



AGENDA

Community Standing Committee Meeting Wednesday, 11 May 2022

**I hereby give notice that a Meeting of the Community Standing
Committee will be held on:**

Date: Wednesday, 11 May 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 13 APRIL 2022

File Number: 11/5/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Community Standing Committee Meeting held on 13 April 2022 be received.

ATTACHMENTS

- 1. Minutes of the Community Standing Committee Meeting held on 13 April 2022**



MINUTES

Community Standing Committee Meeting

Wednesday, 13 April 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 13 APRIL 2022 AT 9.06AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Acting General Manager Infrastructure), Leanne Petersen (Manager Property), Joanne Newbery (Communications Officer), Jim Willmott (Acting Coordinator NRM), Rebecca Bayntun (Land Investigation Officer), Lynelle Paterson (Coordinator Executive Services), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomes all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place and acknowledged and congratulated the Wakka Wakka people for their native title determination.

4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 9.7 - Bunya Mountains Community Association Inc. request for support.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to owning a freehold property on the Bunya Mountains and I am a member of the Bunya Mountains Community Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Schumacher advised she is a member of the Kingaroy Chamber Commerce Inc. **item 9.13 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

Cr Potter advised **item 9.10 Request to waiver Hall Hire fees at Kingaroy and Wondai Town Halls** that she is a supporter of Life Flight but claimed that her interested wouldn't be greater or lesser value than anyone in the community and as a member doesn't give rise to a declarable interest.

I, Cr Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **item 9.13 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease**. The nature of my interest is as follows:

This declarable conflict of interest arises because I am the Director of a Company which owns an accounting practice adjoining the street leading to the said premises, though I believe I have no interest that is greater or less than any other resident.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Cr Duff advised she is a member of the Proston Show Society **item 9.8 Proston Showgrounds – Realignment of Boundaries**. It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

Attendance:

At 9:13 am, Cr Brett Otto left the meeting.
Deputy Major Jones took the chair.

DECLARATION OF INTEREST - STAY IN MEETING

COMMITTEE RESOLUTION 2022/263

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Council resolve that Cr Brett Otto has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Brett Otto may participate in the matter, discuss and vote upon it, accepting that Cr Otto has no greater benefit or loss to any other person, different client base and has no contact or use with the building being upgraded.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 9:20 am, Cr Brett Otto returned to the meeting and resumed the chair.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 9 MARCH 2022

COMMITTEE RESOLUTION 2022/264

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Minutes of the Community Standing Committee Meeting held on 9 March 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

5.1.1 11.2 CONFIDENTIAL SECTION - SHOOTING RANGE

A report be brought back with further information in relation to the shooting range.

Attendance:

At 9:38am, Manager of Finance and Sustainability Kerri Anderson entered the meeting (online).

At 9:43am, Acting Coordinator NRM Jim Willmott entered the meeting.

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/265

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.2 HOUSING AND HOMELESSNESS FORUM - 22 JULY 2022

COMMITTEE RESOLUTION 2022/266

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the South Burnett Regional Council support the South Burnett Housing Forum working group by way of Hall hire and insurance for the Housing and Homelessness Forum to be held in the Kingaroy Town Hall on Friday 22nd July.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.2.1 HOUSING AND HOMELESSNESS FORUM

RESOLVED

- For the Communications Officer to work with Councillors to release media information around the housing and homelessness forum.
 - For calendar invitations to be send to the Councillors for the forum on the 22 July 2022.
-

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

Attendance:

At 10:17am, Acting General Manager Infrastructure Tim Low left the meeting.

At 10:19am, Acting General Manager Infrastructure Tim Low returned to the meeting.

At 10:25am, Acting General Manager Infrastructure Tim Low left the meeting.

At 10:31am, Acting General Manager Infrastructure Tim Low returned to the meeting.

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/267

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/268

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Committee recommend to Council:

That South Burnett Regional Council work with Cherbourg Council, our Local State Member of Parliament and industry stakeholder working group to actively engage with the relevant Queensland Government Minister as to the significant detriment parthenium weed is causing and will continue to

cause to agriculture within our region with a view to gaining a commitment from the Queensland Government to an appropriate funded and effective treatment program in advance of spring 2022.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/269

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 10:44am, Coordinator Executive Services Lynelle Paterson entered the meeting.

At 10:44am, Executive Assistant Bree Hunt left the meeting.

At 10:47am, Executive Assistant Bree Hunt returned to the meeting.

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/270

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

MOTION

COMMITTEE RESOLUTION 2022/271

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the committee deals with Item 9.4 now.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.4 LEOPARD COURT KINGAROY - STREET TREE COMPLAINT

COMMITTEE RESOLUTION 2022/272

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

1. That the Arborist report dated 29 March 2022 be received and noted; and
2. That Council adopt Option 3 – remove (Leopard Trees no. 1, 2 and 5) on the Arborist report dated 29 March 2022 as the preferred option and that works be conducted as soon as reasonably practicable.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 10:51am, Coordinator Executive Services Lynelle Paterson left the meeting.

At 10:57am, Cr Danita Potter left the meeting.

At 10:59am, Cr Danita Potter returned to the meeting.

MOTION

COMMITTEE RESOLUTION 2022/273

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

1. That a report be brought to the June Infrastructure Standing Committee as to options for and capital costs associated with improved storm water drainage in Leopard Court Kingaroy.
 2. A report be brought to the Capital Expenditure Budget Committee meeting in relation to street sweeping infrastructure options to address issues caused by the inability of current machines to service all residential roundabouts and median strips.
-

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/274

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2022/275

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting resume at 11:37am.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:37am, Acting Coordinator NRM Jim Willmott left the meeting.

8 PORTFOLIO - WASTE MANAGEMENT

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/276

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2022/277

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:47am, Manager Property Leanne Petersen entered the meeting.

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/278

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:59am, Communications Officer Joanne Newbery left the meeting.

At 12:03pm, Communications Officer Joanne Newbery returned to the meeting.

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2022/279

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 12:19pm, Cr Kirstie Schumacher left the meeting.

At 12:20pm, Cr Kirstie Schumacher returned to the meeting.

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/280

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/281

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council advance arrangements with DTMR and the Hivesville Progress Association and bring a report to the Community Standing Committee in August 2022.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.3.1 MEDIA RELEASES

RESOLVED

That media be released around the Memorial Park, Nanango pool, Wondai pool and the Timbertowners lease when signed.

Item - 9.4 Leopard Court Kingaroy - Street Tree Complaint - has been moved forward in the agenda.

9.5 FISHING INFRASTRUCTURE GRANT - EXTEND BP DAM BOAT RAMP

COMMITTEE RECOMMENDATION

Moved: Cr Danite Potter

Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That the Deputy Director-General, Fisheries and Forestry be advised that Council unfortunately declines the funding offer to extend the public boat ramp at the Bjelke Petersen Dam given an

inability to deliver the project in the required timeframe and that Council reserves the right to re-apply in the future assuming water levels allow completion of the project.

COMMITTEE RESOLUTION 2022/282

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the matter lay on the table to the May Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.6 REALIGNMENT OF RESERVE BOUNDARY - LOT 212 ON FY2647 KNOWN AS NANANGO NETBALL COURTS

COMMITTEE RESOLUTION 2022/283

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. A short-term Trustee Permit is offered to the Nanango Netball Association Inc.
 - (a) For a term of twelve (12) months
 - (b) For \$75.00 (plus GST) per annum
 - (c) On the condition that the Nanango Netball Association Inc. enter into a new Trustee Lease for Lot 212 on FY2647
2. A portion of Lot 212 on FY2647 be excised for the addition to the Nanango Cemetery located on the neighbouring Lot 213 on FY 2647.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 12:45pm, Cr Kirstie Schumacher left the meeting.

9.7 BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC. REQUEST FOR SUPPORT

COMMITTEE RESOLUTION 2022/284

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to develop a Bunya Mountains Community Centre located within the Western Downs Regional Council local government.
2. Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains Community Associated to assist with identifying the requirements of the feasibility study and define the scope of works.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 12:50pm, Cr Kirstie Schumacher returned to the meeting.

At 12:56pm, Cr Kathy Duff left the meeting.

9.8 PROSTON SHOWGROUNDS - REALIGNMENT OF BOUNDARIES

COMMITTEE RESOLUTION 2022/285

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the Committee recommend to Council to

1. Consent to apply for Trusteeship of Lot 1 SP269740
2. Consent to apply for approval from the Department of Resources for the realignment of boundaries of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and request the new community purpose to be Showgrounds and Recreation.
3. Investigate the land tenure options for the remaining land of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and bring a report back to Council.
4. Seek a Departmental estimate to freehold Lot 79 on BO600

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

ADJOURN LUNCH

COMMITTEE RESOLUTION 2022/286

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 1:45pm, Cr Kathy Duff returned to the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/287

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 1:45pm.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.9 LICENCE TO OCCUPY - BLACKBUTT AND DISTRICT PONY CLUB INC.

COMMITTEE RESOLUTION 2022/288

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Committee recommends to Council that

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012* section 236 (1)(b)(ii) applies to Council for the disposal by way of grant of a lease to the valuable non-current asset which is the land comprising part of 0 Crumpton Drive Blackbutt, RPD: Lot 87 on SP102660, to the Blackbutt and District Pony Club, a community organisation, other than by way of tender or auction, for a term of 5 years commencing at 14 May 2022 on terms agreed between Council and the Blackbutt and District Pony Club Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and the Blackbutt and District Pony Club Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 1:54pm, General Manager Susan Jarvis Finance and Corporate entered the meeting.

9.10 REQUEST TO WAIVER HALL HIRE FEES AT KINGAROY AND WONDAI TOWN HALLS

COMMITTEE RESOLUTION 2022/289

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council confirms the current hall hire fees for Life Flight Trauma Training Program at Kingaroy Town Hall and Wondai Town Hall and suggest to the applicant that they may apply to have this fee paid through Council's discretionary fund on the condition that the applicant is the Queensland based Life Flight organisation.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9.11 COUNCIL LAND INVESTIGATIONS - PROPOSED DIVESTMENT OF LAND ASSETS - HIVESVILLE AND WONDAI

COMMITTEE RESOLUTION 2022/290

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council;

To offer for sale on the open market by way of tender:

- Lot 89 on RP203393 – 9 Barr Street, Hivesville, and
- Lot 36 on SP190438 – 54-56 Burrows Street, Wondai

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 2:24 pm, Cr Gavin Jones left the meeting.

9.12 RINGSFIELD HOUSE

COMMITTEE RESOLUTION 2022/291

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council

That Ringsfield House be available for hire by the Nanango Reunion for Past & Present Residents Committee through NATDA on 11 March 2023 for the purpose of Back to Nanango Reunion.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy DuffAgainst: Nil**CARRIED 5/0**

COMMITTEE RESOLUTION 2022/292

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That Council officers progress the request from U3A South Burnett (auspiced by U3A Dalby) to lease a single office space at Ringsfield House for the initial period of 6 months and during this time ensure that U3A are given the opportunity to engage with the advisory committee.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy DuffAgainst: Nil**CARRIED 5/0**

COMMITTEE RESOLUTION 2022/293

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council progress as a matter of priority the establishment of the advisory committee as previously resolved and incorporate community information sessions involving Councillors and staff as part of the engagement process.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy DuffAgainst: Nil**CARRIED 5/0****Attendance:**

At 2:44pm, Acting Coordinator NRM Jim Willmott entered the meeting.

At 2:47pm, Communications Officer Joanne Newbery left the meeting.

At 2:50pm, Communications Officer Joanne Newbery returned to the meeting.

9.13 KINGAROY CHAMBER OF COMMERCE AND INDUSTRY REQUEST FOR EXTENSION OF LEASE

COMMITTEE RESOLUTION 2022/294

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommend to Council

1. That South Burnett Regional Council, in accordance with S236(1)(b)(ii) of the Local Government Regulation 2012, enter into a lease with Kingaroy Chamber of Commerce and Industry for 195 Kingaroy Street, Kingaroy (being Lot 1 on RP1333329) for a term of 24 months commencing on 1 September 2023.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and KCCI on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 3/2

AMENDMENT

Moved: Cr Kathy Duff
Seconded: Cr Brett Otto

That the Committee recommend to Council

1. That South Burnett Regional Council, in accordance with S236(1)(b)(ii) of the Local Government Regulation 2012, enter into a lease with Kingaroy Chamber of Commerce and Industry for 195 Kingaroy Street, Kingaroy (being Lot 1 on RP1333329) for a term of 24 months commencing on 1 September 2023 with conditions which provide Council with the right to create a suitable pedestrian thoroughfare.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and KCCI on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/3

Attendance:

At 3:43pm, Manager Property Leanne Petersen left the meeting.

At 3:43pm, Acting General Manager Infrastructure Tim Low left the meeting.

At 3:49pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

At 3:50pm, Communications Officer Joanne Newbery left the meeting.

ADJOURN AFTERNOON TEA

COMMITTEE RESOLUTION 2022/295

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for afternoon tea.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

RESUME MEETING

COMMITTEE RESOLUTION 2022/296

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting resume at 4:01pm.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 4:01pm, Land Investigation Officer Rebecca Bayntun entered the meeting.

MOTION

COMMITTEE RESOLUTION 2022/297

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That late agenda item 9.14 be dealt with.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 4:08 pm, Cr Gavin Jones returned to the meeting.

**9.14 MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY INC. -
TRANSFER OWNERSHIP OF ASSET**

COMMITTEE RESOLUTION 2022/298

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

1. That for the purposes of the Local Government Regulation 2012, section 236(2), Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because:
 - (a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and
 - (b) the disposal is otherwise in accordance with the sound contracting principles.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**10 QUESTIONS ON NOTICE****10.1 QUESTION ON NOTICE - CAT TRAPS**

COMMITTEE RESOLUTION 2022/299

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the response to the question raised by Cr Henschen be received and noted.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0**10.2 QUESTION ON NOTICE - GRAFFITI REMOVAL COSTS**

COMMITTEE RESOLUTION 2022/300

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the response to the question raised by Cr Potter be received and noted.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

10.3 QUESTION ON NOTICE - COSTS FOR DISABILITY COMPLIANCE - HIVESVILLE TOILETS

COMMITTEE RESOLUTION 2022/301

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the response to the question raised by Cr Jones be received and noted.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

11 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2022/302

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 SBRCQ 21/22-26 - Cleaning Contracts - Public Conveniences

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.2 Combustible Cladding - Queensland Building and Construction Commission request for authority to prosecute

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

11.3 Request to rename the Murgon Showgrounds and Recreation Centre (PCYC)

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

11.4 Development of Master Plan for 1 Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 4:48 pm, Cr Danita Potter left the meeting.

COMMITTEE RESOLUTION 2022/303

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 5:10pm, Acting Coordinator NRM Jim Willmott left the meeting.

At 5:10pm, Land Investigation Officer Rebecca Bayntun left the meeting.

11.1 SBRCQ 21/22-26 - CLEANING CONTRACTS - PUBLIC CONVENIENCES

COMMITTEE RESOLUTION 2022/304

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

1. That pursuant to section 228 of the *Local Government Regulation 2012*, Council accept the tender from The Cleanman Family Trust, trading as Restore All Qld, for tender SBRCQ 21/22-26 – Cleaning Contracts – Public Conveniences.
2. That the maximum term of the contract be five (5) years, including two (2) further options of twelve months.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

11.2 COMBUSTIBLE CLADDING - QUEENSLAND BUILDING AND CONSTRUCTION COMMISSION REQUEST FOR AUTHORITY TO PROSECUTE

COMMITTEE RESOLUTION 2022/305

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That Council approve authorisation for the QBCC to prosecute offences committed under s16X(1) of the *Building Regulations* 2006.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

11.3 REQUEST TO RENAME THE MURGON SHOWGROUNDS AND RECREATION CENTRE (PCYC)

COMMITTEE RESOLUTION 2022/306

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the Committee recommend to Council that

1. Council does not approve the renaming of the Murgon Showgrounds and Recreation Centre, as the facility is well known as the Murgon PCYC.
2. Council acknowledges the significant contribution of former Councillor Dermot Tiernan efforts and commitment to making improvements in the Murgon community as part of the former Murgon Shire Council noting former Councillor Dermot Tiernan is previously acknowledged at the Murgon Library as the 'Dermot Tiernan Memorial Library'.
3. That Council relocate to a prominent position and refurbish the plaque at the entrance to the PCYC that recognised Cr Dermot Tiernan.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

11.4 DEVELOPMENT OF MASTER PLAN FOR 1 POUND STREET, KINGAROY

COMMITTEE RESOLUTION 2022/307

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the matter lay on the table until the April Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

12 CLOSURE OF MEETING

The Meeting closed at 5:12pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 11 May 2022.

.....
CHAIRPERSON

6 NOTICES OF MOTION

6.1 NOTICE OF MOTION - TINGOORA RAIL TRAIL VERGE

File Number: 11/5/2022

I, Councillor Brett Otto, give notice that at the next Community Standing Committee Meeting to be held on 11 May 2022, I intend to move the following motion:

MOTION

The Committee recommend to Council:

1. That Council engages contractors within this financial year to complete the slashing, mowing and clearing of the verge area of the rail train on the northern side within the 60 km zone at Tingoora.
2. That Council parks and gardens staff then take on the project of selecting and planting an appropriate landscape of trees as part of a natural beautification project.

RATIONALE

This area on the side of the road within the 60km zone area lends itself beautifully to creating a scenic natural verge, encompassing a sprinkling of trees, and providing a nice view of the rail trail to drivers and tourists.

It is something that parks, and gardens management have suggested previously as a project that their team would like to be part of in establishing and maintaining.

The small area that our staff have been mowing looks great and is an example of the opportunity here.

The cost to clear the area ready for staff to plant should not be excessive and would give the small village of Tingoora a real lift.

CORPORATE PLAN

EC1 Develop and implement initiatives to **enhance community parks, gardens and recreational facilities**, which may include **tree planting** strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

IN6 Continue to provide and investigate options **to improve rail trail infrastructure**, residential footpaths and cycleways to promote connectivity.

GR5 Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and **tourism infrastructure**.

I commend this Notice of Motion to the committee.

ATTACHMENTS

1. **Picture of Tingoora Sign**  



7 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**7.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT****File Number:** 11-05-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Community, Arts, Heritage, Sport and Recreation Portfolio Report

SUMMARY

Cr Potter presented her Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

Community:**Boost to mental health services in South Burnett**

Hon David Littleproud, Minister for Agriculture and Northern Australia and Member for Maranoa announced \$3.4 million for a local Head to Health Service in Kingaroy.

With the South Burnett's psychological distress and suicide rates being well above the Queensland State averages, this funding will be so important to address some of the significant mental health challenges in the region.

The Darling Downs and West Moreton PHN will receive the funding over four years from May 2022 and will continue to work with representatives from the South Burnett Regional Council, Hospital, General Practice, Allied Health, and our community to co-design a Head to Health centre that is unique to the South Burnett.

The establishment of a local Head to Health Centre will provide a strong foundation for mental health services moving forward.

South Burnett Regional Youth Council 2-day leadership conference

Our newly appointed South Burnett Regional Youth Council convened on the 7th and 8th May for a 2-day leadership conference facilitated by Youth Leadership Academy Australia. Youth Leadership Academy Australia is a for-youth organisation, created with the aim of empowering youth to use their voice to create positive change in their communities.

Topics for the conference included:

- Leading our community
- The power of teamwork
- Setting and achieving goals
- Flexibility and adapting to change.

Parents and carers were also invited on the end of the second day to watch presentations which will be developed over the weekend.

Library:**First 5 Forever Expenditure 2021-2022**

To meet the expenditure requirements of the State Library of Queensland's First 5 Forever initiative, the library has recently purchased a variety of resources that will add great value to the programs delivered by the service. In addition to the annual allocation of \$21,650, there was also a rollover of \$5,633 to be spent from last financial year.

To add an element of technology to First 5 Forever sessions, a set of Bee Bots were purchased. These cute little floor robots support the exploration of early computing and programming. With a simple child-friendly layout it's a perfect starting point for teaching control, sequencing, directional language, and algorithms.

Other smaller ticket items were also acquired for use during the Kingaroy Library's Stay & Play sessions. Building blocks, puzzles and other free play resources were purchased to encourage exploration and interaction between the children in attendance. Stay & Play is the newest First 5 Forever program to be introduced at South Burnett Libraries. Its aim is to provide a relaxed and welcoming playgroup feel for local families.

National Simultaneous Storytime

National Simultaneous Storytime (NSS) is held annually by the Australian Library and Information Association (ALIA). Every year a picture book, written and illustrated by an Australian author and illustrator, is read simultaneously in libraries, schools, pre-schools, childcare centres, family homes, bookshops, and many other places around the country. This year's book is "Family tree" written by Josh Pyke and illustrated by Ronojoy Ghosh.

National Simultaneous Story Time will take place on **Wednesday 25 May 2022 at 11:00am** and South Burnett Libraries will be joining in the fun by reading this title along with millions of other Australians. A class from St Patrick's school will be visiting the Nanango Library for this event to add to the National Simultaneous Storytime fun!

Aged Care Information Sessions

South Burnett Libraries along with a representative from Lutheran Services will be hosting aged care information mornings in an informal setting for any questions that community members may have. From support required to allow the elderly to continue to live in their own homes independently to carer's support to assist with loved ones, these sessions will aid with how to move forward in these circumstances. The Blackbutt, Kingaroy, Murgon, Nanango, Proston and Wondai libraries will each host a morning tea throughout late May and into the first week of June for these sessions. Bookings for these events can be made by contacting South Burnett Libraries on (07) 4189 9256.

First 5 Forever at the Proston Library with Community Health

During the month of May, the Proston Library will be running weekly information sessions in partnership with Community Health. Guest speakers will include representatives from Bushkids, the QLD Ambulance and QLD Health, along with a library staff member who will speak about First 5 Forever and its benefits. It is hoped that these sessions, which will be held each Thursday morning from 9.30am, will help promote First 5 Forever programming in the Proston community whilst educating locals on other aspects of their child's care and development.

Sport & Recreation:

Ashgrove Rangers Athletics Club held a successful relay teams event along the South Burnett Section of the KKRT from Kingaroy to Wondai and back. The course was approximately 60km, averaging about 5km for each relay leg. This event was held for the first-time last October where the club had around 8 teams and 60 runners in total. This year saw an increase in teams with

approximately 150 runners. The Rail Trail is the perfect venue, and the scenery is also a real drawcard. This event is building up to one of the must-do races on the Queensland calendar. Whilst there is a competitive angle to the race, there is also a social side. The club also says holding the event on the May long weekend provides a great opportunity for visitors to spend a little bit of extra time in the region to explore the many attractions.

Rugby League legend Johnathan Thurston will be coming to the South Burnett this month to have a “big conversation” with school children with the aim of instilling in them confidence, courage, and self-belief. Johnathon will also be at the Kingaroy Town Hall Forecourt from 4.00pm to 7.30pm on Tuesday 24 May for everyone else to meet him. This is a unique opportunity for residents of the South Burnett to meet a great Queenslander and hear firsthand his life story and messages of looking out for each other.

Residents can catch free buses from across the South Burnett to attend, but bookings are essential

The Kingaroy Junior Cricket practice nets and fencing has now been completed, but not before a few hiccups. I would like to thank the Kingaroy Junior Cricket committee and Council staff for working together in finding solutions to ensure this project was completed on time and within budget. These new additions have really lifted the presents of the River Road Park open space area which can now be used and enjoyed by all.

Active Game Day Program Funding successful recipients were announced this week with two out of the three local sporting/community groups that applied awarded funding to undertake their projects.

- Nanango Show Society – Installation of new lighting around main arena - \$83,943
- Wondai Wolves Junior Rugby League – Upgrade Lighting to 100lux - \$125,120

This is fantastic news for these clubs, which will certainly enhance these complexes.

On a disappointing note, Council was unsuccessful with our application for the “come & try day” under the Sporting Australia Participation Grant Program (www.sportaus.gov.au) this time.

BACKGROUND

Nil

ATTACHMENTS

1. **Bee Bots!**  
2. **First Five Forever Resources**  
3. **My Aged Care Information Sessions**  
4. **National Simultaneous Storytime**  



First 5 Forever Bee Bots



First 5 Forever 'Stay & Play' Resources

Want to know more about My Aged Care?

Join South Burnett Libraries for a free morning tea and speak with an advisor from Lutheran Services about how to navigate through the services and packages available locally for seniors.

Kingaroy Library

Tuesday 24 May 2022 at 11am

Wondai Library

Friday 27 May 2022 at 10am

Murgon Library

Thursday 2 June 2022 10am

Nanango Library

Friday 3 June 2022 at 10am

Proston Library

Tuesday 7 June 2022 at 10am

Blackbutt Library

Thursday 9 June 2022 at 10am



My Aged Care Information Sessions



National Simultaneous Storytime

7.2 LOCAL RECOVERY & RESILIENCE GRANT FUNDING

File Number: 11/05/2022

Author: Coordinator Infrastructure Support

Authoriser: Chief Executive Officer

PRECIS

Local Recovery and Resilience Grant Funding

SUMMARY

Funding has been made available to South Burnett Regional Council under the 2022 Local Recovery and Resilience Grant Funding in response to the impacts of the extraordinary flood events across late 2021-2022

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that

1. A list of potential projects be developed for delivery under the Local Recovery and Resilience Grant Funding program for Council's endorsement.

BACKGROUND

This is a joint Australian Government and Queensland Government funding initiative announced by Queensland Reconstruction Authority under Category D, Disaster Recovery Funding Arrangements (DRFA) for the Southeast Queensland Rainfall & Flooding, 22 – 28 February 2022. to assist Councils that have been severely impacted by extraordinary disaster events to undertake relief, recovery and resilience activities in their local government area.

Funding of \$1,000,000 has been made available per impacted Council.

The purpose of the local recovery and resilience grant is to assist eligible Councils in delivering activities and projects that:

- a) Address the emerging relief and recovery needs within the community following the onset of the eligible extraordinary event; and
- b) Contribute to building disaster resilience and reducing the impact of future events.

Key Days:

- a) Project plans are required prior to the release of the 'milestone 2 payment' and due to QRA by 30 March 2023
- b) Approved projects must be completed by 30 June 2024 (eligible timeframe)
- c) Project acquittal reports are due to QRA within three months of completing projects and by no later than 30 September 2024.

Eligible Projects:

Projects must adhere to the following:

- a) Projects that facilitate the recovery of the community following the event and/or address an identified immediate or emerging recovery need; or
- b) Projects that increase disaster resilience, which may include:
 - Upgrades to existing infrastructure critical to the community during disasters;
 - Building new infrastructure to mitigate/reduce the risk of future disasters

- Purchasing equipment critical during disasters
- Community capability / education activities.

Some initial projects of interest identified are listed below:

Infrastructure Projects

- a) Signage trailers for flood use only
- b) Rail trail repairs (*If alternate funding cannot be sourced. note - still under investigation*)
- c) Dingo creek carpark (*If alternate funding cannot be sourced. note - still under investigation*)

Recovery Projects

- a) Resilience and Recovery Officer (18 months)
- b) Project Officers as identified
 - Recovery Plan and supporting material development
 - Recovery Kits/Recovery Folders
 - Metal Health First Aid Courses (offered to agencies and primary producers)
 - Capacity building - working with local agencies and updating their continuity plans
 - Various Mental Health / Resilience Events (Primary Producers, Local Businesses, Youth, PWD) – e.g.
 - Reef & Beef Night with Mental Health Guest Speaker – various locations across the region
 - 10 Minutes with the Master – various locations across the region
 - Youth Activities
 - Mates Day Out (Primary Producers Gathering)

ATTACHMENTS

Nil

7.3 IN-KIND SUPPORT - BACONFEST 2022

File Number: 11-05-2022

Author: General Manager Community

Authoriser: Chief Executive Officer

PRECIS

In-Kind Support for the 2022 BaconFest.

SUMMARY

Council has received correspondence from the BaconFest Committee requesting in-kind assistance towards their 2022 event. The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy.

The Committee are seeking in-kind support in the following;

- Glendon Street (Council side) closed from 6am Friday 19th August 2022 – (pending approval from business owners)
- Glendon Street (Café side) closed from 4pm Friday 19th August 2022
- Glendon Street Circular Place and SBRC rear carparks closed from 1pm Friday 19th August 2022.
- Areas where stages are to be erected to be cordoned off with witches' hats from 6am Friday 19th August 2022 (one in each carpark).
- SBRC office closed from 4pm Friday 19th August 2022
- Library closed Saturday 20th August 2022
- Cleaning and beautification of the Kingaroy CBD and surrounding parks and gardens in the lead up to the weekend of Kingaroy BaconFest.
- Cleaning of restrooms in Circular Place, Forecourt and Town hall x 3 on Saturday and x 3 on Sunday (BaconFest to cover the additional cleaning for Covid requirements). Please provide cleaning contract detail to BaconFest.
- One 10 cubic metre skip bin for cardboard to be delivered AM Friday 19th August 2022
- 40 x 240litre wheelie bins to be delivered AM Friday 19th August 2022. (BaconFest to hire an additional 60 x 240litre wheelie bins from JJ Richards)
- Garbage truck pick up at 1PM on Saturday 20th August 2022
- Garbage truck pick up at 6AM on Sunday 21st August 2022
- Garbage truck pick up at 6AM on Monday 22nd August 2022
- Removal of the skip bin at 6 AM on Monday 22nd August 2022
- Removal of the 40 x 240litre wheelie bins at 6 AM on Monday 22nd August 2022
- Water Truck if required to water road areas near camping
- Street Banner (provided by BaconFest) in Kingaroy Street from Monday 1st to 22nd August 2022
- Use of the street seasonal signage in Haly and Youngman Streets from Monday 1st August 2022 until Friday 26th August 2022.
- Approval to put 'bacon signage' on 8 power poles (supported by Ergon Energy) from Monday 1st to 22nd August 2022.
- Public notice for noise associated with the helicopter scenic rides – conducted on the land in Alford Street owned by PCA during Saturday 20th and Sunday 21st August 2022.
- Use of a council forklift and licensed forklift driver to assist with the moving of pallet furniture, generators, and other heavy equipment across the BaconFest weekend but particularly during bump in on the Friday afternoon / evening and bump out on the Sunday afternoon.
- Use of the Variable Message Sign for road closures and assistance with the design of the parking map

OFFICER'S RECOMMENDATION

That the Committee recommend to Council

That Council approve the requested in-kind assistance to the 2022 BaconFest subject to available resources.

FINANCIAL AND RESOURCE IMPLICATIONS

Services will be provided by a combination of Council staff and external contractors. Provision of the requested in-kind support is expected to cost in the vicinity of 10,000.

LINK TO CORPORATE/OPERATIONAL PLAN**ENHANCING LIVEABILITY AND LIFESTYLE**

EC16 Partner with community to develop and promote events.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

BaconFest committee members have meet with Council representatives to outline in-kind requests.

Community consultation and advertising will be required to advise the community of proposed closures.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Road closures will be undertaken in accordance with legislative requirements. Services requests are be provided in line with core business activities.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy, therefore the request is presented to Council for approval.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Council has received correspondence from the BaconFest Committee requesting in-kind assistance towards their 2022 event. The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy.

ATTACHMENTS

Nil

8 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

8.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

File Number: 11-05-2022

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report

SUMMARY

Cr Henschen presented his Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

Rural Services / Natural Resource Management:

Weed Management

As soil temperate and day length decrease the growth of summer active weed species slows and new winter active weeds become more visible. Mother of Millions treatment will begin in May with the onset of cooler weather conditions stimulating the flowering of this weed. Council contractors are actively inspecting and treating priority weeds across the regional road network targeting key species such as Giant Rats Tail Grass and Parthenium weed.

All road networks are key pathways in which weeds can spread to new areas. Regular surveillance and treatment programs across these movement pathways is an essential part of how Council mitigates the risk of spread of key weed species across our region. Council appreciates the ongoing reporting by the public of weed infestations on roadsides. Public reporting assists with the targeting and scheduling of spraying activities throughout the regional road network.

Wild Dog and Feral Pig Management

Flyers are currently being disseminated to rural areas encouraging landholders to participate in the Coordinated Wild Dog and Feral Pig Control Program scheduled to run from the 16th to the 23rd of May.

Council officers are currently collaborating with Biosecurity Queensland to deliver a Feral Pig Management Workshop on the 29th of June in the South Burnett. Topics to be discussed would be feral pig management, African Swine Fever, Japanese Encephalitis and disaster management for emergency animal diseases. This workshop is timely considering the increase threat posed by new animal diseases and how our region responds to an emergency animal disease outbreak.

Fire Management

The 2022 fire management schedule for Council reserves has been established after a joint meeting between Rural Fire Brigades (RFB), Queensland Fire and Emergency Services (QFES) and Council officers. RFB will now provide estimates for conducting hazard reduction burns and liaise with Council's contractor to ensure fire trails and breaks are established to allow burn plans to proceed. Council officers also participated in the Regional Fire Management Meeting attended by State agencies with land Management responsibilities. Key regional fire priorities were put forward and agreed upon with Staines Road Reserve Benarkin, Wondai Airport and Wondai East and Showgrounds making the priority list for hazard reduction burns this season.

Equipment Loan to Landowners

Splatter guns for the control of Lantana were provided to landholders in the Haly creek, Dangore and South Nanango areas. A Council spray trailer was assigned to a landholder in Moondoona for the control of Giant Rats Tail Grass and a cat trap loaned to a landholder in Blackbutt.

Coolabunia Saleyards

Saleyards staff conducted 348 cattle tick inspections and dipped 1309 head. A total of 998 head were sold through the Coolabunia Saleyards over the April period. As part of the capital expenditure plan for the saleyards, key water infrastructure upgrades including new concrete water troughing to all selling pens and large drafting pens will be installed by the end of May depending on weather conditions.

Planning / Building:

Council recently offered a position to the successful Building Certifier applicant, however sadly it was turned down. The building section will continue to utilise the services of a private certifier.

The planning team responded to 103 customer requests and 3 pre-lodgement meetings were held in April. The following Planning applications received.

- Material change of use (MCU) – 3 development applications (Feedlot, secondary dwelling and extension to currency period)
- Reconfiguring a lot (RAL) – 1 development applications (subdivisions including 1 lot into 2 lots)
- 8 applications received for the Development Incentive Scheme

An announcement was made Friday 29 April 2022 regarding an Extension to timeframes for undertaking approved development by our Deputy Premier under the *Planning Act 2016* and the *Economic Development Act 2021* by 12 months.

As a result, development approvals that are in effect at the time the extension notice is given by the Deputy Premier or which comes into effect between now and 24 June 2022 will benefit from an additional 12 months to undertake the approved development. A great outcome especially for local development in our region.

Amendment to Planning Scheme:

Since the planning scheme workshop held on 24 March 2022, Council planning staff and planning consultant have continued to work together addressing issues raised from the workshop.

Once the planning consultant has finalised the suggested draft amendments draft it is proposed to bring back to Council a working document of the proposed changes.

Environmental Health / Compliance:

During April there has been a reduced number of applications received for Food Business Licences with only one new change of licensee application being submitted. There are currently 222 Licensed Food Premises in the LG.

The Non-Profit annual renewals are nearly complete with a number of non-profit organisations cancelling their permits as they are not undertaking food handling fundraising activities anymore or have decided to apply only when required.

Environmental Health officers are busy attending to Customer Requests and routine food inspections across the region. CRMs include 13 Environmental Health Complaints or enquiries and 10 Public

Health Complaints. These range from enquiries about food licensing, smoke nuisances, spray drift, and investigations into public health & safety concerns.

Environment Heath section have received updates from DDPHU in regard to the changes to Public Health Directions within Qld and has received an update for the March Period for Mosquito Borne Disease Notification in the region being only 1 Ross River Virus.

ATTACHMENTS

Nil

8.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

File Number: 11-05-2022

Author: (Acting) Senior Recreation & Services Officer

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management Operational Update

SUMMARY

Natural Resource Management Operational Update

OFFICER'S RECOMMENDATION

That the Natural Resource Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. NRM Operational Update [↓](#) 

NATURAL RESOURCE MANAGEMENT UPDATE

Mark Watt
Acting Manager NRM & Parks

Project Name	Project Description	Expected Start Date	Expected Completion Date
Queensland Feral Pest Initiative Project	Development of pest animal and weed control syndicates across the North and South Burnett and Gympie Regions. Employment of a Project Coordinator and establishment of a Steering Committee for Project Oversight	July 2022	June 2024

Stats Item	Monthly 1/4/22– 30/4/22	This month last year	Year to date Cumulative 1/07/21– 30/04/22
Coolabunia Saleyards			
Cattle Dipped	1309	933	9547
Cattle Inspected	348	927	7737
Consignment / Transit	315	180	4776
Weighed	972	882	5279
Sold	984	882	5509
Nanango Dip Yard			
Cattle Dipped	66	0	228
Wandering Livestock			
Attendance	14	4	53
Impoundments	3	1	11
Wild Dog & Feral Pig Program			
Landholders baiting	0	4	23
Doggone Baits	300	500	800
Pig Meat Injected 1080	0 kg	0	50 Kg
Dog Meat injected 1080	0 kg	120	114 Kg
Hectares baited	0	5509	10285
Bounties processed	15	74	198
Rabbit Control			
Landholders assisted	1	1	10
Carrots K5 Virus	0	0kg	16.5 kg
Rabbits injected	1	0	2
Equipment Loaned			
Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears	1 x Spray Trailers loaned Moondoona for GRT 3 x splatter guns to treat Lantana at Haly creek, Dangore and South Nanango. 1 x Cat trap loaned at Blackbutt.	13	68

Stats Item	Monthly 1/4/22– 30/4/22	This month last year	Year to date Cumulative 1/07/21– 30/04/22
Stock Route Grazing Permits			
Agistment Permits	0	1	2
Travel Permits	0	0	0
Fire Management			
Prescribed burns	1	0	8
Fire trails maintained	2	6	2

Stats Item	Monthly 01/04/22-30/04/22	This month last year	Year to date Cumulative 01/7/2021– 30/04/2022
Environmental Assessments			
Environmental Assessment prior to roadworks	1	1	39
Fence line clearing and roadside burning applications	3	2	35
Weed Control			
Council Roadside Weed Management	Roadside inspection and treatment of GRT at Blackbutt, Byee, Cloyna and Windera. Treatment Cats Claw around Endangered trees at Stumckes Rd Kinleymore		Mother of Millions Tree Pear Lantana Groundsel Parthenium Giant Rats Tail Grass (GRT)
State Controlled Roadside Weed Treatment	No treatments occurred in this period		Mother of Millions Tree Pear Lantana Groundsel Parthenium Giant Rats Tail Grass (GRT)
Property Inspections	30	130	297
Customer Requests			
Feral Animals	13	11	163
Wandering Livestock	8	7	120
Wildlife	1	0	42
Stock Routes	0	0	5
Weeds	16	24	152
Trees	0	0	35
Roads	1	0	2
NRM General / Other	2	6	23
Total	41	48	542

8.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

File Number: 11-05-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Planning and Land Management Operational Update.

SUMMARY

Planning and Land Management Operational Update.

OFFICER'S RECOMMENDATION

That the Planning and Land Management Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. **Planning & Land Management Operational Report - April 2022** [↓](#) 

COMMUNITIES – PLANNING & LAND MANAGEMENT

Michael Lisle
Acting Manager Planning & Environment

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Comparison of Development Applications 2019/2020, 2020/2021 and 2021/2022													
Period 01-Jul-2021 to 30-Apr-2022													
Planning Applications													
2019/2020	3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021	8	3	9	2	4	9	1	1	6	5	10	4	62
2021/2022	11	6	8	11	4	4	3	13	12	10	0	0	82
Building Applications													
2019/2020	38	51	35	33	32	6	38	35	20	20	23	33	364
2020/2021	37	34	41	42	44	27	37	55	43	39	48	42	489
2021/2022	40	41	44	43	36	24	36	37	34	28	0	0	363
Private Certification Applications													
2019/2020	24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021	18	15	59	31	24	10	14	28	28	17	21	18	283
2021/2022	32	21	21	15	22	17	14	27	24	17	0	0	210
Plumbing Applications													
2019/2020	32	20	21	21	21	15	24	14	24	11	19	26	248
2020/2021	23	26	17	43	30	23	22	30	31	21	27	14	307
2021/2022	23	25	21	30	20	15	12	14	22	21	0	0	203

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Plan Certs													
2019/20	3	4	7	1	8	2	1	6	0	2	7	1	42
2020/21	4	5	4	4	4	4	5	3	5	3	2	11	54
2021/22	7	5	10	7	4	6	3	6	12	35	0	0	95
Build certs													
2019/20	36	28	28	41	25	22	32	34	22	17	40	50	375
2020/21	55	48	37	65	32	49	53	65	76	63	67	69	679
2021/22	66	72	53	66	62	41	51	63	60	37	0	0	571
Pool Compliance													
2019/20	0	0	0	1	0	0	1	0	1	1	2	0	6
2020/21	2	0	0	1	0	0	1	0	0	0	0	0	4
2021/2022	0	0	2	0	0	0	0	0	0	0	0	0	2
Plumbing Certs													
2019/20	6	8	10	6	13	2	7	9	7	5	9	12	94
2020/21	6	10	10	18	16	10	17	11	18	13	13	21	163
2021/22	17	20	22	19	8	9	11	8	14	10	0	0	138
Planning customer requests													
2019/20	51	37	34	36	40	22	36	32	42	26	42	60	458
2020/21	77	83	79	80	73	55	61	79	91	61	73	83	895
2021/22	96	112	116	101	92	59	82	93	125	103	0	0	979
Developer Incentive Requests													
2020/21	0	0	0	0	0	0	0	1	5	0	1	0	7
2021/22	0	0	1	0	0	1	0	0	1	9	0	0	12
Building customer requests													
2019/20	68	76	68	71	61	36	76	61	45	64	61	84	771
2020/21	74	79	86	85	90	66	84	99	86	86	82	81	998
2021/2022	117	149	91	94	85	63	95	89	100	90	0	0	973
Plumbing customer requests													
2019/20	7	11	5	9	6	6	5	4	6	3	12	22	96
2020/21	24	12	13	23	19	4	8	8	22	12	11	14	170
2021/2022	26	19	13	12	23	16	14	13	18	16	0	0	170

Private Certification YTD Report on Subcategories
 Period 01-Jul-2021 to 30-Apr-2022

Application Type	Total
AltPoolFnc	0
BudgetAcc	0
CAP	0
Class1&10a	22
Class1&10b	6
Class10a	105
Class10a&b	1
Class10b	2
Class1a	56
Class1b	2
Class2	0
Class3	1
Class4	0
Class5	1
Class6	5
Class7	2
Class8	1
Class9	0
Class9a	1
Class9b	1
Class9c	0
FarmShed	0
IssChgClas	0
Remove	1
Restump	0
RetainWall	0
SACouncilP	0
SASStatePro	0
SignSatDsh	0
SpecStruct	0
SwimPool	3
TempStruct	0
Total	210

Building Applications YTD Report on Subcategories
 Period 01-Jul-2021 to 30-Apr-2022

Application Type	Total
AltPoolFnc	0
BldMatters	0
BudgetAcc	0
CAP_Bld	4
Class1&10a	7
Class1&10b	1
Class10a	155
Class10a&b	3
Class1a	76
Class1b	0
Class2	0
Class3	5
Class4	0
Class5	4
Class6	2
Class7	3
Class8	4
Class9	5
DesignSite	26
DwellReloc	25
FarmShed	8
FireSafety	0
IssChgClas	0
Remove	8
ReRoof	4
ResService	0
Restump	1
RetainWall	0
SACouncilP	0
SASStatePro	0
SignSatDsh	3
SpecStruct	2
SwimPool	16
TempStruct	1
Total	363

**Plumbing Applications YTD Report on Subcategories
Period 01-Jul-2021 to 30-Apr-2022**

Application Type	Total
AmendPrmt	2
Backflow	0
CASC	0
DomNoSewer	122
DomSewer	58
Form4	0
HSTP	0
Inspect	0
OtherBuild	21
TMV	0
Total	203

**Planning Applications YTD Report on Subcategories
Period 01-Jul-2021 to 30-Apr-2022**

Application Type	Total
QEXC	0
QMCU	24
QOPW	13
QPOS	9
QRAL	33
QSPS	0
LLTempHome	3
Total	82

8.4 COOLABUNIA SALEYARDS - WORKING GROUP REPORT**File Number:** 11-5-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

An outcome report from the most recent Coolabunia Saleyards Working Group meeting on 21 April 2022.

SUMMARY

A recent meeting of the Saleyards Working Group meeting and presentation of the updated Action Plan.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

1. That the report be received, and Council adopt the Coolabunia Saleyards Working Group Action Plan, as presented; and
2. That the Working Group be invited to view recent capital works at Coolabunia Saleyards.

FINANCIAL AND RESOURCE IMPLICATIONS

The financial and resource implications of this matter continue to give rise to risks of ongoing losses and failure to maintain and upgrade assets.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	IN11 Continue to provide and investigate options to improve our saleyards as an important community asset.
Annual Operational Plan 2021-22	Building Better Regions Fund ('BBRF') – saleyard infrastructure upgrades
	Investigate commercialisation and ownership structure for Coolabunia saleyards

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council continues to consult and engage with local residents, key stakeholders and industry. Council has decided to operate this facility as an important community asset.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Risks associated with the saleyards are included in Council's Risk Register and reviewed regularly. The current identified risk includes owning and operating the saleyards at a financial loss. The impact of this risk includes work, health and safety, legal, regulatory, and political reputation. Risks are managed by ensuring all activities are conducted in a safe manner and compliance is achieved. Financial losses are recognised by Council.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council's *Code of Competitive Neutrality Complaints Policy* is a requirement of section 48 of the *Local Government Act 2009*. It provides a means for resolving competitive neutrality complaints.

ASSET MANAGEMENT IMPLICATIONS

Council's *Asset Management Policy* is established on the principle that sustainable service delivery will be met by ensuring that adequate provision is made for the long-term planning, financing, and life-cycle management of assets. Current asset values have been reported to Council with annual depreciation costs being approximately \$30,000 per year.

REPORT

The Saleyards Working Group met with local agents on Thursday 21 April 2022 where general agreement was reached concerning recent changes to Saleyards and Dips Fees and Charges.

Prior to this meeting, Council staff held a workshop on Monday 21 March 2022, where detailed discussion occurred to review and simplify fees and charges. In summary, the following outcomes are reported for Coolabunia Saleyards:

- Reviewed and simplified Saleyards Fees and Charges. To be presented to Council as part of the 2022-2023 Budget and to take affect from 1 July 2022;
- Reviewed Action Plan, which is presented to this report (Attachment 1);
- Reviewed Capital Expenditure Program and updated local agents with progress.

The status of the Action Plan indicates all capital works are not only progressing well, but indicate all stakeholders are satisfied with the program. For example, reports indicate the recently installed Telstra boosters have improved mobile phone coverage at the saleyards complex.

For the benefit of the members of the Working Group it is recommended that they be invited to inspect the recent improvements to the saleyards complex.

ATTACHMENTS

1. **Action Plan** [↓](#) 



Coolabunia Saleyards Working Group - Action Plan

#	Action	Responsible Officer	Costs	Risks	Due Date	Progress/Update
1.	Present Working Group SWOT analysis and report to Council, including action plan	Mgr NRM & Parks	Minimal	Time constraints	Completed	
2.	Consider the inclusion of the benefits of saleyards in the Building Better Regions Fund (BBRF) funded South Burnett Agriculture Strategy	BEIDO	Minimal	Relevance to outcomes of strategy	Early 2022	The project aims to develop a regional agricultural strategy for SB which will align with the Federal Government Ag2030 plan, state-based and other regional strategies - 2022-2027
3.	Review online and automated transactions, such as payments and automated billing, including the installation of EFTPOS	Saleyards Coordinator	\$20,000	Connectivity and cost benefit to own and operate	2022	Under investigation and initial estimates process
4.	Investigate the re-use of effluent material	NRM Coordinator	Minimal	Costs to adapt to new system	2022	Not started
5.	Review saleyards to expand utilisation for speciality and stud selling facility	Mgr NRM & Parks	\$10,000	Budget limitations for external study	Pending	Investigate the rationalisation of the yards to include an upgrade to make fit for alternative uses such as a holding centre and/or clearing facility. Also make contact with breeder associations to increase sales activity
6.	Prepare capital expenditure plan for consideration by Council including consultation with users.	Saleyards Coordinator	Nil	Time constraints	December 2021	Completed and report to Ordinary Meeting Jan 2022
7.	Prepare a revised fees and charges schedule based on market rates	Coordinator	Nil	Impacts to agents and owners	Early 2022	Completed and to be presented to Council no later than 30/6/22.



Coolabunia Saleyards Working Group - Action Plan

#	Action	Responsible Officer	Costs	Risks	Due Date	Progress/Update
8.	Continue to review the SWOT analysis to include other actions appropriate to progress	Working Group	Nil	Time constraints Changes from restructure	Early 2022	Ongoing
9.	Review of staffing and use of contractors	Working Group	Nil	Costs and service levels	December 2021	Not started, pending organisation re-structure
10.	Review safety risks of saleyards particularly relating to elevated walkways	Saleyards Coordinator	<\$5,000	Cost of modifications Liability from injury	June 2022	Initial scoping commenced.
11.	Canteen – Minor Equipment upgrade including hot-box and display frig	Saleyards Coordinator	<\$2,000	Use by persons hiring canteen	June 2022	Quotes being obtained
12.	Perimeter Fence consisting of 2.4m height, chain wire, steel posts	Saleyards Coordinator	\$5,000	If not installed, stray stock on road	June 2022	Quotes being obtained

8.5 SPRAYING AND WEED CONTROL

File Number: 11-5-2022

Author: Acting Manager NRM & Parks

Authoriser: Chief Executive Officer

PRECIS

Consideration of a brief report pertaining to spraying and weed control.

SUMMARY

A report requested by Cr Otto at the Budget Committee meeting on 1 April 2022.

OFFICER'S RECOMMENDATION

That the report pertaining to spraying and weed control be received and noted.

BACKGROUND

Basic framework for Council's spraying and weed control is as follows:

- K & S Contracting is engaged for the spraying of weeds on all road networks including State controlled roads, on behalf of the Department of Transport and Main Roads which are managed under a Road Maintenance Performance Contract (RMPC);
- Inspection and surveillance for weeds on freehold lands is undertaken by Council officers with support of an officer provided by K&S Contracting when surveying for specific weed species attached to funding such as Honey Locust or Box Thorn;
- Chemicals used to control the array of weed species include Taskforce, Grason Extra, Roundup, Metsulfuron and Access;
- Provision of weed control equipment to affected landholders and free chemical for the control of Giant Rats Tail Grass when landholders adopt an approved property management plan;
- External funding sources for the control of weeds on the local road network is minimal with the exception of funding provided by the Department of Transport and Main Roads to undertake control of weeds on State controlled roads. Potential funding for weed control on private land is very limited because most State and Federal programs recognise the management of weeds as a primary responsibility of individual landholders. There are exceptions in which the State or Federal Governments provide funding for weed control and this is usually attached to emergency control of a new species of weed (or one of high strategic importance) or funding attached to a natural disaster recovery scheme sponsored by government.

Other initiatives by Council are often used in an attempt to source external funding for weed control. For example, Council recently wrote to Scott Stewart MP, Minister for Resources regarding Council and the Cherbourg Aboriginal Shire Council seeking to raise collective concerns regarding the ongoing spread and management of parthenium weed infestations in the Cherbourg Council area.

This action was resolved by Council following outbreaks and a desire to protect the economic, social and environmental assets of the South Burnett Region.

ATTACHMENTS

Nil

9 PORTFOLIO - WASTE MANAGEMENT**9.1 WASTE MANAGEMENT PORTFOLIO REPORT****File Number:** 11-05-2022**Author:** Councillor**Authoriser:** Chief Executive Officer**PRECIS**

Waste Management Portfolio Report

SUMMARY

Presentation of the Waste Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That the Waste Management Portfolio Report to Council be received for information.

Waste:

Commenced the Waste Detailed Data review for the Kingaroy Waste Facility in March 2022 as requested by Department of Environment and Science Waste Information and Levy Services team. This is ongoing and involves extensive investigation with the weighbridge software company to rectify recording errors.

Completed the On-site Operational Use Licence Operator Self-Assessment Checklists for Wondai, Murgon, Kingaroy and Nanango Waste Facilities (between July 2019 to 22 April 2022) as requested by the Department of Environment and Science Waste Levy Implementation team. Awaiting an assessment by the Department. As a result of these checklists, the Waste team will commence training of all waste team members and contractors to ensure that State Government required data is recorded correctly.

Welcomed Hiral Patel who joined as Waste Management Coordinator on 11 April 2022.

Waste Compliance Officer attended Department of Environment and Science Local Government Illegal Dumping Partnerships Program Round 2A training and assessment of Round 1 (online on the 27 April 2022).

BACKGROUND

Nil

ATTACHMENTS

Nil

9.2 ENVIRONMENT AND WASTE SERVICES UPDATE

File Number: 11-05-2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Environment and Waste Services Update

SUMMARY

Environment and Waste Services Update

OFFICER'S RECOMMENDATION

That the Environment and Waste Services Update be received for information.

ATTACHMENTS

1. **Environment & Waste Update** [↓](#) 
2. **Illegal Dumping Update** [↓](#) 

COMMUNITIES – ENVIRONMENT & WASTE UPDATE

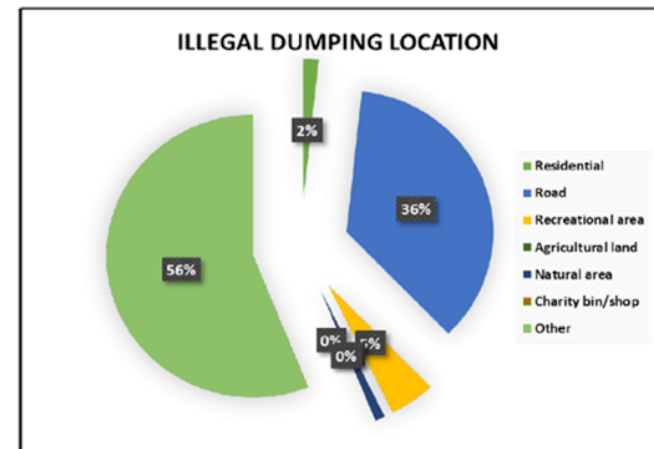
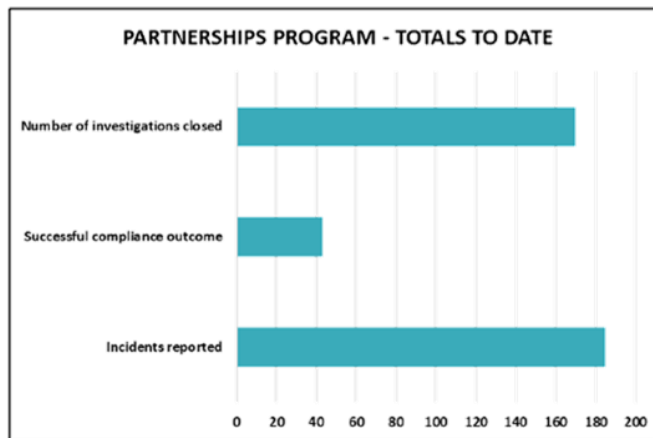
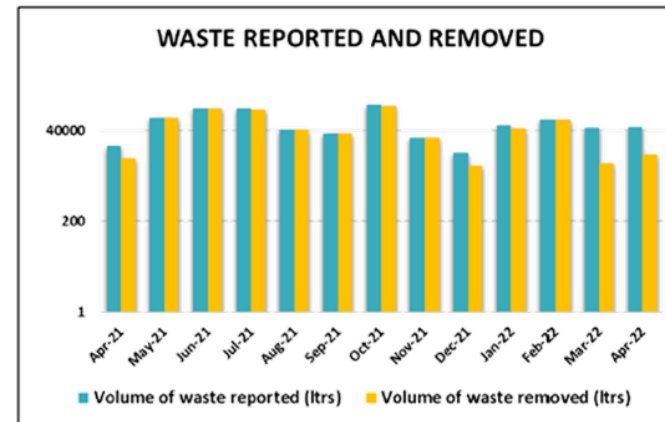
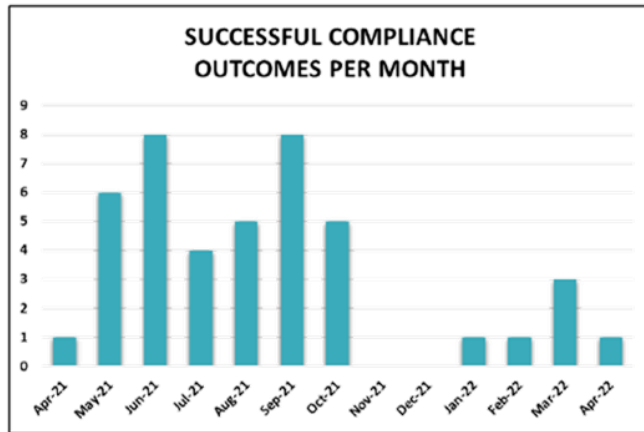
Michael Lisle
Acting Manager Planning & Environment

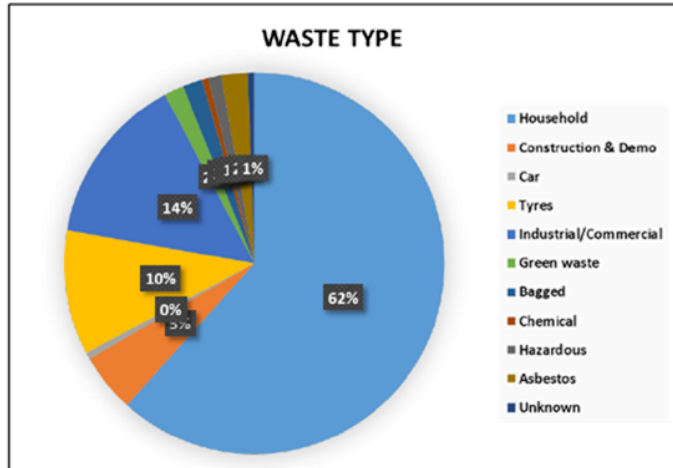
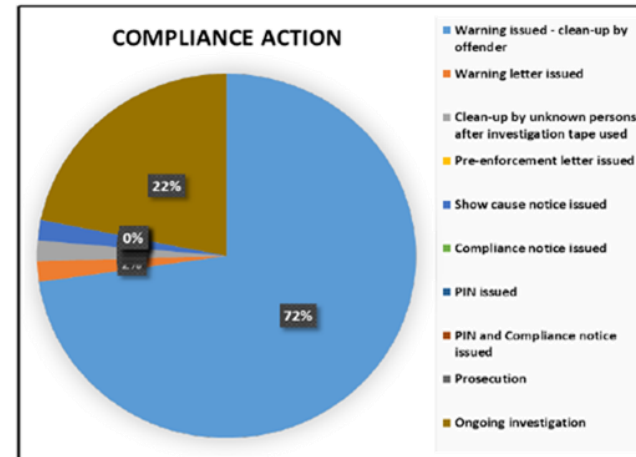
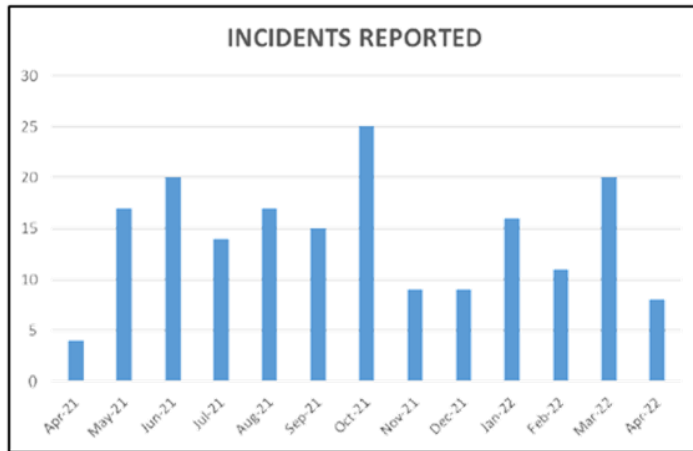
Stats Item	Monthly	Monthly Comparative	Financial Yr. to date Cumulative	Financial Yr. to date Cumulative Comparative
	1/4/22 - 30/4/22	1/4/21 - 30/4/21	1/7/2021 –30/04/2022	1/7/20 – 30/04/21
Waste				
Waste Collection requests in total for this year to date			954	638
General Waste Enquiries			452	235
Waste collection services conducted			556550	565138
Animal Registrations				
New Animal Registrations	63	47	848	730
CRM				
Animal to animal attack	6	6	83	71
Animal to person attack	3	3	40	34
Animal management	80	89	1525	1010
drum MUSTER requests	1	1	19	23
Environmental Enquiries	13	24	201	241
General Local Law, unsightly, signage	9	10	140	138
Overgrown allotments	62	48	456	285
Abandoned vehicles	1	6	34	39
Parking enquiries	2	2	40	62
Public Health Customer requests	10	12	175	189
Enforcements				
Abandoned Vehicles	0	0	0	1
Animal investigations	9	10	68	59
Animal investigations (finalised)	9	10	50	70
Declared Dog (current)	0	0	9	7
Environmental	0	0	0	0
Impounded Dogs	20	23	191	154
Impounded Cats	19	19	158	182
Overgrown	58	149	563	402
Infringements				
Animals	13	29	365	131
Non-comply of a Compliance Notice	0	0	19	12
Abandoned vehicles	0	0	0	3
Applications for Licences and Approvals				
Excess Animal Applications	0	1	10	17
Animal Keeping Application –Kennel/cattery	0	0	0	0
Change of Food Licensee Applications	1	1	14	9
Environmental Authority Applications received	0	0	0	0
Footpath Applications Annual	1	0	10	7
Footpath Applications Short term	2	7	25	32
Market Stall Application	1	0	1	5
New Fixed Food Business Licence Applications	0	0	23	11
Non-Profit Food Applications	4	0	15	14
Personal Appearance Licence Applications	0	0	1	0
Private Water Samples Applications	0	0	13	15
Temporary Food Applications	1	0	2	11

COMMUNITIES – WASTE

Michael Lisle

Acting Manager Planning & Environment





Illegal Dumping Incident and Investigation Tracking Register

Council: SBRC

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/Outcome	Waste Removed	Waste Removed By	Approx Volume of Waste Removed (Litres)	Surveillance Camera Installed At Site	Signage Installed	Status	Date Finalised	Site Details/Notes (optional)
WA20210090	12/04/2021	Cloyva West Road, transfer station	Cloyva	Council	Household	apples	No	250	Its a direct information to proceed	Yes	Council	250	No	No	Closed	20/04/2021	MG and GE put tape around the waste pile. Letter retrieved from waste had AG details. AG contacted via phone and given advice re correct waste segregation. At some point between 12/4/21 and 26/4/21 the tape was ripped down and the pile of waste set on fire.
WA20210080	15/04/2021	Cadell St	Wondai	Council	Green waste		No	500	Warning issued - clean up by offender	Yes	Offender	500	No	No	Closed	24/05/2021	AG contacted and he agreed to remove green waste and dispose of it at a transfer station. Note - volume est only based on discussion with Council O
WA20210084	15/04/2021	Millar closed quarry and landfill	Boole	Council	Car	2 x abandoned vehicles	No	13000	Its a direct information to proceed	Yes	Other	7000	No	No	Closed	19/04/2021	2 x abandoned cars (one on Reagon Rd and one within quarry). Police report #4304306. Police advised NPA. 29/4/21 - noted that the car on Reagon Rd is no longer there. Signs have been installed but relating to heavy vehicles in the area (putting soil over the closed landfill area).
WA20210096	28/04/2021	Cloyva West Road	Cloyva	Council	Household	general waste	No	250	Its a direct information to proceed	Yes	Council	250	No	No	Closed		Had planned to install cameras over the weekend however there was a malfunction and cameras could not be deployed. One AG could not be contacted via phone - their details are attached to CRM

10 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**10.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

File Number: 11-05-2022

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report

SUMMARY

Cr Duff presented her Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

Parks & Gardens:

General mowing and maintenance have continued during the month with focus on ensuring the entrances and exits of our towns were looking inviting leading up to the Easter and Anzac Day long weekends. I would like to congratulate and thank the staff for ensuring that all the cenotaphs and gardens/parks looked amazing in readiness for Anzac Day. I would also like to express my gratitude to the staff that assisted with in-kind support on the day with the setting up and dismantling of marquees, chairs, and signage which was a great assistance to the RSL sub-branch committees ensuring that all towns Anzac Day ceremonies ran smoothly.

The Nanango crew arranged for an overdue tidy up at the back of residential dwellings in Hawthorne St along the old rail network this was well received by residents with positive feedback being received back thanking council staff and advising the residents are very happy with the work.

Work has been completed in Keith Goodchild Park Murgon with the removal of concrete and roadside gardens, this has been replaced by turf and a smaller garden in the middle of the island, Murgon Rotary have installed the refurbished sign to complete this joint project.

Council has applied for \$20,000 funding through Llew O'Brien MP, for a tree planting project to celebrate the Queen's jubilee. The project involves planting Jacaranda trees in the vacant section of QE11 Park at the intersection of Lamb and Krebs Streets, Murgon. The proposed location of the project will be known as the Jubilee section of QE11 Park.

The concept is to create an avenue of trees, consisting of fourteen Jacaranda trees, seven (7) mature trees and seven (7) saplings. Each of the seven trees are to commemorate each decade the Queen has been on the throne. The established trees are to commemorate seven selected local elderly people to be incorporated in the official opening, with the saplings to commemorate seven young people to be recognised at the opening. Traditional Owners are also included in the ceremony.

If successful, the project will occur later this year as part of current works at QE11.

Aerodromes:

Weekly inspections have been carried out by Airport Reporting Officers at both Kingaroy & Wondai aerodromes as scheduled.

A fuel reduction exercise was organised by Council with the assistance from QFES to burn 50 acres of overgrown vegetation on the western side of the aerodrome adjoining the Kingaroy-Cooyar Rd, this exercise was undertaken on the 19 April with the assistance of 7 Rural Fire Brigades, the weather conditions on the day were just perfect for the burn which started at 2.30pm and completed at 6.30pm. Residents in the Taabinga village housing estate were notified by letter drops and media releases prior to the event taking place.

This burn also cleaned up overgrown areas in readiness for the installation of the new feral animal fence, which commenced construction on 3rd May.

Dams:

Both Boondooma & Bjelke-Petersen Dams have been extremely busy over the three consecutive long weekends. The Dams were considered a prime Easter destination with 1348 visitors at BP Dam with all cabins, ensuites and powered sites fully booked. 296 unpowered sites also squeezed in the remaining green space areas over this period. Boondooma Dam welcomed 914 guests over the Easter weekend with all cabins booked for this period. The day use area at BP Dam was also very busy with families enjoying the BBQ's and picnic areas. Considering how busy the dams were, most guests were on their best behaviours and complaints were minimal. The Managers need to be commended as they worked through some trying periods at BP Dam with Eftpos failing over the three days due to the massive amount of load on the network. All other services handled the high demand required over the 3 days with no issues (Water, Power & Amenities).

Both dams are proving very popular for reunions, family birthdays and wedding guests, this month BP hosted family & school reunions along with wedding guests. Boondooma Dam has had two contracting companies staying in the cabins and bunkhouse during weekdays whilst doing work around the Proston/Hivesville areas.

Also, just a reminder that the Festival of The Dams – is on again at Boondooma Dam from Saturday 21 May to Sunday 22 May organised by Fishing Freshwater Australia. The annual fishing spectacular is hosted by the Boondooma Dam Caravan and Recreation Park and proudly sponsored by the South Burnett Regional Council. Therefore, if you are interested in participating get your team registered as places are filling up quickly for the 40-team event.

Rail Trail:

Sawpit gully crossing that was totally washed away following the recent rain events, is nearing completion with the cutting and drainage works finished with only the road base to be laid, also 500 meters of gravel has been laid along the trail from Burtons Rd heading to the hospital. A natural spring has opened on the trail near the Hospital Bridge making the access impossible for the truck and dog to continue spreading the gravel along the trail. Contractors are working on a solution to allow work to continue in this area.

Therefore, the unsealed section of the Rail Trail is now passable with caution from Murgon to Goomeri.

Rural Resilience:

Council has now completed four flood recovery breakfasts and two information sessions with a third one to be held at BP Dam in the coming weeks.

The first primary producer information session was held at Mondure Hall on the 5th of April, this event was well attended with approximately 30 people.

The second information session was held at Cloyna and again another well attended event with a further 30-40 people in attendance with our next and last information session to be held at BP Dam, which we are hoping will be just as successful as the other two events that have been held.

These information sessions were well received and attended by not only our primary producers but our local agencies and a big shout out to those that have dedicated their time to these sessions outside of their normal working hours, our region thanks you.

Having now completed the four flood recovery breakfasts we have raised over \$2,800

With the Kingaroy Breakfast raising over \$1,100.

Our Murgon breakfast alone raised over \$700, on top of Bendigo Bank presenting BlazeAid with a cheque for \$10,000, a statue of a Red Kelpie was donated by Preston & Carrina Fisher made out of corrugated iron salvaged from the demolition of cattle stalls at Murgon Showgrounds was auctioned off for \$600.00 and Dr Graham McAllister and his wife Sue from the Murgon Family Medical Practice also donated another \$1,000, what an astonishing effort!, thank you Murgon.

The third breakfast was held at Nanango raising over \$500 and our final breakfast at Wondai also raised over \$400 a big thank you also goes out to our smaller communities, we appreciate your support.

With all proceeds going to BlazeAid to purchase much needed materials, these events were a great way for the community to show BlazeAid volunteers just how much they have been appreciated in supporting our community.

I would like to congratulate and thank BlazeAid for all their hard work and look forward to providing them with these much needs funds.

BACKGROUND

Nil

ATTACHMENTS

Nil

10.2 PETITION FROM STUDENTS OF WHEATLANDS STATE SCHOOL

File Number: 25-05-2022
Author: Manager Property
Authoriser: Chief Executive Officer

PRECIS

Petition received by Council from the students of Wheatlands State School to look at the installation of a trampoline centre at the South Burnett PCYC at Murgon.

SUMMARY

Petition received by Council from the students of Wheatlands State School to look at the installation of a trampoline centre at the South Burnett PCYC at Murgon which was tabled at the Ordinary Council Meeting 22 September 2021.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council

That Council advise students of Wheatlands State School that their ideas for future recreation activities in the South Burnett has been investigated and discussed with PCYC Murgon. PCYC Murgon is not a suitable location for a trampoline centre and not a recreation activity supported by PCYC Murgon.

BACKGROUND

Councillor Kathy Duff and Council officers meet with the PCYC Murgon Manager to discuss Wheatlands School Petition and to look at the installation of a trampoline centre at the PCYC on 19 April 2022.

The outcomes from this discussion were as follows;

- A trampoline centre is considered a High-Risk recreation activity by PCYC
- There is not enough space at the Murgon PCYC – other trampoline centres within Queensland occupy very large indoor spaces, multiple trampolines cater for different age groups, experience and performance.
- A permanent structure within the centre would impact on other regular events like the Murgon Show, Murgon Country Music Muster etc.
- The PCYC would consider this as a commercial venture. This venture would need to have enough revenue to support the ongoing expenditure of operation and maintenance of such activity.
- PCYC in Queensland does not have any trampoline centres within any other existing facility due to high-risk concerns for participants

ATTACHMENTS

Nil

10.3 PARKS & GARDENS UPDATE

File Number: 11-05-2022

Author: Senior Recreation and Services Officer

Authoriser: Chief Executive Officer

PRECIS

Parks & Gardens Operational Update

SUMMARY

Parks & Gardens Operational Update

OFFICER'S RECOMMENDATION

That the Parks & Gardens update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Parks & Gardens Update April 2022 [↓](#) 

PARKS & GARDENS UPDATE

Mark Watt
Acting Manager NRM & Parks

Works for Queensland – Round 4 Update

Project Name	Project Description	Status
Open Space Refurbishments		
Aerodromes	Wondai Aerodrome Perimeter Fence	Completed
	Kingaroy Aerodrome Perimeter Fence	Public consultation completed Preliminary works commenced Scheduled completion end of May 40% completed
Murgon Parks	QEII Park Renewal	Initial consultation completed Design underway Further consultation of preliminary design required Works scheduled to commence early/mid 2022 15% completed
Proston Parks	Railway Park Renewal	Initial consultation completed Scope of works and preliminary design completed Works to commence 2022 10% completed
Kingaroy Parks	Lions Park Playground Refurb	Initial concepts completed Preliminary design underway Consultation and Council approval to follow 10% completed
Regional Parks	Benarkin Parks Renewal	Initial consultation completed Initial scoping underway with Landscape Architect Quotes released for amenity upgrade 5% completed
Public Conveniences	Wondai public amenity refurbishments	Scoping completed Councillors updated on project Quotations still being finalised Works scheduled to commence early 2022 5% completed

CAPEX Update

Project Name	Project Description	Status
Cemeteries	Wondai and Nanango new Columbarium Walls	Columbarium design completed Contractor appointed Works well underway 80% completed
	Blackbutt new Columbarium Wall	Columbarium design completed Contractor appointed Works commenced 80% completed
Parks	Kingaroy Apex Park – Carpark, path & paint	Preliminary design under review Quotations yet to be released 20% completed
Saleyards	Coolabunia – Troughs, water & yard repairs	Capital works underway Works estimated for completion end of May 70% completed
Rail Trail	Murgon Rail Trail Crossing	Project deferred and re-allocated to Rail Trail flood damage repairs

Regional Airport Funding (RAP) - Update

Project Name	Project Description	Status
Kingaroy Aerodrome Lighting	Funded by the Australian Government to design & construct runway lighting	Preliminary design stage 5% completed

Cemetery Update

Stats Item	Monthly		Year to Date Cumulative	
	2021/22	2020/21	2021/22	2020/21
	01/04/22-30/04/22	01/04/21-30/04/21	01/07/21-30/04/22	01/07/20-30/04/21
Cemeteries	Burial/Ashes	Burial/Ashes	Total	Total
Blackbutt	1	0	6	4
Booie	1	0	3	1
Kumbia	0	0	2	2
Memerambi	2	0	2	0
Mondure/Wheatlands	0	0	0	0
Murgon	3	0	22	20
Nanango	5	3	24	13
Proston	0	0	3	2
Taabinga	2	3	43	45
Tingoora	0	0	0	0
Wondai	1	2	24	17
Total	15	8	129	104

Dams Update

Stats Item	Monthly		Year to Date Cumulative			
	2021/22		2021/22		2020/21	
	01/04/22-30/04/22		01/07/21-30/04/22		01/07/20-30/04/21	
Dams Accommodation Numbers	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam	Boondooma Dam	BP Dam
Cabins	195	308	1362	2452	1501	2107
Bunkhouse	65	N/A	315	N/A	108	N/A
Powered Sites	359	897	2536	5891	2773	4828
Unpowered Camping	1564	1561	7655	4150	10486	3385
Contractor / Conference Room	N/A	23	N/A	179	N/A	N/A
Total	2183	2789	11868	12672	14868	10320

Parks - Customer Requests

Category	Monthly 01/04/221 – 30/04/22	Year to Date Cumulative 01/07/21 – 30/04/22	Year to Date Cumulative 01/07/20 – 30/04/21
Airports	4	29	35
Animals	1	32	19
Rail Trail	5	52	29
Cemetery	11	117	126
Dams	2	21	23
Mowing	8	117	84
Parking	0	1	3
Parks & Gardens	29	345	313
Public Health	0	3	6
Toilets	25	186	175
Trees	14	181	183
Roads	0	3	4
Water / Wastewater	0	2	3
Footpath	0	6	11
Council Buildings	3	13	8
Local Laws	0	1	0
Compliments	1	15	16
Signage	0	3	1
Street Furniture	1	2	3
Drainage	0	2	2
Weeds	3	5	8
Other	1	4	3
Total	108	1140	1055

Operations Update

Recent plantings and Upgrades

Wondai Bore Park playground - before upgrade & tidy-up



After upgrade and tidy up



10.4 PROPERTIES OPERATIONAL UPDATE

File Number: 11-05-2022

Author: Manager Property

Authoriser: Chief Executive Officer

PRECIS

Community– Properties Operational Update.

SUMMARY

Properties Operational Update.

OFFICER’S RECOMMENDATION

That the Property Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

1. Properties Operational Report [↓](#) 

COMMUNITIES – PROPERTIES OPERATIONAL UPDATE

Leanne Petersen
Manager Property

Projects**2021/22 Capital Works: In progress**

Name	Description	Status
Kingaroy Council Administration Building	Rear air-conditioning unit end of life. Been an increase in faults and maintenance costs. Not handling summer temperatures. New ducting in ceiling cavity in some areas, temperature control zones to reflect floor plan.	Tender has been awarded to Total Ventilation Hygiene (TVH) 100%completed.
Kingaroy Memorial Park and Memorial Swimming Pool Masterplan	Concept Plans for Kingaroy Swimming Pool and Memorial Park	Otium Planning Group, Sport & Leisure has been appointed to prepare Master Plan. Inception Meeting 7 th of Feb Site Mtg 23 rd of Feb Councillor Workshop 23 rd of Feb Key Stakeholder Mtgs commenced 15 th of March Internal Staff Workshop 5 th April. Community Survey Commenced 15 th of March Community survey closed 19 th of April. Over 640 community members completed the survey. Disability Services Workshop 10 th May
South Burnett Aquatic Centre Bathroom Refurbishment	Refurb existing bathrooms and change storage room into a new disabled bathroom.	Campbell Construction completed works Friday 4 th of March 100% completed. Pool reopened on time.
Wondai showgrounds Grandstand and Pavilion upgrade	Wondai Showgrounds Grandstand	Project awarded to Hawley Constructions Pty Ltd. Path to PWD toilets to be constructed – construction starts 3/5. Certifier has been booked for final inspection.

Kingaroy CCTV Forecourt upgrade	New CCTV installed in forecourt, around external perimeter of Hall and carpark.	100% Completed
Kingaroy River Road, Memorial Park, Entrance to Rail Trail and Meiers Road Kingaroy Depot	New CCTV to be installed	Quotations awarded to Technical Security Solutions for CCTV upgrades for River Road Park, Kingaroy Memorial Park, Kingaroy Rail Trail, Glendon St Toilet & ICT Building and Kingaroy Depot. River Road Park 100% completed Glendon St Toilet and ICT & Kingaroy Memorial Park 70% completed. Entrance to Rail Trail 90% complete
South Burnett Security Upgrade to Integrity	19 Concept systems and standalone pin code sites to be upgraded	100% completed
Murgon Shops	Removal of Asbestos's from shops floor, wall, and ceilings.	Contract has been awarded to local builder N.C. Webber. Work commenced 31/1/22. External painting has been delayed due to weather. Anticipated completion 8/5. Interior ready to occupy.
Murgon PCYC Squash Court	Design plans reviewed by Property Team members.	Contract has been awarded to local builder N.C. Webber. Commencement on site 2/5/22. Pre start site meeting 27/4
Murgon PCYC Toilet Upgrade	Upgrade existing facilities including of provision of facilities for PWD.	Latest conceptual designs ready for review. Structural design issues to be resolved prior to design finalisation. Cardno providing fee proposal.
Wondai Swimming Pool Building Better Regions Project	Upgrade toilets and create water play area.	Final architectural plans received. Engineers engaged for structural & hydraulic design. Water Park conceptual design expected by approx.6/5.
Mondure Hall	Re-stumping	Letter of acceptance has been prepared for AKR Builders. Preliminary discussion indicates possible start of late July or August.
Mondure Hall	Re-roofing	Tenders closed 10/3/22

5 Tenders received. Waiting advice on grant funding to proceed.

Facility Maintenance

Facility Maintenance		
Boondooma Homestead Stone Store Mortar	Sample repairs completed in August 2021. Ongoing monitoring and assessment of repairs.	Inspection with Kent Roxborough undertaken on 12/11/21. Repairs performing to expectation. Re-inspection in March 22. Quotation prepared for future restoration works. Re inspection is scheduled for 25/2/22 Satisfactory inspection 25/2. Final performance inspection tentatively schedule for week beginning 9/5/22. Subject to review and approval, Classical Stone can undertake project early in new FY.
Asbestos Reports for Council Building	Call for Quotations	Tenders closed 28/4. 7 Submissions received. To be reviewed.
Ice Machine – Depots	Install new ice making machines to 6 x depots	Machines have been delivered to Wondai and Murgon Depots. Installation complete, commissioning on hold due to missing components. Balance of machines in transit. ETA unknown.
Wondai Sportsground	Grandstand asbestos removal and reline rooms under.	Works completed 29/4.
Wondai Sportsground	Access road remediation	Order has been issued. May not be completed until approx. June/July due to contractor work load.

Leasing

Item	Background	Actions
Ringsfield House, Nanango	Advisory Committee	Community engagement plan is being prepared. Information session dates to be released in May upon approval.
Bunny Pearce Oval, Blackbutt	Lease of Council Owned Property	Waiting for lease to be returned from the group
Area 21 – Kingaroy Aerodrome	New site released by tender	Report provided to Council
Shop 66 – Lamb Street Murgon	Shop to be tendered and targeted to new start up business	Tender closed
Hivesville Progress Association Inc.	Community project on Hivesville Park land.	HPA to provide a simple project plan with timeline.
Consent has been provided to the following community organisations undertaking projects or applying for grant funding has been provided to the Proston Pastoral and Horticultural Society, Nanango and District Netball Association, Kingaroy Netball Association.		

Land Sales

Item	Background	Actions
Review of land holdings - general	Consolidated land assets list, ratings database and ATS search. Desktop review completed Report presented to Council at the March Community Standing Committee, report was laid on the table pending a workshop with Councillors. Workshop scheduled but was postponed.	Council Workshop date to be advised.
Pound St	Appointed AEC to prepare Most Appropriate Use Assessment report. Most Appropriate Use assessment being finalised and will be reviewed internally once received. Presentation to Councillors on 16 August of review outcomes Report presented to Council in November General Meeting. Tender released on 24/02/22 for masterplan and will close 17/3/22. Tenders received and reviewed.	Masterplan of the property tendered and Council resolved to not award the tender as the property has been set aside for a possible alternative use.
Kingaroy St and Kelvyn St	Approved to sell on 29/4 Tender released 13/05	Council holds these two lots for Affordable Housing options.
Walter Road Park Consultation	Community invited to participate in a community consultation session regarding the future use and purpose of Walter Road Park. Invitations sent to all neighbouring residents, advertising on social media and local newspaper.	Investigations to potential development requirements ongoing with initial feedback from Main Roads due to Highway frontage.

		Department of Resources to provide estimate of cost to convert to freehold tenure.					
Earl St, Memerambi	Tender Opened 25 th of November 2021 Tender Closed 15 th of December 2021 Tender Evaluation until January 2022 No tenders received				Listed for sale with local Real Estate Agent.		
14-16 West Street Kingaroy	Sold				Property settled on 01-06-2021		
20 William Street, Kingaroy	Sold				Property settled on 24-5-2021		
Stats	APPROVED TO SELL	OUT FOR TENDER	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
Since 4 May 2021	0	0	0	0	0	2	\$235,000
Accumulative	2	2	0	0	0	2	\$235,000

Building Asset Management

Item	Background	Actions
Delta S	Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works.	Update records based on completed maintenance and capital works. Site inspections to determine various assets condition and record required works for future program inclusion.
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provided asset cost break up. Update Delta S database accordingly. Current WIP completed.
Insurance	Wondai sportsground Fence line Ringsfield House	Approved – order issued to contractor. Anticipated June construction. Insurance Claim Submitted, waiting on insurance assessment

10.5 PUBLIC CONSULTATION PLAN FOR RESOLUTION OF HALL TENURES

File Number: 11-05-22
Author: Land Investigation Officer
Authoriser: Chief Executive Officer

PRECIS

The Cloyna, Tingoorra and Mondure Halls are all held by Council as Trustee and clarification of the trust documents are required for future asset management.

SUMMARY

Tingoorra, Mondure and Cloyna Halls are held by Council in trust for community use. The original trust documents are unclear as to Council's responsibilities as trustee. Legal advice has been sought on the responsibilities of Council and tenure options.

A consultation plan and associated documents have been prepared for commencement of consultation process and require endorsement from Council.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

South Burnett Regional Council commence community consultation for the future tenure options for the Mondure, Tingoorra and Cloyna Halls.

FINANCIAL AND RESOURCE IMPLICATIONS

Community consultation will be the responsibility of the Mayor, Councillors and Council Officers to engage with the local community in accordance with the consultation plan as attached.

The cost of resolving tenure will include legal advice and determination of the trusts by the Supreme Court of Queensland. Costs could exceed \$26,000 which includes legal and court costs.

Council's Land Investigation Officer will be responsible for managing the process and support the community consultation.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council will engage with Hall Committees, community groups and the local community, to understand the use of each hall and identify options for future management and ownership.

As part of Court process, submissions may be invited from the community to be considered as part of its deliberations and decision. This process provides the community with an opportunity to make a submission directly to the Court in addition to discussions with Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council has engaged lawyers to provide initial advice. Further advice will be sought on the viability of options identified for each hall, and as required, through to finalisation of these matters.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Disposal of Assets Policy will be adhered to, if applicable, in dealing with Council's trusteeship of the halls.

ASSET MANAGEMENT IMPLICATIONS

The halls are on Council's asset register.

Community engagement is required to determine the community's preference for the future of the halls and the tenure arrangements.

REPORT

Council's lawyers have advised that, to resolve the tenure arrangements for halls held in trust, Council should determine its objectives and, if Council considers necessary, consult with the relevant hall users and community members. Once the objectives are determined, Council can then consider making an application to the Supreme Court of Queensland for some orders in relation to each of the properties.

Council resolved in its Ordinary Council Meeting held on 24 November 2021, that Council:

- consult with the community to determine future use, asset management and tenure arrangements for Mondure Hall and a report be brought back to the February Community Standing Committee Meeting; and
- consider the future management and ownership of the Tingoora and Cloyna Halls by undertaking consultation with Hall Committees and the community to determine opportunities and preferred management and ownership options

Community Consultation plan has been prepared for Council's consideration (as attached).

ATTACHMENTS

1. **Community Engagement Plan** [↓](#) 
2. **Community Consultation Flowchart** [↓](#) 
3. **Community Consultation Flyer - Tingoora Hall** [↓](#) 
4. **Community Consultation Flyer - Mondure Hall** [↓](#) 

Preparations	Draft community consultation information flyer – QR code – feedback form – book meeting times and dates	May 2022
Consultation	Launch – radio, social media, website, QR code, flyers. Letters to Hall Committees and previously identified individuals. Notices to residents of each local area.	June 2022
	Community / Hall Committee meetings: Draft agenda: 1. Information: existing hall tenure including the roles and responsibilities of the Committee and Council 2. Discussion: - existing roles and responsibilities - hall use - what works well and what doesn't - costs and revenue and funding opportunities 3. Information: explanation of tenure options 4. Discussion: preferred hall and tenure options.	June-July 2022
	Encourage feedback	By end July 2022
Report to Council for resolution	Collate feedback Summarise and draft report and provide to the community, including answers to any questions raised if possible, and invite feedback.	By end August 2022
Action Report	Guided by feedback, report and Council resolution. Possible engagement of lawyers to advise and resolve tenures.	

Monitoring & Evaluation:			
Stakeholders	Engagement Activity	Measures	Indicators
Committees	Meetings and Social Media	Attendance Responses	Numbers of attendees and responses
Community	Meetings and Social Media	Attendance Responses	Numbers of attendees and responses

COMMUNITY CONSULTATION

Mondure, Tingoorra, Cloyna Halls

Preparations



Draft community consultation information flyer – QR code – feedback form – book meeting times and dates

Consultation



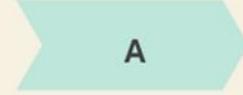
Launch – radio, social media, website, QR code, flyers. Letters to Hall Committees and previously identified individuals. Notices to residents of each local area.

Report



Collate feedback Summarise and draft report and provide to the community, including answers to any questions raised if possible, and invite feedback.

Action



Guided by feedback, report and Council resolution. Possible engagement of lawyers to advise and resolve tenures.

Community / Hall Committee meetings: Draft agenda:
 1. Information: existing hall tenure including the roles and responsibilities of the Committee and Council
 2. Discussion: - existing roles and responsibilities - hall use - what works well and what doesn't - costs and revenue and funding opportunities
 3. Information: explanation of tenure options
 4. Discussion: preferred hall and tenure options.

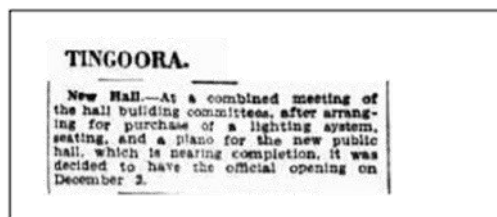
Encourage feedback



This factsheet provides information about the Tingoora Hall for informed consultation on the future of the Hall and the land on which it sits. Whether you are a local resident, have personal interest in the Hall, or a visitor to the region, Council wants your input in to future options for the tenure of the land and hall.

Years gone by....

The Courier Mail of 4 November 1933 reported:



"TINGOORA.

New Hall - At a combined meeting of the hall building committees, after arranging for purchase of a lighting system, seating, and a piano for the new public hall, which is nearing completion, it was decided to have the official opening on December 3."

The Tingoora Hall was built and officially opened on 3 December 1933 on Lot 7. The Maryborough Chronicle reported the opening of the Hall in a detailed article published on 8 December 1933.

The article cited the total cost of the Hall including fittings was £700 with the land costing £30. Designed by J Lilley (Wondai) and built by AE Whitecross (Kingaroy) the building measured 73 x 33 foot with two ante rooms (one used as the QCWA rest rooms), with a "splendid" crows ash dance floor.

The Hall was well patronised and saw many events in its heyday including the well patronised country dances and balls. The Committee extended the Hall with a new supper hall.

But use of the Hall was in decline, and in 1994, the Secretary of the Tingoora Hall Committee asked the then Wondai Shire Council to take over the building and the Council agreed.



The Tingoora Public Hall, once the social centre of the village. -- Photographed by Dr Tony Matthews.

Photograph: Tingoora hall

Source: HEARTBREAK, HOPE & HARMONY
- A History of Wondai Shire

Current Tenure

The Tingoora Hall is built over two lots held on separate land titles:

Lot 7 on RP27236 - freehold land held by SBRC as trustee under instrument dated October 1933.

Lot 8 on RP27236 - freehold land with SBRC as registered owner.



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Trusteeship of Lot 7

In 1933, four local men acquired Lot 7 and, as registered proprietors of the freehold land on which the Hall is built, registered a trust deed on the title document to become Trustees on behalf of the Tingoora Public Hall Committee.

The Trustees were appointed to hold and manage the land, and any rents or profits, for the benefit of residents within a three-mile radius of the Hall. The Committee could direct the Trustees to deal with the land and any proceeds to be invested.



On the death in 1981 of Arthur Ezzy, the last surviving trustee, the land was devolved to and vested in the Public Trustee of Queensland. In 1997, Wondai Shire Council was appointed as trustees by agreement with the Public Trustee of Queensland.

Council holds the land under the same trust deed from 1933 and the responsibilities under that deed have not changed. Council must hold the land in trust for the Tingoora Public Hall Committee and must hold and manage the hall, any rents or profits, for the benefit of residents within a three-mile radius of the Hall.

As, the Committee no longer exists, Council is keen to engage with the community to understand the options available for the future of the land.

Ownership of Lot 8

Council owns Lot 8 in freehold tenure. Unlike Lot 7, Council has no obligations as trustee for this lot despite the Hall's supper room extension considerably encroaching on to Lot 8.

Lot 8 was held privately until the Public Trustee of Queensland was appointed executor and trustee of the former owner's estate in 1974. Through negotiates with the Public Trustee and the beneficiary of the estate, Council acquired the land in 2007.

Current Condition of the Hall

The condition of the hall has deteriorated and is no longer suitable, or building compliant, to hold events. Repairing and upgrading the Hall is cost prohibitive with the nearby Wondai and Wooroolin Halls providing well maintained and suitable alternatives for community and local events.

Options

Council is seeking interested residents and the wider community's views on the future of the Hall and the land.

Some issues to be considered:

- Demolition of the Hall and costs
- Resolution of the tenure/trust
- Possible sale each lot
- Use proceeds from the sale for other community benefit
- Sale of materials from the Hall

Council invites you to have your say.

Process/Timeframes

Council is seeking interested residents and the wider community's views on the future of the Hall and the land. The engagement process is proposed to be:

1. Public consultation/meetings and survey (June-July)
2. Review information (August)
3. Prepare report on options (September)
4. Finalise preferred option and present to community and Council for resolution (September)
5. Engage solicitors to resolve tenure and progress Council's decision (September-December)



For further information contact Council's [department name] team via email info@sbrc.qld.gov.au or call 1300 789 279 or 07 4189 9100. www.southburnett.qld.gov.au  southburnettregion



Mondure Hall Public Consultation

This factsheet provides information about the Mondure Hall for informed consultation on the future of the tenure for the land on which the Hall sits. Whether you are a local resident, have personal interest in the Hall, or a visitor to the region, Council wants your input in to future tenure options for the land.

Years gone by....

The Mondure Hall construction was completed in 1928 chiefly by voluntary labour and measured 30x52 foot. It was opened on 15 September 1928 by JB Edwards MLA.

The Maryborough Chronicle reported on 16 October 1928 in the article entitled "MONDURE"...

"The Mondure Hall which was recently declared open by Mr JB Edwards MLA is a handsome building constructed according to modern design. The bulk of the work was done by voluntary labour, and the allotment upon which it stands was the gift of Mr Ronald. In declaring the building open, Mr JB Edwards proposed a vote of thanks to the organising committee. Mr RL Burn responded on behalf of the committee. Tribute was also



Photograph: Mondure Hall
Source: HEARTBREAK, HOPE & HARMONY
- A History of Wondai Shire

paid to the honorary secretary Mr R Ronald, for the valuable services rendered by him. A sports programme was conducted in the afternoon, and a dance was held in the hall at night. The dance music was supplied by Miss Williams' orchestra from Wondai. Mr P Carr acted as MC. The nett takings for the day amounted to well over 130 pound which

sum will be devoted to the hall fund."

In the same article *"Weather - The weather is hot and dry, but despite this fact, Rhodes grass is thriving, and the cattle are looking well."*

The hall was extended in 1948.

Current Tenure



The Mondure Hall is situated on Lot 6 on RP27655 which is freehold land held by Council as trustee under instrument dated 1930.

Trusteeship of the land

In 1930, RJ Ronald, transferred the land to RJ Ronald, T Russell and RL Burns as Trustees, as a charitable gift for the benefit of the residents of Mondure.

The Trustee instrument dated 1930 details the purpose of the Trust and the responsibilities of the Trustees and the Committee.

In 2001, the Mondure Hall Committee made application to the Supreme Court to vest land in the name of the Wondai Shire Council. At the time, the Trustees named on the title were believed to be deceased and the ownership of the property had to be resolved.



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Wondai Shire Council became owner of the land in trust by Supreme Court order dated 5 July 2001. Upon amalgamation, Council became owner as trustee bound by the original 1930 trust instrument.

The Trust

The Trust instrument sets out the purpose of the trust and the responsibilities of the Trustees and the Committee.

The Committee is to be made up of seven men appointed annually by $\frac{1}{3}$ of the residents living within a 5-mile radius of the Hall.

In summary:

The Trustees are responsible for:

- Holding the land
- Allow management and control by the Committee.
- Transfer, sell, mortgage or lease the land as directed by $\frac{1}{3}$ of the residents of Mondure assembled at a meeting called for the purpose of giving such direction.
- Invest monies arising from the above at their discretion.

The Committee is responsible for:

- Insuring buildings and other improvements
- Keeping and maintaining the land, buildings and other improvements.
- Paying rates, duties, assessments, taxes and outgoings.
- Retaining rents and profits
- Obtaining approval from the Trustees before making any alterations.
- Appointing Trustees if a vacancy arises



Mondure – map of properties within a 5-mile radius.

Hall Maintenance Projects

Significant projects are underway to renew and maintain the Hall.

Major works include the restumping which is soon to be commenced and the upgrades to the toilets.

The roof also needs replacing which is the next big project to be undertaken.



Process/Timeframes

Council is seeking interested residents and the wider community's views on the future of the Hall and the land. The engagement process is proposed to be:

1. Public consultation/meetings and survey (June-July)
2. Review information (August)
3. Prepare report on options (September)
4. Finalised preferred option and present to community and Council for resolution (September)
5. Engage solicitors to resolve tenure (September)

Options for consideration

Review trust –

- a) Redraft trust document to clarify roles and responsibilities including ownership and renewal of building assets, maintenance, insurances.

Extinguish trust –

- a) Council as registered owner and lease to hall Committee
- b) Committee as registered owner



For further information contact Council's [department name] team via email info@sbrc.qld.gov.au or call 1300 789 279 or 07 4189 9100. www.southburnett.qld.gov.au  southburnettregion

10.6 REQUEST FROM SB CARE TO REMOVE TREES FROM ENTRANCE TO TOWN COMMON HALL FOR INSTALLATION OF ROSE GARDEN

File Number: 11-05-2022
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

Request from SB Care to relocate the Kingaroy Senior Citizen Rose Garden to the Kingaroy Town Common Hall.

SUMMARY

SB Care Inc. have requested space near the Kingaroy Town Common Hall to transfer the Rose Garden from Kingaroy Senior Citizens Hall to the Kingaroy Town Common Hall.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that

1. Permission be granted to SB Care Inc. to relocate the Kingaroy Senior Citizens Club rose garden to the northern end of the hall around the existing flagpole.
2. Permission be granted to SB Care Inc. to trim the two trees at the front entrance of the Kingaroy Town Common Hall.

FINANCIAL AND RESOURCE IMPLICATIONS

SB Care will be responsible for the costs of removing the trees and all works associated with installation of the rose garden.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A request has been received from SB Care Inc.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

On negotiation with SB Care Inc. the issues of transferring of the rose garden located in front of the Kingaroy Senior Citizens Hall was discussed and adequate space was allocated within the lease area at the front entrance to the hall to accommodate the plantings.

REPORT**Property Details:**

Name: Kingaroy Town Common Hall

Lessee: SB Care Inc.

RPD: Part of Lot 6 on SP274891

Expiry of lease: 31 October 2023

Background

Council entered into a lease with SB Care Inc. to support SB Care and the Kingaroy Senior Citizens to relocate whilst SB Care renovate and construct new buildings at their current premises. The rose garden currently at the Kingaroy Senior Citizens Hall has 18 roses that have been donated over many years by residents and members.

A request has been received to relocate the rose garden to the Town Common Hall. The initial discussion during the lease negotiations was to install the roses in the current gardens at the front entrance of the Kingaroy Town Common Hall. However, on inspection from the Senior Citizens representative, the garden currently has too much shade and not enough direct sunlight to support the transfer of the roses.

There are three options considered to support the Kingaroy Senior Citizens and SB Care Inc.

Option 1

The roses are installed in the front of Hall which will require the front trees to be removed to create more sunlight. It is unknown at this stage if the trees have a historical or memorial value to the wider community or community groups including South Burnett CTC Inc. that were integral to the fundraising, design and construction of the hall. In alignment with Council's community engagement policy Council would be required to ensure that there is effective communication to any interested stakeholder prior to the trees being removed.

Option2

New rose garden to be formed around the existing flagpole to the north of the Hall. The plantings will restrict foot traffic movements from the Hall to the existing soccer fields if the Hall toilets was used as a second amenities at a large carnival. Foot traffic would need to walk around the new rose garden.

Option 3

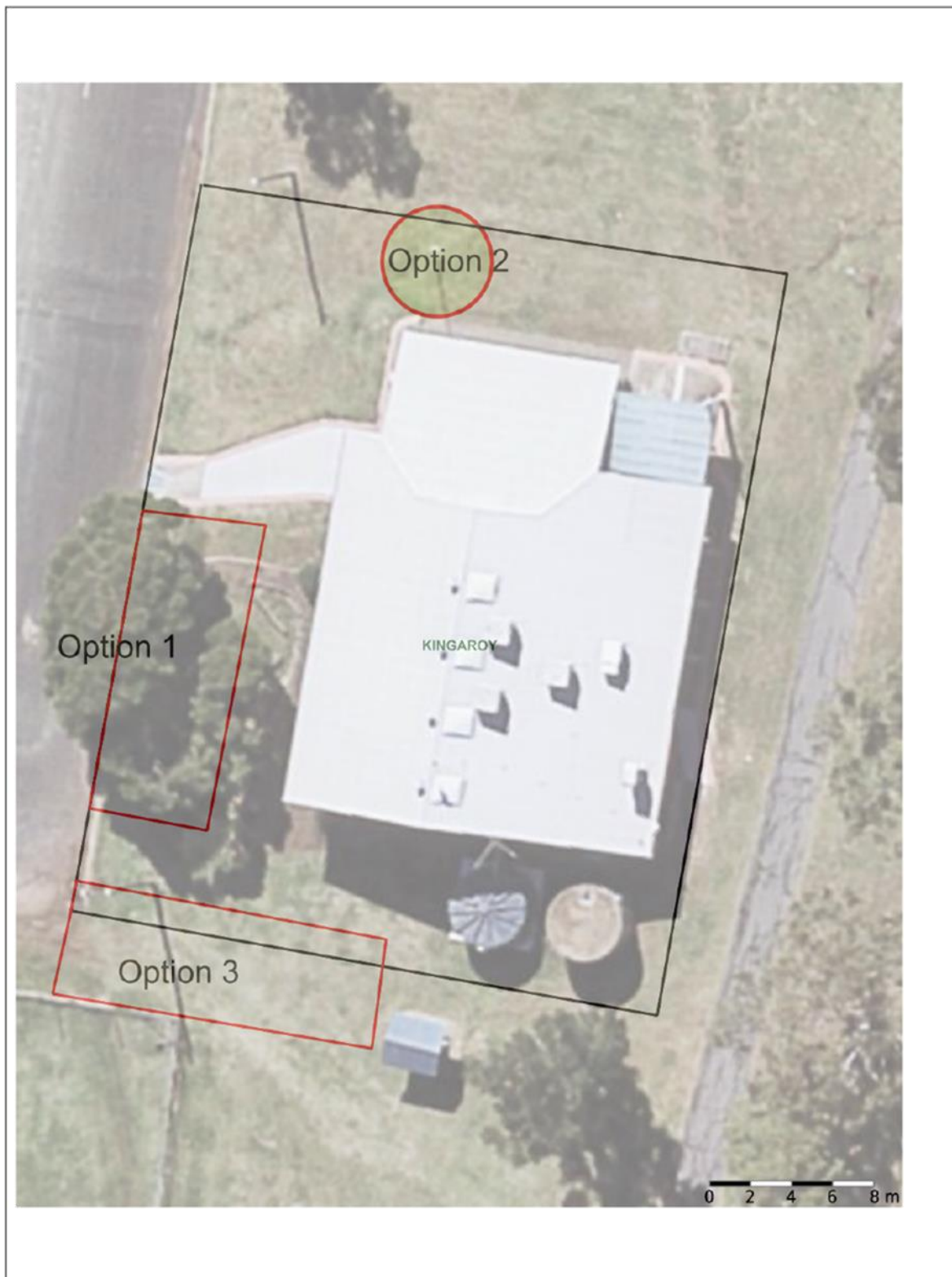
An area is cordoned off to the south of the hall and joins Kingaroy Senior Soccer lease area to accommodate the rose garden. This option would be a balance of ensuring the Roses are in a prominent position without requiring the trees from the front of the building to be removed and limiting the disruption to other users of the sports precinct.



The options were considered analysing the impediment to other users and pedestrian flow, Council infrastructure, the risk of trip hazards. Furthermore, installation located too close to the hall could impede contractor access to the hall to undertake repairs and maintenance when required.

The rose garden will remain the responsibility of SB Care Inc. and be inclusive of all repairs, maintenance and liability in addition to the agreed maintenance schedule of the lease.

ATTACHMENTS

1. **Options for Rose Garden** [↓](#) 
2. **Lease Area** [↓](#) 



 <p>SOUTH BURNETT REGIONAL COUNCIL</p>	<p>South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>	<p>Rose planting options</p>	<p>04/05/2022</p> <hr/> <p>1:250</p>	
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SBCare Inc. Lease Area – Kingaroy Town Common Hall



10.7 HIVESVILLE PROGRESS ASSOCIATION INC. REQUEST TO LEASE LOT 112 ON SP116355

File Number: 11-05-2022
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

The Hivesville Progress Association has requested tenure over Lot 112 on SP116355.

SUMMARY

The Hivesville Progress Association has requested a lease over Lot 112 on SP116355 known as the Hivesville Railway Park for the purpose of installing a car park and playground equipment.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Hivesville Progress Association for part of Lot 112 on SP116355 for a term of 3 years
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Hivesville Progress Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. That South Burnett Regional Council notes that the Licence to Occupy will be subject to approval from the Department of Transport and Main Roads in accordance with Clause 2.4.3 of the lease between The State of Queensland (represented by the Department of Transport) and South Burnett Regional Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The Hivesville Progress Association (HPA) have requested, and will require the following support, to complete the outlined project plan:

- Technical advice and funding to design and construct a carpark including entrances
- Technical advice on the design and construction of playground equipment and guidance of the ongoing operational costs to maintain

HPA intend to fund the project through grant funding however have not provided specific costing or identified specific grant funders that the group intend to apply for at this stage.

The group intend to use a high amount of volunteer labour, this will require Council staff to support the group with volunteer induction for working safely.

The HPA have outlined other projects that the group consider has community support with the expectation that Council is to deliver at its cost:

- Wash down bay, near the water tanks on Wilson Road
- Walkway from Gayndah/Hivesville Road to the centre of Hivesville
- Walking track from the Recreation Reserve to the railway tunnels
- Bus stop adjacent to Wondai Proston Road – Gwen Street intersection

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council has had two engagement meetings with the HPA members to discuss the proposed use of the site and the details of the project plan. Council has liaised with the Department of Transport and Main Roads (the Department) on the appropriate level of development for the site and proposed tenure arrangements. At this stage Council has not engaged directly with the residents of Hivesville and the adjoining resident and property owner of 6 Edward Lane.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council leases the property from The State of Queensland with the lease expiry date of 1 July 2037. Council may only use the land for the defined permitted use of a Multi-purpose Recreational Transport Use including, the construction, use and maintenance of structures. The Multi-purpose Transport Use is defined as providing access to, and the use of, the Land to persons for any of the following:

- (a) Recreation, as pedestrians, together with the use of bicycles, non-motorised scooters and wheelchairs (manual or motorised), or for horse riding;
- (b) Grazing livestock; or
- (c) Establishing or conserving native vegetation or wildlife corridors for native animals.

Council, under Clause 2.6, will be responsible for any acts or omissions which constitute a breach of the lease and the State reserves the right to seek remedies as outlined in Clause 11, Default and Termination. In the circumstance that a tenant of Council's was to use the property outside the Lease defined Permitted Use, Council would be liable for any breaches and associated costs to remedy the breach.

The Licence to Occupy terms and conditions and the project plan submitted by HPA will require consent from the Department prior to executing the licence to ensure compliance with the lease.

HPA will be required to hold and maintain a Public Liability Insurance Policy to the value of \$20M. It is recommended that due to the high level of volunteer labour associated with the project that HPA also hold a Volunteer Workers policy or Workcover policy to ensure that the HPA have adequate insurance in the circumstance that a volunteer is injured or causes injury whilst undertaking the work.

The HPA will be required to ensure all development and construction of infrastructure or improvements on the site is in accordance with the *Planning Act 2016*, *Native Title Act 1993*, *Aboriginal Cultural Heritage Act 2003* and the Australian Standards for Playground equipment.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS**OFFER OF LICENCE TO OCCUPY WILL BE IN ACCORDANCE WITH COUNCIL'S DISPOSAL OF ASSETS POLICY.ASSET MANAGEMENT IMPLICATIONS**

The property is vacant with minimal boundary fencing. The property is not maintained by Council and is not part of Council's Park mowing schedule.

The playground will be required to be built and maintained by the HPA to the Australian standards for playground equipment and safety.

If HPA are no longer able to meet their obligations in maintaining the assets developed on the property, Council will be required to consider the future use, maintenance and liability of the assets.

REPORT

Property Details:

RPD: Lot 112 on SP 116355

Area of Licence area: 1.62ha (approx.)

Tenure: Lease from the State of Queensland

Zone: Recreation and Open Space

Background

The Hivesville Progress Association Inc. (HPA) approached Council in 2021 to undertake development of the land known as the Hivesville Railway Park. The initial project proposal requested that on completion of the clearing and tidying of the block, the land would become part of Council's mowing schedule. Further development over a staged period included a Dump point, Off leash Dog Park, Community and Men's Shed, Picnic Area and Hitch rails.

The project plan was provided to Council for consideration at Council's Ordinary Meeting held in August 2021. The matter was laid on the table.

Council has continued to work with HPA members to discuss their plans and HPA have revised the project plan to:

First Stage - 2022 – Control burn in conjunction with Mondure Rural Fire Brigade (completed)

Second Stage - 2022 – Clean slash area, remove old fence, remove old gates and hold in secure storage for future re-use.

2022 – Install carpark to accommodate travelling visitors to access local businesses and Memorial Park.




Third Stage - 2022/2023 – Install a playground

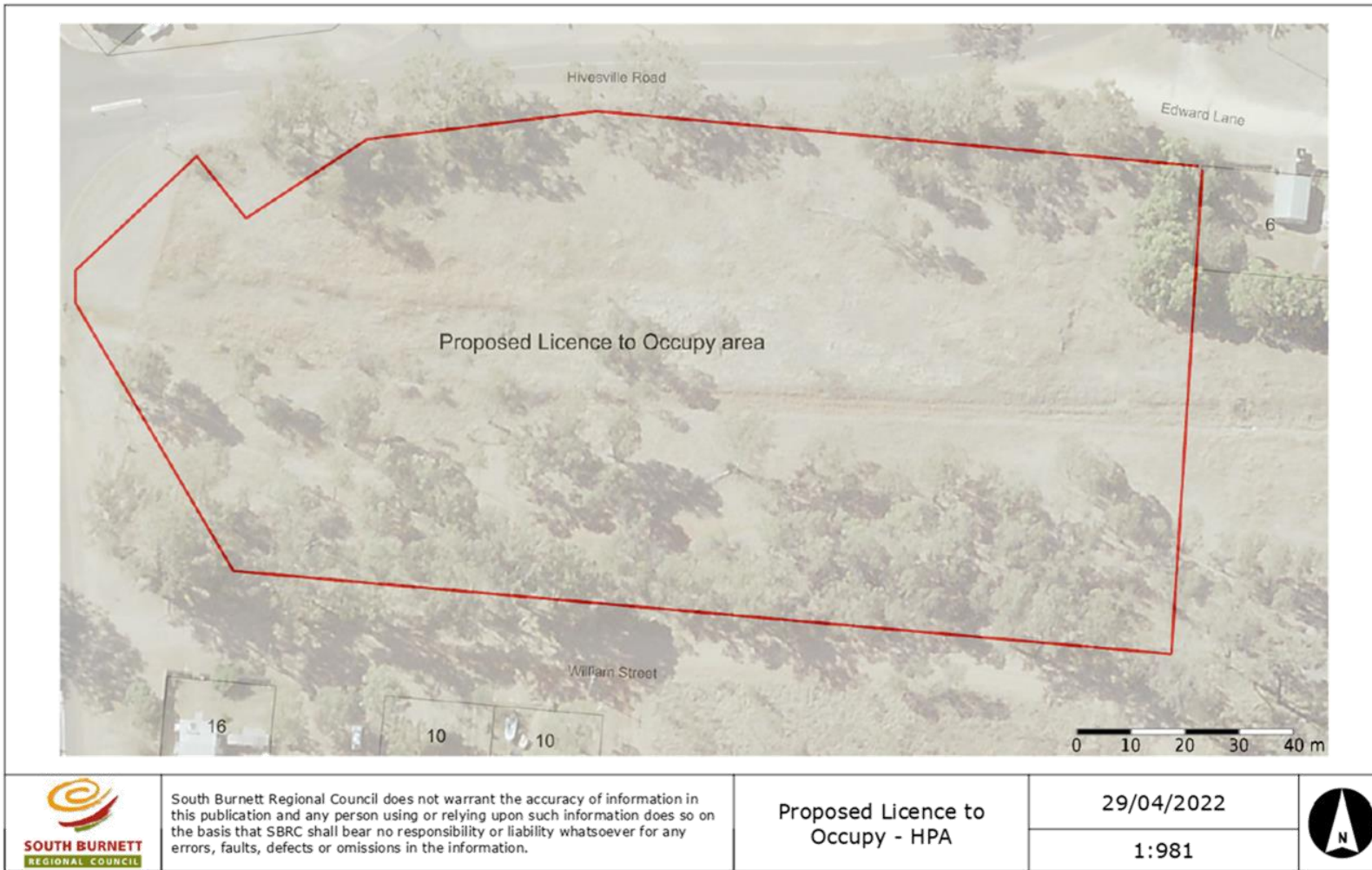
Fourth Stage (No confirmed timeline) - Picnic Area

Fifth Stage (No confirmed timeline) - Off leash Dog Park.

The identified spaces for each element can be shown on the attached plan submitted by HPA.

ATTACHMENTS

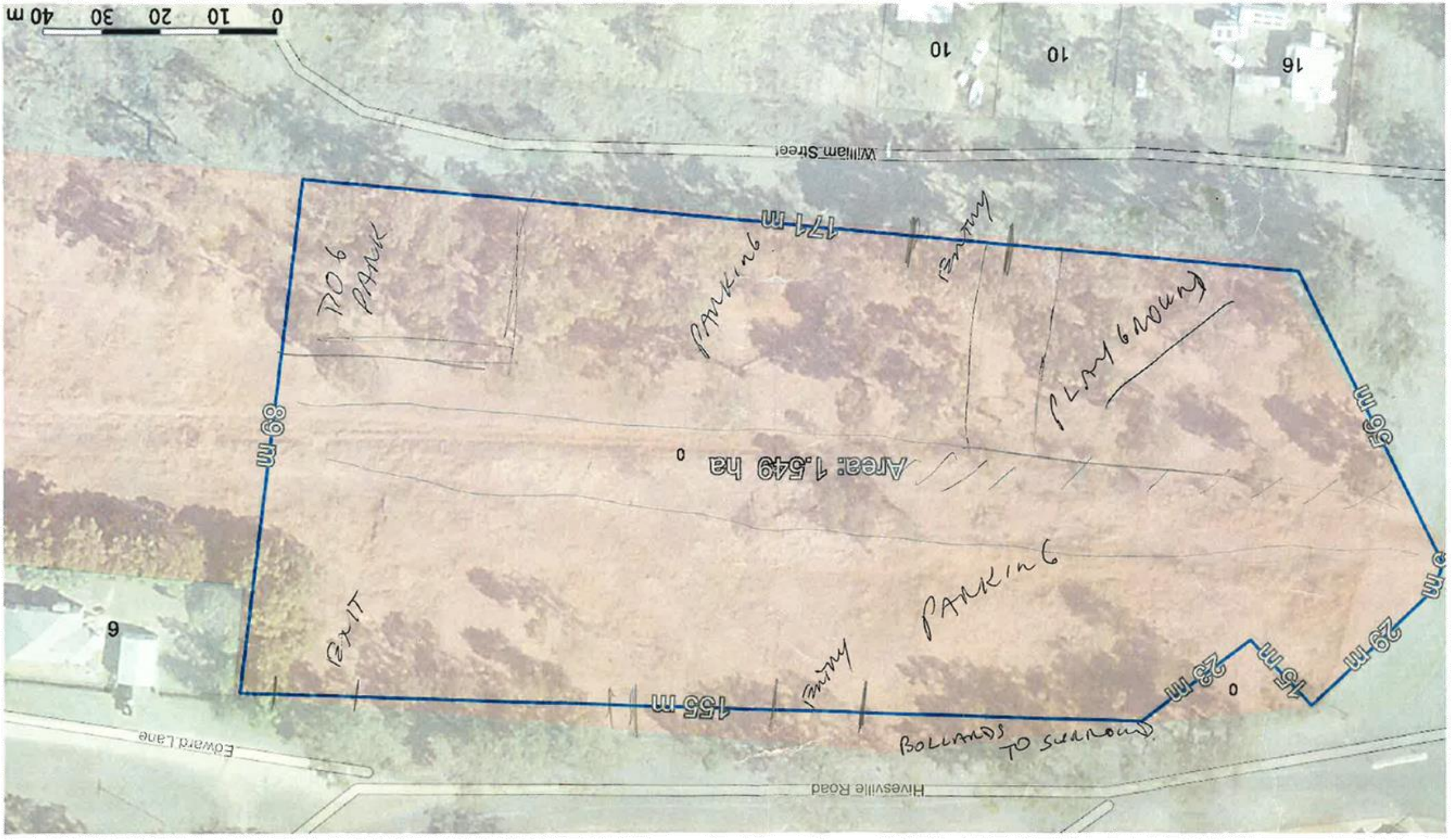
1. **Proposed Licence to Occupy Area** [↓](#) 
2. **HPA - Project Map** [↓](#) 
3. **HPA - project proposal** [↓](#) 





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06/10/2021
1:1038



ROADS TO SLOWDOWN

🌻Hivesville Railway Park Project 🌻

During numerous meetings with the Community, the HPA asked for comments, suggestions etc. for improvements that were needed/wanted for future development that promote the Village as a friendly place for visitors to stop and a comfortable place for people to reside.

High on the list was for 'Mother of Millions Park' to be tidied and made usable. This area of Council managed land has appeared neglected for some years. Our vision for this area is to leave the 'Rail Trail' intact as this may be utilised in the future.

There was also talk of connecting a small section of the Rail Trail through to Whelan Street to allow safe access to the public toilets (across from the old hall) from Memorial Park.

We expect this work to happen over a few years with stages of development as/when grant money becomes available. The Association has a committed group of Volunteers who are ready to action this plan.

Plants have already been purchased (Grant Funding) to replace dead plants around the Oval of the Hivesville Sports Ground. This has been actioned in consultation with the now defunct Hivesville Markets Committee. HPA will plant and maintain these plants.

First Stage (completed):

Controlled burn undertaken by Mondure District RFB.

Second Stage: (2022)

Clean up/Slash to keep the area tidy to be done with the assistance of locals. Old external fence to be removed, historical gates to be safely stored for future re-use.

HPA to be awarded a peppercorn Lease over the area. HPA would require Insurance and would need to work with relevant Authorities when improving the area and constructing facilities. Council assistance may be required with design of the Carpark.

Car Park – install a car park to accommodate caravans, RVs, trailers etc. so travellers have safe off road parking within walking distance of Memorial Park and the current Businesses.

This car park would have bollards to prevent entry onto the Rail Trail and fencing along the end of the car park to contain vehicles to the car park and the main road to prevent vehicles making direct Wondai Proston Rd access as it is a dangerous corner. Access would be made via Hivesville Road with signage so vehicles could also be made aware of the overnight camp in the Sports Ground and the Water Standpipe should these be required.

Third Stage: (2002/23)

Playground area for local residents and travellers. May require secure fencing preferably adjacent to the picnic area.

Fourth Stage: (The future)

Picnic area – a place for travellers and/or Families to relax/meet.

Fifth Stage: (The future)

Off-Leash Dog Park to complement the visitor stop-over area and available for locals to ‘run’ their dogs.

Further to these ideas there is interest in:-

A Wash-down bay – perhaps up near the water tanks on Wilson’s Road.

Walking track from the Sports Ground to the ‘tunnels’ of the Rail Line

HPA supports the idea of Council constructing a walkway from Gayndah/Hivesville Road to the Village centre

HPA supports the idea of Council constructing a School Bus Stop where area is available adjacent to Wondai Proston Road – Gwen Street intersection

10.8 EXPIRY OF MANAGER CONTRACTS - BOONDOOMA & BJELKE PETERSEN DAMS**File Number:** 11-5-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of an extension of the management contracts for Boondooma and Bjelke-Petersen Dams which are due to expire on 1 August 2022.

SUMMARY

A report to consider an extension of the contract for Lessees for Boondooma Dam and Bjelke-Petersen Dam.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to section 235(a) of the *Local Government Regulation 2012*, South Burnett Regional Council exercise an extension to the current management contracts for Boondooma and Bjelke-Petersen Dams, for a period of 12 months, whereby Council resolves it is satisfied that there is only one supplier who is reasonably available to manage the dams at this transition stage of management.

BACKGROUND

At Council's Ordinary meeting on Wednesday 26 May 2021, it was resolved to exercise an extension to the contracts for Boondooma and Bjelke Petersen Dams, for a period of no greater than 12 months.

Council may now wish to consider inviting tenders for these contracts pursuant to the *Local Government Regulation 2012*. Such a decision would ensure strict compliance with legislation.

However, Council may also wish to consider an extension of the contracts, for a further 12 months, noting that such extension is required to be based on the available exceptions in the legislation.

That is, Council may take the view that under current circumstances, there is only 1 supplier who is reasonably available.

Council's current restructure is still to be implemented, so a continuation will support a handover and redistribution of responsibilities in Council's organisational structure.

An extension will support Council's desire to consolidate the role of new managers at the dams, with there being a need to allow managers to implement current systems and processes to maintain quality and consistent service levels with a view to consideration of commercialisation options going forward.

Both contracts include a clause that allows an extension past the expiry date should both parties agree.

Extract - Local Government Regulation 2012**235 Other exceptions**

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

- a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available;
- or

- b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- c) a genuine emergency exists; or
- d) the contract is for the purchase of goods and is made by auction; or
- e) the contract is for the purchase of second-hand goods; or
- f) the contract is made with, or under an arrangement with, a government agency.

ATTACHMENTS

Nil

10.9 PARKS & GARDENS - BOTANICAL ADVISORY COMMITTEE**File Number:** 11-5-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer**PRECIS**

To progress the establishment of a Parks and Gardens Botanical Advisory Committee.

SUMMARY

The intent of the Botanical Advisory Committee is to assist Council in reviewing master plans for parks, town entrances open spaces and recreation facilities.

OFFICER'S RECOMMENDATION

That nominations for membership of the Botanical Advisory Committee be called in June 2022.

BACKGROUND

At Council's Ordinary meeting on Wednesday 23 February 2022, it was resolved that the Botanical Advisory Committee Terms of Reference be brought back to the April Standing Committee meeting.

Delays with the budget process and staff issues has delayed the presentation of the Terms of Reference, which are now presented for Council's review.

ATTACHMENTS

1. **Terms of Reference** [↓](#) 



Draft

ECM ID:
ADOPTED:

South Burnett Botanical Advisory Committee Terms of Reference

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1. INTRODUCTION

Council's Botanical Advisory Committee is established to ensure the South Burnett Region is a highly regarded industry leader in botanical and horticultural excellence.

2. OBJECTIVES

- To review and advise Council on master planning of parks, town entrances, open spaces and recreation facilities; and
- To review and advise Council on botanical and horticultural outcomes in parks, gardens and streetscapes including species selection.

3. DUTIES & RESPONSIBILITIES

The purpose of the Botanical Advisory Committee is to provide recommendations to Council on any matter referred to it and specifically relating to botanical and horticultural activities.

4. MEMBERSHIP

Council will appoint the individual members of the Botanical Advisory Committee with the following membership being established:

- Chairperson – Mayor
- Councillor - Parks and Gardens Portfolio Member
- General Manager – Community
- Manager – Parks
- Co-ordinator – Parks and Gardens
- Supervisors – Horticulturalists
- Community Members - appointed based on knowledge and expertise.

5. MEETINGS

Notice of Meetings – the Chairperson may determine the dates, times and places for its meetings. The agenda will be prepared and circulated to members and attendees at least two (2) days prior to meetings.

Quorum – a quorum shall consist of at least half of the members of the committee, plus one.

Report – Council shall provide secretarial functions and prepare a written report about the recommendations of the Advisory Committee.

The Parks Manager is primarily responsible for administering the committee and presenting reports to Council.

6. ETHICAL CONDUCT

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in the course of their duties.

Members must immediately declare to the chairperson any interest that may represent a real, potential or apparent conflict of interest related to their committee membership. In case of a conflict of interest involving the chairperson, declaration to the Chief Executive Officer is required. The declaration must be made on appointment to the committee and in relation to specific agenda items at the outset of each meeting and be updated as necessary.

7. COMMITTEE EVALUATION

The committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of goals. The assessment will confirm that all duties and responsibilities indicated in these terms of reference have been performed. The chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

8. LEGISLATIVE REFERENCE

Local Government Act 2009

Local Government Regulation 2012

9. RELATED POLICIES/PROCEDURES

Conduct of Council & Committee Meetings Policy

Employee Conflict of Interest Policy

Level of Service Plan – Natural Resource Management & Parks

10. NEXT REVIEW

June 2022

10.10 DRAFT CONCEPT PLAN - LIONS PARK KINGAROY

File Number: 11-5-2022
Author: Acting Manager NRM & Parks
Authoriser: Chief Executive Officer

PRECIS

Consideration of a draft concept plan for Lions Park, Kingaroy

SUMMARY

A report to update Council on progress planning and design of the completion of Lions Park, Kingaroy, with a view to endorsing such plan prior to community consultation.

OFFICER'S RECOMMENDATION

That the committee Recommend to Council

That the draft concept plan, Lions Park Upgrade, funded through the Queensland Government Works for Queensland (W4Q) - Round 4 be received and noted.

BACKGROUND

Council is in receipt of a draft concept plan for the final upgrade to Lions Park, Kingaroy. The draft concept plan was completed through discussions with those councillors in attendance at Lions Park on Wednesday 23 March 2022. All Councillors/CEO were invited to attend.

The plan is a '**draft for comment**' and Council is requested to provide further input prior to undertaking broader community consultation.

Subject to further comments/suggestions and changes, this project may proceed to public consultation, followed by the procurement stage.

It is funded through W4Q – Round 4, with a budget of \$100,000. Not all elements in the concept plan are affordable with the current budget, but the advantage that the concept can continue to be delivered as further funding opportunities become available.

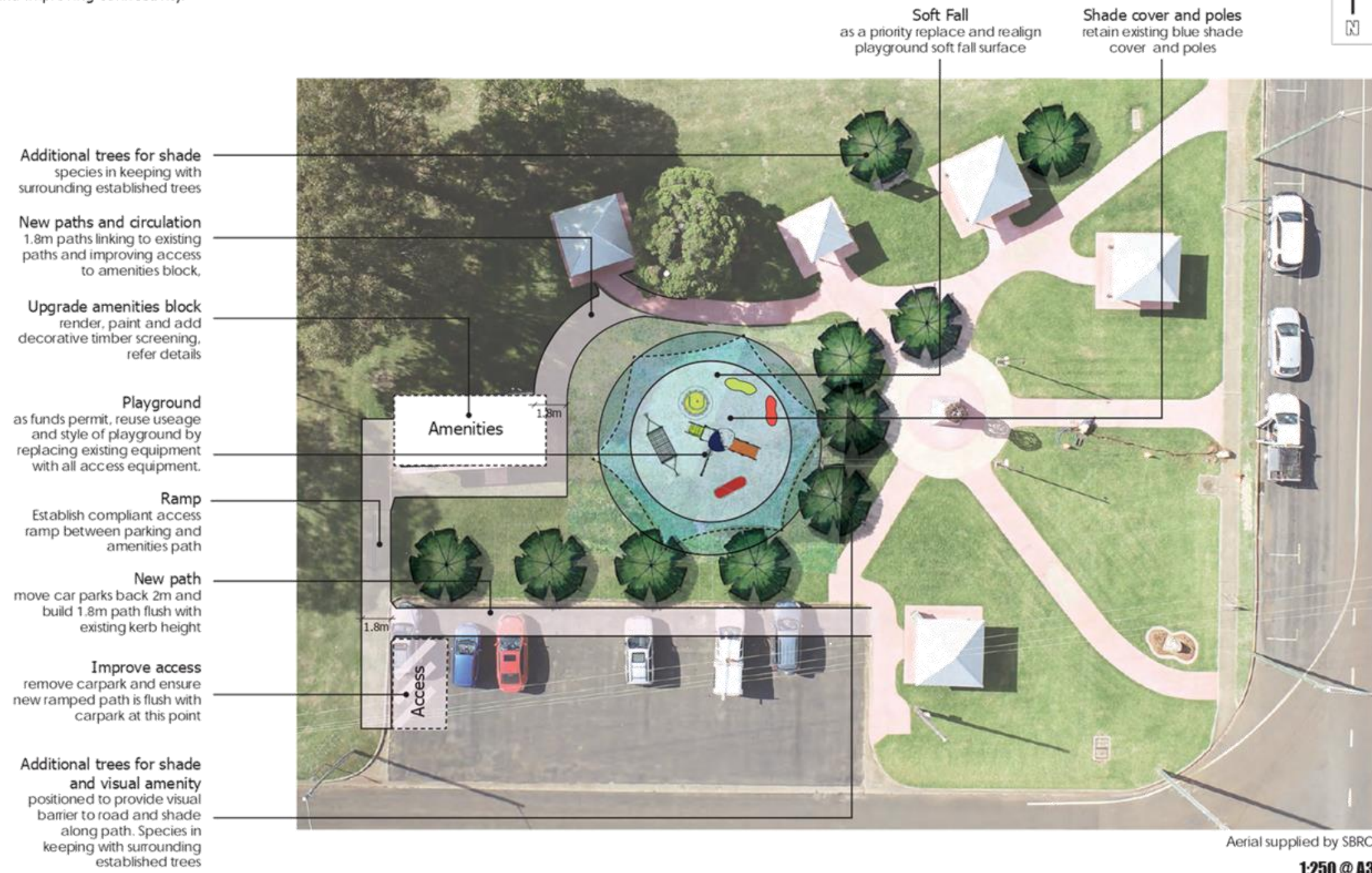
ATTACHMENTS

1. **Draft Concept Plan** [!\[\]\(f9e62ae797645c5367e33d9390832789_img.jpg\) !\[\]\(3ae06528cbf191565604ae076c36537e_img.jpg\)](#)

DRAFT FOR COMMENT

Lions Park, Kingaroy

Project Brief & Scope:
 Upgrade park's playground and amenities block and improve access and circulation through extending path network and improving connectivity.



Kingaroy

Park Upgrade Project

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Lions Park_draftMay 5 2022 4:00 PM

DRAFT FOR COMMENT

Lions Park, Kingaroy

Amenities Block Upgrade

Additional timber screens, external walls rendered, new signage and new pathways along front and sides of building. Existing toilet gates re-hung to avoid disrupting path and improve access.

Other recommended works:

- Replace roof
- Render internal walls (light cream/white finish)
- Epoxy internal floors and external concrete pads to give rubberised finish and reduce maintenance



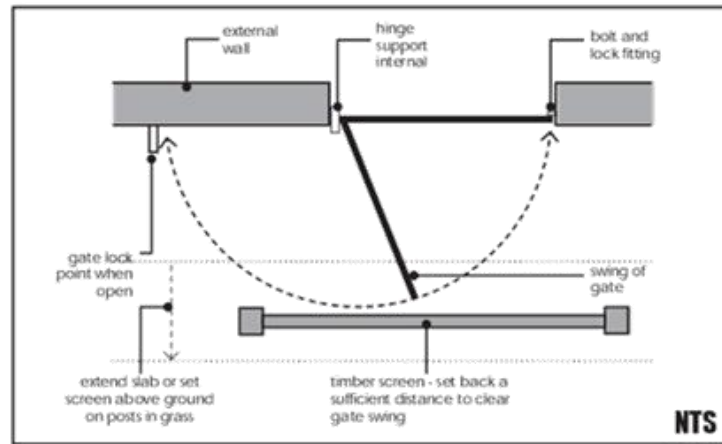
Amenities Block

Upgraded, rendered and timber screens with peanut motif recessed. Option for local artist mural or continued peanut theme on back wall.

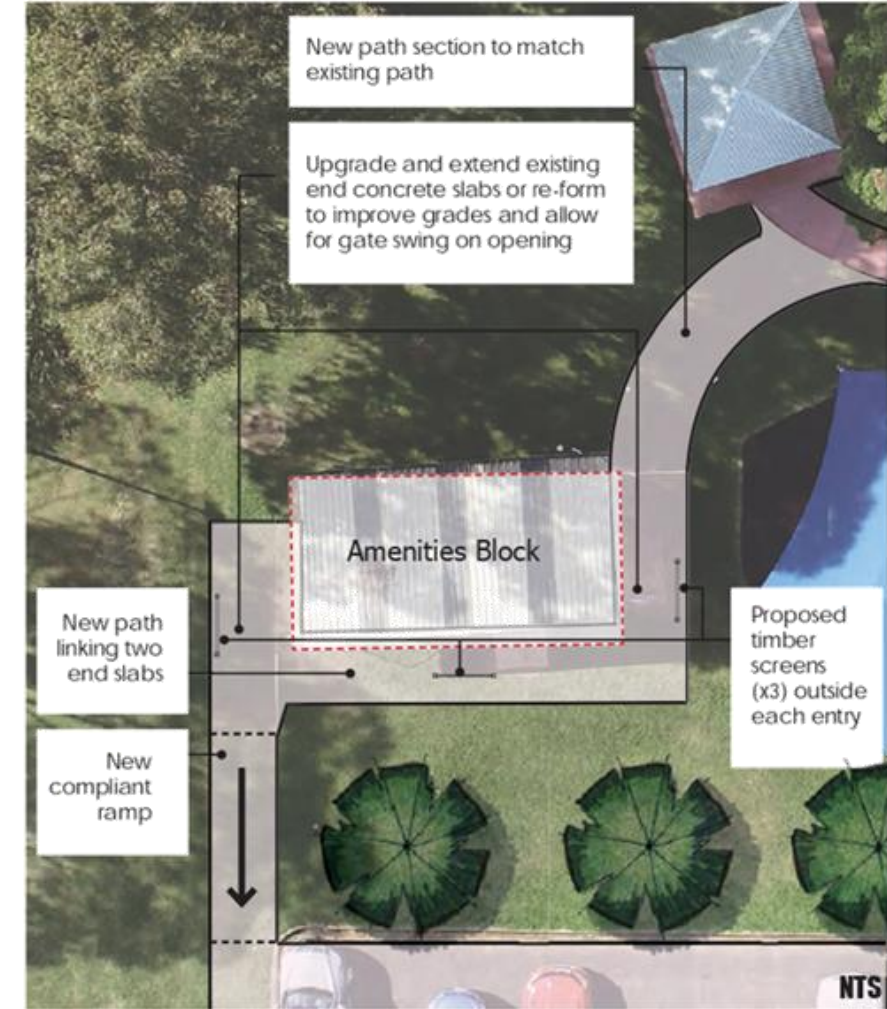


Screen Precedent

Example of recessed motif in decorative timber screen. As pedestrian moves, the recessed image appears.



Proposed re-hanging of amenity block gates



Lions Park_draftMay 5, 2022 4:00 PM

Kingaroy
Park Upgrade Project

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Lions Park, Kingaroy

DRAFT FOR COMMENT

Playground Upgrade

Over time improve playground with focus on younger children, all access play equipment and new soft fall base.

Soft fall base
Upgrade base and improve 'flow' of playground's outer edge definition

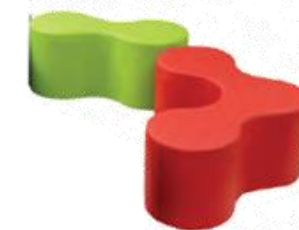
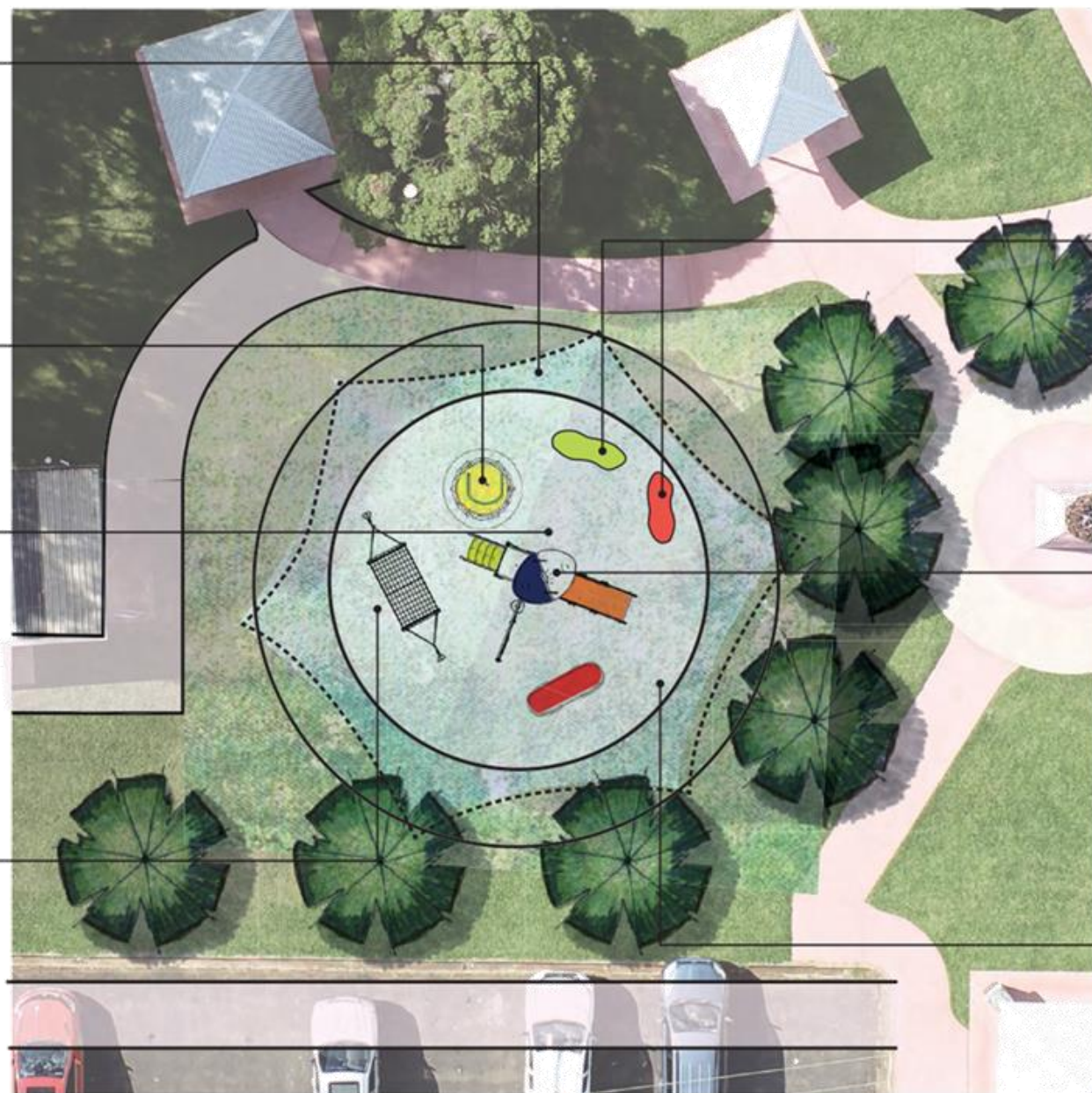


All access 'merry-go-round'

Play equipment
Monitor existing equipment. Over time and with funds gradually transition play equipment to All Abilities and younger children



All access hammock swing



OR



Moulded hard plastic 'peanut-shaped' seats



Sensory and tactile play - suitable for small children (not all access)



All access spring platform

NTS



Lions Park_draftMay 5, 2022 4:00 PM

Kingaroy Park Upgrade Project

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10.11 FISHING INFRASTRUCTURE GRANT - EXTEND BP DAM BOAT RAMP

File Number: 13-4-2022
Author: Acting Manager NRM & Parks
Authoriser: Chief Executive Officer

PRECIS

Consideration of a fishing infrastructure grant offer for BP Dam boat ramp extension.

SUMMARY

A report to consider Council's ability to deliver a project to extend the boat ramp at BP Dam.

This report was presented at the Community Standing Committee Meeting on 13 April 2022 and was laid on the table until the May Community Standing Committee Meeting:

Committee recommendation

Moved: Cr Danite Potter
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That the Deputy Director-General, Fisheries and Forestry be advised that Council unfortunately declines the funding offer to extend the public boat ramp at the Bjelke Petersen Dam given an inability to deliver the project in the required timeframe and that Council reserves the right to re-apply in the future assuming water levels allow completion of the project.

COMMITTEE RESOLUTION 2022/282

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the matter lay on the table to the May Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

Procedural Motion:

That the matter be lifted from the table.

Moved: Cr Danite Potter
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That the Deputy Director-General, Fisheries and Forestry be advised that Council unfortunately declines the funding offer to extend the public boat ramp at the Bjelke Petersen Dam given an

inability to deliver the project in the required timeframe and that Council reserves the right to re-apply in the future assuming water levels allow completion of the project.

BACKGROUND

Update

A catch up was planned with the BP Fish Stocking Group in conjunction with the Primary Producer Flood Recovery Session on 26 April 2022, however this event was postponed due to wet weather and as yet has not been rescheduled. It is expected his event will be held early/mid-June.

It is recommended that this matter lay on the table until after a meeting with the BP Fish Stocking Group can be held.

In February 2022, Council was advised by Graeme Bolton, Deputy Director-General, Fisheries and Forestry that Council was successful in its application of \$95,230 to go towards construction of a twenty-five metre (25m) extension to the existing public boat ramp at the Bjelke Petersen Dam, Moffatdale. The funding application was prompted by a request from the fish stocking association and Council resolved to apply for such funding.

Whilst it is pleasing to be offered funding, the program guidelines require completion within 18-months or by the 1 September 2023.

Obviously, the water level at the dam prevents this project going ahead at this time and investigations for alternative use of the funds through the Department of Agriculture and Fisheries were not forthcoming. Council was advised that unless the project can be delivered in accordance with the guidelines, funding cannot be offered.

Further enquiries to SunWater indicate that based on dam storage forecast models, taking account of drawdowns and inflows, it is highly unlikely that the water storage will be at the required level in the next 12 to 18 months. It was estimated in the funding application that in order to complete the extension, storage would need to be 27% or below. Therefore, it is recommended the funding be declined.

ATTACHMENTS

1. **BP Dam Public Boat Ramp**  



11 QUESTIONS ON NOTICE**11.1 DOG SCALPS****File Number:** 11-05-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Otto.

Question

Is \$30 per scalp sufficient or does the budget need to be adjusted?

Response

The current wild dog scalp payment is \$35. This amount is considered satisfactory and comparable with other adjoining local governments. For example, the Gympie Regional Council is \$40.00 and the North Burnett Regional Council is \$20. Through the implementation of the Queensland Feral Pest Initiative (QFPI) funded project starting in July 2022 Council will be providing additional incentives to interested landholders that participate in the formation of feral animal management syndicates. Council's current scalp payment will compliment these additional incentives.

RECOMMENDATION

That the response to the question regarding wild dog scalp payments raised by Mayor Otto be received and noted.

ATTACHMENTS

Nil

11.2 QUESTION ON NOTICE - CORONATION PARK WONDAI**File Number:** 13-4-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from the Mayor at the Infrastructure Standing Committee on 2 March 2022.

Question/Report

Is the works program for the camping grounds at Coronation Park Wondai, due to be completed in this current financial or calendar year?

Response

Coronation Park was a listed project under Works for Queensland – COVID Round having an allocation of \$100,000 – Tourist Facility Upgrades. The project involved developing the site to improve access points/driveways, hard-stand areas, kerbing and drainage. Overland flows from Mackenzie Street cause a significant amount of erosion.

Owing to delays in finalising the design there was insufficient time to complete the project by the 30 June 2021 deadline and the need to fund other W4Q projects over budget, the Coronation Park project was ceased. As part of the review of all W4Q projects, and as part of the June 2021 quarterly review, the funding was re-allocated.

Because designs were completed, this project is available to proceed once funding exists. However, it is not currently listed in the 10-year Capital Works Program.

RECOMMENDATION

That the response to the question raised by the Mayor be received and noted.

ATTACHMENTS

Nil

11.3 QUESTION ON NOTICE - COOLABUNIA SALEYARDS**File Number:** 11-5-2022**Author:** Acting Manager NRM & Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from the Mayor, Cr Otto at the Community Standing Committee on the 9 March 2022.

Question/Report

Is there any particular reason that there was an increase in sales at the Coolabunia Saleyards from 1/02/22 – 28/02/22 compared to this month last year?

Response

Unfortunately, when reviewing the NRM report for cattle sold in February, an error was found. The February period reported 1,042 cattle sold when the correct number is 1,203.

The error occurred as a result of how the numbers were collated from *Livestock Exchange* data and stem from over counting open auction cattle.

Cattle sold in the prior year were also incorrectly reported at 860, when in fact the correct number was 1,506. This error comes about from a failure to correctly update prior year numbers. Below is a table that includes the correct figures for February, and the totals for the year so far. Prior year numbers were not updated for three months from Dec/Jan to March.

Cattle Sold	Dec/Jan	Feb	Mar	Apr
2022	682	1,042 1,203	461	984
2021	860 1,191	860 1,436	860 166	882

As a result of the correct reporting of cattle sold, it can be seen that there was a decrease in cattle sold when comparing February 2022 and 2021.

Sold cattle are the numbers of cattle sold at either a store, fat or specialty sale. In February 2022, there was one (1) store sale with 1,203 cattle sold. In February 2021, 1,436 cattle were sold at one store sale (1,160) and one fat sale (276).

It is unfortunate that these errors have occurred in reporting to Council. Such errors were detected as a result of the question being raised by Cr Otto and changes will now be made to report correct figures and rectify the reporting process going forward.

In fact, as a result of this error and following a review of the way in which figures are collated, further improvements are being implemented. There has been an obvious loss of knowledge in how the numbers are collated, a failure to document procedures and handover notes.

Staff will now begin a process of internal review, updating *Livestock Exchange* parameters to improve internal procedures, meet quality assurance standards and audit requirements for billing. Such changes are also important as part of the broader review and improvements required at Coolabunia Saleyards.

RECOMMENDATION

That the response to the question raised by Cr Otto be received and noted.

ATTACHMENTS

Nil

12 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

12.1 Kingaroy Aerodrome Tender - Area 21

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

12.2 South Burnett Sporting Shooters - Request for land - Shooting Range

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

12.3 Management of Blackbutt and Proston Swimming Pools

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

13 CLOSURE OF MEETING