



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Budget Committee Meeting
Friday, 8 April 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 8 APRIL 2022 AT 9.06AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Ged Brennan (Acting General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), James Darcy (Manager Infrastructure Planning), Kevin Searle (Manager Works), Donna Brown (Coordinator Infrastructure Support), Carolyn Knudsen (Manager Corporate Services), Kerri Anderson (Manager Finance and Sustainability), Craig Patch (Coordinator Finance), Leanne Petersen (Manager Property), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Chief Executive Officer Mark Pitt (9:06am – 10:32am)
General Manager Community Peter O'May

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Cr Scott Henschen brought to Chambers attention that item 6.2.2 the Wild Dog Scalp Payment, that he is a member of the Wild Dog Trapping Syndicate but is not on the committee in any position nor does not hold an office holder's position on the Management Committee and under the Legislation, that does not constitute a conflict of interest.

Attendance:

At 9:10am, Coordinator Infrastructure Support Donna Brown entered the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 1 APRIL 2022

COMMITTEE RESOLUTION 2022/27

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Minutes of the Budget Committee Meeting held on 1 April 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6 BUSINESS

6.1 DRAFT 22/23 SOUTH BURNETT REGIONAL COUNCIL OPERATIONAL PLAN - INFRASTRUCTURE

COMMITTEE RESOLUTION 2022/28

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 – Infrastructure be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:15am, Coordinator Infrastructure Support Donna Brown left the meeting.

At 9:18am, Coordinator Infrastructure Support Donna Brown returned to the meeting.

At 9:33am, Coordinator Finance Craig Patch entered the meeting (online).

At 10:08am, Cr Danita Potter left the meeting.

At 10:10am, Cr Danita Potter returned to the meeting.

At 10:15am, Executive Assistant Bree Hunt left the meeting.

At 10:18am, Executive Assistant Bree Hunt returned to the meeting.

At 10:32am, Chief Executive Officer Mark Pitt entered the meeting.

6.2.1 INTERNAL CONSULTANTS

A report to be brought back that details potentially developing our own employees and their skills and looking at different strategies for internal consulting rather than seeking external consultants.

6.2.2 QUESTION ON NOTICE - WONDAI CBD

Question on Notice from Cr Brett Otto:

What is the breakdown for the \$80,000 for the Wondai CBD? What sort of consultants/specialists are we engaging and what are their qualifications?

Attendance:

At 10:35am, Manager Property Leanne Petersen entered the meeting (online).

At 10:39am, Cr Scott Henschen left the meeting.

At 10:41am, Cr Scott Henschen returned to the meeting.

At 10:59am, Cr Kirstie Schumacher left the meeting.

At 11:02am, Cr Kirstie Schumacher returned to the meeting.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/29

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2022/30

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11:42am.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:42 am, Cr Danita Potter left the meeting.

At 11:56 am, Cr Gavin Jones left the meeting.

6.2.3 RENEWABLE OPPORTUNITIES

To review street lighting to potentially use renewable sources and to add into the Operational Plan.

6.2.4 DEPRECIATION WORKSHOP

That a workshop to discuss depreciation be scheduled and after the workshop some media around the processes be released to the community for their understanding.

6.2.5 CLAIM LODGEMENT AND PAYMENT SYSTEM

OFFICER'S RECOMMENDATION

A brief report be brought to a future Infrastructure Standing Committee Meeting on the efficiency of our claim lodgement and payment system.

6.2 DRAFT 22/23 BUDGET - INFRASTRUCTURE (EXCL WATER AND WASTEWATER)

COMMITTEE RESOLUTION 2022/31

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the Committee receive the proposed 2022-2023 draft budget for the Infrastructure Department (excluding Water & Wastewater) and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

COMMITTEE RESOLUTION 2022/32

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

A report be brought back to the Budget Standing Committee to detail the potential savings as discussed in the salary component of the Infrastructure Departments budget and that this process be extended to all departments in this current budget deliberation cycle.

In Favour: Crs Brett Otto, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

With the consent of the mover and seconder the motion was withdrawn.

A report be brought back to the Budget Standing Committee to detail the potential savings as discussed in the white fleet component of the Infrastructure Departments budget and that this process be extended to all departments in this current budget deliberation cycle.

COMMITTEE RESOLUTION 2022/33

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

As part of budget deliberations for 22/23 the Senior Executive team considers further reduction to the white fleet where able to do so without impacting adversely on services to the community and a report be brought to a future Budget Committee Meeting.

In Favour: Crs Brett Otto, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

COMMITTEE RESOLUTION 2022/34

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the Infrastructure and Finance teams strategise and analyse the maintenance program budget, consider the defect projections and scope to introduce asset renewal works with external funding and investigate the flood repair works on our forward projected maintenance program and how these factors may influence our proposed maintenance budget for 22/23 and that a budget workshop be scheduled prior to 13 June.

In Favour: Crs Brett Otto, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING

The Meeting closed at 1:44pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 6 May 2022.

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CHAIRPERSON