



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **AGENDA**

## **Budget Committee Meeting Friday, 27 May 2022**

**I hereby give notice that a Meeting of the Budget Committee will be held on:**

**Date: Friday, 27 May 2022**

**Time: 9.00am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## Order Of Business

<b>1</b>	<b>Opening</b> .....	<b>4</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>4</b>
<b>3</b>	<b>Recognition of Traditional Owners</b> .....	<b>4</b>
<b>4</b>	<b>Declaration of Interest</b> .....	<b>4</b>
<b>5</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>5</b>
5.1	Minutes of the Budget Committee Meeting held on 20 May 2022 .....	5
<b>6</b>	<b>Business</b> .....	<b>14</b>
6.1	Internal Employees Skill Development against External Resources Project Delivery .....	14
6.2	Wondai CBD Concept Planning .....	16
6.3	Water & Wastewater Proposed Capex Program 22/23.....	17
6.4	Trial of Proprietary Dust Suppressant on Lanigan Road Glan Devon .....	18
6.5	Interest on Overdue Rates 2022/2023.....	20
6.6	Buildings & Facilities Proposed Capex Program 22/23.....	21
<b>7</b>	<b>Questions on Notice</b> .....	<b>22</b>
7.1	Questions on Notice .....	22
<b>8</b>	<b>Confidential Section</b> .....	<b>24</b>
<b>9</b>	<b>Closure of Meeting</b> .....	<b>24</b>

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 20 MAY 2022**

**File Number:** 27/5/2022

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

---

**OFFICER'S RECOMMENDATION**

That the Minutes of the Budget Committee Meeting held on 20 May 2022 be received.

**ATTACHMENTS**

- 1. Minutes of the Budget Committee Meeting held on 20 May 2022**



# MINUTES

## Budget Committee Meeting Friday, 20 May 2022

**Order Of Business**

<b>1</b>	<b>Opening</b> .....	<b>3</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Acknowledgement of Traditional Owners</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>4</b>
5.1	Minutes of the Budget Committee Meeting held on 13 May 2022 .....	4
<b>6</b>	<b>Business</b> .....	<b>4</b>
6.1	Adoption of the South Burnett Regional Council Debt Policy 2022/2023 - Statutory010.....	4
6.2	Exemptions and Concessions on Various Special, Separate and Utility Charges 2022/2023.....	5
6.3	Waiving Minimum General Rates 2022/2023 .....	6
6.4	SETTING THE LEVEL OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2022/2023 .....	6
6.5	Concession of Water Consumption Charges - Haemodialysis Machines 2022/2023 .....	7
6.6	Rates Modelling Inputs.....	7
6.7	Three Year Averaging .....	7
<b>7</b>	<b>Notices of Motion</b> .....	<b>8</b>
7.1	Lanigans and Birt Road Bitumen Road Seal Construction - Capital Works Funding Request.....	8
<b>8</b>	<b>Confidential Section</b> .....	<b>8</b>
<b>9</b>	<b>Closure of Meeting</b> .....	<b>8</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON FRIDAY, 20 MAY 2022 AT 9.02AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance and Sustainability), Carolyn Knudsen (Manager Corporate Services), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES****APOLOGY**

---

**COMMITTEE RESOLUTION 2022/46**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the apology received from Cr Schumacher be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil



**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 13 MAY 2022**

---

**COMMITTEE RESOLUTION 2022/47**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Minutes of the Budget Committee Meeting held on 13 May 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**6 BUSINESS**

**6.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010**

---

**COMMITTEE RESOLUTION 2022/48**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 6.2 EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2022/2023

### COMMITTEE RESOLUTION 2022/49

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That:

1. Pursuant to *Section 93* of the *Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. Pursuant to *Sections 120, 121 and 122* of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2023 as identified in the table below and subject to the following:
  - (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
  - (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
  - (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	0%	0%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 6.3 WAIVING MINIMUM GENERAL RATES 2022/2023

---

#### COMMITTEE RESOLUTION 2022/50

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 6.4 SETTING THE LEVEL OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2022/2023

---

#### COMMITTEE RESOLUTION 2022/51

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**6.5 CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES 2022/2023**

---

**COMMITTEE RESOLUTION 2022/52**

Moved: Cr Danita Potter  
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**6.6 RATES MODELLING INPUTS**

---

**COMMITTEE RESOLUTION 2022/53**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the Committee approve the percentage increases and other rates input changes as per the below for inclusion in rates modelling for the 22/23 budget deliberations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**6.7 THREE YEAR AVERAGING**

---

**COMMITTEE RESOLUTION 2022/54**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

- The continued use of 3 year averaging for land valuations for use in the general rate calculations
- The use of capping be removed

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

## 7 NOTICES OF MOTION

### 7.1 LANIGANS AND BIRT ROAD BITUMEN ROAD SEAL CONSTRUCTION - CAPITAL WORKS FUNDING REQUEST

---

#### COMMITTEE RESOLUTION 2022/55

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Committee recommends to Council:

That Council considers, subject to receipt of report from the Manager of Works as to cost estimates and options for dust suppression, inclusion of the following projects in the 22/23 capital budget (CAPEX):

#### Lanigan's Road – Nanango:

- Ripping, compacting and application of an appropriate dust suppression product along the unsealed section of Lanigans Road, Nanango twice within the financial year at six monthly intervals as a trial project to test the effectiveness of such as to dust suppression;
- Installation of appropriate drainage infrastructure on Lanigan's Road, Nanango to support road renewal works;

#### Birt Road - Booie:

- Ripping, compacting (and gravel re-sheeting as required) and application of an appropriate dust suppression product along the unsealed section of Birt Road, Booie twice within the financial year at six monthly intervals as a trial project to test the effectiveness of such as to dust suppression;
- Installation of appropriate drainage infrastructure on Birt's Road, Booie to support road renewal works;

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 8 CONFIDENTIAL SECTION

## 9 CLOSURE OF MEETING

The Meeting closed at 9:55am.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 27 May 2022.

.....  
**CHAIRPERSON**

## **6 BUSINESS**

### **6.1 INTERNAL EMPLOYEES SKILL DEVELOPMENT AGAINST EXTERNAL RESOURCES PROJECT DELIVERY**

**File Number:** 27-05-22

**Author:** Manager Infrastructure Planning

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Internal Employees Skill Development against External Resources Project Delivery

#### **SUMMARY**

This report seeks to inform the Councillors of actions associated with employee development and internal skill upgrading rather than utilising external consultants to deliver the capital works program.

---

#### **OFFICER'S RECOMMENDATION**

That Council note the report to assist with further development of the 2022/23 budget.

#### **BACKGROUND**

A Question on Notice has been received at the Infrastructure Budget Committee meeting held on 8 of April 2022, regarding the development of Council technical staff in upskilling them to deliver the needs of complex works programs.

There are two (2) significant considerations that go into the management of the works programs, referencing to both capacity; the volume of work against the capacity of internal staff to deliver and capability; the knowledge, experience and capacity to deliver the requirements of any one project within the program. Works programs over recent years have provided a variety of projects that range significantly from low risk profiles of works including road re-sheeting, sealed road rehabilitation and reseals all the way through to complex town beautification projects involving multiple disciplines through different authorities. The skills associated with delivering these complex projects can usually only be attained through qualifications, project and life experience as well as technical training to maintain relevance with current day requirements and standards.

The graduate engineer program was initiated from a business improvement process that was facilitated through the Infrastructure Department in 2018 identifying the issues associated with service delivery in Council. One of the many items reported at the time was around 'role compression' and how the organisational structure at the time was reliant on a select few to identify a number of key actions or activities that would then open up the remainder of workflow to be actioned. The Infrastructure Department was subsequently realigned to reduce this issue, by opening up Principal Engineer roles, engineers who are Registered Professional Engineers of Queensland (RPEQ) and have significant experience who can deliver the requirements around direct supervision under the associated legislation. The Managers can continue to deliver on the requirements expected of them from Councillors whilst putting the steps in place for graduate engineers to gain the necessary experience through exposure to projects based on their capability at a point in time under these Principal Engineers.

The challenge associated with the above is around market forces and the organisational ceiling associated with any tier of government. The capability of employees will ultimately grow further than Council's ability to suitably remunerate them, creating a fork in the road for every employee on what they want to achieve in their professional career. The opportunity to gain further salary at a location that does not exist in the South Burnett with different challenges albeit not as satisfying and working

for different clientele verse the project exposure, job security and lesser salary package with a local government than private industry. This rhetorical situation occurs across the industry and Council's current status is that there is still a need for external resources to assist with the delivery of the capital programs as we still have sections of the Infrastructure Department with less than five (5) years of engineering experience.

Whilst it is simple to address the workload capacity item of directly outsourcing to a qualified consultancy, projects of a civil nature have not been directly outsourced as we seek to bring experienced practitioners into the Council office environment to upskill staff, develop software design techniques and applying efficient approaches to upcoming projects. This elevates our capability challenge whilst also addressing the capacity issue at the same time.

The success of this approach has been witnessed through project development such as the Murgon CBD Footpath, Kingaroy Transformation Project, Blackbutt CBD and now the Kumbia Town Beautification Project all being managed through similar processes with experience being attained. With the future program of works also providing future challenges, it is anticipated that we will continue with a similar proposal to maximise opportunity for staff.

## **ATTACHMENTS**

**Nil**

## **6.2 WONDAI CBD CONCEPT PLANNING**

**File Number:** 27-05-22

**Author:** Manager Infrastructure Planning

**Authoriser:** Chief Executive Officer

### **PRECIS**

Wondai CBD Concept Planning

### **SUMMARY**

This report advises Council of the relevant costs associated with concept planning and preliminary works associated with budget considerations associated with the 2022/23 budget.

---

### **OFFICER'S RECOMMENDATION**

That Council note the report and consider this item in relation to the development of the 2022/23 budget.

### **BACKGROUND**

A Question on Notice has been received at the April Budget Committee meeting held on 8 April 2022, in relation to costs with the development of planning and design with the Wondai CBD as well as associated qualifications of consultants utilised.

The Wondai CBD has been highlighted as an item in the draft 2022/23 Operational Plan for further development and an indicative cost of \$80,000 has been proposed to assist with the development of material for engagement and consultation with the community. Concept design plans require reasonable planning and communications in order to get the content correct before approaching stakeholders and the community.

Tasks associated with the development for inclusion in the costs would be to assist with:

- Options development and analysis;
- Preliminary infrastructure layout review;
- Traffic operations and carparking options;
- Pedestrian connectivity and accessibility;
- Landscape catalogue and vegetation considerations;
- Arts and cultural considerations;
- Business engagement; and
- Community consultation and reporting.

The associated qualifications for an external service provide to undertake the above would be of a landscape, urban design or civil design background to deliver the necessary material for engagement with the community. Council has limited civil design capacity and no urban design or landscaped design qualified resources to facilitate the development of the Wondai CBD further.

### **ATTACHMENTS**

**Nil**



**6.3 WATER & WASTEWATER PROPOSED CAPEX PROGRAM 22/23****File Number:** 27.05.2022**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Water &amp; Wastewater Proposed 22/23 Budget Capex

**SUMMARY**

Consideration of water and wastewater capex programs for inclusion in the 22/23 budget deliberations

---

**OFFICER'S RECOMMENDATION**

That the Committee receive the proposed 2022-2023 draft budget for the water and wastewater Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

**BACKGROUND**

The capex programs proposed for the 22/23 year for water and wastewater are up for deliberations. These are currently in line with long term asset programs.

That the Committee give direction on the proposed water and wastewater capex programs for inclusion in the 22/23 budget preparations.

**ATTACHMENTS****Nil**

**6.4 TRIAL OF PROPRIETARY DUST SUPPRESSANT ON LANIGAN ROAD GLAN DEVON****File Number:** 27-05-22**Author:** Manager Works**Authoriser:** Chief Executive Officer**PRECIS**

Trial of Proprietary Dust Suppressant on Lanigan Road, Glan Devon

**SUMMARY**

Council's Infrastructure Department has received a request for a report to be brought back to the Standing Committee which outlines a trial on Lanigan Road of the use of proprietary dust suppressant.

**OFFICER'S RECOMMENDATION**

That Council note this report.

**BACKGROUND**

A report on the options for dust suppression was provided to the Infrastructure Standing Committee at the meeting held April 2022.

There are numerous products available that can be used to specifically target a reduction in dust on unsealed roads. The more common products can be categorised into: surfactants (wetting agents), water attracting chlorides and salts, non-bituminous binders, petroleum-based binders, electro-chemical, polymers, and microbio binders. The most appropriate type of suppressant for use on a road would relate to each of the site conditions, particularly the pavement material properties.

Most dust suppressants are liquid and are applied to an unsealed pavement using a water truck. Generally blending the product into the pavement through wet mixing produces a more effective and longer lasting treatment than spraying the product onto the road surface. Periodic rejuvenation is required to ensure continued dust suppression.

Each dust suppressant product comes with different properties and performance, such as ease of application and mixing requirements, slipperiness of the product when applied to the road surface, and stiffness of road pavement created with possible cracking of surface.

One of the fundamental constraints with dust suppressants is that they are short term measures only. The only truly permanent solution is to bitumen seal the road. On Local Council roads, generally road authorities require a dust suppressant for a long term treatment. Typical periods of effectiveness for dust suppressants are in the order of three (3) to six (6) months and require additional treatment thereafter.

**Trial Proposal**

Should Council wish to proceed with a trial of a dust suppressant on Lanigan Road then it would be proposed to divide the entire length of the road, being 2200m long, into (2) two equal sections of 1100m. The first section, being closest to the Burnett Hwy would undergo the addition of dust suppressant, whilst the remaining section would undergo the same grading treatment but without the addition of a dust suppressant, and so would essentially be acting as a control section to compare the performance of the road surface with and without the use of a dust suppressant. After a period of six (6) months a follow up re-treatment of the dust suppressant would be undertaken.

In 2016 a trial was carried out using the dust suppressant Polychlor mixed into the recent gravel resheet. Dust complaints started again in July 2018 according to Council's record database.

Contact has been made with the supplier of the Polychlor product and a recommendation with the trial procedure as well as a quotation has been provided. The supplier is recommending that as the primary issue is related to dust control, that the product be sprayed directly onto a recently prepared and formed gravel surface.

The expected process would be a light tyne, grade, water, and compact of the road, to correct the surface formation defects, and then spray on the dust suppressant. The adjoining control section would be undertaken at the same time using the same process but without the addition of the dust suppressant.

The six (6) month re-application would see a similar process undertaken with both the trial section and the control section, again without the addition of the dust suppressant on the control section.

Cost estimates for the trial are as follows:

Initial application

**Trial section (1km)**

Light tyne and compact with grader, roller, water truck \$3600

Polychlor 1 km section \$2300

Training and site visit \$1000

**Control section (1km)**

Light tyne and compact with grader, roller, water truck \$3600

6 month re-application

**Trial section (1km)**

Light tyne and compact with grader, roller, water truck \$3600

Polychlor 1 km section \$2300

Training and site visit \$1000

**Control section (1km)**

Light tyne and compact with grader, roller, water truck \$3600

In order to ensure that an adequate depth of pavement material exists, and an appropriate formation can be constructed, it is suggested that a 50mm thick top up gravel resheet amount be added to the existing surface in conjunction with the initial application of dust suppression. It is estimated that to do the re-sheeting would be \$30,000/km x 2km = \$60,000. The combined gravel re-sheeting and initial application of dust suppressant would be accounted for as a capital project. The second dust suppressant application at six (6) months would be accounted for as a maintenance cost.

## ATTACHMENTS

Nil

**6.5 INTEREST ON OVERDUE RATES 2022/2023**

**File Number:** 27052022  
**Author:** Manager Finance & Sustainability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Setting the level of interest on overdue rates and charges for the financial period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023.

**SUMMARY**

The management of the level of rate arrears is an important component of ensuring Council's long-term financial sustainability and cash flows. Accordingly, it has been determined that to encourage ratepayers to pay their rates within a sixty (60) day timeframe and considering accepted business practices, interest on overdue rates will be applied.

The maximum allowable interest rate per the *Local Government Regulation 2012* is calculated by adding together the monthly average yield of 90-day bank accepted bills as published by the Reserve Bank of Australia as at the end of March in the financial year immediately before the current financial year, plus 8%. For the 2022/2023 financial year, this will be 8.17% (0.17% + 8%).

---

**OFFICER'S RECOMMENDATION**

That the committee recommend to Council:

1. That pursuant to Section 133 of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice.

**BACKGROUND**

Not applicable.

**ATTACHMENTS**

Nil

**6.6 BUILDINGS & FACILITIES PROPOSED CAPEX PROGRAM 22/23****File Number:** 27.05.2022**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Buildings and facilities capex program for the 22/23 budget

**SUMMARY**Consideration of buildings and facilities capex program for the 22/23 budget

---

**OFFICER'S RECOMMENDATION**

That the Committee receive the proposed 2022-2023 draft budget for the buildings and facilities capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

**BACKGROUND**

The capex program proposed for the 22/23 year for buildings is up for deliberations. The program includes projects that will have funding through Building Better Regions Funding (BBRF) and Works for Queensland Round 4 (W4Q4).

It is acknowledged that this program may need to be relooked at and amended prior to the adoption of the 22/23 budget depending on final funded depreciation figures and any decisions on the Works for Queensland program which may affect this asset class.

**ATTACHMENTS****Nil**

## 7 QUESTIONS ON NOTICE

### 7.1 QUESTIONS ON NOTICE

**File Number:** 27-05-2022

**Author:** Personal Assistant Infrastructure

**Authoriser:** Chief Executive Officer

The following questions on notice were received from 4 April 2022 Infra Standing Committee Meeting and 8 April 2022 Budget Committee Meeting.

#### Question

1. A report to be brought back that details potentially developing our own employees and their skills and looking at different strategies for internal consulting rather than seeking external consultants.
2. What is the breakdown for the \$80,000 for the Wondai CBD? What sort of consultants/specialists are we engaging and what are their qualifications?
3. To review street lighting to potentially use renewable sources and to add into the Operational Plan.
4. A brief report be brought to a future Infrastructure Standing Committee Meeting on the efficiency of our claim lodgement and payment system.
5. Report detailing process of unsealed road stabilisation including costings, weather impacts and whether it be put in the program with money allocated to it every year.

#### Response

Responses are contained in the attachments of this report

## RECOMMENDATION

That the responses to the questions raised by received and noted.

## ATTACHMENTS

1. Questions on Notice - May Responses [!\[\]\(ec6be8583b2c424584fcf21004c5fb12\_img.jpg\) !\[\]\(6988d590ec1954742057541e56c28e41\_img.jpg\)](#)

---

**Infrastructure's Questions on Notice**

---

(Q1) Question on notice from 8 May Budget Meeting:

**A report to be brought back that details potentially developing our own employees and their skills and looking at different strategies for internal consulting rather than seeking external consultants?**

Please refer to brief report on Internal Skill Development against External Resource Project Delivery which has been included in Budget Committee meeting 27 May 2022.

---

(Q2) Question on notice from 8 May Budget Meeting:

**What is the breakdown for the \$80,000 for the Wondai CBD? What sort of consultants/specialists are we engaging and what are their qualifications?**

Please refer to brief report on Wondai CBD Concept Planning which has been included in Budget Committee meeting 27 May 2022.

---

(Q3) Question on notice from 8 May Budget Meeting:

**To review street lighting to potentially use renewable sources and to add into the Operational Plan.**

This line item has been added to the Operational Plan.

---

(Q4) Question on notice from 8 May Budget Meeting:

**A brief report be brought to a future Infrastructure Standing Committee Meeting on the efficiency of our claim lodgement and payment system.**

A brief report will be going to the June Infrastructure Standing Committee meeting.

---

(Q5) Question on notice from 4 May ISC Meeting:

**Report detailing process of unsealed road stabilisation including costings, weather impacts and whether it be put in the program with money allocated to it every year – dust**

Please refer to brief report on Proprietary Dust Suppression and Lanigan Road Report which has been included in Budget Committee meeting 27 May 2022.

**8 CONFIDENTIAL SECTION**

**9 CLOSURE OF MEETING**