



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Friday, 3 June 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON FRIDAY, 3 JUNE 2022 AT 9.06AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance and Sustainability), Leanne Petersen (Manager Property), Michael Lisle (Acting Manager Planning and Environment), James Darcy (Manager Planning Infrastructure), Kevin Searle (Manager Works), Craig Patch (Coordinator Finance), Anthony Bills (Manager ICT), Brandon Orchard (Fleet Scheduler), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**Attendance:**

At 9:07am, Cr Jane Erkens entered the meeting.

**4 DECLARATION OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 27 MAY 2022****COMMITTEE RESOLUTION 2022/70**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 27 May 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**6 BUSINESS****6.1 NOTICE OF MOTION - BLACKBUTT TOWN DUMP UPGRADE AND MAIDENWELL TRANSFER STATION**

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**MOTION**

The Committee recommend to Council:

1. That Council does not proceed to fund the upgrade to the Maidenwell Transfer Station within the capital budget for 2022/2023 and;
2. That Council apply such funding towards the upgrade of the Blackbutt dumping facility to a Town Dump standard to allow for the dumping of commercial, green waste, recyclable and other products as currently provided to the residents of other designated towns and;
3. That the proposed upgrade to the Blackbutt facility be scoped and costed for inclusion in Council's future capital and OPEX budget deliberations for 2022/2023.

**The motion was withdrawn by the mover.**

**Attendance:**

At 9:38am, Executive Assistant Bree Hunt left the meeting.

At 9:40am, Executive Assistant Bree Hunt returned to the meeting.

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**6.2 WORKS PROPOSED CAPEX PROGRAM 22/23**

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**COMMITTEE RESOLUTION 2022/71**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee receive the proposed 2022-2023 draft budget for the Works Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**6.2.1 QUESTION ON NOTICE - BETTERMENT PROJECTS**

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"Question on Notice from Cr Kirstie Schumacher:

What is the QRA process for betterment projects?

**Attendance:**

At 10:06am, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 10:09am, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

At 10:13am, Cr Kirstie Schumacher left the meeting.

At 10:15am, Cr Kirstie Schumacher returned to the meeting.

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**6.3 PROPOSED WASTE 22/23 CAPEX PROGRAM**

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**COMMITTEE RESOLUTION 2022/72**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That the Committee receive the proposed 2022-2023 draft budget for the Waste Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**6.3.1 QUESTION ON NOTICE - TRANSFER STATION**

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Question on Notice from Cr Brett Otto:

What is the Opex cost impact on the Maidenwell transfer station and the impact of a 3rd truck on the entire network?

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**6.3.2 MEDIA RELEASE**

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A media release be distributed with information around waste education and the upcoming Composting and Worm Farm Workshop.

**Attendance:**

At 10:33am, Manager Property Leanne Petersen left the meeting.

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**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2022/73**

Moved: Cr Scott Henschen  
Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11:25am, Manager Infrastructure Planning James Darcy left the meeting.

At 11:25am, Manager Works Kevin Searle left the meeting.

**RESUME MEETING**

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**COMMITTEE RESOLUTION 2022/74**

Moved: Cr Brett Otto  
Seconded: Cr Danita Potter

That the meeting resume at 11:25am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**6.4 NRM & PARKS PROPOSED CAPEX 22/23**

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**COMMITTEE RESOLUTION 2022/75**

Moved: Cr Kathy Duff  
Seconded: Cr Kirstie Schumacher

That the Committee receive the proposed 2022-2023 draft budget for the NRM & Parks Capex program (excluding Works for Queensland projects) and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**6.4.1 CHRISTMAS TREES**

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A report to come back for the christmas trees across the whole region and look at it as a first quarter review.

**6.4.2 LIONS PARK COSTING**

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A report to be brought back with Lions Park full costings.

**6.4.3 WOOROLIN TENNIS COURTS**

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To include an item in the 22/23 operational plan for community consultation in relation to the Wooroolin tennis courts and land.

**Attendance:**

At 11:45am, Manager Finance and Sustainability Kerri Anderson left the meeting.

**MOTION**

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**COMMITTEE RESOLUTION 2022/76**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That item 6.7 be dealt with now.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

At 11:48am, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

At 11:56am, Cr Danita Potter left the meeting.

At 11:58am, Fleet Scheduler Brandon Orchard entered the meeting.

At 11:58am, ICT Manager Anthony Bills entered the meeting.

At 12:07pm, Acting Manager Planning and Environment Michael Lisle left the meeting (online).

At 12:33pm, Executive Assistant Bree Hunt left the meeting.

At 12:36pm, Executive Assistant Bree Hunt returned to the meeting.

At 12:39pm, Cr Danita Potter returned to the meeting.

**6.7 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM**

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**COMMITTEE RESOLUTION 2022/77**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommend to Council

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the amended attachment.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

**CARRIED 4/3**





## 7.1 WORKS 4 QUEENSLAND - WATER FUNDING

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### COMMITTEE RESOLUTION 2022/78

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That the response to the questions regarding Works 4 Queensland allocation for water and its effect on the future program raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### 7.1.1 QUESTION ON NOTICE - WATER FUNDING

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Question on Notice from Cr Brett Otto:

How many megs are required for Kingaroy water storage to reach the industry standard of 3 day supply of water?

## 6.5 ICT PROPOSED CAPEX PROGRAM 22/23 BUDGET

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### COMMITTEE RESOLUTION 2022/79

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

That the Committee receive the proposed 2022-2023 draft budget for the ICT Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### Attendance:

At 12:54pm, Cr Kathy Duff left the meeting.  
At 12:55pm, Cr Danita Potter left the meeting.  
At 12:57pm, Cr Kathy Duff returned to the meeting.  
At 12:57pm, Cr Danita Potter returned to the meeting.  
At 1:05pm, Cr Kirstie Schumacher left the meeting.  
At 1:08pm, Cr Kirstie Schumacher returned to the meeting.

## 6.6 PROPOSED FLEET 22/23 CAPEX PROGRAM

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### COMMITTEE RESOLUTION 2022/80

Moved: Cr Gavin Jones

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Seconded: Cr Danita Potter

That the Committee receive the proposed 2022-2023 draft budget for the Fleet Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 1:31pm, Manager ICT Anthony Bills left the meeting.

At 1:31pm, Fleet Scheduler Brandon Orchard left the meeting.

**6.8 COUNCILLOR SALARY INCREASE FROM 1ST JULY 2022**

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**OFFICER'S RECOMMENDATION**

That the report be received for information.

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**COMMITTEE RESOLUTION 2022/81**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That in accordance to section 247(2), Council resolves to not accept the maximum amount payable to the Councillor and that the remuneration be maintained at the 2021/2022 rates.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**7 QUESTIONS ON NOTICE**

**8 CONFIDENTIAL SECTION**

**9 CLOSURE OF MEETING**

The Meeting closed at 1:41pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 10 June 2022.

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**CHAIRPERSON**

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