major infrastructure projects stream.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:33pm, Cr Danita Potter left the meeting

At 12:33pm, Manager Infrastructure Planning James Darcy left the meeting.

At 12:36pm, Cr Danita Potter returned to the meeting.

At 12:37pm, Manager Infrastructure Planning James Darcy returned to the meeting.

At 12:46pm, Communications Officer Joanne Newbery left the meeting.

At 12:47pm, Communications Officer Joanne Newbery returned to the meeting.

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**6.9 POTHOLE REPAIR PROGRAM**

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**COMMITTEE RESOLUTION 2022/163**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That Council note this report.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**7 PORTFOLIO - LDMG, WATER & WASTEWATER****7.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/164**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**8 QUESTIONS ON NOTICE****8.1 QUESTIONS ON NOTICE**

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**COMMITTEE RESOLUTION 2022/165**

Moved: Cr Gavin Jones  
Seconded: Cr Kirstie Schumacher

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 6/0**

**9 CONFIDENTIAL SECTION**

**10 CLOSURE OF MEETING**

**The Meeting closed at 12:56pm.**

**The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 4 May 2022.**

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**CHAIRPERSON**