



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Friday, 24 June 2022

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Friday, 24 June 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 MAY 2022

File Number: 24/6/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 25 May 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 25 May 2022**



MINUTES

**Ordinary Council Meeting
Wednesday, 25 May 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 25 MAY 2022 AT 9.00AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure), Joanne Newbery (Communications Officer), Kerri Anderson (Manager Finance and Sustainability), Kevin Searle (Manager Works), James Darcy (Manager Infrastructure Planning), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Barambah Minister's Association, Pastor Glen Vonhoff offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest in relation to **Item 19.2 - Payment proposal for overdue rates - various**.

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest in relation to **Item 19.2 - Payment proposal for overdue rates - various**.

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest in relation to **Item 17.1 - Delegated Authority Reports (1 April 2022 to 30 April 2022)**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 27 APRIL 2022

RESOLUTION 2022/513

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That the Minutes of the Council Meeting held on 27 April 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2022/514

Moved: Cr Kathy Duff
 Seconded: Cr Kirstie Schumacher

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9 NOTICES OF MOTION

Nil

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 CONFIRMING ATTENDANCE AT THE LGAQ CIVIC LEADERS SUMMIT 29-30 JUNE 2022

RESOLUTION 2022/515

Moved: Cr Kathy Duff
 Seconded: Cr Kirstie Schumacher

That Deputy Mayor Gavin Jones and Cr Schumacher attend the 2022 LGAQ Civic Leaders Summit as delegates with CEO Mark Pitt in attendance.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 APPOINTMENT OF COUNCILLOR REPRESENTATIVES ON COUNCIL COMMITTEES AND OTHER ORGANISATIONS

RESOLUTION 2022/516

Moved: Cr Danita Potter
 Seconded: Cr Kirstie Schumacher

That the following Councillors be appointed as the Council representatives to Council Committees and other organisations as listed below as amended:

Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
South Burnett Regional Council Audit Advisory Committee	2 Councillors with 1 appointed as the Chair	Mayor Brett Otto Cr Kirstie Schumacher
South Burnett Regional Council Australia Day Judging Panel	4 Councillors	Mayor Brett Otto Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
Boondooma Homestead Management Advisory Committee	2 Councillors	Cr Kathy Duff Cr Scott Henschen
Burnett Inland Economic Development Organisation (BIEDO)	1 Councillor	Cr Kathy Duff
South Burnett Community Police Consultative Committee	3 Councillors	Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
Murgon Sports Association	1 Councillor	Cr Kathy Duff
Reconciliation Action Plan Committee	Mayor & 2 Councillors	Mayor Brett Otto Deputy Mayor Gavin Jones Cr Kathy Duff
South Burnett Community Consultative Committee (Health)	1 Councillors	Cr Danita Potter (Chair)

South Burnett Community Network Committee (Interagency)	3 Councillors	Cr Danita Potter Cr Kathy Duff Cr Scott Henschen
Traffic Advisory Committee	3 Councillor	Deputy Mayor Gavin Jones Cr Scott Henschen Cr Jane Erkens
Wide Bay Burnett Regional Organisation of Councils (WBBROC)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones
Wide Bay Burnett Resource Group	Councillor	Cr Schumacher
Wide Bay Burnett Regional Road Transport Group (WBBRRTG)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones
Wide Bay Burnett Regional Arts Services Network	Councillor	Cr Danita Potter
Kingaroy Stakeholder Consultative Group	2 Councillors	Cr Danita Potter (Chair) Cr Jane Erkens
South Burnett Local Drug Action Team	2 Councillors	Cr Danita Potter Cr Jane Erkens
BIEDO Sub Committee - Ag Network	2 Councillors	Cr Kathy Duff Cr Scott Henschen
LDMG	2 Councillors	Cr Danita Potter Deputy Mayor Gavin Jones
Recovery	2 Councillors	Cr Kathy Duff Cr Scott Henschen
South Burnett Suicide Prevention Working Group Inc.	1 Councillor	Cr Danita Potter (Chair)
Proston Sports Association`	1 Councillor	Cr Kathy Duff
Murgon RSL Commemorative Committees	1 Councillor	Cr Kathy Duff (Chair)
Drive Inland	1 Councillor	Cr Kirstie Schumacher
Ringsfield House Advisory Committee	2 Councillors	Cr Jane Erkens Cr Danita Potter Cr Kathy Duff

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE WATER SUPPLY (SAFETY AND RELIABILITY) ACT 2008 (QLD)

RESOLUTION 2022/517

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That pursuant to *Section 257 of the Local Government Act 2009* Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Water Supply (Safety and Reliability) Act 2008* (Qld) to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. Repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.4 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

RESOLUTION 2022/518

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That the Draft South Burnett Regional Council Operational Plan 2022/23 (as presented) be approved for inclusion in the operational plan development workshop to be held on 6 June 2022 prior to the adoption of the 2022/23 budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2022/2023 - STATUTORY005

RESOLUTION 2022/519

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPUTER, INTERNET AND EMAIL USAGE POLICY - STRATEGIC007

RESOLUTION 2022/520

Moved: Cr Scott Henschen
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INVESTMENT POLICY 2022/2023 - STATUTORY009

RESOLUTION 2022/521

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Investment Policy 2022/2023 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFRASTRUCTURE ASSET NAMING POLICY - STRATEGIC026

RESOLUTION 2022/522

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY ENGAGEMENT POLICY - STATUTORY050

RESOLUTION 2022/523

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Community Engagement Policy – Statutory050 be adopted as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DOMESTIC AND FAMILY VIOLENCE POLICY - STATUTORY052

RESOLUTION 2022/524

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the South Burnett Regional Council Domestic and Family Violence Policy – Statutory052 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.11 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL OVERGROWN PROPERTY POLICY - STATUTORY062

RESOLUTION 2022/525

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the South Burnett Regional Council Overgrown Property Policy – Statutory062 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.12 REPEAL RESOLUTION MINUTE NUMBER 3029 AND ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FIT FOR WORK POLICY - STATUTORY065

RESOLUTION 2022/526

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

1. That in accordance with *Section 262* of the *Local Government Regulation 2012*, South Burnett Regional Council Resolution Minute Number 3029 relating to the adoption of the South Burnett Regional Council Fitness for Work Policy and South Burnett Regional Council Fitness for Work Procedure be repealed.
2. That the South Burnett Regional Council Fit for Work Policy – Statutory065 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.13 QUOTE SBRCQ-21/22-42 - PURCHASE OF ONE (1) LOADER TO REPLACE PLANT NO.1501

RESOLUTION 2022/527

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That South Burnett Regional Council purchase one (1) New Holland W130D for **\$309,500.00 excluding GST** from South Burnett Machinery.

Reasons:

- That the machine is comparable to the John Deere 544K;
- That the assessment conducted demonstrated purchasing the machine locally was cheaper;
- That the specification suitability and whole of life value for money scores were comparable.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 9:28am, Manager Infrastructure Planning James Darcy entered the meeting.

At 9:28am, Manager Works Kevin Searle entered the meeting.

10.14 QUOTE SBRCQ-21/22-43 - PURCHASE OF ONE (1) GRADER TO REPLACE PLANT NO. 1504

MOTION

Moved: Cr Danita Potter
 Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council purchase one (1) Komatsu GD655-5 for \$399,800.00 excluding GST from Komatsu.

In Favour: Nil

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

LOST 0/7

Cr Kirstie Schumacher foreshadowed the following motion:

That South Burnett Regional Council purchase one (1) John Deere 670G for **\$432,500.00 excluding GST** from RDO Australia.

RESOLUTION 2022/528

Moved: Cr Kirstie Schumacher
 Seconded: Cr Gavin Jones

That South Burnett Regional Council purchase one (1) John Deere 670G for **\$432,500.00 excluding GST** from RDO Australia.

Reasons:

- While Council recognises the price difference replacing the John Deere grader with a John Deere grader due to operator feedback that the machine is more efficient, it has more torque, more power and means the job can be done easier and faster.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.15 QUOTE SBRCQ-21/22-40 - PURCHASE OF ONE (1) BACKHOE TO REPLACE PLANT NO. 1515

RESOLUTION 2022/529

Moved: Cr Kirstie Schumacher
 Seconded: Cr Kathy Duff

That South Burnett Regional Council purchase (1) New Holland B110B for **\$216,700.00 excluding GST** from South Burnett Machinery.

Reasons:

- That the New Holland has more power, more fuel capacity, that we accept a higher fuel consumption based on these reasons;
- Has the cheapest servicing costs;

-
- Has a bigger bucket and has a marginal 10mm difference in the stabiliser width;
 - The machine scored the highest specific suitability score; and
 - That Council accept the lesser warranty term of 3 years in comparison to the recommendation that offered 5 years.

The grounds are purely that most trucks, heavy machinery and yellow fleet are unable to be purchased locally due to limited supplies and that the costs of the machine is considered reasonable in comparison to the other tender provided.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.16 EXPRESSION OF INTEREST - UPDATE FOR DONATION OF REPLACED MOWERS TO LOCAL COMMUNITY GROUPS

RESOLUTION 2022/530

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.

1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill.
2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip.
3. That Plant No's 4487 and 4499 be repaired ready for donation.
4. That all the new mowers should be received before an Expression of Interest is advertised.
5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022).
6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed.
7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.17 MONTHLY FINANCIAL REPORT AND THIRD QUARTER BUDGET REVISION

RESOLUTION 2022/531

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th April 2022 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2021/2022 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2021/2022 capital budget be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**11 PORTFOLIO – ROADS & DRAINAGE****11.1 PETITION - HAMILTON ROAD AND MUIR DRIVE SOUTH NANANGO**

RESOLUTION 2022/532

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Council notes the report as presented and that Council meet with the petitioners to discuss the plan for Hamilton Road and Muir Drive by mid-June 2022 subject to the availability of the petitioners.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**11.1.1 MEDIA RELEASE**

That the Communications Officer and Infrastructure department work together to put a media release out informing the local community about the reasons why unsealed roads are not signed.

Attendance:

At 10:05am, Manager Finance and Sustainability Kerri Anderson left the meeting (online).

At 10:25am, Manager Finance and Sustainability Kerri Anderson returned to the meeting (online).

11.2 NOTICE OF MOTION - LRCI FUNDING ALLOCATION PHASE 3 - 2022

OFFICER'S RECOMMENDATION

That South Burnett Regional Council allocate \$2,163,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of \$1,250,000 be completed as part of this program on the LRCI Funding agenda.

RESOLUTION 2022/533

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council reconsiders the allocation of \$2,163,930 prior to the June Ordinary Meeting of Council after a proper review of priority roads has been undertaken including a bus tour by all Councillors of each road put forward by the Divisional Councillor and or the Mayor.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Crs Kirstie Schumacher and Scott Henschen

CARRIED 5/2

11.2.1 RATIO FOR TRANSPORT ASSETS

Question on Notice from Cr Kirstie Schumacher:

To confirm the asset renewable sustainability ratio for transport assets.

ADJOURN MORNING TEA

RESOLUTION 2022/534

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/535

Moved: Cr Brett Otto
 Seconded: Cr Gavin Jones

That the meeting resume at 10:53am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

10:55am, Manager Works Kevin Searle returned to the meeting (online).

11.3 NOTICE OF MOTION - SEAT FOR MARK SMITH

RESOLUTION 2022/536

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That South Burnett Regional Council arrange for the installation of a seat in front of Mark Smith Menswear funded by the Murgon Business and Development Association Inc.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.4 NOTICE OF MOTION - HIGHWAY SLASHING

RESOLUTION 2022/537

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That inspections be undertaken or reviewed to determine if road sides on the Burnett Highway, Bunya Highway and D'Aguiar Highway have reached or exceeded intervention level and if so, as per the RMPC contract a third round of slashing be undertaken prior to 30 June 2022 and charged to the department of Main Roads.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.5 HARRIS ROAD / CLARK AND SWENDSON ROAD / EDENVALE NORTH ROAD INTERSECTIONS KINGARROY

RESOLUTION 2022/538

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That South Burnett Regional Council;

- a) Notes this report as presented; and
- b) Seeks to partner with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders as part of our 22/23 operational plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.6 DETAILED INFORMATION AROUND UNFORMED ROADS THAT HAVE EXISTING RESIDENTIAL LAND HOLDERS WHO HAVE MADE ENQUIRIES TO COUNCIL

RESOLUTION 2022/539

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That South Burnett Regional Council reclassify Whelan Street and Millards Road as formed roads and undertake formation and maintenance works as part of the 22/23 works program and that a report be brought to the Capital Budget Deliberations for 2022/2023 as preliminary estimated costs of formation grading on the remaining roads listed as attachment 4 updated to include any further roads that customers have submitted requests.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Crs Gavin Jones, Danita Potter and Scott Henschen

CARRIED 4/3

Foreshadow Motion:

That Council work together on a policy and identify the priorities for future upgrades of roads that are currently not on the register to be included.

The foreshadow motion lapsed.

11.7 GEORGE STREET CAR PARK KINGAROY - CONCEPT DESIGN

RESOLUTION 2022/540

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council adopt the concept design for the George Street Carpark and make allowance for additional \$75,000 (10%) from LRCI Phase 3 in cost escalation due to the impact of current construction industry inflation.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

11.8 APPLICATION FOR THE SURRENDER OF A PERMIT TO OCCUPY FOR THE WESTERN PORTION OF PIGGERY ROAD MURGON ADJACENT TO 148FY268 AND 171FY2461

RESOLUTION 2022/541

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

1. That South Burnett Regional Council advise the applicant and the Department of Natural Resources and Mines that:
 - a. It accepts the application for surrender of the current permit to occupy for the portion of Piggery Road that runs along the eastern boundary of lot 148FY268 and through lot 171FY2461 as shown in Attachment one (1).
 - b. Should the Department of Natural Resources and Mines approve the surrender of the Permit to Occupy, that there be no cost to Council associated with the change.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - a. Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed surrender of the permit to occupy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.9 REVIEW OF REQUEST FOR SPEED HUMP ON EDWARD STREET WONDAI

RESOLUTION 2022/542

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council notes the report and the speed limit on Edward Street, Wondai remains at 50km/hr with no modifications to the profile of the street.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.10 URGENT POTHOLE REPAIR 39 BOAT MOUNTAIN ROAD MURGON

RESOLUTION 2022/543

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the pothole on 39 Boat Mountain Road, Murgon be fixed as a matter of urgency due to community safety concerns.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.11 PERMANENT JOB TO FIX POT HOLE ON BUNYA HIGHWAY 500 METERS PAST CHERBOURG TURN OFF NORTH BOUND

RESOLUTION 2022/544

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Main Roads be contacted, and a permanent job be done to fix the pothole on the Bunya Highway approximately 500 metres past the Cherbourg turn off North bound.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.12 CONSIDERATION OF ACCEPTING PROPERTY ACCESS ON KINGAROY COOYAR ROAD TARONG SERVICING LOTS 3 - 7 RP178853 AS A COUNCIL ROAD ASSET

RESOLUTION 2022/545

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones That South Burnett Regional Council:

1. Accepts the “service road” providing access to Lots 3, 4, 5, 6 and 7 RP178853 Kingaroy Cooyar Road, Tarong as a Council asset and adds the asset to Council’s Road Register;
2. Accepts maintenance liability of the “service road”, and provides written advice to impacted landholders; and
3. Considers any capital improvements required as part of its 2022/2023 annual capital budget considerations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

Attendance:

At 11:46am, Manager Infrastructure Planning James Darcy left the meeting.

At 11:46am, Manager Works Kevin Searle left the meeting (online).

12.1 IN-KIND SUPPORT - BACONFEST 2022

RESOLUTION 2022/546

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council approve the requested in-kind assistance to the 2022 BaconFest subject to available resources.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

13.1 MOTION - ANNUAL WEED PROGRAM

RESOLUTION 2022/547

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council begin the process of preparing tender arrangements for Council's annual weed program such that where possible all suitably qualified contractors be given the opportunity to tender with a view to having a contract based on separable portion for targeted programs and a report be brought to the July Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 COOLABUNIA SALEYARDS - WORKING GROUP REPORT

RESOLUTION 2022/548

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

1. That the report be received, and Council adopt the Coolabunia Saleyards Working Group Action Plan, as presented; and
2. That the Working Group be invited to view recent capital works at Coolabunia Saleyards.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLVED 2022/549

That all Councillors be invited to view recent capitals work at Coolabunia Salesyard.

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 APPOINTMENT OF CHAIRPERSON LDMG

RESOLUTION 2022/550

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Danita Potter) and Deputy Chair (Deputy Mayor Gavin Jones) for the South Burnett Local Disaster Management Group (LDMG); and
2. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Kathy Duff) and Deputy Chair (Cr Scott Henschen) for the South Burnett Local Recovery Management Group.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

14.1.1 QUESTION ON NOTICE

Question on Notice from Cr Brett Otto:

What are the delegated authorities of the chair of the LDMG and does their authority exceed the Mayor's?

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

15.1 PETITION FROM STUDENTS OF WHEATLANDS STATE SCHOOL

RESOLUTION 2022/551

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council advise students of Wheatlands State School that their ideas for future recreation activities in the South Burnett has been investigated and discussed with PCYC Murgon. PCYC Murgon is not a suitable location for a trampoline centre and not a recreation activity supported by PCYC Murgon.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:11pm, Acting General Manager Infrastructure Tim Low left the meeting.

At 12:13pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

15.2 NOTICE OF MOTION - TINGOORA RAIL TRAIL VERGE

RESOLUTION 2022/552

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. Engages contractors within this financial year to complete the slashing, mowing and clearing of the verge area of the rail trail on the northern side within the 60 km zone at Tingoora; and
2. Parks and gardens staff work with Councillors and offer staff and students from Tingoora School the opportunity to be part of the project of selecting and planting an appropriate landscape of trees as part of a natural beautification project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.2.1 COMMUNITY NOTICE

Engage community through a media notice to inform them about the works that will be completed on the Tingoora Rail Trail Verge and give them the opportunity to put through ideas to Council and Councillors Duff and Henschen be involved as divisional and portfolio Councillors.

Attendance:

At 12:15pm, Cr Brett Otto left the meeting and Deputy Mayor Gavin Jones took the chair.

At 12:16pm, Cr Danita Potter left the meeting.

At 12:18pm, Cr Danita Potter returned to the meeting.

15.3 KINGAROY AERODROME TENDER - AREA 21

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

RESOLUTION 2022/553

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

Procedural Motion:

That the matter lay on the table until the June Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:20pm, Cr Brett Otto returned to the meeting and resumed the chair.

15.4 HIVESVILLE PROGRESS ASSOCIATION INC. REQUEST TO LEASE LOT 112 ON SP116355

RESOLUTION 2022/554

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, endeavour to enter into a Licence to Occupy effective 1 September 2022 with the Hivesville Progress Association for part of Lot 112 on SP116355 for a term of 3 years
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Hivesville Progress Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. That South Burnett Regional Council notes that the Licence to Occupy will be subject to approval from the Department of Transport and Main Roads in accordance with Clause 2.4.3 of the lease between The State of Queensland (represented by the Department of Transport) and South Burnett Regional Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.5 REQUEST FROM SB CARE TO REMOVE TREES FROM ENTRANCE TO TOWN COMMON HALL FOR INSTALLATION OF ROSE GARDEN

RESOLUTION 2022/555

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

1. That Permission be granted to SB Care Inc. to relocate the Kingaroy Senior Citizens Club rose garden and signage to the northern end of the hall around the existing flagpole.
2. Permission be granted to SB Care Inc. to trim the two trees at the front entrance of the Kingaroy Town Common Hall.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.5.1 SB CARE INC. FLAGPOLE

Question on Notice from Cr Kirstie Schumacher:

What is the process and the options to refresh or replace the flagpole?

15.6 PUBLIC CONSULTATION PLAN FOR RESOLUTION OF HALL TENURES

RESOLUTION 2022/556

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council commence community consultation for the future tenure options for the Mondure, Tingoorra and Cloyna Halls, with the Mondure and Cloyna Hall Committees to assist in facilitation of public meetings.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:28pm, Manager Finance and Sustainability Kerri Anderson left the meeting (online).

16 PORTFOLIO - REGIONAL DEVELOPMENT

16.1 REGIONAL WATER ASSESSMENT BUNDABERG AND BURNETT STAKEHOLDER ADVISORY GROUP MEETING

RESOLUTION 2022/557

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council nominate Cr Schumacher to attend the BBRWA Investment Logic Map Workshop on 1 and 2 June 2022 and that a technical support officer is identified to assist with the workshop.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17 INFORMATION SECTION

Attendance:

At 12:30pm, Cr Scott Henschen, having earlier informed the meeting of a declarable conflict of interest in Item 17.1, and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

17.1 DELEGATED AUTHORITY REPORTS (1 APRIL 2022 TO 30 APRIL 2022)

RESOLUTION 2022/558

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2022/559

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

18 QUESTIONS ON NOTICE

Nil

Attendance:

At 12:32pm, Cr Scott Henschen returned to the meeting.

At 12:32pm, Manager Finance and Sustainability Kerri Anderson entered the meeting.

At 12:33pm, Communications Officer Joanne Newbery left the meeting.

19 CONFIDENTIAL SECTION

RESOLUTION 2022/560

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Release of Sewage December 2021 at Alice Street Kingaroy

This matter is considered to be confidential under Section 254J - e and g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.2 Payment proposal for overdue rates - various

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.3 Waiving of interest - Assessments 22862-00000-000 & 23890-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.4 Waiving of Interest - Assessment 12635-76820-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.5 South Burnett Sporting Shooters - Request for land - Shooting Range

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.6 Industrial Land Development

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.7 Rural Health Management Services - Kingaroy Medical Centre

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter

involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:33pm, Cr Jane Erkens left the meeting.

At 12:35pm, Cr Kirstie Schumacher left the meeting.

At 12:36pm, Cr Jane Erkens returned to the meeting.

At 12:38pm, Cr Kirstie Schumacher returned to the meeting.

At 12:40pm, Executive Assistant Bree Hunt left the meeting.

At 12:42pm, Executive Assistant Bree Hunt returned to the meeting.

Attendance:

At 1:16pm, Cr Potter, having earlier informed the meeting of a declarable conflict of interest in Item 19.2, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 1:16pm, Cr Henschen having earlier informed the meeting of a declarable conflict of interest in Item 19.2, and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

RESOLUTION 2022/561

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

19.2 PAYMENT PROPOSAL FOR OVERDUE RATES - VARIOUS

RESOLUTION 2022/562

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

- That South Burnett Regional Council does not concede to the proposed repayment plan of \$1000 per month on the outstanding debt due to it not complying with the current adopted policy.
- That Council delegate authority to the Chief Executive Officer (General Manager Finance & Corporate) to renegotiate a payment plan with the customer on these lots that is more suitably aligned to Council's Policy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 1:25pm, Cr Danita Potter returned to the meeting.

At 1:25pm, Cr Scott Henschen returned to the meeting.

19.1 RELEASE OF SEWAGE DECEMBER 2021 AT ALICE STREET KINGAROY

RESOLUTION 2022/563

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That South Burnett Regional Council provide written advice to Plenty Foods confirming:

1. That Council continue to monitor and/or test as required on a regular basis and should further exceedances be recorded at any time into the future that Council will revoke their Trade Waste Permit and terminate their discharge point with an appropriate period of notice.
2. That Council pursue recovery of damages from Plenty Foods for costs incurred post 5 December 2021 as a result of discharges of oils and fats into the sewage network.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

19.3 WAIVING OF INTEREST - ASSESSMENTS 22862-00000-000 & 23890-00000-000

RESOLUTION 2022/564

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the matter lay on the table until the June 2022 Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.4 WAIVING OF INTEREST - ASSESSMENT 12635-76820-000

RESOLUTION 2022/565

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That having considered all information, Council concedes to the request to waive the interest on the outstanding rates on Assessment 12635-76820-000 to the value of \$1,160.89.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.5 SOUTH BURNETT SPORTING SHOOTERS - REQUEST FOR LAND - SHOOTING RANGE

RESOLUTION 2022/566

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That South Burnett Regional Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of shooting range within the region and advise that the previously discussed quarry site is unsuitable and encourage the group to work collaboratively with existing clubs.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.6 INDUSTRIAL LAND DEVELOPMENT

RESOLUTION 2022/567

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That Council form a working group in conjunction with the Department of State Development, Infrastructure, Local Government and Planning and two representatives from the MBDA to investigate options for the development of Industrial land in the South Burnett Murgon.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.7 RURAL HEALTH MANAGEMENT SERVICES - KINGAROY MEDICAL CENTRE

RESOLUTION 2022/568

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

For Information and a report be brought back to Council following further consultation.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20 CLOSURE OF MEETING

The Meeting closed at 1:31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 June 2022.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: 24/6/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table** [!\[\]\(73ae4d61a44e0d3e280171a702047018_img.jpg\)](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 24 June 2022

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 28/04/2021	Independent Accounting Analysis	<p>RESOLUTION 2021/335</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council work with our Chief Executive Officer to develop a strategy which provides a pathway to surplus by 2023/2024 and that such work commence in July 2021 with a view to finalisation of the strategy by 30 June 2022.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>21 May 2021 8:54am Pitt PSM, Mark</p> <p>CEO met with QTC representative and presentation organised for 3 June 2021 with QTC representatives on Budget preparation.</p> <p>20 Aug 2021 9:02am Pitt PSM, Mark</p> <p>Expression of interest place for training through collaborative partnership, Queensland Treasury Corporation (QTC), the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) and the University of Queensland (UQ) for a program with a specific purpose to build capability across the local government sector.</p> <p>15 Oct 2021 4:11pm Pitt PSM, Mark</p> <p>Contact has been again made with QTC - agreed to meet at LGAQ State Conference to discuss path forward</p> <p>01 Nov 2021 5:37pm Pitt PSM, Mark</p> <p>CEO met with Anthony Ottaway from QTC at LGAQ State Conference to discuss proposal and way forward. QTC can assist but also recommended an external resource to help progress report by 30 June 2022.</p> <p>03 Nov 2021 8:23am Pitt PSM, Mark</p>

	<p>QTC Education Program is sponsoring the Financial Management for Elected Members Workshop for key priority Councils around QLD - contact made and training sessions in WBBROC area unable to be completed before end of 2021 year - working with QTC to reschedule in Feb. 2022.</p> <p>01 Dec 2021 5:30pm Pitt PSM, Mark</p> <p>Advise that a 1 day workshop may be offered in February 2022 - accepted offer and waiting on confirmation</p> <p>05 Jan 2022 3:07pm Pitt PSM, Mark</p> <p>5 January 2022 - contact made with course provider for Financial Management for Elected Members workshop requesting update</p> <p>21 Feb 2022 11:40am Pitt PSM, Mark</p> <p>Teleconference to be held 25 February 2022 to progress following matters; Agenda; • Welcome & introduction, • Listening and responding to clients' feedback/suggestions based on the documents shared, • Summary of documents/reports for client to provide to UQ by email, • QTC+DSDILGP observers, • Logistics and coordination</p> <p>23 Mar 2022 5:16pm Pitt PSM, Mark</p>
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	<p>Full day training was scheduled for 22 March in Gympie. Due to recent floods QTC postponed the event to 12 May in Gympie.</p> <p>29 Mar 2022 2:24pm Pitt PSM, Mark</p> <p>Contacted QTC again to discuss participation in and engage with QTC to undertake the Cost of Service Review through the Business Improvement Programme - awaiting reply</p> <p>22 Apr 2022 12:49pm Pitt PSM, Mark</p> <p>Proposal received back from QTC In summary though, the BIP program looks at identifying both process and efficiency improvements. , [] Process improvements are typically identified through an on-line survey followed up by a facilitated workshop. , []</p> <p>Efficiency improvements are identified in 2 key steps, the first being understanding your numbers (income statement only) and then identifying efficiency improvements around services to change, stop or the identification of opportunities to do things differently.</p> <p>22 Apr 2022 12:50pm Pitt PSM, Mark</p> <p>QTC Workshop – DSDILGP Financial Management in Practice for Elected Members - has had date moved to 12 May by QTC - venue moved to Kingaroy - Gympie Regional Council not</p>
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			<p>participating now and will be SBRC Councillors and Senior Staff</p> <p>18 May 2022 8:08am Pitt PSM, Mark Completed last Thursday the “Financial Management in Practice for Elected Members” with all councillors in attendance on 12 May 2022., Contact made with QTC to progress the Business Improvement Programme which will be the next stage. Following on from this programme future opportunities with QTC include: • Budget and forecast review, •Cost of service review, •Business case and financial analysis</p> <p>20 Jun 2022 11:18am Pitt PSM, Mark Meeting held with QTC representatives on 8 June to discussion options to progress for the 22/23 financial year</p>
<p>Council 26/05/2021</p>	<p>Development of Murgon to Proston to Rail Trail</p>	<p>RESOLUTION 2021/393</p> <p>Moved: Cr Roz Frohloff</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. A Councillor workshop be held to review relevant documentation and formulate an assessment process including consultation plan as required, to assist Council make an informed decision on this matter. 2. the Deputation parties be advised that Council will not be in a position to provide a response until further consideration on this matter has been made. 3. A further report be presented to a future Standing Committee Meeting. 	<p>20 Jul 2021 11:53am Watt, Mark A councillor workshop will be convened in the near future, but approx. 1 to 2 months.</p> <p>23 Aug 2021 5:17pm Watt, Mark Email to Councillors providing background material and feasibility study.</p> <p>25 Jan 2022 2:07pm Watt, Mark his matter is pending a Council workshop to discuss the previous report provided to Councillors. Budget limitations may</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>also prevent further progress, particularly given recent flood damage to the rail trail network.</p> <p>CARRIED 7/0 07 Feb 2022 2:07pm Watt, Mark</p> <p>Council may wish to convene a workshop to review the feasibility report and to consider further options.</p>
Council 30/06/2021	Local Law Review	<p>RESOLVED 2021/405</p> <p>Report back to first quarter budget review with a cost estimate for the Local Law Review.</p>	<p>22 Jul 2021 10:20am Patch, Craig</p> <p>Identifying potential consultants who could undertake this task for Council and obtain quotes from them to report back to Council.</p>
Council 25/08/2021	Kingaroy Community Garden	<p>RESOLUTION 2021/106</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council calls for Expressions of Interests in the Kingaroy Community Garden from community groups and local residents and report back on status of the site to a future Community Standing Committee.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>18 Oct 2021 11:27am Hunter, Michael</p> <p>Contacted Cr Danita Potter 21/9/2021 as to hold off as had group interested. Cr Potter has not advised of outcome.</p> <p>18 Oct 2021 11:38am Hunter, Michael</p> <p>Contacted Cr Potter 18/10/21 - actions moving forward is to work with Property Lease Officer Jennifer Pointon to identify community garden area/map and costings for water connection. will consult with Cr Potter prior to presenting to Community Standing Committee.</p> <p>CARRIED 7/0</p>

<p>Council 25/08/2021</p>	<p>Application seeking Council Approval for Reprieve from Sale of Land Process</p>	<p>RESOLUTION 2021/133</p>	<p>18 Jan 2022 9:07pm Anderson, Kerri</p>
		<p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p>	<p>Will need to look into where this is up to. Intended that sale of land processes will ramp up to the next step in January / February 2022</p>
		<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that the 'Financial Hardship Policy – Statutory012' is not extended to include Company and Family Trusts; and 2. A Formal Payment Arrangement and 12 months reprieve is not agreed to, and the Sale of Land process continues as per <i>Part 12</i> of the <i>Local Government Regulation 2012</i>; and 3. Council supports an industry led initiative to develop a programme that links builders to landowners allowing Council to maintain independence in relation to individual developments. 	<p>21 Jan 2022 8:52am Anderson, Kerri</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff and Kirstie Schumacher</p>	<p>Property owner has been provided with updated figures for outstanding amounts as per his request.</p>
		<p><u>Against:</u> Nil</p>	<p>16 Feb 2022 1:30pm Anderson, Kerri</p>
			<p>Property owner has paid 4 lots which have now been removed from the sale of land list for the time being. He is also keeping Council updated on the potential sale of other remaining lots or payment of said lots over the next month.</p>
			<p>CARRIED 5/0</p>
<p>Council 22/09/2021</p>	<p>Forwarding petition in relation to the changing climate and its effect on the future and requesting Council consider declaring a climate emergency</p>	<p>RESOLUTION 2021/139</p>	<p>15 Oct 2021 4:03pm Pitt PSM, Mark</p>
		<p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p>	<p>Concerned citizens – climate change met with Councillors and Snr Staff at the Community Engagement Day of 11 October 2021. Future meetings planned to progress issues raised.</p>
		<p>That the Petition be received and referred to the Chief Executive Officer to determine appropriate action and report back to a meeting of Council..</p>	<p>02 Nov 2021 8:09am Pitt PSM, Mark</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	<p>General Manager O'May and Cheif Exeuctive Officer met with Suzanne Mungall in regards to recycling options</p>
		<p><u>Against:</u> Nil</p>	

			CARRIED 7/0	and the possibility of a community environment and sustainability reference group. 20 May 2022 7:18am Pitt PSM, Mark Update report to be presented to June - Exec Finance & Corporate SC -
Council 20/10/2021	Council Land Investigations - Proposed Divestment of Land Asset	RESOLUTION 2021/220 Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council offer for sale on the open market by way of tender: - Lot 41 on RP57676 – 29 Jellicoe Street, Proston; and - Lot 30 on RP36983 – 14 Earl Street, Memerambi. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen <u>Against:</u> Nil		19 Jan 2022 4:47pm Bayntun, Rebecca Earl Street, Memerambi, offer for sale by tender but no tenders received. , Jellicoe Street, Proston - advice sought re earth mound on road frontage. 17 Feb 2022 4:22pm Bayntun, Rebecca Advice sought on Jellicoe Street earthworks. 19 May 2022 3:28pm Kemp, Fiona Advice to be provided by Infrastructure in 3 months' time. CARRIED 7/0
Council 24/11/2021	Loans to Community Organisation - Wondai Proston Wolves Rugby League Club Inc	RESOLUTION 2021/259 Moved: Cr Danita Potter Seconded: Cr Kathy Duff That Council endorse the CEO's approval of a community loan for \$30,000 being for the upgrading of lighting over the main oval on the lease area based on the following conditions: 1. The Club is successful in securing the additional funding required for the upgrade 2. The loan being repaid in full within a two (2) year period 3. The loan will be interest free for this repayment period 4. Payments will be made on a quarterly basis		01 Dec 2021 8:32am Anderson, Kerri Community group had letter mailed to them by CEO to advise it was successful as long as the additional funding was obtained. Once we have been advised if the funding was obtained, we will send out further documentation for them to sign with the terms etc and arrange for when payment of loan needs to be done.

		<p>5. A personal guarantee from individuals is provided for the amount of the loan</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
			CARRIED 7/0
Council 15/12/2021	Kingaroy Aerodrome Master Plan	<p>RESOLUTION 2021/314</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Roz Frohloff</p> <p>That;</p> <ol style="list-style-type: none"> 1. South Burnett Regional Council notes the Chief Executive Officer operational decision to establish an Officer position dedicated to the operations of aerodromes and supporting stakeholder engagement for the Masterplan for Kingaroy aerodrome; and 2. considers in future budget discussions the allocation of resources for seeking specific technical advisors for elements of the scope and specification outlined in the invitation to offer for the Masterplan. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>18 Jan 2022 9:00pm Anderson, Kerri</p> <p>Have added resolution to budget register to be included in 2022/2023 budgets</p> <p>04 May 2022 11:12am Anderson, Kerri</p> <p>Dedicated officer added into 22/23 budget.</p>
			CARRIED 7/0
Council 25/01/2022	Donation towards the purchase of a Medihood	<p>RESOLUTION 2022/350</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Danita Potter</p> <p>That donation towards the purchase of a Medihood be taken off the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	

		<p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
		RESOLUTION 2022/351	
		Moved: Cr Gavin Jones	
		Seconded: Cr Danita Potter	
		That South Burnett Regional Council provide a donation up to \$4000 to the Rural Doctors Foundation for the purchase of replacement hoods and battery packs for utilisation within South Burnett Hospitals with a report to be brought back to a future standing committee meeting.	
		<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen	
		<u>Against:</u> Nil	
		CARRIED 7/0	
Council 25/01/2022	Request from South Burnett Mountain Bike Club for Decomposed Granite from Gordonbrook Mine site	<p>MOTION</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council provide in kind support in the supply and delivery of 500m3 of decomposed granite from the Gordonbrook Dam mine site for use in the development of the GORDO Mountain Bike Skills Park and Pump Track.</p> <p>RESOLUTION 2022/352</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That the matter lay on the table and be included in Council's 2022/2023 budget deliberations.</p>	<p>23 Mar 2022 8:44am Anderson, Kerri</p> <p>Will be talked about as part of Infrastructure's 22/23 budget deliberations</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Kirstie Schumacher</p>	
			CARRIED 6/1
Council 23/02/2022	Financial Assistance Grants	<p>RESOLUTION 2022/391</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff</p> <p>1. That Council respectfully request that the Local Government Grants Commission defer any decision on the proposed methodology and:</p> <ul style="list-style-type: none"> • Provide full public disclosure on all impacted Councils; • Undertake an independent review to consider and model the impacts on local government financial sustainability; and • Reverse any allocation reductions until the Commission engages in meaningful consultation with impacted Councils before any final decision is made. <p>2. The State Government review the operation of the Queensland Government Grants Commission.</p> <p>3. Support Council’s Chief Executive Officer in the formation of a working group involving affected Councils to make representation to the Queensland Government on this matter.</p> <p>4. Write to the Deputy Premier, with a copy to the Premier, Opposition Leader and Member for Nanango expressing our concern and calling on the State Government to review the method by which the Financial Assistance Grants review was conducted and also the role and operations of the Grants Commission.</p> <p>5. Meet with Member for Nanango and LGAQ Policy Executive</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>29 Mar 2022 2:22pm Pitt PSM, Mark Correspondence sent to all parties 22 March 2022., Participating Councils met by Teams Link in working group 23 March 2022 to progress a combined resolution to ALGA., Meetings being arranged as per point 5 of the resolution</p> <p>10 Jun 2022 1:19pm Pitt PSM, Mark Contact made with LGAQ and Local Members Office - copy of all correspondence forwarded. Meeting arranged with Chairperson of the Grants Commission on 12 July.</p>
			CARRIED 7/0

<p>Council 23/02/2022</p>	<p>Application for Funding under the 2022-2024 Local Government Grants & Subsidies Program - Blackbutt Hall</p>	<p>RESOLUTION 2022/405</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council apply for a further grant under the 2022-2024 Local Government Grants and Subsidies Program – capital expenditure project category for the re-roofing of the Blackbutt Hall.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		
<p>Council 23/02/2022</p>	<p>Yarraman Waste Facility</p>	<p>RESOLUTION 2022/402</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That:</p> <ol style="list-style-type: none"> 1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and 2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		

<p>Council 23/03/2022</p>	<p>Petition requesting Wondai Christmas Tree remain in the current position.</p>	<p>RESOLUTION 2022/418 Moved: Cr Kathy Duff Seconded: Cr Roz Frohloff That the Petition be received and referred to the Chief Executive Officer for further consideration by Council. <u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen <u>Against:</u> Nil</p>	<p>20 May 2022 7:21am Pitt PSM, Mark Consultation undertaken - report to be prepared 10 Jun 2022 1:21pm Pitt PSM, Mark Report prepared for the June Community Standing Committee</p>
CARRIED 5/0			
<p>Council 23/03/2022</p>	<p>Petition - Hamilton Road and Muir Drive Gravel Sections</p>	<p>RESOLUTION 2022/419 Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council. <u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen <u>Against:</u> Nil</p>	<p>18 May 2022 8:42am Pitt PSM, Mark Hamilton Road and Muir Drive Gravel Section report to May Ordinary Council meeting 07 Jun 2022 9:45am Pitt PSM, Mark On site meeting with Councillors proposed for 7 June 2022</p>
CARRIED 5/0			
<p>Council 23/03/2022</p>	<p>Notice of Motion - Planting Trees for the Queen's Jubilee Program</p>	<p>RESOLUTION 2022/444 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council express an interest to be a part of the Planting Trees for The Queen's Jubilee Program by writing and contacting the three Federal MP's The Hon. David Littleproud (Maranoa), The Hon. Ken O'Dowd (Flynn) and The Hon. Llew O'Brien (Wide Bay) from the electorates that cross the South Burnett. That South</p>	

		<p>Burnett Regional Council’s Infrastructure and Community Departments work together with interested Councillors to develop a tree-planting program and discuss opportunities for an associated commemorative event and report back to Council with a project proposal.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 23/03/2022	Business Disability Awards	<p>RESOLUTION 2022/445</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council provide in principle support for the establishment of a Business DisABILITY Awards event in the South Burnett and continue to liaise with the event organisers to explore options.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 23/03/2022	Placement of Shipping Containers on Private Land	<p>OFFICER’S RECOMMENDATION</p> <p>South Burnett Regional Council takes a risk-based methodology in developing a policy applying to residential and rural residential use of properties enabling the placement of a shipping container on a property, incorporating the following:</p> <ul style="list-style-type: none"> • For a period no greater than 180 days before requiring a Development Approval for Building Works and that the policy; • Consideration of an appropriate number of shipping containers (or railway carriage) on the property;

		<ul style="list-style-type: none"> • Located in consideration of visibility to road frontage and neighbourhood amenity • Screened by landscaping or a suitable screening structure so not to be visible; • Colour scheme consideration <p>That a draft policy be brought to the July 2022 Communities Standing Committee, including a report on resource implications and relationship to the Planning Scheme.</p> <p>RESOLUTION 2022/448</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That the item lay on the table until further information is received.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
<p>Council 23/03/2022</p>	<p>South Burnett Sporting Shooters - Request for land - Shooting Range</p>	<p>RESOLUTION 2022/450</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Roz Frohloff</p> <p>That South Burnett Regional Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of a shooting range within the region.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>

<p>Council 23/03/2022</p>	<p>Future use of 32 Walter Road, Kingaroy.</p>	<p>RESOLUTION 2022/452</p>	<p>19 May 2022 3:34pm Kemp, Fiona</p>
		<p>Moved: Cr Danita Potter</p>	<p>Being progressed for July meeting</p>
		<p>Seconded: Cr Kathy Duff</p>	
		<p>That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>CARRIED 5/0</p>
<p>Council 23/03/2022</p>	<p>Future of the Visitor Information Centres</p>	<p>RESOLUTION 2022/454</p>	<p>30 Mar 2022 11:39am Pitt PSM, Mark</p>
		<p>Moved: Cr Kathy Duff</p>	<p>1. Visitor Service Audit & Review early April and be concluded by 30 June., 2. Email requesting an extension to meet accreditation was sent on 9th March to VISIT QLD’s director. Followed up with a phone call and was advised that the National Accreditation Group will meet again next month to decide on a date for VICs to return to normal operating hours. (previous date was postponed due to omicron) Therefore this request is on hold until a date has been finalised., 3. Media Release has been sent to media team 30.3.22, 4. Round table date to be advised.</p>
		<p>Seconded: Cr Roz Frohloff</p>	
		<p>That South Burnett Regional Council:</p>	
		<ol style="list-style-type: none"> 1. Develop a Visitor Service Strategy; 2. Formally request an extension to accreditation relief to 30 June 2022 whilst the operation of the VICs is considered through future budget discussions; 3. Conduct a media campaign to encourage volunteers and alerting the community to the importance of accreditation; and 4. Engage with LTO, visit South Burnett, our RTO, Southern Queensland Country Tourism and Tourism Queensland and request a meeting and round table discussion with Council to address the matters tabled in the report. 	
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p>	

		<p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	<p>22 Apr 2022 9:23am Pitt PSM, Mark Point 1 - desktop review commenced - Engagement with stakeholders - analysis and senario devleopment - on track for 30 June - workshops to be convened during process, Point 2 - VIC accreditation extension to 30 June</p> <p>10 Jun 2022 1:18pm Pitt PSM, Mark Workshop with Councillors held on 10 June to discuss discussion paper and options</p>
<p>Council 23/03/2022</p>	<p>Payment Proposal for Overdue Rates - Various Lots</p>	<p>RESOLUTION 2022/459</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That</p> <p>1. Council agrees to the payment plan for the 3 lots being privately transferred (Lot 67, 79 & 80) as laid out by the property owner with the following conditions:</p> <ul style="list-style-type: none"> (a) That the debt be repaid in 36 equal monthly payments starting from when the transfer has been finalised. (b) That the properties continue to be withheld from sale of land negotiations while the payment plan is being upheld. (c) That no interest be charged on overdue amounts while the payment plan is being upheld. (d) Failure to adhere to the approved payment plan may result in the payment plan being cancelled and interest and debt collection procedures to resume. Sale of Land negotiations may also be reinstated dependent on if the correct criteria is met to allow Council to go down this path. 	<p>30 Mar 2022 5:32pm Anderson, Kerri</p> <p>Correspondence emailed to Jim Upton 30.03.2022</p>

		<p>(e) The General Manager Finance and Corporate be authorised to negotiate a suitable payment plan should the applicant need to vary the payment plan discussed above.</p> <p>2. Council does not agree to the proposal to waive rates to the value of \$8000 under the sale price for any parcel that is sold where the sale price only just covers or fails to cover the amounts outstanding.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 23/03/2022	Question on Notice - Placement of Shipping Containers on Private Land	<p>Question on Notice from Cr Kathy Duff :</p> <p>With regards to the shipping containers that are already right across our region, to put that ‘for a period of no greater than 180 days before requiring a Development Approval for Building Works’ is going to set the Council up to a nightmare of looking at all of the shipping containers we currently have. Can we add to the recommendation from now on, not in retrospect?</p>
Council 27/04/2022	Petition - Birt Rd Bitumen Road Seal Construction	<p>RESOLUTION 2022/468</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>

20 May 2022 7:19am Pitt PSM, Mark

Matter considered at May Infrastructure Standing Committee and re-presented to May Ordinary meeting

<p>Council 27/04/2022</p>	<p>Notice of Motion - Donating Replaced Mowers to Community Groups</p>	<p>RESOLUTION 2022/471</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that are:</p> <ul style="list-style-type: none"> • An incorporated association that is a not for profit; • Located within the South Burnett LGA; • Provide a local community benefit, <p>through an expression of interest with priority given to those groups maintaining or offering to maintain a council or council-controlled land asset and with clarification that responsibility for insurance and all ongoing costs will rest with the recipients organisations taking ownership of the mowers.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 27/04/2022</p>	<p>Housing & Homelessness Forum 22 July 2022</p>	<p>RESOLUTION 2022/486</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That the South Burnett Regional Council support the South Burnett Housing Forum Working Group by way of Hall hire and insurance for the Housing and Homelessness Forum to be held in the Kingaroy Town Hall on Friday 22nd July 2022.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>

Council
27/04/2022

Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...

OFFICER’S RECOMMENDATION

That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21
Proposed Piggery Expansion – 592 Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16

GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee,

	agent, contractor or invitee of the Developer at all times unless otherwise stated.
	Timing: To be maintained at all times.
GEN3.	The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.
GEN4.	Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.
GEN5.	The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.
GEN6.	Maintain outdoor lighting to comply with AS4282 – 1997 “Control of Obstructive Effects of Outdoor Lighting”. Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.
	Timing: At all times.
GEN7.	No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.
GEN8.	Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.
GEN9.	Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following: <ul style="list-style-type: none"> • Wastewater type • Climatic conditions • Water quality objectives • Best-practice environmental management.

	<p>The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:</p> <ul style="list-style-type: none"> • Avoids wastewater discharge to waterways; or • Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. <p>Timing: Prior to commencement of use.</p>
GEN10.	Provide and maintain adequate signage onsite identifying emergency evacuation routes.
	FUTHER PERMITS REQUIRED
GEN11.	<p>The development herein approved may not start until the following development permits have been issued and complied with as required:</p> <ul style="list-style-type: none"> • Development Permit for Building Works; • Permit for Plumbing and Drainage Work; • Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).
GEN12.	The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.
	APPROVED USE
GEN13.	The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).
	ADMIN
ADM1.	All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2.	All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.
ADM3.	Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
ADM4.	All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.
ENGINEERING WORKS	
ENG1.	Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.
ENG2.	Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
ENG3.	Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
ENG4.	Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.
ENG5.	Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.
MAINTENANCE	

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) air quality management;
- b) noise and vibration management;
- c) storm water quality management;
- d) erosion and sediment management;
- e) vegetation management;
- f) waste management;
- g) complaint management;

- h) community awareness;
- i) preparation of site work plans;
- j) workers' car parking arrangements; and
- k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

- 1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
- 2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
- 3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

- ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

- ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.
- ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

- ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.
- ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

- ENG20. The business must ensure that:
- a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;

	<ul style="list-style-type: none"> b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).
ENG21.	Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.
ENG22.	Where regulated waste is removed from the premises, records must be kept of the following: <ul style="list-style-type: none"> a) the date, quantity and type of waste removed; b) the name of the waste transporter and/or disposal operator who removed the waste; and c) the intended treatment/disposal destination of the waste.
	HAZARDOUS CHEMICAL & FUEL STORAGE
ENG23.	Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011
ENG24.	Diesel is to be stored and handled in accordance with Australian Standard 1940-2004 - The storage and handling of flammable and combustible liquids.
	PARKING AND ACCESS - GENERAL
ENG25.	Provide a sufficient number of carparks to meet the demands of the development.
ENG26.	Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd in not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

- 1) Windera Ck causeway and approaches:
 - a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
 - b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;
 - c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.
- 2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.
- 3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.
- 4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.
- 5) Upgrade McAntees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:
 - a) 7m bitumen seal on an 8m pavement formation;

- b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
- c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.
- d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
- b) existing and proposed surface levels;
- c) proposed drainage works to accommodate existing overland flows;
- d) proposed haulage route(s) that will be used; and
- e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

- ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).
- ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.
- ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.
- ADV7. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.
- ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.
- ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.
- ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council’s website.

RESOLUTION 2022/487

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

		<p>Procedural Motion</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 4/2</p>
Council 27/04/2022	Commitment from Queensland Government for a funded and effective treatment program for Parthenium Weed	<p>RESOLUTION 2022/488</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council work with Cherbourg Council, our Local State Member of Parliament and industry stakeholder working group to actively engage with the relevant Queensland Government Minister as to the significant detriment parthenium weed is causing and will continue to cause to agriculture within our region with a view to gaining a commitment from the Queensland Government to an appropriate funded and effective treatment program in advance of Spring 2022.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 27/04/2022	Bunya Mountains Community Association Inc Request for Support.	<p>RESOLUTION 2022/498</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Danita Potter</p> <ol style="list-style-type: none"> 1. That South Burnett Regional Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to develop a Bunya Mountains Community Centre located within the Western Downs Regional Council local government. 2. That South Burnett Regional Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains

		Community Associated to assist with identifying the requirements of the feasibility study and define the scope of works.	
		<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen	
		<u>Against:</u> Nil	
			CARRIED 5/0
Council 27/04/2022	Council Land Investigations - Proposed Divestment of Land Assets - Hivesville and Wondai	<p>RESOLUTION 2022/499</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> - Lot 89 on RP203393 – 9 Barr Street, Hivesville, and - Lot 36 on SP190438 – 54-56 Burrows Street, Wondai <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>19 May 2022 3:35pm Kemp, Fiona</p> <p>Progressing for sale</p>
			CARRIED 6/0
Council 27/04/2022	ADMINISTRATIVE AMENDMENTS TO COUNCIL POLICY AND ASSOCIATED DOCUMENTS - ORGANISATION STRUCTURE CHANGE	<p>RESOLUTION 2022/476</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council endorse administrative amendments to be made within Council's Policy Governance Framework and associated documents, reflective of the change to the organisation structure.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	<p>26 May 2022 1:43pm Knudsen, Carolyn</p> <p>in progress - have commenced review and approval process through CEO</p> <p>27 May 2022 7:42am Knudsen, Carolyn</p> <p>Completion due date = 1 July 2022</p> <p>09 Jun 2022 3:36pm Knudsen, Carolyn</p>

		<p><u>Against:</u> Nil</p> <p>CARRIED 6/0</p>	<p>As at 9 June 2022 - progressing updating sub-delegations and policy/procedures/forms., - Sub-delegations have been prepared for Management positions except for Manager Facilities & Parks (Currently being undertaken) and Manager Community & Lifestyle and Manager Environment & Planning (both positions currently vacant). 92 Subdelegations ready for issue 1 July. Approx. 100 to be prepared in the next 3 weeks (or as soon as successful applicants for the 2 vacant management positions are announced)</p> <p>09 Jun 2022 3:40pm Knudsen, Carolyn</p> <p>Progress Policies, Procedures and Forms...to date:, - 77 Policies have been updated (without full review) with 8 remaining , - 7 Procedures have been updated (without full review) with 61 remaining, - 155 Forms have been updated with 100 remaining., It is envisaged that this task will be completed by 1 July</p>
<p>Council 27/04/2022</p>	<p>Notice of Motion - Donating Replaced Mowers to Community Groups</p>	<p>RESOLUTION 2022/471</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that are:</p>	

	<ul style="list-style-type: none"> • An incorporated association that is a not for profit; • Located within the South Burnett LGA; • Provide a local community benefit, <p>through an expression of interest with priority given to those groups maintaining or offering to maintain a council or council-controlled land asset and with clarification that responsibility for insurance and all ongoing costs will rest with the recipients organisations taking ownership of the mowers.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 25/05/2022</p> <p>Quote SBRCQ-21/22-43 - Purchase of one (1) Grader to replace Plant No. 1504</p>	<p>MOTION</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council purchase one (1) Komatsu GD655-5 for \$399,800.00 excluding GST from Komatsu.</p> <p><u>In Favour:</u> Nil</p> <p><u>Against:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p style="text-align: right;">LOST 0/7</p> <p>Cr Kirstie Schumacher foreshadowed the following motion:</p> <p>That South Burnett Regional Council purchase one (1) John Deere 670G for \$432,500.00 excluding GST from RDO Australia.</p> <p>RESOLUTION 2022/528</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Gavin Jones</p>

	<p>That South Burnett Regional Council purchase one (1) John Deere 670G for \$432,500.00 excluding GST from RDO Australia.</p> <p>Reasons:</p> <ul style="list-style-type: none"> • While Council recognises the price difference replacing the John Deere grader with a John Deere grader due to operator feedback that the machine is more efficient, it has more torque, more power and means the job can be done easier and faster. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 25/05/2022</p> <p>Quote SBRCQ- 21/22-40 - Purchase of one (1) Backhoe to replace Plant No. 1515</p>	<p>RESOLUTION 2022/529</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council purchase (1) New Holland B110B for \$216,700.00 excluding GST from South Burnett Machinery.</p> <p>Reasons:</p> <ul style="list-style-type: none"> • That the New Holland has more power, more fuel capacity, that we accept a higher fuel consumption based on these reasons; • Has the cheapest servicing costs; • Has a bigger bucket and has a marginal 10mm difference in the stabiliser width; • The machine scored the highest specific suitability score; and • That Council accept the lesser warranty term of 3 years in comparison to the recommendation that offered 5 years. <p>The grounds are purely that most trucks, heavy machinery and yellow fleet are unable to be purchased locally due to limited supplies and that the costs of the machine is considered reasonable in comparison to the other tender provided.</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
			CARRIED 7/0
Council 25/05/2022	Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups	<p>RESOLUTION 2022/530</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p> <ol style="list-style-type: none"> 1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill. 2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip. 3. That Plant No's 4487 and 4499 be repaired ready for donation. 4. That all the new mowers should be received before an Expression of Interest is advertised. 5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022). 6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed. 7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jun 2022 10:57am Kruger, Wendy</p> <p>Acknowledgement Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p>
			CARRIED 7/0

<p>Council 25/05/2022</p>	<p>Detailed Information around Unformed Roads that have Existing Residential Land Holders who have made Enquiries to Council</p>	<p>RESOLUTION 2022/539</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council reclassify Whelan Street and Millards Road as formed roads and undertake formation and maintenance works as part of the 22/23 works program and that a report be brought to the Capital Budget Deliberations for 2022/2023 as preliminary estimated costs of formation grading on the remaining roads listed as attachment 4 updated to include any further roads that customers have submitted requests.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Crs Gavin Jones, Danita Potter and Scott Henschen</p> <p style="text-align: right;">CARRIED 4/3</p> <p>Foreshadow Motion: That Council work together on a policy and identify the priorities for future upgrades of roads that are currently not on the register to be included.</p> <p>The foreshadow motion lapsed.</p>
<p>Council 25/05/2022</p>	<p>Application for the Surrender of a permit to Occupy for the Western Portion of Piggery Road Murgon adjacent to 148FY268 and 171FY2461</p>	<p>RESOLUTION 2022/541</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>1. That South Burnett Regional Council advise the applicant and the Department of Natural Resources and Mines that:</p> <ol style="list-style-type: none"> a. It accepts the application for surrender of the current permit to occupy for the portion of Piggery Road that runs along the eastern boundary of lot 148FY268 and through lot 171FY2461 as shown in Attachment one (1). b. Should the Department of Natural Resources and Mines approve the surrender of the Permit to Occupy, that there be no cost to Council associated with the change.

		<p>2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.</p> <p>a. Execute, as road manager, form Part C ‘Statement in relation to an application under the Land Act 1994 over State land’ for the proposed surrender of the permit to occupy.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Review of Request for Speed Hump on Edward Street Wondai	<p>RESOLUTION 2022/542</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That Council notes the report and the speed limit on Edward Street, Wondai remains at 50km/hr with no modifications to the profile of the street.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Consideration of Accepting Property Access on Kingaroy Cooyar Road Tarong servicing Lots 3 - 7 RP178853 as a Council Road Asset	<p>RESOLUTION 2022/545</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Accepts the “service road” providing access to Lots 3, 4, 5, 6 and 7 RP178853 Kingaroy Cooyar Road, Tarong as a Council asset and adds the asset to Council’s Road Register;

		<p>2. Accepts maintenance liability of the “service road”, and provides written advice to impacted landholders; and</p> <p>3. Considers any capital improvements required as part of its 2022/2023 annual capital budget considerations.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	In-Kind Support - Baconfest 2022	<p>RESOLUTION 2022/546</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That Council approve the requested in-kind assistance to the 2022 BaconFest subject to available resources.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Appointment of Chairperson LDMG	<p>RESOLUTION 2022/550</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <p>1. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Danita Potter) and Deputy Chair (Deputy Mayor Gavin Jones) for the South Burnett Local Disaster Management Group (LDMG); and</p>

		<p>2. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Kathy Duff) and Deputy Chair (Cr Scott Henschen) for the South Burnett Local Recovery Management Group.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Petition from Students of Wheatlands State School	<p>RESOLUTION 2022/551</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council advise students of Wheatlands State School that their ideas for future recreation activities in the South Burnett has been investigated and discussed with PCYC Murgon. PCYC Murgon is not a suitable location for a trampoline centre and not a recreation activity supported by PCYC Murgon.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Kingaroy Aerodrome Tender - Area 21	<p>MOTION</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the <i>Local Government Regulation 2012</i> to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.</p>

	<p>RESOLUTION 2022/553</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>Procedural Motion:</p> <p>That the matter lay on the table until the June Ordinary Meeting.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 25/05/2022</p> <p>Public Consultation Plan for resolution of Hall tenures</p>	<p>RESOLUTION 2022/556</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council commence community consultation for the future tenure options for the Mondure, Tingoorra and Cloyna Halls, with the Mondure and Cloyna Hall Committees to assist in facilitation of public meetings.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 25/05/2022</p> <p>Payment proposal for overdue rates - various</p>	<p>RESOLUTION 2022/562</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Kirstie Schumacher</p> <ul style="list-style-type: none"> • That South Burnett Regional Council does not concede to the proposed repayment plan of \$1000 per month on the outstanding debt due to it not complying with the current adopted policy.

		<ul style="list-style-type: none"> That Council delegate authority to the Chief Executive Officer (General Manager Finance & Corporate) to renegotiate a payment plan with the customer on these lots that is more suitably aligned to Council's Policy. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 25/05/2022	Waiving of interest - Assessments 22862- 00000-000 & 23890- 00000-000	<p>RESOLUTION 2022/564</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That the matter lay on the table until the June 2022 Ordinary Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	South Burnett Sporting Shooters - Request for land - Shooting Range	<p>RESOLUTION 2022/566</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of shooting range within the region and advise that the previously discussed quarry site is unsuitable and encourage the group to work collaboratively with existing clubs.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

<p>Council 25/05/2022</p>	<p>Industrial Land Development</p>	<p>RESOLUTION 2022/567</p>
		<p>Moved: Cr Kathy Duff</p>
		<p>Seconded: Cr Kirstie Schumacher</p>
		<p>That Council form a working group in conjunction with the Department of State Development, Infrastructure, Local Government and Planning and two representatives from the MBDA to investigate options for the development of Industrial land in the South Burnett Murgon.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		
<p>Council 25/05/2022</p>	<p>Rural Health Management Services - Kingaroy Medical Centre</p>	<p>RESOLUTION 2022/568</p>
		<p>Moved: Cr Kirstie Schumacher</p>
		<p>Seconded: Cr Danita Potter</p>
		<p>For Information and a report be brought back to Council following further consultation.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		
<p>Council 25/05/2022</p>	<p>Quote SBRCQ- 21/22-42 - Purchase of one (1) Loader to replace Plant No. 1501</p>	<p>RESOLUTION 2022/527</p>
		<p>Moved: Cr Kirstie Schumacher</p>
		<p>Seconded: Cr Jane Erkens</p>
		<p>That South Burnett Regional Council purchase one (1) New Holland W130D for \$309,500.00 excluding GST from South Burnett Machinery.</p>

		<p>Reasons:</p> <ul style="list-style-type: none"> • That the machine is comparable to the John Deere 544K; • That the assessment conducted demonstrated purchasing the machine locally was cheaper; • That the specification suitability and whole of life value for money scores were comparable. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/05/2022	Question on Notice	<p>Question on Notice from Cr Brett Otto:</p> <p>What are the delegated authorities of the chair of the LDMG and does their authority exceed the Mayor's?</p>
Council 25/05/2022	Community Notice	<p>Engage community through a media notice to inform them about the works that will be completed on the Tingoora Rail Trail Verge and give them the opportunity to put through ideas to Council and Councillors Duff and Henschen be involved as divisional and portfolio Councillors.</p> <p style="text-align: right;">15 Jun 2022 9:24am Watt, Mark</p> <p>Further action to proceed once road verge is mowed and cleared.</p>
Council 25/05/2022	Community Notice	<p>Engage community through a media notice to inform them about the works that will be completed on the Tingoora Rail Trail Verge and give them the opportunity to put through ideas to Council and Councillors Duff and Henschen be involved as divisional and portfolio Councillors.</p> <p style="text-align: right;">08 Jun 2022 11:11am Newbery, Joanne</p> <p>media release completed. Awaiting Council to write to school before it can be distributed.</p>

9 NOTICES OF MOTION**9.1 MAYORAL MINUTE - GENERAL PRACTITIONER SERVICES****File Number: 24-06-2022**

I, Councillor Brett Otto, give notice that at the next Ordinary Meeting of Council to be held on 24 June 2022, I intend to present information via a Mayoral Minute in regards to General Practitioner Services within the region.

MOTION

That the Mayoral Minute be received.

RATIONALE

The Mayor wishes to address the meeting as to the looming crisis in general practitioner services across our region and present an accompanying letter shared with the Prime Minister and his cabinet last week on behalf of a local practitioner.

ATTACHMENTS

Nil

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 ACTING CHIEF EXECUTIVE OFFICER

File Number: CEO1

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) annual leave period and the appointment of an Acting CEO

SUMMARY

The leave period is from Monday 18 July 2022 to Friday 29 July 2022 inclusive with a return to work date of 1 August 2022.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves the Chief Executive Officer leave from 18 July to 29 July 2022 and appoints the General Manager Finance & Corporate as Acting Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial implications

LINK TO CORPORATE/OPERATIONAL PLAN

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal only

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

The CEO wishes to take a period of leave from Monday 18 July 2022 to Friday 29 July 2022 inclusive with a return to work date of 1 August 2022. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

ATTACHMENTS

Nil

10.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

File Number: 24/6/2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 15 June 2022.

This report is to recommend dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings and Budget Meeting for the period 1 July – 31 December 2022.

SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times, and locations of the ordinary meetings of Council's Standing Committees, General Meetings and Budget Meeting for the period 1 July – 31 December 2022.

9.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

COMMITTEE RESOLUTION 2022/232

Moved: Cr Danita Potter
 Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council adopt the dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings as follows:

Committee	Date	Time	Location
Infrastructure Standing Committee	Wednesday 6 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Special Budget Meeting	Friday 8 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 13 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 13 July 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 20 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Liveability Standing Committee	Wednesday 10 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 7 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 14 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 21 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 28 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 5 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 12 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 12 October 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 26 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 2 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 9 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 16 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 23 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 30 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 7 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Executive and Finance & Corporate Standing Committee	Wednesday 7 December 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 14 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER’S RECOMMENDATION

That the Committee recommends to Council:

That Council adopt the dates, times, and locations for ordinary meetings of Council’s Standing Committees, General Meetings as follows:

Committee	Date	Time	Location
Infrastructure Standing Committee	Wednesday 6 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Special Budget Meeting	Friday 8 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 13 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 13 July 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 20 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 10 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 7 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Committee	Date	Time	Location
Liveability Standing Committee	Wednesday 14 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 21 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 28 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 5 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 12 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 12 October 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 26 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 2 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 9 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 16 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 23 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 30 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 7 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 7 December 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 14 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Budget funds are provided for the costs associated with Council Meetings.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 An informed and engaged community

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal discussions held regarding establishment of standing committees – council direction is sought.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Nil

ATTACHMENTS

Nil

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010**File Number:** IR2870191**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 as presented at the Budget Committee meeting on 10 June 2022

SUMMARY

Committee Resolution: 2022/86

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the amended version of the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 5/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

BACKGROUND

Presented at the Budget Committee meeting on 20 May 2022

Discussed at the Budget Committee meeting on 27 May 2022

Presented at the Budget Committee meeting on 10 June 2022

ATTACHMENTS

1. **South Burnett Regional Council Debt Policy 2022/2023 - Statutory010** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory010
POLICY OWNER: Finance & Sustainability
ECM ID: 2870191
ADOPTED:

Debt Policy 2022/2023

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council’s intranet or by contacting Council’s Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

South Burnett Regional Council (‘Council’) recognises that loan borrowings (‘debt’) for capital works are an important funding source and that the full cost of infrastructure should not be borne entirely by present day ratepayers and should also be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council will seek to reduce dependence on borrowings in order to minimise the impact on rating increases needed to fund the debt servicing and redemption.

Generally, Council will only borrow funds for the purpose of acquiring assets, improving facilities or infrastructure and/or substantially extending the useful life of income generating assets (e.g., water, sewerage, waste).

2. SCOPE

This policy is effective from the date of Council’s resolution and will apply to the financial year from 1 July 2022 to 30 June 2023. The policy applies to all Council departments and provides guidance on the current financial year and the following nine (9) financial year’s borrowing programs.

The purpose of establishing a Debt Policy is to:

- provide a comprehensive view of Council’s long-term debt position and the capacity to fund infrastructure growth for the South Burnett region;
- increase awareness of issues concerning debt management;
- enhance the understanding between Councillors, community groups and Council staff by documenting policies and guidelines;
- demonstrate to government and lending institutions that Council has a disciplined approach to borrowing.

3. GENERAL INFORMATION

Section 192 of the *Local Government Regulation 2012* (‘Regulation’) requires a Local Government’s Debt Policy to state the details of new borrowings planned for the current financial year and the next nine (9) financial years and the period over which the local government plans to repay existing and new borrowings.

Section 104(5)(c)(ii) of the *Local Government Act 2009* (‘Act’) requires a local government to develop a Debt Policy as part of its financial management system. The Act also defines Council as a statutory body and subsequently Council’s borrowing activities continue to be governed by the *Statutory*

Bodies Financial Arrangements Act 1982.

3.1. Purpose of the Borrowings

Council restricts borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority, and which cannot be funded from other sources of revenue. In no circumstances should Council borrow funds to finance recurrent expenditure or the operational activities of Council.

3.2. Roles and Responsibilities

Pursuant to *Section 192* of the Regulation, detail of the proposed borrowing for the current year and the future nine (9) years will be prepared annually as part of the budget process.

All borrowings shall be obtained through Queensland Treasury Corporation ('QTC') with applications outlining proposed borrowings to be forwarded for approval to the Minister responsible for Local Government. Council shall continue to use the full range of QTC's fund management services in order to enhance the Council's loan/redemption procedures to meet Council's policy criteria.

Credit reviews will be undertaken periodically by QTC on behalf of the Minister for Local Government. Loan proceeds will be drawn down subject to cash flow requirements annually so as to minimise interest expense.

3.3. Asset Management

The Regulation requires Councils to effectively plan and manage their infrastructure assets, focusing particularly on ensuring the sustainable management of the assets mentioned in the local government's asset register. This may require Council to consider borrowings to fund identified priority infrastructure projects.

3.4. Risk Management

Council is committed to the management of risk, so it is important that management policies, procedures and practices are in place to minimise Council's exposure to risk. Council will take into account Council's adopted Corporate Risk and Internal Audit Framework, Long-Term Financial Forecast and relevant Financial Sustainability Ratios and Measures.

3.5. Loan Repayment Terms Proposed for New Loans

Roads	10 - 20 years
Waste	15 – 20 years dependent on asset
Water	15 – 20 years
Sewerage	15 – 20 years
General	Between six (6) and 20 years dependent on asset

The borrowing term will not exceed the life of the asset to which it relates, in order to apportion costs on an equitable basis over future generations of ratepayers. Spreading the cost of these capital projects over a long-term will minimise the revenue impact on the community, as well as addressing the need and cost benefit of providing for infrastructure development immediately to meet expected future demographic needs.

Where borrowing is constrained, borrowings for infrastructure that provides a return on capital will take precedence over borrowings for other assets.

Where capital expenditure is deferred from one year to the next, the drawdown of approved loan funds will be reviewed to minimise interest expense.

3.6. Proposed New Borrowings

Council doesn't intend to borrow anything in the current financial year and has total planned borrowings of \$11.8 million over the following nine (9) financial years for the following identified projects:

Gordonbrook Dam Wall Upgrade

This project is required to:

- meet legislative obligations under the *Water Supply (Safety and Reliability Act) 2008* and Dam Safety Condition DS 16 – Dam Upgrade to Minimum AFC Requirements; and
- increase the spillway capacity or dam infrastructure in order to achieve the Acceptable Flood Capacity (or 1 in 10,000-year event).

This project is not to increase the overall storage volume or height of the dam itself, but to provide adequate spillway capacity to prevent dam failure under extreme flood conditions.

3.7. Loan Drawdowns

QTC and the Department of State Development, Infrastructure, Local Government and Planning approve proposed borrowing for a particular financial year. In order to minimise finance costs, loan drawdowns should be deferred as long as possible after taking into consideration Council's overall cash flow requirements.

3.8. Existing Loans

Existing loans will continue to be discharged at the initial repayment terms and interest rates, unless the repayment terms are altered by the QTC or if surplus funds become available, and it is advantageous to Council, apply excess cash reserves towards early repayment of debts.

Projected Borrowings for 2022/2023 - 2031/2032 can be found in Attachment A.

4. DEFINITIONS

Loan Drawdowns means the time at which the loan is funded from QTC and provided to Council.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Local Government Financial Management (Sustainability) Guideline 2013

Statutory Bodies Financial Arrangements Act 1982 (Qld)

Statutory Bodies Financial Arrangements Regulation 2019 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Asset Management Policy – Strategic014

South Burnett Regional Council Corporate Risk and Internal Audit Framework

South Burnett Regional Council Investment Policy 2022/2023 – Statutory009

South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005

South Burnett Regional Council Revenue Statement 2022/2023

7. NEXT REVIEW

As prescribed by legislation – June 2023

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New Policy	21 July 2010	896430
2	Policy Review	13 July 2011	1127076
3	Policy Review	11 July 2012	1304490
4	Policy Review	3 July 2013	1458317
5	Policy Review	25 July 2014	1620431
6	Policy Review	29 June 2015	1888895
7	Policy Review	27 June 2016	1958989
8	Policy Review	26 June 2017	2719367
9	Policy Review	25 June 2018	2513689
10	Policy Review	12 June 2019	2597433
11	Policy Review	17 June 2020	2690853
12	Policy Review	30 June 2021	2800665
13	Policy Review		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

Attachment A

Proposed 10 Year Borrowing Schedule

Borrowing Schedule 2022-2032	2023/2024	2024/2025	Total
Water			
Gordonbrook Dam Wall Upgrade	\$5,800,000	\$ 6,000,000	\$ 11,800,000
Total Loan Borrowings	\$ 5,800,000	\$ 6,000,000	\$ 11,800,000

DRAFT

10.4 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

File Number: 24 June 2022
Author: Manager Corporate Services
Authoriser: Chief Executive Officer

PRECIS

Adoption of the South Burnett Regional Council Annual Operational Plan 2022/23

SUMMARY

Budget Committee Resolution 2022/3

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the amended Draft South Burnett Regional Council Operational Plan 2022/23 – Executive Services be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Budget Committee Resolution 2022/9

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 – Finance & Corporate be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Budget Committee Resolution 2022/19

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 – Liveability be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Budget Committee Resolution 2022/28

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 – Infrastructure be approved for inclusion in the operational plan development process for 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.5 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

COMMITTEE RESOLUTION 2022/231

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 (as presented) be approved for inclusion in the operational plan development workshop to be held on 6 June 2022 prior to the adoption of the 2022/23 budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Annual Operational Plan 2022/23 be adopted.

BACKGROUND



Draft plans were presented at Council's Budget Committee meetings held in March and April 2022.

Changes as identified from the discussions at Council's Budget Committee meetings have been included in the draft plans.

Draft plans were presented at Council's Budget Workshop held Monday 6 June 2022 and changes discussed at the Workshop have been identified within the 'Marked Up Changes' document attached to this report.

Draft plans for the Departments have been combined into a whole of organisation Draft Plan and is presented attached to this report for adoption by Council.

ATTACHMENTS

1. **DRAFT South Burnett Regional Council 2022/23 Annual Operational Plan - Marked Up Changes June 2022** [↓](#) 
2. **DRAFT South Burnett Regional Council 2022/23 Annual Operational Plan** [↓](#) 



Executive Services Annual Operational Plan 2022/23

Mission:	To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation
Officer Responsible:	Chief Executive Officer
Responsibilities:	Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development and oversight of organisational operational matters

Core Activities				
Ref	Activity	Branch	Corporate Plan 2021-26	Budget Source
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	Business Unit 1001
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR2	Business Unit 1001
OPE/03	Proactive strategic delivery of media and communications utilising activities such as bi-annual community survey such as undertaken by LGAQ	Office of the CEO	OR10	Business Unit 1001
OPE/04	Implementation of Council's adopted policies e.g.; Community Engagement Strategy and Policy; Regional Development Policy	Office of the CEO	OR10; GR1	Business Unit 1001
OPE/05	Providing administrative support service to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	Business Unit 1001
	Promotion and operation of Council owned heritage, arts, and tourism assets Moved to Liveability	Office of the CEO	GR5	Various Business Units – 1004, 1057-1068
OPE/06	Ongoing implementation of Council's Strategic Human Resource Management People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey	People & Culture	OR11; OR9; GR15	Business Unit 1003

OPE/07	Continued improvement, implementation, and review of Council's Workplace Health Safety (WHS) System in conjunction with the People and Culture Workforce Plan	People & Culture	OR16	Business Unit 1003
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Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start Date	Finish Date	Budget Source
OPE/08	Council advocacy for mental health and suicide prevention programme working with community stakeholders and government	Office of the CEO	IN13; EC11	1 July 2022	30 June 2023	Business Unit 1001
OPE/09	Advocate for specialist and community health services to maintain current services at a minimum	Office of the CEO	IN13	1 July 2022	ongoing	Business Unit 1001
OPE/10	Development, adoption and commence implementation of the SBRC Regional Development Action Plan	Office of the CEO	GR1	1 October 2022	30 April 2023	Business Unit 1001
OPE/11	Develop an investment ready road map aligning Council priorities to State and Federal government's objectives	Office of the CEO	GR2	1 October 2022	30 June 2023	Business Unit 1001
OPE/12	Develop a 25-year economic roadmap for water infrastructure	Office of the CEO	GR12; GR13	1 July 2022	30 June 2023	Business Unit 1001
OPE/13	Advocate for regional water security developing projects and seeking external funding	Office of the CEO	GR13	1 July 2022	ongoing	Business Unit 1001

OPE/14	Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy	Office of the CEO	OR5	1 July 2022	ongoing	Business Unit 1001, 1004
OPE/15	Engagement in energy policy and advocacy for transition of economies impacted by State and Commonwealth policies	Office of the CEO	EN5; GR14	1 July 2022	30 June 2023	Business Unit 1001
	Partnership with industry led tourism and economic development organisations Moved to Liveability	Office of the CEO	GR6	1 July 2022	Ongoing	Business Unit 1004
OPE/16	Develop town and village community plans / key priority lists	Office of the CEO	EC9	1 July 2022	30 June 2023	Business Unit 1001
OPE/17	Commence Develop development of an employee value proposition linking to Council's People and Culture Workforce Plan Strategic Human Resource Management Plan for positive recruitment and retention outcomes	People & Culture	OR11	June 2021	Ongoing	Business Unit 1003
OPE/18	Development of an Environmental Sustainability Policy	Environment & Planning Office of the CEO	EN1	1 July 2022	30 June 2023	BU1163 Business Unit 1001
OPE/19	Development of an Organisational Service Level Catalogue	Office of the CEO	OR11	1 July 2022	30 June 2023	Business Unit 1001



SOUTH BURNETT
REGIONAL COUNCIL

Finance & Corporate
Annual Operational Plan
2022/23

- Mission:** To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals
- Officer Responsible:** General Manager Finance & Corporate
- Responsibilities:** Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems

Core Activities				
Ref	Activity	Branch	Corporate Plan 2021-26	Budget Source
OPFC/01	Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai / Murgon	Corporate, Governance & Strategy	EC5	Business Unit 1159
OPFC/02	Manage the periodical review and progress update of Council's 2022/23 Annual Operational Plan	Corporate, Governance & Strategy	OR1	Business Unit 1159
OPFC/03	Manage the development of Council's 2023/24 Annual Operational Plan aligned to Council's budget development process	Corporate, Governance & Strategy	OR1	Business Unit 1159
OPFC/04	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Corporate, Governance & Strategy	OR2	Business Unit 1159
OPFC/05	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation	Corporate, Governance & Strategy	OR2	Business Unit 1159
OPFC/06	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets	Corporate, Governance & Strategy	OR2	Business Unit 1159
OPFC/07	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation	Corporate, Governance & Strategy	OR2	Business Unit 1159

OPFC/08	Manage and maintain the legal proceedings / legal advice registers maintaining the budget for engagement of legal services	Corporate, Governance & Strategy	OR2	Business Unit 1159
OPFC/09	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy	Corporate, Governance & Strategy	OR2	Business Unit 1159
OPFC/10	With the support of Council's departments, implement Council's Customer Service Charter including conducting a customer satisfaction survey bi-annually	Corporate, Governance & Strategy	OR8	Business Unit 1159
OPFC/11	Manage Council's Insurance policies and claims	Corporate, Governance & Strategy	OR13	Business Unit 1159
OPFC/12	Deliver sound corporate risk management and internal audit functions aligning to Council policy	Corporate, Governance & Strategy	OR15	Business Unit 1159
OPFC/13	Cash analysis showing 3-month liquidity providing cash analysis in meeting reports surrounding Council's 3-month liquidity position Provide information in monthly meeting reports surrounding the financial sustainability ratios which are mandated under the Local Government Regulation 2012 in the financial management (sustainability) guidelines	Finance & Sustainability	OR5	Business Unit 1011
OPFC/14	Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	Business Unit 1012
OPFC/15	Perform a review of dividends to determine best practice for calculation of budgeted dividends	Finance & Sustainability	OR5	Business Unit 1011

OPFC/16	Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Sustainability	OR5	Business Unit 1011
OPFC/17	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Sustainability	OR5	Business Unit 1011
OPFC/18	Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Sustainability	OR5	Business Unit 1011
OPFC/19	Full review of expenditure to identify efficiencies within the organisation	Finance & Sustainability	OR5	Business Unit 1011
OPFC/20	Develop and map strategies to bring Council budget into surplus within long term forecast within two (2) years	Finance & Sustainability	OR5	Business Unit 1011
OPFC/21	Zero-based budgeting	Finance & Sustainability	OR7	Business Unit 1011
OPFC/22	Strategically upgrade and improve Council information technology systems and hardware	ICT & Fleet	OR3	Business Unit 1017
	Deliver effective plant management captured in projects	ICT & Fleet	OR13	Business Unit 1016
OPFC/23	Utilisation and operation of Council's Workshops	ICT & Fleet	OR13	Business Unit 1016
OPFC/24	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council's data and information	ICT & Fleet	OR15	Business Unit 1017
OPFC/25	Develop and manage Business Systems and Projects (Project T2 and sub-projects)	ICT & Fleet	OR3; OR15	Business Unit 1160

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start Date	Finish Date	Budget Source
OPFC/26	Develop a framework for electronic signatures working with Council's Business Systems and Departments to accommodate their requirements	Corporate, Governance & Strategy	OR13	1 July 2022	30 June 2023	Business Unit 1159
OPFC/27	Investigation into a more paperless accounts payable workflow	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1011
OPFC/28	Review of rates supplementary notices to utilise the ERP considering paperless rates notices and non-rate charges to be included on rates notices in rates searches	Finance & Sustainability	OR13	1 July 2022	30 June 2023	Business Unit 1011
OPFC/29	Centralised Procurement	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1012
	Paperless Rates Notices	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1011
	Non-rate charges to be included on rates notices in rates searches	Finance & Sustainability	OR13	1 July 2022	30 June 2023	Business Unit 1011
OPFC/30	Continue review of general rating categories to achieve equity	Finance & Sustainability	OR14	1 July 2022	Ongoing	Business Unit 1011
OPFC/31	Review of Asset Management Business processing for integration into one Asset Management System in Technology One	ICT & Fleet	IN2	1 July 2022	Ongoing	Business Unit 1160
OPFC/32	Deliver a Customer Request Effectiveness Review Project (Project ID: T2.6)	ICT & Fleet	OR8	1 July 2022	31 October 2022	Business Unit 1160

OPFC/33	Undertake business process mapping and analysis implementing a business process continuous improvement programme	ICT & Fleet	OR9	1 July 2022	Ongoing	Business Unit 1160
OPFC/34	Realise business improvements through the use of Council's Business Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	Business Unit 1160
OPFC/35	Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	Business Unit 1017
OPFC/36	Effectively maintain and manage Council's white fleet maximising efficiencies	ICT & Fleet	OR13	1 July 2022	31 December 2023	Business Unit 1016

DRAFT





SOUTH BURNETT
REGIONAL COUNCIL

Infrastructure Annual Operational Plan 2022/23

- Mission:** The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.
- Officer Responsible:** General Manager Infrastructure
- Responsibilities:** Department Management, Design & Technical Services, Roads & Drainage, Water & Wastewater, Asset Management, Disaster Management

Core Activities				
Ref	Activity	Branch	Corporate Plan 2021-26	Budget Source
OPI/01	Continuation of Implementation of a Maintenance Management Plan for Transport Assets (Continued improvement of prioritised maintenance programme incorporating timely defect inspection and management of defect backlog).	Infrastructure Works	EC2; OR3	BU1110
OPI/02	Review disabled parking and footpath access in conjunction with CBD master plans (Predesign, concept plans developed for Kumbia, Wondai and Nanango including footpath furniture and on-street landscaping)	Infrastructure Planning	EC12	BU1107
OPI/03	Provide funding and facilitate the ongoing development of the local SES groups within the region	Infrastructure	EC6-	BU1048
OPI/04	Lead and Administer the Local Disaster Management Group for the South Burnett	Infrastructure	EC15	BU1048
OPI/05	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology including footpaths (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN1; IN2	BU1110 / BU1107
OPI/06	Review current Asset Management Plan and strategy for transport assets including footpaths (Review of current asset management plan and methodologies including options for rationalisation)	Infrastructure Works / Infrastructure Planning	IN1; IN2; OR3	BU1110 / BU1107
OPI/07	Review current Asset Management Plan and strategy for Water and Wastewater assets (Asset management plan developed in accordance with Council and community service levels)	Water & Wastewater / Infrastructure Planning	IN7; OR3	BU1115 / BU1127 & BU1107

OPI/08	Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved (No breach of licence conditions / statutory reports submitted in require timeframes)	Water & Wastewater	IN7	BU1115 & BU1127
OPI/09	Review and comply with customer service standards for water and wastewater infrastructure (Completed review is advertised for customer feedback and posted on web site as required by the regulator)	Water & Wastewater	IN7	BU1115 & BU1127
OPI/10	Development of a prioritised 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10 year works program completed in accordance with asset management strategy)	Water & Wastewater	GR3	BU1115 & BU1127

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start Date	Finish Date	Budget Source
OPI/11	Develop and implement service standards for Central Business District ('CBD') cleaning and maintenance regime (Establish working party to devise appropriate standards for CBD cleaning)	Infrastructure Works & Parks	EC2	2021/22	2022/23	BU1110 / PARKS
OPI/12	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology for median strips and roundabouts prioritising entry ways into our region (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN5	2022/23	2023/24	BU1110 & BU1107
OPI/13	Implementation of Project Management Framework and advanced design programme in accordance with 10 Year Programmes	Infrastructure Works / Infrastructure Planning	OR6	2022/23	2023/24	BU1110 / BU1107

OPI/14	That South Burnett Regional Council develop as part of its operational plan a dust sealing policy.	Infrastructure Works / Infrastructure Planning	IN5	2022/23	2023/24	BU1110 & BU1107
OPI/15	Renewable Opportunities - to review street lighting to potentially use renewable sources	Infrastructure Works / Infrastructure Planning	EN5	2022/23	2023/24	BU1110 & BU1107
OPI/16	Continued development of digital transformation and capacity - Kingaroy Transformation Project – Last mile digital infrastructure - Mobile telecommunication black spots - EV superhighway and charging stations	Infrastructure Planning	GR10	2021/22	2022/23	BU1107 / Economic Development
OPI/17	Council works with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders	Infrastructure Planning	EC3	2022/23	2024/25	BU1107
OPI/18	Advocate for EV superhighway and installation of EV stations	Infrastructure Planning	EN6	2021/22	2022/23	BU1107 / Economic Development
OPI/19	Review of unit rates and schedules completed and options for increased service levels of current slashing and spraying service levels	Infrastructure Planning	IN3	2021/22	2023/24	BU1107
OPI/20	Work in partnership with TMR and NHVR to identify possible alternative routes to Kingaroy CBD areas	Infrastructure Planning	EC3	2021/22	2024/25	BU1107
OPI/21	Continue the development of CBD Master Plans (Pre-design concept plans developed for Kumbia, Wondai and Nanango including footpath, furniture and on-street landscaping)	Infrastructure Planning	EC2	2022/23	2024/24	BU1107

OPI/22	Review signage necessary in flooding events Working with local SES groups within the region to review signage necessary in events	Infrastructure Works	EC6	2021/22	2022/23	BU1110
OPI/23	Review of operational maintenance delivery investigating alternative delivery models Infrastructure for Patrol and Maintenance Grading – review and report back the advantages and costings of the addition of rollers Slashing programme – outsource and move staff to patching – but 2 new patching trucks	Infrastructure Works	IN5	2022/23	2022/203	BU1110

DRAFT





SOUTH BURNETT
REGIONAL COUNCIL

Liveability
Annual Operational Plan
2022/23

- Mission:** To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle
- Officer Responsible:** General Manager Liveability
- Responsibilities:** Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens

Core Activities				
Ref	Activity	Branch	Corporate Plan 2021-26	Budget Source
OPL/01	Support community development and wellbeing through delivery of Council's Community Grants programme	Community	EC16	BU1136
OPL/02	Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community	Community	EC5	BU1069-1076
OPL/03	Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams	Community	GR5, GR7	BU1004, BU1008,BU1009 BU1057,BU1058
OPL/04	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community	Community	EC1, EC5	BU1101, BU1102, BU1137
OPL/05	Maintain and improve Council's cemeteries to meet community standards	Community	IN14	BU1104
OPL/06	Maintain and improve Council's Saleyards to meet community standards	Community	IN11	BU1007
OPL/07	Actively manage Council's aerodromes to meet service standards and compliance	Community	IN15	BU1005
OPL/08	Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management	Environment & Planning	EN8, EN10, EC14	BU1077, BU1138, BU1146, BU1147, BU1163

OPL/09	Effectively manage Development Applications and permits including planning, building and plumbing approvals	Environment & Planning	GR8	BU1055
OPL/10	Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies	Environment & Planning	EN4, EN7, EN9	BU1100, BU1169
OPL/11	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078- BU1099, BU1164, BU1165
OPL/12	Management of Council's buildings and facilities including operational maintenance programmes, commercial and community leases and cost-effective asset management programs to meet agreed service levels	Facilities & Parks	EC5, IN10	BU1018
OPL/13	Maintain Council's swimming pools across the region	Facilities & Parks	EC5	BU1025- BU1030
	Promotion and operation of Council-owned heritage, arts, and tourism assets	Office of the CEO Community	GR5	Various Business Units – 1004, 1057- 1068
OPL/14	Participate in Regional Wide Waste collaboration	Environment & Planning	EN3	BU1078- BU1099, BU1164, BU1165

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start Date	Finish Date	Budget Source
OPL/15	Implement a 'Level of Service Plan' for parks, gardens and recreation facilities	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
OPL/16	Establish an Advisory Committee to develop Botanical Masterplan	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
OPL/17	Investigate CCTV for Council and Community owned and operated open spaces including consideration of Council taking over control of Community controlled cameras	Facilities & Parks	EC2	1 July 2022	30 June 2023	BU1018
OPL/18	Engage key stakeholders to facilitate identified affordable housing projects	Facilities & Parks	IN9	1 July 2022	30 June 2023	BU1018
	Investigate options for renewable energy opportunities to provide relief to Council's electricity operating costs Duplicate	Facilities & Parks	EN2	01/07/2022	30/06/2023	BU1018
OPL/19	Develop Masterplan for Kingaroy Visitor Information Centre, Museum, Art Gallery Precinct	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding
OPL/20	Develop a South Burnett Regional Arts, Culture and Heritage Strategic Plan	Community	EC4	1 July 2022	30 June 2023	BU1136
	Engage Museum Curator to review Council's five (5) museums and collections	Community	EC4, GR5	01/07/2022	30/6/2023	Subject to Funding
OPL/21	Prepare funding submission to enhance Arts, Culture and Heritage displays, restoration projects, arts and workshops which may include a Museum / Arts Curator	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding

OPL/22	Establish, develop and support a South Burnett Regional Council Ringsfield House Advisory Committee	Community	EC5; EC6	1 July 2022	30 June 2023	BU1018
OPL/23	Explore partnership opportunities to support local volunteer groups	Community	EC5; EC6	1 July 2022	30 June 2023	BU1136
OPL/24	Development of a Reconciliation Action Plan to sustainably and strategically take meaningful action to advance reconciliation	Community	EC10	1 July 2022	30 June 2023	BU1047
OPL/25	Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution seeking external funding	Community	EC13	1 July 2022	30 June 2023	BU1136
OPL/26	Investigate partnerships between Council and service providers facilitating assistance for homeless persons	Community	EC14	1 July 2022	30 June 2023	BU1136
OPL/27	Prepare Kingaroy Aerodrome Masterplan	Community	IN15	1 July 2022	30 June 2023	Subject to Funding
OPL/28	Advocate and pursue opportunities for post-secondary education within the region preparing a business case and 'shovel ready' project/s	Community	GR9	1 July 2022	30 June 2023	Subject to Funding
OPL/29	Advocate for and facilitate wellbeing events across the region supporting our youth through Council's Youth Council	Community	EC8	1 July 2022	30 June 2023	BU1136
OPL/30	Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes	Community	EC7, EC9, EC15	1 July 2022	30 June 2023	BU1136
OPL/31	Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being.	Community	EC9, EC11	1 July 2022	30 June 2023	BU1136
OPL/32	Create a pipeline of 'shovel ready' projects that support asset management principles and liveability outcomes for the community	Community	GR3	1 July 2022	30 June 2023	BU1018

	Development of an Environmental Sustainability Policy Moved to Executive Services as lead through the Office of the CEO	Environment & Planning	EN1	01/09/2023	01/01/2023	BU1163
OPL/33	Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Environment & Planning	EN2	1 July 2022	30 June 2023	BU1018
OPL/34	Investigation of Recycling options	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
OPL/35	Review Council's Draft Biosecurity Plan to ensure relevance to the region	Environment & Planning	EN4	1 July 2022	30 June 2023	BU1100
OPL/36	Finalise a Major Amendment of Council's planning scheme	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
OPL/37	Review and update Council's Local Government Infrastructure Plan ('LGIP') trunk infrastructure forward works schedules	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
OPL/38	Community education and awareness on illegal dumping and littering; including investigation and enforcement	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
OPL/39	Support the development of an agricultural land and product asset mapping programme	Environment & Planning	GR16	1 July 2022	30 June 2023	BU1136
OPL/40	Partnership with industry led tourism and economic development organisations	Office of the CEO Community	GR6	1 July 2022	Ongoing	Business Unit 1004 BU1004, BU1008,BU1009 BU1057,BU1058
OPL/41	Investigate options for the dumping of commercial waste at Blackbutt Waste Facility	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165

OPL/42	Investigate utilisation of Wooroolin Tennis Courts including options for disposal to fund development of a future Wooroolin Skate Park	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
OPL/43	Investigate options for future operation and/or commercialisation of Council's Tourist Dam Facilities	Community	GR7	1 July 2022	30 June 2023	BU1008, BU1009

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Version Control

date	comment	version
March 2022	Draft - initial	1
May 2022	Draft presented to Ordinary Meeting of Council for Workshop	2
June 2022	Draft Plan presented to Ordinary Meeting of Council	3

Adoption by Council

Draft Plan adopted at the Ordinary Meeting of Council _____

Copies of the Annual Operational Plan

Copies of Council's Annual Operational Plan, Corporate Plan and the Annual Reports are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us

All written communications to be addressed to:

“The Chief Executive Officer”

PO Box 336 Kingaroy Q 4610

P 1300 789 279

E info@sbrc.qld.gov.au

W www.southburnett.qld.gov.au

F www.southburnettregion

T @SouthBurnettRC

ABN 89 972 463 351

Acknowledgement

We acknowledge and respect the Wakka Wakka and Wulli Wulli people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.



Introduction

The South Burnett Regional Council ('Council') 2022-23 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan 2021-26.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3)* of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within Council's Corporate Plan 2021-26 are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council.

All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Annual Operational Plan focuses on initiatives and services that will be required in the current financial year to achieve Council's long term corporate objectives.

The Corporate Plan 2021-26 provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting Council's annual operational plan goals. This plan is reliant linked to South Burnett Regional Council's 2022-23 budget and Council's available human resources.

Executive Services Annual Operational Plan 2022/23

- Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation
- Officer Responsible:** Chief Executive Officer
- Responsibilities:** Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development and oversight of organisational operational matters

Core Activities				
Ref	Activity	Branch	Corporate Plan	Budget
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	BU 1001
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR2	BU 1001
OPE/03	Proactive strategic delivery of media and communications utilising activities such as bi-annual community survey such as undertaken by LGAQ	Office of the CEO	OR10	BU 1001
OPE/04	Implementation of Council's adopted policies e.g.; Community Engagement Strategy and Policy; Regional Development Policy	Office of the CEO	OR10; GR1	BU 1001
OPE/05	Providing administrative support service to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	BU 1001
OPE/06	Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey	People & Culture	OR11; OR9; GR15	BU 1003
OPE/07	Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System in conjunction with the People and Culture Workforce Plan	People & Culture	OR16	BU 1003

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start	Finish	Budget
OPE/08	Council advocacy for mental health and suicide prevention programme working with community stakeholders and government	Office of the CEO	IN13; EC11	1 July 2022	30 June 2023	BU 1001
OPE/09	Advocate for specialist and community health services to maintain current services at a minimum	Office of the CEO	IN13	1 July 2022	ongoing	BU 1001
OPE/10	Development, adoption and commence implementation of the SBRC Regional Development Action Plan	Office of the CEO	GR1	1 October 2022	30 April 2023	BU 1001
OPE/11	Develop an investment ready road map aligning Council priorities to State and Federal government's objectives	Office of the CEO	GR2	1 October 2022	30 June 2023	BU 1001
OPE/12	Develop a 25-year economic roadmap for water infrastructure	Office of the CEO	GR12; GR13	1 July 2022	30 June 2023	BU 1001
OPE/13	Advocate for regional water security developing projects and seeking external funding	Office of the CEO	GR13	1 July 2022	ongoing	BU 1001
OPE/14	Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy	Office of the CEO	OR5	1 July 2022	ongoing	BU 1001 BU 1004
OPE/15	Engagement in energy policy and advocacy for transition of economies impacted by State and Commonwealth policies	Office of the CEO	EN5; GR14	1 July 2022	30 June 2023	BU 1001
OPE/16	Develop town and village community plans / key priority lists	Office of the CEO	EC9	1 July 2022	30 June 2023	BU 1001

OPE/17	Commence development of an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes	People & Culture	OR11	June 2021	Ongoing	Business Unit 1003
OPE/18	Development of an Environmental Sustainability Policy	Office of the CEO	EN1	1 July 2022	30 June 2023	BU 1001
OPE/19	Development of an Organisational Service Level Catalogue	Office of the CEO	OR11	1 July 2022	30 June 2023	BU 1001

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Finance & Corporate Annual Operational Plan 2022/23

- Mission:** To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals
- Officer Responsible:** General Manager Finance & Corporate
- Responsibilities:** Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems

Core Activities				
Ref	Activity	Branch	Corporate Plan	Budget
OPFC/01	Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai / Murgon	Corporate, Governance & Strategy	EC5	BU 1159
OPFC/02	Manage the periodical review and progress update of Council's 2022/23 Annual Operational Plan	Corporate, Governance & Strategy	OR1	BU 1159
OPFC/03	Manage the development of Council's 2023/24 Annual Operational Plan aligned to Council's budget development process	Corporate, Governance & Strategy	OR1	BU 1159
OPFC/04	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Corporate, Governance & Strategy	OR2	BU 1159
OPFC/05	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation	Corporate, Governance & Strategy	OR2	BU 1159
OPFC/06	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets	Corporate, Governance & Strategy	OR2	BU 1159
OPFC/07	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation	Corporate, Governance & Strategy	OR2	BU 1159
OPFC/08	Manage and maintain the legal proceedings / legal advice registers maintaining the budget for engagement of legal services	Corporate, Governance & Strategy	OR2	BU 1159

OPFC/09	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy	Corporate, Governance & Strategy	OR2	BU 1159
OPFC/10	With the support of Council's departments, implement Council's Customer Service Charter	Corporate, Governance & Strategy	OR8	BU 1159
OPFC/11	Manage Council's Insurance policies and claims	Corporate, Governance & Strategy	OR13	BU 1159
OPFC/12	Deliver sound corporate risk management and internal audit functions aligning to Council policy	Corporate, Governance & Strategy	OR15	BU 1159
OPFC/13	Provide information in monthly meeting reports surrounding the financial sustainability ratios which are mandated under the Local Government Regulation 2012 in the financial management (sustainability) guidelines	Finance & Sustainability	OR5	BU 1011
OPFC/14	Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	BU 1012
OPFC/15	Perform a review of dividends to determine best practice for calculation of budgeted dividends	Finance & Sustainability	OR5	BU 1011
OPFC/16	Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Sustainability	OR5	BU 1011
OPFC/17	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Sustainability	OR5	BU 1011
OPFC/18	Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Sustainability	OR5	BU 1011

OPFC/19	Full review of expenditure to identify efficiencies within the organisation	Finance & Sustainability	OR5	BU 1011
OPFC/20	Develop and map strategies to bring Council budget into surplus within long term forecast	Finance & Sustainability	OR5	BU 1011
OPFC/21	Zero-based budgeting	Finance & Sustainability	OR7	BU 1011
OPFC/22	Strategically upgrade and improve Council information technology systems and hardware	ICT & Fleet	OR3	BU 1017
OPFC/23	Utilisation and operation of Council's Workshops	ICT & Fleet	OR13	BU 1016
OPFC/24	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council's data and information	ICT & Fleet	OR15	BU 1017
OPFC/25	Develop and manage Business Systems and Projects (Project T2 and sub-projects)	ICT & Fleet	OR3; OR15	BU 1160

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start	Finish	Budget
OPFC/26	Develop a framework for electronic signatures working with Council's Business Systems and Departments to accommodate their requirements	Corporate, Governance & Strategy	OR13	1 July 2022	30 June 2023	BU 1159
OPFC/27	Investigation into a more paperless accounts payable workflow	Finance & Sustainability	OR13	1 July 2022	Ongoing	BU 1011

OPFC/28	Review of rates supplementary notices to utilise the ERP considering paperless rates notices and non-rate charges to be included in rates searches	Finance & Sustainability	OR13	1 July 2022	30 June 2023	BU 1011
OPFC/29	Centralised Procurement	Finance & Sustainability	OR13	1 July 2022	Ongoing	BU 1012
OPFC/30	Continue review of general rating categories to achieve equity	Finance & Sustainability	OR14	1 July 2022	Ongoing	BU 1011
OPFC/31	Review of Asset Management Business processing for integration into one Asset Management System in Technology One	ICT & Fleet	IN2	1 July 2022	Ongoing	BU 1160
OPFC/32	Deliver a Customer Request Effectiveness Review Project (Project ID: T2.6)	ICT & Fleet	OR8	1 July 2022	31 October 2022	BU 1160
OPFC/33	Undertake business process mapping and analysis implementing a business process continuous improvement programme	ICT & Fleet	OR9	1 July 2022	Ongoing	BU 1160
OPFC/34	Realise business improvements through the use of Council's Business Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	BU 1160
OPFC/35	Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	BU 1017
OPFC/36	Effectively maintain and manage Council's white fleet maximising efficiencies	ICT & Fleet	OR13	1 July 2022	31 December 2023	BU 1016

Infrastructure Annual Operational Plan 2022/23

- Mission:** The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.
- Officer Responsible:** General Manager Infrastructure
- Responsibilities:** Department Management, Design & Technical Services, Roads & Drainage, Water & Wastewater, Asset Management, Disaster Management

Core Activities				
Ref	Activity	Branch	Corporate Plan	Budget
OPI/01	Continuation of Implementation of a Maintenance Management Plan for Transport Assets (Continued improvement of prioritised maintenance programme incorporating timely defect inspection and management of defect backlog).	Infrastructure Works	EC2; OR3	BU1110
OPI/02	Review disabled parking and footpath access in conjunction with CBD master plans (Predesign, concept plans developed for Kumbia, Wondai and Nanango including footpath furniture and on-street landscaping)	Infrastructure Planning	EC12	BU1107
OPI/03	Provide funding and facilitate the ongoing development of the local SES groups within the region	Infrastructure	EC6-	BU1048
OPI/04	Lead and Administer the Local Disaster Management Group for the South Burnett	Infrastructure	EC15	BU1048
OPI/05	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology including footpaths (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN1; IN2	BU1110 BU1107
OPI/06	Review current Asset Management Plan and strategy for transport assets including footpaths (Review of current asset management plan and methodologies including options for rationalisation)	Infrastructure Works / Infrastructure Planning	IN1; IN2; OR3	BU1110 BU1107
OPI/07	Review current Asset Management Plan and strategy for Water and Wastewater assets (Asset management plan developed in accordance with Council and community service levels)	Water & Wastewater / Infrastructure Planning	IN7; OR3	BU1115 BU1127 BU1107

OPI/08	Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved (No breach of licence conditions / statutory reports submitted in require timeframes)	Water & Wastewater	IN7	BU1115 BU1127
OPI/09	Review and comply with customer service standards for water and wastewater infrastructure (Completed review is advertised for customer feedback and posted on web site as required by the regulator)	Water & Wastewater	IN7	BU1115 BU1127
OPI/10	Development of a prioritised 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10 year works program completed in accordance with asset management strategy)	Water & Wastewater	GR3	BU1115 BU1127

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start	Finish	Budget
OPI/11	Develop and implement service standards for Central Business District ('CBD') cleaning and maintenance regime (Establish working party to devise appropriate standards for CBD cleaning)	Infrastructure Works & Parks	EC2	1 July 2022	30 June 2024	BU1110 PARKS
OPI/12	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology for median strips and roundabouts prioritising entry ways into our region (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN5	1 July 2022	30 June 2024	BU1110 BU1107
OPI/13	Implementation of Project Management Framework and advanced design programme in accordance with 10 Year Programmes	Infrastructure Works / Infrastructure Planning	OR6	1 July 2022	30 June 2024	BU1110 BU1107

OPI/14	That South Burnett Regional Council develop as part of its operational plan a dust sealing policy.	Infrastructure Works / Infrastructure Planning	IN5	1 July 2022	30 June 2024	BU1110 BU1107
OPI/15	Renewable Opportunities - to review street lighting to potentially use renewable sources	Infrastructure Works / Infrastructure Planning	EN5	1 July 2022	30 June 2024	BU1110 BU1107
OPI/16	Continued development of digital transformation and capacity - Kingaroy Transformation Project – Last mile digital infrastructure - Mobile telecommunication black spots - EV superhighway and charging stations	Infrastructure Planning	GR10	1 July 2021	30 June 2023	BU1107 ECON DEV
OPI/17	Council works with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders	Infrastructure Planning	EC3	1 July 2022	30 June 2025	BU1107
OPI/18	Advocate for EV superhighway and installation of EV stations	Infrastructure Planning	EN6	1 July 2021	30 June 2023	BU1107 ECON DEV
OPI/19	Review of unit rates and schedules completed and options for increased service levels of current slashing and spraying service levels	Infrastructure Planning	IN3	1 July 2021	30 June 2024	BU1107
OPI/20	Work in partnership with TMR and NHVR to identify possible alternative routes to Kingaroy CBD areas	Infrastructure Planning	EC3	1 July 2021	30 June 2025	BU1107
OPI/21	Continue the development of CBD Master Plans (Pre-design concept plans developed for Kumbia, Wondai and Nanango including footpath, furniture and on-street landscaping)	Infrastructure Planning	EC2	1 July 2022	30 June 2024	BU1107
OPI/22	Review signage necessary in flooding events	Infrastructure Works	EC6	1 July 2021	30 June 2023	BU1110

OPI/23	Review of operational maintenance delivery investigating alternative delivery models Infrastructure for Patrol and Maintenance Grading – review and report back the advantages and costings of the addition of rollers Slashing programme – outsource and move staff to patching – but 2 new patching trucks	Infrastructure Works	IN5	1 July 2022	30 June 2023	BU1110
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Liveability Annual Operational Plan 2022/23

- Mission:** To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle
- Officer Responsible:** General Manager Liveability
- Responsibilities:** Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens

Core Activities				
Ref	Activity	Branch	Corporate Plan	Budget
OPL/01	Support community development and wellbeing through delivery of Council's Community Grants programme	Community	EC16	BU1136
OPL/02	Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community	Community	EC5	BU1069-1076
OPL/03	Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams	Community	GR5; GR7	BU1004; BU1008 BU1009; BU1057 BU1058
OPL/04	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community	Community	EC1; EC5	BU1101; BU1102 BU1137
OPL/05	Maintain and improve Council's cemeteries to meet community standards	Community	IN14	BU1104
OPL/06	Maintain and improve Council's Saleyards to meet community standards	Community	IN11	BU1007
OPL/07	Actively manage Council's aerodromes to meet service standards and compliance	Community	IN15	BU1005
OPL/08	Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management	Environment & Planning	EN8; EN10; EC14	BU1077, BU1138, BU1146, BU1147, BU1163
OPL/09	Effectively manage Development Applications and permits including planning, building and plumbing approvals	Environment & Planning	GR8	BU1055
OPL/10	Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies	Environment & Planning	EN4, EN7, EN9	BU1100 BU1169

OPL/11	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165
OPL/12	Management of Council's buildings and facilities including operational maintenance programmes, commercial and community leases and cost-effective asset management programs to meet agreed service levels	Facilities & Parks	EC5, IN10	BU1018
OPL/13	Maintain Council's swimming pools across the region	Facilities & Parks	EC5	BU1025 - BU1030
OPL/14	Participate in Regional Wide Waste collaboration	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165

Projects/New Activities						
Ref	Activity	Branch	Corporate Plan	Start	Finish	Budget
OPL/15	Implement a 'Level of Service Plan' for parks, gardens and recreation facilities	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU 1137
OPL/16	Establish an Advisory Committee to develop Botanical Masterplan	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU 1137
OPL/17	Investigate CCTV for Council and Community owned and operated open spaces including consideration of Council taking over control of Community controlled cameras	Facilities & Parks	EC2	1 July 2022	30 June 2023	BU 1018
OPL/18	Engage key stakeholders to facilitate identified affordable housing projects	Facilities & Parks	IN9	1 July 2022	30 June 2023	BU 1018

OPL/19	Develop Masterplan for Kingaroy Visitor Information Centre, Museum, Art Gallery Precinct	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding
OPL/20	Develop a South Burnett Regional Arts, Culture and Heritage Strategic Plan	Community	EC4	1 July 2022	30 June 2023	BU1136
OPL/21	Prepare funding submission to enhance Arts, Culture and Heritage displays, restoration projects, arts and workshops which may include a Museum / Arts Curator	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding
OPL/22	Establish, develop and support a South Burnett Regional Council Ringsfield House Advisory Committee	Community	EC5; EC6	1 July 2022	30 June 2023	BU 1018
OPL/23	Explore partnership opportunities to support local volunteer groups	Community	EC5; EC6	1 July 2022	30 June 2023	BU 1136
OPL/24	Development of a Reconciliation Action Plan to sustainably and strategically take meaningful action to advance reconciliation	Community	EC10	1 July 2022	30 June 2023	BU 1047
OPL/25	Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution seeking external funding	Community	EC13	1 July 2022	30 June 2023	BU 1136
OPL/26	Investigate partnerships between Council and service providers facilitating assistance for homeless persons	Community	EC14	1 July 2022	30 June 2023	BU 1136
OPL/27	Prepare Kingaroy Aerodrome Masterplan	Community	IN15	1 July 2022	30 June 2023	Subject to Funding
OPL/28	Advocate and pursue opportunities for post-secondary education within the region preparing a business case and 'shovel ready' project/s	Community	GR9	1 July 2022	30 June 2023	Subject to Funding

OPL/29	Advocate for and facilitate wellbeing events across the region supporting our youth through Council's Youth Council	Community	EC8	1 July 2022	30 June 2023	BU 1136
OPL/30	Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes	Community	EC7, EC9, EC15	1 July 2022	30 June 2023	BU1136
OPL/31	Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being.	Community	EC9, EC11	1 July 2022	30 June 2023	BU1136
OPL/32	Create a pipeline of 'shovel ready' projects that support asset management principles and liveability outcomes for the community	Community	GR3	1 July 2022	30 June 2023	BU1018
OPL/33	Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Environment & Planning	EN2	1 July 2022	30 June 2023	BU1018
OPL/34	Investigation of Recycling options	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
OPL/35	Review Council's Draft Biosecurity Plan to ensure relevance to the region	Environment & Planning	EN4	1 July 2022	30 June 2023	BU1100
OPL/36	Finalise a Major Amendment of Council's planning scheme	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
OPL/37	Review and update Council's Local Government Infrastructure Plan ('LGIP') trunk infrastructure forward works schedules	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
OPL/38	Community education and awareness on illegal dumping and littering; including investigation and enforcement	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
OPL/39	Support the development of an agricultural land and product asset mapping programme	Environment & Planning	GR16	1 July 2022	30 June 2023	BU1136

OPL/40	Partnership with industry led tourism and economic development organisations	Community	GR6	1 July 2022	Ongoing	BU 1004 BU 1008 BU 1009 BU 1057 BU 1058
OPL/41	Investigate options for the dumping of commercial waste at Blackbutt Waste Facility	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
OPL/42	Investigate utilisation of Wooroolin Tennis Courts including options for disposal to fund development of a future Wooroolin Skate Park	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
OPL/43	Investigate options for future operation and/or commercialisation of Council's Tourist Dam Facilities	Community	GR7	1 July 2022	30 June 2023	BU1008 BU1009

DRAFT



10.5 MONTHLY FINANCIAL INFORMATION

File Number: 24.06.2022
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st May 2022.

SUMMARY

The following information provides Council's position as at 31st May 2022

OFFICER'S RECOMMENDATION

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st May 2022 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to amended budget as adopted at the Council Meeting held on 25th May 2022.

The amended budget maintains the link with achieving the Operational Plan 2021/2022 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 14th July 2021.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |

- | | |
|---|---|
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 98% compared to the Amended Budget and Recurrent Expenditure is sitting at 90%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of May 2022 was \$56.345m with \$24.396m of this currently classed as restricted cash.
- All of Council's financial ratios are within their respective targets for the month of May.
- Council's capital expenditure program is currently sitting at \$26.226m in actual and committed expenditure which equates to approximately 84% of the total budget spent to date.

ATTACHMENTS

1. **Monthly Financials - May** [!\[\]\(0f13e74bece43321be4542883500ac30_img.jpg\) !\[\]\(096ca4c8372bb23497150f03b2c177db_img.jpg\)](#)
2. **Capital Expenditure - May** [!\[\]\(c03b623d46cc76dcf514be21d5657bcb_img.jpg\) !\[\]\(7eb8285be0c195db44b7f5a531934790_img.jpg\)](#)



South Burnett Regional Council
Monthly Financial Report
Interim May 2022



SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 31 May 2022.

- Recurrent Revenue is currently sitting at 98% compared to the Amended Budget and Recurrent Expenditure is sitting at 90%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of May 2022 was \$56.345m with \$24.396m of this currently classed as restricted cash.
- All of Council's financial ratios are within their respective targets for the month of May.
- Council's capital expenditure program is currently sitting at \$26.226m in actual and committed expenditure which equates to approximately 84% of the total budget spent to date.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 May 2022
92% of Year Complete

	2022	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	51,354,649	51,521,884	51,420,397	100%
Fees and Charges	5,330,384	4,988,433	5,007,955	106%
Rental Income	492,888	393,500	495,214	100%
Interest Received	520,003	630,500	530,500	98%
Sales Revenue	1,818,391	3,016,651	3,173,579	57%
Other Income	1,713,963	940,475	1,501,033	114%
Grants, Subsidies, Contributions and Donations	13,654,417	7,561,978	14,100,699	97%
	<u>74,884,693</u>	<u>69,053,421</u>	<u>76,229,377</u>	<u>98%</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	5,909,092	11,779,420	11,885,519	50%
Total Income	<u>80,793,785</u>	<u>80,832,841</u>	<u>88,114,896</u>	<u>92%</u>
Expenses				
Recurrent Expenses				
Employee Benefits	22,866,739	24,979,452	25,419,361	90%
Materials and Services	24,936,207	23,631,408	28,157,267	89%
Finance Costs	1,722,611	2,107,567	1,833,567	94%
Depreciation and Amortisation	19,472,112	21,330,624	21,241,879	92%
	<u>68,997,669</u>	<u>72,049,050</u>	<u>76,652,074</u>	<u>90%</u>
Capital Expense				
	5,216,030	(400,000)	(400,000)	
Total Expense	<u>74,213,699</u>	<u>71,649,050</u>	<u>76,252,074</u>	<u>97%</u>
Net Result	<u>6,580,087</u>	<u>9,183,791</u>	<u>11,862,823</u>	
Net Operating Result	<u>5,887,025</u>	<u>(2,995,629)</u>	<u>(422,696)</u>	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 10,648,879	\$ 11,089,948	\$ 10,693,522	100%	\$ 9,845,871	\$ 10,826,708	\$ 10,801,866	91%
Wastewater	\$ 6,067,932	\$ 6,008,918	\$ 6,008,918	101%	\$ 5,041,660	\$ 5,413,210	\$ 5,455,978	92%
Waste	\$ 6,734,523	\$ 6,106,443	\$ 6,558,169	103%	\$ 5,346,339	\$ 6,071,441	\$ 5,841,071	92%
Plant and Fleet	\$ 455,347	\$ 91,000	\$ 466,000	98%	\$ 2,492,554	\$ 1,680,651	\$ 1,842,884	135%
Genops	\$ 50,978,012	\$ 45,757,112	\$ 52,502,768	97%	\$ 51,256,352	\$ 51,418,343	\$ 56,396,044	91%
Total	\$ 74,884,693	\$ 69,053,421	\$ 76,229,377	98%	\$ 68,997,669	\$ 72,049,050	\$ 76,652,074	90%

Revenue

- All revenue items are currently tracking above target of 92%.
- Water, Wastewater, Waste & Genops have all been affected by timing in the levying of the 6 monthly rates.
- At this stage, all departments are set to exceed their current amended budget for the current year.

Expenditure

- Water is currently just under target due to timing in materials expenses incurred including timing of quarterly water consumption bills.
- Fleet recoveries is above target largely due to additional recoveries from internal plant usage of approximately \$687k. This increased usage is a combination of internal operations such as plant usage for maintenance after flood events as well as the plant used in the capital program.
- All other departments are tracking close to target.

2.2 Revenue

2.2.1 Rates Levies and Charges

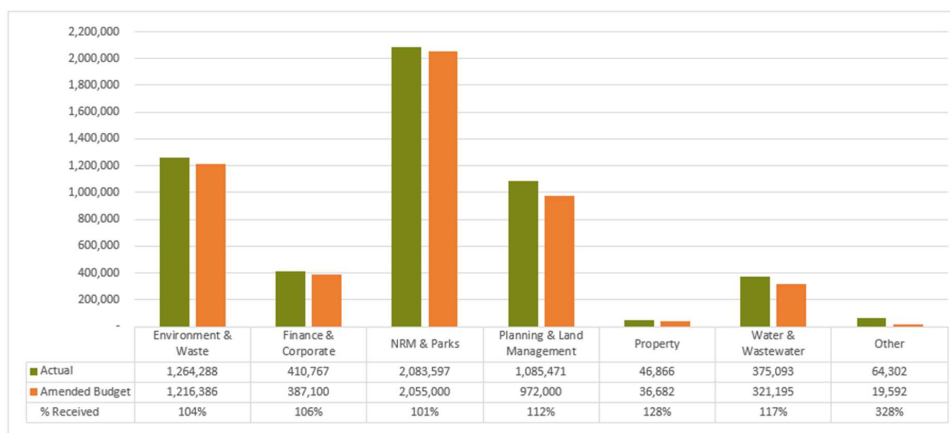
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	ACTUALS 2021/2022	ORIGINAL BUDGET 2021/2022	AMENDED BUDGET 2021/2022
General Rates	\$ 29,730,740	\$ 29,717,891	\$ 29,717,891
Quarry Special Charge	\$ 14,059	\$ -	\$ -
Water Charges	\$ 10,270,093	\$ 10,616,432	\$ 10,375,177
Sewerage Charges	\$ 5,958,092	\$ 5,905,918	\$ 5,905,918
Waste Collection Charges	\$ 2,428,562	\$ 2,304,832	\$ 2,444,600
Community Rescue and Evacuation Levy	\$ 87,992	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 2,894,764	\$ 2,886,811	\$ 2,886,811
Memerambi Estate Levies	-\$ 29,654	\$ -	\$ -
Total	\$ 51,354,649	\$ 51,521,884	\$ 51,420,397

As at 31 May 2022, rates, levies and charges are tracking above target at 100%. This is due to rates having now been levied for the full 12 months. Reductions in water charges are largely associated with decreased water consumption for the year.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 May 2022, fees and charges are tracking above target at 106%. Main factors affecting the fees and charges figures are:

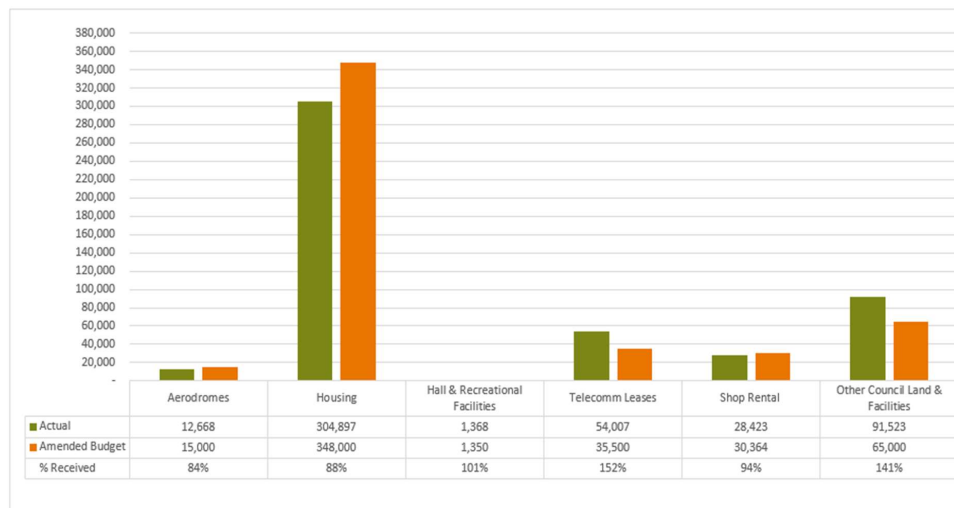
- Finance is currently above target due to continuous higher than expected volumes of rates searches that have been performed during the year.
- Planning and Land Management have continued to see increases to expected planning and building applications.

- Environment and Waste are currently higher than expected due to yearly food permits and animal registrations being processed as well as increases in disposal fees for asbestos material.
- NRM & Parks are above target due to the continued increase in number of visitors going to Yallakool and Boondooma Dams.
- Properties is over budget due to increases in the hall hire fees received for the year.
- Water & Waste Water is over budget due to increases in the number of water and sewerage connections that have been performed during the year.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

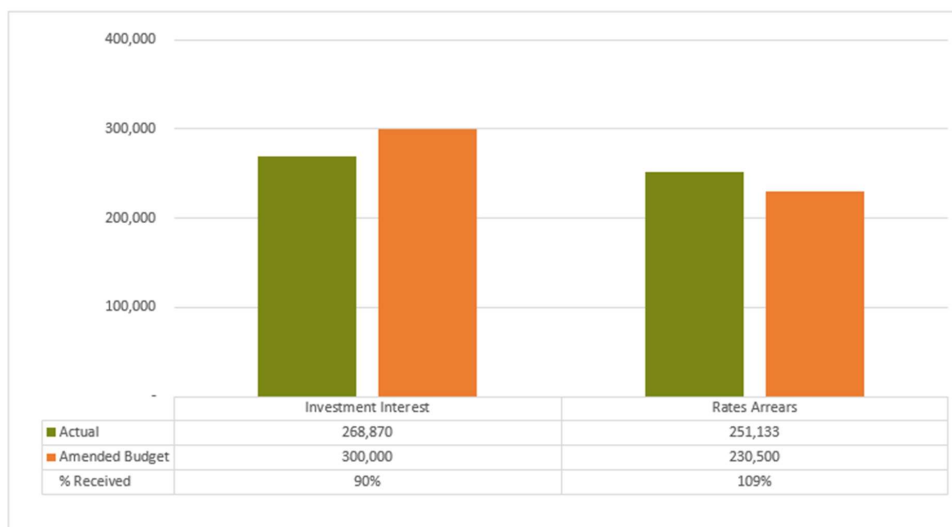
As of 31 May 2022, rental income is tracking above target at 100% due to timing in annual rental of various facilities and increases in housing rental. Areas such as Telecomm Leases will have a portion of the annual leases that relate to the 2022/2023 year and as such will have this prepaid portion transferred to the balance sheet as part of the end of year process. Housing revenue was adjusted in the third quarter forecast to account for increased revenue from housing accommodation. This has largely come about due to the fact that all of Council's accommodation has been rented out nearly all year.



2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

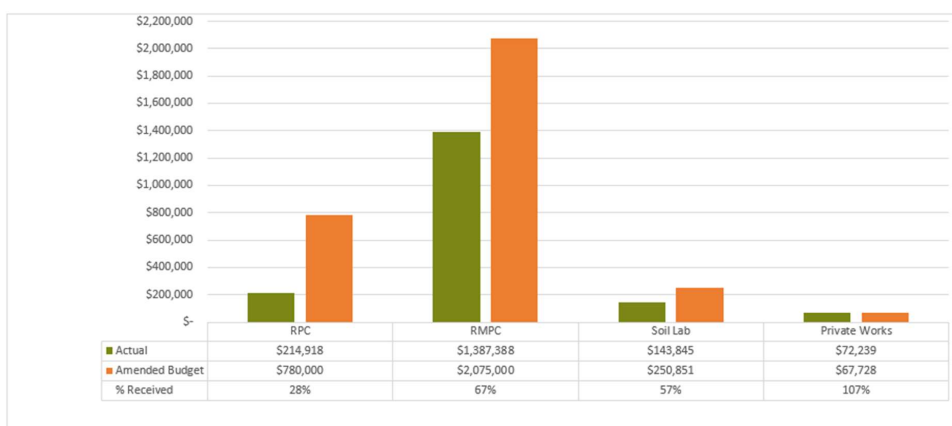
As of 31 May 2022, interest received is tracking just above target at 98%. Investment interest should come close to landing on budget for this financial year, with higher bank balances assisting this income stream over the next few months.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 31 May 2022, sales revenue is tracking below target at 57%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. Further claims of \$508k for RMPC have been submitted for approval. Further RMPC & RPC works are due for completion in June 2022 and at this stage, it is still believed that Council will hit target by end of financial year.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 May 2022, other income is tracking above target at 114%.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>% Received</i>
VIC Income	\$ 92,327	\$ 80,800	\$ 98,800	93%
Art Gallery Income	\$ -	\$ 500	\$ 500	0%
Pool Income	\$ 3,543	\$ 43,000	\$ 3,600	98%
Irrigation Income	\$ 5,438	\$ 30,000	\$ 30,000	18%
Fines	\$ 55,723	\$ 11,500	\$ 41,500	134%
Scrap Steel	\$ 287,647	\$ 95,000	\$ 183,000	157%
Library Sales	\$ 3,699	\$ 3,730	\$ 3,730	99%
Museum Sales	\$ 376	\$ 2,500	\$ 2,500	15%
Agency Income	\$ 59,582	\$ 51,895	\$ 51,895	115%
Tourist Parks	\$ 301,360	\$ 375,000	\$ 325,000	93%
Legal Recovery	\$ 87,504	\$ 80,000	\$ 80,000	109%
Insurance Claims & Workcover	\$ 165,000	\$ 20,000	\$ 128,258	129%
Misc Other	\$ 651,763	\$ 146,550	\$ 552,250	118%
Total	\$ 1,713,963	\$ 940,475	\$ 1,501,033	114%

- Fines are above target due to processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Agency income has a timing factor as it is raised once per year.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities.
- Irrigation Income is down due to a wet summer season.
- A number of these income streams were adjusted in the third quarter revision.
- Scrap steel sales have also increased with high steel prices assisting with the higher revenue.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 May 2022, operating grants are tracking above target at 97%.

- Council received an additional \$2.5m from the Federal Assistance Grant due to a larger portion of the 22-23 year allocation being prepaid in the current year (total of 75% of the yearly allocation was prepaid this time). This increase in prepayment was part of the announcements made in the federal budget. This was adjusted in the third quarter budget review.
- Funding from the Department of Transport for upgrades to state owned roads as part of the Kingaroy Transformation Project has also been received. We have received payments for QRA Disaster Recovery Fund Grants for flooding events of \$1.662m.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 31 May 2022, capital grants are tracking below target at 50% with a majority of this amount being received for Roads to Recoveries Funding, Local Roads and Community Infrastructure Funding and part payment of the Building Better Regions Funding for the Kingaroy Transformation Project. This income stream will be reviewed each month to consider contract asset and contract liability movements. Claims are in progress for many of Council's current grants.

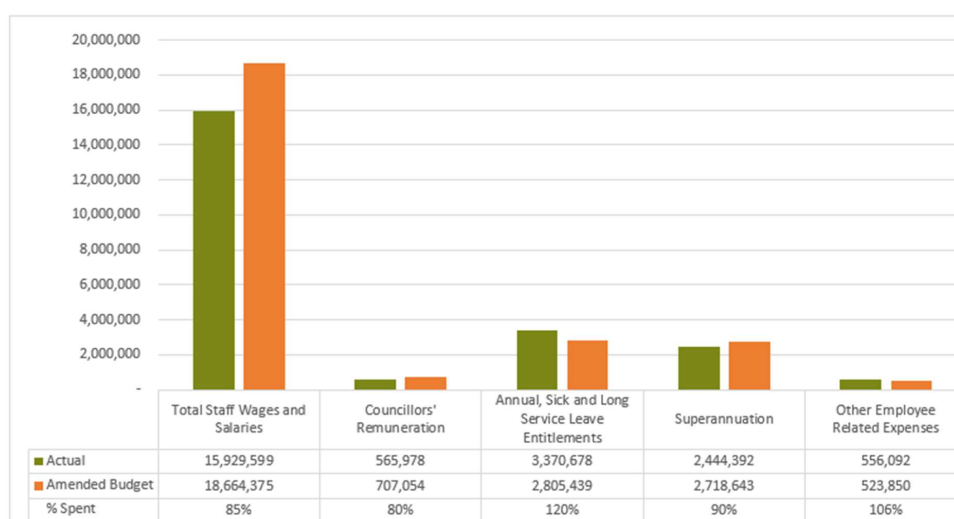
Capital grants were adjusted in the 3rd quarter budget review where relevant to align with updates in the current year capital plan. Some Works for Queensland projects and Building Better Regions Wondai Pool project have been pushed into the 22-23 year which were adjusted in the third quarter forecast.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 May 2022, employee benefits are tracking just below target at 90%. Annual leave and long service leave are high due to timing in when these entitlements are paid as well as amounts paid out for employees that have finished up employment with Council. End of year adjustments for these entitlements are still an unknown at this stage. Sick leave is also higher than expected partly due to staff using sick leave for Covid-19 isolation. Councillor remuneration is low due to timing of professional development and reductions in vehicle allowances claimed.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 May 2022, materials and services are tracking below target at 89%.

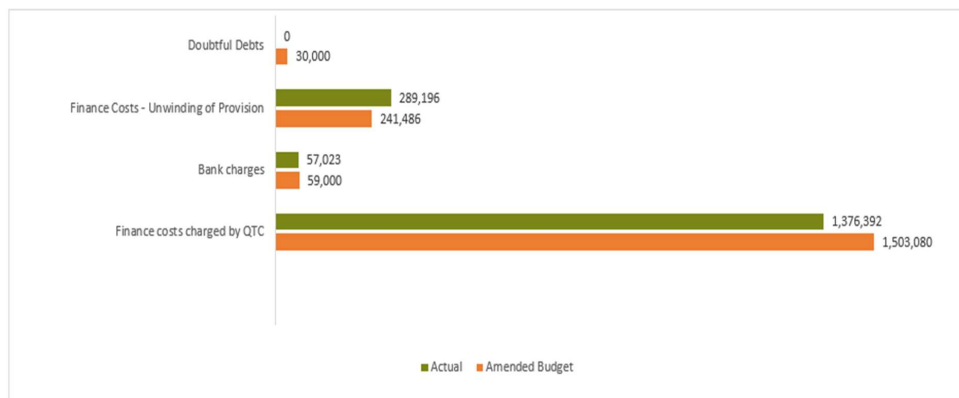
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	498,033	628,763	649,213	77%
Materials	16,456,315	17,072,660	18,730,202	88%
Services	9,482,103	8,199,894	10,334,540	92%
Internal Plant Charges	7,098,870	6,411,558	7,124,778	100%
Internal Plant Recoveries	- 8,599,115	- 8,681,466	- 8,681,466	99%
	24,936,207	23,631,408	28,157,267	

- A majority of variances seen in this category so far relate to timing of when invoices are received including timing of annual IT licences for various software used by Council, yearly subscriptions and yearly insurances.
- Additional expenditure of \$600k for flood recovery works will be offset by income
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.
- Departments are currently following up on any outstanding orders where invoices have not yet been received so that they can be included in the 21/22 year figures.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 May 2022, finance costs are tracking just above target at 94% due to timing in end of year adjustments for the landfill and quarry provisions as well as provisions for doubtful debts.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council’s property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 May 2022, depreciation is on target at 92%. Work in progress balances currently sitting in the balance sheet as at 31 May 2022 total \$18.948m in total and are listed below.

Asset Class	Work in Progress Balance
Buildings	1,469,813.62
Roads	14,723,712.02
Water	1,364,588.25
Wastewater	1,071,688.46
Fleet	153,829.32
Office	145,612.76
Waste	900.00
Land	-
Plant & Equipment	17,443.58
TOTAL	18,947,588.01

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

Capital expense is sitting at a loss of (\$5.216m) for the year.

- Total capital income for fleet items totals \$354k for the year.
- Council's current loss on disposals is (\$5.570m) with (\$1.038m) for roads, (\$190k) relating to fleet disposals, (\$945k) relating to land disposals, (\$2.442m) relating to disposals of building assets, (\$569k) on water assets and (\$368k) relating to wastewater disposals. The transfer of the Hospital from Council to a third party resulted in the majority of the building and land disposal balances.

Capital Expense	Actual	Amended Budget
INCOME		
Fleet	354,272	400,000
DISPOSALS		
Roads	1,038,479	-
Fleet	189,536	-
Land	945,000	-
Buildings	2,441,941	-
Water	568,779	-
Wastewater	386,198	-
Miscellaneous	370	-
	5,216,030	- 400,000

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 May 2022

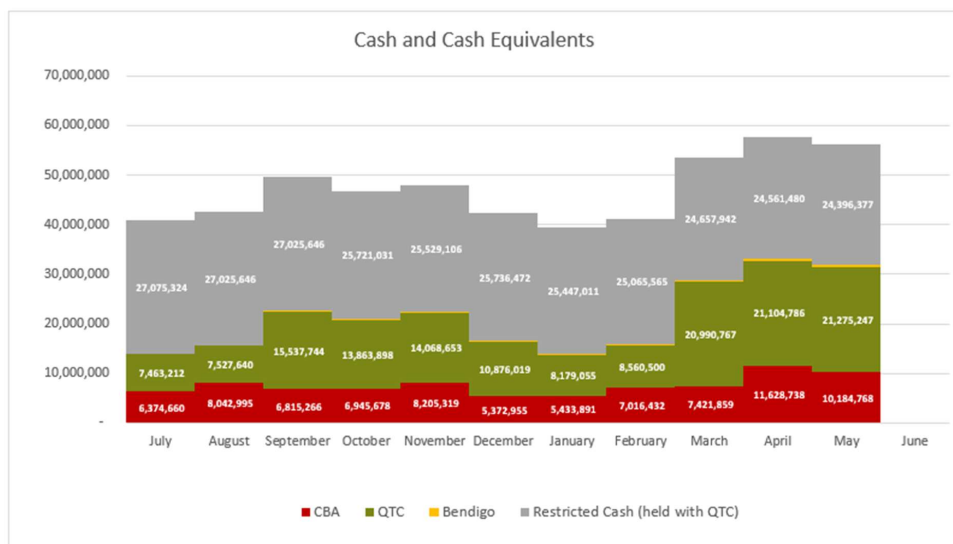
	2022 MAY \$	Original Budget \$	Amended Budget \$
Current Assets			
Cash and Cash Equivalents	56,345,456	36,498,468	44,413,369
Trade and Other Receivables	6,230,616	9,348,944	12,727,403
Inventories	879,796	764,632	705,263
Investments	-	-	-
Total Current Assets	63,455,868	46,612,044	57,846,035
Non-Current Assets			
Trade and Other Receivables	1,067,277	910,507	870,373
Property, Plant and Equipment	860,644,117	872,535,500	876,364,061
Right of Use Asset	850,717	837,809	837,809
Intangible Assets	6,259,180	6,234,639	6,266,488
Total Non-Current Assets	868,821,291	880,518,455	884,338,731
TOTAL ASSETS	932,277,158	927,130,499	942,184,766
Current Liabilities			
Trade and Other Payables	8,957,140	10,063,817	13,902,829
Borrowings	3,013,874	3,250,722	3,163,736
Lease Liabilities	21,740	22,303	21,740
Provisions	3,698,593	3,953,243	4,126,864
Other Liabilities	178,864	-	-
Total Current Liabilities	15,870,211	17,290,085	21,215,169
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	27,296,304	27,225,302	27,284,817
Lease Liabilities	868,951	846,648	846,648
Provisions	13,871,331	13,501,773	13,185,037
Other Liabilities	-	-	-
Total Non-Current Liabilities	42,036,586	41,573,723	41,316,502
TOTAL LIABILITIES	57,906,797	58,863,808	62,531,671
NET COMMUNITY ASSETS	874,370,361	868,266,691	879,653,095
Community Equity			
Retained Surplus/(Deficiency)	439,060,762	440,813,008	444,343,496
Asset Revaluation Surplus	435,309,599	427,453,683	435,309,599
TOTAL COMMUNITY EQUITY	874,370,361	868,266,691	879,653,095

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 May 2022, Council’s actual cash and cash equivalents balance was \$56,345,456. The below table shows the breakup of this balance sheet element (excluding cash drawers).

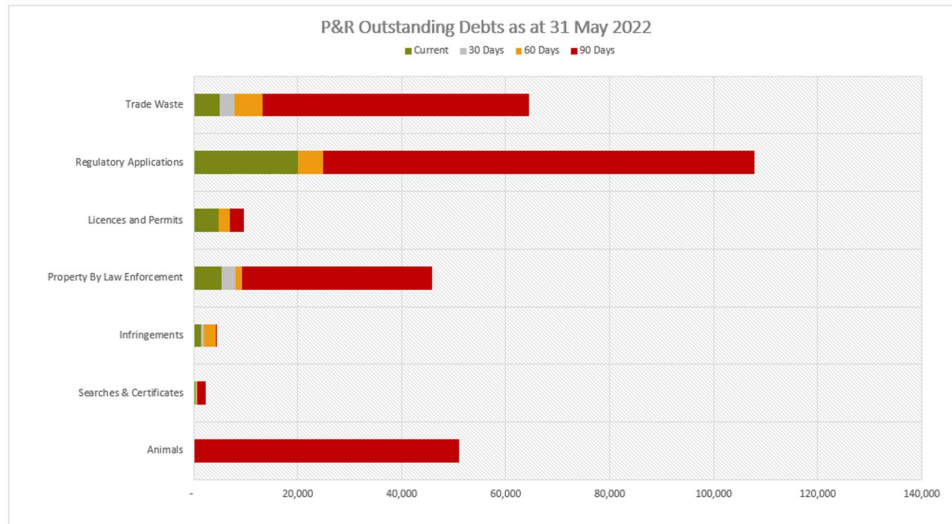


As at the 31 May 2022, the restricted cash balance was \$24.396m. Adjustments for the month resulted in a decrease to restricted cash of (\$165k). This consisted of a decrease in works under construction of (\$108k) and a decrease in water operating surpluses from prior years of (\$57k).

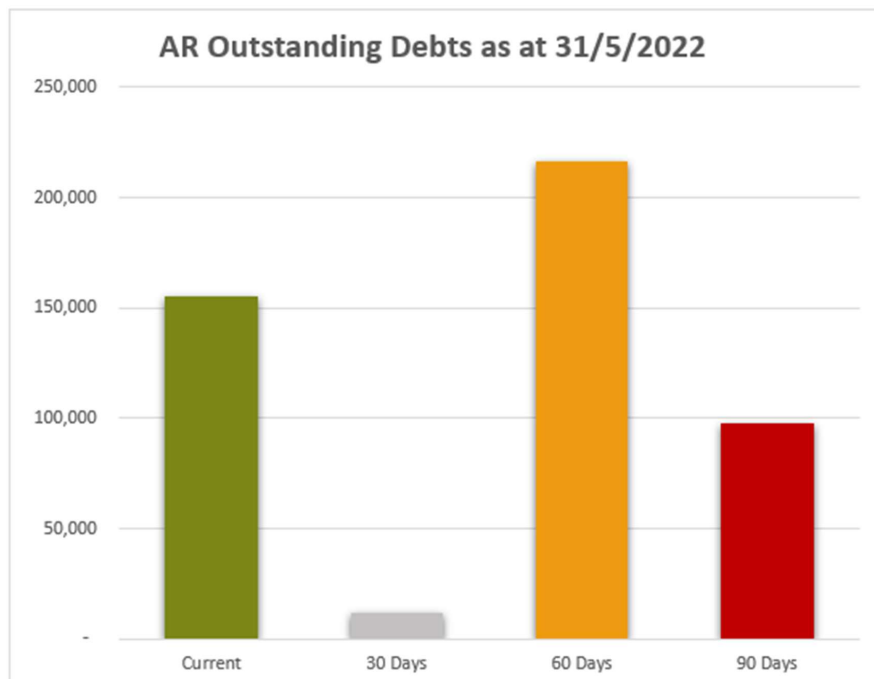
RESTRICTED CASH	Apr-22	May-22
Recurrent Expenditure	988,873	988,873
Future Capital Works		
Roads	2,676,963	2,676,963
Buildings	3,519,422	3,426,691
Waste	4,672,198	4,673,098
Land	25,322	25,322
Plant & ICT	2,779,491	2,779,491
Water	2,667,188	2,610,026
Wastewater	2,277,175	2,261,965
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	398,260	397,360
Total	24,561,480	24,396,377

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



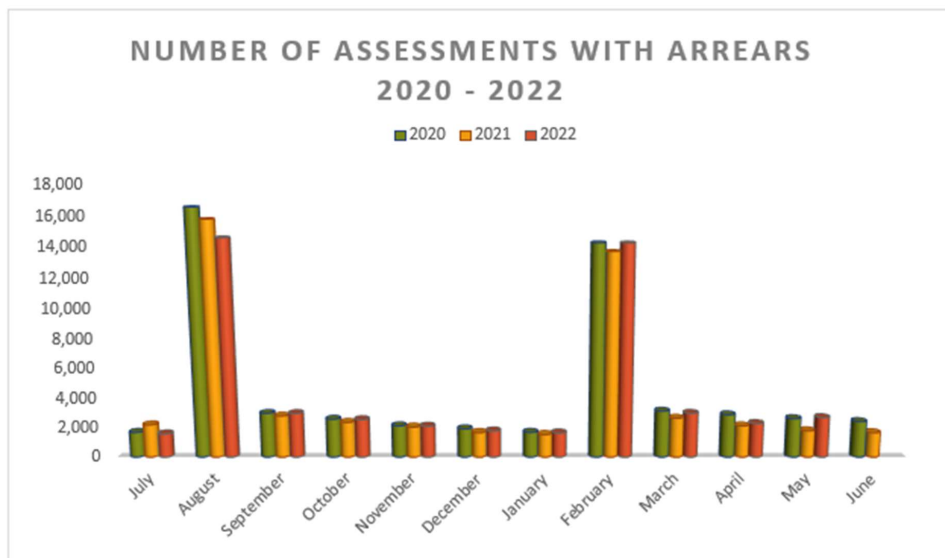
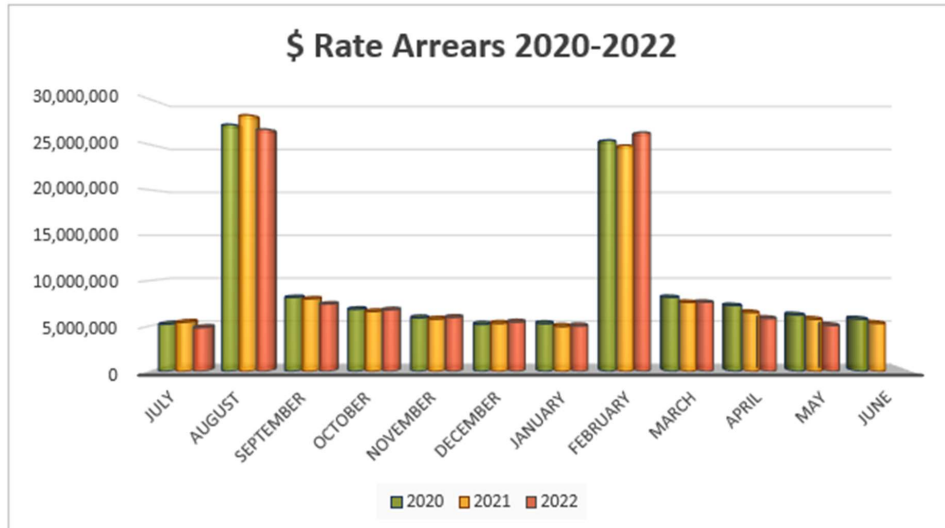
Out of the \$226k in Property and Rating (P&R) debts above that are overdue by 90 days or more, \$25k is currently on a payment plan being looked after by Council's debt collectors, \$13k has been proposed as a bad debt write-off, \$123k are being actively pursued by Council staff, \$37k can be recovered when properties are sold, and \$28k belong to developer contributions that will be finalised in the future.

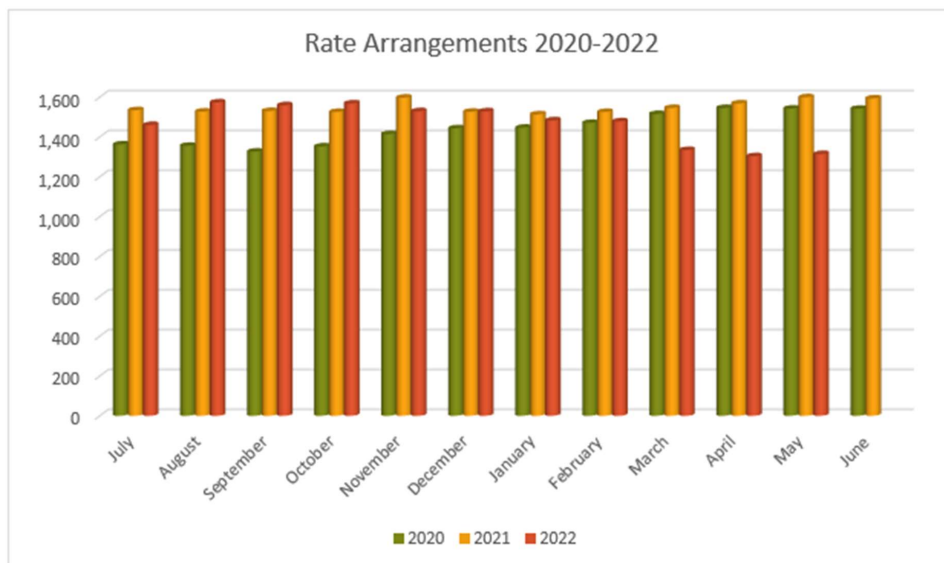
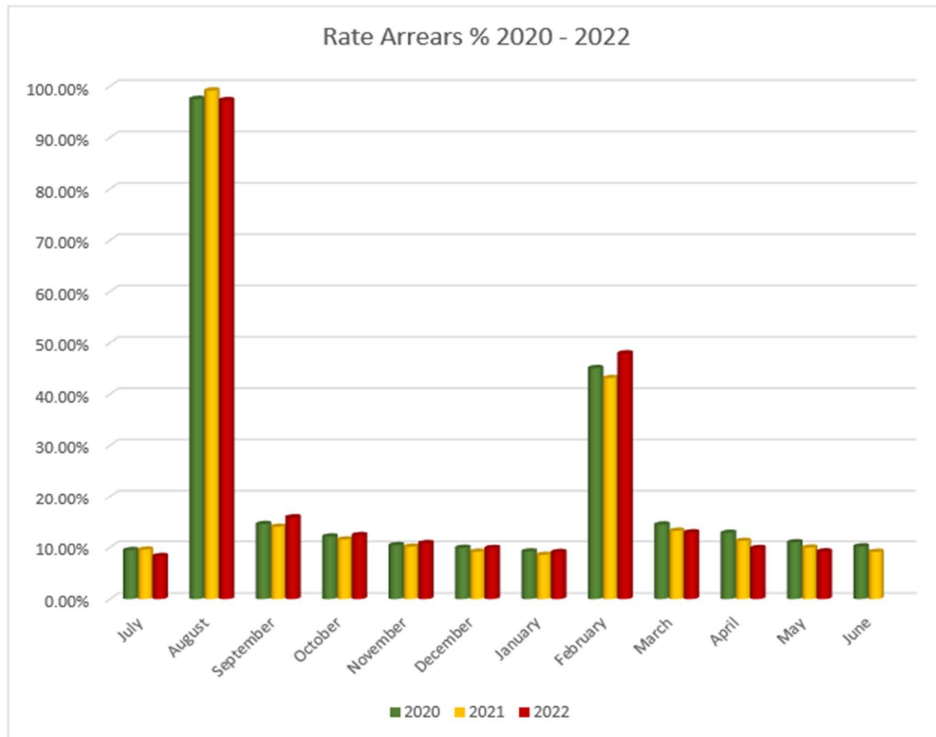


The AR outstanding debts 90+ days is currently \$98k which is 20% of total AR outstanding debts. This decreased by approximately \$2k from last month.

A total of 81% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. Out of the remaining 19% in 90 days, \$8k has been recommended as a bad debt write-off.

Rates in arrears as of 31 May 2022 is sitting at \$5.069m or 9.22% which is above the target arrears of 7%. There are currently 1,314 assessments with rate arrangements in place which accounts for 48.49% of the properties that are in arrears.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held. A stocktake is being performed during June to ensure accurate inventory records are being kept.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is \$31.231m which includes any projects deemed a continued project from 2020/2021 for completion in the 2021/2022 year.

Actual expenditure with committed costs as of 31 May 2022 is \$26.226m, which is tracking below target at 84%. Of the \$26.226m, \$19.317m is actual expenditure with the remaining \$6.909m sitting as committed costs. The actual spend to date equates to 61.9% of the total budget available.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Companies with a local branch within the region (eg Bunnings), are currently being picked up as purchases in the outside SBRC category. Finance are working with Procurement to determine how to identify these instances so that a more accurate locally sourced figure can be provided.

Accounts Payable - Local

Purchases 2021/2022

Report run: 09-Jun-2022

Town of Business	Town of Business Description	January 2022 Purchases	February 2022 Purchases	March 2022 Purchases	April 2022 Purchases	May 2022 Purchases	June 2022 Purchases
LOCAL							
	Total Local	1,284,281.55	1,471,970.39	1,732,805.21	1,496,295.71	1,049,056.11	174,357.95
OUTSIDE SBRC							
	Total Other	1,850,841.98	2,744,714.99	2,531,246.33	1,764,703.16	1,138,897.68	56,786.98
	% Local Purchases	40.96%	34.91%	40.64%	45.88%	47.95%	75.43%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 May 2022 was \$30,310,177 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 497,879
Finance	\$ 713,803
Property	\$ 664,741
Economic Development	\$ 315,939
Environment & Waste	\$ 643,538
Infrastructure	\$ 10,378,596
Water & Wastewater	\$ 17,095,681
Total	\$ 30,310,177

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

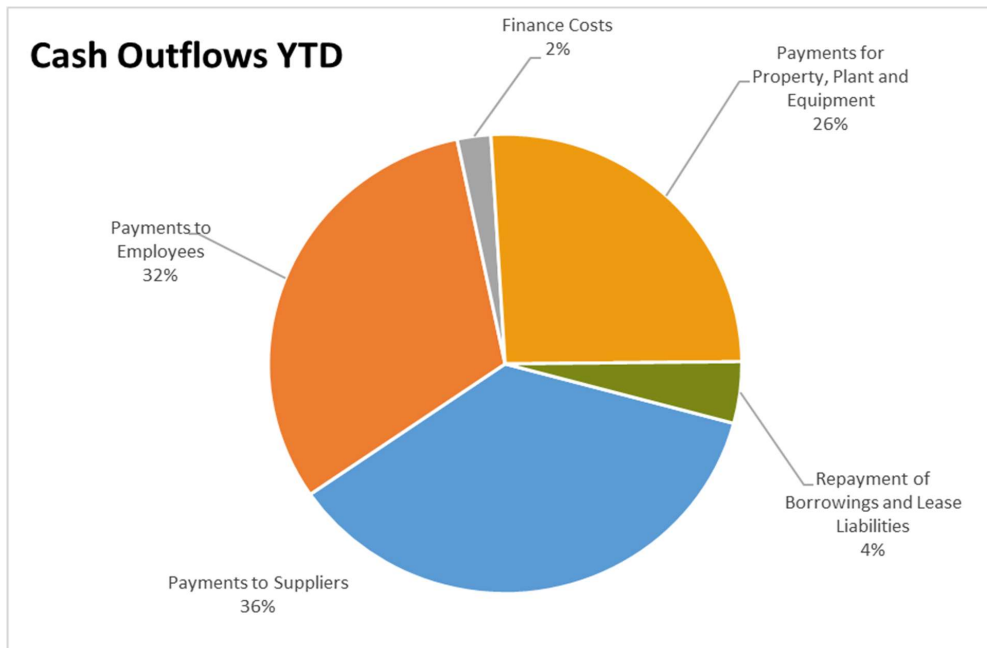
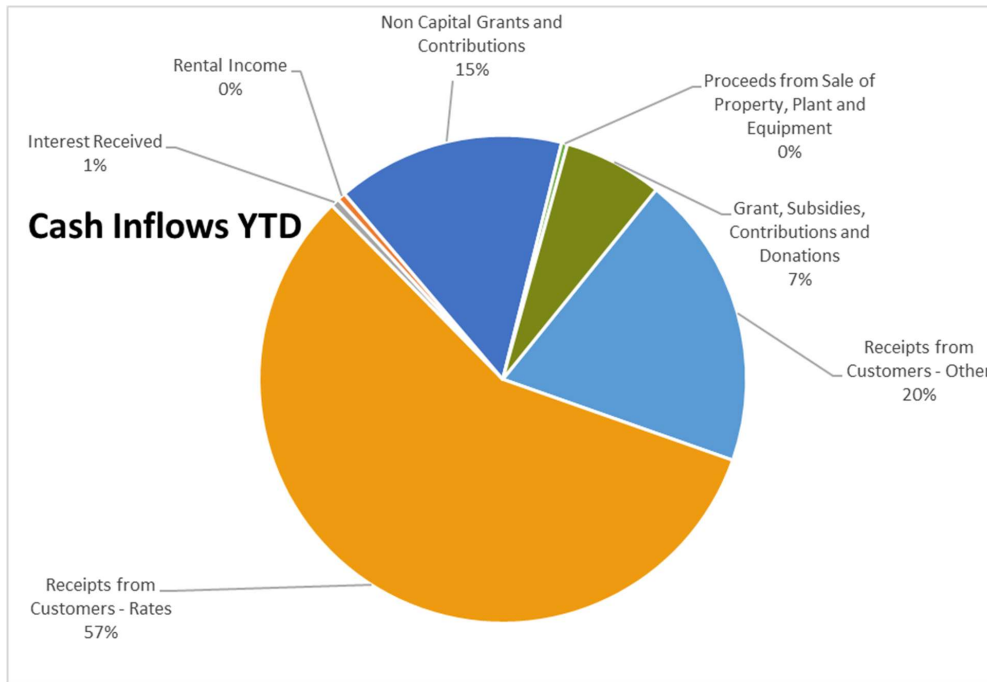
3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates.

4.0 Interim Cash Flow

Monthly Cashflow	Jan	Feb	Mar	Apr	May	YTD	Original Budget	Amended Budget	YTD vs Budget %
Cash Flows from Operating Activities									
Receipts from Customers	\$1,284,183	\$4,265,956	\$18,919,933	\$3,316,519	\$1,914,243	\$69,283,406	\$66,555,854	\$70,167,581	99%
Payments to Suppliers and Employees	(\$4,162,233)	(\$3,902,657)	(\$4,701,438)	(\$4,376,092)	(\$3,804,014)	(\$50,597,501)	(\$54,374,649)	(\$58,275,516)	87%
	(\$2,878,050)	\$362,699	\$14,218,495	(\$1,059,574)	(\$1,889,771)	\$18,685,905	\$12,181,205	\$11,892,065	
Interest Received	\$12,824	\$43,333	\$62,712	\$43,515	\$57,223	\$520,003	\$630,500	\$530,500	98%
Rental Income	\$71,885	\$36,672	\$22,177	\$49,502	\$52,028	\$492,888	\$393,500	\$495,214	100%
Non Capital Grants and Contributions	\$793,977	\$1,124,879	\$1,551,982	\$6,403,369	\$1,034,382	\$13,654,417	\$7,561,978	\$14,100,699	97%
Finance Costs	(\$151,309)	(\$147,859)	(\$151,747)	(\$153,660)	(\$161,658)	(\$1,722,611)	(\$1,562,081)	(\$1,562,081)	110%
Net Cash Inflow (Outflow) from Operating Activities	(\$2,150,673)	\$1,419,724	\$15,703,619	\$5,282,153	(\$907,795)	\$31,630,602	\$19,205,102	\$25,456,397	124%
Cash Flows from Investing Activities									
Payments for Property, Plant and Equipment	(\$2,153,940)	(\$170,466)	(\$2,437,272)	(\$2,604,739)	(\$1,308,226)	(\$19,316,894)	(\$31,292,907)	(\$31,231,028)	62%
Payments for Intangible Assets	-	-	-	-	-	\$4,276	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Property, Plant and Equipment	\$90,864	-	-	\$54,819	-	\$354,274	\$400,000	\$400,000	89%
Grant, Subsidies, Contributions and Donations	\$1,174,348	\$350,133	\$151,001	\$302,278	\$700,631	\$5,909,092	\$11,779,420	\$11,885,519	50%
Net Cash Inflow (Outflow) from Investing Activities	(\$888,728)	\$179,667	(\$2,286,271)	(\$2,247,642)	(\$607,595)	(\$13,049,252)	(\$19,113,487)	(\$18,945,509)	69%
Cash Flows from Financing Activities									
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	-	-	-
Repayment of Borrowings and Leasing Liabilities	\$116,363	\$105,102	\$116,363	\$112,609	\$116,363	(\$9,239,236)	(\$3,100,861)	(\$3,100,861)	104%
Net Cash Inflow (Outflow) from Financing Activities	\$116,363	\$105,102	\$116,363	\$112,609	\$116,363	(\$9,239,236)	(\$3,100,861)	(\$3,100,861)	104%
Cash and Cash Equivalents at the Beginning of the Period	\$42,282,197	\$39,359,159	\$41,063,652	\$54,597,363	\$57,744,483	\$41,003,342	\$39,507,713	\$41,003,342	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$2,923,038)	\$1,704,493	\$13,533,711	\$3,147,120	(\$1,399,028)	\$15,342,114	(\$3,009,246)	\$3,410,027	
Cash and Cash Equivalents at the End of the Period	\$39,359,159	\$41,063,652	\$54,597,363	\$57,744,483	\$56,345,456	\$56,345,456	\$36,498,468	\$44,413,369	
Restricted Cash	\$25,447,011	\$25,065,565	\$24,657,942	\$24,561,480	\$24,396,377	\$24,396,377			
Cash Available for Use	\$13,912,148	\$15,998,086	\$29,939,422	\$33,183,004	\$31,949,079	\$31,949,079			
									(\$17,937,390)

Minimum 3 month operating liquidity



5.0 Interim Changes in Equity

	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	YTD
	\$	\$	\$	\$	\$	\$	\$
Asset Revaluation Surplus							
Opening Balance	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599
Incl(dec) in asset revaluation surplus	-	-	-	-	-	-	-
Closing Balance	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599
Retained Surplus							
Opening Balance	437,436,755	430,178,754	426,104,973	446,990,958	441,593,384	442,683,614	432,480,675
Restricted Cash Released	-	-	-	-	-	-	-
Net Result	- 7,258,000	- 4,073,781	20,885,985	- 5,397,574	1,090,230	- 3,622,852	6,580,087
Closing Balance	430,178,754	426,104,973	446,990,958	441,593,384	442,683,614	439,060,762	439,060,762
Total Community Equity	865,488,353	861,414,572	882,300,557	876,902,983	877,993,213	874,370,361	874,370,361

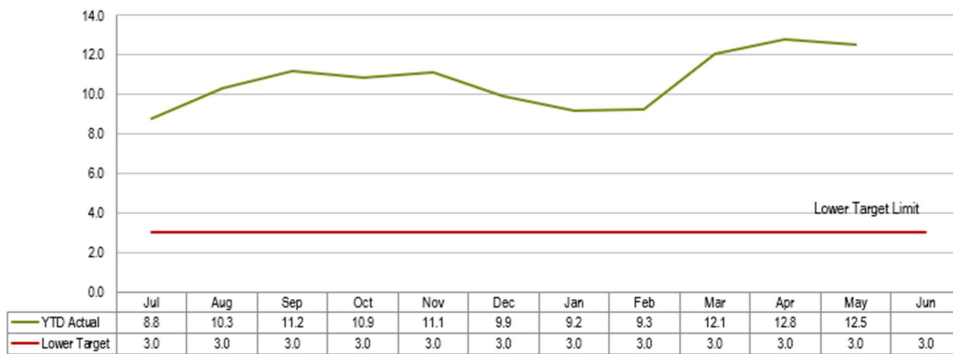
6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

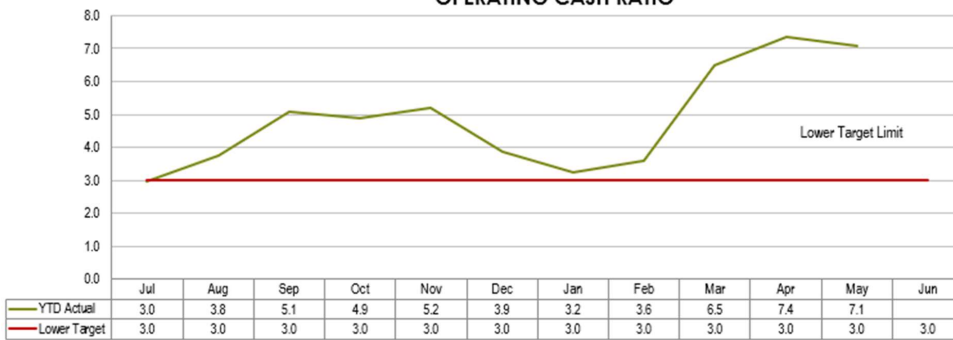
Ratio	Description	Formula	SBRC's Target	Status	May-22
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{\text{Total Operating Expense} - \text{Depreciation}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	12.51
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{\text{Total Operating Expense} - \text{Depreciation}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	7.10
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	4.00
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	109.00%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	5.54%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	56.35
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.25%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.72%

The ratios at the end of May are all within their respective targets.

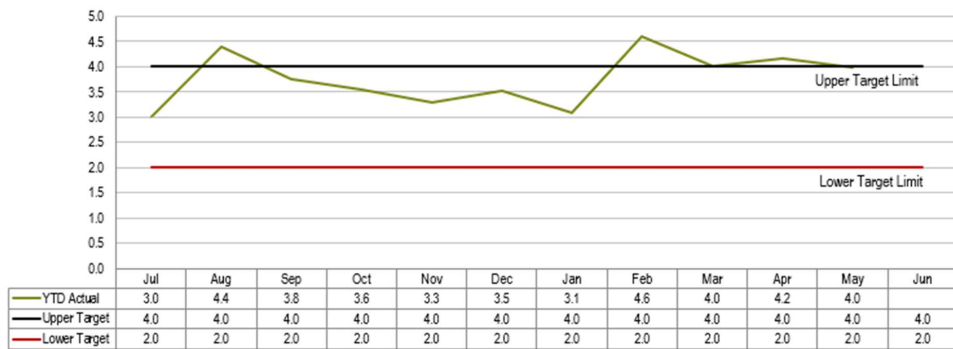
CASH RATIO

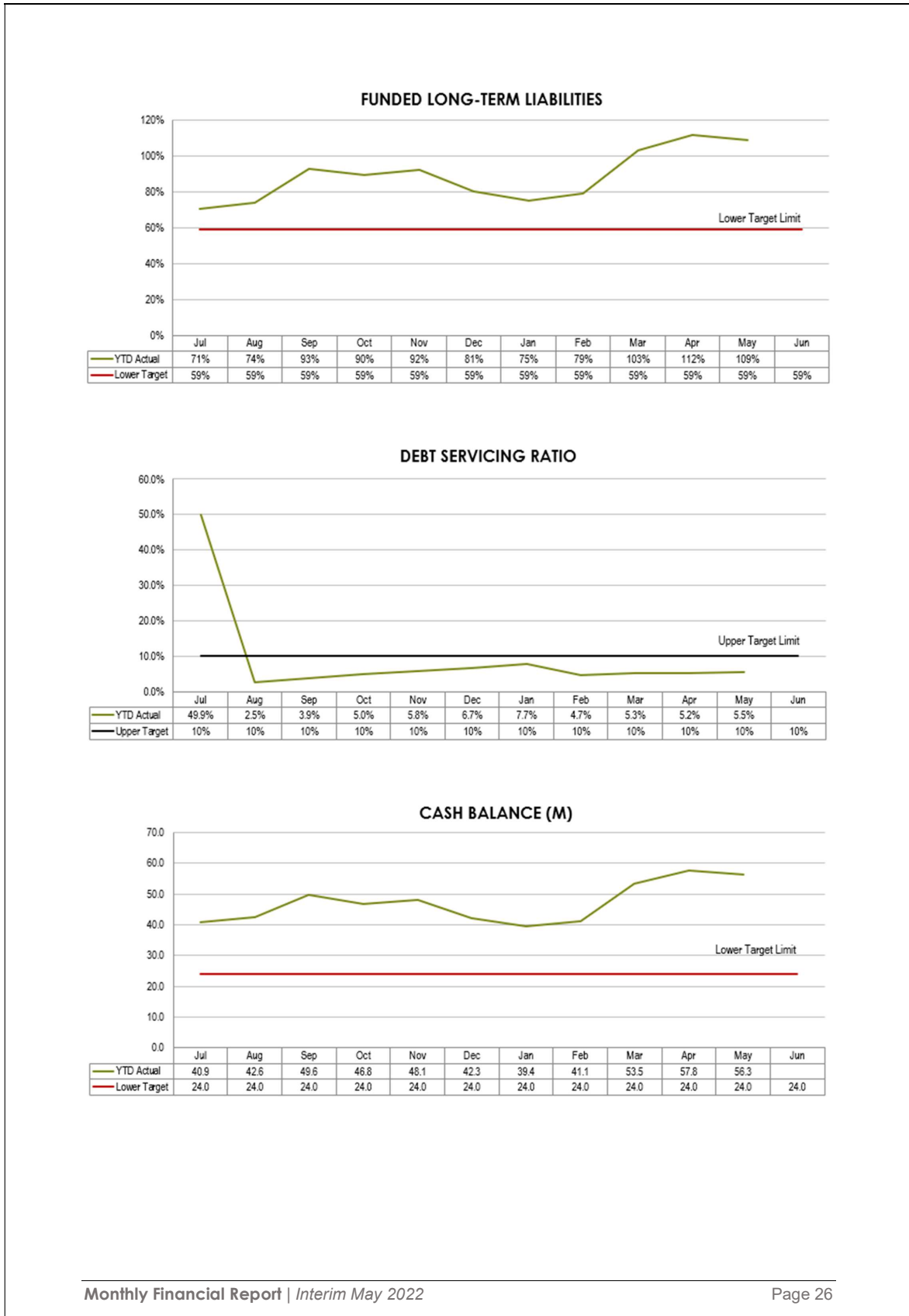


OPERATING CASH RATIO

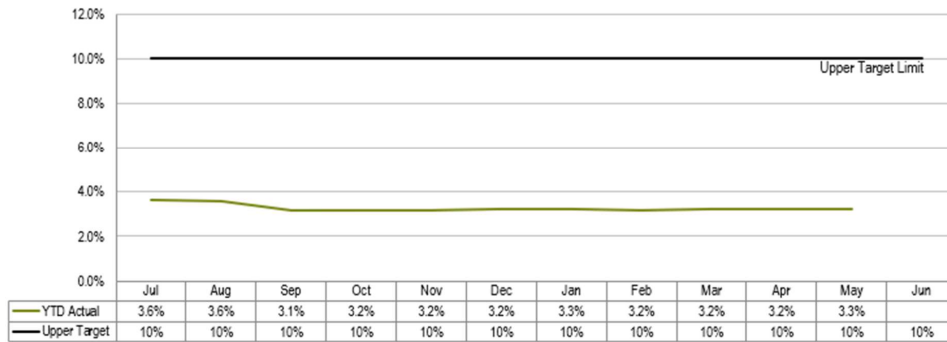


CURRENT RATIO

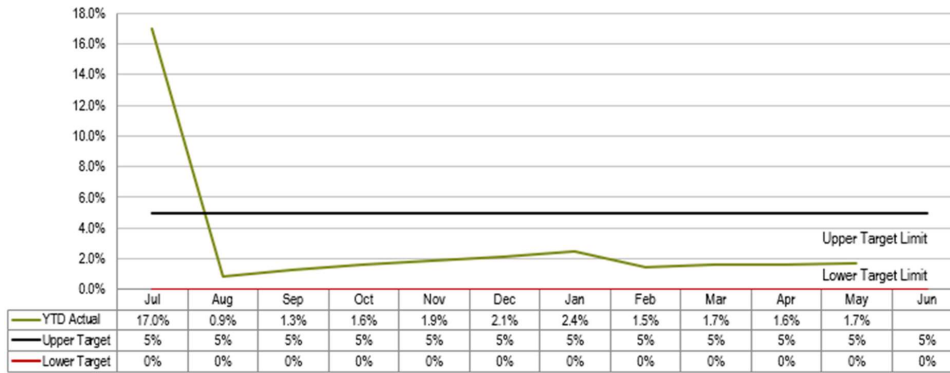




DEBT TO ASSET RATIO



INTEREST COVERAGE RATIO



7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2021/2022 to 2030/2031. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below revised long term financial forecast is based off the original budget for the 2021/2022 year.

7.1 Income and Expenditure Statements

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	53,480,039	55,353,791	57,305,127	59,337,787
Fees and Charges	4,669,555	4,747,316	4,826,384	4,906,783
Rental Income	384,350	390,884	397,531	404,290
Interest Received	632,805	635,133	637,484	639,858
Sales Revenue	3,067,934	3,120,090	3,173,132	3,227,076
Other Income	779,203	792,449	805,922	819,625
Grants, Subsidies, Contributions and Donations	7,696,017	7,672,855	7,750,502	7,828,968
	<u>70,709,903</u>	<u>72,712,518</u>	<u>74,896,082</u>	<u>77,164,387</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	12,919,291	5,124,358	2,535,581	4,912,610
	<u>12,919,291</u>	<u>5,124,358</u>	<u>2,535,581</u>	<u>4,912,610</u>
Total Income	<u>83,629,194</u>	<u>77,836,876</u>	<u>77,431,663</u>	<u>82,076,997</u>
Expenses				
Recurrent Expenses				
Employee Benefits	25,479,700	25,989,960	26,510,434	27,041,333
Materials and Services	23,989,771	24,397,789	24,811,047	25,231,334
Finance Costs	1,960,453	1,836,509	1,809,331	1,812,036
Depreciation and Amortisation	21,491,712	21,591,191	21,721,648	21,825,260
	<u>72,921,635</u>	<u>73,815,449</u>	<u>74,852,460</u>	<u>75,909,963</u>
Capital Expense	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	<u>72,514,835</u>	<u>73,401,733</u>	<u>74,431,711</u>	<u>75,482,061</u>
Net Result	<u>11,114,359</u>	<u>4,435,143</u>	<u>2,999,952</u>	<u>6,594,936</u>
Net Operating Result	<u>(2,211,732)</u>	<u>(1,102,931)</u>	<u>43,622</u>	<u>1,254,424</u>

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	61,455,706	63,663,035	65,964,139	68,363,637	70,866,380
Fees and Charges	4,988,523	5,071,667	5,156,179	5,242,112	5,329,478
Rental Income	411,163	418,153	425,261	432,490	439,843
Interest Received	646,256	652,718	659,244	665,836	672,495
Sales Revenue	3,281,936	3,337,729	3,394,470	3,452,177	3,510,864
Other Income	833,558	847,728	862,138	876,793	891,698
Grants, Subsidies, Contributions and Donations	7,908,260	7,988,389	8,069,361	8,151,188	8,233,876
	<u>79,525,402</u>	<u>81,979,419</u>	<u>84,530,792</u>	<u>87,184,233</u>	<u>89,944,634</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
Total Income	<u>84,438,012</u>	<u>86,892,029</u>	<u>89,443,402</u>	<u>92,096,843</u>	<u>94,857,244</u>
Expenses					
Recurrent Expenses					
Employee Benefits	27,582,851	28,135,214	28,698,637	29,273,331	29,859,544
Materials and Services	25,658,729	26,093,385	26,535,428	26,985,013	27,442,227
Finance Costs	1,649,881	1,497,181	1,338,849	1,179,329	1,013,124
Depreciation and Amortisation	21,935,902	22,050,964	22,424,944	22,596,759	22,767,641
	<u>76,827,363</u>	<u>77,776,744</u>	<u>78,997,858</u>	<u>80,034,432</u>	<u>81,082,536</u>
Capital Expense	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
	<u>(435,176)</u>	<u>(442,574)</u>	<u>(450,098)</u>	<u>(457,750)</u>	<u>(465,532)</u>
Total Expense	<u>76,392,187</u>	<u>77,334,170</u>	<u>78,547,760</u>	<u>79,576,682</u>	<u>80,617,004</u>
Net Result	<u>8,045,825</u>	<u>9,557,859</u>	<u>10,895,642</u>	<u>12,520,161</u>	<u>14,240,240</u>
Net Operating Result	<u>2,698,039</u>	<u>4,202,675</u>	<u>5,532,934</u>	<u>7,149,801</u>	<u>8,862,098</u>

7.2 Financial Position

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360	\$ 43,851,635
Receivables	\$ 5,825,002	\$ 5,908,812	\$ 6,088,672	\$ 6,370,944
Inventories	\$ 756,986	\$ 749,416	\$ 741,922	\$ 734,503
Total Current Assets	\$ 43,733,438	\$ 45,815,970	\$ 49,430,955	\$ 50,957,081
Non-Current Assets				
Receivables - Non-Current	\$ 708,848	\$ 512,314	\$ 315,780	\$ 8,352
Infrastructure, Property, Plant and Equipment	\$ 883,685,293	\$ 888,224,205	\$ 890,714,337	\$ 892,756,273
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 806,831	\$ 775,853	\$ 746,738	\$ 717,624
Total Non-Current Assets	\$ 891,435,611	\$ 895,747,011	\$ 898,011,494	\$ 899,716,888
Total Assets	\$ 935,169,050	\$ 941,562,981	\$ 947,442,449	\$ 950,673,969
Liabilities				
Current Liabilities				
Payables	\$ 7,199,564	\$ 7,238,033	\$ 7,278,915	\$ 7,320,335
Borrowings	\$ 3,284,988	\$ 3,441,088	\$ 3,243,824	\$ 3,398,249
Provisions	\$ 3,796,586	\$ 3,790,463	\$ 3,834,170	\$ 3,874,638
Unearned Revenue	\$ 2,354,174	\$ 2,377,716	\$ 2,401,493	\$ 2,425,508
Total Current Liabilities	\$ 16,635,312	\$ 16,847,300	\$ 16,758,402	\$ 17,018,730
Non-Current Liabilities				
Payables - Non-Current	\$ 823,767	\$ 802,242	\$ 780,138	\$ 757,439
Borrowings - Non-Current	\$ 24,731,982	\$ 26,165,618	\$ 28,755,426	\$ 24,915,121
Provisions - Non-Current	\$ 13,596,939	\$ 13,931,627	\$ 14,332,337	\$ 14,571,598
Unearned Revenue	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 39,152,688	\$ 40,899,487	\$ 43,867,901	\$ 40,244,158
Total Liabilities	\$ 55,788,000	\$ 57,746,788	\$ 60,626,303	\$ 57,262,888
Net Assets	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081
Equity				
Retained Earnings	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462	\$ 465,957,398
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510	\$ 54,586,088
Receivables	\$ 6,651,113	\$ 7,032,983	\$ 7,520,526	\$ 8,117,906	\$ 8,829,486
Inventories	\$ 727,158	\$ 719,886	\$ 712,687	\$ 705,560	\$ 698,506
Total Current Assets	\$ 52,944,983	\$ 57,182,603	\$ 55,479,614	\$ 59,477,977	\$ 64,114,080
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 895,246,786	\$ 897,399,656	\$ 906,583,160	\$ 911,556,257	\$ 916,184,884
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 688,509	\$ 659,520	\$ 630,530	\$ 601,540	\$ 572,550
Total Non-Current Assets	\$ 902,169,934	\$ 904,293,815	\$ 913,448,329	\$ 918,392,436	\$ 922,992,073
Total Assets	\$ 955,114,917	\$ 961,476,418	\$ 968,927,943	\$ 977,870,413	\$ 987,106,153
Liabilities					
Current Liabilities					
Payables	\$ 7,362,161	\$ 7,404,670	\$ 7,447,739	\$ 7,491,376	\$ 7,535,587
Borrowings	\$ 3,031,562	\$ 3,169,602	\$ 3,215,130	\$ 3,362,331	\$ 3,509,532
Provisions	\$ 3,846,907	\$ 3,955,229	\$ 4,081,712	\$ 5,249,783	\$ 6,570,219
Unearned Revenue	\$ 2,449,763	\$ 2,474,261	\$ 2,499,003	\$ 2,523,993	\$ 2,549,233
Total Current Liabilities	\$ 16,690,393	\$ 17,003,762	\$ 17,243,584	\$ 18,627,483	\$ 20,164,571
Non-Current Liabilities					
Payables - Non-Current	\$ 734,264	\$ 710,463	\$ 686,021	\$ 660,920	\$ 635,140
Borrowings - Non-Current	\$ 21,293,558	\$ 17,533,958	\$ 13,728,830	\$ 9,776,499	\$ 5,676,968
Provisions - Non-Current	\$ 14,939,796	\$ 15,213,470	\$ 15,359,101	\$ 14,374,943	\$ 11,958,666
Unearned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,967,618	\$ 33,457,891	\$ 29,773,952	\$ 24,812,362	\$ 18,270,774
Total Liabilities	\$ 53,658,011	\$ 50,461,653	\$ 47,017,536	\$ 43,439,845	\$ 38,435,345
Net Assets	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808
Equity					
Retained Earnings	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885	\$ 521,217,125
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808

7.3 Cash Flow

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 69,101,800	\$ 67,572,724	\$ 69,641,441	\$ 71,899,632
Interest Received	\$ 632,805	\$ 635,133	\$ 637,484	\$ 639,858
Rental Income	\$ 384,350	\$ 390,884	\$ 397,531	\$ 404,290
Non-Capital Grants and Contributions	\$ 7,696,017	\$ 7,672,855	\$ 7,750,502	\$ 7,828,968
<i>Payments:</i>				
Payment to Suppliers	-\$ 54,003,192	-\$ 54,002,612	-\$ 54,886,334	-\$ 56,071,089
Borrowing Costs	-\$ 1,414,981	-\$ 1,291,052	-\$ 1,263,889	-\$ 1,266,609
Net Cash Provided (or Used) in Operating Activities	\$ 22,396,799	\$ 20,977,932	\$ 22,276,735	\$ 23,435,050
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 12,919,291	\$ 5,124,358	\$ 2,535,581	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 32,610,853	-\$ 26,099,450	-\$ 24,182,991	-\$ 23,838,407
Net Cash Provided (or Used) in Investing Activities	-\$ 19,284,762	-\$ 20,561,376	-\$ 21,226,661	-\$ 18,497,895
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 800,000	\$ 5,000,000	\$ 6,000,000	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,259,054	-\$ 3,410,264	-\$ 3,607,456	-\$ 3,685,880
Net Cash Provided (or Used) in Financing Activities	-\$ 2,459,054	\$ 1,589,736	\$ 2,392,544	-\$ 3,685,880
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 652,983	\$ 2,006,292	\$ 3,442,618	\$ 1,251,275
Cash and Cash Equivalents at Beginning of Period	\$ 36,498,468	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360
Cash and Cash Equivalents at End of Period	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360	\$ 43,851,635

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	\$ 73,941,273	\$ 76,263,017	\$ 78,686,674	\$ 81,208,426	\$ 83,832,975
Interest Received	\$ 646,256	\$ 652,718	\$ 659,244	\$ 665,836	\$ 672,495
Rental Income	\$ 411,163	\$ 418,153	\$ 425,261	\$ 432,490	\$ 439,843
Non-Capital Grants and Contributions	\$ 7,908,260	\$ 7,988,389	\$ 8,069,361	\$ 8,151,188	\$ 8,233,876
Payments:					
Payment to Suppliers	-\$ 57,049,317	-\$ 58,065,925	-\$ 59,253,730	-\$ 60,439,907	-\$ 62,838,047
Borrowing Costs	-\$ 1,104,469	-\$ 951,784	-\$ 793,467	-\$ 633,962	-\$ 467,772
Net Cash Provided (or Used) in Operating Activities	\$ 24,753,166	\$ 26,304,568	\$ 27,793,343	\$ 29,384,071	\$ 29,873,370
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
Payments:					
Payments for PPE	-\$ 24,397,626	-\$ 24,175,170	-\$ 31,579,783	-\$ 27,541,192	-\$ 27,367,604
Net Cash Provided (or Used) in Investing Activities	-\$ 19,049,840	-\$ 18,819,986	-\$ 26,217,075	-\$ 22,170,832	-\$ 21,989,462
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of Borrowings	-\$ 3,988,250	-\$ 3,621,560	-\$ 3,759,600	-\$ 3,805,130	-\$ 3,952,330
Net Cash Provided (or Used) in Financing Activities	-\$ 3,988,250	-\$ 3,621,560	-\$ 3,759,600	-\$ 3,805,130	-\$ 3,952,330
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 1,715,076	\$ 3,863,022	-\$ 2,183,332	\$ 3,408,109	\$ 3,931,578
Cash and Cash Equivalents at Beginning of Period	\$ 43,851,635	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510
Cash and Cash Equivalents at End of Period	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510	\$ 54,586,088

7.4 Changes in Equity

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Asset Revaluation Surplus				
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus				
Opening Balance	\$ 440,813,008	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462
Net Result	\$ 11,114,359	\$ 4,435,143	\$ 2,999,952	\$ 6,594,936
Closing Balance	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462	\$ 465,957,398
Total Community Equity	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Asset Revaluation Surplus					
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus					
Opening Balance	\$ 465,957,398	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885
Net Result	\$ 8,045,825	\$ 9,557,859	\$ 10,895,642	\$ 12,520,161	\$ 14,240,240
Closing Balance	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885	\$ 521,217,125
Total Community Equity	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808

8.0 Investments

Council had \$57.441m held in bank accounts on 31 May 2022. Out of this balance, 80% was held with QTC with an end of month interest rate of 0.75%, 19% was with Commonwealth Bank with an interest rate of 0.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2021	Current Rate
QTC	A1+	0.51%	0.75%
CBA General Account (new)	A1+	0.60%	0.60%
CBA General Account	A1+	0.60%	0.60%

Investment Portfolio Report
as at 31 May 2022

Financial Institution	Opening Investment Balance 1 July 2021	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 31 May 2022	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	38,527,167	0.75%	20,000,000	13,000,000	45,527,167	196,166	51,710	144,456	45,671,624	80%	A1+	100%	No Limit
Bendigo Bank	-	0.00%	686,717	227,535	459,182	-	104	104	459,078	1%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	2,448,557	0.60%	118,998,072	110,177,095	11,269,535	40,612	-	40,612	11,310,147	20%	A1+	30%	\$20M
Total	40,975,725		139,684,789	123,404,630	57,255,884	236,778	51,814	184,965	57,440,848				

9.0 Works for Queensland Round 4

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$660k on eligible projects for this financial year.

10.0 Rates Update

- 408 debtors were sent to Recoveries and Reconstruction (Aust) Pty Ltd to recover rate arrears.
- Advertising as Substituted Service undertaken for 14 owners of sale of land properties.
- Water meter preparations were undertaken to commence readings in June.
- Total requests for Rate Searches completed for May were 121.
- 294 Customer Requests were completed during May.
- 76 splits and amalgamations of properties processed in May.



2021/2022 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES							EXPENDITURE BUDGET							EXPENDITURE ACTUALS		
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments	
Buildings & Other Structures																			
Admin Office - Kinga																			
006004	Kingaroy-Admin Building-Airconditioning	100192	380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	-	380,000.00	-	349,682.74	349,682.74	
	ctivity Subtotal		380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	-	380,000.00	-	349,682.74	349,682.74	
Museum - Wondai Heri																			
005924	Wondai-Records Facility-Compactus	100699	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
	ctivity Subtotal		-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
Swimming Pool - King																			
006029	Kingaroy-Pool-Refurbishment-Concept Pl	104618	-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	-	300,000.00	10,780.73	106,138.01	116,918.74	
	ctivity Subtotal		-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	-	300,000.00	10,780.73	106,138.01	116,918.74	
Swimming Pool - Nana																			
006034	Nanango-Pool-Changeroom Refurb	104619	-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	-	290,000.00	-	284,524.13	284,524.13	
	ctivity Subtotal		-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	-	290,000.00	-	284,524.13	284,524.13	
Swimming Pool - Wond																			
006536	Wondai Swimming Pool Refurbishment	104622	20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	560,000.00	40,000.00	11,280.00	16,263.27	27,543.27	
	ctivity Subtotal		20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	560,000.00	40,000.00	11,280.00	16,263.27	27,543.27	
Sp/ground-Murgon																			
005999	Murgon-Squash Courts	100202	-	313,375.00	-	-	-	-	313,375.00	325,000.00	-	-	-	11,625.00	313,375.00	149,181.81	1,600.00	150,781.81	
	ctivity Subtotal		-	313,375.00	-	-	-	-	313,375.00	325,000.00	-	-	-	11,625.00	313,375.00	149,181.81	1,600.00	150,781.81	
Sp/ground-Wondai																			
006000	Wondai-Showground Grandstand	100713	-	22,000.00	-	-	-	-	22,000.00	-	22,000.00	-	-	-	22,000.00	877.27	22,702.39	23,579.66	
006624	Wondai Sportsground - removal of asbest	100701	-	20,500.00	-	-	-	-	20,500.00	-	-	-	20,500.00	20,500.00	-	24,639.18	24,639.18		
006625	Wondai Sportsground - remediation of ac	100701	-	11,000.00	-	-	-	-	11,000.00	-	-	-	11,000.00	11,000.00	5,400.00	10,72.73	6,472.73		
	ctivity Subtotal		-	53,500.00	-	-	-	-	53,500.00	-	22,000.00	-	-	31,500.00	53,500.00	6,277.27	48,414.30	54,691.57	
W4Q - Round 3																			
005612	W4Q3 - Kroy Heritage Museum & VIC	100668	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29	
	ctivity Subtotal		-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29	
W4Q - Round 4																			
006523	W4Q4-Regional Facilities Upgrades	100756	-	-	-	180,000.00	-	-	180,000.00	560,000.00	-	-	-	380,000.00	180,000.00	2,927.28	192,522.06	195,449.34	
	ctivity Subtotal		-	-	-	180,000.00	-	-	180,000.00	560,000.00	-	-	-	380,000.00	180,000.00	2,927.28	192,522.06	195,449.34	
General																			
006237	Property - 195 Kingaroy Street, Kingaroy	100302	53,878.00	-	-	-	-	-	53,878.00	-	-	-	53,878.00	-	53,878.00	-	40,895.20	40,895.20	
006501	Property - Forecourt and Admin Office CC	100302	-	48,000.00	-	-	-	-	48,000.00	-	48,000.00	-	-	-	48,000.00	-	47,827.20	47,827.20	
006502	Property - Wondai Showgrounds	100752	-	278,000.00	-	-	-	-	278,000.00	120,000.00	-	-	-	-	278,000.00	6,231.59	252,560.31	258,791.90	
006522	Fencing of Gordonbrook Quarry	100759	-	120,000.00	-	-	-	-	120,000.00	-	-	-	-	-	120,000.00	-	-	-	
006524	Regional Security System	100302	90,000.00	148,625.00	-	-	-	-	238,625.00	-	137,000.00	-	90,000.00	11,625.00	238,625.00	88,885.07	149,737.72	238,622.79	
	ctivity Subtotal		143,878.00	594,625.00	-	-	-	-	738,503.00	120,000.00	463,000.00	-	143,878.00	11,625.00	738,503.00	95,116.66	491,020.43	586,137.09	
	Activity Total		543,878.00	1,551,500.00	-	200,000.00	-	-	2,295,378.00	1,985,000.00	1,075,000.00	-	236,122.00	528,500.00	2,295,378.00	275,563.75	1,470,889.75	1,746,453.50	
Office																			
Info Serv - ICT																			
000379	Computer Infrastructure & Upgrade	100211	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	-	-	-	140,000.00	-	138,073.06	138,073.06	
000381	Server Hardware	100211	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	50,000.00	-	6,461.70	6,461.70	
000382	Photocopiers & Printers	100211	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	30,000.00	-	34,822.19	34,822.19	
006522	Microwave Radio & Hardware	100211	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	20,104.09	129,930.00	150,034.09		
006519	Teams Rooms Devices	100211	42,000.00	-	-	-	-	-	42,000.00	42,000.00	-	-	-	-	42,000.00	-	39,852.80	39,852.80	
	ctivity Subtotal		362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	362,000.00	20,104.09	348,939.75	369,043.84		
	Activity Total		362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	362,000.00	20,104.09	348,939.75	369,043.84		
Fleet																			
Plant & Fleet Manage																			
006057	Plant and Fleet Replacement 2020/2021	100212	-	-	-	-	-	-	-	-	-	-	-	-	-	-	115,656.74	115,656.74	
006515	Plant and Fleet Replacement 2021-22	100212	1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	60,000.00	-	3,652,000.00	3,127,327.19	798,377.97	3,925,705.16	
	ctivity Subtotal		1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	60,000.00	-	3,652,000.00	3,127,327.19	914,034.71	4,041,361.90	
	Activity Total		1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	60,000.00	-	3,652,000.00	3,127,327.19	914,034.71	4,041,361.90	
Plant & Equipment																			
Depot - Kingaroy																			
006602	Purchase of Ice Machines	100743	63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	-	63,000.00	41,061.18	17,443.58	58,504.76	
	ctivity Subtotal		63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	-	63,000.00	41,061.18	17,443.58	58,504.76	
	Activity Total		63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	-	63,000.00	41,061.18	17,443.58	58,504.76	
NRM & Parks																			
Aerodrome - Kingaroy																			
006583	RAP-Kingaroy Aerodrome Lighting Upgrar	100760	-	-	-	30,000.00	-	-	30,000.00	-	-	-	30,000.00	30,000.00	20,512.95	6,882.50	27,395.45		
	ctivity Subtotal		-	-	-	30,000.00	-	-	30,000.00	-	-	-	30,000.00	30,000.00	20,512.95	6,882.50	27,395.45		
Aerodrome - Wondai																			
005770	CP - Wondai-Aerodrome-Boundary Fencir	100523	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,480.10	3,480.10	

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments	
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,480.10	3,480.10	
Cemeteries - Wondal																			
006528	CP - Wondal & Nanango Cemetery Expan	100196	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	-	35,000.00	-	37,565.41	37,565.41	
ctivity Subtotal			35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	-	35,000.00	-	37,565.41	37,565.41	
Cemeteries - Blackbu																			
006007	CP - Blackbutt-New Columbarium Wall	100196	-	28,000.00	-	-	-	-	28,000.00	-	28,000.00	-	-	-	28,000.00	-	17,223.32	17,223.32	
ctivity Subtotal			-	28,000.00	-	-	-	-	28,000.00	-	28,000.00	-	-	-	28,000.00	-	17,223.32	17,223.32	
Saleyards - Coolabun																			
006473	Coolabunia Saleyards Upgrades 2021	100205	-	-	-	-	-	-	-	-	-	-	-	-	-	-	258.52	258.52	
006535	Coolabunia Saleyards-Trough/Yard Repal	100205	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	150,000.00	50,112.44	90,077.92	140,190.36	
ctivity Subtotal			150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	150,000.00	50,112.44	90,336.44	140,448.88	
Tourism - Yallakool																			
006272	Tourist Park Sign BP/Boondooma	100715	16,400.00	-	-	-	-	-	16,400.00	-	-	-	16,400.00	-	16,400.00	-	16,469.22	16,469.22	
ctivity Subtotal			16,400.00	-	-	-	-	-	16,400.00	-	-	-	16,400.00	-	16,400.00	-	16,469.22	16,469.22	
Tourism - Lake Boon																			
006015	CP - Dam -Boondooma Bunkhouse Reno	104616	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,905.71	4,905.71	
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,905.71	4,905.71	
W4Q - COVID Round																			
005974	W4QCOVID-Wondal-Coronation Park	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,753.27	16,753.27	
005975	W4QCOVID-Bndms Dam-Bunkhouse Rel	100715	10,121.05	-	-	-	-	-	10,121.05	-	-	-	10,121.05	-	10,121.05	545.45	34,670.49	35,215.94	
005983	W4QCOVID-Regional Tourism - Statues	100714	85,977.53	-	-	-	-	-	85,977.53	-	-	-	85,977.53	-	85,977.53	5,904.43	75,545.23	81,449.66	
005985	W4QCOVID-Nanango-Pioneer Park Playc	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	305.00	305.00	
005988	W4QCOVID-Kingaroy-Apex Park Furnitun	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,130.00	8,130.00	
005990	W4QCOVID-Nanango-Reg McCallum-Pla	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,760.91	1,760.91	
005992	W4QCOVID-Proston-Playground Renewa	100716	2,946.00	-	-	-	-	-	2,946.00	-	-	-	2,946.00	-	2,946.00	-	3,428.73	3,428.73	
006002	W4QCOVID-Kingaroy-Youth Public Amen	100713	3,203.64	-	-	-	-	-	3,203.64	-	-	-	3,203.64	-	3,203.64	-	-	-	
006016	W4QCOVID-Dams-Yallakool -New Ameri	100715	3,424.67	-	-	-	-	-	3,424.67	-	-	-	3,424.67	-	3,424.67	-	7,316.57	7,316.57	
006271	W4QCOVID-Yallakool BPDam Contractor	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,216.35	4,216.35	
006464	W4QCOVID-Kingaroy Greenhouse	100202	-	-	-	-	-	-	-	-	-	-	-	-	-	-	141.00	141.00	
ctivity Subtotal			105,672.89	-	-	-	-	-	105,672.89	-	-	-	105,672.89	-	105,672.89	6,449.88	110,328.31	116,778.19	
W4Q - Round 4																			
006526	W4Q-Kingaroy-Perimeter Fence	100757	-	-	-	195,000.00	-	-	195,000.00	195,000.00	-	-	-	-	195,000.00	102,495.09	107,664.54	210,159.63	
006527	W4Q-Wondal-Perimeter Fence	100757	-	-	-	175,000.00	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	-	193,916.82	193,916.82	
006530	W4Q-Kingaroy Lions Park Playground	100757	-	-	-	20,000.00	-	-	20,000.00	100,000.00	-	-	-	80,000.00	20,000.00	-	20,184.62	20,184.62	
006531	W4Q-Benarkin Park Renewal	100757	-	-	-	5,000.00	-	-	5,000.00	100,000.00	-	-	-	95,000.00	5,000.00	25,775.45	1,901.48	27,676.93	
006532	W4Q-Murgon QE11 Park/Dog Park	100757	-	-	-	10,000.00	-	-	10,000.00	150,000.00	-	-	-	140,000.00	10,000.00	2,499.00	3,938.27	6,437.27	
006533	W4Q-Proston Railway Park Refurbishm	100757	-	-	-	10,000.00	-	-	10,000.00	50,000.00	-	-	-	40,000.00	10,000.00	1,852.50	3,953.41	5,805.91	
006534	W4Q-Regional Public Amenities Refurb	100757	-	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00	-	-	-	-	
ctivity Subtotal			-	-	-	415,000.00	-	-	415,000.00	870,000.00	-	-	-	455,000.00	415,000.00	132,622.04	331,559.14	464,181.18	
Parks - Kingaroy																			
005982	Kroy&Benarkin Lions Park Sign	100714	24,251.60	-	-	-	-	-	24,251.60	-	-	-	24,251.60	-	24,251.60	-	26,617.50	26,617.50	
006018	CP-KRoy Apex Park-Carpark, Path & Pair	100202	-	30,500.00	-	-	-	-	30,500.00	-	30,500.00	-	-	-	30,500.00	30.00	-	30.00	
ctivity Subtotal			24,251.60	30,500.00	-	-	-	-	54,751.60	-	30,500.00	-	-	24,251.60	-	54,751.60	30.00	26,617.50	26,647.50
Parks - Blackbutt																			
006025	DCP - Blackbutt-Skate Park Shade Shette	100717	-	87,124.55	-	-	-	-	87,124.55	-	-	-	87,124.55	-	87,124.55	-	87,124.55	87,124.55	
ctivity Subtotal			-	87,124.55	-	-	-	-	87,124.55	-	-	-	87,124.55	-	87,124.55	-	87,124.55	87,124.55	
Activity Total			331,324.49	145,624.55	-	445,000.00	-	-	921,949.04	1,055,000.00	58,500.00	-	233,449.04	425,000.00	921,949.04	209,727.31	725,532.00	935,259.31	
Roads																			
Parks & Gardens																			
006100	DCP-Maldenwell CBD Upgrade	100720	-	-	-	-	-	-	-	-	-	-	-	-	-	-	55.05	55.05	
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	-	55.05	55.05	
Bridges																			
006192	Regional-Guardrail Replacement Program	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	381.42	381.42	
006538	Murgon-CherbourgRd-SawpitCkBridge-Gt.	100215	110,000.00	-	-	-	-	-	110,000.00	110,000.00	-	-	-	-	110,000.00	16,296.82	14,332.97	30,629.79	
006540	Cushnie-HomecreekLoopRd-TimberBridge	100215	-	190,000.00	-	-	-	-	190,000.00	-	190,000.00	-	-	-	190,000.00	-	-	-	
ctivity Subtotal			110,000.00	190,000.00	-	-	-	-	300,000.00	110,000.00	190,000.00	-	-	-	300,000.00	16,296.82	14,714.39	31,011.21	
KTP																			
005284	Kingaroy-Transformation Project	100617	-	-	-	-	-	-	-	-	-	-	-	-	-	26,924.75	182,132.28	209,057.03	
006211	KTP-Alford St (Youngman-GlendonSt) Wc	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	75,397.83	510,187.02	585,584.85	
006212	KTP-Alford St(GlendonSt-KingaroySt)Wor	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	466,172.61	2,613,307.21	3,079,479.82	
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	381,998.91	1,138,461.24	1,520,460.15	
006214	KTP-Haly St(KingaroySt-GlendonSt)Work	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	238,200.25	1,198,087.26	1,434,287.51	
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wo	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	217,154.25	1,192,850.34	1,410,004.59	
006216	KTP-Glendon St(AlfordSt-HalySt)Works	100709	3,300,000.00	907,898.00	-	3,500,000.00	-	-	7,707,898.00	7,707,898.00	-	-	-	-	7,707,898.00	298,398.25	111,123.30	409,521.55	
006229	KTP - Program Management	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31,386.94	31,386.94	
ctivity Subtotal			3,300,000.00	907,898.00	-	3,500,000.00	-	-	7,707,898.00	7,707,898.00	-	-	-	-	7,707,898.00	1,704,246.85	6,975,535.59	8,679,782.44	
Grav Resheet																			
006117	RTR-Goodger-Neale Rd-GR	100221	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,400.00	8,400.00	
006121	LRCl-Nanango-Rural Rd-GR	100723	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,587.44	8,587.44	
006127	RTR-Chapingah-Burra Burri Rd-GR	100726	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
006128	Boole-HarchsRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,431.57	2,431.57	
006129	Hodgleigh-LucasRd-GR	100215	-	21,099.15	-	-	-	-	21,099.15	-	21,099.15	-	-	-	21,099.15	-	21,099.15	21,099.15	
006130	Cushnie-MoniesRd-GR	100215	-	31,791.55	-	-	-	-	31,791.55	-	31,791.55	-	-	-	31,791.55	-	31,791.55	31,791.55	
006131	Boole-NyströmRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	744.60	744.60	

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
006132	Hivesville-Oberies Rd-GR	100215	-	23,197.14	-	-	-	-	23,197.14	-	23,197.14	-	-	-	23,197.14	-	17,525.92	17,525.92
006134	Benarkin-Williams Rd-GR	100215	-	147,066.00	-	-	-	-	147,066.00	450,000.00	-	-	-	-	450,000.00	-	450,000.00	450,000.00
006559	Gravel Resheeting 21/22	100215	50,738.00	302,944.00	-	-	-	-	353,682.00	2,024,096.00	-	-	-	-	353,682.00	1,413.66	463,662.70	465,076.36
006560	RTR-Sunny Nook-Cobbs Hill IRd-GR	100221	-	-	-	111,983.30	-	-	111,983.30	-	-	-	-	-	111,983.30	-	161,590.03	161,590.03
006561	RTR-SouthNanango-HazeldeanRd-SR	100221	-	-	-	90,017.40	-	-	90,017.40	-	-	-	-	-	90,017.40	-	72,315.85	72,315.85
006562	RTR-Brooklands-MajorsRd-SR	100221	-	-	-	30,454.00	-	-	30,454.00	-	-	-	-	-	30,454.00	-	24,915.55	24,915.55
006563	RTR-Wooronden-ReidsRd-GR	100221	-	-	-	30,018.56	-	-	30,018.56	-	-	-	-	-	30,018.56	340.45	4,914.83	5,255.28
006564	RTR-Kingaroy-Mount WooroolinRd-GR	100221	-	-	-	89,954.04	-	-	89,954.04	-	-	-	-	-	89,954.04	-	63,562.79	63,562.79
006565	RTR-Brooklands-BolderyRd-GR	100221	-	-	-	29,282.00	-	-	29,282.00	-	-	-	-	-	29,282.00	-	41,926.57	42,267.02
006571	RTR-Wattlegrove-BenairRd-GR	100221	-	-	-	166,002.00	-	-	166,002.00	-	-	-	-	-	166,002.00	680.91	56,155.02	56,835.93
006572	RTR-Boobie-HaydensRd-GR	100221	-	-	-	35,724.00	-	-	35,724.00	-	-	-	-	-	35,724.00	-	71,688.97	71,688.97
006573	RTR-Wattlegrove-WilsonsRd-GR	100221	-	-	-	237,759.00	-	-	237,759.00	-	-	-	-	-	237,759.00	-	245,685.17	245,685.17
006576	RTR-AliceCreek-AliceCreekRd-GR	100221	-	-	-	284,834.00	-	-	284,834.00	-	-	-	-	-	284,834.00	680.90	153,517.63	154,198.53
006577	RTR-Nanango-McNamaraRd-GR	100221	-	-	-	79,327.60	-	-	79,327.60	-	-	-	-	-	79,327.60	-	44,173.25	44,173.25
006578	RTR-Leafdale-MIM-EuenRd-GR	100221	-	-	-	163,743.70	-	-	163,743.70	-	-	-	-	-	163,743.70	2,479.49	70,452.78	72,932.27
006579	RTR-Wattlecamp-PerrettsRd-GR	100221	-	-	-	60,746.84	-	-	60,746.84	-	-	-	-	-	60,746.84	680.90	6,011.56	6,692.46
006580	RTR-Stonelands-StonelandsRd-GR	100221	-	-	-	133,589.81	-	-	133,589.81	-	-	-	-	-	133,589.81	25,540.44	4,792.01	30,332.45
006581	RTR-Boobie-SmithRd-GR	100221	-	-	-	107,967.75	-	-	107,967.75	-	-	-	-	-	107,967.75	2,203.27	40,170.59	42,373.86
	Pavement Subtotal		50,738.00	526,087.84	-	1,973,358.00	-	-	2,550,183.84	2,474,096.00	76,087.84	-	-	-	2,550,183.84	34,360.47	1,624,599.43	1,658,959.90
005479	Niagara Road (Wind Farm)	100215	-	-	-	-	-	900,000.00	900,000.00	900,000.00	-	-	-	-	900,000.00	60,137.41	10,902.00	71,039.41
005922	Kingaroy-Alford Street-Carpark	100400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000.00	10,000.00
006184	Kingaroy-Pavement Rehabilitation	100215	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	-	26,720.44	26,720.44
006547	Kingaroy/Wondai-Bunya Hwy Median Upgrd	100215	-	964,000.00	-	-	-	-	964,000.00	-	964,000.00	-	-	-	964,000.00	-	91,973.21	91,973.21
006548	Chalmersd-SpringsRd-Pavement Rehab	100215	169,500.00	-	-	-	-	-	169,500.00	-	169,500.00	-	-	-	169,500.00	-	63,965.47	63,965.47
006549	Greenview-JorgensensRd-Pavement Rehi	100215	61,500.00	-	-	-	-	-	61,500.00	-	61,500.00	-	-	-	61,500.00	-	24,348.64	24,348.64
006549	Wooroolin-WeckersRd-Pavement Rehab	100215	172,500.00	-	-	-	-	-	172,500.00	172,500.00	-	-	-	-	172,500.00	21,600.00	53,656.65	75,256.65
006551	Merwood-ElbowRd-Pavement Rehab	100215	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	150,000.00	-	23,298.28	23,298.28
006553	LRCl-Wondai Industrial Estate-Rehab	100723	-	68,816.00	-	901,184.00	-	-	970,000.00	970,000.00	-	-	-	-	970,000.00	22,080.06	1,028,536.93	1,050,616.99
006554	LRCl-Kingaroy-HarrisRd-Rehab	100723	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	-	166,699.01	166,699.01
006557	TIDS-Membramb-MemBarke CreekRd-A	100726	432,000.00	-	-	432,000.00	-	-	864,000.00	864,000.00	-	-	-	-	864,000.00	6,318.46	709,476.23	715,794.69
006558	TIDS-Kingaroy-OliverBondsSt-Carpark Upg	100726	135,075.00	-	-	134,925.00	-	-	270,000.00	245,000.00	-	-	-	25,000.00	270,000.00	54,771.77	183,431.14	238,202.91
006568	TIDS-Brooklands-KumbiaRdWidenUpg	100726	259,923.00	-	-	242,201.00	-	-	502,124.00	502,124.00	-	-	-	-	502,124.00	40,296.59	293,392.95	333,689.54
006616	LRCl-Phase3-George Street Carpark	100723	-	-	-	750,000.00	-	-	750,000.00	-	-	-	750,000.00	-	750,000.00	16,624.00	6,051.79	22,675.79
	Footpaths & Cycleway Subtotal		1,380,488.00	1,132,816.00	-	2,760,310.00	-	900,000.00	6,173,624.00	4,334,624.00	1,064,000.00	-	750,000.00	25,000.00	6,173,624.00	221,828.29	2,692,052.74	2,913,881.03
006107	Blackbutt CBD Footpath	100727	-	555,000.00	-	-	-	-	555,000.00	-	555,000.00	-	-	-	555,000.00	-	32,229.16	32,229.16
006539	STIP-TaabingsStateSchool-Footpath	100725	-	-	-	63,500.00	-	-	63,500.00	63,500.00	-	-	-	-	63,500.00	-	81,145.35	81,145.35
006541	STIP-WondaiStateSchool-Footpath	100725	-	-	-	73,500.00	-	-	73,500.00	73,500.00	-	-	-	-	73,500.00	56,845.00	20,261.74	77,106.74
006542	STIP-St Marys-KentSt-Footpath	100725	-	-	-	98,500.00	-	-	98,500.00	98,500.00	-	-	-	-	98,500.00	-	98,063.14	98,063.14
006543	STIP-KingaroyStateHighSchool-Footpath	100725	-	-	-	53,000.00	-	-	53,000.00	53,000.00	-	-	-	-	53,000.00	34,427.00	38,676.07	71,303.07
006544	Various Footpath Replacements	100727	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	25,000.00	-	-	-
006545	Murgon-CoreSt-MurgonStateHigh-FP Ren	100727	15,000.00	80,000.00	-	-	-	-	95,000.00	15,000.00	80,000.00	-	-	-	95,000.00	-	73,700.08	73,700.08
006546	Kingaroy-Haly St-Footpath Renewal	100727	10,000.00	70,000.00	-	-	-	-	80,000.00	10,000.00	70,000.00	-	-	-	80,000.00	-	95,966.35	95,966.35
006567	LRCl-Blackbutt CBD Footpath	100723	-	-	-	1,050,000.00	-	-	1,050,000.00	750,000.00	-	-	300,000.00	-	1,050,000.00	651,404.25	593,352.63	1,244,756.88
006569	TIDS-NanangoStateSchool-SafetyUpgrad	100726	25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	-	-	-	-	50,000.00	-	97,867.14	97,867.14
	Bitumen Resealing Subtotal		75,000.00	705,000.00	-	1,363,500.00	-	-	2,143,500.00	1,138,500.00	705,000.00	-	300,000.00	-	2,143,500.00	742,676.25	1,129,461.66	1,872,137.91
006555	Bitumen Reseal 21/22	100217	196,796.00	-	-	6,719.00	-	-	203,515.00	1,149,789.00	-	-	-	-	946,274.00	-	203,515.00	-
006582	BrooklandsBrooklandsPimpbudgeeRdR	100217	169,620.00	-	-	-	-	-	169,620.00	-	-	-	-	-	169,620.00	-	61,732.22	61,732.22
006584	Cushnie-CushnieRd-Reseal	100217	148,000.00	-	-	-	-	-	148,000.00	-	-	-	-	-	148,000.00	-	160,473.53	160,473.53
006585	Mondure-MondureRd-Reseal	100217	58,520.00	-	-	-	-	-	58,520.00	-	-	-	-	-	58,520.00	-	100,475.38	100,475.38
006586	Cushnie-ReinikesRd-Reseal	100217	43,870.00	-	-	-	-	-	43,870.00	-	-	-	-	-	43,870.00	-	158,258.62	158,258.62
006587	TIDS-Murgon-CherbourgRd-Reseal	100218	90,000.00	-	-	65,000.00	-	-	155,000.00	-	180,000.00	-	25,000.00	-	155,000.00	-	112,960.18	112,960.18
006588	TIDS-Cloyna-CloynaWestRd-Reseal	100218	7,920.00	-	-	7,920.00	-	-	15,840.00	-	-	-	-	-	15,840.00	-	86,219.96	86,219.96
006589	TIDS-Dangore-DangoreMountainRd-Rese	100218	4,235.00	-	-	4,235.00	-	-	8,470.00	-	-	-	-	-	8,470.00	-	33,476.91	33,476.91
006590	TIDS-Sunnynook-EisenmengersRd-Rese	100218	28,000.00	-	-	28,000.00	-	-	56,000.00	-	-	-	-	-	56,000.00	-	82,955.86	82,955.86
006591	TIDS-Ironpot-IronpotRd-Reseal	100218	91,700.00	-	-	91,700.00	-	-	183,400.00	-	-	-	-	-	183,400.00	-	207,975.19	207,975.19
006592	TIDS-Greenview-JorgensensRd-Reseal	100218	8,543.00	-	-	8,543.00	-	-	17,086.00	-	-	-	-	-	17,086.00	-	54,144.19	54,144.19
006593	TIDS-Kingaroy-MooraySt-Reseal	100218	3,080.00	-	-	3,080.00	-	-	6,160.00	-	-	-	-	-	6,160.00	-	36,992.82	36,992.82
006594	TIDS-Kingaroy-SomersesSt-Reseal	100218	12,982.00	-	-	12,982.00	-	-	25,964.00	-	-	-	-	-	25,964.00	-	64,719.79	6

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
006047	KTP - Alford St (Glendon - Short St) WMF	100710	-	40,578.00	-	-	-	-	40,578.00	-	-	-	40,578.00	-	40,578.00	-	34,651.80	34,651.80
006048	KTP - Kingaroy (Alford - Haly St) WMR	100710	230,000.00	-	-	-	-	-	230,000.00	230,000.00	-	-	-	-	230,000.00	2,500.00	133,903.51	136,403.51
006049	KTP - Haly (Kingaroy - Glendon St) WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	111,010.54	111,010.54
006050	KTP - Haly St (Glendon - Youngman St) W	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	184,442.08	184,442.08
006051	KTP-Glendon St (Alford to Haly St)-WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	437.20	437.20
ctivity Subtotal			445,000.00	40,578.00	-	-	-	-	485,578.00	655,000.00	-	-	169,422.00	-	485,578.00	2,500.00	467,258.71	469,758.71
Water - General Oper			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006503	S1- PC, SCADA & Telemetry WATER	100225	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	79,293.82	87,094.10	166,387.92
ctivity Subtotal			175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	79,293.82	87,094.10	166,387.92
Water - Kingaroy			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
005472	KWS-Youngman St (Venmen to DI PS) W	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,398.75	1,398.75
005547	Gordonbrook WTP - Pest Con Contract W	100227	-	250,000.00	-	-	-	-	250,000.00	-	-	-	250,000.00	-	250,000.00	104,323.83	125,946.17	230,270.00
006054	Water Meter Replacement Program - 2/02	100225	-	-	-	-	-	-	-	-	-	-	-	-	-	-	182.53	182.53
006060	Gordonbrook Dam AFC Design Works	100227	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	-	10,000.00	460.00	8,689.50	9,149.50
006093	KWS-WMR-Youngman St Nth	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,701.23	2,701.23
006506	KWS-Gordonbrook Dam PSA Renewals	100227	80,000.00	-	-	-	-	-	80,000.00	100,000.00	-	-	-	20,000.00	80,000.00	12,954.75	58,816.95	71,771.70
006516	Gordonbrook Off Stream Storage Design	100227	175,000.00	-	-	-	-	-	175,000.00	375,000.00	-	-	-	200,000.00	175,000.00	14,422.72	44,236.50	58,659.22
006517	Water Meter Replacement Program - 2/12	100225	-	70,000.00	-	-	-	-	70,000.00	100,000.00	-	-	-	30,000.00	70,000.00	-	66,479.98	66,479.98
006566	Gordonbrook Dam Emergency Repairs 20	100227	-	50,000.00	-	-	-	-	50,000.00	-	-	-	50,000.00	-	50,000.00	36,900.00	6,240.00	43,140.00
006596	Gordonbrook Hydrological Modelling	100227	-	100,000.00	-	-	-	-	100,000.00	-	-	-	200,000.00	100,000.00	100,000.00	58,540.00	-	58,540.00
ctivity Subtotal			325,000.00	410,000.00	-	-	-	-	735,000.00	575,000.00	10,000.00	-	500,000.00	-	735,000.00	227,601.30	314,691.61	542,292.91
Water - Kumbia			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006505	KWS-Stuart River Bore Pumps	100228	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	30,000.00	-	38,714.41	38,714.41
006508	KWS-Stuart River Bore PC&I	100228	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	25,000.00	5,200.00	-	5,200.00
ctivity Subtotal			55,000.00	-	-	-	-	-	55,000.00	55,000.00	-	-	-	-	55,000.00	5,200.00	38,714.41	43,914.41
Water - Nanango			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006604	Watermain Replacement Birdie St Nanang	100230	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	-	60,000.00	-	27,921.63	27,921.63
006605	Watermain Replacement Eagle St Nanang	100230	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	-	60,000.00	-	16,426.85	16,426.85
ctivity Subtotal			-	120,000.00	-	-	-	-	120,000.00	-	-	-	120,000.00	-	120,000.00	-	44,348.48	44,348.48
Water - Proston			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006055	Proston-SCADA Platform Update	100231	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	4,369.32	90,444.13	94,813.45
ctivity Subtotal			-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	4,369.32	90,444.13	94,813.45
Water - Wondai			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006080	WWS-WMR-Haly St (Hodge/Scott)	100233	-	35,000.00	-	-	-	-	35,000.00	-	25,000.00	-	25,000.00	-	35,000.00	-	34,948.46	34,948.46
006507	WWS-Raw Water PS SB	100233	-	-	-	-	-	-	-	200,000.00	-	-	-	200,000.00	-	-	134.13	134.13
ctivity Subtotal			-	35,000.00	-	-	-	-	35,000.00	200,000.00	25,000.00	-	25,000.00	-	215,000.00	-	35,082.59	35,082.59
Activity Total			1,000,000.00	705,578.00	-	-	-	-	1,705,578.00	1,660,000.00	135,000.00	-	475,578.00	-	1,705,578.00	318,964.44	1,077,634.03	1,396,598.47
Wastewater Services			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
KTP			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006520	KTP - Recycled Water Line	100753	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	-	292,369.22	292,369.22
ctivity Subtotal			300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	-	292,369.22	292,369.22
Wastewater - General			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
005826	Update Scada/Cyber Security	100275	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	-	10,000.00	6,919.00	1,210.00	8,129.00
006504	S1- PC, SCADA & Telemetry WASTEWAT	100275	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	33,476.00	60,982.67	94,458.67
ctivity Subtotal			175,000.00	10,000.00	-	-	-	-	185,000.00	175,000.00	10,000.00	-	-	-	185,000.00	40,395.00	62,192.67	102,587.67
Wastewater - Kingaro			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006509	KWW-KWWTP PSA Renewals	100236	110,000.00	-	-	-	-	-	110,000.00	130,000.00	-	-	-	20,000.00	110,000.00	20,383.75	57,119.83	77,503.58
006511	KWW-River Rd Syphon	100236	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	70,000.00	24,600.00	823.68	25,423.68
006512	KWW-River Rd SPS5 SB Renewal	100236	5,000.00	-	-	-	-	-	5,000.00	140,000.00	-	-	-	135,000.00	5,000.00	-	4,639.00	4,639.00
ctivity Subtotal			185,000.00	-	-	-	-	-	185,000.00	340,000.00	-	-	-	155,000.00	185,000.00	44,983.75	62,582.51	107,566.26
Wastewater - Nanango			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006513	NWW-South St SPS6 Renewal	100238	5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	170,000.00	5,000.00	-	4,661.00	4,661.00
ctivity Subtotal			5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	170,000.00	5,000.00	-	4,661.00	4,661.00
CED - Proston			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006510	BDWW-WWTP1 SB Renewal	100239	-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-	-
ctivity Subtotal			-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-	-
Wastewater - Wondai			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006064	Wondai-SCADA-STP/WWTP	100240	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	-	99,872.71	99,872.71
006514	WWW-Hodge St SPS5 SB	100240	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	-	4,689.00	4,689.00
ctivity Subtotal			175,000.00	100,000.00	-	-	-	-	275,000.00	175,000.00	100,000.00	-	-	-	275,000.00	-	104,561.71	104,561.71
Activity Total			840,000.00	110,000.00	-	-	-	-	950,000.00	1,375,000.00	110,000.00	-	-	-	950,000.00	85,378.75	526,367.11	611,745.86
Waste			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste Management - R			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
005850	Maidenwell-Transfer Station	100241	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	-	350,000.00	-	-	-
006607	New Maidenwell Transfer Station	100241	-	-	-	-	-	-	-	-	-	-	-	-	-	-	900.00	900.00
ctivity Subtotal			-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-						

10.6 BUDGET DOCUMENT 22/23

File Number: 24.06.2022

Author: Manager Finance & Sustainability

Authoriser: Chief Executive Officer

PRECIS

Budget document 22/23

SUMMARY

Proposed 22/23 budget document

OFFICER'S RECOMMENDATION

That the information below regarding the draft budget document for 22/23 be received for information.

BACKGROUND

Councillors will be provided with a hard copy of the proposed 22/23 operational and capital budgets on the 24th of June 2022. This proposed budget will then be presented for adoption at the 8th of July 2022 Special Council Meeting.

ATTACHMENTS

Nil

10.7 REGISTER OF FEES AND CHARGES SCHEDULE FOR 2022/2023**File Number:** 24/06/2022**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

The Register of Fees and Charges for the South Burnett Regional Council.

SUMMARY

Each year the Council considers the level of fees and charges.

The Register of Fees and Charges attached includes both the Regulatory Fees and Commercial Charges. *Section 97(2) of the Local Government Act 2009* provides examples of a Cost Recovery Fee/Regulatory Fee:

“A **cost-recovery fee** is a fee for—

- (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an **application fee**); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act; or
- (d) seizing property or animals under a Local Government Act; or
- (e) the performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.”

A commercial fee is for a service that Council provides; however, the service could also be sourced from another provider.

In the case of Cost Recovery Fee/Regulatory Fees, the *Local Government Act 2009* also states that a cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.

The Fees and Charges in the attached schedule have been generally increased by 3.5%. However, some fees have not changed from those charged in the 2021/2022 financial year and a more detailed review undertaken in some cases. The charges for 2021/2022 financial year have been included in the schedule to allow comparison with the proposed charges for the 2022/2023 financial year.

As per *Section 98(1) of the Local Government Act 2009* South Burnett Regional Council maintains a register of Cost Recovery Fees.

OFFICER'S RECOMMENDATION

That pursuant to *Section 97(2) of the Local Government Act 2009* the Register of Fees and Charges be received and adopted effective from 1 July 2022.

FINANCIAL AND RESOURCE IMPLICATIONS

Fees and Charges are a revenue source used to fund Council's service delivery. This revenue is included in each annual budget. Appropriate levels of funding from user fees reflect the cost of providing the service and are essential for long-term financial sustainability.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

OR7 Continue implementation of zero-based budgeting to support responsible fiscal management in the preparation of Council's budget.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Input was requested from each Officer who has responsibility for implementing their section of the Register of Fees and Charges as well as the respective Managers and General Managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Register of Fees and Charges proposed in accordance with the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Register of Fees and Charges proposed in accordance with any Policy, Local Law and Delegations.

ASSET MANAGEMENT IMPLICATIONS

Fees and charges reflect the operational aspects of assets.

REPORT

Not applicable.

ATTACHMENTS

1. Fees and Charges 22/23  

Adopted: __/__/__



Register of Fees and Charges
Register of Fees and Charges

2022/2023



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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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South Burnett Regional Council

Animals – Domestic

Registration:

All fees are waived for the initial registration for the first registrable year for dogs purchased through the RSPCA re-homing facility.

When a new dog is registered, the fee payable will be calculated as a fraction of the full fee for the 12 month period, based on the number of months remaining in the registration period, excluding the current month in which the dog is to be registered. For example, the dog registration period is December 1 in any year to November 30 the following year. If a dog owner went to register a new entire dog within the defined area in August 2022 then the applicable dog registration amount would be: \$131 (2022/2023 fee) x 3/12 = \$32.75.

Reciprocal registration applies for an animal **currently** registered in another shire and transferring to the South Burnett. No fee applies for remainder of current registration period.

Deceased Dog:

Deceased Animal Refund – 50% refund of the initial registration fee (less any concession applicable) where animal is deceased in the first 6 months of the registration period. There will be no refund where the animal is deceased after the first 6 months of the registration period.

Desexing – New Animal or Renewal:

If the dog is registered as Entire and the animal is subsequently desexed within 6 months of being registered then there will be a reimbursement of the difference between the registration fee paid and the revised fee upon production of the necessary supporting documentation/certificates.

Pensioners

A 50% reduction on dog registration fees is available to all pensioners on presentation to Council of a current eligible pension card.

Microchipping

As per the Animal Management (Cats & Dogs) Act 2008 section 13 & 14, all animals prior to sale/transfer and/or prior to reaching 12 weeks of age are required to be microchipped. As a result, fines will be issued to animal owners if found to be non-microchipped.

Impounding – Domestic

Release Fee: Cats and Dogs

Impound Release Fee		\$75.00	Regulatory	N	LGA (2009) s97(2)(d) LL2 - AM (2011) s21(2)
Dogs – Unregistered		\$150.00	Regulatory	N	LGA (2009) s97(2)(d) LL2 - AM (2011) s21(2)
Sustenance Fee	per day	\$12.00	Commercial	N	LGA (2009) s97(2)(d) LL2 - AM (2011) s24
Veterinary and Other Costs		At Cost	Commercial	N	LGA (2009) s97(2)(d) LGA (2009) s262(3)(c)
Payment prior to release of impounded animal of actual veterinary and other costs incurred in impounding the animal.					

Permits

To keep excess animals (e.g. three (3) dogs) in a Registrable Area.

Application for Permit		\$190.00	Regulatory	N	LGA (2009) s97(2)(a) LL2 - AM (2011) s6
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Registration – Dogs

Defined Area

Defined Area - Entire Dog		\$131.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Define Area Entire Dog - Pensioner		\$65.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area - Desexed Dog		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area - Desexed Dog - Pensioner		\$16.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area - Puppy		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Dogs under 6 months of age – registered until November 30.					
Defined Area - Puppy - Pensioner		\$16.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Dogs under 6 months of age - registered until November 30.					
ID Tag/Replacement Tag		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Defined Area - Assistance Dogs for the Blind/Deaf/Companion		No Charge	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

Non- Defined - Rural Residential

Rural Residential (Non-Defined Area) - Desexed Dog		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Rural Residential (Non-Defined Area) - Desexed Dog - Pensioner		\$16.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Rural Residential (Non-Defined Area) - Entire Dog		\$79.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Rural Residential (Non-Defined Area) - Entire Dog - Pensioner		\$39.75	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Rural Residential (Non-Defined Area) - Puppy		\$33.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Rural Residential (Non-Defined Area) - Puppy - Pensioner		\$16.50	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

Non-Defined Area

Working Dog (Non Defined Area) – Tag Cost Only		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Completion of Statutory Declaration required.					
Non-Defined Area Entire Dog		\$28.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Non-Defined Area - Desexed Dog		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Non-Defined Area - Pensioner		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Desexed and microchipped dogs only.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Non-Defined Area [continued]

Non-Defined Area - Puppy		\$10.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Dogs under 6 months of age – registered until November 30.					
Non-Defined - Assistance Dogs for the Blind/Deaf/Companion		No Charge	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

Breeders and Show Dogs

Breeders and Show Dogs Permit		\$295.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
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Regulated Dogs

Declared Restricted Dog		\$200.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Declared Menacing Dog		\$200.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)
Declared Dangerous Dog		\$200.00	Regulatory	N	LGA (2009) s97(2)(a) AMCDA (2008) s44(2)

Traps

Cat Trap Bond		\$100.00	Commercial	N	LGA (2009) s262(3)(c)
Cat Trap Hire	per every two weeks or part thereof	\$40.00	Commercial	Y	LGA (2009) s262(3)(c)

Animals – Other

Depasture

Maximum fees as prescribed by Regulations.

Large Stock	per head per week	Minimum Fee Set by DNRME under <i>Stock Route Management Act 2002</i>	Regulatory	N	LGA (2009) s97(2)(a) SRMA (2002) s183(a) SRMR (2003) s17(1)
Alpacas, Asses, Camels, Cattle, Donkeys, Horses, Llamas, Mules and/or Vicunas - minimum charge.					
Small Stock	per head per week	\$0.10	Regulatory	N	LGA (2009) s97(2)(a) SRMA (2002) s183(a) SRMR (2003) s17(1)
Goats and/or Sheep - minimum charge.					

Impounding – Other Domestic Livestock

Cattle and Horses

Impounding Fee (Release) - First Animal Only	first animal only	\$326.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Cattle and Horses [continued]

Impounding Fee (Release) - Second and subsequent animals	Per Head After First Animal	\$70.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Poundage Fee	per head per day	\$42.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Transport Costs		At Cost	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Sustenance Rate - Feed Charge	per head per day	\$27.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Advertising Cost		At Cost	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
South Burnett Regional Council NLIS Tag	Per Head	\$26.50	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)

Pigs, Goats, Sheep, and Other Domestic Livestock

Impounding Fee (Release)	first animal only	\$150.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Impounding Fee (Release)	Per Head After First Animal	\$27.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Second and subsequent animals.					
Poundage Fee	per head per day	\$27.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Transport Costs		At Cost	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Sustenance Rate - Feed Charge	Per Head Per Day	\$16.00	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
Advertising Cost		At Cost	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)
South Burnett Regional Council NLIS Tag	Per Head	\$26.50	Regulatory	N	LGA (2009) s97(2)(d) SRMA (2002) s169(b) LL2 - AM (2011) s29(2)(b)

Sale of Impounded Animals

Auction of animals as advertised – refer to Local Law. Chief Executive Officer or Poundkeeper authorised to conduct sales.

Bjelke-Petersen Dam and Recreation Park

PEAK PERIOD – 17-Sep-2022 to 03-Oct-2022, 10-Dec-2022 to 22-Jan-2023 and 01-Apr-2023 to 16-Apr-2023 – Increase on Cabin/ Villa Style and Ensuite Accommodation.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Accommodation

Cabins (9)

Maximum of 4 persons.

All linen provided.

Self-Contained – Sleeps up to 4 with TV, 1 double bed, and 2 bunk beds.

Up to 2 Persons – Off-Peak	per night	\$120.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$130.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Villas (3)

Maximum of 7 persons.

All linen provided.

Self-Contained – Sleeps up to 7 with air-conditioning, DVD player, large TV, 1 queen bed, 1 single and double bunk bed, and 1 double pull-out lounge.

Up to 2 Persons – Off-Peak	per night	\$140.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$154.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Villas (2)

Maximum of 5 persons.

All linen provided.

Self-Contained – Sleeps up to 5 with air-conditioning, DVD player, large TV, 1 double bed, 1 double pull-out lounge, and 1 single rollaway available.

Up to 2 Persons – Off-Peak	per night	\$140.00	Commercial	Y	LGA (2009) s262(3)(c)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Villas (2) [continued]

Up to 2 Persons – Peak	per night	\$154.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Powered Sites

Maximum 8 persons per site.

Children under 2 years – No Charge.

Up to 2 Persons – Off-Peak	per night	\$35.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$44.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Unpowered Sites

Maximum 8 persons per site.

Children under 2 years – No Charge.

1 Person – Off-Peak	one (1) night only	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
1 Person – Peak	one (1) night only	\$20.00	Commercial	Y	LGA (2009) s262(3)(c)
1 Child – Off-Peak	per night	\$8.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
1 Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Ensuite Powered Caravan Sites

Maximum 8 persons per site.

Children under 2 years – No Charge.

Up to 2 Persons – Off-Peak	per night	\$45.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$50.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Contractors/Conference Centre

Maximum of 6 persons.

All linen provided.

Six (6) single rooms and shared common area.

Per Room (Dorm Style/Shared Common Area) – Off-Peak	per night	\$60.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (Dorm Style/Shared Common Area) – Peak	per night	\$60.00	Commercial	Y	LGA (2009) s262(3)(c)

Tennis Court Hire

Daily – Staying in Park	per hour	Not Applicable	Commercial	Y	LGA (2009) s262(3)(c)
Night Hire (Tennis Court) – Off-Peak	per hour	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Night Hire (Tennis Court) – Peak	per hour	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)

Deposits

Peak Period – 50% – at the time of booking, full payment 30 days prior to arrival.

Off-Peak Period – 25% – at the time of booking, full payment 7 days prior to arrival.

Long-Term Stay (> 1 month) – 10% – at the time of booking, payment week by week.

Discounts

Discounts (maximum 10%) applies to:

Stay greater than 2 nights, member of Caravanning Australia, G'Day Rewards and Top Parks.

Discount may apply to approved not-for-profit clubs, on application.

Seasonal specials/packages to be authorised by the Chief Executive Officer.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Special Charges

Damage to facilities or loss/missing items will be charged as per suppliers quotation.

Commission on Online Travel Agents (OTA) will be added to fees.

Additional Cleaning Fee - Off-Peak		\$50.00	Commercial	Y	LGA (2009) s262(3)(c)
Additional Cleaning Fee - Peak		\$50.00	Commercial	Y	LGA (2009) s262(3)(c)

Books

First 100 Years		\$11.00	Commercial	Y	LGA (2009) s262(3)(c)
Landscapes of Change		\$55.00	Commercial	Y	LGA (2009) s262(3)(c)
970 in stock.					
Gathering of the Waters		\$39.00	Commercial	Y	LGA (2009) s262(3)(c)
Murgon in Focus		\$27.00	Commercial	Y	LGA (2009) s262(3)(c)
All Postage and Handling		At Cost	Commercial	Y	LGA (2009) s262(3)(c)

Boondooma Dam and Recreation Park

PEAK PERIOD – 17-Sep-2022 to 03-Oct-2022, 10-Dec-2022 to 22-Jan-2023 and 01-Apr-2023 to 16-Apr-2023 – Increase on Cabin/ Villa Style and Ensuite Accommodation.

Accommodation

Cabins (5)

Maximum of 5 persons.

All linen provided.

Self-Contained – Sleeps up to 5 with TV, 1 queen bed, 2 single bunk beds and 1 single pull-out trundle bed.

Up to 2 Persons – Off-Peak	per night	\$120.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$130.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Villas (3)

Maximum of 7 persons.

All linen provided.

Self-Contained – Sleeps up to 7 with air-conditioning, DVD player, large TV, 1 queen bed, 1 single and double bunk beds, and 1 double pull-out lounge.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Villas (3) [continued]

Up to 2 Persons – Off-Peak	per night	\$140.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$154.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

Powered Sites

Maximum of 8 persons per site.

Terraces Caravan Park

20 sites.

Children under 2 years – No Charge.

Up to 2 Persons – Off-Peak	per night	\$35.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$44.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Child – Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					
Extra Child – Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Under 12 years.					

The Lookout Caravan Park

22 sites.

Children under 2 years – No Charge.

Up to 2 Persons – Off-Peak	per night	\$33.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 Persons – Peak	per night	\$41.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Adult – Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					
Extra Adult – Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
12 years and above.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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The Lookout Caravan Park [continued]

Extra Child – Off-Peak Under 12 years.	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Extra Child – Peak Under 12 years.	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)

Unpowered Sites

Maximum of 8 persons per site.

Children under 2 years – No Charge.

1 Person – Off-Peak Under 12 years.	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
1 Person – Peak Under 12 years.	per night	\$20.00	Commercial	Y	LGA (2009) s262(3)(c)
1 Child – Off-Peak Under 12 years.	per night	\$8.00	Commercial	Y	LGA (2009) s262(3)(c)
1 Child – Peak Under 12 years.	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)

Bunk House

8 rooms.

Maximum of 4 persons per room. Complex – maximum 32 persons.

No linen provided.

Per Room (First Person) - Off-Peak	per night	\$40.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (First Person) - Peak	per night	\$50.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (Extra Adult) - Off-Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (Extra Adult) - Peak	per night	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (Extra Child) - Off-Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Per Room (Extra Child) - Peak	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)
Recreation Room/Kitchen Access (Per Room) - Off-Peak	per night	\$20.00	Commercial	Y	LGA (2009) s262(3)(c)
Recreation Room/Kitchen Access (Per Room) - Peak	per night	\$20.00	Commercial	Y	LGA (2009) s262(3)(c)
Complex – Off-Peak	per night	\$640.00	Commercial	Y	LGA (2009) s262(3)(c) LGA (2009) s262(3)(c)
8 rooms – maximum 32 persons, including Recreation Room access.					
Complex – Peak	per night	\$800.00	Commercial	Y	LGA (2009) s262(3)(c)
8 rooms – maximum 32 persons, including Recreation Room access.					
Linen - Off-Peak	per bed	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Linen available for hire - sheets, pillows, and towels.					
Linen - Peak	per bed	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Linen available for hire - sheets, pillows and towels.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Deposits

Peak Period – 50% – at the time of booking, full payment 30 days prior to arrival.

Off-Peak Period – 25% – at the time of booking, full payment 7 days prior to arrival.

Long-Term Stay (> 1 month) – 10% – at the time of booking, payment week by week.

Discounts

Discounts (maximum 10%) applies to:

Stay greater than 2 nights, member of Caravaning Australia, G'Day Rewards and Top Parks.

Discount may apply to approved not-for-profit clubs, on application.

Seasonal specials/packages to be authorised by the Chief Executive Officer.

Special Charges

Damage to facilities or loss/missing items will be charged as per suppliers quotation.

Commission on Online Travel Agents (OTA) will be added to fees.

Additional Cleaning Fee - Off-Peak		\$50.00	Commercial	Y	LGA (2009) s262(3)(c)
Additional Cleaning Fee - Peak		\$50.00	Commercial	Y	LGA (2009) s262(3)(c)

Buildings

Submission of Class 1 and Class 10 applications concurrently will attract only 1 Lodgement Fee.

Class 1

Single Dwelling and Relocatable Dwelling

New Buildings		\$2,090.00	Commercial	Y	LGA (2009) s262(3)(c)
Class 1a – Duplex		\$2,320.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$1,045.00	Commercial	Y	LGA (2009) s262(3)(c)
Minor Modifications/Alterations to Kitchen or Bathroom		\$660.00	Commercial	Y	
Change to Development Approval		\$300.00	Commercial	Y	LGA (2009) s262(3)(c)

Removal or Demolition of Building

Demolition Permit		\$440.00	Regulatory	N	PA (2016) s51(1)(b)(ii)
Security Deposit		\$4,000.00	Regulatory	N	PA (2016) s51(1)(b)(ii)

To ensure the site is cleared of all debris and finished surface levels are reinstated to a maintainable state (cash or bank guarantee).

Relocated Buildings

Concurrence Agency Referral		\$320.00	Regulatory	N	PA (2016) s51(1)(b)(ii)
Inspection		\$848.00	Commercial	N	LGA (2009) s262(3)(c)

Within South East Queensland only. Other areas by quotation (only if supporting documentation is not provided).

Security Bond		\$20,200.00	Regulatory	N	PA (2016) s51(1)(b)(ii)
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Minimum. To ensure the buildings are reinstated or upgraded in accordance with current building regulations within the currency period of the approval (cash or bank guarantee), amount may vary upwards dependent on the condition of the building.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Relocated Buildings [continued]

Restumping of Building		\$500.00	Commercial	Y	LGA (2009) s262(3)(c)
Reroofing Dwelling		\$620.00	Commercial	Y	LGA (2009) s262(3)(c)

Class 2

New Buildings 0-500m2		\$2,090.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings > 500m2		By Quotation	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$1,045.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$370.00	Commercial	Y	LGA (2009) s262(3)(c)

Class 3

New Buildings < 300m2		\$1,884.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings 300-500m2		\$2,090.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings > 500m2		By Quotation	Commercial	Y	LGA (2009) s262(3)(c)
Multiple Buildings		By Quotation	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$1,045.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$370.00	Commercial	Y	LGA (2009) s262(3)(c)

Class 4, 5, 6 and 9

New Buildings < 500m2		\$2,130.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations <500m2		\$1,065.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings > 500m2		\$3,198.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations >500m2		\$1,595.00	Commercial	Y	LGA (2009) s262(3)(c)
10% Surcharge Applies to All Staged Approvals		10% Surcharge	Commercial	Y	LGA (2009) s262(3)(c)
Internal Fitout < 500m2		\$670.00	Commercial	Y	LGA (2009) s262(3)(c)
Internal Fitout > 500m2		\$1,595.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$370.00	Commercial	Y	LGA (2009) s262(3)(c)

Class 7 and 8

Industrial Buildings

New Buildings < 500m2		\$2,130.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings > 500m2		\$3,198.00	Commercial	Y	LGA (2009) s262(3)(c)
10% Surcharge Applies to All Staged Approvals		10% Surcharge	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations < 500m2		\$675.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations > 500m2		\$1,600.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$370.00	Commercial	Y	LGA (2009) s262(3)(c)

Farm Sheds and Farm Buildings

New Buildings < 500m2		\$1,065.00	Commercial	Y	LGA (2009) s262(3)(c)
New Buildings > 500m2		\$2,130.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Class 10a

New Structures		\$500.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$500.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$109.00	Commercial	Y	LGA (2009) s262(3)(c)

Class 10b

Swimming Pools

New Structures		\$505.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$260.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$109.00	Commercial	Y	LGA (2009) s262(3)(c)

Signs/Satellite Dishes, etc.

New Structures		\$540.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$180.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$110.00	Commercial	Y	LGA (2009) s262(3)(c)

Temporary Tents Over 500sqm

New Structures		\$360.00	Commercial	Y	LGA (2009) s262(3)(c)
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Retaining Walls

New Structures		\$378.00	Commercial	Y	LGA (2009) s262(3)(c)
Modifications/Alterations		\$180.00	Commercial	Y	LGA (2009) s262(3)(c)
Change to Development Approval		\$105.00	Commercial	Y	LGA (2009) s262(3)(c)

Budget Accommodation

Compliance Inspection and Report		\$550.00	Regulatory	Y	LGA (2009) s97(2)(e) BA (1975) s146(1)
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Fire Safety Assessment

Compliance Inspection and Report		\$525.00	Regulatory	Y	LGA (2009) s97(2)(e) BA (1975) s231AL(3)
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Swimming Pool Compliance (Fence)

Compliance Inspection and Report		\$320.00	Commercial	Y	LGA (2009) s262(3)(c)
Re-Compliance Inspection and Report, Renewals and Childcare Centres		\$305.00	Commercial	Y	LGA (2009) s262(3)(c)
Childcare Fencing Reports		\$275.00	Commercial	Y	LGA (2009) s262(3)(c)

Certificate of Classification

Inspection		\$460.00	Commercial	N	LGA (2009) s262(3)(c)
Copy of Certificate - Hard Copy		\$170.00	Commercial	N	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Certificate of Classification [continued]

Copy of Certificate - Electronic Copy Electronic.		\$85.00	Commercial	N	LGA (2009) s262(3)(c)
Reinspections, Miscellaneous Inspections, Reports		\$258.00	Commercial	N	LGA (2009) s262(3)(c)
Building Form 19 Requisition		\$110.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Building Records Search		\$190.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Building Records Search (Urgent)		\$286.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Building Property Search		\$325.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Copy of Building Plans (Hard Copy) with Owner's Consent		\$170.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Copy of Building Plans (Electronic) with Owner's Consent		\$85.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Extension of Time		\$110.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Building Regulation Concession		\$388.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Document Lodgement Fee		\$172.00	Regulatory	N	LGA (2009) s97(2)(e) BA (1975) s86(1)(c)

Miscellaneous Fees

Application Following Disengagement of Private Certifier Percentage of base fee.		80%	Regulatory	Y	LGA (2009) s97(2)(e) BA (1975) s144
Applications Following Lapsed Approval Percentage of base fee.		60%	Commercial	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Private Certification Inspections By Quotation Inspection for private Certifier.	minimum	\$275.00	Commercial	Y	LGA (2009) s262(3)(c)

Building Fees Refund

Under Assessment Prior to Approval Percentage of fees paid.		60%	Commercial	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Permit Issued Structure Not Commenced Percentage of fees paid.		40%	Commercial	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)

Caravan Parks

Proston.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Van Sites

Short-Term

Nightly Charge – 1-2 Days		\$36.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 persons.					
Nightly Charge – > 2 Days		\$57.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 persons.					
Additional Person – 1-2 Days	per night	\$12.00	Commercial	Y	LGA (2009) s262(3)(c)
Additional Person – > 2 Days	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)

Long-Term

After 4 weeks.

Weekly		\$127.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 persons.					
Additional Persons	per week	\$55.00	Commercial	Y	LGA (2009) s262(3)(c)

Tent Sites

Short-term.

Nightly Charge – 1-2 days		\$24.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 persons.					
Nightly Charge – > 2 days		\$20.00	Commercial	Y	LGA (2009) s262(3)(c)
Up to 2 persons.					
Additional Person – 1-2 days	per night	\$11.00	Commercial	Y	LGA (2009) s262(3)(c)
Additional Person – > 2 days	per night	\$10.00	Commercial	Y	LGA (2009) s262(3)(c)

Amenities

Whilst not staying in the Caravan Park.

Showers – 1-2 days	per person	\$14.00	Commercial	Y	LGA (2009) s262(3)(c)
Showers – > 2 days	per person	\$14.00	Commercial	Y	LGA (2009) s262(3)(c)
Showers – 1-2 days	weekly	\$41.00	Commercial	Y	LGA (2009) s262(3)(c)
Showers – > 2 days	weekly	\$41.00	Commercial	Y	LGA (2009) s262(3)(c)

Key Deposit

Key – 1-2 days	per key	\$22.00	Commercial	N	LGA (2009) s262(3)(c)
Key – > 2 days	per key	\$22.00	Commercial	N	LGA (2009) s262(3)(c)

Cemeteries

Interment – Adult (Includes Fee for Plaque Application)	Per Plot	\$1,550.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Interment Fee to be added to purchase of grave site cost - Weekday (Lawn / Monument)					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Cemeteries [continued]

Interment – Child < 12 Years (Includes fee for plaque application)	Per Plot	\$830.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Interment Fee to be added to purchase of grave site cost - Weekday (Lawn / Monument)					
Interment – Infant Under 3 Years		No Charge	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Second Interment - Adult	Per Plot	\$1,240.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Second Interment - Child < 12 years	Per Plot	\$520.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Interment of Ashes - Grave	Per Ashes	\$150.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Purchase of Grave/Reservation		\$815.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Breaking of Concrete/Removal of Monument		\$450.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Exhumation - Grave	Per Plot	\$2,000.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Additional Charge for Council Services out of Business Hours - Saturday, Sunday, Public Holiday	Per Plot	\$650.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5

Columbaria and Garden

Plaques and installation thereof and interment of ashes – no service provided by Council, but must be to Council specification.

Purchase/Reservation of Niche (Includes Fee for Plaque Application)	Per Niche	\$350.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Purchase / Reservation of Niche - Garden Plot / Columbarium					
Exhumation of Ashes		\$100.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
Interment of Ashes (By Council)	Per Ashes	\$150.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5

Cemetery Search

Standard Search	Per Hour	\$60.00	Commercial	N	LGA (2009) s262(3)(c)
Over 6 names.					

Reservation Cancellation

Administration Fee	each	\$55.00	Commercial	Y	LGA (2009) s97(2)(a) LL1 - A (2011) s5
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Electric Vehicle Charging Station

Electric Vehicle Charging Station	Per kWh	\$0.30	Commercial	Y	LGA (2009) s262(3)(c)
Alford Street Car Park, Kingaroy					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Engineering Assessment Associated with Developments

Operational Work Applications

Application Fee		\$420.00 + 1.25% of the Estimated Cost of Construction	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51
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Inspection of Construction for Operational Works

Estimated Construction Cost \$35,000-\$200,000		\$800.00 + 2.27% of the Estimated Cost of Construction	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51
Estimated Construction Cost \$200,000-\$500,000		\$800.00 + 1.77% of the Estimated Cost of Construction	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51
Estimated Construction Cost \$500,000-\$1,000,000		\$800.00 + 1.22% of the Estimated Cost of Construction	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51
Estimated Construction Cost Over \$1,000,000		\$800.00 + 0.71% of the Estimated Cost of Construction	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51
Reinspection Fee		\$238.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51

When first or subsequent inspections have failed.

Environmental Health Licences and Permits

The Application Fee for all Environmental Health Licences and Permits includes the Assessment Fee and the Licensing Fee. The Licence and/or Permit will be considered valid for 12 months from the month the Licence and/or Permit is issued.

Environmental Relevant Activities

Registration Certificates

Application for Environmental Authority + Annual Fee		\$430.00	Regulatory	N	LGA (2009) s97(2)(a) EPA (1994) s514
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Annual Environmental Authority Fees

ERA with AES of 0		\$168.00	Regulatory	N	LGA (2009) s97(2)(a) EPA (1994) s517
ERA with AES of 0 to 10		\$255.00	Regulatory	N	LGA (2009) s97(2)(a) EPA (1994) s518
ERA with AES of 11 to 30		\$510.00	Regulatory	N	LGA (2009) s97(2)(a) EPA (1994) s519
ERA with AES of more than 30		\$830.00	Regulatory	N	LGA (2009) s97(2)(a) EPA (1994) s520

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Application for Food Licence

Assessment of Applicant		\$90.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Not applicable for temporary licence.					
Structural Approval		\$160.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Where applicable.					
Pro-Rata Licence High		\$30.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Pro-rata licence fees are for New Businesses ONLY, not for pre-existing change of owners.					
Pro-Rata Licence Medium		\$26.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Pro-rata licence fees are for New Businesses ONLY, not for pre-existing change of owners.					
Pro-Rata Licence Low		\$19.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Pro-rata licence fees are for New Businesses ONLY, not for pre-existing change of owners.					
Pro-Rata Licence Supermarket		\$26.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Pro-rata licence fees are for New Businesses ONLY, not for pre-existing change of owners.					
Pro-Rata Add Unit (to Supermarket for Each Additional Over One Department)		\$3.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Monthly rate multiplied by the number of months up to and including the month paid to the end of September.					
Pro-Rata Licence Market (Held on a Monthly Basis)		\$6.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Monthly rate multiplied by the number of months up to and including the month paid to the end of September.					
Pro-Rata Licence Home-Based		\$6.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Monthly rate multiplied by the number of months up to and including the month paid to the end of September.					
Temporary		\$46.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Monthly rate multiplied by the number of months up to and including the month paid to the end of September.					
Amendment for Licence		\$160.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Structural changes within the business and/or amendment to the licence e.g. change of business activity.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Renewal of Licence

High		\$358.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72
Medium		\$315.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72
Low		\$225.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72
Supermarket		\$315.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72
Add Unit		\$36.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72
To Supermarket for each additional over 2 departments.					
Market		\$68.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s72

Home-Based Business

Selling within South Burnett at local markets only.

Assessment of Applicant		\$90.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52
Not applicable for temporary licence.					
Renewal of Licence		\$68.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s49 FA (2006) s52

Additional Fees

Food Safety Program Accreditation/ Audit		At Cost	Commercial	N	LGA (2009) s97(2)(a) FA (2006) s102
Non-Compliance Inspection Fee	per hour	\$120.00	Commercial	N	LGA (2009) s262(3)(c)
Restoration Fee – Late Fee for Outstanding Annual Licence Renewal		\$120.00	Regulatory	N	LGA (2009) s97(2)(a) FA (2006) s73

Public Health

Public Health (Infection Control for Personal Appearance Services) Act 2003.

Higher Risk Personal Appearance Service

Application for a New Licence		\$425.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Application to Renew a Licence		\$270.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Application to Amend a Licence		\$380.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Transfer Fee		\$90.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6

Non-Higher Risk Personal Appearance Service

Inspection Fee		\$120.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Residential Services

Residential Services (Accreditation) Act 2002.

Application Fee		At Cost	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
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Local Law Permits

Transfer Fee		\$90.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
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Registration of Catteries or Kennels

Application Fee		\$430.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Renewal Fee		\$270.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6

Temporary Home Permit

Application Fee		\$175.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
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Display of Goods on Footpaths

Yearly Application Fee		\$52.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
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Caravan Parks/Camping Grounds

Application Fee		\$430.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Renewal Fee		\$270.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6

Public Swimming Pools

Application Fee		\$430.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Renewal Fee		\$270.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6

Standing Stall Site

Application Fee		Relevant Minimum General Rate for Current Financial Year + \$50.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Renewal Fee		Relevant Minimum General Rate for Current Financial Year	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Miscellaneous Fees

Special Inspection

To Undertake Inspection of any Licensed Premises and Requires a Written Report		\$380.00	Commercial	N	LGA (2009) s262(3)(c)
Compliance search.					

Health Records Search

Health Records Search Fee		\$100.00	Commercial	N	LGA (2009) s262(3)(c)
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Impounded Vehicle/Goods

Impounding Fee		\$180.00	Regulatory	N	LGA (2009) s97(2)(d) LL1 - A (2011) s6
Holding Fee	per day	\$9.00	Commercial	N	LGA (2009) s262(3)(c)
Transportation		At Cost	Regulatory	N	LGA (2009) s97(2)(d) LL1 - A (2011) s6

Overgrown Allotments

Slash Residential Block		At Cost	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Slash Block Larger than Residential		At Cost	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011) s6
Administration Cost – Authority to Slash		\$60.00	Commercial	N	LGA (2009) s262(3)(c)
Administration Cost – No Authority to Slash		\$95.00	Commercial	N	LGA (2009) s262(3)(c)

Testing Water Samples

Testing of Private Water Samples		\$90.00	Commercial	Y	LGA (2009) s262(3)(c)
Plus costs of tests if charged by Laboratory.					
Testing of Commercial Water Samples - Food Business		\$90.00	Regulatory	N	LGA (2009) s262(3)(c)
Testing of Commercial Water Samples - Food Business (combined with Food Inspection)		\$30.00	Regulatory	N	LGA (2009) s262(3)(c)
Testing of Commercial Water Samples - Water Carrier		At Cost	Regulatory	N	LGA (2009) s262(3)(c)

Halls – Category A

Kingaroy Town Hall.

Level 1

Up to 12 hours.

Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod, Weddings, Private Parties, Private Exents, Expos.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Up to 12 Hours

Main Hall	per 12 hours	\$645.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room	per 12 hours	\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area	per 12 hours	\$152.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex	per 12 hours	\$973.00	Commercial	Y	LGA (2009) s262(3)(c)

National Tours

Town Hall		\$1,795.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room		\$879.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex		\$2,967.00	Commercial	Y	LGA (2009) s262(3)(c)

Bond for Large Functions (including National Tours)

Refundable less cost of damage or loss.

Main Hall		\$587.00	Commercial	N	LGA (2009) s262(3)(c)
Reception Room		\$293.00	Commercial	N	LGA (2009) s262(3)(c)
BBQ Area		\$117.00	Commercial	N	LGA (2009) s262(3)(c)
Total Complex		\$998.00	Commercial	N	LGA (2009) s262(3)(c)
Set-Up and Clean-Up Fee		\$176.00	Commercial	N	LGA (2009) s262(3)(c)

Set-up the day before event – available from 12noon, and clean-up the day after event before 12noon.

Level 2

Up to 12 hours.

Meetings, Workshops, Rehearsals, Preparations, Set-Ups.

Main Hall	per 12 hours	\$58.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room	per 12 hours	\$58.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area	per 12 hours	\$41.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex	per 12 hours	\$97.00	Commercial	Y	LGA (2009) s262(3)(c)

Other Functions

Funerals, Memorials, Wakes.

Main Hall		\$469.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room		\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area		\$59.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex		\$762.00	Commercial	Y	LGA (2009) s262(3)(c)

Other Fees

Commercial Kitchen Hire	per 12 hours	\$352.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable Stage		\$70.00	Commercial	Y	LGA (2009) s262(3)(c)
Large Conference Projector		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System Bond		\$387.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Other Fees [continued]

Public Address System Delivery and Set-Up		\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable PA System		\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable PA System Bond		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire Tables	each	\$9.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire Chairs	each	\$1.10	Commercial	Y	LGA (2009) s262(3)(c)
Cleaning Fee	per hour	\$47.00	Commercial	Y	LGA (2009) s262(3)(c)

Not for Profit Community Organisation in the South Burnett

Level 1

Up to 12 hours.

Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod, Community Luncheon.

Main Hall	per 12 hours	\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room	per 12 hours	\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area	per 12 hours	\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex	per 12 hours	\$234.00	Commercial	Y	LGA (2009) s262(3)(c)

Level 2

Up to 12 hours.

Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set-Ups, Fitness Classes.

Main Hall	per 12 hours	\$44.00	Commercial	Y	LGA (2009) s262(3)(c)
Reception Room	per 12 hours	\$26.00	Commercial	Y	LGA (2009) s262(3)(c)
BBQ Area	per 12 hours	\$24.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex	per 12 hours	\$58.00	Commercial	Y	LGA (2009) s262(3)(c)

Not for Profit Groups

Large Functions

Bookings Greater than 10 Consecutive Days for Main Hall/ Reception Room	per 24 hours	\$106.00	Commercial	Y	LGA (2009) s262(3)(c)
Bookings Greater than 10 Consecutive Days for Entire Complex	per 24 hours	\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Final Events or Concerts	per 24 hours	\$234.00	Commercial	Y	LGA (2009) s262(3)(c)

Halls – Category B

Kingaroy Town Common Hall, Nanango Cultural Centre, and Murgon/Proston/Wondai Town Halls.

Level 1

Up to 12 hours.

Concerts, Play Productions, Balls, Dances, Dinners, Conferences, Speech Nights, Weddings, Private Parties, Private Events, Expos.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Up to 12 Hours

Total Complex	per 12 hours	\$469.00	Commercial	Y	LGA (2009) s262(3)(c)
Includes Supper Room or Stage 1 or Stage 2, Kitchen, Bar, Cold Rooms.					
Supper Room or Stage 1 or Stage 2	per 12 hours	\$314.00	Commercial	Y	LGA (2009) s262(3)(c)

National Tours

Town Hall		\$1,795.00	Commercial	Y	LGA (2009) s262(3)(c)
Supper Room or Stage 1 or Stage 2		\$879.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex		\$2,967.00	Commercial	Y	LGA (2009) s262(3)(c)

Bond for Large Functions (including National Tours)

Refundable less cost of damage or loss.

Supper Room or Stage 1 or Stage 2, Kitchen, Bar, Cold Rooms		\$293.00	Commercial	N	LGA (2009) s262(3)(c)
Total Complex		\$587.00	Commercial	N	LGA (2009) s262(3)(c)
Set-Up and Cleaning Fee		\$117.00	Commercial	N	LGA (2009) s262(3)(c)
Set-up the day before event – available from 12noon, and clean-up the day after event before 12noon.					

Level 2

Up to 12 hours.

Meetings, Workshops, Rehearsals, Preparations, Set-Ups.

Supper Room and Kitchen	per 12 hours	\$30.00	Commercial	Y	LGA (2009) s262(3)(c)
Stage 1 and Kitchen	per 12 hours	\$30.00	Commercial	Y	LGA (2009) s262(3)(c)
Stage 2 and Kitchen	per 12 hours	\$30.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex	per 12 hours	\$53.00	Commercial	Y	LGA (2009) s262(3)(c)
Includes Supper Room, Stage 1, Stage 2, Kitchen, Bar, Cold Rooms.					

Other Functions

Funerals, Memorials, Wakes.

Supper Room or Stage 1 or Stage 2, Kitchen, Bar, Cold Rooms		\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Total Complex		\$234.00	Commercial	Y	LGA (2009) s262(3)(c)

Other Fees

Commercial Kitchen Hire	per 12 hours	\$141.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable Stage		\$70.00	Commercial	Y	LGA (2009) s262(3)(c)
Large Conference Projector		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System Bond		\$387.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System Delivery and Set-Up		\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable PA System		\$234.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Other Fees [continued]

Portable PA System Bond		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire Tables	each	\$9.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire Chairs	each	\$1.10	Commercial	Y	LGA (2009) s262(3)(c)
Cleaning Fee	per hour	\$47.00	Commercial	Y	LGA (2009) s262(3)(c)

Not for Profit Community Organisation in the South Burnett

Level 1

Up to 12 hours.

Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod, Community Luncheon.

Main Hall	per 12 hours	\$176.00	Commercial	Y	LGA (2009) s262(3)(c)
Supper Room or Stage 1 or Stage 2	per 12 hours	\$176.00	Commercial	Y	LGA (2009) s262(3)(c)

Level 2

Up to 12 hours.

Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set-Ups, Fitness Classes.

Main Hall	per 12 hours	\$26.00	Commercial	Y	LGA (2009) s262(3)(c)
Supper Room or Stage 1 or Stage 2	per 12 hours	\$26.00	Commercial	Y	LGA (2009) s262(3)(c)

Not for Profit Groups

Large Functions

Bookings Greater than 10 Consecutive Days for Main Hall, Stage 1, Stage 2 or Supper Room	per 24 hours	\$89.00	Commercial	Y	LGA (2009) s262(3)(c)
Bookings Greater than 10 Consecutive Days for Entire Complex	per 24 hours	\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Final Events or Concerts	per 24 hours	\$176.00	Commercial	Y	LGA (2009) s262(3)(c)

Halls – Category C

Maidenwell Hall.

Level 1

Up to 3 hours.

Concerts, Play Productions, Balls, Dances, Dinners, Conferences, Speech Nights, Weddings, Private Parties, Private Events, Expos.

Total Complex	per 3 hours	\$200.00	Commercial	Y	LGA (2009) s262(3)(c)
Bond	per 3 hours	\$117.00	Commercial	N	LGA (2009) s262(3)(c)
Set-Up and Clean-Up Fee		\$23.00	Commercial	Y	LGA (2009) s262(3)(c)

Set-up the day before event – available from 12noon, and clean-up the day after event before 12noon.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Level 2

Up to 12 hours.

Meetings, Workshops, Rehearsals, Preparations, Set-Ups.

Main Hall	per 12 hours	\$16.00	Commercial	Y	LGA (2009) s262(3)(c)
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Other Functions

Funerals, Memorials, Wakes.

Total Complex		\$23.00	Commercial	Y	LGA (2009) s262(3)(c)
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Other Fees

Commercial Kitchen Hire	per 12 hours	\$59.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable Stage		\$70.00	Commercial	Y	LGA (2009) s262(3)(c)
Large Conference Projector		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Public Address System Bond		\$387.00	Commercial	N	LGA (2009) s262(3)(c)
Public Address System Delivery and Set-Up		\$117.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable PA System		\$234.00	Commercial	Y	LGA (2009) s262(3)(c)
Portable PA System Bond		\$293.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire Tables	each	\$9.30	Commercial	Y	LGA (2009) s262(3)(c)
Hire Chairs	each	\$1.10	Commercial	Y	LGA (2009) s262(3)(c)
Cleaning Fee	per hour	\$47.00	Commercial	Y	LGA (2009) s262(3)(c)

Not for Profit Community Organisation in the South Burnett

Level 1

Concerts, Stage Productions, Balls, Dances, Dinners, Conferences, Speech Nights, School Formals, Eisteddfod, Community Luncheon.

Main Hall	per event	\$23.00	Commercial	Y	LGA (2009) s262(3)(c)
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Level2

Indoor Bowls, Darts, Bingo, Craft, Meetings, Workshops, Rehearsals, Preparations, Set-Ups, Fitness Classes.

Main Hall	per event	\$14.00	Commercial	Y	LGA (2009) s262(3)(c)
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Not for Profit Groups

Large Functions

Bookings Greater than 10 Consecutive Days for Main Hall	per 24 hours	\$9.00	Commercial	Y	LGA (2009) s262(3)(c)
Bookings Greater than 10 Consecutive Days for Entire Complex	per 24 hours	\$11.00	Commercial	Y	LGA (2009) s262(3)(c)
Final Events or Concerts	per 24 hours	\$23.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Meeting Rooms

Kingaroy 1913 Chambers.

Non-Profit Organisations – Free Hire – \$60 cleaning charge, if facility not left clean.

Commercial Organisations	per day or part thereof	\$83.00	Commercial	Y	LGA (2009) s262(3)(c)
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Sportsgrounds

Maidenwell Oval Facilities

Use of Kitchen		\$86.00	Commercial	Y	LGA (2009) s262(3)(c)
Shower	per person	At Cost	Commercial	Y	LGA (2009) s262(3)(c)

Historical Sites

Ringsfield House

Weddings - Hire Church and Gardens	per day	\$193.00	Commercial	Y	LGA (2009) s262(3)(c)
Weddings - Hire Gardens	per day	\$100.00	Commercial	Y	LGA (2009) s262(3)(c)
Weddings - Hire Church	per day	\$93.00	Commercial	Y	LGA (2009) s262(3)(c)
Meetings - Church	per meeting	\$22.00	Commercial	Y	LGA (2009) s262(3)(c)
Additional Cleaning Fee	per hour	\$45.00	Commercial	Y	

Community - Not for Profit

Hire of Chapel - Meetings, Art Exhibitions, Displays, Community Sessions	Per Event	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire of Gardens, Recreational Activities, Community Gatherings	Per Event	\$5.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire of House - Meetings, Workshops	Per Event	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)
Use of Kitchen	Per Event	\$18.00	Commercial	Y	LGA (2009) s262(3)(c)

Library

Fines on Overdue Books

Member	per book per working day	No Charge	Commercial	N	LGA (2009) s262(3)(c)
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After 4 weeks, per book per working day – minimum \$0.20.

Internet

Prior bookings for the internet take precedence over sessions not booked.

First Hour	per first hour	No Charge	Commercial	Y	LGA (2009) s262(3)(c)
Per Half Hour Over First Hour	per half hour over first hour	No Charge	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Lost Books

Replacement Fee		At Cost	Commercial	N	LGA (2009) s262(3)(c)
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Membership

Membership		No Charge	Commercial	N	LGA (2009) s262(3)(c)
Bond for Visitor Membership		No Charge	Commercial	N	LGA (2009) s262(3)(c)
Refundable.					

Photocopying and Printing

A4

Colour Picture and Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)
Colour Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)
Black Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)

A3

Colour Picture and Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)
Colour Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)
Black Writing	per page	Refer to Printing	Commercial	Y	LGA (2009) s262(3)(c)

Other

Library Membership Card Replacement Fee	each	\$5.50	Commercial	N	LGA (2009) s262(3)(c)
Library Bags	each	\$2.50	Commercial	Y	LGA (2009) s262(3)(c)

Pest Management

Purchase of Baits

Purchase of 1080 Meat Baits	Per Bait	At Cost	Commercial	Y	LGA (2009) s262(3)(c)
Purchase of Doggone Baits	Per Bait	At Cost	Commercial	Y	LGA (2009) s262(3)(c)

Control Notices

Administration Fee	Per Notice	\$60.00	Regulatory	N	LGA (2009) s97(2)(a) BA (2014) s48
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Wild Dog Scalps

Wild Dog Scalps Rebate	Per Scalp	\$35.00	Regulatory	N	LGA (2009) s97(2)(a) BA (2014) s48
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Pest Control - Enforcement Notice

Property Inspection	Per Enforcement	\$260.00	Commercial	N	LGA (2009) s97(2)(a) BA (2014) s48
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Pest Control - Enforcement Notice [continued]

Treatment Cost	Enter & Clear Enforcement	At Cost	Commercial	N	LGA (2009) s97(2)(a) BA (2014) s48
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Permit - Clear Vegetation on a Rural Road Reserve or Other Council Controlled Reserve

Administration Fee	Per Application	\$60.00	Commercial	N	LGA (2009) s97(2)(a) BA (2014) s48
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Permit - Burn on Rural Road Reserve or Other Council Controlled Reserve

Administration Fee	Per Application	\$60.00	Commercial	N	LGA (2009) s97(2)(a) BA (2014) s48
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Planning

Planning Searches

Limited Planning Certificate		\$150.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)
Standard Planning Certificate		\$450.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)
Full Planning Certificate		\$1,045.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)

Preliminary Approval

Application Fee (80% of Prescribed Fee)		80%	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
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Reconfiguring a Lot Code

Boundary Realignments and Easements		\$1,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure 1 to 5 Lots		\$2,090.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure 6 to 15 Lots		\$3,030.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure Over 15 Lots		\$4,080.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Reconfiguring a Lot Impact

Boundary Realignments and Easements		\$2,720.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure 1 to 5 Lots		\$3,030.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure 6 to 15 Lots		\$4,500.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Reconfigure Over 15 Lots		\$6,270.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Approving Plan of Survey

Approving Plan of Subdivision, Approving Documents or Work, Reinspection Fee		\$410.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
DERM Valuation Fee	per Lot on Survey Plan	\$50.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s262(3)(c)
Approving Lapsed Plan of Subdivision Resealing of a Survey Plan		\$210.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Material Change of Use Code

Dwelling House		\$1,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Caretaker's Accommodation, Dual Occupancy, Dwelling Unit, Home Based Business, Sales Office, Secondary Dwelling		\$1,570.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Animal Husbandry, Animal Keeping, Agricultural Supplies Store, Aquaculture, Cropping, Permanent Plantation, Roadside Stall, Rural Industry, Rural Workers Accommodation, Wholesale Nursery, Winery		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shop		\$3,640.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shopping Centre < 500m2		\$4,495.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shopping Centre > 500m2		\$7,530.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse < 500m2		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse > 500m2		\$3,720.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Bulk Landscape Supplies, Car Wash, Extractive Industry < 2ha, Low Impact Industry, Transport Depot		\$2,930.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Extractive Industry > 2ha		\$4,495.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
High Impact Industry, Special Industry		\$6,580.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Medium Impact Industry < 500m2		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Medium Impact Industry > 500m2		\$4,345.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Material Change of Use Code [continued]

Intensive Animal Husbandry, Intensive Horticulture		\$3,030.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Child Care Centre		\$2,240.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Air Services, Non-Resident Workforce Accommodation, Utility Installation		\$2,240.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Major Electricity Infrastructure, Substation		\$4,345.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Cemetery, Club, Community Care Centre, Community Residence, Community Use, Crematorium, Educational Establishment, Emergency Services, Hospital, Place of Worship, Residential Care Facility		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Telecommunications Facility		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Nightclub Entertainment Facility		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Indoor Sports and Recreation		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Outdoor Sports and Recreation, Motor Sport Facility, Nature Based Tourism		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Park, Environment Facility		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Material Change of Use Impact

Dwelling House		\$2,246.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Caretaker's Accommodation, Dual Occupancy, Dwelling Unit, Home Based Business, Sales Office, Secondary Dwelling		\$2,245.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Animal Husbandry, Animal Keeping, Agricultural Supplies Store, Aquaculture, Cropping, Permanent Plantation, Roadside Stall, Rural Industry, Rural Workers Accommodation, Wholesale Nursery, Winery		\$3,198.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shop		\$4,350.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shopping Centre < 500m2		\$5,540.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Shopping Centre > 500m2		\$8,885.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse < 500m2		\$3,030.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Material Change of Use Impact [continued]

Food and Drink Outlet, Function Facility, Funeral Parlour, Garden Centre, Health Care Services, Hotel, Hardware and Trade Supplies, Market, Office, Outdoor Sales, Service Station, Service Industry, Showroom, Theatre, Veterinary Services, Warehouse > 500m2		\$4,495.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Bulk Landscape Supplies, Car Wash, Extractive Industry < 2ha, Low Impact Industry, Transport Depot		\$5,435.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Extractive Industry > 2ha		\$6,035.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
High Impact Industry, Special Industry		\$9,070.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Medium Impact Industry < 500m2		\$3,198.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Medium Impact Industry > 500m2		\$6,075.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Intensive Animal Husbandry, Intensive Horticulture		\$6,085.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Child Care Centre		\$3,095.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Air Services, Non-Resident Workforce Accommodation, Utility Installation		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Major Electricity Infrastructure, Substation		\$7,475.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Cemetery, Club, Community Care Centre, Community Residence, Community Use, Crematorium, Educational Establishment, Emergency Services, Hospital, Place of Worship, Residential Care Facility		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Telecommunications Facility		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Nightclub Entertainment Facility		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Indoor Sports and Recreation		\$6,310.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Outdoor Sports and Recreation, Motor Sport Facility, Nature Based Tourism		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Park, Environment Facility		\$3,200.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park – Code

Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park < 5 Units		\$1,495.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park – Code [continued]

Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park 5-10 Units		\$2,040.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park > 10 Units		\$4,270.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park – Impact

Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park < 5 Units		\$2,240.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park 5-10 Units		\$2,990.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Multiple Dwelling, Relocatable Home Park, Retirement Facility, Rooming Accommodation, Short-Term Accommodation, Tourist Park > 10 Units		\$6,410.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Compliance Inspection Material Change of Use

Compliance Inspection Material Change of Use Fee		\$425.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s265
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Minor Relaxation or Siting Variation

Relaxation or Siting Variation Fee		\$900.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
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Building Work or Operational Work

Building Work or Operation Work on Local Heritage Place		\$890.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Filling More Than 1m Above or Excavation More Than 1m Below Ground Level, or Involving More Than 50m3		\$890.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
Third Party Sign		\$790.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Extending Development Approvals

Extension Application to Currency Period		\$1,080.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s86(2)(b)(i)
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Changing Development Approval

A Change Application		\$1,820.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s79(1)(b)(i)
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Combined MCU and ROL Application

Application for More Than One Use		Total of All Separate Fees	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s51(1)(b)(ii)
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Refund of Fees

Council may refund all or part of required fee as follows upon request from the applicant:

(i) End of Part 1: Application Part Ends or Confirmation Notice Issued		90%	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s108(a)
(ii) End of Part 3: Information Request Issued by Council		50%	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s108(a)
(iii) End of Part 4: Public Notification Commenced or Notice of Compliance is Received or was Due		25%	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s108(a)
(iv) Prior to End of Part 5: Decision		10%	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s108(a)
(v) After End of Part 5: Decision		Nil	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s108(a)

Planning Scheme Documents

Superseded Planning Scheme		\$38.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s263
Planning Scheme - Disk		\$38.00	Commercial	N	LGA (2009) s97(2)(a) PA (2016) s263
(2017)					
Planning Scheme - Hard Copy		\$470.00	Commercial	N	LGA (2009) s97(2)(a) PA (2016) s263
(2017)					
Maps in Planning Schemes - A3 Colour		\$32.00	Commercial	N	LGA (2009) s97(2)(a) PA (2016) s263

Plumbing

Application for Permit

Class 1 and 10a Buildings – Sewered Area

Approval and Inspection		\$745.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Class 1 and 10a Buildings – Sewered Area [continued]

Approval and Inspection	per fixture	\$115.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Alteration or Modifications		\$470.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)

Class 1 and 10a Buildings – Non-Sewered Area

Approval and Inspection of Household Sewerage Treatment Plant/Septic/Grey Water Application Fee		\$125.00	Regulatory	N	LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Approval and Inspection		\$615.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Approval and Inspection	per fixture	\$115.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Alteration or Modifications		\$470.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Demolition and/or Replacement of Septic Tank/Treatment Plant/Grease Trap/Grey Water – Inspection Fee		\$260.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Alteration to Land Application Area		\$350.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)

Commercial and Multi Unit Residential Class 2-9 Buildings

Approval and Inspection		\$1,575.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Approval and Inspection	per fixture	\$115.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Alteration or Modifications		\$900.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Inspection of Main Sanitary Drains, Hydrant and Water Mains	per metre	\$10.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Inspection of Manholes	per manhole	\$116.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Demolition and/or Replacement of Septic Tank/Treatment Plant/Grease Trap/Grey Water – Inspection Fee		\$255.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)

Application for Amended Permit

If term of permit has ended, fees as per New Application.

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Application for Amended Permit [continued]

Amendments Class 1 and Class 10a – Change of Floor Plans/Fixture Layout of Existing Building		\$115.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Amendments Class 1 and Class 10a – Change of On-Site Sewerage Facility		\$255.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Minor Amendments Class 2-9		\$290.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Major Amendments Class 2-9		\$830.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Extending Term of Permit Only		\$330.00	Regulatory	N	LGA (2009) s97(2)(a) LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Extending term and amendment of permit combined application – total of applicable fee.					

Public Sector Entity Inspections

Where permit is issued by a Public Sector Entity.

Inspection 1 Fixture only	per fixture	\$255.00	Regulatory	N	LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)
Inspection 2 or More Fixtures	per fixture	\$90.00	Regulatory	N	LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)

Miscellaneous

Plumbing Search – House Drainage Plans within the Property		\$52.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264
Owner/Private Certifier Information Request.					
Reinspection Fee		\$255.00	Regulatory	N	LGA (2009) s97(2)(e) PDR (2019) s44(1)(b)(iv)

Backflow Prevention Devices

Backflow Prevention Device Application Fee	per device	\$245.00	Regulatory	N	LGA (2009) s97(2)(a) PDR (2019) s101
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Service Reports Lodgement

Lodgement Fee for Service Reports for On-Site Sewerage Facility/Grey Water Use		\$58.00	Regulatory	N	LGA (2009) s97(2)(a) PDR (2019) s114
Lodgement Fee for Backflow Prevention Device		\$58.00	Regulatory	N	LGA (2009) s97(2)(a) PDR (2019) s101

Refund of Fees

If Application Lapses Due to Not Responding to Information Request		Nil	Regulatory	N	PDR (2019) s45(4)(b)
If Application is Cancelled Prior to the Carrying Out of Inspections		50%	Regulatory	N	PDR (2019) s45(4)(b)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Printing

Council Documents

Council Minutes	per page	\$0.70	Regulatory	N	LGA (2009) s97(2)(c) LGR (2012) s272
Free to download from website. Printing charges apply.					
Professional Printing		At Cost	Regulatory	N	LGA (2009) s262(3)(c)
CD or USB		\$7.80	Regulatory	N	LGA (2009) s262(3)(c)

Facsimile Transmissions

Staff supported service.

Local Call – First Page		\$2.10	Commercial	Y	LGA (2009) s262(3)(c)
Local Call – Each Additional Page		\$0.70	Commercial	Y	LGA (2009) s262(3)(c)
STD or ISD – First Page		\$2.60	Commercial	Y	LGA (2009) s262(3)(c)
STD or ISD – Each Additional Page		\$1.60	Commercial	Y	LGA (2009) s262(3)(c)

Laminating

Staff supported service.

A4	per page	\$4.10	Commercial	Y	LGA (2009) s262(3)(c)
A3	per page	\$5.20	Commercial	Y	LGA (2009) s262(3)(c)
A1 or A10	per metre	\$31.00	Commercial	Y	LGA (2009) s262(3)(c)

Photocopying and Printing

Staff supported service.

A4

Colour Picture and/or Writing	per page	\$1.60	Commercial	Y	LGA (2009) s262(3)(c)
Black Writing	per page	\$0.20	Commercial	Y	LGA (2009) s262(3)(c)

A3

Colour Picture and/or Writing	per page	\$4.10	Commercial	Y	LGA (2009) s262(3)(c)
Black Writing	per page	\$0.50	Commercial	Y	LGA (2009) s262(3)(c)

Plan Printing

Staff supported service.

Precut Sheets A1		\$31.00	Commercial	Y	LGA (2009) s262(3)(c)
Precut Sheets A10		\$41.40	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Rentals

Nanango

Appin Place

Standard Units		\$171.00	Commercial	Y	RTRAA (2008) s77(d)
Main Unit		\$197.00	Commercial	Y	RTRAA (2008) s77(d)

Brighthaven

Units 1-10		\$129.00	Commercial	Y	RTRAA (2008) s77(d)
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Drayton Villas

Minimum Standard Unit		\$186.00	Commercial	Y	RTRAA (2008) s77(d)
Minimum Extended Unit		\$197.00	Commercial	Y	RTRAA (2008) s77(d)

Council Housing

Murgon

Goodchild Drive		CMV	Commercial	Y	RTRAA (2008) s77(d)
Tiernan Terrace		CMV	Commercial	Y	RTRAA (2008) s77(d)

Nanango

Pioneer Cottage		CMV	Commercial	Y	RTRAA (2008) s77(d)
Brisbane Street		CMV	Commercial	Y	RTRAA (2008) s77(d)
Hunter Street		CMV	Commercial	Y	RTRAA (2008) s77(d)

Right to Information (RTI) and Information Privacy (IP)

Charges are set by legislation from July 1 each year. Fees therefore reflect the Right To Information (RTI) and Information Privacy (IP) Regulations.

RTI Application Fee		Set by Regulation	Regulatory	N	LGA (2009) s97(2)(a) RTIR (2009) s4
Processing Charge for an RTI Application		Set by Regulation	Regulatory	N	LGA (2009) s97(2)(a) RTIR (2009) s5
For any Application where the processing time is more than 5 hours.					

Access Charge		Set by Regulation	Regulatory	N	LGA (2009) s97(2)(a) RTIR (2009) s6
Photocopying A4 (Black and White).					

IP Application Fee		Set by Regulation	Regulatory	N	LGA (2009) s97(2)(a) IPR (2009)
IP Access Charge		Set by Regulation	Regulatory	N	LGA (2009) s97(2)(a) IPR (2009) s4
Photocopying A4 (Black and White).					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Roads

Banners Across Roads

Use of Banner Poles	per installation	\$549.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
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Permits

Blasting		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Awnings and Balconies Over Roads		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Building Materials Placed on Road		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Licensed Gates – Application Fee		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Licensed Grids – Application Fee		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Scaffolding		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
Car Park Bays	per day	\$10.70	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)

Pipes Across Gazetted Roads

Application Fee		\$153.00	Regulatory	N	LGA (2009) s97(2)(a) LL1 - A (2011)
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Marker Posts (Complete)

Marker Posts (Complete) Fee	each	\$60.00	Commercial	Y	LL1 - A (2011)
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Complete Repairs

Estimated Cost for Council to Supply, Lay and Backfill Enveloping Pipe		At Cost	Commercial	Y	LL1 - A (2011)
Actual cost to be charged.					

Removal Bond

Assessment and Inspection Fee		\$228.00	Regulatory	N	LGA (2009) s97(2)(a) BA (1975) s86(1)(c) LL1 - A (2011)
Non-refundable.					
For Movements Into, Out of, or Within the South Burnett Regional Council		\$1,311.00	Regulatory	N	LGA (2009) s97(2)(a) BA (1975) s86(1)(c) LL1 - A (2011)
When damage occurs to Council roads, cost of repairs to be deducted from the bond.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Rural Property Number

Installation Fee for Relocation or Replacement		\$119.50	Commercial	N	LL1 - A (2011)
Rural Numbers – Cap	each cap	\$6.00	Commercial	N	LL1 - A (2011)
Rural Numbers – Number	each number	\$8.50	Commercial	N	LL1 - A (2011)
Rural Numbers – Post	each post	\$18.20	Commercial	N	LL1 - A (2011)

Saleyards and Dips

Transshipping Fees

Transshipping Fee	Annual fee	\$750.00	Commercial	Y	LGA (2009) s262(3)(c)
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Livestock Selling Fees (Fat & Store Sales)

Agents Licence Fee	per head	\$2.50	Commercial	Y	LGA (2009) s262(3)(c)
Liveweight Sale (Weighing & Yard Fees)	per head	\$5.50	Commercial	Y	LGA (2009) s262(3)(c)
Open Auction Sale (Yard Fee Only)	per head	\$4.50	Commercial	Y	LGA (2009) s262(3)(c)
Agents Inspection and Dipping Fee	per head	\$3.00	Commercial	Y	LGA (2009) s262(3)(c)
Pigs, Sheep, Goats, Chickens, Llamas Sold	per head	\$2.50	Commercial	Y	LGA (2009) s262(3)(c)
Horses and Buffalo	per head	\$7.40	Commercial	Y	LGA (2009) s262(3)(c)

Stud Selling Fees

Licence Fee for Specialty Sales (1 or 2 day sale)	per event	\$1,200.00	Commercial	Y	LGA (2009) s262(3)(c)
Open Auction Sale	per head	\$26.00	Commercial	Y	LGA (2009) s262(3)(c)
Open Auction Sale (Yard Fee only)	per head	\$4.50	Commercial	Y	LGA (2009) s262(3)(c)

Cleaning of Other Areas

Cleaning of Agents Room and Toilets After Specialty Sales	per event	\$210.00	Commercial	Y	LGA (2009) s262(3)(c)
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Cleaning of Yards

Cattle Yards	per pen	\$71.00	Commercial	Y	LGA (2009) s262(3)(c)
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Removal and Disposal

Removal and Disposal of Dead Animal	per head	At Cost	Commercial	Y	LGA (2009) s262(3)(c)
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Weighing Fees - Private Sale

Other than at cattle liveweight sales.

Minimum Fee – 1 to 20 Head	per event	\$35.00	Commercial	Y	LGA (2009) s262(3)(c)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Weighing Fees - Private Sale [continued]

Standard Charge – greater than 20 Head	per head	\$2.20	Commercial	Y	LGA (2009) s262(3)(c)
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Inspection Fees – Weekdays

Minimum Charge - 1 to 20 Head	per event	\$35.00	Commercial	Y	LGA (2009) s262(3)(c)
Standard Charge - greater than 20 Head	per head	\$2.20	Commercial	Y	LGA (2009) s262(3)(c)

Dipping Fees - Private

Minimum Fee - 1 to 6 Head	per event	\$18.00	Commercial	Y	LGA (2009) s262(3)(c)
Standard Charge - greater than 6 Head	per head	\$3.00	Commercial	Y	LGA (2009) s262(3)(c)

Spraying Fees

Spraying Fees	per animal	\$30.00	Commercial	Y	LGA (2009) s262(3)(c)
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Hire of Facilities

Canteen Hire	per event	\$50.00	Commercial	Y	LGA (2009) s262(3)(c)
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Truck Wash

Truck Wash Water Charges	per minute	\$0.50	Commercial	Y	LGA (2009) s262(3)(c)
Estimated flow rate per minute = 60 litres					

Searches

Building Searches

Building Property Search		\$325.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Building Records Search		\$190.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Building Records Search - Urgent		\$285.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Copy of Building Plans - Hard Copy		\$170.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)
Copy of Building Plans - Electronic Copy		\$85.00	Regulatory	N	LGA (2009) s97(2)(c) PA (2016) s51(1)(b)(ii)

Cemetery Search

Standard Search		\$60.00	Commercial	N	LGA (2009) s262(3)(c)
Over 6 names.					

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Environmental Health Licences

Compliance search.

The Application Fee for all Environmental Health Licences/Permits includes the Assessment Fee and the balance of the licensing period. If a new application is received in the last 3 months of the licensing period, the approval shall be issued to the common due date in the following financial year.

To Undertake Inspection of any Licensed Premises and Requires a Written Report		\$380.00	Commercial	N	LGA (2009) s262(3)(c)
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Health Records Search

Health Records Search Fee		\$100.00	Commercial	N	LGA (2009) s262(3)(c)
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Noxious Weeds – Property Inspection

Inspection Fee	Per Inspection	\$185.00	Regulatory	N	LGA (2009) s97(2)(a) BA (2014) s48
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Rate/Property Searches

(i) The owner (or his Agent authorised in writing) may inspect the Rate Book in respect of land of which he is the owner, lessee, or occupier, and/or land adjoining there to, without charge.

(ii) Rate information is not to be given by telephone.

Full Search		\$144.50	Regulatory	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)
Full Search - Urgent		\$209.00	Regulatory	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)
Within 2 business days of payment being received.					

Short Search		\$82.00	Regulatory	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)
Short Search - Urgent		\$118.00	Regulatory	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)
Within 2 business days of payment being received.					

Property Archive Search/ Miscellaneous Administration Fee	per hour	\$41.00	Commercial	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)
Property Archive Search/ Miscellaneous Administration Fee – if less than 1/2 hour	per half hour – minimum	\$23.00	Commercial	N	LGA (2009) s97(2)(c) LGR (2012) s155(1)

Rate Notice Copies

Copy of Rate/Water Notice/s other than for Current Financial Year	per notice	\$10.00	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)
Copy of Rate/Water Notice/s for Current Financial Year	per notice	No Charge	Regulatory	N	LGA (2009) s97(2)(c) LGA (2009) s262(3)(c)

Special Water Meter Reading

Special Water Meter Reading Fee		\$83.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s37
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Special Water Meter Reading [continued]

Special Water Meter Reading Fee - Urgent		\$120.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s37
Within 2 business days of payment being received.					

Planning Searches

Limited Planning Certificate		\$152.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)
Standard Planning Certificate		\$450.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)
Full Planning Certificate		\$1,045.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264(2)

Plumbing Searches

Plumbing Search – House Drainage Plans within the Property		\$52.00	Regulatory	N	LGA (2009) s97(2)(a) PA (2016) s264
Owner/private Certifier Information Request.					

Soil Laboratory Testing

1. Costs include travel of up to 10km radius of Kingaroy, otherwise travel charges apply.
2. A wait time of 15 minutes per job after which hourly rate charged at 15 minute intervals.
3. If a sample is to be sent to another Laboratory, freight costs shall be added.
4. Any tests not listed but able to be undertaken by the Soils Laboratory shall be charged at the hourly rate.
5. The Soils Laboratory hours of operation are 6.30am to 3.30pm Monday to Friday. Testing outside of these hours will attract overtime rates.
6. When Soil Tester is undertaking a large volume of testing for a single client a lower charge out rate may be negotiated if in agreement with the Chief Executive Officer.
7. Call fee of half an hour applies if job cancelled and not notified plus travel costs where applicable.

Aggregate Sampling

Sampling of Aggregate	per hour	\$79.00	Commercial	Y	LGA (2009) s262(3)(c)
Flakiness Index		\$187.00	Commercial	Y	LGA (2009) s262(3)(c)
Including ALD, particle size distribution.					

Degradation Test		\$246.00	Commercial	Y	LGA (2009) s262(3)(c)
Weak Particles		\$79.00	Commercial	Y	LGA (2009) s262(3)(c)
Crushed Particles		\$79.00	Commercial	Y	LGA (2009) s262(3)(c)
Degree Precoat		\$79.00	Commercial	Y	LGA (2009) s262(3)(c)
10% Fines Dry Strength		\$255.00	Commercial	Y	LGA (2009) s262(3)(c)
10% Fines Wet Strength		\$255.00	Commercial	Y	LGA (2009) s262(3)(c)
10% Fines Wet/Dry Variation		\$476.00	Commercial	Y	LGA (2009) s262(3)(c)
Sand, Silt Clay Content		Price on application	Commercial	Y	LGA (2009) s262(3)(c)
Loose Density		\$55.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Aggregate Sampling [continued]

Modified Texture Depth		\$31.00	Commercial	Y	LGA (2009) s262(3)(c)
Water Absorption		Price on application	Commercial	Y	LGA (2009) s262(3)(c)

CBR Testing

CBR (5 Points)

Unsoaked		\$350.00	Commercial	Y	LGA (2009) s262(3)(c)
Soaked		\$350.00	Commercial	Y	LGA (2009) s262(3)(c)
Insitu CBR Test (DCP)	per hour	\$79.00	Commercial	Y	LGA (2009) s262(3)(c)

CBR (1 Point)

Unsoaked		\$284.00	Commercial	Y	LGA (2009) s262(3)(c)
Soaked		\$284.00	Commercial	Y	LGA (2009) s262(3)(c)

Compaction Testing

Conventional

Dry Density – Moisture Relationship (MDR)

Large Mould MDR		\$190.00	Commercial	Y	LGA (2009) s262(3)(c)
Small Mould MDR		\$149.00	Commercial	Y	LGA (2009) s262(3)(c)
Field Density (Sand Replacement)		\$87.00	Commercial	Y	LGA (2009) s262(3)(c)
Ball Penetrometer	per hour	\$79.00	Commercial	Y	LGA (2009) s262(3)(c)

Concrete Testing

Slump Test		\$28.00	Commercial	Y	LGA (2009) s262(3)(c)
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Making Cylinders and Curing (Each Cylinder)

Includes 1 Slump Test per set of 3.

Set of 3		\$185.00	Commercial	Y	LGA (2009) s262(3)(c)
Cast and Cure Extra Cylinder		\$28.00	Commercial	Y	LGA (2009) s262(3)(c)
Unconfined Compressive Strength (UCS)		\$376.00	Commercial	Y	LGA (2009) s262(3)(c)
Unconfined Compressive Strength (UCS) Field Mixed		\$207.00	Commercial	Y	LGA (2009) s262(3)(c)
Compressive Strength Tests	each cylinder	\$28.00	Commercial	Y	LGA (2009) s262(3)(c)

Nuclear Meter Testing (NATA Certified)

Field Dry Density		\$46.00	Commercial	Y	LGA (2009) s262(3)(c)
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Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Soil Testing

Moisture Content	per test	\$32.00	Commercial	Y	LGA (2009) s262(3)(c)
Emmerson Class		Price on application	Commercial	Y	LGA (2009) s262(3)(c)

Sieve Analysis

Particle Size Distribution (PSD) Dry/ Wet		\$142.00	Commercial	Y	LGA (2009) s262(3)(c)
Particle Size Distribution (PSD) Less than 5 Sieves		\$95.00	Commercial	Y	LGA (2009) s262(3)(c)

Atterberg Limits

5 Points (Includes Liquid Limit, Linear Shrinkage and Plastic Index)		\$208.00	Commercial	Y	LGA (2009) s262(3)(c)
1 Point (Includes Liquid Limit, Linear Shrinkage and Plastic Index)		\$99.00	Commercial	Y	LGA (2009) s262(3)(c)
Linear Shrinkage		\$45.00	Commercial	Y	LGA (2009) s262(3)(c)

Discount for Bulk Customers

On request.

Standard Fees

Hourly Travel Rate	per hour	\$106.00	Commercial	Y	LGA (2009) s262(3)(c)
Overtime @ 1.5	per hour	\$120.00	Commercial	Y	LGA (2009) s262(3)(c)
Overtime @ 2	per hour	\$160.00	Commercial	Y	LGA (2009) s262(3)(c)
Overtime @ 2.5	per hour	\$200.00	Commercial	Y	LGA (2009) s262(3)(c)
Travel Rate (2 Technicians)	per hour	\$186.00	Commercial	Y	LGA (2009) s262(3)(c)
Wait Time	per hour	\$80.00	Commercial	Y	LGA (2009) s262(3)(c)
Work Time	per hour	\$80.00	Commercial	Y	LGA (2009) s262(3)(c)
Vehicle Standby Time		\$19.30	Commercial	Y	LGA (2009) s262(3)(c)

Swimming Pools

South Burnett Swimming Pools – Blackbutt, Kingaroy, Murgon, Proston, South Burnett Aquatic Centre and Wondai

Adult	per head	\$3.50	Commercial	Y	LGA (2009) s262(3)(c)
Children < 12	per head	\$2.70	Commercial	Y	LGA (2009) s262(3)(c)
Senior/Concession Card Holders	per head	\$2.70	Commercial	Y	LGA (2009) s262(3)(c)
Hydrotherapy Pool	per head	\$3.50	Commercial	Y	LGA (2009) s262(3)(c)
School Swimming Carnival		\$360.00	Commercial	Y	LGA (2009) s262(3)(c)
Private Hire	per hour	\$72.00	Commercial	Y	LGA (2009) s262(3)(c)
Lane Hire	per lane per hour	\$15.00	Commercial	Y	LGA (2009) s262(3)(c)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Blackbutt, Kingaroy, Murgon, Proston and Wondai – Individual Passes

7 Month Swimming Passes

Child	per season	\$150.00	Commercial	Y	LGA (2009) s262(3)(c)
Adult	per season	\$190.00	Commercial	Y	LGA (2009) s262(3)(c)
Senior/Concession Card Holders	per season	\$150.00	Commercial	Y	LGA (2009) s262(3)(c)
Family	per season	\$470.00	Commercial	Y	LGA (2009) s262(3)(c)

10 and 20 Visit Pass

10 Visit Pass – Child		\$24.30	Commercial	Y	LGA (2009) s262(3)(c)
10 Visit Pass – Adult		\$31.50	Commercial	Y	LGA (2009) s262(3)(c)
10 Visit Pass – Senior/Concession Card Holders		\$24.30	Commercial	Y	LGA (2009) s262(3)(c)
20 Visit Pass – Child		\$48.60	Commercial	Y	LGA (2009) s262(3)(c)
20 Visit Pass – Adult		\$63.00	Commercial	Y	LGA (2009) s262(3)(c)
20 Visit Pass – Senior/Concession Card Holders		\$48.60	Commercial	Y	LGA (2009) s262(3)(c)

South Burnett Aquatic Centre – 12 Month Season Pass – Purchased Directly from Pool

12 Month Season Pass

Child	per season	\$280.00	Commercial	Y	LGA (2009) s262(3)(c)
Adult	per season	\$364.00	Commercial	Y	LGA (2009) s262(3)(c)
Senior/Concession Card Holders	per season	\$280.00	Commercial	Y	LGA (2009) s262(3)(c)
Family	per season	\$610.00	Commercial	Y	LGA (2009) s262(3)(c)

Waste Services

Disposal of Dead Animals

A Small Sized Animal < 15Kgs	per animal	\$22.00	Commercial	Y	LL6 - WM (2011)
A Medium Sized Animal > 15Kgs – < 45Kgs	per animal	\$34.00	Commercial	Y	LL6 - WM (2011)
A Large Sized Animal > 45Kgs – < 90Kgs	per animal	\$115.00	Commercial	Y	LL6 - WM (2011)
A Horse and Cow Type Animal (Irrespective of the Weight)	per animal	\$170.00	Commercial	Y	LL6 - WM (2011)
Animal Offal Waste Products (Irrespective of the Weight)	per animal	\$38.00	Commercial	Y	LL6 - WM (2011)

Tipping Fees – Disposal of Regulated Waste – Asbestos

<10m ² of Domestic Self-Haul Asbestos - All other areas	per cubic metre or part thereof	\$105.00	Commercial	Y	LL6 - WM (2011)
>10m ² of Domestic Self-Haul or Any Commercial Asbestos - All other areas	per cubic metre or part thereof	\$210.00	Commercial	Y	LL6 - WM (2011)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Tipping Fees – Disposal of Regulated Waste – Asbestos [continued]

<10m2 of Domestic Self-Haul Asbestos - Kingaroy	per tonne or part thereof	\$105.00	Commercial	Y	LL6 - WM (2011)
>10m2 of Domestic Self-Haul or Any Commercial Asbestos - Kingaroy	per tonne or part thereof	\$210.00	Commercial	Y	LL6 - WM (2011)

Commercial/Industrial Tipping Fees – Landfills/Transfer Stations

Batteries	each	No Charge	Commercial	Y	LL6 - WM (2011)
Waste Oil	per litre	No Charge	Commercial	Y	LL6 - WM (2011)
Clean Fill		No Charge	Commercial	Y	LL6 - WM (2011)
Light Gauge Metal/Car Bodies/Metal Tanks		No Charge	Commercial	Y	LL6 - WM (2011)
Commercial and Industrial	per cubic metre or part thereof	\$210.00	Commercial	Y	LL6 - WM (2011)
Construction and Demolition (C&D)	per cubic metre or part thereof	\$140.00	Commercial	Y	LL6 - WM (2011)

Only minor amounts less than 20m3 or 20 tonnes in total of construction and demolition (C&D) waste is able to be received at waste facilities other than Kingaroy with prior approval. Major C&D disposal (>20m3 or 20 tonnes in total) is to be disposed of at the Kingaroy Waste Facility. Please contact Council's Waste Services Section on (07) 4189 9100 for further details.

Commercial Mixed Load Fee	per cubic metre or part thereof	\$240.00	Commercial	Y	LL6 - WM (2011)
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Fee is on top of and in addition to whatever the applicable disposal charge will be.

Fridges, Freezers, Water Heat Pump Systems, etc. (Degassing Expense)		\$22.00	Commercial	Y	LL6 - WM (2011)
Green Waste	per cubic metre	No Charge	Commercial	Y	LL6 - WM (2011)
Liquid Paint	per litre	\$9.00	Commercial	Y	LL6 - WM (2011)

Disposal available at Kingaroy only.

Mattress Disposal - Commercial	Per Mattress	\$10.00	Commercial	Y	LL6 - WM (2011)
Mattress Disposal - Domestic	Per Mattress	\$10.00	Commercial	Y	LL6 - WM (2011)
Waste from Outside Shire	per cubic metre	\$420.00	Commercial	Y	LL6 - WM (2011)
Cardboard Recycling	per cubic metre	\$32.00	Commercial	Y	LL6 - WM (2011)

Where able to be provided.

Waste Cooking Oil	per litre	\$1.00	Commercial	Y	LL6 - WM (2011)
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Commercial Tipping Fees – Kingaroy Weighbridge

Commercial and Industrial Waste	per tonne	\$210.00	Commercial	Y	LL6 - WM (2011)
Construction and Demolition Waste	per tonne	\$140.00	Commercial	Y	LL6 - WM (2011)
Fridges, Freezers, Water Heat Pump Systems, etc. (Degassing Expense)		\$22.00	Commercial	Y	LL6 - WM (2011)
Green Waste	per tonne	No Charge	Commercial	Y	LL6 - WM (2011)

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Tyres (Commercial or Residential)

Tyres – Motorcycle		\$6.00	Commercial	Y	LL6 - WM (2011)
Tyres – Car		\$10.00	Commercial	Y	LL6 - WM (2011)
Tyres – Truck to Super Single		\$28.00	Commercial	Y	LL6 - WM (2011)
Tyres – Tractor < 1.5		\$125.00	Commercial	Y	LL6 - WM (2011)
Tyres – With Rims + Base Cost		\$2.00	Commercial	Y	LL6 - WM (2011)
Other		At Cost	Commercial	Y	LL6 - WM (2011)

Wastewater

Sewerage Connection		\$593.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Service Connection – Cut Into Existing Main		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Service – Other		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Location of Wastewater Service Connections		\$146.00	Commercial	Y	LGA (2009) s97(2)(e) WSSRA (2008) s167
Water and sewer. Physical location of Sewer					
Physical Location of Sewerage Mains		\$144.00	Commercial	Y	LGA (2009) s97(2)(e) WSSRA (2008) s167

Water and Wastewater Searches

Sewer main and water main location information.

Requests for Sewer and Water Details Within Property		\$54.00	Regulatory	N	LGA (2009) s97(2)(e) LGR (2012) s155(1)
Requests for Sewer and Water Details Adjacent to the Property		\$54.00	Regulatory	N	LGA (2009) s97(2)(e) LGR (2012) s155(1)

Trade Waste - Application Fee

Trade Waste Application Fee (including swimming pool discharge to sewer)		\$179.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180
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Trade Waste - Yearly Renewal Fees

Category 1 Licence		\$282.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180
Category 2		\$1.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180
Minimum \$330 P/A volume cKl.					
Category 3		\$1.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180
Minimum \$330 P/A volume cKl.					
BOD5 cKg		\$1.50	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
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Trade Waste - Yearly Renewal Fees [continued]

Sus Solids cKg		\$1.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s180
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Miscellaneous Wastewater Fees

Hire of Sewer Camera including Staff	per hour	\$189.00	Commercial	Y	LGA (2009) s262(3)(c)
Hire of Sewer Jetter including Staff	per hour	\$282.00	Commercial	Y	LGA (2009) s262(3)(c)
Concurrence Agency Response		\$326.00	Regulatory	N	LGA (2009) s97(2)(e) PA (2016) s54(1)
Building over or near infrastructure QDC MP1.4.					

Disposal of Septage Waste

Disposal of Septage Waste Originating Within the South Burnett Regional Council Area	per kilolitre	\$30.00	Commercial	N	LGA (2009) s262(3)(c)
Disposal of Septage Waste Originating Outside the South Burnett Regional Council Area	per kilolitre	\$131.00	Commercial	N	LGA (2009) s262(3)(c)

Water – Sales

Blackbutt Bulk Nukku Pipeline Water

Blackbutt Bulk Nukku Pipeline Water Fee	per kilolitre	\$1.15	Commercial	N	LGA (2009) s262(3)(c)
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Purchase of Water

Water from Standpipe Commercial or Coin – Potable	per kilolitre	\$6.00	Commercial	N	LGA (2009) s262(3)(c)
Water from Standpipe Commercial or Coin – Non-Potable	per kilolitre	\$5.00	Commercial	N	LGA (2009) s262(3)(c)
Deposit on Standpipe Key		\$136.00	Commercial	N	LGA (2009) s262(3)(c)

Water Supplies

Connection Fees (Measurements are Internal Diameter)

Standard 20mm Service (<30 metres)		\$1,077.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Standard and Restricted Rural 12mm Service		\$1,077.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
25mm Service (Includes 25mm Meter)(<30 metres)		\$1,468.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Multiple Dwelling Units – Connection 25mm (Incl. 1 x 20mm Meter Per Unit)(<30 metres)	per unit	\$733.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
32mm Service (Includes 32mm Meter) (<30 metres)		\$2,828.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167

Name	Basis and/or duration	Year 22/23 Fee (incl. GST)	Regulatory/ Commercial	GST	Head of Power
------	-----------------------	----------------------------	------------------------	-----	---------------

Connection Fees (Measurements are Internal Diameter) [continued]

Larger Than 32mm Service (Including Meter) (<30metres)		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Minimum Charge for Service > 32mm		\$3,263.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167
Over 30 metres from Main (All Sizes)		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s167

Other Fees

Location of Water Service Connection/s		\$146.00	Commercial	Y	LGA (2009) s262(3)(c)
Disconnection Fee		\$152.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s37
Relocate Meter to Other Location		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s35
Testing Meter – Internally		\$98.00	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s37
Testing Meter – Externally		At Cost	Regulatory	N	LGA (2009) s97(2)(e) WSSRA (2008) s37
Physical Location of Water Mains		\$144.00	Commercial	Y	LGA (2009) s262(3)(c)
Concurrence Agency Response		\$326.00	Regulatory	N	LGA (2009) s97(2)(e) PA (2016) s54(1)
Building over or near infrastructure QDC MP1.4.					

Meter Boxes (PVC)

New Meter Box Installation on Existing Connection		\$119.00	Commercial	N	LGA (2009) s262(3)(c)
To be installed by Council.					

Legislation

~ Head of Power ~

Abbreviated Legislation	Act/Regulation/Local Law Reference
AMCDA (2008) s44(2)	<i>Animal Management (Cats and Dogs) Act 2008</i> Section 44(2)
BA (2014) s48	<i>Biosecurity Act 2014</i> Section 48
BA (1975)	<i>Building Act 1975</i>
BA (1975) s86(1)(c)	<i>Building Act 1975</i> Section 86(1)(c)
BA (1975) s144	<i>Building Act 1975</i> Section 144
BA (1975) s146(1)	<i>Building Act 1975</i> Section 146(1)
BA (1975) s231AL(3)	<i>Building Act 1975</i> Section 231AL(3)
EPA (1994) s514	<i>Environmental Protection Act 1994</i> Section 514
EPA (1994) s517	<i>Environmental Protection Act 1994</i> Section 517
EPA (1994) s518	<i>Environmental Protection Act 1994</i> Section 518
EPA (1994) s519	<i>Environmental Protection Act 1994</i> Section 519
EPA (1994) s520	<i>Environmental Protection Act 1994</i> Section 520
FA (2006) s49	<i>Food Act 2006</i> Section 49
FA (2006) s52	<i>Food Act 2006</i> Section 52
FA (2006) s72	<i>Food Act 2006</i> Section 72
FA (2006) s73	<i>Food Act 2006</i> Section 73
FA (2006) s102	<i>Food Act 2006</i> Section 102
IPR (2009)	<i>Information Privacy Regulation 2009</i>
IPR (2009) s4	<i>Information Privacy Regulation 2009</i> Section 4
LGA (2009) s97(2)(a)	<i>Local Government Act 2009</i> Section 97(2)(a)
LGA (2009) s97(2)(b)	<i>Local Government Act 2009</i> Section 97(2)(b)
LGA (2009) s97(2)(c)	<i>Local Government Act 2009</i> Section 97(2)(c)
LGA (2009) s97(2)(d)	<i>Local Government Act 2009</i> Section 97(2)(d)
LGA (2009) s97(2)(e)	<i>Local Government Act 2009</i> Section 97(2)(e)
LGA (2009) s262(3)(c)	<i>Local Government Act 2009</i> Section 262(3)(c)
LGR (2012) s155(1)	<i>Local Government Regulation 2012</i> Section 155(1)
LGR (2012) s272	<i>Local Government Regulation 2012</i> Section 272
LL1 – A (2011)	<i>Local Law 1 (Administration) 2011</i>
LL1 – A (2011) s5	<i>Local Law 1 (Administration) 2011</i> Section 5
LL1 – A (2011) s6	<i>Local Law 1 (Administration) 2011</i> Section 6

Page 1 of 2

Abbreviated Legislation	Act/Regulation/Local Law Reference
LL2 – AM (2011) s6	<i>Local Law 2 (Animal Management) 2011 Section 6</i>
LL2 – AM (2011) s21(2)	<i>Local Law 2 (Animal Management) 2011 Section 21(2)</i>
LL2 – AM (2011) s24	<i>Local Law 2 (Animal Management) 2011 Section 24</i>
LL2 – AM (2011) s29(2)(b)	<i>Local Law 2 (Animal Management) 2011 Section 29(2)(b)</i>
LL2 – AM (2011) s40	<i>Local Law 2 (Animal Management) 2011 Section 40</i>
LL6 – WM (2011)	<i>Local Law 6 (Waste Management) 2011</i>
PA (2016) s51	<i>Planning Act 2016 Section 51</i>
PA (2016) s51(1)(b)(ii)	<i>Planning Act 2016 Section 51(1)(b)(ii)</i>
PA (2016) s54(1)	<i>Planning Act 2016 Section 54(1)</i>
PA (2016) s79(1)(b)(i)	<i>Planning Act 2016 Section 79(1)(b)(i)</i>
PA (2016) s86(2)(b)(i)	<i>Planning Act 2016 Section 86(2)(b)(i)</i>
PA (2016) s108(a)	<i>Planning Act 2016 Section 108(a)</i>
PA (2016) s263	<i>Planning Act 2016 Section 263</i>
PA (2016) s264	<i>Planning Act 2016 Section 264</i>
PA (2016) s264(2)	<i>Planning Act 2016 Section 264(2)</i>
PA (2016) s265	<i>Planning Act 2016 Section 265</i>
PDR (2019) s44(1)(b)(iv)	<i>Plumbing and Drainage Regulation 2019 Section 44(1)(b)(iv)</i>
PDR (2019) s45(4)(b)	<i>Plumbing and Drainage Regulation 2019 Section 45(4)(b)</i>
PDR (2019) s101	<i>Plumbing and Drainage Regulation 2019 Section 101</i>
PDR (2019) s114	<i>Plumbing and Drainage Regulation 2019 Section 114</i>
RTRAA (2008) s77(d)	<i>Residential Tenancies and Rooming Accommodation Act 2008 Section 77(d)</i>
RTIR (2009) s4	<i>Right to Information Regulation 2009 Section 4</i>
RTIR (2009) s5	<i>Right to Information Regulation 2009 Section 5</i>
RTIR (2009) s6	<i>Right to Information Regulation 2009 Section 6</i>
SRMA (2002) s17(1)	<i>Stock Route Management Act 2002 Section 17(1)</i>
SRMA (2002) s169(b)	<i>Stock Route Management Act 2002 Section 169(b)</i>
SRMA (2002) s183(a)	<i>Stock Route Management Act 2002 Section 183(a)</i>
WSSRA (2008) s35	<i>Water Supply (Safety and Reliability) Act 2008 Section 35</i>
WSSRA (2008) s37	<i>Water Supply (Safety and Reliability) Act 2008 Section 37</i>
WSSRA (2008) s167	<i>Water Supply (Safety and Reliability) Act 2008 Section 167</i>
WSSRA (2008) s180	<i>Water Supply (Safety and Reliability) Act 2008 Section 180</i>

10.8 DEBTORS WRITE-OFFS FOR THE 2021/2022 YEAR

File Number: 24.06.2022

Author: Manager Finance & Sustainability

Authoriser: Chief Executive Officer

PRECIS

Debtor accounts for all modules in both property and rating and core enterprise suite have been assessed with some write-offs as bad debts being required.

SUMMARY

Finance have identified a handful of debts that aren't able to be recovered and as such have been put forward as potential bad debt write-offs for the 21/22 year.

OFFICER'S RECOMMENDATION

That Council approve \$30,184.94 in bad debts write-offs which consists of \$20,487.77 in debtors and \$9,697.17 in unrecoverable rates.

BACKGROUND

Finance has been working closely with departments over the last few months to gain an understanding of the status of all outstanding debts to determine any write-offs that may need to occur for this financial year. Finance has also been focussing on debt collection over the past 12-24 months with the view to clean up as much old debt as possible and keep a close eye on current debts to ensure that the amount of write-offs are limited. Finance have identified 2 old debts that should be written off as a bad debt. The rates department have also put forward 6 properties with outstanding debts that would need to be written off as the debt isn't able to be recovered for a number of reasons.

Debtors Write-Off

Finance have determined that \$20k in outstanding debts will need to be written off as bad debts. All available avenues to recoup these have been explored and due to their circumstances surrounding these, it is very unlikely that the debts could be recovered. Finance recommends that the 2 debts below worth \$20,487.77 be written off as a bad debt for the current year.

- Debt 1 stems from 2015 and was for waste disposal by a company that was outside of the region. Due to the age of the debt and Council having not been successful in its attempts to collect the debt, it is recommended that the **\$7,624.67** be written off. Council is unable to go through debt collection for this invoice due to it being past the statute of limitations.
- Debt 2 is for trade waste and waste services. The company has since disbanded and ceased trading. The probability of Council obtaining any funds relating to this debt if we were to go down the debt collection path would be extremely low. Funds to be written off are **\$12,863.10**.

Unrecoverable Rates Write-Off

Finance have also looked into **\$9,697.17** worth of unrecoverable rates which should also be written off in this financial year. This value is made up of 6 properties and details behind them being unrecoverable can be seen below.

- Property 238890 – Bulk assessed property (multiple land parcels) which were all sold off between July and August 2011. Due to the bulk assessed nature of the property, when a land parcel was sold off, the resulting rate adjustment had to be processed by Council rather than by the solicitors acting for both parties in the sale. Unfortunately, due to Department of

Natural Resources (DNR) work constraints, there can be lengthy delays between the sale date and Council receiving the “new” valuation once a land parcel has been sold off. In this case, once the half-yearly rate notice had been issued, it took a few months for the new valuations to come in and be processed by staff. Once the adjustments were processed and a small portion paid on the remainder of the property debt, **\$63.52** was left outstanding. Once the property is sold, Council has no tangible hold on the debt. Further, it would not have been economical to send the debt to the debt collection specialist.

- Property 258000 - This was a bulk assessed property (multiple land parcels valued together by DNR). The owners fell behind in their rates, and eventually the company went into liquidation. The Liquidators sold off the company's assets. The amount outstanding of **\$312.55** was a result of the pro-rata adjustment for the period 05/02/2010 to 30/06/2010 when the lots were sold and interest on the debt.
- Property 231990 - This property was not a “Freehold” property. It was a small 25m² part of a road reserve located next to Barambah Creek that was leased from DNR as a pump site. The lease (permit to occupy) was cancelled by DNR in January 2013 due to non-payment of the rent. Total amount still outstanding is **\$314.87**. As the property was not freehold, Sale of Land Action was not possible. Further, it would not have been economical to send the debt to the debt collection specialist.
- Property 292110 - This property was not a “Freehold” property. It was a 261-hectare recreation reserve leased from DNR and used for cattle grazing. The leaseholder had paid rates up until a disagreement occurred between DNR. Rates were paid in full to 31/12/2017. The first of the permits to occupy was cancelled by DNR effective from 26/10/2017. Both permits were to be surrendered at the same time. However, DNR would not accept the second cancellation due to the disagreement. The second permit was not cancelled by DNR until 20/09/2018. Council processed the rate adjustments as per DNR notifications. However, the former leaseholder refused to pay for the additional (almost 11 months) time, citing DNR error and the issues mentioned above. As the property was not freehold, Sale of Land Action was not possible. The debt was sent through to the debt collection specialist. However, due to the issues raised for non-payment, it was returned to Council. Total amount still outstanding is **\$597.87**
- Property 170840 - This property was not a “Freehold” property. It was a 104-hectare forestry reserve leased from DNR and used for cattle grazing. The stock grazing permit (issued in 2003) was cancelled in April 2015. In mid-2013 a change of address was sent to Council however the leaseholder failed to respond to any further notices or phone calls from Council. As the property was not freehold, Sale of Land Action was not possible. The debt was not sent through to the debt collection specialist, as we did not have current contact details. Total amount still outstanding is **\$3,951.97**
- Property 176770 - This property was not a “Freehold” property. It was a 11.93-hectare gravel reserve leased from DNR used to graze cattle. The lease was issued in 2003 and cancelled in 2013 for reasons unknown. From the rates transaction listing, rates were paid in full up to June 2011. After that, no rates have been paid. Follow up letters and phone calls were made soon after the cancellation was processed. As the property was not freehold, Sale of Land Action was not possible. The debt was not sent through to the debt collection specialist, as we did not have current contact details. Total amount outstanding is **\$4,456.39**

ATTACHMENTS

Nil

10.9 QUEENSLAND AUDIT OFFICE - 2022 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

File Number: 24-06-2022
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Queensland Audit Office 2022 Interim Management Report.

SUMMARY

Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

OFFICER'S RECOMMENDATION

That subject to Section 213 of the *Local Government Regulation 2012*, Council receives the 2022 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

BACKGROUND

Queensland Audit Office have completed their interim audit work for the 2022 Financial Audit and present the 2022 Interim Management Report, detailing the results of their risk assessment and interim work performed to 31 May 2022. To date, there has been no new identified significant deficiencies in Council's internal controls.

One prior year financial reporting issues remains as a work in progress. This relates to no formal process around recording of grant revenue in Technology One.

ATTACHMENTS

1. **FY22 Interim Management Report South Burnett (48505354.2)** [↓](#) 



South Burnett Regional Council

2022 Interim report to the Mayor

31 May 2022



Your ref:
Our ref: 48505354.2
Jillian Richards 07 3233 3108

31 May 2022

Councillor Brett Otto
Mayor
South Burnett Regional Council
45 Glendon Street
Kingaroy QLD 4610

Dear Mayor Otto

2022 Interim report

We present to you our interim report for South Burnett Regional Council for the financial year ending 30 June 2022.

This report details the results of our risk assessment and interim work performed to 31 May 2022. In this phase we assessed the design and implementation of your internal controls, and whether they are operating effectively. The internal controls that we assessed are those key controls we intend to rely on in auditing your financial statements. Our audit does not assess all controls that management have implemented across the organisation.

We have also undertaken work over areas of audit focus, communicated in our external audit plan.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

The *Auditor-General Act 2009* requires the Auditor-General to report to parliament on an issue raised during an audit if they consider it to be significant. The results of your entity's audit will be included in our Local Government sector report to parliament.

If you have any questions or would like to discuss the audit report, please contact me on 3233 3108.

Yours sincerely

Jillian Richards
Partner
KPMG

Enc.

cc. Mark Pitt, Chief Executive Officer
Susan Jarvis, General Manager Finance and Corporate

Queensland Audit Office
Level 13, 53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

Phone 07 3149 6000
Email gao@gao.qld.gov.au
Web www.gao.qld.gov.au
 Queensland Audit Office (QAO)

2022 Interim report

1. Summary

We completed our audit planning phase and issued an external audit plan on 21 February 2022. This report details our audit findings from the work we performed on key controls over rates, employment expenses and materials and services expenses as well as an update on matters reported in the prior year.

Internal controls

Deficiencies:

- Nil raised in the current year
- 1 unresolved from prior years

Financial reporting matters:

- Nil raised in the current year
- 1 unresolved from prior years

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy that can rely upon these controls.

Areas of audit focus

We have also performed work over the areas of audit focus identified in our external audit plan. Our progress against the areas of audit focus is on track.

Milestones—On track

All agreed financial reporting and audit deliverables milestones, in relation to Asset valuations, proformas and key Accounting Issues have been met to date.

Audit fees—On Track

SENSITIVE

2. Areas of audit focus

In our external audit plan, we identified those classes of transactions, accounts, and balances that we considered to present the greatest risk of material misstatement to the financial statements. The following table sets out our identified areas of audit focus, including any new areas, and progress on the audit procedures conducted to address the risk.

Risk	Description of risk	Audit response
1	<p>Valuation of property, plant and equipment</p> <p>Property, plant and equipment is the most material balance in the financial statements at \$866 million. Infrastructure assets represent over 90% of total PPE and require significant levels of management judgement in determining their fair values, being measured at current replacement cost less accumulated depreciation.</p>	<p>Consistent with prior years, management have engaged external experts to assist in assessing the fair value of assets as at 30 June 2022.</p> <p>We have obtained copies of the valuation reports for each asset class, and we have begun our assessment of the specialists engaged, valuation methodologies and reasonableness of key assumptions.</p>
2	<p>Revenue Recognition</p> <ul style="list-style-type: none"> Revenue recognition depends on the specific terms and conditions applicable to the grants Grants are a material revenue stream for Council 	<p>We have commenced interim substantive sampling of grant revenue and other revenue streams with no issues identified to date.</p> <p>We have provided feedback on management’s accounting paper on the treatment of the Building Better Regions Fund grant for the Kingaroy Transformation project.</p>
3	<p>Completeness, existence, and accuracy of employee expenses</p> <ul style="list-style-type: none"> Employee benefits represent approximately 31% of total expenses Focus on accuracy of employee salary and wages given different award structures in operation 	<p>We have assessed the design, implementation and operating effectiveness of relevant internal controls with no issues identified to date.</p> <p>We have commenced interim sample testing over employee expenses.</p>
4.	<p>Completeness, existence and accuracy of purchases and goods and services</p> <ul style="list-style-type: none"> Large supplier base with decentralised purchasing Undertakes large projects where legislative requirements guide tendering and probity processes Increase in vendor fraud attacks across Queensland 	<p>We have assessed the design, implementation, and operating effectiveness of relevant internal controls with no issues identified to date.</p> <p>We have commenced interim sample testing over Materials and Services expenses.</p> <p>We are discussing with internal audit the procurement audit to understand the scope of testing and key findings to ensure there is no duplication of audit procedures.</p>

SENSITIVE

2022 Interim report

3. Status of issues

Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Details of deficiencies that we identified during our interim audit are outlined further in this section. Refer to [Section 4](#) Prior year issues for the status of prior year issues.

Internal control issues by COSO element	Number of significant deficiencies		Number of deficiencies		Rating
	Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
Control environment <i>Structures, policies, attitudes and values that influence daily operations</i>	-	-	-	-	●
Risk assessment <i>Processes for identifying, assessing and managing risk</i>	-	-	-	-	●
Control activities <i>Implementation of policies and procedures to prevent or detect errors and safeguard assets</i>	-	-	-	1	●
Information and communication <i>Systems to capture and communicate information to achieve reliable financial reporting</i>	-	-	-	-	●
Monitoring activities <i>Oversight of internal controls for existence and effectiveness</i>	-	-	-	-	●

Our ratings: **Effective** – No significant deficiencies identified; **Partially effective** – One significant deficiency identified; **Ineffective** – More than one significant deficiency identified.

No additional internal control issues have been identified in the current year.

Financial reporting issues

This table identifies the number of financial reporting issues we raised. Details of the financial reporting issues we identified during our interim audit are outlined further in this section. Refer to [Section 4](#) Prior year issues for the status of prior year financial reporting issues.

Year and status	High risk	Moderate risk	Low risk
Current year issues	-	-	-
Prior year issues – unresolved	-	1	-

No additional financial reporting issues have been identified in the current year.

SENSITIVE

2022 Interim report

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.gao.qld.gov.au/information-internal-controls or scan the QR code.



Internal control issues

 Significant deficiency  Deficiency  Other matter

Financial reporting issues



 High  Medium  Low

SENSITIVE

2022 Interim report

4. Prior year issues

The following table summarises the status of deficiencies, financial reporting issues and other matters reported in prior years.

Ref.	Rating	Issue	Status
21CR-1		<p>IT User Access Review in Technology One</p> <p>It was identified that there are no formal controls in place surrounding review of all current users within the TechnologyOne application</p>	<p>Work in progress</p> <p>An initial assessment of the Users in TechnologyOne was performed early in FY22, which ensured all active users in the system was consistent with those who should have current access.</p> <p>However, due to some staff turnover in the IT department, further work over the process is yet to be undertaken for access of user profiles and Delegation limits within TechnologyOne.</p> <p>Responsible officer: TechnologyOne Project lead</p> <p>Action date: 30 June 2022</p>
18FR-1		<p>Tracking of Grant Revenue</p> <p>No formal process around the recording of grants In TechnologyOne</p>	<p>Work in progress</p> <p>Throughout the financial year to date, SBRC have implemented a Grant register in TechnologyOne, however the uptake from individual business units has not fully commenced.</p> <p>A senior Grants officer has been employed to create a more accurate and complete register of all grants (successful or not).</p> <p>This Grants officer will also be a strong conduit between the departments for all grants Council has active each year which will ensure that the grants module in TechnologyOne is updated in real time.</p> <p>Responsible officer: General Manager Finance and Corporate</p> <p>Action date: 30 June 2022</p>

SENSITIVE



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Vaughan Stemmett
 Queensland Audit Office
 T: (07) 3149 6046
 E: vaughan.stemmett@qao.qld.gov.au

Jillian Richards
 KPMG
 T: (07) 3233 3108
 E: jrichards@kpmg.com.au



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 53 Albert Street, Brisbane Qld 4000
 PO Box 15396, City East Qld 4002



11 PORTFOLIO – ROADS & DRAINAGE

11.1 LRCI FUNDING ALLOCATION PHASE 3 - 2022

File Number: 24-06-2022

Author: Executive Assistant Infrastructure

Authoriser: Chief Executive Officer

PRECIS

Notice of Motion - LRCI Funding Allocation Phase 3- 2022.

SUMMARY

This report relates to the Local Roads and Community Infrastructure (LRCI) phase three (3) programme. Council will need to resolve the remaining allocation as it needs to be submitted to the Australian Government by 30 June 2022.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council allocate the remaining LRCI Phase 3 allocation

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022 and again at the May Ordinary meeting of Council. The LRCI currently had the following May Resolutions:

Resolution of the 4 May 2022 Standing Committee:

COMMITTEE RESOLUTION 2022/176

That the Committee recommends to Council:

That Council allocate \$2,163,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of \$1,250,000 be completed as part of this program on the LRCI Funding agenda.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

The following resolution was resolved at the 25 May Ordinary Meeting of Council:

RESOLUTION 2022/533

That South Burnett Regional Council reconsiders the allocation of \$2,163,930 prior to the June Ordinary Meeting of Council after a proper review of priority roads has been undertaken including a bus tour by all Councillors of each road put forward by the Divisional Councillor and or the Mayor.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Crs Kirstie Schumacher and Scott Henschen

CARRIED 4/2

The following resolution was resolved at the 17 June Budget Meeting:

COMMITTEE RESOLUTION 2022/1

Moved: Cr Brett Otto
 Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That the Final Draft Capital Budget 2022/2023 be endorsed and be presented for adoption, including the following amendments, inclusion of \$200,000 to upgrade works at Birt Road and \$200,000 for the completion of Blackbutt CBD upgrade linkage to rail trail.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

The Local Roads and Community Infrastructure (LRCI) programme is a federally funded program to deliver priority projects across Australia to support the local economies to bounce back from the COVID-19 pandemic.

The construction timeline for phase three (3) commences from the 3 January 2022 and projects are required to be physically completed by 30 June 2023. The allocation for phase three (3) is \$3,288,930 and is currently split as per the table below:

LRCI Phase 3	
Blackbutt CBD Streetscape	\$300,000
George Street Car Park	\$825,000
Unallocated	\$2,163,930
	\$3,288,930

The road rehabilitation and renewals program has been developed by considering higher priority road asset renewal projects, the timeliness of completing works, and generally focusing on the higher order and higher trafficked roads.

In recent years there has been a targeted program of renewal works on the unsealed road network primarily consisting of gravel resheeting. The focus is now shifting towards renewal projects on the sealed road network, and the list of projects being recommended for LRCI phase 3 funding is consistent with this focus.

One of the key considerations is the timeliness of completing the nominated projects, particularly given that Council has significant flood recovery work, and the normal capital program delivery. The major portion of the projects are bitumen resealing projects, with First Avenue floodway reconstruction being the exception. The focus for this work is generally on our major road networks. In terms of asset condition rating there are other roads with a worse condition rating but with much less traffic, for example some of the residential streets. When bitumen resealing a major road in preference to a lower order street for example, it is felt that there will be more overall benefit gained by the community, and less risk for Council in terms of potential significant asset deterioration. A

bitumen resealing program, when compared with a pavement rehabilitation program, is typically much quicker to deliver results.







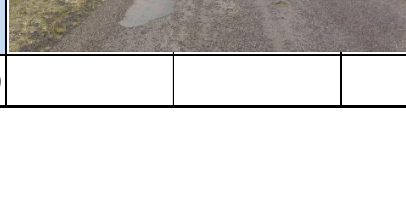

At the time of preparing this report there are significant and developing pressures occurring on the price of petroleum products which will directly impact the cost of these projects, and more broadly Council's current program of works. Additional allowances have been made in these estimates, however there is some degree of caution associated with this. The previous list of possible projects is attached with this report.

Council will need to allocate the LRCI at the June General Meeting to enable funding to be nominated to the department.

ATTACHMENTS

1. LRCI 3 Program [↓](#) 

		<u>LRCI 3 Program</u>					
Road	Locality	Start Ch.	End Ch.	Length	LRCI 3		
Drayton St	Nanango	565	775	210	\$ 29,400.00		
Edward St	Wondai	210	1100	890	\$ 68,530.00		
First Ave	Kingaroy	180	540	360	\$233,573 (Total project \$308,573 with \$75,000 from depreciation)		
Sore Street	Murgon	0	760	760	\$ 71,820.00		
Haly St	Kingaroy	0	240	240	\$ 33,600.00		
Haly St	Kingaroy	240	530	290	\$ 40,600.00		
Haly St	Kingaroy	530	1230	700	\$ 49,000.00		
Hart St	Blackbutt	0	1050	1050	\$ 73,500.00		
River Rd	Kingaroy	3720	4735	1015	\$ 42,630.00		
River Rd	Kingaroy	6330	8740	2410	\$ 101,220.00		
River Rd	Kingaroy	340	815	475	\$ 34,200.00		
River Rd	Kingaroy	0	230	230	\$ 16,560.00		

		<u>LRCI 3 Program</u>					
Road	Locality	Start Ch.	End Ch.	Length	LRCI 3		
Runnymede Rd	Runnymede	3680	11465	7785	\$ 217,980.00		
Silverleaf Rd	Byee	0	4705	4705	\$ 169,380.00		
Nanango Brooklands Rd	Brooklands	5250	8180	2930	\$ 123,060.00		
Old Esk Rd	Taromeo	810	2580	1770	\$ 48,320.00		
Old Esk Rd	Taromeo	2580	5465	2885	\$ 92,160.00		
Appin St West	Nanango	0	800	800	\$ 95,200.00		
Tingoora Chelmsford Rd	Tingoora	1520	7850	6330	\$ 567,015.00		
Tingoora Chelmsford Rd	Tingoora	0	1015	1015	\$ 56,182.00		
TOTAL LRCI					\$2,163,930		

11.2 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM**File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Budget Committee Meeting held on 3 June 2022 was a report with information regarding the 2021-24 Works for Queensland (W4Q) Program.

SUMMARY**6.7 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM**

COMMITTEE RESOLUTION 2022/77

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommend to Council

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the amended attachment.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott HenschenAgainst: Crs Brett Otto, Jane Erkens and Kathy Duff**CARRIED 4/3**

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the attachment.

Prioritised Projects - Works for Queensland - 2021-24

Project Type	Project Title	Description	Value	Construction Year	21/22	22/23	23/24	Total
CBD Renewal - Infrastructure Upgrades								
	Kumbia CBD	Improve entry aesthetics and accessibility on Ball St, Kumbia.	\$ 300,000	22/23		\$ 300,000		\$ 300,000
	Wondai CBD	Scott St (Roundabout to Edward St)	\$ 700,000	23/24			\$ 700,000	\$ 700,000
		Subtotal	\$ 1,000,000.00		\$ -	\$ 300,000.00	\$ 700,000.00	\$ 1,000,000.00
Community Building Upgrades and Maintenance								
	Murgon	Regional facility upgrades to recreational, commercial and disaster management buildings - bathroom upgrades, asbestos removal and repainting. (PCYC bathroom upgrade \$380K, Murgon Shop removal of asbestos and repainting \$140K, Blackbutt SES removal of asbestos and repainting \$40K)	\$ 560,000	21/22	\$ 180,000	\$ 380,000		\$ 560,000
	Across Region	Opex maintenance	\$ 200,000	21/22	\$ 100,000	\$ 100,000		\$ 200,000
	Across Region	Opex maintenance	\$ 200,000	22/23		\$ 200,000		\$ 200,000
	Mondure	Rectumping of Mondure Hall	\$ 125,000	22/23		\$ 125,000		\$ 125,000
		Subtotal	\$ 1,085,000		\$ 280,000	\$ 805,000	\$ 0	\$ 1,085,000
Open Spaces Refurbishments								
	Aerodrome Fencing	Kingaroy and Wondai	\$ 370,000	21/22	\$ 370,000			\$ 370,000
		Additional expenditure for Kingaroy and Wondai fencing	\$ 40,000			\$ 40,000		\$ 40,000
	Murgon Park / Amenities Upgrades	OELI Park renewal	\$ 300,000	21/22 (150k), 22/23 (150k)	\$ 150,000	\$ 150,000		\$ 300,000
	Proston Parks	Railway Park renewal	\$ 50,000	21/22	\$ 50,000			\$ 50,000
	Kumbia APEX Park re-development	Play equipment and landscaping / parking	\$ 115,000	23/24			\$ 115,000	\$ 115,000
	Kingaroy Park / Amenities Upgrades	Kingaroy Park Redevelopment - Detailed design and delivery of master plan	\$ 680,000	21/22 (100k Lions Park), 22/23 (580k Master Plan)	\$ 100,000	\$ 580,000		\$ 680,000
	Wondai Park / Amenities Upgrades	Upgrade amenities x 3 (McKall, Dingo Creek & Coronation).	\$ 100,000	21/22	\$ 100,000			\$ 100,000
	Public Amenities Refurbishments	Priority 1 - Butter Factory (Nanango) - New Amenities	\$ 100,000	22/23		\$ 100,000		\$ 100,000
		Priority 2 - Lions Park (Kingaroy) - New Amenities + Dump Point Upgrade						
	Regional Park / Amenities Upgrades	Bonarlin Park renewal	\$ 140,000	21/22	\$ 140,000			\$ 140,000
	Regional Park / Amenities Upgrades	Wondai 24 hr Camping Grounds	\$ 150,000	21/22		\$ 150,000		\$ 150,000
		Subtotal	\$ 2,045,000		\$ 950,000	\$ 980,000	\$ 115,000	\$ 2,045,000
Water Infrastructure Upgrades								
	Kingaroy Water Security Trunk Infrastructure Upgrades - Priority Projects	Mount Wooroolin Reservoir - \$5M total project cost (\$3M borrowing)	\$ 1,500,000	23/24		design \$ 250,000	construct \$ 1,250,000	\$ 1,500,000
		Subtotal	\$ 1,500,000	\$ 0	\$ 0	\$ 250,000	\$ 1,250,000	\$ 1,500,000
		Total	\$ 5,630,000		\$ 1,230,000	\$ 2,335,000	\$ 2,065,000	\$ 5,630,000
		Allocation	\$ 5,630,000					
		Balance	\$ 0.00					

BACKGROUND

Presented at the Budget Committee Meeting held on 3 June 2022.

ATTACHMENTS

1. 21-24 W4Q (under separate cover) 

11.3 OPTIONS FOR CAPITAL COSTS ASSOCIATED WITH IMPROVED STORM WATER DRAINAGE IN LEOPARD COURT KINGARROY

File Number: 24-06-2022
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure Standing Committee meeting was a report updating Council on the Options for Capital Costs Associated with Improved Storm Water Drainage in Leopard Court Kingaroy.

SUMMARY**COMMITTEE RESOLUTION 2022/213**

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council consider Option two (2) as the preferred option to improve stormwater management in Leopard Court and consider the allocation of \$23,000 in the 2022/23 budget deliberations for Capital Works.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council consider Option two (2) as the preferred option to improve stormwater management in Leopard Court and consider the allocation of \$23,000 in the 2022/23 budget deliberations for Capital Works.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

ATTACHMENTS

Nil

11.4 ADDRESSING BUNYA MOUNTAINS

File Number: 01-06-22
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022, was a report updating Council on Addressing at the Bunya Mountains.

SUMMARY**COMMITTEE RESOLUTION 2022/214**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council send letters to properties in Bunya Mountains Precinct having non-standard property address advising the issue and to contact Council to proceed with the change of the address to Australian Standard.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council send letters to properties in Bunya Mountains Precinct having non-standard property address advising the issue and to contact Council to proceed with the change of the address to Australian Standard.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

ATTACHMENTS

Nil

11.5 APPLICATION FOR THE SURRENDER OF A PERMIT TO OCCUPY FOR A PORTION OF OLD ESK ROAD TEELAH WHICH IS KNOWN AS ARP182008 OR LOT A AP4695

File Number: 24-06-2022
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Application for the surrender of a permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695.

SUMMARY

Council has received an application for the surrender of a permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695.

OFFICER'S RECOMMENDATION

That Council:

1. Advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not object to the application for the surrender of the current permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695 as shown in Attachment one (1).
 - (b) Should the Department of Natural Resources and Mines approve the surrender of the permit to occupy that there be no cost to Council associated with the road closure.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be no cost to Council if the surrender of the current permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695 is approved. Council will not receive any financial compensation from the State of Queensland if the surrender is approved.

LINK TO CORPORATE/OPERATIONAL PLAN

ENHANCING LIVEABILITY AND LIFESTYLE - Elevate the South Burnett region to be recognised as a "Community of choice".

PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES - Develop, renew and maintain community infrastructure through sound asset management principles.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted. These include Council Infrastructure Works Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The current permit allows for the permit holder to use this land for the purpose of grazing. The permit did not allow them exclusive possession and the impacted portion of road was still used for public

vehicular access. If the surrender of the permit to occupy is approved, then the permit holder will surrender their rights for the use of that land for the purpose of grazing.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Currently there is minimal short-term asset management implications. The section of road covered by the permit to occupy is about 300m long and is already a part of Council's maintained road network.


REPORT

This report concerns an application for the surrender of a permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695 see attachment one (1).

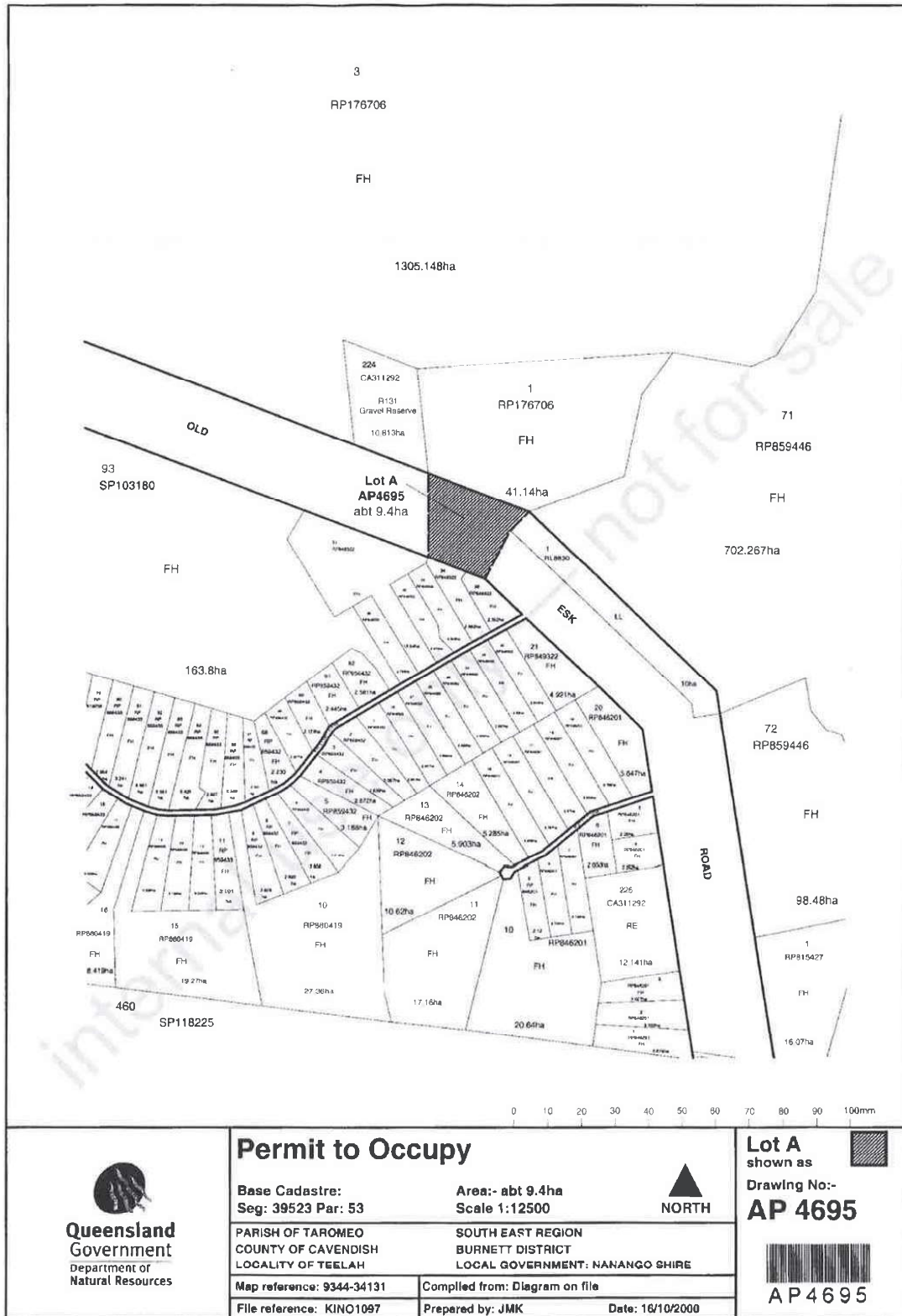
The current permit covers an area of about 9.4 hectares and allows for the permit holder to use this land for the purpose of grazing. The permit did not allow them exclusive possession of the lot and the impacted portion of road was still used for public vehicular access.

If the surrender of the permit to occupy is approved, then the permit holder will surrender their rights for the use of that land for the purpose of grazing. This is unlikely to have any impact on Council as the section of road, about 300m long, is already a part of Council's maintained road network.

ATTACHMENTS

1. **Map of Portion of Old Esk Road, Teelah** [↓](#) 

AP4695 V0 REGISTERED Page 1 of 1 Not To Scale



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11.6 BUNYA HIGHWAY MEDIAN AND ROUNDABOUT REFURBISHMENTS**File Number: 24-06-2022****Author: Manager Infrastructure Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022, was a report on the Bunya Highway Median and Roundabout Refurbishments.

SUMMARY**COMMITTEE RESOLUTION 2022/208**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the committee recommends to Council:

That South Burnett Regional Council:

1. budget for the construction of the Wondai Roundabout as part of its 22/23 budget;
2. place the River Road roundabout on its future capital works consideration list;
3. place the Youngman Street Median Refurbishment on its future capital works consideration list;
4. scope and cost median strip renewals on the following Council roads:
 - Haly Street, East
 - Fisher Street; and
5. continue to work with DTMR to progress planning and design for works on Walter Road from the Rodgers Drive to the Knight Street intersections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 6/0****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. budget for the construction of the Wondai Roundabout as part of its 22/23 budget;
2. place the River Road roundabout on its future capital works consideration list;
3. place the Youngman Street Median Refurbishment on its future capital works consideration list;
4. scope and cost median strip renewals on the following Council roads:
 - Haly Street, East
 - Fisher Street; and
5. continue to work with DTMR to progress planning and design for works on Walter Road from the Rodgers Drive to the Knight Street intersections.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

ATTACHMENTS

Nil

11.7 STAGE TWO WONDAI INDUSTRIAL ESTATE

File Number: 24-06-2022
Author: Manager Infrastructure Planning
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure Standing Committee meeting was a report updating Council on stage two (2) of Wondai Industrial Estate.

SUMMARY**MOTION**

COMMITTEE RESOLUTION 2022/219

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That the staff progress with the design of stage two (2) of the Wondai Industrial Estate with a view to completing such by 30 September 2022 subject to availability of external resources.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kathy Duff and Scott Henschen
Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council progress with the design of stage two (2) of the Wondai Industrial Estate with a view to completing such by 30 September 2022 subject to availability of external resources.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

ATTACHMENTS

Nil

11.8 BLACK SPOT FUNDING PROGRAM 2023/24**File Number:** 24-06-2022**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022, was a report updating Council on the Black Spot Funding Program 2023/24.

SUMMARY**COMMITTEE RESOLUTION 2022/220**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council nominate projects that address the Federal Government's road safety criteria and investigate solutions for locations on the South Burnett Road network.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Council nominate projects that address the Federal Government's road safety criteria and investigate solutions for locations on the South Burnett Road network.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

For this round of funding (2023/24), Council wishes to undertake road safety audits for the following intersections to fully capture data and documentation for potential submission:

- Appin Street West / Cairns Street, Nanango; and
- Haly Street, Kingaroy – Youngman Street to Burnett Street.

ATTACHMENTS**Nil**

11.9 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME - LOCAL ROADS OF REGIONAL SIGNIFICANCE (LRRS) NOMINATIONS**File Number: 24-06-2022****Author: Manager Infrastructure Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022, was a report updating Council on the Transport Infrastructure Development Scheme – Local Roads of Regional Significance (LRRS) Nominations

SUMMARY**COMMITTEE RESOLUTION 2022/221**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council approve the following additional routes for Local Roads of Regional Significance (LRRS) submission to the Regional Roads and Transport Group (RRTG):

1. Old Esk Road, Taromeo – D'Aguilar Highway, Benarkin to Coulson Street, Blackbutt (including Franks Road, Cameron Road, Bowman Road (17.4km);
2. Redmans Road, Booie – D'Aguilar Highway to Kingaroy Barkers Creek Road (3.7km);
3. Wilsons Road, Cloyna – Murgon Gayndah Road to Silverleaf Road (11.6km);
4. Addition of Aerodrome Road to Peterson Drive route – D'Aguilar Highway to Bunya Highway (linking to Kingaroy Burrandowan Road) (addition of 1.28km); and
5. King Street, Kingaroy – Bunya Highway to Haly Street.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approve the following additional routes for Local Roads of Regional Significance (LRRS) submission to the Regional Roads and Transport Group (RRTG):

1. Old Esk Road, Taromeo – D'Aguilar Highway, Benarkin to Coulson Street, Blackbutt (including Franks Road, Cameron Road, Bowman Road (17.4km);
2. Redmans Road, Booie – D'Aguilar Highway to Kingaroy Barkers Creek Road (3.7km);
3. Wilsons Road, Cloyna – Murgon Gayndah Road to Silverleaf Road (11.6km);
4. Addition of Aerodrome Road to Peterson Drive route – D'Aguilar Highway to Bunya Highway (linking to Kingaroy Burrandowan Road) (addition of 1.28km); and
5. King Street, Kingaroy – Bunya Highway to Haly Street.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 1 June 2022.

ATTACHMENTS**Nil**

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**12.1 NATDA IN-KIND REQUEST****File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on – NaTDA In-Kind Request.

SUMMARY**COMMITTEE RESOLUTION 2022/356**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council;

1. That Council approve the requested in-kind assistance to NaTDA to support Nanango's 175th Anniversary in 2023 subject to available resources;
2. That Council provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango's 175th Anniversary in 2023 and;
3. That Council provides a sponsorship to NaTDA to support promotion of Nanango's 175th Anniversary in 2023 with a financial contribution of \$3,000.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council;

1. approve the requested in-kind assistance to NaTDA to support Nanango's 175th Anniversary in 2023 subject to available resources;
2. provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango's 175th Anniversary in 2023; and
3. provides a sponsorship to NaTDA to support promotion of Nanango's 175th Anniversary in 2023 with a financial contribution of \$3,000.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

12.2 RAIL TRAIL DEVELOPMENT AND SBRTUA

File Number: 24-06-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on Rail Trail Development and SBRTUA.

SUMMARY**COMMITTEE RESOLUTION 2022/350**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

The Committee recommend to Council:

That Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:

1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion;
2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail;
3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years;
4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from:
 - South Burnett Regional Council;
 - Somerset Regional Council;
 - Gympie Regional Council;
 - SBRTUA;
 - BVRT;
 - Other relevant community or Government organisational stakeholders.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:

1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion;

2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail;
3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years;
4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from:
 - South Burnett Regional Council;
 - Somerset Regional Council;
 - Gympie Regional Council;
 - SBRTUA;
 - BVRT;
 - Other relevant community or Government organisational stakeholders.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS

Nil

12.3 CREATIVE COUNTRY ASSOCIATION INC - MURGON ANCIENT SONGBIRD CENTRE**File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the Creative Country Association Inc - Murgon Ancient Songbird Centre.

SUMMARY**COMMITTEE RESOLUTION 2022/382**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council that:

1. Council respond to the representatives of the Creative Country Association Inc informing them that Council supports their concept in principle however Council is unable to provide funding.
2. Council welcome the opportunity to visit with a view to discussing how Council can support Creative Country Association Inc in their efforts to obtain funding from other sources.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. respond to the representatives of the Creative Country Association Inc informing them that Council supports their concept in principle however Council is unable to provide funding; and
2. welcome the opportunity to visit with a view to discussing how Council can support Creative Country Association Inc in their efforts to obtain funding from other sources.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

12.4 ST JOHN'S SCHOOL - GRADE 12 EXPANSION

File Number: 24-06-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on St John's School - Grade 12 Expansion.

SUMMARY**COMMITTEE RESOLUTION 2022/384**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS

Nil

12.5 CONSIDERATION OF PUBLIC AUCTION FOR SURPLUS EQUIPMENT AND FURNITURE**File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the consideration of Public Auction for surplus equipment and furniture

SUMMARY**COMMITTEE RESOLUTION 2022/353**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is proposed Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and;
2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

1. In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is proposed South Burnett Regional Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and;
2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**13.1 CONTRACT REVIEW - BIOSECURITY SERVICES****File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information - Contract Review - Biosecurity Services.

SUMMARY**COMMITTEE RESOLUTION 2022/360**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

13.2 EXTENSION TO CURRENCY PERIOD FOR APPLICATION MCU19/0013 - 15 ROGERS DRIVE, KINGAROY (AND DESCRIBED AS LOT 8 ON SP180642)**File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on an - Extension to Currency period for application MCU19/0013 - 15 Rogers Drive, Kingaroy (and described as Lot 8 on SP180642).

SUMMARY**COMMITTEE RESOLUTION 2022/361**

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

The applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.
- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.
- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

BACKGROUND

Presented at the Community Standing Committee meeting held on 15 June 2022.

ATTACHMENTS

Nil

13.3 SEEKING COUNCIL'S "IN-PRINCIPLE" APPROVAL REGARDING AN AMENDMENT TO THE LG BOUNDARY BETWEEN CHERBOURG ABORIGINAL SHIRE COUNCIL AND SOUTH BURNETT REGIONAL COUNCIL AT HAAGER DRIVE MOFFATDALE (AND DESCRIBED AS LOT 13 ON SP104351)

File Number: 24-06-2022

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report seeking Council's "in-principle" approval regarding an amendment to the LG Boundary between Cherbourg Aboriginal Shire Council and South Burnett Regional Council at Haager Drive MOFFATDALE (and described as Lot 13 on SP104351).

SUMMARY

COMMITTEE RESOLUTION 2022/362

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That South Burnett Regional Council offer in principle support to the proposed Local Government boundary change between Cherbourg Aboriginal Shire Council & South Burnett Regional Council at Haager Drive, Moffatdale (and described as Lot 13 on SP104351).

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council offer in principle support to the proposed Local Government boundary change between Cherbourg Aboriginal Shire Council & South Burnett Regional Council at Haager Drive, Moffatdale (and described as Lot 13 on SP104351).

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS

Nil

13.4 APPLYING FOR BONDS FOR THE RELOCATION OF HOMES**File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Budget meeting held on 17 June 2022 was a report regarding information on applying for Bonds for the Relocation of Homes.

SUMMARY**COMMITTEE RESOLUTION 2022/99**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council provides a 50% reduction on Removal Building security bonds for a 12-month period.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council provides a 50% reduction on removal building security bonds for a 12-month period.

BACKGROUND

Presented at the Budget meeting held on 17 June 2022.

ATTACHMENTS

Nil

13.5 DOG REGISTRATION FEES AND CHARGES 2022/2023

File Number: 24-06-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Budget Committee meeting held on 17 June 2022 was a report regarding information

On Dog Registration Fees and Charges 2022/2023.

SUMMARY**COMMITTEE RESOLUTION 2022/103**

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That Council adopt the option 3 fees and charges schedule for dog registration with a 2-year phase in period on non-defined/entire dogs such that in year 1 the fee to be set at \$79.50 and year 2 be set at \$131.00 and that a targeted campaign be undertaken to promote de-sexing of dogs across the region in July 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council adopt the option 3 fees and charges schedule for dog registration with a 2-year phase in period on non-defined/entire dogs such that in year 1 the fee to be set at \$79.50 and year 2 be set at \$131.00 and that a targeted campaign be undertaken to promote de-sexing of dogs across the region in July 2022.

BACKGROUND

Presented at the Budget Committee meeting held on 17 June 2022.

ATTACHMENTS

Nil

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT**14.1 NOTICE OF MOTION - EMERGENCY AFTER-HOURS CALL SERVICE****File Number: 24-06-2022****Author: General Manager Infrastructure****Authoriser: Chief Executive Officer****PRECIS**

A notice of motion was received and moved off the floor from Councillor Duff at the June Infrastructure Standing Committee meeting for Council to consider, when we are in a declared disaster, that we change to a local model response for our after-hours call service and that a report be brought to the next Infrastructure Standing Committee meeting in relation to such.

SUMMARY**COMMITTEE RESOLUTION 2022/205**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council consider, when we are in a declared disaster, that we change to a local model response for our after- hours call service and that a report be brought to the next Infrastructure Standing Committee Meeting in relation to such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Council consider, when we are in a declared disaster, that we change to a local model response for our after- hours call service and that a report be brought to the next Infrastructure Standing Committee Meeting in relation to such.

BACKGROUND

Discussions were had at the June Infrastructure Standing Committee meeting.

ATTACHMENTS**Nil**

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**15.1 COMMERCIAL LEASE OF KINGAROY AERODROME FARMING LAND****File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on - Commercial lease of Kingaroy Aerodrome Farming Land.

SUMMARY**COMMITTEE RESOLUTION 2022/371**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council

That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the *Local Government Regulation 2012* for a commercial farming lease.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Scott Henschen and Kathy DuffAgainst: Nil**CARRIED 5/0****OFFICER'S RECOMMENDATION**

That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the *Local Government Regulation 2012* for a commercial farming lease.

BACKGROUND

Presented at the Community Standing Committee meeting held on 15 June 2022.

ATTACHMENTS**Nil**

15.2 WONDAI CHRISTMAS TREE LOCATION - EXTENDED COMMUNITY CONSULTATION**File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the Wondai Christmas Tree Location - Extended Community Consultation.

SUMMARY**COMMITTEE RESOLUTION 2022/372**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That South Burnett Regional Council approve the relocation of the Wondai Christmas tree from the Wondai roundabout to the proposed location attachment one (1) in Coronation Park, Wondai as per feedback received from the broader Wondai community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approve the relocation of the Wondai Christmas tree from the Wondai roundabout to the proposed location attachment one (1) in Coronation Park, Wondai as per feedback received from the broader Wondai community.

BACKGROUND

Presented at the Community Standing Committee meeting held on 15 June 2022.

ATTACHMENTS

1. **Wondai Christmas Tree Location** [↓](#) 







15.3 INSTALLATION OF CHRISTMAS TREES**File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the installation of Christmas Trees.

SUMMARY**COMMITTEE RESOLUTION 2022/373**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to council:

1. That the report regarding installation of Christmas Trees be received and noted.
2. That the purchase costs for new Christmas Trees and garland/decorations be referred to the first quarterly budget review 2022-23.
3. Write to the Kumbia Hall Committee to seek their feedback in regards to an appropriate location for their Christmas tree and respond to the Hivesville Progress Association with an update.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That:

1. The report regarding installation of Christmas Trees be received and noted.
2. The purchase costs for new Christmas Trees and garland/decorations be referred to the first quarterly budget review 2022-23.
3. Council writes to the Kumbia Hall Committee to seek their feedback regarding an appropriate location for their Christmas tree and respond to the Hivesville Progress Association with an update.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS

Nil

15.4 DURONG COMMUNITY HALL - RENEWAL LICENCE TO OCCUPY**File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the Durong Community Hall - Renewal Licence to Occupy.

SUMMARY**COMMITTEE RESOLUTION 2022/374**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommend to Council that:

1. The South Burnett Regional Council, in accordance with *s236(1)(b)(ii) of the Local Government Regulation 2012*, enter into a Licence to Occupy with the Durong Community Hall Committee Inc. for Lot 102 AU117 and Lot 5 and 6 on RP55187 for a term of 3 years and rental of \$75.00 per annum (exclusive of GST) on terms agreed between Council and the Durong Community Hall Committee Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Durong Community Hall Committee Inc on terms and conditions the Chief Executive Officer reasonably considered are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That:

1. The South Burnett Regional Council, in accordance with *s236(1)(b)(ii) of the Local Government Regulation 2012*, enter into a Licence to Occupy with the Durong Community Hall Committee Inc. for Lot 102 AU117 and Lot 5 and 6 on RP55187 for a term of 3 years and rental of \$75.00 per annum (exclusive of GST) on terms agreed between Council and the Durong Community Hall Committee Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Durong Community Hall Committee Inc on terms and conditions the Chief Executive Officer reasonably considered are satisfactory to Council.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

15.5 CONDITION OF CLOYNA HALL**File Number: 24-06-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on the condition of Cloyna Hall.

SUMMARY**COMMITTEE RESOLUTION 2022/375**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Committee recommend to Council that:

1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and
2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That

1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and
2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.

BACKGROUND

Presented at the Community Standing Committee meeting held on 15 June 2022.

ATTACHMENTS**Nil**

15.6 TRUSTEE LEASE - WONDAI TENNIS ASSOCIATION**File Number:** 24-06-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on - Trustee Lease - Wondai Tennis Association.

SUMMARY**COMMITTEE RESOLUTION 2022/376**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Wondai and District Tennis Association Inc. for lease area A of Lot 172 on FY713 for a term of 10 years for a rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee lease between Council and the Wondai and District Tennis Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That:

1. South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Wondai and District Tennis Association Inc. for lease area A of Lot 172 on FY713 for a term of 10 years for a rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee lease between Council and the Wondai and District Tennis Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Community Standing Committee Meeting held on 15 June 2022.

ATTACHMENTS**Nil**

15.7 KINGAROY AERODROME TENDER - AREA 21**File Number:** 24/6/2022**Author:** General Manager Community**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the General Council Meeting held on 25 May 2022 was a report regarding information on Kingaroy Aerodrome Tender – Area 21.

SUMMARY**15.3 KINGAROY AERODROME TENDER - AREA 21**

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

RESOLUTION 2022/553

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

Procedural Motion:

That the matter lay on the table until the June Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

Procedural Motion:

That the matter be lifted from the table.

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

BACKGROUND

Presented at the General Council Meeting held on 25 May 2022.

ATTACHMENTS

Nil

16 PORTFOLIO - REGIONAL DEVELOPMENT

Nil

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS (1 MAY 2022 TO 31 MAY 2022)

File Number: 24/06/2022

Author: Administration Officer, Planning & Land Management

Authoriser: Chief Executive Officer

PRECIS

Reports signed by the Chief Executive Officer under delegated authority.




SUMMARY

This report comprises a listing of any reports approved by delegated authority from the 1st of May 2022 until the 31st of May 2022.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

ATTACHMENTS

1. Signed off Delegated Authority Report - Development Permit for Reconfiguration of a Lot (1 lot into 3 lots) at 42 Prince Street, Kingaroy [↓](#) 
2. Signed off Delegated Authority Report - Reconfiguration of a Lot (Boundary Realignment) at 7 Barsbys Road, Coolabunia [↓](#) 
3. Signed off Delegated Authority Report - Reconfiguration of a Lot (1 lot into 8 lots over two (2) stages and a new road) at 42 Boat Mountain Road, Murgon [↓](#) 

Delegated Authority

Date: 17 May 2022

RECONFIGURATION OF A LOT (1 LOT INTO 3 LOTS) AT 42 PRINCE STREET, KINGAROY (AND DESCRIBED AS LOT 2 ON RP37030) - APPLICANT: P MACARDLE & T WUERSCHING C/- ONF SURVEYORS

File Number: RAL21/0025
Author: Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Reconfiguring a Lot (1 lot into 3 lots) at 42 Prince Street, Kingaroy (and described as Lot 2 on RP37030) – Applicant: P MacArdle & T Wuersching C/- ONF Surveyors.

SUMMARY

This application is a Code assessable development in the Low Density Residential Zone for Reconfiguring a Lot (1 lot into 3 lots and access easement) over land at 42 Prince Street KINGAROY.

OFFICER’S RECOMMENDATION

The application be approved subject to reasonable and relevant conditions attached herein and the Infrastructure charges levied in accordance with the Adopted Infrastructure Charges Resolution attached to this decision.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Boundary Realignment	ONF Surveyors	10185P/1	–	18/01/2022

GEN2. The development must be completed within four (4) years of the development approval starting to have effect. The development approval will lapse unless the survey plan for the development required to be given to Council for approval is provided within this period.

GEN3. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

GEN4. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.

GEN5. Maintain the site in a clean and orderly state at all times.

GEN6. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

GEN7. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council roads reserve (i.e., in this case, the required property access).

Delegated Authority

Date: 17 May 2022

- GEN8. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.
- A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.
- GEN9. Prior to sealing of the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.
- GEN10. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.
- GEN11. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$144.00 (3 x \$48.00); however, the actual amount payable will be based on Council's Register of Fees and Charges and the rate applicable at the time of payment.

RECONFIGURING A LOT

- RAL1. Demolish or relocate all existing on-site structures, so as not to cross the proposed property boundaries or encroach within the area for the approved access easement, resulting in unlawful structures.
- Where relevant new building works approvals may be necessary for demolition or relocation of existing structures to be wholly located within proposed Lot 1.
- Proposed Lots 2 and 3 shall be unencumbered by any existing structures.
- RAL2. Any boundary fencing between lots shall not exceed 1.5m in height and shall be constructed of timber unless otherwise by Council.
- RAL3. Any external boundary fencing between the subject site and adjoining land to the east, west and north shall be no greater than 1.8m in height and constructed of timber.
- RAL4. Front boundary fencing to Prince Street shall be not higher than 1.5m.

ENGINEERING WORKS

- ENG1. Submit to Council, an Operational Work application for all works that will become Council infrastructure and for earthworks (if applicable), sewer, stormwater, and access.
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, *WBBROC Design and Construction Standards*, Council Specifications, and Customer Service Standards.
- ENG4. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

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Delegated Authority

Date: 17 May 2022

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG7. To assist with discharge rates/velocities from roof water, stormwater management devices are to be installed, e.g., rain gardens, infiltration pits, prior to stormwater being discharged from each lot.
- ENG8. Provide overland flow path that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG9. Discharge all minor storm flow that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG10. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater because of any site works undertaken as part of the proposed development.

LAWFUL POINT OF DISCHARGE

- ENG11. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

- ENG12. Connect all proposed lots to Council's reticulated water supply system. Each proposed lot shall have its own water meter. Note that the water meter for each lot shall be located within the Prince Street road reserve, at a location suitable to Council.
- ENG13. Construct water supply requirements in accordance with the *WBBROC Design and Construction Standards*, Council Specifications, Customer Service Standards, Plumbing & Wastewater Code, and statutory requirements.

SEWERAGE

- ENG14. Connect all lots to Council's reticulated sewer network as shown on ATC Engineers Drawing G-101 "Preliminary Sewer and Stormwater Layout".
- ENG15. Design and construct sewer requirements in accordance with the *WBBROC Design and Construction Standards*, Council Specifications, Customer Service Standards, Plumbing & Wastewater Code, statutory requirements.
- ENG16. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG17. Do not build works within 1.5 metres from the centre of any existing sewer pipe work or within the Zone of Influence, whichever is the greater (measured horizontally), unless it meets the requirements of the QDC *MP1.4 Building over or near infrastructure*.

Delegated Authority

Date: 17 May 2022

- ENG18. Maintain a minimum of a 3-metre-wide corridor to be maintained for maintenance/upgrade purposes.
- ENG19. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG20. The above minimum clearances to Council's sewer infrastructure must be undertaken by or under the supervision of Council.
- ENG21. Where the concrete access is proposed to constructed over the sewer, construction joints shall be incorporated so as to facilitate future Council access for maintenance/service purposes.

VEHICEL ACCESS

- ENG22. For proposed Lot 1, construct a residential standard crossover between the property boundary and the Prince Street pavement, along the eastern property boundary, having a minimum width of 4 metres and no greater than 5 metres, in accordance with Council's Standard Drawing No. SBRC 00048 and this condition.
- ENG23. For proposed Lots 2 and 3, construct a residential standard crossover between the property boundary and Prince Street pavement, having a minimum width of 5 metres and no greater than 6 metres, in accordance with Council's Standard Drawing No. SBRC 00048 and this condition.
- ENG24. Design the access to Lots 2 and 3, making provision for all services to be included within the proposed easement.
- ENG25. The access within the proposed easement shall be constructed in concrete in accordance with Council's Standard Drawing No. SBRC 00048.

TELECOMMUNICATIONS

- ENG26. Provide telecommunications to all lots within the development.

ELECTRICITY

- ENG27. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EARTHWORKS – GENERAL

- ENG28. Earthworks involving filling greater than 50m³ requires an Operation Work application.
- ENG29. Ensure that each lot is self-draining, and that overland flow paths are not redirected onto adjacent properties.

EROSION AND SEDIMENT CONTROL – GENERAL

- ENG30. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG31. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

EASEMENTS

- ENG32. Provide a reciprocal access easement having a minimum width of six (6) metres as shown on the approved plan(s) of development along the western property boundary.

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Delegated Authority

Date: 17 May 2022

- ENG33. All services for Lots 2 and 3 shall be contained within the easement.
- ENG34. The restrictions imposed (non-permanent fixtures) on the property within the access easement, will include:
- a. A building (habitable or not), regardless of size;
 - b. A bridge or culvert, tower, mast, pillar, or post;
 - c. A wall or a fence (other than a dividing fence);
 - d. A shipping container or similar object;
 - e. A sculpture or statue;
 - f. A viaduct, railway line, roadway or path;
 - g. A swimming pool or a tank; or
 - h. Anything else that may be reasonably characterised as a structure when placed upon land (whether by affixation or by resting upon its own weight).

ADVICE

- ADV1. This development approval starts to have effect in accordance with the provisions of Section 71 of the *Planning Act 2016*.
- ADV2. Section 85 (1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse.
- ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

- ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

- ADV5. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPMENT INCENTIVE SCHEME

- ADV6. Council is offering a reduction infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 30 December 2023. Eligible development under this scheme is required to be completed by 30 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

TELECOMMUNICATIONS CONNECTIONS

- ADV7. Telecommunication connections can be arranged by logging onto Telstra's website (<http://www.telstra.com.au/smart-community/developers/index.htm>) and completing the 'Application for Reticulation'.

ELECTRICITY RETICULATION SERVICES

Item

Page 5

Delegated Authority

Date: 17 May 2022

- ADV8. Council requires a copy of a certificate of supply "Certificate for Electricity Supply to Subdividers" which demonstrates that the developer has entered into a contract with Ergon Energy or confirmation that the require reticulation works have been completed.
- ADV9. Council would encourage you to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

Delegated Authority

Date: 17 May 2022

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified – infrastructure charges are levied in accordance with the Adopted Infrastructure Charges Resolution.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority

Date: 17 May 2022

LOCALITY DETAILS

Figure 1 - Locality Plan (Source: IntraMaps)

AERIAL IMAGERY

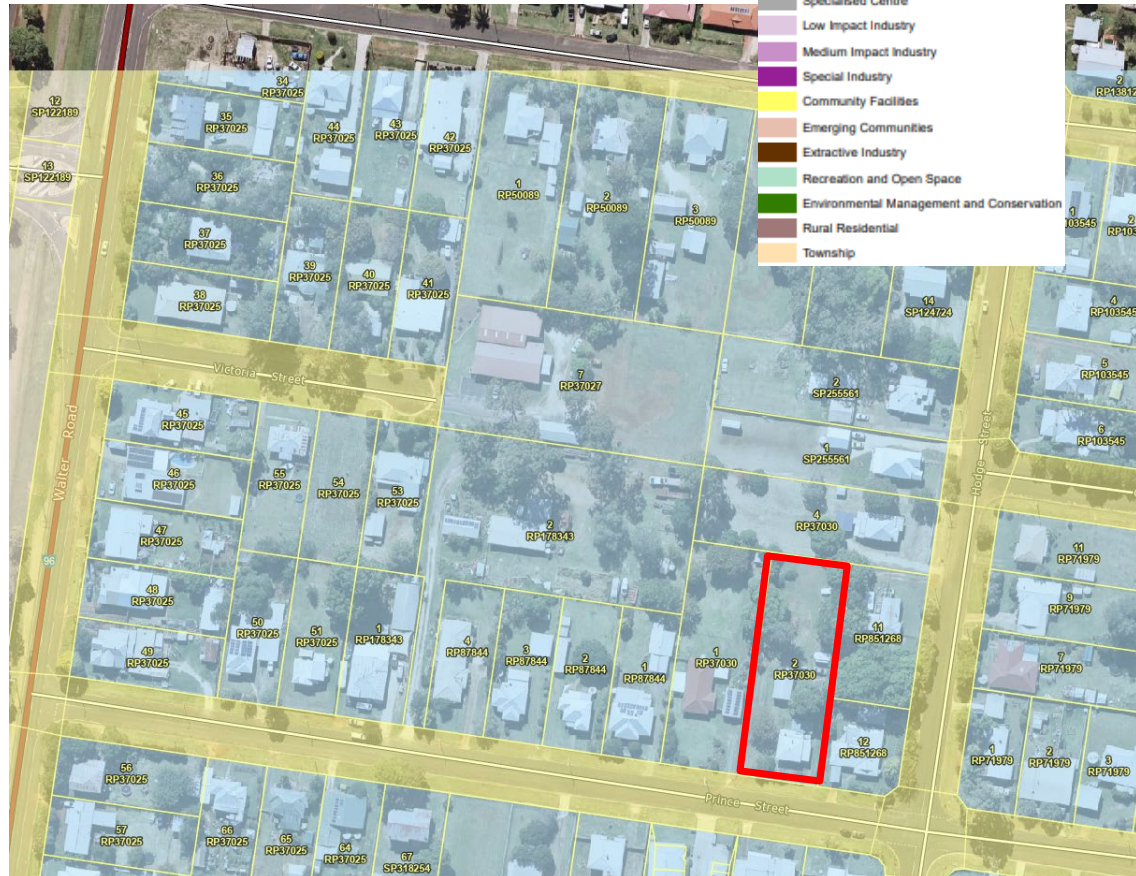
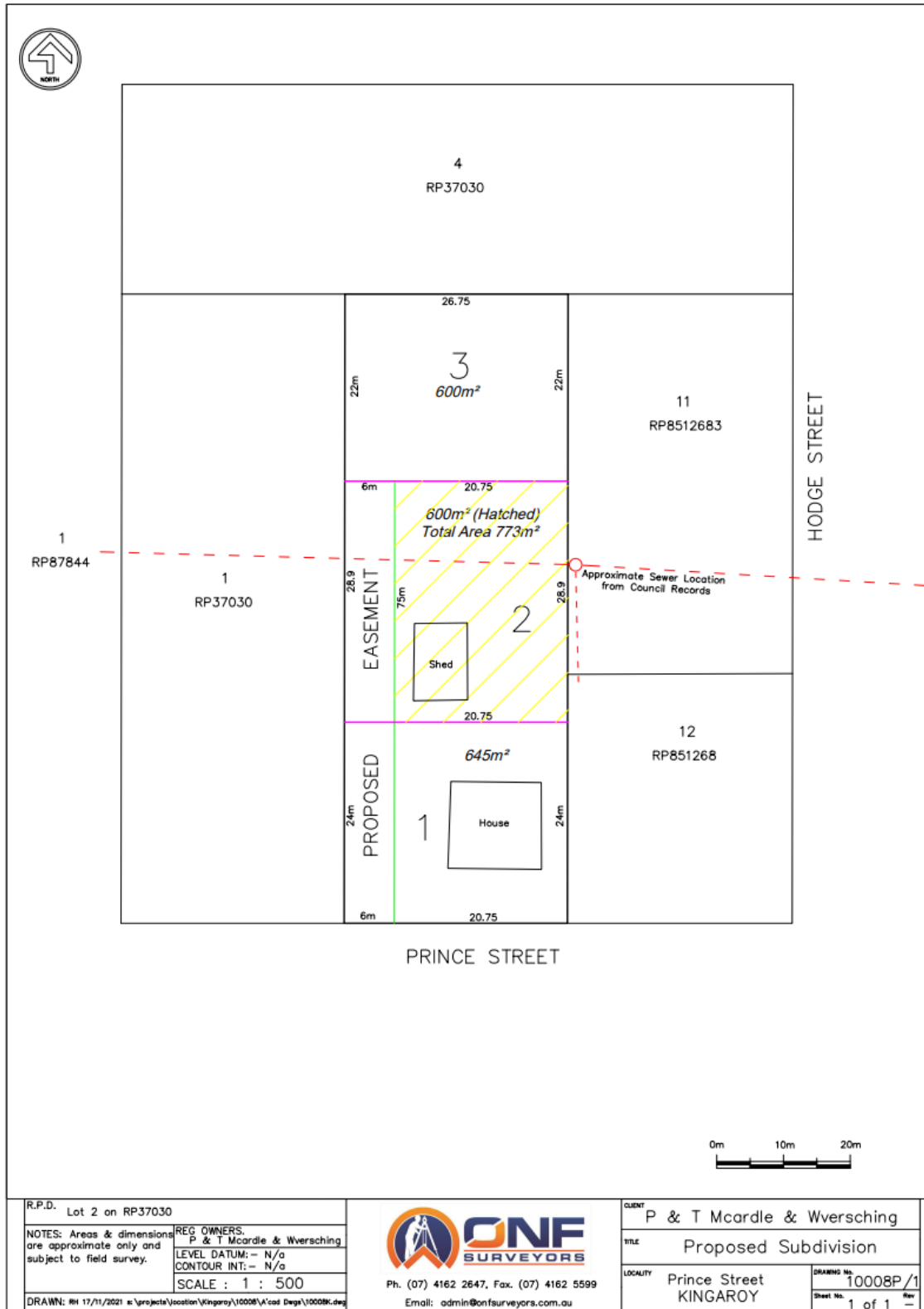


Figure 2 - Aerial Image (Source: Qld Globe)

Delegated Authority

Date: 17 May 2022

PROPOSAL PLAN



Delegated Authority

Date: 17 May 2022

REPORT

The applicant seeks a Development Permit for a Reconfiguring a Lot (1 Lot into 3 Lots and Access Easement).

APPLICATION SUMMARY	
Applicant:	P MacArdle & T Wuersching C/- ONF Surveyors
Owner:	As above
Type of Application:	Reconfiguring a Lot Development Permit
Properly Made Date:	22 December 2021
Street Address:	42 Prince Street KINGAROY
RP Description:	Lot 2 on RP37030
State Referral Agencies:	NIL
Referred Internal Specialists:	Engineering

The following table outlines the proposed development:

PROPOSED DEVELOPMENT									
Proposed Development:	<p>It is proposed to reconfigure (subdivide) the subject site into three (3) lots for low density residential purposes. The size of the proposed lots is shown below table.</p> <table border="1"> <thead> <tr> <th colspan="2">All lot areas exclude the area of access easement</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>645m2 (20.75m frontage with existing access and dwelling house to remain)</td> </tr> <tr> <td>Lot 2</td> <td>600m2 (6.0m access easement)</td> </tr> <tr> <td>Lot 3</td> <td>600m2</td> </tr> </tbody> </table>	All lot areas exclude the area of access easement		Lot 1	645m2 (20.75m frontage with existing access and dwelling house to remain)	Lot 2	600m2 (6.0m access easement)	Lot 3	600m2
All lot areas exclude the area of access easement									
Lot 1	645m2 (20.75m frontage with existing access and dwelling house to remain)								
Lot 2	600m2 (6.0m access easement)								
Lot 3	600m2								
Variations Sought:	None								
Level of Assessment:	Code Assessment								
Decision Making Period Ends:	9 May 2022								

The following table describes the key development parameters for the proposal:

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS
Number of Proposed Lots	3 lots and access easement in a single stage
Size of Proposed Lots	See above table
Easements	Yes. A shared access easement is proposed for access to lots 2 and 3 as they are rear lots.
Covenants	none

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	2728m ²
Existing Use of Land:	Dwelling house

Delegated Authority

Date: 17 May 2022

Road Frontage:	Prince Street – Local Road
Significant Site Features:	The Council sewer roughly dissects the subject site at the rear of the shed and a sewer manhole is located adjacent to the eastern boundary of the subject site.
Topography:	The subject site is relatively flat and gently slopes from east to west.
Surrounding Land Uses:	<p>The subject site is located approximately 250 metres east of the intersection of Walter Road (D’Aguilar Highway) and Prince Street and approximately 400 metres from the Taabinga State School.</p> <p>There are six (6) multiple dwellings on the land at 45 Prince Street directly opposite the subject site, three (3) multiple dwellings on the land at 39 Prince Street and the Queensland Government, Q Build depot at 48 Prince Street approximately 70 metres west of the subject site.</p> <p>All immediately adjoining properties are residential dwellings.</p>

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

Delegated Authority

Date: 17 May 2022

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Zone:	Low Density Residential
Precinct:	Nil
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Low Density Residential Zone Code Reconfiguring a Lot Code Services & Works Code

The Strategic Framework does not form part of the Assessment Benchmarks for this Code assessable application. The *Planning Act 2016* requires that code assessable applications must only be assessed against the Assessment Benchmarks.

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below in the context of how the proposal meets the relevant performance outcome where it does not meet a relevant acceptable outcome.

PERFORMANCE OUTCOME	DISCUSSION
Low Density Residential Zone Code	
PO2 The density, built form and appearance of the development reflects the	The applicant has addressed this criterion although it is not relevant to residential subdivisions and only relates to built form. The proposal does not include plans for dwelling houses on each lot.

Delegated Authority

Date: 17 May 2022

PERFORMANCE OUTCOME	DISCUSSION
intended low density, detached housing character of the zone, is climatically responsive and facilitates casual surveillance of the street.	As such, this criterion is not applicable to Council’s assessment of the relevant assessment benchmarks.
Reconfiguring a Lot Code	
PO8 Lots have lawful, safe and practical access.	<p><i>AO8.1 (b) Access strip (per lot) with a minimum width of 3.5m (for rear lots only).</i></p> <p>Part c of acceptable outcome AO8.1 states –</p> <p>(c) Access easement with a minimum width of 6m (where lots only have legal road frontage that does not provide, safe or practical access to the existing street network).</p> <p>The creation of a second rear lot in this proposal requires an Access Easement, which is proposed in accordance with this assessment benchmark. There is no alternate access available to proposed lot 3.</p> <p>Notwithstanding that this second rear lot is not the preferred form of development in the zone, it does not give rise to such substantial conflict that could not be supported in the context of this Code assessment.</p>
PO9 The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.	<p><i>AO9.1 Only one rear lot is provided behind each full street frontage regular lot.</i></p> <p>The low density residential amenity of the area has been altered by the existing multiple dwellings approved in the vicinity of the subject site to the extent that the neighbourhood appears more like a mixed-use residential area with smaller house visible from the streets. There are no other rear lots in the vicinity of the subject site and the creation of two rear lots would be consistent with the existing local traffic environment created by the presence of the multiple dwellings. The flat topography of the subject site is suitable for the creation of two rear lots. There will only be one access strip that is 6m wide and considered sufficient to protect the amenity of the area.</p> <p>There are no identified safety or transport impacts resulting from the proposed access arrangements where the access is modified in accordance with the conditions 1 and 2 of this approval.</p>
PO12 Reconfiguration facilitates integration of walking and cycling	There are no pedestrian or cycle networks within this locality for the proposal to provide connection too

Delegated Authority

Date: 17 May 2022

PERFORMANCE OUTCOME	DISCUSSION
networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.	As such the proposal is considered to comply with the requirements.
Planning Scheme Policy 1 – Design and construction Standards - Access	
<p>SC6.2 PSP1 – Design and Construction Standards, Table SC 6.2.8 lists the requirements for property accesses.</p> <ul style="list-style-type: none"> ○ (2) “....., where more than one property access is needed, access points from the same road are separated by at least 15metres...” ○ (4) For access strips or easements to rear lots arising from reconfiguring a lot, for the Low or Medium Density Residential Zone, the minimum strip width of 7m. 	<p>No formed access exists to the subject site. The dwelling house existing appears to be access via two informal accesses on either side of the property frontage.</p> <p>The proposed 6.0m wide access easement will be located along the western side boundary. An access for proposed lot 1 can either be made along the eastern side boundary OR via the proposed access easement.</p> <p>Either access option for proposed lot 1 containing the existing dwelling house will meet the prescribed benchmark (2), where two accesses will be separated by at least 15m.</p> <p>It is noted that PSP 1 table SC 6.2.8 ite (4) conflicts with the assessment benchmark within the Reconfiguring a Lot Code. The Code provision prevails over that of the planning scheme policy, and as such the 6.0m wide access easement is supportable for lots 2 and 3.</p>

The development is considered to achieve suitable compliance with the relevant performance outcomes applied for by the applicant as assessed on its merits and subject to reasonable and relevant conditions.

The development layout and function will not undermine the purpose of the low-density zone and is reflective of similar scale developments for multiple dwellings or triplexes in the immediate locality.

Access arrangements managed by easement will ultimately be for future owners to be aware of and any issues with easement maintenance will be a civil matter between property owners.

All three lots or only lots 2 and 3 can take access from the proposed access easement. It is of a dimension suitable for the scale of development and limited vehicle movements between two or three dwelling house properties (not dissimilar to multiple dwelling development).

The allotment sizes and dimensions will allow for the appropriate siting of future dwelling houses.

CONSULTATION:

Referral Agencies

There are no referrals for this development application under Schedule 10 of the *Planning Regulation 2017*.

Delegated Authority

Date: 17 May 2022

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	The application was referred internally to Council's development engineer. Comments from initial assessment were raised in the information request issued to the applicant. No changes were made to the application in response to the information request. Conditions can be imposed to ensure compliance with Council's works and infrastructure standards.
Infrastructure Charges Unit	Council adopted a LGIP on 24 June 2019 which commenced on 1 July 2019. The types of development that may trigger the issuing of an infrastructure charges notice are: <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a Material change of use; c) Carrying out Building Work. The property is within the Water supply catchment, Sewerage Network, Transport Network, Parks & Land of Community facilities, and Stormwater Network and is therefore subject to relevant adopted charges. Refer to Infrastructure Charges Notice attached as Attachment B.

Public Notification

There was no public notification required as part of this Code assessable development application.

CONCLUSION:

The proposed development generally complies with the requirements of the planning scheme and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions. The application is therefore recommended for approval subject to amendments in red.

The standard timeframe for completion of the development is applied under the Planning Act 2016 for reconfiguration, being 4 years, as the applicant has not proposed any extended or alternate timing.

RECOMMENDATION:

It is recommended that the code assessable application for a Development Permit for Reconfiguring a Lot (1 Lot into 3 Lots) at 42 Prince Street KINGAROY (and described as Lot 2 on RP37030) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority

Date: 17 May 2022

ATTACHMENTS

1. **Attachment A - Statement of Reasons**
2. **Attachment B - Infrastructure Charges - No Offsets or Refunds**

Delegated Authority

Date: 20 May 2022

0.0 RECONFIGURATION OF A LOT – BOUNDARY REALIGNMENT (2 LOTS INTO 2) AT 7 BARSBYS ROAD, COOLABUNIA (AND DESCRIBED AS LOT 1 ON RP65489 & LOT ON RP850240) - APPLICANT: DON CHASELING C/- ONF SURVEYORS

File Number: RAL22/0010
Author: Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2) at 7 Barsbys Road, Coolabunia (and described as Lot 1 on RP65489 & Lot on RP850240) – Applicant: Don Chaseling C/- ONF Surveyors

SUMMARY

- The application seeks approval for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 into 2 lots).
- Lot configuration as follows:
 - Total area of existing lot 1 is 7,770m²
 - Total area of existing lot 3 63.54 hectares.
 - Proposed lot 1 is 3.62 hectares.
 - Proposed lot 2 is 60.65 hectares.
- Proposed lot 1 will contain the existing dwelling house and sheds as well as the small orchard to the north of the house.
- Proposed lot 2 will contain the existing dwelling house and sheds and land used for farming.
- The boundary realignment aims to increase the utility of existing lot 1 as an existing shed and orchard are contravening the existing boundary line.
- Existing lot 1 and 3 gain access from Barsby Road.
- Proposed lot 1 and 2 will maintain the existing accesses.
- The subject site is located in the Rural Zone of the South Burnett Regional Council Planning Scheme.
- Boundary Realignment development applications are subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
 - Reconfiguring a lot code;
 - Rural zone Code;
 - Services and works code.
- No information request was issued by Council.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER’S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a boundary realignment (2 into 2 lots) at 7 Barsby road, Coolabunia (and described as Lot 1 on RP65489 & Lot 3 on RP850240) – Applicant: Don Chaseling C/- ONF Surveyors.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref No.	Rev.	Date
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Delegated Authority

Date: 20 May 2022

Proposed Realignment	Boundary	ONF Surveyors	10347P/1	A	03/03/2022
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GEN2. All works, including the repair or relation of services (Telstra, lighting) is to be completed at no cost to Council.

APPROVED USE

GEN3. The approved development is Reconfiguring a lot (Boundary realignment) as shown on the approved plans.

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of *the Planning Regulation 2017*.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

PLANNING

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

Timing: As indicated.

PROPERTY BOUNDARIES

RAL4. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, relevant Australian Standards, and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations

Delegated Authority

Date: 20 May 2022

resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG6. Design and construct stormwater drainage to ensure that the development will achieve "no worsening" as described in the Queensland Urban Drainage Manual (QUDM) to all downstream properties including road reserves and the like for design storms of ARI2, ARI5, ARI10, ARI20, ARI50 and ARI100.

ENG7. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ON-SITE WASTEWATER DISPOSAL

ENG9. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

TELECOMMUNICATION

ENG10. Design and provide telecommunications to all lots within the development.

ELECTRICITY

ENG11. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG12. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ADVICE

ADV1. Section 85 (1)(b)(i) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of 12 months the approval will lapse.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be

Delegated Authority

Date: 20 May 2022

consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity
GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

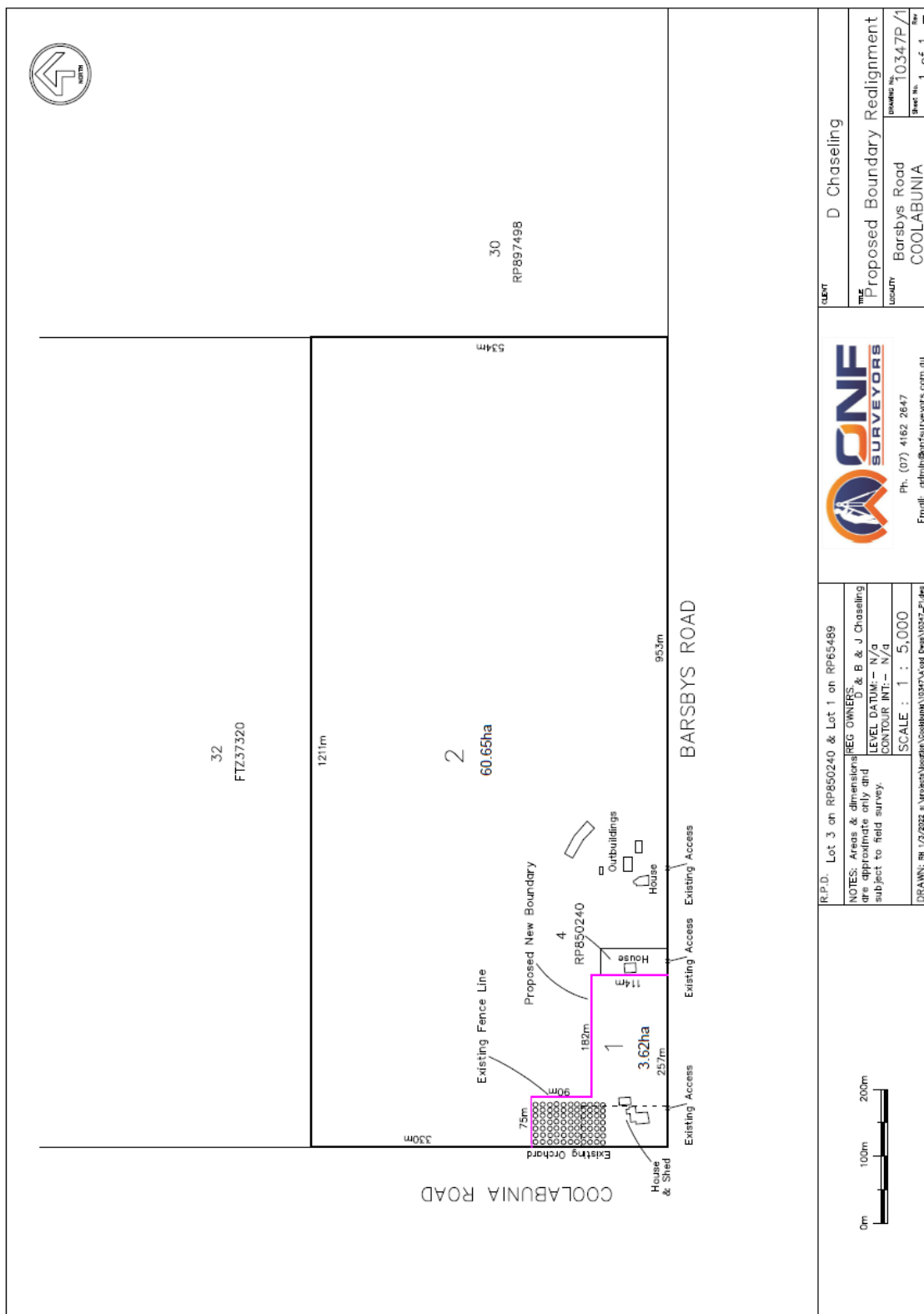
ASSET MANAGEMENT IMPLICATIONS


No implication can be identified.

Delegated Authority

Date: 20 May 2022

PROPOSAL PLAN



 Ph: (07) 4162 2647 Email: admin@onefirstsurveyors.com.au		CLIENT: D Chaseling TITLE: Proposed Boundary Redignment LOCALITY: Barsbys Road COOLABUNIA DRAWING No: 10347P/1 SHEET No: 1 of 1	
R.P.D. Lot 3 on RP850240 & Lot 1 on RP65489 NOTES: Areas & dimensions are approximate only and subject to field survey. LEVEL DATUM: - N/A CONTOUR INT.: - N/A SCALE: 1 : 5,000 DRAWN: 08/12/2022 by: [Name]		REG OWNERS: D & B & J Chaseling REGISTRATION: - N/A REGISTRATION: - N/A	

Delegated Authority

Date: 20 May 2022

REPORT

The applicant seeks approval for a Reconfiguring a Lot – Boundary realignment (2 lots into 2 lots).

APPLICATION SUMMARY	
Applicant:	D Chaseling C/- ONF Surveyors
Proposal:	Development Permit for Reconfiguring a Lot to realign the boundaries between existing Lot 1 on RP65489 and existing Lot 3 on RP850240.
Properly Made Date:	23 March 2022
Street Address:	7 Barsby Road, Coolabunia
RP Description:	Lot 1 on RP65489 Lot 3 on RP850240
Assessment Type:	Code assessment
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	Two (2)
Size of Proposed Lots	Lot 1= 3.62ha Lot 2 =60.65ha
Easements	N/A
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	Lot 1 = 7770m ² Lot 2 = 63.54ha
Existing Use of Land:	Existing dwellings & outbuildings as well as farming activities
Road Frontage:	Barsby and Coolabunia Road
Road/s	Road Hierarchy
Coolabunia Road	Collector Minor
Barsby Road	Access Primary
Easements	N/A
Significant Site Features:	Nil
Topography:	Sloping
Surrounding Land Uses:	Land Use
North	Rural
South	Rural and Rural Living
East	Rural and Cultivated Areas
West	Rural and Rural Living
Services:	<ul style="list-style-type: none"> Electricity

Delegated Authority

Date: 20 May 2022

	<ul style="list-style-type: none"> • Telecommunications
--	--

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	Rural
Zone:	Rural
Precinct:	Nil
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Rural zone Code Reconfiguring a lot Code Services and works Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	ASSESSMENT MANAGER'S RESPONSE
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Delegated Authority

Date: 20 May 2022

RURAL ZONE CODE	
Section 1 - General	
PO1 Development maintains rural amenity and character.	
<p>AO1.1 Buildings are set back 20m from any collector or higher order road and 10m from any other road frontage. and</p> <p>AO1.2 The use does not cause odour, noise or air emissions in excess of the prescribed limits in the Environmental Protection (Air) Policy 1997 or the Environmental Protection (Noise) Policy 1997.</p>	<ul style="list-style-type: none"> ✓ The existing buildings are more than 30m from their closest road frontage. There are no new buildings proposed. ✓ There are no new uses proposed as a part of this application. The development will not disrupt the rural amenity and character of the surrounding area. The boundary realignment will assist in continuing the rural use of the site.
PO2 Development does not jeopardise the rural production capacity of the Zone.	
<p>Development resulting in lots less than the minimum size in Table 8.4.2 satisfying outcomes –</p> <p>AO2.1 The proposal is necessary for the efficient production and processing of a crop grown in the area. or</p> <p>AO2.2 The proposal provides an alternate productive rural activity that supports regionally significant industry. or</p> <p>AO2.3 An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that –</p> <p>(a) The lot is suitability sized for the proposed activity, including a dwelling house including yard; and</p> <p>(b) There is sufficient water for the proposed activity; and</p> <p>(c) The allotment is capable of being connected to reticulated electricity; and</p> <p>(d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. and</p> <p>AO2.4 Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.</p>	<ul style="list-style-type: none"> ✓ This application is for a boundary realignment and is therefore not subject to the minimum lot sizes in Table 8.4.2. The boundary realignment will increase the utility of existing lot 1 and correct the buildings contravening the existing boundary. <p>N/A</p> <p>N/A – This development application does not necessitate the need for an Agricultural sustainability report.</p>

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PO3 Development does not result in any degradation of the natural environment, in terms of the geotechnical, physical, hydrological and environmental characteristics of the site and its setting.	
<p>AO3.1 Uses and associated works are confined to existing lawfully cleared land or areas not supporting regulated vegetation. and</p> <p>AO3.2 Uses and associated works are confined to areas outside stormwater discharge points, overland flow paths, watercourses and natural drainage features. and</p> <p>AO3.3 Development, excluding forestry activities and permanent plantations, adjacent to National Parks or State Forests is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas</p>	<p>✓ The subject site is predominately cleared and used for cultivation and the proposal does not involve any change to the environmental characteristics of the site.</p> <p>N/A – No new uses proposed.</p> <p>N/A – No new uses proposed.</p>
PO4 Development is not exposed to risk from natural hazard relating to land slip.	
<p>AO4.1 Uses and associated works are confined to slopes not exceeding: (a) 15% for residential uses; (b) 10% for treated effluent disposal areas; (c) 6% for non-residential uses.</p>	N/A – No new uses or works are proposed.
PO5 Development is adequately serviced.	
<p>AO5.1 A 45kl water tank is provided for consumption purposes. and</p> <p>AO5.2 On-site sewage treatment is provided. and</p> <p>AO5.3 Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks.</p>	<p>✓ The existing dwellings on both allotments have existing services which include water tanks, on-site sewerage, electricity and telecommunications.</p> <p>✓ Relevant conditions added to ensure compliance.</p>
PO6 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
<p>AO6.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or</p>	<p>✓ The property is not listed on the CLR or EMR. No new uses are proposed as a part of this boundary realignment application.</p>

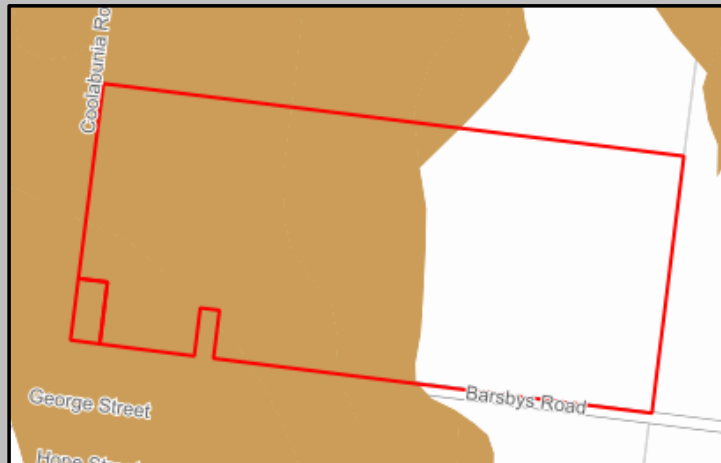
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AO6.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.

Section 6 – For development affected by one or more overlays

Agricultural land Overlay



PO15 The productive capacity and utility of agricultural land for rural activities is maintained.

AO15.1 The proposal is not located on agricultural land as identified on SPP Interactive Mapping (Plan Making).

or

AO15.2 The proposal is necessary for the efficient production and processing of a crop grown in the area.

or

AO15.3 The proposal provides an alternate productive rural activity that supports regionally significant industry.

or

AO15.4 An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that –

(a) The lot is suitability sized for the proposed activity. Including a dwelling house including yard; and









(b) There is sufficient water for the proposed activity; and

✓ The subject site is within the Class A Agricultural land area overlay. Existing lot 3 (proposed lot 2) is currently used for and will continue to be used for cropping. No new uses are proposed.

N/A – This development application does not necessitate the need for an agricultural sustainability report.

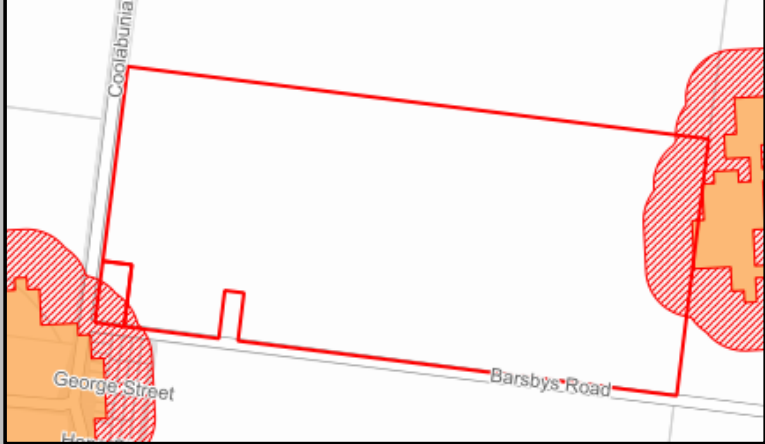
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<p>(c) The allotment is capable of being connected to reticulated electricity; and</p> <p>(d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure.</p> <p>and</p> <p>AO15.5 Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.</p>	
<p>Biodiversity Overlay</p>	
<p>PO18 Areas of environmental significance, including biodiversity values, are identified, protected and enhanced.</p>	
<p>Legend</p> <ul style="list-style-type: none">  Waterway Corridors Matters of State Environmental Significance  Regulated Vegetation (endangered and of concern only)*  Protected area  Legally secured offset area  Wildlife habitat  High Ecological Significance wetlands  High ecological value waters 	
<p>AO18.1 Uses and associated works are confined to areas not identified on Overlay Map 05.</p> <p>or</p> <p>AO18.2 Development is compatible with the environmental values of the area.</p> <p>or</p> <p>AO18.3 Where development within an area identified on Overlay Map 05 is unavoidable, measures recommended by a suitably qualified ecologist are incorporated to protect and retain the environmental values and underlying ecosystem processes within or adjacent to the development site to the greatest extent practical.</p>	<p>✓ The proposed new boundary does not conflict with the location of the nominated regulated vegetation. There are no works associated with the boundary realignment application and no new uses proposed.</p>
<p>PO19 Biodiversity values of identified areas of environmental significance are protected from the impacts of development.</p>	

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<p>AO19.1 Development adjacent to Protected Areas identified on Overlay Map 05 is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.</p>	<p>N/A</p>
<p>PO20 There are no significant adverse effects on water quality, ecological and biodiversity values.</p>	
<p>AO20.1 Uses and associated works are confined to areas outside overland flow paths and natural drainage features. and AO20.2 All buildings, on-site effluent disposal, external activities or storage areas are located 100m from the top of the bank of a river, creek, stream or wetland identified on Overlay Map 05. and AO20.3 The Waterway Corridors identified on Overlay Map 05 are maintained in a natural state.</p>	<p>✓ The proposed boundary realignment does not involve any works, thus there will be no impact on overland flow paths and natural drainage features. ✓ The existing buildings are not located near the nominated regulated vegetation.</p> <p>N/A</p>
<p>Bushfire hazard overlay</p>	
 <p>Legend:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bushfire Hazard Zone <input checked="" type="checkbox"/> Very High Potential Bushfire Intensity <input checked="" type="checkbox"/> High Potential Bushfire Intensity <input checked="" type="checkbox"/> Medium Potential Bushfire Intensity <input checked="" type="checkbox"/> Potential Impact Buffer 	
<p>PO21 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.</p>	
<p>AO21.1 Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making).</p>	<p>✓ A small portion of the eastern side of the site and the south-western corner are within the potential bushfire impact buffer.</p>

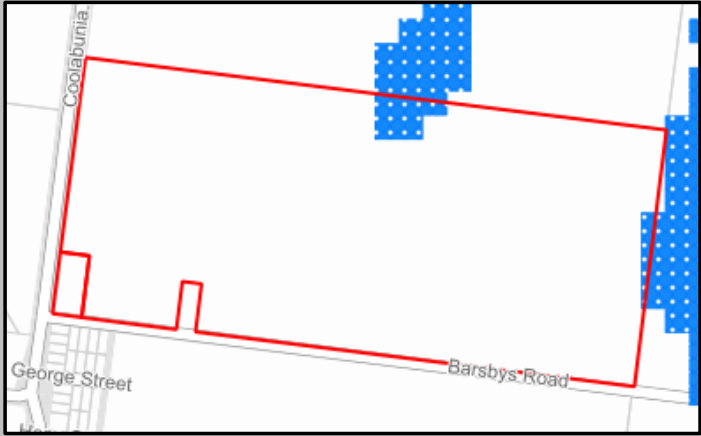
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<p>or AO21.2 A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. or AO21.3 For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating: (a) Lot design and the siting of buildings and uses so: (i) high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and (ii) efficient emergency access is optimised; and (iii) bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation. (b) Including firebreaks that provide adequate: (i) setbacks between buildings/ structures and hazardous vegetation; and (ii) access for fire fighting or other emergency vehicles; and (c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres; and (d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m², one tank within 100m of each residential building that has: (i) fire brigade tank fittings; and (ii) 25,000 litres dedicated for fire fighting purposes.</p>	<p>✓ There are no new buildings proposed as part of this application and there is no increased risk as a result of the proposed new boundaries.</p> <p>N/A</p>
<p>PO22 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.</p>	
<p>AO22.1 No outcome specified.</p>	<p>N/A</p>
<p>PO23 Public safety and the environment are not adversely affected by the detrimental impacts of bushfire on hazardous materials manufactured or stored in bulk.</p>	
<p>AO23.1 No hazardous materials, manufactured or stored in bulk, are on land mapped as Very High to Medium (Potential Intensity) Areas.</p>	<p>N/A – The property is not mapped in any areas marked as very high to medium potential bushfire areas.</p>

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<p>PO24 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.</p>	
<p>AO24.1 New dwellings on land mapped as Very High to Medium (Potential Intensity) Areas are located:</p> <p>(a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m² to be identified that:</p> <p>(i) is free of highly combustible vegetated areas; and</p> <p>(ii) is on southerly to easterly facing slopes not exceeding 15% gradient; or</p> <p>(iii) on flat lands at the base of north to western facing slopes not exceeding 15% gradient.</p> <p>(b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m.</p>	<p>N/A – The property is not located within the very high to medium bushfire hazard areas. There are no new buildings proposed.</p>
<p>Flood hazard overlay</p>  <p>Legend: Flood Hazard Zone</p>	
<p>PO28 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.</p>	
<p>AO28.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. and</p> <p>AO28.2 New buildings are not located within the area identified on Overlay Map 03; or</p> <p>AO28.3 Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows:</p> <p>(a) Habitable floor levels - 500mm;</p>	<p>✓ The proposed new boundaries are not located within the Flood hazard overlay. Proposed lot 1 will be 3.62ha and is located outside of the overlay. Proposed lot 2 will be 60.65ha and includes a small area within the flood hazard overlay, however, there is of sufficient space outside of the flood area for the existing use to continue.</p> <p>N/A - All of the existing buildings are outside of the nominated flood hazard area.</p>

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<p>(b) Non-habitable floor levels - 300mm; (c) On-site sewage treatment and storage areas for potential contaminants - 300mm; (d) All other development - 0mm. and AO28.4 Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening of 75mm. and AO28.5 Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. and AO28.6 Signage is provided on site indicating the position and path of all safe evacuation routes off the site.</p>	<p>There are no new buildings proposed as a part of the development application.</p>
<p>PO29 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.</p>	
<p>AO29.1 Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m³; or (b) result in any reductions of onsite flood storage capacity and contain within the site any changes to depth/duration / velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.</p>	<p>N/A – There are no works proposed as a part of this boundary realignment application.</p>
<p>PO30 Development avoids the release of hazardous materials into floodwaters.</p>	
<p>AO30.1 Materials manufactured or stored on site are not hazardous in nature. or AO30.2 Hazardous materials and any associated manufacturing equipment are located above the nominated flood level.</p>	<p>✓ The existing buildings are located outside of the flood hazard area.</p>

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PO31 Community infrastructure in any area mapped as Flood Hazard is able to function effectively during and immediately after flood.	
No outcome specified.	N/A
RECONFIGURING A LOT CODE	
Section 1 – Boundary realignment	
PO1 The boundary realignment: (a) results in lots that are consistent with the established subdivision pattern of the local area; (b) maintains or improves the utility of the lots; (c) does not create a situation where the use or buildings on the resulting lots become unlawful.	
<p>AO1.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2, except where the reconfiguration is boundary realignment and the outcome is preferable to the current allotment configuration. and</p> <p>AO1.2 The utility of the lots is maintained or improved where: (a) a frontage to depth ratio exceeds that of the existing allotments; (b) access is provided to an allotment that previously had no access or an unsuitable access; (c) an existing boundary encroachment by a building or areas is corrected; and</p> <p>AO1.3 The realignment does not result in a building contravening the setback, standards required by this Planning Scheme or relevant building regulations. and</p> <p>AO1.4 The realignment results in a larger lot that is a more viable farming unit.</p>	<ul style="list-style-type: none"> ✓ The reconfiguration is a boundary realignment. The proposed new boundary is to increase the size and utility of existing lot 1 to ensure all buildings and the orchard are included in this lot and not contravening any boundary line. ✓ Utility is improved. ✓ All existing buildings meet the required setback to the proposed new boundaries. ✓ The land utilised for cropping will not be impacted as a result of this boundary realignment.
PO2 The boundary realignment facilitates the creation or consolidation of a viable farming unit.	
<p>AO2.1 Where covered by the Overlay Map 08: (a) new lot boundaries enhance viable farming units; and (b) the boundaries ensure that a new dwelling is not on agricultural land. and (c) the reconfiguration satisfies the acceptable outcomes in section 6 of the Rural Zone code.</p>	<ul style="list-style-type: none"> ✓ The boundary realignment will not impact on the viability of the existing agricultural use of the site. ✓ No new dwellings are proposed.
Section 4 – All reconfiguring a lot subject to an overlay	
Agricultural land overlay	
PO16 The productive capacity and utility of agricultural land for rural activities is maintained.	

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<p>AO16.1 In the Rural zone only, no additional allotments are created in the area identified as agricultural land on SPP Interactive Mapping (Plan Making); or AO16.2 In the Rural zone only, a Farm management plan prepared by a suitably qualified agronomist demonstrates that the existing productivity of the land area is not reduced.</p>	<ul style="list-style-type: none"> ✓ No additional allotments are proposed. ✓ The proposal will not change the area utilised for cropping. Thus, a Farm management plan is not necessary as a part of this development application.
Biodiversity overlay	
<p>PO18 Development avoids, minimises or mitigates adverse impacts on environmentally significant areas and values.</p>	
<p>AO18.1 Development is confined to areas not mapped as high or general ecological significance on Overlay Map 05. or AO18.2 Proposed boundaries do not create additional barriers to species movement. and AO18.3 Proposed allotments do not create circumstances where additional accepted development clearing of protected vegetation may occur.</p>	<ul style="list-style-type: none"> ✓ The existing uses of the site (cultivation & dwellings) are located away from the regulated vegetation identified in the biodiversity overlay. ✓ The proposed boundaries do not conflict with the nominated vegetation. ✓ No clearing is required or proposed as a part of this boundary realignment application.
Bushfire hazard overlay	
<p>PO19 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.</p>	
<p>AO19.1 Development does not occur in areas mapped as Very High, High or Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). or AO19.2 A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. or AO19.3 Bushfire risk is mitigated through a Bushfire Management Plan incorporating: (a) Lot design that (i) Locates high intensity uses on the least bushfire prone area on the site and activities least susceptible to fire closest to the bushfire hazard; and (ii) Optimises efficient emergency access; and (iii) Considers the bushfire risk associated with aspect, elevation, slope and vegetation.</p>	<ul style="list-style-type: none"> ✓ Discussed above.

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<p>(b) Firebreaks to protected vegetation included in the subdivision layout providing access for fire fighting or other emergency vehicles and AO19.4 Road layouts facilitate easy and safer access and movement by emergency vehicles in the event of encroaching fire and provides that an alternative safe access (if one direction is blocked in the event of fire) is maintained at all times.</p>	
<p>Flood hazard overlay</p>	
<p>PO20 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.</p>	
<p>AO20.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03.</p>	<p>✓ Discussed above.</p>
<p>PO21 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.</p>	
<p>AO21.1 Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m³; or (b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.</p>	<p>✓ Discussed above – There are no works associated with the proposed boundary realignment.</p>
<p>SERVICES AND WORKS CODE</p>	
<p>Section 1 - General</p>	
<p>PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.</p>	
<p>AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.</p>	<p>N/A - This development application does not necessitate the need for a stormwater quality management plan.</p>
<p>PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.</p>	

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<p>AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses :</p> <ul style="list-style-type: none"> (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; <p>and</p> <p>AO2.2 Wastewater is managed in accordance with a waste management hierarchy that:</p> <ul style="list-style-type: none"> (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. 	<p>N/A - This development application does not necessitate the need for a wastewater management plan.</p>
<p>PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.</p>	
<p>AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.</p>	<p>N/A - This development application does not necessitate the need for an erosion and sediment control plan.</p>
<p>PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow</p>	
<p>AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.</p>	<p>N/A - This development application does not necessitate the need for stormwater flow control measures.</p>
<p>Section 2 - Infrastructure</p>	
<p>PO5 Development is provided with infrastructure which:</p> <ul style="list-style-type: none"> (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented. 	
<p>AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and</p> <p>AO5.2 Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.</p>	<p>N/A – The property is located in the rural zone. However, both proposed lots gain access from Barsby Road which is bitumen sealed.</p> <p>✓ Both lots have existing accesses.</p>
<p>Section 3 – Vehicle parking</p>	
<p>PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.</p>	
<p>AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and</p>	<p>N/A - This development application does not necessitate the need for vehicle parking.</p>

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<p>AO6.2 A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and AO6.3 Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and AO6.4 Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.</p>	
<p>Section 4 - Landscaping</p>	
<p>PO7 Landscaping is appropriate to the setting and enhances local character and amenity.</p>	
<p>AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and AO7.2 Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m² and is unsealed and permeable. and AO7.3 Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.</p>	<p>N/A - This development application does not necessitate the need for landscaping.</p>
<p>PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.</p>	
<p>AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and AO8.2 Species selection avoids non-invasive plants.</p>	<p>N/A - This development application does not necessitate the need for landscaping.</p>
<p>Section 5 – Filling and excavation</p>	
<p>PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.</p>	
<p>AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and</p>	<p>N/A – No cut of fill is proposed as a part of the boundary realignment application.</p>

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<p>AO9.2 The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and AO9.3 Works do not occur on slopes over 15% in grade. and AO9.4 Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and AO9.5 Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and AO9.6 Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.</p>	
<p>PO10 Filling or excavation does not cause damage to public utilities.</p>	
<p>AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.</p>	<p>N/A – No cut of fill is proposed as a part of this boundary realignment application.</p>
<p>PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.</p>	
<p>AO11.1 Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.</p>	<p>N/A – No cut or fill is proposed as a part of this boundary realignment application.</p>

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Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan

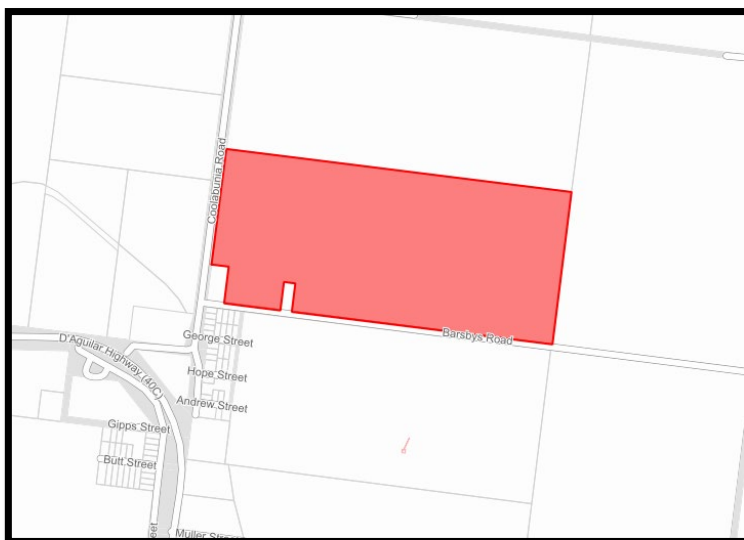


Figure 2 - Locality Plan (Source: IntraMaps)

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CONSULTATION:**Referral Agencies**

Not applicable.

Other Referrals

INTERNAL SPECIALIST	REFERRAL	REFERRAL / RESPONSE
Development Engineer		Council's Development Engineer provided standard engineering conditions.
Infrastructure Charges Unit		Refer to Infrastructure Charges Notice attached as Attachment B.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposal generally complies with the Assessment Benchmarks of the Rural zone code, Reconfiguring a lot code and Services and works code within the South Burnett Regional Council Planning Scheme.

RECOMMENDATION:

It is recommended that the Reconfiguring a lot application (2 lots into 2 lots) at Barsby Road, Coolabunia (and described as lot 1 on RP65489 & lot 3 on RP850240) be approved subject to the reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority

Date: 20 May 2022

ATTACHMENTS

Nil

Delegated Authority

Date: 20 May 2022

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL22/0010
Name of Applicant	D Chaseling C/- ONF Surveyors
Street Address	Barsby Road, Coolabunia
Real Property Address	Lot 1 on RP65489 Lot 3 on RP850240

On 17 May 2022 the above development was:

Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal does not introduce any additional lots;
- The proposed boundary realignment does not result in any changes in the use of the land;
- Proposed Lot 3 will continue to be utilised for productive rural activities;
- The utility of Proposed Lot 1 is increased.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Rural zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority

Date: 20 May 2022

Attachment B

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: D Chaseling
 C/- O'Reilly Nunn Favier - ONF Surveyors
 PO Box 896
 KINGAROY QLD 4610

APPLICATION: Boundary Realignment

DATE: 17/05/2022

FILE REFERENCE: RAL22/0010

AMOUNT OF THE LEVIED CHARGE: \$0.00 Total

(Details of how these charges were calculated are shown overleaf)

\$0.00	Water Supply Network
\$0.00	Sewerage Network
\$0.00	Transport Network
\$0.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 1 RP65489 & Lot 3 RP850240

SITE ADDRESS: Barsbys Road, Coolabunia

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Delegated Authority

Date: 20 May 2022

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Existing lots)	2	Allotments	\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Existing lots)	2	Allotments	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	\$2,410.00	-	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Existing lots)	2	Allotments	\$2,410.00	-	\$4,820.00

Delegated Authority

Date: 20 May 2022

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	\$2,009.00	-	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Existing lots)	2	Allotments	\$2,009.00	Table 2.3	\$4,018.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Existing lots)	2	Allotments	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (2 into 2)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority

Date: 20 May 2022

INFORMATION NOTICE

Authority and Reasons for Charge This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Appeals Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.

Automatic Increase Provision of charge rate (\$) An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority

Date: 20 May 2022

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority

Date:

RECONFIGURATION OF A LOT - (1 LOT INTO 8 LOTS (OVER TWO (2) STAGES AND A NEW ROAD) AT 42 BOAT MOUNTAIN ROAD, MURGON (LOT 1 ON RP150175)

File Number: RAL22/0005
Author: Senior Planner
Authoriser: Chief Executive Officer

PRECIS

Reconfiguration of a lot - (1 Lot into 8 Lots (over two (2) stages and a new road) at 42 Boat Mountain Road, MURGON (Lot 1 on RP150175)

SUMMARY

- Application for Reconfiguring a lot – 1 lot into 8 lots over two stages and new access road;
- Property is in the Rural Residential Zone (RR1 Precinct);
- Code assessable;
- Statement of Reasons (Attachment A);
- Infrastructure charges notice (Attachment B & C);
- Application recommended for approval subject to reasonable and relevant conditions including revised plan of subdivision.

OFFICER’S RECOMMENDATION

The application be approved subject to the submission of a revised plan of subdivision as per the plan amendments in red and the conditions of this approval.

The amendments relate to the requirement to amend the road design from a T-head to a cul-de-sac road design in accordance with Council’s standards, and ensure that Stage 1 lots (2, 3 and 4) all obtain access from the new internal access road to be provided in Stage 1.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Revision	Date
Proposed Subdivision	ONF Surveyors	10159P/1	(Refer to GEN2 & GEN 3)	14/01/2022

GEN2. Prior to commencement of any site works for Stage 1, submit for Council endorsement, a revised plan of subdivision with a revised cul-de-sac head and amended allotment frontages for lots 5, 6, 7 and 8 (Stage 2), in accordance with the South Burnett Planning Scheme 2017 Services and Works Code and Council engineering standards.

GEN3. Prior to commencement of any site works for Stage 1, submit for approval, a revised plan of subdivision for Council endorsement, an amended lot layout that provides lots 2, 3 and 4 access from the new internal access road only, designed in accordance with Council’s standards consistent with the outcomes for the Rural Residential Zone and Zone precinct of the South Burnett Planning Scheme 2017 and the Subdivision Code. Road design is to be in accordance with Council’s standards and the ENG conditions 15, 16, 17 and 18 of this approval.

GEN4. The development herein approved may not start until the following development permits have been issued and complied with as required:

Delegated Authority

Date:

- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

STAGED DEVELOPMENT PERIOD

- GEN5. All stages must be completed within six (6) years of the development approval starting to have effect.
- GEN6. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

STAGED DEVELOPMENT PERIOD - RAL

- GEN7. The currency period for this development approval for reconfiguring a lot is six (6) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for Stage 1 of the development required to be given to Council for approval is provided within this period.

LAPSE OF STAGED DEVELOPMENT STAGED APPROVAL- RAL

- GEN8. The development approval will also lapse if the survey plans for the remaining stages i.e., Stage 2 required to be given to Council for approval are not provided within six (6) years after the development approval starts to have effect.

ALL STAGES

- RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.
- RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.
- A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.
- RAL3. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.
- RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

VALUATION FEES

- RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$48.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Submit to Council, an Operational Work application for all works that will become Council infrastructure including roadworks, stormwater, water supply, and earthworks, and accesses.

Delegated Authority

Date:

- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Austroads design standards, relevant Australian Standards, and relevant design manuals.
- ENG4. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG7. Design and construct stormwater drainage to ensure that the development will achieve "no nuisance" as described in the Queensland Urban Drainage Manual (QUDM) to all downstream properties including road reserves and the like for design storms of ARI2, ARI5, ARI10, ARI20 and ARI50.
- ENG8. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG9. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG10. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG11. Connect the development to Council's reticulated water supply network, and extend the network as required to service the new lots.
- ENG12. Design and construct all works in accordance with Council's requirements as set out in the "WWROC Design and Construction Standards, and relevant development standards used by Council.
- ENG13. Install a separate water service connection to each lot as per Council's standards.

ON-SITE WASTEWATER DISPOSAL

- ENG14. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

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Delegated Authority

Date:

VEHICLE ACCESS

ENG15. For each lot, design and construct a gravelled driveway and a crossover having a minimum width of 4 metres and vehicle turnout in accordance with Council's Standard Drawing No. 00049 from the new internal access roads only. Access to new lots shall not be provided directly to Boat Mountain Road.

ROADWORKS - INTERNAL/NEW ROADS

ENG16. Design and construct new roads on proposed plan/s of development as an "Access Street", in accordance with Council's Planning Scheme, relevant Austroads' Standards, and more specifically, include the following:

- a. a minimum road reserve width of 16 metres;
- b. a minimum carriageway width of 6 metres constructed using a compacted gravelled pavement and Double/Double bitumen seal, with flush kerb and table drains;
- c. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads;
- d. cul-de-sac ends with a minimum 9 metre radius to the bulb end and a minimum 18 metre approach curve, all measured to the invert of kerb and channel and designed in accordance with the requirements of the applicable Planning Scheme and Council's adopted standards.

ENG17. At the intersection of Boat Mountain Road, and the new proposed road, provide a Austroads BAR standard intersection treatment as a minimum.

ENG18. If required, construct a temporary gravelled surfaced turnaround to accommodate the turning movements of Council's refuse collection vehicle (HRV), where temporary dead ends are provided at stage boundaries.

TELECOMMUNICATION

ENG19. Design and provide telecommunications to all lots within the development.

ELECTRICITY

ENG20. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

ENG21. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

ENG22. Submit electrical plans for Council's review prior to Council's endorsement of the Survey Plan. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.

EARTHWORKS - GENERAL

ENG23. Earthworks per site involving cut or fill greater than 1 metre in height and quantity of material greater than 50m³, requires an Operational Work application.

ENG24. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG25. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

Delegated Authority

Date:

ENG26. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. The approved plan, Proposed Subdivision prepared by ONF surveys, is subject to amendments and red and conditions of this approval.

DEVELOPER INCENTIVE

ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

HERITAGE

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV5. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

PERMIT TO WORK ON COUNCIL ROADS

ADV6. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

Delegated Authority

Date:

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority

Date:

LOCALITY DETAILS

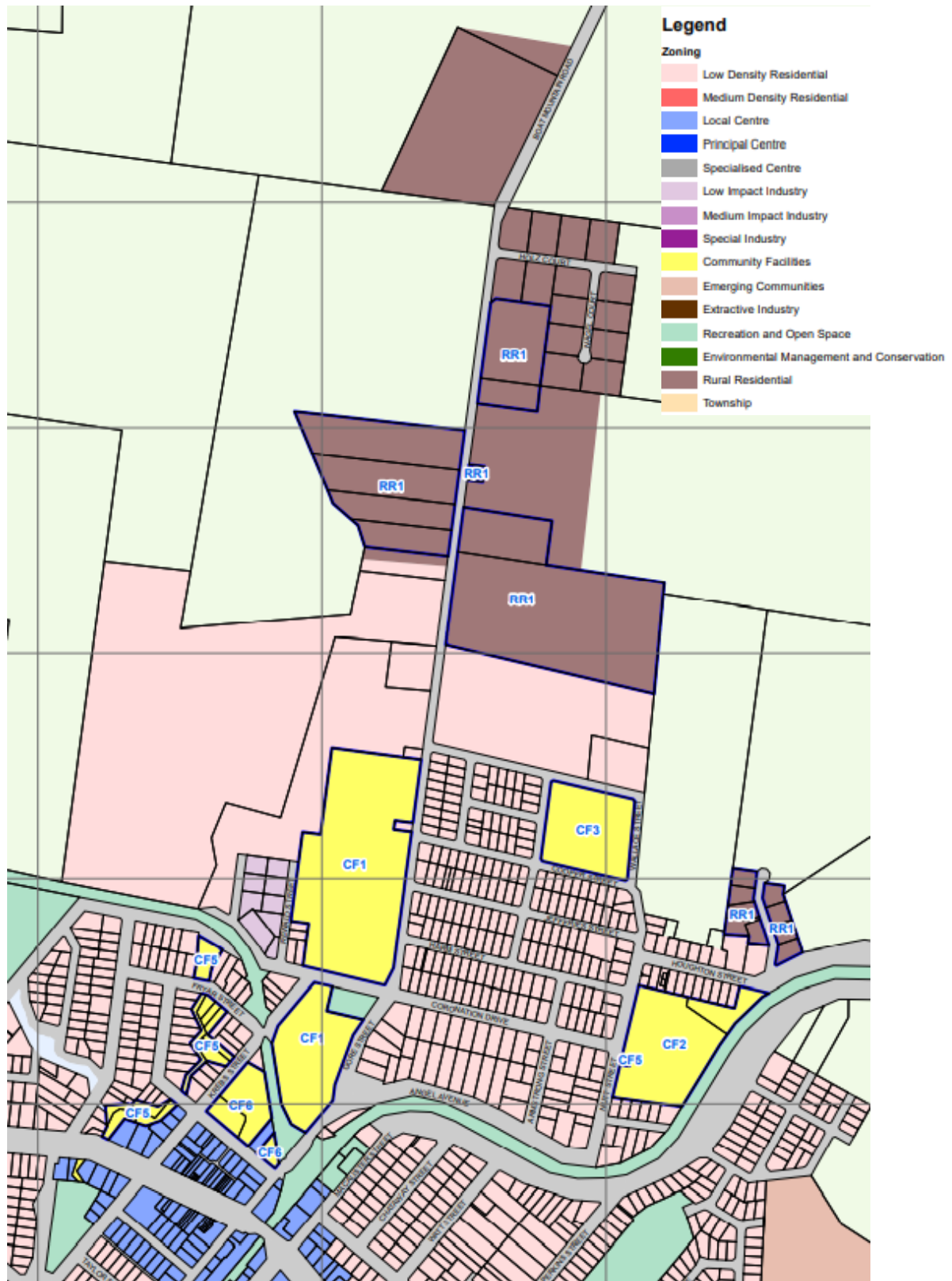


Figure 1 - Locality Plan (Source: IntraMaps)

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AERIAL IMAGERY

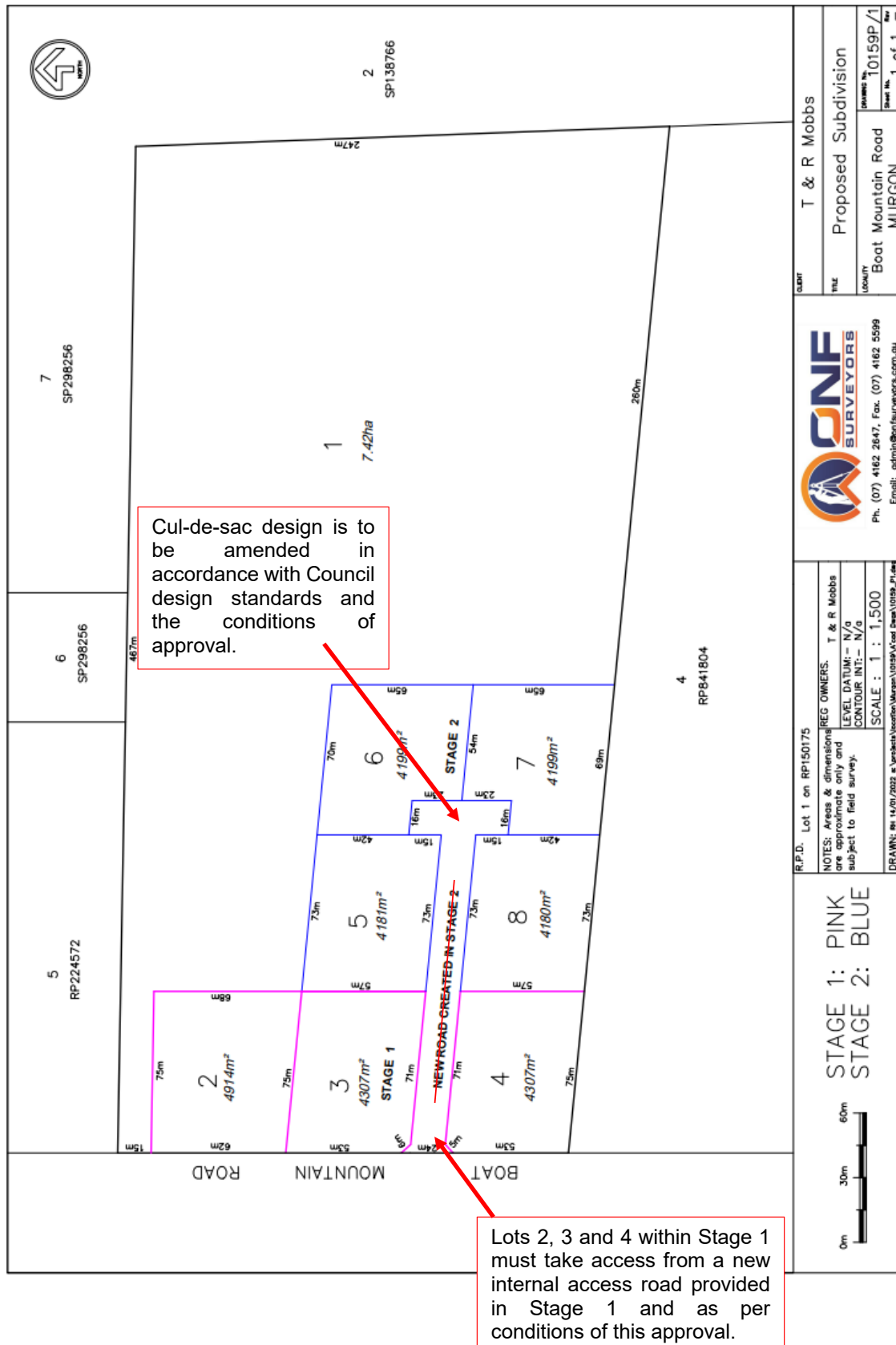


Figure 2 - Aerial Image (Source: Qld Globe)

Delegated Authority

Date:

PROPOSAL PLANS (AS AMENDED IN RED BY SOUTH BURNETT REGIONAL COUNCIL)



Item

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Delegated Authority

Date:

REPORT

The applicant seeks approval for a reconfiguration of a lot (1 lot in 8 lots).

APPLICATION SUMMARY	
Applicant:	ONF Surveyors
Owner:	Trevor and Rebecca Mobbs
Proposal:	Reconfiguring a Lot Development Permit
Properly Made Date:	10 February 2022
Street Address:	42 Boat Mountain Road MURGON
RP Description:	Lot 1 on RP150175
State Referral Agencies:	NIL
Referred Internal Specialists:	Development Engineer

The following table outlines the proposed development:

PROPOSED DEVELOPMENT																					
Proposed Development:	It is proposed to reconfigure (subdivide) the subject site into eight (8) lots over two stages to be used for rural residential living. The size of the proposed lots is shown in the below table with the minimum lot size for the RR1 Precinct being 4000m2. <table border="1" style="margin-left: 20px;"> <thead> <tr> <th colspan="2">STAGE 1</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>7.42ha</td> </tr> <tr> <td>Lot 2</td> <td>4914m</td> </tr> <tr> <td>Lot 3</td> <td>4307</td> </tr> <tr> <td>Lot 4</td> <td>4307</td> </tr> <tr> <th colspan="2">STAGE 2</th> </tr> <tr> <td>Lot 5</td> <td>4181m2</td> </tr> <tr> <td>Lot 6</td> <td>4199m2</td> </tr> <tr> <td>Lot 7</td> <td>4199m2</td> </tr> <tr> <td>Lot 8</td> <td>4180m2</td> </tr> </tbody> </table>	STAGE 1		Lot 1	7.42ha	Lot 2	4914m	Lot 3	4307	Lot 4	4307	STAGE 2		Lot 5	4181m2	Lot 6	4199m2	Lot 7	4199m2	Lot 8	4180m2
STAGE 1																					
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STAGE 2																					
Lot 5	4181m2																				
Lot 6	4199m2																				
Lot 7	4199m2																				
Lot 8	4180m2																				
Variations Sought:	None																				
Level of Assessment:	Code Assessment																				
Decision Making Period Ends:	6 th May 2022																				

The following table describes the key development parameters for the proposal:

RECONFIGURING A LOT	DEVELOPMENT PARAMETERS
Number of Proposed Lots	8 lots in 2 stages
Size of Proposed Lots	See above table
Easements	None
Covenants	None

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	10.77Ha

Delegated Authority

Date:

Existing Use of Land:	Dwelling house on rural residential land with associated outbuildings and sealed driveway to Boat Mountain Road along the northern boundary.
Road Frontage:	Boat Mountain Road
Significant Site Features:	<p>The subject site is located approximately 200m north of the urban edge of the Murgon Township defined by Wallace Street and approximately 1.4km from the centre of Murgon Township.</p> <p>There are no remnant vegetation or Matter of State Environmental Significance (MSES) or Wildlife habitat mapped over the site.</p> <p>The subject site is not mapped as subject to Bushfire Hazard.</p> <p>The subject site is within the MN-NBZ-02 Rural Residential Declared Water Supply Service Area with the water reticulation line along the front of the site. This line will require extension to service stage 2 of the development.</p> <p>The subject site is not included in the Declared Sewer Supply Area for Murgon.</p>
Topography:	The subject site is relatively flat with a low ridge roughly located within the centre of the subject site generally following a north south direction effectively dividing the subject site into an eastern and western drainage catchment.
Surrounding Land Uses:	<p>The northern boundary of the subject site adjoins smaller rural residential lots with the formal rural residential estate along Holz Court located approximately 700m north of the subject site. Land to the west of the proposal is currently vacant and has been reconfigured to provide for rural residential purposes on larger lots.</p> <p>North – Rural and rural residential East – Rural land South – Low density residential West – Rural residential / Boat Mountain Road</p>

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

PLANNING ASSESSMENT

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Delegated Authority

Date:

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Zone:	Rural Residential Zone
Precinct:	Rural Residential 1 (RR1) Precinct
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Rural Residential Zone Code Reconfiguring a Lot Code Services & Works Code

The Strategic Framework does not form part of the Assessment Benchmarks for this Code assessable application. The *Planning Act 2016* requires that code assessable applications must only be assessed against the Assessment Benchmarks.

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below in the context of how the proposal meets the relevant performance outcome where it does not meet a relevant acceptable outcome.

PERFORMANCE OUTCOME	DISCUSSION
Rural Residential Zone Code	
PO2 Development minimises the potential for reverse amenity impacts for adjoining existing non-residential activities.	<p>A vegetative buffer along the interface of the subject site with the adjoining rural zoned land (Proposed Lot 1) is not considered relevant. The scale of this lot alone will support low intensity agricultural / rural activities and will align with rural land to the immediate north of the subject site and proposed lot. There is therefore no planning need foreseen for a buffer in this location.</p> <p>Proposed Lot 1 is 7.42ha in extent and provides a buffer of over 200m between the proposed rural residential lots and the adjoining rural zoned land to the east for stage 2 of the proposal.</p> <p>Land to the immediate south is zoned low density residential and likely to be subdivided for residential housing in the future and so no buffer is necessary for lots 4, 8 and 7.</p> <p>Existing rural residential lots to the north are already somewhat smaller with average areas between 1ha to 2ha and is unlikely to be used for intensive agricultural pursuits.</p>

Delegated Authority

Date:

PERFORMANCE OUTCOME	DISCUSSION
<p>Reconfiguring a Lot Code</p> <p>PO10 The design and construction of new roads: (a) Maintain safe and efficient access to the transport network; (b) Creates integrated neighbourhoods; and (c) Are constructed to a standard that is commensurate with the intended use of allotments.</p>	<p>Proposed Lot 1 is considered a rear lot. The existing driveway and access to Boat Mountain Rd will be maintained in the proposed 15m wide access.</p> <p>The proposal does not create an interconnected neighborhood by providing connections to the southern low density residential land. A connection north is not required.</p> <p>The rural residential arrangement is considered supportable in this context in Murgon. A road connection to the rural residential land to the south would not be consistent with the rural residential locality and amenity intended for the zone and the precinct. The subdivision as presented is generally consistent with surrounding or nearby development in the same zone and zone precinct.</p> <p>All allotments are of a scale consistent with the zone and precinct requirements and apart from the existing access for the existing dwelling will take access from a new internal road as amended by assessment and conditions.</p> <p>There are no identified safety or transport impacts resulting from the proposed access arrangements where the access is modified in accordance with the conditions 1 and 2 of this approval.</p> <p>Amendments in red and conditions of approval are included for a revised cul-de-sac arrangement as a T-head design is not consistent with the planning scheme requirements</p>
<p>PO12 Reconfiguration facilitates integration of walking and cycling networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.</p>	<p>There are no pedestrian or cycle networks within this locality for the proposal to provide connection too and would not be consistent with the rural residential setting. There is not considered to be a need for such infrastructure to be provided by this development in the RR1 precinct of the Rural Residential zone.</p> <p>As such the proposal is considered to comply with the requirements.</p>

The development can be conditioned and amended to achieve suitable compliance with the relevant performance outcomes applied for by the applicant as assessed on its merits and subject to reasonable and relevant conditions.

Staging Comments

The applicant has provided no details of the proposed timing for staging for the development and as such the application will be subject to standard timeframe permitted under the *Planning Act 2016* for Reconfiguring a lot, being 4 years for completion of the development. An additional two (2) years is provided by Council to acknowledge the staging, to give a currency of six (6) years. The applicant can request extensions or amendments to this timeframe at a later stage under the *Planning Act 2016*.

Delegated Authority

Date:

CONSULTATION:

Referral Agencies

There are no referrals for this development application under Schedule 10 of the *Planning Regulation 2017*.

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	<p>The application was referred internally to Council’s development engineer.</p> <p>Comments from initial assessment noted that the lot layout for stage 2 is to be amended to include a cul-de-sac design that meets Council’s standards.</p> <p>A new internal road, proposed for Stage 2 with a 16m wide road reserve will provide access to proposed Lots 5 to 8 and will be constructed in accordance with the relevant engineering standards. The proposed new lots will be connected to Council’s reticulated water supply.</p> <p>All the proposed lots will rely on on-site wastewater disposal that will be provided as part of the building work approval process for new dwellings.</p>
Infrastructure Charges Unit	<p>Reconfiguring a lot is listed as residential adopted charge under the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>Table 2.3 Adopted Charges for residential development is \$20,085 per allotment however charges only apply relating to water, parks and transport.</p> <p>Refer to Attachment B & C.</p>

Public Notification

There was no public notification required as part of this Code assessable development application.

CONCLUSION:

The proposed development generally complies with the requirements of the planning scheme and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions and amendments as conditioned. The application is therefore recommended for approval subject to amendments in red and the conditions contained herein.

The decision to amend the layout in red and subject to conditions is to ensure development of the RR1 Precinct minimises alterations to the Boat Mountain Road corridor, preserving the Rural Residential amenity and character of the locality by limiting potential for multiple new direct accesses onto the main road and create an efficient and desirable lot layout for future Rural Residential lots. The layout amended by this recommendation will also allow for future development of the large balance lot 1 at a future time if desired by the land owners, thus making for a more efficient use of existing rural residential zoned land.

The decision to amend the layout in red and subject the approval to conditions is to ensure the proposal provides the intended development outcome of compact urban form of safe, attractive and well-connected neighbourhoods as per the Purpose of the Reconfiguring a lot code.

Delegated Authority

Date:

The decision to amend the layout in red and subject the approval to conditions will ensure that proposed lot 1 is not fragmented and unable to be further developed in accordance with the RR1 precinct, as is currently presented via the submitted layout that has not considered appropriate structure planning layout for the development of the rural residential zone, RR1 precinct. Were the development not amended subject to conditions the highest and best use of very limited RR1 precinct Rural Residential zoned land would not be realised, conflicting with the intended purpose of the zone and zone precinct and reduce the developable land available in Murgon. The proposal unamended would be considered underdevelopment and inconsistent with the intended nature of the zone for this infill site.

Amendments in red and conditions are included to ensure a structured road hierarchy is created for this infill development land that is safe, convenient and efficient in accordance with the purpose of the Reconfiguring a Lot code.

The standard timeframe for completion of the development is applied under the Planning Act 2016 for reconfiguration, being 4 years is provided and additional extended period of two (2) years to acknowledge staging. The application thus is recommended to have a currency of six (6) years for completion of works and plan sealing of both stages.

RECOMMENDATION:

It is recommended that the code assessable application for a Development Permit for Reconfiguring a lot (1 lot into 8 lots) at 42 Boat Mountain Road MURGON (and described as Lot 1 on RP150175) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority

Date:

ATTACHMENTS

1. **ATTACHMENT A - Statement of Reasons**
2. **ATTACHMENT B - Infrastructure Charges Notice Stage 1**
3. **ATTACHMENT C - Infrastructure Charges Notice Stage 2**

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 25/05/2022**Author:** Administration Officer**Authoriser:** Chief Executive Officer**PRECIS**

List of correspondence pending completion of assessment report

SUMMARY

Reports pending completion of assessment

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report be received.

REPORT**Reconfiguration of a lot (RAL) applications**

1. RAL21/0010 – Change to development approval - Convert Preliminary approval to development permit at River Road KINGAROY
2. RAL22/0006 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 82 Tingooro Cemetery Road TINGOORA
3. RAL22/0007 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 7 Appin Street NANANGO
4. RAL22/0008 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 272 Mount McEuen Road, MOUNT MCEUEN
5. RAL22/0009 – Reconfiguration of a Lot – Boundary Realignment at 240 Birt Road BOOIE
6. RAL22/0010 – Reconfiguration of a Lot – Boundary Realignment at Barsby Road COOLABUNIA
7. RAL22/0011 – Easement associated with MCU22/0004 at 79 Zerners Road MURGON
8. RAL22/0012 – Reconfiguration of a Lot – Boundary Realignment at 971 Deep Creek Road BENAIR
9. RAL22/0013 – Reconfiguration of a Lot – Subdivision (1 Lot into 20 Lots and New Road) at Fairway Drive NANANGO
10. RAL22/0014 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 107 Coulson Street BLACKBUTT
11. RAL22/0015 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 23 Anita Road BLACKBUTT
12. RAL22/0016 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 46 Cairns Street NANANGO
13. RAL22/0017 – Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots and 2 Access Easements) at 23-25 Millis Way NANANGO
14. RAL22/0018 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 15 George Street NANANGO
15. RAL22/0019 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 73 Griffin Road BLACKBUTT
16. RAL22/0020 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 411 Haynes Kite Millar Road BLACKBUTT SOUTH — not properly made as of 16 May 2022

17. RAL22/0021 – Reconfiguration of a Lot – Subdivision (1 lot into 4 lots) at 4 Gilliland Crescent, BLACKBUTT NORTH
18. RAL22/0022 – Reconfiguration of a Lot – Subdivision (1 Lot into 8 Lots and an access easement within proposed lot 5) at 197 Taylors Road, KINGAROY
19. RAL22/0023 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 58 Malar Road, BOOIE
20. RAL22/0024 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 3 at 431 Gesslers Road, OAKDALE
21. RAL22/0025 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 2 at 16 Henderson Road, NEUMGNA

Material Change of Use (MCU) Applications

1. MCU20/0017 – Material Change of Use – Service Station/Food & Drink Outlet/Showroom at Rogers Drive KINGAROY
2. MCU21/0001 – Material Change of Use – Service Station, Food & Drink Outlet & Shop at 81 Haly Street WONDAI
3. MCU21/0017 – Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)
4. MCU21/0019 – Other Change to Existing Approval - Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY
5. MCU21/0023 – Child-care Centre at 101 Alford Street KINGAROY
6. MCU22/0001 – Extension to Existing Shop at 70-74 Mackenzie Street WONDAI
7. MCU22/0002 – Extractive Industry Development (Sand Quarry) which include extraction areas, processing area and haul-roads at 309 Quarry Road CORNDALE
8. MCU22/0004 – Extractive Industry and Easement at 79 Zerners Road MURGON
9. MCU22/0005 – Dwelling House at Ringtail Lane BUNYA MOUNTAINS
10. MCU22/0006 – Dual Occupancy at Millis Way NANANGO
11. MCU22/0007 – Dual Occupancy at 25 Nutt Street MURGON
12. MCU22/0008 – Minor Change (extension to currency period) at 15 Rogers Drive KINGAROY
13. MCU22/0009 – Intensive Animal Industry at 97 Schloss Road CUSHNIE
14. MCU22/0010 – Secondary Dwelling at 80 King Street NANANGO
15. MCU22/0011 – Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE
16. MCU22/0012 – 4x Short-term Accommodation Cabins and a Caretakers' Cabin at Maidenwell Upper Yarraman Road NEUMGNA
17. MCU22/0013 - A change to lot configuration of the Structure Plan- Stage 3 reducing the number of lots from 41 lots to 28 lots at Kelvyn Street, KINGAROY – Not properly made as of 15/06/2022
18. MCU22/0014 – Dwelling House at Firefly Drive, BUNYA MOUNTAINS

19. Mcu22/0015 - Change the number of piggery sheds to eight (8) without exceeding the approved 5000SPU at 2708 Wondai Proston Road, HIVESVILLE

Operational Works (OW) Applications

1. OPW22/0003 – Operational Works – Earthworks at 95 Youngman Street KINGAROY — not properly made as of 16 May 2022
2. OPW22/0004 – Operational Works – Earthworks at Kingaroy Barkers Creek Road KINGAROY
3. OPW22/0006 – Operational Works – Earthworks at 34 William Street KINGAROY
4. OPW22/0007 – Operation Works – Road Work at Mondure Wheatlands Road MONDURE
5. OPW22/0008 – Operational Works - Earthworks, Stormwater, Roadworks and Access at 4 Scott Street, WONDAI
6. OPW22/0010 - Operational works - Roadworks, Earthworks, Signage, Landscaping, Water Infrastructure, Sewerage Infrastructure, Stormwater & Drainage Works AT 61 – 79 Tessmanns Road, KINGAROY

ATTACHMENTS

Nil

17.3 ELECTRICITY TRENDS 2022

File Number: 16/06/2022

Author: Strategic Procurement Coordinator

Authoriser: Chief Executive Officer

PRECIS

Electricity Trends 2022

SUMMARY

The electricity market is extremely volatile due to a number of external pressures impacting the market. Council needs to consider acting now to secure competitive supply rates for the future.

OFFICER’S RECOMMENDATION

That Council accept this report on the electricity market trends for information and;

1. That Council take the 9 contestable sites to Reverse Auction now prior to the contract expiry with intent to lock in rates before further significant price rises and lock in a twenty-four (24) month contract with a retailer.

BACKGROUND

The electricity market is extremely volatile due to a number of external pressures impacting the market. A rise in 12-month forward contract pricing has been observed across all states of the National Electricity Market (NEM). There are a number of factors this could be attributed to:

- Increase in coal prices hitting record levels particularly affecting NSW and QLD generation
- A ban on thermal coal from Russia by some European countries has sharply increased demand from other sources, including Australia. This is pushing up prices globally.
- Covid impacts on supply chains
- Supply chain influence and outages in NSW and VIC coal generators with a late March fire in Yallourn and AGL starting to reduce production at Liddell Power station all placing pressures on the network.

Average prices have increased in all regions when compared to 12 mths ago. The trend of increasing forward prices for FY 2023 has continued with prices in NSW and QLD exceeding \$100/MWh.

QLD is up 212% from a year ago and 36% from February 2022

Council has a portfolio of 9 large use (high volume consumption) contestable sites which means the site consumes more than 50Mwh of electricity per year. Contestable sites means that Council is able to approach the open market of electricity retailers and choose the electricity provider for these sites. These sites are:

South Burnett Regional Council (QLD)	NMI
Cnr Alford St William St Kingaroy	3041544978
Lot 21 Ivins St Kingaroy	3042083338
Glendon St Kingaroy	QG GG000345

Grey St, Nanango	3041053389
Water Treatment plant, Bunya Hwy, Wondai	3041996143
10 Henry St Nanango	3050522043
Treatment Plant Rd, Gordonbrook Rd	QGGG000105
Boondooma Dam Road, Boondooma	3042078202
Markwell Street Kingaroy	QGGG000360

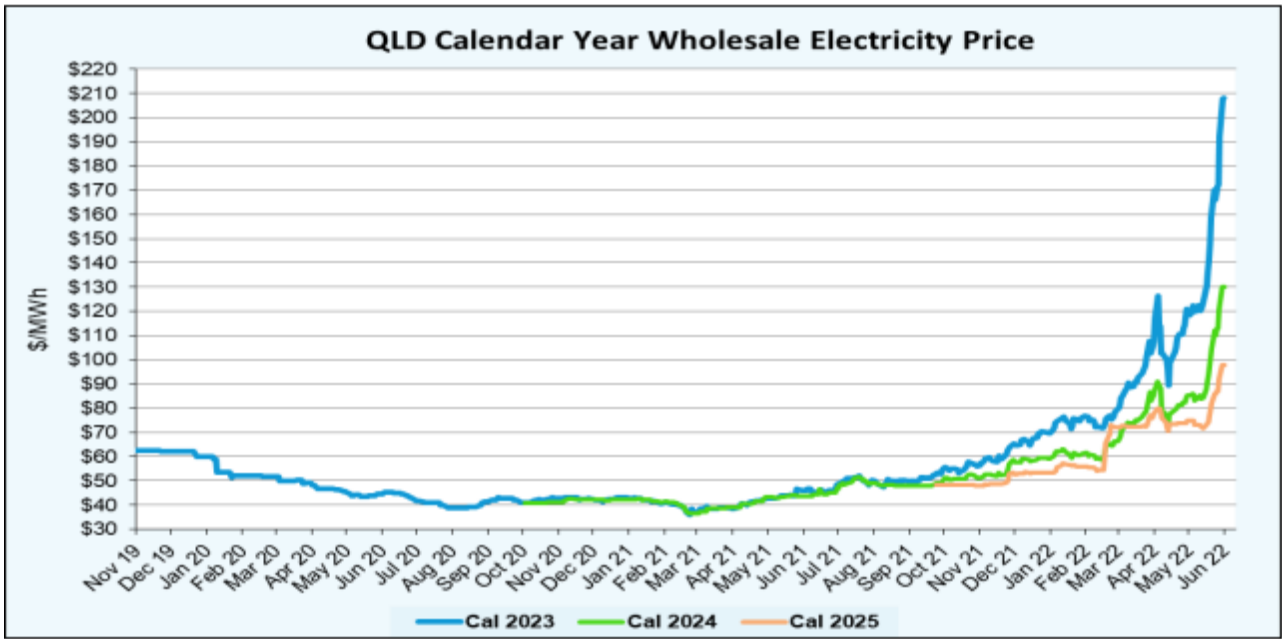
Energy Action, an electricity broker, were previously engaged to reverse auction these sites on behalf of Council to obtain the best market rate which at the time generated significant savings for Council.

The reverse auction mechanism is an auction approach to procurement, wherein sellers which meet certain minimum criteria are eligible to submit non-negotiable price bids. The buyer (typically a utility) then selects winning sellers based on the lowest price bids first, and signs non-negotiable standard contracts with the winning sellers, incorporating the prices bid by that seller.

The current supply contract with the incumbent retailer is due to expire in October 2022. Energy Action have reported that many customers are opting to defer contracting and are now facing 60%-80% increases compared to offers declined only weeks earlier. The risk for deferring until the contract end date in October 2022 may place Council in a forced buying situation with retailers offering "take-it or leave-it" prices and the very real prospect of higher prices continuing throughout 2022.

Energy Action have provided Council with a forecast of significant changes within the Energy Market which will impact supply rates of future contracts. Market trends forecast significant rises in electricity prices. The outlook for Energy prices is uncertain, with the likelihood that a new Electricity contract will be higher than our current cost. The risk is a drop in rates within the contract period however based on the current electricity trend it is possible but unlikely.

The cost to Council is a flat fee of \$995 for all 9 sites.



The screenshot shows the Australian Energy Exchange website. On the left, there is a chart titled "Energy Action Price Index 22/08/2006 - 20/02/2022" with a sub-label "Feb 2022". The chart plots price index values (c/kWh) for four states: NSW (8.91), VIC (5.46), QLD (7.29), and SA (6.26). The x-axis shows years from 2008 to 2022. On the right, there is a "Login" form with a text input field containing "david.farag@energyaction.com.", a password field, and a "LOGIN" button. Below the login form are links for "Forgot your password?", "Contact Us", and "New to the Energy Exchange?" with a "CREATE AN ACCOUNT" button.

ATTACHMENTS

Nil

18 QUESTIONS ON NOTICE

18.1 SUSTAINABILITY RATIO TRANSPORT

File Number: 24/06/2022

Author: Coordinator Finance

Authoriser: Chief Executive Officer

The following question on notice was received from Councillor Kirstie Schumacher.

Question

To confirm the asset renewable sustainability ratio for transport assets.

Response

The amount of budgeted capital expenditure allocated to renewals, from all funding sources, to the South Burnett Regional Council’s Transport Assets as at the Third Quarter (3rd) Review of the 2021/2022 Financial Year was \$9,267,331.67.

The total budgeted depreciation expense as identified by the South Burnett Regional Council’s Transport Asset Register for the 2021/2022 Financial Year was \$10,772,156.40.

Therefore, the Sustainability Ratio for the South Burnett Regional Council’s Transport Assets as at the Third Quarter Review of the 2021/2022 Financial Year was 86%.

	Budget Totals
Roads Renewals Third (3 rd) Quarter	9,267,331.67
Budget Depreciation Expense Third (3 rd) Quarter	10,772,156.40
Sustainability Ratio (as at 3rd Quarter Budget)	86%

RECOMMENDATION

That the response to the question regarding Sustainability Ratio Transport raised by Councillor Kirstie Schumacher be received and noted.

ATTACHMENTS

Nil

18.2 QUESTION ON NOTICE

File Number: 24-06-2022

Author: Executive Assistant Infrastructure

Authoriser: Chief Executive Officer

The following question on notice was received from Mayor Otto at the May Ordinary meeting of Council:

Question

What are the delegated authorities of the chair of the LDMG and does their authority exceed the Mayor's?

Response

An overview of the LDMG Chair will be provided as part of the LDMG report at the July Infrastructure Standing Committee Meeting.

RECOMMENDATION

That the response to the question regarding the delegated authorities of the chair of the LDMG be received and noted.

ATTACHMENTS

Nil

19 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Waiving of interest - Assessments 22862-00000-000 & 23890-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.2 Financial Hardship Rates Application – Assessment Number 11797-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.3 Financial Hardship Rates Application – Assessment Number 14066-28310-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.4 Financial Hardship Rates Application – Assessment Number 41830-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

20 CLOSURE OF MEETING