

MINUTES

Budget Committee Meeting Friday, 3 June 2022

Order Of Business

1	Openi	ng	3
2	Leave	of Absence / Apologies	3
3	Ackno	owledgement of Traditional Owners	3
4	Decla	ration of Interest	3
5	Confir	mation of Minutes of Previous Meeting	3
	5.1	Minutes of the Budget Committee Meeting held on 27 May 2022	3
6	Busin	ess	4
	6.1	Notice of Motion - Blackbutt Town Dump Upgrade and Maidenwell Transfer Station	4
	6.2	Works Proposed Capex Program 22/23	4
	6.2.1	Question on Notice - Betterment Projects	4
	6.3	Proposed Waste 22/23 Capex Program	5
	6.3.1	Question on Notice - Transfer Station	5
	6.3.2	Media Release	5
	6.4	NRM & Parks Proposed Capex 22/23	6
	6.4.1	Christmas Trees	6
	6.4.2	Lions Park Costing	6
	6.4.3	Wooroolin Tennis Courts	6
	6.7	2021-24 Works for Queensland (W4Q) Program	7
	7.1	Works 4 Queensland - Water Funding	9
	7.1.1	Question on Notice - Water Funding	9
	6.5	ICT Proposed Capex Program 22/23 Budget	9
	6.6	Proposed Fleet 22/23 Capex Program	9
	6.8	Councillor Salary Increase from 1st July 2022	10
7	Quest	ions on Notice	10
8	Confid	dential Section	10
9	Closu	re of Meeting	10

MINUTES OF SOUTH BURNETT REGIONAL COUNCIL BUDGET COMMITTEE MEETING HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY ON FRIDAY, 3 JUNE 2022 AT 9.06AM

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance and Sustainability), Leanne Petersen (Manager Property), Michael Lisle (Acting Manager Planning and Environment), James Darcy (Manager Planning Infrastructure), Kevin Searle (Manager Works), Craig Patch (Coordinator Finance), Anthony Bills (Manager ICT), Brandon Orchard (Fleet Scheduler), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

Attendance:

At 9:07am, Cr Jane Erkens entered the meeting.

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 27 MAY 2022

COMMITTEE RESOLUTION 2022/70

Moved: Cr Scott Henschen Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 27 May 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6 BUSINESS

6.1 NOTICE OF MOTION - BLACKBUTT TOWN DUMP UPGRADE AND MAIDENWELL TRANSFER STATION

MOTION

The Committee recommend to Council:

- 1. That Council does not proceed to fund the upgrade to the Maidenwell Transfer Station within the capital budget for 2022/2023 and:
- 2. That Council apply such funding towards the upgrade of the Blackbutt dumping facility to a Town Dump standard to allow for the dumping of commercial, green waste, recyclable and other products as currently provided to the residents of other designated towns and;
- 3. That the proposed upgrade to the Blackbutt facility be scoped and costed for inclusion in Council's future capital and OPEX budget deliberations for 2022/2023.

The motion was withdrawn by the mover.

Attendance:

At 9:38am, Executive Assistant Bree Hunt left the meeting.

At 9:40am, Executive Assistant Bree Hunt returned to the meeting.

6.2 WORKS PROPOSED CAPEX PROGRAM 22/23

COMMITTEE RESOLUTION 2022/71

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee receive the proposed 2022-2023 draft budget for the Works Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.2.1 QUESTION ON NOTICE - BETTERMENT PROJECTS

"Question on Notice from Cr Kirstie Schumacher:

What is the QRA process for betterment projects?

Attendance:

At 10:06am, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 10:09am, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

At 10:13am, Cr Kirstie Schumacher left the meeting.

At 10:15am, Cr Kirstie Schumacher returned to the meeting.

6.3 PROPOSED WASTE 22/23 CAPEX PROGRAM

COMMITTEE RESOLUTION 2022/72

Moved: Cr Gavin Jones Seconded: Cr Scott Henschen

That the Committee receive the proposed 2022-2023 draft budget for the Waste Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.3.1 QUESTION ON NOTICE - TRANSFER STATION

Question on Notice from Cr Brett Otto:

What is the Opex cost impact on the Maidenwell transfer station and the impact of a 3rd truck on the entire network?

6.3.2 MEDIA RELEASE

A media release be distributed with information around waste education and the upcoming Composting and Worm Farm Workshop.

Attendance:

At 10:33am, Manager Property Leanne Petersen left the meeting.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/73

Moved: Cr Scott Henschen Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:25am, Manager Infrastructure Planning James Darcy left the meeting.

At 11:25am, Manager Works Kevin Searle left the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/74

Moved: Cr Brett Otto Seconded: Cr Danita Potter

That the meeting resume at 11:25am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.4 NRM & PARKS PROPOSED CAPEX 22/23

COMMITTEE RESOLUTION 2022/75

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee receive the proposed 2022-2023 draft budget for the NRM & Parks Capex program (excluding Works for Queensland projects) and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.4.1 CHRISTMAS TREES

A report to come back for the christmas trees across the whole region and look at it as a first quarter review.

6.4.2 LIONS PARK COSTING

A report to be brought back with Lions Park full costings.

6.4.3 WOOROOLIN TENNIS COURTS

To include an item in the 22/23 operational plan for community consultation in relation to the Wooroolin tennis courts and land.

Attendance:

At 11:45am, Manager Finance and Sustainability Kerri Anderson left the meeting.

MOTION

COMMITTEE RESOLUTION 2022/76

Moved: Cr Brett Otto Seconded: Cr Scott Henschen

That item 6.7 be dealt with now.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:48am, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

At 11:56am, Cr Danita Potter left the meeting.

At 11:58am, Fleet Scheduler Brandon Orchard entered the meeting.

At 11:58am, ICT Manager Anthony Bills entered the meeting.

At 12:07pm, Acting Manager Planning and Environment Michael Lisle left the meeting (online).

At 12:33pm, Executive Assistant Bree Hunt left the meeting.

At 12:36pm, Executive Assistant Bree Hunt returned to the meeting.

At 12:39pm, Cr Danita Potter returned to the meeting.

6.7 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM

COMMITTEE RESOLUTION 2022/77

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommend to Council

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the amended attachment.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

CARRIED 4/3

Budget Committee Meeting Minutes 3 June 2022

Prioritised Projects - Works for Queensland - 2021-24 Project Type Project Title Description Construction Year 21/22 22/23 23/24 Total **CBD Renewal - Infrastructure Upgrades** Improve entry aesthetics and accessibility on Bell St, Kumbia. \$ 300,000 \$ 300,000 22/23 Approved by Council Resolution 24/11/2021 Kumbia CBD \$ 700,000 Scott St (Roundabout to Edward St) 23/24 \$ 700,000 Wondai CBD Confirmation required Community Building Upgrades and Maintenance \$830,000 \$ 560,000 \$ 560,000 Regional facility upgrades to recreational, commercial and disaster management buildings 21/22 \$ 380,000 pathroom upgrades, asbestos's removal and repainting.
PCYC bathroom upgrade \$380K, Murgon Shop removal of asbestos's and repainting \$140 \$ 180,000 ackbutt SES removal or asbestos's and repainting \$40K) pproved by Council Resolution 24/11/2021 \$ 200,000 \$ 200,000 ross Region 21/22 proved by Council Resolution 24/11/2021 o offset \$200,000 reduction in Opex Budget Subtotal \$255,000 **Open Spaces Refurbishments** \$1,800,00 21/22 \$370,000 approved by Council Resolution 24/11/2021 \$ 370,000 Kingaroy and Wondai \$ 40,000 \$ 40,000 ncreased steel / project costs \$ 300,000 Murgon Park / Amenities Upgrades 1/22 (150k), 22/23 (150k) \$ 300,000 proved by Council Resolution 24/11/2021 \$ 50,000 \$ 50,000 Proston Parks 21/22 \$ 50,000 Railway Park renewal pproved by Council Resolution 24/11/2021 Kumbia APEX Park re-development Play equipment and landscaping / parking \$ 115,000 \$ 115,000 /22 (100k Lions ingaroy Park / Amenities Upgrades ngaroy Park Redevelopment - Detailed design and delivery of master plar \$ 680,000 ark), 22/23 (580k Master \$ 100,000 \$ 580,000 \$ 680,000 oved by Council Resolution 24/11/2021 Wondai Park / Amenities Upgrades Upgrade amenities x 3 [McKell, Dingo Creek & Coronation]. \$ 100,000 21/22 \$ 100,000 \$ 100,000 proved by Council Resolution 24/11/2021 riority 1 - Butter Factory (Nanango) - New Amenities riority 2 - Lions Park (Kingaroy) - New Amenities + Dump Point Upgrade ublic Amenities Refurbishments \$ 100,000 22/23 \$ 100,000 \$ 100,000 Sutter Factory Park Priority project egional Park / Amenities Upgrades Benarkin Park renewal \$ 140,000 21/22 \$ 100,000 proved by Council Resolution 24/11/2021 Subtotal \$ 2,045,000 \$ 950,000 \$ 980,000 roiect Total overallocation \$245,000 Water Infrastructure Upgrades \$2,000,000 construct Kingaroy Water Security Trunk Infrastructure Upgrades - Priority Projects Mount Wooroolin Reservoir - \$5M total project cost (\$3M borrowing) \$ 1,500,000 23/24 \$ 250,000 \$ 1,250,000 \$ 2,000,000 Total \$ 5,630,000 \$ 1,230,000 \$ 2,335,000 \$ 2,065,000 \$ 5,630,000 \$ 1,150,000 \$ 800,000 \$0 \$ 1,950,000 Allocation Approved to Date Allocation \$5,630,000 -\$1,535,000 -\$2,065,000 \$3,680,000 Remaining Allocation Balance Estimate: Year: Re-allocate Mt Wooroolin Reservoir / Water infrastructure funds to regional community projects - fund from restricted cash (depn) -\$ 2,000,000.00 re-allocation Open Spaces Refurbishments Kumbia APEX Park re-development Play equipment and landscaping / parking 150,000.00 22/23 Kingaroy APEX Park New car park level with picnic areas / disabled access 200,000.00 23/24 Kingaroy footpath extension Extend Tessmans road footpath further north 50,000.00 22/23 Drainage upgrade and landscaping / renewal of historic assets 200,000.00 23/24 Nanango Tipperary Park Wooroolin Skate Park Skate Park in existing play ground 60,000.00 22/23 Wondai Coronation Park Shade - BBQ play area and pavilion 75,000.00 22/23 80,000.00 22/23 Wondai McKell park Car park sealing and bollards Durong tennis courts/ camping ground Remove courts (after consultation) and install shade shelter, grassed area stopover 100.000.00 22/23 180,000.00 22/23 BP Dam BP Dam Drainage works / kerb & channeling on road fronting pool and camp kitchen 200,000.00 23/24 Tingo or a grounds re-development Toilet refurbishment / tank / shade shelter 150,000.00 23/24 1,445,000.00 5,630,000.00 Balanced to Regional repainting program—i.e. Nanango Energy Centre \$ 70,000 \$ 70,000 \$ 70,000 otential reallocation \$ 50,000 \$ 50.000 Dog Park (50k) \$ 50,000 22/23 Potential reallocation install ball sports half court \$ 50,000 22/23 \$ 50,000 \$ 50,000 otential reallocation

7.1 WORKS 4 QUEENSLAND - WATER FUNDING

COMMITTEE RESOLUTION 2022/78

Moved: Cr Gavin Jones Seconded: Cr Scott Henschen

That the response to the questions regarding Works 4 Queensland allocation for water and its effect on the future program raised by Councillor Schumacher be received and noted.

<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.1.1 QUESTION ON NOTICE - WATER FUNDING

Question on Notice from Cr Brett Otto:

How many megs are required for Kingaroy water storage to reach the industry standard of 3 day supply of water?

6.5 ICT PROPOSED CAPEX PROGRAM 22/23 BUDGET

COMMITTEE RESOLUTION 2022/79

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee receive the proposed 2022-2023 draft budget for the ICT Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as presented.

<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:54pm, Cr Kathy Duff left the meeting.

At 12:55pm, Cr Danita Potter left the meeting.

At 12:57pm, Cr Kathy Duff returned to the meeting.

At 12:57pm, Cr Danita Potter returned to the meeting.

At 1:05pm, Cr Kirstie Schumacher left the meeting.

At 1:08pm, Cr Kirstie Schumacher returned to the meeting.

6.6 PROPOSED FLEET 22/23 CAPEX PROGRAM

COMMITTEE RESOLUTION 2022/80

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee receive the proposed 2022-2023 draft budget for the Fleet Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 1:31pm, Manager ICT Anthony Bills left the meeting. At 1:31pm, Fleet Scheduler Brandon Orchard left the meeting.

6.8 COUNCILLOR SALARY INCREASE FROM 1ST JULY 2022

OFFICER'S RECOMMENDATION

That the report be received for information.

COMMITTEE RESOLUTION 2022/81

Moved: Cr Kathy Duff Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That in accordance to section 247(2), Council resolves to not accept the maximum amount payable to the Councillor and that the renumeration be maintained at the 2021/2022 rates.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy

Duff and Scott Henschen

Against: Nil

CARRIED 7/0

- 7 QUESTIONS ON NOTICE
- 8 CONFIDENTIAL SECTION
- 9 CLOSURE OF MEETING

The Meeting closed at 1:41pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 10 June 2022.

	•••
CHAIRPERSO	N